



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

MAYOR

Michael Carnegie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

**FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, JULY 13, 2023 – 6:30 P.M.
As Approved August 10, 2023**

A regular meeting of the City of Fraser City Council was held on Thursday, July 13, 2023 at 6:30 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Carnegie called the meeting to order at 6:32 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Carnegie led the Pledge of Allegiance.

3. ROLL CALL OF COUNCIL MEMBERS

Present: Baranski, Carnegie, Kalka, O'Dell, Schornak, Sutherland

Absent: Blanke

Others: City Manager Leven, City Attorney DeNault, Director of Public Safety Kretzschmar, Director of Public Works Ragsdale, Engineer Mike Vigneron, Scott Lockwood AEW, Clerk Greenia

Motion by Carnegie supported by Baranski to excuse Council Member Blanke.

AYES: Baranski, Carnegie, Kalka, Schornak, Sutherland

NAYS: None

Motion Carried

4. APPROVAL OF AGENDA

Motion by Carnegie supported by Baranski to add under New Business Item 7 o Property and Liability Insurance renewal.

AYES: Baranski, Carnegie, Kalka, Schornak, Sutherland

NAYS: None

Motion Carried

**FRASER CITY COUNCIL MINUTES
THURSDAY, JULY 13, 2023 – 6:30 P.M**

Motion by Baranski supported by Kalka to change the title of the Closed Session A to read "To Discuss an Attorney Client Privilege Communication".

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland

NAYS: None

Motion Carried

Motion by Baranski supported by Schornak to approve the agenda for the July 13, 2023 Fraser City Council Meeting as amended.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland

NAYS: None

Motion Carried

5. CITIZEN PARTICIPATION

Nothing at this time.

6. CONSENT AGENDA

The following items were on the Consent Agenda for the April 13, 2023 City Council Meeting:

- a. City Council Regular Meeting Minutes June 8, 2023
- b. Civil Service Commission Meeting Minutes March 20, 2023
- c. Historical Commission Meeting Minutes May 1, 2023
- d. Planning Commission Meeting Minutes April 5, 2023023
- e. Recreation Commission Meeting Minutes April 4, 2023
- f. Zoning Board of Appeals Meeting Minutes April 6, 2023
- g. Zoning Board of Appeals Meeting Minutes May 18, 2023
- h. SERESA Contract Extension
- i. Check Disbursements
- j. Revenue and Expenditure Report

Motion by Baranski supported by O'Dell to approve the Consent Agenda for the July 13, 2023 City of Fraser City Council meeting as presented/amended.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland

NAYS: None

Motion Carried

7. NEW BUSINESS

a. Water Main Replacement Project Update – Winsome/Airport

Discussion was had on this matter. City Engineers Mike Vigneron and Scott Lockwood, AEW, reviewed for City Council the steps he had taken to assure the residents' concerns were being addressed.

FRASER CITY COUNCIL MINUTES
THURSDAY, JULY 13, 2023 – 6:30 P.M

They shared that they felt the weather had some influence on this project – it was very dry in May. They have not accepted this as a completed project and were holding back quite a bit of money until all the concerns had been taken care of.

Mayor Pro-Tem Schornak stated that she was aware many of the City Council members had been over to see Mrs. Lenz regarding her concerns. She was a bit surprised that no other residents in that area had lodged any form of complaint. She indicated that she was not pleased with this company and not in favor of hiring them for any other project in Fraser. She would like to see a timeline on this restoration.

Council Member Sutherland indicated that there were big chunks of concrete on the street in front of Mrs. Lentz house.

At this time Mr. Lockwood said that in reality the thing that residents seemed to care most about was how their properties were restored. City Council asked if they could get a timeline for when the restoration would be completed. Further discussion was had on the issue with chunks of cement on the street.

Council Member O'Dell stated that he felt there was a big lack of communication during this project. Discussion was had on French Creek repairs at this time.

Council Member Baranski indicated that she ran into an employee in Candice Miller's office who told her from the County's perspective this project was perfect – they had no issues with it. She then asked the engineers to review what we were doing at Aaron and Admiral. Mr. Vigneron stated there were six (6) streets that were approved for water main replacement in the current budget cycle. Our team has started with the design features. They were out at the site to get basic information so they could move forward.

Mayor Carnagie asked about the work being done on Hidden Pine. Mr. Vigneron stated it would all be brought back up to where it was previous to the job.

Council Member Kalka spoke about the work that was done in French Creek. She stated it looked bad and all the neighbors agreed. She asked if there was anything that could be done from an aesthetic view point – maybe blacktop?

b. Street Update – Grove/Mulvey Traffic

City Manager Leven reviewed that there had been two (2) different traffic studies for the traffic at Grove and Mulvey. Neither traffic study found a significant amount of speeding at this site. The recommendation from both our engineers and Department of Public Safety is that nothing needs to be done at this in that capacity. However, they did discuss getting some additional speed type signs and Director Kretzschmar will be researching this.

Director of Public Safety Kretzschmar and City Engineer Vigneron reviewed that they had conducted traffic studies in the area of Grove and Mulvey traffic. Council Member Baranski stated that there was concern as to what time of day and what days the studies were performed on. Mike Vigneron and Director Kretzschmar reviewed the manner and

**FRASER CITY COUNCIL MINUTES
THURSDAY, JULY 13, 2023 – 6:30 P.M**

time and dates of their studies. The sample periods were representative of general traffic as well as many periods of times that would generally be more apt for speeding.

Council thanked Director Kretzschmar and Mike Vigneron for their assistance with this matter.

c. Parks Capital Improvement Plan

City Manager Leven opened discussion on the Parks Capital Improvement Plan. She noted the idea for this came out of a discussion had at the Budget Study Session meeting. She brought this to City Council seeking their input on the spreadsheet. She asked if City Council felt this was a tool to help get City Council on the path to being able to make decisions on the Parks.

Council Member Sutherland stated she thought they were going to have a workshop to discuss the Parks Capital Improvement Plan. At this time, City Manager Leven introduced the new DPW Supervisor Rob Barrett.

Discussion was had on the Parks Capital Improvement Plan special workshop. After discussion it was agreed that Thursday, August 24, 2023 at 6:00 p.m. would be the date and time for the meeting.

Council Member Sutherland requested pictures of the parks for this meeting. A lengthy discussion was had on Fort Fraser and what could be done to repair or replace it.

d. Excavator and Trailer Purchase

DPW Superintendent Mark Ragsdale reviewed his request to purchase a new Volvo Excavator and Tow Maser Trailer with City Council. He indicated that this purchase was included in the budget that City Council approved. He reviewed how this new piece of equipment was very versatile and would not need as many employees to operate it. It did require the purchase of a trailer to haul it which was included in the cost in this request. He was recommending purchasing from Alta Equipment as they have been awarded the Sourcewell contract through Volvo. This will allow City Council to waive the competitive bids.

Motion by O'Dell supported by Baranski to approve the purchase of a Volvo ECR88D Excavator, a Tow Master T-20LP trailer and all additional equipment as indicated in this request for the amount of \$215,789.00 from Alta Equipment and to waive the competitive bid as Alta has been awarded the Sourcewell Contract waive the competitive bid Contract # 011723-VCE

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland
NAYS: None

Motion Carried

**FRASER CITY COUNCIL MINUTES
THURSDAY, JULY 13, 2023 – 6:30 P.M**

e. Stainless Steel Dump Truck Beds

DPW Superintendent Ragsdale shared with City Council that he was requesting to purchase stainless steel beds for their dump trucks. The trucks did not have that many miles on them but the beds were rusting out at this point.

Motion by Baranski supported by Schornak to waive the competitive bidding process and use the MiDeal Contract # 071B7700166 and utilize Versalift purchase of two – 3 to 4 yard stainless steel dump beds from Versalift in the amount of \$34,834.00.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland

NAYS: None

Motion Carried

f. D.P.W. V Bolt in Salters

D.P.W. Superintendent explained what the V Bolt Salters were for and how they made the process of salting the roads in the winter more efficient. They would save both money and time.

Motion by Sutherland supported by O'Dell to purchase three (3) D.P.W. V Bolt in Salters in the amount of \$27,525.00 and to waive competitive bidding and purchase from Versalift Midwest Contract # 071B7700166 as the sole source bidder.

Saff Sheik, 31339 Eveningside asked Mr. Ragsdale for further explanation of what this equipment would do.

VOTE ON MOTION:

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland

NAYS: None

Motion Carried

g. New Lawn Mower for Parks

DPW Superintendent Ragsdale reviewed the request to purchase a new 72" commercial cut zero turn radius Exmark Laser Series lawn mower. The D.P.W. had a 60" mower that recently broke down. It was a 2007 model with over 1200 hours on it. The cost of repairs was going to be \$5,200.00 to replace the engine. A new 72" mower from Weingartz will cost \$11,279.00. Weingartz has the Omnia Partners governmental purchasing co-operative and thus is the sole source for this mower. Discussion was had on the maintenance programs for our equipment.

Motion by Schornak supported by Baranski to waive competitive bidding and use Omnia Purchasing Partners contact bid to purchase a 72" Zero Turn Exmark from Weingartz for a cost of \$11,279.00.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland

NAYS: None

Motion Carried

**FRASER CITY COUNCIL MINUTES
THURSDAY, JULY 13, 2023 – 6:30 P.M**

h. Fire Hydrant Purchases

D.P.W. Superintendent Ragsdale reviewed that he started a fire hydrant replacement program last year and this was the second year of the program. The hydrants he was recommending would be of very little imposition to the residents when replacing them. Anderson, Eckstein and Westrick had provided a map of where they hydrants would be placed.

Motion by O'Dell supported by Kalka to approve the purchase of 30 new EJ conversion fire hydrants from the lowest bidder Core and Main in the amount of \$112,251.54.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland
NAYS: None

Motion Carried

i. Welcome to Fraser Sign

D.P.W. Superintendent Ragsdale noted that they investigated the corner of 14 Mile and Garfield as to the actual owner. It was discovered that the City actually did own the property. City Council had requested that a sign be placed at this location similar to the sign in front of the Baumgartner House. Mr. Ragsdale had prepared a couple of options for the Council to choose from for the sign.

City Council discussed what they would like to see at this site. They wanted to keep the font the same as the others in the City.

Motion by Baranski supported by Schornak to approve purchasing/replacing the sign at City owned property located at the corner of 14 Mile and Garfield with a sign consistent in font to the sign in front of the Baumgartner House and to say Welcome to Downtown Fraser for a cost of \$9,025.00 as an extension of the contract for the other City signs.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland
NAYS: None

Motion Carried

j. Rate of Pay Election Inspectors

City Manager Leven reviewed this item with City Council. City Clerk Greenia was requesting a rate increase for the rate of pay for the Election Inspectors. Comparisons with like sized communities and communities in close proximity were presented to Council.

Mayor Pro-Tem Schornak stated that it was her opinion that the rates of pay they approve be increased from what the City Clerk had recommended based on the fact that it is difficult to find Election Inspectors in this day and these people are there an entire day and at the current rate of pay it does not even average out to minimum wage. Her recommendation was to increase the pay to be as follows:

**FRASER CITY COUNCIL MINUTES
THURSDAY, JULY 13, 2023 – 6:30 P.M**

Chairman at \$275 per day
Co-Chairman at \$250 per day
Inspectors and EPB Inspectors at \$225 per day

She felt this would keep us to be competitive with surrounding communities. City Clerk Greenia indicated that this was indeed in the FY 23 24 Budget.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland
NAYS: None

Motion Carried

k. Rate of Pay Temporary Election Staff

City Manager Leven reviewed the request by City Clerk Greenia to increase the rate of pay for her temporary election staff from \$15 to \$18. As with the Election Inspectors she had presented City Council with comparison rates for like sized communities and those of nearby communities as well for this position. City Manager Leven indicated this position generally began about seven (7) weeks prior to each election about twenty (20) hours per week.

Council Member Sutherland noted that we increased the D.P.W. Temporary Staff to \$20 per hour recently.

Motion by Sutherland supported by Kalka to approve the rate of pay be set at \$20 an hour for temporary election staff.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland
NAYS: None

Motion Carried

City Manager Leven asked if this was to be effective immediately. City Council stated it was.

I. Request to Purchase 2 Public Safety Vehicles FY 22/23

City Manager Leven introduced this item to City Council. She noted that Ford was not able to produce enough vehicles to fulfill the original request. the Department of Public Safety was now requesting to purchase two (2) new Tahoes for the FY 22 23 Budget year, indicating this would require a Budget amendment.

Director Kretzschmar was present to answer questions from City Council.

Motion by Baranski, supported by Kalka to approve the purchase of two (2) Chevy Tahoes to be used in the Public Safety Department that had been previously approved in the FY 22/23 Budget year for the price quoted by Director Kretchmar with funding to come from the same source as previously approved, and to approve the budget amendment that is required for this purchase.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland

**FRASER CITY COUNCIL MINUTES
THURSDAY, JULY 13, 2023 – 6:30 P.M**

NAYS: None

Motion Carried

m. Request to Purchase 2 Public Safety Vehicles FY 23 24

City Manager Leven reviewed this request for City Council. Because it was coming from this year's budget there would be no budget amendment needed. These are the same

Motion by Carnagie supported by Baranski to approve the purchase of two (2) Chevy Tahoes to be used in the Public Safety Department out of the FY 23/24 Budget as presented.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland

NAYS: None

Motion Carried

City Council took a break at 8:17 p.m. City Council reconvened at 8:23 p.m

n. City Manager Evaluation Discussion

Mayor Pro-Tem Schornak suggested that the City Manager Evaluation process follow the same format as last years' evaluation with City Attorney DeNault facilitating it. Discussion was had on the timeline.

Attorney DeNault indicated that he forwarded the questionnaire out to everyone already. If there were no changes suggested by any City Council member they could move forward and just needed to get the dates solidified.

City Council agreed on the following dates:

Attorney DeNault to send out official document on July 14, 2023

City Council to return their responses on or before July 28, 2023 to Attorney DeNault

He will return compilation to City Council on or before August 2, 2023

City Attorney DeNault will wait a couple of days to make sure everything looks correct

City Attorney DeNault to forward to City Manager Leven a couple of days prior to August 10, 2023 meeting (August 7, 2023)

Meeting for discussion and review will be on August 10, 2023

City Manager Leven asked City Council if they had any goals they were be less objective and more measurable.

o. Discussion of Property Liability Insurance Renewal

City Manager Leven reviewed that Nickel and Saph dropped off the renewal information for the City's property and liability insurance. This was slightly higher than her original estimate based on the information she was provided. City Council needs to approve the

**FRASER CITY COUNCIL MINUTES
THURSDAY, JULY 13, 2023 – 6:30 P.M**

property and liability insurance for the amount of \$646,481 with a budget amendment of \$12,136.

Motion by Schornak supported by Carnagie to approve the property and liability insurance renewal with Nickel and Saph in the amount of \$646,481 and approve the required budget amendment of \$12,136 for this expense.

AYES: Baranski, Carnagie, Kalka, Schornak, Sutherland
NAYS: None

Motion Carried

8. RETURNING BUSINESS

Nothing at this time.

9. REPORT OF CITY ADMINISTRATION

City Manager Leven gave updates on the following issues:

We have provided the auditors with all the required information and are waiting on Them to complete it at this time.

Update of library repair – the majority of items were out of the building, we were waiting on Triple A to move forward with the repair; discussion was had on the status of the insurance claim.

10. REPORT OF MAYOR AND CITY COUNCIL

Council Member Sutherland commented on road functionality verses aesthetics. She wanted to assure residents that all the roads in the City were important to them. She attended the Recreation Commission on Tuesday night and noted the Commission is doing a great job at bringing ideas to the table. She was that there was some concern with the direction of the department at this time.

She attended her first meeting at the Eastpointe Roseville Chamber of Commerce today. Lion's Carnival is coming up.

Council Member Baranski noted that there were two (2) good candidates for the Finance Director Position. Discussion was had on the best way to move forward. Council agreed to hold a special meeting at 5:00 p.m. on July 25, 2023 prior to the 6:00 p.m. meeting for the Industrial Park Special Assessment meeting.

She reminded everyone that there is an election coming up on August 8, 2023 for a road millage. She also shared that the last date to file petitions to run for Mayor or Council was

**FRASER CITY COUNCIL MINUTES
THURSDAY, JULY 13, 2023 – 6:30 P.M**

July 25, 2023 at 4:00 p.m. She encouraged everyone to get involved. She shared that she felt our City is better when our residents participate.

Council Member Kalka reminded everyone that the August 8, 2023 Election is very important. She stated that she agreed that everyone should get involved in the City and have some accountability for decisions being made. She noted that there were four (4) City Council seats available and the Mayor's seat. She had comments on the Parks and Recreation Department and why it was shut down. She reminded everyone that former City Council Member David Winowiecki and she were the ones who initially got involved in the Roseville Eastpointe Chamber of Commerce. She was glad to see the City of Fraser being more involved at the Senior Activity Center. The Parade was Sunday, fair tickets were available, there was a beer tent and music every night – it was a fun time – everyone should come out.

Mayor Pro-Tem Schornak stated the Historical Commission was holding open house with a rummage sale/ barn sale on August 6, 2023 from 9:00 a.m. to 4:00 p.m. They are still taking donations. On September 2, 2023 the VFW was having a car show from 9:00 a.m. to 3:00 p.m. The V.F.W. also had a Spaghetti Dinner the fourth Wednesday of each month. She reviewed Camp Trotter at this time.

She spoke regarding taxes and what expenses are included in those bills – not all of it is a City expense. She encouraged everyone to get involved in the City. Fraser First was having a raffle.

Mayor Carnegie stated he wished to see everyone at the Parade on Sunday.

11. CITIZEN PARTICIPATION

Jeff Fiori was present and reviewed his situation with City Council on a building in the City.

Saff Sheikh, 31339 Eveningside discussed his concerns with the library.

George Higgins, 18331 Breezeway discussed Proposal 2022-02.

12. CLOSED SESSION

a. To Discuss an Attorney Client Privilege Communication”.

Motion by Carnegie supported by Schornak to enter into Closed Session to discuss Attorney Client Privilege Communication.

Roll Call Vote:

AYES; Baranski, Carnegie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

Council went into Closed Session at 9:20 p.m.

Council reconvened at 9:51 p.m.

**FRASER CITY COUNCIL MINUTES
THURSDAY, JULY 13, 2023 – 6:30 P.M**

12. ADJOURNMENT

Motion by Baranski supported by Sutherland to adjourn the meeting at 9:52 p.m.

Roll Call Vote:

AYES; Baranski, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

Respectfully Submitted

Cindi Greenia, Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser