City of Fraser

CENTENNIAL COMMUNITY

FRASER CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, NOVEMBER 14, 2024 - 6:30 P.M

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF COUNCIL MEMBERS**
4. **APPROVAL OF AGENDA**
5. **CITIZEN PARTICIPATION ON AGENDA ITEMS**
6. **CONSENT AGENDA**
   a. Approve City Council Regular Meeting Minutes October 10, 2024
   b. Approve City Council Special Meeting Minutes October 30, 2024
   c. Receive Board/Commission Meeting Minutes
   d. Receive Historical Commission Newsletter
   e. Approve Check Disbursements
   f. Receive Revenue and Expenditure Report
7. **NEW BUSINESS**
   a. DPS Staffing Levels
   b. Sign Ordinance Amendment
   c. Car Wash Moratorium
   d. Masonic Pump Station
   e. Klein/Adolph School Crossing Engineering Proposal
   f. DPW Building Siding
   g. Steffens Park Gazebo Roof
   h. Reindel Park Building Proposal
8. **RETURNING BUSINESS**
   a. Utility Rate Study
   b. City Hall HVAC System Update
   c. Industrial Park Roads
   d. Library Building Future Plan – Consideration of Sale

9. **REPORT OF CITY ADMINISTRATION**
10. **REPORT OF MAYOR AND CITY COUNCIL**
11. **CITIZEN PARTICIPATION**
12. **CLOSED SESSION**
    a. Closed session to consider an attorney-client privileged communication exempt from disclosure
13. **ADJOURNMENT**

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO AUGUST GITSCHLAG, CITY CLERK AT (586) 293-3100.
IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, OCTOBER 10, 2024 @ 6:30 P.M.
DRAFT

A regular meeting of the Fraser City Council was held on Thursday, October 10, 2024 at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:30

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

The following members were present:

Present: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland.
Absent: None

4. APPROVAL OF AGENDA

Motion by Lesich supported by Baranski to add Certificate of Recognition for Eagle Scout Jack DePerro as New Business Item A to the agenda and Presentation of Check from Roseville Optimist Club as New Business item F and approve the agenda as presented/amended and approve the agenda

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

5. CITIZEN'S PARTICIPATION ON AGENDA ITEMS

None at this time

6. CONSENT AGENDA

The following items were on the Consent Agenda

a. Approve City Council Regular Meeting Minutes
b. Receive Board/Commission Meeting Minutes
c. Receive Historical Commission Newsletter
d. Receive Check Disbursements
e. Receive Revenue and Expenditure Report
f. Approve GLWA Interlocal Agreement

Motion by Sutherland supported by Stein to approve the Consent Agenda

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

7. NEW BUSINESS

a. Certificate of Recognition to Eagle Scout Jack DePerro

Eagle Scout Jack DePerro received recognition for the bike repair stations he installed at McKinley Barrier Free Park and presented Fraser First with a check for recreation improvements.

b. SERESA Contract Extension Agreement

Motion by O'Dell, supported by Schornak to approve SERESA Contract Extension Agreement in the amount of $364,277

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

c. DPS Staffing and Succession Planning

Motion by Sutherland supported by Lesich to Motion to convene a sub-committee to address DPS staffing shortfalls and succession planning. The members shall include Baranski, Stein & Perry.

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

d. DPS CLEMIS Computer Purchase

Motion by O'Dell supported by Schornak to approve the purchase of five (5) In-car computers from CLEMIS as a sole source purchase for a total of $12,415.00 from Public Safety Operating, Account # 101.301.742.000.

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

e. City Administration Chair Purchase

Motion by Sutherland supported by Lesich to approve the purchase of 15 office chairs for use in the City Hall Administration Offices at a cost of $9,524.25 through Omina Purchasing to come from account #101-265-972.000

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

8. RETURNING BUSINESS

a. Industrial Park Roads Discussion

Administration is prepared to present a specific plan for Council to take action on at the November regular meeting.

b. Library Building Future Plan – Consideration of Sale

City Manager presented a timeline to bring everyone up to present on the Library building conditions. Library Board President Marlene Hoeft addressed Council.

Motion by Baranski, seconded by Sutherland to reach out to the Library Board requesting they indicate to council by November 6th their intentions on entering into the previously agreed upon purchase agreement from May 11, 2024.

Citizen Participation:

Ken Perry – Council is being too nice, there are other buyers interested, move the process along.

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

9. REPORT OF CITY ADMINISTRATION

City Manager Levin updated Council about the swearing in of new DPS employees, reminded council of quarterly internet/email security training, attended MML web meeting, currently reviewing utility rate study, audit is about to begin, the path to conversion from .com to .gov has begun.

10. REPORT OF MAYOR AND CITY COUNCIL

Perry: None

Stein: Inquired about grass replacement after sewer work, recognized Fraser Marching Band highest rating award, and discussed upcoming fundraiser events.

Baranski: Urged residents to vote, discussed upcoming fundraiser events, reminded residents of October 30th Public Hearing on Sheetz zoning. Admiral & Gordon remediation is well done.

Schornak: Discussed Historical Commission events, asked about cement work in relation to trick or treating and asked about timetable for Kelly Rd construction project.

O'Dell: Acknowledged successful Department of Public Safety Open House

Sutherland: Urged people to be safe while driving on Halloween

Lesich: Mentioned Fraser Beautification Awards, and urged people to vote

11. CITIZEN PARTICIPATION

None

12. CLOSED SESSION

a. Closed session to consider an attorney-client privileged communication exempt from disclosure

Motion by Lesich supported by Schornak to Enter into Closed Session at 7:57

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Mayor Lesich reconvened the open meeting at 9:25 pm

13. ADJOURNMENT

Motion by Sutherland supported by Lesich to adjourn the meeting at 9:26

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

Respectfully submitted:

____
Cindi Greenia, City Clerk
City of Fraser

____
Michael Lesich, Mayor
City of Fraser

City of Fraser

CENTENNIAL COMMUNITY

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MAYOR PRO-TEM
Dana Sutherland
COUNCIL
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Kenny Perry
Patrice Schornak
Sherry Stein

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

FRASER CITY COUNCIL MINUTES
SPECIAL MEETING
SENIOR ACTIVITY CENTER
3495 HIDDEN PINE DRIVE, FRASER MI 48026
WEDNESDAY, OCTOBER 30, 2024 @ 6:00pm
DRAFT

A Special Meeting of the Fraser City Council was held on Wednesday, October 30, 2024 at 6:00pm at the SENIOR ACTIVITY CENTER 3495 HIDDEN PINE DRIVE, FRASER MICHIGAN.

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:01pm

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

Present: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland.
Absent: None

4. APPROVAL OF AGENDA

Motion by Schornak supported by Stein to approve the agenda as presented/amended.

AYES: Baranski Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: None **Motion Carried**

5. CITIZEN'S PARTICIPATION ON AGENDA ITEMS

At this time Mayor Lesich explained the Public Hearing process and the plan for citizen input during the public hearing later in the agenda.
No participation at this time.

6. NEW BUSINESS

a. Presentation – Sheetz Conditional Rezoning Application RZ23-02
At this time members of the Sheetz team presented to Council and the public their plan and request.

Mayor Lesich called a 10 Minute Break after the presentation.

b. Public Hearing - Sheetz Conditional Rezoning Application RZ23-02

Mayor Lesich **Opened the Public Hearing at 7:51pm**

The following spoke on the matter:

Paul Cilluffo, Fran Kusmierz, Doris August, Lorraine Fradle, Ken Stonebreaker, Jan Calabrese, Bruce Calabrese, Don Olszewski, Edi Pearson, Joehn Keil, Francesca Lucido, Curt McDonald, Linda Stonebreaker, Steven Fletcher, Paul Fedorko, Lucille Schilling, Christian Lucido, Richard Seeger, Sandy Thomas, Rob Walters, Diana Reiner, Richard Mallette, Gabriella Wasil, Vania Apps, Nancy Ehrke, Carolyn Vondette-Coope, Joanne Barr, Cheryl Higdon, Frank Farina, Kathy Czarnecki, Mark Richter, Peter McFadden, Theresa Waiess.

Additional comment was made via emails which were read by Councilmembers.

Public Hearing was CLOSED at 9:39 PM

c. Consideration – Sheetz Additional Conditional Rezoning Application RZ23-02

Motion by Perry supported by Sutherland to approve the conditional rezoning application RZ23-02 based on the information presented by Sheetz with modifications to the maintenance of landscaping, the presentation of a compliant lighting plan, and Sheetz covering the cost of any land transfers to neighboring residents.

Council discussed the matter and Mayor Lesich allowed addition public comment before the vote was taken.

Ayes: Baranski, O'Dell, Perry, Stein, Sutherland
Nays: Lesich, Schornak **Motion Carried**

7. ADJOURNMENT

Motion by Baranski supported by Lesich to adjourn the meeting at 10:52pm
Motion carried by unanimous voice vote.

Respectfully Submitted:

____
Michael Lesich, Mayor
City of Fraser

____
August R. Gitschlag, Clerk
City of Fraser

CITY MANAGER
Elaine Leven
CITY CLERK
August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

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Kenny Perry
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Sherry Stein

FRASER CITY PLANNING COMMISSION
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
WEDNESDAY, OCTOBER 2, 2024 @ 7:00 P.M.
AS APPROVED November 6, 2024

A regular meeting of the Fraser City Planning Commission was held on Wednesday, October 2, 2024 at 7:00 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER
Chair Czarnecki called the meeting to order at 7pm and led the Pledge of Allegiance

2. ROLL CALL OF COUNCIL MEMBERS
Present: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek
Absent: None
Others: City Planner Sayre, City Attorney Alyssa Ericson, City Clerk Gitschlag

3. APPROVAL OF AGENDA

Motion by Warunek supported by Keil to approve the agenda as presented.
AYES: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek
NAYS:
Absent: **Motion Carried**

4. CHAIR OPENING REMARKS

5. APPROVAL OF MINUTES

Chair requested a minor change to a typo on a date
Motion by Farina supported by Barr to approve the minutes as presented.
AYES: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek
NAYS:
Absent: **Motion Carried**

6. NEW BUSINESS

a. Public Hearings – Zoning Ordinance Text Amendments – Section 32 – 85 – Sign Regulations

Opened at 7:44 Closed at 7:45
None

b. Site Plans i. SP 24-05 – 34835 Utica Road, Meijer Site Plan Amendment

Motion by Warunek supported by Keil to approve the proposed site plan amendment as the parking reduction was already granted by the Zoning Board of Appeals, and the proposed change largely does not impact the site, with a reserve bank parking agreement provided if necessary.

AYES: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek
NAYS:
Absent: **Motion Carried**

7. RETURNING BUSINESS

a. Zoning Ordinance Text Amendments – Section 32 – 85 – Sign Regulations

Motion by Farina, Keil seconds to send the Sign Regulations to Council for final approval**.**
AYES: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek
NAYS:
Absent: **Motion Carried**

8. Public Comment
None

9. Monthly Report – September 2024

10. Zoning Board of Appeals Member Liaison Report

11. Commissioners' Comments and Items of Interest/Concern

12. Adjournment
Motion by Farina, Meyer seconds to adjourn

AYES: Barr, Czarnecki, Farina, Keil, Meyer, Tuller, Warunek
NAYS:
Absent: **Motion Carried**

TIME ADJOURNED 8:04

Fraser Historical Commission
Meeting Minutes – Monday October 7, 2024 @ 7:00pm
Depot Visitor Center

Present:

Commissioners: Marilynn Wright, Nancy Ehrke, Jim Chamberlin, Tom Iwanicki, Marti VanEenenaam-Iwanicki, Mackenzie Lenk, Karen Hodges

Members-at-Large: Curtis Rice, Kathy Pirtle, Dori Guoin

Liaison – Patrice Schornak

Guests:

Tom Tesnow – Fraser Anniversary Magazine, August Gitschlag-Fraser City Clerk

1. Call to order: 6:58 pm by Marilynn.

2. Pledge of Allegiance

3. Approve Agenda: **Motion** by Karen, seconded by Tom to approve agenda.

Motion carried.

4. Approve September 9, 2024, Minutes: Motion by Nancy, seconded by Karen to approve.

Motion carried.

Meeting was interrupted at this point by two residents who asked about demolition of the State Bank of Fraser building. They asked what artifacts would be saved and stated that Paul, the property owner would work with us to save artifacts.

Tom provided his contact information to the residents for follow-up.

5. City Liaison Report:

Since our last meeting, all requests have been met

- DPW picked up lawn waste bags
- Joe will contact Karen when it is time to shut off sprinklers
- Minutes and agendas should be sent to both August and Cindi in the City Clerk's office.
- Current Commission requests from Liaison/City Clerk:
- Please order a key for Mackenzie Lenk.
- Please check on the two line items on the financial report listed as "Credit Card charge".

- Please check to see if road construction crew will fix driveway apron leading into our parking lot.

6. Unfinished Business

a. **August Gitschlag –** completed swearing in of Mackenzie, Marti and Marilynn

b. **Eric Oliver - Brick Pavers**

c. **Commissioners inspected the brick sample from Eric Oliver.**
Discussion followed.
We would like etching/engraving to be deeper if possible. Bricks would come from Belden Brick – they should be able to supply both sizes.

Motion by Tom, Second by Nancy to hire Eric Oliver to replace damaged bricks and be our engraver for future bricks. All were in favor. **Motion carried.**

d. **Tom Tesnow – Fraser Anniversary Magazine**

Reviewed articles that commissioners are writing:
Tom – digitization; barn
Karen-Warfield Green golf course
Mackenzie – Dairy Maid
Marti and Janet C (from Society)-Baumgartner House and Baumgartner Family
Marti will send Joy Airport information to Tom.
All articles should be turned in to Tom by the November 4 meeting. Email it to him as a Word document

e. **October 6 Open House/Sales Results**

Barn $177.50
Depot $155.35
Food $ 18.50
Museum $12.00
Tent $ 92.75
Total: $456.10
The Society also made $22.50 in gift shop sales.
We also received $48.00 in donations for digitization equipment, bringing our current donations total to $264.00
Tom estimated scanner will cost around $400 and a laptop around $1000.
Motion by Marilynn, seconded by Karen to earmark all proceeds from the Christmas sales in November and December towards digitization equipment.

e. Policy/Procedures
Section 2 of the Policies and Procedures document regarding Accessions and Deaccessions were reviewed and suggestions made.
Marti will make revisions, and we will vote to approve Section 2 at the November meeting.

f. Ram's Horn Trunk or Treat Candy

Marti and Tom will represent the Commission at the Trunk or Treat at the Ram's Horn on Saturday, October 19. Motion by Karen, seconded by Marti for them to spend up to $100 on candy for this event.

7. New Business

a. KMB Award

Marti reported that we will be presented with the President's Award from Keep Michigan Beautiful, Inc. She will attend the award ceremony in Frankenmuth on October 11.

b. 3-year plan

The new 3-year plan for 2024-2026 was reviewed and further revisions/suggested were made.

c. Professional memberships

Discussion was held regarding our professional memberships in organizations such as the Historical Society of Michigan (HSM) , the American Association for State and Local History (AASLH), and the Macomb Heritage Alliance (MHA). The only membership we currently have is with MHA, all others have expired. Tom will research organization membership prices for the other organizations.

d. P.O. Box

Karen approached the Fraser Historical Society about sharing their post office box so that we have a permanent mailing address. They were not in favor of this, so Karen researched the cost to get our own. Cost for a 6" x 6" mailbox would be $200. Motion by Karen, seconded by Mackenzie to secure a 6x6 post office box for Fraser Historical Commission use. All in favor, motion carried. Money would come from our "regular" account, not from the city budget account.

8. Commissioner Reports

- ***Marilynn*** – Responded to Marti's question at a previous meeting regarding when we stopped publishing Strawberry Preserves. She noted that around 2008 the city was having financial issues and several publications were cut. There is a box in the Depot with copies of all the email newsletters that we have mailed out.

  She also reported that we will be receiving the cement eagle from the top of the State Bank of Fraser building when it is demolished, and we will need to figure out where to put it. We will discuss at the next meeting.
- ***Kathy*** – No report
- ***Mackenzie* –** No report
- ***Jim* –** Wondering about baseball caps and other "swag" for the 150th celebration

- ***Dori –*** Discussed ADA modifications for the Depot restroom. These will be added to the 3-year plan
- ***Tom*** – Shared ideas from the AASLH handbook about celebrating the 250th celebration for the USA in 2026. We could use some of these ideas for our 150th such as:
- Antique Road “Show and Tell”
- Fraser Scavenger Hunt
- Help local scouts get their local history badges
- Photo contest
- ***Marti*** – Attending KMB Award Ceremony on Oct 11
- ***Curtis*** – Noted that the driveway apron leading into our parking lot still has damage. Patrice will check to see if this will be repaired before the road construction crew finishes.
- ***Nancy –*** No report

9. Adjournment: Motion by Marti, Seconded by Tom to adjourn. All in favor.
Meeting adjourned at 8:47pm

Announcements:

Next Meeting: November 4, 2024 - 7pm in the Depot

Next Open Houses: Sunday October 20, 2024; 9-4pm (please be here at 7:30am to set up)

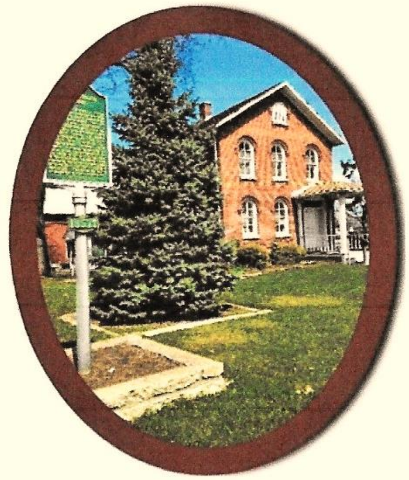
AND Sunday November 3, 2024. (both 1-4pm) – Christmas Pre-Sale

Historical Society Meeting: Wednesday October 9 at 3pm in the Depot

Respectfully Submitted - Marti VanEenenaam-Iwanicki, Recording Secretary

Fraser Historical Commission
Baumgartner House Museum
November, 2024

E-Mail Newsletter



Road work by the Museum on Kelly Road and Masonic Blvd. has now been complete and all of the orange cones and barricades have finally been removed.

At our November 3rd Open House from 1:00 p.m. – 4:00 we will be having our Christmas décor pre sale. Some really nice things have been donated. In December we will be adding more items once we make room for them. Come early for a good selection.

At our August Historical Commission Meeting, our City Clerk, August Gitschlag, came to swear in Marilynn Wright and Marti VanEenenaam-Iwanicki for another term of four years and Mackenzie Lenk for a term of two years.

Special thanks to our newest member on the Commission Mackenzie Lenk, and Marti VanEenenaam-Iwanicki for both of their donations of colorful pots of mums on the porch of the Museum and Depot.

Thanks to Tom and Marti Iwanicki for representing the Historical Commission at the Ram's Horn Trunk or Treat on October the 19th.

A Big Thank You to Vania Apps for the very generous donation to the museum.

The owner of the old State Bank of Fraser, at the corner of 14 Mile and Utica Road, has pulled a permit to tear the bank down. We have asked for the cement eagle on the top of the bank for the museum.

Daylight Savings Time ends on November 3rd, so be sure to set your clocks back one hour before you retire at night.

Trunk or Treat 2024

Tom and Marti

There's nothing like a beautiful October day filled with sunshine and blue skies and the promise of LOTS of candy to encourage parents and kiddos to don their Halloween best and head to the Fraser Ram's Horn for a Trunk or Treat.

For the fourth year, (second at Ram's Horn) the Historical Commission was represented by Commissioner Tom Iwanicki at this event. Joining Tom was wife and fellow commissioner, Marti Van-I. The big draw at our parking spot this year was a real western saddle belonging to Tom's late father, Tom Sr. Set up on sawhorses, it was a great photo op for a variety of characters including Woody from Toy Story, a robot, a dragon, and Bingo – a character from the children's TV series Bluey.

The line stretched way past the length of the restaurant building for much of the afternoon and it was great to see so many old and new friends.

A special thanks to Ram's Horn, Sherry Stein, and Gudrun Goetz for sponsoring and organizing this fun event!

Baumgartner House Receives President's Plaque from KMB

Keep Michigan Beautiful, Inc. (KMB) is an organization that began in 1962 as a governor appointed anti-litter committee. The name of this committee was changed to *Keep Michigan Beautiful, Inc.* the following year.

Keep Michigan Beautiful, Inc. annually recognizes programs and activities that substantially contribute to environmental improvement, clean up, beautification, site restoration and historical preservation. They have several different categories of awards: *The President's Plaque*, (the highest award), *The Michigan Plaque*, The Distinguished Service Plaque, and *The Award of Merit.*

On October 11th, 2024, the Baumgartner House Museum was presented with the President's Plaque for historical preservation at an awards ceremony in Frankenmuth.

"It was such an honor to be there and to hear about some of the amazing projects and people that are working to Keep Michigan Beautiful", stated Marti Van-I, Fraser Historical Commissioner. "There are so many great things happening. Some of the other honorees included Myron Kruzel, an Eagle Scout who completed the arbor at McKinley Park in Fraser, Urban Seed in Eastpointe, and many others."

The Historical Commission was nominated by Vania Apps of the Fraser First Booster Club, and the application was completed by Marti Van-I. "It was really interesting looking back at the history of the house as well as the gardens and grounds." Marti Van-I was able to share this history during a presentation at the awards ceremony.

Apps, who is one of our biggest supporters stated, "We think that every community needs something to be proud of, to learn from, and to enjoy."

We couldn't do what we do to keep up the Baumgartner House Museum, gardens, and grounds without thanking all the volunteers (past and present) who have worked tirelessly to help us keep our corner of the world beautiful and preserved.

Pictured from left to right: Laura Lesich, Fraser Mayor Michael Lesich, Marti VanEenenaam-Iwanicki, Vania Apps, and Sue Bertolini-Fox.

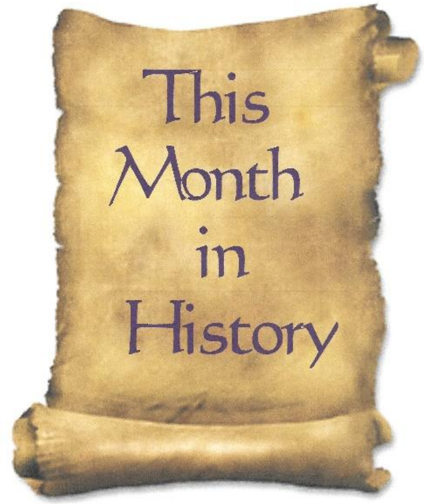
Meet the Commissioners

Fraser Historical Commission

Front Row: Chairperson Marilynn Wright and Marti VanEenenaam-Iwanicki

Back Row: Tom Iwanicki, Nancy Ehrke, Karen Hodges, Mackenzie Lenk, Patrice Schornak (City Liaison), Jim Chamberlin

History of Veterans Day



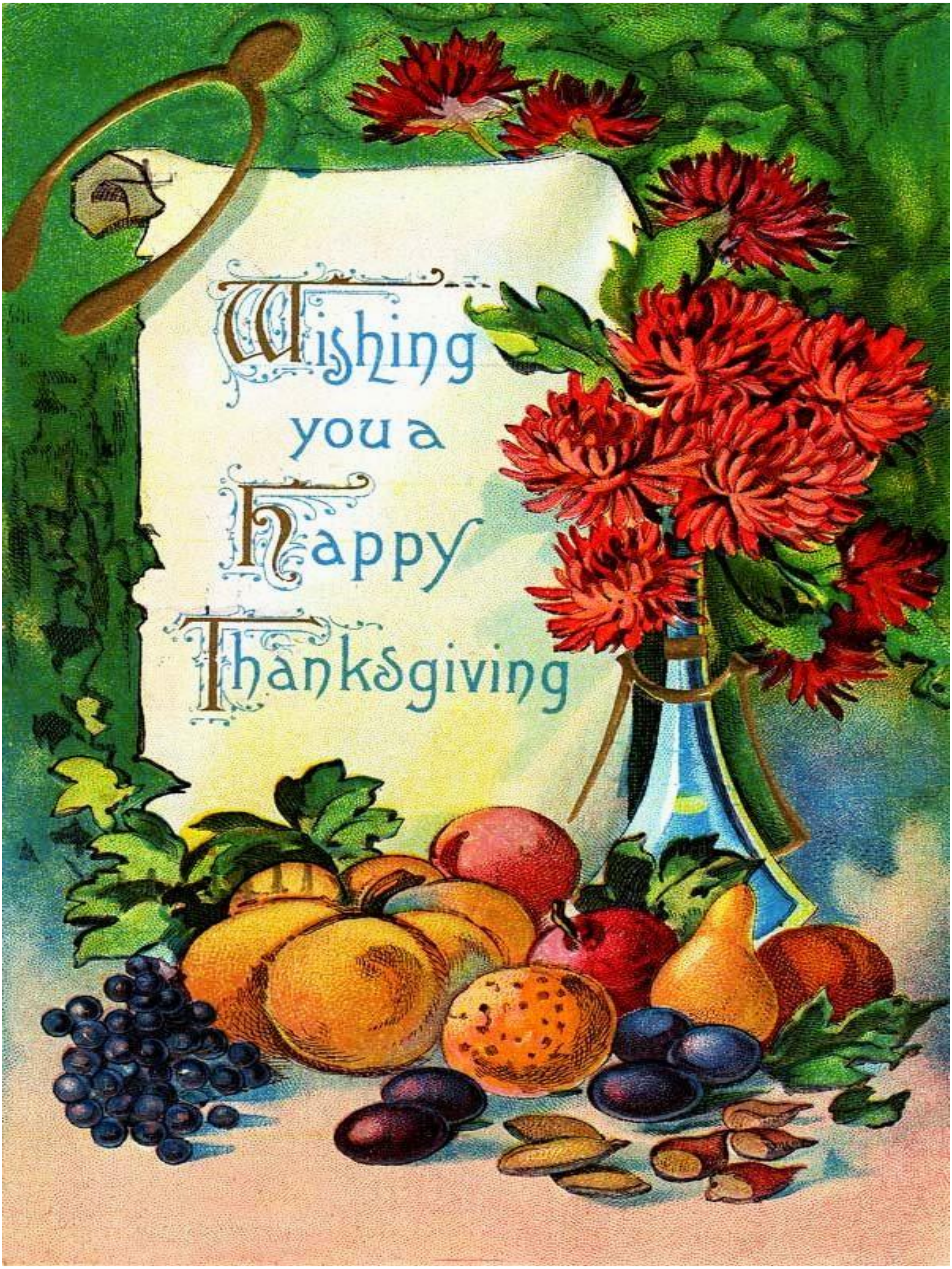
World War I – known at the time as "The Great War" – officially ended when the Treaty of Versailles was signed on June 28, 1919, in the Palace of Versailles outside the town of Versailles, France. However, fighting ceased seven months earlier when an armistice, or temporary cessation of hostilities, between the Allied nations and Germany went into effect on the eleventh hour of the eleventh day of the eleventh month. For that reason, November 11, 1918, is generally regarded as the end of "the war to end all wars."

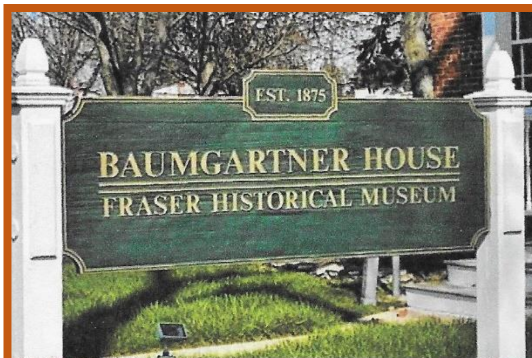
In November 1919, President Wilson proclaimed November 11 as the first commemoration of Armistice Day with the following words: "To us in America, the reflections of Armistice Day will be filled with solemn pride in the heroism of those who died in the country's service and with gratitude for the victory, both because of the thing from which it has freed us and because of the opportunity it has given America to show her sympathy with peace and justice in the councils of the nations…"

The first celebration using the term *Veterans Day* occurred in Birmingham, Alabama, in 1947. Raymond Weeks, a World War II veteran organized *"National Veterans Day,"* which included a parade and other festivities, to honor all veterans. The event was held on November 11, then designated as Armistice Day. Later, U.S. Representative Edward Rees of Kansas proposed a bill that would change Armistice Day to Veterans Day, in 1954. Congress passed the bill that President Eisenhower signed proclaiming November 11 as Veterans Day.

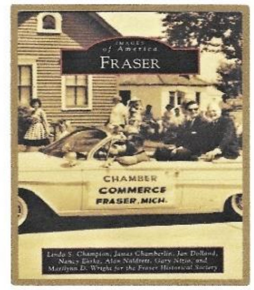
Veterans Day continues to be observed on November 11, regardless of what day of the week on which it falls. The observance of Veterans Day on November 11 not only preserves the historical significance of the date, but helps focus attention on the important purpose of Veterans Day: A celebration to honor America's veterans for their patriotism, love of country, and willingness to serve and sacrifice for the common good.

***U.S. Department of Veterans Affairs**

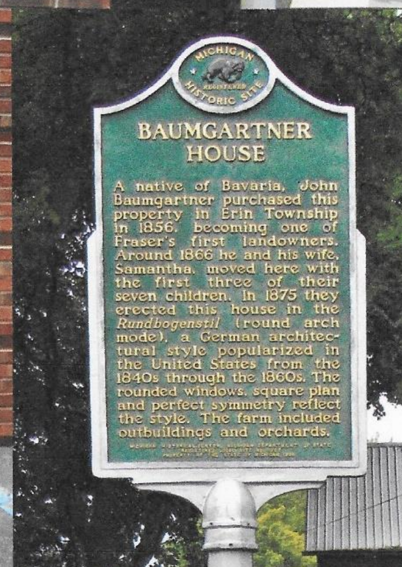

Wishing
you a
Happy
Thanksgiving



For a good look into the history of the City of Fraser, consider purchasing a copy of our book ***Images of America Fraser***, written by members of the Fraser Historical Commission, the Fraser Historical Society, and others, and published by Arcadia Press. It is available at the Baumgartner House and Depot, as well as the Fraser Public Library, and various bookstores. It is also available through your favorite on-line book source. Royalties from the sale of the book go to the Fraser Historical Society.



FOLLOW US on FACEBOOK!
Baumgartner House Museum



Fraser Historical Commission
Baumgartner House Museum
18577 Masonic, at Kelly
Fraser, Michigan 48026

Send Mail To: Fraser Historical Commission
33000 Garfield
Fraser, MI 48026

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Fraser Historical Society

The Fraser Historical Society works with the Historical Commission to preserve and celebrate the history of Fraser. Membership is open to all history lovers. The Society meets on the second Wednesday of the month at least 3 times a year. Sometimes we have guest speakers. **The next meeting will be November 13 at 3:00pm.** Our meetings are held at the Depot on the grounds of the Baumgartner House Museum at 18577 Masonic, Fraser, MI. It is a privilege to be involved with the Barn Sales the Historical Commission has in June through October.

The Historical Society is always seeking new members. We are a fun group, interested in preserving history for generations to come! And, right here in Fraser, we have a unique and special opportunity! You may join us for only a $5.00 per year membership! Please call Lorraine for more information at 586-839-5587 and leave a message, or fill out and mail the form below.

Yes, I want to join the Fraser Historical Society. Enclosed is my check for $5.00.

Name____

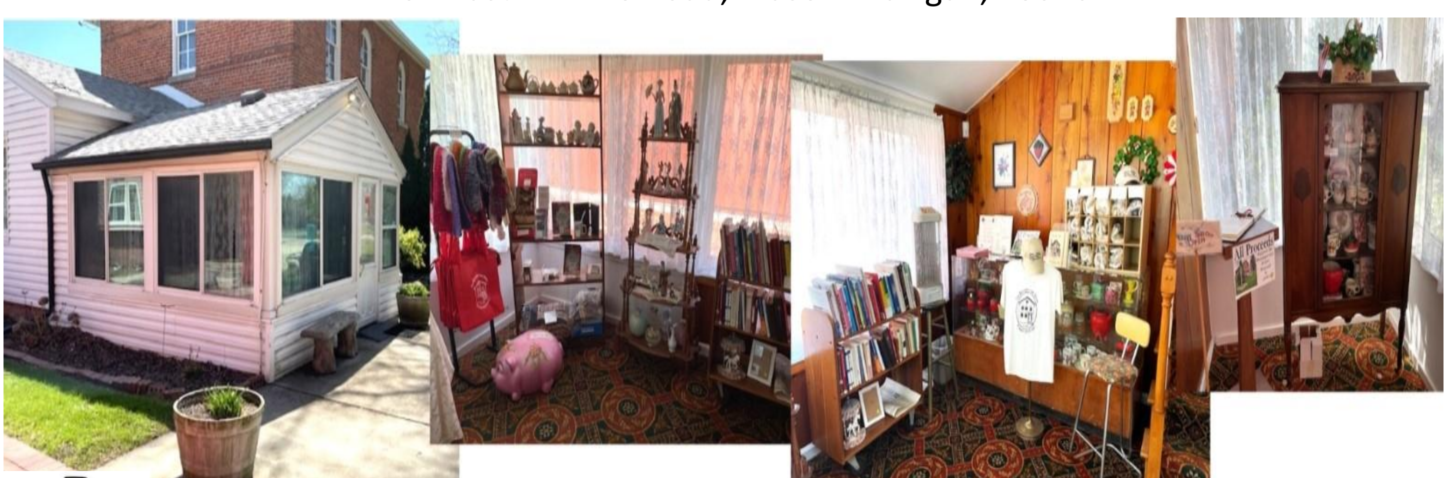
Address____

City______________________________State__________________Zip_____________

Phone Number________________________________

E-Mail____

Include a check for $5.00 made out to ***Fraser Historical Society*** and mail to:
17192 East 14 Mile Road, Fraser Michigan, 48026.



NOTE: We also run the Museum Gift Shop. Visit us at the next Open House!

City of Fraser
Check Disbursement Report
November 14, 2024

EXPENDITURES FOR APPROVAL

101	GENERAL FUND	$	537,363.19
202	MAJOR STREET FUND	$	56,111.62
210	AMBULANCE FUND	$	29,209.09
226	RUBBISH COLLECTION FUND	$	76,267.60
536	SENIOR HOUSING FUND	$	13,098.27
592	WATER AND SEWER FUND	$	1,120,670.37
661	MOTOR POOL FUND	$	39,959.80
703	CURRENT TAX COLLECTION FUND	$	8,495.51
	VENDOR EXPENDITURES	**$**	**1,881,175.45**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/04/2024	PNC	142377	123.NET,INC.	COMMUNICATIONS (PHONE AND CELL)	850.000	228	1,628.00
10/04/2024	PNC	142379	AMERICA'S FINEST	OPERATING SUPPLIES	742.000	703	110.00
10/04/2024	PNC	142380	AMERICAN SECURITY CABINETS	OTHER REVENUE	675.000	000	3,863.30
10/04/2024	PNC	142381	ASSESSMENT ADMINISTRATION SERVICES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	10,400.00
10/04/2024	PNC	142383	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	835.61
10/04/2024	PNC	142384	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	244.35
10/04/2024	PNC	142385	MAYSSA ATTIA	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	1,125.00
10/04/2024	PNC	142386#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 142386 TOTAL FOR FUND 101:			670.00
10/04/2024	PNC	142387	C.M.P. DISTRIBUTORS, INC	OPERATING SUPPLIES	742.000	301	409.00
10/04/2024	PNC	142388#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	79.97
				OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	265	110.04
				OPERATING SUPPLIES	742.000	672	89.97
				CHECK PNC 142388 TOTAL FOR FUND 101:			334.68
10/04/2024	PNC	142389	COLONY HARDWARE CORPORATION	OPERATING SUPPLIES	742.000	441	249.99
10/04/2024	PNC	142390	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	441	199.25
10/04/2024	PNC	142392*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	4,679.86
				ELECTRIC	920.000	265	1,516.58
				ELECTRIC	920.000	265	538.12
				ELECTRIC	920.000	265	1,984.85
				ELECTRIC	920.000	448	200.16
				CHECK PNC 142392 TOTAL FOR FUND 101:			8,919.57

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/04/2024	PNC	142395*	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE	930.000	265	12.87
10/04/2024	PNC	142397	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	82.00
10/04/2024	PNC	142398*	HUNT SIGN COMPANY	OPERATING SUPPLIES	742.000	265	96.00
10/04/2024	PNC	142404#	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	55.01
				OPERATING SUPPLIES	742.000	265	743.41
				REPAIRS AND MAINTENANCE	930.000	770	379.75
				CHECK PNC 142404 TOTAL FOR FUND 101:			1,178.17
10/04/2024	PNC	142405#	MCKENNA ASSOCIATES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	6,000.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	2,900.00
				CHECK PNC 142405 TOTAL FOR FUND 101:			8,900.00
10/04/2024	PNC	142406	MEGGE ENTERPRISES, INC.	REPAIRS AND MAINTENANCE	930.000	265	64.00
10/04/2024	PNC	142407	MER BUILDING	Escrow Fee	280.000	000	2,500.00
10/04/2024	PNC	142409	MT. CLEMENS GLASS & MIRROR INC.	REPAIRS AND MAINTENANCE	930.000	265	226.00
10/04/2024	PNC	142410	NAWROCKI. ROSLYN M	ESCROW FOR SIDEWALK TO STREET			** VOIDED **
10/04/2024	PNC	142411	OTIS ELEVATOR COMPANY	REPAIRS AND MAINTENANCE	930.000	265	95.00
10/04/2024	PNC	142413	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	63.00
10/04/2024	PNC	142414	CITY OF ROSEVILLE	RENTALS	940.000	286	74,788.75
10/04/2024	PNC	142416#	STERICYCLE, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	20.34
				CHECK PNC 142416 TOTAL FOR FUND 101:			81.36
10/04/2024	PNC	142419*	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	742.000	265	37.32
				OPERATING SUPPLIES	742.000	265	21.45
				CHECK PNC 142419 TOTAL FOR FUND 101:			58.77

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/11/2024	PNC	142422	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
10/11/2024	PNC	142423	CHRIS DELMEGE	PROGRAMMING	881.000	751	198.05
10/11/2024	PNC	142424*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,162.30
				NATURAL GAS	921.000	265	167.29
				NATURAL GAS	921.000	265	41.69
				NATURAL GAS	921.000	265	170.53
				CHECK PNC 142424 TOTAL FOR FUND 101:			1,541.81
10/11/2024	PNC	142426	D & L AUTOMOTIVE REPAIR, INC.	ESCROW FOR SIDEWALK TO STREET	280.000	000	2,500.00
10/11/2024	PNC	142427	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	205.00
10/11/2024	PNC	142428	LAROCHE. DEBRA	Escrow Fee	280.000	000	2,500.00
10/11/2024	PNC	142430#	MCKENNA ASSOCIATES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	4,255.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	11,175.50
				CHECK PNC 142430 TOTAL FOR FUND 101:			15,430.50
10/11/2024	PNC	142431	O'REILLY RANCILIO PC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	12,666.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	954.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	144.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	266	6,924.50
				CHECK PNC 142431 TOTAL FOR FUND 101:			20,688.50
10/11/2024	PNC	142432#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	172	34.65
				OPERATING SUPPLIES	742.000	215	108.33
				CHECK PNC 142432 TOTAL FOR FUND 101:			142.98
10/11/2024	PNC	142433	OFFICE EXPRESS	CAPITAL OUTLAY	972.000	172	783.75
10/11/2024	PNC	142434	PEAKE ASPHALT INC	Escrow Fee	280.000	000	1,500.00
10/11/2024	PNC	142435	PEAKE ASPHALT, INC.	CAPITAL OUTLAY	972.000	265	12,737.00
10/11/2024	PNC	142436	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	371.25
10/11/2024	PNC	142437	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	164.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	366.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	218.00
				CHECK PNC 142437 TOTAL FOR FUND 101:			748.00
10/11/2024	PNC	142438*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	212	41.10
				COMMUNICATIONS (PHONE AND CELL)	850.000	441	597.98
				COMMUNICATIONS (PHONE AND CELL)	850.000	703	82.20
				CHECK PNC 142438 TOTAL FOR FUND 101:			721.28
10/11/2024	PNC	142440	WILLIAM DELMEGE	PROGRAMMING	881.000	751	30.85
10/11/2024	PNC	142441	ZREPSKEY. MICHAEL A & PATRICE	Application Permit Fee	280.000	000	30.00
				Miscellaneous Fixture	280.000	000	10.00
				Inspection, Final (add)	280.000	000	35.00
				CHECK PNC 142441 TOTAL FOR FUND 101:			75.00
10/18/2024	PNC	142443#	AEW	Escrow Fee	280.000	000	66.00
				Escrow Fee	280.000	000	494.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	43.00
				CHECK PNC 142443 TOTAL FOR FUND 101:			603.34
10/18/2024	PNC	142445#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 142445 TOTAL FOR FUND 101:			935.00
10/18/2024	PNC	142446	DELL MARKETING LP	OPERATING SUPPLIES	742.000	301	4,966.00
10/18/2024	PNC	142447	CGS, INC.	PROFESSIONAL DEVELOPMENT	957.000	441	2,400.00
10/18/2024	PNC	142448	CHRISTINA LYNN BURG	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	213.00
10/18/2024	PNC	142449#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	40.72

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OPERATING SUPPLIES	742.000	265	440.34
				OPERATING SUPPLIES	742.000	265	54.70
				OPERATING SUPPLIES	742.000	672	7.15
				CHECK PNC 142449 TOTAL FOR FUND 101:			542.91
10/18/2024	PNC	142450	CITY PHOTOS & BOOKS, INC.	MISCELLANEOUS	960.000	228	600.00
10/18/2024	PNC	142451	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	441	338.40
10/18/2024	PNC	142452	JASMIN CROMWELL	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	253.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	306.00
				CHECK PNC 142452 TOTAL FOR FUND 101:			559.50
10/18/2024	PNC	142455	ELECTION SYSTEMS & SOFTWARE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	215	601.06
10/18/2024	PNC	142457	FENCE CONNECTION	REPAIRS AND MAINTENANCE	930.000	770	2,150.00
10/18/2024	PNC	142458	FIRE EXTINGUISHER SALES & SERVICE	OPERATING SUPPLIES	742.000	301	42.85
10/18/2024	PNC	142459	FIRST CHOICE SERVICES	OPERATING SUPPLIES	742.000	441	35.00
10/18/2024	PNC	142462	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE	930.000	265	25.74
				REPAIRS AND MAINTENANCE	930.000	265	28.75
				CHECK PNC 142462 TOTAL FOR FUND 101:			54.49
10/18/2024	PNC	142465#	MACOMB COUNTY FINANCE DEPARTMENT	OPERATING SUPPLIES	742.000	212	68.32
				OPERATING SUPPLIES	742.000	286	243.38
				OPERATING SUPPLIES	742.000	301	157.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	290.00
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	6,600.00
				OPERATING SUPPLIES	742.000	441	31.50
				CHECK PNC 142465 TOTAL FOR FUND 101:			7,390.70
10/18/2024	PNC	142467	MACQUEEN	OPERATING SUPPLIES	742.000	301	791.80
10/18/2024	PNC	142468#	MAJIK GRAPHICS INC	PS TECHNOLOGY FUNDS	214.101	000	60.00
				REPAIRS AND MAINTENANCE	930.000	301	145.00
				CHECK PNC 142468 TOTAL FOR FUND 101:			205.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/18/2024	PNC	142469#	MCKENNA ASSOCIATES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	5,520.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	2,150.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	12,138.25
				CHECK PNC 142469 TOTAL FOR FUND 101:			19,808.25
10/18/2024	PNC	142470	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYEMENT COMPENSATION	715.000	212	47.44
10/18/2024	PNC	142471	MICHIGAN STATE FIREMEN'S ASSOC.	PROFESSIONAL DEVELOPMENT	957.000	301	110.24
10/18/2024	PNC	142472	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	43.25
10/18/2024	PNC	142473	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	801.000	301	1,448.50
				COMPUTER SERVICES (CLEMIS)	801.000	301	6,199.50
				CHECK PNC 142473 TOTAL FOR FUND 101:			7,648.00
10/18/2024	PNC	142474	OFFICE EXPRESS, INC.	CAPITAL OUTLAY	972.000	265	9,524.25
10/18/2024	PNC	142475	PHILLIPS SECURITY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	378.00
10/18/2024	PNC	142477*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	265	77.40
				REPAIRS AND MAINTENANCE	930.000	265	146.31
				REPAIRS AND MAINTENANCE	930.000	441	25.99
				OPERATING SUPPLIES	742.000	672	22.07
				CHECK PNC 142477 TOTAL FOR FUND 101:			271.77
10/18/2024	PNC	142478	NICOLE REINHARDT	PROFESSIONAL DEVELOPMENT	957.000	301	165.39
10/18/2024	PNC	142479	ROLLINS, INC.	REPAIRS AND MAINTENANCE	930.000	265	60.00
				REPAIRS AND MAINTENANCE	930.000	265	60.00
				CHECK PNC 142479 TOTAL FOR FUND 101:			120.00
10/18/2024	PNC	142485	THOMSON REUTERS - WEST	OPERATING SUPPLIES	742.000	301	364.80
10/18/2024	PNC	142487	WASHINGTON ELEVATOR CO., INC	OPERATING SUPPLIES	742.000	265	133.95
10/25/2024	PNC	142488	MICHIGAN DEPT OF TREASURY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	8,710.00
10/25/2024	PNC	142489	AEW	Escrow Fee	280.000	000	332.34
10/25/2024	PNC	142490	APPLICANTPRO	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	471.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/25/2024	PNC	142491	BETTY PARTIN	OTHER REVENUE	675.000	000	30.00
10/25/2024	PNC	142492	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 142492 TOTAL FOR FUND 101:			250.00
10/25/2024	PNC	142493	CARE WORKLIFE SOLUTIONS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	1,580.00
10/25/2024	PNC	142494	CHRIS DELMEGE	PROGRAMMING	881.000	751	110.00
				PROGRAMMING	881.000	751	59.94
				CHECK PNC 142494 TOTAL FOR FUND 101:			169.94
10/25/2024	PNC	142495	COMMERCIAL REAL ESTATE EXCHANGE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	1,668.00
10/25/2024	PNC	142498	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	198.62
10/25/2024	PNC	142499*#	CITY OF FRASER	WATER	922.000	265	150.79
				WATER	922.000	265	26.26
				WATER	922.000	265	578.25
				WATER	922.000	265	209.98
				WATER	922.000	265	1,072.00
				WATER	922.000	265	57.83
				WATER	922.000	770	74.02
				CHECK PNC 142499 TOTAL FOR FUND 101:			2,169.13
10/25/2024	PNC	142501	HOTZ CATERING SERVICE, INC.	OPERATING SUPPLIES			** VOIDED **
10/25/2024	PNC	142502#	HP, INC.	OPERATING SUPPLIES	742.000	212	903.49
				OPERATING SUPPLIES	742.000	215	515.41
				OPERATING SUPPLIES	742.000	301	903.49
				OPERATING SUPPLIES	742.000	703	146.54
				CHECK PNC 142502 TOTAL FOR FUND 101:			2,468.93
10/25/2024	PNC	142503	MI GOVERNMENT FINANCE OFFICER	MEMBERSHIPS	956.000	212	135.00
10/25/2024	PNC	142505	PHILLIPS SECURITY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	1,059.40
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	1,561.59

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 142505 TOTAL FOR FUND 101:			2,620.99
10/25/2024	PNC	142506	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,356.75
10/25/2024	PNC	142507	SERESA	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	325	182,138.50
10/25/2024	PNC	142510	VC3, INC.	OPERATING SUPPLIES	742.000	703	1,594.09
10/25/2024	PNC	142511	VEHICLE ALLIANCE GROUP, LLC	CAPITAL OUTLAY	972.000	301	90,787.40
10/25/2024	PNC	142512	WOW INTERNET-CABLE-PHONE	MISC COMMUNICATIONS (INTERNET)	852.000	228	2,204.47
				Total for fund 101 GENERAL FUND			537,363.19

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
10/04/2024	PNC	142378*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	121.08
10/04/2024	PNC	142400*#	JAMES P CONTRACTING, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	55,990.54
				Total for fund 202 MAJOR STREET FUND			56,111.62

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
10/18/2024	PNC	142442	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.000	301	3,296.48
10/18/2024	PNC	142444	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	457.03
				OPERATING SUPPLIES	742.000	301	495.08
				CHECK PNC 142444 TOTAL FOR FUND 210:			952.11
10/18/2024	PNC	142481	STRYKER SALES, LLC	OPERATING SUPPLIES	742.000	301	3,022.50
				OPERATING SUPPLIES	742.000	301	16,674.00
				OPERATING SUPPLIES	742.000	301	721.50
				CHECK PNC 142481 TOTAL FOR FUND 210:			20,418.00
10/18/2024	PNC	142482	TELEFLEX, LLC	OPERATING SUPPLIES	742.000	301	300.85
				OPERATING SUPPLIES	742.000	301	2,213.65
				CHECK PNC 142482 TOTAL FOR FUND 210:			2,514.50
10/25/2024	PNC	142508	STRYKER SALES, LLC	CAPITAL OUTLAY	972.000	301	2,028.00
				Total for fund 210 AMBULANCE FUND			29,209.09

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 RUBBISH COLLECTION FUND							
10/11/2024	PNC	142421*	ATA NATIONAL TITLE GROUP, LLC	RECYCLING	033.000	000	4.49
10/18/2024	PNC	142476	PRIORITY WASTE LLC	WASTE AND RUBBISH DISPOSAL	801.400	528	55,978.57
				RECYCLING	801.500	528	8,724.14
				COMPOSTING	801.600	528	11,557.70
				CHECK PNC 142476 TOTAL FOR FUND 226:			76,260.41
10/25/2024	PNC	142509*	TRAVIS, GERALD	RECYCLING	033.000	000	2.70
				Total for fund 226 RUBBISH COLLECTION FUND			76,267.60

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 536 SENIOR HOUSING FUND							
10/04/2024	PNC	142382	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	444.54
10/04/2024	PNC	142392*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,337.06
10/04/2024	PNC	142395*	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE	930.000	265	28.08
10/04/2024	PNC	142398*	HUNT SIGN COMPANY	OPERATING SUPPLIES	742.000	265	79.50
10/04/2024	PNC	142399	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	182.61
10/04/2024	PNC	142400*#	JAMES P CONTRACTING, INC.	REPAIRS AND MAINTENANCE	930.000	265	5,900.00
10/04/2024	PNC	142402	LIKENU CARPET CLEANING	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	265	780.00
10/04/2024	PNC	142419*	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	265	19.19
10/11/2024	PNC	142424*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	13.60
10/11/2024	PNC	142438*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	265	41.10
10/18/2024	PNC	142466	MACOMB MECHANICAL, INC	REPAIRS AND MAINTENANCE	930.000	265	402.00
10/18/2024	PNC	142477*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	265	47.75
				REPAIRS AND MAINTENANCE	930.000	265	35.94
				CHECK PNC 142477 TOTAL FOR FUND 536:			83.69
10/25/2024	PNC	142496	DOREEN TATGE	ESCROW - SECURITY DEPOSITS	292.000	000	510.00
10/25/2024	PNC	142499*#	CITY OF FRASER	WATER	922.000	265	2,696.90
10/25/2024	PNC	142504	PATRICA MUELLER	ESCROW - SECURITY DEPOSITS	292.000	000	580.00
				Total for fund 536 SENIOR HOUSING FUND			13,098.27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
10/04/2024	PNC	142378*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	2,057.39
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	91.75
				CHECK PNC 142378 TOTAL FOR FUND 592:			2,149.14
10/04/2024	PNC	142391	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	165.00
				REPAIRS AND MAINTENANCE	930.000	536	817.50
				CHECK PNC 142391 TOTAL FOR FUND 592:			982.50
10/04/2024	PNC	142392*#	DTE ENERGY COMPANY	ELECTRIC	920.000	537	433.33
10/04/2024	PNC	142393	FERGUSON WATERWORKS	OPERATING SUPPLIES	742.000	536	202.20
10/04/2024	PNC	142396	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	922.500	536	124,914.31
10/04/2024	PNC	142403	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	923.000	537	256,315.00
10/04/2024	PNC	142412	PAMAR ENTERPRISES, INC.	CAPITAL OUTLAY	972.000	536	727,852.35
10/04/2024	PNC	142417	THE SAFETY COMPANY, LLC	OPERATING SUPPLIES	742.000	536	272.60
10/04/2024	PNC	142418	ULINE	OPERATING SUPPLIES	742.000	536	277.75
				OPERATING SUPPLIES	742.000	536	277.75
				CHECK PNC 142418 TOTAL FOR FUND 592:			555.50
10/04/2024	PNC	142420	WASHINGTON ELEVATOR CO., INC	REPAIRS AND MAINTENANCE	930.000	536	109.95
				REPAIRS AND MAINTENANCE	930.000	536	315.00
				CHECK PNC 142420 TOTAL FOR FUND 592:			424.95
10/11/2024	PNC	142421*	ATA NATIONAL TITLE GROUP, LLC	WATER READY TO SERVE	642.200	000	40.73
				SEWER READY TO SERVE	642.400	000	27.14
				METER REPLACEMENT	642.500	000	2.69
				CHECK PNC 142421 TOTAL FOR FUND 592:			70.56
10/11/2024	PNC	142438*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	536	193.34
10/11/2024	PNC	142439#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	787.49

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
				MAIL OR POSTAGE	851.000	536	1,399.53
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	787.49
				MAIL OR POSTAGE	851.000	537	1,399.54
				CHECK PNC 142439 TOTAL FOR FUND 592:			4,374.05
10/18/2024	PNC	142453	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	536	1,440.00
10/18/2024	PNC	142477*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	536	27.16
				REPAIRS AND MAINTENANCE	930.000	536	46.32
				REPAIRS AND MAINTENANCE	930.000	537	26.05
				CHECK PNC 142477 TOTAL FOR FUND 592:			99.53
10/25/2024	PNC	142497	ERBERT, ENOCH	DEPOSIT	033.000	000	250.00
				WATER COMMODITY	642.100	000	5.48
				SEWER COMMODITY	642.300	000	10.44
				CHECK PNC 142497 TOTAL FOR FUND 592:			265.92
10/25/2024	PNC	142499*#	CITY OF FRASER	WATER	922.000	536	16.16
10/25/2024	PNC	142509*	TRAVIS, GERALD	METER REPLACEMENT	657.000	000	1.65
				SEWER COMMODITY	657.000	000	42.95
				WATER READY TO SERVE	657.000	000	25.07
				WATER COMMODITY	657.000	000	22.55
				SEWER READY TO SERVE	657.000	000	16.71
				CHECK PNC 142509 TOTAL FOR FUND 592:			108.93
				Total for fund 592 WATER AND SEWER FUND			1,120,670.37

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
10/04/2024	PNC	142394	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	62.74
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	42.20
				CHECK PNC 142394 TOTAL FOR FUND 661:			104.94
10/04/2024	PNC	142401	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	32.25
				REPAIRS AND MAINTENANCE	930.000	596	372.20
				CHECK PNC 142401 TOTAL FOR FUND 661:			404.45
10/04/2024	PNC	142408	MICHIGAN CAT	EQUIPMENT REPAIRS	930.000	596	997.72
10/04/2024	PNC	142415	SPENCER OIL COMPANY	DIESEL FUEL	758.000	596	615.05
				DIESEL FUEL	758.000	596	513.44
				GASOLINE	759.000	596	1,663.25
				GASOLINE	759.000	596	1,309.45
				CHECK PNC 142415 TOTAL FOR FUND 661:			4,101.19
10/18/2024	PNC	142454	DEPATIE FLUID POWER COMPANY	REPAIRS AND MAINTENANCE	930.000	596	17.82
10/18/2024	PNC	142456	ENTERPRISE FM TRUST	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	596	469.99
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	821.87
				CHECK PNC 142456 TOTAL FOR FUND 661:			1,291.86
10/18/2024	PNC	142460	FISHER AUTO PARTS, INC	OPERATING SUPPLIES	742.000	596	158.52
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	155.40
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	(154.68)
				CHECK PNC 142460 TOTAL FOR FUND 661:			159.24
10/18/2024	PNC	142461	FRASER AUTO BODY, INC	EQUIPMENT REPAIRS	930.000	596	1,937.61
10/18/2024	PNC	142463	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	562.72
				REPAIRS AND MAINTENANCE	930.000	596	861.91
				REPAIRS AND MAINTENANCE	930.000	596	3,445.33
				REPAIRS AND MAINTENANCE	930.000	596	128.36
				CHECK PNC 142463 TOTAL FOR FUND 661:			4,998.32

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
10/18/2024	PNC	142464	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	667.00
				EQUIPMENT REPAIRS	930.000	596	907.00
				CHECK PNC 142464 TOTAL FOR FUND 661:			1,574.00
10/18/2024	PNC	142477*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	596	70.63
				REPAIRS AND MAINTENANCE	930.000	596	28.97
				CHECK PNC 142477 TOTAL FOR FUND 661:			99.60
10/18/2024	PNC	142480	SPENCER OIL COMPANY	DIESEL FUEL	758.000	596	682.30
				GASOLINE	759.000	596	1,622.05
				CHECK PNC 142480 TOTAL FOR FUND 661:			2,304.35
10/18/2024	PNC	142483	THE SAFETY COMPANY, LLC	REPAIRS AND MAINTENANCE	930.000	596	18,695.11
10/18/2024	PNC	142484	THE SAFETY COMPANY, LLC	REPAIRS AND MAINTENANCE	930.000	596	2,799.06
10/18/2024	PNC	142486	TRACTION-GENUINE PARTS CO	EQUIPMENT REPAIRS	930.000	596	241.20
10/25/2024	PNC	142500	GRANDMAS'S SPEED SHOP	REPAIRS AND MAINTENANCE	930.000	596	233.33
				Total for fund 661 MOTOR POOL FUND			39,959.80

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 CURRENT TAX COLLECTION FUND							
10/11/2024	PNC	142425	CORELOGIC CENTRALIZED REFUNDS	ART - IFT	274.000	000	2,723.36
10/11/2024	PNC	142429	LERETA, LLC	ART - IFT	274.000	000	5,772.15
				Total for fund 703 CURRENT TAX COLLECTION FUND			8,495.51
			TOTAL - ALL FUNDS				1,881,175.45

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	9,776,790.00	9,776,790.00	9,196,073.08	272,883.57	580,716.92	94.06
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	517,514.00	517,514.00	476,099.73	2,628.18	41,414.27	92.00
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	2,000.00	2,000.00	9,845.58	0.00	(7,845.58)	492.28
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	5,000.00	5,000.00	9,056.16	0.00	(4,056.16)	181.12
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(5,000.00)	(5,000.00)	(2,554.84)	0.00	(2,445.16)	51.10
101-000-427.000	TAXES - COMMUNITYWIDE SPECIAL ASSESSMENT	844,870.00	844,870.00	393,617.23	11,680.49	451,252.77	46.59
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	50,000.00	50,000.00	54,435.06	442.41	(4,435.06)	108.87
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	6,644.39	5,927.42	3,355.61	66.44
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	275,000.00	275,000.00	288,825.41	9,383.72	(13,825.41)	105.03
101-000-477.100	CABLE TV FRANCHISE FEES - WOW	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
101-000-477.200	CABLE TV FRANCHISE FEES - COMCAST	145,000.00	145,000.00	0.00	0.00	145,000.00	0.00
101-000-477.300	CABLE TV FRANCHISE FEES - DTV	12,000.00	12,000.00	3,155.16	0.00	8,844.84	26.29
101-000-478.000	CELL TOWER LICENSES AND PERMITS	100,000.00	100,000.00	42,615.22	6,316.78	57,384.78	42.62
101-000-502.000	FEDERAL GRANTS - GENERAL GOVERNMENT	978,770.00	978,770.00	0.00	0.00	978,770.00	0.00
101-000-522.000	FEDERAL GRANTS - CDBG	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
101-000-543.000	STATE GRANTS	60,000.00	60,000.00	87,912.47	30,383.17	(27,912.47)	146.52
101-000-547.000	STATE GRANTS - COURT EQUITY	30,000.00	30,000.00	6,926.10	0.00	23,073.90	23.09
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	900,000.00	900,000.00	832,242.53	832,242.53	67,757.47	92.47
101-000-574.000	STATE REVENUE SHARING	1,852,308.00	1,852,308.00	0.00	0.00	1,852,308.00	0.00
101-000-621.000	PROBATION OVERSIGHT FEE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-627.000	BUILDING INSPECTION FEES	200,000.00	200,000.00	127,574.28	25,867.72	72,425.72	63.79
101-000-627.100	PERMIT FEES	0.00	0.00	500.00	0.00	(500.00)	100.00
101-000-628.000	PLANNING COMMISSION FEES	5,500.00	5,500.00	6,197.25	650.00	(697.25)	112.68
101-000-629.000	ZONING BOARD OF APPEALS FEES	3,500.00	3,500.00	2,400.00	1,200.00	1,100.00	68.57
101-000-645.000	SALES - PRINTED MATERIALS/PROPERTY	11,000.00	11,000.00	1,596.32	141.00	9,403.68	14.51
101-000-646.000	PUBLIC SAFETY FEES/FINES	158,000.00	158,000.00	84,743.88	21,582.92	73,256.12	53.64
101-000-651.000	USE AND ADMISSION FEES - RECREATION	56,000.00	56,000.00	3,302.25	330.00	52,697.75	5.90
101-000-656.000	DISTRICT COURT FEES	325,000.00	325,000.00	0.00	0.00	325,000.00	0.00
101-000-657.000	ORDINANCE FINES AND COSTS	6,000.00	6,000.00	5,260.00	2,766.00	740.00	87.67
101-000-665.000	INTEREST INCOME	500,000.00	500,000.00	177,133.00	571.66	322,867.00	35.43
101-000-673.000	GAIN/LOSS ON SALE OF ASSETS	15,000.00	15,000.00	422.06	0.00	14,577.94	2.81
101-000-675.000	OTHER REVENUE	50,000.00	50,000.00	72,420.18	54,014.16	(22,420.18)	144.84
101-000-676.000	REIMBURSEMENTS	10,000.00	10,000.00	45,396.02	0.00	(35,396.02)	453.96
101-000-681.000	RETIREE HEALTH INSURANCE CONTRIBUTION	55,000.00	55,000.00	15,847.84	3,961.96	39,152.16	28.81
101-000-685.000	OPIOID SETTLEMENT REVENUE	10,000.00	10,000.00	26,001.62	0.00	(16,001.62)	260.02
101-000-687.000	REFUNDS OR REBATES	5,000.00	5,000.00	327.25	0.00	4,672.75	6.55
101-000-689.000	CASH OVER OR SHORT	100.00	100.00	0.00	0.00	100.00	0.00
101-000-691.096	SBITA INSURANCE OTHER FINANCING SOURCES	155,000.00	155,000.00	0.00	0.00	155,000.00	0.00
101-000-699.000	INTERFUND TRANSFERS IN	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
Total Revenue:		17,396,352.00	17,396,352.00	11,974,015.23	1,282,973.69	5,422,336.77	68.83
Account Type: Transfers-In							
101-000-699.100	INTERFUND TRANSFER IN - ADMIN CHARGES	477,067.00	477,067.00	0.00	0.00	477,067.00	0.00
Total Transfers-In:		477,067.00	477,067.00	0.00	0.00	477,067.00	0.00
Total Dept 000 - BALANCE SHEET		17,873,419.00	17,873,419.00	11,974,015.23	1,282,973.69	5,899,403.77	66.99
TOTAL REVENUES		17,873,419.00	17,873,419.00	11,974,015.23	1,282,973.69	5,899,403.77	66.99

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 000 - BALANCE SHEET							
Account Type: Expenditure							
101-000-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	95,238.00	95,238.00	0.00	0.00	95,238.00	0.00
101-000-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	405,000.00	405,000.00	0.00	0.00	405,000.00	0.00
Total Expenditure:		500,238.00	500,238.00	0.00	0.00	500,238.00	0.00
Total Dept 000 - BALANCE SHEET		500,238.00	500,238.00	0.00	0.00	500,238.00	0.00
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-702.000	ELECTED/APPOINTED OFFICIALS PAY	35,000.00	35,000.00	11,655.48	3,345.12	23,344.52	33.30
101-101-713.000	FICA	2,170.00	2,170.00	722.65	207.43	1,447.35	33.30
101-101-714.000	MEDICARE	508.00	508.00	169.02	48.51	338.98	33.27
101-101-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-742.000	OPERATING SUPPLIES	500.00	500.00	23.94	0.00	476.06	4.79
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	885.75	0.00	4,114.25	17.72
101-101-955.000	CONFERENCES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-101-956.000	MEMBERSHIPS	8,000.00	8,000.00	4,828.00	0.00	3,172.00	60.35
Total Expenditure:		56,308.00	56,308.00	18,284.84	3,601.06	38,023.16	32.47
Total Dept 101 - CITY COUNCIL		56,308.00	56,308.00	18,284.84	3,601.06	38,023.16	32.47
Dept 172 - CITY MANAGER							
Account Type: Expenditure							
101-172-703.000	SALARIES	107,861.00	107,861.00	37,411.35	12,359.12	70,449.65	34.68
101-172-704.000	WAGES - FULL TIME EMPLOYEES	43,978.00	43,978.00	11,779.90	4,230.49	32,198.10	26.79
101-172-710.000	VACATION	15,950.00	15,950.00	5,256.10	2,857.51	10,693.90	32.95
101-172-711.000	HOLIDAY	8,119.00	8,119.00	1,020.13	0.00	7,098.87	12.56
101-172-713.000	FICA	11,241.00	11,241.00	3,703.51	1,210.48	7,537.49	32.95
101-172-714.000	MEDICARE	2,629.00	2,629.00	866.14	283.10	1,762.86	32.95
101-172-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	816.00	816.00	0.00	0.00	816.00	0.00
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	1,800.00	450.00	3,600.00	33.33
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,304.00	6,304.00	868.37	220.95	5,435.63	13.77
101-172-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	14,073.00	14,073.00	4,887.29	1,649.28	9,185.71	34.73
101-172-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	258.24	8.99	1,741.76	12.91
101-172-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	2,000.00	2,000.00	572.70	20.34	1,427.30	28.64
101-172-851.000	MAIL OR POSTAGE	250.00	250.00	0.00	0.00	250.00	0.00
101-172-860.000	TRANSPORTATION	500.00	500.00	0.00	0.00	500.00	0.00
101-172-955.000	CONFERENCES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-956.000	MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	0.00
101-172-957.000	PROFESSIONAL DEVELOPMENT	200.00	200.00	50.00	0.00	150.00	25.00
101-172-972.000	CAPITAL OUTLAY	2,000.00	2,000.00	783.75	783.75	1,216.25	39.19
Total Expenditure:		224,821.00	224,821.00	69,257.48	24,074.01	155,563.52	30.81
Total Dept 172 - CITY MANAGER		224,821.00	224,821.00	69,257.48	24,074.01	155,563.52	30.81
Dept 212 - FINANCE							
Account Type: Expenditure							
101-212-703.000	SALARIES	84,240.00	84,240.00	29,534.64	10,618.26	54,705.36	35.06

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-212-704.000	WAGES - FULL TIME EMPLOYEES	119,378.00	119,378.00	32,963.79	11,720.76	86,414.21	27.61
101-212-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	13,048.24	4,606.25	(13,048.24)	100.00
101-212-710.000	VACATION	17,274.00	17,274.00	426.97	50.23	16,847.03	2.47
101-212-711.000	HOLIDAY	11,253.00	11,253.00	1,057.43	0.00	10,195.57	9.40
101-212-712.000	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-212-713.000	FICA	15,050.00	15,050.00	5,067.23	1,667.64	9,982.77	33.67
101-212-714.000	MEDICARE	3,520.00	3,520.00	1,185.06	389.99	2,334.94	33.67
101-212-715.000	UNEMPLOYEMENT COMPENSATION	1,092.00	1,092.00	100.37	0.00	991.63	9.19
101-212-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	9,600.00	9,600.00	1,400.00	350.00	8,200.00	14.58
101-212-718.000	LONGEVITY PAY	1,000.00	1,000.00	500.00	0.00	500.00	50.00
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	37,824.00	37,824.00	8,371.14	1,753.50	29,452.86	22.13
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,500.00	2,500.00	865.44	288.48	1,634.56	34.62
101-212-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	7,362.00	7,362.00	2,545.24	849.45	4,816.76	34.57
101-212-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,285.00	1,285.00	440.53	144.85	844.47	34.28
101-212-742.000	OPERATING SUPPLIES	15,000.00	15,000.00	2,235.46	971.81	12,764.54	14.90
101-212-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	175,000.00	175,000.00	47,292.21	1,377.09	127,707.79	27.02
101-212-850.000	COMMUNICATIONS (PHONE AND CELL)	500.00	500.00	123.24	0.00	376.76	24.65
101-212-851.000	MAIL OR POSTAGE	9,500.00	9,500.00	2,915.30	0.00	6,584.70	30.69
101-212-955.000	CONFERENCES	500.00	500.00	0.00	0.00	500.00	0.00
101-212-956.000	MEMBERSHIPS	400.00	400.00	135.00	135.00	265.00	33.75
101-212-957.000	PROFESSIONAL DEVELOPMENT	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00
101-212-965.000	BANK SERVICE CHARGES	60,000.00	60,000.00	29,483.85	16,967.45	30,516.15	49.14
Total Expenditure:		577,378.00	577,378.00	179,691.14	51,890.76	397,686.86	31.12
Total Dept 212 - FINANCE		577,378.00	577,378.00	179,691.14	51,890.76	397,686.86	31.12
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-703.000	SALARIES	80,521.00	80,521.00	30,982.17	10,976.80	49,538.83	38.48
101-215-705.000	WAGES - PART TIME EMPLOYEES	31,200.00	31,200.00	14,114.99	5,197.50	17,085.01	45.24
101-215-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	55,000.00	55,000.00	20,554.88	750.00	34,445.12	37.37
101-215-710.000	VACATION	1,657.00	1,657.00	323.26	0.00	1,333.74	19.51
101-215-711.000	HOLIDAY	3,976.00	3,976.00	0.00	0.00	3,976.00	0.00
101-215-712.000	OVERTIME	6,000.00	6,000.00	1,204.00	697.50	4,796.00	20.07
101-215-713.000	FICA	11,058.00	11,058.00	4,303.49	1,080.17	6,754.51	38.92
101-215-714.000	MEDICARE	2,586.00	2,586.00	1,006.45	252.61	1,579.55	38.92
101-215-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	803.00	803.00	0.00	0.00	803.00	0.00
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	15,353.00	15,353.00	5,667.03	733.21	9,685.97	36.91
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	100.00	100.00	14.02	0.00	85.98	14.02
101-215-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	6,892.00	6,892.00	2,483.16	784.62	4,408.84	36.03
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	100.00	100.00	45.07	0.00	54.93	45.07
101-215-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	2,264.88	665.27	17,735.12	11.32
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
101-215-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	6,000.00	6,000.00	1,053.05	0.00	4,946.95	17.55
101-215-851.000	MAIL OR POSTAGE	10,000.00	10,000.00	2,850.00	0.00	7,150.00	28.50
101-215-955.000	CONFERENCES	2,000.00	2,000.00	525.00	0.00	1,475.00	26.25
101-215-956.000	MEMBERSHIPS	600.00	600.00	0.00	0.00	600.00	0.00
101-215-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-215-972.000	CAPITAL OUTLAY	5,000.00	5,000.00	1,987.00	0.00	3,013.00	39.74
Total Expenditure:		270,346.00	270,346.00	89,378.45	21,137.68	180,967.55	33.06

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 215 - CLERK		270,346.00	270,346.00	89,378.45	21,137.68	180,967.55	33.06
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-228-705.000	WAGES - PART TIME EMPLOYEES	45,000.00	45,000.00	9,712.03	3,655.08	35,287.97	21.58
101-228-713.000	FICA	2,800.00	2,800.00	636.17	226.62	2,163.83	22.72
101-228-714.000	MEDICARE	650.00	650.00	148.78	53.00	501.22	22.89
101-228-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00
101-228-742.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-228-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	150,000.00	150,000.00	55,553.35	3,746.99	94,446.65	37.04
101-228-850.000	COMMUNICATIONS (PHONE AND CELL)	55,000.00	55,000.00	6,513.44	1,628.00	48,486.56	11.84
101-228-852.000	MISC COMMUNICATIONS (INTERNET)	0.00	0.00	8,817.88	2,204.47	(8,817.88)	100.00
101-228-941.000	LEASED ASSETS	15,000.00	15,000.00	870.57	0.00	14,129.43	5.80
101-228-960.000	MISCELLANEOUS	5,000.00	5,000.00	1,647.69	647.69	3,352.31	32.95
Total Expenditure:		274,150.00	274,150.00	83,899.91	12,161.85	190,250.09	30.60
Total Dept 228 - INFORMATION TECHNOLOGY		274,150.00	274,150.00	83,899.91	12,161.85	190,250.09	30.60
Dept 257 - ASSESSING							
Account Type: Expenditure							
101-257-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,400.00	1,400.00	135.00	0.00	1,265.00	9.64
101-257-713.000	FICA	87.00	87.00	8.37	0.00	78.63	9.62
101-257-714.000	MEDICARE	21.00	21.00	1.96	0.00	19.04	9.33
101-257-742.000	OPERATING SUPPLIES	3,200.00	3,200.00	63.10	0.00	3,136.90	1.97
101-257-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	141,000.00	141,000.00	44,066.70	10,420.34	96,933.30	31.25
101-257-851.000	MAIL OR POSTAGE	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00
101-257-900.000	PRINTING AND PUBLISHING	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
101-257-957.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	0.00	0.00	150.00	0.00
Total Expenditure:		151,358.00	151,358.00	44,275.13	10,420.34	107,082.87	29.25
Total Dept 257 - ASSESSING		151,358.00	151,358.00	44,275.13	10,420.34	107,082.87	29.25
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
101-265-703.000	SALARIES	17,323.00	17,323.00	5,442.62	1,919.21	11,880.38	31.42
101-265-704.000	WAGES - FULL TIME EMPLOYEES	49,635.00	49,635.00	14,891.75	5,739.81	34,743.25	30.00
101-265-705.000	WAGES - PART TIME EMPLOYEES	34,005.00	34,005.00	13,018.15	4,825.55	20,986.85	38.28
101-265-713.000	FICA	6,259.00	6,259.00	2,096.74	768.49	4,162.26	33.50
101-265-714.000	MEDICARE	1,464.00	1,464.00	490.34	179.72	973.66	33.49
101-265-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	2,388.95	612.17	(2,388.95)	100.00
101-265-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	163.92	67.61	(163.92)	100.00
101-265-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	536.33	177.24	(536.33)	100.00
101-265-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	427.68	168.46	(427.68)	100.00
101-265-742.000	OPERATING SUPPLIES	25,000.00	25,000.00	7,179.63	987.65	17,820.37	28.72
101-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	160,000.00	160,000.00	250.00	0.00	159,750.00	0.16
101-265-850.000	COMMUNICATIONS (PHONE AND CELL)	9,000.00	9,000.00	4,067.96	1,041.44	4,932.04	45.20
101-265-920.000	ELECTRIC	85,000.00	85,000.00	24,096.59	5,779.02	60,903.41	28.35
101-265-921.000	NATURAL GAS	35,000.00	35,000.00	6,214.29	8,051.38	28,785.71	17.76
101-265-922.000	WATER	14,000.00	14,000.00	4,615.57	0.00	9,384.43	32.97
101-265-930.000	REPAIRS AND MAINTENANCE	200,000.00	200,000.00	8,680.54	1,440.26	191,319.46	4.34

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-265-972.000	CAPITAL OUTLAY	405,000.00	405,000.00	103,557.97	22,561.93	301,442.03	25.57
Total Expenditure:		1,041,686.00	1,041,686.00	198,119.03	54,319.94	843,566.97	19.02
Total Dept 265 - BUILDINGS AND GROUNDS		1,041,686.00	1,041,686.00	198,119.03	54,319.94	843,566.97	19.02
Dept 266 - LEGAL							
Account Type: Expenditure							
101-266-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	175,000.00	175,000.00	68,470.89	0.00	106,529.11	39.13
Total Expenditure:		175,000.00	175,000.00	68,470.89	0.00	106,529.11	39.13
Total Dept 266 - LEGAL		175,000.00	175,000.00	68,470.89	0.00	106,529.11	39.13
Dept 270 - HUMAN RESOURCES							
Account Type: Expenditure							
101-270-705.000	WAGES - PART TIME EMPLOYEES	70,000.00	70,000.00	9,472.47	3,011.68	60,527.53	13.53
101-270-713.000	FICA	4,340.00	4,340.00	603.99	186.73	3,736.01	13.92
101-270-714.000	MEDICARE	1,015.00	1,015.00	141.25	43.67	873.75	13.92
101-270-715.000	UNEMPLOYEMENT COMPENSATION	315.00	315.00	0.00	0.00	315.00	0.00
101-270-742.000	OPERATING SUPPLIES	500.00	500.00	43.94	0.00	456.06	8.79
101-270-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	10,000.00	10,000.00	4,105.95	534.00	5,894.05	41.06
101-270-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-270-955.000	CONFERENCES	500.00	500.00	0.00	0.00	500.00	0.00
101-270-956.000	MEMBERSHIPS	200.00	200.00	50.00	0.00	150.00	25.00
101-270-960.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		87,870.00	87,870.00	14,417.60	3,776.08	73,452.40	16.41
Total Dept 270 - HUMAN RESOURCES		87,870.00	87,870.00	14,417.60	3,776.08	73,452.40	16.41
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
101-286-703.000	SALARIES	27,500.00	27,500.00	8,001.72	2,286.21	19,498.28	29.10
101-286-704.000	WAGES - FULL TIME EMPLOYEES	149,462.00	149,462.00	50,591.91	18,322.98	98,870.09	33.85
101-286-705.000	WAGES - PART TIME EMPLOYEES	16,232.00	16,232.00	6,221.99	2,261.00	10,010.01	38.33
101-286-710.000	VACATION	9,540.00	9,540.00	4,006.97	1,300.66	5,533.03	42.00
101-286-711.000	HOLIDAY	9,049.00	9,049.00	969.58	0.00	8,079.42	10.71
101-286-712.000	OVERTIME	0.00	0.00	1,531.71	5.72	(1,531.71)	100.00
101-286-713.000	FICA	12,219.00	12,219.00	4,606.83	1,455.30	7,612.17	37.70
101-286-714.000	MEDICARE	2,858.00	2,858.00	1,077.41	340.35	1,780.59	37.70
101-286-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	887.00	887.00	0.00	0.00	887.00	0.00
101-286-718.000	LONGEVITY PAY	4,995.00	4,995.00	0.00	0.00	4,995.00	0.00
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	58,660.00	58,660.00	21,517.34	5,380.79	37,142.66	36.68
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	432.72	144.24	817.28	34.62
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,593.00	3,593.00	1,156.47	367.80	2,436.53	32.19
101-286-742.000	OPERATING SUPPLIES	13,000.00	13,000.00	1,908.22	243.38	11,091.78	14.68
101-286-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	18,413.33	10,526.67	41,586.67	30.69
101-286-851.000	MAIL OR POSTAGE	9,000.00	9,000.00	1,407.26	0.00	7,592.74	15.64
101-286-860.000	TRANSPORTATION	500.00	500.00	0.00	0.00	500.00	0.00
101-286-940.000	RENTALS	300,000.00	300,000.00	74,788.75	0.00	225,211.25	24.93
101-286-957.000	PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Expenditure:		682,245.00	682,245.00	196,632.21	42,635.10	485,612.79	28.82
Total Dept 286 - DISTRICT COURT		682,245.00	682,245.00	196,632.21	42,635.10	485,612.79	28.82
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
101-301-703.000	SALARIES	101,341.00	101,341.00	31,414.82	11,515.74	69,926.18	31.00
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,096,304.00	2,096,304.00	758,309.27	284,960.90	1,337,994.73	36.17
101-301-705.000	WAGES - PART TIME EMPLOYEES	76,713.00	76,713.00	24,675.64	9,592.23	52,037.36	32.17
101-301-710.000	VACATION	352,377.00	352,377.00	78,480.63	17,871.72	273,896.37	22.27
101-301-711.000	HOLIDAY	131,377.00	131,377.00	2,170.23	406.99	129,206.77	1.65
101-301-712.000	OVERTIME	350,000.00	350,000.00	106,106.05	34,774.75	243,893.95	30.32
101-301-713.000	FICA	181,180.00	181,180.00	66,666.38	22,631.90	114,513.62	36.80
101-301-714.000	MEDICARE	42,373.00	42,373.00	15,591.30	5,292.92	26,781.70	36.80
101-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	13,150.00	13,150.00	0.00	0.00	13,150.00	0.00
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	42,600.00	42,600.00	15,650.00	3,650.00	26,950.00	36.74
101-301-718.000	LONGEVITY PAY	56,611.00	56,611.00	10,027.48	4,830.00	46,583.52	17.71
101-301-720.000	EDUCATION ALLOWANCE	24,004.00	24,004.00	6,712.16	2,369.10	17,291.84	27.96
101-301-721.000	CLOTHING ALLOWANCE	40,500.00	40,500.00	2,812.50	2,812.50	37,687.50	6.94
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	372,865.00	372,865.00	144,262.61	37,384.23	228,602.39	38.69
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	28,720.00	28,720.00	8,322.12	2,841.54	20,397.88	28.98
101-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	68,645.00	68,645.00	18,429.62	5,516.33	50,215.38	26.85
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	151,615.00	151,615.00	37,410.06	12,688.13	114,204.94	24.67
101-301-725.500	MERS DIVISION 20 POLC	1,223,100.00	1,223,100.00	305,775.00	0.00	917,325.00	25.00
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	702,120.00	702,120.00	174,708.00	0.00	527,412.00	24.88
101-301-742.000	OPERATING SUPPLIES	100,000.00	100,000.00	41,158.19	16,044.94	58,841.81	41.16
101-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	9,251.25	393.25	50,748.75	15.42
101-301-843.000	MEDICAL PROVIDER SERVICES	10,000.00	10,000.00	602.00	0.00	9,398.00	6.02
101-301-850.000	COMMUNICATIONS (PHONE AND CELL)	14,000.00	14,000.00	8,343.32	329.71	5,656.68	59.60
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-301-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	551.30	123.00	4,448.70	11.03
101-301-956.000	MEMBERSHIPS	1,500.00	1,500.00	200.00	0.00	1,300.00	13.33
101-301-957.000	PROFESSIONAL DEVELOPMENT	40,000.00	40,000.00	4,473.95	760.39	35,526.05	11.18
101-301-957.100	PROFESSIONAL DEVELOPMENT - 302 FUNDS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-301-972.000	CAPITAL OUTLAY	528,500.00	528,500.00	96,809.95	90,787.40	431,690.05	18.32
Total Expenditure:		6,821,095.00	6,821,095.00	1,968,913.83	567,577.67	4,852,181.17	28.87
Total Dept 301 - PUBLIC SAFETY		6,821,095.00	6,821,095.00	1,968,913.83	567,577.67	4,852,181.17	28.87
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	364,277.00	364,277.00	182,138.50	182,138.50	182,138.50	50.00
Total Expenditure:		364,277.00	364,277.00	182,138.50	182,138.50	182,138.50	50.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		364,277.00	364,277.00	182,138.50	182,138.50	182,138.50	50.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-703.000	SALARIES	25,985.00	25,985.00	17,248.65	6,190.42	8,736.35	66.38

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-441-704.000	WAGES - FULL TIME EMPLOYEES	43,431.00	43,431.00	36,843.91	15,750.01	6,587.09	84.83
101-441-705.000	WAGES - PART TIME EMPLOYEES	14,170.00	14,170.00	2,566.12	670.72	11,603.88	18.11
101-441-710.000	VACATION	85,574.00	85,574.00	4,034.77	1,764.82	81,539.23	4.71
101-441-711.000	HOLIDAY	45,477.00	45,477.00	2,136.69	0.00	43,340.31	4.70
101-441-712.000	OVERTIME	0.00	0.00	2,950.48	1,067.78	(2,950.48)	100.00
101-441-713.000	FICA	5,176.00	5,176.00	5,324.18	1,735.45	(148.18)	102.86
101-441-714.000	MEDICARE	1,211.00	1,211.00	1,245.14	405.85	(34.14)	102.82
101-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	4,255.00	4,255.00	0.00	0.00	4,255.00	0.00
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,100.00	2,100.00	846.77	350.00	1,253.23	40.32
101-441-718.000	LONGEVITY PAY	5,500.00	5,500.00	2,400.00	2,400.00	3,100.00	43.64
101-441-721.000	CLOTHING ALLOWANCE	13,200.00	13,200.00	11,500.00	0.00	1,700.00	87.12
101-441-722.000	UNIFORMS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	151,673.00	151,673.00	8,131.42	1,437.98	143,541.58	5.36
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,200.00	5,200.00	533.04	147.72	4,666.96	10.25
101-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	20,724.00	20,724.00	804.51	265.86	19,919.49	3.88
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	22,319.00	22,319.00	1,268.30	355.84	21,050.70	5.68
101-441-725.700	MERS DIVISION 23 DPW	267,504.00	267,504.00	66,876.00	0.00	200,628.00	25.00
101-441-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	6,289.07	404.90	3,710.93	62.89
101-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	50,000.00	50,000.00	16,624.28	1,525.00	33,375.72	33.25
101-441-843.000	MEDICAL PROVIDER SERVICES	1,500.00	1,500.00	280.00	0.00	1,220.00	18.67
101-441-850.000	COMMUNICATIONS (PHONE AND CELL)	7,500.00	7,500.00	1,794.66	0.00	5,705.34	23.93
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-441-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	719.96	0.00	4,280.04	14.40
101-441-930.100	REPAIRS - STORM DRAINS MAINTENANCE	150,000.00	150,000.00	6,802.50	0.00	143,197.50	4.54
101-441-955.000	CONFERENCES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-441-956.000	MEMBERSHIPS	600.00	600.00	0.00	0.00	600.00	0.00
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	7,795.00	7,100.00	2,205.00	77.95
101-441-972.000	CAPITAL OUTLAY	1,360,000.00	1,360,000.00	2,390.00	1,190.00	1,357,610.00	0.18
Total Expenditure:		2,317,099.00	2,317,099.00	207,405.45	42,762.35	2,109,693.55	8.95
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,317,099.00	2,317,099.00	207,405.45	42,762.35	2,109,693.55	8.95
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	514.92	133.99	1,485.08	25.75
101-448-920.500	ELECTRIC (STREET LIGHTING)	300,000.00	300,000.00	69,980.38	0.00	230,019.62	23.33
Total Expenditure:		302,000.00	302,000.00	70,495.30	133.99	231,504.70	23.34
Total Dept 448 - STREET LIGHTING		302,000.00	302,000.00	70,495.30	133.99	231,504.70	23.34
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-672-703.000	SALARIES	8,661.00	8,661.00	2,721.33	959.61	5,939.67	31.42
101-672-704.000	WAGES - FULL TIME EMPLOYEES	55,839.00	55,839.00	14,159.02	5,811.39	41,679.98	25.36
101-672-705.000	WAGES - PART TIME EMPLOYEES	104,140.00	104,140.00	13,713.04	4,949.05	90,426.96	13.17
101-672-710.000	VACATION	0.00	0.00	83.85	0.00	(83.85)	100.00
101-672-711.000	HOLIDAY	0.00	0.00	125.77	0.00	(125.77)	100.00
101-672-713.000	FICA	10,456.00	10,456.00	1,963.41	724.85	8,492.59	18.78
101-672-714.000	MEDICARE	2,445.00	2,445.00	459.23	169.55	1,985.77	18.78
101-672-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	759.00	759.00	0.00	0.00	759.00	0.00
101-672-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	3,820.76	1,069.92	(3,820.76)	100.00

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-672-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	62.18	24.20	(62.18)	100.00
101-672-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	268.17	88.62	(268.17)	100.00
101-672-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	134.43	47.27	(134.43)	100.00
101-672-742.000	OPERATING SUPPLIES	5,000.00	5,000.00	689.05	7.15	4,310.95	13.78
101-672-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,000.00	1,000.00	6,311.00	2,037.50	(5,311.00)	631.10
101-672-881.000	PROGRAMMING	15,000.00	15,000.00	809.40	0.00	14,190.60	5.40
Total Expenditure:		203,300.00	203,300.00	45,320.64	15,889.11	157,979.36	22.29
Total Dept 672 - SENIOR ACTIVITY CENTER		203,300.00	203,300.00	45,320.64	15,889.11	157,979.36	22.29
Dept 701 - PLANNING							
Account Type: Expenditure							
101-701-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,700.00	1,700.00	280.00	140.00	1,420.00	16.47
101-701-713.000	FICA	105.00	105.00	17.36	8.68	87.64	16.53
101-701-714.000	MEDICARE	25.00	25.00	4.06	2.03	20.94	16.24
101-701-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	100,000.00	100,000.00	22,900.00	0.00	77,100.00	22.90
101-701-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Expenditure:		106,830.00	106,830.00	23,201.42	150.71	83,628.58	21.72
Total Dept 701 - PLANNING		106,830.00	106,830.00	23,201.42	150.71	83,628.58	21.72
Dept 702 - ZONING							
Account Type: Expenditure							
101-702-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,500.00	1,500.00	150.00	0.00	1,350.00	10.00
101-702-703.000	SALARIES	0.00	0.00	664.56	0.00	(664.56)	100.00
101-702-713.000	FICA	75.00	75.00	48.28	0.00	26.72	64.37
101-702-714.000	MEDICARE	15.00	15.00	11.30	0.00	3.70	75.33
101-702-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	8.51	0.00	(8.51)	100.00
101-702-900.000	PRINTING AND PUBLISHING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Expenditure:		4,590.00	4,590.00	882.65	0.00	3,707.35	19.23
Total Dept 702 - ZONING		4,590.00	4,590.00	882.65	0.00	3,707.35	19.23
Dept 703 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	86,170.00	86,170.00	25,280.91	9,221.36	60,889.09	29.34
101-703-705.000	WAGES - PART TIME EMPLOYEES	64,310.00	64,310.00	15,521.28	6,709.96	48,788.72	24.14
101-703-710.000	VACATION	4,634.00	4,634.00	1,237.40	66.19	3,396.60	26.70
101-703-711.000	HOLIDAY	4,779.00	4,779.00	388.99	0.00	4,390.01	8.14
101-703-713.000	FICA	8,180.00	8,180.00	2,695.67	962.44	5,484.33	32.95
101-703-714.000	MEDICARE	1,913.00	1,913.00	630.44	225.10	1,282.56	32.96
101-703-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	594.00	594.00	0.00	0.00	594.00	0.00
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	22,500.00	22,500.00	8,877.21	2,224.19	13,622.79	39.45
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	432.72	144.24	817.28	34.62
101-703-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	4,254.00	4,254.00	1,470.43	490.74	2,783.57	34.57
101-703-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,300.00	1,300.00	472.03	157.86	827.97	36.31
101-703-742.000	OPERATING SUPPLIES	5,000.00	5,000.00	7,017.80	1,934.62	(2,017.80)	140.36
101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	120,000.00	120,000.00	42,688.95	1,423.35	77,311.05	35.57
101-703-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	246.48	0.00	753.52	24.65

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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-703-851.000	MAIL OR POSTAGE	3,000.00	3,000.00	(5.51)	0.00	3,005.51	(0.18)
101-703-930.000	REPAIRS AND MAINTENANCE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-703-955.000	CONFERENCES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-703-956.000	MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	0.00
101-703-957.000	PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Expenditure:		337,584.00	337,584.00	106,954.80	23,560.05	230,629.20	31.68
Total Dept 703 - BUILDING DEPARTMENT		337,584.00	337,584.00	106,954.80	23,560.05	230,629.20	31.68
Dept 751 - RECREATION							
Account Type: Expenditure							
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	1,250.00	240.00	75.00	1,010.00	19.20
101-751-704.000	WAGES - FULL TIME EMPLOYEES	48,671.00	48,671.00	17,062.85	6,134.40	31,608.15	35.06
101-751-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	6,400.00	2,450.00	(6,400.00)	100.00
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-751-710.000	VACATION	2,045.00	2,045.00	0.00	0.00	2,045.00	0.00
101-751-711.000	HOLIDAY	2,454.00	2,454.00	306.70	0.00	2,147.30	12.50
101-751-713.000	FICA	3,297.00	3,297.00	1,538.77	527.58	1,758.23	46.67
101-751-714.000	MEDICARE	771.00	771.00	359.87	123.38	411.13	46.68
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	239.00	239.00	0.00	0.00	239.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,000.00	7,000.00	2,732.60	694.76	4,267.40	39.04
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	4,254.00	4,254.00	1,470.43	490.74	2,783.57	34.57
101-751-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	154.50	0.00	1,345.50	10.30
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,000.00	1,000.00	69.50	0.00	930.50	6.95
101-751-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-751-880.000	COMMUNITY PROMOTION	15,000.00	15,000.00	25,000.00	0.00	(10,000.00)	166.67
101-751-881.000	PROGRAMMING	30,000.00	30,000.00	5,864.59	773.84	24,135.41	19.55
101-751-955.000	CONFERENCES	1,000.00	1,000.00	39.99	0.00	960.01	4.00
101-751-956.000	MEMBERSHIPS	150.00	150.00	0.00	0.00	150.00	0.00
Total Expenditure:		129,131.00	129,131.00	61,239.80	11,269.70	67,891.20	47.42
Total Dept 751 - RECREATION		129,131.00	129,131.00	61,239.80	11,269.70	67,891.20	47.42
Dept 770 - PARK MAINTENANCE							
Account Type: Expenditure							
101-770-703.000	SALARIES	8,662.00	8,662.00	2,721.39	959.64	5,940.61	31.42
101-770-704.000	WAGES - FULL TIME EMPLOYEES	62,044.00	62,044.00	20,292.93	8,081.28	41,751.07	32.71
101-770-705.000	WAGES - PART TIME EMPLOYEES	127,522.00	127,522.00	24,354.31	8,523.52	103,167.69	19.10
101-770-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	509.99	0.00	(509.99)	100.00
101-770-713.000	FICA	12,290.00	12,290.00	3,079.51	1,079.73	9,210.49	25.06
101-770-714.000	MEDICARE	2,874.00	2,874.00	720.13	252.51	2,153.87	25.06
101-770-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	2,208.79	589.87	(2,208.79)	100.00
101-770-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	264.86	110.07	(264.86)	100.00
101-770-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	268.17	88.62	(268.17)	100.00
101-770-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	747.56	297.69	(747.56)	100.00
101-770-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	1,895.61	530.00	18,104.39	9.48
101-770-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	0.00	0.00	75.00	0.00	(75.00)	100.00
101-770-922.000	WATER	700.00	700.00	237.98	0.00	462.02	34.00
101-770-930.000	REPAIRS AND MAINTENANCE	100,000.00	100,000.00	7,761.10	0.00	92,238.90	7.76
101-770-972.000	CAPITAL OUTLAY	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00

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Fund 101 - GENERAL FUND							
Expenditures							
Total Expenditure:		734,092.00	734,092.00	65,137.33	20,512.93	668,954.67	8.87
Total Dept 770 - PARK MAINTENANCE		734,092.00	734,092.00	65,137.33	20,512.93	668,954.67	8.87
Dept 803 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-803-742.000	OPERATING SUPPLIES	500.00	500.00	186.07	0.00	313.93	37.21
Total Expenditure:		500.00	500.00	186.07	0.00	313.93	37.21
Total Dept 803 - HISTORICAL COMMISSION		500.00	500.00	186.07	0.00	313.93	37.21
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	700,000.00	700,000.00	352,294.50	0.00	347,705.50	50.33
Total Expenditure:		700,000.00	700,000.00	352,294.50	0.00	347,705.50	50.33
Total Dept 951 - INSURANCE		700,000.00	700,000.00	352,294.50	0.00	347,705.50	50.33
Dept 961 - RETIREE							
Account Type: Expenditure							
101-961-713.000	FICA	2,500.00	2,500.00	1,227.60	260.40	1,272.40	49.10
101-961-714.000	MEDICARE	600.00	600.00	287.10	60.84	312.90	47.85
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	50,000.00	50,000.00	16,800.00	4,200.00	33,200.00	33.60
101-961-724.300	RETIREE HEALTH CARE - OPEB	2,750,000.00	2,750,000.00	278,668.24	49,511.40	2,471,331.76	10.13
101-961-725.300	MERS DIVISION 10 SUPERVISOR	986,244.00	986,244.00	246,561.00	0.00	739,683.00	25.00
101-961-725.400	MERS DIVISION 11 CLERICAL	31,512.00	31,512.00	7,878.00	0.00	23,634.00	25.00
101-961-840.000	INSURANCE PREMIUM (LIFE)	2,000.00	2,000.00	930.29	223.25	1,069.71	46.51
Total Expenditure:		3,822,856.00	3,822,856.00	552,352.23	54,255.89	3,270,503.77	14.45
Total Dept 961 - RETIREE		3,822,856.00	3,822,856.00	552,352.23	54,255.89	3,270,503.77	14.45
TOTAL EXPENDITURES		19,884,754.00	19,884,754.00	4,598,949.20	1,142,267.72	15,285,804.80	23.13
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		17,873,419.00	17,873,419.00	11,974,015.23	1,282,973.69	5,899,403.77	66.99
TOTAL EXPENDITURES		19,884,754.00	19,884,754.00	4,598,949.20	1,142,267.72	15,285,804.80	23.13
NET OF REVENUES & EXPENDITURES		(2,011,335.00)	(2,011,335.00)	7,375,066.03	140,705.97	(9,386,401.03)	366.68
BEG. FUND BALANCE		14,248,743.24	14,248,743.24	14,248,743.24			
NET OF REVENUES/EXPENDITURES - 2023-24				1,663,894.82		1,663,894.82	
FUND BALANCE ADJUSTMENTS				3,702.15			
END FUND BALANCE		12,237,408.24	12,237,408.24	23,291,406.24			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
202-000-543.000	STATE GRANTS	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,162,793.00	1,162,793.00	199,959.21	0.00	962,833.79	17.20
202-000-665.000	INTEREST INCOME	100,000.00	100,000.00	28,515.54	0.00	71,484.46	28.52
Total Revenue:		1,271,793.00	1,271,793.00	228,474.75	0.00	1,043,318.25	17.96
Total Dept 000 - BALANCE SHEET		1,271,793.00	1,271,793.00	228,474.75	0.00	1,043,318.25	17.96
TOTAL REVENUES		1,271,793.00	1,271,793.00	228,474.75	0.00	1,043,318.25	17.96
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
202-441-703.000	SALARIES	17,323.00	17,323.00	5,442.63	1,919.21	11,880.37	31.42
202-441-704.000	WAGES - FULL TIME EMPLOYEES	55,839.00	55,839.00	19,198.69	7,459.48	36,640.31	34.38
202-441-705.000	WAGES - PART TIME EMPLOYEES	2,833.00	2,833.00	294.04	105.59	2,538.96	10.38
202-441-710.000	VACATION	0.00	0.00	2,339.31	471.46	(2,339.31)	100.00
202-441-711.000	HOLIDAY	0.00	0.00	350.57	0.00	(350.57)	100.00
202-441-712.000	OVERTIME	10,000.00	10,000.00	1,550.86	928.31	8,449.14	15.51
202-441-713.000	FICA	4,712.00	4,712.00	1,874.25	662.51	2,837.75	39.78
202-441-714.000	MEDICARE	1,102.00	1,102.00	438.30	154.93	663.70	39.77
202-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	342.00	342.00	0.00	0.00	342.00	0.00
202-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	2,278.80	617.77	(2,278.80)	100.00
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	354.20	122.68	(354.20)	100.00
202-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	536.33	177.24	(536.33)	100.00
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	926.56	328.69	(926.56)	100.00
202-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	3,876.38	1,194.00	56,123.62	6.46
202-441-930.000	REPAIRS AND MAINTENANCE	20,000.00	20,000.00	7,530.43	1,502.89	12,469.57	37.65
202-441-930.200	REPAIRS - STREETS MAINTENANCE	160,000.00	160,000.00	0.00	0.00	160,000.00	0.00
202-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00
202-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	14,000.00	14,000.00	10,757.08	0.00	3,242.92	76.84
202-441-972.000	CAPITAL OUTLAY	1,731,000.00	1,731,000.00	162,175.15	10,205.64	1,568,824.85	9.37
202-441-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	21,978.00	21,978.00	0.00	0.00	21,978.00	0.00
Total Expenditure:		2,165,329.00	2,165,329.00	219,923.58	25,850.40	1,945,405.42	10.16
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,165,329.00	2,165,329.00	219,923.58	25,850.40	1,945,405.42	10.16
TOTAL EXPENDITURES		2,165,329.00	2,165,329.00	219,923.58	25,850.40	1,945,405.42	10.16
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,271,793.00	1,271,793.00	228,474.75	0.00	1,043,318.25	17.96
TOTAL EXPENDITURES		2,165,329.00	2,165,329.00	219,923.58	25,850.40	1,945,405.42	10.16
NET OF REVENUES & EXPENDITURES		(893,536.00)	(893,536.00)	8,551.17	(25,850.40)	(902,087.17)	0.96
BEG. FUND BALANCE		2,790,780.22	2,790,780.22	2,790,780.22			
NET OF REVENUES/EXPENDITURES - 2023-24				(507,291.71)		(507,291.71)	

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
END FUND BALANCE		1,897,244.22	1,897,244.22	2,292,039.68			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
203-000-543.000	STATE GRANTS	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	500,870.00	500,870.00	86,164.99	0.00	414,705.01	17.20
203-000-665.000	INTEREST INCOME	45,000.00	45,000.00	22,978.87	0.00	22,021.13	51.06
Total Revenue:		585,870.00	585,870.00	109,143.86	0.00	476,726.14	18.63
Total Dept 000 - BALANCE SHEET		585,870.00	585,870.00	109,143.86	0.00	476,726.14	18.63
TOTAL REVENUES		585,870.00	585,870.00	109,143.86	0.00	476,726.14	18.63
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
203-441-703.000	SALARIES	8,662.00	8,662.00	2,721.33	959.61	5,940.67	31.42
203-441-704.000	WAGES - FULL TIME EMPLOYEES	49,635.00	49,635.00	15,908.56	6,270.49	33,726.44	32.05
203-441-705.000	WAGES - PART TIME EMPLOYEES	2,833.00	2,833.00	294.04	105.59	2,538.96	10.38
203-441-711.000	HOLIDAY	0.00	0.00	344.60	0.00	(344.60)	100.00
203-441-712.000	OVERTIME	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
203-441-713.000	FICA	3,790.00	3,790.00	1,369.73	608.86	2,420.27	36.14
203-441-714.000	MEDICARE	886.00	886.00	320.42	142.46	565.58	36.16
203-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	275.00	275.00	0.00	0.00	275.00	0.00
203-441-718.000	LONGEVITY PAY	0.00	0.00	2,600.00	2,600.00	(2,600.00)	100.00
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	2,126.65	546.30	(2,126.65)	100.00
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	200.55	82.28	(200.55)	100.00
203-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	268.17	88.62	(268.17)	100.00
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	554.69	218.71	(554.69)	100.00
203-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	66,000.00	66,000.00	433.16	433.16	65,566.84	0.66
203-441-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	1,403.35	0.00	3,596.65	28.07
203-441-930.200	REPAIRS - STREETS MAINTENANCE	520,000.00	520,000.00	0.00	0.00	520,000.00	0.00
203-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
203-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	42,000.00	42,000.00	27,627.91	0.00	14,372.09	65.78
203-441-972.000	CAPITAL OUTLAY	100,000.00	100,000.00	25,452.67	1,473.04	74,547.33	25.45
203-441-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	36,630.00	36,630.00	0.00	0.00	36,630.00	0.00
203-441-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Expenditure:		857,711.00	857,711.00	81,625.83	13,529.12	776,085.17	9.52
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		857,711.00	857,711.00	81,625.83	13,529.12	776,085.17	9.52
TOTAL EXPENDITURES		857,711.00	857,711.00	81,625.83	13,529.12	776,085.17	9.52
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		585,870.00	585,870.00	109,143.86	0.00	476,726.14	18.63
TOTAL EXPENDITURES		857,711.00	857,711.00	81,625.83	13,529.12	776,085.17	9.52
NET OF REVENUES & EXPENDITURES		(271,841.00)	(271,841.00)	27,518.03	(13,529.12)	(299,359.03)	10.12
BEG. FUND BALANCE		1,372,512.06	1,372,512.06	1,372,512.06			
NET OF REVENUES/EXPENDITURES - 2023-24				514,724.94		514,724.94	

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
END FUND BALANCE		1,100,671.06	1,100,671.06	1,914,755.03			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	524,528.00	524,528.00	488,771.96	14,504.12	35,756.04	93.18
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	27,509.00	27,509.00	25,305.69	139.69	2,203.31	91.99
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	481.29	0.00	518.71	48.13
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	3,500.00	3,500.00	2,893.08	23.51	606.92	82.66
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	500.00	500.00	302.34	302.34	197.66	60.47
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	50,000.00	50,000.00	49,203.64	49,203.64	796.36	98.41
210-000-638.000	AMBULANCE TRANSPORT FEES	365,000.00	365,000.00	173,276.44	48,551.62	191,723.56	47.47
210-000-665.000	INTEREST INCOME	90,000.00	90,000.00	32,727.17	0.00	57,272.83	36.36
Total Revenue:		1,062,037.00	1,062,037.00	772,961.61	112,724.92	289,075.39	72.78
Total Dept 000 - BALANCE SHEET		1,062,037.00	1,062,037.00	772,961.61	112,724.92	289,075.39	72.78
TOTAL REVENUES		1,062,037.00	1,062,037.00	772,961.61	112,724.92	289,075.39	72.78
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	442,185.00	442,185.00	100,047.98	37,913.47	342,137.02	22.63
210-301-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	3,150.75	1,581.00	(3,150.75)	100.00
210-301-710.000	VACATION	29,388.00	29,388.00	10,045.59	0.00	19,342.41	34.18
210-301-711.000	HOLIDAY	16,594.00	16,594.00	0.00	0.00	16,594.00	0.00
210-301-712.000	OVERTIME	10,000.00	10,000.00	1,562.79	0.00	8,437.21	15.63
210-301-713.000	FICA	32,233.00	32,233.00	6,892.98	2,379.13	25,340.02	21.38
210-301-714.000	MEDICARE	7,538.00	7,538.00	1,612.09	556.42	5,925.91	21.39
210-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,340.00	2,340.00	0.00	0.00	2,340.00	0.00
210-301-718.000	LONGEVITY PAY	1,575.00	1,575.00	0.00	0.00	1,575.00	0.00
210-301-719.000	FOOD ALLOWANCE	6,750.00	6,750.00	0.00	0.00	6,750.00	0.00
210-301-720.000	EDUCATION ALLOWANCE	1,000.00	1,000.00	326.88	115.38	673.12	32.69
210-301-721.000	CLOTHING ALLOWANCE	10,800.00	10,800.00	0.00	0.00	10,800.00	0.00
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	79,475.00	79,475.00	20,180.69	4,913.06	59,294.31	25.39
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	2,255.48	812.54	5,244.52	30.07
210-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	13,000.00	13,000.00	485.05	241.02	12,514.95	3.73
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	29,085.00	29,085.00	7,319.07	2,359.69	21,765.93	25.16
210-301-742.000	OPERATING SUPPLIES	45,000.00	45,000.00	37,762.75	23,237.72	7,237.25	83.92
210-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	30,000.00	30,000.00	7,165.94	0.00	22,834.06	23.89
210-301-850.000	COMMUNICATIONS (PHONE AND CELL)	2,500.00	2,500.00	467.67	122.56	2,032.33	18.71
210-301-930.000	REPAIRS AND MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
210-301-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	(1,500.00)	0.00	11,500.00	(15.00)
210-301-972.000	CAPITAL OUTLAY	100,000.00	100,000.00	87,172.82	2,028.00	12,827.18	87.17
210-301-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	155,772.00	155,772.00	0.00	0.00	155,772.00	0.00
210-301-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Expenditure:		1,046,735.00	1,046,735.00	284,948.53	76,259.99	761,786.47	27.22
Total Dept 301 - PUBLIC SAFETY		1,046,735.00	1,046,735.00	284,948.53	76,259.99	761,786.47	27.22
TOTAL EXPENDITURES		1,046,735.00	1,046,735.00	284,948.53	76,259.99	761,786.47	27.22

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Fund 210 - AMBULANCE FUND:							
TOTAL REVENUES		1,062,037.00	1,062,037.00	772,961.61	112,724.92	289,075.39	72.78
TOTAL EXPENDITURES		1,046,735.00	1,046,735.00	284,948.53	76,259.99	761,786.47	27.22
NET OF REVENUES & EXPENDITURES		15,302.00	15,302.00	488,013.08	36,464.93	(472,711.08)	3,189.21
BEG. FUND BALANCE		2,064,154.80	2,064,154.80	2,064,154.80			
NET OF REVENUES/EXPENDITURES - 2023-24				409,767.01		409,767.01	
END FUND BALANCE		2,079,456.80	2,079,456.80	2,961,934.89			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - DISTRICT COURT OPERATIONS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
211-000-665.000	INTEREST INCOME	30,000.00	30,000.00	13,431.36	0.00	16,568.64	44.77
Total Revenue:		30,000.00	30,000.00	13,431.36	0.00	16,568.64	44.77
Total Dept 000 - BALANCE SHEET		30,000.00	30,000.00	13,431.36	0.00	16,568.64	44.77
TOTAL REVENUES		30,000.00	30,000.00	13,431.36	0.00	16,568.64	44.77
Expenditures							
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
211-286-965.000	BANK SERVICE CHARGES	0.00	0.00	21.00	0.00	(21.00)	100.00
Total Expenditure:		0.00	0.00	21.00	0.00	(21.00)	100.00
Total Dept 286 - DISTRICT COURT		0.00	0.00	21.00	0.00	(21.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	21.00	0.00	(21.00)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:							
TOTAL REVENUES		30,000.00	30,000.00	13,431.36	0.00	16,568.64	44.77
TOTAL EXPENDITURES		0.00	0.00	21.00	0.00	(21.00)	100.00
NET OF REVENUES & EXPENDITURES		30,000.00	30,000.00	13,410.36	0.00	16,589.64	44.70
BEG. FUND BALANCE		1,245,359.26	1,245,359.26	1,245,359.26			
NET OF REVENUES/EXPENDITURES - 2023-24				179,337.02		179,337.02	
END FUND BALANCE		1,275,359.26	1,275,359.26	1,438,106.64			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 226 - RUBBISH COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	788,546.00	788,546.00	734,773.71	21,803.93	53,772.29	93.18
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	41,355.00	41,355.00	38,041.92	210.00	3,313.08	91.99
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	713.85	0.00	286.15	71.39
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,000.00	5,000.00	4,349.50	35.35	650.50	86.99
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,000.00	1,000.00	454.44	454.44	545.56	45.44
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	100,000.00	100,000.00	58,692.57	58,692.57	41,307.43	58.69
226-000-607.000	FEES	100,000.00	100,000.00	36,076.02	9,001.47	63,923.98	36.08
226-000-665.000	INTEREST INCOME	35,000.00	35,000.00	12,301.46	52.38	22,698.54	35.15
Total Revenue:		1,071,901.00	1,071,901.00	885,403.47	90,250.14	186,497.53	82.60
Total Dept 000 - BALANCE SHEET		1,071,901.00	1,071,901.00	885,403.47	90,250.14	186,497.53	82.60
TOTAL REVENUES		1,071,901.00	1,071,901.00	885,403.47	90,250.14	186,497.53	82.60
Expenditures							
Dept 528 - RUBBISH COLLECTION/DISPOSAL							
Account Type: Expenditure							
226-528-801.400	WASTE AND RUBBISH DISPOSAL	650,000.00	650,000.00	163,473.15	0.00	486,526.85	25.15
226-528-801.500	RECYCLING	0.00	0.00	25,940.30	0.00	(25,940.30)	100.00
226-528-801.600	COMPOSTING	0.00	0.00	34,388.70	0.00	(34,388.70)	100.00
226-528-972.000	CAPITAL OUTLAY	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
226-528-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	27,039.00	27,039.00	0.00	0.00	27,039.00	0.00
226-528-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	10,989.00	10,989.00	0.00	0.00	10,989.00	0.00
Total Expenditure:		733,028.00	733,028.00	223,802.15	0.00	509,225.85	30.53
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		733,028.00	733,028.00	223,802.15	0.00	509,225.85	30.53
TOTAL EXPENDITURES		733,028.00	733,028.00	223,802.15	0.00	509,225.85	30.53
Fund 226 - RUBBISH COLLECTION FUND:							
TOTAL REVENUES		1,071,901.00	1,071,901.00	885,403.47	90,250.14	186,497.53	82.60
TOTAL EXPENDITURES		733,028.00	733,028.00	223,802.15	0.00	509,225.85	30.53
NET OF REVENUES & EXPENDITURES		338,873.00	338,873.00	661,601.32	90,250.14	(322,728.32)	195.24
BEG. FUND BALANCE		578,868.43	578,868.43	578,868.43			
NET OF REVENUES/EXPENDITURES - 2023-24				163,183.10		163,183.10	
END FUND BALANCE		917,741.43	917,741.43	1,403,652.85			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 265 - DRUG FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
265-000-657.000	ORDINANCE FINES AND COSTS	1,200.00	1,200.00	4,815.00	0.00	(3,615.00)	401.25
265-000-665.000	INTEREST INCOME	20,000.00	20,000.00	3,728.90	237.63	16,271.10	18.64
Total Revenue:		21,200.00	21,200.00	8,543.90	237.63	12,656.10	40.30
Total Dept 000 - BALANCE SHEET		21,200.00	21,200.00	8,543.90	237.63	12,656.10	40.30
TOTAL REVENUES		21,200.00	21,200.00	8,543.90	237.63	12,656.10	40.30
Expenditures							
Dept 311 - DRUG FORFEITURE							
Account Type: Expenditure							
265-311-742.000	OPERATING SUPPLIES	23,000.00	23,000.00	20,940.00	0.00	2,060.00	91.04
265-311-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
265-311-941.000	LEASED ASSETS	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
265-311-995.000	OPERATING TRANS OUT	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
Total Expenditure:		122,000.00	122,000.00	20,940.00	0.00	101,060.00	17.16
Total Dept 311 - DRUG FORFEITURE		122,000.00	122,000.00	20,940.00	0.00	101,060.00	17.16
TOTAL EXPENDITURES		122,000.00	122,000.00	20,940.00	0.00	101,060.00	17.16
Fund 265 - DRUG FORFEITURE FUND:							
TOTAL REVENUES		21,200.00	21,200.00	8,543.90	237.63	12,656.10	40.30
TOTAL EXPENDITURES		122,000.00	122,000.00	20,940.00	0.00	101,060.00	17.16
NET OF REVENUES & EXPENDITURES		(100,800.00)	(100,800.00)	(12,396.10)	237.63	(88,403.90)	12.30
BEG. FUND BALANCE		559,430.33	559,430.33	559,430.33			
NET OF REVENUES/EXPENDITURES - 2023-24				(175,739.10)		(175,739.10)	
END FUND BALANCE		458,630.33	458,630.33	371,295.13			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 266 - GAMBLING FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
266-000-665.000	INTEREST INCOME	25,000.00	25,000.00	10,749.14	189.72	14,250.86	43.00
Total Revenue:		25,000.00	25,000.00	10,749.14	189.72	14,250.86	43.00
Total Dept 000 - BALANCE SHEET		25,000.00	25,000.00	10,749.14	189.72	14,250.86	43.00
TOTAL REVENUES		25,000.00	25,000.00	10,749.14	189.72	14,250.86	43.00
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
266-301-742.000	OPERATING SUPPLIES	11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
Total Expenditure:		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
Total Dept 301 - PUBLIC SAFETY		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
TOTAL EXPENDITURES		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
Fund 266 - GAMBLING FORFEITURE FUND:							
TOTAL REVENUES		25,000.00	25,000.00	10,749.14	189.72	14,250.86	43.00
TOTAL EXPENDITURES		11,500.00	11,500.00	9,086.37	0.00	2,413.63	79.01
NET OF REVENUES & EXPENDITURES		13,500.00	13,500.00	1,662.77	189.72	11,837.23	12.32
BEG. FUND BALANCE		359,909.67	359,909.67	359,909.67			
NET OF REVENUES/EXPENDITURES - 2023-24				37,815.83		37,815.83	
END FUND BALANCE		373,409.67	373,409.67	399,388.27			

PERIOD ENDING 10/31/2024

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 301 - GENERAL DEBT SERVICE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	12.18	0.00	(12.18)	100.00
301-000-665.000	INTEREST INCOME	0.00	0.00	8.51	0.00	(8.51)	100.00
Total Revenue:		0.00	0.00	20.69	0.00	(20.69)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	20.69	0.00	(20.69)	100.00
TOTAL REVENUES		0.00	0.00	20.69	0.00	(20.69)	100.00
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL REVENUES		0.00	0.00	20.69	0.00	(20.69)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	20.69	0.00	(20.69)	100.00
BEG. FUND BALANCE		518.69	518.69	518.69			
NET OF REVENUES/EXPENDITURES - 2023-24				33.32		33.32	
END FUND BALANCE		518.69	518.69	572.70			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
592-000-569.000	STATE GRANTS - OTHER	0.00	0.00	10,031.06	0.00	(10,031.06)	100.00
592-000-642.100	SALES - WATER COMMODITY	2,900,000.00	2,900,000.00	953,119.96	248,205.64	1,946,880.04	32.87
592-000-642.200	SALES - WATER RTS	1,175,000.00	1,175,000.00	392,958.15	98,398.97	782,041.85	33.44
592-000-642.300	SALES - SEWER COMMODITY	4,600,000.00	4,600,000.00	1,455,076.46	369,936.12	3,144,923.54	31.63
592-000-642.400	SALES - SEWER RTS	770,000.00	770,000.00	255,971.96	63,946.91	514,028.04	33.24
592-000-642.500	SALES - METER REPLACEMENT FEE	60,000.00	60,000.00	21,574.00	5,389.00	38,426.00	35.96
592-000-642.600	SALES - WATER TAP FEES	0.00	0.00	5,500.00	5,500.00	(5,500.00)	100.00
592-000-657.000	ORDINANCE FINES AND COSTS	10,000.00	10,000.00	33,559.25	8,349.17	(23,559.25)	335.59
592-000-665.000	INTEREST INCOME	350,000.00	350,000.00	109,639.38	2,927.65	240,360.62	31.33
592-000-675.000	OTHER REVENUE	20,000.00	20,000.00	193,199.88	194,586.56	(173,199.88)	966.00
Total Revenue:		9,925,000.00	9,925,000.00	3,430,630.10	997,240.02	6,494,369.90	34.57
Total Dept 000 - BALANCE SHEET		9,925,000.00	9,925,000.00	3,430,630.10	997,240.02	6,494,369.90	34.57
TOTAL REVENUES		9,925,000.00	9,925,000.00	3,430,630.10	997,240.02	6,494,369.90	34.57
Expenditures							
Dept 536 - WATER							
Account Type: Expenditure							
592-536-703.000	SALARIES	34,647.00	34,647.00	10,885.44	3,838.48	23,761.56	31.42
592-536-704.000	WAGES - FULL TIME EMPLOYEES	173,723.00	173,723.00	69,948.77	25,927.80	103,774.23	40.26
592-536-710.000	VACATION	0.00	0.00	4,782.50	1,520.99	(4,782.50)	100.00
592-536-711.000	HOLIDAY	0.00	0.00	1,582.34	0.00	(1,582.34)	100.00
592-536-712.000	OVERTIME	30,000.00	30,000.00	11,602.39	6,802.90	18,397.61	38.67
592-536-713.000	FICA	12,919.00	12,919.00	6,609.81	2,423.04	6,309.19	51.16
592-536-714.000	MEDICARE	3,021.00	3,021.00	1,545.80	566.65	1,475.20	51.17
592-536-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	938.00	938.00	0.00	0.00	938.00	0.00
592-536-718.000	LONGEVITY PAY	0.00	0.00	1,500.00	1,500.00	(1,500.00)	100.00
592-536-721.000	CLOTHING ALLOWANCE	0.00	0.00	2,400.00	0.00	(2,400.00)	100.00
592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	17,436.32	4,763.86	(17,436.32)	100.00
592-536-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	805.89	343.28	(805.89)	100.00
592-536-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	1,072.59	354.45	(1,072.59)	100.00
592-536-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	2,579.30	1,003.63	(2,579.30)	100.00
592-536-742.000	OPERATING SUPPLIES	140,000.00	140,000.00	2,688.90	11.99	137,311.10	1.92
592-536-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	225,000.00	225,000.00	110,164.76	63,272.90	114,835.24	48.96
592-536-850.000	COMMUNICATIONS (PHONE AND CELL)	3,000.00	3,000.00	579.76	0.00	2,420.24	19.33
592-536-851.000	MAIL OR POSTAGE	17,000.00	17,000.00	4,200.56	0.00	12,799.44	24.71
592-536-922.000	WATER	200.00	200.00	48.48	0.00	151.52	24.24
592-536-922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,475,000.00	1,475,000.00	253,197.13	0.00	1,221,802.87	17.17
592-536-930.000	REPAIRS AND MAINTENANCE	50,000.00	50,000.00	25,092.20	4,657.50	24,907.80	50.18
592-536-956.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-536-957.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
592-536-972.000	CAPITAL OUTLAY	3,551,800.00	3,551,800.00	2,157,507.16	12,718.28	1,394,292.84	60.74
592-536-991.000	PRINCIPAL	195,000.00	195,000.00	195,000.00	0.00	0.00	100.00
592-536-993.000	INTEREST EXPENSE	55,000.00	55,000.00	29,436.97	0.00	25,563.03	53.52
592-536-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	146,670.00	146,670.00	0.00	0.00	146,670.00	0.00
592-536-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	73,260.00	73,260.00	0.00	0.00	73,260.00	0.00
592-536-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Expenditures							
Total Expenditure:		6,205,678.00	6,205,678.00	2,910,667.07	129,705.75	3,295,010.93	46.90
Total Dept 536 - WATER		6,205,678.00	6,205,678.00	2,910,667.07	129,705.75	3,295,010.93	46.90
Dept 537 - SEWER							
Account Type: Expenditure							
592-537-703.000	SALARIES	25,986.00	25,986.00	0.00	0.00	25,986.00	0.00
592-537-704.000	WAGES - FULL TIME EMPLOYEES	86,861.00	86,861.00	45,782.13	17,196.31	41,078.87	52.71
592-537-712.000	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-537-713.000	FICA	6,997.00	6,997.00	2,950.25	1,049.99	4,046.75	42.16
592-537-714.000	MEDICARE	1,636.00	1,636.00	690.04	245.60	945.96	42.18
592-537-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	508.00	508.00	0.00	0.00	508.00	0.00
592-537-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	5,057.76	1,370.20	(5,057.76)	100.00
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	453.57	180.99	(453.57)	100.00
592-537-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	804.41	265.83	(804.41)	100.00
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,302.46	506.29	(1,302.46)	100.00
592-537-742.000	OPERATING SUPPLIES	8,000.00	8,000.00	(1,533.28)	0.00	9,533.28	(19.17)
592-537-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	200,000.00	200,000.00	3,771.81	0.00	196,228.19	1.89
592-537-851.000	MAIL OR POSTAGE	17,000.00	17,000.00	4,200.58	0.00	12,799.42	24.71
592-537-920.000	ELECTRIC	8,000.00	8,000.00	1,898.61	449.82	6,101.39	23.73
592-537-923.000	SEWAGE (FIXED)	3,800,000.00	3,800,000.00	687,666.20	0.00	3,112,333.80	18.10
592-537-930.000	REPAIRS AND MAINTENANCE	10,000.00	10,000.00	22,778.37	0.00	(12,778.37)	227.78
592-537-972.000	CAPITAL OUTLAY	500,000.00	500,000.00	37,295.07	36,133.00	462,704.93	7.46
592-537-991.000	PRINCIPAL	1,250,000.00	1,250,000.00	691,963.24	0.00	558,036.76	55.36
592-537-993.000	INTEREST EXPENSE	500,000.00	500,000.00	194,770.73	0.00	305,229.27	38.95
592-537-994.000	PAYING AGENT FEES	200.00	200.00	29.83	0.00	170.17	14.92
592-537-995.100	INTERFUND TRANSFER OUT - ADMIN CHARGES	117,801.00	117,801.00	0.00	0.00	117,801.00	0.00
592-537-995.200	INTERFUND TRANSFER OUT - MOTOR POOL	73,260.00	73,260.00	0.00	0.00	73,260.00	0.00
592-537-995.300	INTERFUND TRANSFER OUT - SELF INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Expenditure:		6,618,449.00	6,618,449.00	1,699,881.78	57,398.03	4,918,567.22	25.68
Total Dept 537 - SEWER		6,618,449.00	6,618,449.00	1,699,881.78	57,398.03	4,918,567.22	25.68
TOTAL EXPENDITURES		12,824,127.00	12,824,127.00	4,610,548.85	187,103.78	8,213,578.15	35.95
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,925,000.00	9,925,000.00	3,430,630.10	997,240.02	6,494,369.90	34.57
TOTAL EXPENDITURES		12,824,127.00	12,824,127.00	4,610,548.85	187,103.78	8,213,578.15	35.95
NET OF REVENUES & EXPENDITURES		(2,899,127.00)	(2,899,127.00)	(1,179,918.75)	810,136.24	(1,719,208.25)	40.70
BEG. FUND BALANCE		16,621,443.61	16,621,443.61	16,621,443.61			
NET OF REVENUES/EXPENDITURES - 2023-24				1,497,550.60		1,497,550.60	
END FUND BALANCE		13,722,316.61	13,722,316.61	16,939,075.46			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 10/31/2024
% Fiscal Year Completed: 33.70
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	366,301.00	366,301.00	0.00	0.00	366,301.00	0.00
661-000-665.000	INTEREST INCOME	0.00	0.00	2,950.03	0.00	(2,950.03)	100.00
Total Revenue:		366,301.00	366,301.00	2,950.03	0.00	363,350.97	0.81
Total Dept 000 - BALANCE SHEET		366,301.00	366,301.00	2,950.03	0.00	363,350.97	0.81
TOTAL REVENUES		366,301.00	366,301.00	2,950.03	0.00	363,350.97	0.81
Expenditures							
Dept 596 - MOTOR POOL							
Account Type: Expenditure							
661-596-703.000	SALARIES	8,662.00	8,662.00	2,721.31	959.61	5,940.69	31.42
661-596-704.000	WAGES - FULL TIME EMPLOYEES	18,613.00	18,613.00	5,040.72	2,057.18	13,572.28	27.08
661-596-705.000	WAGES - PART TIME EMPLOYEES	14,169.00	14,169.00	7,019.45	2,683.57	7,149.55	49.54
661-596-713.000	FICA	2,570.00	2,570.00	927.34	350.86	1,642.66	36.08
661-596-714.000	MEDICARE	600.00	600.00	216.93	82.07	383.07	36.16
661-596-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	187.00	187.00	0.00	0.00	187.00	0.00
661-596-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	416.51	90.12	(416.51)	100.00
661-596-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	81.04	34.28	(81.04)	100.00
661-596-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	268.08	88.59	(268.08)	100.00
661-596-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	216.26	86.79	(216.26)	100.00
661-596-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	810.97	158.52	689.03	54.06
661-596-758.000	DIESEL FUEL	40,000.00	40,000.00	9,550.02	1,179.06	30,449.98	23.88
661-596-759.000	GASOLINE	85,000.00	85,000.00	24,758.84	3,108.57	60,241.16	29.13
661-596-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	2,627.28	469.99	17,372.72	13.14
661-596-930.000	REPAIRS AND MAINTENANCE	175,000.00	175,000.00	110,297.07	41,958.30	64,702.93	63.03
661-596-965.000	BANK SERVICE CHARGES	0.00	0.00	21.00	0.00	(21.00)	100.00
661-596-972.000	CAPITAL OUTLAY	0.00	0.00	78,579.88	1,293.61	(78,579.88)	100.00
Total Expenditure:		366,301.00	366,301.00	243,552.70	54,601.12	122,748.30	66.49
Total Dept 596 - MOTOR POOL		366,301.00	366,301.00	243,552.70	54,601.12	122,748.30	66.49
TOTAL EXPENDITURES		366,301.00	366,301.00	243,552.70	54,601.12	122,748.30	66.49
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		366,301.00	366,301.00	2,950.03	0.00	363,350.97	0.81
TOTAL EXPENDITURES		366,301.00	366,301.00	243,552.70	54,601.12	122,748.30	66.49
NET OF REVENUES & EXPENDITURES		0.00	0.00	(240,602.67)	(54,601.12)	240,602.67	100.00
BEG. FUND BALANCE		493,872.10	493,872.10	493,872.10			
NET OF REVENUES/EXPENDITURES - 2023-24				730,084.41		730,084.41	
END FUND BALANCE		493,872.10	493,872.10	983,353.84			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 677 - SELF INSURANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
677-000-665.000	INTEREST INCOME	0.00	0.00	5,731.73	0.00	(5,731.73)	100.00
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	650,000.00	650,000.00	219,259.69	55,148.15	430,740.31	33.73
677-000-699.000	INTERFUND TRANSFERS IN	450,000.00	450,000.00	0.00	0.00	450,000.00	0.00
Total Revenue:		1,100,000.00	1,100,000.00	224,991.42	55,148.15	875,008.58	20.45
Total Dept 000 - BALANCE SHEET		1,100,000.00	1,100,000.00	224,991.42	55,148.15	875,008.58	20.45
TOTAL REVENUES		1,100,000.00	1,100,000.00	224,991.42	55,148.15	875,008.58	20.45
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
677-999-837.000	HEALTH INSURANCE CLAIMS	1,100,000.00	1,100,000.00	211,818.99	93,823.13	888,181.01	19.26
Total Expenditure:		1,100,000.00	1,100,000.00	211,818.99	93,823.13	888,181.01	19.26
Total Dept 999 - SELF INSURANCE		1,100,000.00	1,100,000.00	211,818.99	93,823.13	888,181.01	19.26
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	211,818.99	93,823.13	888,181.01	19.26
Fund 677 - SELF INSURANCE FUND:							
TOTAL REVENUES		1,100,000.00	1,100,000.00	224,991.42	55,148.15	875,008.58	20.45
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	211,818.99	93,823.13	888,181.01	19.26
NET OF REVENUES & EXPENDITURES		0.00	0.00	13,172.43	(38,674.98)	(13,172.43)	100.00
BEG. FUND BALANCE		(404,043.38)	(404,043.38)	(404,043.38)			
NET OF REVENUES/EXPENDITURES - 2023-24				732,758.17		732,758.17	
END FUND BALANCE		(404,043.38)	(404,043.38)	341,887.22			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
703-000-665.000	INTEREST INCOME	0.00	0.00	38,617.28	8,572.60	(38,617.28)	100.00
Total Revenue:		0.00	0.00	38,617.28	8,572.60	(38,617.28)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	38,617.28	8,572.60	(38,617.28)	100.00
TOTAL REVENUES		0.00	0.00	38,617.28	8,572.60	(38,617.28)	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	0.00	38,617.28	8,572.60	(38,617.28)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	38,617.28	8,572.60	(38,617.28)	100.00
BEG. FUND BALANCE		10,909.32	10,909.32	10,909.32			
NET OF REVENUES/EXPENDITURES - 2023-24				92,716.85		92,716.85	
END FUND BALANCE		10,909.32	10,909.32	142,243.45			

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 710 - DISTRICT COURT CUSTODIAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
710-000-665.000	INTEREST INCOME	0.00	0.00	721.80	0.00	(721.80)	100.00
Total Revenue:		0.00	0.00	721.80	0.00	(721.80)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	721.80	0.00	(721.80)	100.00
TOTAL REVENUES		0.00	0.00	721.80	0.00	(721.80)	100.00
Fund 710 - DISTRICT COURT CUSTODIAL FUND:							
TOTAL REVENUES		0.00	0.00	721.80	0.00	(721.80)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	721.80	0.00	(721.80)	100.00
BEG. FUND BALANCE		32,618.23	32,618.23	32,618.23			
NET OF REVENUES/EXPENDITURES - 2023-24				3,176.94		3,176.94	
END FUND BALANCE		32,618.23	32,618.23	36,516.97			
TOTAL REVENUES - ALL FUNDS		33,332,521.00	33,332,521.00	17,700,654.64	2,547,336.87	15,631,866.36	53.10
TOTAL EXPENDITURES - ALL FUNDS		39,111,485.00	39,111,485.00	10,505,217.20	1,593,435.26	28,606,267.80	26.86
NET OF REVENUES & EXPENDITURES		(5,778,964.00)	(5,778,964.00)	7,195,437.44	953,901.61	(12,974,401.44)	124.51
BEG. FUND BALANCE - ALL FUNDS		39,975,076.58	39,975,076.58	39,975,076.58			
FUND BALANCE ADJ - ALL FUNDS				3,702.15			
END FUND BALANCE - ALL FUNDS		34,196,112.58	34,196,112.58	52,516,228.37			

Fraser City Council Agenda Item

SUBJECT TITLE:	DPS Staffing	**DATE SUBMITTED:**	Nov. 4, 2024
PREPARED BY:	Director Samantha Kretzschmar	**NEW OR RETURNING:**	Returning

SUMMARY OF REQUEST

Through discussion at the November 1st sub-committee meeting, it has been recommended in the short term that the Department of Public Safety hire two (2) Public Safety Officers in anticipation of retirements and a short term medical disability that will deplete staffing levels.

BUDGET IMPACT

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

Amount: To be determined

Account Number(s): 101.301.704.000

Requires Budget Amendment:	☐NO	☒YES - Amount: TBD
Requires Reoccurring Charges:	☐NO	☐YES - Amount:
Requires Travel Expenses:	☐NO	☐YES - Amount:
Offset by Grant Funding:	☐NO	☐YES - Amount:

Additional Information:

ATTACHMENTS

RECOMMENDED MOTION(S)

Motion to approve the hiring of two (2) Public Safety Officer's in an amount yet to be determined based on date of hire and level of training required, from the Public Safety Salary line item 101.301.704.000.

Commented [cm1]: This will be what appears on the agenda. It should be as brief as possible to capture what the item will cover.

Commented [cm2]: Write a thorough description of the request – consider history and background of item
Please consider if reviews from any of the following are necessary and state what has been reviewed: Legal, Planning, City Manager, Finance, IT, Clerk, Public Safety, Public Works, Building, Assessing, Engineering, Insurance Agent, etc.

Commented [cm3]: Provide a list of any attachments, such as bids, quotes, contracts, or resolutions, and ensure that any private information (such as personal cell phone or email addresses) is redacted

Commented [cm4]: Write this how you would recommend the maker of the motion would state it

Fraser Department of Public Safety

Memo

To: City Manager Elaine Leven

From: Director Samantha Kretzschmar

Date: November 6, 2024

Re: DPS Staffing/Sub-committee meeting

Good afternoon,

On Friday, November 1, 2024, we had our first sub-committee meeting regarding the staffing shortfalls in the Public Safety Department. In attendance were Council members Baranski, Perry, and Stein, along with you, the City Manager, me, the Director of Public Safety, and Captains Bisby and Gillies. Weeks before the meeting, all parties were supplied with a detailed memo by Captain Gillies describing our concerns about the current staffing levels and the time it takes to hire and train new officers.

We have two PSOs eligible to retire now and a third, Captain Bisby, who will be eligible to retire in 35 days. If all three retire now, it will cause significant hardship to our public safety operations because it takes about a year from start to finish to fully train a PSO to be on the road at full capacity. We also have a PSO working in a light-duty capacity (not on road patrol) due to medical reasons. This, too, will take nearly a year before she can return to a patrol function. Working 12-hour shifts has thinned our staffing per shift and the absence of these positions on patrol is not sustainable in the long term.

Recognizing this, it is the sub-committees recommendation to begin the hiring and training process now so that when those eligible to retire do retire, the vacancy will have been filled (ideally) or at least be much closer to being fully trained than would be if we waited until the vacancy occurred. The proposal agreed upon by the sub-committee is to begin the hiring and training process for two (2) PSOs right away as they will not be of value on road patrol until at least this time next year.

Attached to this memo is a spreadsheet that outlines the cost of carrying two additional PSOs. The first-year cost is approximately $86,000 with a single insurance plan or $103,000 per officer with a family insurance plan. If there is a two-year overlap, the cost would be approximately $94,000 with a single healthcare plan or $111,000 with a family insurance plan, for the second year. These numbers, however, are not absolute as there is a sliding timeline. We are already nearly halfway through the budget season which will affect the salary projection.

There are additional one-time costs for police and fire outfitting of uniforms and equipment. We do not yet know if a new hire will need either academy sponsorship or both. I estimate those costs to be about $10-15,000 per officer including both the police and fire academy training. Currently, police academy sponsorship is being reimbursed by the State for 2024/2025, which will bring the total cost to under $10,000.

The sub-committee is scheduled to reconvene on December 13, 2024, to continue discussing our staffing levels and succession planning. This discussion will entail long-term staffing solutions, filling the long overdue Fire Marshal position, promotions that will occur when Captain Bisby retires next fall, and costs related to having a 911 dispatch call center.

Respectfully Submitted,

Samantha Kitschmar

PSO - Salary and Benefits	Year 1	
	Based on Family plan	**Based on individual plan**
Public Safety Department - Employee wages and Benefits cost	**Annually**	**Annually**
Regular Wages	60,919	60,919
FICA at 7.65% of payroll	4,660	4,660
Workers Compensation Allocation based on Public Safety of $2.94 (2024-25 rates) per $100 of payroll	1,791	1,791
Health Insurance (Based on 2024 rates)	20,957	6,986
Life Insurance at Hartford ($0.396 per $1,000 of payroll) (effective Jan 1, 2024)	24	24
LTD at Hartford ($1.290 per $100 of payroll) (effective Jan 1, 2024)	786	786
Dental Insurance (Based on 2024 rates)	1,383	389
Vision Insurance (Based on 2024 rates)	120	36
HSA Account	2,368	789
MERS at 7.56% of payroll	4,605	4,605
Retiree Health Savings	2,500	2,500
Clothing Allowance	675	675
Cleaning Allowance	675	675
Food Allowance	1,125	1,125
TOTAL	**102,589**	**85,961**

PSO - Salary and Benefits	year 2	
	Based on Family plan	**Based on individual plan**
Public Safety Department - Employee wages and Benefits cost	**Annually**	**Annually**
Regular Wages	67,754	67,754
FICA at 7.65% of payroll	5,183	5,183
Workers Compensation Allocation based on Public Safety of $2.94 (2024-25 rates) per $100 of payroll	1,992	1,992
Health Insurance (Based on 2024 rates)	20,957	6,986
Life Insurance at Hartford ($0.469 per $1,000 of payroll) (effective Jan 1, 2025)	32	32
LTD at Hartford ($1.290 per $100 of payroll) (effective Jan 1, 2025)	874	874
Dental Insurance (Based on 2024 rates)	1,383	389
Vision Insurance (Based on 2024 rates)	120	36
HSA Account	2,368	789
MERS at 7.56% of payroll	5,122	5,122
Retiree Health Savings	2,500	2,500
Clothing Allowance	675	675
Cleaning Allowance	675	675
Food Allowance	1,125	1,125
TOTAL	**110,760**	**94,132**

Fraser City Council Agenda Item

SUBJECT TITLE:	Sign Ordinance Amendment	**DATE SUBMITTED:**	11/4/2024
PREPARED BY:	Lauren Sayre and Donald P. DeNault, Jr.	**NEW OR RETURNING:**	New

REQUEST

Over the past 18 months, the Planning Commission, Planning staff, and legal team have been working closely to develop a comprehensive update to Fraser's sign ordinance. This effort has resulted in a complete sign ordinance draft that is intended to replace of Section 32-85, Sign Regulations, within Fraser's Zoning Ordinance.

The proposed ordinance responds to recent legal precedents, ensuring compliance with evolving constitutional and regulatory standards, particularly regarding content neutrality and freedom of expression. The updates also address previously unregulated areas, such as temporary signage, which are increasingly relevant for businesses and community events.

In addition, the ordinance includes clearer, more precise definitions to reduce ambiguity and improve enforceability. The entire document has been reformatted for improved usability, making it easier for residents, businesses, and enforcement staff to interpret and apply the regulations effectively.

The result is a modern, legally sound, and user-friendly ordinance that will serve Fraser's current needs and future growth.

ATTACHMENTS

Sign Ordinance

RECOMMENDED MOTION

MOTION to approve the sign ordinance as submitted to replace Section 32-85 of Fraser's Code of Ordinances.

INTERNAL USE FOR CLERK:

COUNCIL ACTION:		**MEETING DATE:**	

MCKENNA

Sec. 32-85: Sign Ordinance

September 24, 2024 – Final Draft

A. INTENT AND PURPOSE

This chapter sets forth guidelines and criteria governing the installation, placement, maintenance, and removal of all signs, excluding those specifically exempted. Its purpose is to protect the public health, safety, and welfare, as well as to preserve a visually appealing environment, all while providing reasonable identification and communication outlets for sign users. To fulfill these purposes, the following objectives shall guide this chapter and any subsequent revisions, additions, or modifications:

1. **Generally.** Ensure that signs are located, designed, constructed, installed, and maintained in a way that protects health, safety, property, and the public welfare.

2. **Public safety.** Protect public safety by prohibiting signs that
   a) Are structurally unsafe or poorly maintained;
   b) Cause unsafe traffic conditions because they unreasonably distract motorists, have similarities to official traffic signs or hinder vision; and
   c) Impede safe movement of pedestrians or safe ingress and egress from buildings or sites.

3. **Protect aesthetic quality of districts and neighborhoods**. Prevent blight and protect aesthetic qualities by preventing visual clutter and protecting views. Prevent proliferation of signs in residential areas and eliminate abandoned signs and sign structures on unused properties. Avoid glare, light trespass, and skyglow through selection of proper fixture type(s) and location, lighting technology, and control of light levels.

4. **Business identification**. Allow for adequate signage for business identification and other commercial speech, noncommercial speech, and dissemination of public information, including but not limited to public safety information and notification as may be required by law.

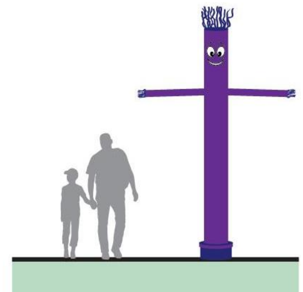
5. **Foster economic development**. Ensure that signs are located in a manner that does not cause visual clutter, blight, and distraction, but rather promotes identification and communication necessary for sustaining and expanding economic development in the city.

6. **Discontinue nonconforming signs**. Facilitate the removal or replacement of all noncompliant signs in the city as alterations are made to sites and signs throughout the area.

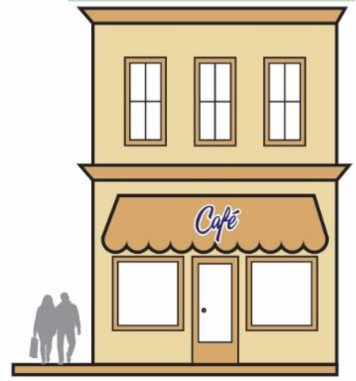
The important governmental interests contained herein are not intended to target the content of messages to be displayed on signs, but instead seek to achieve non-speech objectives. In no respect do the regulations of signage prohibit a property owner or occupant from an effective means of conveying the desired message. Nothing in this Section is intended to prohibit the right to convey and receive messages, particularly noncommercial messages such as religious, political, economic, social, philosophical, or other types of speech protected by the First Amendment of the United States Constitution.

B. DEFINITIONS

1. **Air-Blown Sign.** A balloon or other air-borne flotation device (“wind dancers”) which is tethered to the ground or to a building or other structure.



2. **Awning Sign.** A sign painted or attached to the surface of a retractable or fixed shelter constructed of materials on a supporting framework that projects from the exterior wall of a building.



3. **Banner Sign.** A temporary sign typically on paper, cloth, fabric, or other flexible or combustible material of any kind that is attached against a permanent sign face or strung between two poles or structures.

4. **Bench Sign.** A sign which has painted on, or in any other way attached to, a bench, chair, or an attachment to a building which provides a bench, chair, or seating device.

5. **Canopy Sign.** A sign painted on or attached to the surface of a structure that is supported by columns or posts affixed to the ground and provides protection from the elements.

6. **Changeable Copy Sign.** A changeable copy sign is a sign that permits alteration of letters, characters, or illustrations without altering the sign's surface or face. This can be achieved by rearranging or adding new letters or messages without the need to remove and replace the sign's face.

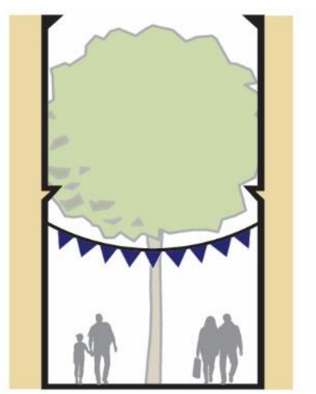
7. **Directional Sign.** A sign the primary purpose of which is to facilitate the flow of traffic within a site.

8. **Directory Sign.** A ground or building sign that lists tenants or occupants of a building or project with unit numbers, arrows, or other directional information.

9. **Electronic Message Board Sign.** An electrically activated changeable copy sign whose variable message and/or graphic presentation capability can be electronically programmed.

10. **Feather Sign.** A form of temporary sign composed of durable lightweight fabric with a sturdy frame enclosing only a portion of the material's edge so that it can remain upright and still be flexible in the breeze, generally shaped to be tall and narrow when affixed into the ground or other bottom support.

11. **Festoon Sign.** A sign where incandescent light bulbs, banners or pennants, or other such features are hung or strung overhead and are not an integral physical part of the building or structure they are intended to serve.



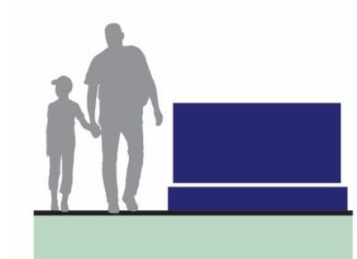
12. **Flag.** Any sign printed, sewn, painted, or affixed on cloth, plastic, canvas, or other like material with distinctive colors, patterns, or symbols attached to a pole or staff and anchored along only 1 edge or supported or anchored at only 2 corners.

13. **Ground Sign.** A sign supported by structures or supports that are placed on, or anchored in, the ground, and which is independent and detached from any building or other structure.

14. **Identification and Nameplate Sign**. A wall sign identifying the occupant, business name, and/or address of a building or parcel of land.

15. **Menu Board.** A sign providing items and prices associated with on-site products or services.

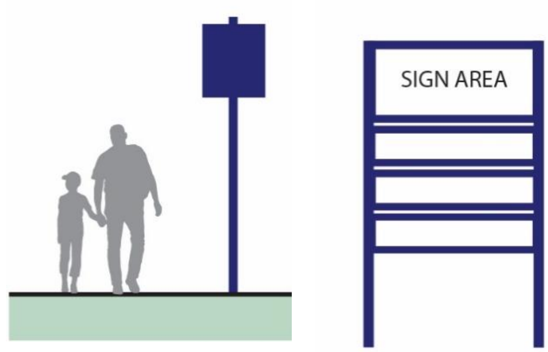
16. **Monument Sign.** A base-mounted ground sign. A Monument Sign includes a solid supporting base with a width equal to or greater than the width of the sign face.



17. **Moving Sign**. A sign that has any visible moving part either constantly or at intervals; flashing, scintillating, intermittent, or oscillating lights; visible mechanical movement of any description; or other apparent visible movement achieved by any means. This definition does not include Changeable Copy Signs and Electronic Message Board Signs that comply with this Section.

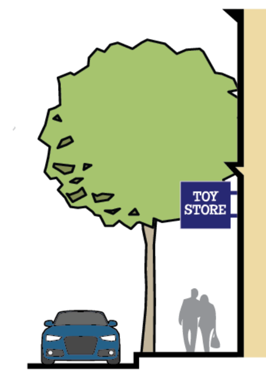
18. **Off-Premises Sign.** A sign that pertains to a business, person, organization, activity, event, place, service or product not principally located or primarily manufactured or sold on the premises on which the sign is located.

19. **Pole or Pylon Sign.** A ground sign which is supported by 1 or more poles.



20. **Portable Sign.** A sign without a permanent foundation and not permanently attached to a fixed location which can be carried, towed, hauled, or driven and is primarily designed or installed to be mobile rather than be limited to a fixed location regardless of modifications that limit its mobility, such as, but not limited to, vehicles, trailers, "A" frame, "T"-shaped, or inverted "T"-shaped sign structures.

21. **Projecting Sign.** A sign which is affixed to any building or structure, or part thereof, which extends beyond the building wall or structure by more than 12 inches.

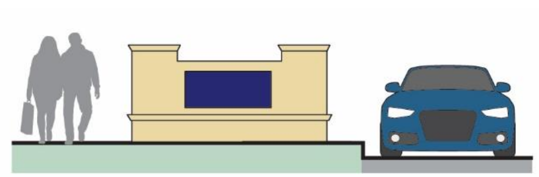


22. **Public Sign.** A sign required by law or governmental regulations, including but not limited to legal notices and traffic controls or similar regulatory devices.

23. **Real Estate Development Sign.** A temporary sign placed on premises of a subdivision or other real estate development to provide information regarding the project during the project's development.

24. **Real Estate Sign.** A temporary sign placed upon a property advertising that particular property for sale, for rent, or for lease.

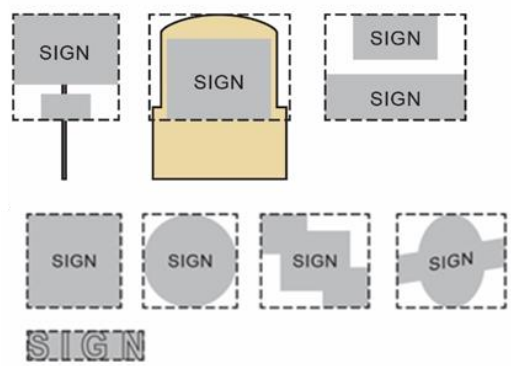
25. **Residential Identification Sign.** A permanent sign installed to exhibit the name of the residential development within which it is installed.



26. **Roof Sign.** A sign that is erected, constructed, or maintained upon, against, or above the roof or parapet of a building or any portion thereof. A sign mounted upon a mansard fascia that does not project above the highest point of the roof or parapet is considered a Wall Sign.

27. **Sign**. Any display or object which is primarily used to identify or display information or direct or attract attention by any means which is visible from outside of the parcel on which it is situated. The definition does not include goods displayed in a window.

28. **Sign Area.** The entire area within a circle, triangle, rectangle, oval, or other geometric shape enclosing the extreme limits of writing, representation, emblem, or any figure of similar character, together with any frame or other material or element forming an integral part of the display or used to differentiate the sign from the background against which it is placed, excluding the necessary supports or uprights on which such sign is placed. Where a sign has two faces, the area of both faces shall be included in determining the area of the sign, except that where two such faces are placed back-to-back and less than 24 inches apart, the area of the sign shall equal the area of one face.



Computation of Sign Area

Sign Area
Computed Sign Area

29. **Sign Construction.** Shall mean to build, construct, attach, hang, place, suspend, or affix, and shall also include the painting of wall signs.

30. **Sign Face.** The portion of the sign used for display of sign copy, including all background area, pictures, and any other advertising devices shown in or on the sign. Sign frame and supports are excluded from this definition.

31. **Sign Height.** The height of the sign measured from the ground to the highest point of the sign from the ground.

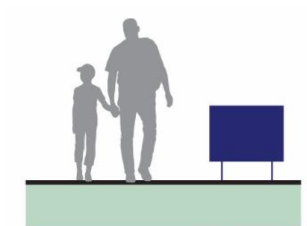
32. **Temporary Sign.** A type of sign that will only be displayed for a limited duration of time and is not intended to be permanent.

33. **Vehicle Sign.** A vehicle, or any type of trailer, which has attached thereto, or painted or placed thereon, any sign or advertising device (including electronic message boards) displaying the name of any business, product, or service.

34. **Wall Sign.** A sign attached to and placed flat against the exterior wall or surface of any building, no portion of which projects more than twelve (12) inches from the wall.

35. **Window Sign.** Any sign that is applied, painted on, or affixed to a window, or placed inside a window, facing the outside of the building.

36. **Yard Signs.** A small sign inserted into the ground that is temporary and disposable in nature.



C. PERMITS

1. **Permit Required.** It is unlawful for any person to erect, alter, or structurally change a sign (unless the sign is specifically exempt) without first obtaining a permit from the city. Any sign that makes use of electricity must, in addition to a sign permit, have an electrical permit.

2. **Signs Exempt from Permits**. The following signs are allowed in all zoning districts and do not require a permit:
    a) Directional signs, no larger than 4-square feet in area.
    b) Flags, subject to the following:
        i. Flags and flagpoles cannot be located within any right-of-way.
        ii. Flagpoles may not exceed the maximum building height in the district in which they are located.
        iii. No more than 1 flag and 1 flagpole is permitted per parcel in a residential district, and no more than 3 flags and 3 flagpoles are permitted per parcel in all other districts.
        iv. The maximum total flag area for residential districts is 45 square feet, with no single flag exceeding 15 square feet.
        v. The maximum total flag area for non-residential districts is 75 square feet, with no single flag exceeding 40 square feet.
        vi. 1 official United States flag and 1 official flag of the State of Michigan are permitted and do not count toward the maximum number of flags allowed, but are included in the maximum flag area.
    c) Historic markers that are in compliance with state and federal law.
    d) Identification and name plate signs, no larger than 2-square feet in area.
    e) Menu signs affixed to the wall of the correlating restaurant.
    f) Numerals that identify the address of the property in accordance with applicable laws, codes, and regulations, so that public safety responders can easily identify the address from the public street.
        i. Unless an alternative requirement is adopted in the City Code or as part of a technical code adopted by the city, address numbers for all commercial buildings shall be displayed on the facade of the building adjacent to a public entrance to the building and each tenant space with its own address, and on a freestanding sign at the front of the site. For multiple tenant buildings, the freestanding sign shall include the address range of all addresses contained within the building. Further, numerals shall also be displayed at the rear entrance of the building/tenant space if there is access to a hard-surfaced area upon which vehicular traffic may maneuver. All address numbers shall be at least 4 inches in height. The color of the required numbers shall starkly contrast the background to which they are affixed. Because the required numbers are for emergency responders, they shall be excluded from any calculations of the property's total permitted signage.
    g) Signs installed by a governmental entity, including those used to identify public facilities, government buildings, parks, and temporary government signs used for decoration, public announcements, or for seasonal events or holidays, including but not limited to highway and street signs and signs authorized by a road agency in conjunction with infrastructure improvements.

h) Signs installed by MISS DIG, utility companies, lawn treatment companies, “No Trespassing,” and similar signs intended to warn of a danger or alert the reader to a potentially dangerous condition or the existence of utility pipes or lines on the property.
i) Signs required by law.
j) Temporary Signs.
k) Traffic control devices on public property, installed and maintained to comply with the Michigan Manual on Uniform Traffic Control Devices and, if not covered, with the Manual on Uniform Traffic Control Devices adopted by the Federal Highway Administration. Traffic control devices on private property may be installed and maintained if substantially similar to the regulations of the Michigan Manual on Uniform Traffic Control Devices and/or as approved by the Fraser Public Safety Department.
l) Window signs.

3. **Review Process.**
   a) Applications for a sign permit shall be submitted to the Building Department on a form approved by the city and must include the following:
      1) The name, address, email, and telephone number of the applicant.
      2) Letter of approval, which provides the consent of the property owner, if different from the applicant.
      3) The location of the building, structure, or lot to which or upon which the sign is attached or installed.
      4) Photographs showing the location of the proposed sign.
      5) Two sets of plans and specifications indicating the method of construction and attachment to the building or the ground.
      6) A copy of the stress sheets and calculations showing the structure is designed for dead load and wind pressure in any direction in the amount required by the current Michigan Building Code. A registered engineer must approve the structural design.
      7) The name of the person or company installing the structure.
      8) An elevation of the proposed sign with dimensions, materials, colors, and wording.
      9) Any other information deemed necessary by the city to ensure public safety.
   b) The city planner reviews all final sign applications and determines if the proposed request meets all the requirements of this Section.
   c) Prior to the issuance of a sign permit, a fee must be paid, as established by the city’s fee schedule.
   d) Signs for which a permit has been issued shall be inspected by the building official, or designee, once installed. Approval is granted only if the sign is constructed in compliance with the approved plans and all applicable Zoning and Building Code standards.
   e) All rights and privileges acquired by any person under the provisions of this Section may be revoked upon violation of any of the conditions herein. If the work authorized under a permit has not been started within 6 months after the date of issuance, the permit is null and void.

D. TEMPORARY SIGNS

1. **Generally.** Temporary signs shall be maintained free of rust, corrosion, peeling, breakage, graffiti, obfuscation, and all other damage or defacement. A temporary sign shall not be installed in such a manner that it interferes with vehicular or pedestrian traffic.

2. **Placement.**
   a. Temporary signs shall only be located on property with the approval of the person or entity with authority to approve it.
   b. All temporary signs shall be subject to removal by the city if the signs are placed within any right-of-way, or after issuance of notice if they have become dilapidated, damaged, dangerous, faded, obsolete, out of compliance,or an attractive nuisance.
      1. Signs removed by the city shall be held for ten days before disposal and may be retrieved during that time by the owner or individual responsible for the sign upon payment of any administrative processing fee established by the city's fee schedule.
      2. The owner or individual responsible for the sign may appeal the city's determination regarding the improper condition of the sign to the Building Official. In such instance, the city shall retain the sign until the appeal is concluded, but need not retain the sign for any future appeal efforts if the appeal is denied by the Building Official. If the Building Official grants the appeal and deems the sign to be satisfactory, the administrative processing fee shall be waived and the sign shall be returned to the applicant within 1 business day and may not be removed by the city again for a minimum of 14 days or for such other period of time deemed appropriate by the Building Official.

3. **Construction.**

   a. For real estate and real estate development signs, all ground-mounted support posts shall be constructed of four-inch by four-inch pressure-treated posts with decorative post caps. All support posts and decorative post caps, and other supporting framework, shall be painted a uniform color.

   b. All temporary signs shall be stabilized so as not to pose a danger to public safety.

4. **Schedule of Regulations for Temporary Signs.**

Sign Type	Standards per Parcel
Air-Blown Sign, Banner, Feather Sign	Only allowed in conjunction with an approved temporary use.
Yard Sign (One Family Residential)	**Maximum Area:** 4 square feet per sign, 12 square feet total. **Maximum Height:** 4 feet. **Minimum Setback:** 5 ft side yard setback. 1 ft front yard setback from right-of-way. **Duration:** Must be removed within 14 days of fulfilling intended purpose.
Yard Sign (Not One Family Residential)	**Maximum Area:** 12 square feet per sign**,** 36 square feet total. **Maximum Height:** 4 feet. **Minimum Setback:** 5 ft side yard setback. 1 ft front yard setback from right-of-way. **Duration:** Must be removed within 14 days of fulfilling intended purpose.
Real Estate Sign (One Family Residential)	**Maximum Area:** 6 square feet per sign, 9 square feet total. **Maximum Height:** 4 feet. **Minimum Setback:** 5 ft side yard setback. 1 ft front yard setback from right-of-way. **Duration:** Must be removed within 14 days of fulfilling intended purpose.
Real Estate Sign (Not One Family Residential)	**Maximum Area:** 16 square feet per sign, 32 square feet total. **Maximum Height:** 4 feet. **Minimum Setback:** 5 ft side yard setback. 1 ft front yard setback from right-of-way. **Duration:** Must be removed within 14 days of fulfilling intended purpose.
Real Estate Development Sign	**Maximum Area:** 16 square feet per sign, 32 square feet total. **Maximum Height:** 4 feet. **Minimum Setback:** 5 ft side yard setback. 1 ft front yard setback from right-of-way. **Duration:** Must be removed within 14 days of fulfilling intended

	purpose.
Portable Sign (excluding vehicle signs, which are not permitted)	**Maximum Height:** 4 feet **Minimum Setback:** 5 ft side yard setback. 1 ft front yard setback from right-of-way. **Storage:** Temporary portable commercial signs can be placed outside only during the hours when the associated business is open to the public and must be stored indoors at all other times. **Placement:** Temporary portable commercial signs may not be placed in any required sidewalk required for ADA compliance.
Window Sign	**Maximum Area**: 25% of each window.

E. PROHIBITED SIGNS

1. Signs that violate any federal, state, or local law, code, or regulation.

2. Air-Blown Signs, unless approved as part of an authorized temporary use.

3. Banner Signs, unless approved as part of an authorized temporary use.

4. Bench Signs.

5. Festoon Signs, unless approved as part of an authorized temporary use.

6. Pole and Pylon Signs.

7. Roof Signs.

8. **Off-Premises Signs.** Off-premises signs are not permitted in the city, except as may be permitted by any governmental entity not subject to city regulation or control.

9. **Vehicle Signs**. Vehicle signs are not permitted between the structure(s) located on the property and any property line abutting any adjacent street or any public-right-of-way.
    a. Vehicles engaged in attended loading or unloading activities shall be exempt from this provision.
    b. Vehicles engaged in the services advertised on the vehicle shall be exempt from this ordinance.
    c. Operable vehicles that are properly licensed and plated and which are adorned or embedded with permanent graphics, information, and/or messages that are visible to passersby shall only be parked on a property owned or operated by the vehicle owner or pertaining to an activity underway on the property where it is parked and shall be kept in a lawful vehicular parking or storage location a minimum of 30 feet from any public right-of-way.
10. Signs whose construction, design, location, or other physical characteristics are determined by any code official or law enforcement official to create a safety hazard or to be detrimental to the general welfare, including but not limited to:
    a. Signs of a size, location, movement, coloring, or manner of illumination which may be confused with or construed as, or which may conflict with, a traffic control device, or which hide from view any traffic or street sign or signal.
    b. Signs consisting of moored balloons or other type of tethered floating signs unless approved by the city Planner in conjunction with an approved temporary use and if tethered to the ground. Floating signs cannot be tethered to the roof.
    c. Banners, pennants, LED lights, spinners, or other similarly moving devices or signs which may move or swing as a result of wind pressure or other power source, unless approved by the city Planner in conjunction with approval of a temporary use for a special event of limited duration, permitted as holiday decorations for a period of 180 days or less in a given calendar year, or otherwise permitted elsewhere in this section.

d. Flashing, oscillating, or intermittent type of illuminated signs or displays and electronic signs with any of these characteristics are hereby prohibited.
e. Signs that consist of or include a searchlight, beacon, strobe light, or similar form of illumination.

F. GENERAL REQUIREMENTS

1. **Generally**. Signs must comply with all ordinances and regulations of the city, including zoning, regulatory, and building codes.

2. **Support Location**. Signs shall not be placed in, project into, or overhang any public right-of-way or dedicated public easement, existing or proposed, unless placed or approved for placement by the city or applicable governmental entity or agency.

3. **Construction.** Every sign, including the sign structure, shall be maintained in a safe structural condition and in a neat, clean, secure, and attractive condition, with upright, secure supports. All sign materials shall be kept free of defective or missing parts, peeling, corrosion, or other surface or support deterioration, and in compliance with the current provisions of the International Property Maintenance Code, with local amendments as adopted by the city. All sign copy shall be maintained intact, free of defacement, and free of missing characters. If the sign is illuminated, all lighting fixtures and sources of illumination shall be maintained in a manner that renders them safe and in proper working order.

4. **Placement.**
    a. Signs shall not be placed:
        i. On city property unless placed or approved for placement by the city for city purposes, including but not limited to city events, public safety, and approval of requests from other governmental agencies.
        ii. On utility poles, utility boxes, traffic control devices, telecommunications towers, sidewalks, lamp posts, hydrants, bridges, public property, public ways, easements, or trees unless placed or approved for placement by a governmental entity as public signs or warning signs.
        iii. Above non-public sidewalks, driveways, and maneuvering lanes, unless approved by the public safety department.
    b. Permanent signs shall not be placed in a required side yard setback, unless otherwise provided in this Section.

5. **Clear Vision Distance.**
    a. Signs shall not be placed in a manner that obstructs or diminishes sight lines for vehicular travel, obstructs driver vision, or creates potential hazards to pedestrian safety.
    b. No sign above a height of 2 feet from the established street grades shall be permitted within the triangular area formed at the intersection of any street right-of-way lines by a straight line drawn between such right-of-way lines at a distance along each line of 25 feet from their point of intersection.
    c. No sign above a height of 2 feet from the established street grades shall be permitted within 15 feet, in either direction, from any driveway.
    d. The sight distance triangle may be extended by the city to conform to minimum Michigan Department of Transportation sight distance standards or in situations when the city planner determines that an extension is required for public safety due to topography, road alignment, or other physical conditions of the area.

6. **Sign Faces.** Signs shall not have more than two sides.

7. **Effects.** Signs shall not:
    a. Be equipped with audio capabilities and sound shall not be projected from any sign, except that menu boards approved as part of a drive through facility or signage designed for purposes of complying with laws enacted for the protection of persons with disabilities shall not be restricted by this provision.
    b. Project images beyond the face of the sign.
    c. Emit any odors or visible matter such as smoke or steam.

8. **Obsolete Signs.** No person, entity, owner, business, or tenant shall allow an obsolete sign to be maintained on a property for more than 30 days after same has become obsolete because of discontinuance of the business, service, or activity which the sign advertises, relocation to another site, or for any other reason. The fact that the obsolete sign is nonconforming shall not be construed as modifying any of the requirements of this Section.

9. **Ground Signs**
    a. A permanent ground sign, excluding residential entranceway signs, shall not be closer than 100 feet, measured from the nearest point on the closest parcel line, from any adjacent residential zoning district or parcel being used for residential purposes.
    b. Up to 1/3 of a permitted ground sign may consist of an electronic message board or changeable copy area.

10. **Wall Signs**
    a. A wall sign may be located on the front, rear, or side facade of the building.
    b. Wall signs shall not extend above the top of a parapet wall or an eave line at the wall, whichever is higher.
    c. No wall sign shall protrude more than 12 inches from the wall or structure on which it is mounted.
    d. A wall sign shall be installed only on the wall of the tenant space to which the sign pertains and shall be aesthetically and thematically compatible with the building, other wall signs, the overall development of the parcel, and nearby properties.
    e. No sign shall be painted directly onto the wall of a building, unless under the direction and control of the city.

11. **Residential Entranceway Signs**
    a. No entranceway sign structure permitted under this Section shall be constructed of exposed concrete block, cinder block, precast concrete panels, or poured concrete.
    b. Any permitted residential subdivision identification sign shall be located in either a common area of the development or upon property for which a private easement has been granted to a subdivision association (or similar entity) which shall have the responsibility for maintaining the sign and any appurtenant structures. An agreement providing for the maintenance of the sign(s)

or structure(s) in recordable form satisfactory to the city shall be furnished to the city prior to installation of the sign(s) or structure(s).

12. **Electronic Message Boards.** Electronic Message Boards are permitted as part of an approved sign, subject to the standards of this Section and subject to the following standards:
    a. The area of an electronic message board may not exceed 1/3 of the entire area of the sign.
    b. Display only static messages and/or images that remain constant in illumination intensity and do not have movement or the appearance of optical illusion or movement.
    c. Change from 1 message or image to another message or image no more frequently than once every 30 seconds, and the actual change process must be accomplished instantly with no effects.
    d. Not operate at a brightness more than 0.3 footcandles over ambient lighting conditions when measured at a distance of 150 feet.
    e. Be equipped with a fully operational light sensor that automatically adjusts the intensity of the electronic message board according to the amount of ambient light.
    f. The electronic message board shall operate only between the hours of 6:00 a.m. and 12:00 a.m.
        i. Electronic message boards may operate only when the nonresidential use to which they belong is open or between the hours of 6:00 a.m. and 10:00 p.m., whichever time period is shorter, if installed on a property located adjacent to a residential use, except that noncommercial uses may also operate an approved electronic message board until and during an event that is open to the public and held after 10:00 p.m. until the conclusion of the event.
    g. Be designed to either display a full black screen or turn off in the event of a malfunction.
    h. The owner of an electronic message board shall allow the city to use the electronic message board to communicate emergency public service information approved by the city. The operational restrictions on electronic message boards set forth in this subsection shall not apply during any time that the electronic message board is used to communicate authorized emergency public service information for the city.
    i. The owner agrees to (i) update with an approved emergency public service information communication, or (ii)discontinue the emergency public service message as soon as possible after receiving a request from the public safety director or designee. The owner shall file and keep current at all times with the city the name, email address, phone number, cell phone number, pager and other available emergency contact information of the employee(s) or representative(s) of the owner who has been authorized and designated by the owner to communicate the approved emergency public service message using the electronic message board.

13. **Directional Signs**
    a. Directional signs shall be considered incidental and shall not exceed 4 square feet in area and 4 feet in height.
    b. Directional signs set at an entrance point may be located within a required yard subject to the sight line and clear vision restrictions set forth in this Section.
    c. Directional, informational, and traffic control signs placed by government entities are permitted in all zoning districts and shall be installed, to the extent applicable, in accordance with the Manual on Uniform Traffic Control Devices.

14. **Menu Boards.**
    a. 1 menu order board and 1 preorder menu board shall be permitted for each drive-thru lane.
    b. The maximum height for such signs shall be 7 feet and the total sign area allowed for each drive-through lane shall not exceed 45 square feet.
    c. Menu boards are exempt from the total sign area for permitted signs.
    d. Menu boards shall be located on the interior of the lot or parcel and shall not be readable from the exterior of the lot.
    e. The placement, size, content, coloring, or manner or illumination of the sign shall not cause a traffic or pedestrian hazard or impair vehicular or pedestrian flow.
    f. The volume on the menu board or order board shall be maintained at the minimum level necessary so that it is audible to users but minimizes extraneous noise traveling off site.

15. **Illumination**. Internal and external illumination of signs shall be permitted and subject to the following standards.
    a. No sign shall include or use flashing or intermittent illumination.
    b. Rope lights, string lights, or similar accent lighting attached to, surrounding, or otherwise drawing attention to a sign are prohibited.
    c. Animation is prohibited.
    d. Illumination of signs shall be directed or shaded downward so as not to interfere with the vision of persons on the adjacent roadway or adjacent property.
    e. No exposed reflective type bulb, par spot, or incandescent lamp shall be exposed to direct view from a public street or highway, but may be used for external light illumination of the display surface of a sign, so long as the brightness does not exceed 0.3 footcandles over ambient lighting conditions when measured at a distance of 150 feet.
    f. Internally illuminated signs are not permitted on properties utilized for residential purposes, with the exception of internal illumination for the address of the property if the address is affixed to a home, garage, or mailbox on the property.

G. REGULATIONS FOR ALLOWABLE SIGNS

The following conditions shall apply to all signs erected or located in the specified zoning district(s):

1. Residential Districts
    a. RL, Residential Low, One-Family
    b. RM, Residential Medium, One-Family
    c. RH, Residential High, Multiple
    d. REC, Recreational

Sign Type	Residential Uses, Including Residential Developments	Non-Residential Uses
1. Awning/Canopy Signs	**Not Permitted**	**Maximum Number**: 1 sign per awning/canopy. **Maximum Area:** 15 square feet per sign.
2. Monument Signs	**Maximum Number:** One two-sided sign or 2 one-sided signs permitted per entrance located on a public road* *Only permitted for residential developments e.g., subdivisions, site condominiums, and multi-family. **Placement:** Shall be located in either a common area of the development or upon property for which a private easement has been granted to a subdivision association. Must be setback 6 feet from the right-of-way. **Maximum Height**: 4 feet **Maximum Area:** 24 square feet per sign	**Maximum Number:** 1 **Minimum Setback**: 12-foot front setback from right-of-way. Cannot be located in the side or rear setback of the zoning district in which the sign is located. **Maximum Height**: 4 feet **Maximum Area:** 24 square feet
3. Projecting Signs	**Not Permitted**	**Maximum Number:** 1 **Maximum Area:** 10 square feet
4. Wall Signs	**Not Permitted**	
5. Window Signs	**Maximum Area**: 25% of the window area in which the sign is located.	
6. Temporary Signs	**See Sec. 32-85D**	

2. Non-Residential Districts
    a. OS, Office Service
    b. OR, Office Research
    c. CN, Commercial Neighborhood
    d. CBD, Community Business District
    e. CG, Commercial General
    f. IR, Industrial Restricted
    g. IC, Industrial Controlled

<table>
<tr><th>Sign Type</th><th>OS, OR, CN, CBD Districts</th><th>CG, IR, IC Districts</th></tr>
<tr><td>1. Awning/Canopy Signs</td><td colspan="2">Maximum Number: 1 sign per awning/canopy.

Maximum Area: 15 square feet per sign.</td></tr>
<tr><td>2. Monument Signs</td><td>Maximum Number: 1*

Minimum Setback: 8-foot front setback from right-of-way. Cannot be located in the side or rear setback of the zoning district in which the sign is located.*

*For developments having more than 1 frontage on a major or secondary thoroughfare having a right-of-way of at least 86 feet or greater, one freestanding sign shall be permitted to be located on each frontage, provided the distance between the two signs is not less than 500 feet measured along the abutting right-of-way line.

Maximum Height: 5 feet

Maximum Area: 1 square foot for every 2 lineal feet of lot frontage up to a maximum of 48 square feet per sign, whichever is less.</td><td>Maximum Number: 1*

Minimum Setback: 15-foot front setback from right-of-way. Cannot be located in the side or rear setback of the zoning district in which the sign is located.*

*For developments having more than 1 frontage on a major or secondary thoroughfare having a right-of-way of at least 86 feet or greater, one freestanding sign shall be permitted to be located on each frontage, provided the distance between the two signs is not less than 500 feet measured along the abutting right-of-way line.

Maximum Height: 15 feet

Maximum Area: 1 square foot for every 2 lineal feet of lot frontage up to a maximum of 75 square feet per sign, whichever is less.</td></tr>
<tr><td>3. Projecting Signs</td><td colspan="2">Maximum Number: 1 per public entrance, minimum separation of 20 feet between projecting signs on a single façade.

Maximum Area: 10 square feet per individual sign.</td></tr>
<tr><td>4. Wall Signs</td><td colspan="2">Maximum Area: 10% of the structure frontage for each building or tenant space.</td></tr>
<tr><td>5. Window Signs</td><td colspan="2">Maximum Area: 25% of the window area in which the sign is located.</td></tr>
<tr><td>6. Temporary Signs</td><td colspan="2">See Sec. 32-85D</td></tr>
</table>

H. NONCONFORMITY AND MODIFICATION

1. **Lawful Existing Signs.** Any sign lawfully existing at the time of adoption of this Section which does not fully comply with all provisions of this Section shall be considered a legal nonconforming sign and shall be permitted to remain as long as the sign is properly maintained, there is no increase in nonconformity, and the sign is not detrimental to the health, safety, and welfare of the community except as hereafter provided.

2. **Continuance.** A nonconforming sign may be continued but shall be maintained in good condition, and shall not be:
    a. Enlarged or extended.
    b. Replaced by another non-conforming sign.
    c. Moved to another location on the same lot or to any other lot.
    d. Structurally altered so as to prolong the life of the sign, including modifications to cabinets, support structures, and framing elements. A sign face change is permitted on a non-conforming sign if there are no other structural modifications. However, a static panel on a nonconforming sign shall not be replaced with an electronic message board.
    e. Replaced or restored if the nonconforming sign is destroyed or damaged as a result of factors beyond the control of the owner of the sign and the owner of the premises on which the sign is located, to an extent the destruction or damage exceeds 50% of the sign.

3. A nonconforming sign that is destroyed or damaged as a result of factors beyond the control of the owner of the sign and the owner of the premises on which the sign is located, to an extent the destruction or damage is 50% or less of the sign, may be replaced or restored provided that:
    a. The replacement or restoration is completed within 6 months after the date of the destruction or damage.
    b. The sign is not enlarged or extended.

4. A nonconforming sign declared to be unsafe by a code enforcement official because of the physical condition of the sign, including an unsafe physical condition arising from the failure of the sign to be maintained, shall be removed.

I. ENFORCEMENT

1. For purposes of this subsection,
    a. "Issuance of notice" is defined to include any of the following:
        i. Facsimile, electronic mail, or first-class mail transmission of notice of a violation to either a person or committee mentioned on the sign or to the person responsible for placing the sign or to the property owner;
        ii. Posting of notice of a violation on or reasonably near the sign which is in violation, so long as the posting is conspicuous from the distance at which the sign is generally readable;
        iii. Posting of notice of a violation on or reasonably near one or more entrances of a habitable building on the same property as the sign, so long as the posting is conspicuous;
        iv. Transmission of a telephone message which indicates that a violation exists, and which offers a brief explanation of the nature of the violation, recorded on an answering system of either a person or committee mentioned on the sign or to the person responsible for placing the sign or to the property owner.
    b. "Personal contact" means that a code enforcement official, or other duly authorized agent of the city, initiated a person-to-person conversation, or some other real-time communication via electronic means, whereby the officer or agent communicated the existence of the violation and a brief explanation of its nature.
    c. "Personal notice" means personal contact by a code enforcement official, or other duly authorized agent of the city, with either a person mentioned on the sign, the person responsible for placing the sign, the property owner, or the property owner's authorized representative or resident agent.
    d. "Person responsible" for a temporary sign is the person who places the sign, unless the person first notifies the city clerk's office in writing of another person who is responsible. Persons responsible for political campaign signs also include the candidate for the political office advertised on the sign, unless the candidate first notifies the city clerk's office in writing of another person who is responsible, and the property owner. In a campaign regarding a ballot measure, the president or chair of the committee supporting or opposing the ballot measure, as well as the property owner, shall be deemed the responsible person, unless the city clerk's office is notified in writing of another person who is responsible. The person who places the sign, the candidate, or the president as applicable must provide the name, address, telephone number, and signed consent of the other responsible person. Persons residing or located outside of Michigan may not be designated as responsible persons. The person placing the sign, or in the case of political campaign signs, the candidate, or in the case of a ballot measure, the committee president or chair, or in each of these cases the other responsible person if so designated, shall be liable to pay any fees or costs incurred for the removal and storage of illegal signs upon retrieval. This subsection shall not be construed to place responsibility upon responsible persons for civil infraction or misdemeanor violations of the city code.

2. Owners, lessors, and lessees may all be held equally responsible for violations of this Section.

3. The city may remove any non-temporary sign which violates any provisions of this section if the owner upon whose property the sign is located fails to make the sign conform to the provisions of this section within 48 hours of issuance of written notice of violation. The person responsible for the sign in violation shall be liable to pay any fees or costs incurred for the removal and storage of illegal signs upon retrieval.
4. In the absence of prior permission having been granted by the property owner for the immediate removal of temporary signs in violation, the city may remove any such sign which violates any provisions of this section if the owner upon whose property the sign is located fails to make the sign conform to the provisions of this ordinance within four hours of personal notice, or within 48 hours of issuance of notice. In the event that the sign is moved to another location, and such move does not remedy the violation, the city shall not be required to give any additional notice before impounding the sign as a nuisance pursuant to the terms of this Section.
5. In the case of any sign which is located in, projects into, or overhangs a public right-of-way or public easement in violation of this section, the city may remove said sign without notice.
6. Signs impounded under this subsection will be logged and stored by the city for retrieval by their owner. Before any removed sign is returned to its owner, a fee as determined by the city's fee schedule, shall be paid for the removal, storage, and reclamation. Any sign which is removed in accordance with this section shall be deemed abandoned if its owner or the person responsible for the sign does not reclaim it within 10 days of the date of its removal, after which the city may dispose of the sign without any further notice.
7. Any entity or individual which files a false affidavit or application for any reason relating to signage under this section shall be guilty of a misdemeanor punishable in accordance with the penalties applicable to misdemeanors set forth in Chapter 1 of the City Code.

Fraser City Council Agenda Item

SUBJECT TITLE:	Sign Ordinance Amendment	**DATE SUBMITTED:**	11/4/2024
PREPARED BY:	Lauren Sayre and Donald P. DeNault, Jr.	**NEW OR RETURNING:**	New

REQUEST

Over the past 18 months, the Planning Commission, Planning staff, and legal team have been working closely to develop a comprehensive update to Fraser's sign ordinance. This effort has resulted in a complete sign ordinance draft that is in~~d~~ten~~t~~ded to replace ~~of~~ Section 32-85, Sign Regulations, within Fraser's Zoning Ordinance.

The proposed ordinance responds to recent legal precedents, ensuring compliance with evolving constitutional and regulatory standards, particularly regarding content neutrality and freedom of expression. The updates also address previously unregulated areas, such as temporary signage, which are increasingly relevant for businesses and community events.

In addition, the ordinance includes clearer, more precise definitions to reduce ambiguity and improve enforceability. The entire document has been reformatted for improved usability, making it easier for residents, businesses, and enforcement staff to interpret and apply the regulations effectively.

The result is a modern, legally sound, and user-friendly ordinance that will serve Fraser's current needs and future growth. At the Planning Commission meeting on __________, 2024, the Planning Commission comprehensively reviewed the proposed ordinance and unanimously recommended approval by City Council. Nevertheless, if City Council has any suggestions or preferences regarding additional provisions or amendments, Planning and Legal can certainly vet them further and prepare additional revisions for enactment at a future meeting.

ATTACHMENTS

Sign Ordinance

RECOMMENDED MOTION

MOTION to approve the sign ordinance as submitted to replace Section 32-85 of Fraser's Code of Ordinances.

INTERNAL USE FOR CLERK:

COUNCIL ACTION:		**MEETING DATE:**	

CITY OF FRASER
RESOLUTION #2024-___

MORATORIUM ON THE APPROVAL OF A NEW OR RE-OPENING OF A CLOSED CAR WASH FOR A PERIOD OF TWELVE (12) MONTHS

PRESENT:

ABSENT:

The following Resolution was offered by City Council Member ___________ and supported by City Council Member __________________.

WHEREAS, the City of Fraser, a home rule city governed by the Constitution and laws of the State of Michigan, desires to maintain and protect its residents as well as the public's health, safety, and welfare;

WHEREAS, the City Council has determined that a need has emerged to study the current regulations for the establishment and operation of car wash uses in and throughout the City, particularly where currently permitted in the Commercial Zoning Districts (CG, CN, OS, CBD, collectively the "Commercial Districts");

WHEREAS, current regulations for car washes and auto laundries were adopted in 1996, and the technology and development trends surrounding these uses have changed significantly since that time;

WHEREAS, City Council recently approved a full review and revision of the City's Zoning Ordinance in order to modernize its provisions and address new and novel issues involving land use;

WHEREAS, inquiries and proposals for development of car washes and drive-through uses are proliferating in and around the City and throughout the country;

WHEREAS, the City Council finds that many communities throughout the country have recently enacted similar moratoria in order to study the issues associated with modern car wash uses, including Kochville, Michigan (March 2023); Sterling Heights, Michigan (June 2023); Dearborn Heights, Michigan

(December 2023); Toledo, Ohio (January 2024); Cape Coral, Florida (April 2024); and Roseville, Michigan (renewed existing moratorium August 2024);

WHEREAS, the City Council finds that it is necessary to: (a) Research the compatibility of car washes with the objectives, standards, and regulations set forth for the Commercial Districts and elsewhere within the City; (b) Assess market demands for car washes and drive-throughs in the City; and (c) Research land use and regulatory standards applicable to car washes to promote development consistent with the intent of the Commercial districts, the 2021 Fraser Master Plan, and the modernization of the City's Zoning Ordinance (which is currently underway), and to secure the health, safety, and welfare of the community;

WHEREAS, the City Council finds that it would be counterproductive to approve the development or re-opening of car washes within the City while the City studies, develops, and potentially adopts new regulations;

WHEREAS, Section 4i of Act 279 of 1909, being MCL 117.4i, authorizes the City to provide for the enforcement of police, sanitary, and other ordinances that are not in conflict with the general laws, and the City of Fraser needs appropriate time to study the public health, safety, and welfare issues related to the development and proliferation of car wash operations, including but not limited to environmental issues, viability, traffic flows, Master Plan goals, number of car washes within and near the City, and community need for such services;

WHEREAS, it is in the public interest to impose a moratorium upon the acceptance of applications or issuance of any building, zoning, or certificate of occupancy permits related to the development or re-opening of a car wash after the date of enactment of this Resolution so that the City has the opportunity to study and develop appropriate regulations for such uses; and

WHEREAS, this moratorium is a temporary measure designed to preserve the status quo and will remain in effect only as long as deemed necessary to develop and enact appropriate ordinances and regulations, and in no circumstance for longer than a period of twelve (12) months, unless extended by lawful action of the City Council.

NOW THEREFORE,

BE IT RESOLVED that effective upon adoption of this Resolution and for a period of twelve (12) months, through November 13, 2025, a moratorium is hereby established on the development of a new, or re-opening of a previously existing, car wash use within the City;

BE IT FURTHER RESOLVED that during the period of this moratorium, there shall be no consideration or action taken by the City, any elected or appointed official, board or commission, or employee on any request for approval to develop or re-open a car wash facility, other than to explain this moratorium and deny any such request due to the existence of this moratorium;

BE IT FURTHER RESOLVED that City officials shall proceed to promptly investigate and prepare any recommended regulations and zoning amendments for the development of car washes within the City;

BE IT FURTHER RESOLVED that, for purposes of this moratorium, the terms "car wash" and "auto laundry" shall be broadly interpreted and defined to mean an area of land and/or structure with machine or hand-operated facilities used principally for, or offering the accessory use of, the cleaning and washing of motor vehicles.

VOTE ON MOTION:

AYES:

NAYS:

CERTIFICATION

I, August Gitschlag, City Clerk of the City of Fraser, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Fraser, County of Macomb, State of Michigan, at a regular meeting held on Thursday, November 14, 2024, and that said meeting was conducted and public notice of the said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of the said meeting were kept and will be or have been made available as required by said Act.

____

August Gitschlag, Clerk
City of Fraser

Fraser City Council Agenda Item

SUBJECT TITLE:	Masonic Pump Station Contract Award	**DATE SUBMITTED:**	10/2/24
PREPARED BY:	Michael Vigneron - AEW	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

Request that Council award a construction contract for the Masonic Stormwater Pump Station Rehabilitation Project and establish a construction contingency.

The project includes detention basin clearing, dredging the bottom of the basin and improving the pump station intakes. The pump station improvements will include new pumps, controls, emergency backup generator and other station improvements.

After a public advertisement period, 6 bids were received for this project.

The as-read low bidder, FH Paschen, S.N. Nielson & Associates, LLC did not acknowledge one of the addenda that was issued for this project prior to submitting the bid and should be considered non-responsive. AEW has worked with the next bidder, L. D'Agostini and Sons, Inc., including prior work in the City of Fraser, and recommends City Council award a contract for the work for the bid amount of $1,767,840.00. AEW is also recommending that City Council establish a construction contingency budget of 10% to be used only with prior authorization of City Administration

This will require a budget amendment for the total amount of the project and an amendment to carry funds forward to the 24-25 budget year.

This request was also reviewed by Rob Barrett.

BUDGET IMPACT

☐Obtained Quotes ☒Solicited Bids thru RFP ☐Sole Source ☐Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $1,767,840.00 + $176,784.00 = $1,944,624

Account Number(s): 101-441-972.000

Requires Budget Amendment: ☐NO ☒YES - Amount: TBD

Offset by Grant Funding: ☐NO ☒YES - Amount: ARPA funding partially offsets total project costs

Additional Information: Engineering services for this project were approved at March 2024 meeting.

ATTACHMENTS

Attached is AEW's letter of recommendation for award and bid tabulation.

RECOMMENDED MOTION(S)
Motion to award a contract for the Masonic Pump Station Rehabilitation Project to L. D'Agostini and Sons, Inc. in the amount of $1,767,840.00, and authorize the DPW Superintendent and City Manager discretion to approve additional contract costs from a construction contingency of $176,784, with a total authorization not to exceed $1,944,624.00.

October 1, 2024

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: **Recommendation of Award**
Masonic Pump Station Rehabilitation
AEW Project No. 0190-0498

Dear Ms. Leven:

Anderson, Eckstein and Westrick, Inc. (AEW) prepared plans and specification for the Masonic Pump Station Rehabilitation. This project consists of removal of the top section of the pump station, including the dry well and a section of the wet well. The removed section will be replaced with a new concrete top with a new access hatch. Additional improvements include removal of existing pumps and replacement with new submersible pumps and discharge piping, upgraded electrical to accommodate the new pumps, new instrumentation, new natural gas generator, removal of dry well deck plates and support frames, location and removal of the failing headwalls and construction of new flared end section inlets, new davit arm and mounts, dredging of pond bottom, removal of vegetation in and around the detention pond, removal and replacement of chain link fence and gate, and landscaping trees.

Attached is a tabulation of bids received by the City of Fraser on Thursday, September 26, 2024, for the Masonic Pump Station Rehabilitation. Six (6) bids were received. The low bidder is F.H. Paschen, S.N. Nielson & Associates LLC, with a total bid amount of $1,718,782.11. F.H. Paschen did not acknowledge Addendum No. 2 at the time of the bid opening. Later that morning, we did receive an e-mail from F.H. Paschen indicating that they did receive the addendum and that is does not affect their bid amount. The next low bidder is L.D' Agostini & Sons, Inc. with a total bid amount of $1,767,840.00. L. D' Agostini & Sons acknowledged both Addendum 1 and Addendum 2 at the time of bid opening.

AEW has not worked with F.H. Paschen in the past. AEW contacted the provided references who stated that F.H. Paschen has performed well in the past, although only one project included in their reference list was for a pump station project and we were unable to contact the owner of that project. F.H. Paschen listed six subcontractors to assist in the work, including CSM Mechanical. AEW has worked with CSM Mechanical in the past and has had issues with communication and project timeline. CSM Mechanical would be capable of completing the mechanical work outlined in this scope of work, but AEW has concern about meeting project timelines.

AEW has worked with L. D'Agostini & Sons on a Pressure Reducing Valve and Water Meter Station that connects to Great Lakes Water Authority (GLWA) for Chesterfield Township and has found their performance to be very good. The contractor worked well with the community and were fair. They completed work on time and were within budget. They have performed well in the past on several other projects with AEW as well. Attached are our notes from our communication with the references.

Dredging the stormwater detention pond is crucial for this project. The dredging plan submitted by L. D'Agostini & Sons is detailed and is acceptable. F.H. Paschen did provide a dredging plan that was less detailed, but feasible.

Approximately $1,100,00 of the city ARPA funds have been dedicated to this project, requiring the project be awarded by December 2024 and completed by December 2026. The pump station is in significant need of the designed upgrades. It is recommended that the City fund the full project.

Based on the lowest complete bid, our past experience with L. D'Agostini & Sons, and reference checks of their past experience, specifically on a pump station construction projects, we are recommending the City of Fraser award the Masonic Pump Station Rehabilitation project to L. D'Agostini & Sons, Inc., 15801 – 23 Mile Road, Macomb, MI 48042 for the bid amount of $1,767,840.00. In addition, we recommend that a 10% construction contingency of $176,784.00, also be approved for unforeseen conditions.

Sincerely,

Michael Vigneron, PE	Taylor Sting, PE, CFM
Vice President / Director of Engineering	Project Manager / Water Resources Group Lead

Enclosure: Bid Tabulation
Reference Call Summary

cc: Rob Barrett, DPW Superintendent
Joe Gregory, DPW Supervisor

TABULATION OF BIDS

CITY OF FRASER

MASONIC PUMP STATION REHABILITATION

AEW PROJECT NO. 0190-0498

Prepared by: Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

DATE: 9/26/2024

TIME: 9:00 AM

BIDDER RANKING

RANK	*BIDDER'S NAME*	*GENERAL*		SUBTOTAL PHASE 1 WEST PUMP STATION REHABILITATION		SUBTOTAL PHASE 2 EAST PUMP STATION REHABILITATION		TOTAL BID AMOUNT	
1	F.H. Paschen, S.N. Nielson & Associates LLC	$ 855,992.02		$ 438,744.80		$ 424,045.29		$ 1,718,782.11	**
2	L. D'Agostini & Sons, Inc.	$ 916,190.00		$ 482,250.00		$ 369,400.00		$ 1,767,840.00	
3	V.I.L. Construction, Inc.	$ 1,123,275.00		$ 348,020.00		$ 341,470.00		$ 1,812,765.00	
4	Pamar Enterprises, Inc.	$ 859,745.00		$ 506,785.00		$ 485,290.00		$ 1,851,820.00	
5	Z Contractors, Inc.	$ 863,500.00		$ 936,900.00		$ 326,125.00		$ 2,126,525.00	
6	Weiss Construction Co. LLC	$ 1,823,630.00	*	$ 609,050.00		$ 471,400.00	*	$ 2,904,080.00	*

*** CORRECTED BY ENGINEER**

****Missing Addendum Acknowledgement – Incomplete Bid**

TABULATION OF BIDS

CITY OF FRASER

MASONIC PUMP STATION REHABILITATION

AEW PROJECT NO. 0190-0498

Item No.	Description	Estimated Quantity	Units	F.H. Paschen, S.N. Nielson & Associates LLC 407 E. Fort St., Suite #500 Detroit, MI 48226 Unit Price	Amount	L. D'Agostini & Sons, Inc. 15801 - 23 Mile Road Macomb, MI 48042 Unit Price	Amount	V.I.L. Construction, Inc. 6670 Sims Road Sterling Heights, MI 48313 Unit Price	Amount
GENERAL									
1.	Mobilization, Max $80,000	1	LS	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
2.	Audio Visual Record of Construction Area	1	LS	2,245.00	2,245.00	1,250.00	1,250.00	2,000.00	2,000.00
3.	Mechanical Dredging and Disposal of Dredged Material	2,000	Cyd	68.26	136,520.00	80.00	160,000.00	155.00	310,000.00
4.	Clearing	0.2	Acre	19,000.00	3,800.00	80,000.00	16,000.00	12,500.00	2,500.00
5.	Tree, Rem, 6 inch to 18 inch	25	Ea	650.00	16,250.00	800.00	20,000.00	275.00	6,875.00
6.	Tree, Rem, 19 inch to 36 inch	5	Ea	1,300.00	6,500.00	1,800.00	9,000.00	1,550.00	7,750.00
7.	Tree, Rem, 37 inch or Larger	1	Ea	2,200.00	2,200.00	3,000.00	3,000.00	2,850.00	2,850.00
8.	Site Electrical Allowance	1	LS	418,500.00	418,500.00	418,500.00	418,500.00	418,500.00	418,500.00
9.	Instrumentation & Controls Allowance	1	LS	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
10.	Gas/Utility Allowance	1	LS	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
11.	Fence, Rem	100	Ft	40.38	4,038.00	20.00	2,000.00	10.00	1,000.00
12.	Fence, Chain Link, 60 inch	90	Ft	72.00	6,480.00	180.00	16,200.00	40.00	3,600.00
13.	Fence, Chain Link Gate, 60 inch	12	Ft	205.00	2,460.00	420.00	5,040.00	75.00	900.00
14.	Tree, 3 Foot, Emerald Green Arborvitae	12	Ea	220.00	2,640.00	200.00	2,400.00	150.00	1,800.00
15.	Landscape Mulch	10	Cyd	240.00	2,400.00	80.00	800.00	100.00	1,000.00
16.	Surface Restoration, Seeding	1	LS	9,959.02	9,959.02	20,000.00	20,000.00	122,500.00	122,500.00
			Subtotal Bid Amount - General	$	**855,992.02**	$	**916,190.00**	$	**1,123,275.00**
PHASE 1 – WEST PUMP STATION REHABILITATION									
1.	Exploratory Investigation	40	Hr	354.00	14,160.00	800.00	32,000.00	1.00	40.00
2.	Pump Station, Rem Portions	1	LS	93,831.05	93,831.05	40,000.00	40,000.00	125,000.00	125,000.00
3.	Force Main, Rem	25	Ft	130.45	3,261.25	300.00	7,500.00	15.00	375.00
4.	Dr Structure, Rem	1	Ea	3,261.16	3,261.16	7,000.00	7,000.00	2,500.00	2,500.00
5.	Sewer, Rem, 24 to 48 inch	33	Ft	98.82	3,261.06	450.00	14,850.00	35.00	1,155.00
6.	Wet Well Structure, Modifications	1	LS	85,000.00	85,000.00	72,000.00	72,000.00	27,500.00	27,500.00
7.	Station Pump	2	Ea	82,799.93	165,599.86	90,000.00	180,000.00	75,000.00	150,000.00
8.	Force Main, DI, 12-inch	25	Ft	1,507.11	37,677.75	3,000.00	75,000.00	250.00	6,250.00
9.	Dr Structure, 72 inch dia	1	Ea	13,066.72	13,066.72	25,000.00	25,000.00	9,500.00	9,500.00
10.	Sewer, Cl D, 36 inch, Tr Det B	26	Ft	279.96	7,278.96	650.00	16,900.00	700.00	18,200.00

TABULATION OF BIDS
CITY OF FRASER
MASONIC PUMP STATION REHABILITATION
AEW PROJECT NO. 0190-0498

Item No.	Description	Estimated Quantity	Units	F.H. Paschen, S.N. Nielson & Associates LLC, 407 E. Fort St., Suite #500, Detroit, MI 48226 – Unit Price	Amount	L. D'Agostini & Sons, Inc., 15801 - 23 Mile Road, Macomb, MI 48042 – Unit Price	Amount	V.I.L. Construction, Inc., 6670 Sims Road, Sterling Heights, MI 48313 – Unit Price	Amount
11.	End section, Conc, 36 inch	1	Ea	5,786.59	5,786.59	8,000.00	8,000.00	3,000.00	3,000.00
12.	Rip-rap, Plain	20	Syd	328.02	6,560.40	200.00	4,000.00	225.00	4,500.00
	Subtotal Bid Amount – West Pump Station Rehabilitation			**$**	**438,744.80**	**$**	**482,250.00**	**$**	**348,020.00**
PHASE 2 – EAST PUMP STATION REHABILITATION									
1.	Pump Station, Rem Portions	1	LS	94,000.00	94,000.00	30,000.00	30,000.00	125,000.00	125,000.00
2.	Force Main, Rem	18	Ft	131.01	2,358.18	300.00	5,400.00	15.00	270.00
3.	Dr Structure, Rem	1	Ea	3,261.16	3,261.16	7,000.00	7,000.00	2,500.00	2,500.00
4.	Sewer, Rem, 24 to 48 inch	20	Ft	99.43	1,988.60	650.00	13,000.00	35.00	700.00
5.	Wet Well Structure, Modifications	1	LS	95,000.00	95,000.00	60,000.00	60,000.00	27,500.00	27,500.00
6.	Station Pump	2	Ea	82,958.93	165,917.86	82,000.00	164,000.00	75,000.00	150,000.00
7.	Force Main, DI, 12-inch	18	Ft	1,652.01	29,736.18	2,500.00	45,000.00	250.00	4,500.00
8.	Dr Structure, 72 inch dia	1	Ea	13,066.72	13,066.72	20,000.00	20,000.00	9,500.00	9,500.00
9.	Sewer, Cl D, 36 inch, Tr Det B	20	Ft	318.48	6,369.60	650.00	13,000.00	700.00	14,000.00
10.	End section, Conc, 36 inch	1	Ea	5,786.59	5,786.59	8,000.00	8,000.00	3,000.00	3,000.00
11.	Rip-rap, Plain	20	Syd	328.02	6,560.40	200.00	4,000.00	225.00	4,500.00
	Subtotal Bid Amount – East Pump Station Rehabilitation			**$**	**424,045.29**	**$**	**369,400.00**	**$**	**341,470.00**
	TOTAL BID AMOUNT			**$**	**1,718,782.11 ****	**$**	**1,767,840.00**	**$**	**1,812,765.00**

*** CORRECTED BY ENGINEER**

****Missing Addendum Acknowledgement – Incomplete Bid**

TABULATION OF BIDS

CITY OF FRASER

MASONIC PUMP STATION REHABILITATION

AEW PROJECT NO. 0190-0498

Item No.	Description	Estimated Quantity	Units	Pamar Enterprises, Inc. 31604 Pamar Court New Haven, MI 48048 Unit Price	Amount	Z Contractors, Inc. 50500 Design Lane Shelby Twp., MI 48315 Unit Price	Amount	Weiss Construction Co. LLC 41001 Grand River Ave. Novi, MI 48375 Unit Price	Amount
GENERAL									
1.	Mobilization, Max $80,000	1	LS	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
2.	Audio Visual Record of Construction Area	1	LS	1,175.00	1,175.00	750.00	750.00	10,000.00	10,000.00
3.	Mechanical Dredging and Disposal of Dredged Material	2,000	Cyd	66.50	133,000.00	80.00	160,000.00	410.00	820,000.00 *
4.	Clearing	0.2	Acre	59,800.00	11,960.00	10,000.00	2,000.00	1,200,000.00	240,000.00
5.	Tree, Rem, 6 inch to 18 inch	25	Ea	250.00	6,250.00	250.00	6,250.00	1,500.00	37,500.00
6.	Tree, Rem, 19 inch to 36 inch	5	Ea	1,400.00	7,000.00	1,400.00	7,000.00	3,900.00	19,500.00
7.	Tree, Rem, 37 inch or Larger	1	Ea	2,500.00	2,500.00	2,500.00	2,500.00	9,000.00	9,000.00
8.	Site Electrical Allowance	1	LS	418,500.00	418,500.00	418,500.00	418,500.00	418,500.00	418,500.00
9.	Instrumentation & Controls Allowance	1	LS	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
10.	Gas/Utility Allowance	1	LS	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
11.	Fence, Rem	100	Ft	5.00	500.00	10.00	1,000.00	15.00	1,500.00
12.	Fence, Chain Link, 60 inch	90	Ft	70.00	6,300.00	70.00	6,300.00	95.00	8,550.00
13.	Fence, Chain Link Gate, 60 inch	12	Ft	180.00	2,160.00	180.00	2,160.00	75.00	900.00
14.	Tree, 3 Foot, Emerald Green Arborvitae	12	Ea	200.00	2,400.00	220.00	2,640.00	190.00	2,280.00
15.	Landscape Mulch	10	Cyd	100.00	1,000.00	240.00	2,400.00	90.00	900.00
16.	Surface Restoration, Seeding	1	LS	25,000.00	25,000.00	10,000.00	10,000.00	13,000.00	13,000.00
	Subtotal Bid Amount - General			**$**	**859,745.00**	**$**	**863,500.00**	**$**	**1,823,630.00** *
PHASE 1 – WEST PUMP STATION REHABILITATION									
1.	Exploratory Investigation	40	Hr	198.00	7,920.00	1.00	40.00	1,300.00	52,000.00
2.	Pump Station, Rem Portions	1	LS	40,000.00	40,000.00	485,000.00	485,000.00	26,000.00	26,000.00
3.	Force Main, Rem	25	Ft	50.00	1,250.00	125.00	3,125.00	600.00	15,000.00
4.	Dr Structure, Rem	1	Ea	1,000.00	1,000.00	3,200.00	3,200.00	12,000.00	12,000.00
5.	Sewer, Rem, 24 to 48 inch	33	Ft	85.00	2,805.00	190.00	6,270.00	850.00	28,050.00
6.	Wet Well Structure, Modifications	1	LS	75,000.00	75,000.00	250,000.00	250,000.00	195,000.00	195,000.00
7.	Station Pump	2	Ea	148,500.00	297,000.00	51,500.00	103,000.00	85,000.00	170,000.00
8.	Force Main, DI, 12-inch	25	Ft	660.00	16,500.00	2,150.00	53,750.00	1,400.00	35,000.00
9.	Dr Structure, 72 inch dia	1	Ea	27,560.00	27,560.00	12,000.00	12,000.00	14,000.00	14,000.00
10.	Sewer, Cl D, 36 inch, Tr Det B	26	Ft	1,250.00	32,500.00	500.00	13,000.00	1,000.00	26,000.00

TABULATION OF BIDS

CITY OF FRASER

MASONIC PUMP STATION REHABILITATION

AEW PROJECT NO. 0190-0498

Item No.	Description	Estimated Quantity	Units	Pamar Enterprises, Inc. 31604 Pamar Court New Haven, MI 48048 Unit Price	Amount	Z Contractors, Inc. 50500 Design Lane Shelby Twp., MI 48315 Unit Price	Amount	Weiss Construction Co. LLC 41001 Grand River Ave. Novi, MI 48375 Unit Price	Amount
11.	End section, Conc, 36 inch	1	Ea	2,850.00	2,850.00	3,515.00	3,515.00	6,000.00	6,000.00
12.	Rip-rap, Plain	20	Syd	120.00	2,400.00	200.00	4,000.00	1,500.00	30,000.00
	Subtotal Bid Amount – West Pump Station Rehabilitation			**$**	**506,785.00**	**$**	**936,900.00**	**$**	**609,050.00**
	PHASE 2 – EAST PUMP STATION REHABILITATION								
1.	Pump Station, Rem Portions	1	LS	40,000.00	40,000.00	52,500.00	52,500.00	25,000.00	25,000.00
2.	Force Main, Rem	18	Ft	50.00	900.00	170.00	3,060.00	500.00	9,000.00
3.	Dr Structure, Rem	1	Ea	1,000.00	1,000.00	3,200.00	3,200.00	10,000.00	10,000.00
4.	Sewer, Rem, 24 to 48 inch	20	Ft	85.00	1,700.00	315.00	6,300.00	750.00	15,000.00
5.	Wet Well Structure, Modifications	1	LS	75,000.00	75,000.00	75,000.00	75,000.00	175,000.00	175,000.00
6.	Station Pump	2	Ea	148,500.00	297,000.00	51,500.00	103,000.00	75,000.00	150,000.00
7.	Force Main, DI, 12-inch	18	Ft	660.00	11,880.00	2,975.00	53,550.00	1,300.00	23,400.00
8.	Dr Structure, 72 inch dia	1	Ea	27,560.00	27,560.00	12,000.00	12,000.00	13,000.00	13,000.00
9.	Sewer, Cl D, 36 inch, Tr Det B	20	Ft	1,250.00	25,000.00	500.00	10,000.00	900.00	18,000.00
10.	End section, Conc, 36 inch	1	Ea	2,850.00	2,850.00	3,515.00	3,515.00	5,000.00	5,000.00
11.	Rip-rap, Plain	20	Syd	120.00	2,400.00	200.00	4,000.00	1,400.00	28,000.00 *
	Subtotal Bid Amount – East Pump Station Rehabilitation			**$**	**485,290.00**	**$**	**326,125.00**	**$**	**471,400.00 ***
	TOTAL BID AMOUNT			**$**	**1,851,820.00**	**$**	**2,126,525.00**	**$**	**2,904,080.00 ***

*** CORRECTED BY ENGINEER**

****Missing Addendum Acknowledgement – Incomplete Bid**

0190-0498 – Masonic Pump Station Rehabilitation

Notes from AEW Reference Calls For F.H. Paschen, S.N. Nielson & Associates LLC

Melvina Ditch Reservoir Improvements, Metropolitan Water Reclamation District of Greater Chicago

Joe Kennedy, (312) 623-7136

- Type of Project?
    - Increase capacity of stormwater reservoir, added pumps & modified gates. Details include demolition and construction of the existing stormwater release and bypass system, pump house, sediment pad, spillway, and access road.
- Contractor's Performance?
    - Performance was good. Contractors dealt with locals in neighborhood well. Contact retired from District towards tail-end of project.
- Completed on time?
    - There were some change orders, but project was completed on time.
- Stayed within budget?
    - Yes
- Any Additional Comments?
    - Contractor has worked on big raw sewage pump station projects, 500 MGD capacity. I would recommend them.

One Mike Detroit Renovation, One Mike Enterprises

Bob Schultz, (248) 755-8777

- Type of Project?
    - Construction project, renovation of restaurant.
- Contractor's Performance?
    - Performance was good.
- Completed on time?
    - There was an extension of about 30 or 40 days, but project was completed within budget.
- Stayed within budget?
    - Yes
- Any Additional Comments?
    - I would recommend them.

0190-0498 – Masonic Pump Station Rehabilitation

Notes from AEW Reference Calls For F.H. Paschen, S.N. Nielson & Associates LLC

Midlothian Creek Diversion Channel, Metropolitan Water Reclamation District of Greater Chicago

Eddie Paulino, (312) 241-3813

Unable to reach contact, left voicemail, no response.

TP14 Pump Station, Chicago Department of Aviation

Phil Farsalas, (312) 997-3720, (312) 656-7181

Unable to reach contact, left voicemail, no response.

Maloney St. Bridge Replacement, Michigan Department of Transportation

Mason Ali, (248) 294-9723

Contact mentioned that since he works at a government agency, he will not be able to provide answers to the reference call questions. Contact provided his email address (m.ali@rcoc.org) and said he would forward email to the engineering department. Sent an email, email bounced back and was undeliverable.

Elgin HS Stadium/Site Improvements, School District U46

V.P. Trinh, ARCON Associates, (630) 495-1900

Unable to reach contact, left voicemail, no response.

0190-0498 Masonic Pump Station Rehabilitation

Notes from AEW Reference Calls For L.D'Agostini & Sons, Inc.

Oakwood CSO Control Facility & Pump Station, Detroit Water and Sewerage Department

Paul Hurley, Guy Hurley LLC, (248) 519-1400

- Type of Project?
  - Construction of a new combination storm and sanitary pump station including 12 storm and sanitary pumps, chemical facilities for disinfection, screening facilities for solids removal, and support facilities.
- Contractor's Performance?
  - They did a good job, no issues faced.
- Completed on time?
  - Yes, unless there were changes with owner, they have always completed work on time.
- Stayed within budget?
  - Yes, they were within budget.
- Any Additional Comments?
  - They routinely handle large projects, they are well financed and well capitalized.

7 Mile 16-inch Watermain Project

John O'Brien, Genesee County Drain Commissioner – Division of Water & Waste Services, (810) 732-7870

- Type of Project?
  - Watermain installation
- Contractor's Performance?
  - We continue to work with them and have no reason to stop awarding them contracts.
- Completed on time?
  - Yes
- Stayed within budget?
  - Yes
- Any Additional Comments?
  - We did run into unmarked utilities, the contractor worked with the owner and engineer to come up with a successful solution. L D'Agostini & Sons have worked for the Drain Commissioner's office of water & waste for 25 years. Over they years, they have installed large diameter sewer pipe, force mains, pumping stations and watermain.

0190-0498 Masonic Pump Station Rehabilitation

Notes from AEW Reference Calls For L.D'Agostini & Sons, Inc.

Chesterfield Township PRV & Water Meter Station, Great Lakes Water Authority

Gordon Wilson, Principal Engineer, (586) 855-9558

- Type of Project?
    - PRV and Water Meter Station that connects to GLWA for Chesterfield Township. Also worked with them on other utility and paving projects.
- Contractor's Performance?
    - They did a very good job, worked well with the community and were fair.
- Completed on time?
    - Yes, they completed work on time.
- Stayed within budget?
    - Yes, they were within budget.
- Any Additional Comments?
    - L.D'Agostini has performed very well on past projects and is conscious of budget and impact to the public.

Genesee County Drain Commissioner – Division of Water & Waste Services

Jeff Wright, (810) 732-7870

Unable to reach contact, left voicemail, no response.

Operator provided an email address (jwright@geneseecountymi.gov), sent contact an email, no response.

Macomb County Drain

Stephen Downing, (586) 469-6057

Unable to reach contact, left voicemail, no response.

Flagstar Bank

Ted Wahby, Jr., (586) 580-9741, (586) 945-0664

Unable to reach contact, left voicemail, no response.

Fraser City Council Agenda Item

Subject Title:	Klein Pedestrian Crossing Study	**Date Submitted:**	11/5/24
Prepared By:	Michael Vigneron - AEW	**New or Returning:**	New

Summary of Request

We understand the City of Fraser wishes to complete an engineering evaluation in conjunction with Fraser Public Safety and Fraser Public Schools for a possible designated school crossing of Klein Road at Adolph.

We further understand that a non-compliant sidewalk was removed at this location in 2022 as part of a Federal Aid pavement repair project on Klein Road. While this was not a designated crossing in any way at that time, its removal has since drawn the attention of the community, prompting the request to evaluate this location for suitability as a designated crosswalk.

The objective of this study is to evaluate existing conditions and recommend selected engineering treatments as may be warranted in conjunction with Fraser Public Schools and Fraser Public Safety for pedestrians crossing at the intersection of Klein Road and Adolph Avenue.

Request that City Council approve the AEW proposal to conduct the engineering study and provide recommendations on suitability as a designated school crossing.

This request was reviewed by Director of Public Safety, DPW Superintendent and City Manager.

Budget Impact

☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $6,500

Account Number(s): 202-441-801.000

Requires Budget Amendment: ☒NO ☐YES - Amount:

Offset by Grant Funding: ☒NO ☐YES - Amount:

Additional Information:

Attachments

AEW Proposal is attached.

Recommended Motion(s)

Motion to approve the engineering services for the Klein Pedestrian Crossing Study with AEW in the amount of $6,500.

November 5, 2024

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, MI 48026

Reference: Proposal for Professional Services
Pedestrian Crossing Study - Klein at Adolph

Dear Ms. Leven:

We are pleased to submit our proposal to conduct a Pedestrian Crossing Treatment Warrant Study at the intersection of Klein and Adolph in the City of Fraser.

Understanding of the Project

We understand the City of Fraser wishes to complete an engineering evaluation in conjunction with Fraser Public Safety and Fraser Public Schools for a possible designated school crossing of Klein Road at Adolph.

We further understand that a non-compliant sidewalk was removed at this location in 2022 as part of a Federal Aid pavement repair project on Klein Road. While this was not a designated crossing in any way at that time, its removal has since drawn the attention of the community, prompting the request to evaluate this location for suitability as a designated crosswalk.

The objective of this study is to evaluate existing conditions and recommend selected engineering treatments as may be warranted in conjunction with Fraser Public Schools and Fraser Public Safety for pedestrians crossing at the intersection of Klein Road and Adolph Avenue.

Services to be Provided

Based upon our understanding of the project and related history of this location, we propose to furnish the following services.

1. Schedule and host a Kick-Off meeting with key stakeholders, including Fraser Public Schools and Fraser Public Safety.

2. Perform a site visit to document existing geometric conditions and observe traffic operations at the intersection.
3. Complete a speed study and gap study on Klein Road
4. Collect AM and PM peak hour turning movements and pedestrian counts at study intersection while school is in session, including during school arrival and dismissal times.
5. Perform safety analysis, including an evaluation of the past 5 years of crash data along Klein Road in the vicinity of this location.
6. Complete an engineering evaluation for possible enhancements to the pedestrian crossing and suitability as a designated school crossing
7. Prepare a draft report and present to the City administration for comments.
8. Prepare final report with findings and recommendations.

Fee for Professional Services

Services as outlined above will be provided for a fee not to exceed $6,500.00, including reimbursable expenses.

Any additional services will be provided on an hourly basis according to our rate schedule effective for the period in which the work is performed. All services provided by a sub-consultant of AEW will incur a seven and one half (7.5%) percent prime consultant markup.

This proposal does not include revisions to the plans due to changes in the project presented by the Client or his representative once engineering work has begun.

If you have any questions or require any additional information, please advise. We will await your authorization.

Sincerely,

Anderson, Eckstein and Westrick, Inc.	Accepted By
Michael A. Vigneron, PE Vice President | Director of Engineering	Signature
	Printed Name, Title
	Date

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Fraser City Council Agenda Item

SUBJECT TITLE:	Replace the siding on the Public Works building.	**DATE SUBMITTED:**	October 31, 2024
PREPARED BY:	Rob Barrett	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

Three bids were obtained and reviewed, and the Department of Public Works requests that Allied Building Service be awarded the bid to replace the siding on the Public Works Building.

BUDGET IMPACT

☒Obtained Quotes ☐Solicited Bids thru RFP ☒Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $62,375.00

Account Number(s): 101-265-972.000

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information: $100,000 was allocated in the 2024-25 budget for this improvement.

ATTACHMENTS

1. Bid Tab
2. Bids

RECOMMENDED MOTION(S)

Motion to approve the bid from Allied Building Service to replace the siding on the Public Works Building in the amount of $62,375.00

Bid Tabulation

Public Works Siding Replacment

	Allied Building Service 1801 Howard Street Detroit,MI 48216 313-230-0800	KJP Roofing 46958 N. Gratiot Suite 174 Chesterfield, MI 48051 586-256-1376	JD Candler 6111 Sterling Drive North Sterling Heights, MI 48312 (734) 762-0100
Remove and Replace Siding at the Public Works Building	Total Amout $62,375.00	Total Amout $80,885.00	Total Amout $106,100.00

Sept/16/2024

DPW Garage
31250 Kendall Ave
Fraser, MI 48206

Thank you for allowing JD Candler Roofing to address your roofing needs on the above-mentioned property.

DPW Remove and Replace Siding

Scope Of Work

- Remove all existing siding and trim and dispose of it properly.
- Remove all existing vinyl insulation and dispose of it properly.
- Inspect all existing Z Girts and replace whatever is bent or damaged up to 200'Lin ft in base bid.
- Furnish and install new 2.5" Falk foam panel to match existing siding profile as close as possible. With outside panel being 24-gauge and the inside panel being 26-gauge.
- Furnish and install all new shop fabricated trim around all doors and corners and install new downspouts.

Clarifications

- Inside and outside color to be picked from full line of standard colors that Falk provide.
- All gutters are to remain (Not Replaced)
- All electrical and plumbing to be discounted by others. But must be removed before we are able to do above scope of work and reinstalled by others.
- 20-year finish warranty by Falk
- A two-year workmanship warranty.
- Freight, Rental, Tax are in base bid.

Base Bid $106,100.00

6111 Sterling Drive North, Sterling Heights, MI 48312 - www.jdcandler.com
24/7 Emergency Service (866) 930-2100 - Phone (734) 762-0100 - Fax (734) 762-0669

. Payment terms are net 30 days. You are authorized to do the work as specified. To constitute and formal agreement please initial above and sign below.
The above price, specifications and conditions are satisfactory and are hereby accepted. Payment terms are net 30 days. You are authorized to do the work as specified. To constitute and formal agreement please initial above and sign below.
Clients Authorized Signature____
Print Name ____ Title_____________________
Date______________________

Respectfully Submitted,

Mark Becking
Estimator/Project Manger
Cell (586) 405-8080
Mbecking@jdcandler.com
JD Candler Roofing Company

QUOTE PQ-00005349

Fraser DPW Yard Garage Siding

ALLIED BUILDING SERVICE
1801 Howard Street Detroit Mi 48216
313-230-0800 www.teamallied.com

Date: August 20, 2024

Valid Until: September 6, 2024

Attn:

CUSTOMER

City of Fraser
33000 Garfield Rd
Fraser, MI 48026

LOCATION OF WORK

City of Fraser DPW
31250 Kendall, Fraser, MI 48026
Fraser, MI 48026

SCOPE OF WORK

Allied Building Services Proposes the following:

Mobilization - Equipment/Materials/Site Cleanup/Laborer
Demobilization - Equipment/Materials/Laborer
Demo - Remove and Dispose Siding Framing
Additional Steel Backing,
Insulate Siding Install
Attach Corrugated Steel Siding 3,800 Sq. Ft.
Lift Rental

Electrical:
Remove and reinstall electrical/wiring for siding to be installed.
INCLUDED - Labor - Miscellaneous Materials
EXCLUDED Permits - Materials over $100 - Overtime or Premium Time

Quote Total: $62,375.00

TERMS (Net 30)

Price is firm / fixed

A firm fixed price is a fixed price agreed upon by both parties for the scope of work outlined in the proposal.

Pricing is subject to change with a change in scope of work, delays out of control of the contractor or other such items that change the fundamental direction, scope and ability to complete such work.

If you should have any questions, please feel free to call or email me.

Sincerely,

Selicio Alvarado
salvarado@teamallied.com
734-838-9391

TO ACCEPT THIS PROPOSAL, please sign, date and return it, or you can forward an updated purchase order or work order.

CUSTOMER APPROVAL: ______________________ Printed Name: ______________________ Date: _______

KJP ROOFING AND SHEET METAL

46958 N. Gratiot Suite 174

Chesterfield, MI 48051

(586) 256-1376

Date: 10/31/2024

Project:	Re-Move & Re-Place Metal Siding	**Estimator:**	Mike Szumski
	DPW Garage/Building	**Architect:**	NA
Address:	31250 Kendall Ave.	**Drawing set:**	NA
City, State, Zip Code:	Fraser, MI 48026	**Spec set:**	NA

We propose hereby to furnish material and labor complete in accordance with the below specifications.	
Proposed Base Bid	
Eighty Thousand Eight Hundred & Eighty-Five dollars even	**$80,885.00**

Item 1	RE-MOVE EXISITNG METAL SIDING SYSTEM AND FLASHING AND TRIM
Item 2	PROVIDE & INSTALL CORRUGATED METAL SINDING (3,800 SQFT)
Item 3	PROVIDE & INSTALL 24 GA. GALV. METAL FLASHING & TRIM
Item 4	PROVIDE 2 YR CONTRACTORS WARRANTY
Item 5	PROVIDE 20 YR MANUFACUTERES PAINT FINISH WARRANTY
Note:	Electrical and Structural supports TBD and don't on T&M after siding is removed & scope is determined
	KJP Roofing and Sheet Metal installers will police the area in and around the work site daily keeping it clean of work debris. Protective tarps will be positioned as a separation barrier between walls of building and dumpsters to protect building walls from stain or damage from debris. At completion of job. KJP Roofing and Sheet Metal installers will pick up and clean all areas immediately surrounding the work area of any construction debris associated to the installation and work provided.
Exclusion 1	Low odor or no odor products, these can be quoted if needed.
Exclusion 2	**Snow Removal**
Exclusion 3	Interior protection to be done by others, as explained in the Terms & Conditions
Exclusion 4	Electrical, Mechanical, HVAC, Plumbing work to be done by others.
Exclusion 5	**Permit and/or bond fees**
Exclusion 6	**Multiple Mobilizations (2 mobilizations figured). $3,500.00 for each additional.**
Exclusion 7	Lightning Protection
Exclusion 8	Double handling of material
Exclusion 9	**Wood Blocking & Sheathing,**
Exclusion 10	Mech Equipment & Curbs
Exclusion 11	**Soffits, Louvers, Downspout Guards**
Exclusion 12	**Non-Roofing Related Sheet Metal, & Custom Colors.**
Exclusion 13	**Pre-Fab Canopies, Wall Panels, Siding, *Paver System* and Sheet Waterproofing**

KJP ROOFING AND SHEET METAL

46958 N. Gratiot Suite 174

Chesterfield, MI 48051

(586) 256-1376

Due to volatile market conditions this price is subject to change at any time. There will be an additional increase in material for 2025. Manufacturers are not pricing for 2025 currently. Material lead times are dependent on Manufacturer.

Unit Pricing

Hourly Rate Business Hours	$125.00	Per Man Hr.
After Hours Rate 6pm to 6am	$150.00	Per Man Hr.
Re-Move & Replace Damaged Nailers	$6.00	Per LFT
Re-Move & Replace Damaged Decking	$9.00	Per SQ. FT

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed, as of the date first above written.

Print: Mike Szumski

Sign: MS

Date: ______

KJP Roofing & Sheet Metal. By: Mike Szumski
ITS; Estimator

Print: ______

Sign: ______

Date: ______

Principle of Accepting Company

Fraser City Council Agenda Item

SUBJECT TITLE:	Gazebo Roof at Steffens Park.	**DATE SUBMITTED:**	October 31, 2024
PREPARED BY:	Rob Barrett	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

The Department of Public Works requests that Premier Roofing and Renovations be awarded the bid to replace the shaker shingles on the Gazebo at Steffens Park in the amount of $10,774.35.
If the City Council is interested in 3-tab asphalt shingles, the lowest bid was from 3G Home Exterior in the amount of $3,850.00.

BUDGET IMPACT

☒Obtained Quotes ☐Solicited Bids thru RFP ☒Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $10,774.35

Account Number(s): 101-770-972-000

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information: $400,000 was allocated in the 2024-25 budget for Park Improvements.

ATTACHMENTS

1. Bid Tab
2. Bids

RECOMMENDED MOTION(S)

Motion to approve the bid from Premier Roofing and Renovations to replace the shaker shingles on the gazebo at Steffens Park for the amount of $10,774.35.

Bid Tabulation

Steffens Park, Gazebo Roof Replacement

	Premier Roofing and Renovations 17917 Masonic Blvd. Fraser, MI 48026 (888) 770-4245	3G Home Exteriors 31097 Fraser Ave Fraser MI,48026 (586) 533-8343	Allied Building Service 1801 Howard Street Detroit MI,48216 313-230-0800
Remove and Replace Shaker Shingles	Total Amount $10,774.35	Total Amount $11,590.00	Total Amount $13,200.00
Remove Shaker Shingle and Replace with 3-tab Shingles	Total Amount $4,131.71	Total Amount $3,850.00	Total Amount $12,455.00

ESTIMATE

Premier Roofing and Renovations
17917 Masonic Blvd.
Fraser, MI 48026
(888) 770-4245

Sales Representative
Nick Heinzelmann
(586) 765-2523
nick@formyroof.com

Joe Gregory
Job #3867 - Joe Gregory
33000 Garfield Rd
Fraser, MI 48026

Estimate #	E-2441
Date	7/12/2024

This estimate is valid for 30 days.

Item	Description	Unit of Measure	Qty	Price	Amount
Gazebo Roof (Shake)					**$10,045.00**
Cedar Shake.	R&R Shake Shingles Including ridge and hip cap.	SQ.	7.00	$1,435.00	$10,045.00
General					**$725.00**
20 Yard - Debris Removal	Remove debris and haul away included.	ea.	1.00	$725.00	$725.00

60% of the total job is required to order and schedule your install. Financing options are also available.

Sub Total	$10,770.00
Material Tax (0.6000 %)	$4.35
Total	$10,774.35

SPECIAL INSTRUCTIONS

Review Document

Sign

94%

ESTIMATE

Premier Roofing and Renovations
17917 Masonic Blvd.
Fraser, MI 48026
(888) 770-4245

Sales Representative
Nick Heinzelmann
(586) 765-2523
nick@formyroof.com

PREMIER ROOFING

Joe Gregory
Job #3867 - Joe Gregory
33000 Garfield Rd
Fraser, MI 48026

Estimate #	E-2435
Date	7/10/2024

This estimate is valid for 30 days.

Item	Description	Unit of Measure	Qty	Price	Amount
Owens Corning TruDefinition ~XX	Duration Shingles	SQ	5.00	$370.00	$1,850.00
Owens Corning Pro Edge	Hip & Ridge	Bdls.	6.00	$130.05	$780.30
Owens Corning Starter Strip +	(R&R) OC STARTER STRIP PLUS 105'/BD.	Bdls.	1.00	$101.21	$101.21
TS T-Style Drip Edge	Drip Edge	ea.	10.00	$10.88	$108.80
RhinoRoof U20 Felt	Synthetic Felt	Rls	1.00	$156.60	$156.60
Caliber Aluminum Step Flashing	(R&R) PREBENT STEP FLASHING 4" X 4" X 8".	Bdls.	1.00	$168.20	$168.20
General					**$953.18**
Dumpster - Debris Removal - 20	20 Yard.	ea.	1.00	$600.00	$600.00
Permit	One time charge.	ea.	1.00	$250.00	$250.00
Platinum Roof Warranty	Owens Corning Platinum Contractor Roof Warranty.	SQ.	7.00	$14.74	$103.18

60% of the total job is required to order and schedule your install. Financing options are also available.

Sub Total	$4,118.29
Material Tax (0.6000 %)	$15.42
Total	$4,133.71

SPECIAL INSTRUCTIONS

Joe Gregory

07/12/2024

3G Home Exteriors MI
31097 Fraser Drive,
Fraser, MI 48026
Phone: (586) 533-8343

Company Representative
Jeff Matouka
Phone: (586) 246-5203
Jeff@3ghomeexteriors.com

City of Fraser
Joe
33000 Garfield Road
Fraser, MI 48026
(586) 662-7757

Job: City of Fraser

Roofing Section

Complete tear off of existing roof down to roof board construction

Inspect all areas for damaged/rotten wood.
-Up to 3 sheets of plywood included
-Any additional materials needed will be $100 per sheet of plywood and/or $100 per 10 feet of 1x6" planks

Install 6' of CertainTeed WinterGuard (ice & water) on all eaves and around any protrusions

Install CertainTeed RoofRunner synthetic underlayment

Install all new drip edge around entire building in a color of your choice

Install CertainTeed SwiftStart starter strip

Install CertainTeed Landmark Pro shingles in a color of your choice

Install CertainTeed Shadow hip and ridge cap

Install new roof vents or ridge vent for proper air flow

Install new flashing and pipe boots as needed on full building

Complete seal of all exposed areas

Clean up of all debris and haul away

10 year warranty on all labor

*Roll off Dumpster will be provided by 3G per 3rd party which will carry own Liability Insurance. 3G will not be liable for any damage to property on their behalf.

Option to replace roof with new cedar shingles
$7,740 additional to quote total

TOTAL	$3,850.00

50% deposit is required to schedule job scope.

The consumer has until midnight after the third day the contract is signed to cancel or full deposit is forfeited.

This contract authorizes 3G to complete the work as specified above. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate.

ALL JOB INSTALLATION DATES ARE SUBJECT TO CHANGE UP TO THE DAY OF INSTALLATION.

ACCEPTANCE OF APPROVAL- the above prices, specifications and conditions are satisfactory and are hereby accepted.

PAYMENTS WILL BE MADE NO LATER THAN 7 DAYS OF COMPLETION DATE OR 10% WILL BE ADDED TO INVOICE TOTAL.

Company Authorized Signature	Date
Customer Signature	Date
Customer Signature	Date

QUOTE PQ-00005276

Fraser Steffens Park Gazebo Repair

ALLIED BUILDING SERVICE
1801 Howard Street Detroit Mi 48216
313-230-0800 www.teamallied.com

Date: July 18, 2024

Valid Until: July 31, 2024

Attn:

CUSTOMER

City of Fraser
33000 Garfield Rd
Fraser, MI 48026

LOCATION OF WORK

Steffens Park
33000 Garfield Rd
Fraser, MI 48026

SCOPE OF WORK

Allied Building Services Proposes the Following:

Mobilize
Demo Gazebo Roof
Spot repair roof decking if needed
Install Ice/Water
Install approximately 500 Sq ft of asphalt shingles
Clean
Demobilize
$12,455

Alternate 1:
Install Cedar Shake Shingles instead of asphalt shingles
$13,200

Quote Total: $12,455.00

TERMS (Net 30)

Price is firm / fixed

A firm fixed price is a fixed price agreed upon by both parties for the scope of work outlined in the proposal.

Pricing is subject to change with a change in scope of work, delays out of control of the contractor or other such items that change the fundamental direction, scope and ability to complete such work.

If you should have any questions, please feel free to call or email me.

Sincerely,

Selicio Alvarado
salvarado@teamallied.com
734-838-9391

TO ACCEPT THIS PROPOSAL, please sign, date and return it, or you can forward an updated purchase order or work order.

CUSTOMER APPROVAL: ______________________ Printed Name: ______________________ Date: _______

Fraser City Council Agenda Item

SUBJECT TITLE:	Re-roof or demolishing the Reindel Building	**DATE SUBMITTED:**	October 31, 2024
PREPARED BY:	Rob Barrett	**NEW OR RETURNING:**	New

SUMMARY OF REQUEST

The Department of Public Works requests that City Council review the costs to re-roof or demolish the Reindel Building and approve the award to one of the following:

1. Esko Roofing's lowest bid of $28,184.00 to re-roof the building with an overlay was $28,184.00.
2. The lowest bid to demolish the building from Den-Man Contractors is $11,800.00, including asbestos testing but not abatement of any possible asbestos.

BUDGET IMPACT

☒Obtained Quotes ☐Solicited Bids thru RFP ☒Sole Source ☒Not Applicable

(If sole source, include an additional recommended motion to waive competitive bidding)

Amount: $28,124.00 to re-roof or $11,800.00 to demolish

Account Number(s): 101-265-972.000

Requires Budget Amendment:	☒NO	☐YES - Amount:
Requires Reoccurring Charges:	☒NO	☐YES - Amount:
Requires Travel Expenses:	☒NO	☐YES - Amount:
Offset by Grant Funding:	☒NO	☐YES - Amount:

Additional Information: $65,000 was allocated in the 2024-25 budget for this project.

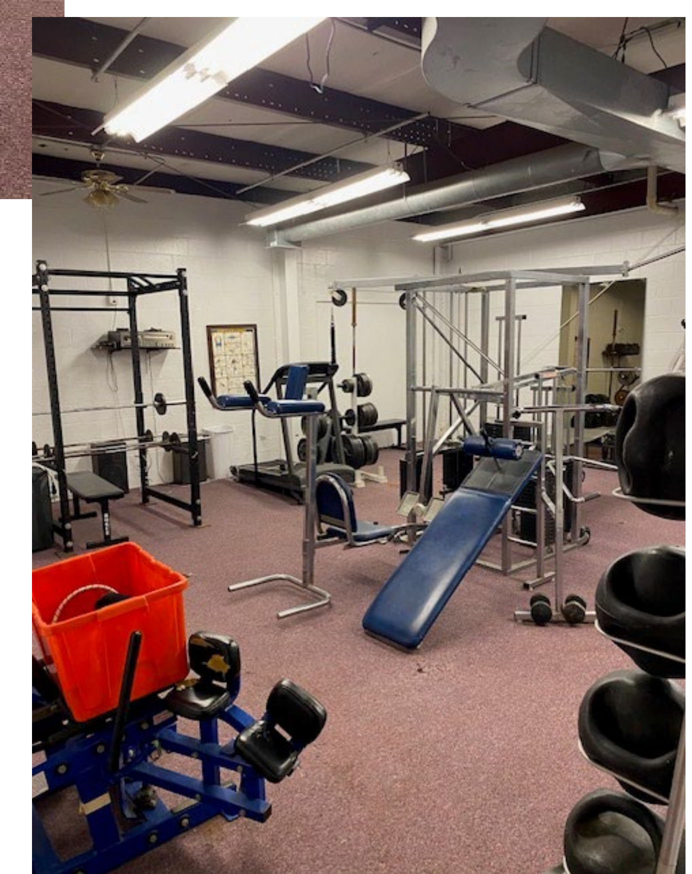
ATTACHMENTS

1. Bid Tab and historical heating cost
2. Bids
3. Informational power point

RECOMMENDED MOTION(S)

Motion to approve the bid to Esko Roofing in the amount of $28,184.00 to reroof the Reindel Building or motion to approve the bid to Den-Man Contractors in the amount of $11,800.00 to demolish the Reindel Building.

DEPARTMENT OF PUBLIC WORKS
Reindel Building Re-roof or Demolish
Pictures



DEPARTMENT OF PUBLIC WORKS
Reindel Building Re-roof or Demolish
Roof Picture

DEPARTMENT OF PUBLIC WORKS
Reindel Building Re-roof or Demolish
Re-Roof Pros and cons

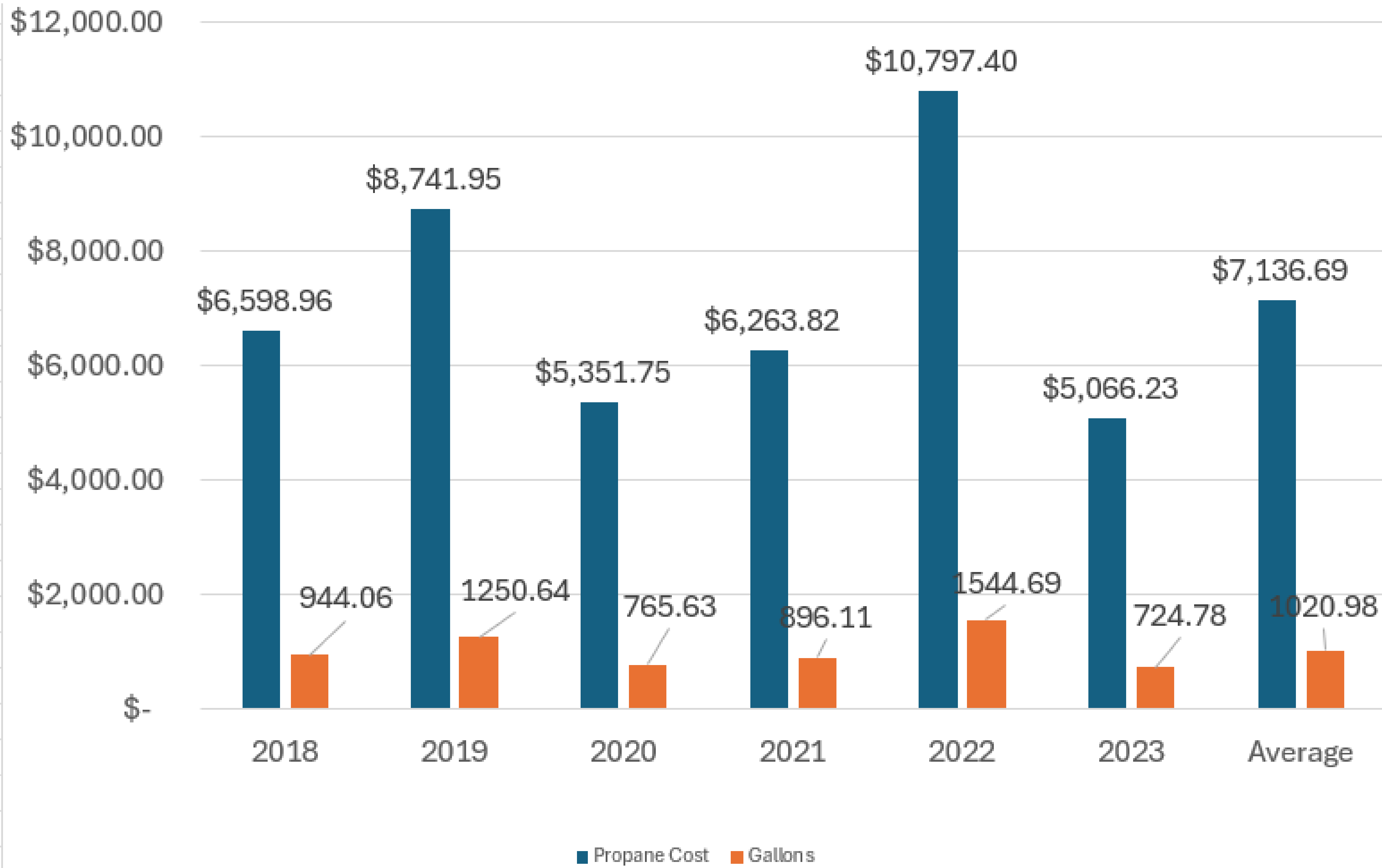
REINDEL BUILDING	PROS	CONS
RE-ROOF	The City will retain the building for future use as a fitness center or for other considerations.	Future maintenance costs will be incurred.
	The employee handbook mentions a fitness center as a benefit, and there is a general consensus that employees would use it if it were repaired.	The carpet and ceiling tiles need to be replaced due to a leaking roof.
	Employer/Employee benefits of an onsite fitness center 1. Promotes a Wellness Philosophy 2. Possibly lower health care cost and worker comp claims 3. Improves Work-Life Balance 4. Boosts Productivity 5. Improves Employee Morale. Workers who feel like their employers care about them may be more cooperative, productive, and happier overall. Investing in the fitness center specifically for employee use could boost employee morale – it's a clear indication of the company investing in its employees 6. Can Reduce Absenteeism 7. Helps Employees Manage Stress Effectively	We will incur annual propane heating costs of approximately $6,000. We could look into connecting to natural gas. Please see the separate slide for the breakdown of the heating cost.

DEPARTMENT OF PUBLIC WORKS
Reindel Building Re-roof or Demolish
Demolish- pros and cons

DEMOLISH	We will stop incurring annual heating costs of approximately $6,000.	The City will no longer have the building for a fitness center or any future considerations.
	The upfront cost is cheaper for demolition.	We will have to dispose of the heavyweights and workout equipment that was donated.
	There is no additional maintenance required.	There is an unfair perception that the City provides a fitness center exclusively for Public Safety personnel.
		Possible additional abatement cost if asbestos is discovered

DEPARTMENT OF PUBLIC WORKS
Reindel Building Re-roof or Demolish

Propane Cost

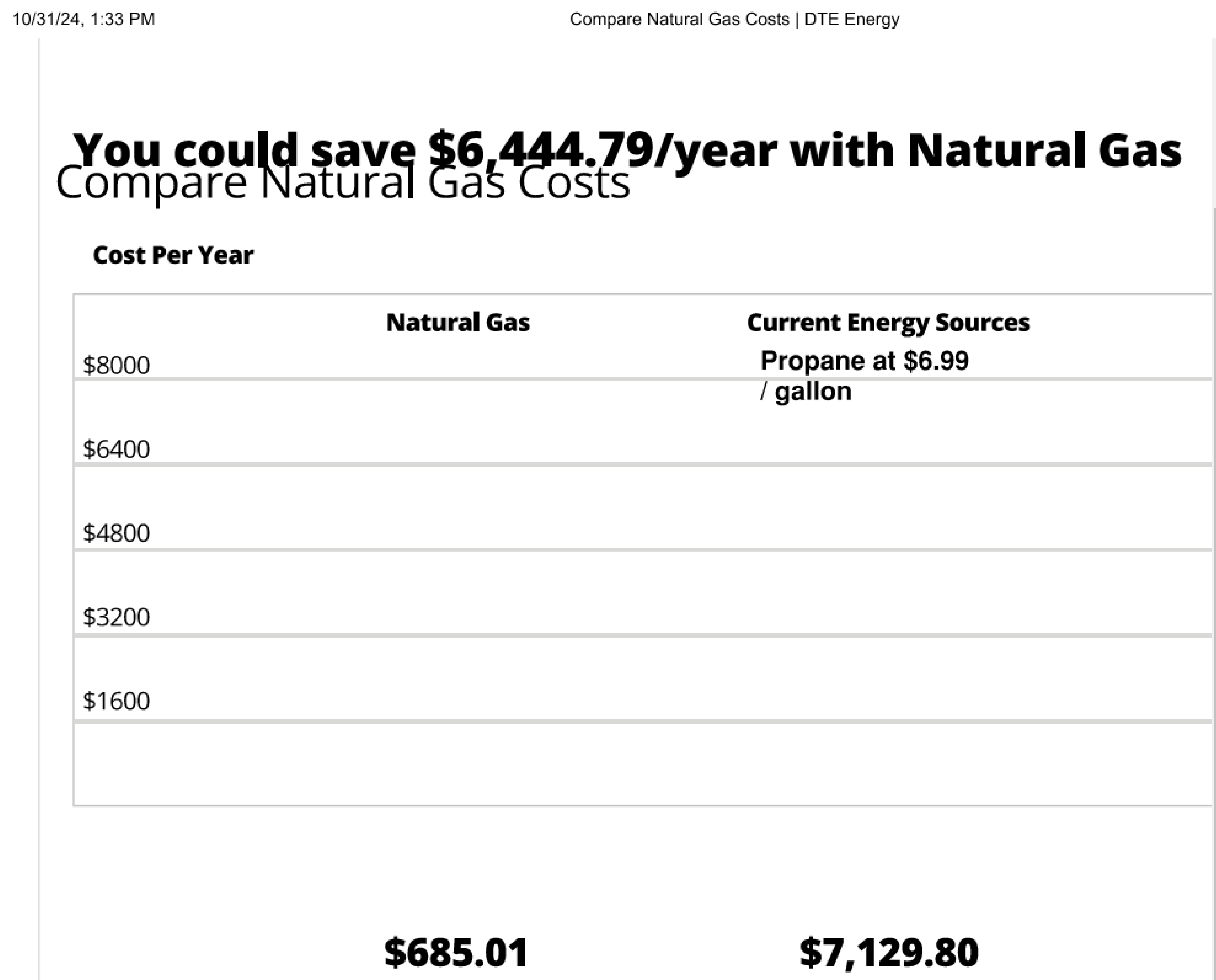


DEPARTMENT OF PUBLIC WORKS

Reindel Building Re-roof or Demolish

Natural Gas Opition

If we choose to retain the building, we can explore using natural gas, which could save over $5,000 annually. A consumer energy gas main is located within 90 feet of the building.



DEPARTMENT OF PUBLIC WORKS

Reindel Building Re-roof or Demolish

Parcel Map

The parcel map shows the property lines, indicating that Reindel Park is landlocked.

Bid Tabulation

Demolish Reindel Building

	Den-Man Contractors 14700 Barber Ave Warren,MI 48088 (586)-772-5896	NAETCO,Inc. 7821 Harmony Ct Ira,MI 48023 (586)-634-9520	Allied building services 1801 Howard street Detroit MI 48216 (313)-230-0800
Demolish and backfill	Total Amout $11,800.00	Total Amout $33,900.00	Total Amout No bid submitted

Den-Man Contractors, Inc.
14700 Barber Ave
Warren, MI 48088

Proposal

Date	Estimate #
7/31/2024	58753

Phone #	Fax #	E-mail
586-772-5500	586-772-5896	Office@Den-Man.com

Name / Address
City of Fraser

PROJECT
31284 GROESBECK

Item	Description	Total
	LOCATION: 31284 GROESBECK	
1	PERFORM ASBESTOS SURVEY. (INCLUDES UP TO 50 SAMPLES. ADDITIONAL SAMPLES ARE $15.00 EACH)	900.00
2	DEMOLISH BUILDING TO FULL DEPTH INCLUDING FOOTINGS AND FLOORS.	9,250.00
3	BACKFILL AND GRADE WITH DIRT.	900.00
4	PLACE SEED AND STRAW	750.00
	NOT INCLUDED: PERMITS OR FEES UTILITY DISCONNECTS ASBESTOS REMOVAL UNIVERSAL WASTE REMOVAL TOP SOIL (ADD $1750.00) SOIL EROSION	

Michigan Builders License: 2102180710

Total $11,800.00

Terms: All payments must be received within 15 days; a 1.5 % finance charge will be applied monthly thereafter. Customer will be liable for all filing and actual lawyer fees incurred by Den-Man Contractors, Inc. in pursuing or defending any claims arising out of this proposals accepted. All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration to or deviation from the above specifications which involve extra costs will be made only on receipt of an authorized, written change order and will be shown on subsequent invoices as amounts over and above the original estimate. It is understood that we will not be penalized for delays caused by strikes, accidents or other delayscaused by strikes, accidents or other delays caused by acts of God. ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are accepted. You are authorized to do the work as specified.

Authorized Signature: ____________________________________ Date: __________________...

Authorized Signature: ____________________________________ Date: __________________...

NAETCO, Inc.
7821 Harmony Ct
Ira, MI 48023
macklady@aol.com

Estimate 24-134

ADDRESS	SHIP TO
Joe Gregory	Cash Sale

DATE	TOTAL
08/12/2024	$33,900.00

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Demo building as instructed. Permits, inspections and utility disconnects by owner.	1	33,900.00	33,900.00

SUBTOTAL	33,900.00
TAX	0.00
TOTAL	$33,900.00

THANK YOU.

Accepted By

Accepted Date

Bid Tabulation

Re-roof Reindel Building

	Esko Roofing 14000 Simone Shelby Twp,MI 48315 586-532-1973	J.D Candler 6111 Sterling Drive North Sterling Heights, MI 48312 (734) 762-0100	Allied 1801 Howard Street Detroit,MI 48216 313-230-0800	KJP Roofing 46958 N. Gratiot Chesterfield,MI 48051 586-256-1376
Re-roof Riendel Building	Total Amout $28,184.00	Total Amout $59,545.00	Total Amout $61,662.23	Total Amout $97,700.00

PROPOSAL

ESKO Roofing & Sheet Metal, Inc.
14000 Simone
Shelby Twp, MI. 48315
Phone: (586) 532-1950 Fax: (586) 532-1973

Proposal #7125

Date: August 9th 2024

Sheet no. 1 of 1

Proposal Submitted To: Joe

Name: City of Fraser
Street: 31284 Groesbeck Hwy.
City/State: Fraser, MI.
Phone: 586-662-7757
E-Mail: dpwsupervisor@micityoffraser.com

Work To Be Performed At:

Job Name: Same
Street:
City/State:

We hereby propose to furnish the materials and perform the labor necessary for the completion:

BASE BIDS AS FOLLOWS:

- Install 1# EPS flute fillers between ribs of existing metal roofing system
- One layer 1.0” Insulation on top of flute fillers mechanically fastened to metal panels
- Mechanically Fastened 50-MIL “White” Duro-Last PVC roofing system
- Flash all penetrations per manufacture specifications
- Wood nailers at perimeter of roof area to allow for new metal edging as required
- 24 Gauge pre-finished metal edge trim at perimeter of roof area
- New commercial 6” gutter with 3” x 4” downspouts
- All necessary terminations & sealants
- Manufactures 15-year No Dollar Limit Warranty on labor & materials
- Clean job site of all work- related debris
- Total pricing $28,184.00

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Additional Notes:
All taxes included
MIOSHA safety standards applied
Standard color on all metals
Building permit up to $425.00 Included in proposal
Excludes winter conditions
Deteriorated metal decking replaced at $11.00 per sq ft (none anticipated)
Pricing subject to change due to current market volatility
Longer than expected lead times possibly affecting schedules- Currently 45–60-day lead times

All material is installed in a substantial workmanlike manner for the sum of: See Above
Payment as follows: 50% due upon delivery of materials, Progressive payments due on Completion

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance upon above work. Workmen’s Compensation and Public Liability Insurance on above work to be taken out by:

ESKO ROOFING & SHEET METAL, INC.

Respectfully submitted: Jeff Updyke

Jeff Updyke

Note: This proposal may be withdrawn by us if not Accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as Specified. Payment will be made as outlined above.

Date: Signature:

YOUR METAL BUILDING DESERVES TO BE

COVERED BY THE BEST

DURO-LAST®
THE WORLD'S BEST ROOF®

Upgrade and Protect Your Metal Roof with a

Duro-Last® Roofing System.

While metal roofs might offer lower initial installation costs, that cost doesn't factor in protection from temperature extremes, exposure to the elements, along with rust and corrosion – all things that compromise your metal roof's integrity. Unfortunately, metal roofs are susceptible to a number of problems that lead to leaks and larger repair and maintenance budgets.

Installing a Duro-Last Roofing System over your metal roof means:

No more metal seam and fastener problems.

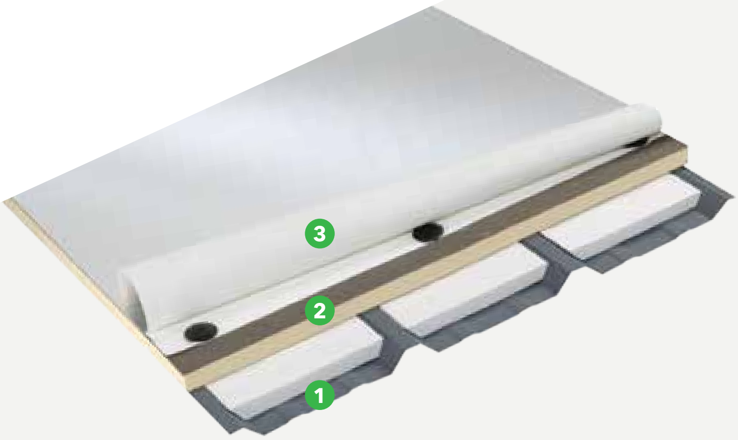
No more cracks or leaks around penetrations.

No more rust or corrosion.

The Duro-Last Difference

Duro-Last Roofing Systems can be installed directly over your existing metal deck with no expensive or disruptive tear-off. Each of our flexible PVC membranes offers resilient, watertight coverage – making Duro-Last a cost-effective, long-term solution to protect your building against the elements, as well as rust and corrosion.

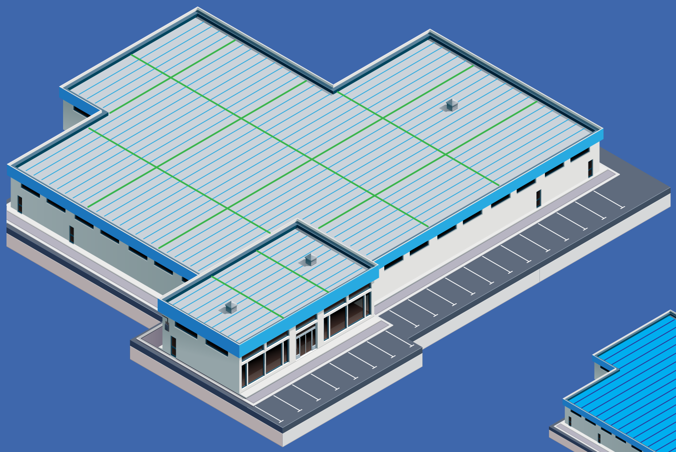
Additionally, our formulation is proven. As the industry leader in custom-fabricated PVC roofing systems, Duro-Last manufactures a variety of roofing membranes that offer a history of resilient protection and durability. From our flagship custom-fabricated Duro-Last Membrane to our high-quality membrane rolls including Duro-Tuff® and Duro-Fleece®, we can help you find the solution for your aging metal roof.



1. Metal flutes are insulated with custom pre-cut Duro-Guard® insulation or Duro-Guard EPS Flute Fill Combo.
2. Another layer of insulation is added, if necessary, to ensure a flat surface and increase R-value.
3. A Duro-Last membrane is mechanically fastened over the insulation.

One-Of-A-Kind Solutions for One-Of-A-Kind Roofs

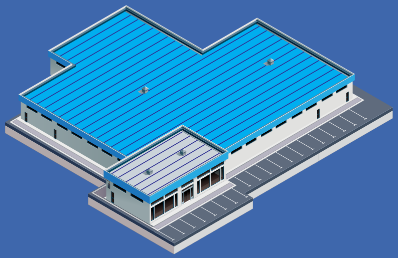
With our custom-fabricated roofing systems – which can include both membrane and accessories – up to 85% of the seams can be completed in our factory-controlled environment. This eliminates most of the on-site fabrication that can lead to roof leaks. The results are a long-lasting, reliable roof.



1,278

- Duro-Last Custom-Fabricated Roofing System – 5′ Laps
- Custom-Fabricated Membrane Sheets
- Linear Feet of Field Seams – 1,278 (Green)

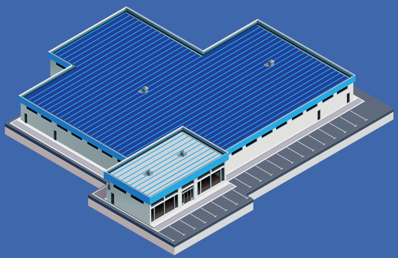
(Blue lines represent Duro-Last factory seams)



5,130

- 10′ Wide Roll Good Systems
- Linear Feet of Field Seams – 5,130

*All buildings are 50,000 square feet.



7,968

- 6′ Wide Roll Good Systems
- Linear Feet of Field Seams – 7,968

Superior Protection for your Building and Your Budget

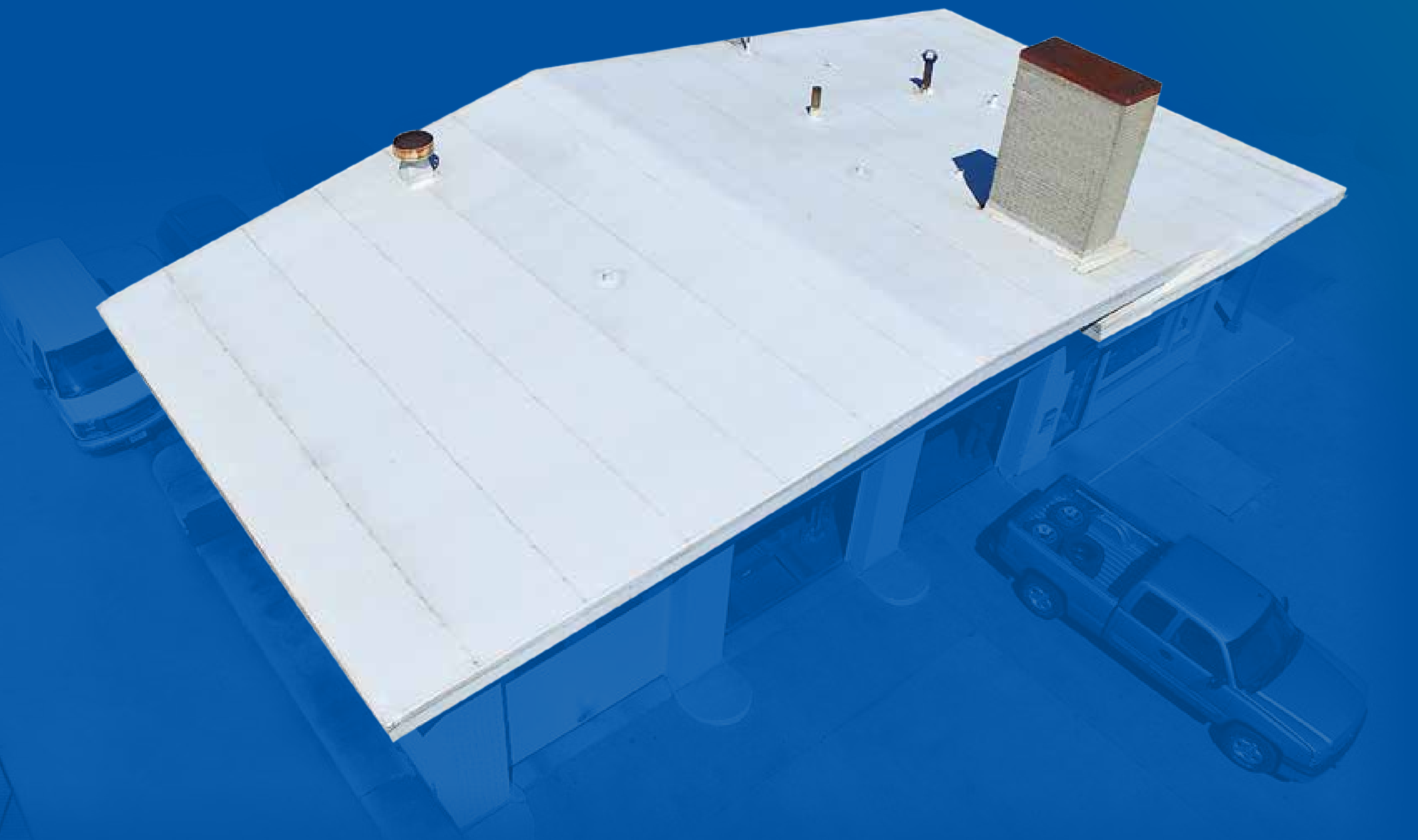
A Duro-Last Roofing System protects your commercial building with industry leading warranties and your budget with long-term energy savings.

High Reflectivity, Low Energy Bills

By reflecting up to 88% of the sun's energy, Duro-Last white roofing systems can greatly reduce energy costs. This makes Duro-Last the ideal cool roof option. These energy savings are not just for warm climates. A recent analysis demonstrates that the peak demand and net energy savings offered by cool roofs are available for both new and exising air conditioned buildings in all climates within North America.

The Best Warranties in the Industry

Duro-Last warranties provide unparalleled protection for virtually all commercial roofing applications. We have warranty options to suit your needs, including hail and high-wind warranties.



Metal Retrofit Brochure ORIG: 8.10.17 REV: 12.8.23 – DL020007

Sept/16/2024

Reindal Fitness
33000 Garfield Rd
Fraser, MI 48026

Thank you for allowing JD Candler Roofing to address your roofing needs on the above-mentioned property.

Remove And Replace Panel Roof System

Scope Of Work

- Remove existing panel roof system and dispose of properly.
- Remove any existing trim associated with existing panel system and dispose of properly.
- Remove existing vinyl back roof insulation and dispose of it properly.
- Furnish and install all new 24-gauge shop fabricated trim needed per manufacturers specifications.
- Furnish and install approx. 1600 sq ft of new FALK 2.5 standing seam foam panel per manufacturer's specifications.
- Furnish and install new pipe boots for existing pipe penetrations.
- Furnish and install new 24-gauge shop fabricated downspouts installed were existing once were.

Clarifications

- 24-gauge outer panel with 26-gauge inner panel.
- Color to be chosen from Falk standard color chart.
- Make sure the site is clean of all debris from above work.
- 20 year finish warranty for Falk panels.
- A two-year workmanship warranty.
- Freight, Rental, Tax are in base bid.

Base Bid $59,545.00

Payment terms are net 30 days. You are authorized to do the work as specified. To constitute and formal agreement please initial above and sign below.
The above price, specifications and conditions are satisfactory and are hereby accepted. Payment terms are net 30 days. You are authorized to do the work as specified. To constitute and formal agreement please initial above and sign below.
Clients Authorized Signature____
Print Name _______________________________________ Title_________________
Date__________________

Respectfully Submitted,

Mark Becking
Estimator/Project Manger
Cell (586) 405-8080
Mbecking@jdcandler.com
JD Candler Roofing Company

QUOTE PQ-00004467

City of Fraser - Full Roof Replacement

1801 Howard Street Detroit Mi 48216
313-230-0800 www.teamallied.com

Date: August 10, 2023

Valid Until: September 7, 2023

Attn: Mark Ragsdale

CUSTOMER

City of Fraser
33000 Garfield Rd
Fraser, MI 48026

LOCATION OF WORK

Work Out Center at Reindel Park
31284 Groesbeck Hwy
Fraser, MI 48026

SCOPE OF WORK

Investigation:
After roofing contractor inspected roof and they found that the roof is beyond repair and needs to be replaced. They found multiple deteriorated metal panels with rust that has broken through and is exposing the interior insulation and could cause leaks in the future. Roof is rated (Purple: 0.99 - 0 yrs of life remaining).

-Work Scope Recommended:

Preparation:
1. Conduct a pre-job meeting with owner/owner's representative(s) to review jobsite safety issues, loading/unloading areas, planned production schedule and review any/all owner related construction concerns.
2. Install all necessary Safety Equipment to perform the Scope of Work. This would include perimeter warning lines and fall protection as necessary, and 100% safety tie off while on roof.
3. Provide Porta John to eliminate any unnecessary foot traffic into the building.
4. Remove and dispose of properly, the following existing components:
A. 1,555 square feet of metal roof system
B. 1,555 square feet of batt insulation
C. 100 linear feet of eave
D. 62 linear feet of sculptured rake edge
E. 50 linear feet of ridge
F. 100 linear feet of gutter
G. 40 linear feet of downspout

Installation:
1. Provide and install the following 24 gauge galvalume materials, trims and accessories.
2. 1,555 square feet of metal roof system
3. New panels will have 1-1/4" seams spaced 12" o.c.
4. 1,555 square feet of 3" white back vinyl reinforced batt insulation
5. 100 linear feet of eave
6. 62 linear feet of sculptured rake edge
7. 50 linear feet of ridge
8. 100 linear feet of gutter
9. 40 linear feet of downspout

Completion:
1. Clean entire site of all construction debris affiliated with scope of work and properly dispose.
2. Inspect entire project to ensure compliance with the manufacturer's recommendations. Any deficiencies that are

found that
do not meet the manufacturer's guidelines will be repaired as necessary.
3. Provide a 25-Year Mfg. Material Finish Warranty and a 5-Year Labor Install Warranty upon completion and inspection

Exclusions:
1. If Satellite dishes, lightning protection or photovoltaic panels are present in the work area, they may need to be moved to allow for the application of the new roof system installation. If you would like to have your preferred vendor move the equipment, please advise Allied Building Services and we will coordinate our work scope with your vendor. The costs associated with the moving and recalibration of the existing satellite dish(s), lightning protection or photovoltaic panels, if required, are not included in this proposal.
2. This proposal does not include any electrical, HVAC or plumbing disconnects/reconnects or repairs. If any electrical, HVAC or plumbing disconnections/reconnections or repairs are required a change order will be issued to cover the costs associated with these types of repairs from a certified contractor.
3. Any existing HVAC Rooftop Units, condenser units, exhaust fans or other rooftop equipment that will need to be modified to meet local building code is not included in this proposal. These modifications include, but are not limited to, hurricane straps, curb mounting hold down straps, or equipment securement.
4. Excludes the replacement of damaged purlins, any replacement of damaged purlins will be considered an add-on cost, and a change order will be issued.
6. Blanketing of existing power lines that pose a safety hazard during construction will be the responsibility of the owner and their energy supply representative and is not included in this proposal.

Quote Total: $61,662.33

TERMS (COD)

Price is firm / fixed

A firm fixed price is a fixed price agreed upon by both parties for the scope of work outlined in the proposal.

Pricing is subject to change with a change in scope of work, delays out of control of the contractor or other such items that change the fundamental direction, scope and ability to complete such work.

Regular Straight Time Wages

Regular and Overtime wages DO NOT include any Prevailing Wage, Davis bacon or Service Contract Act wages. If required, pricing will increase.

If you should have any questions, please feel free to call or email me.

Sincerely,

Chris Atkins
chrisa@teamallied.com
(734) 969-6500

TO ACCEPT THIS PROPOSAL, please sign, date and return it, or you can forward an updated purchase order or work order.

CUSTOMER APPROVAL: ______________________ Printed Name: ______________________ Date: _______

KJP ROOFING AND SHEET METAL

46958 N. Gratiot Suite 174

Chesterfield, MI 48051

(586) 256-1376

Date: 10/31/2024

Project:	Re-Roof / New Metal Roof System	**Estimator:**	Mike Szumski
	Mall / Reindel Fitness Center	**Architect:**	NA
Address:	31284 Groesbeck	**Drawing set:**	NA
City, State, Zip Code:	Fraser, MI 48026	**Spec set:**	NA

We propose hereby to furnish material and labor complete in accordance with the below specifications.	
Proposed Base Bid	
Ninety Seven Thousand Seven Hundred dollars even	**$97,700.00**

Item 1	RE-MOVE EXISITNG METAL ROOF SYSTEM AND FLASHING AND TRIM
Item 2	PROVIDE & INSTALL PAC-CLAD 24 GA GALV METAL REDI-ROOF STANDING SEAM (1,555 SQFT)
Item 3	PROVIDE & INSTALL HT ICE & WATER SHIELD
Item 4	PROVIDE & INSTALL 24 GA. GALV. METAL ROOFING FLASHING & TRIM
Item 5	PROVIDE 2 YR CONTRACTORS WARRANTY
Item 6	PROVIDE 20 YR MANUFACUTERES PAINT FINISH WARRANTY
	KJP Roofing and Sheet Metal installers will police the area in and around the work site daily keeping it clean of work debris. Protective tarps will be positioned as a separation barrier between walls of building and dumpsters to protect building walls from stain or damage from debris. At completion of job. KJP Roofing and Sheet Metal installers will pick up and clean all areas immediately surrounding the work area of any construction debris associated to the installation and work provided.
Exclusion 1	Low odor or no odor products, these can be quoted if needed.
Exclusion 2	**Snow Removal**
Exclusion 3	Interior protection to be done by others, as explained in the Terms & Conditions
Exclusion 4	Electrical, Mechanical, HVAC, Plumbing work to be done by others.
Exclusion 5	**Permit and/or bond fees**
Exclusion 6	**Multiple Mobilizations (2 mobilizations figured). $3,500.00 for each additional.**
Exclusion 7	Lightning Protection
Exclusion 8	Double handling of material
Exclusion 9	**Wood Blocking & Sheathing,**
Exclusion 10	Mech Equipment & Curbs
Exclusion 11	**Soffits, Louvers, Downspout Guards**
Exclusion 12	**Non-Roofing Related Sheet Metal, & Custom Colors.**
Exclusion 13	**Pre-Fab Canopies, Wall Panels, Siding, *Paver System* and Sheet Waterproofing**

KJP ROOFING AND SHEET METAL

46958 N. Gratiot Suite 174

Chesterfield, MI 48051

(586) 256-1376

Due to volatile market conditions this price is subject to change at any time. There will be an additional increase in material for 2025. Manufacturers are not pricing for 2025 currently. Material lead times are dependent on Manufacturer.

Unit Pricing

Hourly Rate Business Hours	$125.00	Per Man Hr.
After Hours Rate 6pm to 6am	$150.00	Per Man Hr.
Re-Move & Replace Damaged Nailers	$6.00	Per LFT
Re-Move & Replace Damaged Decking	$9.00	Per SQ. FT

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed, as of the date first above written.

Print: Mike Szumski Print: ______________________

Sign: MS Sign: ______________________

Date: ______________________ Date: ______________________

KJP Roofing & Sheet Metal. By: Mike Szumski
ITS; Estimator

Principle of Accepting Company

Municipal Analytics

Insights and applications for better financial management

City of Fraser

Water and Sewer Rate Study

Follow-up Summary Presentation

November 14, 2024

Follow-up Rate Study Presentation

- Initial presentation resulted in many questions and requests to explore alternative options
- In response, dozens of alternative scenarios were explored to find an approach that balances capital investment needs, cash balances, revenue stability and customer impacts
- While challenging, there are some options that appear to satisfy the Council's requests

Project Goals & Objectives

*

- Prepare a financial model to forecast expenses and calculate revenues required from rates
- Factor total costs of utilities into rate analysis
  - Operations & maintenance
  - Capital investments required to maintain systems in safe working condition
  - Existing and estimated future debt service
- Establish rates sufficient to fund full revenue and cash reserve requirements of Water and Sewer Fund
  - Explore different cost recovery options through a mix of fixed and variable charges

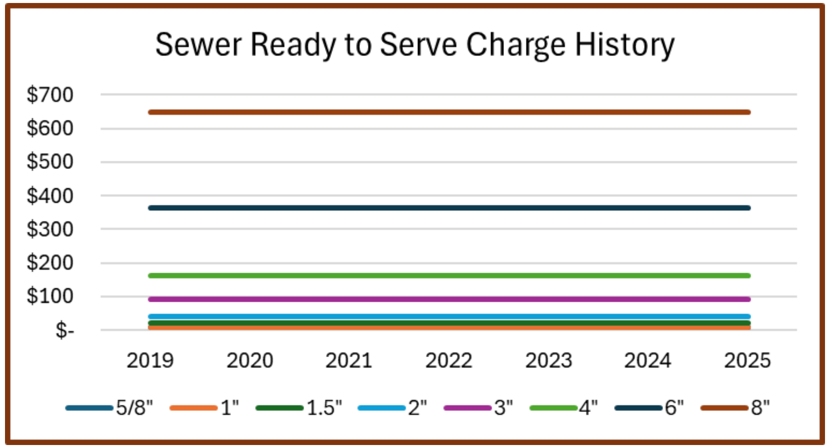
Water and Sewer Rates: Purpose & Design *

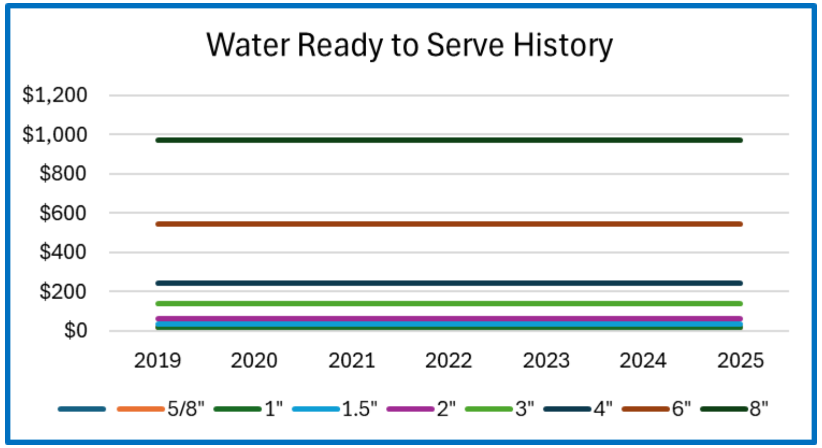
- Enterprise funds recover costs through user fees and charges
- Rates should be sufficient to recover costs & be proportional
  - <u>Usage charges</u>: generally recover variable costs
    - Costs that change as usage varies (electricity, portion of wholesale water, some staffing, etc.)
    - Rates based on metered usage (100 cubic feet (748 gallons) = 1 unit of water)
  - <u>Capacity/base/RTS charges</u>: generally recover fixed costs
    - Costs that must be paid regardless usage (debt, some capital, labor, insurance, etc.)
    - Rates based on demand capacity of each customer (measured by meter size)
    - Sewer has higher fixed costs due to debt, 100% fixed charge from GLWA
    - Ratio between meter sizes based on flow capacity, using 5/8" meter as the base

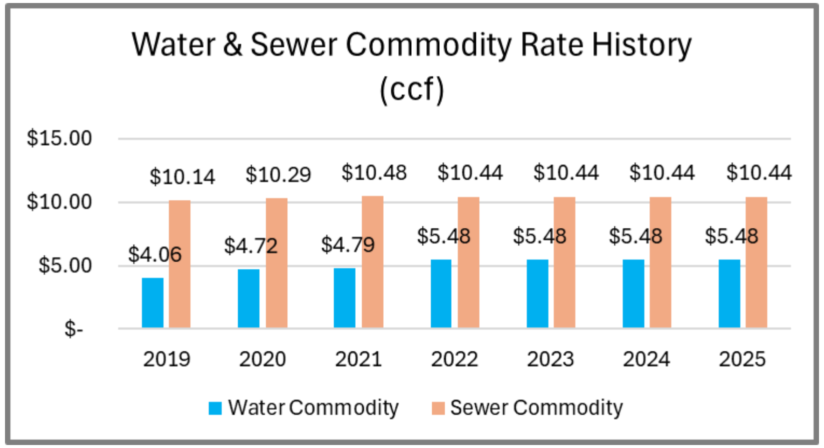
Historical Rate Increases

*

- Rates have changed very little since 2018-19
  - RTS is the same as 6 years ago for both water and sewer
  - Sewer commodity rates are only $0.30/CCF higher than 2018-19
  - Water commodity rates have not changed since 2021-22
  - 2017 rate study recommended annual increases







Rate Strategy Revisions

- Established a residential rate class that includes 5/8” and 1” residential meter customers
  - Rates are same for residential customers
  - Will require billing database update to reflect 1” residential accounts
- Adjusted transition to AWWA meter ratios to more uniformly impact all meter sizes
  - Phase-in period ranges from 2 years (6” & 8”) to 6 years (1” non-residential)
- Slowed the transition to higher fixed revenues
  - Target of 50% fixed revenues for sewer and 25% for water by year 7
- Utilized $5 million of cash over 7 years to reduce rate impacts
- Explored alternative capital investment & funding options

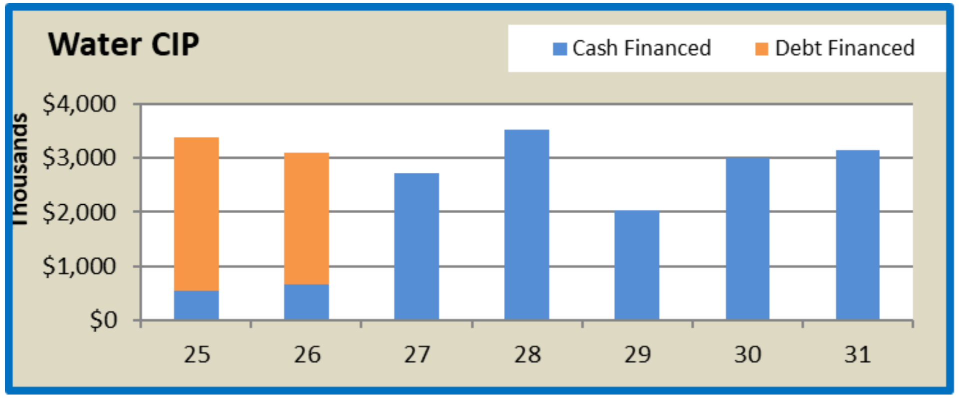
Capital Investment Funding

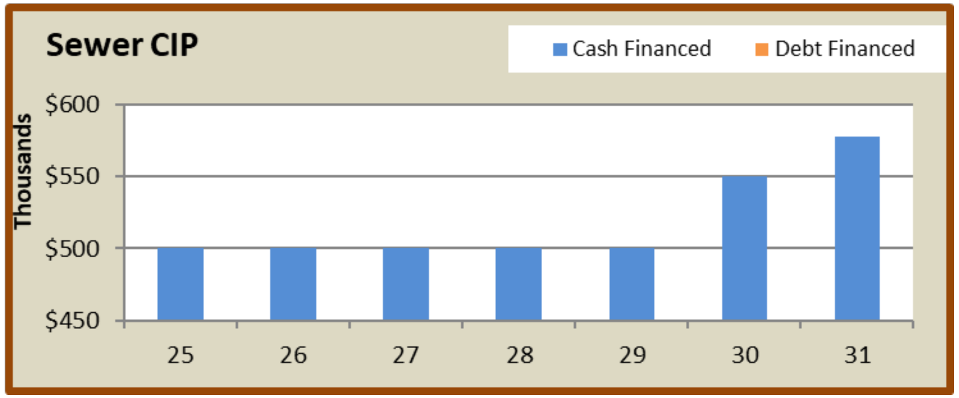
- Option 1: fully fund CIP of about $3 million/year
  - Requires $5.3 million in debt in near term to keep rates down

- Option 2: reduce CIP in first two years by $1 million each year
  - Avoids debt; fund all projects with cash
  - Requires deferring $2 million of projects

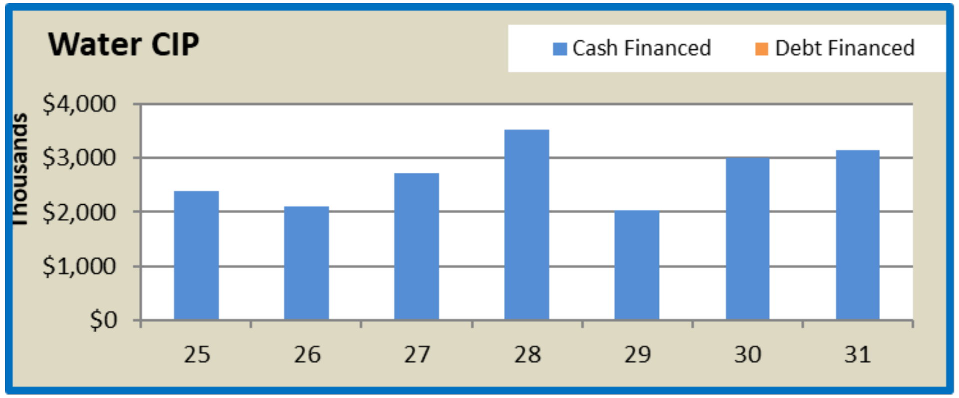
Capital Funding Strategies

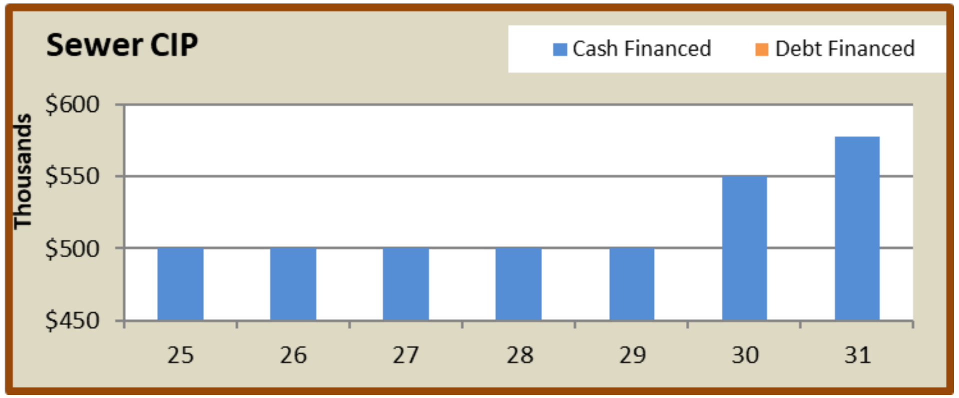
- Option 1: $24.5M investment over 7 years; $5.3M bond





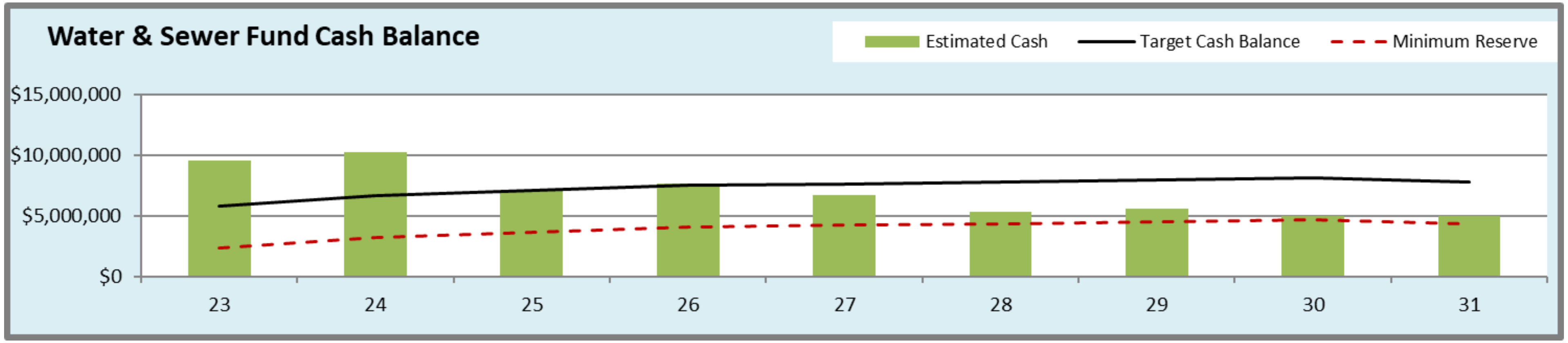
- Option 2: $22M investment over 7 years; no new debt



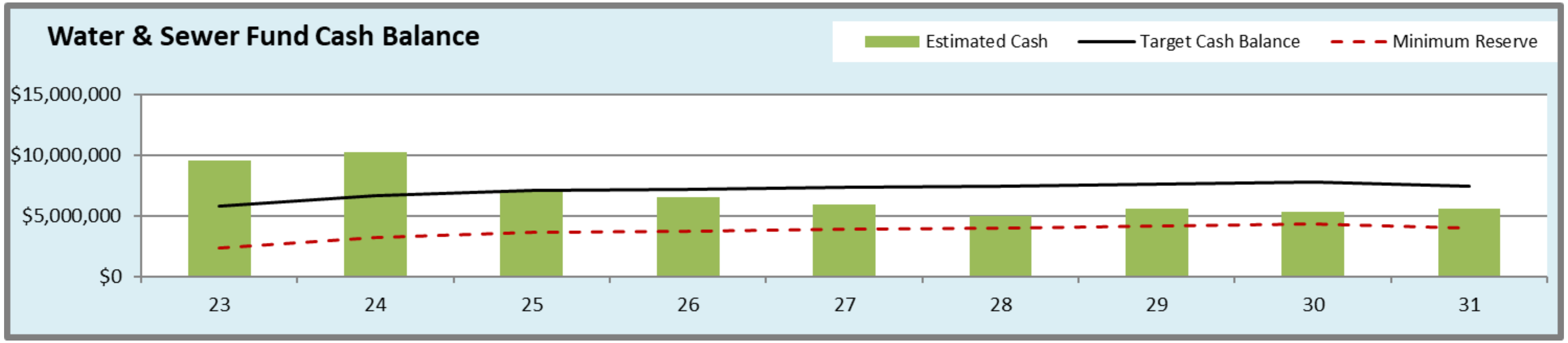


Cash Reserve Impacts

- Option 1: cash remains slightly above minimum target

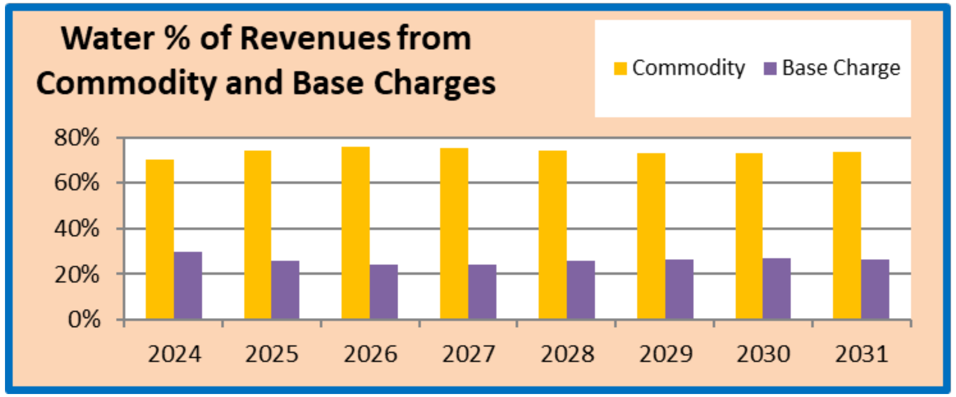


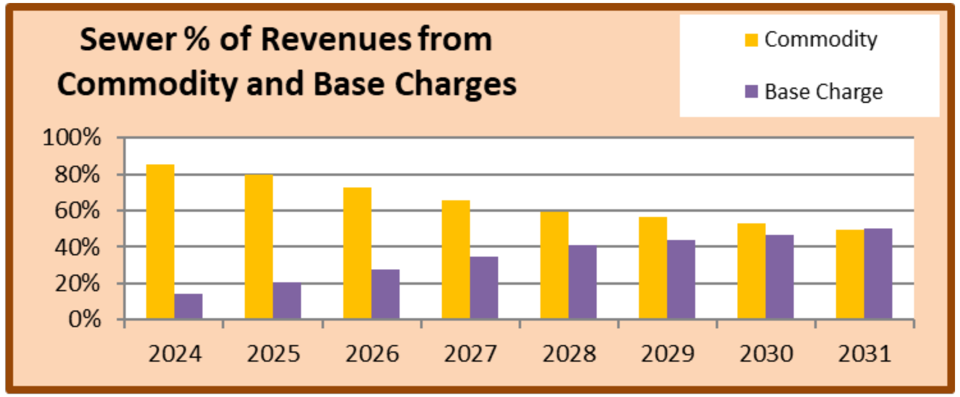
- Option 2: cash position is stronger in later years



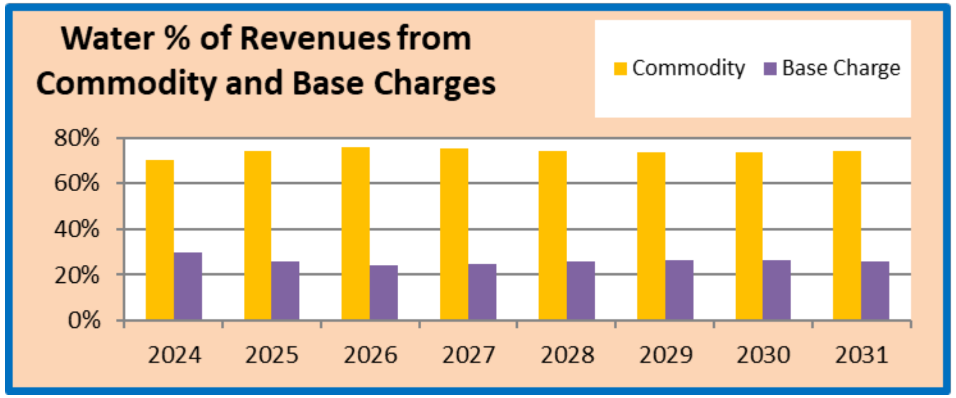
Fixed vs. Variable Revenue

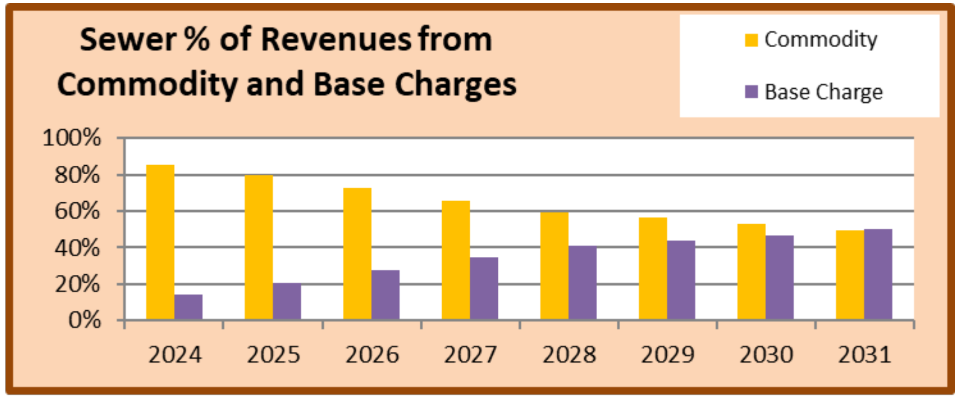
- Option 1:





- Option 2:

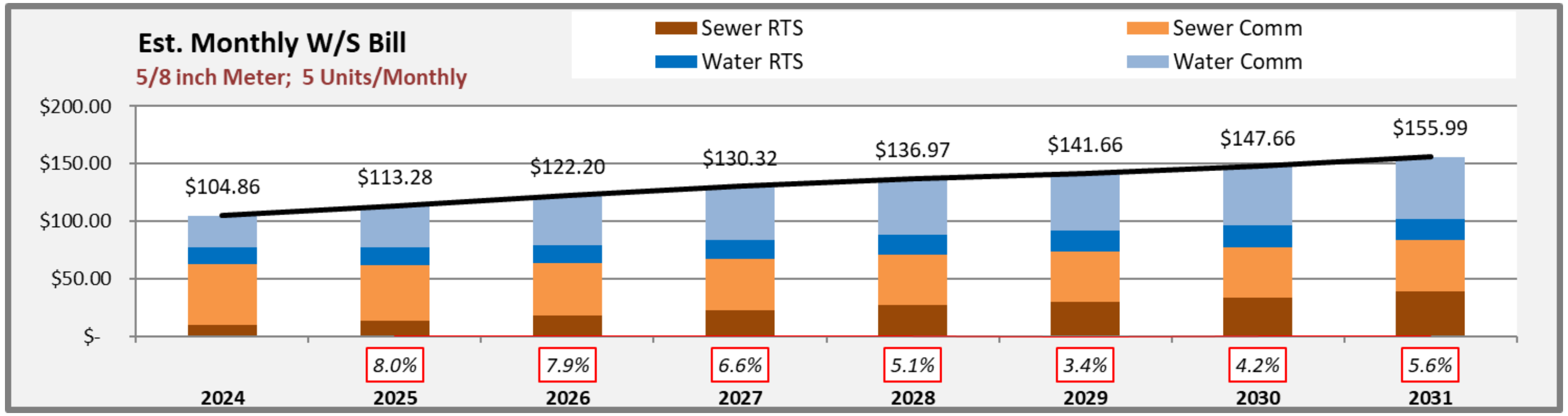




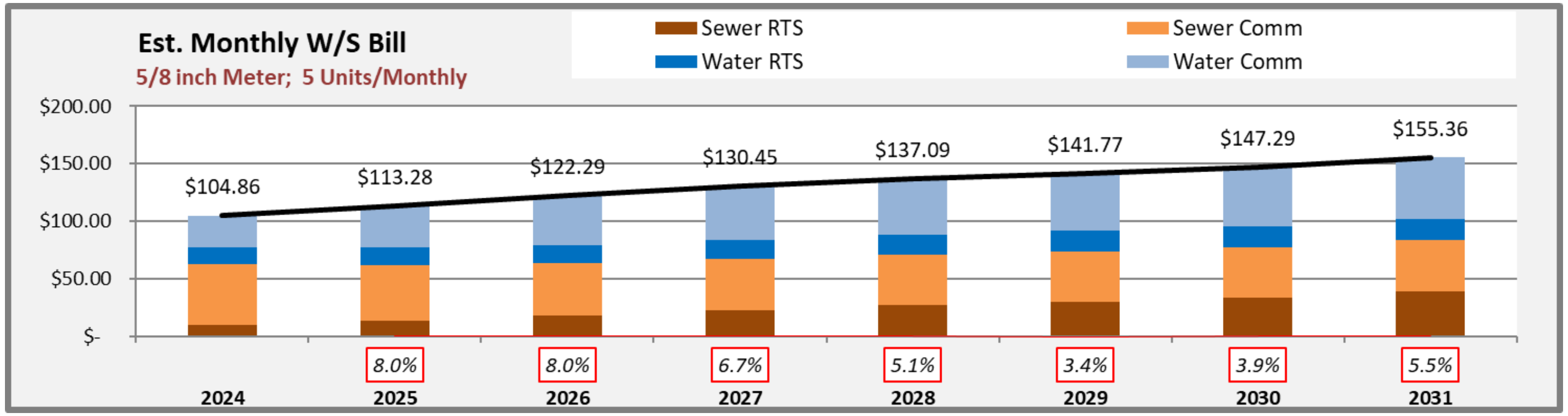
- Virtually no difference between options

Customer Impacts (typical residential)

- Option 1:

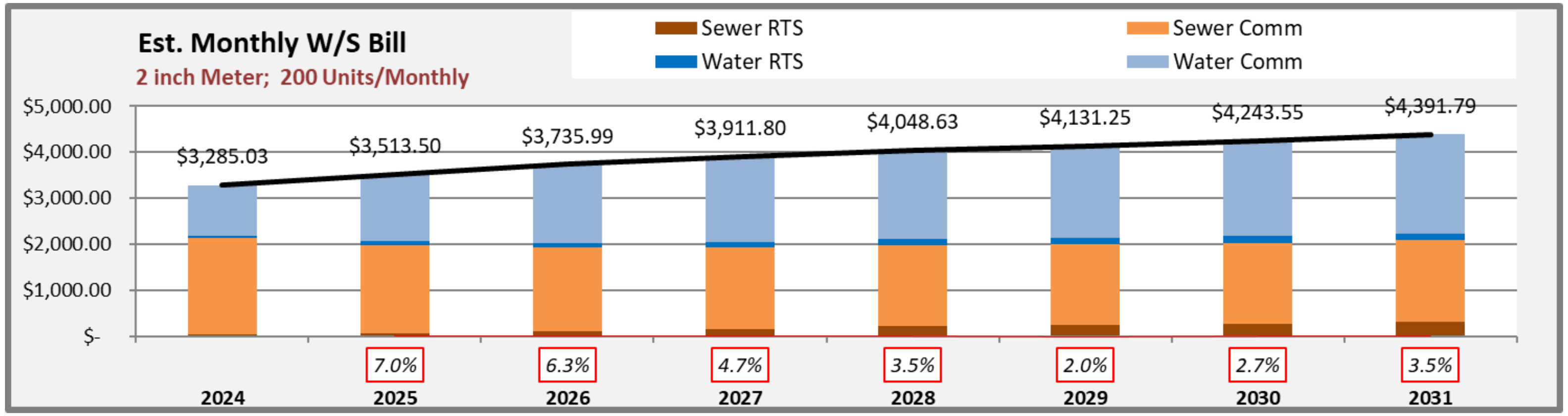


- Option 2:

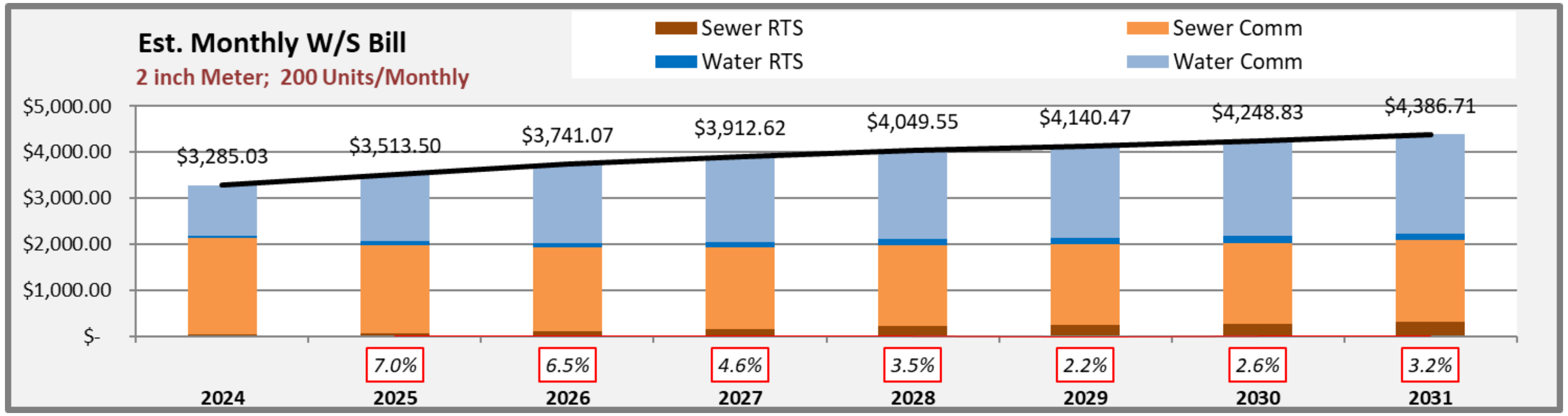


Customer Impacts (2”; 200 units/mo)

- Option 1:

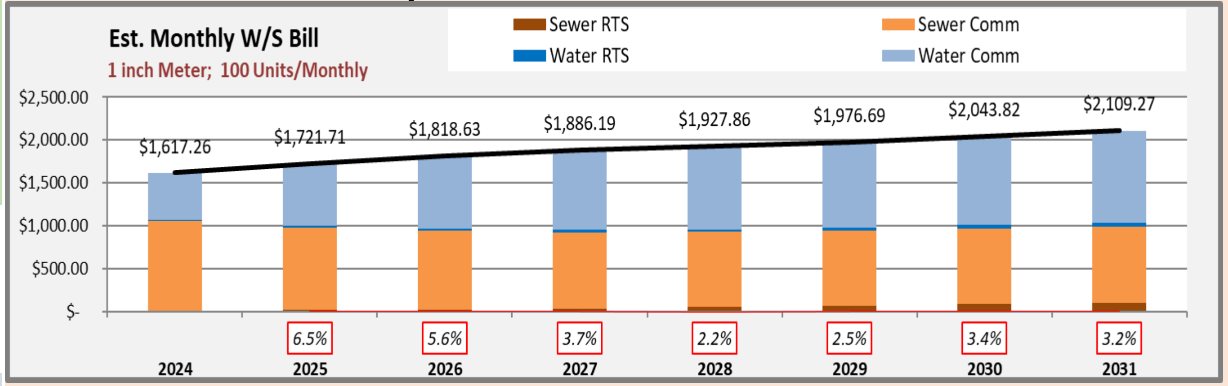


- Option 2:

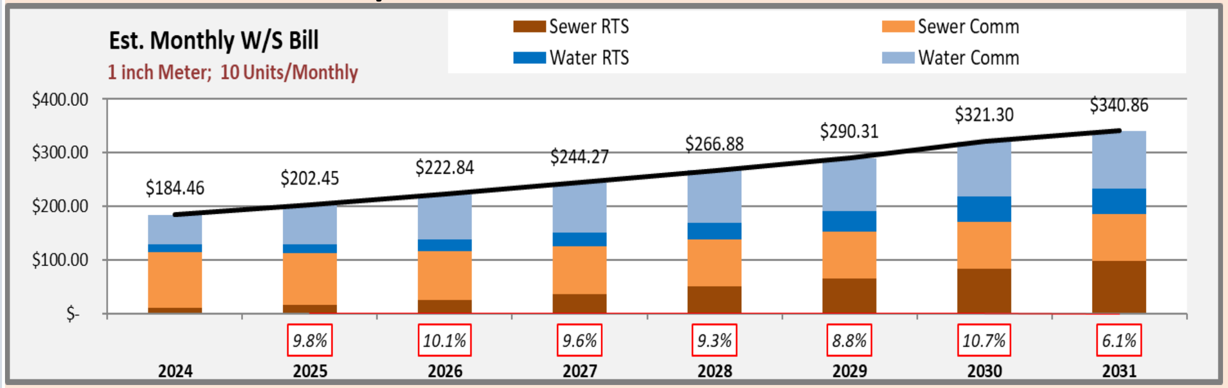


Customer Impacts (commercial 1")

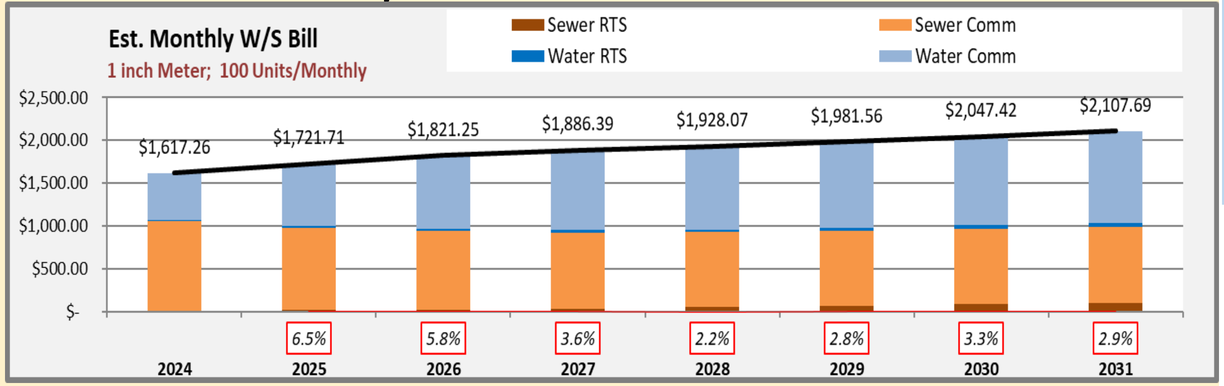
- Option 1:
  - 100 units/mo



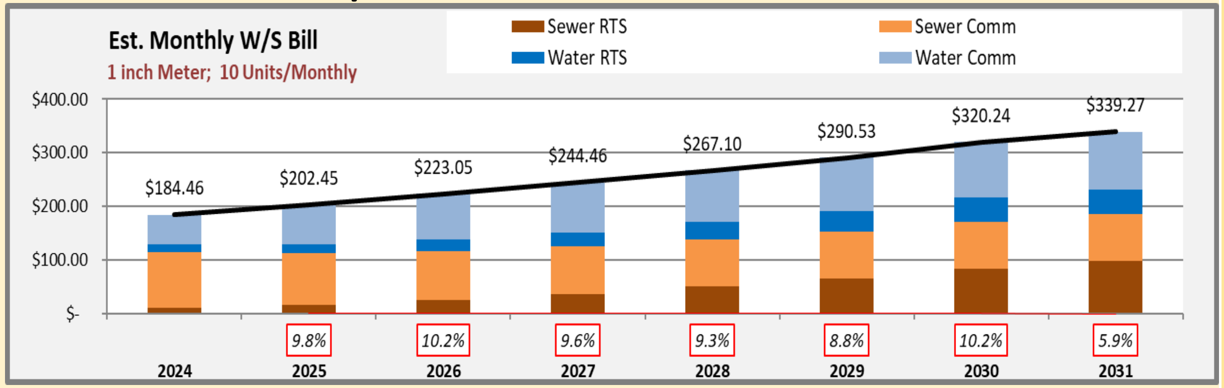
  - 10 units/mo



- Option 2:
  - 100 units/mo



  - 10 units/mo

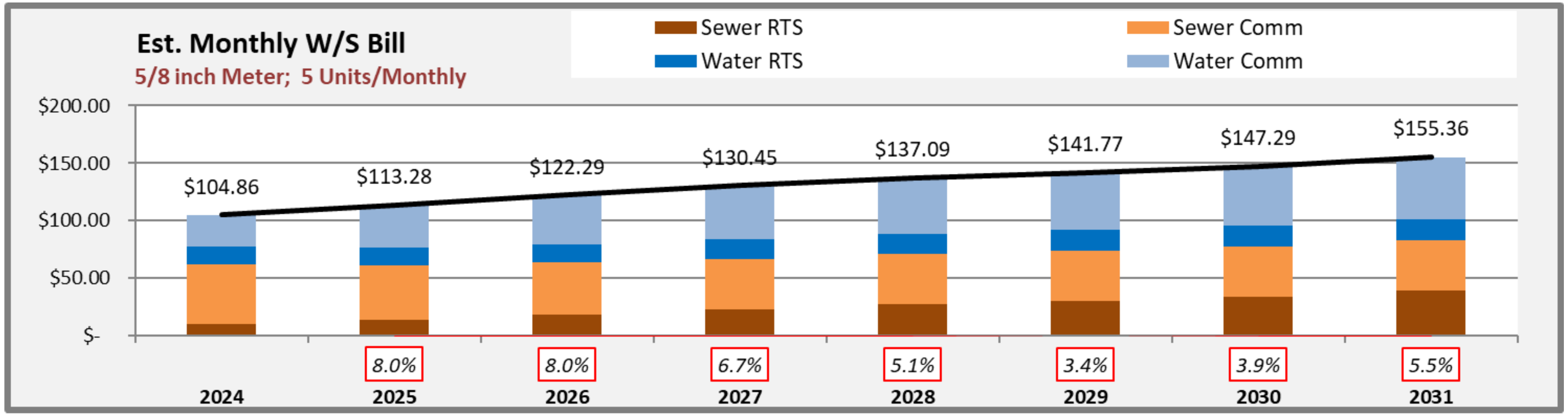


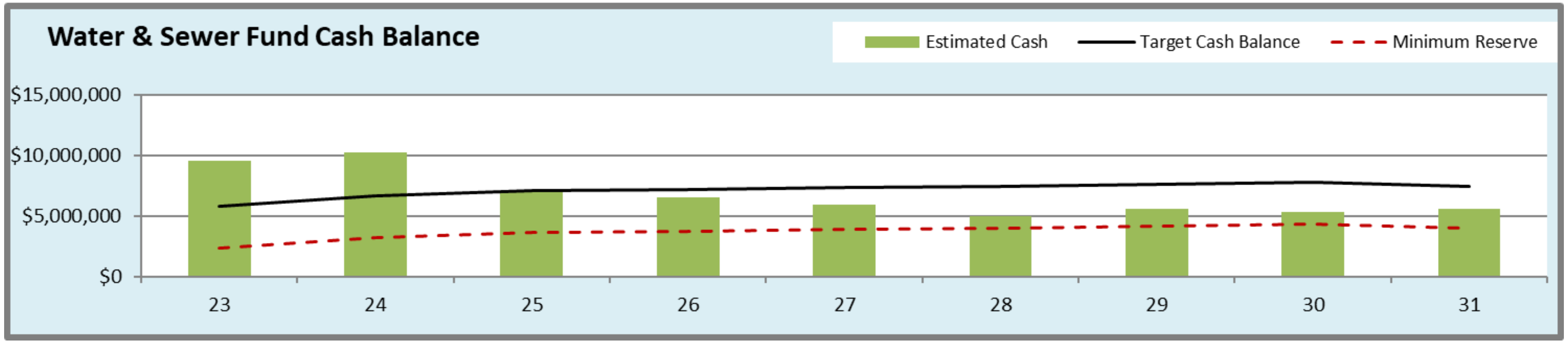
Implementation Strategies

- Option 1: January 2025; July 2025; subsequent Julys
- Option 2: January 2025; subsequent Januarys
- Option 3: January 2025; October 2025; July 2026; subsequent Julys
- Option 4: July 2025; subsequent Julys
- Option 5: January 2025; July 2026; subsequent Julys

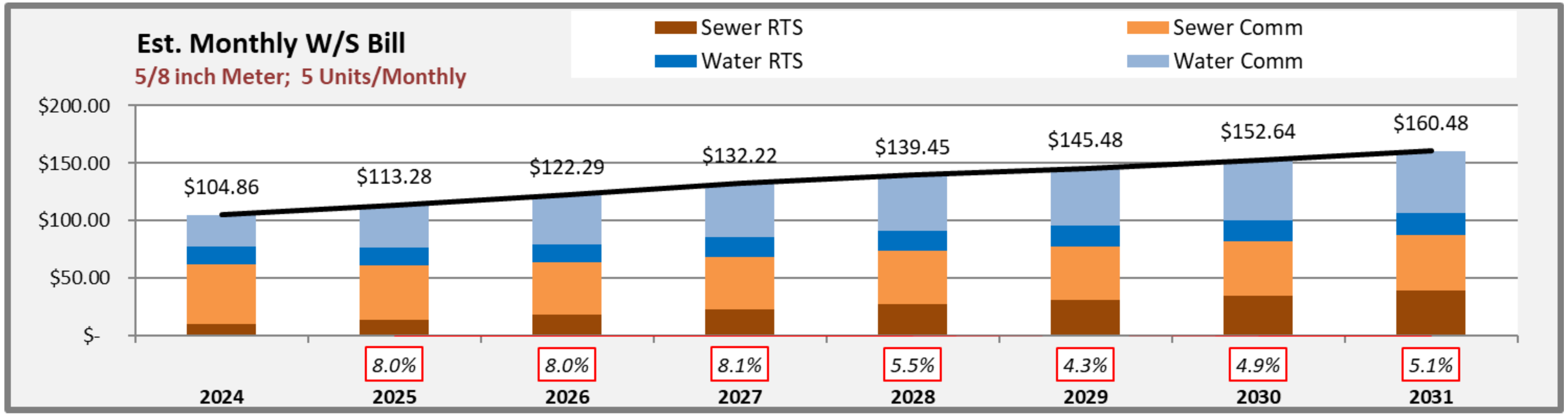
- **Note**: *for illustration purposes, we used the No New Debt option for the following summaries; impacts would be similar if issuing debt*

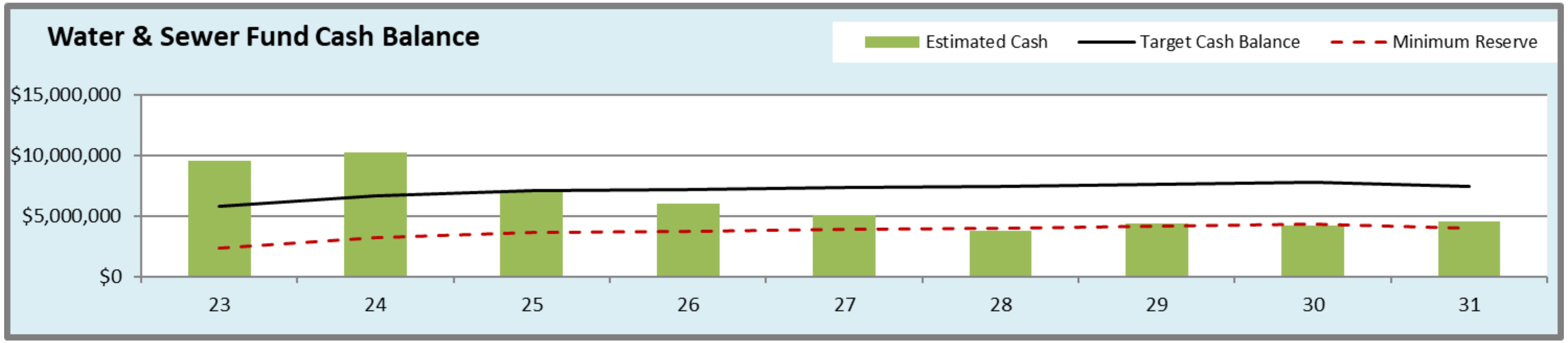
Option 1:
January 2025; July 2025; subsequent Julys



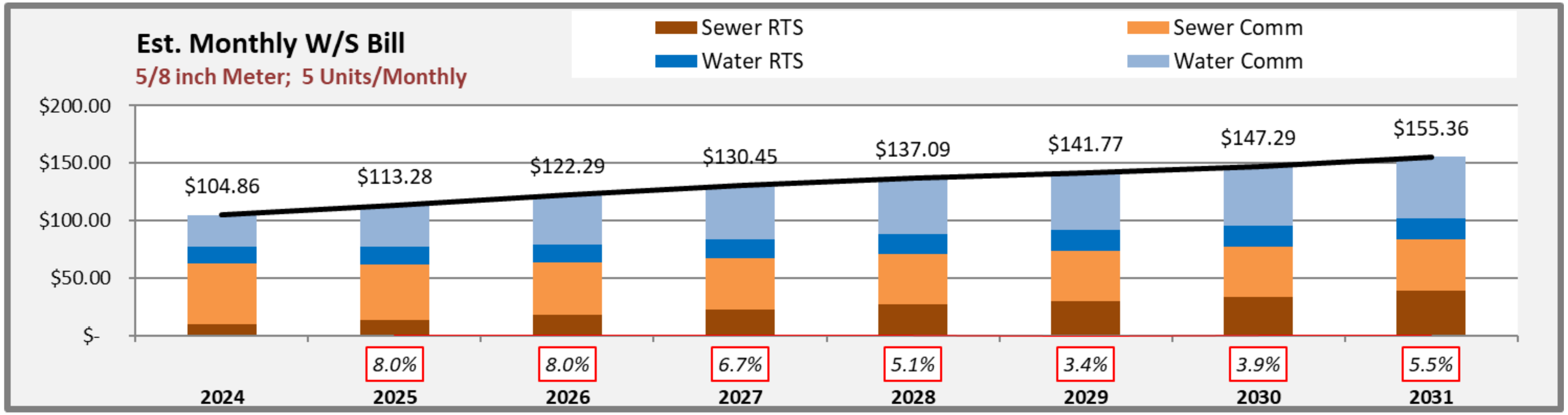


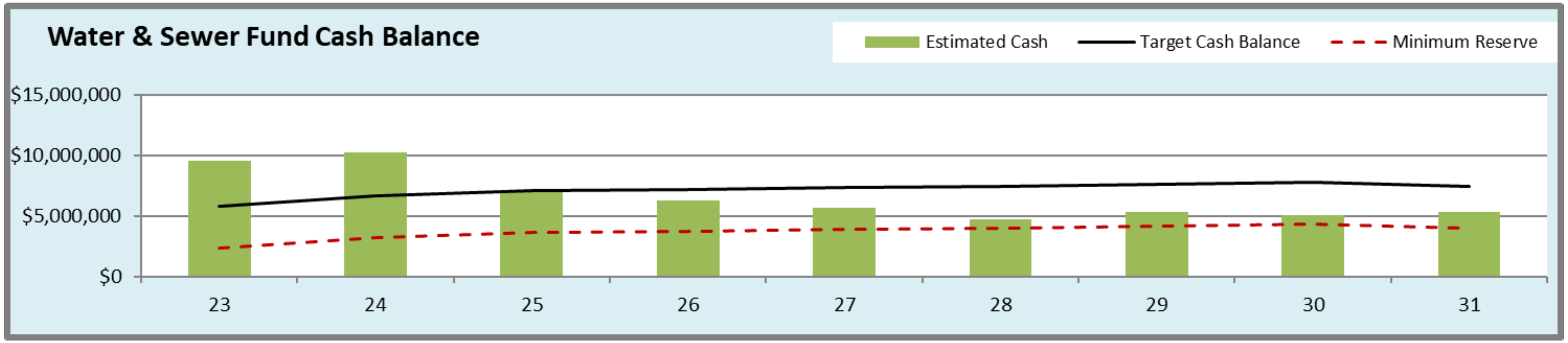
Option 2:
January 2025; subsequent Januarys



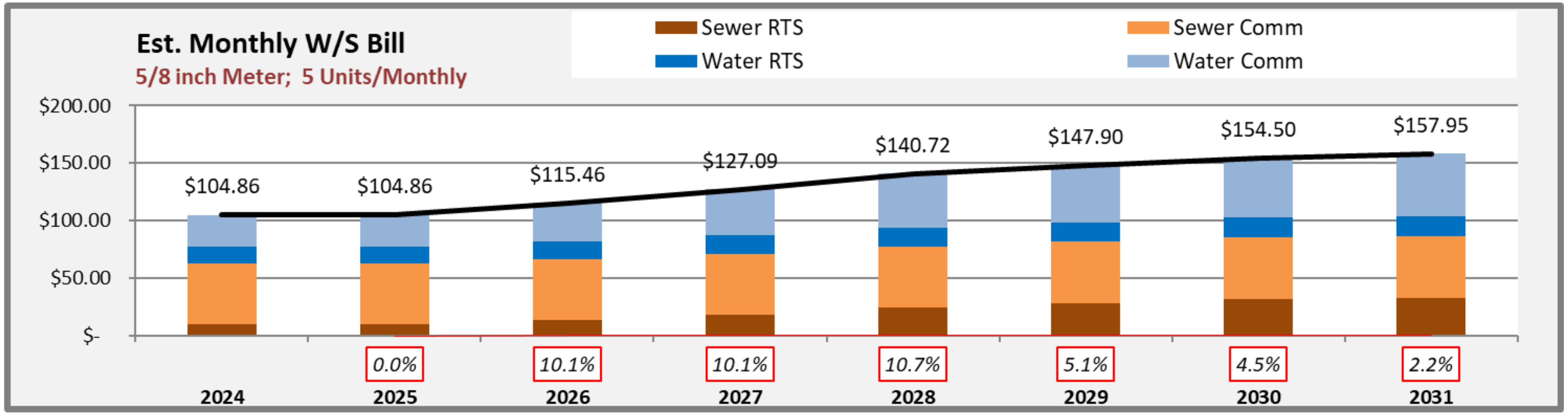


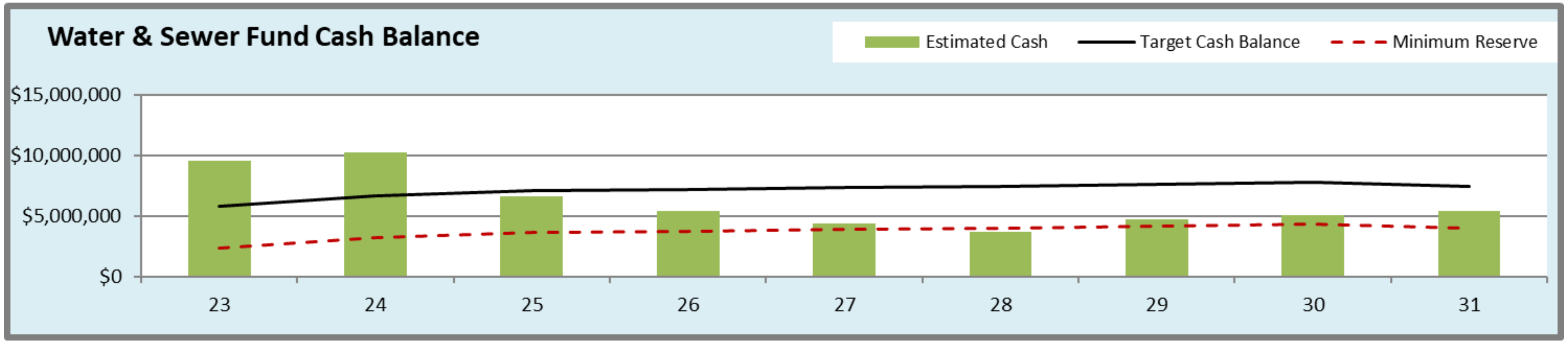
Option 3: January 2025; October 2025; July 2026; subsequent Julys



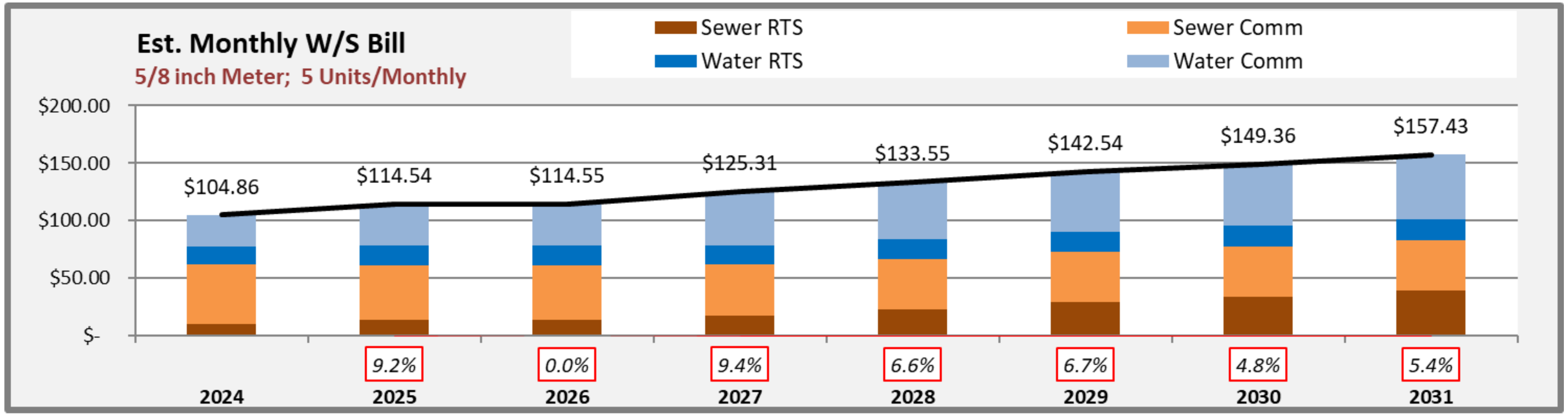


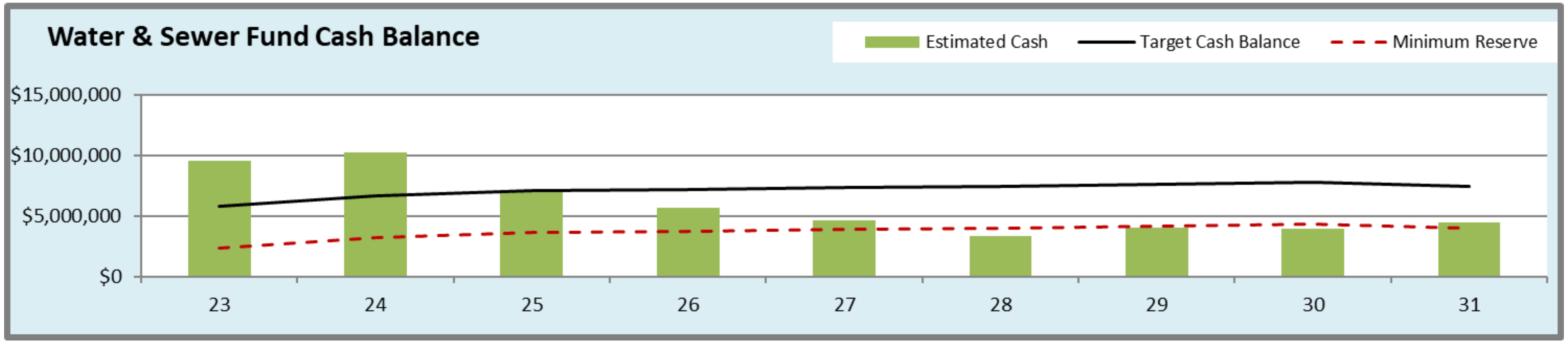
Option 4:
July 2025; subsequent Julys





Option 5:
January 2025; July 2026; subsequent Julys





Next Steps & Moving Forward

- Council decision regarding capital investments and funding
- Council decision regarding when rate adjustments will be applied
- Adopt rates for remainder of this FY and next FY
- Orient City staff to rate model
  - Municipal Analytics available to support future updates
- Regularly update rate model to monitor & maintain utility finances and rate requirements
  - Customer billing data
  - Budget, capital plan, debt schedules
- Annually update rates based on long-range financial plans
  - Smooths rates year-to-year
  - Best chance of keeping rates as low as possible

Fraser City Council Agenda Item

SUBJECT TITLE:	Industrial Park Roads	**DATE SUBMITTED:**	11/7/2024
PREPARED BY:	Elaine Leven, City Manager	**NEW OR RETURNING:**	Returning

SUMMARY OF REQUEST

The city has been working with the owners of property located in the industrial park to develop a plan to reconstruct the roads. The roads are in poor condition and are well past their useful life. While the property encompasses nearly 14% of the land area in the city, with a taxable value of over $72 million, the property taxes they pay provide nearly 12% of our $10 million in property tax revenue annually.

We have received an estimate of costs from our engineer of $16 million to complete the full reconstruction of all the roads in the industrial park. With assistance from Senator Klinefelt we were granted $4 million in direct funding from the state for this project. At the September 12, 2024 city council meeting, a motion was approved to dedicate $3.5 million of fund balance for the project. The additional estimated $8.5 million would have to be funded through the sale of bonds.

A group of property owners from the industrial park have been meeting and coordinating their efforts to determine support for a special assessment district (SAD). Through their efforts they believe there is enough support for paying up to $4 million over the course of at least ten (10) years. Property owners, along with the city and Senator Klinefelt, have also requested funding from the federal government through the office of Representative John James. We have not received any confirmation of funding yet, which leaves us with a shortfall for the remaining $4.5 million of the project.

Only property owners that have a direct benefit can be part of an SAD. If we reconstructed a portion of the roads we would not be able to establish an SAD that would include all of the property owners in the industrial park. Recognizing that the property owners pay not only real property taxes, but also personal property taxes, it has been asked if the city could consider utilizing local community stabilization funding to pay the additional amount. Though we cannot dedicate future funds, once we bond for the project we are committed and will annually budget for the payments. We can bond for the roads for a term no longer than the useful life of the roads, which is generally 30 years. The longer term that we select, the lower the payment will be for the city and property owners. I, along with the engineer, recommend a 20-year term. The project is proposed to be phased over 2-3 years.

This solution provides for a long-awaited improvement to the roads in the industrial park. It also allows the city to continue to dedicate major and local street funding for other local and residential street projects.

Fraser City Council Agenda Item

BUDGET IMPACT
☐Obtained Quotes ☐Solicited Bids thru RFP ☐Sole Source ☐Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)
Amount: Estimated $16 Million
Account Number(s):
Requires Budget Amendment: ☒NO ☐YES - Amount:
Requires Reoccurring Charges: ☐NO ☒YES - Amount: TBD by bond process
Requires Travel Expenses: ☒NO ☐YES - Amount:
Offset by Grant Funding: ☐NO ☒YES - Amount: $4 Million from state
Additional Information: The project will be competitively bid. Bond payments will be budgeted over the next 20 years. The project will be phased over 2-3 years.
ATTACHMENTS
AEW Memo May 4, 2022 regarding Industrial District – Road Repair Options
RECOMMENDED MOTION(S)
MOTION to set public hearing for December 12, 2024 to establish a Special Assessment District (SAD) for the industrial park roads (including Malyn Blvd, Commerce Rd, Riviera Dr, Doreka Dr, James P Pompo Dr, Cross Dr, Mike C Ct, Vermander Dr, and Bennett Dr) in the amount of $4 million over a term of twenty (20) years. **MOTION** to authorize City Manager to work with Bond Counsel to facilitate the process to procure bonds in the amount of $8.5 million. **MOTION** to direct AEW Consulting Engineer Mike Vigneron to begin design work for bid documents for the industrial park roads.

May 4, 2022

Mark Ragsdale, Superintendent of Public Works
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Industrial District – Road Repair Options
AEW Project No. 0190-0307

Dear Mr. Ragsdale:

As requested, we have prepared a summary of treatment options that could be applied to the roads in the industrial district in the northeast part of the City. All roads in this district have a PASER rating less than 4, indicating they are beyond their critical distress point. Heavy rehabilitation or reconstruction is the recommended treatment for all of these roads, however we have included discussion of routine maintenance and capital preventative maintenance (CPM) treatments for your consideration as well. The summary below includes a brief description of the treatment, an opinion of probable costs (including budgetary estimates for soft costs and contingencies) and anticipated service life based on current conditions, for work to be performed within then next 2-3 years. Cost projections for work considered more than 2-3 years from now should include at least 5% annual increases based on our recent experience.

Reconstruction with Concrete (Recommended)
The existing pavement structure is completely removed, the subgrade is re-graded and localized repairs are made as necessary. New aggregate base and concrete pavement are constructed to meet expected traffic demands.

Opinion of Probable Cost - $18,500,000
Anticipated Service Life – 25-30 years

Malyn Only
Opinion of Probable Cost - $4,800,000

Heavy Rehabilitation

This treatment would consist of removing and replacing severely cracked or faulted concrete panels, filling joints and cracks with a fine asphalt mix, and resurfacing with two (2) courses of asphalt (3"-4" total thickness). The existing concrete surface could be milled to reduce the magnitude of joint repairs and minimize grade impacts on roads with curbs, however this would be dependent on remaining concrete thickness and traffic loading implications. A geosynthetic paving fabric could be placed between asphalt lifts to slow the onset of surface cracking. The resulting surface will be in a "like-new" condition. Surface cracking will be expected to develop within 3-5 years.

Opinion of Probable Cost - $11,000,000
Anticipated Service Life – 10-15 years

Malyn Only
Opinion of Probable Cost - $2,700,000

Light Rehabilitation (Capital Preventative Maintenance)

This treatment consists of a single course asphalt overlay (2" thick) over the existing road. There is typically an expectation that the concrete base course is in relatively good shape, requiring only minor joint or crack repairs with a fine asphalt mix prior to resurfacing. However, based on the current condition on the road, we would recommend that concrete repairs are performed prior to resurfacing. A geosynthetic paving fabric can be applied to the concrete surface before placing asphalt to slow the onset of surface cracking. The resulting surface will be in a "like-new" condition, but reflective cracking will be expected to develop within 1-2 years.

Opinion of Probable Cost - $7,300,000
Anticipated Service Life – 5-10 years

Malyn Only
Opinion of Probable Cost - $1,800,000

Routine Maintenance (Spray Patch)

This treatment is an alternative to routine maintenance that is often performed with cold patch. Spray patching of deteriorated joints or "pot hole" areas involves some minor surface preparation, an application of asphalt emulsion, and filling with stone coated in a modified polymer asphalt. The spray patch material is then rolled or "tracked-in". This treatment will not provide a "like new" condition, but will provide a temporary surface over deteriorated pavements and joints.

Opinion of Probable Cost - $100,000
Anticipated Service Life – 6 months-2 years

Malyn Only
Opinion of Probable Cost - $25,000

Please let us know if you would like any additional information on any of the above treatment options.

Sincerely,

Michael A. Vigneron, PE
Director of Engineering

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REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement ("Agreement") is made on Nov 5, 2024 ("Effective Date"), by and between the City of Fraser, a Michigan municipal corporation ("Seller"), whose address is 33000 Garfield Road, Fraser, Michigan 48026, and the Fraser Public Library, a city library operating pursuant to Public Act 164 of 1877, as amended ("Purchaser"), whose address is 16330 Fourteen Mile Road, Fraser, Michigan 48026. Seller and Purchaser may be referred to separately as a Party or collectively as the "Parties."

RECITALS

A. Seller owns the real property located at 16330 East Fourteen Mile Road, Fraser, Michigan 48026 (the "Property").

B. Purchaser is a statutory city library formed and operating pursuant to Public Act 164 of 1877, *et seq.*

C. Purchaser is authorized by Michigan law to own real property.

D. Seller desires to retain ownership of a certain part of the Property that lies within the fenced perimeter that comprises the Fraser Cemetery (the "Cemetery Property"), and otherwise convey to Purchaser the remaining land, buildings, and paved parking areas on the Property (the "Library Property").

E. Purchaser has been a tenant occupying the Library Property and desires to take ownership of the Library Property pursuant to the terms and conditions of this Agreement.

NOW, THEREFORE, the above Recitals are hereby fully incorporated into this Agreement, and in consideration of the mutual promises, representations, warranties, and covenants herein contained, and other good and valuable consideration, the adequacy and sufficiency of which is hereby acknowledged and agreed by the Parties, the Parties agree as follows:

1. ***Agreement for Purchase and Sale.***

   a. Seller shall sell, transfer, and convey to Purchaser, and Purchaser shall purchase from Seller, subject to, and on the terms and conditions set forth in this Agreement, the Library Property, as more particularly described in the attached **Exhibit A**. Any tangible items of personal property not returned by Purchaser to Seller by the time of Closing shall be deemed to be the Purchaser's property thereafter.

b. Seller shall retain the land that comprises the Cemetery Property as more particularly described in the attached **Exhibit B.**

c. Seller shall be responsible to obtain split/division approval for the split of the property described on **Exhibit A** and **Exhibit B**.

2. ***Repairs to Property and Purchase Price.***

a. Seller and Purchaser both hereby acknowledge and agree that the Library Property is in need of repairs to, among other things, the heating, ventilation, and air conditioning systems, elevator, sewer and plumbing systems, mold remediation, and repairs to the roof of one or more buildings located within the Library Property (collectively the "**Required Improvements**"). Purchaser has elected not to undertake or complete any of the Required Improvements between the Effective Date of this Agreement and the Closing Date. The purchase price to be paid by Purchaser to Seller at Closing shall be _______________ Dollars ($__________), and Purchaser will assume the responsibility thereafter for any and all known and unknown repairs, upgrades, new fixtures, and any other improvements, capital or otherwise, at the Library Property.

b. If Purchaser reasonably determines that Purchaser requires funding to complete the Required Improvements or to construct an expansion of the building on the Library Property, then Seller shall cooperate with Purchaser to issue bonds to fund such work (if Seller has the legal ability to do so within lawful debt limits) and the Parties will enter into a reasonable agreement whereby Purchaser shall pay to Seller all payments due for such bonds (including principal, interest, and reasonable costs of issuance).

d. Prior to closing, Seller and Purchaser shall inspect the Library Property and prepare and agree upon a list of the Required Improvements. If the Parties are unable to agree in writing prior to Closing on the Required Improvements, then either Party may terminate this Agreement by written notice to the other Party.

3. ***Condition of Property***. Purchaser hereby acknowledges and agrees that Seller has not made, does not make, and specifically negates and disclaims any and all representations, warranties, promises, covenants, agreements, or guaranties of any kind or character whatsoever, whether express or implied, oral or written, past, present, or future, of, as to, concerning or with respect to: (i) the value, nature, quality, or condition of the Library Property, including, without limitation, the water, soil, and geology or structural elements, or foundations; or (ii) the existence in, on, under, or over the Library Property of any Hazardous Materials (defined below). Additionally, no person acting on behalf of Seller is authorized to make, and by execution of this Agreement, Purchaser acknowledges that no person claiming to be authorized by Seller has made any representation, agreement, statement, warranty, guaranty, or promise regarding the condition of the Library Property, and no representation, warranty, agreement, guaranty, statement, or promise, if any, made by any person acting on behalf of Seller shall be valid or binding on Seller

unless expressly set forth in this Agreement or in any of the Closing documents. "Hazardous Materials" means any substance that is or contains (A) any "hazardous substance" as now or hereafter defined in §101(14) of the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended (42 USC 9601 et seq.), or any regulations promulgated under CERCLA; (B) any "hazardous waste" as now or hereafter defined in the Resource Conservation and Recovery Act (RCRA) (42 USC 6901 et seq.) or regulations promulgated under RCRA; (C) any substance regulated by the Toxic Substances Control Act (TSCA) (15 USC 2601 et seq.); (D) gasoline, diesel fuel, or other petroleum hydrocarbons; (E) asbestos and asbestos-containing materials in any form, whether friable or nonfriable; (F) polychlorinated biphenyls; (G) radon gas; and (H) any additional substances or materials that are now or hereafter classified or considered to be hazardous or toxic under any laws.

4. ***Inspection of Library Property.*** Purchaser has occupied the Library Property as a tenant so Purchaser is relying solely on its own knowledge and investigation of the Library Property and not on any information provided or to be provided by Seller. Purchaser agrees to accept the Library Property and waive all objections or claims against Seller arising from or related to the Library Property or to any Hazardous Materials on the Property except for a breach of any representations or warranties set forth in this Agreement or any of the Closing documents. Purchaser further acknowledges that any information provided or to be provided with respect to the Library Property was obtained from a variety of sources and that Seller has not made any independent investigation or verification of the information and makes no representations as to the accuracy, truthfulness, or completeness of the information used to identify the Required Improvements or any other condition of the Library Property.

5. ***Evidence of Title.*** Purchaser may acquire, at its expense, and within ten (10) days from the Effective Date hereof, an A.L.T.A. commitment for an owner's title insurance policy ("Title Commitment") issued by a title agency of its choosing (the "Title Company") in whatever amount Purchaser deems appropriate, naming Purchaser as the insured, undertaking to insure title to the Library Property to be in good and marketable condition, subject to liens, easements, and restrictions of record, if any. Purchaser may likewise cause the Title Company to issue a markup of the Title Commitment at Closing in a form that complies with the parties' obligations under this Agreement, with a policy pursuant thereto to be issued as soon after Closing as possible. If the Title Commitment reflects that title to the Library Property is not in the condition acceptable to Purchaser, and Purchaser so notifies Seller in writing of such fact within five (5) days after Purchaser's receipt of such Title Commitment, then Seller shall have twenty (20) days from the date Seller is notified in writing of the particular defects claimed by Purchaser to remedy the title defects described in Purchaser's written notification to Seller and obtain and deliver to Purchaser a revised commitment for title insurance which confirms that all such defects have been remedied. Any title encumbrance that will be satisfied and released upon payment of money at Closing shall automatically be deemed to be encumbrances that shall be remedied at Closing without regard to any written request by Purchaser to cause such

encumbrance to be remedied. In the event Seller is unable or unwilling to remedy such title defects raised by Purchaser to Purchaser's reasonable satisfaction, Purchaser shall have the option to either (a) notify Seller of termination of this Agreement, or (b) proceed to a Closing subject to the title defects that have not been remedied. All title encumbrances approved by Purchaser shall be deemed "Permitted Encumbrances."

6. ***Prorations***. Any real property taxes and assessments that are a lien on the Library Property, or that otherwise relate to the Library Property and are due and payable as of Closing (other than the lien of general real estate taxes that are not due and payable as of Closing) shall be paid by Seller on or before Closing. Real estate taxes due and payable at Closing for the year in which the Closing occurs shall be prorated on a due date basis as if payable in advance and allocated between Seller and Purchaser as of the Closing date. The Parties shall arrange for final readings of utility meters as of Closing and Seller shall pay at Closing final utility charges based on the readings. Any other charges for utilities or other services, materials, or labor furnished to or with respect to the Property (other than services, materials, or labor contracted for by Purchaser) before Closing shall be paid by Seller on or before Closing.

7. ***Conveyance and Conditional Reversion of Property***. At Closing, Seller shall execute and deliver to Purchaser a Warranty Deed in substantially the form provided in **Exhibit "C"** herein conveying the Library Property subject to the references to the applicable Purchase Price as identified pursuant to Section 2 of this Agreement.

8. ***Easement***. The Parties understand that Seller is retaining the Cemetery Property described on Exhibit B. At Closing, the Parties will execute a non-exclusive access easement agreement pursuant to which Purchaser will grant an appurtenant easement to Seller and any successor owner of the Cemetery Property, for pedestrian and maintenance access to and from the Cemetery Property, the form of which easement agreement is attached as **Exhibit "D"** (the "**Access Easement**").

9. ***Closing***.

   a. The transactions contemplated under this Agreement shall be consummated at a closing ("**Closing**") to be held on ___________, 2024 or whatever date the Parties determine at a mutually agreed upon location. The Closing shall not occur unless and until the Parties have agreed in writing upon the Required Improvements.

   b. Seller shall perform the following obligations at Closing:

      i. execute and deliver to Purchaser a Warranty Deed to the Property in substantially the form attached as Exhibit C; and

ii. execute and deliver the Access Easement in substantially the form attached as Exhibit D; and

iii. deliver exclusive possession of the Property to Purchaser, free and clear of the possessory rights of any person or entity and in the same condition as exists on the date of Purchaser's execution of this Agreement.

c. Purchaser shall perform the following obligations at Closing:

i. pay to Seller the applicable Purchase Price, as adjusted pursuant to the terms of this Agreement, by cash or other immediately available funds; and

ii. execute and deliver the Access Easement in substantially the form attached as Exhibit D; and

iii execute such other documents and instruments required by Seller and the Title Company, and pay such other fees that are the obligation of Purchaser under this Agreement to complete the Closing.

10. ***Default and Remedies.***

a. If Seller fails to perform its obligations in accordance with this Agreement prior to Closing or if any representation or warranty of Seller in this Agreement is untrue when made or at Closing, Seller shall be in default. In the event of a default by Seller, Purchaser may, at its sole and exclusive remedies, elect to either enforce the terms herein or terminate this Agreement.

b. If Purchaser defaults under this Agreement prior to Closing, Seller may, as its sole and exclusive remedy, elect to terminate this Agreement

11. ***Representations and Warranties.***

a. Seller makes the following warranties and representations to Purchaser as of the date of this Agreement and at Closing:

i. Seller owns good and marketable fee simple title to the Property;

ii. Seller is a Michigan municipal corporation authorized and existing under the laws of the State of Michigan;

iii. neither the execution of this Agreement nor the performance of Seller's obligations under this Agreement will constitute a default under its organizational documents or any contract or agreement by which Seller is bound;

iv. the execution and delivery of this Agreement by Seller and the consummation of the transactions contemplated by this Agreement by Seller will not violate any order, writ, injunction, or decree of any court in any litigation to which Seller is a party or bound, or violate any law; and

v. the person signing for Seller has been duly authorized to execute this Agreement, Warranty Deed, Access Easement, and such other documents as may be necessary or appropriate to close this transaction.

b. Purchaser makes the following warranties and representations to Seller as of the date of this Agreement and at the Closing:

vi. Purchaser is a city library pursuant to Public Act 164 of 1877, authorized and existing under the laws of the State of Michigan;

vii. neither the execution of this Agreement by Purchaser nor the performance of Purchaser's obligations under this Agreement will constitute a default under its organizational documents or any contract or agreement by which Purchaser is bound;

viii. the execution and delivery of this Agreement by Purchaser and the consummation of the transactions contemplated by this Agreement by Purchaser will not violate any order, writ, injunction, or decree of any court and any litigation to which Purchaser is a party or bound, or violate any law; and

ix. the representative signing on behalf of Purchaser has been duly authorized to execute this Agreement, the Access Easement, and such other documents as may be necessary or appropriate to close this transaction.

12. ***Broker***. Seller and Purchaser each represent and warrant to the other that no broker has been engaged by it in connection with the transactions contemplated by this Agreement.

13. ***Notice***. Any notice required or permitted to be given under this Agreement by one party to the other shall be in writing and the same shall be given and deemed to have been served and given when (a) delivered in person to the party to whom the notice is given, (b) placed in the U.S. mail, postage prepaid, by registered or certified mail, return receipt requested, or (c) deposited with a nationally recognized overnight courier service. The address of the parties

for the purposes of this Agreement and for all notices under this Agreement shall be the address indicated in the introductory paragraph of this Agreement.

14. ***Saturday, Sunday, or Legal Holiday***. Whenever any determination is to be made or action to be taken on a date specified in this Agreement, if the date falls on a Saturday, Sunday, or legal holiday, the date of the determination or action shall be extended to the next business day.

15. ***Entire Agreement***. This Agreement embodies the entire agreement of the parties and supersedes any prior or contemporaneous understandings or written or oral agreements between them concerning the Property. No variation, modification, or alteration of these terms shall be binding on either Party unless set forth in an express and formal written amendment executed by all Parties to this Agreement.

16. ***Survival***. The representations and warranties of the Parties contained in this Agreement shall survive the Closing for one year and shall not merge in the covenant deed or any of the other documents executed in connection with the Closing.

17. ***Governing Law***. This Agreement shall be governed by and construed under and in accordance with the laws of the State of Michigan.

18. ***Binding Effect***. All of the terms and provisions in this Agreement shall bind and inure to the benefit of the Parties and their respective heirs, personal representatives, successors, and assigns.

19. ***Construction***. This Agreement shall not be construed more strictly against one Party than against the other merely by virtue of the fact that it may have been prepared by counsel for one of the Parties, it being acknowledged and agreed that this Agreement shall be interpreted in light of the probable intent of the Parties.

20. ***Attorney Fees***. In connection with any litigation, including appellate proceedings, arising out of this Agreement, the prevailing party shall be entitled to recover from the losing Party the reasonable attorney fees and other costs incurred by the prevailing Party in connection with the litigation.

21. ***Counterparts; Facsimile and Email***. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed and delivered by facsimile or email transmission, and a facsimile or email attachment of this Agreement or of a signature of a party will be effective as an original.

22. ***Severability***. In case any one or more of the provisions contained in this Agreement or the attached Warranty Deed or Cemetery Easement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability

shall not affect any other provisions of this Agreement, but this Agreement shall be construed as if such invalid or illegal or unenforceable provision had never been contained herein. Further, upon such determination that any term or other provision is invalid, illegal, or unenforceable, the court or other tribunal making such determination is hereby instructed to modify this Agreement so as to effect the original intent of the Parties as closely as possible so that the transactions and agreements contemplated herein are consummated as originally contemplated to the fullest extent possible.

WHEREFORE, the Parties have executed this Agreement on the Effective Date listed on the first page of the Agreement.

SELLER:

CITY OF FRASER, a Michigan municipal corporation,

By:________________________________
Its:________________________________

PURCHASER:

FRASER PUBLIC LIBRARY, a Michigan city library pursuant to 1877 PA 164, as amended

By: Marlene J Hoeft
Its: President

(Exhibits A through D follow)

EXHIBIT A

Legal Description of the Library Property

Real Property situated in the City of Fraser, County of Macomb, State of Michigan, more accurately described as follows:

PART OF LOT 32, PART OF LOT 33 AND PART OF VACATED CHURCH ROAD OF ASSESSOR'S PLAT NO. 1 AS RECORDED IN LIBER 14 OF PLATS, PAGE 34, MACOMB COUNTY RECORDS BEING PART OF THE NORTHWEST QUARTER OF SECTION 5, TOWN 1 NORTH, RANGE 13 EAST, CITY OF FRASER, MACOMB COUNTY, MICHIGAN, BEING DESCRIBED AS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 33 OF ASSESSOR'S PLAT NO. 1; THENCE NORTH 87 DEGREES 16 MINUTES 13 SECONDS EAST 120.23 FEET ALONG THE NORTH LINE OF LOT 33 OF ASSESSOR'S PLAT NO. 1 ALSO BEING THE SOUTH RIGHT OF WAY OF 14 MILE ROAD (66.00 FEET WIDE); THENCE SOUTH 02 DEGREES 33 MINUTES 34 SECONDS EAST 315.04 FEET; THENCE NORTH 89 DEGREES 10 MINUTES 48 SECONDS WEST 88.79 FEET; THENCE SOUTH 00 DEGREES 58 MINUTES 53 SECONDS WEST 77.55 FEET TO THE SOUTH LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1; THENCE ALONG THE SOUTH LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1 SOUTH 87 DEGREES 31 MINUTES 30 SECONDS WEST 106.43 FEET TO THE WESTERLY LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1 AND THE EASTERLY RIGHT OF WAY LINE OF FRUEHAUF ROAD (66.00 FEET WIDE); THENCE ALONG THE WESTERLY LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1 AND THE EASTERLY RIGHT OF WAY LINE OF FRUEHAUF ROAD NORTH 38 DEGREES 44 MINUTES 59 SECONDS EAST 122.44 FEET TO THE INTERSECTION OF THE WESTERLY LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1 AND THE SOUTHERLY EXTENSION OF THE WEST LINE OF LOT 33 OF ASSESSOR'S PLAT NO. 1; THENCE NORTH 02 DEGREES 47 MINUTES 34 SECONDS WEST 294.72 FEET ALONG THE WEST LINE OF LOT 33 OF ASSESSOR'S PLAT NO. 1 AND ITS SOUTHERLY EXTENSION TO THE POINT OF BEGINNING. CONTAINING 0.99 ACRES, MORE OR LESS.

SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS OF WAY OF RECORD OR OTHERWISE.

Commonly known as: 16330 Fourteen Mile

Parcel ID No.: 03-14-06-226-026

EXHIBIT B

Legal Description of the Cemetery Property

Real Property situated in the City of Fraser, County of Macomb, State of Michigan, more accurately described as follows:

PART OF LOT 32 OF ASSESSOR'S PLAT NO. 1 AS RECORDED IN LIBER 14 OF PLATS, PAGE 34, MACOMB COUNTY RECORDS BEING PART OF THE NORTHWEST QUARTER OF SECTION 5, TOWN 1 NORTH, RANGE 13 EAST, CITY OF FRASER, MACOMB COUNTY, MICHIGAN BEING DESCRIBED AS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 33 OF ASSESSOR'S PLAT NO. 1; THENCE SOUTH 02 DEGREES 47 MINUTES 34 SECONDS EAST 307.66 FEET ALONG THE SOUTHERLY EXTENSION OF THE WEST LINE OF LOT 33 OF ASSESSOR'S PLAT NO. 1; THENCE SOUTH 89 DEGREES 10 MINUTES 48 SECONDS EAST 30.39 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 89 DEGREES 10 MINUTES 48 SECONDS EAST 88.79 FEET; THENCE SOUTH 02 DEGREES 33 MINUTES 34 SECONDS EAST 15.25 FEET TO THE EASTERLY LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1; THENCE ALONG THE EASTERLY LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1 SOUTH 37 DEGREES 53 MINUTES 52 SECONDS WEST 74.89 FEET TO THE SOUTH LINE OF LOT 32 OF ASSESSOR'S PLAT; THENCE ALONG THE SOUTH LINE OF LOT 32 OF ASSESSOR'S PLAT NO.1 SOUTH 87 DEGREES 31 MINUTES 30 SECONDS WEST 44.83 FEET; THENCE NORTH 00 DEGREES 58 MINUTES 53 SECONDS EAST 77.55 FEET TO THE POINT OF BEGINNING. CONTAINING 0.13 ACRES, MORE OR LESS.

SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS OF WAY OF RECORD OR OTHERWISE.

EXHIBIT C
Form of Deed attached

WARRANTY DEED

On ________, 2024, the City of Fraser, a Michigan municipal corporation ("Grantor") whose address is 33000 Garfield Road, Fraser, Michigan 48026, conveys and warrants to the Fraser Public Library, a city library operating pursuant to Public Act 164 of 1877, as amended ("Grantee"), whose address is 16330 Fourteen Mile, Fraser, Michigan 48026, all of Grantor's rights, title, and interest in the real property situated in the City of Fraser, County of Macomb, State of Michigan and being more particularly described as follows (the "Property"):

PART OF LOT 32, PART OF LOT 33 AND PART OF VACATED CHURCH ROAD OF ASSESSOR'S PLAT NO. 1 AS RECORDED IN LIBER 14 OF PLATS, PAGE 34, MACOMB COUNTY RECORDS BEING PART OF THE NORTHWEST QUARTER OF SECTION 5, TOWN 1 NORTH, RANGE 13 EAST, CITY OF FRASER, MACOMB COUNTY, MICHIGAN, BEING DESCRIBED AS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 33 OF ASSESSOR'S PLAT NO. 1; THENCE NORTH 87 DEGREES 16 MINUTES 13 SECONDS EAST 120.23 FEET ALONG THE NORTH LINE OF LOT 33 OF ASSESSOR'S PLAT NO. 1 ALSO BEING THE SOUTH RIGHT OF WAY OF 14 MILE ROAD (66.00 FEET WIDE); THENCE SOUTH 02 DEGREES 33 MINUTES 34 SECONDS EAST 315.04 FEET; THENCE NORTH 89 DEGREES 10 MINUTES 48 SECONDS WEST 88.79 FEET; THENCE SOUTH 00 DEGREES 58 MINUTES 53 SECONDS WEST 77.55 FEET TO THE SOUTH LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1; THENCE ALONG THE SOUTH LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1 SOUTH 87 DEGREES 31 MINUTES 30 SECONDS WEST 106.43 FEET TO THE WESTERLY LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1 AND THE EASTERLY RIGHT OF WAY LINE OF FRUEHAUF ROAD (66.00 FEET WIDE); THENCE ALONG THE WESTERLY LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1 AND THE EASTERLY RIGHT OF WAY LINE OF FRUEHAUF ROAD NORTH 38 DEGREES 44 MINUTES 59 SECONDS EAST 122.44 FEET TO THE INTERSECTION OF THE WESTERLY LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1 AND THE SOUTHERLY EXTENSION OF THE WEST LINE OF LOT 33 OF ASSESSOR'S PLAT NO. 1; THENCE NORTH 02 DEGREES 47 MINUTES 34 SECONDS WEST 294.72 FEET ALONG THE WEST LINE OF LOT 33 OF ASSESSOR'S PLAT NO. 1 AND ITS SOUTHERLY EXTENSION

TO THE POINT OF BEGINNING. CONTAINING 0.99 ACRES, MORE OR LESS.

SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS OF WAY OF RECORD OR OTHERWISE.

Commonly known as:	16330 Fourteen Mile
Parcel ID No.:	03-14-06-226-026

Together with all tenements, hereditaments, and appurtenances thereunto belonging or otherwise appertaining;

Subject to any encroachments if disclosed by an accurate survey, building and use restrictions, easements, and other encumbrances, if any, affecting the Property, for the consideration of $1.00. This transaction is exempt from the state transfer tax pursuant to MCL 207.526(a) and MCL 207.526(h)(i) and from county transfer tax pursuant to MCL 207.505(a) and MCL 207.505(h)(i).

Grantor grants to Grantee the right to make zero divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices that may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

(Signature Page Follows)

GRANTOR:

CITY OF FRASER, a Michigan
municipal corporation,

____
By:
Its:

STATE OF MICHIGAN)
)ss
COUNTY OF MACOMB)

The foregoing instrument was acknowledged before me in Macomb County, Michigan this ___ day of ____________, 20___, by _________________________ of the City of Fraser, a Michigan municipal corporation, on behalf of the corporation.

____

_______________________________Notary Public
County of ___________________, State of Michigan
Acting In: _______________ County
My Commission Expires: ____________________

Drafted by, and when recorded
return to:

Donald P. DeNault, Jr., Esq.
O'Reilly Rancilio P.C.
12900 Hall Road, Suite 350
Sterling Heights, MI 48313

EXHIBIT D

Cemetery Access Easement attached

CEMETERY ACCESS EASEMENT AGREEMENT

This Cemetery Access Easement Agreement (this "Easement Agreement") is made this _____ day of ____________, 2024, by and between the City of Fraser ("City"), a Michigan municipal corporation, of 33000 Garfield Road, Fraser, Michigan 48026, and Fraser Public Library ("Library"), a Michigan city library operating pursuant to Public Act 164 of 1877, as amended, of 16330 Fourteen Mile Road, Fraser, Michigan 48026.

RECITALS

WHEREAS, the Library owns real property (the "Library Property") located in the City of Fraser, County of Macomb, State of Michigan, and legally described on the attached Exhibit A; and

WHEREAS, the City owns real property located in the City of Fraser, County of Macomb, State of Michigan and legally described on Exhibit B; and

WHEREAS, the City Property ("City Property") includes a City cemetery; and

WHEREAS, the Library wishes to grant to the City a non-exclusive perpetual easement across the Library Property to access the City Property.

NOW, THEREFORE, for good and valuable consideration of $1.00, the parties agree as follows:

PROVISIONS

1. The Library hereby grants, warrants, and conveys to the City a perpetual non-exclusive easement (the "Access Easement") across the Library Property to access the City Property to use, operate, and maintain a cemetery. The public may also use the Access Easement to obtain access to the cemetery, as reasonably regulated by the City. The Access Easement shall run from Fruehauf Road to the City Property. Temporary parking within the parking lot located in the Library Property is hereby made available for the public or the City to view or otherwise use or maintain the City cemetery from time to time.

2. The City may undertake maintenance of the cemetery, including any improvements and appurtenances therein, at all reasonable times. Any construction,

maintenance, or replacement work shall be performed by the City so as not to unreasonably interfere with the use of the Library Property.

3. The Library shall have no responsibility or obligation for any aspect of the cemetery, including operating or maintaining the cemetery. To the fullest extent permitted by law, the City shall defend, indemnify, and hold the Library harmless from any claims, losses, costs, damages or injuries ("claims") arising from or relating to the Access Easement (other than claims arising from the Library's gross negligence or willful misconduct).

4. The consideration of $1.00 is deemed sufficient by and between the parties hereto due to the reciprocal rights and obligations being provided hereunder and as a part of the transfer of the Library Property from the City to the Library.

5. This Easement Agreement is binding on the parties and their successors and assigns, and shall run with the land.

6. This Easement Agreement is exempt from transfer tax because the value of the consideration is less than $100, MCL 207.505(a) and MCL 207.526(a), and because the Library is a governmental entity. MCL 207.505(h)(i) and MCL 207.526 (h)(i).

7. The parties have executed this Easement Agreement as of the day and year written above.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

[SIGNATURES AND EXHIBIT PAGES TO FOLLOW]

City of Fraser
a Michigan municipal corporation

By: ______________________________
Its: Mayor

By: ______________________________
Its: Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF MACOMB)

On this _________ day of __________________, 20___, before me, a Notary Public, in and for said County, personally appeared ________________, Mayor, and ____________, Clerk on behalf of the City of Fraser, who executed this Easement Agreement and acknowledged that they have executed it on behalf of the City of Fraser in their capacity as its Mayor and Clerk, respectively.

____
________________________, Notary Public
County of ____________, State of Michigan
My commission expires: _______________

[LIBRARY SIGNATURE AND EXHIBIT PAGES TO FOLLOW]

Fraser Public Library
a Michigan city library pursuant to 1877 PA 164, as amended

By: ______________________________
Marlene L. Hoeft
Its: Board of Trustees President

By: ______________________________
Lorena McDowell
Its: Library Director

STATE OF MICHIGAN)
) ss.
COUNTY OF MACOMB)

On this _________ day of _________________, 20___, before me, a Notary Public, in and for said County, personally appeared Marlene L. Hoeft, Board of Trustees President, and Lorena McDowell, Library Director, on behalf of the Fraser Public Library, who executed this Easement Agreement and acknowledged that they have executed it on behalf of the Fraser Public Library, in their capacity as its Board of Trustees President and Library Director.

____
_______________________, Notary Public
County of ___________, State of Michigan
My commission expires: _______________

Prepared By and Return To:
Scott H. Hogan (P41921)
FOSTER, SWIFT, COLLINS & SMITH, PC
1700 E. Beltline Avenue NE, Suite 200
Grand Rapids, MI 49525
(616) 726-2200

EXHIBIT A

Legal Description of the Library Property

Real Property situated in the City of Fraser, County of Macomb, State of Michigan, more accurately described as follows:

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SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS OF WAY OF RECORD OR OTHERWISE.

Commonly known as: 16330 Fourteen Mile

Parcel ID No.: 03-14-06-226-026

EXHIBIT B

Legal Description of the Cemetery Property

Real Property situated in the City of Fraser, County of Macomb, State of Michigan, more accurately described as follows:

PART OF LOT 32 OF ASSESSOR'S PLAT NO. 1 AS RECORDED IN LIBER 14 OF PLATS, PAGE 34, MACOMB COUNTY RECORDS BEING PART OF THE NORTHWEST QUARTER OF SECTION 5, TOWN 1 NORTH, RANGE 13 EAST, CITY OF FRASER, MACOMB COUNTY, MICHIGAN BEING DESCRIBED AS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 33 OF ASSESSOR'S PLAT NO. 1; THENCE SOUTH 02 DEGREES 47 MINUTES 34 SECONDS EAST 307.66 FEET ALONG THE SOUTHERLY EXTENSION OF THE WEST LINE OF LOT 33 OF ASSESSOR'S PLAT NO. 1; THENCE SOUTH 89 DEGREES 10 MINUTES 48 SECONDS EAST 30.39 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 89 DEGREES 10 MINUTES 48 SECONDS EAST 88.79 FEET; THENCE SOUTH 02 DEGREES 33 MINUTES 34 SECONDS EAST 15.25 FEET TO THE EASTERLY LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1; THENCE ALONG THE EASTERLY LINE OF LOT 32 OF ASSESSOR'S PLAT NO. 1 SOUTH 37 DEGREES 53 MINUTES 52 SECONDS WEST 74.89 FEET TO THE SOUTH LINE OF LOT 32 OF ASSESSOR'S PLAT; THENCE ALONG THE SOUTH LINE OF LOT 32 OF ASSESSOR'S PLAT NO.1 SOUTH 87 DEGREES 31 MINUTES 30 SECONDS WEST 44.83 FEET; THENCE NORTH 00 DEGREES 58 MINUTES 53 SECONDS EAST 77.55 FEET TO THE POINT OF BEGINNING. CONTAINING 0.13 ACRES, MORE OR LESS.

SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS OF WAY OF RECORD OR OTHERWISE.