



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnegie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

**Fraser Recreation Commission At
City Council Chambers
33000 Garfield, Fraser, MI 48026
Tuesday, November 14, 2023 @ 7:00 p.m.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda for November 14, 2023
5. Approval of Minutes from Regular Meeting October 3, 2023
6. Volunteer Group Reports
7. Reports on Current Event
8. Overview Report of Parks and Recreation
9. Other Business
 - a. Interview Echo Hunt for Reappointment
10. Citizen Participation
11. Commission Members with Concerns
12. Adjournment
POSTED: November 6, 2023

33000 Garfield; Fraser, MI 48026 (586) 293-3100 – www.micityoffraser.com



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnegie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

**Recreation Commission
City Council Chambers
33000 Garfield, Fraser, MI 48026
Tuesday, Oct 3, 2023 @ 7:00 p.m.
Minutes**

1. Call Meeting to Order

Chairman Kelley called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

Chairman Kelly led the Pledge of Allegiance.

3. Roll Call

The following members were present:

Hunt, Kelly, Koch, Walker, Rice

Others:

Recreation Coordinator Seay, Julie, DeNault

4. Approval of Agenda

Motion by Kelley, supported by Hunt to approve the agenda of the September 19, 2023 Recreation Commission as presented.

AYES: Hunt, Kelley, Koch, Walker, Rice

NAYS: None

Motion Carried

5. Approval of Minutes from Regular Meeting September 5, 2023

Motion by Kelley supported by Koch to approve minutes with amendment to Koch name correction

AYES: Hunt, Kelley, Koch, Walker, Rice

NAYS: None

Motion Carried

6. Volunteer Group Reports

Echo Hunt: Garden Club Meeting Nov. 16 @ 6:30p at Fraser Library to discuss future goals for city.

Hunt, Koch started pick up pickle ball Sundays 9a-11a. Sunday games attracting players to play.

Koch: FFBC meeting Oct. 18 at Rams Horn 6p and will be at Firemen open house with booth.

7. Reports on Current Events

Recreation Coordinator Seay gave details of Firemen Open House. Seay also gave details on things he's worked on for Christmas in Fraser and other upcoming events.

8. Overview Report of Parks and Recreation

Seay Went over planning so far for Christmas and Fraser. Answered questions about the event and what we would have. Discussed volunteer work for Christmas. Gave final prep notes for fireman open house and the available arts and crafts. Discussed Trunk or Treats around city so commission can attend different events and support.

9. Other Business

a. Interview Candidate for Commission Vacancy: Julie

-Motion made by Kelly to approve Julie for rec commission 2nd by Koch

AYES: Hunt, Kelley, Koch, Walker, Rice

NAYS: None

Motion Carried

b. City Attorney DeNault to discuss bylaws with commission. Gave edits and redlines for commission to approve of changes.

10. Citizen Participation

Seay discussed parking for Big Bounce event. Hunt suggested FFBC share parking responsibility with Good Fellows as they will be assisting with parking for el charro lot.

11. Commission Members with Concerns

Commission members asked questions about things included with Christmas and Fraser. Commissioner Kelly might've cried about retirement of Miguel Cabrera. Rice gave event reminder and details for Oct. 14 Mental Matters Fundraiser. Koch informed about volunteers whom normally assists with Christmas in Fraser.

12. Adjournment –

Motion by Kelley supported by Hunt to adjourn the meeting at 8:14p.m.

2nd by Koch

AYES: Hunt, Kelley, Koch, Walker, Rice

NAYS: None

Motion Carried

Respectfully Submitted:

Martez Seay, Recreation Coordinator
City of Fraser

33000 Garfield; Fraser, MI 48026 (586) 293-3100 – www.micityoffraser.com

User: CITYCLERK
DB: Fraser

TRANSACTIONS FROM 10/01/2023 TO 10/31/2023

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
10/01/2023			101-751-001.000 CASH		BEG. BALANCE		0.00
10/31/2023			101-751-001.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-694.200 CITY PICNIC		BEG. BALANCE		0.00
10/31/2023			101-751-694.200	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-702.000 ELECTED/APPOINTED OFFICIALS PA		BEG. BALANCE		135.00
10/19/2023	PR	CHK	SUMMARY PR 10/19/2023		105.00		240.00
10/31/2023			101-751-702.000	END BALANCE	105.00	0.00	240.00
10/01/2023			101-751-703.000 SALARIES		BEG. BALANCE		0.00
10/31/2023			101-751-703.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE		11,600.00
10/05/2023	PR	CHK	SUMMARY PR 10/05/2023		2,000.00		13,600.00
10/19/2023	PR	CHK	SUMMARY PR 10/19/2023		2,000.00		15,600.00
10/31/2023			101-751-704.000	END BALANCE	4,000.00	0.00	15,600.00
10/01/2023			101-751-705.000 WAGES - PART TIME EMPLOYEES		BEG. BALANCE		0.00
10/31/2023			101-751-705.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-706.000 WAGES - TEMPORARY/SEASONAL EMP		BEG. BALANCE		0.00
10/31/2023			101-751-706.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-710.000 VACATION		BEG. BALANCE		0.00
10/31/2023			101-751-710.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-711.000 HOLIDAY		BEG. BALANCE		400.00
10/31/2023			101-751-711.000	END BALANCE	0.00	0.00	400.00
10/01/2023			101-751-712.000 OVERTIME		BEG. BALANCE		0.00
10/31/2023			101-751-712.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-713.000 FICA		BEG. BALANCE		750.51
10/05/2023	PR	CHK	SUMMARY PR 10/05/2023		124.00		874.51
10/19/2023	PR	CHK	SUMMARY PR 10/19/2023		129.58		1,004.09
10/31/2023			101-751-713.000	END BALANCE	253.58	0.00	1,004.09
10/01/2023			101-751-714.000 MEDICARE		BEG. BALANCE		175.54
10/05/2023	PR	CHK	SUMMARY PR 10/05/2023		29.00		204.54
10/19/2023	PR	CHK	SUMMARY PR 10/19/2023		30.29		234.83
10/31/2023			101-751-714.000	END BALANCE	59.29	0.00	234.83
10/01/2023			101-751-716.000 WORKERS COMPENSATION INSURANCE		BEG. BALANCE		0.00
10/31/2023			101-751-716.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-717.000 CASH IN LIEU OF BENEFITS (INS		BEG. BALANCE		0.00
10/31/2023			101-751-717.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-718.000 LONGEVITY PAY		BEG. BALANCE		0.00
10/31/2023			101-751-718.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-724.100 HEALTH INSURANCE PREMIUMS (EMP		BEG. BALANCE		309.63
10/05/2023	PR	CHK	SUMMARY PR 10/05/2023		103.21		412.84
10/31/2023			101-751-724.100	END BALANCE	103.21	0.00	412.84
10/01/2023			101-751-724.200 RETIREE HEALTH SAVINGS PLAN (I		BEG. BALANCE		0.00
10/31/2023			101-751-724.200	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-725.100 DEFINED CONTRIBUTION PENSION (		BEG. BALANCE		960.00
10/05/2023	PR	CHK	SUMMARY PR 10/05/2023		160.00		1,120.00
10/19/2023	PR	CHK	SUMMARY PR 10/19/2023		160.00		1,280.00
10/31/2023			101-751-725.100	END BALANCE	320.00	0.00	1,280.00
10/01/2023			101-751-725.200 DEFINED BENEFIT PENSION PLAN (		BEG. BALANCE		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
10/31/2023			101-751-725.200 DEFINED BENEFIT PENSION PLAN (	(Continued)			
			101-751-725.200	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-742.000 OPERATING SUPPLIES	BEG. BALANCE			12.35
10/31/2023			101-751-742.000	END BALANCE	0.00	0.00	12.35
10/01/2023	AP	INV	101-751-801.000 PROFESSIONAL/CONTRACTUAL SERVI	BEG. BALANCE			974.00
10/02/2023			FACE PAINTING FOR FIRE FIGHTER OPEN	36	350.00		1,324.00
10/31/2023			101-751-801.000	END BALANCE	350.00	0.00	1,324.00
10/01/2023			101-751-850.000 COMMUNICATIONS (PHONE AND CELL	BEG. BALANCE			0.00
10/31/2023			101-751-850.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-851.000 MAIL OR POSTAGE	BEG. BALANCE			0.63
10/31/2023			101-751-851.000	END BALANCE	0.00	0.00	0.63
10/01/2023			101-751-860.000 TRANSPORTATION	BEG. BALANCE			0.00
10/31/2023			101-751-860.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-880.000 COMMUNITY PROMOTION	BEG. BALANCE			0.00
10/31/2023			101-751-880.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-881.000 PROGRAMMING - RECREATION REVOL	BEG. BALANCE			526.70
10/31/2023			101-751-881.000	END BALANCE	0.00	0.00	526.70
10/01/2023			101-751-882.000 PROGRAMMING - FARMERS MARKET	BEG. BALANCE			0.00
10/31/2023			101-751-882.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-900.000 PRINTING AND PUBLISHING	BEG. BALANCE			0.00
10/31/2023			101-751-900.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-920.000 ELECTRIC	BEG. BALANCE			0.00
10/31/2023			101-751-920.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-921.000 NATURAL GAS	BEG. BALANCE			0.00
10/31/2023			101-751-921.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-922.000 WATER	BEG. BALANCE			0.00
10/31/2023			101-751-922.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-930.000 REPAIRS AND MAINTENANCE	BEG. BALANCE			0.00
10/31/2023			101-751-930.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-930.200 REPAIRS - STREETS MAINTENANCE	BEG. BALANCE			0.00
10/31/2023			101-751-930.200	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-955.000 CONFERENCES	BEG. BALANCE			70.00
10/31/2023			101-751-955.000	END BALANCE	0.00	0.00	70.00
10/01/2023			101-751-956.000 MEMBERSHIPS	BEG. BALANCE			0.00
10/31/2023			101-751-956.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-968.000 DEPREC.-TRANS OUT	BEG. BALANCE			0.00
10/31/2023			101-751-968.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-972.000 CAPITAL OUTLAY	BEG. BALANCE			0.00
10/31/2023			101-751-972.000	END BALANCE	0.00	0.00	0.00
10/01/2023			101-751-995.000 OPERATING TRANS OUT	BEG. BALANCE			0.00
10/31/2023			101-751-995.000	END BALANCE	0.00	0.00	0.00

10/30/2023 11:19 AM		REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER				Page: 1/1		
User: CITYCLERK		PERIOD ENDING 10/31/2023						
DB: Fraser								
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2023	MONTH	10/31/2023	NORMAL	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	(ABNORMAL)		
Fund 101 - GENERAL FUND								
Expenditures								
Dept 751 - RECREATION								
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	240.00		105.00	1,010.00		19.20
101-751-703.000	SALARIES	0.00	0.00		0.00	0.00		0.00
101-751-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	15,600.00		4,000.00	8,200.00		65.55
101-751-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00		0.00	0.00		0.00
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	0.00		0.00	10,000.00		0.00
101-751-710.000	VACATION	1,000.00	0.00		0.00	1,000.00		0.00
101-751-711.000	HOLIDAY	1,200.00	400.00		0.00	800.00		33.33
101-751-713.000	FICA	1,612.00	1,004.09		253.58	607.91		62.29
101-751-714.000	MEDICARE	377.00	234.83		59.29	142.17		62.29
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	117.00	0.00		0.00	117.00		0.00
101-751-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	0.00	0.00		0.00	0.00		0.00
101-751-718.000	LONGEVITY PAY	0.00	0.00		0.00	0.00		0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	412.84		103.21	4,587.16		8.26
101-751-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00		0.00	0.00		0.00
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B	2,080.00	1,280.00		320.00	800.00		61.54
101-751-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00		0.00	0.00		0.00
101-751-742.000	OPERATING SUPPLIES	2,000.00	12.35		0.00	1,987.65		0.62
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	25,000.00	1,324.00		350.00	23,676.00		5.30
101-751-850.000	COMMUNICATIONS (PHONE AND CELL)	0.00	0.00		0.00	0.00		0.00
101-751-851.000	MAIL OR POSTAGE	500.00	0.63		0.00	499.37		0.13
101-751-880.000	COMMUNITY PROMOTION	12,000.00	0.00		0.00	12,000.00		0.00
101-751-881.000	PROGRAMMING - RECREATION REVOLVING FUND	20,000.00	526.70		0.00	19,473.30		2.63
101-751-882.000	PROGRAMMING - FARMERS MARKET	0.00	0.00		0.00	0.00		0.00
101-751-900.000	PRINTING AND PUBLISHING	1,000.00	0.00		0.00	1,000.00		0.00
101-751-930.000	REPAIRS AND MAINTENANCE	0.00	0.00		0.00	0.00		0.00
101-751-955.000	CONFERENCES	1,000.00	70.00		0.00	930.00		7.00
101-751-956.000	MEMBERSHIPS	1,000.00	0.00		0.00	1,000.00		0.00
Total Dept 751 - RECREATION		108,936.00	21,105.44		5,191.08	87,830.56		19.37
TOTAL EXPENDITURES		108,936.00	21,105.44		5,191.08	87,830.56		19.37
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		0.00	0.00		0.00	0.00		0.00
TOTAL EXPENDITURES		108,936.00	21,105.44		5,191.08	87,830.56		19.37
NET OF REVENUES & EXPENDITURES		(108,936.00)	(21,105.44)		(5,191.08)	(87,830.56)		19.37



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

MAYOR

Michael Carnagie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

To: Recreation Commission

Date: 10/30/2023

From: City Clerk Greenia

Re: Interview of Candidates

The City of Fraser Recreation Commission consists of seven (7) members who are registered electors of the City. The current make-up of the Commission is as follows:

COMMISSION MEMBER

Echo Hunt

Sarah Kelley

Christine Koch

Julie Rastelli

Wendy Radke

Jacob Rice

Rebecca Walker

TERM EXPIRES

12/31/2023

12/31/2025

12/31/2024

12/31/2024

12/31/2025

12/31/2025

12/31/2023

In following with the City of Fraser's process for (re)appointing Board and/or Commission members, the body itself conducts interviews and then either recommends appointment of those candidates to City Council or not.

Recreation Commission Members Echo Hunt and Rebecca Walker both have terms that will expire on December 31, 2023. I have inquired as to whether or not they wish to continue to serve the City on its Recreation Commission. Both have agreed to do so.

Tonight, the Recreation Commission will interview these candidates, or in this case you may just decide to recommend them to City Council for reappointment. The terms are for three (3) years.

If you decide to recommend their reappointments to City Council, I will need a motion for each Commission Member noting that their term end date would be December 31, 2026.

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



www.MICityOffFraser.Com

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100

cityclerk@micityoffraser.com

LAST NAME		FIRST NAME		M.I.	
Hunt		Echo			
ADDRESS (number & street)					
[REDACTED]					
CITY	STATE	ZIP CODE	CELL PHONE	HOME PHONE	
Fraser	MI	48026	[REDACTED]	N/A	
NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR				TERM ENDING (IF KNOWN)	
Board Name / Recreation Commission					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
I believe the commission along with the new director, is picking up steam with events and programming since Covid shutdown and I would like to continue to help it grow.					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
High School (Cousino) General Adult ed. (L'Anse Creuse) Medical Transcription					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
AFGE 1658			Office Manager		
COMPANY ADDRESS (number & street)					
6501 E. 11 Mile Bg 230, Rm 136w					
CITY	STATE	ZIP CODE	OFFICE PHONE	OFFICE CELL PHONE	
Warren	MI	48397-5000	(586) 282-6102	N/A	
PLEASE LIST YOUR RESPONSIBILITIES					
answer phones, mail, set up appointments, order supplies. plan outings, parties, meetings.					

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM

Rev 11/2017

Received by _____ Date _____

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



www.MICityOfFraser.Com

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100

cityclerk@micityoffraser.com

LAST NAME		FIRST NAME		M.I.	
Walker		Rebecca		A	
ADDRESS (number & street)					
[REDACTED]					
CITY	STATE	ZIP CODE	CELL PHONE	HOME PHONE	
Fraser	MI	48026	[REDACTED]		
NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR				TERM ENDING (IF KNOWN)	
Board Name					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
Help bring more activities back to Fraser.					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
Fraser highschool Macomb community college					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
Stay at home mom					
COMPANY ADDRESS (number & street)					
[REDACTED]					
CITY	STATE	ZIP CODE	OFFICE PHONE	OFFICE CELL PHONE	
PLEASE LIST YOUR RESPONSIBILITIES					
Take care of 4 crazy boys					

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM