



CITY MANAGER

Elaine Leven

CITY CLERK

August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

FRASER HISTORICAL COMMISSION AGENDA SEPTEMBER 9, 2024 @ 7:00 p.m.

1. Call to order
2. Pledge to Flag
3. Approve Agenda
4. Approve Minutes
5. Liaison Report
6. Unfinished Business
 - a. Eric Oliver- Brick Pavers
 - b. Policy/Procedures
7. New Business
 - a. October Barn Sale
 - b. Luncheon September 19, 2024
 - c. Barn Celebration
8. Commission Reports
9. Adjourn

POSTED: 9/4/2024

Meetings held at the Depot, 18577 Masonic, Fraser, MI 48026

Fraser Historical Commission

Meeting Minutes – Monday August 5, 2024 @ 7:00pm

Present:

Commissioners: Marilynn Wright, Nancy Ehrke, Jim Chamberlin, Karen Hodges, Tom Iwanicki, Marti VanEenenaam-Iwanicki.

Members-at-Large: Curtis Rice, Kathy Pirtle, Dori Guoin

Liaison – Patrice Schornak

Guests:

Mackenzie Lenk – Commissioner Candidate

Tom Tesnow –Fraser Anniversary booklet/Society member

Janice Carter – Roseville Historical and Genealogical Society

Mark Richter - resident

1. **Call to order:** 7:11pm by Marilynn. Delayed start as we waited for Liaison to arrive
2. **Pledge of Allegiance**
3. **Approve Agenda:** Request by Marti to amend the agenda: Eliminate Item 7B – interview Marti VanEenenaam-Iwanicki (was already interviewed and approved last meeting) and add item “6D – Bylaws” to Unfinished Business. Motion by Tom, seconded by Karen to approve today’s amended agenda.
Motion carried.
4. **Approve July 8, 2024, Minutes:** Motion by Karen, seconded by Tom to approve.
Motion carried.
5. **City Liaison Report:** Patrice reported that many of our concerns from last meeting have been addressed
Concerns resolved:
 - Key for Marti has been delivered
 - Joe from DPW met with Marti and Karen – Sprinkler system has been turned off. They will figure out zones later.
 - Branches have been picked up.
Concerns still pending:
 - None currently

6. Unfinished Business

a. August Open House:

Barn	\$435.75
Depot	\$240.00
Tent	\$156.00
Food	\$ 76.50
Museum	\$ 5.00
Digitization Donations	\$216.00
Additional donation from V. Apps	\$100
Commission Total	\$913.25

The Society made \$101.00 in the Gift Shop and \$29.00 on a Lottery Board raffle (\$130 total)

b. Brick Pavers

Eric, the local brick contact is not able to attend Monday meetings. Marilyn will contact him directly for an alternate time to meet.

c. Policies

Marti presented Section 1 of the Commission Policy and Procedures document with changes/additions from our July meeting.

Motion by Karen, second by Tom to approve Section 1 with minor grammatical/spelling corrections. All in favor. Motion carried.

d. By-Laws

Marti presented the revised bylaws.

Motion by Tom, Second by Karen to change the phrase City Administrator to City Council under both Article IV-Duties. Section 2 and Section 6. All in favor. Motion carried. Marti will make sure that language is consistent throughout the document.

Motion by Karen, second by Nancy to approve the 2024 revised Fraser Historical Commission By-Laws. All in favor. Motion carried.

7. New Business

a. Interview Mackenzie Lenk

Commissioners interviewed candidate Mackenzie Lenk for the open commissioner position. Mackenzie has lived in Fraser for 24 years and graduated from MSU. She brings experience with writing, copy editing, magazine and newsletter production, as well as computer and social media savvy. She hopes to encourage a new, younger demographic to get involved in our Fraser history.

Motion by Tom, second by Jim to recommend to City Council the appointment of Mackenzie Lenk as Fraser Historical Commissioner to fulfill the remainder of Denise Wojciechowski's term ending in 2026. All in favor, motion carried. As Corresponding Secretary, Nancy will write a letter to the City Council and give them our recommendation for appointment.

Discussion from Guests:

a. Tom Tesnow – Fraser Anniversary Booklet

Tom has shifted focus a little on this issue of the booklet due to the 150th anniversary of the Baumgartner House.

Article ideas were discussed, and these assignments made:

- Tom – 30 years of the Hemme Barn relocation
- Marti – Baumgartner House and Family
- Mackenzie – Dairy Maid
- Warfield Green golf course – Karen/Mackenzie
- Deadline is November 4, 2024 to get articles to Tom Tesnow

Tom T would still like to learn more about Joy Airport, and the motels on Groesbeck. He has already conducted some interviews with Fosters

b. Janice Carter - Roseville Historical and Genealogical Society is attending to see how we function as a Commission. She shared some of the struggles they are having as a Society in Roseville and commissioners gave her some feedback. She invited us to their program on September 17 at 5:30pm in the Erin Auditorium at the Roseville Library about the Michigan War Dog Memorial Cemetery.

c. Mark Richter – Fraser resident informed us that the Sheetz issue is back before the Planning Commission on Weds August 7. He had questions about why the back building was never designated as a historical building. Commissioners gave him feedback on his questions.

8. Commissioner Reports

- **Marilynn** – We need to discuss insulating the bathroom in the Depot. We need quotes. Will add it to New Business in September.
 - **Mackenzie** – requested information about “Strawberry Preserves”. Marti noted current bound books only go up to January 2008.
 - **Jim** – No report
 - **Kathy** – No report
 - **Dori** - Believes there are copies of Strawberry Preserves after January 2008 somewhere and suggests we should find them and put them together in another bound booklet.
 - **Tom** – No report
 - **Marti** – Has been working on Policy/Procedures. Will present the next section next month for discussion, then to be voted on in October.
 - Marti and Karen have been invited to speak at the Beautification Committee of Southeast Michigan’s Fall meeting. They will speak about the Museum and grounds. We have an 8 person table reserved (at no cost), so we have room for six more at the table. Others that wish to attend will need to buy a ticket for \$20. Event is September 19, 2024 from 9:30am-2pm at the Hanover Grove Community Room.
 - Currently working on an application for the Keep Michigan Beautiful Award.
 - Commission/Society Brochure – will ask Janet from the Society to add more information about the difference between the Commission and the Society. Marilyn suggested they add a photo of the Gift Shop.
 - Reminded the group there is a Fraser Historical Society meeting on Weds August 14 at 3pm in the Depot.
 - **Curtis** – No report
 - **Nancy** – Sent out 478 August newsletters
 - **Karen** – Date for 150th anniversary celebration will be Sunday September 7, 2025. She would like to adjust the Barn Sale dates to accommodate this – we would still have 4 Barn Sales, but the schedule would tentatively be:
 - May from 1-4pm
 - June from 9-4pm
 - July from 1-4pm
 - August from 9-4pm (1/2 off sale)
 After that we would completely clean out the barn, etc. for the September celebration and tours.
 Karen also presented a couple of ideas. She and Marti will meet with Karen’s sister (an advertising/marketing specialist) for more ideas and give a presentation at our next meeting.
- Asked Patrice if we could host events at the Senior Center...Patrice will check on that for us.

9. Adjournment: Motion by Tom, Seconded by Karen to adjourn. All in favor.
 Meeting adjourned at 8:56pm

Announcements:

- **Next Meeting:** September 9, 2024 - 7pm in the Depot
- **Next Open House:** Sunday August 8, 2024 (9-4pm)
- **Garden Work Bees:** Wednesday nights from 6-8pm – weather permitting
- **Donation Collections:** Wednesdays from 5:30-7:30pm
- **Historical Society Meeting:** Wednesday August 14 at 3pm in the Depot

Respectfully Submitted:

Marti VanEenenaam-Iwanicki
Recording Secretary

08/08/2024

GL ACTIVITY REPORT FOR CITY OF FRASER
FROM 101-803-742.000 TO 101-803-742.000

TRANSACTIONS FROM 07/01/2023 TO 06/30/2024

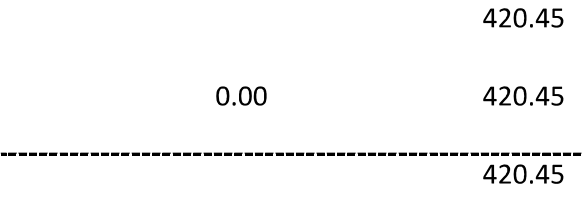
purchased during the
year

Date	JNL	Type	Description	Reference #	Debits
Fund 101 GENERAL FUND					
07/01/2023			101-803-742.000 OPERATING SUPPLIES	BEG. BALANCE	
09/22/2023	AP	INV	CURTIS RICE	9-22-23	9.49
			BATTERIES FOR BAUMGARTNER HOUSE		
09/22/2023	AP	INV	JIM CHAMBERLAIN	9-22-2023	16.74
			HOOKS TO HANG UP SIGN AT outhouse/baumga		
10/18/2023	AP	INV	CREATIVE BRICK	719897	48.22
			BRICK FOR BAUMGARTNER HOUSE		
12/07/2023	AP	INV	MARILYNN WRIGHT	12-7-2023	13.49
			REIMBURSEMENT FOR CANDY FOR BAUMGARTNER		
02/29/2024	AP	INV	REINDEL TRUE VALUE	2-29-2024	10.47
			FEBRUARY 2024 MONTHLY BILLING		
03/05/2024	AP	INV	MARILYNN WRIGHT	3-5-2024	4.37
			MODGE PODGE GLOVES HISTORICAL COMMISSION		
04/09/2024	AP	INV	MACOMB COUNTY HERITAGE ALLIANCE	APRIL 9, 2024	30.00
			2024 MACOMB COUNTY HERITAGE MEMBERSHIP R		
04/30/2024	AP	INV	REINDEL TRUE VALUE	04302024	16.95
			APRIL 2024 BILLING		
05/31/2024	AP	INV	REINDEL TRUE VALUE	5-31-2024	17.98
			MAY 2024 BILLING		
06/03/2024	AP	INV	CREATIVE BRICK	720569	131.82
			BRICK PAVER/HISTORICAL MUSEUM		
06/12/2024	AP	INV	ROYAL OAK NAME PLATE CO.	6467	10.00
			NAMEPLATE/HISTORIAL COMMISSION		
06/28/2024	AP	INV	KAREN HODGES	6/28/2024	35.99
			ORTHO WEED CONTROL/HISTORICAL COMMISSION		
06/28/2024	AP	INV	TOM IWANICKI	6-28-2024	59.94

06/30/2024	AP	INV	FREE LITTLE LIBRARY REGISTRATION/HISTORI REINDEL TRUE VALUE	6/30/2024	14.99
			JUNE 2024 BILLING		
06/30/2024			101-803-742.000	END BALANCE	420.45
TOTAL FOR FUND 101 GENERAL FUND					----- 420.45

2023-24 yearly budget:	\$	500.00
Spent so far	\$	420.45

Credits	Balance
	0.00
	9.49
	26.23
	74.45
	87.94
	98.41
	102.78
	132.78
	149.73
	167.71
	299.53
	309.53
	345.52
	405.46



DB: Fraser		PERIOD ENDING 08/31/2024									
GL NUMBER	DESCRIPTION	2024-25		BEG. BALANCE	ACTIVITY FOR		YEAR-TO-DATE		END BALANCE		
		AMENDED	BUDGET	07/01/2024	MONTH 08/31/2024	INCREASE	(DECREASE)	INCREASE	(DECREASE)	NORMAL	08/31/2024
				(ABNORMAL)						(ABNORMAL)	
101-000-379.000	FUND BALANCE - RESTRICTED - HISTORICAL					22,576.69		913.25		913.25	23,489.94
Total - All Funds:			0.00			22,576.69		913.25		913.25	23,489.94

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
08/01/2024			101-803-001.000 CASH		BEG. BALANCE		0.00
08/31/2024			101-803-001.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-702.000 ELECTED/APPOINTED OFFICIALS PA		BEG. BALANCE		0.00
08/31/2024			101-803-702.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE		0.00
08/31/2024			101-803-704.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-712.000 OVERTIME		BEG. BALANCE		0.00
08/31/2024			101-803-712.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-713.000 FICA		BEG. BALANCE		0.00
08/31/2024			101-803-713.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-714.000 MEDICARE		BEG. BALANCE		0.00
08/31/2024			101-803-714.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-718.000 LONGEVITY PAY		BEG. BALANCE		0.00
08/31/2024			101-803-718.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-719.000 FOOD ALLOWANCE		BEG. BALANCE		0.00
08/31/2024			101-803-719.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-724.100 HEALTH INSURANCE PREMIUMS (EMP		BEG. BALANCE		0.00
08/31/2024			101-803-724.100	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-742.000 OPERATING SUPPLIES		BEG. BALANCE		45.81
08/31/2024			101-803-742.000	END BALANCE	0.00	0.00	45.81
08/01/2024			101-803-791.000 SUBSCRIPTIONS AND PUBLICATIONS		BEG. BALANCE		0.00
08/31/2024			101-803-791.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-801.000 PROFESSIONAL/CONTRACTUAL SERVI		BEG. BALANCE		0.00
08/31/2024			101-803-801.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-850.000 COMMUNICATIONS (PHONE AND CELL		BEG. BALANCE		0.00
08/31/2024			101-803-850.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-900.000 PHOTOGRAPHY		BEG. BALANCE		0.00
08/31/2024			101-803-900.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-930.000 REPAIRS AND MAINTENANCE		BEG. BALANCE		0.00
08/31/2024			101-803-930.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-960.000 MISCELLANEOUS		BEG. BALANCE		0.00
08/31/2024			101-803-960.000	END BALANCE	0.00	0.00	0.00
08/01/2024			101-803-972.000 CAPITAL OUTLAY		BEG. BALANCE		0.00
08/31/2024			101-803-972.000	END BALANCE	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	08/31/2024 NORMAL (ABNORMAL)	MONTH	08/31/2024 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
Dept 803 - HISTORICAL COMMISSION								
101-803-702.000	ELECTED/APPOINTED OFFICIALS PAY	0.00	0.00		0.00		0.00	0.00
101-803-712.000	OVERTIME	0.00	0.00		0.00		0.00	0.00
101-803-713.000	FICA	0.00	0.00		0.00		0.00	0.00
101-803-714.000	MEDICARE	0.00	0.00		0.00		0.00	0.00
101-803-742.000	OPERATING SUPPLIES	500.00	45.81		0.00		454.19	9.16
101-803-930.000	REPAIRS AND MAINTENANCE	0.00	0.00		0.00		0.00	0.00
Total Dept 803 - HISTORICAL COMMISSION		500.00	45.81		0.00		454.19	9.16
TOTAL EXPENDITURES		500.00	45.81		0.00		454.19	9.16
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		0.00	0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		500.00	45.81		0.00		454.19	9.16
NET OF REVENUES & EXPENDITURES		(500.00)	(45.81)		0.00		(454.19)	9.16