



CITY MANAGER

Elaine Leven

CITY CLERK

August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

FRASER HISTORICAL COMMISSION AGENDA, JUNE 2, 2025 @ 7:00 p.m.

1. Call to order
2. Pledge to Flag
3. Approve Agenda – June 2, 2025
4. Approve Minutes – May 5, 2025
5. Liaison Report
6. Unfinished Business
 - a. Open House June 1, 2025
 - b. Adrenaline Fundraising
 - c. Anniversary Celebration
7. New Business
 - a. Field Trip
 - b. Artifact Loan
8. Commission Reports
9. Adjourn

POSTED: 05/27/2025

Meetings held at the Depot, 18577 Masonic, Fraser, MI 48026

Fraser Historical Commission

Meeting Minutes – May 5, 2025 @ 7:00pm
Depot Visitor Center

Present:

Commissioners: Marilynn Wright, Karen Hodges, Tom Iwanicki, Nancy Ehrke, Jim Chamberlin, Marti VanEenenaam-Iwanicki, Mackenzie Lenk

Members-at-Large: Curtis Rice, Kathy Pirtle, Dori Guoin

City Council Liaison: Patrice Schornak

Guest (via Zoom): Nick from Adrenaline Fundraising

The meeting started at 7pm with a Zoom meeting with Nick from Adrenaline Fundraising who explained the online fundraising program.

- Participants can download the “Raise 365” app on the phones and create an account, add their contacts, then send the text message or an email.
- A QR code can also be shared to social media.
- The text message is a “form” message that is already generated.
- There is no “snail mail” component to this particular program through Adrenaline, but we can send our own letters.
- Donors can donate online to the Adrenaline site and they will cut us a check.
- They are not taking a percentage of our proceeds. There is a fee to donors using a credit card.
- Recommendation is to use this week (Week of May 5) to download the app and start to add contacts (Tom has written instructions he will share).
- Campaign will go from May 12-June 6, although donors can donate funds after that time.

There were no further questions or concerns raised, and the meeting was officially started.

1. **Call to order:** 7:27 pm by Marilynn
2. **Pledge of Allegiance**
3. **Approve Agenda:** Motion by Tom, seconded by Mackenzie to approve the agenda. All in favor. Motion carried.
4. **Approve April 7, 2025 Minutes:** Motion by Karen, seconded by Tom to approve. All in favor. Motion carried.
5. **City Liaison Report:**
 - Rob from DPW has a punch list of our items of concern and has been working on them:
 - Catalpa tree next to parking lot has been trimmed.
 - New motion sensor light has been installed on the back porch.
 - Carbon Monoxide detector has been installed.
 - Outlets have been replaced.
 - 150th celebration banners have been ordered and paid for by the city.
 - City Council voted to add \$2500 to the Historical Commission operating supplies budget for the 150th anniversary celebration.

City Liaison – continued:

- New Concerns from Commission:
 - Hole in parking lot at drain
 - Crumbling parking block
 - Approach to parking lot has many potholes (City is aware and may be hot-patching it soon...parking lot will not be replaced or striped this year.)
 - Small water puddles in basement following heavy rain (Patrice reminded us to be sure anything on the floor was in a Rubbermaid or similar container.)

6. Unfinished Business

a. May 4 Open House

- Depot \$96.25
- Gift Shop \$1.00
- 9 museum tours
- 6 barn tours

b. Adrenaline Fundraising

See notes above

- Can start week of May 12 for 4 weeks. Done by June 6
- Nancy to send out an email blast to our newsletter folks
- Tom reminded everyone to register on the app this week and start putting in your contacts.

c. 150th Anniversary Celebration

- Karen explained that museum tours on Sept 7 will start at the front door and exit out the gift shop
- Petting Zoo is being investigated and would be put behind the depot
- Tom Tesnow has a musical group that does need electricity
- T-shirt design winners have been chosen: Sophia Denver 1st place, Abigail Pelkey, 2nd place, and Olivia Palazzolo, 3rd place.
- Still need to contact Polish Eagle Café Food truck to check availability and what they need
- Rental for ice cream cart - \$250 (Rita will help with ice cream, we buy it and offer it for free)
- Rental for popcorn machine \$250. It was discussed that we have one, but it has not been cleaned and did not work well last time we tried to use it.
- Task lists were discussed
- Give Away ideas were discussed
- Karen asked how many people we thought might attend, commissioners guessed around 200.
- Face Painting was brought up as a possible activity and several names of potential face painters were discussed.
- Performances by school children was suggested
- Commissioners were invited to make a monetary donation to the 150th celebration account.
- Motion by Marti, second by Karen to match the City Council budget increase and put \$2500 from the Commission's "trust" (restricted) account into the 150th celebration account. All were in favor, motion carried.
- A rain date of September 14 was suggested.

7. New Business

a. Field trips:

- 14 people from Life Enrichment Academy toured the barn, garden and museum on April 23rd and donated \$30. This was the first group tour since the pandemic. Thank you to Janet Calabrese for helping Marti with that tour.
- Tom and Marti led 10 folks from Rising Stars Academy on a tour. They enjoyed the hat exhibit scavenger hunt and had lunch in the Depot.
- Eisenhower Elementary 3rd graders are coming Thursday May 22. Help is needed!

b. Society Update

- Lorraine and Barb from the Society as well as Tom and Marti attended the Macomb Heritage Alliance Meeting on April 26.
- Society will sponsor a Lottery Board at the June 1 and August 3 Open Houses.

c. June Open House

June 1, 2025 9am – 4pm

Includes Open House, Barn Sale and Plant Sale

Commissioners advised to NOT use our parking lot – park at Somerset lot

Arrive by 8am

Tom will be in the museum

Master Gardeners will help Karen with Plant Sale

Marti and Mackenzie will help Karen with Barn Sale and museum tours as

needed

Jim and Kathy will come after church

8. Commissioner Reports

- **Marilynn Wright**
 - Barn Sale donations will be accepted on Wednesdays from 5-7pm starting May 14
 - Will accept donations in May, June and July. (August 3 will be the ½ off sales day for 2025)
- **Tom Iwanicki** –
 - Reported he and Marti had a great conversation with Armada, Washington Twp, and New Baltimore Historical Society folks at MCHA and extended an open invitation to visit us for a tour as well as information discussions to share common concerns.
 - Would like us to consider hosting MCHA in 2026.
- **Karen Hodges** –
 - First garden clean-up was May 3 with 4 people attending
 - Next clean up is May 10 11am – 2pm
 - Weds May 14 will start weekly clean-ups (weather dependent)
 - May 14, 21, 28 will start at 5pm, June Wednesdays will start at 6pm
- **Marti VanEenenaam-Iwanicki**–
 - Nothing to add
- **Jim Chamberlin**– Will order signs as we discussed in April
- **Mackenzie Lenk** –
 - Nothing to add
- **Nancy Ehrke**– Sent out 487 newsletters

- **Dori Guoin**– Will provide a check for the 1st and 3rd place t-shirt winners
- **Kathy Pirtle** – Nothing to add
- **Curtis Rice** –
Reported the pump appears to be sinking
His grand daughter, Kaitlyn Dodson (an artist) and his wife will be coming Tuesday
May 6 9am to do some painting.
- **Patrice Schornak – City Council Liaison**– Nothing to add

9. Adjournment: Motion by Tom, Seconded by Nancy to adjourn. All in favor.
Meeting adjourned at 8:30pm

Announcements:

- **June Open House** **Sunday, June 1, 2025** **9am-4pm**
- **Next Meeting:** **Monday, June 2, 2025 -** **7pm in the Depot**
- **Garden Clean Up** **May 10** **11am-2pm**
 May 14 will start weekly Wednesday garden days

Respectfully Submitted –

Marti VanEenenaam-Iwanicki, Recording Secretary

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

PERIOD ENDING 05/31/2025

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--|--------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 05/31/2025 NORMAL (ABNORMAL) | MONTH 05/31/2025 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| Dept 803 - HISTORICAL COMMISSION | | | | | | |
| 101-803-742.000 | OPERATING SUPPLIES | 500.00 | 343.42 | 0.00 | 156.58 | 68.68 |
| Total Dept 803 - HISTORICAL COMMISSION | | 500.00 | 343.42 | 0.00 | 156.58 | 68.68 |
| TOTAL EXPENDITURES | | 500.00 | 343.42 | 0.00 | 156.58 | 68.68 |
| Fund 101 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 500.00 | 343.42 | 0.00 | 156.58 | 68.68 |
| NET OF REVENUES & EXPENDITURES | | (500.00) | (343.42) | 0.00 | (156.58) | 68.68 |

Fund 101 - GENERAL FUND

| Account | Description | 2024-25 Amended Budget | YEAR-TO-DATE THRU 05/31/25 | Available Balance | % Used |
|---------------------------------------|---|---------------------------|-------------------------------|----------------------|-----------------|
| Expenditures | | | | | |
| Department 803: HISTORICAL COMMISSION | | | | | |
| 742.000 | OPERATING SUPPLIES | | | | |
| 07/25/2024 | AP REIMBURSEMENT FOR CLEANING SUPPLIES/HIST | | 1023586 14.82 | Inv #: '8-12-2024' | Vendor 'MISC' |
| 07/31/2024 | AP REIMBURSEMENT FOR BANNER FOR 2024 FRASER | | 1023587 30.99 | Inv #: '7-31-2024' | Vendor 'MISC' |
| 07/31/2024 | AP JULY 2024 CREDIT CARD | | 1031022 39.96 | Inv #: '7-31-2024' | Vendor '10008' |
| 07/31/2024 | AP JULY 2024 CREDIT CARD | | 1031022 69.60 | Inv #: '7-31-2024' | Vendor '10008' |
| 09/17/2024 | AP REIMBURSEMENT FOR SUPPLIES FOR GRANT APP | | 1033614 30.70 | Inv #: '9-17-2024' | Vendor 'MISC' |
| 11/01/2024 | AP REIMBURSEMENT FOR TRUNK OR TREAT | | 1042361 114.59 | Inv #: '11-13-2024' | Vendor 'MISC' |
| 11/21/2024 | AP SUPPLIES FOR BAUMGARTNER CHRISTMAS OPEN | | 1047681 12.76 | Inv #: '11-21-2024' | Vendor 'WRIMAR' |
| 12/19/2024 | AP 2025 MCHA MEMERSHIP DUES | | 1048660 30.00 | Inv #: '12-19-2024' | Vendor 'MCHA' |
| 742.000 | OPERATING SUPPLIES | 500.00 | 343.42 | 156.58 | 68.68 |
| Total - Dept 803 | | 500.00 | 343.42 | 156.58 | 68.68 |
| Total Expenditures | | 500.00 | 343.42 | 156.58 | 68.68 |
| NET OF REVENUES AND EXPENDITURES | | (500.00) | (343.42) | (156.58) | |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|-----------------------|-----|------|--|-------------|--------------|---------|---------|
| Fund 101 GENERAL FUND | | | | | | | |
| 05/01/2025 | | | 101-803-001.000 CASH | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-001.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-702.000 ELECTED/APPOINTED OFFICIALS PA | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-702.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-704.000 WAGES - FULL TIME EMPLOYEES | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-704.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-712.000 OVERTIME | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-712.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-713.000 FICA | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-713.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-714.000 MEDICARE | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-714.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-718.000 LONGEVITY PAY | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-718.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-719.000 FOOD ALLOWANCE | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-719.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-724.100 HEALTH INSURANCE PREMIUMS (EMPI | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-724.100 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-742.000 OPERATING SUPPLIES | | BEG. BALANCE | | 343.42 |
| 05/31/2025 | | | 101-803-742.000 | END BALANCE | 0.00 | 0.00 | 343.42 |
| 05/01/2025 | | | 101-803-791.000 SUBSCRIPTIONS AND PUBLICATIONS | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-791.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-801.000 PROFESSIONAL/CONTRACTUAL SERVI | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-801.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-850.000 COMMUNICATIONS (PHONE/CELL/INTI | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-850.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-900.000 PHOTOGRAPHY | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-900.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-930.000 REPAIRS AND MAINTENANCE | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-930.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-960.000 MISCELLANEOUS | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-960.000 | END BALANCE | 0.00 | 0.00 | 0.00 |
| 05/01/2025 | | | 101-803-972.000 CAPITAL OUTLAY | | BEG. BALANCE | | 0.00 |
| 05/31/2025 | | | 101-803-972.000 | END BALANCE | 0.00 | 0.00 | 0.00 |

PERIOD ENDING 05/31/2025

| GL NUMBER | DESCRIPTION | 2024-25 | | BEG. BALANCE | ACTIVITY FOR | | YEAR-TO-DATE | | END BALANCE | |
|-------------------------|--|----------------|--------|--------------|--------------|------------|--------------|------------|-------------|------------|
| | | AMENDED BUDGET | | 07/01/2024 | MONTH | 05/31/2025 | THRU | 05/31/25 | 05/31/2025 | 05/31/2025 |
| | | | NORMAL | (ABNORMAL) | INCREASE | (DECREASE) | INCREASE | (DECREASE) | NORMAL | (ABNORMAL) |
| Fund 101 - GENERAL FUND | | | | | | | | | | |
| 101-000-379.000 | FUND BALANCE - RESTRICTED - HISTORICAL | | | | 24,227.69 | | 96.25 | | 1,105.98 | 25,333.67 |

05/27/2025

GL ACTIVITY REPORT FOR CITY OF FRASER
FROM 101-000-379.150 TO 101-000-379.150
TRANSACTIONS FROM 07/01/2024 TO 05/31/2025

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|-----------------------|-----|------|--|-------------------|--------|----------|------------|
| Fund 101 GENERAL FUND | | | | | | | |
| 07/01/2024 | | | 101-000-379.150 FUND BALANCE - RESTRICTE | BEG. BALANCE | | | 0.00 |
| 03/31/2025 | GJ | JE | CODING CORRECTION -MOVED TO FUNDS C | 8469 | | 201.10 | (201.10) |
| 04/07/2025 | CR | RCPT | FUND BALANCE - RESTRICTED - 150 YR CELE | 806923 | | 35.39 | (236.49) |
| 04/15/2025 | CR | RCPT | FUND BALANCE - RESTRICTED - 150 YR CELE | 807370 | | 10.00 | (246.49) |
| 05/01/2025 | CR | RCPT | HISTORICAL COMMISSION 05/01/2025 | | | 30.00 | (276.49) |
| 05/01/2025 | CR | RCPT | HISTORICAL COMMISSION 05/01/2025 | | | 1,000.00 | (1,276.49) |
| 05/08/2025 | AP | INV | MAJIK GRAPHICS INC | 26302 | 548.60 | | (727.89) |
| | | | 150 CELEBRATION T-SHIRTS/HISTORIAL COMMI | | | | |
| 05/09/2025 | CR | RCPT | HISTORICAL COMMISSION 05/09/2025 | | | 100.00 | (827.89) |
| 05/13/2025 | AP | INV | ABIGAIL PELKEY | MAY 13, 2025/\$50 | 50.00 | | (777.89) |
| | | | 2ND PLACE T-SHIRT DESIGN CONTEST WINNER | | | | |
| 05/13/2025 | AP | INV | SOPHIA DENVER | MAY 13, 2025/\$75 | 75.00 | | (702.89) |
| | | | 1ST PLACE T-SHIRT DESIGN CONTEST WINNER | | | | |
| 05/13/2025 | AP | INV | OLIVIA PALAZZOLO | MAY 13, 2025/\$25 | 25.00 | | (677.89) |
| | | | 3RD PLACE T-SHIRT DESIGN CONTEST WINNER | | | | |
| 05/21/2025 | CR | RCPT | HISTORICAL COMMISSION 05/21/2025 | | | 1,000.00 | (1,677.89) |
| 05/22/2025 | CR | RCPT | HISTORICAL COMMISSION 05/22/2025 | | | 10.00 | (1,687.89) |
| 05/22/2025 | CR | RCPT | HISTORICAL COMMISSION 05/22/2025 | | | 50.00 | (1,737.89) |
| 05/31/2025 | | | 101-000-379.150 | END BALANCE | 698.60 | 2,436.49 | (1,737.89) |