City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry Jr.
Patrice Schornak
Sherry Stein

FRASER CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, MARCH 13, 2025 - 6:30 P.M

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL MEMBERS**
4. **APPROVAL OF AGENDA**
5. **CITIZEN PARTICIPATION ON AGENDA ITEMS**
6. **CONSENT AGENDA**
   a. Approve City Council Regular Meeting Minutes February 13, 2025
   b. Approve City Council Budget Workshop Meeting Minutes February 13, 2025
   c. Receive Board/Commission Meeting Minutes
   d. Receive Historical Commission Newsletter
   e. Receive Check Disbursements
   f. Receive Revenue and Expenditure Report
7. **NEW BUSINESS**
   a. Nomination of Baumgartner House to National Register of Historic Places
   b. McKenna Building Department Services Contract
   c. General Fund Unrestricted Fund Balance Policy
   d. Steffens Park Gazebo Roof Replacement
   e. Steffens Park Design Services Request for Proposals
8. **REPORT OF CITY ADMINISTRATION**
9. **REPORT OF MAYOR AND CITY COUNCIL**
10. **CITIZEN PARTICIPATION**
11. **CLOSED SESSION**
    a. Closed Session to consider a periodic personnel evaluation of the City Manager Pursuant to Section 8 (1) (a) of the Open Meetings Act.
12. **ADJOURNMENT**

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO AUGUST GITSCHLAG, CITY CLERK AT (586) 293-3100.
IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

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FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, FEBRUARY 13, 2025 - 6:30 P.M

A regular meeting of the Fraser City Council was held on Thursday, February 13, 2024 at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:30 PM

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

The Following members were present:

Present: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland.
Absent: None

Others Present: City Manager Leven, City Attorney DeNault, City Clerk Gitschlag, DPS Captain Gillis, DPS Supervisor Kretzschmar, Finance Director Bansal, AEW Engineer Carpenter

4. APPROVAL OF AGENDA

Motion by Sutherland, Stein seconds to approve the agenda as presented

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

There was no Citizen Participation at this time

6. CONSENT AGENDA

Councilmember Perry asked to remove Consent Agenda item d. Approve 2025 Fireworks Proposal and move it to New Business item K.

The following items are on the Consent Agenda

a. Approve City Council Regular Meeting Minutes January 9, 2025
b. Receive Board/Commission Meeting Minutes
c. Approve Date for FY 2025-2026 Budget Public Hearing
~~d. Approve 2025 Fireworks Proposal~~
e. Approve Resolution 2025-005 MDOT FY2025 State Earmark for Industrial Park Roads
f. Receive Historical Commission Baumgartner Events Flyers
g. Receive Check Disbursements
h. Receive Revenue and Expenditure Report

Motion by O'Dell supported by Baranski to approve the Consent Agenda as amended

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

7. NEW BUSINESS

A. Board Appointments:

Board of Review – Ashley Taylor

Motion by Stein, Baranski seconds to approve Ashley Taylor to the City of Fraser Board of Review for a 2 year term beginning 1-1-2025 and ending 12-31-2026.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Zoning Board of Appeals – Scott Wahl

Motion by Schornak, Baranski seconds to appoint Scott Wahl to fill the vacancy on the City of Fraser Zoning Board of Appeals with a term ending December 31, 2025.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Recreation Commission – Christine Koch

Motion by O'Dell, Lesich seconds to approve the recommendation of the Recreation Commission to reappoint Christine Koch for a seat on the Recreation Commission with a term ending December 31, 2027.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Recreation Commission – Natalyn Pieprzyk

Motion by Schornak, O'Dell seconds to approve the recommendation of the Recreation Commission to appoint Natalyn Pieprzyk for a seat on the Recreation Commission with a term ending December 31, 2027.
AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

B. 2025 Poverty Exemption Policy and Application

Motion by O'Dell, Schornak seconds to approve the City of Fraser 2025 Poverty Exemption Policy, Guidelines and State of Michigan required applications as submitted by the Assessing Department.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

C. Water System CDSMI Grant - Additional Locations

AEW Engineer Ashley Carpenter Presented to Council

Motion by Schornak, Lesich seconds to approve Contract Modification #1 for the Water Service Material Investigation Program in the amount of $89,496.00.
AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

D. Residential Cross Connection Inspection Contract Renewal – HydroCorp

Motion by Lesich, Schornak seconds to extend the contract with HydroCorp for an additional 2 years in an amount of $3,330 per month or $79,920.00 total.
AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

E. Miscellaneous Concrete Repair Program Contract Award to Luigi Ferdinandi & Sons

Motion by Sutherland, Baranski seconds to award a contract for the 2025 Miscellaneous Concrete Repair Program to Luigi Ferdinandi & Sons Cement Co. Inc. in the amount of $300,000 and authorize Anderson, Eckstein and Westrick, Inc. to provide construction engineering services in the estimated amount of $50,000, with a total authorization not to exceed $350,000.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

F. DPW Parking Lot Construction Change Order

Motion by O'Dell, Schornak seconds to award a contract for the DPW Parking Lot Concrete Replacement Contract to Luigi Ferdinandi & Sons Cement Co. Inc. in the amount of $268,761.00, establish a construction contingency of $26,900, and authorize Anderson, Eckstein and Westrick, Inc. to provide construction engineering services in the estimated amount of $40,000, with a total authorization not to exceed $335,461.00.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein
NAYS: Sutherland **Motion Carried**

Motion by O'Dell, Baranski seconds to approve a budget amendment to account number 101-265-972.000 in the amount of $109,461.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein
NAYS: Sutherland **Motion Carried**

G. DPS Staffing Request for Fire Marshal Sergeant Position

DPS Director Kretzschmar and DPS Capt. Gillis presented Council with their plan for having a Fire Marshall position. No formal action was taken.

H. DPS Portable Radios Purchase Request

Motion by Baranski, Lesich seconds to approve a budget amendment and the purchase of 10 Motorola APX 6000 700/800 model radios including a five year warranty and the one time programming fee from the Ambulance Account 210.301.742.000 in the amount of $66,676.40.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

I. DPS Succession Planning and Promotional Testing for Captain

Motion by Lesich, Stein seconds to allow EMPCO testing for the rank of Captain from the contractual services account in the amount of $9,275.00, promote to the rank of Captain when the vacancy occurs through the retirement of Captain Bisby; promote an officer to the rank of Sergeant to fill the vacancy created through the previous promotion, and hire a PSO to fill the vacancy left by the promotion to Sergeant.

AYES: Lesich, O'Dell, Perry, Stein
NAYS: Baranski, Schornak, Sutherland **Motion Carried**

J. Request to Fill Vacant Staff Positions

1) Part Time Senior Activities Center Clerk

2) Full Time Building Clerk

Motion by Baranski, Schornak seconds to allow City Manager to proceed with filling previously budgeted non-management frontline or entry level clerk positions should they become vacant.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

k. <u>Approve 2025 Fireworks Proposal</u>

Motion by Baranski, O'Dell seconds to approve the proposal from Zambelli for fireworks presentation in the amount of $25,000. Fraser Lions Club agreed to a $10,000 contribution towards the fireworks display in 2025.

AYES: Baranski, Lesich, O'Dell, Stein, Sutherland
NAYS: Perry, Schornak **Motion Carried**

8. REPORT OF CITY ADMINISTRATION

City Manager Leven informed Council of the DIA Mural Survey that was launched, updated them on the demolition of the Reindel Building, and the closing on the library sale.

9. REPORT OF MAYOR AND CITY COUNCIL

Stein – Thanked everyone for attending the Blue Jean Ball.

Baranski – Thanks DPW for all their hard work removing snow and plowing streets.

Sutherland – Explained her no votes earlier in the meeting and inquired about the rental rates at the Senior Housing plaza.

O'Dell – Thanked everyone for attending the Blue Jean Ball.

Schornak – Historical Commission sale on March 2nd, VFW has started their spaghetti dinners, celebrations are being planned for the 150th anniversary of the Baumgartner House.

Perry – requested an update on the driveway expansion requests currently in discussion at ZBA, and shared resident concerns about primary vs secondary streets for snow removal.

Lesich – would like to see an updated snow removal map for the city, wants to see $380k for pickleball courts used, and is officiating his first wedding on February 14th.

10. CITIZEN PARTICIPATION

Ray Wojciechowski inquired about drones instead of fireworks

Public Safety Captain John Gillis gave Council an update on Squad 2 and how many runs it has made.

ADJOURNMENT

Motion by Schornak, O'Dell seconds to adjourn the meeting at 8:39pm

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

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FRASER CITY COUNCIL MINUTES
BUDGET WORKSHOP
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY FEBRUARY 13, 2025
Immediately following the February 13, 2025 Regular Meeting

1. CALL TO ORDER

Mayor Lesich gaveled the workshop to order at 8:50pm

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the room in the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

The following members were present:

Present: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
Absent: None
Others Present: City Manager Leven, City Attorney DeNault, City Clerk Gitschlag, DPS Captain Gillis, DPS Director Kretzschmar, Finance Director Bansal, Public Services Superintendent Barrett

4. APPROVAL OF AGENDA

Motion Lesich, seconded by Councilmember Schornak

5. CITIZEN PARTICIPATION

There was no citizen participation at this time.

6. NEW BUSINESS

City Manager Leven began with a consolidated analysis of the fund balance and millage rates, as well as an overview of the City's various budget obligations and remaining capital improvement projects.

Budget Preplanning Discussions:

Finance – Finance Director Bansal was present as City Manager Leven presented the proposed FY 25/26 budget for the City of Fraser.

DPS – DPS Director Kretzschmar was present to discuss capital projects for the upcoming budget, as well as the overall direction of the department including plans for staffing, training and accreditation.

DPW – Superintendent Barrett was present and discussed the conditions and priorities for our roads and sewer systems, as well as Steffens Park, plow trucks, pickle ball courts and sidewalks.

General – City Manager Leven discussed Computer upgrades, updating the scrolling sign, add a quarterly newsletter, updating the Master Plan, adding an additional pension contribution, and possible Civic Plus upgrade to a Recreation Module. Some possible staffing shifts and changes were broadly discussed as well.

In conclusion City Manager Leven presented projected overall costs and revenue, and suggested options for Council to consider.

The entire presentation is available upon request and visible on the City of Fraser YouTube page.

7. ADJOURNMENT

Motion by Schornak, O'Dell seconds to adjourn the Budget Workshop

Motion passes by unanimous consent.

Meeting adjourned at 10:09

City of Fraser

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Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

CITY MANAGER
Elaine Leven
CITY CLERK
August Glitschlag

Fraser Recreation Commission Agenda
City Council Chambers
33000 Garfield, Fraser, MI 48026
Tuesday, January 7, 2025 @ 7:00 p.m.
Approved February 4, 2025

1. Call Meeting to Order

The regular meeting of the City of Fraser Recreation Commission was called to order at 7:00 p.m. on Tuesday, January 7, 2024 at 7:00 p.m.

2. Pledge of Allegiance

Hunt led the Pledge of Allegiance.

3. Roll Call

PRESENT: Koch, Rastelli, Rice, Walker, Hunter, Hunt
ABSENT:

Others: Recreation Coordinator Delmege

4. Approval of Agenda for January 7, 2025

Motion by Koch supported by Rice to approve the agenda of the January 7, 2025 City of Fraser Recreation Commission with amended request to table item 6a, interview of Julie Rastelli, until resolution of commission renewal is determined.

AYES: Koch, Rastelli, Rice, Walker, Hunt, Hunter
NAYS: None **Motion Carried**

5. Approval of Minutes from Regular Meeting December 3, 2024

Motion by Koch supported by Hunter to approve the minutes of the December 3, 2024 meeting of the City of Fraser Recreation Commission with amended changes to Recreation Commission meeting dates for 2025.

AYES: Koch, Rastelli, Rice, Walker, Hunt, Hunter
NAYS: None **Motion Carried**

6. Interview Candidate for Recreation Commission

Candidate Natalyn Pieprzyk was born in Michigan and grew up in Fraser all her life. She volunteered in the Parks Department during school and helped with the programming, was a member of the band and is now enrolled in Wayne State. She would be excited to work with the community and can make the Tuesday meetings.

Motion amended to recommend the appointment of Natalyn Pieprzyk to City Council for consideration for membership of the Recreation Commission.

AYES: Rice, Koch, Rastelli, Walker, Hunt, Hunter
NAYS: None **Motion Carried**

7. Volunteer Group Reports

Vania Apps, Fraser First Booster Club, spoke about their "Blue Jean Ball" fundraiser on February 8 with door opening at 5:00pm instead of 6:00pm at the Vintage House. The price per ticket will be $55. The next meeting will be held on January 15 at Hanover Grove Community Center. The board meeting starts at 6:00 and the regular meeting at 6:30pm. The Fraser First Booster Club is always accepting new sponsors, donation and new members. The sand pieces came in for the sandlot at McKinley Barrier Free Park in the spring.

The Fraser Beautification Club took down the decorations from the corner/wedge of 14 Mile and Garfield. Their next meeting will be on January 22 at 6:30pm inside Ram's Horn restaurant. Make sure to check out their Facebook page!

8. Administration Report

Recreation Coordinator Delmege spoke about Christmas in Fraser that was held on Saturday, December 7 from 5:30-7:30pm. It was attended by about 700 people. Even though there was still the same idea, there was new entertainment between fire entertainment, horseback rides and more ice sculptors.

Delmege asked Commission members their thoughts. Commission Member Koch stated she liked the layout, and it kept people moving from one thing to another. Delmege stated that was exactly his intent. He wanted to keep people moving and help the fire bay long lines. He didn't hear a lot of complaints and there was a lot of positive feedback.

There were a few obstacles, but overall Delmege felt like it was a great festivity. Commission Member Hunt agreed. The ice sculptors for photos could be a little lower for children or not as tall people. Laura Lesich, a participant, enjoyed the fire, pony rides, but push back the Polar Plunge a few minutes. Maybe add some lighting to the Polar Plunge. Also, maybe add little pins or light ups for the event.

Delmege also stated that he was going to push Santa to the back left corner of the fire bay and didn't open the fire bay due to the cold weather and winds. Having someone at the door controlling the number of people coming in and telling each person about the next activity.

The NHS students were a great addition to volunteer help. Very grateful for the additional help. Also, the Fraser First Booster Club did a great job with the hot chocolate and cookies. Lastly, the A Frames were another great addition that really helped inform people who attended that they weren't sure of everything happening.

Delmege spoke about Painting With A Twist being a sold out of 55 participants. People chose between two different paintings, a DJ and Sam's Club provided snacks and refreshments. Fraser helped people attending with costs to attract participants but also showcase that Fraser Recreation is back and coming up with new ideas for our residents and surrounding communities.

RARE, Fraser Schools and The City of Fraser have officially partnered up with each other to offer volleyball and basketball classes inside Fraser schools.

The Escape Breakout Room has been cancelled due to low attendance. Delmege will try again, but at a later date.

Family Fun Night will be held on Saturday, February 15 from 5:00-8:00pm. It will have a catered buffet dinner with plenty of food, a DJ and games. RARE held an event like it in December, which Fraser was allowed to attend. Delmege is aiming towards making the event free with the City contributing the fee.

The Seniors Activity Center will have a new face as the clerk. Dianne has quit, but Aillie will be the new hire where we will push for more activities, events and picking up attendance. It'll also be a good start of keeping the building open up longer hours. There was also the annual Holiday Luncheon which had a registration of 70 people. All raffle prizes were donated and everyone won something. Schotts Market and American House were our food donations.

9. Citizen Participation

Laura Lesich is excited for the Family Fun Night. She would like to see more of our stuff inside the C&G newspaper.

Michael Lesich, resident of Fraser attending Painting With A Twist and had a wonderful time. It's been a long time since they've had those types of activities. Sat next to a friend of the coordinators. He was happy to hear about the Senior Activity Center luncheon as he would like to attend. Very happy with the direction of the Recreation Department.

10. Commission Members Report

Commission Member Rastelli thought that Coordinator Delmege did a great job with the Christmas in Fraser.

Commission Member John Hunter wanted everyone to know that Meijer would like to donate and be a part of the community. There's a 60-day, electronic policy in order to meet their deadline for donations. Delmege stated that Meijer has been great to work with and given a lot to the City.

Commission Member Walker wants to try a vendor market that's full of homemade, hand-crafted items. She's also sorry she missed the Christmas In Fraser.

Commission Member Koch mentioned an adult Easter Egg Drop event at McKinley Park. Maybe we can get some gift cards, or items that we can hand out to participants. Adults could collect eggs with different prizes.

11. Adjournment

Motion by Koch supported by Rice to adjourn the meeting at 7:51 pm.

AYES: Koch, Rastelli, Rice, Walker, Hunt, Hunter
NAYS: None **Motion Carried**

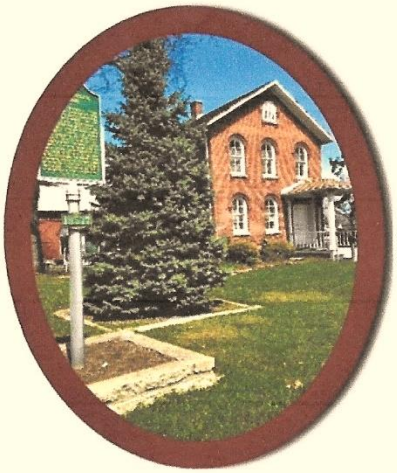
Respectfully Submitted:

_____

Chris Delmege
Recreation Coordinator
City of Fraser

Fraser Historical Commission
Baumgartner House Museum
March, 2025

E-Mail Newsletter



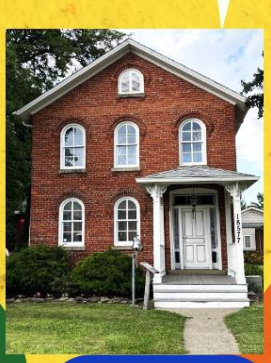
Our March Open House, at the Baumgartner House will be on Sunday March 2nd from 1:00 – 4:00 p.m. We have Easter décor for sale along with lots of Easter baskets waiting for the Easter bunnies to fill them. We also have in the Depot a large display of glassware at reduced prices for sale.

Great Things are Happening in 2025!

Help us celebrate the 150th anniversary of the Baumgartner House as you visit our monthly sales and new exhibits. Put Sunday September 7 on your calendar for our Anniversary Celebration!

BAUMGARTNER HOUSE MUSEUM

150th Anniversary T-SHIRT DESIGN CONTEST



The Baumgartner House in Fraser is 150 years old in 2025 and we invite you to design a t-shirt to celebrate this anniversary!

Join our anniversary celebration on Sunday, September 7, 2025 18577 Masonic at Kelly in Fraser

OPEN TO ADULTS AND STUDENTS!

PRIZES

1st place - t-shirt and $75
2nd place t-shirt and $50
3rd place t-shirt and $25

Shirts will be available by order and for sale in the Museum Gift Shop

Designs will be judged by members of the Fraser Historical Commission and Historical Society

CONTEST RULES:

- Designs should be original and unpublished.
- The design must include the following:
  - The Baumgartner House (image and/or words)
  - 150th anniversary 1875-2025
  - Fraser, MI
- Front of shirt only (sponsors may be listed on the back)
- You can suggest color of shirt (pending approval)
- Design can be 1-3 colors
- Multiple submissions accepted
- Submissions will not be returned

Check our our Facebook page or the City of Fraser website for images of the Baumgartner House or visit us at 18577 Masonic at Kelly in Fraser!

Deadline for submissions: April 1, 2025
Questions? Contact Marti by email: martivani3@yahoo.com

TO SUBMIT YOUR ENTRIES:

By entering, you agree that the Fraser Historical Commission has exclusive rights to your design.
Be sure to include your name, address, phone, email (or parent's email address) on all submissions!
Multiple submissions will be accepted.

By U.S.Mail: Send design on an 8.5 x 11 sheet of white paper and mail to:
Fraser Historical Commission, 33000 Garfield Road, Fraser MI 48026

By E-Mail: Send a high quality PDF or JPEG or PNG file as an attachment to: frasermuseum@gmail.com
(don't forget your contact info!)

NEW EXHIBIT COMING in APRIL!!

Top Hats to Bonnets:

Fashion and Function in the late 19th/Early 20th centuries

Open House & Pre-Easter Sale

MARCH 2, 2025 1-4pm

Join us for free tours of the museum (come see what is new!) and shop for Easter decor, beautiful glassware, baskets, jewelry and more!

Baumgartner House Museum

WORKING IN THE KITCHEN

How familiar are you with kitchen utensils?

Challenge yourself by naming the items you see in our kitchen exhibit .

Learn something new...or tell us your stories!

YEAR IN REVIEW - 2024

At the end of 2024, we reflected on some of the great things that happened with the Fraser Historical Commission, Historical Society, and Baumgartner House Museum. Here is a list of some of our accomplishments:

1. Began our digitizing journey by borrowing a scanner and computer from the Library of Michigan. Completed 300 scans before we had to return the equipment.

2. Gained a Free Little Library that was constructed by Eagle Scout Andrew Tiza.

3. Reached 500 followers on Facebook

4. Had a new split rail fence installed

5. Gained a new "Samantha's Garden" sign created by welding students at Fraser HS.

6. Added a new vintage (c. 1920's?) ringer washer to our collection.

7. Added new signs on the barn indicating when it was built and when it was moved to our site (30 years ago...in 1994)

8. Got some stylish new apparel for our commissioners

9. Participated in the Fraser Parade

10. Added Mackenzie Lenk as our newest commissioner

11. Commissioners Marti and Karen were keynote speakers at the Southeast Michigan Beautification Council Fall meeting

12. Received the President's Plaque from Keep Michigan Beautiful, Inc. for our preservation of the museum and grounds.

13. Participated in the Trunk or Treat at Ram's Horn

14. Hosted lots of student and community volunteers that helped us clean the Depot, take care of the gardens and grounds, spread mulch, and decorate the inside and outside of the museum for Christmas and so much more. THANK YOU!!!

15. Approved our ByLaws and worked on our Policy and Procedures document

16. Hosted 9 Open Houses with so many tours given (over 215 visitors!)

17. Cleaned out the "glass room" so Santa had more room to greet visitors

18. Society Member Janet C created a new brochure for the Commission and Society (watch for it in 2025).

19. Janet also created a booklet all about the Baumgartner Family...watch for that in 2025 also!

20. Thanks to YOU...all our supporters, we were able to raise enough money through sales and donations to purchase our own computer and scanner so that we can continue digitizing our collections! To date we have over 400 photos scanned. (Trust us, it is a tedious process!)

Baumgartner House Museum

Upcoming Events 2025

MARCH 2
1PM - 4PM
March Open House
Pre-Easter Sale

APRIL 6
1PM - 4PM
April Open House
Easter Decor Sale

MAY 4
1PM - 4PM
May Open House &
Depot Sales

JUNE 1
9 AM - 4PM
June Open House
Barn Sale &
Plant Sale

JULY 13
1PM - 4PM
July Open House
& Barn Sale

AUGUST 3
9 AM - 4PM
August Open House &
1/2 off sales in Barn
and Depot

SEPT 7
9 AM - 4PM
150th Anniversary
Celebration!!

OCT 5
1PM - 4PM
October Open
House

NOV 2
1PM - 4PM
November Open House
Pre-Christmas Decor
Sale

DEC 7
1PM - 4PM
Santa Open House
Christmas Decor Sale

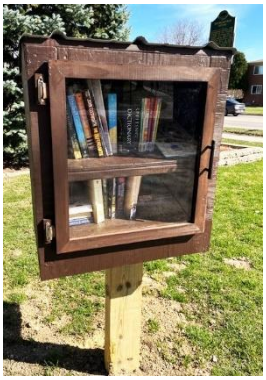
DEC 14
1PM - 4PM
Open House
& 1/2 off Christmas Sale

The Baumgartner House Museum
18577 Masonic at Kelly Road
Fraser, MI 48026

Dates/times subject to change

Special Birthday Greetings to Julie Racine on her 90th Birthday. The Historical Commission and Society were invited to a surprise Birthday Party for Julie at the Infinity Hall in Fraser. Julie has been the treasurer of the Historical Society for over 25 years and is now retiring. We all will miss Julie.

Thank you to Oakmont Parkway Senior Communities on Utica Road for the delicious M & M cookies that they donated for our Christmas Open House in December. They were a nice treat.



We are asking for donations of children's and adult books for our Little Library that is by our driveway. Books can be dropped off in the Depot on any of our Open House Sundays. We are not accepting any text books.

Our 150th Anniversary Book, published by Tom Tesnow, will be sent in the mail to all of Fraser residents in late February. If you do not live in Fraser, and would like a copy, we will have extra copies in the Depot.

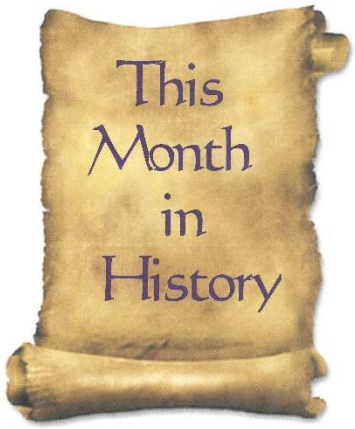
Baumgartner House

The Fraser Historical Society is currently working on getting the Baumgartner House placed on the National Register of Historical places. A National Register listing is an honor that signifies the property is an important part of America's cultural heritage and worthy of preservation, and something of which Fraser residents can be proud. We are excited to be able to share one small portion of Fraser's rich history by preserving this lovely historic building. I am being added to the Thursday, March 13th 2025 City Council Agenda and will be there to answer questions and request approval from the City to proceed with this.

Janet Calabrese

May your troubles be less
& your blessings be more
And nothing but happiness
come through your door.

Saint Patrick's Day



Modern St. Patrick's Day celebrations, at least in the United States, are likely be to characterized by commercial lucky charms and green beer—all of which has very little to do with the historical figure of the saint. As it turns out, it took centuries for the holiday to accrue the elements that now seem crucial to its celebrations.

The March 17 celebration started in 1631 when the Church established a Feast Day honoring St. Patrick. He had been Patron Saint of Ireland who had died around the fifth century—a whopping 12 centuries before the modern version of the holiday was first observed. But very little is known about who he actually was, according to Marion Casey, a clinical assistant professor of Irish Studies at New York University (and a regular marcher in the St. Patrick's Day Parade in Manhattan).

"We know that he was a Roman citizen, because Britain was Roman then, and he was enslaved and taken to Ireland, where he either escaped or was released," Casey says. "And then he became a priest and went back to Ireland, where he had a lot of luck converting the Druid culture into Christians."

Legend says St. Patrick was actually born *Maewyn Succat*, but that he changed his name to Patricius (or Patrick), which derives from the Latin term for "father figure," after he became a priest. And that supposed luck of his is the root of all the themed merchandise for modern St. Patrick's Day.

It wasn't until the early 18th century that many of today's traditions were kicked into high gear. Since the holiday falls during Lent, it provides

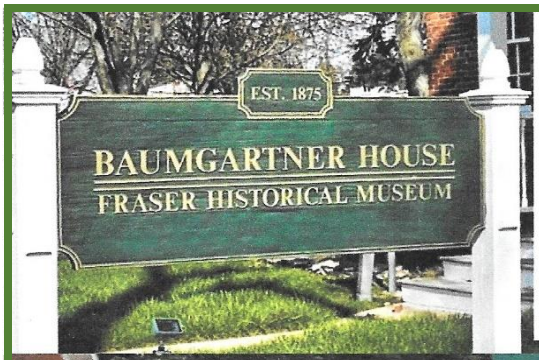
Christians a day off from the prescriptions of abstinence leading up to Easter, and around the 1720s, the church found it “got kind of out of control,” Casey says. It was to remind celebrants what the holiday actually stood for that the church first associated a botanical item—customary for all saints—with St. Patrick, assigning him the symbol of the likewise lucky shamrock.

Modern-day celebrations and themes continued to take shape during the rest of the 1700s. In 1762, the first New York City parade took place. It wasn’t until 1798, the year of the Irish Rebellion, that the color green became officially associated with the day, Casey says. Up until the rebellion, the color associated with St. Patrick was blue, as it was featured both in the royal court and on ancient Irish flags. But as the British wore red, the Irish chose to wear green, and they sang the song “The Wearing of the Green” during the rebellion, cementing the color’s relevance in Irish history.

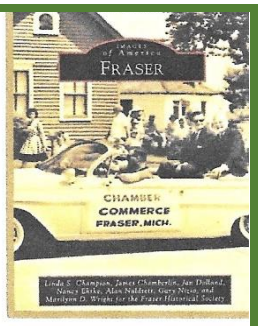
As for the green beer, that’s an even later addition. In fact, it wasn’t until the late 20th century that Ireland repealed a law that initially kept everything—pubs included—shut down for the day. Since then, thanks to a marketing push from Budweiser in the 1980s, downing beer has become a common way to celebrate, regardless of how closely it’s tied to the actual meaning of St. Patrick himself.

Time Magazine

BY **ASHLEY ROSS**
UPDATED: FEBRUARY 21, 2020 9:14 AM EST | ORIGINALLY PUBLISHED: MARCH 16, 2016 5:00 PM EDT



For a good look into the history of the City of Fraser, consider purchasing a copy of our book ***Images of America Fraser***, written by members of the Fraser Historical Commission, the Fraser Historical Society, and others, and published by Arcadia Press. It is available at the Baumgartner House and Depot, as well as the Fraser Public Library, and various bookstores. It is also available through your favorite on-line book source. Royalties from the sale of the book go to the Fraser Historical Society.



FOLLOW US on FACEBOOK!
Baumgartner House Museum

Fraser Historical Commission
Baumgartner House Museum
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Fraser, Michigan 48026

Send Mail To: Fraser Historical Commission
33000 Garfield
Fraser, MI 48026

To Comment or Subscribe, Email: **frasermuseum@gmail.com**

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Fraser Historical Society

The Fraser Historical Society works with the Historical Commission to preserve and celebrate the history of Fraser. Membership is open to all history lovers. The Historical Society meets at least 3 times a year. Sometimes we have guest speakers. ***The next meeting will be Wednesday March 19 at 3PM.*** Our meetings are held at the Depot on the grounds of the Baumgartner House Museum at 18577 Masonic, Fraser, MI. It is a privilege to be involved with the Barn Sales the Historical Commission has in June through October.

The Historical Society is always seeking new members. We are a fun group, interested in preserving history for generations to come! And, right here in Fraser, we have a unique and special opportunity! You may join us for only a $5.00 per year membership! Please call Lorraine for more information at 586-839-5587 and leave a message, or fill out and mail the form below. You can bring it to our March 19 meeting, if you prefer!

Yes, I want to join the Fraser Historical Society. Enclosed is my check for $5.00.

Name_____

Address_____

City_____State_____Zip_____

Phone Number_____

E-Mail_____

Include a check for $5.00 made out to ***Fraser Historical Society*** and mail to:
17192 East 14 Mile Road, Fraser Michigan, 48026… or bring it to our March 19 meeting.

NOTE: We also run the Museum Gift Shop. Visit us at the next Open House!

City of Fraser

Check Disbursement Report

March 13, 2025

EXPENDITURES FOR APPROVAL

101	GENERAL FUND	$	708,427.78
202	MAJOR STREET FUND	$	6,701.91
203	LOCAL STREET FUND	$	35,870.23
210	AMBULANCE FUND	$	7,636.96
226	RUBBISH COLLECTION FUND	$	77,979.20
536	SENIOR HOUSING FUND	$	7,528.34
592	WATER AND SEWER FUND	$	907,107.25
661	MOTOR POOL FUND	$	22,512.90
	VENDOR EXPENDITURES	**$**	**1,773,764.57**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/07/2025	PNC	143076	ASPHALT SPECIALISTS	Escrow Fee	280.000	000	1,500.00
02/07/2025	PNC	143077	ASSESSMENT ADMINISTRATION SERVICES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	10,400.00
02/07/2025	PNC	143079	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	209.65
02/07/2025	PNC	143080	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	850.95
02/07/2025	PNC	143081	BASHA I&C MAGICAL TOUCH INC.	OPERATING SUPPLIES	742.000	301	75.00
02/07/2025	PNC	143082	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	150.00
02/07/2025	PNC	143084*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 143084 TOTAL FOR FUND 101:			530.00
02/07/2025	PNC	143085	BS&A SOFTWARE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	7,540.00
02/07/2025	PNC	143086	C & G NEWSPAPERS	PRINTING AND PUBLISHING	900.000	257	190.00
02/07/2025	PNC	143088#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	265	29.97
				OPERATING SUPPLIES	742.000	672	90.64
				CHECK PNC 143088 TOTAL FOR FUND 101:			175.31
02/07/2025	PNC	143092	ELLIS ARTISTIC CREATIONS	PROGRAMMING	881.000	751	1,375.00
02/07/2025	PNC	143093	FIRST IMPRESSIONS	PS TECHNOLOGY FUNDS	214.101	000	711.00
02/07/2025	PNC	143094	FISHER AUTO PARTS, INC	OPERATING SUPPLIES	742.000	441	82.24
				OPERATING SUPPLIES	742.000	441	96.46
				CHECK PNC 143094 TOTAL FOR FUND 101:			178.70
02/07/2025	PNC	143095	GRAINGER	OPERATING SUPPLIES	742.000	301	39.53
02/07/2025	PNC	143097	HUBER OCHOA-NAVA	PROGRAMMING	881.000	751	400.00
02/07/2025	PNC	143103	MACOMB COUNTY CHAMBER	MEMBERSHIPS	956.000	101	335.00
02/07/2025	PNC	143105#	MCKENNA ASSOCIATES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	7,634.63
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	2,750.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	11,407.50
				CHECK PNC 143105 TOTAL FOR FUND 101:			21,792.13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/07/2025	PNC	143106	MICHELLE KEMP	PROGRAMMING	881.000	751	160.00
02/07/2025	PNC	143107	MOTOR CITY ELECTRIC TECHNOLOGIES	CAPITAL OUTLAY	972.000	441	367.50
02/07/2025	PNC	143108	NATIONWIDE ILLUMINATION LLC	REPAIRS AND MAINTENANCE	930.000	265	954.00
				REPAIRS AND MAINTENANCE	930.000	265	795.00
				CHECK PNC 143108 TOTAL FOR FUND 101:			1,749.00
02/07/2025	PNC	143110	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	957.000	301	9,650.00
02/07/2025	PNC	143112	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	69.30
02/07/2025	PNC	143113	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	1,368.00
02/07/2025	PNC	143114	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	742.000	301	20.00
02/07/2025	PNC	143115	SE MI ASSOC. OF CHIEFS OF POLICE	MEMBERSHIPS	956.000	301	80.00
02/07/2025	PNC	143116	SHREDCORP	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	60.00
02/07/2025	PNC	143118	THOMSON REUTERS - WEST	OPERATING SUPPLIES	742.000	301	364.80
02/07/2025	PNC	143121*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	212	41.11
				OPERATING SUPPLIES	742.000	286	41.11
				COMMUNICATIONS (PHONE AND CELL)	850.000	441	507.56
				COMMUNICATIONS (PHONE AND CELL)	850.000	703	123.33
				CHECK PNC 143121 TOTAL FOR FUND 101:			713.11
02/07/2025	PNC	143122	ZERO9 HOLSTERS	OPERATING SUPPLIES	742.000	301	62.40
02/13/2025	PNC	143123	LIBERY TITLE	PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
02/13/2025	PNC	143124	LIBERTY TITLE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	300.00
02/14/2025	PNC	143125#	AEW	REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	6,949.86
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	143.33
				CHECK PNC 143125 TOTAL FOR FUND 101:			7,093.19
02/14/2025	PNC	143126	ASSESSMENT ADMINISTRATION SERVICES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	10,400.00
02/14/2025	PNC	143127	MAYSSA ATTIA	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	1,125.00
02/14/2025	PNC	143129#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 143129 TOTAL FOR FUND 101:			405.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/14/2025	PNC	143131	CHRIS DELMEGE	PROGRAMMING	881.000	672	87.10
02/14/2025	PNC	143132#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	15.31
				OPERATING SUPPLIES	742.000	441	42.18
				CHECK PNC 143132 TOTAL FOR FUND 101:			57.49
02/14/2025	PNC	143133	COMCAST BUSINESS	MISC COMMUNICATIONS (INTERNET)	852.000	228	1,716.52
02/14/2025	PNC	143134*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	3,156.54
				NATURAL GAS	921.000	265	1,730.00
				NATURAL GAS	921.000	265	421.55
				NATURAL GAS	921.000	265	3,259.70
				CHECK PNC 143134 TOTAL FOR FUND 101:			8,567.79
02/14/2025	PNC	143135	CONTRACTORS PIPE & SUPPLY CORP	REPAIRS AND MAINTENANCE	930.000	265	510.74
				REPAIRS AND MAINTENANCE	930.000	265	58.33
				CHECK PNC 143135 TOTAL FOR FUND 101:			569.07
02/14/2025	PNC	143139*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	3,170.66
				ELECTRIC	920.000	265	1,295.60
				ELECTRIC	920.000	265	169.23
				ELECTRIC	920.000	265	829.45
				ELECTRIC	920.000	448	168.00
				CHECK PNC 143139 TOTAL FOR FUND 101:			5,632.94
02/14/2025	PNC	143140	ELAINE LEVEN	TRANSPORTATION	860.000	172	182.00
02/14/2025	PNC	143141	EXECUTIVE LANGUAGE SERVICES INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	250.00
				CHECK PNC 143141 TOTAL FOR FUND 101:			440.00
02/14/2025	PNC	143145	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	300.00
02/14/2025	PNC	143147	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	173.41
02/14/2025	PNC	143148	MCTA	MEMBERSHIPS	956.000	212	25.00
02/14/2025	PNC	143149	21ST CENTURY MEDIA - MICHIGAN	PRINTING AND PUBLISHING	900.000	101	175.50
				PRINTING AND PUBLISHING	900.000	101	1,111.50
				CHECK PNC 143149 TOTAL FOR FUND 101:			1,287.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/14/2025	PNC	143150	MI MUNICIPAL TREASURERS ASSOC.	MEMBERSHIPS	956.000	212	99.00
				PROFESSIONAL DEVELOPMENT	957.000	212	99.00
				CHECK PNC 143150 TOTAL FOR FUND 101:			198.00
02/14/2025	PNC	143151	NATIONWIDE ILLUMINATION LLC	REPAIRS AND MAINTENANCE	930.000	441	59.94
02/14/2025	PNC	143152	O'REILLY RANCILIO PC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	940.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	77.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	441.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	10,896.00
				CHECK PNC 143152 TOTAL FOR FUND 101:			12,354.50
02/14/2025	PNC	143153#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	286	27.49
				OPERATING SUPPLIES	742.000	703	22.78
				OPERATING SUPPLIES	742.000	751	34.87
				CHECK PNC 143153 TOTAL FOR FUND 101:			85.14
02/14/2025	PNC	143154	OFFICE EXPRESS, INC.	CAPITAL OUTLAY	972.000	172	12.84
02/14/2025	PNC	143155*	PHILLIPS SECURITY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	170.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	425.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	1,020.00
				CHECK PNC 143155 TOTAL FOR FUND 101:			1,615.00
02/14/2025	PNC	143156	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	1,368.00
02/14/2025	PNC	143157	CITY OF ROSEVILLE	MAIL OR POSTAGE	851.000	286	1,800.00
02/14/2025	PNC	143160	STATE OF MICHIGAN	REPAIRS AND MAINTENANCE	930.000	265	293.55
02/14/2025	PNC	143162	SUBURBAN BOLT	OPERATING SUPPLIES	742.000	441	70.00
02/14/2025	PNC	143163	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	234.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	417.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	199.60
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	5.56
				CHECK PNC 143163 TOTAL FOR FUND 101:			856.16
02/14/2025	PNC	143164	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE			** VOIDED **
				REPAIRS AND MAINTENANCE			** VOIDED **

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				REPAIRS AND MAINTENANCE			** VOIDED **
				REPAIRS AND MAINTENANCE			** VOIDED **
02/14/2025	PNC	143165*#	WEINGARTZ	OPERATING SUPPLIES			** VOIDED **
02/21/2025	PNC	143167*#	AEW	CAPITAL OUTLAY	972.000	265	236.03
				CAPITAL OUTLAY	972.000	265	226.06
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	4,500.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	4,824.32
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	1,173.09
				CAPITAL OUTLAY	972.000	441	9,684.04
				CAPITAL OUTLAY	972.000	441	595.00
				CHECK PNC 143167 TOTAL FOR FUND 101:			21,238.54
02/21/2025	PNC	143168	ALYSSA DARRCH	PROGRAMMING	881.000	751	200.00
02/21/2025	PNC	143169	BENJAMIN RZOTKIEWICZ	PROFESSIONAL DEVELOPMENT	957.000	301	80.95
02/21/2025	PNC	143170	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	190.00
02/21/2025	PNC	143171#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 143171 TOTAL FOR FUND 101:			780.00
02/21/2025	PNC	143173#	CHRIS DELMEGE	OPERATING SUPPLIES	742.000	672	104.51
				PROGRAMMING	881.000	751	114.83
				CHECK PNC 143173 TOTAL FOR FUND 101:			219.34
02/21/2025	PNC	143177	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.500	448	23,750.92
02/21/2025	PNC	143178	STATE OF MICHIGAN	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	3,000.00
02/21/2025	PNC	143179	EXECUTIVE LANGUAGE SERVICES INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	380.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				CHECK PNC 143179 TOTAL FOR FUND 101:			570.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/21/2025	PNC	143180	foundation systems of michigan	Inspection, Final (add)	280.000	000	35.00
				SUMP LINE	280.000	000	30.00
				Inspection, Underground	280.000	000	30.00
				OUTSIDE HOUSE BOND	280.000	000	2,500.00
				CHECK PNC 143180 TOTAL FOR FUND 101:			2,595.00
02/21/2025	PNC	143181	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	50.51
02/21/2025	PNC	143183	L. D'AGOSTINI & SON	CAPITAL OUTLAY	972.000	441	2,000.00
02/21/2025	PNC	143185#	MACOMB COUNTY FINANCE DEPARTMENT	OPERATING SUPPLIES	742.000	172	126.00
				OPERATING SUPPLIES	742.000	212	189.00
				OPERATING SUPPLIES	742.000	257	31.50
				OPERATING SUPPLIES	742.000	286	779.18
				OPERATING SUPPLIES	742.000	301	441.00
				OPERATING SUPPLIES	742.000	441	31.50
				OPERATING SUPPLIES	742.000	672	31.50
				OPERATING SUPPLIES	742.000	703	31.51
				CHECK PNC 143185 TOTAL FOR FUND 101:			1,661.19
02/21/2025	PNC	143187	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	25.95
02/21/2025	PNC	143188*	MACQUEEN	OPERATING SUPPLIES	742.000	301	649.60
02/21/2025	PNC	143189	MI DEPT OF AGRICULTURE	OPERATING SUPPLIES	742.000	301	145.00
02/21/2025	PNC	143190	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	30.00
02/21/2025	PNC	143191	MICHIGAN STATE POLICE	CAPITAL OUTLAY	972.000	301	1,600.00
02/21/2025	PNC	143192	MIDSTATES RECREATION	CAPITAL OUTLAY	972.000	770	1,855.00
02/21/2025	PNC	143193#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	172	13.09
				OPERATING SUPPLIES	742.000	172	45.35
				OPERATING SUPPLIES	742.000	751	13.09
				OPERATING SUPPLIES	742.000	751	43.34
				CHECK PNC 143193 TOTAL FOR FUND 101:			114.87
02/21/2025	PNC	143195	LISA PETTYES	PS TECHNOLOGY FUNDS	214.101	000	123.20
02/21/2025	PNC	143196*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	265	36.05
				REPAIRS AND MAINTENANCE	930.000	265	19.47
				OPERATING SUPPLIES	742.000	441	134.43
				CHECK PNC 143196 TOTAL FOR FUND 101:			189.95

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/21/2025	PNC	143197	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	742.000	301	20.00
02/21/2025	PNC	143198	SHREDCORP	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	63.00
02/21/2025	PNC	143199	SOL STITCH DESIGNS LLC	FUND BALANCE - RESTRICTED -	378.000	000	1,118.00
02/21/2025	PNC	143200#	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	362.72
				OPERATING SUPPLIES	742.000	441	86.50
				CHECK PNC 143200 TOTAL FOR FUND 101:			449.22
02/21/2025	PNC	143203	VINTAGE HOUSE	PROGRAMMING	881.000	751	1,480.00
02/21/2025	PNC	143204*#	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	265	107.18
				REPAIRS AND MAINTENANCE	930.000	265	34.14
				REPAIRS AND MAINTENANCE	930.000	265	125.00
				REPAIRS AND MAINTENANCE	930.000	265	(1.24)
				CHECK PNC 143204 TOTAL FOR FUND 101:			265.08
02/21/2025	PNC	143205*#	WEINGARTZ	OPERATING SUPPLIES	742.000	441	152.62
02/21/2025	PNC	143206	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	742.000	301	26.62
02/21/2025	PNC	143207	WOW INTERNET-CABLE-PHONE	MISC COMMUNICATIONS (INTERNET)	852.000	228	2,204.27
02/28/2025	PNC	143208	AEW	ESCROW FEE	280.000	000	568.99
				Escrow Fee	280.000	000	250.00
				Escrow Fee	280.000	000	298.53
				Escrow Fee	280.000	000	341.81
				CHECK PNC 143208 TOTAL FOR FUND 101:			1,459.33
02/28/2025	PNC	143210	APPLICANTPRO HOLDINGS, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	471.00
02/28/2025	PNC	143211#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	110.00
				CHECK PNC 143211 TOTAL FOR FUND 101:			640.00
02/28/2025	PNC	143212	C & G NEWSPAPERS	PRINTING AND PUBLISHING	900.000	257	190.00
02/28/2025	PNC	143213#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	510.84

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	672	89.97
				CHECK PNC 143213 TOTAL FOR FUND 101:			655.51
02/28/2025	PNC	143216	COMCAST BUSINESS	MISC COMMUNICATIONS (INTERNET)	852.000	228	3,278.96
02/28/2025	PNC	143218*#	DALE'S LANDSCAPING SUPPLY, INC.	OPERATING SUPPLIES	742.000	265	540.00
02/28/2025	PNC	143221	FIRE EXTINGUISHER SALES & SERVICE	REPAIRS AND MAINTENANCE	930.000	265	792.55
02/28/2025	PNC	143222	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	6.70
02/28/2025	PNC	143223*#	CITY OF FRASER	WATER	922.000	265	166.71
				WATER	922.000	265	26.26
				WATER	922.000	265	547.73
				WATER	922.000	265	165.10
				WATER	922.000	265	115.66
				WATER	922.000	770	26.26
				CHECK PNC 143223 TOTAL FOR FUND 101:			1,047.72
02/28/2025	PNC	143228	KENT COMMUNICATIONS, INC.	PRINTING AND PUBLISHING	900.000	257	1,225.26
02/28/2025	PNC	143229	L. D'AGOSTINI & SON	CAPITAL OUTLAY	972.000	441	337,140.00
02/28/2025	PNC	143230	LUNGHAMMER FORD OF OWOSSO, LLC	CAPITAL OUTLAY	972.000	301	147,315.00
02/28/2025	PNC	143231	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	35.94
02/28/2025	PNC	143232#	MCKENNA ASSOCIATES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	6,895.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	11,434.90
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	8,625.00
				CHECK PNC 143232 TOTAL FOR FUND 101:			26,954.90
02/28/2025	PNC	143233	OFFICE DEPOT	OPERATING SUPPLIES	742.000	212	147.00
02/28/2025	PNC	143234	PITNEY BOWES INC.	LEASED ASSETS	941.000	228	870.56
02/28/2025	PNC	143236	ROLLINS, INC.	REPAIRS AND MAINTENANCE	930.000	265	125.00
02/28/2025	PNC	143238	WASHINGTON ELEVATOR CO., INC	OPERATING SUPPLIES	742.000	265	492.50
				Total for fund 101 GENERAL FUND			708,427.78

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
02/07/2025	PNC	143087*	CADILLAC ASPHALT, LLC	REPAIRS - STREETS MAINTENANCE	930.200	441	232.05
02/07/2025	PNC	143102*	LUIGI FERDINANDI & SONS CEMENT	CAPITAL OUTLAY	972.000	441	5,800.00
02/21/2025	PNC	143167*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	219.18
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	358.33
				CHECK PNC 143167 TOTAL FOR FUND 202:			577.51
02/28/2025	PNC	143218*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS - WINTER STREET MAINTENANCE	930.400	441	92.35
				Total for fund 202 MAJOR STREET FUND			6,701.91

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
02/07/2025	PNC	143087*	CADILLAC ASPHALT, LLC	REPAIRS - STREETS MAINTENANCE	930.200	441	999.20
02/07/2025	PNC	143102*	LUIGI FERDINANDI & SONS CEMENT	CAPITAL OUTLAY	972.000	441	4,200.00
02/21/2025	PNC	143167*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	30,273.38
02/28/2025	PNC	143218*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS - WINTER STREET MAINTENANCE	930.400	441	397.65
				Total for fund 203 LOCAL STREET FUND			35,870.23

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
02/07/2025	PNC	143083	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	500.00
				OPERATING SUPPLIES	742.000	301	161.84
				CHECK PNC 143083 TOTAL FOR FUND 210:			661.84
02/07/2025	PNC	143100	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	620.74
02/14/2025	PNC	143161	STRYKER SALES, LLC	OPERATING SUPPLIES	742.000	301	93.60
02/21/2025	PNC	143166	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.000	301	2,343.03
02/21/2025	PNC	143184	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	294.32
02/21/2025	PNC	143188*	MACQUEEN	OPERATING SUPPLIES	742.000	301	474.87
02/21/2025	PNC	143202	VEHICLE ALLIANCE GROUP, LLC	OPERATING SUPPLIES	742.000	301	3,148.56
				Total for fund 210 AMBULANCE FUND			7,636.96

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 RUBBISH COLLECTION FUND							
02/07/2025	PNC	143111	PRIORITY WASTE LLC	WASTE AND RUBBISH DISPOSAL	801.400	528	1,194.22
				WASTE AND RUBBISH DISPOSAL	801.400	528	53,789.60
				RECYCLING	801.500	528	8,801.52
				COMPOSTING	801.600	528	11,652.50
				CHECK PNC 143111 TOTAL FOR FUND 226:			75,437.84
02/14/2025	PNC	143128*	BERISHAJ, ZEF	RECYCLING	033.000	000	7.86
02/14/2025	PNC	143130*	CASTIA TITLE & ESCROW AGENCY, LLC	RECYCLING	033.000	000	0.08
02/14/2025	PNC	143137	DAMAN, BONARD	RECYCLING	033.000	000	2,140.38
02/28/2025	PNC	143235	PRIORITY WASTE LLC	WASTE AND RUBBISH DISPOSAL	801.400	528	393.04
				Total for fund 226 RUBBISH COLLECTION FUND			77,979.20

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 536 SENIOR HOUSING FUND							
02/07/2025	PNC	143078	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	439.59
02/07/2025	PNC	143084*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	110.00
02/07/2025	PNC	143121*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	265	41.11
02/14/2025	PNC	143134*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	21.30
02/14/2025	PNC	143139*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,074.57
02/14/2025	PNC	143155*	PHILLIPS SECURITY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	680.00
02/14/2025	PNC	143158	SHARON HARRINGTON	ESCROW - SECURITY DEPOSITS	292.000	000	580.00
02/14/2025	PNC	143159	SHARON OLIVER	ESCROW - SECURITY DEPOSITS	292.000	000	660.00
02/21/2025	PNC	143196*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	59.53
02/28/2025	PNC	143215	COMCAST	MISC COMMUNICATIONS (INTERNET)	852.000	265	166.71
02/28/2025	PNC	143223*#	CITY OF FRASER	WATER	922.000	265	2,712.85
02/28/2025	PNC	143226	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	982.68
				Total for fund 536 SENIOR HOUSING FUND			7,528.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
02/07/2025	PNC	143089	CLANCY EXCAVATING CO.	OPERATING SUPPLIES	742.000	536	2,441.95
02/07/2025	PNC	143090	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	536	749.85
02/07/2025	PNC	143096	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	922.500	536	116,452.55
02/07/2025	PNC	143098	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,384.00
02/07/2025	PNC	143109	NORLAB, INC	OPERATING SUPPLIES	742.000	536	340.00
02/07/2025	PNC	143121*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	536	157.45
02/14/2025	PNC	143128*	BERISHAJ, ZEF	WATER COMMODITY	642.100	000	25.76
				WATER READY TO SERVE	642.200	000	71.27
				SEWER COMMODITY	642.300	000	49.08
				SEWER READY TO SERVE	642.400	000	47.48
				METER REPLACEMENT	642.500	000	4.70
				CHECK PNC 143128 TOTAL FOR FUND 592:			198.29
02/14/2025	PNC	143130*	CASTIA TITLE & ESCROW AGENCY, LLC	WATER COMMODITY	642.100	000	0.26
				WATER READY TO SERVE	642.200	000	0.73
				SEWER COMMODITY	642.300	000	0.50
				SEWER READY TO SERVE	642.400	000	0.49
				METER REPLACEMENT	642.500	000	0.05
				CHECK PNC 143130 TOTAL FOR FUND 592:			2.03
02/14/2025	PNC	143136	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	1,305.00
02/14/2025	PNC	143138	DAVID H LUEHMANN DDS	WATER COMMODITY	642.100	000	11.40
				WATER READY TO SERVE	642.200	000	7.89
				SEWER READY TO SERVE	642.400	000	5.25
				METER REPLACEMENT	642.500	000	0.52
				CHECK PNC 143138 TOTAL FOR FUND 592:			25.06
02/14/2025	PNC	143139*#	DTE ENERGY COMPANY	ELECTRIC	920.000	537	1,095.67
02/14/2025	PNC	143142	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,384.00
02/14/2025	PNC	143146	MACOMB COUNTY PUBLIC WORKS COMM	PRINCIPAL	991.000	537	75,950.79
				PRINCIPAL	991.000	537	1,459.24
				PRINCIPAL	991.000	537	129,986.17
				PRINCIPAL	991.000	537	16,632.72

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
				PRINCIPAL	991.000	537	58,662.50
				PRINCIPAL	991.000	537	9,644.19
				PRINCIPAL	991.000	537	32,766.99
				PRINCIPAL	991.000	537	22,176.29
				INTEREST EXPENSE	993.000	537	12,268.36
				INTEREST EXPENSE	993.000	537	3,542.71
				INTEREST EXPENSE	993.000	537	43,933.36
				INTEREST EXPENSE	993.000	537	(253.89)
				INTEREST EXPENSE	993.000	537	910.61
				INTEREST EXPENSE	993.000	537	593.00
				INTEREST EXPENSE	993.000	537	49,906.61
				INTEREST EXPENSE	993.000	537	587.92
				INTEREST EXPENSE	993.000	537	3,826.09
				INTEREST EXPENSE	993.000	537	4,654.27
				INTEREST EXPENSE	993.000	537	8,732.08
				INTEREST EXPENSE	993.000	537	1,997.11
				INTEREST EXPENSE	993.000	537	3,090.79
				INTEREST EXPENSE	993.000	537	246.32
				PAYING AGENT FEES	994.000	537	10.52
				PAYING AGENT FEES	994.000	537	0.26
				PAYING AGENT FEES	994.000	537	1.05
				PAYING AGENT FEES	994.000	537	9.85
				PAYING AGENT FEES	994.000	537	8.57
				PAYING AGENT FEES	994.000	537	22.56
				PAYING AGENT FEES	994.000	537	15.73
				PAYING AGENT FEES	994.000	537	5.81
				PAYING AGENT FEES	994.000	537	8.03
				CHECK PNC 143146 TOTAL FOR FUND 592:			481,396.61
02/21/2025	PNC	143167*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	350.07
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	451.20
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	496.14
				CAPITAL OUTLAY	972.000	536	516.37
				CAPITAL OUTLAY	972.000	536	12,255.00
				CAPITAL OUTLAY	972.000	536	684.14
				CAPITAL OUTLAY	972.000	536	12,084.00
				CAPITAL OUTLAY	972.000	537	1,008.28
				CHECK PNC 143167 TOTAL FOR FUND 592:			27,845.20
02/21/2025	PNC	143174	CHRISTIAN CONCRETE CUTTING INC.	OPERATING SUPPLIES	742.000	537	350.00
02/21/2025	PNC	143175	CORE & MAIN LP	REPAIRS AND MAINTENANCE	930.000	536	72.00
02/21/2025	PNC	143176	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	2,687.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
02/21/2025	PNC	143186	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	923.000	537	256,315.00
02/21/2025	PNC	143194	PARAGON LABORATORIES, INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	184.00
02/28/2025	PNC	143209	AMERICA'S FINEST	OPERATING SUPPLIES	742.000	536	149.00
02/28/2025	PNC	143214	CLANCY EXCAVATING CO.	OPERATING SUPPLIES	742.000	536	920.38
02/28/2025	PNC	143217	CORE & MAIN LP	REPAIRS AND MAINTENANCE	930.000	536	1,076.25
02/28/2025	PNC	143219	EPIC REFRIGERATION	WATER COMMODITY	642.100	000	14.54
				WATER READY TO SERVE	642.200	000	80.42
				SEWER COMMODITY	642.300	000	27.70
				SEWER READY TO SERVE	642.400	000	53.59
				METER REPLACEMENT	642.500	000	5.31
				CHECK PNC 143219 TOTAL FOR FUND 592:			181.56
02/28/2025	PNC	143220	FERGUSON WATERWORKS	OPERATING SUPPLIES	742.000	536	1,204.50
02/28/2025	PNC	143225	GREAT LAKES WATER AUTHORITY	SEWAGE	923.000	537	5,189.40
				Total for fund 592 WATER AND SEWER FUND			907,107.25

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
02/07/2025	PNC	143091	CUMMINS SALES AND SERVICE	REPAIRS AND MAINTENANCE	930.000	596	1,781.66
02/07/2025	PNC	143099	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	1,488.64
				REPAIRS AND MAINTENANCE	930.000	596	70.00
				REPAIRS AND MAINTENANCE	930.000	596	1,123.39
				CHECK PNC 143099 TOTAL FOR FUND 661:			2,682.03
02/07/2025	PNC	143101	LITHIA MOTORS SUPPORT SERVICES	EQUIPMENT REPAIRS	930.000	596	945.00
				EQUIPMENT REPAIRS	930.000	596	(186.66)
				CHECK PNC 143101 TOTAL FOR FUND 661:			758.34
02/07/2025	PNC	143104	MACQUEEN	REPAIRS AND MAINTENANCE	930.000	596	7,250.46
				REPAIRS AND MAINTENANCE	930.000	596	(3,152.87)
				CHECK PNC 143104 TOTAL FOR FUND 661:			4,097.59
02/07/2025	PNC	143117	SPENCER OIL COMPANY	DIESEL FUEL	758.000	596	2,468.34
02/07/2025	PNC	143119	TRUCK & TRAILER SPECIALTIES, INC.	REPAIRS AND MAINTENANCE	930.000	596	142.92
02/07/2025	PNC	143120	UNITED AUTO PARTS	REPAIRS AND MAINTENANCE	930.000	596	5.22
02/14/2025	PNC	143143	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	252.11
				REPAIRS AND MAINTENANCE	930.000	596	2,446.95
				CHECK PNC 143143 TOTAL FOR FUND 661:			2,699.06
02/14/2025	PNC	143144	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	584.00
02/14/2025	PNC	143165*#	WEINGARTZ	EQUIPMENT REPAIRS			** VOIDED **
				EQUIPMENT REPAIRS			** VOIDED **
02/21/2025	PNC	143172	CANFIELD EQUIPMENT SERVICE, INC.	REPAIRS AND MAINTENANCE	930.000	596	492.50
02/21/2025	PNC	143182	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	454.34
				REPAIRS AND MAINTENANCE	930.000	596	134.88
				REPAIRS AND MAINTENANCE	930.000	596	356.34
				REPAIRS AND MAINTENANCE	930.000	596	363.29
				REPAIRS AND MAINTENANCE	930.000	596	733.04
				REPAIRS AND MAINTENANCE	930.000	596	713.05
				CHECK PNC 143182 TOTAL FOR FUND 661:			2,754.94

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
02/21/2025	PNC	143196*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	596	45.22
02/21/2025	PNC	143201	THE SAFETY COMPANY, LLC	REPAIRS AND MAINTENANCE	930.000	596	335.77
02/21/2025	PNC	143204*#	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	596	24.06
				REPAIRS AND MAINTENANCE	930.000	596	114.05
				REPAIRS AND MAINTENANCE	930.000	596	19.61
				CHECK PNC 143204 TOTAL FOR FUND 661:			157.72
02/21/2025	PNC	143205*#	WEINGARTZ	EQUIPMENT REPAIRS	930.000	596	1,465.06
				EQUIPMENT REPAIRS	930.000	596	(560.19)
				CHECK PNC 143205 TOTAL FOR FUND 661:			904.87
02/28/2025	PNC	143224	GRAINGER	REPAIRS AND MAINTENANCE	930.000	596	79.34
02/28/2025	PNC	143227	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	81.24
				REPAIRS AND MAINTENANCE	930.000	596	241.23
				REPAIRS AND MAINTENANCE	930.000	596	721.41
				REPAIRS AND MAINTENANCE	930.000	596	139.29
				REPAIRS AND MAINTENANCE	930.000	596	1,268.51
				CHECK PNC 143227 TOTAL FOR FUND 661:			2,451.68
02/28/2025	PNC	143237	UNITED AUTO PARTS	EQUIPMENT REPAIRS	930.000	596	71.70
				Total for fund 661 MOTOR POOL FUND			22,512.90
			TOTAL - ALL FUNDS				1,773,764.57

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 02/28/2025
% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	9,776,790.00	9,776,790.00	9,364,319.34	69,971.26	412,470.66	95.78
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	517,514.00	517,514.00	481,547.38	2,741.75	35,966.62	93.05
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	2,000.00	2,000.00	9,845.58	0.00	(7,845.58)	492.28
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	5,000.00	5,000.00	21,449.78	0.00	(16,449.78)	429.00
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(5,000.00)	(5,000.00)	(2,554.84)	0.00	(2,445.16)	51.10
101-000-427.000	TAXES - COMMUNITYWIDE SPECIAL ASSESSMENT	844,870.00	844,870.00	741,742.97	71,400.18	103,127.03	87.79
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	50,000.00	50,000.00	54,435.06	0.00	(4,435.06)	108.87
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	12,563.69	2,035.60	(2,563.69)	125.64
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	275,000.00	275,000.00	301,772.54	4,036.83	(26,772.54)	109.74
101-000-477.100	CABLE TV FRANCHISE FEES - WOW	45,000.00	45,000.00	40,219.58	0.00	4,780.42	89.38
101-000-477.200	CABLE TV FRANCHISE FEES - COMCAST	145,000.00	145,000.00	65,896.09	0.00	79,103.91	45.45
101-000-477.300	CABLE TV FRANCHISE FEES - DTV	12,000.00	12,000.00	6,429.94	0.00	5,570.06	53.58
101-000-478.000	CELL TOWER LICENSES AND PERMITS	100,000.00	100,000.00	61,565.56	0.00	38,434.44	61.57
101-000-502.000	FEDERAL GRANTS - GENERAL GOVERNMENT	978,770.00	978,770.00	0.00	0.00	978,770.00	0.00
101-000-522.000	FEDERAL GRANTS - CDBG	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
101-000-543.000	STATE GRANTS	60,000.00	60,000.00	104,455.37	0.00	(44,455.37)	174.09
101-000-544.000	STATE GRANTS - DRUNK DRIVING CASE FLOW	0.00	0.00	2,738.16	0.00	(2,738.16)	100.00
101-000-547.000	STATE GRANTS - COURT EQUITY	30,000.00	30,000.00	13,762.20	0.00	16,237.80	45.87
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	900,000.00	900,000.00	832,242.53	0.00	67,757.47	92.47
101-000-574.000	STATE REVENUE SHARING	1,852,308.00	1,852,308.00	614,829.00	0.00	1,237,479.00	33.19
101-000-621.000	PROBATION OVERSIGHT FEE	5,000.00	5,000.00	4,805.15	0.00	194.85	96.10
101-000-627.000	BUILDING INSPECTION FEES	200,000.00	200,000.00	206,591.09	12,020.40	(6,591.09)	103.30
101-000-627.100	PERMIT FEES	0.00	0.00	500.00	0.00	(500.00)	100.00
101-000-628.000	PLANNING COMMISSION FEES	5,500.00	5,500.00	13,755.15	1,657.50	(8,255.15)	250.09
101-000-629.000	ZONING BOARD OF APPEALS FEES	3,500.00	3,500.00	6,000.00	1,200.00	(2,500.00)	171.43
101-000-645.000	SALES - PRINTED MATERIALS/PROPERTY	11,000.00	11,000.00	1,679.52	85.00	9,320.48	15.27
101-000-646.000	PUBLIC SAFETY FEES/FINES	158,000.00	158,000.00	136,981.43	14,988.94	21,018.57	86.70
101-000-651.000	USE AND ADMISSION FEES - RECREATION	56,000.00	56,000.00	3,302.25	0.00	52,697.75	5.90
101-000-656.000	DISTRICT COURT FEES	325,000.00	325,000.00	221,458.56	0.00	103,541.44	68.14
101-000-657.000	ORDINANCE FINES AND COSTS	6,000.00	6,000.00	7,691.00	138.00	(1,691.00)	128.18
101-000-665.000	INTEREST INCOME	500,000.00	500,000.00	393,509.93	0.00	106,490.07	78.70
101-000-673.000	GAIN/LOSS ON SALE OF ASSETS	15,000.00	15,000.00	2,334.49	342.84	12,665.51	15.56
101-000-675.000	OTHER REVENUE	50,000.00	138,000.00	168,313.19	1,838.00	(30,313.19)	121.97
101-000-676.000	REIMBURSEMENTS	10,000.00	10,000.00	45,412.22	0.00	(35,412.22)	454.12
101-000-681.000	RETIREE HEALTH INSURANCE CONTRIBUTION	55,000.00	55,000.00	32,323.44	4,051.51	22,676.56	58.77
101-000-685.000	OPIOID SETTLEMENT REVENUE	10,000.00	10,000.00	26,001.62	0.00	(16,001.62)	260.02
101-000-687.000	REFUNDS OR REBATES	5,000.00	5,000.00	418.84	0.00	4,581.16	8.38
101-000-689.000	CASH OVER OR SHORT	100.00	100.00	80.03	0.03	19.97	80.03
101-000-691.096	SBITA INSURANCE OTHER FINANCING SOURCES	155,000.00	155,000.00	0.00	0.00	155,000.00	0.00
101-000-699.000	INTERFUND TRANSFERS IN	55,000.00	122,718.00	0.00	0.00	122,718.00	0.00
Total Revenue:		17,396,352.00	17,552,070.00	13,998,417.84	186,507.84	3,553,652.16	79.75
Account Type: Transfers-In							
101-000-699.100	INTERFUND TRANSFER IN - ADMIN CHARGES	477,067.00	477,067.00	0.00	0.00	477,067.00	0.00
Total Transfers-In:		477,067.00	477,067.00	0.00	0.00	477,067.00	0.00
Total Dept 000 - BALANCE SHEET		17,873,419.00	18,029,137.00	13,998,417.84	186,507.84	4,030,719.16	77.64
TOTAL REVENUES		17,873,419.00	18,029,137.00	13,998,417.84	186,507.84	4,030,719.16	77.64
Expenditures							

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 000 - BALANCE SHEET							
Account Type: Expenditure							
101-000-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	95,238.00	95,238.00	0.00	0.00	95,238.00	0.00
101-000-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	405,000.00	405,000.00	0.00	0.00	405,000.00	0.00
Total Expenditure:		500,238.00	500,238.00	0.00	0.00	500,238.00	0.00
Total Dept 000 - BALANCE SHEET		500,238.00	500,238.00	0.00	0.00	500,238.00	0.00
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-702.000	ELECTED/APPOINTED OFFICIALS PAY	35,000.00	35,000.00	23,985.96	2,820.12	11,014.04	68.53
101-101-713.000	FICA	2,170.00	2,170.00	1,487.09	174.88	682.91	68.53
101-101-714.000	MEDICARE	508.00	508.00	347.77	40.88	160.23	68.46
101-101-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-742.000	OPERATING SUPPLIES	500.00	500.00	258.77	0.00	241.23	51.75
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	5,214.70	0.00	(214.70)	104.29
101-101-955.000	CONFERENCES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-101-956.000	MEMBERSHIPS	8,000.00	8,000.00	6,699.00	0.00	1,301.00	83.74
Total Expenditure:		56,308.00	56,308.00	37,993.29	3,035.88	18,314.71	67.47
Total Dept 101 - CITY COUNCIL		56,308.00	56,308.00	37,993.29	3,035.88	18,314.71	67.47
Dept 172 - CITY MANAGER							
Account Type: Expenditure							
101-172-703.000	SALARIES	107,861.00	107,861.00	72,634.85	9,887.30	35,226.15	67.34
101-172-704.000	WAGES - FULL TIME EMPLOYEES	43,978.00	43,978.00	24,357.07	3,856.87	19,620.93	55.38
101-172-710.000	VACATION	15,950.00	15,950.00	6,470.55	0.00	9,479.45	40.57
101-172-711.000	HOLIDAY	8,119.00	8,119.00	6,324.96	0.00	1,794.04	77.90
101-172-712.000	OVERTIME	0.00	0.00	216.95	0.00	(216.95)	100.00
101-172-713.000	FICA	11,241.00	11,241.00	6,878.53	855.99	4,362.47	61.19
101-172-714.000	MEDICARE	2,629.00	2,629.00	1,608.67	200.19	1,020.33	61.19
101-172-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	816.00	816.00	0.00	0.00	816.00	0.00
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	3,600.00	450.00	1,800.00	66.67
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,304.00	6,304.00	1,865.63	234.15	4,438.37	29.59
101-172-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	14,073.00	14,073.00	9,019.86	1,099.53	5,053.14	64.09
101-172-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	597.11	184.44	1,402.89	29.86
101-172-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	2,000.00	2,000.00	637.31	0.00	1,362.69	31.87
101-172-843.000	MEDICAL PROVIDER SERVICES	0.00	1,500.00	389.00	0.00	1,111.00	25.93
101-172-851.000	MAIL OR POSTAGE	250.00	250.00	13.11	0.00	236.89	5.24
101-172-860.000	TRANSPORTATION	500.00	500.00	182.00	182.00	318.00	36.40
101-172-955.000	CONFERENCES	1,000.00	1,000.00	350.00	0.00	650.00	35.00
101-172-956.000	MEMBERSHIPS	500.00	500.00	425.00	0.00	75.00	85.00
101-172-957.000	PROFESSIONAL DEVELOPMENT	200.00	200.00	50.00	0.00	150.00	25.00
101-172-972.000	CAPITAL OUTLAY	2,000.00	2,000.00	1,580.35	0.00	419.65	79.02
Total Expenditure:		224,821.00	226,321.00	137,200.95	16,950.47	89,120.05	60.62
Total Dept 172 - CITY MANAGER		224,821.00	226,321.00	137,200.95	16,950.47	89,120.05	60.62
Dept 212 - FINANCE							
Account Type: Expenditure							
101-212-703.000	SALARIES	84,240.00	84,240.00	55,372.41	7,078.84	28,867.59	65.73
101-212-704.000	WAGES - FULL TIME EMPLOYEES	119,378.00	164,378.00	60,449.60	7,870.56	103,928.40	36.77

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-212-705.000	WAGES - PART TIME EMPLOYEES	0.00	17,500.00	14,053.24	0.00	3,446.76	80.30
101-212-710.000	VACATION	17,274.00	17,274.00	4,135.01	0.00	13,138.99	23.94
101-212-711.000	HOLIDAY	11,253.00	11,253.00	5,531.86	188.37	5,721.14	49.16
101-212-712.000	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-212-713.000	FICA	15,050.00	15,050.00	8,565.93	931.45	6,484.07	56.92
101-212-714.000	MEDICARE	3,520.00	3,520.00	2,003.34	217.85	1,516.66	56.91
101-212-715.000	UNEMPLOYEMENT COMPENSATION	1,092.00	1,092.00	136.02	0.00	955.98	12.46
101-212-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	9,600.00	9,600.00	2,800.00	350.00	6,800.00	29.17
101-212-718.000	LONGEVITY PAY	1,000.00	1,000.00	500.00	0.00	500.00	50.00
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	37,824.00	37,824.00	39,215.92	5,150.19	(1,391.92)	103.68
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,500.00	2,500.00	1,634.72	240.40	865.28	65.39
101-212-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	7,362.00	7,362.00	4,670.42	566.30	2,691.58	63.44
101-212-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,285.00	1,285.00	743.37	101.16	541.63	57.85
101-212-742.000	OPERATING SUPPLIES	15,000.00	15,000.00	6,916.98	189.00	8,083.02	46.11
101-212-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	175,000.00	175,000.00	107,890.02	0.00	67,109.98	61.65
101-212-850.000	COMMUNICATIONS (PHONE AND CELL)	500.00	500.00	287.68	0.00	212.32	57.54
101-212-851.000	MAIL OR POSTAGE	9,500.00	9,500.00	7,394.93	0.00	2,105.07	77.84
101-212-955.000	CONFERENCES	500.00	500.00	0.00	0.00	500.00	0.00
101-212-956.000	MEMBERSHIPS	400.00	400.00	259.00	25.00	141.00	64.75
101-212-957.000	PROFESSIONAL DEVELOPMENT	3,600.00	3,600.00	1,546.11	99.00	2,053.89	42.95
101-212-965.000	BANK SERVICE CHARGES	60,000.00	60,000.00	43,298.17	0.00	16,701.83	72.16
Total Expenditure:		577,378.00	639,878.00	367,404.73	23,008.12	272,473.27	57.42
Total Dept 212 - FINANCE		577,378.00	639,878.00	367,404.73	23,008.12	272,473.27	57.42
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-703.000	SALARIES	80,521.00	80,521.00	58,196.64	6,538.46	22,324.36	72.28
101-215-705.000	WAGES - PART TIME EMPLOYEES	31,200.00	31,200.00	22,064.99	1,380.00	9,135.01	70.72
101-215-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	55,000.00	55,000.00	48,943.20	0.00	6,056.80	88.99
101-215-710.000	VACATION	1,657.00	1,657.00	323.26	0.00	1,333.74	19.51
101-215-711.000	HOLIDAY	3,976.00	3,976.00	0.00	0.00	3,976.00	0.00
101-215-712.000	OVERTIME	6,000.00	6,000.00	2,990.50	0.00	3,009.50	49.84
101-215-713.000	FICA	11,058.00	11,058.00	5,372.80	479.51	5,685.20	48.59
101-215-714.000	MEDICARE	2,586.00	2,586.00	1,256.48	112.15	1,329.52	48.59
101-215-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	803.00	803.00	0.00	0.00	803.00	0.00
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	15,353.00	15,353.00	8,915.67	772.36	6,437.33	58.07
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	100.00	100.00	35.18	0.00	64.82	35.18
101-215-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	6,892.00	6,892.00	4,380.06	523.08	2,511.94	63.55
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	100.00	100.00	119.71	0.00	(19.71)	119.71
101-215-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	3,706.50	0.00	16,293.50	18.53
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
101-215-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	6,000.00	6,000.00	1,753.05	0.00	4,246.95	29.22
101-215-851.000	MAIL OR POSTAGE	10,000.00	10,000.00	5,084.32	0.00	4,915.68	50.84
101-215-955.000	CONFERENCES	2,000.00	2,000.00	1,049.04	0.00	950.96	52.45
101-215-956.000	MEMBERSHIPS	600.00	600.00	0.00	0.00	600.00	0.00
101-215-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-215-972.000	CAPITAL OUTLAY	5,000.00	5,000.00	1,987.00	0.00	3,013.00	39.74
Total Expenditure:		270,346.00	270,346.00	166,178.40	9,805.56	104,167.60	61.47
Total Dept 215 - CLERK		270,346.00	270,346.00	166,178.40	9,805.56	104,167.60	61.47

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-228-705.000	WAGES - PART TIME EMPLOYEES	45,000.00	45,000.00	17,716.14	1,993.68	27,283.86	39.37
101-228-713.000	FICA	2,800.00	2,800.00	1,098.40	123.61	1,701.60	39.23
101-228-714.000	MEDICARE	650.00	650.00	256.88	28.91	393.12	39.52
101-228-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00
101-228-742.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-228-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	150,000.00	150,000.00	103,785.80	8,390.60	46,214.20	69.19
101-228-850.000	COMMUNICATIONS (PHONE AND CELL)	55,000.00	55,000.00	11,404.67	0.00	43,595.33	20.74
101-228-852.000	MISC COMMUNICATIONS (INTERNET)	0.00	0.00	32,190.36	7,199.75	(32,190.36)	100.00
101-228-941.000	LEASED ASSETS	15,000.00	15,000.00	2,611.70	870.56	12,388.30	17.41
101-228-960.000	MISCELLANEOUS	5,000.00	5,000.00	2,390.69	0.00	2,609.31	47.81
Total Expenditure:		274,150.00	274,150.00	171,454.64	18,607.11	102,695.36	62.54
Total Dept 228 - INFORMATION TECHNOLOGY		274,150.00	274,150.00	171,454.64	18,607.11	102,695.36	62.54
Dept 257 - ASSESSING							
Account Type: Expenditure							
101-257-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,400.00	1,400.00	247.50	0.00	1,152.50	17.68
101-257-713.000	FICA	87.00	87.00	15.34	0.00	71.66	17.63
101-257-714.000	MEDICARE	21.00	21.00	3.59	0.00	17.41	17.10
101-257-742.000	OPERATING SUPPLIES	3,200.00	3,200.00	1,888.00	31.50	1,312.00	59.00
101-257-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	141,000.00	141,000.00	85,546.81	10,400.00	55,453.19	60.67
101-257-851.000	MAIL OR POSTAGE	3,200.00	3,200.00	3,272.92	0.00	(72.92)	102.28
101-257-900.000	PRINTING AND PUBLISHING	2,300.00	2,300.00	1,916.74	1,415.26	383.26	83.34
101-257-957.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	20.00	0.00	130.00	13.33
Total Expenditure:		151,358.00	151,358.00	92,910.90	11,846.76	58,447.10	61.38
Total Dept 257 - ASSESSING		151,358.00	151,358.00	92,910.90	11,846.76	58,447.10	61.38
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
101-265-703.000	SALARIES	17,323.00	17,323.00	10,474.17	1,329.24	6,848.83	60.46
101-265-704.000	WAGES - FULL TIME EMPLOYEES	49,635.00	49,635.00	28,712.58	3,738.20	20,922.42	57.85
101-265-705.000	WAGES - PART TIME EMPLOYEES	34,005.00	34,005.00	24,914.28	2,909.83	9,090.72	73.27
101-265-713.000	FICA	6,259.00	6,259.00	3,948.14	491.19	2,310.86	63.08
101-265-714.000	MEDICARE	1,464.00	1,464.00	923.27	114.87	540.73	63.06
101-265-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	4,470.48	482.87	(4,470.48)	100.00
101-265-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	312.15	39.65	(312.15)	100.00
101-265-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	977.12	118.16	(977.12)	100.00
101-265-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	824.13	114.63	(824.13)	100.00
101-265-742.000	OPERATING SUPPLIES	25,000.00	25,000.00	15,885.33	2,196.06	9,114.67	63.54
101-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	160,000.00	160,000.00	4,825.00	1,915.00	155,175.00	3.02
101-265-850.000	COMMUNICATIONS (PHONE AND CELL)	9,000.00	9,000.00	7,699.41	0.00	1,300.59	85.55
101-265-920.000	ELECTRIC	85,000.00	85,000.00	40,815.09	0.00	44,184.91	48.02
101-265-921.000	NATURAL GAS	35,000.00	35,000.00	22,066.25	8,567.79	12,933.75	63.05
101-265-922.000	WATER	14,000.00	14,000.00	8,393.29	0.00	5,606.71	59.95
101-265-930.000	REPAIRS AND MAINTENANCE	200,000.00	200,000.00	28,634.73	1,878.28	171,365.27	14.32
101-265-972.000	CAPITAL OUTLAY	405,000.00	405,000.00	105,220.18	462.09	299,779.82	25.98
Total Expenditure:		1,041,686.00	1,041,686.00	309,095.60	24,357.86	732,590.40	29.67
Total Dept 265 - BUILDINGS AND GROUNDS		1,041,686.00	1,041,686.00	309,095.60	24,357.86	732,590.40	29.67

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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 266 - LEGAL							
Account Type: Expenditure							
101-266-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	175,000.00	175,000.00	135,661.29	0.00	39,338.71	77.52
Total Expenditure:		175,000.00	175,000.00	135,661.29	0.00	39,338.71	77.52
Total Dept 266 - LEGAL		175,000.00	175,000.00	135,661.29	0.00	39,338.71	77.52
Dept 270 - HUMAN RESOURCES							
Account Type: Expenditure							
101-270-705.000	WAGES - PART TIME EMPLOYEES	70,000.00	70,000.00	20,644.28	2,893.90	49,355.72	29.49
101-270-713.000	FICA	4,340.00	4,340.00	1,279.94	179.42	3,060.06	29.49
101-270-714.000	MEDICARE	1,015.00	1,015.00	299.34	41.96	715.66	29.49
101-270-715.000	UNEMPLOYEMENT COMPENSATION	315.00	315.00	0.00	0.00	315.00	0.00
101-270-742.000	OPERATING SUPPLIES	500.00	500.00	59.68	0.00	440.32	11.94
101-270-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	10,000.00	10,000.00	6,605.57	540.30	3,394.43	66.06
101-270-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-270-955.000	CONFERENCES	500.00	500.00	0.00	0.00	500.00	0.00
101-270-956.000	MEMBERSHIPS	200.00	200.00	50.00	0.00	150.00	25.00
101-270-960.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		87,870.00	87,870.00	28,938.81	3,655.58	58,931.19	32.93
Total Dept 270 - HUMAN RESOURCES		87,870.00	87,870.00	28,938.81	3,655.58	58,931.19	32.93
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
101-286-703.000	SALARIES	27,500.00	27,500.00	17,146.56	2,286.21	10,353.44	62.35
101-286-704.000	WAGES - FULL TIME EMPLOYEES	149,462.00	149,462.00	93,396.85	10,778.67	56,065.15	62.49
101-286-705.000	WAGES - PART TIME EMPLOYEES	16,232.00	16,232.00	11,559.99	1,470.50	4,672.01	71.22
101-286-710.000	VACATION	9,540.00	9,540.00	8,840.31	1,632.16	699.69	92.67
101-286-711.000	HOLIDAY	9,049.00	9,049.00	5,788.54	671.61	3,260.46	63.97
101-286-712.000	OVERTIME	0.00	0.00	1,531.71	0.00	(1,531.71)	100.00
101-286-713.000	FICA	12,219.00	12,219.00	8,451.95	1,005.21	3,767.05	69.17
101-286-714.000	MEDICARE	2,858.00	2,858.00	1,976.66	235.08	881.34	69.16
101-286-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	887.00	887.00	0.00	0.00	887.00	0.00
101-286-718.000	LONGEVITY PAY	4,995.00	4,995.00	1,995.00	0.00	3,000.00	39.94
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	58,660.00	58,660.00	42,397.27	5,692.44	16,262.73	72.28
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	793.32	96.16	456.68	63.47
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,593.00	3,593.00	2,070.04	245.08	1,522.96	57.61
101-286-742.000	OPERATING SUPPLIES	13,000.00	13,000.00	10,673.64	779.18	2,326.36	82.10
101-286-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	35,174.14	2,386.67	24,825.86	58.62
101-286-851.000	MAIL OR POSTAGE	9,000.00	9,000.00	6,386.47	0.00	2,613.53	70.96
101-286-860.000	TRANSPORTATION	500.00	500.00	0.00	0.00	500.00	0.00
101-286-940.000	RENTALS	300,000.00	300,000.00	149,577.50	0.00	150,422.50	49.86
101-286-957.000	PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	150.00	0.00	3,350.00	4.29
Total Expenditure:		682,245.00	682,245.00	397,909.95	27,278.97	284,335.05	58.32
Total Dept 286 - DISTRICT COURT		682,245.00	682,245.00	397,909.95	27,278.97	284,335.05	58.32
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
101-301-703.000	SALARIES	101,341.00	101,341.00	62,861.66	7,972.44	38,479.34	62.03

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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,096,304.00	2,120,304.00	1,518,102.95	191,541.03	602,201.05	71.60
101-301-705.000	WAGES - PART TIME EMPLOYEES	76,713.00	76,713.00	46,076.10	5,825.88	30,636.90	60.06
101-301-710.000	VACATION	352,377.00	352,377.00	153,031.37	15,161.45	199,345.63	43.43
101-301-711.000	HOLIDAY	131,377.00	131,377.00	55,776.70	1,608.25	75,600.30	42.46
101-301-712.000	OVERTIME	350,000.00	350,000.00	217,117.92	23,261.52	132,882.08	62.03
101-301-713.000	FICA	181,180.00	181,180.00	127,879.68	15,384.25	53,300.32	70.58
101-301-714.000	MEDICARE	42,373.00	42,373.00	29,907.35	3,597.95	12,465.65	70.58
101-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	13,150.00	13,150.00	0.00	0.00	13,150.00	0.00
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	42,600.00	42,600.00	32,474.19	4,350.00	10,125.81	76.23
101-301-718.000	LONGEVITY PAY	56,611.00	56,611.00	11,602.48	1,575.00	45,008.52	20.50
101-301-720.000	EDUCATION ALLOWANCE	24,004.00	24,004.00	13,029.76	1,579.40	10,974.24	54.28
101-301-721.000	CLOTHING ALLOWANCE	40,500.00	40,500.00	3,375.00	562.50	37,125.00	8.33
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	372,865.00	372,865.00	298,820.76	41,865.26	74,044.24	80.14
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	28,720.00	28,720.00	15,265.64	1,923.20	13,454.36	53.15
101-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	68,645.00	68,645.00	58,200.94	20,158.23	10,444.06	84.79
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	151,615.00	151,615.00	71,978.27	8,754.56	79,636.73	47.47
101-301-725.500	MERS DIVISION 20 POLC	1,223,100.00	1,223,100.00	713,475.00	0.00	509,625.00	58.33
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	702,120.00	702,120.00	407,652.00	0.00	294,468.00	58.06
101-301-742.000	OPERATING SUPPLIES	100,000.00	100,000.00	63,351.66	1,973.08	36,648.34	63.35
101-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	21,365.50	393.00	38,634.50	35.61
101-301-843.000	MEDICAL PROVIDER SERVICES	10,000.00	10,000.00	3,454.00	0.00	6,546.00	34.54
101-301-850.000	COMMUNICATIONS (PHONE AND CELL)	14,000.00	14,000.00	9,575.88	0.00	4,424.12	68.40
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	626.72	0.00	873.28	41.78
101-301-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	1,745.80	0.00	3,254.20	34.92
101-301-956.000	MEMBERSHIPS	1,500.00	1,500.00	483.00	80.00	1,017.00	32.20
101-301-957.000	PROFESSIONAL DEVELOPMENT	40,000.00	40,000.00	20,517.41	80.95	19,482.59	51.29
101-301-957.100	PROFESSIONAL DEVELOPMENT - 302 FUNDS	5,000.00	5,000.00	5,191.42	0.00	(191.42)	103.83
101-301-972.000	CAPITAL OUTLAY	528,500.00	528,500.00	248,212.91	148,915.00	280,287.09	46.97
Total Expenditure:		6,821,095.00	6,845,095.00	4,211,152.07	496,562.95	2,633,942.93	61.52
Total Dept 301 - PUBLIC SAFETY		6,821,095.00	6,845,095.00	4,211,152.07	496,562.95	2,633,942.93	61.52
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	364,277.00	364,277.00	182,138.50	0.00	182,138.50	50.00
Total Expenditure:		364,277.00	364,277.00	182,138.50	0.00	182,138.50	50.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		364,277.00	364,277.00	182,138.50	0.00	182,138.50	50.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-703.000	SALARIES	25,985.00	53,985.00	34,957.56	3,820.79	19,027.44	64.75
101-441-704.000	WAGES - FULL TIME EMPLOYEES	43,431.00	98,431.00	67,170.24	11,341.14	31,260.76	68.24
101-441-705.000	WAGES - PART TIME EMPLOYEES	14,170.00	14,170.00	3,896.44	387.64	10,273.56	27.50
101-441-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	1,167.00	0.00	(1,167.00)	100.00
101-441-710.000	VACATION	85,574.00	85,574.00	13,597.60	793.62	71,976.40	15.89
101-441-711.000	HOLIDAY	45,477.00	45,477.00	14,658.31	1,581.42	30,818.69	32.23
101-441-712.000	OVERTIME	0.00	0.00	11,877.44	6,325.65	(11,877.44)	100.00
101-441-713.000	FICA	5,176.00	5,176.00	10,077.05	1,505.32	(4,901.05)	194.69
101-441-714.000	MEDICARE	1,211.00	1,211.00	2,356.64	352.05	(1,145.64)	194.60
101-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	4,255.00	4,255.00	0.00	0.00	4,255.00	0.00
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,100.00	2,100.00	2,846.77	450.00	(746.77)	135.56
101-441-718.000	LONGEVITY PAY	5,500.00	5,500.00	2,900.00	0.00	2,600.00	52.73

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Fund 101 - GENERAL FUND							
Expenditures							
101-441-721.000	CLOTHING ALLOWANCE	13,200.00	13,200.00	11,500.00	0.00	1,700.00	87.12
101-441-722.000	UNIFORMS	1,500.00	1,500.00	400.84	0.00	1,099.16	26.72
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	151,673.00	151,673.00	18,816.05	2,404.95	132,856.95	12.41
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,200.00	5,200.00	1,232.15	229.13	3,967.85	23.70
101-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	20,724.00	20,724.00	1,465.69	177.24	19,258.31	7.07
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	22,319.00	22,319.00	3,171.34	697.46	19,147.66	14.21
101-441-725.700	MERS DIVISION 23 DPW	267,504.00	267,504.00	156,044.00	0.00	111,460.00	58.33
101-441-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	11,317.31	382.80	(1,317.31)	113.17
101-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	50,000.00	85,000.00	30,938.30	10,497.41	54,061.70	36.40
101-441-843.000	MEDICAL PROVIDER SERVICES	1,500.00	1,500.00	280.00	0.00	1,220.00	18.67
101-441-850.000	COMMUNICATIONS (PHONE AND CELL)	7,500.00	7,500.00	3,917.30	0.00	3,582.70	52.23
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	187.03	0.00	312.97	37.41
101-441-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	20,910.56	59.94	(15,910.56)	418.21
101-441-930.100	REPAIRS - STORM DRAINS MAINTENANCE	150,000.00	150,000.00	13,752.36	0.00	136,247.64	9.17
101-441-955.000	CONFERENCES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-441-956.000	MEMBERSHIPS	600.00	600.00	100.00	0.00	500.00	16.67
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	8,695.58	0.00	1,304.42	86.96
101-441-972.000	CAPITAL OUTLAY	1,360,000.00	1,360,000.00	518,449.05	347,419.04	841,550.95	38.12
Total Expenditure:		2,317,099.00	2,435,099.00	966,682.61	388,425.60	1,468,416.39	39.70
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,317,099.00	2,435,099.00	966,682.61	388,425.60	1,468,416.39	39.70
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	995.09	0.00	1,004.91	49.75
101-448-920.500	ELECTRIC (STREET LIGHTING)	300,000.00	300,000.00	164,708.50	0.00	135,291.50	54.90
Total Expenditure:		302,000.00	302,000.00	165,703.59	0.00	136,296.41	54.87
Total Dept 448 - STREET LIGHTING		302,000.00	302,000.00	165,703.59	0.00	136,296.41	54.87
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-672-703.000	SALARIES	8,661.00	8,661.00	5,237.11	664.62	3,423.89	60.47
101-672-704.000	WAGES - FULL TIME EMPLOYEES	55,839.00	55,839.00	28,439.14	3,200.00	27,399.86	50.93
101-672-705.000	WAGES - PART TIME EMPLOYEES	104,140.00	104,140.00	36,811.40	4,180.38	67,328.60	35.35
101-672-710.000	VACATION	0.00	0.00	419.24	0.00	(419.24)	100.00
101-672-711.000	HOLIDAY	0.00	0.00	372.07	78.60	(372.07)	100.00
101-672-713.000	FICA	10,456.00	10,456.00	4,013.96	502.53	6,442.04	38.39
101-672-714.000	MEDICARE	2,445.00	2,445.00	938.82	117.50	1,506.18	38.40
101-672-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	759.00	759.00	0.00	0.00	759.00	0.00
101-672-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	7,437.26	545.22	(7,437.26)	100.00
101-672-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	113.10	14.61	(113.10)	100.00
101-672-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	488.56	59.08	(488.56)	100.00
101-672-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	235.98	31.72	(235.98)	100.00
101-672-742.000	OPERATING SUPPLIES	5,000.00	5,000.00	1,896.49	225.98	3,103.51	37.93
101-672-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,000.00	1,000.00	11,406.00	875.00	(10,406.00)	1,140.60
101-672-881.000	PROGRAMMING	15,000.00	15,000.00	1,014.84	87.10	13,985.16	6.77
Total Expenditure:		203,300.00	203,300.00	98,823.97	10,582.34	104,476.03	48.61
Total Dept 672 - SENIOR ACTIVITY CENTER		203,300.00	203,300.00	98,823.97	10,582.34	104,476.03	48.61
Dept 701 - PLANNING							

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Fund 101 - GENERAL FUND							
Expenditures							
Account Type: Expenditure							
101-701-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,700.00	1,700.00	740.00	80.00	960.00	43.53
101-701-713.000	FICA	105.00	105.00	35.96	4.96	69.04	34.25
101-701-714.000	MEDICARE	25.00	25.00	8.41	1.16	16.59	33.64
101-701-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	100,000.00	100,000.00	46,234.63	0.00	53,765.37	46.23
101-701-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	3,081.50	0.00	1,918.50	61.63
Total Expenditure:		106,830.00	106,830.00	50,100.50	86.12	56,729.50	46.90
Total Dept 701 - PLANNING		106,830.00	106,830.00	50,100.50	86.12	56,729.50	46.90
Dept 702 - ZONING							
Account Type: Expenditure							
101-702-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,500.00	1,500.00	575.00	0.00	925.00	38.33
101-702-703.000	SALARIES	0.00	0.00	1,022.40	51.12	(1,022.40)	100.00
101-702-713.000	FICA	75.00	75.00	64.63	3.00	10.37	86.17
101-702-714.000	MEDICARE	15.00	15.00	15.10	0.70	(0.10)	100.67
101-702-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	8.51	0.00	(8.51)	100.00
101-702-900.000	PRINTING AND PUBLISHING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Expenditure:		4,590.00	4,590.00	1,685.64	54.82	2,904.36	36.72
Total Dept 702 - ZONING		4,590.00	4,590.00	1,685.64	54.82	2,904.36	36.72
Dept 703 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	86,170.00	86,170.00	41,353.43	2,827.07	44,816.57	47.99
101-703-705.000	WAGES - PART TIME EMPLOYEES	64,310.00	64,310.00	39,450.04	7,259.60	24,859.96	61.34
101-703-710.000	VACATION	4,634.00	4,634.00	3,410.69	434.52	1,223.31	73.60
101-703-711.000	HOLIDAY	4,779.00	4,779.00	2,482.25	0.00	2,296.75	51.94
101-703-713.000	FICA	8,180.00	8,180.00	5,212.61	635.55	2,967.39	63.72
101-703-714.000	MEDICARE	1,913.00	1,913.00	1,219.08	148.65	693.92	63.73
101-703-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	594.00	594.00	0.00	0.00	594.00	0.00
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	22,500.00	22,500.00	16,371.17	1,588.57	6,128.83	72.76
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	697.16	48.08	552.84	55.77
101-703-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	4,254.00	4,254.00	2,698.17	327.16	1,555.83	63.43
101-703-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,300.00	1,300.00	728.25	50.58	571.75	56.02
101-703-742.000	OPERATING SUPPLIES	5,000.00	7,500.00	7,284.63	54.29	215.37	97.13
101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	120,000.00	120,000.00	127,996.51	2,879.33	(7,996.51)	106.66
101-703-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	992.61	0.00	7.39	99.26
101-703-851.000	MAIL OR POSTAGE	3,000.00	3,000.00	1,595.85	0.00	1,404.15	53.20
101-703-930.000	REPAIRS AND MAINTENANCE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-703-955.000	CONFERENCES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-703-956.000	MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	0.00
101-703-957.000	PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	145.00	0.00	855.00	14.50
Total Expenditure:		337,584.00	340,084.00	251,637.45	16,253.40	88,446.55	73.99
Total Dept 703 - BUILDING DEPARTMENT		337,584.00	340,084.00	251,637.45	16,253.40	88,446.55	73.99
Dept 751 - RECREATION							
Account Type: Expenditure							
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	1,250.00	555.00	75.00	695.00	44.40
101-751-704.000	WAGES - FULL TIME EMPLOYEES	48,671.00	48,671.00	31,989.89	4,089.60	16,681.11	65.73
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-751-710.000	VACATION	2,045.00	2,045.00	0.00	0.00	2,045.00	0.00
101-751-711.000	HOLIDAY	2,454.00	2,454.00	1,738.06	0.00	715.94	70.83
101-751-713.000	FICA	3,297.00	3,297.00	2,422.59	252.00	874.41	73.48
101-751-714.000	MEDICARE	771.00	771.00	566.60	58.95	204.40	73.49
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	239.00	239.00	0.00	0.00	239.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,000.00	7,000.00	5,477.89	730.46	1,522.11	78.26
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	4,254.00	4,254.00	2,698.17	327.16	1,555.83	63.43
101-751-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	670.80	91.30	829.20	44.72
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,000.00	1,000.00	69.50	0.00	930.50	6.95
101-751-851.000	MAIL OR POSTAGE	500.00	500.00	5.06	0.00	494.94	1.01
101-751-880.000	COMMUNITY PROMOTION	15,000.00	25,000.00	25,000.00	0.00	0.00	100.00
101-751-881.000	PROGRAMMING	30,000.00	30,000.00	14,995.68	2,194.83	15,004.32	49.99
101-751-955.000	CONFERENCES	1,000.00	1,000.00	39.99	0.00	960.01	4.00
101-751-956.000	MEMBERSHIPS	150.00	150.00	0.00	0.00	150.00	0.00
Total Expenditure:		129,131.00	139,131.00	86,229.23	7,819.30	52,901.77	61.98
Total Dept 751 - RECREATION		129,131.00	139,131.00	86,229.23	7,819.30	52,901.77	61.98
Dept 770 - PARK MAINTENANCE							
Account Type: Expenditure							
101-770-703.000	SALARIES	8,662.00	8,662.00	5,237.17	664.61	3,424.83	60.46
101-770-704.000	WAGES - FULL TIME EMPLOYEES	62,044.00	62,044.00	39,681.85	5,568.45	22,362.15	63.96
101-770-705.000	WAGES - PART TIME EMPLOYEES	127,522.00	127,522.00	42,465.64	4,009.07	85,056.36	33.30
101-770-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	509.99	0.00	(509.99)	100.00
101-770-713.000	FICA	12,290.00	12,290.00	5,405.92	629.39	6,884.08	43.99
101-770-714.000	MEDICARE	2,874.00	2,874.00	1,264.16	147.15	1,609.84	43.99
101-770-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	4,399.22	606.15	(4,399.22)	100.00
101-770-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	507.32	63.94	(507.32)	100.00
101-770-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	488.56	59.08	(488.56)	100.00
101-770-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,456.16	203.59	(1,456.16)	100.00
101-770-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	3,533.89	190.00	16,466.11	17.67
101-770-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	0.00	0.00	75.00	0.00	(75.00)	100.00
101-770-922.000	WATER	700.00	700.00	454.46	0.00	245.54	64.92
101-770-930.000	REPAIRS AND MAINTENANCE	100,000.00	100,000.00	17,062.59	0.00	82,937.41	17.06
101-770-972.000	CAPITAL OUTLAY	400,000.00	400,000.00	4,294.87	0.00	395,705.13	1.07
Total Expenditure:		734,092.00	734,092.00	126,836.80	12,141.43	607,255.20	17.28
Total Dept 770 - PARK MAINTENANCE		734,092.00	734,092.00	126,836.80	12,141.43	607,255.20	17.28
Dept 803 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-803-742.000	OPERATING SUPPLIES	500.00	500.00	343.42	0.00	156.58	68.68
Total Expenditure:		500.00	500.00	343.42	0.00	156.58	68.68
Total Dept 803 - HISTORICAL COMMISSION		500.00	500.00	343.42	0.00	156.58	68.68
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	700,000.00	700,000.00	701,360.00	0.00	(1,360.00)	100.19
Total Expenditure:		700,000.00	700,000.00	701,360.00	0.00	(1,360.00)	100.19

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 02/28/2025
% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 951 - INSURANCE		700,000.00	700,000.00	701,360.00	0.00	(1,360.00)	100.19
Dept 961 - RETIREE							
Account Type: Expenditure							
101-961-713.000	FICA	2,500.00	2,500.00	3,348.00	260.40	(848.00)	133.92
101-961-714.000	MEDICARE	600.00	600.00	782.97	60.84	(182.97)	130.50
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	50,000.00	50,000.00	33,600.00	4,200.00	16,400.00	67.20
101-961-724.300	RETIREE HEALTH CARE - OPEB	2,750,000.00	2,750,000.00	2,281,716.71	57,462.76	468,283.29	82.97
101-961-725.300	MERS DIVISION 10 SUPERVISOR	986,244.00	986,244.00	575,309.00	0.00	410,935.00	58.33
101-961-725.400	MERS DIVISION 11 CLERICAL	31,512.00	31,512.00	18,382.00	0.00	13,130.00	58.33
101-961-840.000	INSURANCE PREMIUM (LIFE)	2,000.00	2,000.00	1,794.58	220.90	205.42	89.73
Total Expenditure:		3,822,856.00	3,822,856.00	2,914,933.26	62,204.90	907,922.74	76.25
Total Dept 961 - RETIREE		3,822,856.00	3,822,856.00	2,914,933.26	62,204.90	907,922.74	76.25
TOTAL EXPENDITURES		19,884,754.00	20,103,254.00	11,602,375.60	1,132,677.17	8,500,878.40	57.71
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		17,873,419.00	18,029,137.00	13,998,417.84	186,507.84	4,030,719.16	77.64
TOTAL EXPENDITURES		19,884,754.00	20,103,254.00	11,602,375.60	1,132,677.17	8,500,878.40	57.71
NET OF REVENUES & EXPENDITURES		(2,011,335.00)	(2,074,117.00)	2,396,042.24	(946,169.33)	(4,470,159.24)	115.52
BEG. FUND BALANCE		15,891,427.78	15,891,427.78	15,891,427.78			
FUND BALANCE ADJUSTMENTS				1,039.71			
END FUND BALANCE		13,880,092.78	13,817,310.78	18,288,509.73			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
202-000-543.000	STATE GRANTS	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,162,793.00	1,162,793.00	470,571.05	0.00	692,221.95	40.47
202-000-665.000	INTEREST INCOME	100,000.00	100,000.00	59,057.41	0.00	40,942.59	59.06
Total Revenue:		1,271,793.00	1,271,793.00	529,628.46	0.00	742,164.54	41.64
Total Dept 000 - BALANCE SHEET		1,271,793.00	1,271,793.00	529,628.46	0.00	742,164.54	41.64
TOTAL REVENUES		1,271,793.00	1,271,793.00	529,628.46	0.00	742,164.54	41.64
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
202-441-703.000	SALARIES	17,323.00	17,323.00	10,474.13	1,329.21	6,848.87	60.46
202-441-704.000	WAGES - FULL TIME EMPLOYEES	55,839.00	55,839.00	36,509.07	4,936.46	19,329.93	65.38
202-441-705.000	WAGES - PART TIME EMPLOYEES	2,833.00	2,833.00	494.62	44.79	2,338.38	17.46
202-441-710.000	VACATION	0.00	0.00	5,168.04	0.00	(5,168.04)	100.00
202-441-711.000	HOLIDAY	0.00	0.00	2,236.39	235.73	(2,236.39)	100.00
202-441-712.000	OVERTIME	10,000.00	10,000.00	2,833.62	419.95	7,166.38	28.34
202-441-713.000	FICA	4,712.00	4,712.00	3,507.72	424.43	1,204.28	74.44
202-441-714.000	MEDICARE	1,102.00	1,102.00	820.28	99.27	281.72	74.44
202-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	342.00	342.00	0.00	0.00	342.00	0.00
202-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	4,641.85	638.38	(4,641.85)	100.00
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	663.26	72.17	(663.26)	100.00
202-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	977.12	118.16	(977.12)	100.00
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,742.74	202.82	(1,742.74)	100.00
202-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	34,814.23	577.51	25,185.77	58.02
202-441-930.000	REPAIRS AND MAINTENANCE	20,000.00	20,000.00	13,494.30	0.00	6,505.70	67.47
202-441-930.200	REPAIRS - STREETS MAINTENANCE	160,000.00	160,000.00	232.05	0.00	159,767.95	0.15
202-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	65,000.00	65,000.00	8,239.72	0.00	56,760.28	12.68
202-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	14,000.00	14,000.00	10,941.78	92.35	3,058.22	78.16
202-441-972.000	CAPITAL OUTLAY	1,731,000.00	1,731,000.00	195,178.55	0.00	1,535,821.45	11.28
202-441-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	21,978.00	21,978.00	0.00	0.00	21,978.00	0.00
Total Expenditure:		2,165,329.00	2,165,329.00	332,969.47	9,191.23	1,832,359.53	15.38
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,165,329.00	2,165,329.00	332,969.47	9,191.23	1,832,359.53	15.38
TOTAL EXPENDITURES		2,165,329.00	2,165,329.00	332,969.47	9,191.23	1,832,359.53	15.38
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,271,793.00	1,271,793.00	529,628.46	0.00	742,164.54	41.64
TOTAL EXPENDITURES		2,165,329.00	2,165,329.00	332,969.47	9,191.23	1,832,359.53	15.38
NET OF REVENUES & EXPENDITURES		(893,536.00)	(893,536.00)	196,658.99	(9,191.23)	(1,090,194.99)	22.01
BEG. FUND BALANCE		2,283,488.51	2,283,488.51	2,283,488.51			
END FUND BALANCE		1,389,952.51	1,389,952.51	2,480,147.50			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
203-000-543.000	STATE GRANTS	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	500,870.00	500,870.00	202,775.09	0.00	298,094.91	40.48
203-000-665.000	INTEREST INCOME	45,000.00	45,000.00	45,905.48	0.00	(905.48)	102.01
Total Revenue:		585,870.00	585,870.00	248,680.57	0.00	337,189.43	42.45
Total Dept 000 - BALANCE SHEET		585,870.00	585,870.00	248,680.57	0.00	337,189.43	42.45
TOTAL REVENUES		585,870.00	585,870.00	248,680.57	0.00	337,189.43	42.45
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
203-441-703.000	SALARIES	8,662.00	8,662.00	5,237.09	664.62	3,424.91	60.46
203-441-704.000	WAGES - FULL TIME EMPLOYEES	49,635.00	49,635.00	31,057.88	4,310.99	18,577.12	62.57
203-441-705.000	WAGES - PART TIME EMPLOYEES	2,833.00	2,833.00	494.62	44.79	2,338.38	17.46
203-441-710.000	VACATION	0.00	0.00	5,054.21	459.47	(5,054.21)	100.00
203-441-711.000	HOLIDAY	0.00	0.00	2,182.50	229.74	(2,182.50)	100.00
203-441-712.000	OVERTIME	10,000.00	10,000.00	493.35	0.00	9,506.65	4.93
203-441-713.000	FICA	3,790.00	3,790.00	2,739.99	349.71	1,050.01	72.30
203-441-714.000	MEDICARE	886.00	886.00	640.93	81.81	245.07	72.34
203-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	275.00	275.00	0.00	0.00	275.00	0.00
203-441-718.000	LONGEVITY PAY	0.00	0.00	2,600.00	0.00	(2,600.00)	100.00
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	5,438.44	995.13	(5,438.44)	100.00
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	386.16	47.48	(386.16)	100.00
203-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	488.56	59.08	(488.56)	100.00
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,090.43	148.76	(1,090.43)	100.00
203-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	66,000.00	66,000.00	31,136.54	30,273.38	34,863.46	47.18
203-441-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	3,190.51	0.00	1,809.49	63.81
203-441-930.200	REPAIRS - STREETS MAINTENANCE	520,000.00	520,000.00	123,720.58	0.00	396,279.42	23.79
203-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	3,000.00	3,000.00	22,528.52	0.00	(19,528.52)	750.95
203-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	42,000.00	42,000.00	28,423.21	397.65	13,576.79	67.67
203-441-972.000	CAPITAL OUTLAY	100,000.00	100,000.00	82,441.46	0.00	17,558.54	82.44
203-441-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	36,630.00	36,630.00	0.00	0.00	36,630.00	0.00
203-441-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Expenditure:		857,711.00	857,711.00	349,344.98	38,062.61	508,366.02	40.73
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		857,711.00	857,711.00	349,344.98	38,062.61	508,366.02	40.73
TOTAL EXPENDITURES		857,711.00	857,711.00	349,344.98	38,062.61	508,366.02	40.73
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		585,870.00	585,870.00	248,680.57	0.00	337,189.43	42.45
TOTAL EXPENDITURES		857,711.00	857,711.00	349,344.98	38,062.61	508,366.02	40.73
NET OF REVENUES & EXPENDITURES		(271,841.00)	(271,841.00)	(100,664.41)	(38,062.61)	(171,176.59)	37.03
BEG. FUND BALANCE		1,887,237.00	1,887,237.00	1,887,237.00			
END FUND BALANCE		1,615,396.00	1,615,396.00	1,786,572.59			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	524,528.00	524,528.00	497,714.30	3,719.05	26,813.70	94.89
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	27,509.00	27,509.00	25,595.22	145.71	1,913.78	93.04
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	1,139.99	0.00	(139.99)	114.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	3,500.00	3,500.00	2,893.08	0.00	606.92	82.66
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	500.00	500.00	550.14	103.90	(50.14)	110.03
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	50,000.00	50,000.00	49,203.64	0.00	796.36	98.41
210-000-638.000	AMBULANCE TRANSPORT FEES	365,000.00	365,000.00	282,400.80	334.09	82,599.20	77.37
210-000-665.000	INTEREST INCOME	90,000.00	90,000.00	69,647.26	0.00	20,352.74	77.39
Total Revenue:		1,062,037.00	1,062,037.00	929,144.43	4,302.75	132,892.57	87.49
Total Dept 000 - BALANCE SHEET		1,062,037.00	1,062,037.00	929,144.43	4,302.75	132,892.57	87.49
TOTAL REVENUES		1,062,037.00	1,062,037.00	929,144.43	4,302.75	132,892.57	87.49
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	442,185.00	442,185.00	240,887.30	35,822.05	201,297.70	54.48
210-301-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	5,505.25	433.50	(5,505.25)	100.00
210-301-710.000	VACATION	29,388.00	29,388.00	11,769.22	477.53	17,618.78	40.05
210-301-711.000	HOLIDAY	16,594.00	16,594.00	7,018.33	0.00	9,575.67	42.29
210-301-712.000	OVERTIME	10,000.00	10,000.00	16,194.57	887.98	(6,194.57)	161.95
210-301-713.000	FICA	32,233.00	32,233.00	17,160.62	2,293.76	15,072.38	53.24
210-301-714.000	MEDICARE	7,538.00	7,538.00	4,013.38	536.43	3,524.62	53.24
210-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,340.00	2,340.00	0.00	0.00	2,340.00	0.00
210-301-718.000	LONGEVITY PAY	1,575.00	1,575.00	1,524.19	350.00	50.81	96.77
210-301-719.000	FOOD ALLOWANCE	6,750.00	6,750.00	7,812.50	0.00	(1,062.50)	115.74
210-301-720.000	EDUCATION ALLOWANCE	1,000.00	1,000.00	634.56	76.92	365.44	63.46
210-301-721.000	CLOTHING ALLOWANCE	10,800.00	10,800.00	0.00	0.00	10,800.00	0.00
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	79,475.00	79,475.00	43,118.79	5,452.69	36,356.21	54.25
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	5,216.44	769.28	2,283.56	69.55
210-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	13,000.00	13,000.00	8,225.44	2,951.29	4,774.56	63.27
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	29,085.00	29,085.00	17,853.46	2,447.29	11,231.54	61.38
210-301-742.000	OPERATING SUPPLIES	45,000.00	45,000.00	31,714.53	294.32	13,285.47	70.48
210-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	30,000.00	30,000.00	13,766.09	0.00	16,233.91	45.89
210-301-850.000	COMMUNICATIONS (PHONE AND CELL)	2,500.00	2,500.00	1,894.61	0.00	605.39	75.78
210-301-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
210-301-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	5,082.90	0.00	4,917.10	50.83
210-301-972.000	CAPITAL OUTLAY	100,000.00	110,777.00	109,412.78	0.00	1,364.22	98.77
210-301-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	155,772.00	155,772.00	0.00	0.00	155,772.00	0.00
210-301-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Expenditure:		1,046,735.00	1,057,512.00	548,804.96	52,793.04	508,707.04	51.90
Total Dept 301 - PUBLIC SAFETY		1,046,735.00	1,057,512.00	548,804.96	52,793.04	508,707.04	51.90
TOTAL EXPENDITURES		1,046,735.00	1,057,512.00	548,804.96	52,793.04	508,707.04	51.90
Fund 210 - AMBULANCE FUND:							

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
TOTAL REVENUES		1,062,037.00	1,062,037.00	929,144.43	4,302.75	132,892.57	87.49
TOTAL EXPENDITURES		1,046,735.00	1,057,512.00	548,804.96	52,793.04	508,707.04	51.90
NET OF REVENUES & EXPENDITURES		15,302.00	4,525.00	380,339.47	(48,490.29)	(375,814.47)	8,405.29
BEG. FUND BALANCE		2,473,921.81	2,473,921.81	2,473,921.81			
END FUND BALANCE		2,489,223.81	2,478,446.81	2,854,261.28			

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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - DISTRICT COURT OPERATIONS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
211-000-665.000	INTEREST INCOME	30,000.00	30,000.00	27,875.36	0.00	2,124.64	92.92
Total Revenue:		30,000.00	30,000.00	27,875.36	0.00	2,124.64	92.92
Total Dept 000 - BALANCE SHEET		30,000.00	30,000.00	27,875.36	0.00	2,124.64	92.92
TOTAL REVENUES		30,000.00	30,000.00	27,875.36	0.00	2,124.64	92.92
Expenditures							
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
211-286-965.000	BANK SERVICE CHARGES	0.00	0.00	49.00	0.00	(49.00)	100.00
Total Expenditure:		0.00	0.00	49.00	0.00	(49.00)	100.00
Total Dept 286 - DISTRICT COURT		0.00	0.00	49.00	0.00	(49.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	49.00	0.00	(49.00)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:							
TOTAL REVENUES		30,000.00	30,000.00	27,875.36	0.00	2,124.64	92.92
TOTAL EXPENDITURES		0.00	0.00	49.00	0.00	(49.00)	100.00
NET OF REVENUES & EXPENDITURES		30,000.00	30,000.00	27,826.36	0.00	2,173.64	92.75
BEG. FUND BALANCE		1,424,696.28	1,424,696.28	1,424,696.28			
END FUND BALANCE		1,454,696.28	1,454,696.28	1,452,522.64			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 226 - RUBBISH COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	788,546.00	788,546.00	748,216.79	5,590.76	40,329.21	94.89
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	41,355.00	41,355.00	38,477.21	219.08	2,877.79	93.04
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	1,692.95	0.00	(692.95)	169.30
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,000.00	5,000.00	4,349.50	0.00	650.50	86.99
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,000.00	1,000.00	827.07	156.23	172.93	82.71
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	100,000.00	100,000.00	58,692.57	0.00	41,307.43	58.69
226-000-607.000	FEES	100,000.00	100,000.00	72,150.37	9,004.81	27,849.63	72.15
226-000-665.000	INTEREST INCOME	35,000.00	35,000.00	28,235.67	0.00	6,764.33	80.67
Total Revenue:		1,071,901.00	1,071,901.00	952,642.13	14,970.88	119,258.87	88.87
Total Dept 000 - BALANCE SHEET		1,071,901.00	1,071,901.00	952,642.13	14,970.88	119,258.87	88.87
TOTAL REVENUES		1,071,901.00	1,071,901.00	952,642.13	14,970.88	119,258.87	88.87
Expenditures							
Dept 528 - RUBBISH COLLECTION/DISPOSAL							
Account Type: Expenditure							
226-528-801.400	WASTE AND RUBBISH DISPOSAL	650,000.00	650,000.00	389,684.04	0.00	260,315.96	59.95
226-528-801.500	RECYCLING	0.00	100,000.00	61,146.38	0.00	38,853.62	61.15
226-528-801.600	COMPOSTING	0.00	100,000.00	92,303.91	0.00	7,696.09	92.30
226-528-972.000	CAPITAL OUTLAY	45,000.00	45,000.00	21,844.00	0.00	23,156.00	48.54
226-528-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	27,039.00	27,039.00	0.00	0.00	27,039.00	0.00
226-528-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	10,989.00	10,989.00	0.00	0.00	10,989.00	0.00
Total Expenditure:		733,028.00	933,028.00	564,978.33	0.00	368,049.67	60.55
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		733,028.00	933,028.00	564,978.33	0.00	368,049.67	60.55
TOTAL EXPENDITURES		733,028.00	933,028.00	564,978.33	0.00	368,049.67	60.55
Fund 226 - RUBBISH COLLECTION FUND:							
TOTAL REVENUES		1,071,901.00	1,071,901.00	952,642.13	14,970.88	119,258.87	88.87
TOTAL EXPENDITURES		733,028.00	933,028.00	564,978.33	0.00	368,049.67	60.55
NET OF REVENUES & EXPENDITURES		338,873.00	138,873.00	387,663.80	14,970.88	(248,790.80)	279.15
BEG. FUND BALANCE		742,051.53	742,051.53	742,051.53			
END FUND BALANCE		1,080,924.53	880,924.53	1,129,715.33			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 265 - DRUG FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
265-000-657.000	ORDINANCE FINES AND COSTS	1,200.00	1,200.00	5,671.00	0.00	(4,471.00)	472.58
265-000-665.000	INTEREST INCOME	20,000.00	20,000.00	7,135.36	0.00	12,864.64	35.68
Total Revenue:		21,200.00	21,200.00	12,806.36	0.00	8,393.64	60.41
Total Dept 000 - BALANCE SHEET		21,200.00	21,200.00	12,806.36	0.00	8,393.64	60.41
TOTAL REVENUES		21,200.00	21,200.00	12,806.36	0.00	8,393.64	60.41
Expenditures							
Dept 311 - DRUG FORFEITURE							
Account Type: Expenditure							
265-311-742.000	OPERATING SUPPLIES	23,000.00	23,000.00	20,940.00	0.00	2,060.00	91.04
265-311-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
265-311-941.000	LEASED ASSETS	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
265-311-995.000	OPERATING TRANS OUT	55,000.00	122,718.00	13,954.48	0.00	108,763.52	11.37
Total Expenditure:		122,000.00	189,718.00	34,894.48	0.00	154,823.52	18.39
Total Dept 311 - DRUG FORFEITURE		122,000.00	189,718.00	34,894.48	0.00	154,823.52	18.39
TOTAL EXPENDITURES		122,000.00	189,718.00	34,894.48	0.00	154,823.52	18.39
Fund 265 - DRUG FORFEITURE FUND:							
TOTAL REVENUES		21,200.00	21,200.00	12,806.36	0.00	8,393.64	60.41
TOTAL EXPENDITURES		122,000.00	189,718.00	34,894.48	0.00	154,823.52	18.39
NET OF REVENUES & EXPENDITURES		(100,800.00)	(168,518.00)	(22,088.12)	0.00	(146,429.88)	13.11
BEG. FUND BALANCE		383,691.23	383,691.23	383,691.23			
END FUND BALANCE		282,891.23	215,173.23	361,603.11			

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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 266 - GAMBLING FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
266-000-665.000	INTEREST INCOME	25,000.00	25,000.00	22,977.00	0.00	2,023.00	91.91
Total Revenue:		25,000.00	25,000.00	22,977.00	0.00	2,023.00	91.91
Total Dept 000 - BALANCE SHEET		25,000.00	25,000.00	22,977.00	0.00	2,023.00	91.91
TOTAL REVENUES		25,000.00	25,000.00	22,977.00	0.00	2,023.00	91.91
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
266-301-742.000	OPERATING SUPPLIES	11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
Total Expenditure:		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
Total Dept 301 - PUBLIC SAFETY		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
TOTAL EXPENDITURES		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
Fund 266 - GAMBLING FORFEITURE FUND:							
TOTAL REVENUES		25,000.00	25,000.00	22,977.00	0.00	2,023.00	91.91
TOTAL EXPENDITURES		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
NET OF REVENUES & EXPENDITURES		13,500.00	13,500.00	13,890.63	0.00	(390.63)	102.89
BEG. FUND BALANCE		397,725.50	397,725.50	397,725.50			
END FUND BALANCE		411,225.50	411,225.50	411,616.13			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 301 - GENERAL DEBT SERVICE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	12.18	0.00	(12.18)	100.00
301-000-665.000	INTEREST INCOME	0.00	0.00	17.18	0.00	(17.18)	100.00
Total Revenue:		0.00	0.00	29.36	0.00	(29.36)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	29.36	0.00	(29.36)	100.00
TOTAL REVENUES		0.00	0.00	29.36	0.00	(29.36)	100.00
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL REVENUES		0.00	0.00	29.36	0.00	(29.36)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	29.36	0.00	(29.36)	100.00
BEG. FUND BALANCE		552.01	552.01	552.01			
END FUND BALANCE		552.01	552.01	581.37			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	40,000.00	40,000.00	19,255.90	0.00	20,744.10	48.14
592-000-569.000	STATE GRANTS - OTHER	0.00	0.00	37,904.69	0.00	(37,904.69)	100.00
592-000-642.100	SALES - WATER COMMODITY	2,900,000.00	2,900,000.00	1,757,490.80	198,673.12	1,142,509.20	60.60
592-000-642.200	SALES - WATER RTS	1,175,000.00	1,175,000.00	785,637.27	97,895.45	389,362.73	66.86
592-000-642.300	SALES - SEWER COMMODITY	4,600,000.00	4,600,000.00	2,874,488.18	367,611.12	1,725,511.82	62.49
592-000-642.400	SALES - SEWER RTS	770,000.00	770,000.00	511,954.00	63,846.20	258,046.00	66.49
592-000-642.500	SALES - METER REPLACEMENT FEE	60,000.00	60,000.00	43,129.00	5,372.78	16,871.00	71.88
592-000-642.600	SALES - WATER TAP FEES	0.00	0.00	5,500.00	0.00	(5,500.00)	100.00
592-000-657.000	ORDINANCE FINES AND COSTS	10,000.00	10,000.00	63,091.29	6,917.16	(53,091.29)	630.91
592-000-665.000	INTEREST INCOME	350,000.00	350,000.00	201,511.16	0.00	148,488.84	57.57
592-000-675.000	OTHER REVENUE	20,000.00	20,000.00	193,040.68	(31.84)	(173,040.68)	965.20
Total Revenue:		9,925,000.00	9,925,000.00	6,493,002.97	740,283.99	3,431,997.03	65.42
Total Dept 000 - BALANCE SHEET		9,925,000.00	9,925,000.00	6,493,002.97	740,283.99	3,431,997.03	65.42
TOTAL REVENUES		9,925,000.00	9,925,000.00	6,493,002.97	740,283.99	3,431,997.03	65.42
Expenditures							
Dept 536 - WATER							
Account Type: Expenditure							
592-536-703.000	SALARIES	34,647.00	34,647.00	20,948.54	2,658.47	13,698.46	60.46
592-536-704.000	WAGES - FULL TIME EMPLOYEES	173,723.00	173,723.00	90,053.23	16,714.88	83,669.77	51.84
592-536-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	(31.80)	0.00	31.80	100.00
592-536-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	(9.28)	0.00	9.28	100.00
592-536-710.000	VACATION	0.00	0.00	10,202.91	1,405.75	(10,202.91)	100.00
592-536-711.000	HOLIDAY	0.00	0.00	8,803.14	902.72	(8,803.14)	100.00
592-536-712.000	OVERTIME	30,000.00	30,000.00	23,099.55	1,069.72	6,900.45	77.00
592-536-713.000	FICA	12,919.00	12,919.00	12,251.44	1,387.16	667.56	94.83
592-536-714.000	MEDICARE	3,021.00	3,021.00	2,865.17	324.43	155.83	94.84
592-536-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	938.00	938.00	0.00	0.00	938.00	0.00
592-536-718.000	LONGEVITY PAY	0.00	0.00	1,500.00	0.00	(1,500.00)	100.00
592-536-721.000	CLOTHING ALLOWANCE	0.00	0.00	2,400.00	0.00	(2,400.00)	100.00
592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	35,602.22	4,047.29	(35,602.22)	100.00
592-536-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	1,530.65	150.79	(1,530.65)	100.00
592-536-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	1,954.09	236.30	(1,954.09)	100.00
592-536-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	4,971.25	560.79	(4,971.25)	100.00
592-536-742.000	OPERATING SUPPLIES	140,000.00	140,000.00	44,353.85	2,124.88	95,646.15	31.68
592-536-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	225,000.00	225,000.00	172,079.65	1,481.41	52,920.35	76.48
592-536-850.000	COMMUNICATIONS (PHONE AND CELL)	3,000.00	3,000.00	1,231.29	0.00	1,768.71	41.04
592-536-851.000	MAIL OR POSTAGE	17,000.00	17,000.00	8,771.49	0.00	8,228.51	51.60
592-536-922.000	WATER	200.00	200.00	64.64	0.00	135.36	32.32
592-536-922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,475,000.00	1,475,000.00	730,753.75	0.00	744,246.25	49.54
592-536-930.000	REPAIRS AND MAINTENANCE	50,000.00	50,000.00	35,439.81	2,687.50	14,560.19	70.88
592-536-956.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-536-957.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	140.00	0.00	8,360.00	1.65
592-536-972.000	CAPITAL OUTLAY	3,551,800.00	3,551,800.00	2,993,113.30	25,539.51	558,686.70	84.27
592-536-991.000	PRINCIPAL	195,000.00	195,000.00	195,000.00	0.00	0.00	100.00
592-536-993.000	INTEREST EXPENSE	55,000.00	55,000.00	29,436.97	0.00	25,563.03	53.52
592-536-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	146,670.00	146,670.00	0.00	0.00	146,670.00	0.00
592-536-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	73,260.00	73,260.00	0.00	0.00	73,260.00	0.00
592-536-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Expenditures							
Total Expenditure:		6,205,678.00	6,205,678.00	4,426,525.86	61,291.60	1,779,152.14	71.33
Total Dept 536 - WATER		6,205,678.00	6,205,678.00	4,426,525.86	61,291.60	1,779,152.14	71.33
Dept 537 - SEWER							
Account Type: Expenditure							
592-537-703.000	SALARIES	25,986.00	25,986.00	0.00	0.00	25,986.00	0.00
592-537-704.000	WAGES - FULL TIME EMPLOYEES	86,861.00	86,861.00	87,803.48	11,485.03	(942.48)	101.09
592-537-712.000	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-537-713.000	FICA	6,997.00	6,997.00	5,366.63	702.39	1,630.37	76.70
592-537-714.000	MEDICARE	1,636.00	1,636.00	1,255.20	164.28	380.80	76.72
592-537-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	508.00	508.00	0.00	0.00	508.00	0.00
592-537-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	9,595.17	1,345.07	(9,595.17)	100.00
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	861.37	106.60	(861.37)	100.00
592-537-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	1,465.52	177.22	(1,465.52)	100.00
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	2,481.76	336.90	(2,481.76)	100.00
592-537-742.000	OPERATING SUPPLIES	8,000.00	8,000.00	5,576.31	0.00	2,423.69	69.70
592-537-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	200,000.00	200,000.00	6,012.01	0.00	193,987.99	3.01
592-537-851.000	MAIL OR POSTAGE	17,000.00	17,000.00	8,398.52	0.00	8,601.48	49.40
592-537-920.000	ELECTRIC	8,000.00	8,000.00	3,828.01	0.00	4,171.99	47.85
592-537-923.000	SEWAGE (FIXED)	3,800,000.00	3,800,000.00	1,733,683.80	0.00	2,066,316.20	45.62
592-537-930.000	REPAIRS AND MAINTENANCE	10,000.00	25,653.00	24,767.28	0.00	885.72	96.55
592-537-972.000	CAPITAL OUTLAY	500,000.00	500,000.00	57,713.26	1,008.28	442,286.74	11.54
592-537-991.000	PRINCIPAL	1,250,000.00	1,250,000.00	1,039,242.13	347,278.89	210,757.87	83.14
592-537-993.000	INTEREST EXPENSE	500,000.00	500,000.00	367,041.15	134,035.34	132,958.85	73.41
592-537-994.000	PAYING AGENT FEES	200.00	200.00	139.12	82.38	60.88	69.56
592-537-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	117,801.00	117,801.00	0.00	0.00	117,801.00	0.00
592-537-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	73,260.00	73,260.00	0.00	0.00	73,260.00	0.00
592-537-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Expenditure:		6,618,449.00	6,634,102.00	3,355,230.72	496,722.38	3,278,871.28	50.58
Total Dept 537 - SEWER		6,618,449.00	6,634,102.00	3,355,230.72	496,722.38	3,278,871.28	50.58
TOTAL EXPENDITURES		12,824,127.00	12,839,780.00	7,781,756.58	558,013.98	5,058,023.42	60.61
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,925,000.00	9,925,000.00	6,493,002.97	740,283.99	3,431,997.03	65.42
TOTAL EXPENDITURES		12,824,127.00	12,839,780.00	7,781,756.58	558,013.98	5,058,023.42	60.61
NET OF REVENUES & EXPENDITURES		(2,899,127.00)	(2,914,780.00)	(1,288,753.61)	182,270.01	(1,626,026.39)	44.21
BEG. FUND BALANCE		18,804,711.21	18,804,711.21	18,804,711.21			
END FUND BALANCE		15,905,584.21	15,889,931.21	17,515,957.60			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 02/28/2025
% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	366,301.00	366,301.00	0.00	0.00	366,301.00	0.00
661-000-665.000	INTEREST INCOME	0.00	0.00	3,440.73	0.00	(3,440.73)	100.00
Total Revenue:		366,301.00	366,301.00	3,440.73	0.00	362,860.27	0.94
Total Dept 000 - BALANCE SHEET		366,301.00	366,301.00	3,440.73	0.00	362,860.27	0.94
TOTAL REVENUES		366,301.00	366,301.00	3,440.73	0.00	362,860.27	0.94
Expenditures							
Dept 596 - MOTOR POOL							
Account Type: Expenditure							
661-596-703.000	SALARIES	8,662.00	8,662.00	5,237.08	664.62	3,424.92	60.46
661-596-704.000	WAGES - FULL TIME EMPLOYEES	18,613.00	18,613.00	10,029.23	1,411.31	8,583.77	53.88
661-596-705.000	WAGES - PART TIME EMPLOYEES	14,169.00	14,169.00	11,632.97	268.80	2,536.03	82.10
661-596-713.000	FICA	2,570.00	2,570.00	1,655.74	143.74	914.26	64.43
661-596-714.000	MEDICARE	600.00	600.00	387.26	33.61	212.74	64.54
661-596-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	187.00	187.00	0.00	0.00	187.00	0.00
661-596-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	702.77	81.12	(702.77)	100.00
661-596-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	156.61	20.44	(156.61)	100.00
661-596-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	488.40	59.06	(488.40)	100.00
661-596-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	422.22	59.71	(422.22)	100.00
661-596-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	1,644.80	0.00	(144.80)	109.65
661-596-758.000	DIESEL FUEL	40,000.00	40,000.00	19,933.54	0.00	20,066.46	49.83
661-596-759.000	GASOLINE	85,000.00	85,000.00	40,692.10	0.00	44,307.90	47.87
661-596-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	10,561.37	0.00	9,438.63	52.81
661-596-930.000	REPAIRS AND MAINTENANCE	175,000.00	175,000.00	151,779.32	3,867.91	23,220.68	86.73
661-596-965.000	BANK SERVICE CHARGES	0.00	0.00	49.00	0.00	(49.00)	100.00
661-596-972.000	CAPITAL OUTLAY	0.00	275,000.00	266,518.03	0.00	8,481.97	96.92
Total Expenditure:		366,301.00	641,301.00	521,890.44	6,610.32	119,410.56	81.38
Total Dept 596 - MOTOR POOL		366,301.00	641,301.00	521,890.44	6,610.32	119,410.56	81.38
TOTAL EXPENDITURES		366,301.00	641,301.00	521,890.44	6,610.32	119,410.56	81.38
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		366,301.00	366,301.00	3,440.73	0.00	362,860.27	0.94
TOTAL EXPENDITURES		366,301.00	641,301.00	521,890.44	6,610.32	119,410.56	81.38
NET OF REVENUES & EXPENDITURES		0.00	(275,000.00)	(518,449.71)	(6,610.32)	243,449.71	188.53
BEG. FUND BALANCE		1,223,956.51	1,223,956.51	1,223,956.51			
END FUND BALANCE		1,223,956.51	948,956.51	705,506.80			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 02/28/2025
% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 677 - SELF INSURANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
677-000-665.000	INTEREST INCOME	0.00	0.00	11,590.06	0.00	(11,590.06)	100.00
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	650,000.00	650,000.00	452,232.47	62,096.91	197,767.53	69.57
677-000-699.000	INTERFUND TRANSFERS IN	450,000.00	450,000.00	0.00	0.00	450,000.00	0.00
Total Revenue:		1,100,000.00	1,100,000.00	463,822.53	62,096.91	636,177.47	42.17
Total Dept 000 - BALANCE SHEET		1,100,000.00	1,100,000.00	463,822.53	62,096.91	636,177.47	42.17
TOTAL REVENUES		1,100,000.00	1,100,000.00	463,822.53	62,096.91	636,177.47	42.17
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
677-999-837.000	HEALTH INSURANCE CLAIMS	1,100,000.00	1,100,000.00	395,187.55	65,954.49	704,812.45	35.93
Total Expenditure:		1,100,000.00	1,100,000.00	395,187.55	65,954.49	704,812.45	35.93
Total Dept 999 - SELF INSURANCE		1,100,000.00	1,100,000.00	395,187.55	65,954.49	704,812.45	35.93
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	395,187.55	65,954.49	704,812.45	35.93
Fund 677 - SELF INSURANCE FUND:							
TOTAL REVENUES		1,100,000.00	1,100,000.00	463,822.53	62,096.91	636,177.47	42.17
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	395,187.55	65,954.49	704,812.45	35.93
NET OF REVENUES & EXPENDITURES		0.00	0.00	68,634.98	(3,857.58)	(68,634.98)	100.00
BEG. FUND BALANCE		328,714.79	328,714.79	328,714.79			
END FUND BALANCE		328,714.79	328,714.79	397,349.77			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 02/28/2025
% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
703-000-665.000	INTEREST INCOME	0.00	0.00	63,423.38	0.00	(63,423.38)	100.00
Total Revenue:		0.00	0.00	63,423.38	0.00	(63,423.38)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	63,423.38	0.00	(63,423.38)	100.00
TOTAL REVENUES		0.00	0.00	63,423.38	0.00	(63,423.38)	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	0.00	63,423.38	0.00	(63,423.38)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	63,423.38	0.00	(63,423.38)	100.00
BEG. FUND BALANCE		103,626.17	103,626.17	103,626.17			
END FUND BALANCE		103,626.17	103,626.17	167,049.55			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 710 - DISTRICT COURT CUSTODIAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
710-000-665.000	INTEREST INCOME	0.00	0.00	1,826.23	0.00	(1,826.23)	100.00
Total Revenue:		0.00	0.00	1,826.23	0.00	(1,826.23)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	1,826.23	0.00	(1,826.23)	100.00
TOTAL REVENUES		0.00	0.00	1,826.23	0.00	(1,826.23)	100.00
Fund 710 - DISTRICT COURT CUSTODIAL FUND:							
TOTAL REVENUES		0.00	0.00	1,826.23	0.00	(1,826.23)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,826.23	0.00	(1,826.23)	100.00
BEG. FUND BALANCE		35,795.17	35,795.17	35,795.17			
END FUND BALANCE		35,795.17	35,795.17	37,621.40			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 02/28/2025
% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 02/28/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 736 - PENSION PLAN #05 - DPW FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
736-000-626.000	SERVICES RENDERED	0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
Total Revenue:		0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
TOTAL REVENUES		0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
Fund 736 - PENSION PLAN #05 - DPW FUND:							
TOTAL REVENUES		0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
BEG. FUND BALANCE		1,508,647.78	1,508,647.78	1,508,647.78			
END FUND BALANCE		1,508,647.78	1,508,647.78	2,965,647.78			
TOTAL REVENUES - ALL FUNDS		33,332,521.00	33,488,239.00	25,204,717.35	1,008,162.37	8,283,521.65	75.26
TOTAL EXPENDITURES - ALL FUNDS		39,111,485.00	39,899,133.00	22,141,337.76	1,863,302.84	17,757,795.24	55.49
NET OF REVENUES & EXPENDITURES		(5,778,964.00)	(6,410,894.00)	3,063,379.59	(855,140.47)	(9,474,273.59)	47.78
BEG. FUND BALANCE - ALL FUNDS		47,490,243.28	47,490,243.28	47,490,243.28			
FUND BALANCE ADJ - ALL FUNDS				1,039.71			
END FUND BALANCE - ALL FUNDS		41,711,279.28	41,079,349.28	50,554,662.58			

Fraser City Council Agenda Item

SUBJECT TITLE:	Baumgartner House SHPO	**DATE SUBMITTED:**	3-3-2025
PREPARED BY:	August Gitschlag, City Clerk	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

Fraser Historical Society is interested in getting the Baumgartner house on the National Register of Historical Places. State Historic Preservation Office (SHPO) requires that they get a Statement of Owner Intent form signed by the owners of record, which in this case would be City Council.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: n/a

Account Number(s): n/a

Requires Budget Amendment:	☐NO	☐YES - Amount:
Requires Reoccurring Charges:	☐NO	☐YES - Amount:
Requires Travel Expenses:	☐NO	☐YES - Amount:
Offset by Grant Funding:	☐NO	☐YES - Amount:

Additional Information:

ATTACHMENTS

SHPO STATEMENT OF OWNER INTENT

RECOMMENDED MOTION(S)

Motion to support the nomination of the Baumgartner House property for listing in the National Register of Historic Places.

National Register of Historic Places Statement of Owner Intent

Revised March 27, 2023

Before a National Register of Historic Places nomination for an individual property will be placed on the agenda of the State Historic Preservation Review Board, the owner(s) of record must complete the following form and return it to the State Historic Preservation Office at the address below. One form must be completed for each full or partial owner.

I, _____, am the ____ full ____ partial owner of the
(print or type owner name)

property historically known as _____
(print or type historic name of property as entered in Section 1 of the registration form)

and located at _____
(print or type the street number, street name, municipality, county, and state of property as entered in Section 2 of the registration form)

I ____ support the nomination of this property for listing in the National Register of Historic Places.

I____ oppose the nomination of this property for listing in the National Register of Historic Places and have included the required letter that either meets the requirements of 28 U.S.C. 1746 *Unsworn Declarations Under Penalty of Perjury*, or that has been notarized by a notary public.

_____ _____
(signature) (date)

_____
(title, if applicable)

_____
(organization, if applicable)

Mailing Address: _____

_____

_____

Find additional information and guidance at:
www.michigan.gov/nrhp

Fraser City Council Agenda Item

SUBJECT TITLE:	McKenna Building Department Services Contract	**DATE SUBMITTED:**	3-3-2025
PREPARED BY:	Elaine Leven, City Manager	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

We have been working with McKenna on drafting a new contract for the building department services. Drafts and revisions have gone back and forth numerous times. The final concern on McKenna's end is the indemnity provision. McKenna is proposing to amend the provision prepared by the City Attorney, advising its insurance carrier will not insure against it unless the proposed amendments are made. Attached is the indemnity clause and the amendments proposed by McKenna. The City Attorney points out the following:

1. McKenna is proposing to eliminate any obligation to be liable for, defend, or pay on the City's behalf any claims arising from the services.
2. McKenna is proposing to eliminate any indemnification for "others working for the City."
3. McKenna is proposing not to extend indemnification to third party claims, suits, or losses of any nature.
4. McKenna is proposing not to extend indemnification to the damages and liabilities that arise out of McKenna's negligence, instead limiting indemnity to those "caused by" its negligence (and only to the extent of McKenna's causation).
5. McKenna is proposing that its obligation not include paying for all costs of litigation or defense of claims, only "reasonable" attorney fees and costs.
6. McKenna does not want to be responsible for contractors and others acting on its behalf, only McKenna's own employees and "others for whom the Consultant is legally liable."

Because indemnification is the final issue to be resolved, and because McKenna cannot agree to the indemnity provision provided by the City Attorney, we are bringing the proposed agreement back to City Council for final consideration and potential approval or alternative direction for how to move forward.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

ATTACHMENTS

MCKENNA CONTRACT

INDEMNITY LANGUAGE MARKUP

RECOMMENDED MOTION(S)

Motion to approve contract with McKenna with the amended indemnity terms.

AGREEMENT FOR BUILDING DEPARTMENT SERVICES

PREAMBLE: THIS AGREEMENT for Building Department Services is entered into this __ day of _____, 2025, by and between the CITY OF FRASER, a Michigan municipal corporation, whose address is 33000 Garfield, Fraser, Michigan 48026, referred to as "City" and McKENNA ASSOCIATES, INC. a Michigan corporation whose address is 235 East Main Street, Suite 105, Northville, Michigan 48167, referred to as "Consultant."

SECTION 1 – TERM OF AGREEMENT

For and in consideration of the faithful and workmanlike performance of the services described, the City hereby contracts with the Consultant and shall pay the Consultant as described in Section 8. This agreement shall remain in effect for a minimum one (1) year with the option to renew for two (2) additional one (1) year periods, or until notice of termination is provided as specified in Section 9.

SECTION 2 - SERVICES

The Consultant shall provide the following services ("Services") in accordance with this Agreement commencing on _____, 2025 (the "Effective Date") until such services are terminated or suspended in accordance with this Agreement. Any other agreements, whether in writing or otherwise, shall be deemed terminated and superseded by this Agreement on the Effective Date. Consultant shall not temporarily delay, postpone, or suspend the performance of the Services without the written consent of the City Manager. The Consultant shall provide the following services according to the conditions described below. For Services rendered pursuant to this Section 2, the City shall pay the Consultant as specified in Section 8.

A. PLAN REVIEW

1. Consultant's experienced professionals will conduct complete code compliance reviews for compliance with applicable Codes as most recently amended by the State of Michigan.

   Consultant will schedule and conduct meetings with members of the public to provide guidance in the preparation of plans and meet with customers to discuss Consultant's plan review findings. Consultant will staff the customer service counter during agreed upon office hours to assist the public in making applications and to address questions and technical considerations.

2. Consultant will meet or exceed the following Plan Review Performance Targets:

   All 1st cycle reviews will be completed within 10 days or less; 2nd cycle reviews will be completed in five days or less; and 3rd cycle reviews will be completed the same day. Progress will be tracked using the City's BS&A systems.

3. Consultant will work closely with City's existing plan review system and look for opportunities to streamline the process.

4. All project status, details, and comments will be tracked via the City's existing BS&A system. Consultant will ensure that all stages of the process from intake through certificate of occupancy and all follow up are tracked through a secure online system.

5. Online digital forms may be used to ensure that the process operates at maximum accuracy, cost effectiveness, and efficiency. The online system using the City's existing software system will keep all contractors connected to the project and the applicant continuously, ensuring a fast, accurate, and efficient system. Contractor will build in a degree of redundancy with personnel serving as the manual bypass throughout the process.

6. Consultant plan review services will be provided to review commercial drawings in a digital format with complete follow-up.

B. INSPECTION SERVICES

1. **Inspections**. Consultant will conduct all building, plumbing, electrical, and mechanical permit inspections of the construction, renovation, rehabilitation, or integrity of residential and nonresidential structures to determine compliance with approved plans and applicable codes and ordinances; issue violation notices for non-compliant work; and, on occasion, issue stop-work orders.

2. **Inspection Timing**. Consultant will ensure that inspections are scheduled and performed in a timely manner. By establishing pre-determined inspection days for regular inspections, sufficient time will be reserved for City inspections to ensure no conflicts. Inspections will be completed in 24-48 hours after request (or on the next business day if the 48-hour deadline expires on a weekend or holiday, except that all reasonable efforts will be made to complete the inspection prior to the weekend or holiday). Regular inspection days and hours:

Mondays	Wednesdays
8:00 a.m. – 12:00 p.m.	8:00 a.m. – 12:00 p.m.

In the event Inspection services cannot be provided during the scheduled times set forth above due to an unavoidable conflict, the services shall be provided on an alternate day during the same week if possible, otherwise within two weeks following the absence. Consultant will take all possible steps to advise the City in advance of the alternate dates that will be needed to account for foreseeable future on-site services that will be missed (i.e., vacations, holidays, and similar foreseeable or planned absences).

3. **Inspection Results**. Consultant will report results to the City the same day inspections are performed. Consultant will ensure that results are entered into BS&A in 24-48 hours after completion of inspections (or on the next business day if the 48-hour deadline expires on a weekend or holiday, except that all reasonable efforts will be made to enter the results prior to the weekend or holiday).

C. BUILDING OFFICIAL SERVICES

1. **Role**. Consultant will serve in the role of Building Official to the City to assist in administering the City's building department and provide code interpretations.

2. **Office Hours**. Consultant will ensure Building Official services are provided on-site a minimum of sixteen (16) hours per week.

Tuesdays	Thursdays	Fridays
8:00 a.m. – 12:00 p.m.	8:00 a.m. – 12:00 p.m.	8:00 a.m. – 4:00 p.m.

In the event Building Official services cannot be provided during the scheduled times set forth above due to an unavoidable conflict, the services shall be provided on an alternate day during the same week if possible, otherwise within two weeks following the absence. Consultant will take all possible steps to advise the City in advance of the alternate dates that will be needed to account for foreseeable future on-site services that will be missed (i.e., vacations, holidays, and similar foreseeable or planned absences).

SECTION 3 – ADDITIONAL SERVICES

For additional services requiring additional time or meetings beyond the scope identified in this Agreement and as requested by the City, the Consultant shall be compensated by the City at the rate set forth in Section 8.B., including:

A. **Testimony and Hearings.** Participate in enforcement hearings, activities, court testimony, etc.

B. **Public Meetings.** Participate in meetings with the public, other City agencies and elected officials, or other jurisdiction, State or Federal representatives.

C. **Professional Support.** When requested outside of on-site hours, provide opinions in the development and implementation of goals, objectives, fee schedules, ordinances, budgets, policies, and priorities for the City.

D. **Rental and Code Enforcement**. When requested, provide rental inspection and code enforcement.

E. Other building department services, outside the scope of the Services to be provided pursuant to this Agreement, upon request.

SECTION 4 – INDEPENDENT CONTRACTOR AND LICENSES

A. This Agreement shall not create nor be construed as creating an employer-employee relationship between the City and the Consultant or with any of Consultant's employees, subcontractors, or associates.

B. The Consultant shall:

1. Provide the City with a list that shall be kept current by Consultant of Consultant's inspectors and employees providing Services under this Agreement.

2. Ensure agents or employees providing plan review, inspection, or other services under this Agreement will be fully certified, licensed, and authorized as required by the state of Michigan to perform such services.

C. The Consultant's duties and responsibilities shall include the following:

1. The Consultant shall provide the City with proof that each of the Consultant's agents and employees performing Services pursuant to the Agreement possesses a valid operator's/driving license or identification card issued by the State of Michigan.

2. In each category of inspections, the Consultant shall provide and maintain a sufficient number of inspectors to provide the level and timing of services contemplated by this Agreement.

3. The Consultant shall provide the City with information showing that the Consultant performed background checks on each of its agents and employees to determine their fitness to perform Services under this Agreement.

4. Transportation and other equipment used in the performance of the Services shall be provided by the Consultant.

5. When performing inspection services of any kind, the Consultant's agents and employees shall wear presentable attire that complies with or exceeds the minimum workplace attire expectations of the City.

6. When performing Services under the Agreement, the Consultant's agents and employees shall be in possession of, and shall conspicuously display, identification provided by the City.

7. The Consultant shall not allow any person to perform any plan reviews or code inspections without first determining each agent and employee of the Consultant providing plan review or inspection services is qualified and possesses all the necessary licenses and credentials required by the state of Michigan to perform the inspection.

8. The Consultant shall provide the City with documentary proof verifying that each such agent or employee has been issued a "Registered Code Official and Inspectors" card by the Michigan Department of Labor and Economic Growth, Bureau of Construction Codes, setting forth their State Registration Number, the Expiration Date, and the specific categories for which they are licensed.

9. Consultant shall conduct all business with the public and office staff with urgency, courtesy, and respect in a friendly, helpful, polite, and considerate manner that conveys a positive impression of the City and its building services department.

SECTION 5 - COOPERATION

The Consultant shall work cooperatively with administrative officials of the City in the collection of data and other information for the agreed upon services. All code issues or interpretations, disputes, or any other issues arising from Services performed for the City shall be resolved solely by the Fraser City Manager or her designee.

SECTION 6 - CONSULTANT PROVISIONS

The Consultant agrees to furnish all materials and services, including salaries of employees engaged by the Consultant and other overhead expenses necessary to undertake the Services, for the City and to assume all costs, except as otherwise provided in this Agreement.

The Consultant agrees to be liable for, defend, pay on behalf of, indemnify, and hold harmless the City, its elected and appointed officials, employees, and others working for the City from any third party claims, demands, suites, or loss of any nature, including, but not limited to, bodily injury or death and/or property damage, which arise out of or are in any way connected with the Services performed pursuant to this Agreement. This obligation to indemnify, defend, and hold harmless shall include all costs of litigation or defense of claims including attorney fees, costs, and expert fees.

The Consultant agrees that all indemnification and hold harmless promises, waivers of liability, representations, insurance coverage obligations, liabilities, payment obligations, and/or any other related obligations provided for in this Agreement with regard to any acts, occurrences, events, transactions, or claims, either occurring or having their basis in any events or transaction that occurred before termination of this Agreement, shall survive the termination of this Agreement.

SECTION 7 - CITY PROVISIONS

If requested by the Consultant and if available, the City shall furnish the following in digital format, or paper format if no digital version is available, without charge to the Consultant:

A. Up-to-date copies of the City's code of ordinances, including construction, zoning, and land division ordinances, and construction code forms, guidelines, and policies.

B. Copies of previously prepared studies, plans, census, and other available data.

C. Aerial photographs with property lines as available to the City; reproducible GIS or CAD maps of the City.

D. Identification badges or cards for Consultant inspections.

SECTION 8 - COMPENSATION

A. The City shall pay the Consultant for the work as described in SECTION 2. SERVICES as follows:

1. Seventy percent (70%) of fees paid to the City of Fraser for all inspections performed by the building inspectors, plumbing inspectors, mechanical inspectors, and electrical inspectors; for all building permits; and for all certificate of occupancy inspections. No compensation shall be paid to Consultant for application fees, non-homestead inspection fees, non-homestead registration fees, or non-homestead certification fees.

2. Monthly retainer of Five Thousand Two Hundred dollars ($5,200.00).

B. For additional services provided to the City, at the City's request, as described in SECTION 3. ADDITIONAL SERVICES, the Consultant shall be compensated hourly per the Professional Fee Schedule below.

Professional Classification	Rate Per Hour*
President	$175
Executive or Senior Vice President	$160
Vice President	$155
Director	$145
Senior Principal or Manager	$135
Principal	$130
Senior	$115
Building Code Inspector/Associate	$100
Code Enforcement/Rental Inspector/Assistant	$90
Permit Technician/Administrative	$75
Consultation, preparation for, and sitting as expert witness in legal matters.	$200

* Rates include the following overhead: Accounting, Advertising and Promotion, Books, Publications and Maps, Business Entertainment, Charitable Contributions, Computers, Furniture and Fixtures, Graphics Supplies and General Insurance, Interest, Legal, Licenses, Meals, Memberships and Subscriptions, Office Equipment, Office Space and Parking, Office Supplies, Postage (Except Overnight), Professional Dues, Software, Taxes, and Telephone.

These rates do not include photography, outside reproduction, or document or materials purchases, which are invoiced additionally. Rates also do not include reimbursable costs for travel, courier, overnight mail, etc. Mileage will be invoiced at the Federal mileage rate.

These hourly rates shall not be adjusted during the term of the Agreement.

Exceptions:

1. Mandatory in-person court appearances and discretionary remote electronic court appearances for matters involving enforcement of City codes and ordinances, if summoned by the City Attorney or the 39th District Court via subpoena, shall be provided at no cost to the City as a material component of the Services being provided by Consultant pursuant to this Agreement.

2. Mandatory court-related appearances, including but not limited to depositions and court hearing testimony under subpoena, whether in-person or remote, for matters involving the City as a party to, or witness in, the case shall be provided at no cost to the City as a material component of the Services being provided by Consultant pursuant to this Agreement.

3. Attendance at meetings of the City Council or boards/commissions of the City for the purpose of providing updates or information relating to the Services being provided on behalf of the City, if summoned by the City Manager, shall be provided at no cost to the City as a material component of the Services being provided by Consultant pursuant to this Agreement.

C. **Payment.** Payment for services shall be monthly. Consultant shall submit an invoice, and the City shall within thirty (30) days satisfy itself as to the performance of such work and pay the amount for services and reimbursement requested by the invoice.

SECTION 9 – TERMINATION OF AGREEMENT

City Unilateral Termination. This Agreement may be terminated by the City Manager for any reason upon written notice delivered to Consultant at the address listed above in the PREAMBLE at least sixty (60) days prior to termination. In the event of the City's exercise of the right of unilateral termination:

A. Unless directed to continue performing work during the sixty (60) day period prior to termination or unless otherwise provided in any notice of termination, Consultant shall provide no further services in connection with this Agreement after receipt of a notice of termination; and

B. All finished or unfinished documents, data, studies, and reports prepared by Consultant pursuant to this Agreement shall be delivered by Consultant to the City and shall become the property of the City; and

C. Consultant shall submit to the City a final accounting and final invoice of charges for all outstanding and unpaid services and reimbursable expenses performed prior to Consultant's receipt of notice of termination and for any services authorized to be performed by the notice of termination as provided by this Section. Such final accounting and final invoice shall be delivered to the City within thirty (30) days of the date of termination; thereafter, no other invoice, bill, or other form of statement of charges owing to Consultant shall be submitted to or accepted by the City.

Consultant Unilateral Termination. Consultant may terminate this Agreement for any or no reason upon a sixty (60) day notice of termination to the City.

SECTION 10– INSURANCE

Insurance Generally. Consultant shall obtain and continuously maintain during the term of this Agreement insurance of the kind and in the amounts specified as follows ("Required Insurance"):

Worker's Compensation Insurance coverage for all its employees as required by law and General Liability Insurance coverage with limits of liability not less than $1,000,000.00 per occurrence and/or aggregate combined single limit, personal injury, bodily injury, and property damage.

Worker's Compensation Insurance to cover obligations imposed by applicable law for any employee engaged in the performance of work under this Agreement, and Employer's Liability Insurance with minimum limits of one hundred thousand dollars ($100,000.00) each accident, five hundred thousand dollars ($500,000.00) disease-policy limit, and one hundred thousand dollars ($100,000.00) disease-each employee.

Commercial General Liability Insurance with minimum combined single limits of one million dollars ($1,000,000) each occurrence and two million dollars ($2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent corporations, an Annual Contract Aggregate Limit endorsement, and products and completed operations.

Comprehensive Automobile Liability Insurance with minimum combined single limits for bodily injury and property damage of not less than of One Million Dollars ($1,000,000) each occurrence with respect to each of Consultant's owned, hired, and non-owned vehicles assigned to or used in performance of the Services. Such insurance coverage must extend to all levels of subcontractors. Such coverage must include ail automotive equipment used in the performance of the Agreement, both on the work site and off the work site, and such coverage shall include non-ownership and hired cars coverage.

Professional Liability (errors and omissions) Insurance with a minimum limit of coverage of One Million Dollars ($1,000,000) per claim and annual aggregate. Such policy of insurance shall be endorsed to include the City as a Certificate Holder.

Insurance Certificates. Prior to commencement of the Services, Consultant shall submit to the City certificates of insurance for all Required Insurance. All insurance will be with an insurance company acceptable to the City. All policies for Required Insurance shall include an Additional Insured Endorsement as follows:

> "The City of Fraser, including all elected and appointed officials, all employees, agents, and volunteers, all boards, commissions, and/or authorities, and their members, employees, and volunteers. It is understood and agreed that this coverage shall be primary to the Additional Insureds, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether said other available coverage be primary, contributing, or excess, and any other insurance the City of Fraser may have in effect shall be considered secondary and/or excess."

No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.

SECTION 11 - EQUAL EMPLOYMENT OPPORTUNITY

Consultant will not discriminate against any employee who is employed in the work covered by this Agreement or against any applicant for such employment because of race, color, religion, sex, or national origin. This provision includes the following: employment, upgrading, demotion or transfer, recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training.

SECTION 12 - OWNERSHIP OF DATA

All reports, charts, maps, and graphics shall become the property of the City, and shall not be furnished to any other party without written permission of the City.

SECTION 13 - COMPLIANCE WITH ALL LAWS

In performance of this Agreement, the Consultant agrees to comply with all applicable federal, state, and local

statutes, ordinances, and regulations, when applicable, including minimum wages, Social Security, unemployment compensation insurance, nondiscrimination, and Worker's Compensation, and to obtain any and all permits applicable to the performance of this Agreement.

SECTION 14 - NO CONFLICT OF INTEREST

During the term of this Agreement, the Consultant agrees that it shall not accept employment, nor shall it perform services for or on behalf of any client, whose interests are adverse to those of the City, or for which a conflict between the City and Consultant would be created, without the prior written consent of the City.

SECTION 15 – ENTIRE AGREEMENT

This Agreement sets forth the entire Agreement between the parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not constructed strictly for or against any party. The parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.

SECTION 16 – SEVERABILITY

If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from the Agreement. The remainder of this Agreement shall remain in full force.

SECTION 17 – GOVERNING LAW

This Agreement is made and entered into in the state of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the state of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any claim arising under this Agreement shall be brought in the 16th Judicial Circuit Court of the state of Michigan or the United States District Court for the Eastern District of Michigan, Southern Division as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.

SECTION 18 – INCORPORATION OF RECITALS

The Recitals of this Agreement shall be considered an integral part of this Agreement.

SECTION 19 – NO IMPLIED RIGHTS

Except as expressly provided otherwise in this Agreement, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication), or right of subrogation as to any party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.

SECTION 20 – NO WAIVER

No fact, failure, or delay by a party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either party shall subsequently affect its right to require strict performance of this Agreement.

SECTION 21 – MODIFICATIONS AND AMENDMENTS

Any modifications, amendments, rescissions, waivers, or releases to this Agreement must be in writing and agreed to by both parties.

SECTION 22 – AUTHORIZATION

The parties have taken all actions and have secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each party have the legal authority to sign it and bind the parties to the terms of this Agreement.

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement the day and year first above written.

WITNESS: **CITY OF FRASER**

_____ **By:**_____
Elaine Leven, City Manager

McKENNA ASSOCIATES, INC.

_____ **By:**_____
John R. Jackson, AICP, President

To the fullest extent permitted by law, the Consultant agrees to ~~be liable for, defend, pay on behalf of,~~ indemnify~~,~~ and hold harmless the City, its elected and appointed officials~~,~~ and employees~~, and others working for the City~~ ~~from and against~~for ~~any third party claims,~~ damages and~~,~~ liabilities, ~~suits, or losses of any nature,~~ including~~, but not limited to ,~~ bodily injury or death and~~/or~~ property damage, to the extent ~~which arise out of or are~~ caused by the Consultant's negligent acts, errors, or omissions in the performance of Services pursuant to this Agreement. This obligation to indemnify~~,~~ ~~defend,~~ and hold harmless shall include ~~all costs of litigation or defense of claims including~~reasonable attorney fees and~~,~~ costs.~~, and expert fees.~~ For purposes of this section, the term "Consultant" includes the Consultant's own employees as well as ~~contractors and~~ others ~~acting on behalf of~~ for whom the Consultant is legally liable.

Fraser City Council Agenda Item

SUBJECT TITLE:	General Fund Unrestricted Fund Balance Policy	**DATE SUBMITTED:**	02/27/2025
PREPARED BY:	Anjlee Bansal, Finance Director	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

The attached policy establishes guidelines for the general fund's unrestricted fund balance to maintain the City's financial stability, safeguard against unforeseen or unbudgeted situations, and ensure sufficient liquid resources.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: N/A

Account Number(s): N/A

Requires Budget Amendment: ☒NO ☐YES - Amount:

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information:

ATTACHMENTS

GENERAL FUND UNRESTRICTED FUND BALANCE POLICY

RECOMMENDED MOTION(S)

Motion to approve General Fund Unrestricted Fund Balance Policy.

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry Jr.
Patrice M. Schornak
Sherry Stein

GENERAL FUND UNRESTRICTED FUND BALANCE POLICY

PURPOSE:

The purpose of this policy is to establish guidelines for the General Fund's unrestricted fund balance to maintain the City's financial stability in order to protect the City from unforeseen or unbudgeted situations such as declining tax collection rates; sudden changes in revenues or spending requirements; natural disasters; major infrastructure emergencies; and unexpected litigation. A fund balance policy establishes minimum levels for designated funds to ensure stable services are delivered, meet the future needs of the municipality and to safeguard against financial instability. This policy aligns with best practices recommended by the Government Finance Officers Association and government accounting standards.

SCOPE:

This policy applies to the City as a whole.

BACKGROUND:

Fund balance is a measure of the financial resources available in a governmental fund. The fund balance policy ensures the availability of adequate resources to serve as a financial cushion. The unrestricted fund balance is that portion of fund balance that reflects expendable available financial resources. It is essential that governments maintain adequate levels of unrestricted fund balance to mitigate current and future risks and to ensure stable tax rates. Fund balance levels are also crucial consideration in long-term financial planning.

The Government Finance Officers Association recommends that general-purpose governments maintain an unrestricted fund balance in their general fund of no less than two months of regular operating revenues or expenditures. The choice between using revenues or expenditures as a basis depends on which is more predictable for the specific government entity. Additionally, the GFOA advises that each government consider its unique circumstances—such as revenue volatility, exposure to natural disasters, and potential funding cuts—when determining the appropriate level of unrestricted fund balance, which may necessitate maintaining a balance higher than the two-month minimum.

POLICY:

This policy provides direction during the budget process and demonstrates a commitment to maintaining adequate reserves for financial stability and for long-term financial planning.

The City will maintain an unrestricted fund balance in the General Fund of no less than three months of regular General Fund operating expenditures and transfers out (i.e., 25% of operating expenditures).

MAINTAINING MINIMUM FUND BALANCE:

When the fund balance approaches its minimum threshold, the following measures shall be used to restore fund balance levels:

- Cut or delay capital improvement projects.
- Reduce general operating expenditures.
- Increase rates and adjust funding for specific services to make them self-sufficient where possible.

The use of unrestricted fund balance shall be limited to essential or emergency purposes until the minimum threshold is restored.

RESPONSIBILITIES:

- The City Finance Director is responsible for monitoring fund balance levels throughout the year.
- The City Council is responsible for reviewing proposed budget amendments throughout the year and ensuring that the annual budget aligns with the fund balance target.

POLICY REVIEW AND AMENDMENT:

This policy shall be reviewed periodically to ensure alignment with financial best practices and the needs of the City. Any amendments must be approved by the City Council.

FUND BALANCE DEFINITIONS:

In the fund financial statements, governmental funds report fund balance in the following categories:

Non-spendable – assets that are not available in a spendable form.

Restricted – amounts that are legally imposed or otherwise required by external parties to be used for a specific purpose.

Committed – amounts constrained on use imposed by the City's highest level of decision-making, its City Council. A fund balance commitment may be established, modified, or rescinded by a resolution of the City Council.

Assigned – amounts intended to be used for specific purposes, as determined by the Council. The City Council has granted the City Manager the authority to assign funds. Residual amounts in governmental funds other than the general fund are automatically assigned by their nature.

Unassigned – all other resources; the remaining fund balances after non-spendable, restrictions, commitments and assignments.

Unrestricted Fund Balance: This includes only assigned and unassigned funds.

REFERENCES

The following references were utilized in preparation of the policy.

- Governmental Accounting Standards Board (GASB) Statement Number 54
- Government Finance Officers Association (GFOA) Best practice: Appropriate Level of Unrestricted Fund Balance in General Fund
- Michigan Municipal Treasurers Association (MMTA)
- City of Fraser- Audited Financial Statements
- Fund Balance Policies adopted by other municipalities in Michigan

Fraser City Council Agenda Item

SUBJECT TITLE:	Gazebo Roof at Steffens Park	**DATE SUBMITTED:**	February 28, 2025
PREPARED BY:	Rob Barrett	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

The Department of Public Works requests that Premier Roofing and Renovations be awarded the bid to replace the shaker shingles on the gazebo at Steffens Park for $10,774.35.

All decking and stair treads were replaced with composite materials, and the structure was painted in November of 2022.

BUDGET IMPACT

☒Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $10,774.35

Account Number(s): 101-770-972-000

Requires Budget Amendment: ☒NO ☐YES - Amount:

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information: $400,000 was allocated in the 2024-25 budget for Park Improvements.

ATTACHMENTS

1. Bid Tab
2. Bids
3. 2022 Invoice for repairs

RECOMMENDED MOTION(S)

Motion to approve the bid from Premier Roofing and Renovations to replace the shaker shingles on the gazebo at Steffens Park for the amount of $10,774.35.

Bid Tabulation

Steffens Park, Gazebo Roof Replacement

	Premier Roofing and Renovations 17917 Masonic Blvd. Fraser, MI 48026 (888) 770-4245	3G Home Exteriors 31097 Fraser Ave Fraser MI,48026 (586) 533-8343	Allied Building Service 1801 Howard Street Detroit MI,48216 313-230-0800
Remove and Replace Shaker Shingles	Total Amount $10,774.35	Total Amount $11,590.00	Total Amount $13,200.00
Remove Shaker Shingle and Replace with 3-tab Shingles	Total Amount $4,131.71	Total Amount $3,850.00	Total Amount $12,455.00

E S T I M A T E

Premier Roofing and Renovations
17917 Masonic Blvd.
Fraser, MI 48026
(888) 770-4245

Sales Representative
Nick Heinzelmann
(586) 765-2523
nick@formyroof.com

Joe Gregory
Job #3867 - Joe Gregory
33000 Garfield Rd
Fraser, MI 48026

Estimate #	E-2441
Date	7/12/2024

This estimate is valid for 30 days.

Item	Description	Unit of Measure	Qty	Price	Amount
Gazebo Roof (Shake)					**$10,045.00**
Cedar Shake.	R&R Shake Shingles Including ridge and hip cap.	SQ.	7.00	$1,435.00	$10,045.00
General					**$725.00**
20 Yard - Debris Removal	Remove debris and haul away included.	ea.	1.00	$725.00	$725.00

60% of the total job is required to order and schedule your install. Financing options are also available.

Sub Total	$10,770.00
Material Tax (0.6000 %)	$4.35
Total	$10,774.35

S P E C I A L I N S T R U C T I O N S

07/12/2024

3G Home Exteriors MI
31097 Fraser Drive,
Fraser, MI 48026
Phone: (586) 533-8343

Company Representative
Jeff Matouka
Phone: (586) 246-5203
Jeff@3ghomeexteriors.com

City of Fraser
Joe
33000 Garfield Road
Fraser, MI 48026
(586) 662-7757

Job: City of Fraser

Roofing Section

Complete tear off of existing roof down to roof board construction

Inspect all areas for damaged/rotten wood.
-Up to 3 sheets of plywood included
-Any additional materials needed will be $100 per sheet of plywood and/or $100 per 10 feet of 1x6" planks

Install 6' of CertainTeed WinterGuard (ice & water) on all eaves and around any protrusions

Install CertainTeed RoofRunner synthetic underlayment

Install all new drip edge around entire building in a color of your choice

Install CertainTeed SwiftStart starter strip

Install CertainTeed Landmark Pro shingles in a color of your choice

Install CertainTeed Shadow hip and ridge cap

Install new roof vents or ridge vent for proper air flow

Install new flashing and pipe boots as needed on full building

Complete seal of all exposed areas

Clean up of all debris and haul away

10 year warranty on all labor

*Roll off Dumpster will be provided by 3G per 3rd party which will carry own Liability Insurance. 3G will not be liable for any damage to property on their behalf.

Option to replace roof with new cedar shingles
$7,740 additional to quote total

TOTAL	$3,850.00

Starting at **$84/month** with Acorn FINANCE · APPLY

50% deposit is required to schedule job scope.

The consumer has until midnight after the third day the contract is signed to cancel or full deposit is forfeited.

This contract authorizes 3G to complete the work as specified above. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate.

ALL JOB INSTALLATION DATES ARE SUBJECT TO CHANGE UP TO THE DAY OF INSTALLATION.

ACCEPTANCE OF APPROVAL- the above prices, specifications and conditions are satisfactory and are hereby accepted.

PAYMENTS WILL BE MADE NO LATER THAN 7 DAYS OF COMPLETION DATE OR 10% WILL BE ADDED TO INVOICE TOTAL.

Company Authorized Signature

Date

Customer Signature

Date

Customer Signature

Date

QUOTE PQ-00005276

Fraser Steffens Park Gazebo Repair

ALLIED BUILDING SERVICE
1801 Howard Street Detroit Mi 48216
313-230-0800 www.teamallied.com

Date: July 18, 2024

Valid Until: July 31, 2024

Attn:

CUSTOMER

City of Fraser
33000 Garfield Rd
Fraser, MI 48026

LOCATION OF WORK

Steffens Park
33000 Garfield Rd
Fraser, MI 48026

SCOPE OF WORK

Allied Building Services Proposes the Following:

Mobilize
Demo Gazebo Roof
Spot repair roof decking if needed
Install Ice/Water
Install approximately 500 Sq ft of asphalt shingles
Clean
Demobilize
$12,455

Alternate 1:
Install Cedar Shake Shingles instead of asphalt shingles
$13,200

Quote Total: $12,455.00

TERMS (Net 30)

Price is firm / fixed

A firm fixed price is a fixed price agreed upon by both parties for the scope of work outlined in the proposal.

Pricing is subject to change with a change in scope of work, delays out of control of the contractor or other such items that change the fundamental direction, scope and ability to complete such work.

If you should have any questions, please feel free to call or email me.

Sincerely,

Selicio Alvarado
salvarado@teamallied.com
734-838-9391

TO ACCEPT THIS PROPOSAL, please sign, date and return it, or you can forward an updated purchase order or work order.

CUSTOMER APPROVAL: _____ Printed Name: _____ Date: _____

ALLIED

Invoice

Allied Building Services of Detroit, Inc.
1801 Howard Street
Detroit, MI 48216-1920
PH: (313) 230-0800

Invoice Date	Page
November 30, 2022	1 of 1
Billing Cycle	
-	
Invoice Number	
00302242	
Amount Due	
$12,173.00	

CUSTOMER:

City of Fraser
33000 Garfield Rd
Fraser, MI
48026

LOCATION:

Steffens Park
33000 Garfield Rd
Fraser, MI
48026

Project	Terms	Due Date	Cust PO #
148546-City of Fraser- Tennis Court Gazebo	net 30	December 30, 2022	

Description	Total
Invoice for 100% completion of project per scope as of 11/30/22 date. Repairing of the tennis court gazebo deck and repainting.	$12,173.00
sub-total:	**$12,173.00**
sales tax:	**$0.00**
total:	**$12,173.00**
payments & credits:	**$0.00**
balance due:	**$12,173.00**

RECEIVED
DEC 13 2022
CITY OF FRASER
FINANCE DEPT.

VENDA Allied DEPT DPW
ACCT# TRANS
AMT$ 12,173.00 DATE 12/14/22
AUTHORIZED Mark Rossetti
DEPT# 401-690-970.000
PO# 22-1429

Allied Building Services pays all required sales tax on materials used on this invoice at the time of purchase.
If you have any questions regarding this invoice, contact Kimberly Jackson (313-230-0787).

Fraser City Council Agenda Item

SUBJECT TITLE:	Steffens Park Design Services	**DATE SUBMITTED:**	3-3-2025
PREPARED BY:	Elaine Leven, City Manager	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

Steffens Park has been the topic of numerous discussions regarding budgeting, future planning, and general maintenance. In addition the City received a proposal from Fraser First to incorporate a multi-use bandshell in the park. To move forward with any changes in the park it is imperative to have a well-designed plan in place, which should be prepared with feedback from the community. For grant funding options, including state and others that we have researched, it is a requirement to have a plan and estimated costs prior to applying for these grants. This is a first step to moving forward with making any significant changes to our largest and one of our greatest utilized parks.

BUDGET IMPACT

☐Obtained Quotes ☒Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: TBD

Account Number(s): 101-265-801.000 (Buildings and Grounds Professional/Contractual Services)

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information:

ATTACHMENTS

STEFFENS PARK DESIGN SERVICES RFP

RECOMMENDED MOTION(S)

Motion to proceed with posting the Request for Proposals for Steffens Park Design Services.

City of Fraser
Request for Proposals – Design Services
Steffens Park

I. Purpose:

This Request for Proposal (RFP) is to outline the City of Fraser's need and criteria for Design services to develop a plan for Steffens Park. Services rendered include design services, consultation and revisions with city staff, and detailed plans.

II. Project Overview:

The City of Fraser seeks a highly qualified firm to redesign Steffens Park. Centrally located Steffens Park is a gathering place for residents of Fraser's diverse and multi-generational community. It is need of significant updating and improving to maintain its utility and relevance for the current generation, and for generations to come. Through public engagement and detailed research of community needs, we would like to determine what amenities in such a public space are still relevant, and what might be advantageous to add to better serve our residents.

Steffens Park is noted for hosting significant annual events including our annual carnival and fireworks, Big Bounce America, and Christmas in Fraser celebration. These events attract members of the community at large for fun, fellowship, and community bonding. Other events, such as last year's Marshmallow Drop, attract hundreds of families to the park. When not playing host to these and other events, Steffens Park is the central gathering place for the people of Fraser seeking a safe, welcoming, and enjoyable outdoor space.

Recently, a local community organization – Fraser First Booster Club – submitted a proposal to consider adding a multipurpose outdoor shelter to the site, with the form and location to be determined. This structure, coupled with a thoughtful redesign of the entire space, would only further enhance Steffens Park's usefulness, accessibility, and aesthetic (this design will be made available to integrate it into your design if desired).

III. Site Information:

Steffens Park is located adjacent to our Municipal Complex at 33000 Garfield Road within the City of Fraser, Michigan. It is approximately 21 acres in size. Current amenities include 2 basketball courts, 2 baseball/softball diamonds, a soccer field, tennis/pickleball courts, 3 pavilions, storage, restrooms, and a concession stand. A separate playground, known as Fort Fraser, is adjacent to the park and includes a restroom/storage facility.

The surrounding area is a mix of commercial and residential. The primary entrance is off 14 Mile Road and includes an unimproved parking lot. The park is zoned as CBD: Community Business District.

City of Fraser
Request for Proposals – Design Services
Steffens Park

IV. Scope of Work & Specifications:

As part of the design work feedback shall be solicited from the public through some form of survey, public meetings, or combination of both. Based on the collected feedback, a plan shall be developed that incorporates the community needs and requests within realistic constraints and with due consideration for attainability. The feedback collected should be made available to the relevant staff at the City of Fraser, as well as interested parties within the City of Fraser. Highlighting of key trends in the gathered community feedback is important as well.

Additionally, deliverables shall include:

1. Provide all design services, conceptual level design drawings and dimensions.
2. Provide renderings of two (2) key focal points in the design.
3. Effectively communicate design and revisions with city staff.
4. Provide proposed design development/phases (if any) and a current cost estimate for the build out of the design.

V. Instructions to Bidders:

Written proposals shall be submitted by the stated deadline, in the format described below. Proposals should not exceed 10 pages, exclusive of attached resumes of key personnel that will be involved in the project.

A. Proposals must be in a sealed envelope and clearly marked on the face of the envelope "STEFFENS PARK RFP". Proposals must be received by **April 17, 2025 at 10:00 AM**. Three (3) hard copies and one digital copy of the proposal must be submitted. Faxed or emailed proposals will not be accepted. Late proposals will not be considered. All proposals shall be delivered to the following address:

   City of Fraser
   Attn. City Clerk
   33000 Garfield Road
   Fraser, MI 48026
   Phone: (586) 293-3100

B. Proposals should be prepared in a simple, straight forward manner describing the firm's capabilities of meeting the requirements of this request. All documentation submitted in response to this RFP shall become the property of the City of Fraser and be a matter of public record available for review.

C. All questions should be directed to: Chris Delmege, Recreation Coordinator, recreation@micityoffraser.com. Questions must be in writing via email. Deadline for submitting questions is **April 14, 2025 at 3:00 PM**. Answers to questions will be in writing via email to all known interested vendors.

D. Changes and Addenda to Documents: Information of a change or addendum issued in relation to this RFP will be on file and available in the City Clerk's Office. In addition, to the extent possible, copies will be emailed to each vendor expressing an interest. It shall be the vendor's responsibility to make inquiry as to changes or addenda issued. All such changes or addenda shall become part of the contract and all vendors shall be bound by such.

E. All proposals must include the following:

1. Provide the names, titles, and a summary of experience/qualifications for the individuals who will be working on the proposed services including their areas of expertise.
2. List similar projects that your firm has worked on and any unique or outstanding outcomes from those projects.
3. Describe your firm's planned approach to the project, and why you may be uniquely qualified.
4. Provide an estimated timeline with primary activities and key benchmarks.
5. Explain how your firm's primary professionals would interface with City staff, provide regular check-ins and solicit feedback on next steps and progress.
6. List and describe the main deliverables that you would provide at the end of the project.
7. Submit at least three (3) references from current local government customers. References must include contact name, title, address, and phone number.
8. Estimate of the not-to-exceed fee to complete the project. Final cost shall be negotiated after the finalist is selected.

VI. Timeline:

Deadline for Questions Regarding the RFP: **April 14, 2025 at 3:00 PM**
Deadline for Submittal of Proposals: **April 17, 2025 at 10:00 AM**
Anticipated Award Date: May 8, 2025
Submittal of Draft Project Deliverables: August 28, 2025
Submittal of Final Work Products: September 4, 2025

VII. Evaluation of Proposals:

Submitted proposals will be reviewed by the City Manager and Recreation Coordinator. Criteria considered for evaluating proposals include:

1. Experience of the firm with similar projects and capacity to successfully complete design.
2. Description of the main deliverables including all scope items.
3. Firm's approach to the project relative to the City's needs.
4. Estimated cost for design services.