



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

**Fraser Recreation Commission Agenda
City Council Chambers
33000 Garfield, Fraser, MI 48026
Tuesday, April 2, 2024 @ 7:00 p.m.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Election of Chairman Recreation Commission
5. Approval of Agenda April 2, 2024
6. Approval of Minutes Regular Meeting March 12, 2024
7. Volunteer Group Reports
8. Administration Report
 - a. Marshmallow Drop
 - b. Animal Magic
 - c. Yoga
 - d. Parade
 - e. Skyhawks
 - f. Macomb Wildcats
9. Citizen Participation
10. Commission Member Reports
11. Adjournment

POSTED: 2024 03 27



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Fraser Recreation Commission Minutes City Council Chambers 33000 Garfield, Fraser, MI 48026 THURSDAY, MARCH 12, 2024 @ 7:00 p.m. DRAFT

The regular meeting of the City of Fraser Recreation Commission was held on Tuesday, March 12, 2024 at 7:00 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Recreation Commission member Hunt called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Commission Member Hunt led the Pledge of Allegiance.

3. ROLL CALL OF RECREATION COMMISSION MEMBERS

Present: Rice, Walker, Hunt, Koch, Rastelli

Absent: None

Others: Recreation Coordinator Delmege

4. ELECTION OF CHAIRMAN RECREATION COMMISSION

Nomination by Koch, supported by Rice to elect Commission Member Hunt to Recreation Commission Chairperson. Commission Member Hunt accepted the nomination.

AYES: Rice, Walker, Hunt, Koch, Rastelli

NAYS: None

Motion Carried

FRASER RECREATION COMMISSION MINUTES
MARCH 12, 2024 – 7:00 P.M.

5. ELECTION OF VICE CHAIRMAN RECREATION COMMISSION

Nomination by Koch, supported by Hunt to elect Commission Member Rice to Recreation Commission Vice Chairperson. Commission Member Rice accepted the nomination.

AYES: Rice, Walker, Hunt, Koch, Rastelli

NAYS: None

Motion Carried

6. APPROVAL OF AGENDA

Motion by Koch supported by Rice to approve the agenda of the March 12, 2024 City of Fraser Recreation Commission as presented/amended.

AYES: Rice, Walker, Hunt, Koch, Rastelli

NAYS: None

Motion Carried

7. APPROVAL OF MINUTES

Motion by Hunt supported by Koch to approve the minutes of the February 6, 2024 meeting of the City of Fraser Recreation Commission with changes requested.

AYES: Kelley, Koch, Rastelli, Walker

NAYS: None

Motion Carried

8. VOLUNTEER GROUP REPORTS

Laura Lesich reported that Fraser First Booster Club held their “Blue Jean Ball” event and was a huge success. Thank you to all the sponsors, donations and who attended. The “Blue Jean Ball” event has been booked for 2025 on Saturday, February 8 at Vintage House. Next meeting is Wednesday, March 20 at 6:00 p.m. at Ram’s Horn. Thanked the Fraser Library for hosting their meetings. Membership drive active on their website. Membership is \$20 per year but added a special three-year membership for \$50. Working on next project. Can use website, or mail-in payment. Address is 16925 Masonic. P.O. Box 26001, Fraser, MI 48026. The “Rock Snake” will be making a return in the spring at McKinley Park.

Chairperson Hunt Fraser Beautification’s next meeting will be Wednesday, March 27 at 6:30 p.m. at Infinity Hall.

FRASER RECREATION COMMISSION MINUTES

MARCH 12, 2024 – 7:00 P.M.

9. ADMINISTRATION REPORT

Recreation Coordinator Delmege spoke about the Marshmallow Drop registration is full at 400/400 children. Saturday, March 23 at 12:00 and 12:30 respectively. He asked for volunteers.

“Animal Magic” presentation already has 57/75 registered for event. Saturday, May 18 at 3:30 p.m. at Lions Club Banquet Hall.

The archery program would start two sessions in July for beginners and August for an intermediate class, Monday-Friday from 3:00-4:30. \$102 per person at Steffen’s Park. 12 participants per session for ages 8 and over. Should have enough equipment. Next step is making flyers and advertising.

Yoga would have two sessions from June-July, \$45 per person and a drop-in for \$10. Revolving Park idea for location at 7:00 p.m.

Big Bounce America using Steffen’s May 14-May 28 and live dates would be May 18, 19, 24, 25 and 26. Runs from 9:00-9:30 on Friday & Saturday and until 9:00 p.m. on Sunday.

Skyhawks registration has picked up and is doing well. Some classes already have enough to run. Summer Camps classes and dates have been released and ready for sign up. Flyers being distributed. Camps are \$135 per child. Gaining interest.

10. CITIZEN PARTICIPATION

Laura Lesich had questions regarding Marshmallow Drop and if we’re prepared for early/late participants and if we have enough volunteers. Recreation Coordinator Delmege stated he needs more volunteers and is prepared for early/late people.

Mrs. Lesich asked about Big Bounce America and using lots for extra parking. Coordinator Delmege stated they’re using the field and surrounding lots for parking. Mrs. Lesich questioned if we needed volunteers to charge for additional parking, but Coordinator Delmege stated he did not believe additional parking is needed.

She would like to see active solicitation due to open seats for Recreation Commission members.

**FRASER RECREATION COMMISSION MINUTES
MARCH 12, 2024 – 7:00 P.M.**

11. COMISSION MEMBERS REPORT

Chairperson Hunt reminded everyone she will not be able to attend the next meeting. She will also be at the Marshmallow Drop on Saturday, March 23.

Commission member Koch asked about baseball diamonds. Coordinator Delmege stated he's had a few organizations reach out but hasn't had much time in the last couple of days to deeply investigate it. They wanted the fields to be worked on and repaired to a certain standard and if the conditions were met, they would like to book the fields.

12. ADJOURNMENT

Motion by Koch supported by Rice to adjourn the meeting at 7:34 p.m.

AYES: Koch, Rastelli, Rice, Walker, Hunt

NAYS: None

Motion Carried

Respectfully Submitted:

Chris Delmege, Recreation Coordinator
City of Fraser

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDG USE
		AMENDED BUDGET	02/29/2024 NORMAL (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 751 - RECREATION						
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	360.00	60.00	890.00	28.80
101-751-703.000	SALARIES	0.00	0.00	0.00	0.00	0.00
101-751-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	24,737.48	4,000.00	(937.48)	103.94
101-751-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
101-751-710.000	VACATION	1,000.00	2,150.00	0.00	(1,150.00)	215.00
101-751-711.000	HOLIDAY	1,200.00	1,100.00	0.00	100.00	91.67
101-751-713.000	FICA	1,612.00	1,806.52	245.52	(194.52)	112.07
101-751-714.000	MEDICARE	377.00	422.52	57.43	(45.52)	112.07
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	117.00	0.00	0.00	117.00	0.00
101-751-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	0.00	0.00	0.00	0.00	0.00
101-751-718.000	LONGEVITY PAY	0.00	0.00	0.00	0.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	2,555.18	1,415.00	2,444.82	51.10
101-751-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	0.00	0.00	0.00
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B	2,080.00	2,264.00	320.00	(184.00)	108.85
101-751-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	0.00	0.00	0.00
101-751-742.000	OPERATING SUPPLIES	2,000.00	607.35	0.00	1,392.65	30.37
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	25,000.00	3,474.00	0.00	21,526.00	13.90
101-751-850.000	COMMUNICATIONS (PHONE AND CELL)	0.00	0.00	0.00	0.00	0.00
101-751-851.000	MAIL OR POSTAGE	500.00	0.63	0.00	499.37	0.13
101-751-880.000	COMMUNITY PROMOTION	12,000.00	7,500.00	0.00	4,500.00	62.50
101-751-881.000	PROGRAMMING - RECREATION REVOLVING FUND	20,000.00	4,885.36	1,026.94	15,114.64	24.43
101-751-882.000	PROGRAMMING - FARMERS MARKET	0.00	0.00	0.00	0.00	0.00
101-751-900.000	PRINTING AND PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
101-751-930.000	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-751-955.000	CONFERENCES	1,000.00	70.00	0.00	930.00	7.00
101-751-956.000	MEMBERSHIPS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION		108,936.00	51,933.04	7,124.89	57,002.96	47.67
TOTAL EXPENDITURES		108,936.00	51,933.04	7,124.89	57,002.96	47.67
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		108,936.00	51,933.04	7,124.89	57,002.96	47.67
NET OF REVENUES & EXPENDITURES		(108,936.00)	(51,933.04)	(7,124.89)	(57,002.96)	47.67

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
02/29/2024			101-751-001.000 CASH		BEG. BALANCE		0.00
03/31/2024			101-751-001.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-694.200 CITY PICNIC		BEG. BALANCE		0.00
03/31/2024			101-751-694.200	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-702.000 ELECTED/APPOINTED OFFICIALS PA		BEG. BALANCE		360.00
03/21/2024	PR	CHK	SUMMARY PR 03/21/2024		75.00		435.00
03/31/2024			101-751-702.000	END BALANCE	75.00	0.00	435.00
02/29/2024			101-751-703.000 SALARIES		BEG. BALANCE		0.00
03/31/2024			101-751-703.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE		24,737.48
03/07/2024	PR	CHK	SUMMARY PR 03/07/2024		2,000.00		26,737.48
03/21/2024	PR	CHK	SUMMARY PR 03/21/2024		2,000.00		28,737.48
03/31/2024			101-751-704.000	END BALANCE	4,000.00	0.00	28,737.48
02/29/2024			101-751-705.000 WAGES - PART TIME EMPLOYEES		BEG. BALANCE		0.00
03/31/2024			101-751-705.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-706.000 WAGES - TEMPORARY/SEASONAL EMP		BEG. BALANCE		0.00
03/31/2024			101-751-706.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-710.000 VACATION		BEG. BALANCE		2,150.00
03/31/2024			101-751-710.000	END BALANCE	0.00	0.00	2,150.00
02/29/2024			101-751-711.000 HOLIDAY		BEG. BALANCE		1,100.00
03/31/2024			101-751-711.000	END BALANCE	0.00	0.00	1,100.00
02/29/2024			101-751-712.000 OVERTIME		BEG. BALANCE		0.00
03/31/2024			101-751-712.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-713.000 FICA		BEG. BALANCE		1,806.52
03/07/2024	PR	CHK	SUMMARY PR 03/07/2024		120.90		1,927.42
03/21/2024	PR	CHK	SUMMARY PR 03/21/2024		124.62		2,052.04
03/31/2024			101-751-713.000	END BALANCE	245.52	0.00	2,052.04
02/29/2024			101-751-714.000 MEDICARE		BEG. BALANCE		422.52
03/07/2024	PR	CHK	SUMMARY PR 03/07/2024		28.27		450.79
03/21/2024	PR	CHK	SUMMARY PR 03/21/2024		29.15		479.94
03/31/2024			101-751-714.000	END BALANCE	57.42	0.00	479.94
02/29/2024			101-751-716.000 WORKERS COMPENSATION INSURANCE		BEG. BALANCE		0.00
03/31/2024			101-751-716.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-717.000 CASH IN LIEU OF BENEFITS (INS		BEG. BALANCE		0.00
03/31/2024			101-751-717.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-718.000 LONGEVITY PAY		BEG. BALANCE		0.00
03/31/2024			101-751-718.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-724.100 HEALTH INSURANCE PREMIUMS (EMP		BEG. BALANCE		2,555.18
03/07/2024	PR	CHK	SUMMARY PR 03/07/2024		691.04		3,246.22
03/31/2024			101-751-724.100	END BALANCE	691.04	0.00	3,246.22
02/29/2024			101-751-724.200 RETIREE HEALTH SAVINGS PLAN (I		BEG. BALANCE		0.00
03/31/2024			101-751-724.200	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-725.100 DEFINED CONTRIBUTION PENSION (		BEG. BALANCE		2,264.00
03/07/2024	PR	CHK	SUMMARY PR 03/07/2024		160.00		2,424.00
03/21/2024	PR	CHK	SUMMARY PR 03/21/2024		160.00		2,584.00
03/31/2024			101-751-725.100	END BALANCE	320.00	0.00	2,584.00
02/29/2024			101-751-725.200 DEFINED BENEFIT PENSION PLAN (		BEG. BALANCE		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			101-751-725.200 DEFINED BENEFIT PENSION PLAN (	(Continued)			
03/31/2024			101-751-725.200	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-742.000 OPERATING SUPPLIES	BEG. BALANCE			607.35
03/31/2024			101-751-742.000	END BALANCE	0.00	0.00	607.35
02/29/2024			101-751-801.000 PROFESSIONAL/CONTRACTUAL SERVI	BEG. BALANCE			3,474.00
03/31/2024			101-751-801.000	END BALANCE	0.00	0.00	3,474.00
02/29/2024			101-751-850.000 COMMUNICATIONS (PHONE AND CELL	BEG. BALANCE			0.00
03/31/2024			101-751-850.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-851.000 MAIL OR POSTAGE	BEG. BALANCE			0.63
03/31/2024			101-751-851.000	END BALANCE	0.00	0.00	0.63
02/29/2024			101-751-860.000 TRANSPORTATION	BEG. BALANCE			0.00
03/31/2024			101-751-860.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-880.000 COMMUNITY PROMOTION	BEG. BALANCE			7,500.00
03/31/2024			101-751-880.000	END BALANCE	0.00	0.00	7,500.00
02/29/2024			101-751-881.000 PROGRAMMING - RECREATION REVOL	BEG. BALANCE			4,885.36
03/31/2024			101-751-881.000	END BALANCE	0.00	0.00	4,885.36
02/29/2024			101-751-882.000 PROGRAMMING - FARMERS MARKET	BEG. BALANCE			0.00
03/31/2024			101-751-882.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-900.000 PRINTING AND PUBLISHING	BEG. BALANCE			0.00
03/31/2024			101-751-900.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-920.000 ELECTRIC	BEG. BALANCE			0.00
03/31/2024			101-751-920.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-921.000 NATURAL GAS	BEG. BALANCE			0.00
03/31/2024			101-751-921.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-922.000 WATER	BEG. BALANCE			0.00
03/31/2024			101-751-922.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-930.000 REPAIRS AND MAINTENANCE	BEG. BALANCE			0.00
03/31/2024			101-751-930.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-930.200 REPAIRS - STREETS MAINTENANCE	BEG. BALANCE			0.00
03/31/2024			101-751-930.200	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-955.000 CONFERENCES	BEG. BALANCE			70.00
03/31/2024			101-751-955.000	END BALANCE	0.00	0.00	70.00
02/29/2024			101-751-956.000 MEMBERSHIPS	BEG. BALANCE			0.00
03/31/2024			101-751-956.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-968.000 DEPREC.-TRANS OUT	BEG. BALANCE			0.00
03/31/2024			101-751-968.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-972.000 CAPITAL OUTLAY	BEG. BALANCE			0.00
03/31/2024			101-751-972.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-751-995.000 OPERATING TRANS OUT	BEG. BALANCE			0.00
03/31/2024			101-751-995.000	END BALANCE	0.00	0.00	0.00