



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

August Gitschlag

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

**Fraser Recreation Commission Agenda
City Council Chambers
33000 Garfield, Fraser, MI 48026
Tuesday, December 3, 2024 @ 7:00 p.m.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda December 3, 2024
5. Approval of Minutes Regular Meeting November 12, 2024
6. Volunteer Group Reports
 - a. Fraser First Booster Club
 - b. Fraser Beautification Club
7. Administration Report
 - a. Christmas in Fraser
 - b. Painting with a Twist
 - c. Escape Breakout Room
 - d. Family Fun Night
 - e. RARE & Fraser School Partnership
 - f. Puzzle & Craft Day
 - g. Marshmallow Drop
8. Citizen Participation
9. Commission Member Reports
10. Adjournment

POSTED: 2024 11 25

City of Fraser; 33000 Garfield, Fraser, MI 48026 (586) 293-3100 www.micityoffraser.org



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Fraser Recreation Commission Minutes
City Council Chambers
33000 Garfield, Fraser, MI 48026
TUESDAY, November 14, 2024 @ 7:00 p.m.
DRAFT

The regular meeting of the City of Fraser Recreation Commission was held on Tuesday, November 14, 2024 at 7:00 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Recreation Commission member Hunt called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Commission Member Hunt led the Pledge of Allegiance.

3. ROLL CALL OF RECREATION COMMISSION MEMBERS

PRESENT: Walker, Koch, Hunt, Rastelli

ABSENT: Hunter, Rice

OTHERS: Recreation Coordinator Delmege

Motion by Koch supported by Rastelli to excuse Commission Member Rice from the November 14, 2024 Recreation Commission meeting.

AYES: Walker, Koch, Hunt, Rastelli

NAYS: None

Motion Carried

4. APPROVAL OF AGENDA

Motion by Koch supported by Walker to approve the agenda of the November 14, 2024, City of Fraser Recreation Commission as amended.

AYES: Walker, Koch, Hunt, Rastelli

NAYS: None

Motion Carried

**RECREATION COMMISSION MEETING
Tuesday, November 12, 2024 @ 7:00 P.M.**

5. APPROVAL OF MINUTES

Motion by Koch supported by Walker to approve the minutes of the October 1, 2024 meeting of the City of Fraser Recreation Commission as presented.

AYES: Koch, Walker, Hunt, Rastelli

NAYS: None

Motion Carried

6. VOLUNTEER GROUP REPORTS

Laura Lesich, Fraser First Booster Club, has a “Blue Jean Ball” event coming up on Saturday, February 8, 2025, with tickets going on sale shortly and sponsorships available. Next meeting is on Wednesday, November 20 at Hanover Grove Conference Room at their Community Center at 6:30pm. Lastly, they’re working on a new Facebook page that will be launching soon that will focus on Steffen’s Park and they’re looking for feedback and opinions.

Echo Hunt, on behalf of the Beautification Club, spoke about how they had a donation of 170 daffodil bulbs, that were planted around “the wedge” between Masonic and Garfield. Their next meeting will be Wednesday, November 20 at 7:30pm following the Fraser First Booster Club at Hanover Grove Conference Room.

7. ADMINISTRATION REPORT

Coordinator Delmege talked about “Christmas in Fraser” and the list of activities for the event. The event will be 5:30-7:30pm. The High School Marching Band will kick off the event with music. The mayor will speak and hand Santa Claus the key to the city. Encore Dance Centre will perform at 6:05, Ice Sculptor Demonstration (with four already being station throughout event) that will start at 6:15pm, Fire Entertainment starting their performance at 6:30pm and a Polar Plunge at 7:00pm for a charity TBA. Fraser First Booster Club will provide hot chocolate and cookies throughout the event, as well as hot dogs, chips and beverages. A full petting zoo with horse rides. There will also be two fire pits for s’more making and getting warm.

The Recreation Department partnered with Painting with a Twist in Roseville to have an event on Saturday, December 14 for adults 18 and older. The event will be from 7:00-9:00pm. The City of Fraser will contribute \$25 per person who signs up for the event. There will be hand foods, and a BYOB event where you can choose between two different paintings. Holds roughly 75 people.

The Recreation Department also partnered with the City of Warren’s Breakout Escape Room for another event on January 25 from 7:00-8:00pm. This event will be \$26 per person (discounted price), and all people interested will have to call their business at (586) 359-6944 and speak to Angel and mention “Fraser Escape Room” and pay by credit card.

RECREATION COMMISSION MEETING
Tuesday, November 12, 2024 @ 7:00 P.M.

Mr. Delmege is looking to run a “Date Night” event on Saturday, February 15 at Vintage House. A fun event where families can bring their children to come eat, listen and dance to music. It would be roughly a three-hour event. The event, instead of being a “date night” could be more of a family fun night. Commission Member Koch thought about having games on each table. She also thought of changing the name to “Family Night”. It would cost \$18 per person for the event.

Mr. Delmege has been talking to the City of Roseville about running some programs together. Due to the lack of a Recreation Facility, and the current non-availability of Fraser schools’ gymnasiums, we could join their program for basketball and volleyball which takes place in Roseville schools. If you go to their website, or follow the link on our Facebook page, it’ll bring you to their sign up. Commission member Koch asked if this will be something we have to provide all our own coaches, which Mr. Delmege said no, it’ll be using their coaches’ for now, but it could grow into us trying to find more coaches’ as well. Mr. Delmege stated that the City of Fraser’s “part” could be donating new nets, poles, balls, etc. because the City of Fraser doesn’t have a facility in this partnership.

8. CITIZEN PARTICIPATION

Laura Lesich commented that she thought the “Date Night” was a great idea. Her concern is that weekend for the event is Presidents Day and people may be out of town. Start publicizing the event early and start it earlier (5:00/6:00pm). She would also like to see an event to get people outside into the snow/winter. Maybe an ice rink like they used to do back in the day.

9. COMISSION MEMBERS REPORT

Commission Member Rastelli spoke about the ice rink idea. She asked if that’s something they would talk to the City Manager, or Mr. Delmege. Mr. Delmege said he wasn’t against it, but questioned safety, insurance and more of the “behind-the-door” issues and stated it would be a City Manager decision, or possibly a City Council decision.

Commission Member Koch asked about doing an indoor pool event using the Fraser Schools pool. Mr. Delmege said he is trying to work with the schools and continuing the partnership and growing the usage of the schools. Fraser schools have facilities that the City of Fraser doesn’t have. Mr. Delmege would also like to do an adult cornhole league, but it poses a lot of issues between weather and the physical labor of moving the boards and bags and putting it back.

Mr. Delmege stated that he’s looking at having craft events inside City Hall, but the rooms aren’t big but would like to utilize what we already have. Koch was thinking of a puzzle night where people would have a competition who could complete it the fastest and do prizes to the top three fastest. Also, we could have a bingo event at City Hall inside the council chambers up to a certain number of people as well.

**RECREATION COMMISSION MEETING
Tuesday, November 12, 2024 @ 7:00 P.M.**

10. REAPPOINTMENT OF COMMISSION MEMBER CHRIS KOCH

Motion by Hunt supported by Walker to reappoint Commission Member Koch to the Recreation Commission

AYES: Koch, Walker, Hunt, Rastelli

NAYS: None

Motion Carried

11. ADJOURNMENT

Motion by Koch supported by Walker to adjourn the meeting at 7:39 p.m.

AYES: Koch, Walker, Hunt, Hunter, Rastelli

NAYS: None

Motion Carried

Respectfully Submitted:

Chris Delmege, Recreation Coordinator
City of Fraser

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
11/01/2024			101-751-001.000 CASH		BEG. BALANCE		0.00
11/30/2024			101-751-001.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-694.200 CITY PICNIC		BEG. BALANCE		0.00
11/30/2024			101-751-694.200	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-702.000 ELECTED/APPOINTED OFFICIALS PA		BEG. BALANCE		240.00
11/30/2024			101-751-702.000	END BALANCE	0.00	0.00	240.00
11/01/2024			101-751-703.000 SALARIES		BEG. BALANCE		0.00
11/30/2024			101-751-703.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE		17,062.85
11/14/2024	PR	CHK	SUMMARY PR 11/14/2024		2,044.80		19,107.65
11/30/2024			101-751-704.000	END BALANCE	2,044.80	0.00	19,107.65
11/01/2024			101-751-705.000 WAGES - PART TIME EMPLOYEES		BEG. BALANCE		0.00
11/30/2024			101-751-705.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-706.000 WAGES - TEMPORARY/SEASONAL EMP		BEG. BALANCE		0.00
11/30/2024			101-751-706.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-710.000 VACATION		BEG. BALANCE		0.00
11/30/2024			101-751-710.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-711.000 HOLIDAY		BEG. BALANCE		306.70
11/30/2024			101-751-711.000	END BALANCE	0.00	0.00	306.70
11/01/2024			101-751-712.000 OVERTIME		BEG. BALANCE		0.00
11/30/2024			101-751-712.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-713.000 FICA		BEG. BALANCE		1,461.50
11/14/2024	PR	CHK	SUMMARY PR 11/14/2024		123.68		1,585.18
11/30/2024			101-751-713.000	END BALANCE	123.68	0.00	1,585.18
11/01/2024			101-751-714.000 MEDICARE		BEG. BALANCE		341.80
11/14/2024	PR	CHK	SUMMARY PR 11/14/2024		28.92		370.72
11/30/2024			101-751-714.000	END BALANCE	28.92	0.00	370.72
11/01/2024			101-751-716.000 WORKERS COMPENSATION INSURANCE		BEG. BALANCE		0.00
11/30/2024			101-751-716.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-717.000 CASH IN LIEU OF BENEFITS (INS C		BEG. BALANCE		0.00
11/30/2024			101-751-717.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-718.000 LONGEVITY PAY		BEG. BALANCE		0.00
11/30/2024			101-751-718.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-724.100 HEALTH INSURANCE PREMIUMS (EMP		BEG. BALANCE		2,385.79
11/14/2024	PR	CHK	SUMMARY PR 11/14/2024		694.76		3,080.55
11/30/2024			101-751-724.100	END BALANCE	694.76	0.00	3,080.55
11/01/2024			101-751-724.200 RETIREE HEALTH SAVINGS PLAN (I		BEG. BALANCE		0.00
11/30/2024			101-751-724.200	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-725.100 DEFINED CONTRIBUTION PENSION (4		BEG. BALANCE		1,389.53
11/14/2024	PR	CHK	SUMMARY PR 11/14/2024		163.58		1,553.11
11/30/2024			101-751-725.100	END BALANCE	163.58	0.00	1,553.11
11/01/2024			101-751-725.200 DEFINED BENEFIT PENSION PLAN (1		BEG. BALANCE		0.00
11/30/2024			101-751-725.200	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-742.000 OPERATING SUPPLIES		BEG. BALANCE		154.50

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			101-751-742.000 OPERATING SUPPLIES	(Continued)			
11/30/2024			101-751-742.000	END BALANCE	0.00	0.00	154.50
11/01/2024			101-751-801.000 PROFESSIONAL/CONTRACTUAL SERVI	BEG. BALANCE			69.50
11/30/2024			101-751-801.000	END BALANCE	0.00	0.00	69.50
11/01/2024			101-751-850.000 COMMUNICATIONS (PHONE AND CELL)	BEG. BALANCE			0.00
11/30/2024			101-751-850.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-851.000 MAIL OR POSTAGE	BEG. BALANCE			0.00
11/30/2024			101-751-851.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-860.000 TRANSPORTATION	BEG. BALANCE			0.00
11/30/2024			101-751-860.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-880.000 COMMUNITY PROMOTION	BEG. BALANCE			25,000.00
11/30/2024			101-751-880.000	END BALANCE	0.00	0.00	25,000.00
11/01/2024			101-751-881.000 PROGRAMMING	BEG. BALANCE			6,922.09
11/02/2024	AP	INV	BANQUET HALL RENTAL FEE FOR MAGIC SH	NOV 2, 2024	150.00		7,072.09
11/07/2024	AP	INV	DEPOSIT FOR FIRE ENTERTAINMENT FOR CH	11-07-2024	337.50		7,409.59
11/20/2024	AP	INV	POOL FOR POLAR PLUNGE AND DVD PLAYER	11-20-2024	169.59		7,579.18
11/30/2024			101-751-881.000	END BALANCE	657.09	0.00	7,579.18
11/01/2024			101-751-882.000 PROGRAMMING - FARMERS MARKET	BEG. BALANCE			0.00
11/30/2024			101-751-882.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-900.000 PRINTING AND PUBLISHING	BEG. BALANCE			0.00
11/30/2024			101-751-900.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-920.000 ELECTRIC	BEG. BALANCE			0.00
11/30/2024			101-751-920.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-921.000 NATURAL GAS	BEG. BALANCE			0.00
11/30/2024			101-751-921.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-922.000 WATER	BEG. BALANCE			0.00
11/30/2024			101-751-922.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-930.000 REPAIRS AND MAINTENANCE	BEG. BALANCE			0.00
11/30/2024			101-751-930.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-930.200 REPAIRS - STREETS MAINTENANCE	BEG. BALANCE			0.00
11/30/2024			101-751-930.200	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-955.000 CONFERENCES	BEG. BALANCE			39.99
11/30/2024			101-751-955.000	END BALANCE	0.00	0.00	39.99
11/01/2024			101-751-956.000 MEMBERSHIPS	BEG. BALANCE			0.00
11/30/2024			101-751-956.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-968.000 DEPREC.-TRANS OUT	BEG. BALANCE			0.00
11/30/2024			101-751-968.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-972.000 CAPITAL OUTLAY	BEG. BALANCE			0.00
11/30/2024			101-751-972.000	END BALANCE	0.00	0.00	0.00
11/01/2024			101-751-995.000 OPERATING TRANS OUT	BEG. BALANCE			0.00
11/30/2024			101-751-995.000	END BALANCE	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
Balances as of 11/30/2024

Fund 101 - GENERAL FUND

Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 11/30/24	Available Balance	% Used
Expenditures					
Department 751: RECREATION					
702.000	ELECTED/APPOINTED OFFICIALS PAY				
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 90.00 947		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 75.00 953		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 75.00 956		
702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	240.00	1,010.00	19.20
703.000	SALARIES	0.00	0.00	0.00	100.00
704.000	WAGES - FULL TIME EMPLOYEES				
07/01/2024	PRAW SUMMARY PRAW 07/01/2024		1036890 (908.99) 945		
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 1,817.92 945		
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 2,044.80 947		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 2,044.80 948		
08/22/2024	PR SUMMARY PR 08/22/2024		1024194 2,044.80 950		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 2,044.80 951		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 1,840.32 953		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 2,044.80 955		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 2,044.80 956		
10/31/2024	PR SUMMARY PR 10/31/2024		1040494 2,044.80 957		
11/14/2024	PR SUMMARY PR 11/14/2024		1042168 2,044.80 959		
704.000	WAGES - FULL TIME EMPLOYEES	48,671.00	19,107.65	29,563.35	39.26
705.000	WAGES - PART TIME EMPLOYEES				
07/01/2024	PRAW SUMMARY PRAW 07/01/2024		1036890 (260.00) 945		
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 520.00 945		
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 680.00 947		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 720.00 948		
08/22/2024	PR SUMMARY PR 08/22/2024		1024194 810.00 950		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 760.00 951		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 720.00 953		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 710.00 955		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 860.00 956		
10/31/2024	PR SUMMARY PR 10/31/2024		1040494 880.00 957		
10/31/2024	GJ Coding correction - Angela Jernberg sala		1042906 (6,400.00) JE# 8374		
705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	0.00	100.00
706.000	WAGES - TEMPORARY/SEASONAL EMPL	10,000.00	0.00	10,000.00	0.00
710.000	VACATION	2,045.00	0.00	2,045.00	0.00
711.000	HOLIDAY				
07/01/2024	PRAW SUMMARY PRAW 07/01/2024		1036890 (102.26) 945		
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 204.48 945		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 204.48 953		
711.000	HOLIDAY	2,454.00	306.70	2,147.30	12.50
713.000	FICA				
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 154.53 945		
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 170.49 947		
07/31/2024	GJ TO REVERSE MANUAL JOURNAL ENTRY: 8331		1042911 (77.27) JE# 8379		

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
Balances as of 11/30/2024

Fund 101 - GENERAL FUND

Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 11/30/24	Available Balance	% Used
Expenditures					
Department 751: RECREATION					
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 168.31 948		
08/22/2024	PR SUMMARY PR 08/22/2024		1024194 174.12 950		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 170.99 951		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 172.75 953		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 167.69 955		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 181.65 956		
10/31/2024	PR SUMMARY PR 10/31/2024		1040494 178.24 957		
11/14/2024	PR SUMMARY PR 11/14/2024		1042168 123.68 959		
713.000	FICA	3,297.00	1,585.18	1,711.82	48.08
714.000	MEDICARE				
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 36.14 945		
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 39.87 947		
07/31/2024	GJ TO REVERSE MANUAL JOURNAL ENTRY: 8331		1042911 (18.07) JE# 8379		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 39.37 948		
08/22/2024	PR SUMMARY PR 08/22/2024		1024194 40.72 950		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 40.00 951		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 40.39 953		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 39.22 955		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 42.47 956		
10/31/2024	PR SUMMARY PR 10/31/2024		1040494 41.69 957		
11/14/2024	PR SUMMARY PR 11/14/2024		1042168 28.92 959		
714.000	MEDICARE	771.00	370.72	400.28	48.08
716.000	WORKERS COMPENSATION INSURANCE	239.00	0.00	239.00	0.00
717.000	CASH IN LIEU OF BENEFITS (INS O	0.00	0.00	0.00	100.00
718.000	LONGEVITY PAY	0.00	0.00	0.00	100.00
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)				
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 693.60 945		
07/31/2024	GJ TO REVERSE MANUAL JOURNAL ENTRY: 8331		1042911 (16.20) JE# 8379		
07/31/2024	GJ TO REVERSE MANUAL JOURNAL ENTRY: 8331		1042911 (34.74) JE# 8379		
07/31/2024	GJ TO REVERSE MANUAL JOURNAL ENTRY: 8331		1042911 (295.87) JE# 8379		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 693.60 948		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 650.64 951		
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 694.76 955		
11/14/2024	PR SUMMARY PR 11/14/2024		1042168 694.76 959		
724.100	HEALTH INSURANCE PREMIUMS (EMPL	7,000.00	3,080.55	3,919.45	44.01
724.200	RETIREE HEALTH SAVINGS PLAN (IC	0.00	0.00	0.00	100.00
725.100	DEFINED CONTRIBUTION PENSION (401A-457B)				
07/11/2024	PR SUMMARY PR 07/11/2024		1017607 161.79 945		
07/25/2024	PR SUMMARY PR 07/25/2024		1019487 163.58 947		
07/31/2024	GJ TO REVERSE MANUAL JOURNAL ENTRY: 8331		1042911 (80.90) JE# 8379		
08/08/2024	PR SUMMARY PR 08/08/2024		1022621 163.58 948		
08/22/2024	PR SUMMARY PR 08/22/2024		1024194 163.58 950		
09/05/2024	PR SUMMARY PR 09/05/2024		1028037 174.38 951		
09/19/2024	PR SUMMARY PR 09/19/2024		1033334 152.78 953		

Balances as of 11/30/2024

Fund 101 - GENERAL FUND

Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 11/30/24	Available Balance	% Used
Expenditures					
Department 751: RECREATION					
10/03/2024	PR SUMMARY PR 10/03/2024		1036463 163.58 955		
10/17/2024	PR SUMMARY PR 10/17/2024		1037482 163.58 956		
10/31/2024	PR SUMMARY PR 10/31/2024		1040494 163.58 957		
11/14/2024	PR SUMMARY PR 11/14/2024		1042168 163.58 959		
725.100	DEFINED CONTRIBUTION PENSION (4	4,254.00	1,553.11	2,700.89	36.51
725.200	DEFINED BENEFIT PENSION PLAN (M	0.00	0.00	0.00	100.00
742.000	OPERATING SUPPLIES				
07/08/2024	AP 13 X 13 TENT FOR USE OF ALL/ANY DEPARTME		1017630 158.99 Inv #: '7-8-2024' Vendor 'MISC'		
08/29/2024	AP Void Invoice PET052820 PETTYC		1027070 (14.49) Inv #: 'PET052820' Vendor 'PETTYC'		
09/06/2024	AP NAME PLATE FOR RECREATION		1033573 10.00 Inv #: '6835' Vendor 'ROYNAM'		
742.000	OPERATING SUPPLIES	1,500.00	154.50	1,345.50	10.30
801.000	PROFESSIONAL/CONTRACTUAL SERVICES				
08/01/2024	AP SERVICE CALL/CITY HALL		1025041 69.50 Inv #: '90148' Vendor 'TSSTEL'		
801.000	PROFESSIONAL/CONTRACTUAL SERVIC	1,000.00	69.50	930.50	6.95
850.000	COMMUNICATIONS (PHONE AND CELL)	0.00	0.00	0.00	100.00
851.000	MAIL OR POSTAGE	500.00	0.00	500.00	0.00
880.000	COMMUNITY PROMOTION				
07/10/2024	AP FIREWORK DISPLAY JULY 21, 2024		1017685 25,000.00 Inv #: 'INV5192267' Vendor 'ZAMFIR'		
880.000	COMMUNITY PROMOTION	15,000.00	25,000.00	(10,000.00)	166.67
881.000	PROGRAMMING				
07/11/2024	AP DJ SERVICE FOR SUMMER FUN PARADE JULY 21		1018468 425.00 Inv #: '2024-07-11' Vendor 'MISC'		
07/23/2024	AP REIMBURSEMENT FOR PICKLEBALLS AND TENT F		1022099 149.99 Inv #: '7-23-2024' Vendor 'MISC'		
07/23/2024	AP REIMBURSEMENT FOR PICKLEBALLS AND TENT F		1022099 31.77 Inv #: '7-23-2024' Vendor 'MISC'		
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 73.78 Inv #: '7-31-2024' Vendor '10008'		
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 742.00 Inv #: '7-31-2024' Vendor '10008'		
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 171.81 Inv #: '7-31-2024' Vendor '10008'		
08/05/2024	AP DEPOSIT FOR MAGICIAN FOR NOVEMBER 2, 202		1022835 375.00 Inv #: '8-5-2024' Vendor 'MR. WILDE'		
08/05/2024	AP COTTON CANDY FOR MOVIE NIGHT AUGUST 10,		1022857 114.14 Inv #: '8-5-2024' Vendor 'MISC'		
08/06/2024	AP MOVIE FOR MOVIE NIGHT IN AUGUST		1022831 5.30 Inv #: '8-6-2024' Vendor 'MISC'		
08/06/2024	AP BALANCE FOR TWO FACE PAINTERS FOR MOVIE		1022832 370.00 Inv #: '8-6-2024' Vendor 'MISC'		
08/06/2024	AP MOVIE NIGHT SCREEN AND POPCORN MACHINE		1022834 442.00 Inv #: '8-6-2024' Vendor 'STATHE'		
08/29/2024	AP Void Invoice 005-70-024-002-000 999REC		1027062 (40.75) Inv #: '005-70-024-002-000' Vendor '999REC'		
08/29/2024	AP Void Invoice 20005270 OPEEDE		1027064 (79.75) Inv #: '20005270' Vendor 'OPEEDE'		
08/29/2024	AP Void Invoice PET052820 PETTYC		1027070 (85.85) Inv #: 'PET052820' Vendor 'PETTYC'		
09/11/2024	AP TWO FACE PAINTERS FOR MOVIE NIGHT SEPT 1		1031725 370.00 Inv #: '9-11-2024' Vendor 'MISC'		
09/11/2024	AP MOVIE NIGHT SCREEN FOR SEPTEMBER 14, 202		1031726 442.00 Inv #: '9-11-2024' Vendor 'STAREN'		
09/24/2024	AP COTTON CANDY AND DVD FOR MOVIE NIGHT SEP		1035713 69.31 Inv #: '9-24-2024' Vendor 'MISC'		
09/25/2024	AP FACE PAINTING & BALLOON TWISTER FOR FIRE		1035730 1,215.00 Inv #: '09252024' Vendor 'GRAKRI'		
09/25/2024	AP DJ SERVICE FOR FIREFIGHTER OPEN HOUSE		1035724 300.00 Inv #: '9-25-2024' Vendor 'MISC'		
10/08/2024	AP REIMURSEMENT FOR COLORED PENCILS FOR FIR		1037239 30.85 Inv #: '10-8-2024' Vendor 'MISC'		
10/08/2024	AP CRAFT FIRE TRUCKS FOR FIRE OPEN HOUSE		1037244 198.05 Inv #: '10-8-2024' Vendor 'MISC'		
10/14/2024	AP 50% DEPOSIT FOR ICE CARVING FOR CHRISTMA		1041927 1,057.50 Inv #: '2024152' Vendor 'FINCUI'		
10/21/2024	AP DEPOSIT FOR PETTING ZOO/HORSE FOR CHRIST		1038664 110.00 Inv #: '10-21-2024' Vendor 'MISC'		

11/25/2024 11:02 AM		REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER				Page: 4/4	
User: CITYCLERK		Balances as of 11/30/2024					
DB: Fraser		Fund 101 - GENERAL FUND					
Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 11/30/24	Available Balance	% Used		
Expenditures							
Department 751: RECREATION							
10/21/2024	AP CANDY FOR TRUNK OR TREAT OCTOBER 19, 202		1038666 59.94	Inv #:	'10-21-2024'	Vendor	'MISC'
10/31/2024	AP MAGIC SHOW NOVEMBER 2, 2024		1040937 375.00	Inv #:	'110224A'	Vendor	'MR. WILDE'
11/02/2024	AP BANQUET HALL RENTAL FEE FOR MAGIC SHOW		1041928 150.00	Inv #:	'NOV 2, 2024'	Vendor	'FRALIO'
11/07/2024	AP DEPOSIT FOR FIRE ENTERTAINMENT FOR CHRIS		1043109 337.50	Inv #:	'11-07-2024'	Vendor	'SUNFIR'
11/20/2024	AP POOL FOR POLAR PLUNGE AND DVD PLAYER FOR		1043143 169.59	Inv #:	'11-20-2024'	Vendor	'MISC'
881.000	PROGRAMMING	30,000.00	7,579.18	22,420.82	25.26		
882.000	PROGRAMMING - FARMERS MARKET	0.00	0.00	0.00	100.00		
900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	100.00		
930.000	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	100.00		
955.000	CONFERENCES						
08/30/2024	AP AUGUST 2024 CREDIT CARD		1036885 39.99	Inv #:	'8-30-2024'	Vendor	'10008'
955.000	CONFERENCES	1,000.00	39.99	960.01	4.00		
956.000	MEMBERSHIPS	150.00	0.00	150.00	0.00		
Total - Dept 751		129,131.00	59,087.08	70,043.92	45.76		
Total Expenditures		129,131.00	59,087.08	70,043.92	45.76		
NET OF REVENUES AND EXPENDITURES		(129,131.00)	(59,087.08)	(70,043.92)			

11/25/2024 11:01 AM		REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER				Page: 1/1		
User: CITYCLERK		PERIOD ENDING 11/30/2024						
DB: Fraser								
GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	11/30/2024 NORMAL (ABNORMAL)	MONTH 11/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
Dept 751 - RECREATION								
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	240.00	0.00		1,010.00	19.20	
101-751-703.000	SALARIES	0.00	0.00	0.00		0.00	0.00	
101-751-704.000	WAGES - FULL TIME EMPLOYEES	48,671.00	19,107.65	2,044.80		29,563.35	39.26	
101-751-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	0.00		0.00	0.00	
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	0.00	0.00		10,000.00	0.00	
101-751-710.000	VACATION	2,045.00	0.00	0.00		2,045.00	0.00	
101-751-711.000	HOLIDAY	2,454.00	306.70	0.00		2,147.30	12.50	
101-751-713.000	FICA	3,297.00	1,585.18	123.68		1,711.82	48.08	
101-751-714.000	MEDICARE	771.00	370.72	28.92		400.28	48.08	
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	239.00	0.00	0.00		239.00	0.00	
101-751-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	0.00	0.00	0.00		0.00	0.00	
101-751-718.000	LONGEVITY PAY	0.00	0.00	0.00		0.00	0.00	
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,000.00	3,080.55	694.76		3,919.45	44.01	
101-751-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	0.00		0.00	0.00	
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	4,254.00	1,553.11	163.58		2,700.89	36.51	
101-751-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	0.00		0.00	0.00	
101-751-742.000	OPERATING SUPPLIES	1,500.00	154.50	0.00		1,345.50	10.30	
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,000.00	69.50	0.00		930.50	6.95	
101-751-850.000	COMMUNICATIONS (PHONE AND CELL)	0.00	0.00	0.00		0.00	0.00	
101-751-851.000	MAIL OR POSTAGE	500.00	0.00	0.00		500.00	0.00	
101-751-880.000	COMMUNITY PROMOTION	15,000.00	25,000.00	0.00		(10,000.00)	166.67	
101-751-881.000	PROGRAMMING	30,000.00	7,579.18	657.09		22,420.82	25.26	
101-751-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00		0.00	0.00	
101-751-930.000	REPAIRS AND MAINTENANCE	0.00	0.00	0.00		0.00	0.00	
101-751-955.000	CONFERENCES	1,000.00	39.99	0.00		960.01	4.00	
101-751-956.000	MEMBERSHIPS	150.00	0.00	0.00		150.00	0.00	
Total Dept 751 - RECREATION		129,131.00	59,087.08	3,712.83		70,043.92	45.76	
TOTAL EXPENDITURES		129,131.00	59,087.08	3,712.83		70,043.92	45.76	
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENDITURES		129,131.00	59,087.08	3,712.83		70,043.92	45.76	
NET OF REVENUES & EXPENDITURES		(129,131.00)	(59,087.08)	(3,712.83)		(70,043.92)	45.76	

To: City of Fraser Recreation Commission

Date: 11/14/2024

From: Deputy City Clerk Greenia

Re: Meeting Calendar for 2025

Each year the City of Fraser Recreation Commission is required to set a calendar for the following year which then must be published in a newspaper of general circulation.

It has been customary for the Recreation Commission to meet on the first Tuesday of each month at 7:00 p.m. in City Council Chambers. In following that path, the dates below would be the regularly scheduled meeting dates for 2024:

January 7, 2025	April 1, 2025	July 1, 2025	October 6, 2025
February 4, 2025	May 6, 2025	August 5, 2025	November 4, 2025
March 4, 2025	June 3, 2025	September 2, 2025	December 2, 2025

Please note that May 6, August 5 and November 4 are all dates that would also be an Election Day. While we do not have a set election yet for the May 6 and August 5, 2025 dates and November 5, 2025 is the City Council Election.

I have attached a 2025 calendar for your reference.

JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1							1			1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30			
														30	31												
MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30
																					31						
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4							1		1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
														30													