



CITY MANAGER
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City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

FRASER HISTORICAL COMMISSION MARCH 3, 2025 AGENDA, 2025 @ 7:00 P.M.

1. Call to order
2. Pledge to Flag
3. Approve Agenda – March 3, 2025
4. Approve Minutes – February 3, 2025
5. Liaison Report
6. Unfinished Business
 - a. Adrenaline Fundraising
 - b. Macomb County Heritage Alliance Grant
 - c. Anniversary Celebration
 - d. Light Post Banner
7. New Business
 - a. Macomb County Heritage Alliance Meeting
8. Commission Reports
9. Adjourn

POSTED: 02/25/2025

Meetings held at the Depot, 18577 Masonic, Fraser, MI 48026

Fraser Historical Commission

Meeting Minutes – Monday February 3, 2025 @ 7:00pm
Depot Visitor Center

Present:

Commissioners: Tom Iwanicki, Nancy Ehrke, Jim Chamberlin, Marti VanEenenaam-Iwanicki, Mackenzie Lenk

Members-at-Large: Dori Guoin

Liaison – Patrice Schornak

Guest – Dave Bommarito – Roseville Historical Society

Absent: Marilynn Wright, Karen Hodges, Curtis Rice, Kathy Pirtle

The meeting was led by Vice Chairperson, Tom Iwanicki

1. **Call to order:** 7:04 pm by Tom.
2. **Pledge of Allegiance**
3. **Approve Agenda:** Motion by Marti, seconded by Mackenzie to amend the minutes to add item 7C under New Business: Fundraising Opportunity
Motion carried.
4. **Approve December 2, 2024, Minutes:** Motion by Nancy, seconded by Mackenzie to approve. Motion carried.
5. **City Liaison Report:**
Current Commission requests from Liaison/City Clerk:
 - Parking Lot lights are out - Resolved
 - Light on Baumgartner House Sign is out -Resolved
 - Outlets in Parlor (behind door on left) and upstairs at top of stairs behind photos are not working. Patrice will have DPW check all plugs – Still needs to be addressed
 - Check on smoke alarm – battery? Wired in? Still needs to be addressed. Do we have a carbon monoxide detector in the house?
 - Sump Pump – issues have been handled, working well now.
6. **Unfinished Business**
 - a. **Half Price Sale December 8, 2024**

Depot made	\$109
Museum/Glass Room	\$46
Ornament Donations	\$42
Total	\$197
 - b. **Macomb County Heritage Alliance Grant**

Karen will be contacting Chesterfield Historical Society to see if we can borrow some items for the 150th anniversary (Cast iron corn sheller and grinder). If we are not able to borrow these, we may complete the grant application. Marti has started working on it and asked what some of our accomplishments are. Commissioners added the following information to be included in the application:

 - Renovated the house back to late 1800's (vs 1940's)
 - Acquired and put up Hemme Barn
 - Built the Depot Visitor Center
 - Created Samantha's Garden
 - Added the Barn Quilt
 - c. **Anniversary Celebration**

Marti and Karen meeting this week.

Currently in progress:

- Celebration Flyer
- Save the Dates will go out tomorrow to city officials
- Info sent to HOUR Detroit and Macomb Now magazines
- Light post Banner – After reviewing designs, Commissioners prefer full color vs 2 color design. Suggestion is to put these banners in downtown Fraser as well as in front of Museum. They could stay up all year. Marti will work with Rob from DPW to get prices, etc.
- Proclamation from city officials/politicians – Marti will send draft to Patrice who will forward to mayor and city council.
- T-Shirt Design Contest. Flyer was reviewed. Discussion followed on prizes.
 - Motion by Marti, Second by Mackenzie to offer a \$50 Amazon Gift card to winner. Friendly amendment by Dori to offer prizes for 1st, 2nd and 3rd.
 - She will donated \$100 additional for prizes: 1st = \$75, 2nd = \$50, 3rd = \$25.
 - Cash vs gift card to be determined later.
 - Amendment approved by Marti and Mackenzie
 - All were in favor of amended motion, Motion carried.

d. Digitizing Equipment

Tom was able to purchase computer, scanner and mouse. He has set up an area in the glass room and has been scanning photos since early January. Has finished Military binder and now working on the Education binder.

7. New Business

a. 2024 donations

Donations and sales in 2024 = \$4855.79

2023 donations were \$6804.90

2024 down nearly \$2000, probably due to construction on the Masonic/Kelly

intersection.

b. Macomb County Heritage Alliance Meeting

Annual MCHA meeting will be Saturday April 26 in Armada

c. Fundraising opportunity

Tom introduced a fundraising opportunity with Adrenaline Fundraising which would involve sending emails/social media posts to our contacts and Adrenaline would send donation requests. Marti and Tom have both done something similar with snail mail in the past and have had good success. Money raised would be earmarked for the upkeep of the museum and grounds. It could serve as a supplement to Barn/Depot sales for a lot less effort. We would send letters to folks outside and inside the community (e.g. our own email and social media contacts, family, friends, etc. to reach a wider audience than the people that come to our sales.) We would get 80% of the profits and Adrenaline would take 20%.

Motion by Tom, Second by Nancy to have Adrenaline Fundraising help us with a email/social media fundraising campaign.

All in favor. Motion Carried.

8. Commissioner Reports

- **Tom** – He and Marti met with a new reporter and photographer from C & G News. Talked about the 1905 fire and gave them a tour of the museum.

- Taking a class on Developing Exhibits through AASLH. Proposing an exhibit for April/May “From Top Hats to Bonnets – Fashion and Function in the late 19th/20th centuries”
- New exhibit in the kitchen for March and beyond...”Guess the Kitchen Tool”
- **Patrice** – No report
- **Marti** – Has been working in museum – did some cleaning in the basement; found MANY boxes of items labeled “for sale in museum”. These will be moved to barn for sale this summer.
 - Cleaned out, organized, inventoried items in wooden pantry and updated displays on washer and ironing board
 - Will move glass items in the glass room to the Depot to make room for exhibits.
 - Shared flyer for 2025 schedule of events
 - Shared graphic on number of visitors that signed in for museum visits in 2024.
- **Jim** – Suggested new sign-in sheets for museum that could include email
 - Found out more information about wringer washer – believes it is a “Ward’s Way” machine sold by Montgomery Wards around 1923. Will be making a sign to put on the machine with this information.
 - Need to update our outdoor signs with better, stronger bases. Current signs blow over and break. Patrice may be able to help with this
- **Mackenzie** – No report
- **Dori** – was able to get some photos from Hallmark Windows owner to Tom Tesnow. Not sure if they will be able to use them in Anniversary book due to publication deadlines. She states her email should be working now.
- **Nancy** – Sent out 494 December newsletters, 10 were returned. Also sent thank you notes for our December supporters.
- **Guest – David Bommarito** – President - Roseville Historical and Genealogical Society
 - Looking for fundraising ideas. He discussed some of their challenges. FHC gave feedback

9. Adjournment: Motion by Mackenzie, Seconded by Nancy to adjourn. All in favor.
Meeting adjourned at 8:21pm

Announcements:

- **Open House and Pre-Easter Sale: Sunday, March 2, 2025 - 1-4pm**
- **Next Meeting: Monday, March 3, 2025 - 7pm in the Depot**

Respectfully Submitted –

Marti VanEenenaam-Iwanicki, Recording Secretary

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	02/28/2025 NORMAL (ABNORMAL)	MONTH 02/28/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 803 - HISTORICAL COMMISSION						
101-803-702.000	ELECTED/APPOINTED OFFICIALS PAY	0.00	0.00	0.00	0.00	0.00
101-803-712.000	OVERTIME	0.00	0.00	0.00	0.00	0.00
101-803-713.000	FICA	0.00	0.00	0.00	0.00	0.00
101-803-714.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-803-742.000	OPERATING SUPPLIES	500.00	343.42	0.00	156.58	68.68
101-803-930.000	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 803 - HISTORICAL COMMISSION		500.00	343.42	0.00	156.58	68.68
TOTAL EXPENDITURES		500.00	343.42	0.00	156.58	68.68
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		500.00	343.42	0.00	156.58	68.68
NET OF REVENUES & EXPENDITURES		(500.00)	(343.42)	0.00	(156.58)	68.68

Fund 101 - GENERAL FUND

Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 02/28/25	Available Balance	% Used
Expenditures					
Department 803: HISTORICAL COMMISSION					
702.000	ELECTED/APPOINTED OFFICIALS PAY	0.00	0.00	0.00	100.00
712.000	OVERTIME	0.00	0.00	0.00	100.00
713.000	FICA	0.00	0.00	0.00	100.00
714.000	MEDICARE	0.00	0.00	0.00	100.00
742.000	OPERATING SUPPLIES				
07/25/2024	AP REIMBURSEMENT FOR CLEANING SUPPLIES/HIST		1023586 14.82	Inv #: '8-12-2024'	Vendor 'MISC'
07/31/2024	AP REIMBURSEMENT FOR BANNER FOR 2024 FRASER		1023587 30.99	Inv #: '7-31-2024'	Vendor 'MISC'
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 39.96	Inv #: '7-31-2024'	Vendor '10008'
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 69.60	Inv #: '7-31-2024'	Vendor '10008'
09/17/2024	AP REIMBURSEMENT FOR SUPPLIES FOR GRANT APP		1033614 30.70	Inv #: '9-17-2024'	Vendor 'MISC'
11/01/2024	AP REIMBURSEMENT FOR TRUNK OR TREAT		1042361 114.59	Inv #: '11-13-2024'	Vendor 'MISC'
11/21/2024	AP SUPPLIES FOR BAUMGARTNER CHRISTMAS OPEN		1047681 12.76	Inv #: '11-21-2024'	Vendor 'WRIMAR'
12/19/2024	AP 2025 MCHA MEMERSHIP DUES		1048660 30.00	Inv #: '12-19-2024'	Vendor 'MCHA'
742.000	OPERATING SUPPLIES	500.00	343.42	156.58	68.68
930.000	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	100.00
Total - Dept 803		500.00	343.42	156.58	68.68
Total Expenditures		500.00	343.42	156.58	68.68
NET OF REVENUES AND EXPENDITURES		(500.00)	(343.42)	(156.58)	

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
02/01/2025			101-803-001.000 CASH		BEG. BALANCE		0.00
02/21/2025			101-803-001.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-702.000 ELECTED/APPOINTED OFFICIALS PA		BEG. BALANCE		0.00
02/21/2025			101-803-702.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE		0.00
02/21/2025			101-803-704.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-712.000 OVERTIME		BEG. BALANCE		0.00
02/21/2025			101-803-712.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-713.000 FICA		BEG. BALANCE		0.00
02/21/2025			101-803-713.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-714.000 MEDICARE		BEG. BALANCE		0.00
02/21/2025			101-803-714.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-718.000 LONGEVITY PAY		BEG. BALANCE		0.00
02/21/2025			101-803-718.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-719.000 FOOD ALLOWANCE		BEG. BALANCE		0.00
02/21/2025			101-803-719.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-724.100 HEALTH INSURANCE PREMIUMS (EMP)		BEG. BALANCE		0.00
02/21/2025			101-803-724.100	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-742.000 OPERATING SUPPLIES		BEG. BALANCE		343.42
02/21/2025			101-803-742.000	END BALANCE	0.00	0.00	343.42
02/01/2025			101-803-791.000 SUBSCRIPTIONS AND PUBLICATIONS		BEG. BALANCE		0.00
02/21/2025			101-803-791.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-801.000 PROFESSIONAL/CONTRACTUAL SERVI		BEG. BALANCE		0.00
02/21/2025			101-803-801.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-850.000 COMMUNICATIONS (PHONE AND CELL)		BEG. BALANCE		0.00
02/21/2025			101-803-850.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-900.000 PHOTOGRAPHY		BEG. BALANCE		0.00
02/21/2025			101-803-900.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-930.000 REPAIRS AND MAINTENANCE		BEG. BALANCE		0.00
02/21/2025			101-803-930.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-960.000 MISCELLANEOUS		BEG. BALANCE		0.00
02/21/2025			101-803-960.000	END BALANCE	0.00	0.00	0.00
02/01/2025			101-803-972.000 CAPITAL OUTLAY		BEG. BALANCE		0.00
02/21/2025			101-803-972.000	END BALANCE	0.00	0.00	0.00

User: CITYCLERK

FROM 101-000-379.000 TO 101-000-379.000

DB: Fraser

TRANSACTIONS FROM 02/01/2025 TO 02/28/2025

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
101-000-379.000 FUND BALANCE - RESTRICTED - HISTORICAL						
Journal CR: Cash Receipts						
1060470	02/07/2025	HISTORICAL COMMISSION 02/07/202		101-000-001.000		197.00
Journal Totals					0.00	197.00
Totals for 101-000-379.000					0.00	197.00
Balance 02/01/25:				24,683.42		
Net Change:				197.00		
Balance 02/28/25:				24,880.42		