



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnagie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

FRASER CITY COUNCIL AGENDA

CITY COUNCIL CHAMBERS

33000 GARFIELD, FRASER, MI 48026

THURSDAY, NOVEMBER 9, 2023 - 6:30 P.M

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL OF COUNCIL MEMBERS**
- 4. APPROVAL OF AGENDA**
- 5. CITIZEN PARTICIPATION ON AGENDA ITEMS**
- 6. CONSENT AGENDA**
 - a. City Council Meeting Minutes October 12, 2023
 - b. Civil Service Commission Meeting Minutes September 14, 2023
 - c. Planning Commission Meeting Minutes October 4, 2023
 - d. Historical Commission November Report
 - e. Planning Commission Reappointment Frank Farina
 - f. Planning Commission Reappointment John Keil
 - g. Check Disbursements
 - h. Revenue and Expenditure Report
- 7. NEW BUSINESS**
 - a. Proclamations of Community Service
 - b. Radar Speed Signs
 - c. Communications Service Provider
 - d. Utilities Rate Study RFP
 - e. Cost Share Agreement – Kelly/Masonic Intersection
 - f. Special Organizational Meeting
- 8. RETURNING BUSINESS**
 - a. Airport/Winsome Construction Update
 - b. Shade Options for Fort Fraser
 - c. FY 2022-2023 Audit Status
- 9. REPORT OF CITY ADMINISTRATION**
- 10. REPORT OF MAYOR AND CITY COUNCIL**
- 11. CITIZEN PARTICIPATION**
- 12. CLOSED SESSION**
 - a. Strategy Session Regarding Negotiation of a Bargaining Agreement with COAM
- 13. ADJOURNMENT**

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO CINDI GREENIA, CITY CLERK AT (586) 293-3100. IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.



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**FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, OCTOBER 12, 2023 6:30 P.M.
DRAFT**

A regular meeting of the City of Fraser City Council was held on Thursday, October 12, 2023 at 6:30 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Carnegie called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Carnegie led the Pledge of Allegiance.

3. ROLL CALL OF COUNCIL MEMBERS

Present: Blanke, Carnegie, Kalka, O'Dell, Sutherland

Absent: Baranski, Schornak

Others: City Manager Leven, City Attorney DeNault, Director of Public Safety Kretzschmar, Director of Public Works Ragsdale, Engineer Mike Vigneron,

Motion by Carnegie supported by Kalka to excuse Council Members Baranski and Schornak.

AYES: Blanke, Carnegie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

4. APPROVAL OF AGENDA

Motion by Sutherland supported by O'Dell to approve the agenda for the October 12, 2023 City Council Meeting as presented.

AYES: Blanke, Carnegie, Kalka, O'Dell Sutherland

NAYS: None

Motion Carried

5. CITIZEN PARTICIPATION

There was no citizen participation at this time.

**FRASER CITY COUNCIL MINUTES
THURSDAY, OCTOBER 12, 2023 – 6:30 P.M**

6. CONSENT AGENDA

The following items were on the Consent Agenda for the October 12, 2023 City Council Meeting:

- a. City Council Regular Meeting Minutes September 14, 2023
- b. Local Officials Compensation Commission Meeting Minutes July 11, 2023
- c. Planning Commission Meeting Minutes September 6, 2023
- d. Recreation Commission Meeting Minutes August 1, 2023
- e. Recreation Commission Meeting Minutes September 19, 2023
- f. Board of Review Appointment – Sandy Decker
- g. Recreation Commission Member Appointment – Wendy Radke
- h. Recreation Commission Member Appointment – Julie Rastelli
- i. Poole Service Credit Purchase
- j. Check Disbursements
- k. Revenue and Expenditure Report

Motion by Sutherland supported by Kalka to approve the Consent Agenda for the October 12, 2023 City of Fraser City Council meeting as presented.

Council Member Blanke wanted to thank Sandy Decker, Wendy Radke and Julie Rastelli for agreeing to serve on a Board or Commission. She appreciate their support.

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland.

NAYS: None

Motion Carried

7. NEW BUSINESS

a. Request to Purchase Four (4) Stalker Radar Units

Director of Public Safety Kretzschmar reviewed her request with City Council. She explained that these units would be going in the newly purchased Tahoe's for her department. Discussion was had on the units and their longevity. These would be the same as the units they had in other vehicles.

Motion by O'Dell supported by Kalka to authorize the purchase of four (4) Stalker Radar units as submitted at a cost of \$9,097.20 from Stalker Radar Applied Concepts, Inc. using the MiDeal quote.

City Manager Leven stated she was clarifying the account number they would be charged to would be 101-301-972.000

We budgeted \$12,000 in that account and this is almost \$3,000 under budget.

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

FRASER CITY COUNCIL MINUTES
THURSDAY, OCTOBER 12, 2023 – 6:30 P.M

b. House 14 Firefighter Request

Captain Gillies approached the City Council to review his request. He indicated that this resolution was required in order for House 14 Firefighters to obtain a non-profit status with the State of Michigan.

Motion by Blanke supported by Sutherland to adopt the attached Resolution from the State of Michigan Charitable Gaming Division which will recognize 14 House Firefighters Association as a nonprofit organization operation in the City of Fraser for the purpose of obtaining charitable gaming licenses.

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

c. Miscellaneous Concrete Program

City Engineer Mike Vigneron reviewed the proposed bid award for the 2023 Miscellaneous Concrete Repair Program in the City of Fraser. He noted these repairs were done on an "as needed" basis. Further discussion was had on the bids that were received.

Mayor Carnagie asked what types of areas would be getting this concrete repair. DPW Superintendent Ragsdale noted it would be items like water main break repair when the road had to be opened.

Council Member O'Dell asked for a report of where these repairs were done so that there was something they could show the resident if they inquired about it. Engineer Vigneron stated they could do so. There is no need for a budget amendment for this expenditure at this time.

Motion by Carnagie supported by Sutherland to award a contract for the 2023 Miscellaneous Concrete Repair Program to Luigi Ferdinandi & Sons Cement Co Inc. in the amount of \$164,634.00, authorize Anderson, Eckstein and Westrick, Inc to provide construction engineering services in the estimated amount of \$25,000, and authorize the DPW Superintendent and City Manager discretion to approve additional contract costs with a total authorization not to exceed \$350,000.00.

AYES: Blanke, Carnagie, O'Dell, Sutherland

NAYS: Kalka

Motion Carried

d. Pavement Marking Bids

City Engineer Mike Vigneron and DPW Superintendent Ragsdale reviewed the request for approval of a bid award for the 2023 Citywide Pavement Marking. This would provide for restriping all pavement markings in the City in Fall 2023 and Spring 2024. Mr. Vigneron indicated that this did go for public bid, 12 contractors took documents but only one bid was submitted. He added there were not many companies that did this work any longer.

**FRASER CITY COUNCIL MINUTES
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Discussion was had as to what exactly which streets would be getting this touch up. Mr. Vigneron noted that only the streets that were under the City's jurisdiction - Masonic, Klein and Mulvey – would be done. This would also provide for some of the crosswalks, bike paths, stop bars, bike symbols, etc. Discussion was then had about what the \$5,000 for engineering would be for. Mr. Vigneron explained this would be for costs associated with contract administration. It was noted that the last time the markings were touched up was in the late 2010s.

Deanna Reiner, 15569 Luxemburg, asked if the roads were cleaned just prior to the marking. Mr. Vigneron stated that the trucks that applied the markings cleaned the area just before applying the marking. Mr. Ragsdale added that the DPW would go out with the streetsweeper to these roads the day prior as well.

Motion by Kalka supported by Sutherland to award a contract for the 2023 Citywide Pavement Marking contract to PK Contracting, Inc. in the sum of \$83,680.00 and authorize Anderson, Eckstein and Westrick, Inc. to provide construction engineering services in the estimated amount of \$5,000.

AYES: Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

e. Slides and Shading for Fort Fraser

DPW Superintendent Mark Ragsdale presented this item to the City Council. He began by reviewing that the slides were proprietary in nature and that was why the cost was high. He stated he was aware that discussion was had on providing some shading area at Fort Fraser. He was presenting them with a solution that would be very low maintenance and long lasting. City Council expressed concern at the amount of money the proposed shading would cost. They would like to see Mr. Ragsdale bring back some other proposals for the next meeting that were more cost effective.

Motion by O'Dell supported by Sutherland to approve the purchase of the park equipment as submitted in the quote from Midstates Recreation less the purchase and installation of the pergola not to exceed \$44,000.

Discussion was had on what the City Council would like to see brought back to them regarding shade at Fort Fraser. Not only costs, but maintenance costs, the exposure to damage, etc.

VOTE ON MOTION:

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

f. Excavator Defender Mulcher Attachment

DPW Superintendent Mark Ragsdale presented this item to the City Council. He explained all the different tasks that this piece of equipment could carry out and how it would be beneficial for the city to have this. The City Council questioned whether he could use something less expensive for these purposes.

**FRASER CITY COUNCIL MINUTES
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Mr. Ragsdale indicated that the DPW was starting work on the Masonic Road pump station and retention pond. He then reviewed that this attachment could be used at parks to shred the overgrown parks, take it behind Senior Housing and make walking trails, they can use it in watermain breaks where the area needs to be mulched down prior to getting to the break and repairing it.

Motion by Kalka supported by Sutherland to award a proposal to purchase the FX36 Defender Mulcher attachment in the amount of \$22,840 from ALTA Equipment.

AYES: Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS: None

Motion Carried

g. Painting at Senior Housing

DPW Superintendent Mark Ragsdale reviewed this item for the City Council. He indicated that he had obtained three (3) bids for painting at Senior Housing and he was proposing that the City Council approves awarding the contract to the low bidder.

Motion by Sutherland supported by Kalka to award the bid to Look Professional Painting in the amount of \$10,050.00 to paint at Senior Housing.

City Manager Leven indicated that when reviewing the bids she did not see that Look Professional would be doing repairs, taping, patching and sanding along with painting. She wondered if they would be doing that as the other two bids stated that was included.

Council Member Sutherland agreed to strike her first motion.

Motion by Sutherland supported by Kalka to award the bid for the Senior Housing Painting to Look Professional Painting with the contingency that the amount includes sanding and patching as needed in the amount of \$10,050.

Ray Wojciechowski, 34950 Hidden Pine, Apartment 320, asked what the other two bids were. Council Member Sutherland stated that they were \$29,750 and \$48,975.81.

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland
NAYS: None

Motion Carried

h. SMART Drug and Alcohol Policy

City Manager Leven reviewed the proposed policy for Drug and Alcohol. The policy she presented them was the up-to-date policy and was compliant with Federal Transit Administration (FTA) standards. It was discovered during the audit process for the SMART Credit Transfer that we could not locate this policy. This policy was for the SMART van drivers.

Motion by O'Dell supported by Blanke to adopt the FTA Drug and Alcohol policy to be compliant with the standards and continue receiving financial assistance from the Federal Transit Administration.

**FRASER CITY COUNCIL MINUTES
THURSDAY, OCTOBER 12, 2023 – 6:30 P.M**

AYES: Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS: None

Motion Carried

i. Site Preparation Senior Activity Center

City Manager Leven reviewed that she was asking for approval to spend money to prepare the site for the LED Sign that was being paid for by CDBG Funding. It was discovered during the pre-bid meeting that the electricity to the current sign was not sufficient for the new sign.

Motion by O'Dell supported by Blanke to approve the expenditure of \$6,400 to Sewer and Water Specialists to bore trenching for electrical to the Senior Center Activity Sign site and approve the expenditure of \$3,950 to Spectron Electric for installing electricity to the LED sign.

AYES: Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS: None

Motion Carried

j. Senior Activity Center Electronic Sign

City Manager Leven reviewed the bid process for the Senior Activity Center Sign and the process of getting this item to City Council. She was asking that they approve awarding of the bid to Bill Carr Signs.

Motion by O'Dell supported by Blanke to approve the expenditure of \$25,960 to Bill Carr Signs out of Fling, Michigan for the purchase of an LED sign for the Senior Activity Center.

Council Member Kalka indicated she felt this was an extremely expensive sign.

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland
NAYS: None

Motion Carried

k. City Attorney Rate Adjustment

City Manager Leven addressed the City Council regarding the proposed increase in rates for the City Attorney. She noted that the City had not seen an increase in rates in quite some time for Attorney costs.

Motion by Sutherland supported by Blanke to approve the 2024-2028 rates for the Legal Services Contract between O'Reilly, Rancilio and the City of Fraser.

AYES: Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS: None

Motion Carried

**FRASER CITY COUNCIL MINUTES
THURSDAY, OCTOBER 12, 2023 – 6:30 P.M**

8. RETURNING BUSINESS

FY 2022-2023 Audit Status

City Manager Leven updated the City Council on the status of the FY 2022 – 2023 Audit. Last month the administration had about 25% of the preliminary work prepared for the audit and this month they were at a little more than 75%. She felt they would be able to meet all deadlines so that the Auditor's could come into the office and perform the audit by the deadline.

9. REPORT OF CITY ADMINISTRATION

City Manager Leven updated City Council on the library progress.

There was a new Absent Voter Ballot Drop Box in front of City Hall. It was paid for by the State of Michigan. It will only be unlocked and available during election times.

The new Communications Associate started this week. Her name is Starsha McCrary. She then reviewed her duties.

Senator Kleinfeld will be here tomorrow from 10:00 to 11:00 a.m.

She wanted to thank Representative Gary Peters' office for their help in getting our SAM's number.

She reminded everyone that tomorrow was Sergeant Poole's last day with the City of Fraser. She wanted to thank him for his service to the City of Fraser and she invited City Council to stop by to City Hall tomorrow as they would be celebrating his retirement at about 2:45 p.m.

City Council took a brief recess at 7:58 p.m.

City Council reconvened at 8:06 p.m.

10. REPORT OF MAYOR AND CITY COUNCIL

Council Member O'Dell wished everyone a safe and happy Halloween. He was concerned the packets were not getting posted online on time.

Council Member Kalka shared that on October 21 the Fraser High School Fair was going to be going on. It was a great craft show. On November 9 the Eastpoint-Roseville Chamber of Commerce will hold their 31st Christmas Auction; Tickets are \$50. She wished her daughter a happy 17th birthday. She reminded everyone that we have an election coming up and asked that they investigate the candidates and not to always believe what they read on social media. She urged everyone to get involved. She wished everyone a Happy Halloween.

Council Member Blanke asked a question about the certificate of occupancy for the Big Boy. Attorney DeNault spoke to this issue. She stated she agreed with Council Member Kalka's sentiments regarding the upcoming Election.

FRASER CITY COUNCIL MINUTES
THURSDAY, OCTOBER 12, 2023 – 6:30 P.M

Her term is up next month. She wanted to share that she was very grateful for all the people she had met along the way that helped her and she wanted to thank everyone who had touched her life. She shared her history with the City and talked about all the good people she met along the way. She reminded everyone that the “City” was just a noun, what made it great was the people of the City. Her hope was that we love and are grateful for what we have here – the people NOT the City itself.

May God bless all of you and be gracious and protect all of you always.

Council Member Sutherland agreed that the Fraser High School Craft Show was really amazing and for a great cause. Congratulations to the Fraser High School Marching Band for getting a First Division Rating at the MSBOA. Congratulations to Mr. Rogers and his team for all their hard work with the band.

There is an election coming up. No matter who you are going to vote for use your voice. She then congratulated Sandy Decker, Wendy Radke and Julie Rastelli and thanked them for getting involved.

Have a great month of October and Happy Halloween.

Mayor Carnage indicated that they held 34th Annual Open House last Saturday. It was quite successful, and they hit a milestone with their hot dog sales of 60,000 hot dogs. In particular he wanted to thank Jim Literotis, Tom Collins and Doug Rocko for all of their efforts in getting this event together.

11. CITIZEN PARTICIPATION

Sheri Stein agreed the Open House was amazing. She shared that she heard many comments on how it felt like Fraser again. There is a Fraser First Booster Club meeting on October 18, 2023, at 6:00 p.m. at the Fraser Ram’s Horn. There is also a Trunk or Treat at Ram’s Horn on the 21st of October from 1:00 p.m. to 3:00 p.m. she encouraged everyone to bring out their children. Get out and vote.

Deanna Reiner, 15569 Luxemburg thanked Mayor Carnage for starting the Open House. It has grown over the years. Thank you, Kathe Blanke, for all you have done. She echoed Council Member Kalka’s sentiment about voting; get out and learn don’t necessarily count on the information from Facebook. She was celebrating her 50th Class Reunion from Fraser High School.

Laura Lesich, 15201 Fairview. She thanked City Council for approving the new Recreation Commission members. They would finally have a full board. The VFW has their spaghetti dinner on the fourth Wednesday which will be October 25. The Goodfellows are having their annual event on November 3 at The Vintage House at 5:00 p.m., \$10 per ticket. This event will help sponsor the No Child Without a Christmas project. She also wanted to thank Council Member Blanke and Council Member Kalka for all of their service to the City. She wished them well in their future endeavors.

Attorney Don DeNault stated he sat with the Recreation Commission at their last meeting to help them review and overhaul their By-Laws. He added at that meeting it was noted that in the City of Fraser there are numerous Trunk or Treats. Recreation Coordinator Seay would have dates and times if anyone wanted information on them.

**FRASER CITY COUNCIL MINUTES
THURSDAY, OCTOBER 12, 2023 – 6:30 P.M**

12. Closed Session

a. Strategy Session Regarding Negotiation of a Bargaining Agreement with COAM

Motion by Carnegie supported by Sutherland to enter into closed session for the Purposes of a strategy session regarding negotiations of a bargaining agreement with COAM.

ROLL CALL VOTE:

AYES: Blanke, Carnegie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

City Council entered into Closed Session at 8:35 p.m.

City Council reconvened into Regular Session at 9:28 p.m.

13. ADJOURNMENT

Motion by Kalka supported by Sutherland to adjourn the meeting at 9:28 p.m.

AYES: Blanke, Carnegie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

Respectfully Submitted

Cindi Greenia, Clerk
City of Fraser

Michael Carnegie, Mayor
City of Fraser



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**DRAFT MINUTES
CIVIL SERVICE COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ~ FRASER, MI 48026
SEPTEMBER 14, 2023 @ 4:00 P.M.
As Approved October 9th, 2023**

A special meeting of the City of Fraser Civil Service Commission was held on Tuesday, September 14, 2023, at 4:00 p.m. in City Council Chambers, 33000 Garfield Road, Fraser, MI 48026.

1. CALL MEETING TO ORDER

The meeting was called to order at 4:02 p.m. by Chairman Suminski.

2. ROLL CALL:

Present: Thomas Bender
Thomas Suminski

Others: Director Samantha Kretzschmar, City Clerk Greenia

3. APPROVAL OF AGENDA

Motion by Bender supported by Suminski to approve the agenda of the September 14, 2023 meeting of the Civil Service Commission Meeting as amended

AYES: Bender, Suminski

NAYS: None

Motion Carried

4. APPROVAL OF MINUTES

Motion by Bender supported by Suminski to approve the minutes of the June 6, 2023 City of Fraser Civil Service commission meeting as presented/amended.

AYES: Bender, Suminski

NAYS: None

Motion Carried

**CIVIL SERVICE COMMISSION
SEPTEMBER 14, 2023 @ 4:00 P.M.**

5. NEW BUSINESS

A. Abolish Eligibility List of June 6, 2023 for Firefighter/Paramedic

Motion by Bender supported by Suminski to abolish the City of Fraser's Firefighter/Paramedic eligibility list of June 6, 2023.

AYES: Bender, Suminski

NAYS: None

Motion Carried

B. Approve Eligibility List of September 14, 2023.

Motion by Bender supported by Suminski to approve the City of Fraser's Firefighter/Paramedic eligibility list of September 14, 2023 as presented.

AYES: Bender, Suminski

NAYS: None

Motion Carried

Director Kretzschmar stated that there would most likely be another Civil Service Commission Meeting in the very near future to address a new PSO list.

C. Discussion of Vacancy on Civil Service Commission

Commission members and City Clerk Greenia discussed ways to search for good candidates to fill the open position on the Civil Service Commission. They agreed that City Clerk Greenia would start by posting the vacancy on the website as well as the City's TV station and rolling sign.

6. COMMISSION MEMBERS TO BE HEARD

Nothing at this time.

7. PUBLIC TO BE HEARD

No public at this time.

8. ADJOURNMENT

Motion by Bender supported by Suminski to adjourn the meeting at 4:08 p.m.

AYES: Bender, Suminski

NAYS:

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser



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**CITY OF FRASER
PLANNING COMMISSION MEETING MINUTES
33000 GARFIELD, FRASER, MI 48026
October 4, 2023
AS APPROVED NOVEMBER 1, 2023**

A regular meeting of the City of Fraser Planning Commission Meeting was held on Wednesday, October 4, 2023 at 7:00 P.M. The meeting was held in City Council Chambers, 33000 Garfield Road, Fraser, MI 48026.

1. CALL MEETING TO ORDER

Chair Czarnecki called the meeting to order at 7:00 p.m.

Chair Czarnecki led the Pledge of Allegiance.

2. ROLL CALL

PRESENT: Barr, Czarnecki, Farina, Keil, Meyer, Perry, Warunek

ABSENT: None

OTHERS: City Attorney Alyssa Ericson, City Planner Lauren Sayre, City Clerk Greenia

3. APPROVAL OF AGENDA – REGULAR MEETING October 4, 2023

Motion by Keil seconded by Warunek to approve the agenda as presented ~~with~~

AYES: Barr, Czarnecki, Farina, Meyer, Keil, Perry, Warunek

NAYS: None

Motion Carried

4. CHAIRPERSON'S OPENING REMARKS

Chair~~person~~ Czarnecki read the formal statement relative to the powers of the Planning Commission and the facts and conditions for granting site plan approval.

FRASER PLANNING COMMISSION MEETING MINUTES
October 4, 2023 7:00 P.M.

5. APPROVAL OF MINUTES – REGULAR MINUTES September 6, 2023

Motion by Farina seconded by Warunek to approve the September 6, 2023 meeting minutes as presented.

AYES: Barr, Czarnecki, Farina, Keil, Meyer, Perry, Warunek

NAYS: None

Motion Carried

6. NEW BUSINESS

A. Public Hearings: None

B. Site Plan and Other Reviews: None

7. UNFINISHED BUSINESS

- A. Review, Discussion and Possible Modification of Site Plan Approval for Fraser Hockeyland/Big Boy Restaurant; 34400 Utica Road, Fraser, MI 48026

Neither City Attorney Ericson nor City Planner Sayre had a report on this matter at this time.

Randi Hermiz, Novi, Michigan, attorney for applicant appeared before the Planning Commission at this time. He shared that they were at the September Planning Commission meeting to discuss this with the Commission. Since that time, they have run into a couple of issues mainly dealing with the shared parking agreements that were conditions of the site plan approval.

He indicated that after that meeting, they reached out to the City Administration, inclusive of the Attorney and Planner, and discussed how to best move forward.

They were given a list of all the shortcomings of the project as it was prior to the discussions. There were a couple of major issues. One was the required deceleration lane and the other was the shared parking agreements that were required. He felt there was a way in which the specific language of the site plan could be amended in order to accommodate what they would need to obtain site plan approval but still keep the spirit of the City's wishes intact.

He then reviewed the history of this site and how they got to the place they are at this time as well as the concerns that the Planning Commission had in regard to these issues. Many of these were regarding the "Extreme Events" that may be held over the years. He stated that they were more than able to meet the needs for parking for "Extreme Events" with an agreement with and assurances by the Fraser Public Schools. They would not need to have agreements with any other business/entity for this purpose.

As to the deceleration lane, it was originally recommended but not required by the County of Macomb. With the reduced size of the buildings both Macomb County Department of Roads and our engineer Mike Vigneron have agreed that they do not need one. He understood that they would have to update the plans to show no deceleration lane.

FRASER PLANNING COMMISSION MEETING MINUTES
October 4, 2023 7:00 P.M.

Discussion was now had on the parking agreements that were required in the conditions of the site plan. He stated that the parking agreements would be used when the applicant would host an "Extreme Event". This event, prior to being held, would need to come before City Administration for items such as safety, security, an overflow parking plan, and how they intend to pay for the event. The mechanism is already in place to provide for overflow parking for "Extreme Events" and how that will be addressed during those times.

They would be asking to have Planning Commission remove the requirement for shared parking agreements that are in recordable form outside of certain cross-easement, cross access, and utility easement agreements. Those would all still be required. He would like to see the site plan approval conditions tweaked.

Jim Butler, 1849 Pond Run, Auburn Hills, MI was present to address questions regarding the required amount of parking at this site. He stated that the ZBA gave them a variance that would allow them to have 525 parking spaces; currently they have 534 parking spaces. He also reviewed the deceleration lane at this site as well as other items they would need to address on the site plan.

Chair Czarnecki expressed her frustration that the Planning Commission had no documents in front of them at this time to help make a determination on this site plan.

Commissioner Farina noted he did not care who was on the agreements, he just wanted to make sure that there was an agreement with someone to give them the required number of spaces for the "Extreme Events" requirement. Further discussion was had on this requirement. The City Attorney also discussed this with the Planning Commission.

Commissioner Meyer had questions regarding what an "Extreme Event" is. She had other questions regarding the site plan including what the Lion's Club lot was going to be developed as.

A lengthy discussion was now had on the approved conditions to the Site Plan for 34400 Utica Road as it was adopted. The agreement, with the changes he was seeking on behalf of the applicant, was up on the projector at this time for all Planning Commission members to see. Mr. Hermiz reviewed the amendments he would like to see. He stated he understood from the City's attorney, that this could be changed by the Commission at tonight's meeting without plans in front of them. Ms. Ericson then reviewed that if the Planning Commission agreed to amend the site plan conditions the applicant would still need to meet all the requirements put on it by our Building Department, engineer, public safety, etc.

Commissioner Warunek indicated he felt the amendments made sense for this site. He trusted that our legal team was involved in this. The Planning Commission had to rely on them and their opinion regarding this. Commissioner Farina and Attorney Ericson reviewed the agreements that were referred to in the conditions.

Commissioner Keil stated he was not sure why this parking matter was becoming such a big issue. The applicant would have to contact the City in the case of any "Extreme Event" and the parking would be addressed prior to any approval that may be given.

FRASER PLANNING COMMISSION MEETING MINUTES
October 4, 2023 7:00 P.M.

Commissioner Keil stated he would be willing to make a motion to remove Item #11 on the Conditions of Site Plan Approval as well amend Item #5 and Item #6 as requested; City Attorney Ericson stated she had a few other tweaks she would need to make to the conditions prior to final approval of the amendments.

Motion by Farina supported by Meyer to postpone action on Site Plan #21-08 until the Planning Commission gets written recommendations from the City Attorney and City Planner.

Discussion was had on what a recommendation would look like. Commissioner Farina indicated he was looking for a written account on what was discussed and decided and what they felt was the safest path forward for the City of Fraser in this case.

VOTE ON MOTION:

AYES: Barr, Czarnecki, Farina, Meyer

NAYS: Keil, Perry, Warunek

At this time Commissioner Barr indicated she was struggling with her vote and would like to withdraw her support to postpone this decision and vote no on that motion. Attorney Ericson agreed that Commissioner Barr could withdraw her support of the motion at this time.

UPDATED VOTE ON MOTION TO POSTPONE:

AYES: Czarnecki, Farina, Meyer

NAYS: Barr, Keil, Perry, Warunek

MOTION TO POSTPONE FAILED

Motion by Keil supported by Perry to modify the Site Plan Approval Conditions for Site Plan #21-08, Hockeyland and Big Boy, 34400 Utica Road, Fraser, Michigan to read as follows:

1. The applicant must provide a 60-day advance notice of significant events (which include Extreme Events) and a plan to handle parking, traffic and safe pedestrian circulation. A plan for Extreme Events must be submitted by the Applicant to the City's Development Review Team at least 60 days in advance of the proposed Extreme Event to be reviewed administratively by the City.
2. The applicant agrees to comply with the Plan for Extreme Events and all additional requirements imposed by the Development Review Team relating to the proposed parking management strategy for large-scale special events.
3. The applicant agrees to employ adequate City Public Safety personnel at the applicant's sole expense to handle traffic congestion and circulation problems and facilitate orderly parking at Extreme Events and other events where traffic congestion and the need for overflow parking is anticipated in accordance with the past practice reimbursement process.
4. The applicant must adhere to the North Parking Lot improvement plan as submitted.
5. Agreements for easement for cross access, shared parking, and utilities between the existing Hockeyland parcel (including the North Parking Lot) and the Fraser Hockeyland Property, LLC properties (including the out-lot parcel proposed as part of this development application and the northern vacant lot) are required. These

FRASER PLANNING COMMISSION MEETING MINUTES

October 4, 2023 7:00 P.M.

agreements must be reviewed and approved by the city, executed, and recorded with the Macomb County Register of Deeds.

6. Applicants must give the City 60 days advance notice prior to the expiration or termination of any Shared Parking Agreements.
7. All agreements and site plans must be reviewed and approved by all applicable government departments and agencies, by the City Attorney, and the City Engineers.
8. The applicant achieves 100% fire protection and safety approval from the City of Fraser Fire Marshal.
9. Retail operations may only be conducted between 6 a.m. and 11 p.m.
10. The applicant agrees to completely resurface, restripe, and re-asphalt the entire Hockeyland parking lot (i.e., the entirety of parking lots in proposed Parcels A, B and C, including the north lot) and the parking lot must provide adequate storm water management.
11. The applicant obtains written approvals from all applicable City departments and agencies prior to construction.
12. All review fees shall be reimbursed to the City by the applicant for any costs incurred by the City Attorney.
13. No Certificates of Occupancy are to be issued prior to the executed and recorded cross-access, shared, parking and utilities agreements.
14. All other conditions from Site Plan #21-08 Approval remain the same.

AYES: Barr, Czarnecki, Keil, Perry, Warunek

NAYS: Farina, Meyer

Motion Carried

B. Sign Ordinance Discussion

The Planning Commission was beginning their review, in earnest, on the Sign Ordinance. In following with the schedule prepared by Mr. DeNault at the meeting tonight Planner Sayre and Attorney Ericson would be reviewing General Regulations, Signs that are allowed in all Zoning Districts and Signs that are always prohibited in all Zoning Districts. These were pages 2 – 11 in the Chart they were presented.

Planner Sayre read the instances and thoughts regarding all three (3) subjects referred to above. The Planning Commission had comments that were recorded by both Planner Sayre and Attorney Ericson that would be considered when drafting the new Ordinance.

Commissioner Barr left the meeting at 8:37 p.m.

C. Training Date Discussion

City Clerk Greenia reviewed that Planning Commission and Zoning Board of Appeals had been talking about having a joint training soon. She was asking for dates of availability for Planning Commission members and stated she would be asking the same of Zoning Board of Appeals Members at tomorrow's meeting. She would contact the Planning Commission once she had some dates that everyone was available.

8. PUBLIC COMMUNICATIONS ON NON-AGENDA ITEMS

There was no public comment at this time.

FRASER PLANNING COMMISSION MEETING MINUTES
October 4, 2023 7:00 P.M.

9. ZONING BOARD OF APPEALS MEMBER LIAISON REPORT

Commissioner Farina indicated there was a Zoning Board of Appeals meeting tomorrow night and he would not be there as he was going on vacation.

10. COMMISSIONER'S COMMENTS AND ITEMS OF INTEREST/CONCERNS

Commissioner Warunek stated he would like to see the City of Fraser address the amount of concrete and/or asphalt surfaces they require in the Ordinance. Our current Ordinance did not lend itself to good drainage. He would like to see the City of Fraser take a different approach than most other municipal units at this time.

He would like to see that added to the list for review to the Ordinance.

Nothing from Commissioner Keil.

Nothing from Commissioner Farina.

Nothing from Commissioner Perry.

Nothing from Commissioner Meyer.

Chair Czarnecki asked if the City was receiving calls about the parking at ~~Jonuan Pablos~~ **Blancos**. City Clerk Greenia indicated that they were.

11. AJDOURNMENT

Motion by Farina seconded by Meyers to adjourn at 9:08 p.m.

AYES: Barr, Czarnecki, Farina, Keil, Meyer, Perry, Warunek

NAYS: None

Motion Carried.

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser

Fraser Historical Commission Baumgartner House Museum November, 2023

E-Mail Newsletter



We have been busy setting up our Christmas Resale décor for our Open House to be held on Sunday November 5th from 1:00 p.m. – 4:00 p.m. Everything is priced to sell. In December we will be adding more décor once we make room for more items. Come early for the best selection of things.





Daylight Saving Time ends on November 5, so be sure to set your clocks back one hour before you retire at night.



Special thanks to Oakmont Parkway Senior Communities for the large donation of Blake's apple cider and donuts that they donated for our Barn Sale in October. All of the customers and volunteers enjoyed it.

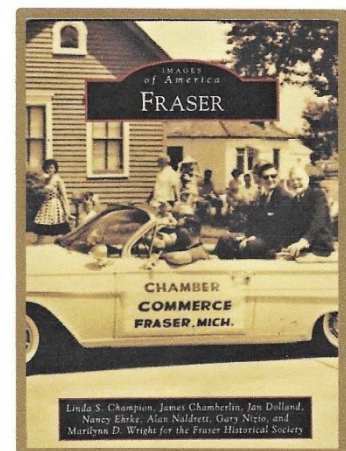
A Big Thank You to Vania Apps for the big donation of Men's T Shirts and Ladies Tank Tops which we will be selling in our Gift Shop. We appreciate all that Vania does for the Museum.

Thank you to Oak Ridge Market on Groesbeck at 13 Mile Road for the very generous donation of hot dogs, buns and chips that we had at our sale in October.

Thanks to our newest member on the Commission, Marti VanEenenaam-Iwanicki for her donation of many colorful mums, that she used to decorate the museum grounds with.



For a good look into the history of the City of Fraser, consider purchasing a copy of our book *Images of America Fraser*, written by members of the Fraser Historical Commission, the Fraser Historical Society, and others, and published by Arcadia Press. It is available at the Baumgartner House and Depot, and various bookstores. It is also available through your favorite online book source. Royalties from the sale of the book go to the Fraser Historical Society.



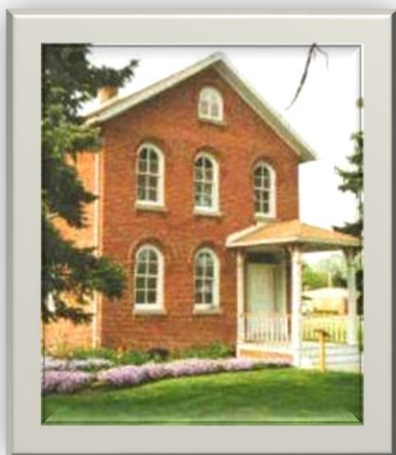


Strawberry Memories



**Nuggets of Fraser History Inspired by Our
Original Newsletter, *Strawberry Preserves***

Historical Designation Celebration, May 18, 1997



In 1981 the Baumgartner House officially became the City of Fraser's Museum. However, in order to be recognized by the State of Michigan as a historical site, certain requirements had to be met. The windows had to be returned to their original arched style of *rundbogenstil* and the porch replaced, so that the exterior would appear as it originally had in 1875.

In 1991 a rock garden with plants and flowers common to a farmyard of the 1875 period was built around the perimeter of the house, through hard work and determination.

In June 1994 an incredible community barn raising was held and the Hemme Barn returned the grounds to the true farm it was in the past.

In 1996 the State of Michigan reviewed the documentation compiled by the Fraser Historical Commission, along with the completed improvements and determined that the Baumgartner House could be accepted for historical designation.



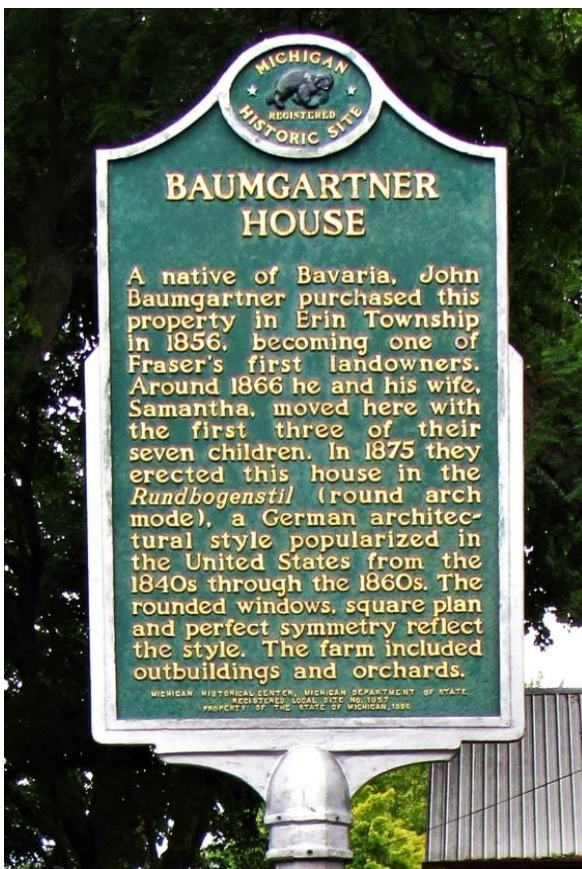
In the years since the start of the Baumgartner House Museum the community of Fraser has always supported the Historical Commission and helped accomplish the goal of the official recognition from the State of Michigan.

The tradesmen who restored the windows, the plumber who repaired the team radiators and the carpenters who located the outlines of the original floorplans educated the commissioners even as they worked.

If you pulled the weeds in the garden, donated your discarded treasures to our garage sales, or put spare change in our piggy bank after a house tour, you helped us move another step closer to our goal. If you loaned your collection of model ships, dolls, decorated eggs or vintage hats to display at one of our Sunday open houses, you were part of our achievement. If your name is on our Accessions List, your apple peeler, lamp, crib and linens helped furnish the house.



Members of the Fraser Garden Club, the Fraser VFW Post 6691, the Fraser Lions and the Fraser First Booster Club have shown support in every possible way throughout the years.



Businesses in Fraser which have allowed the commission to post flyers in their lobbies have helped us by allowing us to advertise our events to the community at large.

The Fraser DPW employees have improved the grounds and done repairs above and beyond the call of duty.

The Historical Society members have supported the commission's efforts with their own funds and with their hearts and hands. Members of the Society attend or volunteer at all the commission's fund-raisers.



Have you ever wondered about that peculiar outhouse at the rear of the Baumgartner House Museum? Is it real? What's in it? Well, it's real, but there's no hole in it. In fact, it's on a solid concrete base. We on the Historical Commission felt that an 1875 farmhouse, a house that was built before electricity and indoor plumbing, needed a proper outhouse. We bought ours from a Vermont company that actually still does build new outhouses!



Since we have the convenience of indoor plumbing, we are using our outhouse as a storage shed for the lawn signs that appear around the property before any event. So, now you know!





Fraser Historical Commission
Baumgartner House Museum
18577 Masonic, at Kelly
Fraser, Michigan 48026

Send Mail To: Fraser Historical Commission
33000 Garfield
Fraser, MI 48026

To Comment or Subscribe, Email: frasermuseum@gmail.com

Newsletter Managing Editor: Marilyn Wright
Current Events & Announcements: Marilyn Wright
Layout, Graphics and Historical Content: Jim Chamberlin
Photography: Jim Chamberlin
Contributing Photographers: Tom Iwanicki Jr., Curtis Rice
Distribution: Nancy Ehrke

Fraser Historical Society



The Fraser Historical Society works with the Historical Commission to preserve and celebrate the history of Fraser. Membership is open to all history lovers. The Society meets on the second Wednesday of the month at 1:00 PM, 3 times a year, March, May, and September. Sometimes we have guest speakers. Our meetings are held at the Depot on the grounds of the Baumgartner House Museum at 18577 Masonic, Fraser, MI. It is a privilege to be involved with the Barn Sales the Historical Commission has in June, and August through October. Our members also help maintain Samantha's Garden and landscaping.

The Historical Society is always seeking new members. We are a fun group, interested in preserving history for generations to come! And, right here in Fraser, we have a unique and special opportunity! You may join us for only a \$5.00 per year membership! Please call Lorraine for more information at 586-839-5587 and leave a message, or fill out and mail the form below:

Yes, I want to join the Fraser Historical Society. Enclosed is my check for \$5.00.

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____

E-Mail _____

Enclose check for \$5.00 made out to **Fraser Historical Society** and mail to:
17192 East 14 Mile Road, Fraser Michigan, 48026.

NOTE: We also run the Museum Gift Shop. Visit us at the next Open House!





Fraser City Council Agenda Item

SUBJECT TITLE:	Planning Commission Reappointment Frank Farina	DATE SUBMITTED:	11/2/2023
PREPARED BY:	City Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
At the November 1, 2023 meeting of the Planning Commission the reappointment of Commissioner Frank Farina was on the agenda. After discussion the following motion was made: Motion by Warunek supported by Perry to recommend to City Council that Frank Farina be reappointed to the City of Fraser Planning Commission with a term ending December 31, 2026. Motion unanimously carried.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Frank Farina Boards and Commissions Application with Resume			
RECOMMENDED MOTION(S)			
Motion to appoint Frank Farina to the City of Fraser Planning Commission with a term ending December 31, 2023.			

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



www.MICityOffraser.Com

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100

cityclerk@micityoffraser.com

LAST NAME		FIRST NAME		M.I.	
FARINA		FRANCIS AKA FRANK		M	
ADDRESS (number & street)					
[REDACTED]					
CITY	STATE	ZIP CODE	CELL PHONE	HOME PHONE	
Fraser	MI	48026			
NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR				TERM ENDING (IF KNOWN)	
Board Name PLANNING COMMISSION				DEC. 2023	
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
I WANT TO HELP PLAN WHERE OUR CITY IS GOING IN THE FUTURE, WHILE HOLDING ONTO THE VALUES THAT HAVE GOT US TO THIS POINT					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
SEE RESUME					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
GENERAL DYNAMICS			RETIRED		
COMPANY ADDRESS (number & street)					
SEE RESUME					
CITY	STATE	ZIP CODE	OFFICE PHONE	OFFICE CELL PHONE	
PLEASE LIST YOUR RESPONSIBILITIES					

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM

Rev 11/2017

Received by _____ Date _____

FRANK M. FARINA

Fraser, Mi. 48026 Home:

EXPERIENCE

Sterling Heights, MI

*Division Director of Engineering- Business Planning and Resource Management.
2004-2010*

- Direct, plan and coordinate the facilities and resources requirements for 2000 engineers over 7 locations in 4 states.
- Establish strategies, coordinate and lead the proposal preparation team activities totaling \$800 million to \$1 billion annually
- Coordinate the establishment, distribution, monitoring and the coordination of corrective actions on approximately \$1 Billion of labor and \$52 million of administrative labor costs annually.
- Responsible for the development and control of all Information Technologies for Engineering totaling \$60 million annually.
- Responsible for the Engineering Quality Control programs including all new products, and Documentation controls.

Division Manager Industrial Engineering

- Supervised a staff of Industrial Engineers supporting four manufacturing facilities
- Established strategies coordinated and led manufacturing proposal team.
- Responsible for the development and control of all manufacturing support manpower, overhead costs in excess of \$73 million annually.

Plant Manager – Industrial Engineering Detroit Tank Plant

- Managed the activities of 5 Supervisors and 35 IE.'s
- Plant activity included machining, welding, finishing and assembly of tanks and components.
- Implemented programs to streamline production and reduced overtime from 35% to 5%, which resulted in a savings of over \$2 million yearly.
- Responsible for the design and development of all Ind. Eng. Computer Systems on IBM Mainframe and personal computers

OUTSIDE ACTIVITIES

- Member/ Chairman St. Malachy Finance Commission Since 1990
- Member /
- Current Chairman Since 2023, Vice Chairman Fraser Zoning Board of Appeals Since Approx. 2000
- Member John F Kennedy Knights of Columbus 2010
- Member John F Kennedy K of C build Corp 2016 to Present
- Volunteer for Meals on Wheels Since 2011-2013

[REDACTED]
Plant Industrial Engineer Detroit Tank Plant

[REDACTED]
Supervisor of Operation Planning

[REDACTED]
MI
Manager/ Superintendent of Production/Fabrication/Finishing

EDUCATION

[REDACTED]
Master of Business Administration

[REDACTED]
Bachelor of Science Degree in Management

[REDACTED]
Advanced Leadership Training

[REDACTED]
Advanced Program Managers Training

COMMUNITY INTERESTS

- City of Fraser Zoning Board of Appeals 1999- Present
- City of Fraser Zoning Board of Appeals Chairman 2023- Present
- City of Fraser V Chairman Zoning Board of Appeals 2002
- Secretary Zoning Board of Appeals 2005 – approx 2008
- St. Malachy Parish – Stewardship (Property Management) Commission Chairman 1991 – Present
- St. Malachy Parish C.S.A. Chairman 1983 - 1999
- St. Malachy Vegas Room Co-chairman 1990 - 2016
- Boy Scouts of America – District Representative 1980's
- Boy Scouts of America – Merit Badge Counselor 1980's - Present
- Boy Scouts of America – Committee Chairman 1980's
- Boy Scouts of America – Eagle Project Review Committee



Fraser City Council Agenda Item

SUBJECT TITLE:	Planning Commission Reappointment John Keil	DATE SUBMITTED:	11/2/2023
PREPARED BY:	City Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
At the November 1, 2023 meeting of the Planning Commission the reappointment of Commissioner John Keil was on the agenda. After discussion the following motion was made: Motion by Farina supported by Warunek to recommend to City Council that John Keil be reappointed to the City of Fraser Planning Commission with a term ending December 31, 2026. Motion unanimously carried.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment:		☒ NO ☐ YES - Amount:	
Requires Reoccurring Charges:		☒ NO ☐ YES - Amount:	
Requires Travel Expenses:		☒ NO ☐ YES - Amount:	
Offset by Grant Funding:		☒ NO ☐ YES - Amount:	
Additional Information:			
ATTACHMENTS			
John Keil Boards and Commissions Application John Keil Letter of Interest			
RECOMMENDED MOTION(S)			
Motion to appoint John Keil to the City of Fraser Planning Commission with a term ending December 31, 2026.			

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



www.MICityOfFraser.Com

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100

cityclerk@micityoffraser.com

LAST NAME		FIRST NAME		M.I.	
Keil		John		L	
ADDRESS (number & street)					
[REDACTED]					
CITY	STATE	ZIP CODE	CELL PHONE	HOME PHONE	
Fraser	MI	48026	[REDACTED]		
NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR				TERM ENDING (IF KNOWN)	
Board Name Planning Commission					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
SEE Attached letter					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
See Attached letter					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
Thanda 220 Heating & Cooling			Safety/Training Manager		
COMPANY ADDRESS (number & street)					
51327 Quadrate					
CITY	STATE	ZIP CODE	OFFICE PHONE	OFFICE CELL PHONE	
Malamb	MI	48042	586-556-0372		
PLEASE LIST YOUR RESPONSIBILITIES					
Safety / Training					

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM

September 21, 2023

City Council
City of Fraser
33000 Garfield
Fraser, MI 48026

Re: Request Reappointment to Planning Commission

My first meeting on the City of Fraser's Planning Commission was April 5th, 2017. It's been a learning experience and a pleasure working with members of the Planning Commission helping our city grow. Since I've been a member, I've seen many new businesses come to our city and it's an honor being a part of it but we still have a lot to do.

Education:

I have an Associate of General Studies and an Associate of Business Administration. I'm certified by the Department of Labor to teach an Electrical Apprentice Program, I'm also a NATE Procter for HVAC training and certified by ESCO to teach and test for the EPA certification.

I have the following Licenses:

Master Electrician, Individual Builders License, Mechanical Contractors License and Unlimited Boiler Installers License.

If you have any questions feel free to reach out to me.

John Keil

[REDACTED]

Fraser, MI 48026

Jkeil13@yahoo.com

[REDACTED]



City of Fraser

Check Disbursement Report

November 9, 2023

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	305,639.16
202 MAJOR STREET FUND	\$	3,603.00
210 AMBULANCE FUND	\$	3,618.44
226 RUBBISH COLLECTION FUND	\$	73,367.66
265 DRUG FORFEITURE FUND	\$	31,700.00
401 CAPITAL PROJECTS FUND	\$	16,874.00
536 SENIOR HOUSING FUND	\$	10,228.51
592 WATER AND SEWER FUND	\$	465,198.44
661 MOTOR POOL FUND	\$	1,710.54
VENDOR EXPENDITURES	\$	911,939.75

11/01/2023 09:21 AM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 10/01/2023 - 10/31/2023

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/06/2023	PNC	140509	123.NET, INC.	COMMUNICATIONS (PHONE AND CELL)	850.000	228	866.46
10/06/2023	PNC	140510	ASSESSMENT ADMINISTRATION	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	10,100.50
10/06/2023	PNC	140511	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	692.86
10/06/2023	PNC	140513	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	115.46
10/06/2023	PNC	140514#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 140514 TOTAL FOR FUND 101:			390.00
10/06/2023	PNC	140515*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	6,382.55
				ELECTRIC	920.000	265	1,496.54
				ELECTRIC	920.000	265	110.90
				ELECTRIC	920.000	265	847.93
				ELECTRIC	920.000	448	143.54
				CHECK PNC 140515 TOTAL FOR FUND 101:			8,981.46
10/06/2023	PNC	140516	ELECTION SYSTEMS & SOFTWARE	OPERATING SUPPLIES	742.000	215	23.75
10/06/2023	PNC	140517	GRAINGER	REPAIRS AND MAINTENANCE	930.000	770	140.00
10/06/2023	PNC	140518	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	240.00
10/06/2023	PNC	140520	J F SINELLI CEMENT LLC	COST \$1001 OR >	280.000	000	100.00
10/06/2023	PNC	140521*#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	172	34.62
				MAIL OR POSTAGE	851.000	212	515.43
				MAIL OR POSTAGE	851.000	215	1,089.96
				MAIL OR POSTAGE	851.000	257	31.35
				MAIL OR POSTAGE	851.000	301	354.75
				MAIL OR POSTAGE	851.000	441	10.08
				MAIL OR POSTAGE	851.000	703	254.73
				MAIL OR POSTAGE	851.000	751	0.63
				CHECK PNC 140521 TOTAL FOR FUND 101:			2,291.55

11/01/2023 09:21 AM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 10/01/2023 - 10/31/2023

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/06/2023	PNC	140522	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	56.70
10/06/2023	PNC	140523	SARAH BOITEUX	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	751	350.00
10/06/2023	PNC	140524	VECMAR COMPUTER SOLUTIONS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	75.00
10/06/2023	PNC	140525*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	228	41.03
				COMMUNICATIONS (PHONE AND CELL)	850.000	441	597.50
				COMMUNICATIONS (PHONE AND CELL)	850.000	703	82.06
				CHECK PNC 140525 TOTAL FOR FUND 101:			720.59
10/13/2023	PNC	140528	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	150.00
10/13/2023	PNC	140529#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 140529 TOTAL FOR FUND 101:			515.00
10/13/2023	PNC	140530	CANFIELD EQUIPMENT SERVICE, INC.	OPERATING SUPPLIES	742.000	441	159.44
10/13/2023	PNC	140533*#	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	770	99.75
10/13/2023	PNC	140534	DREW. CHRISTOPHER M	Escrow Fee	280.000	000	1,000.00
10/13/2023	PNC	140535	DTE ENERGY COMPANY	ELECTRIC (STREET LIGHTING)	920.500	448	22,104.85
10/13/2023	PNC	140536	ELECTION SYSTEMS & SOFTWARE	OPERATING SUPPLIES	742.000	215	439.64
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	215	258.56
				CHECK PNC 140536 TOTAL FOR FUND 101:			698.20
10/13/2023	PNC	140538	FIRST CHOICE SERVICES	OPERATING SUPPLIES	742.000	441	35.00
10/13/2023	PNC	140540	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	90.23
10/13/2023	PNC	140542*#	GRAINGER	OPERATING SUPPLIES	742.000	441	61.98

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Fund: 101 GENERAL FUND							
10/13/2023	PNC	140544	J.H. PLUMBING INC	ESCROW FEE	280.000	000	1,000.00
				ESCROW FEE	280.000	000	1,000.00
				CHECK PNC 140544 TOTAL FOR FUND 101:			2,000.00
10/13/2023	PNC	140547	MACOMB CO. ASSOC. CHIEFS OF POLICE MEMBERSHIPS		956.000	301	150.00
10/13/2023	PNC	140549	21ST CENTURY MEDIA - MICHIGAN	SUBSCRIPTIONS AND PUBLICATIONS	791.000	215	355.25
10/13/2023	PNC	140551	MICHIGAN CUSTOM SIGNS	PS TECHNOLOGY FUNDS	214.101	000	195.00
10/13/2023	PNC	140552	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION	715.000	212	915.39
10/13/2023	PNC	140553	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	43.25
10/13/2023	PNC	140554	MIDSTATES RECREATION	CAPITAL OUTLAY	972.000	770	31,917.10
10/13/2023	PNC	140556	NYE UNIFORM CO	OPERATING SUPPLIES	742.000	301	1,153.50
10/13/2023	PNC	140557	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.000	266	827.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	2,879.30
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	10,000.00
				CHECK PNC 140557 TOTAL FOR FUND 101:			13,706.30
10/13/2023	PNC	140558	PHILLIPS SECURITY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	378.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	1,061.56
				CHECK PNC 140558 TOTAL FOR FUND 101:			1,439.56
10/13/2023	PNC	140559	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	7,478.57
10/13/2023	PNC	140560	RASTELLI. GIOVANNI	COST \$1000 OR <	280.000	000	95.00
10/13/2023	PNC	140562*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	76.90
				OPERATING SUPPLIES	742.000	441	120.21
				REPAIRS AND MAINTENANCE	930.000	770	196.97
				CHECK PNC 140562 TOTAL FOR FUND 101:			394.08
10/13/2023	PNC	140563	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,282.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	769.50

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Fund: 101 GENERAL FUND							
CHECK PNC 140563 TOTAL FOR FUND 101:							2,052.00
10/13/2023	PNC	140564#	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	742.000	172	7.90
				OPERATING SUPPLIES	742.000	212	7.90
				OPERATING SUPPLIES	742.000	215	15.00
				OPERATING SUPPLIES	742.000	257	23.70
				OPERATING SUPPLIES	742.000	703	7.90
CHECK PNC 140564 TOTAL FOR FUND 101:							62.40
10/13/2023	PNC	140565	THOMSON REUTERS - WEST	OPERATING SUPPLIES	742.000	301	347.14
10/13/2023	PNC	140566	ULINE	OPERATING SUPPLIES	742.000	301	70.62
				OPERATING SUPPLIES	742.000	301	493.58
CHECK PNC 140566 TOTAL FOR FUND 101:							564.20
10/13/2023	PNC	140567	UNDERGROUND CONTRACTORS INC	ESCROW FEE (BOND FOR WORK DONE THROUGH	280.000	000	10,000.00
10/13/2023	PNC	140568	VAUGHN. PATRICK & STEPHANIE	Escrow Fee	280.000	000	1,000.00
10/13/2023	PNC	140569*#	WARREN PIPE & SUPPLY CO.	PS TECHNOLOGY FUNDS	214.101	000	15.00
10/13/2023	PNC	140570	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	1,209.56
				REPAIRS AND MAINTENANCE	930.000	770	1,023.84
CHECK PNC 140570 TOTAL FOR FUND 101:							2,233.40
10/20/2023	PNC	140571	A & F WATER HEATER	Water Heater	280.000	000	30.00
10/20/2023	PNC	140573	MAYSSA ATTIA	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	1,125.00
10/20/2023	PNC	140575#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
CHECK PNC 140575 TOTAL FOR FUND 101:							655.00

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Fund: 101 GENERAL FUND							
10/20/2023	PNC	140576	C.M.P. DISTRIBUTORS, INC	OPERATING SUPPLIES	742.000	301	818.00
10/20/2023	PNC	140577	CIAMPICHINI. DONALD	WINDOWS COST \$1001 OR >	280.000	000	133.00
10/20/2023	PNC	140578	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	308.22
				OPERATING SUPPLIES	742.000	265	79.43
				OPERATING SUPPLIES	742.000	265	7.15
				OPERATING SUPPLIES	742.000	265	20.67
				CHECK PNC 140578 TOTAL FOR FUND 101:			415.47
10/20/2023	PNC	140579*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,888.36
				NATURAL GAS	921.000	265	173.72
				NATURAL GAS	921.000	265	42.70
				NATURAL GAS	921.000	265	149.09
				CHECK PNC 140579 TOTAL FOR FUND 101:			2,253.87
10/20/2023	PNC	140582	ELECTION SYSTEMS & SOFTWARE	OPERATING SUPPLIES	742.000	215	53.88
10/20/2023	PNC	140583	EXECUTIVE LANGUAGE SERVICES INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	210.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	250.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	210.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	250.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	210.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	250.00
				CHECK PNC 140583 TOTAL FOR FUND 101:			1,380.00
10/20/2023	PNC	140584	FISHER AUTO PARTS, INC	REPAIRS AND MAINTENANCE	930.000	770	1,519.00
				REPAIRS AND MAINTENANCE	930.000	770	759.50
				REPAIRS AND MAINTENANCE	930.000	770	759.50
				CHECK PNC 140584 TOTAL FOR FUND 101:			3,038.00
10/20/2023	PNC	140585	GREAT LAKES PEST CONTROL CO. INC	REPAIRS AND MAINTENANCE	930.000	265	125.00
10/20/2023	PNC	140587	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	441	597.00
10/20/2023	PNC	140588	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	660.61

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Fund: 101 GENERAL FUND							
				REPAIRS AND MAINTENANCE	930.000	265	757.00
				CHECK PNC 140588 TOTAL FOR FUND 101:			<u>1,417.61</u>
10/20/2023	PNC	140589	KENEWELL PRINTING CORPORATION	OPERATING SUPPLIES	742.000	286	536.93
10/20/2023	PNC	140590	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.000	266	2,406.25
10/20/2023	PNC	140591	STATE OF MICHIGAN	REPAIRS AND MAINTENANCE	930.000	265	285.00
10/20/2023	PNC	140594	MACOMB DUPLICATING COMPANY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	184.43
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	274.80
				CHECK PNC 140594 TOTAL FOR FUND 101:			<u>459.23</u>
10/20/2023	PNC	140596	MIDSTATES RECREATION	CAPITAL OUTLAY	972.000	770	4,655.95
10/20/2023	PNC	140598	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	801.000	301	6,211.50
				COMPUTER SERVICES (CLEMIS)	801.000	301	1,406.25
				CHECK PNC 140598 TOTAL FOR FUND 101:			<u>7,617.75</u>
10/20/2023	PNC	140599	OFFICE DEPOT	OPERATING SUPPLIES	742.000	286	197.06
				OPERATING SUPPLIES	742.000	286	16.94
				CHECK PNC 140599 TOTAL FOR FUND 101:			<u>214.00</u>
10/20/2023	PNC	140600	PRINTING SYSTEMS, INC	OPERATING SUPPLIES	742.000	215	983.96
10/20/2023	PNC	140601	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	7,659.56
10/20/2023	PNC	140602	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,282.50
10/20/2023	PNC	140603	CITY OF ROSEVILLE	MAIL OR POSTAGE	851.000	286	580.44
				RENTALS	940.000	286	74,788.75
				CHECK PNC 140603 TOTAL FOR FUND 101:			<u>75,369.19</u>
10/20/2023	PNC	140604	SIGNS & MORE	CAPITAL OUTLAY	972.000	770	9,025.00
10/20/2023	PNC	140606*#	VERIZON	PS TECHNOLOGY FUNDS	214.101	000	41.06
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	329.31

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Fund: 101 GENERAL FUND							
CHECK PNC 140606 TOTAL FOR FUND 101:							370.37
10/20/2023	PNC	140608	WOW INTERNET-CABLE-PHONE	MISC COMMUNICATIONS (INTERNET)	852.000	228	2,556.99
10/27/2023	PNC	140609	MICHIGAN DEPT OF TREASURY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	7,560.00
10/27/2023	PNC	140610	AEW	Escrow Fee	280.000	000	650.40
				Escrow Fee	280.000	000	400.00
				Escrow Fee	280.000	000	378.00
				CHECK PNC 140610 TOTAL FOR FUND 101:			1,428.40
10/27/2023	PNC	140611	B. B. TROPHY & AWARDS COMPANY, LLC	PRINTING AND PUBLISHING	900.000	101	52.50
10/27/2023	PNC	140613	BELFOR USA GROUP, INC	REPAIRS AND MAINTENANCE	930.000	265	1,204.49
10/27/2023	PNC	140614	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				CHECK PNC 140614 TOTAL FOR FUND 101:			700.00
10/27/2023	PNC	140615	CARE WORKLIFE SOLUTIONS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	1,520.00
10/27/2023	PNC	140617*#	CONTRACTORS CONNECTION	REPAIRS AND MAINTENANCE	930.000	770	168.35
10/27/2023	PNC	140619	JASMIN CROMWELL	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	292.50
10/27/2023	PNC	140621*#	CITY OF FRASER	WATER	922.000	265	457.67
				WATER	922.000	265	26.26
				WATER	922.000	265	680.29
				WATER	922.000	265	133.26
				WATER	922.000	265	300.26
				WATER	922.000	265	74.02
				WATER	922.000	770	74.02
CHECK PNC 140621 TOTAL FOR FUND 101:							1,745.78

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Fund: 101 GENERAL FUND							
10/27/2023	PNC	140622	FROHM & WIDMER, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	5,000.00
10/27/2023	PNC	140624#	HP, INC.	OPERATING SUPPLIES	742.000	257	204.40
				OPERATING SUPPLIES	742.000	301	123.00
				CHECK PNC 140624 TOTAL FOR FUND 101:			327.40
10/27/2023	PNC	140625	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	130.50
10/27/2023	PNC	140626	JOHN MARCHEWITZ	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	416.00
10/27/2023	PNC	140629	MARY MATUZ	PRINTING AND PUBLISHING	900.000	101	219.00
10/27/2023	PNC	140630#	MCKENNA ASSOCIATES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	4,780.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	4,917.63
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	10,050.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	10,397.00
				CHECK PNC 140630 TOTAL FOR FUND 101:			30,145.13
10/27/2023	PNC	140631#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	172	8.99
				OPERATING SUPPLIES	742.000	172	49.02
				OPERATING SUPPLIES	742.000	172	26.73
				OPERATING SUPPLIES	742.000	215	21.95
				OPERATING SUPPLIES	742.000	215	15.82
				OPERATING SUPPLIES	742.000	228	15.00
				CHECK PNC 140631 TOTAL FOR FUND 101:			137.51
10/27/2023	PNC	140633	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,231.20
10/27/2023	PNC	140634	CITY OF ROSEVILLE	MAIL OR POSTAGE	851.000	286	564.96
10/27/2023	PNC	140635	TELEPHONE SUPPORT SYSTEMS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	139.00
10/27/2023	PNC	140636	USA PLUMBING & SEWER SERVICE INC.	Escrow Fee	280.000	000	1,000.00
10/27/2023	PNC	140637	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	99.99
				REPAIRS AND MAINTENANCE	930.000	770	(83.98)
				CHECK PNC 140637 TOTAL FOR FUND 101:			16.01

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Fund: 101 GENERAL FUND				Total for fund 101 GENERAL FUND			305,639.16

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
10/13/2023	PNC	140531	CLANCY EXCAVATING CO.	REPAIRS - STREETS MAINTENANCE	930.200	441	900.00
10/13/2023	PNC	140555	MINI MIX, INC	REPAIRS - STREETS MAINTENANCE	930.200	441	1,237.00
				REPAIRS - STREETS MAINTENANCE	930.200	441	1,066.00
				CHECK PNC 140555 TOTAL FOR FUND 202:			<u>2,303.00</u>
10/20/2023	PNC	140605	STATE BARRICADES	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	400.00
				Total for fund 202 MAJOR STREET FUND			3,603.00

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Fund: 210 AMBULANCE FUND							
10/13/2023	PNC	140527	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.000	301	2,050.71
10/13/2023	PNC	140546	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	466.51
10/13/2023	PNC	140548	MACQUEEN EMERGENCY GROUP	OPERATING SUPPLIES	742.000	301	205.00
10/20/2023	PNC	140574	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	493.99
				OPERATING SUPPLIES	742.000	301	297.18
				CHECK PNC 140574 TOTAL FOR FUND 210:			<u>791.17</u>
10/20/2023	PNC	140606*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	301	105.05
				Total for fund 210 AMBULANCE FUND			3,618.44

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 RUBBISH COLLECTION FUND							
10/13/2023	PNC	140541	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	801.400	528	53,719.43
				RECYCLING	801.500	528	8,463.00
				COMPOSTING	801.600	528	11,178.50
				CHECK PNC 140541 TOTAL FOR FUND 226:			73,360.93
10/27/2023	PNC	140612*	BATHURST, KENNETH M	RECYCLING	033.000	000	2.89
10/27/2023	PNC	140627*	KESINOVIC, SANEL	RECYCLING	033.000	000	3.84
				Total for fund 226 RUBBISH COLLECTION FUND			73,367.66

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Fund: 265 DRUG FORFEITURE FUND							
10/13/2023	PNC	140539	FLOCK GROUP INC.	OPERATING SUPPLIES	742.000	311	31,700.00
				Total for fund 265 DRUG FORFEITURE FUND			31,700.00

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Fund: 401 CAPITAL PROJECTS FUND							
10/30/2023	PNC	140638	BILL CARR SIGNS, INC.	CAPITAL OUTLAY	972.000	672	16,874.00
				Total for fund 401 CAPITAL PROJECTS FUND			16,874.00

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Fund: 536 SENIOR HOUSING FUND							
10/06/2023	PNC	140512	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	295.29
10/06/2023	PNC	140515*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,211.57
10/06/2023	PNC	140525*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	265	41.03
10/13/2023	PNC	140532	CONTRACTORS PIPE & SUPPLY CORP	REPAIRS AND MAINTENANCE	930.000	265	121.91
10/13/2023	PNC	140561	RAY ELECTRIC	REPAIRS AND MAINTENANCE	930.000	265	204.86
10/13/2023	PNC	140562*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	179.48
10/13/2023	PNC	140569*#	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	265	10.78
10/20/2023	PNC	140579*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	63.87
10/20/2023	PNC	140592	LOOK PROFESSIONAL PAINTING	REPAIRS AND MAINTENANCE	930.000	265	905.00
				REPAIRS AND MAINTENANCE	930.000	265	905.00
				CHECK PNC 140592 TOTAL FOR FUND 536:			<u>1,810.00</u>
10/20/2023	PNC	140595	MACOMB KITCHEN & BATH, LLC	REPAIRS AND MAINTENANCE	930.000	265	925.00
10/20/2023	PNC	140597	NORMAN PLATT	ESCROW - SECURITY DEPOSITS	292.000	000	265.00
10/20/2023	PNC	140607*#	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	265	108.56
10/27/2023	PNC	140616	COMCAST	MISC COMMUNICATIONS (INTERNET)	852.000	265	136.81
10/27/2023	PNC	140621*#	CITY OF FRASER	WATER	922.000	265	2,983.49
10/27/2023	PNC	140628	LOOK PROFESSIONAL PAINTING	ESCROW - SECURITY DEPOSITS	292.000	000	315.00
10/27/2023	PNC	140632	OTIS ELEVATOR COMPANY	REPAIRS AND MAINTENANCE	930.000	265	1,555.86
				Total for fund 536 SENIOR HOUSING FUND			10,228.51

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Fund: 592 WATER AND SEWER FUND							
10/06/2023	PNC	140515*#	DTE ENERGY COMPANY	ELECTRIC	920.000	537	346.70
10/06/2023	PNC	140519	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,083.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,384.00
				CHECK PNC 140519 TOTAL FOR FUND 592:			6,467.00
10/06/2023	PNC	140521*#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	536	49.23
10/06/2023	PNC	140525*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	536	193.09
10/06/2023	PNC	140526#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	789.72
				MAIL OR POSTAGE	851.000	536	1,291.23
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	789.72
				MAIL OR POSTAGE	851.000	537	1,291.23
				CHECK PNC 140526 TOTAL FOR FUND 592:			4,161.90
10/13/2023	PNC	140533*#	DALE'S LANDSCAPING SUPPLY, INC.	OPERATING SUPPLIES	742.000	536	1,362.50
10/13/2023	PNC	140537	FERGUSON WATERWORKS	OPERATING SUPPLIES	742.000	536	2,175.00
10/13/2023	PNC	140543	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	922.500	536	124,100.63
10/13/2023	PNC	140550	MICHAEL PETRONE	PROFESSIONAL DEVELOPMENT	957.000	537	38.55
10/20/2023	PNC	140572	ASPHALT UNLIMITED, INC	REPAIRS AND MAINTENANCE	930.000	536	8,975.00
10/20/2023	PNC	140580	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	536	38.00
10/20/2023	PNC	140586	GREAT LAKES WATER AUTHORITY	SEWAGE (FIXED)	923.000	537	5,077.80
10/20/2023	PNC	140593	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	923.000	537	248,236.00
10/20/2023	PNC	140607*#	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	536	6.67
10/27/2023	PNC	140612*	BATHURST, KENNETH M	WATER COMMODITY	642.100	000	37.90
				WATER READY TO SERVE	642.200	000	26.21

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 10/01/2023 - 10/31/2023

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
				SEWER COMMODITY	642.300	000	72.20
				SEWER READY TO SERVE	642.400	000	17.46
				METER REPLACEMENT	642.500	000	1.73
				CHECK PNC 140612 TOTAL FOR FUND 592:			<u>155.50</u>
10/27/2023	PNC	140617*#	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	536	195.10
				REPAIRS AND MAINTENANCE	930.000	536	38.00
				CHECK PNC 140617 TOTAL FOR FUND 592:			<u>233.10</u>
10/27/2023	PNC	140618	CORE & MAIN LP	CAPITAL OUTLAY	972.000	536	59,599.92
10/27/2023	PNC	140620	FERGUSON WATERWORKS	OPERATING SUPPLIES	742.000	536	3,775.20
10/27/2023	PNC	140627*	KESINOVIC, SANEL	WATER COMMODITY	642.100	000	50.37
				WATER READY TO SERVE	642.200	000	34.82
				SEWER COMMODITY	642.300	000	95.95
				SEWER READY TO SERVE	642.400	000	23.21
				METER REPLACEMENT	642.500	000	2.30
				CHECK PNC 140627 TOTAL FOR FUND 592:			<u>206.65</u>
				Total for fund 592 WATER AND SEWER FUND			465,198.44

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 10/01/2023 - 10/31/2023

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
10/13/2023	PNC	140542*#	GRAINGER	REPAIRS AND MAINTENANCE	930.000	596	428.58
10/13/2023	PNC	140545	LESLIE TIRE SERVICE, INC.	OPERATING SUPPLIES	742.000	596	580.00
10/13/2023	PNC	140562*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	596	667.58
10/20/2023	PNC	140581	DETROIT DIAMOND DRILLING	REPAIRS AND MAINTENANCE	930.000	596	30.00
10/27/2023	PNC	140623	GRAINGER	REPAIRS AND MAINTENANCE	930.000	596	432.96
				REPAIRS AND MAINTENANCE	930.000	596	(428.58)
				CHECK PNC 140623 TOTAL FOR FUND 661:			<u>4.38</u>
				Total for fund 661 MOTOR POOL FUND			1,710.54
			TOTAL - ALL FUNDS				911,939.75

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	9,233,358.00	9,233,358.00	8,657,279.85	188,584.28	576,078.15	93.76
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	486,470.00	486,470.00	454,681.04	25,327.84	31,788.96	93.47
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	10,000.00	10,000.00	1,667.02	0.00	8,332.98	16.67
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(500.00)	(500.00)	(9,206.13)	0.00	8,706.13	1,841.23
101-000-427.000	TAXES - COMMUNITYWIDE SPECIAL ASSESSMENT	1,042,157.00	1,042,157.00	488,548.25	10,642.35	553,608.75	46.88
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	130,000.00	130,000.00	54,013.50	0.00	75,986.50	41.55
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	7,084.75	6,711.10	2,915.25	70.85
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	260,000.00	260,000.00	269,372.60	6,812.85	(9,372.60)	103.60
101-000-477.100	CABLE TV FRANCHISE FEES - WOW	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
101-000-477.200	CABLE TV FRANCHISE FEES - COMCAST	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
101-000-477.300	CABLE TV FRANCHISE FEES - DTV	20,000.00	20,000.00	4,124.21	0.00	15,875.79	20.62
101-000-478.000	CELL TOWER LICENSES AND PERMITS	72,000.00	72,000.00	41,263.05	6,105.06	30,736.95	57.31
101-000-502.000	FEDERAL GRANTS - GENERAL GOVERNMENT	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
101-000-522.000	FEDERAL GRANTS - CDBG	225,000.00	225,000.00	0.00	0.00	225,000.00	0.00
101-000-543.000	STATE GRANTS	10,750.00	10,750.00	37,062.30	0.00	(26,312.30)	344.77
101-000-547.000	STATE GRANTS - COURT EQUITY	29,755.00	29,755.00	6,926.10	0.00	22,828.90	23.28
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	800,000.00	800,000.00	0.00	0.00	800,000.00	0.00
101-000-574.000	STATE REVENUE SHARING	1,816,004.00	1,816,004.00	138,696.00	0.00	1,677,308.00	7.64
101-000-621.000	PROBATION OVERSIGHT FEE	10,000.00	10,000.00	1,202.25	0.00	8,797.75	12.02
101-000-627.000	BUILDING INSPECTION FEES	225,000.00	225,000.00	80,524.96	19,287.00	144,475.04	35.79
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	5,000.00	2,700.00	500.00	2,300.00	54.00
101-000-629.000	ZONING BOARD OF APPEALS FEES	2,500.00	2,500.00	800.00	0.00	1,700.00	32.00
101-000-645.000	CHARGES FOR CITY SERVICES	225,000.00	225,000.00	112,914.19	28,394.23	112,085.81	50.18
101-000-656.000	DISTRICT COURT FEES	338,000.00	338,000.00	61,296.32	0.00	276,703.68	18.14
101-000-657.000	ORDINANCE FINES AND COSTS	5,000.00	5,000.00	1,696.00	0.00	3,304.00	33.92
101-000-665.000	INTEREST INCOME	6,000.00	6,000.00	132,030.28	0.00	(126,030.28)	2,200.50
101-000-673.000	GAIN/LOSS ON SALE OF ASSETS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000-675.000	OTHER REVENUE	40,000.00	40,000.00	250.00	0.00	39,750.00	0.63
101-000-676.000	REIMBURSEMENTS	0.00	0.00	8,760.00	4,380.00	(8,760.00)	100.00
101-000-677.000	ADMINISTRATIVE SERVICES	553,065.00	553,065.00	0.00	0.00	553,065.00	0.00
101-000-681.000	RETIREE HEALTH INSURANCE CONTRIBUTION	55,000.00	55,000.00	16,742.04	4,023.23	38,257.96	30.44
101-000-685.000	OPIOID SETTLEMENT REVENUE	5,000.00	5,000.00	6,084.37	0.00	(1,084.37)	121.69
101-000-687.000	REFUNDS OR REBATES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-689.000	CASH OVER OR SHORT	100.00	100.00	(115.63)	10.00	215.63	(115.63)
101-000-699.000	INTERFUND TRANSFERS IN	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
Total Revenue:		16,250,859.00	16,250,859.00	10,576,397.32	300,777.94	5,674,461.68	65.08
Total Dept 000 - BALANCE SHEET		16,250,859.00	16,250,859.00	10,576,397.32	300,777.94	5,674,461.68	65.08
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Revenue							
101-265-676.000	REIMBURSEMENTS	0.00	0.00	81,567.22	81,567.22	(81,567.22)	100.00
Total Revenue:		0.00	0.00	81,567.22	81,567.22	(81,567.22)	100.00
Total Dept 265 - BUILDINGS AND GROUNDS		0.00	0.00	81,567.22	81,567.22	(81,567.22)	100.00

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	10/31/2023	MONTH 10/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
TOTAL REVENUES		16,250,859.00	16,250,859.00	10,657,964.54	382,345.16	5,592,894.46	65.58
Expenditures							
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-702.000	ELECTED/APPOINTED OFFICIALS PAY	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-101-703.000	SALARIES	0.00	0.00	11,730.48	2,670.12	(11,730.48)	100.00
101-101-713.000	FICA	2,170.00	2,170.00	727.30	165.58	1,442.70	33.52
101-101-714.000	MEDICARE	508.00	508.00	170.08	38.71	337.92	33.48
101-101-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-742.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	326.85	271.50	4,673.15	6.54
101-101-955.000	CONFERENCES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-101-956.000	MEMBERSHIPS	8,000.00	8,000.00	4,565.00	0.00	3,435.00	57.06
Total Expenditure:		52,308.00	52,308.00	17,519.71	3,145.91	34,788.29	33.49
Total Dept 101 - CITY COUNCIL		52,308.00	52,308.00	17,519.71	3,145.91	34,788.29	33.49
Dept 172 - CITY MANAGER							
Account Type: Expenditure							
101-172-703.000	SALARIES	169,580.00	169,580.00	48,983.68	10,826.74	120,596.32	28.89
101-172-704.000	WAGES - FULL TIME EMPLOYEES	45,700.00	45,700.00	9,630.98	1,614.90	36,069.02	21.07
101-172-710.000	VACATION	15,593.00	15,593.00	9,403.65	4,408.09	6,189.35	60.31
101-172-711.000	HOLIDAY	11,171.00	11,171.00	2,300.46	0.00	8,870.54	20.59
101-172-712.000	OVERTIME	0.00	0.00	448.50	0.00	(448.50)	100.00
101-172-713.000	FICA	15,676.00	15,676.00	4,442.34	1,051.70	11,233.66	28.34
101-172-714.000	MEDICARE	3,666.00	3,666.00	1,038.93	245.97	2,627.07	28.34
101-172-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,138.00	1,138.00	0.00	0.00	1,138.00	0.00
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	10,800.00	10,800.00	1,800.00	450.00	9,000.00	16.67
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,304.00	6,304.00	6,347.83	1,509.89	(43.83)	100.70
101-172-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	21,824.00	21,824.00	5,950.06	1,490.36	15,873.94	27.26
101-172-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	667.74	84.74	1,332.26	33.39
101-172-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	5,000.00	5,000.00	3,710.65	1,576.70	1,289.35	74.21
101-172-843.000	MEDICAL PROVIDER SERVICES	5,000.00	5,000.00	90.00	0.00	4,910.00	1.80
101-172-851.000	MAIL OR POSTAGE	250.00	250.00	34.62	0.00	215.38	13.85
101-172-860.000	TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-956.000	MEMBERSHIPS	425.00	425.00	50.00	0.00	375.00	11.76
101-172-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		315,627.00	315,627.00	94,899.44	23,259.09	220,727.56	30.07
Total Dept 172 - CITY MANAGER		315,627.00	315,627.00	94,899.44	23,259.09	220,727.56	30.07
Dept 212 - FINANCE							
Account Type: Expenditure							
101-212-703.000	SALARIES	82,386.00	82,386.00	15,533.65	6,879.81	66,852.35	18.85
101-212-704.000	WAGES - FULL TIME EMPLOYEES	115,122.00	115,122.00	21,060.00	4,654.59	94,062.00	18.29
101-212-710.000	VACATION	16,817.00	16,817.00	780.16	43.27	16,036.84	4.64
101-212-711.000	HOLIDAY	11,392.00	11,392.00	184.22	0.00	11,207.78	1.62
101-212-712.000	OVERTIME	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-212-713.000	FICA	14,515.00	14,515.00	2,214.92	735.66	12,300.08	15.26

PERIOD ENDING 10/31/2023

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		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	10/31/2023	MONTH 10/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-212-714.000	MEDICARE	3,395.00	3,395.00	518.00	172.04	2,877.00	15.26
101-212-715.000	UNEMPLOYEMENT COMPENSATION	1,054.00	1,054.00	915.39	0.00	138.61	86.85
101-212-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	1,161.29	450.00	4,238.71	21.51
101-212-718.000	LONGEVITY PAY	3,000.00	3,000.00	500.00	0.00	2,500.00	16.67
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	56,736.00	56,736.00	7,484.16	2,554.67	49,251.84	13.19
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,750.00	3,750.00	384.64	96.16	3,365.36	10.26
101-212-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	7,200.00	7,200.00	1,246.14	553.84	5,953.86	17.31
101-212-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	3,439.89	0.00	6,560.11	34.40
101-212-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	100,000.00	100,000.00	187,583.98	12,225.26	(87,583.98)	187.58
101-212-850.000	COMMUNICATIONS (PHONE AND CELL)	300.00	300.00	0.00	0.00	300.00	0.00
101-212-851.000	MAIL OR POSTAGE	8,500.00	8,500.00	1,035.92	0.00	7,464.08	12.19
101-212-955.000	CONFERENCES	500.00	500.00	350.00	0.00	150.00	70.00
101-212-956.000	MEMBERSHIPS	500.00	500.00	130.00	0.00	370.00	26.00
101-212-957.000	PROFESSIONAL DEVELOPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-212-965.000	BANK SERVICE CHARGES	30,000.00	30,000.00	9,324.30	0.00	20,675.70	31.08
Total Expenditure:		475,567.00	475,567.00	253,846.66	28,365.30	221,720.34	53.38
Total Dept 212 - FINANCE		475,567.00	475,567.00	253,846.66	28,365.30	221,720.34	53.38
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-703.000	SALARIES	78,548.00	78,548.00	27,012.96	7,598.76	51,535.04	34.39
101-215-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	38,000.00	38,000.00	14,666.95	0.00	23,333.05	38.60
101-215-710.000	VACATION	1,616.00	1,616.00	1,616.35	646.54	(0.35)	100.02
101-215-711.000	HOLIDAY	3,879.00	3,879.00	646.54	0.00	3,232.46	16.67
101-215-712.000	OVERTIME	0.00	0.00	1,339.20	241.50	(1,339.20)	100.00
101-215-713.000	FICA	7,567.00	7,567.00	1,854.45	495.07	5,712.55	24.51
101-215-714.000	MEDICARE	1,770.00	1,770.00	433.70	115.78	1,336.30	24.50
101-215-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	549.00	549.00	(416.00)	(416.00)	965.00	(75.77)
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	15,353.00	15,353.00	639.56	171.95	14,713.44	4.17
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	16.53	0.00	(16.53)	100.00
101-215-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	6,723.00	6,723.00	2,065.80	517.24	4,657.20	30.73
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	5.85	0.00	(5.85)	100.00
101-215-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	6,068.88	1,075.61	3,931.12	60.69
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	6,600.00	6,600.00	3,278.75	0.00	3,321.25	49.68
101-215-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	9,500.00	9,500.00	430.85	0.00	9,069.15	4.54
101-215-851.000	MAIL OR POSTAGE	5,100.00	5,100.00	3,399.96	0.00	1,700.04	66.67
101-215-955.000	CONFERENCES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-215-956.000	MEMBERSHIPS	300.00	300.00	185.00	0.00	115.00	61.67
101-215-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-215-972.000	CAPITAL OUTLAY	1,500.00	1,500.00	1,385.00	0.00	115.00	92.33
Total Expenditure:		190,505.00	190,505.00	64,630.33	10,446.45	125,874.67	33.93
Total Dept 215 - CLERK		190,505.00	190,505.00	64,630.33	10,446.45	125,874.67	33.93
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-228-705.000	WAGES - PART TIME EMPLOYEES	36,400.00	36,400.00	100.00	100.00	36,300.00	0.27
101-228-713.000	FICA	2,257.00	2,257.00	6.20	6.20	2,250.80	0.27
101-228-714.000	MEDICARE	528.00	528.00	1.45	1.45	526.55	0.27

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-228-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	164.00	164.00	0.00	0.00	164.00	0.00
101-228-742.000	OPERATING SUPPLIES	500.00	500.00	15.00	15.00	485.00	3.00
101-228-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	150,000.00	150,000.00	29,540.58	1,578.56	120,459.42	19.69
101-228-850.000	COMMUNICATIONS (PHONE AND CELL)	20,000.00	20,000.00	3,587.37	866.46	16,412.63	17.94
101-228-852.000	MISC COMMUNICATIONS (INTERNET)	45,000.00	45,000.00	12,193.56	2,556.99	32,806.44	27.10
101-228-941.000	LEASED ASSETS	30,000.00	30,000.00	870.57	0.00	29,129.43	2.90
101-228-960.000	MISCELLANEOUS	40,000.00	40,000.00	104.94	0.00	39,895.06	0.26
Total Expenditure:		324,849.00	324,849.00	46,419.67	5,124.66	278,429.33	14.29
Total Dept 228 - INFORMATION TECHNOLOGY							
		324,849.00	324,849.00	46,419.67	5,124.66	278,429.33	14.29
Dept 257 - ASSESSING							
Account Type: Expenditure							
101-257-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-257-703.000	SALARIES	0.00	0.00	135.00	0.00	(135.00)	100.00
101-257-713.000	FICA	87.00	87.00	5.58	0.00	81.42	6.41
101-257-714.000	MEDICARE	21.00	21.00	1.30	0.00	19.70	6.19
101-257-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	506.88	204.40	2,493.12	16.90
101-257-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	128,000.00	128,000.00	51,374.66	10,100.50	76,625.34	40.14
101-257-851.000	MAIL OR POSTAGE	2,800.00	2,800.00	31.35	0.00	2,768.65	1.12
101-257-900.000	PRINTING AND PUBLISHING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-257-957.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	0.00	0.00	150.00	0.00
Total Expenditure:		137,958.00	137,958.00	52,054.77	10,304.90	85,903.23	37.73
Total Dept 257 - ASSESSING							
		137,958.00	137,958.00	52,054.77	10,304.90	85,903.23	37.73
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
101-265-703.000	SALARIES	16,902.00	16,902.00	0.00	0.00	16,902.00	0.00
101-265-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	0.00	0.00	64,337.00	0.00
101-265-705.000	WAGES - PART TIME EMPLOYEES	25,038.00	25,038.00	10,480.00	3,620.00	14,558.00	41.86
101-265-713.000	FICA	6,589.00	6,589.00	649.76	224.44	5,939.24	9.86
101-265-714.000	MEDICARE	1,541.00	1,541.00	151.96	52.49	1,389.04	9.86
101-265-742.000	OPERATING SUPPLIES	30,000.00	30,000.00	6,508.53	415.47	23,491.47	21.70
101-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	160,000.00	160,000.00	0.00	0.00	160,000.00	0.00
101-265-850.000	COMMUNICATIONS (PHONE AND CELL)	8,000.00	8,000.00	2,425.06	0.00	5,574.94	30.31
101-265-920.000	ELECTRIC	80,000.00	80,000.00	25,776.56	0.00	54,223.44	32.22
101-265-921.000	NATURAL GAS	37,000.00	37,000.00	7,209.49	2,253.87	29,790.51	19.49
101-265-922.000	WATER	16,000.00	16,000.00	5,079.44	0.00	10,920.56	31.75
101-265-930.000	REPAIRS AND MAINTENANCE	165,000.00	165,000.00	39,617.06	2,074.40	125,382.94	24.01
101-265-972.000	CAPITAL OUTLAY	830,000.00	830,000.00	15,676.97	0.00	814,323.03	1.89
Total Expenditure:		1,440,407.00	1,440,407.00	113,574.83	8,640.67	1,326,832.17	7.88
Total Dept 265 - BUILDINGS AND GROUNDS							
		1,440,407.00	1,440,407.00	113,574.83	8,640.67	1,326,832.17	7.88
Dept 266 - LEGAL							
Account Type: Expenditure							
101-266-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	140,000.00	140,000.00	59,858.64	0.00	80,141.36	42.76
Total Expenditure:		140,000.00	140,000.00	59,858.64	0.00	80,141.36	42.76

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

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		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	10/31/2023	MONTH 10/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 266 - LEGAL		140,000.00	140,000.00	59,858.64	0.00	80,141.36	42.76
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
101-286-703.000	SALARIES	27,435.00	27,435.00	9,144.84	2,286.21	18,290.16	33.33
101-286-704.000	WAGES - FULL TIME EMPLOYEES	147,184.00	147,184.00	44,650.74	11,985.06	102,533.26	30.34
101-286-705.000	WAGES - PART TIME EMPLOYEES	17,732.00	17,732.00	2,582.63	1,010.07	15,149.37	14.56
101-286-710.000	VACATION	9,354.00	9,354.00	5,423.44	843.88	3,930.56	57.98
101-286-711.000	HOLIDAY	8,239.00	8,239.00	1,252.05	0.00	6,986.95	15.20
101-286-712.000	OVERTIME	0.00	0.00	3,368.29	838.31	(3,368.29)	100.00
101-286-713.000	FICA	11,533.00	11,533.00	3,776.24	972.63	7,756.76	32.74
101-286-714.000	MEDICARE	2,697.00	2,697.00	884.77	227.47	1,812.23	32.81
101-286-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	837.00	837.00	0.00	0.00	837.00	0.00
101-286-718.000	LONGEVITY PAY	3,075.00	3,075.00	0.00	0.00	3,075.00	0.00
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	48,431.00	48,431.00	18,878.10	4,733.86	29,552.90	38.98
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	384.64	96.16	865.36	30.77
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	7,825.00	7,825.00	1,123.60	297.47	6,701.40	14.36
101-286-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	3,713.56	536.93	6,286.44	37.14
101-286-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	71,800.00	71,800.00	18,125.91	8,726.67	53,674.09	25.25
101-286-851.000	MAIL OR POSTAGE	4,500.00	4,500.00	2,431.89	564.96	2,068.11	54.04
101-286-860.000	TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-286-940.000	RENTALS	300,000.00	300,000.00	149,577.50	0.00	150,422.50	49.86
101-286-957.000	PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
Total Expenditure:		676,392.00	676,392.00	265,318.20	33,119.68	411,073.80	39.23
Total Dept 286 - DISTRICT COURT		676,392.00	676,392.00	265,318.20	33,119.68	411,073.80	39.23
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
101-301-703.000	SALARIES	101,803.00	101,803.00	27,003.55	6,403.69	74,799.45	26.53
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,396,022.00	2,396,022.00	639,090.86	164,981.50	1,756,931.14	26.67
101-301-705.000	WAGES - PART TIME EMPLOYEES	89,086.00	89,086.00	17,664.75	6,080.50	71,421.25	19.83
101-301-710.000	VACATION	316,869.00	316,869.00	52,211.03	7,607.33	264,657.97	16.48
101-301-711.000	HOLIDAY	120,268.00	120,268.00	2,628.06	0.00	117,639.94	2.19
101-301-712.000	OVERTIME	350,000.00	350,000.00	130,798.58	36,424.54	219,201.42	37.37
101-301-713.000	FICA	187,705.00	187,705.00	53,516.05	14,096.26	134,188.95	28.51
101-301-714.000	MEDICARE	43,900.00	43,900.00	12,515.89	3,296.77	31,384.11	28.51
101-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	13,025.00	13,025.00	(9,257.00)	(9,257.00)	22,282.00	(71.07)
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	44,400.00	44,400.00	14,900.00	3,900.00	29,500.00	33.56
101-301-718.000	LONGEVITY PAY	30,360.00	30,360.00	12,071.60	1,925.00	18,288.40	39.76
101-301-720.000	EDUCATION ALLOWANCE	20,532.00	20,532.00	6,652.48	1,663.12	13,879.52	32.40
101-301-721.000	CLOTHING ALLOWANCE	37,800.00	37,800.00	0.00	0.00	37,800.00	0.00
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	292,594.00	292,594.00	109,222.86	27,591.09	183,371.14	37.33
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	37,500.00	37,500.00	6,056.78	1,585.34	31,443.22	16.15
101-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	8,615.00	8,615.00	49,686.84	3,837.18	(41,071.84)	576.75
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	275,000.00	275,000.00	29,188.26	7,567.39	245,811.74	10.61
101-301-725.500	MERS DIVISION 20 POLC	1,154,388.00	1,154,388.00	282,258.00	0.00	872,130.00	24.45
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	682,872.00	682,872.00	157,176.00	0.00	525,696.00	23.02
101-301-742.000	OPERATING SUPPLIES	95,000.00	95,000.00	14,583.46	1,559.18	80,416.54	15.35
101-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	8,561.00	43.25	51,439.00	14.27

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-301-843.000	MEDICAL PROVIDER SERVICES	8,000.00	8,000.00	584.00	0.00	7,416.00	7.30
101-301-850.000	COMMUNICATIONS (PHONE AND CELL)	12,000.00	12,000.00	2,370.99	329.31	9,629.01	19.76
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	354.75	0.00	1,145.25	23.65
101-301-886.000	PROGRAMMING - OWI ENFORCEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301-930.000	REPAIRS AND MAINTENANCE	280,000.00	280,000.00	1,928.35	0.00	278,071.65	0.69
101-301-956.000	MEMBERSHIPS	1,500.00	1,500.00	350.00	150.00	1,150.00	23.33
101-301-957.000	PROFESSIONAL DEVELOPMENT	40,000.00	40,000.00	1,825.74	0.00	38,174.26	4.56
101-301-957.100	PROFESSIONAL DEVELOPMENT - 302 FUNDS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-301-972.000	CAPITAL OUTLAY	152,000.00	152,000.00	168,312.00	0.00	(16,312.00)	110.73
Total Expenditure:		6,858,739.00	6,858,739.00	1,792,254.88	279,784.45	5,066,484.12	26.13
Total Dept 301 - PUBLIC SAFETY		6,858,739.00	6,858,739.00	1,792,254.88	279,784.45	5,066,484.12	26.13
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	341,076.00	341,076.00	0.00	0.00	341,076.00	0.00
Total Expenditure:		341,076.00	341,076.00	0.00	0.00	341,076.00	0.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		341,076.00	341,076.00	0.00	0.00	341,076.00	0.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-703.000	SALARIES	16,902.00	16,902.00	52,428.83	14,826.92	(35,526.83)	310.19
101-441-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	103,853.77	27,826.21	(39,516.77)	161.42
101-441-705.000	WAGES - PART TIME EMPLOYEES	27,067.00	27,067.00	7,290.00	1,850.00	19,777.00	26.93
101-441-710.000	VACATION	44,506.00	44,506.00	7,888.48	679.59	36,617.52	17.72
101-441-711.000	HOLIDAY	9,332.00	9,332.00	3,466.08	0.00	5,865.92	37.14
101-441-712.000	OVERTIME	10,000.00	10,000.00	2,314.55	620.21	7,685.45	23.15
101-441-713.000	FICA	10,673.00	10,673.00	11,788.37	3,016.80	(1,115.37)	110.45
101-441-714.000	MEDICARE	2,651.00	2,651.00	2,756.96	705.52	(105.96)	104.00
101-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	775.00	775.00	0.00	0.00	775.00	0.00
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	9,600.00	9,600.00	4,600.00	1,150.00	5,000.00	47.92
101-441-718.000	LONGEVITY PAY	2,200.00	2,200.00	2,300.00	2,300.00	(100.00)	104.55
101-441-721.000	CLOTHING ALLOWANCE	8,400.00	8,400.00	8,400.00	0.00	0.00	100.00
101-441-722.000	UNIFORMS	500.00	500.00	463.00	0.00	37.00	92.60
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	41,522.00	41,522.00	15,547.65	4,009.45	25,974.35	37.44
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,250.00	3,250.00	1,757.04	449.10	1,492.96	54.06
101-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	14,631.00	14,631.00	4,568.03	1,186.14	10,062.97	31.22
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	6,026.00	6,026.00	3,255.97	864.70	2,770.03	54.03
101-441-725.700	MERS DIVISION 23 DPW	300,000.00	300,000.00	61,185.00	0.00	238,815.00	20.40
101-441-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	4,428.85	314.65	5,571.15	44.29
101-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	295,000.00	295,000.00	88,809.75	74,800.00	206,190.25	30.11
101-441-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	3,345.48	0.00	(3,345.48)	100.00
101-441-843.000	MEDICAL PROVIDER SERVICES	500.00	500.00	777.00	597.00	(277.00)	155.40
101-441-850.000	COMMUNICATIONS (PHONE AND CELL)	7,500.00	7,500.00	1,353.46	0.00	6,146.54	18.05
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	10.08	0.00	489.92	2.02
101-441-930.000	REPAIRS AND MAINTENANCE	51,000.00	51,000.00	719.58	0.00	50,280.42	1.41
101-441-930.100	REPAIRS - STORM DRAINS MAINTENANCE	95,000.00	95,000.00	4,130.00	0.00	90,870.00	4.35
101-441-955.000	CONFERENCES	7,000.00	7,000.00	1,626.75	0.00	5,373.25	23.24
101-441-956.000	MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	0.00
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	1,364.00	0.00	8,636.00	13.64

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		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 101 - GENERAL FUND							
Expenditures							
101-441-972.000	CAPITAL OUTLAY	1,400,000.00	1,400,000.00	37,103.87	0.00	1,362,896.13	2.65
Total Expenditure:		2,449,372.00	2,449,372.00	437,532.55	135,196.29	2,011,839.45	17.86
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,449,372.00	2,449,372.00	437,532.55	135,196.29	2,011,839.45	17.86
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	633.08	0.00	1,366.92	31.65
101-448-920.500	ELECTRIC (STREET LIGHTING)	230,000.00	230,000.00	65,694.49	0.00	164,305.51	28.56
Total Expenditure:		232,000.00	232,000.00	66,327.57	0.00	165,672.43	28.59
Total Dept 448 - STREET LIGHTING		232,000.00	232,000.00	66,327.57	0.00	165,672.43	28.59
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-672-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	23,800.00	0.00	0.00	23,800.00	0.00
101-672-705.000	WAGES - PART TIME EMPLOYEES	45,985.00	45,985.00	9,410.01	2,536.40	36,574.99	20.46
101-672-710.000	VACATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-672-711.000	HOLIDAY	1,200.00	1,200.00	164.00	0.00	1,036.00	13.67
101-672-713.000	FICA	4,463.00	4,463.00	593.59	157.25	3,869.41	13.30
101-672-714.000	MEDICARE	1,043.00	1,043.00	138.82	36.78	904.18	13.31
101-672-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	324.00	324.00	0.00	0.00	324.00	0.00
101-672-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-672-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,530.00	2,530.00	0.00	0.00	2,530.00	0.00
101-672-742.000	OPERATING SUPPLIES	5,000.00	5,000.00	503.63	0.00	4,496.37	10.07
101-672-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	15,000.00	15,000.00	6,257.40	1,458.50	8,742.60	41.72
101-672-850.000	COMMUNICATIONS (PHONE AND CELL)	500.00	500.00	0.00	0.00	500.00	0.00
101-672-851.000	MAIL OR POSTAGE	200.00	200.00	0.00	0.00	200.00	0.00
101-672-881.000	PROGRAMMING	10,000.00	10,000.00	921.00	0.00	9,079.00	9.21
101-672-930.000	REPAIRS AND MAINTENANCE	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
Total Expenditure:		118,345.00	118,345.00	17,988.45	4,188.93	100,356.55	15.20
Total Dept 672 - SENIOR ACTIVITY CENTER		118,345.00	118,345.00	17,988.45	4,188.93	100,356.55	15.20
Dept 701 - PLANNING							
Account Type: Expenditure							
101-701-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
101-701-703.000	SALARIES	0.00	0.00	500.00	140.00	(500.00)	100.00
101-701-713.000	FICA	105.00	105.00	31.00	8.68	74.00	29.52
101-701-714.000	MEDICARE	25.00	25.00	7.25	2.03	17.75	29.00
101-701-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	75,000.00	75,000.00	15,209.23	(74,800.00)	59,790.77	20.28
101-701-900.000	PRINTING AND PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Expenditure:		78,830.00	78,830.00	15,747.48	(74,649.29)	63,082.52	19.98
Total Dept 701 - PLANNING		78,830.00	78,830.00	15,747.48	(74,649.29)	63,082.52	19.98

Dept 702 - ZONING

Account Type: Expenditure

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-702-704.000	ELECTED/APPOINTED OFFICIALS PAY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-702-703.000	SALARIES	0.00	0.00	375.00	100.00	(375.00)	100.00
101-702-713.000	FICA	75.00	75.00	20.15	6.20	54.85	26.87
101-702-714.000	MEDICARE	15.00	15.00	4.70	1.44	10.30	31.33
101-702-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	6.81	0.00	(6.81)	100.00
101-702-900.000	PRINTING AND PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Expenditure:		3,590.00	3,590.00	406.66	107.64	3,183.34	11.33
Total Dept 702 - ZONING		3,590.00	3,590.00	406.66	107.64	3,183.34	11.33
Dept 703 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	85,617.00	85,617.00	18,125.71	3,190.61	67,491.29	21.17
101-703-705.000	WAGES - PART TIME EMPLOYEES	30,914.00	30,914.00	16,567.76	3,850.00	14,346.24	53.59
101-703-710.000	VACATION	9,119.00	9,119.00	3,207.62	150.00	5,911.38	35.18
101-703-711.000	HOLIDAY	5,154.00	5,154.00	752.04	0.00	4,401.96	14.59
101-703-713.000	FICA	8,463.00	8,463.00	2,048.07	439.86	6,414.93	24.20
101-703-714.000	MEDICARE	1,979.00	1,979.00	478.99	102.87	1,500.01	24.20
101-703-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	614.00	614.00	0.00	0.00	614.00	0.00
101-703-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
101-703-718.000	LONGEVITY PAY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	21,839.00	21,839.00	6,435.06	1,927.93	15,403.94	29.47
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	432.72	96.16	817.28	34.62
101-703-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	1,280.00	320.00	(1,280.00)	100.00
101-703-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	212.89	101.46	(212.89)	100.00
101-703-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	129.86	0.00	2,870.14	4.33
101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	130,000.00	130,000.00	30,548.16	0.00	99,451.84	23.50
101-703-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	762.06	0.00	237.94	76.21
101-703-851.000	MAIL OR POSTAGE	1,000.00	1,000.00	260.24	0.00	739.76	26.02
101-703-930.000	REPAIRS AND MAINTENANCE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-703-955.000	CONFERENCES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-956.000	MEMBERSHIPS	250.00	250.00	0.00	0.00	250.00	0.00
101-703-957.000	PROFESSIONAL DEVELOPMENT	750.00	750.00	0.00	0.00	750.00	0.00
Total Expenditure:		314,649.00	314,649.00	81,241.18	10,178.89	233,407.82	25.82
Total Dept 703 - BUILDING DEPARTMENT		314,649.00	314,649.00	81,241.18	10,178.89	233,407.82	25.82
Dept 751 - RECREATION							
Account Type: Expenditure							
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	1,250.00	240.00	105.00	1,010.00	19.20
101-751-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	23,800.00	15,600.00	4,000.00	8,200.00	65.55
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-751-710.000	VACATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-711.000	HOLIDAY	1,200.00	1,200.00	400.00	0.00	800.00	33.33
101-751-713.000	FICA	1,612.00	1,612.00	1,004.09	253.58	607.91	62.29
101-751-714.000	MEDICARE	377.00	377.00	234.83	59.29	142.17	62.29
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	117.00	117.00	0.00	0.00	117.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,000.00	412.84	103.21	4,587.16	8.26
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,080.00	2,080.00	1,280.00	320.00	800.00	61.54
101-751-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	12.35	0.00	1,987.65	0.62
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	25,000.00	25,000.00	1,324.00	350.00	23,676.00	5.30

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% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	10/31/2023 NORM (ABNORM)	MONTH 10/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-751-851.000	MAIL OR POSTAGE	500.00	500.00	0.63	0.00	499.37	0.13
101-751-880.000	COMMUNITY PROMOTION	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
101-751-881.000	PROGRAMMING - RECREATION REVOLVING FUNDS	20,000.00	20,000.00	526.70	0.00	19,473.30	2.63
101-751-900.000	PRINTING AND PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-955.000	CONFERENCES	1,000.00	1,000.00	70.00	0.00	930.00	7.00
101-751-956.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Expenditure:		108,936.00	108,936.00	21,105.44	5,191.08	87,830.56	19.37
Total Dept 751 - RECREATION		108,936.00	108,936.00	21,105.44	5,191.08	87,830.56	19.37
Dept 770 - PARK MAINTENANCE							
Account Type: Expenditure							
101-770-705.000	WAGES - PART TIME EMPLOYEES	64,805.00	64,805.00	0.00	0.00	64,805.00	0.00
101-770-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	6,075.00	810.00	(6,075.00)	100.00
101-770-713.000	FICA	0.00	0.00	376.65	50.22	(376.65)	100.00
101-770-714.000	MEDICARE	0.00	0.00	88.08	11.74	(88.08)	100.00
101-770-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	2,878.80	150.00	17,121.20	14.39
101-770-922.000	WATER	600.00	600.00	148.04	0.00	451.96	24.67
101-770-930.000	REPAIRS AND MAINTENANCE	100,000.00	100,000.00	29,509.62	3,473.98	70,490.38	29.51
101-770-972.000	CAPITAL OUTLAY	277,000.00	277,000.00	101,123.55	45,598.05	175,876.45	36.51
Total Expenditure:		462,405.00	462,405.00	140,199.74	50,093.99	322,205.26	30.32
Total Dept 770 - PARK MAINTENANCE		462,405.00	462,405.00	140,199.74	50,093.99	322,205.26	30.32
Dept 803 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-803-742.000	OPERATING SUPPLIES	500.00	500.00	26.23	0.00	473.77	5.25
101-803-930.000	REPAIRS AND MAINTENANCE	0.00	0.00	1,950.00	0.00	(1,950.00)	100.00
Total Expenditure:		500.00	500.00	1,976.23	0.00	(1,476.23)	395.25
Total Dept 803 - HISTORICAL COMMISSION		500.00	500.00	1,976.23	0.00	(1,476.23)	395.25
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	634,345.00	634,345.00	323,835.00	0.00	310,510.00	51.05
Total Expenditure:		634,345.00	634,345.00	323,835.00	0.00	310,510.00	51.05
Total Dept 951 - INSURANCE		634,345.00	634,345.00	323,835.00	0.00	310,510.00	51.05
Dept 961 - RETIREE							
Account Type: Expenditure							
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	27,720.00	27,720.00	9,800.00	2,450.00	17,920.00	35.35
101-961-724.300	RETIREE HEALTH CARE - OPEB	1,300,000.00	1,300,000.00	521,972.93	73,263.85	778,027.07	40.15
101-961-725.300	MERS DIVISION 10 SUPERVISOR	711,336.00	711,336.00	179,148.00	0.00	532,188.00	25.18
101-961-725.400	MERS DIVISION 11 CLERICAL	44,148.00	44,148.00	5,745.00	0.00	38,403.00	13.01
101-961-840.000	INSURANCE PREMIUM (LIFE)	1,896.00	1,896.00	639.44	156.42	1,256.56	33.73
Total Expenditure:		2,085,100.00	2,085,100.00	717,305.37	75,870.27	1,367,794.63	34.40

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 961 - RETIREE		2,085,100.00	2,085,100.00	717,305.37	75,870.27	1,367,794.63	34.40
TOTAL EXPENDITURES		17,441,500.00	17,441,500.00	4,584,042.80	608,368.91	12,857,457.20	26.28
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		16,250,859.00	16,250,859.00	10,657,964.54	382,345.16	5,592,894.46	65.58
TOTAL EXPENDITURES		17,441,500.00	17,441,500.00	4,584,042.80	608,368.91	12,857,457.20	26.28
NET OF REVENUES & EXPENDITURES		(1,190,641.00)	(1,190,641.00)	6,073,921.74	(226,023.75)	(7,264,562.74)	510.14
BEG. FUND BALANCE		9,307,534.98	9,307,534.98	9,307,534.98			
NET OF REVENUES/EXPENDITURES - 2022-23				2,858,761.72		2,858,761.72	
END FUND BALANCE		8,116,893.98	8,116,893.98	18,240,218.44			

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
202-000-543.000	STATE GRANTS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,100,000.00	1,100,000.00	196,458.11	0.00	903,541.89	17.86
202-000-665.000	INTEREST INCOME	0.00	0.00	37,893.63	0.00	(37,893.63)	100.00
Total Revenue:		1,108,000.00	1,108,000.00	234,351.74	0.00	873,648.26	21.15
Total Dept 000 - BALANCE SHEET							
		1,108,000.00	1,108,000.00	234,351.74	0.00	873,648.26	21.15
TOTAL REVENUES							
		1,108,000.00	1,108,000.00	234,351.74	0.00	873,648.26	21.15
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
202-441-703.000	SALARIES	8,451.00	8,451.00	0.00	0.00	8,451.00	0.00
202-441-704.000	WAGES - FULL TIME EMPLOYEES	32,169.00	32,169.00	22,067.30	5,430.44	10,101.70	68.60
202-441-705.000	WAGES - PART TIME EMPLOYEES	3,683.00	3,683.00	0.00	0.00	3,683.00	0.00
202-441-710.000	VACATION	4,451.00	4,451.00	1,682.37	449.36	2,768.63	37.80
202-441-711.000	HOLIDAY	2,333.00	2,333.00	449.36	0.00	1,883.64	19.26
202-441-712.000	OVERTIME	10,000.00	10,000.00	1,519.30	302.96	8,480.70	15.19
202-441-713.000	FICA	3,787.00	3,787.00	1,547.95	370.72	2,239.05	40.88
202-441-714.000	MEDICARE	886.00	886.00	362.02	86.70	523.98	40.86
202-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	275.00	275.00	0.00	0.00	275.00	0.00
202-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,920.00	6,920.00	3,475.38	715.75	3,444.62	50.22
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	813.00	813.00	340.24	92.14	472.76	41.85
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,004.00	1,004.00	623.56	168.44	380.44	62.11
202-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	50,000.00	50,000.00	11,599.42	0.00	38,400.58	23.20
202-441-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	570.72	0.00	(570.72)	100.00
202-441-930.000	REPAIRS AND MAINTENANCE	88,000.00	88,000.00	13,880.96	0.00	74,119.04	15.77
202-441-930.200	REPAIRS - STREETS MAINTENANCE	250,000.00	250,000.00	7,195.09	0.00	242,804.91	2.88
202-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	25,000.00	25,000.00	6,819.89	400.00	18,180.11	27.28
202-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	12,000.00	12,000.00	5,455.42	0.00	6,544.58	45.46
202-441-972.000	CAPITAL OUTLAY	1,155,000.00	1,155,000.00	0.00	0.00	1,155,000.00	0.00
202-441-995.000	INTERFUND TRANSFER OUT	275,000.00	275,000.00	0.00	0.00	275,000.00	0.00
Total Expenditure:		1,930,972.00	1,930,972.00	77,588.98	8,016.51	1,853,383.02	4.02
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS							
		1,930,972.00	1,930,972.00	77,588.98	8,016.51	1,853,383.02	4.02
TOTAL EXPENDITURES							
		1,930,972.00	1,930,972.00	77,588.98	8,016.51	1,853,383.02	4.02
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,108,000.00	1,108,000.00	234,351.74	0.00	873,648.26	21.15
TOTAL EXPENDITURES		1,930,972.00	1,930,972.00	77,588.98	8,016.51	1,853,383.02	4.02
NET OF REVENUES & EXPENDITURES		(822,972.00)	(822,972.00)	156,762.76	(8,016.51)	(979,734.76)	19.05
BEG. FUND BALANCE		2,063,286.66	2,063,286.66	2,063,286.66			
NET OF REVENUES/EXPENDITURES - 2022-23				1,089,135.36		1,089,135.36	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2023-24	10/31/2023	MONTH 10/31/23	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 202 - MAJOR STREET FUND							
END FUND BALANCE		1,240,314.66	1,240,314.66	3,309,184.78			

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	10/31/2023	MONTH 10/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
203-000-543.000	STATE GRANTS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	474,000.00	474,000.00	84,622.96	0.00	389,377.04	17.85
203-000-665.000	INTEREST INCOME	0.00	0.00	13,629.00	0.00	(13,629.00)	100.00
203-000-699.000	INTERFUND TRANSFERS IN	275,000.00	275,000.00	0.00	0.00	275,000.00	0.00
Total Revenue:		784,000.00	784,000.00	98,251.96	0.00	685,748.04	12.53
Total Dept 000 - BALANCE SHEET		784,000.00	784,000.00	98,251.96	0.00	685,748.04	12.53
TOTAL REVENUES		784,000.00	784,000.00	98,251.96	0.00	685,748.04	12.53
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
203-441-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
203-441-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	2,420.67	691.62	94,085.33	2.51
203-441-705.000	WAGES - PART TIME EMPLOYEES	3,683.00	3,683.00	0.00	0.00	3,683.00	0.00
203-441-710.000	VACATION	13,352.00	13,352.00	461.08	0.00	12,890.92	3.45
203-441-711.000	HOLIDAY	6,999.00	6,999.00	461.08	0.00	6,537.92	6.59
203-441-712.000	OVERTIME	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
203-441-713.000	FICA	9,665.00	9,665.00	436.64	197.88	9,228.36	4.52
203-441-714.000	MEDICARE	2,267.00	2,267.00	102.12	46.28	2,164.88	4.50
203-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	702.00	702.00	(930.00)	(930.00)	1,632.00	(132.48)
203-441-718.000	LONGEVITY PAY	2,400.00	2,400.00	2,500.00	2,500.00	(100.00)	104.17
203-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	1,200.00	0.00	0.00	100.00
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	20,761.00	912.69	137.70	19,848.31	4.40
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,438.00	2,438.00	0.00	0.00	2,438.00	0.00
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,014.00	3,014.00	0.00	0.00	3,014.00	0.00
203-441-930.000	REPAIRS AND MAINTENANCE	53,000.00	53,000.00	40,598.45	0.00	12,401.55	76.60
203-441-930.200	REPAIRS - STREETS MAINTENANCE	200,000.00	200,000.00	1,317.45	0.00	198,682.55	0.66
203-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	5,000.00	5,000.00	232.06	0.00	4,767.94	4.64
203-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	44,000.00	44,000.00	8,165.21	0.00	35,834.79	18.56
203-441-972.000	CAPITAL OUTLAY	10,000.00	10,000.00	221.93	0.00	9,778.07	2.22
Total Expenditure:		510,339.00	510,339.00	58,099.38	2,643.48	452,239.62	11.38
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		510,339.00	510,339.00	58,099.38	2,643.48	452,239.62	11.38
TOTAL EXPENDITURES		510,339.00	510,339.00	58,099.38	2,643.48	452,239.62	11.38
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		784,000.00	784,000.00	98,251.96	0.00	685,748.04	12.53
TOTAL EXPENDITURES		510,339.00	510,339.00	58,099.38	2,643.48	452,239.62	11.38
NET OF REVENUES & EXPENDITURES		273,661.00	273,661.00	40,152.58	(2,643.48)	233,508.42	14.67
BEG. FUND BALANCE		794,640.94	794,640.94	794,640.94			
NET OF REVENUES/EXPENDITURES - 2022-23				361,239.69		361,239.69	
END FUND BALANCE		1,068,301.94	1,068,301.94	1,196,033.21			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		ORIGINAL	2023-24	10/31/2023	MONTH 10/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	490,804.00	490,804.00	460,157.71	10,023.96	30,646.29	93.76
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	25,858.00	25,858.00	24,168.33	1,346.25	1,689.67	93.47
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	88.59	0.00	911.41	8.86
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	4,000.00	4,000.00	2,870.81	0.00	1,129.19	71.77
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	400.00	400.00	352.36	339.78	47.64	88.09
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	43,000.00	43,000.00	0.00	0.00	43,000.00	0.00
210-000-638.000	AMBULANCE TRANSPORT FEES	335,000.00	335,000.00	116,130.31	10,680.22	218,869.69	34.67
210-000-665.000	INTEREST INCOME	0.00	0.00	29,224.35	0.00	(29,224.35)	100.00
Total Revenue:		901,062.00	901,062.00	632,992.46	22,390.21	268,069.54	70.25
Total Dept 000 - BALANCE SHEET							
		901,062.00	901,062.00	632,992.46	22,390.21	268,069.54	70.25
TOTAL REVENUES							
		901,062.00	901,062.00	632,992.46	22,390.21	268,069.54	70.25
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	313,518.00	313,518.00	89,168.84	22,708.22	224,349.16	28.44
210-301-710.000	VACATION	19,431.00	19,431.00	518.49	0.00	18,912.51	2.67
210-301-711.000	HOLIDAY	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
210-301-712.000	OVERTIME	15,000.00	15,000.00	2,058.62	563.79	12,941.38	13.72
210-301-713.000	FICA	22,360.00	22,360.00	5,568.05	1,412.78	16,791.95	24.90
210-301-714.000	MEDICARE	5,000.00	5,000.00	1,302.21	330.42	3,697.79	26.04
210-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,552.00	1,552.00	(389.00)	(389.00)	1,941.00	(25.06)
210-301-718.000	LONGEVITY PAY	1,050.00	1,050.00	0.00	0.00	1,050.00	0.00
210-301-719.000	FOOD ALLOWANCE	6,750.00	6,750.00	0.00	0.00	6,750.00	0.00
210-301-720.000	EDUCATION ALLOWANCE	1,000.00	1,000.00	307.68	76.92	692.32	30.77
210-301-721.000	CLOTHING ALLOWANCE	8,100.00	8,100.00	0.00	0.00	8,100.00	0.00
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	31,689.00	31,689.00	14,848.88	3,771.86	16,840.12	46.86
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	1,924.50	482.10	5,575.50	25.66
210-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	8,033.79	1,013.41	(8,033.79)	100.00
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	17,368.00	17,368.00	5,412.87	1,362.38	11,955.13	31.17
210-301-742.000	OPERATING SUPPLIES	38,000.00	38,000.00	17,724.90	791.17	20,275.10	46.64
210-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	167,000.00	167,000.00	6,323.73	0.00	160,676.27	3.79
210-301-850.000	COMMUNICATIONS (PHONE AND CELL)	2,000.00	2,000.00	315.11	105.05	1,684.89	15.76
210-301-930.000	REPAIRS AND MAINTENANCE	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
210-301-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	4,469.27	0.00	5,530.73	44.69
Total Expenditure:		749,318.00	749,318.00	157,587.94	32,229.10	591,730.06	21.03
Total Dept 301 - PUBLIC SAFETY							
		749,318.00	749,318.00	157,587.94	32,229.10	591,730.06	21.03
TOTAL EXPENDITURES							
		749,318.00	749,318.00	157,587.94	32,229.10	591,730.06	21.03
Fund 210 - AMBULANCE FUND:							
TOTAL REVENUES		901,062.00	901,062.00	632,992.46	22,390.21	268,069.54	70.25

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2023-24	10/31/2023	MONTH 10/31/23	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 210 - AMBULANCE FUND							
TOTAL EXPENDITURES		749,318.00	749,318.00	157,587.94	32,229.10	591,730.06	21.03
NET OF REVENUES & EXPENDITURES		151,744.00	151,744.00	475,404.52	(9,838.89)	(323,660.52)	313.29
BEG. FUND BALANCE		1,653,744.13	1,653,744.13	1,653,744.13			
NET OF REVENUES/EXPENDITURES - 2022-23				535,463.50		535,463.50	
END FUND BALANCE		1,805,488.13	1,805,488.13	2,664,612.15			

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	10/31/2023 NORM (ABNORM)	MONTH 10/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED	
Fund 211 - DISTRICT COURT OPERATIONS FUND								
Revenues								
Dept 000 - BALANCE SHEET								
Account Type: Revenue								
211-000-665.000	INTEREST INCOME	0.00	0.00	10,938.29	0.00	(10,938.29)	100.00	
Total Revenue:		0.00	0.00	10,938.29	0.00	(10,938.29)	100.00	
Total Dept 000 - BALANCE SHEET		0.00	0.00	10,938.29	0.00	(10,938.29)	100.00	
TOTAL REVENUES		0.00	0.00	10,938.29	0.00	(10,938.29)	100.00	
Fund 211 - DISTRICT COURT OPERATIONS FUND:								
TOTAL REVENUES		0.00	0.00	10,938.29	0.00	(10,938.29)	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	0.00	10,938.29	0.00	(10,938.29)	100.00	
BEG. FUND BALANCE		1,078,866.52	1,078,866.52	1,078,866.52				
NET OF REVENUES/EXPENDITURES - 2022-23				21,509.80		21,509.80		
END FUND BALANCE		1,078,866.52	1,078,866.52	1,111,314.61				

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% Fiscal Year Completed: 33.61

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GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	10/31/2023	MONTH 10/31/23	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 226 - RUBBISH COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	729,510.00	729,510.00	683,974.02	14,899.39	45,535.98	93.76
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	38,435.00	38,435.00	35,923.53	2,001.11	2,511.47	93.47
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	131.54	0.00	868.46	13.15
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,000.00	5,000.00	4,267.50	0.00	732.50	85.35
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	600.00	600.00	523.85	505.15	76.15	87.31
226-000-607.000	FEES	108,000.00	108,000.00	22,564.63	9,013.16	85,435.37	20.89
226-000-665.000	INTEREST INCOME	0.00	0.00	10,966.98	0.00	(10,966.98)	100.00
Total Revenue:		883,845.00	883,845.00	758,352.05	26,418.81	125,492.95	85.80
Total Dept 000 - BALANCE SHEET		883,845.00	883,845.00	758,352.05	26,418.81	125,492.95	85.80
TOTAL REVENUES		883,845.00	883,845.00	758,352.05	26,418.81	125,492.95	85.80
Expenditures							
Dept 528 - RUBBISH COLLECTION/DISPOSAL							
Account Type: Expenditure							
226-528-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	75,321.00	75,321.00	0.00	0.00	75,321.00	0.00
226-528-801.400	WASTE AND RUBBISH DISPOSAL	600,000.00	600,000.00	161,202.24	0.00	438,797.76	26.87
226-528-801.500	RECYCLING	100,000.00	100,000.00	25,389.00	0.00	74,611.00	25.39
226-528-801.600	COMPOSTING	100,000.00	100,000.00	33,535.50	0.00	66,464.50	33.54
Total Expenditure:		875,321.00	875,321.00	220,126.74	0.00	655,194.26	25.15
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		875,321.00	875,321.00	220,126.74	0.00	655,194.26	25.15
TOTAL EXPENDITURES		875,321.00	875,321.00	220,126.74	0.00	655,194.26	25.15
Fund 226 - RUBBISH COLLECTION FUND:							
TOTAL REVENUES		883,845.00	883,845.00	758,352.05	26,418.81	125,492.95	85.80
TOTAL EXPENDITURES		875,321.00	875,321.00	220,126.74	0.00	655,194.26	25.15
NET OF REVENUES & EXPENDITURES		8,524.00	8,524.00	538,225.31	26,418.81	(529,701.31)	6,314.23
BEG. FUND BALANCE		465,883.39	465,883.39	465,883.39			
NET OF REVENUES/EXPENDITURES - 2022-23				191,182.04		191,182.04	
END FUND BALANCE		474,407.39	474,407.39	1,195,290.74			

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		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	10/31/2023	MONTH 10/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 265 - DRUG FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
265-000-657.000	ORDINANCE FINES AND COSTS	500.00	500.00	0.00	0.00	500.00	0.00
265-000-665.000	INTEREST INCOME	100.00	100.00	6,676.86	0.00	(6,576.86)	6,676.86
Total Revenue:		600.00	600.00	6,676.86	0.00	(6,076.86)	1,112.81
Total Dept 000 - BALANCE SHEET		600.00	600.00	6,676.86	0.00	(6,076.86)	1,112.81
TOTAL REVENUES		600.00	600.00	6,676.86	0.00	(6,076.86)	1,112.81
Expenditures							
Dept 311 - DRUG FORFEITURE							
Account Type: Expenditure							
265-311-742.000	OPERATING SUPPLIES	25,000.00	25,000.00	6,583.40	(31,700.00)	18,416.60	26.33
265-311-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
265-311-941.000	LEASED ASSETS	0.00	0.00	31,700.00	31,700.00	(31,700.00)	100.00
265-311-995.000	OPERATING TRANS OUT	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
Total Expenditure:		165,000.00	165,000.00	38,283.40	0.00	126,716.60	23.20
Total Dept 311 - DRUG FORFEITURE		165,000.00	165,000.00	38,283.40	0.00	126,716.60	23.20
TOTAL EXPENDITURES		165,000.00	165,000.00	38,283.40	0.00	126,716.60	23.20
Fund 265 - DRUG FORFEITURE FUND:							
TOTAL REVENUES		600.00	600.00	6,676.86	0.00	(6,076.86)	1,112.81
TOTAL EXPENDITURES		165,000.00	165,000.00	38,283.40	0.00	126,716.60	23.20
NET OF REVENUES & EXPENDITURES		(164,400.00)	(164,400.00)	(31,606.54)	0.00	(132,793.46)	19.23
BEG. FUND BALANCE		570,290.04	570,290.04	570,290.04			
NET OF REVENUES/EXPENDITURES - 2022-23				(10,859.71)		(10,859.71)	
END FUND BALANCE		405,890.04	405,890.04	527,823.79			

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% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	10/31/2023 NORM (ABNORM)	MONTH 10/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 266 - GAMBLING FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
266-000-665.000	INTEREST INCOME	0.00	0.00	12,400.13	0.00	(12,400.13)	100.00
Total Revenue:		0.00	0.00	12,400.13	0.00	(12,400.13)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	12,400.13	0.00	(12,400.13)	100.00
TOTAL REVENUES		0.00	0.00	12,400.13	0.00	(12,400.13)	100.00
Fund 266 - GAMBLING FORFEITURE FUND:							
TOTAL REVENUES		0.00	0.00	12,400.13	0.00	(12,400.13)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	12,400.13	0.00	(12,400.13)	100.00
BEG. FUND BALANCE		972,787.80	972,787.80	972,787.80			
NET OF REVENUES/EXPENDITURES - 2022-23				45,716.87		45,716.87	
END FUND BALANCE		972,787.80	972,787.80	1,030,904.80			

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% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	10/31/2023	MONTH 10/31/23	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 301 - GENERAL DEBT SERVICE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.84	0.00	(0.84)	100.00
301-000-665.000	INTEREST INCOME	0.00	0.00	6.22	0.00	(6.22)	100.00
Total Revenue:		0.00	0.00	7.06	0.00	(7.06)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	7.06	0.00	(7.06)	100.00
TOTAL REVENUES		0.00	0.00	7.06	0.00	(7.06)	100.00
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL REVENUES		0.00	0.00	7.06	0.00	(7.06)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	7.06	0.00	(7.06)	100.00
BEG. FUND BALANCE		358.30	358.30	358.30			
NET OF REVENUES/EXPENDITURES - 2022-23				160.39		160.39	
END FUND BALANCE		358.30	358.30	525.75			

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% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 401 - CAPITAL PROJECTS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
401-000-665.000	INTEREST INCOME	0.00	0.00	6,452.59	0.00	(6,452.59)	100.00
Total Revenue:		0.00	0.00	6,452.59	0.00	(6,452.59)	100.00
Total Dept 000 - BALANCE SHEET							
TOTAL REVENUES							
Expenditures							
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
401-265-972.000	CAPITAL OUTLAY	0.00	0.00	142,659.74	0.00	(142,659.74)	100.00
Total Expenditure:		0.00	0.00	142,659.74	0.00	(142,659.74)	100.00
Total Dept 265 - BUILDINGS AND GROUNDS							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
401-441-972.000	CAPITAL OUTLAY	0.00	0.00	141,527.86	0.00	(141,527.86)	100.00
Total Expenditure:		0.00	0.00	141,527.86	0.00	(141,527.86)	100.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
401-672-972.000	CAPITAL OUTLAY	0.00	0.00	18,411.52	16,874.00	(18,411.52)	100.00
Total Expenditure:		0.00	0.00	18,411.52	16,874.00	(18,411.52)	100.00
Total Dept 672 - SENIOR ACTIVITY CENTER							
TOTAL EXPENDITURES							
Fund 401 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		0.00	0.00	6,452.59	0.00	(6,452.59)	100.00
TOTAL EXPENDITURES		0.00	0.00	302,599.12	16,874.00	(302,599.12)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(296,146.53)	(16,874.00)	296,146.53	100.00
BEG. FUND BALANCE		2,304,303.13	2,304,303.13	2,304,303.13			
NET OF REVENUES/EXPENDITURES - 2022-23				(1,537,604.93)		(1,537,604.93)	
END FUND BALANCE		2,304,303.13	2,304,303.13	470,551.67			

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	10/31/2023	MONTH 10/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
592-000-569.000	STATE GRANTS - OTHER	0.00	0.00	2,918.62	0.00	(2,918.62)	100.00
592-000-607.000	FEES	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
592-000-642.100	SALES - WATER COMMODITY	2,900,000.00	2,900,000.00	618,385.12	247,526.12	2,281,614.88	21.32
592-000-642.200	SALES - WATER RTS	1,178,000.00	1,178,000.00	245,438.69	97,986.00	932,561.31	20.84
592-000-642.300	SALES - SEWER COMMODITY	4,600,000.00	4,600,000.00	939,619.10	383,234.92	3,660,380.90	20.43
592-000-642.400	SALES - SEWER RTS	770,000.00	770,000.00	159,624.69	63,754.93	610,375.31	20.73
592-000-642.500	SALES - METER REPLACEMENT FEE	65,000.00	65,000.00	13,475.98	5,388.00	51,524.02	20.73
592-000-642.600	SALES - WATER TAP FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-000-642.700	SALES - SEWER TAP FEES	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00
592-000-642.900	SALES - WATER METER FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-000-657.000	ORDINANCE FINES AND COSTS	80,000.00	80,000.00	(14.88)	(9.36)	80,014.88	(0.02)
592-000-665.000	INTEREST INCOME	6,500.00	6,500.00	113,194.95	0.00	(106,694.95)	1,741.46
592-000-675.000	OTHER REVENUE	0.00	0.00	(2,170.34)	(1,660.48)	2,170.34	100.00
Total Revenue:		9,661,600.00	9,661,600.00	2,090,471.93	796,220.13	7,571,128.07	21.64
Total Dept 000 - BALANCE SHEET		9,661,600.00	9,661,600.00	2,090,471.93	796,220.13	7,571,128.07	21.64
TOTAL REVENUES		9,661,600.00	9,661,600.00	2,090,471.93	796,220.13	7,571,128.07	21.64
Expenditures							
Dept 536 - WATER							
Account Type: Expenditure							
592-536-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
592-536-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	64,111.63	14,973.37	32,394.37	66.43
592-536-710.000	VACATION	13,351.00	13,351.00	2,146.39	1,409.50	11,204.61	16.08
592-536-711.000	HOLIDAY	0.00	0.00	1,976.84	224.68	(1,976.84)	100.00
592-536-712.000	OVERTIME	35,000.00	35,000.00	7,651.73	928.81	27,348.27	21.86
592-536-713.000	FICA	11,917.00	11,917.00	4,639.15	1,074.65	7,277.85	38.93
592-536-714.000	MEDICARE	2,787.00	2,787.00	1,084.94	251.34	1,702.06	38.93
592-536-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	865.00	865.00	(500.00)	(500.00)	1,365.00	(57.80)
592-536-718.000	LONGEVITY PAY	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
592-536-721.000	CLOTHING ALLOWANCE	2,400.00	2,400.00	2,400.00	0.00	0.00	100.00
592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	20,761.00	14,855.96	3,572.24	5,905.04	71.56
592-536-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,437.00	2,437.00	398.95	93.10	2,038.05	16.37
592-536-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,013.00	3,013.00	1,436.26	374.21	1,576.74	47.67
592-536-742.000	OPERATING SUPPLIES	120,000.00	120,000.00	38,729.26	5,370.80	81,270.74	32.27
592-536-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	225,000.00	225,000.00	10,994.43	0.00	214,005.57	4.89
592-536-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	300.00	0.00	(300.00)	100.00
592-536-802.000	EASEMENTS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-536-850.000	COMMUNICATIONS (PHONE AND CELL)	2,400.00	2,400.00	501.17	0.00	1,898.83	20.88
592-536-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	3,927.06	0.00	11,072.94	26.18
592-536-922.000	WATER	0.00	0.00	90.94	0.00	(90.94)	100.00
592-536-922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,416,900.00	1,416,900.00	249,260.44	0.00	1,167,639.56	17.59
592-536-930.000	REPAIRS AND MAINTENANCE	95,000.00	95,000.00	12,342.67	9,019.67	82,657.33	12.99
592-536-956.000	MEMBERSHIPS	800.00	800.00	0.00	0.00	800.00	0.00
592-536-957.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	780.00	0.00	7,720.00	9.18
592-536-969.000	BAD DEBT EXPENSE	0.00	0.00	261.39	0.00	(261.39)	100.00
592-536-972.000	CAPITAL OUTLAY	2,475,000.00	2,475,000.00	137,816.89	59,599.92	2,337,183.11	5.57

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Expenditures							
592-536-991.000	PRINCIPAL	185,000.00	185,000.00	190,000.00	0.00	(5,000.00)	102.70
592-536-993.000	INTEREST EXPENSE	65,000.00	65,000.00	30,941.49	0.00	34,058.51	47.60
Total Expenditure:		4,832,989.00	4,832,989.00	776,147.59	96,392.29	4,056,841.41	16.06
Total Dept 536 - WATER		4,832,989.00	4,832,989.00	776,147.59	96,392.29	4,056,841.41	16.06
Dept 537 - SEWER							
Account Type: Expenditure							
592-537-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
592-537-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	10,668.19	2,749.28	85,837.81	11.05
592-537-710.000	VACATION	13,351.00	13,351.00	0.00	0.00	13,351.00	0.00
592-537-711.000	HOLIDAY	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-537-712.000	OVERTIME	2,000.00	2,000.00	461.52	0.00	1,538.48	23.08
592-537-713.000	FICA	8,941.00	8,941.00	676.65	167.54	8,264.35	7.57
592-537-714.000	MEDICARE	2,091.00	2,091.00	158.27	39.20	1,932.73	7.57
592-537-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	649.00	649.00	0.00	0.00	649.00	0.00
592-537-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	20,761.00	1,857.24	419.31	18,903.76	8.95
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,437.00	2,437.00	135.93	33.89	2,301.07	5.58
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,013.00	3,013.00	332.31	91.09	2,680.69	11.03
592-537-742.000	OPERATING SUPPLIES	7,500.00	7,500.00	1,811.79	0.00	5,688.21	24.16
592-537-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	200,000.00	200,000.00	9,621.92	0.00	190,378.08	4.81
592-537-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-537-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	3,877.82	0.00	11,122.18	25.85
592-537-920.000	ELECTRIC	10,000.00	10,000.00	1,579.10	0.00	8,420.90	15.79
592-537-923.000	SEWAGE (FIXED)	2,965,314.00	2,965,314.00	1,046,881.11	0.00	1,918,432.89	35.30
592-537-930.000	REPAIRS AND MAINTENANCE	200,000.00	200,000.00	2,198.27	0.00	197,801.73	1.10
592-537-969.000	BAD DEBT EXPENSE	0.00	0.00	189.88	0.00	(189.88)	100.00
592-537-972.000	CAPITAL OUTLAY	500,000.00	500,000.00	27,712.02	0.00	472,287.98	5.54
592-537-991.000	PRINCIPAL	500,000.00	500,000.00	597,425.14	0.00	(97,425.14)	119.49
592-537-993.000	INTEREST EXPENSE	400,000.00	400,000.00	236,670.94	0.00	163,329.06	59.17
592-537-994.000	PAYING AGENT FEES	0.00	0.00	29.83	0.00	(29.83)	100.00
Total Expenditure:		4,982,115.00	4,982,115.00	1,942,287.93	3,500.31	3,039,827.07	38.99
Total Dept 537 - SEWER		4,982,115.00	4,982,115.00	1,942,287.93	3,500.31	3,039,827.07	38.99
TOTAL EXPENDITURES		9,815,104.00	9,815,104.00	2,718,435.52	99,892.60	7,096,668.48	27.70
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,661,600.00	9,661,600.00	2,090,471.93	796,220.13	7,571,128.07	21.64
TOTAL EXPENDITURES		9,815,104.00	9,815,104.00	2,718,435.52	99,892.60	7,096,668.48	27.70
NET OF REVENUES & EXPENDITURES		(153,504.00)	(153,504.00)	(627,963.59)	696,327.53	474,459.59	409.09
BEG. FUND BALANCE		14,902,343.51	14,902,343.51	14,902,343.51			
NET OF REVENUES/EXPENDITURES - 2022-23				1,883,094.61		1,883,094.61	
END FUND BALANCE		14,748,839.51	14,748,839.51	16,157,474.53			

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	745,430.00	745,430.00	0.00	0.00	745,430.00	0.00
661-000-665.000	INTEREST INCOME	0.00	0.00	(7,451.45)	0.00	7,451.45	100.00
Total Revenue:		745,430.00	745,430.00	(7,451.45)	0.00	752,881.45	(1.00)
Total Dept 000 - BALANCE SHEET		745,430.00	745,430.00	(7,451.45)	0.00	752,881.45	(1.00)
TOTAL REVENUES		745,430.00	745,430.00	(7,451.45)	0.00	752,881.45	(1.00)
Expenditures							
Dept 596 - MOTOR POOL							
Account Type: Expenditure							
661-596-703.000	SALARIES	16,902.00	16,902.00	0.00	0.00	16,902.00	0.00
661-596-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	0.00	0.00	64,337.00	0.00
661-596-711.000	HOLIDAY	4,666.00	4,666.00	0.00	0.00	4,666.00	0.00
661-596-713.000	FICA	5,326.00	5,326.00	0.00	0.00	5,326.00	0.00
661-596-714.000	MEDICARE	1,246.00	1,246.00	0.00	0.00	1,246.00	0.00
661-596-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	387.00	387.00	0.00	0.00	387.00	0.00
661-596-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,625.00	1,625.00	0.00	0.00	1,625.00	0.00
661-596-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	821.32	580.00	678.68	54.75
661-596-758.000	DIESEL FUEL	40,000.00	40,000.00	7,059.66	0.00	32,940.34	17.65
661-596-759.000	GASOLINE	85,000.00	85,000.00	21,852.96	0.00	63,147.04	25.71
661-596-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	145,000.00	145,000.00	49,542.60	11,889.15	95,457.40	34.17
661-596-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
661-596-930.000	REPAIRS AND MAINTENANCE	175,000.00	175,000.00	22,047.50	3,354.34	152,952.50	12.60
661-596-972.000	CAPITAL OUTLAY	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
661-596-981.000	CAPITAL OUTLAY (VEHICLES)	55,000.00	55,000.00	215,788.00	0.00	(160,788.00)	392.34
661-596-993.000	INTEREST EXPENSE	630.00	630.00	630.41	0.00	(0.41)	100.07
Total Expenditure:		946,619.00	946,619.00	317,742.45	15,823.49	628,876.55	33.57
Total Dept 596 - MOTOR POOL		946,619.00	946,619.00	317,742.45	15,823.49	628,876.55	33.57
TOTAL EXPENDITURES		946,619.00	946,619.00	317,742.45	15,823.49	628,876.55	33.57
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		745,430.00	745,430.00	(7,451.45)	0.00	752,881.45	1.00
TOTAL EXPENDITURES		946,619.00	946,619.00	317,742.45	15,823.49	628,876.55	33.57
NET OF REVENUES & EXPENDITURES		(201,189.00)	(201,189.00)	(325,193.90)	(15,823.49)	124,004.90	161.64
BEG. FUND BALANCE		985,721.67	985,721.67	985,721.67			
NET OF REVENUES/EXPENDITURES - 2022-23				(689,937.81)		(689,937.81)	
END FUND BALANCE		784,532.67	784,532.67	(29,410.04)			

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% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2023 NORM (ABNORM)	MONTH 10/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 677 - SELF INSURANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
677-000-665.000	INTEREST INCOME	0.00	0.00	(3,178.85)	0.00	3,178.85	100.00
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	528,360.00	528,360.00	169,791.97	42,763.29	358,568.03	32.14
Total Revenue:		528,360.00	528,360.00	166,613.12	42,763.29	361,746.88	31.53
Total Dept 000 - BALANCE SHEET		528,360.00	528,360.00	166,613.12	42,763.29	361,746.88	31.53
TOTAL REVENUES		528,360.00	528,360.00	166,613.12	42,763.29	361,746.88	31.53
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
677-999-837.000	HEALTH INSURANCE CLAIMS	706,612.00	706,612.00	263,869.37	110,953.74	442,742.63	37.34
Total Expenditure:		706,612.00	706,612.00	263,869.37	110,953.74	442,742.63	37.34
Total Dept 999 - SELF INSURANCE		706,612.00	706,612.00	263,869.37	110,953.74	442,742.63	37.34
TOTAL EXPENDITURES		706,612.00	706,612.00	263,869.37	110,953.74	442,742.63	37.34
Fund 677 - SELF INSURANCE FUND:							
TOTAL REVENUES		528,360.00	528,360.00	166,613.12	42,763.29	361,746.88	31.53
TOTAL EXPENDITURES		706,612.00	706,612.00	263,869.37	110,953.74	442,742.63	37.34
NET OF REVENUES & EXPENDITURES		(178,252.00)	(178,252.00)	(97,256.25)	(68,190.45)	(80,995.75)	54.56
BEG. FUND BALANCE		(135,194.49)	(135,194.49)	(135,194.49)			
NET OF REVENUES/EXPENDITURES - 2022-23				(149,188.89)		(149,188.89)	
END FUND BALANCE		(313,446.49)	(313,446.49)	(381,639.63)			

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2023 NORM (ABNORM)	MONTH 10/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
703-000-665.000	INTEREST INCOME	0.00	0.00	22,689.13	0.00	(22,689.13)	100.00
Total Revenue:		0.00	0.00	22,689.13	0.00	(22,689.13)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	22,689.13	0.00	(22,689.13)	100.00
TOTAL REVENUES		0.00	0.00	22,689.13	0.00	(22,689.13)	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	0.00	22,689.13	0.00	(22,689.13)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	22,689.13	0.00	(22,689.13)	100.00
BEG. FUND BALANCE		0.48	0.48	0.48			
NET OF REVENUES/EXPENDITURES - 2022-23				10,908.84		10,908.84	
END FUND BALANCE		0.48	0.48	33,598.45			

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% Fiscal Year Completed: 33.61

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GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2023 NORM (ABNORM)	MONTH 10/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 710 - DISTRICT COURT CUSTODIAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
710-000-665.000	INTEREST INCOME	0.00	0.00	868.44	0.00	(868.44)	100.00
Total Revenue:		0.00	0.00	868.44	0.00	(868.44)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	868.44	0.00	(868.44)	100.00
TOTAL REVENUES		0.00	0.00	868.44	0.00	(868.44)	100.00
Fund 710 - DISTRICT COURT CUSTODIAL FUND:							
TOTAL REVENUES		0.00	0.00	868.44	0.00	(868.44)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	868.44	0.00	(868.44)	100.00
BEG. FUND BALANCE		31,154.18	31,154.18	31,154.18			
NET OF REVENUES/EXPENDITURES - 2022-23				1,464.05		1,464.05	
END FUND BALANCE		31,154.18	31,154.18	33,486.67			
TOTAL REVENUES - ALL FUNDS		30,863,756.00	30,863,756.00	14,691,578.85	1,270,137.60	16,172,177.15	47.60
TOTAL EXPENDITURES - ALL FUNDS		33,140,785.00	33,140,785.00	8,738,375.70	894,801.83	24,402,409.30	26.37
NET OF REVENUES & EXPENDITURES		(2,277,029.00)	(2,277,029.00)	5,953,203.15	375,335.77	(8,230,232.15)	261.45
BEG. FUND BALANCE - ALL FUNDS		34,995,721.24	34,995,721.24	34,995,721.24			
END FUND BALANCE - ALL FUNDS		32,718,692.24	32,718,692.24	45,559,969.92			



Fraser City Council Agenda Item

SUBJECT TITLE:	Radar Speed Signs	DATE SUBMITTED:	October 27, 2023
PREPARED BY:	Director Samantha Kretzschmar	NEW OR RETURNING:	New
REQUEST			
Request to purchase 3 Evolis Vision radar speed signs. Each of these units collects full traffic data while flashing the motorist's speed. These units are solar powered and are completely mobile so they can be securely affixed to a pole and later moved to a different problem location at any time. This package also includes 2 battery packs per unit.			
BUDGET IMPACT			
☒ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: 9,350.00			
Account Number(s): COP funds 101 000 214 101			
Requires Budget Amendment: ☐ NO ☒ YES - Amount: 9,350.00			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Elan City Jamar Traffic Safety			
RECOMMENDED MOTION(s)			
Motion to purchase 3 Evolis Vision solar radar speed signs from Elan City in the amount of \$9,350.00 using COP funds 101-000-214.101.			

ELAN CITY
450 7th Avenue (& 34th St.) Suite 1501
New York City, NY 10123-1591
United States
Phone : (646) 878-6259
Fax : (646) 770-3906
Email: sales@elancity.net

Shipping address :

Fraser Department of Public Safety
33000 Garfield Rd
FRASER, MI 48026
United States

Invoice address :

Fraser Department of Public Safety
33000 Garfield Rd
FRASER, MI 48026
United States

Fraser Department of Public Safety
33000 Garfield Rd
FRASER, MI 48026
United States

Tel. : +15862932000
Fax : +15862968480

Quotation N° SO9210

Your Reference	Quotation Date	Contact	Payment Term			
	10/13/2023	MOLINA RIVAS Romel				
Description	Qté	P.U	Disc.(%)	Discounted price	Price	
[EPRA0154AA] US(AS-BT) EVOLIS VISION RADAR SPEED SIGN - SOLAR Version - Reflective WHITE Front Panel ready to install including: - Speed display: 15" high (green/amber/red) - Polycarbonate front panel screen-printed "YOUR SPEED" - Integrated solar power regulator - USB and BLUETOOTH LE (Low Energy) connection - Upgradable to 3G/4G (optional) - BI-DIRECTIONAL traffic data and statistics, - Software provided for PC and Smartphone, - Mounting kit included (excluding clamps), - 2-year warranty	3.00 Unit(s)	3,000.00	0.00	3,000.00	\$ 9,000.00	
[EACC0042AA] 95W solar panel (fastenings included - IN)	3.00 Unit(s)	600.00	0.00	600.00	\$ 1,800.00	
[EACC0046AB] Yuasa battery pack 12V22Ah with integrated fuse protection (8A)	6.00 Unit(s)	125.00	0.00	125.00	\$ 750.00	
[DCE] Delivery Charge EXPRESS	1.00 Unit(s)	350.00	0.00	350.00	\$ 350.00	
[99900] Discount TPS23	1.00 Unit(s)	-2,550.00	0.00	-2,550.00	\$ -2,550.00	
Total discount HT:					\$ 2,550.00	
Net Total :					\$ 9,350.00	
Taxes (20%):					\$ 0.00	
Total :					\$ 9,350.00	

CUSTOMER CONTACT INFO:

- Name: David Bisby
- Phone: (586) 293-2000 ext 202
- Email: bisbyd@fraserdps.com

Phone : (646) 878-6259 | Fax : (646) 770-3906 | Email : sales@elancity.net | Website : www.elancity.net

Bank data : First American Bank, 700 Busse Road, Elk Grove Village, IL 60007

Swift : FAMBUS44 / ABA : 071922777

ELAN CITY
450 7th Avenue (& 34th St.) Suite 1501
New York City, NY 10123-1591
United States
Phone : (646) 878-6259
Fax : (646) 770-3906
Email: sales@elancity.net

Description	Qté	P.U	Disc.(%)	Discounted price	Price
-------------	-----	-----	----------	------------------	-------

QUOTE PRICING AND EXPIRATION:

- Quote valid until : 11/31/2023
- PROMO CODE / OFFER: TPS23

Valid for agreement
(Stamp, Signature and Date)

The :

EVOLIS VISION:
the Radar Speed Sign
which is revolutionizing
Traffic Safety in the USA!



Dear Valued Customer,

It's time to benefit of our end of year offer!
Reserve your 3 Pack Special while supplies last.

Benefit from **\$700** off per pack before the end of 2023 and equipped your community with valuable tools to make a safer road! The simplest and most affordable way to monitor, control, and gather data from traffic safety systems.

Three EVOLIS VISION Radar Speed Sign pack with everything you need included in the price:

- + **Mobile:** a portable powerhouse in traffic safety, easy-to-install and easy to transport!
- + **Technical:** Bi-directional traffic data collection.
- + **Lightweight:** only 20lbs (without batteries).
- + **Fits everywhere:** perfectly autonomous thanks to his solar panels, you can install it wherever you need it, in all climatic conditions.
- + **Precise statistics:** now have access to comprehensive traffic data.

No Surprises. No Hidden Fees.
Free Traffic Data and Software Updates for Life!

Contact us today:
Your Account Managers
Romel MOLINA and Graham DENNIS

ELAN CITY
450 7th Ave
NEW YORK, NY 10123

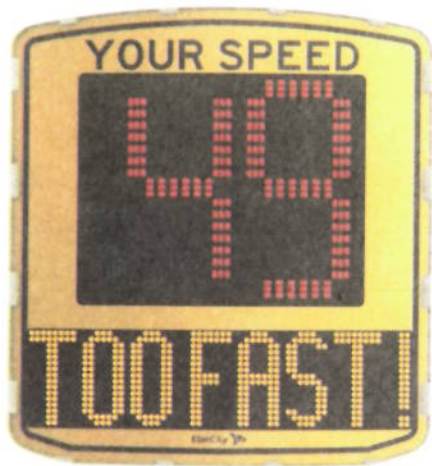


End of year offer
3 pack special
ONLY

\$9 000*
ALL INCLUDED!

Offer valid until 12/31/2023
PROMO CODE : LAST2023
(*without shipping)

Contact us!
(646) 878-6259
or sales@elancity.net



EVOLIS VISION RADAR SPEED SIGN

> 3 main POWER OPTIONS: FULL PACK INCLUDED!

SOLAR-MOBILE PACK

Solar-powered Portable, fully autonomous, powered through solar panel and batteries.

ULTRA-MOBILE PACK

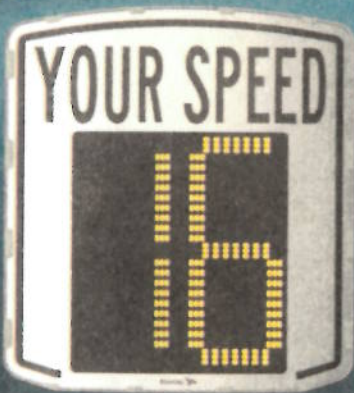
Battery-operated Portable, fully battery-powered with average 14 days autonomy, includes external charger.

Also available on AC version: City lighting (available in certain states) Stationary, powered by battery charged through and dependent on city lighting.

Don't miss this opportunity to enhance traffic safety and promote responsible driving in your community...

Our radar speed displays are not punitive but informative and preventive. By confronting motorists with the display of their speeding violation, we have achieved immediate and **lasting speed reductions of 25% on average.**

> **NEW!** Discover our other model **EVOLIS XL** with a highly visible 18" speed digits!



We can accommodate your needs for all situations, please contact us!

ELAN CITY
450 7th Ave
NEW YORK, NY 10123

sales@elancity.net
(646) 878-6259



JOIN OUR COMMUNITY! YOU'RE THE ONE TO MAKE THE CHOICE!

«EVOLIS provided us a simple and fairly inexpensive solution for both monitoring vehicle speed while at the same time providing visual deterrent to motorist through their easily deployable radar speed sign. In addition this portable speed sign provides us statistical feedback that aides us in furthering our enforcement efforts.»

Chief Joseph A. Sinagra,
Saugerties Police Department

«The software is very intuitive and the comprehensive reports that can be extrapolated from the data the sign collects is fantastic!»

Sergeant Jeffrey A. Boyd,
Hatfield Township Police

«It only took 15 minutes to install on to one of our posts, WOW!»

Mr V. Milite, Public Works Director,
Hanover

Contact us today:

Your Account Managers
Romel MOLINA and Graham DENNIS

PROMO CODE : LAST2023



**JAMAR Technologies, Inc.**TRAFFIC COUNTING EQUIPMENT AND SUPPLIES
DISTANCE MEASURING EQUIPMENT AND SUPPLIES

1500 Industry Road, Suite C

Hatfield, PA 19440

Phone 215-361-2244 • Fax 215-361-2267

P - (586) 610-5454 Ext. Cell

F - (000) 000-0000 Ext. 0000

FRASER POLICE DEPARTMENT

33000 GARFIELD RD.

FRASER MI 48026

ATTN: SGT. JASON POOLE

QUOTATION

DATE:

9/28/2023

QUOTATION NO.

95536

		CUSTOMER ID	SALES PERSON	SHIPPING METHOD	PAYMENT TERMS	REQUIRED SHIP DATE	MASTER NUMBER
		FRASER PD	GERRY KIMMEL	UPS	NET 30	0/0/0000	0
QUANTITY ORDERED	ITEM NUMBER	DESCRIPTION				UNIT PRICE	EXTENDED PRICE
1 EACH	RRLE-II-BT-SC	LAW ENFORCEMENT II RADAR KIT W/ LAPTOP & STARNEXT Includes: STARNext Software (2-Seats), Laptop Kit, Mounting Kit, [2] 12V 12AH Lithium Batteries, Battery Charger, USB Download Cable and a spare Radar Clamp Kit				\$4,895.0000	\$3,595.00
1 EACH 0.00 *	BR-4002 OPTION:	RADAR RECORDER SQUARE MOUNTING CLAMP *ADD: Law Enforcement II Radar (Only) - \$2595.00 (List: \$3900.00) Includes: Mounting Kit, [2] 12V 12AH Lithium Batteries & Battery Charger				\$95.0000 \$0	\$0.00 \$0.00
0.00 *	WARRANTY:	*Includes: 2-Year Manufacturer's Warranty - Parts & Labor				\$0	\$0.00
0.00 *	IMPORTANT:	*No Fees, Subscriptions or Recurring Costs Software Updates, Support & Training Included				\$0	\$0.00
0.00 *	DESCRIPTION:	*Collects Volume & Speed Data on your 2-Lane Bi-Directional Roadways				\$0	\$0.00
0.00 *	SOLE SOURCE:	*JAMAR Technologies, Inc. is the Sole Source Manufacturer & Distributor of the Law Enforcement II Radar along with the STARNext Software Program.				\$0	\$0.00
						Subtotal	\$3,595.00
						Misc	\$0.00
						Tax	\$0.00
						Freight	\$65.00
						Total	\$3,660.00

By







SPEED DATA ANALYSIS

Location

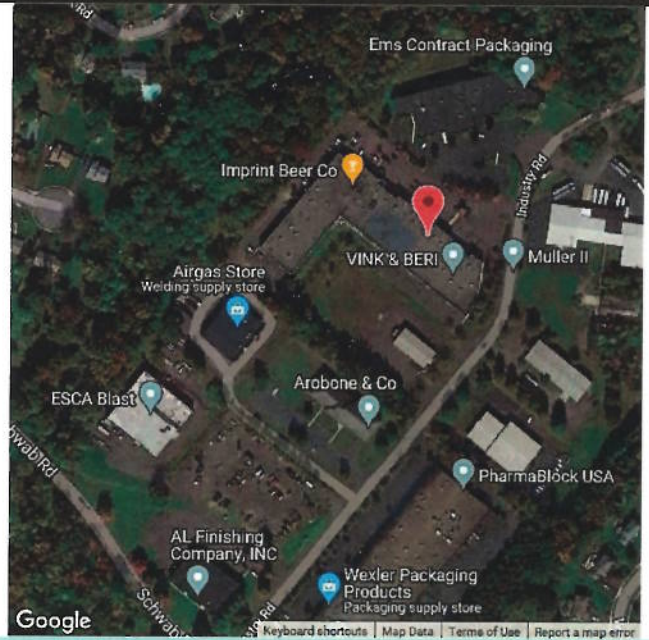


1500C Industry Rd. Hatfield PA
19440
Latitude: 40.263544
Longitude: -75.283206

Analysis Time Period



Start End
9/4/2020 9/13/2020
4:50 PM 4:27 PM

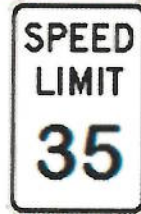


Vehicles Analyzed



17,442

Speed Limit



35

Total Enforceable Violations



1,415

Average Speed



37

% Enforceable Violations



8%

Fastest Speed



75

Enforcement Rating

LOW

Slowest Speed



8



**TRAFFIC
SAFETY**_{CORP.}

Traffic Safety Corp.

2708 47th Avenue

Sacramento, CA 95822, USA

<https://www.xwalk.com>

US: +1 888 446 9255

Worldwide: +1 916 394 9884

Bill To:

Fraser DPS

33000 Garfield

Fraser, MI 48026

United States

bisbyd@fraserdps.com

Ship To:

Fraser DPS

33000 Garfield

Fraser, MI 48026

United States

Confirm To: Cpt. David Bisby

Notes: Phone (586) 293-2000 ext 202

Ship Via
BEST WAY

Terms
Prepay by Check, ACH or CC

Item / Description	UOM	Qty Quoted	Price	Amount
SI-SPEVL12-S-W Solar Powered Safe Pace Evolution 12. White Face Digit Size: 12" Sign Height: 29" 1 year SafePace Cloud Included MUTCD Compliant Dual-color Display Polymer Sign Face	EA	4	\$3,144.90	\$12,579.60
SI-SP1BA4 4 Cell Battery for SP100, 250, 450, 475, 600, 625 and 650 Radar Signs.	EA	4	\$368.23	\$1,472.92
SI-SP1BK2 Universal Bracket Full Set for SP100/250/450/475/550/625/650/EVL11&12 with Anti Theft Bolt.	EA	4	\$159.00	\$636.00
SI-SP1BK506 Pole Plate for Universal Mounting Bracket.	EA	4	\$58.30	\$233.20

Lead time: 6 weeks

We do not have a resale certificate (exemption number) on file for you. Please submit your exemption/certificate number if you have one. Thank you!
U.S. customers only.

Freight Will Be Charged at Shipping
We Appreciate Your Business

Traffic Safety Warranty: https://www.xwalk.com/pages/sys_warranty.htm

Net Order: \$14,921.72

Freight: \$620.00

Sales Tax: \$0.00

Order Total: \$15,541.72 USD



SafePace 100

Driver Feedback Radar Speed Sign

General Description

The SafePace 100 driver feedback sign is the solution that fits your budget. This compact radar speed sign offers exceptional visibility and power efficiency in a lightweight and portable solution. Featuring the options you need at remarkably affordable pricing, the SafePace 100 driver feedback sign will help you keep your neighborhoods safe for years to come.

Features

- **Energy Efficient:** The sign can function up to 3 weeks autonomously with optional battery power depending on traffic volume.
- **Optimal Visibility:** Unique light enhancing, anti-glare lens system, as well as automatic ambient light adjustment, provide brilliant visibility even in poor lighting conditions.
- **User Friendly:** Software interface is user friendly and can be programmed to set sign parameters quickly and easily. Optional data collection allows you to download traffic data, and generate statistical reports.
- **High strength aluminum sign face and individual optical lenses to protect against vandalism and theft**
- **Stealth Mode:** Baseline traffic data can be collected for comparison and analysis while speed display appears blank to motorists.
- **Speed Violator Strobe:** Programmable flashing strobe alerts drivers to slow down when they exceed the threshold speed you choose.
- **Universal Mounting:** Optional mounting brackets let you use one sign at multiple locations with the turn of a key.
- **Superior construction and durability for long-lasting performance.**



Choice of faceplate colors available.

SafePace 100 Specifications

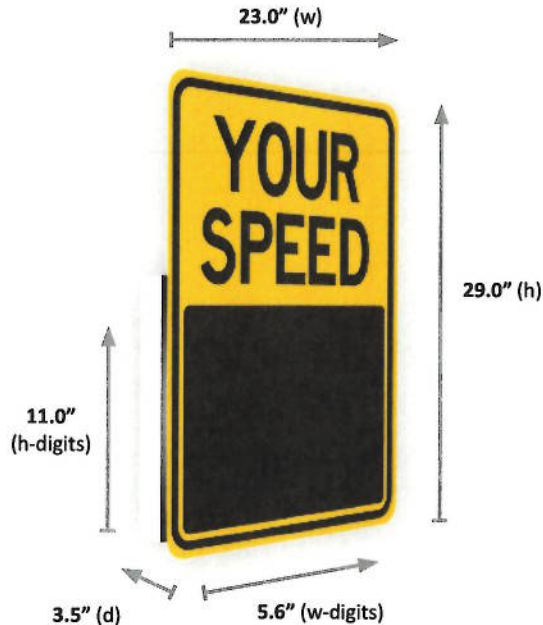
Digit Size	11"
Height	29"
Weight	21 lb.
24/7, 365 Scheduling	✓
Data Collection	✓
Solar Compatibility	✓
Battery Operated	✓
Universal Mounting	✓
Cloud Compatibility	✓
Trailer Compatibility	✓
Dolly Compatibility	✓
Hitch Compatibility	✓
Warranty	2 Years

+1.888.446.9255 USA
 +1.916.394.9884 Worldwide
 +1.916.394.2809 Fax

xwalk.com
 sales@xwalk.com

Traffic Safety Corp., 2708 47th Ave.
 Sacramento, CA, 95822, USA

Product specifications may be subject to change without prior notice. Verify current specifications when ordering. © Traffic Safety Corp. | 1/14/2020



Feature	Specifications
Dimensions	
Digits	11"(h) x 5.6"(w), 98 LEDs per digit
Unit with "YOUR SPEED" Sign Mounted	Full size sign: 29.0"(h) x 23.0"(w) x 3.5"(d)
Sign Weight (includes "YOUR SPEED" sign (2 lb.) mounted)	
AC Powered	21 lb.
4 Cell Battery Powered Model	25 lb.
Solar Powered Model	23 lb. (not including solar panel or bracket)
General Specifications	
Operating Temperatures F° (C°)	-40° (-40°) to 185° (85°)
Speed Units	Miles per hour (mph) or kilometers per hour (km/h)
Faceplate	Yellow or white high-intensity prismatic reflective sheeting on sign face with black colored text. MUTCD approved colors and format.
Bashplate	Aluminum, 0.25"
Communications	Bluetooth (standard), GSM/GPRS (optional, for use with SafePace Cloud)
Programming	SafePace Pro sign management software, SafePace Cloud remote sign management, 24/7 365 day unlimited programming and scheduling

Feature	Specifications
Power Options (Electrical Specifications)	
AC Power Input	100~240 V AC
DC Power Input	12 V DC
Solar Panel Options	20W, 50W
Radar	
Strobe	Dual Strobe and Single Strobe
Internal	SS300 Doppler (FCC approved)
Radar RF Out	5 mW maximum
Radar F-center	24.125 GHz or 24.200 GHz
Pickup Distance	Up to 300 feet
Beam	24° (vertical) x 12° (horizontal), linear polarization
CE Mark	Yes
Display	
LEDs	208
Digits	196 Amber, 23°, 5 mm, luminous intensity (5,000 – 12,000 mcd/LED)
Speed Violator Strobes	12 White, 15°, 5 mm, luminous intensity (18,000 – 28,000 mcd/LED)
Optical Lenses	208
Ambient Light Sensors	1 sensor and automatic brightness control
Enclosure	
Construction	12 gauge aluminum, flat black powder coated front for reduced glare and maximum contrast; light gray powder coated body to minimize heat absorption
Weatherproof Rating	Weatherproof, NEMA 4X-12, IP65 level compliant. Non-sealed and ventilated.
Warranty	
Sign	2 years
Batteries	1 year

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+1.916.394.9884 Worldwide
+1.916.394.2809 Fax

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sales@xwalk.com

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Sacramento, CA, 95822, USA

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SafePace Evolution 12

Driver Feedback Radar Speed Sign

General Description

The SafePace Evolution 12 is a compact, portable sign with 12" digits that meet MUTCD standards. Offering speed activated digit color changes, as well as the ability to display up to 3 digits, the SafePace Evolution 12 is a small sign with big impact.

Features

- **1 Year SafePace Cloud Included:** Control your signs, access data, generate statistical reports and manage sign parameters, such as threshold speeds and violator strobe, with remote access via SafePace Cloud.
- **MUTCD compliant** with static "YOUR SPEED" message and 12" digits.
- **3-Digit, Dual-Color Display:** LED digit color can be programmed to change from yellow to red based on driver speed.
- **Speed Violator Strobe:** Programmable flashing strobe alerts drivers to slow down when they exceed the threshold speed you choose.
- **Energy Efficient:** Includes the most power-efficient radar technology available.
- **Optimal Visibility:** Unique light enhancing, anti-glare lens system, as well as automatic ambient light adjustment, provide brilliant visibility even in poor lighting conditions.
- **User-Friendly Software Interface:** Sign can be programmed quickly and easily.
- **Stealth Mode:** Baseline traffic data can be collected for comparison and analysis while speed display appears blank to motorists.
- **Universal Mounting:** Optional mounting brackets let you use one sign at multiple locations with the turn of a key.
- **Superior construction and durability** for long-lasting performance.



Choice of faceplate colors available.

EV 12 Specifications

Digit Size	12"
Height	29"
Weight	20 lb.
24/7, 365 Scheduling	✓
Data Collection	✓
Solar Compatibility	✓
Battery Operated	✓
Universal Mounting	✓
Cloud Compatibility	✓
Trailer Compatibility	✓
Dolly Compatibility	✓
Hitch Compatibility	✓
Warranty	2 Years



SafePace Cloud Remote Access

We include 1 year of SafePace Cloud with all Evolution radar signs. SafePace Cloud allows you to remotely access and manage your signs from anywhere, anytime.

- View real time sign data.
- Access all sign stats from one location.
- Download traffic data and reports.
- Set up customized alerts.
- Change settings and parameters.
- Cut down on workforce hours.

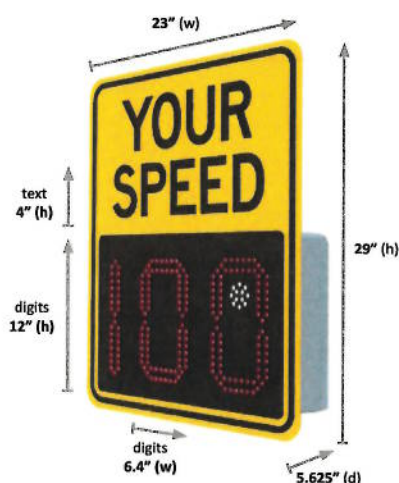


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Sacramento, CA, 95822, USA

Product specifications may be subject to change without prior notice. Verify current specifications when ordering. © Traffic Safety Corp. | 1/14/2020



Feature	Specifications
Dimensions	
Digits	- First digit: 12" (h) x 1.125" (w), 64 LEDs (3-digit signs only) - Other digits: 12" (h) x 6.4" (w), 224 LEDs per digit
Unit with "YOUR SPEED" sign mounted	Full size sign: 29.0" (h) x 23.0" (w) x 5.625" (d)
Sign Weight (includes "YOUR SPEED" sign (2 lb.) mounted)	
AC Powered	20 lb.
Battery Powered	20 lb. (not including batteries)
Solar Powered	20 lb. (not including batteries, solar panel or bracket)
General Specifications	
Operating Temp. F° (C°)	-40° (-40°) to 185° (85°)
3-Digit Speed Display	- Miles per hour (mph) 3-99. - Kilometers per hour (km/h) 5-160.
Faceplate	High-Intensity prismatic reflective sheeting on "YOUR SPEED" signs with black colored text. MUTCD approved colors and format.
Communications	Bluetooth (standard). GSM/GPRS (optional, for use with SafePace Cloud)
Programming	SafePace Pro sign management software, SafePace Cloud remote sign management, 24/7 365 day unlimited programming and scheduling.

Feature	Specifications
Power Options (Electrical Specifications)	
AC Power Input	100~240 V AC
DC Power Input	12 V DC
Solar Panel Options	50W solar panel
Radar	
Internal	Doppler (FCC approved)
Model	DF 600
Radar RF Out	5 mW maximum
Radar F-center	24.125 GHz or 24.200 GHz
Pickup Distance	Up to 400 feet
Beam Angle	24° (vertical) x 12° (horizontal)
Beam Polarization	Linear
CE Mark (Radar)	Yes
Display	
LEDs	524
Digits (Yellow)	- 256 LEDs - Color: Yellow (590 nm) - Viewing Angle at 50% IV: 30° - Partial Flux (Brightness): 9000 - 22400 Ev,[lux]/LED
Digits (Red)	- 256 LEDs - Color: Red (633 nm) - Viewing Angle at 50% IV: 30° - Partial Flux (Brightness): 7100 - 18000 Ev,[lux]/LED
Speed Violator Strobe	- 12 LEDs - Color: White (2700 K - 6500 K) - Viewing angle at 50% IV: 150° - Luminous Flux: typically 33lm @ 4000 K - Luminous Efficacy: typically 176 lm/W @4000 K
Ambient Light Sensor	1 sensor and automatic brightness adjustment
Enclosure	
Construction	Vandal resistant, lightweight polymer. Matte black front for reduced glare and maximum contrast. Light gray body to minimize heat absorption.
Weatherproof Rating	Weatherproof, NEMA 4X-12, IP65 level compliant. Non-sealed and ventilated.
Warranty	
Sign	2 years
Batteries	1 year

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+1.916.394.9884 Worldwide
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Sacramento, CA, 95822, USA

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Fraser City Council Agenda Item

SUBJECT TITLE:	Communications Service Provider	DATE SUBMITTED:	10/27/2023
PREPARED BY:	Elaine Leven, City Manager	NEW OR RETURNING:	New
REQUEST			
We currently have communication services spread between multiple service providers, including 123.net (phone services), WOW (internet and cable), AT&T (elevator phones and fax lines), and TSS (phone hardware). With the proposal from Comcast we will be able to consolidate services, which will provide us with one entity for the majority of our telecommunications services. This will streamline the troubleshooting process for any issues that may arise. The service agreement also includes, at no cost to us, a buildout of fiber to McKinley Park. Additionally we will be getting new phones and a phone system that is more user friendly, adaptable, and includes the ability to make changes in house. The budget impact is nominal. The agreement is for a five year term.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment:		☒ NO ☐ YES - Amount:	
Requires Reoccurring Charges:		☒ NO ☐ YES - Amount:	
Requires Travel Expenses:		☒ NO ☐ YES - Amount:	
Offset by Grant Funding:		☒ NO ☐ YES - Amount:	
Additional Information:			
ATTACHMENTS			
Comcast Master Service Agreement			
RECOMMENDED MOTION(s)			
Motion to proceed with Comcast agreement as presented.			

COMCAST ENTERPRISE SERVICES
MASTER SERVICES AGREEMENT (MSA)

MSA Term: 60

CUSTOMER INFORMATION

Primary Contact: Elaine Leven

Primary Contact Address Information

Title: City Manager

Address 1: 33000 Garfield Rd

Phone: (586) 293-3100

Address 2:

Cell:

City: Fraser

Fax:

State: MI

Email: citymanager@micityoffraser.com

Zip Code: 48026

This Comcast Enterprise Services Master Services Agreement ("Agreement" or "MSA") sets forth the terms and conditions under which Comcast Cable Communications Management, LLC and its operating affiliates ("Comcast") will provide communications and other services ("Services") to the above customer ("Customer") and is effective as of the date of Customer's signature below (the "Effective Date"). The Agreement consists of this Master Service Agreement Cover Page executed by Customer (this "Cover Page"), the Comcast Enterprise Services General Terms and Conditions ("General Terms and Conditions"), any written amendments to the Agreement executed by both parties ("Amendments"), each Product-Specific Attachment for the applicable Services ("PSA(s)") and each Sales Order accepted by Comcast hereunder ("Sales Orders"). In the event of any inconsistency among these documents, the order of precedence will be as follows: (1) Amendments (if any), (2) this Cover Page, (3) PSA(s), (4) General Terms and Conditions and (5) Sales Orders. This Agreement shall be legally binding when signed by Customer and shall continue in effect until the expiration date of any Service Term specified in a Sales Order referencing the Agreement, unless terminated earlier in accordance with the Agreement.

Customer may submit Sales Orders to Comcast during the term of this Agreement ("MSA Term"). After the expiration of the initial MSA Term, Comcast may continue to accept Sales Orders from Customer under the Agreement, or require the parties to execute a new MSA.

The Agreement shall terminate in accordance with the General Terms and Conditions. The General Terms and Conditions and PSAs are located at <https://business.comcast.com/terms-conditions-ent>. Use of the Services is also subject to the then-current Acceptable Use Policy for High-Speed Internet Services (the "AUP") located at <https://business.comcast.com/customer-notifications/acceptable-use-policy> (or any successor URL), and the then-current Privacy Statement (the "Privacy Policy") located at https://business.comcast.com/privacy-statement_new (or any successor URL). Comcast may update the General Terms and Conditions, PSAs, AUP and Privacy Policy from time to time upon posting to the Comcast website.

Services are only available to commercial customers in serviceable areas. Services may not be transferred without the prior written consent of Comcast as set forth in more details in the General Terms and Conditions. Minimum Service Terms are required for most Services and early termination fees may apply. Service Terms are identified in each Sales Orders, and early termination fees are identified in the applicable PSAs.

BY SIGNING BELOW, CUSTOMER AGREES TO THE TERMS AND CONDITIONS OF THIS AGREEMENT.

CUSTOMER (by authorized representative)

Signature:

Name:

Title:

Date:



Fraser City Council Agenda Item

SUBJECT TITLE:	Utility Rate RFP	DATE SUBMITTED:	10/27/2023
PREPARED BY:	Elaine Leven, City Manager	NEW OR RETURNING:	New
REQUEST			
As discussed last year we need to perform a utility rate study to determine what changes, if any, are needed for our utility rates. I have prepared an RFP to disburse for your consideration.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Utility Rate Study RFP			
RECOMMENDED MOTION(s)			
Motion to post Utility Rate Study RFP as presented.			



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnagie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

REQUEST FOR PROPOSAL UTILITIES RATE STUDY

The City of Fraser seeks the services of a professional firm with experience and knowledge relating to assessing revenue requirements to comprehensively determine cost of service and rates for water service and sanitary sewage disposal service. The City is requesting that firms express their interest in providing the services herein by submitting a detailed proposal valid for at least 90 days. Firms shall submit proposals describing the ability to provide the following:

- Review the current rate structure and rates charged for water service and sewage disposal service for sufficiency.
- Determine revenue requirements and cost of service allocation.
- Review current long- and short-term debt obligations of the water and sewer funds.
- Review annual operation and maintenance expenses of the water and sewer funds to ensure all operational expenses are being factored into the calculated rates.
- Review and evaluate the cash flow to ensure it is adequate to pay for the Capital Improvement Program.
- Develop an equitable and suitable rate schedule considering those factors listed above, including appropriate cash balances and in compliance with EGLE recommendations and the 3-part test established by the Bolt v Lansing decision.
- Prepare a summary, recommendation, and presentation to City Council upon approval of the Administration.

Background:

The City of Fraser operates both water distribution and wastewater collection systems for Residential, Commercial, and Industrial customers. There are approximately 5,300 active utility accounts (4,304 residential and 1,050 commercial).

Project Description: The purpose of this project is to conduct a comprehensive water and sewer rate study. It is expected that the successful firm will draw conclusions and make recommendations to the City of Fraser to develop a secure financial plan for the future of the water and sewer funds and the activities that those funds support.

Preliminary Scope of Work: After receiving written approval by the City to proceed, the CONSULTANT will provide a plan to prioritize the work, perform the work, and record the work performed. The following tasks shall be included as a minimum:

- Meet with appropriate City of Fraser staff including the Department of Public Works (DPW), Finance Department, City Manager's Office, and others to review records and collect data as necessary.
- Provide all materials, labor, supplies, insurance, and other accessories and services to complete the work.
- Perform the work to assure conformance with all applicable Federal, State and Local accounting rules and rate recommendations per EGLE and Bolt v Lansing decision.
- Document, on an as-needed basis, the actual work performed and provide a status report to the City of Fraser DPW. Copies of individual status reports shall be provided to the appropriate managers in other divisions, the Finance Department, City Manager's Office, etc.

PROPOSAL PREPARATION AND SUBMISSION:

Prepare and submit ten (10) copies of your detailed proposal, including fee structure, signed by an officer of your firm, by 4:00 pm on Friday, December 29th, 2023. All proposals shall be sealed, and the envelope clearly labeled: Utility Rate Study RFP with your company's name in the return address of the envelope.

All questions or concerns regarding this RFP should be submitted in writing or via e-mail no later than December 15, 2023 to Cindi Greenia, City Clerk at City of Fraser, 30000 Garfield Rd, Fraser, MI 48026 or cgreenia@micityoffraser.com

All proposals shall be addressed to:

Cindi Greenia, City Clerk
City of Fraser
30000 Garfield Rd.
Fraser, MI 48026

The Detailed Proposal should include, in the following order:

- A summary, not to exceed three pages in length, highlights the important elements of your proposal.
- A work plan which describes your structured approach to accomplishing the required tasks in conformance with all applicable Federal, State, and City rules, regulations, ordinances, and laws.
- A list of additional services which you feel are necessary or desirable for the City of Fraser's Department of Public Works to achieve its goals for delivery of quality service to its customers; any such additional services shall be clearly identified as additional to not interfere with evaluation or understanding of the scope of the proposal.
- A complete list of deliverables will be provided during the contract.
- A proposed work schedule for complying with project requirements, which includes all work hours by classification and by task.
- A description of the organization of the project team, including sub-contractor participation. It shall include a designated Project Manager who shall direct and coordinate the services as described herein and provide the expertise necessary to accomplish the project requirements. A resume emphasizing the completed projects similar in nature and scope to the project described herein and all projects currently involved in shall be submitted for the Project Manager of this project.

- A statement of the proposed fee based upon time and expense charged to the project including a “not to exceed” amount for all phases of the project. Indicate expense reimbursement and hourly labor rates by classification and overhead or multiplier.
- A list of at least five (5) references for which similar work has been performed, especially those for whom compliance with cost-of-service standards was required.
- Any other information which you believe would be helpful to the City of Fraser in evaluating your firm’s qualifications and experience.
- A proposed schedule of submittals for review.

SELECTION CRITERIA:

A sub-committee of the City Council, along with the City Manager, DPW Superintendent, and Finance Director will review all detailed proposals and may conduct interviews with each of the three (3) top-rated firms if warranted. Final selection will be based on:

- The firm’s ability to provide the required services.
- The qualifications and performance history submitted by the firm in the Detailed Proposal as it relates to innovative methods of controlling costs, quality of work and other information relevant to this project, including verification of references.
- The credentials of key personnel in managing a project involving utility rate studies.
- The firm’s understanding of the scope of services as demonstrated in the Detailed Proposal.
- The present workload of the firm and the availability of staff for this project.
- The appropriateness of the firm’s Fee Proposal to the level of services to be provided.
- The firm’s ability to follow the directions in the request for proposal.
- Any other relevant information that the City of Fraser staff may legally consider in making its decision.

The City of Fraser reserves the right to reject all bids. Further, the City is not bound to accept the lowest bid but rather, the best bid submitted for the work to be performed and the qualifications of the bidder.



Fraser City Council Agenda Item

SUBJECT TITLE:	Cost Share Agreement	DATE SUBMITTED:	11/2/2023
PREPARED BY:	Elaine Leven, City Manager	NEW OR RETURNING:	New
REQUEST			
The current budget includes funding for the City of Fraser share of the Kelly/Masonic Intersection improvements. The county intends to move forward with approval of this project at their November 27, 2023 meeting. We are responsible for 25% of the project costs estimated at \$142,719.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: Estimated cost of \$142,719			
Account Number(s): 202-441-972.000			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Cost Share Agreement Kelly-Masonic			
RECOMMENDED MOTION(s)			
Motion to proceed with Cost Share Agreement with Macomb County and the City of Roseville as presented.			

COST SHARE AGREEMENT

This Agreement entered into this 27th day of November, 2023, by and between the Macomb County Department of Roads, hereinafter referred to as "COUNTY"; and the City of Fraser and City of Roseville, hereinafter collectively referred to as "CITIES".

WHEREAS, COUNTY and CITIES initiated a project to reconstruct the intersection of Kelly Road and Masonic Boulevard within CITIES, and

WHEREAS, COUNTY has adopted policies relating to CITIES' participation in primary and local road projects, and

WHEREAS, COUNTY has agreed with CITIES to have the project engineered, constructed, inspected and placed in service, and

NOW, THEREFORE, in order to save public funds and expedite the project, COUNTY and CITIES agree to carry out the project under a single contract according to the following terms and conditions:

1. The project termini are:
 - Intersection of Kelly Road and Masonic Boulevard
2. The total project shall be defined as, but not necessarily include:
 - Required material
 - Contract cost
 - Survey, engineering plans, testing and field staking
 - Labor and equipment rental charges
 - Overhead and fringe benefits
 - Right of way acquisition
 - Preliminary and construction engineering
 - Signing and pavement marking
 - Other labor, materials, etc. to provide a complete project
3. The following cost sharing proportions have been agreed to (Exhibit A):
 - City of Roseville share: Twenty-five percent (25%) of all project costs
 - City of Fraser share: Twenty-five percent (25%) of all project costs
 - COUNTY share: Fifty percent (50%) of all project costs
4. Funds provided by CITIES shall be paid in full to COUNTY prior to the start of the project.

5. This agreement covers all related project costs incurred from inception through completion of project. COUNTY, at the request of CITIES after completion of said project, will furnish CITIES with a statement of actual costs of the project and will remit all collected monies exceeding the total cost of the project including overhead and fringe benefits or collect any additional monies necessary to meet the total cost of the project.
6. Overhead and fringe benefits applied shall be at a rate as determined on an annual basis. This rate is subject to change annually based upon actual costs incurred from the prior year and shall be applied to those costs incurred for that particular period.
7. CITIES, COUNTY, the County of Macomb, their officers, agents, employees and consultants will be listed as additional insureds on the Contractor's insurance policy for general liability, automobile liability, excess coverage and worker's compensation.
8. COUNTY agrees to obtain authorization for additional expenditures beyond the limits of the Construction Contract from CITIES prior to committal of same.

IN WITNESS WHEREOF, the parties hereto executed this Agreement on the date set forth above.

WITNESS

MACOMB COUNTY

John Paul Rea, AICP, Deputy County Executive

WITNESS

CITY OF FRASER

Michael Carnagie, Mayor

WITNESS

CITY OF ROSEVILLE

Robert Taylor, Mayor

**EXHIBIT A
ESTIMATED COST
KELLY ROAD/MASONIC BOULEVARD INTERSECTION RECONSTRUCTION
WORK ORDER #2054**

WORK ORDER SUFFIX	DESCRIPTION	AMOUNT	COST SHARE
A	Preliminary Engineering (10%)	\$44,600	50% CITIES 50% COUNTY
B	Right of Way Costs	0	
C	Construction Engineering and Inspection (15%)	66,899	50% CITIES 50% COUNTY
D	Sign and Pavement Markings	0	
E	Construction Cost	445,996	50% CITIES 50% COUNTY
E	Administration Fee (3%)	13,380	50% CITIES 50% COUNTY
F	Design Contract and Testing Costs	0	
M	Signal Costs	0	
	Total Project Cost to be Shared	\$570,875	50% CITIES 50% COUNTY

BREAKDOWN OF PARTICIPANT TOTALS:

City of Fraser (25%): \$142,719 (Advance deposit due: \$11,150)*

City of Roseville (25%): \$142,719 (Advance deposit due: \$11,150)*

Macomb County Department of Roads (50%): \$285,437

**** Please note that Macomb County Department of Roads will require payment of your advance deposit of \$11,150 to cover current preliminary engineering costs at the time of your approval of this agreement. When bids are received for this project, we will notify you that the balance of your cost share amount (\$131,569) is due. If the bid is significantly higher or lower than the estimated construction cost in this Exhibit, we will offer a modified Cost Share Agreement to reflect that new construction cost and breakdown of cost sharing. Checks should be submitted to our Finance Department at 117 South Groesbeck Highway, Mt. Clemens, MI 48043. Costs used in this agreement are estimated and you will be responsible for your share of the actual costs incurred. Thank you.***



Fraser City Council Agenda Item

SUBJECT TITLE:	Special Organizational Meeting	DATE SUBMITTED:	10/27/2023
PREPARED BY:	Elaine Leven, City Manager	NEW OR RETURNING:	New
REQUEST			
It is customary to hold a special meeting for the swearing in of new/re-elected candidates, as well as the selection of Mayor Pro-Tem. The oath of office may be administered by the City Clerk or a qualified individual such as a judge. The recommended date is Monday, November 20th, 2023 at 6:30 pm. Following is the section of the City Charter that governs the Oath of Office: Section 5.6. - Oath of office and bond. Every officer, elective or appointive, before entering upon the duties of his office, shall take the oath of office prescribed for public officers by the Constitution of the State and shall file the oath with the Clerk, together with any bond required by statute, this charter or by the Council. In case of failure to comply with the provisions of this section within ten days from the date he is notified in writing of his election or appointment, such officer shall be deemed to have declined the office and such office shall thereupon become vacant unless the Council shall, by resolution, extend the time in which such officer may qualify as above set forth. Following is the section the City Charter that governs the appointment of Mayor Pro-Tem: Section 4.4. - Election of mayor pro tem. The newly elected Council shall, at its first meeting following the administration of the oath of office, elect one of its members to serve as Mayor Pro Tem for a term expiring at the first council meeting following the next regular city election. In the event of absence or disability of both the Mayor and Mayor Pro Tem, council may designate another of its members to serve as Acting Mayor during such absence or disability.			
RECOMMENDED MOTION(S)			
Motion to set Special Organizational Meeting for City Council on Monday, November 20th, 2023 at 6:30 pm.			



Fraser City Council Agenda Item

SUBJECT TITLE:	Shade Options for Fort Fraser	DATE SUBMITTED:	10/27/23
PREPARED BY:	Mark Ragsdale	NEW OR RETURNING:	Returning
REQUEST			
This agenda item is returning business, where City Council has directed the Director of Public Works to find more economical solutions to adding shade to the seating area of Fort Fraser, than the previous option presented of a metal pergola that was upwards of \$60,000. Please see the following options: 1. 22 X 28 wooden pergola constructed of treated wood constructed and installed by Allied Construction at the cost of <u>\$25,935.00</u>. Allied Construction has the MiDeal contract so no further quotes are needed. 2. (2) 14ft Play World Hypar Shades Model XX0810 installed by Midstates Recreation at the cost of <u>\$22,216.00</u>. Midstates Recreation has the Sourcewell Contract so no further quotes are needed. 3. 20 X 24 X 12 Hip Shade Canopy Model ZZPSH023 installed by Midstates Recreation at the cost of <u>\$19,736.30</u>. Again, Midstates Recreation has the Sourcewell Contract so no further quotes are needed.			
BUDGET IMPACT			
☒ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: Depends on what option City Council selects			
Account Number(s): 101-770-972.000			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			



Fraser City Council Agenda Item

ATTACHMENTS
1. <i>Quote from Allied Construction for 22 X 28 Wooden Pergola.</i> 2. <i>Quote from Midstates Recreation for (2) 14ft Hypar Shades Model # XX0810</i> 3. <i>Layout of Hypar Shades in Fort Fraser</i> 4. <i>Midstates Recreation Brochure of Hypar Shades Model # XX0810</i> 5. <i>Quote from Midstates Recreation for 20 X 24 X 12 Hip Shade Canopy Model ZZPSH023</i> 6. <i>Layout for 20 X 24 X 12 Hip Shade Canopy at Fort Fraser</i> 7. <i>Midstates Recreation Brochure of 20 X 24 X 12 Hip Shade Canopy Model ZZPSH023</i>
RECOMMENDED MOTION(S)
The Director of Public Works recommends City Council to pick one of the three options to solve the lack of shade issue at Fort Fraser.

QUOTE PQ-00004686

City of Fraser - Pergola for Fort Fraser



1801 Howard Street Detroit Mi 48216
313-230-0800 www.teamallied.com

Date: October 27, 2023

Valid Until: December 1, 2023

Attn: Mark Ragsdale

CUSTOMER

City of Fraser
33000 Garfield Rd
Fraser, MI 48026

LOCATION OF WORK

Fort Fraser
17075 Anita Ave, Fraser, MI 48026
Fraser, MI 48026

SCOPE OF WORK

- Mobilize
- Build 22'x28' Pergola over seating area using treated wood.
- Run 24' treated wood boards across the top of frame east to west.
- Clean up and remove any work related debris

Exclusions

- No paint or stain for at least 6 months after completed construction.

Quote Total: \$25,935.00

TERMS (COD)

Price is firm / fixed

A firm fixed price is a fixed price agreed upon by both parties for the scope of work outlined in the proposal.

Pricing is subject to change with a change in scope of work, delays out of control of the contractor or other such items that change the fundamental direction, scope and ability to complete such work.

Regular Straight Time Wages

Regular and Overtime wages DO NOT include any Prevailing Wage, Davis bacon or Service Contract Act wages. If required, pricing will increase.

If you should have any questions, please feel free to call or email me.

Sincerely,

Chris Atkins
chrisa@teamallied.com
(313) 500-5118

TO ACCEPT THIS PROPOSAL, please sign, date and return it, or you can forward an updated purchase order or work order.

CUSTOMER APPROVAL: _____ Printed Name: _____ Date: _____



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Sold To	City of Fraser 33000 Garfield Accounts Payable Fraser, MI, 48026 United States	Ship To	Fort Fraser 17075 Anita Fraser, MI, 48026 United States
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Date	Quote #	Terms	Rep	Project	Ship Contact
2023-10-20	QTN-14247 Valid Until 11-20-2023	Net 10	Brion Kilpela	2023 10 Fort Fraser Shading - Mi Fraser City Of	

Item Code	Description	Qty	Rate	Amount
ZZXX0810	14FT SHADE HYPAR	2.0 Unit	\$ 7,150.00	\$ 14,300.00
Freight	Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 1,386.00	\$ 1,386.00
Installation Charges	Installation Charges: Take delivery install hip shade structure into existing area. Haul spoils off site and clean up open fence for access. Footing size 24" x48" reinforced.	1.0 Unit	\$ 7,960.00	\$ 7,960.00
Sourcewell Customer Discount - Member ID #	Sourcewell Customer Discount - Member ID #196117	1.0 Unit	\$ -1,430.00	\$ -1,430.00

Subtotal	\$ 22,216.00
Michigan Sales Tax	\$ 0.00
Total	\$ 22,216.00

Acceptance of Proposal

(Please be sure you have read, signed, and initialed and understand the terms and conditions) The items, prices, and conditions listed herein are satisfactory and are hereby accepted.

Signature (Approval)	
Printed Name	
Title	
Date	

TERMS AND CONDITIONS



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

QUOTE CONDITIONS AND ACCEPTANCE:

This quote is only valid for 30 days.

*** (Pls Initial) It is the Buyer's responsibility to verify quantities and description of items quoted. Once your order has been placed, any changes including additions, deletions, or color changes, could result in price increases, additional fees and could cause delays.

EXCLUSIONS : Unless specified, this quote excludes all of the following but not limited to:

Required Permits/Inspections, Background Checks, Davis Bacon, Prevailing Wage or Certified Payroll

Performance/Payment Bonds

Site Restoration

Site work, saw cutting/core drilling, and landscaping.

Removal of existing equipment

Unloading; Receiving of inventory or equipment; Storage of equipment.

Equipment assembly and/or installation

Safety surfacing; Borders or drainage requirements

Landscaping Repairs DUE to poor access or in climatic weather

FREIGHT AND DELIVERY: (if applicable)

Shipping is FOB Origin (means the buyer accepts the title of the goods at the shipment point and assumes all risk once the seller ships the product). All equipment will arrive unassembled.

*** (Pls Initial) Buyer is responsible to meet and provide adequate personnel/equipment to unload truck

A Check List, detailing all items shipped, will be included with the shipment. Unless taking delivery is specifically included in quote.

Buyer is responsible for ensuring the Sales Order Breakdown and Item Numbers on all boxes and pieces match the Check List.

*** (Pls Initial) Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the buyers financial responsibility.

Please notify Midstates Recreation immediately of any damages.

Shortages and Concealed Damage must be reported to Midstates Recreation within 10 days of delivery.

A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

TAXES:

All orders are subject to applicable sales tax unless a tax exemption form is on file at the time the order is placed.

PAYMENT TERMS:

An approved Credit Application is required for new customers or customers that haven't been active in the last 18 months. Terms are check with order, or 50% down payment with approved credit (terms do vary based on references). Balance of product & freight will be invoiced upon shipment, due Net 10 days. 100 % prepayment required on Replacement Parts. A 3% charge will be added to all credit card orders over \$ 3,000.

RESTOCKING: Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

MAINTENANCE/WARRANTY:

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included.

Midstates Recreation offers no additional warranties.

Maintenance of the equipment and safety surfacing is the responsibility of the customer.



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

INSTALLATION: (if applicable)

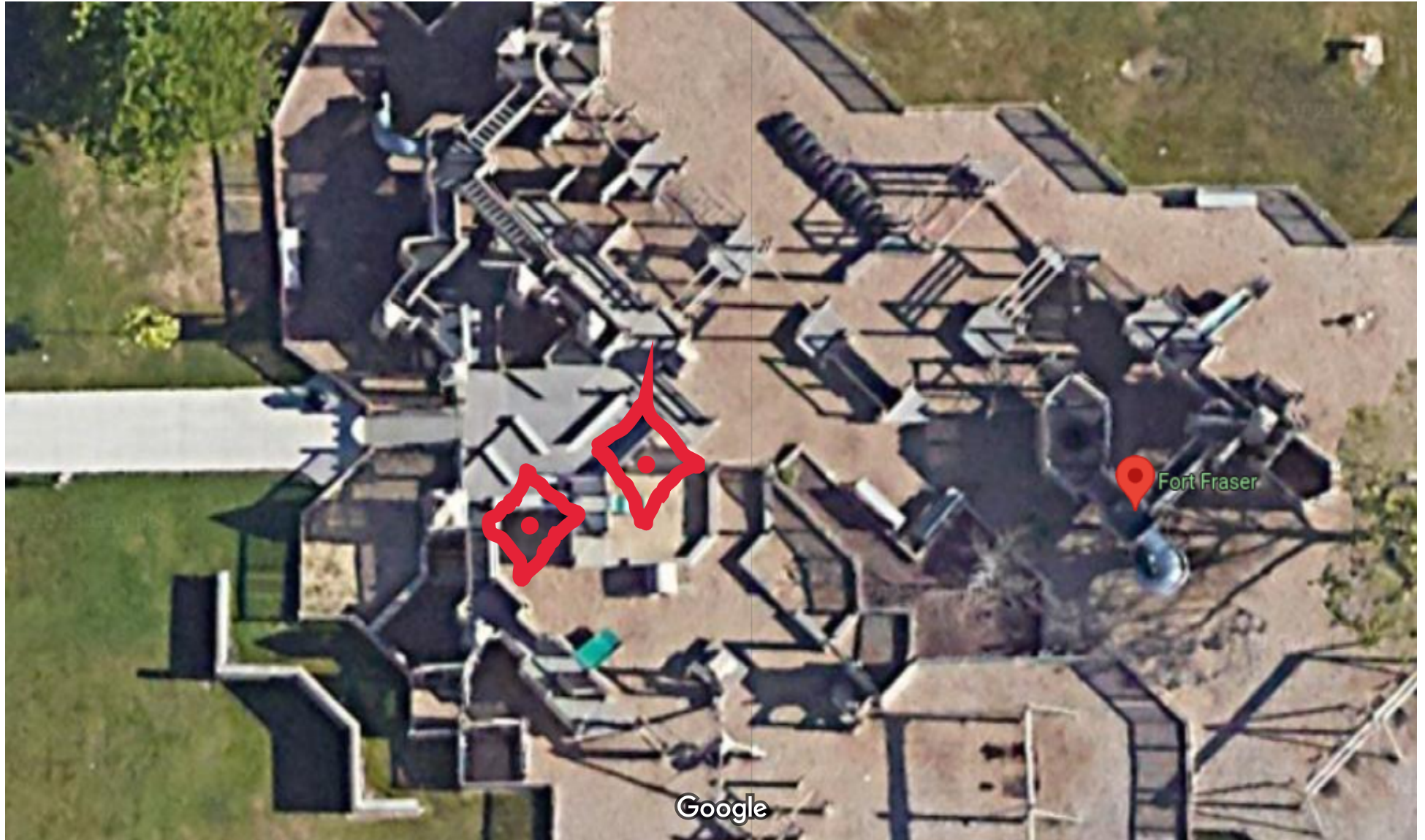
Customer must locate all underground private utilities before your scheduled installation a third-party private utility service can be provided at an additional cost if necessary. Additional charges may apply if obstruction(s) are encountered beneath the surface. Not responsible for damaged/broken parts on existing playground equipment. Not responsible for crossing sidewalks.

Acceptance of Terms & Conditions

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

Customer Signature	Printed Name and Title	Date
Updated:		

Google Maps Fort Fraser



Map data ©2023 , Map data ©2023 20 ft



Assembly View



Important Note: Do not use utility knives or scissors around the fabric.

Installation Instructions

Playworld Systems® Model XX0810
14 ft. (4267 mm) Hypar Shade

Installation Preparation

Recommended Crew: Four (4) adults
Installation Time: 8 man-hours
Concrete Required: 0.35 cubic yard (0,27 cubic meters)

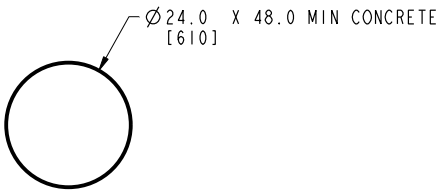
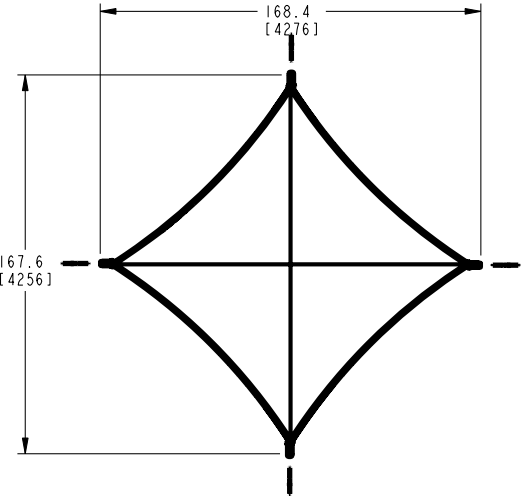
ICON KEY

	Fully Tighten Hardware		Critical Fall Height
	Do Not Fully Tighten Hardware		Pour Concrete
	Drill		Dig Footing Holes
	Hammer		

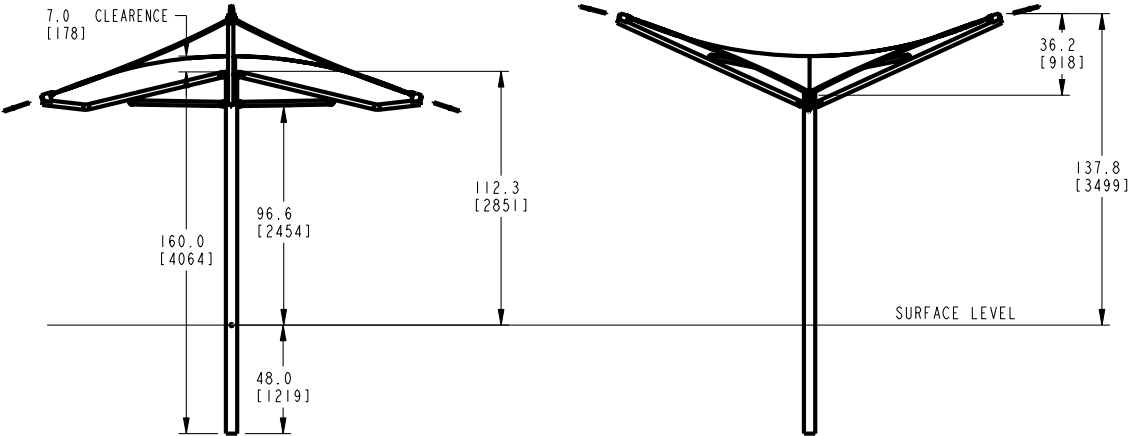
Installation Instructions

KEY	
Position	Unit of Measurement
Top #	Inches
Bottom #	[Millimeters]

Top View

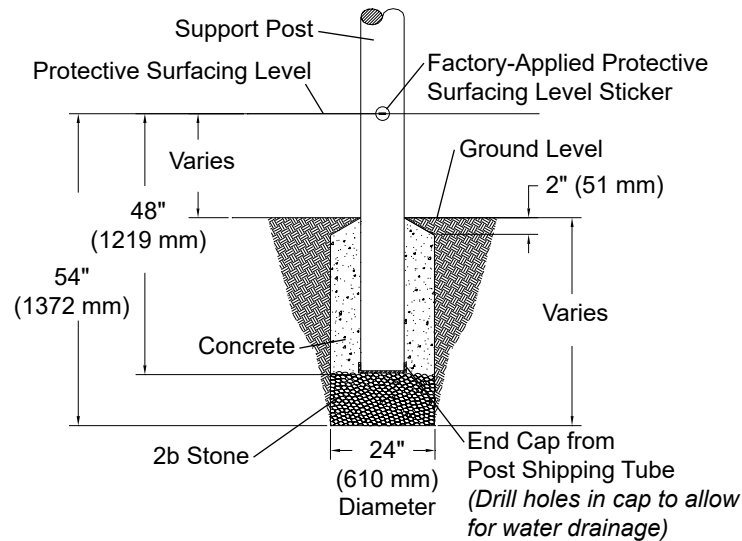


Footing Diagram

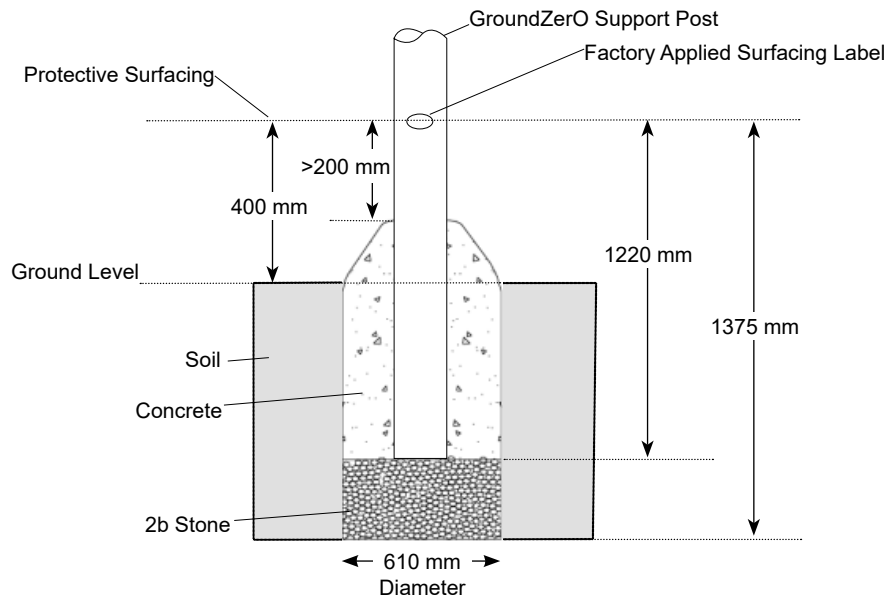


Elevation Views

Installation Instructions



Support Post Footing Detail



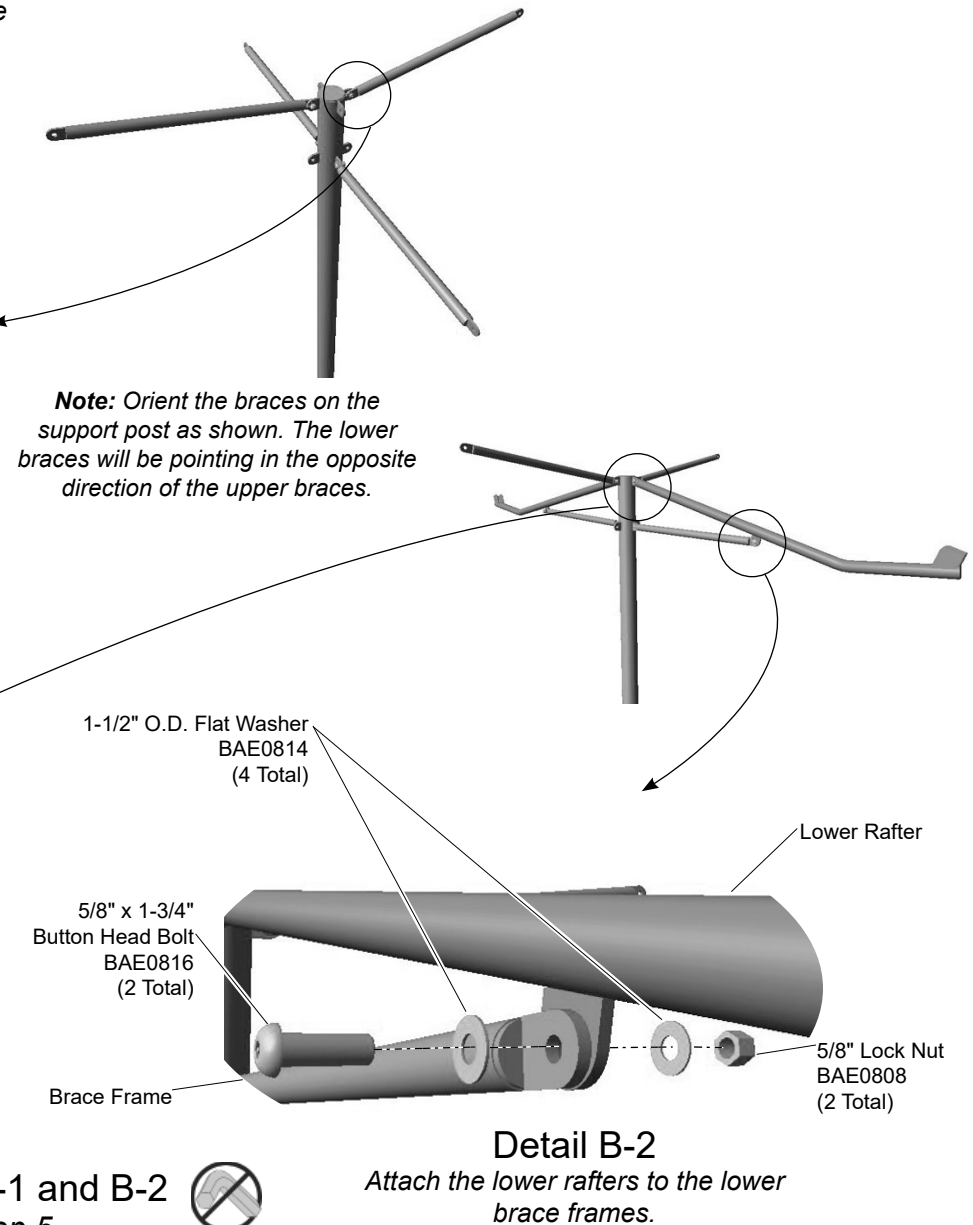
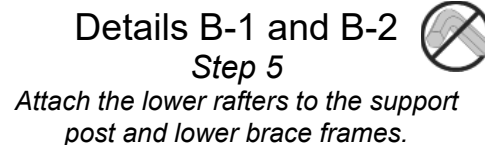
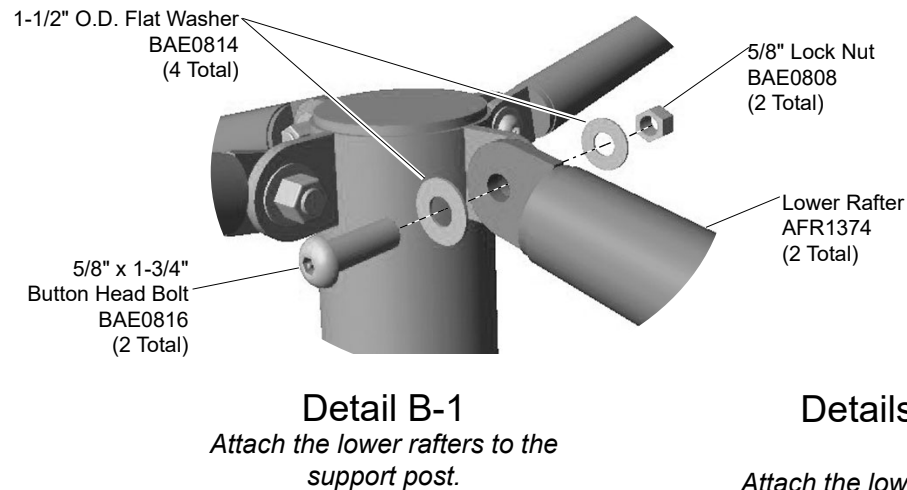
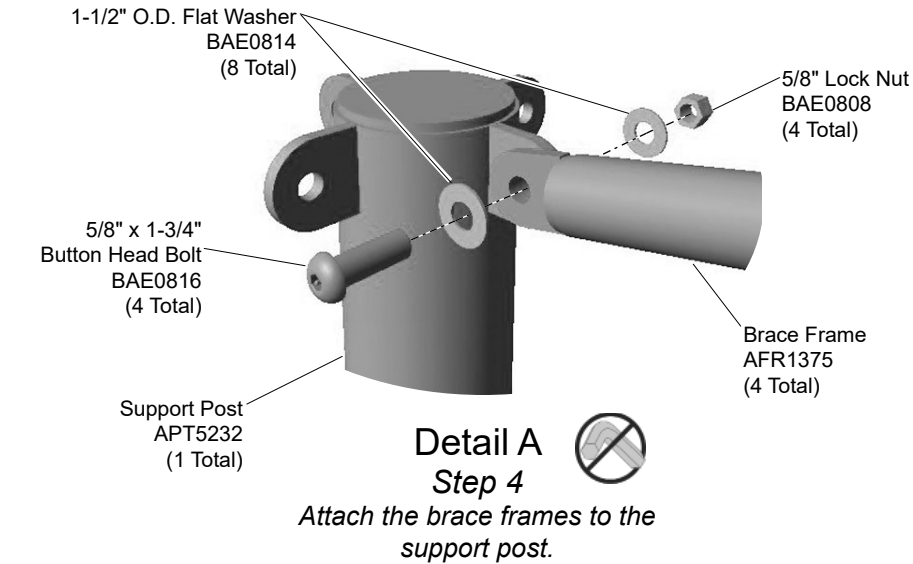
Footing Detail Support Post (EN)

FOOTING NOTES

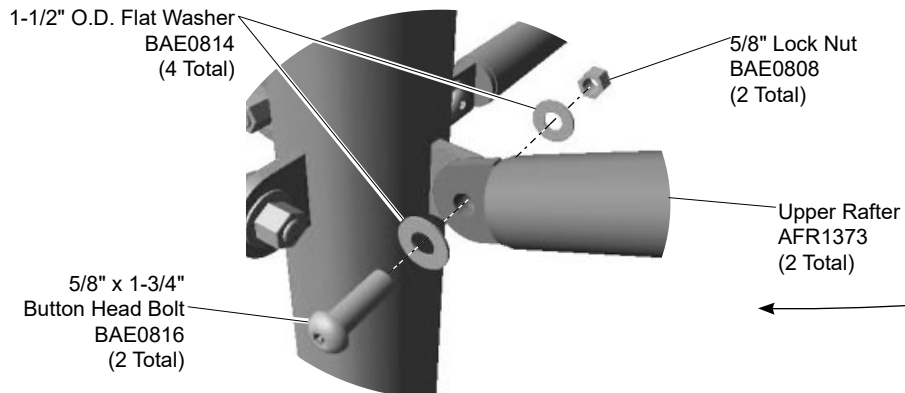
- Support post footing depth equals 54 in. (1372 mm) less the depth of the protective surfacing material. The post is designed to have 36" (914 mm) in concrete.
Example: If 12 in. (305 mm) of wood mulch is used for surfacing, the footing depth would be 42 in. (1067 mm).
- All support posts and component support legs shall have either a factory-applied sticker with line, or factory-applied mark designating protective surfacing level on a clear and level installation site.
- If play structure is installed on uneven terrain, maintain support post mark at protective surfacing level at lowest grade. Adjust other footings accordingly. Support posts and all attaching decks and play components must be plumb and level.
- Do not encase bottom of support post in concrete. Place post directly on packed stone.
- The footings shown on Playworld Systems' documentation are recommendations based on historical performance in average soil conditions. Footing dimensions may be modified by the owner based on actual soil conditions.
For example:
 - If local soil is loose or unstable, a larger footing may be required.
 - If local soil is considered stable, such as bedrock, clay or hard packed earth, a smaller footing may be used. Before changing footing dimensions, we strongly recommend that the footings be reviewed and approved by a registered engineer.
- Base of footing must be below frost line.
- Assemble the entire structure before pouring concrete unless specifically instructed to do so in the individual component installation instructions.

Installation Instructions

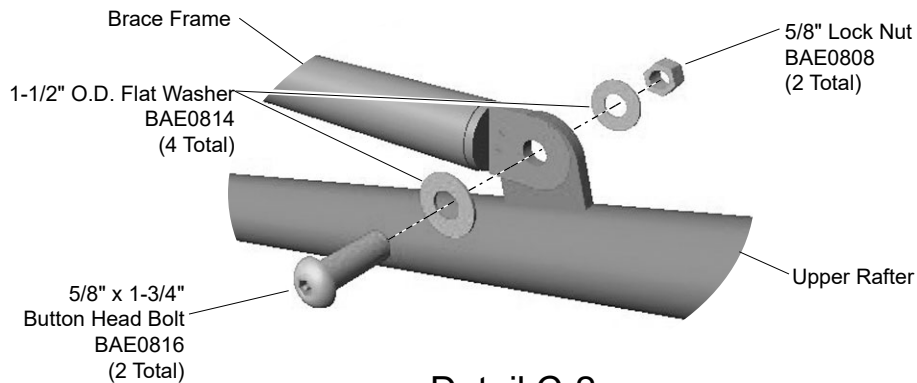
Follow the details in alphabetical order. For clarification, each detail references the step description. The step descriptions start on page 8.



Installation Instructions

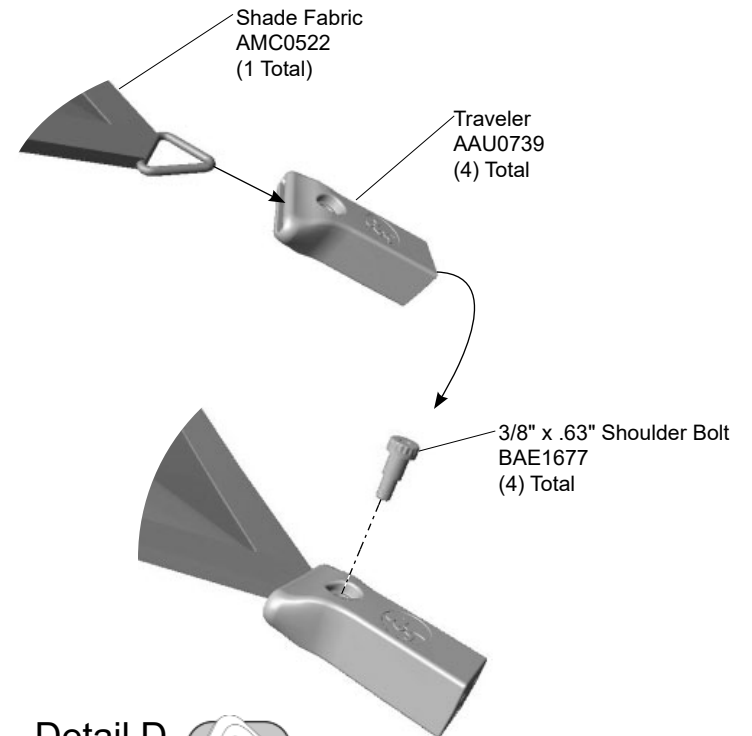
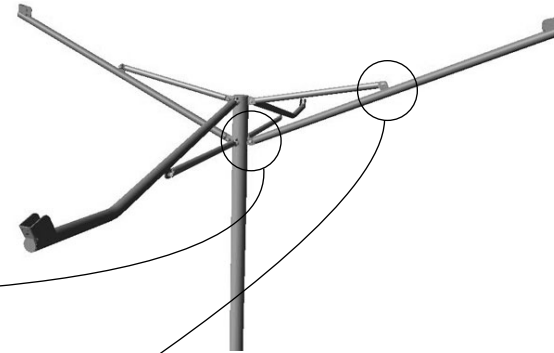


Detail C-1
Attach the upper rafters to the support post.



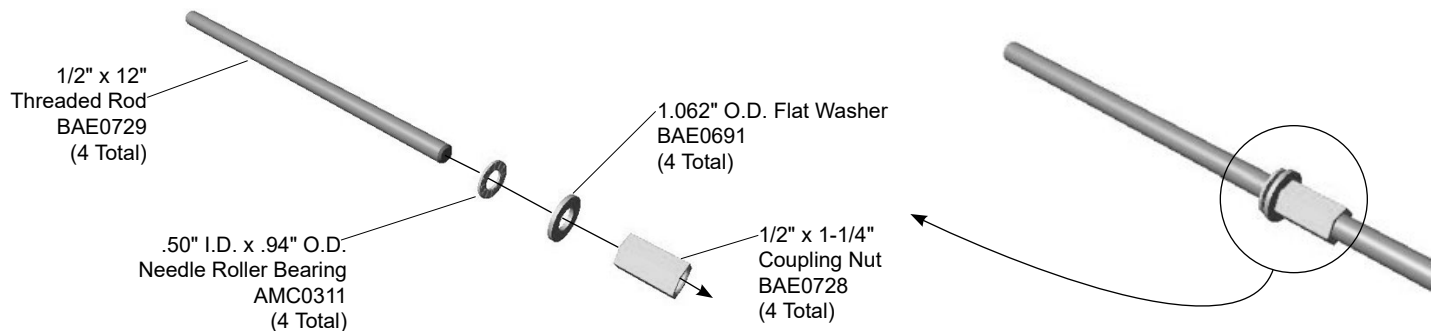
Detail C-2
Attach the upper rafters to the upper brace frames.

Details C-1 and C-2 
Step 6
Attach the upper rafters to the support post and upper brace frames.



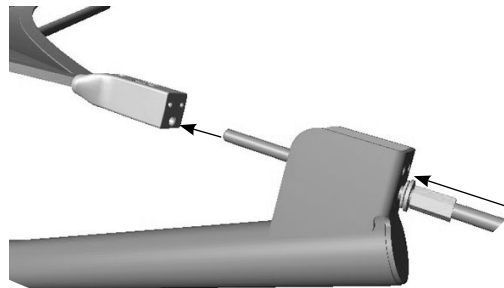
Detail D 
Step 7
Attach the traveler blocks to the shade fabric.

Installation Instructions



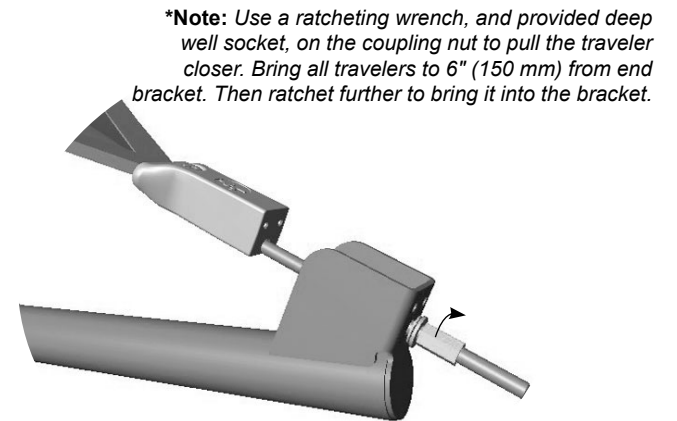
Detail E-1

Slide the threaded rod through the bearing and washer then thread about 2" onto the coupling nut.



Detail E-2

Insert the long exposed end of the threaded rod through the bracket on the end of the rafter and thread part way into the traveler block.



Detail E-3

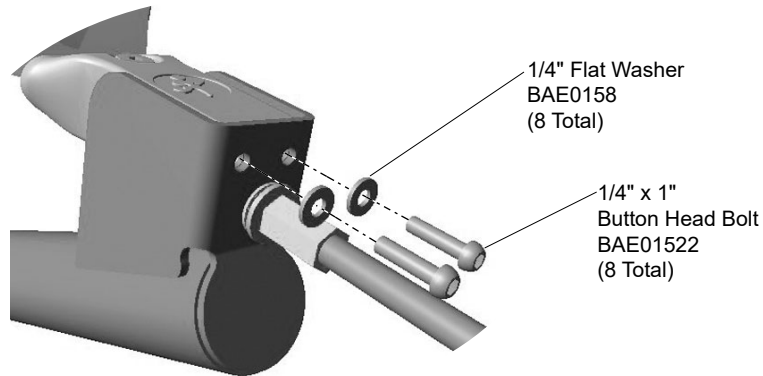
*With a pair of pliers holding the threaded rod in place, rotate the coupling nut to draw the traveler block to the bracket on the rafter (See ***Note**).*

Details E-1, E-2 and E-3

Step 8

Attach the threaded rods to the traveler blocks and tighten the shade fabric on the upper and lower rafters.

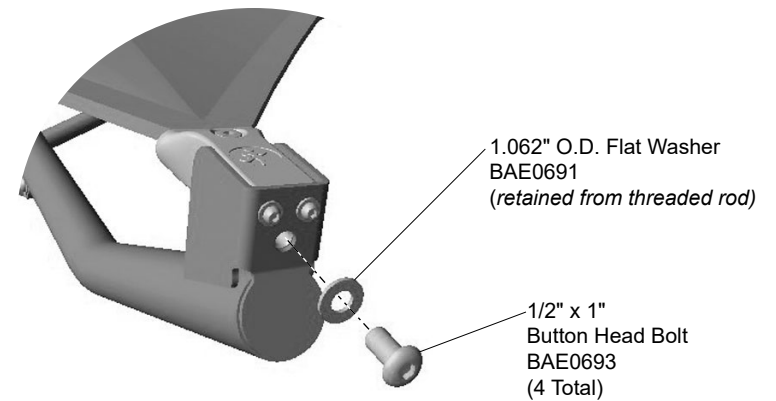
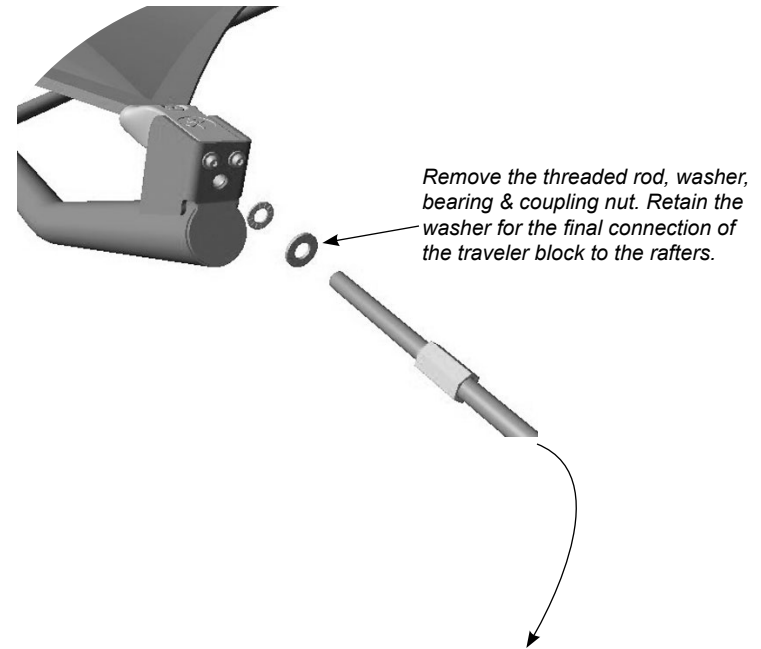
Installation Instructions



Detail F
Step 9



Attach the traveler blocks to the upper and lower rafters.



Detail G
Step 10



Finish attaching the traveler blocks to the upper and lower rafters.

Installation Instructions

Notes Before You Begin: Do not over tighten bolts during assembly, only snug tighten them until assembly is complete.

Carefully read and understand these installation instructions before you begin.

Step 1: Before attempting to assemble your equipment, please review all installation information carefully. Should you experience any difficulty during the installation process, please call us at the phone number shown on the last page of these instructions.

Step 2: Separate and identify all components and hardware.

Step 3: Excavate the footing as shown on **page 3** of this document. Place the support post in the footing and plumb and level. Block and brace and pour concrete. Allow 72 hours for concrete to completely cure.

Step 4: Attach the brace frames to the support post. See **Detail A**. Position (2) two brace frames against the top tabs on the support post and (2) two brace frames against the bottom tabs and attach as shown.

Note: orient the braces on the support post as shown. The lower braces will be pointing in the opposite direction of the upper braces.

Step 5: Attach the lower rafters to the support post and lower brace frames. See **Details B-1 and B-2**. Attach the lower rafters to the support post and then the lower brace frames as shown.

Step 6: Attach the upper rafters to the support post and upper brace frames. See **Details C-1 and C-2**. Attach the upper rafters to the support posts and then the upper brace frames as shown.

Step 7: Attach the traveler blocks to the shade fabric. See **Detail D**. Insert the tri-ring on the end of each flap of the fabric into a traveler block and attach as shown. Fully tighten the fasteners according to tightening torque specifications.

Torque Specifications:

Bolts and nuts - Snug tighten and then tighten an additional one half turn.

Step 8: Attach the threaded rods to the traveler blocks and tighten the shade fabric

on the upper and lower rafters. See **Details E-1, E-2 and E-3**. Slide each threaded rod through a bearing and a washer then thread about 2" onto a coupling nut. Insert the long exposed end of each threaded rod through a bracket on the end of a rafter and thread part way into the traveler block. With a pair of pliers holding the threaded rod in place, rotate the coupling nut to draw the traveler block to the bracket on the rafter. Evenly tighten the blocks each a little at a time.

Step 9: Attach the traveler blocks to the upper and lower rafters. See **Detail F**. When the block is tightened close enough to the rafter bracket and attach as shown. Finish tightening the fabric then before making the final connection in the next step.

Step 10: Finish attaching the traveler blocks to the upper and lower rafters. See **Detail G**. Remove the threaded rod, washer, bearing & coupling nut from the traveler block. Retain the washer for the final connection of the traveler block to the rafters. Attach the block to the rafter bracket as shown.

Final Details.

Step 11: Plumb and level the component. Tighten **all** fasteners. Fully tighten all fasteners according to tightening torque specifications.

Torque Specifications:

Bolts and nuts - Snug tighten and then tighten an additional one half turn.

Procedure for the removal of the Hypar Shade fabric.

(Recommended for heavy snowfalls and winds in excess of 150 mph.)

Step 1: Loosen the corner traveler bolts and remove the traveler blocks. See **Detail F and G**. Using a ladder to safely reach the ends of the arms, loosen and remove the traveler bolts from the traveler blocks. You may leave the traveler blocks attached to the corners of the fabric but the blocks will need to be wrapped in a protective covering to prevent damage to the fabric. Keep the hardware with the blocks.

Step 2: Roll up the sides of the fabric and place in a non-harsh environment that's free of sharp edges. Cover with plastic or cardboard for protection. Store all hardware with the fabric.

Step 7: Follow **Steps 9-10** on the previous page to reattach the fabric on the structure.

Bill of Materials

XX0810 - 14 ft. (4267 mm) HYPAR SHADE

PART NO.	DESCRIPTION	QTY.
AAU0739	CASTING - SHADE HAT RING	4
AFR1373	FRAME - 2.38" O.D. x 90.30" UPPER	2
AFR1374	FRAME - 2.38" O.D. x 81.76" LOWER	2
AFR1375	FRAME - 1.90" O.D. x 42.19" BRACE	4
AMC0311	BEARING - .50" I.D. x .94" O.D. NEEDLE ROLLER	4
AMC0522	FABRIC - 14' SHADE HYPAR	1
APT5232	POST - 5.00" O.D. x 160.25" w/TABS	1
BAE01522	BOLT - 1/4"-20 x 1" BUTTON HEAD - S.S.	8
BAE0158	WASHER - 1/4" SAE FLAT	8
BAE0691	WASHER - .531" I.D. x 1.062" O.D. x .1" THICK	4
BAE0693	BOLT - 1/2"-13 x 1" BUTTON HEAD	4
BAE0728	NUT - 1/2"-13 x 1-1/4" COUPLING	4
BAE0729	ROD - 1/2"-13 x 12" ALL THREAD	4
BAE0808	NUT - 5/8" - 11 LOCK ZINC PLATED	12
BAE0814	WASHER - 11/16" I.D. x 1-1/2" O.D.	24
BAE0816	BOLT - 5/8"-11 x 1-3/4" BUTTON HEAD TAMP RESIST	12
BAE1677	3/8"-16 x .63" SHOULDER BOLT	4
BAE1753	TOOL - 11/16" DEEP WELL SOCKET	1



The world needs play.

For Customer Service, Call
800-233-8404 or
570-522-9800 OUTSIDE U.S.
1000 Buffalo Road • Lewisburg, PA 17837
www.playworldsystems.com

Installation Instructions

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intentionally left blank.

Fasteners

- Inspect for loose fasteners.
Tightening torque specifications are:
Bolts and Nuts: Snug tighten and tighten an additional one-half turn.
- Inspect for missing, worn or broken fasteners. If any missing, worn or broken fasteners are found, refer to the installation instructions for proper replacement fastener. If any damage is detected, barricade equipment to prevent use until repair is completed. Contact your sales representative immediately for a replacement part.

Fabric

- Inspect the fabric for any rips or tears.

Castings

- Inspect the traveler blocks to insure they are properly secured to the component.
- Visually inspect the traveler blocks for cracks or breakage. If any damage is detected, barricade the equipment to prevent use until repair is completed. Contact your sales representative immediately for a replacement part.

Welds

- Inspect all welded joints. If any broken welds are detected, barricade equipment to prevent use until repair is completed. Contact your sales representative immediately for a replacement part.

Finish

- Inspect metal parts for finish damage.
To repair painted surfaces, sand damaged area with sandpaper and wipe clean. Mask area and paint with primer and allow to dry. Paint primed area with color-matching paint and allow to dry. Recoat area with color-matching paint if required. Drying time is approximately 8 hours between coats.

Footings

- Inspect component to be solid in footing and secure. If any damage is detected, barricade equipment to prevent use until repair is completed.

Surfacing

- Refer to the specific surfacing maintenance detail sheet for additional information.

Replacement Parts

- Refer to your installation instructions to obtain replacement part number.
- Contact your sales representative or call Playworld Systems' Customer Service for a replacement part.

Equipment Maintenance

Playworld Systems®

Model XX0810

14 ft. (4267 mm) Hypar Shade



 **PLAYWORLD**
The world needs play.™

For Customer Service, Call
800-233-8404 or
570-522-9800 OUTSIDE U.S.
1000 Buffalo Road • Lewisburg, PA 17837
www.playworldsystems.com

Inspection Form

- Be sure that you are using a copy of this Inspection Form and not your original.
- Use the Inspection Codes listed below and record condition of equipment at time of examination on the Inspection Checklist.
- Document any item from the Inspection Checklist that will require maintenance along with any corrective action on the Maintenance Schedule.
- Be sure to include appropriate dates and signatures on each section to properly document maintenance procedure.

Preventive Maintenance ... for Safety's Sake!

INSPECTION CHECKLIST

	Frequency	Inspection Code	Date	Date Repairs Completed
Inspect the fabric for rips or tears.	Medium			
Inspect for loose, missing, worn, or broken fasteners.	High			
Inspect metal parts for structural and finish damage.	Medium			
Inspect surfacing to insure proper depth and distribution.	High			
Inspect footing to insure support is secure and footing is not damaged.	Low			

Inspection Codes
P = Pass **F** = Fail
NA = Not Applicable

Inspector: Name (Please Print) _____ Signature: _____ Date: ___ / ___ / ___

MAINTENANCE SCHEDULE

Item in Question	Description of Problem	Corrective Action	Date

Repairer: Name (Please Print) _____ Signature: _____ Date: ___ / ___ / ___





1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Sold To	City of Fraser 33000 Garfield Accounts Payable Fraser, MI, 48026 United States	Ship To	Fort Fraser 17075 Anita Fraser, MI, 48026 United States
----------------	--	----------------	--

Date	Quote #	Terms	Rep	Project	Ship Contact
2023-10-20	QTN-14246 Valid Until 11-20-2023	Net 10	Brion Kilpela	2023 10 Fort Fraser Shading - Mi Fraser City Of	

Item Code	Description	Qty	Rate	Amount
ZZPSH023	Hip 20'x24'x12' - In-Ground Post ADD \$950.00 for quick release attachment.	1.0 Unit	\$ 9,867.00	\$ 9,867.00
Freight	Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 1,256.00	\$ 1,256.00
Installation Charges	Installation Charges: Take delivery install hip shade structure into existing area. Haul spoils off site and clean up open fence for access. Footing size estimated at 24" x48" reinforced.	1.0 Unit	\$ 9,600.00	\$ 9,600.00
Sourcwell Customer Discount - Member ID #	Sourcwell Customer Discount - Member ID #196117	1.0 Unit	\$ -986.70	\$ -986.70

Subtotal	\$ 19,736.30
Michigan Sales Tax	\$ 0.00
Total	\$ 19,736.30

Acceptance of Proposal

(Please be sure you have read, signed, and initialed and understand the terms and conditions) The items, prices, and conditions listed herein are satisfactory and are hereby accepted.

Signature (Approval)	
Printed Name	
Title	
Date	

TERMS AND CONDITIONS



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

QUOTE CONDITIONS AND ACCEPTANCE:

This quote is only valid for 30 days.

*** (Pls Initial) It is the Buyer's responsibility to verify quantities and description of items quoted. Once your order has been placed, any changes including additions, deletions, or color changes, could result in price increases, additional fees and could cause delays.

EXCLUSIONS : Unless specified, this quote excludes all of the following but not limited to:

Required Permits/Inspections, Background Checks, Davis Bacon, Prevailing Wage or Certified Payroll

Performance/Payment Bonds

Site Restoration

Site work, saw cutting/core drilling, and landscaping.

Removal of existing equipment

Unloading; Receiving of inventory or equipment; Storage of equipment.

Equipment assembly and/or installation

Safety surfacing; Borders or drainage requirements

Landscaping Repairs DUE to poor access or in climatic weather

FREIGHT AND DELIVERY: (if applicable)

Shipping is FOB Origin (means the buyer accepts the title of the goods at the shipment point and assumes all risk once the seller ships the product). All equipment will arrive unassembled.

*** (Pls Initial) Buyer is responsible to meet and provide adequate personnel/equipment to unload truck

A Check List, detailing all items shipped, will be included with the shipment. Unless taking delivery is specifically included in quote.

Buyer is responsible for ensuring the Sales Order Breakdown and Item Numbers on all boxes and pieces match the Check List.

*** (Pls Initial) Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the buyers financial responsibility.

Please notify Midstates Recreation immediately of any damages.

Shortages and Concealed Damage must be reported to Midstates Recreation within 10 days of delivery.

A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

TAXES:

All orders are subject to applicable sales tax unless a tax exemption form is on file at the time the order is placed.

PAYMENT TERMS:

An approved Credit Application is required for new customers or customers that haven't been active in the last 18 months. Terms are check with order, or 50% down payment with approved credit (terms do vary based on references). Balance of product & freight will be invoiced upon shipment, due Net 10 days. 100 % prepayment required on Replacement Parts. A 3% charge will be added to all credit card orders over \$ 3,000.

RESTOCKING: Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

MAINTENANCE/WARRANTY:

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included.

Midstates Recreation offers no additional warranties.

Maintenance of the equipment and safety surfacing is the responsibility of the customer.



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

INSTALLATION: (if applicable)

Customer must locate all underground private utilities before your scheduled installation a third-party private utility service can be provided at an additional cost if necessary. Additional charges may apply if obstruction(s) are encountered beneath the surface. Not responsible for damaged/broken parts on existing playground equipment. Not responsible for crossing sidewalks.

Acceptance of Terms & Conditions

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

Customer Signature	Printed Name and Title	Date
Updated:		

Google Maps Fort Fraser



Map data ©2023 , Map data ©2023 20 ft



Installation Manual for Hip Units



NOTE:

Typical installation manual for a standard size structure.

Column placement will change according to the size of each structure.

For questions, please contact us at 1-800-233-8404 or 570-522-9800 OUTSIDE U.S.

Models ZZPSH019, LTPSH019, MRPSH019

Models ZZPSH020, LTPSH020, MRPSH020

Models ZZPSH021, LTPSH021, MRPSH021

Models ZZPSH022, LTPSH022, MRPSH022

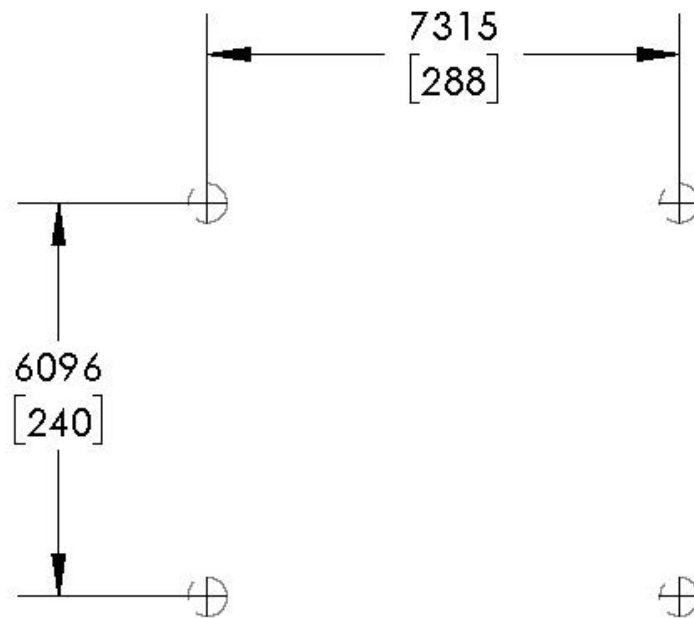
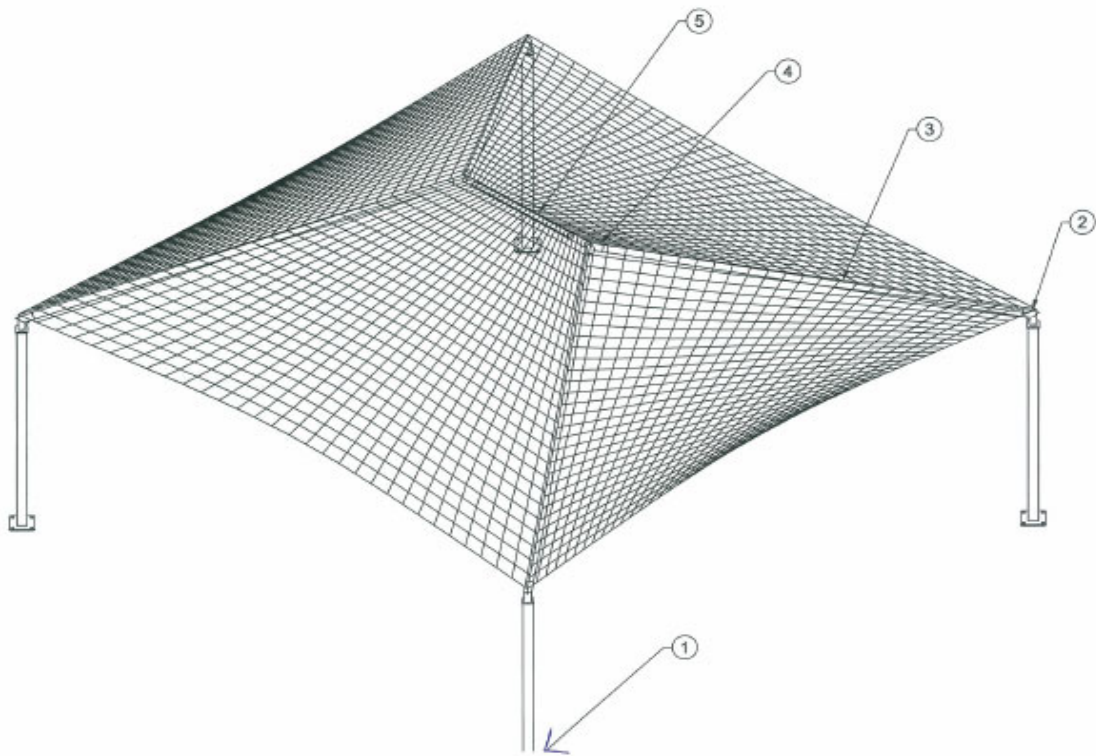
Models ZZPSH023, LTPSH023, MRPSH023

Models ZZPSH024, LTPSH024, MRPSH024

Table of Contents - Hip Units

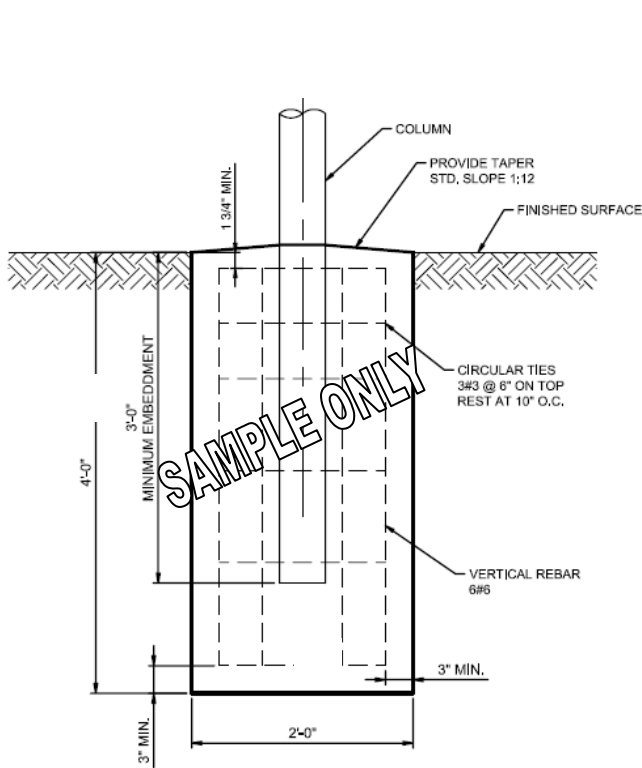
1.	FOOTING DETAILS	3-4
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1. Footing Details – Hip Structure

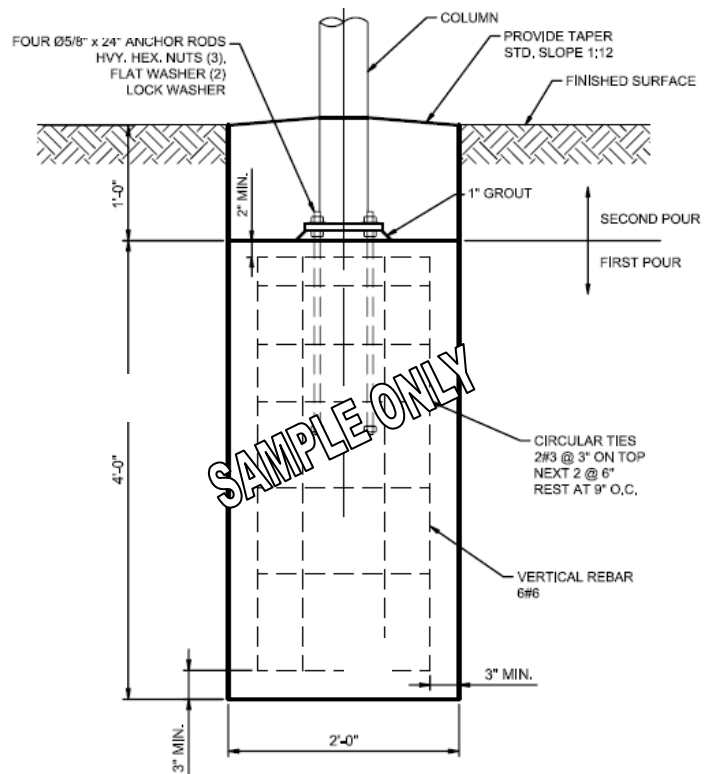


Footing Diagram for All Models

Footing Types



A. Embed Column



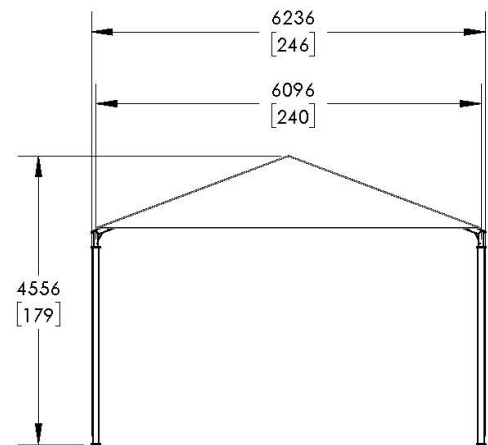
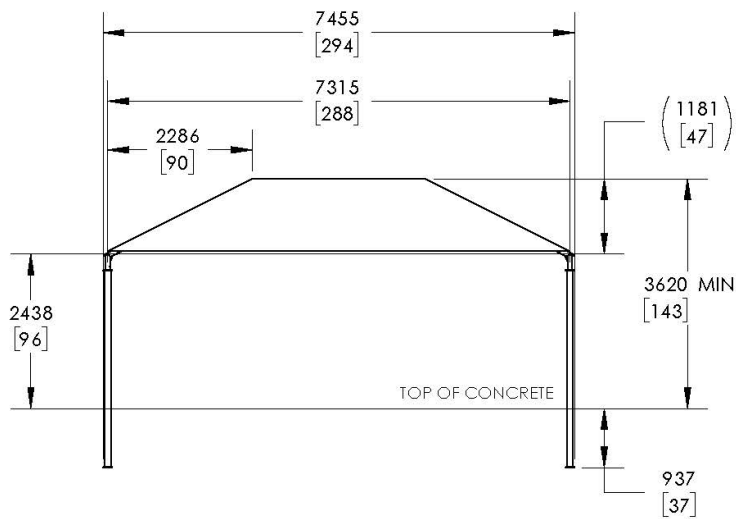
B. Recessed Plate

NOTE: These footings are samples only. Refer to your drawings for detailed footing designs.

2. Bill of Materials – Hip Structure

Model PSH019 – HIP 20X24X8 PIH			
Item #	Part Number	Description	Quantity
1	923667	PIH 400-275-122 SINGLE COLUMN ASSY.	4
2	923892	RAFTER 300RAF-F5	4
3	923727	EXTENSION EXT-300-146	4
4	923728	CROSSPIECE 300CP-F5	2
5	923731	RIDGE RID-300-98	1
N/A	HWPSPYR3401	HARDWARE KIT FOR 3.0" O.D PIPE	1
N/A	SR2420	FABRIC 20' X 24'	1

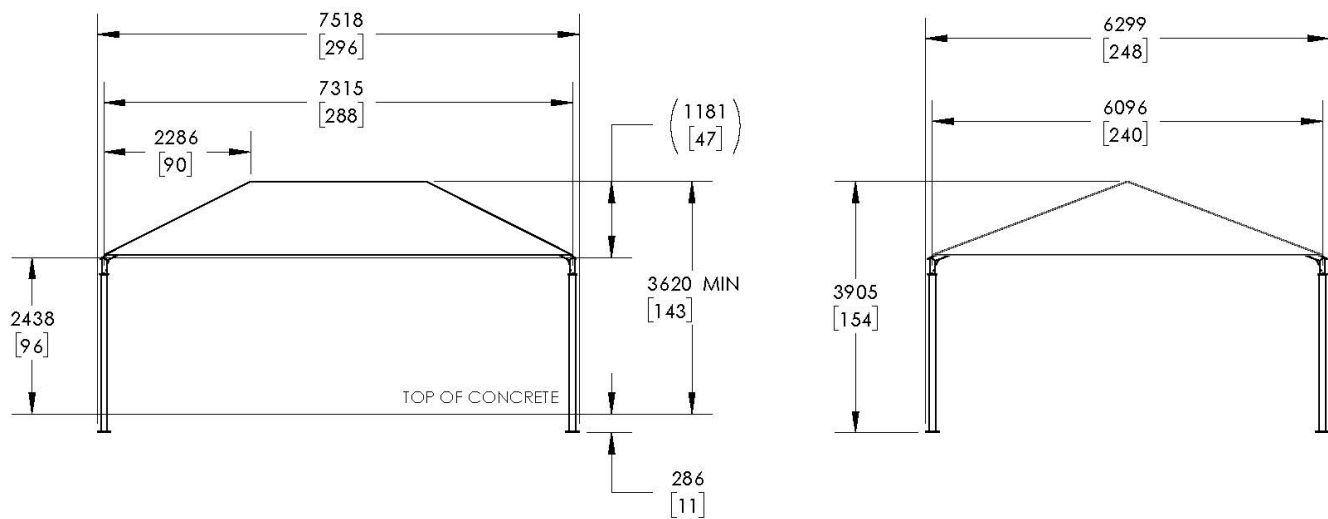
Note: Item numbers reflect shade diagram on page 3.



2. Bill of Materials – Hip Structure

Model PSH020 – HIP 20X24X8 RBP			
Item #	Part Number	Description	Quantity
1	923678	COLUMN ASSY BLP400-96-275-SIN	4
2	923892	RAFTER 300RAF-F5	4
3	923727	EXTENSION EXT-300-146	4
4	923728	CROSSPIECE 300CP-F5	2
5	923731	RIDGE RID-300-98	1
N/A	HWPSPYR3401	HARDWARE KIT FOR 3.0" O.D PIPE	1
N/A	SR2420	FABRIC 20' X 24'	1

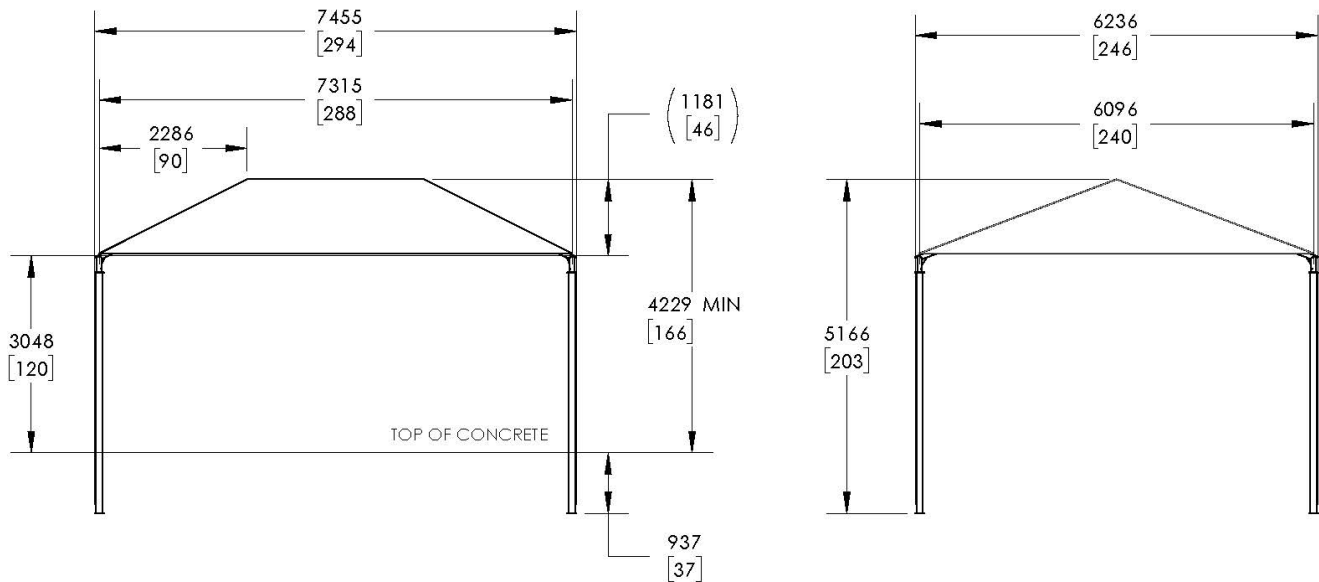
Note: Item numbers reflect shade diagram on page 3.



2. Bill of Materials – Hip Structure

Model PSH021 – HIP 20X24X10 PIH			
Item #	Part Number	Description	Quantity
1	923680	COLUMN ASSY PIH400-146-275-SIN	4
2	923892	RAFTER 300RAF-F5	4
3	923727	EXTENSION EXT-300-146	4
4	923728	CROSSPIECE 300CP-F5	2
5	923731	RIDGE RID-300-98	1
N/A	HWPSPYR3401	HARDWARE KIT FOR 3.0" O.D PIPE	1
N/A	SR2420	FABRIC 20' X 24'	1

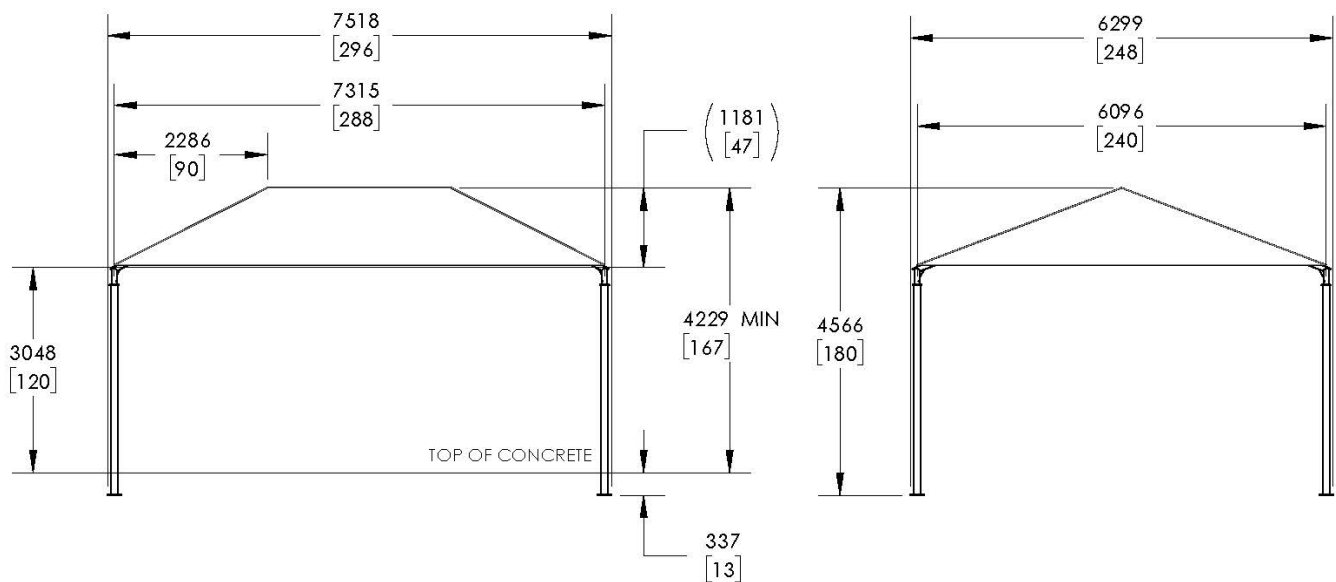
Note: Item numbers reflect shade diagram on page 3.



2. Bill of Materials – Hip Structure

Model ZZPSH022 – HIP 20X24X10 RBP			
Item #	Part Number	Description	Quantity
1	923904	COLUMN ASSY BLP400-120-275-SIN	4
2	923892	RAFTER 300RAF-F5	4
3	923727	EXTENSION EXT-300-146	4
4	923728	CROSSPIECE 300CP-F5	2
5	923731	RIDGE RID-300-98	1
N/A	HWPSPYR3401	HARDWARE KIT FOR 3.0" O.D PIPE	1
N/A	SR2420	FABRIC 20' X 24'	1

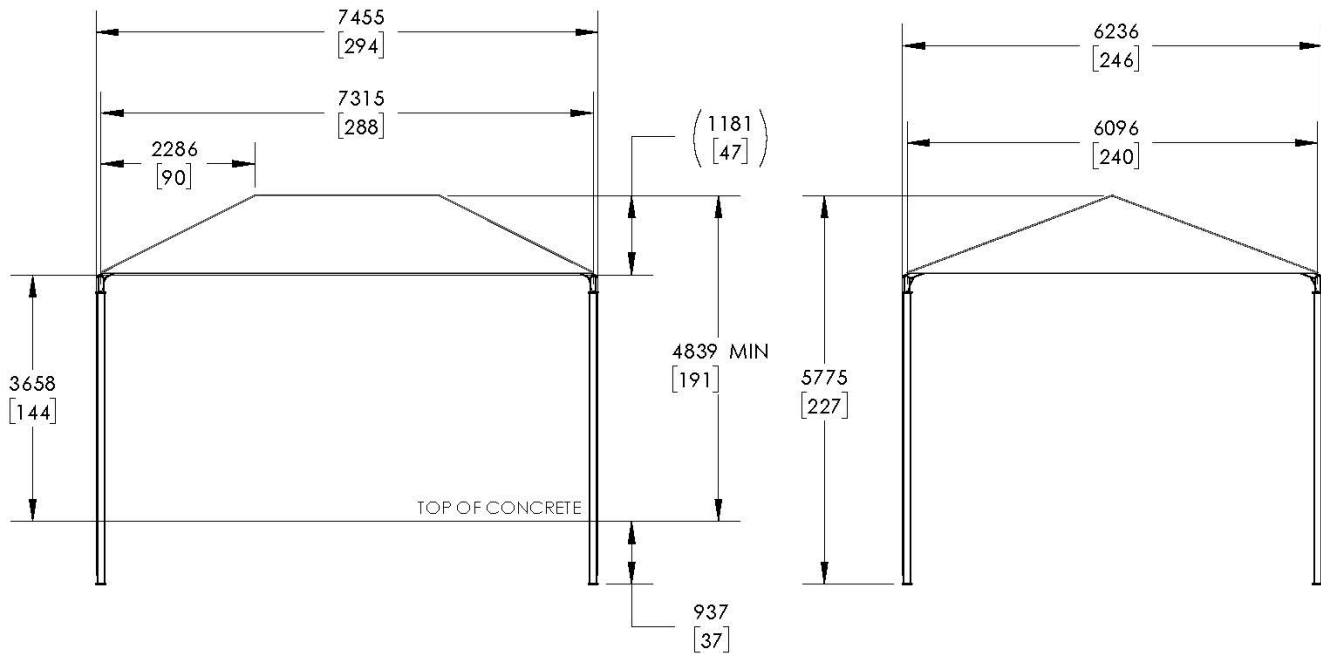
Note: Item numbers reflect shade diagram on page 3.



2. Bill of Materials – Hip Structure

Modes ZZPSH023 – HIP 20X24X12 PIH			
Item #	Part Number	Description	Quantity
1	923501	COLUMN ASSY PIH400-170-275-SIN	4
2	923892	RAFTER 300RAF-F5	4
3	923727	EXTENSION EXT-300-146	4
4	923728	CROSSPIECE 300CP-F5	2
5	923731	RIDGE RID-300-98	1
N/A	HWPSPYR3401	HARDWARE KIT FOR 3.0" O.D PIPE	1
N/A	SR2420	FABRIC 20' X 24'	1

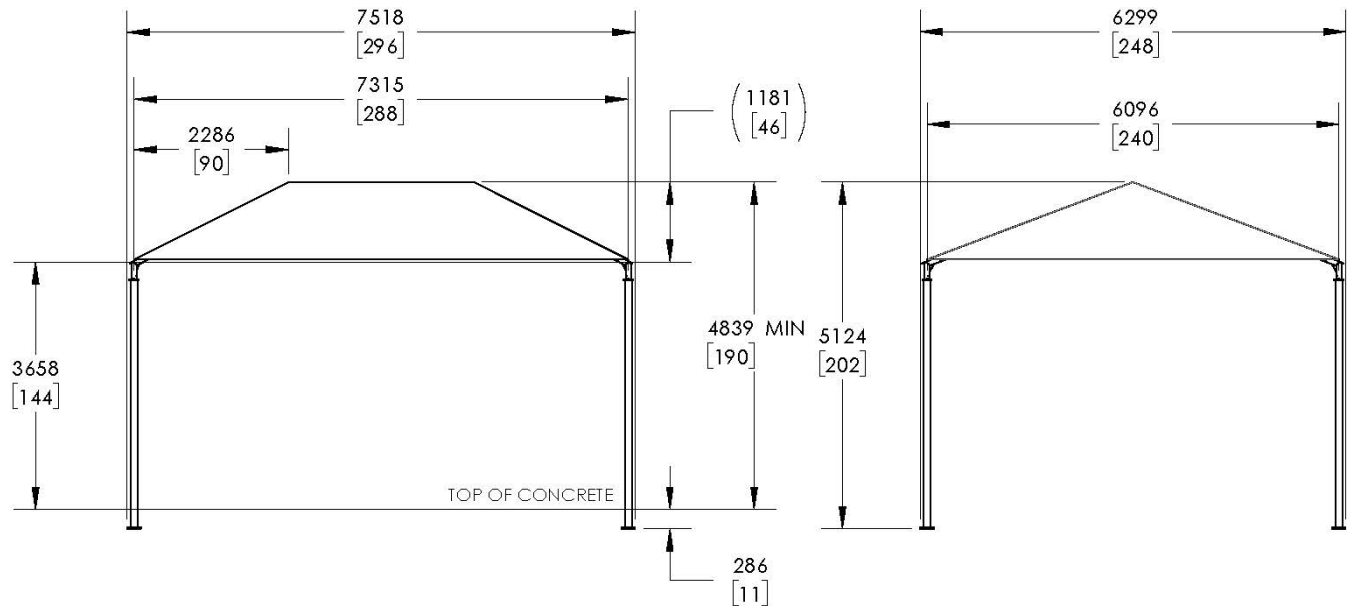
Note: Item numbers reflect shade diagram on page 3.



2. Bill of Materials – Hip Structure

Model ZZPSH024 – HIP 20X24X12 RBP			
Item #	Part Number	Description	Quantity
1	923503	COLUMN ASSY BLP400-144-275-SIN	4
2	923892	RAFTER 300RAF-F5	4
3	923727	EXTENSION EXT-300-146	4
4	923728	CROSSPIECE 300CP-F5	2
5	923731	RIDGE RID-300-98	1
N/A	HWPSPYR3401	HARDWARE KIT FOR 3.0" O.D PIPE	1
N/A	SR2420	FABRIC 20' X 24'	1

Note: Item numbers reflect shade diagram on page 3.



3. Tools & Equipment Required



Side-cutting pliers



2' bubble level



Torpedo level



Builders level



Adjustable wrench



Ratchet



Socket set



Hand Drill



Concrete vibrator



Cable-gripper



Come-a-long



Ratchet strap

◆ High Quality

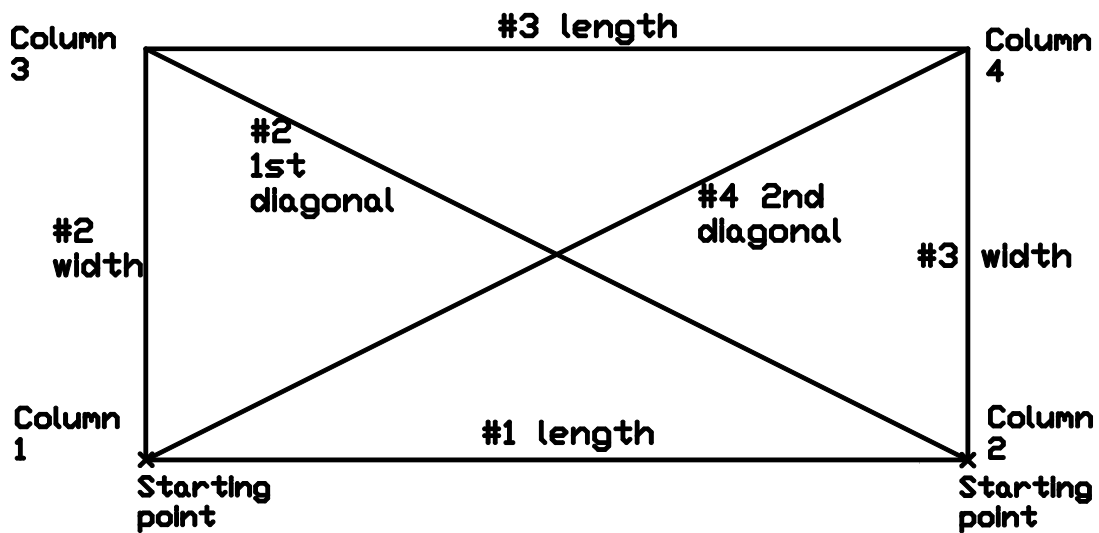


Caulking Gun



RVT Clear Silicone

4. General Description of Layout



- Lay out length #1 first; these two points will not move unless the structure needs to be adjusted. (column 1 and 2)
- Measure the diagonal between column 2 and 3 and the width #2 at the same time to find the third column location.
- Measure the length #3 and width at the same time to find the fourth column location.
- Double check the diagonal to ensure that both of them are the same dimension.
 - For a Joined or Extended structure, you must add 6" for each shared column.
 - Example: for two (2) 20'x30' joined units, your footings would layout 30'3" center of column to center of column, on both 30' lengths. This would make your total length 60'6".

Diagonal Measurement Chart

											UNIT LENGTH																												
	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40						
UNIT WIDTH	8	11' 4"	12' 0"	12' 10"	13' 3"	14' 5"	15' 3"	16' 1"	17' 0"	17' 11"	18' 9"	19' 8"	20' 7"	21' 6"	22' 6"	23' 5"	24' 4"	25' 4"	26' 3"	27' 2"	28' 2"	29' 1"	30' 1"	31' 1"	32' 0"	32' 12"	33' 11"	34' 11"	35' 11"	36' 11"	37' 10"	38' 10"	39' 10"	40' 10"					
	9	12' 0"	12' 9"	13' 5"	14' 3"	15' 0"	15' 10"	16' 8"	17' 6"	18' 4"	19' 3"	20' 1"	21' 0"	21' 11"	22' 10"	23' 9"	24' 8"	25' 8"	26' 7"	27' 6"	28' 6"	29' 5"	30' 4"	31' 4"	32' 3"	33' 3"	34' 2"	35' 2"	36' 2"	37' 1"	38' 1"	39' 1"	40' 0"	41' 0"					
	10	12' 10"	13' 5"	14' 2"	14' 10"	15' 7"	16' 5"	17' 2"	18' 0"	18' 10"	19' 9"	20' 7"	21' 6"	22' 4"	23' 3"	24' 2"	25' 1"	26' 0"	26' 11"	27' 10"	28' 10"	29' 9"	30' 8"	31' 7"	32' 7"	33' 6"	34' 6"	35' 5"	36' 5"	37' 4"	38' 4"	39' 4"	40' 3"	41' 3"					
	11	13' 7"	14' 3"	14' 10"	15' 7"	16' 3"	17' 10"	17' 10"	18' 7"	19' 5"	20' 3"	21' 1"	21' 11"	22' 10"	23' 8"	24' 7"	25' 6"	26' 5"	27' 4"	28' 3"	29' 2"	30' 1"	31' 0"	31' 11"	32' 11"	33' 10"	34' 9"	35' 5"	36' 8"	37' 8"	38' 7"	39' 7"	40' 6"	41' 6"					
	12	14' 5"	15' 0"	15' 7"	16' 3"	17' 0"	17' 8"	18' 5"	19' 3"	20' 0"	20' 10"	21' 8"	22' 6"	23' 4"	24' 2"	25' 1"	25' 11"	26' 10"	27' 9"	28' 8"	29' 7"	30' 6"	31' 5"	32' 4"	33' 3"	34' 2"	35' 1"	26' 1"	37' 0"	37' 11"	38' 11"	39' 10"	40' 10"	41' 9"					
	13	15' 3"	15' 10"	16' 5"	17' 0"	17' 8"	18' 5"	19' 1"	19' 10"	20' 7"	21' 5"	22' 2"	23' 0"	23' 10"	24' 8"	25' 7"	26' 5"	27' 4"	28' 2"	29' 1"	30' 0"	30' 10"	31' 9"	32' 8"	33' 7"	34' 6"	35' 6"	36' 5"	37' 4"	38' 3"	39' 3"	40' 2"	41' 1"	42' 1"					
	14	16' 1"	16' 8"	17' 2"	17' 10"	18' 5"	19' 1"	19' 10"	20' 6"	21' 3"	22' 0"	22' 10"	23' 7"	24' 5"	25' 3"	26' 1"	26' 11"	27' 9"	28' 8"	29' 6"	30' 5"	31' 4"	32' 2"	33' 1"	34' 0"	34' 11"	35' 10"	36' 9"	37' 8"	38' 8"	39' 7"	40' 6"	41' 5"	42' 5"					
	15	17' 0"	17' 6"	18' 0"	18' 7"	19' 3"	19' 10"	20' 6"	21' 3"	21' 11"	22' 8"	23' 5"	24' 2"	25' 0"	25' 10"	26' 8"	27' 6"	28' 4"	29' 2"	30' 0"	30' 11"	31' 9"	32' 8"	33' 6"	34' 5"	35' 4"	36' 3"	37' 2"	38' 1"	39' 0"	39' 11"	40' 10"	41' 9"	42' 9"					
	16	17' 11"	18' 4"	18' 10"	19' 5"	20' 0"	20' 7"	21' 3"	21' 11"	22' 8"	23' 4"	24' 1"	24' 10"	25' 7"	26' 5"	27' 2"	28' 0"	28' 10"	29' 8"	30' 6"	31' 5"	32' 3"	33' 1"	34' 0"	34' 11"	35' 9"	36' 8"	37' 7"	38' 6"	39' 5"	40' 4"	41' 3"	42' 2"	43' 1"					
	17	18' 9"	19' 3"	19' 9"	20' 3"	20' 10"	21' 5"	22' 0"	22' 8"	23' 4"	24' 0"	24' 9"	25' 6"	26' 3"	27' 0"	27' 10"	28' 7"	29' 5"	30' 3"	31' 1"	31' 11"	32' 9"	33' 7"	34' 6"	35' 4"	36' 3"	37' 1"	38' 0"	38' 11"	39' 10"	40' 9"	41' 8"	42' 7"	43' 6"					
	18	19' 8"	20' 1"	20' 7"	21' 1"	21' 8"	22' 2"	22' 10"	23' 5"	24' 1"	24' 9"	25' 5"	26' 2"	26' 11"	27' 8"	28' 5"	29' 2"	30' 0"	30' 10"	31' 7"	32' 5"	33' 3"	34' 2"	35' 0"	35' 10"	36' 9"	37' 7"	38' 6"	39' 4"	40' 3"	41' 2"	42' 1"	42' 11"	43' 10"					
	19	20' 7"	21' 0"	21' 6"	21' 11"	22' 6"	23' 0"	23' 7"	24' 2"	24' 10"	25' 6"	26' 2"	26' 10"	27' 7"	28' 4"	29' 1"	29' 10"	30' 7"	31' 5"	32' 2"	33' 0"	33' 10"	34' 8"	35' 6"	36' 4"	37' 3"	38' 1"	38' 11"	39' 10"	40' 8"	41' 7"	42' 6"	43' 5"	44' 3"					
	20	21' 6"	21' 11"	22' 4"	22' 10"	23' 4"	23' 10"	24' 5"	25' 0"	25' 7"	26' 3"	26' 11"	27' 7"	28' 3"	29' 0"	29' 9"	30' 6"	31' 3"	32' 0"	32' 10"	33' 7"	34' 5"	35' 3"	36' 1"	36' 11"	37' 9"	38' 7"	39' 5"	40' 4"	41' 2"	42' 1"	42' 11"	43' 10"	44' 9"					
	21	22' 6"	22' 10"	23' 3"	23' 8"	24' 2"	24' 8"	25' 3"	25' 10"	26' 5"	27' 0"	27' 8"	28' 4"	29' 0"	29' 8"	30' 5"	31' 2"	31' 11"	32' 8"	33' 5"	34' 2"	35' 0"	35' 10"	36' 7"	37' 5"	38' 3"	39' 1"	39' 12"	40' 10"	41' 8"	42' 7"	43' 5"	44' 4"	45' 2"					
	22	23' 5"	23' 9"	24' 2"	24' 7"	25' 1"	25' 7"	26' 1"	26' 8"	27' 2"	27' 10"	28' 5"	29' 1"	29' 9"	30' 5"	31' 1"	31' 10"	32' 7"	33' 4"	34' 1"	34' 10"	35' 7"	36' 5"	37' 2"	38' 0"	38' 10"	39' 8"	40' 6"	41' 4"	42' 2"	43' 1"	43' 11"	44' 9"	45' 8"					
	23	24' 4"	24' 8"	25' 1"	25' 6"	25' 11"	26' 5"	26' 11"	27' 6"	28' 0"	28' 7"	29' 2"	29' 10"	30' 6"	31' 2"	31' 10"	32' 6"	33' 3"	33' 12"	34' 9"	35' 6"	36' 3"	37' 0"	37' 10"	38' 7"	39' 5"	40' 3"	41' 1"	41' 11"	42' 9"	43' 7"	44' 5"	45' 3"	46' 2"					
	24	25' 4"	25' 8"	26' 0"	26' 5"	26' 10"	27' 4"	27' 9"	28' 4"	28' 10"	29' 5"	30' 0"	30' 7"	31' 3"	31' 11"	32' 7"	33' 3"	33' 11"	34' 8"	35' 5"	36' 1"	36' 11"	37' 8"	38' 5"	39' 2"	40' 0"	40' 10"	41' 7"	42' 5"	43' 3"	44' 1"	44' 11"	45' 10"	46' 8"					
	25	26' 3"	26' 7"	26' 11"	27' 4"	27' 9"	28' 2"	28' 8"	29' 2"	29' 8"	30' 3"	30' 10"	31' 5"	32' 0"	32' 8"	33' 4"	33' 12"	34' 8"	35' 4"	36' 1"	36' 10"	37' 6"	38' 3"	39' 1"	39' 10"	40' 7"	41' 5"	42' 2"	43' 0"	43' 10"	44' 8"	45' 6"	46' 4"	47' 2"					
	26	27' 2"	27' 6"	27' 10"	28' 3"	28' 8"	29' 1"	29' 6"	30' 0"	30' 6"	31' 1"	31' 7"	32' 2"	32' 10"	33' 5"	34' 1"	34' 9"	35' 5"	36' 1"	36' 9"	37' 6"	38' 3"	38' 11"	39' 8"	40' 6"	41' 3"	42' 0"	42' 10"	43' 7"	44' 5"	45' 3"	46' 1"	46' 10"	47' 8"					
	27	28' 2"	28' 6"	28' 10"	29' 2"	29' 7"	30' 0"	30' 5"	30' 11"	31' 5"	31' 11"	32' 5"	33' 0"	33' 7"	34' 2"	34' 10"	35' 6"	36' 1"	36' 10"	37' 6"	38' 2"	38' 11"	39' 7"	40' 4"	41' 1"	41' 10"	42' 8"	43' 5"	44' 2"	45' 0"	45' 10"	46' 7"	47' 5"	48' 3"					
	28	29' 1"	29' 5"	29' 9"	30' 1"	30' 6"	30' 10"	31' 4"	31' 9"	32' 3"	32' 9"	33' 3"	33' 10"	34' 5"	35' 0"	35' 7"	36' 3"	36' 11"	37' 6"	38' 3"	38' 11"	39' 7"	40' 4"	41' 0"	41' 9"	42' 6"	43' 3"	44' 1"	44' 10"	45' 7"	46' 5"	47' 2"	48' 0"	48' 10"					
	29	30' 1"	30' 4"	30' 8"	31' 0"	31' 5"	31' 9"	32' 2"	32' 8"	33' 1"	33' 7"	34' 2"	34' 8"	35' 3"	35' 10"	36' 5"	37' 0"	37' 8"	38' 3"	38' 11"	39' 7"	40' 4"	41' 0"	41' 9"	42' 5"	43' 2"	43' 11"	44' 8"	45' 5"	46' 3"	47' 0"	47' 10"	48' 7"	49' 5"					
	30	31' 1"	31' 4"	31' 7"	31' 11"	32' 4"	32' 8"	33' 1"	33' 6"	34' 0"	34' 6"	35' 0"	35' 6"	36' 1"	36' 7"	37' 2"	37' 10"	38' 5"	39' 1"	39' 8"	40' 4"	41' 0"	41' 9"	42' 5"	43' 2"	43' 10"	44' 7"	45' 4"	46' 1"	46' 10"	47' 8"	48' 5"	49' 2"	50' 0"					
	31	32' 0"	32' 3"	32' 7"	32' 11"	33' 3"	33' 7"	34' 0"	34' 5"	34' 11"	35' 4"	35' 10"	36' 4"	36' 11"	37' 5"	38' 0"	38' 7"	39' 2"	39' 10"	40' 6"	41' 1"	41' 9"	42' 5"	43' 2"	43' 10"	44' 7"	45' 3"	46' 0"	46' 9"	47' 6"	48' 3"	49' 0"	49' 10"	50' 7"					
	32	32' 12"	33' 3"	33' 6"	33' 10"	34' 2"	34' 6"	34' 11"	35' 4"	35' 9"	36' 3"	36' 9"	37' 3"	37' 9"	38' 3"	38' 10"	39' 5"	40' 0"	40' 7"	41' 3"	41' 10"	42' 6"	43' 2"	43' 10"	44' 7"	45' 3"	46' 0"	46' 8"	47' 5"	48' 2"	48' 11"	49' 8"	50' 5"	51' 3"					
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	34	34' 11"	35' 2"	35' 5"	35' 9"	26' 1"	36' 5"	36' 9"	37' 2"	37' 7"	38' 0"	38' 6"	38' 11"	39' 5"	39' 12"	40' 6"	41' 1"	41' 7"	42' 2"	42' 10"	43' 5"	44' 1"	44' 8"	45' 4"	46' 0"	46' 8"	47' 5"	48' 1"	48' 10"	49' 6"	50' 3"	50' 12"	51' 9"	52' 6"					
	35	35' 11"	36' 2"	36' 5"	36' 8"	37' 0"	37' 4"	37' 8"	38' 1"	38' 6"	38' 11"	39' 4"	39' 10"	40' 4"	40' 10"	41' 4"	41' 11"	42' 5"	43' 0"	43' 7"	44' 2"	44' 10"	45' 5"	46' 1"	46' 9"	47' 5"	48' 1"	48' 10"	49' 6"	50' 3"	50' 11"	51' 8"	52' 5"	53' 2"					
	36	36' 11"	37' 1"	37' 4"	37' 8"	37' 11"	38' 3"	38' 8"	39' 0"	39' 5"	39' 10"	40' 3"	40' 8"	41' 2"	41' 8"	42' 2"	42' 9"	43' 3"	43' 10"	44' 5"	45' 0"	45' 7"	46' 3"	46' 10"	47' 6"	48' 2"	48' 10"	49' 6"	50' 3"	50' 11"	51' 7"	52' 4"	53' 1"	53' 10"					
	37	37' 10"	38' 1"	38' 4"	38' 7"	38' 11"	39' 3"	39' 7"	39' 11"	40' 4"	40' 9"	41' 2"	41' 7"	42' 1"	42' 7"	43' 1"	43' 7"	44' 1"	44' 8"	45' 3"	45' 10"	46' 5"	47' 0"	47' 8"	48' 3"	48' 11"	49' 7"	50' 3"	50' 11"	51' 7"	52' 4"	53' 0"	53' 9"	54' 6"					
	38	38' 10"	39' 1"	39' 4"	39' 7"	39' 10"	40' 2"	40' 6"	40' 10"	41' 3"	41' 8"	42' 1"	42' 6"	42' 11"	43' 5"	43' 11"	44' 5"	44' 11"	45' 6"	46' 1"	46' 7"	47' 2"	47' 10"	48' 5"	49' 0"	49' 8"	50' 4"	50' 12"	51' 8"	52' 4"	53' 0"	53' 9"	54' 5"	55' 2"					
	39	39' 10"	40' 0"	40' 3"	40' 6"	40' 10"	41' 1"	41' 5"	41' 9"	42' 2"	42' 7"	42' 11"	43' 5"	43' 10"	44' 4"	44' 9"	45' 3"	45' 10"	46' 4"	46' 10"	47' 5"	48' 0"	48' 7"	49' 2"	49' 10"	50' 5"	51' 1"	51' 9"	52' 5"	53' 1"	53' 9"	54' 5"	55' 2"	55' 10"					
	40	40' 10"	41' 0"	41' 3"	41' 6"	41' 9"	42' 1"	42' 5"	42' 9"	43' 1"	43' 6"	43' 10"	44' 3"	44' 9"	45' 2"	45' 8"	46' 2"	46' 8"	47' 2"	47' 8"	48' 3"	48' 10"	49' 5"	50' 0"	50' 7"	51' 3"	51' 10"	52' 6"	53' 2"	53' 10"	54' 6"	55' 2"	55' 10"	56' 7"					

If dimensions vary from chart provided, use this formula to find square:

(Length x Length) + (Width x Width) Square Root = Diagonal dimension.

5. Foundations – Setting columns and anchor bolts

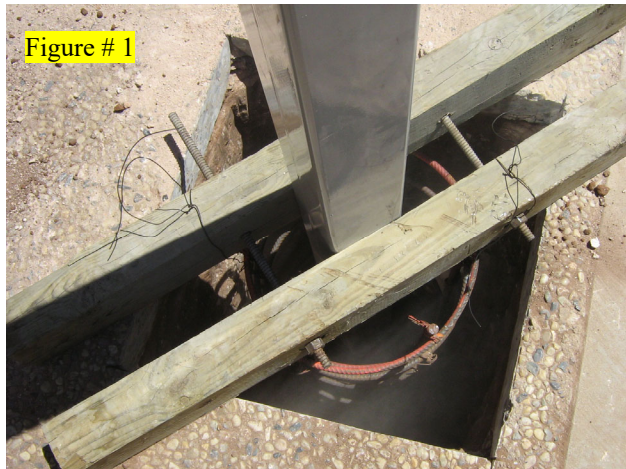


Figure # 1



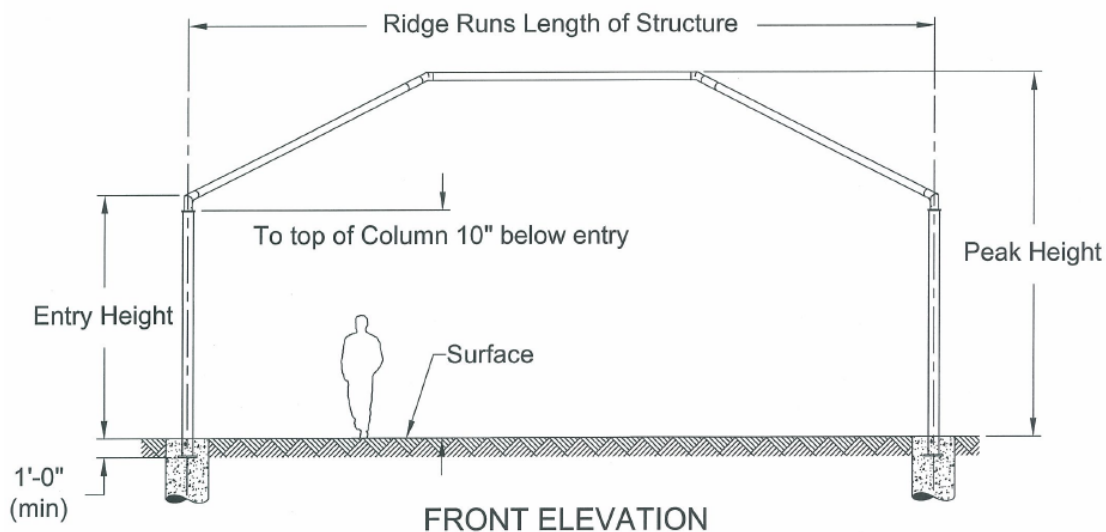
Figure # 2

Embed Columns

- Embed Columns will require you to make a brace used for holding the column upright.
 - The most common form of brace would be two (2) 4"x4" pieces of timber with some all-thread bolts compressing them together with enough friction to hold the column and allow you to plumb the column, as necessary.
- To ensure the tops of the columns are all at the same level, you would take elevations of the footings where each column is going and place the wooden brace at various heights on the columns depending on the elevation difference.
- Note: The entry height is 10" above the top plate of the column.

Base Plate Columns

- Surface-Mounted or Recessed Plate columns will require that you make a template for holding the anchor bolts while pouring concrete.
 - The most common template would be a $\frac{3}{4}$ " piece of plywood that has holes drilled at the exact center of the anchor locations on the base plate.
 - We suggest making this template double-thick so it does not warp or bow while pouring concrete.
- To ensure the tops of the columns are all at the same level, you would take elevations of the templates at each column location and place them at the various heights depending on your slope.
- Note: The entry height is 10" above the top plate of the column. Keep this in mind when adjusting the braces or templates.



5. Foundations – Concrete footings



- Secure the braces to ensure they do not move during the concrete pour.
 - This can be done with stakes placed on either side of the brace or template.
 - Use 3" adobe blocks to keep the cages from touching the sides of the footing wall.
 - It helps to hold the cage with a shovel for extra support when pouring concrete.



- Use a concrete vibrator throughout the pour to distribute concrete evenly.
 - Stab concrete at different spots in 5 second intervals.
 - Do not hold vibrator in one spot for longer than necessary to distribute concrete evenly.

6. Frame Installation



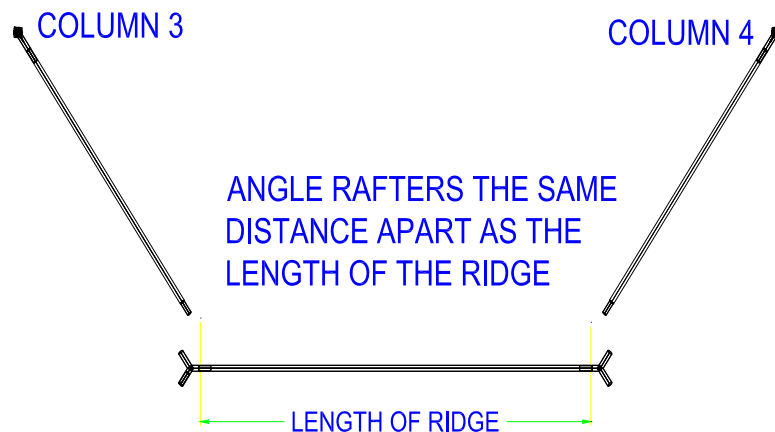
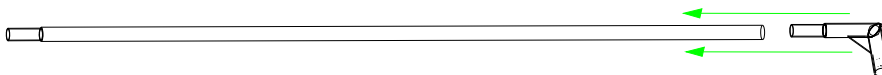
Base Plate Columns (for embed, move to the next step)

- To plumb the columns during installation, it is easiest to level the nuts first before installing columns.
 1. Remove the template.
 2. Keep the level on one nut and twist the other three left or right to get them all at the same level.
- Lift the columns and lower them onto anchors very carefully, taking care to not damage the threads.
- Keep a bubble level on the column and tighten all of the nuts until the lock washer is compressed and each column is plumb.

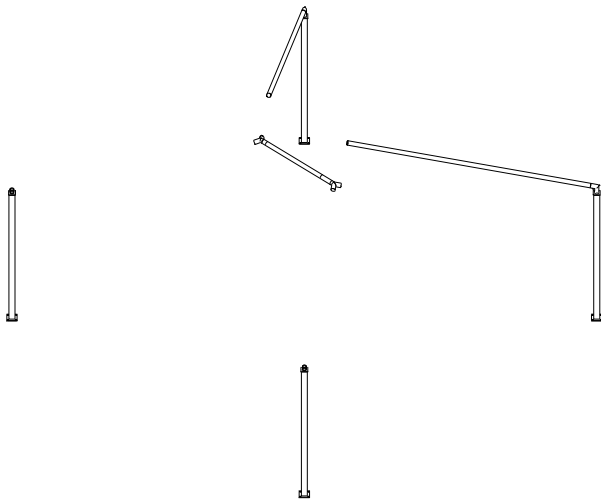
Without a fork lift (ONLY FOR SMALLER UNITS)

- Layout roof section members on the ground in the general area of where the roof section will be installed.
- Take all the steel items out of the shipping box.
 - This includes the Rafter Elbows and Crosspieces.
- Insert the Rafter Elbows into all the Rafter Extensions.

INSERT RAFTER ELBOW INTO RAFTER EXTENSION



- Raise the Rafter Elbow/Rafter Extension high enough so it will easily slip onto the top of the column connectors.
- Follow the same step for the second rafter on the length side.
- Angle the rafters towards the center of the structure. They should be positioned so that they are the same length of the ridge away from each other.

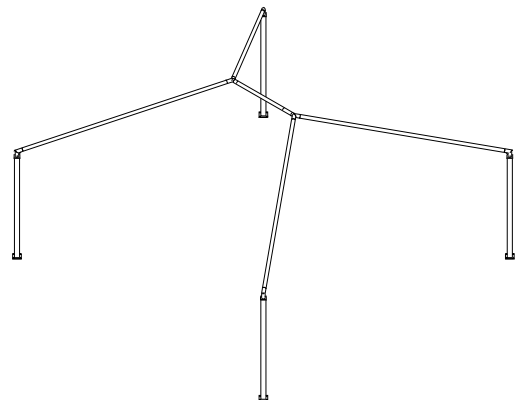


- Insert the Crosspieces into the Ridge and raise it up with a material lift to hold it into position during assembly. Insert the cross pieces onto the first two Rafters by sliding the swedged end into the Rafter end
- To install the final rafters:
- The material lift will support the assembly while the third and fourth Rafters are attached.
- Lift the third rafter up and slide it on to the swedged fitting of the Crosspiece. Take care that the Crosspiece does not slide off of the first two rafters.
- Lift the fourth Rafter up and Slide it on the Crosspiece, lift it up high enough so that it is lined up with the connector on the top of the column. You may need to raise the material lift at this point. once it is lined up lower the material lift and guide the rafter Elbow down on to the connector on the column.

Figure # 7



Figure # 8



- You may need to use a soft mallet to seat the Rafter Elbows down onto the top of the column.
- Drill holes and insert thru-bolts, nuts and washers on all Rafter Elbows to secure to top of columns.
- Tighten the hardware to the proper drawing specification.



With a fork lift (FOR LARGER STRUCTURES)



Base Plate columns (for embed, move to next step)

- To plumb the columns during installation, it is easiest to level the nuts first before installing columns.
 - Remove the template.
 - Keep the level on one nut and twist the other three (3) left or right to get them all at the same level.
- Lift the columns and lower them onto anchors very carefully, taking care to not damage the threads.
- Keep a bubble level on the column and tighten all of the nuts until the lock washer is compressed and each column is plumb.

- Layout roof section on the ground in the area where it is being installed.
- Take all the steel items out of the shipping box.
- Insert the Rafter Elbow into all of the Rafter Extension.



- ☐ Using a forklift and lifting straps, raise Ridge to eye level. Insert the two (2) Crosspieces into either side of the Ridge.
- ☐ Raise each rafter to insert into the Crosspiece.
- ☐ Once you have all four rafters inserted, clean all of the steel, and perform any touchup needed for damage that may have occurred during transit or assembly.



Figure # 14

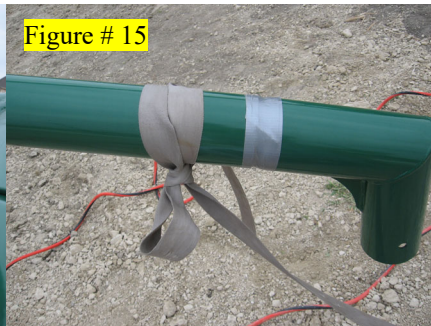


Figure # 15



Figure # 16



Figure # 17



Figure # 18



Figure # 19

To keep rafters from slipping out of Crosspieces on the smaller diameter structures wrap duct tape to join the two. This will need to be removed immediately after steel is erected.

- To keep 4" diameter rafters or larger from slipping out of the Crosspieces, you may need to:
 1. Insert a 1/4" self-drilling screw onto the bottom side of the Crosspiece to join the rafter so that it does not slide off.
 2. Touch up screws with paint.
- Duct tape all of the Rafter Elbows to the Rafter.

Before lifting:

- Tie two tag lines on two of the Rafters to control the steel as you lift it into place to keep it from swinging.
- Lift the entire roof section assembly up and position it so that the Rafters Elbow are lined up with the connectors on the tops of the columns.
- Lower the roof section assembly down and guide the rafters onto the connectors.

- Use a soft mallet to seat Rafter Elbow down onto the tops of the columns.
- Drill holes and insert thru-bolts, nuts and washers on all Rafter Elbows to secure to the tops of columns.

7. Fabric Installation



Figure # 20



Figure # 21



Figure # 22



Figure # 23

- Layout fabric on a clean surface to ensure that the length and width match the orientation of the structure
- Tie a rope or a strap to the one corner webbings of the fabric; this will be used to pull the fabric up and over the roof frame.
- Hook the first two corners of the fabric onto the pins located on the sides of the Rafter Elbows.
- Pull the fabric up and over the roof frame and stretch the last corner so that it reaches the third pin; this will require some force to get the fabric stretched. Take care not to jerk the fabric; apply steady pressure to allow the fabric to “creep” this may require that personnel on the ground pull on the rope that is attached to the corner.



Figure # 24



Figure # 25



Figure # 26

- Once the last corner is hooked on the pin you will need to lay out the cable. It is best to unroll the cable so that it lays flat on the ground.
- Begin feeding the cable into the edge pocket, place one ladder at one corner and another ladder at the other corner so that personnel can feed and pull the cable in and out of the edge pocket. Repeat until you are back at the same corner that you started with.
- Ensure that the cable is over the fabric and under pin on all corners.



Figure # 27

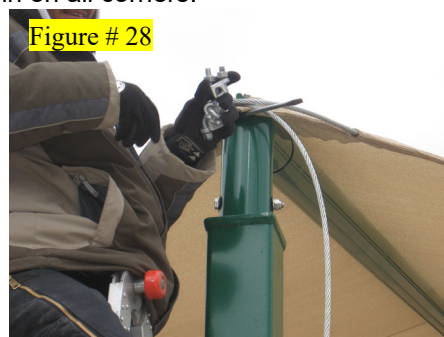


Figure # 28

- Leave at least 5' of loose cable on each side. This will be used to attach the come a long to.
- Cross the cables and place a screw driver into black strap. This will ensure the cable remains in place as you tension the come-a-longs.
- With the cables crossed, place two cable clamps onto both cables loosely on either side of the rafter – DO NOT TIGHTEN. The cable will need to slide thru the clamps as it is being tensioned. Attach the two cable-grippers to the loose ends of the cable. Attach two come a longs to the cable grippers and tie them off to the opposing columns (if cable grippers are not available you can use cable clamps to create a loop at the end of the cable).



Figure # 29



Figure # 30



Figure # 31



Figure # 32



Figure # 33



Figure # 34

- Tension both come a longs simultaneously, checking the tension on the fabric as it is being tightened.
- Test the tightness of the fabric by hitting the perimeter cable with the palm of your hand to see how much it moves. If the fabric doesn't move more than 6" up or down then you have to correct tension.
- If the fabric bounces, or has a ripple effect; then you need to apply more tension



Figure # 35



Figure # 36

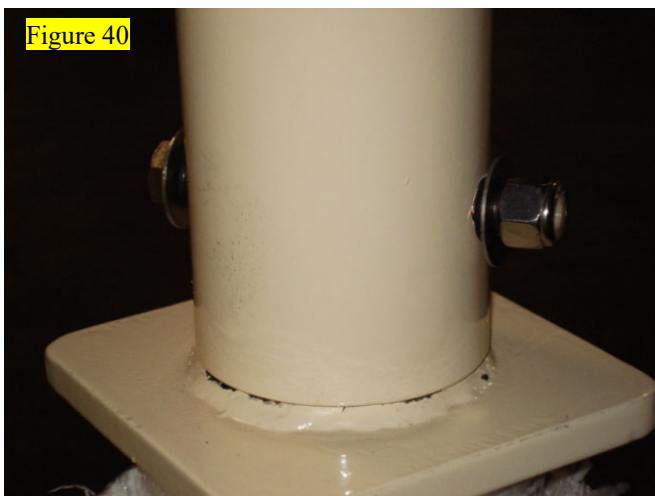


Figure # 37

- To help evenly tension the fabric, pull down the middle of the fabric on all sides this will allow the cable to move in the edge pocket and reduce the friction.
- Tighten the two cable clamps that were loosely installed on the cable at the Rafter.
- Remove come-a-long(s).
- Straighten bent cable, if necessary. This will allow it to be fed back into the fabric edge pocket.



- Insert excess cable back into cable pocket.
- Add the last two cable clamps and tighten all of them to the proper drawing specifications.
 - 1/4" cable clamps requires 15 Ft. Lbs. drawing specifications
 - 3/8" cable clamps requires 45 Ft. Lbs. drawing specifications
 - 1/2" cable clamps requires 65 Ft. Lbs. drawing specifications
- Clean any smudges or dirt off of the powder coat that may have occurred during installation and apply touch up paint, as necessary.
- Wipe off any metal shavings that may have accumulated on the column plate with a rag.
- Apply RVT type clear silicone around the rafter to column connection to keep moisture from entering the structure and to keep rust from forming. See photos 40 and 41



8. Questions

Receiving Shipment

- Get the BOM, or Bill of Materials from the freight company when you receive your shipment (see example at right). This is usually on the box for your structure or will be with the truck drivers BOL (Bill of Lading).
- Next, look at the BOM and check off each item as it is unloaded using the labels attached to each item; see label below and to the right.
- This label includes the Job#; important information when calling for support or replacement parts.
- It will also have a part identification just below the Job#, important for the assembly of the structure.

NOTE: ANCHOR BOLTS ARE NOT INCLUDED UNLESS ORDERED WITH STRUCTURE.

Shipping Claims

This shade structure unit has been manufactured using the highest quality materials available. If any parts are damaged during transit, please reference the project name and 5-digit work order number listed on the Bill of Materials included with the shipment when calling inquiring about damaged or missing pieces.

Warranty

The instructions for installation of the structures and the fabric are provided to ensure that the unit will be installed to meet the design criteria and remain trouble-free for years to come. Fabric, steel components, and all hardware are warranted up to 90mph. Fabric tops must be removed if wind is expected over 90mph. Designs supporting a 90mph maximum wind load are included for most of our structures, unless specifically ordered with wet-stamped engineered drawings, stating the structure is designed to meet a higher wind load.

Failure to follow these installation instructions through incorrect or improper installation will result in loss of warranty and could result in possible danger to individuals and/or property. USA SHADE & Fabric Structures, Inc. assumes no responsibility for improper or incorrect installations.

If you have any questions, or are unsure of the installation procedure, please contact us toll-free at 800-966-5005 for assistance.

GENERAL NOTES

DESIGN LOADS

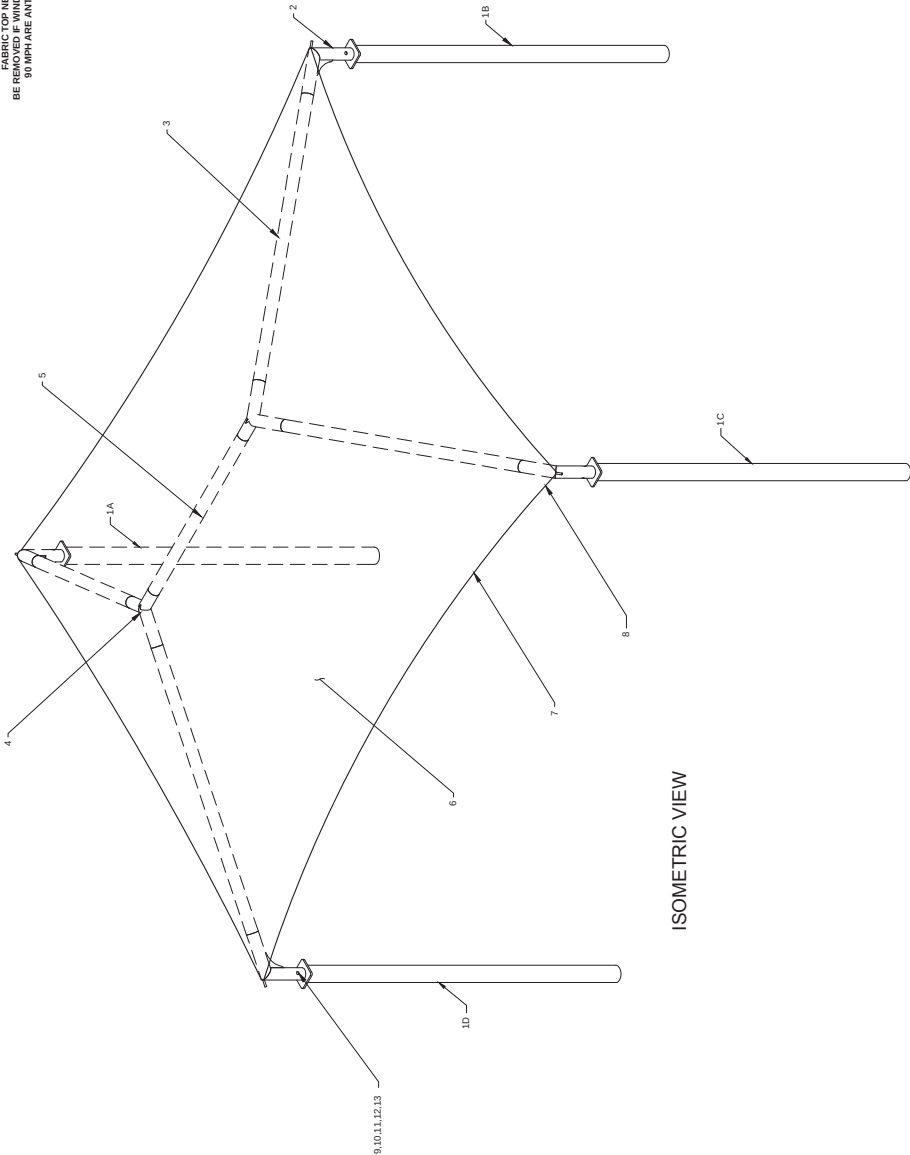
- LIVE LOADS 5 PSF
SNOW LOAD 5 PSF
WIND LOADS 115 MPH¹ STEEL FRAME WITH FABRIC ATTACHED
180 MPH¹ STEEL FRAME WITH FABRIC REMOVED
3%¹ GRN. RISK CATEGORY I & EXPOSURE C
- 1.- 115 MPH ACCORDING TO THE ULTIMATE WIND SPEED MAPS OF ASCE 7-10 IS EQUIVALENT TO THE NOMINAL WIND SPEED OF 90 MPH ACCORDING ASCE 7-05 AND FBC 2017 EQ 16-33.
2.- 180 MPH ACCORDING TO THE ULTIMATE WIND SPEED MAPS OF ASCE 7-10 IS EQUIVALENT TO THE NOMINAL WIND SPEED OF 140 MPH ACCORDING ASCE 7-05 AND FBC 2017 EQ 16-33.
- STRUCTURAL STEEL**
1.- ALL STRUCTURAL SHAPES SHALL BE COLD FORMED HSS ASTM A500 GRADE C, UNLESS OTHERWISE NOTED. TYPICAL MECHANICAL PROPERTIES FOR HSS PRODUCTS: SQUARE AND RECTANGULAR 50,000 PSI YIELD / 62,000 PSI TENSILE ROUND PIPE 48,000 PSI YIELD / 62,000 PSI TENSILE
2.- ALL GALVANIZED STEEL TUBE PRODUCTS ARE MANUFACTURED PER ASTM A500. TYPICAL MECHANICAL PROPERTIES ACHIEVED FOR GALVANIZED TUBE PRODUCTS: ROUND TUBE 45,000 PSI YIELD / 48,000 PSI TENSILE
3.- ALL PLATES SHALL COMPLY WITH ASTM A372 GRADE 50.
4.- ALL STEEL TUBING SHALL BE TRIPLE COATED FOR RUST PROTECTION USING THE IN-LINE ELECTROPLATING COAT PROCESS. TUBING SHALL BE INTERNALLY COATED WITH AN IN-LINE ELECTROPLATING COATINGS TO PREVENT CORROSION AS MANUFACTURED BY ALLIED TUBE & CONDUIT.
5.- STRUCTURAL STEEL SHALL BE DETAILED, FABRICATED AND ERECTED IN ACCORDANCE WITH A.I.S.C. SPECIFICATIONS.
6.- ALL SHOP WELDS SHALL BE EXECUTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN WELDING SOCIETY (AWS) D1.1 SPECIFICATIONS. ALL WELDS SHALL BE CONTINUOUS WHERE LENGTH IS NOT GIVEN, UNLESS OTHERWISE SHOWN OR NOTED ON DRAWINGS. ALL WELDS SHALL DEVELOP THE FULL STRENGTH OF THE WEAKER MEMBER. ALL WELDS SHALL BE MADE USING E70XX .045 WIRE.
7.- SHOP CONNECTIONS SHALL BE WELDED UNLESS NOTED OTHERWISE. FIELD CONNECTIONS SHALL BE AS INDICATED ON THE DRAWINGS (IF REQUIRED). ALL FILLET WELDS SHALL BE A MINIMUM OF 3/16" UNLESS OTHERWISE NOTED. FIELD WELDS SHALL NOT BE ALLOWED.
8.- ALL HIGH STRENGTH BOLTS SHALL COMPLY WITH ASTM A325 TYPE 1 OR A490 TYPE 1. ALL NUTS SHALL COMPLY WITH ASTM A563D1, AND WASHERS SHALL COMPLY WITH ASTM F436.
9.- ALL HIGH STRENGTH BOLTS SHALL BE TIGHTENED TO A SNUG TIGHT CONDITION
10.- ALL STAINLESS STEEL BOLTS / STUDS SHALL COMPLY WITH ASTM F-993 ALLOY GROUP 1 OR 2. ALL NUTS SHALL COMPLY WITH ASTM F-594 ALLOY GROUP 1 OR 2.
11.- ALL STRUCTURAL STEEL SHALL BE PAINTED WITH ONE SHOP COAT (2.5 TO 3.5 MILS THICK MIN). THIS COAT IS A WEATHER RESISTANT POWDER COATING BASED ON POLYESTER TPOC (MANUFACTURED BY SHERWIN WILLIAMS OR TIGER DRYLAC). TO ACHIEVE OPTIMUM ADHESION, IT IS RECOMMENDED THAT THE PROPER TREATMENT AND PREPARATION OF THE STEEL SURFACE BE FOLLOWED. THE PROPER PREPARATION (TPOC) SPECIFICATIONS SHALL BE AS FOLLOWS:
- PENCIL HARDNESS (ASTM D-3363)
- HUMIDITY (ASTM D-2247)
- SOLVENT RESISTANCE (PCI METHOD D) - 50 DBL RUBS SL. SOFTNESS

- FABRIC SPECIFICATION**
1.- FABRIC SHALL BE A HIGH DENSITY POLYETHYLENE WITH ULTRA VIOLET ADDITIVES. WITH MONOFILAMENT AND TAPE CONSTRUCTION GIVING A STABLE MATERIAL AND RACHEL KNITTED TO ENSURE MATERIAL WILL NOT UNRAVEL OR CUT.
2.- FABRIC COLORED TO MATCH THE STRIPE COLORS WARP
3.- TENSILE STRENGTH: WARP 220,482Z LB 182,856LB WFT
- BURST STRENGTH 462,9707 LB 401,2413LB 33,0686 PSIA
37,788 PSIA
- FADING MINIMUM FADING AFTER 5 YEARS
- LIFE EXPECTANCY A MINIMUM OF 8 YEARS CONTINUOUS
- EXPOSURE TO THE SUN
3.- FIRE TEST ON FABRIC: NFPA 701 TEST 2 AND ASTM E 84
4.- THREAD-PTEE (TEFLON) USED MEET THE FOLLOWING SPECIFICATIONS: HIGH STRENGTH, LOW SHRINKAGE, WIDE TEMPERATURE RANGE, FLEX & ABRASION RESISTANT AND UV RADIATION IMMUNITY. LOCKSTITCH - 1200 DENIER, CHAINSTITCH THREAD - 2400 DENIER.
- AIRCRAFT CABLE**
1.- WIRE ROPE CABLE SHALL BE 7X19 STRAND CORE GALVANIZED WIRE ROPE WITH A BREAKING STRENGTH VALUE OF 7,000 LBS (1/4" DIAMETER).
2.- CABLES SHALL BE FED THROUGH THE FABRIC SLEEVES (DESIGNED PERIMETER OF THE CANOPY AND TENSIONED UNTIL THE FABRIC PANELS (DESIGNED PURPOSELY UNDERSIZED) REACH A TAUNT APPEARANCE. ANY LONG TERM CABLE SAG SHALL BE MINIMIZED DURING THE MAINTENANCE RE-TIGHTENING VISITS AS REQUIRED.



NOTICE

- FABRIC TOP NEEDS TO BE REMOVED IF SNOW EXCEEDING 10 PSF IS ANTICIPATED
FABRIC TOP NEEDS TO BE REMOVED IF WINDS EXCEEDING 90 MPH ARE ANTICIPATED



ISOMETRIC VIEW

LIST OF MATERIALS

ITEM	QTY.	DESCRIPTION	MATERIAL / DWG	SMI PART NO.
1A	1	COLUMN	ROUND TUBING 5.0 GA 7	
1B	1	COLUMN	ROUND TUBING 5.0 GA 7	
1C	1	COLUMN	ROUND TUBING 5.0 GA 7	
1D	1	COLUMN	ROUND TUBING 5.0 GA 7	
2	4	RATCHET	ROUND TUBING 4.0 GA 8	400RAF-F5
3	4	FLAT WASHER	ROUND TUBING 4.0 GA 8	307621
4	2	CROSS-PIECE	ROUND TUBING 4.0 GA 8	307621
5	1	RIDGE	ROUND TUBING 4.0 GA 8	400RAF-F5
6	1	FABRIC 36" X 18"	HDPE MESH	RD-400-260
7	1	125 FT OF Ø38" CABLE	GALVANIZED STEEL	AREA 6.48 SQ. FT. WEIGHT 27.9 LBS
8	4	Ø38" CABLE CLAMP	GALVANIZED	308175
9	4	Ø1/2" 13NC X F HEX BOLT	18-8 SS	307980
10	4	Ø1/2" 13NC HEX NUT	18-8 SS	307621
11	8	Ø1/2" FLAT WASHER	18-8 SS	307645
12	8	Ø1/2" FLAT WASHER	DELUXE (AL)	307645
13	4	Ø1/2" FLAT LOCK WASHER	18-8 SS	117026

HIP PRODUCT #
ZZPSH019 - ZZPSH024
LTPSH019 - LTPSH024
MRPSH019- MRPSH024

CODE ANALYSIS

BUILDING	OCCUPANCY	CONSTRUCTION TYPE	AREA (SQF)	OCCUPANT LOAD
SHED	U	V-B	480	N/A

HIP PRODUCT #

A technical diagram showing a cable termination for a rafter. The diagram includes labels for 'RAFTER', 'FABRIC', 'CABLE CLAMP (2 EACH SIDE)', 'CABLE TERMINATION END "A"', 'CABLE TERMINATION END "B"', and 'FABRIC PIN'. A dimension line indicates a distance of '1.8' from the cable termination end to the fabric pin.

Technical drawing of a crosspiece for a machine swaged extension. The drawing shows a cross-section of the crosspiece with the following dimensions and tolerances:

- Overall length: 6" ± 0.015
- Width: 1.34 ± 0.01
- Radius: R 0.125
- Machine swaged extension to fit saul: ± 0.015 TOLERANCE
- Machine swaged crosspiece to fit saul: ± 0.015 TOLERANCE
- Extension: 0.125 ± 0.015
- Radius: R 0.125
- Machine swaged crosspiece to fit saul: ± 0.015 TOLERANCE
- Machine swaged extension to fit saul: ± 0.015 TOLERANCE

DETAIL 2

MACHINE SWAGED RAFTER TO
FIT SNUGLY INSIDE EXTENSION
(±1/16" TOLERANCE)

VIEW A-A

A schematic diagram of a cable-stayed bridge. It shows a cable running diagonally from a support point at the top right to a horizontal structure below. The horizontal structure is composed of two segments: a left segment labeled 'FABRIC' and a right segment labeled 'FABRIC'. A 'ZIG-ZAG STITCH' is indicated on the left fabric segment. The cable is labeled 'CABLE'.

SECTION B-B

TABLE OF DIMENSIONS: KEY	
	LENGTH
L	WIDTH
W	
A	DISTANCE FROM COLUMN TO CROSSPIECE
H	DISTANCE FROM FINISHED SURFACE TO FIN
C	DISTANCE FROM FINISHED SURFACE TO CLIP
R	RAISE FROM RAFTER TO CROSSPIECE
HT	TOTAL HEIGHT
CL	FABRIC CATENARY - LENGTH
CW	FABRIC CATENARY - WIDTH
D	DIAGONAL

TABLE OF DIMENSIONS KEY

(L)	(W)	(A)	(H) MIN	(C) MIN	(R)	(HT) MIN	(CW)	(CL)	(D)
24'-0"	20'-0"	7'-6"	8'-0"	7'-2"	3'-9"	11'-9"	0'-6"	0'-8"	31" x 3"

TABLE OF DIMENSIONS

TOP VIEW

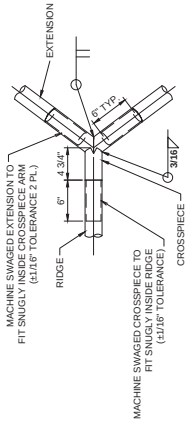
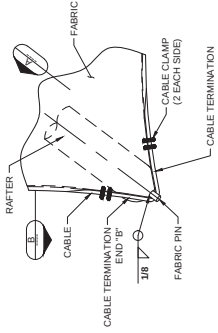
[SCHEMATIC VIEW ONLY]

FRONT ELEVATION
(SCHEMATIC VIEW ONLY)

SIDE ELEVATION
(SCHEMATIC VIEW ONLY)

STRUCTURE TYPE
HIP PRODUCT #
ZZPSH021 - ZZPSH022
LTPSH021 - LTPSH022
MRPSH021 - MRPSH022

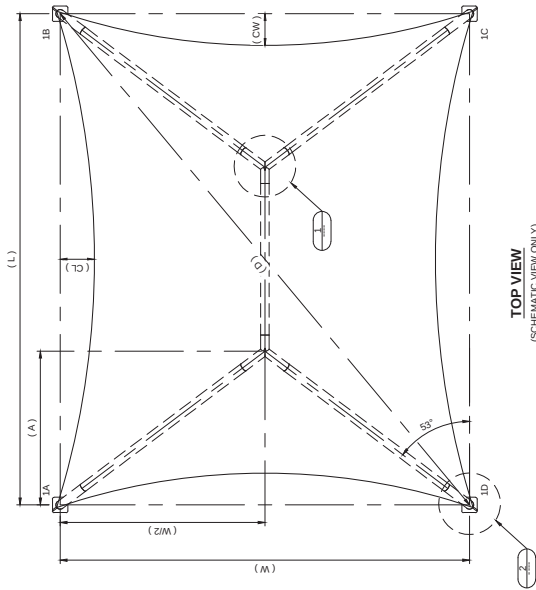
SIZE 20' x 24' x 8'6"



DETAIL 1

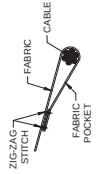
DETAIL 2

TABLE OF DIMENSIONS KEY	
L	LENGTH
W	WIDTH
A	DISTANCE FROM COLUMN TO CROSSPIECE
H	DISTANCE FROM FINISHED SURFACE TO PIN
C	DISTANCE FROM FINISHED SURFACE TO CUP
R	RAISE FROM RAFTER TO CROSSPIECE
HT	TOTAL HEIGHT
CL	FABRIC CATEGORY - LENGTH
CW	FABRIC CATEGORY - WIDTH
D	DIAGONAL



TOP VIEW
(SCHEMATIC VIEW ONLY)

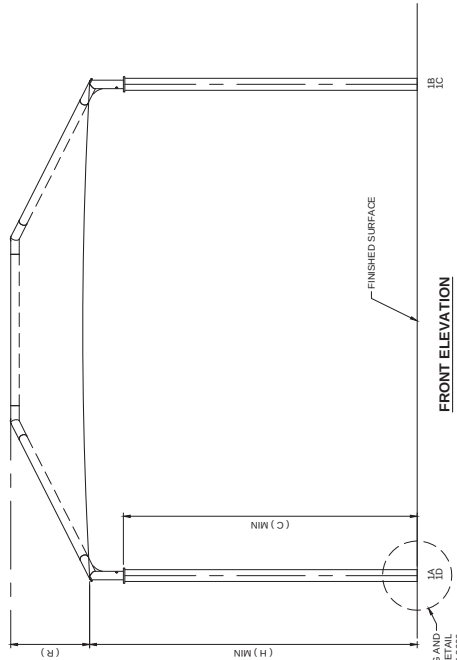
VIEW A-A



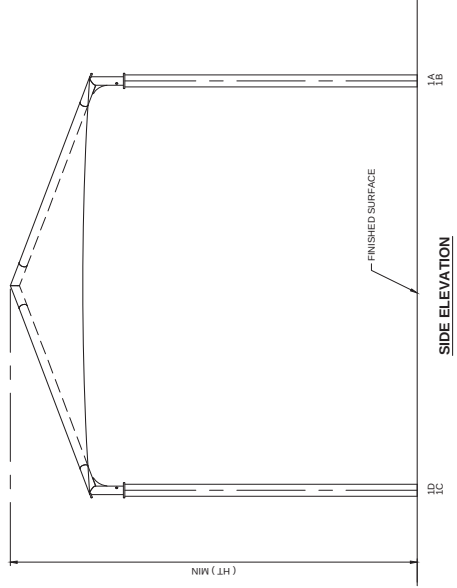
SECTION B-B

TABLE OF DIMENSIONS

(L)	(W)	(A)	(H) MIN	(C) MIN	(R)	(HT) MIN	(CW)	(CL)	(D)
24'-0"	20'-0"	7'-6"	10'-0"	9'-2"	3'-9"	13'-9"	0'-6"	0'-8"	31'-3"



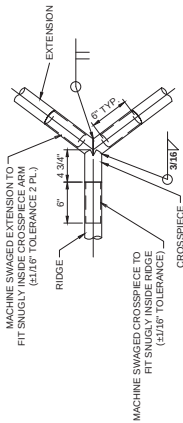
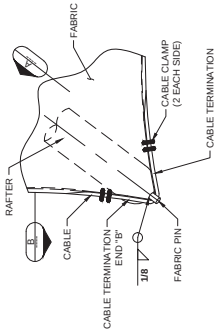
FRONT ELEVATION
(SCHEMATIC VIEW ONLY)



SIDE ELEVATION
(SCHEMATIC VIEW ONLY)

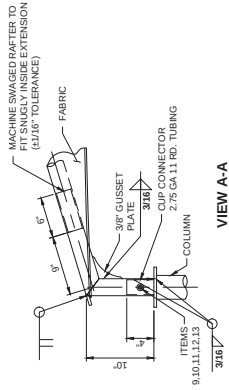
STRUCTURE TYPE:
HIP PRODUCT #
ZZPSH023 - ZZPSH024
LTPSH023 - LTPSH024
MRPSH023 - MRPSH024

SIZE
20' x 24' x 12'e



DETAIL 1

DETAIL 2



DETAIL 3

TABLE OF DIMENSIONS KEY

L	W	LENGTH	WIDTH
A		DISTANCE FROM COLUMN TO CROSSPIECE	
B		DISTANCE FROM FINISHED SURFACE TO FIN	
C		DISTANCE FROM FINISHED SURFACE TO FIN	
D		DISTANCE FROM RAFTER TO CROSSPIECE	
E		RAISE FROM RAFTER TO CROSSPIECE	
F		TOTAL HEIGHT	
G		FABRIC CATEGORY - LENGTH	
H		FABRIC CATEGORY - WIDTH	
I		DIAGONAL	

TOP VIEW
(SCHEMATIC VIEW ONLY)

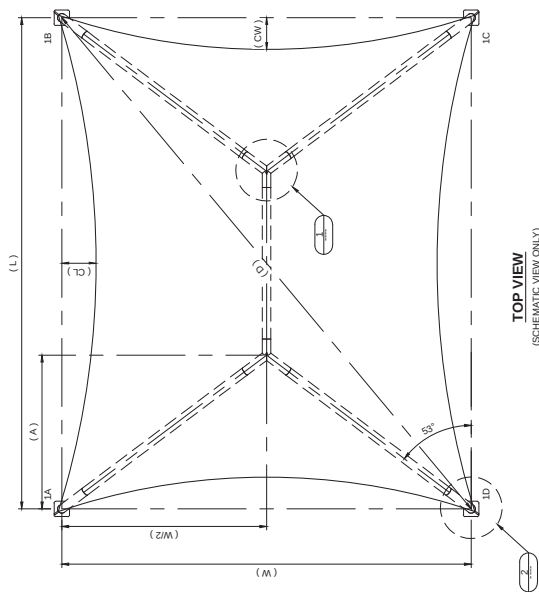
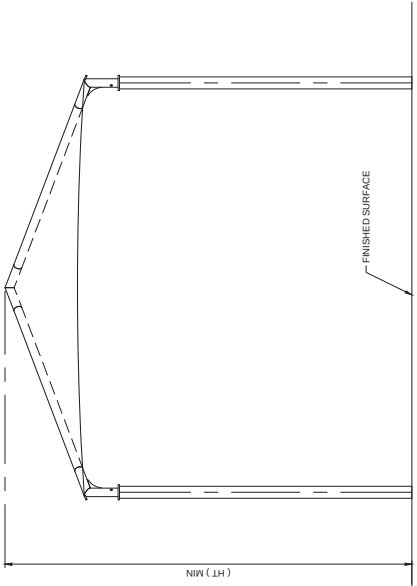
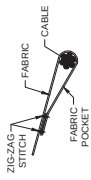


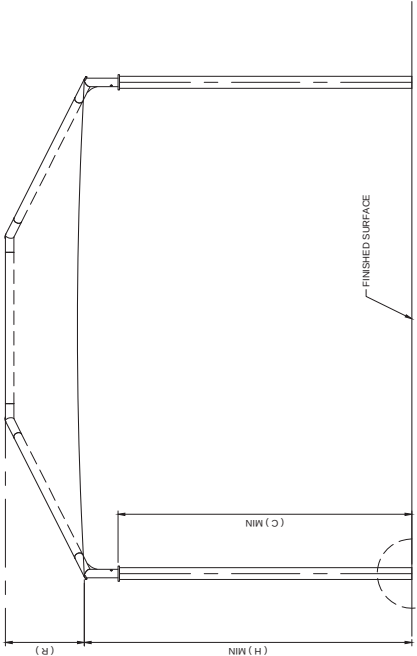
TABLE OF DIMENSIONS

(L)	(W)	(A)	(H) MIN	(C) MIN	(R)	(HT) MIN	(CW)	(CL)	(D)
24'-0"	20'-0"	7'-6"	12'-0"	11'-2"	3'-9"	15'-9"	0'-6"	0'-8"	31'-3"

SECTION B-B



SIDE ELEVATION
(SCHEMATIC VIEW ONLY)



FRONT ELEVATION
(SCHEMATIC VIEW ONLY)

FOR FOOTING AND
FOUNDING DETAIL
REFER TO PAGE 5000

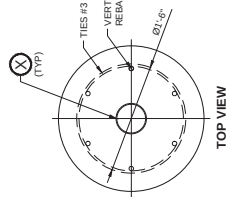
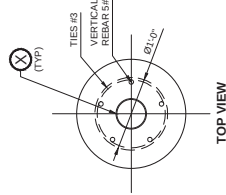
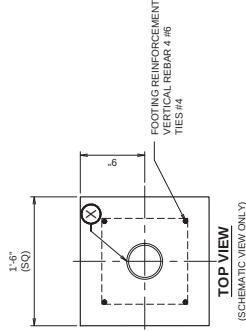
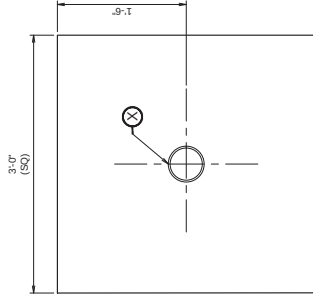
REINFORCED CONCRETE NOTES

- 1.- CONCRETE WORK SHALL BE EXECUTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN CONCRETE INSTITUTE SPECIFICATION FOR STRUCTURAL CONCRETE (ACI 308R-11) AND THE LATEST EDITION OF THE AMERICAN CONCRETE INSTITUTE SPECIFICATION FOR CONCRETE TESTING AND QUALITY CONTROL (ACI 308.1M-11). CONCRETE SPECIFICATIONS SHALL BE AS FOLLOWS:
 - 28 DAY STRENGTH: 2500 PSI
 - PORTLAND CEMENT SHALL CONFORM TO ASTM C-150
 - AGGREGATE SHALL CONFORM TO ASTM C-33
- 2.- ALL REINFORCEMENT STEEL SHALL CONFORM TO ASTM A-615 GRADE 60, AND SHALL BE DETAIL, FABRICATED AND PLACED IN ACCORDANCE WITH THE LATEST SPECIFICATION FOR STRUCTURAL CONCRETE ACI 301. ACI DETAILING MANUAL AND CRSI MANUAL OF STANDARD PRACTICE.
- 3.- ALL ANCHOR BOLTS SET IN NEW CONCRETE (WHEN APPLICABLE) SHALL COMPLY WITH ASTM F-1554 GRADE 55 (GALVANIZED).
- 4.- ALL NON-SHRINK GROUT SHALL HAVE A MINIMUM 28 DAYS COMPRESSIVE STRENGTH OF 5000 PSI, AND SHALL COMPLY THE REQUIREMENTS OF ASTM C109, ASTM C938, ASTM C1060, ASTM C1107, WHEN APPLICABLE.
- 5.- SOIL PARAMETERS FOR FOOTING ANALYSIS: TABLE B04.2, CLASS : 5

STRUCTURE TYPE:

HIP PRODUCT #
ZZPSH019 - ZZPSH020
LTPSH019 - LTPSH020
MRPSH019 - MRPSH020

SIZE: 20' x 24' x 8'e

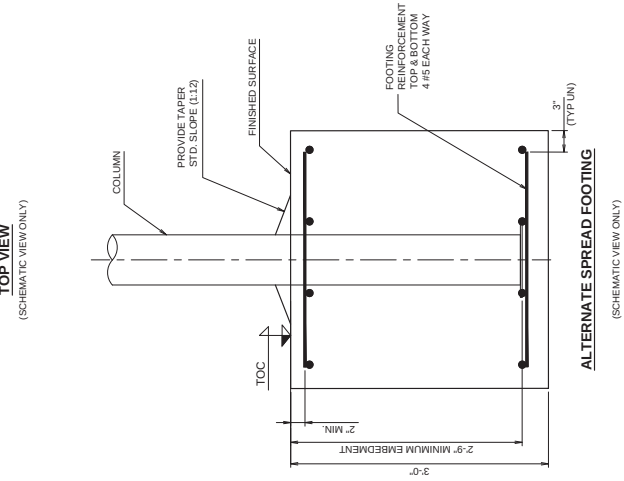


TOP VIEW
(SCHEMATIC VIEW ONLY)

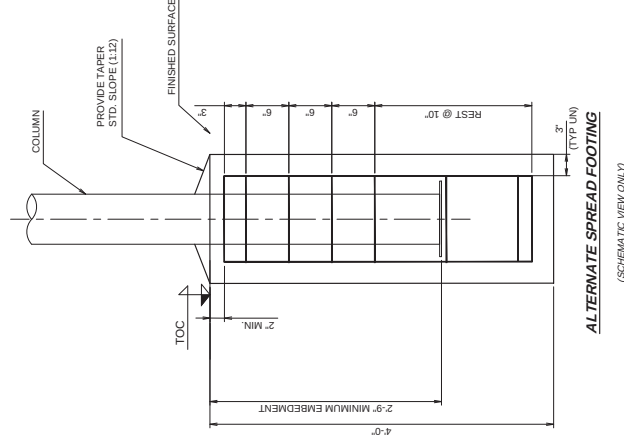
TOP VIEW
(SCHEMATIC VIEW ONLY)

TOP VIEW

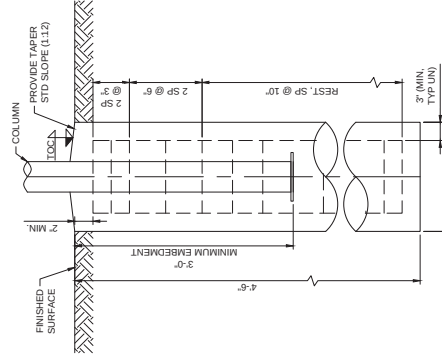
TOP VIEW



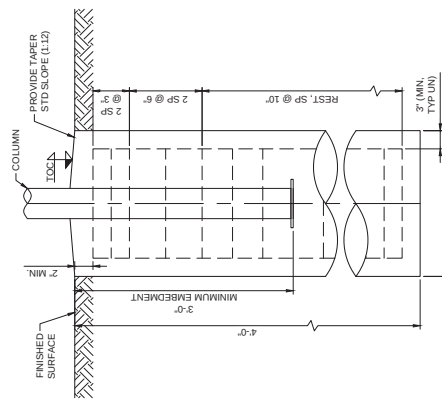
ALTERNATE SPREAD FOOTING
(SCHEMATIC VIEW ONLY)



ALTERNATE SPREAD FOOTING
(SCHEMATIC VIEW ONLY)



FOOTING OPTION 2
(EMBEDDED PH)
(USE FOR NON-CONSTRAINED CASES)



FOOTING OPTION 1
(EMBEDDED PH)
(USE FOR NON-CONSTRAINED CASES)

1.- CONCRETE WORK SHALL BE EXECUTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN CONCRETE INSTITUTE SPECIFICATION FOR STRUCTURAL CONCRETE ACI 301 AND BUILDING CODE ACI 318.

- SLUMP: 3-5
 - PORTLAND CEMENT SHALL CONFORM TO C-150
 - AGGREGATE SHALL CONFORM TO ASTM C-33
- 2.- ALL REINFORCED STEEL SHALL CONFORM TO ASTM A-615 GRADE 60, AND SHALL BE DETAILER, FABRICATED AND PLACED IN ACCORDANCE WITH THE LATEST SPECIFICATION FOR STRUCTURAL CONCRETE ACI 301, ACI DETAILING MANUAL AND CRSI MANUAL OF STANDARD PRACTICE.

- 3.- ALL ANCHOR BOLTS SET IN NEW CONCRETE (WHEN APPLICABLE) SHALL COMPLY WITH ASTM F-1554 GRADE 55 (GALVANIZED).
- 4.- ALL NON-SHRINK GROUT SHALL HAVE A MINIMUM 28 DAYS COMPRESSIVE STRENGTH OF 5000 PSI, AND SHALL COMPLY THE REQUIREMENTS OF ASTM C109, ASTM C398, ASTM C1090, ASTM C1107, WHEN APPLICABLE.

5. SOIL PARAMETERS FOR FOOTING ANALYSIS; TABLE 1804.2, CLASS: 5



HEX. NUTS (3),
FLAT WASHER (2)
LOCK WASHER



HEX. NUTS (3),
FLAT WASHER (2)
LOCK WASHER



WASHER (2)
WASHER (2)
WASHER (2)



VIEW
(IC VIEW ONLY)



HEX. NUTS (3),
FLAT WASHER (2)
LOCK WASHER



HEX. NUTS (3),
FLAT WASHER (2)
LOCK WASHER

WASHER (2)
WASHER (2)
WASHER



VIEW
(IC VIEW ONLY)

(RECESSED BASE PLATE, RBP)
(USE FOR NON-CONSTRAINED CASES)

(RECESSED BASE PLATE, RBP)
(USE FOR NON-CONSTRAINED CASES)

(RECESSED BASE PLATE, RBP)
(USE FOR NON-CONSTRAINED CASES)

(RECESSED BASE PLATE, RBP)
(USE FOR NON-CONSTRAINED CASES)

(SCHEMATIC VIEW ONLY)

(SCHEMATIC VIEW ONLY)

(SCHEMATIC VIEW ONLY)

(SCHEMATIC VIEW ONLY)

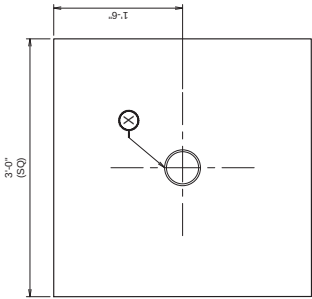
REINFORCED CONCRETE NOTES

1. CONCRETE WORK SHALL BE EXECUTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN CONCRETE INSTITUTE SPECIFICATION FOR STRUCTURAL CONCRETE ACI 308 AND BUILDING CODE ACI 318. CONCRETE SPECIFICATIONS SHALL BE AS FOLLOWS:
 - CONCRETE STRENGTH: 2500 PSI
 - SLUMP: 3-5"
 - PORTLAND CEMENT SHALL CONFORM TO ASTM C-150
 - AGGREGATE SHALL CONFORM TO ASTM C-33
2. ALL REINFORCEMENT STEEL SHALL CONFORM TO ASTM A-615 GRADE 60, AND SHALL BE DETAILED, FABRICATED AND PLACED IN ACCORDANCE WITH THE LATEST ACI 308 AND BUILDING CODE ACI 318. CONCRETE ACI 308, ACI DETAILING MANUAL AND CRSI MANUAL OF STANDARD PRACTICE.
3. ALL ANCHOR BOLTS SET IN NEW CONCRETE (WHEN APPLICABLE) SHALL COMPLY WITH ASTM F-4354 GRADE 55 (GALVANIZED).
4. ALL NON-SHRINK GROUT SHALL HAVE A MINIMUM 28 DAYS COMPRESSIVE STRENGTH OF 4000 PSI. GROUT SHALL MEET THE REQUIREMENTS OF ASTM C109, ASTM C938, ASTM C1000, ASTM C1107 WHEN APPLICABLE.
5. SOIL PARAMETERS FOR FOOTING ANALYSIS: TABLE B06.2, CLASS : 5

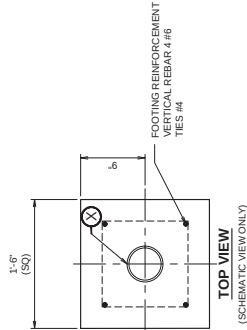
STRUCTURE TYPE:

HIP PRODUCT #
ZZPSH021 - ZZPSH024
LTPSH021 - LTPSH024
MRPSH021 - MRPSH024

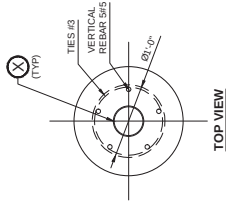
SIZE: 20' x 24' x 10'e
20' x 24' x 12'e



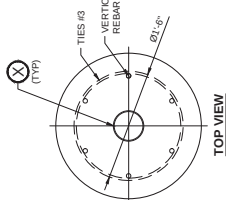
TOP VIEW
(SCHEMATIC VIEW ONLY)



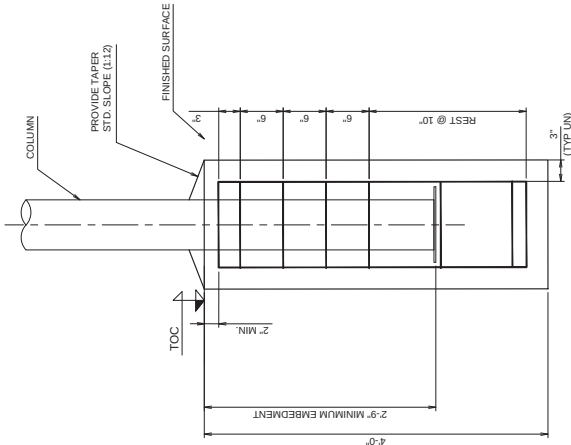
TOP VIEW
(SCHEMATIC VIEW ONLY)



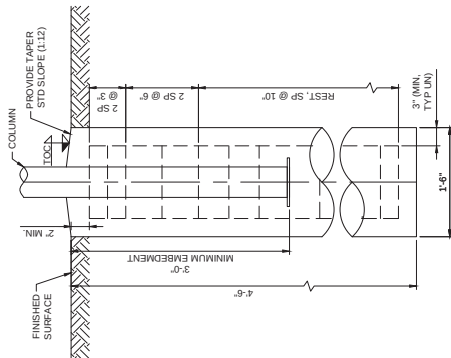
TOP VIEW
(TYP)



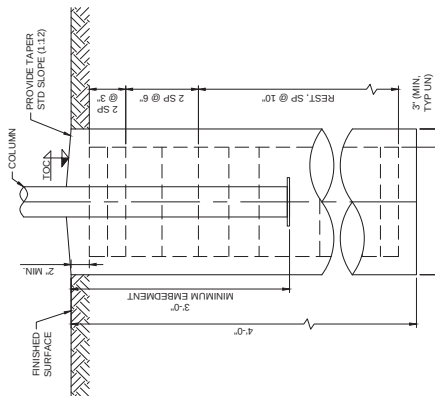
TOP VIEW
(TYP)



ALTERNATE SPREAD FOOTING
(SCHEMATIC VIEW ONLY)



FOOTING OPTION 2
(EMBEDDED PH)
(USE FOR NON-CONSTRAINED CASES)



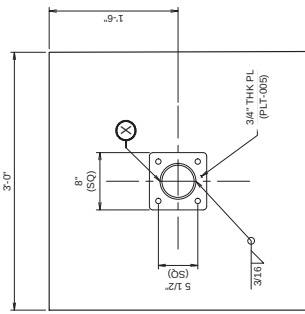
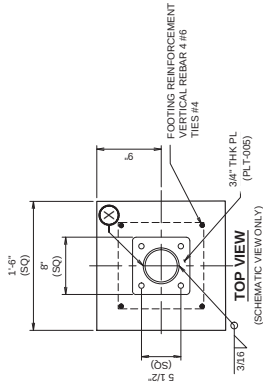
FOOTING OPTION 1
(EMBEDDED PH)
(USE FOR NON-CONSTRAINED CASES)

1. CONCRETE WORK SHALL BE EXECUTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN CONCRETE INSTITUTE SPECIFICATION FOR STRUCTURAL CONCRETE.
2. CONCRETE SPECIFICATIONS SHALL BE AS FOLLOWS:
 - 28 DAY STRENGTH, 2500 PSI
 - 3" MAX. MAXIMUM SIZE OF AGGREGATE
 - PORTLAND CEMENT SHALL CONFORM TO C-150
 - AGGREGATE SHALL CONFORM TO ASTM C-33
3. ALL REINFORCEMENT STEEL SHALL CONFORM TO ASTM A-615 GRADE 60 AND SHALL BE DETAILER, FABRICATED AND PLACED IN ACCORDANCE WITH THE LATEST ACI SPECIFICATION FOR STRUCTURAL CONCRETE ACI 301, ACT DETAILING MANUAL AND CRSI MANUAL OF STANDARD PRACTICE.
4. ALL ANCHOR BOLTS SET IN NEW CONCRETE (WHEN APPLICABLE) SHALL COMPLY WITH ASTM A-354 GRADE 36 (UNANNEAL).
5. ALL NON-SKIRN GROUT SHALL HAVE A MINIMUM 28 DAY COMPRESSIVE STRENGTH OF 4000 PSI.
6. ALL JOINTS SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF ASTM C-939, ASTM C-1062, ASTM C-1190, ASTM C-1170, AND SHALL BE CAST IN PLACE.
7. ALL JOINTS SHALL BE CAST IN PLACE.

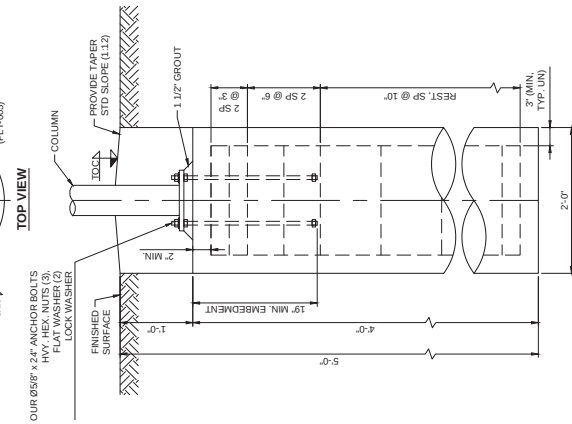
HIP PRODUCT #
ZZPSH021 - ZZPSH024
LTPSH021 - LTPSH024
MRPSH021 - MRPSH024

Diagram illustrating the top view of a footing with reinforcement details:

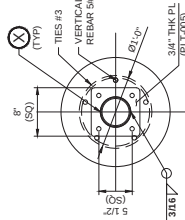
- Overall diameter: 8'-0" (2430)
- Central square column: 5'-0" (1525)
- Reinforcement details:
 - TIES #3
 - VERTICAL REBAR #6 @ 16"
 - 3/4" THK PL
 - 3/4" THK PL
- Other dimensions: 5'-0" (1525), 3/4" THK PL, 3/4" THK PL



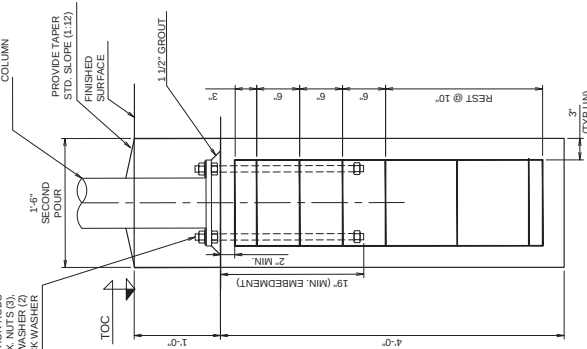
OUR Ø5/8" x 24" ANCHOR BOLTS
HWY. HEX. NUTS (3),
FLAT WASHER (2)



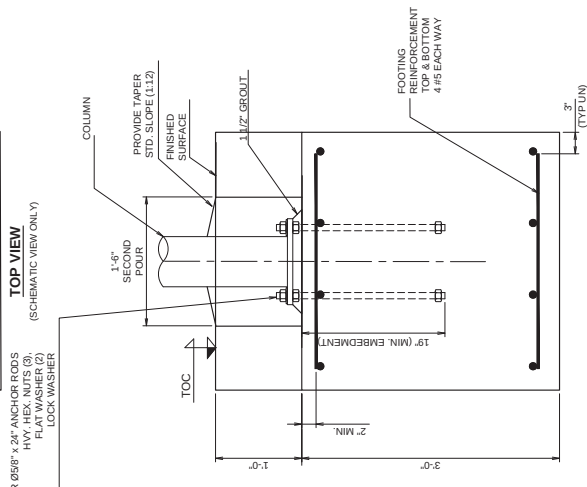
TOP VIEW



FLAT WASHER (2)
LOCK WASHER



TOP VIEW
HEMATIC VIEW ONLY Y)



(RECESSED BASE PLATE, RBP)
(USE FOR NON-CONSTRAINED CASES)

(RECESSED BASE PLATE, RBP)
(USE FOR NON-CONSTRAINED CASES)

(SCHEMATIC VIEW ONLY)

(SCHEMATIC VIEW ONLY)