



CITY MANAGER

Elaine Leven

CITY CLERK

August Gitschlag

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

FRASER HISTORICAL COMMISSION AGENDA OCTOBER 7, 2024 @ 7:00 p.m.

1. Call to order
2. Pledge to Flag
3. Approve Agenda October 7, 2024
4. Approve Minutes September 9, 2024
5. Liaison Report
6. Unfinished Business
 - a. August Gitschlag – Swearing in Mackenzie, Marti and Marilyn
 - b. Eric Oliver – Brick Pavers
 - c. Tom Tenow – Fraser Anniversary Booklet
 - d. October 6th Open House
 - e. Policies & Procedures Section II
 - f. Ram's Horn – Trick or Treat Candy
7. New Business
 - a. KMB Award
 - b. Three Year Plan
 - c. Professional Memberships
 - d. P.O. Box
8. Commission Reports
9. Adjourn

POSTED: 9/30/24

Meetings held at the Depot, 18577 Masonic, Fraser, MI 48026

Fraser Historical Commission

Meeting Minutes – Monday September 9, 2024 @ 7:00pm

Depot Visitor Center

Present:

Commissioners: Marilynn Wright, Nancy Ehrke, Jim Chamberlin, Tom Iwanicki, Marti VanEenenaam-Iwanicki, Mackenzie Lenk.

Members-at-Large: Curtis Rice

Liaison – Patrice Schornak

Guest:

Eric Oliver – Triple S Engraving

Absent:

Commissioner Karen Hodges

Members-at-Large: Kathy Pirtle and Dori Guoin

1. **Call to order:** 7:02 pm by Marilynn.
2. **Pledge of Allegiance**
3. **Approve Agenda:** Motion by Tom, seconded by Marti to approve agenda.
Motion carried.
4. **Approve August 5, 2024, Minutes:** Motion by Nancy, seconded by Jim to approve.
Motion carried.
5. **City Liaison Report:**
 - Patrice checked on possibility of using the Senior Center for guest speakers or other programming. Elaine Leven is working on it. If we had evening or weekend events, we would need a city employee to let us in.
 - We will be able to set up a separate account for the 150th celebration where we can deposit sponsorships and other donations.
 - Suggested putting some of our larger sale items on Facebook Marketplace or other online sites.

Patrice to check on the following:

 - Where to put lawn waste bags for pick up since Masonic is not available due to construction.
 - Will have Joe from DPW work with us to figure out sprinklers
 - Will ask who to send minutes/agenda items to. There is confusion if they should be sent to Cindi or August in the City Clerk's office.
6. **Unfinished Business**
 - a. **Eric Oliver - Brick Pavers**

Eric was in attendance and commissioners explained the paver situation – inlay is coming out of some of the bricks and it is very expensive to have new or replaced bricks shipped from Wisconsin. We are looking for a local contact.

Bricks would come from Beldon Brick (unless we have some in the barn)

Current damaged bricks would need to be replaced, as they are unable to be repaired.

Charge would be \$20 per brick for the small bricks.

Eric will do a test brick in memory of Harry Hodgson (Marilynn will provide the information), and we will vote next meeting if we want to retain his services or continue with the Wisconsin company.
 - b. **Policy/Procedures**

Copies of the next section of the Policy/Procedures document were not provided in commissioner meeting packets so this item was tabled until the October meeting.

7. New Business

a. October Barn Sale

Since September Barn Sale was cancelled due to construction on Masonic/Kelly, we will have Half off sales on Sunday October 6 and Sunday October 20 from 9am – 4pm. Open House tours will only be held on October 6.

b. Luncheon September 19, 2024

Marti and Karen will be presenting to the Beautification Council of Southeast Michigan at their Fall Conference. They will be sharing information about the Baumgartner House and grounds and its transformation over the years. We have a table for 8 reserved for us for free. Marti, Karen, Marilyn, and Nancy will represent the Commission. We will offer the other 4 seats to Society Members. Marti will be in contact with Lorraine Fradle.

c. Barn Celebration

Will not take place in October since we still have so many items to sell. Tentative plan will be to clean it out after the Oct 20 sale and include it on tours during November and possibly December.

d. 3-year plan

Marti had retyped the 3 year plan (2021-2022-2023) and noted which items had been completed and made suggestions for 2024-2025-2026 plan. Additional suggestions were made by commissioners. She will combine all the ideas and present it at the October meeting.

8. Commissioner Reports

- **Marilynn** – No report
- **Mackenzie** – No report
- **Jim** – Sept 26 Fundraiser for St. Vincent de Paul at Ram's Horn from 5-8pm
- **Tom** –
 - Registered for an online class on Collections Management through the American Association for State and Local History (AASLH) taking place in October.
 - Noted there is a \$195 membership fee for organizations and suggested we join. This brought up some additional discussion about current professional memberships. Marilyn states we are no longer receiving information we did previously.
 - The Historical Society of Michigan has a Michigan Milestone Award to honor businesses, organizations, and individuals. For us to honor some of our long-standing Fraser businesses would cost about \$700 for a plaque. He suggests we consider honoring a business or organization each year. Examples could be Schotts, Reindel Hardware, Walsh Funeral Home, the City of Fraser, and St. John Church. This cost could be something we share with the Fraser Historical Society.
- **Marti** –
 - Keep Michigan Beautiful Award application has been sent.

- Have been in touch with John from Fusion Marketing about stickers and pins, etc for the 150th celebration. Patrice mentioned another potential vendor.
 - Ram's Horn will have their Trunk or Treat on Saturday October 19. We will vote at October meeting how much money to spend.
 - Historical Afghans (for sale in gift shop) have been found, one will be put on display in October. Marilyn mentioned we've used a folding screen to display it in the past. Marti will look for it.
- **Curtis** – No report
 - **Nancy** – Will be out of town Sept 28-Oct 3.

9. Adjournment: Motion by Tom, Seconded by Jim to adjourn. All in favor.
Meeting adjourned at 8:17pm

Announcements:

- **Next Meeting:** October 7, 2024 - 7pm in the Depot
- **Next Open Houses:** Sunday October 6, 2024 AND Sunday October 20, 2024. (both 9-4pm)
(both 1/2 off sales)
- **Garden Work Bees:** Wednesday nights from 6pm-dusk – weather permitting
- **Donation Collections:** Suspended until construction on Masonic/Kelly is done
- **Historical Society Meeting:** Wednesday September 18 at 3pm in the Depot

Respectfully Submitted:

Marti VanEenenaam-Iwanicki
Recording Secretary

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
Balances as of 09/30/2024

Fund 101 - GENERAL FUND

Account	Description	2024-25 Amended Budget	YEAR-TO-DATE THRU 09/30/24	Available Balance	% Used
Expenditures					
Department 803: HISTORICAL COMMISSION					
702.000	ELECTED/APPOINTED OFFICIALS PAY	0.00	0.00	0.00	100.00
712.000	OVERTIME	0.00	0.00	0.00	100.00
713.000	FICA	0.00	0.00	0.00	100.00
714.000	MEDICARE	0.00	0.00	0.00	100.00
742.000	OPERATING SUPPLIES				
07/25/2024	AP REIMBURSEMENT FOR CLEANING SUPPLIES/HIST		1023586 14.82	Inv #: '8-12-2024' Vendor 'MISC'	
07/31/2024	AP REIMBURSEMENT FOR BANNER FOR 2024 FRASER		1023587 30.99	Inv #: '7-31-2024' Vendor 'MISC'	
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 39.96	Inv #: '7-31-2024' Vendor '10008'	
07/31/2024	AP JULY 2024 CREDIT CARD		1031022 69.60	Inv #: '7-31-2024' Vendor '10008'	
09/17/2024	AP REIMBURSEMENT FOR SUPPLIES FOR GRANT APP		1033614 30.70	Inv #: '9-17-2024' Vendor 'MISC'	
742.000	OPERATING SUPPLIES	500.00	186.07	313.93	37.21
930.000	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	100.00
Total - Dept 803		500.00	186.07	313.93	37.21
Total Expenditures		500.00	186.07	313.93	37.21
NET OF REVENUES AND EXPENDITURES		(500.00)	(186.07)	(313.93)	

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
09/01/2024			101-803-001.000 CASH		BEG. BALANCE		0.00
09/30/2024			101-803-001.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-702.000 ELECTED/APPOINTED OFFICIALS PAI		BEG. BALANCE		0.00
09/30/2024			101-803-702.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE		0.00
09/30/2024			101-803-704.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-712.000 OVERTIME		BEG. BALANCE		0.00
09/30/2024			101-803-712.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-713.000 FICA		BEG. BALANCE		0.00
09/30/2024			101-803-713.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-714.000 MEDICARE		BEG. BALANCE		0.00
09/30/2024			101-803-714.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-718.000 LONGEVITY PAY		BEG. BALANCE		0.00
09/30/2024			101-803-718.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-719.000 FOOD ALLOWANCE		BEG. BALANCE		0.00
09/30/2024			101-803-719.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-724.100 HEALTH INSURANCE PREMIUMS (EMPI		BEG. BALANCE		0.00
09/30/2024			101-803-724.100	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-742.000 OPERATING SUPPLIES		BEG. BALANCE		155.37
09/17/2024	AP	INV	REIMBURSEMENT FOR SUPPLIES FOR GRANT	9-17-2024	30.70		186.07
09/30/2024			101-803-742.000	END BALANCE	30.70	0.00	186.07
09/01/2024			101-803-791.000 SUBSCRIPTIONS AND PUBLICATIONS		BEG. BALANCE		0.00
09/30/2024			101-803-791.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-801.000 PROFESSIONAL/CONTRACTUAL SERVI(		BEG. BALANCE		0.00
09/30/2024			101-803-801.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-850.000 COMMUNICATIONS (PHONE AND CELL)		BEG. BALANCE		0.00
09/30/2024			101-803-850.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-900.000 PHOTOGRAPHY		BEG. BALANCE		0.00
09/30/2024			101-803-900.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-930.000 REPAIRS AND MAINTENANCE		BEG. BALANCE		0.00
09/30/2024			101-803-930.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-960.000 MISCELLANEOUS		BEG. BALANCE		0.00
09/30/2024			101-803-960.000	END BALANCE	0.00	0.00	0.00
09/01/2024			101-803-972.000 CAPITAL OUTLAY		BEG. BALANCE		0.00
09/30/2024			101-803-972.000	END BALANCE	0.00	0.00	0.00

09/30/2024 02:45 PM
User: CITYCLERK
DB: Fraser

ACCOUNT BALANCE REPORT FOR CITY OF FRASER
PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	2024-25		BEG. BALANCE	ACTIVITY FOR	YEAR-TO-DATE	END BALANCE
		AMENDED BUDGET	NORMAL	07/01/2024	MONTH 09/30/2024	THRU 09/30/24	09/30/2024
				(ABNORMAL) INCREASE	(DECREASE) INCREASE	(DECREASE)	(ABNORMAL)
Fund 101 - GENERAL FUND							
101-000-379.000	FUND BALANCE - RESTRICTED - HISTORICAL			22,576.69	0.00	913.25	23,489.94