



CITY MANAGER

Elaine Leven

CITY CLERK

August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry Jr.

Patrice Schornak

Sherry Stein

FRASER CITY COUNCIL AGENDA

CITY COUNCIL CHAMBERS

33000 GARFIELD, FRASER, MI 48026

THURSDAY, JUNE 12, 2025 - 6:30 P.M

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL OF COUNCIL MEMBERS**
- 4. APPROVAL OF AGENDA**
- 5. CITIZEN PARTICIPATION ON AGENDA ITEMS**
- 6. CONSENT AGENDA**
 - a. Approve City Council Special Meeting Minutes May 1, 2025
 - b. Approve City Council Regular Meeting Minutes May 8, 2025
 - c. Approve City Council Special Meeting Minutes May 14, 2025
 - d. Receive Board/Commission Meeting Minutes
 - e. Receive Historical Commission Newsletter
 - f. Approve Clinton River Watershed Council Service Agreement
 - g. Approve Audit Engagement Proposals
 - h. Receive Check Disbursements
 - i. Receive Revenue and Expenditure Report
- 7. CLOSED SESSION**
 - a. Strategy session connected with the negotiation of a collective bargaining agreement
- 8. NEW BUSINESS**
 - a. Request to Rezone Hayes Road Property from Residential Low to Residential Medium
 - b. Industrial Park Special Assessment District Roads Contract Award
 - c. Water Main Replacement Contract Award
 - d. Resolution 2025-013 Klein Road MDOT Agreement
 - e. Resolution 2025-014 Sidewalk and Pathway Gap Master Plan Adoption
 - f. FY 2024-2025 Budget Amendments
 - g. FY 2025-2026 Fee Schedule
 - h. Public Safety Drone Purchase Request
 - i. Leaf Vacuum Purchase Request
 - j. Senior Housing Main Entrance Door Replacement Bid Recommendation
 - k. Local Officials Compensation Commission Appointment – Joe Chimenti
 - l. Local Officials Compensation Commission Recommendation for City Council Pay Rate
 - m. Local Officials Compensation Commission Recommendation for Planning Commission and Zoning Board of Appeals Pay Rate
 - n. Steffens Park Planning Design Services Subcommittee

FRASER CITY COUNCIL AGENDA – JUNE 12, 2025

9. RETURNING BUSINESS

- a. Zambelli Fireworks Proposal Amendment
- b. Resolution 2025-015 Shipping Container Moratorium One Year Extension
- c. DPS Succession Planning and Promotional Testing for Captain
- d. Library Subcommittee Report
- e. Update Regarding Removal of Reindel Park from the list of Fraser Public Parks

10. REPORT OF CITY ADMINISTRATION

11. REPORT OF MAYOR AND CITY COUNCIL

12. CITIZEN PARTICIPATION

13. ADJOURNMENT

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO AUGUST GITSCHLAG, CITY CLERK AT (586) 293-3100. IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.



City of Fraser

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**FRASER CITY COUNCIL SPECIAL MEETING MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY MAY 1, 2025 - 6:30 P.M**

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:32pm

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

The following members were present:

Present: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

Absent: None

4. APPROVAL OF AGENDA

Motion by Schornak supported by Baranski to approve the Special Meeting Agenda as presented.

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

Nays:

Absent:

Motion Passes

5. CITIZEN PARTICIPATION

No citizen participation at this time.

6. CLOSED SESSION

- a. Strategy session connected with the negotiation of a collective bargaining agreement

Motion by Lesich supported by Schornak to enter into closed session for the purpose of discussing strategy connected with the negotiation of a collective bargaining agreement

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

Nays:

Absent:

Motion Passes

Council entered into closed session at 6:34

Mayor Pro-Tem Sutherland leaves closed session at 7:52pm

Mayor Lesich reconvenes open session of Council at 8:18

FRASER CITY COUNCIL SPECIAL MEETING MINUTES
THURSDAY MAY 1, 2025 - 6:30 P.M

7. ADJOURNMENT

Motion by Lesich supported by Schornak to adjourn the Special Meeting.

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Stein

Nays:

Absent: Sutherland

Motion Passes

Meeting adjourned at 8:18pm

Respectfully Submitted:

Michael T. Lesich, Mayor
City of Fraser

August R. Gitschlag, City Clerk
City of Fraser



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Elaine Leven
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August Gitschlag

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Sherry Stein

FRASER CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, MAY 08, 2025 - 6:30 P.M

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:34

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the room in the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

Present: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland
Absent: Stein

Also Present: City Manager Leven, City Clerk Gitschlag, DPS Director Kretzschmar, Finance Director Bansal, DPW Superintendent Barrett, HR Director Gigliotti, Confidential Secretary to CM Matuz, City Planner Lauren Sayre

Motion by O'Dell supported by Schornak to excuse Councilperson Stein

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland
Nays:
Absent: Stein

Motion Passes

4. APPROVAL OF AGENDA

Motion by Baranski supported by Schornak to approve the agenda

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland
Nays:
Absent: Stein

Motion Passes

**FRASER CITY COUNCIL AGENDA
THURSDAY, MAY 08, 2025 - 6:30 P.M**

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

Justin Zutz 17925 Rainbow – spoke for the Fraser Pickleball Club’s support of the Steffens Park renovation of the pickleball and tennis courts

6. CONSENT AGENDA

Motion by Sutherland supported by Baranski to approve the consent agenda as presented

Ayes: Baranski, Lesich, O’Dell, Perry, Schornak, Sutherland

Nays:

Absent: Stein

Motion Passes

7. NEW BUSINESS

A. Zoning Ordinance Text Amendments on Driveway Expansion

Lauren Sayre provided an outline of the specific changes being proposed

Motion by Schornak, supported by Perry to approve the text amendments as submitted to add a definition for driveways in Section 32-3 of the Code of Ordinances, replace the residential parking provision in Section 32-92(10) of the Code of Ordinances, and add impervious surface maximum limitations in RM and RL districts in Section 32-122(4) of the Code of Ordinances.

Ayes: Baranski, Lesich, O’Dell, Perry, Schornak, Sutherland

Nays:

Absent: Stein

Motion Passes

B. Firefighter SCBA Pack Purchase

DPS Director Kretzschmar presented to Council regarding the SCBA Pack Purchase

Motion by O’Dell, supported by Baranski to purchase 14 SCBA’s and 45 face masks from Scott out of the public safety capital outlay account 101.301.972.000 for \$174,270.00.

Ayes: Baranski, Lesich, O’Dell, Perry, Schornak, Sutherland

Nays:

Absent: Stein

Motion Passes

**FRASER CITY COUNCIL AGENDA
THURSDAY, MAY 08, 2025 - 6:30 P.M**

C. Crossing Guard Wage Increase Request

Motion by Sutherland, supported by Baranski to approve an increase in the Crossing Guard's salary to \$20.00 per hour from the part-time salary line item 101.301.705.000.

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland

Nays:

Absent: Stein

Motion Passes

Councilmember Stein arrives at 7:21

D. Sheetz Conditional Rezoning Lighting Variance Request

City Attorney DeNault and City Planner Sayre gave an overview of the request. David Bruckelmeyer from Sheetz and their attorney John Gabor along with their lighting consultant presented Sheetz's rationale for the request.

Motion by Sutherland, supported by Baranski to amend the zoning ordinance to allow a maximum of 20ft candles under a gas station canopy

Daniel Nicholson spoke in opposition to this amendment

Ayes: Baranski, Lesich, O'Dell, Perry, Sutherland, Stein

Nays: Schornak

Absent:

Motion Passes

Motion by Sutherland, O'Dell seconds to amend the first sentence of Section 4 of the Conditional Rezoning Agreement as proposed, and to add an additional variance approval to the Conditional Rezoning Agreement to permit the gas pump canopy lighting to be a maximum of 20 footcandles. The condition being that Sheetz provide a signed executed agreement within 30 days to be held in escrow upon the City approval of a proposed lighting plan.

Frank Farina and Vince Calabrese spoke in opposition to the motion

Ayes: Baranski, O'Dell, Perry, Sutherland, Stein

Nays: Lesich, Schornak

Absent:

Motion Passes

**FRASER CITY COUNCIL AGENDA
THURSDAY, MAY 08, 2025 - 6:30 P.M**

E. FY 2024-2025 Budget Amendments

Finance Director Anjlee Bansal presented

Motion by Sutherland supported by Baranski to direct administration to research and implement a data-based time keeping system by the end of the 2026 fiscal year.

Ayes: Baranski, O'Dell, Perry, Schornak, Sutherland, Stein

Nays: Lesich

Absent:

Motion Passes

Motion by Baranski, supported by O'Dell to approve the budget amendment as presented

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland, Stein

Nays:

Absent:

Motion Passes

Motion by Lesich, supported by Schornak to move agenda items F, G & H to a special meeting to be held on May 14th at 6:30pm

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland, Stein

Nays:

Absent:

Motion Passes

~~F. Resolution 2025-011 FY 2025-2026 Budget~~

~~G. Resolution 2025-012 FY 2025-2026 Millage General Appropriate Act~~

~~H. 2025-2026 Fee Schedule~~

I. Report by Library Subcommittee

Committee has no report, but will submit a written report for the agenda when they do meet

J. Resolution of Support for Letter Carriers' Stamp Out Hunger Food Drive

Motion by Lesich, supported by Entire Council to support the resolution for Letter Carriers' Stamp Out Hunger Food Drive

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland, Stein

Nays:

Absent:

Motion Passes

**FRASER CITY COUNCIL AGENDA
THURSDAY, MAY 08, 2025 - 6:30 P.M**

- K.** Request the City Administration research the process to remove Reindel Park from the list of Fraser Public Parks and potentially declare the property as surplus land for potential sale or redevelopment

City Attorney DeNault will initiate the title search and begin the process

- L.** Steffens Park Tennis/Pickleball Court Project Update

Ashley Carpenter from AEW presented the options for the updating of the court

Motion by Baranski, supported by Lesich to approve the Steffens Park tennis and pickleball court project adjustments.

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Sutherland, Stein

Nays:

Absent:

Motion Passes

8. REPORT OF CITY ADMINISTRATION

Nothing at this time

9. REPORT OF MAYOR AND CITY COUNCIL

Everyone wished the public a Happy Mother's Day

Baranski – Would like to see the city pursue USAA Pickleball grants

Lesich – Local Chamber of Commerce is about to be renamed, and Mayor Lesich outlined the Chamber's accomplishments and community outreach, and FAME awards are May 13th

O'Dell – Happy Mother's Day

Perry – Inquired about chickens in the zoning ordinance

Schornak – updated us on Historical Commission events and 150th anniversary events

Stein – Promoted the Fly a Kite event, congratulated the FAME award winners

Sutherland – Congrats to FAME award winners, Happy Mother's Day to pet moms as well, Happy Professional Municipal Clerk's Week

10. CITIZEN PARTICIPATION

Thomas Topski addressed Council about his medical needs

**FRASER CITY COUNCIL AGENDA
THURSDAY, MAY 08, 2025 - 6:30 P.M**

Laura Lesich mentioned the Let's Fly A Kite event (Fraser 1st will be handing out kites)
Weave Peace is still up

11. ADJOURNMENT

Motion by Lesich supported by Sutherland to adjourn the meeting at 10:25pm

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

Nays:

Absent:

Motion Passes

Respectfully Submitted:

Michael T. Lesich, Mayor
City of Fraser

August R. Gitschlag, City Clerk
City of Fraser



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Patrice Schornak

Sherry Stein

**FRASER CITY COUNCIL MINUTES
SPECIAL MEETING
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
WEDNESDAY, MAY 14, 2025 - 6:30 P.M**

1. CALL TO ORDER

Mayor Lesich opened the meeting at 6:37pm

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

Present: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

Absent: None

Others Present: City Manager Leven, City Attorney DeNault, City Clerk Gitschlag, Finance Director Bansal, DPS Director Kretzschmer, Public Works Superintendent Rob Barrett, Human Resources Coordinator Gigliotti, Confidential Secretary to the City Manager Matuz

4. APPROVAL OF AGENDA

Motion by Sutherland, supported by Schornak to approve the agenda as presented

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

Nays: None

Absent: None

Motion Passes

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

None at this time.

**FRASER CITY COUNCIL SPECIAL MEETING MINUTES
WEDNESDAY, MAY 14, 2025 - 6:30 P.M**

6. CLOSED SESSION

Strategy discussion with Legal Counsel regarding negotiations related to a Collective Bargaining Agreement

Motion by Lesich, O'Dell seconds to enter into closed session for the purpose of strategy discussion with Legal Counsel regarding negotiations related to a Collective Bargaining Agreement

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

Nays: None

Absent: None

Motion Passes

Council enters closed session at 6:39pm

Council exits closed session at 7:17pm

Mayor Lesich calls the meeting to order at 7:20pm

7. NEW BUSINESS

- a. Resolution 2025-011 FY 2025-2026 Budget and Millage General Appropriations Act
City Manager Leven presented the budget and answered questions. Dept Heads including the DPS Director, DPW Supervisor, City Clerk and Finance Director supported the presentation by answering questions from Mayor & Council.

Motion by Sutherland supported by Baranski that administration pause any Department of Public Safety promotional process until it is brought back before Council.

Ayes: Baranski, Perry, Schornak, Sutherland

Nays: Lesich, O'Dell, Stein

Absent: None

Motion Passes

Motion by Lesich supported by Sutherland to approve Budget Resolution 2025-11 as amended

Ayes: Lesich, O'Dell, Schornak, Stein, Sutherland

Nays: Baranski, Perry

Absent: None

Motion Passes

**FRASER CITY COUNCIL SPECIAL MEETING MINUTES
WEDNESDAY, MAY 14, 2025 - 6:30 P.M**

- b. Resolution 2025-012 FY 2025-2026 Determination of Police and Fire Special Assessment District to Defray the Costs of Maintaining a Public Safety Department
- c. **Motion** by O'Dell, Lesich seconds to approve City of Fraser Resolution # 2025-012 adopting the FY 2025/2026 Police and Fire Special Assessment District rate at 1.5 mils

Ayes: Lesich, O'Dell, Schornak, Stein, Sutherland

Nays: Baranski, Perry

Absent: None

Motion Passes

d. ~~2025-2026 Fee Schedule~~

Mayor Lesich asked the Council and Administration if they would prefer to take up item C. 2025-2026 Fee Schedule and they informally agreed to postpone due to time.

~~8. REPORT OF CITY ADMINISTRATION~~

~~9. REPORT OF MAYOR AND CITY COUNCIL~~

10. CITIZEN PARTICIPATION

None

11. ADJOURNMENT

Motion by Lesich, supported by Sutherland to adjourn the meeting at 10:26pm

Adjourned 10:26pm

Respectfully Submitted:

Michael T. Lesich, Mayor
City of Fraser

August R. Gitschlag, City Clerk
City of Fraser



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Fraser Planning Commission Meeting Minutes
City Council Chambers
33000 Garfield, Fraser, MI 48026
Wednesday, April 2, 2025 @ 7:00 p.m.
AS APPROVED 5/7/2025

A regular meeting of the Fraser City Planning Commission was held on Wednesday, April 2, 2024 at 7:00 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. Call Meeting to Order / Pledge of Allegiance

Chairman Warunek Called the meeting to order at 7:00 and led the room in the Pledge of Allegiance

2. Roll Call

Present: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek
Absent: None

Others Present: City Planner Sayre, City Clerk Gitschlag, City Attorney Hishon

3. Approval of Agenda – April 2, 2025

Motion by Keil, supported by Tuller to approve the Agenda

Ayes: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek
Nays: None

Motion Passes

4. Chairperson's Opening Remarks

Chairman Warunek gave his opening remarks

**Fraser Planning Commission Meeting Minutes
Wednesday, April 2, 2025 @ 7:00 p.m.**

5. Approval of Minutes – March 5, 2025

Motion by Farina, supported by Meyer to approve the March 5, 2025, minutes with the changes to 6i #2 previously made.

Ayes: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek

Nays: None

Motion Passes

6. Unfinished Business

a. Public Hearing - Driveway Expansion Text Amendments

- i. City Planner Sayre gave an overview of the Driveway Expansion Text Amendments as they currently stand before the Commission and fielded some questions from Commissioners.

Chairman Warunek opened the public hearing at 7:34

Scott Quinlan (15626 Spiceway) – Driveways were built in the 90's, Spiceway has a fire lane, so they can only park on one side of the street. Supports the ability to expand their driveways in order to accommodate their vehicles. Their current driveway does not meet their needs. The proposed version of the amendments would allow him to achieve this expansion without a variance.

Reggie Sabin (17062 E 14 Mile Rd.) - Has a trailer for work and would need a variance to build out a horseshoe driveway big enough to bring his trailer around, wants wider allowance to avoid grass ruts. Discussion ensued about his options for solving his problem without requesting a variance for his situation.

Commissioner Tuller advocated for striking all restrictions on horseshoe driveways

Gerald Ossowski – (17040 E. 14 Mile) – Wants to be able to expand his driveway, would he be able to expand his driveway because he does not have on street parking available living on 14 mile? Deliveries pull into his neighbor's driveway, because his horseshoe is easier to navigate. His situation needs a visit to City Hall to sort out.

Douglas Bukantis – (15767 Kingston) Has a car in the garage, and a camper which he wants to expand his driveway to accommodate. His neighbors all have expanded driveways already, and he cannot get approved to expand it, and it will cost him \$900 to get a variance. He has 6 cars. He is in support of the new text amendments as it would alleviate his problem.

Fraser Planning Commission Meeting Minutes
Wednesday, April 2, 2025 @ 7:00 p.m.

Chairman Warunek closed the public hearing at 8:02

The Commission had extensive discussion about the feasibility of horseshoe driveways, parking surfaces and permitting.

Motion by Farina, supported by Tuller to forward the text amendment changes to City Council for adoption with the following stipulations:

- Horseshoe drives may be permitted so long as the maximum impervious surface is not exceeded
- Replacing up to 25% of the existing driveway area does not require building or zoning permits.
- Parking shall be restricted to asphalt or concrete surfacing. The City Engineer may approve alternative improved surfaces.

Ayes: Czarnecki, Farina, Keil, Meyer, Tuller, Warunek

Nays: Barr

Motion Passes

7. New Business – None

8. Public Communication on Non-Agenda Items

Gerald Ossowski – had questions about fees for driveway construction

Scott Quinlan – asked about Council deadlines and why the meeting wasn't scheduled sooner

Doug Bukantis – concerned about access to the City Engineer for approvals

9. Monthly Report – March 2025

- Hockeyland has all proper documents filed with the County
- Sheetz has begun demolition of the Fraser State Bank building, there are still disagreements about their lighting plan
- Packets will continue to be delivered

Commissioner Farina asked about Hockeyland, and a timeline for their occupancy permit. Attorney Hishon referred this to Don DeNault.

10. Zoning Board of Appeals Member Liaison Report

Frank Farina reports that the next meeting of the ZBA is cancelled, and at the last meeting they granted a parking variance for 16945 Masonic for their driveway expansion. They still have not cleaned up their outside storage.

**Fraser Planning Commission Meeting Minutes
Wednesday, April 2, 2025 @ 7:00 p.m.**

11. Commissioners' Comments and Items of Interest/Concern

Barr – None

Farina – Reverse Raffle at St Malachy's, more fish fry

Czarnecki - None

Tuller - None

Meyer – None

Warunek – Inquired about alternate members - Attorney Hishon said there is no provision for alternate members for Planning Commission.

12. Adjournment

Motion by Meyer, Supported by Farina to adjourn the meeting at 8:36pm

Ayes: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek

Nays: None

Motion Passes

Respectfully Submitted:

August Gitschlag, Clerk
City of Fraser

Fraser Historical Commission Baumgartner House Museum

June, 2025

E-Mail Newsletter



Our first Barn Sale of the year will be opening up on **Sunday June 1st at 9:00 a.m. – 4:00 p.m.** We have received many generous donations for our sale. We are also having a Plant Sale. A large selection of plants will be available for purchase with all of the proceeds going to the upkeep of the Baumgartner House. This event offers the perfect opportunity for residents to support the museum while picking up plants and barn sale items for their homes and gardens. The Gift Shop and Depot will also be open, in addition to Museum tours being offered. We recently had a large selection of jewelry donated in the Depot, which is all priced and ready for purchase.

We are still seeking donations of plants for our June Plant Sale. Just place them on the picnic tables in front of the barn.

Donations for our Barn Sale will be accepted every Wednesday night (weather permitting) from 5:00 p.m. – 7:00 p.m. in the Depot.

FRASER HISTORICAL COMMISSION
PRESENTS:

June Plant Sale

SUNDAY JUNE 1, 2025 9AM-4PM
BAUMGARTNER HOUSE MUSEUM
18577 MASONIC AT KELLY IN FRASER

ALL MONETARY DONATIONS GO TO THE UPKEEP OF THE BAUMGARTNER HOUSE AND GARDENS

THANK YOU FOR YOUR SUPPORT!

**SUGGESTED DONATION
\$3 - \$5 PER PLANT**

Do you have plants to share? We appreciate plant donations too! When getting your plants ready to donate, it is less traumatic for the plants if you dig and pot them up a several days (or weeks) before the sale and water regularly.

Please make sure there is enough soil and moisture to protect the roots from drying out and going into shock.

If you run out of pots, you can use coffee cans, plastic cups or milk bottles with the tops cut off. All plants must be potted. No bare root plants.

Please label your plants with as much information as possible and place on the picnic tables by the barn.

We still need helpers to work in our garden behind the barn. The gardeners work on Wednesdays starting at 6:00 p.m. until dark. Just come when you can and leave when you need to. Be sure to bring your gardening gloves and a kneeling pad. This is a nice way to get to know other residents interested in gardening. You do not have to be a Master Gardener to help in the garden. For more information please call our Garden Director, Karen Hodges at 586 – 214-0250.



New shirts are in! New shirts are in!! Over 50 T-shirt designs were submitted for our 150th celebration T-shirt design contest and the Fraser Historical Commission and Society were able to choose 3 winners.

Congratulations to three 2025 seniors from Fraser High School's Fashion Design Capstone class taught by Stacie Yokhana.

1st place and \$75 goes to Sophia Denver
2nd place and \$50 goes to Abigail Pelkey
3rd place and \$25 goes to Olivia Palazzolo

Shirts (adult and youth sizes) are available for sale for \$10 during Open House days and possibly on Wednesday evenings (5-7pm) during donation drop-off. Get them now! The price will go up in September!

Special thanks also to Emily Beckwith for “cleaning up” the line drawing of the Baumgartner House, as well as Dori Guoin, who generously donated the money so that we could offer three prizes instead of one.



SAVE THE DATE Please circle Sunday September 7th on your calendar, it is the date of our 150th Anniversary Celebration of the Baumgartner House. The house, which was built in 1875, is the oldest house in Fraser and will be 150 years old this year. We are planning a big celebration with food, music, hands-on demonstrations, basket raffles and activities for the whole family.

It will be 1875 again in our corner of Fraser!

Sponsors Needed

The Historical Commission is currently running a fundraising campaign to help fund several projects including:

- 150th celebration
- New exhibits
- Additions to Samantha's Garden
- General upkeep of the museum and grounds

THANK YOU to the following platinum sponsors (additional sponsors will be listed in upcoming newsletters)

Fraser Family Dental – Dr. Marc Huetter
ProTeam Tactical – Jim Sorgi

See the attached flyer for details on how to donate. Thank you for your support!

BAUMGARTNER HOUSE FUNDRAISER

The Baumgartner House is the oldest house in Fraser, MI!. Built in 1875, we are celebrating 150 years in 2025. It was built in a unique architectural style and operates as a small museum.

It is truly a gem in the city of Fraser!

We need your support!
We are currently raising funds for museum improvements and new exhibits, as well as our 150th anniversary celebration.

To Donate Online:

<https://www.raise-365.com/ft/nbxa-cbue/3902795>

To Donate by check:

Checks can be made payable to: City of Fraser.
In the memo line, please put "Fraser Historical Commission"

Checks can be mailed to:
Fraser Historical Commission
33000 Garfield Road
Fraser, MI 48026

THANK YOU FOR YOUR SUPPORT!!



Field Trips are back!

In the month of May, we welcomed two groups to the Baumgartner House for field trips. On May 5th, a group from Rising Stars Academy in Centerline was able to tour the museum, barn and gardens. They brought their lunches and enjoyed some time with our docents in the Depot.



On May 22, an energetic group of 40 third graders from Eisenhower Elementary School and their chaperones, along with teachers Erika Slapczynski and Jamie Hammer, enjoyed tours of the exterior of the house and

barn (led by “farmer” Tom Iwanicki), a scavenger hunt in Samantha’s Garden (led by Master Gardener Darlene Davies-Warner), a tour of the Baumgartner House (led by Karen Hodges and Marti Van-Iwanicki), as well as some time at Somerset Park. They left with some great memories, some Macomb County History Passports and Baumgartner House bookmarks. We have been delighted to welcome these groups back to the Baumgartner House. To schedule a field trip or a private group tour, please contact Marti Van-Iwanicki at martivani3@yahoo.com.



Strawberry Memories



**Nuggets of Fraser History Inspired by Our
Original Newsletter, *Strawberry Preserves***

Past, Present and Future

Fraser has a wonderful and rich past. It started in 1858 when Alexander Fraser purchased 80 acres of land in the hopes of starting a town he of course would name "Fraser". He knew in order to make his dreams a reality he would need to have something to entice people to move to "Fraser". He forged plans to bring a train depot here and set up a school and church. On November 21, 1859 he accomplished part one of his plan. The Fraser train depot was opened. In 1864 the second part became a reality. St. John Lutheran Church opened their doors. By 1895 Fraser had a booming business district: a stave Mill, Blacksmith Shop, Hotel, Saloon and Dry Goods, two churches, and a Cigar Manufacturer and was home to approximately 300 people. On March 5, 1895 Fraser's dream of creating a town would come to fruition as Fraser was incorporated into a Village.

By 1875 John Christian Baumgartner decided Fraser was the place he wanted to raise his family and set forth to building a house. John and wife Samantha raised six sons and two daughters in the house. Sometime over the next ten years John added an addition to the east side of the house to accommodate his maturing family.

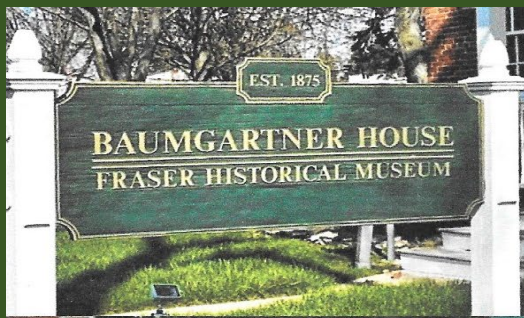
Presently Fraser is home to 14,434 (2023). The ever so important train depot is gone but St. John's Lutheran Church remains, although in an updated form. The Baumgartner House has been restored to as close to its original form as possible. In 1997 the Baumgartner Museum obtained its Michigan State historical marker.

Many volunteers have come and gone over the years but all of us have had the same goal, to preserve and maintain this historical treasure. The museum is a unique asset for our city.

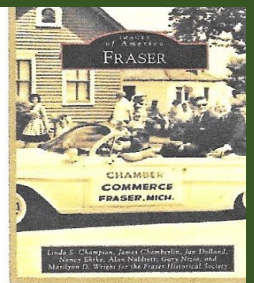
Our future is up to us, the citizens, homeowners and business owners of Fraser. Each day is a new challenge to continue to grow and expand. If we can learn anything from our past it would be to make a goal and stick to it, the outcome can be grand. In September of this year, 2025, we will be celebrating the 150th anniversary of the Baumgartner House.

Spring is here. There was a starling nest on the sill above the Depot door. The nest is gone, but we think the family moved into the Depot porch roof.





For a good look into the history of the City of Fraser, consider purchasing a copy of our book *Images of America Fraser*, written by members of the Fraser Historical Commission, the Fraser Historical Society, and others, and published by Arcadia Press. It is available at the Baumgartner House and Depot, as well as the Fraser Public Library, and various bookstores. It is also available through your favorite on-line book source. Royalties from the sale of the book go to the Fraser Historical Society.



Fraser Historical Commission Baumgartner House Museum 18577 Masonic, at Kelly Fraser, Michigan 48026

Send Mail To: Fraser Historical Commission
33000 Garfield
Fraser, MI 48026

To Comment or Subscribe, Email: frasermuseum@gmail.com

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Fraser Historical Society

The Fraser Historical Society works with the Historical Commission to preserve and celebrate the history of Fraser. Membership is open to all history lovers.

The Society meets at least 3 times a year. Sometimes we have guest speakers.

Our meetings are held at the Depot on the grounds of the Baumgartner House Museum at 18577 Masonic, Fraser, MI. **The next meeting is Wednesday June 25, at 3PM.**

It is a privilege to be involved with the Barn Sales the Historical Commission has in June through October.



The Historical Society is always seeking new members. We are a fun group, interested in preserving history for generations to come! And, right here in Fraser, we have a unique and special opportunity! You may join us for only a \$5.00 per year membership! Please call Lorraine for more information at 586-839-5587 and leave a message, or fill out and mail the form below.

Yes, I want to join the Fraser Historical Society. Enclosed is my check for \$5.00.

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____

E-Mail _____

I Include a check for \$5.00 made out to **Fraser Historical Society** and mail to:
Fraser Historical Society, P.O. Box 26155, Fraser, Michigan 48026,
or bring it to the next meeting.



NOTE: We also run the Museum Gift Shop. Visit us at the next Open House!







We look forward to continuing to work with municipalities, school districts, and educational institutions to educate the public about their role in preventing stormwater pollution in the Clinton River watershed and Lake St. Clair.

Sincerely,

Jennifer Hill

Kalij Smulz

Kaleigh Snoddy
Education and Stewardship Manager

CC: dpwsupt@micityoffraser.com

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AGREEMENT FOR SERVICES

THIS AGREEMENT FOR SERVICES ("Agreement") is effective as of October 1, 2025 (the "Effective Date"), and is entered into by and between, THE CLINTON RIVER WATERSHED COUNCIL, a Michigan nonprofit corporation, whose address is 1115 W. Avon Road, Rochester Hills, MI 48309 ("Contractor"), **and** City of Fraser a City, whose address is 33000 Garfield Rd. Fraser, MI 48026 ("Client"). Contractor and Client are sometimes referred to herein individually as a "Party" and collectively as the "Parties".

RECITALS

WHEREAS Contractor is in the business of providing certain educational services regarding the Clinton River Watershed and stormwater management;

WHEREAS Client desires to engage Contractor to provide certain public education services relevant to the Clinton River Watershed and stormwater management for the purpose of fulfilling Client's National Pollution Discharge Elimination System ("NPDES") Stormwater Permit requirements for its Public Education Plan ("PEP"); and

WHEREAS the Parties mutually desire to set forth their understandings with respect to Contractor's Services (as defined below) and have agreed to provide and receive such Services pursuant to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, in order to accomplish the foregoing purposes, **THE PARTIES AGREE AS FOLLOWS:**

1. **Services.** Contractor shall provide Client with the relevant Stormwater Public Education Services as set forth in **Exhibit A** attached hereto (collectively, the "Services"), in Contractor's sole and absolute discretion. The Services are designed for the purpose of fulfilling Client's public education requirements for a Municipal Stormwater Program (MS4) Permit from the State of Michigan and its relevant departments and agencies (collectively, the "State"). By providing the Services, Contractor does not guarantee Client's approval of the public education requirements for an MS4 Permit, or any other approval sought by Client. Contractor is not obligated to provide any services that are not expressly listed on **Exhibit A** hereto. Notwithstanding the foregoing, the Parties understand and acknowledge that: (a) Contractor is providing the Services subject to the approval and direction of the State; and (b) the State may amend, modify, or update the Services, or the scope thereof, from time to time. As such, Contractor reserves the right to amend, modify, or update the Services accordingly, and any such amendment, modification or update to the Services



by Contractor will not be considered a breach of this Agreement. Contractor, in its sole discretion, may perform the Services through: (a) Contractor's staff; (b) Contractor's volunteers; and/or (c) third-party contractors and/or volunteers. The Parties agree to cooperate in good faith in the preparation, performance, and carrying out of the Services.

2. **Consideration.**

a. **Lump Sum Payments.** Client shall pay Contractor for the Services as follows:

i. Initial Payment. By the Effective Date, Client shall pay to Contractor a lump sum payment amount of one thousand two hundred and fifty five dollars and zero cents; \$1255, payable via immediately available U.S. Dollars (the "Initial Payment"). The Initial Payment is for the Services provided by Contractor for the first six (6) months of the Term of this Agreement.

ii. Subsequent Annual Payments. In addition to the Initial Payment, Client shall pay Contractor annually a lump sum payment for the Services to be provided by Contractor for the then upcoming calendar year (the "Annual Payment"). The Annual Payment shall be due on or before April 1st of each calendar year during the Term, beginning in 2026. Client shall pay Contractor the first Annual Payment in the amount of two thousand five hundred and ten dollars and zero cents; \$2510 on or before April 1, 2026. The Annual Payment shall be payable via immediately available U.S. Dollars.

iii. Annual Payment Increase. Following the first Annual Payment, each subsequent Annual Payment shall increase by the greater of: (x) five percent (5%) of the previous year's Annual Payment; or (y) the percentage increase in the Consumer Price Index (CPI) for All Urban Consumers, as published by the U.S. Bureau of Labor Statistics, for the twelve-month period ending on December 31 of the preceding calendar year. Notwithstanding the foregoing, in any given year during the Term, if the Annual Payment is increased pursuant to (y) above, and such percentage increase is greater than ten percent (10%) of the previous year's Annual Payment, then Contractor shall have the right to reopen this Agreement for negotiation, and such event will not constitute a breach of this Agreement by Contractor. Any renegotiation of this Agreement shall be conducted by the Parties in good faith.



b. **Local Government Membership.** In addition to the Initial Payment and the Annual Payments above, Client shall commence, or, if already commenced continue, a Local Government Membership with Contractor, pursuant to the terms thereof. Client shall maintain its Local Government Membership with Contractor for at least the duration of the Term of this Agreement, including timely payment of annual membership dues owed to Contractor thereunder. Contractor may bill Client separately for any Local Government Membership dues owing.

3. **Term.** The term of this Agreement shall commence on the Effective Date (as defined above), and shall expire at 11:59 p.m. on March 31, 2031, unless otherwise earlier terminated in writing pursuant to the terms herein (the “Term”).

4. **Materials; Ownership; Amended and Updated Materials.** Any and all items, models, documents, pamphlets, brochures, tip cards, handouts, notes, data, plans, reports, diagrams, letters, emails, correspondence, newsletters, articles, PowerPoints, flash drives, and any other written or electronic instruments, items, or correspondence provided by Contractor to Client in connection with the Services (collectively, the “Materials”), shall be used by the Client solely for the purpose of providing public education services to the public pursuant to this Agreement. Such Materials may be reasonably reproduced and distributed by Client in furtherance of this Agreement and the Services described herein, except that Client must not materially alter the content or substance thereof. For purposes of this Agreement “materially alter” will not include adding Client’s name and/or logo to the Materials prior to distributing or publishing same pursuant to this Agreement. Notwithstanding the foregoing, Client must not, at any time, remove Contractor’s logo from any Materials. Contractor shall retain ownership of the original Materials, and reserves the right to revise, amend, update, reproduce, and/or distribute the Materials for any purpose, in Contractor’s sole and absolute discretion. In the event Contractor provides amended or updated Material(s) to Client, Client agrees to obey Contractor’s reasonable instructions in the removal, return and/or destruction of the prior Material(s).

5. **Publicity.** Client agrees that Contractor may, in its sole discretion, identify Client as Contractor’s client in internal and external communications, including on Contractor’s website, outreach materials, social media, and correspondence.

6. **Independent Contractor Status.** The relationship between the Parties is that of independent contracting parties. Nothing contained in this Agreement or the course of conduct between the Parties will be considered to form a partnership, employment relationship, or any other relationship, except that of an independent contractor. In the performance of the Services under this Agreement, Contractor is an independent contractor with the exclusive authority to control and direct the performance of the



Services. Neither Party has the right to bind nor obligate the other to any third party or commitment in any manner.

7. Termination.

a. Termination by Contractor. Contractor may terminate this Agreement at any time, for any reason or no reason, by providing sixty (60) days prior written notice of such termination to Client.

b. Termination by Client. Client may terminate this Agreement at any time, for any reason or no reason, by providing sixty (60) days prior written notice of such termination to Contractor, subject to the provisions of this Paragraph 7. Contractor may, in its sole discretion, waive all or part of the foregoing notice period in writing.

Client understands and agrees that Contractor will invest substantial time, funds and materials to provide the specialized Services to Client for the benefit of Client and Client's sought approvals from the State of Michigan. Accordingly, if Client elects to terminate this Agreement pursuant to this Paragraph 7, Client shall pay Contractor an early termination fee based on the following schedule (the "Early Termination Fee"):

Termination Date:

Early Termination Fee:

In year 1 of the Term Fifty Percent (50%) of the remaining unpaid Annual Payments for the Term.

In years 2-3 of the Term Thirty-Three Percent (33%) of the remaining unpaid Annual Payments for the Term.

In years 4+ of the Term Twenty-Five Percent (25%) of the remaining unpaid Annual Payment(s) for the Term.

For purposes of calculating the Early Termination Fee, the Annual Payment rate then in effect at the time of termination of this Agreement shall be treated as if such rate is the Annual Payment rate for the remainder of the Term. For the avoidance of doubt, the adjustments in Paragraph 2(a)(iii) herein will not apply to the Early Termination Fee calculation. Client shall pay Contractor the Early Termination Fee within thirty (30) days of the termination date, payable in immediately available U.S. Dollars. The Parties understand and agree that the Early Termination Fee is



neither a penalty nor liquidated damages, but is a mutually agreed upon fee to compensate the Contractor for the early termination of this Agreement.

c. Effect of Termination. Upon either Party's termination pursuant to this Paragraph 7, all rights, duties, and obligations under this Agreement shall cease, and this Agreement shall be deemed of no further effect, except: (1) Client's obligation to pay the Early Termination Fee, if applicable; and (2) as otherwise expressly stated to survive termination herein. Notwithstanding anything to the contrary herein, the expiration or termination of this Agreement, for any reason or no reason, will not release either Party from any obligation or liability to the other Party, including any payment obligation(s), that have accrued prior to the expiration or termination date hereof.

8. **Default.** In the event of any breach or default by Client under this Agreement, which is not cured by Client within thirty (30) days after receipt of written notice from Contractor of such breach or default, Contractor may immediately terminate this Agreement, in which case this Agreement shall be terminated, and the Parties shall have no further rights and obligations under this Agreement, except as expressly provided herein. Notwithstanding the foregoing, the termination of this Agreement under this paragraph will not release either Party from any obligation or liability to the other Party, including any payment obligation(s), that have accrued prior to the termination date hereof. Contractor's right to terminate this Agreement pursuant to this Paragraph 8 shall be cumulative and in addition to any and all other rights and remedies available to Contractor, whether in this Agreement, at law, and/or in equity.

9. **Waiver and Release.** Client acknowledges that participation in the Services and any events related thereto is voluntary and may subject Client and Client's agents and representatives to the possibility of physical injury (which could be minimal, serious, and/or result in death), and/or mental/emotional injury (collectively, the "Risks"). Accordingly, Client assumes the Risks and agrees, for itself and for its agents, representatives, officers, employees, volunteers, officials, members, insurers, and legal representatives (collectively, the "Releasing Parties") to voluntarily release and hold harmless Contractor, and its past, future, and present board members, managers, members, officers, directors, partners, agents, employees, contractors, volunteers, successors, assigns, and any such affiliates (collectively, the "Released Parties") from any and all losses, claims, causes of action, demands, liability, damages, and attorneys' fees and costs whatsoever, whether direct or indirect, whether foreseeable or unforeseeable, whether presently or which may later accrue, arising from, related to, or resulting in any way from Client's or Client's agent(s)' participation and/or involvement in the Services and/or the Risks, including, without limitation, those caused by the negligent acts or omissions of any or all of the Released Parties.



The terms of this Paragraph shall survive the termination and expiration of this Agreement.

10. Indemnification. To the maximum extent permitted by law, Client shall indemnify, defend, and hold harmless Contractor and its past, future, and present board members, managers, members, officers, directors, partners, agents, employees, contractors, volunteers, successors, assigns, and any such affiliates (collectively, “Indemnified Parties”) against any and all losses, claims, causes of action, demands, judgments, orders, damages, expenses, fees (including reasonable attorney fees), penalties, fines, and/or liabilities, whether at law or in equity, in any way arising from, related to, or in connection with, any matter referred to in this Agreement, including without limitation, the performance of the Services that are the subject of this Agreement, and the accuracy, completeness, and/or currentness of any Materials.

The terms of this Paragraph shall survive the termination and expiration of this Agreement.

11. Notices. Any notice or consent required to be given pursuant to this Agreement or otherwise desired to be delivered by one Party to the other, shall be effective only if in writing and either: (a) personally delivered to such party at its address set forth below (or to such other place as the Party to receive such notice shall have specified by notice in advance thereof); (b) by Federal Express or other similar next business day air courier; or (c) sent by electronic mail (i.e. email), with confirmation of transmission, at the email addresses below. Notice shall be deemed given upon personal delivery or sending of an email (with confirmation of transmission), or one (1) business day following deposit with an air courier. Notices shall be deemed properly addressed if given at the following:

a. If to Contractor:
CLINTON RIVER WATERSHED COUNCIL
Attn: Executive Director
1115 W. Avon Road,
Rochester Hills, MI 48309
Email: jennifer@crwc.org

WITH A REQUIRED COPY TO (which shall not constitute notice):

KIRK, HUTH, LANGE & BADALAMENTI, PLC
Attn: Robert S. Huth, Jr., Esq. & Mitchell W. Paquette, Esq.
19500 Hall Road, Suite 100
Clinton Township, MI 48038
Email: rhuth@kirkhuthlaw.com
mpaquette@kirkhuthlaw.com



b. If to Client:

WITH A REQUIRED COPY TO (which shall not constitute notice):

12. Representations and Warranties. Client hereby represents and warrants to Contractor that: (a) Client has the requisite power and authority to enter into this Agreement and this Agreement is a valid, binding obligation on Client, enforceable according to its terms; and (b) the person(s) signing this Agreement on behalf of Client have the requisite power and authority to sign on behalf of Client, including the power to bind Client to this Agreement.

13. Waiver. A Party's failure to exercise a right or remedy, or its acceptance of a partial or delinquent payment under this Agreement will not operate as a waiver of any of that Party's rights or remedies under this Agreement, at law, or in equity, and will not operate as a waiver of any Party's right to declare an immediate default under this Agreement. Client understands and agrees that delays in Client's performance of its obligations herein may delay the Services provided by Contractor, and that such delay by Contractor will not constitute a breach of this Agreement by Contractor.

14. Force Majeure. No Party shall be liable or responsible to the other Party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond the affected Party's reasonable control, including without limitation: (1) acts of God; (2) flood, fire, earthquake, or explosion; (3) war, invasion, terrorist threats, acts, riots, epidemics, pandemics, or other serious public health issues or other civil unrest; (4) government order or law; and/or (5) action by any governmental authority. The Party suffering a Force Majeure event shall give prompt notice to the other Party upon the discovery thereof, stating the period of time the occurrence is expected to continue, and shall use diligent efforts to mitigate the effects of the Force Majeure relevant to this Agreement and/or the Services. The Party suffering a Force Majeure event shall resume the performance of its obligations as soon as reasonably practicable, but if the Force Majeure event remains uncured for a period of thirty (30) days following written notice given by the Party suffering a Force Majeure event under this Paragraph 14, the other party may terminate this Agreement on written notice to the Party suffering a Force Majeure event.



15. Incorporation of Recitals and Exhibits. The Recitals to this Agreement and all Exhibits referred to in this Agreement are hereby expressly incorporated by this reference and made a part of this Agreement as though more fully stated herein.

16. Entire Agreement; Modification. This Agreement sets forth the entire agreement and understanding between the Parties with respect to the subject matter herein and supersedes all prior and contemporaneous agreements and understandings, whether express or implied, and whether oral or written. This Agreement may only be modified by written instrument signed by all Parties.

17. Governing Law; Venue. This Agreement shall be construed and governed in accordance with the laws of the State of Michigan. Any actions arising under or concerning this Agreement must be brought in Macomb County, Michigan.

18. Assignment and Delegation; Successors and Assigns. Neither Party shall assign nor delegate this Agreement without prior written notice to the other Party. Any purported assignment or delegation under this Agreement in violation of this Paragraph 18 shall be deemed null, void, and of no effect. This Agreement shall be binding on and shall inure to the benefit of the Parties to this Agreement and their permitted successors and assigns.

19. Performance. If the time for the performance of any obligation under this Agreement expires or is due on a Saturday, Sunday or bank holiday in the State of Michigan, the time for such performance shall be extended to the next succeeding day which is not a Saturday, Sunday or bank holiday in the State of Michigan.

20. Severability. If any one or more of the provisions of this Agreement shall be deemed invalid, illegal, or unenforceable in any respect under applicable law or decision, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired in any way.

21. Survival. All provisions which by their terms or by reasonable implication may be performed after termination of this Agreement shall survive termination of this Agreement.

22. Counterparts and Signatures. This Agreement may be executed in identical counterparts, each of which shall be deemed an original, but all of which taken together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, pdf, electronic mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement. Electronic signatures, whether digital or encrypted, including a digital



CLINTON RIVER WATERSHED COUNCIL

signature delivered via DocuSign or Adobe Sign, shall be deemed an original signature having the same legal effect as its manual signature, and shall legally bind the Parties.
IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates listed below the respective signature lines.

CONTRACTOR:

CLIENT:

Clinton River Watershed Council

By:
Its:
Date:

By:
Its:
Date:

By:
Its:
Date:

By:
Its:
Date:

As approved at the _____
meeting on _____ (Date) .



EXHIBIT A

Services Provided

BMP IDENTIFIER	BMP DESCRIPTOR	PARTNER COLLABORATION	TARGET AUDIENCE	FREQUENCY	RESPONSIBLE PARTY	MEASURABLE GOAL
Watershed Wide Activities						
River Day	River Day is designed to encourage appreciation and recreational use of the waterways of the Clinton River and Lake St. Clair and to celebrate the leadership of local citizens, organizations, and communities whose efforts are critical to protecting and enhancing the overall quality of the Clinton River watershed. CRWC will recruit, host and promote events. MS4 permit communities will promote River Day events.	YES	Citizens including the general public and county and municipal employees	Annually	CRWC	CRWC will promote and publicize a minimum of 15 events annually.
Clinton Cleanup	Clinton Cleanup is an annual effort to coordinate multiple clean-ups of local water resources and green spaces. CRWC will recruit, host and promote events. MS4 permit communities will promote Clinton Clean Up events. Recruitment of volunteers is targeted to the general public, as well as commercial, industrial and corporate partners.	YES	Citizens including the general public and corporate employees/volunteers	Annually In April	CRWC	CRWC will host and recruit hosts to facilitate a minimum of 12 events annually 150 volunteers resulting in at least 1,000 pounds of trash removed.



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Weekly Clean	CRWC will recruit, host and promote weekly clean up in the watershed. Recruitment of volunteers is targeted to general public as well as commercial, industrial and corporate partners.	YES	Citizens including the general public and corporate employees/volunteers	30-31 weeks a year	CRWC	CRWC will host weekly events beginning in April through the end of October, with a total volunteer count of 375 and approximately 3,000 lbs of trash removed annually.
School Program - Clinton River Water Festival at Oakland University	Participate in the Clinton River Water Festival at Oakland University, providing staff for event planning, registration, volunteer guiding, and presentations at the festival. CRWC and Oakland County representatives serve on the planning committee that meets a minimum of 5 times annually. This water festival educates students in the Oakland County portion of the Clinton River watershed.	YES	4th-5th grade students, teachers; corporate volunteers	Annually in May	Oakland CRWC	Maintain a level of 750 students per year plus 150 adults chaperones and teachers and 100 volunteers.
School Program - Lake St. Clair Water Festival at Macomb Community College	Participate in the Lake St. Clair Water Festival, providing staff for event planning, registration, volunteer guiding, and presentations at the festival. CRWC and Macomb County Public Works representatives serve on the planning committee that meets a minimum of 10 times annually. This water festival educates students in the the Clinton River, Lake. St. Clair, and Anchor Bay (sub)watersheds.	YES	4th-5th grade students, teachers; corporate volunteers	Annually in May	Macomb CRWC	Maintain a level of 1300 participants.
Stormwater Management Forum	CRWC will plan, promote, and host quarterly stormwater management forums. These forums bring decision makers and stakeholders within our watershed together to share information and discuss relevant topics in stormwater management.	YES	County and Municipal Employees, NGO/NPO employees, MS4 permittees, City Councils, engineers, city planners, public works operators, industrial and commercial facilities management and employees.	Quarterly	CRWC	CRWC will host quarterly forums, at least 1 presenter at each forum with a minimum of 15 attendees.



CRWC

CLINTON RIVER WATERSHED COUNCIL

Stormwater Education: Community Presentations and Workshops	Presentation on watersheds, stormwater pollution, green infrastructure, and lifestyle practices that preserve and protect water resources. (CRWC will host a minimum of 2 in each subwatershed.) Topics will vary and will be based on host subwatershed requests. CRWC will communicate with webmasters and communication staff of the MS4 permittees community to ensure promotion of events.	YES	Citizens including the general public and county and municipal employees	Annually	CRWC	CRWC will provide minimum 14 per year (2 per subwatershed). Attendance is tracked via sign-in sheets and submitted in the biennial report.
Adopt-A-Stream Training Workshops	Adopt A Stream training includes one 1.5-hour workshop on watersheds, stormwater pollution, watershed friendly practices, and training in volunteer monitoring procedures including macroinvertebrate collection and physical assessment. (Minimum of one 3 hr workshop per subwatershed) Bug Identification Workshops are also held to ensure that each team has at least one bug certified member.	YES	Citizens including the general public and county and municipal employees	Continuous	CRWC	CRWC will provide minimum 7 AAS trainings annually (1 per subwatershed). Minimum 2 Bug ID trainings annually.
Adopt-A-Stream Volunteer Water Quality Monitoring Program	Adopt-A-Stream is a volunteer-based initiative that empowers community members to protect local streams and rivers by monitoring water quality. Volunteers are trained, teamed-up, assigned sites, given equipment and data sheets then sent out into the field to gather data. Coordination of volunteer monitoring teams at pre-selected sites.	YES	Citizens including the general public and county and municipal employees	Biannually	CRWC	CRWC staff and volunteers will monitor a minimum of 35 locations, with a minimum of 250 volunteers on the first Saturday in May and the first Saturday in October.
Subwatershed Website	Hosted by CRWC website; features subwatershed map, photos, description, events and links to education resources.	YES	Citizens including the general public and county and municipal employees	Continuous	CRWC	CRWC will continue to maintain page and update information and verify participating communities links to this website. Website admin (CRWC) can view number of website hits and will submit in biennial report.



CLINTON RIVER WATERSHED COUNCIL

Stream Leaders Student River Monitoring Program	The mission of the Stream Leaders program is to raise young people's awareness of the importance of water quality; and to help cultivate a connection to a Great Lakes stewardship identity. This is accomplished through a multidisciplinary, place-based initiative that provides students with an educational experience in water quality monitoring, data interpretation, and citizen action. Students and teachers perform biological, physical, and chemical stream monitoring assessments. They then interpret and analyze stream data and submit it to CRWC to corroborate.	YES	K-12th grade students, teachers and chaperones	Program is continuous; Actual monitoring events in April/May and October.	CRWC	CRWC will retain participation of a minimum of 15 schools per year, weather permitting. CRWC will work towards recruiting an additional 10 schools during the 5-year permit cycle.
RiverSafe LakeSafe	Educational outreach survey tool offering homeowners the opportunity to become certified "RiverSafe LakeSafe" by CRWC if they commit to the series of household water quality BMPs at home that reduce stormwater pollution and protect local fresh surface waters. Encourage MS4 permit communities to become certified and promote through City Council, beautification boards, planning committees, or other local committees.	YES	Home/Property owners	Continuous	CRWC	CRWC will add a minimum of 15 new certifications a year
WaterTowns	CRWC's place making initiative focused on connecting communities to their waterways through education, green infrastructure, history, art and ecology. Municipalities are equipped with complete shovel ready green infrastructure project designs custom for their community and are given the opportunity to implement a GI project, providing an educational opportunity for the public to get involved through native plantings, educational signage, etc.	YES	Municipal Employees, property developers, general public	Continuous	CRWC	CRWC will work with communities to add: 1 new community, and/or 2 projects implemented, and/or 2 projects in design/planning phase annually.
Stormwater Education: Industrial and Commercial Facilities	CRWC will provide educational materials and BMP fact sheets to industrial and commercial facilities. Target 2 industrial/commercial sectors per year.	YES	Employees and property owners at industrial and commercial facilities. Property developers, planners, engineers.	Continuous	Macomb; Oakland; CRWC; MS4 Permittees	CRWC will target 2 sectors per year and distribute BMP fact sheets through annual email blast to designated contact at each facility, with the assistance of MS4 permittees as practicable. Track distribution via list of businesses and emails sent.



Stormwater Education: Industrial and Commercial Facilities	Attend Regional Chamber of Commerce Networking events to build relationships with business owners and share information related to stormwater pollution prevention for business/industry.	YES	Employees and property owners at industrial and commercial facilities. Property developers, planners, engineers.	Continuous	CRWC	CRWC will attend a minimum of 2 events annually.
Social Media Outreach	Use social media platforms (Facebook, Twitter, Instagram) to collaborate among partners for cross promotion of events, fundraisers, news, education, and community announcements.	YES	Citizens including the general public and county and municipal employees	Continuous	CRWC; MS4 Permittees	CRWC will provide social media templates or content to share educational topics surrounding stormwater, at least 6 per year. Examples may include a social media friendly version of a BMP flyer, tips for yard maintenance, infographics on stormwater impacts, etc. These templates are to be distributed by MS4 permittees, Oakland County, and Macomb County as practicable throughout the year. Track total monthly response and interactions such as likes, comments, and shares on Facebook, likes, responses, and retweets on Twitter, and likes on Instagram.



Residential GSI Education	CRWC will provide specific education on practices such as rain gardens, rain barrels, trees, native plants, and other residential nature-based stormwater management tools. Workshops, presentations, and materials will include information on reducing stormwater runoff and how GSI practices improve water quality and support native wildlife.	YES	Citizens including the general public, landowners, and waterfront residents	Continuous	CRWC; Macomb; Oakland; MS4 Permittees	CRWC will host at least 1 native plant sale and rain barrel sale each year. CRWC, Oakland County, and others will participate as an instructor for the annual virtual Master Rain Gardener program. Other partners' participation is encouraged, but may vary year to year. Number of participants taught by CRWC directly will be tracked and reported. CRWC will maintain working links to resources on its website about native plants, rain barrels, and rain gardens and track hits.
Storm Drain Awareness Program	Through storm drain stenciling and murals, Adopt-A-Drain program, and mapping campaigns, draw awareness to storm drain connections to local water bodies.	YES	Citizens including the general public and county and municipal employees	Continuous	CRWC	CRWC will begin development of program in FY2025, pilot in FY2026, and fully implement in FY2027.
PEP Partner Meetings	CRWC will host quarterly meetings as an opportunity for the parties committed to PEP activities to share upcoming events, challenges, and to share program feedback.	YES	Program managers for PEP activities, including CRWC, Macomb, Oakland, and MSU-E	Quarterly	CRWC; Macomb; Oakland; MSU Extension	At least 4 meetings will be held each year, with the goal of each program manager other than CRWC attending at least 3 of the 4.
Community Specific Activities	These items are to be reported by the communities in the SWMP. ALL items will be implemented by each community.					
Presentations and Displays	Provide displays and presentations for water quality-related events upon request and availability of staff time display to public at least once in the next 5 years.	YES	Citizens including the general public and county and municipal employees	Minimum of once during 5-year permit cycle	MS4 Permittees; CRWC	Permittees will host display once during permit cycle



CRWC

CLINTON RIVER WATERSHED COUNCIL

Regional Public Education Materials	Distribute resources available from SEMCOG including: Seven Simple Steps to Clean Water brochures, tip cards and kids activity sheets. Topics include: fertilizer, car care, pet care, household hazardous waste disposal, earth-friendly landscaping, water conservation and storm drain awareness. Materials are available on the Ours to Protect Website. at http://www.semco.org/ourstoprotect.aspx	YES	Citizens including the general public and county and municipal employees	Annually	MS4 Permittees; CRWC	CRWC will distribute educational materials (pamphlets, brochures, tip cards) on request from MS4 permit communities, on various topics at community facilities and events. MS4 communities have an excel spreadsheet to track distribution.
Subwatershed Website	Hosted by CRWC website; features subwatershed map, photos, description, events and links to education resources. MS4 permittees will provide links to the CRWC website of their own websites.	YES	Citizens including the general public and county and municipal employees	Continuous	MS4 Permittees; CRWC	Permittees will provide working links to Web sites. MS4 permit communities have an excel document to track link locations and website hits.
Community Information	Write or distribute articles about watersheds, green infrastructure, watershed friendly practices for homeowners, and other stormwater pollution related topics for publication into existing municipal newsletters, e-newsletters and websites; Four articles per year will be given to MS4 permittees from CRWC for publication in newsletters and other publications. MS4 permittees will distribute these article to the public each year via print or digital media.	YES	Citizens including the general public and county and municipal employees	Annually	MS4 Permittees; CRWC	Permittees will distribute via print or digital media 4 articles per year, with articles provided by CRWC. Social media templates created by CRWC should be used to meet this goal as practicable.
Household Hazardous Waste Information	Permittees will provide working links to websites with information on household hazardous waste disposal, either through municipal programs or through county-wide programs. Examples include information on Macomb County Health Department waste drop off dates, Operation Medicine Cabinet information, NO HAZ website links, etc.	YES	Residents	Continuous	MS4 Permittees	Permittees will provide working links to websites. MS4 permit communities have an excel document to track link locations and website hits.



CRWC

CLINTON RIVER WATERSHED COUNCIL

Recreational Vehicle Waste Dumpsites	Post links and/or locations to recreational vehicle (RV) waste dumpsites in the region on Southeast Michigan Council of Government's (SEMCOG) Ours to Protect Web site at: www.semco.org/OursToProtect_HouseholdWaste.aspx or provide a link to Michigan RV dump sites (https://www.rvdumps.com/category/dump-stations/?tag=michigan&orderby=title&order=asc) on Oakland County Waste Resource Management Division's Web site at: www.oakgov.com/waste/ . MS4 may add this to their SWMP	YES	Residents, visitors to the area	Continuous	MS4 Permittees	Provide working links to websites and track number of hits. MS4 permit communities have an excel document to track link locations and website hits.
Riparian Information Distribution	Distribute riparian landowner educational material (i.e. Waterfront Wisdom brochure) make available to their public via mailings or through their website. events, meetings, and through mailings. MS4 may add this to thier SWMP Maintain WRC's riparian education Web site (www.oakgov.com/riparian)	YES	General Public, Riparian Landowners	Continuous	MS4 Permittees	Provide working link to website and track number of hits. MS4 permit communities have an excel document to track link locations and website hits.
Stormwater Education: Industrial and Commercial Facilities	CRWC will provide educational materials and BMP fact sheets to industrial and commercial facilities. Target 2 industrial/commercial sectors per year.	YES	Employees and property owners at industrial and commercial facilities. Property developers, planners, engineers.	Continuous	Macomb; Oakland; CRWC; MS4 Permittees	CRWC will target 2 sectors per year and distribute BMP fact sheets through annual email blast to designated contact at each facility. MS4 permittees will assist with distribution to local businesses as practicable. Track distribution via list of businesses and emails sent.



Fraser City Council Agenda Item

SUBJECT TITLE:	Audit Engagement Letter	DATE SUBMITTED:	06/03/25
PREPARED BY:	Anjlee Bansal, Finance Director	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
ATTACHED ARE THE 2025 AUDIT ENGAGEMENT LETTER AND 2025 ARPA ENGAGEMENT LETTER FROM YEO & YEO TO PERFORM THE FISCAL YEAR ENDING JUNE 30, 2025 , AUDIT. THE LETTER DETAILS THE SCOPE OF THE PROJECT, AUDITORS' RESPONSIBILITIES AND THE FEES. THEY ARE SCHEDULED FOR A PRELIMINARY VISIT IN JULY AND FINAL FIELDWORK IN OCTOBER , WITH A FINAL REPORT TO BE PROVIDED IN DECEMBER .			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: Base fee of \$74,750			
Account Number(s): 101-212-801.000			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
2025 TRANSMITTAL LETTER 2025 AUDIT ENGAGEMENT LETTER 2025 ARPA ENGAGEMENT LETTER			
RECOMMENDED MOTION(S)			
Motion to authorize City Manager to execute agreements with Yeo & Yeo as presented.			

May 6, 2025

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, MI 48026

Dear Elaine:

Enclosed is the engagement letter for City of Fraser for the year ending June 30, 2025. Generally Accepted Auditing Standards require that we communicate, during the planning stage of an audit, certain information to the City Council. This information includes the auditors' responsibilities in a financial statement audit, and the planned scope and timing of the audit. The engagement letter includes the items which must be communicated to the City Council.

Therefore, please make copies of the attached engagement letter and forward the copies to each member of the City Council. Additionally, please inform the City Council, that as part of our audit procedures we will be selecting a member of the City Council to direct specific inquiries to as part of our risk assessment process. However, any of the members of the City Council are invited to contact us to discuss any matters they feel as though may be of audit significance, or areas of concern.

Please sign and return the enclosed copy of the attached engagement letter to us at your earliest convenience.

If you have any questions, please contact me.

Sincerely,



Alan D. Panter, CPA, CGFM
Yeo & Yeo, P.C.
CPAs & Advisors

Enclosures

June 3, 2025

To the Honorable Mayor and Members of the City Council
City of Fraser
33000 Garfield Road
Fraser, MI 48026

We are pleased to confirm our understanding of the services we are to provide the City of Fraser for the year ended June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the City of Fraser as of and for the year ended June 30, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Fraser's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Fraser's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary comparison schedules
- 3) Pension schedules
- 4) Other postemployment benefit (OPEB) schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Fraser's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Nonmajor governmental funds combining statements
- 2) General fund balance sheet (current year and prior year) and schedules
- 3) Fiduciary fund statements

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects,

in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant those emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and

financial institutions. We may also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control.

Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Fraser's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also provide the following services, some of which may be covered by separate engagement letters, which cover the terms of each separate engagement.

- Assist in preparing financial statements, related notes and supplementary financial information in accordance with U.S. Generally Accepted Accounting Principles (U.S. GAAP)
- Assist in preparing the government-wide conversion
- Assist in preparing calculations related to GASB 68 for the Net Pension Liability and related amounts
- Assist in preparing calculations related to GASB 75 for the Net OPEB Liability and related amounts
- Assist in preparing calculations related to software subscriptions for GASB 96
- Assist in preparing fixed asset and depreciation records and calculating depreciation expense, and related journal entries
- Assist in preparing calculations related to compensated absences for GASB 101

- Assist in calculation of entries related to debt refunding and corresponding amortization of deferred amounts, if applicable
- Assist with filing of the annual F-65

We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

At the conclusion of the audit, you agree to retain all work products provided to you as part of our engagement in order to maintain complete records to support the audited financial statements. Under the AICPA Code of Professional Conduct, we cannot serve as custodian of your data under the independence rule.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in

communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Yeo & Yeo, P.C., will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

With regard to an exempt offering document with which Yeo & Yeo, P.C. is not involved, you agree to clearly indicate in the exempt offering document that Yeo & Yeo, P.C. is not involved with the contents of such offering document.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services or we will provide an addendum to be governed by the terms of this engagement letter.

We will provide copies of our reports to the City of Fraser and the Michigan Department of Treasury; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Yeo & Yeo, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the applicable regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Yeo & Yeo, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the applicable regulator or its

designee. The applicable regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the applicable regulator. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Alan D. Panter is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately July 21, 2025 and to issue our reports no later than December 31, 2025.

Professional standards require us to be independent with respect to the City of Fraser in the performance of our services. Any discussions that management has with personnel of Yeo & Yeo regarding employment could pose a threat to our independence. Therefore, we request that management inform the engagement principal prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

Neither party shall, during the term of this engagement and for one year after its termination, solicit for hire as an employee, consultant or otherwise, any of the other party's personnel without such other party's express written consent. If the City of Fraser desires to offer employment to a Yeo & Yeo, P.C. employee and the employee is hired in any capacity by the City of Fraser, a compensation placement fee of 25% of their compensation (including overtime and bonus) may apply.

Any litigation arising out of this engagement, except actions by us to enforce payment of our professional invoices, must be filed within one year from the completion of the engagement, notwithstanding any statutory provision to the contrary. In the event of litigation brought against us, any judgment you obtain shall be limited in amount, and shall not exceed the amount of the price charged by us, and paid by you, for the services set forth in this engagement letter.

Yeo & Yeo, P.C. has an established portal system to allow for secure transfer of your confidential information. The portal system is not intended to be utilized as a record storage device, purely a means to transmit information. Documents provided via the portal system will be removed approximately a year after it has been provided.

Our fee for services will be \$65,000 for the audit and \$1,750 for the F-65. Additional fees for implementation of GASB 96 and 101 will be billed at standard hourly rates. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes past due and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination, even if we have not completed our report.

To be respectful of your time and ours, we schedule our client work well in advance. When engagements have to be rescheduled it causes a domino effect, as we likely have other clients scheduled in the new requested time slot, and our staff are likely scheduled on another client. As a result, we may have to put your engagement at the end of the line, and/or change staff. When our staff members finishing the work are not the same as those who started it, the audit is less efficient and more disruptive to your and our staff. Our price quoted above is contingent on the following:

- All items on the assistance list being completed by the due dates indicated.
- The audit being performed during the dates scheduled.
- All accounts being adequately reconciled by the beginning of scheduled fieldwork.
- Accurate information provided to us that does not require subsequent rework.
- Suralink is used to provide the assistance list items to us.

If the above items are not met and the engagement needs to be rescheduled or if additional days need to be scheduled, then an additional price of at least 20% will apply. Beyond this, the time required for rework and posting client requested entries after we have been given the trial balance will be billed at our standard hourly rates.

Reporting

We will issue a written report upon completion of our audit of the City of Fraser's financial statements.

Our report will be addressed to management and those charged with governance of the City of Fraser. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Our engagement will end upon delivery of your audited financial statements and our report thereon for the year set forth above. Any additional services that may be required will be part of a separate and new engagement. Should you wish to engage us to audit your financial statements for any other year, and should we accept such engagement, such engagement will be a separate and new engagement. A new engagement letter for any services beyond the scope of this engagement will govern the terms and conditions of the new engagement.

We appreciate the opportunity to be of service to the City of Fraser and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,

Yeo & Yeo, P. C.
CPAs & Advisors



Alan D. Panter, CPA, CGFM

RESPONSE:

This letter correctly sets for the understanding of
City of Fraser.

Elaine Leven, City Manger

Principal

May 6, 2025

City of Fraser
33000 Garfield Road
Fraser, MI 48206

We are pleased to confirm our understanding of the services we are to provide for the City of Fraser.

We will examine compliance with the compliance requirements “activities allowed or unallowed” and “allowable cost/cost principles” (the specified requirements) as described in Part IV “Requirements for an Alternative Compliance Examination Engagement for Recipients That Would Otherwise be Required to Undergo a Single Audit or Program-Specific Audit as a Result of Receiving Coronavirus State and Local Fiscal Recovery Funds” of the CSLFRF section of the 2024 OMB *Compliance Supplement* (referred to herein as “Requirements for an Alternative CSLFRF Compliance Examination Engagement”) of the City of Fraser for the year ended June 30, 2025. The objectives of our examination are to (1) obtain reasonable assurance about whether the City of Fraser is in compliance with the specified requirements; and (2) to express an opinion as to whether the City of Fraser has complied, in all material respects, with the compliance requirements listed above in accordance with Requirements for an Alternative CSLFRF Compliance Examination Engagement.

Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in the “Requirements for an Alternative CSLFRF Compliance Examination Engagement.” Accordingly, it will include examining, on a test basis, your records and other procedures to obtain evidence necessary to enable us to express our opinion. We will issue a written report upon completion of our examination. Our report will be addressed to the Honorable Mayor and Members of the City Council of the City of Fraser. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this engagement.

Because of the inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the examination is properly planned and performed in accordance with the attestation standards and *Government Auditing Standards*.

We will plan and perform the examination to obtain reasonable assurance about whether the entity has complied with the requirements listed above, based on Requirements for an Alternative CSLFRF Compliance Examination Engagement. Our engagement will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors, or known and suspected fraud or noncompliance with laws or regulations, or internal control deficiencies that may exist. However, we will inform you of any known and suspected fraud and noncompliance with laws or regulations, internal control deficiencies identified during the engagement, and uncorrected misstatements that come to our attention unless clearly trivial.

We understand that you will provide us with the information required for our examination and that you are responsible for the accuracy and completeness of that information. We may advise you about appropriate criteria, but the responsibility for the subject matter remains with you.

You are responsible for the compliance requirements as specified in the Requirements for an Alternative CSLFRF Compliance Examination Engagement; and for selecting the criteria and determining that such

criteria are appropriate for your purposes. You are responsible for, and agree to provide us with, a written assertion about whether compliance requirements are presented in accordance with Requirements for an Alternative CSLFRF Compliance Examination Engagement. Failure to provide such an assertion will result in our withdrawal from the engagement. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the measurement, evaluation, or disclosure of the subject matter; (2) additional information that we may request for the purpose of the examination; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence.

At the conclusion of the engagement, you agree to provide us with certain written representations in the form of a representation letter.

The engagement documentation for this engagement is the property of Yeo & Yeo and constitutes confidential information. However, we may be requested to make certain engagement documentation available to US Department of Treasury pursuant to authority given to it by law or regulation. If requested, access to such engagement documentation will be provided under the supervision of Yeo & Yeo personnel. Furthermore, upon request, we may provide copies of selected engagement documentation to US Department of Treasury. The US Department of Treasury may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but we remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information, and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Other Relevant Information

Alan D. Panter, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Professional standards require us to be independent with respect to the entity in the performance of our services. Any discussions that management has with personnel of Yeo & Yeo regarding employment could pose a threat to our independence. Therefore, we request that management inform the engagement principal prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

Neither party shall, during the term of this engagement and for one year after its termination, solicit for hire as an employee, consultant or otherwise, any of the other party's personnel without such other party's express written consent. If the entity desires to offer employment to a Yeo & Yeo employee and the employee is hired in any capacity by the entity, a compensation placement fee of 25% of their salary may apply.

Yeo & Yeo has an established portal system to allow for secure transfer of your confidential information. The portal system is not intended to be utilized as a record storage device, purely a means to transmit information. Documents provided via the portal system will be removed approximately a year after it has been provided.

In order to protect the confidentiality of your information and limit the risk of your information being compromised, we will not distribute your information to third parties, unless those third parties are used in the servicing of the engagement, and we will inform you of such circumstances. Our finished work product will be provided directly to you to distribute to those that you determine to have a need for such information.

Any litigation arising out of this engagement, except actions by us to enforce payment of our professional invoices, must be filed within one year from the completion of the engagement, notwithstanding any statutory provision to the contrary. In the event of litigation brought against us, any judgment you obtain shall be limited in amount, and shall not exceed the amount of the price charged by us, and paid by you, for the services set forth in this engagement letter.

We expect to begin our examination on approximately July 14, 2025. Our fee for these services will be \$8,000. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the examination. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes past due and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

Yeo & Yeo, P.C.
CPAs & Advisors



Signature of Principal

Acknowledged:

City of Fraser



City of Fraser

Check Disbursement Report

June 12, 2025

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	677,247.03
202 MAJOR STREET FUND	\$	11,814.28
203 LOCAL STREET FUND	\$	119,774.70
210 AMBULANCE FUND	\$	11,352.53
213 INDUSTRIAL PARK ROADS SAD	\$	20,900.00
226 RUBBISH COLLECTION FUND	\$	75,437.84
265 DRUG FORFEITURE FUND	\$	17,849.10
536 SENIOR HOUSING FUND	\$	21,535.69
592 WATER AND SEWER FUND	\$	652,842.65
661 MOTOR POOL FUND	\$	55,753.23
677 SELF INSURANCE FUND	\$	2,055.00
VENDOR EXPENDITURES	\$	1,666,562.05

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/02/2025	PNC	143541	APPLICANTPRO HOLDINGS, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	471.00
05/02/2025	PNC	143542	ASSESSMENT ADMINISTRATION SERVICES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	10,710.00
05/02/2025	PNC	143543	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	849.22
05/02/2025	PNC	143544	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	209.66
05/02/2025	PNC	143546	BIG STATE INDUSTRIAL SUPPLY, INC.	OPERATING SUPPLIES	742.000	441	190.42
05/02/2025	PNC	143547*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 143547 TOTAL FOR FUND 101:			655.00
05/02/2025	PNC	143548	COMCAST	MISC COMMUNICATIONS (INTERNET)	852.000	228	166.34
05/02/2025	PNC	143549	COMCAST BUSINESS	COMMUNICATIONS (PHONE AND CELL)	850.000	228	3,270.72
05/02/2025	PNC	143551*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	770	147.00
				REPAIRS AND MAINTENANCE	930.000	770	110.25
				REPAIRS AND MAINTENANCE	930.000	770	110.25
				REPAIRS AND MAINTENANCE	930.000	770	110.25
				REPAIRS AND MAINTENANCE	930.000	770	147.00
				REPAIRS AND MAINTENANCE	930.000	770	147.00
				REPAIRS AND MAINTENANCE	930.000	770	147.00
				CHECK PNC 143551 TOTAL FOR FUND 101:			918.75
05/02/2025	PNC	143552*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	3,354.94
				ELECTRIC	920.000	265	1,246.32
				ELECTRIC	920.000	265	181.29
				ELECTRIC	920.000	265	703.26
				ELECTRIC	920.000	448	153.68
				CHECK PNC 143552 TOTAL FOR FUND 101:			5,639.49
05/02/2025	PNC	143553	EXECUTIVE LANGUAGE SERVICES INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	237.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00

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Fund: 101 GENERAL FUND							
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	332.50
				CHECK PNC 143553 TOTAL FOR FUND 101:			<u>1,330.00</u>
05/02/2025	PNC	143555	FIRE EXTINGUISHER SALES & SERVICE	REPAIRS AND MAINTENANCE	930.000	265	218.35
05/02/2025	PNC	143556*#	FISHER AUTO PARTS, INC	OPERATING SUPPLIES	742.000	770	180.00
05/02/2025	PNC	143559	JUDICIAL MANAGEMENT SYSTEMS INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	8,256.00
05/02/2025	PNC	143560	L. D'AGOSTINI & SON	CAPITAL OUTLAY	972.000	441	158,998.50
05/02/2025	PNC	143561	LESLIE TIRE SERVICE, INC.	REPAIRS AND MAINTENANCE	930.000	441	43.90
05/02/2025	PNC	143566#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	212	54.09
				OPERATING SUPPLIES	742.000	212	52.79
				OPERATING SUPPLIES	742.000	672	43.72
				OPERATING SUPPLIES	742.000	751	61.59
				CHECK PNC 143566 TOTAL FOR FUND 101:			<u>212.19</u>
05/02/2025	PNC	143567*	OTIS ELEVATOR COMPANY	REPAIRS AND MAINTENANCE	930.000	265	7,552.68
05/02/2025	PNC	143568	RAY ELECTRIC	REPAIRS AND MAINTENANCE	930.000	265	6.92
05/02/2025	PNC	143569	ROLLINS, INC.	REPAIRS AND MAINTENANCE	930.000	265	60.00
				REPAIRS AND MAINTENANCE	930.000	265	60.00
				CHECK PNC 143569 TOTAL FOR FUND 101:			<u>120.00</u>
05/02/2025	PNC	143570	CITY OF ROSEVILLE	MAIL OR POSTAGE	851.000	286	786.74
				MAIL OR POSTAGE	851.000	286	776.82
				CHECK PNC 143570 TOTAL FOR FUND 101:			<u>1,563.56</u>
05/02/2025	PNC	143571#	STERICYCLE, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	21.04
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	21.05
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	21.04
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	21.04

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Fund: 101 GENERAL FUND							
				CHECK PNC 143571 TOTAL FOR FUND 101:			84.17
05/02/2025	PNC	143572#	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	83.13
				OPERATING SUPPLIES	742.000	441	63.23
				CHECK PNC 143572 TOTAL FOR FUND 101:			146.36
05/02/2025	PNC	143574*#	TRUCK & TRAILER SPECIALTIES, INC.	REPAIRS AND MAINTENANCE			** VOIDED **
05/02/2025	PNC	143576	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	234.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	199.60
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	417.00
				CHECK PNC 143576 TOTAL FOR FUND 101:			850.60
05/02/2025	PNC	143578	WEINGARTZ	OPERATING SUPPLIES	742.000	770	216.96
				REPAIRS AND MAINTENANCE	930.000	770	8.99
				CHECK PNC 143578 TOTAL FOR FUND 101:			225.95
05/09/2025	PNC	143579#	AEW	ESCROW FEE	280.000	000	886.47
				Escrow Fee	280.000	000	93.01
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	465.27
				CHECK PNC 143579 TOTAL FOR FUND 101:			1,444.75
05/09/2025	PNC	143580	AMERICA'S FINEST	PS TECHNOLOGY FUNDS	214.101	000	80.00
05/09/2025	PNC	143581#	B. B. TROPHY & AWARDS COMPANY, LLC	OPERATING SUPPLIES	742.000	672	12.00
				OPERATING SUPPLIES	742.000	703	48.00
				OPERATING SUPPLIES	742.000	751	12.00
				CHECK PNC 143581 TOTAL FOR FUND 101:			72.00
05/09/2025	PNC	143582	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	150.00
05/09/2025	PNC	143584#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00

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Fund: 101 GENERAL FUND							
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 143584 TOTAL FOR FUND 101:			<u>670.00</u>
05/09/2025	PNC	143585	C & G NEWSPAPERS	PRINTING AND PUBLISHING	900.000	101	365.00
05/09/2025	PNC	143586*#	CANFIELD EQUIPMENT SERVICE, INC.	CAPITAL OUTLAY	972.000	301	20,904.71
				CAPITAL OUTLAY	972.000	301	20,915.21
				CHECK PNC 143586 TOTAL FOR FUND 101:			<u>41,819.92</u>
05/09/2025	PNC	143587	CHRISTINA LYNN BURG	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	219.00
05/09/2025	PNC	143588#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	434.28
				OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	265	18.59
				OPERATING SUPPLIES	742.000	441	85.30
				OPERATING SUPPLIES	742.000	672	47.31
				CHECK PNC 143588 TOTAL FOR FUND 101:			<u>640.18</u>
05/09/2025	PNC	143589	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	441	162.75
				OPERATING SUPPLIES	742.000	441	(63.40)
				CHECK PNC 143589 TOTAL FOR FUND 101:			<u>99.35</u>
05/09/2025	PNC	143591	JASMIN CROMWELL	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	214.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	243.00
				CHECK PNC 143591 TOTAL FOR FUND 101:			<u>457.50</u>
05/09/2025	PNC	143592*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	770	37.00
05/09/2025	PNC	143594	FIRE EXTINGUISHER SALES & SERVICE	OPERATING SUPPLIES	742.000	301	71.75
				OPERATING SUPPLIES	742.000	301	23.95
				CHECK PNC 143594 TOTAL FOR FUND 101:			<u>95.70</u>
05/09/2025	PNC	143596	HIGHEST HONOR	OPERATING SUPPLIES	742.000	301	882.00
05/09/2025	PNC	143602	M.C.C.A.	CONFERENCES	955.000	215	35.00

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Fund: 101 GENERAL FUND							
05/09/2025	PNC	143604	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	229.75
				OPERATING SUPPLIES	742.000	265	87.38
				CHECK PNC 143604 TOTAL FOR FUND 101:			317.13
05/09/2025	PNC	143605	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	150.00
05/09/2025	PNC	143606	MICHIGAN STATE POLICE	PROFESSIONAL DEVELOPMENT	957.000	301	700.00
05/09/2025	PNC	143608	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	957.000	301	225.00
05/09/2025	PNC	143609#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	172	9.99
				OPERATING SUPPLIES	742.000	215	9.99
				CHECK PNC 143609 TOTAL FOR FUND 101:			19.98
05/09/2025	PNC	143610	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	70.35
05/09/2025	PNC	143611	CITY OF ROSEVILLE	RENTALS	940.000	286	74,788.75
05/09/2025	PNC	143614	TRI-COUNTY AQUATICS, INC	POND MAINTENACE	930.000	770	575.00
05/09/2025	PNC	143616	UNITED TACTICAL SYSTEMS, LLC	PROFESSIONAL DEVELOPMENT	957.000	301	1,098.00
05/09/2025	PNC	143617*#	VERIZON	PS TECHNOLOGY FUNDS	214.101	000	41.11
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	329.71
				CHECK PNC 143617 TOTAL FOR FUND 101:			370.82
05/09/2025	PNC	143618	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	742.000	301	4.15
05/09/2025	PNC	143619	WASHINGTON ELEVATOR CO., INC	OPERATING SUPPLIES	742.000	770	132.00
05/09/2025	PNC	143620	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	441	29.97
05/09/2025	PNC	143621	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	742.000	301	128.55
05/16/2025	PNC	143622	ABIGAIL PELKEY	FUND BALANCE - RESTRICTED - 150 YR	379.150	000	50.00
05/16/2025	PNC	143624*#	AEW	CAPITAL OUTLAY	972.000	265	692.38
				CAPITAL OUTLAY	972.000	265	304.93
				CAPITAL OUTLAY	972.000	265	1,926.91
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	4,500.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	3,050.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	2,326.02

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Fund: 101 GENERAL FUND							
				CAPITAL OUTLAY	972.000	441	2,948.11
				CHECK PNC 143624 TOTAL FOR FUND 101:			<u>15,748.35</u>
05/16/2025	PNC	143625	AMERICA'S FINEST	OPERATING SUPPLIES	742.000	703	66.00
05/16/2025	PNC	143626	APEX SOFTWARE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	780.00
05/16/2025	PNC	143627	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	190.00
05/16/2025	PNC	143630	CHRIS DELMEGE	PROGRAMMING	881.000	751	315.30
05/16/2025	PNC	143631#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	642.96
				OPERATING SUPPLIES	742.000	265	103.10
				OPERATING SUPPLIES	742.000	672	89.97
				CHECK PNC 143631 TOTAL FOR FUND 101:			<u>836.03</u>
05/16/2025	PNC	143632	COMCAST BUSINESS	COMMUNICATIONS (PHONE AND CELL)	850.000	265	1,401.16
05/16/2025	PNC	143633*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,507.49
				NATURAL GAS	921.000	265	899.77
				NATURAL GAS	921.000	265	185.59
				NATURAL GAS	921.000	265	1,207.25
				CHECK PNC 143633 TOTAL FOR FUND 101:			<u>3,800.10</u>
05/16/2025	PNC	143635*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	265	133.00
				REPAIRS AND MAINTENANCE	930.000	265	54.75
				CHECK PNC 143635 TOTAL FOR FUND 101:			<u>187.75</u>
05/16/2025	PNC	143636	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.500	448	23,401.93
05/16/2025	PNC	143637	GRANT. THOMAS M; TRUST	Generator (gas pipe&press.test	280.000	000	80.00
				Final Inspection	280.000	000	35.00
				CHECK PNC 143637 TOTAL FOR FUND 101:			<u>115.00</u>
05/16/2025	PNC	143640	KIRK, HUTH, LANGE & BADALAMENTI	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	2,040.00
05/16/2025	PNC	143641	KRISTIN GRAHAM	PROGRAMMING	881.000	751	530.00
05/16/2025	PNC	143644	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	200.00

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Fund: 101 GENERAL FUND							
05/16/2025	PNC	143647	MAJIK GRAPHICS INC	FUND BALANCE - RESTRICTED - 150 YR	379.150	000	548.60
05/16/2025	PNC	143649	MICHIGAN DOOR	REPAIRS AND MAINTENANCE	930.000	265	575.00
05/16/2025	PNC	143650	MICHIGAN STATE POLICE	PROFESSIONAL DEVELOPMENT	957.000	301	800.00
05/16/2025	PNC	143651	O'REILLY RANCILIO PC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	450.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	560.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	391.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	735.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	777.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	11,763.15
				CHECK PNC 143651 TOTAL FOR FUND 101:			14,676.15
05/16/2025	PNC	143652#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	172	9.99
				OPERATING SUPPLIES	742.000	212	52.79
				CHECK PNC 143652 TOTAL FOR FUND 101:			62.78
05/16/2025	PNC	143653	OLIVIA PALAZZOLO	FUND BALANCE - RESTRICTED - 150 YR	379.150	000	25.00
05/16/2025	PNC	143655	PRINTING SYSTEMS, INC	OPERATING SUPPLIES	742.000	215	2,471.00
05/16/2025	PNC	143656	R&R FIRE TRUCK REPAIR, INC	REPAIRS AND MAINTENANCE	930.000	301	844.65
05/16/2025	PNC	143657*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	50.73
				OPERATING SUPPLIES	742.000	441	117.95
				REPAIRS AND MAINTENANCE	930.000	770	45.36
				CHECK PNC 143657 TOTAL FOR FUND 101:			214.04
05/16/2025	PNC	143658	SOPHIA DENVER	FUND BALANCE - RESTRICTED - 150 YR	379.150	000	75.00
05/16/2025	PNC	143659	SUPPLY DEN	OPERATING SUPPLIES	742.000	441	192.39
				OPERATING SUPPLIES	742.000	441	58.98
				CHECK PNC 143659 TOTAL FOR FUND 101:			251.37
05/16/2025	PNC	143660	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	515.98
05/16/2025	PNC	143661	VEHICLE ALLIANCE GROUP, LLC	OPERATING SUPPLIES	742.000	301	3,251.80
				CAPITAL OUTLAY	972.000	301	3,271.38

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Fund: 101 GENERAL FUND							
				CHECK PNC 143661 TOTAL FOR FUND 101:			6,523.18
05/16/2025	PNC	143662*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	212	41.11
				OPERATING SUPPLIES	742.000	286	41.11
				COMMUNICATIONS (PHONE AND CELL)	850.000	441	507.48
				COMMUNICATIONS (PHONE AND CELL)	850.000	703	123.33
				CHECK PNC 143662 TOTAL FOR FUND 101:			713.03
05/16/2025	PNC	143663	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	78.99
05/23/2025	PNC	143666	MAYSSA ATTIA	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	1,125.00
05/23/2025	PNC	143667	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	150.00
05/23/2025	PNC	143668#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 143668 TOTAL FOR FUND 101:			935.00
05/23/2025	PNC	143672	DOWNTOWN DECORATIONS, INC.	CAPITAL OUTLAY	972.000	265	7,313.22
05/23/2025	PNC	143673	EXECUTIVE LANGUAGE SERVICES INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	190.00
				CHECK PNC 143673 TOTAL FOR FUND 101:			380.00
05/23/2025	PNC	143674*#	CITY OF FRASER	WATER	922.000	265	165.88
				WATER	922.000	265	627.62
				WATER	922.000	265	297.19
				WATER	922.000	770	36.54
				CHECK PNC 143674 TOTAL FOR FUND 101:			1,127.23
05/23/2025	PNC	143677#	HP, INC.	OPERATING SUPPLIES	742.000	212	351.40
				OPERATING SUPPLIES	742.000	257	204.40

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Fund: 101 GENERAL FUND							
				OPERATING SUPPLIES	742.000	672	654.90
				OPERATING SUPPLIES	742.000	703	326.97
				CHECK PNC 143677 TOTAL FOR FUND 101:			<u>1,537.67</u>
05/23/2025	PNC	143678	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	244.00
05/23/2025	PNC	143681	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	187.95
05/23/2025	PNC	143682#	21ST CENTURY MEDIA - MICHIGAN	PRINTING AND PUBLISHING	900.000	101	571.25
				PRINTING AND PUBLISHING	900.000	701	607.50
				PRINTING AND PUBLISHING	900.000	701	319.50
				PRINTING AND PUBLISHING	900.000	701	391.50
				CHECK PNC 143682 TOTAL FOR FUND 101:			<u>1,889.75</u>
05/23/2025	PNC	143684	MICHIGAN GUTTTER MAN, LLC	CAPITAL OUTLAY	972.000	265	3,915.90
05/23/2025	PNC	143685	MILLER. MATTHEW G	Escrow Fee	280.000	000	2,500.00
05/23/2025	PNC	143686	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT - 302 FUNDS	957.100	301	5,038.75
05/23/2025	PNC	143687	OFFICE DEPOT	OPERATING SUPPLIES	742.000	286	174.59
05/23/2025	PNC	143689	PEAKE ASPHALT, INC.	CAPITAL OUTLAY	972.000	265	2,500.00
05/23/2025	PNC	143690	LISA PETTYES	PS TECHNOLOGY FUNDS	214.101	000	60.22
05/23/2025	PNC	143692	PITNEY BOWES INC.	LEASED ASSETS	941.000	228	870.57
05/23/2025	PNC	143694	ROLLINS, INC.	REPAIRS AND MAINTENANCE	930.000	265	60.00
05/23/2025	PNC	143695	CITY OF ROSEVILLE	MAIL OR POSTAGE	851.000	286	815.86
05/23/2025	PNC	143696#	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	742.000	212	8.10
				OPERATING SUPPLIES	742.000	257	8.10
				OPERATING SUPPLIES	742.000	703	24.30
				OPERATING SUPPLIES	742.000	751	24.30
				CHECK PNC 143696 TOTAL FOR FUND 101:			<u>64.80</u>
05/23/2025	PNC	143698#	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	166.55
				REPAIRS AND MAINTENANCE	930.000	265	124.89
				OPERATING SUPPLIES	742.000	441	61.23

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Fund: 101 GENERAL FUND				CHECK PNC 143698 TOTAL FOR FUND 101:			352.67
05/23/2025	PNC	143699	UNIVERSAL PLUMBING AND SEWER	ESCROW FEE	280.000	000	2,500.00
05/23/2025	PNC	143700	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	265	63.45
05/23/2025	PNC	143701	WOW INTERNET-CABLE-PHONE	COMMUNICATIONS (PHONE/CELL/INTERNET)	850.000	228	151.60
05/30/2025	PNC	143703	AEW	Escrow Fee	280.000	000	1,153.31
05/30/2025	PNC	143704	ANJLEE BANSAL	PROFESSIONAL DEVELOPMENT	957.000	215	548.80
05/30/2025	PNC	143705	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
05/30/2025	PNC	143706	BUILDERS FIRSTSOURCE	REPAIRS AND MAINTENANCE	930.000	770	33.55
05/30/2025	PNC	143707	CANFIELD EQUIPMENT SERVICE, INC.	CAPITAL OUTLAY	972.000	301	22,037.65
05/30/2025	PNC	143708	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	685.93
				OPERATING SUPPLIES	742.000	265	22.11
				CHECK PNC 143708 TOTAL FOR FUND 101:			708.04
05/30/2025	PNC	143709	CIVICPLUS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	26.04
05/30/2025	PNC	143710	COMCAST	COMMUNICATIONS (PHONE/CELL/INTERNET)	850.000	228	166.34
05/30/2025	PNC	143711	COMCAST BUSINESS	COMMUNICATIONS (PHONE/CELL/INTERNET)	850.000	228	3,270.72
05/30/2025	PNC	143712*#	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	441	117.00
05/30/2025	PNC	143713	CONTRACTORS PIPE & SUPPLY CORP	OPERATING SUPPLIES	742.000	441	14.63
05/30/2025	PNC	143717	FIRE EXTINGUISHER SALES & SERVICE	OPERATING SUPPLIES	742.000	301	47.25
				OPERATING SUPPLIES	742.000	301	732.80
				CHECK PNC 143717 TOTAL FOR FUND 101:			780.05
05/30/2025	PNC	143719	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	37,366.89
05/30/2025	PNC	143720	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	167,981.05
05/30/2025	PNC	143723	MACOMB COUNTY TREASURER	TAXES - ALLOWANCE FOR CHARGEBACKS	415.000	000	16.85
05/30/2025	PNC	143724	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	770	165.94
05/30/2025	PNC	143725	MAJIK GRAPHICS INC	CAPITAL OUTLAY	972.000	301	1,620.00

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Fund: 101 GENERAL FUND							
05/30/2025	PNC	143726	OFFICE DEPOT	OPERATING SUPPLIES	742.000	215	26.95
05/30/2025	PNC	143727	OSCAR W. LARSON CO.	REPAIRS AND MAINTENANCE	930.000	265	266.33
05/30/2025	PNC	143729	SHREDCORP	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	63.00
05/30/2025	PNC	143730	SPARTAN DISTRIBUTORS	REPAIRS AND MAINTENANCE	930.000	770	37.14
05/30/2025	PNC	143732	STATE OF MICHIGAN	REPAIRS AND MAINTENANCE	930.000	265	180.25
Total for fund 101 GENERAL FUND							677,247.03

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Fund: 202 MAJOR STREET FUND							
05/02/2025	PNC	143540*	AJAX MATERIALS CORPORATION	REPAIRS - STREETS MAINTENANCE	930.200	441	262.07
05/02/2025	PNC	143564	MACOMB COUNTY DEPARTMENT OF ROADS	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	1,524.12
05/16/2025	PNC	143624*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	3,222.30
05/23/2025	PNC	143669	CHRISTIAN CONCRETE CUTTING INC.	PRESERVATION - STREETS	930.200	441	350.00
05/23/2025	PNC	143675	GRAND TRUNK WESTERN RAILROAD	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	2,257.00
05/30/2025	PNC	143718	FOSTER VENTURES, LLC	REPAIRS AND MAINTENANCE	930.000	441	1,650.00
05/30/2025	PNC	143722	MACOMB COUNTY DEPARTMENT OF ROADS	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	2,548.79
Total for fund 202 MAJOR STREET FUND							11,814.28

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Fund: 203 LOCAL STREET FUND							
05/02/2025	PNC	143540*	AJAX MATERIALS CORPORATION	REPAIRS - STREETS MAINTENANCE	930.200	441	1,117.23
05/09/2025	PNC	143592*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	441	99.75
				REPAIRS - STREETS MAINTENANCE	930.200	441	133.00
				REPAIRS - STREETS MAINTENANCE	930.200	441	133.00
				CHECK PNC 143592 TOTAL FOR FUND 203:			365.75
05/16/2025	PNC	143624*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	117,600.00
05/16/2025	PNC	143635*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS - STREETS MAINTENANCE	930.200	441	120.00
05/16/2025	PNC	143657*#	REINDEL TRUE VALUE	REPAIRS - STREETS MAINTENANCE	930.200	441	34.97
05/23/2025	PNC	143671*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS - STREETS MAINTENANCE	930.200	441	99.75
05/30/2025	PNC	143714	CORE & MAIN LP	REPAIRS AND MAINTENANCE	930.000	441	437.00
				Total for fund 203 LOCAL STREET FUND			119,774.70

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Fund: 210 AMBULANCE FUND							
05/09/2025	PNC	143583	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	167.56
05/09/2025	PNC	143601	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	585.43
05/09/2025	PNC	143617*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	301	200.05
05/16/2025	PNC	143623	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.000	301	3,442.72
05/16/2025	PNC	143628	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	149.39
				OPERATING SUPPLIES	742.000	301	499.52
				OPERATING SUPPLIES	742.000	301	133.45
				CHECK PNC 143628 TOTAL FOR FUND 210:			<u>782.36</u>
05/16/2025	PNC	143643	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	331.25
05/16/2025	PNC	143648	MI DEPT. OF HEALTH & HUMAN	OPERATING SUPPLIES	742.000	301	813.29
05/23/2025	PNC	143683	MI DEPT. OF HEALTH & HUMAN	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	150.00
05/30/2025	PNC	143716	ESO SOLUTIONS, INC.	OPERATING SUPPLIES	742.000	301	4,879.87
				Total for fund 210 AMBULANCE FUND			11,352.53

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Fund: 213 INDUSTRIAL PARK ROADS SAD							
05/30/2025	PNC	143728	S&P GLOBAL RATINGS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	20,900.00
				Total for fund 213 INDUSTRIAL PARK ROADS SAD			20,900.00

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Fund: 226 RUBBISH COLLECTION FUND							
05/23/2025	PNC	143693	PRIORITY WASTE LLC	WASTE AND RUBBISH DISPOSAL	801.400	528	1,194.22
				WASTE AND RUBBISH DISPOSAL	801.400	528	53,789.60
				RECYCLING	801.500	528	8,801.52
				COMPOSTING	801.600	528	11,652.50
				CHECK PNC 143693 TOTAL FOR FUND 226:			75,437.84
				Total for fund 226 RUBBISH COLLECTION FUND			75,437.84

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Fund: 265 DRUG FORFEITURE FUND							
05/09/2025	PNC	143607	MOTOROLA SOLUTIONS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	311	15,548.00
05/09/2025	PNC	143613	STALKER RADAR APPLIED CONCEPTS	OPERATING SUPPLIES	742.000	311	2,301.10
Total for fund 265 DRUG FORFEITURE FUND							17,849.10

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Fund: 536 SENIOR HOUSING FUND							
05/02/2025	PNC	143545	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	439.58
05/02/2025	PNC	143547*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	110.00
05/02/2025	PNC	143552*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,145.14
05/02/2025	PNC	143563	LOOK PROFESSIONAL PAINTING	REPAIRS AND MAINTENANCE	930.000	265	960.00
05/02/2025	PNC	143565	MACOMB KITCHEN & BATH, LLC	REPAIRS AND MAINTENANCE	930.000	265	925.00
05/02/2025	PNC	143567*	OTIS ELEVATOR COMPANY	REPAIRS AND MAINTENANCE	930.000	265	1,651.32
05/02/2025	PNC	143577	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	265	24.42
05/09/2025	PNC	143590*#	CONTRACTORS PIPE & SUPPLY CORP	OPERATING SUPPLIES	742.000	265	393.61
05/09/2025	PNC	143598	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	6,933.90
05/09/2025	PNC	143599	JAMES P CONTRACTING, INC.	REPAIRS AND MAINTENANCE	930.000	265	4,630.00
05/16/2025	PNC	143633*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	532.66
05/16/2025	PNC	143642	LIKENU CARPET CLEANING	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	145.00
05/16/2025	PNC	143657*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	19.28
05/16/2025	PNC	143662*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	265	41.11
05/23/2025	PNC	143665	AMERICA'S FINEST	OPERATING SUPPLIES	742.000	265	66.00
05/23/2025	PNC	143674*#	CITY OF FRASER	WATER	922.000	265	3,044.37
05/23/2025	PNC	143676	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE	930.000	265	155.00
05/23/2025	PNC	143697	STATE OF MICHIGAN	REPAIRS AND MAINTENANCE	930.000	265	319.30
Total for fund 536 SENIOR HOUSING FUND							21,535.69

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Fund: 592 WATER AND SEWER FUND							
05/02/2025	PNC	143550	D.V.M. UTILITIES, INC.	CAPITAL OUTLAY	972.000	537	49,921.11
05/02/2025	PNC	143551*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	133.00
05/02/2025	PNC	143552*#	DTE ENERGY COMPANY	ELECTRIC	920.000	537	1,260.54
05/02/2025	PNC	143554	FERGUSON WATERWORKS	OPERATING SUPPLIES	742.000	536	21,535.00
05/02/2025	PNC	143557	GREAT LAKES WATER AUTHORITY	SEWAGE (FIXED)	923.000	537	5,189.40
05/02/2025	PNC	143575	UIS, LLC	CAPITAL OUTLAY	972.000	536	22,038.00
05/09/2025	PNC	143590*#	CONTRACTORS PIPE & SUPPLY CORP	REPAIRS AND MAINTENANCE	930.000	536	9.86
05/09/2025	PNC	143592*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	154.50
05/09/2025	PNC	143595	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	922.500	536	116,095.34
05/09/2025	PNC	143597	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,330.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,384.00
				CHECK PNC 143597 TOTAL FOR FUND 592:			6,714.00
05/09/2025	PNC	143603	MACOMB COUNTY PUBLIC WORKS COMM	PRINCIPAL	991.000	537	13,377.17
				PRINCIPAL	991.000	537	56,842.66
				INTEREST EXPENSE	993.000	537	8,866.67
				INTEREST EXPENSE	993.000	537	29,368.41
				PAYING AGENT FEES	994.000	537	8.83
				PAYING AGENT FEES	994.000	537	18.08
				CHECK PNC 143603 TOTAL FOR FUND 592:			108,481.82
05/16/2025	PNC	143624*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	593.94
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	1,160.49
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,217.93
				CAPITAL OUTLAY	972.000	536	617.47
				CAPITAL OUTLAY	972.000	536	1,564.21
				CAPITAL OUTLAY	972.000	536	28,194.64
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	86.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	5,008.23

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Fund: 592 WATER AND SEWER FUND							
				CAPITAL OUTLAY	972.000	537	8,524.95
				CHECK PNC 143624 TOTAL FOR FUND 592:			<u>48,967.86</u>
05/16/2025	PNC	143645	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	923.000	537	256,315.00
05/16/2025	PNC	143657*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	536	118.37
05/16/2025	PNC	143662*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	536	157.31
05/16/2025	PNC	143664#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	778.65
				MAIL OR POSTAGE	851.000	536	1,393.09
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	778.65
				MAIL OR POSTAGE	851.000	537	1,393.10
				CHECK PNC 143664 TOTAL FOR FUND 592:			<u>4,343.49</u>
05/23/2025	PNC	143670	CORE & MAIN LP	OPERATING SUPPLIES	742.000	536	1,164.24
				OPERATING SUPPLIES	742.000	536	1,938.66
				CHECK PNC 143670 TOTAL FOR FUND 592:			<u>3,102.90</u>
05/23/2025	PNC	143671*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	8,000.00
				REPAIRS AND MAINTENANCE	930.000	536	33.25
				CHECK PNC 143671 TOTAL FOR FUND 592:			<u>8,033.25</u>
05/30/2025	PNC	143712*#	CONTRACTORS CONNECTION	REPAIRS AND MAINTENANCE	930.000	536	649.00
				REPAIRS AND MAINTENANCE	930.000	536	(377.10)
				CHECK PNC 143712 TOTAL FOR FUND 592:			<u>271.90</u>
				Total for fund 592 WATER AND SEWER FUND			652,842.65

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
05/02/2025	PNC	143556*#	FISHER AUTO PARTS, INC	OPERATING SUPPLIES	742.000	596	70.66
05/02/2025	PNC	143558	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	1,667.46
				REPAIRS AND MAINTENANCE	930.000	596	128.36
				CHECK PNC 143558 TOTAL FOR FUND 661:			1,795.82
05/02/2025	PNC	143562	LITHIA MOTORS SUPPORT SERVICES	EQUIPMENT REPAIRS	930.000	596	239.89
05/02/2025	PNC	143573	TRACTION-GENUINE PARTS CO	EQUIPMENT REPAIRS	930.000	596	23.82
05/02/2025	PNC	143574*#	TRUCK & TRAILER SPECIALTIES, INC.	REPAIRS AND MAINTENANCE			** VOIDED **
05/09/2025	PNC	143586*#	CANFIELD EQUIPMENT SERVICE, INC.	REPAIRS AND MAINTENANCE	930.000	596	1,040.00
				REPAIRS AND MAINTENANCE	930.000	596	1,100.00
				CHECK PNC 143586 TOTAL FOR FUND 661:			2,140.00
05/09/2025	PNC	143593	DETROIT COPPERS, INC.	REPAIRS AND MAINTENANCE	930.000	596	335.00
05/09/2025	PNC	143600	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	137.70
				REPAIRS AND MAINTENANCE	930.000	596	645.83
				REPAIRS AND MAINTENANCE	930.000	596	2,509.68
				REPAIRS AND MAINTENANCE	930.000	596	630.85
				REPAIRS AND MAINTENANCE	930.000	596	150.00
				REPAIRS AND MAINTENANCE	930.000	596	171.60
				REPAIRS AND MAINTENANCE	930.000	596	1,981.92
				CHECK PNC 143600 TOTAL FOR FUND 661:			6,227.58
05/09/2025	PNC	143612	SPENCER OIL COMPANY	DIESEL FUEL	758.000	596	2,442.18
				GASOLINE	759.000	596	5,301.14
				CHECK PNC 143612 TOTAL FOR FUND 661:			7,743.32
05/09/2025	PNC	143615	TRUCK & TRAILER SPECIALTIES, INC.	REPAIRS AND MAINTENANCE	930.000	596	164.30
05/16/2025	PNC	143629	CANFIELD EQUIPMENT SERVICE, INC.	REPAIRS AND MAINTENANCE	930.000	596	1,100.00
05/16/2025	PNC	143634	CUMMINS SALES AND SERVICE	REPAIRS AND MAINTENANCE	930.000	596	3,439.90
05/16/2025	PNC	143639	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	126.60

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
05/16/2025	PNC	143646	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	596	53.98
05/16/2025	PNC	143654	OSCAR W. LARSON CO.	REPAIRS AND MAINTENANCE	930.000	596	286.67
05/23/2025	PNC	143679	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	35.00
				REPAIRS AND MAINTENANCE	930.000	596	1,842.91
				CHECK PNC 143679 TOTAL FOR FUND 661:			<u>1,877.91</u>
05/23/2025	PNC	143680	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	1,258.56
05/23/2025	PNC	143688	OSCAR W. LARSON CO.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	596	325.00
05/23/2025	PNC	143691	PHOENIX ENVIRONMENTAL, INC.	CAPITAL OUTLAY	972.000	596	15,200.25
05/28/2025	PNC	143702	AMERICAN TRAILER MART	REPAIRS AND MAINTENANCE	930.000	596	1,898.81
05/30/2025	PNC	143715	CUMMINS SALES AND SERVICE	REPAIRS AND MAINTENANCE	930.000	596	3,102.39
05/30/2025	PNC	143721	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	133.83
				REPAIRS AND MAINTENANCE	930.000	596	1,380.19
				REPAIRS AND MAINTENANCE	930.000	596	521.07
				CHECK PNC 143721 TOTAL FOR FUND 661:			<u>2,035.09</u>
05/30/2025	PNC	143731	SPENCER OIL COMPANY	DIESEL FUEL	758.000	596	1,411.40
				GASOLINE	759.000	596	4,860.19
				CHECK PNC 143731 TOTAL FOR FUND 661:			<u>6,271.59</u>
05/30/2025	PNC	143733	WOLVERINE H-D	REPAIRS AND MAINTENANCE	930.000	596	36.09
				Total for fund 661 MOTOR POOL FUND			55,753.23

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 677 SELF INSURANCE FUND							
05/16/2025	PNC	143638	HENRY FORD HEALTH SYSTEM	HEALTH INSURANCE CLAIMS	837.000	999	2,055.00
				Total for fund 677 SELF INSURANCE FUND			2,055.00
TOTAL - ALL FUNDS							1,666,562.05

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	9,776,790.00	9,776,790.00	9,787,311.24	340,652.90	(10,521.24)	100.11
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	517,514.00	517,514.00	483,167.98	0.00	34,346.02	93.36
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	2,000.00	2,000.00	9,845.58	0.00	(7,845.58)	492.28
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	5,000.00	5,000.00	24,630.51	0.00	(19,630.51)	492.61
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(5,000.00)	(5,000.00)	(2,571.69)	(16.85)	(2,428.31)	51.43
101-000-427.000	TAXES - COMMUNITYWIDE SPECIAL ASSESSMENT	844,870.00	844,870.00	837,986.97	37,775.06	6,883.03	99.19
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	22,000.00	22,000.00	26,202.07	26,202.07	(4,202.07)	119.10
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	50,000.00	50,000.00	54,435.06	0.00	(4,435.06)	108.87
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	28,802.41	13,099.20	(18,802.41)	288.02
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	275,000.00	275,000.00	317,376.25	11,582.76	(42,376.25)	115.41
101-000-477.100	CABLE TV FRANCHISE FEES - WOW	45,000.00	45,000.00	40,219.58	0.00	4,780.42	89.38
101-000-477.200	CABLE TV FRANCHISE FEES - COMCAST	145,000.00	145,000.00	98,198.31	0.00	46,801.69	67.72
101-000-477.300	CABLE TV FRANCHISE FEES - DTV	12,000.00	12,000.00	9,297.08	0.00	2,702.92	77.48
101-000-478.000	CELL TOWER LICENSES AND PERMITS	100,000.00	100,000.00	87,536.26	6,536.00	12,463.74	87.54
101-000-502.000	FEDERAL GRANTS - GENERAL GOVERNMENT	978,770.00	881,028.00	0.00	0.00	881,028.00	0.00
101-000-504.000	FEDERAL GRANTS - SEMCOG	0.00	0.00	1,841.62	0.00	(1,841.62)	100.00
101-000-522.000	FEDERAL GRANTS - CDBG	150,000.00	0.00	0.00	0.00	0.00	0.00
101-000-543.000	STATE GRANTS	60,000.00	60,000.00	109,894.32	5,438.95	(49,894.32)	183.16
101-000-544.000	STATE GRANTS - DRUNK DRIVING CASE FLOW	0.00	0.00	2,738.16	0.00	(2,738.16)	100.00
101-000-547.000	STATE GRANTS - COURT EQUITY	30,000.00	30,000.00	20,598.30	0.00	9,401.70	68.66
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	900,000.00	900,000.00	1,608,580.79	776,338.26	(708,580.79)	178.73
101-000-574.000	STATE REVENUE SHARING	1,852,308.00	1,852,308.00	1,224,478.00	0.00	627,830.00	66.11
101-000-580.000	LOCAL GRANTS	0.00	0.00	2,757.13	0.00	(2,757.13)	100.00
101-000-621.000	PROBATION OVERSIGHT FEE	5,000.00	5,000.00	10,702.37	0.00	(5,702.37)	214.05
101-000-627.000	BUILDING INSPECTION FEES	200,000.00	275,000.00	295,175.27	31,437.66	(20,175.27)	107.34
101-000-627.100	PERMIT FEES	0.00	0.00	500.00	0.00	(500.00)	100.00
101-000-628.000	PLANNING COMMISSION FEES	5,500.00	5,500.00	15,055.15	0.00	(9,555.15)	273.73
101-000-629.000	ZONING BOARD OF APPEALS FEES	3,500.00	3,500.00	7,000.00	0.00	(3,500.00)	200.00
101-000-645.000	SALES - PRINTED MATERIALS/PROPERTY	11,000.00	11,000.00	3,242.62	(181.50)	7,757.38	29.48
101-000-646.000	PUBLIC SAFETY FEES/FINES	158,000.00	275,000.00	281,842.07	11,335.00	(6,842.07)	102.49
101-000-651.000	REC/SENIOR USE/ADMISSION FEES	56,000.00	56,000.00	30,008.72	21,664.47	25,991.28	53.59
101-000-656.000	DISTRICT COURT FEES	325,000.00	325,000.00	442,582.00	0.00	(117,582.00)	136.18
101-000-657.000	ORDINANCE FINES AND COSTS	6,000.00	6,000.00	11,189.00	1,400.00	(5,189.00)	186.48
101-000-665.000	INTEREST INCOME	500,000.00	500,000.00	491,144.32	0.00	8,855.68	98.23
101-000-673.000	GAIN/LOSS ON SALE OF ASSETS	15,000.00	15,000.00	14,832.78	473.29	167.22	98.89
101-000-675.000	OTHER REVENUE	50,000.00	138,000.00	174,281.45	(14,530.33)	(36,281.45)	126.29
101-000-676.000	REIMBURSEMENTS	10,000.00	10,000.00	45,412.22	0.00	(35,412.22)	454.12
101-000-681.000	RETIREE HEALTH INSURANCE CONTRIBUTION	55,000.00	55,000.00	46,508.37	4,389.91	8,491.63	84.56
101-000-685.000	OPIOID SETTLEMENT REVENUE	10,000.00	10,000.00	28,175.07	0.00	(18,175.07)	281.75
101-000-687.000	REFUNDS OR REBATES	5,000.00	5,000.00	431.62	1.60	4,568.38	8.63
101-000-689.000	CASH OVER OR SHORT	100.00	100.00	90.23	0.00	9.77	90.23
101-000-691.096	SBITA INSURANCE OTHER FINANCING SOURCES	155,000.00	155,000.00	0.00	0.00	155,000.00	0.00
101-000-699.000	INTERFUND TRANSFERS IN	55,000.00	122,718.00	0.00	0.00	122,718.00	0.00
Total Revenue:		17,396,352.00	17,496,328.00	16,671,499.19	1,273,598.45	824,828.81	95.29
Account Type: Transfers-In							
101-000-699.100	INTERFUND TRANSFER IN - ADMIN CHARGES	477,067.00	477,067.00	477,062.00	0.00	5.00	100.00
Total Transfers-In:		477,067.00	477,067.00	477,062.00	0.00	5.00	100.00
Total Dept 000 - BALANCE SHEET		17,873,419.00	17,973,395.00	17,148,561.19	1,273,598.45	824,833.81	95.41
TOTAL REVENUES		17,873,419.00	17,973,395.00	17,148,561.19	1,273,598.45	824,833.81	95.41

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		2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2024-25	05/31/2025	MONTH 05/31/25	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 000 - BALANCE SHEET							
Account Type: Expenditure							
101-000-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	95,238.00	95,238.00	95,238.00	0.00	0.00	100.00
101-000-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	405,000.00	405,000.00	405,000.00	0.00	0.00	100.00
Total Expenditure:		500,238.00	500,238.00	500,238.00	0.00	0.00	100.00
Total Dept 000 - BALANCE SHEET		500,238.00	500,238.00	500,238.00	0.00	0.00	100.00
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-702.000	ELECTED/APPOINTED OFFICIALS PAY	35,000.00	35,000.00	34,396.32	4,245.12	603.68	98.28
101-101-713.000	FICA	2,170.00	2,170.00	2,132.51	263.17	37.49	98.27
101-101-714.000	MEDICARE	508.00	508.00	498.75	61.58	9.25	98.18
101-101-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-742.000	OPERATING SUPPLIES	500.00	500.00	258.77	0.00	241.23	51.75
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	6,150.95	0.00	(1,150.95)	123.02
101-101-955.000	CONFERENCES	5,000.00	5,000.00	510.46	0.00	4,489.54	10.21
101-101-956.000	MEMBERSHIPS	8,000.00	8,000.00	6,699.00	0.00	1,301.00	83.74
Total Expenditure:		56,308.00	56,308.00	50,646.76	4,569.87	5,661.24	89.95
Total Dept 101 - CITY COUNCIL		56,308.00	56,308.00	50,646.76	4,569.87	5,661.24	89.95
Dept 172 - CITY MANAGER							
Account Type: Expenditure							
101-172-703.000	SALARIES	107,861.00	107,861.00	100,813.63	13,347.84	7,047.37	93.47
101-172-704.000	WAGES - FULL TIME EMPLOYEES	43,978.00	43,978.00	37,024.47	5,339.35	6,953.53	84.19
101-172-710.000	VACATION	15,950.00	15,950.00	11,860.15	747.47	4,089.85	74.36
101-172-711.000	HOLIDAY	8,119.00	8,119.00	8,193.75	1,181.58	(74.75)	100.92
101-172-712.000	OVERTIME	0.00	0.00	216.95	0.00	(216.95)	100.00
101-172-713.000	FICA	11,241.00	11,241.00	9,860.52	1,270.03	1,380.48	87.72
101-172-714.000	MEDICARE	2,629.00	2,629.00	2,306.08	297.03	322.92	87.72
101-172-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	816.00	816.00	0.00	0.00	816.00	0.00
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	4,950.00	450.00	450.00	91.67
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,304.00	6,304.00	2,568.08	234.15	3,735.92	40.74
101-172-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	14,073.00	14,073.00	12,868.19	1,649.28	1,204.81	91.44
101-172-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	677.65	9.99	1,322.35	33.88
101-172-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	2,000.00	2,000.00	700.43	0.00	1,299.57	35.02
101-172-843.000	MEDICAL PROVIDER SERVICES	0.00	1,500.00	589.00	0.00	911.00	39.27
101-172-851.000	MAIL OR POSTAGE	250.00	250.00	13.11	0.00	236.89	5.24
101-172-860.000	TRANSPORTATION	500.00	500.00	182.00	0.00	318.00	36.40
101-172-955.000	CONFERENCES	1,000.00	1,000.00	1,386.40	0.00	(386.40)	138.64
101-172-956.000	MEMBERSHIPS	500.00	500.00	425.00	0.00	75.00	85.00
101-172-957.000	PROFESSIONAL DEVELOPMENT	200.00	200.00	50.00	0.00	150.00	25.00
101-172-972.000	CAPITAL OUTLAY	2,000.00	2,000.00	1,580.35	0.00	419.65	79.02
Total Expenditure:		224,821.00	226,321.00	196,265.76	24,526.72	30,055.24	86.72
Total Dept 172 - CITY MANAGER		224,821.00	226,321.00	196,265.76	24,526.72	30,055.24	86.72
Dept 212 - FINANCE							
Account Type: Expenditure							
101-212-703.000	SALARIES	84,240.00	84,240.00	82,451.18	12,046.17	1,788.82	97.88
101-212-704.000	WAGES - FULL TIME EMPLOYEES	119,378.00	164,378.00	95,425.01	14,987.21	68,952.99	58.05

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-212-705.000	WAGES - PART TIME EMPLOYEES	0.00	14,053.00	14,053.24	0.00	(0.24)	100.00
101-212-710.000	VACATION	17,274.00	17,274.00	5,076.86	0.00	12,197.14	29.39
101-212-711.000	HOLIDAY	11,253.00	11,253.00	7,026.93	767.35	4,226.07	62.44
101-212-712.000	OVERTIME	1,000.00	1,000.00	58.24	0.00	941.76	5.82
101-212-713.000	FICA	15,050.00	15,050.00	12,498.43	1,671.46	2,551.57	83.05
101-212-714.000	MEDICARE	3,520.00	3,520.00	2,923.03	390.91	596.97	83.04
101-212-715.000	UNEMPLOYEMENT COMPENSATION	1,092.00	1,092.00	547.29	0.00	544.71	50.12
101-212-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	9,600.00	9,600.00	4,350.00	450.00	5,250.00	45.31
101-212-718.000	LONGEVITY PAY	1,000.00	1,000.00	500.00	0.00	500.00	50.00
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	37,824.00	37,824.00	51,434.42	4,074.69	(13,610.42)	135.98
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,500.00	2,500.00	2,644.40	432.72	(144.40)	105.78
101-212-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	7,362.00	7,362.00	6,898.27	996.93	463.73	93.70
101-212-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,285.00	1,285.00	1,601.94	292.10	(316.94)	124.66
101-212-742.000	OPERATING SUPPLIES	15,000.00	15,000.00	9,052.25	351.40	5,947.75	60.35
101-212-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	175,000.00	115,000.00	108,560.13	0.00	6,439.87	94.40
101-212-850.000	COMMUNICATIONS (PHONE/CELL/INTERNET)	500.00	500.00	411.01	0.00	88.99	82.20
101-212-851.000	MAIL OR POSTAGE	9,500.00	9,500.00	7,480.05	0.00	2,019.95	78.74
101-212-955.000	CONFERENCES	500.00	500.00	0.00	0.00	500.00	0.00
101-212-956.000	MEMBERSHIPS	400.00	400.00	259.00	0.00	141.00	64.75
101-212-957.000	PROFESSIONAL DEVELOPMENT	3,600.00	3,600.00	2,145.11	0.00	1,454.89	59.59
101-212-965.000	BANK SERVICE CHARGES	60,000.00	60,000.00	58,402.58	0.00	1,597.42	97.34
Total Expenditure:		577,378.00	576,431.00	473,799.37	36,460.94	102,631.63	82.20
Total Dept 212 - FINANCE		577,378.00	576,431.00	473,799.37	36,460.94	102,631.63	82.20
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-703.000	SALARIES	80,521.00	80,521.00	81,081.25	9,807.69	(560.25)	100.70
101-215-705.000	WAGES - PART TIME EMPLOYEES	31,200.00	31,200.00	28,889.99	2,850.00	2,310.01	92.60
101-215-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	55,000.00	55,000.00	48,943.20	0.00	6,056.80	88.99
101-215-710.000	VACATION	1,657.00	1,657.00	323.26	0.00	1,333.74	19.51
101-215-711.000	HOLIDAY	3,976.00	3,976.00	0.00	0.00	3,976.00	0.00
101-215-712.000	OVERTIME	6,000.00	6,000.00	2,990.50	0.00	3,009.50	49.84
101-215-713.000	FICA	11,058.00	11,058.00	7,172.64	767.05	3,885.36	64.86
101-215-714.000	MEDICARE	2,586.00	2,586.00	1,677.41	179.39	908.59	64.87
101-215-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	803.00	803.00	0.00	0.00	803.00	0.00
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	15,353.00	15,353.00	11,232.75	772.36	4,120.25	73.16
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	100.00	100.00	35.18	0.00	64.82	35.18
101-215-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	6,892.00	6,892.00	6,210.84	784.62	681.16	90.12
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	100.00	100.00	119.71	0.00	(19.71)	119.71
101-215-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	8,667.32	36.94	11,332.68	43.34
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
101-215-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	6,000.00	6,000.00	5,048.05	0.00	951.95	84.13
101-215-851.000	MAIL OR POSTAGE	10,000.00	10,000.00	5,084.32	0.00	4,915.68	50.84
101-215-955.000	CONFERENCES	2,000.00	2,000.00	1,684.04	0.00	315.96	84.20
101-215-956.000	MEMBERSHIPS	600.00	600.00	250.00	0.00	350.00	41.67
101-215-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	548.80	548.80	(48.80)	109.76
101-215-972.000	CAPITAL OUTLAY	5,000.00	5,000.00	1,987.00	0.00	3,013.00	39.74
Total Expenditure:		270,346.00	270,346.00	211,946.26	15,746.85	58,399.74	78.40
Total Dept 215 - CLERK		270,346.00	270,346.00	211,946.26	15,746.85	58,399.74	78.40

PERIOD ENDING 05/31/2025

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-228-705.000	WAGES - PART TIME EMPLOYEES	45,000.00	45,000.00	23,803.28	4,275.00	21,196.72	52.90
101-228-713.000	FICA	2,800.00	2,800.00	1,475.81	265.05	1,324.19	52.71
101-228-714.000	MEDICARE	650.00	650.00	345.15	61.99	304.85	53.10
101-228-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00
101-228-742.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-228-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	150,000.00	180,000.00	153,195.75	542.02	26,804.25	85.11
101-228-850.000	COMMUNICATIONS (PHONE/CELL/INTERNET)	55,000.00	100,000.00	59,098.54	3,588.66	40,901.46	59.10
101-228-941.000	LEASED ASSETS	15,000.00	15,000.00	3,482.27	870.57	11,517.73	23.22
101-228-960.000	MISCELLANEOUS	5,000.00	5,000.00	2,644.96	0.00	2,355.04	52.90
Total Expenditure:		274,150.00	349,150.00	244,045.76	9,603.29	105,104.24	69.90
Total Dept 228 - INFORMATION TECHNOLOGY		274,150.00	349,150.00	244,045.76	9,603.29	105,104.24	69.90
Dept 257 - ASSESSING							
Account Type: Expenditure							
101-257-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,400.00	1,400.00	1,042.50	0.00	357.50	74.46
101-257-713.000	FICA	87.00	87.00	64.63	0.00	22.37	74.29
101-257-714.000	MEDICARE	21.00	21.00	15.12	0.00	5.88	72.00
101-257-742.000	OPERATING SUPPLIES	3,200.00	3,200.00	2,274.50	204.40	925.50	71.08
101-257-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	141,000.00	141,000.00	117,899.93	10,710.00	23,100.07	83.62
101-257-851.000	MAIL OR POSTAGE	3,200.00	3,200.00	3,272.92	0.00	(72.92)	102.28
101-257-900.000	PRINTING AND PUBLISHING	2,300.00	2,300.00	2,106.74	0.00	193.26	91.60
101-257-957.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	20.00	0.00	130.00	13.33
Total Expenditure:		151,358.00	151,358.00	126,696.34	10,914.40	24,661.66	83.71
Total Dept 257 - ASSESSING		151,358.00	151,358.00	126,696.34	10,914.40	24,661.66	83.71
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
101-265-703.000	SALARIES	17,323.00	17,323.00	15,271.80	1,850.78	2,051.20	88.16
101-265-704.000	WAGES - FULL TIME EMPLOYEES	49,635.00	49,635.00	41,951.19	5,579.86	7,683.81	84.52
101-265-705.000	WAGES - PART TIME EMPLOYEES	34,005.00	34,005.00	34,492.10	4,160.39	(487.10)	101.43
101-265-713.000	FICA	6,259.00	6,259.00	5,646.35	712.77	612.65	90.21
101-265-714.000	MEDICARE	1,464.00	1,464.00	1,320.38	166.66	143.62	90.19
101-265-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	6,480.54	680.86	(6,480.54)	100.00
101-265-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	476.18	69.46	(476.18)	100.00
101-265-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	1,390.68	177.24	(1,390.68)	100.00
101-265-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,221.38	167.07	(1,221.38)	100.00
101-265-742.000	OPERATING SUPPLIES	25,000.00	25,000.00	21,125.65	1,808.60	3,874.35	84.50
101-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	160,000.00	160,000.00	5,393.18	0.00	154,606.82	3.37
101-265-850.000	COMMUNICATIONS (PHONE/CELL/INTERNET)	9,000.00	14,000.00	11,835.59	1,401.16	2,164.41	84.54
101-265-920.000	ELECTRIC	85,000.00	85,000.00	58,881.39	0.00	26,118.61	69.27
101-265-921.000	NATURAL GAS	35,000.00	35,000.00	37,549.41	3,800.10	(2,549.41)	107.28
101-265-922.000	WATER	14,000.00	14,000.00	13,834.34	0.00	165.66	98.82
101-265-930.000	REPAIRS AND MAINTENANCE	200,000.00	200,000.00	60,985.43	2,189.92	139,014.57	30.49
101-265-972.000	CAPITAL OUTLAY	405,000.00	550,000.00	136,019.30	13,729.12	413,980.70	24.73
Total Expenditure:		1,041,686.00	1,191,686.00	453,874.89	36,493.99	737,811.11	38.09
Total Dept 265 - BUILDINGS AND GROUNDS		1,041,686.00	1,191,686.00	453,874.89	36,493.99	737,811.11	38.09

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% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 266 - LEGAL							
Account Type: Expenditure							
101-266-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	175,000.00	220,000.00	181,454.44	0.00	38,545.56	82.48
Total Expenditure:		175,000.00	220,000.00	181,454.44	0.00	38,545.56	82.48
Total Dept 266 - LEGAL		175,000.00	220,000.00	181,454.44	0.00	38,545.56	82.48
Dept 270 - HUMAN RESOURCES							
Account Type: Expenditure							
101-270-705.000	WAGES - PART TIME EMPLOYEES	70,000.00	35,000.00	30,991.67	4,845.61	4,008.33	88.55
101-270-713.000	FICA	4,340.00	4,340.00	1,921.48	300.43	2,418.52	44.27
101-270-714.000	MEDICARE	1,015.00	1,015.00	449.38	70.26	565.62	44.27
101-270-715.000	UNEMPLOYEMENT COMPENSATION	315.00	315.00	0.00	0.00	315.00	0.00
101-270-742.000	OPERATING SUPPLIES	500.00	500.00	70.48	0.00	429.52	14.10
101-270-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	10,000.00	10,000.00	8,006.79	70.35	1,993.21	80.07
101-270-843.000	MEDICAL PROVIDER SERVICES	0.00	0.00	140.00	0.00	(140.00)	100.00
101-270-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-270-955.000	CONFERENCES	500.00	500.00	0.00	0.00	500.00	0.00
101-270-956.000	MEMBERSHIPS	200.00	200.00	50.00	0.00	150.00	25.00
101-270-960.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		87,870.00	52,870.00	41,629.80	5,286.65	11,240.20	78.74
Total Dept 270 - HUMAN RESOURCES		87,870.00	52,870.00	41,629.80	5,286.65	11,240.20	78.74
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
101-286-703.000	SALARIES	27,500.00	27,500.00	24,005.19	2,286.21	3,494.81	87.29
101-286-704.000	WAGES - FULL TIME EMPLOYEES	149,462.00	149,462.00	134,072.50	17,491.02	15,389.50	89.70
101-286-705.000	WAGES - PART TIME EMPLOYEES	16,232.00	16,232.00	16,640.99	2,061.00	(408.99)	102.52
101-286-710.000	VACATION	9,540.00	9,540.00	12,903.31	1,729.19	(3,363.31)	135.25
101-286-711.000	HOLIDAY	9,049.00	9,049.00	7,081.40	646.43	1,967.60	78.26
101-286-712.000	OVERTIME	0.00	0.00	1,531.71	0.00	(1,531.71)	100.00
101-286-713.000	FICA	12,219.00	12,219.00	12,008.58	1,519.61	210.42	98.28
101-286-714.000	MEDICARE	2,858.00	2,858.00	2,808.46	355.38	49.54	98.27
101-286-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	887.00	887.00	0.00	0.00	887.00	0.00
101-286-718.000	LONGEVITY PAY	4,995.00	4,995.00	2,995.00	1,000.00	2,000.00	59.96
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	58,660.00	58,660.00	59,474.59	5,692.44	(814.59)	101.39
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	1,129.88	144.24	120.12	90.39
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,593.00	3,593.00	2,959.62	399.42	633.38	82.37
101-286-742.000	OPERATING SUPPLIES	13,000.00	13,000.00	10,995.33	174.59	2,004.67	84.58
101-286-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	55,820.15	3,131.67	4,179.85	93.03
101-286-851.000	MAIL OR POSTAGE	9,000.00	9,000.00	9,649.53	815.86	(649.53)	107.22
101-286-860.000	TRANSPORTATION	500.00	500.00	0.00	0.00	500.00	0.00
101-286-940.000	RENTALS	300,000.00	300,000.00	224,366.25	0.00	75,633.75	74.79
101-286-957.000	PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	150.00	0.00	3,350.00	4.29
Total Expenditure:		682,245.00	682,245.00	578,592.49	37,447.06	103,652.51	84.81
Total Dept 286 - DISTRICT COURT		682,245.00	682,245.00	578,592.49	37,447.06	103,652.51	84.81

Dept 301 - PUBLIC SAFETY

Account Type: Expenditure

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% Fiscal Year Completed: 91.78

		2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		ORIGINAL	2024-25	05/31/2025	MONTH 05/31/25	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-301-703.000	SALARIES	101,341.00	104,495.00	90,765.18	11,072.82	13,729.82	86.86
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,096,304.00	2,332,976.00	2,153,992.42	284,803.18	178,983.58	92.33
101-301-705.000	WAGES - PART TIME EMPLOYEES	76,713.00	72,061.00	65,985.72	8,153.50	6,075.28	91.57
101-301-709.000	PAYOUTS INCLUDING COMP, SHIFT DIFF, PERS	0.00	360,069.00	38,000.00	0.00	322,069.00	10.55
101-301-710.000	VACATION	352,377.00	352,377.00	230,746.62	33,311.56	121,630.38	65.48
101-301-711.000	HOLIDAY	131,377.00	122,917.00	61,281.69	4,572.30	61,635.31	49.86
101-301-712.000	OVERTIME	350,000.00	339,483.00	320,685.60	45,929.17	18,797.40	94.46
101-301-713.000	FICA	181,180.00	228,431.00	185,052.97	23,978.49	43,378.03	81.01
101-301-714.000	MEDICARE	42,373.00	53,423.00	43,278.52	5,607.87	10,144.48	81.01
101-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	13,150.00	32,249.00	0.00	0.00	32,249.00	0.00
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	42,600.00	49,874.00	36,250.00	(4,924.19)	13,624.00	72.68
101-301-718.000	LONGEVITY PAY	56,611.00	59,865.00	32,891.23	1,758.75	26,973.77	54.94
101-301-720.000	EDUCATION ALLOWANCE	24,004.00	19,347.00	18,557.66	2,369.10	789.34	95.92
101-301-721.000	CLOTHING ALLOWANCE	40,500.00	42,654.00	2,779.27	(225.00)	39,874.73	6.52
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	372,865.00	447,775.00	424,703.95	41,784.90	23,071.05	94.85
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	28,720.00	24,401.00	21,996.84	2,884.80	2,404.16	90.15
101-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	68,645.00	94,613.00	94,278.61	8,633.76	334.39	99.65
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	151,615.00	123,134.00	103,864.52	13,619.04	19,269.48	84.35
101-301-725.500	MERS DIVISION 20 POLC	1,223,100.00	1,223,100.00	1,019,250.00	0.00	203,850.00	83.33
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	702,120.00	698,832.00	582,360.00	0.00	116,472.00	83.33
101-301-742.000	OPERATING SUPPLIES	100,000.00	105,000.00	83,601.09	1,964.02	21,398.91	79.62
101-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	47,581.00	35,315.10	263.00	12,265.90	74.22
101-301-843.000	MEDICAL PROVIDER SERVICES	10,000.00	4,295.00	4,295.00	0.00	0.00	100.00
101-301-850.000	COMMUNICATIONS (PHONE/CELL/INTERNET)	14,000.00	13,081.00	10,736.35	0.00	2,344.65	82.08
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	626.72	0.00	873.28	41.78
101-301-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	2,941.17	844.65	2,058.83	58.82
101-301-956.000	MEMBERSHIPS	1,500.00	788.00	1,423.00	0.00	(635.00)	180.58
101-301-957.000	PROFESSIONAL DEVELOPMENT	40,000.00	33,143.00	30,947.83	0.00	2,195.17	93.38
101-301-957.100	PROFESSIONAL DEVELOPMENT - 302 FUNDS	5,000.00	5,191.00	10,230.17	5,038.75	(5,039.17)	197.08
101-301-972.000	CAPITAL OUTLAY	528,500.00	528,500.00	326,601.86	44,572.86	201,898.14	61.80
Total Expenditure:		6,821,095.00	7,526,155.00	6,033,439.09	536,013.33	1,492,715.91	80.17
Total Dept 301 - PUBLIC SAFETY		6,821,095.00	7,526,155.00	6,033,439.09	536,013.33	1,492,715.91	80.17
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	364,277.00	364,277.00	364,277.00	0.00	0.00	100.00
Total Expenditure:		364,277.00	364,277.00	364,277.00	0.00	0.00	100.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		364,277.00	364,277.00	364,277.00	0.00	0.00	100.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-703.000	SALARIES	25,985.00	53,985.00	48,540.79	6,772.34	5,444.21	89.92
101-441-704.000	WAGES - FULL TIME EMPLOYEES	43,431.00	98,431.00	85,765.30	8,216.08	12,665.70	87.13
101-441-705.000	WAGES - PART TIME EMPLOYEES	14,170.00	14,170.00	6,654.01	1,451.77	7,515.99	46.96
101-441-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	1,167.00	0.00	(1,167.00)	100.00
101-441-710.000	VACATION	85,574.00	85,574.00	19,264.34	2,618.52	66,309.66	22.51
101-441-711.000	HOLIDAY	45,477.00	45,477.00	17,830.60	1,590.87	27,646.40	39.21
101-441-712.000	OVERTIME	0.00	0.00	16,089.79	1,210.01	(16,089.79)	100.00
101-441-713.000	FICA	5,176.00	5,176.00	13,099.41	1,367.70	(7,923.41)	253.08
101-441-714.000	MEDICARE	1,211.00	1,211.00	3,063.54	319.85	(1,852.54)	252.98
101-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	4,255.00	4,255.00	0.00	0.00	4,255.00	0.00

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% Fiscal Year Completed: 91.78

		2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,100.00	2,100.00	4,196.77	450.00	(2,096.77)	199.85
101-441-718.000	LONGEVITY PAY	5,500.00	5,500.00	2,900.00	0.00	2,600.00	52.73
101-441-721.000	CLOTHING ALLOWANCE	13,200.00	13,200.00	11,500.00	0.00	1,700.00	87.12
101-441-722.000	UNIFORMS	1,500.00	1,500.00	400.84	0.00	1,099.16	26.72
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	151,673.00	151,673.00	25,270.94	1,880.82	126,402.06	16.66
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,200.00	5,200.00	1,669.09	190.13	3,530.91	32.10
101-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	20,724.00	20,724.00	2,086.03	265.86	18,637.97	10.07
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	22,319.00	22,319.00	4,187.95	427.82	18,131.05	18.76
101-441-725.700	MERS DIVISION 23 DPW	267,504.00	267,504.00	222,920.00	0.00	44,584.00	83.33
101-441-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	15,006.60	444.23	(5,006.60)	150.07
101-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	50,000.00	85,000.00	65,113.98	0.00	19,886.02	76.60
101-441-843.000	MEDICAL PROVIDER SERVICES	1,500.00	1,500.00	280.00	0.00	1,220.00	18.67
101-441-850.000	COMMUNICATIONS (PHONE/CELL/INTERNET)	7,500.00	7,500.00	5,439.98	0.00	2,060.02	72.53
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	197.53	0.00	302.47	39.51
101-441-930.000	REPAIRS AND MAINTENANCE	5,000.00	25,000.00	21,819.43	29.97	3,180.57	87.28
101-441-930.100	REPAIRS - STORM DRAINS MAINTENANCE	150,000.00	150,000.00	14,744.76	0.00	135,255.24	9.83
101-441-955.000	CONFERENCES	7,000.00	7,000.00	796.20	0.00	6,203.80	11.37
101-441-956.000	MEMBERSHIPS	600.00	600.00	345.00	0.00	255.00	57.50
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	13,429.27	0.00	(3,429.27)	134.29
101-441-972.000	CAPITAL OUTLAY	1,360,000.00	1,360,000.00	800,137.73	0.00	559,862.27	58.83
Total Expenditure:		2,317,099.00	2,455,099.00	1,423,916.88	27,235.97	1,031,182.12	58.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,317,099.00	2,455,099.00	1,423,916.88	27,235.97	1,031,182.12	58.00
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	1,455.52	0.00	544.48	72.78
101-448-920.500	ELECTRIC (STREET LIGHTING)	300,000.00	300,000.00	235,856.40	0.00	64,143.60	78.62
Total Expenditure:		302,000.00	302,000.00	237,311.92	0.00	64,688.08	78.58
Total Dept 448 - STREET LIGHTING		302,000.00	302,000.00	237,311.92	0.00	64,688.08	78.58
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-672-703.000	SALARIES	8,661.00	8,661.00	7,636.00	925.39	1,025.00	88.17
101-672-704.000	WAGES - FULL TIME EMPLOYEES	55,839.00	55,839.00	41,962.79	5,452.40	13,876.21	75.15
101-672-705.000	WAGES - PART TIME EMPLOYEES	104,140.00	104,140.00	51,774.20	6,454.63	52,365.80	49.72
101-672-710.000	VACATION	0.00	0.00	419.24	0.00	(419.24)	100.00
101-672-711.000	HOLIDAY	0.00	0.00	529.27	78.60	(529.27)	100.00
101-672-713.000	FICA	10,456.00	10,456.00	5,934.08	798.60	4,521.92	56.75
101-672-714.000	MEDICARE	2,445.00	2,445.00	1,387.92	186.77	1,057.08	56.77
101-672-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	759.00	759.00	0.00	0.00	759.00	0.00
101-672-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	10,801.33	1,173.79	(10,801.33)	100.00
101-672-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	171.79	24.49	(171.79)	100.00
101-672-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	695.34	88.62	(695.34)	100.00
101-672-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	350.22	47.34	(350.22)	100.00
101-672-742.000	OPERATING SUPPLIES	5,000.00	5,000.00	3,107.15	756.87	1,892.85	62.14
101-672-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,000.00	1,000.00	15,750.00	1,426.50	(14,750.00)	1,575.00
101-672-881.000	PROGRAMMING	15,000.00	15,000.00	2,859.43	0.00	12,140.57	19.06
Total Expenditure:		203,300.00	203,300.00	143,378.76	17,414.00	59,921.24	70.53
Total Dept 672 - SENIOR ACTIVITY CENTER		203,300.00	203,300.00	143,378.76	17,414.00	59,921.24	70.53

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 701 - PLANNING							
Account Type: Expenditure							
101-701-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,700.00	1,700.00	1,140.00	120.00	560.00	67.06
101-701-713.000	FICA	105.00	105.00	60.76	7.44	44.24	57.87
101-701-714.000	MEDICARE	25.00	25.00	14.21	1.74	10.79	56.84
101-701-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	100,000.00	100,000.00	57,402.44	0.00	42,597.56	57.40
101-701-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	5,620.25	0.00	(620.25)	112.41
Total Expenditure:		106,830.00	106,830.00	64,237.66	129.18	42,592.34	60.13
Total Dept 701 - PLANNING		106,830.00	106,830.00	64,237.66	129.18	42,592.34	60.13
Dept 702 - ZONING							
Account Type: Expenditure							
101-702-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,500.00	1,500.00	700.00	0.00	800.00	46.67
101-702-713.000	FICA	75.00	75.00	72.38	0.00	2.62	96.51
101-702-714.000	MEDICARE	15.00	15.00	16.94	0.00	(1.94)	112.93
101-702-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	8.51	0.00	(8.51)	100.00
101-702-900.000	PRINTING AND PUBLISHING	3,000.00	3,000.00	556.50	0.00	2,443.50	18.55
Total Expenditure:		4,590.00	4,590.00	1,354.33	0.00	3,235.67	29.51
Total Dept 702 - ZONING		4,590.00	4,590.00	1,354.33	0.00	3,235.67	29.51
Dept 703 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	86,170.00	86,170.00	64,826.23	10,113.33	21,343.77	75.23
101-703-705.000	WAGES - PART TIME EMPLOYEES	64,310.00	64,310.00	58,423.82	7,599.91	5,886.18	90.85
101-703-710.000	VACATION	4,634.00	4,634.00	3,998.57	587.88	635.43	86.29
101-703-711.000	HOLIDAY	4,779.00	4,779.00	3,050.25	204.48	1,728.75	63.83
101-703-713.000	FICA	8,180.00	8,180.00	7,756.43	1,104.33	423.57	94.82
101-703-714.000	MEDICARE	1,913.00	1,913.00	1,814.00	258.26	99.00	94.82
101-703-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	594.00	594.00	0.00	0.00	594.00	0.00
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	22,500.00	22,500.00	20,648.78	1,425.87	1,851.22	91.77
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	1,033.72	144.24	216.28	82.70
101-703-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	4,254.00	4,254.00	3,843.23	490.74	410.77	90.34
101-703-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,300.00	1,300.00	1,082.31	151.74	217.69	83.25
101-703-742.000	OPERATING SUPPLIES	5,000.00	7,500.00	8,644.84	374.97	(1,144.84)	115.26
101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	120,000.00	200,000.00	159,773.68	0.00	40,226.32	79.89
101-703-850.000	COMMUNICATIONS (PHONE/CELL/INTERNET)	1,000.00	1,000.00	1,362.60	0.00	(362.60)	136.26
101-703-851.000	MAIL OR POSTAGE	3,000.00	3,000.00	1,595.85	0.00	1,404.15	53.20
101-703-930.000	REPAIRS AND MAINTENANCE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-703-955.000	CONFERENCES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-703-956.000	MEMBERSHIPS	200.00	200.00	250.00	0.00	(50.00)	125.00
101-703-957.000	PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	145.00	0.00	855.00	14.50
Total Expenditure:		337,584.00	420,084.00	338,249.31	22,455.75	81,834.69	80.52
Total Dept 703 - BUILDING DEPARTMENT		337,584.00	420,084.00	338,249.31	22,455.75	81,834.69	80.52
Dept 751 - RECREATION							
Account Type: Expenditure							
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	1,250.00	780.00	90.00	470.00	62.40
101-751-704.000	WAGES - FULL TIME EMPLOYEES	48,671.00	48,671.00	45,894.53	5,929.92	2,776.47	94.30

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		2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2024-25 AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-751-710.000	VACATION	2,045.00	2,045.00	0.00	0.00	2,045.00	0.00
101-751-711.000	HOLIDAY	2,454.00	2,454.00	2,147.02	204.48	306.98	87.49
101-751-713.000	FICA	3,297.00	3,297.00	3,302.28	376.61	(5.28)	100.16
101-751-714.000	MEDICARE	771.00	771.00	772.31	88.08	(1.31)	100.17
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	239.00	239.00	0.00	0.00	239.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,000.00	7,000.00	7,669.27	730.46	(669.27)	109.56
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	4,254.00	4,254.00	3,843.23	490.74	410.77	90.34
101-751-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	855.09	12.00	644.91	57.01
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,000.00	1,000.00	69.50	0.00	930.50	6.95
101-751-851.000	MAIL OR POSTAGE	500.00	500.00	5.06	0.00	494.94	1.01
101-751-880.000	COMMUNITY PROMOTION	15,000.00	25,000.00	25,000.00	0.00	0.00	100.00
101-751-881.000	PROGRAMMING	30,000.00	30,000.00	21,963.87	845.30	8,036.13	73.21
101-751-955.000	CONFERENCES	1,000.00	1,000.00	1,703.13	0.00	(703.13)	170.31
101-751-956.000	MEMBERSHIPS	150.00	150.00	540.00	0.00	(390.00)	360.00
Total Expenditure:		129,131.00	139,131.00	114,545.29	8,767.59	24,585.71	82.33
Total Dept 751 - RECREATION		129,131.00	139,131.00	114,545.29	8,767.59	24,585.71	82.33
Dept 770 - PARK MAINTENANCE							
Account Type: Expenditure							
101-770-703.000	SALARIES	8,662.00	8,662.00	7,636.04	925.37	1,025.96	88.16
101-770-704.000	WAGES - FULL TIME EMPLOYEES	62,044.00	62,044.00	58,198.61	7,919.67	3,845.39	93.80
101-770-705.000	WAGES - PART TIME EMPLOYEES	127,522.00	127,522.00	66,125.14	12,022.56	61,396.86	51.85
101-770-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	509.99	0.00	(509.99)	100.00
101-770-713.000	FICA	12,290.00	12,290.00	8,146.45	1,283.93	4,143.55	66.29
101-770-714.000	MEDICARE	2,874.00	2,874.00	1,905.04	300.27	968.96	66.29
101-770-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	6,453.76	684.48	(6,453.76)	100.00
101-770-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	771.56	113.40	(771.56)	100.00
101-770-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	695.34	88.62	(695.34)	100.00
101-770-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	2,146.61	294.16	(2,146.61)	100.00
101-770-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	6,451.64	505.94	13,548.36	32.26
101-770-922.000	WATER	700.00	700.00	553.80	0.00	146.20	79.11
101-770-930.000	REPAIRS AND MAINTENANCE	100,000.00	100,000.00	20,318.22	149.68	79,681.78	20.32
101-770-972.000	CAPITAL OUTLAY	400,000.00	400,000.00	16,094.87	0.00	383,905.13	4.02
Total Expenditure:		734,092.00	734,092.00	196,007.07	24,288.08	538,084.93	26.70
Total Dept 770 - PARK MAINTENANCE		734,092.00	734,092.00	196,007.07	24,288.08	538,084.93	26.70
Dept 803 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-803-742.000	OPERATING SUPPLIES	500.00	500.00	343.42	0.00	156.58	68.68
Total Expenditure:		500.00	500.00	343.42	0.00	156.58	68.68
Total Dept 803 - HISTORICAL COMMISSION		500.00	500.00	343.42	0.00	156.58	68.68
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	700,000.00	700,000.00	697,673.00	0.00	2,327.00	99.67
Total Expenditure:		700,000.00	700,000.00	697,673.00	0.00	2,327.00	99.67

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		2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 951 - INSURANCE		700,000.00	700,000.00	697,673.00	0.00	2,327.00	99.67
Dept 961 - RETIREE							
Account Type: Expenditure							
101-961-713.000	FICA	2,500.00	2,500.00	4,129.20	260.40	(1,629.20)	165.17
101-961-714.000	MEDICARE	600.00	600.00	965.73	60.96	(365.73)	160.96
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	50,000.00	50,000.00	46,200.00	4,200.00	3,800.00	92.40
101-961-724.300	RETIREE HEALTH CARE - OPEB	2,750,000.00	2,750,000.00	2,494,168.65	86,618.21	255,831.35	90.70
101-961-725.300	MERS DIVISION 10 SUPERVISOR	986,244.00	986,244.00	821,870.00	0.00	164,374.00	83.33
101-961-725.400	MERS DIVISION 11 CLERICAL	31,512.00	31,512.00	26,260.00	0.00	5,252.00	83.33
101-961-840.000	INSURANCE PREMIUM (LIFE)	2,000.00	2,000.00	2,452.58	216.20	(452.58)	122.63
Total Expenditure:		3,822,856.00	3,822,856.00	3,396,046.16	91,355.77	426,809.84	88.84
Total Dept 961 - RETIREE		3,822,856.00	3,822,856.00	3,396,046.16	91,355.77	426,809.84	88.84
Dept 966 - TRANSFERS OUT							
Account Type: Expenditure							
101-966-995.000	INTERFUND TRANSFER OUT - FUND 213	0.00	3,500,000.00	3,500,000.00	0.00	0.00	100.00
Total Expenditure:		0.00	3,500,000.00	3,500,000.00	0.00	0.00	100.00
Total Dept 966 - TRANSFERS OUT		0.00	3,500,000.00	3,500,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES		19,884,754.00	24,555,867.00	19,569,969.76	908,709.44	4,985,897.24	79.70
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		17,873,419.00	17,973,395.00	17,148,561.19	1,273,598.45	824,833.81	95.41
TOTAL EXPENDITURES		19,884,754.00	24,555,867.00	19,569,969.76	908,709.44	4,985,897.24	79.70
NET OF REVENUES & EXPENDITURES		(2,011,335.00)	(6,582,472.00)	(2,421,408.57)	364,889.01	(4,161,063.43)	36.79

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
202-000-543.000	STATE GRANTS	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,162,793.00	1,162,793.00	886,750.27	0.00	276,042.73	76.26
202-000-665.000	INTEREST INCOME	100,000.00	100,000.00	77,163.02	0.00	22,836.98	77.16
Total Revenue:		1,271,793.00	1,271,793.00	963,913.29	0.00	307,879.71	75.79
Total Dept 000 - BALANCE SHEET		1,271,793.00	1,271,793.00	963,913.29	0.00	307,879.71	75.79
TOTAL REVENUES		1,271,793.00	1,271,793.00	963,913.29	0.00	307,879.71	75.79
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
202-441-703.000	SALARIES	17,323.00	17,323.00	15,271.78	1,850.77	2,051.22	88.16
202-441-704.000	WAGES - FULL TIME EMPLOYEES	55,839.00	55,839.00	52,700.04	6,634.45	3,138.96	94.38
202-441-705.000	WAGES - PART TIME EMPLOYEES	2,833.00	2,833.00	1,026.24	270.40	1,806.76	36.22
202-441-710.000	VACATION	0.00	0.00	5,875.29	471.52	(5,875.29)	100.00
202-441-711.000	HOLIDAY	0.00	0.00	2,707.85	235.73	(2,707.85)	100.00
202-441-712.000	OVERTIME	10,000.00	10,000.00	4,285.02	784.64	5,714.98	42.85
202-441-713.000	FICA	4,712.00	4,712.00	4,976.86	623.45	(264.86)	105.62
202-441-714.000	MEDICARE	1,102.00	1,102.00	1,163.85	145.80	(61.85)	105.61
202-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	342.00	342.00	0.00	0.00	342.00	0.00
202-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	6,804.85	712.28	(6,804.85)	100.00
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	944.76	118.89	(944.76)	100.00
202-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	1,390.68	177.24	(1,390.68)	100.00
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	2,442.88	300.10	(2,442.88)	100.00
202-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	40,175.79	0.00	19,824.21	66.96
202-441-930.000	REPAIRS AND MAINTENANCE	20,000.00	20,000.00	15,144.30	0.00	4,855.70	75.72
202-441-930.200	REPAIRS - STREETS MAINTENANCE	160,000.00	160,000.00	2,615.09	350.00	157,384.91	1.63
202-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	65,000.00	65,000.00	17,547.51	4,805.79	47,452.49	27.00
202-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	14,000.00	14,000.00	10,951.16	0.00	3,048.84	78.22
202-441-972.000	CAPITAL OUTLAY	1,731,000.00	1,731,000.00	1,695,549.12	(37,277.97)	35,450.88	97.95
202-441-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	21,978.00	21,978.00	21,978.00	0.00	0.00	100.00
Total Expenditure:		2,165,329.00	2,165,329.00	1,903,551.07	(19,796.91)	261,777.93	87.91
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,165,329.00	2,165,329.00	1,903,551.07	(19,796.91)	261,777.93	87.91
TOTAL EXPENDITURES		2,165,329.00	2,165,329.00	1,903,551.07	(19,796.91)	261,777.93	87.91
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,271,793.00	1,271,793.00	963,913.29	0.00	307,879.71	75.79
TOTAL EXPENDITURES		2,165,329.00	2,165,329.00	1,903,551.07	(19,796.91)	261,777.93	87.91
NET OF REVENUES & EXPENDITURES		(893,536.00)	(893,536.00)	(939,637.78)	19,796.91	46,101.78	105.16

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

		2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2024-25 AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
203-000-543.000	STATE GRANTS	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	500,870.00	500,870.00	382,111.34	0.00	118,758.66	76.29
203-000-665.000	INTEREST INCOME	45,000.00	45,000.00	61,018.23	0.00	(16,018.23)	135.60
Total Revenue:		585,870.00	585,870.00	443,129.57	0.00	142,740.43	75.64
Total Dept 000 - BALANCE SHEET		585,870.00	585,870.00	443,129.57	0.00	142,740.43	75.64
TOTAL REVENUES		585,870.00	585,870.00	443,129.57	0.00	142,740.43	75.64
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
203-441-703.000	SALARIES	8,662.00	8,662.00	7,635.96	925.37	1,026.04	88.15
203-441-704.000	WAGES - FULL TIME EMPLOYEES	49,635.00	49,635.00	45,412.22	6,141.96	4,222.78	91.49
203-441-705.000	WAGES - PART TIME EMPLOYEES	2,833.00	2,833.00	1,026.27	270.42	1,806.73	36.23
203-441-710.000	VACATION	0.00	0.00	5,284.05	229.84	(5,284.05)	100.00
203-441-711.000	HOLIDAY	0.00	0.00	2,641.98	229.74	(2,641.98)	100.00
203-441-712.000	OVERTIME	10,000.00	10,000.00	493.35	0.00	9,506.65	4.93
203-441-713.000	FICA	3,790.00	3,790.00	3,836.45	475.70	(46.45)	101.23
203-441-714.000	MEDICARE	886.00	886.00	897.43	111.31	(11.43)	101.29
203-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	275.00	275.00	0.00	0.00	275.00	0.00
203-441-718.000	LONGEVITY PAY	0.00	0.00	2,600.00	0.00	(2,600.00)	100.00
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	7,600.45	787.50	(7,600.45)	100.00
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	584.79	85.30	(584.79)	100.00
203-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	695.34	88.62	(695.34)	100.00
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,599.31	216.61	(1,599.31)	100.00
203-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	66,000.00	66,000.00	150,173.61	0.00	(84,173.61)	227.54
203-441-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	3,737.04	437.00	1,262.96	74.74
203-441-930.200	REPAIRS - STREETS MAINTENANCE	520,000.00	520,000.00	127,626.96	219.75	392,373.04	24.54
203-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	3,000.00	3,000.00	22,528.52	0.00	(19,528.52)	750.95
203-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	42,000.00	42,000.00	28,463.61	0.00	13,536.39	67.77
203-441-972.000	CAPITAL OUTLAY	100,000.00	100,000.00	200,070.13	0.00	(100,070.13)	200.07
203-441-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	36,630.00	36,630.00	36,630.00	0.00	0.00	100.00
203-441-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	9,000.00	0.00	0.00	100.00
Total Expenditure:		857,711.00	857,711.00	658,537.47	10,219.12	199,173.53	76.78
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		857,711.00	857,711.00	658,537.47	10,219.12	199,173.53	76.78
TOTAL EXPENDITURES		857,711.00	857,711.00	658,537.47	10,219.12	199,173.53	76.78
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		585,870.00	585,870.00	443,129.57	0.00	142,740.43	75.64
TOTAL EXPENDITURES		857,711.00	857,711.00	658,537.47	10,219.12	199,173.53	76.78
NET OF REVENUES & EXPENDITURES		(271,841.00)	(271,841.00)	(215,407.90)	(10,219.12)	(56,433.10)	79.24

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

		2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	524,528.00	524,528.00	520,196.57	18,105.86	4,331.43	99.17
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	27,509.00	27,509.00	25,681.34	0.00	1,827.66	93.36
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	1,309.06	0.00	(309.06)	130.91
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	3,500.00	3,500.00	2,893.08	0.00	606.92	82.66
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	500.00	500.00	675.15	0.00	(175.15)	135.03
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	50,000.00	50,000.00	49,203.64	0.00	796.36	98.41
210-000-638.000	AMBULANCE TRANSPORT FEES	365,000.00	365,000.00	482,664.49	47,871.91	(117,664.49)	132.24
210-000-665.000	INTEREST INCOME	90,000.00	90,000.00	92,811.42	0.00	(2,811.42)	103.12
Total Revenue:		1,062,037.00	1,062,037.00	1,175,434.75	65,977.77	(113,397.75)	110.68
Total Dept 000 - BALANCE SHEET		1,062,037.00	1,062,037.00	1,175,434.75	65,977.77	(113,397.75)	110.68
TOTAL REVENUES		1,062,037.00	1,062,037.00	1,175,434.75	65,977.77	(113,397.75)	110.68
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	442,185.00	442,185.00	365,658.56	54,315.46	76,526.44	82.69
210-301-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	8,386.75	1,581.00	(8,386.75)	100.00
210-301-710.000	VACATION	29,388.00	29,388.00	13,649.48	0.00	15,738.52	46.45
210-301-711.000	HOLIDAY	16,594.00	16,594.00	7,018.33	0.00	9,575.67	42.29
210-301-712.000	OVERTIME	10,000.00	10,000.00	20,961.35	2,743.07	(10,961.35)	209.61
210-301-713.000	FICA	32,233.00	32,233.00	25,405.68	3,631.65	6,827.32	78.82
210-301-714.000	MEDICARE	7,538.00	7,538.00	5,941.67	849.36	1,596.33	78.82
210-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,340.00	2,340.00	0.00	0.00	2,340.00	0.00
210-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	0.00	0.00	11,848.38	11,848.38	(11,848.38)	100.00
210-301-718.000	LONGEVITY PAY	1,575.00	1,575.00	1,050.00	(1,174.19)	525.00	66.67
210-301-719.000	FOOD ALLOWANCE	6,750.00	6,750.00	7,812.50	0.00	(1,062.50)	115.74
210-301-720.000	EDUCATION ALLOWANCE	1,000.00	1,000.00	903.78	115.38	96.22	90.38
210-301-721.000	CLOTHING ALLOWANCE	10,800.00	10,800.00	0.00	0.00	10,800.00	0.00
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	79,475.00	79,475.00	59,476.86	5,452.69	19,998.14	74.84
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	7,908.92	1,153.92	(408.92)	105.45
210-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	13,000.00	13,000.00	16,089.79	2,495.47	(3,089.79)	123.77
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	29,085.00	29,085.00	26,424.40	3,677.54	2,660.60	90.85
210-301-742.000	OPERATING SUPPLIES	45,000.00	110,000.00	108,867.32	6,475.52	1,132.68	98.97
210-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	30,000.00	30,000.00	25,881.07	150.00	4,118.93	86.27
210-301-850.000	COMMUNICATIONS (PHONE/CELL/INTERNET)	2,500.00	2,500.00	2,494.78	0.00	5.22	99.79
210-301-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
210-301-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	5,082.90	0.00	4,917.10	50.83
210-301-972.000	CAPITAL OUTLAY	100,000.00	110,777.00	109,412.78	0.00	1,364.22	98.77
210-301-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	155,772.00	155,772.00	155,772.00	0.00	0.00	100.00
210-301-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	9,000.00	0.00	0.00	100.00
Total Expenditure:		1,046,735.00	1,122,512.00	995,047.30	93,315.25	127,464.70	88.64
Total Dept 301 - PUBLIC SAFETY		1,046,735.00	1,122,512.00	995,047.30	93,315.25	127,464.70	88.64
TOTAL EXPENDITURES		1,046,735.00	1,122,512.00	995,047.30	93,315.25	127,464.70	88.64

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REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2025
% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2024-25	05/31/2025	MONTH 05/31/25	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 210 - AMBULANCE FUND							
Fund 210 - AMBULANCE FUND:							
TOTAL REVENUES		1,062,037.00	1,062,037.00	1,175,434.75	65,977.77	(113,397.75)	110.68
TOTAL EXPENDITURES		1,046,735.00	1,122,512.00	995,047.30	93,315.25	127,464.70	88.64
NET OF REVENUES & EXPENDITURES		15,302.00	(60,475.00)	180,387.45	(27,337.48)	(240,862.45)	298.28

06/05/2025 08:27 AM		REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER					Page: 15/24	
User: ELAINE		PERIOD ENDING 05/31/2025						
DB: Fraser		% Fiscal Year Completed: 91.78						
GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		
Fund 211 - DISTRICT COURT OPERATIONS FUND								
Revenues								
Dept 000 - BALANCE SHEET								
Account Type: Revenue								
211-000-665.000	INTEREST INCOME	30,000.00	30,000.00	38,020.18	0.00	(8,020.18)	126.73	
Total Revenue:		30,000.00	30,000.00	38,020.18	0.00	(8,020.18)	126.73	
Total Dept 000 - BALANCE SHEET		30,000.00	30,000.00	38,020.18	0.00	(8,020.18)	126.73	
TOTAL REVENUES		30,000.00	30,000.00	38,020.18	0.00	(8,020.18)	126.73	
Expenditures								
Dept 286 - DISTRICT COURT								
Account Type: Expenditure								
211-286-965.000	BANK SERVICE CHARGES	0.00	0.00	70.00	0.00	(70.00)	100.00	
Total Expenditure:		0.00	0.00	70.00	0.00	(70.00)	100.00	
Total Dept 286 - DISTRICT COURT		0.00	0.00	70.00	0.00	(70.00)	100.00	
TOTAL EXPENDITURES		0.00	0.00	70.00	0.00	(70.00)	100.00	
Fund 211 - DISTRICT COURT OPERATIONS FUND:								
TOTAL REVENUES		30,000.00	30,000.00	38,020.18	0.00	(8,020.18)	126.73	
TOTAL EXPENDITURES		0.00	0.00	70.00	0.00	(70.00)	100.00	
NET OF REVENUES & EXPENDITURES		30,000.00	30,000.00	37,950.18	0.00	(7,950.18)	126.50	

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

		2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2024-25 AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 213 - INDUSTRIAL PARK ROADS SAD							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
213-000-452.006	SAD 116 INDUSTRIAL PARK DEBT RETIREMENT	0.00	266,670.00	413,939.19	413,939.19	(147,269.19)	155.23
213-000-543.000	STATE GRANTS	0.00	2,000,000.00	2,000,000.00	0.00	0.00	100.00
213-000-665.000	INTEREST INCOME	0.00	0.00	31,575.92	0.00	(31,575.92)	100.00
213-000-665.006	SAD INDUSTRIAL PARK INTEREST	0.00	0.00	163.14	163.14	(163.14)	100.00
213-000-699.000	INTERFUND TRANSFERS IN	0.00	3,500,000.00	3,500,000.00	0.00	0.00	100.00
Total Revenue:		0.00	5,766,670.00	5,945,678.25	414,102.33	(179,008.25)	103.10
Total Dept 000 - BALANCE SHEET		0.00	5,766,670.00	5,945,678.25	414,102.33	(179,008.25)	103.10
TOTAL REVENUES		0.00	5,766,670.00	5,945,678.25	414,102.33	(179,008.25)	103.10
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
213-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	0.00	0.00	20,900.00	20,900.00	(20,900.00)	100.00
Total Expenditure:		0.00	0.00	20,900.00	20,900.00	(20,900.00)	100.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		0.00	0.00	20,900.00	20,900.00	(20,900.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	20,900.00	20,900.00	(20,900.00)	100.00
Fund 213 - INDUSTRIAL PARK ROADS SAD:							
TOTAL REVENUES		0.00	5,766,670.00	5,945,678.25	414,102.33	(179,008.25)	103.10
TOTAL EXPENDITURES		0.00	0.00	20,900.00	20,900.00	(20,900.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	5,766,670.00	5,924,778.25	393,202.33	(158,108.25)	102.74

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	05/31/2025	MONTH 05/31/25	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 226 - RUBBISH COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	788,546.00	788,546.00	782,014.32	27,218.54	6,531.68	99.17
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	41,355.00	41,355.00	38,606.70	0.00	2,748.30	93.35
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	1,944.14	0.00	(944.14)	194.41
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,000.00	5,000.00	4,349.50	0.00	650.50	86.99
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,000.00	1,000.00	1,015.02	0.00	(15.02)	101.50
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	100,000.00	100,000.00	178,715.77	120,023.20	(78,715.77)	178.72
226-000-607.000	FEES	100,000.00	100,000.00	99,231.14	9,023.18	768.86	99.23
226-000-665.000	INTEREST INCOME	35,000.00	35,000.00	37,137.34	0.00	(2,137.34)	106.11
Total Revenue:		1,071,901.00	1,071,901.00	1,143,013.93	156,264.92	(71,112.93)	106.63
Total Dept 000 - BALANCE SHEET							
		1,071,901.00	1,071,901.00	1,143,013.93	156,264.92	(71,112.93)	106.63
TOTAL REVENUES							
		1,071,901.00	1,071,901.00	1,143,013.93	156,264.92	(71,112.93)	106.63
Expenditures							
Dept 528 - RUBBISH COLLECTION/DISPOSAL							
Account Type: Expenditure							
226-528-801.400	WASTE AND RUBBISH DISPOSAL	650,000.00	650,000.00	555,373.26	0.00	94,626.74	85.44
226-528-801.500	RECYCLING	0.00	100,000.00	87,550.94	0.00	12,449.06	87.55
226-528-801.600	COMPOSTING	0.00	100,000.00	127,261.41	0.00	(27,261.41)	127.26
226-528-972.000	CAPITAL OUTLAY	45,000.00	45,000.00	21,844.00	0.00	23,156.00	48.54
226-528-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	27,039.00	27,039.00	27,039.00	0.00	0.00	100.00
226-528-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	10,989.00	10,989.00	10,989.00	0.00	0.00	100.00
Total Expenditure:		733,028.00	933,028.00	830,057.61	0.00	102,970.39	88.96
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL							
		733,028.00	933,028.00	830,057.61	0.00	102,970.39	88.96
TOTAL EXPENDITURES							
		733,028.00	933,028.00	830,057.61	0.00	102,970.39	88.96
Fund 226 - RUBBISH COLLECTION FUND:							
TOTAL REVENUES		1,071,901.00	1,071,901.00	1,143,013.93	156,264.92	(71,112.93)	106.63
TOTAL EXPENDITURES		733,028.00	933,028.00	830,057.61	0.00	102,970.39	88.96
NET OF REVENUES & EXPENDITURES		338,873.00	138,873.00	312,956.32	156,264.92	(174,083.32)	225.35

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REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

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PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

		2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2024-25 AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 265 - DRUG FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
265-000-657.000	ORDINANCE FINES AND COSTS	1,200.00	1,200.00	6,636.00	0.00	(5,436.00)	553.00
265-000-665.000	INTEREST INCOME	20,000.00	20,000.00	9,589.72	0.00	10,410.28	47.95
Total Revenue:		21,200.00	21,200.00	16,225.72	0.00	4,974.28	76.54
Total Dept 000 - BALANCE SHEET		21,200.00	21,200.00	16,225.72	0.00	4,974.28	76.54
TOTAL REVENUES		21,200.00	21,200.00	16,225.72	0.00	4,974.28	76.54
Expenditures							
Dept 311 - DRUG FORFEITURE							
Account Type: Expenditure							
265-311-742.000	OPERATING SUPPLIES	23,000.00	23,000.00	23,241.10	0.00	(241.10)	101.05
265-311-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	15,548.00	0.00	4,452.00	77.74
265-311-941.000	LEASED ASSETS	24,000.00	24,000.00	24,000.00	0.00	0.00	100.00
265-311-995.000	OPERATING TRANS OUT	55,000.00	122,718.00	13,954.48	0.00	108,763.52	11.37
Total Expenditure:		122,000.00	189,718.00	76,743.58	0.00	112,974.42	40.45
Total Dept 311 - DRUG FORFEITURE		122,000.00	189,718.00	76,743.58	0.00	112,974.42	40.45
TOTAL EXPENDITURES		122,000.00	189,718.00	76,743.58	0.00	112,974.42	40.45
Fund 265 - DRUG FORFEITURE FUND:							
TOTAL REVENUES		21,200.00	21,200.00	16,225.72	0.00	4,974.28	76.54
TOTAL EXPENDITURES		122,000.00	189,718.00	76,743.58	0.00	112,974.42	40.45
NET OF REVENUES & EXPENDITURES		(100,800.00)	(168,518.00)	(60,517.86)	0.00	(108,000.14)	35.91

06/05/2025 08:27 AM		REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER					Page: 19/24	
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DB: Fraser		% Fiscal Year Completed: 91.78						
GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		
USED								
Fund 266 - GAMBLING FORFEITURE FUND								
Revenues								
Dept 000 - BALANCE SHEET								
Account Type: Revenue								
266-000-665.000	INTEREST INCOME	25,000.00	25,000.00	31,420.14	0.00	(6,420.14)	125.68	
Total Revenue:		25,000.00	25,000.00	31,420.14	0.00	(6,420.14)	125.68	
Total Dept 000 - BALANCE SHEET		25,000.00	25,000.00	31,420.14	0.00	(6,420.14)	125.68	
TOTAL REVENUES		25,000.00	25,000.00	31,420.14	0.00	(6,420.14)	125.68	
Expenditures								
Dept 301 - PUBLIC SAFETY								
Account Type: Expenditure								
266-301-742.000	OPERATING SUPPLIES	11,500.00	11,500.00	11,232.28	0.00	267.72	97.67	
Total Expenditure:		11,500.00	11,500.00	11,232.28	0.00	267.72	97.67	
Total Dept 301 - PUBLIC SAFETY		11,500.00	11,500.00	11,232.28	0.00	267.72	97.67	
TOTAL EXPENDITURES		11,500.00	11,500.00	11,232.28	0.00	267.72	97.67	
Fund 266 - GAMBLING FORFEITURE FUND:								
TOTAL REVENUES		25,000.00	25,000.00	31,420.14	0.00	(6,420.14)	125.68	
TOTAL EXPENDITURES		11,500.00	11,500.00	11,232.28	0.00	267.72	97.67	
NET OF REVENUES & EXPENDITURES		13,500.00	13,500.00	20,187.86	0.00	(6,687.86)	149.54	

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

		2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2024-25 AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 536 - SENIOR HOUSING FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
536-000-657.000	ORDINANCE FINES AND COSTS	0.00	0.00	495.00	0.00	(495.00)	100.00
536-000-665.000	INTEREST INCOME	11,000.00	11,000.00	8,676.74	0.00	2,323.26	78.88
536-000-667.000	RENT	548,000.00	548,000.00	513,574.49	47,069.04	34,425.51	93.72
Total Revenue:		559,000.00	559,000.00	522,746.23	47,069.04	36,253.77	93.51
Total Dept 000 - BALANCE SHEET		559,000.00	559,000.00	522,746.23	47,069.04	36,253.77	93.51
TOTAL REVENUES		559,000.00	559,000.00	522,746.23	47,069.04	36,253.77	93.51
Expenditures							
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
536-265-703.000	SALARIES	17,323.00	17,323.00	15,272.17	1,850.81	2,050.83	88.16
536-265-704.000	WAGES - FULL TIME EMPLOYEES	18,613.00	18,613.00	31,044.48	3,440.44	(12,431.48)	166.79
536-265-705.000	WAGES - PART TIME EMPLOYEES	34,005.00	34,005.00	34,604.62	4,071.07	(599.62)	101.76
536-265-712.000	OVERTIME	0.00	0.00	2,136.75	119.68	(2,136.75)	100.00
536-265-713.000	FICA	4,336.00	4,336.00	4,954.47	584.65	(618.47)	114.26
536-265-714.000	MEDICARE	1,014.00	1,014.00	1,158.79	136.72	(144.79)	114.28
536-265-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	315.00	315.00	0.00	0.00	315.00	0.00
536-265-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	4,341.71	210.14	(4,341.71)	100.00
536-265-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	287.43	41.35	(287.43)	100.00
536-265-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	1,390.68	177.24	(1,390.68)	100.00
536-265-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	697.76	93.86	(697.76)	100.00
536-265-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	4,762.68	0.00	5,237.32	47.63
536-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	120,000.00	118,444.85	145.00	1,555.15	98.70
536-265-850.000	COMMUNICATIONS (PHONE/CELL/INTERNET)	4,000.00	4,000.00	3,996.46	0.00	3.54	99.91
536-265-852.000	MISC COMMUNICATIONS	1,400.00	1,400.00	1,368.26	0.00	31.74	97.73
536-265-920.000	ELECTRIC	14,000.00	14,000.00	10,923.54	0.00	3,076.46	78.03
536-265-921.000	NATURAL GAS	6,500.00	6,500.00	3,728.08	532.66	2,771.92	57.36
536-265-922.000	WATER	40,000.00	40,000.00	25,336.31	0.00	14,663.69	63.34
536-265-930.000	REPAIRS AND MAINTENANCE	225,000.00	225,000.00	76,724.40	474.30	148,275.60	34.10
536-265-972.000	CAPITAL OUTLAY	655,000.00	655,000.00	218,461.69	0.00	436,538.31	33.35
536-265-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	29,780.00	29,780.00	29,780.00	0.00	0.00	100.00
536-265-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	54,945.00	54,945.00	54,945.00	0.00	0.00	100.00
536-265-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	9,000.00	0.00	0.00	100.00
Total Expenditure:		1,185,231.00	1,245,231.00	653,360.13	11,877.92	591,870.87	52.47
Total Dept 265 - BUILDINGS AND GROUNDS		1,185,231.00	1,245,231.00	653,360.13	11,877.92	591,870.87	52.47
TOTAL EXPENDITURES		1,185,231.00	1,245,231.00	653,360.13	11,877.92	591,870.87	52.47
Fund 536 - SENIOR HOUSING FUND:							
TOTAL REVENUES		559,000.00	559,000.00	522,746.23	47,069.04	36,253.77	93.51
TOTAL EXPENDITURES		1,185,231.00	1,245,231.00	653,360.13	11,877.92	591,870.87	52.47
NET OF REVENUES & EXPENDITURES		(626,231.00)	(686,231.00)	(130,613.90)	35,191.12	(555,617.10)	19.03

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		2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2024-25 AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	40,000.00	40,000.00	19,255.90	0.00	20,744.10	48.14
592-000-569.000	STATE GRANTS - OTHER	0.00	0.00	37,904.69	0.00	(37,904.69)	100.00
592-000-642.100	SALES - WATER COMMODITY	2,900,000.00	2,900,000.00	2,438,269.10	251,861.68	461,730.90	84.08
592-000-642.200	SALES - WATER RTS	1,175,000.00	1,175,000.00	1,112,276.66	114,404.06	62,723.34	94.66
592-000-642.300	SALES - SEWER COMMODITY	4,600,000.00	4,600,000.00	3,871,073.18	325,612.08	728,926.82	84.15
592-000-642.400	SALES - SEWER RTS	770,000.00	770,000.00	747,598.10	85,928.13	22,401.90	97.09
592-000-642.500	SALES - METER REPLACEMENT FEE	60,000.00	60,000.00	59,312.00	5,403.00	688.00	98.85
592-000-642.600	SALES - WATER TAP FEES	0.00	0.00	5,500.00	0.00	(5,500.00)	100.00
592-000-657.000	ORDINANCE FINES AND COSTS	10,000.00	10,000.00	87,476.07	7,343.22	(77,476.07)	874.76
592-000-665.000	INTEREST INCOME	350,000.00	350,000.00	264,906.65	0.00	85,093.35	75.69
592-000-675.000	OTHER REVENUE	20,000.00	190,000.00	190,447.24	0.00	(447.24)	100.24
Total Revenue:		9,925,000.00	10,095,000.00	8,834,019.59	790,552.17	1,260,980.41	87.51
Total Dept 000 - BALANCE SHEET		9,925,000.00	10,095,000.00	8,834,019.59	790,552.17	1,260,980.41	87.51
TOTAL REVENUES		9,925,000.00	10,095,000.00	8,834,019.59	790,552.17	1,260,980.41	87.51
Expenditures							
Dept 536 - WATER							
Account Type: Expenditure							
592-536-703.000	SALARIES	34,647.00	34,647.00	30,544.05	3,701.56	4,102.95	88.16
592-536-704.000	WAGES - FULL TIME EMPLOYEES	173,723.00	173,723.00	156,668.28	26,401.27	17,054.72	90.18
592-536-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	(31.80)	0.00	31.80	100.00
592-536-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	(9.28)	0.00	9.28	100.00
592-536-710.000	VACATION	0.00	0.00	14,345.28	1,864.23	(14,345.28)	100.00
592-536-711.000	HOLIDAY	0.00	0.00	10,610.50	904.64	(10,610.50)	100.00
592-536-712.000	OVERTIME	30,000.00	30,000.00	24,226.79	954.94	5,773.21	80.76
592-536-713.000	FICA	12,919.00	12,919.00	17,149.15	2,042.84	(4,230.15)	132.74
592-536-714.000	MEDICARE	3,021.00	3,021.00	4,010.56	477.77	(989.56)	132.76
592-536-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	938.00	938.00	0.00	0.00	938.00	0.00
592-536-718.000	LONGEVITY PAY	0.00	0.00	3,800.00	0.00	(3,800.00)	100.00
592-536-721.000	CLOTHING ALLOWANCE	0.00	0.00	2,400.00	0.00	(2,400.00)	100.00
592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	49,525.37	4,974.03	(49,525.37)	100.00
592-536-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	2,195.84	292.81	(2,195.84)	100.00
592-536-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	2,781.14	354.45	(2,781.14)	100.00
592-536-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	6,801.70	808.18	(6,801.70)	100.00
592-536-742.000	OPERATING SUPPLIES	140,000.00	140,000.00	96,627.76	1,938.66	43,372.24	69.02
592-536-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	225,000.00	225,000.00	226,616.49	0.00	(1,616.49)	100.72
592-536-850.000	COMMUNICATIONS (PHONE/CELL/INTERNET)	3,000.00	3,000.00	1,703.30	0.00	1,296.70	56.78
592-536-851.000	MAIL OR POSTAGE	17,000.00	17,000.00	14,351.66	0.00	2,648.34	84.42
592-536-922.000	WATER	200.00	200.00	64.64	0.00	135.36	32.32
592-536-922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,475,000.00	1,475,000.00	1,081,704.80	0.00	393,295.20	73.34
592-536-930.000	REPAIRS AND MAINTENANCE	50,000.00	50,000.00	52,576.95	8,305.15	(2,576.95)	105.15
592-536-956.000	MEMBERSHIPS	1,000.00	1,000.00	313.33	0.00	686.67	31.33
592-536-957.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	320.00	0.00	8,180.00	3.76
592-536-972.000	CAPITAL OUTLAY	3,551,800.00	3,551,800.00	3,057,865.35	29,758.85	493,934.65	86.09
592-536-991.000	PRINCIPAL	195,000.00	195,000.00	195,000.00	0.00	0.00	100.00
592-536-993.000	INTEREST EXPENSE	55,000.00	55,000.00	56,923.94	0.00	(1,923.94)	103.50
592-536-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	146,670.00	146,670.00	146,670.00	0.00	0.00	100.00
592-536-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	73,260.00	73,260.00	73,260.00	0.00	0.00	100.00
592-536-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	9,000.00	0.00	0.00	100.00

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GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER AND SEWER FUND							
Expenditures							
Total Expenditure:		6,205,678.00	6,205,678.00	5,338,015.80	82,779.38	867,662.20	86.02
Total Dept 536 - WATER		6,205,678.00	6,205,678.00	5,338,015.80	82,779.38	867,662.20	86.02
Dept 537 - SEWER							
Account Type: Expenditure							
592-537-703.000	SALARIES	25,986.00	25,986.00	25,266.81	25,266.81	719.19	97.23
592-537-704.000	WAGES - FULL TIME EMPLOYEES	86,861.00	86,861.00	102,031.27	(8,660.12)	(15,170.27)	117.46
592-537-712.000	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-537-713.000	FICA	6,997.00	6,997.00	7,775.46	1,012.82	(778.46)	111.13
592-537-714.000	MEDICARE	1,636.00	1,636.00	1,818.55	236.87	(182.55)	111.16
592-537-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	508.00	508.00	0.00	0.00	508.00	0.00
592-537-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	13,923.45	1,301.61	(13,923.45)	100.00
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	1,302.67	183.38	(1,302.67)	100.00
592-537-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	2,085.79	265.83	(2,085.79)	100.00
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	3,630.66	490.09	(3,630.66)	100.00
592-537-742.000	OPERATING SUPPLIES	8,000.00	8,000.00	5,576.31	0.00	2,423.69	69.70
592-537-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	200,000.00	200,000.00	16,519.21	0.00	183,480.79	8.26
592-537-851.000	MAIL OR POSTAGE	17,000.00	17,000.00	13,978.71	0.00	3,021.29	82.23
592-537-920.000	ELECTRIC	8,000.00	8,000.00	7,261.48	0.00	738.52	90.77
592-537-923.000	SEWAGE (FIXED)	3,800,000.00	3,800,000.00	2,513,007.60	256,315.00	1,286,992.40	66.13
592-537-930.000	REPAIRS AND MAINTENANCE	10,000.00	25,653.00	25,336.96	0.00	316.04	98.77
592-537-972.000	CAPITAL OUTLAY	500,000.00	500,000.00	120,437.83	0.00	379,562.17	24.09
592-537-991.000	PRINCIPAL	1,250,000.00	1,250,000.00	1,109,461.96	70,219.83	140,538.04	88.76
592-537-993.000	INTEREST EXPENSE	500,000.00	500,000.00	456,770.06	38,235.08	43,229.94	91.35
592-537-994.000	PAYING AGENT FEES	200.00	200.00	166.03	26.91	33.97	83.02
592-537-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	117,801.00	117,801.00	117,801.00	0.00	0.00	100.00
592-537-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	73,260.00	73,260.00	73,260.00	0.00	0.00	100.00
592-537-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	9,000.00	0.00	0.00	100.00
Total Expenditure:		6,618,449.00	6,634,102.00	4,626,411.81	384,894.11	2,007,690.19	69.74
Total Dept 537 - SEWER		6,618,449.00	6,634,102.00	4,626,411.81	384,894.11	2,007,690.19	69.74
TOTAL EXPENDITURES		12,824,127.00	12,839,780.00	9,964,427.61	467,673.49	2,875,352.39	77.61
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,925,000.00	10,095,000.00	8,834,019.59	790,552.17	1,260,980.41	87.51
TOTAL EXPENDITURES		12,824,127.00	12,839,780.00	9,964,427.61	467,673.49	2,875,352.39	77.61
NET OF REVENUES & EXPENDITURES		(2,899,127.00)	(2,744,780.00)	(1,130,408.02)	322,878.68	(1,614,371.98)	41.18

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

		2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2024-25 AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	366,301.00	366,301.00	366,300.00	0.00	1.00	100.00
661-000-665.000	INTEREST INCOME	0.00	0.00	4,016.79	0.00	(4,016.79)	100.00
Total Revenue:		366,301.00	366,301.00	370,316.79	0.00	(4,015.79)	101.10
Total Dept 000 - BALANCE SHEET		366,301.00	366,301.00	370,316.79	0.00	(4,015.79)	101.10
TOTAL REVENUES		366,301.00	366,301.00	370,316.79	0.00	(4,015.79)	101.10
Expenditures							
Dept 596 - MOTOR POOL							
Account Type: Expenditure							
661-596-703.000	SALARIES	8,662.00	8,662.00	7,635.94	925.38	1,026.06	88.15
661-596-704.000	WAGES - FULL TIME EMPLOYEES	18,613.00	18,613.00	14,791.26	2,034.71	3,821.74	79.47
661-596-705.000	WAGES - PART TIME EMPLOYEES	14,169.00	14,169.00	14,080.15	2,320.00	88.85	99.37
661-596-713.000	FICA	2,570.00	2,570.00	2,244.92	324.63	325.08	87.35
661-596-714.000	MEDICARE	600.00	600.00	525.07	75.93	74.93	87.51
661-596-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	187.00	187.00	0.00	0.00	187.00	0.00
661-596-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	1,021.41	89.54	(1,021.41)	100.00
661-596-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	239.13	34.71	(239.13)	100.00
661-596-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	695.11	88.59	(695.11)	100.00
661-596-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	626.35	85.71	(626.35)	100.00
661-596-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	1,531.76	53.98	(31.76)	102.12
661-596-758.000	DIESEL FUEL	40,000.00	40,000.00	29,222.32	1,411.40	10,777.68	73.06
661-596-759.000	GASOLINE	85,000.00	85,000.00	61,499.92	4,860.19	23,500.08	72.35
661-596-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	11,211.37	325.00	8,788.63	56.06
661-596-930.000	REPAIRS AND MAINTENANCE	175,000.00	250,000.00	236,220.77	15,336.59	13,779.23	94.49
661-596-965.000	BANK SERVICE CHARGES	0.00	0.00	70.00	0.00	(70.00)	100.00
661-596-972.000	CAPITAL OUTLAY	0.00	275,000.00	281,955.96	15,200.25	(6,955.96)	102.53
Total Expenditure:		366,301.00	716,301.00	663,571.44	43,166.61	52,729.56	92.64
Total Dept 596 - MOTOR POOL		366,301.00	716,301.00	663,571.44	43,166.61	52,729.56	92.64
TOTAL EXPENDITURES		366,301.00	716,301.00	663,571.44	43,166.61	52,729.56	92.64
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		366,301.00	366,301.00	370,316.79	0.00	(4,015.79)	101.10
TOTAL EXPENDITURES		366,301.00	716,301.00	663,571.44	43,166.61	52,729.56	92.64
NET OF REVENUES & EXPENDITURES		0.00	(350,000.00)	(293,254.65)	(43,166.61)	(56,745.35)	83.79

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2024-25	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025 NORM (ABNORM)	MONTH 05/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 677 - SELF INSURANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
677-000-665.000	INTEREST INCOME	0.00	0.00	18,686.54	0.00	(18,686.54)	100.00
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	650,000.00	650,000.00	639,279.38	62,475.00	10,720.62	98.35
677-000-699.000	INTERFUND TRANSFERS IN	450,000.00	450,000.00	450,000.00	0.00	0.00	100.00
Total Revenue:		1,100,000.00	1,100,000.00	1,107,965.92	62,475.00	(7,965.92)	100.72
Total Dept 000 - BALANCE SHEET		1,100,000.00	1,100,000.00	1,107,965.92	62,475.00	(7,965.92)	100.72
TOTAL REVENUES		1,100,000.00	1,100,000.00	1,107,965.92	62,475.00	(7,965.92)	100.72
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
677-999-837.000	HEALTH INSURANCE CLAIMS	1,100,000.00	1,100,000.00	616,876.56	100,114.03	483,123.44	56.08
Total Expenditure:		1,100,000.00	1,100,000.00	616,876.56	100,114.03	483,123.44	56.08
Total Dept 999 - SELF INSURANCE		1,100,000.00	1,100,000.00	616,876.56	100,114.03	483,123.44	56.08
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	616,876.56	100,114.03	483,123.44	56.08
Fund 677 - SELF INSURANCE FUND:							
TOTAL REVENUES		1,100,000.00	1,100,000.00	1,107,965.92	62,475.00	(7,965.92)	100.72
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	616,876.56	100,114.03	483,123.44	56.08
NET OF REVENUES & EXPENDITURES		0.00	0.00	491,089.36	(37,639.03)	(491,089.36)	100.00
TOTAL REVENUES - ALL FUNDS		33,891,521.00	39,928,167.00	37,740,445.55	2,810,039.68	2,187,721.45	94.52
TOTAL EXPENDITURES - ALL FUNDS		40,296,716.00	45,736,977.00	35,964,344.81	1,636,178.95	9,772,632.19	78.63
NET OF REVENUES & EXPENDITURES		(6,405,195.00)	(5,808,810.00)	1,776,100.74	1,173,860.73	(7,584,910.74)	30.58



Fraser City Council Agenda Item

SUBJECT TITLE:	RZ 25-01 Rezoning Request	DATE SUBMITTED:	05/27/2025
PREPARED BY:	Lauren Sayre – City Planner	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
The City has received a rezoning application for a 3.699-acre property on the east side of Hayes Road, north of 14 Mile Road (see image below). The site is mostly vacant except for a single garage. It is currently zoned RL (Residential Low – One Family), and the applicant, Naeel Yousif, is requesting to rezone it to RM (Residential Medium – One Family). The applicant proposes to divide the property into 8 single-detached condominium units. Under the current RL zoning, only 6 units would be allowed. While the intent is to build 8 detached condos, the RM zoning would permit any use allowed under RM zoning standards. The Planning Commission held the required public hearing on May 7, 2025, and voted 5-1 to recommend approval of the rezoning request to City Council. While City Council may choose to hold an additional public hearing, they are now being asked to take action on the request.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
• City Council Memo (May 27, 2025) • Planning Review Letter (April 22, 2025) • Public Safety Review Letter (April 22, 2025) • Engineering Review Letter (May 5, 2025) • Rezoning Application, including sketch plan and project narrative • Resident Petition (Received May 7, 2025)			
RECOMMENDED MOTION(S)			
Motion to APPROVE the request for RZ 25-01 to rezone Hayes Road (PIN: 11-31-351-022) from RL, Residential Low - One Family to RM, Residential Medium – One Family.			



May 27, 2025

City of Fraser City Council
Fraser City Hall
33000 Garfield Road
Fraser, Michigan 48026

**Subject: Review of Proposed Rezoning Review for Hayes Road (11-31-351-022), #RZ25-01
Residential Low Density Single-Family (Existing) to RM, Residential Medium Density Single-Family (Proposed)**

Dear City Council Members:

The City has received an application for a rezone of a 3.699-acre site on the east side of Hayes Road north of 14 Mile Road (shown below). Currently, land is mostly vacant with the exception of a single accessory structure garage. The subject site's current zoning designation is RL, Residential Low Density Single Family. The proposed zoning designation is RM, Residential Medium Density Single-Family.

The applicant, Naeel Yousif, proposes the rezoning to subdivide the site into 8 single-detached condominium units. The applicant can currently divide the property into 6 units under the RL zoning but would be able to divide the property into 8 units under the proposed RM zoning. While the applicant intends to subdivide the property to develop 8, single-unit detached condominiums, the rezoning would allow for development of any RM use in accordance with the RM dimensional standards. A comparison of dimensional standards is provided below,

Standard	RL	RM
Lot Min.	10,200 sq. ft.	7,800 sq. ft.
Lot Width Min.	85 ft.	65 ft.
Lot Depth Min.	142 ft.	120 ft.
Front Yard Min.	Varies, same across districts	
Rear Yard Min.	40 ft.	30 ft.
Side Yard Min.	5 ft. /15 ft.	5 ft. / 13 ft.
Building Height Max.	30 ft. / 2 stories	
Lot Coverage Max.	25%	30%
PROPOSED Impervious surface maximums		
Entire Lot	45%	50%
Front Yard	35%	40%





REZONING PROCESS

Rezoning requests are first reviewed by Planning Commission who make a recommendation to City Council. During this meeting, a public hearing is required. Once Planning Commission makes a recommendation, City Council hears the request and decides to approve, deny, or table the request. This process is not the same as the site plan process, and the project will still need to obtain site plan approval and engineering approval, which will ensure the zoning ordinance requirements are being met.

On May 7, 2025, Planning Commission held the required public hearing and recommended **approval** of the rezoning request in a 5-1 vote. The planning review is attached to the end of this memo.

During the public hearing 11 people spoke in opposition (listed in table below). Additionally, a petition was received by neighbors in the vicinity of the proposed rezoning, which is included at the end of this memo. None of these addresses would trigger the requirement of Council to approve the rezoning by 2/3, so a simple majority will be enough to approve this rezoning.

Name	Address	Summary of Comments
Kurt Tischer	33480 Hayes	Concerns about density not matching surrounding homes, water runoff issues, traffic and road safety.
Henry Andrews	33469 Sunrise	Concerns about higher density homes would create more runoff and pond overflowing, wildlife habitat loss, and home values dropping.
Heather Corcoran	33480 Hayes	Concerns about traffic on Hayes Road, sewer system being obstructed by trash, water table/runoff, about density, future roads, and lot sizes/buildings being too close together.
Charmaine Tate	33508 Clearview	Concerns about traffic on Hayes Road, water runoff/flooding, and wildlife habitat being removed.
James Michelle	589 Sunrise	Concerns about it being a unique area being altered, density, and other echoed previous concerns from public hearing.
Doris Bartolomer	33540 Hayes	Concerns about drainage and traffic.
Al Gentz	15810 Luxemburg	Concerns about drainage.
James Evans	33373 Sunrise	Concerns about runoff and erosion of the pond.
Jessica Reinhart	34478 Wildwood	Concerns about the affordability of the proposed homes and concerns about necessity of development as there are more adorable condos nearby that are vacant.
Jennifer McKenna	33517 Sunrise	Concerns about wildlife habitat loss, home values dropping, and traffic on Hayes Road.
Steve Reinhart	34478 Wildwood	Concerns about density, bus stop location, and the housing not being affordable.

NEXT STEPS

If City Council intends to approve the rezoning request from RL (Residential Low Density Single-Family) to RM (Residential Medium Density Single-Family), it may do so by making a motion to approve the request found in the ARF. Council may also motion to deny the rezoning request.

If the rezoning request is approved, a map amendment will be noticed and after the required notice will take effect. The applicant will need to obtain site plan approval for the development through Planning Commission.



April 22, 2025

City of Fraser Planning Commission
Fraser City Hall
33000 Garfield Road
Fraser, Michigan 48026

**Subject: Review of Proposed Rezoning Review for Hayes Road (11-31-351-022), #RZ25-01
Residential Low Density Single-Family (Existing) to RM, Residential Medium Density Single-Family (Proposed)**

Dear Commission Members:

The City has received an application for a rezone of a 3.699-acre site on the east side of Hayes Road north of 14 Mile Road (shown below). Currently, land is mostly vacant with the exception of a single accessory structure garage. The subject site's current zoning designation is RL, Residential Low Density Single Family. The proposed zoning designation is RM, Residential Medium Density Single-Family.

The applicant, Naeel Yousif, proposes the rezoning to subdivide the site into 8 single-detached condominium units. The applicant can currently divide the property into 6 units under the RL zoning, but would be able to divide the property into 8 units under the proposed RM zoning. While the applicant intends to subdivide the property to develop 8, single-unit detached condominiums, the rezoning would allow for development of any RM use in accordance with the RM dimensional standards. A comparison of dimensional standards is provided below,

Standard	RL	RM
Lot Min.	10,200 sq. ft.	7,800 sq. ft.
Lot Width Min.	85 ft.	65 ft.
Lot Depth Min.	142 ft.	120 ft.
Front Yard Min.	Varies, same across districts	
Rear Yard Min.	40 ft.	30 ft.
Side Yard Min.	5 ft. /15 ft.	5 ft. / 13 ft.
Building Height Max.	30 ft. / 2 stories	
Lot Coverage Max.	25%	30%
PROPOSED Impervious surface maximums		
Entire Lot	45%	50%
Front Yard	35%	40%



Planning Commission shall review the request and make a recommendation to City Council, who has the authority to approve or deny the rezoning request.



STANDARDS FOR REZONING REVIEW

The following review contains our comments on the proposed rezoning per the Fraser Zoning Ordinance, Master Plan, and sound planning and zoning principles. The Zoning Ordinance, does not provide any standards for the review of map amendments (rezonings), therefore we have provided some best practice considerations to assist in Planning Commission's recommendation.

1. Can the property in question be reasonably developed as currently zoned?

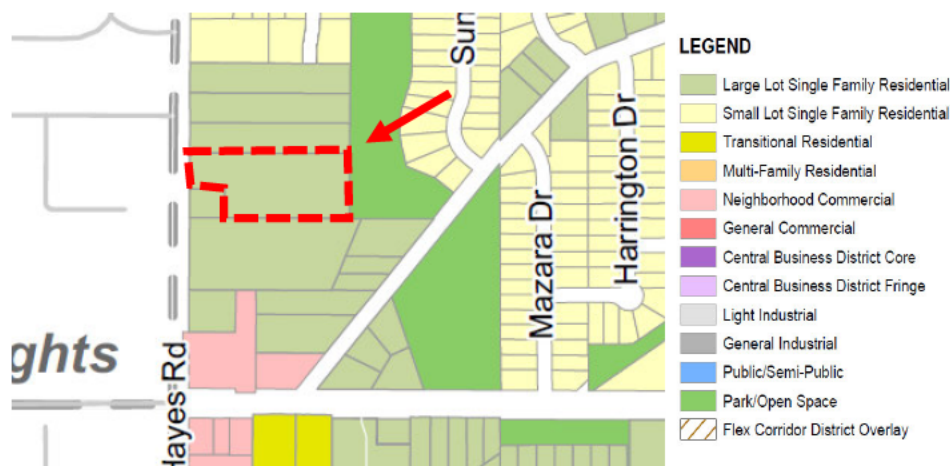
The property is currently zoned RL, which would allow for development of a single-family home, or allow for subdivision in accordance with the lot minimums of the RL district (10,200 sq. ft. lot minimum, 85 ft minimum lot width, 142 ft minimum lot depth.) The applicant provided that without the rezoning 6 condominium units could be developed, but with the rezoning to RM, 8 condominium units could be developed.

2. Is the proposed rezoning consistent with or contrary to the Master Plan?

The current Master Plan (shown below) designates this parcel for large-lot, single-family residential use. The Future Land Use (FLU) plan recommends a density of up to 4 units per acre for this district, though lower densities may be appropriate depending on context. In this case, the surrounding area consists of larger parcels than typically found in Fraser, suggesting that lower-density development is intended.

The proposed development would have a density of 2.16 units per acre, which is well below the 4 units per acre recommended in the Future Land Use (FLU) plan. While the existing zoning (RL) matches the FLU designation, the proposed rezoning and subdivision would still align with the Master Plan's intent, as the lots would remain single-family and the overall density would stay below 3 units per acre.

However, it's important to note that the requested rezoning to RM is not fully consistent with the Master Plan. The RM district technically allows for a much higher density—up to 5.58 units per acre. Although this level of density is unlikely to be achieved on this site due to internal circulation and site layout constraints, the zoning change could create a mismatch between the zoning and the Plan's intended character for the area., if the site was not developed according to the proposed plan presented.





3. Is the current zoning designation consistent with or contrary to the Master Plan?

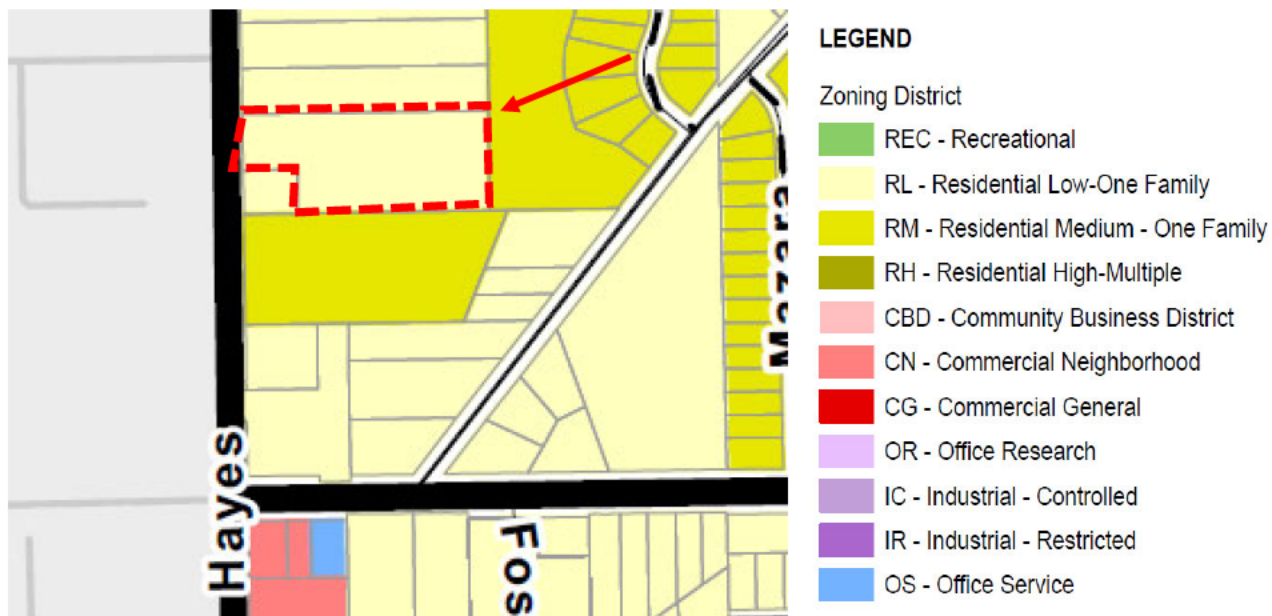
The current zoning designation is RL, which has a lot minimum of 10,200 square feet, which equals approximately 4.27 units per acre density, and is consistent with the Master Plan both in associated zoning district and density. The RM district specifies a 7,800 square foot lot minimum, which equals 5.58 units per acre density, which is not consistent with the Master Plan in terms of district or density. It should be noted that the proposed development, which requires the rezoning, would be consistent with the Master Plan in density and use.

4. Are the current and proposed zoning designations consistent and compatible with the surrounding zoning designations?

The existing zoning map (shown below) shows that the surrounding zoning districts are RM and RL. The table to the right also shows the zoning designation of the surrounding properties.

The proposed rezoning would be contiguous with RM parcels to the east and south, however, it would create an isolated RL parcel to the west. The small parcel to the west is approximately 25,200 square feet and is being used as a single-family home.

LOCATION	CURRENT ZONING
Subject Site	RL, Residential Low
North	RL, Residential Low
South	RM, Residential Medium
East	RM, Residential Medium
West	RM, Residential Medium / City of Sterling Heights





5. What are the land use patterns and characteristics of the surrounding area?

The use of the surrounding parcels is shown in the table to the right. To the north, are multi-acre lots used for single family residential. To the east there is open space for a RM, single-family subdivision. To the south is a vacant woodlot that is zoned RM and could be subdivided in the future. To the west is a single family home, that was once attached to the subject property, and single family homes in the City of Sterling Heights.

There is currently no subdivisions or site condominiums immediately adjacent, north or south, to the property. However, roughly 570 feet north is Fieldstone South and to the east is Fraser Meadows. The proposed development would not be uncharacteristic in the area.

LOCATION	EXISTING LAND USE
Subject Site	Vacant Land
North	Single-Family Residential
South	Vacant Land
East	Open Space
West	Single-Family Residential

6. What is the current availability and adequacy of existing utilities?

There are public sanitary sewer and water available along Hayes Road. The applicant has indicated that they intend to use the public utilities and use the existing detention pond to the east. We would note they would need permission from the property owner to utilize their detention pond, and engineering would need to be satisfied that this would achieve the necessary stormwater mitigation.

7. Is there an identifiable public economic need for this rezoning?

There is a recognized statewide need for more attainable housing options. Approving this rezoning would help address that need by allowing for the development of additional housing, contributing to the broader goal of increasing access to affordable and diverse housing types. We do find that there is an identifiable public economic need for the rezoning.

8. The Planning Commission must consider every permitted use/special land use under the requested rezoning designation as well as their potential impact on the surrounding property and community.

Below are the uses that are permitted in the RM but not the RL district. While the applicant plans to develop the property as 8 single-family condominiums, rezoning would allow the development of any of the permitted uses or special land uses, subject to Planning Commission Approval.

The permitted uses for the RM and RL are identical, however the special land uses have some discrepancies, which are highlighted in yellow in the table. The uses that are permitted by special land use in the RM but not RL include: day care centers, transitional uses, 24 hour operations, and two-family dwellings.



Permitted Uses	RL	RM
City Buildings and Uses	X	X
Gardening *	X	X
Existing Cemeteries	X	X
Home Occupations as defined in Section Article 16 **	X	X
One-Family Dwellings	X	X
Accessory Buildings (see Section 9.00.A.)	X	X
Special Uses		
Cemeteries without crematoriums (section 32-162).	X	X
Churches (section 32-163).	X	X
Day-care centers and nursery schools (section 32-167).		X
Funeral homes and mortuaries, not including crematoriums (section 32-171).	X	X
General education schools (public, parochial and private) (section 32-174).	X	X
Group day-care (section 32-177).	X	X
Nurseries and greenhouses (section 32-180).	X	X
Planned unit development (section 32-183).	X	X
Private clubs, fraternal and lodge halls (section 32-184).	X	X
Private noncommercial recreation (section 32-185).	X	X
Public buildings and recreation (section 32-186).	X	X
Public utility buildings without storage (section 32-187).	X	X
Transitional uses (section 32-189).		X
Twenty-four hour operations (section 32-190).		X
Two-family dwellings (section 32-191).		X

REVIEWING AGENCIES

Public Safety. See attached letter.

Engineering. No review received as of April 29, 2025.

RECOMMENDATION

Based on the above review, we recommend that the Planning Commission recommend **approval** of the rezoning to City Council. We find that the proposed rezoning, for the purposes of subdividing the parcel for single-detached condominiums, is consistent with the Master Plan and further the proposed rezoning provides an identifiable public economic benefit for the community.

We look forward to reviewing these findings and recommendations with you. In the meantime, if you have any questions, please feel free to contact us.

Respectfully,

Lauren Sayre, AICP
Senior Planner

Alicia Warren
Associate Planner

CC: City Manager; City Clerk; City Attorneys; Building Department



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia

586.726.1234 | www.aewinc.com

May 5, 2025

Bob Logan, Building Department Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Rezoning Application Review
Parcel ID# 11-31-351-022

Dear Mr. Logan:

We have completed our review of the above referenced rezoning application and offer the following comments:

Utilities

1. An existing 12" water main is located on the east side of Hayes Road and is available for service to the site. Public water main will need to be extended on the subject site to provide service to individual units.
2. An existing 21" sanitary sewer is located on the east side of Hayes Road and is available for service to the site. Public sanitary sewer will need to be extended on the subject site to provide service to individual units.
3. The parcel is served by regional detention for storm water. Additional on-site detention and water quality treatment measures may be required. Applicant will need to provide detailed calculations for review during the engineering phase before a final determination can be made.
4. The proposed site plan appears to be increasing the volume and rate of stormwater runoff. Additional on-site detention and water quality treatment measures will be required. Applicant will need to provide detailed calculations for review during the engineering phase.

General

1. It appears the site is located outside of any mapped flood zones. Additional permitting may be required in the event floodplain exists on the subject site.
2. It appears the site is located outside of any mapped wetlands. Additional permitting and construction considerations may be required in the event wetlands exist on the subject site.

We're available to answer any questions related to the review comments.

Sincerely,

Ashley M. Carpenter, PE
Project Manager

cc: Lauren Sayre, McKenna
Rob Barrett, DPW Superintendent

C:\Users\acasey\Desktop\2025-05-05 Rezoning Application Review.docx



City of Fraser Department of Public Safety

Police • Fire • Ambulance

33000 Garfield Road • Fraser, Michigan 48026
(586) 293-2000 • Fax (586) 296-8480

April 22, 2025

Fraser Planning Commission,

Based on the submitted sketch for the Hayes Rezoning, it appears a turnaround was included for fire apparatus. Public Safety would want to ensure the following:

- Turnaround meets the minimum turning radius as outlined in the 2015 IFC and 2015 IFC Appendix D as adopted.
- Fire hydrants are within the allowable distances and proper spacing as required in the 2015 IFC and 2015 IFC Appendix C as adopted.

The Public Safety has no other comments regarding this proposed project at this time.

Respectfully,

Captain John Gillies
Fire Marshal



CITY OF FRASER
PETITION FOR REZONING
_____ RZ

Office Use Only

Date Received: _____

Review Fee Paid: _____

APPLICANT'S NAME: NAEEL YOUSIF
ADDRESS: 35619 BELLA SERA DRIVE
CITY: STERLING HEIGHTS STATE: MI ZIP: 48312 PHONE: _____
PROPERTY ADDRESS: HAYES ROAD, FRASER, MI 48026 PARCEL ID NO: 11-31-351-022

COMPLETE LEGAL DESCRIPTION (Use opposite side or attach separately).

EXISTING ZONING: RL PROPOSED ZONING: RM SIZE (In Acres): 3.698 AC.
PROPERTY FRONTAGE: 147 FEET PROPERTY DEPTH: 716.54 FEET
PURPOSE FOR REZONING: PROPOSED DEVELOPMENT SUBDIVISION

LEGAL OWNER: <u>NAEEL YOUSIF</u>	<u>35619 BELLA SERA DRIVE</u>	<u>586-489-1770</u>
Name	Address	Phone

If the petitioner is not the sole legal owner, state all others with interest in properties and title by name and address (attach to application).

The applicant is required to submit a sketch plan, demonstrating the feasibility of developing the property for its intended use. The following information shall be required:

- Parcel size and shape.
- Size and general location of building(s), which may be located on site.
- Access to the site and arrangement of the parking area.
- Location and use of adjacent buildings.

INSTRUCTIONS:

1. Print or type application.
2. Fifteen (15) copies of this application, sketch plan, and attachments must be submitted to the Fraser Building Dept. by the deadline date, call for deadline date 586-293-3100 option 2.
3. All sketch plans must be submitted are to be a size of 8 1/2 x 11 inch, or of a size that is reduced by folding to the same. (ALL BLUEPRINTS MUST BE FOLDED)
4. One (1) copy of a drawing for the Public Hearing Notice, showing the location in relation to the nearest roads.
5. Add comments on separate paper and attach to application.
6. Return to City of Fraser Building Department.

Signature of Applicant

Naeel Yousif
(Please print/type name below signature)

Signature of Legal Owner (if not Applicant)

Naeel Yousif
(Please print/type name below signature)

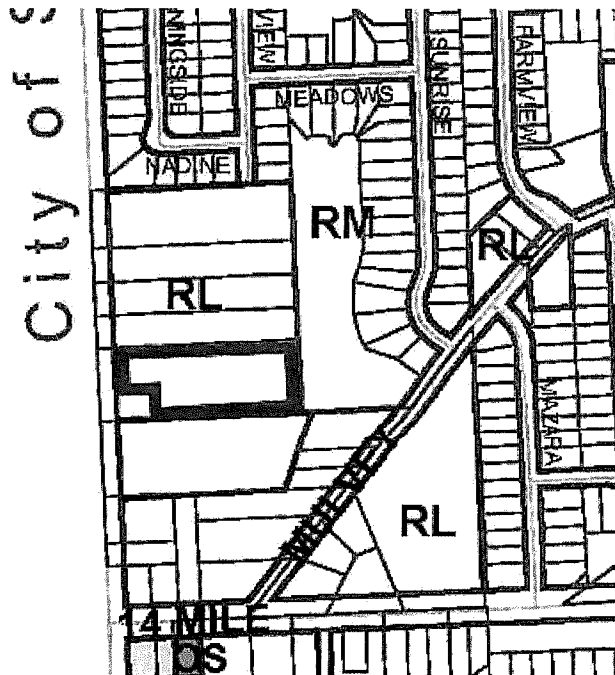
April 11th, 2025

City of Fraser Planning Commission
33000 Garfield Road
Fraser, MI 48026

**Re: Parcel ID# 11-31-351-022
Rezoning Request**

Honorable Commission Members,

The developer of the proposed condominium subdivision at parcel ID 11-31-351-022 is proposing to rezone 3.70 acres from RL (Residential Low – One Family) to RM (Residential Medium – One Family). The site is located on the east side of Hayes Road, approximately 900 feet north of 14 Mile Road. The adjacent parcels to the south and east are zoned RM, and the adjacent parcel to the north is zoned RL.





Public sanitary sewer and water are available in the Hayes Road right-of-way and storm water will discharge to communal detention pond owned by the City of Fraser to the east. The site will be landscaped with a buffer area along the Hayes Road right-of-way.

With the current RL zoning, six condominium units would be able to be placed on the site. If the site were to be rezoned, eight units would be placed on the site.

It is understood that a site plan would need to be approved by City of Fraser Planning Commission after rezoning approval.

The developer and I will be attending the Planning Commission meeting and will be able to answer any questions you might have.

Thank you for your consideration of this proposal.

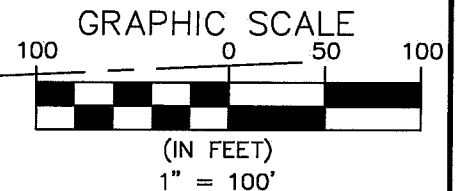
Please feel free to contact me or any team member should you have any questions.

Regards,

Joshua King, PE
Seiber Keast Lehner

PART OF THE SW 1/4 OF SECTION 31,
T.2N., R.13E., CITY OF FRASER, MACOMB COUNTY, MI

"FRASER MEADOWS SUBDIVISION"
LIBER 93, PAGE 5-8
S02°27'35"E 267.00'



REVISIONS:



FARMINGTON HILLS OFFICE
39205 COUNTRY CLUB DRIVE, SUITE C8
FARMINGTON HILLS, MI 48331
248.308.3331

PAGE:
1 OF 1

Petition in Opposition and Protest to the Rezoning of Parcel 03-11-31-351-022

City of Fraser
City Clerk
MAY 07 2025
Received

We, the undersigned Owners, Residents, and Stakeholders of Fraser, respectfully petition Fraser City Council, Planning Commission, and Zoning Board to oppose the proposed rezoning of the land parcel 03-11-31-351-022 from Residential Low – One Family District (RL) to Residential Medium – One Family District (RM).

Whereas:

1. The current zoning designation supports the character, safety, and quality of life in our community by preserving green spaces, wildlife natural habitat, low traffic, and privacy.
2. The proposed rezoning threatens to increase traffic congestion, harm the local ecosystem and wildlife habitat, strain or disrupt public utilities, create more light pollution, and damage community cohesion.
 - **Ecosystem and Wildlife Habitat:** The current ecosystem and wildlife habitat includes, but is not limited to: Great Blue Heron, Great White Egret, Ducks, Canadian Geese, Fox, Deer, Ground Hogs, marsupials such as the Opossum, amphibians, and reptiles, as well as more common mammals like black squirrels and raccoons. It is an already fragile habitat and once it is gone, it will not come back. Hand-in-hand with the wildlife are all the mature trees. Not only is tree loss a visual concern, they clean and recycle the air and help to reduce noise pollution. Allowing this variance will result in tree removal, thus reducing air scrubbing and noise filtering. It will not preserve value for the current residents in that regard.
 - **Disruption of Public Utilities:** The parcel in question has no public utilities. Trenches will need to be dug, pipes and cabling buried. A process which could take years and the additional use could strain or disrupt existing systems.
 - **Increased Traffic Congestion:** In the last three years, there have been at least three accidents directly in front of 33480 Hayes, plus others further north near French Creek Dr.
 - **Winter 2022:** A vehicle traveling too fast southbound on Hayes, slid on the icy road, crashing into and knocking down the street light on the southeast corner of Merlot, necessitating a complete replacement.
 - **Fall: 2023:** Two vehicles, traveling too fast, southbound on Hayes, jockeying for position, created a situation where two vehicles destroyed the front lawn and crashed into the front of the house at 15142 Merlot, cracking the foundation, barely missing the

natural gas line, and ruining the front face of the house. Luckily, the street light on that same corner was not damaged again.

- **Winter 2023:** Vehicle traveling too fast, northbound on Hayes, hit a deer in front of 33480 Hayes.

3. The change in zoning may negatively impact property values and the well-being of the Owner's peaceful enjoyment of their own properties.
4. The rezoning process lacks sufficient community input and fails to address environmental and wildlife concerns.
5. Zoning codes are written to be enforced so that families can live with the expectation that the use and character of the area will not change.
6. This rezoning request is from an owner who is a non-resident and has no interest in what happens to anyone living in the neighborhood. Changing what is permitted on this lot would be for the investor's benefit to the detriment of the surrounding properties and will replace what is left of the true "Fraser Meadows", which the subdivision is so dubiously named, with higher density housing for which there is no urgent need.

As homeowner of the City of Fraser, I am opposed to the rezoning of Parcel 03-11-31-351-022

Name: Heather Corcoran Address: 33480 Hayes Rd, Fraser
Signature: Heather Corcoran

Name: Kurt Tischer Address: 33480 Hayes Rd, Fraser
Signature: Kurt Tischer

Name: Sara Gonzales Address: 33300 Hayes Rd.
Signature: Sara Gonzales

Name: Arthur A Gonzales Address: 33300 Hayes Rd
Signature: Arthur A Gonzales

City of Fraser
Building Dept
MAY 07 2025
Received

As homeowner of the City of Fraser, I am opposed to the rezoning of Parcel 03-11-31-351-022

Name: Jennifer McKenna Address: 33517 Sunrise Dr.
Signature: Jennifer McKenna

Name: TODD MCKENNA Address: 33517 SUNRISE DRIVE
Signature: T.M.

Name: CHARLOTTE FORTENBERG Address: 33493 SUNRISE DRIVE
Signature: Charlotte Fortenberg

Name: Scott Nameth Address: 38772 Clearview
Signature: Scott Nameth

Name: FRANK COPPOLA Address: 33796 CLEARVIEW
Signature: Frank Coppola Jr

Name: Blake Grantz Address: 33400 Hayes Rd.
Signature: Blake Grantz

Name: Maddison Chaney Address: 33400 Hayes Road
Signature: Maddison Chaney

Name: SARAH HENDRICK Address: 33560 MULVEY RD
Signature: Sarah Hendrick

Name: Linda Morrison Address: 33532 Clearview
Signature: Linda Morrison

As homeowner of the City of Fraser, I am opposed to the rezoning of Parcel 03-11-31-351-022

Name: William Savall Address: 33301 Sunrise DR

Signature:

Name: Northa Evans Address: 33373 Sunrise DR

Signature:

Name: Christina Barnes Address: 33673 Clearview

Signature: Christina Barnes

Name: Nancy Brem Address: 33075 Mulvey Rd

Signature: Nancy Brem

Name: William Brem Address: 33075 Mulvey Rd.

Signature: William Brem

Name: Bill Barisch Address: 33397 Sunrise DR

Signature: Bill Barisch

Name: Adham Musaid Address: 33421 Sunrise Drive

Signature: Adham Musaid

Name: William Omufrah Address: 33568 Sunrise Dr.

Signature:

Name: Sally O'Neil Address: 293 Otis 2935.09

Signature:

As homeowner of the City of Fraser, I am opposed to the rezoning of Parcel 03-11-31-351-022

Name: STEVEN FORREY Address: 15482 MEADOWS DR.
FRASER, MI 48026

Signature: Steven Forrey

Name: DANA Huber Address: 15434 MEADOWS DR.
FRASER, MI 48026

Signature: Dana M. Huber

Name: RON Huber Address: 15434 MEADOWS DR.
FRASER, MI 48026

Signature: Ron Huber

Name: Kim Lockhart Address: 33652 Clearview
Fraser, MI 48026

Signature: Kim Lockhart

Name: Charmaine Tate Address: 33508 Clearview
48026

Signature: C Tate

Name: Doris Bartolomei Address: 33540 Hayes Rd 48026

Signature: Doris Bartolomei

Name: FREDERICK BARTOLOMEI Address: 33540 Hayes Rd 48026

Signature: Frederick Bartolomei

Name: Nickel Torrance Address: 34950 HIDDEN PINE DR. #312
FRASER, MI 48026

Signature: Nickel Torrance

Name: Jim R. Hill Address: 33589 SUNRISE DR
FRASER, MI 4802

Signature: Jim R. Hill

As homeowner of the City of Fraser, I am opposed to the rezoning of Parcel 03-11-31-351-022

Name: Seth Fillar Address: 33580 Clearview

Signature: Seth Fillar

Name: Holly EVANS Address: 15410 Meadows Dr.

Signature: Holly Evans

Name: BRIAN EVANS Address: 15410 MEADOWS DR.

Signature: Brian Evans

Name: _____ Address: _____

Signature: _____

Name: _____ Address: _____

Signature: _____

Name: _____ Address: _____

Signature: _____

Name: _____ Address: _____

Signature: _____

Name: _____ Address: _____

Signature: _____

Name: _____ Address: _____

Signature: _____

Amendments to Petition in Opposition and Protest to the Rezoning of Parcel 03-11-31-351-022

- **Ecosystem and Wildlife Habitat:** The current ecosystem and wildlife habitat includes, but is not limited to: Great Blue Heron, Great White Egret, Ducks, Canadian Geese, Fox, Deer, Ground Hogs, marsupials such as the Opossum, amphibians, and reptiles, as well as more common mammals like black squirrels and raccoons. It is an already fragile habitat and once it is gone, it will not come back. These can have a domino effect. Displace the Fox and you wind up with rodent problems, for example. Hand-in-hand with the wildlife are all the mature trees. Not only is tree loss a visual concern, they clean and recycle the air and help to reduce noise pollution. Trees also absorb ground water. A mature tree is capable of absorbing over 10,000 gallons of water per season. Allowing this variance will result in tree removal, thus reducing air scrubbing and noise filtering. It will not preserve value for the current residents in that regard.
- **Disruption of Public Utilities:** The parcel in question has no public utilities. Trenches will need to be dug, pipes and cabling buried. A process which could take years and the additional use could strain or disrupt existing systems such as current draw on the electrical grid and water displacement and drainage should the change create a situation where water exceeds the capacity of the existing infrastructure at Hayes and the Retention Pond.
- **Increased Traffic Congestion:** Adding up to 20 additional vehicles into the area is problematic at best. In the last three years, there have been at least three accidents directly in front of 33480 Hayes, plus others further north near French Creek Dr.
 - **Winter 2022:** A vehicle traveling too fast southbound on Hayes, slid on the icy road, crashing into and knocking down the street light on the southeast corner of Merlot, necessitating a complete replacement.
 - **Fall: 2023:** Two vehicles, traveling too fast, southbound on Hayes, jockeying for position, created a situation where two vehicles destroyed the front lawn and crashed into the front of the house at 15142 Merlot, cracking the foundation, barely missing the natural gas line, and ruining the front face of the house. Luckily, the street light on that same corner was not damaged again.
 - **Winter 2023:** Vehicle traveling too fast, northbound on Hayes, hit a deer in front of 33480 Hayes.

7. Signatories suggest and would hope to see a full engineering review of Retention Pond and storm water runoff mitigation measures and capacity, as well as a traffic study to identify and address traffic safety issues before any decision regarding this development.

Meeting letter

From Sara Gonzales [REDACTED]

To Heather Corcoran [REDACTED]

Date 2025-05-07 12:33

To whom it may concern

I am writing on behalf of 33300 Hayes Rd, a property that will be greatly affected by the building of these homes on the land next door and behind my property. The stretch between 14 and 15 and Hayes is one of the only remaining pieces un-developed land. It is a home to many, many different animals which we have the pleasure of seeing every day. The area in the middle of this land has been left untouched by even a lawnmower for at least the last decade that I have lived here, as to not disturb the animals and to give them a habitat. Building on this land would greatly disturb that and force the animals to flee which would lead to many animals darting out onto Hayes to be hit by cars, and possibly causing many injuries to the drivers.

Another issue that we will be faced with on Hayes is the extreme traffic. People already treat Hayes like a drag way, racing down the road. We have seen multiple accidents over the years. Turning into our own driveway, coming from either direction, has proven to be something you have to brace yourself for. On top of that, for those that live off of Hayes, it is near impossible to get out of our driveway each morning. Traffic is backed up past our house as it is. Adding this "subdivision" will only make this worse.

Everything I have stated above are very big concerns for the residents on Hayes, but, perhaps the biggest and most concerning is our homes being damaged. That field hangs onto so much water. On any given day, you can look into the field and see standing water. Where will all that water go???? Into our homes/basements. How will the ground support all of this construction? We have all witnessed the disaster that is 15 mile rd. How will the sewers handle this? Fraser seems to be a city that has a ton of wetland. The woods to the south of my house are basically like a lake.. All I can see is standing water. You are going to tear all this ground up that is already sopping wet all the time. Where will that water go? Building multiple homes on this wet land sounds like a recipe for disaster.

Instead of always looking to make a buck, perhaps it's time to not sell out and take some pride and realize that more homes/construction/gas stations are not always the answer. It may be profitable to a builder and the city, but what about the long time residents?

These are very real issues. I don't want my home, which has been standing tall since 1926, to be ruined and damaged due to new homes being slapped together in my water logged back yard. I hope all of our concerns are taken to heart.

Sincerely,

Sara Gonzales

Longtime Fraser Resident



Fraser City Council Agenda Item

SUBJECT TITLE:	Industrial Park Contract Award	DATE SUBMITTED:	6/2/25
PREPARED BY:	Michael Vigneron – AEW	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
Request that Council award a construction contract for the Industrial Park Road Reconstruction Special Assessment District, establish a construction contingency, and authorize AEW to provide contract administration services. The project includes road reconstruction for all streets in the industrial park, entrance improvements at 15 Mile and Commerce, storm sewer replacement for failing sewers, and water main replacement along Commerce. After a public advertisement period, 5 bids were received for this project. AEW has worked with the low bidder, Mark Anthony Contracting, Inc., on similar industrial road reconstruction projects in the past, and has conducted a post-bid interview to confirm their understanding of the project plans, specifications, and other requirements. We recommend City Council award a contract for the work for the bid amount of \$10,284,306.22. AEW is also recommending that City Council establish a construction contingency budget of 10% or \$1,000,000 to be used only with prior authorization of City Administration. Based on our standing agreement, the design engineering fee is \$503,931.00 and construction contract administration services for this project is estimated at 15% or \$1,500,000 for a total estimated project cost of \$13,288,237.22. This doesn't include any of the costs associated with bonding for the project. The approximate allocation of total project costs between water and road funds are as follows: Water – 8%, Major Roads – 41.5%, Local Roads – 50.5%. This project is intended to be budgeted and completed over the next two fiscal years.			
BUDGET IMPACT			
☐ Obtained Quotes ☒ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$13,288,237.22			
Account Number(s): 592-536-972.000 (Water) - \$1,059,099.25 202-441-972.000 (Major Roads) - \$5,519,197.56 203-441-972.000 (Local Roads) - \$6,709,940.41			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			



Fraser City Council Agenda Item

Requires Travel Expenses:	☒ NO ☐ YES - Amount:
Offset by Other Funding:	☐ NO ☒ YES - Amount: State - \$4,000,000 S.A.D. -Est. \$4,000,000 (1/3 of Road Project Costs estimated at \$12,229,137.97, NTE \$4,000,000)
Additional Information:	
ATTACHMENTS	
AEW Letter of Recommendation for Award with Bid Tabulation	
RECOMMENDED MOTION(s)	
Motion to award a contract for the Industrial Park Road Reconstruction S.A.D. to Mark Anthony Contracting, Inc. in the amount of \$10,284,306.22, authorize Anderson, Eckstein and Westrick, Inc. to provide contract administration services in accordance with the standing agreement in the estimated amount of \$1,500,000, and authorize the DPW Superintendent and City Manager discretion to approve additional contract costs from a construction contingency of \$1,000,000.	



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

June 3, 2025

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Letter of Recommendation for Contract Award
Industrial Park Road Reconstruction S.A.D.
AEW Project No. 0190-0491

Dear Ms. Leven:

On Wednesday, May 28, 2025, five (5) bids were received for the project referenced above. Our office has tabulated the bids and a copy is attached for your use. The low bidder is Mark Anthony Contracting, Inc. with a total bid amount of \$10,284,306.22.

We have worked with Mark Anthony Contracting, Inc. on similar industrial road reconstruction projects in nearby communities and are satisfied with their performance. Additionally, we conducted a post-bid interview to confirm their understanding of the project plans, specifications, and other requirements for this project.

Based on our experience and bids submitted, we recommend awarding a contract for the **Industrial Park Road Reconstruction S.A.D.** to **Mark Anthony Contracting, Inc.**, 4810 Old Plank Road, Milford, MI 48381 in the amount of **\$10,284,306.22**.

In addition, we are recommending a construction contingency in the amount of \$1,000,000 (10%); and Construction Engineering budget in the amount of \$1,500,000 (15%). Therefore, the total construction phase project cost is estimated at \$12,784,306.22.

If you have any questions or need additional information, please advise.

Sincerely,



Michael A. Vigneron, PE

Enclosure: Bid Tabulation

cc: Rob Barrett, DPW Superintendent
Anjlee Bansal, Finance Director

M:\0190\0190-0491\Project Mgmt\Correspondence\RecAward_0190-0491.docx



TABULATION OF BIDS

CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

DATE: 5/28/2025
TIME: 10:00 AM

Prepared by Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

BIDDER RANKING

RANK	BIDDER'S NAME	TOTAL BID
1	Mark Anthony Contracting, Inc.	\$ 10,284,306.22
2	Florence Cement Company	\$ 10,488,191.17 *
3	Pamar Enterprises, Inc.	\$ 10,882,518.67
4	M. L. Chartier Excavating, Inc.	\$ 11,127,147.77
5	Angelo Iafrate Construction Company	\$ 13,970,937.83

* CORRECTED BY ENGINEER



TABULATION OF BIDS

CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

Mark Anthony Contracting, Inc.
4810 Old Plank Road
Milford, MI 48381

Florence Cement Company
51515 Corridor
Shelby Township, MI 48315

Pamar Enterprises, Inc.
31604 Pamar Court
New Haven, MI 48048

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	_Reimbursed Permit Fees	10,000	Dlr	1.00	10,000.00	1.00	10,000.00	1.00	10,000.00
2.	Mobilization, Max. \$1,130,000	1	LS	464,750.00	464,750.00	787,200.00	787,200.00	1,130,000.00	1,130,000.00
3.	Dr Structure, Rem	68	Ea	306.23	20,823.64	530.00	36,040.00	650.00	44,200.00
4.	Sewer, Rem, Less than 24 inch	1,697	Ft	15.12	25,658.64	29.00	49,213.00	22.00	37,334.00
5.	Sewer, Rem, 24 inch to 48 inch	50	Ft	62.20	3,110.00	700.00	35,000.00	28.00	1,400.00
6.	Curb and Gutter, Rem	196	Ft	11.13	2,181.48	19.00	3,724.00	18.00	3,528.00
7.	Masonry and Conc Structure, Rem	35	Cyd	26.25	918.75	85.00	2,975.00	100.00	3,500.00
8.	Pavt, Rem	62,861	Syd	6.40	402,310.40	7.20	452,599.20	6.00	377,166.00
9.	Sidewalk, Rem	191	Syd	12.85	2,454.35	15.00	2,865.00	5.00	955.00
10.	Exploratory Investigation, Vertical	100	Ft	82.49	8,249.00	150.00	15,000.00	100.00	10,000.00
11.	_Patio Blocks	28	Sft	98.36	2,754.08	10.00	280.00	40.00	1,120.00
12.	_Driveway, Rem	13,348	Syd	7.67	102,379.16	8.00	106,784.00	5.50	73,414.00
13.	Subgrade Undercutting, Type IV	1,135	Cyd	64.16	72,821.60	81.00	91,935.00	60.00	68,100.00
14.	_Station Grading	151	Sta	7,220.06	1,090,229.06	5,000.00	755,000.00	4,950.00	747,450.00
15.	Erosion Control, Inlet Protection, Fabric Drop	77	Ea	66.27	5,102.79	100.00	7,700.00	150.00	11,550.00
16.	Project Cleanup	1	LS	13,641.36	13,641.36	1,000.00	1,000.00	10,000.00	10,000.00
17.	Aggregate Base, 10 inch	66,403	Syd	12.43	825,389.29	11.30	750,353.90	14.00	929,642.00
18.	Maintenance Gravel	4,000	Ton	17.22	68,880.00	32.20	128,800.00	15.00	60,000.00
19.	Driveway Maintenance, Commercial	206	Ea	659.92	135,943.52	67.00	13,802.00	35.00	7,210.00
20.	Intersection Maintenance	8	Ea	565.00	4,520.00	520.00	4,160.00	100.00	800.00
21.	Geotextile, Stabilization	66,403	Syd	0.88	58,434.64	0.65	43,161.95	0.65	43,161.95
22.	Sewer, CI IV, 12 inch, Tr Det B	1,134	Ft	92.12	104,464.08	98.00	111,132.00	125.00	141,750.00
23.	Sewer, CI IV, 15 inch, Tr Det B	701	Ft	93.34	65,431.34	99.00	69,399.00	175.00	122,675.00
24.	Sewer, CI IV, 18 inch, Tr Det B	198	Ft	107.18	21,221.64	303.00	59,994.00	330.00	65,340.00



TABULATION OF BIDS

CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

Mark Anthony Contracting, Inc.
4810 Old Plank Road
Milford, MI 48381

Florence Cement Company
51515 Corridor
Shelby Township, MI 48315

Pamar Enterprises, Inc.
31604 Pamar Court
New Haven, MI 48048

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
25.	Sewer, CI IV, 24 inch, Tr Det B	16	Ft	187.49	2,999.84	550.00	8,800.00	556.00	8,896.00
26.	Sewer, CI IV, 30 inch, Tr Det B	26	Ft	223.15	5,801.90	560.00	14,560.00	751.00	19,526.00
27.	Sewer, CI IV, 36 inch, Tr Det B	6	Ft	518.56	3,111.36	6.00	36.00 *	2,450.00	14,700.00
28.	Sewer Tap, 12 inch	1	Ea	389.85	389.85	530.00	530.00	5,500.00	5,500.00
29.	Video Taping Sewer and Culv Pipe	2,100	Ft	2.26	4,746.00	4.55	9,555.00	1.65	3,465.00
30.	_Sewer, CI IV, 21 inch, Tr Det B	27	Ft	177.69	4,797.63	540.00	14,580.00	440.00	11,880.00
31.	_Sewer, CI IV, 42 inch, Tr Det B	6	Ft	600.48	3,602.88	3,870.00	23,220.00	2,635.00	15,810.00
32.	_Sewer, CI IV, 48 inch, Tr Det B	3	Ft	1,177.17	3,531.51	4,260.00	12,780.00	2,721.00	8,163.00
33.	_Sewer, Post-Construction, CCTV, 36 inch	316	Ft	2.26	714.16	30.00	9,480.00	2.00	632.00
34.	_Sewer, Pre-Construction, Clean and CCTV, 12 inch	1,350	Ft	6.78	9,153.00	12.00	16,200.00	4.50	6,075.00
35.	_Sewer, Pre-Construction, Clean and CCTV, 15 inch	1,250	Ft	6.78	8,475.00	14.00	17,500.00	4.50	5,625.00
36.	_Sewer, Pre-Construction, Clean and CCTV, 18 inch	1,200	Ft	9.04	10,848.00	16.00	19,200.00	5.00	6,000.00
37.	_Sewer, Pre-Construction, Clean and CCTV, 24 inch	2,200	Ft	9.04	19,888.00	20.00	44,000.00	6.50	14,300.00
38.	_Sewer, Pre-Construction, Clean and CCTV, 27 inch	675	Ft	11.87	8,012.25	25.00	16,875.00	7.50	5,062.50
39.	_Sewer, Pre-Construction, Clean and CCTV, 30 inch	2,500	Ft	11.87	29,675.00	25.00	62,500.00	8.50	21,250.00
40.	_Sewer, Pre-Construction, Clean and CCTV, 36 inch	850	Ft	20.34	17,289.00	30.00	25,500.00	10.00	8,500.00
41.	_Sewer, Pre-Construction, Clean and CCTV, 42 inch	2,500	Ft	20.34	50,850.00	35.00	87,500.00	15.00	37,500.00
42.	_Sewer, Pre-Construction, Clean and CCTV, 48 inch	550	Ft	20.34	11,187.00	45.00	24,750.00	17.00	9,350.00
43.	_Sewer, PVC, 6 inch, Tr Det A	16	Ft	97.35	1,557.60	93.00	1,488.00	450.00	7,200.00
44.	_Sewer, PVC, 6 inch, Tr Det B	12	Ft	129.51	1,554.12	115.00	1,380.00	425.00	5,100.00
45.	_Storm Sewer, CIPP Lining, 36 inch	316	Ft	508.50	160,686.00	364.00	115,024.00	485.00	153,260.00
46.	_Cut Service Lead Protrusions	50	Ea	197.75	9,887.50	175.00	8,750.00	55.00	2,750.00
47.	_Remove Mineral Deposit	50	Ea	197.75	9,887.50	150.00	7,500.00	55.00	2,750.00
48.	_Deliverables	1	LS	1.13	1.13	1.00	1.00	350.00	350.00



TABULATION OF BIDS

CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

Mark Anthony Contracting, Inc.
4810 Old Plank Road
Milford, MI 48381

Florence Cement Company
51515 Corridor
Shelby Township, MI 48315

Pamar Enterprises, Inc.
31604 Pamar Court
New Haven, MI 48048

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
49.	Dr Structure Cover, Adj, Case 1	21	Ea	254.82	5,351.22	400.00	8,400.00	650.00	13,650.00
50.	Dr Structure Cover, Adj, Case 2	15	Ea	254.82	3,822.30	400.00	6,000.00	550.00	8,250.00
51.	Dr Structure, 48 inch dia	74	Ea	2,769.03	204,908.22	2,750.00	203,500.00	4,250.00	314,500.00
52.	Dr Structure, 60 inch dia	1	Ea	6,524.70	6,524.70	4,920.00	4,920.00	6,500.00	6,500.00
53.	Dr Structure, 72 inch dia	1	Ea	7,794.22	7,794.22	5,320.00	5,320.00	7,800.00	7,800.00
54.	Dr Structure, Adj, Add Depth	100	Ft	172.33	17,233.00	405.00	40,500.00	150.00	15,000.00
55.	Dr Structure, Tap, 12 inch	12	Ea	242.84	2,914.08	425.00	5,100.00	4,500.00	54,000.00
56.	Dr Structure, Tap, 15 inch	12	Ea	284.76	3,417.12	550.00	6,600.00	5,500.00	66,000.00
57.	Dr Structure, Tap, 18 inch	3	Ea	314.71	944.13	630.00	1,890.00	6,500.00	19,500.00
58.	Dr Structure, Tap, 24 inch	1	Ea	569.52	569.52	845.00	845.00	8,500.00	8,500.00
59.	_Catch Basin Cover, Fraser	75	Ea	582.99	43,724.25	600.00	45,000.00	785.00	58,875.00
60.	_External Structure Wrap, 18 inch	85	Ea	513.11	43,614.35	545.00	46,325.00	300.00	25,500.00
61.	_Sanitary Manhole Cover, Adj, Case 1	17	Ea	254.82	4,331.94	455.00	7,735.00	850.00	14,450.00
62.	_Sanitary Manhole Cover, Adj, Case 2	5	Ea	254.82	1,274.10	410.00	2,050.00	825.00	4,125.00
63.	_Storm Manhole Cover, Fraser	5	Ea	649.34	3,246.70	665.00	3,325.00	790.00	3,950.00
64.	_Storm Manhole Cover, MCPWO	1	Ea	721.74	721.74	730.00	730.00	785.00	785.00
65.	Underdrain, Subgrade, 6 inch	29,966	Ft	12.35	370,080.10	9.25	277,185.50	10.00	299,660.00
66.	Hand Patching	50	Ton	226.00	11,300.00	516.35	25,817.50	275.00	13,750.00
67.	Conc Pavt, Misc, Nonreinf, 7 inch	30	Syd	111.72	3,351.60	76.05	2,281.50	95.00	2,850.00
68.	Conc Pavt with Integral Curb, Nonreinf, 9 inch	63,820	Syd	54.43	3,473,722.60	55.40	3,535,628.00	55.00	3,510,100.00
69.	Joint, Expansion, E2	700	Ft	21.87	15,309.00	27.45	19,215.00	23.00	16,100.00
70.	Joint, Expansion, E3	10,300	Ft	9.14	94,142.00	6.00	61,800.00	10.00	103,000.00
71.	Joint, Plane-of-Weakness, W	54,000	Ft	1.19	64,260.00	2.15	116,100.00	1.05	56,700.00
72.	Pavt Gapping	5,000	Ft	5.65	28,250.00	5.90	29,500.00	5.00	25,000.00



TABULATION OF BIDS

CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

Mark Anthony Contracting, Inc.
4810 Old Plank Road
Milford, MI 48381

Florence Cement Company
51515 Corridor
Shelby Township, MI 48315

Pamar Enterprises, Inc.
31604 Pamar Court
New Haven, MI 48048

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
73.	Joint, Plane-of-Weakness, W, Intersection	1,500	Ft	1.19	1,785.00	2.20	3,300.00	1.05	1,575.00
74.	Joint, Expansion, Erg	200	Ft	16.02	3,204.00	16.25	3,250.00	17.00	3,400.00
75.	Lane Tie, Epoxy Anchored	150	Ea	14.69	2,203.50	12.75	1,912.50	15.00	2,250.00
76.	Non-Chloride Accelerator	200	Gal	1.13	226.00	9.90	1,980.00	1.00	200.00
77.	Driveway, Nonreinf Conc, 8 inch	12,835	Syd	53.47	686,287.45	69.35	890,107.25	61.68	791,662.80
78.	Defectable Warning Surface	45	Ft	45.20	2,034.00	57.00	2,565.00	45.32	2,039.40
79.	Curb Ramp Opening, Conc	60	Ft	16.95	1,017.00	25.00	1,500.00	12.09	725.40
80.	Sidewalk, Conc, 4 inch	1,384	Sft	6.86	9,494.24	7.65	10,587.60	7.34	10,158.56
81.	_Curb Ramp, Conc, 8 inch	390	Sft	10.07	3,927.30	14.55	5,674.50	11.37	4,434.30
82.	Post, Mailbox	84	Ea	226.00	18,984.00	180.00	15,120.00	200.00	16,800.00
83.	Guardrail, Type A, 72 inch Post	36	Ft	84.75	3,051.00	164.00	5,904.00	102.00	3,672.00
84.	Post, Steel, 3 pound	560	Ft	12.43	6,960.80	11.00	6,160.00	11.00	6,160.00
85.	Sign, Type III, Rem	39	Ea	11.30	440.70	10.00	390.00	10.00	390.00
86.	Sign, Type IIIA	261	Sft	22.04	5,752.44	19.50	5,089.50	19.50	5,089.50
87.	Sign, Type IIIB	41	Sft	22.04	903.64	19.50	799.50	19.50	799.50
88.	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	100	Ea	113.00	11,300.00	100.00	10,000.00	100.00	10,000.00
89.	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	100	Ea	0.01	1.00	0.01	1.00	0.01	1.00
90.	Pedestrian Type II Barricade, Temp	4	Ea	113.00	452.00	100.00	400.00	100.00	400.00
91.	Channelizing Device, 42 inch, Fluorescent, Furn	400	Ea	32.77	13,108.00	29.00	11,600.00	29.00	11,600.00
92.	Channelizing Device, 42 inch, Fluorescent, Oper	400	Ea	0.01	4.00	0.01	4.00	0.01	4.00
93.	Dust Palliative, Applied	50	Ton	22.60	1,130.00	541.00	27,050.00	300.00	15,000.00
94.	Lighted Arrow, Type C, Furn	2	Ea	791.00	1,582.00	700.00	1,400.00	700.00	1,400.00
95.	Lighted Arrow, Type C, Oper	2	Ea	0.01	0.02 *	0.01	0.02	0.01	0.02
96.	Minor Traf Devices	1	LS	35,821.00	35,821.00	10,000.00	10,000.00	157,500.00	157,500.00



TABULATION OF BIDS

CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

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4810 Old Plank Road
Milford, MI 48381

Florence Cement Company
51515 Corridor
Shelby Township, MI 48315

Pamar Enterprises, Inc.
31604 Pamar Court
New Haven, MI 48048

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
97.	Part Width Intersection Construction	8	Ea	1,356.00	10,848.00	200.00	1,600.00	500.00	4,000.00
98.	Plastic Drum, Fluorescent, Furn	100	Ea	36.16	3,616.00	32.00	3,200.00	32.00	3,200.00
99.	Plastic Drum, Fluorescent, Oper	100	Ea	0.01	1.00	0.01	1.00	0.01	1.00
100.	Sign, Type B, Temp, Prismatic, Furn	1,000	Sft	7.91	7,910.00	7.00	7,000.00	7.00	7,000.00
101.	Sign, Type B, Temp, Prismatic, Oper	1,000	Sft	0.01	10.00	0.01	10.00	0.01	10.00
102.	Sign, Type B, Temp, Prismatic, Spec, Furn	50	Sft	15.82	791.00	14.00	700.00	14.00	700.00
103.	Sign, Type B, Temp, Prismatic, Spec, Oper	50	Sft	0.01	0.50	0.01	0.50	0.01	0.50
104.	Traf Regulator Control	1	LS	565.00	565.00	1,000.00	1,000.00	10,000.00	10,000.00
105.	Sodding	11,000	Syd	8.76	96,360.00	7.75	85,250.00	10.25	112,750.00
106.	Topsoil Surface, Furn, 3 inch	11,000	Syd	4.80	52,800.00	7.20	79,200.00	11.10	122,100.00
107.	Water, Sodding/Seeding	377	Unit	22.60	8,520.20	20.00	7,540.00	0.12	45.24
108.	_Irrigation Pipe	10,000	Ft	6.78	67,800.00	2.62	26,200.00	0.03	300.00
109.	_Sprinkler Head	1,000	Ea	96.05	96,050.00	65.00	65,000.00	0.37	370.00
110.	_Fire Hydrant Assembly	5	Ea	12,158.80	60,794.00	6,616.70	33,083.50	10,000.00	50,000.00
111.	Gate Valve, 8 inch	3	Ea	9,040.00	27,120.00	4,053.70	12,161.10	5,500.00	16,500.00
112.	Gate Valve, 12 inch	2	Ea	12,204.00	24,408.00	1,880.50	3,761.00	7,000.00	14,000.00
113.	Gate Well, Rem	2	Ea	1,017.00	2,034.00	3,379.60	6,759.20	650.00	1,300.00
114.	Hydrant, Rem	3	Ea	1,017.00	3,051.00	422.50	1,267.50	650.00	1,950.00
115.	Water Main, DI, 6 inch, Tr Det G	180	Ft	175.15	31,527.00	144.00	25,920.00	134.00	24,120.00
116.	Water Main, DI, 8 inch, Tr Det F	835	Ft	186.45	155,685.75	124.60	104,041.00	135.00	112,725.00
117.	Water Main, DI, 8 inch, Tr Det G	655	Ft	206.79	135,447.45	190.45	124,744.75	155.00	101,525.00
118.	Water Main, DI, 12 inch, Tr Det F	67	Ft	248.60	16,656.20	173.05	11,594.35	195.00	13,065.00
119.	Water Main, DI, 12 inch, Tr Det G	52	Ft	271.20	14,102.40	223.65	11,629.80	225.00	11,700.00
120.	Water Serv	9	Ea	2,825.00	25,425.00	1,813.00	16,317.00	2,250.00	20,250.00



TABULATION OF BIDS

CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

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Milford, MI 48381

Florence Cement Company
51515 Corridor
Shelby Township, MI 48315

Pamar Enterprises, Inc.
31604 Pamar Court
New Haven, MI 48048

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
121.	Water Serv, Long	7	Ea	4,294.00	30,058.00	5,147.45	36,032.15	3,850.00	26,950.00
122.	Gate Well, 60 inch dia	5	Ea	3,955.00	19,775.00	7,071.95	35,359.75	4,500.00	22,500.00
123.	Water Main Conflict, 8 inch	1	Ea	6,554.00	6,554.00	6,809.00	6,809.00	10,500.00	10,500.00
124.	_Water Main, DI, 4 inch, Tr Det G	180	Ft	175.15	31,527.00	151.50	27,270.00	129.00	23,220.00
125.	_Water Main, PVC, 8 inch, Pipe Burst	368	Ft	180.80	66,534.40	253.30	93,214.40	155.00	57,040.00
126.	_Gate Well Cover, Adj, Case 1	9	Ea	254.25	2,288.25	400.00	3,600.00	650.00	5,850.00
127.	_Gate Well Cover, Adj, Case 2	3	Ea	254.25	762.75	400.00	1,200.00	550.00	1,650.00
128.	_Gate Well Cover, Fraser	15	Ea	665.98	9,989.70	665.00	9,975.00	790.00	11,850.00
129.	_Water Main Connection, 4 inch	8	Ea	6,215.00	49,720.00	2,948.00	23,584.00	4,500.00	36,000.00
130.	_Water Main Connection, 6 inch	9	Ea	7,345.00	66,105.00	3,191.75	28,725.75	5,500.00	49,500.00
131.	_Water Main Connection, 8 inch	4	Ea	7,910.00	31,640.00	6,579.00	26,316.00	6,500.00	26,000.00
132.	_Water Main, Abandon	1	LS	8,475.00	8,475.00	8,370.00	8,370.00	2,500.00	2,500.00
133.	Sanitary Structure, 48 inch dia	1	Ea	3,754.64	3,754.64	4,280.00	4,280.00	8,500.00	8,500.00
134.	Sanitary Structure Cover, Type Q	1	Ea	721.74	721.74	760.00	760.00	900.00	900.00
135.	Sanitary Structure, Rem	1	Ea	471.21	471.21	1,125.00	1,125.00	1,000.00	1,000.00
136.	_Audio Visual Record of Construction Area	1	LS	3,616.00	3,616.00	3,200.00	3,200.00	3,200.00	3,200.00
TOTAL AMOUNT BID				\$	10,284,306.22	\$	10,488,191.17 *	\$	10,882,518.67

*** CORRECTED BY ENGINEER**



TABULATION OF BIDS
CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

M. L. Chartier Excavating, Inc.
9195 Marine City Highway
Fair Haven, MI 48023

Angelo lafrate Construction Company
26300 Sherwood
Warren, MI 48091

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
1.	_Reimbursed Permit Fees	10,000	Dir	1.00	10,000.00	1.00	10,000.00
2.	Mobilization, Max. \$1,130,000	1	LS	1,092,500.00	1,092,500.00	1,020,000.00	1,020,000.00
3.	Dr Structure, Rem	68	Ea	495.00	33,660.00	500.00	34,000.00
4.	Sewer, Rem, Less than 24 inch	1,697	Ft	18.85	31,988.45	40.00	67,880.00
5.	Sewer, Rem, 24 inch to 48 inch	50	Ft	106.65	5,332.50	125.00	6,250.00
6.	Curb and Gutter, Rem	196	Ft	14.10	2,763.60	11.00	2,156.00
7.	Masonry and Conc Structure, Rem	35	Cyd	95.00	3,325.00	150.00	5,250.00
8.	Pavt, Rem	62,861	Syd	8.75	550,033.75	11.00	691,471.00
9.	Sidewalk, Rem	191	Syd	11.50	2,196.50	10.00	1,910.00
10.	Exploratory Investigation, Vertical	100	Ft	78.00	7,800.00	80.00	8,000.00
11.	_Patio Blocks	28	Sft	21.15	592.20	35.00	980.00
12.	_Driveway, Rem	13,348	Syd	12.45	166,182.60	12.50	166,850.00
13.	Subgrade Undercutting, Type IV	1,135	Cyd	67.15	76,215.25	100.00	113,500.00
14.	_Station Grading	151	Sta	7,300.00	1,102,300.00	4,500.00	679,500.00
15.	Erosion Control, Inlet Protection, Fabric Drop	77	Ea	98.00	7,546.00	200.00	15,400.00
16.	Project Cleanup	1	LS	1,500.00	1,500.00	20,000.00	20,000.00
17.	Aggregate Base, 10 inch	66,403	Syd	14.70	976,124.10	20.00	1,328,060.00
18.	Maintenance Gravel	4,000	Ton	27.50	110,000.00	50.00	200,000.00
19.	Driveway Maintenance, Commercial	206	Ea	1.00	206.00	900.00	185,400.00
20.	Intersection Maintenance	8	Ea	1,500.00	12,000.00	3,000.00	24,000.00
21.	Geotextile, Stabilization	66,403	Syd	1.05	69,723.15	2.25	149,406.75
22.	Sewer, CI IV, 12 inch, Tr Det B	1,134	Ft	109.00	123,606.00	135.00	153,090.00
23.	Sewer, CI IV, 15 inch, Tr Det B	701	Ft	114.50	80,264.50	150.00	105,150.00
24.	Sewer, CI IV, 18 inch, Tr Det B	198	Ft	144.95	28,700.10	200.00	39,600.00



TABULATION OF BIDS
CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

M. L. Chartier Excavating, Inc.
9195 Marine City Highway
Fair Haven, MI 48023

Angelo Iafrate Construction Company
26300 Sherwood
Warren, MI 48091

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
25.	Sewer, CI IV, 24 inch, Tr Det B	16	Ft	171.00	2,736.00	200.00	3,200.00
26.	Sewer, CI IV, 30 inch, Tr Det B	26	Ft	341.00	8,866.00	280.00	7,280.00
27.	Sewer, CI IV, 36 inch, Tr Det B	6	Ft	1,855.00	11,130.00	3,700.00	22,200.00
28.	Sewer Tap, 12 inch	1	Ea	885.00	885.00	450.00	450.00
29.	Video Taping Sewer and Culv Pipe	2,100	Ft	5.45	11,445.00	5.00	10,500.00
30.	_Sewer, CI IV, 21 inch, Tr Det B	27	Ft	322.70	8,712.90	1,000.00	27,000.00
31.	_Sewer, CI IV, 42 inch, Tr Det B	6	Ft	2,060.00	12,360.00	3,500.00	21,000.00
32.	_Sewer, CI IV, 48 inch, Tr Det B	3	Ft	2,149.00	6,447.00	4,000.00	12,000.00
33.	_Sewer, Post-Construction, CCTV, 36 inch	316	Ft	10.50	3,318.00	2.00	632.00
34.	_Sewer, Pre-Construction, Clean and CCTV, 12 inch	1,350	Ft	5.00	6,750.00	6.00	8,100.00
35.	_Sewer, Pre-Construction, Clean and CCTV, 15 inch	1,250	Ft	6.00	7,500.00	6.00	7,500.00
36.	_Sewer, Pre-Construction, Clean and CCTV, 18 inch	1,200	Ft	7.00	8,400.00	8.00	9,600.00
37.	_Sewer, Pre-Construction, Clean and CCTV, 24 inch	2,200	Ft	10.00	22,000.00	8.00	17,600.00
38.	_Sewer, Pre-Construction, Clean and CCTV, 27 inch	675	Ft	12.00	8,100.00	10.50	7,087.50
39.	_Sewer, Pre-Construction, Clean and CCTV, 30 inch	2,500	Ft	15.00	37,500.00	10.50	26,250.00
40.	_Sewer, Pre-Construction, Clean and CCTV, 36 inch	850	Ft	17.50	14,875.00	18.00	15,300.00
41.	_Sewer, Pre-Construction, Clean and CCTV, 42 inch	2,500	Ft	20.00	50,000.00	18.00	45,000.00
42.	_Sewer, Pre-Construction, Clean and CCTV, 48 inch	550	Ft	25.00	13,750.00	18.00	9,900.00
43.	_Sewer, PVC, 6 inch, Tr Det A	16	Ft	151.00	2,416.00	135.00	2,160.00
44.	_Sewer, PVC, 6 inch, Tr Det B	12	Ft	135.00	1,620.00	135.00	1,620.00
45.	_Storm Sewer, CIPP Lining, 36 inch	316	Ft	485.00	153,260.00	350.00	110,600.00
46.	_Cut Service Lead Protrusions	50	Ea	200.00	10,000.00	175.00	8,750.00
47.	_Remove Mineral Deposit	50	Ea	200.00	10,000.00	175.00	8,750.00
48.	_Deliverables	1	LS	5,000.00	5,000.00	11,000.00	11,000.00



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AEW PROJECT NO. 0190-0491

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Angelo Iafrate Construction Company
26300 Sherwood
Warren, MI 48091

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
49.	Dr Structure Cover, Adj, Case 1	21	Ea	895.00	18,795.00	725.00	15,225.00
50.	Dr Structure Cover, Adj, Case 2	15	Ea	480.00	7,200.00	675.00	10,125.00
51.	Dr Structure, 48 inch dia	74	Ea	2,750.00	203,500.00	2,350.00	173,900.00
52.	Dr Structure, 60 inch dia	1	Ea	5,130.00	5,130.00	4,750.00	4,750.00
53.	Dr Structure, 72 inch dia	1	Ea	6,015.00	6,015.00	11,000.00	11,000.00
54.	Dr Structure, Adj, Add Depth	100	Ft	0.01	1.00	300.00	30,000.00
55.	Dr Structure, Tap, 12 inch	12	Ea	545.00	6,540.00	1,200.00	14,400.00
56.	Dr Structure, Tap, 15 inch	12	Ea	610.00	7,320.00	1,350.00	16,200.00
57.	Dr Structure, Tap, 18 inch	3	Ea	855.00	2,565.00	1,450.00	4,350.00
58.	Dr Structure, Tap, 24 inch	1	Ea	930.00	930.00	1,800.00	1,800.00
59.	_Catch Basin Cover, Fraser	75	Ea	620.00	46,500.00	610.00	45,750.00
60.	_External Structure Wrap, 18 inch	85	Ea	1.00	85.00	635.00	53,975.00
61.	_Sanitary Manhole Cover, Adj, Case 1	17	Ea	895.00	15,215.00	500.00	8,500.00
62.	_Sanitary Manhole Cover, Adj, Case 2	5	Ea	625.00	3,125.00	420.00	2,100.00
63.	_Storm Manhole Cover, Fraser	5	Ea	690.00	3,450.00	660.00	3,300.00
64.	_Storm Manhole Cover, MCPWO	1	Ea	805.00	805.00	750.00	750.00
65.	Underdrain, Subgrade, 6 inch	29,966	Ft	14.75	441,998.50	15.00	449,490.00
66.	Hand Patching	50	Ton	400.00	20,000.00	150.00	7,500.00
67.	Conc Pavt, Misc, Nonreinf, 7 inch	30	Syd	95.00	2,850.00	106.00	3,180.00
68.	Conc Pavt with Integral Curb, Nonreinf, 9 inch	63,820	Syd	54.00	3,446,280.00	70.00	4,467,400.00
69.	Joint, Expansion, E2	700	Ft	23.00	16,100.00	22.00	15,400.00
70.	Joint, Expansion, E3	10,300	Ft	10.00	103,000.00	8.50	87,550.00
71.	Joint, Plane-of-Weakness, W	54,000	Ft	1.05	56,700.00	4.00	216,000.00
72.	Pavt Gapping	5,000	Ft	1.00	5,000.00	81.00	405,000.00



TABULATION OF BIDS
CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

M. L. Chartier Excavating, Inc.
9195 Marine City Highway
Fair Haven, MI 48023

Angelo lafrate Construction Company
26300 Sherwood
Warren, MI 48091

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
73.	Joint, Plane-of-Weakness, W, Intersection	1,500	Ft	1.05	1,575.00	5.00	7,500.00
74.	Joint, Expansion, Erg	200	Ft	17.00	3,400.00	42.00	8,400.00
75.	Lane Tie, Epoxy Anchored	150	Ea	15.00	2,250.00	16.00	2,400.00
76.	Non-Chloride Accelerator	200	Gal	1.00	200.00	120.00	24,000.00
77.	Driveway, Nonreinf Conc, 8 inch	12,835	Syd	56.00	718,760.00	79.00	1,013,965.00
78.	Detectable Warning Surface	45	Ft	45.00	2,025.00	55.00	2,475.00
79.	Curb Ramp Opening, Conc	60	Ft	12.00	720.00	36.00	2,160.00
80.	Sidewalk, Conc, 4 inch	1,384	Sft	7.00	9,688.00	9.97	13,798.48
81.	_Curb Ramp, Conc, 8 inch	390	Sft	11.00	4,290.00	30.00	11,700.00
82.	Post, Mailbox	84	Ea	185.00	15,540.00	350.00	29,400.00
83.	Guardrail, Type A, 72 inch Post	36	Ft	102.00	3,672.00	164.00	5,904.00
84.	Post, Steel, 3 pound	560	Ft	11.00	6,160.00	11.00	6,160.00
85.	Sign, Type III, Rem	39	Ea	10.00	390.00	10.00	390.00
86.	Sign, Type IIIA	261	Sft	19.50	5,089.50	19.50	5,089.50
87.	Sign, Type IIIB	41	Sft	19.50	799.50	19.50	799.50
88.	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	100	Ea	100.00	10,000.00	100.00	10,000.00
89.	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	100	Ea	0.01	1.00	0.01	1.00
90.	Pedestrian Type II Barricade, Temp	4	Ea	100.00	400.00	100.00	400.00
91.	Channelizing Device, 42 inch, Fluorescent, Furn	400	Ea	29.00	11,600.00	29.00	11,600.00
92.	Channelizing Device, 42 inch, Fluorescent, Oper	400	Ea	0.01	4.00	0.01	4.00
93.	Dust Palliative, Applied	50	Ton	21.35	1,067.50	475.00	23,750.00
94.	Lighted Arrow, Type C, Furn	2	Ea	700.00	1,400.00	700.00	1,400.00
95.	Lighted Arrow, Type C, Oper	2	Ea	0.01	0.02	0.01	0.02
96.	Minor Traf Devices	1	LS	20,000.00	20,000.00	45,000.00	45,000.00



TABULATION OF BIDS
CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

M. L. Chartier Excavating, Inc.
9195 Marine City Highway
Fair Haven, MI 48023

Angelo Iafrate Construction Company
26300 Sherwood
Warren, MI 48091

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
97.	Part Width Intersection Construction	8	Ea	150.00	1,200.00	2,500.00	20,000.00
98.	Plastic Drum, Fluorescent, Furn	100	Ea	32.00	3,200.00	32.00	3,200.00
99.	Plastic Drum, Fluorescent, Oper	100	Ea	0.01	1.00	0.01	1.00
100.	Sign, Type B, Temp, Prismatic, Furn	1,000	Sft	7.00	7,000.00	7.00	7,000.00
101.	Sign, Type B, Temp, Prismatic, Oper	1,000	Sft	0.01	10.00	0.01	10.00
102.	Sign, Type B, Temp, Prismatic, Spec, Furn	50	Sft	14.00	700.00	14.00	700.00
103.	Sign, Type B, Temp, Prismatic, Spec, Oper	50	Sft	0.01	0.50	0.01	0.50
104.	Traf Regulator Control	1	LS	27,500.00	27,500.00	75,000.00	75,000.00
105.	Sodding	11,000	Syd	7.75	85,250.00	12.95	142,450.00
106.	Topsoil Surface, Furn, 3 inch	11,000	Syd	4.25	46,750.00	7.10	78,100.00
107.	Water, Sodding/Seeding	377	Unit	20.00	7,540.00	79.54	29,986.58
108.	_Irrigation Pipe	10,000	Ft	5.00	50,000.00	8.00	80,000.00
109.	_Sprinkler Head	1,000	Ea	75.00	75,000.00	85.00	85,000.00
110.	_Fire Hydrant Assembly	5	Ea	9,500.00	47,500.00	7,500.00	37,500.00
111.	Gate Valve, 8 inch	3	Ea	3,200.00	9,600.00	2,850.00	8,550.00
112.	Gate Valve, 12 inch	2	Ea	4,300.00	8,600.00	4,500.00	9,000.00
113.	Gate Well, Rem	2	Ea	800.00	1,600.00	500.00	1,000.00
114.	Hydrant, Rem	3	Ea	900.00	2,700.00	500.00	1,500.00
115.	Water Main, DI, 6 inch, Tr Det G	180	Ft	154.00	27,720.00	200.00	36,000.00
116.	Water Main, DI, 8 inch, Tr Det F	835	Ft	135.00	112,725.00	150.00	125,250.00
117.	Water Main, DI, 8 inch, Tr Det G	655	Ft	154.00	100,870.00	150.00	98,250.00
118.	Water Main, DI, 12 inch, Tr Det F	67	Ft	187.00	12,529.00	225.00	15,075.00
119.	Water Main, DI, 12 inch, Tr Det G	52	Ft	250.00	13,000.00	230.00	11,960.00
120.	Water Serv	9	Ea	1,500.00	13,500.00	3,400.00	30,600.00



TABULATION OF BIDS
CITY OF FRASER
FRASER INDUSTRIAL DISTRICT S.A.D.
AEW PROJECT NO. 0190-0491

M. L. Chartier Excavating, Inc.
9195 Marine City Highway
Fair Haven, MI 48023

Angelo lafrate Construction Company
26300 Sherwood
Warren, MI 48091

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
121.	Water Serv, Long	7	Ea	3,800.00	26,600.00	8,000.00	56,000.00
122.	Gate Well, 60 inch dia	5	Ea	3,100.00	15,500.00	6,000.00	30,000.00
123.	Water Main Conflict, 8 inch	1	Ea	4,500.00	4,500.00	4,000.00	4,000.00
124.	_Water Main, DI, 4 inch, Tr Det G	180	Ft	164.00	29,520.00	190.00	34,200.00
125.	_Water Main, PVC, 8 inch, Pipe Burst	368	Ft	224.00	82,432.00	400.00	147,200.00
126.	_Gate Well Cover, Adj, Case 1	9	Ea	894.27	8,048.43	650.00	5,850.00
127.	_Gate Well Cover, Adj, Case 2	3	Ea	714.39	2,143.17	425.00	1,275.00
128.	_Gate Well Cover, Fraser	15	Ea	692.47	10,387.05	950.00	14,250.00
129.	_Water Main Connection, 4 inch	8	Ea	5,500.00	44,000.00	2,500.00	20,000.00
130.	_Water Main Connection, 6 inch	9	Ea	5,500.00	49,500.00	3,650.00	32,850.00
131.	_Water Main Connection, 8 inch	4	Ea	7,500.00	30,000.00	4,500.00	18,000.00
132.	_Water Main, Abandon	1	LS	10,000.00	10,000.00	8,500.00	8,500.00
133.	Sanitary Structure, 48 inch dia	1	Ea	4,635.00	4,635.00	3,250.00	3,250.00
134.	Sanitary Structure Cover, Type Q	1	Ea	1,230.00	1,230.00	705.00	705.00
135.	Sanitary Structure, Rem	1	Ea	1,190.00	1,190.00	250.00	250.00
136.	_Audio Visual Record of Construction Area	1	LS	3,200.00	3,200.00	3,200.00	3,200.00
TOTAL AMOUNT BID				\$	11,127,147.77	\$	13,970,937.83

*** CORRECTED BY ENGINEER**



Fraser City Council Agenda Item

SUBJECT TITLE:	Water Main Contract Award	DATE SUBMITTED:	6/2/25
PREPARED BY:	Michael Vigneron – AEW	NEW OR RETURNING:	New
REQUEST			
Request that Council award a construction contract for the 2024 Water Main Replacement Project, establish a construction contingency, and authorize AEW to provide contract administration services. The project includes water main replacement by pipe-bursting methods on the following streets; Crestwood, Huber, Northwood and Snow. After a public advertisement period, 6 bids were received for this project. AEW has worked with the low bidder, D'Angelo Brothers, Inc., and recommend City Council award a contract for the work for the bid amount of \$1,358,888.00. AEW is also recommending that City Council establish a construction contingency budget of 10% or \$135,000 to be used only with prior authorization of City Administration, and authorize AEW to provide construction contract administration services in accordance with our standing agreement in the estimated amount of 15% or \$203,000. This will require a budget amendment for the total amount of the project and an amendment to carry funds forward to the 25-26 budget year.			
BUDGET IMPACT			
☐ Obtained Quotes ☒ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$1,696,888 (estimated)			
Account Number(s): 592-536-972.000			
Requires Budget Amendment: ☐ NO ☒ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Attached is AEW's letter of recommendation for award and bid tabulation.			



Fraser City Council Agenda Item

RECOMMENDED MOTION(S)
Motion to award a contract for the 2024 Water Main Replacement Project to D'Angelo Brothers, Inc. in the amount of \$1,358,888.00, authorize Anderson, Eckstein and Westrick, Inc. to provide contract administration services in accordance with the standing agreement in the estimated amount of \$203,000, and authorize the DPW Superintendent and City Manager discretion to approve additional contract costs from a construction contingency of \$135,000, with a total authorization not to exceed \$1,696,888.00.



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

June 3, 2025

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Letter of Recommendation for Contract Award
2024 Water Main Replacement
AEW Project No. 0190-0523-1

Dear Ms. Leven:

On Wednesday, May 28, 2025, six (6) bids were received for the project referenced above. Our office has tabulated the bids and a copy is attached for your use. The low bidder is D'Angelo Brothers, Inc. with a total bid amount of \$1,358,888.00.

We have worked with D'Angelo Brothers, Inc. on similar water main replacement projects in nearby communities and are satisfied with their performance.

Based on our experience and bids submitted, we recommend awarding a contract for the **2024 Water Main Replacement Project** to **D'Angelo Brothers, Inc.**, 30836 8 Mile Road, Farmington Hills, MI 48336 in the amount of **\$1,358,888.00**.

In addition, we are recommending a construction contingency in the amount of \$135,000 (10%); and Construction Engineering budget in the amount of \$203,000 (15%). Therefore, the total construction phase project cost is estimated at \$1,696,888.00.

If you have any questions or need additional information, please advise.

Sincerely,

Michael A. Vigneron, PE

Enclosure: Bid Tabulation

cc: Rob Barrett, DPW Superintendent
Anjee Bansal, Finance Director

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TABULATION OF BIDS

CITY OF FRASER
2024 WATER MAIN REPLACEMENT PROGRAM
AEW PROJECT NO. 0190-0523-1

DATE: 5/28/2025
TIME: 10:00 AM

Prepared by Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

BIDDER RANKING

RANK	BIDDER'S NAME	TOTAL BID
1	D'Angelo Bros., Inc	\$ 1,358,888.00
2	Inner City Contracting, LLC	\$ 1,393,640.00 *
3	Bidigare Contractors, Inc	\$ 1,409,144.00
4	FDM Contracting, Inc	\$ 1,472,883.60
5	Verdeterre Contracting	\$ 1,498,318.23
6	Pamar Enterprises, Inc	\$ 1,665,998.35

* CORRECTED BY ENGINEER



TABULATION OF BIDS

CITY OF FRASER
2024 WATER MAIN REPLACEMENT PROGRAM
AEW PROJECT NO. 0190-0523-1

D'Angelo Bros., Inc
30836 8 Mile Road
Farmington Hills, MI 48336

Inner City Contracting, LLC
18715 Grand River Avenue
Detroit, MI 48223

Bidigare Contractors, Inc
939 S. Mill Street
Plymouth, MI 48170

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	_Reimbursed Permit Fees	5,000	Dlr	1.00	5,000.00	1.00	5,000.00	1.00	5,000.00
2.	Mobilization, Max \$150,000	1	LS	93,000.00	93,000.00	63,095.00	63,095.00	150,000.00	150,000.00
3.	Curb and Gutter, Rem	228	Ft	40.00	9,120.00	2.05	467.40	12.00	2,736.00
4.	Pavt, Rem	287	Syd	20.00	5,740.00	14.85	4,261.95	22.00	6,314.00
5.	Sidewalk, Rem	79	Syd	20.00	1,580.00	9.50	750.50	16.00	1,264.00
6.	Erosion Control, Inlet Protection, Fabric Drop	20	Ea	175.00	3,500.00	150.00	3,000.00	85.00	1,700.00
7.	Erosion Control, Silt Fence	100	Ft	2.00	200.00	2.50	250.00	1.00	100.00
8.	Project Cleanup	1	LS	16,000.00	16,000.00	5,000.00	5,000.00	8,500.00	8,500.00
9.	Aggregate Base, 6 inch	287	Syd	18.00	5,166.00	23.45	6,730.15	20.00	5,740.00
10.	Maintenance Gravel	100	Ton	34.00	3,400.00	17.75	1,775.00	40.00	4,000.00
11.	Hand Patching	20	Ton	400.00	8,000.00	350.00	7,000.00	285.00	5,700.00
12.	Conc Pavt, Misc, Nonreinf, 8 inch	287	Syd	121.00	34,727.00	93.00	26,691.00	100.00	28,700.00
13.	Curb and Gutter, Conc, Det F4	228	Ft	40.00	9,120.00	40.15	9,154.20	45.00	10,260.00
14.	Detectable Warning Surface	15	Ft	80.00	1,200.00	75.00	1,125.00	60.00	900.00
15.	Sidewalk, Conc, 4 inch	493	Sft	9.00	4,437.00	6.95	3,426.35	7.00	3,451.00
16.	Curb Ramp, Conc, 4 inch	56	Sft	14.00	784.00	12.95	725.20	14.00	784.00
17.	_Curb Ramp, Conc, 8 inch	158	Sft	16.00	2,528.00	13.95	2,204.10	18.00	2,844.00
18.	Part Width Intersection Construction	2	Ea	1.00	2.00	1,750.00	3,500.00	1,000.00	2,000.00
19.	_Traffic Control and Maintenance	1	LS	50,000.00	50,000.00	10,000.00	10,000.00	7,500.00	7,500.00
20.	Sodding	650	Syd	15.00	9,750.00	12.00	7,800.00	16.00	10,400.00
21.	Topsoil Surface, Furn, 3 inch	650	Syd	10.00	6,500.00	17.30	11,245.00	6.00	3,900.00
22.	Water, Sodding/Seeding	35	Unit	1.00	35.00	150.00	5,250.00	85.00	2,975.00
23.	Gate Valve, 8 inch	8	Ea	6,000.00	48,000.00	2,757.15	22,057.20	4,825.00	38,600.00
24.	Hydrant, Rem	7	Ea	600.00	4,200.00	235.00	1,645.00	500.00	3,500.00



TABULATION OF BIDS

CITY OF FRASER
2024 WATER MAIN REPLACEMENT PROGRAM
AEW PROJECT NO. 0190-0523-1

D'Angelo Bros., Inc
30836 8 Mile Road
Farmington Hills, MI 48336

Inner City Contracting, LLC
18715 Grand River Avenue
Detroit, MI 48223

Bidigare Contractors, Inc
939 S. Mill Street
Plymouth, MI 48170

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
25.	Water Main, 6 inch, Cut and Plug	1	Ea	900.00	900.00	500.00	500.00	525.00	525.00
26.	Water Main, DI, 8 inch, Tr Det G	332	Ft	134.00	44,488.00	151.10	50,165.20	147.00	48,804.00
27.	Water Serv	2	Ea	4,875.00	9,750.00	2,054.25	4,108.50	2,650.00	5,300.00
28.	Water Serv, Long	29	Ea	3,600.00	104,400.00	2,425.30	70,333.70	4,225.00	122,525.00
29.	Gate Well, 60 inch dia	8	Ea	4,200.00	33,600.00	6,021.90	48,175.20	5,400.00	43,200.00
30.	_Irrigation Pipe	125	Ft	15.00	1,875.00	15.00	1,875.00	7.00	875.00
31.	_Water Main, PVC, 8 inch, Pipe Burst	4,068	Ft	133.00	541,044.00	143.15	582,334.20	147.00	597,996.00
32.	_Mismarked Water Services	24	Hr	1.00	24.00	930.00	22,320.00	250.00	6,000.00
33.	_Fire Hydrant Assembly	9	Ea	9,888.00	88,992.00	9,580.25	86,222.25	10,000.00	90,000.00
34.	_Gate Valve and Well, Rem	4	Ea	750.00	3,000.00	1,315.80	5,263.20	1,500.00	6,000.00
35.	_Gate Well Cover, Fraser	8	Ea	975.00	7,800.00	943.55	7,548.40	700.00	5,600.00
36.	_Sprinkler Head	25	Ea	75.00	1,875.00	100.00	2,500.00	95.00	2,375.00
37.	_Valve Box, Rem	1	Ea	500.00	500.00	376.10	376.10	450.00	450.00
38.	_Water Main Connection, 8 inch	6	Ea	5,800.00	34,800.00	6,261.60	37,569.60	5,150.00	30,900.00
39.	_Water Serv, Transfer	98	Ea	1,600.00	156,800.00	1,049.70	102,870.60	1,400.00	137,200.00
40.	_Temporary Water Service	1	LS	1.00	1.00	154,000.00	154,000.00	1.00	1.00
41.	_Sanitary Lead Repr, 6 inch, Tr Det B	50	Ft	1.00	50.00	280.50	14,025.00	65.00	3,250.00
42.	_Audio Visual Record of the Construction Influence Area	1	LS	7,000.00	7,000.00	1,300.00	1,300.00	1,275.00	1,275.00
TOTAL AMOUNT BID				\$	1,358,888.00	\$	1,393,640.00 *	\$	1,409,144.00

*** CORRECTED BY ENGINEER**



TABULATION OF BIDS

CITY OF FRASER
2024 WATER MAIN REPLACEMENT PROGRAM
AEW PROJECT NO. 0190-0523-1

FDM Contracting, Inc
49156 Van Dyke Avenue
Shelby Township, MI 48317

Verdeterre Contracting
7994 Belleville Rd
Belleville, MI 48111

Pamar Enterprises, Inc
31604 Pamar Court
New Haven, MI 48048

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	_Reimbursed Permit Fees	5,000	Dir	1.00	5,000.00	1.00	5,000.00	1.00	5,000.00
2.	Mobilization, Max \$150,000	1	LS	100,000.00	100,000.00	102,750.00	102,750.00	150,000.00	150,000.00
3.	Curb and Gutter, Rem	228	Ft	7.50	1,710.00	23.00	5,244.00	18.00	4,104.00
4.	Pavt, Rem	287	Syd	15.00	4,305.00	22.00	6,314.00	24.00	6,888.00
5.	Sidewalk, Rem	79	Syd	12.00	948.00	37.00	2,923.00	22.00	1,738.00
6.	Erosion Control, Inlet Protection, Fabric Drop	20	Ea	70.00	1,400.00	170.00	3,400.00	55.00	1,100.00
7.	Erosion Control, Silt Fence	100	Ft	3.00	300.00	5.20	520.00	2.00	200.00
8.	Project Cleanup	1	LS	9,000.00	9,000.00	19,150.00	19,150.00	1,500.00	1,500.00
9.	Aggregate Base, 6 inch	287	Syd	22.00	6,314.00	25.25	7,246.75	44.00	12,628.00
10.	Maintenance Gravel	100	Ton	40.00	4,000.00	48.00	4,800.00	20.00	2,000.00
11.	Hand Patching	20	Ton	350.00	7,000.00	390.00	7,800.00	300.00	6,000.00
12.	Conc Pavt, Misc, Nonreinf, 8 inch	287	Syd	80.00	22,960.00	110.00	31,570.00	80.00	22,960.00
13.	Curb and Gutter, Conc, Det F4	228	Ft	30.00	6,840.00	43.00	9,804.00	35.00	7,980.00
14.	Detectable Warning Surface	15	Ft	40.00	600.00	90.00	1,350.00	50.00	750.00
15.	Sidewalk, Conc, 4 inch	493	Sft	9.00	4,437.00	7.20	3,549.60	16.00	7,888.00
16.	Curb Ramp, Conc, 4 inch	56	Sft	9.00	504.00	14.40	806.40	17.00	952.00
17.	_Curb Ramp, Conc, 8 inch	158	Sft	11.00	1,738.00	15.60	2,464.80	19.00	3,002.00
18.	Part Width Intersection Construction	2	Ea	700.00	1,400.00	900.00	1,800.00	750.00	1,500.00
19.	_Traffic Control and Maintenance	1	LS	13,500.00	13,500.00	18,750.00	18,750.00	28,500.00	28,500.00
20.	Sodding	650	Syd	6.00	3,900.00	12.50	8,125.00	17.60	11,440.00
21.	Topsoil Surface, Furn, 3 inch	650	Syd	4.00	2,600.00	13.50	8,775.00	15.20	9,880.00
22.	Water, Sodding/Seeding	35	Unit	50.00	1,750.00	200.00	7,000.00	0.01	0.35
23.	Gate Valve, 8 inch	8	Ea	3,200.00	25,600.00	3,650.00	29,200.00	6,500.00	52,000.00
24.	Hydrant, Rem	7	Ea	900.00	6,300.00	600.00	4,200.00	990.00	6,930.00



TABULATION OF BIDS

CITY OF FRASER
2024 WATER MAIN REPLACEMENT PROGRAM
AEW PROJECT NO. 0190-0523-1

FDM Contracting, Inc
49156 Van Dyke Avenue
Shelby Township, MI 48317

Verdeterre Contracting
7994 Belleville Rd
Belleville, MI 48111

Pamar Enterprises, Inc
31604 Pamar Court
New Haven, MI 48048

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
25.	Water Main, 6 inch, Cut and Plug	1	Ea	850.00	850.00	1,520.00	1,520.00	975.00	975.00
26.	Water Main, DI, 8 inch, Tr Det G	332	Ft	218.00	72,376.00	165.00	54,780.00	223.00	74,036.00
27.	Water Serv	2	Ea	1,500.00	3,000.00	2,280.00	4,560.00	1,550.00	3,100.00
28.	Water Serv, Long	29	Ea	3,800.00	110,200.00	3,400.00	98,600.00	1,950.00	56,550.00
29.	Gate Well, 60 inch dia	8	Ea	4,150.00	33,200.00	3,075.00	24,600.00	4,500.00	36,000.00
30.	_Irrigation Pipe	125	Ft	7.00	875.00	18.00	2,250.00	0.50	62.50
31.	_Water Main, PVC, 8 inch, Pipe Burst	4,068	Ft	147.45	599,826.60	145.00	589,860.00	223.00	907,164.00
32.	_Mismarked Water Services	24	Hr	400.00	9,600.00	725.00	17,400.00	127.00	3,048.00
33.	_Fire Hydrant Assembly	9	Ea	10,500.00	94,500.00	7,485.00	67,365.00	11,250.00	101,250.00
34.	_Gate Valve and Well, Rem	4	Ea	800.00	3,200.00	750.00	3,000.00	990.00	3,960.00
35.	_Gate Well Cover, Fraser	8	Ea	1,300.00	10,400.00	705.00	5,640.00	650.00	5,200.00
36.	_Sprinkler Head	25	Ea	75.00	1,875.00	210.00	5,250.00	0.50	12.50
37.	_Valve Box, Rem	1	Ea	600.00	600.00	300.00	300.00	500.00	500.00
38.	_Water Main Connection, 8 inch	6	Ea	8,500.00	51,000.00	4,330.00	25,980.00	5,500.00	33,000.00
39.	_Water Serv, Transfer	98	Ea	1,000.00	98,000.00	1,385.00	135,730.00	650.00	63,700.00
40.	_Temporary Water Service	1	LS	75,000.00	75,000.00	149,500.00	149,500.00	25,000.00	25,000.00
41.	_Sanitary Lead Repr, 6 inch, Tr Det B	50	Ft	1,500.00	75,000.00	250.00	12,500.00	100.00	5,000.00
42.	_Audio Visual Record of the Construction Influence Area	1	LS	1,275.00	1,275.00	6,940.68	6,940.68	2,500.00	2,500.00
TOTAL AMOUNT BID				\$	1,472,883.60	\$	1,498,318.23	\$	1,665,998.35

*** CORRECTED BY ENGINEER**



Fraser City Council Agenda Item

SUBJECT TITLE:	Klein Road – MDOT Agreement	DATE SUBMITTED:	6/2/25
PREPARED BY:	Michael Vigneron – AEW	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
Request that Council pass a resolution granting the City Manager authority to sign an agreement with MDOT for Contract No. 25-5205 – Klein Road Resurfacing. MDOT has already bid the Klein Road project and MDOT's award of a construction contract is pending a signed agreement with the City. The low bid amount was \$453,975.64. The City will be responsible for 81.85% of participating construction costs and all soft costs as outlined in April 2024 agenda item authorizing design engineering work to begin.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$149,986.58 (estimated)			
Account Number(s): 202-441-972.000 (Major Roads)			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Other Funding: ☐ NO ☒ YES - Amount:			
Additional Information: \$150,000 budgeted for this project in 2025-26 budget			
ATTACHMENTS			
MDOT Agreement 25-5205 Resolution 2025-013 AEW letter outlining anticipated project costs			
RECOMMENDED MOTION(S)			
Motion to pass resolution 2025-013 entering into agreement 25-5205 with Michigan Department of Transportation and authorize the City Manager to execute the agreement.			



CITY MANAGER

Elaine Leven

CITY CLERK

August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry, Jr.

Patrice Schornak

Sherry Stein

RESOLUTION # 2025-013

RESOLUTION ACCEPTING KLEIN ROAD AGREEMENT NO.25 5205 WITH MICHIGAN DEPARTMENT OF TRANSPORTATION

At a regular meeting of the Fraser City Council held on Thursday, June 12, 2025 at 6:30 p.m. the following Resolution was offered by Council Member _____ and supported by Council Member _____

BE IT RESOLVED THAT:

In regards to CONTRACT No. 25-5205, Control Section STU 50000, Job Number 219042CON

by and between the

MICHIGAN DEPARTMENT OF TRANSPORTATION
and the
CITY OF FRASER, 33000 GARFIELD, FRASER, MI 48026

that Elaine Leven, City Manager of the City of Fraser, is authorized to sign the contract on behalf of the City.

AYES:

NAYS:

CERTIFICATION

The foregoing Resolution was passed and adopted this 12th day of June 2025.

Michael Lesich, Mayor
City of Fraser, MI

August Gitschlag, Clerk
City of Fraser, MI

STP

DA

Control Section	ST 50000
Job Number	219042CON
Project	25A0498
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	25-5205

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF FRASER, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Fraser, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated April 4, 2025, attached hereto and made a part hereof:

PART A – FEDERAL PARTICIPATION

Hot mix asphalt surface removal, base repairs and paving along Klein Road from Utica Road to Garfield Road, including aggregate base, driveway approaches, structure adjustments, concrete curb and gutter, sidewalk and curb ramps, guardrail, permanent signing and pavement markings; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION

Audio visual recording along the limits as described in PART A; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

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SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except for construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The Michigan Department of Environment, Great Lakes, and Energy has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to the Michigan Department of Environment, Great Lakes, and Energy. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

A. Design or cause to be designed the plans for the PROJECT.

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- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

- 5. The PROJECT COST shall be met in accordance with the following:

PART A

Federal Surface Transportation Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST at the established Federal participation ratio equal to 81.85 percent. The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

PART B

The PART B portion of the PROJECT COST is not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

- 6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

- 7. At such time as traffic volumes and safety requirements warrant, the REQUESTING PARTY will cause to be enacted and enforced such ordinances as may be necessary to prohibit parking in the traveled roadway throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 365.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that it is not aware if and has no reason to believe that the property on which the work is to be performed under this agreement is a facility, as defined by the Michigan Natural Resources and Environmental Protection Act [(NREPA), PA 451, 1994, as amended 2012]; MCL 324.20101(1)(s). The REQUESTING PARTY also certifies that it is not a liable party pursuant to either Part 201 or Part 213 of NREPA, MCL 324.20126 et seq. and MCL 324.21323a et seq. The REQUESTING PARTY is a local unit of government that has acquired or will acquire property for the use of either a transportation corridor or public right-of-way and was not responsible for any activities causing a release or threat of release of any hazardous materials at or on the property. The REQUESTING PARTY is not a person who is liable for response activity costs, pursuant to MCL 324.20101 (vv) and (ww).

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Michigan Department of Environment, Great Lakes, and Energy, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

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12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has

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made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF FRASER

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
for Department Director MDOT

By _____
Title:



April 4, 2025

EXHIBIT I

CONTROL SECTION	ST 50000
JOB NUMBER	219042CON
PROJECT	25A0498

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$441,850	\$ 2,250	\$444,100

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$441,850	\$ 2,250	\$444,100
Less Federal Funds	<u>\$361,654</u>	<u>\$ 0</u>	<u>\$361,654</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 80,196	\$ 2,250	\$ 82,446

NO DEPOSIT

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DOT

TYPE B
BUREAU OF HIGHWAYS
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

SECTION I

COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
 - 1. Engineering
 - a. FAPG (6012.1): Preliminary Engineering
 - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
 - c. FAPG (23 CFR 635A): Contract Procedures
 - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
 - 2. Construction
 - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
 - b. FAPG (23 CFR 140B): Construction Engineering Costs
 - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
 - d. FAPG (23 CFR 635A): Contract Procedures
 - e. FAPG (23 CFR 635B): Force Account Construction
 - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
 - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
 - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
- 3. Modification Or Construction Of Railroad Facilities
 - a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
 - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
 - 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
 - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
 - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

SECTION II

PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

SECTION III

ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package
The Data Collection Form
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education
Accounting Service Center
Hannah Building
608 Allegan Street
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

SECTION IV

MAINTENANCE AND OPERATION

- A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

- a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

- b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

- c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

- d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

SECTION V

SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia

586.726.1234 | www.aewinc.com

March 27, 2024

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, MI 48026

Reference: Proposal for Professional Services

Klein Road Resurfacing Federal Aid Project

Dear Ms. Leven:

We are pleased to submit to you our proposal to provide engineering services on the above referenced project.

Understanding of the Project

The City of Fraser has secured \$368,325 in federal funding through the Surface Transportation Program for resurfacing Klein Road between Utica Road and Garfield Road. Funding must be obligated during the State's 2025 Fiscal Year, which begins October 1, 2024. The federal funds can be used to cover 81.85% of eligible construction costs, with the City providing a 18.15% match. In addition, all non-eligible construction costs and engineering costs are the responsibility of the City.

A breakdown of estimated construction costs for the project are as follows:

Total Construction Costs	\$450,000.00
Federal Aid (81.85% of Total Construction Costs)	\$368,325.00
Local Match (18.15% of Total Construction Costs)	\$81,675.00

Based on the federal funding year, we anticipate that the City desires this project to be under construction in summer 2025. We offer the following schedule based on our understanding of the federal funding processes:

Commence Preliminary Engineering	April 2024
Submit Program Application and NEPA to MDOT	May 2024
Submit Grade Inspection Package to MDOT (80%)	August 2024
Submit Final Plan Package to MDOT	November 2024



Elaine Leven
March 27, 2024
Page 2

MDOT Bid Letting
Construction

Early Feb. 2025
June 2026-Aug 2026

Fee for Professional Services

We propose the engineering fee for this project be in accordance with our existing agreement as follows:

- 1) Design Engineering
Due to the federal funding, we propose to utilize "Curve A" from our agreement. We will complete the environmental clearance documentation and the program application; and prepare project plans, specifications and estimates required to securing federal funding. The fee for preliminary engineering work can be estimated at 8.6% of estimated construction costs or \$38,700.00.
- 2) Construction Staking, Contract Administration and Inspection
Fee to be on an hourly charge basis for the various personnel as required in accordance with the hourly rate schedule in effect at the time work is performed. It is our understanding that full time construction inspection will be required for this project to meet federal funding requirements. For budget purposes, you may estimate Construction Staking, Contract Administration and Inspection costs at 13.5% of the construction cost or \$60,750.00.
- 3) Testing and Lab Services
Work for density and concrete testing, as required, will be billed at actual cost as invoiced in accordance with our Agreement. Any proposed testing will be discussed with the City prior to our authorizing the work. For budget purposes, you may estimate this cost at 1.5% of the construction cost or \$6,750.00.

A summary of estimated engineering fees for this project are as follows:

Design Engineering	\$38,700.00
Construction Staking, Contract Ad. and Inspection	\$60,750.00
Testing and Lab Services	\$6,750.00
Total Estimated Engineering Fees	\$106,200.00



Elaine Leven
March 27, 2024
Page 3

If you have any questions or require any additional information, please advise.
We will await your authorization to proceed.

Sincerely,

Anderson Eckstein and Westrick, Inc.

Michael A. Vigneron, PE
Vice President | Director of Engineering

Accepted By

Signature

Printed Name, Title

Date

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Fraser City Council Agenda Item

SUBJECT TITLE:	Sidewalk Gap Plan Adoption	DATE SUBMITTED:	6/2/25
PREPARED BY:	Michael Vigneron – AEW	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
Request that Council pass a resolution adopting the Sidewalk Gap Plan that was completed with grant funding from SEMCOG. The Plan prepared by the City's consultant team consisting of AEW and McKenna was the result of public engagement efforts, meetings with city administration, meetings with planning and recreation commissions, and engaging the business community. The findings presented include detailed analysis, recommendations and budgetary cost estimates for the candidate projects that were considered the highest priority based on the engagement efforts. This plan will be used to pursue and leverage grant funding to complete these projects as well as future capital improvement planning and budgeting efforts.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$			
Account Number(s): n/a			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Other Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Sidewalk Gap Planning Presentation Resolution 2025-014			
RECOMMENDED MOTION(S)			
Motion to pass Resolution 2025-014 adopting the Sidewalk Gap Plan.			



1

2

Presenters

Mike Vigneron, PE
Vice President/Director of Engineering

Ashley Jankowski
Associate Planner, McKenna



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS



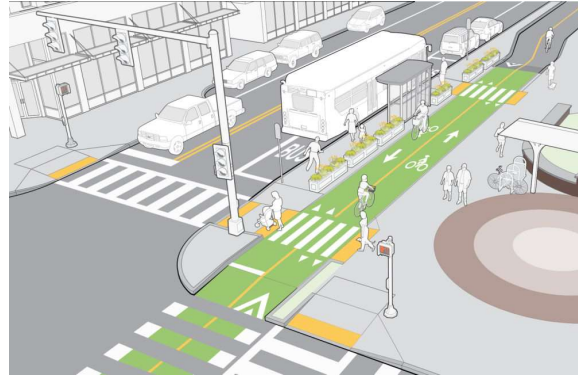


FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025

2

SEMCOG's Complete Streets and Corridor Safety Planning Grant

- In 2024, the City of Fraser was awarded grant funding from SEMCOG's Complete Streets and Corridor Safety Planning program.



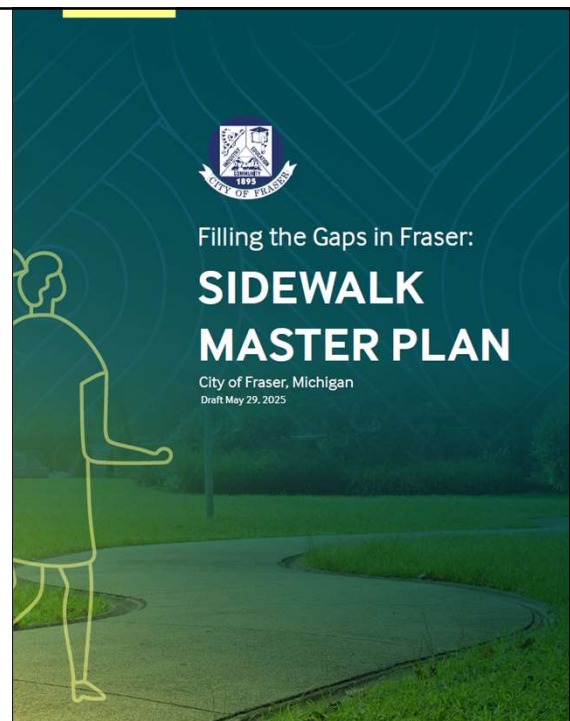
FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025

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Filling the Gaps in Fraser: 2025 Sidewalk Master Plan

- Evaluation of Fraser's Current Sidewalk Network
- Community Engagement Findings
- Project Identification and Prioritization
- **Top 5 Projects:** Engineering Renderings and Time/Cost Estimates
- Best Practices for Sidewalk Design

FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025



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Fraser's Current Sidewalk Network

- Fraser currently boasts **66 miles** of sidewalk network, as well as recreational walking paths.
- Sidewalk Gaps currently exist in some residential and commercial nodes, including connections to parks.
- Goals for sidewalk improvements are integrated into Master Plan, Parks and Rec Plan, and other planning efforts.

FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025

Map 01 — Sidewalk Gap Locations



LEGEND
 Identified Sidewalk Gap
 Park Facility
 School Facility

0 0.15 0.3 Miles

MCKENNA

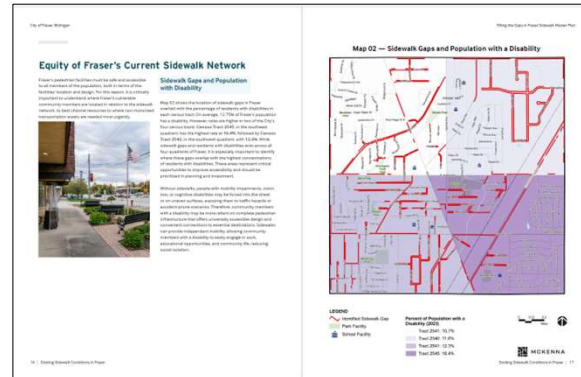
Existing Sidewalk Conditions in Fraser | 15

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Fraser's Current Sidewalk Network

- Fraser's pedestrian facilities must be safe and accessible to all members of the population.
- We overlaid Sidewalk Gaps with:
 - ✓ Population with a disability
 - ✓ Population experiencing poverty
 - ✓ Population without personal vehicle access



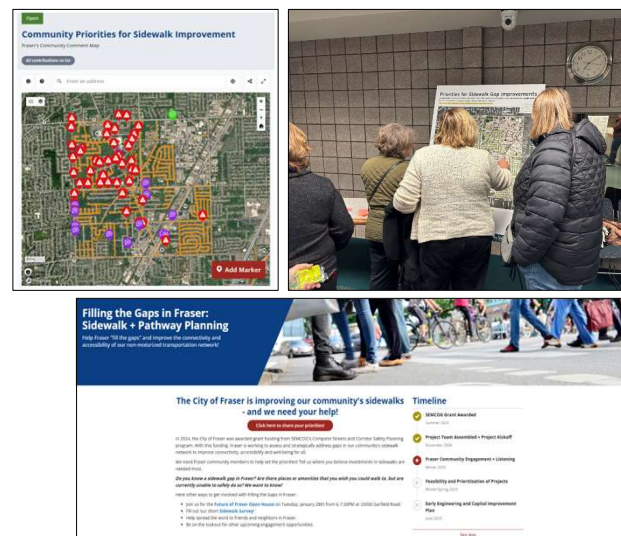
FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025

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Community Listening

- **Online Hub & Public Comment Map**
(62 comments)
- **Digital Sidewalk Survey**
(84 responses)
- **Future of Fraser Open House Event**
(12 attendees)
- **Business-Focused Online Lunchtime Chat**
(7 attendees)
- **City Admin Working Session**
- **Presentations to Planning Commission & Recreation Commission**



FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025

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What We Heard: Sidewalk Usage

- Fraser community members utilize sidewalks mostly for **health benefits and community life**.
- **Current sidewalk gaps affect quality of life** for diverse residents, including children, parents, elderly, and residents with a disability.
- Fraser community members prioritize **safety, health, and connection to schools, parks, and neighborhoods** for sidewalk gap improvements.

FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025

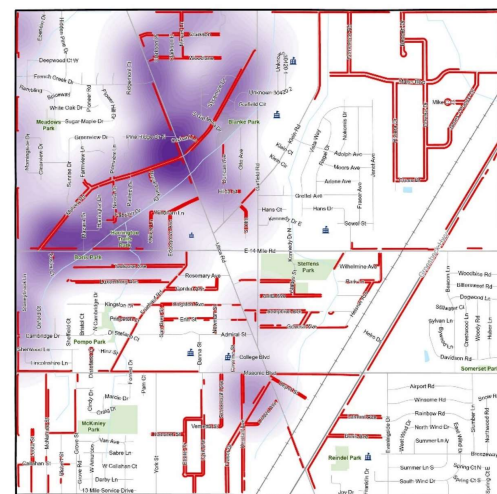
What We Heard: Sidewalk Gap Priorities

Community Priority Areas:

1. Mulvey Rd.
2. Major roads/arterials
 1. Mile Roads, Hayes, Kelly
3. Connections to schools
4. Connections to parks
5. Residential streets

FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025

Sidewalk Gaps and Identified Improvement Areas



Project Prioritization

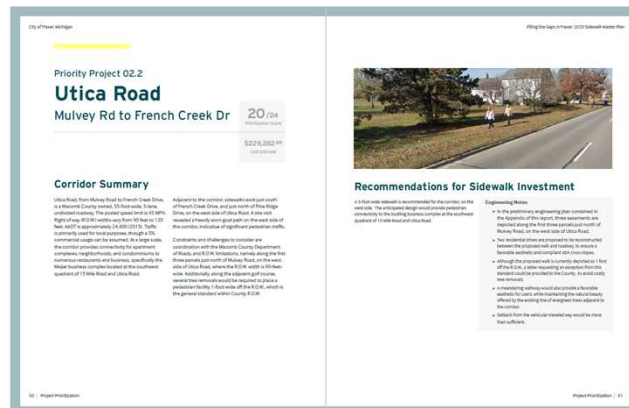
As a starting point, each project identified by the community and City Administration were scored with the following criteria:

SIDEWALK GAP SEVERITY	Existing sidewalk coverage along each side of the corridor segment
SAFETY	Pedestrian safety concerns associated with sidewalk gaps, including: » Lane count of the corridor segment » Speed along corridor segment
EQUITY	Socioeconomic factors overlaying sidewalk gaps, including: » Limited Access to Personal Vehicles » Disability Rates » Poverty Rates
CONNECTIVITY	The proximity of sidewalk gaps to key services and amenities in Fraser, including: » Public Transit » Schools » Parks » Key Commercial Areas
COMMUNITY	Priority sidewalk gaps identified by community members through engagement activities
CITY ADMINISTRATION	Priority sidewalk gaps identified by City leadership through engagement activities

FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025

Top Priority Projects

- Mulvey Road**
 - 14 Mile to Garfield
 - Utica to Garfield
- Utica Road**
 - 13 Mile to Masonic
 - Utica to Garfield
- Hayes Road**
 - 13 Mile to 15 Mile
- Garfield Road**
 - Utica to 15 Mile



FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025

City of Fraser, Michigan

Phasing Plan

Despite the prioritization scores received by each project, given the time and cost associated with sidewalk gap improvements, the numerous sidewalk gap priorities identified by the Fraser Community must be addressed incrementally, or in "phases". Phasing Fraser's sidewalk gap projects involves identifying individual segments to be addressed in the near-, mid-, and long-term to improve efficiency, minimize disruption, and better allocate limited resources.

Importantly, while this Plan offers a framework for prioritizing near-, mid-, and long-term recommendations, this multi-year Phasing Plan is not stagnant. The City of Fraser should actively seek opportunities to dynamically align these projects with available grant funding, regional non-motorized network planning, and other private or public projects.

5 to 10 YEARS

NEAR-TERM PROJECTS:

Near-term projects are smaller in scope, typically lower cost, and designed for easier and quicker implementation. Near-term projects may also focus on addressing high-priority needs for safety and connectivity, such as corridors without either side of sidewalk coverage, or those in close proximity to key amenities. Additionally, sidewalk gap projects that require minimal startup costs or easements should be prioritized.

10 to 20 YEARS

MID-TERM PROJECTS:

Mid-term projects target sidewalk segments that can be improved with moderate construction budgets and timelines to enhance walkability and connectivity around Fraser.

20+ YEARS

LONG-TERM PROJECTS:

Long-term projects require addressing multifaceted challenges to the sidewalk network, which may involve feasibility factors such as high traffic demand, complex environmental or geotechnical conditions, and limited availability of right-of-way. These projects may also involve sustained partnership with neighboring jurisdictions.

Filling the Gaps in Fraser Sidewalk Master Plan

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NEAR-TERM PROJECTS: 5 TO 10 YEARS

Corridor	Segment Start	Segment End	Potential Partners
14 Mile	Hayes	Utica	City of Fraser; Macomb County Department of Roads
14 Mile	Garfield	Groesbeck Highway	City of Fraser; Macomb County Department of Roads
14 Mile	Groesbeck Highway	Kelly	City of Fraser; Macomb County Department of Roads
15 Mile	Utica	Garfield	City of Fraser; Macomb County Department of Roads
15 Mile	Garfield	Kelly	City of Fraser; Macomb County Department of Roads

MID-TERM PROJECTS: 10-20 YEARS

Corridor	Segment Start	Segment End	Potential Partners
Cyril/Elodie	13 Mile	Masonic	City of Fraser; Residents
Kendall Dr.	Utica	13 Mile	City of Fraser; Residents
Fraser Dr.	Utica	13 Mile	City of Fraser; Residents

LONG-TERM PROJECTS: MORE THAN 20 YEARS

Corridor	Segment Start	Segment End	Potential Partners
Kelly	Groesbeck Highway	14 Mile	City of Fraser; Macomb County Department of Roads
Kelly	15 Mile	Groesbeck Highway	City of Fraser; Macomb County Department of Roads
Groesbeck Highway	Kelly	14 Mile	City of Fraser
Groesbeck Highway	14 Mile	Masonic	City of Fraser
Masonic	Utica	Hayes	City of Fraser
Masonic	Groesbeck Highway	Utica	City of Fraser

54 | Project Prioritization

Project Prioritization | 55

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Next Steps

- Review projects and integrate into future iterations of CIP.
- Apply for funding (individually or with neighboring jurisdictions!)



Filling the Gaps in Fraser Sidewalk Master Plan

Funding and Partnership Opportunities

The City of Fraser should regularly seek opportunities to acquire federal, state, and local grants to support the completion of its sidewalk network and to strategically partner with regional jurisdictions to promote cross-border connectivity. While not an exhaustive list, potential funding and partnership opportunities are summarized below.

Potential Funding Sources

Source	Funding Summary
Sealed Michigan Council of Governments (SOMCOG)	SOMCOG's Planning Assistance Program offers grant dollars for local planning and implementation, and typically provides regional and/or statewide community projects, focused on transportation accessibility and safety, among other local priorities.
Transportation Alternatives Program (TAP)	TAP is a competitive grant program that uses federal transportation funds to support projects for specific activities that enhance the multimodal transportation system and provide safe alternative transportation options to local communities.
Michigan Natural Resources Trust Fund	The State of Michigan offers annual Michigan Natural Resources Trust Fund grants for projects that provide for natural resource protection and outdoor recreation. Projects including connections to regional trail systems and access to green spaces and waterfronts are prioritized.
Safe Routes to School	Safe Routes to School programs offer funding for low-cost, quick-build infrastructure projects to support safe, active travel for youth in underserved neighborhoods.
U.S. Department of Transportation (DOT)	The U.S. DOT and the FHWA offer a broad range of transportation planning and implementation grants that center on improving local mobility and access to multimodal transportation options. Specific grants vary but are often available for safety planning, transit-oriented development, and transportation projects serving under-served communities or areas of persistent poverty.
Community Development Block Grant (CDBG)	CDBG funds can be used to upgrade such things for ADA compliance in many cases.

Investments in Fraser's sidewalk networks should also consider regional connections. Where possible, Fraser should pursue transportation planning and implementation partnerships with Macomb County and its neighboring communities including Clinton Charter Township, Roselleville, Warren, and Sterling Heights.

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FILLING THE GAPS IN FRASER: 2025 SIDEWALK MASTER PLAN • JUNE 12, 2025

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CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry Jr.
Patrice M. Schornak
Sherry Stein

CITY OF FRASER MACOMB COUNTY, MICHIGAN

RESOLUTION # 2025-014

RESOLUTION TO ADOPT THE 2025 SIDEWALK MASTER PLAN

At a regular meeting of the City of Fraser City Council, held in the council chambers at Fraser City Hall (33000 Garfield, Fraser Michigan 48026) on June 12, 2025, the following resolution was offered:

WHEREAS, the City of Fraser has undertaken a planning process to determine the sidewalk improvement needs and desires of residents; and

WHEREAS, the residents of Fraser were provided with diverse opportunities during the development of the draft plan to express opinions, ask questions, and discuss aspects of the Sidewalk Master Plan; and

WHEREAS, the proposed Sidewalk Master Plan is a comprehensive analysis and strategic action plan for Fraser's sidewalk network; and

WHEREAS, the Plan identifies a phasing plan for sidewalk improvement recommendations and 5 priority projects including: Mulvey Road from 14 Mile Road to Garfield; Utica Road from Groesbeck Highway to Masonic Boulevard; Utica Road from Mulvey Road to French Creek Drive; Hayes Road from 13 Mile Road to 15 Mile Road; and Garfield Road from Utica Road to 15 Mile Road; and

WHEREAS, The City of Fraser acknowledges that this Plan is intended to serve as a Policy Recommendation Document, rather than a Master Plan (Comprehensive Plan) Amendment, and therefore does not require distribution of a notice of intent to plan, distribution of the Plan, 42-day public comment period, or public hearing; and

RESOLUTION # 2025-014

RESOLUTION TO ADOPT THE 2025 SIDEWALK MASTER PLAN

NOW THEREFORE, BE IT RESOLVED, the City of Fraser City Council hereby adopts the “Filling the Gaps in Fraser: 2025 Sidewalk Master Plan” dated June 4th, 2025.

Motion for adoption by:

Supported by:

Yeas:

Nays:

Absent :

CERTIFICATION

The foregoing Resolution was passed and adopted this 12th day of June 2025.

Michael Lesich, Mayor
City of Fraser, MI

August Gitschlag, Clerk
City of Fraser, MI



Fraser City Council Agenda Item

SUBJECT TITLE:	FY 2024-25 Budget Amendments	DATE SUBMITTED:	06/04/25
PREPARED BY:	Anjlee Bansal, Finance Director	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
AT A MINIMUM OF TWICE A YEAR THE BUDGET IS REVIEWED FOR AMENDMENTS FOR CITY COUNCIL TO CONSIDER. WE ADOPT A DEPARTMENT-BASED BUDGET, AND THIS MEANS THAT WE ONLY NEED TO MAKE AN AMENDMENT IF THE DEPARTMENT IS NEAR OR OVER BUDGET. SEE ATTACHED BREAKDOWN OF REQUESTED BUDGET AMENDMENTS.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: See attached			
Account Number(s): See attached			
Requires Budget Amendment: ☐ NO ☒ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
FY 2024-25 BUDGET AMENDMENTS			
RECOMMENDED MOTION(s)			
MOTION TO APPROVE THE BUDGET AMENDMENTS AS REQUESTED			

Fiscal Year 2024-25 Budget Amendment
June 12, 2025

	Fund	Department	GL Number	GL Description	Explanation	Currently Budget	Requested Amended Amount	Difference Requested
Revenue								
	GENERAL FUND	BALANCE SHEET	101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	May 2025 funding	900,000	1,608,581	708,581
	GENERAL FUND	BALANCE SHEET	101-000-627.000	BUILDING INSPECTION FEES	Revenue and Expense both increased	275,000	310,000	35,000
	GENERAL FUND	BALANCE SHEET	101-000-699.000	INTERFUND TRANSFERS IN	Closing fund 301 and 301; and transferring balance to General fund	122,718	513,008	390,290
	INDUSTRIAL PARK ROADS SAD	BALANCE SHEET	213-000-452.006	SAD 116 INDUSTRIAL PARK DEBT RETIREMENT	Some parcels are paid in full	266,670	440,000	173,330
	INDUSTRIAL PARK ROADS SAD	BALANCE SHEET	213-000-665.000	INTEREST INCOME	Interest on fund transferred to SAD fund	-	50,000	50,000
	RUBBISH COLLECTION FUND	BALANCE SHEET	226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	May 2025 funding	100,000	178,716	78,716
	MOTOR POOL FUND	BALANCE SHEET	661-000-643.000	EQUIPMENT RENTAL	Motor Pool allocation	366,301	666,300	299,999
								-
							Total Revenue	1,735,915
Expenses								
	GENERAL FUND	BALANCE SHEET	101-000-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	Motor Pool allocation	95,238	173,238	78,000
	GENERAL FUND	BUILDINGS AND GROUNDS	101-265-921.000	NATURAL GAS	Cost higher than budgeted	35,000	45,000	10,000
	GENERAL FUND	DEPARTMENT OF PUBLIC WORKS	101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	Correcting DPW salary allocation	151,673	30,000	(121,673)
	GENERAL FUND	SENIOR ACTIVITY CENTER	101-672-705.000	WAGES - PART TIME EMPLOYEES	Correcting DPW salary allocation	104,140	70,000	(34,140)
	GENERAL FUND	BUILDING DEPARTMENT	101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	Revenue and Expense both increased	200,000	225,000	25,000
	GENERAL FUND	PARK MAINTENANCE	101-770-705.000	WAGES - PART TIME EMPLOYEES	Correcting DPW salary allocation	127,522	95,996	(31,526)
	MAJOR STREET FUND	DEPARTMENT OF PUBLIC WORKS	202-441-704.000	WAGES - FULL TIME EMPLOYEES	Correcting DPW salary allocation	55,839	77,000	21,161
	MAJOR STREET FUND	DEPARTMENT OF PUBLIC WORKS	202-441-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	Motor Pool allocation	21,978	39,978	18,000
	LOCAL STREET FUND	DEPARTMENT OF PUBLIC WORKS	203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	Correcting DPW salary allocation	-	12,000	12,000
	LOCAL STREET FUND	DEPARTMENT OF PUBLIC WORKS	203-441-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	Motor Pool allocation	36,630	66,630	30,000
	AMBULANCE FUND	PUBLIC SAFETY	210-301-712.000	OVERTIME	More employees work during Christmas and new year holiday; 2 ambulances running this year	10,000	25,000	15,000
	INDUSTRIAL PARK ROADS SAD	DEPARTMENT OF PUBLIC WORKS	213-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	Will reduce 2025-26 budget	-	143,900	143,900
	INDUSTRIAL PARK ROADS SAD	DEPARTMENT OF PUBLIC WORKS	213-441-972.000	CAPITAL OUTLAY	Will reduce 2025-26 budget	-	305,000	305,000
	RUBBISH COLLECTION FUND	RUBBISH COLLECTION/DISPOSAL	226-528-801.600	COMPOSTING	Cost higher than budgeted	100,000	125,000	25,000
	RUBBISH COLLECTION FUND	RUBBISH COLLECTION/DISPOSAL	226-528-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	Motor Pool allocation	10,989	19,989	9,000
	GENERAL DEBT SERVICE FUND	DEBT	301-905-995.000	TRANSFER TO ESCROW	Closing this fund and transferring balance to General fund	-	586	586
	DEBT SERVICE (2015 STREET BOND) FUND	DEBT	305-905-995.000	INTERFUND TRANSFER OUT	Closing this fund and transferring balance to General fund	-	389,704	389,704
	SENIOR HOUSING FUND	BUILDINGS AND GROUNDS	536-265-704.000	WAGES - FULL TIME EMPLOYEES	Correcting DPW salary allocation	18,613	43,613	25,000
	SENIOR HOUSING FUND	BUILDINGS AND GROUNDS	536-265-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	Motor Pool allocation	54,945	99,945	45,000
	WATER AND SEWER FUND	WATER	592-536-710.000	VACATION	Correcting DPW salary allocation	-	22,000	22,000
	WATER AND SEWER FUND	WATER	592-536-711.000	HOLIDAY	Correcting DPW salary allocation	-	15,000	15,000
	WATER AND SEWER FUND	WATER	592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	Correcting DPW salary allocation	-	65,000	65,000
	WATER AND SEWER FUND	WATER	592-536-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	Cost higher than budgeted	225,000	255,000	30,000
	WATER AND SEWER FUND	WATER	592-536-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	Motor Pool allocation	73,260	133,260	60,000
	WATER AND SEWER FUND	SEWER	592-537-704.000	WAGES - FULL TIME EMPLOYEES	Correcting DPW salary allocation	86,861	114,039	27,178
	WATER AND SEWER FUND	SEWER	592-537-923.000	SEWAGE (FIXED)	Cost lower than budgeted	3,800,000	3,400,000	(400,000)
	WATER AND SEWER FUND	SEWER	592-537-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	Motor Pool allocation	73,260	133,260	60,000
								-
								-
								-
							Total Expenses	844,190
							Net	891,726



Fraser City Council Agenda Item

SUBJECT TITLE:	Fee Schedule Amendment	DATE SUBMITTED:	5/1/2025
PREPARED BY:	Elaine Leven, City Manager	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
In conjunction with the budget I have requested that department heads review the fee schedule for amendments to ensure they are in line with our costs. There are several amendments that are requested for the new fiscal year.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
FY 2025-2026 Fee Schedule			
RECOMMENDED MOTION(s)			
Motion to approve the amended fee schedule as submitted.			



City of Fraser

Fee Schedule

2025-2026

Effective: July 1, 2025

COMMERICAL/ INDUSTRIAL BUSINESS LABELS

\$25 set up fee +
\$0.03/ parcel (PDF)

This fee is charged when compiling lists of Commercial/Industrial business mailing labels within the city. This charge has been adopted in the Finance Department Fees.

COMBINATION OR BOUNDARY ADJUSTMENT

Combination (2 Parcels) \$300

For any additional parcel over two (2) combined an additional \$50 per parcel will be charged.

LAND DIVISION

\$400 plus \$50 for
each parcel created

The fee for a combination, boundary adjustment or land division includes the initial City review and one (1) re-review if changes are needed. If additional reviews are necessary, a fee of one-half (1/2) the original application fee will be charged and must be paid prior to each review.

If any legal documents required for the land division or combination are submitted to the Fraser City Attorney's office for review and approval, additional fees will be charged to the applicant to reimburse the City for those expenses, which fees shall be paid prior to the City's final approval of the application.

ANY CHANGE IN SCOPE OF PROJECT REQUIRES A NEW APPLCATION AND ASSOCIATED FEES

FINANCE DEPARTMENT
FY 2025-2026

Copy/ Print Out Fee	<i>Per Page</i>	\$1 \$0.10
Duplicate Bill Fee	<i>Per Page</i>	\$1 \$0.10
Water History	More than 2 pages <i>Per Page</i>	\$2 \$0.10
Tax Roll Fee	<i>Each Season</i>	\$100

CLERK'S DEPARTMENT
FY 2025-2026

Amusement Device License

Initial Charge	<i>1st time only</i>	\$75
Renewal		\$25
Annual Device		\$10

Application to Establish

Industrial Development District	\$250
Plant Rehab District	\$250
Industrial Facility Tax	\$750

Auction

Event	<i>30 days</i>	\$60
Auctioneer	<i>30 days</i>	\$25

Dance/Entertainment/Liquor

Dance /Entertainment License	\$50
Liquor License Transfer Fee	\$25

FOIA Request – *Retrieval fees may apply*

Print Out	<i>per page</i>	\$0.10
E-mail		\$15
USB/ Disc		\$15

Going Out of Business (GOB) (GOB Act, mcl 422.211)

Initial	<i>30 Days</i>	\$50
Renewal	<i>2 maximum</i>	\$50

Handbill Distribution

Year	\$60
Less than 3 months	\$40

Marriage Ceremony

Fraser Resident	\$50
Michigan Resident	\$100

Massage Parlor

Parlor License	\$100
Masseur's License	\$30

CLERK'S DEPARTMENT
FY 2025-2026

Pool/ Billiard Tables

First Table	\$50
Additional Tables	\$10

Street Vendor/ Peddler/ Solicitors

Initial Fee	\$60
Vehicle/ Truck	\$90
First Vendor	\$50
Additional Vendor(s)	\$20
Charitable Solicitors	No Fee

Voter Information

Labels	<i>per page</i>	\$0.50
Print Out	<i>per page</i>	\$0.10
E-mail		\$15
USB/ Disc		\$15
Pre-Election Request	6 Consecutive Weeks	\$45
Qualified Voter List	Selection of dates	\$15 + \$5/day
Weekly Update	Additional dates	\$5/day

Miscellaneous

Audit Report		\$25
Budget Booklet		\$30
Carnival, Circus, Fair, Festival, etc.		\$500
CD's	Non-FOIA	\$55

GENERAL PERMIT FEES

Starting Work Without Permit — ~~\$50.~~ **\$75.00 RESIDENTIAL**
\$150.00 COMMERCIAL

Licensing & Registration		\$15 non-refundable
Building Application	<i>Due upon submittal</i>	\$30 non-refundable

Utility Uses (Roof, Shed, Private Garages, Decks, Windows, Siding Etc.)

To \$1,000	\$50
\$1,001 & Up	\$100 + \$3 / \$1,000

Residential, Commercial, & Industrial

To \$1,000	\$50
\$1,001 to \$10,000	\$50.00 + \$15 / \$1,000 over \$1,000
\$10,000 & Up	\$250.00 + \$7 / \$1,000 over \$10,000

Swimming Pools & Hot Tubs

Portable (Above Ground)	\$50
Built-In (In Ground)	\$110
Residential In Ground Pool Removal	\$100

Signs

To \$1,000	\$55
\$1,001 & Up	\$110
Each Addition Sign	<i>Same permit</i> \$30
Temporary Sign (With Plan Reviews)	\$90

Certificate of Compliance/Occupancy Fees

Up through 4,999 sq. ft.	\$185
5,000 through 9,999 sq. ft.	\$250
10,000 through 19,999 sq. ft.	\$350
20,000 through 49,999 sq. ft.	\$450
50,000 through 99,999 sq. ft.	\$525
100,000 & over sq. ft.	<i>Max. Fee</i> \$600

BUILDING DEPARTMENT
FY 2025-2026

Demolition

(ADDITIONAL COSTS – See Building Performance Bonds and/or Escrow Fees Chart)

Cash or Performance Bond is Required for all

Demolition Permits	\$5,000
Residential	\$400 Plus Bond
Residential Accessory Building	\$80 Plus Bond
Commercial/ Industrial	\$1,000 Plus Bond
Commercial/ Industrial Accessory Building	\$100 Plus Bond
DPW Termination	\$500
Water cap/disconnection fees also required for all Demolition Permits Performed by DPW	
Sewer Caps/Disconnections are Performed by the Developer	

Plan Review

Twenty Percent (20%) of the permit fee will be charged for plan reviews completed by Building Department Staff. When a consultant is used, the actual costs of those services & five percent (5%) processing fee will be charged. Minimum \$60

Building Performance Bonds and/or Escrow

These rates may be increased or decreased at the decision of the Building Official. Bonds will be forfeited for failing to comply with applicable regulations, upon suspension of the permit or to pay uncollected fees. Bonds unclaimed by written consent within one year of final inspection will be forfeited.

Escrow

An escrow fee may be assessed and required upon submittal of Building Permits

Water/Sewer Yard Work	\$2,500
Water/Sewer Road Work within the influence of pavement	\$10,000
Residential in Ground Pools, Garages, Sheds, Etc.	\$100 \$500
Residential Above Ground Pools	\$100
Residential Additions	\$500
Residential Structures / Addition	\$1,000
Multi-Family / Building	\$5,000
Commercial & Industrial Alterations	\$1,000
Commercial & Industrial Structures	\$10,000
Open Air Sales	\$1,000
Renewable Escrow	\$1,500
Tree Bond (Refundable after 1 year)	\$350

BUILDING DEPARTMENT
FY 2025-2026

Permit Renewals

Any permit issued shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended for a period of six months after time to commencing the work.

Permit Renewal

~~\$30~~ \$50

Zoning Fees

A zoning review and inspection fee of \$1.00 per thousand dollars of estimated cost will be charged on all new construction or land improvement up to a maximum fee of \$75.00.

Zoning Fee

\$75 max.

\$1 / 1000

Penalty Fee

Work started prior to obtaining a permit will be charged a penalty fee.

Abandoned & Vacant Structures

Registration Fee

Per Property

\$25

Monthly Monitoring Fee

\$10

Re-Inspection Fee

\$80

Initial fee of \$165 = \$25 registration, 6-month monitoring fee, & \$80 re-inspection

Miscellaneous Permits

Construction in the R-O-W, Approach, & Sidewalk

\$75

Concrete-(Private Property)

\$75

Shed (Building Permit, Zoning and Rat Protection Needed)

\$75

Generators Plan Review / Final

\$75

Residential Fence Permit

\$30

Commercial Fence Permit

*(Planning Commission
Approval required)*

\$75

Recreational Vehicle (RV)

>24 hrs. up to 72 hrs.

\$50

Residential Parking Pass

*Code of Ordinances
Section 32-121 (i 4)*

Temporary Structures

\$75

Open Air Sales

\$1,500

Fire Suppression Permit

\$250

Suppression System Inspection

\$250

Suppression Plan Review

\$250

Special Inspection

Footings, Headers, etc.

\$50

Zoning Letter

\$75

Water Proofing

Interior or Exterior

\$100

Note

BUILDING DEPARTMENT
FY 2025-2026

If 3rd party reviews are required, actual cost of services plus a 5% processing fee will be charged.

Soil erosion is no longer performed by the City of Fraser- application must be made with Macomb County

Subject to plan review and inspection if needed.

ELECTRICAL PERMIT & REGISTRATION FEES

Starting Work Without Permit — ~~\$50.~~ **\$75.00 RESIDENTIAL**
\$150.00 COMMERCIAL

Contractor Registration	\$15 non-refundable
Application Fee	\$30 non-refundable

Note that time permits, rough inspection, sign inspections, special inspections, and fire alarm fees will be computed separately and not in combination with other limits.

Inspections

Rough Inspection	<i>First one</i>	\$30 <u>\$35</u>
Rough Inspection	<i>Additional</i>	\$30
Final Inspection		\$35 <u>\$40</u>
Re-Inspection		\$30 <u>\$35</u>
Special Inspection	<i>Per ½ hour</i>	\$50
Carnivals, Tree Lots, Festivals		\$50
Footing Grounding Electrode		
Riser		\$40

Circuits

First	\$20
Additional	\$5

Fixtures

First 50 lamps	<i>Or fraction thereof</i>	\$15
Next 25 lamps or fixtures		\$10

****400 Watts or over, see Electrical Power Units. ****

Service (new or change of)

100 Amps or less		\$30
101-200 Amp		\$50
201-500 Amp		\$70
501 & Up		\$100
Primary service	<i>Permanent</i>	\$100
Temporary Service	<i>Service Release</i>	\$40

Electrical Power Units

Includes motors, transformers, heating units, power plugs, generators, rectifiers, capacitors, welders, light fixtures (400 WATTS or over), heating and/ or power units based on HP, KW, KVA ratings.

1/2 to 50 HP or KVA power plug	\$30 + \$10 each
Over 50 HP or KVA power plug	\$40 each + \$10

BUILDING DEPARTMENT
FY 2025-2026

Appliances	First Unit	Additional
Range	\$15	\$5
Dryer	\$15	\$5
Water Heater	\$15	\$5
Disposal	\$15	\$5
Dishwasher	\$15	\$5
Sump	\$15	\$5

ADDITIONAL UNIT FEE APPLIES FOR MULTIPLES OF THE SAME APPLIANCES
(Provided the permits are obtained at the same time and for the same location)

Furnaces: Single Family Residential

For installation, alteration, repairing, or electrical wiring. Complete installation of any one furnace (circuit/including air cleaner).

Furnaces (Re-Connect)	<i>Single Family</i>	\$40
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Residential Electrical Space Heating

First Room	\$30
Each Additional Room	\$5

Signs

Includes Circuit Inspection

Sign Inspection	\$50
Each Additional Sign	\$20

Swimming Pools

The following fees include circuits (no more than 2), motors, and inspections

In Ground Pool	\$120
Above Ground Pool	\$90
Hot Tub/ Spa	\$60

Additional Inspections

For the inspections of electrical apparatus for which no fee is herein provided, a fee not exceeding \$50 per ½ hour shall be charged.

Air Conditioning

Residential	<i>Central Air W/ Circuit</i>	\$30
	<i>Interrupter Service</i>	\$25
Commercial		\$40

Feeders & Bus Ducts, Underfloor Race Ways, Headers for Cellular Floors, Etc.

Feeder is actually a circuit, but for larger and multiple things. Bus duct has multiple openings to feed machines.

1st 100 ft. / unit	\$40
Each additional 100 ft. / unit	\$30

BUILDING DEPARTMENT
FY 2025-2026

Standby Generator (Any Operation)

Up to 30 total KW or KVA	\$75
Over 30 total KW or KVA	\$125
Gas Piping	\$40
Gas Pressure Testing	\$40

Fire Alarm Systems/ Security Systems

Not less than \$25.00 will be charged for any one permit for fire alarm systems. Permit shall be on a separate permit listing only fire alarm items. If an installation is not accepted upon initial inspection and permit fee based upon the items listed below is \$50 or less, a new permit is required for each additional inspection needed. One-hour time will be computed in separately and NOT in combination with other items in the following schedule:

Administration Fee		10% Total Permit
Final Inspection	Fire & Fire Consultant	\$80
Drill & Pull Stations	<i>Each 5 or Less</i>	\$10
	<i>Each additional 2</i>	\$5
Fire Alarm Signal Devices	<i>First 5 or Less</i>	\$10
	<i>Each additional 4 or fraction thereof</i>	\$5
Fire Door Holders & Detector Units	<i>Each</i>	\$5
Heat, Smoke, or Motion Detectors	<i>First 5 or less</i>	\$5
	<i>Each additional 4 or fraction thereof</i>	\$5
House Master Panel	<i>Each</i>	\$25
Sub Panel (annunciator, voice, or sound signal)	<i>Each</i>	\$10
Exit Way Door Electrically Unlocking System	<i>Each Door</i>	\$10
Sprinkler System Wet & Dry	<i>Each</i>	\$25
Status Indicator Elevators, Dampers, etc.		\$10

Alterations or additions to existing systems are considered new work and the above fees apply to all items, old or new, on the system. All existing systems being connected to the department of Public Safety central system will be treated as new work.

Electrical motors, circuits, fixtures, unit heaters, service changes, etc. will be charged at rates established by the applicable fee schedule.

ENGINEERING FEES

Preliminary Engineering Review

Prior to Planning Commission Consideration	\$250
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Engineer Plan Review

Five percent (5%) of approved estimated cost of construction, related to storm, sanitary, water, and paving installation. Includes inspection fees and administrative fees	5% Total 2% Engineering 3% Underground Insp.
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Subdivision Review

Five percent (5%) of approved estimated cost of construction, related to storm, sanitary, water, and paving installation. Includes inspection fees and administrative fees.	5% Total 2% Engineering 3% Underground Insp.
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Engineering Plot Plan Review

Includes first 2 reviews and grade Certificate Example: New house proposed in existing subdivision.	\$1,200 Flat Fee
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Re-Review Request

Re-Review Fee and Subsequent. Site Development, Subdivision, Site Condo or Plot Plan	\$150
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Miscellaneous Permits

Construction in the R-O-W (Includes Inspection)	\$75
Additional Engineering Inspection	\$50

Underground Excavator Registration

Registration	\$15
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Soil erosion is no longer performed by the City of Fraser- application must be made with Macomb County

MECHANICAL PERMIT FEES

Starting Work Without Permit — ~~\$50.~~ **\$75.00 RESIDENTIAL**
\$150.00 COMMERCIAL

Contractor Registration	\$15 non-refundable
Application Fee	\$30 non-refundable

Inspections

Rough Inspection	\$ 30 35
Final Inspection	\$ 35 40
Re-Inspection	\$ 30 35
Special Inspection ½ hour	\$50

Residential Permit- Furnace, Boiler, or Pool Heater

Up to 500,000 BTU	\$35
(Need to obtain Electrical Re-Connect)	\$40

Commercial & Industrial Permit- Furnace, Boiler, or Pool Heater

Up to 500,000 BTU	\$40
500,001 to 1,000,000 BTU	\$50
1,000,000 to 3,000,000 BTU	\$175
Over 3,000,000 BTU	\$100

Gas Piping

Gas Piping up to 5 Openings	<i>Requires pressure test</i>	\$40
Each additional Opening		\$10
Gas Piping Pressure Test	<i>Per Meter</i>	\$40

Installation of Ducts/Distribution (Hot Water or Steam Piping)

Residential: Single/Multiple Family		\$40
Commercial & Industrial		\$50
Alterations to Existing Systems	<i>(all occupancies)</i>	\$40
Commercial Exhaust Fans including duct	<i>(over 300 cfm)</i>	\$40
Commercial Welded Exhaust	<i>with hoods & fan</i>	\$100
Bath Vent Fans (300 cfm or less)	<i>up to 3</i>	\$30
Prefab Fireplace		\$30

Installation of Furnace Accessories & Others

Humidifiers		\$15
Chimney Liners		\$15
Wood Burning Stove		\$40
Solar Heating	<i>Each Panel</i>	\$50

BUILDING DEPARTMENT
FY 2025-2026

Air Conditioning & Refrigeration

Residential	<i>7 ½ HP or Less</i>	\$30
Commercial	<i>7 ½ HP or Less</i>	\$40
7 ½ HP to 50 HP		\$50
50 HP to 100 HP		\$75
Over 100 HP		\$100

Dual Unit (Self Contained)

Furnace/ Air	\$80
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Generator

Requires Gas Pipe & Pressure Test	\$80
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Hot Water Heater

Gas & Electric	\$40
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Residential Permit to Install or Repair Oil Storage

Tanks up to 250 Gallons (above ground)	<i>Limit 2 tanks</i>	\$40
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Commercial, Industrial and Multiple Dwellings Permit to Install or Repair Oil or Gasoline Storage (Underground)

Up to 1,000 gallons	\$30
1,001 to 5,000 gallons	\$40
5,001 to 20,000 gallons	\$60
20,001 to 40,000 gallons	\$65
40,001 to 50,000 gallons	\$70
Over 50,000 gallons	\$100

Residential, Commercial, or Industrial Permit to Install or Repair LP Gas Storage

Up to 500 gallons	<i>Water Capacity</i>	\$40
501 to 1,000 gallons	<i>Water Capacity</i>	\$50
Over 1,000 gallons		\$100

PLANNING REVIEW FEES

THE FOLLOWING APPLICATION FEES COVER A THOROUGH REVIEW OF THE SUBMITTED MATERIAL AND ALSO COVER THE COST OF ONE (1) FOLLOW-UP REVIEW ADDRESSING THE DEFICIENCIES CITED IN THE INITIAL REVIEW. THERE IS A \$50 ENGINEERING REVIEW FEE TO BE CHARGED TO ALL PROJECTS REQUIRING REVIEW DETERMINED BY THE BUILDING OFFICIAL. ALL FEES BELOW ARE TO BE DETERMINED USING THE BASE FEE AND THE PER UNIT/ACRE FEE (THE BASE FEE DOES NOT INCLUDE THE FIRST UNIT/ACRE).

Single-Family / Subdivision / Plat Review

Sketch Plan Review	\$4/ plot, with \$300 min.
Tentative Preliminary Plat Review	\$500 plus \$10/ unit
Preliminary Condominium Review	\$350 plus \$10/ unit
Final Preliminary Plat Review	\$350 plus \$5/ lot
Final Condominium Review	\$350 plus \$10/ unit
Final Plat Review	\$150 plus \$5/ lot
Review of Covenants and Restrictions	\$350 plus \$10/ unit

For conventional subdivisions, site condominium subdivisions, cluster subdivisions and average lot size sub divisions.

Site Plan Review (each review)

Multiple Family Development & Cluster Housing Development	\$1200 plus \$15/ unit
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Commercial & Industrial Development

Multiple Unit Buildings	\$1,700 plus \$20/ unit
Individual or Large Scale	\$1,700 plus \$75/ acre
Exterior Façade/ Landscape	\$650

Planned Unit Development

Preliminary Plans	\$500 plus site plan and/or subdivision fee
Final Preliminary Plans	<i>When required</i> \$200 plus site plan and/or subdivision fee

Detailed Site Plans

Semi-Public Uses	\$1,000 plus \$20/ acre
Commercial Fences	<i>Does not include \$50</i> \$350

BUILDING DEPARTMENT
FY 2025-2026

Other Planning

Rezoning Requests		\$1,000 plus \$5/ acre
Conditional Rezoning Request		\$1000 plus \$10/ acre
Special Land Use Request		\$1,200 plus \$50/ unit
Resubmissions		One half of a review fee for follow up
Landscaping review	<i>Not part of site plan</i>	\$300 plus \$75/ acre
Meeting With Applicants	<i>First Meeting</i>	Complimentary
Additional Meetings or City Planner Meeting		\$250/ Meeting

Resubmissions

A charge of one-half of a review fee will be levied for each follow-up review after the first follow-up review (cited above) has been completed, or whenever any plan or plat is withdrawn from the agenda for whatever reason and needs to be further reviewed upon rescheduling.

A new fee (full amount) will be charged when a plan or plat is substantially changed after the initial review has been completed, or when a revised plan has been resubmitted after the initial application has been approved.

A one-half review fee will be charged whenever the Planning Commission activates a re-review by motion.

PLUMBING FEES

Starting Work Without Permit — ~~\$50.~~ **\$75.00 RESIDENTIAL**
\$150.00 COMMERCIAL

Contractor Registration	\$15 non-refundable
Application Fee	\$30 non-refundable
Escrow	
Any Outside or R.O.W. Digging	\$2,500
Any Roadway Digging	\$10,000

Permits

Minimum Permit Fee	\$25
Additional to a previous permit, if obtained prior to completion	\$30

Inspections

Re-Inspection		\$30 -\$35
Rough Inspection		\$30 -\$35
Final Inspection		\$30 -\$40
Shower pan inspection	<i>Separate from other inspections</i>	\$30
Underground Inspection		\$30 -\$40
Special Inspection	<i>½ hour</i>	\$50
Water Service		\$30
Hot water Heater		\$40
Sump Pump Leads		\$30
Underground		\$30 -\$40
Final		\$40
Catch Basin (per basin)		\$40

Fixtures: New & Replacement

\$10

Stacks	Sink Baths	Conductors	Lavatory
Drinking Fountain	Laundry Tray	Floor Drains	Sewer Ejector
Dishwasher	Humidifier	Shower	Urinal
Rainwater Leaders	Grease Traps	Garbage Disposal	Washing Machine
Water Closet (Toilet)	Air Admittance Valves	Hose Bibs	Rain Leasers Miscellaneous

BUILDING DEPARTMENT
FY 2025-2026

\$20

Whirlpool Tubs	Medical Air	Oxygen	Water Softener
Vacuum Systems	Nitrous Oxide	Catch Basin/ Interceptors	Beverage Machine
Dental Chair- Each Piece of Equipment			

Water Service

Underground Plumbing (residential)	\$10
Water Pressure Back Flow Preventer- up to 4"	\$15
Fire Suppression System	\$35
+ Each Sprinkler Head	\$2

Underground Excavator License (must have excavator license)

Cash or Surety bond must be paid	\$1,000
Registration fee to register license	\$15

Water Distribution

¾" (0.75)	\$15
1" (1.0)	\$20
1 ¼" (1.25)	\$20
1 ½" (1.5)	\$25
2" (2.0)	\$35
2 ½" (2.25)	\$45
3" (3.0)	\$50
4" (4.0)	\$70
Exceeding 4"	\$100

* Fees for complete new system shall be based on the size of the distribution pipe at the meter.

* If water distribution piping is the only plumbing, or is replaced, the minimum permit shall be the size of the piping.

* Fees for alterations, enlargements, and extensions shall be charged for each new branch or extension according to its size at its connection with an existing water distribution system.

Building Sewer or Building Drain Connection

New Sewer / Main Drain Installed	\$30
Crock to Iron / Cleanout / Exterior Sewer Line Repair	\$50

BUILDING DEPARTMENT
FY 2025-2026

Water Treatment Devices ONLY

Installation of Primary OR Secondary Meter	\$25
Sprinkler System Vacuum Breaker	\$15
Swimming Pools & Boilers	\$25
Ice Machine	\$20

Special Equipment

For each automatic laundry machine (domestic), humidifier, or beverage vending machine installed separately, the minimum permit fee shall be	\$10
If more than one unit is installed at the same time and at the same location, each additional unit shall require this additional fee	\$5
If included on application for permit covering other fixtures, including replacements the regular rate each machine shall be charged with this minimum fee	\$15

SEWER SYSTEM BENEFIT FEES

TABLE OF CAPACITY UNIT FACTORS

<u>Building Use</u>		<u>Capacity Unit Factors</u>
ALL RESIDENTIAL		1.0 per dwelling unit
GROUP A	Factory-industrial (exclusive of industrial wastes); warehouse; airport repair and storage; bowling alley; church)	0.2 Per 1,000 sq. feet Plus, office areas, food service dining, and/or bar facilities at their respective factors
GROUP B	School; public swimming pool, including shower and dressing areas and fenced in area of outside pools; theater; furniture store; auto dealer, including auto repair and service garage; mobile home park or multiple dwelling community building (including tenant convenience laundry facilities)	0.2 per 1,000 square feet
GROUP C	Country Club; bank; barber shop; camera shop; laundry or cleaners (pick-up station); clothing; shoes; drapery; drug, jewelry, variety, or department store; other stores not listed elsewhere in table; office building; convent; convalescent, rest, or senior citizen home; hotel; motel	0.5 per 1,000 square feet plus food service dining, and/or bar facilities at their respective factors
GROUP D	Grocery store; party store; meat market; produce market; beauty shop; fraternal organizations; rental hall; veterinary	1.0 Per 1,000 square feet
GROUP E	Laundry or cleaners (except pick-up station)	1.5 Per 1,000 square feet
GROUP F	Food service- dining facility (without alcoholic beverages); hospitals	2.5 per 1,000 square feet (minimum of units)
GROUP G	Food service dining and/or bar facility (without alcoholic beverages); car washing facility; laundry (self-serve automatic)	5.0 Per 1,000 square feet
	Gasoline Service Station	2.0 per station per car washing facility at its factor when provided
	Industrial waste producing business OR other use not covered in table	To be set by City Engineer based on similar water or sewer use history

SEWER & WATER FEES

Water Tap Fees

1 INCH	\$1,800 (+ \$6/ ft. after 60') (\$1,620 w/o meter)
1 ½ INCH	\$2,500 (+ \$8/ ft. after 60') (\$1,820 w/o meter)
2 INCH	\$2,500 (+ \$10/ ft. after 60') (\$1,975 w/o meter)
3 INCH	\$3,000
4 INCH	\$3,500
6 INCH	\$4,000
8 INCH	\$4,500

Sewer Tap Fee

Fee	\$1,200
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Water Meter Fees

New Meter/Equipment Fees - Current Price Set By Vendor

¾ INCH	\$120
1 INCH	\$180
1 ½ INCH	\$320
1 ½ INCH TURBINE	\$400
2 INCH	\$425
2 INCH TURBINE	\$500
3 INCH TURBINE	\$900
3 INCH COMPOUND	\$1,750
4 INCH TURBINE	\$1,450
4 INCH COMPOUND	\$2,750

Utility Service Disconnection Fee (New fee table)

Water Service Two Inches in Diameter or Less per Service Disconnection	\$500
Additional time and material costs will occur if within the influence of a public road	
Water and Sewer Inspection Fee (if water is larger than two inches in diameter)	\$200

Sewer system benefit fees shall be \$900 per unit capacity

The number for which the fee is due shall be based on the attached "TABLE OF CAPACITY UNIT FACTORS FOR THE SEWER SYSTEM BENEFIT FEE"

When the capacity unit factor in TABLE 1 refers to one thousand square feet, it shall mean the gross floor area of all floors of the building (including the basement floor), as measured to the exterior faces of the building

A building may have several different usage areas (i.e. Areas whose use falls in more than one “GROUP” shown in the table. The square footage of different areas of use shall be calculated by measuring the distance from center to center of the interior walls forming the boundary between the different areas must be equal to the total gross floor area of the building.

The usage assigned to the circulation areas (i.e., space required for subdivisions of space such as corridors, elevator shafts, escalators, and stairs on fire towers, stairwells, elevators, public lobbies, and public vestibules) shall be determined by considering the use of the areas to which the circulation area offers access.

The capacity unit factor assigned to any circulation area shall be equal to the largest capacity unit factor of all areas to which it offers access.

The total number of capacity units assigned to a particular usage on any individual building, as computed from the table, shall be rounded off to the nearest 0.10 units

ZONING FEES

Zoning Board of Appeals

Single Family Residential Request	\$900
Multi-Family, Commercial, & Industrial	\$1200
Temporary Requests	\$250
Interpretations	\$250
Special Meeting Approved by ZBA	\$250

Miscellaneous

Lot Splits	See Assessing Fees
Lot Vacations of R-O-W, Alleys, & Streets	\$200 + \$75/ lot
Administration- Temporary Use Request	\$50

Books & Maps

Master Plan	\$40
Zoning Ordinance	\$50
Subdivision Regulations	\$10
Zoning Map	\$2
City Street Map	\$2
City Address Map	\$25
Zoning Letter	\$75
Thumb Drive	\$25

NON-OWNER OCCUPIED HOUSING INSPECTION
FY 2025-2026

Initial Registration

Houses & Condos	\$200
Apartments	\$200

Initial inspection included in registration fee. Valid for 2 years.

Additional Unit Registration (Same Building)

i.e. Apartments	\$35
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Re-Inspection

Responsible party not at site at pre-arranged time	\$25
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First Re-Inspection

Due to issuance of notice violation	No Fee
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Additional Inspections

Additional Inspection	\$25
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Transfer of Ownership

Certificate of Registration Application	\$10
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DEPARTMENT OF PUBLIC WORKS
FY 2025-2026

Material Cost for Culvert Installation

12" Culvert	\$25 per foot
Bands	\$20 each
21AA – Crushed Stone	\$25 per ton

Water Taps

1"	\$1,800 (+\$6/ft. after 60') (\$1,660 w/o meter)
1 1/2"	\$2,500 (+\$8/ft. after 60') (\$2,200 w/o meter)
2"	\$2,500
3"	\$3,000
4"	\$3,500
6"	\$4,000
8"	\$4,500

Sewer Taps

Sewer Taps	\$1,200
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Cross Connections

Inspection Fee	\$50
Re-Inspection Fee	\$30

Water Meters

New Meter/Equipment Fees - Current Price Set By Vendor

5/8" X 3/4"	\$120
1"	\$180
1 1/2"	\$320
1 1/2" Turbine	\$400
2"	\$425
2" Turbine	\$500
3" Turbine	\$900
3" Compound	\$1750
4" Turbine	\$1450
4" Compound	\$2750

Water Hydrant Meter Rental

Permit Fee (Every 30 Days)	\$50
Remove/Replace Meter for Winter	\$20
Escrow	\$1,500 \$2,500

DEPARTMENT OF PUBLIC WORKS
FY 2025-2026

Meter Test

5/8" & 1" Water Meter	\$100
Meters Larger than 1"	Hydro Meter System cost + 20%

Brush Chipping

Per ½ Hour	\$130
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PARKS AND RECREATION
FY 2025-2026

Pavilion Rentals

Fort Fraser	\$100 Resident	\$115 \$125 Non-Resident
Steffens Park	\$75 Resident	\$90 \$100 Non-Resident
Willow Park	\$75 Resident	\$90 \$100 Non-Resident
McKinley Park	\$100 Resident	\$115 \$125 Non-Resident
Pompo Park	\$50 Resident	\$65 \$75 Non-Resident
Bounce House/Tent	\$25 Flat Fee	
Fraser Schooling	\$15/Day, Weekday Only, Fraser Schools Only	
Fraser Employees	30% Discount off Pavilion Rentals	

Pavilion Refund Policy

Original documents must be presented to complete any refund/transfer. Refunds and transfers can be made up to two weeks before the scheduled rental date. If cancellation is made within two weeks before scheduled rental date, no refund or transfer is available. For all refunds a 10% Admin Fee will be deducted. Transfer can be made to another rental date in the same calendar year for a pavilion of equal or less value. If transferring to a larger pavilion, the balance is due before the transfer is complete. After a transfer no refund available, however, if given two weeks notice it can be transferred again to a different date. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

Baseball Diamond/Field Rentals

2 Hours/ No Field Prep Per Diamond	\$50 Resident	\$70 Non-Resident
Field Preparation	\$50 Weekday	\$80 Weekend
Scorekeeper & Lights	\$20 Per Hour	
Leagues of 6 or more dates	25% off, must have proof of insurance. Must pay for Field Prep and Scorekeeper.	
Tournaments	Must have proof of insurance. Must pay for Field Prep and Scorekeeper.	
Fraser Employees	30% Discount off Field Rentals, Field preparation, Scorekeeping/lights	

PARKS AND RECREATION
FY 2025-2026

Baseball Diamond/Field/Tennis Court Refund Policy

All cancellations/reschedules (including a reduction in number of fields needed) must be submitted to the Parks and Recreation Department in writing. Cancellations submitted more than two weeks prior to the field reservation will result in a full refund.

Cancellations submitted within two weeks of the field reservation will not receive a refund. If a weather-related cancellation is made by Fraser Parks prior to field preparation beginning, every effort will be made to reschedule the event. In the event that a reschedule date is not available, the renter will receive a full refund. Refunds will be issued by check. Service fee for credit card payments are non-refundable.

Miscellaneous

NSF Check Fee	\$25
Credit/Debit Card Fee	Minimum \$2.00 fee - 3% Service Fee
Program Refunds (NO REFUNDS AFTER FIRST WEEK OF PROGRAM)	Minus 10% Admin Fee. Credit/Debit Service Charge is non-refundable.

Recreation Refund Policy

Refunds or transfers on programs or events will only be given if the cancellation is made 72 hours in advance at the discretion of the Parks and Recreation Department. No-shows or late notice cancellations will not be given a refund or will not be eligible for transfer. Refunds will be minus a 10% Admin Fee. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

Building Usage

Banquet Room 4 Hours	\$225 Resident	\$285 Non-Resident
Additional Hour	\$50 Flat Rate/Hour	
Beer/Alcohol add on	\$100 Flat Rate	
Gymnasium 2 hours	\$70 Resident	\$100 Non-Resident
Meeting Room 2 Hours	\$80 Resident	\$90 Non-Resident
Fraser Employees	30% Discount off Building Rentals, Gymnasium	

Building Refund Policy

~~Refund will be issued if the cancellation is made two weeks prior to rental date. If a cancellation is made within two weeks before rental date or if there is a dismissal due to infraction of Rental policy, no refunds, date changes or exchanges will be allowed. For all refunds a 10% Admin Fee will be deducted. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.~~

Game Rentals

Item	Weekday Rate	Weekend Rate	Replacement Amount
Giant Connect Four	\$30	\$50	\$100
Giant Yahtzee (QTY 2)	\$25	\$40	\$25
Jumbo Jenga	\$30	\$50	\$75

PARKS AND RECREATION
FY 2025-2026

Giant Checkers	\$30	\$50	\$50
Corn Hole w/ Bags	\$30	\$50	\$90
Bocce Ball	\$25	\$40	\$40
Fowling	\$30	\$50	\$25
Ladder Ball	\$25	\$40	\$40
Scatter	\$25	\$40	\$30
Spike Ball	\$30	\$50	\$40
Dodge Ball	\$25	\$40	\$15/ Ball
Jumbo Soccer	\$25	\$40	\$25
Kan Jam Ultimate Disc	\$25	\$40	\$40
Tug of War	\$25	\$40	\$25
Kickball	\$25	\$40	\$25

Game Rental Refund Policy

A full refund minus a 10% admin fee will be issued if cancelation is made at least on two weeks prior to rental date. If a cancellation is made less than one week before rental date, only a 50% refund of items rented will be issued. Refunds will be issued by check. Service fee for credit card payments are non-refundable.

Food/Ice Cream Truck

<u>Per Truck Fee</u>	\$35
<u>Per Worker Fee</u>	\$10

SENIOR ACTIVITY CENTER
FY 2025-2026

Senior Activity Center

Membership	\$25 Resident	\$35 Non-Resident
Yearly Renewal	\$15 Resident	\$20 Non-Resident
Drop-In (pickle ball/volleyball)	\$1 Member	\$3 \$2 Non-Member
Gazette Monthly Mailing	\$15 per year	

Senior Van Transportation

Van Rides within Fraser	\$1 Round Trip
Van Rides outside of Fraser	\$3 Round Trip
Van rides up to 5 Miles outside of Fraser (doctor appointments only)	\$5 Round Trip
Van Rider Card for \$20 worth of rides	\$20 per card

Miscellaneous

NSF Check Fee	\$25
Credit/Debit Card Fee	Minimum \$2.00 fee - 3% Service Fee
Program Refunds (NO REFUNDS AFTER FIRST WEEK OF PROGRAM)	Minus 10% Admin Fee. Credit/Debit Service Charge is non-refundable.

Senior Refund Policy

Refunds or transfers on programs or events will only be given if the cancellation is made 48 hours in advance at the discretion of the Parks and Recreation Department. No-shows or late notice cancellations will not be given a refund, exchange or transfer. Refunds will be minus a 10% Admin Fee. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

PUBLIC SAFETY
FY 2025-2026

Records Bureau

Accident Reports	\$18
Incident Reports	Billed in 15 minute increments. Starting at \$10.00 for the first quarter hour.

False Alarm

1st	\$25
2nd & subsequent	\$50 each

Miscellaneous

DVDs	\$50
Thumb Drives	\$50
Photographs (CD)	\$35
Purchase Permit	\$15
Records Check	\$30
Miscellaneous Charges	\$10

Fingerprinting

Livescan Fingerprints	<i>*Business Hours</i>	\$80
Livescan Fingerprints	<i>**Non-business Hours</i>	\$100
Manual Fingerprints	<i>*Business Hours</i>	\$30
Manual Fingerprints	<i>**Non-business Hours</i>	\$50

**Business Hours: 8am until 3pm, Mon. – Fri.*

***Non-business Hours: 3pm until 9pm, Mon – Fri.*

Criminal Investigations Division

Liquor Control Related Fees Ordinance No. Sec 3-5 (b) (7)

Class C, Tavern or Club	\$1,200
SDM/SDD	\$1,200
Entertainment Permit	\$800
Dance Permit	\$550
Drop/Add Space	\$400
Temporary Liquor License Application	\$30
Pawnbroker License	\$500
Second Hand Dealer	\$500
Junk Dealer License	\$500
Precious Metals License	\$50

PUBLIC SAFETY
FY 2025-2026

FIRE DIVISION

SERVICE	RESIDENT	NON-RESIDENT
ALS Emergency	\$700	\$850
ALS Emergency II	\$1000	\$1200
ALS Non-Emergency	\$575	\$600
BLS Emergency	\$600	\$700
BLS Non-Emergency	\$425	\$500
Treat No Transport	\$200	\$225
Mileage	\$14.50	\$17.50
Oxygen	\$55	\$55
Extrication	\$500	\$600
Non-Transport		\$225
Oxygen		\$55
Defibrillator		\$50
Blood Drawn		\$200
Hazardous Materials		Per Ordinance No. Sec. 10-17

Fire Inspection

Under 2499 Sq. Feet	\$35
2500 to 14,999 Sq. Feet	\$75
15,000 to 49,999 Sq. Feet	\$100
50,000 to 99,999 Sq. Feet	\$125
100,000 Sq. Feet and above	\$175
1st Re-Inspection	Included
2nd Re-Inspection	\$300

Patrol Division

Vehicle Impound Fee		\$80
Return of Firearm		\$75
Administrative Warrant Fee		\$25
Defective Equipment Fee	Non-resident	\$25
Preliminary Breath Test		\$20
OUIL Cost Recovery	Per Ordinance Sec. 21-47 (1)	*See Attached

Cost Recovery

Ordinance 353	Hourly Rate
Captain	\$78.60
Sergeant	\$71.83
Officer	\$58.57
Paramedic	\$43.75
On-Call Firefighter	\$14.00 \$20

Equipment based on FEMA's rates 09/15/2010

FRASER DEPARTMENT OF PUBLIC SAFETY
O.W.I./O.W.P.D. ARREST EXPENSE SHEET
ORD. 21-47

DATE & TIME OF INCIDENT: COMPLAINT NUMBER:

ARRESTED SUBJECTS FULL NAME:

ADDRESS:

TELEPHONE NUMBER:

• $\$39.65 \times 1.3552 = \53.73

1. **POLICE DIVISION EXPENSES:** *\$35.75 x 1.3552 = \$48.43

TIME: \$48.50 per hour, min. 2 hours.	\$54.00	\$0.00
LODGING: Processing, Breathalyzer, detention, etc.		\$150.00 flat fee
BIO HAZARD CLEAN UP		\$0.00
ADDITIONAL: Transportation to M.C.J., etc.		\$0.00
	(\$48.50 /hour/officer) \$54.00	
	\$48.50/HR. MIN 1 HOUR	
BLOOD DRAW: Operating under the influence.		\$300.00
TOTAL POLICE EXPENSE:		<u>\$0.00</u>

2. **FIRE DIVISION RESPONSE:**

APPARATUS: Quint (\$500.00/hour)		\$0.00
Engine (\$380.00/hour)		\$0.00
Alpha 1 (Non-Transport (\$225)		
PERSONNEL: 2 officers at \$48.50/hour	\$54.00	\$0.00
EQUIPMENT: AFFF/ATC foam (\$100)		\$0.00
OTHER EQUIPMENT: (Phoenix tool, e.g. \$50 per item)		\$0.00
TOTAL FIRE EXPENSE		<u>\$0.00</u>

3. **CITY ATTORNEY EXPENSES:**

TIME: \$150.00 per hour, min. 1 hour.		\$0.00
ADDITIONAL: Additional time may be expended for purposes of answering motions, conducting hearings, and /or trials at the rate of \$100.00 per hour.		\$0.00
TOTAL CITY ATTORNEY EXPENSES:		<u>\$0.00</u>
(Up to date of Arraignment, Pre-trial)		

4. TOTAL AMOUNT TO BE INVOICED:

\$0.00



Fraser City Council Agenda Item

SUBJECT TITLE:	Drone Purchase Proposal	DATE SUBMITTED:	June 3, 2025
PREPARED BY:	Captain J. Gillies	NEW OR RETURNING:	New
REQUEST			
Provide funding for the Department of Public Safety to purchase two DJI drones to implement a drone program.			
BUDGET IMPACT			
☒ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$18,117.00			
Account Number(s): 101-301-742.000 Public Safety Operating Supplies			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☒ YES - Amount: \$2,259.00 annual subscription fees			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☒ YES - Amount: \$5,000			
Additional Information: \$5,000 reimbursed to City of Fraser by 14 House Firefighters Association			
ATTACHMENTS			
Memo to Director Kretschmar outlining drone research and benefits of drone program Quotes Supplemental Memo			
RECOMMENDED MOTION(s)			
Motion to approve the purchase of two DJI drones with equipment and software as outlined in the quote from NOAR Technologies for a total purchase cost of \$18,117.00, with \$5,000 being reimbursed to the City of Fraser by 14 House Firefighters Association.			



Fraser Department of Public Safety

Memo

To: Director Kretzschmar
From: Captain Gillies
Date: 6/5/2025
Re: Drone Purchase

Director Kretzschmar,

Over the past few months, several members of the department have been researching drone technology and its applications with police and fire operations. This research included the practicality of drone technology for our department, current capabilities and also the limitations of this technology. The following information is being presented with the goal of increasing the effectiveness and overall services the Department is able to provide the residents of Fraser. We feel drone technology will be a cornerstone of advancing police investigations and firefighting tactics for years to come.

History

Since the mid 2000's, the use of Unmanned Aerial Vehicle (Drone) technology in public safety has steadily increased. Much of this increase was attributed to accessibility and affordability with the continued advancement of commercial drone technology. As this technology has improved, the number of practical applications in public safety has also increased.

In 2016 there were an estimated 350 public safety entities that were using drone technology. As of 2024, there are over 1,400 police departments and 500 fire departments in the United States utilizing drone technology.

Drone Programs at Area Departments

Several neighboring departments have invested in drone technology and have adopted successful drone programs. Some of the neighboring departments that are currently utilizing drone technology include:

- Roseville Police Department

- Clinton Township Police Department
- Macomb County Sheriff's Department
- Warren Police and Fire Departments
- Sterling Heights Police Department

Our Department has benefitted on several incidents where these neighboring departments deployed their drone in Fraser to assist our Department with investigations and active scenes (detailed further in report).

Applications in Public Safety

There are numerous applications for drone technology in public safety, with several that could benefit the Fraser Department of Public Safety with both police and fire operations.

- Locating missing persons and suspects
- Mapping crime scenes and accident scenes
- Photographing crime scenes and accident scenes
- Active crime scenes: hostage situation, active shooter, barricaded person
- Active fire scenes: extension, identify exposures, monitor roof conditions
- Fire investigations
- Hazardous material incidents: chemical identification, monitoring scene
- Fire Prevention: pre-planning
- Large event over watch: City Picnic, civil unrest

Deployments in Fraser

While there are numerous examples of this technology being deployed in neighboring local jurisdictions, there are also examples of situations in Fraser where a neighboring jurisdiction was able to deploy their drone to assist our department.

- Traffic crash Hayes south of Masonic- Roseville Police Department drone assisted with photographs & videos of crash scene (March 2025)
- Larceny arrest Fraser Post Office- Roseville Police Department drone utilizing thermal imaging technology located suspect hiding on 12ft high stack of pallets after fleeing scene on foot (September 2024)

- Traffic crash Groesbeck & 14 Mile- Clinton Township Police Department drone assisted with measurements & photographs (September 2023)
- Pedestrian fatal traffic crash Utica & Kingston- Macomb County Sheriff's Department drone provided measurements, scale drawing & photographs (January 2023)
- Traffic crash 15 mile & Eberlein- Clinton Township Police Department drone assisted with measurements & photographs (April 2022)

Police Deployment Opportunities

In addition to the above listed incidents where a drone was utilized from a neighboring jurisdiction, there have been several police investigations in 2024 that Evidence Technicians and Accident Investigators have determined a drone could have been deployed to assist if one had been available.

- Flee & Elude Masonic- driver fled on foot after crashing (September 2024)
- Traffic Crash 13 Mile & Eveningside- measurements & photographs of scene (July 2024)
- Domestic assault/stabbing- suspect fled on foot, large area search (July 2024)
- Runaway/Missing person- juvenile fled on foot, large area search (July 2024)
- Train incident- measurements & photographs of scene (May 2024)
- Kidnapping/CSC Investigation- Surveillance of suspect (April 2024)
- Pedestrian fatal traffic crash- measurements & photographs (January 2024)

Fire Deployment Opportunities

Being a public safety department, we are also tasked with fire operations for the City of Fraser. The opportunities to utilize this drone technology also applies to the fire service. While a drone has not been utilized in Fraser for an active fire scene or investigation, there are several incidents that have occurred where the use of a drone could have been beneficial for on scene operations or origin and cause investigations.

- Public Storage fire- overhead view of active fire scene to monitor roof conditions and also photographs for investigation (July 2024)

- Fire preplanning & inspections- photograph buildings to use for incident preplans (continuous)

One local fire incident that displayed the benefits of a drone was the March 2024 Goo fire in Clinton Township. Clinton Township Police Department deployed their drone to monitor this hazardous scene and provided fire command the opportunity to view this volatile scene from a safe distance. From this viewpoint, fire command was able to monitor conditions of the fire building and locate numerous spot fires along the neighboring train tracks to direct suppression personnel to put out these fires that were not easily visible from the road.

Implementing a Drone Program

With many area departments already having drone programs in place, our Department will have the unique opportunity to work with these departments to assist us in adopting sound legal policies and procedures to implement a drone program. Our Department has utilized this practice in the past as it has allowed our Department to learn from the experience of departments who already have successful programs in place.

Many of the companies that are selling Unmanned Aircraft Systems also provide operational training for department personnel that will be designated as pilots. These companies will provide a custom training specific for personnel who will be operating this equipment. This training will focus on safety and use of drones, piloting skills, and utilizing drone equipment and tools. Personnel chosen to operate this equipment will also complete training that is compliant with current FAA rules and standards. Personnel will be trained and prepared for testing for FAA Part 107 licensure, which will allow operations over people and at night. The cost for ten personnel to attend this two day FAA pilot training is \$3,200. The cost for this testing will be a onetime fee of \$175/per pilot. This license testing will add a cost of \$1,750 to this program.

Unmanned Aircraft System Quotes

The Department has worked with several drone providers to obtain quotes for this technology. Every effort was made to ensure these drones and additional equipment will provide our personnel with the same flight capabilities, camera technology, and software options.

DJI Technologies

NOAR Technologies is located in Clawson Michigan and sells DJI brand technology. DJI offers several models of drones are utilized by a majority of the police departments in Macomb County. Our Department obtained a quote for the Matrice 4 Enterprise platform, which is currently being used by the Macomb

County Sheriff's Department, Sterling Heights Police Department, Clinton Township Police Department and Roseville Police Department.

The Department received a quote to purchase a Matrice 4 Enterprise. This platform of the Matrice 4 focuses on photography, which would be utilized for crime scene and fire scene investigations and scene mapping of traffic crashes. This comes with complimentary DJI Terra Pro mapping software for the first year. This DJI Terra software would then have an annual cost of \$1,400.

NOAR also offers the option to purchase a two day training session for up to 10 personnel to learn how to pilot the drone and use the Lieca MAP 360 software. The Lieca MAP 360 software is the software that would be utilized for accident and scene investigations would be purchased through an annual subscription.

Warranty and repair work is covered in year one as part of the purchase, with additional warranties being available as part of an annual fee. NOAR is able to provide replacement parts, service and replacements should we experience damage to the drone. NOAR is also able to provide loaner drones in the event the drone has extensive damage that requires a longer repair or replacement timeframe.

DJI also has a smaller drone called the Avata 2. The Avata 2 would be purchased and used by the Department as a training drone. The Avata 2 is also small enough in size that this drone can be deployed indoors. This could be useful in police situations where the Avata 2 can be deployed into a structure to check for hazards prior to sending in officers. The Avata utilizes the same flight controller platform as the Matrice, but comes in at a much lower price point. This will allow the Department to train pilots on a drone that is less expensive to repair and not place the frontline drone out of service should a breakage occur during training.

The cost of the Matrice 4 Enterprise, Avata 2, licensing and accessories with initial software costs will be a start-up cost of \$18,177. The total cost of three years of software and warranties for the DJI drone proposal will be \$22,635.

Skydio, Inc.

A second company that was contacted for a quote was Skydio, Inc. Skydio was able to provide a quote for their Skydio X10 with similar options and accessories at a slightly higher price point. The Skydio X10 package includes three cameras (zoom, wide and thermal) case, batteries, and controller. Numerous items would also be purchased as options including infrared camera attachment, spotlight and speaker. This drone platform would serve as a one size fits all, with the department only needing the one drone to handle both thermal (infrared) operations and photograph operations.

Skydio also offers a three year care plan for the drone and equipment, with up to three damage replacements, one lost drone replacement, and one sensor replacement. The Department would also need to purchase imaging software for this drone. This software would be the same as the other drones in the form of annual software subscription for accident reconstruction and investigations. The total cost of this drone with three years of software is \$41,620.

brinc

brinc provided a quote for their Responder Drone: Operations Bundle. The brinc Responder includes two cameras (zoom & thermal), two way communications (speaker & microphone), spotlight, batteries and case. The one year plan also includes no questions asked repair/replacement and cloud based video storage with the ability to stream live video for the first year. This drone package is a one year quote and Map360 software, with the total cost being \$33,649.10. This quote is only for one year and does not include 3D mapping software.

Imaging Software

With all three drone manufacturers, it would be necessary for the Department to purchase software to create diagrams and animations of scenes based on data points collected by the drone. One of the premiere programs in the market for creating diagrams and animations is LeicaMap360. This program is an incident mapping suite that will allow our personnel to import, process, analyze, visualize and create court deliverable accurate 2D or 3D diagrams and animations from photographs and data points (measurements) collected by the drone. These animations are the products that will be utilized for by personnel as part of their investigations and scene reconstructions.

The initial purchase price of the Leica Geosystems Map360 software is \$2,150.00, with an annual fee of \$530.00 to maintain the license. To create the 3D renderings/models of scenes from measurements captured by Map360 requires additional software. The Matrice 4 and Skydio drones provide the ability to subscribe to 3D software (annual fee) for this capability. brinc does not have this option available.

Recommendation

Based on information obtained during the research of the drone purchase, it is our recommendation that the Department purchase the DJI Matrice 4 Enterprise, DJI Avata 2, operational software, licensing and listed accessories from NOAR Technologies for a cost of \$18,117.

In addition to the technology offered by DJI, the ability to purchase these drones from NOAR provides our Department the unique opportunity to get these drones

serviced, repaired and replaced in a very timely and convenient manner as they are located in Clawson, MI.

Starting a drone program will be a large initial investment by the city, but one that we feel will be beneficial for the entire community. If you have any questions about this proposal, please feel free to contact me.

Respectfully,

Captain John Gillies



Fraser Department of Public Safety

Memo

To: Director Kretzschmar
From: Captain Gillies
Date: 6/5/2025
Re: Drone Follow-up

Director Kretzschmar,

This memo is a follow-up to the initial Drone Purchase Memo that was previously submitted to you.

Chinese Drone Technology

The proposal submitted recommended the Department invest in DJI drone technology. This platform was found to be the most widely used in the area, with advanced technology and options available at a tenable cost. Other manufacturer's platforms did not offer the versatility of options that will best suit our Department's needs.

The Department had previously sought to undertake this proposal a few months ago, but the uncertainty of DJI drones and Chinese drone technology (Countering CCP Drones Act) cause this proposal to be tabled at the Department level.

In December of 2024, the Federal Government passed the 2025 National Defense Authorization Act. This Act addressed the Federal Governments concern regarding Chinese technology drone use in the United States. While the Bill did not include the *Countering CCP Drones Act*, it did touch on Chinese drone providers DJI and Autel. Section 1709 stipulated that a federal agency (to be determined) will conduct a threat analysis on these two drone manufacturers within a period of one year from the signing of the NDAA.

The results of this analysis will result either deeming these manufacturers are not a threat to United States national security. If they are deemed to not be a threat, they will continued to be sold in the United States as they are currently. Or, the government could deem that these manufacturers' drones are a threat. If they are deemed to be a threat, they will be placed on the FCC's Covered List. If they are

added to the FCC's Covered List, no **new** drones will be allowed to be licensed in the United States. Any DJI or Autel drone that is already licensed in the United States will be allowed to be used as they were licensed prior to this placement on the FCC Covered List.

Initial Funding

14 House Firefighters Association has also committed to donate \$5,000 towards this proposed drone project as a sign of their commitment to the City and support of efforts to improve the services provided by the Department of Public Safety.

Program Funding

As outlined in the three year proposal, there will be annual costs associated with this drone program. These additional carrying costs could be funded through developing a fee schedule that would be a part of the Department's cost recovery process. This fee schedule could be drafted and presented to Council once this drone program is approved and implemented to assist in funding the annual fees for the operating software and operating expenses for the drones.

Respectfully Submitted,

Captain Gillies

NOAR Technologies			
Item	Quantity	Price	Total
DJI Matrice 4 Enterprise	1	\$5,189.00	\$5,189.00
Batteries	3	\$230.00	\$690.00
Drone Flight Training (10 personnel)	2 Days	\$1,800.00/Day	\$3,600.00
FAA Part 107 Training (10 personnel)	2 Days	\$1,800.00/Day	\$3,600.00
Training Discount	4	-\$200.00	-\$800.00
FAA Part 107 Test (One time test fee)	10 Pilots	\$175.00	\$1,750.00
DJI Avata 2 Fly More Combo (interior)	1	\$1,199.00	\$1,199.00
FPV Remote Controller	1	\$199.00	\$199.00
MAP 360 Standard	1	\$2,150.00	\$2,150.00
MAP 360 Subscription	1	\$530.00	\$530.00
Drone Licensing (3 years)	2	\$5.00	\$10.00
Initial Year One Cost			\$18,117.00
Protection Matrice 4 Enterprise	2 (years)	\$329.00	\$658.00
DJI Terra Pro (Camera Software)	2 (years)	\$1,400.00	\$2,800.00
MAP 360 Standard	2 (years)	\$530.00	\$1,060.00
Total Three Year Cost			\$22,635.00

Skydio, Inc.			
Item	Quantity	Price	Total
Skydio X10 Starter Kit	1	\$16,108.00	\$16,108.00
Skydio NightSense Infrared Att.	1	\$2,800.00	\$2,800.00
Spotlight	1	\$265.00	\$265.00
Speaker	1	\$320.00	\$320.00
Spare Batteries	2	\$369.00	\$738.00
Skydio Care for X10 3 year	1	\$5,249.00	\$5,249.00
Skydio Fleet Manager for X10	1	\$120.00	\$120.00
MAP 360 Standard	1	\$2,150.00	\$2,150.00
Initial Year One Cost			\$27,750.00
Skydio Fleet Manager for X10	2 (years)	\$120.00	\$240.00
MAP 360 Standard	2 (years)	\$515.00	\$1,030.00
Total Three Year Cost			\$29,020.00

brinc			
Item	Quantity	Price	Total
Responder Ops Safeguard Bundle	1	\$31,499.10	\$31,499.10
1 Controller, 2 Batteries, no questions asked repair/replacement, Live Overwatch W/Storage (1yr)			
MAP 360 Standard	1	\$2,150.00	\$2,150.00
Initial Year One Cost			\$33,649.10

MAP 360 Standard	2 (years)	\$515.00	\$1,030.00
Total Three Year Cost			\$34,679.10



Fraser City Council Agenda Item

SUBJECT TITLE:	Leaf Vacuum Purchase	DATE SUBMITTED:	June 3, 2025, 2025
PREPARED BY:	Rob Barrett	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
The city's leafers are quite old, dating back to 2007 and 1997, and they have become expensive to maintain. Last leaf season, the 1997 leafer was in the repair shop for most of the leaf season and has proven to be unreliable. The Public Works Department is seeking authorization to purchase the ARM Model 25- 24k trailer-mounted leaf collector through the Sourcewell purchasing cooperative contract.			
BUDGET IMPACT			
☒ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$120,205.49			
Account Number(s): 226-528-972.000, Rubbish Collection/Disposal			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
1. Quotes 2. Bid tab 3. Leaf Operations Report 4. Leaf Vacuum Equipment Brochure			
RECOMMENDED MOTION(S)			
Motion to approve the purchase of ARM Model 25-24k trailer-mounted leaf collector in the amount of \$120,205.49.			



5/19/25

Joe Gregory
DPW Supervisor

BONNELL SPARTAN LEAF PRO PLUS
Standard manual side tube collection

- ▶ SELF CONTAINED LEAF SYSTEM THAT IS DESIGNED TO PULL BEHIND YOUR TOWING VEHICLE.
- ▶ 25 YARD CONTAINMENT BOX, INCLUDES SCISSOR HOIST, BODY IS RADIUSSED AND TAPERED FOR NO STICK DUMPING
- ▶ HEAVY DUTY HAND CLUTCH
- ▶ FUEL SENDING UNIT FOR FUEL LEVEL DISPLAY ON SCREEN
- ▶ ELBOW LINER INSTALLED IN TRANSITION ELBOW
- ▶ CLEAN OUT DOOR INSTALLED IN BLOWER HOUSING COVER
- ▶ DOUBLE HINGED TAILGATE WITH HYDRAULIC LATCHING
- ▶ ELECTRIC TRAILER BRAKES WITH BREAK AWAY SYSTEM
- ▶ 24,000 LB TANDEM AXLE AND RUNNING GEAR
- ▶ DOT COMPLIANT LIGHTING WITH ALL L.E.D. LIGHTING
- ▶ RIGID HEAVY-DUTY TONGUE NON-ADJUSTABLE
- ▶ ADJUSTABLE PINTLE HITCH RATED AT TRAILER CAPACITY
- ▶ MANUAL JACK WITH FOOT RATED AT 12,000 LBS
- ▶ 74 HP KUBOTA TIER IV DIESEL ENGINE
- ▶ HAND TOOL HOLDER
- ▶ SECONDARY PRESSCREEN IN FRONT OF OEM RADIATOR SCREEN
- ▶ 50 GALLON ALUMINUM FUEL TANK WITH SIGHT GAUGE
- ▶ 27' DIAMETER DIRECT DRIVEN 5 BLADE FAN MADE OF AR400 STEEL
- ▶ 11 ½ NACD CLUTCH TO FIT SAE #3 ENGINE HOUSING
- ▶ HEAVY DUTY RUBBER HOSE

▶ TOTAL PRICE OF SPARTAN LEAF PRO PLUS	\$130,537
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THANK YOU FOR THE OPPORTUNITY

DAN BELL
MACQUEEN



MACQUEEN™

248-227-4018

DAN.BELL@MACQUEENGROUP.COM



The Spartan Leaf Pro is a self-contained system designed to be pulled behind a towing vehicle. Benefits include being able to store more debris and stay out on the road for longer, with quick and easy emptying.

NEW PRO Collection Hose Arm Mount

- Improves hose stow on machine
- Reduces operator fatigue
- Neutral position of the hose is in the operating position, rather than the stow position





MTECH

FRASER

MICHIGAN

Sourcewell #

6/2/2025

Sourcewell Contract # 112624-ODB

SKU#

MSRP

ALC-25-24K	ARM Model ALC-25-24K Trailer Mounted Leaf Collector, tandem axles, electric brakes	\$	111,111.32
STOCK	SOURCEWELL DISCOUNT 4% STOCK UNIT	\$	(4,444.45)
LFP-00000077	Kohler Engine - 74HP Diesel, Electronic Throttle and Gauges	\$	-
LFH-A0000053	Top hinge door	\$	-
LFB-A203	30" 6 blade fan - 45 degree blower adapter	\$	2,534.89
LFP-A0000019	Logan Clutch	\$	6,901.81
LFC-A0000046	Hydraulic Jack	\$	2,690.44
LFM-A201	Standard boom - rubber hose	\$	-
LFM-A0000083	Intake hose quick disconnect - over center clamp	\$	1,411.48
	Extra One (1) year warranty (2 years total)	\$	-
	Stock Order Guaranteed Delivery by 9/1/2025	\$	-

Equipment Total:	\$	120,205.49
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Pre delivery inspection, training and local delivery	\$	2,000.00
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Freight:	\$	3,000.00
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Total Price Offered To Sourcewell Member:	\$	125,205.49
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Make Purchase Orders Out To: ODB 5118 Glen Alden Dr, Richmond, VA 23231

Contact: MJ Dubois Phone: 410-924-1004 Email: MJDUBOIS@DUCOLLC.COM

Send copy of PO to: odbsales@odbco.com (Please include Delivery State in the subject line.)





Truck mounted leaf machine quote

From Dan Bell <dbell@bellequip.com>

Date Tue 1/23/2024 1:02 PM

To DPW Superintendent <dpwsupt@micityoffraser.com>

 2 attachments (3 MB)

CITY OF FRASER BONNELL TRUCK MOUNTED QUOTE 2024.PDF; Olympian Leaf Pro + Chassis Mount.pdf;

Mark

See attached quote for a 23 yard truck mounted leaf machine mounted on a Pete 220 right hand drive chassis. Let me know if you have any questions.

Thank you,

DAN BELL
MACQUEEN DBA BELL EQUIPMENT COMPANY
Mobile 248-227-4018
Office 248-370-0000
www.bellequip.com



78 Northpointe Dr.
Lake Orion, MI 48359
(248) 370-0000
Fax: (248) 370-0011

Ship To: CITY OF FRASER DPW
31250 KENDALL ROAD
FRASER, MI 48026

Invoice To: CITY OF FRASER
33000 GARFIELD ROAD
FRASER MI 48026

Branch 13 - LAKE ORION MI		
Date 01/23/2024	Time 12:37:30 (O)	Page 1
Account No FRASE002	Phone No 5862933100	Est No 02 Q00625
Ship Via		Purchase Order MARK RAGSDALE
Tax ID No 38-6007219		
DAN BELL		Salesperson 288

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 07/01/2024 Amount

2024 BONNELL OLYMPIAN LEAF PRO PLUS TRUCK MOUNTED LEAF 275933.00
MACHINE
MOUNTED ON A PETERBILT 220 RIGHT HAND DRIVE CHASSIS
23 YARD CONTAINMENT BODY WITH SCISSOR HOIST
RADIUSED AND TAPERED FOR NOT STICK DUMPING
HYDRAULIC TAILGATE WITH AUTO LATCH AND FULL LIFT FEATURE
DOT COMPLIANT LIGHTING WITH ALL L.E.D. LIGHTING
74HP KUBOTA TIER IV DIESEL ENGINE
40 GALLON ALUMINUM FUEL TANK WITH SIGHT GAUGE
FUEL SENDING UNIT WITH ELECTRONIC READOUT ON CONTROL UNIT
30" DIAMETER DIRECT DRIVEN 5 BLADES OF AR400 STEEL
BLOWER HOUSING LINER
ELBOW LINER
CLEAR URETHANE COLLECTION HOSE
CURBSIDE PICKUP WITH OVERHEAD BOOM
FULLY ACCESSIBLE HYDRAULIC VALVE ON SWING OUT BRACKET
PROPORTIONALLY CONTROLLED THREE AXIS COLLECTION BOOM
ENGINE CONTROLS WITH E-STOP AND DIAGNOSTICS
HALL EFFECT JOYSTICK
FRONT FACING AND REAR FACING AMBER FLASHERS
HYDRAULIC CLUTCH IN LIEU OF FLUID COUPLER OPERATES WITH
SWITCH AT THE OPERATORS CONSOLE
REAR DOWN DRAFT DUST CONTROL BUILT INTO TAILGATE IN LIEU OF
TOP VENTED CONTAINMENT BODY
REAR DUMP WIRELESS CAMERA
DIRECTIONAL LIGHT BAR INSTALLED REARWARD FACING ON TAILGATE
CLEAN OUT DOOR INSTALLED IN BLOWER HOUSING COVER ALLOWS
CLEAN OUT OF BLOWER HOUSING WITHOUT REMOVING DOOR
CHIPPER OPENING IN REAR DOOR FOR USE WITH PULL BEHIND
CHIPPER
REAR HITCH PLATED INSTALLED ON CHASSIS, INCLUDES D-RINGS,
TRAILER PLUG, AND STANDARD 4-HOLE MOUNTING PATTERN
POLY FENDERS AND REAR MUD FLAPS INSTALLED ON CHASSIS
DELIVERY AND TRAINING TO CITY OF FRASER



78 Northpointe Dr.
Lake Orion, MI 48359
(248) 370-0000
Fax: (248) 370-0011

Ship To: CITY OF FRASER DPW
31250 KENDALL ROAD
FRASER, MI 48026

Invoice To: CITY OF FRASER
33000 GARFIELD ROAD
FRASER MI 48026

Branch 13 - LAKE ORION MI		
Date 01/23/2024	Time 12:37:30 (O)	Page 2
Account No FRASE002	Phone No 5862933100	Est No 02 Q00625
Ship Via		Purchase Order MARK RAGSDALE
Tax ID No 38-6007219		
DAN BELL		Salesperson 288

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 07/01/2024 Amount

PRICING BASED OFF OF MICHIGAN MIDEAL CONTRACT #240000000166

Sale # 01 Subtotal: 275933.00
Total: 275933.00

Authorization: _____ Subtotal: 275933.00
Quote Total: 275933.00

QUOTED PRICES ARE BASED ON CURRENT COSTS AND THEREFORE SUBJECT TO CHANGE
WITH WRITTEN NOTICE TO ACCOUNT FOR PRICING CHANGES BEYOND SELLER'S CONTROL
THANK YOU FOR THE BUSINESS!!!

BID TABULATION

Proposals for Leafer

		M-Tech company 5642 Transportation Blvd Cleveland, OH 44125 800-362-0240 Sourcewell Contract	Macqueen 78 Northpointe DR. Lake Orion, MI 48359 248-370-0000 MiDeal Contract
ITEM	DESCRIPTION	TOTAL AMOUNT	TOTAL AMOUNT
1	ARM Model -25-24k, Trailer Mounted Leaf Collector (guaranteed delivery by September 1st)	\$125,205.49	
2	SPARTAN LEAF PRO, Trailer Mounted Leaf Collector (12 month lead time)		\$130,537.00
3	OLMPIAN LEAF PRO Truck Mounted Leaf Machine		\$275,933.00

Report on leaf pick-up operations

\$300,000 was requested in the FY 2024-25 Rubbish Capital Outlay account to purchase a truck-mounted leaf unit. The City Council postponed approval of this request until a decision was made regarding the continuation of the Leaf Program.

Since then, it was decided to continue the leaf program and amend the budget to purchase a new leafer. We assessed that a \$300,000 truck-mounted leaf unit is quite expensive and recommend purchasing a trailer-mounted leafer, similar to the one we currently use, which will meet the department's needs and is significantly less costly. It is our plan to sell or auction the 1997 leafer.

Leaf collection just got a whole lot easier.

The Vacuum Leaf and Debris Collectors are self-contained, engine-driven vacuum machines that can pick up and completely mulch leaves and debris from curb sides, median strips, ditches, open spillways, and other areas, then deposit the mulch in an integral, all-steel hopper. The unit can be mounted on a trailer, chassis, or roll off configuration, and is designed for one-person operation.



17-yd Capacity



25-yd Capacity



30-yd Capacity

Hose Boom Options

This 12-volt, electric/hydraulic power unit provides up and down movement of the standard hose boom with a 2-inch cylinder. It is activated with a push button switch in a hand-held pendant, which can be mounted at the operator's station.

Axles

Heavy duty tubular alloy steel leaf spring axles

- 17 and 20-yd: two 3" diameter axles rated at 7,000 pounds each
- 25-yd: two 4" diameter axles rated at 9,000 pounds each
- 30-yd: two 5" diameter axles rated at 12,000 pounds each

Blower Housing

The blower housing contains a fan that is either 25" or 30" in diameter. These contain six 3/8" AR-400 steel blades that are stress relieved and statically and dynamically balanced. The 25" fan generates 16,600 CFM, while the 30" fan generates 24,200 CFM. Our fan and blower housing can handle even the heaviest of wet leaves and debris.

Hopper

Our models are available in 17, 20, 25, and 30 cubic-yard capacities. They have 12-gauge, all-welded steel construction with 3" channels encircling the body. With an engine-driven, hydraulic hoist, even the heaviest loads are handled easily. This means you can handle more debris with less effort. You can let the machine work for you.

Engine

The engine says it all when it comes to a machine like this. That's why we engineered our vacuum leaf collector with the Kohler KDI 2504 TCR Final Tier 4, 4-cycle turbo diesel engine at 74 HP.

Heavy Duty Towing

An adjustable pintle hook, safety chains and an electric brake connection allow you to tow the machine easily and safely - every time.



Control Panel

An easy-to-read, operator-friendly control panel is standard on all of our vacuum leaf collectors. It is mounted on the curb side, in a shock-mounted panel.

- Electronic throttle with digital read out
- Keyed On/Start/Off switch
- Digital Voltmeter, Tachometer, Hour Meter, Water Temperature and Oil Pressure with safety shut-off
- Emergency stop button



Rear Door(s)

Units are available with either:

- One-piece, top-hinged rear door with spring-compensated counter-balance to aid in holding the door open for dumping.
- Two-piece, heavy duty, side-hinged, overlapping rear doors that can be locked into place while dumping.

Hose

The 16" diameter and 10' long, heavy-duty rubber hose with wax blooming rubber liner resists wear and material build up. Its abrasion-resistant cover keeps it in good condition for the long haul.

Leaf Loaders



- Low-cost leaf removal with right or left hand pickup
- Forward or rear intake design
- 16" diameter hose - heavy or light duty
- Direct drive power take off with over-center clutch protects engine from shock loads
- Low tip-to-housing clearance on suction fan creates hurricane-forced air flow
- Kohler 74 HP diesel engine collects debris at 2500 RPM
- 25" or 30" steel fan with six abrasion-resistant blades is statically and dynamically balanced
- 16,600 or 24,000 CFM available for highly efficient air and litter movement

ARM

TRUCKCORP

1(844) 294-5862

FEATURES

UNIT CONFIGURATIONS

- Trailer mounted
- Chassis mounted
- Roll-off mounted

ENGINES

- Kohler KDI 2504 TCR Final Tier 4, 4-cycle turbo diesel engine at 74 HP

ENGINE GAUGES

- Electronic throttle with digital read out
- Keyed On/Start/Off switch
- Digital Voltmeter, Tachometer, Hour Meter, Water Temperature and Oil Pressure with safety shut-off
- Emergency stop button

POWER TAKE-OFF

- Manual engage heavy duty 1-112" over-center clutch with 2-1/4" shaft
- Fluid coupler I.P.O. over-center clutch
- Push button, auto-engage clutch

FUEL TANK

- 30 Gallon capacity, poly

TIRES

- 17 & 20 yd. — Four 8.00-14.5 LT tires with a 72" track
- 25 yd. — Eight 7.50-16 10 Ply tires with a 66" track
- 30 yd. — Eight 9.50 - 16.5 LT tires with a 66" track

AXLES

Heavy duty tubular alloy steel leaf spring axles

- 17 & 20 yd. — two 3" diameter tubular alloy steel axles rated at 7,000 pounds each
- 25 yd. — two 4" diameter tubular alloy steel axles rated at 9,000 pounds each
- 30 yd. — two 5" diameter tubular alloy steel axles rated at 12,000 pounds each

OVERALL DIMENSIONS

- 17 & 20 yd.—101" wide, 265" long and 118" high
- 25 yd. — 101" wide, 314" long and 118" high
- 30 yd. — 101" wide, 365" long and 118" high

PAINT

- White enamel automotive finish paint
- Custom colors available

INTAKE ATTACHMENTS

- 45 degree hose adapter
- Hinged hose adapter
- Hose quick disconnect

REAR DOORS

Units are available with either:

- One-piece, top-hinged rear door with spring-compensated counter balance to aid in holding the door open for dumping
- Two-piece, heavy duty, side-hinged, overlapping rear doors that open with ease and can be locked into place while dumping

HOSE OPTIONS

- 16" diameter x 10' long, heavy duty rubber hose with wax blooming rubber liner to resist wear and build up of material
- Abrasion-resistant cover, wire reinforced, weighing 8.2 lbs. per foot

HOSE BOOM OPTIONS

- 12 volt electric-hydraulic power unit provides up and down movement of the standard hose boom with a 2-inch cylinder
- Cylinder is activated with push button switches mounted in a hand-held pendant at the operator's station

HOPPER

- Available in 17, 20, 25 and 30 cubic yard capacity
- 12 gauge all welded steel construction with 3" channels encircling the body.
- Engine-driven, hydraulic, self-dumping hopper with replaceable aluminum mesh and expanded metal screen
- Conspicuity tape on side, rear, and bumper of unit

HOPPER FRAME

Heavy main frame made of 5" @ 9 pounds per foot channel supporting full length and width of hopper. Rear bumper is made of channel housing safety lights with conspicuity tape and license plate bracket

- 17 & 20 yd. — 100-3/4" wide, 99" long
- 25 yd. — 100-3/4" wide, 149" long
- 30 yd.. — 101" wide, 159" long

BLOWER FAN

Six 3/8" AR-400 steel blades, stress relieved and balanced

- 25" diameter fan generates 16,600 CFM
- 30" diameter fan generates 24,200 CFM

LIGHTS

- LED brake lights, side clearance lights, side reflector, turn signals and truck connector kit
- Amber rotating beacon or strobe
- LED strobe light top and bottom (4) mounted with on/off toggle switch

Some items listed are optional equipment.

ARM

TRUCKCORP

Vacuum Leaf and Debris Collectors

ARM - A TruckCorp LLC Company



Fraser City Council Agenda Item

SUBJECT TITLE:	Replace the Senior Housing Exterior Doors	DATE SUBMITTED:	June 3, 2025
PREPARED BY:	Rob Barrett	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
Request that the City Council award the proposal to replace the steel roll-up curtain door for the trash compactor room, the three stairwell exit doors, and the two meter room doors. The proposals were reviewed by staff, and Anderson Overhead Door's proposal is complete, and they're capable of performing the replacements.			
BUDGET IMPACT			
☒ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$16,180.00			
Account Number(s): 536-265-972.000, Senior housing, Capital Outlay			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
1. Quotes 2. Bid tab			
RECOMMENDED MOTION(s)			
Motion to approve the proposal from Anderson Overhead Door to replace the exterior doors at Senior Housing in the amount of \$16,180.00			

Phone 586-791-2369

Proposal

Fax 586-791-2621

ANDERSON OVERHEAD DOOR COMPANY OF MI. INC.

33119 Louise ~ Clinton Twp., MI. 48035

andersondoorcompany@yahoo.com / 04/24/25

"hinged on quality"

WE HEREBY SUBMIT SPECIFICATIONS & ESTIMATE: CITY OF FRASER, 31250
KENDALL, FRASER, 48026, 586-293-1977, FAX 586-294-8909, ATTN; JOE 586-662-
7757 EMAIL/ dpwsupervisor@micityofffraser.com

RE; JOB LOCATION, 34950 HIDDEN PINE DRIVE, FRASER 48026

- 1- REMOVE AND HAUL AWAY THE FIVE EXISTING ENTRY DOORS AND FRAMES AND ONE ROLLING STEEL CURTAIN DOOR.
- 2- FURNISH AND INSTALL THREE NEW 3068-LHR COMMERCIAL STEEL DOORS WITH NEW STEEL FRAMES, ALL DOORS TO GET THREE NON-REMOVABLE HINGES, ONE HEAVY DUTY DOOR CLOSER, ONE SURFACE MOUNT PANIC DEVICE WITH EXTERIOR PULL HANDLE AND LOCK CYLINDER, NEW WEATHERSTRIPPING, SWEEP AND THRESHOLD, FACTORY PRIME PAINTED, TOTAL \$7280.00, DELIVERY (2) WEEKS
- 3- FURNISH AND INSTALL TWO 36" X 80" LEFT HAND OUTSWING FLUSH DESIGN, STEEL INSULATED DOORS WITH NEW 4 9/16" WOOD FRAMES, BOTH DORS TO GET NEW DOOR CLOSER AND LEVELER HANDLE LOCKST, INCLUDES NEW EXTERIOR BRICK MOLD, FACTORY PRIME PAINTED, TOTAL \$3600.00, DELIVER (2) WEEKS
- 4- FURNISH AND INSTALL ONE NEW 3'8" X 6'10" HEAVY DUTY INSULATED ROLLING STEEL CURTAIN DOOR WITH MANUAL PUSH UP OPERATION, DOUBLE SLIDE BOLTS ON THE BOTTOM BAR, INSIDE MOUNT TO EXISTING STEEL JAMBS, FACTORY PAINTED BEIGE, TOTAL \$5300.00, DELIVER (6) WEEKS.

SIXTEEN THOUSAND ONE HUNDRED EIGHTY AND 00/100.....\$16,180.00

COD UPON COMPLETION, RETURN SIGNED PROPOSAL/ TERRY COWART

DATE OF ACCEPTANCE _____ SIGNATURE _____

This proposal may be withdrawn by us if not accepted **within 10 days**, should a dispute over this contract occur the prevailing party shall be entitled to reasonable attorney fees, cost and contractual interest at prime rate, all material is guaranteed to be as specified, all work to be completed in a workmanlike manner according to standard practices, any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate, all agreements contingent upon strikes, accidents or delays beyond our control, owner to carry fire, tornado and other necessary insurance, owner to supply any permits needed, our workers are fully covered by workmen's compensation insurance. The above prices, specifications and conditions shown here are satisfactory and are hereby accepted, payment will be made as outlined above.

There will be a \$35.00 fee for any check returned from bank, credit cards subject to 3% service charge

5/27
emailed
again

McKERNAN, INC.

30596 GROESBECK HWY. ROSEVILLE MI 48066

E-Mail: mckernandoor@gmail.com

SERVICE & INSTALLATION ON ALL MAKES OF DOORS AND DOCK PLATES

586-778-4666

FAX 586-778-0680

Website: www.mckernandoors.com

PROPOSAL

Proposal No: 0525046

Page 1 of 3

PROPOSAL SUBMITTED TO: City of Fraser

DATE: May 13, 2025

ADDRESS: 33000 Garfield, Fraser, MI 48026

PHONE: 586-293-1425

ATTN: Joe

EMAIL: dpwsupervisor@micityoffraser.com

Re: SENIOR HOUSING – 34950 HIDDEN PINE, FRASER

ROLLING STEEL CURTAIN DOOR OPTIONS:

McKernan, Inc. will take down and haul away existing rolling steel curtain. Supply and install:

- 1- 3'3 1/4" x 6'6" Cookson Model ESD10 Tan galvanized steel rolling steel service door, face of wall mount, non-insulated, interior coil, 22-gauge, single guide weathering "T" shaped extruded mill finish bottom bar with astragal, hood with baffle, hood stock Tan finish, padlockable 1/4" slide bolts coil side (padlock not included), control guard chain standard,

QUOTED PRICE: \$4,350.00 (includes material, freight & labor)

Note: Because of limited headroom, door would only be 6'6" tall. Opening is 6'11" (loss of 5")
See attached drawing.

OPTION (INSULATED):

- 1- 3'3 1/4" x 6'3" Cookson Model ESD20 Tan galvanized steel rolling steel service door, face of wall mount, insulated, interior coil, 22/22gauge, single guide weathering, bottom bar 2 steel angles powder coated to match curtain with astragal, hood stock Tan finish, lintel brush seal "Z" brush mounted below lintel, padlockable 1/4" slide bolts fascia side (padlock not included), control guard chain standard,

QUOTED PRICE: \$5,150.00 (includes material, freight & labor)

Note: Because of limited headroom, door would only be 6'3" tall. Opening is 6'11" (loss of 8")
See attached drawing.

McKERNAN, INC.

30596 GROESBECK HWY. ROSEVILLE MI 48066

E-Mail: mckernandoor@gmail.com

SERVICE & INSTALLATION ON ALL MAKES OF DOORS AND DOCK PLATES

586-778-4666

FAX 586-778-0680

Website: www.mckernandoors.com

PROPOSAL

Proposal No: 0525046

Page 2 of 3

(3) STAIRWELL EXIT DOORS:

McKernan, Inc. will remove and haul away existing entry doors. Supply and install:

3- uL 3068 Hollow metal LHR 534 weld 2" head back painted frame

3- uLB 3068F Hollow metal LHR prep panic door

3- Filler plate

9- PBB Hinges

3- 5100 Aluminum closers

3- 36" Aluminum panic exit devices

3- Aluminum exit trim

3- SP Cylinder (key to customers key)

3- A626 Gasketings

3- 36" Aluminum saddle thresholds

3- 36" Door sweeps

QUOTED PRICE: \$2,795.00 EACH DOOR (includes material & labor)

Note: Entry doors and frames must be painted within 60 days of install or manufacturers warranty is compromised.

(2) METER ROOM DOORS:

McKernan, Inc. will remove existing and haul away. Supply and install:

2- Steel entry doors 3'0" x 6'8" with wood, 4-9/16" jambs and new brick mould.

QUOTED PRICE: \$1,575.00 EACH DOOR (includes material & labor)

Note: Any siding removal and repairs prior to and after to be fixed by others.

McKERNAN, INC.

30596 GROESBECK HWY. ROSEVILLE MI 48066
E-Mail: mckernandoor@gmail.com

SERVICE & INSTALLATION ON ALL MAKES OF DOORS AND DOCK PLATES

586-778-4666 FAX 586-778-0680
Website: www.mckernandoors.com

PROPOSAL

Proposal No: 0525046

Page 3 of 3

*****All high and low voltage wire, wiring, conduit, fuses, line switches & connections shall be furnished by others*****

Until credit terms are established, all work will require a 50% deposit

Processing charge of 3% for credit / debit card transactions

New customers with late payments will incur a 5% charge on their statement.

McKernan, Inc. is not a pay as you (the customer) get paid company. We require our customers to pay according to the specific credit terms that have been established or finance charges will be incurred monthly.

This quotation is based on current pricing from our suppliers and includes surcharges levied by the steel industry. Surcharges are subject to change & final pricing will be determined at time the order is released for fabrication

All materials will be as specified and the above work will be performed in a substantial workmanlike manner. This quoted price will remain effective as long as our installers are allowed to complete without delays caused by workers other than our own installers. McKernan, Inc. will provide Worker's Compensation and General Liability Insurance for the above work.

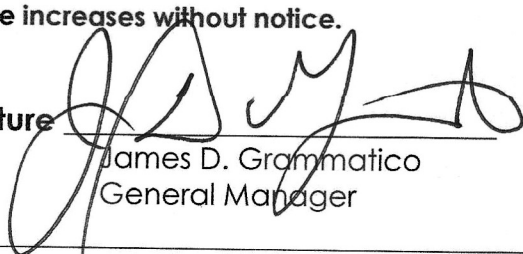
TERMS: Orders are considered special order; it is not subject for return or cancellation. There will be a 100% restocking charge in the event this order is not picked up or installed
All materials remain the property of McKernan, Inc. until paid in full.

Currently, there is great volatility in the market place.

Manufacturers are applying significant surcharges and price increases without notice.

Please contact us to confirm pricing.

Authorized Signature


James D. Grammatico
General Manager

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions, as shown here are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ **Authorized Signature** _____

MOTOR SPECIFICATIONS:

ELECTRICAL EQUIPMENT LIST:

BOTTOM BAR LOCKING:

Type - Slidebolt with padlock hasp (padlock not provided)
Ø1/4" maximum shank
Operable Side(s) - Coil only

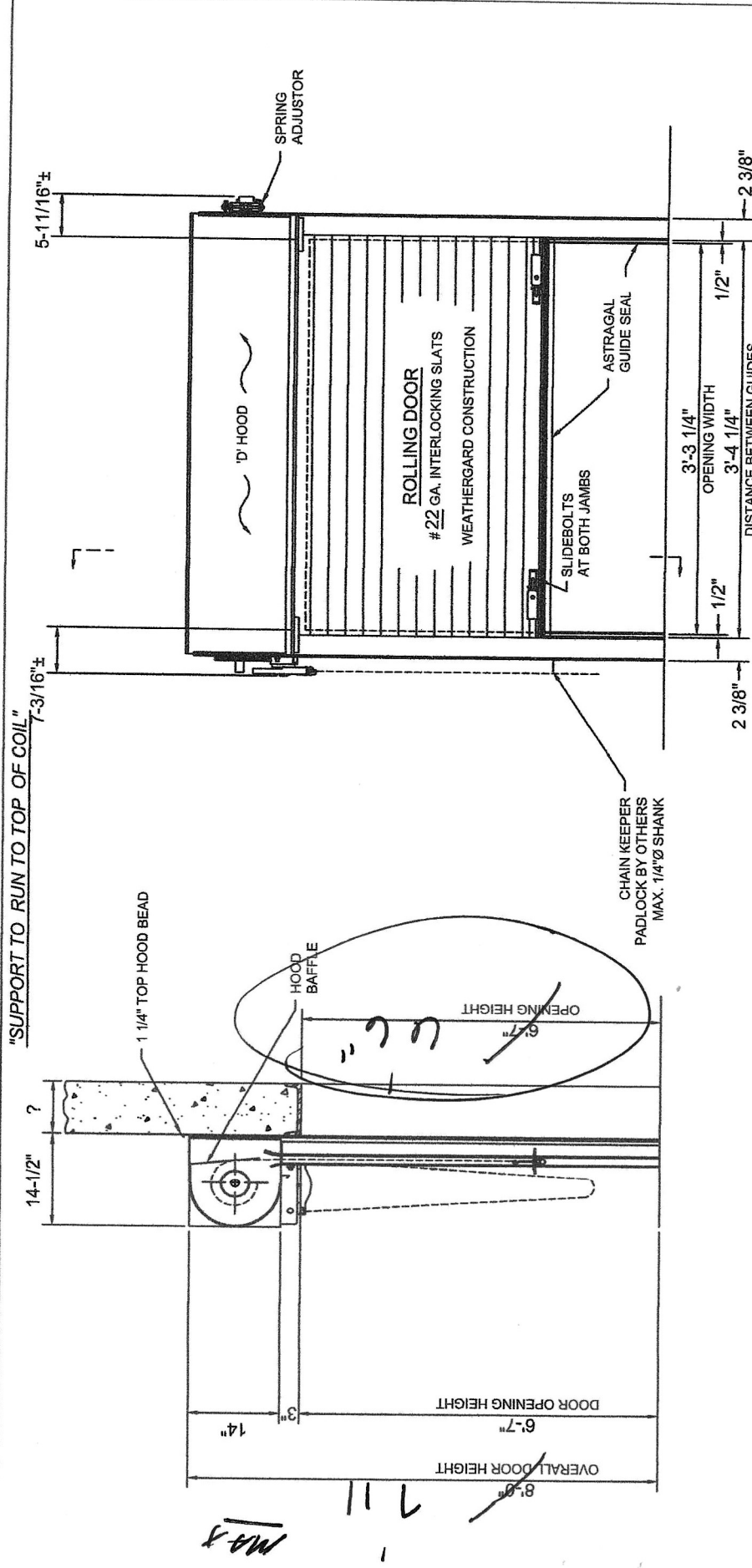
QUANTITY & MARK:

(1) 001

MATERIAL & FINISH:

Curtain - Galvanized steel with GalvaNex™ coating system.
Finish color: Tan
Bottom Bar - Aluminum, mill finish
Guides - Structural steel, polyester powder coating, color Standard tan
Hood - Galvanized steel with GalvaNex™ coating system. Finish color: Tan
Plain Steel - Polyester powder coating, color Standard tan

McKernan, Inc.
Overhead Door & Dock Plates
30596 Groenbeck Hwy.
Roseville, MI 48066
586-778-4666

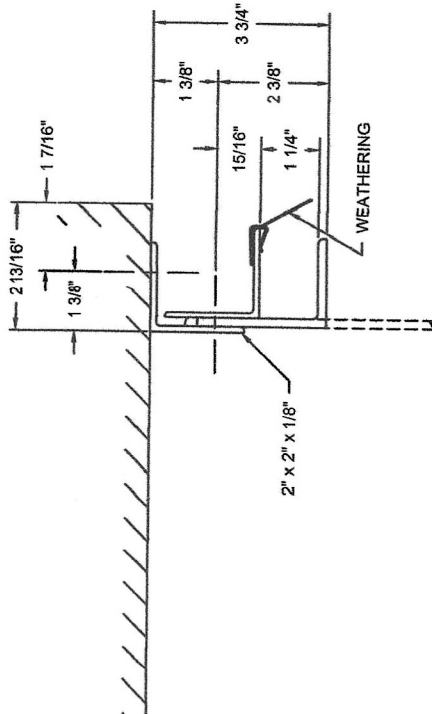


05-10-2024		PRODUCT CODE: CFW 5F 22GT	
BSE	STDL		
#	REVISION	DATE	BY
		04/28/25	K219
ORIGINAL DRAWING			
CONTROLGARD CHAIN OPERATED ROLLING DOOR		JOB: FRASER SENIOR HOUSING 1	
ELEVATION (COIL SIDE) AND SECTION VIEW		See drawing # E 02062949 001 B for guide detail.	
MODEL #:		JOB #:	
ESD10		E 02062949 001 A	
DEALER: MCKERNAN, INC.		CONTRACTOR:	
ARCHITECT:			

COOKSON
Preferred door solutions
* "Dealer" refers to any purchaser, customer, or reseller of CornellCookson products, and not necessarily an authorized CornellCookson dealer.

NOTE: Wall construction detail shown is for illustrative purposes only, does not imply compliance with building requirements. Products designed with welded fasteners must be properly fastened to structural members as specified in order to avoid structural failure. Wall construction and closure installation shall be in accordance with the local authority having jurisdiction requirements.

McKernan, Inc.
Overhead Door & Dock Plates
 30596 Gruebeck Hwy.
 Roseville, AL 36066
 586-778-4666



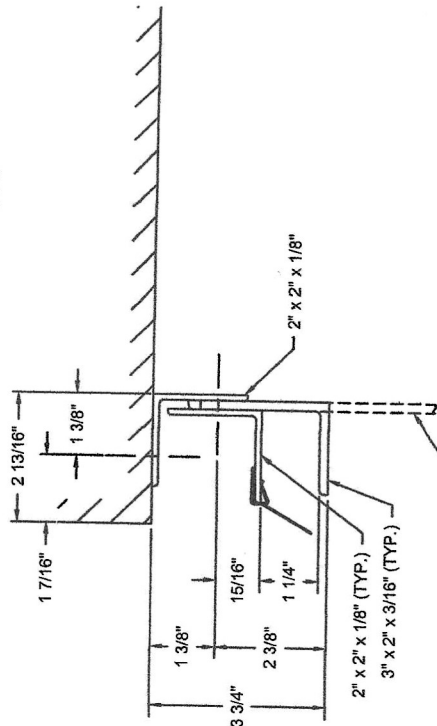
GA0352 - 3 3/4"

WALL FASTENERS:

- AT 36" ON CENTER
- 1/8" FILLET WELD ENTIRE PERIMETER OF WALL FASTENER SLOT

ASSEMBLY FASTENERS:

- AT 36" ON CENTER
- Ø3/8-16 x 1-1/2" HEX HEAD CAP SCREW, GR. 5
- HEX HEAD NUT, GR. 5
- HARDENED FLAT WASHERS



3/16" STEEL BRACKET PLATE ABOVE

GA0352 - 3 3/4"

WALL FASTENERS:

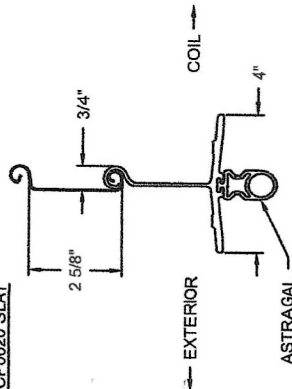
- AT 36" ON CENTER
- 1/8" FILLET WELD ENTIRE PERIMETER OF WALL FASTENER SLOT

ASSEMBLY FASTENERS:

- AT 36" ON CENTER
- Ø3/8-16 x 1-1/2" HEX HEAD CAP SCREW, GR. 5
- HEX HEAD NUT, GR. 5
- HARDENED FLAT WASHERS

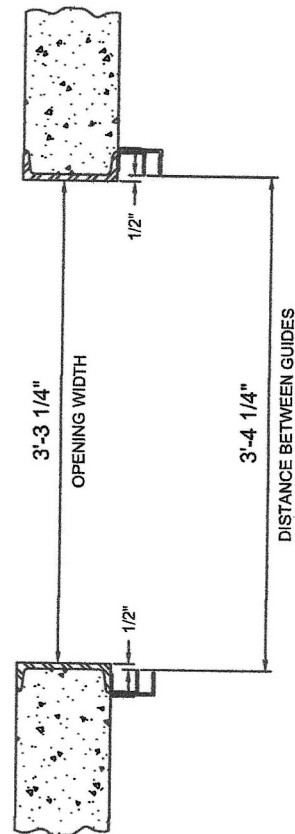
BOTTOM BAR / SLAT DETAIL

CP0020 SLAT



MK: 001

PLAN OF OPENING

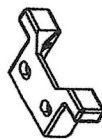


INSTALLERS NOTE:

MAINTAINING FACTORY SET GUIDE GAPS IS CRITICAL TO THE PROPER OPERATION OF THE DOOR AND ITS ABILITY TO WITHSTAND THE DESIGNED WINDLOAD!

ENDLOCK DETAIL

CP1443 MOLDED NYLON ENDLOCK ON ALTERNATING SLATS WITH 2 x 1/4" RIVETS



CP1443

01-11-2024
 QS1_375

PRODUCT CODE:
 CFW 5F 22GT

DATE

BY

REVISION

04/28/25

K219

ORIGINAL DRAWING

DATE

BY

REVISION

04/28/25

K219

ORIGINAL DRAWING

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QUANTITY & MARK:

(1)	001
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MATERIAL & FINISH:

Front slat - Galvanized steel with GalvaNex™ coating system.

Finish color: Tan

Back slat - Galvanized steel with GalvaNex™ coating system.

Each steel Galvanized steel with Galvalux™ coating system.
Finish color: Tan

Bottom Bar - Structural steel, polyester powder coating, color

Bottom Bar - Structural steel, polyester powder coating, color Standard tan

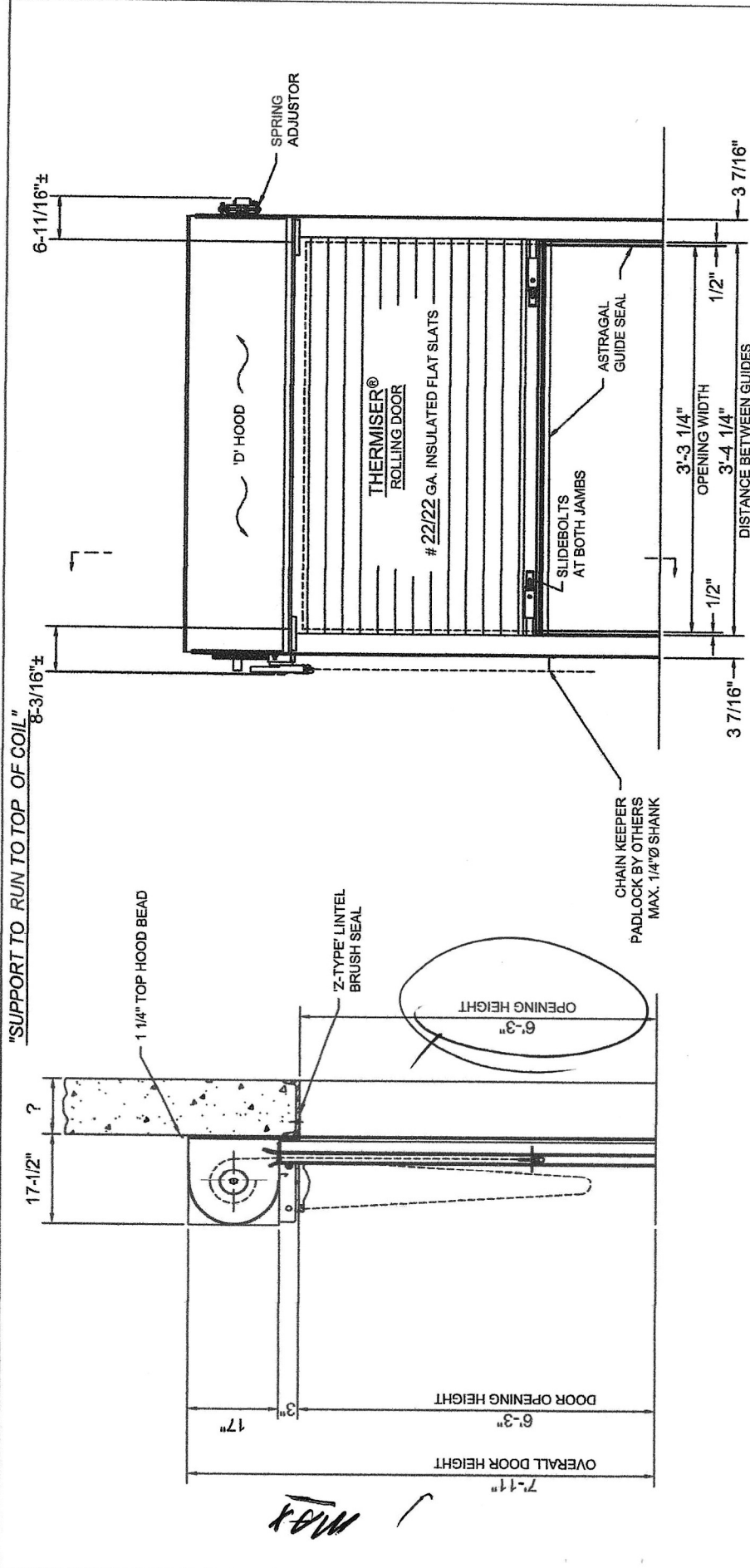
Guides - Structural steel, polyester powder coating color
Standard tall

Guides - Structural steel, polyester powder coating, color
Standard tan

Hood - Galvanized steel with Galvalux™ coating system. Finish: Standard tan.

Hood - Galvanized steel with GalvaNex™ coating system. Finish color: Tan

color: 1ah



06-10-2024		PRODUCT CODE: CFW 6F 22GT	
USE	STDL		
		04/28/25	K219
		DATE	BY
#		ORIGINAL DRAWING	REVISION
		DATE/ITERATION	

ELEVATION (COIL SIDE) AND SECTION VIEW

See drawing # E 02062907 001 B for guide detail.

Preferred door solutions!

COOKSON

"Dealer" refers to any purchaser, customer, or reseller of CornellCookson products, and not necessarily an authorized CornellCookson dealer.

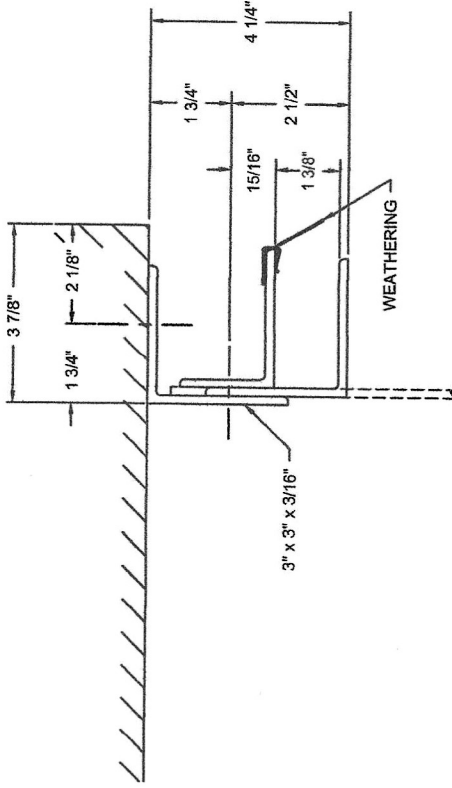
CONTROLGARD CHAIN
OPERATED ROLLING DOOR

JOB:FRASER SENIOR HOUSING

MODEL # :	ESD20	JOB #:	E 02062907 001 A
DEALER*	MCKERNAN, INC.		
CONTRACTOR:			
ARCHITECT:			

NOTE: Wall construction detail shown is for illustrative purposes only, does not imply compliance with building requirements, and must meet local jurisdiction specifications to properly support product. Products designed with wind load requirements must be properly fastened to structural members as specified in order to avoid catastrophic failure. Wall construction and closure installation shall be in accordance with the local authority having jurisdiction requirements.

McKernan, Inc.
Overhead Door & Dock Plates
30596 Groesbeck Hwy.
Roseville, MI 48066
586-778-4666



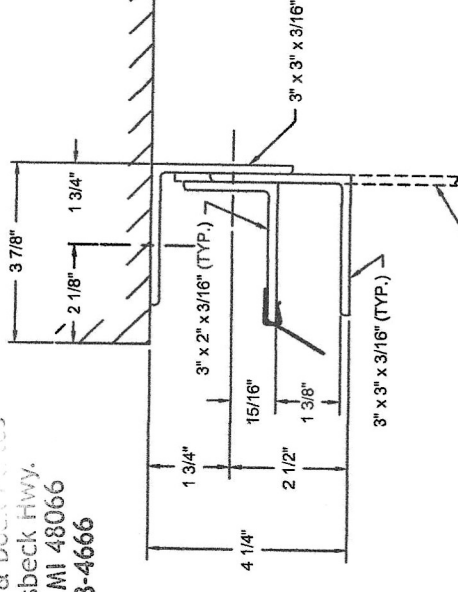
GA0415 - 4 1/4"

WALL FASTENERS:

- AT 36" ON CENTER
- 3/16" FILLET WELD ENTIRE PERIMETER OF WALL FASTENER SLOT

ASSEMBLY FASTENERS:

- AT 36" ON CENTER
- 3/8-16 x 1 1/2" HEX HEAD CAP SCREW, GR. 5
- HEX HEAD NUT, GR. 5
- HARDENED FLAT WASHERS



3/16" STEEL BRACKET PLATE ABOVE

GA0415 - 4 1/4"

WALL FASTENERS:

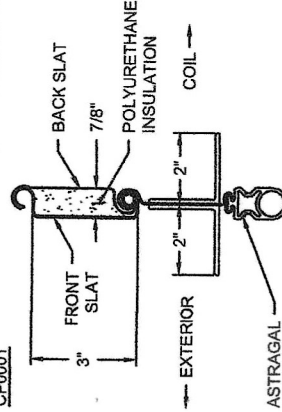
- AT 36" ON CENTER
- 3/16" FILLET WELD ENTIRE PERIMETER OF WALL FASTENER SLOT

ASSEMBLY FASTENERS:

- AT 36" ON CENTER
- 3/8-16 x 1 1/2" HEX HEAD CAP SCREW, GR. 5
- HEX HEAD NUT, GR. 5
- HARDENED FLAT WASHERS

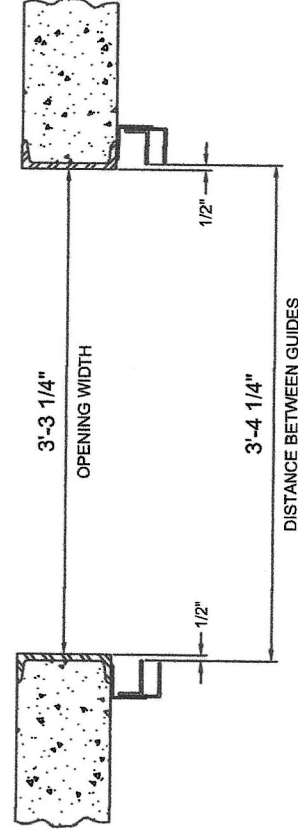
BOTTOM BAR / SLAT DETAIL

CP0001



MK. 001

PLAN OF OPENING



INSTALLERS NOTE:

MAINTAINING FACTORY SET GUIDE GAPS IS CRITICAL TO THE PROPER OPERATION OF THE DOOR AND ITS ABILITY TO WITHSTAND THE DESIGNED WINDLOAD!

ENDLOCK DETAIL

CP1443 MOLDED NYLON ENDLOCK ON ALTERNATING SLATS WITH 2 x 1/4" RIVETS



CP1443

05-25-2022
TD7_425
PRODUCT CODE:
CFW 6F 22GT

COOKSON
Preferred door solutions[®]

* "Dealer" refers to any purchaser, customer, or reseller of CornellCookson products, and not necessarily an authorized CornellCookson dealer.

INSULATED SERVICE DOOR GUIDE ASSEMBLY, 4-1/4" PACKOFF

JOB: FRASER SENIOR HOUSING

MODEL #:	ESD20	JOB #:	E 02062907 001 B
DEALER:	MCKERNAN, INC.		
CONTRACTOR:			
ARCHITECT:			

Proposals

<u>Senior housing exterior doors</u>		McKernan, INC. 30596 Groesbeck HWY Roseville MI, 48066 586-778-4666	Anderson Overhead Door Company of MI. INC. 33119 Louise Clinton Twp Mi, 48035 586-791-2369	
ITEM	DESCRIPTION	TOTAL AMOUNT	TOTAL AMOUNT	TOTAL A
1	Replace the steel roll-up curtain door for the trash, stairwell exit doors, and meter room doors.	\$16,685.00	\$16,180.00	

AMOUNT



Fraser City Council Agenda Item

SUBJECT TITLE:	Reappointment Joe Chimenti to Local Officer's Compensation Commission	DATE SUBMITTED:	May 22, 2025
PREPARED BY:	Deputy City Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
Local Officer's Compensation Commission Member Joe Chimenti's term ended September 30, 2024. The Commission recently met on May 20, 2025 and made the following motion: Motion by Farina supported by Menendez to recommend the reappointment of Joe Chimenti to the Local Officer's Compensation Commission with a term ending September 30, 2029. Motion unanimously carried.			
ATTACHMENTS			
Application to serve on Local Officer's Compensation Commission Joe Chimenti			
REVIEWS			
RECOMMENDED MOTION			
Motion by approve the recommendation of the Local Officer's Compensation Commission and reappoint Joe Chimenti to that Commission with a term end date of September 30, 2029.			

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100

cityclerk@micityoffraser.com

LAST NAME	FIRST NAME	M.I.
CHIMENTI	JOSEPH	

ADDRESS (Number and Street)

CITY	STATE	ZIP CODE	PHONE NUMBER
FRASER	MI	48026	

NAME OF BOARD OR COMMISSION YOU ARE APPLYING FOR
Local Officials Compensation Commission

REASON FOR INTEREST IN THIS BOARD (Please list activities and special qualifications)
TO BE A PART OF THE CITY ALSO I HAVE BEEN ON THE COMPENSATION FOR OVER 15 YEARS.

EDUCATION (Please list schools, diplomas, degrees, professional certificates, etc.)
HIGH SCHOOL. H.F.C.C.

CURRENT EMPLOYMENT – COMPANY NAME AND YOUR TITLE			
RETIRED – PART TIME A. ROYAL OAK FORD			
COMPANY ADDRESS (number and street)			
25550 WOODWARD			
CITY	STATE	ZIP CODE	OFFICE PHONE
ROYAL OAK MICH.			
PLEASE LIST YOUR RESPONSIBILITIES			
PARTS ASSOC.			

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL
CITYCLERK@MICITYOFFRASER.COM

Please note in order to serve on a City Board or Commission you must be a resident for two years or more and you must be a registered elector.



Fraser City Council Agenda Item

SUBJECT TITLE:	2025 Local Officer's Compensation Commission for City Council Pay Rate	DATE SUBMITTED:	5/29/25
PREPARED BY:	Deputy Clerk Greenia		New
SUMMARY OF REQUEST			
On 5/20/2025 the Local Officer's Compensation Commission met to determine the rate of pay for the Mayor and City Council moving forward. After a lengthy discussion the following motion was made: Motion by Brannon supported by Chimenti to approved an annual salary of \$5,000 for the Mayor and \$4,000 for City Council Members with a \$100 per meeting stipend at up to and no more than 18 paid meeting nights per year. AYES: Brandon, Chimenti, Menendez NAYS: Farina Motion Carried Should Council accept the decision of the Local Officer's Compensation Commission a budget amendment of \$6,600 would be required to account number 101-101-702.000			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s): 101-101-702.000			
Requires Budget Amendment: ☐ NO ☒ YES - Amount: \$6,600			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
2025-05-20 Local Officer's Compensation Commission Approved Minutes Powers and Duties of the Local Officer's Compensation Commission			



Fraser City Council Agenda Item

RECOMMENDED MOTION(S)

Motion to accept the recommendation of the Local Officer's Compensation Commission for the Mayor and Council Members Pay Rate.

Motion to amend budget account number 101-101-702.000 from \$35,000 to \$41,600, an increase of \$6,600.



CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry, Jr.
Patrice Schornak
Sherry Stein

APPROVED
LOCAL OFFICERS COMPENSATION COMMISSION MEETING
TUESDAY, MAY 20, 2025
3:00 P.M.

A meeting of the City of Fraser Local Officials Compensation Commission was held on Tuesday, May 20, 2025 at 3:00 p.m. The meeting was held in Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL MEETING TO ORDER

Chairman Brannon called the meeting to order at 3:00 p.m.

Chairman Brannon led the Pledge of Allegiance

2. ROLL CALL

Members Present: Brannon, Chimenti, Farina, Menendez

Absent: Dudek

Others: Deputy Clerk Greenia

3. APPROVAL OF AGENDA

Motion by Menendez supported by Farina to approve the agenda of May 20, 2025 Local Officials Compensation Commission as amended by addition of the following items:

Interview of Joe Chimenti for reappointment to the LOCC

Set Meeting Date to Approve Minutes of May 20th, 2025

Discuss Planning Commission and ZBA Pay Rate

**MINUTES
LOCAL OFFICERS COMPENSATION COMMISSION MEETING
TUESDAY, MAY 20, 2025 @ 3:00 P.M.**

AYES: Brannon, Chimenti, Farina, Menendez

NAYS: None

Absent: Dudek

Motion Carried

4. APPROVAL OF MINUTES SEPTEMBER 22, 2023

Motion by Farina, supported by Chimenti to approve the September 22, 2023 minutes of the Local Officials Compensation Commission as presented.

AYES: Brannon, Chimenti, Farina, Menendez

NAYS: None

Absent: Dudek

Motion Carried

5. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

Motion by Farina supported by Menendez to nominate Joe Chimenti as Chairperson of the City of Fraser Local Officer's Compensation Commission.

Mr. Chimenti declined the nomination

Motion by Chimenti supported by Menendez to nominate Frank Farina as Chairperson of the City of Fraser Local Officer's Compensation Commission.

Mr. Farina accepted the nomination

Vote on Farina for Chairman :

AYES: Brannon, Chimenti, Farina, Menendez

NAYS: None

Absent: Dudek

Motion Carried

Motion by Farina supported by Menendez to nominate Robert Brannon as Vice-Chairman of the City of Fraser's Local Officers Compensation Commission.

Mr. Brannon accepted the nomination

Vote on Brannon for Vice-Chairman

AYES: Brannon, Chimenti, Farina, Menendez

NAYS: None

Absent: Dudek

Motion Carried

**MINUTES
LOCAL OFFICERS COMPENSATION COMMISSION MEETING
TUESDAY, MAY 20, 2025 @ 3:00 P.M.**

6. DISCUSSION OF SALARIES OF MAYOR AND CITY COUNCIL

Prior to the meeting the Local Officials Compensation Commission were presented with a comparison of like sized communities' salaries for their Mayor and City Council. Some of the Cities were taken out of the comparison as they were too far away or just did not really fit into the same type City that Fraser was. The remaining cities were averaged, removing the highest and lowest rates of pay. Findings were that the Mayor and Council's current pay was still higher than the average per taxpayer.

Various rates of pay were discussed for the Mayor and Council Members.

Given the sizeable Fund balance, cost of living increase and complexity of their jobs, the majority of the Board members present, agreed to increase their compensation and per meeting rate.

Motion by Brannon supported by Chimenti to approve an annual salary of \$5,000 for the Mayor and \$4,000 for City Council Members with a \$100 per meeting stipend at up to and no more than 18 paid meetings nights per year.

AYES: Brannon, Chimenti, Farina, Menendez

NAYS: None

Absent: Dudek

Motion Carried

7. INTERVIEW JOE CHIMENTI

Motion by Farina supported by Menendez to recommend the reappointment of Joe Chimenti to the Local Officer's Compensation Commission with a term ending September 30, 2029

AYES: Brannon, Chimenti, Farina, Menendez

NAYS: None

Absent: Dudek

Motion Carried

8. DISCUSSION OF PLANNING COMMISSION AND ZONING BOARD OF APPEALS MEMBERS PAY

Chair Brannon indicated that he felt the Planning Commission and Zoning Board of Appeals Members were very underpaid in Fraser. He suggested that the Local Officer's Compensation Commission share with City Council they thought a raise would be in order. Discussion was had. A rate of \$100 per meeting per meeting for each Planning Commission member for every Planning Commission Meeting and \$100 per meeting for each Zoning Board of Appeals Member was agreed upon.

**MINUTES
LOCAL OFFICERS COMPENSATION COMMISSION MEETING
TUESDAY, MAY 20, 2025 @ 3:00 P.M.**

Farina refrained from commenting on the Rate of pay increase amount due to his position on the Planning Commission & ZBA. Menendez and Chimenti did the same with regards to the ZBA.

9. MEETING DATE TO APPROVE MINUTES

Local Officer's Compensation Commission agreed that they could meet on Thursday, May 29, 2025 at 3:00 p.m. to approve the minutes from this meeting.

10. CITIZEN PARTICIPATON

No citizen participation at this time.

11. ADJOURNMENT

Motion by Chimenti supported by Menendez to adjourn the meeting at 3:42 p.m.

Ayes: Brannon, Chimenti, Farina, Menendez

Nays: None

Absent: Dudek

Motion Carried

Respectfully Submitted:

Cindi Greenia, Deputy Clerk
City of Fraser

Sec. 2-63. - Powers and duties.

- (a) The local officers' compensation commission shall have the power to and shall determine the salaries of all elected officials of the city. The determination of such salaries shall become effective thirty (30) days after being filed with the city clerk, unless rejected by a vote of two-thirds of the city council. In case of such rejection, the existing salary shall prevail. The commission shall make its determination within forty-five (45) calendar days of its first meeting.
- (b) The commission shall not be responsible for review, approval or accounting for routine expense allowances or other expenses paid to elected officials in addition to salary.

(Ord. No. 95, § 8, 4-13-72)



Fraser City Council Agenda Item

SUBJECT TITLE:	Planning Commission and ZBA Rate of Pay	DATE SUBMITTED:	May 27, 2025
PREPARED BY:	Deputy City Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
The Local Officer's Compensation Commission met on Tuesday, May 20, 2025 to discuss the salaries of the Elected Officials for the City of Fraser. During the meeting they also discussed the current rate of pay for our Planning Commission and Zoning Board of Appeals members. Their current rate of pay is \$20 for Planning Commission Members and \$25 for Zoning Board of Appeals Members. They felt this amount was quite low and would like to see them get an increase in their pay. A review of surrounding communities' rate of pay for these Boards and Commissions. A suggestion was made to share with City Council their desire to raise the rate of pay for all Planning Commission and Zoning Board of Appeals Members to \$100 per meeting. Should City Council determine that an increase in pay is in order, budget amendments will be required for both the Planning Commission and Zoning Board of Appeals. These amendments will total \$13,900 and that is not inclusive if any tax liability we will incur.			
BUDGET IMPACT			
Amount: \$13,900			
Planning Commission Wages - \$ 6,800			
ZBA Wages \$ 7,100			
TOTAL - \$13,900			
Requires Budget Amendment: ☐ NO ☒ YES - Account: 101-701-702.000 - \$ 6,800 Account: 101-702-702.000 - \$ 7,100			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable			
ATTACHMENTS			
2023 Boards and Commissions Pay Rate Survey 2025-05-20 Local Officer's Compensation Commission Minutes			
RECOMMENDED MOTION			
Motion to approve an increase in pay for the Planning Commission and Zoning Board of Appeals Members to \$100 per meeting attended.			

	Planning Commission	ZBA	Bd. Of Review	Rec. Commission		
Ada						
Chairman	\$ 55.00	\$ 55.00	\$ 100.00	volunteer		
Co-Chairman	\$ 55.00	\$ 55.00				
Others	\$ 50.00	\$ 50.00				
Armada Township						
Chairman	\$ 93.98	\$ 70.01	\$ 54.01	dna		
Commissioners	\$ 77.77	\$ 54.01				
Auburn Hills						
Chair	\$ 65.00	\$ 65.00	\$ 135.00			
Member	\$ 55.00	\$ 55.00	\$ 125.00			
Bruce Township	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00		
Cannon						
Chairman	\$ 133.03	\$ 86.23	\$ 46.25	half day		
Other	\$ 92.89	\$ 79.57	\$ 92.51	full day		
Comstock Charter Township	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00		
Fenton Charter Township						
Chairman	\$ 60.00	\$ 60.00	\$ 80.00	half day		
Other	\$ 60.00	\$ 60.00	\$ 150.00	full day		
Grosse Pointe Woods	volunteer	volunteer	\$ 65.00	volunteer		
Harper Woods	volunteer	volunteer	\$ 65.00			
Hartland Township			\$ 70.00	DNA		
Chairman	4,320 annual	\$ 100.00				
Secretary	\$ 100.00	\$ 97.00				
Commissioner	\$ 90.00	\$ 80.00				
Hazel Park	dna	dna	\$ 150.00	dna		
Lenox Township	\$ 120.00	\$ 75.00	\$18 hour	\$ 50.00		
Lincoln Charter Township						
Chairman	\$ 60.00	\$ 60.00	\$ 60.00	half day		
Other	\$ 55.00	\$ 55.00	\$ 120.00	full day		
Macomb Township	\$ 150.00	\$ 150.00	\$ 28.25	per hour	x	

[illegible]

							x



Fraser City Council Agenda Item

SUBJECT TITLE:	Steffens Park Planning Design Services Subcommittee	DATE SUBMITTED:	6/4/2025
PREPARED BY:	Elaine Leven, City Manager	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
We have received 13 bids for Steffens Park Planning Design Services, with costs ranging from \$14,700 to \$54,100. Considering the variability of responses and the respective experience levels, I propose that a subcommittee reviews these bids, establishes a scoring process, and ultimately makes a recommendation for approval. The subcommittee should include myself, Rob Barrett, Chris Delmege, and two Council members. It is anticipated that we will reach a recommendation after one or two meetings.			
BUDGET IMPACT			
☐ Obtained Quotes ☒ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: Not to Exceed \$54,100			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Steffens Park Planning Design Services Bid Tab			
RECOMMENDED MOTION(s)			
Motion to select two City Council members for the Steffens Park Planning Design Services Subcommittee			

BID OPENING 2025-04-17 STEFFENS PARK	
PROJECT: STEFFENS PARK	
Company Name	Bid Amount
DUI & Associates	\$49,500.00
Mannik Smith	\$18,606.00
Fleise Vanderbrink	\$26,200.00
Johson, Hill & Ethics Studio	\$21,470.00
PEA	\$31,000.00
Giffels Webster	\$29,000.00
AEW	\$54,100.00
Spalding DeDecker	\$28,500.00
HRC Inc.	\$34,550.00
MCSA Group	\$29,882.00
WTA Architects	\$14,700.00

McKenna	\$22,900.00
Metz Grissom Andriese	\$29,500.00



Fraser City Council Agenda Item

SUBJECT TITLE:	Amended Fireworks Proposal	DATE SUBMITTED:	5/27/25
PREPARED BY:	Chris Delmege – Recreation Coordinator	NEW OR RETURNING:	Returning
SUMMARY OF REQUEST			
At the February 2025 Council Meeting, the Council approved a \$25,000 total package for Zambelli Fireworks August 2025 show. Fraser Lions Club will pay \$10,000 of the \$25,000 cost. Since that time, the enforcement of US tariffs has caused Zambelli Fireworks to adjust their contracts and costs increasing it by 10%. The new proposed contract remains at \$25,000 with the Lions Club still committing \$10,000, but at a reduced number of shells. While the number of shells in the original contract will be reduced, the 2025 presentation will remain aligned with the 2024 show.			
BUDGET IMPACT			
☒ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$25,000			
Account Number(s): 101-751-880.000			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information: For 2024-2025 Budget. Needs amendment if over \$15,000.			
ATTACHMENTS			
PRICE QUOTE ATTACHED FROM ZAMBELLI FIREWORKS PROPOSAL.			
RECOMMENDED MOTION(s)			
Motion to approve Zambelli's May 6, 2025 amended proposal for fireworks presentation of August '25 in the amount of \$25,000. Fraser Lions Club agreed to a \$10,000 contribution towards the fireworks display in 2025.			



Salvatore Lanara
Sales Director / Pyrotechnician
Midwest Region - Cleveland, Ohio
Sal.lanara@zambellifireworks.com
440-221-4934

FRASER, MICHIGAN

FIREWORKS PROPOSAL

Display Overview:

Show Date: August 24, 2025 **Rain Date:** August 25, 2025

Time: Dusk

All Inclusive Budget and Content: \$25,000.00. Budget amount includes a 10% tariff fee. See Attached Proposal for Content.

Insurance Liability Coverage: \$10 Million dollars per incident clause to cover the firework Display. Zambelli uses the highest insurance premium in the industry, only offered to "AAA" rated companies.

Transportation Liability Coverage: \$5 Million dollars as required by United States Department of Transportation. (DOT)

Workers Compensation: Pyro-technicians will meet all the requirements of the Workers Compensation Laws of your state.

License & Permits: Zambelli Fireworks will obtain all required local, county and state fireworks permits and approvals. Any associated fees will be billed in addition to the budget amount.

Transportation: Fireworks and equipment will be delivered by qualified CDL drivers with Haz-Mat endorsed licenses as required by US DOT.

Personnel: Zambelli Certified Pyro-technicians and Trained Assistants; no subcontractors used.

Safety Procedures: Zambelli Fireworks adheres to all safety regulations. NFPA 1123 and 1126 code will be strictly enforced.

Terms: Fifty percent down payment upon signing of contract. Balance due upon completion of contract, as invoiced by Zambelli.

Zambelli Fireworks Background and History

- Zambelli Fireworks Manufacturing Company has been incorporated for more than 50 years but originated with Italian immigrants who first arrived in Western Pennsylvania more than 100 years ago.
- Since our humble beginning, Zambelli has matured into one of the largest and most-respected fireworks companies in the United States, producing thousands of shows each year across 50 states and in several countries. We have 45 dedicated full-time employees but that number climbs into the thousands when we include our highly trained Pyrotechnician teams during our peak season.
- Our reputation and sophistication has earned us partnerships with some of the largest organizations in business, sports and event planning including Target Corporation, The Parade Company, Downtown Cleveland Alliance, and The Pittsburgh Pirates to name just a few. We provide fireworks displays for celebrations year-round from private weddings and corporate events to Fourth of July and New Year extravaganzas. Each April, in association with the Kentucky Derby Festival, Zambelli produces the largest fireworks show in the United States – *Thunder Over Louisville. Every year since 1991!*
- Because safety has been paramount to our company, we qualify for and choose to maintain the highest level of insurance coverage in the industry. Our top priority is providing a safe, spectacular event for our clients and audiences.

• Zambelli at a Glance

- *The “First Family”*. For more than 100 years, we’ve been proudly known as the “First Family of Fireworks”. Zambelli is one of the oldest and largest fireworks companies in the world. Our family name is synonymous with quality, innovation and safety. We wrote the book on fireworks...literally: [Zambelli: The First Family of Fireworks](#)

- *The bright spark of innovation.* Pioneer George Zambelli led Zambelli Fireworks for over 65 years before his father, Antonio Zambelli, brought the artistry to New Castle, Pennsylvania from Italy.
- *Safety first – safety always.* We have the top safety record in the industry. All Pyrotechnicians participate regularly in extensive and continuing education to meet Zambelli's rigid safety standards, which exceed state and federal requirements. We offer advanced courses inclusive of classroom and field training. New Pyrotechnicians begin as apprentices, working collaboratively with experienced Technicians to gain competence to meet our lofty overall performance standards.
- *The sky's the limit.* Zambelli leads the industry in artistic design and innovation. Our show designers are truly artists and technologists creating awesome show experiences that engage, delight and stimulate audience senses worldwide. Shows launch from a variety of locales such as skyscrapers, marine vehicles, beaches, golf courses, waterfronts, bridges, parks and parking lots.
- *Technical evolution.* We also set the standard in firing and display design technology. Constantly striving to acquire, master and implement the latest and greatest pyrotechnic techniques, we dazzle with unique, high intensity shows enabling audiences to feel the show's power. Our creative team craft shows that blend cutting-edge digital technology, choreographed audio and visuals with mind-blowing special effects. We even custom-design shells to commemorate special occasions – paw prints, logos, baby prams, etc. We write *your* story across the skies.
- *You name it – we've done it.* International celebrations include Super Bowls, World Series', Stanley Cups, Presidential Inaugurations, and Independence Day displays for thousands of major and minor cities, boroughs and townships. Top U.S. Festivals and Civic Celebrations including Thunder Over Louisville/Kentucky Derby Festival, Minneapolis Aquatennial, Boise Riverfest, Macon Cherry Blossom Festival and many, MANY more.
- *Beyond exceptional.* We provide unequalled service and complete satisfaction to our customers, sponsors and audiences. The Zambelli name alone bespeaks our commitment to quality, ingenuity, originality and technology. We're delighted that our client 'evangelists' are the core of our business success.

Scope of Services

- Upon the contract award we will meet all objectives of the contract. Zambelli has all required licenses and meets all necessary provisions and guidelines of NFPA 1123 Code for fireworks. Zambelli will comply with all federal, state, county and local requirements for contracting and producing fireworks displays. Our skills, experience and reputation are second to none.
- We process all permits and coordinate seamlessly with all parties involved.
- We manage all production details in a safe and efficient manner.
- All transportation is provided by our DOT Approved Commercial Licensed Drivers and we incur all transportation and delivery costs associated with your presentation.
- We provide smooth, timely and exceptional customer service from start to finish. Your designated Project Manager will serve as point for all coordination.
- We provide the required insurance to include \$10 million dollars general liability insurance, commercial transportation insurance and workers compensation insurance.
- We are the most recognized brand in the industry and our buying power assures that you will receive a dynamic assortment of the highest quality product within your budget.

• Presentation Segments

- **Opening:** An opening barrage is designed to engage the audience and get their attention focused on the display. The opening barrage will certainly impress as multiple shots of comet tails, aerial shells and salutes light up the sky. As the opening grows, the intensity of colors and sound will fill the sky with effects.
- **Feature Segment:** The main body of the fireworks display is about rhythm, timing and choreographing effects and music thematically throughout the show. Some

fireworks shells are designed to have loud bursts and extreme intensity, while others are designed to have long duration and intricate pattern effects. The design team hand-selects every display shell, sound and effect used to enchant spectators. No two Zambelli displays are the same, and there are no duplicates of tableaux throughout the program.

- **Grand Finale:** Human nature is to remember things last experienced. The Grand Finale is what people will remember most about a fireworks production. Zambelli has a long tradition of supplying the biggest and the best finales in the industry. It will be loud - it will be intense - it will be long - and it will absolutely leave a lasting impression. Hundreds of multi-colored shells, crackling and bursting silver and gold glitz and glitter, and of course chest-pounding titanium salutes will blow minds.

Program Philosophy

Just as a movie has various segments that flow together, fireworks are a similar production that should never, *ever* leave the audience disappointed. Typically, there is an opening, main body and grand finale segment in a fireworks display.

Zambelli Fireworks adheres to fundamental principals in creating the finest displays in the industry:

- **No Dead Air:** Just like any production, dead air is simply not acceptable. At any given time, there will be multiple firings of effects into the night sky.
- **Production Combination:** One of the keys to designing a great show is to use a large variety of pyrotechnic devices. Using a wide array of effects is the only way to keep the audience entertained. Different sounds, colors, and effects will be chosen carefully to maximize intensity and fill the sky above.
- **Rhythm and Intensity:** Just as any fabulous show, fireworks have flow and intensity. A show too fast or too slow can get monotonous. Zambelli designs the shows leading with a barrage of colors and effects, followed by moments that are sophisticated and elegant.
- **Finales:** *This is truly an art!* It's not just about shooting a lot of shells. While true from a quantitative standpoint, a finale must make sense to entertain most effectively. Zambelli designs finales that start slow and build in intensity until the sky erupts into a symphony of color, effects and noise.

Photo Gallery



SCHEDULE OF SERVICES

- ❖ **SHOW DATE:** August 24, 2025 **RAIN DATE:** August 25, 2025
- ❖ **PROGRAM BUDGET:** \$25,000.00. Includes 10% tariff fee.
- ❖ **ZAMBELLI SPECIAL EFFECT SHELLS:** See attached listing. Every shell effect not in all shows. Shell effects may vary per show. Based on product availability.
- ❖ **REFERENCES:** See attached References. More available upon request.
- ❖ **PERSONNEL:** Licensed Pyrotechnicians and Registered Assistants as necessary.
- ❖ **TRANSPORTATION:** All products will be delivered by qualified drivers as required by US DOT.
- ❖ **PERMITS:** Zambelli Fireworks will obtain all necessary permits, licenses and approvals.
- ❖ **INSURANCE COVERAGES:** Listing additional insured (or per requirements)
 - INSURANCE LIABILITY COVERAGE: \$10 million.
 - AUTOMOBILE LIABILITY COVERAGE: As required by the US DOT.
 - WORKERS COMPENSATION: As required.

ZAMBELLI SPECIALTY SHELLS

- SPECIALTY SHELLS -

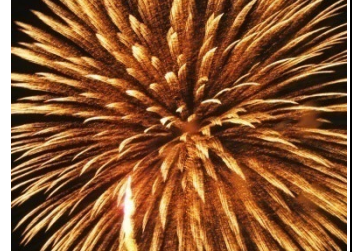


Kaleidoscope Shells -

These shells represent the small tubes of colored glass. The colored stars change their colors three times by sections, creating different shapes and colors.

Wagon Wheels -

These unique shells are in the shape of an old fashioned wagon wheel. The spokes are thick palm tree effect of white and gold with a colored ring.



Tremelon -

A bright silver glittering ball creating a shimmering effect!

Glitter Blast -

A thick glittering gold chrysanthemum ball creating a sparkling golden glow!

DURATION/ LINGERING EFFECTS

Gold Spider to White Strobe
Diadem Chrysanthemum with Strobing Pistil & Rising
Gold Tail
Spider Web and Pimpinella
Brocade and Silver Crown Chrysanthemum
Gold Rippling Chrysanthemum
Twinkling Kamuro Chrysanthemum with Rising Tail
Majestic Transformation Arch
Diadem Chrysanthemum with Palm Tree pistil
Big Willow with Strobing Stars
Glittering Gold to Green Crown Chrysanthemum
Glittering Gold to Red Crown Chrysanthemum
Glittering Gold to Silver Crown Chrysanthemum
Weeping Willow and Gold Spiderweb Shell of Shells
Brocade and Golden Kamuro Chrysanthemum
White Magnesium Comets

NOVELTY SHELLS

Bees and Bees
Tourbillions
Tourbillions to Report
Tourbillions to Titanium Report
Serpents and Whistles
Red Comets to Titanium Reports with Rising Silver Tail
Blue Comets to Titanium Reports with Rising Silver Tail
Red and Purple Magnesium Butterflies
Silver, White Flitter and Gold Flitter Crossettes
Green Magnesium with Gold Flitter Crossettes

PATTERN SHELLS

Red and Silver Concentric Rings
Letter "F", "H", "M" and "Z" Pattern Shells
One Red, White, Blue, Green or Yellow Circles
Ring and Small Flower
Hat Pattern Shell and Saturn Shell
Cross Within, Interlocking and Square in Circle
Umbrella, Stained Glass, Snails, Clovers and Lemon
Patterns
Diamond Pattern with Strobing Center

SPECIAL PATTERN SHELLS

Red and Purple Heart Pattern
Red Strobe Ring
Hour Glass Silver with Red Ring
Hour Glass Gold with Blue Ring
Red & White Double Strobe Rings
Red, White or Blue Five-Pointed Star Patterns
Yellow & Green Ribbons (In Honor of our Troops)

PALM TREE EFFECTS

Gold Tiger Tail with Palm Tree Core
Golden Palm Tree Shell of Shells
Golden Palm Tree with Large Rising Tail
Silver Palm Tree with Large Rising Tail
Diadem Chrysanthemum with Palm Tree Pistil
Red, Blue, Green and Purple Peony with Palm Tree
Pistils
Crackling Palm Tree with Large Crackling Tail

MULTI-SHELL OF SHELLS EFFECTS

Red, Blue and Green Chrysanthemum Shell of Shells
Golden Palm Tree and Weeping Willow Shell of Shells
Eight Break Spider Web and Pimpinella
Blooming Silvery Chrysanthemum
Gold Sparkling Kamikazes
Silver, White Flitter and Gold Flitter Crossettes
Green Magnesium with Gold Flitter Crossette
Purple laced Flowers
Grapes all over the Vineyard
Blossom After Thundering
Twice Presented Flowers
Gold Spiderweb Shell of Shells

RISING TAIL EFFECTS

Silver Tiger Tail with Silver Flower Core
Gold Tiger Tail with Gold Flower Core
Red Tiger Tail with Blue Core
Golden Tiger Tail with Palm Tree Core
Golden Palm Tree with Large Rising Tail
Crackling Tiger Tails with Crackling Core



NOISE SHELLS

Flash and Titanium Salute
Tourbillions to Report
Floral Salute Shell of Shells
Crackling Star Shells Blooming Silvery Chrysanthemum
Gold Sparkling Kamikazes
Red Comets to Titanium Reports with Rising Silver Tail
Blue Comets to Titanium Reports with Rising Silver Tail

HALF AND HALF EFFECTS

Half Blue & Red Chrysanthemum with Half Red & Blue
Pistil with Rising Tail
Half Silver & Red Chrysanthemum with Half Red &
Silver Pistil with Rising Tail
Half Blue & Silver Chrysanthemum with Half Silver &
Blue Pistil with Rising Tail

STROBING EFFECTS

Diadem Chrysanthemum with Strobing Pistil & Rising
Gold Tail
Lightning Bugs (Strobing Stars)
Big Willow with Strobing Stars
Sparkling Red, Green, Silvery or Golden Lights
Red or White Strobe
Gold Sparkling Kamikazes
Double Strobing Rings

PARACHUTE SHELLS

Series of Glittering, Red, Green or Colored Stars
Flying Butterflies in the Star Night
Double Happiness Lantern
Wailed Flowers in Successive Appearance



References

Thunder Over Louisville
Louisville, KY

Pittsburgh Steelers
Pittsburgh, PA

Chesapeake Jubilee
Chesapeake, VA

City of Manassas
Manassas, VA

Eventworks
Cleveland, OH

The Parade Company
Detroit, MI

Minneapolis Downtown Council
Minneapolis, MN

Seneca Gaming Corporation
Niagara Falls, NY

Pittsburgh Pirates
Pittsburgh, PA

Downtown Cleveland Alliance
July 4th Light Up The Lake
Cleveland Winterland
Cleveland, OH

Additional references along with contact information provided upon request.

ZAMBELLI FIREWORKS

Show Date: August 24, 2025 Rain Date: August 25, 2025

Budget: \$25,000.00

=====		
SHELL DESCRIPTION	Quantity	# of Shells
=====		
OPENING FINALE		
120 – 3" Assorted Finale Shells	120	120
2 – 100 Shot Multi Fire Cakes	2	200
BODY OF PROGRAM		
216– 3" Assorted Finale Shells	216	216
300 - 3" Assorted Display Shells in Flights of 3	300	300
2 – 35 Shot Multi Fire Cakes	2	70
2 – 36 Hot Multi Fire Cakes	2	72
8 – 49 Shot Multi Fire cakes	8	392
12 – 100 Shot Multi Fire Cakes	12	1200
2 – 408 Shot Multi Fire Cakes	2	816
GRAND FINALE		
300 – 3" Assorted Finale Shells	300	300
2 – 100 Shot Multi Fire Cakes	2	300
Total Pyrotechnic Effects	966	3,986 Shells

Note: We reserve the right to make product substitutions equal to or greater in value to the original quoted product in the event inventory fluctuates between contract execution and show date.



ZAMBELLI FIREWORKS

Show Date: August 24, 2025 Rain Date: August 25, 2025

Budget: \$25,000.00

=====		
SHELL DESCRIPTION	Quantity	# of Shells
=====		
OPENING FINALE		
180 – 3” Assorted Finale Shells	180	180
2 – 100 Shot Multi Fire Cakes	2	200
BODY OF PROGRAM		
288 – 3” Assorted Finale Shells	288	288
300 - 3” Assorted Display Shells in Flights of 3	300	300
2 – 35 Shot Multi Fire Cakes	2	70
2 – 36 Hot Multi Fire Cakes	2	72
8 – 49 Shot Multi Fire cakes	8	392
12 – 100 Shot Multi Fire Cakes	12	1200
2 – 408 Shot Multi Fire Cakes	2	816
GRAND FINALE		
400 – 3” Assorted Finale Shells	400	400
2 – 150 Shot Multi Fire Cakes	2	300
Total Pyrotechnic Effects	1,198	4,226 Shells

Note: We reserve the right to make product substitutions equal to or greater in value to the original quoted product in the event inventory fluctuates between contract execution and show date.



Fraser City Council Agenda Item

SUBJECT TITLE:	Extension of Moratorium on Shipping Containers in Residential Zoning	DATE SUBMITTED:	5/21/2025
PREPARED BY:	Donald P. DeNault, Jr., Bob Logan, and Lauren Sayre	NEW OR RETURNING:	New
REQUEST			
Last year, in response to a resident inquiry, the City Council enacted a resolution imposing a moratorium on the installation and use of “shipping containers” (also known as “storage containers”) in residential backyards. The resolution was for a period of 12 months and is set to expire in June of 2025. Because the City Planner will be addressing the subject in the proposed Zoning Ordinance rewrite, Administration is proposing to extend the moratorium until the new Zoning Ordinance is adopted (or the expiration of 12 months, whichever occurs first).			
ATTACHMENTS			
Moratorium Extension Resolution			
RECOMMENDED MOTION			
MOTION to approve the Moratorium Extension Resolution Number 2025-015 as submitted.			
INTERNAL USE FOR CLERK:			
COUNCIL ACTION:		MEETING DATE:	



CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry, Jr.
Patrice Schornak
Sherry Stein

CITY OF FRASER RESOLUTION #2025-015

EXTENSION OF MORATORIUM ON THE USE, INSTALLATION, STORAGE, AND KEEPING OF SHIPPING AND STORAGE CONTAINERS ON PROPERTIES ZONED FOR RESIDENTIAL USE AND PROPERTIES UTILIZED FOR RESIDENTIAL USES

PRESENT:

ABSENT:

The following Resolution was offered by City Council Member _____ and supported by City Council Member _____

WHEREAS, the City of Fraser, a home rule city governed by the Constitution and laws of the State of Michigan, desires to maintain and protect its residents as well as the public's health, safety, and welfare;

WHEREAS, the City Council has determined that there is a need to study whether shipping and storage containers should be permitted as accessory structures or otherwise on residential properties, and to determine whether regulations for such structures should be developed and adopted;

WHEREAS, the City's Code of Ordinances and Zoning Ordinance are both currently silent on the topic of shipping and storage containers, with those terms not utilized therein;

WHEREAS, the City Administration is aware of a request from a resident who owns a residential property to place a shipping or storage container in the rear yard of that property;

WHEREAS, the use of shipping and storage containers on residential properties has trended upward in recent years, likely due to the novelty of their design and the customization options available therefor;

**CITY OF FRASER
RESOLUTION #2025-015**

**EXTENSION OF MORATORIUM ON THE USE, INSTALLATION, STORAGE,
AND KEEPING OF SHIPPING AND STORAGE CONTAINERS ON PROPERTIES
ZONED FOR RESIDENTIAL USE AND PROPERTIES UTILIZED FOR
RESIDENTIAL USES**

WHEREAS, the City Council finds that it is necessary to research and study the use of shipping and storage containers on residential properties in order to determine their longevity, maintenance, potential uses, safety, transience, mobility, aesthetic impacts, and other considerations pertinent to residential neighborhoods, property maintenance, property values, neighbor relations, potential nuisance creation, and more;

WHEREAS, the City Council finds that at least one metro Detroit community, Hazel Park, has recently enacted an ordinance prohibiting shipping containers on residential properties, other than for temporary purposes not to exceed forty-five (45) days (January of 2023);

WHEREAS, the City Council finds that at least one Genesee County community, Atlas Township, has also recently banned storage containers on residential properties (June of 2023);

WHEREAS, the City Council finds that at least one other Michigan community, Kingsford, has also recently banned storage containers on residential properties (December of 2020);

WHEREAS, the City Council finds that the Village of Westmont, Illinois, banned the use of cargo containers (a/k/a shipping containers) in 2019 on any private property, and articulated within its findings and conclusions that cargo containers pose a life-safety risk to owners and the public in that they typically are not securely anchored to the ground, are not served by adequate utilities or fire suppression systems, do not contain adequate ventilation, are not intended for accessory storage purposes, and constitute visual blight;

WHEREAS, the City Council finds that a number of Michigan communities, and communities nationwide, have been enacting new regulations and ordinances in recent years to address and regulate the use of shipping and storage containers in various zoning districts and for various purposes, including but not limited to Kochville Township; Tuscola County; Aurelius Township; Mecosta County; Presque Isle Town; Township of Clinton (Lenawee County); San Diego County; and Marengo, Iowa.

WHEREAS, the City Council finds that it would be counterproductive to approve the installation of any shipping or storage containers on residential properties

**CITY OF FRASER
RESOLUTION #2025-015**

**EXTENSION OF MORATORIUM ON THE USE, INSTALLATION, STORAGE,
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ZONED FOR RESIDENTIAL USE AND PROPERTIES UTILIZED FOR
RESIDENTIAL USES**

within the City while the City studies, develops, and potentially adopts new regulations;

WHEREAS, Section 4i of Act 279 of 1909, being MCL 117.4i, authorizes the City to provide for the enforcement of police, sanitary, and other ordinances that are not in conflict with the general laws, and the City of Fraser needs appropriate time to study the public health, safety, and welfare issues related to the keeping and use of shipping and storage containers on residential properties;

WHEREAS, due to the novelty of the concept, current state laws and administrative regulations are not likely sufficient to, nor designed to, protect the health, safety, and welfare of City residents at a local level;

WHEREAS, City Council determined that it is in the public interest to impose a moratorium upon the use, installation, storage, or keeping of shipping and storage containers on properties zoned for residential use and properties utilized for residential uses within the City, by Resolution 2024-008;

WHEREAS, Resolution 2024-008 was a temporary measure designed to preserve the status quo, not to exceed a period of twelve (12) months unless extended by City Council;

WHEREAS, the City Planner is continuing the process of studying and updating the City's Zoning Ordinance, which process will address the subject matter herein and is expected to be final within the next twelve (12) months or less;

WHEREAS, this extension of the existing moratorium is a temporary measure designed to preserve the status quo and will remain in effect only until the new Zoning Ordinance is adopted, and in no circumstance for longer than a period of twelve (12) months, unless once again extended by lawful action of the City Council.

NOW THEREFORE,

BE IT RESOLVED that effective upon adoption of this Resolution and for a period of twelve (12) months, through June 11, 2026, or until adoption of a revised Zoning Ordinance, whichever shall occur first, a moratorium is hereby continued on the use, installation, storage, or keeping of shipping and storage containers on properties zoned for residential use and properties utilized for residential uses;

**CITY OF FRASER
RESOLUTION #2025-015**

**EXTENSION OF MORATORIUM ON THE USE, INSTALLATION, STORAGE,
AND KEEPING OF SHIPPING AND STORAGE CONTAINERS ON PROPERTIES
ZONED FOR RESIDENTIAL USE AND PROPERTIES UTILIZED FOR
RESIDENTIAL USES**

BE IT FURTHER RESOLVED that during the period of this moratorium, there shall be no consideration or action taken by the City, any elected or appointed official, board or commission, or employee on any request for approval to use, install, store, or keep a shipping or storage container on a property zoned for residential use or a property utilized for a residential use, other than to explain this moratorium and deny any such request due to the existence of this moratorium;

BE IT FURTHER RESOLVED that City officials shall continue to investigate and prepare any recommended regulations for the use, installation, storage, or keeping of shipping or storage containers on residential properties within the City;

BE IT FURTHER RESOLVED that this moratorium shall not be interpreted or applied to mean that a shipping or storage container, utilized on residential properties for a temporary purpose such as property cleanup, roofing work, interior remodeling, moving, and storage during short-term property projects, not to exceed sixty (60) days in duration without an extension issued in writing by the City Manager or her designee, is prohibited;

BE IT FURTHER RESOLVED that the intent and purpose of this moratorium is not to ban or impede the customary and ordinary usage of shipping and storage containers for temporary residential needs, and such uses may continue unimpeded so long as the containers remain capable of being relocated, are only located on an impervious surface during use, and are only on the site for up to sixty (60) days unless that duration is extended in writing by the City Manager or her designee;

BE IT FURTHER RESOLVED that, for purposes of this moratorium, the terms “shipping container” and “storage container” shall be broadly interpreted and defined to mean pods, steel shipping containers, cargo containers, packing or storage crates, and any other standardized, reusable container or vessel typically associated with or designed for packing, shipping, movement, transporting, or storing cargo, freight, articles, goods, or commodities, including but not limited to containers or structures that appear substantially similar to such containers, regardless of whether they have been modified to serve different purposes or present a distinguishable aesthetic; and

BE IT FURTHER RESOLVED that an aggrieved property owner may petition and shall be entitled to a hearing before the City Council for the purpose of showing that this moratorium will preclude all viable economic use of the petitioner’s property or that it otherwise violates applicable provisions of state or federal law. The petitioner shall, in writing directed to the City Clerk, request a hearing that describes,

**CITY OF FRASER
RESOLUTION #2025-015**

**EXTENSION OF MORATORIUM ON THE USE, INSTALLATION, STORAGE,
AND KEEPING OF SHIPPING AND STORAGE CONTAINERS ON PROPERTIES
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RESIDENTIAL USES**

in detail, the basis for the request. The hearing shall be held at a regular City Council meeting within thirty (30) days of receipt of the request. Upon conclusion of the hearing, the City Council shall study and evaluate the information presented, and confer with consultants, if necessary, in order to determine whether the petitioner has established that the moratorium will preclude all viable economic use of the petitioner's property or violates applicable provisions of state or federal law. After the completion of the hearing, the City Council may make a determination as to whether relief from the moratorium should be granted with reasonable conditions deemed necessary by the City Council to protect the public health, safety, and welfare; may deny such request for relief based upon the information presented and considered; or may postpone action for a reasonable period of time not to exceed sixty (60) days so that the City Council can complete its investigation and make an informed decision that takes into account the petitioner's rights and the public's health, safety, and welfare.

VOTE ON MOTION:

AYES:

NAYS:

The foregoing Resolution was passed and adopted this 12th day of June 2025.

Michael Lesich, Mayor
City of Fraser, MI

August Gitschlag, Clerk
City of Fraser, MI



Fraser City Council Agenda Item

SUBJECT TITLE:	DPS Succession Planning and Promotional Testing for Captain	DATE SUBMITTED:	June 4, 2025
PREPARED BY:	Director Kretzschmar	NEW OR RETURNING:	Returning
REQUEST			
The Department of Public Safety is requesting approval to fill any Captain's position vacancy that becomes available upon the retirement of existing members. This is in accordance with the department's sub-committee meetings regarding succession planning. Those plans include the hiring of PSO's in anticipation of pending retirements, and promoting officers to positions of rank as those positions become available. There will likely be two Captain's position vacancies within the 2025/2026 Fiscal Year. As has been discussed at length with the City Administration and the sub-committee members, the process of hiring/training officers to be proficient in all of these roles is very lengthy. The testing process for the position of Captain has been completed and a list has been established. I respectfully request the Council to allow the Department of Public Safety to promote officers to these positions for the integrity of the Department with regard to leadership, succession planning, and career development for the betterment of the this community, whom we serve. Additionally, these positions are budgeted for currently and for the 25/26 FY.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable			
Amount:			
Account Number(s): 101.301.704.000 GL full-time employees			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☒ YES - Amount: As determined by contractual salary			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
RECOMMENDED MOTION(S)			
I recommend the Department of Public Safety move forward with the promotion/promotions to the rank of Captain as those positions become vacant out of GL # 101.301.704.000 full-time salary employees.			