City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry Jr.
Patrice Schornak
Sherry Stein

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

FRASER CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, JULY 11, 2024 - 6:30 P.M

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL MEMBERS**
4. **APPROVAL OF AGENDA**
5. **CITIZEN PARTICIPATION ON AGENDA ITEMS**
6. **CONSENT AGENDA**
   a. City Council Meeting Minutes June 13, 2024
   b. Recreation Commission Meeting Minutes April 2, 2024
   c. Planning Commission Meeting Minutes May 1, 2024
   d. Historical Commission Meeting Minutes May 6, 2024
   e. MCDR ROW Revocable License
   f. Munetrix Contract Renewal
   g. CRWC One Year Contract Extension
   h. Huntington Bank Resolution
   i. Comerica Bank Resolution
   j. Check Disbursements
   k. Revenue and Expenditure Report
7. **NEW BUSINESS**
   a. El Charro Proclamation
   b. Fraser First Booster Club Project Proposal
   c. DIA Partners in Public Art Resolution
   d. OMIDD Bond Prepayment
   e. McKenna Fee Increase
   f. Roseville Building Department Proposal
   g. City Manager Review Timeline
8. **RETURNING BUSINESS**

9. **REPORT OF CITY ADMINISTRATION**
10. **REPORT OF MAYOR AND CITY COUNCIL**
11. **CITIZEN PARTICIPATION**
12. **CLOSED SESSION**
    a. Strategy session connected with the negotiation of a collective bargaining agreement – Police Officers Association of Michigan
13. **ADJOURNMENT**

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO CINDI GREENIA, CITY CLERK AT (586) 293-3100.
IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

FRASER CITY COUNCIL
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
TUESDAY, JUNE 13, 2024 @ 6:30 P.M.
DRAFT

A regular meeting of the Fraser City Council was held on Tuesday, June 13, 2024, at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:33 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

The following members were present:

Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

Baranski entered at 6:36

4. SWEARING IN OF NEW CITY CLERK AUGUST GITSCHLAG

Clerk Gitschlag was sworn in by Deputy Clerk Greenia

5. APPROVAL OF AGENDA

Motion by Lesich, supported by Perry to add a Priority Waste presentation as item 8a on the agenda.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Motion by Baranski, supported by Sutherland to approve the agenda of the June 13, 2024 City Council Meeting as amended.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

6. CITIZEN'S PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

7. CONSENT AGENDA

a. City Council Meeting Minutes May 9, 2024
b. City Council Special Meeting Minutes April 29, 2024
c. City Council Special Meeting Minutes May 14, 2024
d. Historical Commission Meeting Minutes April 8, 2024
e. Planning Commission Meeting Minutes April 3, 2024
f. Zoning Board of Appeals Meeting Minutes April 4, 2024
g. Historical Commission June Newsletter
h. Check Disbursements
i. Revenue and Expenditure Report

Motion by Stein supported by Schornak to approve Consent Agenda as presented

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

8. NEW BUSINESS

a. Presentation by Dan Venet introducing Priority Waste as the new rubbish collection company replacing GFL in the City of Fraser

b. Recreation Commission Appointment – John Hunter

Motion by Schornak supported by O'Dell to approve the recommendation of the Recreation Commission to appoint John Hunter to the Fraser Recreation Commission with a term ending December 31, 2027

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

c. Lions Carnival Festival Fireworks

Motion by Baranski supported by Stein to approve the City of Fraser contribution to the Zambelli fireworks presentation of $15,000

Council discussed the past contributions, quality of the presentation and value for the money.

AYES: Baranski, Lesich, O'Dell, Stein, Sutherland
NAYS: Perry, Schornak **Motion Carried**

d. Auditor Engagement Letter

Motion by Schornak supported by O'Dell to authorize the City Manager to execute an agreement with Yeo & Yeo as presented

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

e. FY 2023-2024 Budget Amendments

Motion by Baranski supported by Lesich to approve the FY 2023-2024 Budget Amendments as presented

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

f. FY 2024-25 Millage Rate Form L-4029

Motion by O'Dell supported by Baranski to authorize the Mayor to sign the L-4029 Form for the 2024-2025 Millage Rates**.**

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

g. FY 2024-2025 Fee Schedule

Motion by Lesich supported by Stein to approve the amended fee schedule

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

h. DPW Superintendent appointment

Motion by Schornak supported by Southerland to appoint Robert Barrett as the DPW superintendent effective June 17, 2024 at the annual rate of $110,000**.**

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Motion by O'Dell supported by Stein to fill any vacancies created by the promotion to maintain current approved staffing levels in the Department of Public Works

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

i. Carpet/Flooring for Senior Housing

Motion by Schornak supported by Baranski to approve the bid to Ultra Floor in the amount of $52,750.00 to replace the carpet and vinyl flooring in Senior Housing in the areas provided in the summary request.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

j. Paid on call Wages

Motion by Schornak supported by Baranski to approve increases to Paid On-Call wage scale, effective July 1, 2024 as outlined above and presented to City Council.

Considerable discussion regarding the comparative wages for other employees in the Public Safety Department occurred.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Motion by Schornak supported by Sutherland to increase the budget amount from account 210-301-705.00 (wages part-time employees ambulance fund) FY 2024-2025 from $0 to $24,000.

k. Zoning Ordinance Update Proposal

Motion by O'Dell, supported by Sutherland to approve McKenna's enclosed proposal to update the Fraser Zoning Ordinance and waive competitive bidding, at a cost not to exceed $85,000.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

l. Moratorium on Shipping Containers in Residential Zoning

Motion by Sutherland supported by Baranski to adopt City of Fraser Resolution #2024-008 placing a Moratorium on Shipping Containers in Residential Zoning to expire June 13, 2025.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

m. Street Subcommittee Discussion

No action taken, but it was agreed that there was interest by Council members across the board, and that any decisions will be taken up by the Council as a whole. Council tasked administration to produce a plan and present it to Council in August.

9. RETURNING BUSINESS

None at this time

10. REPORT OF CITY ADMINISTRATION

City Manager Levin reported on the road closing of Malyn at Kelly on Saturday the 15th

City Attorney DeNault gave an update on solicitor permits, informing Council that a City permit is required for door to door solicitation.

11. REPORT OF MAYOR AND CITY COUNCIL

Perry: Nothing at this time

Schornak: Happy Father's Day**.** Informed the public that the Fraser Museum would not be open in July but is still accepting donations on Wednesdays from 5:30 to 7:30, and that the Museum is always looking for young volunteers. Veteran suicide is a problem and would like the Vet Suicide hotline on our website. Would like to see a comprehensive list of public service and fraternal organizations operating in the city listed on our website for residents to see available opportunities to get involved. Thanked Mark Ragsdale for his service to the City of Fraser.

Stein: Museum needs gardening volunteers on Wednesdays from 5 to 8, Happy Father's Day to all, Good luck to Fraser Skills USA on their way to Nationals in Atlanta.

Baranski: Thanked Mark Ragsdale for his service and efforts to invest in the employees and their training. Welcome the new Clerk. Requested City Assessor data on percentage of tax revenue the City brings in from businesses vs residents. There is graffiti on the equipment at Somerset Park that needs to be addressed.

O'Dell: Happy Father's Day, Congrats to graduation seniors

Sutherland: Attended the Fraser Fame awards, thanked the Chamber for the event. Have a happy and safe 4th of July. Thanked all the teachers for their service this past school year. Happy Father's Day to everyone.

Lesich: Happy Father's Day. An inconvenient but necessary water main project will begin on Klein 3rd week of June (next week). Contact DPW with any concerns. Thanked the Beautification Club & DPW for the landscaping on the "wedge" corner. He will not be at the July meeting.

12. CITIZEN PARTICIPATION

Luxio Onyx (16891 General) – Wished all a happy Pride Month and spoke on the Palestinian conflict and their support for the Palestinian people. Encouraged the City to pass a cease fire resolution.

Jim Sutherland (Library) – Listed programs and activities that are all available on the FraserPublicLibrary.org website.

Laura Lesich (15201 Fairview) – Listed dates for Fraser 1st Club meeting at the Library, VFW Spaghetti dinner, and Beautification club is activities. Parade theme is forthcoming.

13. ADJOURNMENT

Motion by Schornak, supported by Stein to adjourn the Regular City Council Meeting at 9:08pm

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Respectfully Submitted:

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August R. Gitschlag, Clerk
City of Fraser

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Michael Lesich, Mayor
City of Fraser

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
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Sherry Stein

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

Fraser Recreation Commission Minutes
City Council Chambers
33000 Garfield, Fraser, MI 48026
TUESDAY, APRIL 2, 2024 @ 7:00 p.m.
Approved May 1, 2024

The regular meeting of the City of Fraser Recreation Commission was held on Tuesday, April 2, 2024 at 7:00 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Recreation Commission member Rice called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Commission Member Rice led the Pledge of Allegiance.

3. ROLL CALL OF RECREATION COMMISSION MEMBERS

PRESENT: Rice, Walker, Koch, Rastelli

ABSENT: Hunt

OTHERS: Recreation Coordinator Delmege

Motion by Rice supported by Koch to excuse Recreation Commission Chairperson Hunt from the meeting.

AYES: Rice, Walker, Koch, Rastelli
NAYS: None

Motion Carried

4. **APPROVAL OF AGENDA**

Motion by Koch supported by Walker to approve the agenda of the April 2, 2024, City of Fraser Recreation Commission as presented.

AYES: Rice, Walker, Koch, Rastelli
NAYS: None

Motion Carried

5. **APPROVAL OF MINUTES**

Motion by Koch supported by Rice to approve the minutes of the March 12, 2024 meeting of the City of Fraser Recreation Commission as presented.

AYES: Rice, Koch, Rastelli, Walker
NAYS: None

Motion Carried

6. **VOLUNTEER GROUP REPORTS**

Laura Lesich reported that Fraser First Booster Club apologized on their behalf for having to cancel their March meeting. Next meeting is Wednesday, April 17 at the Fraser Library at 6:00 p.m. They will discuss summer activities, and all are welcome to attend.

Fraser Beautification will have a meeting on May 29 at 6:30 p.m. at the library. There will be a spring cleaning of the gardening beds on April 20 at 9:00 a.m. at McKinley Park.

7. **ADMINISTRATION REPORT**

Recreation Coordinator Delmege discussed the Marshmallow Drop that was rescheduled for Friday, March 29 due to heavy snowfall and cold conditions. It was changed to Friday due to the warmer weather and in hopes more parents/children could attend. A mass email went out asking anyone who couldn't attend to notify the city and they were replaced by people on the waitlist. Very good feedback. Amazing Easter Bunny. Two drops were at 3:30 and 4:00 p.m. The field was marked off for 300x75ft.
Delmege spoke about some changes he might make about placement of petting zoo and potential tickets to help the backup. As he listened to feedback, if they had more volunteers, tickets wouldn't be as necessary because we would have more people signing everyone in. It was nice not having to put tickets in multiple

places, or having people come to claim tickets for the event. It was also easier being able to take people off the list and add people in because of the online sign up. The thought of charging came up, but Delmege is more in favor of not charging and thinks that the word will spread, the date will be better next year. Delmege thanked all the volunteers including family, coworkers, National Honors Society from Richards School and the community for making the event as good as it was. He wished he had a few more adults volunteering so that each station could have a bit more leadership. Delmege station stated that feedback was if nothing was changed on the event, it was amazing for what we did. Mass emails were sent out discussing all the little details of the event, including parking could be short and location.
Animal Magic is sold out. Adding people from the waitlist. Limited space makes the number of kids lower. Saturday, May 18 at 3:30p.m. No volunteers needed. Wanted to bring something educational and a little different with the type of animals.
The yoga flyer is finished. Being released shortly. Keeping the rotation of Parks limited to only two now.
The parade for the City of Fraser is happening. Construction company aware and will work with the city for our event. Sent out mass email to participants and received from a few organizations.
Skyhawks registration numbers keep growing. Classes are filling and about to start. Delmege believes that for this being the first attempt at classes, numbers are great to see and especially because it's open to our neighboring community.
Macomb Wildcats still needs to turn in their packet and information to present before the council. They missed their deadline to turn everything in to the present before the council. Someone else from the organization stopped on the day of the meeting. Even though they aren't on the agenda, they still want to come in and speak during the comment section. Schools are on the same opinion as the city as they want to see details and backgrounds of their organization.

8. CITIZEN PARTICIPATION

Sherry Stein spoke about the Marshmallow Drop being a huge success. She thanked all the volunteers including Delmege's family and girlfriend. She thought it was organized very well. Everyone was happy and did an amazing job. Make sure things like location are posted everywhere. She liked that the bunny walked around, took selfies. Easter Bunny was incredible and stole the event.

Laura Lesich isn't sure about charging. Likes the event being free and bringing the community together. If there's a charge, keep it around $2. Maybe think about doing three drops. She asked if the marshmallows were reused. F.A.M.E (Fraser Academy Member of Excellence) Awards nominations are due Friday, April 5, for Eastpointe-Roseville Chamber of Commerce. People can nominate their favorite business, capital improvement, citizen, or youth of the year. The city has forms you can fill out, or you can go to the Chambers website to fill out the forms. They'll celebrate the winners on Monday, May 13 at the Vintage House. Would like the sign changed at the Senior Activity House to show something more spring.

9. COMISSION MEMBERS REPORT

Commission member Koch would like to see our meetings advertised. Delmege did say they're on our front page, calendar and on the backend of the website. Would like to see a park cleanup.

10. ADJOURNMENT

Motion by Rice supported by Koch to adjourn the meeting at 7:45 p.m.

AYES: Koch, Rastelli, Rice, Walker
NAYS: None

Motion Carried

Respectfully Submitted:

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Chris Delmege, Recreation Coordinator
City of Fraser

City of Fraser

CENTENNIAL COMMUNITY

CITY OF FRASER
PLANNING COMMISSION MEETING
MAY 1, 2024 @ 7:00 P.M.
33000 GARFIELD, FRASER, MI 48026
AS APPROVED June 5, 2024

A regular meeting of the City of Fraser Planning Commission was held Wednesday, May 1, 2024 at 7:00 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Chair Czarnecki called the meeting to order at 7:00 p.m. Chair Czarnecki led the Pledge of Allegiance.

2. ROLL CALL

Present: Barr, Czarnecki, Farina, Tuller Absent: Keil, Meyer, Warunek
Others: City Planner Sayre, City Attorney Alyssa Ericson, City Clerk Greenia

3. APPROVAL OF AGENDA MAY 1, 2024 PLANNING COMMISSION

Motion by Farina supported by Barr to approve the agenda as presented.
AYES: Barr, Czarnecki, Farina, Tuller
NAYS: None **Motion Carried**

4. CHAIRPERSON'S OPENING REMARKS

Chair Czarnecki read her opening remarks into the record.

5. APPROVAL OF MINUTES – April 3, 2024

Commissioner Farina had one correction to the minutes.

Motion by Tuller supported by Farina to approve the minutes of the April 3, 2024 meeting as amended.

AYES: Barr, Czarnecki, Farina, Tuller
NAYS: None **Motion Carried**

6. NEW BUSINESS

a. Public Hearings

There were no public hearings on the agenda tonight.

b. Site Plan

Site Plan 23-04 – 34575 Commerce Road, Divergent Technologies

Planner Sayre reviewed the application before the Planning Commission. The applicant is requesting to obtain original site plan approval, as there was currently no site plan on record. They want to add outdoor storage of approximately 25 school buses in the rear of the building. There is gravel in place, which applicant is proposing to keep, however, they will add striping for the vehicles. They also indicate reseeding the front yard and restoring the lawn from gravel.

She went over each item in reference to the site plan and whether it met our Zoning Ordinance Standards. She recommended the Planning Commission table/postpone action on this request until the applicant could address her concerns. They are as follows:

The need to obtain a parking waiver from the planning commission for the 2 deficient parking spaces or include 2 more parking spaces.

Add 2 ADA compliant barrier free parking spots.

Outdoor vehicle storage must be paved (concrete or asphalt)

They must provide the dimensions of the driveway.

They must provide 1 location for loading/unloading and indicate on site plan.

The outdoor storage screening fence must be sight obscuring by either adapting the existing fence or providing evergreen shrub plantings.

If the busses being stored are taller than the screening that's being provided, then a variance to store material above the required screening must be obtained.

They must meet any requirements from Public Safety and Engineering comments.

Chair Czarnecki asked if they would need a variance for the landscaping. Planner Sayre stated they would if they did not want to do a 20-foot greenbelt. They would have to go before the ZBA in that case. Discussion was had on the landscape and screening requirements and what elements of those would require a variance.

Chair Czarnecki then asked if the Planning Commission had the authority to waive the required paving of the parking lot. Attorney Ericson noted that they could but would need to state what type of material needed to be in the lot if not pavement.

Discussion was had of her other concerns including the comments from Public Safety. Chair Czarnecki then stated it was her understanding we were treating this as a new site plan and wanted to affirm that the applicant was aware of this.
Mike Trimanti was present representing the applicant. They were unaware that this would be treated as a new site plan. He indicated that he felt they could work most things out. He was representing the owner of the building and was here on behalf of one of their very good tenants. He said that after review he would be having a conversation with the tenant to see if all items the planner mentioned would be addressed.

David Holtz, President of Divergent Transportation, 34575 Commerce Road, Fraser, MI 48026. At this time, Chair Czarnecki indicated to the applicant that the Planning Commission had three absent members tonight. The approval would take a majority vote. They could request a postponement if they wanted to wait for a full Commission. The applicant wanted to move forward at this time.

Mr. Holz then indicated they moved into the facility about 4 and ½ years ago. It was a slow start but now it is growing rapidly. When he rented the property it was empty – they had two employees at the beginning. Now they have over 160. He understands the City has to have some regulations on things, he was hoping they could come to a reasonable agreement on some things. He added that they would be looking to get another site and having that would alleviate some of these issues.

Commissioner Farina then asked if the applicant had a copy of the planning review of the application and, if so, did he have any problems with it. Mr. Holz did have a few concerns. Paving the entire parking seemed like a large expense he would rather not have to do. Discussion was had on how to move forward with this application.

Motion by Farina supported by Tuller to postpone a decision on City of Fraser Site Plan # 23-04- 34575 Commerce Road, Drivergent Transportation, to the next regularly scheduled Planning Commission meeting following the applicant obtaining any and all necessary variances and providing revisions to the Site Plan to the Office of Planning.

AYES: Barr, Czarnecki, Farina, Tuller
NAYS: None **Motion Carried**

7. UNFINISHED BUSINESS

a. Sign Ordinance Discussion

Planner Sayre reviewed the current status of the Sign Ordinance Amendment with Planning Commission. She thanked the Planning Commission for adjusting the schedule due to her absence at the last meeting. She was hoping to bring Planning Commission a good draft of this Ordinance, inclusive of all of their suggestions, and having been reviewed by legal for any concerns, by the July meeting. Should Planning Commission be satisfied with the draft they would then recommend approval to City Council. It could be on the August or September meeting for City Council action at that time.

A brief discussion was had regarding political signs.

At this time Planning Commission and Planner Sayre reviewed the final piece to the proposed amendments to the Ordinance. A lengthy discussion was had.

8. PUBLIC COMMUNICATIONS ON NON-AGENDA ITEMS

Nothing at this time.

9. MONTHLY REPORT APRIL 2024

Attorney Ericson reviewed the April 2024 Planning Report. There were some items yet to be completed with Hockeyland.

At 32660 Utica Road, the car wash being built into a strip mall, they are currently in the process of demolition. Chair Czarnecki indicated her concern that there was no fencing around the building being demolished. Planner Sayre stated she would follow up with that concern.

She reviewed the rest of the report and the changes from last month's report.

10. ZONING BOARD OF APPEALS MEMBER LIAISON REPORT

Commissioner Farina reviewed that at the ZBA heard three (3) cases at the last meeting, Sunbelt Rentals, Foundation Solutions and a use variance at Fraser City Council Meeting May 1, 2024 59 14 Mile Road. There were having a meeting tomorrow night with two applicants on the agenda.

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11. COMMISSIONERS' COMMENTS AND ITEMS OF INTEREST/CONCERN

Commissioner Tuller had nothing at this time.

Commissioner Farina referred to our current code compliance officer. He added that he thought the Planning Commission was doing a fabulous job.

Chair Czarnecki asked if there were any applications coming the way of the Planning Commission. If there was nothing they could cancel the meeting.

12. ADJOURNMENT

Motion by Tuller supported by Farina to adjourn the meeting at 8:43 p.m.

AYES: Barr, Czarnecki, Farina, Tuller
NAYS: None **Motion Carried**

Respectfully Submitted:

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Cindi Greenia, Clerk

City of Fraser

Fraser Historical Commission
Meeting Minutes
Monday, May 6, 2024 @ 7:00pm

Present:

Commissioners: Marilynn Wright, Jim Chamberlin, Nancy Ehrke, Karen Hodges, Tom Iwanicki, Marti VanEenenaam-Iwanicki.
Members-at-large: Curtis Rice, Kathy Pirtle, Dori Guoin

Absent:
Liaison – Patrice Schornak

1. Call to order: 7:04 pm by Marilynn.

2. Pledge of Allegiance

3. Approve Agenda: Motion by Nancy, seconded by Karen to approve today's agenda.
Motion carried

4. Approve April 8, 2024, Minutes: Motion by Karen, seconded by Nancy to approve.
Motion carried

5. City Liaison Report:
Absent
Concerns still not resolved:
- Light outside Gift Shop door (to be replaced with light sensor unit)
- Will Insurance company pay for new rug?
- We would like Patrice to explain our financial statements

6. Unfinished Business

a. Open Houses
April 7 – Depot Sales $68.01; Museum $0
May 5 - Depot Sales $137.50, Plants $25, Museum $6, Donation from Vania Apps $100

b. Macomb Heritage Alliance Meeting
Karen and Marti, plus members of the Society attended. Shared information from the meeting. It was interesting to see what other groups are doing. Speaker from Mt. Clemens Public Library shared resources and there are many we could use for research and/or possibly digitization.

c. Parlor Rug
No one responded to request for a rug donation, so Karen was able to order one from Carpet Direct. Correction to the cost – it will be $1500, not $1400. Delivery time not known at this time.

7. New Business

a. Ideas for 150th anniversary

Karen and Marti shared some preliminary ideas including things we could do this year to set the stage (participation in the City Parade and Picnic, Barn Relocation Party this fall, T-shirt/Poster design contest), as well as other ideas for year-long events and celebration day activities. A few of these include:

- Monthly coloring page or coloring book for the kids
- Elementary art show
- Monthly theme exhibits in the museum
- Plein Air art/photography event (out of doors painting)
- Celebration Day Kids Tent
- Contests (cross cut saw; carrying buckets of water)
- Demonstrations
- Music
- Food
- Proclamation from the Mayor and/or Governor
- Farm animals
- Raffles

8. Commissioner Reports

- ***Marilynn*** – Denise Wojciechowski passed away on April 6. Several members of Commission were present at funeral home for visitation/funeral. It was noted that some of the bricks in the pathway need to be cleaned or repaired. Bricks are ordered from Wisconsin, and they advised us to use Dawn soap and a soft bristle brush to clean them. New price for a small brick will be $75. A duster mop was purchased to get the cobwebs out of the corners of the museum. There is silverware that needs to be polished to prep it for sale.

- ***Jim*** - Noted lights outside of gift shop as well as lights on Depot are on all day.

- ***Karen*** – No report

- ***Nancy –*** Sent out 481 newsletters (increased since last month) and only 6 returned.

- **Curtis** – reinstalled stovepipe stack in kitchen of museum

- ***Tom*** – Will be calling Eagle Scout Andrew to ask if he has registered the Little Library. Is creating signs to hang on the barn with the name and date of construction, as well as when it was relocated to our site. Digitization equipment needs to be returned. He will request to renew the equipment and hopefully work on the digitization project more this summer.

- ***Marti*** – Fence is complete and paid. Samantha's Garden sign is complete – has check been issued? Paver bricks – New form has been created and will be updated with the new price. Asked about purchasing bricks in memory of Harry and Denise. Commission has a policy on that. Will clarify by next meeting. She took photos of the bricks that appear to be damaged (black inlay is coming out of the engraving on the newer large bricks). Will send those photos to the brick company and ask their advice. Still working on apparel for commissioners. Has a contact that can give us a good price. Created a Thrivent Action Team for Garden and Grounds clean up. We can use money to get plants, as well as snacks for volunteers. Created an "ad" to encourage people to follow us on Facebook. It also includes a QR code that people can use to get on our newsletter mailing list.

9. Adjournment: Motion by Karen, Seconded by Tom. All in favor. Meeting adjourned at 8:04pm

Announcements:

- Next Meeting: Monday, June 3, 2024 @ 7:00pm
- Next Open House: Sunday June 2, 2024, 1-4pm
- Garden Work Bees: May 4 and 11 from 11-2pm; Weds nights from 6-8pm starting May 15
- Donation Collections: Wednesdays from 5:30-7:30pm starting May 15

Respectfully Submitted:
Marti VanEenenaam-Iwanicki, Recording Secretary

REVOCABLE LICENSE TO USE ROAD RIGHT-OF-WAY

This Revocable License to Use Road Right-of-Way ("License") is made by and between the County of Macomb, whose address is c/o Macomb County Department of Roads, 117 South Groesbeck Highway, Mount Clemens, Michigan 48043 (hereinafter referred to as the "County"), and the City of Fraser, a Michigan municipal corporation, whose address is 33000 Garfield Road, Fraser, Michigan 48026 (hereinafter referred to as the "Licensee"). County and Licensee may hereinafter be referred to individually as a "Party" or collectively as the "Parties."

WHEREAS, County has under its jurisdiction, possession, and control the 13 Mile Road, 14 Mile Road, 15 Mile Road, Utica Road, and Kelly Road Rights-of-Way located in the City of Fraser, County of Macomb, State of Michigan ("ROW"), and depicted in Exhibit A attached hereto.

WHEREAS, Licensee desires to place pole mounted signs stating "The City of Fraser Michigan Welcomes You" plus a variety of other signage within the ROW ("Encroachment"), as depicted in Exhibit A (7 pages total) attached hereto ("License Area"), and pursuant to Macomb County Department of Roads Permit Review App #_______________.

WHEREAS, the County is willing to grant this License and permits the Licensee to use the License Area for the Encroachment.

NOW, THEREFORE, in consideration of the following mutual covenants and conditions, the County hereby authorizes and grants to Licensee a revocable license for the Encroachment within the License Area, subject to the following terms and conditions:

1. **Grant of Revocable License.** County grants to Licensee a personal permit to install, maintain and use the Encroachment within the License Area, which may be revoked at any time and for any reason in the sole discretion of the County pursuant to paragraph 9. In granting this License, it is not the intention of the County to create or grant any permanent easement or covenant right or interest in the License Area for the benefit of the Licensee.

2. **Priority of County Easement Rights.** Licensee recognizes and agrees that it is licensed to utilize the County's License Area only for the installation, maintenance, and use of the Encroachment, and that this License is subservient to the priority easement rights of the County.

3. **MCDR Requirements.** Licensee must obtain and comply with all necessary permits from the Macomb County Department of Roads' Permit Department ("MCDR Permit Department") (telephone: (586) 463-8671) in accordance with normal MCDR Permit Department procedures. Licensee agrees to furnish the MCDR Permit Department with all required documentation, including but not limited to permit applications, site plans, and engineering/architectural drawings, required by the MCDR Permit Department. Licensee understands this obligation is continuing and that they must obtain all necessary permits from the MCDR Permit Department for any alterations of or additions to the Encroachment previously permitted and approved, if any, by the MCDR Permit Department, except that regular and routine maintenance and repair of the Encroachment by Licensee shall not be deemed to be an alteration or addition to the Encroachment. Also, Licensee agrees to pay the following license fees, per the County's Fee Schedule: 1) $75.00 for a License Issuance Fee on the day of the execution of this License; and, 2) $25.00 for an Annual Renewal Fee for License on the annual anniversary of the execution of this License. The license fees shall be paid by check and made payable to "Macomb County Department of Roads." The Licensee shall also pay all attorney fees and costs incurred by the County for the drafting and continued maintenance of this License. The County shall issue appropriate invoices to Licensee for any fees or costs owed.

4. **Maintenance of Encroachment.** Licensee shall provide for the installation and maintenance of the Encroachment. Licensee agrees to maintain the Encroachment in a safe, neat, and clean condition at all times, and to always keep the License Area free of accumulations of debris, sediment, snow, ice and noxious materials or conditions.

5. **Hazardous Waste.** No hazardous, noxious, or toxic chemicals shall be stored on the License Area, and all occupation or use of the License Area shall be done only in accordance with all Federal, State, and local laws and regulations.

6. **Compliance.** Licensee shall comply with all governmental laws, ordinances, and regulations in making use of the License Area.

7. **Indemnification.** Licensee shall protect, indemnify, defend and hold harmless the County, its Macomb County Department of Roads, and their respective officers, contractors, agents, and employees from any and all claims, liabilities, damages and/or costs, including, but not limited to, personal injuries and/or property damage, relating to the installation, maintenance, and use of the Encroachment and the License Area by Licensee, and its officers, agents, employees, representatives, contractors, assigns, invitees, guests or others upon the License Area at the Licensee's invitation, permission or otherwise.

8. **Insurance.** Licensee shall purchase Public Liability and Bodily Injury and Property Damage Insurance in the amount of One Million and 00/100 ($1,000,000.00) Dollars Comprehensive Single Limit, and name County as an additional insured on same. Licensee and said insurance shall protect, indemnify, defend and hold harmless the County, its Macomb County Department of Roads, and their respective officers, contractors, agents, and employees from any and all claims, liabilities, damages and/or costs, including but not limited to, personal injuries and/or property damage, relating to the installation, maintenance, and use of the Encroachment and the License Area by Licensee, and its officers, agents, employees, representatives, contractors, assigns, invitees, guests or others upon the License Area. Licensee shall submit proof of this insurance to the County on request and on each annual anniversary of the execution of this License. Such insurance required in this section may be maintained as part of Licensee's current blanket coverage.

9. **No Interference with Operation of ROW.** Licensee shall not use the Encroachment in any manner that could interfere with the operation of the ROW or increase the cost to the County of performing any work in the ROW.

10. **Revocation of License by County.** County may elect to revoke this License in its sole discretion at any time and for any reason or no reason at all, by providing Licensee with written notice of such election. Within sixty (60) days after receiving such written notice from County, Licensee must cease its installation, maintenance, and use of the Encroachment, completely remove the Encroachment, and restore the License Area to the same condition as it existed as of the date of this License at no cost to the County. Licensee shall bear all costs of removal of the Encroachment and restoration of the License Area. If Licensee fails to remove the Encroachment and/or restore the License Area, or if the County, in its sole discretion, determines that immediate removal of the Encroachment is justified in the interest of the health and safety of the public, it shall have the right to, on its own initiative and without notice or further notice, remove the Encroachment and restore the License Area to the same condition as it existed as of the date of this License at Licensee's expense. If Licensee fails to reimburse the County for removal of the Encroachment and restoration of the License Area within thirty (30) days after receiving a written notice of expenses, the County may initiate litigation where it shall recover full reimbursement, including all actual attorney fees and litigation expenses incurred by the County, to enforce its rights under this License, as well as all other legal and equitable remedies to which the County may be entitled to under the law.

11. **Termination of License by Licensee.** The Licensee may terminate this License for any reason or no reason at all. Licensee upon giving such notice shall, within thirty (30) days, remove the Encroachment and restore the License Area to the same condition as it existed as of the date of this License at no cost to the County. If Licensee fails to remove the Encroachment and/or restore the License Area, County shall have the right to, on its own initiative and without notice or further notice, remove the Encroachment and restore the License Area to the same condition as it existed as of the date of this License at Licensee's expense. If Licensee fails to reimburse the County for removal of the Encroachment and restoration of the License Area within thirty (30) days after receiving a written notice of expenses, the County may initiate litigation where it shall recover full reimbursement, including all actual attorney fees and litigation expenses incurred by the County, to enforce

its rights under this License, as well as all other legal and equitable remedies to which the County may be entitled to under the law.

12. **Assignment.** This License is personal to Licensee and is not assignable or transferable. If Licensee sells or leases the Encroachment, this License shall become voidable and unenforceable in the discretion of the County, unless it is assigned to the new owner or lessee with the written consent of the County, which shall be in the County's sole discretion. The assignment or termination of this License shall not operate to release the Licensee herein from its obligations to indemnify, defend and hold the County, the Macomb County Department of Roads, and their respective officers, contractors, agents, and employees harmless for events occurring during its possession and control of the Encroachment/License Area pursuant to this License.

13. **Reservation of Utility Rights.** The Licensee understands and agrees that this License is subject to the rights of any public, private, or quasi-public utility which may now or in the future occupy the License Area, and Licensee agrees to pay for, at its sole expense, all utility relocation that may be required due to this Encroachment. The Licensee agrees to indemnify and hold harmless the County, the Macomb County Department of Roads, and their respective officers, contractors, agents, employees and any and all public utilities for any damage or liability caused to the Encroachment by a public utility performing installation or maintenance activities within the License Area and for any damage or liability caused to a public utility related to activities regarding the Encroachment.

14. **Recording.** This License may be recorded by the County with the Macomb County Register of Deeds at the expense of Licensee.

15. **Integration Clause.** This License contains the entire understanding between the Parties with respect to the subject matter of this License and supersedes all pre-existing Licenses between the Parties respecting the subject matter in this License. Any representation, promise or condition in connection with this License which is not incorporated into this License shall not be binding upon any Party. Modifications of this License shall not be effective unless set forth in writing signed by each Party.

16. **No Intended Third-Party Beneficiary.** There are no intended third-party beneficiaries to this License.

17. **Severability.** If any part or any provision of this License is determined to be invalid or unenforceable under applicable law by a court of competent jurisdiction, that part will be ineffective to the extent of such invalidity or unenforceability only, without in any way affecting the remaining parts of said provision or the remaining provisions of this License. Any provision severed because it was found to be void, unenforceable or invalid must be replaced, to the extent possible, with a legal, enforceable, and valid provision that is as similar in intent to the omitted provision as is legally possible.

18. **Waiver of Breach.** The waiver by either party of any breach of any provision of this License, which must be in writing, must not operate or be construed as a waiver of any subsequent breach of that same or any other provision.

19. **<u>Amendment</u>.** This License may not be amended, changed, or modified in any manner except by an instrument in writing signed by each of the Parties hereto and their respective representatives, agents, successors and permitted assigns.

20. **<u>Governing Law</u>.** This License must be governed and interpreted in accordance with the laws of the State of Michigan.

21. **<u>Choice of Forum</u>.** Each party irrevocably and unconditionally agrees that it will not bring any action, litigation, or proceeding against any other party in any way arising from or relating to this License in any forum other than the courts of the State of Michigan sitting in Macomb County. Each party irrevocably and unconditionally submits to the exclusive jurisdiction of those courts and agrees to bring any such action, litigation, or proceeding only in those courts. Each party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

22. **<u>Authority</u>.** Licensee represents and warrants that it is fully authorized and empowered to enter into this License. Each individual signing this License on behalf of the Licensee represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this License.

23. **<u>License Jointly Drafted</u>.** This License represents the product of joint efforts and mutual understanding of the Parties and should be construed accordingly. Each Party has had the opportunity to have this License reviewed by legal counsel of their choosing prior to execution.

24. **<u>Notices</u>.** All notices, consents and other instruments given pursuant to this License shall be deemed sufficient notice and validly delivered if such notice is in writing and will be deemed given (i) when personally delivered to the party to be given such notice or other communication, (ii) if by e-mail, on the date sent (or the next business day after the date of transmission if the transmission day is not a business day), (iii) on the third business day following the date of deposit in the United States mail if such notice or other communication is sent by certified or registered mail with return receipt requested and postage thereon fully prepaid to the recipient (if any) and address below, or (iv) on the business day following the day such notice or other communication is sent by reputable overnight courier. Notices shall be delivered to the Parties at their addresses set forth above.

25. **<u>Construction</u>.** Headings are for convenience only and do not define, limit, or construe the contents of such sections. Masculine usages include the feminine.

26. **<u>Counterparts</u>.** This License may be executed in any number of counterparts and may be signed and/or transmitted by facsimile, electronic mail, or a .pdf document, or electronic signature technology (e.g., via DocuSign or similar electronic signature technology), and each of which shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument. The parties hereto further consent and agree that (a) to the extent a party signs this License using electronic signature technology, by clicking "SIGN" (or similar election), such party is signing this License electronically, and (b) the electronic signature(s) appearing on this License shall be treated, for purposes of validity,

enforceability, and admissibility, the same as handwritten signatures. Each Party intends to be bound by electronically generated signatures and/or by signature(s) on the facsimile or electronically imaged document, is aware that the other party will rely on such signature(s), and hereby waives any defenses to the enforcement of the terms of this License based on the form of signature(s).

27. **Effective Date.** The "Effective Date" of this Agreement will be the date on which the last of the Parties signs it.

[SIGNATURES BEGIN ON PAGE TO FOLLOW.]

IN WITNESS WHEREOF, the above parties have executed this License on behalf of the COUNTY OF MACOMB c/o MACOMB COUNTY DEPARTMENT OF ROADS and Licensee, respectively, by their duly authorized representatives and individually the date and year first above written.

Dated this ______ day of ___________________, 20____.

CITY OF FRASER,
a Michigan municipal corporation

____
By: Elaine Leven
Its: City Manager

STATE OF MICHIGAN)
) ss.
COUNTY OF MACOMB)

On this _____ day of _______________, 20___, before me, a Notary Public in and for said County, personally appeared Elaine Leven, City Manager of the City of Fraser, a Michigan municipal corporation, to me known to be the same person described herein and who executed this instrument, who acknowledged the same to be his free act and deed.

____
, Notary Public
State of Michigan, County of _______________
My Commission Expires: __________________
Acting in the County of: ___________________

Dated this ______ day of ___________________, 20____.

COUNTY OF MACOMB
c/o MACOMB COUNTY DEPARTMENT OF ROADS

____
By: John Paul Rea
Its: Deputy Macomb County Executive

STATE OF MICHIGAN)
) ss.
COUNTY OF MACOMB)

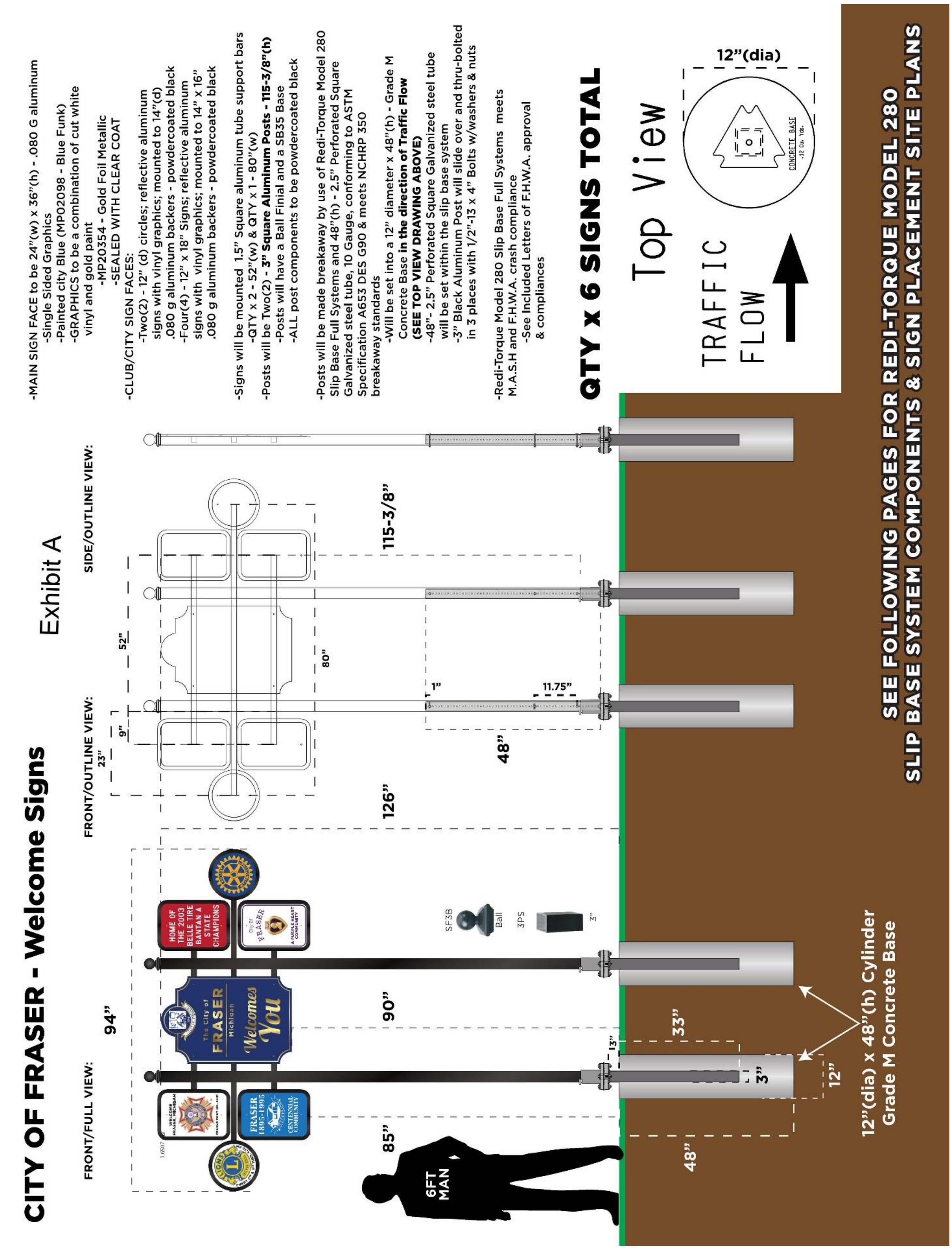
On this _____ day of __________, 20___, before me, a Notary Public in and for said County, personally appeared John Paul Rea, Deputy Macomb County Executive, on behalf of County of Macomb c/o Macomb County Department of Roads, to me known to be the same person described herein and who executed this instrument, who acknowledged the same to be his free act and deed.

____
, Notary Public
State of Michigan, County of _______________
My Commission Expires: __________________
Acting in the County of: ___________________

DRAFTED BY AND WHEN RECORDED RETURN TO:

Benjamin J. Aloia, Esq.
Aloia Law
48 S. Main Street, Suite 3
Mount Clemens, MI 48043
(586) 783-3300

EXHIBIT A



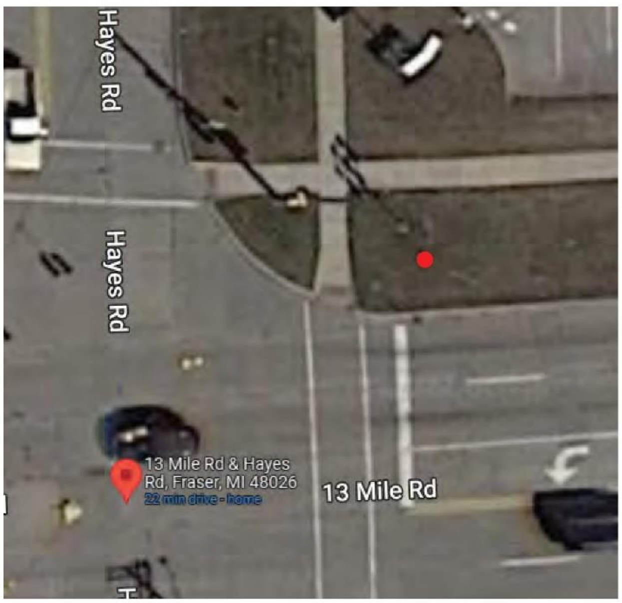
CITY OF FRASER - Welcome Signs
Exhibit A
FRONT/FULL VIEW:
FRONT/OUTLINE VIEW:
SIDE/OUTLINE VIEW:
94”
23”
9”
52”
80”
85”
90”
126”
115-3/8”
48”
1”
11.75”
13”
33”
3”
12”
6FT MAN
HOME OF THE 2003 BELLE TIRE BANTAM A STATE CHAMPIONS
The City of FRASER Michigan Welcomes You
FRASER 1895-1995 CENTENNIAL COMMUNITY
A PURPLE HEART COMMUNITY
SF3B
Ball
3PS
3”
12”(dia) x 48”(h) Cylinder
Grade M Concrete Base
-MAIN SIGN FACE to be 24”(w) x 36”(h) - .080 G aluminum
-Single Sided Graphics
-Painted city Blue (MP02098 - Blue Funk)
-GRAPHICS to be a combination of cut white vinyl and gold paint
-MP20354 - Gold Foil Metallic
-SEALED WITH CLEAR COAT
-CLUB/CITY SIGN FACES:
-Two(2) - 12” (d) circles; reflective aluminum signs with vinyl graphics; mounted to 14”(d) .080 g aluminum backers - powdercoated black
-Four(4) - 12” x 18” Signs; reflective aluminum signs with vinyl graphics; mounted to 14” x 16” .080 g aluminum backers - powdercoated black
-Signs will be mounted 1.5” Square aluminum tube support bars
-QTY x 2 - 52”(w) & QTY x 1 - 80”(w)
-Posts will be Two(2) - 3” Square Aluminum Posts - 115-3/8”(h)
-Posts will have a Ball Finial and a SB35 Base
-ALL post components to be powdercoated black
-Posts will be made breakaway by use of Redi-Torque Model 280 Slip Base Full Systems and 48”(h) - 2.5” Perforated Square Galvanized steel tube, 10 Gauge, conforming to ASTM Specification A653 DES G90 & meets NCHRP 350 breakaway standards
-Will be set into a 12” diameter x 48”(h) - Grade M Concrete Base in the direction of Traffic Flow (SEE TOP VIEW DRAWING ABOVE)
-48”- 2.5” Perforated Square Galvanized steel tube will be set within the slip base system
-3” Black Aluminum Post will slide over and thru-bolted in 3 places with 1/2”-13 x 4” Bolts w/washers & nuts
-Redi-Torque Model 280 Slip Base Full Systems meets M.A.S.H and F.H.W.A. crash compliance
-See Included Letters of F.H.W.A. approval & compliances
QTY x 6 SIGNS TOTAL
Top View
TRAFFIC FLOW
12”(dia)
CONCRETE BASE
.12 Cu. Yds.
SEE FOLLOWING PAGES FOR REDI-TORQUE MODEL 280
SLIP BASE SYSTEM COMPONENTS & SIGN PLACEMENT SITE PLANS

CITY OF FRASER - Welcome Sign Drawings
SIGN SET #1 - SITE PLAN - NorthEast Corner of 13 Mile Rd. & Hayes Rd

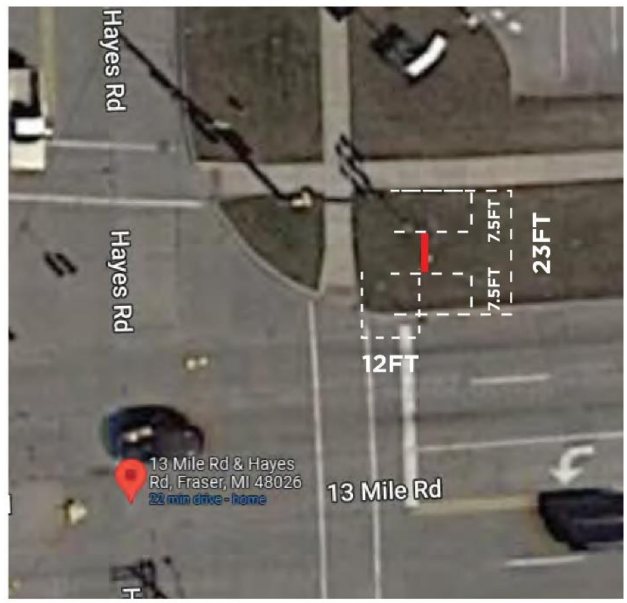
EXISTING SIGN:

PROPOSED NEW SIGNS:

EXISTING SIGN PLACEMENT:



NEW PROPOSED SIGNS PLACEMENT:



REMOVAL OF EXISTING SIGN

-New proposed signs will be in line with existing sign, 12ft from the northbound sidewalk up Hayes

-The distance between curb and sidewalk is approx. 23ft wide

-Signs will be placed in the centered with the grass with approx. 7.5ft from the edge of the sign to the curb

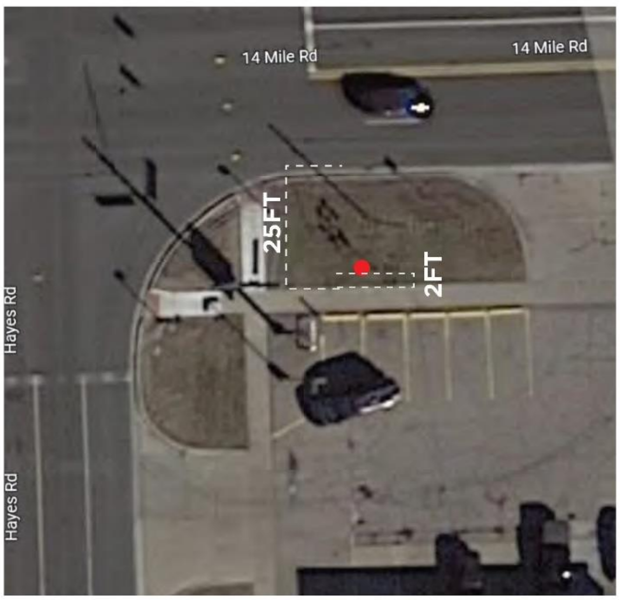
CITY OF FRASER - Welcome Sign Drawings

SIGN SET #2 - SITE PLAN - SouthEast Corner of 14 Mile Rd. & Hayes Rd

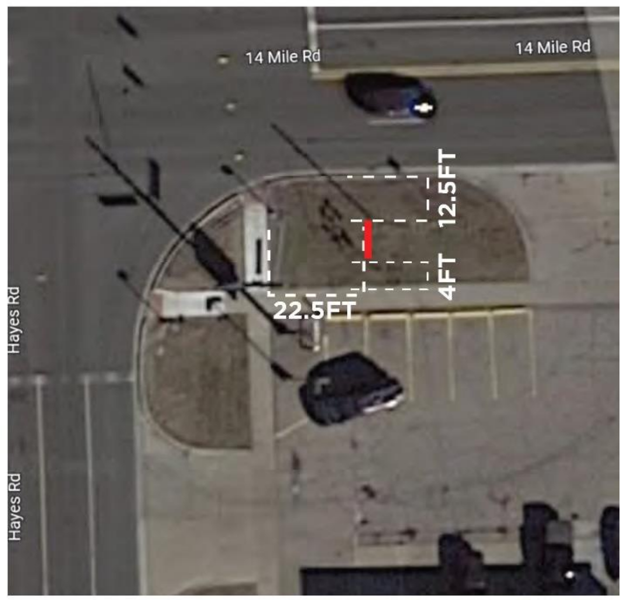
EXISTING SIGN:

PROPOSED NEW SIGNS:

EXISTING SIGN PLACEMENT:



NEW PROPOSED SIGNS PLACEMENT:



REMOVAL OF EXISTING SIGN

-New proposed signs will start in same position, 4ft from eastbound sidewalk and 22.5ft from northbound sidewalk; approx. 12.5ft from curb going along 14 Mile Rd

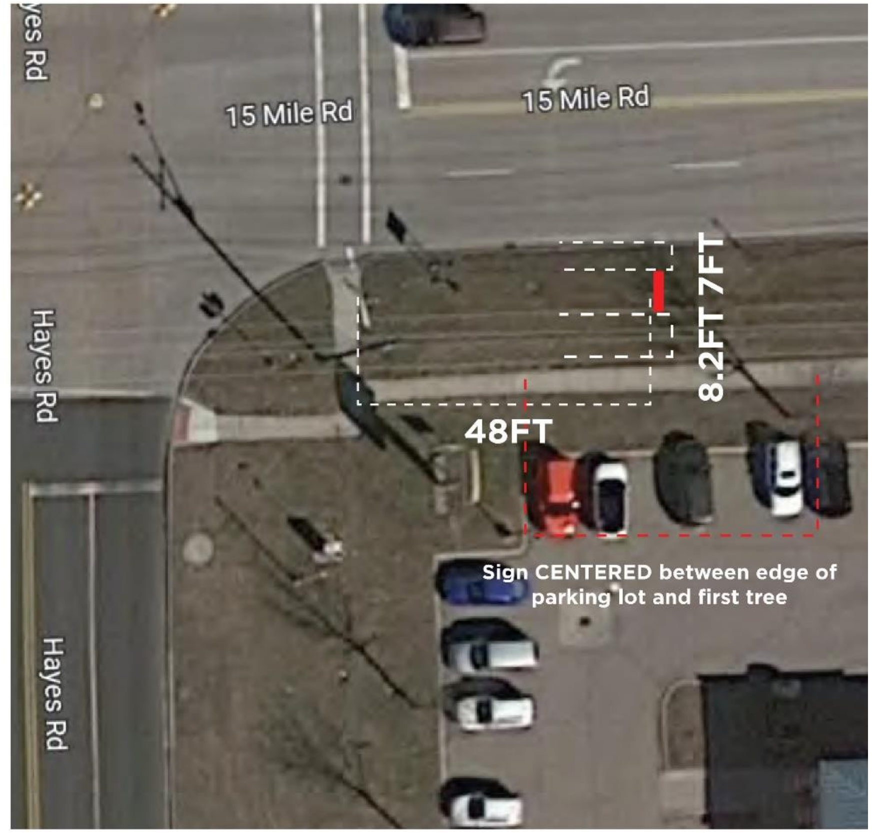
-The distance between curb and sidewalk is approx. 25ft wide

CITY OF FRASER - Welcome Sign Drawings

SIGN SET #3 - SITE PLAN - SouthEast Corner of 15 Mile Rd. & Hayes Rd

PROPOSED NEW SIGNS:

NEW PROPOSED SIGNS PLACEMENT:



THERE IS NO EXISTING SIGN
-New proposed signs will start 7ft south from the curb of eastbound 15 Mile Rd
-They will also be approx. 8.2 ft from eastbound 15 Mile Rd Sidewalk
-Signs will be 48ft from northbound Hayes Rd Sidewalk

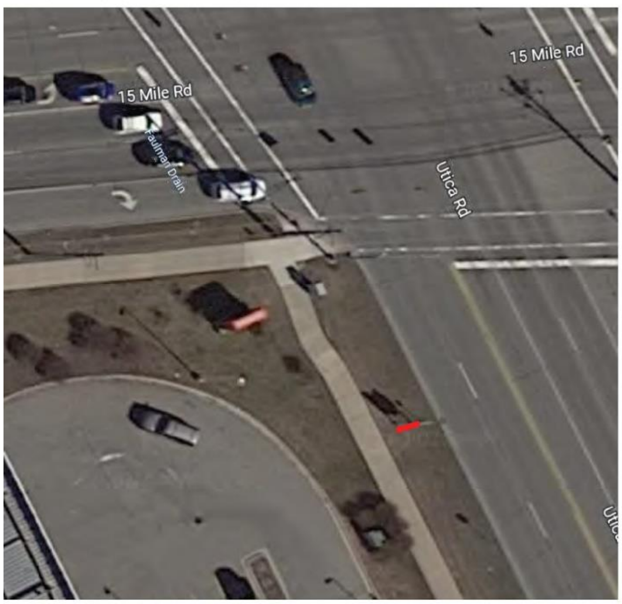
CITY OF FRASER - Welcome Sign Drawings

SIGN SET #4 - SITE PLAN - SouthWest Corner of 15 Mile Rd. & Utica Rd

EXISTING SIGNS:

PROPOSED NEW SIGNS:

EXISTING SIGN PLACEMENT:



NEW PROPOSED SIGNS PLACEMENT:

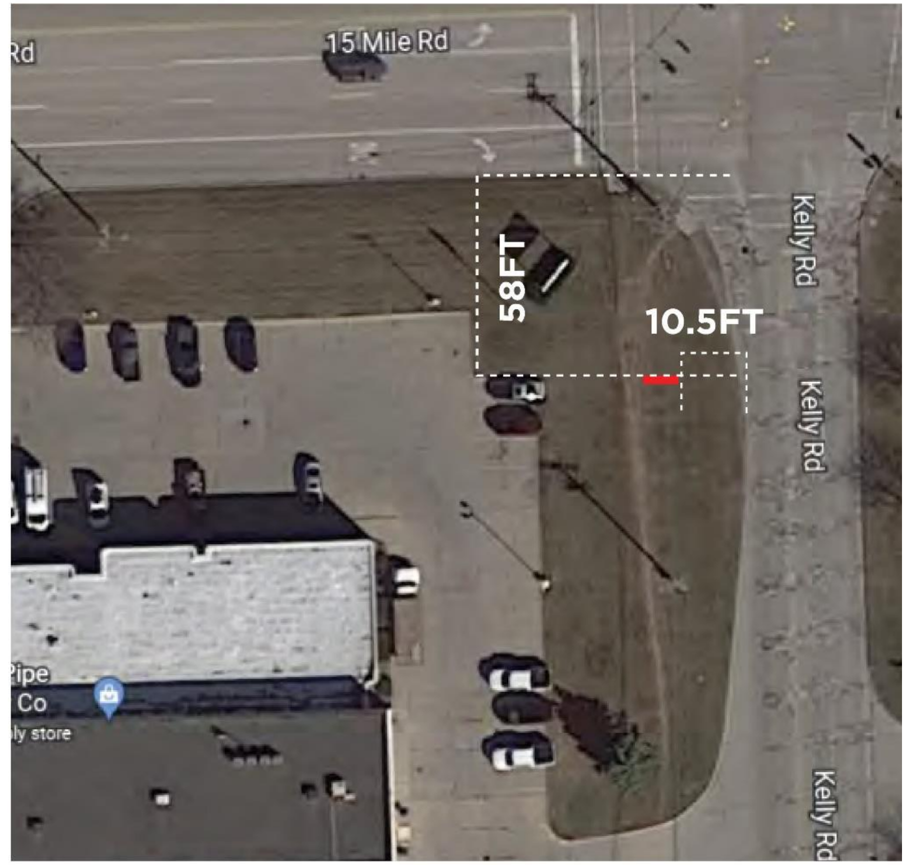
REMOVAL OF EXISTING SIGNS - White Sign and Uchannel Post Sign
-New proposed signs will be in exact space as existing sign; centered within sidewalk
-Approx. 60ft from eastbound 15 Mile Rd sidewalk; 5.875 ft away from curb on Utica Rd; 5.875 ft away from southbound Utica Rd sidewalk

CITY OF FRASER - Welcome Sign Drawings

SIGN SET #5 - SITE PLAN - SouthWest Corner of 15 Mile Rd. & Kelly Rd

PROPOSED NEW SIGNS:

NEW PROPOSED SIGNS PLACEMENT:



THERE IS NO EXISTING SIGN

-New proposed signs will start 58ft south from the curb of eastbound 15 Mile Rd

-Signs will be 10ft from southbound Kelly Rd Curb

CITY OF FRASER - Welcome Sign Drawings

SIGN SET #6 - SITE PLAN - NorthWest Corner of 13 Mile Rd. & Kelly Rd

PROPOSED NEW SIGNS:

NEW PROPOSED SIGNS PLACEMENT:

THERE IS NO EXISTING SIGN

-New proposed signs will start 6.5ft north from the curb of eastbound 13 Mile Rd

-Signs will be 18.5ft from southbound Kelly sidewalk

Fraser City Council Agenda Item

SUBJECT TITLE:	Munetrix – 3 Year Contract	**DATE SUBMITTED:**	06/25/24
PREPARED BY:	Anjlee Bansal, Finance Director	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

The Municipal Transparency Edition License grants access to a database and support for City, Village and Township revenue Sharing (CVTRS) reporting, which is crucial for securing recurring funding from the State of Michigan.

The annual payment will be $3,341.50 for the next three years.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: **$10,024.50.**

Account Number(s): 101-228-801.000

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information:

ATTACHMENTS

MUNETRIX – CITY OF FRASER RENEWAL 2024 TO 2027

FRASER 3-YEAR CONTRACT OPTION

RECOMMENDED MOTION(S)

Motion to approve a 3-year contract with Munetrix for $10,024.50.

Munetrix®

Performance Analytics

3 Year Option

6/5/2024

Cost Comparison for: Anjlee Bansal
City of Fraser

Current Subscription Cost			$	3,260.00
Option 1	**Annual Increases**			
Year 1 - 5% Increase	2024-2025		$	3,423.00
Year 2 - 5% Increase	2025-2026		$	3,594.15
Year 3 - 5% Increase	2026-2027		$	3,773.86
		3 Year Total	$	10,791.01
Option 2	**3 Year Contract**			
Year 1 - 2.5% Increase			$	3,341.50
Year 2 - 0% Increase			$	3,341.50
Year 3 - 0% Increase			$	3,341.50
3 Year Contract, Locked-in Pricing, Payable Annually			$	10,024.50

3 Year Contract Savings **$ 766.51** 7.10%

Please contact Kevin Smith if you would like to select Option 2 and start Saving!

Kevin S. Smith | Customer Success Manager
269/317-0736
ksmith@munetrix.com

Munetrix
Take Action With Your Data

Quote

Fraser, City of

33000 Garfield Rd
Fraser, MI 48026-0010

Anjlee Bansal
Finance Director
financedir@micityoffraser.com
586-293-3100 ext. 120

Munetrix
43000 W. 9 Mile Rd.
Suite 109 #156
Novi, MI 48375

Sales Representative:
Tim Freer

tfreer@munetrix.com

Contract Start Date: September 1, 2024

Contract End Date: August 31, 2027 (Automatic Renewal)

Contract Period: 36 Mo Annually Billed

Quote created: June 11, 2024
Quote expires: July 18, 2024

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	PRICE
1	Municipal Transparency Edition License		$10,791.01	$10,024.50 after $766.51 discount for 3 years

Total	**$10,024.50**

Payment Schedule

Name	Due date	Amount
Payment 1	9/1/2024	$3,341.50

Name	Due date	Amount
Payment 2	September 1, 2025	$3,341.50
Payment 3	September 1, 2026	$3,341.50

MUNETRIX SUBSCRIPTION AGREEMENT

THIS MUNETRIX SUBSCRIPTION AGREEMENT (the "Agreement") is made by and between MUNETRIX, LLC a Michigan Limited Liability Company whose address for purposes of this Agreement is 3252 University Drive, Suite 170, Auburn Hills, MI 48326 (the "Company") and Fraser, City of whose address is 33000 Garfield Rd Fraser, MI 48026-0010 (the "Licensee"), (and together with the Company, the "Parties")

WHEREAS, MUNETRIX, LLC, offers subscriptions to the Munetrix Software as a Service Platform as defined on the attached Quote (the "Tool") for the benefit of Administrators, Finance Officers, Business Managers, and Elected Officials, whereby they may subscribe to and be issued rights to use the Tool for fiscal transparency or business management practices;

NOW, THEREFORE, the Parties hereby agree as follows:

1. Subscription. As a condition to the Agreement, the Licensee shall pay the Company an annual fee (the "License Fee"). Payment of the License Fee is due within thirty (30) days of the earlier of a) the date Company sends an invoice to Licensee for the License Fee or b) Licensee's registration for use of the Tool. Within a commercially reasonable time following the Company's receipt of the executed Subscription Agreement, the Company agrees to provide the Licensee with full access to editing rights to the Munetrix Tool through the Company's website (Munetrix.com).

   The annual subscription will have a start date as stated in the Attached Quote under Contract Start Date ("Start Date") and shall continue for the Contract Period as indicated on the Attached Quote ("Term"). The Contract End date on the attached Quote will be the subscription end date ("End Date").

   The Parties agree that the Term shall automatically be renewed for successive one-year periods after the first twelve (12) month term expires ("Renewal Term") unless the Company is notified in writing by the Licensee at least thirty (30) days prior to the applicable End Date that Licensee intends not to allow the Term to automatically renew. Licensee shall pay the Company a subsequent License Fee for each Renewal Term within thirty (30) days of the date Company sends an invoice to Licensee for the additional License Fee. The Licensee acknowledges that the License Fee may increase in each renewal periods. The Company agrees to notify the Licensee at least sixty (60) days prior to a new Renewal Term if any increase in the License Fee will be implemented for that Renewal Term, and if a "Rate Lock"; option is available.

2. Users. For the purposes of this Agreement, the term "Authorized Users" shall mean any chief finance officers, chief administrators, support staff, or other employees of the Licensee that are elected, appointed and/or designated by the Licensee's Chief Administrative Officer during the Term of the Agreement.

3. Licensee and User's Responsibilities. The Licensee agrees that each Authorized User shall (i) be responsible for the accuracy, quality and legality of its data entered into the Tool (or any database that utilizes the Tool) and of the means by which such data is acquired, (ii) use commercially reasonable efforts to prevent unauthorized access to or use of the Tool, and notify the Company promptly of any such unauthorized access or use, and (iii) use the Tool only in accordance with the Terms of Use and applicable laws and government regulations.

   The Licensee agrees that each Authorized User shall not (a) make the Tool available to anyone other than an Authorized User, unless otherwise allowed or authorized per this Agreement, (b) sell, resell, rent or lease the Tool, (c) use the Tool to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of third-party privacy rights or any other applicable law, (d) use the Tool to store or transmit viruses or malicious code, (e) interfere with or disrupt the integrity or performance of the Tool or any third-party data contained therein, or (f) attempt to gain unauthorized access to the Tool or Company's related systems or networks.

   The Licensee agrees to immediately discontinue, decommission or otherwise notify Company to decommission any Authorized User from having access to the Tool upon termination of their employment from the Licensee's organization.

4. Company Responsibilities. At a minimum of once per year, and as long as state agencies continue to provide Company access to bulk data downloads, the Company agrees to keep the data available to the Tool current with the most recent data made accessible to Company. The Company will also maintain the Tool in terms of security and up-time in accordance with industry standards in place at the signing of this Agreement.

   Basic system enhancements will occur periodically at no additional charge. These updates will be in the form of slight modifications that make the system more user-friendly or intuitive and may include various additions to data or charts that can help a governmental entity, or the general public understand the data better. No version downloads are required by the Licensee; these updates will automatically appear once released for production and a user notification will appear upon the Licensees next log-in. The notification feature is turned "on" as the

Tool's default setting, and this preference may be changed by the Licensee using the system's settings.

5. Terms of Use. The Licensee agrees to be bound by (and comply with) and agrees to cause its Authorized Users to be bound by (and comply with) this Agreement and Munetrix's Terms of Use. For the purpose of this Agreement, the "Terms of Use" shall mean those certain Terms of Use that are set forth on Munetrix's website (munetrix.com) and relate to the usage of Munetrix's site, tools, and products, as modified from time to time. To the extent that there is any direct conflict between the terms of this Agreement and the Terms of Use, the terms of this Agreement shall control and prevail.

6. Guest User Link. As a condition to this Agreement, the Licensee agrees to place an approved Munetrix Citizens Guide to Finances guest user link or other means to hyperlink the Munetrix Tool to their websites homepage.

7. Limitation of Liability. The liability of the Company arising out of or related to this Agreement or the Tool shall not exceed the amount of the most recent License Fee paid by the Licensee under this Agreement.

8. Relationship of the Parties. The Parties to this Agreement are independent contractors. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or employment relationship between the Parties.

9. Assignment. Licensee may not assign any of its rights or delegate any of its duties under this Agreement without the prior written consent of the Company.

10. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law the provision shall be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law and the remaining provisions of this Agreement shall remain in effect.

    In addition to any other rights and remedies that the Parties might have at law or in equity, the Company reserves the right to suspend or cancel this Agreement and access to the Tool in the event that the Licensee breaches (or threatens to breach) any term of this Agreement.

11. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement. Use of the system is also deemed an acceptance of the agreement.

12. Governing Law. This Agreement shall be bound by the laws of the State of Michigan without regard to its conflicts of law provisions.

13. Entire Agreement. This Agreement along with the Terms of Use constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement shall be effective unless in writing and signed by the party against whom the modification, amendment or waiver is to be asserted.

The Licensee agrees to the provisions of this agreement and by signing warrants and represents that they have the authority to execute the transaction as of the Start Date.

Fraser, City of

By:______________________________

Its:______________________________

Date:______________________________

Munetrix, LLC

By: Ginny Norton

Its: CEO

Date: June 11, 2024

	Purchaser	Implementation Contact	Billing Contact
Name			
Email			

CRWC
CLINTON RIVER WATERSHED COUNCIL

PROTECT. ENHANCE. CELEBRATE.

June 21st, 2024

Elaine Leven, City Manager
City of Fraser
33000 Garfield Rd.
Fraser, MI, 48026

Dear Elaine Leven,
Thank you for your community's continued participation in the Clinton River Watershed Council's Stormwater Education Program. For over 20 years, CRWC's Stormwater Education Program has provided community programming focused on assisting local government members in meeting the requirements of the National Pollutant Discharge Elimination System (NPDES) stormwater regulations.

We are writing to provide you with an update on the program and contract timing through CRWC. We here at CRWC want to ensure the Stormwater Education Program is continuing to meet the needs of communities while adhering to the State of Michigan's requirements for the watershed-wide Public Education Plan. With this in mind, CRWC will take the remainder of 2024 to gather feedback from communities and stormwater representatives that will be utilized to refresh and update the program where needed. As part of this analysis, CRWC will also assess the costs associated with delivering these important services to inform the next contract cycle.

As a result of this analysis, CRWC will provide an updated contract and menu of services for review in the winter of 2025 with the new five (5) year contract period to start October 1, 2025.

Currently, your contract term for the Stormwater Education Program expires September 30, 2024. **CRWC is offering a one (1) year extension to the current contract which would span October 1, 2024 through September 30, 2025.** In order to keep pace with inflation, we have increased our fees by 5% in the extension.

The program will continue to offer high quality educational services:

- Stormwater Education presentations and workshops
- Stream Leaders k-12 educational program
- Adopt-A-Stream citizen science and stewardship program
- RiverSafe LakeSafe homeowner education program
- Keeping It Clean – Weekly Clean and Clinton Cleanup
- Placemaking and GI implementation through our WaterTowns™ initiative
- Fact sheets, articles, brochures, tip cards, dog waste bags, and more.

We have attached the 1-year contract extension for the Stormwater Education Program for your review.

Please review the Contract Extension at your earliest convenience.

Signed extensions must be returned to CRWC no later than Friday August 30th, 2024. CRWC will invoice current clients for the upcoming contract period beginning the week of July 15th.

Extensions may be emailed to CRWC at contact@crwc.org or mailed to:

Clinton River Watershed Councill
ATTN Kaleigh Snoddy
1115 West Avon Road
Rochester Hills, MI 48309

If you should have questions, we are more than happy to schedule a time with you to discuss via phone or can be reached via email at jennifer@crwc.org or kaleigh@crwc.org.

We look forward to continuing to work with municipalities, school districts, and educational institutions to educate the public about their role in preventing stormwater pollution in the Clinton River watershed and Lake St. Clair.

Thank you for the continued opportunity to serve your community.

Sincerely,

Jennifer Hill
Executive Director

Kaleigh Snoddy
Education & Stewardship Manager

CC: citymanager@micityoffraser.com

CONTRACT EXTENSION AGREEMENT
BETWEEN
CLINTON RIVER WATERSHED COUNCIL
AND
City of Fraser

THIS AGREEMENT, made and entered into on this ____ day of __________, 2024, by and between CLINTON RIVER WATERSHED COUNCIL (hereinafter "Contractor") and **City of Fraser** (hereinafter "Client").

WHEREAS, Contractor and Client are parties to an **Agreement for Services ("AFS"),** which was set to expire by its terms on **September 30, 2024**;

WHEREAS, under the AFS, the Contractor provides public education services to the Client relevant to stormwater and the Clinton River watershed; and

WHEREAS, the parties mutually extended the **AFS** through **September 30, 2025** with the following modifications contained herein.

NOW, THEREFORE, the parties agree as follows:

1. The Contractor shall be paid $**2170** in conjunction with the previous Scope of Services and adhere to all prior determined payment terms and conditions.

2. The AFS shall be extended through **September 30, 2025.**

IN WITNESS WHEREOF, the Contractor and the Client execute this Contract Extension as of the date set forth in this Contract.

CLIENT	**CLINTON RIVER WATERSHED COUNCIL**
______________________________	______________________________
Name:	Jennifer Hill
Title:	Executive Director

AGREEMENT FOR SERVICES
Stormwater Education for MS4 Stormwater Permit

THIS AGREEMENT entered into on this day, Tuesday Nov 4th, 2019 by the City of Fraser, hereinafter referred to as the "Client," and the Clinton River Watershed Council, hereinafter referred to as the "Contractor".

WHEREAS, the Client desires to engage the Contractor to provide public education services relevant to stormwater and the Clinton River watershed. Services include, but are not limited to stormwater, watersheds, watershed management, water conservation and usage, stormwater pollution, and water quality. Said services will fulfill the client's National Pollution Discharge Elimination System (NPDES) Stormwater Permit requirements for its Public Education Plan (PEP).

NOW, THEREFORE, in consideration of the foregoing, and of the mutual agreement hereinafter set forth, the parties hereby do agree for themselves and their respective successors and assigns as follows:

SECTION 1.0 EDUCATION SERVICES

The Contractor agrees to provide Client with Stormwater Public Education Services. Said services will fulfill MS4 Permit requirements (See PEP Narrative and Appendices).

SECTION 2.0 PAYMENT FOR SERVICES

2.1 **Clinton River Watershed Council Membership Dues** – Clients are required to become and/or maintain a current membership of the Clinton River Watershed Council over the period of the contract and pay annual membership dues in addition to the annual contract fee. Dues will be billed separately.

2.2 **Scope of Services** – In conjunction with the Scope of Services set forth in the PEP Narrative and Appendix A, the Contractor shall be paid the following:

FY 2020 (Oct. 1, 2019 – Sept. 30, 2020) – A lump sum not to exceed $ 1890
FY 2021 (Oct. 1, 2020 – Sept. 30, 2021) – A lump sum not to exceed $ 1930
FY 2022 (Oct. 1, 2021 – Sept. 30, 2022) – A lump sum not to exceed $ 1970
FY 2023 (Oct. 1, 2022 – Sept. 30, 2023) – A lump sum not to exceed $ 2010
FY 2024 (Oct. 1, 2023 – Sept. 30, 2024) – A lump sum not to exceed $ 2060

For consecutive contract years, annual fees will increase a minimum of 2% per year. In all cases the fee will be rounded up to the nearest $10 increment.

In the event there are changes to permit requirements that impact the level of service outlined in this contract, the contractor reserves the right to adjust fees to reflect these changes.

2.3 **Terms of Payment** – Compensation shall be paid in advance of work performed over the term of the contract. Invoices shall be paid within thirty (30) days after receipt of invoice by the Client.

SECTION 3.0 REPRESENTATION

It is understood and agreed that the Contractor's Executive Director will represent the Contractor in all matters pertaining to this agreement. The Contractor may employ additional personnel to assist in the execution of matters pertaining to this contract.

SECTION 4.0 OWNERSHIP OF MATERIALS

All materials prepared by the Contractor under this Agreement may be used by the Client for the purpose of providing public education services to the Client's residents. Said materials may be reproduced, distributed, and/or revised by the Client without permission from the Contractor. However, the Contractor appreciates acknowledgement for creation of original materials. The Contractor shall retain ownership of the original materials and reserves the right to reproduce, distribute, and/or revise the materials for other purposes deemed relevant by the Contractor.

SECTION 5.0 LIMITATION OF LIABILITY

The Contractor agrees, to the fullest extent permitted by law, to indemnify and hold the Client harmless from damages and losses arising from the negligent acts, errors or omissions of the Contractor in the performance of professional services under this Agreement, to the extent that the Contractor is responsible for such damages and losses on a comparative basis of fault and responsibility between the Contractor and the Client. The Contractor is not obligated to indemnify the Client for the Client's own negligence.

SECTION 6.0 TERMS OF AGREEMENT

The term of this Agreement shall begin October 1, 2019 and shall continue for a period of five (5) years ending September 30, 2024. Should the client choose to lengthen the agreement a written and signed notice must be sent to: Executive Director CRWC 1115 W. Avon Rd Rochester Hills MI 48309.

The Agreement may be terminated by either the Client or Contractor individually or jointly upon ninety (90) days written notice. Client notice to be sent to: Executive Director CRWC 1115 W. Avon Rd Rochester Hills MI 48309. Termination notice shall be sent via certified mail return receipt requested.

IN WITNESS WHEREOF, the Contractor and the Client execute this Agreement as of the date first set forth in this Agreement.

CLIENT

Name:

Public Works Superintendent

Title:

WITNESS

Name:

Public Works Supervisor

Title:

CONTRACTOR

Brasie

Name: Anne Brasie

Ex. Dir

Title: Executive Director

WITNESS

Name: Kathleen Sexton

Program Manager

Title: Program Manager

ADDENDUM - SCOPE OF SERVICES
CLINTON RIVER WATERSHED COUNCIL
MS4 Permit SERVICES

Task 1. Community Consultation-The contractor will:

A. Prepare for and attend consultations with the Client's staff relevant to public education, materials and programs, critical audiences, and available communication mechanisms. At least one staff member will serve as the Contractor's primary contact. Said individual(s) shall serve as a community liaison for public outreach and communication to promote the programming outlined below over the term of the agreement.
B. Serve as a resource for general and specific concerns regarding public education services referenced within the terms of this contract.
C. Continue to support Clients that are covered under the MS4 Stormwater permit by providing consultation when necessary and an annual PEP Report to the Client and a biennial report to the Michigan Department of Environment, Great Lakes, and Energy (EGLE).

Task 2. Community Education-The contractor will:

A. Provide a combination of workshop and presentations for a minimum of (12) (2 per subwatershed) throughout the watershed as requested.
   a. Stormwater Presentations targeted at audiences within the Client's subwatershed. Topics shall include, but are not limited to, watershed stewardship, storm drainage systems and waterways, reporting of illicit discharges, animal waste disposal, common home and yard pollutants, waste disposal, lawn care and pesticide use, septic system maintenance, benefits of green infrastructure and low impact development, riparian land management, and watershed studies. Presentations for a wide variety of audiences will be used as an introduction to current issues related to stormwater pollution.
   b. Stormwater Workshops are more specific in nature and will cover issues relevant to stormwater in depth. Workshops are designed to help residents and communities implement strategies that control stormwater pollution. Workshops will provide hands on opportunities to explore best management techniques such as how to design a rain garden or protect and enhance a riparian buffer. Target audience includes local citizens, municipal employees, elected and appointed officials and municipal contractors.
B. Facilitate Riversafe Lakesafe Program - This program is a public education campaign to raise awareness and recognize those who incorporate practices which help to keep our freshwater resources clean and healthy. The program educates on how they can adapt their regular household tasks indoors and outdoors in a way that protects water quality in the Clinton River watershed.
C. Facilitate Watershed Friendly Fertilizer Sticker Program- This point of sale retail program will work with local retailers to label fertilizer to encourage citizens to choose watershed friendly products.
D. Engage k-12 students through various in-classroom presentations, and watershed programs including: Michigan Green Schools, Stream Leaders, and the Clinton River and Lake St. Clair Water Festivals. Topics to include: watershed stewardship, storm drainage systems and waterways, human impact, healthy ecosystem biological, physical and chemical traits, and water conservation
E. Engage and collaborate with client and local government to promote and facilitate CRWC's WaterTowns™ place making initiative focused on connecting communities to their waterways through education, green stormwater infrastructure, history, art, and ecology.

Task 3. Community Stewardship-The contractor will

A. Coordinate the Adopt-A-Stream Program
    a. Facilitate (6) stream side training sessions each year (one per subwatershed) as well as (2) classroom-based bug identification courses. This introductory workshop will begin indoors and continue streamside to educate residents about procedures for physical stream inventory and macroinvertebrate sampling, with an emphasis on understanding and assessing the impacts of stormwater runoff on river ecosystems. In addition (2) classroom-based bug identification courses will be offered.
    b. Assist training session participants in forming volunteer teams, identifying water quality monitoring sites within the subwatershed, coordinating monitoring days, and collecting results.
    c. Purchase and maintain stream monitoring equipment for volunteer use.
B. Coordinate and facilitate the Keeping it Clean Program – This program engages volunteers in various cleanup events.
    a. Facilitate Weekly Clean 36 weeks a year
    b. Facilitate Clinton Cleanup every September

Task 4. Quarterly Stormwater Management Forums-The contractor will:

A. Plan, promote, and host quarterly stormwater management forums.
B. Recruit experts in stormwater management to present.
C. Invite the client and other watershed stakeholders to share information and discuss relevant topics, techniques, and technology in stormwater management.

Task 5. Informational Resources-The contractor will:

A. Maintain Web site pages related to stormwater education and watershed management, while providing basic information about stormwater pollution, subwatersheds, and events of interest. A link to the Client's own Web site will be granted upon request.
B. Assist the Client in promoting other Contractor programs, such as Stream Leaders, River Day, Clinton Cleanup, and the Client's stewardship programs in general. Emphasis at such events is centered on public education and watershed awareness.
C. Provide the Client with content for a minimum of four (4) newsletter articles per year on seasonal topics, through monthly Stormwater Monday newsletter. Assist the Client in locating and modifying additional print education materials as needed.
D. Distribute educational materials that will help residents understand stormwater pollution and how to implement practices that protect water quality.
E. Distribute pet waste bags to client for use in dog parks and community events upon request.
F. Make available for local cable channels the opportunity to film and then broadcast CRWC workshops and presentations within the local communities.

Task 6. Watershed Planning-The contractor will provide:

A. Assistance in conceptualizing potential storm water management projects.
B. Landscape conceptual design and consultation for green Infrastructure and storm water management projects.
C. Site development and/or construction oversight assistance for public landscape, green infrastructure implementation and paddling access for water trails.
D. Site plan review and comment.

Task 7. Evaluation and Reporting-The contractor will:

A. Track and compile all information regarding PEP activities within the watershed facilitated by CRWC, and Macomb and Oakland Counties on a biannual basis.
B. Evaluate CRWC PEP activities and citizen awareness and implementation of Best Management Practices using surveys.
C. Submit on behalf of the Client a biennial PEP report to the Michigan Department of Environment, Great Lakes, and Energy and provide the Client with a copy of the report.
D. Attend any audit meetings required by the Michigan Department of Environment, Great Lakes, and Energy and provide documentation to support Clients compliance with the permit requirements.

Fraser City Council Agenda Item

SUBJECT TITLE:	Huntington Bank Authorized Signers	**DATE SUBMITTED:**	06/24/24
PREPARED BY:	Anjlee Bansal, Finance Director	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

The authorized signers need to be updated for two Huntington Bank Accounts.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount:

Account Number(s):

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information:

ATTACHMENTS

RESOLUTION 2024-010 HUNTINGTON BANK AUTHORIZED SIGNER

RECOMMENDED MOTION(S)

Motion to assign authorized signers for two Huntington bank accounts.

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry Jr.
Patrice M. Schornak
Sherry Stein

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

CITY OF FRASER
RESOLUTION NO. 2024-010
RESOLUTION APPROVING TO ASSIGN AUTHORIZED SIGNER FOR TWO HUNTINGTON BANK ACCOUNTS

At the regular City Council Meeting of the City of Fraser City Council held on Thursday, July 11, 2024, the following resolution was offered:

WHEREAS, Huntington bank requires a City resolution by the City Council to designate authorized signers for City Huntington bank accounts;

NOW THEREFORE, BE IT RESOLVED: that the Fraser City Council does authorize City Manager, Elaine Leven and Finance Director, Anjlee Bansal as the authorized signers to two Huntington bank accounts:

Huntington Bank Account ending with 1858
Huntington Bank Account ending with 8373

Ayes:
Nays:

RESOLUTION DECLARED ADOPTED.

____

Dana Sutherland
Mayor Pro-Tem
City of Fraser

RESOLUTION DECLARED ADOPTED.

I, August Gitschlag, City Clerk of the City of Fraser do hereby certify that the foregoing is a true and complete copy of the City of Fraser City Council Minutes of the Meeting of July 11, 2024 that were taken at said meeting, a meeting which was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976 and that the said minutes were kept and will be or have been made available as required by said Act.

____

August Gitschlag, City Clerk
City of Fraser

Fraser City Council Agenda Item

SUBJECT TITLE:	Comerica Bank Authorized Signers	**DATE SUBMITTED:**	07/01/24
PREPARED BY:	Anjlee Bansal, Finance Director	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

The authorized signers need to be updated for one Comerica Bank Account.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount:

Account Number(s):

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information:

ATTACHMENTS

RESOLUTION 2024-13 COMERICA BANK AUTHORIZED SIGNERS

RECOMMENDED MOTION(S)

Motion to assign authorized signers for one Comerica bank account.

CITY OF FRASER
RESOLUTION NO. 2024-013
RESOLUTION APPROVING TO ASSIGN AUTHORIZED SIGNER FOR ONE COMERICA BANK ACCOUNT

At the regular City Council Meeting of the City of Fraser City Council held on Thursday, July 11, 2024, the following resolution was offered:

WHEREAS, Comerica Bank requires a City resolution by the City Council to designate authorized signers for the City Comerica bank account;

NOW THEREFORE, BE IT RESOLVED: that the Fraser City Council does authorize City Manager, Elaine Leven and Finance Director, Anjlee Bansal as the authorized signers for one Comerica Bank account:

Comerica Bank Account ending with 2297

Ayes:
Nays:

RESOLUTION DECLARED ADOPTED.

____

Dana Sutherland
Mayor Pro-Tem
City of Fraser

RESOLUTION DECLARED ADOPTED.

I, August Gitschlag, City Clerk of the City of Fraser do hereby certify that the foregoing is a true and complete copy of the City of Fraser City Council Minutes of the Meeting of July 11, 2024 that were taken at said meeting, a meeting which was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976 and that the said minutes were kept and will be or have been made available as required by said Act.

____

August Gitschlag, City Clerk
City of Fraser

City of Fraser

Check Disbursement Report

July 11, 2024

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	$	183,080.69
202 MAJOR STREET FUND	$	16,213.97
203 LOCAL STREET FUND	$	1,104.82
210 AMBULANCE FUND	$	7,817.57
226 RUBBISH COLLECTION FUND	$	74,066.74
265 DRUG FORFEITURE FUND	$	94,995.00
536 SENIOR HOUSING FUND	$	5,223.36
592 WATER AND SEWER FUND	$	433,412.02
661 MOTOR POOL FUND	$	21,179.44
VENDOR EXPENDITURES	**$**	**837,093.61**

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/07/2024	PNC	141755	123.NET	Right of way Permit	280.000	000	50.00
				REGISTRATION FEE	280.000	000	15.00
				APPLICATION FEE	280.000	000	30.00
				Right of way Permit	280.000	000	50.00
				APPLICATION FEE	280.000	000	30.00
				CHECK PNC 141755 TOTAL FOR FUND 101:			175.00
06/07/2024	PNC	141756	123.NET,INC.	COMMUNICATIONS (PHONE AND CELL)	850.000	228	1,628.31
06/07/2024	PNC	141758*#	AEW	Escrow Fee	280.000	000	82.50
				CAPITAL OUTLAY	972.000	265	893.97
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	95.26
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	8,260.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	150.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	3,083.16
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	150.15
				CHECK PNC 141758 TOTAL FOR FUND 101:			12,715.04
06/07/2024	PNC	141759	ALLIED BLDG SVC CO. OF DETROIT	REPAIRS AND MAINTENANCE	930.000	265	4,488.00
06/07/2024	PNC	141761	ASSESSMENT ADMINISTRATION	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	10,400.00
06/07/2024	PNC	141762	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	150.00
				OPERATING SUPPLIES	742.000	770	190.00
				CHECK PNC 141762 TOTAL FOR FUND 101:			340.00
06/07/2024	PNC	141764#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141764 TOTAL FOR FUND 101:			795.00
06/07/2024	PNC	141765	BUILDERS FIRSTSOURCE	REPAIRS AND MAINTENANCE	930.000	770	57.96
06/07/2024	PNC	141766	C.M.P. DISTRIBUTORS, INC	OPERATING SUPPLIES	742.000	301	3,845.00
06/07/2024	PNC	141767	CHRISTIAN CONCRETE CUTTING INC.	REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	682.95

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/07/2024	PNC	141768	CINDI GREENIA	OPERATING SUPPLIES	742.000	215	3,800.45
06/07/2024	PNC	141769	CONSUMERS ENERGY	REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	755.45
06/07/2024	PNC	141770	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	441	516.00
06/07/2024	PNC	141772	FIRE EXTINGUISHER SALES & SERVICE	OPERATING SUPPLIES	742.000	301	627.15
				OPERATING SUPPLIES	742.000	301	236.00
				CHECK PNC 141772 TOTAL FOR FUND 101:			863.15
06/07/2024	PNC	141773	FITNESS THINGS, INC	PS TECHNOLOGY FUNDS	214.101	000	4,595.70
06/07/2024	PNC	141776	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	307.50
06/07/2024	PNC	141780*	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	340.21
06/07/2024	PNC	141781	MACOMB COUNTY FINANCE DEPARTMENT	OPERATING SUPPLIES	742.000	301	2,076.67
06/07/2024	PNC	141783	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	152.24
06/07/2024	PNC	141784	MACQUEEN	OPERATING SUPPLIES	742.000	301	444.80
06/07/2024	PNC	141786	MCFCA	MEMBERSHIPS	956.000	301	375.00
06/07/2024	PNC	141787*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	15,132.86
06/07/2024	PNC	141789	NATIONWIDE ILLUMINATION LLC	REPAIRS AND MAINTENANCE	930.000	265	309.98
06/07/2024	PNC	141790*#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	215	75.19
				OPERATING SUPPLIES	742.000	257	32.99
				CHECK PNC 141790 TOTAL FOR FUND 101:			108.18
06/07/2024	PNC	141791	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	58.80
06/07/2024	PNC	141792	SHREDCORP	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	60.00
06/07/2024	PNC	141793#	SUPPLY DEN	OPERATING SUPPLIES	742.000	672	213.80
				REPAIRS AND MAINTENANCE	930.000	770	53.51
				CHECK PNC 141793 TOTAL FOR FUND 101:			267.31
06/07/2024	PNC	141794	TELEPHONE SUPPORT SYSTEMS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	231.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/07/2024	PNC	141795	THOMSON REUTERS - WEST	OPERATING SUPPLIES	742.000	301	364.80
06/07/2024	PNC	141796	TNT FIREWORKS	Escrow Fee	280.000	000	1,000.00
06/07/2024	PNC	141797	TRAINED UP LLC	PROFESSIONAL DEVELOPMENT	957.000	301	2,000.00
06/07/2024	PNC	141798	TRI-COUNTY AQUATICS, INC	POND MAINTENACE	930.000	770	575.00
06/07/2024	PNC	141799*#	VERIZON	PS TECHNOLOGY FUNDS	214.101	000	41.05
				COMMUNICATIONS (PHONE AND CELL)	850.000	212	41.05
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	329.23
				COMMUNICATIONS (PHONE AND CELL)	850.000	441	597.36
				COMMUNICATIONS (PHONE AND CELL)	850.000	703	82.10
				CHECK PNC 141799 TOTAL FOR FUND 101:			1,090.79
06/07/2024	PNC	141800	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	742.000	441	5.02
06/07/2024	PNC	141801	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	59.88
				REPAIRS AND MAINTENANCE	930.000	770	739.82
				REPAIRS AND MAINTENANCE	930.000	770	227.88
				CHECK PNC 141801 TOTAL FOR FUND 101:			1,027.58
06/07/2024	PNC	141802	YOURMEMBERSHIP.COM.INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	150.00
06/14/2024	PNC	141803	ALAM, SAFIUL & ALAM	Shower	280.000	000	10.00
				ROUGH INSPECTION	280.000	000	30.00
				INSPECTION, FINAL	280.000	000	30.00
				PLAN REVIEW - FENCE	280.000	000	30.00
				INSPECTION FEE	280.000	000	30.00
				CHECK PNC 141803 TOTAL FOR FUND 101:			130.00
06/14/2024	PNC	141804	AMERICA'S FINEST	OPERATING SUPPLIES	742.000	101	66.00
06/14/2024	PNC	141805#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141805 TOTAL FOR FUND 101:			530.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/14/2024	PNC	141806	BUILDERS FIRSTSOURCE	REPAIRS AND MAINTENANCE	930.000	770	293.60
06/14/2024	PNC	141807#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	265	401.69
				OPERATING SUPPLIES	742.000	672	89.97
				CHECK PNC 141807 TOTAL FOR FUND 101:			546.36
06/14/2024	PNC	141809*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,329.62
				NATURAL GAS	921.000	265	171.59
				NATURAL GAS	921.000	265	54.19
				NATURAL GAS	921.000	265	324.56
				CHECK PNC 141809 TOTAL FOR FUND 101:			1,879.96
06/14/2024	PNC	141810	JASMIN CROMWELL	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	253.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	330.00
				CHECK PNC 141810 TOTAL FOR FUND 101:			583.50
06/14/2024	PNC	141812	FIRST CHOICE SERVICES	OPERATING SUPPLIES	742.000	441	35.00
06/14/2024	PNC	141814	FRASER COATINGS LLC	Escrow Fee	280.000	000	800.00
				Escrow Fee	280.000	000	200.00
				CHECK PNC 141814 TOTAL FOR FUND 101:			1,000.00
06/14/2024	PNC	141815	GAIL BERLINGHOFF	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	751	35.00
06/14/2024	PNC	141819	MCKERNAN, INC	REPAIRS AND MAINTENANCE	930.000	265	1,450.00
06/14/2024	PNC	141820	21ST CENTURY MEDIA - MICHIGAN	PRINTING AND PUBLISHING	900.000	101	607.25
				PRINTING AND PUBLISHING	900.000	101	463.25
				PRINTING AND PUBLISHING	900.000	101	607.25
				CHECK PNC 141820 TOTAL FOR FUND 101:			1,677.75
06/14/2024	PNC	141821*#	MINI MIX, INC	REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	1,090.00
				REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	1,090.00
				REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	1,440.00
				REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	1,265.00
				REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	1,265.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	180.00
				CHECK PNC 141821 TOTAL FOR FUND 101:			6,330.00
06/14/2024	PNC	141823*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	265	23.47
				REPAIRS AND MAINTENANCE	930.000	265	118.22
				OPERATING SUPPLIES	742.000	441	34.17
				OPERATING SUPPLIES	742.000	672	19.99
				REPAIRS AND MAINTENANCE	930.000	770	294.74
				OPERATING SUPPLIES	742.000	803	17.98
				CHECK PNC 141823 TOTAL FOR FUND 101:			508.57
06/14/2024	PNC	141824	SCHOTTS PROPERTIES INC	Escrow Fee	280.000	000	1,000.00
06/14/2024	PNC	141825	SPECTRON ELECTRIC	REPAIRS AND MAINTENANCE	930.000	265	340.00
				REPAIRS AND MAINTENANCE	930.000	265	1,905.81
				CHECK PNC 141825 TOTAL FOR FUND 101:			2,245.81
06/14/2024	PNC	141826#	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	22.77
				OPERATING SUPPLIES	742.000	672	200.12
				CHECK PNC 141826 TOTAL FOR FUND 101:			222.89
06/14/2024	PNC	141828	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	1,822.45
06/21/2024	PNC	141833#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141833 TOTAL FOR FUND 101:			405.00
06/21/2024	PNC	141835	CHRISTINA LYNN BURG	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	186.75
06/21/2024	PNC	141836	CREATIVE BRICK	OPERATING SUPPLIES	742.000	803	131.82
06/21/2024	PNC	141837*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	265	111.00
				REPAIRS AND MAINTENANCE	930.000	265	649.35
				REPAIRS AND MAINTENANCE	930.000	265	259.00
				REPAIRS AND MAINTENANCE	930.000	265	141.50
				CHECK PNC 141837 TOTAL FOR FUND 101:			1,160.85

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/21/2024	PNC	141838	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.500	448	23,103.64
06/21/2024	PNC	141839	EDWARD R. HORN	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	1,200.00
06/21/2024	PNC	141841*#	CITY OF FRASER	WATER	922.000	265	166.71
				WATER	922.000	265	26.26
				WATER	922.000	265	452.21
				WATER	922.000	265	138.74
				WATER	922.000	265	41.44
				WATER	922.000	265	57.83
				WATER	922.000	770	89.94
				CHECK PNC 141841 TOTAL FOR FUND 101:			973.13
06/21/2024	PNC	141842	GAIL BERLINGHOFF	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	751	27.00
06/21/2024	PNC	141843	J.H. PLUMBING INC	ESCROW FEE	280.000	000	2,500.00
06/21/2024	PNC	141845	KIRK, HUTH, LANGE & BADALAMENTI	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	1,520.00
06/21/2024	PNC	141847	MACOMB COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	957.000	301	250.00
06/21/2024	PNC	141848	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	330.00
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	77.25
				CHECK PNC 141848 TOTAL FOR FUND 101:			407.25
06/21/2024	PNC	141849	MACOMB INTERCEPTOR DRAIN	Escrow Fee	280.000	000	1,500.00
06/21/2024	PNC	141850	MACOMB KITCHEN & BATH, LLC	REPAIRS AND MAINTENANCE	930.000	265	775.00
06/21/2024	PNC	141851#	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	441	58.48
				REPAIRS AND MAINTENANCE	930.000	770	227.85
				CHECK PNC 141851 TOTAL FOR FUND 101:			286.33
06/21/2024	PNC	141853	MARK RAGSDALE	CONFERENCES	955.000	441	344.50
06/21/2024	PNC	141854	MARQUITA LANIER	SALES - PRINTED MATERIALS/PROPERTY	645.000	000	90.00
06/21/2024	PNC	141855	MAXX TOWING & TRANSPORT, INC.	REPAIRS AND MAINTENANCE	930.000	265	575.00
06/21/2024	PNC	141857	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	30.00
06/21/2024	PNC	141858	MICHIGAN MUNICIPAL LEAGUE	PREPAID EXPENSES	123.000	000	7,491.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/21/2024	PNC	141859	O'REILLY RANCILIO PC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	10,509.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	2,684.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	2,940.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	1,783.00
				CHECK PNC 141859 TOTAL FOR FUND 101:			17,916.50
06/21/2024	PNC	141862	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	33.75
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	135.00
				CHECK PNC 141862 TOTAL FOR FUND 101:			168.75
06/21/2024	PNC	141865	SPECTRON ELECTRIC	REPAIRS AND MAINTENANCE	930.000	265	170.00
06/21/2024	PNC	141867	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	164.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	331.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	216.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	22,198.34
				CHECK PNC 141867 TOTAL FOR FUND 101:			22,909.34
06/28/2024	PNC	141869	AUGUST R. GITSCHLAG	CONFERENCES	955.000	215	313.75
06/28/2024	PNC	141870	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141870 TOTAL FOR FUND 101:			250.00
06/28/2024	PNC	141872#	CHRIS DELMEGE	PROGRAMMING	881.000	672	38.13
				PROGRAMMING	881.000	751	38.13
				CHECK PNC 141872 TOTAL FOR FUND 101:			76.26
06/28/2024	PNC	141873	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	255.86
				OPERATING SUPPLIES	742.000	265	25.77
				OPERATING SUPPLIES	742.000	265	54.70
				CHECK PNC 141873 TOTAL FOR FUND 101:			336.33
06/28/2024	PNC	141875	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	770	232.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/28/2024	PNC	141876*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	770	33.25
06/28/2024	PNC	141880#	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	172	100.00
				MEDICAL PROVIDER SERVICES	843.000	441	50.00
				CHECK PNC 141880 TOTAL FOR FUND 101:			150.00
06/28/2024	PNC	141881	MACOMB KITCHEN & BATH, LLC	REPAIRS AND MAINTENANCE	930.000	265	125.00
				REPAIRS AND MAINTENANCE	930.000	265	325.00
				REPAIRS AND MAINTENANCE	930.000	265	675.00
				CHECK PNC 141881 TOTAL FOR FUND 101:			1,125.00
06/28/2024	PNC	141883	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	742.000	301	42.25
06/28/2024	PNC	141884	SPECTRON ELECTRIC	REPAIRS AND MAINTENANCE	930.000	265	425.00
06/28/2024	PNC	141886#	STERICYCLE, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	20.34
				CHECK PNC 141886 TOTAL FOR FUND 101:			81.36
06/28/2024	PNC	141887	VC3, INC.	MISCELLANEOUS	960.000	228	1,240.00
06/28/2024	PNC	141888*#	VERIZON	PS TECHNOLOGY FUNDS	214.101	000	41.05
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	329.23
				CHECK PNC 141888 TOTAL FOR FUND 101:			370.28
06/28/2024	PNC	141890	WOW INTERNET-CABLE-PHONE	MISC COMMUNICATIONS (INTERNET)	852.000	228	2,189.46
				Total for fund 101 GENERAL FUND			183,080.69

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
06/07/2024	PNC	141758*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	5,345.33
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	2,566.63
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	7,740.00
				CHECK PNC 141758 TOTAL FOR FUND 202:			15,651.96
06/07/2024	PNC	141787*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	397.82
06/28/2024	PNC	141871*	CADILLAC ASPHALT, LLC	REPAIRS AND MAINTENANCE	930.000	441	145.91
06/28/2024	PNC	141889*	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	441	18.28
				Total for fund 202 MAJOR STREET FUND			16,213.97

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
06/07/2024	PNC	141787*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	397.82
06/28/2024	PNC	141871*	CADILLAC ASPHALT, LLC	REPAIRS AND MAINTENANCE	930.000	441	628.29
06/28/2024	PNC	141889*	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	441	78.71
				Total for fund 203 LOCAL STREET FUND			1,104.82

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
06/07/2024	PNC	141757	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.000	301	2,353.71
06/07/2024	PNC	141763	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	256.10
				OPERATING SUPPLIES	742.000	301	411.16
				CHECK PNC 141763 TOTAL FOR FUND 210:			667.26
06/07/2024	PNC	141780*	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	477.21
06/07/2024	PNC	141787*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	327.89
06/07/2024	PNC	141799*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	301	115.03
06/21/2024	PNC	141852	MACQUEEN	OPERATING SUPPLIES	742.000	301	617.75
				OPERATING SUPPLIES	742.000	301	1,827.64
				CHECK PNC 141852 TOTAL FOR FUND 210:			2,445.39
06/21/2024	PNC	141856	MI DEPT. OF HEALTH & HUMAN	OPERATING SUPPLIES	742.000	301	848.26
06/21/2024	PNC	141863	RICHMOND LENOX EMS	OPERATING SUPPLIES	742.000	301	196.00
				OPERATING SUPPLIES	742.000	301	160.00
				CHECK PNC 141863 TOTAL FOR FUND 210:			356.00
06/21/2024	PNC	141866	SUPPLY DEN	OPERATING SUPPLIES	742.000	301	111.79
06/28/2024	PNC	141888*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	301	115.03
				Total for fund 210 AMBULANCE FUND			7,817.57

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 RUBBISH COLLECTION FUND							
06/07/2024	PNC	141785	MARTIN, FRANK	RECYCLING	033.000	000	91.30
06/14/2024	PNC	141816	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	801.400	528	53,518.86
				RECYCLING	801.500	528	8,608.08
				COMPOSTING	801.600	528	11,415.50
				CHECK PNC 141816 TOTAL FOR FUND 226:			73,542.44
06/21/2024	PNC	141831	AMERICA'S FINEST	COMPOSTING	801.600	528	433.00
				Total for fund 226 RUBBISH COLLECTION FUND			74,066.74

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE FUND							
06/28/2024	PNC	141882	MOTOROLA SOLUTIONS, INC.	OPERATING SUPPLIES	742.000	311	94,995.00
				Total for fund 265 DRUG FORFEITURE FUND			94,995.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 536 SENIOR HOUSING FUND							
06/07/2024	PNC	141790*#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	265	48.59
06/07/2024	PNC	141799*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	265	41.05
06/14/2024	PNC	141809*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	52.45
06/14/2024	PNC	141823*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	161.85
06/21/2024	PNC	141830	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	800.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	1,200.00
				CHECK PNC 141830 TOTAL FOR FUND 536:			2,000.00
06/21/2024	PNC	141841*#	CITY OF FRASER	WATER	922.000	265	2,776.53
06/28/2024	PNC	141874	COMCAST	MISC COMMUNICATIONS (INTERNET)	852.000	265	142.89
				Total for fund 536 SENIOR HOUSING FUND			5,223.36

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
06/07/2024	PNC	141758*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	18,617.84
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	2,011.53
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	843.28
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	240.45
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	439.95
				CAPITAL OUTLAY	972.000	536	371.79
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	104.67
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	16,834.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	150.15
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	1,394.62
				CHECK PNC 141758 TOTAL FOR FUND 592:			41,008.62
06/07/2024	PNC	141771	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	650.00
				REPAIRS AND MAINTENANCE	930.000	536	110.25
				CHECK PNC 141771 TOTAL FOR FUND 592:			760.25
06/07/2024	PNC	141775	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	922.500	536	111,403.81
06/07/2024	PNC	141778	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,083.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,384.00
				CHECK PNC 141778 TOTAL FOR FUND 592:			6,467.00
06/07/2024	PNC	141782	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	923.000	537	248,236.00
06/07/2024	PNC	141787*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	426.74
06/07/2024	PNC	141799*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	536	193.21
06/14/2024	PNC	141808	CLANCY EXCAVATING CO.	REPAIRS AND MAINTENANCE	930.000	536	5,013.68
06/14/2024	PNC	141811	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	1,300.00
				REPAIRS AND MAINTENANCE	930.000	536	1,950.00
				CHECK PNC 141811 TOTAL FOR FUND 592:			3,250.00
06/14/2024	PNC	141821*#	MINI MIX, INC	REPAIRS AND MAINTENANCE	930.000	536	1,990.00
06/14/2024	PNC	141822	PARAGON LABORATORIES, INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	184.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
06/14/2024	PNC	141823*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	536	131.89
06/14/2024	PNC	141827	WASHINGTON ELEVATOR CO., INC	REPAIRS AND MAINTENANCE	930.000	536	219.90
06/14/2024	PNC	141829#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	784.30
				MAIL OR POSTAGE	851.000	536	1,306.82
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	784.30
				MAIL OR POSTAGE	851.000	537	1,306.83
				CHECK PNC 141829 TOTAL FOR FUND 592:			4,182.25
06/21/2024	PNC	141837*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	2,600.00
06/21/2024	PNC	141841*#	CITY OF FRASER	WATER	922.000	536	2.12
06/21/2024	PNC	141860	PACE ANALYTICAL SERVICES, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	362.00
06/21/2024	PNC	141868	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	742.000	536	921.15
				OPERATING SUPPLIES	742.000	536	(380.90)
				CHECK PNC 141868 TOTAL FOR FUND 592:			540.25
06/28/2024	PNC	141876*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	1,362.50
06/28/2024	PNC	141879	GREAT LAKES WATER AUTHORITY	SEWAGE	923.000	537	5,077.80
				Total for fund 592 WATER AND SEWER FUND			433,412.02

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
06/07/2024	PNC	141758*#	AEW	CAPITAL OUTLAY	972.000	596	438.62
06/07/2024	PNC	141760	APOLLO FIRE APPARATUS	REPAIRS AND MAINTENANCE	930.000	596	1,116.35
06/07/2024	PNC	141774	FRASER AUTO BODY, INC	EQUIPMENT REPAIRS	930.000	596	2,859.60
06/07/2024	PNC	141777	HALT FIRE	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	214.19
06/07/2024	PNC	141779	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	708.35
06/07/2024	PNC	141787*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	152.87
06/07/2024	PNC	141788	MIDDLETON AUTO PARTS	REPAIRS AND MAINTENANCE	930.000	596	70.00
06/14/2024	PNC	141813	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	32.88
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	130.18
				CHECK PNC 141813 TOTAL FOR FUND 661:			163.06
06/14/2024	PNC	141817	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	320.08
06/14/2024	PNC	141818	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	335.00
06/14/2024	PNC	141823*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	596	5.29
06/21/2024	PNC	141832	APOLLO FIRE APPARATUS	REPAIRS AND MAINTENANCE	930.000	596	1,136.26
06/21/2024	PNC	141834	CANFIELD EQUIPMENT SERVICE, INC.	REPAIRS AND MAINTENANCE	930.000	596	108.00
06/21/2024	PNC	141840	ENTERPRISE FM TRUST	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	596	831.25
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	821.87
				CHECK PNC 141840 TOTAL FOR FUND 661:			1,653.12
06/21/2024	PNC	141844	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	622.12
				REPAIRS AND MAINTENANCE	930.000	596	1,315.26
				REPAIRS AND MAINTENANCE	930.000	596	427.68
				CHECK PNC 141844 TOTAL FOR FUND 661:			2,365.06
06/21/2024	PNC	141846	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	446.00
06/21/2024	PNC	141861	PALCO CAMPER	EQUIPMENT REPAIRS	930.000	596	51.84

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
				EQUIPMENT REPAIRS	930.000	596	32.18
				EQUIPMENT REPAIRS	930.000	596	19.36
				CHECK PNC 141861 TOTAL FOR FUND 661:			103.38
06/21/2024	PNC	141864	SPARTAN DISTRIBUTORS	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	110.71
06/28/2024	PNC	141877	DETROIT COPPERS, INC.	REPAIRS AND MAINTENANCE	930.000	596	661.20
06/28/2024	PNC	141878	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	464.93
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	75.42
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	119.14
				CHECK PNC 141878 TOTAL FOR FUND 661:			659.49
06/28/2024	PNC	141885	SPENCER OIL COMPANY	DIESEL FUEL	758.000	596	1,666.16
				GASOLINE	759.000	596	5,886.65
				CHECK PNC 141885 TOTAL FOR FUND 661:			7,552.81
				Total for fund 661 MOTOR POOL FUND			21,179.44
			TOTAL - ALL FUNDS				837,093.61

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	9,233,358.00	9,233,358.00	9,213,673.90	0.00	19,684.10	99.79
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	486,470.00	486,470.00	463,003.78	0.00	23,466.22	95.18
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	10,000.00	10,000.00	4,263.78	0.00	5,736.22	42.64
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(500.00)	8,206.00	(9,878.56)	0.00	18,084.56	(120.38)
101-000-427.000	TAXES - COMMUNITYWIDE SPECIAL ASSESSMENT	1,042,157.00	1,042,157.00	1,039,890.59	0.00	2,266.41	99.78
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	40,000.00	40,000.00	24,283.66	0.00	15,716.34	60.71
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	130,000.00	130,000.00	54,013.50	0.00	75,986.50	41.55
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	27,346.95	0.00	(17,346.95)	273.47
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	260,000.00	260,000.00	296,246.21	0.00	(36,246.21)	113.94
101-000-477.100	CABLE TV FRANCHISE FEES - WOW	55,000.00	55,000.00	50,891.62	0.00	4,108.38	92.53
101-000-477.200	CABLE TV FRANCHISE FEES - COMCAST	150,000.00	150,000.00	109,357.18	0.00	40,642.82	72.90
101-000-477.300	CABLE TV FRANCHISE FEES - DTV	20,000.00	20,000.00	11,393.38	0.00	8,606.62	56.97
101-000-478.000	CELL TOWER LICENSES AND PERMITS	72,000.00	72,000.00	90,994.97	6,316.78	(18,994.97)	126.38
101-000-502.000	FEDERAL GRANTS - GENERAL GOVERNMENT	250,000.00	475,000.00	0.00	0.00	475,000.00	0.00
101-000-505.000	FEDERAL GRANTS FOR THE GENERAL FUNDS	0.00	50,000.00	50,000.00	0.00	0.00	100.00
101-000-522.000	FEDERAL GRANTS - CDBG	225,000.00	0.00	0.00	0.00	0.00	0.00
101-000-543.000	STATE GRANTS	10,750.00	110,000.00	110,293.88	731.40	(293.88)	100.27
101-000-547.000	STATE GRANTS - COURT EQUITY	29,755.00	29,755.00	27,434.40	6,836.10	2,320.60	92.20
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	800,000.00	800,000.00	1,731,556.09	0.00	(931,556.09)	216.44
101-000-574.000	STATE REVENUE SHARING	1,816,004.00	1,845,827.00	1,380,938.00	0.00	464,889.00	74.81
101-000-621.000	PROBATION OVERSIGHT FEE	10,000.00	10,000.00	9,712.03	0.00	287.97	97.12
101-000-627.000	BUILDING INSPECTION FEES	225,000.00	225,000.00	228,642.33	23,528.88	(3,642.33)	101.62
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	5,000.00	5,605.00	(1,000.00)	(605.00)	112.10
101-000-629.000	ZONING BOARD OF APPEALS FEES	2,500.00	2,500.00	5,194.75	800.00	(2,694.75)	207.79
101-000-645.000	SALES - PRINTED MATERIALS/PROPERTY	225,000.00	225,000.00	272,880.58	24,693.35	(47,880.58)	121.28
101-000-656.000	DISTRICT COURT FEES	338,000.00	338,000.00	441,765.34	0.00	(103,765.34)	130.70
101-000-657.000	ORDINANCE FINES AND COSTS	5,000.00	5,000.00	4,358.00	0.00	642.00	87.16
101-000-665.000	INTEREST INCOME	6,000.00	500,000.00	567,143.52	0.00	(67,143.52)	113.43
101-000-673.000	GAIN/LOSS ON SALE OF ASSETS	15,000.00	15,000.00	13,749.32	0.00	1,250.68	91.66
101-000-675.000	OTHER REVENUE	40,000.00	300,000.00	303,431.78	27,281.96	(3,431.78)	101.14
101-000-676.000	REIMBURSEMENTS	0.00	100,000.00	105,300.79	0.00	(5,300.79)	105.30
101-000-677.000	ADMINISTRATIVE SERVICES	553,065.00	553,065.00	553,065.00	0.00	0.00	100.00
101-000-681.000	RETIREE HEALTH INSURANCE CONTRIBUTION	55,000.00	55,000.00	50,104.66	4,057.00	4,895.34	91.10
101-000-685.000	OPIOID SETTLEMENT REVENUE	5,000.00	12,000.00	63,805.26	52,230.08	(51,805.26)	531.71
101-000-687.000	REFUNDS OR REBATES	5,000.00	5,000.00	4.81	0.00	4,995.19	0.10
101-000-689.000	CASH OVER OR SHORT	100.00	100.00	(243.63)	0.00	343.63	(243.63)
101-000-699.000	INTERFUND TRANSFERS IN	120,000.00	1,492,764.20	1,610,764.20	1,490,764.20	(118,000.00)	107.90
Total Revenue:		16,250,859.00	18,672,402.20	18,910,987.07	1,636,239.75	(238,584.87)	101.28
Total Dept 000 - BALANCE SHEET		16,250,859.00	18,672,402.20	18,910,987.07	1,636,239.75	(238,584.87)	101.28
TOTAL REVENUES		16,250,859.00	18,672,402.20	18,910,987.07	1,636,239.75	(238,584.87)	101.28
Expenditures							
Dept 000 - BALANCE SHEET							
Account Type: Expenditure							
101-000-995.000	INTERFUND TRANSFER OUT	0.00	958,578.00	958,578.00	0.00	0.00	100.00
Total Expenditure:		0.00	958,578.00	958,578.00	0.00	0.00	100.00
Total Dept 000 - BALANCE SHEET		0.00	958,578.00	958,578.00	0.00	0.00	100.00

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-702.000	ELECTED/APPOINTED OFFICIALS PAY	35,000.00	35,000.00	36,016.44	2,820.12	(1,016.44)	102.90
101-101-713.000	FICA	2,170.00	2,170.00	2,232.99	174.88	(62.99)	102.90
101-101-714.000	MEDICARE	508.00	508.00	522.21	40.88	(14.21)	102.80
101-101-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-742.000	OPERATING SUPPLIES	500.00	500.00	372.00	0.00	128.00	74.40
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	2,004.60	0.00	2,995.40	40.09
101-101-955.000	CONFERENCES	1,000.00	1,000.00	768.18	0.00	231.82	76.82
101-101-956.000	MEMBERSHIPS	8,000.00	8,000.00	6,428.00	0.00	1,572.00	80.35
Total Expenditure:		52,308.00	52,308.00	48,344.42	3,035.88	3,963.58	92.42
Total Dept 101 - CITY COUNCIL		52,308.00	52,308.00	48,344.42	3,035.88	3,963.58	92.42
Dept 172 - CITY MANAGER							
Account Type: Expenditure							
101-172-703.000	SALARIES	169,580.00	169,580.00	151,172.83	6,611.22	18,407.17	89.15
101-172-704.000	WAGES - FULL TIME EMPLOYEES	45,700.00	45,700.00	28,089.92	3,047.07	17,610.08	61.47
101-172-710.000	VACATION	15,593.00	15,593.00	20,053.39	5,581.04	(4,460.39)	128.61
101-172-711.000	HOLIDAY	11,171.00	11,171.00	10,611.31	661.68	559.69	94.99
101-172-712.000	OVERTIME	0.00	0.00	508.88	0.00	(508.88)	100.00
101-172-713.000	FICA	15,676.00	15,676.00	13,411.79	994.04	2,264.21	85.56
101-172-714.000	MEDICARE	3,666.00	3,666.00	3,136.64	232.48	529.36	85.56
101-172-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,138.00	1,138.00	0.00	0.00	1,138.00	0.00
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	10,800.00	10,800.00	5,400.00	450.00	5,400.00	50.00
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,304.00	6,304.00	18,412.81	221.97	(12,108.81)	292.08
101-172-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	21,824.00	21,824.00	17,758.52	1,058.68	4,065.48	81.37
101-172-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	1,407.79	0.00	592.21	70.39
101-172-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	5,000.00	5,000.00	7,808.07	79.14	(2,808.07)	156.16
101-172-843.000	MEDICAL PROVIDER SERVICES	5,000.00	5,000.00	1,041.00	100.00	3,959.00	20.82
101-172-851.000	MAIL OR POSTAGE	250.00	250.00	39.29	0.00	210.71	15.72
101-172-860.000	TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-956.000	MEMBERSHIPS	425.00	425.00	50.00	0.00	375.00	11.76
101-172-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		315,627.00	315,627.00	278,902.24	19,037.32	36,724.76	88.36
Total Dept 172 - CITY MANAGER		315,627.00	315,627.00	278,902.24	19,037.32	36,724.76	88.36
Dept 212 - FINANCE							
Account Type: Expenditure							
101-212-703.000	SALARIES	82,386.00	82,386.00	72,519.28	6,490.39	9,866.72	88.02
101-212-704.000	WAGES - FULL TIME EMPLOYEES	115,122.00	115,122.00	87,243.24	11,329.73	27,878.76	75.78
101-212-710.000	VACATION	16,817.00	16,817.00	7,479.67	608.51	9,337.33	44.48
101-212-711.000	HOLIDAY	11,392.00	11,392.00	7,139.05	689.48	4,252.95	62.67
101-212-712.000	OVERTIME	1,500.00	1,500.00	76.00	0.00	1,424.00	5.07
101-212-713.000	FICA	14,515.00	14,515.00	10,605.30	1,033.24	3,909.70	73.06
101-212-714.000	MEDICARE	3,395.00	3,395.00	2,480.28	241.64	914.72	73.06
101-212-715.000	UNEMPLOYEMENT COMPENSATION	1,054.00	1,054.00	1,964.54	0.00	(910.54)	186.39
101-212-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	5,411.29	350.00	(11.29)	100.21
101-212-718.000	LONGEVITY PAY	3,000.00	3,000.00	500.00	0.00	2,500.00	16.67
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	56,736.00	78,412.08	50,283.23	9,637.65	28,128.85	64.13
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,750.00	3,750.00	2,019.36	192.32	1,730.64	53.85

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-212-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	7,200.00	7,200.00	6,230.70	553.84	969.30	86.54
101-212-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	763.12	96.14	(763.12)	100.00
101-212-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	6,915.27	0.00	3,084.73	69.15
101-212-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	100,000.00	350,000.00	370,050.14	54.09	(20,050.14)	105.73
101-212-850.000	COMMUNICATIONS (PHONE AND CELL)	300.00	300.00	451.42	0.00	(151.42)	150.47
101-212-851.000	MAIL OR POSTAGE	8,500.00	8,500.00	5,311.61	0.00	3,188.39	62.49
101-212-955.000	CONFERENCES	500.00	500.00	350.00	0.00	150.00	70.00
101-212-956.000	MEMBERSHIPS	500.00	500.00	295.00	0.00	205.00	59.00
101-212-957.000	PROFESSIONAL DEVELOPMENT	3,000.00	3,000.00	2,094.20	0.00	905.80	69.81
101-212-965.000	BANK SERVICE CHARGES	30,000.00	30,000.00	50,123.69	0.00	(20,123.69)	167.08
Total Expenditure:		475,567.00	747,243.08	690,306.39	31,277.03	56,936.69	92.38
Total Dept 212 - FINANCE		475,567.00	747,243.08	690,306.39	31,277.03	56,936.69	92.38
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-703.000	SALARIES	78,548.00	88,548.00	93,771.40	11,546.62	(5,223.40)	105.90
101-215-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	38,000.00	52,000.00	51,643.63	0.00	356.37	99.31
101-215-710.000	VACATION	1,616.00	1,616.00	7,111.94	1,293.08	(5,495.94)	440.10
101-215-711.000	HOLIDAY	3,879.00	3,879.00	3,717.58	323.27	161.42	95.84
101-215-712.000	OVERTIME	0.00	0.00	6,234.99	0.00	(6,234.99)	100.00
101-215-713.000	FICA	7,567.00	7,567.00	8,319.67	793.55	(752.67)	109.95
101-215-714.000	MEDICARE	1,770.00	1,770.00	1,945.78	185.59	(175.78)	109.93
101-215-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	549.00	549.00	(416.00)	0.00	965.00	(75.77)
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	15,353.00	21,218.50	20,069.48	4,047.97	1,149.02	94.58
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	57.82	0.00	(57.82)	100.00
101-215-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	6,723.00	6,723.00	7,335.57	1,040.32	(612.57)	109.11
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	72.80	0.00	(72.80)	100.00
101-215-742.000	OPERATING SUPPLIES	10,000.00	20,000.00	16,159.16	3,800.45	3,840.84	80.80
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	6,600.00	6,600.00	10,132.25	0.00	(3,532.25)	153.52
101-215-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	9,500.00	9,500.00	3,679.65	0.00	5,820.35	38.73
101-215-851.000	MAIL OR POSTAGE	5,100.00	15,000.00	11,801.70	0.00	3,198.30	78.68
101-215-955.000	CONFERENCES	3,000.00	3,000.00	313.75	313.75	2,686.25	10.46
101-215-956.000	MEMBERSHIPS	300.00	300.00	260.00	0.00	40.00	86.67
101-215-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-215-972.000	CAPITAL OUTLAY	1,500.00	1,500.00	1,385.00	0.00	115.00	92.33
Total Expenditure:		190,505.00	240,270.50	243,596.17	23,344.60	(3,325.67)	101.38
Total Dept 215 - CLERK		190,505.00	240,270.50	243,596.17	23,344.60	(3,325.67)	101.38
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-228-705.000	WAGES - PART TIME EMPLOYEES	36,400.00	36,400.00	20,011.25	2,125.00	16,388.75	54.98
101-228-713.000	FICA	2,257.00	2,257.00	1,240.70	131.75	1,016.30	54.97
101-228-714.000	MEDICARE	528.00	528.00	290.17	30.81	237.83	54.96
101-228-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	164.00	164.00	0.00	0.00	164.00	0.00
101-228-742.000	OPERATING SUPPLIES	500.00	500.00	436.88	0.00	63.12	87.38
101-228-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	150,000.00	150,000.00	150,721.48	24,109.34	(721.48)	100.48
101-228-850.000	COMMUNICATIONS (PHONE AND CELL)	20,000.00	20,000.00	12,303.60	1,628.31	7,696.40	61.52
101-228-852.000	MISC COMMUNICATIONS (INTERNET)	45,000.00	45,000.00	35,020.50	2,189.46	9,979.50	77.82
101-228-941.000	LEASED ASSETS	30,000.00	30,000.00	3,482.28	0.00	26,517.72	11.61
101-228-960.000	MISCELLANEOUS	40,000.00	40,000.00	3,219.93	1,240.00	36,780.07	8.05
Total Expenditure:		324,849.00	324,849.00	226,726.79	31,454.67	98,122.21	69.79

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 228 - INFORMATION TECHNOLOGY		324,849.00	324,849.00	226,726.79	31,454.67	98,122.21	69.79
Dept 257 - ASSESSING							
Account Type: Expenditure							
101-257-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,400.00	1,400.00	1,282.50	0.00	117.50	91.61
101-257-713.000	FICA	87.00	87.00	73.95	0.00	13.05	85.00
101-257-714.000	MEDICARE	21.00	21.00	17.29	0.00	3.71	82.33
101-257-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,799.23	0.00	1,200.77	59.97
101-257-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	128,000.00	148,000.00	148,679.63	10,420.34	(679.63)	100.46
101-257-851.000	MAIL OR POSTAGE	2,800.00	2,800.00	3,191.48	0.00	(391.48)	113.98
101-257-900.000	PRINTING AND PUBLISHING	2,500.00	2,500.00	2,178.87	0.00	321.13	87.15
101-257-957.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	40.00	0.00	110.00	26.67
Total Expenditure:		137,958.00	157,958.00	157,262.95	10,420.34	695.05	99.56
Total Dept 257 - ASSESSING		137,958.00	157,958.00	157,262.95	10,420.34	695.05	99.56
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
101-265-703.000	SALARIES	16,902.00	16,902.00	0.00	0.00	16,902.00	0.00
101-265-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	2,701.80	662.81	61,635.20	4.20
101-265-705.000	WAGES - PART TIME EMPLOYEES	25,038.00	25,038.00	47,471.97	1,700.00	(22,433.97)	189.60
101-265-712.000	OVERTIME	0.00	0.00	119.89	0.00	(119.89)	100.00
101-265-713.000	FICA	6,589.00	6,589.00	3,154.15	146.49	3,434.85	47.87
101-265-714.000	MEDICARE	1,541.00	1,541.00	737.67	34.26	803.33	47.87
101-265-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	372.48	235.45	(372.48)	100.00
101-265-742.000	OPERATING SUPPLIES	30,000.00	30,000.00	19,741.84	815.49	10,258.16	65.81
101-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	160,000.00	160,000.00	16,832.23	0.00	143,167.77	10.52
101-265-850.000	COMMUNICATIONS (PHONE AND CELL)	8,000.00	8,000.00	10,474.60	0.00	(2,474.60)	130.93
101-265-920.000	ELECTRIC	80,000.00	80,000.00	77,377.90	0.00	2,622.10	96.72
101-265-921.000	NATURAL GAS	37,000.00	37,000.00	40,808.06	1,879.96	(3,808.06)	110.29
101-265-922.000	WATER	16,000.00	16,000.00	13,148.00	0.00	2,852.00	82.18
101-265-930.000	REPAIRS AND MAINTENANCE	165,000.00	165,000.00	244,009.69	7,346.64	(79,009.69)	147.88
101-265-972.000	CAPITAL OUTLAY	830,000.00	830,000.00	365,916.63	0.00	464,083.37	44.09
Total Expenditure:		1,440,407.00	1,440,407.00	842,866.91	12,821.10	597,540.09	58.52
Total Dept 265 - BUILDINGS AND GROUNDS		1,440,407.00	1,440,407.00	842,866.91	12,821.10	597,540.09	58.52
Dept 266 - LEGAL							
Account Type: Expenditure							
101-266-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	140,000.00	220,000.00	220,354.48	0.00	(354.48)	100.16
Total Expenditure:		140,000.00	220,000.00	220,354.48	0.00	(354.48)	100.16
Total Dept 266 - LEGAL		140,000.00	220,000.00	220,354.48	0.00	(354.48)	100.16
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
101-286-703.000	SALARIES	27,435.00	27,435.00	26,291.40	2,286.21	1,143.60	95.83
101-286-704.000	WAGES - FULL TIME EMPLOYEES	147,184.00	147,184.00	140,402.65	12,216.89	6,781.35	95.39
101-286-705.000	WAGES - PART TIME EMPLOYEES	17,732.00	17,732.00	7,562.12	1,096.50	10,169.88	42.65
101-286-710.000	VACATION	9,354.00	9,354.00	17,520.69	2,398.18	(8,166.69)	187.31

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-286-711.000	HOLIDAY	8,239.00	8,239.00	8,786.75	1,267.52	(547.75)	106.65
101-286-712.000	OVERTIME	0.00	0.00	10,518.44	1,122.30	(10,518.44)	100.00
101-286-713.000	FICA	11,533.00	11,533.00	12,502.08	1,175.62	(969.08)	108.40
101-286-714.000	MEDICARE	2,697.00	2,697.00	2,925.48	274.94	(228.48)	108.47
101-286-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	837.00	837.00	0.00	0.00	837.00	0.00
101-286-718.000	LONGEVITY PAY	3,075.00	3,075.00	2,890.00	0.00	185.00	93.98
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	48,431.00	66,934.01	84,039.36	11,681.85	(17,105.35)	125.56
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	1,250.08	96.16	(0.08)	100.01
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	7,825.00	7,825.00	3,627.63	314.30	4,197.37	46.36
101-286-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	8,052.36	0.00	1,947.64	80.52
101-286-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	71,800.00	71,800.00	64,451.63	1,016.67	7,348.37	89.77
101-286-851.000	MAIL OR POSTAGE	4,500.00	4,500.00	6,128.47	0.00	(1,628.47)	136.19
101-286-860.000	TRANSPORTATION	1,000.00	1,000.00	906.73	0.00	93.27	90.67
101-286-940.000	RENTALS	300,000.00	300,000.00	299,155.00	0.00	845.00	99.72
101-286-957.000	PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	2,543.17	0.00	956.83	72.66
Total Expenditure:		676,392.00	694,895.01	699,554.04	34,947.14	(4,659.03)	100.67
Total Dept 286 - DISTRICT COURT		676,392.00	694,895.01	699,554.04	34,947.14	(4,659.03)	100.67
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
101-301-703.000	SALARIES	101,803.00	101,803.00	95,549.11	5,549.87	6,253.89	93.86
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,396,022.00	2,396,022.00	2,358,054.17	389,695.56	37,967.83	98.42
101-301-705.000	WAGES - PART TIME EMPLOYEES	89,086.00	89,086.00	59,331.36	5,221.28	29,754.64	66.60
101-301-710.000	VACATION	316,869.00	316,869.00	175,346.47	20,901.51	141,522.53	55.34
101-301-711.000	HOLIDAY	120,268.00	120,268.00	112,291.36	61,087.67	7,976.64	93.37
101-301-712.000	OVERTIME	350,000.00	350,000.00	375,503.06	24,738.81	(25,503.06)	107.29
101-301-713.000	FICA	187,705.00	187,705.00	204,705.75	34,741.20	(17,000.75)	109.06
101-301-714.000	MEDICARE	43,900.00	43,900.00	47,463.55	7,713.77	(3,563.55)	108.12
101-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	13,025.00	13,025.00	(9,257.00)	0.00	22,282.00	(71.07)
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	44,400.00	44,400.00	45,200.00	4,000.00	(800.00)	101.80
101-301-718.000	LONGEVITY PAY	30,360.00	30,360.00	34,979.10	1,050.00	(4,619.10)	115.21
101-301-720.000	EDUCATION ALLOWANCE	20,532.00	20,532.00	20,660.28	1,579.40	(128.28)	100.62
101-301-721.000	CLOTHING ALLOWANCE	37,800.00	37,800.00	40,950.00	39,262.50	(3,150.00)	108.33
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	292,594.00	404,381.87	513,573.45	76,793.48	(109,191.58)	127.00
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	37,500.00	51,827.43	30,695.72	1,827.04	21,131.71	59.23
101-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	8,615.00	85,000.00	128,508.85	5,352.23	(43,508.85)	151.19
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	275,000.00	275,000.00	114,565.58	18,515.55	160,434.42	41.66
101-301-725.500	MERS DIVISION 20 POLC	1,154,388.00	1,154,388.00	1,034,946.00	0.00	119,442.00	89.65
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	682,872.00	682,872.00	575,084.00	0.00	107,788.00	84.22
101-301-742.000	OPERATING SUPPLIES	95,000.00	95,000.00	54,839.46	(356.84)	40,160.54	57.73
101-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	36,734.69	360.00	23,265.31	61.22
101-301-843.000	MEDICAL PROVIDER SERVICES	8,000.00	8,000.00	9,369.00	0.00	(1,369.00)	117.11
101-301-850.000	COMMUNICATIONS (PHONE AND CELL)	12,000.00	12,000.00	5,128.26	406.48	6,871.74	42.74
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	1,171.53	0.00	328.47	78.10
101-301-886.000	PROGRAMMING - OWI ENFORCEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301-930.000	REPAIRS AND MAINTENANCE	280,000.00	316,488.35	311,901.31	0.00	4,587.04	98.55
101-301-956.000	MEMBERSHIPS	1,500.00	1,500.00	2,079.78	300.00	(579.78)	138.65
101-301-957.000	PROFESSIONAL DEVELOPMENT	40,000.00	40,000.00	21,854.27	585.00	18,145.73	54.64
101-301-957.100	PROFESSIONAL DEVELOPMENT - 302 FUNDS	4,000.00	11,000.00	9,637.48	0.00	1,362.52	87.61
101-301-972.000	CAPITAL OUTLAY	152,000.00	175,000.00	237,264.71	0.00	(62,264.71)	135.58
Total Expenditure:		6,858,739.00	7,127,727.65	6,648,131.30	699,324.51	479,596.35	93.27
Total Dept 301 - PUBLIC SAFETY		6,858,739.00	7,127,727.65	6,648,131.30	699,324.51	479,596.35	93.27

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	341,076.00	341,076.00	341,201.00	0.00	(125.00)	100.04
Total Expenditure:		341,076.00	341,076.00	341,201.00	0.00	(125.00)	100.04
Total Dept 325 - COMMUNICATIONS/DISPATCH		341,076.00	341,076.00	341,201.00	0.00	(125.00)	100.04
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-703.000	SALARIES	16,902.00	16,902.00	164,470.32	11,735.59	(147,568.32)	973.08
101-441-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	323,422.55	28,916.95	(259,085.55)	502.70
101-441-705.000	WAGES - PART TIME EMPLOYEES	27,067.00	27,067.00	25,134.99	2,880.00	1,932.01	92.86
101-441-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	2,413.00	0.00	(2,413.00)	100.00
101-441-710.000	VACATION	44,506.00	44,506.00	48,771.04	12,862.30	(4,265.04)	109.58
101-441-711.000	HOLIDAY	9,332.00	9,332.00	24,577.46	1,848.13	(15,245.46)	263.37
101-441-712.000	OVERTIME	10,000.00	10,000.00	9,511.49	997.68	488.51	95.11
101-441-713.000	FICA	10,673.00	10,673.00	38,541.20	3,657.48	(27,868.20)	361.11
101-441-714.000	MEDICARE	2,651.00	2,651.00	9,013.78	855.41	(6,362.78)	340.01
101-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	775.00	775.00	0.00	0.00	775.00	0.00
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	9,600.00	9,600.00	9,000.00	350.00	600.00	93.75
101-441-718.000	LONGEVITY PAY	2,200.00	2,200.00	3,549.96	0.00	(1,349.96)	161.36
101-441-721.000	CLOTHING ALLOWANCE	8,400.00	8,400.00	8,400.00	0.00	0.00	100.00
101-441-722.000	UNIFORMS	500.00	500.00	463.00	0.00	37.00	92.60
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	41,522.00	57,385.60	89,552.76	10,342.48	(32,167.16)	156.05
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,250.00	3,250.00	5,677.49	369.14	(2,427.49)	174.69
101-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	14,631.00	14,631.00	15,243.29	1,186.14	(612.29)	104.18
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	6,026.00	6,026.00	11,205.48	770.63	(5,179.48)	185.95
101-441-725.700	MERS DIVISION 23 DPW	300,000.00	300,000.00	224,345.00	0.00	75,655.00	74.78
101-441-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	10,233.12	93.48	(233.12)	102.33
101-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	295,000.00	295,000.00	95,100.18	0.00	199,899.82	32.24
101-441-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	3,345.48	0.00	(3,345.48)	100.00
101-441-843.000	MEDICAL PROVIDER SERVICES	500.00	500.00	1,521.00	50.00	(1,021.00)	304.20
101-441-850.000	COMMUNICATIONS (PHONE AND CELL)	7,500.00	7,500.00	6,654.30	0.00	845.70	88.72
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	253.75	0.00	246.25	50.75
101-441-930.000	REPAIRS AND MAINTENANCE	51,000.00	57,387.20	55,559.68	0.00	1,827.52	96.82
101-441-930.100	REPAIRS - STORM DRAINS MAINTENANCE	95,000.00	95,000.00	94,328.83	0.00	671.17	99.29
101-441-955.000	CONFERENCES	7,000.00	7,000.00	3,364.69	0.00	3,635.31	48.07
101-441-956.000	MEMBERSHIPS	500.00	500.00	503.13	0.00	(3.13)	100.63
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	8,063.02	0.00	1,936.98	80.63
101-441-972.000	CAPITAL OUTLAY	1,400,000.00	1,400,000.00	13,376.67	0.00	1,386,623.33	0.96
Total Expenditure:		2,449,372.00	2,471,622.80	1,305,596.66	76,915.41	1,166,026.14	52.82
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,449,372.00	2,471,622.80	1,305,596.66	76,915.41	1,166,026.14	52.82
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	1,839.07	0.00	160.93	91.95
101-448-920.500	ELECTRIC (STREET LIGHTING)	230,000.00	275,000.00	251,949.82	0.00	23,050.18	91.62
Total Expenditure:		232,000.00	277,000.00	253,788.89	0.00	23,211.11	91.62
Total Dept 448 - STREET LIGHTING		232,000.00	277,000.00	253,788.89	0.00	23,211.11	91.62

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-672-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	23,800.00	0.00	0.00	23,800.00	0.00
101-672-705.000	WAGES - PART TIME EMPLOYEES	45,985.00	45,985.00	30,513.00	1,562.00	15,472.00	66.35
101-672-710.000	VACATION	1,000.00	1,000.00	475.60	0.00	524.40	47.56
101-672-711.000	HOLIDAY	1,200.00	1,200.00	696.98	82.00	503.02	58.08
101-672-713.000	FICA	4,463.00	4,463.00	1,992.54	101.92	2,470.46	44.65
101-672-714.000	MEDICARE	1,043.00	1,043.00	465.99	23.84	577.01	44.68
101-672-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	324.00	324.00	0.00	0.00	324.00	0.00
101-672-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,000.00	1,255.81	0.00	3,744.19	25.12
101-672-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	69.04	0.00	(69.04)	100.00
101-672-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,530.00	2,530.00	0.00	0.00	2,530.00	0.00
101-672-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	141.92	0.00	(141.92)	100.00
101-672-742.000	OPERATING SUPPLIES	5,000.00	5,000.00	6,280.72	157.85	(1,280.72)	125.61
101-672-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	15,000.00	15,000.00	18,398.95	1,520.25	(3,398.95)	122.66
101-672-850.000	COMMUNICATIONS (PHONE AND CELL)	500.00	500.00	0.00	0.00	500.00	0.00
101-672-851.000	MAIL OR POSTAGE	200.00	200.00	18.95	0.00	181.05	9.48
101-672-881.000	PROGRAMMING	10,000.00	10,000.00	1,724.10	38.13	8,275.90	17.24
101-672-930.000	REPAIRS AND MAINTENANCE	2,300.00	2,611.35	4,177.86	0.00	(1,566.51)	159.99
Total Expenditure:		118,345.00	118,656.35	66,211.46	3,485.99	52,444.89	55.80
Total Dept 672 - SENIOR ACTIVITY CENTER		118,345.00	118,656.35	66,211.46	3,485.99	52,444.89	55.80
Dept 701 - PLANNING							
Account Type: Expenditure							
101-701-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,700.00	1,700.00	1,540.00	140.00	160.00	90.59
101-701-713.000	FICA	105.00	105.00	95.48	8.68	9.52	90.93
101-701-714.000	MEDICARE	25.00	25.00	22.33	2.03	2.67	89.32
101-701-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	75,000.00	75,000.00	49,444.88	0.00	25,555.12	65.93
101-701-900.000	PRINTING AND PUBLISHING	2,000.00	2,000.00	782.50	0.00	1,217.50	39.13
Total Expenditure:		78,830.00	78,830.00	51,885.19	150.71	26,944.81	65.82
Total Dept 701 - PLANNING		78,830.00	78,830.00	51,885.19	150.71	26,944.81	65.82
Dept 702 - ZONING							
Account Type: Expenditure							
101-702-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,500.00	1,500.00	1,287.50	0.00	212.50	85.83
101-702-703.000	SALARIES	0.00	0.00	362.50	250.00	(362.50)	100.00
101-702-713.000	FICA	75.00	75.00	93.31	14.65	(18.31)	124.41
101-702-714.000	MEDICARE	15.00	15.00	21.79	3.42	(6.79)	145.27
101-702-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	23.75	0.00	(23.75)	100.00
101-702-900.000	PRINTING AND PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Expenditure:		3,590.00	3,590.00	1,788.85	268.07	1,801.15	49.83
Total Dept 702 - ZONING		3,590.00	3,590.00	1,788.85	268.07	1,801.15	49.83
Dept 703 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	85,617.00	85,617.00	62,847.11	7,333.37	22,769.89	73.40
101-703-705.000	WAGES - PART TIME EMPLOYEES	30,914.00	30,914.00	45,034.42	2,550.00	(14,120.42)	145.68
101-703-710.000	VACATION	9,119.00	9,119.00	3,803.14	0.00	5,315.86	41.71

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-703-711.000	HOLIDAY	5,154.00	5,154.00	4,182.27	360.98	971.73	81.15
101-703-713.000	FICA	8,463.00	8,463.00	6,851.78	616.40	1,611.22	80.96
101-703-714.000	MEDICARE	1,979.00	1,979.00	1,602.46	144.16	376.54	80.97
101-703-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	614.00	614.00	0.00	0.00	614.00	0.00
101-703-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
101-703-718.000	LONGEVITY PAY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	21,839.00	30,182.35	35,050.34	5,062.51	(4,867.99)	116.13
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	1,298.16	96.16	(48.16)	103.85
101-703-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	4,160.00	320.00	(4,160.00)	100.00
101-703-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,419.88	112.72	(1,419.88)	100.00
101-703-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,952.58	0.00	1,047.42	65.09
101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	130,000.00	130,000.00	96,648.53	20.34	33,351.47	74.35
101-703-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	902.84	0.00	97.16	90.28
101-703-851.000	MAIL OR POSTAGE	1,000.00	1,000.00	1,749.44	0.00	(749.44)	174.94
101-703-930.000	REPAIRS AND MAINTENANCE	6,500.00	7,367.01	7,330.01	0.00	37.00	99.50
101-703-955.000	CONFERENCES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-956.000	MEMBERSHIPS	250.00	250.00	0.00	0.00	250.00	0.00
101-703-957.000	PROFESSIONAL DEVELOPMENT	750.00	750.00	0.00	0.00	750.00	0.00
Total Expenditure:		314,649.00	323,859.36	274,832.96	16,616.64	49,026.40	84.86
Total Dept 703 - BUILDING DEPARTMENT		314,649.00	323,859.36	274,832.96	16,616.64	49,026.40	84.86
Dept 751 - RECREATION							
Account Type: Expenditure							
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	1,250.00	570.00	75.00	680.00	45.60
101-751-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	23,800.00	42,337.48	3,800.00	(18,537.48)	177.89
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-751-710.000	VACATION	1,000.00	1,000.00	2,150.00	0.00	(1,150.00)	215.00
101-751-711.000	HOLIDAY	1,200.00	1,200.00	1,500.00	200.00	(300.00)	125.00
101-751-713.000	FICA	1,612.00	1,612.00	2,905.78	245.52	(1,293.78)	180.26
101-751-714.000	MEDICARE	377.00	377.00	679.60	57.43	(302.60)	180.27
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	117.00	117.00	0.00	0.00	117.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,000.00	5,321.90	693.60	(321.90)	106.44
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,080.00	2,080.00	3,704.00	320.00	(1,624.00)	178.08
101-751-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	377.81	(305.54)	1,622.19	18.89
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	25,000.00	25,000.00	3,536.00	62.00	21,464.00	14.14
101-751-851.000	MAIL OR POSTAGE	500.00	500.00	2.55	0.00	497.45	0.51
101-751-880.000	COMMUNITY PROMOTION	12,000.00	12,000.00	7,500.00	0.00	4,500.00	62.50
101-751-881.000	PROGRAMMING	20,000.00	20,000.00	7,743.00	38.13	12,257.00	38.72
101-751-900.000	PRINTING AND PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-955.000	CONFERENCES	1,000.00	1,000.00	70.00	0.00	930.00	7.00
101-751-956.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Expenditure:		108,936.00	108,936.00	78,398.12	5,186.14	30,537.88	71.97
Total Dept 751 - RECREATION		108,936.00	108,936.00	78,398.12	5,186.14	30,537.88	71.97
Dept 770 - PARK MAINTENANCE							
Account Type: Expenditure							
101-770-705.000	WAGES - PART TIME EMPLOYEES	64,805.00	64,805.00	19,010.00	2,250.00	45,795.00	29.33
101-770-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	16,509.49	2,460.00	(16,509.49)	100.00
101-770-713.000	FICA	0.00	0.00	2,229.26	292.02	(2,229.26)	100.00
101-770-714.000	MEDICARE	0.00	0.00	521.39	68.30	(521.39)	100.00
101-770-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	8,741.08	139.41	11,258.92	43.71

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-770-922.000	WATER	600.00	600.00	532.97	0.00	67.03	88.83
101-770-930.000	REPAIRS AND MAINTENANCE	100,000.00	101,240.64	77,180.04	2,311.43	24,060.60	76.23
101-770-972.000	CAPITAL OUTLAY	277,000.00	277,000.00	182,498.57	0.00	94,501.43	65.88
Total Expenditure:		462,405.00	463,645.64	307,222.80	7,521.16	156,422.84	66.26
Total Dept 770 - PARK MAINTENANCE		462,405.00	463,645.64	307,222.80	7,521.16	156,422.84	66.26
Dept 803 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-803-742.000	OPERATING SUPPLIES	500.00	500.00	299.53	131.82	200.47	59.91
Total Expenditure:		500.00	500.00	299.53	131.82	200.47	59.91
Total Dept 803 - HISTORICAL COMMISSION		500.00	500.00	299.53	131.82	200.47	59.91
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	634,345.00	646,571.00	646,481.00	0.00	90.00	99.99
Total Expenditure:		634,345.00	646,571.00	646,481.00	0.00	90.00	99.99
Total Dept 951 - INSURANCE		634,345.00	646,571.00	646,481.00	0.00	90.00	99.99
Dept 961 - RETIREE							
Account Type: Expenditure							
101-961-713.000	FICA	0.00	0.00	3,034.90	260.40	(3,034.90)	100.00
101-961-714.000	MEDICARE	0.00	0.00	709.78	60.84	(709.78)	100.00
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	27,720.00	27,720.00	40,600.00	4,200.00	(12,880.00)	146.46
101-961-724.300	RETIREE HEALTH CARE - OPEB	1,300,000.00	1,512,154.93	1,359,677.13	121,955.64	152,477.80	89.92
101-961-725.300	MERS DIVISION 10 SUPERVISOR	711,336.00	711,336.00	656,876.00	0.00	54,460.00	92.34
101-961-725.400	MERS DIVISION 11 CLERICAL	44,148.00	44,148.00	21,065.00	0.00	23,083.00	47.71
101-961-840.000	INSURANCE PREMIUM (LIFE)	1,896.00	1,896.00	2,087.27	240.72	(191.27)	110.09
Total Expenditure:		2,085,100.00	2,297,254.93	2,084,050.08	126,717.60	213,204.85	90.72
Total Dept 961 - RETIREE		2,085,100.00	2,297,254.93	2,084,050.08	126,717.60	213,204.85	90.72
TOTAL EXPENDITURES		17,441,500.00	19,411,405.32	16,426,380.23	1,102,656.13	2,985,025.09	84.62
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		16,250,859.00	18,672,402.20	18,910,987.07	1,636,239.75	(238,584.87)	101.28
TOTAL EXPENDITURES		17,441,500.00	19,411,405.32	16,426,380.23	1,102,656.13	2,985,025.09	84.62
NET OF REVENUES & EXPENDITURES		(1,190,641.00)	(739,003.12)	2,484,606.84	533,583.62	(3,223,609.96)	336.21
BEG. FUND BALANCE		12,759,961.90	12,759,961.90	12,759,961.90			
FUND BALANCE ADJUSTMENTS				(1,982.86)			
END FUND BALANCE		11,569,320.90	12,020,958.78	15,242,585.88			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
202-000-543.000	STATE GRANTS	8,000.00	8,000.00	9,382.84	9,382.84	(1,382.84)	117.29
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,100,000.00	1,100,000.00	934,524.40	0.00	165,475.60	84.96
202-000-665.000	INTEREST INCOME	0.00	120,000.00	112,326.77	0.00	7,673.23	93.61
202-000-675.000	OTHER REVENUE	0.00	0.00	12,976.64	0.00	(12,976.64)	100.00
Total Revenue:		1,108,000.00	1,228,000.00	1,069,210.65	9,382.84	158,789.35	87.07
Total Dept 000 - BALANCE SHEET		1,108,000.00	1,228,000.00	1,069,210.65	9,382.84	158,789.35	87.07
TOTAL REVENUES		1,108,000.00	1,228,000.00	1,069,210.65	9,382.84	158,789.35	87.07
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
202-441-703.000	SALARIES	8,451.00	8,451.00	0.00	0.00	8,451.00	0.00
202-441-704.000	WAGES - FULL TIME EMPLOYEES	32,169.00	32,169.00	61,369.87	3,763.41	(29,200.87)	190.77
202-441-705.000	WAGES - PART TIME EMPLOYEES	3,683.00	3,683.00	0.00	0.00	3,683.00	0.00
202-441-710.000	VACATION	4,451.00	4,451.00	3,762.00	449.36	689.00	84.52
202-441-711.000	HOLIDAY	2,333.00	2,333.00	2,808.48	224.68	(475.48)	120.38
202-441-712.000	OVERTIME	10,000.00	10,000.00	7,223.20	730.21	2,776.80	72.23
202-441-713.000	FICA	3,787.00	3,787.00	4,627.02	308.86	(840.02)	122.18
202-441-714.000	MEDICARE	886.00	886.00	1,082.09	72.23	(196.09)	122.13
202-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	275.00	275.00	0.00	0.00	275.00	0.00
202-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,920.00	6,920.00	7,715.95	92.55	(795.95)	111.50
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	813.00	813.00	1,093.71	84.19	(280.71)	134.53
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,004.00	1,004.00	2,327.53	195.86	(1,323.53)	231.83
202-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	50,000.00	50,000.00	41,102.59	0.00	8,897.41	82.21
202-441-930.000	REPAIRS AND MAINTENANCE	88,000.00	98,468.40	105,798.14	164.19	(7,329.74)	107.44
202-441-930.200	REPAIRS - STREETS MAINTENANCE	250,000.00	250,000.00	16,219.39	0.00	233,780.61	6.49
202-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	25,000.00	25,000.00	24,399.78	0.00	600.22	97.60
202-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	12,000.00	12,000.00	21,084.01	0.00	(9,084.01)	175.70
202-441-972.000	CAPITAL OUTLAY	1,155,000.00	1,155,000.00	912,898.78	0.00	242,101.22	79.04
202-441-995.000	INTERFUND TRANSFER OUT	275,000.00	275,000.00	275,000.00	0.00	0.00	100.00
Total Expenditure:		1,930,972.00	1,941,440.40	1,488,512.54	6,085.54	452,927.86	76.67
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		1,930,972.00	1,941,440.40	1,488,512.54	6,085.54	452,927.86	76.67
TOTAL EXPENDITURES		1,930,972.00	1,941,440.40	1,488,512.54	6,085.54	452,927.86	76.67
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,108,000.00	1,228,000.00	1,069,210.65	9,382.84	158,789.35	87.07
TOTAL EXPENDITURES		1,930,972.00	1,941,440.40	1,488,512.54	6,085.54	452,927.86	76.67
NET OF REVENUES & EXPENDITURES		(822,972.00)	(713,440.40)	(419,301.89)	3,297.30	(294,138.51)	58.77
BEG. FUND BALANCE		2,790,780.22	2,790,780.22	2,790,780.22			
END FUND BALANCE		1,967,808.22	2,077,339.82	2,371,478.33			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
203-000-543.000	STATE GRANTS	35,000.00	35,000.00	40,156.96	40,156.96	(5,156.96)	114.73
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	474,000.00	474,000.00	402,543.33	0.00	71,456.67	84.92
203-000-665.000	INTEREST INCOME	0.00	60,000.00	60,445.10	0.00	(445.10)	100.74
203-000-699.000	INTERFUND TRANSFERS IN	275,000.00	275,000.00	275,000.00	0.00	0.00	100.00
Total Revenue:		784,000.00	844,000.00	778,145.39	40,156.96	65,854.61	92.20
Total Dept 000 - BALANCE SHEET		784,000.00	844,000.00	778,145.39	40,156.96	65,854.61	92.20
TOTAL REVENUES		784,000.00	844,000.00	778,145.39	40,156.96	65,854.61	92.20
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
203-441-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
203-441-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	3,724.07	0.00	92,781.93	3.86
203-441-705.000	WAGES - PART TIME EMPLOYEES	3,683.00	3,683.00	0.00	0.00	3,683.00	0.00
203-441-710.000	VACATION	13,352.00	13,352.00	7,984.96	2,246.82	5,367.04	59.80
203-441-711.000	HOLIDAY	6,999.00	6,999.00	2,604.33	224.68	4,394.67	37.21
203-441-712.000	OVERTIME	10,000.00	10,000.00	3,617.80	0.00	6,382.20	36.18
203-441-713.000	FICA	9,665.00	9,665.00	1,350.22	153.23	8,314.78	13.97
203-441-714.000	MEDICARE	2,267.00	2,267.00	315.81	35.84	1,951.19	13.93
203-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	702.00	702.00	(930.00)	0.00	1,632.00	(132.48)
203-441-718.000	LONGEVITY PAY	2,400.00	2,400.00	2,500.00	0.00	(100.00)	104.17
203-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	1,200.00	0.00	0.00	100.00
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	28,692.80	13,095.71	2,853.90	15,597.09	45.64
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,438.00	2,438.00	52.73	0.00	2,385.27	2.16
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,014.00	3,014.00	151.99	0.00	2,862.01	5.04
203-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	0.00	0.00	68.25	0.00	(68.25)	100.00
203-441-930.000	REPAIRS AND MAINTENANCE	53,000.00	58,871.86	128,081.32	707.00	(69,209.46)	217.56
203-441-930.200	REPAIRS - STREETS MAINTENANCE	200,000.00	200,000.00	1,317.45	0.00	198,682.55	0.66
203-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	5,000.00	5,000.00	2,181.69	0.00	2,818.31	43.63
203-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	44,000.00	44,000.00	18,073.66	0.00	25,926.34	41.08
203-441-972.000	CAPITAL OUTLAY	10,000.00	10,000.00	9,396.93	0.00	603.07	93.97
Total Expenditure:		510,339.00	524,142.66	194,786.92	6,221.47	329,355.74	37.16
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		510,339.00	524,142.66	194,786.92	6,221.47	329,355.74	37.16
TOTAL EXPENDITURES		510,339.00	524,142.66	194,786.92	6,221.47	329,355.74	37.16
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		784,000.00	844,000.00	778,145.39	40,156.96	65,854.61	92.20
TOTAL EXPENDITURES		510,339.00	524,142.66	194,786.92	6,221.47	329,355.74	37.16
NET OF REVENUES & EXPENDITURES		273,661.00	319,857.34	583,358.47	33,935.49	(263,501.13)	182.38
BEG. FUND BALANCE		1,372,512.06	1,372,512.06	1,372,512.06			
END FUND BALANCE		1,646,173.06	1,692,369.40	1,955,870.53			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	490,804.00	490,804.00	489,731.64	0.00	1,072.36	99.78
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	25,858.00	25,858.00	24,610.69	0.00	1,247.31	95.18
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	226.58	0.00	773.42	22.66
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	4,000.00	4,000.00	2,870.81	0.00	1,129.19	71.77
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	400.00	400.00	704.15	0.00	(304.15)	176.04
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	43,000.00	43,000.00	53,534.70	0.00	(10,534.70)	124.50
210-000-638.000	AMBULANCE TRANSPORT FEES	335,000.00	335,000.00	485,996.75	4,614.40	(150,996.75)	145.07
210-000-665.000	INTEREST INCOME	0.00	110,000.00	106,574.85	0.00	3,425.15	96.89
Total Revenue:		901,062.00	1,011,062.00	1,164,250.17	4,614.40	(153,188.17)	115.15
Total Dept 000 - BALANCE SHEET		901,062.00	1,011,062.00	1,164,250.17	4,614.40	(153,188.17)	115.15
TOTAL REVENUES		901,062.00	1,011,062.00	1,164,250.17	4,614.40	(153,188.17)	115.15
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	313,518.00	313,518.00	320,751.53	41,970.60	(7,233.53)	102.31
210-301-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	735.76	263.25	(735.76)	100.00
210-301-710.000	VACATION	19,431.00	19,431.00	8,327.92	534.04	11,103.08	42.86
210-301-711.000	HOLIDAY	12,000.00	12,000.00	14,991.82	7,887.31	(2,991.82)	124.93
210-301-712.000	OVERTIME	15,000.00	15,000.00	12,804.23	2,181.70	2,195.77	85.36
210-301-713.000	FICA	22,360.00	22,360.00	22,824.73	3,749.46	(464.73)	102.08
210-301-714.000	MEDICARE	5,000.00	5,000.00	5,338.03	876.90	(338.03)	106.76
210-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,552.00	1,552.00	(389.00)	0.00	1,941.00	(25.06)
210-301-718.000	LONGEVITY PAY	1,050.00	1,050.00	1,575.00	1,575.00	(525.00)	150.00
210-301-719.000	FOOD ALLOWANCE	6,750.00	6,750.00	4,583.31	0.00	2,166.69	67.90
210-301-720.000	EDUCATION ALLOWANCE	1,000.00	1,000.00	980.71	76.92	19.29	98.07
210-301-721.000	CLOTHING ALLOWANCE	8,100.00	8,100.00	6,862.50	6,750.00	1,237.50	84.72
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	31,689.00	43,795.61	65,462.29	9,066.88	(21,666.68)	149.47
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	6,396.71	480.80	1,103.29	85.29
210-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	19,403.38	134.82	(19,403.38)	100.00
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	17,368.00	17,368.00	22,234.38	3,361.35	(4,866.38)	128.02
210-301-742.000	OPERATING SUPPLIES	38,000.00	38,000.00	68,500.08	2,857.15	(30,500.08)	180.26
210-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	167,000.00	167,000.00	176,015.66	0.00	(9,015.66)	105.40
210-301-850.000	COMMUNICATIONS (PHONE AND CELL)	2,000.00	2,000.00	1,165.39	115.03	834.61	58.27
210-301-930.000	REPAIRS AND MAINTENANCE	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
210-301-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	4,469.27	0.00	5,530.73	44.69
Total Expenditure:		749,318.00	761,424.61	763,033.70	81,881.21	(1,609.09)	100.21
Total Dept 301 - PUBLIC SAFETY		749,318.00	761,424.61	763,033.70	81,881.21	(1,609.09)	100.21
TOTAL EXPENDITURES		749,318.00	761,424.61	763,033.70	81,881.21	(1,609.09)	100.21
Fund 210 - AMBULANCE FUND:							
TOTAL REVENUES		901,062.00	1,011,062.00	1,164,250.17	4,614.40	(153,188.17)	115.15
TOTAL EXPENDITURES		749,318.00	761,424.61	763,033.70	81,881.21	(1,609.09)	100.21

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
NET OF REVENUES & EXPENDITURES		151,744.00	249,637.39	401,216.47	(77,266.81)	(151,579.08)	160.72
BEG. FUND BALANCE		2,064,154.80	2,064,154.80	2,064,154.80			
END FUND BALANCE		2,215,898.80	2,313,792.19	2,465,371.27			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 06/30/2024
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - DISTRICT COURT OPERATIONS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
211-000-665.000	INTEREST INCOME	0.00	42,000.00	40,379.30	0.00	1,620.70	96.14
Total Revenue:		0.00	42,000.00	40,379.30	0.00	1,620.70	96.14
Total Dept 000 - BALANCE SHEET		0.00	42,000.00	40,379.30	0.00	1,620.70	96.14
TOTAL REVENUES		0.00	42,000.00	40,379.30	0.00	1,620.70	96.14
Expenditures							
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
211-286-965.000	BANK SERVICE CHARGES	0.00	0.00	42.00	0.00	(42.00)	100.00
Total Expenditure:		0.00	0.00	42.00	0.00	(42.00)	100.00
Total Dept 286 - DISTRICT COURT		0.00	0.00	42.00	0.00	(42.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	42.00	0.00	(42.00)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:							
TOTAL REVENUES		0.00	42,000.00	40,379.30	0.00	1,620.70	96.14
TOTAL EXPENDITURES		0.00	0.00	42.00	0.00	(42.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	42,000.00	40,337.30	0.00	1,662.70	96.04
BEG. FUND BALANCE		1,245,359.26	1,245,359.26	1,245,359.26			
END FUND BALANCE		1,245,359.26	1,287,359.26	1,285,696.56			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 226 - RUBBISH COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	729,510.00	729,510.00	727,932.34	0.00	1,577.66	99.78
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	38,435.00	38,435.00	36,598.22	0.00	1,836.78	95.22
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	335.18	0.00	664.82	33.52
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,000.00	5,000.00	4,267.50	0.00	732.50	85.35
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	600.00	600.00	1,041.31	0.00	(441.31)	173.55
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	69,000.00	191,568.69	0.00	(122,568.69)	277.64
226-000-607.000	FEES	108,000.00	108,000.00	94,704.98	9,013.16	13,295.02	87.69
226-000-665.000	INTEREST INCOME	0.00	48,000.00	40,049.16	0.00	7,950.84	83.44
Total Revenue:		883,845.00	1,000,845.00	1,096,497.38	9,013.16	(95,652.38)	109.56
Total Dept 000 - BALANCE SHEET		883,845.00	1,000,845.00	1,096,497.38	9,013.16	(95,652.38)	109.56
TOTAL REVENUES		883,845.00	1,000,845.00	1,096,497.38	9,013.16	(95,652.38)	109.56
Expenditures							
Dept 528 - RUBBISH COLLECTION/DISPOSAL							
Account Type: Expenditure							
226-528-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	75,321.00	75,321.00	75,321.00	0.00	0.00	100.00
226-528-801.400	WASTE AND RUBBISH DISPOSAL	600,000.00	670,000.00	614,447.12	0.00	55,552.88	91.71
226-528-801.500	RECYCLING	100,000.00	100,000.00	94,253.64	0.00	5,746.36	94.25
226-528-801.600	COMPOSTING	100,000.00	100,000.00	91,046.00	0.00	8,954.00	91.05
Total Expenditure:		875,321.00	945,321.00	875,067.76	0.00	70,253.24	92.57
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		875,321.00	945,321.00	875,067.76	0.00	70,253.24	92.57
TOTAL EXPENDITURES		875,321.00	945,321.00	875,067.76	0.00	70,253.24	92.57
Fund 226 - RUBBISH COLLECTION FUND:							
TOTAL REVENUES		883,845.00	1,000,845.00	1,096,497.38	9,013.16	(95,652.38)	109.56
TOTAL EXPENDITURES		875,321.00	945,321.00	875,067.76	0.00	70,253.24	92.57
NET OF REVENUES & EXPENDITURES		8,524.00	55,524.00	221,429.62	9,013.16	(165,905.62)	398.80
BEG. FUND BALANCE		578,868.43	578,868.43	578,868.43			
END FUND BALANCE		587,392.43	634,392.43	800,298.05			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 265 - DRUG FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
265-000-657.000	ORDINANCE FINES AND COSTS	500.00	500.00	0.00	0.00	500.00	0.00
265-000-665.000	INTEREST INCOME	100.00	24,000.00	21,330.62	0.00	2,669.38	88.88
Total Revenue:		600.00	24,500.00	21,330.62	0.00	3,169.38	87.06
Total Dept 000 - BALANCE SHEET		600.00	24,500.00	21,330.62	0.00	3,169.38	87.06
TOTAL REVENUES		600.00	24,500.00	21,330.62	0.00	3,169.38	87.06
Expenditures							
Dept 311 - DRUG FORFEITURE							
Account Type: Expenditure							
265-311-742.000	OPERATING SUPPLIES	25,000.00	25,000.00	112,633.10	0.00	(87,633.10)	450.53
265-311-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	15,548.00	0.00	4,452.00	77.74
265-311-941.000	LEASED ASSETS	0.00	31,700.00	31,700.00	0.00	0.00	100.00
265-311-995.000	OPERATING TRANS OUT	120,000.00	120,000.00	120,000.00	0.00	0.00	100.00
Total Expenditure:		165,000.00	196,700.00	279,881.10	0.00	(83,181.10)	142.29
Total Dept 311 - DRUG FORFEITURE		165,000.00	196,700.00	279,881.10	0.00	(83,181.10)	142.29
TOTAL EXPENDITURES		165,000.00	196,700.00	279,881.10	0.00	(83,181.10)	142.29
Fund 265 - DRUG FORFEITURE FUND:							
TOTAL REVENUES		600.00	24,500.00	21,330.62	0.00	3,169.38	87.06
TOTAL EXPENDITURES		165,000.00	196,700.00	279,881.10	0.00	(83,181.10)	142.29
NET OF REVENUES & EXPENDITURES		(164,400.00)	(172,200.00)	(258,550.48)	0.00	86,350.48	150.15
BEG. FUND BALANCE		559,430.33	559,430.33	559,430.33			
END FUND BALANCE		395,030.33	387,230.33	300,879.85			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 266 - GAMBLING FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
266-000-657.000	ORDINANCE FINES AND COSTS	0.00	0.00	1,338.00	1,338.00	(1,338.00)	100.00
266-000-665.000	INTEREST INCOME	0.00	42,000.00	33,038.78	0.00	8,961.22	78.66
Total Revenue:		0.00	42,000.00	34,376.78	1,338.00	7,623.22	81.85
Total Dept 000 - BALANCE SHEET		0.00	42,000.00	34,376.78	1,338.00	7,623.22	81.85
TOTAL REVENUES		0.00	42,000.00	34,376.78	1,338.00	7,623.22	81.85
Fund 266 - GAMBLING FORFEITURE FUND:							
TOTAL REVENUES		0.00	42,000.00	34,376.78	1,338.00	7,623.22	81.85
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	42,000.00	34,376.78	1,338.00	7,623.22	81.85
BEG. FUND BALANCE		359,909.67	359,909.67	359,909.67			
END FUND BALANCE		359,909.67	401,909.67	394,286.45			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 301 - GENERAL DEBT SERVICE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	4.55	0.00	(4.55)	100.00
301-000-665.000	INTEREST INCOME	0.00	0.00	25.10	0.00	(25.10)	100.00
Total Revenue:		0.00	0.00	29.65	0.00	(29.65)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	29.65	0.00	(29.65)	100.00
TOTAL REVENUES		0.00	0.00	29.65	0.00	(29.65)	100.00
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL REVENUES		0.00	0.00	29.65	0.00	(29.65)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	29.65	0.00	(29.65)	100.00
BEG. FUND BALANCE		518.69	518.69	518.69			
END FUND BALANCE		518.69	518.69	548.34			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 401 - CAPITAL PROJECTS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
401-000-665.000	INTEREST INCOME	0.00	0.00	5,415.19	0.00	(5,415.19)	100.00
Total Revenue:		0.00	0.00	5,415.19	0.00	(5,415.19)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	5,415.19	0.00	(5,415.19)	100.00
TOTAL REVENUES		0.00	0.00	5,415.19	0.00	(5,415.19)	100.00
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
401-301-972.000	CAPITAL OUTLAY	0.00	0.00	0.00	(1,136.15)	0.00	0.00
Total Expenditure:		0.00	0.00	0.00	(1,136.15)	0.00	0.00
Total Dept 301 - PUBLIC SAFETY		0.00	0.00	0.00	(1,136.15)	0.00	0.00
Dept 966 - TRANSFERS OUT							
Account Type: Expenditure							
401-966-995.000	INTERFUND TRANSFER OUT	0.00	1,490,764.20	1,490,764.20	1,490,764.20	0.00	100.00
Total Expenditure:		0.00	1,490,764.20	1,490,764.20	1,490,764.20	0.00	100.00
Total Dept 966 - TRANSFERS OUT		0.00	1,490,764.20	1,490,764.20	1,490,764.20	0.00	100.00
TOTAL EXPENDITURES		0.00	1,490,764.20	1,490,764.20	1,489,628.05	0.00	100.00
Fund 401 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		0.00	0.00	5,415.19	0.00	(5,415.19)	100.00
TOTAL EXPENDITURES		0.00	1,490,764.20	1,490,764.20	1,489,628.05	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	(1,490,764.20)	(1,485,349.01)	(1,489,628.05)	(5,415.19)	99.64
BEG. FUND BALANCE		1,490,764.20	1,490,764.20	1,490,764.20			
END FUND BALANCE		1,490,764.20		5,415.19			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	40,000.00	40,000.00	47,052.46	28,381.30	(7,052.46)	117.63
592-000-569.000	STATE GRANTS - OTHER	0.00	0.00	2,918.62	0.00	(2,918.62)	100.00
592-000-607.000	FEES	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
592-000-642.100	SALES - WATER COMMODITY	2,900,000.00	2,900,000.00	2,198,066.36	205,324.64	701,933.64	75.80
592-000-642.200	SALES - WATER RTS	1,178,000.00	1,178,000.00	1,030,569.51	98,319.41	147,430.49	87.48
592-000-642.300	SALES - SEWER COMMODITY	4,600,000.00	4,600,000.00	3,771,711.10	356,592.04	828,288.90	81.99
592-000-642.400	SALES - SEWER RTS	770,000.00	770,000.00	671,058.36	63,967.11	98,941.64	87.15
592-000-642.500	SALES - METER REPLACEMENT FEE	65,000.00	65,000.00	56,582.98	5,387.00	8,417.02	87.05
592-000-642.600	SALES - WATER TAP FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-000-642.700	SALES - SEWER TAP FEES	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00
592-000-642.900	SALES - WATER METER FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-000-657.000	ORDINANCE FINES AND COSTS	80,000.00	80,000.00	30,975.99	(62.14)	49,024.01	38.72
592-000-665.000	INTEREST INCOME	6,500.00	432,000.00	412,504.51	0.00	19,495.49	95.49
592-000-675.000	OTHER REVENUE	0.00	0.00	189,582.64	(1,561.04)	(189,582.64)	100.00
Total Revenue:		9,661,600.00	10,087,100.00	8,411,022.53	756,348.32	1,676,077.47	83.38
Total Dept 000 - BALANCE SHEET		9,661,600.00	10,087,100.00	8,411,022.53	756,348.32	1,676,077.47	83.38
TOTAL REVENUES		9,661,600.00	10,087,100.00	8,411,022.53	756,348.32	1,676,077.47	83.38
Expenditures							
Dept 536 - WATER							
Account Type: Expenditure							
592-536-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
592-536-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	165,698.71	16,360.85	(69,192.71)	171.70
592-536-710.000	VACATION	13,351.00	13,351.00	21,713.50	14,842.79	(8,362.50)	162.64
592-536-711.000	HOLIDAY	0.00	0.00	8,993.14	876.08	(8,993.14)	100.00
592-536-712.000	OVERTIME	35,000.00	35,000.00	30,482.94	1,612.03	4,517.06	87.09
592-536-713.000	FICA	11,917.00	11,917.00	14,100.11	1,929.02	(2,183.11)	118.32
592-536-714.000	MEDICARE	2,787.00	2,787.00	3,297.55	451.14	(510.55)	118.32
592-536-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	865.00	865.00	(500.00)	0.00	1,365.00	(57.80)
592-536-718.000	LONGEVITY PAY	3,000.00	3,000.00	3,700.00	0.00	(700.00)	123.33
592-536-721.000	CLOTHING ALLOWANCE	2,400.00	2,400.00	2,400.00	0.00	0.00	100.00
592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	28,692.80	52,019.01	6,798.42	(23,326.21)	181.30
592-536-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,437.00	2,437.00	1,011.98	64.19	1,425.02	41.53
592-536-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,013.00	3,013.00	4,638.78	318.10	(1,625.78)	153.96
592-536-742.000	OPERATING SUPPLIES	120,000.00	120,000.00	119,961.40	540.25	38.60	99.97
592-536-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	225,000.00	225,000.00	424,434.47	184.00	(199,434.47)	188.64
592-536-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	300.00	0.00	(300.00)	100.00
592-536-802.000	EASEMENTS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-536-850.000	COMMUNICATIONS (PHONE AND CELL)	2,400.00	2,400.00	2,046.46	0.00	353.54	85.27
592-536-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	14,350.20	0.00	649.80	95.67
592-536-922.000	WATER	0.00	0.00	93.06	0.00	(93.06)	100.00
592-536-922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,416,900.00	1,416,900.00	1,159,248.27	0.00	257,651.73	81.82
592-536-930.000	REPAIRS AND MAINTENANCE	95,000.00	107,804.48	160,775.12	1,362.50	(52,970.64)	149.14
592-536-956.000	MEMBERSHIPS	800.00	800.00	303.00	0.00	497.00	37.88
592-536-957.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	6,622.66	0.00	1,877.34	77.91
592-536-969.000	BAD DEBT EXPENSE	0.00	0.00	261.39	0.00	(261.39)	100.00
592-536-972.000	CAPITAL OUTLAY	2,475,000.00	2,475,000.00	414,008.03	0.00	2,060,991.97	16.73
592-536-991.000	PRINCIPAL	185,000.00	185,000.00	190,000.00	0.00	(5,000.00)	102.70
592-536-993.000	INTEREST EXPENSE	65,000.00	65,000.00	30,941.49	0.00	34,058.51	47.60

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Expenditures							
Total Expenditure:		4,832,989.00	4,853,725.28	2,830,901.27	45,339.37	2,022,824.01	58.32
Total Dept 536 - WATER		4,832,989.00	4,853,725.28	2,830,901.27	45,339.37	2,022,824.01	58.32
Dept 537 - SEWER							
Account Type: Expenditure							
592-537-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
592-537-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	41,217.87	4,612.39	55,288.13	42.71
592-537-710.000	VACATION	13,351.00	13,351.00	0.00	0.00	13,351.00	0.00
592-537-711.000	HOLIDAY	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-537-712.000	OVERTIME	2,000.00	2,000.00	1,161.45	0.00	838.55	58.07
592-537-713.000	FICA	8,941.00	8,941.00	2,624.89	281.38	6,316.11	29.36
592-537-714.000	MEDICARE	2,091.00	2,091.00	613.91	65.80	1,477.09	29.36
592-537-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	649.00	649.00	0.00	0.00	649.00	0.00
592-537-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	28,692.80	14,527.67	2,948.66	14,165.13	50.63
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,437.00	2,437.00	524.99	57.61	1,912.01	21.54
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,013.00	3,013.00	1,395.74	148.59	1,617.26	46.32
592-537-742.000	OPERATING SUPPLIES	7,500.00	7,500.00	5,163.70	0.00	2,336.30	68.85
592-537-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	200,000.00	200,000.00	214,584.24	0.00	(14,584.24)	107.29
592-537-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	79.50	0.00	920.50	7.95
592-537-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	14,262.78	0.00	737.22	95.09
592-537-920.000	ELECTRIC	10,000.00	10,000.00	5,525.82	0.00	4,474.18	55.26
592-537-923.000	SEWAGE (FIXED)	2,965,314.00	2,965,314.00	3,104,114.79	0.00	(138,800.79)	104.68
592-537-930.000	REPAIRS AND MAINTENANCE	200,000.00	225,560.70	242,723.21	0.00	(17,162.51)	107.61
592-537-969.000	BAD DEBT EXPENSE	0.00	0.00	189.88	0.00	(189.88)	100.00
592-537-972.000	CAPITAL OUTLAY	500,000.00	500,000.00	211,541.72	0.00	288,458.28	42.31
592-537-991.000	PRINCIPAL	500,000.00	500,000.00	934,965.34	0.00	(434,965.34)	186.99
592-537-993.000	INTEREST EXPENSE	400,000.00	400,000.00	513,899.87	0.00	(113,899.87)	128.47
592-537-994.000	PAYING AGENT FEES	0.00	0.00	166.03	0.00	(166.03)	100.00
Total Expenditure:		4,982,115.00	5,015,607.50	5,309,283.40	8,114.43	(293,675.90)	105.86
Total Dept 537 - SEWER		4,982,115.00	5,015,607.50	5,309,283.40	8,114.43	(293,675.90)	105.86
TOTAL EXPENDITURES		9,815,104.00	9,869,332.78	8,140,184.67	53,453.80	1,729,148.11	82.48
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,661,600.00	10,087,100.00	8,411,022.53	756,348.32	1,676,077.47	83.38
TOTAL EXPENDITURES		9,815,104.00	9,869,332.78	8,140,184.67	53,453.80	1,729,148.11	82.48
NET OF REVENUES & EXPENDITURES		(153,504.00)	217,767.22	270,837.86	702,894.52	(53,070.64)	124.37
BEG. FUND BALANCE		16,621,443.61	16,621,443.61	16,621,443.61			
END FUND BALANCE		16,467,939.61	16,839,210.83	16,892,281.47			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	745,430.00	845,430.00	845,430.00	0.00	0.00	100.00
661-000-665.000	INTEREST INCOME	0.00	0.00	(19,074.26)	0.00	19,074.26	100.00
661-000-699.000	INTERFUND TRANSFERS IN	0.00	454,535.00	454,535.00	0.00	0.00	100.00
Total Revenue:		745,430.00	1,299,965.00	1,280,890.74	0.00	19,074.26	98.53
Total Dept 000 - BALANCE SHEET		745,430.00	1,299,965.00	1,280,890.74	0.00	19,074.26	98.53
TOTAL REVENUES		745,430.00	1,299,965.00	1,280,890.74	0.00	19,074.26	98.53
Expenditures							
Dept 596 - MOTOR POOL							
Account Type: Expenditure							
661-596-703.000	SALARIES	16,902.00	16,902.00	0.00	0.00	16,902.00	0.00
661-596-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	0.00	0.00	64,337.00	0.00
661-596-711.000	HOLIDAY	4,666.00	4,666.00	0.00	0.00	4,666.00	0.00
661-596-713.000	FICA	5,326.00	5,326.00	0.00	0.00	5,326.00	0.00
661-596-714.000	MEDICARE	1,246.00	1,246.00	0.00	0.00	1,246.00	0.00
661-596-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	387.00	387.00	0.00	0.00	387.00	0.00
661-596-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,625.00	1,625.00	0.00	0.00	1,625.00	0.00
661-596-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	1,111.14	0.00	388.86	74.08
661-596-758.000	DIESEL FUEL	40,000.00	40,000.00	25,987.36	1,666.16	14,012.64	64.97
661-596-759.000	GASOLINE	85,000.00	85,000.00	66,910.27	5,886.65	18,089.73	78.72
661-596-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	145,000.00	145,000.00	127,900.79	831.25	17,099.21	88.21
661-596-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
661-596-930.000	REPAIRS AND MAINTENANCE	175,000.00	175,000.00	169,795.63	7,016.02	5,204.37	97.03
661-596-965.000	BANK SERVICE CHARGES	0.00	0.00	42.00	0.00	(42.00)	100.00
661-596-972.000	CAPITAL OUTLAY	250,000.00	250,000.00	438.62	0.00	249,561.38	0.18
661-596-981.000	CAPITAL OUTLAY (VEHICLES)	55,000.00	55,000.00	34,834.00	0.00	20,166.00	63.33
661-596-993.000	INTEREST EXPENSE	630.00	630.00	630.41	0.00	(0.41)	100.07
Total Expenditure:		946,619.00	946,619.00	427,650.22	15,400.08	518,968.78	45.18
Total Dept 596 - MOTOR POOL		946,619.00	946,619.00	427,650.22	15,400.08	518,968.78	45.18
TOTAL EXPENDITURES		946,619.00	946,619.00	427,650.22	15,400.08	518,968.78	45.18
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		745,430.00	1,299,965.00	1,280,890.74	0.00	19,074.26	98.53
TOTAL EXPENDITURES		946,619.00	946,619.00	427,650.22	15,400.08	518,968.78	45.18
NET OF REVENUES & EXPENDITURES		(201,189.00)	353,346.00	853,240.52	(15,400.08)	(499,894.52)	241.47
BEG. FUND BALANCE		493,872.10	493,872.10	493,872.10			
END FUND BALANCE		292,683.10	847,218.10	1,347,112.62			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 677 - SELF INSURANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
677-000-665.000	INTEREST INCOME	0.00	0.00	(5,100.73)	0.00	5,100.73	100.00
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	528,360.00	983,360.00	1,026,076.07	206,886.88	(42,716.07)	104.34
677-000-699.000	INTERFUND TRANSFERS IN	0.00	504,043.00	504,043.00	0.00	0.00	100.00
Total Revenue:		528,360.00	1,487,403.00	1,525,018.34	206,886.88	(37,615.34)	102.53
Total Dept 000 - BALANCE SHEET		528,360.00	1,487,403.00	1,525,018.34	206,886.88	(37,615.34)	102.53
TOTAL REVENUES		528,360.00	1,487,403.00	1,525,018.34	206,886.88	(37,615.34)	102.53
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
677-999-837.000	HEALTH INSURANCE CLAIMS	706,612.00	961,898.00	769,750.08	(86,155.61)	192,147.92	80.02
Total Expenditure:		706,612.00	961,898.00	769,750.08	(86,155.61)	192,147.92	80.02
Total Dept 999 - SELF INSURANCE		706,612.00	961,898.00	769,750.08	(86,155.61)	192,147.92	80.02
TOTAL EXPENDITURES		706,612.00	961,898.00	769,750.08	(86,155.61)	192,147.92	80.02
Fund 677 - SELF INSURANCE FUND:							
TOTAL REVENUES		528,360.00	1,487,403.00	1,525,018.34	206,886.88	(37,615.34)	102.53
TOTAL EXPENDITURES		706,612.00	961,898.00	769,750.08	(86,155.61)	192,147.92	80.02
NET OF REVENUES & EXPENDITURES		(178,252.00)	525,505.00	755,268.26	293,042.49	(229,763.26)	143.72
BEG. FUND BALANCE		(404,043.38)	(404,043.38)	(404,043.38)			
END FUND BALANCE		(582,295.38)	121,461.62	351,224.88			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
703-000-665.000	INTEREST INCOME	0.00	100,000.00	90,558.06	0.00	9,441.94	90.56
Total Revenue:		0.00	100,000.00	90,558.06	0.00	9,441.94	90.56
Total Dept 000 - BALANCE SHEET		0.00	100,000.00	90,558.06	0.00	9,441.94	90.56
TOTAL REVENUES		0.00	100,000.00	90,558.06	0.00	9,441.94	90.56
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	100,000.00	90,558.06	0.00	9,441.94	90.56
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	100,000.00	90,558.06	0.00	9,441.94	90.56
BEG. FUND BALANCE		10,909.32	10,909.32	10,909.32			
END FUND BALANCE		10,909.32	110,909.32	101,467.38			

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 710 - DISTRICT COURT CUSTODIAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
710-000-665.000	INTEREST INCOME	0.00	5,000.00	2,763.36	0.00	2,236.64	55.27
Total Revenue:		0.00	5,000.00	2,763.36	0.00	2,236.64	55.27
Total Dept 000 - BALANCE SHEET		0.00	5,000.00	2,763.36	0.00	2,236.64	55.27
TOTAL REVENUES		0.00	5,000.00	2,763.36	0.00	2,236.64	55.27
Fund 710 - DISTRICT COURT CUSTODIAL FUND:							
TOTAL REVENUES		0.00	5,000.00	2,763.36	0.00	2,236.64	55.27
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	5,000.00	2,763.36	0.00	2,236.64	55.27
BEG. FUND BALANCE		32,618.23	32,618.23	32,618.23			
END FUND BALANCE		32,618.23	37,618.23	35,381.59			
TOTAL REVENUES - ALL FUNDS		30,863,756.00	35,844,277.20	34,430,875.23	2,663,980.31	1,413,401.97	96.06
TOTAL EXPENDITURES - ALL FUNDS		33,140,785.00	37,049,047.97	30,856,053.42	2,669,170.67	6,192,994.55	83.28
NET OF REVENUES & EXPENDITURES		(2,277,029.00)	(1,204,770.77)	3,574,821.81	(5,190.36)	(4,779,592.58)	296.72
BEG. FUND BALANCE - ALL FUNDS		39,977,059.44	39,977,059.44	39,977,059.44			
FUND BALANCE ADJ - ALL FUNDS				(1,982.86)			
END FUND BALANCE - ALL FUNDS		37,700,030.44	38,772,288.67	43,549,898.39			

PROCLAMATION
Mr. & Mrs. George Martin Day
City of Fraser

WHEREAS, Mr. and Mrs. Martin began their long and generous relationship with the City of Fraser in 1971 when they opened the original El Charro restaurant located on Utica Road; and

WHEREAS in 1993 they expanded the original restaurant and built a new one in its current location on 14 Mile Road;

WHEREAS in 1993 this “restaurant” became a rescue for the community in various ways including employing thousands of Fraser citizens, gladly opening their business to people of all walks of life, and teaching the children of our community the value of hard work and dedication; and

WHEREAS, Mr. and Mrs. Martin had four (4) children all of whom graduated from Fraser High School; and

WHEREAS, showing their appreciation in understanding how important the school district was to our community they extended their generosity to the schools by sponsoring numerous sports teams over the years and donating team dinners, making countless food donations to many schools, and hosting fundraisers for schools; and

WHEREAS, further, Mrs. Martin became a Fraser Education Foundation Trustee in 2008 and personally funded annual mini-grants for teachers in the district; and

WHEREAS, upon her death donations of over $100,000 were collected for Fraser High School, Macomb Community College and Lakeshore High School for use at their discretion; and

WHEREAS, Mr. and Mrs. Martin were supporters of Fraser Parks and Recreation as they annually sponsored the Fraser City Picnic and were a contributing founder to the development of Steffens Park on 14 Mile Road; and

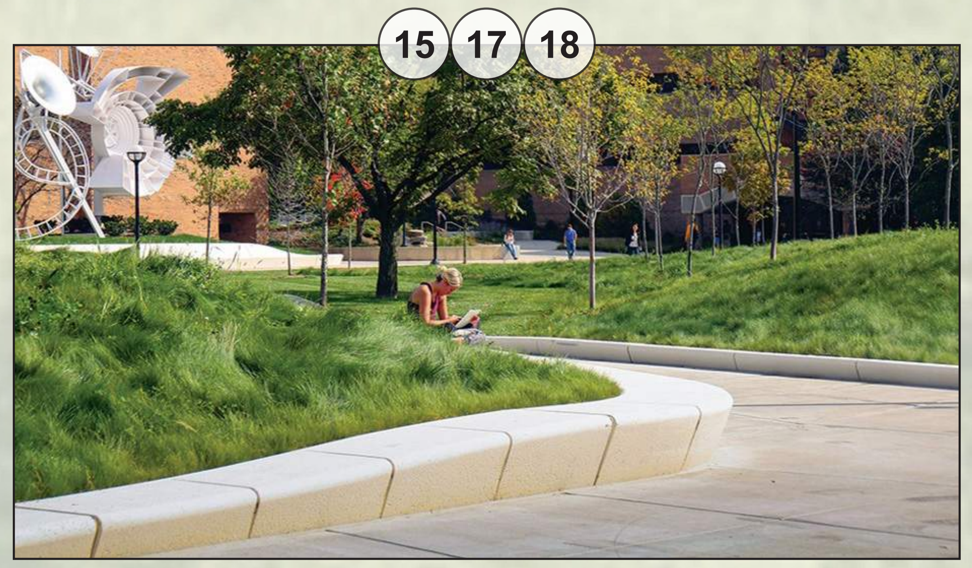
WHEREAS, Mrs. Martin was a Board Member of the Fraser Historical Society and she and Mr. Martin were strong supporters of the Society by generously donating the 125 year-old Hemme Barn to the Fraser Historical Society that is currently used at the site of our Museum on Masonic in the City of Fraser; and

WHEREAS, in 1980 Mr. Martin was presented with the Civilian Citation for his action in 1980 where he stopped a bank robbery in progress; and

WHEREAS, Mr. and Mrs. Martin conducted all of their banking, both personal and business, at the State Bank of Fraser;

NOW, THEREFORE BE IT RESOLVED that the City of Fraser City Council would like to Proclaim July 13 as George & Delia Martin day from here forward.

____________________ ____________________
Michael Lesich, Mayor August Gitschlag, Clerk



LEGEND

1. MULTI-PURPOSE OUTDOOR SHELTER
2. STORAGE
3. COMFORT STATION WITH STORAGE
4. GATHERING AREA WITH DECORATIVE SEATING, LANDSCAPING, AND BOLLARDS
5. SHADE SAILS
6. EXISTING TREE WITH LANDSCAPING AND DECORATIVE SEATING
7. BARRIER FREE PARKING
8. EXISTING BUILDING TO REMAIN
9. CHILDREN'S PLAY MOUNDS AND MUSICAL INSTRUMENTS
10. BARRIER FREE SEATING AREA WITH BENCH
11. LAWN SEATING AREA WITH GENTLE SLOPE TOWARD SHELTER
12. 8-FT WIDE PAVED ACCESS PATHWAY
13. PICNIC SEATING
14. SHADE TREES, TYPICAL
15. 8-FT WIDE PAVED PATHWAY, 1/8 MILE LOOP
16. OPEN GREEN SPACE
17. DECORATIVE PARK BENCH
18. LANDSCAPE BERM WITH LAWN SEATING

0 20' 40'

MULTI-PURPOSE OUTDOOR SHELTER

STEFFENS PARK, FRASER, MICHIGAN

CITY OF FRASER
MACOMB COUNTY, MICHIGAN

RESOLUTION # 2024-012

A RESOLUTION IN SUPPORT OF THE APPLICATION FOR THE DETROIT INSTITUTE OF ARTS' PARTNERS IN PUBLIC ART POGRAM FOR THE CITY OF FRASER

At a regular City Council Meeting of the Fraser City Council held on Thursday, July 11, 2024, the following resolution was offered:

WHEREAS, the City of Fraser supports the addition and expansion of public art in our community; and

WHEREAS, The Detroit Institute of Arts collaborates on a program known as "Partners in Public Art" which provides funding and support for outdoor murals painted in public places; and

WHEREAS, the Krista Kameleon has identified McKinley Barrier Free Park that would be well suited for public art; and

WHEREAS, the City of Fraser understands that if selected, the partnership between the DIA and the City of Fraser shall include a guarantee of a minimum ten year commitment to keep and maintain the public art; and

NOW THEREFORE BE IT RESOLVED THAT, the Fraser City Council approves the application for participation in the Partners in Public Art program, commits to the location of the public art at McKinley Barrier Free Park, and agrees to maintain the public art per the program requirements.

Motion by __________________________ and second by _____________________ to adopt the resolution in support of the application to participate in the DIA's Partners in Public Art program.

ROLL CALL:

AYES: Baranski, O'Dell, Perry, Schornak, Stein, Sutherland

ABSENT: Lesich

RESOLUTION DECLARED ADOPTED.

____

Dana Sutherland
Mayor Pro-Tem
City of Fraser

CERTIFICATION
I hereby certify that the foregoing is a true and complete copy of a resolution in support of the application for the Detroit Institute of Arts' Partners in Public Art program for the City of Fraser adopted by the City Council of the City of Fraser, County of Macomb, State of Michigan, at a meeting held on the 11th of July, 2024 and that the meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act (Act 267 Public Acts of Michigan 1976) and that the minutes of said meeting were kept and will be made available as the Act required.

____

August R. Gitschlag
City Clerk
City of Fraser

Following is the Artist Statement and Prior Experience for Fraser resident Krista Kautner:

Artist Statement (500 word maximum) *

I live my everyday life positively, and colorfully fearless. Through a paintbrush, I strive to translate my own personality and experiences to others. As someone who is actively chasing my dream, my goal is to inspire confidence and energy in others to tackle their own dreams so that they, too, can ultimately live life fully.

My artistic style is a balance of my experiences and interests. With backgrounds in both graphic design and makeup illusion, I consider myself an artist with a designer's eye. I enjoy clean edges, lettering, bold color, movement, and abstract interpretations. I also like to trick the mind, incorporating illusions into my work if possible. As an animal and nature lover, I take inspiration from the patterns and organic shapes of living things. All of these things are what form my style into something I hope can be enjoyed by people at large scale.

There is something so impactful about murals. They can completely change the ambiance of a space, a city, or a community. Due to their size and visibility, I believe they are one of the most powerful forms of art. And what's amazing about art is that art is the language we can all speak. Murals bring people together, and therefore can bring a community together. If I can paint something that has that kind of impact, or has inspired someone in a positive way, or even just brought a smile to a face, then I know I have reached my goal in this creative life.

Do you have prior experience with public art? If so, please describe the project(s) that you've been a part of and what your role was. (500 word maximum) *

I have been involved in a few public murals:

1) Voyage Jiu Jitsu Mural | St. Clair Shores, MI | March 2024
- Completed within budget and timeline of 1 week. I was the artist and designer for this project.
- Voyage Jiu Jitsu is a gym with both adult and child athletes. The only requirements were for it to have a nautical theme and for it to say "Voyage Jiu Jitsu." This mural was completely custom designed as well as hand drawn typography. Both interior paint and spray paint were used for this mural. My goal was to bring energy and confidence to the space so that the athletes felt they could perform their best.

2) El Taco Dojo Mural | Clinton Township, MI | March 2024
- Completed within budget and timeline of 1 week. I was the artist and designer for this project.
- El Taco Dojo is a new small business, a martial arts themed taco restaurant. The owner asked for a mural incorporating their taco mascot and to include more food characters with a little dia de los muertos flair. I wanted to create a fun story with this mural of good vs. evil, so I incorporated evil minion tortilla chips fighting a ninja taco with helicopter hot peppers shooting fire out of their mouths. It ended up being a very dynamic and colorful mural!

3) Wombat's Hostel - Werksviertel | Munich, Germany | April 2024
- Free mural. Completed in 2 days. I was the artist and designer for this project.
- I was solo backpacking Europe and one of my goals was to paint a mural while I was in Germany. I reached out to the hostel I was staying at to see if they wanted a free mural and they instantly said yes! They asked for happy yellow squiggles in their elevator lobby and that is what I delivered. Done completely freehand with interior latex paint.

4) Seminole Decor Center | Springfield, Missouri | May 2024
- A group mural project where 28 artists came together to paint a community mural on the exterior wall of a business. It was a rainbow of balloons and paint splatters. A wonderful way to bring life and color to the community of Springfield.

Please enter your social media or website address where your art can be seen *

@kristakameleon

Fraser City Council Agenda Item

SUBJECT TITLE:	Oakland- Macomb Interceptor Drain Drainage District (OMIDD) Bond	**DATE SUBMITTED:**	06/24/24
PREPARED BY:	Anjlee Bansal, Finance Director	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

The Drainage district will soon commence the construction of a new project for OMIDD. The Drainage Board approved the resolution authorizing the issuance of its Series 2024 Bonds. Prior to the issuance of bonds for the first segment, the Drainage Board has notified the City, to permit, should the City determine expedient, to prepay the assessment and avoid interest and finance charges associated with the anticipated 2024 bond issue for this Project segment. The City Treasurer is directed to notify the Drainage Board for the Oakland-Macomb Interceptor Drain Drainage District no later than **July 12, 2024,** and make full payment of the assessment no later than **August 9, 2024.**

TOTAL BOND AMOUNT: $469,545

PREPAYMENT AMOUNT: $313,067

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $313,067 –FY 2024-25

Account Number(s): 592-537-930.000/592-000-123.000

Requires Budget Amendment:	☐NO	☒YES - Amount: 313,067
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information:

ATTACHMENTS

RESOLUTION 2024-011 FOR PREPAYMENT OF DRAIN ASSESSMENTS (OMIDD 2024 BONDS)

LETTER FROM COUNTY

RECOMMENDED MOTION(S)

Motion that the *City* adopt a resolution and affirming its intention to prepay its 2024 drain assessment for this Project segment, and forward same to County no later than **July 12, 2024**, and make full payment of the assessment no later than **August 9, 2024.**

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

CITY OF FRASR
COUNTY OF MACOMB, MICHIGAN

RESOLUTION NO. 2024-011

RESOLUTION APPROVING PREPAYMENT OF OAKLAND-MACOMB INTERCEPTOR DRAIN DRAINAGE DISTICT BONDS, SERIES 2024

Minutes of a regular meeting of the *City Council* of the *City* of Fraser County of *Macomb*, State of Michigan (the "*City")*, held in said City on the 11th day July 2024, at 6:30 p.m., Eastern Daylight Savings Time.

PRESENT: Baranski, O'Dell, Perry, Schornak, Stein, Sutherland
ABSENT: Lesich

Motion by *Councilperson* ___________________, and supported by *Councilperson* _____________________, to approve the following Resolution:

WHEREAS, the Oakland-Macomb Interceptor Drain Drainage District (the "Drainage District") was established pursuant to petitions filed with the Director of the Michigan Department of Agriculture on June 18, 2009 by the Charter Township of Clinton of Macomb County, through the Macomb County Public Works Commissioner, and on June 22, 2009 by the Charter Township of Independence of Oakland County, through the Oakland County Water Resources Commissioner to acquire, finance, construct, improve, operate, maintain, and replace certain wastewater facilities, under the provisions of Chapter 21 of Act 40, Public Acts of Michigan, 1956, as amended (the "Drain Code"); and

WHEREAS, proceedings have been carried out by the Drainage Board for the Drainage District (the "Drainage Board") to acquire, finance, construct, improve, operate and maintain certain wastewater facilities (the "Project") as set forth in **Attachment A** (the "Project"), and said Project having been determined to be necessary for the public health; and

WHEREAS, on February 21, 2024 the Drainage Board approved the Project and on March 20, 2024 approved the Final Order of Apportionment of the cost of the Project to be borne by the several public corporations in the counties of Oakland and Macomb; and

CITY OF FRASER
RESOLUTION 2024-0011

WHEREAS, on June 12, 2024, the Drainage Board approved and adopted Oakland-Macomb Interceptor Drain Drainage District Special Assessment Roll No. 1 and Resolution authorizing the issuance of its Series 2024 Bonds with respect to the costs of the Project not to exceed $11,400,000 in accordance with the Final Order of Apportionment; and,

WHEREAS, pursuant to the authorization provided in Section 528 of Chapter 21 of the Drain Code (MCL §280.528), the Drainage Board of the Drainage District expects to provide for the issuance of one or more series of bonds to finance the costs of the Project, and the costs of issuance of such bonds, in anticipation of the collection of assessments to be made pursuant to the Drain Code, and to pledge the full faith and credit of the Drainage District for the prompt payment of the principal thereof and the interest thereon; and

WHEREAS, such bonds will be payable from the collection of special assessments against the Public Corporations, said special assessments to be duly confirmed as provided in the Drain Code; and

WHEREAS, prior to the issuance of said bonds for the first segment, the Drainage Board has notified the *City*, to permit, should the *City* determine expedient, to prepay the assessment and avoid interest and finance charges associated with the anticipated 2024 bond issue for this Project segment; and,

WHEREAS, the Drainage Board has requested that the *City* adopt a resolution and affirming its intention to prepay its 2024 drain assessment for this Project segment, and forward same no later than **July 12, 2024**, and make full payment of the assessment no later than **August 9, 2024**.

NOW, THEREFORE, BE IT RESOLVED, that the *City* hereby confirms that it will pay in full, its drain assessment in the amount of $313,067, pursuant to the Oakland-Macomb Interceptor Drain Drainage District 2024 Special Assessment Roll No. 1.

BE IT FURTHER RESOLVED, that the *City Treasurer* is directed to notify the Drainage Board for the Oakland-Macomb Interceptor Drain Drainage District no later than **July 12, 2024**, and make full payment of the assessment no later than **August 9, 2024**.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Baranski, O'Dell, Perry, Schornak, Stein, Sutherland
ABSENT: Lesich

RESOLUTION DECLARED ADOPTED.

Dana Sutherland, Mayor Pro-Tem
City of Fraser

CITY OF FRASER
RESOLUTION 2024-0011

Attachment A

Oakland-Macomb Interceptor Drain Drainage District Bonds, Series 2024
Project and Project Cost

OMID Odor-Corrosion Project

The Oakland-Macomb Interceptor Drain (OMID) interceptor system was originally constructed in the 1970s and is approaching 50 years in age. The system has experienced degradation due to sulfuric acid formed from hydrogen sulfide (H_2S). The H_2S emitted from the system has also been the source of odor complaints. While the OMID system has been lined in many sections, the H_2S still poses a threat to unlined components as well as a continual odor issue in certain locations. Accordingly, the H_2S must be addressed to prevent further degradation, extend the interceptor system life, and reduce odor complaints throughout the system.

The OMID Odor and Corrosion Control Project will provide the Owner with new odor and control systems at two sites in Sterling Heights, Macomb County, Michigan to reduce the impact of H_2S in the system. The Work includes the following:

1. Meter ST-S-1 Site (Utica and Dodge Park):
    a. Demolition of existing odor control unit and associated ductwork at Meter ST-S-1 at Utica Road/Dodge Park Road.
    b. Demolition of guardrail, concrete sidewalk, and other site features
    c. Installation of an activated carbon vessel, exhaust fan with variable frequency drive (VFD) and ancillary facilities.
    d. Installation of 480V 3-phase power and ancillary wiring and panels.
    e. Modifications to the irrigation system.
    f. Installation of landscaping
    g. Installation of emergency pressure relief vent.
    h. Make other improvements to on-site structures as needed to facilitate the Project.

2. Meter ST-S-3 Site (Sorrento and Dodge Park):
    a. Demolition of above-grade facilities associated with the Meter ST-S-3 vault at Dodge Park Road/Sorrento Boulevard.
    b. Demolition of existing site fencing and other site features
    c. Demolition of partial underground sheeting
    d. Installation of an activated carbon facility, exhaust fan with variable frequency drive (VFD), and other appurtenance facilities.
    e. Installation of 480V 3-phase power and ancillary wiring and panels.
    f. Construct a replica house structure with a basement foundation to contain the new equipment.
    g. Make other improvements to on-site structures as needed to facilitate the Project.
3. Other sites:
    a. Installation of emergency pressure relief vents at control structures CS-5, CS-9, PCI—7-107 and PCI-7-109 in the ITC corridor and Sterling Heights.

Total project cost: **$11,400,000**.

CITY OF FRASER
RESOLUTION 2024-0011

CERTIFICATION

STATE OF MICHIGAN)
)ss
COUNTY OF)

I hereby certify that the foregoing constitutes a true and correct copy of the resolution adopted by the City Council of the City of Fraser, County of Macomb, State of Michigan, at a regular meeting held on 11th day of June 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Michigan Public Act 267 of the Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

In witness whereof, I have hereunto fixed my official signature on this 11th day of June 2024.

____

August R. Gitschlag, City Clerk
City of Fraser

Oakland-Macomb Interceptor Drain Drainage District

Michigan Department of Agriculture & Rural Development

WRC WATER RESOURCES COMMISSIONER

June 13, 2024

Re: Oakland-Macomb Interceptor Drain Drainage District
Special Assessment Roll No. 1 ("Roll No. 1") Drain Bonds, Series 2024

The Oakland-Macomb Interceptor Drain Drainage District (the "Drainage District") will soon commence the construction of a new corrosion control and odor mitigation system (the "Project") for the Oakland-Macomb Interceptor Drain (the "OMID"). The OMID has experienced significant degradation due to sulfuric acid formed from hydrogen sulfide ("H_2S"). The H_2S emitted from the system has also been the source of numerous odor complaints. While many sections of the drain have been lined, the H_2S still poses a threat to unlined components and continues to be an unresolved odor issue in certain locations. The Drain Board will issue Drain Bonds, Series 2024 (the "Bonds") of up to $11,400,000 to finance the project.

On June 12, 2024, the Drainage Board approved Special Assessment Roll No. 1, which apportions the cost of the Bonds related to the Project across the local units. Section 526 of Chapter 21 of the Michigan Drain Code of 1956 (the "Drain Code"), as amended, MCL 280.526, requires the Chairperson of the Drainage Board to certify the assessment to each public corporation and allow for prepayment of the assessment for any communities that determine prepayment to be in their best interest. Prepayment allows communities to avoid interest and finance costs associated with the Bonds. Attached is a copy of the Special Assessment Roll No. 1 and certification of the assessment.

Each community may elect to either pay its assessment in installments with interest or prepay its assessment to save the cost of issuance and interest.

Installment Payments

If your community chooses to pay in installments, no official action is required. Please email this decision to (bruce.manning@macombgov.org; steveb@mfci.com). Your community's assessments will be included in the Bonds. Each assessment will be collected over twenty (20) installments. The Bonds are anticipated to be sold at a competitive public sale in August 2024. The estimated interest rate based on the current market is approximately 4.00%. The interest rate is an estimate subject to change and will not be final until the bond sale date. Interest is anticipated to be due semiannually beginning on January 1, 2025, and principal due annually beginning on July 1, 2025.

Prepayment

Each community electing to prepay its assessments must notify the Drain Board of its intent to prepay and the amount to be prepaid by July 12, 2024. The notice of the intent to prepay may be communicated in any form. If your community's board or council decides to adopt a resolution approving prepayment following consultation with your local attorney, please include the adopted resolution in your prepayment notice.

Email the notice of intent/resolution to prepay to Bruce Manning and Steven Burke, CFA (bruce.manning@macombgov.org; steveb@mfci.com). In addition, mail a hard copy of the notice of intent to prepay to the Macomb County Public Works Commissioner, Attention: Bruce Manning, 21777 Dunham Road, Clinton Township, MI 48036.

Macomb County will send prepayment invoices with payment instructions on or about July 15, 2024. **All prepayments must be received by Macomb County no later than August 9, 2024.**

Should you have any questions, please contact the following individuals:

- Project questions: Stephen Downing, Construction and Maintenance Manager, Macomb County Public Works, 586.696.0236 or email: stephen.downing@macombgov.org
- Financing questions: Steven Burke, CFA, financial advisor to the Drainage District, MFCI, LLC, at 313.782.3011 or email: steveb@mfci.com.

Thank you, and we look forward to our continued relationship as we proceed with this critical project.

Sincerely,

Candice S. Miller

Candice Miller
Macomb County Public Works Commissioner

Jim Nash
Oakland County Water Resources Commissioner

Enclosures

Oakland-Macomb Interceptor Drain Drainage District Drain Bonds, Series 2024
Special Assessment Roll No. 1 ("Roll No. 1")
(An Inter-County Drain in Oakland County and Macomb County, Michigan)
Dated: June 12, 2024

Total Amount Assessed for the Project Costs:	$	11,140,000
Total Prepayments:		-
Total Project Cost Bonded:		11,140,000
Estimated Total Amount to be Assessed for the Financing Costs (Including Est. Underwriter Discount):		260,000
Financing Contingency:		-
Total Bond Issue*:	**$**	**11,400,000**

*Including Financing Costs and Contingency

County of Oakland PUBLIC CORPORATIONS	33.1000% Percentage of Project	Amount Assessed for Project	Amount Assessed for Financing Costs	Amount Assessed for Bond Issue	33.1000% Percentage of Bond Issue
City of Auburn Hills	4.9705%	$553,714	$12,923	$566,637	4.9705%
Independence Township (incl. Village of Clarkston)	2.4213%	269,733	6,295	276,028	2.4213%
City of Lake Angelus	0.0185%	2,061	48	2,109	0.0185%
Village of Lake Orion	0.3409%	37,976	886	38,862	0.3409%
Oakland Township	1.0393%	115,778	2,702	118,480	1.0393%
Orion Township	3.1494%	350,843	8,188	359,031	3.1494%
Oxford Township	1.2468%	138,894	3,242	142,136	1.2468%
Village of Oxford	0.5928%	66,038	1,541	67,579	0.5928%
City of Rochester	1.9526%	217,520	5,077	222,597	1.9526%
City of Rochester Hills	8.1106%	903,521	21,088	924,609	8.1106%
Waterford Township	7.6159%	848,411	19,801	868,212	7.6159%
West Bloomfield Township	1.6414%	182,852	4,268	187,120	1.6414%
County of Oakland Total	33.1000%	$3,687,341	$86,059	$3,773,400	33.1000%

County of Macomb PUBLIC CORPORATIONS	66.9000% Percentage of Project	Amount Assessed for Project	Amount Assessed for Financing Costs	Amount Assessed for Bond Issue	66.9000% Percentage of Bond Issue
Chesterfield Township	4.9783%	$554,583	$12,944	$567,527	4.9783%
Clinton Township	13.9899%	1,558,475	36,374	1,594,849	13.9899%
City of Fraser	2.8103%	313,067	7,307	320,374	2.8103%
Harrison Township	4.1896%	466,721	10,893	477,614	4.1896%
Lenox Township	0.7827%	87,193	2,035	89,228	0.7827%
Macomb Township	9.4656%	1,054,468	24,611	1,079,079	9.4656%
Village of New Haven	0.5614%	62,540	1,460	64,000	0.5614%
Shelby Township	6.5484%	729,492	17,026	746,518	6.5484%
City of Sterling Heights	20.6591%	2,301,423	53,713	2,355,136	20.6591%
City of Utica	1.0966%	122,161	2,851	125,012	1.0966%
Washington Township	1.8181%	202,536	4,727	207,263	1.8181%
County of Macomb Total	66.9000%	$7,452,659	$173,941	$7,626,600	66.9000%
Combined Total:	100.0000%	$11,140,000	$260,000	$11,400,000	100.0000%

Oakland-Macomb Interceptor Drainage District
Counties of Oakland and Macomb, State of Michigan
June 12, 2024

Drain Assessment - Drain Bonds, Series 2024

Public Corporation Assessed:	**City of Fraser**
Total Estimated Cost of the Project:	$11,140,000
Percentage of the Project Assessed:	2.8103%
Total Amount of the Project Assessed:	**$313,067**

Public Corporations may choose to prepay the above amount. Intent to prepay must be submitted to OMID via the instructions provided in the cover letter by July 12, 2024. All prepayments must be made by August 9, 2024. See the attached letter for full details.

Estimated Series 2024 Bond Details

Total estimated principal amount of the Bond Issue ($11,400,000), including costs of issuance, to be Assessed if the Project Assessment is NOT prepaid: $320,374

Estimated Bond Debt Service Schedule: *Principal due annually beginning July 1, 2025.*
Interest due semi-annually beginning January 1, 2025.

Installment Number	*OMID Budget Year[1] ending June 30,*	*Total Estimated Fiscal Year Principal and Interest*
1	2025	$21,253
2	2026	23,489
3	2027	23,466
4	2028	23,567
5	2029	23,506
6	2030	23,567
7	2031	23,466
8	2032	23,489
9	2033	23,629
10	2034	23,601
11	2035	23,550
12	2036	23,618
13	2037	23,657
14	2038	23,668
15	2039	23,651
16	2040	23,606
17	2041	23,674
18	2042	23,707
19	2043	23,707
20	2044	23,674
		$469,545

Interest Calculation Detail:

Interest on the outstanding principal balance shall accrue at the following estimated rate per annum (total interest cost), payable January 1, 2025 and semi-annually thereafter: 4.00%

1. OMID Budget Year when local units pay debt service, i.e., local units pay July 1, 2025 debt service in June 2025.

EXHIBIT A

Oakland-Macomb Interceptor Drain Drainage District Bonds, Series 2024 Project and Project Costs

OMID Odor-Corrosion Project Description for Bonds

The Oakland-Macomb Interceptor Drain (OMID) interceptor system was originally constructed in the 1970s and is approaching 50 years in age. The system has experienced degradation due to sulfuric acid formed from hydrogen sulfide (H_2S). The H_2S emitted from the system has also been the source of odor complaints. While the OMID system has been lined in many sections, the H_2S still poses a threat to unlined components as well as a continual odor issue in certain locations. Accordingly, the H_2S must be addressed to prevent further degradation, extend the interceptor system life, and reduce odor complaints throughout the system.

The OMID Odor and Corrosion Control Project will provide the Owner with new odor and control systems at two sites in Sterling Heights, Macomb County, Michigan to reduce the impact of H_2S in the system. The Work includes the following:

1. Meter ST-S-1 Site (Utica and Dodge Park):
    a. Demolition of existing odor control unit and associated ductwork at Meter ST-S-1 at Utica Road/Dodge Park Road.
    b. Demolition of guardrail, concrete sidewalk, and other site features
    c. Installation of an activated carbon vessel, exhaust fan with variable frequency drive (VFD) and ancillary facilities.
    d. Installation of 480V 3-phase power and ancillary wiring and panels.
    e. Modifications to the irrigation system.
    f. Installation of landscaping
    g. Installation of emergency pressure relief vent.
    h. Make other improvements to on-site structures as needed to facilitate the Project.

2. Meter ST-S-3 Site (Sorrento and Dodge Park):
    a. Demolition of above-grade facilities associated with the Meter ST-S-3 vault at Dodge Park Road/Sorrento Boulevard.
    b. Demolition of existing site fencing and other site features
    c. Demolition of partial underground sheeting
    d. Installation of an activated carbon facility, exhaust fan with variable frequency drive (VFD), and other appurtenance facilities.
    e. Installation of 480V 3-phase power and ancillary wiring and panels.
    f. Construct a replica house structure with a basement foundation to contain the new equipment.
    g. Make other improvements to on-site structures as needed to facilitate the Project.

3. Other sites:
    a. Installation of emergency pressure relief vents at control structures CS-5, CS-9, PCI—7-107 and PCI-7-109 in the ITC corridor and Sterling Heights.

Project Cost Estimate for
PRJ-1-7059 Odor and Corrosion Control Systems
OMIDDD
10-Jun-24

			Total Cost
1) **Construction (FAC)**			
Project Construction Cost (Est) (731472)		$	7,419,000
	Sub-Total	$	7,419,000
2) **Project Development: Engineering Consulting (ENG CON)**			
Preliminary Design (730639)			
Design (730639)		$	1,100,000
CCA (731444)		$	1,250,000
Scheduling Consultant (731458)		$	-
Additional Special Services (730373)		$	75,000
	Sub-Total	$	2,350,000
3) **Project Financing & Legal (LEGAL)**			
Project Insurance (730940)		$	-
Bond Issuance (Legal) (731073)		$	31,986
Bond Issuance (Financial Consultant) (731458)		$	31,000
Estimated Underwriter Fee (1.50% of Total Borrowing Amt.)		$	172,410
Bond Rating Fee		$	20,000
Publications		$	3,000
Paying Agent Fee		$	500
State of Michigan Fee		$	1,000
Legal Fees (contract agreements) (731073)		$	50,000
Wetland Mitigation		$	-
	Sub-Total	$	310,000
3) **Right-of-Way Services (ROW)**			
Easement Fees		$	25,000
Legal Fees (easement) (731073)			
Permits		$	20,000
County Personnel Time		$	32,030
	Sub-Total	$	77,000
4) **Exclusive County Services:**			
Administration (ADM)		$	-
Engineering-OCWRC (ENG)		$	192,797
Construction Inspection (INS)		$	294,855
Surveying (SUR)		$	5,000
O&M/Equipment Startup and Training/Corrections-OCWRC (STD)		$	3,691
	Sub-Total	$	496,000
5) **Subtotal:**		$	10,652,000
6) **Contingency (10% of Construction)**		$	742,000
	Total Project Cost	**$**	**11,400,000**

7) **CVT Shares/Allocation: Bonded**

I hereby certify the period of usefulness of these facilities to be (20) years and upwards.

By: ________________________________

Jen Cook, PE
Project Engineer

By: ________________________________

Joel Brown, PE
Chief Engineer

Fraser City Council Agenda Item

SUBJECT TITLE:	McKenna Fee Increase	**DATE SUBMITTED:**	6/21/2024
PREPARED BY:	Lauren Sayre, AICP – City Planner	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

McKenna is seeking to update our fees to reflect inflation. We have not raised our fees since 2017.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: See attached

Account Number(s): 101-701-801.000

Requires Budget Amendment: ☐NO ☒YES - Amount: See attached

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information:

ATTACHMENTS

Fee schedule increase letter

Proposed hourly rates

Proposed development review fees

RECOMMENDED MOTION(S)

To approve the McKenna proposal to increase development review fees and hourly rates beginning in the 2024-25 fiscal year.

Revised 4/1/2024

MCKENNA

June 14, 2024

City Council
City of Fraser
33000 Garfield Rd.
Fraser, MI 48026

Subject: Fee Schedule Update

Dear Council Members,

We proudly consider Fraser as one of our most valued clients. We take pride in the strong working relationship that has developed with you, the City Council, the Planning Commission, and other stakeholders in the community.

The City's planning progress during the past several years has been noteworthy, including the 2021 Master Plan Update, 2023-2027 Parks and Recreation Plan, and development reviews that have helped to increase compliance with City ordinances, and advancing its vision for the future.

McKenna is conducting a review of our fees in in our partner communities. We have not increased our hourly rates since the original agreement in 2017. However, our net costs of operation have increased due to the significantly increased cost of competing for Michigan's top planning personnel, health insurance, planning technology, mileage, professional insurance, and other similar expenses. In review of our costs, we find it necessary to revise the fee schedule to reflect the costs of providing professional planning services more accurately in 2024.

We are requesting to increase our fees to reflect inflation over the past 7 years. Please find the proposed fees enclosed, and please also note that the review fees will be offset by the application fees. McKenna will not seek to raise these fees prior to July 1, 2025.

Please do not hesitate to contact me with any questions.

Respectfully submitted,

McKENNA

John R. Jackson, AICP
President

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Communities for real life.

MCKENNA

Professional Fees

PROFESSIONAL FEE SCHEDULE FOR HOURLY RATED SERVICES

Professional Classification	Rate Per Hour*
President	$200
Executive or Senior Vice President	$180
Vice President	$170
Director	$165
Senior Principal or Manager	$160
Principal	$130
Senior	$120
Associate	$100
Assistant	$90
Administrative Assistant	$75
Consultation, preparation for, and sitting as expert witness in legal matters.	$200

* Rates include the following overhead: Accounting, Advertising and Promotion, Books, Publications and Maps, Business Entertainment, Charitable Contributions, Computers, Furniture and Fixtures, Graphics Supplies and General Insurance, Interest, Legal, Licenses, Meals, Memberships and Subscriptions, Office Equipment, Office Space and Parking, Office Supplies, Postage (Except Overnight), Professional Dues, Software, Taxes and Telephone.

These rates do not include photography, outside reproduction, document or materials purchases, which are invoiced additionally. Rates also do not include reimbursable costs for travel, courier, overnight mail, etc. Mileage will be invoiced at the Federal mileage rate.

These hourly rates are valid through December 31, 2024, after which they may change per classification by a percentage equal to the increase in the Consumer Price Index for the prior 12 months per U.S. Department of Labor, Bureau of Labor Statistics.

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

DEVELOPMENT REVIEW SERVICES

REVIEW TYPE	FEE TYPE		
	Lump Sum	Fixed Base Fee + Additional Fee	Hourly Rate
Subdivision (Plat) Review			
For conventional, manufactured home, commercial, or industrial subdivision			
• Pre-application review	$500		
• Preliminary plat review tentative approval		$850 + $10 per lot	
• Preliminary plat review final approval		$500 + $10 per lot	
• Final plat review		$500 + $10 per lot	
Site Plan Reviews			
• Detached single family condominium (site condos), multiple family or mobile home park developments		$800 + $10 per dwelling unit / lot	
• Cluster housing development		$800 + $10 per dwelling unit / lot	
• Commercial or office development		$800 + $75 per acre	
• Industrial development		$800 + $75 per acre	
• Public or semipublic uses		$800 + $75 per acre	
• Planned unit development, residential neighborhood or mixed-use projects			*
Special Approval / Conditional Use		$700 + $50 per acre	
Rezone Application Review		$700 + $50 per acre	
Conditional Rezone Application Review			*
Land Division / Consolidation		$300 + $75 per new parcel	
Historic District / Architectural Comm Review	$500		
Dimensional (Nonuse) Variance Review			
• Commercial	$500		
• Residential	$200		
Use Variance Review	$1,000		
Street and Alley Vacation	$400		
Review of Woodlands / Wetland Plans (includes Field Inspection)			*
Site Traffic Impact Study			*
Master Deed or Similar Document Review	$500		
Pre-Application or Other Applicant Meetings			*
Revisions			
For each written technical review and recommendation provided by the Consultant because of resubmission of a revised plan	50% of original fee		
Resubmission after 90 days or major revisions	100% of original fee		

** Per Professional Fee Schedule*

Fraser City Council Agenda Item

SUBJECT TITLE:	Building Inspection and Plan Review Services	**DATE SUBMITTED:**	07-01-24
PREPARED BY:	Elaine Leven, City Manager	**NEW OR RETURNING:**	New

REQUEST

In an effort to provide better services and collaborate with neighboring communities we reached out to the City of Roseville to discuss the option of utilizing their building department for inspection and plan reviews. Currently these services are provided by McKenna. We have been experiencing a significant amount of turnover with building officials provided by McKenna. This proposal from Roseville will provide more consistency with service and staff. Roseville currently has 3 building officials, as well as the Assistant City Manager who has the credentials. They also serve the City of St. Clair Shores. As part of this proposal they plan to hire an additional building official to handle the increased workload. We currently have McKenna in the office 3 days a week at a cost of $5,200. Inspections are limited to the days that they are in the city. McKenna also gets 70% of the permit fees, which is what Roseville is also proposing. With the Roseville proposal we would be able to have inspections conducted 5 days a week, with inspections scheduled within 3 business days. Their proposal provides two 4 hour days of in office time. The agreement is for 5 years, with a 6% increase per year. The first year minimum annual fee is $219,600. For your information, following is what we have paid McKenna for the last 3 years:

FY 2023-2024	$127,000 (estimated, $117,947 thru the end of May)
FY 2022-2023	$152,853
FY 2021-2022	$111,566

ATTACHMENTS

Interlocal Service Agreement for Building Inspection and Plan Review Services

RECOMMENDED MOTION

Motion to approve Interlocal Service Agreement for Building Inspection and Plan Review Services.

INTERLOCAL SERVICE AGREEMENT
FOR BUILDING INSPECTION AND PLAN REVIEW SERVICES

This Interlocal Service Agreement dated this 1st day of September, 2024 ("Commencement Date") is made between the City of Roseville ("Roseville"), a Michigan municipal corporation, and the City of Fraser ("Fraser"), a Michigan municipal corporation.

RECITALS

A. Roseville and Fraser (together referred to as the "Municipalities") are authorized separately by law to perform building, electrical, mechanical, and plumbing inspections ("Building Inspections") under the Stille-DeRosett-Hale Single State Construction Act, P.A. 230, of the Public Acts of 1972, as amended, being sections 125.1501 to 125.1531 of the Michigan Compiled Laws ("State Construction Act").

B. The Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, being MCL 124.501, et. seq. (the "Urban Cooperation Act"), authorize political subdivisions to exercise jointly with any other political subdivision any power, privilege, or authority which such political subdivisions share in common and which each might exercise separately.

C. Both Roseville and Fraser have traditionally employed full time individuals who are registered under the Building Officials and Inspectors Registration Act ("Inspectors Registration Act") to perform Building Inspections and plan reviews solely for their respective Municipalities.

D. Due to the training required and dearth of trained individuals, as well as Fraser's limited size and resources, it is difficult for Fraser to find qualified individuals who are registered under the Inspectors Registration Act to promptly perform Building Inspections and plan reviews under the State Construction Code on both a full-time and on a part-time basis.

E. Roseville has employees who are trained, registered, and capable of performing Building Inspections and plan reviews for Fraser.

F. Due to economies of scale and geographic location, Roseville and Fraser are better served to collaborate and work together, rather than independently, to ensure Fraser's Building Inspections and plan reviews are professionally and timely performed, and to achieve those goals, Roseville and Fraser have mutually agreed that this Agreement be entered into to allow qualified Roseville employees to perform Building Inspections and plan reviews for Fraser on a routine basis under the terms set forth below.

G. Roseville and Fraser wish to enter into an interlocal agreement for Roseville to perform building inspections and provide building official services (including plan review) ("Building Services") and to perform plumbing, electrical, and mechanical inspection services (including plan review) ("Inspection Services") under the State Construction Code and related codes (collectively, the "Services") for Fraser under the terms set forth below.

Now therefore, Roseville and Fraser agree as follows:

1. *Representations Regarding Qualifications of Roseville Inspectors*. Roseville represents to Fraser that it has state registered building, electrical, mechanical, and plumbing

inspectors with the qualifications, experience, and abilities to perform building, electrical, mechanical, and plumbing inspections on buildings to determine compliance with the State Construction Act.

2. *Provision of Services*. Roseville agrees, through its employees, to provide the Services to Fraser pursuant to the terms and conditions set forth in this Agreement, commencing on the Commencement Date.

3. *Hours; Scope of Services*. Fraser agrees to engage Roseville to furnish Services during regular business hours when its own inspectors are unable to perform such Services, and Roseville agrees to furnish such Services, pursuant to the terms of this Agreement. All Services provided by Roseville will include building inspections, site inspections, being "on call" forty (40) hours per week to provide Inspection Services, receiving and returning phone calls and receiving and sending emails, recordkeeping, eight (8) hours per week of office time for the Building Official (split into two (2) days of four (4) hours each) at Fraser's municipal offices, plan reviews, and travel time between Municipalities. In order to minimize inspectors' travel time in connection with the performance of requested Services, Roseville's inspectors and plan reviewers will travel directly from their office or from the field to inspection sites in Fraser and to Fraser City Hall, whichever is closer. Inspections will be provided five (5) days per week (8:00 a.m. to 3:30 p.m.), with the exception of Fridays after 11:00 a.m. during Roseville's "summer schedule," and with the exception of holiday closures in Roseville.

4. *Priority of Performing Services*. Fraser understands and acknowledges that Roseville's own Services will at times be a priority, however, Roseville will make every reasonable effort to promptly furnish Services to Fraser under the terms and conditions of this Agreement, with inspections to be conducted within three (3) business days of a properly completed request.

5. *Application of Applicable Codes and Ordinances*. All code issues or interpretations, disputes, or any other issues arising from Services performed in Fraser shall be resolved solely by the Fraser City Manager or her designee.

6. *Court Appearance*. If an employee of Roseville who performed Services under this Agreement is needed to testify in court relating to a matter he/she handled in Fraser, Roseville shall make the inspector available at the time and place established by the court unless it conflicts with a court appearance for Roseville and that conflict cannot be resolved.

7. *Consideration for Services*. Fraser shall pay to Roseville the sum of $6,500.00 per month for the Building Services rendered pursuant to this Agreement. For the Inspection Services, Fraser shall pay to Roseville 70% of each permit fee collected by Fraser for inspections performed by Roseville, or $11,800.00 per month, whichever amount is greater. Combined, the annual fee for the Services will be no less than $219,600.00. Beginning September 1, 2025, and each subsequent September 1st thereafter, the fee for Building Services and the minimum fee for Inspection Services will increase by 6%, resulting in a 6% increase in the minimum annual fee for each year of the Agreement.

8. *Termination*. This Agreement can be terminated by either Municipality for any reason, with a minimum thirty (30) days' written notice to the other Municipality, except that Fraser may terminate this Agreement immediately in the event an employee of Roseville performing Services commits misfeasance, malfeasance, or other improper conduct in the performance of the employee's responsibilities.

Otherwise, this Agreement shall terminate at the conclusion of August 31, 2029, or when terminated by either Municipality, or when abandoned by both Municipalities for more than six (6) months. Upon termination, Roseville shall return all inspection reports, documents, records, or forms related to Building Inspections and Plan Reviews its employees performed for Fraser, or which belong to Fraser, within ten (10) days of the date of termination of this Agreement.

9. *Materials and Supplies*. Fraser shall supply all printed and digital materials that are required for Roseville to perform the services for Fraser.

10. *Performance Standard*. Roseville represents and agrees that all Services performed under the terms of this Agreement shall be performed in accordance with all appropriate and applicable state laws and regulations and industry standards.

11. *Non-Exclusive Arrangement*. Fraser is not obligated to Roseville's inspectors and plan reviewers exclusively and is expressly allowed to obtain similar services on an as-needed basis from other municipalities or contractors without violating this Agreement.

12. *No Employer-Employee Relationship*. The Municipalities agree that at all times and for all purposes under the terms of this Agreement, there is no employer-employee relationship between them nor between either Municipality's employees or agents and the other Municipality. No liability, right, or benefit associated with any employer-employee relationship shall be implied by the terms of this Agreement or service performed under this Agreement.

13. *Responsibility for Compensation and Fringe Benefits*. Roseville agrees to be liable for disability and workers' compensation benefits, including derivative benefits, dependent benefits, or other benefits related to disability and workers' compensation benefits for its own employees and, if applicable, others working on its behalf, even if the activities giving rise to those benefits occurred within the territorial limits of Fraser or in conjunction with performing Services under this Agreement for Fraser. Roseville shall be liable for any damage to vehicles owned, leased, or in use by its employees or agents, and for injuries to its employees or agents arising out of the use of such a vehicle regardless of where the damage or injury occurred.

14. *Availability of Privileges, Immunity, and Exemptions*. All of the privileges and immunities from liability, and exemptions from laws, ordinances, and rules, which apply to the activity of officers, agents, or employees of either Municipality shall apply to the same degree and extent to the performance of such functions and duties of such officers, agents, or employees extraterritorially under the provisions of this Agreement.

15. *Indemnification*. Each Municipality agrees to be liable for, defend, pay on behalf of, indemnify, and hold harmless the other Municipality, its elected and appointed officials, employees, and others working for that Municipality from any third party claims, demands, suits, or loss of any nature, including, but not limited to, bodily injury or death and/or property damage, which arise out of or are in any way connected with the Services performed pursuant to this Agreement. This obligation to indemnify, defend, and hold harmless shall include all costs of litigation or defense of claims including attorney fees, costs, and expert fees.

16. *Insurance*. Each Municipality acknowledges that it is currently insured with proper coverage and limits, or alternatively covered by a satisfactory self-insurance program.

17. *Maintenance of Insurance or Self Insurance; Notice of Changes in Coverage or Termination*. Each Municipality agrees to keep its insurance coverage (or participation in a satisfactory self-insurance program) in full force and effect for the term of this Agreement or any renewals of it. A lapse in the insurance coverage or self-insurance coverage required under the Agreement shall be considered a material breach of this Agreement and the Agreement shall automatically be suspended or terminated at any time such a lapse in coverage or participation exists.

18. *Notice of Claims*. The Municipalities agree that each shall promptly deliver to the other Municipality written notice and copies of any claims, complaints, charges, or any other accusations or allegations of negligence or other wrongdoing, whether civil or criminal in nature, of which the other Municipality becomes aware and which involves Services under this Agreement. Unless otherwise provided by law and/or the Michigan Court Rules, the Municipalities agree to cooperate with one another in any investigation conducted by the other Municipality of any acts or performance of any services under this Agreement.

19. *Survival*. The Municipalities agree that all indemnification and hold harmless promises, waivers of liability, representations, insurance coverage obligations, liabilities, payment obligations, and/or any other related obligations provided for in this Agreement with regard to any acts, occurrences, events, transactions, or claims, either occurring or having their basis in any events or transaction that occurred before termination of this Agreement, shall survive the termination of this Agreement.

20. *Entire Agreement*. This Agreement sets forth the entire Agreement between the Municipalities. The language of this Agreement shall be construed as a whole according to its fair meaning and not constructed strictly for or against any Municipality. The Municipalities have taken all actions and secured all approvals necessary to authorize and complete this Agreement.

21. *Severability*. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from the Agreement. The remainder of this Agreement shall remain in full force.

22. *Governing Law*. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any claim arising under this Agreement shall be brought in the 16th Judicial Circuit Court of the State of Michigan or the United States District Court for the Eastern District of Michigan, Southern Division as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.

23. *Incorporation of Recitals*. The Recitals of this Agreement shall be considered an integral part of this Agreement.

24. *No Implied Rights*. Except as expressly provided otherwise in this Agreement, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication), or right of subrogation as to any Municipality's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.

25. *Responsibility for Governmental Approvals*. Each Municipality shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all registrations, licenses,

permits, certificates, and governmental authorizations for its employees and/or agents necessary to perform all of its obligations under this Agreement. Upon request, a Municipality shall furnish copies of any registrations, permits, licenses, certificates, or governmental authorizations to the requesting Municipality.

26. *No Waiver*. No fact, failure, or delay by a Municipality to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Municipality shall subsequently affect its right to require strict performance of this Agreement.

27. *Modifications and Amendments*. Any modifications, amendments, rescissions, waivers, or releases to this Agreement must be in writing and agreed to by both Municipalities. Unless otherwise agreed, the modification, amendment, rescission, waiver, or release shall be signed by the same persons who signed the Agreement or other persons as authorized by the Municipality's governing body.

28. *Authorization*. The parties have taken all actions and have secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Municipality have the legal authority to sign it and bind the parties to the terms of this Agreement.

By their signatures, the undersigned represent that they are duly authorized to sign this Agreement on behalf of, and to bind, their respective Municipalities, and this Agreement is executed by the Municipalities on the dates set forth below.

CITY OF ROSEVILLE, a Michigan municipal corporation	CITY OF FRASER, a Michigan municipal corporation
By: ______________________________	By: ______________________________
Its:	Its:
and	and
By: ______________________________	By: ______________________________
Its:	Its:
Dated: _____________	Dated: _____________

Fraser City Council Agenda Item

SUBJECT TITLE:	City Manager Annual Evaluation	**DATE SUBMITTED:**	07-01-24
PREPARED BY:	Donald P. DeNault, Jr.	**NEW OR RETURNING:**	New

REQUEST

In 2023, the City Manager's annual evaluation was held at the August meeting of City Council. If Council wishes to hold the 2024 evaluation in August again, the following timeline is proposed:

Week of July 15th: City Attorney sends the forms to Councilmembers

July 26th: Deadline for Councilmembers to return their completed forms to City Attorney

August 5th: Deadline for City Attorney to compile the evaluations and circulate to Council and City Manager

August 8th: Evaluation is held (typically in closed session when requested by City Manager)

Alternatively, an extended process could be adopted, with the evaluation to be held at the September meeting rather than the August meeting.

ATTACHMENTS

N/A

RECOMMENDED MOTION

Motion to approve the City Manager's evaluation timeline as presented.

Or:

Motion to approve the following timeline for the City Manager's evaluation process: (include dates here).

INTERNAL USE FOR CLERK:

COUNCIL ACTION:		**MEETING DATE:**	