City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry Jr.
Patrice Schornak
Sherry Stein

FRASER CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, FEBRUARY 13, 2025 - 6:30 P.M

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL MEMBERS**
4. **APPROVAL OF AGENDA**
5. **CITIZEN PARTICIPATION ON AGENDA ITEMS**
6. **CONSENT AGENDA**
   a. Approve City Council Regular Meeting Minutes January 9, 2025
   b. Receive Board/Commission Meeting Minutes
   c. Approve Date for FY 2025-2026 Budget Public Hearing
   d. Approve 2025 Fireworks Proposal
   e. Approve Resolution 2025-004 MDOT FY2025 State Earmark for Industrial Park Roads
   f. Receive Historical Commission Baumgartner Events Flyers
   g. Receive Check Disbursements
   h. Receive Revenue and Expenditure Report
7. **NEW BUSINESS**
   a. Board Appointments:
      1) Board of Review – Ashley Taylor
      2) Zoning Board of Appeals – Scott Wahl
      3) Recreation Commission – Christine Koch
      4) Recreation Commission – Natalyn Pieprzyk
   b. 2025 Poverty Exemption Policy and Application
   c. Water System CDSMI Grant - Additional Locations
   d. Residential Cross Connection Inspection Contract Renewal – HydroCorp
   e. Miscellaneous Concrete Repair Program Contract Award to Luigi Ferdinandi & Sons
   f. DPW Parking Lot Construction Change Order
   g. DPS Staffing Request for Fire Marshal Sargeant Position
   h. DPS Portable Radios Purchase Request
   i. DPS Succession Planning and Promotional Testing for Captain
   j. Request to Fill Vacant Staff Positions:
      1) Part Time Senior Activities Center Clerk
      2) Full Time Building Clerk

8. **REPORT OF CITY ADMINISTRATION**
9. **REPORT OF MAYOR AND CITY COUNCIL**
10. **CITIZEN PARTICIPATION**
11. **ADJOURNMENT**

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO AUGUST GITSCHLAG, CITY CLERK AT (586) 293-3100.
IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

DRAFT

City of Fraser

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FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, JANUARY 9 2024 @ 6:30 P.M.
DRAFT

A regular meeting of the Fraser City Council was held on Thursday, January 9, 2024 at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:30 PM

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

The following members were present:

Present: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland.
Absent: None

4. APPROVAL OF AGENDA

Motion by O'Dell supported by Baranski to amend the agenda to add New Business Item J: A RESOLUTION IN SUPPORT OF THE APPLICATION FOR THE DETROIT INSTITUTE OF ARTS' PARTNERS IN PUBLIC ART PROGRAM FOR THE CITY OF FRASER

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Motion by Sutherland supported by Stein to approve the agenda as presented/amended.

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

5. CITIZEN'S PARTICIPATION ON AGENDA ITEMS

There was no citizen participation at this time

6. CONSENT AGENDA

The following items were on the Consent Agenda

a. Approve City Council Regular Meeting Minutes December 12, 2024
b. Receive Board/Commission Meeting Minutes
c. Receive Check Disbursements
d. Receive Revenue and Expenditure Report

Motion by Sutherland supported by O'Dell to approve the Consent Agenda

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

7. NEW BUSINESS

A. Public Hearing for CDBG Funding

Mayor Lesich Opened the Public Hearing at 6:34pm

Interfaith Volunteer Caregivers presented

Mayor Lesich Closed the Public Hearing at 6:38pm

B. CDBG Funding Allocation Recommendation

Motion by Schornak supported by O'Dell to approve the CDBG Public Service Fund allocation of $7,750, to sub-recipient agreements with the County of Macomb to Care House in the amount of $2,750, Turning Point in the amount of $2,500 and Interfaith Volunteer Caregivers in the amount of $2,500.

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

C. FY 2023-2024 Audit Presentation by Yeo & Yeo

Alan D. Panter from Yeo & Yeo presented the 2024 Audit to the Council

D. FY 2024-2025 Budget Amendments

Motion by Schornak supported by Baranski to approve the budget amendments as requested.

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

E. Public Hearing for Industrial Roads Special Assessment Tax Roll

Mayor Lesich Opened the Public Hearing at 7:03pm

Speakers appeared representing the following Industrial Park addresses:
33901 Riviera, 18401 Malyn, 17000 15 Mile Rd., 18500 Malyn, 34480 Commerce, 33597 Doreka, and 17601 Malyn

Mayor Lesich Closed the Public Hearing at 7:20pm

F. Resolution 2025-001 to Affirm Industrial Road Special Assessment District Tax Roll

Motion by Baranski supported by Sutherland to approve City of Fraser Resolution #2025-001 Industrial Park Special Assessment District Rolls

AYES: Baranski Lesich, O'Dell, Schornak, Stein, Sutherland
NAYS: Perry **Motion Carried**

G. Resolution 2025-002 Intent to Issue Bonds for Industrial Roads in the Special Assessment District

Motion by O'Dell supported by Baranski to approve the City of Fraser resolution #2025-002 Intent to Issue Bonds for Industrial Roads in the Special Assessment District as presented.

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

H. 2025 Sanitary Sewer Rehabilitation Contract Award

Motion by O'Dell supported by Baranski to award a contract for the 2025 Sanitary Sewer CIPP Lining Project to DVM Utilities Inc. in the amount of $340,575.00, authorize AEW to provide construction phase contract administration services in accordance with our standing agreement for the estimated amount of $42,500, and authorize the DPW Superintendent and City Manager discretion to approve additional contract costs from a construction contingency of $25,000, with a total authorization not to exceed $408,075..

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

I. Set FY 2025-2026 Budget Schedule

Council and administration agreed to a budget workshop in concurrence with the February 13, 2025 Regular City Council Meeting.

J. DIA Public Park Project Resolution 2025-003

Council amended previous resolution to make the Fraser Senior Activities Center the preferred mural location.

Motion by Baranski supported by O'Dell to approve the amended DIA Public Park Project Resolution 2025-003

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

8. RETURNING BUSINESS

None

9. REPORT OF CITY ADMINISTRATION

Library list of repairs is almost completed
City Hall phone upgrades scheduled for January 16 & 17
The first 100 tickets for the February 15 "Family Fun Night" have sold out

10. REPORT OF MAYOR AND CITY COUNCIL

Each member applauded the job of the audit team. Additional comments:

Perry- None
Stein – Fraser Band Craft Show March 10th
Schornak – Museum anniversary is coming this year
Baranski – none
O'Dell – Blue Jean Ball is February 10th
Lesich – Positive budget, road and DIA project outlooks for 2025

11. CITIZEN PARTICIPATION

Laura Lesich spoke about upcoming events in town
Dori Vasquez-Nolan from Care House thanks the Council for their CDBG allocation

13. ADJOURNMENT

Motion by Baranski supported by Sutherland to adjourn the meeting at 8:57PM

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

NAYS: None **Motion Carried**

Respectfully Submitted:

_____

Michael Lesich, Mayor
City of Fraser

_____

August R. Gitschlag, City Clerk
City of Fraser

City of Fraser

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Fraser Recreation Commission Agenda
City Council Chambers
33000 Garfield, Fraser, MI 48026
Tuesday, December 3, 2024 @ 7:00 p.m.
AS APPROVED 1/7/2025

1. Call Meeting to Order

The regular meeting of the City of Fraser Recreation Commission was called to order at 7:00 p.m. on Tuesday, December 3, 2024 at 7:02 p.m.

2. Pledge of Allegiance

Koch led the Pledge of Allegiance.

3. Roll Call

PRESENT: Koch, Rastelli, Rice, Walker, Hunter, Hunt
EXCUSED:

Others: Recreation Coordinator Delmege

4. Approval of Agenda for December 3, 2024

Motion by Koch supported by Rice to approve the agenda of the December 3, 2024 City of Fraser Recreation Commission as presented/amended.

AYES: Koch, Rastelli, Rice, Walker, Hunt, Hunter
NAYS: None **Motion Carried**

5. Approval of Minutes from Regular Meeting November 12, 2024

Motion by Rice supported by Walker to approve the minutes of the November 12, 2024 meeting of the City of Fraser Recreation Commission as presented.

AYES: Koch, Rastelli, Rice, Walker, Hunt, Hunter
NAYS: None **Motion Carried**

6. Volunteer Group Reports

Vania Apps, Fraser First Booster Club, said she's excited being a part of another year of Christmas In Fraser. They'll be handing out cookies and hot chocolate in the fire bay. They'll also have their rendering up of a future project for Steffen's Park. They're preparing for their fundraising event, "Blue Jean Ball" on February 8. Looking for volunteers and sponsors. Please contact them through their email. They were honored to meet the Girl Scout who designed the seed cabinet at the sensory garden at the October meeting and looking forward to another year of new members and ideas. There is no meeting in December, but their first meeting of 2025 will be January 15.

Chris Koch, on behalf of the Beautification Club, stated that the Club is doing well. They started getting things going by putting presents near the wedge for decorations. They're now focusing on the corner where CVS is located to get it decorated at Garfield and 14 Mile. They planted all the bulbs, which were over 100 bulbs, and flowers at the corner of Garfield and 14 Mile as well for springtime. Their next meeting will be January 22, TBD on location and will be advertised.

7. Administration Report

Recreation Coordinator Delmege spoke about Christmas in Fraser on Saturday, December 7 from 5:30-7:30pm. The event will open with Fraser's High School Band playing music with the mayor giving the Key to the City to Santa when he arrives. The opening ceremony will end with a tree lighting. Encore Dance Centre will be inside the fire bay with a 10-minute presentation at 6:05pm. Following will be an ice sculpting demonstration at 6:15pm under the car port. A fire performance will start at 6:30pm in the grass area outside the fire bay as well as a polar plunge at 7:00pm which is raising money for Fraser Goodfellows.

Santa will move to the fire bay for photos after the opening ceremony along with food, drinks and chips. Fraser First Booster Club will hand out hot chocolate and cookies right beside the food. There will be picnic tables outside for anyone wanting to sit and eat and drink with trash cans along with two fire pits for getting warm and s'mores. Lastly, there will be a full petting zoo with two horseback rides. Good weather

Commission member Koch and Hunt were concerned about only having Santa from 5:30-7:30pm and not any longer. Coordinator Delmege said that Santa has another event after ours and unfortunately can only stay for so long. Volunteers will have to cut off the line at some point because the event ends at 7:30pm. Delmege stated that he will have volunteers at each station, and they can either rotate or after their station is over they can enjoy the event, or can leave if they choose. Delmege reached out to the schools for NHS students and is hoping for 10 students. Five recreation members stated they will be able to make it and volunteer at a position.

DPW has been a big part of help setting it up, getting things ready and preparing for the big event between the Christmas lights and decorations. The hardest part will be the pool and

when to set it up and making sure the weather and cold weather doesn't ruin the pool. Commission Member Koch asked who was jumping in the pool. Delmege said it will be Council member, Mayor Pro Tem Dana Sutherland, her children and the mayor will be jumping in.

Delmege has posters on A-Frames that will be set up throughout the event. This will be at each station stating where entertainment will be and telling everyone the time and each event we will have.

Vania Apps asked Delmege if she needed to come in at 4:00pm to start setup, but Delmege said she could come in later than that. He will get a lot of the tables ready, hot chocolate containers and a 100-cup carafe ready.

Painting With A Twist will be the following weekend on Saturday, December 14 from 7:00-9:00pm. The event already has almost 20 people signed up. The cost, after the City's donation to the event, will be $20-$24 per person. Each person will have two choices to choose from regarding which painting they would like to do. There will be light refreshments and hand sandwiches. 75-person limit.

The Escape Breakout Room will be on January 25 from 7:00-8:00pm. You can sign up by yourself or with friends. 7300 Miller, Warren, MI. Please call (586) 359-6944 and speak to Angel about signing up.

Family Fun Night will be held on February 15 at the Vintage House at $18 per person. A DJ would be hired to play music, props for photos. Completely catered. Potentially have games at each family's table. Time would most likely be 5:30-8:30pm.

Delmege said that he has a meeting with Fraser schools the following day and a presentation on December 9 in front of the school board regarding RARE and Fraser starting a partnership for sports programs and using Fraser school gyms after school. This would be for volleyball and basketball leagues. RARE already has an established and well-respected sports program and it would make a lot of sense being able to join their leagues and using the schools' gyms. Delmege has already advertised on social media to encourage and push registration.

Puzzle and Craft Day event would be best held in March on the weekend. Easter is not until April, so there will be availability in scheduling. Puzzle and craft day could be held in the old court room off the parking lot with different times due to the low capacity. Delmege will have more answers and details in further discussions.

Delmege quickly touched on the Marshmallow Drop. He spoke to the helicopter pilot and was able to successfully schedule the helicopter drop on Saturday, the week before Easter. There will be two drops, but potentially adding a third drop depending on registration numbers. It will again have a petting zoo, gift bags, and potentially face painting.

Delmege said that he advertised Black Friday, 50% off Big Bounce America tickets on social media. He has submitted and finalized the contract for Big Bounce America to come back to Fraser for 5 live dates. Those dates are May 17-18 and May 23-25.

8. Citizen Participation

Laura Lesich stated that she thinks all the activities scheduled are wonderful. She believes Christmas in Fraser in the past has always been until 8:30/9:00pm so she's curious how it'll all play out only running until 7:30pm. She also wanted everyone to know that the Fraser Lions Club Carnival won't be until August 2025. Delmege wanted everyone to know that he has received emails about the start of the school year in 2025, so people are concerned. He's going to investigate potentially moving the parade and fireworks to Saturday. He reached Fraser Superintendent, Dr. Carrie Wozniak, to find out the official start date of the school, but she was unsure still. Mrs. Lesich said moving it to Saturday might cause some problems with the beer tent and activities. Delmege hasn't spoken to Fraser Lions Club yet because he didn't want to jump the gun. Lesich asked about doing a drone show instead of fireworks.

9. Commission Members Report

Commission member Rastelli would like to see the ice rink. She handed Coordinator Delmege an outline of what the ice rink could be and look like and a potential rink the City could purchase for it.

10. Adjournment

Motion by Hunter supported by Koch to adjourn the meeting at 7:39 pm.

AYES: Koch, Rastelli, Rice, Walker, Hunt, Hunter
NAYS: None Motion Carried

Respectfully Submitted:

_____

Chris Delmege
Recreation Coordinator
City of Fraser

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

MAYOR
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Patrice Schornak
Sherry Stein

FRASER CITY PLANNING COMMISSION
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
WEDNESDAY, DECEMBER 4, 2024 @ 7:00 P.M.
AS APPROVED

A regular meeting of the Fraser City Planning Commission was held on Wednesday, December 4, 2024 at 7:00 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Chair Czarnecki called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance

2. ROLL CALL OF COUNCIL MEMBERS

Present: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
Absent: Meyer
Others: City Planner Sayre, City Attorney Alyssa Ericson, Deputy Clerk Greenia

Chair Czarnecki indicated that Commissioner Meyer had contacted her to let her know she was unable to attend the meeting tonight.

Motion by Czarnecki supported by Keil to excuse Commissioner Meyer from the December 4, 2024 Regular Planning Commission meeting.

AYES: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
NAYS: **Motion Carried**

3. APPROVAL OF AGENDA

Chair Czarnecki asked if they could combine Items 7a and 7b into one discussion.

Motion by Farina supported by Keil to approve the agenda as amended, combining Items 7a and 7b into one discussion.

AYES: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
NAYS:
Absent: **Motion Carried**

4. CHAIR OPENING REMARKS

Chair Czarnecki read her opening remarks into the record.

5. APPROVAL OF MINUTES

Chair Czarnecki indicated she had contacted Deputy Clerk Greenia and had her reflect the name of the person speaking as well as a signature page to the minutes.

Commissioner Farina asked to strike Commissioner Keil's remarks under "Commissioners' Comments and Items of Interest/Concern.

Motion by Tuller supported by Keil to approve the minutes of the November 6, 2024 Planning Commission meeting as amended.

AYES: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
NAYS: **Motion Carried**

6. NEW BUSINESS

a. Other

1. Approval of 2025 Calendar of Meeting Dates

Commission discussed the proposed dates and made some changes.

Motion by Keil supported by Tuller to approve the 2025 Regular Meeting Dates for the Fraser Planning Commission as follows:

1/13/2025	2/5/2025	3/5/2024
4/2/2025	5/7/2025	6/4/2025
7/21/2025	8/6/2025	9/3/2025
10/1/2025	11/5/2025	12/3/2025

AYES: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek
NAYS:

Motion Carried

7. UNFINISHED BUSINESS

a. Public Hearings

i. SLU 24-02 and SP 24-04: 34625 Utica Road, Mister Car Wash

Planner Sayre went over her written review with the Planning Commission and applicants. She indicated that the proposed car was project met with the current zoning as well as the Master Plan for the type of business that could be developed there.

Planner Sayre said the project met most of the conditions as required in our Zoning Ordinance but she did have some concerns as follows:

1. Necessary lot splits and lot combinations are administratively achieved
2. A cross access parking easement agreement, in a form satisfactory to the City Attorney, for the use of the parking areas must be obtained between the applicant and the Meijer property (34835 Utica)
3. A variance for the lighting to exceed the maximum illumination levels must be obtained or a compliant photometric plan must be submitted.
4. The EIFS building material must be approved by Planning Commission
5. An additional frontage-landscaping tree is required along the front setback of the proposed site.
6. The loading space must be identified, and any side-loading configuration must be approved by the Planning Commission.

After she completed her review of the Site Plan, she then went over the eight (8) standards that must be met in order to obtain a Special Land Use. She noted that the reason they had to request a Special Land Use was due to the outside vacuums, as they would be considered an Open Air Business.

The applicant met all of the standards in her opinion and, unless Planning Commission had particular concerns, she would recommend approval of the Special Land Use.

Joseph Paluzzi with Beras Development Group and Chris Campbell with Mr. Car Wash were present on behalf of the applicants.

Mr. Campbell presented information on Mr. Car Wash to Planning Commission. He shared they were the largest operator of express tunnel car washes in the country. They had over 500 stores. They currently have 31 stores with another 18 under development in Michigan. He explained to the Commission some of their practices that make them the industry leaders in express tunnel car washes.

Mr. Campbell went over the Site Plan and the process a user of the car wash would follow. It was not a touchless system. They wash about 400 cars each day.

He reviewed the elevations of the building indicating they used brick and stone and high quality material on this building. He referred to a comment made by the Planner regarding the use of EIFS. He noted that there was about 300 square feet of EIFS used on this building or 2.8% of the building would be this material.

A lengthy discussion was had regarding the off-street loading issue. Mr. Campbell stated that they had hardly any deliveries, once a month for the chemistry delivery (used to wash vehicles) and other than that very sporadic deliveries. They would request that Planning Commission allow them to not have a specified loading spot. They would put a tree where requested. He referred to the property line on the site plan and felt that it was drawn this way in error and it would be rectified.

Planning Commission had questions regarding deliveries to the business, how many employees were going to be onsite, water usage, snow removal, how they planned to mitigate the noise from the vacuums, the lighting variance being requested, and the cost of a membership.

Chair Czarnecki opened the Public Hearing at 7:57 p.m.

There was no one present to speak at the Public Hearing.

Chair Czarnecki closed the Public Hearing at 7:58 p.m.

Motion by Warunek supported by Keil to approve Special Land Use #24-02 34625 Utica Road Mister Car Wash as it meets all eight (8) standards as required without conditions.

AYES: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
NAYS: **Motion Carried**

Motion by Tuller supported by Warunek to approve Site Plan #24-04 – Mr. Car Wash – 34625 Utica Road with the following conditions:

1. Necessary lot splits and lot combinations are administratively achieved
2. A cross access parking easement agreement, for the Southern 17 spaces as depicted on the site plan, in a form satisfactory to the City Attorney, for the use of the parking areas must be obtained between the applicant and the Meijer property (34835 Utica) and this agreement must be completed and signed prior to any occupancy being given
3. A variance for the lighting to exceed the maximum illumination levels must be obtained or a compliant photometric plan must be submitted.
4. The EIFS building material has been approved by Planning Commission
5. There has to be one more tree in the landscaping area.
6. Applicant will install a bike rack on site.
7. The Planning Commission agrees that the applicant does not need a loading area.

AYES: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
NAYS: **Motion Carried**

b. Driveway Expansion Text Amendments

Planner Sayre referred to the memo regarding Driveway Expansion that she had included in the packet. She said that after speaking with legal they wanted to do additional analysis on the proposed amendment before bringing it back. Their plan was to bring it back to Planning Commission for discussion, set a Public Hearing for the February Planning Commission meeting and then send their recommendation on to City Council for their agenda at their March meeting.

At this time Mr. Bukantis, 15767 Kingston, Fraser addressed Planning Commission regarding an issue with his driveway and the application fee. Chair Czarnecki indicated to him that he should contact Bob Logan in the Building Department to resolve this matter.

8. Public Comment – Non-Agenda Items

No public comment at this time.

9. Monthly Report – November 2024

Planner Sayre reviewed her monthly report for November. Discussion was had on Hockeyland issues. Attorney Ericson stated they were very close to completing the agreements.

10. Zoning Board of Appeals Member Liaison Report

Commissioner Farina reviewed what ZBA addressed at the November meeting and indicated they would be discussing Mr. Car Wash variance requests. They interviewed ZBA Members Chimenti and Menendez and recommended their reappointments to City Council.

11. Commissioners' Comments and Items of Interest/Concern

Commissioner Barr wished everyone a Merry Christmas and added how wonderful the lights looked at City Hall.

Commissioner Warunek wished everyone Happy Holidays.

Commissioner Keil had nothing at this time.

Commissioner Farina wished everyone a Happy Holidays, Merry Christmas, Happy Hanukah. Be kind to each other and have a great time.

Commissioner Tuller stated "GO LIONS".

Deputy Clerk Greenia shared how good it was to see everyone. She wished everyone a blessed Christmas.

Chair Czarnecki stated she wanted to thank the administration for follow up on the identification badges. She asked about when the steering committee was meeting and the status of what was happening with the Zoning Ordinance rewrite. She encouraged everyone to complete the Zoning Ordinance survey online. She wished everyone Happy Holidays.

12. Adjournment

Motion by Keil supported by Farina to adjourn at 8:21 p.m.

AYES: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek
NAYS:
Absent: **Motion Carried**

Respectfully Submitted:

_____
Cindi Greenia, Deputy Clerk
City of Fraser

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
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CITY CLERK
August Gitschlag

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CITY OF FRASER ZONING BOARD OF APPEALS
DECEMBER 5 2024 @ 7:00 P.M.
COUNCIL CHAMBERS, 33000 GARFIELD, FRASER, MI 48026
AS APPROVED 1/16/2025

1. CALL MEETING TO ORDER

A regular meeting of the City of Fraser Zoning Board of Appeals was held on Thursday, December 5, 2024 at 7:00 pm in City Council Chambers. Chairman Farina called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairman Farina led the Pledge of Allegiance.

3. ROLL CALL

PRESENT: Chimenti, Farina, Green, Menendez, Stasek
ABSENT: Burley

OTHERS: City Planner Lauren Sayre, City Attorney Alexander Hishon,
Deputy Clerk Greenia

Chair Farina noted that Board Member Burley was excused from the meeting.

4. APPROVAL OF AGENDA – December 5, 2024

Motion by Menendez supported by Stasek to approve the agenda as presented.

AYES: Chimenti, Farina, Green, Menendez, Stasek
NAYS: None **Motion Carried**

5. APPROVAL OF MINUTES – November 7, 2024

Motion by Menendez supported by Green to approve the minutes of the November 7, 2024 City of Fraser Zoning Board of Appeals Meeting with the following correction on

Page 3, 7b under the motion area a spelling correction of Menendez name.

AYES: Chimenti, Farina, Green, Menendez, Stasek
NAYS: None **Motion Carried**

6. FORMAL STATEMENT BY CHAIR

Chairman Farina gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

7. NEW BUSINESS OF THE BOARD

a. Public Hearings

i. ZBA#224-07 34625 and 34835 Utica Road, Mister Car Wash

Request to obtain a variance from Section 32-86(6) of the Zoning Ordinance to allow the applicant to exceed the maximum allowed foot-candle illumination measurement in a commercial use.

> The proposed maximum illumination in the driveway is 21 foot-candles where only 4 foot-candles are permitted.
>
> The proposed maximum illumination for parking areas is 33 foot-candles where only 4 foot-candles are permitted.
>
> The proposed maximum illumination for walks is 33 foot-candles where only 2 foot-candles are permitted for walks.

Planner Lauren Sayre went over her review of the requested variance. She spoke to each condition that is a consideration when looking at an application to see if it meets the standards for a hardship or practical difficulty. She did not feel the applicant had proven either of those and recommended denial of the variance request to the Zoning Board of Appeals.

A lengthy discussion was had regarding a chart Planner Sayre provided to the Zoning Board of Appeals showing nearby communities' requirements for foot-candles. Where was the foot-candle measured at, was there a different number of foot-candles allowed near the property line, was this an "average" or maximum number in the Ordinance? Attorney Hishon stated he believed it was a maximum number, as he did not see anything that would make him think this was an "average" number for the property. Board Member Stasek asked if there was some type of reference point so we knew what 4 foot-candles looked like. Chris Campbell, Mister Car Wash, was present on behalf of the applicant. He brought with him a photometric plan for this site. He explained that if our Ordinance permitted him to average out the foot-candles, he would basically meet the requirements, but because our Ordinance did not allow for that, the foot-candle reading is much higher. Discussion continued on different readings on the site at different locations. He felt that if he could average the ENTIRE site he would be well under the required number of four (4).

Mr. Campbell then told the Board a bit about the company. He explained how they have a particular system so that they can reclaim about 50% of the water. They were the largest tunnel type car wash business in the Country and recently opened up their 505th site. There were 31 of these car washes currently in the State of Michigan with 18 in development. They facilitate about 100,000,000 washes annually.

Mr. Campbell then told the Board that he had gone out to the businesses in Fraser and measured their foot-candles. He shared with the Board what his findings were and many of them were well above what our Ordinance allows. Further discussion was had on various issues about the business in general.

Chairman Farina opened the public hearing at 7:58 p.m.

There was no public that wished to speak on this matter.

Chairman Farina closed the public hearing at 7:58 p.m.

Motion by Stasek supported by Green to approve the variance granted in variance Request **ZBA#224-07 34625 and 34835 Utica Road, Mister Car Wash**
Request to obtain a variance from Section 32-86(6) of the Zoning Ordinance to allow the applicant to exceed the maximum allowed foot-candle illumination measurement in a commercial use.
The proposed maximum illumination in the driveway is 21 foot-candles where only 4 foot-candles are permitted.
The proposed maximum illumination for parking areas is 33 foot-candles where only 4 foot-candles are permitted.
The proposed maximum illumination for walks is 33 foot-candles where only 2 foot-candles are permitted for walks.

Based on the fact that the applicant has stated that the hardships are safety related and that they need to have illuminated areas in the drive and vacuum because customers will be busy in their cars and other drivers in the vicinity need to have a good line of sight on people who are moving in and around their vehicles and other businesses in the area enjoy a similar benefit in their lighting areas.

Discussion was had on the motion regarding how it met the criteria to grant a variance.

Planner Sayre interjected that at this time the applicant has indicated he would like to wait until there is a full Board to decide on this matter. Board members then stated their feelings on the matter. Chairman Farina and Member Chimenti indicated they would be voting no on this question, Members Stasak and Green indicated they would be in favor of granting this variance. Menendez stated she would have voted “no” but after the presentation by the applicant and further discussion during the meeting, she stated she would vote “yes”.

Motion by Stasek, supported by Green to approve ZBA#224-07 34625 and 34835 Utica Road, Mister Car Wash

AYES: Green, Menendez, Stasek
NAYS: Chimenti, Farina **Motion Carried**

8. OTHER

a. 2025 Monthly Meeting Calendar

Discussion was had on the proposed 2025 monthly meeting calendar.

Motion by Menendez supported by Stasek to approve the regular Zoning Board of Appeals meeting calendar for 2025 with the exception of January 2nd amend that to January 16, 2025 and July 3 amend that to July 17, 2025 with the rest of the dates remaining as presented.

January 16, 2024	February 6, 2025	March 6, 2025
April 3, 2025	May 1, 2025	June 5, 2025
Jul 17, 2025	August 7, 2025	September 4, 2025
October 2, 2025	November 6, 2025	December 4, 2025

AYES: Chimenti, Farina, Green, Menendez, Stasek
NAYS: None **Motion Carried**

9. OLD BUSINESS (Postponed Cases)
Nothing at this time.

10. UNFINISHED BUSINESS OF THE BOARD Nothing at this time.

11. MONTHLY REPORT

a. November Monthly Reports
Planner Sayre provided an update on activity for the month of November.

b. Action Items Update
None at this time.

12. PLANNING COMMISSION LIAISON REPORT

Chair Farina reviewed the Planning Commission meeting of December 4, 2024 and the actions they took.

13. PUBLIC TO BE HEARD

None at this time.

14. ADJOURNMENT

Motion by Menendez supported by Green to adjourn at 8:29 p.m.

All Ayes **Motion Carried**

Respectfully Submitted:

Cindi Greenia, City of Fraser Deputy Clerk

Fraser City Council Agenda Item

Subject Title:	Set Public Hearing for Budget	**Date Submitted:**	1/10/2025
Prepared By:	City Manager Leven	**New or Returning:**	New

Request

At the January 9, 2025 meeting City Council was presented with the FY 2025-2026 Budget Timeline. The first action item on that timeline is to set a public hearing for April 10, 2025.

Budget Impact

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount:		
Account Number(s):		
Requires Budget Amendment:	☐NO	☐YES - Amount:
Requires Reoccurring Charges:	☐NO	☐YES - Amount:
Requires Travel Expenses:	☐NO	☐YES - Amount:
Offset by Grant Funding:	☐NO	☐YES - Amount:
Additional Information:		

Attachments

Recommended Motion(s)

Motion to approve holding the public hearing on April 10, 2025, at 6:30 p.m. for the FY 2025-2026 City of Fraser Budget, to include consideration of millage rates, and the PA33 rate.

Fraser City Council Agenda Item

Subject Title:	Fireworks Proposal	**Date Submitted:**	1/30/25
Prepared By:	Chris Delmege – Recreation Coordinator	**New or Returning:**	New

Summary of Request

Last year we contracted Zambelli Fireworks for $25,000 for fireworks at the Lions Carnival/City Picnic. Fraser Lions Club agreed to a $10,000 contribution towards the fireworks display in 2025.

Budget Impact

☒Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $25,000

Account Number(s): 101-751-880.000

Requires Budget Amendment: ☒NO ☐YES - Amount:

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information: For 2024-2025 Budget. Needs amendment if over $15,000.

Attachments

PRICE QUOTE ATTACHED FROM ZAMBELLI FIREWORKS PROPOSAL.

Recommended Motion(s)

Motion to approve proposal from Zambelli for fireworks presentation in the amount of $25,000. Fraser Lions Club agreed to a $10,000 contribution towards the fireworks display in 2025.

Zambelli
FIREWORKS

Salvatore Lanara

Sales Director / Pyrotechnician

Midwest Region - Cleveland, Ohio

Sal.lanara@zambellifireworks.com

440-221-4934

FRASER, MICHIGAN

FIREWORKS PROPOSAL

Display Overview:

Show Date: August 24, 2025 **Rain Date:** August 25, 2025

Time: Dusk

All Inclusive Budget and Content: $25,000.00. See Attached Proposal for Content.

Insurance Liability Coverage: $10 Million dollars per incident clause to cover the firework Display. Zambelli uses the highest insurance premium in the industry, only offered to “AAA” rated companies.

Transportation Liability Coverage: $5 Million dollars as required by United States Department of Transportation. (DOT)

Workers Compensation: Pyro-technicians will meet all the requirements of the Workers Compensation Laws of your state.

License & Permits: Zambelli Fireworks will obtain all required local, county and state fireworks permits and approvals. Any associated fees will be billed in addition to the budget amount.

Transportation: Fireworks and equipment will be delivered by qualified CDL drivers with Haz-Mat endorsed licenses as required by US DOT.

Personnel: Zambelli Certified Pyro-technicians and Trained Assistants; no subcontractors used.

Safety Procedures: Zambelli Fireworks adheres to all safety regulations. NFPA 1123 and 1126 code will be strictly enforced.

Terms: Fifty percent down payment upon signing of contract. Balance due upon completion of contract, as invoiced by Zambelli.

Zambelli Fireworks Background and History

- Zambelli Fireworks Manufacturing Company has been incorporated for more than 50 years but originated with Italian immigrants who first arrived in Western Pennsylvania more than 100 years ago.

- Since our humble beginning, Zambelli has matured into one of the largest and most-respected fireworks companies in the United States, producing thousands of shows each year across 50 states and in several countries. We have 45 dedicated full-time employees but that number climbs into the thousands when we include our highly trained Pyrotechnician teams during our peak season.

- Our reputation and sophistication has earned us partnerships with some of the largest organizations in business, sports and event planning including Target Corporation, The Parade Company, Downtown Cleveland Alliance, and The Pittsburgh Pirates to name just a few. We provide fireworks displays for celebrations year-round from private weddings and corporate events to Fourth of July and New Year extravaganzas. Each April, in association with the Kentucky Derby Festival, Zambelli produces the largest fireworks show in the United States – *Thunder Over Louisville. Every year since 1991!*

- Because safety has been paramount to our company, we qualify for and choose to maintain the highest level of insurance coverage in the industry. Our top priority is providing a safe, spectacular event for our clients and audiences.

Zambelli at a Glance

- *The "First Family"*. For more than 100 years, we've been proudly known as the "First Family of Fireworks". Zambelli is one of the oldest and largest fireworks companies in the world. Our family name is synonymous with quality, innovation and safety. We wrote the book on fireworks…literally: Zambelli: The First Family of Fireworks

- *The bright spark of innovation*. Pioneer George Zambelli led Zambelli Fireworks for over 65 years before his father, Antonio Zambelli, brought the artistry to New Castle, Pennsylvania from Italy.

- *Safety first – safety always*. We have the top safety record in the industry. All Pyrotechnicians participate regularly in extensive and continuing education to meet Zambelli's rigid safety standards, which exceed state and federal requirements. We offer advanced courses inclusive of classroom and field training. New Pyrotechnicians begin as apprentices, working collaboratively with experienced Technicians to gain competence to meet our lofty overall performance standards.

- *The sky's the limit.* Zambelli leads the industry in artistic design and innovation. Our show designers are truly artists and technologists creating awesome show experiences that engage, delight and stimulate audience senses worldwide. Shows launch from a variety of locales such as skyscrapers, marine vehicles, beaches, golf courses, waterfronts, bridges, parks and parking lots.

- *Technical evolution*. We also set the standard in firing and display design technology. Constantly striving to acquire, master and implement the latest and greatest pyrotechnic techniques, we dazzle with unique, high intensity shows enabling audiences to feel the show's power. Our creative team craft shows that blend cutting-edge digital technology, choreographed audio and visuals with mind-blowing special effects. We even custom-design shells to commemorate special occasions – paw prints, logos, baby prams, etc. We write *your* story across the skies.

- *You name it – we've done it.* International celebrations include Super Bowls, World Series', Stanley Cups, Presidential Inaugurations, and Independence Day displays for thousands of major and minor cities, boroughs and townships. Top U.S. Festivals and Civic Celebrations including Thunder Over Louisville/Kentucky Derby Festival, Minneapolis Aquatennial, Boise Riverfest, Macon Cherry Blossom Festival and many, MANY more.

- *Beyond exceptional*. We provide unequalled service and complete satisfaction to our customers, sponsors and audiences. The Zambelli name alone bespeaks our commitment to quality, ingenuity, originality and technology. We're delighted that our client 'evangelists' are the core of our business success.

Scope of Services

- Upon the contract award we will meet all objectives of the contract. Zambelli has all required licenses and meets all necessary provisions and guidelines of NFPA 1123 Code for fireworks. Zambelli will comply with all federal, state, county and local requirements for contracting and producing fireworks displays. Our skills, experience and reputation are second to none.

- We process all permits and coordinate seamlessly with all parties involved.

- We manage all production details in a safe and efficient manner.

- All transportation is provided by our DOT Approved Commercial Licensed Drivers and we incur all transportation and delivery costs associated with your presentation.

- We provide smooth, timely and exceptional customer service from start to finish. Your designated Project Manager will serve as point for all coordination.

- We provide the required insurance to include $10 million dollars general liability insurance, commercial transportation insurance and workers compensation insurance.

- We are the most recognized brand in the industry and our buying power assures that you will receive a dynamic assortment of the highest quality product within your budget.

Presentation Segments

- **Opening:** An opening barrage is designed to engage the audience and get their attention focused on the display. The opening barrage will certainly impress as multiple shots of comet tails, aerial shells and salutes light up the sky. As the opening grows, the intensity of colors and sound will fill the sky with effects.

- **Feature Segment**: The main body of the fireworks display is about rhythm, timing and choreographing effects and music thematically throughout the show. Some

fireworks shells are designed to have loud bursts and extreme intensity, while others are designed to have long duration and intricate pattern effects. The design team hand-selects every display shell, sound and effect used to enchant spectators. No two Zambelli displays are the same, and there are no duplicates of tableaus throughout the program.

- **Grand Finale:** Human nature is to remember things last experienced. The Grand Finale is what people will remember most about a fireworks production. Zambelli has a long tradition of supplying the biggest and the best finales in the industry. It will be loud - it will be intense - it will be long - and it will absolutely leave a lasting impression. Hundreds of multi-colored shells, crackling and bursting silver and gold glitz and glitter, and of course chest-pounding titanium salutes will blow minds.

Program Philosophy

Just as a movie has various segments that flow together, fireworks are a similar production that should never, *ever* leave the audience disappointed. Typically, there is an opening, main body and grand finale segment in a fireworks display.

Zambelli Fireworks adheres to fundamental principals in creating the finest displays in the industry:

- **No Dead Air:** Just like any production, dead air is simply not acceptable. At any given time, there will be multiple firings of effects into the night sky.

- **Production Combination**: One of the keys to designing a great show is to use a large variety of pyrotechnic devices. Using a wide array of effects is the only way to keep the audience entertained. Different sounds, colors, and effects will be chosen carefully to maximize intensity and fill the sky above.

- **Rhythm and Intensity:** Just as any fabulous show, fireworks have flow and intensity. A show too fast or too slow can get monotonous. Zambelli designs the shows leading with a barrage of colors and effects, followed by moments that are sophisticated and elegant.

- **Finales**: *This is truly an art*! It's not just about shooting a lot of shells. While true from a quantitative standpoint, a finale must make sense to entertain most effectively. Zambelli designs finales that start slow and build in intensity until the sky erupts into a symphony of color, effects and noise.

Photo Gallery

SCHEDULE OF SERVICES

- **SHOW DATE: August 24, 2025 RAIN DATE: August 25, 2025**
- **PROGRAM BUDGET: $25,000.00**
- **ZAMBELLI SPECIAL EFFECT SHELLS:** See attached listing. Every shell effect not in all shows. Shell effects may vary per show. Based on product availability.
- **REFERENCES:** See attached References. More available upon request.
- **PERSONNEL:** Licensed Pyrotechnicians and Registered Assistants as necessary.
- **TRANSPORTATION:** All products will be delivered by qualified drivers as required by US DOT.
- **PERMITS:** Zambelli Fireworks will obtain all necessary permits, licenses and approvals.
- **INSURANCE COVERAGES:** Listing additional insured (or per requirements)
  - INSURANCE LIABILITY COVERAGE: $10 million.
  - AUTOMOBILE LIABILITY COVERAGE: As required by the US DOT.
  - WORKERS COMPENSATION: As required.

ZAMBELLI SPECIALTY SHELLS

- SPECIALTY SHELLS -

Kaleidoscope Shells -
These shells represent the small tubes of colored glass. The colored stars change their colors three times by sections, creating different shapes and colors.

Wagon Wheels -
These unique shells are in the shape of an old fashioned wagon wheel. The spokes are thick palm tree effect of white and gold with a colored ring.

Tremelon -
A bright silver glittering ball creating a shimmering effect!

Glitter Blast -
A thick glittering gold chrysanthemum ball creating a sparkling golden glow!

DURATION/ LINGERING EFFECTS

Gold Spider to White Strobe
Diadem Chrysanthemum with Strobing Pistil & Rising Gold Tail
Spider Web and Pimpinella
Brocade and Silver Crown Chrysanthemum
Gold Rippling Chrysanthemum
Twinkling Kamuro Chrysanthemum with Rising Tail
Majestic Transformation Arch
Diadem Chrysanthemum with Palm Tree pistil
Big Willow with Strobing Stars
Glittering Gold to Green Crown Chrysanthemum
Glittering Gold to Red Crown Chrysanthemum
Glittering Gold to Silver Crown Chrysanthemum
Weeping Willow and Gold Spiderweb Shell of Shells
Brocade and Golden Kamuro Chrysanthemum
White Magnesium Comets

NOVELTY SHELLS

Bees and Bees
Tourbillions
Tourbillions to Report
Tourbillions to Titanium Report
Serpents and Whistles
Red Comets to Titanium Reports with Rising Silver Tail
Blue Comets to Titanium Reports with Rising Silver Tail
Red and Purple Magnesium Butterflies
Silver, White Flitter and Gold Flitter Crossettes
Green Magnesium with Gold Flitter Crossettes

PATTERN SHELLS

Red and Silver Concentric Rings
Letter "F", "H", "M" and "Z" Pattern Shells
One Red, White, Blue, Green or Yellow Circles
Ring and Small Flower
Hat Pattern Shell and Saturn Shell
Cross Within, Interlocking and Square in Circle
Umbrella, Stained Glass, Snails, Clovers and Lemon Patterns
Diamond Pattern with Strobing Center

SPECIAL PATTERN SHELLS

Red and Purple Heart Pattern
Red Strobe Ring
Hour Glass Silver with Red Ring
Hour Glass Gold with Blue Ring
Red & White Double Strobe Rings
Red, White or Blue Five-Pointed Star Patterns
Yellow & Green Ribbons (In Honor of our Troops)

PALM TREE EFFECTS

Gold Tiger Tail with Palm Tree Core
Golden Palm Tree Shell of Shells
Golden Palm Tree with Large Rising Tail
Silver Palm Tree with Large Rising Tail
Diadem Chrysanthemum with Palm Tree Pistil
Red, Blue, Green and Purple Peony with Palm Tree Pistils
Crackling Palm Tree with Large Crackling Tail

MULTI-SHELL OF SHELLS EFFECTS

Red, Blue and Green Chrysanthemum Shell of Shells
Golden Palm Tree and Weeping Willow Shell of Shells
Eight Break Spider Web and Pimpinella
Blooming Silvery Chrysanthemum
Gold Sparkling Kamikazes
Silver, White Flitter and Gold Flitter Crossettes
Green Magnesium with Gold Flitter Crossette
Purple laced Flowers
Grapes all over the Vineyard
Blossom After Thundering
Twice Presented Flowers
Gold Spiderweb Shell of Shells

RISING TAIL EFFECTS

Silver Tiger Tail with Silver Flower Core
Gold Tiger Tail with Gold Flower Core
Red Tiger Tail with Blue Core
Golden Tiger Tail with Palm Tree Core
Golden Palm Tree with Large Rising Tail
Crackling Tiger Tails with Crackling Core

NOISE SHELLS

Flash and Titanium Salute
Tourbillions to Report
Floral Salute Shell of Shells
Crackling Star Shells Blooming Silvery Chrysanthemum
Gold Sparkling Kamikazes
Red Comets to Titanium Reports with Rising Silver Tail
Blue Comets to Titanium Reports with Rising Silver Tail

HALF AND HALF EFFECTS

Half Blue & Red Chrysanthemum with Half Red & Blue Pistil with Rising Tail
Half Silver & Red Chrysanthemum with Half Red & Silver Pistil with Rising Tail
Half Blue & Silver Chrysanthemum with Half Silver & Blue Pistil with Rising Tail

STROBING EFFECTS

Diadem Chrysanthemum with Strobing Pistil & Rising Gold Tail
Lightning Bugs (Strobing Stars)
Big Willow with Strobing Stars
Sparkling Red, Green, Silvery or Golden Lights
Red or White Strobe
Gold Sparkling Kamikazes
Double Strobing Rings

PARACHUTE SHELLS

Series of Glittering, Red, Green or Colored Stars
Flying Butterflies in the Star Night
Double Happiness Lantern
Wailed Flowers in Successive Appearance

References

Thunder Over Louisville
Louisville, KY

Pittsburgh Steelers
Pittsburgh, PA

Chesapeake Jubilee
Chesapeake, VA

City of Manassas
Mansassas, VA

Eventworks
Cleveland, OH

The Parade Company
Detroit, MI

Minneapolis Downtown Council
Minneapolis, MN

Seneca Gaming Corporation
Niagara Falls, NY

Pittsburgh Pirates
Pittsburgh, PA

Downtown Cleveland Alliance
July 4th Light Up The Lake
Cleveland Winterland
Cleveland, OH

Additional references along with contact information provided upon request.

Show Date: *August 24, 2025* ***Rain Date:*** *August 25, 2025*

Budget: *$25,000.00*

SHELL DESCRIPTION	Quantity	# of Shells
OPENING FINALE		
180 – 3" Assorted Finale Shells	180	180
2 – 100 Shot Multi Fire Cakes	2	200
BODY OF PROGRAM		
288 – 3" Assorted Finale Shells	288	288
300 - 3" Assorted Display Shells in Flights of 3	300	300
2 – 35 Shot Multi Fire Cakes	2	70
2 – 36 Hot Multi Fire Cakes	2	72
8 – 49 Shot Multi Fire cakes	8	392
12 – 100 Shot Multi Fire Cakes	12	1200
2 – 408 Shot Multi Fire Cakes	2	816
GRAND FINALE		
400 – 3" Assorted Finale Shells	400	400
2 – 150 Shot Multi Fire Cakes	2	300
Total Pyrotechnic Effects	***1,198***	***4,226 Shells***

Note: We reserve the right to make product substitutions equal to or greater in value to the original quoted product in the event inventory fluctuates between contract execution and show date.

Zambelli
FIREWORKS

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

MICHIGAN DEPARTMENT OF TRANSPORTATION
AND
CITY OF FRASER, 33000 GARFIELD, FRASER, MI 48026
CONTRACT NO. 25-5023
FY 2025 State Earmark: Industrial Park Roads

RESOLUTION # 2025-005

At a regular meeting of the Fraser City Council held on Thursday, February 13, 2025 at 6:30 p.m. the following Resolution was offered by Council Member _____ and supported by Council Member _____

BE IT RESOLVED THAT:

In regard to CONTRACT No. 25-5023,

By and Between the

MICHIGAN DEPARTMENT OF TRANSPORTATION
AND
CITY OF FRASER, 33000 GARFIELD, FRASER, MI 48026

that Elaine Leven, City Manager of the City of Fraser, is authorized to sign the contract on behalf of the City.

AYES:
NAYS:
ABSENT:

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution made and adopted at a regular meeting of the City of Fraser City Council held on Thursday, February 13, 2025 at 6:30 p.m.

_____

August Gitschlag, Clerk
City of Fraser

MICHIGAN DEPARTMENT OF TRANSPORTATION

CITY OF FRASER

CONTRACT

This Contract is made and entered into between the Michigan Department of Transportation (MDOT), of 425 West Ottawa Street, P.O. Box 30050, Lansing, Michigan 48909, and the City of Fraser (AGENCY) of 33000 Garfield Road, Fraser, Michigan 48026, in accordance with 2024 Public Act 121, Sections 250 and 1111, effective July 24, 2024, for the purpose of establishing the amount of the Legislative Earmark (EARMARK) to the AGENCY, and setting forth the services to be provided as a result of such earmark. The sponsor of this EARMARK is State Senator Veronica Klinefelt as shown in Appendix B.

The EARMARK is to be expended on approved projects. MDOT is responsible for administering these funds.

MDOT and the AGENCY recognize and affirm that the funds provided under this Contract shall not be used for any purpose other than those provided in 2024 Public Act 121, and as provided herein. No funds may be expended prior to October 1, 2024, unless approved by the State Budget Office, and no expenditures shall be reimbursed outside of the PROJECT purpose. All funds shall be awarded and project completed by September 30, 2029, any unspent funds will be returned to the state treasury at that time. This Contract must be executed by June 1, 2025 or the grant funds will be returned to the state treasury. An extension may be granted by the state budget director.

This Contract sets forth a grant from MDOT to the AGENCY for the completion of roadway reconstruction within industrial park.

The Parties agree that:

The AGENCY will:

1. Undertake and complete the PROJECT in accordance with the terms and conditions of this Contract.

2. The PROJECT cost will be paid for by EARMARK funds. EARMARK funds will be applied to the PROJECT costs at a participation ratio of 100 percent up to an amount not to exceed $4,000,000. The AGENCY will be responsible for all costs in excess of the funds shown above.

3. The AGENCY must request payment by submitting a Request for Payment Form (Exhibit A) and a Project Cost Reporting & Certification Form (Exhibit B) to MDOT annually and upon completion of the PROJECT.

   The AGENCY agrees that the costs reported to MDOT for this Contract will represent only those items that are properly chargeable in accordance with this Contract. The AGENCY also certifies that it has read the Contract terms and has made itself aware of the applicable laws, regulations, and terms of this Contract that apply to the reporting of costs incurred under the terms of this Contract.

4. Certify that the PROJECT shall be in compliance with all applicable laws, ordinances, and codes of the United States, the State of Michigan, and the local government(s) in the area(s) in which the PROJECT is performed and obtain all permits, licenses, and other authorizations that are required for the performance of the PROJECT.

5. Ensure that any unspent or misused above-mentioned funds at PROJECT completion are lapsed back to the EARMARK Fund.

6. For auditing processes, all records, including executed contracts, are to be maintained for seven years from the date of the project completion date. MDOT, or its representative, may inspect, copy, or audit the records at any reasonable time after giving reasonable notice. The AGENCY shall respond to all reasonable information requests from MDOT related to PROJECT expenditures and retain PROJECT records for a period of not less than seven years, and the PROJECT may be subject to monitoring, site visits, and audits as determined by MDOT.

7. If the construction of the PROJECT is to be contracted, certify that the contracting procedures followed in connection with the administration of the construction contract for the PROJECT were based on an open competitive bid process and that the construction contract for the PROJECT was publicly advertised and awarded on the basis of the lowest responsive and responsible bid in accordance with applicable State and local statutes, regulations, and ordinances. Selection of Consultants and subcontracts will be in conformance with the AGENCY's contracting process.

8. If the construction of the PROJECT is to be contracted, ensure the contractor who is awarded the contract for the construction of the PROJECT has the appropriate bonds/liability insurance.

9. MDOT will make payments on a milestone basis, with lump sum payments to be made upon the accomplishment of defined milestones, as set forth below, and will not exceed the maximum amount in Section 2.

	Milestones		
	Receipt of Exhibit A (Initial Payment)	$2,000,000	50%
	Initial Payment has been fully expended (Final Payment)	$2,000,000	50%
	Total	$4,000,000	100%

10. MDOT may conduct a follow-up review of work activity.

IT IS FURTHER AGREED THAT:

11. 2004 Public Act 533 requires that payments under this Contract be processed by electronic funds transfer (EFT). The AGENCY is required to register to receive payments by EFT at SIGMA Vendor Self Service (VSS) website (www.michigan.gov/SIGMAVSS).

12. Each party to this Contract will remain responsible for any claims arising out of the performance of this Contract, as provided by this Contract or by law.

    This Contract is not intended to increase or decrease either party's liability for or immunity from tort claims.

    This Contract is not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this Contract.

    MDOT will not be subject to any obligations or liabilities by contractors of the AGENCY or their subcontractors or any other person not a party to the Contract without its specific consent and notwithstanding its concurrence with or approval of the award of any contract or subcontract or the solicitation thereof.

13. The parties will consider the PROJECT to be complete when certified by the agency. This certification is not intended to nor does it relieve the AGENCY of any of its obligations and responsibilities herein.

14. This Contract will be in effect from the date of award through the estimated construction completion date on Exhibit A. All documented costs associated with this project are eligible for reimbursement, not to exceed the amount shown in Section 2 of this Contract.

15. Prior to expiration, the time for completion of performance under this Contract may be extended by MDOT upon written request and justification from the AGENCY. Upon approval and authorization by MDOT, a written time extension amendment will be prepared and issued by MDOT. Any such extension will not operate as a waiver by MDOT of any of its rights herein set forth.

16. In connection with the performance of SERVICES under this Contract, the AGENCY (hereinafter in Appendix A referred to as the "contractor") agrees to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix A, dated June 2011. This provision will be included in all subcontracts relating to this Contract.

17. This Contract may be terminated at such time as may be agreed upon by both parties or by either party giving thirty (30) days written notice to the other party. Furthermore, it may be modified at any time as agreed upon by both parties. In the event, the AGENCY terminates this Contract; it will make full repayment to MDOT.

18. Failure to submit all required forms and/or failure to comply with Contract terms may result in withholding of future Act 51 funds.

19. In case of any discrepancies between the body of this Contract and any exhibits hereto, the body of this Contract will govern.

20. This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the AGENCY and MDOT and upon adoption of a resolution approving said Contract and authorizing the signature(s) thereto of the respective representative(s) of the AGENCY, a certified copy of which resolution will be sent to MDOT with this Contract, as applicable.

CITY OF FRASER

By: _____
Title:

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
for Title: Department Director

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.

2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.

3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.

6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.

8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.

9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

VERONICA KLINEFELT
11TH DISTRICT
P.O. BOX 30036
LANSING, MI 48909-7536
PHONE: (517) 373-7670
FAX: (517) 373-5958
senvklinefelt@senate.michigan.gov

THE SENATE
STATE OF MICHIGAN

November 25, 2024

Jennifer L. Flood
State Budget Director
111 South Capitol Avenue
Lansing, MI 48910

Brad Wieferich
Michigan Department of Transportation Director
425 W Ottawa Street
Lansing, MI 48933

Dear Directors:

SUBJECT: Legislative Sponsorship of Public Act 121 of 2024 Grant

In accordance with Public Act 121 of 2024, Article 15, Section 1111(e), I am pleased to sponsor the grant identified below and I certify that this grant is for a public purpose.

The following information summarizes the grant I am sponsoring:

GRANT SUMMARY

Grant Recipient:	City of Fraser
Grant Amount:	$4,000,000
Boilerplate Section:	Article 15, Section 1111(e)
Authorizing Grant Boilerplate Language:	(e) $4,000,000.00 for road projects to a city with a population between 14,720 and 14,730 according to the latest federal decennial census.
Public Purpose:	The City of Fraser will use this funding to upgrade the roads within the industrial park to enhance infrastructure, improve safety, and support economic development.

Please see attachments for completed grant application form and grant project budget which provide additional detail and contact information for the grant recipient. My office is available for questions should they arise.

Sincerely,

Veronica Klinefelt

Veronica Klinefelt
State Senator
11th District

Attachment

Recycled Paper

Michigan Department
of Transportation
0380 (11/2023)

REQUEST FOR PAYMENT - EXHIBIT A
LOCAL AGENCY PROGRAMS

Clear Form

In order to receive payment, this form must be completed and returned to MDOT Local Agency Programs. E-mail completed form to Kristen Sullivan at SullivanK4@Michigan.gov.

CONTRACT NUMBER	
GRANTEE	
ROUTE NAME	
LOCATION DESCRIPTION	
ESTIMATED CONSTRUCTION COMPLETION DATE	
APPROVED GRANT AMOUNT	
ESTIMATED PROJECT BUDGET	
SPONSOR NAME	

AMOUNT OF PAYMENT REQUEST	

CERTIFICATIONS

I certify that the PROJECT complies with all applicable laws, ordinances, and codes of the United States, the State of Michigan, and the local government(s) in the area(s) in which the PROJECT is performed; and further, that all permits, licenses, and other authorizations required for the performance of the PROJECT will be obtained.

FOR CONTRACTED PROJECTS: I certify that the construction contracting procedures followed for the PROJECT will be based on an open competitive bid process; and further, that the construction contract for the PROJECT will be publicly advertised and awarded based on the lowest responsive and responsible bid, in accordance with applicable State and local statutes, regulations, and ordinances.

If this PROJECT will be contracted, initial here _____.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		PRINTED NAME AND TITLE	
AGENCY FEDERAL ID NUMBER	E-MAIL ADDRESS	PHONE NUMBER	DATE
AGENCY ADDRESS			
VENDOR NUMBER IN SIGMA VSS *(If known)*			

- ☐ INITIAL PAYMENT
- ☐ FINAL PAYMENT - If the initial 50% of the payment has been fully expended, initial here _____.
- ☐ TIME EXTENSION *(Requested SBO approval, if applicable)*

FOR MDOT USE ONLY

RECEIVED AND REVIEWED BY MDOT LOCAL AGENCY ANALYST	DATE

Clear Form

Michigan Department
of Transportation
0381 (08/2022)

PROJECT COST REPORTING AND CERTIFICATION - EXHIBIT B
LOCAL AGENCY PROGRAMS

Complete and return this form annually by November 1st AND within 30 days of completion of the project and final payment of construction costs. E-mail completed form to Kristen Sullivan at SullivanK4@Michigan.gov.

CONTRACT NUMBER	
GRANTEE	
ROUTE NAME	
LOCATION DESCRIPTION	

(1) Total Eligible Project Costs	$
(2) Total Grant Amount	$
(3) Unspent Balance of Grant	$

(1) Total Eligible Project Costs	$
(2) Total Grant Amount	$
(3) Total Unspent Funds To Be Returned To MDOT (*Total original grant amount minus the total eligible costs.*)	$

D. PROJECT DESCRIPTION (Provide a detailed description of services completed)

CERTIFICATIONS

(1) I certify that the PROJECT is being or has been constructed in accordance with the PROJECT plans, specifications, and construction contract.

(2) I certify that the final costs reported with this form are accurate and that all items for which payment has been requested are eligible for payment with the grant funds.

(3) If construction of the project was contracted, I certify that the contracting procedures followed in connection with the administration of the construction contract for the PROJECT were based on an open competitive bid process and that the construction contract for the PROJECT was publicly advertised and awarded on the basis of the lowest responsive and responsible bid in accordance with applicable State and local statutes, regulations, and ordinances.

If this project was constructed by force account, initial here _____.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		PRINTED NAME & TITLE	
AGENCY FEDERAL ID NUMBER	E-MAIL	PHONE NUMBER	DATE

FOR MDOT USE ONLY

RECEIVED BY MDOT LOCAL AGENCY PROGRAM ENGINEER	DATE

COPIES: *MDOT Transportation Service Center and MDOT Contract Services Division.*

Baumgartner House Museum

Upcoming Events 2025

MARCH
2
1PM - 4PM
March Open House
Pre-Easter Sale

APRIL
6
1PM - 4PM
April Open House
Easter Decor Sale

MAY
4
1PM - 4PM
May Open House &
Depot Sales

JUNE
1
9 AM - 4PM
June Open House
Barn Sale &
Plant Sale

JULY
13
1PM - 4PM
July Open House
& Barn Sale

AUGUST
3
9 AM - 4PM
August Open House &
1/2 off sales in Barn
and Depot

SEPT
7
9 AM - 4PM
150th Anniversary
Celebration!!

OCT
5
1PM - 4PM
October Open
House

NOV
2
1PM - 4PM
November Open House
Pre-Christmas Decor
Sale

DEC
7
1PM - 4PM
Santa Open House
Christmas Decor Sale

DEC
14
1PM - 4PM
Open House
& 1/2 off Christmas Sale

The Baumgartner House Museum
18577 Masonic at Kelly Road
Fraser, MI 48026

Dates/times subject to change

CELEBRATING 150 YEARS

1875–2025

BAUMGARTNER HOUSE MUSEUM

JOIN US ON

SEPTEMBER 7, 2025

9AM–4PM

FOR OUR ANNIVERSARY CELEBRATION!

18577 Masonic Blvd.
Fraser, MI

FEATURING:

- Food
- Music
- Basket Raffles
- Pioneer Demonstrations
- House and Barn Tours
- Hands-on Activities for the Whole Family

d

FREE ADMISSION

Donations are appreciated and will go toward the upkeep of the museum

BAUMGARTNER HOUSE MUSEUM

150th Anniversary
T-SHIRT DESIGN CONTEST

The Baumgartner House in Fraser is 150 years old in 2025 and we invite you to design a t-shirt to celebrate this anniversary!

Join our anniversary celebration on Sunday, September 7, 2025
18577 Masonic at Kelly in Fraser

OPEN TO ADULTS AND STUDENTS!

PRIZES

1st place - t-shirt and $75

2nd place t-shirt and $50

3rd place t-shirt and $25

Shirts will be available by order and for sale in the Museum Gift Shop

Designs will be judged by members of the Fraser Historical Commission and Historical Society

Check our our Facebook page or the City of Fraser website for images of the Baumgartner House or visit us at 18577 Masonic at Kelly in Fraser!

CONTEST RULES:

- Designs should be original and unpublished.
- The design must include the following:
  - The Baumgartner House (image and/or words)
  - 150th anniversary 1875-2025
  - Fraser, MI
- Front of shirt only (sponsors may be listed on the back)
- You can suggest color of shirt (pending approval)
- Design can be 1-3 colors
- Multiple submissions accepted
- Submissions will not be returned

Deadline for submissions: April 1, 2025
Questions? Contact Marti by email: martivani3@yahoo.com

TO SUBMIT YOUR ENTRIES:

By entering, you agree that the Fraser Historical Commission has exclusive rights to your design.
Be sure to include your name, address, phone, email (or parent's email address) on all submissions!
Multiple submissions will be accepted.

By U.S.Mail: Send design on an 8.5 x 11 sheet of white paper and mail to:
Fraser Historical Commission, 33000 Garfield Road, Fraser MI 48026

By E-Mail: Send a high quality PDF or JPEG or PNG file as an attachment to: frasermuseum@gmail.com
(don't forget your contact info!)

City of Fraser

Check Disbursement Report

February 13, 2025

EXPENDITURES FOR APPROVAL

101	GENERAL FUND	$	341,892.33
202	MAJOR STREET FUND	$	37,934.22
203	LOCAL STREET FUND	$	397.65
210	AMBULANCE FUND	$	5,143.60
226	RUBBISH COLLECTION FUND	$	89,208.12
265	DRUG FORFEITURE FUND	$	700.00
536	SENIOR HOUSING FUND	$	168,052.78
592	WATER AND SEWER FUND	$	847,780.09
661	MOTOR POOL FUND	$	24,704.53
703	CURRENT TAX COLLECTION FUND	$	13,411.79
	VENDOR EXPENDITURES	**$**	**1,529,225.11**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/03/2025	PNC	142886	APPLICANTPRO HOLDINGS, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	471.00
01/03/2025	PNC	142887	ARCHDIOCESE OF DETROIT	Escrow Fee	280.000	000	1,000.00
01/03/2025	PNC	142888	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	851.13
				COMMUNICATIONS (PHONE AND CELL)	850.000	265	209.59
				COMMUNICATIONS (PHONE AND CELL)	850.000	265	439.11
				CHECK PNC 142888 TOTAL FOR FUND 101:			1,499.83
01/03/2025	PNC	142891#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 142891 TOTAL FOR FUND 101:			530.00
01/03/2025	PNC	142892#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	665.93
				OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	672	89.97
				CHECK PNC 142892 TOTAL FOR FUND 101:			810.60
01/03/2025	PNC	142893*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	2,484.01
				NATURAL GAS	921.000	265	676.20
				NATURAL GAS	921.000	265	213.56
				NATURAL GAS	921.000	265	992.67
				CHECK PNC 142893 TOTAL FOR FUND 101:			4,366.44
01/03/2025	PNC	142896	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	770	37.00
01/03/2025	PNC	142897	DIANNE OPALEWSKI	PROGRAMMING	881.000	672	80.21
01/03/2025	PNC	142898*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	3,179.27
				ELECTRIC	920.000	265	1,205.88
				ELECTRIC	920.000	265	593.15

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				ELECTRIC	920.000	265	861.05
				ELECTRIC	920.000	448	162.02
				CHECK PNC 142898 TOTAL FOR FUND 101:			6,001.37
01/03/2025	PNC	142899*#	CITY OF FRASER	ELECTRIC	920.000	265	166.71
				WATER	922.000	265	26.26
				WATER	922.000	265	515.89
				WATER	922.000	265	182.06
				WATER	922.000	265	73.75
				WATER	922.000	770	74.02
				CHECK PNC 142899 TOTAL FOR FUND 101:			1,038.69
01/03/2025	PNC	142901	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	301	873.00
				MEDICAL PROVIDER SERVICES	843.000	301	651.00
				CHECK PNC 142901 TOTAL FOR FUND 101:			1,524.00
01/03/2025	PNC	142902#	HP, INC.	OPERATING SUPPLIES	742.000	212	654.90
				OPERATING SUPPLIES	742.000	301	268.00
				OPERATING SUPPLIES	742.000	441	653.95
				CHECK PNC 142902 TOTAL FOR FUND 101:			1,576.85
01/03/2025	PNC	142903	J&J METAL PRODUCTS CO.	REPAIRS AND MAINTENANCE	930.000	441	31.97
01/03/2025	PNC	142908	MACQUEEN	OPERATING SUPPLIES	742.000	301	642.71
01/03/2025	PNC	142911*#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	172	13.11
				MAIL OR POSTAGE	851.000	212	1,074.28
				MAIL OR POSTAGE	851.000	215	1,884.32
				MAIL OR POSTAGE	851.000	257	130.70
				MAIL OR POSTAGE	851.000	301	626.72
				MAIL OR POSTAGE	851.000	441	187.03
				MAIL OR POSTAGE	851.000	703	1,601.36
				MAIL OR POSTAGE	851.000	751	3.68

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				MAIL OR POSTAGE	851.000	751	1.38
				CHECK PNC 142911 TOTAL FOR FUND 101:			5,522.58
01/03/2025	PNC	142912	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	547.20
01/03/2025	PNC	142913#	STERICYCLE, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	23.23
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	23.23
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	23.23
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	23.23
				CHECK PNC 142913 TOTAL FOR FUND 101:			92.92
01/03/2025	PNC	142915	TANYA SANCHEZ	PROFESSIONAL DEVELOPMENT	957.000	212	550.00
01/03/2025	PNC	142916	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	22,198.34
01/03/2025	PNC	142917	VEHICLE ALLIANCE GROUP, LLC	OPERATING SUPPLIES	742.000	301	612.10
01/10/2025	PNC	142918	123.NET,INC.	COMMUNICATIONS (PHONE AND CELL)	850.000	228	1,629.75
01/10/2025	PNC	142920	ADVANCED LIGHTING & SOUND	MISCELLANEOUS	960.000	228	2,637.00
01/10/2025	PNC	142922	BASHA I&C MAGICAL TOUCH INC.	OPERATING SUPPLIES	742.000	301	102.00
01/10/2025	PNC	142923#	BRIGHTER CLEANING SERVICES LLC	OPERATING SUPPLIES	742.000	265	140.00
				OPERATING SUPPLIES	742.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 142923 TOTAL FOR FUND 101:			405.00
01/10/2025	PNC	142924	BUILDERS FIRSTSOURCE	REPAIRS AND MAINTENANCE	930.000	265	218.47
01/10/2025	PNC	142925#	CHRIS DELMEGE	PROGRAMMING	881.000	672	38.13
				PROGRAMMING	881.000	751	45.55
				CHECK PNC 142925 TOTAL FOR FUND 101:			83.68
01/10/2025	PNC	142926#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	441	269.57

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 142926 TOTAL FOR FUND 101:			324.27
01/10/2025	PNC	142928	COMCAST BUSINESS	MISC COMMUNICATIONS (INTERNET)	852.000	228	5,011.23
01/10/2025	PNC	142929*#	DES MOINES STAMP	OPERATING SUPPLIES	742.000	212	217.50
01/10/2025	PNC	142931	H&P TECHNOLOGIES	REPAIRS AND MAINTENANCE	930.000	441	18,667.00
01/10/2025	PNC	142932	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	172	77.00
01/10/2025	PNC	142937	MACOMB COUNTY CLERK'S ASSOCIATION	CONFERENCES			** VOIDED **
01/10/2025	PNC	142939#	MCKENNA ASSOCIATES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	5,085.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	10,637.70
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	6,025.00
				CHECK PNC 142939 TOTAL FOR FUND 101:			21,747.70
01/10/2025	PNC	142940	MCKERNAN, INC	REPAIRS AND MAINTENANCE	930.000	265	2,330.00
01/10/2025	PNC	142941	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYEMENT COMPENSATION	715.000	212	35.65
01/10/2025	PNC	142943	NATIONWIDE ILLUMINATION LLC	REPAIRS AND MAINTENANCE	930.000	265	762.00
01/10/2025	PNC	142944	OFFICE DEPOT	OPERATING SUPPLIES	742.000	212	129.11
				OPERATING SUPPLIES	742.000	212	373.37
				CHECK PNC 142944 TOTAL FOR FUND 101:			502.48
01/10/2025	PNC	142945	PHILLIPS SECURITY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	340.00
01/10/2025	PNC	142946	PITNEY BOWES	OPERATING SUPPLIES	742.000	212	531.18
01/10/2025	PNC	142947	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	66.15
01/10/2025	PNC	142948	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	684.00
01/10/2025	PNC	142949	ROLLINS, INC.	REPAIRS AND MAINTENANCE	930.000	265	60.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/10/2025	PNC	142951#	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	13.95
				OPERATING SUPPLIES	742.000	441	27.39
				CHECK PNC 142951 TOTAL FOR FUND 101:			41.34
01/10/2025	PNC	142953*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	212	41.11
				OPERATING SUPPLIES	742.000	286	41.11
				COMMUNICATIONS (PHONE AND CELL)	850.000	441	581.94
				COMMUNICATIONS (PHONE AND CELL)	850.000	703	123.33
				CHECK PNC 142953 TOTAL FOR FUND 101:			787.49
01/10/2025	PNC	142954	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	831.34
				REPAIRS AND MAINTENANCE	930.000	770	604.32
				CHECK PNC 142954 TOTAL FOR FUND 101:			1,435.66
01/10/2025	PNC	142955*#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,533.19
				MAIL OR POSTAGE	851.000	212	3,005.35
				CHECK PNC 142955 TOTAL FOR FUND 101:			4,538.54
01/17/2025	PNC	142956*#	AEW	Escrow Fee	280.000	000	496.14
				Escrow Fee	280.000	000	1,175.32
				Escrow Fee	280.000	000	49.50
				CHECK PNC 142956 TOTAL FOR FUND 101:			1,720.96
01/17/2025	PNC	142957	INTERSTATE BILLING SERVICES INC.	OPERATING SUPPLIES	742.000	441	553.49
01/17/2025	PNC	142958	AMERICA'S FINEST	OPERATING SUPPLIES	742.000	301	148.00
01/17/2025	PNC	142959	MAYSSA ATTIA	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	1,125.00
01/17/2025	PNC	142960#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 142960 TOTAL FOR FUND 101:			390.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/17/2025	PNC	142961*#	BUILDERS FIRSTSOURCE	REPAIRS AND MAINTENANCE	930.000	770	300.00
01/17/2025	PNC	142962#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	45.60
				OPERATING SUPPLIES	742.000	265	18.61
				OPERATING SUPPLIES	742.000	672	25.55
				CHECK PNC 142962 TOTAL FOR FUND 101:			89.76
01/17/2025	PNC	142964*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	3,044.77
				NATURAL GAS	921.000	265	1,320.99
				NATURAL GAS	921.000	265	354.40
				NATURAL GAS	921.000	265	2,376.80
				CHECK PNC 142964 TOTAL FOR FUND 101:			7,096.96
01/17/2025	PNC	142965	CONTRACTORS CONNECTION	REPAIRS AND MAINTENANCE	930.000	265	985.65
01/17/2025	PNC	142969	FASER GOODFELLOWS	RECEIPTS REFUNDABLE	276.000	000	800.00
01/17/2025	PNC	142970	FIRE EXTINGUISHER SALES & SERVICE	REPAIRS AND MAINTENANCE	930.000	265	119.40
				REPAIRS AND MAINTENANCE	930.000	265	1,877.95
				REPAIRS AND MAINTENANCE	930.000	265	437.85
				CHECK PNC 142970 TOTAL FOR FUND 101:			2,435.20
01/17/2025	PNC	142972	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	123.00
01/17/2025	PNC	142975	KENT COMMUNICATIONS, INC.	PRINTING AND PUBLISHING	900.000	257	311.48
01/17/2025	PNC	142977	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	25.95
01/17/2025	PNC	142978	MACOMB CO ASSOC.OF CHIEFS OF	MEMBERSHIPS	956.000	301	75.00
01/17/2025	PNC	142979#	21ST CENTURY MEDIA - MICHIGAN	PRINTING AND PUBLISHING	900.000	101	157.25
				PRINTING AND PUBLISHING	900.000	101	211.25
				PRINTING AND PUBLISHING	900.000	101	319.25
				PRINTING AND PUBLISHING	900.000	701	427.25

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				PRINTING AND PUBLISHING	900.000	701	463.25
				PRINTING AND PUBLISHING	900.000	701	391.25
				PRINTING AND PUBLISHING	900.000	701	211.25
				PRINTING AND PUBLISHING	900.000	701	211.25
				CHECK PNC 142979 TOTAL FOR FUND 101:			2,392.00
01/17/2025	PNC	142982	O'REILLY RANCILIO PC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	576.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	1,088.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	12,624.40
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	1,681.00
				CHECK PNC 142982 TOTAL FOR FUND 101:			15,969.40
01/17/2025	PNC	142983	OFFICE DEPOT	OPERATING SUPPLIES	742.000	212	21.97
				OPERATING SUPPLIES	742.000	212	89.37
				OPERATING SUPPLIES	742.000	212	48.63
				OPERATING SUPPLIES	742.000	212	19.76
				CHECK PNC 142983 TOTAL FOR FUND 101:			179.73
01/17/2025	PNC	142986*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	265	17.97
				REPAIRS AND MAINTENANCE	930.000	265	158.19
				OPERATING SUPPLIES	742.000	441	23.01
				REPAIRS AND MAINTENANCE	930.000	441	87.41
				OPERATING SUPPLIES	742.000	770	3.98
				REPAIRS AND MAINTENANCE	930.000	770	146.77
				CHECK PNC 142986 TOTAL FOR FUND 101:			437.33
01/17/2025	PNC	142988	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	1,368.00
01/17/2025	PNC	142989	ROCKET ENTERPRISE INC	OPERATING SUPPLIES	742.000	265	499.20
01/17/2025	PNC	142990	ROLLINS, INC.	REPAIRS AND MAINTENANCE	930.000	265	60.00
01/17/2025	PNC	142992	SPARTAN DISTRIBUTORS	REPAIRS AND MAINTENANCE	930.000	770	4,822.90
01/17/2025	PNC	142994	POSTMASTER	MAIL OR POSTAGE	851.000	215	350.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/17/2025	PNC	142995	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	172.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	413.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	230.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	6,333.96
				CHECK PNC 142995 TOTAL FOR FUND 101:			7,148.96
01/17/2025	PNC	142996	VINTAGE HOUSE	PROGRAMMING	881.000	751	500.00
01/17/2025	PNC	142998	YEO & YEO PC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	14,000.00
01/24/2025	PNC	142999*#	AEW	CAPITAL OUTLAY	972.000	265	399.05
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	738.94
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	2,250.00
				CAPITAL OUTLAY	972.000	441	4,927.78
				CHECK PNC 142999 TOTAL FOR FUND 101:			8,315.77
01/24/2025	PNC	143000	ALPHA PSYCHOLOGICAL SERVICES PC	MEDICAL PROVIDER SERVICES	843.000	301	795.00
01/24/2025	PNC	143001	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	190.00
01/24/2025	PNC	143003*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 143003 TOTAL FOR FUND 101:			655.00
01/24/2025	PNC	143004	C.M.P. DISTRIBUTORS, INC	OPERATING SUPPLIES	742.000	301	1,725.00
01/24/2025	PNC	143006#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	441	110.04
				OPERATING SUPPLIES	742.000	672	89.97
				CHECK PNC 143006 TOTAL FOR FUND 101:			254.71

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/24/2025	PNC	143007	JASMIN CROMWELL	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	267.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	214.50
				CHECK PNC 143007 TOTAL FOR FUND 101:			481.50
01/24/2025	PNC	143008	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.500	448	23,662.97
01/24/2025	PNC	143009	EXECUTIVE LANGUAGE SERVICES INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	250.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	250.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				CHECK PNC 143009 TOTAL FOR FUND 101:			2,020.00
01/24/2025	PNC	143010	FIRE EXTINGUISHER SALES & SERVICE	OPERATING SUPPLIES	742.000	301	57.15
01/24/2025	PNC	143011*#	CITY OF FRASER	WATER	922.000	265	134.87
				WATER	922.000	265	26.26
				WATER	922.000	265	547.73
				WATER	922.000	265	138.22
				WATER	922.000	265	57.83
				WATER	922.000	770	42.18
				CHECK PNC 143011 TOTAL FOR FUND 101:			947.09
01/24/2025	PNC	143013*	GREAT LAKES SECURITY HARDWARE	OPERATING SUPPLIES	742.000	265	30.58
01/24/2025	PNC	143017	KIRK, HUTH, LANGE & BADALAMENTI	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	160.00
01/24/2025	PNC	143020	MACOMB ASSESSORS ORGANIZATION	PROFESSIONAL DEVELOPMENT	957.000	257	20.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/24/2025	PNC	143021	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	280.00
01/24/2025	PNC	143022	MACQUEEN	OPERATING SUPPLIES	742.000	301	510.36
01/24/2025	PNC	143024	METCOM	OPERATING SUPPLIES	742.000	286	2,181.35
01/24/2025	PNC	143025	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	30.00
01/24/2025	PNC	143026	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT - 302 FUNDS	957.100	301	5,191.42
01/24/2025	PNC	143027	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	801.000	301	1,448.50
01/24/2025	PNC	143028#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	172	12.39
				OPERATING SUPPLIES	742.000	212	34.59
				OPERATING SUPPLIES	742.000	270	15.74
				OPERATING SUPPLIES	742.000	286	51.96
				OPERATING SUPPLIES	742.000	286	358.72
				OPERATING SUPPLIES	742.000	286	26.49
				OPERATING SUPPLIES	742.000	286	87.99
				CHECK PNC 143028 TOTAL FOR FUND 101:			587.88
01/24/2025	PNC	143030	LISA PETTYES	PS TECHNOLOGY FUNDS	214.101	000	124.05
01/24/2025	PNC	143031	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	1,368.00
01/24/2025	PNC	143032	ROLLINS, INC.	REPAIRS AND MAINTENANCE	930.000	265	60.00
01/24/2025	PNC	143033	CITY OF ROSEVILLE	MAIL OR POSTAGE	851.000	286	759.28
				MAIL OR POSTAGE	851.000	286	719.15
				CHECK PNC 143033 TOTAL FOR FUND 101:			1,478.43
01/24/2025	PNC	143034	SAMANTHA KRETZSCHMAR	PROFESSIONAL DEVELOPMENT	957.000	301	735.00
01/24/2025	PNC	143035	SHREDCORP	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	63.00
01/24/2025	PNC	143037	THOMSON REUTERS - WEST	OPERATING SUPPLIES	742.000	301	364.80
01/24/2025	PNC	143038*#	VERIZON	PS TECHNOLOGY FUNDS	214.101	000	41.11

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	329.72
				CHECK PNC 143038 TOTAL FOR FUND 101:			370.83
01/24/2025	PNC	143039*#	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	265	22.49
01/31/2025	PNC	143041	AMERIGAS-STERLING HEIGHTS	MATERIALS & SUPPLIES	742.000	770	419.98
01/31/2025	PNC	143042	APPLICANTPRO HOLDINGS, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	471.00
01/31/2025	PNC	143043	BEAN BROS. TROPHY & AWARD	OPERATING SUPPLIES	742.000	301	9.00
01/31/2025	PNC	143044#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 143044 TOTAL FOR FUND 101:			530.00
01/31/2025	PNC	143047	COMCAST BUSINESS	MISC COMMUNICATIONS (INTERNET)	852.000	228	3,278.96
01/31/2025	PNC	143050*#	FISHER AUTO PARTS, INC	OPERATING SUPPLIES	742.000	441	155.74
01/31/2025	PNC	143051	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	450.66
01/31/2025	PNC	143053	GSR PROPERTIES LLC	Escrow Fee	280.000	000	2,500.00
01/31/2025	PNC	143054	HP, INC.	OPERATING SUPPLIES	742.000	301	1,964.70
01/31/2025	PNC	143055	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	1,223.61
01/31/2025	PNC	143057	KENT COMMUNICATIONS, INC.	MAIL OR POSTAGE	851.000	257	3,011.12
01/31/2025	PNC	143058	L. D'AGOSTINI & SONS, INC.	CAPITAL OUTLAY	972.000	441	82,294.00
01/31/2025	PNC	143061	MAJIK GRAPHICS INC	OPERATING SUPPLIES	742.000	301	240.00
01/31/2025	PNC	143063	MIDSTATES RECREATION	CAPITAL OUTLAY	972.000	770	1,689.87
01/31/2025	PNC	143064	NOAH BROWN	PROFESSIONAL DEVELOPMENT	957.000	301	99.83

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/31/2025	PNC	143065	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	801.000	301	6,323.50
				COMPUTER SERVICES (CLEMIS)	801.000	301	2,973.00
				CHECK PNC 143065 TOTAL FOR FUND 101:			9,296.50
01/31/2025	PNC	143068	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	1,094.40
01/31/2025	PNC	143070#	STERICYCLE, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	21.04
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	21.05
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	21.04
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	21.04
				CHECK PNC 143070 TOTAL FOR FUND 101:			84.17
01/31/2025	PNC	143071	SUPPLY DEN	OPERATING SUPPLIES	742.000	441	125.07
01/31/2025	PNC	143073	VC3, INC.	OPERATING SUPPLIES	742.000	301	229.24
01/31/2025	PNC	143074	WEINGARTZ	OPERATING SUPPLIES	742.000	441	112.26
01/31/2025	PNC	143075	WOW INTERNET-CABLE-PHONE	MISC COMMUNICATIONS (INTERNET)	852.000	228	2,204.47
				Total for fund 101 GENERAL FUND			341,892.33

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
01/10/2025	PNC	142938	MACOMB COUNTY DEPARTMENT OF ROADS	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	750.92
01/17/2025	PNC	142986*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	441	1.40
01/24/2025	PNC	142999*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	71.67
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	29,400.00
				CAPITAL OUTLAY	972.000	441	3,870.00
				CHECK PNC 142999 TOTAL FOR FUND 202:			33,341.67
01/31/2025	PNC	143049*	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS - WINTER STREET MAINTENANCE	930.400	441	92.35
01/31/2025	PNC	143060	MACOMB COUNTY DEPARTMENT OF ROADS	REPAIRS AND MAINTENANCE	930.000	441	3,747.88
				Total for fund 202 MAJOR STREET FUND			37,934.22

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
01/31/2025	PNC	143049*	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS - WINTER STREET MAINTENANCE	930.400	441	397.65
				Total for fund 203 LOCAL STREET FUND			397.65

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
01/03/2025	PNC	142890	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	1.50
01/03/2025	PNC	142905	JOEL HIGUCHI	PROFESSIONAL DEVELOPMENT	957.000	301	1,120.00
01/03/2025	PNC	142906	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	597.11
01/17/2025	PNC	142984	PAUN GRUBA	AMBULANCE TRANSPORT FEES	638.000	000	10.00
01/17/2025	PNC	142987	RICHARD RICKERT	AMBULANCE TRANSPORT FEES	638.000	000	261.41
01/17/2025	PNC	142997	WILLIAM P.CINER	PROFESSIONAL DEVELOPMENT	957.000	301	1,050.00
01/24/2025	PNC	143002	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	498.72
				OPERATING SUPPLIES	742.000	301	342.60
				CHECK PNC 143002 TOTAL FOR FUND 210:			841.32
01/24/2025	PNC	143019	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	348.76
01/24/2025	PNC	143036	SUPPLY DEN	OPERATING SUPPLIES	742.000	301	92.71
01/24/2025	PNC	143038*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	301	200.05
01/31/2025	PNC	143059	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	620.74
				Total for fund 210 AMBULANCE FUND			5,143.60

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 RUBBISH COLLECTION FUND							
01/10/2025	PNC	142919*	ABSTRACT TITLE AGENCY	RECYCLING	033.000	000	1.91
01/17/2025	PNC	142985	PRIORITY WASTE LLC	WASTE AND RUBBISH DISPOSAL	801.400	528	53,789.60
				RECYCLING	801.500	528	8,801.52
				COMPOSTING	801.600	528	11,652.50
				CHECK PNC 142985 TOTAL FOR FUND 226:			74,243.62
01/31/2025	PNC	143067	PRIORITY WASTE LLC	WASTE AND RUBBISH DISPOSAL	801.400	528	478.00
				WASTE AND RUBBISH DISPOSAL	801.400	528	3,179.38
				COMPOSTING	801.600	528	2,946.61
				COMPOSTING	801.600	528	8,358.60
				CHECK PNC 143067 TOTAL FOR FUND 226:			14,962.59
				Total for fund 226 RUBBISH COLLECTION FUND			89,208.12

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE FUND							
01/24/2025	PNC	143005	CANFIELD EQUIPMENT SERVICE, INC.	OPERATING TRANS OUT	995.000	311	700.00
				Total for fund 265 DRUG FORFEITURE FUND			700.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 536 SENIOR HOUSING FUND							
01/03/2025	PNC	142893*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	536.34
01/03/2025	PNC	142898*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,136.51
01/03/2025	PNC	142899*#	CITY OF FRASER	WATER	922.000	265	2,553.65
01/03/2025	PNC	142907	MACOMB KITCHEN & BATH, LLC	REPAIRS AND MAINTENANCE	930.000	265	925.00
01/10/2025	PNC	142927	COMCAST	MISC COMMUNICATIONS (INTERNET)	852.000	265	162.76
01/10/2025	PNC	142934	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	260.25
01/10/2025	PNC	142953*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	265	41.11
01/17/2025	PNC	142956*#	AEW	CAPITAL OUTLAY	972.000	265	1,500.00
01/17/2025	PNC	142964*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	689.36
01/17/2025	PNC	142973	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	282.50
01/17/2025	PNC	142980	MERIDIAN CONTRACTING GROUP, LLC	CAPITAL OUTLAY	972.000	265	128,052.27
01/17/2025	PNC	142986*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	178.83
01/17/2025	PNC	142993	ULTRA FLOORS	CAPITAL OUTLAY	972.000	265	1,900.00
01/24/2025	PNC	143003*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	110.00
01/24/2025	PNC	143011*#	CITY OF FRASER	WATER	922.000	265	2,649.17
01/24/2025	PNC	143013*	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE	930.000	265	4.29
01/24/2025	PNC	143015	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	6,949.87

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 536 SENIOR HOUSING FUND							
01/31/2025	PNC	143046	COMCAST	MISC COMMUNICATIONS (INTERNET)	852.000	265	166.71
01/31/2025	PNC	143062	MERIDIAN CONTRACTING GROUP, LLC	CAPITAL OUTLAY	972.000	265	16,703.00
01/31/2025	PNC	143066	OTIS ELEVATOR COMPANY	REPAIRS AND MAINTENANCE	930.000	265	1,651.32
				REPAIRS AND MAINTENANCE	930.000	265	1,599.84
				CHECK PNC 143066 TOTAL FOR FUND 536:			3,251.16
				Total for fund 536 SENIOR HOUSING FUND			168,052.78

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
01/03/2025	PNC	142889	BARNES & SWEENEY ENTERPRISES, INC.	REPAIRS AND MAINTENANCE	930.000	537	320.40
01/03/2025	PNC	142894	CONTRACTORS PIPE & SUPPLY CORP	REPAIRS AND MAINTENANCE	930.000	536	37.77
01/03/2025	PNC	142898*#	DTE ENERGY COMPANY	ELECTRIC	920.000	537	452.25
01/03/2025	PNC	142900	GREAT LAKES WATER AUTHORITY	SEWAGE (FIXED)	923.000	537	5,189.40
01/03/2025	PNC	142909	MCKAY, TERRY	WATER COMMODITY	642.100	000	101.58
				WATER READY TO SERVE	642.200	000	56.20
				SEWER COMMODITY	642.300	000	193.53
				SEWER READY TO SERVE	642.400	000	37.45
				METER REPLACEMENT	642.500	000	3.71
				CHECK PNC 142909 TOTAL FOR FUND 592:			392.47
01/03/2025	PNC	142910	MISS DIG SYSTEM, INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	1,936.66
01/03/2025	PNC	142911*#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	536	373.02
01/03/2025	PNC	142914	T.R. PIEPRZAK COMPANY, INC.	CAPITAL OUTLAY	972.000	536	31,750.00
01/10/2025	PNC	142919*	ABSTRACT TITLE AGENCY	WATER READY TO SERVE	642.200	000	17.28
				SEWER READY TO SERVE	642.400	000	11.51
				METER REPLACEMENT	642.500	000	1.14
				CHECK PNC 142919 TOTAL FOR FUND 592:			29.93
01/10/2025	PNC	142921*#	INTERSTATE BILLING SERVICES INC.	CAPITAL OUTLAY	972.000	536	142,062.79
01/10/2025	PNC	142929*#	DES MOINES STAMP	OPERATING SUPPLIES	742.000	536	217.50
01/10/2025	PNC	142930	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	922.500	536	113,511.18
01/10/2025	PNC	142933	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,384.00
01/10/2025	PNC	142942	MUNICIPAL ANALYTICS LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	6,308.72

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
01/10/2025	PNC	142953*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	536	157.31
01/10/2025	PNC	142955*#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	781.52
				MAIL OR POSTAGE	851.000	536	1,397.22
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	781.52
				MAIL OR POSTAGE	851.000	537	1,397.23
				CHECK PNC 142955 TOTAL FOR FUND 592:			4,357.49
01/17/2025	PNC	142961*#	BUILDERS FIRSTSOURCE	OPERATING SUPPLIES	742.000	537	77.96
01/17/2025	PNC	142963	CLANCY EXCAVATING CO.	OPERATING SUPPLIES	742.000	536	607.78
01/17/2025	PNC	142966#	CONTRACTORS PIPE & SUPPLY CORP	OPERATING SUPPLIES	742.000	536	21.03
				OPERATING SUPPLIES	742.000	537	98.53
				CHECK PNC 142966 TOTAL FOR FUND 592:			119.56
01/17/2025	PNC	142968	DALE'S LANDSCAPING SUPPLY, INC.	OPERATING SUPPLIES	742.000	536	135.00
01/17/2025	PNC	142971	GRAINGER	REPAIRS AND MAINTENANCE	930.000	536	24.41
				REPAIRS AND MAINTENANCE	930.000	536	194.10
				CHECK PNC 142971 TOTAL FOR FUND 592:			218.51
01/17/2025	PNC	142976	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	923.000	537	256,315.00
01/17/2025	PNC	142986*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	537	12.27
01/24/2025	PNC	142999*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	2,636.51
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	418.96
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	546.49
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	2,494.89
				CAPITAL OUTLAY	972.000	536	2,388.28
				CAPITAL OUTLAY	972.000	536	12,255.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
				CAPITAL OUTLAY	972.000	536	6,042.00
				CAPITAL OUTLAY	972.000	536	281.77
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	185.22
				CHECK PNC 142999 TOTAL FOR FUND 592:			27,249.12
01/24/2025	PNC	143012	GRAINGER	REPAIRS AND MAINTENANCE	930.000	536	213.26
01/24/2025	PNC	143014	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,384.00
01/24/2025	PNC	143029	PAMAR ENTERPRISES, INC.	CAPITAL OUTLAY	972.000	536	243,105.52
01/24/2025	PNC	143039*#	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	537	168.12
01/31/2025	PNC	143045	CHRISTIAN CONCRETE CUTTING INC.	REPAIRS AND MAINTENANCE	930.000	536	503.70
01/31/2025	PNC	143052	GREAT LAKES WATER AUTHORITY	SEWAGE	923.000	537	5,189.40
				Total for fund 592 WATER AND SEWER FUND			847,780.09

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
01/03/2025	PNC	142885	INTERSTATE BILLING SERVICES INC.	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	81.50
01/03/2025	PNC	142904	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	1,542.80
01/10/2025	PNC	142921*#	INTERSTATE BILLING SERVICES INC.	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	874.79
01/10/2025	PNC	142935	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	362.44
				REPAIRS AND MAINTENANCE	930.000	596	79.30
				REPAIRS AND MAINTENANCE	930.000	596	171.45
				REPAIRS AND MAINTENANCE	930.000	596	389.82
				CHECK PNC 142935 TOTAL FOR FUND 661:			1,003.01
01/10/2025	PNC	142936	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	456.00
01/10/2025	PNC	142950	SPENCER OIL COMPANY	DIESEL FUEL	758.000	596	2,387.19
				GASOLINE	759.000	596	5,346.42
				CHECK PNC 142950 TOTAL FOR FUND 661:			7,733.61
01/10/2025	PNC	142952	TAG TINTZ & GRAPHX LLC	REPAIRS AND MAINTENANCE	930.000	596	450.00
01/17/2025	PNC	142974	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	151.04
				REPAIRS AND MAINTENANCE	930.000	596	496.59
				CHECK PNC 142974 TOTAL FOR FUND 661:			647.63
01/17/2025	PNC	142981	MIDDLETON AUTO PARTS	REPAIRS AND MAINTENANCE	930.000	596	135.00
01/17/2025	PNC	142986*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	596	56.47
01/17/2025	PNC	142991	SERRA CHEVROLET STERLING HEIGHTS	EQUIPMENT REPAIRS	930.000	596	33.89
01/24/2025	PNC	143016	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	1,148.27
				REPAIRS AND MAINTENANCE	930.000	596	35.00
				REPAIRS AND MAINTENANCE	930.000	596	1,158.26
				CHECK PNC 143016 TOTAL FOR FUND 661:			2,341.53

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
01/24/2025	PNC	143018	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	330.00
01/24/2025	PNC	143023	MAJIK GRAPHICS INC	REPAIRS AND MAINTENANCE	930.000	596	350.00
01/31/2025	PNC	143040	INTERSTATE BILLING SERVICES INC.	REPAIRS AND MAINTENANCE	930.000	596	1,028.48
01/31/2025	PNC	143048	CUMMINS SALES AND SERVICE	REPAIRS AND MAINTENANCE	930.000	596	688.15
				REPAIRS AND MAINTENANCE	930.000	596	449.10
				CHECK PNC 143048 TOTAL FOR FUND 661:			1,137.25
01/31/2025	PNC	143050*#	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	161.79
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	(24.50)
				CHECK PNC 143050 TOTAL FOR FUND 661:			137.29
01/31/2025	PNC	143056	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	903.58
				REPAIRS AND MAINTENANCE	930.000	596	433.71
				REPAIRS AND MAINTENANCE	930.000	596	716.92
				REPAIRS AND MAINTENANCE	930.000	596	742.78
				CHECK PNC 143056 TOTAL FOR FUND 661:			2,796.99
01/31/2025	PNC	143069	SPENCER OIL COMPANY	GASOLINE	759.000	596	3,563.37
01/31/2025	PNC	143072	UNITED AUTO PARTS	EQUIPMENT REPAIRS	930.000	596	4.92
				Total for fund 661 MOTOR POOL FUND			24,704.53

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 CURRENT TAX COLLECTION FUND							
01/03/2025	PNC	142895	CORELOGIC CENTRALIZED REFUNDS	ART - IFT	274.000	000	4,506.66
				ART - IFT	274.000	000	2,497.93
				ART - IFT	274.000	000	80.44
				ART - IFT	274.000	000	3.94
				ART - IFT	274.000	000	175.26
				ART - IFT	274.000	000	101.40
				ART - IFT	274.000	000	346.55
				ART - IFT	274.000	000	220.34
				ART - IFT	274.000	000	61.56
				ART - IFT	274.000	000	262.54
				ART - IFT	274.000	000	270.71
				ART - IFT	274.000	000	484.90
				CHECK PNC 142895 TOTAL FOR FUND 703:			9,012.23
01/17/2025	PNC	142967	CORELOGIC CENTRALIZED REFUNDS	ART - IFT	274.000	000	205.06
				ART - IFT	274.000	000	4,194.50
				CHECK PNC 142967 TOTAL FOR FUND 703:			4,399.56
				Total for fund 703 CURRENT TAX COLLECTION FUND			13,411.79
			TOTAL - ALL FUNDS				1,529,225.11

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2025
% Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	9,776,790.00	9,776,790.00	9,294,348.08	46,391.77	482,441.92	95.07
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	517,514.00	517,514.00	478,805.63	213.68	38,708.37	92.52
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	2,000.00	2,000.00	9,845.58	0.00	(7,845.58)	492.28
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	5,000.00	5,000.00	20,752.15	0.00	(15,752.15)	415.04
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(5,000.00)	(5,000.00)	(2,554.84)	0.00	(2,445.16)	51.10
101-000-427.000	TAXES - COMMUNITYWIDE SPECIAL ASSESSMENT	844,870.00	844,870.00	670,342.79	225,266.22	174,527.21	79.34
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	50,000.00	50,000.00	54,435.06	0.00	(4,435.06)	108.87
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	10,477.94	1,378.38	(477.94)	104.78
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	275,000.00	275,000.00	297,718.45	5,902.84	(22,718.45)	108.26
101-000-477.100	CABLE TV FRANCHISE FEES - WOW	45,000.00	45,000.00	40,219.58	0.00	4,780.42	89.38
101-000-477.200	CABLE TV FRANCHISE FEES - COMCAST	145,000.00	145,000.00	32,587.42	0.00	112,412.58	22.47
101-000-477.300	CABLE TV FRANCHISE FEES - DTV	12,000.00	12,000.00	6,429.94	0.00	5,570.06	53.58
101-000-478.000	CELL TOWER LICENSES AND PERMITS	100,000.00	100,000.00	61,565.56	6,316.78	38,434.44	61.57
101-000-502.000	FEDERAL GRANTS - GENERAL GOVERNMENT	978,770.00	978,770.00	0.00	0.00	978,770.00	0.00
101-000-522.000	FEDERAL GRANTS - CDBG	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
101-000-543.000	STATE GRANTS	60,000.00	60,000.00	104,455.37	1,150.00	(44,455.37)	174.09
101-000-544.000	STATE GRANTS - DRUNK DRIVING CASE FLOW	0.00	0.00	2,738.16	0.00	(2,738.16)	100.00
101-000-547.000	STATE GRANTS - COURT EQUITY	30,000.00	30,000.00	13,762.20	0.00	16,237.80	45.87
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	900,000.00	900,000.00	832,242.53	0.00	67,757.47	92.47
101-000-574.000	STATE REVENUE SHARING	1,852,308.00	1,852,308.00	614,829.00	0.00	1,237,479.00	33.19
101-000-621.000	PROBATION OVERSIGHT FEE	5,000.00	5,000.00	3,833.20	0.00	1,166.80	76.66
101-000-627.000	BUILDING INSPECTION FEES	200,000.00	200,000.00	193,910.69	19,522.52	6,089.31	96.96
101-000-627.100	PERMIT FEES	0.00	0.00	500.00	0.00	(500.00)	100.00
101-000-628.000	PLANNING COMMISSION FEES	5,500.00	5,500.00	12,097.65	2,745.40	(6,597.65)	219.96
101-000-629.000	ZONING BOARD OF APPEALS FEES	3,500.00	3,500.00	4,800.00	0.00	(1,300.00)	137.14
101-000-645.000	SALES - PRINTED MATERIALS/PROPERTY	11,000.00	11,000.00	1,594.52	54.00	9,405.48	14.50
101-000-646.000	PUBLIC SAFETY FEES/FINES	158,000.00	158,000.00	121,992.49	10,901.55	36,007.51	77.21
101-000-651.000	USE AND ADMISSION FEES - RECREATION	56,000.00	56,000.00	3,302.25	0.00	52,697.75	5.90
101-000-656.000	DISTRICT COURT FEES	325,000.00	325,000.00	189,043.81	0.00	135,956.19	58.17
101-000-657.000	ORDINANCE FINES AND COSTS	6,000.00	6,000.00	7,553.00	138.00	(1,553.00)	125.88
101-000-665.000	INTEREST INCOME	500,000.00	500,000.00	295,577.58	0.00	204,422.42	59.12
101-000-673.000	GAIN/LOSS ON SALE OF ASSETS	15,000.00	15,000.00	1,991.65	1,569.59	13,008.35	13.28
101-000-675.000	OTHER REVENUE	50,000.00	138,000.00	162,106.31	26,882.27	(24,106.31)	117.47
101-000-676.000	REIMBURSEMENTS	10,000.00	10,000.00	45,412.22	0.00	(35,412.22)	454.12
101-000-681.000	RETIREE HEALTH INSURANCE CONTRIBUTION	55,000.00	55,000.00	28,271.93	4,500.17	26,728.07	51.40
101-000-685.000	OPIOID SETTLEMENT REVENUE	10,000.00	10,000.00	26,001.62	0.00	(16,001.62)	260.02
101-000-687.000	REFUNDS OR REBATES	5,000.00	5,000.00	418.84	0.00	4,581.16	8.38
101-000-689.000	CASH OVER OR SHORT	100.00	100.00	80.00	0.00	20.00	80.00
101-000-691.096	SBITA INSURANCE OTHER FINANCING SOURCES	155,000.00	155,000.00	0.00	0.00	155,000.00	0.00
101-000-699.000	INTERFUND TRANSFERS IN	55,000.00	122,718.00	0.00	0.00	122,718.00	0.00
Total Revenue:		17,396,352.00	17,552,070.00	13,641,488.36	352,933.17	3,910,581.64	77.72
Account Type: Transfers-In							
101-000-699.100	INTERFUND TRANSFER IN - ADMIN CHARGES	477,067.00	477,067.00	0.00	0.00	477,067.00	0.00
Total Transfers-In:		477,067.00	477,067.00	0.00	0.00	477,067.00	0.00
Total Dept 000 - BALANCE SHEET		17,873,419.00	18,029,137.00	13,641,488.36	352,933.17	4,387,648.64	75.66
TOTAL REVENUES		17,873,419.00	18,029,137.00	13,641,488.36	352,933.17	4,387,648.64	75.66
Expenditures							

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 000 - BALANCE SHEET							
Account Type: Expenditure							
101-000-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	95,238.00	95,238.00	0.00	0.00	95,238.00	0.00
101-000-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	405,000.00	405,000.00	0.00	0.00	405,000.00	0.00
Total Expenditure:		500,238.00	500,238.00	0.00	0.00	500,238.00	0.00
Total Dept 000 - BALANCE SHEET		500,238.00	500,238.00	0.00	0.00	500,238.00	0.00
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-702.000	ELECTED/APPOINTED OFFICIALS PAY	35,000.00	35,000.00	21,165.84	2,820.12	13,834.16	60.47
101-101-713.000	FICA	2,170.00	2,170.00	1,312.21	174.82	857.79	60.47
101-101-714.000	MEDICARE	508.00	508.00	306.89	40.88	201.11	60.41
101-101-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-742.000	OPERATING SUPPLIES	500.00	500.00	258.77	0.00	241.23	51.75
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	3,927.70	0.00	1,072.30	78.55
101-101-955.000	CONFERENCES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-101-956.000	MEMBERSHIPS	8,000.00	8,000.00	6,364.00	0.00	1,636.00	79.55
Total Expenditure:		56,308.00	56,308.00	33,335.41	3,035.82	22,972.59	59.20
Total Dept 101 - CITY COUNCIL		56,308.00	56,308.00	33,335.41	3,035.82	22,972.59	59.20
Dept 172 - CITY MANAGER							
Account Type: Expenditure							
101-172-703.000	SALARIES	107,861.00	107,861.00	62,747.55	7,909.84	45,113.45	58.17
101-172-704.000	WAGES - FULL TIME EMPLOYEES	43,978.00	43,978.00	20,500.20	2,892.64	23,477.80	46.61
101-172-710.000	VACATION	15,950.00	15,950.00	6,470.55	192.84	9,479.45	40.57
101-172-711.000	HOLIDAY	8,119.00	8,119.00	6,324.96	2,748.83	1,794.04	77.90
101-172-712.000	OVERTIME	0.00	0.00	216.95	0.00	(216.95)	100.00
101-172-713.000	FICA	11,241.00	11,241.00	6,022.54	857.71	5,218.46	53.58
101-172-714.000	MEDICARE	2,629.00	2,629.00	1,408.48	200.59	1,220.52	53.57
101-172-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	816.00	816.00	0.00	0.00	816.00	0.00
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	3,150.00	450.00	2,250.00	58.33
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,304.00	6,304.00	1,631.48	466.79	4,672.52	25.88
101-172-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	14,073.00	14,073.00	7,920.33	1,099.52	6,152.67	56.28
101-172-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	412.67	12.39	1,587.33	20.63
101-172-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	2,000.00	2,000.00	637.31	21.04	1,362.69	31.87
101-172-843.000	MEDICAL PROVIDER SERVICES	0.00	1,500.00	389.00	0.00	1,111.00	25.93
101-172-851.000	MAIL OR POSTAGE	250.00	250.00	13.11	0.00	236.89	5.24
101-172-860.000	TRANSPORTATION	500.00	500.00	0.00	0.00	500.00	0.00
101-172-955.000	CONFERENCES	1,000.00	1,000.00	350.00	0.00	650.00	35.00
101-172-956.000	MEMBERSHIPS	500.00	500.00	425.00	0.00	75.00	85.00
101-172-957.000	PROFESSIONAL DEVELOPMENT	200.00	200.00	50.00	0.00	150.00	25.00
101-172-972.000	CAPITAL OUTLAY	2,000.00	2,000.00	1,567.51	0.00	432.49	78.38
Total Expenditure:		224,821.00	226,321.00	120,237.64	16,852.19	106,083.36	53.13
Total Dept 172 - CITY MANAGER		224,821.00	226,321.00	120,237.64	16,852.19	106,083.36	53.13
Dept 212 - FINANCE							
Account Type: Expenditure							
101-212-703.000	SALARIES	84,240.00	84,240.00	48,293.57	5,663.07	35,946.43	57.33
101-212-704.000	WAGES - FULL TIME EMPLOYEES	119,378.00	164,378.00	52,579.04	5,386.70	111,798.96	31.99

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-212-705.000	WAGES - PART TIME EMPLOYEES	0.00	17,500.00	14,053.24	0.00	3,446.76	80.30
101-212-710.000	VACATION	17,274.00	17,274.00	4,135.01	0.00	13,138.99	23.94
101-212-711.000	HOLIDAY	11,253.00	11,253.00	5,343.49	2,169.25	5,909.51	47.49
101-212-712.000	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-212-713.000	FICA	15,050.00	15,050.00	7,634.48	820.34	7,415.52	50.73
101-212-714.000	MEDICARE	3,520.00	3,520.00	1,785.49	191.85	1,734.51	50.72
101-212-715.000	UNEMPLOYEMENT COMPENSATION	1,092.00	1,092.00	136.02	0.00	955.98	12.46
101-212-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	9,600.00	9,600.00	2,450.00	350.00	7,150.00	25.52
101-212-718.000	LONGEVITY PAY	1,000.00	1,000.00	500.00	0.00	500.00	50.00
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	37,824.00	37,824.00	34,065.73	5,807.99	3,758.27	90.06
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,500.00	2,500.00	1,394.32	192.32	1,105.68	55.77
101-212-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	7,362.00	7,362.00	4,104.12	566.30	3,257.88	55.75
101-212-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,285.00	1,285.00	642.21	50.58	642.79	49.98
101-212-742.000	OPERATING SUPPLIES	15,000.00	15,000.00	6,580.98	934.30	8,419.02	43.87
101-212-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	175,000.00	175,000.00	107,890.02	21.05	67,109.98	61.65
101-212-850.000	COMMUNICATIONS (PHONE AND CELL)	500.00	500.00	246.57	0.00	253.43	49.31
101-212-851.000	MAIL OR POSTAGE	9,500.00	9,500.00	7,394.93	0.00	2,105.07	77.84
101-212-955.000	CONFERENCES	500.00	500.00	0.00	0.00	500.00	0.00
101-212-956.000	MEMBERSHIPS	400.00	400.00	135.00	0.00	265.00	33.75
101-212-957.000	PROFESSIONAL DEVELOPMENT	3,600.00	3,600.00	1,447.11	550.00	2,152.89	40.20
101-212-965.000	BANK SERVICE CHARGES	60,000.00	60,000.00	30,323.99	0.00	29,676.01	50.54
Total Expenditure:		577,378.00	639,878.00	331,135.32	22,703.75	308,742.68	51.75
Total Dept 212 - FINANCE		577,378.00	639,878.00	331,135.32	22,703.75	308,742.68	51.75
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-703.000	SALARIES	80,521.00	80,521.00	51,658.18	6,538.46	28,862.82	64.15
101-215-705.000	WAGES - PART TIME EMPLOYEES	31,200.00	31,200.00	20,684.99	285.00	10,515.01	66.30
101-215-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	55,000.00	55,000.00	48,943.20	346.48	6,056.80	88.99
101-215-710.000	VACATION	1,657.00	1,657.00	323.26	0.00	1,333.74	19.51
101-215-711.000	HOLIDAY	3,976.00	3,976.00	0.00	0.00	3,976.00	0.00
101-215-712.000	OVERTIME	6,000.00	6,000.00	2,990.50	0.00	3,009.50	49.84
101-215-713.000	FICA	11,058.00	11,058.00	4,893.29	433.10	6,164.71	44.25
101-215-714.000	MEDICARE	2,586.00	2,586.00	1,144.33	101.28	1,441.67	44.25
101-215-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	803.00	803.00	0.00	0.00	803.00	0.00
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	15,353.00	15,353.00	8,143.31	1,014.02	7,209.69	53.04
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	100.00	100.00	35.18	0.00	64.82	35.18
101-215-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	6,892.00	6,892.00	3,856.98	523.08	3,035.02	55.96
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	100.00	100.00	119.71	15.11	(19.71)	119.71
101-215-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	3,706.50	0.00	16,293.50	18.53
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
101-215-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	6,000.00	6,000.00	1,753.05	0.00	4,246.95	29.22
101-215-851.000	MAIL OR POSTAGE	10,000.00	10,000.00	5,084.32	350.00	4,915.68	50.84
101-215-955.000	CONFERENCES	2,000.00	2,000.00	1,049.04	(25.00)	950.96	52.45
101-215-956.000	MEMBERSHIPS	600.00	600.00	0.00	0.00	600.00	0.00
101-215-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-215-972.000	CAPITAL OUTLAY	5,000.00	5,000.00	1,987.00	0.00	3,013.00	39.74
Total Expenditure:		270,346.00	270,346.00	156,372.84	9,581.53	113,973.16	57.84
Total Dept 215 - CLERK		270,346.00	270,346.00	156,372.84	9,581.53	113,973.16	57.84

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-228-705.000	WAGES - PART TIME EMPLOYEES	45,000.00	45,000.00	15,722.46	1,757.25	29,277.54	34.94
101-228-713.000	FICA	2,800.00	2,800.00	974.79	108.95	1,825.21	34.81
101-228-714.000	MEDICARE	650.00	650.00	227.97	25.48	422.03	35.07
101-228-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00
101-228-742.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-228-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	150,000.00	150,000.00	95,389.64	7,148.96	54,610.36	63.59
101-228-850.000	COMMUNICATIONS (PHONE AND CELL)	55,000.00	55,000.00	11,404.67	1,629.75	43,595.33	20.74
101-228-852.000	MISC COMMUNICATIONS (INTERNET)	0.00	0.00	24,990.61	5,483.43	(24,990.61)	100.00
101-228-941.000	LEASED ASSETS	15,000.00	15,000.00	1,741.14	0.00	13,258.86	11.61
101-228-960.000	MISCELLANEOUS	5,000.00	5,000.00	2,390.69	2,637.00	2,609.31	47.81
Total Expenditure:		274,150.00	274,150.00	152,841.97	18,790.82	121,308.03	55.75
Total Dept 228 - INFORMATION TECHNOLOGY		274,150.00	274,150.00	152,841.97	18,790.82	121,308.03	55.75
Dept 257 - ASSESSING							
Account Type: Expenditure							
101-257-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,400.00	1,400.00	247.50	0.00	1,152.50	17.68
101-257-713.000	FICA	87.00	87.00	15.34	0.00	71.66	17.63
101-257-714.000	MEDICARE	21.00	21.00	3.59	0.00	17.41	17.10
101-257-742.000	OPERATING SUPPLIES	3,200.00	3,200.00	1,856.50	0.00	1,343.50	58.02
101-257-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	141,000.00	141,000.00	64,746.81	21.04	76,253.19	45.92
101-257-851.000	MAIL OR POSTAGE	3,200.00	3,200.00	3,272.92	0.00	(72.92)	102.28
101-257-900.000	PRINTING AND PUBLISHING	2,300.00	2,300.00	311.48	0.00	1,988.52	13.54
101-257-957.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	20.00	20.00	130.00	13.33
Total Expenditure:		151,358.00	151,358.00	70,474.14	41.04	80,883.86	46.56
Total Dept 257 - ASSESSING		151,358.00	151,358.00	70,474.14	41.04	80,883.86	46.56
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
101-265-703.000	SALARIES	17,323.00	17,323.00	9,144.93	1,096.90	8,178.07	52.79
101-265-704.000	WAGES - FULL TIME EMPLOYEES	49,635.00	49,635.00	24,974.38	3,165.73	24,660.62	50.32
101-265-705.000	WAGES - PART TIME EMPLOYEES	34,005.00	34,005.00	22,004.45	2,818.61	12,000.55	64.71
101-265-713.000	FICA	6,259.00	6,259.00	3,456.95	436.33	2,802.05	55.23
101-265-714.000	MEDICARE	1,464.00	1,464.00	808.40	102.01	655.60	55.22
101-265-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	3,987.61	600.79	(3,987.61)	100.00
101-265-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	272.50	32.30	(272.50)	100.00
101-265-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	858.96	118.16	(858.96)	100.00
101-265-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	709.50	99.05	(709.50)	100.00
101-265-742.000	OPERATING SUPPLIES	25,000.00	25,000.00	13,553.24	244.09	11,446.76	54.21
101-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	160,000.00	160,000.00	2,910.00	0.00	157,090.00	1.82
101-265-850.000	COMMUNICATIONS (PHONE AND CELL)	9,000.00	9,000.00	6,638.81	0.00	2,361.19	73.76
101-265-920.000	ELECTRIC	85,000.00	85,000.00	35,350.15	166.71	49,649.85	41.59
101-265-921.000	NATURAL GAS	35,000.00	35,000.00	13,498.46	0.00	21,501.54	38.57
101-265-922.000	WATER	14,000.00	14,000.00	7,371.83	797.96	6,628.17	52.66
101-265-930.000	REPAIRS AND MAINTENANCE	200,000.00	200,000.00	23,701.01	2,991.75	176,298.99	11.85
101-265-972.000	CAPITAL OUTLAY	405,000.00	405,000.00	104,758.09	399.05	300,241.91	25.87
Total Expenditure:		1,041,686.00	1,041,686.00	273,999.27	13,069.44	767,686.73	26.30
Total Dept 265 - BUILDINGS AND GROUNDS		1,041,686.00	1,041,686.00	273,999.27	13,069.44	767,686.73	26.30

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 266 - LEGAL							
Account Type: Expenditure							
101-266-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	175,000.00	175,000.00	123,306.79	0.00	51,693.21	70.46
Total Expenditure:		175,000.00	175,000.00	123,306.79	0.00	51,693.21	70.46
Total Dept 266 - LEGAL		175,000.00	175,000.00	123,306.79	0.00	51,693.21	70.46
Dept 270 - HUMAN RESOURCES							
Account Type: Expenditure							
101-270-705.000	WAGES - PART TIME EMPLOYEES	70,000.00	70,000.00	17,750.38	2,624.70	52,249.62	25.36
101-270-713.000	FICA	4,340.00	4,340.00	1,100.52	162.73	3,239.48	25.36
101-270-714.000	MEDICARE	1,015.00	1,015.00	257.38	38.06	757.62	25.36
101-270-715.000	UNEMPLOYEMENT COMPENSATION	315.00	315.00	0.00	0.00	315.00	0.00
101-270-742.000	OPERATING SUPPLIES	500.00	500.00	59.68	15.74	440.32	11.94
101-270-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	10,000.00	10,000.00	6,065.27	537.15	3,934.73	60.65
101-270-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-270-955.000	CONFERENCES	500.00	500.00	0.00	0.00	500.00	0.00
101-270-956.000	MEMBERSHIPS	200.00	200.00	50.00	0.00	150.00	25.00
101-270-960.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		87,870.00	87,870.00	25,283.23	3,378.38	62,586.77	28.77
Total Dept 270 - HUMAN RESOURCES		87,870.00	87,870.00	25,283.23	3,378.38	62,586.77	28.77
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
101-286-703.000	SALARIES	27,500.00	27,500.00	14,860.35	2,286.21	12,639.65	54.04
101-286-704.000	WAGES - FULL TIME EMPLOYEES	149,462.00	149,462.00	82,618.18	9,115.65	66,843.82	55.28
101-286-705.000	WAGES - PART TIME EMPLOYEES	16,232.00	16,232.00	10,089.49	1,411.00	6,142.51	62.16
101-286-710.000	VACATION	9,540.00	9,540.00	7,208.15	1,381.07	2,331.85	75.56
101-286-711.000	HOLIDAY	9,049.00	9,049.00	5,116.93	2,585.72	3,932.07	56.55
101-286-712.000	OVERTIME	0.00	0.00	1,531.71	0.00	(1,531.71)	100.00
101-286-713.000	FICA	12,219.00	12,219.00	7,446.74	1,001.53	4,772.26	60.94
101-286-714.000	MEDICARE	2,858.00	2,858.00	1,741.58	234.23	1,116.42	60.94
101-286-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	887.00	887.00	0.00	0.00	887.00	0.00
101-286-718.000	LONGEVITY PAY	4,995.00	4,995.00	1,995.00	0.00	3,000.00	39.94
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	58,660.00	58,660.00	36,704.83	7,115.34	21,955.17	62.57
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	697.16	96.16	552.84	55.77
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,593.00	3,593.00	1,824.96	245.08	1,768.04	50.79
101-286-742.000	OPERATING SUPPLIES	13,000.00	13,000.00	9,825.86	437.17	3,174.14	75.58
101-286-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	31,222.47	2,576.67	28,777.53	52.04
101-286-851.000	MAIL OR POSTAGE	9,000.00	9,000.00	4,586.47	719.15	4,413.53	50.96
101-286-860.000	TRANSPORTATION	500.00	500.00	0.00	0.00	500.00	0.00
101-286-940.000	RENTALS	300,000.00	300,000.00	149,577.50	0.00	150,422.50	49.86
101-286-957.000	PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	150.00	0.00	3,350.00	4.29
Total Expenditure:		682,245.00	682,245.00	367,197.38	29,204.98	315,047.62	53.82
Total Dept 286 - DISTRICT COURT		682,245.00	682,245.00	367,197.38	29,204.98	315,047.62	53.82
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
101-301-703.000	SALARIES	101,341.00	101,341.00	54,889.22	6,200.79	46,451.78	54.16

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,096,304.00	2,120,304.00	1,326,561.92	169,349.36	793,742.08	62.56
101-301-705.000	WAGES - PART TIME EMPLOYEES	76,713.00	76,713.00	40,250.22	4,763.21	36,462.78	52.47
101-301-710.000	VACATION	352,377.00	352,377.00	137,869.92	20,278.86	214,507.08	39.13
101-301-711.000	HOLIDAY	131,377.00	131,377.00	54,168.45	5,648.63	77,208.55	41.23
101-301-712.000	OVERTIME	350,000.00	350,000.00	193,856.40	50,124.36	156,143.60	55.39
101-301-713.000	FICA	181,180.00	181,180.00	112,495.43	15,971.38	68,684.57	62.09
101-301-714.000	MEDICARE	42,373.00	42,373.00	26,309.40	3,735.23	16,063.60	62.09
101-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	13,150.00	13,150.00	0.00	0.00	13,150.00	0.00
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	42,600.00	42,600.00	28,124.19	4,350.00	14,475.81	66.02
101-301-718.000	LONGEVITY PAY	56,611.00	56,611.00	10,027.48	0.00	46,583.52	17.71
101-301-720.000	EDUCATION ALLOWANCE	24,004.00	24,004.00	11,450.36	1,579.40	12,553.64	47.70
101-301-721.000	CLOTHING ALLOWANCE	40,500.00	40,500.00	2,812.50	0.00	37,687.50	6.94
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	372,865.00	372,865.00	256,955.50	51,232.78	115,909.50	68.91
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	28,720.00	28,720.00	13,342.44	1,823.00	15,377.56	46.46
101-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	68,645.00	68,645.00	38,042.71	15,764.35	30,602.29	55.42
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	151,615.00	151,615.00	63,223.71	8,914.37	88,391.29	41.70
101-301-725.500	MERS DIVISION 20 POLC	1,223,100.00	1,223,100.00	611,550.00	0.00	611,550.00	50.00
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	702,120.00	702,120.00	349,416.00	0.00	352,704.00	49.77
101-301-742.000	OPERATING SUPPLIES	100,000.00	100,000.00	61,135.03	5,359.67	38,864.97	61.14
101-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	20,912.50	373.00	39,087.50	34.85
101-301-843.000	MEDICAL PROVIDER SERVICES	10,000.00	10,000.00	3,454.00	795.00	6,546.00	34.54
101-301-850.000	COMMUNICATIONS (PHONE AND CELL)	14,000.00	14,000.00	9,575.88	329.72	4,424.12	68.40
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	626.72	0.00	873.28	41.78
101-301-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	1,745.80	0.00	3,254.20	34.92
101-301-956.000	MEMBERSHIPS	1,500.00	1,500.00	403.00	75.00	1,097.00	26.87
101-301-957.000	PROFESSIONAL DEVELOPMENT	40,000.00	40,000.00	10,786.46	735.00	29,213.54	26.97
101-301-957.100	PROFESSIONAL DEVELOPMENT - 302 FUNDS	5,000.00	5,000.00	5,191.42	0.00	(191.42)	103.83
101-301-972.000	CAPITAL OUTLAY	528,500.00	528,500.00	99,297.91	0.00	429,202.09	18.79
Total Expenditure:		6,821,095.00	6,845,095.00	3,544,474.57	367,403.11	3,300,620.43	51.78
Total Dept 301 - PUBLIC SAFETY		6,821,095.00	6,845,095.00	3,544,474.57	367,403.11	3,300,620.43	51.78
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	364,277.00	364,277.00	182,138.50	0.00	182,138.50	50.00
Total Expenditure:		364,277.00	364,277.00	182,138.50	0.00	182,138.50	50.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		364,277.00	364,277.00	182,138.50	0.00	182,138.50	50.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-703.000	SALARIES	25,985.00	53,985.00	31,136.77	5,795.40	22,848.23	57.68
101-441-704.000	WAGES - FULL TIME EMPLOYEES	43,431.00	98,431.00	55,829.10	6,761.35	42,601.90	56.72
101-441-705.000	WAGES - PART TIME EMPLOYEES	14,170.00	14,170.00	3,508.80	186.03	10,661.20	24.76
101-441-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	1,167.00	730.60	(1,167.00)	100.00
101-441-710.000	VACATION	85,574.00	85,574.00	12,803.98	1,772.70	72,770.02	14.96
101-441-711.000	HOLIDAY	45,477.00	45,477.00	13,076.89	6,259.51	32,400.11	28.75
101-441-712.000	OVERTIME	0.00	0.00	5,551.79	869.68	(5,551.79)	100.00
101-441-713.000	FICA	5,176.00	5,176.00	8,571.73	1,393.57	(3,395.73)	165.61
101-441-714.000	MEDICARE	1,211.00	1,211.00	2,004.59	325.93	(793.59)	165.53
101-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	4,255.00	4,255.00	0.00	0.00	4,255.00	0.00
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,100.00	2,100.00	2,396.77	450.00	(296.77)	114.13
101-441-718.000	LONGEVITY PAY	5,500.00	5,500.00	2,900.00	0.00	2,600.00	52.73

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-441-721.000	CLOTHING ALLOWANCE	13,200.00	13,200.00	11,500.00	0.00	1,700.00	87.12
101-441-722.000	UNIFORMS	1,500.00	1,500.00	400.84	0.00	1,099.16	26.72
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	151,673.00	151,673.00	16,411.10	5,181.75	135,261.90	10.82
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,200.00	5,200.00	1,003.02	192.59	4,196.98	19.29
101-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	20,724.00	20,724.00	1,288.45	177.24	19,435.55	6.22
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	22,319.00	22,319.00	2,473.88	488.60	19,845.12	11.08
101-441-725.700	MERS DIVISION 23 DPW	267,504.00	267,504.00	133,752.00	0.00	133,752.00	50.00
101-441-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	10,621.38	1,326.17	(621.38)	106.21
101-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	50,000.00	85,000.00	17,440.89	2,988.94	67,559.11	20.52
101-441-843.000	MEDICAL PROVIDER SERVICES	1,500.00	1,500.00	280.00	0.00	1,220.00	18.67
101-441-850.000	COMMUNICATIONS (PHONE AND CELL)	7,500.00	7,500.00	3,409.74	0.00	4,090.26	45.46
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	187.03	0.00	312.97	37.41
101-441-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	20,850.62	0.00	(15,850.62)	417.01
101-441-930.100	REPAIRS - STORM DRAINS MAINTENANCE	150,000.00	150,000.00	6,802.50	0.00	143,197.50	4.54
101-441-955.000	CONFERENCES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-441-956.000	MEMBERSHIPS	600.00	600.00	100.00	0.00	500.00	16.67
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	8,835.58	0.00	1,164.42	88.36
101-441-972.000	CAPITAL OUTLAY	1,360,000.00	1,360,000.00	168,662.51	87,221.78	1,191,337.49	12.40
Total Expenditure:		2,317,099.00	2,435,099.00	542,966.96	122,121.84	1,892,132.04	22.30
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,317,099.00	2,435,099.00	542,966.96	122,121.84	1,892,132.04	22.30
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	827.09	0.00	1,172.91	41.35
101-448-920.500	ELECTRIC (STREET LIGHTING)	300,000.00	300,000.00	140,957.58	0.00	159,042.42	46.99
Total Expenditure:		302,000.00	302,000.00	141,784.67	0.00	160,215.33	46.95
Total Dept 448 - STREET LIGHTING		302,000.00	302,000.00	141,784.67	0.00	160,215.33	46.95
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-672-703.000	SALARIES	8,661.00	8,661.00	4,572.49	548.47	4,088.51	52.79
101-672-704.000	WAGES - FULL TIME EMPLOYEES	55,839.00	55,839.00	25,239.14	3,242.13	30,599.86	45.20
101-672-705.000	WAGES - PART TIME EMPLOYEES	104,140.00	104,140.00	32,631.02	3,046.74	71,508.98	31.33
101-672-710.000	VACATION	0.00	0.00	419.24	335.39	(419.24)	100.00
101-672-711.000	HOLIDAY	0.00	0.00	293.47	0.00	(293.47)	100.00
101-672-713.000	FICA	10,456.00	10,456.00	3,511.43	443.81	6,944.57	33.58
101-672-714.000	MEDICARE	2,445.00	2,445.00	821.32	103.80	1,623.68	33.59
101-672-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	759.00	759.00	0.00	0.00	759.00	0.00
101-672-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	6,892.04	1,183.80	(6,892.04)	100.00
101-672-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	98.49	11.41	(98.49)	100.00
101-672-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	429.48	59.08	(429.48)	100.00
101-672-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	204.26	26.45	(204.26)	100.00
101-672-742.000	OPERATING SUPPLIES	5,000.00	5,000.00	1,579.87	115.52	3,420.13	31.60
101-672-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,000.00	1,000.00	10,171.00	1,481.50	(9,171.00)	1,017.10
101-672-881.000	PROGRAMMING	15,000.00	15,000.00	927.74	38.13	14,072.26	6.18
Total Expenditure:		203,300.00	203,300.00	87,790.99	10,636.23	115,509.01	43.18
Total Dept 672 - SENIOR ACTIVITY CENTER		203,300.00	203,300.00	87,790.99	10,636.23	115,509.01	43.18
Dept 701 - PLANNING							

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2025
% Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Account Type: Expenditure							
101-701-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,700.00	1,700.00	660.00	120.00	1,040.00	38.82
101-701-713.000	FICA	105.00	105.00	31.00	7.44	74.00	29.52
101-701-714.000	MEDICARE	25.00	25.00	7.25	1.74	17.75	29.00
101-701-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	100,000.00	100,000.00	31,705.00	0.00	68,295.00	31.71
101-701-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	3,081.50	0.00	1,918.50	61.63
Total Expenditure:		106,830.00	106,830.00	35,484.75	129.18	71,345.25	33.22
Total Dept 701 - PLANNING		106,830.00	106,830.00	35,484.75	129.18	71,345.25	33.22
Dept 702 - ZONING							
Account Type: Expenditure							
101-702-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,500.00	1,500.00	575.00	150.00	925.00	38.33
101-702-703.000	SALARIES	0.00	0.00	971.28	0.00	(971.28)	100.00
101-702-713.000	FICA	75.00	75.00	61.63	9.30	13.37	82.17
101-702-714.000	MEDICARE	15.00	15.00	14.40	2.16	0.60	96.00
101-702-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	8.51	0.00	(8.51)	100.00
101-702-900.000	PRINTING AND PUBLISHING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Expenditure:		4,590.00	4,590.00	1,630.82	161.46	2,959.18	35.53
Total Dept 702 - ZONING		4,590.00	4,590.00	1,630.82	161.46	2,959.18	35.53
Dept 703 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	86,170.00	86,170.00	38,526.36	2,800.49	47,643.64	44.71
101-703-705.000	WAGES - PART TIME EMPLOYEES	64,310.00	64,310.00	32,190.44	4,999.18	32,119.56	50.06
101-703-710.000	VACATION	4,634.00	4,634.00	2,976.17	753.89	1,657.83	64.22
101-703-711.000	HOLIDAY	4,779.00	4,779.00	2,482.25	1,148.87	2,296.75	51.94
101-703-713.000	FICA	8,180.00	8,180.00	4,577.06	584.94	3,602.94	55.95
101-703-714.000	MEDICARE	1,913.00	1,913.00	1,070.43	136.79	842.57	55.96
101-703-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	594.00	594.00	0.00	0.00	594.00	0.00
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	22,500.00	22,500.00	14,782.60	2,567.27	7,717.40	65.70
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	649.08	48.08	600.92	51.93
101-703-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	4,254.00	4,254.00	2,371.01	327.16	1,882.99	55.74
101-703-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,300.00	1,300.00	677.67	26.31	622.33	52.13
101-703-742.000	OPERATING SUPPLIES	5,000.00	7,500.00	7,230.34	0.00	269.66	96.40
101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	120,000.00	120,000.00	90,899.78	4,535.44	29,100.22	75.75
101-703-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	869.28	0.00	130.72	86.93
101-703-851.000	MAIL OR POSTAGE	3,000.00	3,000.00	1,595.85	0.00	1,404.15	53.20
101-703-930.000	REPAIRS AND MAINTENANCE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-703-955.000	CONFERENCES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-703-956.000	MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	0.00
101-703-957.000	PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	145.00	0.00	855.00	14.50
Total Expenditure:		337,584.00	340,084.00	201,043.32	17,928.42	139,040.68	59.12
Total Dept 703 - BUILDING DEPARTMENT		337,584.00	340,084.00	201,043.32	17,928.42	139,040.68	59.12
Dept 751 - RECREATION							
Account Type: Expenditure							
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	1,250.00	480.00	90.00	770.00	38.40
101-751-704.000	WAGES - FULL TIME EMPLOYEES	48,671.00	48,671.00	27,900.29	3,271.68	20,770.71	57.32
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-751-710.000	VACATION	2,045.00	2,045.00	0.00	0.00	2,045.00	0.00
101-751-711.000	HOLIDAY	2,454.00	2,454.00	1,738.06	817.92	715.94	70.83
101-751-713.000	FICA	3,297.00	3,297.00	2,170.59	252.94	1,126.41	65.84
101-751-714.000	MEDICARE	771.00	771.00	507.65	59.17	263.35	65.84
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	239.00	239.00	0.00	0.00	239.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,000.00	7,000.00	4,747.43	972.12	2,252.57	67.82
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	4,254.00	4,254.00	2,371.01	327.16	1,882.99	55.74
101-751-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	579.50	0.00	920.50	38.63
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,000.00	1,000.00	69.50	0.00	930.50	6.95
101-751-851.000	MAIL OR POSTAGE	500.00	500.00	5.06	0.00	494.94	1.01
101-751-880.000	COMMUNITY PROMOTION	15,000.00	25,000.00	25,000.00	0.00	0.00	100.00
101-751-881.000	PROGRAMMING	30,000.00	30,000.00	11,265.85	45.55	18,734.15	37.55
101-751-955.000	CONFERENCES	1,000.00	1,000.00	39.99	0.00	960.01	4.00
101-751-956.000	MEMBERSHIPS	150.00	150.00	0.00	0.00	150.00	0.00
Total Expenditure:		129,131.00	139,131.00	76,874.93	5,836.54	62,256.07	55.25
Total Dept 751 - RECREATION		129,131.00	139,131.00	76,874.93	5,836.54	62,256.07	55.25
Dept 770 - PARK MAINTENANCE							
Account Type: Expenditure							
101-770-703.000	SALARIES	8,662.00	8,662.00	4,572.56	548.47	4,089.44	52.79
101-770-704.000	WAGES - FULL TIME EMPLOYEES	62,044.00	62,044.00	34,113.40	4,481.34	27,930.60	54.98
101-770-705.000	WAGES - PART TIME EMPLOYEES	127,522.00	127,522.00	38,456.57	3,750.06	89,065.43	30.16
101-770-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	509.99	0.00	(509.99)	100.00
101-770-713.000	FICA	12,290.00	12,290.00	4,776.53	539.82	7,513.47	38.87
101-770-714.000	MEDICARE	2,874.00	2,874.00	1,117.01	126.25	1,756.99	38.87
101-770-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	3,793.07	524.62	(3,793.07)	100.00
101-770-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	443.38	52.95	(443.38)	100.00
101-770-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	429.48	59.08	(429.48)	100.00
101-770-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,252.57	177.58	(1,252.57)	100.00
101-770-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	3,193.89	190.00	16,806.11	15.97
101-770-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	0.00	0.00	75.00	0.00	(75.00)	100.00
101-770-922.000	WATER	700.00	700.00	428.20	74.02	271.80	61.17
101-770-930.000	REPAIRS AND MAINTENANCE	100,000.00	100,000.00	17,062.59	0.00	82,937.41	17.06
101-770-972.000	CAPITAL OUTLAY	400,000.00	400,000.00	2,439.87	1,689.87	397,560.13	0.61
Total Expenditure:		734,092.00	734,092.00	112,664.11	12,214.06	621,427.89	15.35
Total Dept 770 - PARK MAINTENANCE		734,092.00	734,092.00	112,664.11	12,214.06	621,427.89	15.35
Dept 803 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-803-742.000	OPERATING SUPPLIES	500.00	500.00	343.42	0.00	156.58	68.68
Total Expenditure:		500.00	500.00	343.42	0.00	156.58	68.68
Total Dept 803 - HISTORICAL COMMISSION		500.00	500.00	343.42	0.00	156.58	68.68
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	700,000.00	700,000.00	701,360.00	0.00	(1,360.00)	100.19
Total Expenditure:		700,000.00	700,000.00	701,360.00	0.00	(1,360.00)	100.19

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2025
% Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 951 - INSURANCE		700,000.00	700,000.00	701,360.00	0.00	(1,360.00)	100.19
Dept 961 - RETIREE							
Account Type: Expenditure							
101-961-713.000	FICA	2,500.00	2,500.00	3,087.60	1,469.40	(587.60)	123.50
101-961-714.000	MEDICARE	600.00	600.00	722.13	343.71	(122.13)	120.36
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	50,000.00	50,000.00	29,400.00	4,200.00	20,600.00	58.80
101-961-724.300	RETIREE HEALTH CARE - OPEB	2,750,000.00	2,750,000.00	2,041,293.14	206,685.25	708,706.86	74.23
101-961-725.300	MERS DIVISION 10 SUPERVISOR	986,244.00	986,244.00	493,122.00	0.00	493,122.00	50.00
101-961-725.400	MERS DIVISION 11 CLERICAL	31,512.00	31,512.00	15,756.00	0.00	15,756.00	50.00
101-961-840.000	INSURANCE PREMIUM (LIFE)	2,000.00	2,000.00	1,573.68	220.90	426.32	78.68
Total Expenditure:		3,822,856.00	3,822,856.00	2,584,954.55	212,919.26	1,237,901.45	67.62
Total Dept 961 - RETIREE		3,822,856.00	3,822,856.00	2,584,954.55	212,919.26	1,237,901.45	67.62
TOTAL EXPENDITURES		19,884,754.00	20,103,254.00	9,867,695.58	866,008.05	10,235,558.42	49.09
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		17,873,419.00	18,029,137.00	13,641,488.36	352,933.17	4,387,648.64	75.66
TOTAL EXPENDITURES		19,884,754.00	20,103,254.00	9,867,695.58	866,008.05	10,235,558.42	49.09
NET OF REVENUES & EXPENDITURES		(2,011,335.00)	(2,074,117.00)	3,773,792.78	(513,074.88)	(5,847,909.78)	181.95
BEG. FUND BALANCE		15,891,427.78	15,891,427.78	15,891,427.78			
FUND BALANCE ADJUSTMENTS				1,727.46			
END FUND BALANCE		13,880,092.78	13,817,310.78	19,666,948.02			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
202-000-543.000	STATE GRANTS	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,162,793.00	1,162,793.00	470,571.05	0.00	692,221.95	40.47
202-000-665.000	INTEREST INCOME	100,000.00	100,000.00	43,864.07	0.00	56,135.93	43.86
Total Revenue:		1,271,793.00	1,271,793.00	514,435.12	0.00	757,357.88	40.45
Total Dept 000 - BALANCE SHEET		1,271,793.00	1,271,793.00	514,435.12	0.00	757,357.88	40.45
TOTAL REVENUES		1,271,793.00	1,271,793.00	514,435.12	0.00	757,357.88	40.45
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
202-441-703.000	SALARIES	17,323.00	17,323.00	9,144.92	1,096.89	8,178.08	52.79
202-441-704.000	WAGES - FULL TIME EMPLOYEES	55,839.00	55,839.00	31,572.61	3,967.02	24,266.39	56.54
202-441-705.000	WAGES - PART TIME EMPLOYEES	2,833.00	2,833.00	449.83	37.19	2,383.17	15.88
202-441-710.000	VACATION	0.00	0.00	5,168.04	235.73	(5,168.04)	100.00
202-441-711.000	HOLIDAY	0.00	0.00	2,000.66	942.91	(2,000.66)	100.00
202-441-712.000	OVERTIME	10,000.00	10,000.00	2,413.67	117.88	7,586.33	24.14
202-441-713.000	FICA	4,712.00	4,712.00	3,083.29	389.05	1,628.71	65.43
202-441-714.000	MEDICARE	1,102.00	1,102.00	721.01	90.94	380.99	65.43
202-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	342.00	342.00	0.00	0.00	342.00	0.00
202-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	4,003.47	591.26	(4,003.47)	100.00
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	591.09	70.87	(591.09)	100.00
202-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	858.96	118.16	(858.96)	100.00
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,539.92	210.30	(1,539.92)	100.00
202-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	34,236.72	29,471.67	25,763.28	57.06
202-441-930.000	REPAIRS AND MAINTENANCE	20,000.00	20,000.00	13,494.30	3,747.88	6,505.70	67.47
202-441-930.200	REPAIRS - STREETS MAINTENANCE	160,000.00	160,000.00	0.00	0.00	160,000.00	0.00
202-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	65,000.00	65,000.00	8,239.72	0.00	56,760.28	12.68
202-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	14,000.00	14,000.00	10,849.43	92.35	3,150.57	77.50
202-441-972.000	CAPITAL OUTLAY	1,731,000.00	1,731,000.00	189,378.55	3,870.00	1,541,621.45	10.94
202-441-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	21,978.00	21,978.00	0.00	0.00	21,978.00	0.00
Total Expenditure:		2,165,329.00	2,165,329.00	317,746.19	45,050.10	1,847,582.81	14.67
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,165,329.00	2,165,329.00	317,746.19	45,050.10	1,847,582.81	14.67
TOTAL EXPENDITURES		2,165,329.00	2,165,329.00	317,746.19	45,050.10	1,847,582.81	14.67
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,271,793.00	1,271,793.00	514,435.12	0.00	757,357.88	40.45
TOTAL EXPENDITURES		2,165,329.00	2,165,329.00	317,746.19	45,050.10	1,847,582.81	14.67
NET OF REVENUES & EXPENDITURES		(893,536.00)	(893,536.00)	196,688.93	(45,050.10)	(1,090,224.93)	22.01
BEG. FUND BALANCE		2,283,488.51	2,283,488.51	2,283,488.51			
END FUND BALANCE		1,389,952.51	1,389,952.51	2,480,177.44			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
203-000-543.000	STATE GRANTS	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	500,870.00	500,870.00	202,775.09	0.00	298,094.91	40.48
203-000-665.000	INTEREST INCOME	45,000.00	45,000.00	34,886.31	0.00	10,113.69	77.53
Total Revenue:		585,870.00	585,870.00	237,661.40	0.00	348,208.60	40.57
Total Dept 000 - BALANCE SHEET		585,870.00	585,870.00	237,661.40	0.00	348,208.60	40.57
TOTAL REVENUES		585,870.00	585,870.00	237,661.40	0.00	348,208.60	40.57
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
203-441-703.000	SALARIES	8,662.00	8,662.00	4,572.47	548.47	4,089.53	52.79
203-441-704.000	WAGES - FULL TIME EMPLOYEES	49,635.00	49,635.00	26,746.89	3,381.00	22,888.11	53.89
203-441-705.000	WAGES - PART TIME EMPLOYEES	2,833.00	2,833.00	449.83	37.19	2,383.17	15.88
203-441-710.000	VACATION	0.00	0.00	4,594.74	0.00	(4,594.74)	100.00
203-441-711.000	HOLIDAY	0.00	0.00	1,952.76	918.95	(1,952.76)	100.00
203-441-712.000	OVERTIME	10,000.00	10,000.00	493.35	0.00	9,506.65	4.93
203-441-713.000	FICA	3,790.00	3,790.00	2,390.28	299.47	1,399.72	63.07
203-441-714.000	MEDICARE	886.00	886.00	559.12	70.05	326.88	63.11
203-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	275.00	275.00	0.00	0.00	275.00	0.00
203-441-718.000	LONGEVITY PAY	0.00	0.00	2,600.00	0.00	(2,600.00)	100.00
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	4,443.31	1,078.81	(4,443.31)	100.00
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	338.68	39.29	(338.68)	100.00
203-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	429.48	59.08	(429.48)	100.00
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	941.67	129.58	(941.67)	100.00
203-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	66,000.00	66,000.00	863.16	0.00	65,136.84	1.31
203-441-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	3,190.51	0.00	1,809.49	63.81
203-441-930.200	REPAIRS - STREETS MAINTENANCE	520,000.00	520,000.00	122,721.38	0.00	397,278.62	23.60
203-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	3,000.00	3,000.00	22,528.52	0.00	(19,528.52)	750.95
203-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	42,000.00	42,000.00	28,025.56	397.65	13,974.44	66.73
203-441-972.000	CAPITAL OUTLAY	100,000.00	100,000.00	78,241.46	0.00	21,758.54	78.24
203-441-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	36,630.00	36,630.00	0.00	0.00	36,630.00	0.00
203-441-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Expenditure:		857,711.00	857,711.00	306,083.17	6,959.54	551,627.83	35.69
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		857,711.00	857,711.00	306,083.17	6,959.54	551,627.83	35.69
TOTAL EXPENDITURES		857,711.00	857,711.00	306,083.17	6,959.54	551,627.83	35.69
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		585,870.00	585,870.00	237,661.40	0.00	348,208.60	40.57
TOTAL EXPENDITURES		857,711.00	857,711.00	306,083.17	6,959.54	551,627.83	35.69
NET OF REVENUES & EXPENDITURES		(271,841.00)	(271,841.00)	(68,421.77)	(6,959.54)	(203,419.23)	25.17
BEG. FUND BALANCE		1,887,237.00	1,887,237.00	1,887,237.00			
END FUND BALANCE		1,615,396.00	1,615,396.00	1,818,815.23			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	524,528.00	524,528.00	493,995.25	2,465.72	30,532.75	94.18
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	27,509.00	27,509.00	25,449.51	11.36	2,059.49	92.51
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	1,102.94	0.00	(102.94)	110.29
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	3,500.00	3,500.00	2,893.08	0.00	606.92	82.66
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	500.00	500.00	446.24	70.24	53.76	89.25
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	50,000.00	50,000.00	49,203.64	0.00	796.36	98.41
210-000-638.000	AMBULANCE TRANSPORT FEES	365,000.00	365,000.00	250,087.22	3,573.90	114,912.78	68.52
210-000-665.000	INTEREST INCOME	90,000.00	90,000.00	51,794.05	0.00	38,205.95	57.55
Total Revenue:		1,062,037.00	1,062,037.00	874,971.93	6,121.22	187,065.07	82.39
Total Dept 000 - BALANCE SHEET		1,062,037.00	1,062,037.00	874,971.93	6,121.22	187,065.07	82.39
TOTAL REVENUES		1,062,037.00	1,062,037.00	874,971.93	6,121.22	187,065.07	82.39
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	442,185.00	442,185.00	205,065.25	32,065.79	237,119.75	46.38
210-301-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	5,071.75	1,088.00	(5,071.75)	100.00
210-301-710.000	VACATION	29,388.00	29,388.00	11,291.69	0.00	18,096.31	38.42
210-301-711.000	HOLIDAY	16,594.00	16,594.00	7,018.33	0.00	9,575.67	42.29
210-301-712.000	OVERTIME	10,000.00	10,000.00	15,306.59	11,697.11	(5,306.59)	153.07
210-301-713.000	FICA	32,233.00	32,233.00	14,866.86	2,740.46	17,366.14	46.12
210-301-714.000	MEDICARE	7,538.00	7,538.00	3,476.95	640.92	4,061.05	46.13
210-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,340.00	2,340.00	0.00	0.00	2,340.00	0.00
210-301-718.000	LONGEVITY PAY	1,575.00	1,575.00	1,174.19	350.00	400.81	74.55
210-301-719.000	FOOD ALLOWANCE	6,750.00	6,750.00	7,812.50	0.00	(1,062.50)	115.74
210-301-720.000	EDUCATION ALLOWANCE	1,000.00	1,000.00	557.64	76.92	442.36	55.76
210-301-721.000	CLOTHING ALLOWANCE	10,800.00	10,800.00	0.00	0.00	10,800.00	0.00
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	79,475.00	79,475.00	37,666.10	7,237.02	41,808.90	47.39
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	4,447.16	773.32	3,052.84	59.30
210-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	13,000.00	13,000.00	5,274.15	2,573.67	7,725.85	40.57
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	29,085.00	29,085.00	15,406.17	2,727.08	13,678.83	52.97
210-301-742.000	OPERATING SUPPLIES	45,000.00	45,000.00	26,420.60	1,062.21	18,579.40	58.71
210-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	30,000.00	30,000.00	11,423.06	0.00	18,576.94	38.08
210-301-850.000	COMMUNICATIONS (PHONE AND CELL)	2,500.00	2,500.00	1,894.61	200.05	605.39	75.78
210-301-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
210-301-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	5,082.90	0.00	4,917.10	50.83
210-301-972.000	CAPITAL OUTLAY	100,000.00	110,777.00	109,412.78	0.00	1,364.22	98.77
210-301-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	155,772.00	155,772.00	0.00	0.00	155,772.00	0.00
210-301-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Expenditure:		1,046,735.00	1,057,512.00	488,669.28	63,232.55	568,842.72	46.21
Total Dept 301 - PUBLIC SAFETY		1,046,735.00	1,057,512.00	488,669.28	63,232.55	568,842.72	46.21
TOTAL EXPENDITURES		1,046,735.00	1,057,512.00	488,669.28	63,232.55	568,842.72	46.21
Fund 210 - AMBULANCE FUND:							

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2025
% Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
TOTAL REVENUES		1,062,037.00	1,062,037.00	874,971.93	6,121.22	187,065.07	82.39
TOTAL EXPENDITURES		1,046,735.00	1,057,512.00	488,669.28	63,232.55	568,842.72	46.21
NET OF REVENUES & EXPENDITURES		15,302.00	4,525.00	386,302.65	(57,111.33)	(381,777.65)	8,537.08
BEG. FUND BALANCE		2,473,921.81	2,473,921.81	2,473,921.81			
END FUND BALANCE		2,489,223.81	2,478,446.81	2,860,224.46			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2025
% Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - DISTRICT COURT OPERATIONS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
211-000-665.000	INTEREST INCOME	30,000.00	30,000.00	20,786.79	0.00	9,213.21	69.29
Total Revenue:		30,000.00	30,000.00	20,786.79	0.00	9,213.21	69.29
Total Dept 000 - BALANCE SHEET		30,000.00	30,000.00	20,786.79	0.00	9,213.21	69.29
TOTAL REVENUES		30,000.00	30,000.00	20,786.79	0.00	9,213.21	69.29
Expenditures							
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
211-286-965.000	BANK SERVICE CHARGES	0.00	0.00	42.00	0.00	(42.00)	100.00
Total Expenditure:		0.00	0.00	42.00	0.00	(42.00)	100.00
Total Dept 286 - DISTRICT COURT		0.00	0.00	42.00	0.00	(42.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	42.00	0.00	(42.00)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:							
TOTAL REVENUES		30,000.00	30,000.00	20,786.79	0.00	9,213.21	69.29
TOTAL EXPENDITURES		0.00	0.00	42.00	0.00	(42.00)	100.00
NET OF REVENUES & EXPENDITURES		30,000.00	30,000.00	20,744.79	0.00	9,255.21	69.15
BEG. FUND BALANCE		1,424,696.28	1,424,696.28	1,424,696.28			
END FUND BALANCE		1,454,696.28	1,454,696.28	1,445,441.07			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 226 - RUBBISH COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	788,546.00	788,546.00	742,626.03	3,706.80	45,919.97	94.18
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	41,355.00	41,355.00	38,258.13	17.07	3,096.87	92.51
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	1,637.83	0.00	(637.83)	163.78
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,000.00	5,000.00	4,349.50	0.00	650.50	86.99
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,000.00	1,000.00	670.84	105.65	329.16	67.08
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	100,000.00	100,000.00	58,692.57	0.00	41,307.43	58.69
226-000-607.000	FEES	100,000.00	100,000.00	63,145.56	9,021.51	36,854.44	63.15
226-000-665.000	INTEREST INCOME	35,000.00	35,000.00	20,915.38	0.00	14,084.62	59.76
Total Revenue:		1,071,901.00	1,071,901.00	930,295.84	12,851.03	141,605.16	86.79
Total Dept 000 - BALANCE SHEET		1,071,901.00	1,071,901.00	930,295.84	12,851.03	141,605.16	86.79
TOTAL REVENUES		1,071,901.00	1,071,901.00	930,295.84	12,851.03	141,605.16	86.79
Expenditures							
Dept 528 - RUBBISH COLLECTION/DISPOSAL							
Account Type: Expenditure							
226-528-801.400	WASTE AND RUBBISH DISPOSAL	650,000.00	650,000.00	334,307.18	0.00	315,692.82	51.43
226-528-801.500	RECYCLING	0.00	100,000.00	52,344.86	0.00	47,655.14	52.34
226-528-801.600	COMPOSTING	0.00	100,000.00	80,651.41	0.00	19,348.59	80.65
226-528-972.000	CAPITAL OUTLAY	45,000.00	45,000.00	21,844.00	0.00	23,156.00	48.54
226-528-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	27,039.00	27,039.00	0.00	0.00	27,039.00	0.00
226-528-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	10,989.00	10,989.00	0.00	0.00	10,989.00	0.00
Total Expenditure:		733,028.00	933,028.00	489,147.45	0.00	443,880.55	52.43
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		733,028.00	933,028.00	489,147.45	0.00	443,880.55	52.43
TOTAL EXPENDITURES		733,028.00	933,028.00	489,147.45	0.00	443,880.55	52.43
Fund 226 - RUBBISH COLLECTION FUND:							
TOTAL REVENUES		1,071,901.00	1,071,901.00	930,295.84	12,851.03	141,605.16	86.79
TOTAL EXPENDITURES		733,028.00	933,028.00	489,147.45	0.00	443,880.55	52.43
NET OF REVENUES & EXPENDITURES		338,873.00	138,873.00	441,148.39	12,851.03	(302,275.39)	317.66
BEG. FUND BALANCE		742,051.53	742,051.53	742,051.53			
END FUND BALANCE		1,080,924.53	880,924.53	1,183,199.92			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2025
% Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 265 - DRUG FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
265-000-657.000	ORDINANCE FINES AND COSTS	1,200.00	1,200.00	5,671.00	0.00	(4,471.00)	472.58
265-000-665.000	INTEREST INCOME	20,000.00	20,000.00	5,601.79	0.00	14,398.21	28.01
Total Revenue:		21,200.00	21,200.00	11,272.79	0.00	9,927.21	53.17
Total Dept 000 - BALANCE SHEET		21,200.00	21,200.00	11,272.79	0.00	9,927.21	53.17
TOTAL REVENUES		21,200.00	21,200.00	11,272.79	0.00	9,927.21	53.17
Expenditures							
Dept 311 - DRUG FORFEITURE							
Account Type: Expenditure							
265-311-742.000	OPERATING SUPPLIES	23,000.00	23,000.00	20,940.00	0.00	2,060.00	91.04
265-311-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
265-311-941.000	LEASED ASSETS	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
265-311-995.000	OPERATING TRANS OUT	55,000.00	122,718.00	13,954.48	0.00	108,763.52	11.37
Total Expenditure:		122,000.00	189,718.00	34,894.48	0.00	154,823.52	18.39
Total Dept 311 - DRUG FORFEITURE		122,000.00	189,718.00	34,894.48	0.00	154,823.52	18.39
TOTAL EXPENDITURES		122,000.00	189,718.00	34,894.48	0.00	154,823.52	18.39
Fund 265 - DRUG FORFEITURE FUND:							
TOTAL REVENUES		21,200.00	21,200.00	11,272.79	0.00	9,927.21	53.17
TOTAL EXPENDITURES		122,000.00	189,718.00	34,894.48	0.00	154,823.52	18.39
NET OF REVENUES & EXPENDITURES		(100,800.00)	(168,518.00)	(23,621.69)	0.00	(144,896.31)	14.02
BEG. FUND BALANCE		383,691.23	383,691.23	383,691.23			
END FUND BALANCE		282,891.23	215,173.23	360,069.54			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2025
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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 266 - GAMBLING FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
266-000-665.000	INTEREST INCOME	25,000.00	25,000.00	19,986.12	0.00	5,013.88	79.94
Total Revenue:		25,000.00	25,000.00	19,986.12	0.00	5,013.88	79.94
Total Dept 000 - BALANCE SHEET		25,000.00	25,000.00	19,986.12	0.00	5,013.88	79.94
TOTAL REVENUES		25,000.00	25,000.00	19,986.12	0.00	5,013.88	79.94
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
266-301-742.000	OPERATING SUPPLIES	11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
Total Expenditure:		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
Total Dept 301 - PUBLIC SAFETY		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
TOTAL EXPENDITURES		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
Fund 266 - GAMBLING FORFEITURE FUND:							
TOTAL REVENUES		25,000.00	25,000.00	19,986.12	0.00	5,013.88	79.94
TOTAL EXPENDITURES		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
NET OF REVENUES & EXPENDITURES		13,500.00	13,500.00	10,899.75	0.00	2,600.25	80.74
BEG. FUND BALANCE		397,725.50	397,725.50	397,725.50			
END FUND BALANCE		411,225.50	411,225.50	408,625.25			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 301 - GENERAL DEBT SERVICE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	12.18	0.00	(12.18)	100.00
301-000-665.000	INTEREST INCOME	0.00	0.00	13.13	0.00	(13.13)	100.00
Total Revenue:		0.00	0.00	25.31	0.00	(25.31)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	25.31	0.00	(25.31)	100.00
TOTAL REVENUES		0.00	0.00	25.31	0.00	(25.31)	100.00
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL REVENUES		0.00	0.00	25.31	0.00	(25.31)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	25.31	0.00	(25.31)	100.00
BEG. FUND BALANCE		552.01	552.01	552.01			
END FUND BALANCE		552.01	552.01	577.32			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	40,000.00	40,000.00	19,255.90	0.00	20,744.10	48.14
592-000-569.000	STATE GRANTS - OTHER	0.00	0.00	37,904.69	0.00	(37,904.69)	100.00
592-000-642.100	SALES - WATER COMMODITY	2,900,000.00	2,900,000.00	1,558,817.68	191,760.44	1,341,182.32	53.75
592-000-642.200	SALES - WATER RTS	1,175,000.00	1,175,000.00	687,741.82	98,201.59	487,258.18	58.53
592-000-642.300	SALES - SEWER COMMODITY	4,600,000.00	4,600,000.00	2,506,877.06	349,199.16	2,093,122.94	54.50
592-000-642.400	SALES - SEWER RTS	770,000.00	770,000.00	448,107.80	64,060.23	321,892.20	58.20
592-000-642.500	SALES - METER REPLACEMENT FEE	60,000.00	60,000.00	37,756.22	5,394.22	22,243.78	62.93
592-000-642.600	SALES - WATER TAP FEES	0.00	0.00	5,500.00	0.00	(5,500.00)	100.00
592-000-657.000	ORDINANCE FINES AND COSTS	10,000.00	10,000.00	56,174.13	6,609.65	(46,174.13)	561.74
592-000-665.000	INTEREST INCOME	350,000.00	350,000.00	159,098.77	0.00	190,901.23	45.46
592-000-675.000	OTHER REVENUE	20,000.00	20,000.00	193,072.52	(31.84)	(173,072.52)	965.36
Total Revenue:		9,925,000.00	9,925,000.00	5,710,306.59	715,193.45	4,214,693.41	57.53
Total Dept 000 - BALANCE SHEET		9,925,000.00	9,925,000.00	5,710,306.59	715,193.45	4,214,693.41	57.53
TOTAL REVENUES		9,925,000.00	9,925,000.00	5,710,306.59	715,193.45	4,214,693.41	57.53
Expenditures							
Dept 536 - WATER							
Account Type: Expenditure							
592-536-703.000	SALARIES	34,647.00	34,647.00	18,290.07	2,193.86	16,356.93	52.79
592-536-704.000	WAGES - FULL TIME EMPLOYEES	173,723.00	173,723.00	73,338.35	15,669.36	100,384.65	42.22
592-536-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	(31.80)	0.00	31.80	100.00
592-536-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	(9.28)	0.00	9.28	100.00
592-536-710.000	VACATION	0.00	0.00	8,797.16	919.49	(8,797.16)	100.00
592-536-711.000	HOLIDAY	0.00	0.00	7,900.42	3,610.86	(7,900.42)	100.00
592-536-712.000	OVERTIME	30,000.00	30,000.00	22,029.83	9,249.00	7,970.17	73.43
592-536-713.000	FICA	12,919.00	12,919.00	10,864.28	1,928.04	2,054.72	84.10
592-536-714.000	MEDICARE	3,021.00	3,021.00	2,540.74	450.90	480.26	84.10
592-536-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	938.00	938.00	0.00	0.00	938.00	0.00
592-536-718.000	LONGEVITY PAY	0.00	0.00	1,500.00	0.00	(1,500.00)	100.00
592-536-721.000	CLOTHING ALLOWANCE	0.00	0.00	2,400.00	0.00	(2,400.00)	100.00
592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	31,554.93	6,775.54	(31,554.93)	100.00
592-536-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	1,379.86	242.47	(1,379.86)	100.00
592-536-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	1,717.79	236.30	(1,717.79)	100.00
592-536-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	4,410.46	947.75	(4,410.46)	100.00
592-536-742.000	OPERATING SUPPLIES	140,000.00	140,000.00	38,548.17	373.53	101,451.83	27.53
592-536-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	225,000.00	225,000.00	346,175.31	14,342.23	(121,175.31)	153.86
592-536-850.000	COMMUNICATIONS (PHONE AND CELL)	3,000.00	3,000.00	1,073.84	0.00	1,926.16	35.79
592-536-851.000	MAIL OR POSTAGE	17,000.00	17,000.00	8,771.49	0.00	8,228.51	51.60
592-536-922.000	WATER	200.00	200.00	64.64	0.00	135.36	32.32
592-536-922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,475,000.00	1,475,000.00	614,301.20	0.00	860,698.80	41.65
592-536-930.000	REPAIRS AND MAINTENANCE	50,000.00	50,000.00	30,299.06	935.47	19,700.94	60.60
592-536-956.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-536-957.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
592-536-972.000	CAPITAL OUTLAY	3,551,800.00	3,551,800.00	2,785,228.72	264,072.57	766,571.28	78.42
592-536-991.000	PRINCIPAL	195,000.00	195,000.00	195,000.00	0.00	0.00	100.00
592-536-993.000	INTEREST EXPENSE	55,000.00	55,000.00	29,436.97	0.00	25,563.03	53.52
592-536-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	146,670.00	146,670.00	0.00	0.00	146,670.00	0.00
592-536-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	73,260.00	73,260.00	0.00	0.00	73,260.00	0.00
592-536-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Expenditures							
Total Expenditure:		6,205,678.00	6,205,678.00	4,235,582.21	321,947.37	1,970,095.79	68.25
Total Dept 536 - WATER		6,205,678.00	6,205,678.00	4,235,582.21	321,947.37	1,970,095.79	68.25
Dept 537 - SEWER							
Account Type: Expenditure							
592-537-703.000	SALARIES	25,986.00	25,986.00	0.00	0.00	25,986.00	0.00
592-537-704.000	WAGES - FULL TIME EMPLOYEES	86,861.00	86,861.00	76,318.45	9,715.00	10,542.55	87.86
592-537-712.000	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-537-713.000	FICA	6,997.00	6,997.00	4,664.24	594.01	2,332.76	66.66
592-537-714.000	MEDICARE	1,636.00	1,636.00	1,090.92	138.90	545.08	66.68
592-537-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	508.00	508.00	0.00	0.00	508.00	0.00
592-537-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	8,250.10	1,108.02	(8,250.10)	100.00
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	754.77	91.24	(754.77)	100.00
592-537-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	1,288.30	177.22	(1,288.30)	100.00
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	2,144.86	306.85	(2,144.86)	100.00
592-537-742.000	OPERATING SUPPLIES	8,000.00	8,000.00	5,226.31	98.53	2,773.69	65.33
592-537-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	200,000.00	200,000.00	6,012.01	185.22	193,987.99	3.01
592-537-851.000	MAIL OR POSTAGE	17,000.00	17,000.00	8,398.52	0.00	8,601.48	49.40
592-537-920.000	ELECTRIC	8,000.00	8,000.00	2,732.34	0.00	5,267.66	34.15
592-537-923.000	SEWAGE (FIXED)	3,800,000.00	3,800,000.00	1,472,179.40	0.00	2,327,820.60	38.74
592-537-930.000	REPAIRS AND MAINTENANCE	10,000.00	25,653.00	24,767.28	168.12	885.72	96.55
592-537-972.000	CAPITAL OUTLAY	500,000.00	500,000.00	56,704.98	0.00	443,295.02	11.34
592-537-991.000	PRINCIPAL	1,250,000.00	1,250,000.00	691,963.24	0.00	558,036.76	55.36
592-537-993.000	INTEREST EXPENSE	500,000.00	500,000.00	233,005.81	0.00	266,994.19	46.60
592-537-994.000	PAYING AGENT FEES	200.00	200.00	56.74	0.00	143.26	28.37
592-537-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	117,801.00	117,801.00	0.00	0.00	117,801.00	0.00
592-537-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	73,260.00	73,260.00	0.00	0.00	73,260.00	0.00
592-537-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Expenditure:		6,618,449.00	6,634,102.00	2,595,558.27	12,583.11	4,038,543.73	39.12
Total Dept 537 - SEWER		6,618,449.00	6,634,102.00	2,595,558.27	12,583.11	4,038,543.73	39.12
TOTAL EXPENDITURES		12,824,127.00	12,839,780.00	6,831,140.48	334,530.48	6,008,639.52	53.20
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,925,000.00	9,925,000.00	5,710,306.59	715,193.45	4,214,693.41	57.53
TOTAL EXPENDITURES		12,824,127.00	12,839,780.00	6,831,140.48	334,530.48	6,008,639.52	53.20
NET OF REVENUES & EXPENDITURES		(2,899,127.00)	(2,914,780.00)	(1,120,833.89)	380,662.97	(1,793,946.11)	38.45
BEG. FUND BALANCE		18,804,711.21	18,804,711.21	18,804,711.21			
END FUND BALANCE		15,905,584.21	15,889,931.21	17,683,877.32			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	366,301.00	366,301.00	0.00	0.00	366,301.00	0.00
661-000-665.000	INTEREST INCOME	0.00	0.00	3,387.35	0.00	(3,387.35)	100.00
Total Revenue:		366,301.00	366,301.00	3,387.35	0.00	362,913.65	0.92
Total Dept 000 - BALANCE SHEET		366,301.00	366,301.00	3,387.35	0.00	362,913.65	0.92
TOTAL REVENUES		366,301.00	366,301.00	3,387.35	0.00	362,913.65	0.92
Expenditures							
Dept 596 - MOTOR POOL							
Account Type: Expenditure							
661-596-703.000	SALARIES	8,662.00	8,662.00	4,572.46	548.48	4,089.54	52.79
661-596-704.000	WAGES - FULL TIME EMPLOYEES	18,613.00	18,613.00	8,617.92	1,214.77	9,995.08	46.30
661-596-705.000	WAGES - PART TIME EMPLOYEES	14,169.00	14,169.00	11,364.17	703.19	2,804.83	80.20
661-596-713.000	FICA	2,570.00	2,570.00	1,512.00	151.63	1,058.00	58.83
661-596-714.000	MEDICARE	600.00	600.00	353.65	35.48	246.35	58.94
661-596-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	187.00	187.00	0.00	0.00	187.00	0.00
661-596-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	621.65	103.70	(621.65)	100.00
661-596-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	136.17	16.58	(136.17)	100.00
661-596-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	429.34	59.06	(429.34)	100.00
661-596-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	362.51	51.59	(362.51)	100.00
661-596-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	1,644.80	0.00	(144.80)	109.65
661-596-758.000	DIESEL FUEL	40,000.00	40,000.00	17,465.20	0.00	22,534.80	43.66
661-596-759.000	GASOLINE	85,000.00	85,000.00	40,692.10	3,563.37	44,307.90	47.87
661-596-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	10,561.37	0.00	9,438.63	52.81
661-596-930.000	REPAIRS AND MAINTENANCE	175,000.00	175,000.00	134,186.44	10,016.24	40,813.56	76.68
661-596-965.000	BANK SERVICE CHARGES	0.00	0.00	42.00	0.00	(42.00)	100.00
661-596-972.000	CAPITAL OUTLAY	0.00	275,000.00	266,518.03	0.00	8,481.97	96.92
Total Expenditure:		366,301.00	641,301.00	499,079.81	16,464.09	142,221.19	77.82
Total Dept 596 - MOTOR POOL		366,301.00	641,301.00	499,079.81	16,464.09	142,221.19	77.82
TOTAL EXPENDITURES		366,301.00	641,301.00	499,079.81	16,464.09	142,221.19	77.82
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		366,301.00	366,301.00	3,387.35	0.00	362,913.65	0.92
TOTAL EXPENDITURES		366,301.00	641,301.00	499,079.81	16,464.09	142,221.19	77.82
NET OF REVENUES & EXPENDITURES		0.00	(275,000.00)	(495,692.46)	(16,464.09)	220,692.46	180.25
BEG. FUND BALANCE		1,223,956.51	1,223,956.51	1,223,956.51			
END FUND BALANCE		1,223,956.51	948,956.51	728,264.05			

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PERIOD ENDING 01/31/2025
% Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 677 - SELF INSURANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
677-000-665.000	INTEREST INCOME	0.00	0.00	8,533.22	0.00	(8,533.22)	100.00
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	650,000.00	650,000.00	390,135.56	60,218.34	259,864.44	60.02
677-000-699.000	INTERFUND TRANSFERS IN	450,000.00	450,000.00	0.00	0.00	450,000.00	0.00
Total Revenue:		1,100,000.00	1,100,000.00	398,668.78	60,218.34	701,331.22	36.24
Total Dept 000 - BALANCE SHEET		1,100,000.00	1,100,000.00	398,668.78	60,218.34	701,331.22	36.24
TOTAL REVENUES		1,100,000.00	1,100,000.00	398,668.78	60,218.34	701,331.22	36.24
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
677-999-837.000	HEALTH INSURANCE CLAIMS	1,100,000.00	1,100,000.00	512,193.87	159,854.44	587,806.13	46.56
Total Expenditure:		1,100,000.00	1,100,000.00	512,193.87	159,854.44	587,806.13	46.56
Total Dept 999 - SELF INSURANCE		1,100,000.00	1,100,000.00	512,193.87	159,854.44	587,806.13	46.56
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	512,193.87	159,854.44	587,806.13	46.56
Fund 677 - SELF INSURANCE FUND:							
TOTAL REVENUES		1,100,000.00	1,100,000.00	398,668.78	60,218.34	701,331.22	36.24
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	512,193.87	159,854.44	587,806.13	46.56
NET OF REVENUES & EXPENDITURES		0.00	0.00	(113,525.09)	(99,636.10)	113,525.09	100.00
BEG. FUND BALANCE		328,714.79	328,714.79	328,714.79			
END FUND BALANCE		328,714.79	328,714.79	215,189.70			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2025
% Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
703-000-665.000	INTEREST INCOME	0.00	0.00	55,106.86	0.00	(55,106.86)	100.00
Total Revenue:		0.00	0.00	55,106.86	0.00	(55,106.86)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	55,106.86	0.00	(55,106.86)	100.00
TOTAL REVENUES		0.00	0.00	55,106.86	0.00	(55,106.86)	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	0.00	55,106.86	0.00	(55,106.86)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	55,106.86	0.00	(55,106.86)	100.00
BEG. FUND BALANCE		103,626.17	103,626.17	103,626.17			
END FUND BALANCE		103,626.17	103,626.17	158,733.03			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2025
% Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 710 - DISTRICT COURT CUSTODIAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
710-000-665.000	INTEREST INCOME	0.00	0.00	1,513.70	0.00	(1,513.70)	100.00
Total Revenue:		0.00	0.00	1,513.70	0.00	(1,513.70)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	1,513.70	0.00	(1,513.70)	100.00
TOTAL REVENUES		0.00	0.00	1,513.70	0.00	(1,513.70)	100.00
Fund 710 - DISTRICT COURT CUSTODIAL FUND:							
TOTAL REVENUES		0.00	0.00	1,513.70	0.00	(1,513.70)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,513.70	0.00	(1,513.70)	100.00
BEG. FUND BALANCE		35,795.17	35,795.17	35,795.17			
END FUND BALANCE		35,795.17	35,795.17	37,308.87			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2025
% Fiscal Year Completed: 58.90

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 01/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 736 - PENSION PLAN #05 - DPW FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
736-000-626.000	SERVICES RENDERED	0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
Total Revenue:		0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
TOTAL REVENUES		0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
Fund 736 - PENSION PLAN #05 - DPW FUND:							
TOTAL REVENUES		0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,457,000.00	0.00	(1,457,000.00)	100.00
BEG. FUND BALANCE		1,508,647.78	1,508,647.78	1,508,647.78			
END FUND BALANCE		1,508,647.78	1,508,647.78	2,965,647.78			
TOTAL REVENUES - ALL FUNDS		33,332,521.00	33,488,239.00	23,876,906.94	1,147,317.21	9,611,332.06	71.30
TOTAL EXPENDITURES - ALL FUNDS		39,111,485.00	39,899,133.00	19,355,778.68	1,492,099.25	20,543,354.32	48.51
NET OF REVENUES & EXPENDITURES		(5,778,964.00)	(6,410,894.00)	4,521,128.26	(344,782.04)	(10,932,022.26)	70.52
BEG. FUND BALANCE - ALL FUNDS		47,490,243.28	47,490,243.28	47,490,243.28			
FUND BALANCE ADJ - ALL FUNDS				1,727.46			
END FUND BALANCE - ALL FUNDS		41,711,279.28	41,079,349.28	52,013,099.00			

Fraser City Council Agenda Item

Subject Title:	Board of Review Member Appointment	**Date Submitted:**	1-28-2025
Prepared By:	Debra J. Kopp, City Assessor	**New or Returning:**	New

Summary of Request

Request the City Council to appoint Ashley Taylor to the Board of Review. Currently there are 2 members and 1 vacancy.

Budget Impact

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: n/a

Account Number(s): n/a

Requires Budget Amendment: ☐NO ☐YES - Amount:

Requires Reoccurring Charges: ☐NO ☐YES - Amount:

Requires Travel Expenses: ☐NO ☐YES - Amount:

Offset by Grant Funding: ☐NO ☐YES - Amount:

Additional Information:

Attachments

Recommendation letter, application, resume

Recommended Motion(s)

Motion to approve Ashley Taylor to the City of Fraser Board of Review. 2 year term beginning 1-1-2025 and ending 12-31-2026.

City of Fraser

CENTENNIAL COMMUNITY

Assessing Department

33000 Garfield
Fraser, MI 48026
(586) 293-3100

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry Jr.
Patrice M. Schornak
Sherry Stein

To the Honorable City Council Members:

Please accept this letter as my recommendation to appoint Ms. Ashley Taylor to the vacant position on the City of Fraser Board of Review. This 2-year term will have a start date of January 1, 2025, and expire December 31, 2026.

Ms. Taylor is a seven (7) year resident and homeowner in the City of Fraser. She has many years of experience in the financial field working as a professional. Ms. Taylor has provided her resume which details skills that would be an asset as a Board of Review member, including assisting and communicating with clients, implementing policies and procedures, collecting and analyzing information, interviewing while paying attention to detail, note taking, educating clients, and complaint resolution. Ms. Taylor also serves the City as an election worker.

Mr. Taylor is interested in serving the community. Her skills can contribute to the process of ensuring the residents receive fair and equitable assessments within the City of Fraser.

Please review her attached application and resume and consider her appointment as a full-time member to the Board of Review. If you have any questions, please feel free to contact me.

Respectfully submitted,

Debra J. Kopp, MMAO, MCPPE
City of Fraser Assessor
debrak@micityoffraser.com
586-293-3100 x160

City of Fraser, Michigan

Boards and Commissions
Application for Appointment

Board of Review
Board or Commission Applying For

Last Name: Taylor **First Name:** Ashley **M.I:**

Address: 18342 Breezeway Trail Fraser 48026 **Years/Months of Residency in Fraser:** 15 years

Cell Phone: [redacted] **e-Mail:** [redacted]

Education:

Schools: Macomb Community College

Degrees: Associate Degree, pursuing Bachelor's Degree in Communications

Professional Certifications: Producer life, accident and health
Certified Life Coach

Current or Last Employer

Name of Company: Brown & Brown Insurance Your Title/Position: Employee Benefits Acct Manager

Company Address: 5250 Corporate Dr, Troy 48098 Phone Number: (586) 977-6300

Responsibilities:

Coordinate open enrollment implementations, develop employee benefit guide, manage carrier contacts, claims/billing

Community Activities or Experiences:

Regular volunteer at Capuchin soup Kitchen. Over a decade experience in Consumer Finance and investments

Please explain why you wish to serve:

I'm all about being able to give back in a way that creates a positive impact. Serving also allows for personal growth

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the position that I am seeking.

Signature: Ashley Taylor Date: 01/23/2025

Please attach your resume & a copy of your ID to this application.

4-2020

Ashley Taylor

[redacted]
www.linkedin.com/in/ashley-taylor7

SUMMARY

A Proactive and results-oriented leader with 12 years' experience in the financial field. Background includes operations management, database management, client relationship management, new-employee onboarding, as well as employee development. Demonstrated ability to build, encourage, and sustain long-term relationships with clients/employees from all backgrounds.

EXPERIENCE

01/2024 – Present **Employee Benefits Account Manager**, Brown & Brown – Troy, MI
Founded in 1939 Brown & Brown has risen to become one of the largest insurance brokerages in the world.

- Coordinate open enrollment implementation ensuring a smooth transition for clients and their employees
- Create and manage detailed employee benefit guides to help employees understand their options and make informed decisions.
- Manage carrier contracts to ensure compliance and optimize coverage for clients
- Assist clients with any claims or billing issues
- Ensure all relevant compliance documentation is accurately maintained in the agency CRM.

11/2019 – 07/2023 **Office Manager**, SGH Wealth Management – Lathrup Village, MI
A wealth management firm that specializes in fiduciary fee-based retirement planning and investment management.

- Responsible for drafting letters and documents; collecting and analyzing information; preparing client annual review reports, as well as other administrative tasks.
- Lead the 1-year process of trading software switch (Tamarac) which included training employees on the new platform and creating a training guide for new employees.
- Maintain firm technology such as CRM (Salesforce), custodial, client billing, bookkeeping, and trading software.
- Head of paperwork and custodian communication for firm which includes establishing accounts for clients including account transfers.
- First point of contact for client communications.
- Implement policies and procedures for day-to-day operations.
- Create training videos that allow employees to follow along.
- Interview prospective employees for the firm which includes typing up notes that we can reference in the future.
- Process 401K contributions each pay period (ABG), and balance company accounts in QuickBooks.

04/2019 – 11/2019 **Financial Service Rep**, Cornerstone Community Financial CU – Troy, MI
Credit Union founded in 1951 that offers services such as deposit accounts, loans, and online banking. Over 100 employees

- Personal Banker position responsible for assisting members through active listening and confidently recommending appropriate products that fit their needs.
- Documented all member interviews through CCF's CRM platform making sure to catch details that could help the member with their future endeavors.
- Exceeded individual and branch sales goals each quarter which was monitored through weekly performance meetings.
- Assisted members with opening accounts, answering questions about products and services, and educating them about credit.

04/2018 – 04/2019 **Senior Member Service Rep**, FreeStar Financial CU – Clinton Twp, MI
Established in 1957, FreeStar Financial Credit Union specializes in member-based accounts/loans. 75 employees at time of employment.

- Uncover member financial needs during onboarding interview process to gain an understanding of the members monetary goals
- "Employee of the quarter" award given for exceeding performance goals and member satisfaction.
- Performed "credit check-ups" to educate members on ways to improve credit health.
- Provided new-hire training to new Member Service Representatives starting with the company.
- Assisted members with account openings, loan applications, and complaint resolution.

06/2015 – 04/2018 **Personal Banker II**, Huntington National Bank – Macomb Twp, MI
Full-service bank operating in 11 states. Specializes in mortgages, treasury management, and consumer banking services.

- Effectively resolve customer issues through active listening and problem resolution.
- Provide knowledge of all products, services, technology, and policies.
- Provide on the job hands on training to new tellers joining the team.
- Proactively identified opportunities following disciplined sales process and new customer follow up procedures.
- Opened new accounts, processed loans, and referred customers to investment/mortgage departments for referrals.
- Conducted weekly audits of the branch's' atm for compliance.

04/2014 – 06/2015 **Personal Banker**, Comerica Bank – Roseville, MI
Full-service bank best known for its longevity as a financial institution. Specializes in consumer accounts, commercial accounts, and wealth management.

- Used company wide sales process to identify new and existing customer needs during each interaction.
- Worked closely with commercial department to maximize referral potential through consistent training.
- Provided universal help throughout branch by completing transactional customer service requests when needed.

12/2011 – 04/2014 **Branch Supervisor**, Citizens Bank – Macomb Twp, MI
Known as the 13th largest bank in the United States, Citizens offers consumer, commercial, and wealth management services.

- Acquired new customers by completing frequent outbound phone checkups as well as in-person checkups for existing customers.
- Provide financial education and services to customers to ensure customer satisfaction.
- Trained all new employees coming into the branch with little to no experience.
- Stayed on top of company policies as well as state and local laws and regulations.

EDUCATION

Pursuing Bachelor's Degree in Communications Macomb Community College – Warren, MI

Fraser City Council Agenda Item

Subject Title:	Appointment of Scott Wahl to Zoning Board of Appeals	**Date Submitted:**	01/23/2025
Prepared By:	Deputy City Clerk Greenia	**New or Returning:**	New

Request

At the January 16, 2025 meeting of the Zoning Board of Appeals the Board interviewed Scott Wahl to fill a vacancy on the Board. After the interview the following motion was made:

Motion by Chimenti supported by Burley to recommend Scott Wahl for appointment to the City of Fraser Zoning Board of Appeals with a term ending December 31, 2025.

Motion unanimously carried.

Budget Impact

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount:		
Account Number(s):		
Requires Budget Amendment:	☐NO	☐YES - Amount:
Requires Reoccurring Charges:	☐NO	☐YES - Amount:
Requires Travel Expenses:	☐NO	☐YES - Amount:
Offset by Grant Funding:	☐NO	☐YES - Amount:
Additional Information:		

Attachments

Wahl ZBA Application
Wahl Resume

Recommended Motion(s)

Motion to appoint Scott Wahl to fill the vacancy on the City of Fraser Zoning Board of Appeals with a term ending December 31, 2025.

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

www.MICityOfFraser.Com

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100
cityclerk@micityoffraser.com

LAST NAME	FIRST NAME	M.I.
Wahl	Scott	A

ADDRESS (number & street)

CITY	STATE	ZIP CODE	CELL PHONE	HOME PHONE
Fraser	MI	48026		Same

NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR	TERM ENDING (IF KNOWN)
Board Name - Zoning Board of Appeals	

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

Desire to give something back to my community.
Work City of Fraser elections as Precinct Chair.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

BA - Supply Chain Management

Design for Six Sigma - Black Belt

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
Retired	

COMPANY ADDRESS (number & street)

CITY	STATE	ZIP CODE	OFFICE PHONE	OFFICE CELL PHONE

PLEASE LIST YOUR RESPONSIBILITIES

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM

Rev 11/2017

Received by _____ Date_____

Scott Wahl

Senior Business Process Engineer

Fraser, MI | linkedin.com/in/mr-scott-wahl

CAREER PROFILE:

Senior Business Process Engineer specializing in Finance Cost Engineering and Procurement optimization. Utilize knowledge of theory, principles and technology to define needs and address issues, conduct research, perform studies and surveys to obtain data for analysis. Advised and made recommendations on business operating procedural enhancements and technical software improvements.

AREAS OF EXPERTISE | STRENGTHS:

Cost Data Analysis	Attention to Detail	Active Listening	Benchmarking Analysis
Analytical Thinking	Data Research	Business Intelligence	Negotiation

CAREER HIGHLIGHTS:

City of Fraser, ***Election Staff (Fraser, Michigan)*** **Nov 2023 to Current**

- Participated in local and national elections and took on added responsibility of Precinct Chair for August 2024 primary and November general election

Self-Employed, ***Shop & Deliver (Fraser, Michigan)*** **Jan 2020 to May 2024**

- Actively shop and deliver grocery orders to community members homes with on time service, attention to detail in product selection and high customer service by communicating shop and delivery status
- Record and analyze every shop and delivery order for continuous improvement in time spent shopping and areas of opportunity for high customer satisfaction

Self-Employed, ***Semi-retired*** **Feb 2019 to Jan 2020**

GENERAL MOTORS, ***Senior Business Process Engineer (Warren, Michigan)*** **Apr 2008 to Feb 2019**

- Led Master Data Management (MDM) team for commercially off the shelf (COTS) cost estimating software
- Global development team member that was responsible for the on time launch and semi-annual product enhancements for the COTS software across the enterprise
- Created dashboards utilizing MS EXCEL Power Pivot for quick reference analysis of project cost estimates including Cost Engineer input parameters, master data selections and calculated totals
- Customized Role-Based Access Control (RBAC) reducing new user setup and maintenance by 35 percent
- Recognized as data and configuration subject matter expert in Root Cause Analysis (RCA) of user communicated software issues
- Led master data management team in parametric data conversion of 500,000+ master data records from SQL Express material cost estimating software into the COTS software
- Performed 'train the trainer' sessions to the regional trainers on COTS software MDM, RBAC and procedural change to an existing standard operating procedure (SOP)
- Led global business development, launch, product enhancements and eventual sunset of .NET framework SQL Express material cost estimating software utilizing lessons learned from prior sunset material cost estimating software's (EXCEL VBA and JEE Oracle)
- Customized SQL Express cost estimating inputs and calculations for material, labor, burden after conducting business user workshops to document workflow models, user scenarios and use cases
- Wrote user acceptance test cases for product enhancements and identified root cause of issues with test case(s) during User Acceptance Testing (UAT) with business users

GENERAL MOTORS, ***Cost Engineer Manager (Warren, Michigan)*** **Feb 2007 to Apr 2008**

- Managed cost model input parameter development for plastic interior and exterior components and assemblies, metallic interior and exterior components and assemblies, and interior soft trim assemblies
- Led master data team in establishing processes and procedures in researching, adding, updating 100+ manufacturing process cost models, 5000+ material component parameters and cost, 200+ machine parameters and cost, 86 country economic data factors, 26 hourly base labor rates and labor fringe cost
- Established development team to create MS EXCEL VBA material cost estimating software from lessons learned of JEE Oracle material cost software
- Listened to voice of cost engineering customers in software development cycle for MS EXCEL VBA material cost estimating software
- Interfaced with global cost engineering and supplier development leaderships to train 500+ users in the usage of material cost engineering software
- Coordinated development and training of 300+ buyers in understanding sources of the master data for the material cost estimates being generated by cost engineering department

GENERAL MOTORS, ***Purchasing Manager (Troy, Michigan)*** **Jun 2003 to Feb 2007**

- Managed $10 Million bundled contract services budget and reported monthly budget forecast to leadership
- Business Owner of material cost analysis software for automotive and powertrain components resulting in $55 Million savings in re-negotiated contract changes
- Interfaced with global Purchasing Supplier Development team in training and usage of material cost software
- Led master data group performing research, creation of and updates to independent data standards referenced during supplier contract negotiations
- Participated in contract negotiations when independent data standards were questioned as well as machine manufacturers recommended cycle time
- Established component part tooling cost ranges as team leader prior to design direction review of major purchased automotive part components through creation of tooling BOM/BOP which accounted for 75 percent of the vehicle program tooling cost expenditure
- Led JEE Oracle master data team in research, creation and update of 100+ manufacturing process cost models, 5000+ material component parameters and cost; 200+ machine parameters and cost; 86 country economic data factors; 26 hourly base labor rates and labor fringe cost in local country currency; and vendor tooling subsystem base cost standards
- Managed development, launch and enhancement of Citrix Microsoft Access material cost analysis software for automotive and powertrain components
- Formulated standard purchasing policies and procedures for quote proposals and procurement of goods and services to include key performance indicators (KPIs)
- Reviewed request for quote packages included request for regional or international freight, customs and duty and other information to be in compliance with purchasing policies terms and conditions
- Questioned buyers' understanding of the Bill of Material (BOM) to Bill of Process (BOP) relationship engineering was proposing and if it was in alignment with benchmarking data
- Researched and evaluated suppliers, based on should cost analysis, quality, service, support, availability, reliability, production and distribution capabilities, and supplier's historical reputation
- Evaluated and monitored buyers' decks to ensure their suppliers were in compliance with KPI's in contractual obligations for quality, delivery and price and if changes in a supplier was warranted
- Created a dashboard that summarized SAP purchased items, purchase contract engineering change cost history, on time delivery performance, and supplier quality instances are within KPI targets

HONORS | AFFILIATIONS:

General Motors Chairman's Honor Award for outstanding cost savings achievement

EDUCATION | CERTIFICATION:

Bachelor of Arts (BA), Supply Chain Management
Michigan State University, East Lansing, MI

Design for Six Sigma – Black Belt
General Motors

Fraser City Council Agenda Item

Subject Title:	Recreation Commission Reappointment of Christine Koch	**Date Submitted:**	1/30/25
Prepared By:	Chris Delmege – Recreation Coordinator	**New or Returning:**	New

Summary of Request

At the Recreation Commission meeting, Christine Koch was interviewed to be recommended for reappointment for a seat on the Recreation Commission.

Budget Impact

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: N/A

Account Number(s): N/A

Requires Budget Amendment: ☒NO ☐YES - Amount:

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information:

Attachments

Application For Appointment To City Boards & Commissions

Recommended Motion(s)

Motion to approve the recommendation of the Recreation Commission to reappoint Christine Koch for a seat on the Recreation Commission with a term ending December 31, 2027.

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

www.MICityOfFraser.Com

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100
cityclerk@micityoffraser.com

LAST NAME	FIRST NAME	M.I.
Koch	Christine	

ADDRESS (number & street)

CITY	STATE	ZIP CODE	CELL PHONE	HOME PHONE
Fraser	MI	48026		

NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR — **TERM ENDING (IF KNOWN)**

Recreation Commission

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

I would like to continue to serve on this board for another 3 years. I love to come up with new ideas for the Recreation Department.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

Macomb Community College
South Lake High School

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
Masonic Height Elm.	Interventionist

COMPANY ADDRESS (number & street)

Masonic

CITY	STATE	ZIP CODE	OFFICE PHONE	OFFICE CELL PHONE
SCS	MI	48082		

PLEASE LIST YOUR RESPONSIBILITIES

Working with children, making plans, making copies, running clubs, working with teachers.

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM

Rev 11/2017

Received by _____ **Date**_____

Fraser City Council Agenda Item

Subject Title:	Recreation Commission Appointment of Natalyn Pieprzyk	**Date Submitted:**	1/30/25
Prepared By:	Chris Delmege – Recreation Coordinator	**New or Returning:**	New

Summary of Request

At the Recreation Commission meeting, Natalyn Pieprzyk was interviewed to be recommended for appointment for a seat on the Recreation Commission.

Budget Impact

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: N/A

Account Number(s): N/A

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information:

Attachments

Application For Appointment To City Boards & Commissions

Recommended Motion(s)

Motion to approve the recommendation of the Recreation Commission to appoint Natalyn Pieprzyk for a seat on the Recreation Commission with a term ending December 31, 2027.

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100
cityclerk@micityoffraser.com

www.MICityOfFraser.Com

LAST NAME	FIRST NAME	M.I.
Pieprzyk	Natalyn	D

ADDRESS (number & street)

31961 York St.

CITY	STATE	ZIP CODE	CELL PHONE	HOME PHONE
Fraser	MI	48026		

NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR — **TERM ENDING (IF KNOWN)**

Recreation Commission

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

Having been a lifelong resident of the City of Fraser and an active participant in our elections department, I'd love the opportunity to continue contributing to my city- providing others with the opportunity to find community, joy, and support within the city.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

Graduated from Fraser High School in 2022; third-year student at Wayne State University studying Mathematics; recipient of the Borgmann Endowed Scholarship at WSU.

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
Math Corps	Assistant Instructor

COMPANY ADDRESS (number & street)

656 West Kirby

CITY	STATE	ZIP CODE	OFFICE PHONE	OFFICE CELL PHONE
Detroit	MI	48202		

PLEASE LIST YOUR RESPONSIBILITIES

Summer program: responsible for a team of 10 middle school students and 10 high school TA's. Guide the group through their day and support instuctors with further tutoring and practice work.
School-year: assist a Math Corps instructor in managing the classroom and delivering lessons; teach occassional lessons; tutor students; grade tests.

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM

Rev 11/2017

Received by _____ **Date**_____

Fraser City Council Agenda Item

SUBJECT TITLE:	2025 Poverty Exemption Policy	**DATE SUBMITTED:**	1-9-2025
PREPARED BY:	Debra J. Kopp, City Assessor	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

Request the City Council to approve the 2025 Poverty Exemption Policy used for the 2025 assessment year.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: n/a

Account Number(s): n/a

Requires Budget Amendment: ☐NO ☐YES - Amount:

Requires Reoccurring Charges: ☐NO ☐YES - Amount:

Requires Travel Expenses: ☐NO ☐YES - Amount:

Offset by Grant Funding: ☐NO ☐YES - Amount:

Additional Information:

ATTACHMENTS

POLICY, GUIDELINES AND APPLICATION

RECOMMENDED MOTION(S)

Motion to approve the City of Fraser 2025 Poverty Exemption Policy, Guidelines and State of Michigan required applications as submitted by the Assessing Department.

CITY OF FRASER
2025 Poverty Exemption
Policy, Guidelines and Application

Section 211.7u(1) of the Michigan General Property Tax Act provides for a property tax exemption, in whole or in part, for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges.

On February 13, 2025, the Fraser City Council adopted the following Poverty Exemption Policy and Guidelines (the "Policy"). The Policy includes an asset test and income test as required by Michigan statute, along with the State of Michigan required application forms. The Policy's annual income levels shall be updated annually to reflect the Federal Poverty Income levels.

The Board of Review is required to follow the adopted policy when approving or denying the request for poverty exemption. If the applicant meets all eligibility requirements, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value or a partial exemption equal to a 25%, 50% or 75% reduction in taxable value.

A taxpayer who files a poverty exemption application at the March Board of Review is not prohibited from also filing a valuation appeal at the March Board of Review. A taxpayer may also fie a poverty exemption application with the July or December Board of Review. If denied by the Board of Review, a taxpayer may appeal the denial to the Michigan Tax Tribunal.

To apply for a poverty exemption, a fully complete application and all supporting documentation as outlined in the Policy must be submitted one (1) week prior to the March, July or December Board of Review session. The dates for the 2025 Boards of Review are as follows:

Board of Review Session:	**Meeting Date:**	**Application Due:**
March	March 11 & 13	Tuesday, March 4
July	July 22	Tuesday, July 15
December	December 9	Tuesday, December 2

Disabled applicants may call the Assessing Department at (586) 293-3100 to make necessary arrangements for assistance.

Requirements:

1. The applicant must own and occupy as their principal residence the property for which the exemption is being claimed. The property cannot be owned by a business entity.

2. The applicant must file a **fully complete** application which includes Forms 5737 and 5739 (attached) and **all required and requested tax returns and documentation** – see attached list.

3. The applicant must meet the "Asset Guidelines" as approved by the Fraser City Council.

4. The applicant must meet the "Income Guidelines" which are the federal poverty guidelines updated annually by the United States Department of Health and Human Services.

Asset Guidelines
Used in the Determination of Poverty Exemptions for 2025

As required by PA 390 of 1994, all guidelines for poverty exemptions as established by the governing body of the local assessing unit **shall** include an asset level test. The purpose of an asset test is to determine the resources available (cash, fixed assets or other property) that could be converted to cash and used to pay property taxes in the year the poverty exemption is filed. The value of the principal residence is not included in the asset test.

The following asset test shall apply to all applications for poverty exemption:

- The applicant's household shall not have "liquid" (cash) assets in excess of $7,500,

  AND

- The applicant's household shall not have **total** assets (cash and non-cash assets – see list below) in excess of $20,000.

Household assets greater than what is stated above will result in a denial of the poverty exemption, even if the applicant meets the Income Guideline. The Board of Review may deny any application if the assets are not properly identified.

Cash and other non-cash assets considered may include but are not limited to:

- Bank accounts
- Stocks and bonds, pensions, IRAs and other investment accounts
  Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances and one-time insurance payments
- Money received from the sale of property such as stocks, bonds, a house or a car (unless a person is in the specific business of selling such property)
- Second home, rental property, or building/property other than the residence
- Excess or vacant land
- Extraordinary automobiles
- Jewelry, antiques or artworks
- Recreational vehicles such as campers, motor-homes, boats and ATV's
- Equipment or other personal property of value
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms

Income Guidelines
Used in the Determination of Poverty Exemptions for 2025

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemptions and those income levels **shall not be set lower** by a city or township than the federal poverty guidelines updated annually by the United States Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons **shall not** be set lower than $25,820 which is the amount shown on the following chart for a family of 3 persons.

Below are the federal poverty guidelines updated annually in the Federal Register by the US Department of Health and Human Services which were adopted in 2024. The City of Fraser will follow these guidelines for establishing 2025 poverty exemptions:

Size of Family Unit	Poverty Guidelines
1	$15,060
2	$20,440
3	$25,820
4	$31,200
5	$36,580
6	$41,960
7	$47,340
8	$52,720
For each additional person	$5,380

Household income greater than what is stated above, per household size, will result in a denial of the poverty exemption, even if the applicant meets the Asset Guideline. The Board of Review may deny any application if all income is not properly identified.

Household income shall include, but is not limited to, the annual income for the person claiming the exemption and all persons living in the principal residence.

Household income may include, but is not limited to:

- Money, wages, salaries before deductions, and regular contributions from persons not living in the residence
- Net receipts from a person's own business, professional enterprise, or partnership, after business deductions
- Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments, public assistance, and supplemental security income (SSI)
- Alimony, child support, military family allotments
- Private pensions, governmental pensions, disability pensions, regular insurance, annuity payments
- College or university scholarships, grants, fellowships, and assistantships
- Dividends, interest, and net income from rentals, royalties, estates, trusts, gambling or lottery winnings

Reduction Calculation

Public Act 253 of 2020 and Public Act 191 of 2023 amended MCL 211.7u related to poverty exemptions. These acts list the specific percentage reductions in taxable value that may be used by the Board of Review in granting a poverty exemption.

MCL 211.7u(5) states that if a person claiming the poverty exemption meets all eligibility requirements, the Board of Review shall grant the poverty exemption, in whole or in part, as follows:

1) A full exemption equal to a 100% reduction in taxable value
2) A partial exemption equal to a 75% reduction in taxable value
3) A partial exemption equal to a 50% reduction in taxable value
4) A partial exemption equal to a 25% reduction in taxable value

No other method of calculating taxable value may be utilized, except for those percentage reductions specifically authorized in statute, or any other percentage reduction approved by the State Tax Commission.

If an applicant qualifies for poverty exemption for 2025, the Board of Review shall follow the chart below to determine the percentage of taxable value reduction granted for 2025 taxes:

Household size	Income (federal limit)	100% Taxable Value exemption	75% Taxable Value exemption	50% Taxable Value exemption	25% Taxable Value exemption
1	$15,060	$0 to $3,764	$3,765 to $7,529	$7,530 to $11,294	$11,295 to $15,060
2	$20,440	$0 to $5,109	$5,110 to $10,219	$10,220 to $15,329	$15,330 to $20,440
3	$25,820	$0 to $6,454	$6,455 to $12,909	$12,910 to $19,364	$19,365 to $25,820
4	$31,200	$0 to $7,799	$7,800 to $15,599	$15,600 to $23,399	$23,400 to $31,200
5	$36,580	$0 to $9,144	$9,145 to $18,289	$18,290 to $27,434	$27,435 to $36,580
6	$41,960	$0 to $10,489	$10,490 to $20,979	$20,980 to $31,469	$31,470 to $41,960
7	$47,340	$0 to $11,834	$11,835 to $23,669	$23,670 to $35,504	$35,505 to $47,340
8	$52,720	$0 to $13,179	$13,180 to $26,359	$26,360 to $39,539	$39,540 to $52,720

Additional person: *$5,380*

Failure to meet the Income Guideline, Asset Guideline, or submission of an incomplete application will result in a denial of the poverty exemption.

REQUIRED ATTACHMENTS TO APPLICATION – CHECK LIST
PAGE 1 OF 2

- Provide documents for applicant, spouse, and/or all others that are residing in the home.
- Submit most recent statement/document unless otherwise indicated.
- Please submit copies only, not originals. Anything submitted will not be returned.
- If one of the items below does not apply, please write "N/A" (not applicable) to indicate the applicant does not have anything to provide for that item.
- This initialed checklist must be returned with the application forms.

Initial below when requested information is attached to this application:

_____ Valid Michigan Driver's License or other legal form of photo identification for all persons in the household

_____ 2024 Federal Income Tax Return - fully complete, signed copy of what was filed with the IRS

_____ 2024 State Income Tax Return - fully complete, signed copy of what was filed with the State of MI

_____ If any of the applicants are not required to file a Federal or State Income Tax return, Form 4988, ***Poverty Exemption Affidavit*** (attached) must be provided for ALL persons that are not required to file income tax.

_____ Michigan Homestead Property Tax Credit (MI-1040CR). This completed form is required regardless of your requirement to file income tax returns

_____ Current full credit report for all persons 18 years or older residing in the household. Reports that include only the credit score will not be accepted. Full credit reports are available at no cost to the applicant once per year from all three (3) of the following credit reporting bureaus: Equifax, Experian and TransUnion. Free credit reports are available at myfreecreditreport.com

_____ Bank and/or credit union monthly statements for the **prior 12 months (as of the date of application)** of **ALL** checking and savings accounts

_____ Social Security Benefit Statement

_____ Non-cash benefit statements such as Medicaid, WIC, food stamps and school lunches

_____ W-2 Form from employer

_____ Net receipts from self-employment

_____ State or Federal checks

_____ Unemployment benefits statement

_____ Pension – 1099 Statement

REQUIRED ATTACHMENTS TO APPLICATION – CHECK LIST
PAGE 2 OF 2

_____ Certificate of Deposit statement

_____ Stocks or bonds statement

_____ Child Support payment statement

_____ Alimony payment statement

_____ Insurance or annuity payment statement

_____ If home was purchased in the prior 2 years, a copy of the loan application and closing statement

_____ Most recent mortgage statement showing balance of loan plus principal and interest payment amounts

_____ Second mortgage or equity loan statement

_____ List and current value of other property currently owned by applicant (includes but not limited to vacant land, second home, rental property, building/property other than the residence)

_____ List of equipment, jewelry, antiques, artwork and current value

_____ State of Michigan car registration for all vehicles

_____ List of regular contributions OR gifts OR loans from persons not living in the residence (in the last 24 months)

_____ List of dividends, interest, and net income from rentals or estates or trusts (in the last 24 months)

_____ List of money received from the sale of property such as stocks, bonds, a house, or a car (in the last 24 months)

Failure to provide a complete application will result in a denial of the poverty exemption.

Applicant Certification

Please **initial** each applicable statement:

_____ I/We have received a copy of and understand the 2025 Poverty Exemption Policy and Guidelines.

_____ I/We understand our application and all required attached documentation is examined by the Board of Review at an open meeting and may be further discussed by the City of Fraser Assessing Department staff or designated agent, Board of Review, and Michigan Tax Tribunal and is obtainable by the public as part of the public record.

_____ I/We declare that the statements made herein are complete, true, and correct to the best of my/our knowledge.

_____ I/We also understand that this application will be DENIED if the information contained within is found to be false or incomplete.

Applicant Signature: _____ Date: _____

Spouse Signature: _____ Date : _____

Preparer Info (if other than applicant):

Name (printed): _____

Phone Number: _____

Relationship to applicant: _____

Michigan Department of Treasury
4988 (05-12)

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence:

_____

_____

_____ _____

Signature of Person Making Affidavit Date

Fraser City Council Agenda Item

Subject Title:	Water System CDSMI Grant – Additional Locations	**Date Submitted:**	1/23/25
Prepared By:	Ashley Carpenter - AEW	**New or Returning:**	New

Summary of Request

Additional funding in the City's Drinking Water Asset Management (DWAM) grant is available to perform water service verifications due to the reduction in scope of work in the Asset Management Plan (AMP) category. EGLE and the City Manager signed a DWAM grant budget amendment on November 12, 2024, re-allocating $95,000.00 from the AMP category to the DSMI category.

Duke's (formerly Underground Infrastructure Services, UIS) satisfactorily completed the original contract work of 361 water service verifications. AEW is recommending City Council approve the contract modification awarding an additional 164 hydro-excavation locations to Duke's in the amount of $89,496.00. This contract modification includes investigating approximately an additional 164 locations throughout the City by hydro-excavation and interior building physical verification.

Budget Impact

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $89,496.00

Account Number(s): 592-526-972.000

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☐NO	☒YES - Amount: $95,000.00

Additional Information: $450,000 was budgeted in FY 22-23 for the grant-related work.

The original contract was awarded by City Council in September 2022 in the amount of $194,979.00.

Attachments

Attached is draft Contract Modification #1 and the signed DWAM grant budget amendment between the City and EGLE.

Recommended Motion(s)

Motion to approve Contract Modification #1 for the Water Service Material Investigation Program in the amount of $89,496.00.

Contract Modification

Anderson, Eckstein and Westrick, Inc.

11/15/2024 12:56 PM

FieldManager 5.3c

Contract: .0190-0473, Water Service Material Investigation Program

Cont. Mod. Number	Revision Number	Cont. Mod. Date	Electronic File Created	Net Change	Awarded Contract Amount
		11/15/2024	No	$89,496.00	$194,979.00

Route	Managing Office	District	Entered By
	Anderson, Eckstein and Westrick, Inc	07502	Michelle Harrington

Contract Location
Water Service Material Investigation

Short Description

Additional work and extension of time

Description of Changes

A. Original Contract Amount: $194,979.00
B. Current Contract Amount (including this revision): $284,475.00
C. Net Change (B-A): $89,496.00
D. Net Percent Change (C/A * 100): 45.9%

This Contract Modification includes:
1. Addition of 164 hydro-excavation locations throughout the City, identified as "Unknown" in the Water Service Inventory. The final number of services is subject to change, depening on funding levels available, and other related projects taking place in the City.
2. Site restoration and Traffic Control lump sum items for the additional work locations.
3. The extension of the contract times, with a new completion date in place.

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Site Restoration and Cleanup (Additional Locations)	1027051	0045	0045	0190-0473	0001	Extra	1.000	LS	7,500.00000	$7,500.00
Reason: Restoration work related to additional hydro-excavation locations throughout the City										
_ Traffic Control (Major and Minor Streets	8127051	0050	0050	0190-0473	0001	Extra	1.000	LS	10,000.00000	$10,000.00
Reason: Traffic Control work related to additional hydro-excavation locations throughout the City										
_ Water Service, 3-Point Documentation	8237050	0055	0055	0190-0473	0001	Extra	164.000	Ea	5.00000	$820.00
Reason: Additional work locations throughout the City										

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Water Service, Building, Investigate	8237050	0060	0060	0190-0473	0001	Extra	164.000	Ea	30.00000	$4,920.00
Reason: Additional work locations throughout the City										
_ Water Service, Investigate	8237050	0065	0065	0190-0473	0001	Extra	164.000	Ea	404.00000	$66,256.00
Reason: Additional work locations throughout the City										

Total Dollar Value: **$89,496.00**

Time Extensions

Site	Site Description	Site Type	Original Compl. Date/Days	Additional No. of Days	New Compl. Date/Days
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date	8/1/2023		5/16/2025
Reason: Additional hydro-excavation locations and restoration work proposed to completed by Spring of 2025.					

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
0190-0473	Water Service Material Investigation Program		XMPT	STUL		
0001	Unknown Service Verifications (2nd Round)					$89,496.00
					Total:	**$89,496.00**
					Total Net Change Amount:	**$89,496.00**

Contract Modification

Anderson, Eckstein and Westrick, Inc.

11/15/2024 12:56 PM

FieldManager 5.3c

If authorized, the contractor agrees to do the work outlined above under the direction of the Engineer, and to accept as payment in full the basis of payment as indicated. Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.

Ashley M. Carpenter, PE Signature Date	City of Fraser Signature Date
Underground Infrastructure Services, LLC Signature Date	

EGLE

EGLE Tracking Code/Project Number DW-108
Division/Office Finance
Amendment Request No. 1

AMENDMENT TO THE DRINKING WATER ASSET MANAGEMENT GRANT AGREEMENT BETWEEN THE
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
AND THE
CITY OF FRASER
(Authorized by **2019 PA 57**)

This Amendment modifies the grant agreement between the Michigan Department of Environment, Great Lakes, and Energy (hereafter "State"), formerly Michigan Department of Environmental Quality, and the **City of Fraser** (hereafter "Grantee"), signed by the State on and executed on **August 12, 2022,** for the **Asset Management Plan (AMP)/Distribution System Materials Inventory (DSMI) Project.** This Amendment does not take effect until signed by both parties.

The revisions to the Grant Agreement are limited to those specified below. All other provisions of the Agreement remain in effect.

COMPENSATION (BUDGET)

The State and the Grantee agree to the following change in budget: The Grantee requests a budget adjustment of $95,000 from the AMP line item to the DSMI line item to support additional service line investigation efforts. This adjustment arises from a reduction in the AMP scope of work. Specifically, part of the comprehensive asset inventory is being completed outside of the grant.

Task	Original Budget	Net Change	Current Revised Budget
AMP	$145,000	- $95,000	$50,000
DSMI	$265,480	+ $95,000	$360,480
Equipment	$0	$0	$0
Total	**$410,480**	**$0**	**$410,480**

AUTHORIZED SIGNATURES

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

E-SIGNED by Elaine Leven on 2024-11-12 14:12:02 EST — 2024-11-12 14:12:02 UTC

Signature — Date

Elaine Leven, City Manager

Name/Title

FOR THE STATE:

E-SIGNED by Kelly Green on 2024-11-12 14:15:57 EST — 2024-11-12 14:15:57 UTC

Signature — Date

Kelly Green, Administrator

Name/Title

Fraser City Council Agenda Item

Subject Title:	Residential Cross-Connection Inspection Contract Renewal	**Date Submitted:**	2/3/25
Prepared By:	Michael Vigneron - AEW	**New or Returning:**	New

Summary of Request

In September 2021, the City Council awarded a 3-year contract to HydroCorp to manage the City's residential cross-connection program as required by EGLE, including conducting approximately 500 cross-connection inspections annually. HydroCorp has offered to renew the contract for an additional 2 years with an 8% increase in price over the annual amount bid in 2021. HydroCorp was the only vendor who responded to the initial RFP in 2021, and has performed satisfactorily over the last 3 years.

Request that the City Council accept HydroCorp's renewal proposal and extend the contract for an additional 2 years.

Budget Impact

☐Obtained Quotes ☒Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $39,960.00 per year for 2 years = $79,920.00 total

Account Number(s): 592-536-801.000

Requires Budget Amendment: ☒NO ☐YES - Amount:

Requires Reoccurring Charges: ☐NO ☒YES - Amount: $3,330.00/month, $39,960.00/yr

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information:

Attachments

HydroCorp Contract Renewal Proposal

Recommended Motion(s)

Motion to extend the contract with HdyroCorp for an additional 2 years in an amount of $3,330 per month or $79,920.00 total.

RESIDENTIAL PROPOSAL

DEVELOPED FOR

City of Fraser

31250 Kendall

Fraser MI 48026

June 11th 2024

KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.

HYDROCORP™

THE SAFE WATER AUTHORITY™

CROSS-CONNECTION CONTROL / BACKFLOW PREVENTION

WATER SYSTEM SURVEYS / AUDITS

PIPE SYSTEM MAPPING AND LABELING

WATER SAMPLING AND ANALYSIS / RISK ASSESSMENTS

PROGRAM AND PROJECT MANAGEMENT

COMPLIANCE ASSISTANCE / DOCUMENTATION

MICHIGAN CORPORATE OFFICE
5700 Crooks Road, Suite 100
Troy, MI 48098
800.690.6651 TOLL FREE
248.250.5000 PHONE
248.786.1788 FAX GENERAL
info@hydrocorpinc.com EMAIL

SCOPE OF WORK 3

PROFESSIONAL SERVICE AGREEMENT. 4-10

QUALIFICATIONS 11

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

SCOPE OF WORK

Based on our conversations, HydroCorp™ will provide the following services to the City of Fraser. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the City with the necessary data and information to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Water Bureau Cross Connection Control Regulations. Once this project has been approved and accepted by the City and HydroCorp, you may expect completion of the following elements within a two (2) year period. The components of the project include:

1. Annually, perform a minimum of **500** initial inspections, compliance inspections, and re-inspections at individual residential properties located within the City served by the public water supply for cross-connections. Inspections will be conducted in accordance with the EGLE Water Bureau Cross Connection Control regulations.

2. Generate all backflow prevention assembly test notices, non-compliance notices and coordinate/monitor backflow prevention assembly testing compliance for all backflow prevention assemblies.

3. Perform administrative functions including: answering water user telephone calls, scheduling of inspections, mailing of all notices, verification of backflow prevention assembly tester credentials & proper testing results and general customer service and program education inquiries.

4. Generate and document the required program data for the facilities using the HydroCorp Software Data Management Program.

5. Submit comprehensive management reports on a quarterly basis.

6. Conduct an annual review meeting to discuss overall program status and recommendations.

7. Provide up to four- (4) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers, (i.e. combination) per facility as required, in order to place a facility into immediate compliance at the time of inspection.

8. Prepare the annual State of Michigan, EGLE Water Bureau Cross Connection Report.

9. Assist the City with a community wide public relations program including general awareness brochures and customized web site cross connection control program overview content and resources.

10. Provide ongoing support via phone, fax, internet, text or email.

The above services will be provided for:

Monthly Amount: $ 3,330.00	**Annual Amount: $ 39,960.00**	**Contract Total: $ 79,920.00**

Contract Amount is based upon a 24-month period. HydroCorp will invoice in 24 equal amounts of $ 3,330.00

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

PROFESSIONAL SERVICE AGREEMENT

This agreement, made and entered into this October 1st 2024 by and between the City of Fraser, organized and existing under the laws of the State of Michigan, referred to as "Utility", and HydroCorp™, a Michigan Corporation, referred to as "HydroCorp".

WHEREAS, the Utility supplies potable water throughout its corporate boundary to property owners and desires to enter into a professional services contract for cross-connection control program inspection, reporting, and management services.

WHEREAS, HydroCorp is experienced in and capable of supplying professional inspection of potable water distribution systems and cross-connection control program management to the Utility, and the Utility desires to engage HydroCorp to act as its independent contractor in its cross-connection control program.

WHEREAS, the Utility has the authority under the laws of the State of Michigan and its local governing body to enter into this professional services contract.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

ARTICLE I. Purpose

During the term of this Agreement, the Utility agrees to engage HydroCorp as an independent contractor to inspect and document its findings on its potable water distribution system in public, commercial and industrial facilities within the community. Each party to this Agreement agrees that it will cooperate in good faith with the other, its agents, and subcontractors to facilitate the performance of the mutual obligations set forth in this Agreement. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete and accurate, yet due to the inaccessible nature of water piping or due to access constraints within water users' facilities, complete and accurate data is not always available.

ARTICLE II. Scope of Services

The scope of services to be provided by HydroCorp under this Agreement will include the inspections/surveys, program administration, answering telephone call inquires, scheduling of inspections, program compliance review, public education materials, preparation of quarterly management reports, and annual cross connection reports with respect to the facilities to the extent specifically set forth in this Article II (hereinafter the "Scope of Services"). Should other reports/services be included within the Scope of Services, the same shall be appended to this Agreement as Exhibit 1.

2.1 **PROGRAM REVIEW/PROGRAM START UP MEETING.** HydroCorp will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice
  - Compliance Notice
  - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Utility owned buildings, schools, high hazard facilities, special circumstances.)
- Review/establish procedure for vacant facilities.

- Establish facility inspection schedule.
- Review/establish procedures and protocol for addressing specific hazards.
- Review/establish high hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools.
- Review/establish educational and public awareness brochures.

2.2 **INSPECTIONS.** HydroCorp will perform initial inspections, compliance inspections, and re-inspections at individual residential properties within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Department of Environment, Great Lakes, and Energy Cross Connection Control Rules.

- *Initial Inspection* – the first time a HydroCorp representative inspects a facility for cross-connections. The degree of hazard will be assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of the facility (facility will be either compliant or non-compliant after this inspection).
- *Compliance Inspection* – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the *Initial Inspection* to verify that corrective action was completed and meets the program requirements.
- *Re-Inspection* – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (five-year to ten-year re-inspection cycle, as agreed to by the parties).

2.3 **INSPECTION SCHEDULE.** HydroCorp shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Utility's designated contact person. The initial check-in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

2.4 **PROGRAM DATA.** HydroCorp will generate and document the required program data for the Facility Types listed in the Scope of Services using the HydroCorp Software Data Management Program. Program Data shall remain the property of the Utility; however, the HydroCorp Software Data Management program shall remain the property of HydroCorp and can be purchased for an additional fee. Data services will include:

- Prioritize and schedule inspections.
- Notify users of inspections, backflow device installation, and testing requirements if applicable.
- Monitor inspection compliance using the HydroCorp online software management program.
- Maintain a program to comply with all EGLE regulations.

2.5 **MANAGEMENT REPORTS.** HydroCorp will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to the Utility. Reports to include the following information:

- Name, location, and date of inspections
- Number of facilities inspected/surveyed
- Number of facilities compliant/non-compliant

2.6 **REVIEW OF CROSS-CONNECTION CONTROL ORDINANCE.** HydroCorp will review or assist in the development of a cross-connection control ordinance. Items for review include:

- Code adoption references, standard operational procedures, program notice documentation, reporting procedures and preference standards.
- Penalties for noncompliance.

2.7 **VACUUM BREAKERS.** HydroCorp will provide up to four (4) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.

2.8 **PUBLIC RELATIONS PROGRAM.** HydroCorp will assist the Utility with a community-wide public relations program including general awareness brochures and website cross-connection control program content.

2.9 **SUPPORT.** HydroCorp will provide ongoing support via phone, fax, text, website, or email for the contract period.

2.10 **FACILITY TYPES.** The facility types included in the program are as follows:

- Residential

2.11 **INSPECTION TERMS.** HydroCorp will perform a minimum of **1000** inspections over a two-year contract period. The total inspections include all initial inspections, compliance and re-inspections. *Vacant facilities that have been provided to HydroCorp, scheduled no show or refusal of inspection will count as an inspection/site visit for purposes of the contract*.

2.12 **COMPLIANCE WITH DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY (EGLE).** HydroCorp will assist in compliance with EGLE, Michigan Plumbing Code, and Michigan Residential Code cross-connection control program requirements for all single and multi-family properties.

2.13 **POLICY MANUAL.** HydroCorp will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of the Utility.

2.14 **INVENTORY.** HydroCorp shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model, and serial number if applicable.

2.15 **DATA MANAGEMENT.** HydroCorp shall provide data management and program notices for all inspection services throughout the contract period.

2.16 **ANNUAL YEAR-END REVIEW.** HydroCorp will conduct an on-site annual year-end review meeting to discuss the overall program status and specific program recommendations.

2.17 **CROSS-CONNECTION CONTROL BROCHURES.** HydroCorp will provide approximately **1000** cross-connection control educational brochures for the duration of the Agreement.

2.18 **INSURANCE.** HydroCorp will provide all required copies of general liability, workers' compensation and errors and omissions insurance naming the Utility as an additional insured if required.

ARTICLE III. Responsibilities of the Utility

3.1 UTILITY'S REPRESENTATIVE. On or before the date services are to commence under this Agreement, the Utility shall designate an authorized representative ("Authorized Representative") to administer this Agreement.

3.2 COMPLIANCE WITH LAWS. The Utility, with the technical and professional assistance of HydroCorp, shall comply with all applicable local, state, and federal laws, codes, ordinances, and regulations as they pertain to the water inspection and testing, and shall pay for any capital improvements needed to bring the water treatment and delivery system into compliance with the aforementioned laws.

3.3 NOTICE OF LITIGATION. In the event that the Utility or HydroCorp has or receives notice of or undertakes the prosecution of any actions, claims, suits, administrative proceedings, investigations or other proceedings in connection with this Agreement, the party receiving such notice or undertaking of such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings

3.4 FACILITY LISTING. The Utility must provide HydroCorp a complete list of facilities to be inspected, including facility name, type of service connection, address, contact person, and phone number, (if available). ***Electronic file format such as Microsoft Excel, etc. is required. An additional one-time fee to manually enter facility listing will be charged at the rate of $80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.***

3.5 LETTERHEAD/LOGO. The Utility will provide HydroCorp with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only. (300 dpi in either .eps, or other high quality image format for printing.)

ARTICLE IV. Term, Compensation and Changes in Scope of Services

4.1 TERM AND TERMINATION TERM. Services by HydroCorp under this Agreement shall commence on **October 1st 2024** and end two- (2) years from such date unless this Agreement is renewed or terminated as provided herein. The terms of this Agreement shall be valid only upon the execution of this Agreement within ninety (90) days of its receipt. Failure to execute this Agreement within the ninety (90) day period shall deem the proposed terms void.

4.2 RENEWAL. Upon the expiration of this two-year agreement, unless either party provides written notice of termination not less than 60 days prior to the expiration of the initial term (or any such renewal term) this agreement will automatically renew in (1) year term increments. Inflationary adjustments to each renewal term will be equal to the annual Consumer Price Index as measured in the Utilities local/regional area at the time of renewal or 4%, whichever is greater.

4.3 TERMINATION. The Utility or HydroCorp may terminate this Agreement at any time and on any date in the initial and renewal terms of this Agreement, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing by personal service, by an authorized agent, or by certified mail, return receipt requested. The Utility shall pay the balance of any outstanding accounts for work performed by HydroCorp.

4.4 BASE COMPENSATION. The Utility shall pay HydroCorp as compensation ("Base Compensation") for labor, equipment, material, supplies, and utilities provided and the services performed pursuant to this Agreement, **$3,330.00 per month, $39,960.00 annually, for a two-year contract total of $79,920.00.** Completed inspections shall consist of all initial inspections, re-inspections, and compliance inspections as defined in section 2.2.

4.5 PAYMENT OF INVOICES. Upon presentation of invoices by HydroCorp, all payments including base and other compensation shall be due and payable on the first day of each month (due date) after the month for which services have been rendered. All such payments shall be made no later than thirty (30) days after the due date. Failure to pay shall be deemed a default under this Agreement. For any payment to HydroCorp which is not made within thirty (30) calendar days after the due date, HydroCorp, shall receive interest at one and one-half (1½) percent per month on the unpaid balance.

4.6 CHANGES IN SCOPE OF SERVICES. In the event that the Utility requests and HydroCorp consents to perform additional work or services involving the consulting, management, operation, maintenance, and repair of the Utility's water delivery system where such services or work exceeds or changes the Scope of Services contemplated under this Agreement, HydroCorp shall be provided additional compensation. Within thirty (30) calendar days from the date of notice of such additional work or services, the parties shall mutually agree upon an equitable sum for additional compensation. This amount shall be added to the monthly sum effective at the time of change in scope. Changes in the Scope of Service include, but are not limited to, requests for additional service by the Utility or additional costs incurred in meeting new or changed government regulations or reporting requirements.

4.7 CLIENT CONFIDENTIALITY. Disclosure of all communications between HydroCorp and the Utility regarding business practices and other methods and forms of doing business is subject to the provisions of Michigan Freedom of Information Act. HydroCorp agrees to make available for inspection and copying all records in its possession created, produced, collected, or otherwise related to this Agreement to the same extent as if the records were maintained by the Utility. HydroCorp expressly acknowledges and agrees that its obligations concerning Freedom of Information Act and compliance regarding records related to this Agreement should not be limited by copyright, license, privacy and/or confidentiality except as authorized under the Freedom of Information Act.

4.8 ACCESSIBILITY. Backflow prevention device information will be completed in full only when the identifying information (i.e. data plate, brass tag, etc.) is accessible and visible from ground level or from a fixed platform/mezzanine.

4.9 CONFINED SPACES. – HydroCorp personnel will not enter confined spaces.

ARTICLE V. Risk Management and General Provisions

5.1 INFORMATION. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete to the best of their knowledge, yet due to the inaccessible nature of water piping or lack of access provided by property owner/water user, complete accurate data is not always available. Cross-connection control inspection and results are documented as of a specific date. The property owner and/or water user may make modifications to the potable water system after the inspection date that may impact compliance with the program.

5.2 LIMITATION OF LIABILITY. HydroCorp's liability to the Utility for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance of obligations pursuant to this Agreement shall be limited to general money damages in an amount not to exceed or within the limits of the insurance coverage provided hereunder. HydroCorp shall in no event be liable for indirect or consequential damages, including but not limited to, loss of profits, loss of revenue, or loss of facilities, based upon contract, negligence, or any other cause of action.

5.3 HYDROCORP INSURANCE. HydroCorp currently maintains the following insurance coverage's and limits:

	Occurrence	Aggregate
Comprehensive General Liability	$1 Million	$2 Million
Excess Umbrella Liability	$5 Million	$5 Million
Automobile Liability (Combined Single Limit)	$1 Million	
Worker's Compensation/ Employer's Liability	$1 Million	
Errors and Omissions	$2 Million	$2 Million

Within thirty (30) calendar days of the start of the project, HydroCorp shall furnish the Utility with satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given to the Utility while this Agreement is in effect. The Utility shall be named as an additional insured according to its interest under the general liability policy during the term of this Agreement.

5.4 UTILITY INSURANCE. The Utility will maintain liability insurance on an all-risk basis and including extended coverage for matters set forth in this Agreement.

5.5 RELATIONSHIP. The relationship of HydroCorp to the Utility is that of independent contractor and not one of employment. None of the employees or agents of HydroCorp shall be considered employees of the Utility. For the purposes of all state, local, and federal laws and regulations, the Utility shall exercise primary management, and operational and financial decision-making authority.

5.6 ENTIRE AGREEMENT AMENDMENTS. This Agreement contains the entire Agreement between the Utility and HydroCorp, and supersedes all prior or contemporaneous communications, representations, understandings, or agreements. This Agreement may be modified only by a written amendment signed by both parties.

5.7 HEADINGS, ATTACHMENTS, AND EXHIBITS. The heading contained in this Agreement is for reference only and shall not in any way affect the meaning or interpretation of this Agreement. The Attachments and Exhibits to this Agreement shall be construed as integral parts of this Agreement.

5.8 WAIVER. The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

5.9 ASSIGNMENT. This Agreement shall not be assigned by either party without the prior written consent of the other unless such assignment shall be to the affiliate or successor of either party.

5.10 FORCE MAJEURE. A party's performance under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of actions due to causes beyond its reasonable control such as, but not limited to, Acts of God, the acts of civil or military authority, loss of potable water sources, water system contamination, floods, quarantine restrictions, riot, strikes, commercial impossibility, fires, explosions, bombing, and all such interruptions of business, casualties, events, or circumstances reasonably beyond the control of the party obligated to perform, whether such other causes are related or unrelated, similar or dissimilar, to any of the foregoing. In the event of any such force majeure, the party unable to perform shall promptly notify the other party of the existence of such force majeure and shall be required to resume performance of its obligations under this Agreement upon the termination of the aforementioned force majeure.

5.11 AUTHORITY TO CONTRACT. Each party warrants and represents that it has authority to enter into this Agreement and to perform the obligations, including any payment obligations, under this Agreement.

5.12 GOVERNING LAW AND VENUE. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, regardless of the fact that any of the parties hereto may be or may become a resident of a different state or jurisdiction. Any dispute between the parties, with both parties' consent, may

be settled by arbitration in accordance with the applicable rules of the American Arbitration Association, Any arbitration award or determination shall be final and binding and any court of competent jurisdiction may enter a judgment on such award which shall be enforceable in the same manner as any other judgment of the such court. Any suit or action arising shall be filed in a court of competent jurisdiction within the State of Michigan, venue by the presiding County. The parties hereby consent to the personal jurisdiction of said court within the State of Michigan.

5.13 COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.

5.14 NOTICES. All notices, requests, demands, payments and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier, or mailed by certified mail, postage prepaid, return receipt requested, as follows:

If to HydroCorp:

HydroCorp
c/o Paul Patterson
5700 Crooks Road, Ste. 100
Troy, MI 48337
(248) 250-5000

If to Utility:

City of Fraser
31250 Kendall
Fraser, MI 48026

5.15 SEVERABILITY. Should any part of this Agreement for any reason, be declared invalid or void, such declaration will not affect the remaining portion, which will remain in full force and effect as if the Agreement has been executed with the invalid portion eliminated.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

City of Fraser

_____

By:
Title:

HydroCorp

_____

By: Paul M. Patterson
Its: Senior Vice President

Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost-effective and professionally managed cross-connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 70,000 Cross Connection Control Inspections ***annually***.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 370 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.

Fraser City Council Agenda Item

SUBJECT TITLE:	2025 Miscellaneous Concrete Repair Program Contract Award	**DATE SUBMITTED:**	2/3/2025
PREPARED BY:	Michael Vigneron – AEW	**NEW OR RETURNING:**	New

REQUEST

Request that Council award a construction contract for the 2025 Miscellaneous Concrete Repair Program to Luigi Ferdinandi & Sons Cement Co. Inc, and authorize AEW to provide contract administration services.

This is intended to be an "as-needed" contract to allow the city flexibility to perform concrete repairs in targeted areas, in addition to utilizing the services of a contractor to perform "as-needed" concrete repairs across the city as the need arises.

Luigi Ferdinandi & Sons Cement Co. Inc. satisfactorily completed last year's program and offered to hold all unit prices if given the opportunity to work with the city again for this year's program. AEW is recommending City Council award a construction contract for the work based on Luigi's bid prices from the prior contract in the amount of $300,000 and authorize AEW to provide construction contract administration services in accordance with our standing agreement in the estimated amount of $50,000.

This item has been initiated and reviewed by Rob Barrett – Superintendent of Public Works

BUDGET IMPACT

☐Obtained Quotes ☒Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $300,000 (est) + $50,000 (est) = $350,000

Account Number(s): 203-441-930.200 (Local Roads) - $350,000

Requires Budget Amendment: ☒NO ☐YES - Amount:

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information:

$350,000 was budgeted in FY 24-25 for this program

ATTACHMENTS

Attached is AEW's letter of recommendation for award and bid tabulation from the original contract, along with Luigi's offer to extend unit prices with proposal form.

RECOMMENDED MOTION(S)
Motion to award a contract for the 2025 Miscellaneous Concrete Repair Program to Luigi Ferdinandi & Sons Cement Co. Inc. in the amount of $300,000 and authorize Anderson, Eckstein and Westrick, Inc. to provide construction engineering services in the estimated amount of $50,000, with a total authorization not to exceed $350,000.

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

September 30, 2023

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: **Recommendation for Contract Award**
2023 Miscellaneous Concrete Repair Program
AEW Project No. 0190-0504

Dear Ms. Leven:

On Wednesday, September 6, 2023, six (6) bids were received for the project referenced above. Our office has checked the bid tabulation and a copy is attached for your use. The low bidder is Luigi Ferdinandi & Sons Cement Co., Inc. with a total bid amount of $164,634.00.

We have worked with Luigi Ferdinandi & Sons on similar projects in nearby communities and are satisfied with their performance.

Based on our experience and bids submitted, we recommend awarding a contract for the **2023 Miscellaneous Concrete Repair Program** to **Luigi Ferdinandi & Sons Cement Co. Inc.,** 16481 Common Road, Roseville, MI 48066 in the amount of **$164,634.00**.

If you have any questions or need additional information, please advise.

Sincerely,

Michael A. Vigneron, PE

Enclosure: Bid Tabulation

Cc: Finance
DPW

TABULATION OF BIDS
CITY OF FRASER
2023 CONCRETE ROAD REPAIR PROGRAM
AEW PROJECT NO. 0190-0504

DATE: 9/6/2023
TIME: 10:00 AM

Prepared by Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

VENDOR RANKING

RANK	*VENDOR NAME*	*TOTAL BID*	
1	Luigi Ferdinandi & Sons Cement Co., Inc.	$ 164,634.00	
2	L. Anthony Construction, Inc.	$ 192,425.00	*
3	Great Lakes Contracting Solutions, LLC	$ 222,542.00	
4	Mattioli Cement Co., LLC	$ 231,035.00	
5	D. Marco Contractors, Inc.	$ 272,020.00	*
6	Audia Concrete Construction, Inc.	$ 346,863.00	*

*** CORRECTED BY ENGINEER**

TABULATION OF BIDS

CITY OF FRASER

2023 CONCRETE ROAD REPAIR PROGRAM

AEW PROJECT NO. 0190-0504

Item No.	Description	Estimated Quantity	Units	Luigi Ferdinandi & Sons Cement Co., Inc. 16481 Common Road Roseville, MI 48066		L. Anthony Construction, Inc. 11085 Lisa Lane Shelby Township, MI 48316	
				Unit Price	Amount	Unit Price	Amount
1.	_Bonds, Insurance and Initial Set-Up Expense ($7,100 Max.)	1	LS	2,500.00	2,500.00	7,100.00	7,100.00
2.	Dr Structure, Rem	1	Ea	100.00	100.00	10.00	10.00
3.	Sewer, Rem, Less than 24 inch	10	Ft	20.00	200.00	1.00	10.00
4.	Curb and Gutter, Rem	25	Ft	10.00	250.00	20.00	500.00
5.	Sidewalk, Rem	101	Syd	9.00	909.00	5.00	505.00
6.	_Driveway, Conc, Rem	100	Syd	9.00	900.00	10.00	1,000.00
7.	_Subgrade Undercutting, Modified	25	Cyd	20.00	500.00	20.00	500.00
8.	Maintenance Gravel, LM	50	Cyd	5.00	250.00	10.00	500.00
9.	_Sewer, PVC Truss, 10 inch, Tr Det B	5	Ft	30.00	150.00	10.00	50.00
10.	_Sewer, PVC Truss, 12 inch, Tr Det B	5	Ft	50.00	250.00	10.00	50.00
11.	Dr Structure Cover, Adj, Case 1, Modified	4	Ea	500.00	2,000.00	300.00	1,200.00
12.	Dr Structure Cover, Adj, Case 2	1	Ea	500.00	500.00	300.00	300.00
13.	Dr Structure, 24 inch dia	1	Ea	900.00	900.00	1,000.00	1,000.00
14.	Dr Structure, Adj, Add Depth	10	Ft	200.00	2,000.00	200.00	2,000.00 *
15.	Dr Structure, Tap, 6 inch	1	Ea	50.00	50.00	10.00	10.00
16.	Dr Structure, Tap, 10 inch	1	Ea	50.00	50.00	10.00	10.00
17.	Dr Structure, Tap, 12 inch	1	Ea	50.00	50.00	10.00	10.00
18.	_Dr Structure Frame and Cover, Manhole	2	Ea	600.00	1,200.00	700.00	1,400.00
19.	_Dr Structure Frame and Cover, Catch Basin	2	Ea	500.00	1,000.00	700.00	1,400.00
20.	_Dr Structure, 36 inch dia	1	Ea	1,200.00	1,200.00	1,500.00	1,500.00
21.	_External Structure Wrap, 12 inch	2	Ea	300.00	600.00	300.00	600.00
22.	_External Structure Wrap, 18 inch	2	Ea	350.00	700.00	400.00	800.00
23.	_Underdrain, Subgrade, 6 inch, Modified	200	Ft	15.00	3,000.00	10.00	2,000.00
24.	Joint, Expansion, E2	50	Ft	10.00	500.00	20.00	1,000.00
25.	Cement	2	Ton	75.00	150.00	10.00	20.00
26.	Lane Tie, Epoxy Anchored	2,300	Ea	4.00	9,200.00	3.00	6,900.00
27.	Pavt Repr, Nonreinf Conc, 8 inch	1,250	Syd	63.00	78,750.00	71.00	88,750.00
28.	Pavt Repr, Nonreinf Conc, 9 inch	250	Syd	72.00	18,000.00	75.00	18,750.00

TABULATION OF BIDS

CITY OF FRASER

2023 CONCRETE ROAD REPAIR PROGRAM

AEW PROJECT NO. 0190-0504

Item No.	Description	Estimated Quantity	Units	Luigi Ferdinandi & Sons Cement Co., Inc. 16481 Common Road Roseville, MI 48066 Unit Price	Amount	L. Anthony Construction, Inc. 11085 Lisa Lane Shelby Township, MI 48316 Unit Price	Amount
29.	_Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb	2,750	Ft	2.50	6,875.00	2.00	5,500.00
30.	_Joint, Expansion, Erg, Modified	50	Ft	10.00	500.00	20.00	1,000.00
31.	_Pavt Repr, Rem, Modified	1,500	Syd	9.00	13,500.00	15.00	22,500.00
32.	Driveway, Nonreinf Conc, 6 inch	100	Syd	63.00	6,300.00	60.00	6,000.00
33.	Curb and Gutter, Conc, Det F3	25	Ft	40.00	1,000.00	30.00	750.00
34.	Detectable Warning Surface	20	Ft	50.00	1,000.00	30.00	600.00
35.	Sidewalk, Conc, 4 inch	500	Sft	7.00	3,500.00	6.00	3,000.00
36.	Sidewalk, Conc, 6 inch	200	Sft	8.00	1,600.00	7.00	1,400.00
37.	_Sidewalk Ramp, Conc, 8 inch	200	Sft	9.00	1,800.00	8.00	1,600.00
38.	_Traffic Control and Maintenance	1	LS	2,500.00	2,500.00	12,000.00	12,000.00
39.	_Surface Restoration, Seeding	200	Syd	1.00	200.00	1.00	200.00
			TOTAL AMOUNT BID	**$**	**164,634.00**	**$**	**192,425.00** *

*** CORRECTED BY ENGINEER**

TABULATION OF BIDS

CITY OF FRASER

2023 CONCRETE ROAD REPAIR PROGRAM

AEW PROJECT NO. 0190-0504

Item No.	Description	Estimated Quantity	Units	Great Lakes Contracting Solutions, LLC 2300 Edinburgh Waterford, MI 48328		Mattioli Cement Co., LLC 6085 McGuire Rd Fenton, MI 48430	
				Unit Price	Amount	Unit Price	Amount
1.	_Bonds, Insurance and Initial Set-Up Expense ($7,100 Max.)	1	LS	7,100.00	7,100.00	7,000.00	7,000.00
2.	Dr Structure, Rem	1	Ea	950.00	950.00	200.00	200.00
3.	Sewer, Rem, Less than 24 inch	10	Ft	20.00	200.00	40.00	400.00
4.	Curb and Gutter, Rem	25	Ft	25.00	625.00	20.00	500.00
5.	Sidewalk, Rem	101	Syd	12.00	1,212.00	10.00	1,010.00
6.	_Driveway, Conc, Rem	100	Syd	13.00	1,300.00	10.00	1,000.00
7.	_Subgrade Undercutting, Modified	25	Cyd	60.00	1,500.00	46.00	1,150.00
8.	Maintenance Gravel, LM	50	Cyd	46.50	2,325.00	30.00	1,500.00
9.	_Sewer, PVC Truss, 10 inch, Tr Det B	5	Ft	98.00	490.00	100.00	500.00
10.	_Sewer, PVC Truss, 12 inch, Tr Det B	5	Ft	105.00	525.00	125.00	625.00
11.	Dr Structure Cover, Adj, Case 1, Modified	4	Ea	750.00	3,000.00	710.00	2,840.00
12.	Dr Structure Cover, Adj, Case 2	1	Ea	475.00	475.00	790.00	790.00
13.	Dr Structure, 24 inch dia	1	Ea	2,350.00	2,350.00	5,000.00	5,000.00
14.	Dr Structure, Adj, Add Depth	10	Ft	250.00	2,500.00	290.00	2,900.00
15.	Dr Structure, Tap, 6 inch	1	Ea	175.00	175.00	400.00	400.00
16.	Dr Structure, Tap, 10 inch	1	Ea	275.00	275.00	600.00	600.00
17.	Dr Structure, Tap, 12 inch	1	Ea	375.00	375.00	800.00	800.00
18.	_Dr Structure Frame and Cover, Manhole	2	Ea	675.00	1,350.00	980.00	1,960.00
19.	_Dr Structure Frame and Cover, Catch Basin	2	Ea	650.00	1,300.00	980.00	1,960.00
20.	_Dr Structure, 36 inch dia	1	Ea	2,685.00	2,685.00	5,100.00	5,100.00
21.	_External Structure Wrap, 12 inch	2	Ea	525.00	1,050.00	590.00	1,180.00
22.	_External Structure Wrap, 18 inch	2	Ea	650.00	1,300.00	760.00	1,520.00
23.	_Underdrain, Subgrade, 6 inch, Modified	200	Ft	15.00	3,000.00	19.00	3,800.00
24.	Joint, Expansion, E2	50	Ft	30.00	1,500.00	28.00	1,400.00
25.	Cement	2	Ton	175.00	350.00	100.00	200.00
26.	Lane Tie, Epoxy Anchored	2,300	Ea	8.00	18,400.00	7.00	16,100.00
27.	Pavt Repr, Nonreinf Conc, 8 inch	1,250	Syd	66.90	83,625.00	59.00	73,750.00
28.	Pavt Repr, Nonreinf Conc, 9 inch	250	Syd	71.70	17,925.00	61.00	15,250.00

TABULATION OF BIDS

CITY OF FRASER

2023 CONCRETE ROAD REPAIR PROGRAM

AEW PROJECT NO. 0190-0504

Item No.	Description	Estimated Quantity	Units	Great Lakes Contracting Solutions, LLC 2300 Edinburgh Waterford, MI 48328 Unit Price	Great Lakes Contracting Solutions, LLC 2300 Edinburgh Waterford, MI 48328 Amount	Mattioli Cement Co., LLC 6085 McGuire Rd Fenton, MI 48430 Unit Price	Mattioli Cement Co., LLC 6085 McGuire Rd Fenton, MI 48430 Amount
29.	_Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb	2,750	Ft	2.00	5,500.00	6.00	16,500.00
30.	_Joint, Expansion, Erg, Modified	50	Ft	14.60	730.00	39.00	1,950.00
31.	_Pavt Repr, Rem, Modified	1,500	Syd	16.45	24,675.00	20.00	30,000.00
32.	Driveway, Nonreinf Conc, 6 inch	100	Syd	68.80	6,880.00	58.00	5,800.00
33.	Curb and Gutter, Conc, Det F3	25	Ft	35.00	875.00	40.00	1,000.00
34.	Detectable Warning Surface	20	Ft	60.00	1,200.00	60.00	1,200.00
35.	Sidewalk, Conc, 4 inch	500	Sft	8.90	4,450.00	7.00	3,500.00
36.	Sidewalk, Conc, 6 inch	200	Sft	10.25	2,050.00	7.25	1,450.00
37.	_Sidewalk Ramp, Conc, 8 inch	200	Sft	11.60	2,320.00	10.00	2,000.00
38.	_Traffic Control and Maintenance	1	LS	10,000.00	10,000.00	18,000.00	18,000.00
39.	_Surface Restoration, Seeding	200	Syd	30.00	6,000.00	1.00	200.00
			TOTAL AMOUNT BID	**$**	**222,542.00**	**$**	**231,035.00**

*** CORRECTED BY ENGINEER**

TABULATION OF BIDS

CITY OF FRASER

2023 CONCRETE ROAD REPAIR PROGRAM

AEW PROJECT NO. 0190-0504

Item No.	Description	Estimated Quantity	Units	D. Marco Contractors, Inc. 5005 E. 14 Mile Rd Sterling Heights, MI 48310		Audia Concrete Construction, Inc. PO Box 951 Warren, MI 48090	
				Unit Price	Amount	Unit Price	Amount
1.	_Bonds, Insurance and Initial Set-Up Expense ($7,100 Max.)	1	LS	4,000.00	4,000.00	7,100.00	7,100.00
2.	Dr Structure, Rem	1	Ea	1,700.00	1,700.00	500.00	500.00
3.	Sewer, Rem, Less than 24 inch	10	Ft	200.00	2,000.00	30.00	300.00
4.	Curb and Gutter, Rem	25	Ft	15.00	375.00	15.00	375.00
5.	Sidewalk, Rem	101	Syd	18.00	1,818.00	13.00	1,313.00
6.	_Driveway, Conc, Rem	100	Syd	18.00	1,800.00	14.00	1,400.00
7.	_Subgrade Undercutting, Modified	25	Cyd	45.00	1,125.00	100.00	2,500.00
8.	Maintenance Gravel, LM	50	Cyd	40.00	2,000.00	100.00	5,000.00
9.	_Sewer, PVC Truss, 10 inch, Tr Det B	5	Ft	200.00	1,000.00	150.00	750.00
10.	_Sewer, PVC Truss, 12 inch, Tr Det B	5	Ft	200.00	1,000.00	4,165.00	20,825.00
11.	Dr Structure Cover, Adj, Case 1, Modified	4	Ea	400.00	1,600.00	900.00	3,600.00
12.	Dr Structure Cover, Adj, Case 2	1	Ea	400.00	400.00	900.00	900.00
13.	Dr Structure, 24 inch dia	1	Ea	3,500.00	3,500.00	4,200.00	4,200.00
14.	Dr Structure, Adj, Add Depth	10	Ft	200.00	2,000.00	220.00	2,200.00
15.	Dr Structure, Tap, 6 inch	1	Ea	250.00	250.00	800.00	800.00
16.	Dr Structure, Tap, 10 inch	1	Ea	300.00	300.00	900.00	900.00
17.	Dr Structure, Tap, 12 inch	1	Ea	350.00	350.00	1,000.00	1,000.00
18.	_Dr Structure Frame and Cover, Manhole	2	Ea	1,250.00	2,500.00	950.00	1,900.00
19.	_Dr Structure Frame and Cover, Catch Basin	2	Ea	1,250.00	2,500.00	950.00	1,900.00
20.	_Dr Structure, 36 inch dia	1	Ea	4,500.00	4,500.00	4,700.00	4,700.00
21.	_External Structure Wrap, 12 inch	2	Ea	250.00	500.00	950.00	1,900.00
22.	_External Structure Wrap, 18 inch	2	Ea	300.00	600.00 *	1,100.00	2,200.00
23.	_Underdrain, Subgrade, 6 inch, Modified	200	Ft	40.00	8,000.00	23.00	4,600.00
24.	Joint, Expansion, E2	50	Ft	20.00	1,000.00	20.00	1,000.00
25.	Cement	2	Ton	1.00	2.00	150.00	300.00
26.	Lane Tie, Epoxy Anchored	2,300	Ea	8.00	18,400.00	8.00	18,400.00
27.	Pavt Repr, Nonreinf Conc, 8 inch	1,250	Syd	90.00	112,500.00	105.00	131,250.00
28.	Pavt Repr, Nonreinf Conc, 9 inch	250	Syd	112.50	28,125.00	115.00	28,750.00

TABULATION OF BIDS

CITY OF FRASER

2023 CONCRETE ROAD REPAIR PROGRAM

AEW PROJECT NO. 0190-0504

Item No.	Description	Estimated Quantity	Units	D. Marco Contractors, Inc. 5005 E. 14 Mile Rd Sterling Heights, MI 48310 Unit Price	D. Marco Contractors, Inc. Amount	Audia Concrete Construction, Inc. PO Box 951 Warren, MI 48090 Unit Price	Audia Concrete Construction, Inc. Amount
29.	_Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb	2,750	Ft	3.50	9,625.00	3.00	8,250.00
30.	_Joint, Expansion, Erg, Modified	50	Ft	25.00	1,250.00	20.00	1,000.00
31.	_Pavt Repr, Rem, Modified	1,500	Syd	22.50	33,750.00	30.00	45,000.00 *
32.	Driveway, Nonreinf Conc, 6 inch	100	Syd	63.00	6,300.00	98.00	9,800.00
33.	Curb and Gutter, Conc, Det F3	25	Ft	40.00	1,000.00	70.00	1,750.00
34.	Detectable Warning Surface	20	Ft	60.00	1,200.00	200.00	4,000.00
35.	Sidewalk, Conc, 4 inch	500	Sft	6.50	3,250.00	16.00	8,000.00
36.	Sidewalk, Conc, 6 inch	200	Sft	7.00	1,400.00	17.00	3,400.00
37.	_Sidewalk Ramp, Conc, 8 inch	200	Sft	9.00	1,800.00	20.00	4,000.00
38.	_Traffic Control and Maintenance	1	LS	5,000.00	5,000.00	8,500.00	8,500.00
39.	_Surface Restoration, Seeding	200	Syd	18.00	3,600.00	13.00	2,600.00
		TOTAL AMOUNT BID		**$**	**272,020.00 ***	**$**	**346,863.00 ***

*** CORRECTED BY ENGINEER**

PROPOSAL

CITY OF FRASER
2025 CONCRETE PAVEMENT REPAIR PROGRAM
AEW PROJECT NO. 0190-0529

Item No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
1	_Bonds, Insurance and Initial Set-Up Expense	1	LS	$ 9,000.00	$ 9,000.00
2	Dr Structure, Rem	2	Ea	$ 100.00	$ 200.00
3	Sewer, Rem, Less than 24 inch	20	Ft	$ 20.00	$ 400.00
4	Curb and Gutter, Rem	100	Ft	$ 10.00	$ 1,000.00
5	Sidewalk, Rem	500	Syd	$ 9.00	$ 4,500.00
6	_Driveway, Conc, Rem	250	Syd	$ 9.00	$ 2,250.00
7	_Subgrade Undercutting, Modified	51	Cyd	$ 20.00	$ 1,020.00
8	Maintenance Gravel, LM	101	Cyd	$ 5.00	$ 505.00
9	_Sewer, PVC Truss, 10 inch, Tr Det B	10	Ft	$ 30.00	$ 300.00
10	_Sewer, PVC Truss, 12 inch, Tr Det B	10	Ft	$ 50.00	$ 500.00
11	Dr Structure Cover, Adj, Case 1, Modified	5	Ea	$ 500.00	$ 2,500.00
12	Dr Structure Cover, Adj, Case 2	1	Ea	$ 500.00	$ 500.00
13	Dr Structure, 24 inch dia	1	Ea	$ 900.00	$ 900.00
14	Dr Structure, Adj, Add Depth	18	Ft	$ 200.00	$ 3,600.00
15	Dr Structure, Tap, 6 inch	1	Ea	$ 50.00	$ 50.00
16	Dr Structure, Tap, 10 inch	1	Ea	$ 50.00	$ 50.00
17	Dr Structure, Tap, 12 inch	1	Ea	$ 50.00	$ 50.00
18	_Dr Structure Frame and Cover, Manhole	4	Ea	$ 600.00	$ 2,400.00
19	_Dr Structure Frame and Cover, Catch Basin	2	Ea	$ 500.00	$ 1,000.00
20	_Dr Structure, 36 inch dia	1	Ea	$ 1,200.00	$ 1,200.00
21	_External Structure Wrap, 12 inch	2	Ea	$ 300.00	$ 600.00

PROPOSAL

CITY OF FRASER
2025 CONCRETE PAVEMENT REPAIR PROGRAM
AEW PROJECT NO. 0190-0529

Item No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
22	_External Structure Wrap, 18 inch	4	Ea	$ 350.00	$ 1,400.00
23	_Underdrain, Subgrade, 6 inch, Modified	350	Ft	$ 15.00	$ 5,250.00
24	Joint, Expansion, E2	90	Ft	$ 10.00	$ 900.00
25	Cement	1	Ton	$ 75.00	$ 75.00
26	Lane Tie, Epoxy Anchored	5,100	Ea	$ 4.00	$ 20,400.00
27	Pavt Repr, Nonreinf Conc, 8 inch	2,100	Syd	$ 63.00	$ 132,300.00
28	Pavt Repr, Nonreinf Conc, 9 inch	200	Syd	$ 72.00	$ 14,400.00
29	_Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb	5,600	Ft	$ 2.50	$ 14,000.00
30	_Joint, Expansion, Erg, Modified	90	Ft	$ 10.00	$ 900.00
31	_Pavt Repr, Rem, Modified	2,300	Syd	$ 9.00	$ 20,700.00
32	Driveway, Nonreinf Conc, 6 inch	250	Syd	$ 63.00	$ 15,750.00
33	Curb and Gutter, Conc, Det F3	100	Ft	$ 40.00	$ 4,000.00
34	Detectable Warning Surface	25	Ft	$ 50.00	$ 1,250.00
35	Sidewalk, Conc, 4 inch	3,000	Sft	$ 7.00	$ 21,000.00
36	Sidewalk, Conc, 6 inch	1,250	Sft	$ 8.00	$ 10,000.00
37	_Sidewalk Ramp, Conc, 8 inch	250	Sft	$ 9.00	$ 2,250.00
38	_Traffic Control and Maintenance	1	LS	$ 2,500.00	$ 2,500.00
39	_Surface Restoration, Seeding	400	Syd	$ 1.00	$ 400.00
				PROPOSAL GRAND TOTAL	**$ 300,000.00**

PROPOSAL

CITY OF FRASER
2025 CONCRETE PAVEMENT REPAIR PROGRAM
AEW PROJECT NO. 0190-0529

Item No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price

Luigi Ferdinandi & Sons Cement Company, Inc.
Bidder/Company

Luigi V. Ferdinandi
Signature

Luigi V Ferdinandi, VP.
Printed Name

Roxanna Sniezek
Attest Signature

Roxanna Sniezek
Attest Printed Name

16481 Common Road, Roseville, MI 48066
Address

586-774-1000
Telephone

info@luigicement.com
Email Address

1-15-2025
Date of Signature

*Contractor will be required to submit Bonds and Insurance for this project

Fraser City Council Agenda Item

SUBJECT TITLE:	DPW Parking Lot Concrete Replacement Contract Award	**DATE SUBMITTED:**	2/3/2025
PREPARED BY:	Michael Vigneron – AEW	**NEW OR RETURNING:**	New

REQUEST

Request that Council award a construction contract for the replacement of the concrete areas to the north, east and south of the DPW building to Luigi Ferdinandi & Sons Cement Co. Inc and authorize AEW to provide contract administration services.

DPW parking lot has deteriorated significantly and needs replacement to complement the new fueling pumps, improved gravel yard and wash bay that have been recently installed.

Luigi Ferdinandi & Sons Cement Co. Inc. satisfactorily completed last year's concrete road program and offered to extend their unit prices from that contract to complete the work being considered at the DPW. AEW is recommending City Council award a construction contract for the work based on Luigi's bid prices from the prior contract in the amount of $268,761.00, establish a construction contingency in the amount of $26,900 (10%) and authorize AEW to provide construction contract administration services in accordance with our standing agreement in the estimated amount of $40,000.

This item has been initiated and reviewed by Rob Barrett – Superintendent of Public Works

BUDGET IMPACT

☐Obtained Quotes ☒Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $268,761.00 + $26,900 + $40,000 (est) = $335,661

Account Number(s): 101-265-972.000

Requires Budget Amendment:	☐NO	☒YES - Amount: $109,461
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information:

The DPW parking lot was originally planned to be completed in three phases over three years, with $225,000 budgeted in FY23-24 for the south parking lot and $225,000 budgeted in FY 24-25 for the north parking lot. The timing of the fuel pump work delayed the south lot a year. This request will complete the work in one construction season. The project will be staged to maintain access to the yard and garage.

ATTACHMENTS
Luigi's offer to extend unit prices with proposal form.

RECOMMENDED MOTION(S)
Motion to award a contract for the DPW Parking Lot Concrete Replacement Contract to Luigi Ferdinandi & Sons Cement Co. Inc. in the amount of $268,761.00, establish a construction contingency of $26,900, and authorize Anderson, Eckstein and Westrick, Inc. to provide construction engineering services in the estimated amount of $40,000, with a total authorization not to exceed $335,461.00. Motion to approve a budget amendment to account number 101-265-972.000 in the amount of $109,461.

PROPOSAL

CITY OF FRASER
DPW PARKING LOT
AEW PROJECT NO. 0190-0527

Item No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
1.	_Bonds, Insurance and Initial Set-Up Expense ($2,500.00 max.)	1	LS	$ 2,500.00	$ 2,500.00
2.	_Traffic Control and Maintenance	1	LS	2,500.00	2,500.00
3.	Pavt, Rem	2,389	Syd	9.00	21,501.00
4.	HMA Surface, Rem	160	Syd	9.00	1,440.00
5.	Excavation, Earth	425	Cyd	20.00	8,500.00
6.	Erosion Control, Inlet Protection, Fabric Drop	4	Ea	150.00	600.00
7.	Maintenance Gravel, LM	100	Cyd	5.00	500.00
8.	Dr Structure Cover, Adj, Case 1, Modified	8	Ea	500.00	4,000.00
9.	Aggregate Base, 6 inch	2,625	Syd	14.56	38,220.00
10.	Conc Pavt, Nonreinf, 9 inch	2,625	Syd	72.00	189,000.00
				Total of All Base Bid Prices	**$ 268,761.00**

Luigi Ferdinandi & Son Cement Company, Inc.
Bidder/Company

Luigi V. Ferdinandi
Signature

Luigi V. Ferdinandi
Printed Name

Rosanna Sniezek
Attest Signature

Rosanna Sniezek
Attest Printed Name

16481 Common Road, Roseville, MI 48066
Address

(586) 774-1000
Telephone

INFO@luigicement.com
Email Address

2-5-2025
Date of Signature

*Contractor will be required to submit Insurance and bonds for this project

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Fraser City Council Agenda Item

Subject Title:	Fire Marshal Sergeant Position	**Date Submitted:**	Feb. 3, 2025
Prepared By:	Director Kretzschmar	**New or Returning:**	New

Summary of Request

The Public Safety Department has been running without a designated Fire Marshal for several years. The main goal of the position is to assist in fire prevention efforts within the City. This is accomplished through annual inspections, re-inspections, and new construction inspections. Other responsibilities include maintaining building records, documenting deficiencies and violations, and ensuring owner compliance with regulations, to name a few. These efforts are crucial to the safety of residents, visitors, and public safety personnel. Additionally, the Fire Marshal would be the supervisor in the Fire/EMS Division of which there is currently no direct supervision of the FF/Medics.

Budget Impact

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

Amount: Approximately $143,374 with benefits for the first year, $145,675 for the second, $149.184 for the third year.

Account Number(s): 101.301.704 (Full Time PS Employee GL)

Requires Budget Amendment: ☐NO ☐YES - Amount:

Requires Reoccurring Charges: ☐NO ☒YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information: This will likely require some year end budget amendments to multiple accounts (such as wages, taxes, benefits) to cover approximately 4 months of the new position in this fiscal year.

Attachments

Spreadsheet of Sergeants' salary/benefits

Recommended Motion(s)

Motion to appoint a Sergeant to the Fire Marshal position and promote an officer to the rank of Sergeant to fill the vacancy created by the appointment.

Sergeant - Salary and Benefits (Based on Public Safety Sergeant I - Annual 2080 hours)	Year 1	
	Based on Family plan	**Based on individual plan**
Public Safety Department - Employee wages and Benefits cost	**Annually**	**Annually**
Regular Wages	95,995.65	95,995.65
FICA at 7.65% of payroll	7,343.67	7,343.67
Workers Compensation Allocation based on Public Safety of $2.94 (2024-25 rates) per $100 of payroll	2,822.27	2,822.27
Health Insurance (Based on 2024 rates)	20,956.80	6,985.56
Life Insurance at Hartford ($0.396 per $1,000 of payroll) (effective Jan 1, 2024)	38.01	38.01
LTD at Hartford ($1.290 per $100 of payroll) (effective Jan 1, 2024)	1,238.34	1,238.34
Dental Insurance (Based on 2024 rates)	1,383.00	388.80
Vision Insurance (Based on 2024 rates)	120.12	36.12
HSA Account	2,367.84	789.24
MERS at 7.56% of payroll	7,257.27	7,257.27
Retiree Health Savings	2,500.16	2,500.16
Clothing Allowance	675.00	675.00
Cleaning Allowance	675.00	675.00
TOTAL	**$ 143,373.14**	**$ 126,745.10**

Sergeant - Salary and Benefits (Based on Public Safety Sergeant I - Annual 2080 hours)	year 2	
	Based on Family plan	**Based on individual plan**
Public Safety Department - Employee wages and Benefits cost	**Annually**	**Annually**
Regular Wages	97,915.56	97,915.56
FICA at 7.65% of payroll	7,490.54	7,490.54
Workers Compensation Allocation based on Public Safety of $2.94 (2024-25 rates) per $100 of payroll	2,878.72	2,878.72
Health Insurance (Based on 2024 rates)	20,956.80	6,985.56
Life Insurance at Hartford ($0.469 per $1,000 of payroll) (effective Jan 1, 2025)	45.92	45.92
LTD at Hartford ($1.290 per $100 of payroll) (effective Jan 1, 2025)	1,263.11	1,263.11
Dental Insurance (Based on 2024 rates)	1,383.00	388.80
Vision Insurance (Based on 2024 rates)	120.12	36.12
HSA Account	2,367.84	789.24
MERS at 7.56% of payroll	7,402.42	7,402.42
Retiree Health Savings	2,500.16	2,500.16
Clothing Allowance	675.00	675.00
Cleaning Allowance	675.00	675.00
TOTAL	**$ 145,674.19**	**$ 129,046.15**

Sergeant - Salary and Benefits (Based on Public Safety Sergeant I - Annual 2080 hours)	year 3	
	Based on Family plan	**Based on individual plan**
Public Safety Department - Employee wages and Benefits cost	**Annually**	**Annually**
Regular Wages	100,853.02	100,853.02
FICA at 7.65% of payroll	7,715.26	7,715.26
Workers Compensation Allocation based on Public Safety of $2.94 (2024-25 rates) per $100 of payroll	2,965.08	2,965.08
Health Insurance (Based on 2024 rates)	20,956.80	6,985.56
Life Insurance at Hartford ($0.469 per $1,000 of payroll) (effective Jan 1, 2025)	47.30	47.30
LTD at Hartford ($1.290 per $100 of payroll) (effective Jan 1, 2025)	1,301.00	1,301.00
Dental Insurance (Based on 2024 rates)	1,383.00	388.80
Vision Insurance (Based on 2024 rates)	120.12	36.12
HSA Account	2,367.84	789.24
MERS at 7.56% of payroll	7,624.49	7,624.49
Retiree Health Savings	2,500.16	2,500.16
Clothing Allowance	675.00	675.00
Cleaning Allowance	675.00	675.00
TOTAL	**$ 149,184.07**	**$ 132,556.03**

Fraser City Council Agenda Item

Subject Title:	Portable Radio Purchase	**Date Submitted:**	Feb. 3, 2025
Prepared By:	Director Kretzschmar	**New or Returning:**	New

Summary of Request

The Public Safety Department is desperately in need of new portable radios. We are experiencing a shortage of radios due to hardware breakages and terminal issues. We are no longer able to repair the radios in our inventory and increases in staff size (EMS) have also limited radio availability. We are requesting to purchase 10 new Motorola APX 6000 700/800 radios for the EMS Division, which will be compatible with our existing Motorola radios, as well as with the inevitable upgrade that will be forthcoming through a County wide purchase in the near future. This request includes a five year warranty and a one time programming fee.

Budget Impact

☒Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

Amount: $66,676.40

Account Number(s): 210.301.742.000

Requires Budget Amendment: ☐NO ☒YES - Amount: $66,676.40

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information:

Attachments

Summary authored by Captain Gillies and Quote from Motorola

Recommended Motion(s)

Motion to approve a budget amendment and the purchase of 10 Motorola APX 6000 700/800 model radios including a five year warranty and the one time programming fee from the Ambulance Account 210.301.742.000 in the amount of $66,676.40.

Fraser Department of Public Safety

Memo

To: Director Kretzschmar

From: Captain Gillies

Date: 1/22/2025

Re: Portable Radio Purchase

Director Kretzschmar,

One of the most important pieces of equipment our personnel utilize daily while working on the ambulance is their portable (handheld) radios. These portable radios are used by our personnel to communicate with dispatch, communicate with other responding personnel and to communicate with the hospitals.

Recently our EMS personnel have been dealing with a shortage of portable radios as the Department's inventory of legacy portable radios is reduced through hardware breakages and other terminal issues that cause these radios to be removed from service. While the Department has attempted to hold off on purchasing new radios, our inventory of surplus radios is at zero based on new standards from Motorola, the State of Michigan and Macomb County.

Current Radios

In 2007, the City of Fraser purchased all new Motorola XTS2500 portable radios for all personnel and all new mobile radios for all emergency vehicles in our fleet. These new radios were purchased because the entire State of Michigan upgraded and transitioned to an 800 mhz radio platform that made all of the Department's previous portable and mobile radios obsolete.

As happened with the Department's previous radios in 2007, the current portable radios carried by our personnel are now being phased out at all levels. Motorola no longer makes parts and will no longer support the model radio that is carried by our personnel as these radios have reached "Terminal De-Commissioning." This decommissioning has carried down the line to the State of Michigan, where the state will not re-program or do any work on the software of these model handheld radios.

This also affects Macomb County Radio's ability to repair our current radios. Macomb County Radio is no longer able to conduct many repairs to the hardware on these radios (knobs, buttons, and antennas) because they no longer have access to preplacement parts. For the past several years Macomb County Radio has salvaged replacement parts from other XTS2500 radios that have been previously decommissioned by other departments.

APX 6000 Portable Radio

The APX 6000 700/800 model is the equivalent to the portable radio that our personnel are currently carrying. We are requesting to remain with Motorola for our portable radios as it is our intention to keep all of our personnel on the same radio platform that we are currently utilizing throughout the Public Safety Department. There are numerous reasons for this request including product familiarity, quality and durability.

The attached quote is from Mobile Communications America, which is a Motorola Solutions Manufacturer's Representative. This company serves as a sales representative for Motorola in Michigan, which means the price quoted is the same state contract price as any other Motorola sales company in the state of Michigan. This quote includes the actual radio, software for the radio and additional hardware for the radio (batteries, chargers & shoulder microphones).

Technology Upgrades

As the 800 mhz radio technology has evolved, the minimum standards for radios on the State/County network have also evolved. One of the reasons the Department has not purchased radios is the uncertainty of future portable and mobile radio standards. While many of these standards aren't currently in place (the reason our radios still function on the system) Macomb County is planning on increasing the radio standards in the next two to three years. Working with Macomb County Radio and Macomb County Office of Emergency Management, the Department has worked to ensure the radios we are requesting to purchase will meet current and future standards that are in place with police, fire and EMS radio communication standards.

When reviewing the APX 6000 700/800 portable radio quote, it is quickly observed that the expense of the software to operate these radios costs almost as much as the radio itself. When breaking down this quote there numerous software applications that all have an important function in the technology needed to operate on the communication system. I will outline these Line #'s from the quote below.

1a Multikey: Allows multiple encryption keys and multiple encryption algorithms to be loaded into a radio. This increases security of the radio system and communications.

1c Smartzone Operation: Networked microwave data circuits that provide wide-area communications.

1d Time Division Multiple Access (TDMA) Operation. TDMA doubles voice capacity allows multiple users to occupy the same channel.

1e AES/DES-XL/DES-OFB Encryption and ADP: 256-bit digital encryption to provide security for communications over radio system (Federal Standards).

1g Astro Digital CAI (Common-Air-Interface) Operation: Required for TDMA operation.

Grant Funding

In December of 2024, the Department submitted an Assistance to Firefighter Grant (AFG) through FEMA requesting to purchase 20 handheld radios. The Department will find out in October of 2025 if the Department will be awarded funding for these radios. These 20 radios were requested to cover all riding positions on the fire apparatus, not for fulltime Fire Division personnel working on the ambulances. The Department has previously submitted a grant request to FEMA for portable radios through the AFG process in 2022, but the requested for funding was not awarded.

Recommendation

As our Department has removed radios from the network due to these issues, the number of radios available for out fulltime personnel in the Fire Division has decreased. Currently there are not enough radios for our fulltime personnel in the Fire Division to have their own radio. This shortage of radios is causing our fulltime personnel to take spare radios off Engine Four to utilize for their shift. While sharing handheld radios isn't unheard of, on training days and during large incidents, there aren't enough handheld radios for all of our fulltime Fire Division personnel.

I am requesting the Department purchase ten new Motorola APX 6000 700/800 model radios, with the software specifications outlined in the quote, per Macomb County Radio. The total cost of the ten radios with a five year warranty as outlined in the attached paperwork is $64,176.40. This quote does not include a one-time fee of $250 per radio for these radios to be programmed and activated on the State's radio network, which would be an additional $2,500 for the request.

The total amount of this request for ten Motorola APX6000 handheld radios is $66,676.40.

Respectfully,

Captain Gillies

MOTOROLA SOLUTIONS

FRASER, CITY OF

APX6000 PORTABLE RADIO KIT X 10

12/12/2024

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
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MOTOROLA SOLUTIONS

QUOTE-2932912

12/12/2024

FRASER, CITY OF
33000 GARFIELD RD
FRASER, MI 48026

RE: Motorola Quote for APX6000 PORTABLE RADIO KIT X 10

Dear John Gillies,

Motorola Solutions is pleased to present FRASER, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide FRASER, CITY OF with the best products and services available in the communications industry. Please direct any questions to EDWARD HORVATH at EDHORVATH@CALLMC.COM.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

EDWARD HORVATH
Sr. Account Executive

Motorola Solutions Manufacturer's Representative

Billing Address:
FRASER, CITY OF
33000 GARFIELD RD
FRASER, MI 48026
US

Shipping Address:
FRASER, CITY OF
33000 GARFIELD RD
FRASER, MI 48026
US

Quote Date:12/12/2024
Expiration Date:02/10/2025
Quote Created By:
EDWARD HORVATH
Sr. Account Executive
EDHORVATH@CALLMC.COM
3132183450

End Customer:
FRASER, CITY OF
John Gillies
gilliesj@fraserdps.com
(586) 293 2000 ext. 201

AGREEMENT: STATE OF MICHIGAN
Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000					
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	10	$3,667.00	30.0%	$2,566.90	$25,669.00
1a	H869BZ	ENH: MULTIKEY	10	$363.00	30.0%	$254.10	$2,541.00
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING	10	$330.00	30.0%	$231.00	$2,310.00
1c	H38BT	ADD: SMARTZONE OPERATION	10	$1,320.00	30.0%	$924.00	$9,240.00
1d	QA00580AC	ADD: TDMA OPERATION	10	$495.00	30.0%	$346.50	$3,465.00
1e	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	10	$879.00	30.0%	$615.30	$6,153.00
1f	QA09113AB	ADD: BASELINE RELEASE SW	10	$0.00	0.0%	$0.00	$0.00
1g	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	10	$567.00	30.0%	$396.90	$3,969.00
1h	Q887AU	ADD: 5Y ESSENTIAL SERVICE	10	$306.00	0.0%	$306.00	$3,060.00
1i	H122BR	ALT: 1/4 WAVE 7/8 STUBBY (NAR6595)	10	$26.00	30.0%	$18.20	$182.00
2	PMNN4485A	BATT IMPRES 2 LIION R IP68 2550T	10	$168.63	25.0%	$126.47	$1,264.70

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
3	NNTN8860B	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	10	$186.50	25.0%	$139.88	$1,398.80
4	PMMN4136B	ACCESSORY KIT,XVP830 REMOTE SPEAKER MICROPHONE NO CHANNEL KNOB	10	$486.00	25.0%	$364.50	$3,645.00
5	NNTN8844B	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	1	$1,705.20	25.0%	$1,278.90	$1,278.90

Subtotal	$89,646.50
Total Discount Amount	$25,470.10
Grand Total	$64,176.40(USD)

Notes:

- Pricing contained herein does not include the one time MPSCS activation fee of $250.00 per radio. Total for this quote would be $2,500.00 invoiced by MPSCS directly to your department.
  Programming services to be conducted by Macomb County Radio Department. Please contact them for any associated costs.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead **(PO will not be processed without this)**
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.
Once checklist is complete, order still must go through **Order Validation/Credit Approval**

Line #	Item Number	Description	Qty	Term	List Price	Disc %	Sale Price	Ext. Sale Price
4	PMNN4813A	BATT LIION IMPRES 2 IP68 2850T	10		$178.50	25.0%	$133.88	$1,338.80
5	PMMN4142A	XVP730 REMOTE SPEAKER MICROPHONE NO CHANNEL KNOB, FOR APX N RADIOS	10		$486.00	25.0%	$364.50	$3,645.00
6	PMPN4820A	CHGR DESKTOP SINGLE UNIT IMPRES 2 EXT PS US	10		$85.71	25.0%	$64.28	$642.80

Subtotal	$86,378.10
Total Discount Amount	$24,746.30
Grand Total	$61,631.80(USD)

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.

  Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at http://www.motorolasolutions.com/product-terms.

  The Parties hereby enter into this Agreement as of the Effective Date.

  Motorola Solutions, Inc.

  By: _____

  Name: _____

  Title: _____

  Date: _____

  Customer

  By: _____

  Name: _____

  Title: _____

  Date: _____

- Pricing contained herein does not include the one time MPSCS activation fee of $250.00 per radio. Total for this quote would be $2,500.00 invoiced by MPSCS directly to your department.

  Programming services to be conducted by Macomb County Radio Department. Please contact them for any associated costs.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

SPECIFICATION SHEET
PRELIMINARY

APX™ 6000

PROJECT 25 PORTABLE RADIO

Delivering outstanding performance in a compact form factor without sacrificing the features you need most. The APX™ 6000 is the next generation of ruggedly-reliable performers that gives you the advanced features such as Mission Critical Wireless and GPS location tracking in the smallest, P25 Phase 2 capable radio available. Whether you're on patrol or racing to a fire, the APX 6000 puts you in greater control of your safety, response time and technology investment.

Focus on the task not the technology, with the real-world ready radio that turns mission critical into mission complete.

- Channel Capacity:
  - 870 standard
  - 1250 max
- Universal Push-to-Talk
- T-Grip
- Dual Battery Latch
- Orange emergency button
- 16 position rotary knob
- 2 position concentric switch
- 3 position toggle switch
- 3 programmable side buttons
- Transmit LED indicator
- Backlit Keypad:
  - Home and Data buttons
  - 3 soft keys
  - 4 direction navigation key
  - 4 x 3 keypad
- Full Bitmap Display:
  - 2 lines of icons
  - 4 lines x 14 characters of text
  - Status icons

CUTTING-EDGE FEATURES IN A COMPACT SIZE

- Innovative T-grip design gives you a secure grip and better control
- High-contrast color display is easy to read in different lighting conditions
- Top display is quick to read while looking down, at a glance or from an angle
- Universal push-to-talk button with enhanced grooves is easy to find by "touch"

EXCELLENT AUDIO YOU CAN HEAR LOUD AND CLEAR

- Excellent audio ensures voice communications are intelligible, even in high noise environments
- Dual sided 2 microphone noise canceling technology
- Equipped with the latest AMBE digital voice vocoder

FUTURE-READY TECHNOLOGY TO RELY ON TODAY

- Smallest P25 Phase 2 capable radio available that provides twice the voice capacity
- Backwards and forwards compatible with all Motorola mission critical radio systems
- Supports applications like Mission Critical Wireless and GPS location tracking for greater safety

APX™ 6000 SPECIFICATIONS

FEATURES AND BENEFITS:

Available in 700/800 MHz, VHF, and UHF Range 1 bands

Trunking standards supported:

- Clear or digital encrypted ASTRO®25 Trunked Operation
- Capable of SmartZone®, SmartZone Omnilink, SmartNet®

Analog MDC-1200 and Digital APCO P25 Conventional System Configurations

Narrow and wide bandwidth digital receiver (6.25 kHz /12.5 kHz / 25 kHz)

Embedded digital signaling (ASTRO & ASTRO 25)

Integrated GPS capable

Intelligent Lighting

Radio Profiles

Unified Call List (Models 2 and 3 only)

User programmable voice announcement

Meets Applicable Mil Specs 810C, D, E, F and G

Immersible IP67 option available (submersible 1 meter, 30 minutes)*

Yellow and green colored housing options

Custom recessed label areas

Superior Audio Features:

- 0.5 W high audio speaker
- Dual microphones
- 2-mic noise canceling technology

Utilizes Windows XP, Vista and Windows 7 Customer Programming Software (CPS)

- Supports USB communications
- Built in FLASHport™ support

Full portfolio of accessories including IMPRES batteries, chargers and audio devices

OPTIONAL FEATURES:

Mission Critical Wireless

Enhanced Encryption capability

Programming Over Project 25

Over the Air Rekey

Text Messaging

GPS Location Tracking

* Immersible radios meet industry standards (IPx7) for immersion.

TRANSMITTER - TYPICAL PERFORMANCE SPECIFICATIONS

		700/800	VHF	UHF Range 1
Frequency Range/Bandsplits	700 MHz 800 MHz	764-776; 794-806 MHz 806-825; 851-870 MHz	136-174 MHz	380-470 MHz
Channel Spacing		25/20/12.5 kHz	25/20/12.5 kHz	25/20/12.5 kHz
Maximum Frequency Separation		Full Bandsplit	Full Bandsplit	Full Bandsplit
Rated RF Output Power Adj[1]		1-3 Watts Max	1-6 Watts Max	1-5 Watts Max
Frequency Stability[1] (–30°C to +60°C; +25°C Ref.)		±0.00010 %	±0.00010 %	±0.00010 %
Modulation Limiting[1]		±5 kHz / ±4 kHz / ±2.5 kHz	±5 kHz / ±2.5 kHz	±5 kHz / ±2.5 kHz
Emissions (Conducted and Radiated)[1]		–75 dB	–75 dB	–75 dB
Audio Response[1]		+1, –3 dB	+1, –3 dB	+1, –3 dB
FM Hum & Noise		–47 dB	–47 dB	–47 dB
Audio Distortion[1]		< 1 %	0.50 %	0.50 %

BATTERIES FOR APX 6000

Battery Capacity / Type	Dimensions (HxWxD)	Weight	Battery Part Number	Battery Capacity
Li-Ion IMPRES 2150 mAh IP67	3.39" x 2.34" x 1.46"	5 oz	PMNN4403	2150 mAh
Li-Ion IMPRES 2900 mAh IP67	3.07" x 2.34" x 1.65"	6.53 oz	NNTN7038	2900 mAh
Li-Ion IMPRES 4200 mAh IP67	5.07" x 2.34" x 1.65"	11.29 oz	NNTN7034	4200 mAh
Li-Ion IMPRES 4100 mAh FM[2] IP67	5.07" x 2.34" x 1.65"	11.29 oz	NNTN7033	4100 mAh
NiMH IMPRES 2100 mAh IP67	5.12" x 2.34" x 1.57"	11.82 oz	NNTN7037	2100 mAh
NIMH IMPRES 2000 mAh FM[2] IP67	5.12" x 2.34" x 1.57"	11.82 oz	NNTN7036	2000 mAh
NiMH IMPRES 2000 mAh FM[2] Rugged	5.12" x 2.34" x 1.57"	11.82 oz	NNTN7035	2000 mAh
NiMH IMPRES 2100 mAh Rugged	5.12" x 2.34" x 1.57"	11.82 oz	NNTN7573	2100 mAh

RADIO MODELS

	MODEL 1	MODEL 2	MODEL 3
Display	Full bitmap monochromatic LCD top display 1 line text x 8 characters 1 line of icons No menu support Multi-color backlight	Top display plus: Full bitmap color LCD display 4 lines of text x 14 characters 2 lines of icons 1 menu line x 3 menus White backlight	Top display plus: Full bitmap color LCD display 4 lines of text x 14 characters 2 lines of icons 1 menu line x 3 menus White backlight
Keypad	none	Backlight keypad 3 soft keys 4 direction Navigation key	Backlight keypad 3 soft keys 4 direction navigation key 4x3 keypad Home and Data buttons
Channel Capacity	96	870	870
FLASHport Memory	64 MB	64 MB	64 MB
700/800 MHz (764-870 MHz)	H98UCD9PW5AN Q360CY/Q360EF	H98UCF9PW6AN Q360CY/Q360EF	H98UCH9PW7AN Q360CY/Q360EF
VHF (136-174 MHz)	H98KGD9PW5AN Q360DD/Q360EG	H98KGF9PW6AN Q360DD/Q360EG	H98KGH9PW7AN Q360DD/Q360EG
UHF Range1 (380-470 Mhz)	H98QDD9PW5AN Q360DA/Q360EH	H98QDF9PW6AN Q360DA/Q360EH	H98QDH9PW7AN Q360DA/Q360EH
Buttons & Switches	Large PTT button ▪ Angled On/Off volume knob ▪ Orange emergency button ▪ 16 position top-mounted rotary knob ▪ 2-position concentric switch ▪ Multi-color backlight ▪ 3-position toggle switch ▪ 3 programmable side buttons		
Transmitter Certification			
700/800 (764-870 MHz)	AZ489FT5859/ AZ489FT5863		
VHF (136-174 MHz)	AZ489FT3824/ AZ489FT3829		
UHF Range1 (380-470 MHz)	AZ489FT4899/ AZ489FT4892		
FCC Emissions Designators			
FCC Emissions Designators	11K0F3E, 16K0F3E, 8K10F1D, 8K10F1E, 8K10F1W, 20K0F1E		
Power Supply			
Power Supply	One rechargeable Li-Ion 2150 mAh battery standard, or or high cap Li-Ion		

RECEIVER - TYPICAL PERFORMANCE SPECIFICATIONS

		700/800	VHF	UHF Range 1
Frequency Range/Bandsplits	700 MHz 800 MHz	764-776 MHz 851-870 MHz	136-174 MHz	380-470 MHz
Channel Spacing		12.5/25 kHz	25/20/12.5 kHz	25/20/12.5 kHz
Maximum Frequency Separation		Full Bandsplit	Full Bandsplit	Full Bandsplit
Audio Output Power at Rated[1]		500mW	500mW	500mW
Frequency Stability[1] (–30°C to +60°C; +25°C Ref.)		±0.00010 %	±0.00010 %	±0.00010 %
Analog Sensitivity[3] Digital Sensitivity[4]	12 dB SINAD 1% BER (800 MHz) 5% BER	0.250 µV 0.347 µV (0.333 µV) 0.251 µV	0.216 µV 0.277 µV 0.188 µV	0.234 µV 0.307 µV 0.207 µV
Selectivity[1]	25 kHz channel 12.5 kHz channel	75.7 dB 67.5 dB	79.3 dB 70 dB	78.3 dB 68.1 dB
Intermodulation		80 dB	80.5 dB	80.2 dB
Spurious Rejection		76.6 dB	93.2 dB	80.3 dB
FM Hum and Noise	25 kHz 12.5 kHz	-54 dB -48 dB	-53.8 dB -48 dB	-53.5 dB -47.4 dB
Audio Distortion[1]		.9 %	1.20 %	0.91 %

PORTABLE MILITARY STANDARDS 810 C, D, E , F & G

	MIL-STD 810C		MIL-STD 810D		MIL-STD 810E		MIL-STD 810F		MIL-STD 810G	
	Method	Proc./Cat.	Method	Proc./Cat.	Method	Proc./Cat.	Method	Proc./Cat.	Method	Proc./Cat.
Low Pressure	500.1	I	500.2	II	500.3	II	500.4	II	500.5	II
High Temperature	501.1	I, II	501.2	I/A1, II/A1	501.3	I/A1, II/A1	501.4	I/Hot, II/Basic Hot	501.5	I/A1, II/A2
Low Temperature	502.1	I	502.2	I/C3, II/C1	502.3	I/C3, II/C1	502.4	I/C3, II/C1	502.5	I/C3, II/C1
Temperature Shock	503.1	I	503.2	I/A1C3	503.3	I/A1C3	503.4	I	503.5	I/C
Solar Radiation	505.1	II	505.2	I	505.3	I	505.4	I	505.5	I/A1
Rain	506.1	I, II	506.2	I, II	506.3	I, II	506.4	I, III	506.5	I, III
Humidity	507.1	II	507.2	II	507.3	II	507.4	–	507.5	II/Aggravated
Salt Fog	509.1	I	509.2	I	509.3	I	509.4	–	509.5	–
Blowing Dust	510.1	I	510.2	I	510.3	I	510.4	I	510.5	I
Blowing Sand	–	–	510.2	II	510.3	II	510.4	II	510.5	II
Immersion	512.1	I	512.2	I	512.3	I	512.4	I	512.5	I
Vibration	514.2	VIII/F, Curve-W	514.3	I/10, II/3	514.4	I/10, II/3	514.5	I/24	514.6	I/24
Shock	516.2	I, III, V	516.3	I, V, VI	516.4	I, V, VI	516.5	I, V, VI	516.6	I, V, VI
Shock (Drop)	516.2	II	516.2	IV	516.4	IV	516.5	IV	516.6	IV

* Applicable to Rugged products only

DIMENSIONS OF THE RADIOS WITHOUT BATTERY

	Inches	Millimeters
Length	5.47	139
Width Push-To-Talk button	2.39	60.7
Depth Push-To-Talk button	1.47	1.4
Width Top	3.32	84.3
Depth Top	2.13	54.1
Depth Bottom of Battery	1.64	41.6
Weight of the radios without battery	11.6 oz	330 g

ENCRYPTION

Supported Encryption Algorithms	ADP, AES, DES, DES-XL, DES-OFB, DVP-XL
Encryption Algorithm Capacity	8
Encryption Keys per Radio	Module capable of storing 1024 keys. Programmable for 128 Common Key Reference (CKR) or 16 Physical Identifier (PID)
Encryption Frame Re-sync Interval	P25 CAI 300 mSec
Encryption Keying	Key Loader
Synchronization	XL – Counter Addressing OFB – Output Feedback
Vector Generator	National Institute of Standards and Technology (NIST) approved random number generator
Encryption Type	Digital
Key Storage	Tamper protected volatile or non-volatile memory
Key Erasure	Keyboard command and tamper detection
Standards	FIPS 140-3 FIPS 197

GPS SPECIFICATIONS

Channels	12
Tracking Sensitivity	–159 dBm
Accuracy[5]	<10 meters (95%)
Cold Start	<60 seconds (95%)
Hot Start	<10 seconds (95%)
Mode of Operation	Autonomous (Non-Assisted) GPS

RUGGED OPTION SPECIFICATIONS

Leakage (immersion)	MIL-STD-810 C,D,E,F and G Methood 512.X Procedure I
Housing Availability	Black, Public Safety Yellow and High Impact Green

ENVIRONMENTAL SPECIFICATIONS

Operating Temperature[6]	-30°C / +60°C
Storage Temperature[6]	-40°C / +85°C
Humidity	Per MIL-STD
ESD	IEC 801-2 KV
Water and Dust Intrusion	IP67, MIL-STD
Immersion	MIL-STD 512.X/I

[1] Measured in the analog mode per TIA / EIA 603 under nominal conditions
[2] When used with an FM approved intrinsically safe radio
[3] Measured conductively in analog mode per TIA / EIA 603 under nominal conditions.
[4] Measured conductively in digital mode per TIA / EIA IS 102.CAAA under nominal conditions.
[5] Accuracy specs are for long-term tracking (95th percentile values >5 satellites visible at a nominal –130 dBm signal strength).
[6] Temperatures listed are for radio specifications. Battery storage is recommended at 25°C, ±5°C to ensure best performance.

Specifications subject to change without notice. All specifications shown are typical. Radio meets applicable regulatory requirements.

MOTOROLA

Motorola, Inc. 1301 E. Algonquin Road, Schaumburg, Illinois 60196 U.S.A. **www.motorola.com**

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R3-4-2035A

Fraser City Council Agenda Item

Subject Title:	DPS Succession Planning and Promotional Testing	**Date Submitted:**	Feb. 3, 2025
Prepared By:	Director Kretzschmar	**New or Returning:**	New

Summary of Request

Captain Bisby has reached retirement eligibility and is expected to retire this year. In keeping with contractual obligations and succession planning, the DPS is requesting to conduct a promotional test for the rank of Captain to establish an eligibility list. The Department has used EMPCO to conduct our tests for many years. Current best practices for the promotional process to higher ranks within many Public Safety Departments with the Metro Detroit area, and others, involve having an assessment center to conduct the testing. Assessment centers tend to be a better predictor of success at higher levels than the previously done written/oral board examinations.

Additionally, the replacement of the retired Captain will require a subsequent promotion to Sergeant, and the hiring of a PSO to fill vacancies.

Budget Impact

☒Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

Amount: $9,275.00

Account Number(s): 101.301.801.000 Contractual Services

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information:

Attachments

Quote from EMPCO to conduct Assessment Center Testing for the rank of Captain for five eligible sergeants.

Recommended Motion(s)

Motion to allow EMPCO testing for the rank of Captain from the contractual services account in the amount of $9,275.00, promote to the rank of Captain when the vacancy occurs through the retirement of Captain Bisby; promote an officer to the rank of Sergeant to fill the vacancy created through the previous promotion, and hire a PSO to fill the vacancy left by the promotion to Sergeant.

Proposal for
Fraser
Dept. of Public Safety

Public Safety Captain

Proposal Submitted by:

EMPCO®
INCORPORATED

Submitted:
January 2025

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Thank you for the opportunity to submit a proposal for your upcoming promotional process for Public Safety Captain. Our proposal covers the development and administration of the testing process you describe in your Request for Proposal.

About Empco

Empco was incorporated in 1985 and is located in Troy, MI. Empco, Inc. specializes in employment relationships with an emphasis on testing and evaluations in the public sector. Our focus is on entry level and promotional assessments for public safety and municipal positions.

In 1987, Empco began conducting promotional testing for police departments in Michigan. From our offices in Troy, we have grown into the largest firm in the state providing promotional testing to law enforcement and the fire service. Empco also services municipal agencies and sheriff's offices in states throughout the nation.

Empco, Inc.
1740 W. Big Beaver Rd.
Suite 200
Troy, MI 48084
Phone: 248-528-8060
Fax: 248-526-7274
Web site: www.empco.net
E-mail address: info@empco.net

Experience and Qualifications

Empco conducts assessment centers, oral boards and written examinations for hundreds of agencies across the United States. In this, we test thousands of candidates each year.

Empco's specialization in testing for municipal and county positions give us the expertise to accommodate nuances that come with limited budgets, collective bargaining agreements, and various governing bodies and laws. Our size gives us the ability to provide excellent customer service. We pride ourselves on the relationships we have built. It must be recognized that current clients, who use our examination services annually, could switch to another vendor if our results did not only satisfy the agency's needs, but also the need for fairness among test takers. We keep our clients, and the number continues to grow because of a reputation for integrity and fairness in our examinations. At Empco, we put integrity before profit.

Job Analysis

Empco conducts a job analysis before developing any assessment. The job analysis includes meetings with subject matter experts and those persons in a position to fully understand the requirements of the job. Empco will also administer surveys about the position to these individuals.

Empco will analyze the information collected during these meetings and through the surveys. We will also examine the job description for the position, as well as any job analyses previously conducted.

The information gathered in the job analysis will be used as the basis for any assessment and is included as part of the validation of the exam.

Written Exams

After completing the job analysis, Empco will begin developing the written exam. Questions on the test will come from sources determined by the agency and Empco. These sources can include, but are not limited to, commonly accepted training books, nationally recognized standards, and agency materials such as policies, procedures and ordinances. The content of the questions will be determined by the information collected in the job analysis and information from the agency. Empco will develop a bibliography that includes sources that contain content on these knowledge areas. Empco often presents agencies with choices of texts to allow the agency to select texts that reflect their own specific philosophies. If an agency decides to use material that does not reflect the knowledge areas shown as essential by the job analysis, the agency assumes responsibility for the validity of the test.

Empco will then develop a bibliography that contains the list of sources all questions came from, and where these sources can be obtained. This bibliography will then be provided to the agency so that candidates can study the source material. Empco recommends that candidates receive at least 60 days to study for the exam. The specific study period will be determined by agency deadlines and regulations.

Empco generally recommends a 100-question exam. Our exams are multiple-choice. Samples of our exam questions can be found on our web site at www.empco.net.The items will be written by experts in the field and are reviewed to make certain the content is relevant and the wording is unbiased.

Empco has several options for administration of these written exams. The first option is for the agency to administer paper and pencil exams to all of the candidates. Instructions for administration would be provided to the agency by Empco. The agency would be responsible for providing proctors, a testing location and ensuring test security.

Another administrative option is to have Empco administer the exam. Empco would ensure the exams were administered in a proper manner and maintain test security. The agency would be responsible for providing a location for the test administration and would be responsible for paying the cost of an Empco representative to administer the exam.

Examinations can be developed in three formats: off-the-shelf, tailored or customized. An off-the-shelf examination is one that is used by a number of agencies desiring value testing. A tailored examination is one where the agency selects specific books from a list of texts provided by Empco. A customized examination is a tailored examination with 20% of the questions authored from the agency's own Rules, Regulations, Policies, etc. Tests can be developed with more than 20% local content, depending on the volume and quality of the material. Additional costs apply.

Scoring

Empco will consider reliability and adverse impact in determining the cut off scores for passing the assessment. Final scores will be reported after these analyses have been completed.

Empco will provide scores within two business days of receiving the exam materials back in our office. Scores can be reported in multiple formats, but always as a percentage of 100 percentage.

If requested, Empco will provide an item analysis on the test.

Question Challenges

Empco will follow the agency's written policy on challenges. However, in the absence of an agency's written policy, Empco's policy shall prevail. Empco's policy is: Candidates will be allowed to challenge any item on a written exam for up to 2 business days after the exam. Candidates who wish to challenge a question must complete a challenge form provided by Empco. Empco will review all of the challenges and provide responses to these challenges after the completion of the challenge period. If an item is challenged, and Empco agrees with the challenge, all candidates will receive credit for a correct answer to the item. Empco must be notified of the agency's challenge policy prior to the administration of the exam.

Scheduling and Billing

Off-the-shelf exams – Empco recommends a minimum 60 day study period. This is the time from the date the agency posts the bibliography to the test date. Final test counts must be given to Empco two weeks prior to the test date. Any orders/final counts given one week or less prior to the testing deadline will result in an expedited shipping fee billed to the client.

Tailored exams – Empco recommends a minimum 60 day study period. This is the time from the date the agency posts the bibliography to the test date. Final test counts must be given to Empco two weeks prior to the test date. Exams cancelled less than two weeks prior to the test will result in the client being billed the development fee for the test. Any orders/final counts given one week or less prior to the testing deadline will result in an expedited shipping fee billed to the client.

Custom exams – Empco requires a minimum 60 day study period/preparation time. This is the time from the date the agency posts the bibliography AND gets all local content material to Empco to the test date. Final test counts must be given to Empco two weeks prior to the test date. Exams cancelled less than one month prior to the test will result in the client being billed the development fee for the test. Any orders/final counts given one week or less prior to the testing deadline will result in an expedited shipping fee billed to the client.

Oral Boards

Oral boards are developed based on the job analysis and meetings with subject matter experts. The questions or topics included in the oral board allow candidates to demonstrate skills and abilities required by the position they seek. The oral board will consist of questions on modern management techniques, personal philosophies, and can contain job related scenario questions, all based on findings from the job analysis.

Assessors

Empco's standard practice is to provide the assessors for oral board exercises. All assessors will be those regularly used by Empco and are therefore trained in how Empco evaluates and scores candidates. This panel will evaluate all candidates on the oral board to ensure reliability of ratings. Assessors are drawn from non-contiguous agencies and have no prejudicial knowledge of the candidates.

If the agency, either by contract or by budget, requires that assessors other than those generally used by Empco need to serve as assessors, this can be accommodated. However, additional time is built into the schedule for assessor training. It is imperative that all assessors understand the importance of, and how to conduct, objective evaluations using our rating forms. Fees for oral boards utilizing assessors other than those on Empco's roster will be determined based on the specific needs of the client.

Candidate Preparation

Empco will provide the agency with a handout that must be distributed to all candidates going through the oral board. This handout will inform candidates on how to prepare for the oral board and what to expect.

Scheduling and Billing

Empco requires a minimum three week development period. The specific dates and times of each aspect of the test development and administration will depend on the availability of representatives from the agency. Final candidate counts must be given to Empco two weeks prior to the oral board. Oral Boards cancelled less than two weeks prior to the oral board will result in the client being billed the development fee for the oral board. Reduction in the number of days for the oral board less than two weeks prior to the oral board will result in the client being billed $1000 for the cancelled day(s).

Scoring

Empco will consider reliability and adverse impact in determining the cut off scores for passing the oral board. Final scores will be reported after these analyses have been completed.

Empco will provide agencies with scores on oral boards within one week of the assessment completion. Scores can be reported in multiple formats, but always as a percentage of 100 percent.

Assessment Centers

Empco's assessment centers are designed to measure the knowledge, skills and abilities (KSA's) critical for successful performance in such jobs. These include up to 15 behavioral attributes such as: oral and written communication, problem solving, decision making, organization, planning, administrative and operational skills, staff development, supervision, analytical thinking and reasoning, etc. The job analysis, as well as information from subject matter experts in the agency, will determine the actual dimensions to be measured by the assessment center for each specific rank.

Empco's assessment centers are developed in accordance with the *Guidelines and Ethical Considerations for Assessment Center Operations (2015),* International Taskforce on

Assessment Center Guidelines. These guidelines establish specific requirements and procedures for conducting assessment centers. The following description of Empco's assessment center structure and procedures reflect the requirements of these guidelines. Following these guidelines will ensure that your agency meets any contractual obligations to conduct an assessment center as well as making the test reliable and defensible.

Empco has five exercise types that are typically used in assessment centers. The specific job-related exercises that will be used in a custom assessment center will be developed by Empco after consultation with subject matter experts in the agency and examining the results of the job analysis for each position. Empco uses between three and five exercises for each assessment center. The following are the typical exercise types Empco uses:

Interview Exercise: Candidates are asked to make a brief presentation describing themselves, their accomplishments, goals and other related issues - an outline of suggested topics is provided at the orientation. Each candidate is then asked a series of career and job-related questions and given a scenario(s) to solve. The same questions/scenarios are asked of each candidate. Actual agency issues are incorporated into the exercise.

Oral Presentation Exercise: Candidates are given a particular subject at the orientation and asked to prepare and deliver an oral presentation to a group such as the city council, concerned citizens, etc., (in reality - the assessors). Generally, an actual agency issue is incorporated into the exercise.

In-Basket Exercise: Candidates are given a number of written situations, which might typically be found in the "In-Basket" of the job being filled. Candidates are asked to complete and submit their solutions to these in-basket items within a specific time.

Role-Play Scenario Exercises: Candidates are presented with unannounced situations from the job being sought. They are required to interact with an individual (an Empco associate playing the role of a subordinate, city council person, etc.) while being evaluated by our panel of assessors. The scenarios are job-related.

Tactical Scenario Exercise: Candidates are presented with a tactical scenario involving an active fire scene. Candidates will be presented with basic information and be expected to run the fire scene and react/adapt when things at the scene change. Candidates will need to orally explain what they will do while being evaluated by our panel of assessors.

Assessors

Empco's standard practice is to provide the assessors for assessment center exercises. All assessors will be those regularly used by Empco and are therefore trained in how Empco evaluates and scores candidates. This panel will evaluate all candidates to ensure reliability of ratings. Assessors are drawn from non-contiguous agencies and have no prejudicial knowledge of the candidates.

If the agency, either by contract or by budget, requires that assessors other than those generally used by Empco need to serve as assessors, this can be accommodated. However,

additional time is built into the schedule for assessor training. It is imperative that all assessors understand the importance of, and how to conduct, objective evaluations using our rating forms. Fees for assessment centers utilizing assessors other than those on Empco's roster will be determined based on the specific needs of the client.

Candidate Orientation

Empco will conduct an orientation for all candidates participating in an assessment center. During this orientation, Empco will explain the assessment process -- what candidates should expect and how the candidates will be evaluated. The agency is responsible for providing adequate facilities to accommodate the orientation and will be responsible for notifying all candidates as to the date, time and location of the orientation. When candidates for a position are not local (an agency is seeking outside applicants), the orientation can be conducted over the phone or by video conference.

Candidate Feedback

Empco will provide all candidates that participate in the assessment center the opportunity to receive feedback on their performance in each exercise. Candidate feedback sessions must take place within two months of the completion of the assessment. Candidates are responsible for contacting the Empco office to schedule their own feedback session. Feedback sessions are confidential and are done as an opportunity for candidates to learn how to improve on future assessments and, more importantly, how they can work to improve their management skills on the job.

Scheduling and Billing

Empco requires a minimum one month development period. The specific dates and times of each aspect of the test development and administration will depend on the availability of representatives from the agency, and how quickly surveys are completed. Final candidate counts must be given to Empco two weeks prior to the assessment. The agency will be billed for the number of candidates given at this time. Assessment centers cancelled less than three weeks prior to the assessment center will result in the client be billed the development fee for the assessment center. Reduction in the number of days for the assessment center less than two weeks prior to the assessment center will result in the client being billed $1000 for the cancelled day(s).

Scoring

Empco will consider reliability and adverse impact in determining the cut off scores for passing the assessment. Final scores will be reported after these analyses have been completed.

Empco will provide agencies with scores on assessment centers within one week of the assessment completion. Scores can be reported in multiple formats, but always as a percentage of 100 percent.

Agency Requirements

Empco requires that the agency provide adequate facilities for all orientations, written exams, oral boards, assessment centers, and review sessions (if applicable). The agency is responsible for making sure these facilities provide adequate space and layouts conducive to the activities that will

be held in the space. Empco asks that the agencies provide lunch to Empco assessors and facilitators for all oral boards and assessment centers. The agency is also responsible for notifying all candidates of the dates and times of orientation, feedback sessions (if applicable), and testing dates, as well as providing the candidates with a copy of the bibliography for the written exam. The agency will need to provide Empco with a copy of all job analyses and job descriptions for the position, and make subject matter experts available to Empco if additional job analysis information needs to be conducted. Empco also requires the agency to provide all local content materials for written exams and allow Empco use of a copy machine during the assessment center process.

It is the agency's responsibility to notify candidates that recording devices of any kind, including agency issued body cameras, are strictly prohibited at all orientations, written exams, oral boards, and assessment centers. If a candidate is wearing any of these devices upon arriving at the testing facility, they will be asked to turn the device off and remove it from the testing areas. Use of a recording device during written exams, oral boards, or assessment centers will be considered cheating and will be handled according to the agency's discipline policy.

The agency must notify Empco of any additional requirements when scheduling a testing process. Those additional requirements could be dictated by agency policy or collective bargaining agreement and include, but are not limited to, specific cut scores, candidate reviews and candidate challenge periods. Additional fees may apply.

Project Team

Kendra Royer, President

Dr. Kendra Royer holds a master's degree and a doctoral degree in Industrial/Organizational Psychology. She has worked as a public safety consultant since 2001 and has been with Empco since 2005. Her expertise is in the development and validation of employment testing. As President, Kendra oversees the development of all assessment processes. She ensures that all Empco products are valid and reliable and consistent with industry standards.

Jerrod S. Hart, Director of Assessment Centers and Oral Boards

Jerrod retired from the Novi Police Department (Public Safety Administration) as an Assistant Chief of Police after 26 years of service. He then served as Chief of Police for the City of Saline and Dearborn Heights Police Departments. Jerrod earned his M.S. in Technology/Homeland Security from Eastern Michigan University, B.S. in Criminal Justice from Ferris State University and graduate of the 26th Session of Eastern Michigan University School of Police Staff & Command. As the Director of Assessment Centers and Oral Boards, Jerrod administers and facilitates all aspects of the assessment center and oral board processes.

In addition to the Empco team members listed above, Empco works regularly with over 50 independent contractors to develop written examinations and act as assessors on oral boards and assessment centers. These contractors are experts in the area of public safety.

References

Empco, Inc. conducts assessment centers, oral boards, and written exams for hundreds of agencies each year. The following are a sample of agencies that we are currently doing work for or that we have recently completed work:

Canton Township, MI Police Department	
Contact:	Rachelle Howell Human Resources Manager Canton Township 734-394-5252 Rachelle.howell@cantonmi.org Dates of Service: 2016 to present
Project:	Empco develops written exams for the rank of Sergeant. Empco also develops and conducts assessment centers for the ranks of Sergeant, Lieutenant and Deputy Chief.

Clinton Township, MI Police Department	
Contact:	Dina Caringi Police Chief Clinton Township Police Department (586) 493-7803 coringid@clintontownship-mi.gov Dates of Service: 2002 to Present
Project:	Empco conducts written exams for Detective and Sergeant. Empco also develops and administers assessment centers for Police Lieutenant, Captain and Chief.

Ferndale, MI Police Department	
Contact:	Justin Giorlando Payroll & Retiree Coordinator City of Ferndale Human Resources 248-546-2372 jgiorlando@ferndalemi.gov Dates of Service: 2003 to Present
Project:	Written exams and oral boards for the Police Sergeant and Lieutenant candidates. Empco has also conducted an assessment center for Police Captain.

Lansing, MI Police Department	
Contact:	Matthew Kreft Captain Lansing Police Department (517) 483-4613 Matthew.kreft@lansing.mi.gov Dates of Service: 2002 to present
Project:	Empco develops and conducts assessment centers for the ranks of Police Captain and Lieutenant. Empco also develops and administers oral boards and written examinations for Detective and Sergeant.

	All assessment centers, written exams and oral boards are based on extensive job analyses conducted for each rank.

Livonia, MI Police Department	
Contact:	Jeannine Laible Human Resources Director Civil Service Department (734) 466-2527 jlaible@livonia.gov Dates of Service: 1998 to present
Project:	Empco designs and conducts written examinations for the Livonia Police Department for the ranks of Sergeant and Lieutenant. These examinations contain questions from a bibliography developed with the department and include both national texts and local content.

Madison Heights, MI Police Department	
Contact:	Amy Misczak Human Resources Director City of Madison Heights (248)837-2609 amymisczak@madison-heights.org Dates of Service: 2002 to present
Project:	Empco develops and conducts assessment centers for the ranks of Police Lieutenant and Sergeant.

Southfield, MI Police Department	
Contact:	James Meadows Human Resources Director City of Southfield (248) 796-4708 jmeadows@cityofsouthfield.com Dates of Service: 1999-present
Project:	Empco has conducted written exams and assessment centers for various ranks in the Police Department. Custom written exams are designed for the Police Department including: Sergeant, Lieutenant, and Police Specialist. Empco has also designed and administered an assessment Center for the Deputy Police Chief and Police Chief.

Southgate, MI Police Department	
Contact:	Joe Marsh Director of Public Safety Southgate Police Department (734) 258-3046 jmarsh@southgatemi.gov Dates of Service: 2002 to present

Project:	Empco designs and conducts assessment centers, oral boards and written exams for the Police Department. Custom written exams and oral boards are regularly conducted for Lieutenant. Assessment Centers are designed and administered for Public Safety Director and Police Chief.

Sterling Heights, MI Police Department	
Contact:	Kate Baldwin Human Resources Manager City of Sterling Heights (586) 446-2316 kbaldwin@sterling-heights.net Dates of Service: 1990 to present
Project:	Empco regularly designs and conducts custom written examinations, oral boards and assessment centers for all promotions in the Sterling Heights Police Department from Sergeant to Chief.

Troy, MI Police Department	
Contact:	Frank Nastasi Police Chief Troy Police Department (248) 524-3424 nastasifa@troymi.gov Dates of Service: 1990 to present
Project:	Empco conducts assessment centers for the Police Department for the positions of Sergeant, Lieutenant, Captain and Chief. These are full assessment centers consisting of a series of exercises developed after a job analysis determined the dimensions to be measured. The exercises used were a structured interview, role-play situations, written exercise, an oral presentation, and an in-basket exercise. Between four and 31 candidates participated in each assessment center. In addition, written examinations are conducted for Sergeant. These examinations contain questions from a bibliography developed with the department and include both national texts and local content.

University of Michigan Police Department	
Contact:	Stacy Ede Associate Director of Human Resources U of M Human Resources (734) 647-5564 stacyede@umich.edu Dates of Service: 2010 to present
Project:	Empco develops a written custom exam and assessment center for Sergeants in the Public Safety Division. These assessments measure candidate's readiness for the unique campus based position.

Kalamazoo County, MI Sheriff's Office	
Contact:	James VanDyken Undersheriff Kalamazoo County Sheriff's Office (269) 383-8821 Dates of Service: 2008 to present
Project:	Empco develops and administers assessment centers for the rank of Detective, Sergeant, and Lieutenant in the Kalamazoo County Sheriff's Office. Empco also develops custom written exams.

Lenawee County, MI Sheriff's Office	
Contact:	Jacob Pifer Captain Lenawee County Sheriff's Office (517) 264-5372 jacob.pifer@lenawee.mi.us Dates of Service: 2010 to present
Project:	Empco develops written exams for Dispatch Shift Leader, Corrections Sergeant and Road Patrol Sergeant.

Macomb County, MI Sheriff's Office	
Contact:	Shirley Maniaci Administrative Coordinator Macomb County Sheriff's Office/Clerk (586) 783-8142 shirley.maniaci@macombgov.org Dates of Service: 2005 to present
Project:	Empco designs and administers custom written exams for Dispatch Coordinator, Corrections Sergeant, and Law Enforcement Sergeant.

Grosse Pointe City, MI Department of Public Safety	
Contact:	John Alcorn Director of Public Safety Grosse Pointe DPS (313) 886-3200 alcornj@grossepointedps.org Dates of Service: 2004 to present
Project:	Empco develops written exams for the ranks of Sergeant and Lieutenant in the Department. Empco also develops and conducts oral boards for these ranks in the Grosse Pointe Public Safety Department.

Legal Standards

In developing all exams, Empco, Inc. followed the legal and ethical guidelines put forth in:

- *Americans with Disabilities Act of 1990.*
- *Civil Rights Act of 1991.*
- *Guidelines and Ethical Considerations for Assessment Center Operations (2015),* International Taskforce on Assessment Center Guidelines.
- *Principles for the Validation and Use of Personnel Selection Procedures*, 4th edition (2003), Society of Industrial Organizational Psychology.
- *Standards for Educational and Psychological Testing* (1999), American Psychological Association.
- *Uniform Guidelines on Employment Selection Procedures* (1978), Code of Federal Regulations, Chapter 41, Part 60-3.

Law Enforcement Professional Oversight Standards

Empco, Inc.'s development and administrative testing processes are familiar with and are in compliance with standards and recommendations set for by the following entities:

- Commission on Accreditation for Law Enforcement Agencies (CALEA)
- Michigan Law Enforcement Accreditation Program

Insurance

Empco carries required insurance.

Litigation

Empco has never been involved in any litigation of any kind.

Contact

Empco staff is easily accessible by several methods: office phone: 248-528-8060; fax: 248-526-7274; email: info@empco.net, or view our web site at: www.empco.net. We are located in Troy, Michigan near I-75, approximately 30 minutes north of Detroit.

Authorized Individual

Kendra Royer, Ph.D., President, is the person authorized to sign a contract. She can be reached at 248-528-8060 or at kendra@empco.net

Non-Collusion

Empco has not and will not work with any other vendor on this project.

Pricing - Standard Fees

Assessment Center (Local- Upper Command/ Executive Positions)

Development Fee	$5,200.00
Administration Fee (per day, up to 4 candidates per day)	$2,200.00
Per Candidate Fee	$375.00

Mileage and travel expenses will be billed as they occur.

Prices effective for 60 days after proposal is submitted.

Fraser City Council Agenda Item

Subject Title:	Filling of Vacant Staff Positions	**Date Submitted:**	2/3/2025
Prepared By:	Elaine Leven, City Manager	**New or Returning:**	New

Summary of Request

Recently we have had departures of an existing Part Time Senior Activity Center clerk and the Full Time Building Department Clerk.

As you may recall, a second Part Time position clerk position was approved for the Senior Activity Center. Upon hiring a new person, the established employee quit via email with no notice. We would like to continue the forward momentum of the center and fill the newly vacated position. Over the last couple of weeks we have seen a dramatic increase in the amount of people attending the center and the two positions would provide coverage for each other.

The Full Time Building Clerk is a necessary position to conduct the building department services. We immediately brought in a temporary employee to fill the position as it is necessary to conduct the business of the building department.

As additional positions that are critical become vacant it is challenging to delay the process for hiring. In the best circumstances we are provided ample notice, though typically it is 2 weeks or less. The process to hire someone varies depending on the position, and at a minimum typically takes four to six weeks, though most take about two months. The administrative positions in the city are essential and have no backup positions. These include the following:

- City Manager's Confidential Assistant
- Building Clerk
- Public Safety Clerk
- Payroll Clerk
- Accounts Payable Clerk
- Water Billing Clerk
- Finance Clerk
- DPW Clerk

I respectfully request that Council consider passing a motion to allow for backfilling these positions should they become vacant.

Budget Impact

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Recommended Motion(s)

Motion to approve filling the Part Time Senior Activity Center Clerk position.

Motion to approve filling the Full Time Building Department Clerk position.

Motion to allow City Manager to proceed with filling noted Clerk positions should they become vacant.