City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry Jr.
Patrice Schornak
Sherry Stein

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

FRASER CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, JUNE 13, 2024 - 6:30 P.M

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL MEMBERS**
4. **SWEARING IN OF NEW CITY CLERK AUGUST GITSCHLAG**
5. **APPROVAL OF AGENDA**
6. **CITIZEN PARTICIPATION ON AGENDA ITEMS**
7. **CONSENT AGENDA**
   a. City Council Meeting Minutes May 9, 2024
   b. City Council Special Meeting Minutes April 29, 2024
   c. City Council Special Meeting Minutes May 14, 2024
   d. Historical Commission Meeting Minutes April 8, 2024
   e. Planning Commission Meeting Minutes April 3, 2024
   f. Zoning Board of Appeals Meeting Minutes April 4, 2024
   g. Historical Commission June Newsletter
   h. Check Disbursements
   i. Revenue and Expenditure Report
8. **NEW BUSINESS**
   a. Recreation Commission Appointment – John Hunter
   b. Lions Carnival Fireworks Proposal
   c. Auditor Engagement Letter
   d. FY 2023-2024 Budget Amendments
   e. FY 2024-2025 Millage Rate Form L-4029
   f. FY 2024-2025 Fee Schedule
   g. DPW Superintendent Appointment
   h. Carpet/Flooring for Senior Housing
   i. Paid On Call Wages
   j. Zoning Ordinance Update Proposal
   k. Moratorium on Shipping Containers in Residential Zoning
   l. Street Subcommittee Discussion
9. **RETURNING BUSINESS**

10. REPORT OF CITY ADMINISTRATION
11. REPORT OF MAYOR AND CITY COUNCIL
12. CITIZEN PARTICIPATION
13. ADJOURNMENT

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO CINDI GREENIA, CITY CLERK AT (586) 293-3100.
IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

DRAFT

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, MAY 9, 2024 2024 @ 6:30 P.M.
DRAFT

A regular meeting of the Fraser City Council was held on Thursday, May 9, 2024 at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

The following members were present:

PRESENT: Lesich, O'Dell, Perry, Schornak, Sutherland
ABSENT: Baranski, Stein

Motion by Sutherland supported by Schornak to excuse members Baranski and Stein from the meeting.

AYES: Lesich, O'Dell, Perry, Schornak, Sutherland
NAYS: None **Motion Carried**

4. APPROVAL OF AGENDA;

No motion made

5. CITIZEN'S PARTICIPATION ON AGENDA ITEMS

No public comment at this time.

6. CONSENT AGENDA

The following items were on the Consent Agenda for the May 9, 2024 meeting of the Fraser City Council:

a. City Council Meeting Minutes April 11, 2024
b. City Council Meeting Minutes April 16 2024
c. Historical Commission Meeting Minutes March 4, 2024
d. Planning Commission Meeting Minutes March 6, 2024
e. Zoning Board of Appeals Meeting Minutes March 7, 2024
f. Recreation Commission Meeting Minutes March 12, 2024
g. Title VI Policy
h. Mail Carriers Stamp Out Hunger
i. Historical Commission May Newsletter
j. Check Disbursements
k. Revenue and Expenditure Report

Motion by Schornak supported by O'Dell to approve the Consent Agenda for the May 9, 2024 meeting of the Fraser City Council as proposed.

AYES: Lesich, O'Dell, Perry, Schornak, Sutherland
NAYS: None **Motion Carried**

7. NEW BUSINESS

a. FY 2024-2025 Police and Fire SAD Millage Rates Resolution #2024-005

Mayor Lesich opened discussion on this item. Council Member O'Dell began by stating that he would still like to keep the PA33 at 2 mills.

Motion by O'Dell supported by Sutherland to keep the PA33 millage at two (2) mills as proposed in the budget.

Discussion:

Council Member Schornak stated she felt everyone needed to compromise to get this done. Council Member Perry commented that he wanted to levy zero (0) mills due to the current surplus in the city's finances.

A lengthy discussion ensued with a proposal that if the City did levy even one (1) mill the amount of money that it raised would be taken from the general fund and used to pay down the OPEB liability. The millage itself was to be used for Police and Fire expenses, but Council could designate the same amount of money that was going to be raised from these taxes for that purpose. All Council Members expressed their opinions and concerns regarding this millage question.

Deanna Reinhold, 15569 Luxemburg approached City Council. She stated that they fought so hard to get PA 33 in place and we needed to build up our Department of Public Safety staff, they needed new equipment, and she did not feel we should lower or get rid of PA 33.

Vote on Motion:
AYES: Lesich, O'Dell, Sutherland
NAYS: Perry, Schornack **Motion Failed**

b. FY 2024-2025 Budget Adoption Resolution #2024-006

City Manager Leven reviewed the proposed budget with the changes discussed. They held the public hearing on it and it had been discussed a couple of times at two study sessions. However, without having a discussion and decision on PA33 it really could not be approved. She added that they had to come to a decision by the end of May as the tax bills needed to go for printing by then. Discussion was had on scheduling special meetings so they could make a decision. It was agreed that City Manager Leven would get the dates out to all Council members via email and ask for everyone's availability. Council should get their responses back to City Manager Leven by Monday at noon.

c. Axon Taser Purchase

Public Safety Director Kretzschmar approached the City Council regarding her request to purchase 15 Axon Tasers including batteries and cartridges. She told Council that the Department currently had 12 tasers. She explained that she would like to see everyone have their own taser. This would alleviate a lot of wear and tear on the tasers.

The model of taser she is requesting to purchase is the standard taser, there were more expensive tasers but she was going to be satisfied with this model.

Motion by Sutherland supported by O'Dell to waive competitive bidding and purchase 15 Axon Tasers with cartridges and batteries from the drug forfeiture account #2650311-742.000 in the amount of $22,897.50.

AYES: Lesich, O'Dell, Perry, Schornak, Sutherland
NAYS: None **Motion Carried**

d. 2023 Water Main Replacement Program

Scott Lockwood, AEW, 51301 Schoenherr, Shelby Township, MI, was present to speak regarding the 2023 Water Main Replacement Program. He shared that there were four (4) bidders for this project. The low bid was PAMAR. They were recommending awarding the bid to PAMAR in the amount of $2,582,461.36. They had worked with them quite often and they were a good company.

There would also be a 2% contingency fund of $50,000.00 and construction contract administration services in accordance with the standing agreement with AEW in the amount of $310,000. This would bring the total to $2,942461.36

He reviewed the scope of the project with City Council.

Motion by Sutherland supported by O'Dell to award the contract for the 2023 Water Main Replacement Project to Pamar Enterprises in the amount of $2,582,461.36,

authorize Anderson, Eckstein and Westrick, Inc. to provide contract administration services in accordance with the standing agreement in the estimated of $310,000.000, and authorize the DPW Superintendent and City Manager discretion to approve additional contract costs from a construction contingency of $50,000.00 with a total authorization not to exceed $2,942,461.36.

AYES: Lesich, O'Dell, Perry, Schornak, Sutherland
NAYS: None **Motion Carried**

e. Lion's Club Carnival Contract

City Manager Leven stated that they had before them a five (5) year contract between the City and the Lion's Club for the carnival. It has been reviewed by the Attorney.

Recreation Coordinator Delmege and Lion's Club Representative Derrick approached the Council. Derrick noted the changes made to the contracted included that the City would send them one single bill within 60 days of the event, making sure that the Lion's Club was billed correctly for City employees' time, and they also got rid of the Glo Works clause.

Discussion was had on the fireworks show. City Manager Leven noted that they had some bad news regarding the fireworks. Much like everything else the cost had gone up. It was going to cost the City more money for less fireworks this year. Discussion was had on the Lion's Club putting more money into the show. This should be an item on the next agenda for a decision by Council.

Council Member O'Dell wanted to share that Derrick spends an enormous amount of his free time getting this ready for the City. He expressed his appreciation for all of this time and efforts on behalf of the Lion's Club and the City.

Discussion was had regarding the dates for next year and that it would be held August 21 through the 24 due to some scheduling conflicts in 2025. Mayor Lesich thanked Derrick as well for all he does for the carnival.

Motion by Lesich supported by O'Dell to approve the Lion's Club Carnival Five (5) Year Contract as presented.

AYES: Lesich, O'Dell, Perry, Schornak, Sutherland
NAYS: None **Motion Carried**

f. SMART Contract

City Manager Leven reviewed the SMART Contract item. She indicated that it would cost the City over $60,000 in expenses to run the SMART Program this year. The amount credited back from SMART was to be $40,675.00.

Motion by O'Dell supported by Schornak to approve and sign Municipal Credit and Community Credit Contract for FY 2024 to obtain funding of $40,675.00.

AYES: Lesich, O'Dell, Perry, Schornak, Sutherland
NAYS: None **Motion Carried**

g. SEMCOG FY 25 Planning Assistance Program Resolution #2024-007

Scott Lockwood, AEW, appeared before City Council. He explained that the City of Fraser had an opportunity for a Planning Assistance Program Grant in the maximum amount of $50,000 with an 18.5% match required. There was $450,000 available at this time

If the City chose to apply for the Grant it would be a Master Plan for Pedestrian traffic. He reviewed the process for this application as well as what types of things they would be addressing in the plan.

This is a grant for the plan only, no physical work to be done with these monies.

Motion by Sutherland supported by O'Dell to adopt Resolution #2024-007 for the SEMCOG FY 25 Planning Assistance Program grant application and authorize the City Manager to submit an application for sidewalk and pathway gap network planning.

AYES: Lesich, O'Dell, Perry, Schornak, Sutherland
NAYS: None **Motion Carried**

h. City Clerk Recommendation

City Manager Leven reviewed that the Clerk Interview Committee met last week and interviewed four (4) very good candidates for the position of Fraser City Clerk. After discussion there was a unanimous decision to recommend August Gitschlag for the position. She reviewed his qualifications for the position with City Council. She was very excited about the opportunity to work with him and added that he was excited as well.

Motion by Lesich supported by Perry to enter into discussions with August Gitschlag to fill the role of City Clerk for the City of Fraser

AYES: Lesich, O'Dell, Perry, Schornak, Sutherland
NAYS: None **Motion Carried**

8. RETURNING BUSINESS

a. Library Building Discussion

Jim Sutherland, Library Board Trustee, was present to review this item with the City Council.
He read into the record a letter that City Council had received in their packet regarding the matter of the library purchasing the City Building they had been using up until the time of the car accident. A timeline for the purchase was in the letter as well as information that they were going to be saving up for a larger building and would most likely move within ten years. Discussion was had on the reverter clause in the contract and how that would be met. Details of other parts of the contract were discussed as well.

At this time Mr. Sutherland invited the public to attend their meetings. He wanted them to hear what was going on at the library straight from the library board. Their next

regularly scheduled meeting was May 20, 2024, at 5:30 p.m. He added there was a great amount of information for everyone on their website.

Deanna Reinhold, 15569 Luxemburg. She questioned as to whether or not the Library had been making lease payments to the City for the use of the building. Mr. Sutherland stated there was not. City Manager Leven reviewed this in greater detail.

9. REPORT OF CITY ADMINISTRATION

City Manager Leven reviewed the following updates:

The rooftop HVAC units are getting installed – we are coming down the homestretch.

She reviewed they will be working on road projects through the County. She would like to get the street committee back together to plan for these. They are trying to get funding for the Industrial Sub Road concerns. She asked any Council members that might be interested to email her about serving on the committee.

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10. REPORT OF MAYOR AND CITY COUNCIL

Council Member Perry wished everyone a Happy Mother's Day.

Council Member Schornak wished everyone a Happy Mother's Day. She reviewed that the Historical Commission was holding a Barn Sale on June 2, they have one every month. There was a new sign at the garden at the Baumgartner House – Samantha's Garden. They have a new split rail fence. They are taking donations on Wednesday evenings.

Council Member O'Dell wished everyone a Happy Mother's Day. He encouraged everyone to appreciate their moms.

Mayor Pro-Tem Sutherland congratulated the Fraser High School Class of 2024.

Mayor Lesich wished everyone a Happy Mother's Day. He stated he attended the Macomb Business Awards and that the City of Fraser was well represented.

He was working on securing funding for the Industrial Roads. Congratulations to the Fraser Class of 2024 Graduates. The Roseville City Council was going through a tough time for various reasons right now and he wanted to extend his support to them.

11. CITIZEN PARTICIPATION

Luxio Onxy, 16891 General appeared before City Council to express her frustration and anger at Israel and her opinion on the wars she feels the US has initiated.

Laura Lesich, 15201 Fairview, approached City Council. She stated that the next Fraser First meeting was on May 15, 2024 at 6:00 p.m. at the current library building. They were holding a fund raiser at The Ram's Horn on May 30, 2024 from 5:00 p.m. to 8:00 p.m. The Tiny Doors display is at the McKinley Park. The Recreation Commission is cancelled this month. She encourages people to come to the meeting in June. They will probably start

talking about the parade at that meeting. Plus there are two (2) open seats on that Commission.

She stated that the Council should do what it takes to have a great show for the fireworks.

12. ADJOURNMENT

Motion by Lesich supported by Sutherland to adjourn the meeting at 8:15 p.m.

AYES: Lesich, O'Dell, Perry, Schornak, Sutherland
NAYS: None **Motion Carried**

Respectfully submitted:

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Cindi Greenia, Clerk
City of Fraser

_____
Michael Lesich, Mayor
City of Fraser

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

FRASER CITY COUNCIL MEETING
SPECIAL BUDGET WORKSHOP
CITY COUNCIL CHAMBERS
MONDAY, APRIL 29, 2024 @ 6:00 P.M.
33000 GARFIELD, FRASER, MI 48026

A special budget workshop meeting of the Fraser City Council was held on Monday, April 29, 2024 at 6:00 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:25 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance.

3. ROLL CALL OF COUNCIL MEMBERS

The following members were present:

PRESENT: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
ABSENT: None

4. APPROVAL OF AGENDA

Motion by O'Dell supported by Stein to approve the agenda for the April 29, 2024 City of Fraser Special City Council Meeting as approved/amended.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None

Motion Carried

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

There was no citizen participation at this time.

DRAFT

6. NEW BUSINESS

Nothing at this time.

7. RETURNING BUSINESS

a. Public Safety Presentation – Proposed FY 2024-2025 Budget

City Manager Leven briefly reviewed the proposed FY 2024-2025 Department of Public Safety Budget with the City Council.

Director Kretzschmar was present to review her budget in greater detail. She indicated the large purchases that her department was asking for in this budget. They were looking to get two new vehicles - preferably Tahoes. They needed a new COP (Community Outreach Policing/Program) vehicle as the one they were using was a 2010 and showing its age. Discussion was had on consideration of getting electric cars in the future.

They needed to update the technology in all of the patrol cars. They were looking at getting two radar units – the current ones were 18 years old. They were also hoping to purchase an Intoxilyzer. Currently they have to take drivers to the Roseville Police Department to get a Blood Alcohol Test.

She was looking for bunker gear, 16 SCBAs (Self Contained Breathing Apparatus) and 24 masks so each member of the PSD would have their own mask. She reviewed the additional cost of equipping the second ALS squad. She is also requesting a ring rescue. Our current equipment is very old. She indicated the chairs in the DPS were old and some were in very poor condition and they would like new ones.

She addressed that she would like to see salary increases for the part-time PSA as well as paid on call firefighters. This completed the presentation.

At this time Council Member Schornak brought up the question of leaf collection. Were they going to decide to leave it as it was, purchase a new piece of equipment, which would reduce the number of employees it would require to complete the task or were they going to change things up and have residents bag their leaves and pay GFL to pick them up. DPW Supervisor Barret had provided the Council with some information from GFL but they did not feel they had nearly enough information to make a good decision on this tonight. They requested the numbers on how much the program costs as is – current equipment and man hours; how much the program would cost with the new equipment – including man hours; and how much it would cost to change to GFL for this service.

At 7:31 p.m. City Council took a brief break
The City Council reconvened at 7:37 p.m.

City Manager Leven reviewed that the Department Heads were at the last meeting and she knew that the City Council had the opportunity to ask questions as needed. She went over some of the more costly issues that the City currently faced- their OPEB, pension and roads. She then went over some of the larger items that the Department Heads had requested and added that there were many items in the budget that the City Council did not have discretion over – wages, contracted items, utilities, and that type of expense. According to the City

Charter the budget must be approved by the third Monday in May. This year was May 20, 2024. The budget must be approved by five of the seven Council Members.

Discussion was had of the current fund balance. We have a very healthy fund balance at this time. Council Member Schornak indicated that if the fund balance was above $10,000,000 she would like to see the PA33 mills at zero. A very lengthy discussion ensued at this time. Each Council member had an opportunity to share their thoughts and reasons behind their views.

Discussion of what to do with Reindel Park was had. City Manager Leven indicated that she did reach out to the School District, and they were not interested in purchasing the property. Perhaps the City could sell it to one of the property owners around it – it was landlocked with no access to it for the City.

Other Park improvements were discussed. The City Council agreed they needed additional information on the budget for the park plans before they could make a good decision.

The City Council took a break at 9:03 p.m.
The City Council reconvened at 9:08 p.m.

Upon returning the discussion turned again to PA33 and whether to keep the current rate of 2 mills on the tax roll or remove it. Discussion was had about keeping the mills on the roll and agreeing to allocate the same amount of funds out of the General Fund as would be generated from those 2 mills to help pay down our OPEB or allocate towards the roads.

Mayor Lesich then went through the items in the Capital purchases list that City Manager Leven had prepared for the initial budget workshop. The Council gave their opinions on which items they felt comfortable leaving in the proposed budget and which they needed more information on.

8. CITIZEN PARTICIPATION

Nothing at this time.

9. ADJOURNMENT

Motion by Lesich supported by Schornak to adjourn at 9:46 p.m.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Respectfully submitted:

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Cindi Greenia, Clerk
City of Fraser

_____
Michael Lesich, Mayor
City of Fraser

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
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Sherry Stein

CITY MANAGER
Elaine Leven
CITY CLERK
Cindi Greenia

FRASER CITY COUNCIL
SPECIAL BUDGET MEETING
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
TUESDAY, MAY 14, 2024 @ 6:30 P.M.
DRAFT

A special meeting of the Fraser City Council was held on Tuesday, May 14, 2024, at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

The following members were present:

Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

The following members were absent: Baranski

Motion by Lesich supported by Schornak to excuse Council Member Baranski from the meeting.

AYES: Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

4. APPROVAL OF AGENDA

Motion by Schornak supported by O'Dell to approve the agenda of the May 14, 2024 Special City Council Meeting as presented/amended.

AYES: Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

5. CITIZEN'S PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

6. NEW BUSINESS

a. DPW Fulltime Position Backfill

City Manager Leven addressed this item with City Council. It is a request to backfill a position that was vacated at the DPW. Historically in the past administration has come before City Council to get approval for these matters. On Monday someone in the DPW submitted his resignation and opened up this position.

Motion by O'Dell supported by Schornak to approve the backfilling of the D.P.W. Equipment Operator Position as submitted to City Council.

AYES: Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

7. RETURNING BUSINESS

a. FY 2024-2025 Police and Fire SAD Millage Rates Resolution #2024-005

City Manager Leven opened discussion on the item by stating that the current budget has 2 mills that were levied for PA 33 which supports the Police and Fire Departments. She had recommended 2 mills in the DRAFT FY 24/25 budget as well. Since the last meeting it was discovered that the city would need to place an additional $433,428 into MERS/OPEB. This was discovered by our Finance Director recently. That would change the projected fund balance left at the end of the FY 24/25.

Council Member O'Dell felt that in light of this new information we should leave the PA33 mills at 2.

Motion by O'Dell supported by Lesich to approve City of Fraser Resolution # 2024-005 as presented with two mills being levied for PA33.

Discussion on Motion

Council Member Schornak indicated she was willing to agree to one mill, although she preferred that 0 mills were levied. If she agreed to one mill she would like to see Council agree to $1,500,000 being allocated to pay down our OPEB liability, $4,000,000 being allocated to the Industrial Subdivision Roads and $3,000,000 allocated to residential roads and infrastructure.

Discussion was had on what type of fund balance would be left if Council was to allocate funds in the manner suggested by Council Member Schornak. She felt that City Council should make a commitment to these expenditures. Particularly paying down the OPEB liability and the roads. Council needs to make a plan moving forward to address the needs in the City.

Mayor Lesich indicated he was in support of the $1,500,000 to pay down OPEB liability as suggested by Council Member Schornak and he was also committed to the other two expenditures. He would like time to look into those matters further with guidance from our engineer and city administration. He was not committed to any certain dollar amount at this time.

Further discussion was had on PA33 millage levied. Many concerns were raised as to what cutting it would mean, also concerns raised that we currently have a budget surplus and we need to spend that down.

Council Member Stein indicated that when she came to the meeting, she was in support of one mill, but after hearing of the $433,428 increase in the budget she felt that 1.5 mills would be the best compromise. She would still be in favor of committing money to pay down OPEB.

At this time review of the fund balance, considering the additional expenditure for MERS/OPEB that was now going to be in this Fiscal Year's budget. Concern was had if they reduced PA 33 to one mill and committed to some form of expenditures on the Industrial Roads and residential roads and expenditure the fund balance would be quite small.

Council Member Stein stated she was willing to compromise at 1.5 mills levied for PA33.

VOTE ON MOTION

AYES: Lesich, O'Dell, Sutherland
NAYS: Perry, Schornak, Stein
Motion Fails

Motion by Stein supported by O'Dell to approve levying 1.5 mills for PA33 for the FY 24/25 Budget.

AYES: Lesich, O'Dell, Schornak, Stein, Sutherland
NAYS: Perry **Motion Carried**

Motion by Lesich supported by O'Dell to levy .75 mills for PA33 on the Summer tax bill and .75 mills for PA33 on the Winter tax bill.

AYES: Lesich, O'Dell, Schornak, Stein, Sutherland
NAYS: Perry **Motion Carried**

Motion by Schornak supported by Lesich to allocation an additional $1,250,000 to OPEB/MERS Trust out of the general fund balance for the FY 24/25 budget year.

Council Member Schornak rescinded her motion Mayor Lesich rescinded his support

Motion by Lesich supported by Schornak to appropriate an additional $1,250,000 to General Ledger Account Number 101-961-724.300 Retiree Healthcare OPEB Account for Fiscal Year 2024-2025.

AYES: Lesich, O'Dell, Schornak, Stein, Sutherland
NAYS: Perry **Motion Carried**

b. FY 2024-2025 Budget Adoption Resolution #2024-006

Rob Barrett, DPW Supervisor was available to take questions regarding items in the DPW Proposed Budget. Mayor Lesich noted that no decision had been formally made

on some of the items as follows:
Leaf Equipment
Wood Chipper
Stump Grinder
Backhoe

Mr. Barrett indicated that he and City Manager Leven had reviewed the leaf pick up issue in depth. They would like to put additional time and effort into the situation prior to recommending anything. He suggested at this time that the leaf equipment request be withdrawn from the budget. He anticipated bringing the matter back after a thorough investigation had been done so that City Council could make a good decision on this.

He then stated that a wood chipper was a very important piece of equipment. The one they currently had was a 2003. It was often in need of repair. This was a critical piece of equipment for our residents. The stump grinder was also a necessary piece of equipment. He reviewed that they spent over $40,000 subbing stump grinding work out over the last four years.

The backhoe was about 20 years old. They have two backhoes currently and would like a third. This is the second highest priority behind the chipper. This is a need, not a want. Council Member Schornak stated she was 100% behind this.

Motion by Lesich supported by Sutherland to approve City of Fraser Resolution #2024-006 as presented.

AYES: Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: **Motion Carried**

8. CITIZEN PARTICIPATION

Nothing at this time.

9. ADJOURNMENT

Motion by Lesich supported by Schornak to adjourn the meeting at 8:18 p.m.

AYES: Lesich, O'Dell, Schornak, Stein, Sutherland
NAYS: Perry **Motion Carried**

Respectfully Submitted:

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Cindi Greenia, Clerk
City of Fraser

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Michael Lesich, Mayor
City of Fraser

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

Fraser Historical Commission
Meeting Minutes – Monday April 8, 2024 @ 7:00pm

Present:

Commissioners: Marilynn Wright, Jim Chamberlin, Nancy Ehrke, Karen Hodges, Tom Iwanicki, Marti
VanEenenaam-Iwanicki.
Member-at-large: Curtis Rice.

Absent: Commissioner Denise Wojciechowski
Members-at-Large: Kathy Pirtle, Dori Guoin
Liaison – Patrice Schornak

Guest: Nick Powers, C & G News

1. **Call to order:** 7:08pm by Marilynn. Meeting start was delayed as Karen was giving a tour of the museum to Mr. Powers.

2. **Pledge of Allegiance**

3. Approve Agenda: Motion by Tom, seconded by Nancy to approve today's agenda.
Motion carried.

4. Approve March 4, 2024, Minutes: Motion by Nancy, seconded by Tom to approve.
Motion carried.

5. City Liaison Report: Patrice is out of town. She did drop off apparel samples for commissioner shirts.

Concerns still not resolved:
- Light outside Gift Shop door (to be replaced with light sensor unit)

Resolved:
- Parlor Rug cleaning (see unfinished business below)

6. Unfinished Business

a. Little Library – Andrew Tiza from Troop 1402 has completed the Little Free Library Eagle Scout project and it is stocked with books. Tom will contact him to see if he can add a latch to keep the door closed, as well as caulking around the roof of it. Tom will also ask if Andrew plans to register it on the Little Free Library site.

b. Split Rail Fence - Project is moving along. Deposit check has been cut, permit has been secured, Miss Dig has put flags on the property. Do not have a start date yet. Marti has been in contact with Tim Marshall from TMF Services.

c. Parlor Rug Parlor rug is in such bad repair that cleaning it is not feasible. Marilynn posted in the April newsletter that we are interested in a donation of 9' x 12' rug.
Karen met with the owner from Carpet Direct in Fraser and got a sample. He is offering a discount plus an upgrade on the pad and will install it for $1400. Tom will remove carpet padding before Open House on April 8. We will wait a couple of weeks to see if anyone comes forward with a donation, then consider purchasing a new one.

7. **New Business**

a. Restoration -Marilynn received an email from Mark Gervasi, a retired museum conservator who is offering to help small museums at no charge. Suggestion was made to invite him to visit and look at our collections to see how he could help. Marilynn will contact him to get more information and see what services he can provide.

b. Alliance Meeting Karen and Marti will attend the Macomb County Heritage Alliance Meeting on April 27 and bring a couple of baskets for the auction. Society members will also attend.

8. Commissioner Reports

• ***Marilynn*** – a Hemme relative has purchased a commemorative brick. She, Dori, and Karen have visited Denise and reported she was in good spirits. Patrice dropped off some apparel samples for commissioners to try on.

• ***Jim*** - did some research on the significance of the strawberry and Fraser. The word Fraser has both Scottish and French origins. Fraser clan came from France to Scotland. In Scottish, "Fraser" means "of the forest men", while in French, the word "fraise" means strawberry. The coat of arms for the Clan Fraser has strawberry flowers on it.

• ***Karen*** – Gave an update from the Historical Society. Curtains have been installed. She had to order some additional hardware from Reindel. She found the cork for the large piggy bank we have been using for donations. She found a cornhusk doll kit that we could possibly use for our 150th anniversary as one of the activities for kids.

• ***Nancy –*** Sent out 469 newsletters. Received email about an old ringer washer donation.

Motion by Tom to accept the donation of the vintage ringer washing machine.
Second by Karen
All in favor. **Motion carried**.
Nancy will contact donor and arrange for it to be delivered.

• ***Tom*** - Has digitized 300 photos. Has paused for Spring Break and will continue soon. While on vacation, visited the Escondido History Center and got some ideas, including creating a sign for the barn with the name of the barn, year of origin, and year it was reconstructed onsite. We could also create something that highlights the barn quilt. Suggested we start adding the barn and barn quilt as part of the house tour. We could also include signs for self-guided tours of the barn and garden. On Escondido's website there is a way to purchase historical photos.

• ***Marti*** - Update on Samantha's Garden Sign. Should be completed and installed this weekend. Asked how we were vetting donations for our collection as well as for the Barn Sale. Suggested no plastic water bottles as they do not sell.

• ***Curtis –*** *nothing to report*

9. **Adjournment:** Motion by Tom, Seconded by Jim. All in favor.
   Meeting adjourned at 8:20pm

Announcements:
• **Next Meeting: Monday, May 6, 2024 @ 7:00pm**
• **Next Open House: Sunday April 8, 2024, 1-4pm; Sunday May 5, 2024, 1-4pm**

Respectfully Submitted:
Marti VanEenenaam-Iwanicki, Recording Secretary

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

CITY OF FRASER
PLANNING COMMISSION MEETING
WEDNESDAY, APRIL 3, 2024 @ 7:00 P.M.
33000 GARFIELD, FRASER, MI 48026
AS APPROVED MAY 1, 2024

A regular meeting of the City of Fraser Planning Commission was held Wednesday, April 3, 2024 at 7:00 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Chair Czarnecki called the meeting to order at 7:00 p.m.
Chair Czarnecki led the Pledge of Allegiance.

2. ROLL CALL

Present: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
Absent: Meyer

Others: City Planner Warren, City Attorney Ericson, City Clerk Greenia

Motion by Farina supported by Keil to excuse Planning Commission Member Meyer from the meeting.

AYES: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
NAYS: None **Motion Carried**

3. APPROVAL OF AGENDA APRIL 3, 2024 PLANNING COMMISSION

Chair Czarnecki indicated that the agenda that had been published had an incorrect address on it. The correct address for SP 24-01 Site Plan Review would be 34400 Klein Road, not 34400 Utica. She indicated that this had been changed on the agendas that were out for the public at the meeting tonight. She added that since Planner Sayre was not present this evening they would not be talking about item 7a – Sign Ordinance Discussion.

Motion Warunek supported by Farina to approve the agenda as amended for the April 3, 2024 City of Fraser Planning Commission meeting with the following changes:

Noting the correct address for the property under Site Plan Review would be 34400 Klein Road and also noting that item 7a –Sign Ordinance Discussion would be removed.

AYES: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
NAYS: None **Motion Carried**

4. CHAIRPERSON'S OPENING REMARKS

Chair Czarnecki read her opening remarks into the record.

5. APPROVAL OF MINUTES – March 6, 2024

Motion by Farina supported by Keil to approve the minutes of the March 6, 2024 meeting of the City of Fraser Planning Commission with the following amendments: Change the spelling of Big Boy Attorney from Randy Hermez to Randi Hermiz, change the page header to indicate the date of March 6, 2024, update the motion as made by Mr. Warunek on Big Boy, change the spelling of the word council to counsel on page 3.

AYES: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
NAYS: None **Motion Carried**

6. NEW BUSINESS

a. Public Hearings – None

b. Site Plan – 24-01- 34400 Klein Road, Foundation Solutions 360 Site Plan Review

Alicia Warren reviewed this application with the Planning Commission and members of the audience. She indicated that back in 2022 this Site Plan had been approved by the Planning Commission but since no action had been taken that approval had expired. She reviewed the differences between the current application and what had been approved in 2022. The applicant proposes to construct an additional driveway 20 feet in width off of Klein Road, as well as an additional paved asphalt area located on the south side of the building. The proposed area of new paved concrete equates to approximately 4,700 square feet. The revised site plans also address previous landscaping concerns and enclosure details for their proposed outdoor storage of gravel. They will need a variance for a parking setback, they are requesting a dumpster enclosure, an additional enclosure for gravel (they did receive approval from the ZBA in 2022 for gravel storage). They will need to go back to ZBA for this additional variance request.

Discussion was had on what is currently at the site. Right now there is concrete all the way to the front already. It was reviewed if Klein was a City ~~of~~ **or** County Road. Ms. Warren indicated that it was a City Road. That way the City could review it and the County would not have to get involved in this instance. This is in the IR district. Planning Commission discussed what was observed when they did a site visit. It was noted that all parking spots were taken and the lot was very full. There was construction equipment stored outside, and what appeared to be concrete on the entirety of the site.

At this time the applicants approached the Planning Commission. Joe Marth, Foundation Solutions 360 President, 34400 Klein Road, and Dave Cadman, Supervisor for Foundation Solutions 360, 34400 Klein Road, were both present. Mr. Marth addressed the Planning Commission and indicated that he read on the planner's notes he had to add a few items regarding this site plan. A diagram of the loading area with dimensions must be added to the prints; diagrams with dimensions of the enclosures must be added to the prints;

Further discussion was had on what was currently at the site. Concern was had regarding the amount of parking as well as the equipment that was stored outside. Commissioner Warunek indicated that having equipment outside was not an approvable use without a special land use approval. He added that if this was in the industrial subdivision it would not really matter but located across from the school and near residential areas, it was a lot. The Planning Commission needed to be assured that the applicant would address this concern. Discussion was had on the drain that ran across their property and the location of the new drive.

Commissioner Farina reviewed the number of employees and the parking issues this caused at the site and what the current parking area was like. The applicant noted that he would be asking the ZBA for a parking site variance at the meeting tomorrow night. The petitioner explained that there was a natural pitch for drainage. Further discussion was had on the drainage. The applicant stated he knew he had to add another row of block around his outside storage. Further discussion was had on the layout of the site. Mr. Cadman then shared that the reason this is so difficult is they have to get all the things needed for their day-to-day business in 2/3 of the site – 56 feet of the property was the Sweeney Drain and they could not use that area.

A lengthy discussion was held on concerns regarding the construction equipment not being stored properly, how the site was viewed, that Planning Commission was wanting them to succeed but still needed to keep in mind the surrounding area, what would be some good ways to remedy the situation. The Commission encouraged the applicant to get a copy of the zoning ordinance, maybe discuss this application with our Planner and to what can go there at the site and what some good suggestions might be. Mr. Marth stated he could park the three machines in question inside for the time being and that should eliminate the concern about these being parked outside until he can address some of the other issues in question. He also suggested that they could make the enclosure wall

eight (8) feet tall. Discussion was had on that height and what could soften that appearance.

It was noted that the applicant must go to the Zoning Board of Appeals meeting tomorrow night and then they would be back at the Planning Commission with a revised plan. His goal was to make this a nice-looking building and do everything the Planning Commission requested of him. He agreed that he would try to address the screening matter before coming back to the Planning Commission.

Motion by Czarnecki supported by Farina to postpone a decision on Site Plan 24-01 to the next regularly scheduled Planning Commission following ZBA Action on the Site Plan variance requests.

AYES: Barr, Czarnecki, Farina, Keil, Tuller, Warunek
NAYS: None **Motion Carried**

7. PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

Nothing at this time.

8. MONTHLY REPORT – MARCH 2024

Planner Warren reviewed the March 2024 Planning Commission Monthly Report with the Commission. A review of the current status of Hockeyland was conducted.

9. ZONING BOARD OF APPEALS MEMBER LIAISON REPORT

Commissioner Farina reviewed that they recommended to City Council the appointments of two (2) applicants to fill the Board's current vacancies at their meeting last month. They were both very qualified and were approved by the City Council. There will be a review of a use variance at tomorrow's meeting.

10. COMMISSIONER'S COMMENTS AND ITEMS OF INTEREST/CONCERN

Commissioner Warunek stated that the joint training was very good and told the attorney and planner what a great job they did.

Commissioner Keil agreed that the training was very helpful and he appreciated it. The two (2) companies did a great job.

Commissioner Farina thanked the two companies for the training. It was very good. He sent out condolences to Lauren Sayre on the death in her family. He thanked everyone for their support of St. Malachy's Fish Fry.

Commissioner Tuller stated it was an exciting first meeting and he enjoyed it. He was looking forward to many good meetings moving forward.

Chair Czarnecki stated she agreed the training was very good. Welcome to Commissioner Tuller. She asked if there was an update on Sheetz. Nothing yet.

11. ADJOURNMENT

Motion by Tuller supported by Keil to adjourn the meeting at 8:21 p.m.

AYES: Barr, Czarnecki, Farnia, Keil, Tuller, Warunek
NAYS: None **Motion Carried**

Respectfully Submitted:

Cindi Greenia

Cindi Greenia, Clerk
City of Fraser

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

CITY OF FRASER ZONING BOARD OF APPEALS
APRIL 4, 2024 @ 7:00 P.M.
COUNCIL CHAMBERS, 33000 GARFIELD, FRASER, MI 48026

I. CALL MEETING TO ORDER

A regular meeting of the City of Fraser Zoning Board of Appeals was held on Thursday, May 2 at 7:00 pm in City Council Chambers. The meeting was called to order by Chairman Farina at 7:02 p.m.

II. PLEDGE OF ALLEGIANCE

Chairman Farina led the Pledge of Allegiance.

III. ROLL CALL

PRESENT: Burley, Chimenti, Farina, Green, Menendez, Stasek
ABSENT:

OTHERS: City Attorney Hayley Tomich, City Planner Lauren Sayre, Planner Alicia Warren

AYES: Burley, Chimenti, Farina, Green, Menendez, Stasek
NAYS: None **Motion Carried**

IV. APPROVAL OF AGENDA – April 4, 2024

Motion by Chimenti, supported by Menendez, to approve the agenda as written.

AYES: Burley, Chimenti, Farina, Menendez, Stasek
NAYS: None **Motion Carried**

V. APPROVAL OF MINUTES – March 7, 2024

Motion by Menendez, supported by Burley, to approve the minutes as presented.

AYES: Burley, Chimenti, Green, Farina, Menendez, Stasek
NAYS: None **Motion Carried**

VI. FORMAL STATEMENT BY CHAIR

Chairman Farina gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

VII. NEW BUSINESS OF THE BOARD

A. Public Hearings

i. ZBA #24-02: Variance Request – Sunbelt Rentals / Location: 31253 Utica Rd. Request is to obtain a variance from zoning ordinance standards to allow a front setback for parking of 87.13 ft and a 51.6 ft front setback for a storage area in the IC District, which requires a 110 ft parking setback. And, to obtain a variance from the zoning ordinance to allow a front setback for a fence of 51.6 ft in the IC District, which requires a 110 ft parking setback.

Chair Farina opened the public hearing at 7:05 pm. No one wished to be heard. Chair Farina closed the public hearing at 7:06 pm.

Motion by Menendez, supported by Burley, to postpone ZBA 24-02 Sunbelt Rentals, 31253 Utica Road until next month's meeting as the applicant requested.

AYES: Burley, Chimenti, Farina, Green, Menendez, Stasek
NAYS: None **Motion Carried**

ii. ZBA #24-02: Variance Request – Foundation Solutions 360, 34400 Klein Road,

Planner Lauren Sayre presented the case for the variance. Planner Sayre did note to the board that if an additional gravel storage bay, two in total, is requested by the applicant an additional variance and public hearing would be required. Request is to obtain a variance from zoning ordinance standards to increase the existing nonconforming front parking setback from 63 feet to 51 feet in the IR District, which does not allow parking in the required front or side yard setbacks. And, to modify to the approved variance conditions of ZBA 22-03, approved on October 6, 2022, to allow the storage of gravel outside in the IR District. The applicant is seeking to remove condition 4, which requires: a shared parking agreement with the adjacent property owner in recordable form is provided to and approved by the city attorney.

Joseph Marth, representing the property, answered concerns and questions from the board. Concerns included parking space counts, the timeframe for the scope of work, and current site configuration of the parking lot.

Chair Farina opened the public hearing at 7:45pm. No one wished to be heard. Chair Farina closed the public hearing at 7:46pm

Motion by Chair Farina, supported by Burley, to approve the variance request ZBA 24-02, 34400 Klein Road, for a 51-foot front parking setback and amend the previous condition for the shared parking agreement.

Member Burley withdrew his second of the motion.
Chair Farina rescinded his original motion.

Motion by Chair Farina, second by Burley to postpone variance request ZBA 24-02, 34400 Klein Rd, for the applicant to revise plans with additional parking spaces identified and come back next month.

AYES: Burley, Chimenti, Farina, Green, Menendez, Stasek
NAYS: None **Motion Carried**

VIII. OLD BUSINESS (POSTPONED CASE)

A. VARIANCE REQUEST #ZBA 24-01 – 16659, Suite B, 14 Mile Road, use variance to operate a use permitted in the IR district in the CBD district.
Member Green excused himself for personal conflict on the matter.

Planner Lauren Sayre presented the case for the use variance. Request to obtain a use variance from zoning ordinance to allow a powder coating business, which is allowed in the industrial Restricted District (IR), in the Community Business District (CBD). Planner Sayre noted that five votes from the board were needed for the use variance to be approved, and the standards are required to approve the variance. Planner Sayre noted that the original use of the building was as an accessory building and was not for any particular use. Planner Sayre noted the adjacency of residential areas and concerns from the Building Department and Public Safety. Planner Sayre recommended denial of the use variance for 16659, Suite B, 14 Mile Road.

Trevor Tuller was present for discussion and to answer questions from the board.

Chair Farina opened the public hearing at 8:14pm. No one wished to be heard. Chair Farina closed the public hearing at 8:14pm.

Motion by Farina, supported by Stasek, to the use variance request #24-01 16659 E. 14 Mile Road, Suite B to utilize the existing building for a powder coating business, which is allowed in the IR district, with the condition of the variance to be tied directly to the applicant and any change of ownership or operational space the variance be rescinded.

AYES: Burley, Chimenti, Stasek
NAYS: Menendez, Farina
ABSTAIN: Green **Motion Denied**

IX. UNFINISHED BUSINESS OF THE BOARD

None at this time.

X. MONTHLY REPORT

A. March Monthly Reports
Planner Sayre provided an update on activity for the month of March.

B. Action Items Update
None at this time.

XI. PLANNING COMMISSION LIAISON REPORT

Chair Farina summarized the April Planning Commission meeting items, including 34400 Klein Road, Foundation Solutions 360, site plan review postponement.

XII. PUBLIC TO BE HEARD

None at this time.

Member Menendez requested the packets for the meetings to be printed on single sheets and not double sided.

Member Chimenti stated on April 21st, J.F. Kennedy on Kelly Road Knights of Columbus, from 3pm-7pm, there will be an Italian dinner fundraiser.

Member Burley asked about the drive-way expansion of the ordinance.

XIII. ADJOURNMENT

Motion by Green, supported by Chimenti to adjourn at 8:30 pm

All Ayes **Motion Carried**

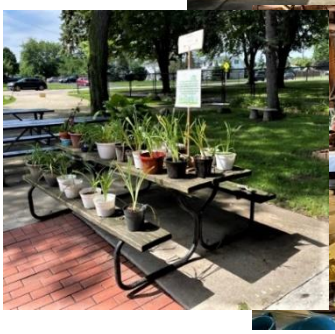
Respectfully Submitted:

_____

Cindi Greenia, Clerk
City of Fraser

Fraser Historical Commission
Baumgartner House Museum
June, 2024

E-Mail Newsletter



Our Big Barn Sale will be opening up on Sunday June 2nd from 1:00 p.m. – 4:00 p.m. A lot of nice things have been donated for the sale. We also have a large variety of plants that we will be selling. The Museum will be open for tours. More jewelry has been added to our large assortment in the Depot.

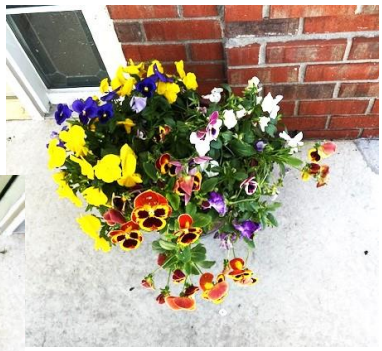
Donations for our Barn Sales will be accepted every Wednesday night from 5:30 p.m. – 7:30 p.m.

During the summer months the gardeners at the museum will be working on Wednesday nights from 6:00 p.m. – 8:00 p.m. If you would like to help the Master Gardeners please feel free to join them on Wednesday nights. You do not have to be a Master Gardener to help in the garden. We are still looking for donations of plants for our plant sale. Just place the plants on the picnic tables in front of the barn.

Enjoy the warm summer!

Last month we received the sad news that our Garden Director, Denise Wojciechowski, had passed away after a long and courageous battle. We really miss Denise and all that she did for the Historical Commission.

Thank you to Marti and Tom Iwanicki for the beautiful pots of pansies on the Depot porch and by the entrance to the garden plus a new door mat for the Depot porch.



Thank you to Rose Ann Wade for the donation of a vintage copper wringer washing machine that she had purchased at a yard sale over thirty years ago.

The washing machine is electric and dates back to the early 1920's, but that is all we know about it. We would really appreciate it if any of our readers can provide us with more background on such a machine.

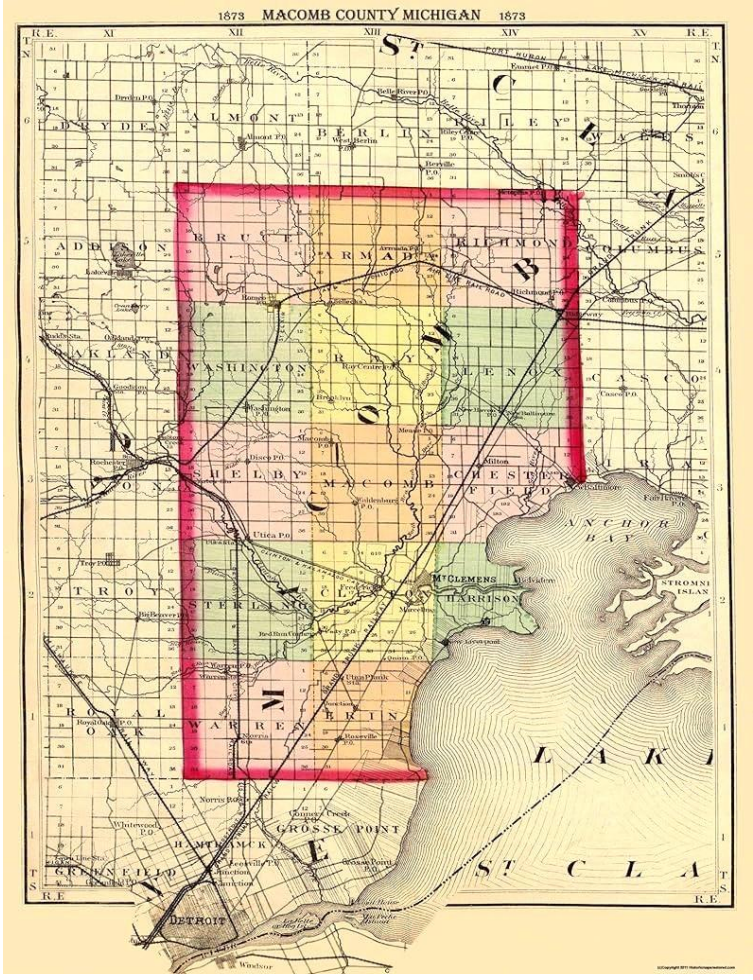
This month the Fraser Historical Commission has received a sign that celebrates the Hemme Barn that sits on the museum grounds. The Gottfried-Hemme Barn actually predates the Baumgartner House by a few years. The barn was built around 1869 and lived at 33523 Mulvey until it was moved and rebuilt on the museum grounds in June 1994.

Strawberry Memories

Nuggets of Fraser History Inspired by Our Original Newsletter, *Strawberry Preserves*

Macomb County, Portrait of a Country

Road construction, development, local control are all current issues on the minds of Macomb County residents. But you might be surprised to learn that these were on the minds of Macomb County residents not only in 2024, but since the beginning days of the community. Our local history is closely linked to the building of roads, the building of communities and the ongoing tension created by the opposing needs of developing neighborhoods and ones long established.



But since our founding in January 1818, Macomb County has also been a community of strong ethnic ties, local pride and unique identity. Established as the third county in Michigan (behind Wayne and Monroe Counties) and named after war hero Alexander Macomb, the county's first industry was forestry. This fueled one of the first manufacturing endeavors, the making of barrels and staves.

Transportation has played a major role in the County's history. From the earliest days when the main route between Detroit and Mount Clemens took a day to traverse, our history has been tied to our roads, and more

specifically, their condition. The impact of acceptable roads became quite apparent in the twentieth century. The 1929 paving of Gratiot Avenue opened up the rapid development of Eastpointe (then known as Halfway, as it was halfway between Detroit and Mount Clemens). Paving made it easier for suburban commuters to easily travel to Detroit for jobs. It also provided a main thoroughfare for mass transit, including street cars and bus lines. Soon following Gratiot, the main arteries of Macomb County, VanDyke, Groesbeck, Mound and Ryan were paved with their own communities thriving around them.

Today, the concern about clogged transportation routes, especially in the northern suburbs may slow development as much as paved roads enhanced development earlier in the century.

The history of Macomb County can be told by its roads named for prominent leaders or significant events. Moravian was named for the religious sect that settled along its route in the late 18th century. VanDyke was named after a mayor of Detroit, while Groesbeck was named after a governor of Michigan. Gratiot Avenue is named after Charles Gratiot, the engineer who supervised the building of what would become Fort Gratiot in 1814. After the road was paved in 1929, it allowed for dependable travel between Detroit and Port Huron.

Between 1920 and 1930, Macomb County's population more than doubled, which reflected a trend that was sweeping the nation – the development of small communities on the fringe of large urban areas. People who worked in the factories of Detroit found that, besides the paved roads, the Detroit United Railway interurban made it convenient to live beyond the boundaries of the city. Roseville, Warren and East Detroit led the way as southern Macomb County communities grew.

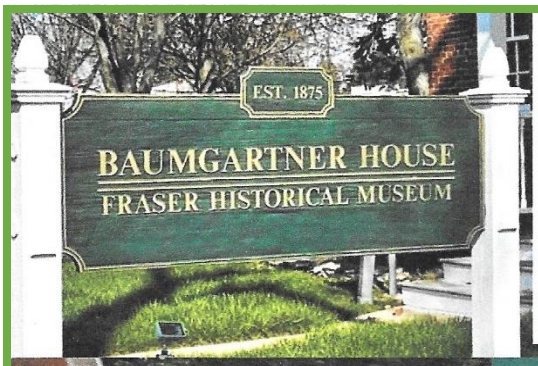
Manufacturing played and continues to play a major role in the history of the county. Just as homeowners found the underdeveloped acres of the county attractive for new homes, businesses found land just north of Eight Mile affordable, plentiful and easy to access, allowing them to build new and better factories. Among the first was the Carboloy plant, the Chrysler Mound plant, and eventually the United States Army Tank Automotive Command in Warren. In 1949, General Motors made a major commitment to the county with the construction of the Tech Center.

The tension between suburbs and farms continues in Macomb County. In the northern third of the county, fields and wooded areas are many and factory areas are few. While farming is still an important part of life and economic viability in rural Macomb County communities like Armada, Romeo, Richmond, Memphis and outlying townships, residential development is rapidly gaining. Mirroring trends, the number of farms and acreage devoted to farming is continually declining.

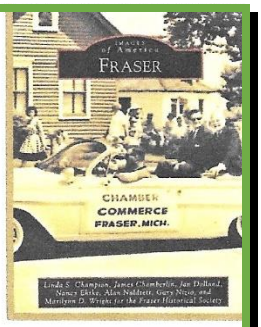
Throughout most of its history, Macomb County's growth and development has hinged, to a large extent, on exterior factors. In the 21st Century, more than ever before, Macomb County residents are in a position to set their own path.

RUTH KOHL, Former Director of Resource Development at Macomb Community College

Parts of "Macomb County: A Historical Perspective" published by the Center for Community Studies at Macomb Community College were used in this article.



For a good look into the history of the City of Fraser, consider purchasing a copy of our book ***Images of America Fraser***, written by members of the Fraser Historical Commission, the Fraser Historical Society, and others, and published by Arcadia Press. It is available at the Baumgartner House and Depot, as well as the Fraser Public Library, and various bookstores. It is also available through your favorite on-line book source. Royalties from the sale of the book go to the Fraser Historical Society.



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Baumgartner House Museum

Fraser Historical Commission

Scan the QR code to receive our monthly newsletter!

Fraser Historical Commission
Baumgartner House Museum
18577 Masonic, at Kelly
Fraser, Michigan 48026

Send Mail To: Fraser Historical Commission
33000 Garfield
Fraser, MI 48026

To Comment or Subscribe, Email: frasermuseum@gmail.com

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Photography: Jim Chamberlin
Contributing Photographers: Tom Iwanicki Jr., Curtis Rice
Distribution: Nancy Ehrke

Fraser Historical Society

The Fraser Historical Society works with the Historical Commission to preserve and celebrate the history of Fraser. Membership is open to all history lovers. **The next Society meeting will be Wednesday, August 14, 2024 at 3:00 PM.** Our meetings are held at the Depot on the grounds of the Baumgartner House Museum at 18577 Masonic, Fraser, MI. It is a privilege to be involved with the Barn Sales the Historical Commission has in June, and Augu,st through October. Our members also help maintain Samantha's Garden and landscaping.

The Historical Society is always seeking new members. We are a fun group, interested in preserving history for generations to come! And, right here in Fraser, we have a unique and special opportunity! You may join us for only a $5.00 per year membership! Please call Lorraine for more information at 586-839-5587 and leave a message, or fill out and mail the form below:

_____

Yes, I want to join the Fraser Historical Society. Enclosed is my check for $5.00.

Name_____

Address_____

City_____State_____Zip_____

Phone Number_____

E-Mail_____

Enclose check for $5.00 made out to ***Fraser Historical Society*** and mail to:
17192 East 14 Mile Road, Fraser Michigan, 48026.

NOTE: We also run the Museum Gift Shop. Visit us at the next Open House!

We're Taking Some Time Off!

There will be no July Sales or Open House at the Baumgartner House, but we will be accepting your donated items on Wednesdays between 5:30 and 7:30 pm. and the gardeners will continue to garden, weather permitting.
We will also pause the Newsletter for July.
We look forward to seeing you August 4 with a big BARN SALE!

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/03/2024	PNC	141560	ALLIED BLDG SVC CO. OF DETROIT	REPAIRS AND MAINTENANCE			** VOIDED **
05/03/2024	PNC	141561	ASSESSMENT ADMINISTRATION	PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
05/03/2024	PNC	141562*	AT&T	COMMUNICATIONS (PHONE AND CELL)			** VOIDED **
05/03/2024	PNC	141563*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE			** VOIDED **
				REPAIRS AND MAINTENANCE			** VOIDED **
				REPAIRS AND MAINTENANCE			** VOIDED **
				REPAIRS AND MAINTENANCE			** VOIDED **
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				REPAIRS AND MAINTENANCE			** VOIDED **
				REPAIRS AND MAINTENANCE			** VOIDED **

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
				PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
				PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
				PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
				PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
05/03/2024	PNC	141564	CINTAS CORPORATION #354	OPERATING SUPPLIES			** VOIDED **
				OPERATING SUPPLIES			** VOIDED **
				OPERATING SUPPLIES			** VOIDED **
05/03/2024	PNC	141565	CITY PHOTOS & BOOKS, INC.	MISCELLANEOUS			** VOIDED **
05/03/2024	PNC	141569	GREAT LAKES PEST CONTROL CO. INC	PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
05/03/2024	PNC	141570	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE			** VOIDED **
05/03/2024	PNC	141571#	HP, INC.	OPERATING SUPPLIES			** VOIDED **
				OPERATING SUPPLIES			** VOIDED **
				OPERATING SUPPLIES			** VOIDED **
				OPERATING SUPPLIES			** VOIDED **
05/03/2024	PNC	141572	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE			** VOIDED **
05/03/2024	PNC	141575#	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES			** VOIDED **
				OPERATING SUPPLIES			** VOIDED **
05/03/2024	PNC	141576	PITNEY BOWES	OPERATING SUPPLIES			** VOIDED **
05/03/2024	PNC	141577*	SUPPLY DEN	OPERATING SUPPLIES			** VOIDED **
05/03/2024	PNC	141580	ALLIED BLDG SVC CO. OF DETROIT	REPAIRS AND MAINTENANCE	930.000	265	25,046.44
05/03/2024	PNC	141581	ASSESSMENT ADMINISTRATION	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	10,400.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/03/2024	PNC	141582*	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	143.92
05/03/2024	PNC	141583*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
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				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141583 TOTAL FOR FUND 101:			3,705.00
05/03/2024	PNC	141584	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	21.30
				OPERATING SUPPLIES	742.000	265	665.93
				OPERATING SUPPLIES	742.000	265	54.70
				CHECK PNC 141584 TOTAL FOR FUND 101:			741.93
05/03/2024	PNC	141585	CITY PHOTOS & BOOKS, INC.	MISCELLANEOUS	960.000	228	725.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/03/2024	PNC	141589	GREAT LAKES PEST CONTROL CO. INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	60.00
05/03/2024	PNC	141590	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE	930.000	265	135.00
05/03/2024	PNC	141591#	HP, INC.	OPERATING SUPPLIES	742.000	215	576.12
				OPERATING SUPPLIES	742.000	257	204.40
				OPERATING SUPPLIES	742.000	672	2,710.48
				OPERATING SUPPLIES	742.000	703	495.32
				CHECK PNC 141591 TOTAL FOR FUND 101:			3,986.32
05/03/2024	PNC	141592	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	282.50
05/03/2024	PNC	141595#	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	78.94
				OPERATING SUPPLIES	742.000	770	131.92
				CHECK PNC 141595 TOTAL FOR FUND 101:			210.86
05/03/2024	PNC	141596	PITNEY BOWES	OPERATING SUPPLIES	742.000	212	531.18
05/03/2024	PNC	141597*	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	10.75
05/10/2024	PNC	141599	123.NET,INC.	COMMUNICATIONS (PHONE AND CELL)	850.000	228	1,628.36
05/10/2024	PNC	141601*#	AEW	Escrow Fee	280.000	000	205.74
				Escrow Fee	280.000	000	527.95
				Escrow Fee	280.000	000	1,039.01
				Escrow Fee	280.000	000	150.00
				Escrow Fee	280.000	000	49.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	8,260.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	163.80
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	2,710.54
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	2,470.24
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	2,886.25
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	4,897.61
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	300.30
				CHECK PNC 141601 TOTAL FOR FUND 101:			23,660.94
05/10/2024	PNC	141603	ALLIED BLDG SVC CO. OF DETROIT	REPAIRS AND MAINTENANCE	930.000	265	15,206.40

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/10/2024	PNC	141604*#	AMERICA'S FINEST	OPERATING SUPPLIES	742.000	101	110.00
				OPERATING SUPPLIES	742.000	172	22.00
				OPERATING SUPPLIES	742.000	301	220.00
				OPERATING SUPPLIES	742.000	751	66.00
				CHECK PNC 141604 TOTAL FOR FUND 101:			418.00
05/10/2024	PNC	141605	ANIMAL MAGIC	PROGRAMMING	881.000	751	595.00
05/10/2024	PNC	141606	ANJLEE BANSAL	MEMBERSHIPS	956.000	212	66.00
				PROFESSIONAL DEVELOPMENT	957.000	212	1,286.58
				CHECK PNC 141606 TOTAL FOR FUND 101:			1,352.58
05/10/2024	PNC	141607	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	2,941.11
05/10/2024	PNC	141608	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	190.00
05/10/2024	PNC	141610	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141610 TOTAL FOR FUND 101:			250.00
05/10/2024	PNC	141611	BUILDERS FIRSTSOURCE	REPAIRS AND MAINTENANCE	930.000	770	144.18
05/10/2024	PNC	141612	C.M.P. DISTRIBUTORS, INC	OPERATING SUPPLIES	742.000	301	1,639.55
05/10/2024	PNC	141613	CARLISI. ANTONIO & HOLLY	Pool, Above-ground	280.000	000	60.00
				Gas Piping	280.000	000	40.00
				Final Inspection	280.000	000	30.00
				CHECK PNC 141613 TOTAL FOR FUND 101:			130.00
05/10/2024	PNC	141614	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	28.15
05/10/2024	PNC	141618	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.500	448	23,370.96
05/10/2024	PNC	141619*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	4,422.28
				ELECTRIC	920.000	265	1,155.87
				ELECTRIC	920.000	265	187.82
				ELECTRIC	920.000	265	819.60
				ELECTRIC	920.000	448	158.70
				CHECK PNC 141619 TOTAL FOR FUND 101:			6,744.27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/10/2024	PNC	141620*#	E CARPETDIRECT, INC.	FUND BALANCE - RESTRICTED - HISTORICAL	379.000	000	1,500.00
05/10/2024	PNC	141621	EDWARD R. HORN	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	800.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	1,000.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	1,000.00
				CHECK PNC 141621 TOTAL FOR FUND 101:			2,800.00
05/10/2024	PNC	141624	FIRE EXTINGUISHER SALES & SERVICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	42.85
05/10/2024	PNC	141625	FIRST CHOICE SERVICES	OPERATING SUPPLIES	742.000	441	35.00
05/10/2024	PNC	141627	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	12.95
05/10/2024	PNC	141631	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	41.00
05/10/2024	PNC	141633	INGRAM WHOLESALE SIDING	REPAIRS AND MAINTENANCE	930.000	265	9.40
05/10/2024	PNC	141634	JAMES MOSCHEL	SALES - PRINTED MATERIALS/PROPERTY	645.000	000	20.00
05/10/2024	PNC	141635*#	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	770	258.00
05/10/2024	PNC	141637	L ANTHONY CONSTRUCTION, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	7,500.00
05/10/2024	PNC	141641	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	250.00
05/10/2024	PNC	141643	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	770	25.95
05/10/2024	PNC	141644*	MACQUEEN	OPERATING SUPPLIES	742.000	301	499.75
05/10/2024	PNC	141645	21ST CENTURY MEDIA - MICHIGAN	Escrow Fee	280.000	000	473.50
05/10/2024	PNC	141646	MEGGE ENTERPRISES, INC.	REPAIRS AND MAINTENANCE	930.000	265	64.00
05/10/2024	PNC	141648	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	43.25
05/10/2024	PNC	141649	MIDSTATES RECREATION	CAPITAL OUTLAY	972.000	770	14,800.00
				CAPITAL OUTLAY	972.000	770	10,800.00
				CAPITAL OUTLAY	972.000	770	(13,488.75)
				CHECK PNC 141649 TOTAL FOR FUND 101:			12,111.25
05/10/2024	PNC	141650	MINI MIX, INC	REPAIRS AND MAINTENANCE	930.000	770	698.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/10/2024	PNC	141652	OFFICE DEPOT	OPERATING SUPPLIES	742.000	215	57.52
05/10/2024	PNC	141653	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	59.85
05/10/2024	PNC	141654	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	270.00
05/10/2024	PNC	141655#	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	742.000	172	10.00
				OPERATING SUPPLIES	742.000	301	58.30
				CHECK PNC 141655 TOTAL FOR FUND 101:			68.30
05/10/2024	PNC	141656	SHREDCORP	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	60.00
05/10/2024	PNC	141657	T AND J LANDSCAPING AND SPRINKLER	REPAIRS AND MAINTENANCE	930.000	770	480.00
05/10/2024	PNC	141658*#	TAG TINTZ & GRAPHX LLC	REPAIRS AND MAINTENANCE	930.000	770	170.00
05/10/2024	PNC	141659	THOMSON REUTERS - WEST	OPERATING SUPPLIES	742.000	301	364.80
05/10/2024	PNC	141660	TRI-COUNTY AQUATICS, INC	POND MAINTENACE	930.000	770	575.00
05/10/2024	PNC	141661	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	319.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	164.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	214.00
				CHECK PNC 141661 TOTAL FOR FUND 101:			697.00
05/10/2024	PNC	141662*#	VERIZON	PS TECHNOLOGY FUNDS	214.101	000	41.05
				COMMUNICATIONS (PHONE AND CELL)	850.000	212	41.05
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	329.20
				COMMUNICATIONS (PHONE AND CELL)	850.000	441	598.28
				COMMUNICATIONS (PHONE AND CELL)	850.000	703	82.10
				CHECK PNC 141662 TOTAL FOR FUND 101:			1,091.68
05/10/2024	PNC	141663	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	19.98
				REPAIRS AND MAINTENANCE	930.000	770	1,034.45
				REPAIRS AND MAINTENANCE	930.000	770	81.90
				REPAIRS AND MAINTENANCE	930.000	770	28.98
				REPAIRS AND MAINTENANCE	930.000	770	67.96
				CHECK PNC 141663 TOTAL FOR FUND 101:			1,233.27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/10/2024	PNC	141665*	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	742.000	301	45.60
05/17/2024	PNC	141666#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141666 TOTAL FOR FUND 101:			670.00
05/17/2024	PNC	141667*	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	265	506.40
				CHECK PNC 141667 TOTAL FOR FUND 101:			561.10
05/17/2024	PNC	141668*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,882.27
				NATURAL GAS	921.000	265	22.67
				NATURAL GAS	921.000	265	111.77
				NATURAL GAS	921.000	265	1,001.47
				CHECK PNC 141668 TOTAL FOR FUND 101:			3,018.18
05/17/2024	PNC	141670	EDWARD R. HORN	OPERATING SUPPLIES	742.000	228	421.88
05/17/2024	PNC	141671	FRASER LIONS	PROGRAMMING	881.000	751	150.00
05/17/2024	PNC	141672	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	36,757.03
05/17/2024	PNC	141675	J.H. PLUMBING INC	Escrow Fee	280.000	000	2,500.00
05/17/2024	PNC	141678	MACOMB COUNTY TREASURER	TAXES - ALLOWANCE FOR CHARGEBACKS	415.000	000	28.60
05/17/2024	PNC	141679	MARK RAGSDALE	CONFERENCES	955.000	441	233.16
05/17/2024	PNC	141680	MEGGE ENTERPRISES, INC.	REPAIRS AND MAINTENANCE	930.000	265	121.00
05/17/2024	PNC	141681	MICHAEL KEW	PROFESSIONAL DEVELOPMENT	957.000	441	185.00
05/17/2024	PNC	141683	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT - 302 FUNDS	957.100	301	4,318.60
05/17/2024	PNC	141684*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	265	87.99
				REPAIRS AND MAINTENANCE	930.000	265	62.05
				OPERATING SUPPLIES	742.000	441	8.79

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OPERATING SUPPLIES	742.000	441	32.97
				REPAIRS AND MAINTENANCE	930.000	441	26.99
				OPERATING SUPPLIES	742.000	770	17.98
				REPAIRS AND MAINTENANCE	930.000	770	189.36
				OPERATING SUPPLIES	742.000	803	16.95
				CHECK PNC 141684 TOTAL FOR FUND 101:			443.08
05/17/2024	PNC	141685	SOLOMON PLUMBING CO.	REPAIRS AND MAINTENANCE	930.000	265	725.00
05/17/2024	PNC	141687*#	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	78.54
				OPERATING SUPPLIES	742.000	265	71.21
				REPAIRS AND MAINTENANCE	930.000	265	25.08
				OPERATING SUPPLIES	742.000	441	44.18
				OPERATING SUPPLIES	742.000	441	183.82
				OPERATING SUPPLIES	742.000	672	100.24
				CHECK PNC 141687 TOTAL FOR FUND 101:			503.07
05/17/2024	PNC	141689	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	822.71
05/24/2024	PNC	141690	AIRGAS USA, LLC	OPERATING SUPPLIES	742.000	441	50.16
05/24/2024	PNC	141691	ALPHA PSYCHOLOGICAL SERVICES PC	MEDICAL PROVIDER SERVICES	843.000	301	775.00
05/24/2024	PNC	141692	APEX SOFTWARE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	780.00
05/24/2024	PNC	141693	MAYSSA ATTIA	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	2,250.00
05/24/2024	PNC	141695	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141695 TOTAL FOR FUND 101:			250.00
05/24/2024	PNC	141696	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	672	25.47
05/24/2024	PNC	141699	DEAF C.A.N.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	196.80
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	170.00
				CHECK PNC 141699 TOTAL FOR FUND 101:			366.80
05/24/2024	PNC	141700	DORNBOS SIGN, INC.	REPAIRS AND MAINTENANCE	930.000	770	155.55
05/24/2024	PNC	141701*#	CITY OF FRASER	WATER	922.000	265	150.79

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				WATER	922.000	265	26.26
				WATER	922.000	265	484.05
				WATER	922.000	265	177.10
				WATER	922.000	265	73.75
				WATER	922.000	770	26.26
				CHECK PNC 141701 TOTAL FOR FUND 101:			938.21
05/24/2024	PNC	141702	GRAINGER	OPERATING SUPPLIES	742.000	441	109.93
05/24/2024	PNC	141703	JENNIFER ERNE	TRANSPORTATION	860.000	286	275.21
				PROFESSIONAL DEVELOPMENT	957.000	286	239.56
				CHECK PNC 141703 TOTAL FOR FUND 101:			514.77
05/24/2024	PNC	141704#	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	172	266.00
				MEDICAL PROVIDER SERVICES	843.000	301	1,953.00
				CHECK PNC 141704 TOTAL FOR FUND 101:			2,219.00
05/24/2024	PNC	141705#	HP, INC.	OPERATING SUPPLIES	742.000	257	204.40
				OPERATING SUPPLIES	742.000	301	326.97
				OPERATING SUPPLIES	742.000	703	174.00
				CHECK PNC 141705 TOTAL FOR FUND 101:			705.37
05/24/2024	PNC	141707	KIRK, HUTH, LANGE & BADALAMENTI	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	240.00
05/24/2024	PNC	141708	MACOMB DUPLICATING COMPANY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	186.08
05/24/2024	PNC	141709	MACQUEEN	OPERATING SUPPLIES	742.000	301	2,100.42
05/24/2024	PNC	141710	MARINE CITY NURSERY	OPERATING SUPPLIES	742.000	770	480.00
05/24/2024	PNC	141711	MARVELOUS PROMOTIONS	OPERATING SUPPLIES	742.000	257	42.00
05/24/2024	PNC	141712	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	60.00
05/24/2024	PNC	141713	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.000	266	1,687.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	13,000.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	2,702.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	99.00
				CHECK PNC 141713 TOTAL FOR FUND 101:			17,488.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/24/2024	PNC	141714#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	257	138.09
				OPERATING SUPPLIES	742.000	257	275.16
				OPERATING SUPPLIES	742.000	286	11.02
				OPERATING SUPPLIES	742.000	286	50.94
				CHECK PNC 141714 TOTAL FOR FUND 101:			475.21
05/24/2024	PNC	141716	PITNEY BOWES INC.	LEASED ASSETS	941.000	228	870.57
05/24/2024	PNC	141717	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	135.00
05/24/2024	PNC	141718	CITY OF ROSEVILLE	MAIL OR POSTAGE	851.000	286	626.19
				MAIL OR POSTAGE	851.000	286	702.34
				CHECK PNC 141718 TOTAL FOR FUND 101:			1,328.53
05/24/2024	PNC	141719	SHREDCORP	SUPPLIES	742.000	301	60.00
05/24/2024	PNC	141720	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	742.000	301	268.50
05/24/2024	PNC	141721	WOW INTERNET-CABLE-PHONE	MISC COMMUNICATIONS (INTERNET)	852.000	228	2,189.46
05/31/2024	PNC	141723	ANJLEE BANSAL	OPERATING SUPPLIES	742.000	212	22.78
05/31/2024	PNC	141724	APPLICANTPRO	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	471.00
05/31/2024	PNC	141725*	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	144.00
				COMMUNICATIONS (PHONE AND CELL)	850.000	265	839.91
				CHECK PNC 141725 TOTAL FOR FUND 101:			983.91
05/31/2024	PNC	141727	BLUE WATER BASEMENT WATERPROOFING	ESCROW - BUILDING BONDS	280.000	000	2,500.00
05/31/2024	PNC	141728#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141728 TOTAL FOR FUND 101:			545.00
05/31/2024	PNC	141730#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	731.99
				OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	265	21.26

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OPERATING SUPPLIES	742.000	672	7.15
				CHECK PNC 141730 TOTAL FOR FUND 101:			815.10
05/31/2024	PNC	141733*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	4,261.83
				ELECTRIC	920.000	265	1,256.94
				ELECTRIC	920.000	265	155.43
				ELECTRIC	920.000	265	712.99
				ELECTRIC	920.000	448	115.35
				CHECK PNC 141733 TOTAL FOR FUND 101:			6,502.54
05/31/2024	PNC	141734*	FIRE EXTINGUISHER SALES & SERVICE	REPAIRS AND MAINTENANCE	930.000	265	59.40
				REPAIRS AND MAINTENANCE	930.000	265	295.75
				CHECK PNC 141734 TOTAL FOR FUND 101:			355.15
05/31/2024	PNC	141735	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	83,847.59
05/31/2024	PNC	141739*	HUNT SIGN COMPANY	REPAIRS AND MAINTENANCE	930.000	265	96.00
05/31/2024	PNC	141741	LAKEVIEW HEATING	Escrow Fee	280.000	000	4,000.00
				Escrow Fee	280.000	000	1,000.00
				CHECK PNC 141741 TOTAL FOR FUND 101:			5,000.00
05/31/2024	PNC	141744	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	770	459.50
05/31/2024	PNC	141745#	MCKENNA ASSOCIATES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	6,117.40
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	11,708.50
				CHECK PNC 141745 TOTAL FOR FUND 101:			17,825.90
05/31/2024	PNC	141746	MICHAEL BRANUM	FUND BALANCE - RESTRICTED - HISTORICAL	379.000	000	80.00
05/31/2024	PNC	141747	S & S EXCAVATING, INC	Escrow Fee	280.000	000	2,500.00
05/31/2024	PNC	141749	SELFRIDGE AIR MUSEUM	PROGRAMMING	881.000	672	96.00
05/31/2024	PNC	141751#	STERICYCLE, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	215	16.82

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	20.34
				CHECK PNC 141751 TOTAL FOR FUND 101:			98.18
05/31/2024	PNC	141752	STOKES OUTDOOR LLC	ESCROW - BUILDING BONDS	280.000	000	2,320.00
				ESCROW - BUILDING BONDS	280.000	000	180.00
				CHECK PNC 141752 TOTAL FOR FUND 101:			2,500.00
05/31/2024	PNC	141753#	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	10.75
				OPERATING SUPPLIES	742.000	441	48.22
				CHECK PNC 141753 TOTAL FOR FUND 101:			58.97
				Total for fund 101 GENERAL FUND			367,116.38

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
05/10/2024	PNC	141601*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	2,275.04
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	745.28
				CHECK PNC 141601 TOTAL FOR FUND 202:			3,020.32
05/10/2024	PNC	141629	GRAND TRUNK WESTERN RAILROAD	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	2,257.00
05/10/2024	PNC	141640	MACOMB COUNTY DEPARTMENT OF ROADS	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	2,147.86
05/31/2024	PNC	141743	MACOMB COUNTY DEPARTMENT OF ROADS	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	2,723.99
				Total for fund 202 MAJOR STREET FUND			10,149.17

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
05/10/2024	PNC	141600	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.000	301	2,116.17
05/10/2024	PNC	141609	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	499.11
				OPERATING SUPPLIES	742.000	301	499.73
				CHECK PNC 141609 TOTAL FOR FUND 210:			998.84
05/10/2024	PNC	141622	ESO SOLUTIONS, INC.	OPERATING SUPPLIES	742.000	301	5,095.00
05/10/2024	PNC	141639	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	473.98
05/10/2024	PNC	141644*	MACQUEEN	OPERATING SUPPLIES	742.000	301	617.80
05/10/2024	PNC	141662*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	301	115.08
05/10/2024	PNC	141665*	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	742.000	301	25.80
				Total for fund 210 AMBULANCE FUND			9,442.67

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 RUBBISH COLLECTION FUND							
05/10/2024	PNC	141628	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	801.400	528	55,746.76
				RECYCLING	801.500	528	8,608.08
				COMPOSTING	801.600	528	11,415.50
				CHECK PNC 141628 TOTAL FOR FUND 226:			75,770.34
05/10/2024	PNC	141636*	JUDD, CHERYL	RECYCLING	033.000	000	6.91
				Total for fund 226 RUBBISH COLLECTION FUND			75,777.25

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE FUND							
05/10/2024	PNC	141651	MOTOROLA SOLUTIONS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	311	15,548.00
05/24/2024	PNC	141694	AXON ENTERPRISE, INC.	OPERATING SUPPLIES	742.000	311	1,957.50
				Total for fund 265 DRUG FORFEITURE FUND			17,505.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 536 SENIOR HOUSING FUND							
05/03/2024	PNC	141559*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
05/03/2024	PNC	141562*	AT&T	COMMUNICATIONS (PHONE AND CELL)			** VOIDED **
05/03/2024	PNC	141563*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE			** VOIDED **
				REPAIRS AND MAINTENANCE			** VOIDED **
				REPAIRS AND MAINTENANCE			** VOIDED **
05/03/2024	PNC	141573	JAMES P CONTRACTING, INC.	CAPITAL OUTLAY			** VOIDED **
05/03/2024	PNC	141577*	SUPPLY DEN	REPAIRS AND MAINTENANCE			** VOIDED **
05/03/2024	PNC	141579*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	5,831.06
05/03/2024	PNC	141582*	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	301.97
05/03/2024	PNC	141583*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	110.00
				REPAIRS AND MAINTENANCE	930.000	265	110.00
				REPAIRS AND MAINTENANCE	930.000	265	110.00
				CHECK PNC 141583 TOTAL FOR FUND 536:			330.00
05/03/2024	PNC	141593	JAMES P CONTRACTING, INC.	CAPITAL OUTLAY	972.000	265	26,731.65
05/03/2024	PNC	141597*	SUPPLY DEN	REPAIRS AND MAINTENANCE	930.000	265	78.75
05/10/2024	PNC	141601*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	235.82
05/10/2024	PNC	141619*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,038.93
05/10/2024	PNC	141620*#	E CARPETDIRECT, INC.	REPAIRS AND MAINTENANCE	930.000	265	717.00
05/10/2024	PNC	141662*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	265	41.05

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 536 SENIOR HOUSING FUND							
05/17/2024	PNC	141667*	CINTAS CORPORATION #354	REPAIRS AND MAINTENANCE	930.000	265	89.97
05/17/2024	PNC	141668*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	230.52
05/17/2024	PNC	141674	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	631.00
05/17/2024	PNC	141684*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	15.48
05/17/2024	PNC	141687*#	SUPPLY DEN	REPAIRS AND MAINTENANCE	930.000	265	53.92
05/24/2024	PNC	141701*#	CITY OF FRASER	WATER	922.000	265	2,887.97
05/31/2024	PNC	141725*	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	302.61
05/31/2024	PNC	141732	COMCAST	MISC COMMUNICATIONS (INTERNET)	852.000	265	151.65
05/31/2024	PNC	141733*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	962.73
05/31/2024	PNC	141734*	FIRE EXTINGUISHER SALES & SERVICE	REPAIRS AND MAINTENANCE	930.000	265	1,279.90
05/31/2024	PNC	141736	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE	930.000	265	25.74
				REPAIRS AND MAINTENANCE	930.000	265	184.50
				CHECK PNC 141736 TOTAL FOR FUND 536:			210.24
05/31/2024	PNC	141739*	HUNT SIGN COMPANY	REPAIRS AND MAINTENANCE	930.000	265	120.00
				Total for fund 536 SENIOR HOUSING FUND			42,242.22

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
05/03/2024	PNC	141559*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
05/03/2024	PNC	141566	CLANCY EXCAVATING CO.	PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
05/03/2024	PNC	141567	FERGUSON WATERWORKS	OPERATING SUPPLIES			** VOIDED **
05/03/2024	PNC	141578	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES			** VOIDED **
05/03/2024	PNC	141579*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	2,392.25
05/03/2024	PNC	141586	CLANCY EXCAVATING CO.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	1,914.10
05/03/2024	PNC	141587	FERGUSON WATERWORKS	OPERATING SUPPLIES	742.000	536	5,168.40
05/03/2024	PNC	141598	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	742.000	536	43.52
05/10/2024	PNC	141601*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	14,000.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	492.13
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	1,317.88
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	4,433.28
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	7,195.67
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	124.43
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	286.65
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	39.40
				CHECK PNC 141601 TOTAL FOR FUND 592:			27,889.44
05/10/2024	PNC	141604*#	AMERICA'S FINEST	MAIL OR POSTAGE	851.000	536	763.00
05/10/2024	PNC	141615	CLANCY EXCAVATING CO.	REPAIRS AND MAINTENANCE	930.000	536	5,751.21
05/10/2024	PNC	141616	CORE & MAIN LP	OPERATING SUPPLIES	742.000	536	3,000.00
05/10/2024	PNC	141617	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	99.75
				REPAIRS AND MAINTENANCE	930.000	536	3,380.00
				REPAIRS AND MAINTENANCE	930.000	536	5,200.00
				CHECK PNC 141617 TOTAL FOR FUND 592:			8,679.75
05/10/2024	PNC	141619*#	DTE ENERGY COMPANY	ELECTRIC	920.000	537	487.89

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
05/10/2024	PNC	141623	FERGUSON WATERWORKS	OPERATING SUPPLIES	742.000	536	5,663.34
05/10/2024	PNC	141630	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	922.500	536	112,046.43
05/10/2024	PNC	141632	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,384.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,083.00
				CHECK PNC 141632 TOTAL FOR FUND 592:			6,467.00
05/10/2024	PNC	141636*	JUDD, CHERYL	WATER COMMODITY	642.100	000	45.34
				WATER READY TO SERVE	642.200	000	62.71
				SEWER COMMODITY	642.300	000	86.37
				CHECK PNC 141636 TOTAL FOR FUND 592:			194.42
05/10/2024	PNC	141642#	MACOMB COUNTY PUBLIC WORKS COMM	OMIDD 2020A	305.750	000	54,194.71
				OMIDD 2020A	305.750	000	12,654.08
				SEWAGE	923.000	537	248,236.00
				INTEREST EXPENSE	993.000	537	9,183.02
				INTEREST EXPENSE	993.000	537	30,723.28
				PAYING AGENT FEES	994.000	537	8.83
				PAYING AGENT FEES	994.000	537	18.08
				CHECK PNC 141642 TOTAL FOR FUND 592:			355,018.00
05/10/2024	PNC	141662*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	536	193.21
05/10/2024	PNC	141664#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	884.67
				MAIL OR POSTAGE	851.000	536	1,307.70
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	884.67
				MAIL OR POSTAGE	851.000	537	1,307.73
				CHECK PNC 141664 TOTAL FOR FUND 592:			4,384.77
05/17/2024	PNC	141669	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	1,950.00
				REPAIRS AND MAINTENANCE	930.000	536	1,040.00
				CHECK PNC 141669 TOTAL FOR FUND 592:			2,990.00
05/17/2024	PNC	141682	MISS DIG SYSTEM, INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	2,742.31

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
05/17/2024	PNC	141684*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	536	19.98
				REPAIRS AND MAINTENANCE	930.000	536	48.48
				OPERATING SUPPLIES	742.000	537	14.98
				CHECK PNC 141684 TOTAL FOR FUND 592:			83.44
05/24/2024	PNC	141698	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	650.00
				REPAIRS AND MAINTENANCE	930.000	536	2,600.00
				CHECK PNC 141698 TOTAL FOR FUND 592:			3,250.00
05/24/2024	PNC	141715	PARAGON LABORATORIES, INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	20.00
05/31/2024	PNC	141726	BIELSKI, ANTHONY	WATER READY TO SERVE	642.200	000	114.01
				SEWER READY TO SERVE	642.400	000	75.95
				METER REPLACEMENT	642.500	000	7.52
				CHECK PNC 141726 TOTAL FOR FUND 592:			197.48
05/31/2024	PNC	141729	C & G NEWSPAPERS	MAIL OR POSTAGE	851.000	536	277.95
05/31/2024	PNC	141731	CLANCY EXCAVATING CO.	REPAIRS AND MAINTENANCE	930.000	536	2,793.63
05/31/2024	PNC	141733*#	DTE ENERGY COMPANY	ELECTRIC	920.000	537	524.89
05/31/2024	PNC	141737	GREAT LAKES WATER AUTHORITY	SEWAGE (FIXED)	923.000	537	5,077.80
05/31/2024	PNC	141738	HOLTYN, MATTHEW	SEWER COMMODITY	642.300	000	3,919.44
				Total for fund 592 WATER AND SEWER FUND			561,933.67

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
05/03/2024	PNC	141568	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE			** VOIDED **
				VEHICLE REPAIRS AND MAINTENANCE			** VOIDED **
05/03/2024	PNC	141574	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS			** VOIDED **
05/03/2024	PNC	141588	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	61.56
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	61.56
				CHECK PNC 141588 TOTAL FOR FUND 661:			123.12
05/03/2024	PNC	141594	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	388.00
05/10/2024	PNC	141602	INTERSTATE BILLING SERVICES INC.	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	156.94
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	5,351.61
				CHECK PNC 141602 TOTAL FOR FUND 661:			5,508.55
05/10/2024	PNC	141626	FRASER AUTO BODY, INC	EQUIPMENT REPAIRS	930.000	596	620.50
05/10/2024	PNC	141635*#	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	3,969.32
				REPAIRS AND MAINTENANCE	930.000	596	912.01
				REPAIRS AND MAINTENANCE	930.000	596	279.44
				REPAIRS AND MAINTENANCE	930.000	596	229.20
				REPAIRS AND MAINTENANCE	930.000	596	78.17
				CHECK PNC 141635 TOTAL FOR FUND 661:			5,468.14
05/10/2024	PNC	141638	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	608.00
05/10/2024	PNC	141647	MICHIGAN CAT	EQUIPMENT REPAIRS	930.000	596	2,027.19
05/10/2024	PNC	141658*#	TAG TINTZ & GRAPHX LLC	REPAIRS AND MAINTENANCE	930.000	596	34.50
05/17/2024	PNC	141673	GRAINGER	REPAIRS AND MAINTENANCE	930.000	596	104.80
05/17/2024	PNC	141676	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	32.25
05/17/2024	PNC	141677	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	1,188.00
05/17/2024	PNC	141686	SPARTAN DISTRIBUTORS	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	876.04
05/17/2024	PNC	141688	VERSALIFT MIDWEST LLC	REPAIRS AND MAINTENANCE	930.000	596	111.92

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
05/24/2024	PNC	141697	CUMMINS SALES AND SERVICE	REPAIRS AND MAINTENANCE	930.000	596	4,916.26
05/24/2024	PNC	141706	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	129.00
				REPAIRS AND MAINTENANCE	930.000	596	167.70
				CHECK PNC 141706 TOTAL FOR FUND 661:			296.70
05/31/2024	PNC	141722	INTERSTATE BILLING SERVICES INC.	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	30.70
05/31/2024	PNC	141740	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	419.65
05/31/2024	PNC	141742	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	860.00
05/31/2024	PNC	141748	SAFETY-KLEEN SYSTEMS, INC.	REPAIRS AND MAINTENANCE	930.000	596	460.06
05/31/2024	PNC	141750	SPENCER OIL COMPANY	DIESEL FUEL	758.000	596	2,494.47
				GASOLINE	759.000	596	6,418.04
				CHECK PNC 141750 TOTAL FOR FUND 661:			8,912.51
05/31/2024	PNC	141754	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	596	35.16
				Total for fund 661 MOTOR POOL FUND			33,022.05
			TOTAL - ALL FUNDS				1,117,188.91

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of Fraser

Check Disbursement Report

June 13, 2024

EXPENDITURES FOR APPROVAL

101	GENERAL FUND	$	367,116.38
202	MAJOR STREET FUND	$	10,149.17
210	AMBULANCE FUND	$	9,442.67
226	RUBBISH COLLECTION FUND	$	75,777.25
265	DRUG FORFEITURE FUND	$	17,505.50
536	SENIOR HOUSING FUND	$	42,242.22
592	WATER AND SEWER FUND	$	561,933.67
661	MOTOR POOL FUND	$	33,022.05
	VENDOR EXPENDITURES	**$**	**1,117,188.91**

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2024
% Fiscal Year Completed: 91.80
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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	9,233,358.00	9,233,358.00	9,213,673.90	332,415.73	19,684.10	99.79
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	486,470.00	486,470.00	463,003.78	0.00	23,466.22	95.18
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	10,000.00	10,000.00	4,263.78	0.00	5,736.22	42.64
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(500.00)	8,206.00	(9,878.56)	0.00	18,084.56	(120.38)
101-000-427.000	TAXES - COMMUNITYWIDE SPECIAL ASSESSMENT	1,042,157.00	1,042,157.00	1,039,890.59	42,445.77	2,266.41	99.78
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	40,000.00	40,000.00	24,283.66	24,283.66	15,716.34	60.71
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	130,000.00	130,000.00	54,013.50	0.00	75,986.50	41.55
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	27,346.95	12,739.88	(17,346.95)	273.47
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	260,000.00	260,000.00	296,246.21	11,164.28	(36,246.21)	113.94
101-000-477.100	CABLE TV FRANCHISE FEES - WOW	55,000.00	55,000.00	50,891.62	0.00	4,108.38	92.53
101-000-477.200	CABLE TV FRANCHISE FEES - COMCAST	150,000.00	150,000.00	109,357.18	0.00	40,642.82	72.90
101-000-477.300	CABLE TV FRANCHISE FEES - DTV	20,000.00	20,000.00	11,393.38	0.00	8,606.62	56.97
101-000-478.000	CELL TOWER LICENSES AND PERMITS	72,000.00	72,000.00	84,678.19	6,316.78	(12,678.19)	117.61
101-000-502.000	FEDERAL GRANTS - GENERAL GOVERNMENT	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
101-000-522.000	FEDERAL GRANTS - CDBG	225,000.00	225,000.00	0.00	0.00	225,000.00	0.00
101-000-543.000	STATE GRANTS	10,750.00	50,000.00	109,562.48	7,473.75	(59,562.48)	219.12
101-000-547.000	STATE GRANTS - COURT EQUITY	29,755.00	29,755.00	20,598.30	0.00	9,156.70	69.23
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	800,000.00	800,000.00	1,731,556.09	791,415.71	(931,556.09)	216.44
101-000-574.000	STATE REVENUE SHARING	1,816,004.00	1,816,004.00	1,380,938.00	0.00	435,066.00	76.04
101-000-621.000	PROBATION OVERSIGHT FEE	10,000.00	10,000.00	8,527.68	0.00	1,472.32	85.28
101-000-627.000	BUILDING INSPECTION FEES	225,000.00	225,000.00	205,113.45	22,988.76	19,886.55	91.16
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	5,000.00	6,605.00	1,130.00	(1,605.00)	132.10
101-000-629.000	ZONING BOARD OF APPEALS FEES	2,500.00	2,500.00	4,394.75	0.00	(1,894.75)	175.79
101-000-645.000	SALES - PRINTED MATERIALS/PROPERTY	225,000.00	225,000.00	246,287.63	15,039.96	(21,287.63)	109.46
101-000-656.000	DISTRICT COURT FEES	338,000.00	338,000.00	384,513.43	0.00	(46,513.43)	113.76
101-000-657.000	ORDINANCE FINES AND COSTS	5,000.00	5,000.00	4,358.00	0.00	642.00	87.16
101-000-665.000	INTEREST INCOME	6,000.00	500,000.00	480,827.26	0.00	19,172.74	96.17
101-000-673.000	GAIN/LOSS ON SALE OF ASSETS	15,000.00	15,000.00	13,749.32	0.00	1,250.68	91.66
101-000-675.000	OTHER REVENUE	40,000.00	100,000.00	275,301.32	89,174.13	(175,301.32)	275.30
101-000-676.000	REIMBURSEMENTS	0.00	0.00	105,300.79	0.00	(105,300.79)	100.00
101-000-677.000	ADMINISTRATIVE SERVICES	553,065.00	553,065.00	553,065.00	553,065.00	0.00	100.00
101-000-681.000	RETIREE HEALTH INSURANCE CONTRIBUTION	55,000.00	55,000.00	46,047.66	5,458.84	8,952.34	83.72
101-000-685.000	OPIOID SETTLEMENT REVENUE	5,000.00	12,000.00	11,575.18	0.00	424.82	96.46
101-000-687.000	REFUNDS OR REBATES	5,000.00	5,000.00	4.81	0.75	4,995.19	0.10
101-000-689.000	CASH OVER OR SHORT	100.00	100.00	(242.63)	0.00	342.63	(242.63)
101-000-699.000	INTERFUND TRANSFERS IN	120,000.00	120,000.00	120,000.00	0.00	0.00	100.00
Total Revenue:		16,250,859.00	16,859,815.00	17,077,247.70	1,915,113.00	(217,432.70)	101.29
Total Dept 000 - BALANCE SHEET		16,250,859.00	16,859,815.00	17,077,247.70	1,915,113.00	(217,432.70)	101.29
TOTAL REVENUES		16,250,859.00	16,859,815.00	17,077,247.70	1,915,113.00	(217,432.70)	101.29
Expenditures							
Dept 000 - BALANCE SHEET							
Account Type: Expenditure							
101-000-995.000	INTERFUND TRANSFER OUT	0.00	958,578.00	958,578.00	0.00	0.00	100.00
Total Expenditure:		0.00	958,578.00	958,578.00	0.00	0.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2024
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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 000 - BALANCE SHEET		0.00	958,578.00	958,578.00	0.00	0.00	100.00
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-702.000	ELECTED/APPOINTED OFFICIALS PAY	35,000.00	35,000.00	33,196.32	4,170.12	1,803.68	94.85
101-101-713.000	FICA	2,170.00	2,170.00	2,058.11	258.52	111.89	94.84
101-101-714.000	MEDICARE	508.00	508.00	481.33	60.47	26.67	94.75
101-101-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-742.000	OPERATING SUPPLIES	500.00	500.00	306.00	0.00	194.00	61.20
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	326.85	0.00	4,673.15	6.54
101-101-955.000	CONFERENCES	1,000.00	1,000.00	768.18	0.00	231.82	76.82
101-101-956.000	MEMBERSHIPS	8,000.00	8,000.00	6,428.00	0.00	1,572.00	80.35
Total Expenditure:		52,308.00	52,308.00	43,564.79	4,489.11	8,743.21	83.29
Total Dept 101 - CITY COUNCIL		52,308.00	52,308.00	43,564.79	4,489.11	8,743.21	83.29
Dept 172 - CITY MANAGER							
Account Type: Expenditure							
101-172-703.000	SALARIES	169,580.00	169,580.00	144,561.61	19,004.26	25,018.39	85.25
101-172-704.000	WAGES - FULL TIME EMPLOYEES	45,700.00	45,700.00	25,042.85	4,950.75	20,657.15	54.80
101-172-710.000	VACATION	15,593.00	15,593.00	14,472.35	394.88	1,120.65	92.81
101-172-711.000	HOLIDAY	11,171.00	11,171.00	9,949.63	0.00	1,221.37	89.07
101-172-712.000	OVERTIME	0.00	0.00	508.88	0.00	(508.88)	100.00
101-172-713.000	FICA	15,676.00	15,676.00	12,417.75	1,508.43	3,258.25	79.22
101-172-714.000	MEDICARE	3,666.00	3,666.00	2,904.16	352.77	761.84	79.22
101-172-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,138.00	1,138.00	0.00	0.00	1,138.00	0.00
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	10,800.00	10,800.00	4,950.00	450.00	5,850.00	45.83
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,304.00	6,304.00	18,190.84	159.88	(11,886.84)	288.56
101-172-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	21,824.00	21,824.00	16,699.84	1,588.02	5,124.16	76.52
101-172-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	1,407.79	0.00	592.21	70.39
101-172-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	5,000.00	5,000.00	7,578.93	551.19	(2,578.93)	151.58
101-172-843.000	MEDICAL PROVIDER SERVICES	5,000.00	5,000.00	941.00	266.00	4,059.00	18.82
101-172-851.000	MAIL OR POSTAGE	250.00	250.00	39.29	0.00	210.71	15.72
101-172-860.000	TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-956.000	MEMBERSHIPS	425.00	425.00	50.00	0.00	375.00	11.76
101-172-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		315,627.00	315,627.00	259,714.92	29,226.18	55,912.08	82.29
Total Dept 172 - CITY MANAGER		315,627.00	315,627.00	259,714.92	29,226.18	55,912.08	82.29
Dept 212 - FINANCE							
Account Type: Expenditure							
101-212-703.000	SALARIES	82,386.00	82,386.00	66,028.89	10,384.62	16,357.11	80.15
101-212-704.000	WAGES - FULL TIME EMPLOYEES	115,122.00	115,122.00	75,913.51	11,034.08	39,208.49	65.94
101-212-710.000	VACATION	16,817.00	16,817.00	6,871.16	368.45	9,945.84	40.86
101-212-711.000	HOLIDAY	11,392.00	11,392.00	6,449.57	0.00	4,942.43	56.61
101-212-712.000	OVERTIME	1,500.00	1,500.00	76.00	0.00	1,424.00	5.07
101-212-713.000	FICA	14,515.00	14,515.00	9,572.06	1,339.66	4,942.94	65.95
101-212-714.000	MEDICARE	3,395.00	3,395.00	2,238.64	313.32	1,156.36	65.94
101-212-715.000	UNEMPLOYEMENT COMPENSATION	1,054.00	1,054.00	1,964.54	0.00	(910.54)	186.39

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Fund 101 - GENERAL FUND							
Expenditures							
101-212-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	5,061.29	350.00	338.71	93.73
101-212-718.000	LONGEVITY PAY	3,000.00	3,000.00	500.00	0.00	2,500.00	16.67
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	56,736.00	71,028.08	40,645.58	4,363.69	30,382.50	57.22
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,750.00	3,750.00	1,827.04	288.48	1,922.96	48.72
101-212-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	7,200.00	7,200.00	5,676.86	830.76	1,523.14	78.85
101-212-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	666.98	137.75	(666.98)	100.00
101-212-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	6,915.27	22.78	3,084.73	69.15
101-212-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	100,000.00	350,000.00	369,861.05	155.34	(19,861.05)	105.67
101-212-850.000	COMMUNICATIONS (PHONE AND CELL)	300.00	300.00	410.37	0.00	(110.37)	136.79
101-212-851.000	MAIL OR POSTAGE	8,500.00	8,500.00	5,311.61	0.00	3,188.39	62.49
101-212-955.000	CONFERENCES	500.00	500.00	350.00	0.00	150.00	70.00
101-212-956.000	MEMBERSHIPS	500.00	500.00	295.00	66.00	205.00	59.00
101-212-957.000	PROFESSIONAL DEVELOPMENT	3,000.00	3,000.00	2,094.20	1,286.58	905.80	69.81
101-212-965.000	BANK SERVICE CHARGES	30,000.00	30,000.00	49,944.00	0.00	(19,944.00)	166.48
Total Expenditure:		475,567.00	739,859.08	658,673.62	30,941.51	81,185.46	89.03
Total Dept 212 - FINANCE		475,567.00	739,859.08	658,673.62	30,941.51	81,185.46	89.03
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-703.000	SALARIES	78,548.00	78,548.00	82,224.78	10,184.72	(3,676.78)	104.68
101-215-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	38,000.00	38,000.00	51,643.63	0.00	(13,643.63)	135.90
101-215-710.000	VACATION	1,616.00	1,616.00	5,818.86	969.81	(4,202.86)	360.08
101-215-711.000	HOLIDAY	3,879.00	3,879.00	3,394.31	0.00	484.69	87.50
101-215-712.000	OVERTIME	0.00	0.00	6,234.99	0.00	(6,234.99)	100.00
101-215-713.000	FICA	7,567.00	7,567.00	7,526.12	661.97	40.88	99.46
101-215-714.000	MEDICARE	1,770.00	1,770.00	1,760.19	154.81	9.81	99.45
101-215-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	549.00	549.00	(416.00)	0.00	965.00	(75.77)
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	15,353.00	19,220.50	16,021.51	1,532.52	3,198.99	83.36
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	57.82	0.00	(57.82)	100.00
101-215-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	6,723.00	6,723.00	6,295.25	867.39	427.75	93.64
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	72.80	0.00	(72.80)	100.00
101-215-742.000	OPERATING SUPPLIES	10,000.00	20,000.00	12,283.52	0.00	7,716.48	61.42
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	6,600.00	6,600.00	10,132.25	0.00	(3,532.25)	153.52
101-215-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	9,500.00	9,500.00	3,679.65	16.82	5,820.35	38.73
101-215-851.000	MAIL OR POSTAGE	5,100.00	15,000.00	11,801.70	0.00	3,198.30	78.68
101-215-955.000	CONFERENCES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-215-956.000	MEMBERSHIPS	300.00	300.00	260.00	0.00	40.00	86.67
101-215-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-215-972.000	CAPITAL OUTLAY	1,500.00	1,500.00	1,385.00	0.00	115.00	92.33
Total Expenditure:		190,505.00	214,272.50	220,176.38	14,388.04	(5,903.88)	102.76
Total Dept 215 - CLERK		190,505.00	214,272.50	220,176.38	14,388.04	(5,903.88)	102.76
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-228-705.000	WAGES - PART TIME EMPLOYEES	36,400.00	36,400.00	17,886.25	3,587.50	18,513.75	49.14
101-228-713.000	FICA	2,257.00	2,257.00	1,108.95	222.43	1,148.05	49.13
101-228-714.000	MEDICARE	528.00	528.00	259.36	52.02	268.64	49.12
101-228-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	164.00	164.00	0.00	0.00	164.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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Fund 101 - GENERAL FUND							
Expenditures							
101-228-742.000	OPERATING SUPPLIES	500.00	500.00	436.88	421.88	63.12	87.38
101-228-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	150,000.00	150,000.00	126,380.64	16,506.00	23,619.36	84.25
101-228-850.000	COMMUNICATIONS (PHONE AND CELL)	20,000.00	20,000.00	10,675.29	1,628.36	9,324.71	53.38
101-228-852.000	MISC COMMUNICATIONS (INTERNET)	45,000.00	45,000.00	32,831.04	2,189.46	12,168.96	72.96
101-228-941.000	LEASED ASSETS	30,000.00	30,000.00	3,482.28	870.57	26,517.72	11.61
101-228-960.000	MISCELLANEOUS	40,000.00	40,000.00	1,979.93	725.00	38,020.07	4.95
Total Expenditure:		324,849.00	324,849.00	195,040.62	26,203.22	129,808.38	60.04
Total Dept 228 - INFORMATION TECHNOLOGY		324,849.00	324,849.00	195,040.62	26,203.22	129,808.38	60.04
Dept 257 - ASSESSING							
Account Type: Expenditure							
101-257-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,400.00	1,400.00	1,282.50	0.00	117.50	91.61
101-257-713.000	FICA	87.00	87.00	73.95	0.00	13.05	85.00
101-257-714.000	MEDICARE	21.00	21.00	17.29	0.00	3.71	82.33
101-257-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,766.24	617.65	1,233.76	58.87
101-257-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	128,000.00	128,000.00	137,951.79	10,420.34	(9,951.79)	107.77
101-257-851.000	MAIL OR POSTAGE	2,800.00	2,800.00	3,191.48	0.00	(391.48)	113.98
101-257-900.000	PRINTING AND PUBLISHING	2,500.00	2,500.00	2,178.87	0.00	321.13	87.15
101-257-957.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	40.00	0.00	110.00	26.67
Total Expenditure:		137,958.00	137,958.00	146,502.12	11,037.99	(8,544.12)	106.19
Total Dept 257 - ASSESSING		137,958.00	137,958.00	146,502.12	11,037.99	(8,544.12)	106.19
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
101-265-703.000	SALARIES	16,902.00	16,902.00	0.00	0.00	16,902.00	0.00
101-265-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	2,038.99	954.90	62,298.01	3.17
101-265-705.000	WAGES - PART TIME EMPLOYEES	25,038.00	25,038.00	45,771.97	6,510.00	(20,733.97)	182.81
101-265-712.000	OVERTIME	0.00	0.00	119.89	0.00	(119.89)	100.00
101-265-713.000	FICA	6,589.00	6,589.00	3,007.66	462.82	3,581.34	45.65
101-265-714.000	MEDICARE	1,541.00	1,541.00	703.41	108.24	837.59	45.65
101-265-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	137.03	137.03	(137.03)	100.00
101-265-742.000	OPERATING SUPPLIES	30,000.00	30,000.00	18,750.64	1,557.70	11,249.36	62.50
101-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	160,000.00	160,000.00	16,832.23	11,134.34	143,167.77	10.52
101-265-850.000	COMMUNICATIONS (PHONE AND CELL)	8,000.00	8,000.00	10,474.60	839.91	(2,474.60)	130.93
101-265-920.000	ELECTRIC	80,000.00	80,000.00	77,377.90	6,387.19	2,622.10	96.72
101-265-921.000	NATURAL GAS	37,000.00	37,000.00	38,928.10	3,018.18	(1,928.10)	105.21
101-265-922.000	WATER	16,000.00	16,000.00	12,264.81	0.00	3,735.19	76.66
101-265-930.000	REPAIRS AND MAINTENANCE	165,000.00	165,000.00	230,017.23	(23,720.81)	(65,017.23)	139.40
101-265-972.000	CAPITAL OUTLAY	830,000.00	830,000.00	365,022.66	0.00	464,977.34	43.98
Total Expenditure:		1,440,407.00	1,440,407.00	821,447.12	7,389.50	618,959.88	57.03
Total Dept 265 - BUILDINGS AND GROUNDS		1,440,407.00	1,440,407.00	821,447.12	7,389.50	618,959.88	57.03
Dept 266 - LEGAL							
Account Type: Expenditure							
101-266-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	140,000.00	220,000.00	200,917.98	0.00	19,082.02	91.33
Total Expenditure:		140,000.00	220,000.00	200,917.98	0.00	19,082.02	91.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2024
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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 266 - LEGAL		140,000.00	220,000.00	200,917.98	0.00	19,082.02	91.33
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
101-286-703.000	SALARIES	27,435.00	27,435.00	24,005.19	2,286.21	3,429.81	87.50
101-286-704.000	WAGES - FULL TIME EMPLOYEES	147,184.00	147,184.00	128,185.76	17,349.64	18,998.24	87.09
101-286-705.000	WAGES - PART TIME EMPLOYEES	17,732.00	17,732.00	6,465.62	1,606.50	11,266.38	36.46
101-286-710.000	VACATION	9,354.00	9,354.00	15,122.51	1,708.60	(5,768.51)	161.67
101-286-711.000	HOLIDAY	8,239.00	8,239.00	7,519.23	185.13	719.77	91.26
101-286-712.000	OVERTIME	0.00	0.00	9,396.14	1,066.19	(9,396.14)	100.00
101-286-713.000	FICA	11,533.00	11,533.00	11,326.46	1,407.28	206.54	98.21
101-286-714.000	MEDICARE	2,697.00	2,697.00	2,650.54	329.12	46.46	98.28
101-286-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	837.00	837.00	0.00	0.00	837.00	0.00
101-286-718.000	LONGEVITY PAY	3,075.00	3,075.00	2,890.00	0.00	185.00	93.98
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	48,431.00	60,631.01	72,357.51	5,372.05	(11,726.50)	119.34
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	1,153.92	144.24	96.08	92.31
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	7,825.00	7,825.00	3,313.33	394.46	4,511.67	42.34
101-286-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	8,052.36	11.02	1,947.64	80.52
101-286-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	71,800.00	71,800.00	63,434.96	3,266.67	8,365.04	88.35
101-286-851.000	MAIL OR POSTAGE	4,500.00	4,500.00	6,128.47	702.34	(1,628.47)	136.19
101-286-860.000	TRANSPORTATION	1,000.00	1,000.00	906.73	275.21	93.27	90.67
101-286-940.000	RENTALS	300,000.00	300,000.00	299,155.00	0.00	845.00	99.72
101-286-957.000	PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	2,543.17	239.56	956.83	72.66
Total Expenditure:		676,392.00	688,592.01	664,606.90	36,344.22	23,985.11	96.52
Total Dept 286 - DISTRICT COURT		676,392.00	688,592.01	664,606.90	36,344.22	23,985.11	96.52
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
101-301-703.000	SALARIES	101,803.00	101,803.00	89,999.24	12,380.48	11,803.76	88.41
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,396,022.00	2,396,022.00	1,968,358.61	266,437.24	427,663.39	82.15
101-301-705.000	WAGES - PART TIME EMPLOYEES	89,086.00	89,086.00	54,110.08	7,458.86	34,975.92	60.74
101-301-710.000	VACATION	316,869.00	316,869.00	154,444.96	15,098.96	162,424.04	48.74
101-301-711.000	HOLIDAY	120,268.00	120,268.00	51,203.69	1,134.02	69,064.31	42.57
101-301-712.000	OVERTIME	350,000.00	350,000.00	350,764.25	28,053.94	(764.25)	100.22
101-301-713.000	FICA	187,705.00	187,705.00	169,964.55	20,319.25	17,740.45	90.55
101-301-714.000	MEDICARE	43,900.00	43,900.00	39,749.78	4,752.07	4,150.22	90.55
101-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	13,025.00	13,025.00	(9,257.00)	0.00	22,282.00	(71.07)
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	44,400.00	44,400.00	41,200.00	4,000.00	3,200.00	92.79
101-301-718.000	LONGEVITY PAY	30,360.00	30,360.00	33,929.10	525.00	(3,569.10)	111.76
101-301-720.000	EDUCATION ALLOWANCE	20,532.00	20,532.00	19,080.88	2,369.10	1,451.12	92.93
101-301-721.000	CLOTHING ALLOWANCE	37,800.00	37,800.00	1,687.50	0.00	36,112.50	4.46
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	292,594.00	366,299.87	436,779.97	35,235.59	(70,480.10)	119.24
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	37,500.00	46,946.43	28,868.68	2,596.32	18,077.75	61.49
101-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	8,615.00	85,000.00	123,156.62	10,645.13	(38,156.62)	144.89
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	275,000.00	275,000.00	96,050.03	11,714.90	178,949.97	34.93
101-301-725.500	MERS DIVISION 20 POLC	1,154,388.00	1,154,388.00	940,860.00	0.00	213,528.00	81.50
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	682,872.00	682,872.00	522,999.00	0.00	159,873.00	76.59
101-301-742.000	OPERATING SUPPLIES	95,000.00	95,000.00	47,730.51	4,970.33	47,269.49	50.24
101-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	36,314.69	353.25	23,685.31	60.52

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-301-843.000	MEDICAL PROVIDER SERVICES	8,000.00	8,000.00	9,369.00	2,728.00	(1,369.00)	117.11
101-301-850.000	COMMUNICATIONS (PHONE AND CELL)	12,000.00	12,000.00	4,392.55	0.00	7,607.45	36.60
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	1,171.53	0.00	328.47	78.10
101-301-886.000	PROGRAMMING - OWI ENFORCEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301-930.000	REPAIRS AND MAINTENANCE	280,000.00	316,488.35	311,901.31	271,995.00	4,587.04	98.55
101-301-956.000	MEMBERSHIPS	1,500.00	1,500.00	1,779.78	0.00	(279.78)	118.65
101-301-957.000	PROFESSIONAL DEVELOPMENT	40,000.00	40,000.00	21,377.41	0.00	18,622.59	53.44
101-301-957.100	PROFESSIONAL DEVELOPMENT - 302 FUNDS	4,000.00	11,000.00	9,637.48	4,318.60	1,362.52	87.61
101-301-972.000	CAPITAL OUTLAY	152,000.00	175,000.00	237,264.71	0.00	(62,264.71)	135.58
Total Expenditure:		6,858,739.00	7,084,764.65	5,794,888.91	707,086.04	1,289,875.74	81.79
Total Dept 301 - PUBLIC SAFETY		6,858,739.00	7,084,764.65	5,794,888.91	707,086.04	1,289,875.74	81.79
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	341,076.00	341,076.00	341,201.00	0.00	(125.00)	100.04
Total Expenditure:		341,076.00	341,076.00	341,201.00	0.00	(125.00)	100.04
Total Dept 325 - COMMUNICATIONS/DISPATCH		341,076.00	341,076.00	341,201.00	0.00	(125.00)	100.04
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-703.000	SALARIES	16,902.00	16,902.00	152,734.73	20,785.57	(135,832.73)	903.65
101-441-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	294,505.60	40,830.16	(230,168.60)	457.75
101-441-705.000	WAGES - PART TIME EMPLOYEES	27,067.00	27,067.00	22,254.99	2,980.00	4,812.01	82.22
101-441-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	2,413.00	0.00	(2,413.00)	100.00
101-441-710.000	VACATION	44,506.00	44,506.00	35,908.74	3,901.21	8,597.26	80.68
101-441-711.000	HOLIDAY	9,332.00	9,332.00	22,729.33	0.00	(13,397.33)	243.56
101-441-712.000	OVERTIME	10,000.00	10,000.00	8,513.81	1,358.50	1,486.19	85.14
101-441-713.000	FICA	10,673.00	10,673.00	34,883.72	4,309.25	(24,210.72)	326.84
101-441-714.000	MEDICARE	2,651.00	2,651.00	8,158.37	1,007.83	(5,507.37)	307.75
101-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	775.00	775.00	0.00	0.00	775.00	0.00
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	9,600.00	9,600.00	8,650.00	350.00	950.00	90.10
101-441-718.000	LONGEVITY PAY	2,200.00	2,200.00	3,549.96	249.96	(1,349.96)	161.36
101-441-721.000	CLOTHING ALLOWANCE	8,400.00	8,400.00	8,400.00	0.00	0.00	100.00
101-441-722.000	UNIFORMS	500.00	500.00	463.00	0.00	37.00	92.60
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	41,522.00	51,981.60	79,210.28	7,620.64	(27,228.68)	152.38
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,250.00	3,250.00	5,308.35	677.86	(2,058.35)	163.33
101-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	14,631.00	14,631.00	14,057.15	1,779.21	573.85	96.08
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	6,026.00	6,026.00	10,434.85	1,377.82	(4,408.85)	173.16
101-441-725.700	MERS DIVISION 23 DPW	300,000.00	300,000.00	203,950.00	0.00	96,050.00	67.98
101-441-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	9,121.06	421.15	878.94	91.21
101-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	295,000.00	295,000.00	83,446.81	10,254.10	211,553.19	28.29
101-441-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	3,345.48	0.00	(3,345.48)	100.00
101-441-843.000	MEDICAL PROVIDER SERVICES	500.00	500.00	1,471.00	0.00	(971.00)	294.20
101-441-850.000	COMMUNICATIONS (PHONE AND CELL)	7,500.00	7,500.00	6,056.94	0.00	1,443.06	80.76
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	253.75	0.00	246.25	50.75
101-441-930.000	REPAIRS AND MAINTENANCE	51,000.00	57,387.20	55,159.89	47,612.00	2,227.31	96.12
101-441-930.100	REPAIRS - STORM DRAINS MAINTENANCE	95,000.00	95,000.00	86,290.44	0.00	8,709.56	90.83
101-441-955.000	CONFERENCES	7,000.00	7,000.00	2,956.19	233.16	4,043.81	42.23
101-441-956.000	MEMBERSHIPS	500.00	500.00	515.00	0.00	(15.00)	103.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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Fund 101 - GENERAL FUND							
Expenditures							
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	7,654.90	0.00	2,345.10	76.55
101-441-972.000	CAPITAL OUTLAY	1,400,000.00	1,400,000.00	13,376.67	0.00	1,386,623.33	0.96
Total Expenditure:		2,449,372.00	2,466,218.80	1,185,774.01	145,748.42	1,280,444.79	48.08
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,449,372.00	2,466,218.80	1,185,774.01	145,748.42	1,280,444.79	48.08
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	1,839.07	115.35	160.93	91.95
101-448-920.500	ELECTRIC (STREET LIGHTING)	230,000.00	230,000.00	228,846.18	0.00	1,153.82	99.50
Total Expenditure:		232,000.00	232,000.00	230,685.25	115.35	1,314.75	99.43
Total Dept 448 - STREET LIGHTING		232,000.00	232,000.00	230,685.25	115.35	1,314.75	99.43
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-672-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	23,800.00	0.00	0.00	23,800.00	0.00
101-672-705.000	WAGES - PART TIME EMPLOYEES	45,985.00	45,985.00	28,951.00	3,953.56	17,034.00	62.96
101-672-710.000	VACATION	1,000.00	1,000.00	475.60	0.00	524.40	47.56
101-672-711.000	HOLIDAY	1,200.00	1,200.00	614.98	0.00	585.02	51.25
101-672-713.000	FICA	4,463.00	4,463.00	1,890.62	241.40	2,572.38	42.36
101-672-714.000	MEDICARE	1,043.00	1,043.00	442.15	56.46	600.85	42.39
101-672-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	324.00	324.00	0.00	0.00	324.00	0.00
101-672-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,000.00	1,255.81	805.78	3,744.19	25.12
101-672-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	69.04	37.86	(69.04)	100.00
101-672-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,530.00	2,530.00	0.00	0.00	2,530.00	0.00
101-672-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	141.92	73.70	(141.92)	100.00
101-672-742.000	OPERATING SUPPLIES	5,000.00	5,000.00	5,841.39	107.39	(841.39)	116.83
101-672-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	15,000.00	15,000.00	17,109.70	875.00	(2,109.70)	114.06
101-672-850.000	COMMUNICATIONS (PHONE AND CELL)	500.00	500.00	0.00	0.00	500.00	0.00
101-672-851.000	MAIL OR POSTAGE	200.00	200.00	18.95	0.00	181.05	9.48
101-672-881.000	PROGRAMMING	10,000.00	10,000.00	1,204.97	96.00	8,795.03	12.05
101-672-930.000	REPAIRS AND MAINTENANCE	2,300.00	2,611.35	4,177.86	2,321.00	(1,566.51)	159.99
Total Expenditure:		118,345.00	118,656.35	62,193.99	8,568.15	56,462.36	52.42
Total Dept 672 - SENIOR ACTIVITY CENTER		118,345.00	118,656.35	62,193.99	8,568.15	56,462.36	52.42
Dept 701 - PLANNING							
Account Type: Expenditure							
101-701-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,700.00	1,700.00	1,400.00	80.00	300.00	82.35
101-701-713.000	FICA	105.00	105.00	86.80	4.96	18.20	82.67
101-701-714.000	MEDICARE	25.00	25.00	20.30	1.16	4.70	81.20
101-701-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	75,000.00	75,000.00	49,444.88	0.00	25,555.12	65.93
101-701-900.000	PRINTING AND PUBLISHING	2,000.00	2,000.00	782.50	0.00	1,217.50	39.13
Total Expenditure:		78,830.00	78,830.00	51,734.48	86.12	27,095.52	65.63
Total Dept 701 - PLANNING		78,830.00	78,830.00	51,734.48	86.12	27,095.52	65.63

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 702 - ZONING							
Account Type: Expenditure							
101-702-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,500.00	1,500.00	1,287.50	150.00	212.50	85.83
101-702-703.000	SALARIES	0.00	0.00	112.50	75.00	(112.50)	100.00
101-702-713.000	FICA	75.00	75.00	78.66	13.69	(3.66)	104.88
101-702-714.000	MEDICARE	15.00	15.00	18.37	3.20	(3.37)	122.47
101-702-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	23.75	16.94	(23.75)	100.00
101-702-900.000	PRINTING AND PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Expenditure:		3,590.00	3,590.00	1,520.78	258.83	2,069.22	42.36
Total Dept 702 - ZONING		3,590.00	3,590.00	1,520.78	258.83	2,069.22	42.36
Dept 703 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	85,617.00	85,617.00	55,513.74	9,855.65	30,103.26	64.84
101-703-705.000	WAGES - PART TIME EMPLOYEES	30,914.00	30,914.00	42,484.42	4,537.50	(11,570.42)	137.43
101-703-710.000	VACATION	9,119.00	9,119.00	3,803.14	0.00	5,315.86	41.71
101-703-711.000	HOLIDAY	5,154.00	5,154.00	3,821.29	0.00	1,332.71	74.14
101-703-713.000	FICA	8,463.00	8,463.00	6,235.38	863.23	2,227.62	73.68
101-703-714.000	MEDICARE	1,979.00	1,979.00	1,458.30	201.89	520.70	73.69
101-703-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	614.00	614.00	0.00	0.00	614.00	0.00
101-703-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
101-703-718.000	LONGEVITY PAY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	21,839.00	27,340.35	29,987.83	2,198.45	(2,647.48)	109.68
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	1,202.00	144.24	48.00	96.16
101-703-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	3,840.00	480.00	(3,840.00)	100.00
101-703-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,307.16	153.57	(1,307.16)	100.00
101-703-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,952.58	174.00	1,047.42	65.09
101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	130,000.00	130,000.00	96,478.04	320.64	33,521.96	74.21
101-703-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	820.74	0.00	179.26	82.07
101-703-851.000	MAIL OR POSTAGE	1,000.00	1,000.00	1,749.44	0.00	(749.44)	174.94
101-703-930.000	REPAIRS AND MAINTENANCE	6,500.00	7,367.01	7,330.01	6,463.00	37.00	99.50
101-703-955.000	CONFERENCES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-956.000	MEMBERSHIPS	250.00	250.00	0.00	0.00	250.00	0.00
101-703-957.000	PROFESSIONAL DEVELOPMENT	750.00	750.00	0.00	0.00	750.00	0.00
Total Expenditure:		314,649.00	321,017.36	257,984.07	25,392.17	63,033.29	80.36
Total Dept 703 - BUILDING DEPARTMENT		314,649.00	321,017.36	257,984.07	25,392.17	63,033.29	80.36
Dept 751 - RECREATION							
Account Type: Expenditure							
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	1,250.00	495.00	0.00	755.00	39.60
101-751-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	23,800.00	38,537.48	6,000.00	(14,737.48)	161.92
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-751-710.000	VACATION	1,000.00	1,000.00	2,150.00	0.00	(1,150.00)	215.00
101-751-711.000	HOLIDAY	1,200.00	1,200.00	1,300.00	0.00	(100.00)	108.33
101-751-713.000	FICA	1,612.00	1,612.00	2,660.26	362.70	(1,048.26)	165.03
101-751-714.000	MEDICARE	377.00	377.00	622.17	84.82	(245.17)	165.03
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	117.00	117.00	0.00	0.00	117.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,000.00	4,628.30	691.04	371.70	92.57

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Fund 101 - GENERAL FUND							
Expenditures							
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,080.00	2,080.00	3,384.00	480.00	(1,304.00)	162.69
101-751-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	683.35	0.00	1,316.65	34.17
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	25,000.00	25,000.00	3,474.00	0.00	21,526.00	13.90
101-751-851.000	MAIL OR POSTAGE	500.00	500.00	2.55	0.00	497.45	0.51
101-751-880.000	COMMUNITY PROMOTION	12,000.00	12,000.00	7,500.00	0.00	4,500.00	62.50
101-751-881.000	PROGRAMMING	20,000.00	20,000.00	7,704.87	745.00	12,295.13	38.52
101-751-900.000	PRINTING AND PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-955.000	CONFERENCES	1,000.00	1,000.00	70.00	0.00	930.00	7.00
101-751-956.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Expenditure:		108,936.00	108,936.00	73,211.98	8,363.56	35,724.02	67.21
Total Dept 751 - RECREATION		108,936.00	108,936.00	73,211.98	8,363.56	35,724.02	67.21
Dept 770 - PARK MAINTENANCE							
Account Type: Expenditure							
101-770-705.000	WAGES - PART TIME EMPLOYEES	64,805.00	64,805.00	16,760.00	3,360.00	48,045.00	25.86
101-770-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	14,049.49	3,580.00	(14,049.49)	100.00
101-770-713.000	FICA	0.00	0.00	1,937.24	430.28	(1,937.24)	100.00
101-770-714.000	MEDICARE	0.00	0.00	453.09	100.64	(453.09)	100.00
101-770-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	7,992.90	675.45	12,007.10	39.96
101-770-922.000	WATER	600.00	600.00	443.03	0.00	156.97	73.84
101-770-930.000	REPAIRS AND MAINTENANCE	100,000.00	101,240.64	72,300.51	12,283.69	28,940.13	71.41
101-770-972.000	CAPITAL OUTLAY	277,000.00	277,000.00	182,498.57	25,600.00	94,501.43	65.88
Total Expenditure:		462,405.00	463,645.64	296,434.83	46,030.06	167,210.81	63.94
Total Dept 770 - PARK MAINTENANCE		462,405.00	463,645.64	296,434.83	46,030.06	167,210.81	63.94
Dept 803 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-803-742.000	OPERATING SUPPLIES	500.00	500.00	149.73	0.00	350.27	29.95
Total Expenditure:		500.00	500.00	149.73	0.00	350.27	29.95
Total Dept 803 - HISTORICAL COMMISSION		500.00	500.00	149.73	0.00	350.27	29.95
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	634,345.00	646,571.00	646,481.00	0.00	90.00	99.99
Total Expenditure:		634,345.00	646,571.00	646,481.00	0.00	90.00	99.99
Total Dept 951 - INSURANCE		634,345.00	646,571.00	646,481.00	0.00	90.00	99.99
Dept 961 - RETIREE							
Account Type: Expenditure							
101-961-713.000	FICA	0.00	0.00	2,774.50	260.40	(2,774.50)	100.00
101-961-714.000	MEDICARE	0.00	0.00	648.94	60.96	(648.94)	100.00
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	27,720.00	27,720.00	36,400.00	4,200.00	(8,680.00)	131.31
101-961-724.300	RETIREE HEALTH CARE - OPEB	1,300,000.00	1,439,881.93	1,237,721.49	48,902.84	202,160.44	85.96
101-961-725.300	MERS DIVISION 10 SUPERVISOR	711,336.00	711,336.00	597,160.00	0.00	114,176.00	83.95

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Fund 101 - GENERAL FUND							
Expenditures							
101-961-725.400	MERS DIVISION 11 CLERICAL	44,148.00	44,148.00	19,150.00	0.00	24,998.00	43.38
101-961-840.000	INSURANCE PREMIUM (LIFE)	1,896.00	1,896.00	1,846.55	177.27	49.45	97.39
Total Expenditure:		2,085,100.00	2,224,981.93	1,895,701.48	53,601.47	329,280.45	85.20
Total Dept 961 - RETIREE		2,085,100.00	2,224,981.93	1,895,701.48	53,601.47	329,280.45	85.20
TOTAL EXPENDITURES		17,441,500.00	19,183,238.32	15,007,183.96	1,155,269.94	4,176,054.36	78.23
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		16,250,859.00	16,859,815.00	17,077,247.70	1,915,113.00	(217,432.70)	101.29
TOTAL EXPENDITURES		17,441,500.00	19,183,238.32	15,007,183.96	1,155,269.94	4,176,054.36	78.23
NET OF REVENUES & EXPENDITURES		(1,190,641.00)	(2,323,423.32)	2,070,063.74	759,843.06	(4,393,487.06)	89.10
BEG. FUND BALANCE		12,759,961.90	12,759,961.90	12,759,961.90			
FUND BALANCE ADJUSTMENTS				(1,982.86)			
END FUND BALANCE		11,569,320.90	10,436,538.58	14,828,042.78			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
202-000-543.000	STATE GRANTS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,100,000.00	1,100,000.00	845,966.71	0.00	254,033.29	76.91
202-000-665.000	INTEREST INCOME	0.00	0.00	95,354.25	0.00	(95,354.25)	100.00
202-000-675.000	OTHER REVENUE	0.00	0.00	12,976.64	0.00	(12,976.64)	100.00
Total Revenue:		1,108,000.00	1,108,000.00	954,297.60	0.00	153,702.40	86.13
Total Dept 000 - BALANCE SHEET		1,108,000.00	1,108,000.00	954,297.60	0.00	153,702.40	86.13
TOTAL REVENUES		1,108,000.00	1,108,000.00	954,297.60	0.00	153,702.40	86.13
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
202-441-703.000	SALARIES	8,451.00	8,451.00	0.00	0.00	8,451.00	0.00
202-441-704.000	WAGES - FULL TIME EMPLOYEES	32,169.00	32,169.00	57,606.46	6,234.91	(25,437.46)	179.07
202-441-705.000	WAGES - PART TIME EMPLOYEES	3,683.00	3,683.00	0.00	0.00	3,683.00	0.00
202-441-710.000	VACATION	4,451.00	4,451.00	3,312.64	449.36	1,138.36	74.42
202-441-711.000	HOLIDAY	2,333.00	2,333.00	2,583.80	0.00	(250.80)	110.75
202-441-712.000	OVERTIME	10,000.00	10,000.00	6,492.99	807.44	3,507.01	64.93
202-441-713.000	FICA	3,787.00	3,787.00	4,318.16	447.54	(531.16)	114.03
202-441-714.000	MEDICARE	886.00	886.00	1,009.86	104.66	(123.86)	113.98
202-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	275.00	275.00	0.00	0.00	275.00	0.00
202-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,920.00	6,920.00	7,623.40	81.56	(703.40)	110.16
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	813.00	813.00	1,009.52	123.75	(196.52)	124.17
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,004.00	1,004.00	2,131.67	283.93	(1,127.67)	212.32
202-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	50,000.00	50,000.00	25,450.63	3,020.32	24,549.37	50.90
202-441-930.000	REPAIRS AND MAINTENANCE	88,000.00	98,468.40	105,633.95	78,035.00	(7,165.55)	107.28
202-441-930.200	REPAIRS - STREETS MAINTENANCE	250,000.00	250,000.00	16,219.39	0.00	233,780.61	6.49
202-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	25,000.00	25,000.00	24,399.78	4,980.99	600.22	97.60
202-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	12,000.00	12,000.00	21,084.01	0.00	(9,084.01)	175.70
202-441-972.000	CAPITAL OUTLAY	1,155,000.00	1,155,000.00	912,898.78	0.00	242,101.22	79.04
202-441-995.000	INTERFUND TRANSFER OUT	275,000.00	275,000.00	275,000.00	0.00	0.00	100.00
Total Expenditure:		1,930,972.00	1,941,440.40	1,466,775.04	94,569.46	474,665.36	75.55
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		1,930,972.00	1,941,440.40	1,466,775.04	94,569.46	474,665.36	75.55
TOTAL EXPENDITURES		1,930,972.00	1,941,440.40	1,466,775.04	94,569.46	474,665.36	75.55
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,108,000.00	1,108,000.00	954,297.60	0.00	153,702.40	86.13
TOTAL EXPENDITURES		1,930,972.00	1,941,440.40	1,466,775.04	94,569.46	474,665.36	75.55
NET OF REVENUES & EXPENDITURES		(822,972.00)	(833,440.40)	(512,477.44)	(94,569.46)	(320,962.96)	61.49
BEG. FUND BALANCE		2,790,780.22	2,790,780.22	2,790,780.22			
END FUND BALANCE		1,967,808.22	1,957,339.82	2,278,302.78			

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Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
203-000-543.000	STATE GRANTS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	474,000.00	474,000.00	364,396.49	0.00	109,603.51	76.88
203-000-665.000	INTEREST INCOME	0.00	0.00	46,560.48	0.00	(46,560.48)	100.00
203-000-699.000	INTERFUND TRANSFERS IN	275,000.00	275,000.00	275,000.00	0.00	0.00	100.00
Total Revenue:		784,000.00	784,000.00	685,956.97	0.00	98,043.03	87.49
Total Dept 000 - BALANCE SHEET		784,000.00	784,000.00	685,956.97	0.00	98,043.03	87.49
TOTAL REVENUES		784,000.00	784,000.00	685,956.97	0.00	98,043.03	87.49
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
203-441-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
203-441-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	3,724.07	0.00	92,781.93	3.86
203-441-705.000	WAGES - PART TIME EMPLOYEES	3,683.00	3,683.00	0.00	0.00	3,683.00	0.00
203-441-710.000	VACATION	13,352.00	13,352.00	5,738.14	0.00	7,613.86	42.98
203-441-711.000	HOLIDAY	6,999.00	6,999.00	2,379.65	0.00	4,619.35	34.00
203-441-712.000	OVERTIME	10,000.00	10,000.00	3,617.80	0.00	6,382.20	36.18
203-441-713.000	FICA	9,665.00	9,665.00	1,196.99	0.00	8,468.01	12.38
203-441-714.000	MEDICARE	2,267.00	2,267.00	279.97	0.00	1,987.03	12.35
203-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	702.00	702.00	(930.00)	0.00	1,632.00	(132.48)
203-441-718.000	LONGEVITY PAY	2,400.00	2,400.00	2,500.00	0.00	(100.00)	104.17
203-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	1,200.00	0.00	0.00	100.00
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	25,990.80	10,241.81	0.00	15,748.99	39.41
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,438.00	2,438.00	52.73	0.00	2,385.27	2.16
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,014.00	3,014.00	151.99	0.00	2,862.01	5.04
203-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	0.00	0.00	68.25	0.00	(68.25)	100.00
203-441-930.000	REPAIRS AND MAINTENANCE	53,000.00	58,871.86	127,374.32	43,771.00	(68,502.46)	216.36
203-441-930.200	REPAIRS - STREETS MAINTENANCE	200,000.00	200,000.00	1,317.45	0.00	198,682.55	0.66
203-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	5,000.00	5,000.00	2,181.69	0.00	2,818.31	43.63
203-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	44,000.00	44,000.00	18,073.66	0.00	25,926.34	41.08
203-441-972.000	CAPITAL OUTLAY	10,000.00	10,000.00	9,396.93	0.00	603.07	93.97
Total Expenditure:		510,339.00	521,440.66	188,565.45	43,771.00	332,875.21	36.16
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		510,339.00	521,440.66	188,565.45	43,771.00	332,875.21	36.16
TOTAL EXPENDITURES		510,339.00	521,440.66	188,565.45	43,771.00	332,875.21	36.16
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		784,000.00	784,000.00	685,956.97	0.00	98,043.03	87.49
TOTAL EXPENDITURES		510,339.00	521,440.66	188,565.45	43,771.00	332,875.21	36.16
NET OF REVENUES & EXPENDITURES		273,661.00	262,559.34	497,391.52	(43,771.00)	(234,832.18)	189.44
BEG. FUND BALANCE		1,372,512.06	1,372,512.06	1,372,512.06			
END FUND BALANCE		1,646,173.06	1,635,071.40	1,869,903.58			

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	490,804.00	490,804.00	489,731.64	17,668.92	1,072.36	99.78
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	25,858.00	25,858.00	24,610.69	0.00	1,247.31	95.18
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	226.58	0.00	773.42	22.66
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	4,000.00	4,000.00	2,870.81	0.00	1,129.19	71.77
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	400.00	400.00	704.15	0.00	(304.15)	176.04
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	43,000.00	43,000.00	53,534.70	0.00	(10,534.70)	124.50
210-000-638.000	AMBULANCE TRANSPORT FEES	335,000.00	335,000.00	446,680.28	13,622.63	(111,680.28)	133.34
210-000-665.000	INTEREST INCOME	0.00	0.00	87,209.25	0.00	(87,209.25)	100.00
Total Revenue:		901,062.00	901,062.00	1,105,568.10	31,291.55	(204,506.10)	122.70
Total Dept 000 - BALANCE SHEET		901,062.00	901,062.00	1,105,568.10	31,291.55	(204,506.10)	122.70
TOTAL REVENUES		901,062.00	901,062.00	1,105,568.10	31,291.55	(204,506.10)	122.70
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	313,518.00	313,518.00	278,780.93	36,552.32	34,737.07	88.92
210-301-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	472.51	185.63	(472.51)	100.00
210-301-710.000	VACATION	19,431.00	19,431.00	7,793.88	1,068.08	11,637.12	40.11
210-301-711.000	HOLIDAY	12,000.00	12,000.00	7,104.51	0.00	4,895.49	59.20
210-301-712.000	OVERTIME	15,000.00	15,000.00	10,622.53	1,300.36	4,377.47	70.82
210-301-713.000	FICA	22,360.00	22,360.00	19,075.27	2,360.65	3,284.73	85.31
210-301-714.000	MEDICARE	5,000.00	5,000.00	4,461.13	552.09	538.87	89.22
210-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,552.00	1,552.00	(389.00)	0.00	1,941.00	(25.06)
210-301-718.000	LONGEVITY PAY	1,050.00	1,050.00	0.00	0.00	1,050.00	0.00
210-301-719.000	FOOD ALLOWANCE	6,750.00	6,750.00	4,583.31	0.00	2,166.69	67.90
210-301-720.000	EDUCATION ALLOWANCE	1,000.00	1,000.00	903.79	115.38	96.21	90.38
210-301-721.000	CLOTHING ALLOWANCE	8,100.00	8,100.00	112.50	0.00	7,987.50	1.39
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	31,689.00	39,671.61	56,395.41	4,179.49	(16,723.80)	142.16
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	5,915.91	721.20	1,584.09	78.88
210-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	19,268.56	1,867.81	(19,268.56)	100.00
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	17,368.00	17,368.00	18,873.03	2,366.01	(1,505.03)	108.67
210-301-742.000	OPERATING SUPPLIES	38,000.00	38,000.00	63,650.20	5,853.84	(25,650.20)	167.50
210-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	167,000.00	167,000.00	173,661.95	147,701.00	(6,661.95)	103.99
210-301-850.000	COMMUNICATIONS (PHONE AND CELL)	2,000.00	2,000.00	935.33	0.00	1,064.67	46.77
210-301-930.000	REPAIRS AND MAINTENANCE	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
210-301-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	4,469.27	0.00	5,530.73	44.69
Total Expenditure:		749,318.00	757,300.61	676,691.02	204,823.86	80,609.59	89.36
Total Dept 301 - PUBLIC SAFETY		749,318.00	757,300.61	676,691.02	204,823.86	80,609.59	89.36
TOTAL EXPENDITURES		749,318.00	757,300.61	676,691.02	204,823.86	80,609.59	89.36
Fund 210 - AMBULANCE FUND:							

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Fund 210 - AMBULANCE FUND							
TOTAL REVENUES		901,062.00	901,062.00	1,105,568.10	31,291.55	(204,506.10)	122.70
TOTAL EXPENDITURES		749,318.00	757,300.61	676,691.02	204,823.86	80,609.59	89.36
NET OF REVENUES & EXPENDITURES		151,744.00	143,761.39	428,877.08	(173,532.31)	(285,115.69)	298.33
BEG. FUND BALANCE		2,064,154.80	2,064,154.80	2,064,154.80			
END FUND BALANCE		2,215,898.80	2,207,916.19	2,493,031.88			

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Fund 211 - DISTRICT COURT OPERATIONS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
211-000-665.000	INTEREST INCOME	0.00	42,000.00	32,631.27	0.00	9,368.73	77.69
Total Revenue:		0.00	42,000.00	32,631.27	0.00	9,368.73	77.69
Total Dept 000 - BALANCE SHEET		0.00	42,000.00	32,631.27	0.00	9,368.73	77.69
TOTAL REVENUES		0.00	42,000.00	32,631.27	0.00	9,368.73	77.69
Expenditures							
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
211-286-965.000	BANK SERVICE CHARGES	0.00	0.00	35.00	0.00	(35.00)	100.00
Total Expenditure:		0.00	0.00	35.00	0.00	(35.00)	100.00
Total Dept 286 - DISTRICT COURT		0.00	0.00	35.00	0.00	(35.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	35.00	0.00	(35.00)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:							
TOTAL REVENUES		0.00	42,000.00	32,631.27	0.00	9,368.73	77.69
TOTAL EXPENDITURES		0.00	0.00	35.00	0.00	(35.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	42,000.00	32,596.27	0.00	9,403.73	77.61
BEG. FUND BALANCE		1,245,359.26	1,245,359.26	1,245,359.26			
END FUND BALANCE		1,245,359.26	1,287,359.26	1,277,955.53			

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 226 - RUBBISH COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	729,510.00	729,510.00	727,932.34	26,262.91	1,577.66	99.78
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	38,435.00	38,435.00	36,598.22	0.00	1,836.78	95.22
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	335.18	0.00	664.82	33.52
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,000.00	5,000.00	4,267.50	0.00	732.50	85.35
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	600.00	600.00	1,041.31	0.00	(441.31)	173.55
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	191,568.69	122,354.20	(191,568.69)	100.00
226-000-607.000	FEES	108,000.00	108,000.00	85,691.82	9,014.83	22,308.18	79.34
226-000-665.000	INTEREST INCOME	0.00	48,000.00	33,749.21	0.00	14,250.79	70.31
Total Revenue:		883,845.00	931,845.00	1,081,184.27	157,631.94	(149,339.27)	116.03
Total Dept 000 - BALANCE SHEET		883,845.00	931,845.00	1,081,184.27	157,631.94	(149,339.27)	116.03
TOTAL REVENUES		883,845.00	931,845.00	1,081,184.27	157,631.94	(149,339.27)	116.03
Expenditures							
Dept 528 - RUBBISH COLLECTION/DISPOSAL							
Account Type: Expenditure							
226-528-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	75,321.00	75,321.00	75,321.00	75,321.00	0.00	100.00
226-528-801.400	WASTE AND RUBBISH DISPOSAL	600,000.00	600,000.00	560,928.26	0.00	39,071.74	93.49
226-528-801.500	RECYCLING	100,000.00	100,000.00	85,645.56	0.00	14,354.44	85.65
226-528-801.600	COMPOSTING	100,000.00	100,000.00	79,197.50	0.00	20,802.50	79.20
Total Expenditure:		875,321.00	875,321.00	801,092.32	75,321.00	74,228.68	91.52
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		875,321.00	875,321.00	801,092.32	75,321.00	74,228.68	91.52
TOTAL EXPENDITURES		875,321.00	875,321.00	801,092.32	75,321.00	74,228.68	91.52
Fund 226 - RUBBISH COLLECTION FUND:							
TOTAL REVENUES		883,845.00	931,845.00	1,081,184.27	157,631.94	(149,339.27)	116.03
TOTAL EXPENDITURES		875,321.00	875,321.00	801,092.32	75,321.00	74,228.68	91.52
NET OF REVENUES & EXPENDITURES		8,524.00	56,524.00	280,091.95	82,310.94	(223,567.95)	495.53
BEG. FUND BALANCE		578,868.43	578,868.43	578,868.43			
END FUND BALANCE		587,392.43	635,392.43	858,960.38			

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Fund 265 - DRUG FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
265-000-657.000	ORDINANCE FINES AND COSTS	500.00	500.00	0.00	0.00	500.00	0.00
265-000-665.000	INTEREST INCOME	100.00	24,000.00	18,574.18	0.00	5,425.82	77.39
Total Revenue:		600.00	24,500.00	18,574.18	0.00	5,925.82	75.81
Total Dept 000 - BALANCE SHEET		600.00	24,500.00	18,574.18	0.00	5,925.82	75.81
TOTAL REVENUES		600.00	24,500.00	18,574.18	0.00	5,925.82	75.81
Expenditures							
Dept 311 - DRUG FORFEITURE							
Account Type: Expenditure							
265-311-742.000	OPERATING SUPPLIES	25,000.00	25,000.00	17,638.10	1,957.50	7,361.90	70.55
265-311-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	15,548.00	0.00	4,452.00	77.74
265-311-941.000	LEASED ASSETS	0.00	31,700.00	31,700.00	0.00	0.00	100.00
265-311-995.000	OPERATING TRANS OUT	120,000.00	120,000.00	120,000.00	0.00	0.00	100.00
Total Expenditure:		165,000.00	196,700.00	184,886.10	1,957.50	11,813.90	93.99
Total Dept 311 - DRUG FORFEITURE		165,000.00	196,700.00	184,886.10	1,957.50	11,813.90	93.99
TOTAL EXPENDITURES		165,000.00	196,700.00	184,886.10	1,957.50	11,813.90	93.99
Fund 265 - DRUG FORFEITURE FUND:							
TOTAL REVENUES		600.00	24,500.00	18,574.18	0.00	5,925.82	75.81
TOTAL EXPENDITURES		165,000.00	196,700.00	184,886.10	1,957.50	11,813.90	93.99
NET OF REVENUES & EXPENDITURES		(164,400.00)	(172,200.00)	(166,311.92)	(1,957.50)	(5,888.08)	96.58
BEG. FUND BALANCE		559,430.33	559,430.33	559,430.33			
END FUND BALANCE		395,030.33	387,230.33	393,118.41			

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Fund 266 - GAMBLING FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
266-000-665.000	INTEREST INCOME	0.00	42,000.00	29,484.49	0.00	12,515.51	70.20
Total Revenue:		0.00	42,000.00	29,484.49	0.00	12,515.51	70.20
Total Dept 000 - BALANCE SHEET		0.00	42,000.00	29,484.49	0.00	12,515.51	70.20
TOTAL REVENUES		0.00	42,000.00	29,484.49	0.00	12,515.51	70.20
Fund 266 - GAMBLING FORFEITURE FUND:							
TOTAL REVENUES		0.00	42,000.00	29,484.49	0.00	12,515.51	70.20
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	42,000.00	29,484.49	0.00	12,515.51	70.20
BEG. FUND BALANCE		359,909.67	359,909.67	359,909.67			
END FUND BALANCE		359,909.67	401,909.67	389,394.16			

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 301 - GENERAL DEBT SERVICE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	4.55	0.00	(4.55)	100.00
301-000-665.000	INTEREST INCOME	0.00	0.00	20.45	0.00	(20.45)	100.00
Total Revenue:		0.00	0.00	25.00	0.00	(25.00)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	25.00	0.00	(25.00)	100.00
TOTAL REVENUES		0.00	0.00	25.00	0.00	(25.00)	100.00
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL REVENUES		0.00	0.00	25.00	0.00	(25.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	25.00	0.00	(25.00)	100.00
BEG. FUND BALANCE		518.69	518.69	518.69			
END FUND BALANCE		518.69	518.69	543.69			

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Fund 305 - DEBT SERVICE (2015 STREET BOND) FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
305-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	16.87	0.00	(16.87)	100.00
305-000-665.000	INTEREST INCOME	0.00	0.00	12,514.09	0.00	(12,514.09)	100.00
Total Revenue:		0.00	0.00	12,530.96	0.00	(12,530.96)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	12,530.96	0.00	(12,530.96)	100.00
TOTAL REVENUES		0.00	0.00	12,530.96	0.00	(12,530.96)	100.00
Fund 305 - DEBT SERVICE (2015 STREET BOND) FUND:							
TOTAL REVENUES		0.00	0.00	12,530.96	0.00	(12,530.96)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	12,530.96	0.00	(12,530.96)	100.00
BEG. FUND BALANCE		362,566.77	362,566.77	362,566.77			
END FUND BALANCE		362,566.77	362,566.77	375,097.73			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2024
% Fiscal Year Completed: 91.80
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 401 - CAPITAL PROJECTS FUND							
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
401-301-972.000	CAPITAL OUTLAY	0.00	0.00	1,136.15	0.00	(1,136.15)	100.00
Total Expenditure:		0.00	0.00	1,136.15	0.00	(1,136.15)	100.00
Total Dept 301 - PUBLIC SAFETY		0.00	0.00	1,136.15	0.00	(1,136.15)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,136.15	0.00	(1,136.15)	100.00
Fund 401 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	1,136.15	0.00	(1,136.15)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,136.15)	0.00	1,136.15	100.00
BEG. FUND BALANCE		1,490,764.20	1,490,764.20	1,490,764.20			
END FUND BALANCE		1,490,764.20	1,490,764.20	1,489,628.05			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2024
% Fiscal Year Completed: 91.80
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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 536 - SENIOR HOUSING FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
536-000-657.000	ORDINANCE FINES AND COSTS	400.00	400.00	379.00	33.00	21.00	94.75
536-000-665.000	INTEREST INCOME	0.00	0.00	11,136.39	0.00	(11,136.39)	100.00
536-000-667.000	RENT	548,000.00	548,000.00	513,138.06	45,880.00	34,861.94	93.64
Total Revenue:		548,400.00	548,400.00	524,653.45	45,913.00	23,746.55	95.67
Total Dept 000 - BALANCE SHEET		548,400.00	548,400.00	524,653.45	45,913.00	23,746.55	95.67
TOTAL REVENUES		548,400.00	548,400.00	524,653.45	45,913.00	23,746.55	95.67
Expenditures							
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
536-265-703.000	SALARIES	33,803.00	33,803.00	0.00	0.00	33,803.00	0.00
536-265-704.000	WAGES - FULL TIME EMPLOYEES	128,675.00	128,675.00	32,800.11	6,000.74	95,874.89	25.49
536-265-705.000	WAGES - PART TIME EMPLOYEES	25,038.00	25,038.00	31,540.89	3,940.00	(6,502.89)	125.97
536-265-712.000	OVERTIME	0.00	0.00	6,468.27	239.77	(6,468.27)	100.00
536-265-713.000	FICA	11,626.00	11,626.00	4,446.71	630.85	7,179.29	38.25
536-265-714.000	MEDICARE	2,719.00	2,719.00	1,039.86	147.53	1,679.14	38.24
536-265-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	844.00	844.00	(2,387.00)	0.00	3,231.00	(282.82)
536-265-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	27,682.00	34,655.23	17,425.73	1,384.07	17,229.50	50.28
536-265-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,250.00	3,250.00	116.73	3.44	3,133.27	3.59
536-265-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	4,017.00	4,017.00	297.63	15.61	3,719.37	7.41
536-265-742.000	OPERATING SUPPLIES	15,000.00	15,000.00	250.65	0.00	14,749.35	1.67
536-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	25,000.00	25,000.00	8,180.04	235.82	16,819.96	32.72
536-265-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	33,000.00	33,000.00	45,625.93	0.00	(12,625.93)	138.26
536-265-850.000	COMMUNICATIONS (PHONE AND CELL)	2,700.00	2,700.00	4,240.67	302.61	(1,540.67)	157.06
536-265-852.000	MISC COMMUNICATIONS (INTERNET)	1,400.00	1,400.00	1,603.95	151.65	(203.95)	114.57
536-265-920.000	ELECTRIC	12,000.00	12,000.00	12,304.10	962.73	(304.10)	102.53
536-265-921.000	NATURAL GAS	6,500.00	6,500.00	3,248.65	230.52	3,251.35	49.98
536-265-922.000	WATER	40,000.00	40,000.00	28,322.50	0.00	11,677.50	70.81
536-265-930.000	REPAIRS AND MAINTENANCE	175,000.00	175,000.00	135,274.60	3,102.03	39,725.40	77.30
536-265-972.000	CAPITAL OUTLAY	760,000.00	760,000.00	76,221.82	0.00	683,778.18	10.03
Total Expenditure:		1,308,254.00	1,315,227.23	407,021.84	17,347.37	908,205.39	30.95
Total Dept 265 - BUILDINGS AND GROUNDS		1,308,254.00	1,315,227.23	407,021.84	17,347.37	908,205.39	30.95
TOTAL EXPENDITURES		1,308,254.00	1,315,227.23	407,021.84	17,347.37	908,205.39	30.95
Fund 536 - SENIOR HOUSING FUND:							
TOTAL REVENUES		548,400.00	548,400.00	524,653.45	45,913.00	23,746.55	95.67
TOTAL EXPENDITURES		1,308,254.00	1,315,227.23	407,021.84	17,347.37	908,205.39	30.95
NET OF REVENUES & EXPENDITURES		(759,854.00)	(766,827.23)	117,631.61	28,565.63	(884,458.84)	15.34
BEG. FUND BALANCE		2,720,099.07	2,720,099.07	2,720,099.07			
END FUND BALANCE		1,960,245.07	1,953,271.84	2,837,730.68			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2024
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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	40,000.00	40,000.00	18,671.16	0.00	21,328.84	46.68
592-000-569.000	STATE GRANTS - OTHER	0.00	0.00	2,918.62	0.00	(2,918.62)	100.00
592-000-607.000	FEES	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
592-000-642.100	SALES - WATER COMMODITY	2,900,000.00	2,900,000.00	1,992,741.72	198,001.86	907,258.28	68.72
592-000-642.200	SALES - WATER RTS	1,178,000.00	1,178,000.00	932,250.10	98,256.74	245,749.90	79.14
592-000-642.300	SALES - SEWER COMMODITY	4,600,000.00	4,600,000.00	3,415,119.06	351,824.11	1,184,880.94	74.24
592-000-642.400	SALES - SEWER RTS	770,000.00	770,000.00	607,091.25	64,068.11	162,908.75	78.84
592-000-642.500	SALES - METER REPLACEMENT FEE	65,000.00	65,000.00	51,195.98	5,394.00	13,804.02	78.76
592-000-642.600	SALES - WATER TAP FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-000-642.700	SALES - SEWER TAP FEES	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00
592-000-642.900	SALES - WATER METER FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-000-657.000	ORDINANCE FINES AND COSTS	80,000.00	80,000.00	31,038.13	14,208.10	48,961.87	38.80
592-000-665.000	INTEREST INCOME	6,500.00	432,000.00	341,645.84	0.00	90,354.16	79.08
592-000-675.000	OTHER REVENUE	0.00	0.00	191,143.68	34.08	(191,143.68)	100.00
Total Revenue:		9,661,600.00	10,087,100.00	7,583,815.54	731,787.00	2,503,284.46	75.18
Total Dept 000 - BALANCE SHEET		9,661,600.00	10,087,100.00	7,583,815.54	731,787.00	2,503,284.46	75.18
TOTAL REVENUES		9,661,600.00	10,087,100.00	7,583,815.54	731,787.00	2,503,284.46	75.18
Expenditures							
Dept 536 - WATER							
Account Type: Expenditure							
592-536-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
592-536-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	149,337.86	19,346.22	(52,831.86)	154.74
592-536-710.000	VACATION	13,351.00	13,351.00	6,870.71	184.22	6,480.29	51.46
592-536-711.000	HOLIDAY	0.00	0.00	8,117.06	0.00	(8,117.06)	100.00
592-536-712.000	OVERTIME	35,000.00	35,000.00	28,870.91	2,736.34	6,129.09	82.49
592-536-713.000	FICA	11,917.00	11,917.00	12,171.09	1,359.98	(254.09)	102.13
592-536-714.000	MEDICARE	2,787.00	2,787.00	2,846.41	318.04	(59.41)	102.13
592-536-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	865.00	865.00	(500.00)	0.00	1,365.00	(57.80)
592-536-718.000	LONGEVITY PAY	3,000.00	3,000.00	3,700.00	0.00	(700.00)	123.33
592-536-721.000	CLOTHING ALLOWANCE	2,400.00	2,400.00	2,400.00	0.00	0.00	100.00
592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	25,990.80	45,220.59	2,268.25	(19,229.79)	173.99
592-536-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,437.00	2,437.00	947.79	43.74	1,489.21	38.89
592-536-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,013.00	3,013.00	4,320.68	390.69	(1,307.68)	143.40
592-536-742.000	OPERATING SUPPLIES	120,000.00	120,000.00	118,658.53	0.00	1,341.47	98.88
592-536-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	225,000.00	225,000.00	394,484.12	197,174.29	(169,484.12)	175.33
592-536-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	300.00	0.00	(300.00)	100.00
592-536-802.000	EASEMENTS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-536-850.000	COMMUNICATIONS (PHONE AND CELL)	2,400.00	2,400.00	1,853.25	0.00	546.75	77.22
592-536-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	13,043.38	277.95	1,956.62	86.96
592-536-922.000	WATER	0.00	0.00	90.94	0.00	(90.94)	100.00
592-536-922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,416,900.00	1,416,900.00	1,047,844.46	0.00	369,055.54	73.95
592-536-930.000	REPAIRS AND MAINTENANCE	95,000.00	107,804.48	145,578.79	104,481.63	(37,774.31)	135.04
592-536-956.000	MEMBERSHIPS	800.00	800.00	273.00	0.00	527.00	34.13
592-536-957.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	6,622.66	0.00	1,877.34	77.91
592-536-969.000	BAD DEBT EXPENSE	0.00	0.00	261.39	0.00	(261.39)	100.00
592-536-972.000	CAPITAL OUTLAY	2,475,000.00	2,475,000.00	413,636.24	0.00	2,061,363.76	16.71

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2024
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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Expenditures							
592-536-991.000	PRINCIPAL	185,000.00	185,000.00	190,000.00	0.00	(5,000.00)	102.70
592-536-993.000	INTEREST EXPENSE	65,000.00	65,000.00	30,941.49	0.00	34,058.51	47.60
Total Expenditure:		4,832,989.00	4,851,023.28	2,627,891.35	328,581.35	2,223,131.93	54.17
Total Dept 536 - WATER		4,832,989.00	4,851,023.28	2,627,891.35	328,581.35	2,223,131.93	54.17
Dept 537 - SEWER							
Account Type: Expenditure							
592-537-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
592-537-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	36,605.48	5,603.92	59,900.52	37.93
592-537-710.000	VACATION	13,351.00	13,351.00	0.00	0.00	13,351.00	0.00
592-537-711.000	HOLIDAY	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-537-712.000	OVERTIME	2,000.00	2,000.00	1,161.45	811.97	838.55	58.07
592-537-713.000	FICA	8,941.00	8,941.00	2,343.51	391.24	6,597.49	26.21
592-537-714.000	MEDICARE	2,091.00	2,091.00	548.11	91.49	1,542.89	26.21
592-537-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	649.00	649.00	0.00	0.00	649.00	0.00
592-537-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	25,990.80	11,579.01	284.32	14,411.79	44.55
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,437.00	2,437.00	467.38	74.95	1,969.62	19.18
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,013.00	3,013.00	1,247.15	212.86	1,765.85	41.39
592-537-742.000	OPERATING SUPPLIES	7,500.00	7,500.00	5,163.70	0.00	2,336.30	68.85
592-537-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	200,000.00	200,000.00	195,316.16	160,778.15	4,683.84	97.66
592-537-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	79.50	0.00	920.50	7.95
592-537-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	12,955.95	0.00	2,044.05	86.37
592-537-920.000	ELECTRIC	10,000.00	10,000.00	5,525.82	524.89	4,474.18	55.26
592-537-923.000	SEWAGE (FIXED)	2,965,314.00	2,965,314.00	2,850,800.99	0.00	114,513.01	96.14
592-537-930.000	REPAIRS AND MAINTENANCE	200,000.00	225,560.70	242,723.21	190,537.00	(17,162.51)	107.61
592-537-969.000	BAD DEBT EXPENSE	0.00	0.00	189.88	0.00	(189.88)	100.00
592-537-972.000	CAPITAL OUTLAY	500,000.00	500,000.00	211,541.72	0.00	288,458.28	42.31
592-537-991.000	PRINCIPAL	500,000.00	500,000.00	934,965.34	0.00	(434,965.34)	186.99
592-537-993.000	INTEREST EXPENSE	400,000.00	400,000.00	513,899.87	39,906.30	(113,899.87)	128.47
592-537-994.000	PAYING AGENT FEES	0.00	0.00	166.03	26.91	(166.03)	100.00
Total Expenditure:		4,982,115.00	5,012,905.50	5,027,280.26	399,244.00	(14,374.76)	100.29
Total Dept 537 - SEWER		4,982,115.00	5,012,905.50	5,027,280.26	399,244.00	(14,374.76)	100.29
TOTAL EXPENDITURES		9,815,104.00	9,863,928.78	7,655,171.61	727,825.35	2,208,757.17	77.61
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,661,600.00	10,087,100.00	7,583,815.54	731,787.00	2,503,284.46	75.18
TOTAL EXPENDITURES		9,815,104.00	9,863,928.78	7,655,171.61	727,825.35	2,208,757.17	77.61
NET OF REVENUES & EXPENDITURES		(153,504.00)	223,171.22	(71,356.07)	3,961.65	294,527.29	31.97
BEG. FUND BALANCE		16,621,443.61	16,621,443.61	16,621,443.61			
END FUND BALANCE		16,467,939.61	16,844,614.83	16,550,087.54			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	745,430.00	845,430.00	845,430.00	745,430.00	0.00	100.00
661-000-665.000	INTEREST INCOME	0.00	0.00	(20,473.85)	0.00	20,473.85	100.00
661-000-699.000	INTERFUND TRANSFERS IN	0.00	454,535.00	454,535.00	0.00	0.00	100.00
Total Revenue:		745,430.00	1,299,965.00	1,279,491.15	745,430.00	20,473.85	98.43
Total Dept 000 - BALANCE SHEET		745,430.00	1,299,965.00	1,279,491.15	745,430.00	20,473.85	98.43
TOTAL REVENUES		745,430.00	1,299,965.00	1,279,491.15	745,430.00	20,473.85	98.43
Expenditures							
Dept 596 - MOTOR POOL							
Account Type: Expenditure							
661-596-703.000	SALARIES	16,902.00	16,902.00	0.00	0.00	16,902.00	0.00
661-596-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	0.00	0.00	64,337.00	0.00
661-596-711.000	HOLIDAY	4,666.00	4,666.00	0.00	0.00	4,666.00	0.00
661-596-713.000	FICA	5,326.00	5,326.00	0.00	0.00	5,326.00	0.00
661-596-714.000	MEDICARE	1,246.00	1,246.00	0.00	0.00	1,246.00	0.00
661-596-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	387.00	387.00	0.00	0.00	387.00	0.00
661-596-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,625.00	1,625.00	0.00	0.00	1,625.00	0.00
661-596-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	1,111.14	0.00	388.86	74.08
661-596-758.000	DIESEL FUEL	40,000.00	40,000.00	24,321.20	2,494.47	15,678.80	60.80
661-596-759.000	GASOLINE	85,000.00	85,000.00	61,023.62	6,418.04	23,976.38	71.79
661-596-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	145,000.00	145,000.00	127,069.54	11,889.15	17,930.46	87.63
661-596-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
661-596-930.000	REPAIRS AND MAINTENANCE	175,000.00	175,000.00	157,611.10	20,275.98	17,388.90	90.06
661-596-965.000	BANK SERVICE CHARGES	0.00	0.00	35.00	0.00	(35.00)	100.00
661-596-972.000	CAPITAL OUTLAY	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
661-596-981.000	CAPITAL OUTLAY (VEHICLES)	55,000.00	55,000.00	34,834.00	0.00	20,166.00	63.33
661-596-993.000	INTEREST EXPENSE	630.00	630.00	630.41	0.00	(0.41)	100.07
Total Expenditure:		946,619.00	946,619.00	406,636.01	41,077.64	539,982.99	42.96
Total Dept 596 - MOTOR POOL		946,619.00	946,619.00	406,636.01	41,077.64	539,982.99	42.96
TOTAL EXPENDITURES		946,619.00	946,619.00	406,636.01	41,077.64	539,982.99	42.96
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		745,430.00	1,299,965.00	1,279,491.15	745,430.00	20,473.85	98.43
TOTAL EXPENDITURES		946,619.00	946,619.00	406,636.01	41,077.64	539,982.99	42.96
NET OF REVENUES & EXPENDITURES		(201,189.00)	353,346.00	872,855.14	704,352.36	(519,509.14)	247.03
BEG. FUND BALANCE		493,872.10	493,872.10	493,872.10			
END FUND BALANCE		292,683.10	847,218.10	1,366,727.24			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2024
% Fiscal Year Completed: 91.80
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 677 - SELF INSURANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
677-000-665.000	INTEREST INCOME	0.00	0.00	(6,933.77)	0.00	6,933.77	100.00
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	528,360.00	828,360.00	819,189.19	52,808.38	9,170.81	98.89
677-000-699.000	INTERFUND TRANSFERS IN	0.00	504,043.00	504,043.00	0.00	0.00	100.00
Total Revenue:		528,360.00	1,332,403.00	1,316,298.42	52,808.38	16,104.58	98.79
Total Dept 000 - BALANCE SHEET		528,360.00	1,332,403.00	1,316,298.42	52,808.38	16,104.58	98.79
TOTAL REVENUES		528,360.00	1,332,403.00	1,316,298.42	52,808.38	16,104.58	98.79
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
677-999-837.000	HEALTH INSURANCE CLAIMS	706,612.00	906,612.00	855,905.69	86,387.28	50,706.31	94.41
Total Expenditure:		706,612.00	906,612.00	855,905.69	86,387.28	50,706.31	94.41
Total Dept 999 - SELF INSURANCE		706,612.00	906,612.00	855,905.69	86,387.28	50,706.31	94.41
TOTAL EXPENDITURES		706,612.00	906,612.00	855,905.69	86,387.28	50,706.31	94.41
Fund 677 - SELF INSURANCE FUND:							
TOTAL REVENUES		528,360.00	1,332,403.00	1,316,298.42	52,808.38	16,104.58	98.79
TOTAL EXPENDITURES		706,612.00	906,612.00	855,905.69	86,387.28	50,706.31	94.41
NET OF REVENUES & EXPENDITURES		(178,252.00)	425,791.00	460,392.73	(33,578.90)	(34,601.73)	108.13
BEG. FUND BALANCE		(404,043.38)	(404,043.38)	(404,043.38)			
END FUND BALANCE		(582,295.38)	21,747.62	56,349.35			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2024
% Fiscal Year Completed: 91.80
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
703-000-665.000	INTEREST INCOME	0.00	100,000.00	81,744.38	0.00	18,255.62	81.74
Total Revenue:		0.00	100,000.00	81,744.38	0.00	18,255.62	81.74
Total Dept 000 - BALANCE SHEET		0.00	100,000.00	81,744.38	0.00	18,255.62	81.74
TOTAL REVENUES		0.00	100,000.00	81,744.38	0.00	18,255.62	81.74
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	100,000.00	81,744.38	0.00	18,255.62	81.74
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	100,000.00	81,744.38	0.00	18,255.62	81.74
BEG. FUND BALANCE		10,909.32	10,909.32	10,909.32			
END FUND BALANCE		10,909.32	110,909.32	92,653.70			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 05/31/2024
% Fiscal Year Completed: 91.80
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 710 - DISTRICT COURT CUSTODIAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
710-000-665.000	INTEREST INCOME	0.00	5,000.00	2,561.16	0.00	2,438.84	51.22
Total Revenue:		0.00	5,000.00	2,561.16	0.00	2,438.84	51.22
Total Dept 000 - BALANCE SHEET		0.00	5,000.00	2,561.16	0.00	2,438.84	51.22
TOTAL REVENUES		0.00	5,000.00	2,561.16	0.00	2,438.84	51.22
Fund 710 - DISTRICT COURT CUSTODIAL FUND:							
TOTAL REVENUES		0.00	5,000.00	2,561.16	0.00	2,438.84	51.22
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	5,000.00	2,561.16	0.00	2,438.84	51.22
BEG. FUND BALANCE		32,618.23	32,618.23	32,618.23			
END FUND BALANCE		32,618.23	37,618.23	35,179.39			
TOTAL REVENUES - ALL FUNDS		31,412,156.00	34,066,090.00	31,786,064.64	3,679,974.87	2,280,025.36	93.31
TOTAL EXPENDITURES - ALL FUNDS		34,449,039.00	36,507,828.00	27,651,100.19	2,448,350.40	8,856,727.81	75.74
NET OF REVENUES & EXPENDITURES		(3,036,883.00)	(2,441,738.00)	4,134,964.45	1,231,624.47	(6,576,702.45)	169.35
BEG. FUND BALANCE - ALL FUNDS		43,059,725.28	43,059,725.28	43,059,725.28			
FUND BALANCE ADJ - ALL FUNDS				(1,982.86)			
END FUND BALANCE - ALL FUNDS		40,022,842.28	40,617,987.28	47,192,706.87			

Fraser City Council Agenda Item

SUBJECT TITLE:	Recreation Commission Appointment of John Hunter	**DATE SUBMITTED:**	6/5/24
PREPARED BY:	Chris Delmege – Recreation Coordinator	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

At the June 4, 2024 meeting of the Recreation Commission, John Hunter was interviewed to be recommended for appointment to a seat on the Recreation Commission.

Motion by Koch, supported by Rice to recommend to Recreation Commission with a term ending December 31, 2025 or December 31, 2027 as selection by Council. Motion unanimously carried.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: N/A

Account Number(s): N/A

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information:

ATTACHMENTS

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

RECOMMENDED MOTION(S)

Motion to approve the recommendation of the Recreation Commission to appoint John Hunter with a term ending December 31, 2025, or December 31, 2027.

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

www.MICityOfFraser.Com

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100
cityclerk@micityoffraser.com

LAST NAME	FIRST NAME	M.I.
Hunter	John	F

ADDRESS (number & street)

CITY	STATE	ZIP CODE	CELL PHONE	HOME PHONE
Fraser	MI	48026		

NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR	TERM ENDING (IF KNOWN)
Recreation Commission	

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

I was previously on this board, and left due to conflicts with the then Asst. City Manager. I am prepared to do what I can to make the Rec Dept a success.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
Meijer	Fresh Manager

COMPANY ADDRESS (number & street)
34835 Utica Rd.

CITY	STATE	ZIP CODE	OFFICE PHONE	OFFICE CELL PHONE
Fraser	MI	48026	(586) 415-6400	

PLEASE LIST YOUR RESPONSIBILITIES

Manager of the Meat Dept.

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM

Rev 11/2017

Received by _____ Date _____

Fraser City Council Agenda Item

SUBJECT TITLE:	Fireworks Proposal	**DATE SUBMITTED:**	5/31/24
PREPARED BY:	Chris Delmege – Recreation Coordinator	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

Last year we contracted Zambelli Fireworks for $15,000 for fireworks at the Lions Carnival/City Picnic. With the massive price hike in firework shows, we have gotten three quotes for $15,000, $18,000, and $20,000 shows. Fraser Lions Club agreed to a 50/50 split for the $20,000 fireworks display.

BUDGET IMPACT

☒Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: Choose From: $15,000, $18,000 or $20,000

Account Number(s): 101-751-880.000

Requires Budget Amendment: ☐NO ☒YES - Amount: $3,000, $5,000

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information: For 2024-2025 Budget. Needs amendment if over $15,000.

ATTACHMENTS

THREE PRICE QUOTES ATTACHED FROM ZAMBELLI FIREWORKS PROPOSAL.

RECOMMENDED MOTION(S)

Motion to approve proposal from Zambelli for fireworks presentation in the amount of $15,000, $18,000 or $20,000. Fraser Lions Club agreed to a 50/50 split for the $20,000 fireworks display.

Show Date: *July 21, 2024* ***Rain Date:*** *July 22, 2024*

Budget: *$20,000.00*

SHELL DESCRIPTION	Quantity	# of Shells
OPENING FINALE		
120 – 3" Assorted Finale Shells	120	120
1 – 100 Shot Multi Fire Cake	1	100
BODY OF PROGRAM		
216 – 3" Assorted Display Shells	216	216
240 – 3" Assorted Display Shells in Flights of 3	80	240
4 – 36 Shot Multi Fire Cakes	4	144
8 – 49 Shot Multi Fire Cakes	8	392
12 – 100 Shot Multi Fire Cakes	12	1200
GRAND FINALE		
360 – 3" Assorted Grand Finale Shells	360	360
2 – 100 Shot Multi Fire Cakes	2	200
Total Pyrotechnic Effects	***803***	***2,972 Shells***

Note: We reserve the right to make product substitutions equal to or greater in value to the original quoted product in the event inventory fluctuates between contract execution and show.

Zambelli
FIREWORKS

Salvatore Lanara
Sales Director / Pyrotechnician
Midwest Region
Cleveland, Ohio
440-221-4934
Sal.lanara@zambellifireworks.com

FRASER, MICHIGAN

FIREWORKS PROPOSAL

Display Overview:

Show Date: July 21, 2024 **Rain Date:** July 22, 2024

Time: TBD

All Inclusive Budget and Content: $18,000.00 or $15,000.00 See Attached Proposal for Content.

Insurance Liability Coverage: $10 Million dollars per incident clause to cover the firework Display. Zambelli uses the highest insurance premium in the industry, only offered to “AAA” rated companies.

Transportation Liability Coverage: $5 Million dollars as required by United States Department of Transportation. (DOT)

Workers Compensation: Pyro-technicians will meet all the requirements of the Workers Compensation Laws of your state.

License & Permits: Zambelli Fireworks will obtain all required local, county and state fireworks permits and approvals. Any associated fees will be billed in addition to the budget amount.

Transportation: Fireworks and equipment will be delivered by qualified CDL drivers with Haz-Mat endorsed licenses as required by US DOT.

Personnel: Zambelli Certified Pyro-technicians and Trained Assistants; no subcontractors used.

Safety Procedures: Zambelli Fireworks adheres to all safety regulations. NFPA 1123 and 1126 code will be strictly enforced.

Terms: Fifty percent down payment upon signing of contract. Balance due upon completion of contract, as invoiced by Zambelli.

Zambelli Fireworks Background and History

- Zambelli Fireworks Manufacturing Company has been incorporated for more than 50 years but originated with Italian immigrants who first arrived in Western Pennsylvania more than 100 years ago.

- Since our humble beginning, Zambelli has matured into one of the largest and most-respected fireworks companies in the United States, producing thousands of shows each year across 50 states and in several countries. We have 45 dedicated full-time employees but that number climbs into the thousands when we include our highly trained Pyrotechnician teams during our peak season.

- Our reputation and sophistication has earned us partnerships with some of the largest organizations in business, sports and event planning including Target Corporation, The Parade Company, Downtown Cleveland Alliance, and The Pittsburgh Pirates to name just a few. We provide fireworks displays for celebrations year-round from private weddings and corporate events to Fourth of July and New Year extravaganzas. Each April, in association with the Kentucky Derby Festival, Zambelli produces the largest fireworks show in the United States – *Thunder Over Louisville. Every year since 1991!*

- Because safety has been paramount to our company, we qualify for and choose to maintain the highest level of insurance coverage in the industry. Our top priority is providing a safe, spectacular event for our clients and audiences.

Zambelli at a Glance

- *The "First Family"*. For more than 100 years, we've been proudly known as the "First Family of Fireworks". Zambelli is one of the oldest and largest fireworks companies in the world. Our family name is synonymous with quality, innovation and safety. We wrote the book on fireworks…literally: Zambelli: The First Family of Fireworks

- *The bright spark of innovation*. Pioneer George Zambelli led Zambelli Fireworks for over 65 years before his father, Antonio Zambelli, brought the artistry to New Castle, Pennsylvania from Italy.

- *Safety first – safety always*. We have the top safety record in the industry. All Pyrotechnicians participate regularly in extensive and continuing education to meet Zambelli's rigid safety standards, which exceed state and federal requirements. We offer advanced courses inclusive of classroom and field training. New Pyrotechnicians begin as apprentices, working collaboratively with experienced Technicians to gain competence to meet our lofty overall performance standards.

- *The sky's the limit.* Zambelli leads the industry in artistic design and innovation. Our show designers are truly artists and technologists creating awesome show experiences that engage, delight and stimulate audience senses worldwide. Shows launch from a variety of locales such as skyscrapers, marine vehicles, beaches, golf courses, waterfronts, bridges, parks and parking lots.

- *Technical evolution*. We also set the standard in firing and display design technology. Constantly striving to acquire, master and implement the latest and greatest pyrotechnic techniques, we dazzle with unique, high intensity shows enabling audiences to feel the show's power. Our creative team craft shows that blend cutting-edge digital technology, choreographed audio and visuals with mind-blowing special effects. We even custom-design shells to commemorate special occasions – paw prints, logos, baby prams, etc. We write *your* story across the skies.

- *You name it – we've done it.* International celebrations include Super Bowls, World Series', Stanley Cups, Presidential Inaugurations, and Independence Day displays for thousands of major and minor cities, boroughs and townships. Top U.S. Festivals and Civic Celebrations including Thunder Over Louisville/Kentucky Derby Festival, Minneapolis Aquatennial, Boise Riverfest, Macon Cherry Blossom Festival and many, MANY more.

- *Beyond exceptional*. We provide unequalled service and complete satisfaction to our customers, sponsors and audiences. The Zambelli name alone bespeaks our commitment to quality, ingenuity, originality and technology. We're delighted that our client 'evangelists' are the core of our business success.

Scope of Services

- Upon the contract award we will meet all objectives of the contract. Zambelli has all required licenses and meets all necessary provisions and guidelines of NFPA 1123 Code for fireworks. Zambelli will comply with all federal, state, county and local requirements for contracting and producing fireworks displays. Our skills, experience and reputation are second to none.

- We process all permits and coordinate seamlessly with all parties involved.

- We manage all production details in a safe and efficient manner.

- All transportation is provided by our DOT Approved Commercial Licensed Drivers and we incur all transportation and delivery costs associated with your presentation.

- We provide smooth, timely and exceptional customer service from start to finish. Your designated Project Manager will serve as point for all coordination.

- We provide the required insurance to include $10 million dollars general liability insurance, commercial transportation insurance and workers compensation insurance.

- We are the most recognized brand in the industry and our buying power assures that you will receive a dynamic assortment of the highest quality product within your budget.

Presentation Segments

- **Opening:** An opening barrage is designed to engage the audience and get their attention focused on the display. The opening barrage will certainly impress as multiple shots of comet tails, aerial shells and salutes light up the sky. As the opening grows, the intensity of colors and sound will fill the sky with effects.

- **Feature Segment**: The main body of the fireworks display is about rhythm, timing and choreographing effects and music thematically throughout the show. Some fireworks shells are designed to have loud bursts and extreme intensity, while others are designed to have long duration and intricate pattern effects. The design team

hand-selects every display shell, sound and effect used to enchant spectators. No two Zambelli displays are the same, and there are no duplicates of tableaus throughout the program.

- **Grand Finale:** Human nature is to remember things last experienced. The Grand Finale is what people will remember most about a fireworks production. Zambelli has a long tradition of supplying the biggest and the best finales in the industry. It will be loud - it will be intense - it will be long - and it will absolutely leave a lasting impression. Hundreds of multi-colored shells, crackling and bursting silver and gold glitz and glitter, and of course chest-pounding titanium salutes will blow minds.

Program Philosophy

Just as a movie has various segments that flow together, fireworks are a similar production that should never, *ever* leave the audience disappointed. Typically, there is an opening, main body and grand finale segment in a fireworks display.

Zambelli Fireworks adheres to fundamental principals in creating the finest displays in the industry:

- **No Dead Air:** Just like any production, dead air is simply not acceptable. At any given time, there will be multiple firings of effects into the night sky.

- **Production Combination**: One of the keys to designing a great show is to use a large variety of pyrotechnic devices. Using a wide array of effects is the only way to keep the audience entertained. Different sounds, colors, and effects will be chosen carefully to maximize intensity and fill the sky above.

- **Rhythm and Intensity:** Just as any fabulous show, fireworks have flow and intensity. A show too fast or too slow can get monotonous. Zambelli designs the shows leading with a barrage of colors and effects, followed by moments that are sophisticated and elegant.

- **Finales**: *This is truly an art*! It's not just about shooting a lot of shells. While true from a quantitative standpoint, a finale must make sense to entertain most effectively. Zambelli designs finales that start slow and build in intensity until the sky erupts into a symphony of color, effects and noise.

Photo Gallery

SCHEDULE OF SERVICES

- **SHOW DATE: July 21, 2024 RAIN DATE: July 22, 2024**
- **PROGRAM BUDGET: $18,000.00 or $15,000.00**
- **ZAMBELLI SPECIAL EFFECT SHELLS:** See attached listing. Every shell effect not in all shows. Shell effects may vary per show. Based on product availability.
- **REFERENCES:** See attached References. More available upon request.
- **PERSONNEL:** Licensed Pyrotechnicians and Registered Assistants as necessary.
- **TRANSPORTATION:** All products will be delivered by qualified drivers as required by US DOT.
- **PERMITS:** Zambelli Fireworks will obtain all necessary permits, licenses and approvals.
- **INSURANCE COVERAGES:** Listing additional insured (or per requirements)
  - INSURANCE LIABILITY COVERAGE: $10 million.
  - AUTOMOBILE LIABILITY COVERAGE: As required by the US DOT.
  - WORKERS COMPENSATION: As required.

ZAMBELLI SPECIALTY SHELLS

- SPECIALTY SHELLS -

Kaleidoscope Shells -
These shells represent the small tubes of colored glass. The colored stars change their colors three times by sections, creating different shapes and colors.

Wagon Wheels -
These unique shells are in the shape of an old fashioned wagon wheel. The spokes are thick palm tree effect of white and gold with a colored ring.

Tremelon -
A bright silver glittering ball creating a shimmering effect!

Glitter Blast -
A thick glittering gold chrysanthemum ball creating a sparkling golden glow!

DURATION/ LINGERING EFFECTS

Gold Spider to White Strobe
Diadem Chrysanthemum with Strobing Pistil & Rising Gold Tail
Spider Web and Pimpinella
Brocade and Silver Crown Chrysanthemum
Gold Rippling Chrysanthemum
Twinkling Kamuro Chrysanthemum with Rising Tail
Majestic Transformation Arch
Diadem Chrysanthemum with Palm Tree pistil
Big Willow with Strobing Stars
Glittering Gold to Green Crown Chrysanthemum
Glittering Gold to Red Crown Chrysanthemum
Glittering Gold to Silver Crown Chrysanthemum
Weeping Willow and Gold Spiderweb Shell of Shells
Brocade and Golden Kamuro Chrysanthemum
White Magnesium Comets

NOVELTY SHELLS

Bees and Bees
Tourbillions
Tourbillions to Report
Tourbillions to Titanium Report
Serpents and Whistles
Red Comets to Titanium Reports with Rising Silver Tail
Blue Comets to Titanium Reports with Rising Silver Tail
Red and Purple Magnesium Butterflies
Silver, White Flitter and Gold Flitter Crossettes
Green Magnesium with Gold Flitter Crossettes

PATTERN SHELLS

Red and Silver Concentric Rings
Letter "F", "H", "M" and "Z" Pattern Shells
One Red, White, Blue, Green or Yellow Circles
Ring and Small Flower
Hat Pattern Shell and Saturn Shell
Cross Within, Interlocking and Square in Circle
Umbrella, Stained Glass, Snails, Clovers and Lemon Patterns
Diamond Pattern with Strobing Center

SPECIAL PATTERN SHELLS

Red and Purple Heart Pattern
Red Strobe Ring
Hour Glass Silver with Red Ring
Hour Glass Gold with Blue Ring
Red & White Double Strobe Rings
Red, White or Blue Five-Pointed Star Patterns
Yellow & Green Ribbons (In Honor of our Troops)

PALM TREE EFFECTS

Gold Tiger Tail with Palm Tree Core
Golden Palm Tree Shell of Shells
Golden Palm Tree with Large Rising Tail
Silver Palm Tree with Large Rising Tail
Diadem Chrysanthemum with Palm Tree Pistil
Red, Blue, Green and Purple Peony with Palm Tree Pistils
Crackling Palm Tree with Large Crackling Tail

MULTI-SHELL OF SHELLS EFFECTS

Red, Blue and Green Chrysanthemum Shell of Shells
Golden Palm Tree and Weeping Willow Shell of Shells
Eight Break Spider Web and Pimpinella
Blooming Silvery Chrysanthemum
Gold Sparkling Kamikazes
Silver, White Flitter and Gold Flitter Crossettes
Green Magnesium with Gold Flitter Crossette
Purple laced Flowers
Grapes all over the Vineyard
Blossom After Thundering
Twice Presented Flowers
Gold Spiderweb Shell of Shells

RISING TAIL EFFECTS

Silver Tiger Tail with Silver Flower Core
Gold Tiger Tail with Gold Flower Core
Red Tiger Tail with Blue Core
Golden Tiger Tail with Palm Tree Core
Golden Palm Tree with Large Rising Tail
Crackling Tiger Tails with Crackling Core

NOISE SHELLS

Flash and Titanium Salute
Tourbillions to Report
Floral Salute Shell of Shells
Crackling Star Shells Blooming Silvery Chrysanthemum
Gold Sparkling Kamikazes
Red Comets to Titanium Reports with Rising Silver Tail
Blue Comets to Titanium Reports with Rising Silver Tail

HALF AND HALF EFFECTS

Half Blue & Red Chrysanthemum with Half Red & Blue Pistil with Rising Tail
Half Silver & Red Chrysanthemum with Half Red & Silver Pistil with Rising Tail
Half Blue & Silver Chrysanthemum with Half Silver & Blue Pistil with Rising Tail

STROBING EFFECTS

Diadem Chrysanthemum with Strobing Pistil & Rising Gold Tail
Lightning Bugs (Strobing Stars)
Big Willow with Strobing Stars
Sparkling Red, Green, Silvery or Golden Lights
Red or White Strobe
Gold Sparkling Kamikazes
Double Strobing Rings

PARACHUTE SHELLS

Series of Glittering, Red, Green or Colored Stars
Flying Butterflies in the Star Night
Double Happiness Lantern
Wailed Flowers in Successive Appearance

References

Thunder Over Louisville
Louisville, KY

Pittsburgh Steelers
Pittsburgh, PA

Chesapeake Jubilee
Chesapeake, VA

City of Manassas
Mansassas, VA

Eventworks
Cleveland, OH

The Parade Company
Ford Fireworks
Detroit, MI

Minneapolis Downtown Council
Minneapolis, MN

Seneca Gaming Corporation
Niagara Falls, NY

Pittsburgh Pirates
Pittsburgh, PA

Downtown Cleveland Alliance
Light Up the Lake
Cleveland, OH

Additional references along with contact information provided upon request.

Show Date: *July 21, 2024* ***Rain Date:*** *July 22, 2024*

Budget: *$18,000.00*

SHELL DESCRIPTION	Quantity	# of Shells
OPENING FINALE		
120 – 3" Assorted Finale Shells	120	120
1 – 100 Shot Multi Fire Cake	1	100
BODY OF PROGRAM		
144 – 3" Assorted Display Shells	144	144
240 – 3" Assorted Display Shells in Flights of 3	80	240
4 – 36 Shot Multi Fire Cakes	4	144
6 – 49 Shot Multi Fire Cakes	6	294
8 – 100 Shot Multi Fire Cakes	8	800
GRAND FINALE		
300 – 3" Assorted Grand Finale Shells	300	300
2 – 100 Shot Multi Fire Cakes	2	200
Total Pyrotechnic Effects	***665***	***2,198 Shells***

Note: We reserve the right to make product substitutions equal to or greater in value to the original quoted product in the event inventory fluctuates between contract execution and show.

Show Date: *July 21, 2024* ***Rain Date:*** *July 22, 2024*

Budget: *$15,000.00*

SHELL DESCRIPTION	Quantity	# of Shells
OPENING FINALE		
60 – 3" Assorted Finale Shells	60	60
1 – 100 Shot Multi Fire Cake	1	100
BODY OF PROGRAM		
144 – 3" Assorted Display Shells	144	144
120 – 3" Assorted Display Shells in Flights of 3	40	120
4 – 36 Shot Multi Fire Cakes	4	144
4 – 49 Shot Multi Fire Cakes	4	196
8 – 100 Shot Multi Fire Cakes	8	800
GRAND FINALE		
240 – 3" Assorted Grand Finale Shells	240	240
2 – 100 Shot Multi Fire Cakes	2	200
Total Pyrotechnic Effects	***503***	***1,860 Shells***

Note: We reserve the right to make product substitutions equal to or greater in value to the original quoted product in the event inventory fluctuates between contract execution and show.

Zambelli
FIREWORKS

Fraser City Council Agenda Item

SUBJECT TITLE:	Audit Engagement Letter	**DATE SUBMITTED:**	05/22/24
PREPARED BY:	Anjlee Bansal, Finance Director	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

ATTACHED IS THE AUDIT ENGAGEMENT LETTER FROM YEO & YEO TO PERFORM THE FISCAL YEAR ENDING JUNE 30, 2024 AUDIT. THE LETTER DETAILS THE SCOPE OF THE PROJECT, AUDITORS' RESPONSIBILITIES AND THE FEES. THEY ARE SCHEDULED FOR A PRELIMINARY VISIT IN AUGUST AND FINAL FIELDWORK IN OCTOBER, WITH A FINAL REPORT TO BE PROVIDED IN DECEMBER.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: Base fee of $60,000

Account Number(s): 101-212-801.000

Requires Budget Amendment: ☒NO ☐YES - Amount:

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information:

ATTACHMENTS

2024 TRANSMITTAL LETTER

2024 AUDIT ENGAGEMENT LETTER

RECOMMENDED MOTION(S)

Motion to authorize City Manager to execute agreement with Yeo & Yeo as presented.

YEO & YEO
800.968.0010 | YEOANDYEO.COM

May 8, 2024

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, MI 48026

Dear Elaine:

Enclosed is the engagement letter for City of Fraser for the year ending June 30, 2024. Generally Accepted Auditing Standards require that we communicate, during the planning stage of an audit, certain information to the City Council. This information includes the auditors' responsibilities in a financial statement audit, and the planned scope and timing of the audit. The engagement letter includes the items which must be communicated to the City Council.

Therefore, please make copies of the attached engagement letter and forward the copies to each member of the City Council. Additionally, please inform the City Council, that as part of our audit procedures we will be selecting a member of the City Council to direct specific inquiries to as part of our risk assessment process. However, any of the members of the City Council are invited to contact us to discuss any matters they feel as though may be of audit significance, or areas of concern.

Please sign and return the enclosed copy of the attached engagement letter to us at your earliest convenience.

If you have any questions, please contact me.

Sincerely,

Alan D. Panter, CPA, CGFM
Yeo & Yeo, P.C.
CPAs & Advisors

Enclosures

YEO & YEO
800.968.0010 | YEOANDYEO.COM

May 16, 2024

To the Honorable Mayor and Members of the City Council
City of Fraser
33000 Garfield Road
Fraser, MI 48026

We are pleased to confirm our understanding of the services we are to provide the City of Fraser for the year ended June 30, 2024.

Audit Scope and Objectives
We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the City of Fraser as of and for the year ended June 30, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Fraser's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Fraser's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis
2) Budgetary comparison schedules
3) Pension schedules
4) Other postemployment benefit (OPEB) schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Fraser's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1) Nonmajor governmental funds combining statements
2) General fund balance sheet (current year and prior year) and schedules
3) Fiduciary fund statements

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects,

in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements
We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant those emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and

financial institutions. We may also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control
We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control.

Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance
As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Fraser's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services
We will also provide the following services, some of which may be covered by separate engagement letters, which cover the terms of each separate engagement.

- Assist in preparing financial statements, related notes and supplementary financial information in accordance with U.S. Generally Accepted Accounting Principles (U.S. GAAP)
- Assist in preparing the government-wide conversion
- Assist in preparing calculations related to GASB 68 for the Net Pension Liability and related amounts
- Assist in preparing calculations related to GASB 75 for the Net OPEB Liability and related amounts
- Assist in preparing fixed asset and depreciation records and calculating depreciation expense, and related journal entries

- Assist in calculation of entries related to debt refunding and corresponding amortization of deferred amounts, if applicable
- Assist with filing of the annual F-65

We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

At the conclusion of the audit, you agree to retain all work products provided to you as part of our engagement in order to maintain complete records to support the audited financial statements. Under the AICPA Code of Professional Conduct, we cannot serve as custodian of your data under the independence rule.

Responsibilities of Management for the Financial Statements
Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in

communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Yeo & Yeo, P.C., will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

With regard to an exempt offering document with which Yeo & Yeo, P.C. is not involved, you agree to clearly indicate in the exempt offering document that Yeo & Yeo, P.C. is not involved with the contents of such offering document.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other
We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services or we will provide an addendum to be governed by the terms of this engagement letter.

We will provide copies of our reports to the City of Fraser and the Michigan Department of Treasury; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Yeo & Yeo, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the applicable regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Yeo & Yeo, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the applicable regulator or its

designee. The applicable regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the applicable regulator. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Alan D. Panter is the engagement partner and is responsible is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately August 7, 2024 and to issue our reports no later than December 31, 2024.

Professional standards require us to be independent with respect to the City of Fraser in the performance of our services. Any discussions that management has with personnel of Yeo & Yeo regarding employment could pose a threat to our independence. Therefore, we request that management inform the engagement principal prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

Neither party shall, during the term of this engagement and for one year after its termination, solicit for hire as an employee, consultant or otherwise, any of the other party's personnel without such other party's express written consent. If the City of Fraser desires to offer employment to a Yeo & Yeo, P.C. employee and the employee is hired in any capacity by the City of Fraser, a compensation placement fee of 25% of their compensation (including overtime and bonus) may apply.

Any litigation arising out of this engagement, except actions by us to enforce payment of our professional invoices, must be filed within one year from the completion of the engagement, notwithstanding any statutory provision to the contrary. In the event of litigation brought against us, any judgment you obtain shall be limited in amount, and shall not exceed the amount of the price charged by us, and paid by you, for the services set forth in this engagement letter.

Yeo & Yeo, P.C. has an established portal system to allow for secure transfer of your confidential information. The portal system is not intended to be utilized as a record storage device, purely a means to transmit information. Documents provided via the portal system will be removed approximately a year after it has been provided.

Our fee for services will be $60,000 for the audit and $1,500 for the F-65. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes past due and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination, even if we have not completed our report.

To be respectful of your time and ours, we schedule our client work well in advance. When engagements have to be rescheduled it causes a domino effect, as we likely have other clients scheduled in the new requested time slot, and our staff are likely scheduled on another client. As a result, we may have to put your engagement at the end of the line, and/or change staff. When our staff members finishing the work are not the same as those who started it, the audit is less efficient and more disruptive to your and our staff. Our price quoted above is contingent on the following:

- All items on the assistance list being completed by the due dates indicated.
- The audit being performed during the dates scheduled.

- All accounts being adequately reconciled by the beginning of scheduled fieldwork.
- Accurate information provided to us that does not require subsequent rework.
- Suralink is used to provide the assistance list items to us.

If the above items are not met and the engagement needs to be rescheduled or if additional days need to be scheduled, then an additional price of at least 20% will apply. Beyond this, the time required for rework and posting client requested entries after we have been given the trial balance will be billed at our standard hourly rates.

Reporting
We will issue a written report upon completion of our audit of the City of Fraser's financial statements.

Our report will be addressed to management and those charged with governance of the City of Fraser. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Our engagement will end upon delivery of your audited financial statements and our report thereon for the year set forth above. Any additional services that may be required will be part of a separate and new engagement. Should you wish to engage us to audit your financial statements for any other year, and should we accept such engagement, such engagement will be a separate and new engagement. A new engagement letter for any services beyond the scope of this engagement will govern the terms and conditions of the new engagement.

We appreciate the opportunity to be of service to the City of Fraser and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,

Yeo & Yeo, P. C.
CPAs & Advisors

Alan D. Panter, CPA, CGFM
Principal

RESPONSE:

This letter correctly sets for the understanding of City of Fraser.

_____
Elaine Leven, City Manger

Fraser City Council Agenda Item

SUBJECT TITLE:	FY 2023-2024 Budget Amendments	**DATE SUBMITTED:**	05/31/24
PREPARED BY:	Anjlee Bansal, Finance Director	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

AT A MINIMUM OF TWICE A YEAR THE BUDGET IS REVIEWED FOR AMENDMENTS FOR CITY COUNCIL TO CONSIDER. WE ADOPT A DEPARTMENT-BASED BUDGET, AND THIS MEANS THAT WE ONLY NEED TO MAKE AN AMENDMENT IF THE DEPARTMENT IS NEAR OR OVER BUDGET. SEE ATTACHED BREAKDOWN OF REQUESTED BUDGET AMENDMENTS**.**

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☒Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: See attached

Account Number(s): See attached

Requires Budget Amendment: ☐NO ☒YES - Amount:

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☐NO ☐YES - Amount:

Additional Information:

ATTACHMENTS

FY 2023-24 BUDGET AMENDMENTS

FY 2023-24 SELF INSURANCE FUND BUDGET AMENDMENTS

RECOMMENDED MOTION(S)

Motion to approve the budget amendments as requested.

Recommended Budget Amendments
June 13, 2024

	Fund	Department	GL Number	GL Description	Explanation	Currently Budget	Requested Amended Amount	Difference Requested
Revenue								
	General	Balance sheet	101-000-502.000	Federal Grants - General Government	ARPA Funds For HVAC and Masonic Detention	$ 250,000.00	$ 475,000.00	$ 225,000.00
	General	Balance sheet	101-000-505.000	Federal Grants For General Government	Body-worn Camera funding	$ -	$ 50,000.00	$ 50,000.00
	General	Balance sheet	101-000-522.000	Federal Grants - CDBG	No Grants received for Senior Activity Center HVAC or Senior Housing Window Replacement; $150K is budgeted in 2024-25 for HVAC.	$ 225,000.00	**$** -	$ (225,000.00)
	General	Balance sheet	101-000-574.000	State Revenue Sharing	Revenue Sharing amounts - more than budgeted	$ 1,816,004.00	$ 1,845,827.00	$ 29,823.00
	General	Balance sheet	101-000-543.000	State Grants	Public Safety Academy	$ 50,000.00	$ 110,000.00	$ 60,000.00
	Rubbish Collection	Balance sheet	226-000-573.000	Local Community Stabilization Share	October 2023 funding	$ -	$ 69,000.00	$ 69,000.00
	General	Balance sheet	101-000-675.000	Other Revenue	SMART funding, Vehicle sale, Fraser School district - School Liaison Officer	$ 100,000.00	$ 300,000.00	$ 200,000.00
	General	Balance sheet	101-000-676.000	Reimbursements	Library damage Insurance Reimbursement	$ -	$ 100,000.00	$ 100,000.00
	General	Balance sheet	101-000-699.000	Interfund Transfer In	Fund Transfer - Capital Projects Fund transfer to General Fund	$ -	$ 1,492,764.20	$ 1,492,764.20
	Major Street	Balance sheet	202-000-665.000	Interest Income	More Interest income	$ -	$ 120,000.00	$ 120,000.00
	Local Street	Balance sheet	203-000-665.000	Interest Income	More Interest income	$ -	$ 60,000.00	$ 60,000.00
	Ambulance	Balance sheet	210-000-665.000	Interest Income	More Interest income	$ -	$ 110,000.00	$ 110,000.00
	Senior Housing	Balance sheet	536-000-665.000	Interest Income	More Interest income	$ -	$ 14,000.00	$ 14,000.00
							Total Revenue	$ 2,305,587.20
Expenses								
	General	Street Lighting	101-448-920.500	Electric (Street Lighting)	Street Lighting	$ 230,000.00	$ 275,000.00	$ 45,000.00
	Rubbish Collection	Rubbish Collection/Disposal	226-528-801.400	Waste And Rubbish Disposal	Disposal	$ 600,000.00	$ 670,000.00	$ 70,000.00
	General	Assessing	101-257-801.000	Professional/Contractual Services	Legal fees and appraisal report	$ 128,000.00	$ 148,000.00	$ 20,000.00
	General	Clerk	101-215-703.000	Salaries	Increase in Election cost (9 day early voting)	$ 78,548.00	$ 88,548.00	$ 10,000.00
	General	Clerk	101-215-706.000	Wages - Temporary/Seasonal Employees	Increase in Election workers cost (9 day early voting)	$ 38,000.00	$ 52,000	$ 14,000.00
	Capital Projects Fund	Balance sheet	401-000-995.000	Interfund Transfer Out	Fund Transfer - Capital Projects Fund transfer to General Fund	$ -	$ 1,490,764.20	$ 1,490,764.20
							Total Expenses	$ 1,649,764.20
							Net	$ 655,823.00

Recommended Budget Amendments - Self Insurance Fund
June 13, 2024

	Fund	Department	GL Number	GL Description	Explanation	Currently Budget Amount	Requested Amended Amount	Difference Requested
Revenue								
	Self Insurance	Balance sheet	677-000-680.000	HCARE ISF Charges for Services	Health Insurance revenue - increased allocation from other funds to cover claim costs	$ 828,360.00	$ 983,360.00	$ 155,000.00
							Total Revenues	$ 155,000.00
Expenses								
	General	Finance	101-212-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 71,028.08	$ 78,412.08	$ 7,384.00
	General	Clerk	101-215-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 19,220.50	$ 21,218.50	$ 1,998.00
	General	District Court	101-286-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 60,631.01	$ 66,934.01	$ 6,303.00
	General	Public Safety	101-301-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 366,299.87	$ 404,381.87	$ 38,082.00
	General	Building Department	101-703-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 27,340.35	$ 30,182.35	$ 2,842.00
	General	Public Safety	101-301-724.200	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 46,946.43	$ 51,827.43	$ 4,881.00
	General	Department of Public Works	101-441-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 51,981.60	$ 57,385.60	$ 5,404.00
	Local Street	Department of Public Works	203-441-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 25,990.80	$ 28,692.80	$ 2,702.00
	Ambulance	Public Safety	210-301-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 39,671.61	$ 43,795.61	$ 4,124.00
	Senior Housing	Buildings and Grounds	536-265-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 34,655.23	$ 38,258.23	$ 3,603.00
	Water and Sewer	Water	592-536-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 25,990.80	$ 28,692.80	$ 2,702.00
	Water and Sewer	Sewer	592-537-724.100	Health Insurance Premium (Employees)	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 25,990.80	$ 28,692.80	$ 2,702.00
	General	Retiree	101-961-724.300	Retiree Health Care - OPEB	Health Insurance allocation to Self Insurance funds for increased claim costs	$ 1,439,881.93	$ 1,512,154.93	$ 72,273.00
	Self Insurance	Self Insurance	677-999-837.000	Health Insurance Claims	Health Insurance Claims increased cost	$ 906,612.00	$ 961,898.00	$ 55,286.00
							Total Expenses	$ 210,286.00
							Net	$ (55,286.00)

Fraser City Council Agenda Item

SUBJECT TITLE:	2024 Tax Rate Request L-4029	**DATE SUBMITTED:**	05/22/24
PREPARED BY:	Anjlee Bansal, Finance Director	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

ATTACHED IS THE 2024 TAX RATE REQUEST FORM, WHICH INDICATES THE TAX RATES AUTHORIZED FOR LEVY ON THE 2024 TAX ROLL.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount:		
Account Number(s):		
Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:
Additional Information:		

ATTACHMENTS

2024 TAX RATE REQUEST – L-4029 FORM

RECOMMENDED MOTION(S)

Motion to authorize the City Mayor to sign the attached form.

Michigan Department of Treasury
614 (Rev. 02-24)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2024 Tax Rate Request (This form must be completed and submitted on or before September 30, 2024)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes	2024 Taxable Value of ALL Properties in the Unit as of 5-28-2024
County of Macomb	**590,479,515**
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualified Agricutlural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
City of Fraser	**N/A**

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2024 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2024 Current Year "Headlee" Millage Reduction Fraction	(7) 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	12/1956	20.0000	17.7197	0.9888	17.5212	1.0000	17.5212	17.5212	----------	N/A
Statute	PA 298 of 2017 Rubbish		3.0000	2.8784	0.9888	2.8461	1.0000	2.8461	1.4000	----------	N/A
Voted	ALS	3/1994	1.0000	0.9419	0.9888	0.9313	1.0000	0.9313	0.9313	----------	N/A
Statute	PA 33 of 1951 Public Safety	Open	N/A	N/A	N/A	N/A	N/A	N/A	.7500	.7500	06/2025

Prepared by	Telephone Number	Title of Preparer	Date
Anjlee Bansal	**(586) 293-3100**	**Finance Director**	**05/16/2024**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

	Signature	Print Name	Date
☒ Clerk ☐ Secretary	Cynthia Greenia	**Cynthia Greenia**	**05/16/2024**
☒ Chairperson ☐ President		**Michael Lesich**	

** Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2024 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

Fraser City Council Agenda Item

SUBJECT TITLE:	Fee Schedule Amendment	**DATE SUBMITTED:**	5/22/2024
PREPARED BY:	Elaine Leven, City Manager	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

In conjunction with the budget I have requested that department heads review the fee schedule for amendments to ensure they are in line with our costs. There are several amendments that are requested at this time.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount:		
Account Number(s):		
Requires Budget Amendment:	☐NO	☐YES - Amount:
Requires Reoccurring Charges:	☐NO	☐YES - Amount:
Requires Travel Expenses:	☐NO	☐YES - Amount:
Offset by Grant Funding:	☐NO	☐YES - Amount:
Additional Information:		

ATTACHMENTS

FY 2024-2025 Fee Schedule

RECOMMENDED MOTION(S)

Motion to approve the amended fee schedule as submitted.

City of Fraser

Fee Schedule

2024-2025

Effective: July 1, 2024

COPY PER PAGE

$1

The Assessing Department implemented this charge to avoid copying multiple requests of files. We do not charge residents requesting copies of their own property record cards.

COMMERICAL/ INDUSTRIAL BUSINESS LABELS

$25 set up fee +
$0.03/ parcel (PDF)

This fee is charged when compiling lists of Commercial/Industrial business mailing labels within the city. This charge has been adopted in the Finance Department Fees.

COMBINATION OR BOUNDARY ADJUSTMENT

Combination (2 Parcels) $300

For any additional parcel over two (2) combined an additional $50 per parcel will be charged.

LAND DIVISION

$400 plus $50 for each parcel created

The fee for a combination, boundary adjustment or land division includes the initial City review and one (1) re-review if changes are needed. If additional reviews are necessary, a fee of one-half (1/2) the original application fee will be charged and must be paid prior to each review.

If any legal documents required for the land division or combination are submitted to the Fraser City Attorney's office for review and approval, additional fees will be charged to the applicant to reimburse the City for those expenses, which fees shall be paid prior to the City's final approval of the application.

CHANGE IN SCOPE OF PROJECT, NEW APPLCATION & FEE REQUIRED.

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Copy/ Print Out Fee	*Per Page*	$1
Duplicate Bill Fee		$1
Water History	*More than 2 pages*	$2
Tax Roll Fee	*Each Season*	$100

CITY CLERK'S OFFICE
FY 2023-2024

Amusement Device License

Initial Charge	*1st time only*	$75
Renewal		$25
Annual Device		$10

Application to Establish

Industrial Development District		$250
Plant Rehab District		$250
Industrial Facility Tax		$750

Auction

Event	*30 days*	$60
Auctioneer	*30 days*	$25

Dance/Entertainment/Liquor

Dance /Entertainment License		$50
Liquor License Transfer Fee		$25

FOIA REQUEST – *Retrieval fee may apply*

Print Out	*per page*	$0.10
E-mail		$15
USB/ Disc		$15

Going Out of Business (GOB) (GOB Act, mcl 422.211)

Initial	*30 Days*	$50
Renewal	*2 maximum*	$50

Handbill Distribution

Year		$60
Less than 3 months		$40

Marriage Ceremony

Fraser Resident		$50
Michigan Resident		$100

Massage Parlor

Parlor License		$100
Masseur's License		$30

CITY CLERK'S OFFICE
FY 2023-2024

Pool/ Billiard Tables

First Table		$50
Additional Tables		$10

Street Vendor/ Peddler/ Solicitors

Initial Fee		$60
Vehicle/ Truck		$90
First Vendor		$50
Additional Vendor(s)		$20
Charitable Solicitors		No Fee

Voter Information

Labels	*per page*	$0.50
Print Out	*per page*	$0.10
E-mail		$15
USB/ Disc		$15
Pre-Election Request	*6 Consecutive Weeks*	$45
Qualified Voter List	*Selection of dates*	$15 + $5/day
Weekly Update	*Additional dates*	$5/day

Miscellaneous

Audit Report		$25
Budget Booklet		$30
Carnival, Circus, Fair, Festival, etc.		$500
CD's	*Non-FOIA*	$55

BUILDING DEPARTMENT
FY 2024-2025

PERMIT FEES

Starting Work without permit		**$50.00**
Licensing & Registration		$15
Building Application	*Due upon submittal*	$30

Utility Uses (Roof, Shed, Private Garages, Decks, Windows, Siding Etc.)

To $1,000		$50
$1,001 & Up		$100 + $3 / $1,000

Residential, Commercial, & Industrial

To $1,000		$50
$1,001 to $10,000		$50.00 + $15 / $1,000 over $1,000
$10,000 & Up		$250.00 + $7 / $1,000 over $10,000

Swimming Pools & Hot Tubs

Portable- Above Ground		$50
In Ground- Built in		$110
Residential in Ground Pool Removal		$100

Signs

To $1,000		$55
$1,001 & Up		$110
Each Addition Sign	*Same permit*	$30
Temporary sign (With Plan reviews)		**$90**

Certificate of Compliance/ Occupancy Fees

Up through 4,999 sq. ft.		$185
5,000 through 9,999 sq. ft.		$250
10,000 through 19,999 sq. ft.		$350
20,000 through 49,999 sq. ft.		$450
50,000 through 99,999 sq. ft.		$525
100,000 & over sq. ft.	*Max. Fee*	$600

Demolition

Residential	$400
Residential Accessory Building	$80
Commercial/ Industrial	$1,000
Commercial/ Industrial Accessory Building	**$100.**
Cash or performance bond	**$10,000**

Plan Review

Twenty Percent (20%) of the permit fee will be charged for plan reviews completed by Building Department Staff. When a consultant is used, the actual costs of those services & five percent (5%) processing fee will be charged.

DRAFT

BUILDING PERFORMANCE BONDS AND OR ESCROW

These rates may be increased or decreased at the decision of the Building Official. Bonds will be forfeited for falling to comply with applicable regulations, upon suspension of the permit or to pay uncollected fees. Bonds unclaimed by written consent within one year of final inspection will be forfeited.

Escrow
An escrow fee may be assessed and required upon Submittal of Building Permits

Water/Sewer yard work	**$2,500**
Water/Sewer Road work	**$10,000**

Residential Above Ground Pools, Garages, Sheds, Etc.	$100
Residential in Ground Pools	$200
Residential Additions	$500
Residential Structures	$1,000
Multi- Family / Building	$5,000
Commercial & Industrial Alterations	$1,000
Commercial & Industrial Structures	$10,000
Open Air Sales	$1,000
Renewable Escrow	$1,500

Permit Renewals

Any permit issued shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended for a period of six months after time to commencing the work.

Permit Renewal	$30

Zoning Fees

A zoning review and inspection fee of $1.00 per thousand dollars of estimated cost will be charged on all new construction or land improvement up to a maximum fee of $75.00.

Zoning Fee	*$75 max.*	$1 / 1000

Penalty Fee

Work started prior to obtaining a permit will be charged a penalty fee.

Abandoned & Vacant Structures

Registration Fee	*Per Property*	$25
Monthly Monitoring Fee		$10
Re-Inspection Fee		$80

Initial fee of $165 = $25 registration, 6-month monitoring fee, & $80 re-inspection

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Miscellaneous Permits

Construction in the R-O-W, Approach, & Sidewalk		$75
Concrete-(Private Property)		$75
Shed-Up to 200Sq. Ft (Zoning & Building Review) needed, rat protection)		$75
Shed-201 Sq. Ft. above (Building Permit, zoning and Rat protection needed)		$75
Generators Plan Review / Final		$75
Residential Fence Permit		$30
Commercial Fence Permit	*(Planning Commission Approval required)*	$75
Recreational Vehicle (RV) Residential Parking Pass	*>24 hrs up to 72 hrs Code of Ordinances Section 32-121 (i 4)*	$50
Temporary Structures		$75
Open Air Sales		$1,500
Fire Suppression Permit		$250
Suppression System Inspection		$250
Suppression Plan Review		$250
Special Inspection	*Footings, Headers, etc.*	$50
Zoning Letter		$75
Water Proofing	*Interior or Exterior*	$100

Note

If 3rd party reviews required, actual cost of services plus a 5% processing fee will be charged.

Soil erosion is no longer performed by the City of Fraser- application must be made with Macomb County

Subject to plan review and Inspection if needed.

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ELECTRICAL PERMIT & REGISTRATION FEES

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGES A PENALTY FEE

Starting Work without permit		**$50.00**
Contractor Registration		$15
Application Fee		$30

Note that time permits, rough inspection, sign inspections, special inspections, and fire alarm fees will be computed separately and not in combination with other limits.

Inspections

Rough Inspection	*First one*	$30
	Additional	$30
Final Inspection		$35
Re-Inspection		$30
Special Inspection	*Per ½ hour*	$50
Carnivals, Tree Lots, Festivals		$50
Footing Grounding Electrode		
Riser		$40

Circuits

First	$20
Additional	$5

Fixtures

First 50 lamps	*Or fraction thereof*	$15
Next 25 lamps or fixtures		$10

******400 Watts or over, see Electrical Power Units. ***

Service (new or change of)

100 Amps or less		$30
101-200 Amp		$50
201-500 Amp		$70
501 & Up		$100
Primary service	*Permanent*	$100
Temporary Service	*Service Release*	$40

Electrical Power Units

Includes motors, transformers, heating units, power plugs, generators, rectifiers, capacitors, welders, light fixtures (400 WATTS or over), heating and/ or power units based on HP, KW, KVA ratings.

1/2 to 50 HP or KVA power plug	$30 + $10 each
Over 50 HP or KVA power plug	$40 each + $10

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BUILDING DEPARTMENT
FY 2024-2025

Appliances	First Unit	Additional
Range	$15	$5
Dryer	$15	$5
Water Heater	$15	$5
Disposal	$15	$5
Dishwasher	$15	$5
Sump	$15	$5

ADDITIONAL UNIT FEE IS IF THERE IS MULTIPLES OF THE SAME APPLIANCES. (Provided the permits are obtained at the same time and for the same location)

Furnaces: Single Family Residential

For installation, alteration, repairing, or electrical wiring. Complete installation of any one furnace (circuit/including air cleaner).

Furnaces (Re-Connect)	*Single Family*	**$40**

Residential Electrical Space Heating

First Room	$30
Each Additional Room	$5

Signs

Includes Circuit Inspection

Sign Inspection	$50
Each Additional Sign	$20

Swimming Pools

The following fees include circuits (no more than 2), motors, and inspections

In ground pool	$120
Above Ground Pool	$90
Hot Tub/ Spa	$60

Additional Inspections

For the inspections of electrical apparatus for which no fee is herein provided, a fee not exceeding $50 per ½ hour shall be charged.

Air Conditioning

Residential	*Central Air W/ Circuit*	$30
	Interrupter Service	$25
Commercial		$40

Feeders & Bus Ducts, Underfloor Race Ways, Headers for Cellular Floors, Etc.

Feeder is actually a circuit, but for larger and multiple things. Bus duct has multiple openings to feed machines.

1st 100 ft. / unit	$40
Each additional 100 ft. / unit	$30

Standby Generator (Any Operation)

Up to 30 total KW or KVA	$75
Over 30 total KW or KVA	$125
Gas Piping	$40
Gas Pressure Testing	$40

DRAFT

Fire Alarm Systems/ Security Systems

Not less than $25.00 will be charged for any one permit for fire alarm systems. Permit shall be on a separate permit listing only fire alarm items. If an installation is not accepted upon initial inspection and permit fee based upon the items listed below is $50 or less, a new permit is required for each additional inspection needed. One-hour time will be computed in separately and NOT in combination with other items in the following schedule:

Administration Fee **Final Inspection**	**(Fire & Fire Consultant**	**10% Total Permit** **$80**
Drill & Pull Stations	*Each 5 or Less*	$10
	Each additional 2	$5
Fire Alarm Signal Devices	*First 5 or Less*	$10
	Each additional 4 or fraction thereof	$5
Fire Door Holders & Detector Units	*Each*	$5
Heat, Smoke, or Motion Detectors	*First 5 or less*	$5
	Each additional 4 or fraction thereof	$5
House Master Panel	*Each*	$25
Sub Panel (annunciator, voice, or sound signal)	*Each*	$10
Exit Way Door Electrically Unlocking System	*Each Door*	$10
Sprinkler System Wet & Dry	*Each*	$25
Status Indicator Elevators, Dampers, etc.		$10

Alterations or additions to existing systems are considered new work and the above fees apply to all items, old or new, on the system. All existing systems being connected to the department of Public Safety central system will be treated as new work.

Electrical motors, circuits, fixtures, unit heaters, service changes, etc. will be charged at rates established by the applicable fee schedule.

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BUILDING DEPARTMENT
FY 2024-2025

ENGINEERING FEES

Preliminary Engineering Review	
Prior to Planning Commission Consideration	**$250**
Engineer Plan Review	
Five percent (5%) of approved estimated cost of construction, related to storm, sanitary, water, and paving installation. Includes inspection fees and administrative fees	5% total 2% Engineering 3% Underground Insp.
Subdivision Review	
Five percent (5%) of approved estimated cost of construction, related to storm, sanitary, water, and paving installation. Includes inspection fees and administrative fees.	5% total 2% Engineering 3% Underground Insp.
Engineering Plot Plan Review	
Includes first 2 reviews and grade Certificate **Example: New house proposed in existing subdivision.**	$1,200 Flat Fee
Re-Review Request	
Re-Review Fee and Subsequent. Site Development, Subdivision, Site Condo or Plot Plan	$150
REMOVE Staking Request	
Request	$25
Miscellaneous Permits	
Construction in the R-O-W (Includes Inspection)	$75
Additional Engineering Inspection	$50
Underground Excavator Registration	
Registration	$15

SOIL EROSION IS NO LONGER PERFORMED BY THE CITY OF FRASER, CONTACT MACOMB COUNTY.

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BUILDING DEPARTMENT
FY 2024-2025

MECHANICAL PERMIT FEES

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGES A PENALTY FEE

Starting Work without permit		**$50.00**
Contractor Registration		$15
Application Fee		$30

Inspections

Rough Inspection		$30
Final Inspection		$35
Re-Inspection		$30
Special Inspection	*½ hour*	$50

Residential Permit- Furnace, Boiler, or Pool Heater

Up to 500,000 BTU		$35
(Need to obtain Electrical Re-Connect)		$40

Commercial & Industrial Permit- Furnace, Boiler, or Pool Heater

Up to 500,000 BTU		$40
500,001 to 1,000,000 BTU		$50
1,000,000 to 3,000,000 BTU		$175
Over 3,000,000 BTU		$100

Gas Piping

Gas Piping up to 5 Openings	*Requires pressure test*	$40
Each additional Opening		$10
Gas Piping Pressure Test	*Per Meter*	$40

INSTALLATION OF DUCTS/DISTRIBUTION (HOT WATER OR STEAM PIPING)

Residential: Single/Multiple Family		$40
Commercial & Industrial		$50
Alterations to existing systems	*(all occupancies)*	$40
Commercial exhaust fans including duct	*(over 300 cfm)*	$40
Commercial welded exhaust	*with hoods & fan*	$100
Bath vent fans (300 cfm or less)	*up to 3*	$30
Prefab fireplace		$30

Installation if Furnace Accessories & Others

Humidifiers		$15
Chimney Liners		$15
Wood Burning Stove		$40
Solar Heating	*Each Panel*	$50

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BUILDING DEPARTMENT
FY 2024-2025

Air Conditioning & Refrigeration

Residential	*7 ½ HP or Less*	$30
Commercial	*7 ½ HP or Less*	$40
7 ½ HP to 50 HP		$50
50 HP to 100 HP		$75
Over 100 HP		$100

Dual Unit (Self Contained)

Furnace/ Air		$80

Generator

Requires Gas Pipe & Pressure Test		$80

Hot Water Heater

Gas & Electric		$40

Residential Permit to Install or Repair Oil Storage

Tanks up to 250 Gallons (above ground)	*Limit 2 tanks*	$40

COMMERCIAL INDUSTRIAL & MULTIPLE DWELLINGS

PERMIT TO INSTALL OR REPAIR OIL OR GASOLINE STORAGE (UNDERGROUND)

Up to 1,000 gallons		$30
1,001 to 5,000 gallons		$40
5,001 to 20,000 gallons		$60
40,001 to 50,000 gallons		$70
Over 50,000 gallons		$100

RESIDENTIAL, COMMERCIAL, OR INDUSTRIAL
PERMIT TO INSTALL OR REPAIR LP GAS STORAGE

Up to 500 gallons	*Water Capacity*	$40
501 to 1,000 gallons	*Water Capacity*	$50
Over 1,000 gallons		$100

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PLANNING REVIEW FEES

THE FOLLOWING APPLICATION FEES COVER A THOROUGH REVIEW OF THE SUBMITTED MATERIAL AND ALSO COVER THE COST OF ONE (1) FOLLOW-UP REVIEW ADDRESSING THE DEFICIENCIES CITED IN THE INITIAL REVIEW. THERE IS A $50 ENGINEERING REVIEW FEE TO BE CHARGED TO ALL PROJECTS REQUIRING REVIEW DETERMINED BY THE BUILDING OFFICIAL. ALL FEES BELOW ARE TO BE DETERMINED USING THE BASE FEE AND THE PER UNIT/ACRE FEE (THE BASE FEE DOES NOT INCLUDE THE FIRST UNIT/ACRE).

Single-Family/ Subdivision/ Plat Review

Sketch Plan Review	$4/plot, with $300 min.
Tentative Preliminary Plat Review	$500 plus $10/ unit
Preliminary Condominium Review	$350 plus $10/ unit
Final Preliminary Plat Review	$350 plus $5/ lot
Final Condominium Review	$350 plus $10/ unit
Final Plat Review	$150 plus $5/ lot
Review of Covenants and Restrictions	$350 plus $10/ unit

For conventional subdivisions, site condominium subdivisions, cluster subdivisions and average lot size sub divisions.

Site Plan Review (each review)

Multiple Family Development & Cluster Housing Development	**$1200+$15/unit**

Commercial & Industrial Development

Multiple Unit Buildings	$1,700 plus $20/unit
Individual or Large Scale	$1,700 plus $75/ acre
Exterior Façade/ Landscape	$650

Planned Unit Development

Preliminary Plans		$500 plus site plan and/or subdivision fee
Final Preliminary Plans	*When required*	$200 plus site plan and/or subdivision fee

Detailed Site Plans (Same as above)

Semi-Public Uses		$1,000 plus $20/ acre
Commercial Fences	*Does not include $50*	$350

Other Planning

Rezoning Requests		$1,000 plus $5/ acre
Conditional Rezoning Request		$1000 plus $10/ acre
Special Land Use Request		$1,200 plus $50/ unit
Resubmissions		One half of a review fee for follow up
Landscaping review	*Not part of site plan*	$300 plus $75/ acre
Meeting With Applicants	*First Meeting*	Complimentary

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	Additional Meetings or City Planner Meeting	$250/ Meeting

Resubmissions

A charge of one-half of a review fee will be levied for each follow-up review after the first follow-up review (cited above) has been completed, or whenever any plan or plat is withdrawn from the agenda for whatever reason and needs to be further reviewed upon rescheduling.

A new fee (full amount) will be charged when a plan or plat is substantially changed after the initial review has been completed, or when a revised plan has been resubmitted after the initial application has been approved.

A one-half review fee will be charged whenever the Planning Commission activates a re-review by motion.

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PLUMBING PERMIT & REGISTRATION FEES

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGES A PENALTY FEE

Starting Work without permit	**$50.00**
Contractor Registration	$15
Application Fee	$30
Escrow	
Any outside or R.O.W. digging	$2,500
Any Roadway digging	$10,000

Permits

Minimum Permit Fee		$25
Additional to a previous permit, if obtained prior to completion		$30

Inspections

Re-Inspection		$30
Rough Inspection		$30
Final Inspection		$35
Shower pan inspection	*Separate from other inspections*	$30
Underground Inspection		$30
Special Inspection	*½ hour*	$50
Water Service		$30
Hot water Heater		$40
Sump Pump Leads		$30
Underground		$30
Final		$40

Fixtures- New & Replacement

$10

Stacks	Sink Baths	Conductors	Lavatory
Removed Sump	Laundry Tray	Floor Drains	Sewer Ejector
Drinking Fountain	Moved HWT to above	Shower	Urinal
Dishwasher	Humidifier	Garbage Disposal	Washing Machine
Rainwater Leaders	Grease Traps	Hose Bibs	Rain Leasers
Water Closet (Toilet)	Air Admittance Valves	Miscellaneous	

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$20

Whirlpool Tubs	Medical Air	Oxygen	Water Softener
Vacuum Systems	Nitrous Oxide	Catch Basin/ Interceptors	Beverage Machine
Dental Chair- Each piece of equip.			

Water Service

Underground plumbing (residential)	$10
Water pressure back flow preventer- up to 4”	$15
Fire suppression system	$35
+ each sprinkler head	$2

UNDERGROUND EXCAVATOR LICENSE
(MUST HAVE STATE EXCAVATOR LICENSE)

Cash or Surety bond must be paid	$1,000
Registration fee-to register license	$15

Water Distribution

¾” (0.75)	$15
1” (1.0)	$20
1 ¼” (1.25)	$20
1 ½” (1.5)	$25
2” (2.0)	$35
2 ½” (2.25)	$45
3” (3.0)	$50
4” (4.0)	$70
Exceeding 4”	$100

*Fees for complete new system shall be based on the size of the distribution pipe at the meter.
*If water distribution piping is the only plumbing, or is replaced, the minimum permit shall be the size of the piping.
*Fees for alterations, enlargements, and extensions shall be charged for each new branch or extension according to its size at its connection with an existing water distribution system.

Building Sewer or Building Drain Connection

New Sewer/ Main Drain Installed	$30
Crock to Iron/ Cleanout/ Exterior Sewer Line Repair	$50

Water Treatment Devices ONLY

Installation of Primary OR Secondary Meter	$25
Sprinkler system vacuum breaker	$15
Swimming Pools & Boilers	$25
Ice Machine	$20

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Special Equipment

For each automatic laundry machine (domestic), humidifier, or beverage vending machine installed separately, the minimum permit fee shall be	$10
If more than one unit is installed at the same time and at the same location, each additional unit shall require an additional fee of	$5
If included on application for permit covering other fixtures, including replacements the regular $5 rate each machine shall be charged with a minimum fee of	$15

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SEWER SYSTEM BENEFIT FEES
TABLE OF CAPACITY UNIT FACTORS

Building Use		Capacity Unit Factors
ALL RESIDENTIAL		1.0 per dwelling unit
GROUP A	Factory-industrial (exclusive of industrial wastes); warehouse; airport repair and storage; bowling alley; church)	0.2 Per 1,000 sq. feet Plus, office areas, food service dining, and/or bar facilities at their respective factors
GROUP B	School; public swimming pool, including shower and dressing areas and fenced in area of outside pools; theater; furniture store; auto dealer, including auto repair and service garage; mobile home park or multiple dwelling community building (including tenant convenience laundry facilities)	0.2 per 1,000 square feet
GROUP C	Country Club; bank; barber shop; camera shop; laundry or cleaners (pick-up station); clothing; shoes; drapery; drug, jewelry, variety, or department store; other stores not listed elsewhere in table; office building; convent; convalescent, rest, or senior citizen home; hotel; motel	0.5 per 1,000 square feet plus food service dining, and/or bar facilities at their respective factors

GROUP D	Grocery store; party store; meat market; produce market; beauty shop; fraternal organizations; rental hall; veterinary	1.0 Per 1,000 square feet
GROUP E	Laundry or cleaners (except pick-up station)	1.5 Per 1,000 square feet
GROUP F	Food service- dining facility (without alcoholic beverages); hospitals	2.5 per 1,000 square feet (minimum of units)
GROUP G	Food service dining and/or bar facility (without alcoholic beverages); car washing facility; laundry (self-serve automatic)	5.0 Per 1,000 square feet
	Gasoline Service Station	2.0 per station per car washing facility at its factor when provided
	Industrial waste producing business OR other use not covered in table	To be set by City Engineer based on similar water or sewer use history

SEWER & WATER FEES

Water Tap Fees

1 INCH	$1,800 (+ $6/ ft. after 60') ($1,620 w/o meter)
1 ½ INCH	$2,500 (+ $8/ ft. after 60') ($1,820 w/o meter)
2 INCH	$2,500 (+ $10/ ft. after 60') ($1,975 w/o meter)
3 INCH	$3,000
4 INCH	$3,500
6 INCH	$4,000
8 INCH	$4,500

Sewer Tap Fee

Fee	$1,200

Water Meter Fees

¾ INCH	$120
1 INCH	$180
1 ½ INCH	$320
1 ½ INCH TURBINE	$400
2 INCH	$425
2 INCH TURBINE	$500
3 INCH TURBINE	$900
3 INCH COMPOUND	$1,750
4 INCH TURBINE	$1,450
4 INCH COMPOUND	$2,750

Sewer system benefit fees shall be $900 per unit capacity

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The number for which the fee is due shall be based on the attached “TABLE OF CAPACITY UNIT FACTORS FOR THE SEWER SYSTEM BENEFIT FEE”

When the capacity unit factor in TABLE 1 refers to one thousand square feet, it shall mean the gross floor area of all floors of the building (including the basement floor), as measured to the exterior faces of the building

A building may have several different usage areas (i.e. Areas whose use falls in more than one “GROUP” shown in the table. The square footage of different areas of use shall be calculated by measuring the distance from center to center of the interior walls forming the boundary between the different areas must be equal to the total gross floor area of the building.

The usage assigned to the circulation areas (i.e., space required for subdivisions of space such as corridors, elevator shafts, escalators, and stairs on fire towers, stairwells, elevators, public lobbies, and public vestibules) shall be determined by considering the use of the areas to which the circulation area offers access.

The capacity unity factor assigned to any circulation area shall be equal to the largest capacity unit factor of all areas to which it offers access.

The total number of capacity units assigned to a particular usage on any individual building, as computed from the table, shall be rounded off to the nearest 0.10 units

Zoning Fees

Zoning Board of Appeals

Single Family Residential Request	$900
Multi-Family, Commercial, & Industrial	$1200
Temporary Requests	$250
Interpretations	$250
Special Meeting approved by ZBA	$250

Miscellaneous

Lot Splits	See Assessing Fees
Lot Vacations of R-O-W, Alleys, & Streets	$200 + $75/ lot
Administration- Temporary Use Request	$50

Books & Maps

Master Plan	$40
Zoning Ordinance	$50
Subdivision Regulations	$10
Zoning Map	$2
City Street Map	$2
City Address Map	$25
Zoning Letter	$75
Thumb Drive	$25

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PERMIT FEES

Starting Work without permit		**$50.00**
Licensing & Registration		$15
Building Application	*Due upon submittal*	$30

Utility Uses (Roof, Shed, Private Garages, Decks, Windows, Siding Etc.)

To $1,000		$50
$1,001 & Up		$100 + $3 / $1,000

Residential, Commercial, & Industrial

To $1,000		$50
$1,001 to $10,000		$50.00 + $15 / $1,000 over $1,000
$10,000 & Up		$250.00 + $7 / $1,000 over $10,000

Swimming Pools & Hot Tubs

Portable- Above Ground		$50
In Ground- Built in		$110
Residential in Ground Pool Removal		$100

Signs

To $1,000		$55
$1,001 & Up		$110
Each Addition Sign	*Same permit*	$30
Temporary sign (With Plan reviews)		**$90**

Certificate of Compliance/ Occupancy Fees

Up through 4,999 sq. ft.		$185
5,000 through 9,999 sq. ft.		$250
10,000 through 19,999 sq. ft.		$350
20,000 through 49,999 sq. ft.		$450
50,000 through 99,999 sq. ft.		$525
100,000 & over sq. ft.	*Max. Fee*	$600

Demolition

Residential	$400
Residential Accessory Building	$80
Commercial/ Industrial	$1,000
Commercial/ Industrial Accessory Building	~~$50.00~~ **$100.**
Cash or performance bond	**$10,000**

Plan Review

Twenty Percent (20%) of the permit fee will be charged for plan reviews completed by Building Department Staff. When a consultant is used, the actual costs of those services & five percent (5%) processing fee will be charged.

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BUILDING PERFORMANCE BONDS AND OR ESCROW

These rates may be increased or decreased at the decision of the Building Official. Bonds will be forfeited for falling to comply with applicable regulations, upon suspension of the permit or to pay uncollected fees. Bonds unclaimed by written consent within one year of final inspection will be forfeited.

Escrow
An escrow fee may be assessed and required upon Submittal of Building Permits

Water/Sewer yard work	**$2,500**
Water/Sewer Road work	**$10,000**

Residential Above Ground Pools, Garages, Sheds, Etc.	$100
Residential in Ground Pools	$200
Residential Additions	$500
Residential Structures	$1,000
Multi- Family / Building	$5,000
Commercial & Industrial Alterations	$1,000
Commercial & Industrial Structures	$10,000
Open Air Sales	$1,000
Renewable Escrow	$1,500

Permit Renewals

Any permit issued shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended for a period of six months after time to commencing the work.

Permit Renewal		$30

Zoning Fees

A zoning review and inspection fee of $1.00 per thousand dollars of estimated cost will be charged on all new construction or land improvement up to a maximum fee of $75.00.

Zoning Fee	*$75 max.*	$1 / 1000

Penalty Fee

Work started prior to obtaining a permit will be charged a penalty fee.

Abandoned & Vacant Structures

Registration Fee	*Per Property*	$25
Monthly Monitoring Fee		$10
Re-Inspection Fee		$80

Initial fee of $165 = $25 registration, 6-month monitoring fee, & $80 re-inspection

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Miscellaneous Permits

Construction in the R-O-W, Approach, & Sidewalk		$75
Concrete-(Private Property)		$75
Shed-Up to 200Sq. Ft (Zoning & Building Review) needed, rat protection)		$75
Shed-201 Sq. Ft. above (Building Permit, zoning and Rat protection needed)		$75
Generators Plan Review / Final		$75
Residential Fence Permit		$30
Commercial Fence Permit	*(Planning Commission Approval required)*	$75
Recreational Vehicle (RV) Residential Parking Pass	*>24 hrs up to 72 hrs Code of Ordinances Section 32-121 (i 4)*	$50
Temporary Structures		$75
Open Air Sales		$1,500
Fire Suppression Permit		$250
Suppression System Inspection		$250
Suppression Plan Review		$250
Special Inspection	*Footings, Headers, etc.*	$50
Zoning Letter		$75
Water Proofing	*Interior or Exterior*	$100

Note

If 3rd party reviews required, actual cost of services plus a 5% processing fee will be charged.

Soil erosion is no longer performed by the City of Fraser- application must be made with Macomb County

Subject to plan review and Inspection if needed.

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ELECTRICAL PERMIT & REGISTRATION FEES

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGES A PENALTY FEE

Starting Work without permit	**$50.00**
Contractor Registration	$15
Application Fee	$30

Note that time permits, rough inspection, sign inspections, special inspections, and fire alarm fees will be computed separately and not in combination with other limits.

Inspections

Rough Inspection	*First one*	$30
	Additional	$30
Final Inspection		~~$30~~ $35
Re-Inspection		$30
Special Inspection	*Per ½ hour*	$50
Carnivals, Tree Lots, Festivals		$50
Footing Grounding Electrode		
Riser		$40

Circuits

First	$20
Additional	$5

Fixtures

First 50 lamps	*Or fraction thereof*	$15
Next 25 lamps or fixtures		$10

******400 Watts or over, see Electrical Power Units. ***

Service (new or change of)

100 Amps or less		$30
101-200 Amp		$50
201-500 Amp		$70
501 & Up		$100
Primary service	*Permanent*	$100
Temporary Service	*Service Release*	$40

Electrical Power Units

Includes motors, transformers, heating units, power plugs, generators, rectifiers, capacitors, welders, light fixtures (400 WATTS or over), heating and/ or power units based on HP, KW, KVA ratings.

1/2 to 50 HP or KVA power plug	$30 + $10 each
Over 50 HP or KVA power plug	$40 each + $10

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BUILDING DEPARTMENT
FY 2024-2025

Appliances	First Unit	Additional
Range	$15	$5
Dryer	$15	$5
Water Heater	$15	$5
Disposal	$15	$5
Dishwasher	$15	$5
Sump	$15	$5

ADDITIONAL UNIT FEE IS IF THERE IS MULTIPLES OF THE SAME APPLIANCES. (Provided the permits are obtained at the same time and for the same location)

Furnaces: Single Family Residential

For installation, alteration, repairing, or electrical wiring. Complete installation of any one furnace (circuit/including air cleaner).

Furnaces (Re-Connect)	*Single Family*	~~**$30**~~ **$40**

Residential Electrical Space Heating

First Room	$30
Each Additional Room	$5

Signs

Includes Circuit Inspection

Sign Inspection	$50
Each Additional Sign	$20

Swimming Pools

The following fees include circuits (no more than 2), motors, and inspections

In ground pool	$120
Above Ground Pool	$90
Hot Tub/ Spa	$60

Additional Inspections

For the inspections of electrical apparatus for which no fee is herein provided, a fee not exceeding $50 per ½ hour shall be charged.

Air Conditioning

Residential	*Central Air W/ Circuit*	$30
	Interrupter Service	$25
Commercial		$40

Feeders & Bus Ducts, Underfloor Race Ways, Headers for Cellular Floors, Etc.

Feeder is actually a circuit, but for larger and multiple things. Bus duct has multiple openings to feed machines.

1st 100 ft. / unit	$40
Each additional 100 ft. / unit	$30

Standby Generator (Any Operation)

Up to 30 total KW or KVA	$75
Over 30 total KW or KVA	$125
Gas Piping	$40
Gas Pressure Testing	$40

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Fire Alarm Systems/ Security Systems

Not less than $25.00 will be charged for any one permit for fire alarm systems. Permit shall be on a separate permit listing only fire alarm items. If an installation is not accepted upon initial inspection and permit fee based upon the items listed below is $50 or less, a new permit is required for each additional inspection needed. One-hour time will be computed in separately and NOT in combination with other items in the following schedule:

Administration Fee **Final Inspection**	**(Fire & Fire Consultant)**	**10% Total Permit** **$80**
Drill & Pull Stations	*Each 5 or Less*	$10
	Each additional 2	$5
Fire Alarm Signal Devices	*First 5 or Less*	$10
	Each additional 4 or fraction thereof	$5
Fire Door Holders & Detector Units	*Each*	$5
Heat, Smoke, or Motion Detectors	*First 5 or less*	$5
	Each additional 4 or fraction thereof	$5
House Master Panel	*Each*	$25
Sub Panel (annunciator, voice, or sound signal)	*Each*	$10
Exit Way Door Electrically Unlocking System	*Each Door*	$10
Sprinkler System Wet & Dry	*Each*	$25
Status Indicator Elevators, Dampers, etc.		$10

Alterations or additions to existing systems are considered new work and the above fees apply to all items, old or new, on the system. All existing systems being connected to the department of Public Safety central system will be treated as new work.

Electrical motors, circuits, fixtures, unit heaters, service changes, etc. will be charged at rates established by the applicable fee schedule.

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ENGINEERING FEES

Preliminary Engineering Review	
Prior to Planning Commission Consideration	~~$150~~ $250
Engineer Plan Review	
Five percent (5%) of approved estimated cost of construction, related to storm, sanitary, water, and paving installation. Includes inspection fees and administrative fees	~~5% total~~ ~~2% Engineering~~ ~~3% Underground Insp.~~
Subdivision Review	
Five percent (5%) of approved estimated cost of construction, related to storm, sanitary, water, and paving installation. Includes inspection fees and administrative fees.	~~5% total~~ ~~2% Engineering~~ ~~3% Underground Insp.~~
Engineering Plot Plan Review	
Includes first 2 reviews and grade Certificate Example: New house proposed in existing subdivision.	~~$1, 000~~ $1,200 Engineering
Re-Review Request	
Re-Review Fee and Subsequent. Site Development, Subdivision, Site Condo or Plot Plan	$150
REMOVE Staking Request	
Request	$25
Miscellaneous Permits	
Construction in the R-O-W (Includes Inspection)	$75
Additional Engineering Inspection	$50
Underground Excavator Registration	
Registration	$15

SOIL EROSION IS NO LONGER PERFORMED BY THE CITY OF FRASER, CONTACT MACOMB COUNTY.

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MECHANICAL PERMIT FEES

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGES A PENALTY FEE

Starting Work without permit		**$50.00**
Contractor Registration		$15
Application Fee		$30

Inspections

Rough Inspection		$30
Final Inspection		~~$30~~ $35
Re-Inspection		$30
Special Inspection	*½ hour*	$50

Residential Permit- Furnace, Boiler, or Pool Heater

Up to 500,000 BTU		$35
(Need to obtain Electrical Re-Connect)		$40

Commercial & Industrial Permit- Furnace, Boiler, or Pool Heater

Up to 500,000 BTU		$40
500,001 to 1,000,000 BTU		$50
1,000,000 to 3,000,000 BTU		$175
Over 3,000,000 BTU		$100

Gas Piping

Gas Piping up to 5 Openings	*Requires pressure test*	$40
Each additional Opening		$10
Gas Piping Pressure Test	*Per Meter*	~~$30~~ $40

INSTALLATION OF DUCTS/DISTRIBUTION (HOT WATER OR STEAM PIPING)

Residential: Single/Multiple Family		$40
Commercial & Industrial		$50
Alterations to existing systems	*(all occupancies)*	$40
Commercial exhaust fans including duct	*(over 300 cfm)*	$40
Commercial welded exhaust	*with hoods & fan*	$100
Bath vent fans (300 cfm or less)	*up to 3*	$30
Prefab fireplace		$30

Installation if Furnace Accessories & Others

Humidifiers		$15
Chimney Liners		$15
Wood Burning Stove		$40
Solar Heating	*Each Panel*	$50

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Air Conditioning & Refrigeration

Residential	*7 ½ HP or Less*	$30
Commercial	*7 ½ HP or Less*	$40
7 ½ HP to 50 HP		$50
50 HP to 100 HP		$75
Over 100 HP		$100

Dual Unit (Self Contained)

Furnace/ Air		$80

Generator

Requires Gas Pipe & Pressure Test		~~$30~~ **$80**

Hot Water Heater

Gas & Electric		~~$30~~ $40

Residential Permit to Install or Repair Oil Storage

Tanks up to 250 Gallons (above ground)	*Limit 2 tanks*	$40

COMMERCIAL INDUSTRIAL & MULTIPLE DWELLINGS

PERMIT TO INSTALL OR REPAIR OIL OR GASOLINE STORAGE (UNDERGROUND)

Up to 1,000 gallons	$30
1,001 to 5,000 gallons	$40
5,001 to 20,000 gallons	$60
40,001 to 50,000 gallons	$70
Over 50,000 gallons	$100

RESIDENTIAL, COMMERCIAL, OR INDUSTRIAL
PERMIT TO INSTALL OR REPAIR LP GAS STORAGE

Up to 500 gallons	*Water Capacity*	$40
501 to 1,000 gallons	*Water Capacity*	$50
Over 1,000 gallons		$100

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PLANNING REVIEW FEES

THE FOLLOWING APPLICATION FEES COVER A THOROUGH REVIEW OF THE SUBMITTED MATERIAL AND ALSO COVER THE COST OF ONE (1) FOLLOW-UP REVIEW ADDRESSING THE DEFICIENCIES CITED IN THE INITIAL REVIEW. THERE IS A $50 ENGINEERING REVIEW FEE TO BE CHARGED TO ALL PROJECTS REQUIRING REVIEW DETERMINED BY THE BUILDING OFFICIAL. ALL FEES BELOW ARE TO BE DETERMINED USING THE BASE FEE AND THE PER UNIT/ACRE FEE (THE BASE FEE DOES NOT INCLUDE THE FIRST UNIT/ACRE).

Single-Family/ Subdivision/ Plat Review

Sketch Plan Review	$4/plot, with $300 min.
Tentative Preliminary Plat Review	$500 plus $10/ unit
Preliminary Condominium Review	$350 plus $10/ unit
Final Preliminary Plat Review	$350 plus $5/ lot
Final Condominium Review	$350 plus $10/ unit
Final Plat Review	$150 plus $5/ lot
Review of Covenants and Restrictions	$350 plus $10/ unit

For conventional subdivisions, site condominium subdivisions, cluster subdivisions and average lot size sub divisions.

Site Plan Review (each review)

Multiple Family Development & Cluster Housing Development	**$1200+$15/unit**

Commercial & Industrial Development

Multiple Unit Buildings	~~**$1,000**~~ $1,700 plus $20/unit
Individual or Large Scale	~~$1,000~~ $1,700 plus ~~$50~~ $75/ acre
Exterior Façade/ Landscape	$650

Planned Unit Development

Preliminary Plans		$500 plus site plan and/or subdivision fee
Final Preliminary Plans	*When required*	$200 plus site plan and/or subdivision fee

Detailed Site Plans (Same as above)

Semi-Public Uses		$1,000 plus $20/ acre
Commercial Fences	*Does not include $50*	$350

Other Planning

Rezoning Requests	$1,000 plus $5/ acre
Conditional Rezoning Request	~~$695~~$1000 plus $10/ acre

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Special Land Use Request		$1,200 plus $50/ unit
Resubmissions		One half of a review fee for follow up
Landscaping review	*Not part of site plan*	~~$250~~ $300 plus $75/ acre
Meeting With Applicants	*First Meeting*	Complimentary
	Additional Meetings or City Planner Meeting	$250/ Meeting

Resubmissions

A charge of one-half of a review fee will be levied for each follow-up review after the first follow-up review (cited above) has been completed, or whenever any plan or plat is withdrawn from the agenda for whatever reason and needs to be further reviewed upon rescheduling.

A new fee (full amount) will be charged when a plan or plat is substantially changed after the initial review has been completed, or when a revised plan has been resubmitted after the initial application has been approved.

A one-half review fee will be charged whenever the Planning Commission activates a re-review by motion.

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PLUMBING PERMIT & REGISTRATION FEES

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGES A PENALTY FEE

Starting Work without permit	**$50.00**
Contractor Registration	$15
Application Fee	**$30**
Escrow	
Any outside or R.O.W. digging	**$2,500**
Any Roadway digging	**$10,000**

Permits

Minimum Permit Fee		$25
Additional to a previous permit, if obtained prior to completion		$30

Inspections

Re-Inspection		$30
Rough Inspection		$30
Final Inspection		~~$30~~ **$35**
Shower pan inspection	*Separate from other inspections*	$30
Underground Inspection		$30
Special Inspection	*½ hour*	$50
Water Service		**$30**
Hot water Heater		**$40**
Sump Pump Leads		**$30**
Underground		**$30**
Final		**$40**

Fixtures- New & Replacement

$10

Stacks	Sink Baths	Conductors	Lavatory
~~Removed Sump~~	Laundry Tray	Floor Drains	Sewer Ejector

Drinking Fountain	~~Moved HWT to above~~	Shower	Urinal
Dishwasher	Humidifier	Garbage Disposal	Washing Machine
Rainwater Leaders	Grease Traps	Hose Bibs	Rain Leasers
Water Closet (Toilet)	Air Admittance Valves	Miscellaneous	

$20

Whirlpool Tubs	Medical Air	Oxygen	Water Softener
Vacuum Systems	Nitrous Oxide	Catch Basin/ Interceptors	Beverage Machine
Dental Chair- Each piece of equip.			

Water Service

Underground plumbing (residential)	$10
Water pressure back flow preventer- up to 4”	$15
Fire suppression system	$35
+ each sprinkler head	$2

UNDERGROUND EXCAVATOR LICENSE
(MUST HAVE STATE EXCAVATOR LICENSE)

Cash or Surety bond must be paid	$1,000
Registration fee-to register license	$15

Water Distribution

¾” (0.75)	$15
1” (1.0)	$20
1 ¼” (1.25)	$20
1 ½” (1.5)	$25
2” (2.0)	$35
2 ½” (2.25)	$45
3” (3.0)	$50
4” (4.0)	$70
Exceeding 4”	$100

*Fees for complete new system shall be based on the size of the distribution pipe at the meter.
*If water distribution piping is the only plumbing, or is replaced, the minimum permit shall be the size of the piping.
*Fees for alterations, enlargements, and extensions shall be charged for each new branch or extension according to its size at its connection with an existing water distribution system.

Building Sewer or Building Drain Connection

New Sewer/ Main Drain Installed	$30
Crock to Iron/ Cleanout/ Exterior Sewer Line Repair	$50

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Water Treatment Devices ONLY

Installation of Primary OR Secondary Meter	$25
Sprinkler system vacuum breaker	$15
Swimming Pools & Boilers	$25
Ice Machine	$20

Special Equipment

For each automatic laundry machine (domestic), humidifier, or beverage vending machine installed separately, the minimum permit fee shall be	$10
If more than one unit is installed at the same time and at the same location, each additional unit shall require an additional fee of	$5
If included on application for permit covering other fixtures, including replacements the regular $5 rate each machine shall be charged with a minimum fee of	$15

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SEWER SYSTEM BENEFIT FEES
TABLE OF CAPACITY UNIT FACTORS

Building Use		Capacity Unit Factors
ALL RESIDENTIAL		1.0 per dwelling unit
GROUP A	Factory-industrial (exclusive of industrial wastes); warehouse; airport repair and storage; bowling alley; church)	0.2 Per 1,000 sq. feet Plus, office areas, food service dining, and/or bar facilities at their respective factors
GROUP B	School; public swimming pool, including shower and dressing areas and fenced in area of outside pools; theater; furniture store; auto dealer, including auto repair and service garage; mobile home park or multiple dwelling community building (including tenant convenience laundry facilities)	0.2 per 1,000 square feet
GROUP C	Country Club; bank; barber shop; camera shop; laundry or cleaners (pick-up station); clothing; shoes; drapery; drug, jewelry, variety, or department store; other stores not listed elsewhere in table; office building; convent; convalescent, rest, or senior citizen home; hotel; motel	0.5 per 1,000 square feet plus food service dining, and/or bar facilities at their respective factors
GROUP D	Grocery store; party store; meat market; produce market; beauty shop; fraternal organizations; rental hall; veterinary	1.0 Per 1,000 square feet
GROUP E	Laundry or cleaners (except pick-up station)	1.5 Per 1,000 square feet
GROUP F	Food service- dining facility (without alcoholic beverages); hospitals	2.5 per 1,000 square feet (minimum of units)

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GROUP G	Food service dining and/or bar facility (without alcoholic beverages); car washing facility; laundry (self-serve automatic)	5.0 Per 1,000 square feet
	Gasoline Service Station	2.0 per station per car washing facility at its factor when provided
	Industrial waste producing business OR other use not covered in table	To be set by City Engineer based on similar water or sewer use history

SEWER & WATER FEES

Water Tap Fees

1 INCH	$1,800 (+ $6/ ft. after 60') ($1,620 w/o meter)
1 ½ INCH	$2,500 (+ $8/ ft. after 60') ($1,820 w/o meter)
2 INCH	$2,500 (+ $10/ ft. after 60') ($1,975 w/o meter)
3 INCH	$3,000
4 INCH	$3,500
6 INCH	$4,000
8 INCH	$4,500

Sewer Tap Fee

Fee	$1,200

Water Meter Fees

¾ INCH	$120
1 INCH	$180
1 ½ INCH	$320
1 ½ INCH TURBINE	$400
2 INCH	$425
2 INCH TURBINE	$500
3 INCH TURBINE	$900
3 INCH COMPOUND	$1,750
4 INCH TURBINE	$1,450
4 INCH COMPOUND	$2,750

Sewer system benefit fees shall be $900 per unit capacity

The number for which the fee is due shall be based on the attached "TABLE OF CAPACITY UNIT FACTORS FOR THE SEWER SYSTEM BENEFIT FEE"

When the capacity unit factor in TABLE 1 refers to one thousand square feet, it shall mean the gross floor area of all floors of the building (including the basement floor), as measured to the exterior faces of the building

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A building may have several different usage areas (i.e. Areas whose use falls in more than one “GROUP” shown in the table. The square footage of different areas of use shall be calculated by measuring the distance from center to center of the interior walls forming the boundary between the different areas must be equal to the total gross floor area of the building.

The usage assigned to the circulation areas (i.e., space required for subdivisions of space such as corridors, elevator shafts, escalators, and stairs on fire towers, stairwells, elevators, public lobbies, and public vestibules) shall be determined by considering the use of the areas to which the circulation area offers access.

The capacity unity factor assigned to any circulation area shall be equal to the largest capacity unit factor of all areas to which it offers access.

The total number of capacity units assigned to a particular usage on any individual building, as computed from the table, shall be rounded off to the nearest 0.10 units

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Zoning Fees

Zoning Board of Appeals

Single Family Residential Request	~~**$400**~~ $900
Multi-Family, Commercial, & Industrial	~~$800~~ $1200
Temporary Requests	$250
Interpretations	$250
Special Meeting approved by ZBA	$250
~~**Special Meeting approved by ZBA**~~	~~$250~~

Miscellaneous

Lot Splits	See Assessing Fees
Lot Vacations of R-O-W, Alleys, & Streets	$200 + $75/ lot
Administration- Temporary Use Request	$50

Books & Maps

Master Plan	$40
Zoning Ordinance	$50
Subdivision Regulations	$10
Zoning Map	$2
City Street Map	$2
City Address Map	$25
Zoning Letter	$75
Thumb Drive	$25

Material Cost for Culvert Installation

12" Culvert	$25 per foot
Bands	$20 each
21AA – Crushed Stone	$25 per ton

Water Taps

1"	$1,800 (+$6/ft. after 60') ($1,660 w/o meter)
1 ½"	$2,500 (+$8/ft. after 60') ($2,200 w/o meter)
2"	$2,500
3"	$3,000
4"	$3,500
6"	$4,000
8"	$4,500

Sewer Taps

Sewer Taps	$1,200

Cross Connections

Inspection Fee	$50
Re-Inspection Fee	$30

Water Meters

5/8" X ¾"	$120
1"	$180
1 ½"	$320
1 ½" Turbine	$400
2"	$425
2" Turbine	$500
3" Turbine	$900
3" Compound	$1750
4" Turbine	$1450
4" Compound	$2750

Water Hydrant Meter Rental

Permit Fee	$50
Remove/Replace Meter for Winter	$20
Escrow	$1,500

Meter Test

5/8" & 1" Water Meter	$100
Meters Larger than 1"	**Hydro Meter System cost + 20%**

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Brush Chipping

½ Hour	$ 138

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Pavilion Rentals

Fort Fraser	**$100 Resident**	**$115 Non-Resident**
Steffens	**$75 Resident**	**$90 Non-Resident**
Willow	**$75 Resident**	**$90 Non-Resident**
McKinley	**$100 Resident**	**$115 Non-Resident**
Pompo	**$50 Resident**	**$65 Non-Resident**
Bounce House/Tent	**$25 Flat Fee**	
Fraser Schooling	**$15/Day, Weekday Only , Fraser Schools Only**	
Fraser Employees	**30% Discount off Pavilion Rentals**	

Pavilion Refund Policy

Original documents must be presented to complete any refund/transfer. Refunds and transfers can be made up to two weeks before the scheduled rental date. If cancellation is made within two weeks before scheduled rental date, no refund or transfer is available. For all refunds a 10% Admin Fee will be deducted. Transfer can be made to another rental date in the same calendar year for a pavilion of equal or less value. If transferring to a larger pavilion, the balance is due before the transfer is complete. After a transfer no refund available, however, if given two weeks notice it can be transferred again to a different date. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

Baseball Diamond/Field Rentals

2 Hours/ No Field Prep Per Diamond	**$50 Resident**	**$70 Non-Resident**
Field Preparation	**$50 Weekday**	**$80 Weekend**
Scorekeeper & Lights	**$20 Per Hour**	
Leagues of 6 or more dates	**25% off, must have proof of insurance. Must pay for Field Prep and Scorekeeper.**	
Tournaments	**Must have proof of insurance. Must pay for Field Prep and Scorekeeper.**	
Fraser Employees	**30% Discount off Field Rentals, Field preparation, Scorekeeping/lights**	

Baseball Diamond/Field/Tennis Court Refund Policy

All cancellations/reschedules (including a reduction in number of fields needed) must be submitted to the Parks and Recreation Department in writing. Cancellations submitted more than two weeks prior to the field reservation will result in a full refund. Cancellations submitted within two weeks of the field reservation will not receive a refund. If a weather-related cancellation is made by Fraser Parks prior to field preparation beginning, every effort will be made to reschedule the event. In the event that a reschedule date is not available, the renter will

receive a full refund. Refunds will be issued by check. Service fee for credit card payments are non-refundable.

Building Usage

Banquet Room 4 Hours	**$225 Resident**	**$285 Non-Resident**
Additional Hour	**$50 Flat Rate/Hour**	
Beer/Alcohol add on	**$100 Flat Rate**	
Gymnasium 2 hours	**$70 Resident**	**$100 Non-Resident**
Meeting Room 2 Hours	**$80 Resident**	**$90 Non-Resident**
Fraser Employees	**30% Discount off Building Rentals, Gymnasium**	

Building Refund Policy

Refund will be issued if the cancellation is made two weeks prior to rental date. If a cancellation is made within two weeks before rental date or if there is a dismissal due to infraction of Rental policy, no refunds, date changes or exchanges will be allowed. For all refunds a 10% Admin Fee will be deducted. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

Game Rentals

Item	Weekday Rate	Weekend Rate	Replacement Amount
Giant Connect Four	**$30**	**$50**	**$100**
Giant Yahtzee (QTY 2)	**$25**	**$40**	**$25**
Jumbo Jenga	**$30**	**$50**	**$75**
Giant Checkers	**$30**	**$50**	**$50**
Corn Hole w/ Bags	**$30**	**$50**	**$90**
Bocce Ball	**$25**	**$40**	**$40**
Fowling	**$30**	**$50**	**$25**
Ladder Ball	**$25**	**$40**	**$40**
Scatter	**$25**	**$40**	**$30**
Spike Ball	**$30**	**$50**	**$40**
Dodge Ball	**$25**	**$40**	**$15/ Ball**
Jumbo Soccer	**$25**	**$40**	**$25**
Kan Jam Ultimate Disc	**$25**	**$40**	**$40**
Tug of War	**$25**	**$40**	**$25**
Kickball	**$25**	**$40**	**$25**

Game Rental Refund Policy

A full refund minus a 10% admin fee will be issued if cancelation is made at least on two weeks prior to rental date. If a cancellation is made less than one week before rental date, only a 50%

refund of items rented will be issued. Refunds will be issued by check. Service fee for credit card payments are non-refundable.

Food/Ice Cream Truck

Per Truck Fee	**$35**
Per Worker Fee	**$10**

Miscellaneous

NSF Check Fee	**$25**
Credit/Debit Card Fee	**Minimum $2.00 fee - 3% Service Fee**
Program Refunds ***(NO REFUNDS AFTER FIRST WEEK OF PROGRAM)***	**Minus 10% Admin Fee. Credit/Debit Service Charge is non-refundable.**

Recreation Refund Policy

Refunds or transfers on programs or events will only be given if the cancellation is made 72 hours in advance at the discretion of the Parks and Recreation Department. No-shows or late notice cancellations will not be given a refund or will not be eligible for transfer. Refunds will be minus a 10% Admin Fee. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

SENIOR ACTIVITY CENTER
FY 2024-2025

Senior Center

Membership	**$25 Resident**	**$35 Non-Resident**
Yearly Renewal	**$15 Resident**	**$20 Non-Resident**
Drop-In (pickle ball/volleyball)	**$1 Member**	**$3 Non-Member**
Gazette Monthly Mailing	**$15 per year**	

Senior Van Transportation

Van Rides within Fraser	**$1 Round Trip**
Van Rides outside of Fraser	**$3 Round Trip**
Van rides up to 5 Miles outside of Fraser (doctor appointments only)	**$5 Round Trip**
Van Rider Card for $20 worth of rides	**$20 per card**

Miscellaneous

NSF Check Fee	**$25**
Credit/Debit Card Fee	**Minimum $2.00 fee - 3% Service Fee**
Program Refunds ***(NO REFUNDS AFTER FIRST WEEK OF PROGRAM)***	**Minus 10% Admin Fee. Credit/Debit Service Charge is non-refundable.**

Senior Refund Policy

Refunds or transfers on programs or events will only be given if the cancellation is made 48 hours in advance at the discretion of the Parks and Recreation Department. No-shows or late notice cancellations will not be given a refund, exchange or transfer. Refunds will be minus a 10% Admin Fee. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

DRAFT

Fraser City Council Agenda Item

SUBJECT TITLE:	DPW Superintendent Appointment	**DATE SUBMITTED:**	5/22/2024
PREPARED BY:	Elaine Leven, City Manager	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

With the resignation of Mark Ragsdale from the City we are left with a vacancy in the position of DPW Superintendent. We are fortunate to have a very qualified and exemplary candidate currently in the position of DPW Supervisor. Rob Barrett retired from Oak Park as their Director of Technical and Planning Services. In this position he had direct oversight of the DPW Director, who was also the City Engineer. Upon retirement he chose to come to work for the City of Fraser and has been in the role for nearly a year. He has proven to be a good leader and employee. I have provided a copy of his resume for your review. This position is appointed by City Council and reports to the City Manager.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount:		
Account Number(s):		
Requires Budget Amendment:	☐NO	☐YES - Amount:
Requires Reoccurring Charges:	☐NO	☐YES - Amount:
Requires Travel Expenses:	☐NO	☐YES - Amount:
Offset by Grant Funding:	☐NO	☐YES - Amount:
Additional Information:		

ATTACHMENTS

Rob Barrett Resume

RECOMMENDED MOTION(S)

Motion to appoint Robert Barrett as the DPW Superintendent effective June 17, 2024 at the annual rate of $110,000.

Motion to fill any vacancies created by the promotion to maintain current approved staffing levels in the Department of Public Works.

ROBERT M. BARRETT

13188 Cloverlawn Drive | Sterling Heights, MI 48312 | (248) 755-6642 | robbarrett2@gmail.com

OBJECTIVE

Senior Executive professional with over 20 years of extensive experience in Public Works, Environmental Health & Safety, and Civil construction. Highly equipped to direct all phases of public works activities, including road maintenance and construction, engineering support, building and facility maintenance, vehicle and equipment maintenance, and recycling efforts. Possesses strong expertise in planning, designing, and delivering multi-disciplinary capital improvement programs for municipal facilities, transportation, utility, and other infrastructure systems. Strategic leader with a proven track record of building and leading teams. Able to manage and coordinate all construction activities and ensure that all project deliverables regarding safety, quality, construction, schedule, and cost are achieved.

PROFESSIONAL EXPERIENCE

Department of Public Works Supervisor *July 5, 2024 - present*
City of Fraser

Director of Technical and Planning Services *2012 - June 2024*
City of Oak Park

- Manage the Technical and Planning Services Department, which has up to 20 employees, including unionized, professional, and contractual employees. Provided Human Resource management for the Department, including hiring, terminating, and promoting employees, administering discipline, and working with Union officials to resolve issues. Prepared, monitored, and managed a 3.7 million dollar operating budget and the Capital Improvement Plan project budget.
- Coordinate City base map development, including the utilization of GIS technology.
- Have been acting City Manager on multiple occasions, including representing the City at the Council meeting
- Manage the City's:
    - Contractual Cross Connection Program
    - MS4 DEQ Permits
    - Business License Program
    - Ice Arena's Management Contract
    - Community Development Block Grant Program
    - County, State, and Federal Grant Project Management
    - Contracts with DTE Street Lighting
    - Cell Tower Contracts and Revenue
    - Assist in planning and managing the City Capital Improvement Projects, Including:
        - New City Hall, Public Safety Buildings, and the Renovation of the Library and Community Center
        - Playground Equipment and Park Construction/Renovations
        - Paving Projects ($20 million bond)

- Sewer Replacement, Repair, Lining, TV and Cleaning Projects
- Joint and Crack Sealing Projects
- Sidewalk Replacement Projects
- Water Main Replacement Projects
- City Pool Renovations
- Tennis and Basketball Court Resurfacing
- L.E.D. Street Light Conversion
- Miscellaneous and/or Concrete paving Projects

Deputy Director of Technical and Planning Services *2007 - 2012*
Interim – Water Department Supervisor *2010 - 2011*
Facilities Maintenance Supervisor *2000 - 2019*

Engineering Supervisor *2004 –2007*

Contingent – DPW worker
Cut grass, snow, leaf pick up, and water main breaks. *2004 - 2015*

Engineering Technician II *1996 - 2004*

EDUCATION HISTORY

Macomb Community College, Clinton Township, MI

- Pre- Civil Engineering / Civil Engineering Technology

Oakland Community College, Royal Oak, MI

- Business / Applied Science

LICENSES AND QUALIFICATIONS

- Michigan Department of Environmental Quality S-1 Water License
- Class B Commercial Driver License
- Graduate Michigan Public Service Institute (2008)
- Expert in BS&A and Microsoft software
- Confined Space Trained
- APWA Certified Winter Maintenance Supervisor
- APWA Certified Public Fleet Management Program

REFERENCES

Available upon request

Fraser City Council Agenda Item

SUBJECT TITLE:	Carpet/Flooring for Senior Housing	**DATE SUBMITTED:**	5/16/24
PREPARED BY:	Mark Ragsdale	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

This agenda item request is to award Ultra Floors the bid in the amount of $52,750.00 for replacement of the carpet and vinyl flooring in Senior Housing in the following areas:

1. Install new vinyl flooring in the 1st,2nd, and 3rd floor trash rooms and the 1st and 2nd floor bathrooms. ($2,250.00)
2. Install new carpet squares in the community room, Manager's office, hallways, and stairwells of all three floors. ($49,000.00)
3. Install new walk off flooring in north entryway, south entryway, and front foyer. ($1,500.00)

BUDGET IMPACT

☒Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $52,750.00

Account Number(s): 536-265-792.000

Requires Budget Amendment: ☒NO ☐YES – Amount:

Requires Reoccurring Charges: ☒NO ☐YES – Amount:

Requires Travel Expenses: ☒NO ☐YES – Amount:

Offset by Grant Funding: ☒NO ☐YES – Amount:

Additional Information:

ATTACHMENTS

1. QUOTE FROM SHOCK BROTHERS IN THE AMOUNT OF $69,700.00
2. QUOTE FROM ULTRA FLOORS IN THE AMOUNT OF $52,750.00
3. QUOTE FROM REDEMPTION FLOOR CRAFT IN THE AMOUNT OF $65,896.00

RECOMMENDED MOTION(S)

Motion to approve the bid to Ultra Floors in the amount of $52,750.00 to replace the carpet and vinyl flooring in Senior Housing in the areas provided in the summary request.

SHOCK BROTHERS
FLOORCOVERING, INC.

Setting the standard in quality floorcovering solutions.

20320 Cornillie Dr.
Roseville, Michigan 48066
Tel. (586) 585-7470
Fax (586) 585-7478

**** PROPOSAL ****

Date April 12th, 2024

Project Fraser Senior Living
34950 Hidden Pine Drive., Fraser, MI. 48026

Estimator Timothy Shock

Sections Bid Furnish and install Patcraft Urban Relief – Artful & Textured – See it to Believe it – On Neutral Ground 2 - carpet tile throughout the hallways, stair landings, community room and Kelly's office. Patcraft Walk forward walk off carpet tile through the entry/waiting area and two exit doorways on the first floor. Roppe 4" Vinyl Cove base throughout the whole job for wall base.

Price: ***SIXTY-FIVE THOUSAND FIVE HUNDRED FIFTY DOLLARS***
($65,550.00)

Sales Tax Included - Yes

Alternates, Exclusions or Comments

- Bid does include demolition.
- Bid does not include moving furniture.
- All work will be done during regular working hours.
- Bid does not include major floor preparations.

**** Thank You ****

SHOCK BROTHERS
FLOORCOVERING, INC.

Setting the standard in quality floorcovering solutions.

20320 Cornillie Dr.
Roseville, Michigan 48066
Tel. (586) 585-7470
Fax (586) 585-7478

**** PROPOSAL ****

Date April 15th, 2024

Project Fraser Senior Living
34950 Hidden Pine Drive., Fraser, MI. 48026

Estimator Timothy Shock

Sections Bid Furnish and install Patcraft Timber Grove II LVT and Ropppe 4" vinyl cove base throughout the 3 trashrooms and 2 public restrooms.

Price: ***FOUR THOUSAND ONE HUNDRED FIFTY DOLLARS***
($4,150.00)

Sales Tax Included - Yes

Alternates, Exclusions or Comments

- Bid does include demolition in the bathrooms. Not in the trash rooms
- Bid does not include moving toilets/furniture.
- All work will be done during regular working hours.
- Bid does not include major floor preparations.

**** Thank You ****

Proposal

ULTRA FLOORS, INC.
40210 Hayes Road
Clinton Twp MI 48038
Phone# 586-228-1609
Fax# 586-228-8627

Proposal **74312**
SaleDate **5/1/2024**
Delivery Date: **--**
Next Install:
Sale **Megan Massey**

Mon, Tue, Thur - Sat 10am - 5pm Wed 10am - 8pm Sunday CLOSED
Please leave us a review at www.ultrafloors.com/reviews

SOLD TO:

City of Fraser-Fraser Senior Housing Main Building
33000 Garfield/Finance Dept

Fraser MI 48026
586-792-3633 or
See Notes for SHIP TO-

SHIPPED TO:

Main Building
34950 Hidden Pine Dr
Fraser Mi 48026

MATERIALS		QUANTITY	PRICE	TOTAL
1 Incognito 24x24	**Cryptic**	216 SqFt	$6.71	$1,449.36
Entryways on first floor and front foyer				
3 Nexus (PVC) Modular adhesive	**1 gal (270sqft)**	1 Each	$80.76	$80.76
Glue for carpet tile				
			Materials Subtotal:	$1,530.12

LABOR	QUANTITY	PRICE	TOTAL
2 Carpet-Tile	216 SqFt	$0.90	$194.40
Entryways on first floor and front foyer			
4 Discount	1 Each	($282.22)	($282.22)
Discount per SJ. Discount subject to change with adjustments to this quote			
		Labor Subtotal:	($87.82)

SJ-M,SJ-Q,SJ-DC,SJ-P Measurements on po 74057
-No base included (already accounted for on PO 74164)
-No furniture included
-See print for areas included: 1st floor entryways about 6 ft from doors, and front foyer
- No demo included (already accounted for on PO 74164)

SubTotal:	**$1,442.30**
Misc Chg:	**$57.70**
Total:	**$1,500.00**
Payments:	**$0.00**
Balance:	**$1,500.00**

Please note that there is a 3.0% Service Fee for all purchases made with a credit card. WE OFFER FINANCING: please add the following % to the job total: 6 months 0%, 12 months 3.94%, 15 months 6.09%, 18 months 7.99%, 24 months 12.87% *This quote is valid for 14 days from Proposal/Sale Date: due to external factors involving covid such as material deficits, labor shortages, fuel increases, shutdowns and lockdowns, etc. The deposit required for placing the Customer's order is the total material line on the invoice. The balance is to be paid in full to the installer BEFORE the customer's installation, or prepaid to Ultra Floors, Inc. before the install takes place. MISC CHARGE IS FREIGHT, LABOR WARRANTIES, SUPPLIES, GAS & DELIVERY

X_____ Customer Signature

_____ Date

TERMS AND CONDITIONS

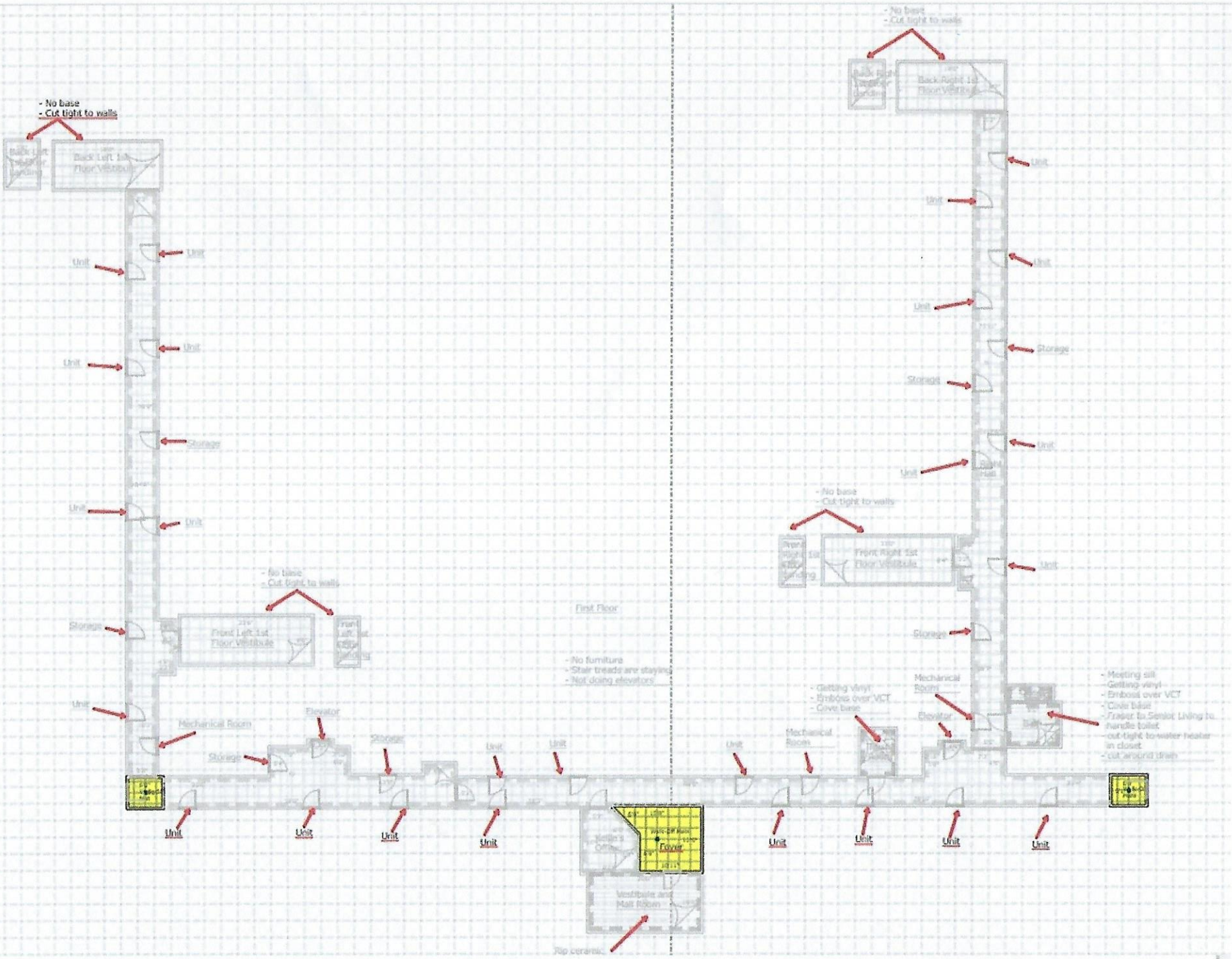
Cancellation: ANY CANCELLATION IS SUBJECT TO A TWENTY PERCENT (20%) SERVICE CHARGE OF TOTAL SALE.
COD Deposit: Invoices are separated by Material and Labor total lines. The deposit required for placing the Customer's order is the total material line on the invoice. The balance is to be paid in full to the installer BEFORE the customer's installation, or prepaid to Ultra Floors, Inc. before the install takes place. If the balance is not paid upon completion of the installation, Customer agrees to pay a FINANCE CHARGE of one and one half percent (1-1/2%) per month (annual percentage rate of 18%) of the unpaid balance commencing on the date of purchase or delivery, whichever occurs later. The Customer agree(s) to reimburse Ultra Floors for any and all costs and expenses (including, without limitation, court costs, legal expenses, and reasonable attorney fees, whether inside or outside counsel is used, whether or not suit is instituted and, if suit is instituted, whether at the trial court level, appellate level, in a bankruptcy, probate or administrating proceeding or otherwise) incurred in collecting or attempting to collect the sums due to Ultra Floors pursuant to this Agreement. In the event the interest provided above (including any amounts which shall be deemed to be interest under the Michigan usury law(s) should at any time exceed the legal maximum interest rate allowed under Michigan law, then the interest rate shall be adjusted to the legal maximum amount allowed under Michigan law.
Extra Charge: Ultra Floors and the Customer agree that any unforeseen alterations or deviations from the contract involving extra cost become an EXTRA CHARGE over and above the amount herein agreed upon.
WARRANTY: Ultra Floors warrants the INSTALLATION of the product INSTALLED BY ULTRA FLOORS for ONE (1) YEAR from the date the installation was completed. Any warranty claim shall be made by the customer to Ultra Floors in WRITING detailing the claimed defect within one (1) year from the date Ultra Floors last provided services to the property. IF a warranty claim is not made within said period, said claim is hereby deemed waived. If said warranty claim is made within the prescribed period, Ultra Floors shall correct the installation defect within a commercially reasonable period of time as customers sole and exclusive remedy. Ultra Floors shall not be liable for any incidental damages. In addition, Ultra Floors shall assign any manufacturers warranties regarding the material and product installed by Ultra Floors.
Limitation of Liability: In recognition of the relative risks, rewards and benefits of the project to both customer and Ultra Floors, the risks have been allocated such that the customer agrees that, to the fullest extent permitted by law, Ultra Floors liability to customer for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed the value of the fee received for the services provided herein.
Venue: Customer agrees that, in the event of litigation relating to this Contract, the parties hereby stipulate that the exclusive venue for such action shall be either the Macomb County Circuit Court or Clinton Township 41-B District Court location in Macomb County, depending on the monetary amount of such claim. Joint and Several: The obligations of Customers under this contract shall be joint and several in the event there is more than one Customer.

GENERAL PREPARATION CHECKLIST

Furniture and Appliances: Furniture and appliances should be removed along with old flooring from rooms where the new flooring will be installed. Ultra Floors can be contracted to move furniture and appliances for an EXTRA CHARGE. Ultra Floors is not responsible for hooking up new appliances. Ultra Floors will disconnect and reconnect appliances for an additional charge; however, Ultra Floors shall not be held liable for an incorrect/improper reconnection. It is advised that all furniture have felt pads placed on the bottoms to avoid damaging your new floor. Chairs with wheels are not recommended on your hard surface flooring. Customer is responsible for disconnecting and reconnecting electronics. NOTE: WE DO NOT MOVE PIANOS.
Doors: Please remove all doors, including closet doors, where flooring will be laid. Installer will not cut, or adjust doors to fit the new flooring. Please be advised that new flooring MAY CAUSE A NEED FOR ADJUSTMENT or cutting of the doors. Ultra floors can be contracted to cut doors down if needed for an additional charge.
Toilets: Customer is responsible to remove and replace toilets unless Ultra Floors is contracted to do so at an additional charge. Due to the age of toilet/appliance for pre-existing damage, reconnection may not be possible. At this point, it is the responsibility of the Customer to contract a professional to re-install the toilet or appliance. Ultra Floors will not be held liable for the cost incurred.
Old Flooring: In the event that Ultra Floors is contracted to rip up your old flooring, please be advised that we will leave all material on site. An additional charge will be applied if Ultra Floors is contracted to haul away old materials. HAUL AWAY fee will be located under the labor line on Customer's invoice.
Floor Preparation: Floors need to be smooth, clean, and solid. Squeaky floors should be nailed with cement-coated or galvanized nails, or wood screws. Ultra Floors can be contracted to nail floors for an ADDITIONAL CHARGE; however, we are not responsible for squeaks after flooring has been installed since squeaks can come back and move. If your installation was quoted while old flooring is still down, it is impossible to estimate any additional prep charges. These charges will be assessed on site and are the sole responsibility of the homeowner. ALL PICTURES AND OTHER ITEMS MUST BE REMOVED FROM THE WALLS. Please be sure to clear your driveway and all walkways prior to installation.
Tack Strip: Tack strip along walls should be left down if having carpet installed, unless you are getting a glue-down product.
Adhesive: Be advised that the adhesive used for glue-down products and carpet backing has a strong odor.
Shoe Molding/Base molding: Shoemold is required on all hard surface flooring. This is the Customer's responsibility, It is not included in the price. If Customer would like to contract Ultra Floors to install shoe molding, it is Customer's responsibility to let Ultra Floors know and Ultra Floors will quote a price for material and installation. Ultra Floors may also be contracted to install base molding of Customer's choosing. This request, if made after installation has begun, must be IN WRITING and a signed copy of the NEW INVOICE must be faxed/emailed/given to the installer before materials are provided. Ultra Floors Installation teams do not caulk/seal shoemold or base molding after reinstall/installation, this is the responsibility of the Customer.
Installation: The installer will decide on the method of installation that is best, unless customer has a specific request. In this case, the Customer must let Ultra Floors know prior to placing customers order. All hardwood flooring will be cut on site; be advised: IT WILL BE DUSTY!
Children & Pets: Please ensure that all children are kept away from the work area during installation for their own safety. Please cage/restrict pets from entering the work area during installation. Return/Refunds & Out-The-Door Orders: In order to return boxes of wood, laminate, tile, vinyl or carpet, the product must be UNOPENED. There is a thirty (30) day return policy on all special orders. There is no return, however, on special orders of carpet or vinyl under thirty (30) yards. All custom-made area rugs are non-returnable. All out-the-door items can be picked up from our warehouse Monday- Friday 10am-4pm.
Cleaning: It is advised that you consult your salesperson regarding the cleaning and warranty information for your flooring.
Please check that your gas and water lines are working properly and are able to be shut off. If they are not in working over and cannot be shut off during installation, there could be additional charges and your installation may be rescheduled
ATTENTION: NO CARPET IS 100% FREE OF FOOTPRINTS/VACUUM MARKS. WOOD MOLDINGS ARE STAINED TO MATCH BUT MAY NOT MATCH IDENTICALLY AS EACH SPECIES/PRODUCTS ABSORB STAIN DIFFERENTLY. ULTRA FLOORS IS NOT RESPONSIBLE FOR MINOR INDESCREPENCIES. For hard surfaces such as wood, laminate and luxury vinyl plank/tile (LVP/LVT), you should aim to keep humidity levels in your home between 35% and 55% at all times. Hard surface floors can show signs of shrinking, expanding, cupping, cracking, squeaking or gapping if the proper humidity is not maintained. If this happens to you, an inspection will check for proper humidity levels FIRST So we highly suggest investing in a whole-home humidifier to avoid any future problems!

I HAVE READ AND UNDERSTAND ALL OF THE INFORMATION LISTED ABOVE: PLEASE SIGN & DATE BELOW

X_____ _____/_____/_____


- No base
- Cut tight to walls
Back Left 1st Floor Vestibule
Unit
Storage
Front Left 1st Floor Vestibule
Mechanical Room
Elevator
- No furniture
- Stair treads are staying
- Not doing elevators
First Floor
Back Right 1st Floor Vestibule
Front Right 1st Floor Vestibule
- Getting vinyl
- Emboss over VCT
- Cove base
- Meeting sill
- Getting vinyl
- Emboss over VCT
- Cove base
- Trager to Senior Living to handle toilet
- cut tight to water heater in closet
- cut around drain
Vestibule and Mail Room
Tile ceramic

Proposal

ULTRA FLOORS, INC.
40210 Hayes Road
Clinton Twp MI 48038
Phone# 586-228-1609
Fax# 586-228-8627

Proposal **74057**
SaleDate **4/3/2024**
Delivery Date: **--**
Next Install:
Sale **Megan Massey**

Mon, Tue, Thur - Sat 10am - 5pm Wed 10am - 8pm Sunday CLOSED
Please leave us a review at www.ultrafloors.com/reviews

SOLD TO:

City of Fraser-Fraser Senior Housing Main Building
33000 Garfield/Finance Dept

Fraser MI 48026
586-792-3633 or 293-3100 Billing ext124
See Notes for SHIP TO-

SHIPPED TO:

Main Building
34950 Hidden Pine Dr
Fraser Mi 48026

MATERIALS		QUANTITY	PRICE	TOTAL
1 Rhythm 24" x 24" *1st floor hallways, 2nd floor hallways, 3rd floor hallways & Community room, all landings(no steps included)*	**Sandalwood Toasted Almond**	9792 SqFt	$4.00	$39,168.00
3 Nexus (PVC) Modular adhesive *Glue for carpet tile*	**4 gal (1080sqft)**	12 Each	$228.79	$2,745.48
4 Carpet Base 4.5 Matching JJ *1st floor hallways, 2nd floor hallways, 3rd floor hallways & Community room, all landings(no steps included)*	**Sandalwood Toasted Almond**	2400 LnFt	$3.36	$8,064.00
7 Dumpster Delivery-Select correct size&extra chg for long distance	**40 Yard-Commercial(Metal Wheels)**	1 SqFt	$800.00	$800.00
			Materials Subtotal:	$50,777.48

LABOR	QUANTITY	PRICE	TOTAL
2 Carpet-Tile *1st floor hallways, 2nd floor hallways, 3rd floor hallways & Community room, all landings(no steps included)*	9792 SqFt	$0.90	$8,812.80
5 Base(Carpet)-Install *1st floor hallways, 2nd floor hallways, 3rd floor hallways & Community room, all landings(no steps included)*	2400 LnFt	$1.00	$2,400.00
6 Rip-Carpet Glue Direct	9360 SqFt	$0.36	$3,369.60
8 Discount *Discount will change if quote is adjusted*	1 Each	$0.00	($18,244.49)

Please note that there is a 3.0% Service Fee for all purchases made with a credit card. WE OFFER FINANCING: please add the following % to the job total: 6 months 0%, 12 months 3.94%, 15 months 6.09%, 18 months 7.99%, 24 months 12.87% *This quote is valid for 14 days from Proposal/Sale Date: due to external factors involving covid such as material deficits, labor shortages, fuel increases, shutdowns and lockdowns, etc. The deposit required for placing the Customer's order is the total material line on the invoice. The balance is to be paid in full to the installer BEFORE the customer's installation, or prepaid to Ultra Floors, Inc. before the install takes place. MISC CHARGE IS FREIGHT, LABOR WARRANTIES, SUPPLIES, GAS & DELIVERY

X_____ Customer Signature

_____ Date

Proposal

Labor Subtotal: ($3,662.09)

SJ-M,SJ-Q,SJ-DC,SJ-P Measurements on po 74057
-No base included in stair wells
-No furniture included
-See print for areas included 1st floor hallways, 2nd floor hallways, 3rd floor hallways & Community room, all landings(no steps included)

SubTotal:	**$47,115.39**
Misc Chg:	**$1,884.61**
Total:	**$49,000.00**
Payments:	**$0.00**
Balance:	**$49,000.00**

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_____ Date

TERMS AND CONDITIONS

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Extra Charge: Ultra Floors and the Customer agree that any unforeseen alterations or deviations from the contract involving extra cost become an EXTRA CHARGE over and above the amount herein agreed upon.

WARRANTY: Ultra Floors warrants the INSTALLATION of the product INSTALLED BY ULTRA FLOORS for ONE (1) YEAR from the date the installation was completed. Any warranty claim shall be made by the customer to Ultra Floors in WRITING detailing the claimed defect within one (1) year from the date Ultra Floors last provided services to the property. IF a warranty claim is not made within said period, said claim is hereby deemed waived. If said warranty claim is made within the prescribed period, Ultra Floors shall correct the installation defect within a commercially reasonable period of time as customers sole and exclusive remedy. Ultra Floors shall not be liable for any incidental damages. In addition, Ultra Floors shall assign any manufacturers warranties regarding the material and product installed by Ultra Floors.

Limitation of Liability: In recognition of the relative risks, rewards and benefits of the project to both customer and Ultra Floors, the risks have been allocated such that the customer agrees that, to the fullest extent permitted by law, Ultra Floors liability to customer for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed the value of the fee received for the services provided herein.

Venue: Customer agrees that, in the event of litigation relating to this Contract, the parties hereby stipulate that the exclusive venue for such action shall be either the Macomb County Circuit Court or Clinton Township 41-B District Court location in Macomb County, depending on the monetary amount of such claim. Joint and Several: The obligations of Customers under this contract shall be joint and several in the event there is more than one Customer.

GENERAL PREPARATION CHECKLIST

Furniture and Appliances: Furniture and appliances should be removed along with old flooring from rooms where the new flooring will be installed. Ultra Floors can be contracted to move furniture and appliances for an EXTRA CHARGE. Ultra Floors is not responsible for hooking up new appliances. Ultra Floors will disconnect and reconnect appliances for an additional charge; however, Ultra Floors shall not be held liable for an incorrect/improper reconnection. It is advised that all furniture have felt pads placed on the bottoms to avoid damaging your new floor. Chairs with wheels are not recommended on your hard surface flooring. Customer is responsible for disconnecting and reconnecting electronics. NOTE: WE DO NOT MOVE PIANOS.

Doors: Please remove all doors, including closet doors, where flooring will be laid. Installer will not cut, or adjust doors to fit the new flooring. Please be advised that new flooring MAY CAUSE A NEED FOR ADJUSTMENT or cutting of the doors. Ultra floors can be contracted to cut doors down if needed for an additional charge.

Toilets: Customer is responsible to remove and replace toilets unless Ultra Floors is contracted to do so at an additional charge. Due to the age of toilet/appliance for pre-existing damage, reconnection may not be possible. At this point, it is the responsibility of the Customer to contract a professional to re-install the toilet or appliance. Ultra Floors will not be held liable for the cost incurred.

Old Flooring: In the event that Ultra Floors is contracted to rip up your old flooring, please be advised that we will leave all material on site. An additional charge will be applied if Ultra Floors is contracted to haul away old materials. HAUL AWAY fee will be located under the labor line on Customer's invoice.

Floor Preparation: Floors need to be smooth, clean, and solid. Squeaky floors should be nailed with cement-coated or galvanized nails, or wood screws. Ultra Floors can be contracted to nail floors for an ADDITIONAL CHARGE; however, we are not responsible for squeaks after flooring has been installed since squeaks can come back and move. If your installation was quoted while old flooring is still down, it is impossible to estimate any additional prep charges. These charges will be assessed on site and are the sole responsibility of the homeowner. ALL PICTURES AND OTHER ITEMS MUST BE REMOVED FROM THE WALLS. Please be sure to clear your driveway and all walkways prior to installation.

Tack Strip: Tack strip along walls should be left down if having carpet installed, unless you are getting a glue-down product.

Adhesive: Be advised that the adhesive used for glue-down products and carpet backing has a strong odor.

Shoe Molding/Base molding: Shoemold is required on all hard surface flooring. This is the Customer's responsibility, It is not included in the price. If Customer would like to contract Ultra Floors to install shoe molding, it is Customer's responsibility to let Ultra Floors know and Ultra Floors will quote a price for material and installation. Ultra Floors may also be contracted to install base molding of Customer's choosing. This request, if made after installation has begun, must be IN WRITING and a signed copy of the NEW INVOICE must be faxed/emailed/given to the installer before materials are provided. Ultra Floors Installation teams do not caulk/seal shoemold or base molding after reinstall/installation, this is the responsibility of the Customer.

Installation: The installer will decide on the method of installation that is best, unless customer has a specific request. In this case, the Customer must let Ultra Floors know prior to placing customers order. All hardwood flooring will be cut on site; be advised: IT WILL BE DUSTY!

Children & Pets: Please ensure that all children are kept away from the work area during installation for their own safety. Please cage/restrict pets from entering the work area during installation. Return/Refunds & Out-The-Door Orders: In order to return boxes of wood, laminate, tile, vinyl or carpet, the product must be UNOPENED. There is a thirty (30) day return policy on all special orders. There is no return, however, on special orders of carpet or vinyl under thirty (30) yards. All custom-made area rugs are non-returnable. All out-the-door items can be picked up from our warehouse Monday- Friday 10am-4pm.

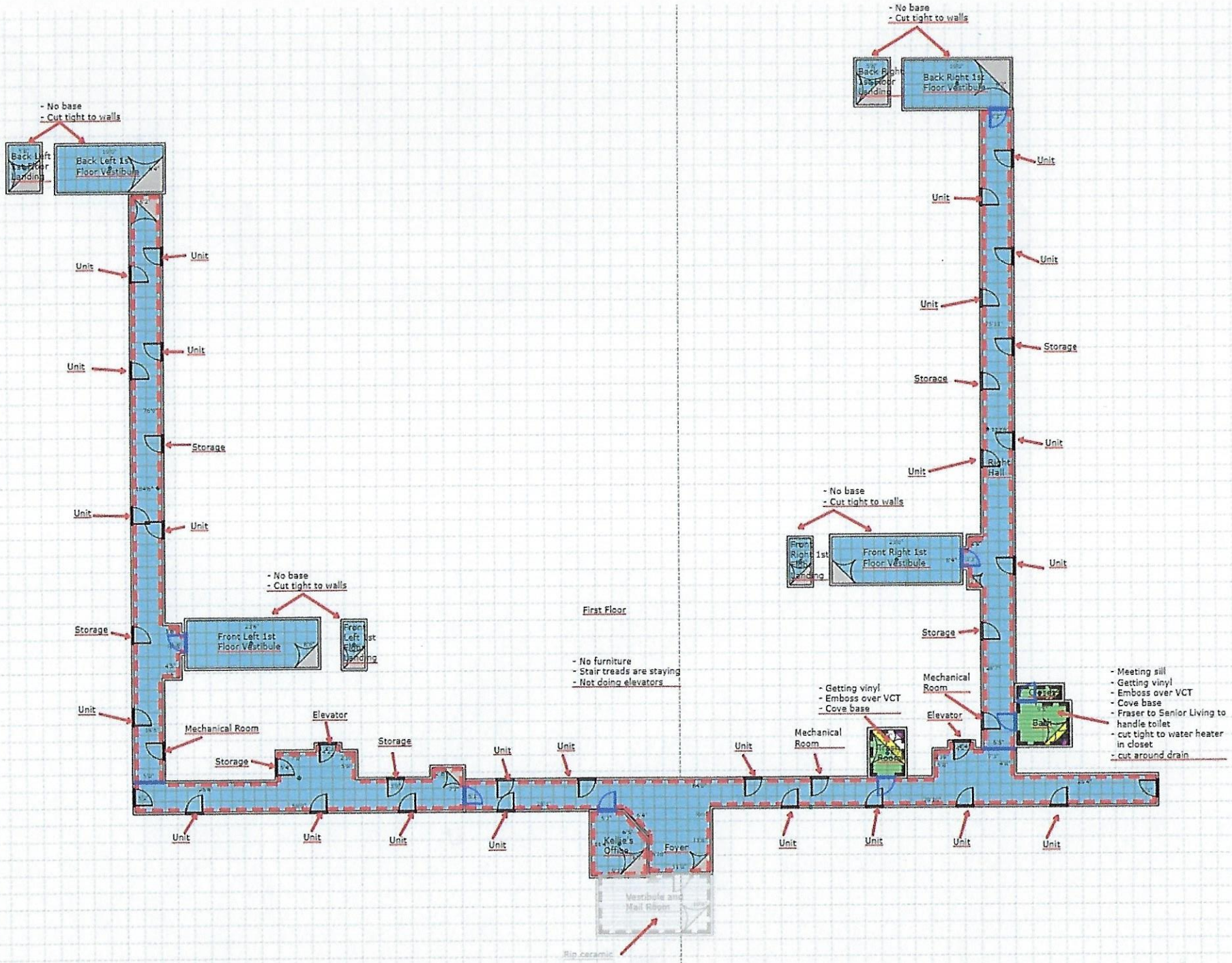
Cleaning: It is advised that you consult your salesperson regarding the cleaning and warranty information for your flooring.

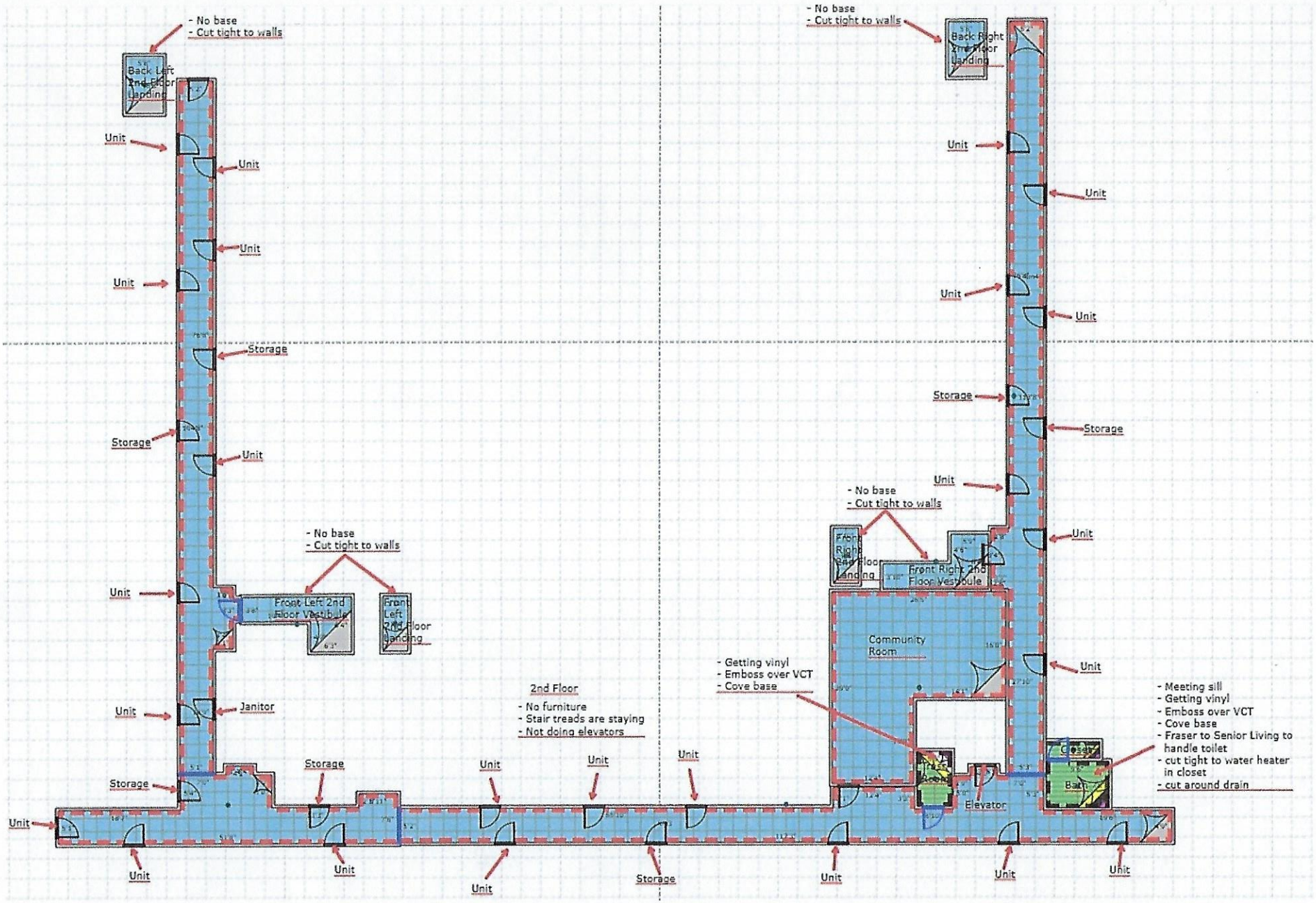
Please check that your gas and water lines are working properly and are able to be shut off. If they are not in working over and cannot be shut off during installation, there could be additional charges and your installation may be rescheduled

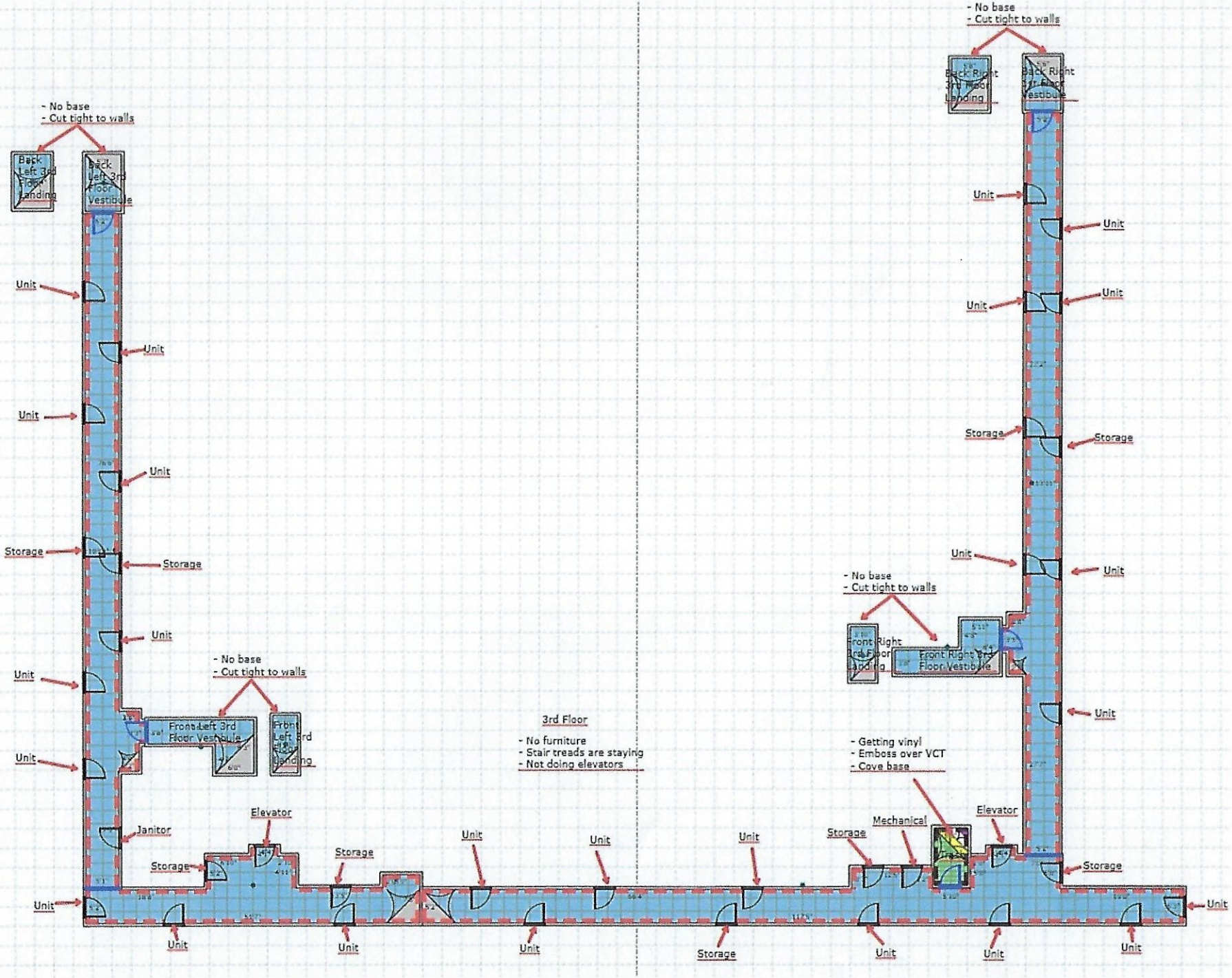
ATTENTION: NO CARPET IS 100% FREE OF FOOTPRINTS/VACUUM MARKS. WOOD MOLDINGS ARE STAINED TO MATCH BUT MAY NOT MATCH IDENTICALLY AS EACH SPECIES/PRODUCTS ABSORB STAIN DIFFERENTLY. ULTRA FLOORS IS NOT RESPONSIBLE FOR MINOR INDESCREPENCIES. For hard surfaces such as wood, laminate and luxury vinyl plank/tile (LVP/LVT), you should aim to keep humidity levels in your home between 35% and 55% at all times. Hard surface floors can show signs of shrinking, expanding, cupping, cracking, squeaking or gapping if the proper humidity is not maintained. If this happens to you, an inspection will check for proper humidity levels FIRST So we highly suggest investing in a whole-home humidifier to avoid any future problems!

I HAVE READ AND UNDERSTAND ALL OF THE INFORMATION LISTED ABOVE: PLEASE SIGN & DATE BELOW

X_____ _____/_____/_____


- No base
- Cut tight to walls
Back Left 1st Floor Landing
Back Left 1st Floor Vestibule
Unit
Unit
Unit
Unit
Unit
Storage
Unit
Unit
- No base
- Cut tight to walls
Storage
Front Left 1st Floor Vestibule
Front Left 1st Floor Landing
Unit
Mechanical Room
Elevator
Storage
Storage
Unit
Unit
Unit
Unit
Unit
Unit
Unit
Unit
First Floor
- No furniture
- Stair treads are staying
- Not doing elevators
Kelge's Office
Foyer
Vestibule and Mail Room
Rip ceramic
- No base
- Cut tight to walls
Back Right 1st Floor Landing
Back Right 1st Floor Vestibule
Unit
Unit
Unit
Unit
Storage
Storage
Unit
Unit
Right Hall
- No base
- Cut tight to walls
Front Right 1st Floor Landing
Front Right 1st Floor Vestibule
Unit
Storage
Mechanical Room
Elevator
Mechanical Room
- Getting vinyl
- Emboss over VCT
- Cove base
Front Left Room
Bath
- Meeting sill
- Getting vinyl
- Emboss over VCT
- Cove base
- Fraser to Senior Living to handle toilet
- cut tight to water heater in closet
- cut around drain
Unit
Unit
Unit
Unit


- No base
- Cut tight to walls
Back Left 2nd Floor Landing
Unit
Unit
Unit
Unit
Storage
Storage
Unit
- No base
- Cut tight to walls
Front Left 2nd Floor Vestibule
Front Left 2nd Floor Landing
Unit
Janitor
Storage
Unit
Unit
Unit
Storage
Unit
Unit
Unit
Storage
Unit
Unit
Unit
2nd Floor
- No furniture
- Stair treads are staying
- Not doing elevators
- No base
- Cut tight to walls
Back Right 2nd Floor Landing
Unit
Unit
Unit
Unit
Storage
Storage
Unit
- No base
- Cut tight to walls
Front Right 2nd Floor Landing
Front Right 2nd Floor Vestibule
Unit
Community Room
Unit
- Getting vinyl
- Emboss over VCT
- Cove base
Elevator
Closet
Bath
- Meeting sill
- Getting vinyl
- Emboss over VCT
- Cove base
- Fraser to Senior Living to handle toilet
- cut tight to water heater in closet
- cut around drain
Unit
Unit
Unit


- No base
- Cut tight to walls
Back Left 3rd Floor Landing
Back Left 3rd Floor Vestibule
Unit
Storage
Front Left 3rd Floor Vestibule
Front Left 3rd Floor Landing
Janitor
Elevator
3rd Floor
- No furniture
- Stair treads are staying
- Not doing elevators
Back Right 3rd Floor Landing
Back Right 3rd Floor Vestibule
Front Right 3rd Floor Landing
Front Right 3rd Floor Vestibule
- Getting vinyl
- Emboss over VCT
- Cove base
Mechanical

Proposal

ULTRA FLOORS, INC.
40210 Hayes Road
Clinton Twp MI 48038
Phone# 586-228-1609
Fax# 586-228-8627

Proposal **74164**
SaleDate **4/12/2024**
Delivery Date: --
Next Install:
Sale **Megan Massey**

Mon, Tue, Thur - Sat 10am - 5pm Wed 10am - 8pm Sunday CLOSED
Please leave us a review at www.ultrafloors.com/reviews

SOLD TO:

City of Fraser-Fraser Senior Housing Main Building
33000 Garfield/Finance Dept

Fraser MI 48026
586-792-3633 or
See Notes for SHIP TO-

SHIPPED TO:

Main Building
34950 Hidden Pine Dr
Fraser Mi 48026

MATERIALS		QUANTITY	PRICE	TOTAL
1 Signature 12 mil 9x48	**tbd**	336 SqFt	$2.72	$913.92
2 Bathrooms & 3 Trash Rooms				
3 Taylor Dynamic Resilient Pressure Sensitive Adhesive-1.00	**4 Gallon**	1 Each	$167.74	$167.74
Glue for Vinyl plank				
4 Ardex Sd-f Gray 10lb Underlayment-1.00	**Feather Finish Gray**	4 Each	$34.61	$138.44
Product used for embossing				
7 Roppe 700 Series Base 4-1/2		240 LnFt	$1.74	$417.60
2 Bathrooms & 3 Trash Rooms				
9 Cove base adhesive (Mapei Eco)	**60 lnft/tube**	4 Each	$10.69	$42.76
Glue for cove Base				
		Materials Subtotal:		$1,680.46

LABOR	QUANTITY	PRICE	TOTAL
2 Vinyl-wood strips	336 SqFt	$2.50	$840.00
2 Bathrooms & 3 Trash Rooms			
5 Emboss ceramic	185 SqFt	$1.65	$305.25
2 bathrooms			
6 Emboss Floor	145 SqFt	$0.70	$101.50
3 Trash Rooms			
8 BASE(VINYL OR RUBBER)-LARGE COMMERICAL	240 LnFt	$1.00	$240.00
2 Bathrooms & 3 Trash Rooms			
10 Discount	1 Each	$0.00	($1,003.74)
11 DELIVER	1 Each	$0.00	$0.00

Please note that there is a 3.0% Service Fee for all purchases made with a credit card. WE OFFER FINANCING: please add the following % to the job total: 6 months 0%, 12 months 3.94%, 15 months 6.09%, 18 months 7.99%, 24 months 12.87% *This quote is valid for 14 days from Proposal/Sale Date: due to external factors involving covid such as material deficits, labor shortages, fuel increases, shutdowns and lockdowns, etc. The deposit required for placing the Customer's order is the total material line on the invoice. The balance is to be paid in full to the installer BEFORE the customer's installation, or prepaid to Ultra Floors, Inc. before the install takes place. MISC CHARGE IS FREIGHT, LABOR WARRANTIES, SUPPLIES, GAS & DELIVERY

X_____
Customer Signature

_____
Date

Proposal

Labor Subtotal:	$483.01

SJ-M,SJ-Q,SJ-DC,SJ-P Measurements on po 74057
-No toilets included
-No furniture included
-See print for areas include
-No demo included going over all flooring in 2 Bathrooms & 3 Trash Rooms

SubTotal:	**$2,163.47**
Misc Chg:	**$86.53**
Total:	**$2,250.00**
Payments:	**$0.00**
Balance:	**$2,250.00**

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Venue: Customer agrees that, in the event of litigation relating to this Contract, the parties hereby stipulate that the exclusive venue for such action shall be either the Macomb County Circuit Court or Clinton Township 41-B District Court location in Macomb County, depending on the monetary amount of such claim. Joint and Several: The obligations of Customers under this contract shall be joint and several in the event there is more than one Customer.

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Doors: Please remove all doors, including closet doors, where flooring will be laid. Installer will not cut, or adjust doors to fit the new flooring. Please be advised that new flooring MAY CAUSE A NEED FOR ADJUSTMENT or cutting of the doors. Ultra floors can be contracted to cut doors down if needed for an additional charge.
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Old Flooring: In the event that Ultra Floors is contracted to rip up your old flooring, please be advised that we will leave all material on site. An additional charge will be applied if Ultra Floors is contracted to haul away old materials. HAUL AWAY fee will be located under the labor line on Customer's invoice.
Floor Preparation: Floors need to be smooth, clean, and solid. Squeaky floors should be nailed with cement-coated or galvanized nails, or wood screws. Ultra Floors can be contracted to nail floors for an ADDITIONAL CHARGE; however, we are not responsible for squeaks after flooring has been installed since squeaks can come back and move. If your installation was quoted while old flooring is still down, it is impossible to estimate any additional prep charges. These charges will be assessed on site and are the sole responsibility of the homeowner. ALL PICTURES AND OTHER ITEMS MUST BE REMOVED FROM THE WALLS. Please be sure to clear your driveway and all walkways prior to installation.
Tack Strip: Tack strip along walls should be left down if having carpet installed, unless you are getting a glue-down product.
Adhesive: Be advised that the adhesive used for glue-down products and carpet backing has a strong odor.
Shoe Molding/Base molding: Shoemold is required on all hard surface flooring. This is the Customer's responsibility, It is not included in the price. If Customer would like to contract Ultra Floors to install shoe molding, it is Customer's responsibility to let Ultra Floors know and Ultra Floors will quote a price for material and installation. Ultra Floors may also be contracted to install base molding of Customer's choosing. This request, if made after installation has begun, must be IN WRITING and a signed copy of the NEW INVOICE must be faxed/emailed/given to the installer before materials are provided. Ultra Floors Installation teams do not caulk/seal shoemold or base molding after reinstall/installation, this is the responsibility of the Customer.
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ATTENTION: NO CARPET IS 100% FREE OF FOOTPRINTS/VACUUM MARKS. WOOD MOLDINGS ARE STAINED TO MATCH BUT MAY NOT MATCH IDENTICALLY AS EACH SPECIES/PRODUCTS ABSORB STAIN DIFFERENTLY. ULTRA FLOORS IS NOT RESPONSIBLE FOR MINOR INDESCREPENCIES. For hard surfaces such as wood, laminate and luxury vinyl plank/tile (LVP/LVT), you should aim to keep humidity levels in your home between 35% and 55% at all times. Hard surface floors can show signs of shrinking, expanding, cupping, cracking, squeaking or gapping if the proper humidity is not maintained. If this happens to you, an inspection will check for proper humidity levels FIRST So we highly suggest investing in a whole-home humidifier to avoid any future problems!

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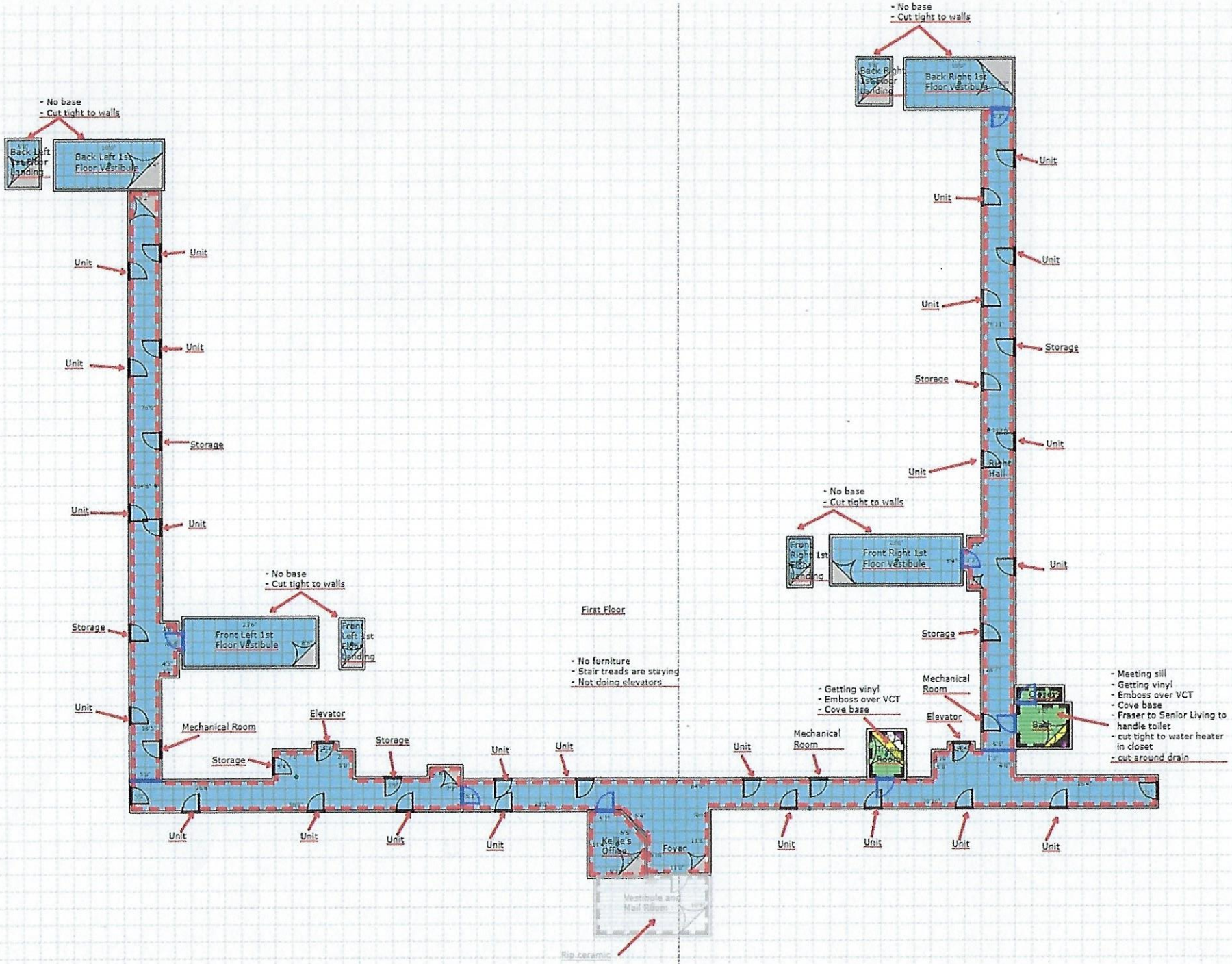
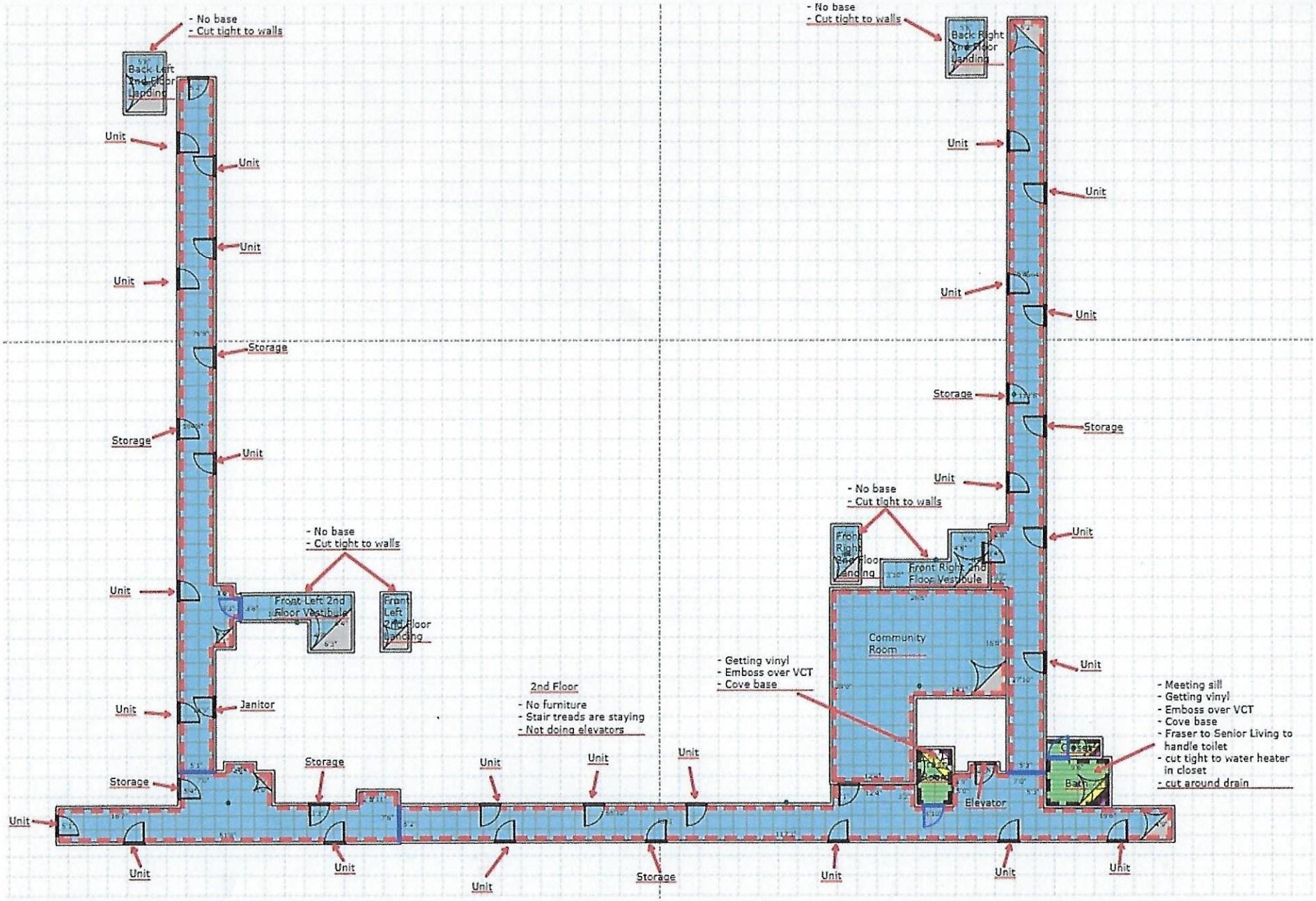
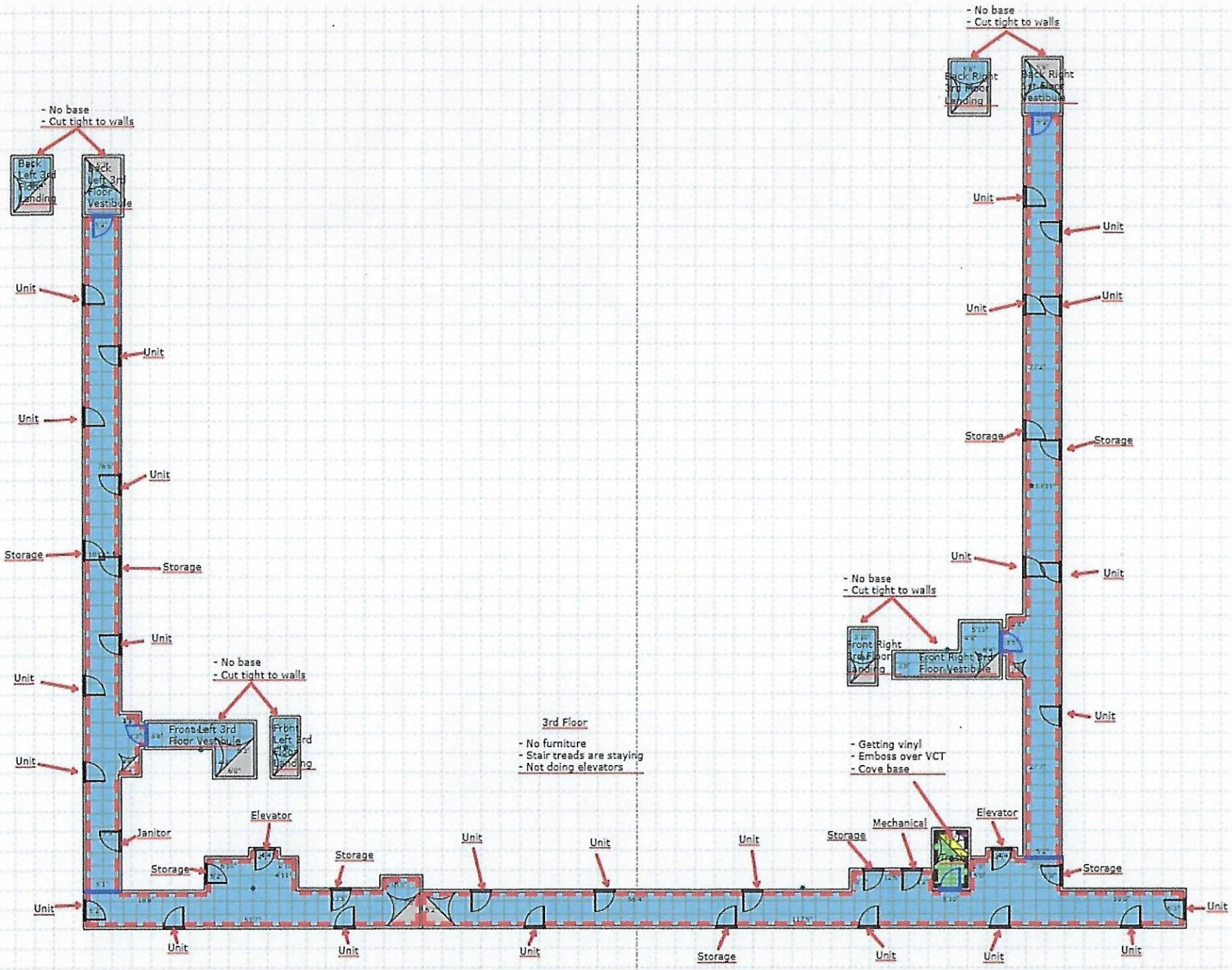
X_____ _____/_____/_____


- No base
- Cut tight to walls
Back Left 1st Floor Landing
Back Left 1st Floor Vestibule
Unit
Unit
Unit
Unit
Storage
Unit
Unit
- No base
- Cut tight to walls
Front Left 1st Floor Vestibule
Front Left 1st Floor Landing
Storage
Unit
Mechanical Room
Storage
Elevator
Storage
Unit
Unit
Unit
Unit
Unit
Unit
Unit
Kelge's Office
Foyer
Vestibule and Mail Room
Rip ceramic
First Floor
- No furniture
- Stair treads are staying
- Not doing elevators
- No base
- Cut tight to walls
Back Right 1st Floor Landing
Back Right 1st Floor Vestibule
Unit
Unit
Unit
Unit
Storage
Storage
Unit
Unit
Right Hall
- No base
- Cut tight to walls
Front Right 1st Floor Landing
Front Right 1st Floor Vestibule
Unit
Storage
Mechanical Room
Elevator
Mechanical Room
Unit
Unit
Unit
Unit
- Getting vinyl
- Emboss over VCT
- Cove base
Bath
- Meeting sill
- Getting vinyl
- Emboss over VCT
- Cove base
- Fraser to Senior Living to handle toilet
- cut tight to water heater in closet
- cut around drain


- No base
- Cut tight to walls
Back Left 2nd Floor Landing
Unit
Unit
Unit
Unit
Storage
Storage
Unit
- No base
- Cut tight to walls
Front Left 2nd Floor Vestibule
Front Left 2nd Floor Landing
Unit
Unit
Janitor
Storage
Storage
Unit
Unit
Unit
Unit
Unit
Unit
Unit
Unit
Storage
2nd Floor
- No furniture
- Stair treads are staying
- Not doing elevators
- No base
- Cut tight to walls
Back Right 2nd Floor Landing
Unit
Unit
Unit
Unit
Storage
Storage
Unit
- No base
- Cut tight to walls
Front Right 2nd Floor Landing
Front Right 2nd Floor Vestibule
Unit
Community Room
Unit
- Getting vinyl
- Emboss over VCT
- Cove base
Elevator
Closet
Bath
- Meeting sill
- Getting vinyl
- Emboss over VCT
- Cove base
- Fraser to Senior Living to handle toilet
- cut tight to water heater in closet
- cut around drain
Unit
Unit
Unit


- No base
- Cut tight to walls
Back Left 3rd Floor Landing
Back Left 3rd Floor Vestibule
Unit
Storage
Front Left 3rd Floor Vestibule
Front Left 3rd Floor Landing
Janitor
Elevator
3rd Floor
- No furniture
- Stair treads are staying
- Not doing elevators
- Getting vinyl
- Emboss over VCT
- Cove base
Mechanical
Back Right 3rd Floor Landing
Back Right 3rd Floor Vestibule
Front Right 3rd Floor Landing
Front Right 3rd Floor Vestibule

Redemption Floorcraft
2089 Heide Dr
Troy, MI 48084
+1 5866987350
sales@redemptionfloorcraft.com

ADDRESS
Fraser Senior Living
Fraser Senior Living
586-792-3633
34950 Hidden Pine Dr.
Fraser, MI

SHIP TO
Fraser Senior Living
Fraser Senior Living
586-792-3633
34950 Hidden Pine Dr.
Fraser, MI

Estimate 1032

DATE 04/09/2024

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
LVP Cascade plank	COLOR TBD	325	2.49	809.25
Labor Install LVP	Install LVP	325	3.00	975.00
Cove Base 4"	Includes Installation and adhesive COLOR TBD	176	3.50	616.00
LVP Adhesive	4 Gallon pails Appx. 500-600 s/f EA.	1	199.00	199.00

Cascade glue down plank installed in 1st & 2nd floor hallway bathrooms, 1st, 2nd, 3rd, floor trash rooms. New 4" Roppe Cove base COLOR TBD

SUBTOTAL	2,599.25
TAX	0.00
TOTAL	**$2,599.25**

Accepted By

Accepted Date

THANK YOU FOR CHOOSING REDEMPTION FLOORCRAFT FOR YOUR FLOORING NEEDS

Redemption Floorcraft
2089 Heide Dr
Troy, MI 48084
+1 5866987350
sales@redemptionfloorcraft.com

ADDRESS
Fraser Senior Living
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Fraser, MI

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34950 Hidden Pine Dr.
Fraser, MI

Estimate 1033

DATE 04/09/2024

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Techtonic carpet squares	24" X 24" 130 cartons	9,360	2.99	27,986.40
Chivalry 20 BL	COLOR TBD CARPET BASE ONLY 12 X 95	1,140	2.09	2,382.60
Install Carpet	Installation of carpet	10,500	0.99	10,395.00
Carpet rip (GLUED)	Rip existing glue down carpet	10,500	0.75	7,875.00
Cove Base 4"	Carpet cove base Includes Installation and adhesive	2,910	2.50	7,275.00
LVP Adhesive	4 Gallon pails Appx. 500-600 s/f EA. PRESSURE SENSITVE GLUE	22	199.00	4,378.00
Dumpster Rental	20 Yard	2	500.00	1,000.00
Entrance by Pentz	24" X 24" Walk off tile W/Installation & Adhesive AS PER KELLIE	275	7.29	2,004.75

This estimate is for Pentz Techtonic color Isp 24"X24" Nylon carpet squares installed on 1st, 2nd, 3rd floor hallways, 1st floor office, 2nd floor

SUBTOTAL	63,296.75
TAX	0.00

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community room. Removal of existing carpet and wall base. New matching 4" carpet base color TBD Walk Off Entrance carpet tile @ front lobby/entry, North and South entrance approximately 6' from door.

TOTAL	$63,296.75

Accepted By

Accepted Date

THANK YOU FOR CHOOSING REDEMPTION FLOORCRAFT FOR YOUR FLOORING NEEDS

Redemption Floorcraft
2089 Heide Dr
Troy, MI 48084
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sales@redemptionfloorcraft.com

ADDRESS
Fraser Senior Living
Fraser Senior Living
586-792-3633
34950 Hidden Pine Dr.
Fraser, MI

SHIP TO
Fraser Senior Living
Fraser Senior Living
586-792-3633
34950 Hidden Pine Dr.
Fraser, MI

Estimate 1031

DATE 04/09/2024

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Techtonic carpet squares	Color Isp 24" X 24" 130 Cartons	9,360	2.99	27,986.40
Chivalry 20 BL	COLOR TBD CARPET BASE ONLY 12X95	1,140	2.09	2,382.60
Install Carpet	Installation of carpet	10,500	0.99	10,395.00
Carpet rip (GLUED)	Rip existing glue down carpet	10,500	0.75	7,875.00
Cove Base 4"	Carpet cove base Includes Installation and adhesive	2,910	2.50	7,275.00
LVP Adhesive	4 Gallon pails Appx. 500-600 s/f EA. PRESSURE SENSITIVE GLUE	22	199.00	4,378.00
Dumpster Rental	20 Yard	2	500.00	1,000.00

This estimate is for Pentz Techtonic color Isp 24"X24" Nylon carpet squares installed on 1st, 2nd, 3rd floor hallways, 1st floor office, 2nd floor community room. Removal of existing carpet and wall base. New matching 4" carpet base color TBD

SUBTOTAL	61,292.00
TAX	0.00

THANK YOU FOR CHOOSING REDEMPTION FLOORCRAFT FOR YOUR FLOORING NEEDS

TOTAL	$61,292.00

Accepted By

Accepted Date

THANK YOU FOR CHOOSING REDEMPTION FLOORCRAFT FOR YOUR FLOORING NEEDS

Fraser City Council Agenda Item

SUBJECT TITLE:	Paid on-Call FF Wage Scale	**DATE SUBMITTED:**	May 29, 2024
PREPARED BY:	Captain J. Gillies	**NEW OR RETURNING:**	New

REQUEST

Increase the wages for Paid on-Call Firefighters for the City of Fraser. The proposal is to increase the wages for Paid on-Call personnel for training time, station time (fire & EMS) and emergency call-back time.

$15/hr. Fire Training & Station time (fire certified only)
$17/hr. EMS Station time
$20/hr. Emergency Call-back time

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: Increase $24,000 (ambulance fund)

Account Number(s): 210-301-705.000

Requires Budget Amendment:	☐NO	☒YES - Amount: $24,000
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information:

ATTACHMENTS

Memo to Director Kretzschmar outlining information related to Paid on-Call wages.

RECOMMENDED MOTION(S)

Motion to approve increases to Paid on-Call wage scale, effective July 1, 2024, as outlined above and to increase budgeted amount from account 210-301-705.000 (wages-part time employees ambulance fund) FY 2024-25 from $0 to $24,000.

Fraser Department of Public Safety

Memo

To: Director Kretzschmar

From: Captain Gillies

Date: 5/31/2024

Re: Paid on-Call Pay Rates

Director Kretzschmar,

It was recently brought to my attention that our Paid on-Call Firefighters being paid $10/hour for station time and training time. I originally was under the impression that the rate of pay was slightly higher at $12.65/hour for station time for these personnel. This prompted me to research the current pay rates for our Paid on-Call personnel in comparison to other fire departments.

Researching records within the Fire Division, I was unable to locate any explanation regarding the wages for the Paid on-Call personnel. Upon speaking to the City's Payroll Clerk, I was informed the $12.65/hour was for Paid on-Call personnel who have been on the department for a minimum of 10 years. There is also a rate of $13.50 is for Paid on-Call personnel who conduct station time that have an EMT or Paramedic license (regardless of time on department). There is also a pay rate of $16.35/hour for emergency callout. This rate is for all Paid on-Call personnel who respond to an emergency call when a working fire or major emergency is enacted by an Incident Commander on scene.

After reviewing the wage scales for the Paid on-Call personnel, I believe it is time to evaluate these pay scales and ensure we are in line with current industry standards. Being familiar with different fire departments, I am aware of several different ways municipalities compensate their Paid on-Call, part time and volunteer firefighters.

Researching area postings for part time firefighters, I observed pastings that ranged from $19-$22/hour for part time (scheduled) with an EMT license. Some volunteer fire departments compensate their personnel with per call stipend for calls attended and stipends for attending trainings. Other "volunteer" departments

compensate their personnel with a pension after a determined period of service, but no hourly rate or per call rate.

Based on our Department's current structure, the most efficient way to compensate our Paid on-Call personnel will continue to be with an hourly rate. This provides our Paid on-Call personnel the ability to conduct station time at their convenience, with a weekly cap of 12 hours for non-medical firefighters and 16 hours for firefighters with an EMT or Paramedic license. The EMT/Paramedic personnel are provided the opportunity to work more hours as they have the ability to assist with taking medical runs on Fraser Squad One. This additional responsibility is also why these personnel are currently compensated at a higher pay rate than personnel without a medical license.

Taking all of this information into account, I believe the below wage scale should be proposed to City Council for approval effective July 1, 2024:

- $15.00/hr Training Time for all Paid on-Call personnel.
- $15.00/hr Station Time for Paid on-Call personnel with no EMT or Paramedic license.
- $17.00/hr Station Time for Paid on-Call personnel with an EMT license or Paramedic license.
- $20.00/hr Emergency Call-back Time for all Paid on-Call Personnel.

These higher wage rates would increase the amount of money that should be budgeted for FY2024-25.

In March of 2024, Paid on-Call personnel logged 75.5 hours of payroll. In April of 2024, Paid on-Call personnel logged 63.25 hours of payroll. With the recent hiring of two Paid on-Call personnel and the potential hiring of two more, I believe this monthly figure will possibly be closer to 150 hours per month. This figure is more realistic based on the assumption that as new Paid on-Call personnel conduct station time, it will serve as a catalyst for more personnel to do station time. This increase in station time will be welcomed and encouraged moving forward.

Another educational moment occurred while speaking to the Payroll Clerk. When EMT & Paramedic Paid on-Call personnel conduct station time, their wages come out of the Ambulance fund. This occurs because they are working within the scope of the ALS millage. Of the 10 Paid on-Call we will hopefully have by July 1, 2024, seven will have a medical license and will be paid from the Ambulance Fund when they conduct their station time.

Account 210-301-705.000 currently has no funds budgeted for the current fiscal year and no funds budgeted for FY 2024-25. Based on the hours mentioned above, I would recommend budgeting $24,000 for wages- part time employees for FY 2024-25 from the ambulance fund. The current recommended budget amount of $76,713 wages-part time employees from the Public Safety Fund (Account 101-301-706.000) should cover the station time of non-medical Paid on-Call personnel, training and emergency call back wages. This account also pays the wages of the PSAs, crossing guards, and part time records clerk.

We appreciate your continued support of the Fire Division and our effort to increase the level of services we are able to provide residents in the City of Fraser through the Paid on-Call position.

Respectfully,

Captain John Gillies

Fraser City Council Agenda Item

SUBJECT TITLE:	Zoning Ordinance Update Proposal	**DATE SUBMITTED:**	May 8, 2024
PREPARED BY:	Lauren Sayre, AICP – City Planner	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

McKenna, Fraser's planning consultants are proposing a full zoning ordinance update (rewrite). An updated, modernized zoning ordinance will streamline the City's planning and zoning processes while maintaining regulatory excellence. Additionally, the ordinance has not been fully updated since 1996, so updates to ensure state and federal compliance are needed.

We have secured a $50,000 MSHDA grant to update the ordinance and are requesting an additional $35,000 over the course of 18 months. We are requesting that City Council authorize this important project.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☒Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $85,000

Account Number(s): 101-701-801.000

Requires Budget Amendment: ☐NO ☒YES - Amount:

Requires Reoccurring Charges: ☒NO ☐YES - Amount:

Requires Travel Expenses: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☐NO ☒YES - Amount: $50,000

Additional Information: Requesting $35,000 over two fiscal years (projected timeline of 18 months)

ATTACHMENTS

Agreement Fraser Zoning Ordinance Update

HRI_Grant Agreement

RECOMMENDED MOTION(S)

Motion to approve McKenna's enclosed proposal to update the Fraser zoning ordinance and waive competitive bidding.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, entered into this _____ day of June, 2024 by and between the CITY OF FRASER, State of Michigan, hereinafter referred to as “City” and McKENNA ASSOCIATES, INC., a Michigan corporation of Northville, Michigan, hereinafter referred to as "Consultant."

WITNESS:

WHEREAS, the City is desirous of updating its Zoning Ordinance; and
WHEREAS, the City has reviewed and approved the Consultant's proposal dated May 8, 2024;
NOW, THEREFORE, the parties hereto do mutually agree as follows:

SECTION 1. SCOPE OF SERVICES.
The Consultant shall perform all the necessary services under this Agreement.

The above services and task end products are specified and described in the proposal to the City by the Consultant, dated May 8, 2024. The Scope of Services on pages one (1) through seven (7) of said proposal are hereby attached to and made a part of this agreement. The Consultant shall carry out all activities and end products specified in the above-cited proposal in a satisfactory and proper manner as set forth in the proposal.

SECTION 2. MEETINGS.
The Consultant shall prepare for and attend up to fourteen (14) meetings as described on page five (5) of the attached Scope of Services.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. The City shall pay the Consultant for the work as described in SECTION 1. SCOPE OF SERVICES and SECTION 2. END PRODUCTS the amount of Eighty-Five Thousand Dollars ($85,000.00).

B. **Additional Services.** For additional professional services provided to the City, at the City’s request, as described in Section 3. and which are beyond the Scope of Services and End Products described in Sections 1. and 2., above, including attendance at additional meetings or other services, the Consultant shall be compensated on an hourly basis as follows:

Professional Classification	Rate Per Hour*
President	$150
Executive or Senior Vice President	$140
Vice President	$135
Director	$125
Senior Principal or Manager	$125
Principal	$120
Senior	$115
Associate	$105
Assistant	$90
Administrative Assistant	$40
Consultation and sitting as expert witness in legal matters.	$200

* Rates include the following overhead: Accounting, Advertising and Promotion, Books, Publications and Maps, Business Entertainment, Charitable Contributions, Computers, Furniture and Fixtures, Graphics Supplies and General Insurance, Interest, Legal, Licenses, Meals, Memberships and Subscriptions, Office Equipment, Office Space and Parking, Office Supplies, Postage (Except Overnight), Professional Dues, Software, Taxes and Telephone.

These rates do not include photography, outside reproduction, document or materials purchases, which are invoiced additionally. Rates also do not include reimbursable costs for travel, courier, overnight mail, etc. Mileage will be invoiced at the Federal mileage rate.

These hourly rates are valid through December 31, 2025, after which they may change per classification by a percentage equal to the increase in the Consumer Price Index for the prior 12 months per U.S. Department of Labor, Bureau of Labor Statistics.

C. **Payment.** Payment for services shall be monthly based upon Consultant's estimated percent complete and a description of services performed. Consultant shall submit an invoice, and the City shall within thirty (30) days satisfy itself as to the performance of such work and pay the amount for services and reimbursement requested by the invoice.

SECTION 4. CITY DATA AND SERVICES TO BE PROVIDED TO CONSULTANT.
If requested by the Consultant and if available, the City shall furnish the following in digital format, or paper format if no digital version is available, without charge to the Consultant:

A. Copies of previous Planning Commission minutes.
B. Planning Commission agenda packages submitted to the Consultant prior to the meeting.
C. One set of the most recent aerial photos (with property lines) of the City, as available from County or Regional Agencies.
D. Copies of previously prepared plans, maps and ordinances, economic development data or economic studies, as applicable.
E. Updated assessment and ownership data, tax maps, and other basic data to be gathered and/or made available from City and County files, as may become available.
F. Information on utilities, both public and private, applicable records, minutes, agendas, base maps, tax maps, environmental data and other basic data to be gathered and/or made available from City files.
G. Any professional, legal or accounting services connected with the project and the costs of publication, postings, notices and mailings. The City shall be responsible for all scheduling and notification of meetings.
H. Information available to the City from State, regional, and local data sources.

SECTION 5. SERVICES.
The City hereby engages the services of the Consultant to perform the duties, provide the information, prepare such materials and render such advice as are fully described herein.

SECTION 6. TIME.
The Consultant shall complete work required and described in this Agreement within eighteen (18) months of authorization of this agreement, according to a mutually agreed upon schedule, unless the City and Consultant mutually agree to alter the timeline.

SECTION 7. ACCEPTANCE.
Consultant hereby agrees to perform the services described herein.

SECTION 8 - EQUAL EMPLOYMENT OPPORTUNITY
There shall be no discrimination against any employee who is employed in the work covered by this Agreement or against any applicant for such employment because of race, color, religion, sex, national origin, or any reason prohibited by applicable law.

SECTION 9. OWNERSHIP OF DATA.
All reports, charts, maps, and graphics shall become the property of the City, and shall not be furnished to any other party without written permission of the City.

SECTION 10. COMPLIANCE WITH ALL LAWS
In performance of this agreement, the Consultant agrees to comply with all applicable federal, State and local statutes, ordinances and regulations, when applicable, including minimum wages, Social Security, unemployment compensation insurance, and Worker's Compensation, and to obtain any and all permits applicable to the performance of this agreement.

SECTION 11. NO CONFLICT OF INTEREST.
During the term of this contract, the Consultant agrees that it shall not accept employment, nor shall it perform services for or on behalf of any client whose interests are adverse to that of the City, or for which a conflict between the City and Consultant would be created, without the prior written consent of the City.

SECTION 12. COMPLIANCE WITH CODE OF ETHICS.
The consultant agrees it shall be bound by the American Planning Association Code of Professional Ethics.

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement the day and year first above written.

WITNESS:

CITY OF FRASER, MICHIGAN

_____ By:_____

_____ By:_____

McKENNA

Gina Sloan By:_____
John R. Jackson, AICP, President

MCKENNA

Fraser Zoning Ordinance Rewrite
Scope of Services

May 8, 2024

We are excited to partner with the City of Fraser to update the current Zoning Ordinance!

An updated, modernized Zoning Ordinance will streamline the City's planning and zoning processes while *maintaining regulatory excellence*. We understand that as communities grow, they are increasingly under pressure to be "development friendly." The key to balancing this pressure with a community's vision is in creating more *predictability* in the ordinance, both in terms of how easy it is for a property owner to interpret what the municipality wants as written in the standards and understand how the project will move through the approvals process.

Additionally, we are excited to implement recommendations adopted in the 2021 Master Plan, specifically housing recommendations. Housing accessibility is a statewide concern, and with the assistance of MSHDA funding through the Housing Readiness Initiative, we will explore ways to make Fraser's Zoning Ordinance housing ready.

KEY ZONING ORDINANCE MILESTONES

Taking approximately eighteen-months, we anticipate the following key tasks in order to accomplish this zoning ordinance update in 2025:

A. Project Initiation: We will prepare for and facilitate an internal project Kick-Off Meeting with the City Manager and any key staff. A second Kick-Off Meeting will be held with the Project Steering Committee, which could include members of the Planning Commission, the City Council, the Zoning Board of Appeals, Business Owners, the Building Official, or the Attorney.

Meetings (In-Person or Virtual):

- 1 City Staff Kickoff
- 1 Steering Committee Kickoff

B. Diagnostic Review: McKenna will review the 2021 Master Plan, RRC Best Practices, and consult with the City Attorneys as a prelude to preparing a detailed diagnostic review of the sections of the Zoning Ordinance. The purpose of the diagnostic review is to determine the strengths and weaknesses of the current regulations and arrive at a plan of action for updating the Zoning Ordinance. It is important to take a fresh, comprehensive approach so that all issues are explored.

Meetings (In-Person)

- 1 Planning Commission Meeting

During the process of completing the diagnostic review, Zoning Board of Appeals (ZBA) decisions for the past few years will also be considered to identify recurring problems. We will present the diagnostic review to the Planning Commission for feedback.

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

C. Public Engagement: We believe that hosting 2 Community Workshops is the best approach for public engagement and consensus-building. Workshops allow the public to identify key issues, form Visions for various districts, and begin to design the standards of the new City Zoning Ordinance in collaboration with the McKenna team and City staff members. In addition, our team will develop a communications strategy and materials to advertise the project publicly, and to plan and facilitate public outreach.

Meetings (In-Person)

- 2 Community Engagement Events

1. **Public Engagement Communications Strategy**
   We will advertise the project and provide updates on the City's website. If desired, the City's official social media will be used to raise awareness of the project. Our team will provide the content for all print and digital media advertisements. McKenna can also create and host a website dedicated to the Zoning Ordinance Rewrite.
2. **Field Day.** A field day provides residents the opportunity to provide feedback in a low-pressure and informal setting. McKenna planners will coordinate with City Administration to determine a suitable event to engage with residents, such as a summer concert, sports game, or other community event. McKenna will attend the event and engage with residents where they are to answer questions about the Plan and solicit feedback on the City's Zoning Ordinance.

   a. ***Visioning Exercises.*** Visioning exercises will allow participants to gain a sense of community vision, values, hopes, problems, needs and issues. A common language is built, and priorities are set. We will have various boards and activities designed to solicit these ideas from participants.

   b. ***Report Back.*** The results of the visioning activities that took place at the first Workshop will be presented and refined at the second Workshop – creating a "feedback loop" where participants will see their ideas and input take shape in the draft Zoning Map and/or Regulating Plan, and draft ordinance elements such as permitted uses by district, building type standards, and architectural standards. Participants can verify that the process is indeed working toward implementation of the community's Vision.

3. **Online Survey.** In conjunction with in-person engagement events, we also want to provide residents with a digital means to provide input if they are unable to make the in-person events. The online survey will largely mirror the in-person engagement events with regard to content.

D. Annotated Outline and Format: McKenna will next prepare a detailed outline of the new ordinance, with cross-references to comparable sections of the existing ordinances. We will also prepare a format for typical pages, including headers and footers, font type and size related to the hierarchy of content, margins, graphics, and indexing.

Meetings (In-Person or Virtual)

- 1 Steering Committee Meeting
- 1 Planning Commission Meeting

McKenna will present the results of the outline and format to the Steering Committee and Planning Commission for comment and to obtain general agreement about the scope and nature of the proposed changes.

E. Zoning Ordinance First Draft : We propose to complete the First Draft of the new City Zoning Ordinance in four (4) parts as follows. Concurrently, we will update and revise definitions so that the definitions article is always up-to-date. In coordination with City Staff and the Steering Committee, we will determine the extend of Form-Based Code in the new Zoning Ordinance.

Meetings (In-Person or Virtual)

- None

1. **Zoning Districts, Use- and Form-Based Elements.** The first step in drafting the ordinance will be to establish the zoning districts, with both use- and form-based standards as appropriate.
2. **General Regulations.** This portion of the ordinance will address supplemental regulations that support and enhance the use and design standards.
3. **Administration and Processes.** The administration section of the ordinance will include all of the procedural and administrative requirements, in compliance with the Michigan Zoning Enabling Act. Tables and graphics will be used to define more clearly the "what" and "how" of zoning code administration.
4. **Zoning Map/Regulating Plan.** Revisions to the Zoning Map will be required to incorporate any changes deemed necessary to reflect new or consolidated zoning districts, or to more properly zone properties according to the recommendations of the 2021 Master Plan. Amendments to the Zoning Map for form-based zoning districts will be illustrated in a Regulating Plan for those districts. McKenna will note changes to the Zoning Map that will be required by the new City Zoning Ordinance. The new Zoning Map will then be adopted simultaneously with the new City Zoning Ordinance.

F. First Draft Review and Second Draft Preparation: All drafts will be 8½" x 11" format for text and 11" x 17" format for the Zoning Map and/or Regulating Plan.

Meetings (In-Person or Virtual)

- 1 City Administration Meeting
- 2 Steering Committee Meetings
- 2 Planning Commission Meetings

1. ***Zoning Ordinance Draft Review by City Staff.*** Prior to sending draft to the Planning Commission, we will send the First Draft to the City Staff and the Steering Committee for review and comment. We will revise and update this First Draft Zoning Ordinance based on the staff's input.

2. ***Working Meetings***. We will meet with the Steering Committee, Planning Commission, and/or City staff up to five (5) times to review the First Draft Zoning Ordinance. The meetings are intended to take place following completion of Task E.

3. ***Prepare Second Draft.*** We will prepare the Second Draft of the City Zoning Ordinance based on the input received during review of the first draft This Second Draft will identify any changes from the First Draft.

G. Public Hearings and Adoption: McKenna will prepare for and present the Second Draft of the new City Zoning Ordinance at two (2) public hearings, one before the Planning Commission (per State law), and one before the City Council for adoption. McKenna will be prepared to answer questions and explain the reasoning behind the regulations. If no further revisions are requested, the Second Draft will then be considered the Adoption Copy of the new City Zoning Ordinance.

Meetings (In-Person or Virtual)

- 1 Planning Commission Meeting
- 1 City Council Meeting

1. ***Revised Second Draft (if necessary).*** Following the Planning Commission public hearing, if necessary, McKenna will revise the Second Draft of the new City Zoning Ordinance as directed by the Planning Commission. We will maintain a list of changes throughout the public hearing process to track the revisions and provide a record for decision makers as they consider approval. The Revised Second Draft will then be considered the Adoption Copy of the new City Zoning Ordinance.

2. **Adoption Copy of the New City Zoning Ordinance and Map**. Following adoption, McKenna will provide six (6) final copies of the adopted City Zoning Ordinance in hard copy and digital format, and a final copy of the Zoning Map/Regulating Plan in hard copy and digital format.

PROJECT SCHEDULE

Below is the anticipated 18-month project schedule.

Work Task	Month																	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
A. Project Initiation	COF ,SC																	
B. Diagnostic Review		PC																
C. Public Engagement			E		E													
D. Annotated Outline and Format					SC	PC												
E. Zoning Ordinance First Draft																		
F. First Draft Review and Second Draft Preparation										CoF	SC	PC		SC	PC			
G. Public Hearing and Adoption																	PC	CC

Meeting Entity:

CoF- City Staff
SC – Steering Committee
CC – City Council
PC – Planning Commission
ZBA – Zoning Board of Appeals
E – Public Engagement

DELIVERABLES

At the conclusion of the Project, McKenna will provide the following deliverables:

- Six (6) bound hard copies of the completed City Zoning Ordinance.
- Three (3) printed 36x48 inch Zoning Maps and/or Regulating Plans.
- One digital copy of the completed City Zoning Ordinance in Microsoft Word.
- One digital copy of the complete Zoning Ordinance in Adobe PDF format.
- Zoning Map and/or Regulating Plan in GIS digital format.
- All community outreach materials, including publicity fliers, public notices, maps, graphics, charts, and boards that will be brought to Community Workshops, as well as result summaries.

COST PROPOSAL

McKenna proposes to complete the City of Fraser Zoning Ordinance Rewrite for a lump sum of $85,000. $50,000 will be provided by the MSHDA's HRI Grant, and McKenna will assume responsibility for all grant reporting required. **The cost to the City of Fraser would be $35,000 over the course of two fiscal years (2024-25 & 2025-26).** Additional services beyond the scope of work described in this proposal can be provided at the hourly rates listed on the next page. Below is a breakdown of the cost proposal.

TASK	BASE FEE
Task A: Project Initiation	$5,000
Task B: Diagnostic Review	$10,000
Task C: Public Engagement	$10,000
Task D: Annotated Outline and Format	$10,000
Task E: Zoning Ordinance First Draft	$25,000
Task F: First Draft Review and Second Draft Preparation	$20,000
Task G: Public Hearings and Adoption	$5,000
TOTAL	**$85,000**

General administrative burden or overhead, costs of supplies and materials, transportation costs, and other direct costs are accounted for in the task-by-task fee breakdown above.

2024 HOURLY RATES

Professional Classification	Rate Per Hour*
President	$150
Executive or Senior Vice President	$140
Vice President	$135
Director	$125
Senior Principal or Manager	$125
Principal	$120
Senior	$115
Associate	$105
GIS Specialist	$95
Assistant	$90
Building Official	$90
Building Code Inspector	$90
Intern	$55
Administrative Assistant	$40
Consultation, preparation for, and sitting as expert witness in legal matters.	$200

*Rates include the following overhead: Accounting, Advertising and Promotion, Books, Publications and Maps, Business Entertainment, Charitable Contributions, Computers, Furniture and Fixtures, Graphics Supplies and General Insurance, Interest, Legal, Licenses, Meals, Memberships and Subscriptions, Office Equipment, Office Space and Parking, Office Supplies, Postage (Except Overnight), Professional Dues, Software, Taxes and Telephone.

These rates do not include photography, outside reproduction, document or materials purchases, which are invoiced additionally. Rates also do not include reimbursable costs for travel, courier, overnight mail, etc. Mileage will be invoiced at the Federal mileage rate.

These hourly rates are valid through December 31, 2024, after which they may change per classification by a percentage equal to the increase in the Consumer Price Index for the prior 12 months per U.S. Department of Labor, Bureau of Labor Statistics.

HOUSING DEVELOPMENT FUND GRANT AGREEMENT
HOUSING READINESS INCENTIVE
ENHANCEMENT GRANT # HRI-2024-10619-LEG

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
735 East Michigan Avenue, Lansing, Michigan 48912

THIS ENHANCEMENT GRANT AGREEMENT (ñAgreementò) made and entered into as of April 09, 2024, by and between City Of Fraser, a local unit of government, whose address is 33000 Garfield Rd Fraser, Michigan 48026-1858 (the ñGranteeò), and the Michigan State Housing Development Authority, a public body corporate and politic of the State of Michigan, whose address is 735 East Michigan Avenue, Lansing, Michigan 48912 (the ñAuthorityò).

RECITALS

A. Enacted on July 31, 2023, 119 PA 2023 (the ñActò) appropriated funding to the Michigan Department of Labor and Economic Opportunity for ñEnhancement Grantsò intended to be allocated to the Michigan State Housing Development Authority (ñAuthorityò) to award and administer special grants to eligible grantees.

B. Funds appropriated pursuant to the Act are to be used to support initiatives and expand opportunities for low- and moderately low-income housing, including but not limited to improving the Granteeôs ability to provide housing services, building capacity, initiate and coordinate housing development, and to provide gap funding for housing projects falling at 120% or less of the local regionôs Area Median Income.

C. The Authority is responsible for administering Enhancement Grants, ensuring that funds are distributed in accordance with 119 PA 2023.

D. The Authority, as a public body, is charged with the responsibility of regulating the use of funds advanced by it to assure that such funds are being used for authorized purposes and in a manner that are in accordance with the Act and the Authority's General Rules (R 125.101, et seq., as amended) (the ñRulesò).

E. The Grantee has represented to the Authority that it is not debarred, is authorized to conduct business in the State of Michigan, that the signatory executing this Agreement is authorized to bind the Grantee to the terms of this Agreement and fully intends to distribute funds in accordance with the Act for housing-related purposes as described in Exhibit A attached and incorporated in this Agreement.

F. This Enhancement Grant, HRI-2024-10619-LEG, in an amount not to exceed Fifty Thousand ($50,000.00) (the "Grant") is for housing-related activities more specifically described in Exhibit A (the ñProgramò).

NOW, THEREFORE, in consideration of and as a condition to receiving the Grant, the Grantee agrees that:

1. The terms and conditions set forth herein are a reasonable and appropriate means to assure the use of funds in accordance with the Act, the Rules, and the Authorityôs Authorizing Resolutions.

2. All aspects of the Grantee's plan for the use of the Grant are specifically described in the Program attached hereto as Exhibit A, which Program is incorporated herein, and the Grantee will operate the Program as described in Exhibit A.

3. All actions of the Grantee and requirements of the Grantee's Program are subject to the terms of this Agreement, the provisions of the Act and the Rules of the Authority.

4. The activities of the Grantee will be subject to the review of and, in the discretion of the Authority, audit by Authority staff to ensure compliance with this Agreement, the Act and the Authority's Rules, and the Grantee will provide any books, records or documents in such form and at such place as the Authority may request.

5. The Grantee agrees to draw down Grant proceeds only when and, in such amounts, as may be necessary to pay for the activities as Authorized in the Act or otherwise described in Exhibit A.

6. All requests for the disbursement of Grant proceeds shall be submitted to the Chief Executive Officer and Executive Director of the Authority or their designee, shall be made in writing, and shall include the amount of Grant proceeds to be disbursed, a description of the purposes for which the proceeds are to be used, copies of invoices, billings, or such other documentation as may be necessary to demonstrate project costs, and such other information as the Chief Executive Officer and Executive Director or their designee may request.

7. If an advance or a portion of the Grant for a specific purpose is not used for that purpose due to conditions that make it impossible to use as provided herein, or if the Grantee decides not to use the money, upon such decision, the sum shall be returned to the Authority immediately.

8. Grant proceeds are to be used for housing-related activities. Accordingly, the Grantee shall, prior to disbursement of funds, prepare and submit to the Authority a detailed budget of work to be completed.

9. Any of Grantee's activities that are assisted using grant proceeds and the selection of persons for participation in the Program shall not discriminate against any person on the grounds of race, color, creed, religion, height, weight, sex, sexual orientation, age (except for a Development specifically designed for elderly occupants), national origin, handicap, or marital or familial status except as provided by law. The Grantee shall comply with all requirements imposed by Title VIII of the Civil Rights Act of 1968 (as amended by the Fair Housing Amendments Act of 1988), the Americans with Disabilities Act, the Elliott-Larsen Civil Rights Act, and the Michigan Persons with Disabilities Civil Rights Act.

10. Unless otherwise specified in Exhibit A, within 30 days from the Authority's request, the Grantee shall provide to the Authority a report including, but not limited to, all receipts, expenditures, project activities and accomplishments including a comparison of the final budget to the approved budget, and supporting documentation for claimed expenditures.

11. The Grantee assumes responsibility for any and all costs to implement the Grantee's Program exceeding the amount of the Grant.

12. All documents and reports delivered to the Grantee under this Agreement shall become and be the property of the Grantee.

13. In the event of a violation of any of the provisions of this Agreement, the Authority will notify the Grantee in writing of the violation and the Grantee will have a 30-day period in which to correct the violation. In the event the violation is not corrected to the satisfaction of the Authority within the time prescribed herein, Authority actions could include but may not be limited to:

a. immediately terminate the Grant, without further notice, in a writing signed by the Authority's Chief Executive Officer and Executive Director or their designee; and
b. recapture grant funding; and
c. pursue any other remedy provided at law or in the Act.

14. The Grantee hereby agrees that an election by the Authority to pursue any one remedy shall not be construed to preclude or be a waiver of the right to pursue any other remedy available to it.

15. The term of this Agreement shall commence on April 09, 2024 and shall terminate, unless extended by the Authority, on April 09, 2026.

16. The invalidity of any clause, part, or provision of this Agreement shall not affect the validity of the remaining portion hereof.

17. This Agreement may be signed in several counterparts and all so executed shall constitute one agreement, binding on all parties hereto.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SIGNATURE PAGES TO FOLLOW

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year shown above.

City Of Fraser

By: Elaine Leven
Elaine Leven

Its: City Manager

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year shown above.

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

By: Timothy Klont
Timothy Klont

Its: Chief Engagement & Strategy Officer

Exhibit A
ENHANCEMENT GRANT # HRI-2024-10619-LEG
Grantee: City Of Fraser

Public Purpose:
The Zoning Ordinance update will expand the allowable housing typologies across several districts and explore mixed-use districts. Currently, the ordinance does not allow duplexes in any district and also neglects to mention Accessory Dwelling Units (ADUs). The ordinance update will allow for more housing typologies, such as duplexes, triplexes, multiplexes, and ADUs. It will also establish clear standards for ADUs. Additionally, dimensional and procedural requirements will be studied to determine if the ordinance is creating a barrier to affordable housing. This will include evaluating lot minimums, setbacks, and parking requirements. The City will also explore mixed use districts, which will expand the allowable districts for housing and increase the diversity of housing supply. Lastly, the update will also evaluate the standards for converting non-residential uses into housing, which will help reduce development costs an effort to produce more affordable housing options.

Disbursement and Use of Funds:
Up to two disbursements are available per grant. Upon request by the recipient and MSHDAÕs receipt of an executed contract, a recipient may receive an advance for the lesser of: 1) 50% of the total grant amount; or 2) the amount of the executed contract (if the grantee is engaging a third party). After the initial 50% disbursement, the second will be a reimbursement upon completion of the proposed activities, after verification that the initial payment has been fully expended, in accordance with the project purpose. A grantee may have two disbursements without an advance. If the first disbursement is a reimbursement, there is not a maximum amount.

The grant cannot be increased or deviated from the boilerplate language. Grant funds can only be used for expenditures that occur on or after the effective date of April 09, 2024, through April 09, 2026.

Progress Reports and Final Reporting:
A final narrative report that summarizes the changes made as a result of the eligible activities during the grant term is required. An accounting of GranteeÕs actual expenditure of all funds on the Project over the grant period is required, including the breakdown of GranteeÕs actual use of Grant funds on the Project within each applicable category of the Budget, and corresponding copies of supporting documentation of such expenditures, such as receipts, general ledgers, or other evidence of expenditure activity statements; the GranteeÕs estimated percentage of completion of the Project; and any other information deemed relevant by Grantee to support the grant activities actually performed. Each Financial Status Report (ñFSRÒ) and Quarterly Update must be submitted on the MSHDA IGX grant management system by the designated authorized signatory. A FSR is required for payment disbursement. Quarterly Updates must be submitted 30 days after the end of a calendar quarter.

Reporting requirements include the following:

1. Summary of Changes
2. Two Financial Status Reports
3. Calendar year Quarterly Updates

Budget:

Component/Activity	**Approved MSHDA Funds**	**Leveraged Funds (OPTIONAL)**	**Total Budget**
Zoning Ordinance Update	$45,000.00	$0.00	
Administrative Costs	$5,000.00	$0.00	
Total	$50,000.00	$0.00	$50,000.00

Fraser City Council Agenda Item

SUBJECT TITLE:	Moratorium on Shipping Containers in Residential Zoning	**DATE SUBMITTED:**	4/5/2024
PREPARED BY:	Donald P. DeNault, Jr., Bob Logan, and Lauren Sayre	**NEW OR RETURNING:**	New

REQUEST

The City recently received an inquiry about the permissibility of installing a "shipping container" (also known as a "storage container") in a residential backyard. The inquiry prompted a review of the City's ordinances to determine whether such items are permitted in residential zoning districts. Because the Zoning Ordinance is silent on the matter, Administration is recommending a moratorium on any shipping containers being located in residentially zoned areas until more study can be completed. Without a moratorium, an argument could be made that a "shipping container" is no different than any other "accessory structure" contemplated when the Zoning Ordinance was created. However, because "shipping containers" were not commonly associated with the concept of accessory structures at that time, and because "shipping containers" are generally constructed differently than "common" accessory structures such as garages and sheds, the argument that a "shipping container" should be treated the same as any other "accessory structure" is not necessarily strong one. To resolve any difference of opinion and eliminate any ambiguity, a period of time to study the issue and prepare recommendations for City Council's consideration is recommended.

ATTACHMENTS

Moratorium Resolution

Photographs depicting the variety and types of "shipping containers"

RECOMMENDED MOTION

MOTION to approve the Moratorium Resolution as submitted.

INTERNAL USE FOR CLERK:

COUNCIL ACTION:		**MEETING DATE:**	

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

MAYOR PRO-TEM

COUNCIL

CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

CITY OF FRASER
RESOLUTION #2024-___

MORATORIUM ON THE USE, INSTALLATION, STORAGE, AND KEEPING OF SHIPPING AND STORAGE CONTAINERS ON PROPERTIES ZONED FOR RESIDENTIAL USE AND PROPERTIES UTILIZED FOR RESIDENTIAL USES

PRESENT:

ABSENT:

The following Resolution was offered by City Council Member _____ and supported by City Council Member _____

WHEREAS, the City of Fraser, a home rule city governed by the Constitution and laws of the State of Michigan, desires to maintain and protect its residents as well as the public's health, safety, and welfare;

WHEREAS, the City Council has determined that there is a need to study whether shipping and storage containers should be permitted as accessory structures or otherwise on residential properties, and to determine whether regulations for such structures should be developed and adopted;

WHEREAS, the City's Code of Ordinances and Zoning Ordinance are both currently silent on the topic of shipping and storage containers, with those terms not utilized therein;

WHEREAS, the City Administration is aware of a request from a resident who owns a residential property to place a shipping or storage container in the rear yard of that property;

WHEREAS, the use of shipping and storage containers on residential properties has trended upward in recent years, likely due to the novelty of their design and the customization options available therefor;

WHEREAS, the City Council finds that it is necessary to research and study the use of shipping and storage containers on residential properties in order to determine their longevity, maintenance, potential uses, safety, transience, mobility, aesthetic impacts, and other considerations pertinent to

residential neighborhoods, property maintenance, property values, neighbor relations, potential nuisance creation, and more;

WHEREAS, the City Council finds that at least one metro Detroit community, Hazel Park, has recently enacted an ordinance prohibiting shipping containers on residential properties, other than for temporary purposes not to exceed forty-five (45) days (January of 2023);

WHEREAS, the City Council finds that at least one Genesee County community, Atlas Township, has also recently banned storage containers on residential properties (June of 2023);

WHEREAS, the City Council finds that at least one other Michigan community, Kingsford, has also recently banned storage containers on residential properties (December of 2020);

WHEREAS, the City Council finds that the Village of Westmont, Illinois, banned the use of cargo containers (a/k/a shipping containers) in 2019 on any private property, and articulated within its findings and conclusions that cargo containers pose a life-safety risk to owners and the public in that they typically are not securely anchored to the ground, are not served by adequate utilities or fire suppression systems, do not contain adequate ventilation, are not intended for accessory storage purposes, and constitute visual blight;

WHEREAS, the City Council finds that a number of Michigan communities, and communities nationwide, have been enacting new regulations and ordinances in recent years to address and regulate the use of shipping and storage containers in various zoning districts and for various purposes, including but not limited to Kochville Township; Tuscola County; Aurelius Township; Mecosta County; Presque Isle Town; Township of Clinton (Lenawee County); San Diego County; and Marengo, Iowa.

WHEREAS, the City Council finds that it would be counterproductive to approve the installation of any shipping or storage containers on residential properties within the City while the City studies, develops, and potentially adopts new regulations;

WHEREAS, Section 4i of Act 279 of 1909, being MCL 117.4i, authorizes the City to provide for the enforcement of police, sanitary, and other ordinances that are not in conflict with the general laws, and the City of Fraser needs appropriate time to study the public health, safety, and welfare issues related to the keeping and use of shipping and storage containers on residential properties;

WHEREAS, due to the novelty of the concept, current state laws and administrative regulations are not likely sufficient to, nor designed to, protect the health, safety, and welfare of City residents at a local level;

WHEREAS, it is in the public interest to impose a moratorium upon the use, installation, storage, or keeping of shipping and storage containers on properties zoned for residential use and properties utilized for residential uses within the City after the date of enactment of this Resolution so that the City has the opportunity to study and develop appropriate regulations for such items, if any are deemed needed or desirable; and

WHEREAS, this moratorium is a temporary measure designed to preserve the status quo and will remain in effect only as long as deemed necessary to develop and enact appropriate ordinances and regulations, and in no circumstance for longer than a period of twelve (12) months, unless extended by lawful action of the City Council.

NOW THEREFORE,

BE IT RESOLVED that effective upon adoption of this Resolution and for a period of twelve (12) months, through April 10, 2025, a moratorium is hereby established on the use, installation, storage, or keeping of shipping and storage containers on properties zoned for residential use and properties utilized for residential uses;

BE IT FURTHER RESOLVED that during the period of this moratorium, there shall be no consideration or action taken by the City, any elected or appointed official, board or commission, or employee on any request for approval to use, install, store, or keep a shipping or storage container on a property zoned for residential use or a property utilized for a residential use, other than to explain this moratorium and deny any such request due to the existence of this moratorium;

BE IT FURTHER RESOLVED that City officials shall proceed to promptly investigate and prepare any recommended regulations for the use, installation, storage, or keeping of shipping or storage containers on residential properties within the City;

BE IT FURTHER RESOLVED that this moratorium shall not be interpreted or applied to mean that a shipping or storage container, utilized on residential properties for a temporary purpose such as property cleanup, roofing work, interior remodeling, moving, and storage during short-term property projects, not to exceed sixty (60) days in duration without an extension issued in writing by the City Manager or her designee, is prohibited;

BE IT FURTHER RESOLVED that the intent and purpose of this moratorium is not to ban or impede the customary and ordinary usage of shipping and storage containers for temporary residential needs, and such uses may continue unimpeded so long as the containers remain capable of being relocated, are only located on an impervious surface during use, and are only on the site for up to sixty (60) days unless that duration is extended in writing by the City Manager or her designee;

BE IT FURTHER RESOLVED that, for purposes of this moratorium, the terms "shipping container" and "storage container" shall be broadly interpreted and defined to mean pods, steel shipping containers, cargo containers, packing or storage crates, and any other standardized, reusable container or vessel typically associated with or designed for packing, shipping, movement, transporting, or storing cargo, freight, articles, goods, or commodities, including but not limited to containers or structures that appear substantially similar to such containers, regardless of whether they have been modified to serve different purposes or present a distinguishable aesthetic; and

BE IT FURTHER RESOLVED that an aggrieved property owner may petition and shall be entitled to a hearing before the City Council for the purpose of showing that this moratorium will preclude all viable economic use of the petitioner's property or that it otherwise violates applicable provisions of state or federal law. The petitioner shall, in writing directed to the City Clerk, request a hearing that describes, in detail, the basis for the request. The hearing shall be held at a regular City Council meeting within thirty (30) days of receipt of the request. Upon conclusion of the hearing, the City Council shall study and evaluate the information presented, and confer with consultants, if necessary, in order to determine whether the petitioner has established that the moratorium will preclude all viable economic use of the petitioner's property or violates applicable provisions of state or federal law. After the completion of the hearing, the City Council may make a determination as to whether relief from the moratorium should be granted with reasonable conditions deemed necessary by the City Council to protect the public health, safety, and welfare; may deny such request for relief based upon the information presented and considered; or may postpone action for a reasonable period of time not to exceed sixty (60) days so that the City Council can complete its investigation and make an informed decision that takes into account the petitioner's rights and the public's health, safety, and welfare.

VOTE ON MOTION:

AYES:

NAYS:

CERTIFICATION

I, Cindi Greenia, City Clerk of the City of Fraser, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Fraser, County of Macomb, State of Michigan, at a regular meeting held on Thursday, May 9, 2024, and that said meeting was conducted and public notice of the said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of the said meeting were kept and will be or have been made available as required by said Act.

_____

Cindi Greenia, Clerk
City of Fraser

OCCL