



CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

FRASER HISTORICAL COMMISSION APRIL 7, 2025 AGENDA, 2025 @ 7:00 P.M.

1. Call to order
2. Pledge to Flag
3. Approve Agenda – April 7, 2025
4. Approve Minutes – March 3, 2025
5. Liaison Report
6. Unfinished Business
 - a. Open House April 6
 - b. Adrenaline Fundraising
 - c. Anniversary Celebration
 - d. Fiberglass Bases
7. New Business
 - a. 150th Anniversary Account
8. Commission Reports
9. Adjourn

POSTED: 03/31/2025

Meetings held at the Depot, 18577 Masonic, Fraser, MI 48026

Fraser Historical Commission

Meeting Minutes – Monday March 3, 2025 @ 7:00pm
Depot Visitor Center

Present:

Commissioners: Marilynn Wright, Karen Hodges, Tom Iwanicki, Nancy Ehrke, Jim Chamberlin, Marti VanEenenaam-Iwanicki, Mackenzie Lenk

Members-at-Large: Curtis Rice, Kathy Pirtle, Dori Guoin

Guests: Janet Calabrese, Joe Chimenti

Absent: Patrice Schornak

1. **Call to order:** 7:00 pm by Marilynn
2. **Pledge of Allegiance**
3. **Approve Agenda:** Motion by Karen, seconded by Tom to approve the agenda
All in favor. Motion carried.
4. **Approve February 3, 2025 Minutes:** Motion by Tom, seconded by Jim to approve.
All in favor. Motion carried.
5. **City Liaison Report:**
Patrice was absent. Marti will follow up with her via email.
Current Commission requests from Liaison/City Clerk:
 - Outlets in Parlor (behind door on left) and upstairs at top of stairs behind photos are not working. Patrice will have DPW check all plugs – Still needs to be addressed
 - Check on smoke alarm – battery? Wired in? Still needs to be addressed. Do we have a carbon monoxide detector in the house?
6. **Unfinished Business**
 - a. Adrenaline Fundraising
Tom has been talking with Nick, the rep from Adrenaline. He can hopefully come to our next meeting, otherwise Tom will explain the program.
We need to determine how checks will be made out and if there is a way to collect online donations.
Tom requests that we each come to the April meeting with a list of 20 people and their contact information (addresses and/or email) that we want to send donor information to.
 - b. Macomb County Heritage Alliance Grant
We did not apply for this for 2025. Karen was able to contact Chesterfield Historical Society and we will be able to borrow some of their equipment for the 150th celebration
 - c. Anniversary Celebration
Marti and Karen meeting this week.
Currently in progress:
 - T-shirt contest has launched. Marti will reach out to schools in addition to the Chronicle and social media. Entries due April 1. We will judge entries a week or two after that.
 - Coloring pages are in process. The first one, a picture of the Baumgartner House was available at yesterday's Open House. Suggestion was made to have a class of kids color them and then hang them in the Depot or museum for families to enjoy.
 - Proclamation draft was sent to Patrice.

- Karen visited the Mt. Clemens Chamber of Commerce and got some information
- Sponsorship letter is in progress. When complete, Karen will start visiting businesses to ask for donations. She will leave some letters in the Depot so any member of the commission can recruit sponsors as well.
- Shuttle bus – Need to figure out overflow parking. Karen asked Jim to see if St. Pio is a possibility for overflow parking on Sept 7.
- Additional needs/suggestions were discussed. e.g. Porti-potties, Honor guard, etc.
-
- d. Light post Banner

Marti presented some prices she was able to get from a couple of vendors. She also shared the information with Rob from DPW, and has not gotten a response back. Commissioners decided to re-look at ordering banners once we have some sponsorship money in our account. To have banners on all the light posts downtown and in front of the museum we estimate our cost would be \$1500

7. New Business

- a. Macomb County Heritage Alliance Meeting

Monthly meeting is the second Tuesday of the month via Zoom (March 11)
Anyone interested in joining should contact Debra Remer at 586-739-6543

8. Commissioner Reports

- **Marilynn Wright**

- Half Pre-Easter sale March 2

Depot made	\$129.25
Additional Donations	\$104
Total	\$233.25
Society Gift Shop	\$58.00

- **Tom Iwanicki –**

- Digitizing is coming along. He has been working on the very large “Education” binder
- Monday May 5 he is hosting a field trip for students from Rising Stars Academy. Expects about 20 people from about 9:30am – 12pm. They will tour museum, barn, and gardens and likely have lunch on the grounds. Marti will contact DPW for additional picnic tables.

- **Karen Hodges –**

- Renewed our membership for the MSU Master Gardener project.
- Darlene, one of our Master Gardener Volunteers is submitting a grant application to restore more Michigan wildflowers to Samantha’s Garden and/or create a new wildflower patch.

- **Marti VanEenaam-Iwanicki–**

- Has been working with Tom on the hat exhibit in the glass room for April/May “Top Hats to Bonnets: Form and Function in the Late 19th/early 20th centuries”
- Presented information on potential donation of a 80+ year old bassinet. Commissioners agreed we have no room to exhibit or store it.
- Requested additional Fraser Anniversary books to have at City Hall and Library.

- **Jim Chamberlin**–
 - Researched new bases for the Open House signs we have. He has prices for fiberglass bases and also determined how many more signs we need. Discussion followed: Cindi from City Clerk’s office may have information on better bases (they use for election signs). Marilynn will also check with our printer (America’s Finest). Dori had a concern that “Easter Sale” signs look like “Estate Sale” signs. Discussion followed how to add graphic or different wording to avoid confusion.
- **Mackenzie Lenk** –
 - March Open House had 27 visitors in the museum. Many stayed to chat for quite a while.
 - Utilized new guestbook format which makes it easier for us to track number of visitors
 - Many people enjoyed the interactive kitchen tools exhibit
- **Nancy Ehrke**– Sent out 464 March newsletters. Showed the group the bookmarks that St. Paul church handed out for their 150th celebration.
- **Dori Guoin**– Suggested accessible porti-potti for anniversary celebration. Apologized for tardiness due to continuing medical issues.
- **Kathy Pirtle** – no report
- **Curtis Rice** – His wife Doreen suggested we put flyers at Ram’s Horn and other places around town.
 - The slab that the pump is on is settling and he can see damage from the mower. We may need DPW help to lift the slab and fill in the well underneath.
 - He spoke to a Baumgartner person at the Open House and clarified how to begin research on the John C. Baumgartner family.
- **Patrice Schornak – City Council Liaison**– Absent
- **Guest – Janet Calabrese – Fraser Historical Society**
 - She been doing extensive research and is working with folks from the state to complete an application to have the Baumgartner House placed on the National Register of Historic Places.
 - She will be attending City Council meeting on March 13 for their approval.
 - Is not sure if there is an application cost.

9. Adjournment: Motion by Tom, Seconded by Mackenzie to adjourn. All in favor.
Meeting adjourned at 8:26pm

Announcements:

- **Open House and Easter Sale: Sunday, April 6, 2025 - 1-4pm**
- **Next Meeting: Monday, April 7, 2025 - 7pm in the Depot**

Respectfully Submitted –

Marti VanEenenaam-Iwanicki, Recording Secretary

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		AMENDED BUDGET	03/31/2025 NORMAL (ABNORMAL)	MONTH 03/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 803 - HISTORICAL COMMISSION						
101-803-742.000	OPERATING SUPPLIES	500.00	343.42	0.00	156.58	68.68
Total Dept 803 - HISTORICAL COMMISSION		500.00	343.42	0.00	156.58	68.68
TOTAL EXPENDITURES		500.00	343.42	0.00	156.58	68.68
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		500.00	343.42	0.00	156.58	68.68
NET OF REVENUES & EXPENDITURES		(500.00)	(343.42)	0.00	(156.58)	68.68

Fund 101 - GENERAL FUND

Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 03/31/25	Available Balance	% Used
Expenditures					
Department 803: HISTORICAL COMMISSION					
742.000	OPERATING SUPPLIES				
07/25/2024	AP REIMBURSEMENT FOR CLEANING SUPPLIES/HIST		1023586 14.82	Inv #: '8-12-2024' Vendor 'MISC'	
07/31/2024	AP REIMBURSEMENT FOR BANNER FOR 2024 FRASER		1023587 30.99	Inv #: '7-31-2024' Vendor 'MISC'	
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 39.96	Inv #: '7-31-2024' Vendor '10008'	
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 69.60	Inv #: '7-31-2024' Vendor '10008'	
09/17/2024	AP REIMBURSEMENT FOR SUPPLIES FOR GRANT APP		1033614 30.70	Inv #: '9-17-2024' Vendor 'MISC'	
11/01/2024	AP REIMBURSEMENT FOR TRUNK OR TREAT		1042361 114.59	Inv #: '11-13-2024' Vendor 'MISC'	
11/21/2024	AP SUPPLIES FOR BAUMGARTNER CHRISTMAS OPEN		1047681 12.76	Inv #: '11-21-2024' Vendor 'WRIMAR'	
12/19/2024	AP 2025 MCHA MEMERSHIP DUES		1048660 30.00	Inv #: '12-19-2024' Vendor 'MCHA'	
742.000	OPERATING SUPPLIES	500.00	343.42	156.58	68.68
Total - Dept 803		500.00	343.42	156.58	68.68
Total Expenditures		500.00	343.42	156.58	68.68
NET OF REVENUES AND EXPENDITURES		(500.00)	(343.42)	(156.58)	

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
03/01/2025			101-803-001.000 CASH		BEG. BALANCE		0.00
03/31/2025			101-803-001.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-702.000 ELECTED/APPOINTED OFFICIALS PA		BEG. BALANCE		0.00
03/31/2025			101-803-702.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE		0.00
03/31/2025			101-803-704.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-712.000 OVERTIME		BEG. BALANCE		0.00
03/31/2025			101-803-712.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-713.000 FICA		BEG. BALANCE		0.00
03/31/2025			101-803-713.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-714.000 MEDICARE		BEG. BALANCE		0.00
03/31/2025			101-803-714.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-718.000 LONGEVITY PAY		BEG. BALANCE		0.00
03/31/2025			101-803-718.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-719.000 FOOD ALLOWANCE		BEG. BALANCE		0.00
03/31/2025			101-803-719.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-724.100 HEALTH INSURANCE PREMIUMS (EMP)		BEG. BALANCE		0.00
03/31/2025			101-803-724.100	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-742.000 OPERATING SUPPLIES		BEG. BALANCE		343.42
03/31/2025			101-803-742.000	END BALANCE	0.00	0.00	343.42
03/01/2025			101-803-791.000 SUBSCRIPTIONS AND PUBLICATIONS		BEG. BALANCE		0.00
03/31/2025			101-803-791.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-801.000 PROFESSIONAL/CONTRACTUAL SERVI		BEG. BALANCE		0.00
03/31/2025			101-803-801.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-850.000 COMMUNICATIONS (PHONE AND CELL)		BEG. BALANCE		0.00
03/31/2025			101-803-850.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-900.000 PHOTOGRAPHY		BEG. BALANCE		0.00
03/31/2025			101-803-900.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-930.000 REPAIRS AND MAINTENANCE		BEG. BALANCE		0.00
03/31/2025			101-803-930.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-960.000 MISCELLANEOUS		BEG. BALANCE		0.00
03/31/2025			101-803-960.000	END BALANCE	0.00	0.00	0.00
03/01/2025			101-803-972.000 CAPITAL OUTLAY		BEG. BALANCE		0.00
03/31/2025			101-803-972.000	END BALANCE	0.00	0.00	0.00

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25		BEG. BALANCE	ACTIVITY FOR		YEAR-TO-DATE		END BALANCE			
		AMENDED BUDGET		07/01/2024	MONTH	03/31/2025	THRU	03/31/25	03/31/2025			
				NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND												
101-000-379.000	FUND BALANCE - RESTRICTED - HISTORICAL			24,227.69			434.35			1,087.08		25,314.77