



CITY MANAGER

Elaine Leven

CITY CLERK

August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Lesich

MAYOR PRO-TEM

Patrick O'Dell

COUNCIL

Amy Baranski

Kenny Perry Jr.

Patrice M. Schornak

Sherry Stein

Fraser Recreation Commission Agenda

City Council Chambers

33000 Garfield, Fraser, MI 48026

Tuesday, September 2, 2025, 7:00 p.m.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda – September 2, 2025
5. Approval of Minutes Regular Meeting – July 1, 2025
6. Volunteer Group Reports
 - a. Fraser First Booster Club
 - b. Fraser Beautification Club
7. Administration Report
 - a. Vendor Markets
 - b. Movie Nights
 - c. Parade
 - d. Lions Carnival
 - e. Senior Prom
 - f. Painting With Rose
 - g. Coffee With the Mayor
 - h. Pumpkin Decorating
8. Citizen Participation
9. Commission Member Reports
10. Adjournment

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
08/01/2025			101-751-001.000 CASH		BEG. BALANCE		0.00
08/31/2025			101-751-001.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-694.200 CITY PICNIC		BEG. BALANCE		0.00
08/31/2025			101-751-694.200	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-702.000 ELECTED/APPOINTED OFFICIALS PA		BEG. BALANCE		75.00
08/31/2025			101-751-702.000	END BALANCE	0.00	0.00	75.00
08/01/2025			101-751-703.000 SALARIES		BEG. BALANCE		0.00
08/31/2025			101-751-703.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE		3,951.68
08/07/2025	PR	CHK	SUMMARY PR 08/07/2025		2,096.00		6,047.68
08/21/2025	PR	CHK	SUMMARY PR 08/21/2025		2,096.00		8,143.68
08/31/2025			101-751-704.000	END BALANCE	4,192.00	0.00	8,143.68
08/01/2025			101-751-705.000 WAGES - PART TIME EMPLOYEES		BEG. BALANCE		0.00
08/31/2025			101-751-705.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-706.000 WAGES - TEMPORARY/SEASONAL EMP		BEG. BALANCE		0.00
08/31/2025			101-751-706.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-710.000 VACATION		BEG. BALANCE		0.00
08/31/2025			101-751-710.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-711.000 HOLIDAY		BEG. BALANCE		209.60
08/31/2025			101-751-711.000	END BALANCE	0.00	0.00	209.60
08/01/2025			101-751-712.000 OVERTIME		BEG. BALANCE		0.00
08/31/2025			101-751-712.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-713.000 FICA		BEG. BALANCE		256.45
08/07/2025	PR	CHK	SUMMARY PR 08/07/2025		126.85		383.30
08/21/2025	PR	CHK	SUMMARY PR 08/21/2025		126.85		510.15
08/31/2025			101-751-713.000	END BALANCE	253.70	0.00	510.15
08/01/2025			101-751-714.000 MEDICARE		BEG. BALANCE		59.96
08/07/2025	PR	CHK	SUMMARY PR 08/07/2025		29.67		89.63
08/21/2025	PR	CHK	SUMMARY PR 08/21/2025		29.66		119.29
08/31/2025			101-751-714.000	END BALANCE	59.33	0.00	119.29
08/01/2025			101-751-716.000 WORKERS COMPENSATION INSURANCE		BEG. BALANCE		0.00
08/31/2025			101-751-716.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-717.000 CASH IN LIEU OF BENEFITS (INS (		BEG. BALANCE		0.00
08/31/2025			101-751-717.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-718.000 LONGEVITY PAY		BEG. BALANCE		0.00
08/31/2025			101-751-718.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-724.100 HEALTH INSURANCE PREMIUMS (EMP		BEG. BALANCE		730.46
08/07/2025	PR	CHK	SUMMARY PR 08/07/2025		730.46		1,460.92
08/31/2025			101-751-724.100	END BALANCE	730.46	0.00	1,460.92
08/01/2025			101-751-724.200 RETIREE HEALTH SAVINGS PLAN (I		BEG. BALANCE		0.00
08/31/2025			101-751-724.200	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-725.100 DEFINED CONTRIBUTION PENSION (4		BEG. BALANCE		332.90
08/07/2025	PR	CHK	SUMMARY PR 08/07/2025		167.68		500.58
08/21/2025	PR	CHK	SUMMARY PR 08/21/2025		167.68		668.26
08/31/2025			101-751-725.100	END BALANCE	335.36	0.00	668.26
08/01/2025			101-751-725.200 DEFINED BENEFIT PENSION PLAN (1		BEG. BALANCE		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
08/31/2025			101-751-725.200 DEFINED BENEFIT PENSION PLAN (1	(Continued)			
			101-751-725.200	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-742.000 OPERATING SUPPLIES	BEG. BALANCE			7.69
08/31/2025			101-751-742.000	END BALANCE	0.00	0.00	7.69
08/01/2025			101-751-801.000 PROFESSIONAL/CONTRACTUAL SERVI	BEG. BALANCE			0.00
08/31/2025			101-751-801.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-850.000 COMMUNICATIONS (PHONE/CELL/INTI	BEG. BALANCE			0.00
08/31/2025			101-751-850.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-851.000 MAIL OR POSTAGE	BEG. BALANCE			0.00
08/31/2025			101-751-851.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-860.000 TRANSPORTATION	BEG. BALANCE			0.00
08/31/2025			101-751-860.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-880.000 COMMUNITY PROMOTION	BEG. BALANCE			25,000.00
08/31/2025			101-751-880.000	END BALANCE	0.00	0.00	25,000.00
08/01/2025			101-751-881.000 PROGRAMMING	BEG. BALANCE			2,636.56
08/01/2025	AP	INV	KRISTIN GRAHAM	AUGUST 1, 2025	265.00		2,901.56
			FACE PAINTING FOR AUGUST 2, 2025 EVEN				
08/04/2025	AP	INV	CHRISTINE KOCH	8-4-2025	75.45		2,977.01
			PIZZA FOR VENDOR SHOW				
08/05/2025	AP	INV	CHRIS DELMEGE	8-5-2025	160.00		3,137.01
			DEPOSIT FOR PETTING ZOO - CHRISTAMAS				
08/31/2025			101-751-881.000	END BALANCE	500.45	0.00	3,137.01
08/01/2025			101-751-882.000 PROGRAMMING - FARMERS MARKET	BEG. BALANCE			0.00
08/31/2025			101-751-882.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-900.000 PRINTING AND PUBLISHING	BEG. BALANCE			0.00
08/31/2025			101-751-900.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-920.000 ELECTRIC	BEG. BALANCE			0.00
08/31/2025			101-751-920.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-921.000 NATURAL GAS	BEG. BALANCE			0.00
08/31/2025			101-751-921.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-922.000 WATER	BEG. BALANCE			0.00
08/31/2025			101-751-922.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-930.000 REPAIRS AND MAINTENANCE	BEG. BALANCE			0.00
08/31/2025			101-751-930.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-930.200 REPAIRS - STREETS MAINTENANCE	BEG. BALANCE			0.00
08/31/2025			101-751-930.200	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-955.000 CONFERENCES	BEG. BALANCE			0.00
08/31/2025			101-751-955.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-956.000 MEMBERSHIPS	BEG. BALANCE			0.00
08/31/2025			101-751-956.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-968.000 DEPREC.-TRANS OUT	BEG. BALANCE			0.00
08/31/2025			101-751-968.000	END BALANCE	0.00	0.00	0.00
08/01/2025			101-751-972.000 CAPITAL OUTLAY	BEG. BALANCE			0.00
08/31/2025			101-751-972.000	END BALANCE	0.00	0.00	0.00

08/26/2025 10:43 AM

GL ACTIVITY REPORT FOR CITY OF FRASER

Page: 3/3

User: financedir

TRANSACTIONS FROM 08/01/2025 TO 08/31/2025

DB: Fraser

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
08/01/2025			101-751-995.000 OPERATING TRANS OUT		BEG. BALANCE		0.00
08/31/2025			101-751-995.000	END BALANCE	0.00	0.00	0.00

Fund 101 - GENERAL FUND

Account	Description	2025-26 Amended Budget	YEAR-TO-DATE THRU 08/31/25	Available Balance	% Used
Expenditures					
Department 751: RECREATION					
702.000	ELECTED/APPOINTED OFFICIALS PAY				
07/10/2025	PR SUMMARY PR 07/10/2025		1085533 75.00 987		
702.000	ELECTED/APPOINTED OFFICIALS PAY	0.00	75.00	(75.00)	100.00
704.000	WAGES - FULL TIME EMPLOYEES				
07/10/2025	PR SUMMARY PR 07/10/2025		1085533 1,855.68 987		
07/24/2025	PR SUMMARY PR 07/24/2025		1087964 2,096.00 989		
08/07/2025	PR SUMMARY PR 08/07/2025		1090894 2,096.00 990		
08/21/2025	PR SUMMARY PR 08/21/2025		1092518 2,096.00 993		
704.000	WAGES - FULL TIME EMPLOYEES	49,000.00	8,143.68	40,856.32	16.62
705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	0.00	100.00
706.000	WAGES - TEMPORARY/SEASONAL EMPL	5,000.00	0.00	5,000.00	0.00
710.000	VACATION	3,100.00	0.00	3,100.00	0.00
711.000	HOLIDAY				
07/10/2025	PR SUMMARY PR 07/10/2025		1085533 209.60 987		
711.000	HOLIDAY	2,500.00	209.60	2,290.40	8.38
713.000	FICA				
07/10/2025	PR SUMMARY PR 07/10/2025		1085533 129.60 987		
07/24/2025	PR SUMMARY PR 07/24/2025		1087964 126.85 989		
08/07/2025	PR SUMMARY PR 08/07/2025		1090894 126.85 990		
08/21/2025	PR SUMMARY PR 08/21/2025		1092518 126.85 993		
713.000	FICA	3,300.00	510.15	2,789.85	15.46
714.000	MEDICARE				
07/10/2025	PR SUMMARY PR 07/10/2025		1085533 30.29 987		
07/24/2025	PR SUMMARY PR 07/24/2025		1087964 29.67 989		
08/07/2025	PR SUMMARY PR 08/07/2025		1090894 29.67 990		
08/21/2025	PR SUMMARY PR 08/21/2025		1092518 29.66 993		
714.000	MEDICARE	800.00	119.29	680.71	14.91
716.000	WORKERS COMPENSATION INSURANCE	200.00	0.00	200.00	0.00
717.000	CASH IN LIEU OF BENEFITS (INS O	0.00	0.00	0.00	100.00
718.000	LONGEVITY PAY	0.00	0.00	0.00	100.00
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)				
07/10/2025	PR SUMMARY PR 07/10/2025		1085533 730.46 987		
08/07/2025	PR SUMMARY PR 08/07/2025		1090894 730.46 990		
724.100	HEALTH INSURANCE PREMIUMS (EMPL	9,000.00	1,460.92	7,539.08	16.23
724.200	RETIREE HEALTH SAVINGS PLAN (IC	0.00	0.00	0.00	100.00

Fund 101 - GENERAL FUND

Account	Description	2025-26 Amended Budget	YEAR-TO-DATE THRU 08/31/25	Available Balance	% Used
Expenditures					
Department 751: RECREATION					
725.100	DEFINED CONTRIBUTION PENSION (401A-457B)				
07/10/2025	PR SUMMARY PR 07/10/2025		1085533 165.22 987		
07/24/2025	PR SUMMARY PR 07/24/2025		1087964 167.68 989		
08/07/2025	PR SUMMARY PR 08/07/2025		1090894 167.68 990		
08/21/2025	PR SUMMARY PR 08/21/2025		1092518 167.68 993		
725.100	DEFINED CONTRIBUTION PENSION (4	4,300.00	668.26	3,631.74	15.54
742.000	OPERATING SUPPLIES				
07/16/2025	AP OFFICE SUPPLIES/FINANCE AND RECREATION		1088655 7.69 Inv #: '431277553001' Vendor 'OFFDEP'		
742.000	OPERATING SUPPLIES	1,500.00	7.69	1,492.31	0.51
801.000	PROFESSIONAL/CONTRACTUAL SERVIC	1,000.00	0.00	1,000.00	0.00
851.000	MAIL OR POSTAGE	500.00	0.00	500.00	0.00
880.000	COMMUNITY PROMOTION				
07/21/2025	AP BALANCE DUE FOR FIREWORKS DISPLAY 8-24-2		1092153 12,500.00 Inv #: '521347-2 ' Vendor 'ZAMFIR'		
07/21/2025	AP 50% DEPOSIT FOR FIREWORKS DISPLAY 8-24-2		1088631 12,500.00 Inv #: '521347' Vendor 'ZAMFIR'		
880.000	COMMUNITY PROMOTION	25,000.00	25,000.00	0.00	100.00
881.000	PROGRAMMING				
07/08/2025	AP DJ SERVICE FOR VENDOR MARKET JULY 12, 20		1085798 300.00 Inv #: '908' Vendor 'ROCKSTAR'		
07/08/2025	AP MOVIE RENTAL FEES - JULY 19, AUGUST16, S		1085800 1,185.00 Inv #: 'BO 2523919' Vendor 'SWANK'		
07/09/2025	AP FRASER SUMMER MARKET SIGNS/REC		1086686 110.00 Inv #: '51851' Vendor 'AMEFIN'		
07/10/2025	AP FACE PAINTING FOR MOVIE NIGHT JULY 19, 2		1085799 370.00 Inv #: '07-10-2025' Vendor 'GRAKRI'		
07/10/2025	AP FACE PAINTING FOR VENDOR MARKET JULY 12,		1085797 265.00 Inv #: '7-10-2025' Vendor 'GRAKRI'		
07/16/2025	AP COTTON CANDY FOR MOVIE NIGHT		1086749 106.56 Inv #: '7-16-2025' Vendor 'MISC'		
07/29/2025	AP DJ SERVICE FOR VENDOR MARKET AUGUST 2, 2		1090346 300.00 Inv #: '911' Vendor 'ROCKSTAR'		
08/01/2025	AP FACE PAINTING FOR AUGUST 2, 2025 EVENT		1091410 265.00 Inv #: 'AUGUST 1, 2025' Vendor 'GRAKRI'		
08/04/2025	AP PIZZA FOR VENDOR SHOW		1091403 75.45 Inv #: '8-4-2025' Vendor 'MISC'		
08/05/2025	AP DEPOSIT FOR PETTING ZOO - CHRISTAMAS IN		1091402 160.00 Inv #: '8-5-2025' Vendor 'MISC'		
881.000	PROGRAMMING	30,000.00	3,137.01	26,862.99	10.46
900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	100.00
955.000	CONFERENCES	1,000.00	0.00	1,000.00	0.00
956.000	MEMBERSHIPS	600.00	0.00	600.00	0.00
Total - Dept 751		136,800.00	39,331.60	97,468.40	28.75
Total Expenditures		136,800.00	39,331.60	97,468.40	28.75
NET OF REVENUES AND EXPENDITURES		(136,800.00)	(39,331.60)	(97,468.40)	