



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

August Gitschlag

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

**Fraser Recreation Commission Agenda
City Council Chambers
33000 Garfield, Fraser, MI 48026
Tuesday, July 9, 2024 @ 7:00 p.m.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda July 9, 2024
5. Approval of Minutes Regular Meeting June 4, 2024
6. Volunteer Group Reports
7. Administration Report
 - a. Update on July 21, 2024 Parade
 - i. Street Update
 - ii. Volunteers Needed
 - iii. What do Commissioners Need to Do
 - b. Fall Event – Harvest Days/Firefighters Open House
 - c. Archery
 - d. Movie Nights
8. Citizen Participation
9. Commission Member Reports
 - a.
10. Adjournment

POSTED: 2024 07 02



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Cynthia Greenia

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Fraser Recreation Commission Minutes City Council Chambers 33000 Garfield, Fraser, MI 48026 TUESDAY, June 4, 2024 @ 7:00 p.m. DRAFT

The regular meeting of the City of Fraser Recreation Commission was held on Tuesday, June 6, 2024 at 7:02 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Recreation Commission member Hunt called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Commission Member Hunt led the Pledge of Allegiance.

3. ROLL CALL OF RECREATION COMMISSION MEMBERS

PRESENT: Rice, Walker, Koch, Rastelli, Hunt

OTHERS: Recreation Coordinator Delmege

4. APPROVAL OF AGENDA

Motion by Koch supported by Rice to approve the agenda of the June 4, 2024, City of Fraser Recreation Commission as presented.

AYES: Rice, Walker, Koch, Rastelli, Hunt

NAYS: None

Motion Carried

5. APPROVAL OF MINUTES

Motion by Rice supported by Koch to approve the minutes of the April 2, 2024 meeting of the City of Fraser Recreation Commission as presented.

AYES: Rice, Koch, Rastelli, Walker, Hunt

NAYS: None

Motion Carried

FRASER RECREATION COMMISSION MINUTES

June 4, 2024 – 7:00 P.M.

6. VOLUNTEER GROUP REPORTS

Sherry Stein reported that Fraser First has a meeting on June 19 at the Fraser Library at 6:00 p.m. She thanked all the Ram's Horn fundraiser participants and sponsors. Tickets will go on sale for their biggest raffle at the end of July. Tickets will go on sale in the next couple of weeks.

Echo Hunt spoke on behalf of the Fraser Beautification Club that met on May 29 at the Fraser Library. Helped DPW updating Web's Wedge and cleaning up and updating downtown Fraser (near CVS). "Weed's & Wine" evening planned for June 12 at 6:00 p.m. at McKinley's Sensory Gardens for light weeding and refreshments. Next meeting will be on July 30 at 6:30 p.m. at Fraser Library

7. ADMINISTRATION REPORT

Recreation Coordinator Delmege started his report with the interview of John Hunter for possible Recreation Commission member. After Hunter introduction, Commission members followed up with questions.

Motion by Koch supported by Rice to appoint John Hunter to the Recreation Commission.

AYES: Rice, Koch, Rastelli, Walker, Hunt

NAYS: None

Motion Carried

Motion amended to *recommend the appointment* of John Hunter to City Council for consideration for membership of the Recreation Commission.

Delmege stated that "Park Clean-Up" was canceled due to poor weather conditions and lack of volunteer support. It was advertised on the website and Facebook but looking to potentially ask the school to advertise for it.

Animal Magic event was on Saturday, May 18. Registration was filled at roughly 160 total people, but only 80 people roughly showed up. Could be due to multiple reasons such as Big Bounce America being at Steffen's, Fraser Library event or because the event was free, and people don't lose out on anything by not coming. A city calendar was recommended.

Lions Club Carnival and Fireworks was approved for the next 5 years at our Council meeting. The fireworks have three different quotes of \$15,000, \$18,000 and \$20,000 due to high prices of fireworks and will be discussed and decided by Council on June 13. Fireworks are a split cost between both Lions Club and the City.

FRASER RECREATION COMMISSION MINUTES

June 4, 2024 – 7:00 P.M.

A magician show is scheduled for November 2 at 12:00 p.m. or 1:00 p.m. at the Lions Club Banquet Hall. It will be a free event along with other events like the movie nights scheduled for August and September.

8. CITIZEN PARTICIPATION

Kyle Tucker from Fraser Wrestling wanted to reintroduce himself to the Commission. Had a great season and had over 70 Fraser student athletes and has a great relationship with Fraser Public Schools. Practice three times a week and competition on Sundays. Fraser Wrestling is a 501(c), fully insured with background checks on all staff. He's been with Fraser Wrestling for 12 years at the High School as the Assistant Coach. He's also the President and Head Coach of Fraser Wrestling. Their numbers went from 50 to 80 as he partnered with schools and Parks & Recreation. Every 30 days they try to have a fun event and support scholarships for some of the children who can't afford it. They start in October and usually end in March/April. Delmege stated Fraser Wrestling has the support from the city and will see a link and advertisement on Facebook/website.

Laura Lesich wanted an update on the parade and to know what's the theme. Delmege stated there wasn't a theme, but asked if there was normally a theme. When stated there is, he said he would work on a theme. Still using the same road and the school for parking even though there's construction on Garfield.

9. COMISSION MEMBERS REPORT

Commission member Rice stated we need to build a better relationship with the schools. Delmege stated that he's been trying to talk to the schools, but ultimately, it falls on him to reach out. He has no problem posting their events on all of Frasers media vehicles. He feels like communication is decent, but that he can try to build it more.

Commission member Walker talked about the schools doing the free lunches at McKinley. It's an event that happens Monday-Thursday. Walker asked if there's a way to get either more volunteers or internal help keeping the Parks clean during their event.

Commission Member Koch asked how many people we have signed up for the parade. Delmege said he has sent emails to everyone but hasn't counted how many that is. She also said we must advertise in different media vehicles besides the City website, Facebook and flyers and even Peachjar. She also asked about a Drone show if this is something the City could look into having.

10. ADJOURNMENT

Motion by Koch supported by Walker to adjourn the meeting at 7:40 p.m.

FRASER RECREATION COMMISSION MINUTES
June 4, 2024 – 7:00 P.M.

AYES: Koch, Rastelli, Rice, Walker, Hunt
NAYS: None

Motion Carried

Respectfully Submitted:

Chris Delmege, Recreation Coordinator
City of Fraser

07/02/2024 11:24 AM		REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER				Page: 1/1		
User: CITYCLERK		PERIOD ENDING 06/30/2024						
DB: Fraser								
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	06/30/2024	MONTH	06/30/2024	BALANCE		
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
Expenditures								
Dept 751 - RECREATION								
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	570.00		75.00	680.00	45.60	
101-751-703.000	SALARIES	0.00	0.00		0.00	0.00	0.00	
101-751-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	42,337.48		3,800.00	(18,537.48)	177.89	
101-751-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00		0.00	0.00	0.00	
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	0.00		0.00	10,000.00	0.00	
101-751-710.000	VACATION	1,000.00	2,150.00		0.00	(1,150.00)	215.00	
101-751-711.000	HOLIDAY	1,200.00	1,500.00		200.00	(300.00)	125.00	
101-751-713.000	FICA	1,612.00	2,905.78		245.52	(1,293.78)	180.26	
101-751-714.000	MEDICARE	377.00	679.60		57.43	(302.60)	180.27	
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	117.00	0.00		0.00	117.00	0.00	
101-751-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	0.00	0.00		0.00	0.00	0.00	
101-751-718.000	LONGEVITY PAY	0.00	0.00		0.00	0.00	0.00	
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,321.90		693.60	(321.90)	106.44	
101-751-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00		0.00	0.00	0.00	
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,080.00	3,704.00		320.00	(1,624.00)	178.08	
101-751-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00		0.00	0.00	0.00	
101-751-742.000	OPERATING SUPPLIES	2,000.00	377.81		(305.54)	1,622.19	18.89	
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	25,000.00	3,536.00		62.00	21,464.00	14.14	
101-751-850.000	COMMUNICATIONS (PHONE AND CELL)	0.00	0.00		0.00	0.00	0.00	
101-751-851.000	MAIL OR POSTAGE	500.00	2.55		0.00	497.45	0.51	
101-751-880.000	COMMUNITY PROMOTION	12,000.00	7,500.00		0.00	4,500.00	62.50	
101-751-881.000	PROGRAMMING	20,000.00	7,743.00		38.13	12,257.00	38.72	
101-751-900.000	PRINTING AND PUBLISHING	1,000.00	0.00		0.00	1,000.00	0.00	
101-751-930.000	REPAIRS AND MAINTENANCE	0.00	0.00		0.00	0.00	0.00	
101-751-955.000	CONFERENCES	1,000.00	70.00		0.00	930.00	7.00	
101-751-956.000	MEMBERSHIPS	1,000.00	0.00		0.00	1,000.00	0.00	
Total Dept 751 - RECREATION		108,936.00	78,398.12		5,186.14	30,537.88	71.97	
TOTAL EXPENDITURES		108,936.00	78,398.12		5,186.14	30,537.88	71.97	
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		0.00	0.00		0.00	0.00	0.00	
TOTAL EXPENDITURES		108,936.00	78,398.12		5,186.14	30,537.88	71.97	
NET OF REVENUES & EXPENDITURES		(108,936.00)	(78,398.12)		(5,186.14)	(30,537.88)	71.97	

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
06/01/2024			101-751-001.000 CASH	BEG. BALANCE			0.00
06/30/2024			101-751-001.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-694.200 CITY PICNIC	BEG. BALANCE			0.00
06/30/2024			101-751-694.200	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-702.000 ELECTED/APPOINTED OFFICIALS PA	BEG. BALANCE			495.00
06/13/2024	PR	CHK	SUMMARY PR 06/13/2024		75.00		570.00
06/30/2024			101-751-702.000	END BALANCE	75.00	0.00	570.00
06/01/2024			101-751-703.000 SALARIES	BEG. BALANCE			0.00
06/30/2024			101-751-703.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-704.000 WAGES - FULL TIME EMPLOYEES	BEG. BALANCE			38,537.48
06/13/2024	PR	CHK	SUMMARY PR 06/13/2024		1,800.00		40,337.48
06/27/2024	PR	CHK	SUMMARY PR 06/27/2024		2,000.00		42,337.48
06/30/2024			101-751-704.000	END BALANCE	3,800.00	0.00	42,337.48
06/01/2024			101-751-705.000 WAGES - PART TIME EMPLOYEES	BEG. BALANCE			0.00
06/30/2024			101-751-705.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-706.000 WAGES - TEMPORARY/SEASONAL EMP	BEG. BALANCE			0.00
06/30/2024			101-751-706.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-710.000 VACATION	BEG. BALANCE			2,150.00
06/30/2024			101-751-710.000	END BALANCE	0.00	0.00	2,150.00
06/01/2024			101-751-711.000 HOLIDAY	BEG. BALANCE			1,300.00
06/13/2024	PR	CHK	SUMMARY PR 06/13/2024		200.00		1,500.00
06/30/2024			101-751-711.000	END BALANCE	200.00	0.00	1,500.00
06/01/2024			101-751-712.000 OVERTIME	BEG. BALANCE			0.00
06/30/2024			101-751-712.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-713.000 FICA	BEG. BALANCE			2,660.26
06/13/2024	PR	CHK	SUMMARY PR 06/13/2024		124.62		2,784.88
06/27/2024	PR	CHK	SUMMARY PR 06/27/2024		120.90		2,905.78
06/30/2024			101-751-713.000	END BALANCE	245.52	0.00	2,905.78
06/01/2024			101-751-714.000 MEDICARE	BEG. BALANCE			622.17
06/13/2024	PR	CHK	SUMMARY PR 06/13/2024		29.16		651.33
06/27/2024	PR	CHK	SUMMARY PR 06/27/2024		28.27		679.60
06/30/2024			101-751-714.000	END BALANCE	57.43	0.00	679.60
06/01/2024			101-751-716.000 WORKERS COMPENSATION INSURANCE	BEG. BALANCE			0.00
06/30/2024			101-751-716.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-717.000 CASH IN LIEU OF BENEFITS (INS (	BEG. BALANCE			0.00
06/30/2024			101-751-717.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-718.000 LONGEVITY PAY	BEG. BALANCE			0.00
06/30/2024			101-751-718.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-724.100 HEALTH INSURANCE PREMIUMS (EMP	BEG. BALANCE			4,628.30
06/13/2024	PR	CHK	SUMMARY PR 06/13/2024		693.60		5,321.90
06/30/2024			101-751-724.100	END BALANCE	693.60	0.00	5,321.90
06/01/2024			101-751-724.200 RETIREE HEALTH SAVINGS PLAN (I	BEG. BALANCE			0.00
06/30/2024			101-751-724.200	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-725.100 DEFINED CONTRIBUTION PENSION (4	BEG. BALANCE			3,384.00
06/13/2024	PR	CHK	SUMMARY PR 06/13/2024		160.00		3,544.00
06/27/2024	PR	CHK	SUMMARY PR 06/27/2024		160.00		3,704.00
06/30/2024			101-751-725.100	END BALANCE	320.00	0.00	3,704.00
06/01/2024			101-751-725.200 DEFINED BENEFIT PENSION PLAN (1	BEG. BALANCE			0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
06/30/2024			101-751-725.200 DEFINED BENEFIT PENSION PLAN (1 (Continued)				
			101-751-725.200	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-742.000 OPERATING SUPPLIES		BEG. BALANCE		683.35
06/05/2024	GJ	JE	REVERSE THE ACCRUALS - INVOICE #11-3(	8178		305.54	377.81
06/30/2024			101-751-742.000	END BALANCE	0.00	305.54	377.81
06/01/2024			101-751-801.000 PROFESSIONAL/CONTRACTUAL SERVI(		BEG. BALANCE		3,474.00
06/07/2024	AP	INV	CRAFT CLASS MARCH 7, 2024/SR. CENTER	6-7-2024	35.00		3,509.00
06/18/2024	AP	INV	PATRIOT CRAFT CLASS/SR. CENTER	6-18-2024	27.00		3,536.00
06/30/2024			101-751-801.000	END BALANCE	62.00	0.00	3,536.00
06/01/2024			101-751-850.000 COMMUNICATIONS (PHONE AND CELL)		BEG. BALANCE		0.00
06/30/2024			101-751-850.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-851.000 MAIL OR POSTAGE		BEG. BALANCE		2.55
06/30/2024			101-751-851.000	END BALANCE	0.00	0.00	2.55
06/01/2024			101-751-860.000 TRANSPORTATION		BEG. BALANCE		0.00
06/30/2024			101-751-860.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-880.000 COMMUNITY PROMOTION		BEG. BALANCE		7,500.00
06/30/2024			101-751-880.000	END BALANCE	0.00	0.00	7,500.00
06/01/2024			101-751-881.000 PROGRAMMING		BEG. BALANCE		7,704.87
06/25/2024	AP	INV	OUTDOOR PICKLEBALLS FOR DROP-IN PICKLE	6-25-2024	38.13		7,743.00
06/30/2024			101-751-881.000	END BALANCE	38.13	0.00	7,743.00
06/01/2024			101-751-882.000 PROGRAMMING - FARMERS MARKET		BEG. BALANCE		0.00
06/30/2024			101-751-882.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-900.000 PRINTING AND PUBLISHING		BEG. BALANCE		0.00
06/30/2024			101-751-900.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-920.000 ELECTRIC		BEG. BALANCE		0.00
06/30/2024			101-751-920.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-921.000 NATURAL GAS		BEG. BALANCE		0.00
06/30/2024			101-751-921.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-922.000 WATER		BEG. BALANCE		0.00
06/30/2024			101-751-922.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-930.000 REPAIRS AND MAINTENANCE		BEG. BALANCE		0.00
06/30/2024			101-751-930.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-930.200 REPAIRS - STREETS MAINTENANCE		BEG. BALANCE		0.00
06/30/2024			101-751-930.200	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-955.000 CONFERENCES		BEG. BALANCE		70.00
06/30/2024			101-751-955.000	END BALANCE	0.00	0.00	70.00
06/01/2024			101-751-956.000 MEMBERSHIPS		BEG. BALANCE		0.00
06/30/2024			101-751-956.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-968.000 DEPREC.-TRANS OUT		BEG. BALANCE		0.00
06/30/2024			101-751-968.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-972.000 CAPITAL OUTLAY		BEG. BALANCE		0.00
06/30/2024			101-751-972.000	END BALANCE	0.00	0.00	0.00
06/01/2024			101-751-995.000 OPERATING TRANS OUT		BEG. BALANCE		0.00
06/30/2024			101-751-995.000	END BALANCE	0.00	0.00	0.00