



CITY MANAGER

Elaine Leven

CITY CLERK

August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry Jr.

Patrice Schornak

Sherry Stein

**FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, MARCH 13, 2025 - 6:30 P.M
AS APPROVED THURSDAY, APRIL 10, 2025**

A regular meeting of the Fraser City Council was held on Thursday, March 13, 2024 at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:30pm

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

Present: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland.

Absent: Stein

Others Present: City Manager Leven, City Attorney DeNault, City Clerk Gitschlag

Motion by Odell, Schornak seconds to excuse Councilmember Stein

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland

Nays: None

Absent: Stein

Motion Carried

4. APPROVAL OF AGENDA

Motion by O'Dell, Sutherland seconds to approve the agenda

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland

Nays: None

Absent: Stein

Motion Carried

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5. CITIZEN PARTICIPATION ON AGENDA ITEMS

There was no citizen participation at this time

6. CONSENT AGENDA

- a. Approve City Council Regular Meeting Minutes February 13, 2025
- b. Approve City Council Budget Workshop Meeting Minutes February 13, 2025
- c. Receive Board/Commission Meeting Minutes
- d. Receive Historical Commission Newsletter
- e. Receive Check Disbursements
- f. Receive Revenue and Expenditure Report

Motion by O'Dell, Sutherland seconds to approve the agenda

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland

Nays: None

Absent: Stein

Motion Carried

7. NEW BUSINESS

A. Nomination of Baumgartner House to National Register of Historic Places

Motion by Schornak, O'Dell seconds to support the nomination of the Baumgartner House property for listing in the National Register of Historic Places.

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland

Nays: None

Absent: Stein

Motion Carried

B. McKenna Building Department Services Contract

No action was taken.

City Attorney and representatives from McKenna will bring an amended document to Council in April, with renegotiated insurance clauses.

C. General Fund Unrestricted Fund Balance Policy

Motion by Schornak, O'Dell seconds to approve General Fund Unrestricted Fund Balance Policy.

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland

Nays:

Absent: Stein

Motion Carried

D. Steffens Park Gazebo Roof Replacement

Motion by Baranski, Schornak seconds to approve the bid from Premier Roofing and Renovations to replace the shaker shingles on the gazebo at Steffens Park for the amount of \$10,774.35.

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Ayes: Baranski, Schornak,
Nays: Lesich, O'Dell, Perry, Sutherland
Absent: Stein

Motion Carried

E. Steffens Park Design Services Request for Proposals

Motion by Schornak, O'Dell seconds to proceed with posting the Request for Proposals for Steffens Park Design Services.

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland
Nays: None
Absent: Stein

Motion Carried

Resident Crystal Fletcher spoke in support of the park redesign

8. REPORT OF CITY ADMINISTRATION

City Manager Leven gave Council an update about the utility billing and future printer options, the SAD bills for industrial park roads will be out in April. Department head budget meetings are in progress, March Board of Review is almost complete, and the Reindel Park building has been demolished. Paint and Plant recreation event is almost full. The Marshmallow Drop is scheduled for April 12th. The Skyhawk sports programs are out and advertised for soccer and flag football etc. FAME nominations are open and due April 4th. Bond Counsel will be at the April meeting to present the next resolution for issuing bonds for Industrial Park Roads.

9. REPORT OF MAYOR AND CITY COUNCIL

Condolences to Sherry Stein and her family

Mayor Lesich – Reminded council that the fee schedule is approved by Council at budget time every year and the water bill problem has existed for some time, but there have been noticeable improvements with current consultants working with staff.

Perry – questioned the \$900 fee for ZBA variance requests

Baranski – in theory you don't want it to be easy to change zoning ordinances.

Schornak – the driveway ordinance and fees are being addressed currently, Baumgartner House has an open house on April 6th, and a Top Hats and Bonnets display. Museum is hosting a shirt design contest for the 150th anniversary. Urged all residents to come support the Museum.

O'Dell – Need to prioritize the water bills getting out on time

Sutherland – Excited about the progress on Garfield Road. Asked for an update on the bank demolition, and CM Leven shared her knowledge of the Sheetz timetable.

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10. CITIZEN PARTICIPATION

Laura Lesich – Thanked Council for the Garfield Rd update, Beautification Club took landscaping from Fraser Bank to the Baumgartner House. Fraser First meets March 19th. Beautification meets March 26th. Good time for Spring cleanup.

11. CLOSED SESSION

a. Closed Session to consider a periodic personnel evaluation of the City Manager Pursuant to Section 8 (1) (a) of the Open Meetings Act.

Motion by Lesich, Schornak seconds to enter into closed session at 7:59pm

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland

Nays: None

Absent: Stein

Motion Carried

Council exited Closed Session and returned to Regular Session at 9:49pm

12. Motion by Baranski, Sutherland seconds to make a salary adjustment for the Finance Director to \$108,000 effective next pay period.

Ayes: Baranski, Lesich, O'Dell, Schornak, Sutherland

Nays: Perry

Absent: Stein

Motion Carried

13. ADJOURNMENT

Motion by Lesich, Schornak seconds to adjourn the meeting at **9:50pm**

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland

Nays: None

Absent: Stein

Motion Carried

Respectfully Submitted:

Michael T. Lesich, Mayor
City of Fraser

August R. Gitschlag, City Clerk
City of Fraser