



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

August Gitschlag

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

**Fraser Recreation Commission Agenda
City Council Chambers
33000 Garfield, Fraser, MI 48026
Tuesday, November 12, 2024 @ 7:00 p.m.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda November 12, 2024
5. Approval of Minutes Regular Meeting October 1, 2024
6. Volunteer Group Reports
7. Administration Report
 - a. Christmas in Fraser
 - b. Painting With a Twist
 - c. Breakout Escape Room
 - d. Date Night
8. Citizen Participation
9. Commission Member Reports
10. Adjournment

POSTED: 2024 11 05



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Fraser Recreation Commission Minutes
City Council Chambers
33000 Garfield, Fraser, MI 48026
TUESDAY, October 1, 2024 @ 7:00 p.m.
DRAFT

The regular meeting of the City of Fraser Recreation Commission was held on Tuesday, October 1, 2024 at 7:00 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Recreation Commission member Hunt called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Commission Member Hunt led the Pledge of Allegiance.

3. ROLL CALL OF RECREATION COMMISSION MEMBERS

PRESENT: Walker, Koch, Hunt, Hunter, Rastelli

ABSENT: Rice

OTHERS: Recreation Coordinator Delmege

Motion by Koch supported by Walker to excuse Commission Member Rice from the October 1, 2024 Recreation Commission meeting.

AYES: Walker, Koch, Hunt, Hunter, Rastelli

NAYS: None

Motion Carried

4. APPROVAL OF AGENDA

Motion by Koch supported by Hunter to approve the agenda of the October 1, 2024, City of Fraser Recreation Commission as amended.

AYES: Walker, Koch, Hunt, Hunter, Rastelli

NAYS: None

Motion Carried

RECREATION COMMISSION MEETING
Tuesday, October 1, 2024 @ 7:00 P.M.

5. APPROVAL OF MINUTES

Motion by Walker supported by Koch to approve the minutes of the September 3, 2024 meeting of the City of Fraser Recreation Commission as presented.

AYES: Koch, Walker, Hunt, Hunter, Rastelli

NAYS: None

Motion Carried

6. VOLUNTEER GROUP REPORTS

Vania Apps, Fraser First Booster Club, had a meeting with Coordinator Delmege about the rendering of the Fraser First plans of the multi-purpose outdoor shelter and some ideas and changes Delmege came up with. A sound study should be done by the city as well. Fraser First will be at the Firefighter Open House with the rendering and getting feedback and opinions. Fraser First had a luncheon with Beautification Council of Southeastern Michigan at Hanover Grove. They were able to use three golf carts on the path at McKinley Park and were impressed with the park and the art installation. Six different cities participated. Baumgartner House is coming up on their 150-year anniversary. She's hoping we can all pitch in, including Parks & Recreation, recognizing and helping. "Blue Jean Ball" is coming up on February 8, 2025. Looking for donations and raffles with tickets being \$65 for an open bar and meal.

Echo Hunt, on behalf of the Beautification Club, spoke about the new plantings at 14-Mile and Garfield Fraser's welcome sign with bulbs being delivered. Webb's Wedge has also been decorated. They will be participating in the firefighter's open house this Sunday, October 6 from 12-3pm and have information and also have a game for children to play and win prizes. Next meeting is Wednesday, November 20 at 6:30 at the Fraser Library.

7. ADMINISTRATION REPORT

Coordinator Delmege talked about "Movie Night" that was held in September with 100 people attending "How To Train Your Dragon" and selling out of both popcorn and cotton candy. The feedback was very good and something he would like to bring back for 2025. There were two face painters and a lot of people partaker's in getting their face painted.

Delmege spoke about the upcoming "Firefighter Open House" that will be held on Sunday, October 6 from 12-3pm near the fire bay of the Public Safety building. There will be many different activities such as a raffle, craft table, DJ, vendors, face painters, balloon twisters, vehicles, candy drop, etc. The craft will be a wooden fire truck and colored by colored pencils.

Trunk-or-treat will be attended by the Recreation Department on October 19 from 1-3pm at Ram's Horn parking lot. Candy will be handed out by vehicle and should have hundreds of participants.

A "Magic Show" has been posted both on Facebook and the city's website for registration for Saturday, November 2 at 12:00pm. Registration will have up to 100 children which will equate to roughly 200 people with a waitlist. Being held at the Lion's Banquet Hall.

RECREATION COMMISSION MEETING
Tuesday, October 1, 2024 @ 7:00 P.M.

The Christmas in Fraser will be held on Saturday, December 7 from roughly 5-7pm. Delmege has booked Santa, Fraser's High School band, fire performance of juggling and breathing. The mayor will hopefully be slated to hand the key to the City to Santa. Delmege has been talking to the ice sculptor about what he would like at the event, including more sculptures throughout the event. He is looking to keep increasing the size of the events and making them bigger and better.

Commission member Koch asked who's participating in the trunk-or-treat for the City of Fraser. Delmege stated he was, but if they would like to be apart from it, to contact him and they can work it together. Koch also asked for a running total of what the Department is spending compared to how much we have so we use all the money from our budget. Delmege stated that his goal is to keep going bigger with the events so that he does use the entirety of the budget.

8. CITIZEN PARTICIPATION

Mrs. Apps asked Delmege if he would like Fraser First to volunteer to help hand out hot chocolate for Christmas in Fraser. Delmege stated he would like that, and Apps agreed. The Fraser Highschool also helped Fraser First in handing out hot chocolate and was a huge help.

9. COMISSION MEMBERS REPORT

Commission Koch commented on her concerns about volunteering. Coordinator Delmege asks for volunteers, but when she shows up, there's nothing to do. She came to the movie night event and when she showed up, there wasn't anything for her to do. She wants to participate, if asked to volunteer. When there's nothing for them to do, they don't want to volunteer anymore. Delmege stated that it's tougher than it sounds. Sometimes you're not sure on what will transpire, so It's hard to know how many volunteers will be needed and everyone's role. Sometimes people ask to volunteer at the events, but he wasn't prepared for them because they didn't volunteer before the event and had everything already covered.

Commission member Hunt asked why the bathrooms were locked during the carnival. Delmege stated that the Lions Club had plenty of porta-potties. The bathrooms remain closed due to the amount of people, restocking, cleanup and avoiding trashing of the bathrooms. However, it was offered by our DPW to the Lion's Club, but there would be a significant cost to keep DPW workers there to clean them. Commissioner Hunt also stated that there could be potential of using Fraser Star Lanes bowling lanes are open and there could be potential starting a league using their business. Lastly, she asked if we could bring back the ice-skating rink from back in the day where the city used a firehouse a flooded the parking lot to make ice for people to come skate.

RECREATION COMMISSION MEETING
Tuesday, October 1, 2024 @ 7:00 P.M.

10. ADJOURNMENT

Motion by Walker supported by Hunter to adjourn the meeting at 7:47 p.m.

AYES: Koch, Walker, Hunt, Hunter, Rastelli

NAYS: None

Motion Carried

Respectfully Submitted:

Chris Delmege, Recreation Coordinator
City of Fraser

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
10/01/2024			101-751-001.000 CASH		BEG. BALANCE		0.00
10/31/2024			101-751-001.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-694.200 CITY PICNIC		BEG. BALANCE		0.00
10/31/2024			101-751-694.200	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-702.000 ELECTED/APPOINTED OFFICIALS PA		BEG. BALANCE		165.00
10/17/2024	PR	CHK	SUMMARY PR 10/17/2024		75.00		240.00
10/31/2024			101-751-702.000	END BALANCE	75.00	0.00	240.00
10/01/2024			101-751-703.000 SALARIES		BEG. BALANCE		0.00
10/31/2024			101-751-703.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE		10,928.45
10/03/2024	PR	CHK	SUMMARY PR 10/03/2024		2,044.80		12,973.25
10/17/2024	PR	CHK	SUMMARY PR 10/17/2024		2,044.80		15,018.05
10/31/2024	PR	CHK	SUMMARY PR 10/31/2024		2,044.80		17,062.85
10/31/2024			101-751-704.000	END BALANCE	6,134.40	0.00	17,062.85
10/01/2024			101-751-705.000 WAGES - PART TIME EMPLOYEES		BEG. BALANCE		3,950.00
10/03/2024	PR	CHK	SUMMARY PR 10/03/2024		710.00		4,660.00
10/17/2024	PR	CHK	SUMMARY PR 10/17/2024		860.00		5,520.00
10/31/2024	PR	CHK	SUMMARY PR 10/31/2024		880.00		6,400.00
10/31/2024			101-751-705.000	END BALANCE	2,450.00	0.00	6,400.00
10/01/2024			101-751-706.000 WAGES - TEMPORARY/SEASONAL EMP		BEG. BALANCE		0.00
10/31/2024			101-751-706.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-710.000 VACATION		BEG. BALANCE		0.00
10/31/2024			101-751-710.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-711.000 HOLIDAY		BEG. BALANCE		306.70
10/31/2024			101-751-711.000	END BALANCE	0.00	0.00	306.70
10/01/2024			101-751-712.000 OVERTIME		BEG. BALANCE		0.00
10/31/2024			101-751-712.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-713.000 FICA		BEG. BALANCE		1,011.19
10/03/2024	PR	CHK	SUMMARY PR 10/03/2024		167.69		1,178.88
10/17/2024	PR	CHK	SUMMARY PR 10/17/2024		181.65		1,360.53
10/31/2024	PR	CHK	SUMMARY PR 10/31/2024		178.24		1,538.77
10/31/2024			101-751-713.000	END BALANCE	527.58	0.00	1,538.77
10/01/2024			101-751-714.000 MEDICARE		BEG. BALANCE		236.49
10/03/2024	PR	CHK	SUMMARY PR 10/03/2024		39.22		275.71
10/17/2024	PR	CHK	SUMMARY PR 10/17/2024		42.47		318.18
10/31/2024	PR	CHK	SUMMARY PR 10/31/2024		41.69		359.87
10/31/2024			101-751-714.000	END BALANCE	123.38	0.00	359.87
10/01/2024			101-751-716.000 WORKERS COMPENSATION INSURANCE		BEG. BALANCE		0.00
10/31/2024			101-751-716.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-717.000 CASH IN LIEU OF BENEFITS (INS C		BEG. BALANCE		0.00
10/31/2024			101-751-717.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-718.000 LONGEVITY PAY		BEG. BALANCE		0.00
10/31/2024			101-751-718.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-724.100 HEALTH INSURANCE PREMIUMS (EMP		BEG. BALANCE		2,037.84
10/03/2024	PR	CHK	SUMMARY PR 10/03/2024		694.76		2,732.60
10/31/2024			101-751-724.100	END BALANCE	694.76	0.00	2,732.60
10/01/2024			101-751-724.200 RETIREE HEALTH SAVINGS PLAN (I		BEG. BALANCE		0.00
10/31/2024			101-751-724.200	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-725.100 DEFINED CONTRIBUTION PENSION (4		BEG. BALANCE		979.69
10/03/2024	PR	CHK	SUMMARY PR 10/03/2024		163.58		1,143.27
10/17/2024	PR	CHK	SUMMARY PR 10/17/2024		163.58		1,306.85

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
101-751-725.100 DEFINED CONTRIBUTION PENSION (4 (Continued)							
10/31/2024	PR	CHK	SUMMARY PR 10/31/2024		163.58		1,470.43
10/31/2024			101-751-725.100	END BALANCE	490.74	0.00	1,470.43
10/01/2024			101-751-725.200 DEFINED BENEFIT PENSION PLAN (1	BEG. BALANCE			0.00
10/31/2024			101-751-725.200	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-742.000 OPERATING SUPPLIES	BEG. BALANCE			154.50
10/31/2024			101-751-742.000	END BALANCE	0.00	0.00	154.50
10/01/2024			101-751-801.000 PROFESSIONAL/CONTRACTUAL SERVI(	BEG. BALANCE			69.50
10/31/2024			101-751-801.000	END BALANCE	0.00	0.00	69.50
10/01/2024			101-751-850.000 COMMUNICATIONS (PHONE AND CELL)	BEG. BALANCE			0.00
10/31/2024			101-751-850.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-851.000 MAIL OR POSTAGE	BEG. BALANCE			0.00
10/31/2024			101-751-851.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-860.000 TRANSPORTATION	BEG. BALANCE			0.00
10/31/2024			101-751-860.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-880.000 COMMUNITY PROMOTION	BEG. BALANCE			25,000.00
10/31/2024			101-751-880.000	END BALANCE	0.00	0.00	25,000.00
10/01/2024			101-751-881.000 PROGRAMMING	BEG. BALANCE			5,090.75
10/08/2024	AP	INV	REIMURSEMENT FOR COLORED PENCILS FOR	10-8-2024	30.85		5,121.60
10/08/2024	AP	INV	CRAFT FIRE TRUCKS FOR FIRE OPEN HOUSE	10-8-2024	198.05		5,319.65
10/21/2024	AP	INV	DEPOSIT FOR PETTING ZOO/HORSE FOR CHI	10-21-2024	110.00		5,429.65
10/21/2024	AP	INV	CANDY FOR TRUNK OR TREAT OCTOBER 19,	10-21-2024	59.94		5,489.59
10/31/2024	AP	INV	MAGIC SHOW NOVEMBER 2, 2024	110224A	375.00		5,864.59
10/31/2024			101-751-881.000	END BALANCE	773.84	0.00	5,864.59
10/01/2024			101-751-882.000 PROGRAMMING - FARMERS MARKET	BEG. BALANCE			0.00
10/31/2024			101-751-882.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-900.000 PRINTING AND PUBLISHING	BEG. BALANCE			0.00
10/31/2024			101-751-900.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-920.000 ELECTRIC	BEG. BALANCE			0.00
10/31/2024			101-751-920.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-921.000 NATURAL GAS	BEG. BALANCE			0.00
10/31/2024			101-751-921.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-922.000 WATER	BEG. BALANCE			0.00
10/31/2024			101-751-922.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-930.000 REPAIRS AND MAINTENANCE	BEG. BALANCE			0.00
10/31/2024			101-751-930.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-930.200 REPAIRS - STREETS MAINTENANCE	BEG. BALANCE			0.00
10/31/2024			101-751-930.200	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-955.000 CONFERENCES	BEG. BALANCE			39.99
10/31/2024			101-751-955.000	END BALANCE	0.00	0.00	39.99
10/01/2024			101-751-956.000 MEMBERSHIPS	BEG. BALANCE			0.00
10/31/2024			101-751-956.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-968.000 DEPREC.-TRANS OUT	BEG. BALANCE			0.00
10/31/2024			101-751-968.000	END BALANCE	0.00	0.00	0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
10/01/2024			101-751-972.000 CAPITAL OUTLAY		BEG. BALANCE		0.00
10/31/2024			101-751-972.000	END BALANCE	0.00	0.00	0.00
10/01/2024			101-751-995.000 OPERATING TRANS OUT		BEG. BALANCE		0.00
10/31/2024			101-751-995.000	END BALANCE	0.00	0.00	0.00

Balances as of 10/31/2024

Fund 101 - GENERAL FUND

Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 10/31/24	Available Balance	% Used
Expenditures					
Department 751: RECREATION					
702.000	ELECTED/APPOINTED OFFICIALS PAY				
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 90.00 947		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 75.00 953		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 75.00 956		
702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	240.00	1,010.00	19.20
703.000	SALARIES	0.00	0.00	0.00	100.00
704.000	WAGES - FULL TIME EMPLOYEES				
07/01/2024	PRAW SUMMARY PRAW 07/01/2024		1036890 (908.99) 945		
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 1,817.92 945		
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 2,044.80 947		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 2,044.80 948		
08/22/2024	PR SUMMARY PR 08/22/2024		1024194 2,044.80 950		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 2,044.80 951		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 1,840.32 953		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 2,044.80 955		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 2,044.80 956		
10/31/2024	PR SUMMARY PR 10/31/2024		1040494 2,044.80 957		
704.000	WAGES - FULL TIME EMPLOYEES	48,671.00	17,062.85	31,608.15	35.06
705.000	WAGES - PART TIME EMPLOYEES				
07/01/2024	PRAW SUMMARY PRAW 07/01/2024		1036890 (260.00) 945		
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 520.00 945		
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 680.00 947		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 720.00 948		
08/22/2024	PR SUMMARY PR 08/22/2024		1024194 810.00 950		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 760.00 951		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 720.00 953		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 710.00 955		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 860.00 956		
10/31/2024	PR SUMMARY PR 10/31/2024		1040494 880.00 957		
705.000	WAGES - PART TIME EMPLOYEES	0.00	6,400.00	(6,400.00)	100.00
706.000	WAGES - TEMPORARY/SEASONAL EMPL	10,000.00	0.00	10,000.00	0.00
710.000	VACATION	2,045.00	0.00	2,045.00	0.00
711.000	HOLIDAY				
07/01/2024	PRAW SUMMARY PRAW 07/01/2024		1036890 (102.26) 945		
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 204.48 945		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 204.48 953		
711.000	HOLIDAY	2,454.00	306.70	2,147.30	12.50
713.000	FICA				
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 154.53 945		
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 170.49 947		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 168.31 948		
08/22/2024	PR SUMMARY PR 08/22/2024		1024194 174.12 950		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 170.99 951		

Balances as of 10/31/2024

Fund 101 - GENERAL FUND

Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 10/31/24	Available Balance	% Used
Expenditures					
Department 751: RECREATION					
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 172.75 953		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 167.69 955		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 181.65 956		
10/31/2024	PR SUMMARY PR 10/31/2024		1040494 178.24 957		
713.000	FICA	3,297.00	1,538.77	1,758.23	46.67
714.000	MEDICARE				
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 36.14 945		
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 39.87 947		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 39.37 948		
08/22/2024	PR SUMMARY PR 08/22/2024		1024194 40.72 950		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 40.00 951		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 40.39 953		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 39.22 955		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 42.47 956		
10/31/2024	PR SUMMARY PR 10/31/2024		1040494 41.69 957		
714.000	MEDICARE	771.00	359.87	411.13	46.68
716.000	WORKERS COMPENSATION INSURANCE	239.00	0.00	239.00	0.00
717.000	CASH IN LIEU OF BENEFITS (INS O	0.00	0.00	0.00	100.00
718.000	LONGEVITY PAY	0.00	0.00	0.00	100.00
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)				
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 693.60 945		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 693.60 948		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 650.64 951		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 694.76 955		
724.100	HEALTH INSURANCE PREMIUMS (EMPL	7,000.00	2,732.60	4,267.40	39.04
724.200	RETIREE HEALTH SAVINGS PLAN (IC	0.00	0.00	0.00	100.00
725.100	DEFINED CONTRIBUTION PENSION (401A-457B)				
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 161.79 945		
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 163.58 947		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 163.58 948		
08/22/2024	PR SUMMARY PR 08/22/2024		1024194 163.58 950		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 174.38 951		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 152.78 953		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 163.58 955		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 163.58 956		
10/31/2024	PR SUMMARY PR 10/31/2024		1040494 163.58 957		
725.100	DEFINED CONTRIBUTION PENSION (4	4,254.00	1,470.43	2,783.57	34.57
725.200	DEFINED BENEFIT PENSION PLAN (M	0.00	0.00	0.00	100.00
742.000	OPERATING SUPPLIES				
07/08/2024	AP 13 X 13 TENT FOR USE OF ALL/ANY DEPARTME		1017630 158.99		
08/29/2024	AP Void Invoice PET052820 PETTYC		1027070 (14.49)		
				Inv #: '7-8-2024' Vendor 'MISC'	
				Inv #: 'PET052820' Vendor 'PETTYC'	

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
Balances as of 10/31/2024

Fund 101 - GENERAL FUND

Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 10/31/24	Available Balance	% Used
Expenditures					
Department 751: RECREATION					
09/06/2024	AP NAME PLATE FOR RECREATION		1033573 10.00	Inv #: '6835' Vendor 'ROYNAM'	
742.000	OPERATING SUPPLIES	1,500.00	154.50	1,345.50	10.30
801.000	PROFESSIONAL/CONTRACTUAL SERVICES				
08/01/2024	AP SERVICE CALL/CITY HALL		1025041 69.50	Inv #: '90148' Vendor 'TSSTEL'	
801.000	PROFESSIONAL/CONTRACTUAL SERVIC	1,000.00	69.50	930.50	6.95
850.000	COMMUNICATIONS (PHONE AND CELL)	0.00	0.00	0.00	100.00
851.000	MAIL OR POSTAGE	500.00	0.00	500.00	0.00
880.000	COMMUNITY PROMOTION				
07/10/2024	AP FIREWORK DISPLAY JULY 21, 2024		1017685 25,000.00	Inv #: 'INV5192267' Vendor 'ZAMFIR'	
880.000	COMMUNITY PROMOTION	15,000.00	25,000.00	(10,000.00)	166.67
881.000	PROGRAMMING				
07/11/2024	AP DJ SERVICE FOR SUMMER FUN PARADE JULY 21		1018468 425.00	Inv #: '2024-07-11' Vendor 'MISC'	
07/23/2024	AP REIMBURSEMENT FOR PICKLEBALLS AND TENT F		1022099 149.99	Inv #: '7-23-2024' Vendor 'MISC'	
07/23/2024	AP REIMBURSEMENT FOR PICKLEBALLS AND TENT F		1022099 31.77	Inv #: '7-23-2024' Vendor 'MISC'	
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 73.78	Inv #: '7-31-2024' Vendor '10008'	
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 742.00	Inv #: '7-31-2024' Vendor '10008'	
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 171.81	Inv #: '7-31-2024' Vendor '10008'	
08/05/2024	AP DEPOSIT FOR MAGICIAN FOR NOVEMBER 2, 202		1022835 375.00	Inv #: '8-5-2024' Vendor 'MR. WILDE'	
08/05/2024	AP COTTON CANDY FOR MOVIE NIGHT AUGUST 10,		1022857 114.14	Inv #: '8-5-2024' Vendor 'MISC'	
08/06/2024	AP MOVIE FOR MOVIE NIGHT IN AUGUST		1022831 5.30	Inv #: '8-6-2024' Vendor 'MISC'	
08/06/2024	AP BALANCE FOR TWO FACE PAINTERS FOR MOVIE		1022832 370.00	Inv #: '8-6-2024' Vendor 'MISC'	
08/06/2024	AP MOVIE NIGHT SCREEN AND POPCORN MACHINE		1022834 442.00	Inv #: '8-6-2024' Vendor 'STATHE'	
08/29/2024	AP Void Invoice 005-70-024-002-000 999REC		1027062 (40.75)	Inv #: '005-70-024-002-000' Vendor '999REC'	
08/29/2024	AP Void Invoice 20005270 OPEEDE		1027064 (79.75)	Inv #: '20005270' Vendor 'OPEEDE'	
08/29/2024	AP Void Invoice PET052820 PETTYC		1027070 (85.85)	Inv #: 'PET052820' Vendor 'PETTYC'	
09/11/2024	AP TWO FACE PAINTERS FOR MOVIE NIGHT SEPT 1		1031725 370.00	Inv #: '9-11-2024' Vendor 'MISC'	
09/11/2024	AP MOVIE NIGHT SCREEN FOR SEPTEMBER 14, 202		1031726 442.00	Inv #: '9-11-2024' Vendor 'STAREN'	
09/24/2024	AP COTTON CANDY AND DVD FOR MOVIE NIGHT SEP		1035713 69.31	Inv #: '9-24-2024' Vendor 'MISC'	
09/25/2024	AP FACE PAINTING & BALLOON TWISTER FOR FIRE		1035730 1,215.00	Inv #: '09252024' Vendor 'GRAKRI'	
09/25/2024	AP DJ SERVICE FOR FIREFIGHTER OPEN HOUSE		1035724 300.00	Inv #: '9-25-2024' Vendor 'MISC'	
10/08/2024	AP REIMURSEMENT FOR COLORED PENCILS FOR FIR		1037239 30.85	Inv #: '10-8-2024' Vendor 'MISC'	
10/08/2024	AP CRAFT FIRE TRUCKS FOR FIRE OPEN HOUSE		1037244 198.05	Inv #: '10-8-2024' Vendor 'MISC'	
10/21/2024	AP DEPOSIT FOR PETTING ZOO/HORSE FOR CHRIST		1038664 110.00	Inv #: '10-21-2024' Vendor 'MISC'	
10/21/2024	AP CANDY FOR TRUNK OR TREAT OCTOBER 19, 202		1038666 59.94	Inv #: '10-21-2024' Vendor 'MISC'	
10/31/2024	AP MAGIC SHOW NOVEMBER 2, 2024		1040937 375.00	Inv #: '110224A' Vendor 'MR. WILDE'	
881.000	PROGRAMMING	30,000.00	5,864.59	24,135.41	19.55
882.000	PROGRAMMING - FARMERS MARKET	0.00	0.00	0.00	100.00
900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	100.00
930.000	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	100.00
955.000	CONFERENCES				
08/30/2024	AP AUGUST 2024 CREDIT CARD		1036885 39.99	Inv #: '8-30-2024' Vendor '10008'	

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
Balances as of 10/31/2024

Fund 101 - GENERAL FUND

Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 10/31/24	Available Balance	% Used
Expenditures					
Department 751: RECREATION					
955.000	CONFERENCES	1,000.00	39.99	960.01	4.00
956.000	MEMBERSHIPS	150.00	0.00	150.00	0.00
Total - Dept 751		129,131.00	61,239.80	67,891.20	47.42
Total Expenditures		129,131.00	61,239.80	67,891.20	47.42
NET OF REVENUES AND EXPENDITURES		(129,131.00)	(61,239.80)	(67,891.20)	

11/04/2024 05:39 PM		REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER				Page: 1/1		
User: CITYCLERK		PERIOD ENDING 10/31/2024						
DB: Fraser								
GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2024 NORMAL (ABNORMAL)	MONTH INCREASE	10/31/2024 (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
Expenditures								
Dept 751 - RECREATION								
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	240.00		75.00	1,010.00		19.20
101-751-703.000	SALARIES	0.00	0.00		0.00	0.00		0.00
101-751-704.000	WAGES - FULL TIME EMPLOYEES	48,671.00	17,062.85		6,134.40	31,608.15		35.06
101-751-705.000	WAGES - PART TIME EMPLOYEES	0.00	6,400.00		2,450.00	(6,400.00)		100.00
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	0.00		0.00	10,000.00		0.00
101-751-710.000	VACATION	2,045.00	0.00		0.00	2,045.00		0.00
101-751-711.000	HOLIDAY	2,454.00	306.70		0.00	2,147.30		12.50
101-751-713.000	FICA	3,297.00	1,538.77		527.58	1,758.23		46.67
101-751-714.000	MEDICARE	771.00	359.87		123.38	411.13		46.68
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	239.00	0.00		0.00	239.00		0.00
101-751-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	0.00	0.00		0.00	0.00		0.00
101-751-718.000	LONGEVITY PAY	0.00	0.00		0.00	0.00		0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,000.00	2,732.60		694.76	4,267.40		39.04
101-751-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00		0.00	0.00		0.00
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	4,254.00	1,470.43		490.74	2,783.57		34.57
101-751-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00		0.00	0.00		0.00
101-751-742.000	OPERATING SUPPLIES	1,500.00	154.50		0.00	1,345.50		10.30
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,000.00	69.50		0.00	930.50		6.95
101-751-850.000	COMMUNICATIONS (PHONE AND CELL)	0.00	0.00		0.00	0.00		0.00
101-751-851.000	MAIL OR POSTAGE	500.00	0.00		0.00	500.00		0.00
101-751-880.000	COMMUNITY PROMOTION	15,000.00	25,000.00		0.00	(10,000.00)		166.67
101-751-881.000	PROGRAMMING	30,000.00	5,864.59		773.84	24,135.41		19.55
101-751-900.000	PRINTING AND PUBLISHING	0.00	0.00		0.00	0.00		0.00
101-751-930.000	REPAIRS AND MAINTENANCE	0.00	0.00		0.00	0.00		0.00
101-751-955.000	CONFERENCES	1,000.00	39.99		0.00	960.01		4.00
101-751-956.000	MEMBERSHIPS	150.00	0.00		0.00	150.00		0.00
Total Dept 751 - RECREATION		129,131.00	61,239.80		11,269.70	67,891.20		47.42
TOTAL EXPENDITURES		129,131.00	61,239.80		11,269.70	67,891.20		47.42
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		0.00	0.00		0.00	0.00		0.00
TOTAL EXPENDITURES		129,131.00	61,239.80		11,269.70	67,891.20		47.42
NET OF REVENUES & EXPENDITURES		(129,131.00)	(61,239.80)		(11,269.70)	(67,891.20)		47.42



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry, Jr.
Patrice Sutherland
Sherry Stein

To: Recreation Commission

Date: 10/27/2024

From: Deputy Clerk Greenia

Re: Interview of Candidate

The City of Fraser Recreation Commission consists of seven (7) members who are registered electors of the City. Currently both Christine Koch and Julie Rastelli have terms that expire as of December 31, 2024. Ms. Koch has generously agreed to Continue to serve the City of Fraser in her capacity on the Recreation Commission. Her application and letter of interest are attached to this memo.

In following with the City of Fraser's process for (re)appointing Board and/or Commission members, the body itself conducts interviews and then either recommends appointment of those candidates to City Council or not.

Tonight, the Recreation Commission will interview Christine Koch, or in this case you may just decide to recommend her to City Council for reappointment. The terms are for three (3) years.

If you decide to recommend their reappointments to City Council, I will need a motion to recommend re-appointment of Christine Koch to the City of Fraser Recreation Commission noting that her term end date would be December 31, 2027.