



CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry Jr.
Patrice M. Schornak
Sherry Stein

Fraser Recreation Commission Meeting Minutes
City Council Chambers
33000 Garfield, Fraser, MI 48026
Tuesday, February 4, 2025 @ 7:00 p.m.
Approved March 11, 2025

1. Call Meeting to Order

The regular meeting of the City of Fraser Recreation Commission was called to order at 7:00 p.m. on Tuesday, February 4, 2025 at 7:00 p.m.

2. Pledge of Allegiance

Hunt led the Pledge of Allegiance.

3. Roll Call

PRESENT: Koch, Rice, Walker, Hunter, Hunt

ABSENT: Rastelli

OTHERS: Recreation Coordinator Delmege

Motion by Koch supported by Rice to excuse Commission Member Rastelli from the February 4, 2025 Recreation Commission meeting.

AYES: Walker, Koch, Hunt, Rice, Hunter

NAYS: None

Motion Carried

4. Approval of Agenda for February 4, 2025

Motion by Rice supported by Koch to approve the agenda of the February 4, 2025 City of Fraser Recreation Commission as presented.

AYES: Koch, Rice, Walker, Hunt, Hunter

NAYS: None

Motion Carried

**Fraser Recreation Commission Meeting Minutes
Tuesday, February 4, 2025 @ 7:00 p.m.**

5. Approval of Minutes from Regular Meeting January 7, 2025

Motion by Walker supported by Hunter to approve the minutes of the January 7, 2025 meeting of the City of Fraser Recreation Commission as presented.

AYES: Koch, Rice, Walker, Hunt, Hunter

NAYS: None

Motion Carried

6. Volunteer Group Reports

Vania Apps, Fraser First Booster Club, updated about their "Blue Jean Ball" fundraiser on February 8 with door opening at 5:00pm and dinner at 6:00pm at the Vintage House. The price per ticket will be \$55 and Vania can be reached at (586) 453-4081, or vania@fraserfirst.com. She wanted to thank all the sponsors for the event and without them, it wouldn't be possible. The next meeting will be held on February 19 at Hanover Grove Community Center. The board meeting starts at 6:00 for executives, and the regular meeting starts at 6:30pm.

The Fraser Beautification Club next meeting will be Wednesday, March 26 at 6:30pm at Ram's Horn. Springs around the corner, so there are a lot of things to discuss. There's decorations put up on the Fraser signs including hearts to add color for Valentine's Day.

7. Administration Report

Recreation Coordinator Delmege let the Recreation Commission know that Fraser Fun Night was a sellout of 100 people originally. He was able to add an additional 100 spots and moved people from the waitlist onto the main roster to roughly 170 people. The event will be held on Saturday, February 10 from 5:00-8:00pm. DJ will be playing music for dancing. Free event. White linens and red napkins with a February/Valentine themed event.

The Senior Activity Center has a new part time employee, Allie. She's been great and changed the attitude and atmosphere. She started a four-page newsletter that will be released monthly. She has also started new activities and events, including a Valentine's Luncheon on February 14. The goal is to have more classes and keep the building open for longer hours.

There's a new event idea called "The Coloring Wall". It will start booking in March, but June being the first availability. It's a 26' trailer that will have a mural on it that anyone aged four years of age and over can color on. The trailer can have roughly 50 people. It should be a fun event that will be different.

Lastly, the Recreation Department doesn't have any type of software for classes, events or activities. They use CivicPlus website, but it's a basic sign-up registration that collects name, email and phone number. It doesn't collect any money. Delmege is looking at CivicPlus Recreation Software that is specifically made for Recreation programming. New software can make it so that things like pavilions, events, classes can all be signed up. It would make people register them and their family members, sign up for items online and collect money for different types of things. It also allows Fraser to collect more on non-residents, or delay start for people who are not residents, allowing more residents to sign

Fraser Recreation Commission Meeting Minutes
Tuesday, February 4, 2025 @ 7:00 p.m.

up first. Delmege has had multiple meetings with different companies. CivicPlus Rec is \$7,500 for the first year and goes to \$3,500 for the second year with a 5% uplift every year. DaySmart, another software is another possibility with the same cost per year, but maybe not as polished or well received as CivicPlus Rec. The Senior Activity Center could utilize the software with the different classes, events and event SMART. This will be a huge step in building the foundation of the Recreation Department.

Commission Member Hunt thinks the software is a great idea but has questions about logistics. Delmege stated that the training would be for himself and Allie. Training would then be passed along as the department grows if new people are hired. Commission Member Rice and Koch both agreed that they also think it's a great start and we should be able to delay nonresident sign up, or charge them more. Hunt asked if we don't charge for a lot of events because there's no way to collect it online and Delmege confirmed.

Koch questioned the budget, but Delmege stated there's plenty in the budget for the remainder of the fiscal year for programming. Delmege said that to look at the Recreation Department as we're building and show the residents and surrounding communities that we're back and we're doing some great stuff. Now that the "word" is out there and if we can get the software, we could easily charge for the events moving forward.

Delmege is not sure yet where the new software line would come out of. He's not sure if it would come out of the programming allocated funds, or if the city would create a new line for the software. Commission Member Rice doesn't think it should come out of the programming line.

Delmege is looking for some help from the Recreation Commission to sign up for the Fraser Fun Night. Delmege will be showing up at 4:00pm but is hoping some members can do it to help registration.

8. Citizen Participation

Joseph Zutz echoed the need for the recreation software. He feels that because the events are free, we lose a lot of people who show up due to no loss feeling. As a resident, he'd like to see either Fraser residents a cheaper fee, or a delayed sign up for nonresidents. Programming should benefit the residents because its Fraser residents paying the funding for events and activities.

Laura Lesich agrees with the software statement. She asked how long it would take to implement and start using the software. She asked if the coloring wall event would be for all ages and what the date was for renting the trailer. Delmege answered her questions that it was for all ages and the date. He also answered that the software could be started quickly if it's approved by the City Council, and it could be a few months from its passing. She asked if Delmege is still looking for an additional person for the Senior Activity Center which Delmege stated he is. Ideally, he'd like to make Allie full time and in addition, have a part time worker helping Allie as well.

**Fraser Recreation Commission Meeting Minutes
Tuesday, February 4, 2025 @ 7:00 p.m.**

9. Commission Members Report

Commission Member Hunter asked about the skating rink. Delmege stated that he was unable to make that happen this year. He wants to make sure if we do open a rink during winter that it must make sense, and all details are figured out.

Commissioner Rice feels like the software should not come out of the programming budget. Delmege said he's not sure if it would or if it would be its own separate line item.

Commission Member Walker asked about the vendor market. Delmege asked for just a little bit more time on that because things have been so busy. He has received a few inquiries but is still working on the details. Walker stated that we must move quickly because the vendors are already booking up for the year. Delmege stated that we should try to keep things consistent such as which day of the month, timing and where it's located. Delmege said if most vendors are busy on Saturdays, maybe we can try Sundays to start. Walker and Delmege talked about doing a Day Camp for kids. There are some limitations because there's no indoor facility and weather.

Commission Member Koch asked about the Marshmallow Drop. Delmege stated it will be on April 12 with two drops like the previous year and hopefully we might be able to use the new software for the registration of the event.

Commission Member Hunt would like to see some sort of kite event. Delmege reached out to a few different kite clubs but never heard back. Hunt said she would like to run the event. Hunt said the kites are \$1.25, or it could be a "Bring Your Own Kite". Delmege stated that if Hunt wants to run the event, he can help by putting out flyers and help advertising for it.

10. Adjournment

Motion by Koch supported by Rice to adjourn the meeting at 8:00 pm.

AYES: Koch, Rice, Walker, Hunt, Hunter

NAYS: None

Motion Carried

Respectfully Submitted:

Chris Delmege
Recreation Coordinator
City of Fraser