



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry Jr.

Patrice Schornak

Sherry Stein

FRASER CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, MAY 9, 2024 - 6:30 P.M

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL OF COUNCIL MEMBERS**
- 4. APPROVAL OF AGENDA**
- 5. CITIZEN PARTICIPATION ON AGENDA ITEMS**
- 6. CONSENT AGENDA**
 - a. City Council Meeting Minutes April 11, 2024
 - b. City Council Special Meeting Minutes April 16, 2024
 - c. Historical Commission Meeting Minutes March 4, 2024
 - d. Planning Commission Meeting Minutes March 6, 2024
 - e. Zoning Board of Appeals Meeting Minutes March 7, 2024
 - f. Recreation Commission Meeting Minutes March 12, 2024
 - g. Title VI Policy
 - h. Mail Carriers Stamp Out Hunger Day
 - i. Historical Commission May Newsletter
 - j. Check Disbursements
 - k. Revenue and Expenditure Report
- 7. NEW BUSINESS**
 - a. FY 2024-2025 Police and Fire SAD Millage Rates Resolution #2024-005
 - b. FY 2024-2025 Budget Adoption Resolution #2024-006
 - c. Axon Taser Purchase
 - d. 2023 Water Main Replacement Program
 - e. Lions Club Carnival Contract
 - f. SMART Contract
 - g. SEMCOG FY25 Planning Assistance Program Resolution #2024-007
 - h. City Clerk Recommendation
- 8. RETURNING BUSINESS**
 - a. Library Building Discussion

FRASER CITY COUNCIL AGENDA – MAY 9, 2024

- 9. REPORT OF CITY ADMINISTRATION**
- 10. REPORT OF MAYOR AND CITY COUNCIL**
- 11. CITIZEN PARTICIPATION**
- 12. ADJOURNMENT**

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO CINDI GREENIA, CITY CLERK AT (586) 293-3100.

IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.



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**FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, APRIL 11, 2024 - 6:30 P.M
DRAFT**

A regular meeting of the City of Fraser City Council was held on Thursday, April 11, 2024 at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mayor Lesich.

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

PRESENT: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
ABSENT: None

OTHERS: City Manager Leven, City Attorney DeNault, City Clerk Greenia

4. APPROVAL OF AGENDA

Motion by O'Dell supported by Stein to approve the agenda for the April 11, 2024 meeting as proposed.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: NONE

Motion Carried

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

6. CONSENT AGENDA

The following items were on the Consent Agenda for the April 11, 2024 City Council Meeting:

- a. City Council Meeting Minutes March 14, 2024

FRASER CITY COUNCIL MINUTES
THURSDAY, APRIL 11, 2024

- b. Zoning Board of Appeals Meeting Minutes January 18, 2024
- c. Historical Commission Meeting Minutes February 5, 2024
- d. Recreation Commission Meeting Minutes February 6, 2024
- e. Planning Commission Meeting Minutes February 7, 2024
- f. Historical Commission April Newsletter
- g. Planning and Zoning Annual Report
- h. Check Disbursements
- i. Revenue and Expenditure Report

Motion by Sutherland supported by O'Dell to approve the Consent Agenda for the April 11, 2024 Fraser City Council meeting as presented.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: NONE

Motion Carried

7. NEW BUSINESS

a. Budget Presentation

City Manager Leven presented City Council with the proposed FY 2024/2025 City of Fraser budget. She indicated that the Department Heads came to her with their proposed budget where they reviewed this budget together. After discussion she proposed the budget to City Council. After that was given to City Council, the proposed budget was then brought to the public for their comments.

She went over the income and expenses and shared where those figures came from in this proposed budget. Council commented on the proposed budget and questioned City Manager Leven regarding a few matter.

b. Public Hearing FY 2024-2025 Budgets/Millage Rates

Mayor Lesich opened the public hearing on the City of Fraser FY 2024/2025 Budget and Millage rates at 6:57 p.m.

There was no public comment.

Mayor Lesich closed the public hearing on the City of Fraser FY 2024/2025 Budget and Millage rates at 6:57 p.m.

c. Public Hearing Water/Sewer Rates

Mayor Lesich opened the public hearing on the City of Fraser FY 2024/2025 Water and Sewer rates at 6:58 p.m.

There was no public comment.

Mayor Lesich closed the public hearing on the City of Fraser FY 2024/2025 Water and Sewer rates at 6:58 p.m.

FRASER CITY COUNCIL MINUTES
THURSDAY, APRIL 11, 2024

d. Public Hearing Public Safety PA 33 Millage Rates

Mayor Lesich opened the public hearing on the City of Fraser FY 2024/2025 Public Safety PA 33 Millage Rates at 6:58 p.m.

There was no public comment.

Mayor Lesich closed the public hearing on the City of Fraser 2024/2025 Public Safety PA 33 millage rates at 6:58 p.m.

e. Tree City U.S.A. Arbor Day Resolution

DPW Superintendent Ragsdale presented this item to City Council. He was asking for Council to approve the Proclamation making April 26, 2024 as Arbor Day in the City of Fraser.

Motion by Sutherland supported by Schornak to approve the Proclamation of April 26, 2024 at Arbor Day in the City of Fraser.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: NONE

Motion Carried

f. Senior Activities Parking Lot Resurfacing Contract Award

City Manager Leven reviewed this item for City Council. Mike Vigneron was also available to answer questions. Resurfacing. Low bid was from Peake Asphalt in the amount of \$196,291.50. She added the other items that would be included in this expense would be a 10% contingency as well as contract administration in the amount of \$29,400. The total for the entire job would be \$245,291.50.

Council Member Schornak asked which area of the parking lot this project would be addressing. Mr. Vigneron reviewed for Council where they would be doing the work and what all they would be doing. Council Member O'Dell asked when the project would start. Mr. Vigneron stated he hoped it would start by the end of this May.

Motion by Schornak supported by Baranski to award the Senior Activities Parking Lot Resurfacing Contract to Peake Contracting with a bid amount of \$196,291.50, a 10% contingency would be added as well as the contract administration of \$29,400 for a total amount of \$245,291.50.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: NONE

Motion Carried

g. Senior Housing Window Replacement

City Manager Leven went over the information on the Senior Housing Window Replacement Bid. She broke down the number of bidders, who was low bid and what all the request for Council consideration encompassed tonight.

FRASER CITY COUNCIL MINUTES
THURSDAY, APRIL 11, 2024

Council Member Schornak asked about the warranty on the windows. Mike Vigneron stated they had manufacturer's warranty for one (1) year. Council Member Baranski then asked if replacing these windows would mean that all windows at the Senior Housing units had been replaced in the last three years. Mr. Vigneron indicated that was correct. Council Member O'Dell then stated with all the recent updates and improvements over at the Senior Housing complex the outside of the building and area should be in fairly good shape. Mr. Vigneron agreed.

Mr. Vigneron then reviewed they were looking for City Council approval for the amount of \$144,755 for windows and installation, with a 15% contingency (\$21,000) and contract administration services of \$10,000 to total project cost would be \$175,755. He indicated that AEW had experience with this particular vendor in the past.

Motion by Baranski supported by Sutherland to award a contract for the Senior Housing Window Replacement to Meridian Contracting Group in the amount of \$144,755.00, authorize Anderson, Eckstein and Westrick, Inc. to provide contract administration services in the amount of \$10,000.00 and authorize the DPW Superintendent and City Manager discretion to approve additional contract costs from a construction contingency of \$21,000 with a total authorization not to exceed \$175,755.00.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: NONE

Motion Carried

h. Klein Road Resurfacing Engineering Proposal

City Manager Leven summarized this item for City Council that the City had secured Federal funding for the resurfacing of Klein Road between Utica Road and Garfield Road. The city was responsible for 18.15% of a match for the project itself but was solely responsible for all non-eligible construction costs and engineering costs. AEW would like authority to begin work on this project and she was asking City Council to approve the engineering services for the Klein Road project in the amount of \$106,200.

Mike Vigneron then addressed this as well. He reviewed that the area they were going to resurface was about one third of a mile. He added that this section of Klein Road scored worse than any road in the County. Mayor Pro-Tem Sutherland asked if we could look at getting funding like this to repave Mulvey.

Motion by Baranski supported by Stein to approve the engineering services for Klein Road Resurfacing Project with AEW in accordance with the standing agreement between AEW and the City of Fraser in the amount of \$106,200.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: NONE

Motion Carried

i. DPW Fuel Pump Replacement

City Manager Leven opened review of this item by stating it was a project that had been needed for a number of years. We are not replacing the underground fuel tank but simply the fuel pumps.

FRASER CITY COUNCIL MINUTES
THURSDAY, APRIL 11, 2024

Mike Vigneron reviewed what all this expense entailed. Mark Ragsdale explained to the City Council that he was looking to get approval to replace and modernize the fuel pumps at the DPW. The proposed upgrade would include new gasoline and diesel dispensers, a fuel island with an overhead canopy, and modern fuel management system compatible with the City's current key fobs. The lone bidder was Phoenix Environmental with a bid of \$276,500.

Mayor Pro-Tem Sutherland indicated her concern with the cost of this project. She wondered why the DPW needed a covered canopy and other items that were in the total cost. She asked if there was some way they could be more economical and still get what they need.

Mike Vigneron addressed what they were getting and why it was a good value. Mr. Ragsdale then addressed City Council. He discussed with them that all city vehicles would use this pump area. Everyone who used it would have a key fob to operate it and the gas consumption could be tracked in this way. Additional discussion was had regarding how gas consumption was tracked now.

Motion by O'Dell supported by Baranski to award a contract for the DPW Fuel Pump Replacement to Phoenix Environmental, Inc. in the amount of \$276,500.00, authorize Anderson, Eckstein and Westrick, Inc. to provide contract administration services in the amount of \$10,000.00, and authorize the DPW Superintendent and City Manager discretion to approve additional contract costs from a construction contingency of \$27,600 with a total authorization not to exceed \$314,100; additionally to authorize the City Manager to enter into an agreement with Phoenix Environmental, Inc. that meets the approval of the City Attorney.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein
NAYS: Sutherland

Motion Carried

j. Assessing Contract

City Manager Leven reviewed with City Council that the contract we have with Assessment Administration Services will expire on 4/30/2024. She has presented them with a contract that will begin on 5/1/2024 and end on 4/30/2027. She is asking for approval of this contract. The contract was for an annual cost of \$124,800 with a 3% increase each year.

Lisa Griffin, owner of Assessment Administration Services, Inc. was present on behalf of her company. She indicated they had been with the City of Fraser since 2015 and that Deb Kopp was the Assessor assigned to the City. She added that they very much enjoyed working for the City.

Motion by O'Dell supported by Perry to approve the contract with Assessment Administration Services for Assessing services beginning 5/1/2024 and ending 4/30/2027 with the first year being \$124,800 and a 3% increase the following years.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: NONE

Motion Carried

Mayor Lesich then commented that when we talk about outsourcing services Assessment Administration Services are the gold standard.

FRASER CITY COUNCIL MINUTES
THURSDAY, APRIL 11, 2024

k. Civic Plus Full-Service Supplemental Agreement

City Manager Leven presented the proposed contract with Civic Plus for online hosting of our ordinances as well as ordinance and ordinance amendment codification and supplements. She explained this was a new format Civic Plus was offering versus paying on a per page basis- it was called a Full-Service Supplemental Agreement.

Discussion was had on the advantages of entering into this type of agreement versus the way we currently pay for these services.

Motion by Sutherland supported by Baranski to approve the contract with Civic Plus for a Full-Service supplementation agreement as proposed at a total first year cost of \$2,556.07.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: NONE

Motion Carried

l. Part Time Assistant Accountant Position

Finance Director Bansal reviewed for City Council that she needed a part-time employee for the Finance Department to assist with audit related tasks. City Council discussed whether his was a "temporary" position and the proposed cost of this employee.

Motion by Sutherland supported by Baranski to approve posting a Temporary Assistant Accountant Job Description at the recommended wage range, making certain that the job posting also indicate this is a temporary position.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland
NAYS: NONE

Motion Carried

m. SMART Driver Wage Rate

City Manager Leven told City Council that the SMART driver that had been taking care of our residents was not available at this time. Right now the D.P.W. staff was taking care of the SMART Bus requests. In order to attract some good candidates she felt that raising the pay for that position to make it more competitive was necessary. She was recommending raising the hourly wage from \$15.00 per hour to \$17.00 per hour.

Motion by Schornak supported by Stein to increase the wage rate for SMART Bus Driver from \$15.00 per hour to \$17.00 per hour.

City Council Discussion.

Mayor Pro-Tem Sutherland stated that we had recently raised other part-time positions to \$20.00 per hour and she felt this position should be at that rate.

FRASER CITY COUNCIL MINUTES
THURSDAY, APRIL 11, 2024

Schornak amended her motion with Stein amending her support so that the following motion is made:

Motion by Schornak supported by Stein to increase the wage for the SMART Bus Driver from \$15.00 per hour to \$20.00 per hour.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

NAYS: None

Motion Carried

n. City Clerk Hiring Committee

City Manager Leven stated that since City Clerk Greenia had announced that she was stepping down from her duties as City Clerk the City had advertised the City Clerk position. They had received quite a few resumes. She would like to choose members of City Council to be on the Hiring Committee for this position. She would like Ms. Greenia and herself to also be present during the interviews.

City Council discussed who would be willing to serve on this committee. It was agreed that Mayor Lesich, Mayor Pro-Tem Sutherland and Council Member Perry would be the City Council Members on the City Clerk hiring committee.

Motion by Lesich supported by O'Dell to appoint Mayor Lesich, Mayor Pro-Tem Sutherland and Council Member Perry to the City Clerk hiring committee.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

NAYS: NONE

Motion Carried

o. Budget Workshop Date

City Manager Leven indicated that we needed to pick a good date for the Budget Workshop. Originally, we were looking at the 18th and there was some conflict for some City Council members. She recommended Tuesday, April 16, 2024, at 6:00 p.m.

Motion by Stein supported by Perry to set Tuesday, April 16, 2024, at 6:30 p.m. as the date and time for the Budget Workshop.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

NAYS: NONE

Motion Carried

8. RETURNING BUSINESS

There was no returning business at this time.

FRASER CITY COUNCIL MINUTES
THURSDAY, APRIL 11, 2024

9. REPORT OF CITY ADMINISTRATION

City Manager Leven had updates on the following:

The park bathrooms should be open by this weekend, she wanted to thank the DPW.

There was a Park Clean-Up day being scheduled for a Saturday in May, most likely May 11. The Recreation Coordinator was putting this together.

We are finalizing things with the "Big Bounce House"

On April 25, 2024 Sheetz will be hosting an Open House at the Lion's Club. They will be mailing this information directly to the neighbors of the proposed development, but everyone was welcome to come.

AEW has not yet accepted the job at Airport and Winsome for final payment to the contractor.

She gave a brief update on the Library. Council Member Baranski stated that she would like us to keep this moving.

10. REPORT OF MAYOR AND CITY COUNCIL

Council Member Stein wished good luck to the Fraser High School students who would be competing in Grand Rapids at the High School for a Skills USA Competition. She also wished the members of the Fraser High School Band and Fraser Singers good luck as they were going to Orlando for competition next week.

Council Member Baranski had nothing at this time.

Council Member Perry had nothing at this time.

Council Member Schornak announced that the VFW was having a Memorial Tree Planting Ceremony on April 20, 2024, at 3:00 p.m. to honor all the Veterans lost to suicide.

Knights of Columbus on Kelly Road was having a spaghetti dinner fundraiser on April 21, 2024, from 2:00 p.m. to 6:00 p.m.

The Historical Commission was holding their Open House on May 5, 2024, from 1:00 p.m. to 4:00 p.m. Their barn is having a special anniversary this year.

Mayor Pro-Tem Sutherland shared that the Friends of Fraser Library was having a used book sale at the Fraser Lion's Club on April 16 from 12:00 p.m. to 4:00 p.m., April 17 from 10:00 a.m. to 5:00 p.m. and April 18 from 1:00 p.m. to 8:00 p.m.

The V.F.W. will be having their monthly spaghetti dinner on April 24, 2024 starting at 11:30 a.m. and ending at 7:00 p.m.

Baumgartner House will have their Garden Clean up on May 11 at 11:00 a.m.

The Fraser F.A.M.E. Awards are scheduled for May 13, 2024 at 5:30 p.m. Tickets are on sale at events@erchamber.com.

FRASER CITY COUNCIL MINUTES
THURSDAY, APRIL 11, 2024

Council Member O'Dell noted that Council Member Stein, Mayor Pro-Tem Sutherland and he went to visit a Cub Scout Troop. He said it was a great experience and thanked them for inviting him.

Mayor Lesich referred to the Planning and Zoning Annual Report for 2023 that was included in the Consent Agenda. He noted that our Planning Commission, Zoning Board of Appeals, Building Department, and our Planner had been quite busy over the last year, and he wanted to thank them for all of their efforts on behalf of the City of Fraser. Mark Stimac resigned from the Zoning Board of Appeals last year after 40 years of service. His knowledge was irreplaceable, but he is thankful that Mr. Stimac shared his knowledge with others on the Zoning Board of Appeals.

He noted that on Steffan's Park renovation he would like to advocate to have a plan. He appreciated that there would be a park clean up.

He would also like to see some day that we do an electronic clean up and a shred day at City Hall.

The Budget Workshop was next Tuesday – everyone should come with their questions.

He reminded everyone of the Open House that Sheetz was hosting on April 25 – please show up if you have questions or comments with them.

11. CITIZEN PARTICIPATION

Robert Brannon, 31139 Eastlawn Drive, Fraser, MI 48026 and 32995 Garfield, Fraser, MI 48026 and Robert Durham, 32995 Garfield, Fraser, MI 48026 addressed City Council. Mr. Brannon and Mr. Durham were present to speak with City Council regarding using Steffens Park for a practice location for their youth football team. They would like to use the park beginning June 17, 2024, through November 1, 2024 with some additional time and weekend dates. If they make it to the playoffs, they would be requiring more time as well.

He reviewed that he was looking forward to being on the next City Council agenda so that they could have discussion on this further and he could answer some questions and, hopefully, get approval from City Council to use the park to practice at. Mayor Lesich indicated that Mr. Brannon should be sending all further communications to citymanager@micityoffraser.com.

Luxio Onyx, 16891 General Avenue, Fraser, MI approached the City Council. She shared her concerns with issues in the county and world in general regarding the economy and oppression of black and brown skinned individuals. She encouraged City Council to pass a Cease Fire Resolution now for Palestine.

Rola Zarife, 32574 Wagner, Fraser, MI 48026 was present and shared that she had applied for the position of City Clerk for the City of Fraser and wanted to introduce herself to them.

Ayah Shkoukani, 33462 Royal Park Drive, appeared before City Council. She stated she was a Palestinian American. She expressed her feelings that it was important for the City of Fraser to unite to support the Palestinians and adopt a Resolution to support a Cease Fire on a humanitarian basis.

**FRASER CITY COUNCIL MINUTES
THURSDAY, APRIL 11, 2024**

Genan Shkoukani, 33462 Royal Park Drive, appeared before City Council. She asked City Council to urge them to support a Cease Fire in Palestine. Her opinion was that a Cease Fire would not show weakness.

Keiler Till Elm, 28242 Winter Drive, Troy, Michigan. She shared her thoughts with City Council on how they could help stop the genocide - this was not a conflict or a war. She reviewed our tax money and how it was being used. She asked that they pass a Cease Fire Resolution.

Rola Zarife, 32574 Wagner, Fraser, MI stated that while she was Lebanese she was an American First.

A young lady approached City Council. She currently lived in Sterling Heights but graduated from Fraser High School. She was raised by two Palestinian refugees – refugees within their own country. She stated she felt there was an ethnic cleansing going on and that the United States was funding it. She would like to see the Fraser City Council bring some sort of serious conversation on this matter. She would like to see the City adopt a Cease Fire resolution.

Mr. Shoukani, 33462 Royal Park Drive, Fraser, MI 48026 state he was here to ask for a Cease Fire in Palestine. He added that the fighting in Palestine started 75 years ago.

Yasmin Shkoukani, 33462 Royal Park Drive, noted she had lived in Fraser for almost a decade. The United States was a melting pot of different nationalities of people. We live near two of the cities that have the highest Arab American populations in the County. Calling for a Cease Fire was about human rights.

12. ADJOURNMENT

Motion by Sutherland supported by Baranski to adjourn the meeting at 8:39 p.m.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

NAYS: NONE

Motion Carried

Respectfully submitted:

Cindi Greenia, City Clerk
City of Fraser

Michael Lesich, Mayor
City of Fraser



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Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnegie

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Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

**CITY OF FRASER CITY COUNCIL
BUDGET WORKSHOP MINUTES
33000 GARFIELD, FRASER, MI 48026
TUESDAY, APRIL 16, 2024 – 6:30 P.M.
DRAFT**

1. CALL TO ORDER

Mayor Lesich called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Lesich led the Pledge of Allegiance.

3. ROLL CALL OF COUNCIL MEMBERS

Present: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

Absent: None

Others: City Manager Leven, DPW Superintendent Mark Ragsdale, DPW Supervisor Rob Barrett, Engineer Mike Vigneron, Building Department Director Robert Logan, Recreation Coordinator Chris Delmage, Captain David Bisby, Captain John Gillies, Finance Director Anjee Bansal, and City Clerk Cindi Greenia

4. APPROVAL OF AGENDA

Motion by Stein supported by Baranski to approve the agenda of the April 16, 2024, Special City Council meeting as presented.

AYES: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

NAYS: None

Motion Carried

**CITY OF FRASER CITY COUNCIL
BUDGET WORKSHOP MINUTES
TUESDAY, APRIL 16, 2024 @ 6:30 P.M.**

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

There was no citizen participation at this time.

6. NEW BUSINESS

a. Discussion of Proposed FY 24/25 Budget

City Manager Leven reviewed the proposed FY 24/25 Budget for the City of Fraser with the City Council. Department Heads were available to field questions from Council Members on different items in their department's budget.

City Council reviewed the budgets including the appropriations, City Council, City Manager, Finance, Retiree Health Care, Self-Insurance Fund, City Clerk, IT, Assessing, Senior Activity Center, Recreation, Building, Planning and Zoning. Council had questions for all Department Heads during discussion regarding some items in their Department budget regarding staffing, training, equipment, and costs for contracted services.

The City Council took a short break at 7:45 p.m.

The City Council reconvened at 7:55 p.m.

At this time City Council reviewed the budgets for Buildings and Grounds, Department of Public Works, Park Maintenance, Major Street, Local Street, Water, Sewer, Rubbish Collection, and Motor Pool.

A somewhat lengthy discussion was had on plans for Steffans Park moving forward. City Manager Leven recommended that we could have a study carried out strictly on Steffans Park to see what the residents felt should be included in Steffans Park and how it should be laid out.

At this time Mayor Pro-Tem Sutherland proposed having another Special City Council Meeting to finish up review of the proposed budget. They had the DPS to address yet as well as any questions/decisions about certain expenses in the proposed budget and she felt it would be better to take care of that at another meeting.

City Council agreed to meet on April 29, 2024 at 6:00 p.m. to continue the budget workshop.

7. CITIZEN PARTICIPATION

**CITY OF FRASER CITY COUNCIL
BUDGET WORKSHOP MINUTES
TUESDAY, APRIL 16, 2024 @ 6:30 P.M.**

There was no citizen participation at this time.

8. ADJOURNMENT

Motion by Lesich supported by Schornak to adjourn the meeting at 9:56 p.m.

Ayes: Baranski, Lesich, O'Dell, Perry, Schornak, Stein, Sutherland

Nays: None

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser

Michael Lesich, Mayor
City of Fraser



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

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Sherry Stein

Fraser Historical Commission Meeting Minutes Monday March 4, 2024 @ 7:00pm

Present:

Commissioners: Marilynn Wright, Jim Chamberlin, Nancy Ehrke, Karen Hodges, Tom Iwanicki, Marti VanEenenaam-Iwanicki.

Members-at-large: Dori Guoin, Curtis Rice.

Liaison – Patrice Schornak

Absent: Commissioner Denise Wojciechowski, Member-at-Large: Kathy Pirtle

1. **Call to order:** 7:02pm by Marilynn

2. **Pledge of Allegiance**

3. **Approve Agenda:**

Motion by Karen, seconded by Tom to approve today's agenda. **Motion carried**

4. **Approve February 4, 2023 Minutes:**

Motion by Nancy, seconded by Karen to approve.

Motion carried

5. **City Liaison Report:**

Commissioners brought up continued concerns that have not been addressed by the city for several months.

Patrice will follow-up on cleaning of the rug in the parlor, will check on the light on the outside sign, and request that the light over the gift shop door be replaced by a light sensor fixture so it is not on 24 hours a day.

She will also provide apparel samples for us to determine sizes and styles of ¼ zip fleece sweatshirts for our Commission.

**Fraser Historical Commission
Meeting Minutes
Monday March 4, 2024 @ 7:00pm**

6. Unfinished Business

a. Open House March 3, 2024

- Depot made \$141.00; Museum \$60
- Karen and Marti report they gave several tours (10-12 folks signed the guest book)

b. Digitizing:

- Tom reports digitizing began 2 weeks ago. Goal was originally 50 photos, we actually have about 150 scanned and recorded.
- He added some of the newly acquired airport photos, but most are too big for the scanner.
- Will resume work this week after this meeting.
- Has 2 hard drives for backup for scans as well as an Excel spreadsheet.
- Tom asked if City of Fraser has a Cloud account where we could store files (Patrice will ask).
- Also hoping to have Fraser Public Library store one of the hard drives.
- Library of Michigan will store our file in their content archives. They are willing to store it so people can access it online.
 - Dori is concerned about copyright. Discussion followed regarding who owns the files, how to use it, and who we will share it with.
 - Commissioners in agreement that when someone donates photos, etc. to us, it becomes our property, and we can make those decisions. This information is also on the donation document that the donor receives.
- Tom also working on transferring old videos to DVD.
- It was noted that the original barn raising videos came from Jim Walsh

c. Split Rail Wood Fence

- Marti shared that at least six fence companies has been contacted. Two only do vinyl fencing, two have not returned calls, but we did receive two quotes from companies that walked the property and measured.
- Paramount Fence and T-M Fence Company provided quotes with T-M offering the lowest price which included metal flashing on the bottom of the posts.
- Question was raised if we need three quotes due to the amount being over \$5000. Patrice will verify this with City Manager.
- Tom indicated that a grant was available from the Michigan Historical Society that may help us offset costs.
- Motion by Marti, seconded by Karen to accept the quote from T-M Fencing (contingent on if we need a 3rd quote). All in favor. Motion approved.
- Marti will wait to hear from Patrice, then follow up.

**Fraser Historical Commission
Meeting Minutes
Monday March 4, 2024 @ 7:00pm**

d. Historic Marker

- No news from Paul Cilluffo. Jim will follow up to see if help is needed filling out application.

7. New Business

a. Celebration

- 2025 will be the 150th anniversary of the building of the Baumgartner House
- Potential ideas were shared regarding a summer celebration including:

Face painting

Food (popcorn, hot dogs, ice cream)

Kids games

Wooden figures for photos

Reenactors/period clothing

FHC participation in the Fraser Summer Picnic parade

- Karen and Marti volunteered to be part of planning committee.
- Tom pointed out that this year (2024), marks 30 years since the Hemme Barn was raised on the Baumgartner property. He suggests inviting anyone that was a part of that to join us for one of our Sunday Open House events to celebrate. This could include kid's games, barn tours, etc.

8. Commissioner Reports

- **Marilynn**
 - Reported that while in Reindel Hardware she noticed a sign indicating that it has been continuously operated by the same family since 1898.
- **Jim** – nothing to report.
- **Karen**
 - Reported that the Fraser Historical Society has purchased new curtains for all the windows of the Baumgartner House. She and Barb will be putting them up room by room.
 - Society paid \$600-\$700 for the curtains.
 - Karen heard from Commissioner Denise that she is still experiencing health issues and is open for visitors. Karen and Marilyn plan to visit her.
 - Karen would like to take over the Garden Director position (Marti agreeable to taking over Recording Secretary duties)

**Fraser Historical Commission
Meeting Minutes
Monday March 4, 2024 @ 7:00pm**

- Karen will contact Member-at-Large Kathy Pirtle as she has not attended meetings for quite some time.
- **Nancy** – Sent out 467 March newsletters.
- **Tom**
 - Reported that the Eagle Scout project – the Little Library – will be going up this weekend. Tom will be here Saturday March 9 at 1 pm to meet them and will take photos.
 - Little Library will be located between the pine tree and the driveway.
 - Suggested we think about a “Junior Member-at-Large” and invite an active high school volunteer. This could include Andrew T (Eagle Scout candidate) and/or Lucas Shumansky who has helped for a couple of years in various capacities.
- **Marti**
 - Update on Samantha’s Garden Sign. The top arch of the garden gate has been removed and Michael, the student completing the sign, has it. We have requested that it be finished in time to put up before our Open House on April 8.
 - Noted that our booklet “Things We’ve Heard” that was published in 1992, is free in the Depot, but for sale in the gift shop. It also lists all the FHC members from that time.
 - Commissioners agreed to offer it for free.
 - Reported that she tidied up the old office upstairs in the museum and found several unopened boxes of “Living in Fraser” newspaper. Wondering if we can sell or give away.
 - Commissioners agreed to keep a couple of copies of each issue – at least one for us and one for the library, then give away or discard the rest. Tom wants to make sure we keep copies to be digitized, so please check with him first before doing anything.
- **Curtis** –
 - Noted that the door to the gift shop is difficult for Lorraine (Society president) to navigate with her wheelchair. Patrice will check to see if this is something that can be reconfigured.
- **Dori**
 - Is interested in creating a book about the Hemme Barn and is looking for a small photo album (likely upstairs in the office) with photos of the barn. Marti will try to locate the photo album.
 - Wondering who will take the old fence wood when it is removed. Marti will contact the fence company about this.

9. Adjournment:

Motion by Tom, Seconded by Jim. All in favor.

**Fraser Historical Commission
Meeting Minutes
Monday March 4, 2024 @ 7:00pm**

Meeting adjourned at 8:20pm

Announcements:

- **Next Meeting: Monday April 1, 2024 @ 7:00pm**
- **Next Open House: Sunday April 8, 2024, 1-4pm.**

Respectfully Submitted:

Marti VanEenenaam-Iwanicki,
Recording Secretary



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

**CITY OF FRASER
PLANNING COMMISSION MEETING
WEDNESDAY, March 6, 2024 @ 7:00 P.M.
33000 GARFIELD, FRASER, MI 48026
AS APPROVED 2024-04-03**

A regular meeting of the City of Fraser Planning Commission was held Wednesday, March 6, 2024 at 7:00 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Chair Czarnecki called the meeting to order at 7:00 p.m. Chair Czarnecki led the Pledge of Allegiance.

2. ROLL CALL

Present: Czarnecki, Farina, Keil, Warunek

Absent: Barr, Meyer

Others: City Planner Sayre, City Attorney Alyssa Ericson

Motion Warunek supported by Farina to excuse Commissioners Barr and Meyer from the Planning Commission meeting

AYES: Czarnecki, Farina, Keil, Warunek

NAYS: None

Motion Carried

3. APPROVAL OF AGENDA MARCH 6, 2024 PLANNING COMMISSION

Motion Keil supported by Warunek to approve the agenda as presented. AYES:

Czarnecki, Farina, Keil, Warunek

NAYS: None

Motion Carried

4. CHAIRPERSON'S OPENING REMARKS

Chair Czarnecki read her opening remarks into the record.

**CITY OF FRASER PLANNING COMMISSION MEETING
WEDNESDAY, MARCH 6, 2024 @ 7:00 P.M.**

5. APPROVAL OF MINUTES – FEBRUARY 7, 2024

Motion by Farina supported by Keil to approve the minutes of the February 7, 2024 meeting minutes of the City of Fraser Planning Commission with corrections from Chair Czarnecki Pg 1. Item 2. City Attorney present at the February 7, 2024 Planning Commission meeting corrected from Hayley Tomich to Alyssa Ericson. Pg 2. Item 7. Remove reference to a motion in relation to the sign ordinance, as no motion was made. Pg. 2. Item 7., Correction to the spelling of “Paul Cilluffo”. Pg. 3. Item 9. Correction to the spelling of “Paul Cilluffo”. Pg. 3. Item 11. Correction to the spelling of “St. Malachy Church”.

AYES: Czarnecki, Farina, Keil, Warunek
NAYS: None

Motion Carried

6. NEW BUSINESS

a. Interview of Planning Commission Candidate Trevor Tuller

Candidate for the Fraser Planning Commission Trevor Tuller introduced himself, his residency and history in Fraser, and his qualifications.

Chair Czarnecki asked Mr. Tuller the interview questions for the Planning Commission vacancy including his residency and the location of his business, his voter registration status, and his desire and objectives to work on the Planning Commission, his awareness of current vacancies on the Zoning Board of Appeals, the roles and responsibilities of the Planning Commission, experience reading blueprints, attendance at previous meetings, and familiarity with the City’s Planning documents. Mr. Tuller responded to all questions.

Commissioner Farina asked about Mr. Tuller’s qualifications to serve on the Planning Commission. Mr. Tuller responded to this question.

Commissioner Warunek asked about Mr. Tuller’s willingness to complete training relating to Planning Commissions. Mr. Tuller responded that that he would be willing.

Commissioner Farina asked about how Mr. Tuller envisioned his business five or ten years down the line and if he has a business plan. Mr. Tuller responded that he has a business plan that he would like the business to become his main occupation.

Chair Czarnecki asked about Mr. Tuller’s interest in working on the Zoning Board of Appeals. Mr. Tuller responded that he would prefer to work on the Planning Commission.

Motion by Warunek supported by Keil to recommend to City Council the appointment of Mr. Trevor Tuller to the Planning Commission for a term ending December 31, 2026.

AYES: Czarnecki, Farina, Keil, Warunek
NAYS: None

Motion Carried

**CITY OF FRASER PLANNING COMMISSION MEETING
WEDNESDAY, MARCH 6, 2024 @ 7:00 P.M.**

b. Public Hearing – Special Land Use 24-01 Fraser Hockeyland, Inc. and Fraser Hockeyland Property, LLC on behalf of Big Boy / 34400/34500 Utica Road

Attorney ~~Randy Hermiz~~ **Randi Hermiz** for Big Boy Hockeyland arena confirmed that they were willing to move forward with the discussion despite the Planning Commission having a quorum of four members.

Commissioner Farina asked how many members of the quorum needed to approve the special land use request. City Attorney Ericson stated that it needed to be a majority of the members present.

Planner Lauren Sayre presented the review on the special land use request to modify the conditions of the original special land use approval to utilize a drive thru. Planner Sayre outlined the changes to the conditions of the special land use approval. City Attorney Ericson noted the special land use conditions that had been added since 2021. Planner Sayre outlined the review standards of the project. Planner Sayre noted public comment about a nearby fast food restaurant being developed and traffic concerns. Planner Sayre recommended approval for the special land use approval.

Commissioner Farina asked the City Attorney to clarify the number of members that needed to be present for a special land use approval. City Attorney Ericson stated that a use variance needed five members, but for this approval only a majority of those present needed to approve.

Chair Czarnecki asked about how shared parking would exist if the shared parking agreement expires. City Attorney Ericson clarified that the shared parking agreement exists in perpetuity. Chair Czarnecki asked the applicant about the availability of bike racks. Mr. Jim Bulter of PEA Group, representing the applicant, said that a bike rack is reflected in the site plan.

Commissioner Farina asked about pedestrian safety concerns and if that applicant plans to put any signage to slow down traffic. **Mr. Hermiz Hermiz** said they would check to see if there was existing signage directing speeds and traffic, but would be willing to add signage if there is not any existing signage.

Chair Czarnecki opened the public hearing at 7:44 PM.

Steven Kustra, General ~~Council~~ **Counsel** for Motor City Rockers Hockey Team which is a tenant of Fraser Hockeyland, had concerns removing conditions for the drive thru would increase parking and congestion issues that are not being addressed.

Karla Haglund of Live Life Credit Union which shares a fence with Fraser Hockeyland noted that they receive overflow parking from their events and that the credit union's property has been damaged by cars trying to bypass traffic.

William Transit stated that the business is needed for the City of Fraser and a drive thru should not hold up the project.

Commissioner Farina asked if the City is not being notified of extreme events. Mr. Kustra answered that there is no coordination or notification to the City of games with an attendance greater than 1,500.

**CITY OF FRASER PLANNING COMMISSION MEETING
WEDNESDAY, MARCH 6, 2024 @ 7:00 P.M.**

Commissioner Keil asked if the Police Department is supposed to take care of parking and safety at extreme events. ~~Mr. Hermez~~ **Hermiz** said that the Police Department is paid to monitor extreme events and that there is written notice provided to the City. Planner Sayre noted that code enforcement would respond if extreme events were occurring without notification.

Commissioner Farina asked if the City Manager has to issue another temporary certificate of occupancy needs to be issued if the special land use is approved this evening. City Attorney Ericson said that this does not need to occur.

Public hearing closed at 7:51 PM.

~~Motion by Warunek supported by Keil to approve SLU 24-01 conditioned on the five additional conditions, removal of one condition, and modification of two conditions outlined in the Planner's report.~~

Motion by Warunek supported by Keil that the Planning Commission finds all 8 Special Land Use Standards have been met and to approve SLU 24-01 to modify the conditions of the Special Land Use approval of February 3, 2021 SLU 20-001 for a fast food restaurant in the CG – Commercial General Zoning District, subject to the following conditions:

- 1. The applicant must provide a 60-day advance notice of significant events (which include Extreme Events) and a plan to handle parking, traffic and safe pedestrian circulation. A plan for Extreme Events must be submitted by the Applicant to the City's Development Review Team at least 60 days in advance of the proposed Extreme event to be reviewed administratively by the City.**
- 2. The applicant agrees to comply with the Plan for Extreme Events and all additional requirements imposed by the Development Review Team relating to the proposed parking management strategy for large-scale special events.**
- 3. The applicant agrees to employ adequate City Public Safety personnel at the Applicant's sole expense to handle traffic congestion and circulation problems and facilitate orderly parking at Extreme Events and other events where traffic congestion and the need for overflow parking is anticipated in accordance with the past practice reimbursement process.**
- 4. The applicant must adhere to the North Parking Lot improvement plan as submitted.**
- 5. Agreements for easements for cross access, shared parking, and utilities for the existing Hockeyland parcel (including the North Parking Lot) and the Fraser Hockeyland cant lot), are required. These agreements for easements must be reviewed and approved by the City, executed, and recorded with the Macomb County Register of Deeds.**
- 6. Applicant must give the City 60 days advance notice prior to the expiration or termination of any Shared Parking Agreements.**
- 7. All agreements and site plans must be reviewed and approved by all applicable government departments and agencies, by the City Attorney, and City Engineers.**

**CITY OF FRASER PLANNING COMMISSION MEETING
WEDNESDAY, MARCH 6, 2024 @ 7:00 P.M.**

8. The applicant achieves 100% fire protection and safety approval from the City of Fraser Fire Marshall.
9. Retail operations may only be conducted between 6am and 11pm.
10. The applicant agrees to completely resurface, restripe, and re-asphalt the entire Hockeyland parking lot (i.e., the entirety of parking lots in proposed Parcels A, B and C, including the north lot) and the parking lot must provide adequate stormwater management.
11. The applicant obtains written approvals from all applicable City departments and agencies prior to construction.
12. All review fees shall be reimbursed to the City by the applicant for any costs incurred by the City Attorney.
13. No Certificates of Occupancy are to be issued prior to the executed and recorded cross-access, shared, parking and utilities agreements.

AYES: Czarnecki, Farina, Keil, Warunek
NAYS: None

Motion Carried

7. UNFINISHED BUSINESS

a. Sign Ordinance Discussion

Planner Lauren Sayre presented the sign ordinance changes and updates from the February Planning Commission meeting. The sign ordinance discussion schedule was outlined for the upcoming months.

Previous discussion on Nonconformity and Modification, Real Estate Development signage sections, and Residential Subdivision Identification signs was mentioned. Planner Sayre stated she followed up with the Building Department manager about previous questions regarding enforcement and concerns with feather signage.

Discussion was had on concerns with enforcement and code enforcement staffing and how these concerns should be addressed in the sign ordinance.

Planner Sayre outlined the draft section on Temporary Signs. Commissioner

Warunek asked about timeframe for having real estate signs outside of single family homes and if they can stay up as long as the home is for sale without a permit, and if real estate signs should be explicitly outlined in the temporary sign section. Planner Sayre said that this could be specified. City Attorney Ericson said that real estate signs could potentially be defined in the definitions section. Commissioners expressed wanting to know about registration fees for temporary signs that do not have to have a permit. Planner Sayre stated that information on what peer communities are doing could be brought to the next meeting.

**CITY OF FRASER PLANNING COMMISSION MEETING
WEDNESDAY, MARCH 6, 2024 @ 7:00 P.M.**

Commissioner Farina asked what the Administrative Review Board was. Planner Sayre said that the Administrative Review Board could be defined as the Building Manager, a Building Official, and the City Planner.

Discussion was had on what a cold air balloon consisted of and if regulating these could affect residential areas being able to put up inflatable holiday displays. Planner Sayre said she would follow up on these questions.

Chair Czarnecki opened the floor for any comments. There were no further comments.

8. PUBLIC COMMUNICATIONS ON NON-AGENDA ITEMS

Chair Czarnecki opened the floor for any comments. There were no further comments.

9. MONTHLY REPORT FEBRUARY 2024

Planner Lauren Sayre corrected the written extension date for the Hockeyland Project from March 16th to March 18th.

Planner Sayre said that the Sheetz project will return to the agenda in May. City Attorney Ericson said that the applicant has been in communication with her office to draft the conditional rezoning agreement. Chair Czarnecki asked if any revisions could be made during the City Council meeting. City Attorney Ericson said that she had not been a part of these meetings but could get more information from someone in her office.

City Attorney Ericson had commentary on previous meetings' discussion on the Planning Commission and public hearings for City Council.

10. ZONING BOARD OF APPEALS MEMBER LIAISON REPORT

Commissioner Farina reviewed that at the Zoning Board of Appeals meeting in January was cancelled and the next meeting will be on March 7, 2024.

Chair Czarnecki opened the floor for any comments. There were no further comments.

11. COMMISSIONERS' COMMENTS AND ITEMS OF INTEREST/CONCERN

Commissioner Farina made a comment regarding the popularity of St. Malachy Fish Fry on Fridays between 4pm and 6:30pm.

Chair Czarnecki reminded the commissioners that Monday March 11th is when the joint training will be held with the Zoning Board of Appeals and asked Planner Sayre and City Attorney Ericson who would be chairing this meeting. City Attorney Ericson said that herself and Planner Sayre would be running the meeting and would check with City staff to see if it could be recorded.

**CITY OF FRASER PLANNING COMMISSION MEETING
WEDNESDAY, MARCH 6, 2024 @ 7:00 P.M.**

12. ADJOURNMENT

Motion by Warunek supported by Farina to adjourn the meeting at 9:20 p.m.

AYES: Czarnecki, Farina, Keil, Warunek

NAYS: None

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

**CITY OF FRASER
ZONING BOARD OF APPEALS
MARCH 7, 2024 @ 7:00 P.M.
COUNCIL CHAMBERS, 33000 GARFIELD, FRASER, MI 48026
AS APPROVED APRIL 4, 2024**

A regular meeting of the City of Fraser Zoning Board of Appeals was held on Thursday, March 7, 2024 at 7:00 pm in City Council Chambers.

I. CALL MEETING TO ORDER

The meeting was called to order by Chairman Farina at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

Chairman Farina led the Pledge of Allegiance.

III. ROLL CALL

PRESENT: Burley, Farina, Goodell, Menendez

ABSENT: Chimenti

OTHERS: City Attorney Hayley Tomich, City Planner Lauren Sayre

Motion by Chair Farina, supported by Menendez to excuse Commissioner Chimenti from the March 7, 2024 Zoning Board of Appeals regular meeting

AYES: Burley, Farina, Goodell, Menendez

NAYS: None

Motion Carried

IV. APPROVAL OF AGENDA – March 7, 2024

Motion by Farina, supported by Burley, to approve the agenda as amended with the movement of Item IX. a. and Item IX. b. Interview of Candidates before Item VII. a. and the removal of Item IV. c. ZBA #24-01, 16659 E. 14 Mile Road, Suite B.

AYES: Burley, Farina, Goodell, Menendez

NAYS: None

Motion Carried

**CITY OF FRASER ZONING BOARD OF APPEALS
THURSDAY, MARCH 7, 2024 @ 7:00 P.M.**

V. APPROVAL OF MINUTES – January 18, 2023

Motion by Burley, supported by Menendez, to approve the minutes as presented.

AYES: Burley, Farina, Goodell, Menendez

NAYS: None

Motion Carried

VI. FORMAL STATEMENT BY CHAIR

Chairman Farina gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

VII. NEW BUSINESS OF THE BOARD

A. Interview of Candidate – Emma Stasek

Candidate Emma Stasek provided her background in Fraser and her qualifications for the position on the Zoning Board of Appeals. Chairman Farina asked Ms. Stasek the interview questions, including her vision for the City of Fraser in the future and her familiarity with the City's Planning Documents, to which Ms. Stasek responded. Planner Sayre reminded Commissioners and the Candidate of the joint training occurring on Monday March 11, 2024 at 6:30pm.

Motion by Burley, supported by Menendez, to recommend to City Council the appointment of Emma Stasek to the Zoning Board of Appeals for a term date ending on December 31, 2026.

AYES: Burley, Farina, Goodell, Menendez

NAYS: None

Motion Carried

B. Interview of Candidate – Patrick Green

Candidate Patrick Green provided his background in Fraser and his qualifications for the position on the Zoning Board of Appeals. Chairman Farina asked Mr. Green the interview questions, including positions on any other boards and commissions, ability to read blueprints, his vision for the City of Fraser in the future and his familiarity with the City's Planning Documents, to which Mr. Green responded. Commissioner Burley asked about the candidate's ability to be impartial and evaluate applications based on the requirements of the zoning ordinance. Mr. Green responded that he would be able to be impartial. Commissioner Menendez asked about Mr. Green's familiarity with the City's ordinances and any potential conflicts of interest. Mr. Green disclosed his 50% ownership of the business requesting a use variance on tonight's agenda but was withdrawing from conversation.

Motion by Farina, supported by Burley, to recommend to City Council the appointment of Patrick Green to the Zoning Board of Appeals for a term date ending on December 31, 2026.

AYES: Burley, Farina, Goodell, Menendez

NAYS: None

Motion Carried

**CITY OF FRASER ZONING BOARD OF APPEALS
THURSDAY, MARCH 7, 2024 @ 7:00 P.M.**

VIII. PUBLIC HEARING

A. VARIANCE REQUEST #ZBA 24-01 – 16659, Suite B, 14 Mile Road, Use variance to operate a use permitted in the IR district in the CBD district.

Planner Lauren Sayre presented the case for the variance. Request to obtain a use variance from zoning ordinance to allow a powder coating business, which is allowed in the industrial Restricted District (IR), in the Community Business District (CBD). Planner Sayre noted that five votes from the board were needed for the use variance to be approved, and the standards are required to approve the variance. Planner Sayre noted that the original use of the building was as an accessory building and was not for any particular use. Planner Sayre noted the adjacency of residential areas and concerns from the Building Department and Public Safety. Planner Sayre recommended denial of the use variance for 16659, Suite B, 14 Mile Road.

Trevor Tuller was present for discussion and to answer questions from the board.

Commissioner Menendez asked for clarification if OS or CN uses are allowed in the CBD District if they met all qualifications. Planner Sayre confirmed that was the case.

Chair Farina opened the floor for public hearing at 7:33 PM.

There were no comments from the public.

Chair Farina closed the public hearing at 7:33 PM.

Chair Farina asked if the change from a storage use to a manufacturing use was a large change in zoning and if there was a bathroom in the building. Mr. Tuller confirmed there was a bathroom. Mr. Tuller answered concerns about hours of operation and concerns with chemicals and activities outside of the building. Mr. Tuller confirmed that no activity would occur outside of the building and there would be minimal chemicals on the site.

Commissioner Menendez asked what materials would be powder coated and if there would be fumes. Mr. Tuller confirmed that no fumes would be emitted and that materials that would be powder coated would already be stripped in preparation for powder coating.

Commissioner Burley asked if the business would operate on a full-time basis. Mr. Tuller confirmed that it would not be a full-time business. Commissioner Burley asked why the applicant would sign a lease agreement before knowing that they could conduct the proposed use and what the hardship would be. Mr. Tuller explained that he received incomplete information on if the site could be used for his proposed activity and explained the hardship on his application.

Commissioner Menendez asked why the applicant did not find a building in the industrial district. Mr. Tuller said that there was not a building in the industrial district for lease. Chair Farina noted that they did not have enough members present and would have to postpone the vote. City Attorney Tomich confirmed that was the case.

**CITY OF FRASER ZONING BOARD OF APPEALS
THURSDAY, MARCH 7, 2024 @ 7:00 P.M.**

Motion by Menendez, supported by Goodell, to postpone the use variance request #24-01 16659 E. 14 Mile Road, Suite B to obtain a use variance from zoning ordinance standards to allow a powder coating business, which is allowed in the industrial Restricted District (IR), in the Community Business District (CBD) to the April 4, 2024 Zoning Board of Appeals meeting.

Commissioner Menendez noted that a public hearing did not have to occur for this application at the next meeting because it occurred at this meeting. City Attorney Tomich confirmed that was the case and no public noticing needed to occur for this application.

AYES: Burley, Farina, Goodell, Menendez
NAYS: None

Motion Carried

IX. OLD BUSINESS (Postponed Cases)

There was no old business to discuss.

X. NEW BUSINESS OF THE BOARD

A. Annual Planning and Zoning Report

Planner Sayre presented the Annual Planning and Zoning Report, including variances and appeals granted, development reviews, enforcement, items that Planning receives frequent questions on, and the 2024 Work Plan.

Commissioner Menendez asked when this would be submitted to City Council. Planner Sayre stated that there was no time limit, but it was planned to be submitted soon, ideally for their next agenda after the upcoming meeting next week.

Motion by Farina, supported by Goodell to forward the 2023 Annual Planning and Zoning Report to City Council with approval from the Zoning Board of Appeals.

AYES: Burley, Farina, Goodell, Menendez
NAYS: None

Motion Carried

XI. UNFINISHED BUSINESS OF THE BOARD

None at this time.

XII. MONTHLY REPORT

A. February Monthly Reports

Planner Sayre provided a correction that the Big Boy, Hockeyland, property temporary certificate of occupancy was extended until March 18th, not March 16th.

**CITY OF FRASER ZONING BOARD OF APPEALS
THURSDAY, MARCH 7, 2024 @ 7:00 P.M.**

Planner Sayre stated that the applicant received approval from the Planning Commission for the modification of their special land use.

Planner Sayre noted that the Utica Road Strip Mall was applying for demolition permits and would soon move forward with applying for building permits.

Planner Sayre provided the update that the sign variance that was approved by the board in January was obtained and the sign was construction.

Planner Sayre updated that Sheetz will be returning to the agenda in May after working out the details of the conditional zoning agreement with the City Attorney.

Chair Farina opened up the floor for comments. Chair Farina and Commissioner Menendez congratulated Commissioner Goodell on his new employment.

B. Action Items Update

None at this time.

XIII. PLANNING COMMISSION LIAISON REPORT

Chair Czarnecki of the Planning Commission summarized the March Planning Commission meeting items, including approval of the special land use modification for the Big Boy, Hockeyland project. Chair Czarnecki stated that Mr. Trevor Tuller was recommended by the Planning Commission for approval to serve on the Planning Commission.

Chair Farina reminded commissioners of the joint training on March 11, 2024. City Attorney Tomich provided an update on the training materials that will be provided.

XIV. PUBLIC TO BE HEARD

None at this time.

XV. ADJOURNMENT

Motion by Menendez, supported Goodell by to adjourn at 8:01 pm

All Ayes:

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser



City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry
Patrice Schornak
Sherry Stein

CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

Fraser Recreation Commission Minutes
City Council Chambers
33000 Garfield, Fraser, MI 48026
TUESDAY, MARCH 12, 2024 @ 7:00 p.m.
As Approved Tuesday, April 2, 2024

The regular meeting of the City of Fraser Recreation Commission was held on Tuesday, March 12, 2024 at 7:00 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Recreation Commission member Hunt called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Commission Member Hunt led the Pledge of Allegiance.

3. ROLL CALL OF RECREATION COMMISSION MEMBERS

Present: Rice, Walker, Hunt, Koch, Rastelli

Absent: None

Others: Recreation Coordinator Delmege

4. ELECTION OF CHAIRMAN RECREATION COMMISSION

Nomination by Koch, supported by Rice to elect Commission Member Hunt to Recreation Commission Chairperson. Commission Member Hunt accepted the nomination.

AYES: Rice, Walker, Hunt, Koch, Rastelli

NAYS: None

Motion Carried

5. ELECTION OF VICE CHAIRMAN RECREATION COMMISSION

Nomination by Koch, supported by Hunt to elect Commission Member Rice to Recreation Commission Vice Chairperson. Commission Member Rice accepted the nomination.

AYES: Rice, Walker, Hunt, Koch, Rastelli

NAYS: None

Motion Carried

FRASER RECREATION COMMISSION MINUTES

MARCH 12, 2024 – 7:00 P.M.

6. APPROVAL OF AGENDA

Motion by Koch supported by Rice to approve the agenda of the March 12, 2024 City of Fraser Recreation Commission as presented/amended.

AYES: Rice, Walker, Hunt, Koch, Rastelli

NAYS: None

Motion Carried

7. APPROVAL OF MINUTES

Motion by Hunt supported by Koch to approve the minutes of the February 6, 2024 meeting of the City of Fraser Recreation Commission with changes requested.

AYES: Kelley, Koch, Rastelli, Walker

NAYS: None

Motion Carried

8. VOLUNTEER GROUP REPORTS

Laura Lesich reported that Fraser First Booster Club held their “Blue Jean Ball” event and was a huge success. Thank you to all the sponsors, donations and who attended. The “Blue Jean Ball” event has been booked for 2025 on Saturday, February 8 at Vintage House. Next meeting is Wednesday, March 20 at 6:00 p.m. at Ram’s Horn. Thanked the Fraser Library for hosting their meetings. Membership drive active on their website. Membership is \$20 per year but added a special three-year membership for \$50. Working on next project. Can use website, or mail-in payment. Address is 16925 Masonic. P.O. Box 26001, Fraser, MI 48026. The “Rock Snake” will be making a return in the spring at McKinley Park.

Chairperson Hunt Fraser Beautification’s next meeting will be Wednesday, March 27 at 6:30 p.m. at Infinity Hall.

9. ADMINISTRATION REPORT

Recreation Coordinator Delmege spoke about the Marshmallow Drop registration is full at 400/400 children. Saturday, March 23 at 12:00 and 12:30 respectively. He asked for volunteers.

“Animal Magic” presentation already has 57/75 registered for event. Saturday, May 18 at 3:30 p.m. at Lions Club Banquet Hall.

The archery program would start two sessions in July for beginners and August for an intermediate class, Monday-Friday from 3:00-4:30. \$102 per person at Steffen’s Park. 12 participants per session for ages 8 and over. Should have enough equipment. Next step is making flyers and advertising.

Yoga would have two sessions from June-July, \$45 per person and a drop-in for \$10. Revolving Park idea for location at 7:00 p.m.

FRASER RECREATION COMMISSION MINUTES

MARCH 12, 2024 – 7:00 P.M.

Big Bounce America using Steffen's May 14-May 28 and live dates would be May 18, 19, 24, 25 and 26. Runs from 9:00-9:30 on Friday & Saturday and until 9:00 p.m. on Sunday.

Skyhawks registration has picked up and is doing well. Some classes already have enough to run. Summer Camps classes and dates have been released and ready for sign up. Flyers being distributed. Camps are \$135 per child. Gaining interest.

10. CITIZEN PARTICIPATION

Laura Lesich had questions regarding Marshmallow Drop and if we're prepared for early/late participants and if we have enough volunteers. Recreation Coordinator Delmege stated he needs more volunteers and is prepared for early/late people.

Mrs. Lesich asked about Big Bounce America and using lots for extra parking. Coordinator Delmege stated they're using the field and surrounding lots for parking. Mrs. Lesich questioned if we needed volunteers to charge for additional parking, but Coordinator Delmege stated he did not believe additional parking is needed.

She would like to see active solicitation due to open seats for Recreation Commission members.

11. COMISSION MEMBERS REPORT

Chairperson Hunt reminded everyone she will not be able to attend the next meeting. She will also be at the Marshmallow Drop on Saturday, March 23.

Commission member Koch asked about baseball diamonds. Coordinator Delmege stated he's had a few organizations reach out but hasn't had much time in the last couple of days to deeply investigate it. They wanted the fields to be worked on and repaired to a certain standard and if the conditions were met, they would like to book the fields.

12. ADJOURNMENT

Motion by Koch supported by Rice to adjourn the meeting at 7:34 p.m.

AYES: Koch, Rastelli, Rice, Walker, Hunt

NAYS: None

Motion Carried

Respectfully Submitted:

Chris Delmege, Recreation Coordinator
City of Fraser



Fraser City Council Agenda Item

SUBJECT TITLE:	Title VI Policy	DATE SUBMITTED:	04/11/24
PREPARED BY:	City Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
Each year the City of Fraser is required to send a Title VI report to the Michigan Department of Transportation. The Title VI report is regarding any road projects that the City of Fraser may have during a calendar year for which we receive Federal funding. We are asked to report on the areas where the repairs/construction are being performed, and to assure them that we are non-discriminatory in the treatment of our residents that live in that area during the performance of those projects. Recently, there has been a significant change to the statewide policy, and we are being asked to amend our policy to reflect this change. According to our current policy, any complaints regarding discriminatory treatment are addressed with MDOT. The update to the policy will have the complaints being taken to the FHWA (Federal Highway Administration) for their review and processing.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
CITY OF FRASER TITLE VI POLICY 2024			
RECOMMENDED MOTION(S)			
Motion to adopt the 2024 revision to the City of Fraser's Title VI Policy as presented.			

CITY OF FRASER

TITLE VI

NON-DISCRIMINATION PLAN

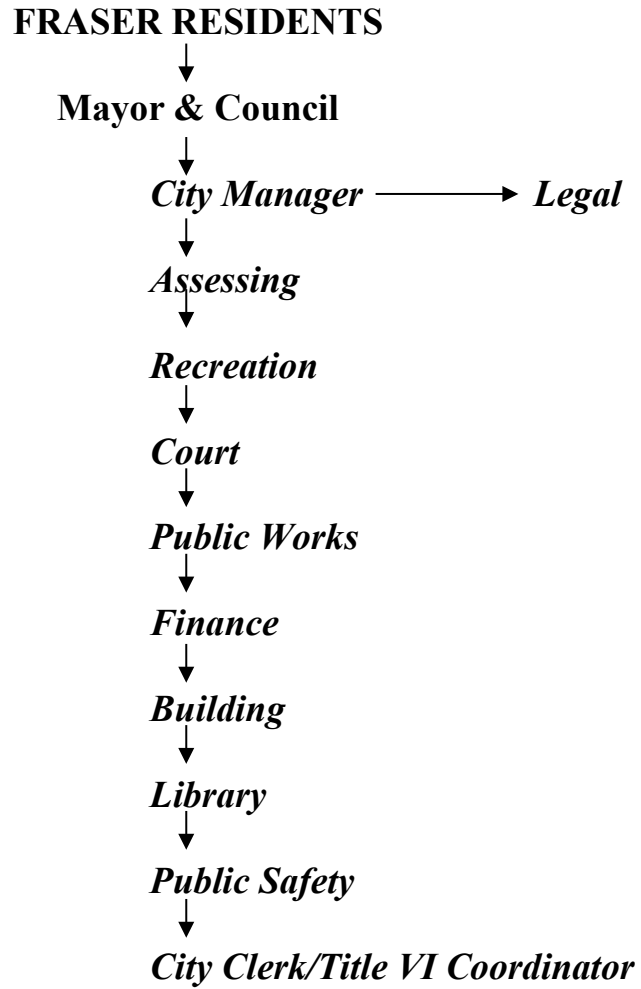
33000 Garfield Rd.
Fraser, MI 48026
Phone: (586) 293-3100, Ext. 101
Fax: (586) 293-7470
www.ci.fraser.mi.us

Title VI Coordinator:
Elaine Leven, City Manager
Phone: (586) 293-3100, Ext. 110
Fax: (586) 293-7470
citymanager@micityoffraser.com
E-mail: citymanager@[micityoffraser.com](mailto:citymanager@micityoffraser.com)

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CITY OF FRASER ORGANIZATIONAL CHART



INTRODUCTION

The City of Fraser is located in Macomb County, State of Michigan. The City provides water, sewer, roads, police, fire, library, parks and recreation among other services to its residents. Fraser was incorporated as a Village in 1895 by an Act of the State Legislature and as a City in 1957. The City of Fraser serves all people of the City, including minority populations, low-income populations, the elderly, persons with disabilities, and those who traverse to the ~~State of Michigan~~. **The City of Fraser.** The City of Fraser recognizes its responsibility to provide fairness and equity in all of its programs, services, and activities, and that it must abide by and enforce federal and state civil rights legislation.

Title VI of the Civil Rights Act of 1964, is the overarching civil rights law that prohibits discrimination based on race, color, or national origin, in any program, service or activity that receives federal assistance. Specifically, Title VI assures that, “No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance.” Title VI has been broadened by related statutes, regulations and executive orders. Discrimination based on sex is prohibited by Section 324 of the Federal-Aid Highway Act, which is the enabling legislation of the Federal Highway Administration (FHWA). The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 prohibit unfair and inequitable treatment of persons as a result of projects which are undertaken with Federal financial assistance. The Civil Rights Restoration Act of 1987 clarified the intent of Title VI to include all programs and activities of federal-aid recipients and contractors whether those programs and activities are federally funded or not.

In addition to statutory authorities, Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” signed in February of 1994, requires federal agencies to achieve Environmental Justice as part of its mission by identifying disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. Environmental Justice Initiatives are accomplished by involving the potentially affected public in the development of transportation projects that fit within their communities without sacrificing safety or mobility. In 1997, the U.S. Department of Transportation (USDOT) issued its DOT Order to Address Environmental Justice in Minority Populations and Low-Income Populations to summarize and expand upon the requirements of Executive Order 12898 on Environmental Justice. Also, Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency (LEP),” provides that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives Federal financial assistance.

As a recipient of federal financial assistance, the City of Fraser must provide access to individuals with limited ability to speak, write, or understand the English language. The City of Fraser will not restrict an individual in any way from the enjoyment of any advantage or privilege enjoyed by

others receiving any service, financial aid, or other benefit under its programs or projects. Individuals may not be subjected to criteria or methods of administration which cause adverse impact because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program because of race, color or national origin. Therefore, the primary goals and objectives of the City of Fraser's Title VI Program are:

1. To assign roles, responsibilities, and procedures for ensuring compliance with Title VI of the Civil Rights Act of 1964 and related regulations and directives;
2. To ensure that people affected by the City of Fraser's programs and projects receive the services, benefits, and opportunities to which they are entitled without regard to race, color, national origin, age, sex, or disability;
3. To prevent discrimination in the City of Fraser programs and activities, whether those programs and activities are federally funded or not;
4. To establish procedures for identifying impacts in any program, service, or activity that may create illegal adverse discrimination on any person because of race, color, national origin, age, sex, or disability; or on minority populations, low-income populations, the elderly, and all interested persons and affected Title VI populations;
5. To establish procedures to annually review Title VI compliance within specific program areas within the City of Fraser;
6. To set forth procedures for filing and processing complaints by persons who believe they have been subjected to illegal discrimination under Title VI in the City of Fraser services, programs or activities.

As the sub-recipient of federal transportation funds, the City of Fraser must comply with federal and state laws, and related statutes, to ensure equal access and opportunity to all persons, with respect to transportation services, facilities, activities, and programs, without regard to race, color, religion, national origin, sex, socio-economic status, or geographical location. Every effort will be made to prevent discrimination in any program or activity, whether those programs and activities are federally funded or not, as guaranteed by the Civil Rights Restoration Act of 1987.

The City of Fraser shall also ensure that their sub-recipients adhere to state and federal law and include in all written agreements or contracts, assurances that the sub-recipient must comply with Title VI and other related statutes. The City of Fraser, as a sub-recipient who distributes federal transportation funds, shall monitor their sub-recipients for voluntary compliance with Title VI. In the event that non-compliance is discovered, the City of Fraser will make a good faith effort to ensure that the sub-recipient corrects any deficiencies arising out of complaints related to Title VI; and that sub-recipients will proactively gauge the impacts of any program or activity on minority populations and low-income populations, the elderly, persons with disabilities, all interested persons and affected Title VI populations.

Discrimination under Title VI

There are two types of illegal discrimination prohibited under Title VI and its related statutes. One type of discrimination which may or may not be intentional is “disparate treatment.” Disparate treatment is defined as treating similarly situated persons differently because of their race, color, national origin, sex, disability, or age.

The second type of illegal discrimination is “disparate impact.” Disparate impact discrimination occurs when a “neutral procedure or practice” results in fewer services or benefits, or inferior services or benefits, to members of a protected group. With disparate impact, the focus is on the consequences of a decision, policy, or practice rather than the intent.

The City of Fraser’s efforts to prevent such discrimination must address, but not be limited to, a program’s impacts, access, benefits, participation, treatment, services, contracting opportunities, training, investigation of complaints, allocation of funds, prioritization of projects, and the overarching functions of planning, project development and delivery, right-of-way, construction, and research.

The City of Fraser has developed this Title VI Plan to assure that services, programs, and activities of the City are offered, conducted, and administered fairly, without regard to race, color, national origin, sex, age, or disability of the participants or beneficiaries of federally funded programs, services, or activities (see Title VI Assurances).

**CITY OF FRASER
NON-DISCRIMINATION POLICY STATEMENT**

The City of Fraser reaffirms its policy to allow all individuals the opportunity to participate in federal financially assisted services and adopts the following provision:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” In applying this policy, the City of Fraser and its sub-recipients of federal funds shall not:

1. Deny any individual with any services, opportunity, or other benefit for which such individual is otherwise qualified;
2. Provide any individual with any service, or other benefit, which is inferior (in quantity or quality) to, or which is provided in a different manner from that which is provided to others;
3. Subject any individual to segregated or disparate treatment in any manner related to such individual's receipt of services or benefits;
4. Restrict an individual in any way from the enjoyment of services, facilities or any other advantage, privilege or other benefit provided to others;
5. Adopt or use methods of administration, which would limit participation by any group of recipients or subject any individual to discrimination;
6. Address any individual in a manner that denotes inferiority because of race, color, or national origin;
7. Permit discriminatory activity in a facility built in whole or in part with federal funds;
8. Deny any segment of the population the opportunity to participate in the operations of a planning or advisory body that is an integral part of a federally funded program;
9. Fail to provide information in a language other than English to potential or actual beneficiaries who are of limited English speaking ability, when requested and as appropriate;
10. Subject an individual to discriminatory employment practices under any federally funded program whose objective is to provide employment;
11. Locate a facility in any way, which would limit or impede access to a federally-funded service or benefit.

The City of Fraser will actively pursue the prevention of any Title VI deficiencies or violations and will take the necessary steps to ensure compliance. If irregularities occur in the administration of the program's operation, procedures will be promptly implemented to resolve Title VI issues all within a period not to exceed 90 days.

The City of Fraser designates Elaine Leven, City Manager as the Title VI Coordinator. The City Clerk will be responsible for initiating and monitoring Title VI activities and other required matters, ensuring that the City of Fraser complies with the Title VI regulations and pursues prevention of Title VI deficiencies or violations. Inquiries concerning the City of Fraser and Title VI may be directed to Elaine Leven, City Manager, 33000 Garfield Rd., Fraser, MI, 48026, Telephone: (586) 239-3100 ext. 110, e-mail: citymanager@micityoffraser.com

~~Doug Hagerty~~
Michael Lesich
Mayor

~~Richard E. Haberman~~
Elaine Leven
City Manager

CITY OF FRASER TITLE VI ASSURANCE

The City of Fraser (hereinafter referred to as the “Recipient”) hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d-42 USC 2000d-4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-Assisted Programs for the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of gender, race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and hereby gives assurances that it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7 (a) (1) and (b) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurance with respect to the Federal Aid Highway Program:

1. That the Recipient agrees that each "program" and each "facility as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Aid Highway Programs and, in adapted form in all proposals for negotiated agreements:

“The (Recipient), in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contact entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clauses of Appendix B of this assurance, 'as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the Federal Aid Highway Program.
8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

City of Fraser, MI

Micheal Lesich, Mayor

Date

Elaine Leven, City Manager

Date

AUTHORITIES

Title VI of the Civil Rights Act of 1964, 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h);

Title VI of the 1964 Civil Rights Act provides that no person in the United States shall, on the grounds of race, color, or national origin (including Limited English Proficiency), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance (please refer to 23 CFR 200.9 and 49 CFR 21). Related statutes have broadened the grounds to include age, low income, and disability.

The Civil Rights Restoration Act of 1987 also broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not (Public Law 100-259 [S. 557] March 22, 1988).

Federal Aid Highway Act of 1973, 23 USC 324: No person shall on the ground of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance under this title or carried on under this title.

Age Discrimination Act of 1975, 42 USC 6101: No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.

Americans With Disabilities Act of 1990 PL 101-336: No qualified individual with a disability shall, by reason of his/her disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination by a department, agency, special purpose district or other instrumentality of a state or local government.

Section 504 of the Rehabilitation Act of 1973: No qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance.

USDOT Order 1050.2: Standard Title VI Assurances.

EO12250: Department of Justice Leadership and coordination of Non-discrimination Laws.

EO12898: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations.

28 CFR 50.3: Guidelines for the enforcement of Title VI of the Civil Rights Act of 1964.

EO13166: Improving Access to Services for Persons with Limited English Proficiency.

DEFINITIONS

Adverse Effects – The totality of significant individual or cumulative human health or environmental effects including interrelated social and economic effects, which may include, but are not limited to: (See Appendix E for additional discussion of “significant”)

- Bodily impairment, infirmity, illness or death
- Air, noise and water pollution and soil contamination
- Destruction or disruption of man-made or natural resources
- Destruction or diminution of aesthetic values
- Destruction or disruption of community cohesion or community’s economic vitality
- Destruction or disruption of the availability of public and private facilities and services
- Adverse employment effects
- Displacement of person’s businesses, farms or non-profit organizations
- Increased traffic congestion, isolation, exclusion or separation of minority or low-income individuals within a given community or from the broader community
- Denial of, reduction in, or significant delay in the receipt of benefits of the City’s programs, policies and activities

Federal Assistance – Includes grants and loans of federal funds; the grant or donation of federal property and interests in property; the detail of federal personnel, federal property or any interest in such property without consideration or at a nominal consideration or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient; and any federal agreement, arrangement or other contract which has, as one of its purposes, the provision of assistance.

Limited English Proficiency - Individuals with a primary or home language other than English who must, due to limited fluency in English, communicate in that primary or home language if the individuals are to have an equal opportunity to participate effectively in or benefit from any aid, service or benefit provided by the City of Fraser.

Low-Income – A person whose median household income is at or below the Department of Health and Human Service Poverty guidelines. <http://aspe.hhs.gov/poverty/>

Low-Income Population – Any readily identifiable group of low-income persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Minority – A person who is:

- a. Black – A person having origins in any of the black racial groups of Africa;
- b. Hispanic – A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race;
- c. Asian American – A person having origins in any of the original people of the Far East, Southeast Asia, the Indian sub-continent, or the Pacific Islands; or

- d. American Indian and Alaskan Native – A person having origins in any of the original people of North America and who maintains cultural identification through tribal affiliation or community recognition.

Minority Population – Any readily identifiable groups of minority persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Non-Compliance – A recipient has failed to meet prescribed requirements and has shown an apparent lack of good faith effort in implementing all the requirements of Title VI and related statutes.

Persons – Where designation of persons by race, color or national origin is required, the following designation ordinarily may be used; “White not of Hispanic origin”, “Black not of Hispanic origin”, “Hispanic”, “Asian or Pacific Islander”, “American Indian or Alaskan Native”. Additional sub-categories based on national origin of primary language spoken may be used, where appropriate, on either a national or a regional basis.

Program – Includes any road or park project including planning or any activity for the provision of services financial aid or other benefits to individuals. This includes education or training, work opportunities, health welfare, rehabilitation, or other services, whether provided directly by the recipient of federal financial assistance or provided by others through contracts or other arrangements with the recipient.

Recipient - Any state, territory, possession, the District of Columbia, Puerto Rico, or any political subdivision, or instrumentality thereof, or any public or private agency, institution, or organization, or other entity, or any individual, in any state, territory, possession, the District of Columbia, or Puerto Rico, to whom Federal assistance is extended, either directly or through another recipient, for any program. Recipient includes any successor, assignee, or transferee thereof, but does not include any ultimate beneficiary under any such program.

Significant Adverse effects on Minority and Low-Income Populations – An adverse effect that:

- a. is predominantly borne by a minority population and/or a low-income population, or
- b. will be suffered by the minority population and/or low-income population and is shown to be appreciably more severe or greater in magnitude than the adverse effect that will be suffered by the non-minority population and/or non-low-income population.

Sub-Recipient – Any agency such as a council of governments, regional planning agency, or educational institution, for example, that received Federal Highway Administration (FHWA) funds through the State DOT and not directly from the FHWA. Other agencies, local governments, contractors, consultants that receive these funds are all considered sub-recipients.

ADMINISTRATION – GENERAL

The City of Fraser designates Elaine Leven, City Manager as the Title VI Coordinator (hereinafter referred to the “Title VI Coordinator”). Ms. Leven shall have lead responsibility for coordinating the administration of the Title VI and related statutes program, plan and assurances.

Complaints: If any individual believes that he/she or any other program beneficiaries have been the object of unequal treatment or discrimination as to the receipt of benefits and/or service, or on the grounds of race, color, national origin (including Limited English Proficiency), sex, age or disability, he/she may exercise his/her right to file a complaint with the City of Fraser. Complaints may be filed with the Title VI Coordinator. Every effort will be made to resolve complaints informally at the lowest level.

Data Collection: Statistical data on race, color, national origin, English language ability and sex of participants in and beneficiaries of the City of Fraser programs; e.g., impacted citizens and affected communities will be gathered and maintained by the City of Fraser. The gathering procedures will be reviewed annually to ensure sufficiency of the data in meeting the requirements of the Title VI program.

Program Reviews: Special emphasis program reviews will be conducted based on the annual summary of Title VI activities accomplishments and problems. The reviews will be conducted by the Title VI Coordinator to assure effectiveness in their compliance of Title VI provisions. The Title VI Coordinator will coordinate efforts to ensure the equal participation in all their programs and activities at all levels. The City of Fraser does not have any special emphasis programs at this time.

Title VI Reviews on Sub-Recipients: Title VI compliance reviews will be conducted annually by the Title VI Coordinator. Priority for conducting reviews will be given to those recipients of federal (U.S. Department of Transportation) funds with the greatest potential of impact to those groups covered by the act. The reviews will entail examination of the recipients’ adherence to all Title VI requirements. The status of each review will be reported in the annual update and reported to relevant U.S. Department of Transportation (USDOT) modes upon request.

Annual Reporting Form: The Title VI Coordinator will be responsible for coordination, compilation, and submission of annual reporting form data to the Michigan Department of Transportation (MDOT), Civil Rights Program Unit via the Sub-Recipient Annual Certification Form (MDOT form #0179) by October 1st.

Title VI Plan Updates: If updated, a copy of Title VI Plan will be submitted to the MDOT, Civil Rights Program Unit, as soon as the update has been completed, or as soon as practicable, and no later than 30 days if significant changes are made.

Public Dissemination: The City of Fraser will disseminate Title VI Program information to the City of Fraser employees and to the general public. Title VI Program information will be submitted to sub-recipients, contractors and beneficiaries. Public dissemination will include

inclusions of Title VI language in contracts and publishing the Title VI Plan on the City of Fraser internet website, at www.ci.fraser.mi.us.

Remedial Action: The City of Fraser, through the Title VI Coordinator, will actively pursue the prevention of Title VI deficiencies and violations and will take the necessary steps to ensure compliance with all program administrative requirements. When deficiencies are found, procedures will be promptly implemented to correct the deficiencies and to put in writing the corrective action(s). The period to determine corrective action(s) and put it/them in writing to effect compliance may not exceed 90 days from the date the deficiencies are found.

LIMITED ENGLISH PROFICIENCY

On August 11, 2000, President William J. Clinton signed an executive order, Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiency, to clarify Title VI of the Civil Rights Act of 1964. It had as its purpose, to ensure accessibility to programs and services to otherwise eligible persons who are not proficient in the English language.

This executive order stated that individuals who do not speak English well and who have a limited ability to read, write and speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounter. These individuals are referred to as being limited in their ability to speak, read, write, or understand English, hence the designation, “LEP,” or Limited English Proficient. The Executive Order states that:

“Each federal agency shall prepare a plan to improve access to its federally conducted programs and activities by eligible LEP persons. Each plan shall be consistent with the standards set forth in the LEP Guidance, and shall include the steps the agency will take to ensure that eligible LEP persons can meaningfully access the agency’s programs and activities.”

Not only do all federal agencies have to develop LEP plans as a condition of receiving federal financial assistance, recipients have to comply with Title VI and LEP guidelines of the federal agency from which funds are provided as well.

Federal financial assistance includes grants, training, use of equipment, donations of surplus property, and other assistance. Recipients of federal funds range from state and local agencies, to nonprofits and organizations. Title VI covers a recipient’s entire program or activity. This means all parts of a recipient’s operations are covered, even if only one part of a recipient’s organization receives the federal assistance. Simply put, any organization that receives federal financial assistance is required to follow this Executive Order.

The City of Fraser receives funds from the US Department of Transportation via the Federal Highway Administration.

The US Department of Transportation published *Policy Guidance Concerning Recipients’ responsibilities to Limited English Proficient Person* in the December 14th, 2005 Federal Register.

The Guidance implies that the City of Fraser is an organization that must follow this guidance:

This guidance applies to all DOT funding recipients, which include state departments of transportation, state motor vehicle administrations, airport operators, metropolitan planning organizations, and regional, state, and local transit operators, among many others. Coverage extends to a recipient's entire program or activity, i.e., to all parts of a recipient's operations. This is true even if only one part of the recipient receives the Federal assistance. For example, if DOT provides assistance to a state department of transportation to rehabilitate a particular highway on the National Highway System, all of the operations of the entire state department of transportation—not just the particular highway program or project—are covered by the DOT guidance.

Elements of an Effective LEP Policy

The US Department of Justice, Civil Rights Division has developed a set of elements that may be helpful in designing and LEP policy or plan. These elements include:

- Identifying LEP persons who need language assistance
- Identifying ways in which language assistance will be provided
- Training Staff
- Providing notice to LEP persons
- The recommended method of evaluating accessibility to available transportation services is the Four-Factor Analysis identified by the USDOT.

These recommended plan elements have been incorporated into this plan.

Methodology for Assessing Needs and Reasonable Steps for an Effective LEP Policy

The DOT guidance outlines four factors recipients should apply to the various kinds of contacts they have with the public to assess language needs and decide what reasonable steps they should take to ensure meaningful access for LEP persons:

- The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee.
- The frequency with which LEP individuals come in contact with the program.
- The nature and importance of the program, activity, or service provided by the recipient to the LEP Community.
- The resources available to the City of Fraser and overall cost.

The greater the number or proportion of eligible LEP persons; the greater the frequency with which they have contact with a program, activity, or service and the greater the importance of that program, activity, or service, the more likely enhanced language services will be needed. The intent of DOT's guidance is to suggest a balance that ensures meaningful access by LEP persons to critical services while not imposing undue burdens on small organizations and local

governments. Smaller recipients with more limited budgets are typically not expected to provide the same level of language service as larger recipients with larger budgets.

The DOT guidance is modeled after the Department of Justice's guidance and requires recipients and sub recipients to take steps to ensure meaningful access their programs and activities to LEP persons. More information for recipients and sub recipients can be found at <http://www.lep.gov>.

The Four-Factor Analysis

This plan uses the recommended four-factor analysis of an individualized assessment considering the four factors outlined above. Each of the following factors is examined to determine the level and extent of language assistance measures required to sufficiently ensure meaningful access to City of Fraser services and activities that may affect their quality of life. Recommendations are then based on the results of the analysis.

Factor 1: The Proportion, Numbers and Distribution of LEP Persons

The Census Bureau has a range of four classifications of how well people speak English. The classifications are 'very well', 'well', 'not well', and 'not at all'. For our planning purposes, we are considering people that speak English less than 'very well' as Limited English Proficient persons.

As seen in Table #1, the Census 2022 Data for The City of Fraser shows a small amount of the population that would speak English less than 'very well.'

TABLE #1

LANGUAGE SPOKEN AT HOME	#of Individuals	Percent
Population 5 years and over	13,780	
English only	12,295	89.2%
Language other than English	1,485	10.8%
Speak English less than "very well"	519	3.8%
Spanish	132	1.0%
Speak English less than "very well"	0	0.0%
Other Indo-European languages	771	5.6%
Speak English less than "very well"	199	25.8%
Asian and Pacific Islander languages	97	.7%
Speak English less than "very well"	51	52.6%
Other languages	485	3.5%
Speak English less than "very well"	269	55.5%

Factor 2: Frequency of Contact with LEP Individuals

The City has conducted an informal survey of their employees with regard to whether they have had encounters with LEP individuals in the performance of their job functions and found that staff have had contact with LEP individuals. We have offices accessible to the public and therefore accessible to LEP individuals. The City has staff that work in the field that could encounter LEP individuals. Additionally, regular board meetings are held the first Tuesday of each month which would potentially bring LEP individuals to these meetings. Given the small concentration of LEP individuals as displayed in Table #1 (above) the probability of our employees encountering LEP individuals is low.

Factor 3: The Nature and Importance of the Program, Activity, or Service to LEP

The City of Fraser serves individuals throughout the City in a variety of ways including managing roads, water, sewer, police, fire, elections, and other services to citizens of the City and others from outside the City. The nature of the services that the City provides is very important to an individual's day to day life. Denial of services to an LEP individual could have a significant detrimental effect. Although the LEP population is small, we will ensure accessibility to all of our programs, services, and activities.

Factor 4: The Resources Available to the City of Fraser and Overall Cost

US Department of Transportation Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons published in the Federal Register: December 14, 2005 (Volume 70, Number 239) states:

"Certain DOT recipients, such as those serving very few LEP persons or those with very limited resources, may choose not to develop a written LEP plan."

The City of Fraser does serve very few LEP persons and has very limited resources; therefore it has decided to include a LEP section in its Title VI Plan in order to comply with the Executive Order.

Safe Harbor Stipulation

Federal law provides a "Safe Harbor" situation so that recipients can ensure with greater certainty that they comply with their obligation to provide written translations in languages other than English. A "safe harbor" means that if a recipient provides written translation in certain circumstances, such action will be considered strong evidence of compliance with the recipient's written-translation obligations under Title VI.

The failure to provide written translations under the circumstances does not mean there is noncompliance, but rather provides a guide for recipients that would like greater certainty of

compliance than can be provided by a fact-intensive, four factor analysis. For example, even if a safe harbor is not used, if written translation of a certain document(s) would be so burdensome as to defeat the legitimate objectives of its program, it is not necessary. Other ways of providing meaningful access, such as effective oral interpretation of certain vital documents, might be acceptable under such circumstances.

Strong evidence of compliance with the recipient's written-translation obligations under "safe harbor" includes providing written translations of vital documents for each eligible LEP language group eligible to be served or likely to be affected or encountered. Translation of other documents, if needed, can be provided orally.

This "safe harbor" provision applies to the translation of written documents only. It does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable.

Given the small number of LEP language group members, the City of Fraser budget and number of staff; it is deemed that written translations of vital documents would be so burdensome as to defeat the legitimate objectives of our programs. It is more appropriate for City of Fraser to proceed with oral interpretation options for compliance with LEP regulations.

Providing Notice to LEP Persons

USDOT LEP guidance says:

Once an agency has decided, based on the four factors, that it will provide language service, it is important that the recipient notify LEP persons of services available free of charge. Recipients should provide this notice in languages LEP persons would understand.

The guidance provides several examples of notification including:

- Signage in languages that an LEP individual would understand when free language assistance is available with advance notice.
- Stating in outreach documents that free language services are available from the agency.
- Working with community-based organizations and other stakeholders to inform LEP individuals of the recipient's services, including the availability of language assistance services.

Statements in languages that an LEP individual would understand will be placed in public information and public notices that persons requiring language assistance or special accommodations will be provided, with seven (7) days advance notice to the City of Fraser.

Options and Proposed Actions

Options:

Federal fund recipients have two (2) main ways to provide language services: oral interpretation either in person or via telephone interpretation service and written translation. The correct mix should be based on what is both necessary and reasonable in light of the four-factor analysis.

The City of Fraser is defining as interpreter as a person who translates spoken language orally, as opposed to a translator, who translates written language and a translator as a person who transfers the meaning of written text from one language into another. The person who translates orally is not a translator, but an interpreter.

Considering the relatively small scale of the City of Fraser, the lack of LEP individuals in the service area, and limited financial resources, it is necessary to limit language aid to the most basic and cost-effective services.

What the City of Fraser will do. What actions will the City of Fraser take?

- With advance notice of seven calendar days, the City will provide interpreter services at public meetings, including language translation and signage for the hearing impaired.
- The City will utilize the *Translators Resource List* as provided by MDOT for translation services and verbal interpretation.
- Ensure placement of statements in notices and publications in languages other than English that interpreter services are available for public meetings.
- The Census Bureau “I-speak” Language Identification Card will be distributed to all employees that may potentially encounter LEP individuals.
- Once the LEP individual’s language has been identified, an agency from the *Translators Resource List* will be contacted to provide interpretation services.
- Publications of the city’s complaint form available at public meetings.
- In the event that a City employee encounters a LEP individual, they will follow the procedure listed below:

Office Encounter

- Provide an I-speak language identification card to determine the language spoken of the LEP individual.
- Once the foreign language is determined, provide information to Title VI coordinator who will contact an interpreter from MDOT’s *Translators Resource List*.

- If the need is for a document to be translated, the Title VI coordinator will have the document translated and provided to the requestor as soon as possible.

Road Encounter

- Road crew employee will immediately contact the Title VI coordinator for assistance, and provide an I-speak language identification card to the LEP individual to determine the language spoken of the individual.
- Once the foreign language is determined, provide information to Title VI coordinator who will contact an interpreter from MDOT's *Translators Resource List* to provide telephonic interpretation.
- If the need is for a document to be translated, the Title VI coordinator will have the document translated and provided to the requestor as soon as possible.

Over the Phone Encounter

- If someone calls into our office speaking another language every attempt will be made to keep that individual on the line until an interpreter can be conferenced into the line and if possible determine the language spoken by the caller.
- Once the language spoken by the caller has been identified, we will proceed with providing the requested assistance to the LEP individual.

In Writing

- Once a letter has been received it will be immediately forwarded to the Title VI Coordinator.
- The Title VI Coordinator will contact a translator from the MDOT's *Translators Resource List* to determine the specifics of the letter request information.
- The Title VI Coordinator will work with the selected agency to provide the requested service to the individual in a timely manner.

City of Fraser Staff Training

City of Fraser staff will be provided training on the requirements for providing meaningful access to services for LEP persons.

Elaine Leven, City Manager
City of Fraser
33000 Garfield, Fraser, MI 48026
(586) 293-3100 ext. 110
citymanager@micityoffraser.com

ENVIRONMENTAL JUSTICE (EJ)

Compliance with Title VI includes ensuring that no minority or low income population suffers “disproportionately high and adverse human health or environmental effect” due to any “programs, policies and activities” undertaken by any agency receiving federal funds. This obligation will be met by the City of Fraser in the following ways:

- When planning specific programs or projects, identifying those populations that will be affected by a given program or project.
- If a disproportionate effect is anticipated, following mitigation procedures.
- If mitigation options do not sufficiently eliminate the disproportionate effect, discussing and, if necessary, implementing reasonable alternatives.

Disproportionate effects are those effects which are appreciably more severe for one group or predominantly borne by a single group. The City of Fraser will use U.S. Census data to identify low income and minority populations.

Where a project impacts a small number or area of low income or minority populations, the City of Fraser will document that:

- Other reasonable alternatives were evaluated and were eliminated for reasons such as the alternatives impacted a far greater number of people or did greater harm to the environment, etc.
- The project’s impact is unavoidable,
- The benefits of the project far out-weigh the overall impacts and
- Mitigation measures are being taken to reduce the harm to low income or minority populations.

If it is concluded that no minority and/or low income population groups are present in the project area, the City of Fraser will document how the conclusion was reached. If it is determined that one or more of these population groups are present in the area, the City of Fraser will administer potential disproportionate effects test.

The following steps will be taken to assess the impact of project on minority and/or low income population groups:

STEP ONE: Determine if a minority of low income population is present within the project area. If a conclusion is that no minority and/or low income population is present within the project area, document how the conclusion was reached. If the conclusion is that there are minority population and/or low income population groups present, proceed to Step Two.

STEP TWO: Determine whether project impacts associated with the identified low income and minority populations are disproportionately high and adverse. In doing so, refer to the list of potential impacts and questions contained in Appendix E. If it is determined that there are disproportionately high and adverse impacts to minority and low income populations, proceed to Step Three.

STEP THREE: Propose measures that will avoid, minimize and/or mitigate disproportionately high and disproportionate adverse impacts and provide offsetting benefits and opportunities to enhance communities, neighborhoods and individuals affected by proposed project.

STEP FOUR: If after mitigation, enhancements and offsetting benefits to the affected populations, there remains a high and disproportionate adverse impact to minority or low income populations, then the following questions must be considered:

Question 1: Are there further mitigation measures that could be employed to avoid or reduce the adverse effect to the minority or low income population?

Question 2: Are there other additional alternatives to the proposed action that would avoid or reduce the impacts to the low income or minority populations?

Question 3: Considering the overall public interest, is there a substantial need for the project?

Question 4: Will the alternatives that would satisfy the need for the project and have less impact on protected populations (a) have other social economic or environmental impacts that are more severe than those of the proposed action (b) have increased costs of extraordinary magnitude?

STEP FIVE: Include all findings, determinations or demonstrations in the environmental document prepared for the project.

FILING A TITLE VI COMPLAINT

I. Introduction

The Title VI complaint procedures are intended to provide aggrieved persons an avenue to raise complaints of discrimination regarding the City programs, activities and services as required by statute.

II. Purpose

The purpose of the discrimination complaint procedures is to describe the process used by the City for processing complaints of discrimination under Title VI of the Civil Rights Act of 1964 and related statutes.

III. Roles and Responsibilities

The Title VI Coordinator has overall responsibility for the discrimination complaint process and procedures. The Title VI Coordinator may, at his/her discretion assign a capable person to investigate the complaint.

The designated investigator will conduct an impartial and objective investigation, collect factual information and prepare a fact-finding report based upon information obtained from the investigation.

IV. Filing a Complaint

The complainant shall make him/herself reasonably available to the designated investigator, to ensure completion of the investigation within the timeframes set forth.

Applicability: The complaint procedures apply to the beneficiaries of the City of Fraser programs, activities and services, including but not limited to: the public, contractors, sub-contractors, consultants, and other sub-recipients of federal and state funds.

Eligibility: Any person who believes that he/she has been excluded from participation in, denied benefits or services of any program or activity administered by the City of Fraser or its sub-recipients, consultants and contractors on the basis of race, color, national origin (including Limited English Proficiency), sex, age or disability may bring forth a complaint of discrimination under Title VI.

Time Limitation on Filing Complaints: Title VI complaints may be filed with the Title VI Coordinator's office. In all situations, the employees of the City of Fraser must contact the Title VI Coordinator immediately upon receipt of Title VI related statutes complaints.

Complaints must be filed within 180 days of the alleged discrimination. If the complainant could not reasonably be expected to know that the act was discriminatory within the 180 day period, he/she will have 60 additional days after becoming aware of the illegal discrimination to file the complaint.

Complaints must be in writing, and must be signed by the complainant and/or the complainant's representative. The complaint must set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In cases where the complainant is unable or incapable of providing a written statement, the complainant will be assisted in converting the verbal complaint into a written complaint. All complaints, however, must be signed by the complainant and/or by the complainant's representative.

Items that should not be considered a formal complaint: (unless the items contain a signed cover letter specifically alleging a violation of Title VI) include but are not limited to:

1. An anonymous complaint that is too vague to obtain required information
2. Inquiries seeking advice or information
3. Courtesy copies of court pleadings
4. Newspaper articles
5. Courtesy copies of internal grievances

All complaints investigations are delegated by FHWA. Allegations of discrimination are taken very seriously and will be investigated in a timely manner. The Title VI Coordinator will gather relevant information in a fair and impartial manner and will submit the complaint to MDOT's Statewide Title VI Coordinator who will forward the complaint to FHWA.

Timeframes for Investigations

For FHWA, there is no regulatory timeframe for completing investigations. However, FHWA strives to complete all tasks within 180 days from the date of acceptance.

For State DOTs that have been delegated an investigation from FHWA, 23 CFR § 200.9(b)(3) provides that State DOTs must complete investigations within 60 days of receipt (meaning the date it receives the delegated complaint from FHWA).

FHWA Investigation Potential Outcomes

First, at any time during the investigation, either FHWA or the respondent may initiate informal negotiations to resolve the issues. The FHWA always strives to resolve Title VI complaints informally, if possible.

In the absence of such negotiations, FHWA Headquarters Office of Civil Rights (HCR) (or an investigator State DOT) will draft a Report of Investigation, which should contain all relevant data and findings, with legal conclusions and potentially include recommendations for action. FHWA is responsible for the final disposition of all complaints, including initiation and conduct of informal negotiations and the issuance of Letters of Finding (LOFs).

There are five potential outcomes for concluding an investigation:

1. The FHWA makes a finding of no violation, and the case will be closed with no further action. The FHWA will issue an LOF stating in sufficient detail the reasons for the determination of no violation.
2. If, by a preponderance of the evidence, FHWA determines the respondent has failed to comply with its Title VI requirements or threatens to fail to comply by action or inaction, then FHWA will inform the respondent and the matter will be resolved by informal means whenever possible.
 - If FHWA informally resolves the matter with the respondent by agreement, then FHWA will hold the complaint in abeyance until the respondent completes its corrective actions. If the corrective actions are completed to the FHWA's satisfaction, then the complaint will be dismissed with no further action.
 - If FHWA cannot informally resolve the matter or the respondent does not complete agreed upon corrective actions, then FHWA

may issue a LOF stating that the Recipient is in noncompliance with its Title VI obligations.

3. If FHWA issues a LOF of noncompliance to the respondent, the LOF will request that the respondent provide to FHWA, within 90 days, an action plan that implements the recommendations in the LOF.
4. If FHWA approves the action plan, then the respondent will be given a reasonable amount of time to implement the plan. At the end of the implementation period, FHWA will assess whether the respondent has sufficiently corrected the deficiencies.
5. If FHWA does not approve the action plan, or the respondent is nonresponsive/uncooperative, then FHWA may seek administrative sanctions, including, but not limited to, suspension or termination of Federal funds or any other means authorized by law such as referral to USDOJ for enforcement.
 - If USDOT seeks to suspend or terminate funds, it must provide the respondent with an opportunity for a hearing on the record. If the Secretary of Transportation determines that the respondent has not complied with Title VI and voluntary compliance cannot be secured, USDOT must notify Congress before that finding goes into effect. 49 CFR §21.13(c).

All LOFs issued by FHWA are administratively final.

Retaliation:

The laws enforced by this the City of Fraser prohibit retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by these laws. If you experience retaliation or intimidation separate from the discrimination alleged in this complaint please contact:

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City Manager Elaine Leven

33000 Garfield Rd., Fraser, MI 48026

Telephone: (586) 239-3100 ext. 110

Fax: (586) 293-7470

Email: ~~Kellyd@micityoffraser.com~~ citymanager@micityoffraser.com

Reporting Requirements to an External Agency

A copy of the complaint, together with a copy of the investigation report and final decision letter will be forwarded to the MDOT, Civil Rights Program Unit within 60 days of the date the complaint was received.

Records

All records and investigative working files are maintained in a confidential area. Records are kept for three years.

APPENDIX A [TO BE INSERTED IN ALL FEDERAL-AID CONTRACTS]

During the performance of this contract, the contractor, for itself, its assignees and successors, in interest (hereinafter referred to as the “contractor”) agrees, as follows:

1. **Compliance with Regulations:** The contractor shall comply with Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by Section 21.5 of the Regulation, including employment practices when the contractor covers a program set for in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor’s obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issues pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department of the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event the contractor’s noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the contractor under the contract until the contractor complies and/or

- b. Cancellation, termination or suspension of the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor shall include provisions of paragraphs (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B TRANSFER OF PROPERTY

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

(GRANTING CLAUSE)

NOW THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the State of Michigan, will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4) does hereby remise, release, quitclaim and convey unto the State of Michigan all the right, title and interest of the Department of Transportation in and to said lands described Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)*

TO HAVE AND TO HOLD said lands and interests therein unto the State of Michigan, and its successors forever, subject, however, the covenant, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the State of Michigan, its successors and assigns.

The State of Michigan, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part, on, over, or under such lands hereby conveyed (,) (and)*(2) that the State of Michigan shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall

thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this deed.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

APPENDIX C PERMITS, LEASES AND LICENSES

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the Michigan Department of Transportation, pursuant to the provisions of Assurance 7(a).

The grantee, licensee, lessee, permittee, etc., (as appropriate) for himself, his heirs, personal representative, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases, add, “as a covenant running with the land”) that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall remain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(Include in licenses, leases, permits, etc.)*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to terminate the license, lease, permit, etc., and to re-enter and repossess said land and the facilities thereon, and hold the same as if said license, lease, permit, etc., had never been made or issued.

(Include in deeds)*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to re-enter lands and facilities hereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the State of Michigan Department of Transportation and its assigns.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of the Title VI of the Civil Rights Act of 1964 and the Civil Rights Act of 1987.

APPENDIX D TITLE VI COMPLAINT FORM

CITY OF FRASER TITLE VI COMPLAINT FORM

Title VI of the Civil Rights Act of 1964 states that “No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program, service, or activity receiving federal assistance.”

This form may be used to file a complaint with the City of Fraser based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. **Complaints should be filed within 180 days of the alleged discrimination.**

If you need assistance completing this form due to a physical impairment, please contact City Manager, Elaine Leven, 33000 Garfield Rd., Fraser, MI, 48026; Telephone: (586) 239-3100 Ext. 110; Fax: (586) 293-7470; or via email at citymanager@micityoffraser.com

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Individual(s) discriminated against, if different than above (use additional pages, if needed).

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Please explain your relationship with the individual(s) indicated above: _____

Name of agency and department or program that discriminated:

Agency or department name: _____

Name of individual (if known): _____

Address: _____

City: _____ State: _____ Zip: _____

Date(s) of alleged discrimination:

Date discrimination began _____ Last or most recent date _____

ALLEGED DISCRIMINATION:

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you by others by the agency or department indicated above, please indicate below the basis on which you believe these discriminatory actions were taken.

_____ Race _____ Religion

_____ Color _____ National Origin

_____ Age _____ Sex

_____ Disability _____ Income

Explain: Please explain as clearly as possible what happened. Provide the name(s) of witness(es) and others involved in the alleged discrimination. (Attach additional sheets, if necessary, and provide a copy of written material pertaining to your case).

Signature: _____ Date: _____

Please return complete form to: City Manager, Elaine Leven, 33000 Garfield Rd., Fraser, MI, 48026, telephone: (586) 239-3100 ext. 110, Fax: (586) 293-7470, e-mail: citymanager@micityoffraser.com

Note: *The City of Fraser prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of the City of Fraser. Please inform the person listed above if you feel you were intimidated or experience perceived retaliation in relation to filing this complaint.*

APPENDIX E DETERMINE/DISTINGUISH SIGNIFICANT/NON-SIGNIFICANT EFFECTS

“Significant” requires considerations of both context and intensity:

- (a) *Context*. This means that the significance of an action must be analyzed in several contexts such as society as a whole (human, nation), the affected region, the affected interests, and the locality. Significance varies with the setting of the proposed action. For instance, in the case of a site-specific action, significance would usually depend upon the effects in the local area rather than in the world as a whole. Both short-and long-term effects are relevant.
- (b) *Intensity*. This refers to the severity of impact. Responsible officials must bear in mind that more than one agency may make decisions about partial aspects of a major action. The following should be considered in evaluating intensity:
 - (1) Impacts that may be both beneficial and adverse. A significant effect may exist even if, on balance, the effect would be beneficial.

“Non-significant effect” means no substantial change to an environmental component and this no material bearing on the decision-making process.

Scientific, technical, institutional, the public’s value, and the local economic conditions influence the meaning of significant effect.

If an alternative would provide a beneficial effect, then the alternative would cause no significant adverse effect. If an alternative would provide an adverse effect, the effect might be significant or the effect might be non-significant.

Determinations of “significant” and “non-significant” effects will be made by the City Manager.

APPENDIX F PROGRAM COMPLIANCE/PROGRAM REVIEW GOALS FOR CURRENT PLAN YEAR

1. The City of Fraser Title VI Plan will be communicated to each City of Fraser Department Head who will review the plan with departmental employees.
2. The City of Fraser Title VI Plan will be published on the City of Fraser's website.
3. Appendix A will be included in all City contracts as outlined in the Title VI Plan.
4. The language in Number 2 of the City of Fraser's Title VI Assurance will be included in all solicitations for bids for work or material subject to the Regulations and in all proposals for negotiated agreements.
5. The procedure for responding to individuals with Limited English Proficiency will be implemented.
6. All City of Fraser employees will be trained or made aware of the LEP procedure and the Title VI complaint procedure.
7. A review of City of Fraser facilities will be conducted in reference to compliance with the American Disabilities Act.
8. The following data will be collected and reviewed by the Title VI Coordinator and included, where appropriate, in the annual report submitted to MDOT.
 - a. **Boards and Commissions:** The number of vacancies; how vacancies are advertised and filled; the number of applicants; the representation of minorities will be evaluated.
 - b. **Public Meetings:** The number of open meetings. How meeting dates and times communicated to the general public and to individuals directly affected by the meeting.
 - c. **Construction Projects:** The number of construction projects, number of minority contractors bidding and the number selected; Verification that Title VI language was included in bids and contracts for each project.
 - d. **LEP Needs:** How many requests for language assistance were requested or required and the outcome of these requests.
 - e. **Complaints:** The number of Title VI complaints received; nature of the complaints; resolution of the complaints.
 - f. **Timeliness of Services:** Number of requests for services; Amount of time from request to when service was delivered; Number of requests denied.
 - g. **Right of Way/Imminent Domain:** Numbers of such actions and diversity of individual affected.
 - h. **Program Participants:** Racial Data of program participants where possible.

¹ The executive order verbatim can be found online at <http://www.usdoj.gov/crt/cor/Pubs/eolep.htm>.

¹ Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons. Federal Register: December 14, 2005 (Volume 70, Number 239)

Letter Carrier's Food Drive

Saturday, May 11, 2024

WHEREAS, in 1993 the National Association of Letter Carriers launched a food drive program that has expanded into the largest one-day food collection in our nation; and

WHEREAS, on Saturday, May 11, 2024 the National Association of Letter Carriers (NALC) will sponsor the Nationwide 2024 Stamp Out Hunger Food Drive, and

WHEREAS, the residents of Fraser have always participated generously to the annual food drive helping to stock the shelves of food banks, and look forward to supporting again this year by leaving donations of non-perishable food in a bag near their mailboxes for pick up by the dedicated letter carriers of our region, and

WHEREAS, over 198,000 pounds of food was received countywide from the 2023 food drive with 166,193 pounds of food given to the Macomb Food Program for distribution to pantries throughout Macomb County and the 2024 donations will be made to the Macomb County Food Bank, and

WHEREAS, the City of Fraser is honored to recognize the significant and vital contributions of the members of mail carriers unions, retirees and volunteers

NOW THEREFORE, BE IT RESOLVED,

I, Michael Lesich, by virtue of the authority vested in me as Mayor of the City of Fraser, and on behalf of the entire City Council and all our Citizens, do hereby declare May 11, 2024 as "Letter Carrier's Food Drive Day" and extend our appreciation, to the National Association of Letter Carriers and the Fraser Post Office Branch.

Given under my hand on this 9th day of May 2024.

Mayor Michael T. Lesich
City of Fraser, Michigan

Fraser Historical Commission Baumgartner House Museum

May, 2024

E-Mail Newsletter



Our May Open House will be on May 5th from 1:00 – 4:00 p.m. We will be giving tours in the Museum and have lots to sell in the Depot.

In 2023, an idea was brought up in a Historical Commission meeting to name the garden behind the Hemme Barn. Samantha's Garden was suggested, and all agreed that it was a great way to honor Samantha Baumgartner, the matriarch of the Baumgartner family.



Commissioner Tom Iwanicki knew one of his Fraser High School football players was a welding student at Fraser High School and asked if he could fabricate something. Fraser High School senior, Michael Branum and junior, Kiley Robidou (with the help from John Bassier, lab tech for the welding program) went to work. They designed the sign, cut the metal with a CNC Machine, color matched it to the existing gate and welded the new sign to the gate. We appreciate the cooperation of the Career and Technical Education program, specifically the Industrial technology Department at Fraser High School for the opportunity to have these students utilize their skills to help the community.



The split rail fence around the Baumgartner House property has endured weather, insects, and weekly attacks from string trimmers. It was starting to collapse in some places and a new fence was in order. Thanks to you Tim Marshall from TMF Services for the installation of a new split rail cedar fence that includes flashing at the bottom of each post for added protection.



Our gardeners will be doing Spring Clean up in the garden and the Museum grounds on Saturday May 4th and May 11th at 11:00 a.m. – 2:00 p.m. Lots of help is needed. Anyone that is in need of Community Service Hours or Honor Society Hours is welcome to come and help us. If you have any questions, regarding the garden cleanup, please contact our Garden Director, Karen Hodges at (586) 214-0250.



Donations will be accepted for our summer Barn Sales every Wednesday starting on May 15th from 5:30 p.m. – 7:30 p.m. (weather permitting). No clothing will be accepted. Donations are to be brought to the Depot.



Baumgartner House Museum

VOLUNTEERS NEEDED

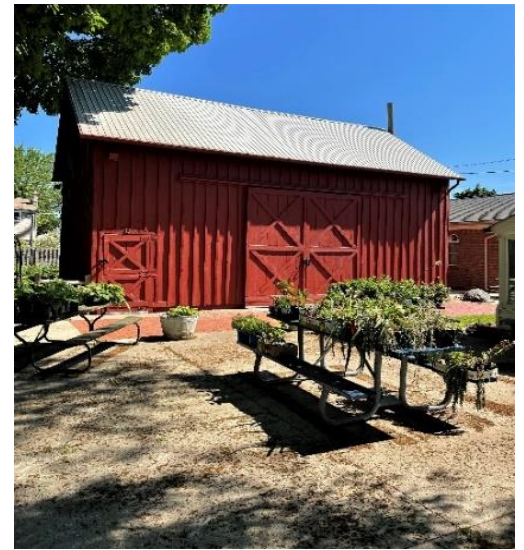
Help us clean up the grounds and gardens
around the Baumgartner House Museum

Saturday May 4
Saturday May 11
11am - 2pm

Come one and all! Students welcome!
Wear sturdy shoes and garden gloves

18577 Masonic at the corner of Kelly in Fraser

We will be having a plant sale on Sunday June 2nd. All types of plants are needed. When getting your plants ready to donate, it is less traumatic for the plants if you dig and pot them up a few days before the sale and water regularly. Please make sure there is enough soil and moisture to protect the roots from drying out and going into shock. If you run out of pots, you can use coffee cans, plastic cups or milk bottles with the tops cut off. All plants must be potted or bagged. No bare root plants. Please label your plants with as much information as possible and place on the picnic tables by the barn.



**FOLLOW US on
FACEBOOK!**

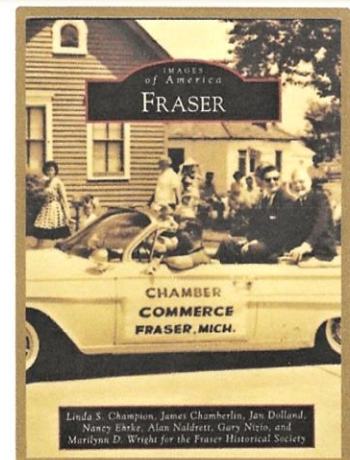
*Baumgartner House
Museum*



Fraser Historical Commission

Scan the QR
code to receive
our monthly
newsletter!

For a good look into the history of the City of Fraser, consider purchasing a copy of our book *Images of America Fraser*, written by members of the Fraser Historical Commission, the Fraser Historical Society, and others, and published by Arcadia Press. It is available at the Baumgartner House and Depot, and various bookstores. It is also available through your favorite online book source. Royalties from the sale of the book go to the Fraser Historical Society.





Strawberry Memories



**Nuggets of Fraser History Inspired by Our
Original Newsletter, *Strawberry Preserves***

FASCINATING FACTS

In 1992 the Fraser Historical Commission put together a booklet entitled *Things We've Heard*. It is a collection of various facts about the history of the city and its residents. This booklet can be found at the Baumgartner House Museum.

The majority of the following *Fascinating Facts* came from this booklet.

Some of our long-time Fraser residents will probably be familiar with a lot of these items. However, for all of you newer residents the following information might just leave you saying.... "Gee, I didn't know that!"

How many of you knew that....

.....Fraser got its name from Alexander Fraser, a Detroit lawyer who built the Fraser Hotel in 1859 (Foster's Saloon in our time) and had dreams of later building a subdivision.

.....The word *Fraser* comes from an old French word *fraise* meaning strawberry. (This is how the name of the Strawberry Preserves Newsletter was derived.)

.....In 1895 Fraser became an incorporated village, with a population of 230 people. In 1957 Fraser was incorporated as a city with a population of 3,363.

.....At one time there were bears in Fraser.

.....Groesbeck Highway was named after Alexander Groesbeck, a Michigan governor.

.....Caroline Street was named after the wife of Charles Steffans, a Fraser founding father and namesake for Steffans Park.

.....Venetian Village Subdivision was named after Venetian Park, which was located at 13 Mile Road and Kelly.

.....Fruehauf Street was named after August Fruehauf, who was born in Fraser and founded Fruehauf Trucking.

.....Klein Road was named after Charles Klein, whose farm was situated at the intersection of Klein and 14 Mile Road.

.....Thirteen Mile Road was called Canfield Road.

.....Fourteen Mile Road was called Townline Road.

.....Fifteen Mile Road was called Mosquito Road.

.....Masonic was originally called Five Mile Road. It became called Masonic because of the Masonic Lodge that was located at the corner of Masonic and Harper in modern day St. Clair Shores.

.....Utica Road was originally called Shelby Road. The people in Fraser collected their mail in the town of Utica, thus it became Utica Road.

.....In the 1850's a toll house was located at the corner of Masonic & Utica Plank Road. Travelers paid a toll there in order to go up the road and through the city. The price of the toll....two cents a mile!!!

.....Mulvey Road was originally a Native American trail.

.....The Native Americans called Macomb County *Pagigendamowinaki*, a Chippewa word meaning *Great burial place of the native people*.

.....Herman Jacob was the first police chief in Fraser and was always accompanied by his dog Bruno.

.....In 1859, young Tom Edison got a job on the daily train from Detroit to Port Huron as a newsboy. He also sold food and sweets to the passengers. When the train had layovers in Fraser, Tom had a room on the second floor of the Fraser Hotel on Utica Road, which later became Mike Foster's Saloon (currently replaced by Vintage Gardens).

.....In 1864 St. John's Church was built. It did double duty, serving as a school for children during the week. In 1884 the first schoolhouse was built next to the church. That building now houses the Fraser Public Library.

.....The City of Fraser was the birthplace of two internationally known artists. William George Reindel and Edna M. Reindel. William was the younger brother of Reindel Hardware founder Charles Reindel. William lived from 1871 to 1948. Edna was the daughter of Herman and Augusta Reindel. She was the niece of William, and lived from 1894 to 1990.

.....St. John's Cemetery began when Grandma Ahrens, the property owner, wanted to be buried in her garden.

.....The city's name was spelled *Frazier* until 1928, when the residents voted to change the spelling to *Fraser*.



Editor's Note: What is the Strawberry connection to Fraser?

Alexander Fraser, our city's founder, had roots back to one of the Fraser Clans in Scotland. However, the Frasers originated from Anjou in France, an area abundant in vineyards and wine-making. But, one family chose to cultivate strawberries, or *fraise*, in French. Thus, they became known as the *strawberry people*, or *fraisiere*.

Around 1160 Simon of the Fraisiere family journeyed to Scotland and settled there.



Over the years, the name blended with the Scottish term *Fraser*, meaning "*Of the forest men.*" True to their roots, the various Clan Fraser crests contain cinquefoils, or strawberry blossoms. Eventually, a second Fraser Clan was created, so there was one clan in the highlands and one in the lowlands, spawning many Fraser branches.



***Various Fraser Clan Crests
Featuring Strawberry Blossoms***





Fraser Historical Commission
Baumgartner House Museum
18577 Masonic, at Kelly
Fraser, Michigan 48026

Send Mail To: Fraser Historical Commission
33000 Garfield
Fraser, MI 48026

To Comment or Subscribe, Email: frasermuseum@gmail.com

Newsletter Managing Editor: Marilynn Wright
Current Events & Announcements: Marilynn Wright
Layout, Graphics and Historical Content: Jim Chamberlin
Photography: Jim Chamberlin
Contributing Photographers: Tom Iwanicki Jr., Curtis Rice
Distribution: Nancy Ehrke

Fraser Historical Society



The Fraser Historical Society works with the Historical Commission to preserve and celebrate the history of Fraser. Membership is open to all history lovers. The Society meets on the second Wednesday of the month at 1:00 PM, 3 times a year, March, May, and September. Sometimes we have guest speakers. Our meetings are held at the Depot on the grounds of the Baumgartner House Museum at 18577 Masonic, Fraser, MI. It is a privilege to be involved with the Barn Sales the Historical Commission has in June, and August through October. Our members also help maintain Samantha's Garden and landscaping.

The Historical Society is always seeking new members. We are a fun group, interested in preserving history for generations to come! And, right here in Fraser, we have a unique and special opportunity! You may join us for only a \$5.00 per year membership! Please call Lorraine for more information at 586-839-5587 and leave a message, or fill out and mail the form below:

Yes, I want to join the Fraser Historical Society. Enclosed is my check for \$5.00.

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____

E-Mail _____

Enclose check for \$5.00 made out to **Fraser Historical Society** and mail to:
17192 East 14 Mile Road, Fraser Michigan, 48026.

NOTE: We also run the Museum Gift Shop. Visit us at the next Open House!





City of Fraser

Check Disbursement Report

May 9, 2024

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	623,945.19
202 MAJOR STREET FUND	\$	5,021.20
210 AMBULANCE FUND	\$	17,482.29
226 RUBBISH COLLECTION FUND	\$	63,071.90
536 SENIOR HOUSING FUND	\$	32,019.22
592 WATER AND SEWER FUND	\$	495,278.26
661 MOTOR POOL FUND	\$	32,547.94
VENDOR EXPENDITURES	\$	1,269,366.00

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/05/2024	PNC	141387	123.NET, INC.	COMMUNICATIONS (PHONE AND CELL)	850.000	228	1,248.10
04/05/2024	PNC	141389	APPLICANTPRO	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	471.00
04/05/2024	PNC	141390	ASSESSMENT ADMINISTRATION	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	10,100.50
04/05/2024	PNC	141392	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	144.15
04/05/2024	PNC	141395	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141395 TOTAL FOR FUND 101:			250.00
04/05/2024	PNC	141397	BUILDERS FIRSTSOURCE	REPAIRS AND MAINTENANCE	930.000	770	111.50
				REPAIRS AND MAINTENANCE	930.000	770	262.10
				REPAIRS AND MAINTENANCE	930.000	770	56.86
				CHECK PNC 141397 TOTAL FOR FUND 101:			430.46
04/05/2024	PNC	141398*#	CANFIELD EQUIPMENT SERVICE, INC.	CAPITAL OUTLAY	972.000	301	22,263.55
04/05/2024	PNC	141399	CGS, INC.	PROFESSIONAL DEVELOPMENT	957.000	441	1,800.00
04/05/2024	PNC	141400	CHRISTIAN CONCRETE CUTTING INC.	REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	792.60
04/05/2024	PNC	141401#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	63.60
				OPERATING SUPPLIES	742.000	672	12.16
				CHECK PNC 141401 TOTAL FOR FUND 101:			75.76
04/05/2024	PNC	141404*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	4,508.70
				ELECTRIC	920.000	265	1,160.66
				ELECTRIC	920.000	265	174.63
				ELECTRIC	920.000	265	783.16
				ELECTRIC	920.000	448	158.89
				CHECK PNC 141404 TOTAL FOR FUND 101:			6,786.04
04/05/2024	PNC	141405	EMPCO, INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	3,131.80
04/05/2024	PNC	141409	GREAT LAKES PEST CONTROL CO. INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	60.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/05/2024	PNC	141412	J&J METAL PRODUCTS CO.	REPAIRS AND MAINTENANCE	930.000	770	127.00
04/05/2024	PNC	141417	MACOMB COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	957.000	301	1,200.00
04/05/2024	PNC	141420*	MACQUEEN EMERGENCY GROUP	OPERATING SUPPLIES	742.000	301	899.72
04/05/2024	PNC	141421	MAJIK GRAPHICS INC	OPERATING SUPPLIES	742.000	301	580.00
				OPERATING SUPPLIES	742.000	301	35.00
				CHECK PNC 141421 TOTAL FOR FUND 101:			615.00
04/05/2024	PNC	141422	MICHIGAN STATE FIREMEN'S ASSOC	PROFESSIONAL DEVELOPMENT	957.000	301	166.57
04/05/2024	PNC	141423	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	129.75
04/05/2024	PNC	141424	MOTOROLA SOLUTIONS, INC.	OPERATING SUPPLIES	742.000	301	690.00
04/05/2024	PNC	141426#	PHILLIPS SECURITY	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	142.17
				OPERATING SUPPLIES	742.000	301	321.75
				CHECK PNC 141426 TOTAL FOR FUND 101:			463.92
04/05/2024	PNC	141427*#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	172	1.28
				MAIL OR POSTAGE	851.000	212	532.49
				MAIL OR POSTAGE	851.000	215	320.86
				MAIL OR POSTAGE	851.000	257	172.24
				MAIL OR POSTAGE	851.000	301	381.95
				MAIL OR POSTAGE	851.000	441	232.96
				MAIL OR POSTAGE	851.000	672	3.20
				MAIL OR POSTAGE	851.000	703	1,070.31
				MAIL OR POSTAGE	851.000	751	1.92
				CHECK PNC 141427 TOTAL FOR FUND 101:			2,717.21
04/05/2024	PNC	141428	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	58.80
04/05/2024	PNC	141429	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,476.71
04/05/2024	PNC	141431#	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	742.000	703	30.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND				OPERATING SUPPLIES	742.000	751	10.00
				CHECK PNC 141431 TOTAL FOR FUND 101:			40.00
04/05/2024	PNC	141434#	STERICYCLE, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	20.34
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	20.34
				CHECK PNC 141434 TOTAL FOR FUND 101:			81.36
04/05/2024	PNC	141435	SUPPLY DEN	OPERATING SUPPLIES	742.000	672	142.25
04/05/2024	PNC	141436	TELEPHONE SUPPORT SYSTEMS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	189.00
04/05/2024	PNC	141437	TRAFFIC SAFETY ASSOC OF MACOMB CO. MEMBERSHIPS		956.000	301	441.78
04/05/2024	PNC	141439	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	1,582.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	21,530.88
				CHECK PNC 141439 TOTAL FOR FUND 101:			23,112.88
04/05/2024	PNC	141440*#	VERIZON	PS TECHNOLOGY FUNDS	214.101	000	41.07
				COMMUNICATIONS (PHONE AND CELL)	850.000	212	41.07
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	369.40
				COMMUNICATIONS (PHONE AND CELL)	850.000	441	598.32
				COMMUNICATIONS (PHONE AND CELL)	850.000	703	82.14
				CHECK PNC 141440 TOTAL FOR FUND 101:			1,132.00
04/05/2024	PNC	141441*#	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	742.000	301	4.30
04/05/2024	PNC	141443	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	742.000	301	365.00
04/12/2024	PNC	141444	39TH DISTRICT COURT	RECEIPTS REFUNDABLE	276.000	000	71.00
04/12/2024	PNC	141445#	AEW	Escrow Fee	280.000	000	66.00
				Escrow Fee	280.000	000	126.63
				Escrow Fee	280.000	000	533.80
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	218.40

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Fund: 101 GENERAL FUND							
				CHECK PNC 141445 TOTAL FOR FUND 101:			944.83
04/12/2024	PNC	141446	ALLIED BUILDING PRODUCTS CORP	REPAIRS AND MAINTENANCE	930.000	265	25,046.44
04/12/2024	PNC	141447	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
04/12/2024	PNC	141449	CONSUMERS ENERGY	REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	1,037.95
04/12/2024	PNC	141450	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.500	448	23,661.73
04/12/2024	PNC	141451	JENNIFER REIFF	SALES - PRINTED MATERIALS/PROPERTY	645.000	000	100.00
04/12/2024	PNC	141452	LUCIA HOLDINGS, LLC	Escrow Fee	280.000	000	10,000.00
04/12/2024	PNC	141453#	MACOMB COUNTY FINANCE DEPARTMENT	OPERATING SUPPLIES	742.000	172	29.78
				OPERATING SUPPLIES	742.000	212	32.95
				OPERATING SUPPLIES	742.000	257	32.95
				OPERATING SUPPLIES	742.000	286	196.52
				OPERATING SUPPLIES	742.000	301	164.37
				OPERATING SUPPLIES	742.000	703	32.95
				CHECK PNC 141453 TOTAL FOR FUND 101:			489.52
04/12/2024	PNC	141454	MACOMB COUNTY HERITAGE ALLIANCE	OPERATING SUPPLIES	742.000	803	30.00
04/12/2024	PNC	141455	21ST CENTURY MEDIA - MICHIGAN	PRINTING AND PUBLISHING			** VOIDED **
				PRINTING AND PUBLISHING			** VOIDED **
04/12/2024	PNC	141457	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION	715.000	212	386.69
04/12/2024	PNC	141458	MOTOR CITY PLUMBING AND DRAIN	Rough inspection	280.000	000	30.00
				CROCK TO IRON/CLEANOUT/EXT SEWER LINE	280.000	000	50.00
				Inspection, Underground	280.000	000	30.00
				CHECK PNC 141458 TOTAL FOR FUND 101:			110.00
04/12/2024	PNC	141460	PRINTING SYSTEMS, INC	OPERATING SUPPLIES	742.000	215	46.32
				OPERATING SUPPLIES	742.000	215	196.56
				OPERATING SUPPLIES	742.000	215	488.66

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Fund: 101 GENERAL FUND				CHECK PNC 141460 TOTAL FOR FUND 101:			731.54
04/12/2024	PNC	141461	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,172.96
04/12/2024	PNC	141462	SPECTRON ELECTRIC	REPAIRS AND MAINTENANCE	930.000	265	839.58
04/12/2024	PNC	141463	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	314.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	164.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	214.00
				CHECK PNC 141463 TOTAL FOR FUND 101:			692.00
04/19/2024	PNC	141464	A LAW ENFORCEMENT TECHNOLOGIES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	297.00
04/19/2024	PNC	141466*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	3,590.06
				CAPITAL OUTLAY	972.000	441	153.30
				CAPITAL OUTLAY	972.000	441	833.37
				CAPITAL OUTLAY	972.000	441	8,260.00
				CHECK PNC 141466 TOTAL FOR FUND 101:			12,836.73
04/19/2024	PNC	141469	AMERICA'S FINEST	OPERATING SUPPLIES	742.000	257	87.00
04/19/2024	PNC	141470	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	190.00
				OPERATING SUPPLIES	742.000	770	150.00
				CHECK PNC 141470 TOTAL FOR FUND 101:			340.00
04/19/2024	PNC	141471	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141471 TOTAL FOR FUND 101:			375.00
04/19/2024	PNC	141472	C.M.P. DISTRIBUTORS, INC	OPERATING SUPPLIES	742.000	301	818.00
04/19/2024	PNC	141474	CANFIELD EQUIPMENT SERVICE, INC.	CAPITAL OUTLAY	972.000	301	22,016.90
04/19/2024	PNC	141476	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	599.87
				OPERATING SUPPLIES	742.000	265	387.98
				OPERATING SUPPLIES	742.000	265	67.33

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				OPERATING SUPPLIES	742.000	265	67.33
				OPERATING SUPPLIES	742.000	265	89.97
				CHECK PNC 141476 TOTAL FOR FUND 101:			<u>1,212.48</u>
04/19/2024	PNC	141478*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	3,057.06
				NATURAL GAS	921.000	265	244.03
				NATURAL GAS	921.000	265	1,797.93
				CHECK PNC 141478 TOTAL FOR FUND 101:			<u>5,099.02</u>
04/19/2024	PNC	141479	CONTRACTORS PIPE & SUPPLY CORP	REPAIRS AND MAINTENANCE	930.000	770	31.94
04/19/2024	PNC	141480*#	CORE & MAIN LP	REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	1,032.00
04/19/2024	PNC	141481	JASMIN CROMWELL	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	330.00
04/19/2024	PNC	141482	FIRST CHOICE SERVICES	OPERATING SUPPLIES	742.000	441	35.00
04/19/2024	PNC	141483	FROHM & WIDMER, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	4,500.00
04/19/2024	PNC	141486	GREAT LAKES PEST CONTROL CO. INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
04/19/2024	PNC	141487	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	4,735.50
04/19/2024	PNC	141493	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	320.00
04/19/2024	PNC	141495	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	770	227.85
04/19/2024	PNC	141497	21ST CENTURY MEDIA - MICHIGAN	Escrow Fee	280.000	000	535.25
				Escrow Fee	280.000	000	463.25
				CHECK PNC 141497 TOTAL FOR FUND 101:			<u>998.50</u>
04/19/2024	PNC	141499	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.000	266	4,956.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	3,132.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	1,917.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	13,000.00
				CHECK PNC 141499 TOTAL FOR FUND 101:			<u>23,005.00</u>
04/19/2024	PNC	141500	R&R FIRE TRUCK REPAIR, INC	REPAIRS AND MAINTENANCE	930.000	301	342.85

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Fund: 101 GENERAL FUND							
04/19/2024	PNC	141501*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	742.000	265	71.55
				REPAIRS AND MAINTENANCE	930.000	265	62.82
				OPERATING SUPPLIES	742.000	441	96.96
				REPAIRS AND MAINTENANCE	930.000	441	36.96
				REPAIRS AND MAINTENANCE	930.000	672	7.99
				REPAIRS AND MAINTENANCE	930.000	770	139.25
				CHECK PNC 141501 TOTAL FOR FUND 101:			415.53
04/19/2024	PNC	141502#	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	742.000	257	15.00
				OPERATING SUPPLIES	742.000	301	21.20
				CHECK PNC 141502 TOTAL FOR FUND 101:			36.20
04/19/2024	PNC	141503	SHREDCORP	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	60.00
04/19/2024	PNC	141506	THOMSON REUTERS - WEST	OPERATING SUPPLIES	742.000	301	364.80
04/19/2024	PNC	141507	TMF SERVICES LLC	FUND BALANCE - RESTRICTED - HISTORICAL	379.000	000	3,183.84
04/19/2024	PNC	141508	ULTRA STITCH EMBROIDERY, INC.	OPERATING SUPPLIES	742.000	301	140.00
04/19/2024	PNC	141509	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	770	40.96
04/19/2024	PNC	141510	WOW INTERNET-CABLE-PHONE	MISC COMMUNICATIONS (INTERNET)	852.000	228	2,189.46
04/30/2024	PNC	141513	APPLICANTPRO	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	471.00
04/30/2024	PNC	141514	AXON ENTERPRISE, INC.	PROFESSIONAL DEVELOPMENT	957.000	301	495.00
04/30/2024	PNC	141515	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 141515 TOTAL FOR FUND 101:			250.00
04/30/2024	PNC	141516	BS&A SOFTWARE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	13,009.00
04/30/2024	PNC	141517	CGS, INC.	PROFESSIONAL DEVELOPMENT	957.000	441	1,200.00
				PROFESSIONAL DEVELOPMENT	957.000	441	1,200.00
				CHECK PNC 141517 TOTAL FOR FUND 101:			2,400.00

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Fund: 101 GENERAL FUND							
04/30/2024	PNC	141518	CITY PHOTOS & BOOKS, INC.	MISCELLANEOUS	960.000	228	700.00
04/30/2024	PNC	141519	CIVICPLUS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	2,556.07
04/30/2024	PNC	141523	JASMIN CROMWELL	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	297.00
04/30/2024	PNC	141525	DETROIT TIGERS, INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	370.00
04/30/2024	PNC	141527	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	12.95
04/30/2024	PNC	141528*#	CITY OF FRASER	WATER	922.000	265	150.79
				WATER	922.000	265	26.26
				WATER	922.000	265	463.29
				WATER	922.000	265	133.26
				WATER	922.000	265	26.26
				WATER	922.000	265	73.75
				WATER	922.000	770	26.26
				CHECK PNC 141528 TOTAL FOR FUND 101:			899.87
04/30/2024	PNC	141529	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE	930.000	265	668.08
04/30/2024	PNC	141531#	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	172	235.00
				MEDICAL PROVIDER SERVICES	843.000	441	200.00
				CHECK PNC 141531 TOTAL FOR FUND 101:			435.00
04/30/2024	PNC	141535	LIFELOC TECHNOLOGIES, INC.	OPERATING SUPPLIES	742.000	301	138.99
04/30/2024	PNC	141537*	MACQUEEN	OPERATING SUPPLIES	742.000	301	140.00
04/30/2024	PNC	141538	MAJIK GRAPHICS INC	OPERATING SUPPLIES	742.000	301	35.00
04/30/2024	PNC	141539#	MCKENNA ASSOCIATES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	7,011.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	9,660.50
				CHECK PNC 141539 TOTAL FOR FUND 101:			16,672.00
04/30/2024	PNC	141540	MEGGE ENTERPRISES, INC.	REPAIRS AND MAINTENANCE	930.000	265	216.00
04/30/2024	PNC	141541	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	150.00

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Fund: 101 GENERAL FUND							
04/30/2024	PNC	141542	MOTOROLA SOLUTIONS, INC.	OPERATING SUPPLIES	742.000	301	690.00
04/30/2024	PNC	141543	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	957.000	301	992.00
04/30/2024	PNC	141544	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	801.000	301	6,136.50
				COMPUTER SERVICES (CLEMIS)	801.000	301	1,406.25
				CHECK PNC 141544 TOTAL FOR FUND 101:			7,542.75
04/30/2024	PNC	141547	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,240.46
04/30/2024	PNC	141548	ROBERT BARRETT	PROFESSIONAL DEVELOPMENT	957.000	441	207.70
04/30/2024	PNC	141550	SCHOCK BROTHER FLOOCOVERING INC.	REPAIRS AND MAINTENANCE	930.000	265	8,850.00
04/30/2024	PNC	141551	SERESA	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	325	170,538.00
04/30/2024	PNC	141553#	STERICYCLE, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	19.79
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	19.79
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	215	69.48
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	19.79
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	19.79
				CHECK PNC 141553 TOTAL FOR FUND 101:			148.64
04/30/2024	PNC	141554#	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	63.91
				OPERATING SUPPLIES	742.000	672	122.11
				OPERATING SUPPLIES	742.000	770	124.02
				CHECK PNC 141554 TOTAL FOR FUND 101:			310.04
04/30/2024	PNC	141556	TECH MECHANICAL REFRIGERATION&	CAPITAL OUTLAY	972.000	265	158,085.00
04/30/2024	PNC	141557	THATCHER & SON SERVICES, INC.	Escrow Fee	280.000	000	2,500.00
04/30/2024	PNC	141558	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	38.97
				REPAIRS AND MAINTENANCE	930.000	770	35.94
				REPAIRS AND MAINTENANCE	930.000	770	591.72
				CHECK PNC 141558 TOTAL FOR FUND 101:			666.63

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Fund: 101 GENERAL FUND				Total for fund 101 GENERAL FUND			623,945.19

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Fund: 202 MAJOR STREET FUND							
04/05/2024	PNC	141388	AJAX MATERIALS CORPORATION	REPAIRS - STREETS MAINTENANCE	930.200	441	1,387.50
04/19/2024	PNC	141466*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	737.70
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	131.28
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	441	167.59
				CHECK PNC 141466 TOTAL FOR FUND 202:			1,036.57
04/19/2024	PNC	141473	CADILLAC ASPHALT, LLC	REPAIRS - STREETS MAINTENANCE	930.200	441	866.70
04/19/2024	PNC	141475	CHRISTIAN CONCRETE CUTTING INC.	PRESERVATION - STREETS	930.200	441	769.50
04/19/2024	PNC	141492	MACOMB COUNTY DEPARTMENT OF ROADS	REPAIRS AND MAINTENANCE	930.000	441	960.93
				Total for fund 202 MAJOR STREET FUND			5,021.20

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Fund: 210 AMBULANCE FUND							
04/05/2024	PNC	141393	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	28.00
				OPERATING SUPPLIES	742.000	301	107.82
				CHECK PNC 141393 TOTAL FOR FUND 210:			135.82
04/05/2024	PNC	141407	FIRE EXTINGUISHER SALES & SERVICE	OPERATING SUPPLIES	742.000	301	42.85
04/05/2024	PNC	141415	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	307.52
04/05/2024	PNC	141420*	MACQUEEN EMERGENCY GROUP	OPERATING SUPPLIES	742.000	301	1,220.88
04/05/2024	PNC	141440*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	301	75.02
04/19/2024	PNC	141465	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.000	301	3,482.07
04/19/2024	PNC	141491	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	444.51
04/19/2024	PNC	141496	MACQUEEN EMERGENCY GROUP	OPERATING SUPPLIES	742.000	301	1,220.88
04/19/2024	PNC	141505	STRYKER SALES, LLC	OPERATING SUPPLIES	742.000	301	6,076.00
04/30/2024	PNC	141536	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	221.11
04/30/2024	PNC	141537*	MACQUEEN	OPERATING SUPPLIES	742.000	301	4,255.63
				Total for fund 210 AMBULANCE FUND			17,482.29

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Fund: 226 RUBBISH COLLECTION FUND							
04/19/2024	PNC	141484	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	801.400	528	54,463.82
				RECYCLING	801.500	528	8,608.08
				CHECK PNC 141484 TOTAL FOR FUND 226:			63,071.90
				Total for fund 226 RUBBISH COLLECTION FUND			63,071.90

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Fund: 536 SENIOR HOUSING FUND							
04/05/2024	PNC	141391	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	303.55
04/05/2024	PNC	141404*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,190.21
04/05/2024	PNC	141411	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	417.70
				REPAIRS AND MAINTENANCE	930.000	265	7,586.08
				REPAIRS AND MAINTENANCE	930.000	265	1,615.92
				CHECK PNC 141411 TOTAL FOR FUND 536:			<u>9,619.70</u>
04/05/2024	PNC	141414	L ANTHONY CONSTRUCTION, INC.	CAPITAL OUTLAY	972.000	265	12,314.50
04/05/2024	PNC	141416	LOOK PROFESSIONAL PAINTING	REPAIRS AND MAINTENANCE	930.000	265	1,070.00
04/05/2024	PNC	141438	USA CARPET CARE AND DYE	REPAIRS AND MAINTENANCE	930.000	265	99.00
04/05/2024	PNC	141440*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	265	41.07
04/05/2024	PNC	141441*#	WARREN PIPE & SUPPLY CO.	REPAIRS AND MAINTENANCE	930.000	265	26.22
04/12/2024	PNC	141448	COMCAST	MISC COMMUNICATIONS (INTERNET)	852.000	265	151.65
04/19/2024	PNC	141478*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,100.31
04/19/2024	PNC	141489	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	244.56
04/19/2024	PNC	141490	J&J METAL PRODUCTS CO.	REPAIRS AND MAINTENANCE	930.000	265	222.85
04/19/2024	PNC	141494	MACOMB KITCHEN & BATH, LLC	REPAIRS AND MAINTENANCE	930.000	265	1,225.00
04/19/2024	PNC	141501*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	127.30
04/30/2024	PNC	141511*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
				CAPITAL OUTLAY			** VOIDED **
04/30/2024	PNC	141521	COMCAST	MISC COMMUNICATIONS (INTERNET)	852.000	265	161.65
04/30/2024	PNC	141528*#	CITY OF FRASER	WATER	922.000	265	2,521.81

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Fund: 536 SENIOR HOUSING FUND							
04/30/2024	PNC	141546	OTIS ELEVATOR COMPANY	REPAIRS AND MAINTENANCE	930.000	265	1,599.84
Total for fund 536 SENIOR HOUSING FUND							32,019.22

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Fund: 592 WATER AND SEWER FUND							
04/05/2024	PNC	141394	BRIAN HEEB	PROFESSIONAL DEVELOPMENT	957.000	536	25.52
04/05/2024	PNC	141402	CORE & MAIN LP	REPAIRS AND MAINTENANCE	930.000	537	1,322.33
04/05/2024	PNC	141403	WILLIAM COX	PROFESSIONAL DEVELOPMENT	957.000	536	99.02
04/05/2024	PNC	141404*#	DTE ENERGY COMPANY	ELECTRIC	920.000	537	386.34
04/05/2024	PNC	141406	FERGUSON WATERWORKS	OPERATING SUPPLIES	742.000	536	2,756.48
				OPERATING SUPPLIES	742.000	536	4,134.72
				CHECK PNC 141406 TOTAL FOR FUND 592:			6,891.20
04/05/2024	PNC	141410#	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	922.500	536	110,715.92
				SEWAGE	923.000	537	5,077.80
				CHECK PNC 141410 TOTAL FOR FUND 592:			115,793.72
04/05/2024	PNC	141413	JUSTIN PETRONE	PROFESSIONAL DEVELOPMENT	957.000	536	25.52
				PROFESSIONAL DEVELOPMENT	957.000	536	76.56
				CHECK PNC 141413 TOTAL FOR FUND 592:			102.08
04/05/2024	PNC	141418	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	923.000	537	248,236.00
04/05/2024	PNC	141419	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	537	69.90
04/05/2024	PNC	141425	BRET NESBITT	PROFESSIONAL DEVELOPMENT	957.000	536	25.52
04/05/2024	PNC	141427*#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	536	33.74
04/05/2024	PNC	141430	RACM LLC	REPAIRS AND MAINTENANCE	930.000	537	2,710.54
				REPAIRS AND MAINTENANCE	930.000	537	12,996.99
				CHECK PNC 141430 TOTAL FOR FUND 592:			15,707.53
04/05/2024	PNC	141440*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	536	193.13
04/05/2024	PNC	141442#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	787.44

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Fund: 592 WATER AND SEWER FUND							
				MAIL OR POSTAGE	851.000	536	1,312.12
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	787.44
				MAIL OR POSTAGE	851.000	537	1,312.12
				CHECK PNC 141442 TOTAL FOR FUND 592:			4,199.12
04/12/2024	PNC	141456	MICHAEL KEW	PROFESSIONAL DEVELOPMENT	957.000	536	25.00
04/12/2024	PNC	141459	BRET NESBITT	COMMUNICATIONS (PHONE AND CELL)	850.000	537	79.50
04/19/2024	PNC	141466*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	20,800.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	1,633.04
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	613.91
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	421.05
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	2,068.66
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	568.62
				CHECK PNC 141466 TOTAL FOR FUND 592:			26,105.28
04/19/2024	PNC	141477	CLANCY EXCAVATING CO.	OPERATING SUPPLIES	742.000	536	993.22
04/19/2024	PNC	141480*#	CORE & MAIN LP	OPERATING SUPPLIES	742.000	536	556.80
				OPERATING SUPPLIES	742.000	536	566.68
				CAPITAL OUTLAY	972.000	536	2,730.80
				CHECK PNC 141480 TOTAL FOR FUND 592:			3,854.28
04/19/2024	PNC	141488	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,083.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,384.00
				CHECK PNC 141488 TOTAL FOR FUND 592:			6,467.00
04/30/2024	PNC	141511*#	AEW	PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
04/30/2024	PNC	141520	CLANCY EXCAVATING CO.	OPERATING SUPPLIES	742.000	536	1,474.79
04/30/2024	PNC	141522	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	536	379.35
04/30/2024	PNC	141526	FERGUSON WATERWORKS	OPERATING SUPPLIES	742.000	536	41.34
04/30/2024	PNC	141530	GREAT LAKES WATER AUTHORITY	SEWAGE (FIXED)	923.000	537	5,077.80

DB: Fraser

CHECK DATE FROM 04/01/2024 - 04/30/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
04/30/2024	PNC	141532	INLINER SOLUTIONS, LLC	CAPITAL OUTLAY	972.000	537	55,487.70
04/30/2024	PNC	141549	RODRIGUEZ, CAROL	WATER COMMODITY	642.100	000	411.68
				WATER READY TO SERVE	642.200	000	569.43
				SEWER COMMODITY	642.300	000	784.29
				SEWER READY TO SERVE	642.400	000	379.37
				METER REPLACEMENT	642.500	000	37.56
				CHECK PNC 141549 TOTAL FOR FUND 592:			2,182.33
04/30/2024	PNC	141552	SHELDON PETTY	PROFESSIONAL DEVELOPMENT	957.000	536	25.52
				Total for fund 592 WATER AND SEWER FUND			495,278.26

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 04/01/2024 - 04/30/2024

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
04/01/2024	PNC	141385	ENTERPRISE FM TRUST	PROFESSIONAL/CONTRACTUAL SERVICES			** VOIDED **
04/01/2024	PNC	141386	ENTERPRISE FM TRUST	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	596	9,913.01
04/05/2024	PNC	141396	BUCK'S OIL CO., INC.	REPAIRS AND MAINTENANCE	930.000	596	125.00
04/05/2024	PNC	141398*#	CANFIELD EQUIPMENT SERVICE, INC.	REPAIRS AND MAINTENANCE	930.000	596	1,442.77
04/05/2024	PNC	141408	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	16.48
04/05/2024	PNC	141432	SERRA WHELAN CHEVROLET	EQUIPMENT REPAIRS	930.000	596	97.00
04/05/2024	PNC	141433	SMART	REPAIRS AND MAINTENANCE	930.000	596	140.47
04/19/2024	PNC	141467	INTERSTATE BILLING SERVICES INC.	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	186.00
04/19/2024	PNC	141468	ALTA EQUIPMENT CO.	REPAIRS AND MAINTENANCE	930.000	596	4,448.21
04/19/2024	PNC	141485	GRAINGER	OPERATING SUPPLIES	742.000	596	71.74
04/19/2024	PNC	141498	MICHIGAN CAT	EQUIPMENT REPAIRS	930.000	596	419.64
04/19/2024	PNC	141501*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	596	20.26
04/19/2024	PNC	141504	SPENCER OIL COMPANY	DIESEL FUEL	758.000	596	3,117.19
				GASOLINE	759.000	596	8,103.51
				CHECK PNC 141504 TOTAL FOR FUND 661:			11,220.70
04/30/2024	PNC	141512	APOLLO FIRE APPARATUS	REPAIRS AND MAINTENANCE	930.000	596	1,569.22
04/30/2024	PNC	141524	DETROIT COPPERS, INC.	REPAIRS AND MAINTENANCE	930.000	596	660.98
				REPAIRS AND MAINTENANCE	930.000	596	660.98
				CHECK PNC 141524 TOTAL FOR FUND 661:			1,321.96
04/30/2024	PNC	141533	JEFFERSON AUTO SERVICE	REPAIRS AND MAINTENANCE	930.000	596	400.73
04/30/2024	PNC	141534	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	584.00
04/30/2024	PNC	141545	OSCAR W. LARSON CO.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	596	300.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
04/30/2024	PNC	141555	TAG TINTZ & GRAPHX LLC	REPAIRS AND MAINTENANCE	930.000	596	270.75
				Total for fund 661 MOTOR POOL FUND			32,547.94
TOTAL - ALL FUNDS							1,269,366.00

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	04/30/2024	MONTH 04/30/24	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	9,233,358.00	9,233,358.00	8,881,258.17	0.00	352,099.83	96.19
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	486,470.00	486,470.00	463,003.78	0.00	23,466.22	95.18
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	10,000.00	10,000.00	4,263.78	0.00	5,736.22	42.64
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(500.00)	8,206.00	(9,849.96)	0.00	18,055.96	(120.03)
101-000-427.000	TAXES - COMMUNITYWIDE SPECIAL ASSESSMENT	1,042,157.00	1,042,157.00	997,444.82	0.00	44,712.18	95.71
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	130,000.00	130,000.00	54,013.50	0.00	75,986.50	41.55
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	14,607.07	0.00	(4,607.07)	146.07
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	260,000.00	260,000.00	285,081.46	0.00	(25,081.46)	109.65
101-000-477.100	CABLE TV FRANCHISE FEES - WOW	55,000.00	55,000.00	50,891.62	0.00	4,108.38	92.53
101-000-477.200	CABLE TV FRANCHISE FEES - COMCAST	150,000.00	150,000.00	73,726.18	0.00	76,273.82	49.15
101-000-477.300	CABLE TV FRANCHISE FEES - DTV	20,000.00	20,000.00	11,393.38	0.00	8,606.62	56.97
101-000-478.000	CELL TOWER LICENSES AND PERMITS	72,000.00	72,000.00	78,361.41	6,316.78	(6,361.41)	108.84
101-000-502.000	FEDERAL GRANTS - GENERAL GOVERNMENT	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
101-000-522.000	FEDERAL GRANTS - CDBG	225,000.00	225,000.00	0.00	0.00	225,000.00	0.00
101-000-543.000	STATE GRANTS	10,750.00	50,000.00	102,088.73	0.00	(52,088.73)	204.18
101-000-547.000	STATE GRANTS - COURT EQUITY	29,755.00	29,755.00	20,598.30	0.00	9,156.70	69.23
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	800,000.00	800,000.00	940,140.38	0.00	(140,140.38)	117.52
101-000-574.000	STATE REVENUE SHARING	1,816,004.00	1,816,004.00	1,095,743.00	0.00	720,261.00	60.34
101-000-621.000	PROBATION OVERSIGHT FEE	10,000.00	10,000.00	7,150.92	0.00	2,849.08	71.51
101-000-627.000	BUILDING INSPECTION FEES	225,000.00	225,000.00	182,124.69	21,929.46	42,875.31	80.94
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	5,000.00	5,475.00	0.00	(475.00)	109.50
101-000-629.000	ZONING BOARD OF APPEALS FEES	2,500.00	2,500.00	4,394.75	0.00	(1,894.75)	175.79
101-000-645.000	SALES - PRINTED MATERIALS/PROPERTY	225,000.00	225,000.00	229,286.93	15,839.98	(4,286.93)	101.91
101-000-656.000	DISTRICT COURT FEES	338,000.00	338,000.00	309,749.16	0.00	28,250.84	91.64
101-000-657.000	ORDINANCE FINES AND COSTS	5,000.00	5,000.00	3,912.00	0.00	1,088.00	78.24
101-000-665.000	INTEREST INCOME	6,000.00	500,000.00	443,776.85	0.00	56,223.15	88.76
101-000-673.000	GAIN/LOSS ON SALE OF ASSETS	15,000.00	15,000.00	13,749.32	0.00	1,250.68	91.66
101-000-675.000	OTHER REVENUE	40,000.00	100,000.00	186,127.19	70,000.00	(86,127.19)	186.13
101-000-676.000	REIMBURSEMENTS	0.00	0.00	105,300.79	0.00	(105,300.79)	100.00
101-000-677.000	ADMINISTRATIVE SERVICES	553,065.00	553,065.00	0.00	0.00	553,065.00	0.00
101-000-681.000	RETIREE HEALTH INSURANCE CONTRIBUTION	55,000.00	55,000.00	40,588.82	4,009.48	14,411.18	73.80
101-000-685.000	OPIOID SETTLEMENT REVENUE	5,000.00	12,000.00	11,575.18	0.00	424.82	96.46
101-000-687.000	REFUNDS OR REBATES	5,000.00	5,000.00	4.06	4.06	4,995.94	0.08
101-000-689.000	CASH OVER OR SHORT	100.00	100.00	(242.63)	0.00	342.63	(242.63)
101-000-699.000	INTERFUND TRANSFERS IN	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
Total Revenue:		16,250,859.00	16,859,815.00	14,605,738.65	118,099.76	2,254,076.35	86.63
Total Dept 000 - BALANCE SHEET		16,250,859.00	16,859,815.00	14,605,738.65	118,099.76	2,254,076.35	86.63
TOTAL REVENUES		16,250,859.00	16,859,815.00	14,605,738.65	118,099.76	2,254,076.35	86.63
Expenditures							
Dept 000 - BALANCE SHEET							
Account Type: Expenditure							
101-000-995.000	INTERFUND TRANSFER OUT	0.00	958,578.00	958,578.00	0.00	0.00	100.00
Total Expenditure:		0.00	958,578.00	958,578.00	0.00	0.00	100.00

PERIOD ENDING 04/30/2024

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		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	04/30/2024	MONTH 04/30/24	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 000 - BALANCE SHEET		0.00	958,578.00	958,578.00	0.00	0.00	100.00
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-702.000	ELECTED/APPOINTED OFFICIALS PAY	35,000.00	35,000.00	29,026.20	2,500.53	5,973.80	82.93
101-101-713.000	FICA	2,170.00	2,170.00	1,799.59	155.06	370.41	82.93
101-101-714.000	MEDICARE	508.00	508.00	420.86	36.27	87.14	82.85
101-101-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-742.000	OPERATING SUPPLIES	500.00	500.00	196.00	0.00	304.00	39.20
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	326.85	0.00	4,673.15	6.54
101-101-955.000	CONFERENCES	1,000.00	1,000.00	768.18	0.00	231.82	76.82
101-101-956.000	MEMBERSHIPS	8,000.00	8,000.00	6,428.00	0.00	1,572.00	80.35
Total Expenditure:		52,308.00	52,308.00	38,965.68	2,691.86	13,342.32	74.49
Total Dept 101 - CITY COUNCIL		52,308.00	52,308.00	38,965.68	2,691.86	13,342.32	74.49
Dept 172 - CITY MANAGER							
Account Type: Expenditure							
101-172-703.000	SALARIES	169,580.00	169,580.00	125,557.35	8,851.92	44,022.65	74.04
101-172-704.000	WAGES - FULL TIME EMPLOYEES	45,700.00	45,700.00	20,092.10	2,752.38	25,607.90	43.97
101-172-710.000	VACATION	15,593.00	15,593.00	14,077.47	1,079.20	1,515.53	90.28
101-172-711.000	HOLIDAY	11,171.00	11,171.00	9,949.63	661.68	1,221.37	89.07
101-172-712.000	OVERTIME	0.00	0.00	508.88	0.00	(508.88)	100.00
101-172-713.000	FICA	15,676.00	15,676.00	10,909.32	836.66	4,766.68	69.59
101-172-714.000	MEDICARE	3,666.00	3,666.00	2,551.39	195.68	1,114.61	69.60
101-172-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,138.00	1,138.00	0.00	0.00	1,138.00	0.00
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	10,800.00	10,800.00	4,500.00	450.00	6,300.00	41.67
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,304.00	6,304.00	18,030.96	1,609.82	(11,726.96)	286.02
101-172-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	21,824.00	21,824.00	15,111.82	1,096.37	6,712.18	69.24
101-172-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	1,391.68	29.78	608.32	69.58
101-172-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	5,000.00	5,000.00	7,027.74	549.59	(2,027.74)	140.55
101-172-843.000	MEDICAL PROVIDER SERVICES	5,000.00	5,000.00	675.00	235.00	4,325.00	13.50
101-172-851.000	MAIL OR POSTAGE	250.00	250.00	39.29	0.00	210.71	15.72
101-172-860.000	TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-956.000	MEMBERSHIPS	425.00	425.00	50.00	0.00	375.00	11.76
101-172-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		315,627.00	315,627.00	230,472.63	18,348.08	85,154.37	73.02
Total Dept 172 - CITY MANAGER		315,627.00	315,627.00	230,472.63	18,348.08	85,154.37	73.02
Dept 212 - FINANCE							
Account Type: Expenditure							
101-212-703.000	SALARIES	82,386.00	82,386.00	55,644.27	6,576.93	26,741.73	67.54
101-212-704.000	WAGES - FULL TIME EMPLOYEES	115,122.00	115,122.00	64,879.43	7,114.59	50,242.57	56.36
101-212-710.000	VACATION	16,817.00	16,817.00	6,502.71	0.00	10,314.29	38.67
101-212-711.000	HOLIDAY	11,392.00	11,392.00	6,449.57	685.91	4,942.43	56.61
101-212-712.000	OVERTIME	1,500.00	1,500.00	76.00	76.00	1,424.00	5.07
101-212-713.000	FICA	14,515.00	14,515.00	8,232.40	895.92	6,282.60	56.72
101-212-714.000	MEDICARE	3,395.00	3,395.00	1,925.32	209.53	1,469.68	56.71
101-212-715.000	UNEMPLOYEMENT COMPENSATION	1,054.00	1,054.00	1,964.54	0.00	(910.54)	186.39

PERIOD ENDING 04/30/2024

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		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 101 - GENERAL FUND							
Expenditures							
101-212-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	4,711.29	350.00	688.71	87.25
101-212-718.000	LONGEVITY PAY	3,000.00	3,000.00	500.00	0.00	2,500.00	16.67
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	56,736.00	71,028.08	36,281.89	2,365.63	34,746.19	51.08
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,750.00	3,750.00	1,538.56	192.32	2,211.44	41.03
101-212-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	7,200.00	7,200.00	4,846.10	553.84	2,353.90	67.31
101-212-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	529.23	89.03	(529.23)	100.00
101-212-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	6,361.31	32.95	3,638.69	63.61
101-212-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	100,000.00	350,000.00	369,435.71	1,260.25	(19,435.71)	105.55
101-212-850.000	COMMUNICATIONS (PHONE AND CELL)	300.00	300.00	369.32	0.00	(69.32)	123.11
101-212-851.000	MAIL OR POSTAGE	8,500.00	8,500.00	5,311.61	0.00	3,188.39	62.49
101-212-955.000	CONFERENCES	500.00	500.00	350.00	0.00	150.00	70.00
101-212-956.000	MEMBERSHIPS	500.00	500.00	229.00	0.00	271.00	45.80
101-212-957.000	PROFESSIONAL DEVELOPMENT	3,000.00	3,000.00	807.62	0.00	2,192.38	26.92
101-212-965.000	BANK SERVICE CHARGES	30,000.00	30,000.00	36,479.31	0.00	(6,479.31)	121.60
Total Expenditure:		475,567.00	739,859.08	613,425.19	20,402.90	126,433.89	82.91
Total Dept 212 - FINANCE		475,567.00	739,859.08	613,425.19	20,402.90	126,433.89	82.91
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-703.000	SALARIES	78,548.00	78,548.00	72,040.06	4,562.01	6,507.94	91.71
101-215-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	38,000.00	38,000.00	51,643.63	50.00	(13,643.63)	135.90
101-215-710.000	VACATION	1,616.00	1,616.00	4,849.05	1,616.35	(3,233.05)	300.06
101-215-711.000	HOLIDAY	3,879.00	3,879.00	3,394.31	646.54	484.69	87.50
101-215-712.000	OVERTIME	0.00	0.00	6,234.99	0.00	(6,234.99)	100.00
101-215-713.000	FICA	7,567.00	7,567.00	6,864.15	408.79	702.85	90.71
101-215-714.000	MEDICARE	1,770.00	1,770.00	1,605.38	95.60	164.62	90.70
101-215-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	549.00	549.00	(416.00)	0.00	965.00	(75.77)
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	15,353.00	19,220.50	14,488.99	1,530.13	4,731.51	75.38
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	57.82	0.00	(57.82)	100.00
101-215-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	6,723.00	6,723.00	5,427.86	517.24	1,295.14	80.74
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	72.80	0.00	(72.80)	100.00
101-215-742.000	OPERATING SUPPLIES	10,000.00	20,000.00	11,499.88	0.00	8,500.12	57.50
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	6,600.00	6,600.00	10,132.25	0.00	(3,532.25)	153.52
101-215-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	9,500.00	9,500.00	3,662.83	69.48	5,837.17	38.56
101-215-851.000	MAIL OR POSTAGE	5,100.00	15,000.00	11,801.70	0.00	3,198.30	78.68
101-215-955.000	CONFERENCES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-215-956.000	MEMBERSHIPS	300.00	300.00	260.00	0.00	40.00	86.67
101-215-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-215-972.000	CAPITAL OUTLAY	1,500.00	1,500.00	1,385.00	0.00	115.00	92.33
Total Expenditure:		190,505.00	214,272.50	205,004.70	9,496.14	9,267.80	95.67
Total Dept 215 - CLERK		190,505.00	214,272.50	205,004.70	9,496.14	9,267.80	95.67
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-228-705.000	WAGES - PART TIME EMPLOYEES	36,400.00	36,400.00	14,298.75	2,387.50	22,101.25	39.28
101-228-713.000	FICA	2,257.00	2,257.00	886.52	148.02	1,370.48	39.28
101-228-714.000	MEDICARE	528.00	528.00	207.34	34.62	320.66	39.27
101-228-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	164.00	164.00	0.00	0.00	164.00	0.00

PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-228-742.000	OPERATING SUPPLIES	500.00	500.00	15.00	0.00	485.00	3.00
101-228-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	150,000.00	150,000.00	109,094.64	3,545.07	40,905.36	72.73
101-228-850.000	COMMUNICATIONS (PHONE AND CELL)	20,000.00	20,000.00	9,046.93	1,248.10	10,953.07	45.23
101-228-852.000	MISC COMMUNICATIONS (INTERNET)	45,000.00	45,000.00	30,641.58	2,189.46	14,358.42	68.09
101-228-941.000	LEASED ASSETS	30,000.00	30,000.00	2,611.71	0.00	27,388.29	8.71
101-228-960.000	MISCELLANEOUS	40,000.00	40,000.00	1,254.93	700.00	38,745.07	3.14
Total Expenditure:		324,849.00	324,849.00	168,057.40	10,252.77	156,791.60	51.73
Total Dept 228 - INFORMATION TECHNOLOGY							
Dept 257 - ASSESSING							
Account Type: Expenditure							
101-257-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,400.00	1,400.00	1,282.50	832.50	117.50	91.61
101-257-713.000	FICA	87.00	87.00	73.95	51.63	13.05	85.00
101-257-714.000	MEDICARE	21.00	21.00	17.29	12.07	3.71	82.33
101-257-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	902.19	32.95	2,097.81	30.07
101-257-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	128,000.00	128,000.00	127,490.45	10,120.29	509.55	99.60
101-257-851.000	MAIL OR POSTAGE	2,800.00	2,800.00	3,191.48	0.00	(391.48)	113.98
101-257-900.000	PRINTING AND PUBLISHING	2,500.00	2,500.00	2,178.87	0.00	321.13	87.15
101-257-957.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	40.00	0.00	110.00	26.67
Total Expenditure:		137,958.00	137,958.00	135,176.73	11,049.44	2,781.27	97.98
Total Dept 257 - ASSESSING							
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
101-265-703.000	SALARIES	16,902.00	16,902.00	0.00	0.00	16,902.00	0.00
101-265-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	1,084.09	443.75	63,252.91	1.69
101-265-705.000	WAGES - PART TIME EMPLOYEES	25,038.00	25,038.00	39,261.97	4,640.00	(14,223.97)	156.81
101-265-712.000	OVERTIME	0.00	0.00	119.89	119.89	(119.89)	100.00
101-265-713.000	FICA	6,589.00	6,589.00	2,544.84	322.62	4,044.16	38.62
101-265-714.000	MEDICARE	1,541.00	1,541.00	595.17	75.45	945.83	38.62
101-265-742.000	OPERATING SUPPLIES	30,000.00	30,000.00	15,840.75	672.79	14,159.25	52.80
101-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	160,000.00	160,000.00	5,697.89	0.00	154,302.11	3.56
101-265-850.000	COMMUNICATIONS (PHONE AND CELL)	8,000.00	8,000.00	6,405.66	0.00	1,594.34	80.07
101-265-920.000	ELECTRIC	80,000.00	80,000.00	64,405.14	0.00	15,594.86	80.51
101-265-921.000	NATURAL GAS	37,000.00	37,000.00	35,909.92	5,099.02	1,090.08	97.05
101-265-922.000	WATER	16,000.00	16,000.00	11,352.86	0.00	4,647.14	70.96
101-265-930.000	REPAIRS AND MAINTENANCE	165,000.00	165,000.00	209,015.65	8,659.88	(44,015.65)	126.68
101-265-972.000	CAPITAL OUTLAY	830,000.00	830,000.00	231,864.06	158,085.00	598,135.94	27.94
Total Expenditure:		1,440,407.00	1,440,407.00	624,097.89	178,118.40	816,309.11	43.33
Total Dept 265 - BUILDINGS AND GROUNDS							
Dept 266 - LEGAL							
Account Type: Expenditure							
101-266-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	140,000.00	220,000.00	183,189.98	0.00	36,810.02	83.27
Total Expenditure:		140,000.00	220,000.00	183,189.98	0.00	36,810.02	83.27

PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 266 - LEGAL		140,000.00	220,000.00	183,189.98	0.00	36,810.02	83.27
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
101-286-703.000	SALARIES	27,435.00	27,435.00	21,718.98	2,286.21	5,716.02	79.17
101-286-704.000	WAGES - FULL TIME EMPLOYEES	147,184.00	147,184.00	110,836.12	7,897.72	36,347.88	75.30
101-286-705.000	WAGES - PART TIME EMPLOYEES	17,732.00	17,732.00	4,859.12	833.00	12,872.88	27.40
101-286-710.000	VACATION	9,354.00	9,354.00	13,413.91	4,285.11	(4,059.91)	143.40
101-286-711.000	HOLIDAY	8,239.00	8,239.00	7,334.10	646.10	904.90	89.02
101-286-712.000	OVERTIME	0.00	0.00	8,329.95	710.79	(8,329.95)	100.00
101-286-713.000	FICA	11,533.00	11,533.00	9,919.18	1,015.75	1,613.82	86.01
101-286-714.000	MEDICARE	2,697.00	2,697.00	2,321.42	237.54	375.58	86.07
101-286-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	837.00	837.00	0.00	0.00	837.00	0.00
101-286-718.000	LONGEVITY PAY	3,075.00	3,075.00	2,890.00	1,000.00	185.00	93.98
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	48,431.00	60,631.01	66,985.46	5,372.05	(6,354.45)	110.48
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	1,009.68	96.16	240.32	80.77
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	7,825.00	7,825.00	2,918.87	294.78	4,906.13	37.30
101-286-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	7,990.40	196.52	2,009.60	79.90
101-286-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	71,800.00	71,800.00	59,615.41	1,166.67	12,184.59	83.03
101-286-851.000	MAIL OR POSTAGE	4,500.00	4,500.00	4,799.94	0.00	(299.94)	106.67
101-286-860.000	TRANSPORTATION	1,000.00	1,000.00	631.52	0.00	368.48	63.15
101-286-940.000	RENTALS	300,000.00	300,000.00	299,155.00	0.00	845.00	99.72
101-286-957.000	PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	2,303.61	0.00	1,196.39	65.82
Total Expenditure:		676,392.00	688,592.01	627,032.67	26,038.40	61,559.34	91.06
Total Dept 286 - DISTRICT COURT		676,392.00	688,592.01	627,032.67	26,038.40	61,559.34	91.06
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
101-301-703.000	SALARIES	101,803.00	101,803.00	77,618.76	7,684.44	24,184.24	76.24
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,396,022.00	2,396,022.00	1,701,921.37	170,396.17	694,100.63	71.03
101-301-705.000	WAGES - PART TIME EMPLOYEES	89,086.00	89,086.00	46,651.22	4,727.10	42,434.78	52.37
101-301-710.000	VACATION	316,869.00	316,869.00	139,346.00	10,401.17	177,523.00	43.98
101-301-711.000	HOLIDAY	120,268.00	120,268.00	50,069.67	590.61	70,198.33	41.63
101-301-712.000	OVERTIME	350,000.00	350,000.00	322,710.31	35,506.43	27,289.69	92.20
101-301-713.000	FICA	187,705.00	187,705.00	149,645.30	14,471.93	38,059.70	79.72
101-301-714.000	MEDICARE	43,900.00	43,900.00	34,997.71	3,384.58	8,902.29	79.72
101-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	13,025.00	13,025.00	(9,257.00)	0.00	22,282.00	(71.07)
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	44,400.00	44,400.00	37,200.00	4,000.00	7,200.00	83.78
101-301-718.000	LONGEVITY PAY	30,360.00	30,360.00	33,404.10	2,520.00	(3,044.10)	110.03
101-301-720.000	EDUCATION ALLOWANCE	20,532.00	20,532.00	16,711.78	1,579.40	3,820.22	81.39
101-301-721.000	CLOTHING ALLOWANCE	37,800.00	37,800.00	1,687.50	0.00	36,112.50	4.46
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	292,594.00	366,299.87	401,544.38	32,332.27	(35,244.51)	109.62
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	37,500.00	46,946.43	26,272.36	1,730.88	20,674.07	55.96
101-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	8,615.00	85,000.00	112,511.49	10,125.07	(27,511.49)	132.37
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	275,000.00	275,000.00	84,335.13	8,983.43	190,664.87	30.67
101-301-725.500	MERS DIVISION 20 POLC	1,154,388.00	1,154,388.00	846,774.00	0.00	307,614.00	73.35
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	682,872.00	682,872.00	470,914.00	0.00	211,958.00	68.96
101-301-742.000	OPERATING SUPPLIES	95,000.00	95,000.00	41,504.06	2,799.23	53,495.94	43.69
101-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	35,901.44	530.00	24,098.56	59.84
101-301-843.000	MEDICAL PROVIDER SERVICES	8,000.00	8,000.00	6,641.00	0.00	1,359.00	83.01

PERIOD ENDING 04/30/2024

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-301-850.000	COMMUNICATIONS (PHONE AND CELL)	12,000.00	12,000.00	4,063.35	0.00	7,936.65	33.86
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	1,171.53	0.00	328.47	78.10
101-301-886.000	PROGRAMMING - OWI ENFORCEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301-930.000	REPAIRS AND MAINTENANCE	280,000.00	316,488.35	39,906.31	342.85	276,582.04	12.61
101-301-956.000	MEMBERSHIPS	1,500.00	1,500.00	1,704.78	0.00	(204.78)	113.65
101-301-957.000	PROFESSIONAL DEVELOPMENT	40,000.00	40,000.00	20,677.41	495.00	19,322.59	51.69
101-301-957.100	PROFESSIONAL DEVELOPMENT - 302 FUNDS	4,000.00	11,000.00	5,318.88	0.00	5,681.12	48.35
101-301-972.000	CAPITAL OUTLAY	152,000.00	175,000.00	237,264.71	22,016.90	(62,264.71)	135.58
Total Expenditure:		6,858,739.00	7,084,764.65	4,939,211.55	334,617.46	2,145,553.10	69.72
Total Dept 301 - PUBLIC SAFETY							
		6,858,739.00	7,084,764.65	4,939,211.55	334,617.46	2,145,553.10	69.72
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	341,076.00	341,076.00	341,201.00	170,538.00	(125.00)	100.04
Total Expenditure:		341,076.00	341,076.00	341,201.00	170,538.00	(125.00)	100.04
Total Dept 325 - COMMUNICATIONS/DISPATCH							
		341,076.00	341,076.00	341,201.00	170,538.00	(125.00)	100.04
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-703.000	SALARIES	16,902.00	16,902.00	131,949.16	13,036.55	(115,047.16)	780.67
101-441-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	253,675.44	25,400.21	(189,338.44)	394.29
101-441-705.000	WAGES - PART TIME EMPLOYEES	27,067.00	27,067.00	19,274.99	2,030.00	7,792.01	71.21
101-441-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	2,413.00	0.00	(2,413.00)	100.00
101-441-710.000	VACATION	44,506.00	44,506.00	32,007.53	3,240.07	12,498.47	71.92
101-441-711.000	HOLIDAY	9,332.00	9,332.00	22,729.33	2,082.06	(13,397.33)	243.56
101-441-712.000	OVERTIME	10,000.00	10,000.00	7,155.31	357.75	2,844.69	71.55
101-441-713.000	FICA	10,673.00	10,673.00	30,574.47	2,840.32	(19,901.47)	286.47
101-441-714.000	MEDICARE	2,651.00	2,651.00	7,150.54	664.26	(4,499.54)	269.73
101-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	775.00	775.00	0.00	0.00	775.00	0.00
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	9,600.00	9,600.00	8,300.00	350.00	1,300.00	86.46
101-441-718.000	LONGEVITY PAY	2,200.00	2,200.00	3,300.00	0.00	(1,100.00)	150.00
101-441-721.000	CLOTHING ALLOWANCE	8,400.00	8,400.00	8,400.00	0.00	0.00	100.00
101-441-722.000	UNIFORMS	500.00	500.00	463.00	0.00	37.00	92.60
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	41,522.00	51,981.60	71,589.64	7,832.90	(19,608.04)	137.72
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,250.00	3,250.00	4,630.49	486.79	(1,380.49)	142.48
101-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	14,631.00	14,631.00	12,277.94	1,186.14	2,353.06	83.92
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	6,026.00	6,026.00	9,057.03	881.58	(3,031.03)	150.30
101-441-725.700	MERS DIVISION 23 DPW	300,000.00	300,000.00	183,555.00	0.00	116,445.00	61.19
101-441-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	8,486.45	35.00	1,513.55	84.86
101-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	295,000.00	295,000.00	65,649.86	3,590.06	229,350.14	22.25
101-441-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	3,345.48	0.00	(3,345.48)	100.00
101-441-843.000	MEDICAL PROVIDER SERVICES	500.00	500.00	1,471.00	200.00	(971.00)	294.20
101-441-850.000	COMMUNICATIONS (PHONE AND CELL)	7,500.00	7,500.00	5,458.66	0.00	2,041.34	72.78
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	253.75	0.00	246.25	50.75
101-441-930.000	REPAIRS AND MAINTENANCE	51,000.00	57,387.20	7,520.90	0.00	49,866.30	13.11
101-441-930.100	REPAIRS - STORM DRAINS MAINTENANCE	95,000.00	95,000.00	86,290.44	1,037.95	8,709.56	90.83
101-441-955.000	CONFERENCES	7,000.00	7,000.00	2,723.03	0.00	4,276.97	38.90
101-441-956.000	MEMBERSHIPS	500.00	500.00	480.00	0.00	20.00	96.00
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	7,434.90	2,607.70	2,565.10	74.35

DB: Fraser

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

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PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	04/30/2024 NORM (ABNORM)	MONTH 04/30/24 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-441-972.000	CAPITAL OUTLAY	1,400,000.00	1,400,000.00	13,376.67	(27,857.20)	1,386,623.33	0.96
Total Expenditure:		2,449,372.00	2,466,218.80	1,010,994.01	40,002.14	1,455,224.79	40.99
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,449,372.00	2,466,218.80	1,010,994.01	40,002.14	1,455,224.79	40.99
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	1,565.02	0.00	434.98	78.25
101-448-920.500	ELECTRIC (STREET LIGHTING)	230,000.00	230,000.00	205,475.22	0.00	24,524.78	89.34
Total Expenditure:		232,000.00	232,000.00	207,040.24	0.00	24,959.76	89.24
Total Dept 448 - STREET LIGHTING		232,000.00	232,000.00	207,040.24	0.00	24,959.76	89.24
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-672-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	23,800.00	0.00	0.00	23,800.00	0.00
101-672-705.000	WAGES - PART TIME EMPLOYEES	45,985.00	45,985.00	24,997.44	3,435.13	20,987.56	54.36
101-672-710.000	VACATION	1,000.00	1,000.00	475.60	0.00	524.40	47.56
101-672-711.000	HOLIDAY	1,200.00	1,200.00	614.98	0.00	585.02	51.25
101-672-713.000	FICA	4,463.00	4,463.00	1,649.22	209.91	2,813.78	36.95
101-672-714.000	MEDICARE	1,043.00	1,043.00	385.69	49.09	657.31	36.98
101-672-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	324.00	324.00	0.00	0.00	324.00	0.00
101-672-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,000.00	450.03	450.03	4,549.97	9.00
101-672-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	31.18	31.18	(31.18)	100.00
101-672-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,530.00	2,530.00	0.00	0.00	2,530.00	0.00
101-672-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	68.22	68.22	(68.22)	100.00
101-672-742.000	OPERATING SUPPLIES	5,000.00	5,000.00	2,998.05	264.36	2,001.95	59.96
101-672-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	15,000.00	15,000.00	15,549.70	1,872.00	(549.70)	103.66
101-672-850.000	COMMUNICATIONS (PHONE AND CELL)	500.00	500.00	0.00	0.00	500.00	0.00
101-672-851.000	MAIL OR POSTAGE	200.00	200.00	18.95	0.00	181.05	9.48
101-672-881.000	PROGRAMMING	10,000.00	10,000.00	1,108.97	0.00	8,891.03	11.09
101-672-930.000	REPAIRS AND MAINTENANCE	2,300.00	2,611.35	319.34	0.00	2,292.01	12.23
Total Expenditure:		118,345.00	118,656.35	48,667.37	6,379.92	69,988.98	41.02
Total Dept 672 - SENIOR ACTIVITY CENTER		118,345.00	118,656.35	48,667.37	6,379.92	69,988.98	41.02
Dept 701 - PLANNING							
Account Type: Expenditure							
101-701-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,700.00	1,700.00	1,320.00	120.00	380.00	77.65
101-701-713.000	FICA	105.00	105.00	81.84	7.44	23.16	77.94
101-701-714.000	MEDICARE	25.00	25.00	19.14	1.74	5.86	76.56
101-701-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	75,000.00	75,000.00	43,327.48	0.00	31,672.52	57.77
101-701-900.000	PRINTING AND PUBLISHING	2,000.00	2,000.00	782.50	0.00	1,217.50	39.13
Total Expenditure:		78,830.00	78,830.00	45,530.96	129.18	33,299.04	57.76
Total Dept 701 - PLANNING		78,830.00	78,830.00	45,530.96	129.18	33,299.04	57.76

Dept 702 - ZONING

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	04/30/2024	MONTH 04/30/24	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
Account Type: Expenditure							
101-702-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,500.00	1,500.00	1,137.50	150.00	362.50	75.83
101-702-703.000	SALARIES	0.00	0.00	37.50	0.00	(37.50)	100.00
101-702-713.000	FICA	75.00	75.00	64.97	9.30	10.03	86.63
101-702-714.000	MEDICARE	15.00	15.00	15.17	2.17	(0.17)	101.13
101-702-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	6.81	0.00	(6.81)	100.00
101-702-900.000	PRINTING AND PUBLISHING	2,000.00	2,000.00	0.00	(998.50)	2,000.00	0.00
Total Expenditure:		3,590.00	3,590.00	1,261.95	(837.03)	2,328.05	35.15
Total Dept 702 - ZONING		3,590.00	3,590.00	1,261.95	(837.03)	2,328.05	35.15
Dept 703 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	85,617.00	85,617.00	45,658.09	6,098.12	39,958.91	53.33
101-703-705.000	WAGES - PART TIME EMPLOYEES	30,914.00	30,914.00	37,946.92	2,962.50	(7,032.92)	122.75
101-703-710.000	VACATION	9,119.00	9,119.00	3,803.14	237.50	5,315.86	41.71
101-703-711.000	HOLIDAY	5,154.00	5,154.00	3,821.29	360.98	1,332.71	74.14
101-703-713.000	FICA	8,463.00	8,463.00	5,372.15	579.26	3,090.85	63.48
101-703-714.000	MEDICARE	1,979.00	1,979.00	1,256.41	135.47	722.59	63.49
101-703-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	614.00	614.00	0.00	0.00	614.00	0.00
101-703-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
101-703-718.000	LONGEVITY PAY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	21,839.00	27,340.35	27,789.38	2,215.39	(449.03)	101.64
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	1,057.76	96.16	192.24	84.62
101-703-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	3,360.00	320.00	(3,360.00)	100.00
101-703-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,153.59	102.38	(1,153.59)	100.00
101-703-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,283.26	32.95	1,716.74	42.78
101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	130,000.00	130,000.00	84,448.90	238.19	45,551.10	64.96
101-703-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	738.64	0.00	261.36	73.86
101-703-851.000	MAIL OR POSTAGE	1,000.00	1,000.00	1,749.44	0.00	(749.44)	174.94
101-703-930.000	REPAIRS AND MAINTENANCE	6,500.00	7,367.01	867.01	0.00	6,500.00	11.77
101-703-955.000	CONFERENCES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-956.000	MEMBERSHIPS	250.00	250.00	0.00	0.00	250.00	0.00
101-703-957.000	PROFESSIONAL DEVELOPMENT	750.00	750.00	0.00	0.00	750.00	0.00
Total Expenditure:		314,649.00	321,017.36	220,305.98	13,378.90	100,711.38	68.63
Total Dept 703 - BUILDING DEPARTMENT		314,649.00	321,017.36	220,305.98	13,378.90	100,711.38	68.63
Dept 751 - RECREATION							
Account Type: Expenditure							
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	1,250.00	495.00	60.00	755.00	39.60
101-751-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	23,800.00	32,537.48	3,800.00	(8,737.48)	136.71
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-751-710.000	VACATION	1,000.00	1,000.00	2,150.00	0.00	(1,150.00)	215.00
101-751-711.000	HOLIDAY	1,200.00	1,200.00	1,300.00	200.00	(100.00)	108.33
101-751-713.000	FICA	1,612.00	1,612.00	2,297.56	245.52	(685.56)	142.53
101-751-714.000	MEDICARE	377.00	377.00	537.35	57.41	(160.35)	142.53
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	117.00	117.00	0.00	0.00	117.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,000.00	3,937.26	691.04	1,062.74	78.75
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,080.00	2,080.00	2,904.00	320.00	(824.00)	139.62
101-751-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	617.35	0.00	1,382.65	30.87

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	04/30/2024 NORM (ABNORM)	MONTH 04/30/24 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	25,000.00	25,000.00	3,474.00	0.00	21,526.00	13.90
101-751-851.000	MAIL OR POSTAGE	500.00	500.00	2.55	0.00	497.45	0.51
101-751-880.000	COMMUNITY PROMOTION	12,000.00	12,000.00	7,500.00	0.00	4,500.00	62.50
101-751-881.000	PROGRAMMING	20,000.00	20,000.00	6,959.87	0.00	13,040.13	34.80
101-751-900.000	PRINTING AND PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-955.000	CONFERENCES	1,000.00	1,000.00	70.00	0.00	930.00	7.00
101-751-956.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Expenditure:		108,936.00	108,936.00	64,782.42	5,373.97	44,153.58	59.47
Total Dept 751 - RECREATION		108,936.00	108,936.00	64,782.42	5,373.97	44,153.58	59.47
Dept 770 - PARK MAINTENANCE							
Account Type: Expenditure							
101-770-705.000	WAGES - PART TIME EMPLOYEES	64,805.00	64,805.00	13,400.00	2,290.00	51,405.00	20.68
101-770-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	10,469.49	0.00	(10,469.49)	100.00
101-770-713.000	FICA	0.00	0.00	1,506.96	141.98	(1,506.96)	100.00
101-770-714.000	MEDICARE	0.00	0.00	352.45	33.21	(352.45)	100.00
101-770-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	6,687.55	541.87	13,312.45	33.44
101-770-922.000	WATER	600.00	600.00	416.77	0.00	183.23	69.46
101-770-930.000	REPAIRS AND MAINTENANCE	100,000.00	101,240.64	57,330.82	739.53	43,909.82	56.63
101-770-972.000	CAPITAL OUTLAY	277,000.00	277,000.00	170,387.32	0.00	106,612.68	61.51
Total Expenditure:		462,405.00	463,645.64	260,551.36	3,746.59	203,094.28	56.20
Total Dept 770 - PARK MAINTENANCE		462,405.00	463,645.64	260,551.36	3,746.59	203,094.28	56.20
Dept 803 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-803-742.000	OPERATING SUPPLIES	500.00	500.00	132.78	30.00	367.22	26.56
Total Expenditure:		500.00	500.00	132.78	30.00	367.22	26.56
Total Dept 803 - HISTORICAL COMMISSION		500.00	500.00	132.78	30.00	367.22	26.56
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	634,345.00	646,571.00	646,481.00	0.00	90.00	99.99
Total Expenditure:		634,345.00	646,571.00	646,481.00	0.00	90.00	99.99
Total Dept 951 - INSURANCE		634,345.00	646,571.00	646,481.00	0.00	90.00	99.99
Dept 961 - RETIREE							
Account Type: Expenditure							
101-961-713.000	FICA	0.00	0.00	2,514.10	260.40	(2,514.10)	100.00
101-961-714.000	MEDICARE	0.00	0.00	587.98	60.84	(587.98)	100.00
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	27,720.00	27,720.00	32,200.00	4,200.00	(4,480.00)	116.16
101-961-724.300	RETIREE HEALTH CARE - OPEB	1,300,000.00	1,439,881.93	1,188,818.65	50,373.10	251,063.28	82.56
101-961-725.300	MERS DIVISION 10 SUPERVISOR	711,336.00	711,336.00	537,444.00	0.00	173,892.00	75.55
101-961-725.400	MERS DIVISION 11 CLERICAL	44,148.00	44,148.00	17,235.00	0.00	26,913.00	39.04
101-961-840.000	INSURANCE PREMIUM (LIFE)	1,896.00	1,896.00	1,669.28	179.25	226.72	88.04

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2024 NORM (ABNORM)	MONTH 04/30/24 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Total Expenditure:		2,085,100.00	2,224,981.93	1,780,469.01	55,073.59	444,512.92	80.02
Total Dept 961 - RETIREE		2,085,100.00	2,224,981.93	1,780,469.01	55,073.59	444,512.92	80.02
TOTAL EXPENDITURES		17,441,500.00	19,183,238.32	13,350,630.50	904,830.71	5,832,607.82	69.60
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		16,250,859.00	16,859,815.00	14,605,738.65	118,099.76	2,254,076.35	86.63
TOTAL EXPENDITURES		17,441,500.00	19,183,238.32	13,350,630.50	904,830.71	5,832,607.82	69.60
NET OF REVENUES & EXPENDITURES		(1,190,641.00)	(2,323,423.32)	1,255,108.15	(786,730.95)	(3,578,531.47)	54.02
BEG. FUND BALANCE		12,759,961.90	12,759,961.90	12,759,961.90			
FUND BALANCE ADJUSTMENTS				(1,299.36)			
END FUND BALANCE		11,569,320.90	10,436,538.58	14,013,770.69			

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
202-000-543.000	STATE GRANTS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,100,000.00	1,100,000.00	757,348.29	0.00	342,651.71	68.85
202-000-665.000	INTEREST INCOME	0.00	0.00	95,354.25	0.00	(95,354.25)	100.00
202-000-675.000	OTHER REVENUE	0.00	0.00	12,976.64	0.00	(12,976.64)	100.00
Total Revenue:		1,108,000.00	1,108,000.00	865,679.18	0.00	242,320.82	78.13
Total Dept 000 - BALANCE SHEET		1,108,000.00	1,108,000.00	865,679.18	0.00	242,320.82	78.13
TOTAL REVENUES		1,108,000.00	1,108,000.00	865,679.18	0.00	242,320.82	78.13
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
202-441-703.000	SALARIES	8,451.00	8,451.00	0.00	0.00	8,451.00	0.00
202-441-704.000	WAGES - FULL TIME EMPLOYEES	32,169.00	32,169.00	51,371.55	4,240.87	(19,202.55)	159.69
202-441-705.000	WAGES - PART TIME EMPLOYEES	3,683.00	3,683.00	0.00	0.00	3,683.00	0.00
202-441-710.000	VACATION	4,451.00	4,451.00	2,863.28	0.00	1,587.72	64.33
202-441-711.000	HOLIDAY	2,333.00	2,333.00	2,583.80	224.68	(250.80)	110.75
202-441-712.000	OVERTIME	10,000.00	10,000.00	5,685.55	224.68	4,314.45	56.86
202-441-713.000	FICA	3,787.00	3,787.00	3,870.62	278.90	(83.62)	102.21
202-441-714.000	MEDICARE	886.00	886.00	905.20	65.22	(19.20)	102.17
202-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	275.00	275.00	0.00	0.00	275.00	0.00
202-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,920.00	6,920.00	7,541.84	81.61	(621.84)	108.99
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	813.00	813.00	885.77	86.81	(72.77)	108.95
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,004.00	1,004.00	1,847.74	177.76	(843.74)	184.04
202-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	50,000.00	50,000.00	22,430.31	1,036.57	27,569.69	44.86
202-441-930.000	REPAIRS AND MAINTENANCE	88,000.00	98,468.40	27,598.95	0.00	70,869.45	28.03
202-441-930.200	REPAIRS - STREETS MAINTENANCE	250,000.00	250,000.00	16,219.39	769.50	233,780.61	6.49
202-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	25,000.00	25,000.00	17,270.93	0.00	7,729.07	69.08
202-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	12,000.00	12,000.00	21,084.01	0.00	(9,084.01)	175.70
202-441-972.000	CAPITAL OUTLAY	1,155,000.00	1,155,000.00	912,898.78	0.00	242,101.22	79.04
202-441-995.000	INTERFUND TRANSFER OUT	275,000.00	275,000.00	0.00	0.00	275,000.00	0.00
Total Expenditure:		1,930,972.00	1,941,440.40	1,095,057.72	7,186.60	846,382.68	56.40
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		1,930,972.00	1,941,440.40	1,095,057.72	7,186.60	846,382.68	56.40
TOTAL EXPENDITURES		1,930,972.00	1,941,440.40	1,095,057.72	7,186.60	846,382.68	56.40
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,108,000.00	1,108,000.00	865,679.18	0.00	242,320.82	78.13
TOTAL EXPENDITURES		1,930,972.00	1,941,440.40	1,095,057.72	7,186.60	846,382.68	56.40
NET OF REVENUES & EXPENDITURES		(822,972.00)	(833,440.40)	(229,378.54)	(7,186.60)	(604,061.86)	27.52
BEG. FUND BALANCE		2,790,780.22	2,790,780.22	2,790,780.22			
END FUND BALANCE		1,967,808.22	1,957,339.82	2,561,401.68			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2023-24	04/30/2024	MONTH 04/30/24	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	AMENDED BUDGET	04/30/2024	MONTH 04/30/24	BALANCE	% BDGT
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
203-000-543.000	STATE GRANTS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	474,000.00	474,000.00	326,223.49	0.00	147,776.51	68.82
203-000-665.000	INTEREST INCOME	0.00	0.00	46,560.48	0.00	(46,560.48)	100.00
203-000-699.000	INTERFUND TRANSFERS IN	275,000.00	275,000.00	0.00	0.00	275,000.00	0.00
Total Revenue:		784,000.00	784,000.00	372,783.97	0.00	411,216.03	47.55
Total Dept 000 - BALANCE SHEET		784,000.00	784,000.00	372,783.97	0.00	411,216.03	47.55
TOTAL REVENUES		784,000.00	784,000.00	372,783.97	0.00	411,216.03	47.55
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
203-441-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
203-441-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	3,724.07	0.00	92,781.93	3.86
203-441-705.000	WAGES - PART TIME EMPLOYEES	3,683.00	3,683.00	0.00	0.00	3,683.00	0.00
203-441-710.000	VACATION	13,352.00	13,352.00	5,738.14	0.00	7,613.86	42.98
203-441-711.000	HOLIDAY	6,999.00	6,999.00	2,379.65	224.68	4,619.35	34.00
203-441-712.000	OVERTIME	10,000.00	10,000.00	3,617.80	172.26	6,382.20	36.18
203-441-713.000	FICA	9,665.00	9,665.00	1,196.99	24.44	8,468.01	12.38
203-441-714.000	MEDICARE	2,267.00	2,267.00	279.97	5.72	1,987.03	12.35
203-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	702.00	702.00	(930.00)	0.00	1,632.00	(132.48)
203-441-718.000	LONGEVITY PAY	2,400.00	2,400.00	2,500.00	0.00	(100.00)	104.17
203-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	1,200.00	0.00	0.00	100.00
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	25,990.80	10,241.81	157.12	15,748.99	39.41
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,438.00	2,438.00	52.73	2.64	2,385.27	2.16
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,014.00	3,014.00	151.99	6.53	2,862.01	5.04
203-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	0.00	0.00	68.25	0.00	(68.25)	100.00
203-441-930.000	REPAIRS AND MAINTENANCE	53,000.00	58,871.86	83,603.32	37,103.87	(24,731.46)	142.01
203-441-930.200	REPAIRS - STREETS MAINTENANCE	200,000.00	200,000.00	1,317.45	0.00	198,682.55	0.66
203-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	5,000.00	5,000.00	2,181.69	0.00	2,818.31	43.63
203-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	44,000.00	44,000.00	18,073.66	0.00	25,926.34	41.08
203-441-972.000	CAPITAL OUTLAY	10,000.00	10,000.00	9,396.93	0.00	603.07	93.97
Total Expenditure:		510,339.00	521,440.66	144,794.45	37,697.26	376,646.21	27.77
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		510,339.00	521,440.66	144,794.45	37,697.26	376,646.21	27.77
TOTAL EXPENDITURES		510,339.00	521,440.66	144,794.45	37,697.26	376,646.21	27.77
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		784,000.00	784,000.00	372,783.97	0.00	411,216.03	47.55
TOTAL EXPENDITURES		510,339.00	521,440.66	144,794.45	37,697.26	376,646.21	27.77
NET OF REVENUES & EXPENDITURES		273,661.00	262,559.34	227,989.52	(37,697.26)	34,569.82	86.83
BEG. FUND BALANCE		1,372,512.06	1,372,512.06	1,372,512.06			
END FUND BALANCE		1,646,173.06	1,635,071.40	1,600,501.58			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2023-24	04/30/2024	MONTH 04/30/24	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED

PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	490,804.00	490,804.00	472,062.72	0.00	18,741.28	96.18
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	25,858.00	25,858.00	24,610.69	0.00	1,247.31	95.18
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	226.58	0.00	773.42	22.66
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	4,000.00	4,000.00	2,870.81	0.00	1,129.19	71.77
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	400.00	400.00	704.15	0.00	(304.15)	176.04
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	43,000.00	43,000.00	53,534.70	0.00	(10,534.70)	124.50
210-000-638.000	AMBULANCE TRANSPORT FEES	335,000.00	335,000.00	410,064.30	14,066.32	(75,064.30)	122.41
210-000-665.000	INTEREST INCOME	0.00	0.00	87,209.25	0.00	(87,209.25)	100.00
Total Revenue:		901,062.00	901,062.00	1,051,283.20	14,066.32	(150,221.20)	116.67
Total Dept 000 - BALANCE SHEET		901,062.00	901,062.00	1,051,283.20	14,066.32	(150,221.20)	116.67
TOTAL REVENUES		901,062.00	901,062.00	1,051,283.20	14,066.32	(150,221.20)	116.67
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	313,518.00	313,518.00	242,228.61	22,787.98	71,289.39	77.26
210-301-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	286.88	192.38	(286.88)	100.00
210-301-710.000	VACATION	19,431.00	19,431.00	6,725.80	311.53	12,705.20	34.61
210-301-711.000	HOLIDAY	12,000.00	12,000.00	7,104.51	0.00	4,895.49	59.20
210-301-712.000	OVERTIME	15,000.00	15,000.00	9,322.17	1,191.29	5,677.83	62.15
210-301-713.000	FICA	22,360.00	22,360.00	16,714.62	1,475.38	5,645.38	74.75
210-301-714.000	MEDICARE	5,000.00	5,000.00	3,909.04	345.03	1,090.96	78.18
210-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,552.00	1,552.00	(389.00)	0.00	1,941.00	(25.06)
210-301-718.000	LONGEVITY PAY	1,050.00	1,050.00	0.00	0.00	1,050.00	0.00
210-301-719.000	FOOD ALLOWANCE	6,750.00	6,750.00	4,583.31	0.00	2,166.69	67.90
210-301-720.000	EDUCATION ALLOWANCE	1,000.00	1,000.00	788.41	76.92	211.59	78.84
210-301-721.000	CLOTHING ALLOWANCE	8,100.00	8,100.00	112.50	0.00	7,987.50	1.39
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	31,689.00	39,671.61	52,215.92	4,029.44	(12,544.31)	131.62
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	5,194.71	480.80	2,305.29	69.26
210-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	17,400.75	1,810.19	(17,400.75)	100.00
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	17,368.00	17,368.00	16,507.02	1,455.30	860.98	95.04
210-301-742.000	OPERATING SUPPLIES	38,000.00	38,000.00	56,515.81	5,697.62	(18,515.81)	148.73
210-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	167,000.00	167,000.00	23,844.78	0.00	143,155.22	14.28
210-301-850.000	COMMUNICATIONS (PHONE AND CELL)	2,000.00	2,000.00	820.25	0.00	1,179.75	41.01
210-301-930.000	REPAIRS AND MAINTENANCE	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
210-301-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	4,469.27	0.00	5,530.73	44.69
Total Expenditure:		749,318.00	757,300.61	468,355.36	39,853.86	288,945.25	61.85
Total Dept 301 - PUBLIC SAFETY		749,318.00	757,300.61	468,355.36	39,853.86	288,945.25	61.85
TOTAL EXPENDITURES		749,318.00	757,300.61	468,355.36	39,853.86	288,945.25	61.85

Fund 210 - AMBULANCE FUND:

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 04/30/2024
% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2023-24	04/30/2024	MONTH 04/30/24	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 210 - AMBULANCE FUND							
TOTAL REVENUES		901,062.00	901,062.00	1,051,283.20	14,066.32	(150,221.20)	116.67
TOTAL EXPENDITURES		749,318.00	757,300.61	468,355.36	39,853.86	288,945.25	61.85
NET OF REVENUES & EXPENDITURES		151,744.00	143,761.39	582,927.84	(25,787.54)	(439,166.45)	405.48
BEG. FUND BALANCE		2,064,154.80	2,064,154.80	2,064,154.80			
END FUND BALANCE		2,215,898.80	2,207,916.19	2,647,082.64			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2024 NORM (ABNORM)	MONTH 04/30/24 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 211 - DISTRICT COURT OPERATIONS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
211-000-665.000	INTEREST INCOME	0.00	42,000.00	32,546.88	0.00	9,453.12	77.49
Total Revenue:		0.00	42,000.00	32,546.88	0.00	9,453.12	77.49
Total Dept 000 - BALANCE SHEET		0.00	42,000.00	32,546.88	0.00	9,453.12	77.49
TOTAL REVENUES		0.00	42,000.00	32,546.88	0.00	9,453.12	77.49
Expenditures							
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
211-286-965.000	BANK SERVICE CHARGES	0.00	0.00	28.00	0.00	(28.00)	100.00
Total Expenditure:		0.00	0.00	28.00	0.00	(28.00)	100.00
Total Dept 286 - DISTRICT COURT		0.00	0.00	28.00	0.00	(28.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	28.00	0.00	(28.00)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:							
TOTAL REVENUES		0.00	42,000.00	32,546.88	0.00	9,453.12	77.49
TOTAL EXPENDITURES		0.00	0.00	28.00	0.00	(28.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	42,000.00	32,518.88	0.00	9,481.12	77.43
BEG. FUND BALANCE		1,245,359.26	1,245,359.26	1,245,359.26			
END FUND BALANCE		1,245,359.26	1,287,359.26	1,277,878.14			

PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 226 - RUBBISH COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	729,510.00	729,510.00	701,669.43	0.00	27,840.57	96.18
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	38,435.00	38,435.00	36,598.22	0.00	1,836.78	95.22
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	335.18	0.00	664.82	33.52
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,000.00	5,000.00	4,267.50	0.00	732.50	85.35
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	600.00	600.00	1,041.31	0.00	(441.31)	173.55
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	69,214.49	0.00	(69,214.49)	100.00
226-000-607.000	FEES	108,000.00	108,000.00	76,676.99	9,026.52	31,323.01	71.00
226-000-665.000	INTEREST INCOME	0.00	48,000.00	33,665.75	0.00	14,334.25	70.14
Total Revenue:		883,845.00	931,845.00	923,468.87	9,026.52	8,376.13	99.10
Total Dept 000 - BALANCE SHEET		883,845.00	931,845.00	923,468.87	9,026.52	8,376.13	99.10
TOTAL REVENUES		883,845.00	931,845.00	923,468.87	9,026.52	8,376.13	99.10
Expenditures							
Dept 528 - RUBBISH COLLECTION/DISPOSAL							
Account Type: Expenditure							
226-528-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	75,321.00	75,321.00	0.00	0.00	75,321.00	0.00
226-528-801.400	WASTE AND RUBBISH DISPOSAL	600,000.00	600,000.00	505,181.50	0.00	94,818.50	84.20
226-528-801.500	RECYCLING	100,000.00	100,000.00	77,037.48	0.00	22,962.52	77.04
226-528-801.600	COMPOSTING	100,000.00	100,000.00	67,782.00	0.00	32,218.00	67.78
Total Expenditure:		875,321.00	875,321.00	650,000.98	0.00	225,320.02	74.26
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		875,321.00	875,321.00	650,000.98	0.00	225,320.02	74.26
TOTAL EXPENDITURES		875,321.00	875,321.00	650,000.98	0.00	225,320.02	74.26
Fund 226 - RUBBISH COLLECTION FUND:							
TOTAL REVENUES		883,845.00	931,845.00	923,468.87	9,026.52	8,376.13	99.10
TOTAL EXPENDITURES		875,321.00	875,321.00	650,000.98	0.00	225,320.02	74.26
NET OF REVENUES & EXPENDITURES		8,524.00	56,524.00	273,467.89	9,026.52	(216,943.89)	483.81
BEG. FUND BALANCE		578,868.43	578,868.43	578,868.43			
END FUND BALANCE		587,392.43	635,392.43	852,336.32			

PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 265 - DRUG FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
265-000-657.000	ORDINANCE FINES AND COSTS	500.00	500.00	0.00	0.00	500.00	0.00
265-000-665.000	INTEREST INCOME	100.00	24,000.00	18,305.66	0.00	5,694.34	76.27
Total Revenue:		600.00	24,500.00	18,305.66	0.00	6,194.34	74.72
Total Dept 000 - BALANCE SHEET		600.00	24,500.00	18,305.66	0.00	6,194.34	74.72
TOTAL REVENUES		600.00	24,500.00	18,305.66	0.00	6,194.34	74.72
Expenditures							
Dept 311 - DRUG FORFEITURE							
Account Type: Expenditure							
265-311-742.000	OPERATING SUPPLIES	25,000.00	25,000.00	15,680.60	0.00	9,319.40	62.72
265-311-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
265-311-941.000	LEASED ASSETS	0.00	31,700.00	31,700.00	0.00	0.00	100.00
265-311-995.000	OPERATING TRANS OUT	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
Total Expenditure:		165,000.00	196,700.00	47,380.60	0.00	149,319.40	24.09
Total Dept 311 - DRUG FORFEITURE		165,000.00	196,700.00	47,380.60	0.00	149,319.40	24.09
TOTAL EXPENDITURES		165,000.00	196,700.00	47,380.60	0.00	149,319.40	24.09
Fund 265 - DRUG FORFEITURE FUND:							
TOTAL REVENUES		600.00	24,500.00	18,305.66	0.00	6,194.34	74.72
TOTAL EXPENDITURES		165,000.00	196,700.00	47,380.60	0.00	149,319.40	24.09
NET OF REVENUES & EXPENDITURES		(164,400.00)	(172,200.00)	(29,074.94)	0.00	(143,125.06)	16.88
BEG. FUND BALANCE		559,430.33	559,430.33	559,430.33			
END FUND BALANCE		395,030.33	387,230.33	530,355.39			

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REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

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PERIOD ENDING 04/30/2024

DB: Fraser

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 266 - GAMBLING FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
266-000-665.000	INTEREST INCOME	0.00	42,000.00	26,041.58	0.00	15,958.42	62.00
Total Revenue:		0.00	42,000.00	26,041.58	0.00	15,958.42	62.00
Total Dept 000 - BALANCE SHEET		0.00	42,000.00	26,041.58	0.00	15,958.42	62.00
TOTAL REVENUES		0.00	42,000.00	26,041.58	0.00	15,958.42	62.00
Fund 266 - GAMBLING FORFEITURE FUND:							
TOTAL REVENUES		0.00	42,000.00	26,041.58	0.00	15,958.42	62.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	42,000.00	26,041.58	0.00	15,958.42	62.00
BEG. FUND BALANCE		359,909.67	359,909.67	359,909.67			
END FUND BALANCE		359,909.67	401,909.67	385,951.25			

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REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 301 - GENERAL DEBT SERVICE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	4.55	0.00	(4.55)	100.00
301-000-665.000	INTEREST INCOME	0.00	0.00	20.45	0.00	(20.45)	100.00
Total Revenue:		0.00	0.00	25.00	0.00	(25.00)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	25.00	0.00	(25.00)	100.00
TOTAL REVENUES		0.00	0.00	25.00	0.00	(25.00)	100.00
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL REVENUES		0.00	0.00	25.00	0.00	(25.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	25.00	0.00	(25.00)	100.00
BEG. FUND BALANCE		518.69	518.69	518.69			
END FUND BALANCE		518.69	518.69	543.69			

PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 401 - CAPITAL PROJECTS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
401-000-665.000	INTEREST INCOME	0.00	0.00	36,397.13	0.00	(36,397.13)	100.00
Total Revenue:		0.00	0.00	36,397.13	0.00	(36,397.13)	100.00
Total Dept 000 - BALANCE SHEET							
TOTAL REVENUES							
Expenditures							
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
401-265-972.000	CAPITAL OUTLAY	0.00	0.00	142,659.74	0.00	(142,659.74)	100.00
Total Expenditure:		0.00	0.00	142,659.74	0.00	(142,659.74)	100.00
Total Dept 265 - BUILDINGS AND GROUNDS							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
401-301-972.000	CAPITAL OUTLAY	0.00	0.00	1,136.15	0.00	(1,136.15)	100.00
Total Expenditure:		0.00	0.00	1,136.15	0.00	(1,136.15)	100.00
Total Dept 301 - PUBLIC SAFETY							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
401-441-972.000	CAPITAL OUTLAY	0.00	0.00	141,527.86	0.00	(141,527.86)	100.00
Total Expenditure:		0.00	0.00	141,527.86	0.00	(141,527.86)	100.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
401-672-972.000	CAPITAL OUTLAY	0.00	0.00	1,537.52	0.00	(1,537.52)	100.00
Total Expenditure:		0.00	0.00	1,537.52	0.00	(1,537.52)	100.00
Total Dept 672 - SENIOR ACTIVITY CENTER							
TOTAL EXPENDITURES							
Fund 401 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		0.00	0.00	36,397.13	0.00	(36,397.13)	100.00
TOTAL EXPENDITURES		0.00	0.00	286,861.27	0.00	(286,861.27)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2023-24	04/30/2024	MONTH 04/30/24	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 401 - CAPITAL PROJECTS FUND							
	NET OF REVENUES & EXPENDITURES	0.00	0.00	(250,464.14)	0.00	250,464.14	100.00
	BEG. FUND BALANCE	1,490,764.20	1,490,764.20	1,490,764.20			
	END FUND BALANCE	1,490,764.20	1,490,764.20	1,240,300.06			

PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	04/30/2024	MONTH 04/30/24	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	40,000.00	40,000.00	18,671.16	0.00	21,328.84	46.68
592-000-569.000	STATE GRANTS - OTHER	0.00	0.00	2,918.62	0.00	(2,918.62)	100.00
592-000-607.000	FEES	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
592-000-642.100	SALES - WATER COMMODITY	2,900,000.00	2,900,000.00	1,794,739.86	173,958.62	1,105,260.14	61.89
592-000-642.200	SALES - WATER RTS	1,178,000.00	1,178,000.00	833,993.36	98,321.54	344,006.64	70.80
592-000-642.300	SALES - SEWER COMMODITY	4,600,000.00	4,600,000.00	3,063,294.95	320,368.09	1,536,705.05	66.59
592-000-642.400	SALES - SEWER RTS	770,000.00	770,000.00	543,023.14	64,007.50	226,976.86	70.52
592-000-642.500	SALES - METER REPLACEMENT FEE	65,000.00	65,000.00	45,801.98	5,391.00	19,198.02	70.46
592-000-642.600	SALES - WATER TAP FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-000-642.700	SALES - SEWER TAP FEES	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00
592-000-642.900	SALES - WATER METER FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-000-657.000	ORDINANCE FINES AND COSTS	80,000.00	80,000.00	16,830.03	(58.73)	63,169.97	21.04
592-000-665.000	INTEREST INCOME	6,500.00	432,000.00	336,761.60	0.00	95,238.40	77.95
592-000-675.000	OTHER REVENUE	0.00	0.00	191,109.60	194,582.82	(191,109.60)	100.00
Total Revenue:		9,661,600.00	10,087,100.00	6,847,144.30	856,570.84	3,239,955.70	67.88
Total Dept 000 - BALANCE SHEET		9,661,600.00	10,087,100.00	6,847,144.30	856,570.84	3,239,955.70	67.88
TOTAL REVENUES		9,661,600.00	10,087,100.00	6,847,144.30	856,570.84	3,239,955.70	67.88
Expenditures							
Dept 536 - WATER							
Account Type: Expenditure							
592-536-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
592-536-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	129,991.64	11,395.87	(33,485.64)	134.70
592-536-710.000	VACATION	13,351.00	13,351.00	6,686.49	839.00	6,664.51	50.08
592-536-711.000	HOLIDAY	0.00	0.00	8,117.06	876.08	(8,117.06)	100.00
592-536-712.000	OVERTIME	35,000.00	35,000.00	26,134.57	0.00	8,865.43	74.67
592-536-713.000	FICA	11,917.00	11,917.00	10,811.11	936.63	1,105.89	90.72
592-536-714.000	MEDICARE	2,787.00	2,787.00	2,528.37	219.04	258.63	90.72
592-536-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	865.00	865.00	(500.00)	0.00	1,365.00	(57.80)
592-536-718.000	LONGEVITY PAY	3,000.00	3,000.00	3,700.00	2,200.00	(700.00)	123.33
592-536-721.000	CLOTHING ALLOWANCE	2,400.00	2,400.00	2,400.00	0.00	0.00	100.00
592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	25,990.80	42,952.34	2,761.31	(16,961.54)	165.26
592-536-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,437.00	2,437.00	904.05	19.22	1,532.95	37.10
592-536-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,013.00	3,013.00	3,929.99	206.51	(916.99)	130.43
592-536-742.000	OPERATING SUPPLIES	120,000.00	120,000.00	104,585.99	2,888.70	15,414.01	87.15
592-536-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	225,000.00	225,000.00	188,044.06	25,860.25	36,955.94	83.58
592-536-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	300.00	0.00	(300.00)	100.00
592-536-802.000	EASEMENTS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-536-850.000	COMMUNICATIONS (PHONE AND CELL)	2,400.00	2,400.00	1,660.04	0.00	739.96	69.17
592-536-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	10,694.73	0.00	4,305.27	71.30
592-536-922.000	WATER	0.00	0.00	90.94	0.00	(90.94)	100.00
592-536-922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,416,900.00	1,416,900.00	935,798.03	0.00	481,101.97	66.05
592-536-930.000	REPAIRS AND MAINTENANCE	95,000.00	107,804.48	26,617.72	0.00	81,186.76	24.69
592-536-956.000	MEMBERSHIPS	800.00	800.00	10.00	0.00	790.00	1.25
592-536-957.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	6,227.66	175.06	2,272.34	73.27
592-536-969.000	BAD DEBT EXPENSE	0.00	0.00	261.39	0.00	(261.39)	100.00
592-536-972.000	CAPITAL OUTLAY	2,475,000.00	2,475,000.00	413,636.24	215,788.00	2,061,363.76	16.71

PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2024 NORM (ABNORM)	MONTH 04/30/24 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER AND SEWER FUND							
Expenditures							
592-536-991.000	PRINCIPAL	185,000.00	185,000.00	190,000.00	0.00	(5,000.00)	102.70
592-536-993.000	INTEREST EXPENSE	65,000.00	65,000.00	30,941.49	0.00	34,058.51	47.60
Total Expenditure:		4,832,989.00	4,851,023.28	2,146,523.91	264,165.67	2,704,499.37	44.25
Total Dept 536 - WATER		4,832,989.00	4,851,023.28	2,146,523.91	264,165.67	2,704,499.37	44.25
Dept 537 - SEWER							
Account Type: Expenditure							
592-537-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
592-537-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	31,001.56	3,387.27	65,504.44	32.12
592-537-710.000	VACATION	13,351.00	13,351.00	0.00	0.00	13,351.00	0.00
592-537-711.000	HOLIDAY	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-537-712.000	OVERTIME	2,000.00	2,000.00	349.48	118.75	1,650.52	17.47
592-537-713.000	FICA	8,941.00	8,941.00	1,952.27	213.70	6,988.73	21.84
592-537-714.000	MEDICARE	2,091.00	2,091.00	456.62	49.99	1,634.38	21.84
592-537-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	649.00	649.00	0.00	0.00	649.00	0.00
592-537-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	25,990.80	11,294.69	259.37	14,696.11	43.46
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,437.00	2,437.00	392.43	41.87	2,044.57	16.10
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,013.00	3,013.00	1,034.29	105.97	1,978.71	34.33
592-537-742.000	OPERATING SUPPLIES	7,500.00	7,500.00	5,148.72	0.00	2,351.28	68.65
592-537-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	200,000.00	200,000.00	33,653.34	2,637.28	166,346.66	16.83
592-537-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	79.50	79.50	920.50	7.95
592-537-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	11,648.22	0.00	3,351.78	77.65
592-537-920.000	ELECTRIC	10,000.00	10,000.00	4,513.04	0.00	5,486.96	45.13
592-537-923.000	SEWAGE (FIXED)	2,965,314.00	2,965,314.00	2,597,487.19	0.00	367,826.81	87.60
592-537-930.000	REPAIRS AND MAINTENANCE	200,000.00	225,560.70	52,186.21	(2,710.54)	173,374.49	23.14
592-537-969.000	BAD DEBT EXPENSE	0.00	0.00	189.88	0.00	(189.88)	100.00
592-537-972.000	CAPITAL OUTLAY	500,000.00	500,000.00	211,541.72	55,487.70	288,458.28	42.31
592-537-991.000	PRINCIPAL	500,000.00	500,000.00	934,965.34	0.00	(434,965.34)	186.99
592-537-993.000	INTEREST EXPENSE	400,000.00	400,000.00	473,993.57	0.00	(73,993.57)	118.50
592-537-994.000	PAYING AGENT FEES	0.00	0.00	139.12	0.00	(139.12)	100.00
Total Expenditure:		4,982,115.00	5,012,905.50	4,372,027.19	59,670.86	640,878.31	87.22
Total Dept 537 - SEWER		4,982,115.00	5,012,905.50	4,372,027.19	59,670.86	640,878.31	87.22
TOTAL EXPENDITURES		9,815,104.00	9,863,928.78	6,518,551.10	323,836.53	3,345,377.68	66.08
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,661,600.00	10,087,100.00	6,847,144.30	856,570.84	3,239,955.70	67.88
TOTAL EXPENDITURES		9,815,104.00	9,863,928.78	6,518,551.10	323,836.53	3,345,377.68	66.08
NET OF REVENUES & EXPENDITURES		(153,504.00)	223,171.22	328,593.20	532,734.31	(105,421.98)	147.24
BEG. FUND BALANCE		16,621,443.61	16,621,443.61	16,621,443.61			
END FUND BALANCE		16,467,939.61	16,844,614.83	16,950,036.81			

PERIOD ENDING 04/30/2024

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	745,430.00	845,430.00	100,000.00	0.00	745,430.00	11.83
661-000-665.000	INTEREST INCOME	0.00	0.00	(20,535.54)	0.00	20,535.54	100.00
661-000-699.000	INTERFUND TRANSFERS IN	0.00	454,535.00	454,535.00	0.00	0.00	100.00
Total Revenue:		745,430.00	1,299,965.00	533,999.46	0.00	765,965.54	41.08
Total Dept 000 - BALANCE SHEET		745,430.00	1,299,965.00	533,999.46	0.00	765,965.54	41.08
TOTAL REVENUES		745,430.00	1,299,965.00	533,999.46	0.00	765,965.54	41.08
Expenditures							
Dept 596 - MOTOR POOL							
Account Type: Expenditure							
661-596-703.000	SALARIES	16,902.00	16,902.00	0.00	0.00	16,902.00	0.00
661-596-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	0.00	0.00	64,337.00	0.00
661-596-711.000	HOLIDAY	4,666.00	4,666.00	0.00	0.00	4,666.00	0.00
661-596-713.000	FICA	5,326.00	5,326.00	0.00	0.00	5,326.00	0.00
661-596-714.000	MEDICARE	1,246.00	1,246.00	0.00	0.00	1,246.00	0.00
661-596-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	387.00	387.00	0.00	0.00	387.00	0.00
661-596-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,625.00	1,625.00	0.00	0.00	1,625.00	0.00
661-596-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	1,111.14	71.74	388.86	74.08
661-596-758.000	DIESEL FUEL	40,000.00	40,000.00	21,826.73	3,117.19	18,173.27	54.57
661-596-759.000	GASOLINE	85,000.00	85,000.00	54,605.58	8,103.51	30,394.42	64.24
661-596-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	145,000.00	145,000.00	111,642.81	(9,964.01)	33,357.19	77.00
661-596-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
661-596-930.000	REPAIRS AND MAINTENANCE	175,000.00	175,000.00	124,989.99	4,766.30	50,010.01	71.42
661-596-965.000	BANK SERVICE CHARGES	0.00	0.00	28.00	0.00	(28.00)	100.00
661-596-972.000	CAPITAL OUTLAY	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
661-596-981.000	CAPITAL OUTLAY (VEHICLES)	55,000.00	55,000.00	34,834.00	(215,788.00)	20,166.00	63.33
661-596-993.000	INTEREST EXPENSE	630.00	630.00	630.41	0.00	(0.41)	100.07
Total Expenditure:		946,619.00	946,619.00	349,668.66	(209,693.27)	596,950.34	36.94
Total Dept 596 - MOTOR POOL		946,619.00	946,619.00	349,668.66	(209,693.27)	596,950.34	36.94
TOTAL EXPENDITURES		946,619.00	946,619.00	349,668.66	(209,693.27)	596,950.34	36.94
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		745,430.00	1,299,965.00	533,999.46	0.00	765,965.54	41.08
TOTAL EXPENDITURES		946,619.00	946,619.00	349,668.66	(209,693.27)	596,950.34	36.94
NET OF REVENUES & EXPENDITURES		(201,189.00)	353,346.00	184,330.80	209,693.27	169,015.20	52.17
BEG. FUND BALANCE		493,872.10	493,872.10	493,872.10			
END FUND BALANCE		292,683.10	847,218.10	678,202.90			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2024 NORM (ABNORM)	MONTH 04/30/24 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 677 - SELF INSURANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
677-000-665.000	INTEREST INCOME	0.00	0.00	(6,933.77)	0.00	6,933.77	100.00
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	528,360.00	828,360.00	766,380.81	54,195.19	61,979.19	92.52
677-000-699.000	INTERFUND TRANSFERS IN	0.00	504,043.00	504,043.00	0.00	0.00	100.00
Total Revenue:		528,360.00	1,332,403.00	1,263,490.04	54,195.19	68,912.96	94.83
Total Dept 000 - BALANCE SHEET		528,360.00	1,332,403.00	1,263,490.04	54,195.19	68,912.96	94.83
TOTAL REVENUES		528,360.00	1,332,403.00	1,263,490.04	54,195.19	68,912.96	94.83
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
677-999-837.000	HEALTH INSURANCE CLAIMS	706,612.00	906,612.00	769,518.41	94,286.76	137,093.59	84.88
Total Expenditure:		706,612.00	906,612.00	769,518.41	94,286.76	137,093.59	84.88
Total Dept 999 - SELF INSURANCE		706,612.00	906,612.00	769,518.41	94,286.76	137,093.59	84.88
TOTAL EXPENDITURES		706,612.00	906,612.00	769,518.41	94,286.76	137,093.59	84.88
Fund 677 - SELF INSURANCE FUND:							
TOTAL REVENUES		528,360.00	1,332,403.00	1,263,490.04	54,195.19	68,912.96	94.83
TOTAL EXPENDITURES		706,612.00	906,612.00	769,518.41	94,286.76	137,093.59	84.88
NET OF REVENUES & EXPENDITURES		(178,252.00)	425,791.00	493,971.63	(40,091.57)	(68,180.63)	116.01
BEG. FUND BALANCE		(404,043.38)	(404,043.38)	(404,043.38)			
END FUND BALANCE		(582,295.38)	21,747.62	89,928.25			

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REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

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PERIOD ENDING 04/30/2024

DB: Fraser

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
703-000-665.000	INTEREST INCOME	0.00	100,000.00	72,645.36	0.00	27,354.64	72.65
Total Revenue:		0.00	100,000.00	72,645.36	0.00	27,354.64	72.65
Total Dept 000 - BALANCE SHEET		0.00	100,000.00	72,645.36	0.00	27,354.64	72.65
TOTAL REVENUES		0.00	100,000.00	72,645.36	0.00	27,354.64	72.65
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	100,000.00	72,645.36	0.00	27,354.64	72.65
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	100,000.00	72,645.36	0.00	27,354.64	72.65
BEG. FUND BALANCE		10,909.32	10,909.32	10,909.32			
END FUND BALANCE		10,909.32	110,909.32	83,554.68			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	04/30/2024 NORM (ABNORM)	MONTH 04/30/24 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 710 - DISTRICT COURT CUSTODIAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
710-000-665.000	INTEREST INCOME	0.00	5,000.00	2,409.05	0.00	2,590.95	48.18
Total Revenue:		0.00	5,000.00	2,409.05	0.00	2,590.95	48.18
Total Dept 000 - BALANCE SHEET		0.00	5,000.00	2,409.05	0.00	2,590.95	48.18
TOTAL REVENUES		0.00	5,000.00	2,409.05	0.00	2,590.95	48.18
Fund 710 - DISTRICT COURT CUSTODIAL FUND:							
TOTAL REVENUES		0.00	5,000.00	2,409.05	0.00	2,590.95	48.18
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	5,000.00	2,409.05	0.00	2,590.95	48.18
BEG. FUND BALANCE		32,618.23	32,618.23	32,618.23			
END FUND BALANCE		32,618.23	37,618.23	35,027.28			
TOTAL REVENUES - ALL FUNDS		30,863,756.00	33,517,690.00	26,651,958.33	1,051,958.63	6,865,731.67	79.52
TOTAL EXPENDITURES - ALL FUNDS		33,140,785.00	35,192,600.77	23,680,847.05	1,197,998.45	11,511,753.72	67.29
NET OF REVENUES & EXPENDITURES		(2,277,029.00)	(1,674,910.77)	2,971,111.28	(146,039.82)	(4,646,022.05)	177.39
BEG. FUND BALANCE - ALL FUNDS		39,977,059.44	39,977,059.44	39,977,059.44			
FUND BALANCE ADJ - ALL FUNDS				(1,299.36)			
END FUND BALANCE - ALL FUNDS		37,700,030.44	38,302,148.67	42,946,871.36			



Fraser City Council Agenda Item

SUBJECT TITLE:	Police and Fire (Public Safety) SAD Millage Rates	DATE SUBMITTED:	5/2/2024
PREPARED BY:	Elaine Leven, City Manager	NEW OR RETURNING:	New
REQUEST			
The City of Fraser currently has a Special Assessment District to cover costs related to “Costs of Public Safety”. This Special Assessment District was created under Michigan Public Act 33 of 1951, which states that Townships, Villages and certain qualified Cities can create Special Assessment Districts for this purpose. The City of Fraser, having a population of less than 15,000 (approximately 14,700) is qualified to create such a district. According to Public Act 33 of 1951, Section 41.801 subsection (4) the City of Fraser is required to advertise for and hold a public hearing on the proposed Special Assessment District. The FY 2024/2025 Budget was prepared by the City Manager and the City Council held a Budget Workshop on April 16th and April 29th, 2024 to discuss the proposed rate. A public hearing notice appeared in the April 1, 2024 edition of <u>Macomb Daily</u> and the public hearing was held on April 11, 2024. Note: In order to meet our printer deadlines for the summer tax bill we need to have the millage rate determined prior to May 31st.			
ATTACHMENTS			
Public Hearing Notice Resolution # 2024-005 Police and Fire SAD Millage Rates			
RECOMMENDED MOTION(s)			
Motion to approve City of Fraser Resolution # 2024-005 adopting the FY 2024/2025 Police and Fire Special Assessment District rates.			

CITY OF FRASER
NOTICE OF PUBLIC HEARING
2024-25 POLICE & FIRE SPECIAL ASSESSMENTS

A Public Hearing has been scheduled for Thursday, April 11, 2024 during the Regular Council Meeting held at 6:30 PM within the Council Chambers, 33000 Garfield Rd, Fraser, MI. The City Council of the City of Fraser will hold a public hearing to hear objections to the Police and Fire in combination “Public Safety” expenses and to the proposed ad valorem special assessments permitted under Public Act 33 of 1951. According to Section 41.801 the State of Michigan allows the City to levy up to 10 mills for this purpose. All parcels of land situated in the City of Fraser, County of Macomb and State of Michigan are subject to the proposed community wide ad valorem special assessments in a column provided on the regular tax roll. The City Council has declared its intention to undertake ad valorem special assessments for certain costs of police and fire operations in combination as outlined below:

Purpose	Type	Millage to be Levied 7/1/24	Millage to be Levied 12/1/24	TOTAL
Police and Fire Operating	Ad Valorem Special Assessment	1	1	2

Purpose	Type	Est. Revenues 7/1/24	Est. Revenues 12/1/24	Total Rev.
Police and Fire Operating	Ad Valorem Spec. Assmt.	\$563,247	\$563,247	\$1,126,494

Expenditures

WAGES FULL TIME EMPLOYEES	\$	2,096,304.00
SALARIES	\$	101,341.00
WAGES PART-TIME EMPLOYEES	\$	76,713.00
VACATION PAY	\$	352,377.00
HOLIDAY PAY	\$	131,377.00
FICA	\$	181,180.00
MEDICARE	\$	42,373.00
CASH IN LIEU OF BENEFITS (OPT OUT)	\$	42,600.00
OVERTIME	\$	350,000.00
LONGEVITY PAY	\$	56,611.00
DEFINED BENEFIT PENSION PLAN (MERS)	\$	151,615.00
MERS DIVISION 20 POLC	\$	1,129,032.00
MERS DIVISION 21 POAM	\$	625,020.00
HEALTH INS. PREMIUMS	\$	372,865.00
CLOTHING ALLOWANCE	\$	40,500.00
EDUCATION ALLOWANCE	\$	24,004.00
WORKERS COMP. INSURANCE EXPENSE	\$	13,150.00
RETIREE HEALTH SAVINGS PLAN (ICMA)	\$	28,720.00
OPERATING SUPPLIES	\$	100,000.00
PROFESSIONAL AND CONTRACTUAL SERVICES	\$	60,000.00
MEDICAL PROVIDER SERVICES	\$	10,000.00
COMMUNICATIONS (PHONE AND CELL)	\$	14,000.00
MAIL OR POSTAGE	\$	1,500.00
PROFESSIONAL DEVELOPMENT	\$	40,000.00
PROFESSIONAL DEVELOPMENT (PA 302)	\$	5,000.00
MEMBERSIPS	\$	1,500.00
VEHICLE REPAIRS AND MAINTENANCE	\$	5,000.00
COMPUTER SERVICES (CLEMIS)	\$	364,277.00
DEFINED CONTRIBUTION PENSION (401A)	\$	68,645.00
CAPITAL OUTLAY	\$	528,500.00
TOTAL	\$	7,014,204.00

If you have questions regarding this public hearing, please e-mail Cindi Greenia, City Clerk @ cityclerk@micityoffraser.com by 4:30pm, Thursday, April 13, 2023. The City Clerk will provide your questions to the City Council.

Notice: People with disabilities needing accommodations for effective participation in this meetings should contact the City Clerk (586) 293-3100 ext. 106 at least two (2) working days in advance of the meeting. Every attempt will be made to provide reasonable accommodations.

Published: 4/1/2024

Cindi Greenia
City Clerk



City Manager
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry, Jr.
Patrice Schornak
Sherry Stein

CITY OF FRASER

RESOLUTION # 2024-005

2024/2025 DETERMINATION OF POLICE AND FIRE SPECIAL ASSESSMENT DISTRICT TO DEFRAY THE COSTS OF MAINTAINING A PUBLIC SAFETY DEPARTMENT

At the regular meeting of the City Council, City of Fraser, County of Macomb, State of Michigan, held at Council Chambers, 33000 Garfield Road, Fraser, Michigan on the 9th day of May, 2024.

The following resolution was made by Councilperson _____ and seconded by Councilperson _____:

WHEREAS, Act No. 33 Public Acts of Michigan 1951, as amended ("Act 33") authorizes townships, certain incorporated villages and certain qualified cities to create Special Assessment Districts and to levy special assessments to pay for the cost and expenses of police and fire protection (collectively, the "Cost of Public Safety"); and

WHEREAS, Act 33 provides that qualified cities are cities with population of less than 15,000, and because the City of Fraser's population was 14,726 according to the 2020 United States Census, the City is a qualified city for purpose of Act 33; and

WHEREAS, Section 4 of Act 33 further provides that the assessment may be made either in a special assessment roll or in a column provided in the regular tax roll. The assessment shall be distributed and shall become due and be collected at the same time as other township (city) taxes are assessed, levied, and collected, and shall be returned in the same manner for nonpayment. If a township (city) has a July property tax levy, not more than 2 mills of the assessment may be collected at the same time and in the same manner as the July levy.

WHEREAS, the City Administration has caused to be prepared and has filed with the City Clerk the cost estimates of the items and Cost of Public Safety to be included in the proposed special assessments; and

WHEREAS, the City Council desires to proceed further with the special assessments to cover certain Costs of Public Safety.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Police and Fire in Combination Special Assessment District shall be ALL PARCELS OF LAND SATURATED IN THE CITY OF FRASER, COUNTY OF MACOMB AND STATE OF MICHIGAN.
2. The Police and Fire in Combination Special Assessments shall be placed on the regular tax roll as an ad valorem special assessment by millage at a rate of 1.0 mills on July 1, 2024 and 1.0 mills on December 1, 2024.
3. The Police and Fire in Combination Special Assessments in the amount of \$1,126,494 are hereby ordered and directed to be collected, and the City Clerk shall deliver said special assessments to the City Treasurer, each with the City Clerk's warrant attached, commanding the Treasurer to collect the assessments therein in accordance with the directions of the City Council with respect thereto, and the Treasurer is directed to collect the amounts assessed as the same become due.

RESOLUTION DECLARED ADOPTED

AYES:

NAYS:

ABSENT:

I, Cynthia Greenia, City Clerk of the City of Fraser, do hereby certify that the foregoing resolution is a true and original copy of a resolution adopted by the Fraser City Council at the regularly scheduled Council Meeting held on May 9, 2024.

Cynthia Greenia, City Clerk
City of Fraser

Michael Lesich, Mayor
City of Fraser



Fraser City Council Agenda Item

SUBJECT TITLE:	FY 2024-2025 Budget Adoption	DATE SUBMITTED:	5/2/2024
PREPARED BY:	Elaine Leven, City Manager	NEW OR RETURNING:	New
REQUEST			
Each year the City Council is required by City Charter, Section 8.4 to formally adopt by resolution a budget for the upcoming Fiscal Year. A public hearing was advertised in the April 1, 2024 edition of the Macomb Daily and was held April 11, 2024. City Council reviewed the draft budget at the April 16, 2024 and April 29, 2024 Budget Workshops. In accordance with the City Charter the budget must be formally approved not before April 15 nor later than the third Monday in May (May 20, 2024). The attached resolution reflects the requirements of City Charter as well as the proposed figures.			
ATTACHMENTS			
Public Hearing Notice Resolution #2024-006 FY 2024-2025 Budget and Millage General Appropriations Act Updated City Managers Budget Memo FY 2024-2025 Proposed Budget			
RECOMMENDED MOTION(S)			
Motion to approve City of Fraser Resolution #2024-006 as submitted.			

CITY OF FRASER

COMBINED NOTICE OF PUBLIC HEARING ON THE CITY OF FRASER 2024 2025 BUDGET

A Public Hearing has been scheduled for Thursday, April 11, 2024 during the Regular Council meeting held at 6:30 pm in City Council Chambers, 33000 Garfield Rd, Fraser, MI. The City Council of the City of Fraser will hold a public hearing on the recommended budget and up to 10 mills on the PA 33 of 1951 Ad Valorem Special Assessments to be levied in 2024 for the 2024-2025 Fiscal Year Budget. **THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL ALSO BE A SUBJECT OF THIS HEARING.** A copy of the proposed budget is available for public inspection in the City Clerk's office and on the City of Fraser website www.micityoffraser.com. The total number of mills to be levied and the purposes for each millage are:

Purpose	Authority	Millage to be Levied July 1, 2024	Millage to be Levied Dec. 1, 2024	Totals
City Operating	Charter	17.5195		17.5195
Rubbish	PA 298	1.4000		1.4000
ALS	Voted	0.9313		0.9313
Police and Fire Operating	PA 33	1.00	1.00	2.00
Totals		20.8508	1.00	21.8508

The revenues and expenditures by fund are:

Fund	Revenues	Expenditures	Net Income (Loss)
General	19,066,257	18,513,971	552,286
Major Street	1,271,793	2,165,329	(893,536)
Local Street	585,870	857,711	(271,841)
Ambulance	1,062,037	1,046,735	15,302
Rubbish	1,171,901	1,033,028	138,873
Drug Forfeiture	21,200	122,000	(100,800)
Gambling Forfeiture	25,000	11,500	13,500
Senior Housing	559,000	1,185,231	(626,231)
Water and Sewer	9,925,000	12,824,127	(2,899,127)
Motor Pool	366,301	366,301	0
Medical Self Insurance	1,100,000	1,100,000	0

If you have questions regarding this public hearing, please e-mail Cindi Greenia, City Clerk @ cityclerk@micityoffraser.com by 4:30pm, Thursday, April 11th, 2024. The City Clerk will provide your questions to the City Council.

Notice: People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk (586) 293-3100 ext. 106 at least two (2) working days in advance of the meeting. An attempt will be made to provide reasonable accommodations.

Cindi Greenia
City Clerk

Published: April 1, 2024



CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Lesich
MAYOR PRO-TEM
Dana Sutherland
COUNCIL
Amy Baranski
Patrick O'Dell
Kenny Perry, Jr.
Patrice Schornak
Sherry Stein

CITY OF FRASER

RESOLUTION # 2024-006

FY 2024-2025 BUDGET AND MILLAGE GENERAL APPROPRIATIONS ACT

At a regular meeting of the City Council of the City of Fraser, held in City Council Chambers, 33000 Garfield, Fraser, MI 48026 on Thursday, May 9, 2024 at 6:30 p.m. the following resolution was offered:

Council Person _____ moved, and Council Person _____ supported to adopt the following resolution:

WHEREAS, Section 8.4 of the City Charter of the City of Fraser provides that not before April fifteenth nor later than the third Monday in May in each year, the Council shall by resolution adopt a budget for the next fiscal year; and

WHEREAS, Section 8.4 also states that such resolution shall appropriate the money needed for municipal purposes during the next fiscal year of the city; and

WHEREAS, Section 8.4 also states that such resolution shall provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes subject to the limitations contained in Section 9.1; and

WHEREAS, a properly drafted and proposed budget has been submitted to the City Council in compliance with the requirements contained in Chapter 8 of the City Charter, and in compliance with the requirement of Public Act 621 of 1978, which budget contains an estimate of the revenues and expenditures of the City of Fraser for the period from July 1, 2024 through June 30, 2025 derived from detailed information furnished to the City Manager by the departments of the City; and

WHEREAS, such budget proposal has been duly filed with the City Council and become a matter of public record, available for public inspection with the City Clerk; and

WHEREAS, a public hearing relating to the proposed budget was held on April 11, 2024 as required by law after publishing the public hearing date in the Macomb Daily Newspaper on April 1, 2024; and

WHEREAS, in accordance with Public Act 5 of 1982 the proposed budget reflects a balanced document utilizing a portion of fund balance with a total millage levy of 21.8508 as follows:

SOURCE	PURPOSE	LEVY 7/1/2024	LEVY 12/1/2024
Charter	Operating	17.5195	
Statute	PA 298 (Rubbish)	1.400	
Voted	ALS	0.9313	
Statute	PA 33 (Police and Fire)	1.00	1.00
TOTALS		20.8508	1.00

AND, WHEREAS, the proposed budget reflects anticipated revenues and expenses as follows:

FUND	REVENUE	EXPENSE
General	19,066,257	18,513,971
Major Street	1,271,793	2,165,329
Local Street	585,870	857,711
Ambulance	1,062,037	1,046,735
Garbage and Rubbish	1,171,901	1,033,028
Drug Forfeiture	21,200	122,000
Senior Housing	559,000	1,185,231
Water and Sewer	9,925,000	12,824,127
Medical Self Insurance	1,100,000	1,100,000
Motor Pool	366,301	366,301

NOW THEREFORE, BE IT RESOLVED, that the proposed budget, as presented and attached hereto, is hereby adopted by the City Council of the City of Fraser, Macomb County, Michigan, as the budget for the City of Fraser for fiscal year beginning July 1, 2024 and ending June 30, 2025.

RESOLUTION DECLARED ADOPTED

AYES:

NAYS:

ABSENT:

I, Cynthia Greenia, do hereby declare that this is a true and complete copy of a resolution adopted by the City Council of the City of Fraser at a Regular Meeting held on May 9, 2024 and that this meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267 of the Michigan Public Acts of 1976 as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Cynthia Greenia, City Clerk
City of Fraser

Michael Lesich, Mayor
City of Fraser

memo

City of Fraser

To: Mayor and City Council
From: Elaine Leven, City Manager
Date: May 2, 2024
Re: Recommended Budget

As required by City Charter I provided to City Council a recommended budget for your consideration. We met April 16th and April 29th to present our budgets and provide answers to many of your questions.

While there are still some unanswered questions and lack of consensus on several matters I have provided an updated budget to reflect much of the feedback received at the meeting. While it may not be exactly what was intended it is a starting point for additional consideration. Following is a summary of the changes that were made:

- Decreased the real property tax by \$91,000 due to veteran's tax exemptions (101-000-402.000)
- Inclusion of \$50,000 grant for ordinance updates (101-000-543.000)
- Reduction of Local Community Stabilization Funding (101-000-573.000)
- Correction of interfund transfer amount (101-000-699.100)
- Increase of City Council conferences (101-101-955.000)
- Increase of City Manager conferences (101-172-955.000)
- Estimated to actual amount for Assessing services (101-254-801.000)
- Correction of capital outlay amount in Buildings and Grounds (101-265-972.000)
- Addition of one part time code enforcement personnel (101-703-705.000)
- Increase of Building Department professional development (101-703-957.000)
- Removal of chipper and stump grinder (202-441-972.000, 203-441-972.000)
- Reduction of Local Community Stabilization Funding (226-000-573.000)
- Error correction of Motor Pool Capital Outlay Vehicles not visible (661-596-981.000)

BUDGET REPORT FOR CITY OF FRASER
Fund: 101 GENERAL FUND

Page: 1/27

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAX	8,804,957	8,881,258	9,233,358	9,870,536	9,867,790	9,776,790
	POST BOARD OF REVIEW VALUE X 0.0177197 X MRF 0.9887, REDUCED BY \$91,000 FOR VETERAN TAX EXEMPTIONS						
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY	530,035	463,004	486,470	474,350	517,514	517,514
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAX	5,898		1,200	2,000	2,000	2,000
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	31,992	4,264	10,000	5,000	5,000	5,000
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(11,242)	(9,850)	8,206	(5,000)	(5,000)	(5,000)
101-000-427.000	TAXES - COMMUNITYWIDE SPECIAL ASSESSMENT	970,136	997,445	1,042,157	1,126,808	1,126,494	1,126,494
	PA33 PUBLIC SAFETY MILLAGE AT 2 MILS						
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	22,506		40,000	22,000	22,000	22,000
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	62,939	54,014	130,000	50,000	50,000	50,000
101-000-445.000	TAXES - PENALTIES AND INTEREST ON	22,432	14,607	10,000	10,000	10,000	10,000
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATIVE	274,626	285,081	260,000	275,000	275,000	275,000
101-000-477.100	CABLE TV FRANCHISE FEES - WOW	59,610	50,892	55,000	45,000	45,000	45,000
101-000-477.200	CABLE TV FRANCHISE FEES - COMCAST	154,395	73,726	150,000	145,000	145,000	145,000
101-000-477.300	CABLE TV FRANCHISE FEES - DTV	19,718	11,393	20,000	16,000	12,000	12,000
101-000-478.000	CELL TOWER LICENSES AND PERMITS	99,629	78,361	72,000	100,000	100,000	100,000
101-000-502.000	FEDERAL GRANTS - GENERAL GOVERNMENT			250,000	978,770	978,770	978,770
	ARPA FUNDS FOR MASONIC DETENTION BASIN						
101-000-505.000	FEDERAL GRANTS FOR THE GENERAL FUND	452,354					
101-000-522.000	FEDERAL GRANTS - CDBG			225,000	150,000	150,000	150,000
	SAC HVAC UNITS						
101-000-543.000	STATE GRANTS	12,252	102,089	50,000	10,000	10,000	60,000
	FOOTNOTE AMOUNTS:						50,000
	STATE GRANT FOR ORDINANCE UPDATES						
101-000-547.000	STATE GRANTS - COURT EQUITY	27,434	20,598	29,755	30,000	30,000	30,000
101-000-569.000	STATE GRANTS - OTHER	8,880					
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,754,252	940,140	800,000	1,800,000	1,800,000	900,000
	REDUCED TO FIRST OF TWO PAYMENTS ONLY						
101-000-574.000	STATE REVENUE SHARING	1,654,989	1,095,743	1,816,004	1,852,308	1,852,308	1,852,308
101-000-621.000	PROBATION OVERSIGHT FEE	8,144	7,151	10,000	10,000	5,000	5,000
101-000-627.000	BUILDING INSPECTION FEES	339,485	182,125	225,000	200,000	200,000	200,000
101-000-628.000	PLANNING COMMISSION FEES	11,965	5,475	5,000	5,500	5,500	5,500
101-000-629.000	ZONING BOARD OF APPEALS FEES	4,452	4,395	2,500	3,000	3,500	3,500
101-000-645.000	SALES - PRINTED MATERIALS/PROPERTY	315,572	229,287	225,000	11,000	11,000	11,000
101-000-646.000	PUBLIC SAFETY FEES/FINES				158,000	158,000	158,000
	SEPARATE OUT FEES/FINES FROM 101-000-645.000 PER CHART OF ACCOUNTS						
101-000-651.000	USE AND ADMISSION FEES - RECREATION				56,000	56,000	56,000
	SEPARATE OUT FEES FROM 101-000-645.000 PER CHART OF ACCOUNTS						
101-000-656.000	DISTRICT COURT FEES	326,322	309,749	338,000	400,000	325,000	325,000
101-000-657.000	ORDINANCE FINES AND COSTS	6,614	3,912	5,000	6,000	6,000	6,000
101-000-665.000	INTEREST INCOME	435,828	443,777	500,000	500,000	500,000	500,000
101-000-673.000	GAIN/LOSS ON SALE OF ASSETS	57,812	13,749	15,000	15,000	15,000	15,000
101-000-675.000	OTHER REVENUE	92,064	186,127	100,000	50,000	50,000	50,000
	FOOTNOTE AMOUNTS:				9,000	9,000	9,000
	FLOCK CAMERA SCHOOL REIMBURSEMENT						
101-000-676.000	REIMBURSEMENTS		105,301		10,000	10,000	10,000
101-000-677.000	ADMINISTRATIVE SERVICES	724,061		553,065			
101-000-681.000	RETIREE HEALTH INSURANCE CONTRIBUTION	55,282	40,589	55,000	55,000	55,000	55,000
101-000-685.000	OPIOID SETTLEMENT REVENUE	63,692	11,575	12,000	10,000	10,000	10,000
101-000-687.000	REFUNDS OR REBATES	20,534	4	5,000	5,000	5,000	5,000
101-000-689.000	CASH OVER OR SHORT	2,509	(243)	100	100	100	100
101-000-691.096	SBITA INSURANCE OTHER FINANCING SOURCE	22,525			155,000	155,000	155,000
	CONTRACTUAL IT LEASED SOFTWARE OBLIGATIONS						
101-000-699.000	INTERFUND TRANSFERS IN			120,000	55,000	55,000	55,000
	XFER IN FROM DRUG FORFEITURE FUND FOR COP VEHICLE						

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ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
101-000-699.100	INTERFUND TRANSFER IN - ADMIN CHAI				477,067	477,067	477,067
	Totals for dept 000 - BALANCE SHEET	17,444,653	14,605,738	16,859,815	19,139,439	19,096,043	18,155,043
TOTAL ESTIMATED REVENUES		17,444,653	14,605,738	16,859,815	19,139,439	19,096,043	18,155,043
APPROPRIATIONS							
Dept 000 - BALANCE SHEET							
101-000-995.000	INTERFUND TRANSFER OUT		958,578	958,578			
101-000-995.200	INTERFUND TRANSFER OUT - MOTOR PO				95,238	95,238	95,238
101-000-995.300	INTERFUND TRANSFER OUT - SELF INSU				405,000	405,000	405,000
	Totals for dept 000 - BALANCE SHEET		958,578	958,578	500,238	500,238	500,238
Dept 101 - CITY COUNCIL							
101-101-702.000	ELECTED/APPOINTED OFFICIALS PAY		29,026	35,000	35,000	35,000	35,000
101-101-703.000	SALARIES	34,441					
101-101-713.000	FICA	2,135	1,800	2,170	2,170	2,170	2,170
101-101-714.000	MEDICARE	499	421	508	508	508	508
101-101-716.000	WORKERS COMPENSATION INSURANCE EXI	130		130	130	130	130
101-101-742.000	OPERATING SUPPLIES	221	196	500	500	500	500
101-101-900.000	PRINTING AND PUBLISHING	2,479	327	5,000	5,000	5,000	5,000
101-101-955.000	CONFERENCES	911	768	1,000	1,500	1,500	5,000
	INCREASED AMOUNT FOR SHARED UTILIZATION						
101-101-956.000	MEMBERSHIPS	4,345	6,428	8,000	8,000	8,000	8,000
	CITYWIDE MEMBERSHIPS - CHAMBERS, MML, SEMCOG, CRWC						
	Totals for dept 101 - CITY COUNCIL	45,161	38,966	52,308	52,808	52,808	56,308
Dept 172 - CITY MANAGER							
101-172-703.000	SALARIES	178,286	125,557	169,580	107,861	107,861	107,861
	HR WAGES HAVE BEEN MOVED TO HR DEPARTMENT						
101-172-704.000	WAGES - FULL TIME EMPLOYEES	43,010	20,092	45,700	43,978	43,978	43,978
101-172-710.000	VACATION	17,533	14,077	15,593	15,950	15,950	15,950
101-172-711.000	HOLIDAY	7,920	9,950	11,171	8,119	8,119	8,119
101-172-712.000	OVERTIME	2,753	509				
101-172-713.000	FICA	15,599	10,909	15,676	11,241	11,241	11,241
101-172-714.000	MEDICARE	3,648	2,551	3,666	2,629	2,629	2,629
101-172-716.000	WORKERS COMPENSATION INSURANCE EXI	780		1,138	816	816	816
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT	5,220	4,500	10,800	5,400	5,400	5,400
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	7,630	18,031	6,304	6,304	6,304	6,304
101-172-725.100	DEFINED CONTRIBUTION PENSION (401k	14,460	15,112	21,824	14,073	14,073	14,073
101-172-742.000	OPERATING SUPPLIES	2,093	1,392	2,000	2,000	2,000	2,000
101-172-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	1,871	7,028	5,000	2,000	2,000	2,000
	REALLOCATING COBRA/HR EXPENSES TO HR DEPT						
101-172-843.000	MEDICAL PROVIDER SERVICES	422	675	5,000			
101-172-851.000	MAIL OR POSTAGE	1	39	250	250	250	250
101-172-860.000	TRANSPORTATION	128		1,000	500	500	500
101-172-955.000	CONFERENCES				500	500	1,000
	INCREASED AMOUNT FOR ATTENDING TRAINING/CONFERENCES						
101-172-956.000	MEMBERSHIPS		50	425	500	500	500
101-172-957.000	PROFESSIONAL DEVELOPMENT			500	200	200	200
101-172-972.000	CAPITAL OUTLAY				2,000	2,000	2,000
	4 MATCHING OFFICE CHAIRS PLUS DESK CHAIR						
	Totals for dept 172 - CITY MANAGER	301,354	230,472	315,627	224,321	224,321	224,821

Dept 212 - FINANCE

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APPROPRIATIONS							
Dept 212 - FINANCE							
101-212-703.000	SALARIES	69,203	55,644	82,386	84,240	84,240	84,240
101-212-704.000	WAGES - FULL TIME EMPLOYEES	62,150	64,879	115,122	119,378	119,378	119,378
101-212-710.000	VACATION	11,130	6,503	16,817	17,274	17,274	17,274
101-212-711.000	HOLIDAY	2,444	6,450	11,392	11,253	11,253	11,253
101-212-712.000	OVERTIME	648	76	1,500	1,000	1,000	1,000
101-212-713.000	FICA	8,973	8,232	14,515	15,050	15,050	15,050
101-212-714.000	MEDICARE	2,083	1,925	3,395	3,520	3,520	3,520
101-212-715.000	UNEMPLOYEMENT COMPENSATION	10,434	1,965	1,054	1,092	1,092	1,092
101-212-716.000	WORKERS COMPENSATION INSURANCE EXI	711		500	500	500	500
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT	210	4,711	5,400	9,600	9,600	9,600
101-212-718.000	LONGEVITY PAY	500	500	3,000	1,000	1,000	1,000
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	46,929	36,282	71,028	37,824	37,824	37,824
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,284	1,539	3,750	2,500	2,500	2,500
101-212-725.100	DEFINED CONTRIBUTION PENSION (401K	5,649	4,846	7,200	7,362	7,362	7,362
101-212-725.200	DEFINED BENEFIT PENSION PLAN (MERS	103	529		1,285	1,285	1,285
101-212-742.000	OPERATING SUPPLIES	6,894	6,361	10,000	10,000	15,000	15,000
FOOTNOTE AMOUNTS:						5,000	5,000
2 NEW COMPUTERS (FIN DIR, FIN CLK), 1 NEW LAPTOP (BILLING CLK)							
101-212-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	227,002	369,436	350,000	173,600	175,000	175,000
101-212-850.000	COMMUNICATIONS (PHONE AND CELL)		369	300	500	500	500
101-212-851.000	MAIL OR POSTAGE	9,533	5,312	8,500	9,000	9,500	9,500
101-212-955.000	CONFERENCES	469	350	500	500	500	500
101-212-956.000	MEMBERSHIPS	120	229	500	500	400	400
101-212-957.000	PROFESSIONAL DEVELOPMENT		808	3,000	3,600	3,600	3,600
101-212-965.000	BANK SERVICE CHARGES	14,777	36,479	30,000	62,057	60,000	60,000
Totals for dept 212 - FINANCE		481,246	613,425	739,859	572,635	577,378	577,378
Dept 215 - CLERK							
101-215-703.000	SALARIES	72,799	72,040	78,548	80,521	80,521	80,521
101-215-704.000	WAGES - FULL TIME EMPLOYEES	84					
101-215-705.000	WAGES - PART TIME EMPLOYEES	2,703			31,200	31,200	31,200
101-215-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYE	37,774	51,644	38,000	55,000	55,000	55,000
ESTIMATED 2 FEDERAL ELECTIONS AND 1 LOCAL							
101-215-710.000	VACATION	5,716	4,849	1,616	1,657	1,657	1,657
101-215-711.000	HOLIDAY	3,820	3,394	3,879	3,976	3,976	3,976
101-215-712.000	OVERTIME	2,543	6,235		6,000	6,000	6,000
101-215-713.000	FICA	5,841	6,864	7,567	11,058	11,058	11,058
101-215-714.000	MEDICARE	1,344	1,605	1,770	2,586	2,586	2,586
101-215-716.000	WORKERS COMPENSATION INSURANCE EXI	526	(416)	549	803	803	803
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	5,760	14,489	19,221	15,353	15,353	15,353
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	68	58		100	100	100
101-215-725.100	DEFINED CONTRIBUTION PENSION (401K	6,688	5,428	6,723	6,892	6,892	6,892
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS	11	73		100	100	100
101-215-742.000	OPERATING SUPPLIES	13,587	11,500	20,000	20,000	20,000	20,000
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	12,022	10,132	6,600	11,000	11,000	11,000
101-215-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	4,145	3,663	9,500	6,000	6,000	6,000
101-215-851.000	MAIL OR POSTAGE	10,314	11,802	15,000	8,000	10,000	10,000
101-215-955.000	CONFERENCES	652		3,000	3,000	2,000	2,000
101-215-956.000	MEMBERSHIPS	25	260	300	300	600	600
101-215-957.000	PROFESSIONAL DEVELOPMENT			500	500	500	500
101-215-972.000	CAPITAL OUTLAY		1,385	1,500		5,000	5,000
OFFICE RECONFIGURATION AND COMPUTER							
Totals for dept 215 - CLERK		186,422	205,005	214,273	264,046	270,346	270,346

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APPROPRIATIONS							
Dept 228 - INFORMATION TECHNOLOGY							
101-228-705.000	WAGES - PART TIME EMPLOYEES		14,299	36,400	45,000	45,000	45,000
101-228-713.000	FICA		887	2,257	2,800	2,800	2,800
101-228-714.000	MEDICARE		207	528	650	650	650
101-228-716.000	WORKERS COMPENSATION INSURANCE EXI	170		164	200	200	200
101-228-742.000	OPERATING SUPPLIES	254	15	500	500	500	500
101-228-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	152,775	109,095	150,000	150,000	150,000	150,000
101-228-850.000	COMMUNICATIONS (PHONE AND CELL)	8,913	9,047	20,000	55,000	55,000	55,000
CONSOLIDATE COMMUNICATIONS							
101-228-852.000	MISC COMMUNICATIONS (INTERNET)	40,016	30,642	45,000			
101-228-941.000	LEASED ASSETS	3,297	2,612	30,000	15,000	15,000	15,000
101-228-960.000	MISCELLANEOUS	3,987	1,255	40,000	5,000	5,000	5,000
Totals for dept 228 - INFORMATION TECHNOLOGY		209,412	168,059	324,849	274,150	274,150	274,150
Dept 257 - ASSESSING							
101-257-702.000	ELECTED/APPOINTED OFFICIALS PAY		1,283	1,400	1,400	1,400	1,400
101-257-703.000	SALARIES	1,125					
101-257-713.000	FICA	49	74	87		87	87
101-257-714.000	MEDICARE	12	17	21		21	21
101-257-742.000	OPERATING SUPPLIES	2,258	902	3,000	3,200	3,200	3,200
INCLUDES NEW COMPUTER FOR ASSESSOR							
101-257-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	124,097	127,490	128,000	135,300	135,300	141,000
CONTRACTED AMOUNT PLUS \$15,000 LEGAL							
101-257-851.000	MAIL OR POSTAGE	3,017	3,191	2,800	3,000	3,200	3,200
101-257-900.000	PRINTING AND PUBLISHING	1,424	2,179	2,500	2,200	2,300	2,300
101-257-957.000	PROFESSIONAL DEVELOPMENT		40	150	150	150	150
Totals for dept 257 - ASSESSING		131,982	135,176	137,958	145,250	145,658	151,358
Dept 265 - BUILDINGS AND GROUNDS							
101-265-703.000	SALARIES			16,902	17,323	17,323	17,323
101-265-704.000	WAGES - FULL TIME EMPLOYEES		1,084	64,337	49,635	49,635	49,635
101-265-705.000	WAGES - PART TIME EMPLOYEES	24,781	39,262	25,038	34,005	34,005	34,005
101-265-712.000	OVERTIME		120				
101-265-713.000	FICA	1,536	2,545	6,589	6,259	6,259	6,259
101-265-714.000	MEDICARE	351	595	1,541	1,464	1,464	1,464
101-265-742.000	OPERATING SUPPLIES	21,611	15,841	30,000	35,000	25,000	25,000
101-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	526	5,698	160,000	160,000	160,000	160,000
101-265-801.200	PROFESSIONAL SERVICES - ENGINEERING	928					
101-265-850.000	COMMUNICATIONS (PHONE AND CELL)	7,500	6,406	8,000	10,000	9,000	9,000
101-265-920.000	ELECTRIC	80,350	64,405	80,000	90,000	85,000	85,000
101-265-921.000	NATURAL GAS	46,670	35,910	37,000	37,000	35,000	35,000
101-265-922.000	WATER	12,271	11,353	16,000	16,000	14,000	14,000
101-265-930.000	REPAIRS AND MAINTENANCE	184,177	209,016	165,000	200,000	200,000	200,000
101-265-972.000	CAPITAL OUTLAY		231,864	830,000	790,000	405,000	405,000
FOOTNOTE AMOUNTS:					300,000		
DPW BARN ADDITION							
FOOTNOTE AMOUNTS:					225,000	225,000	225,000
DPW NORTH PARKING LOT							
FOOTNOTE AMOUNTS:					100,000	100,000	100,000
DPW SIDING							
FOOTNOTE AMOUNTS:					5,000	5,000	5,000
DPS CAR PORT GUTTERS							
FOOTNOTE AMOUNTS:					10,000		
DPS HAND DRYERS							
FOOTNOTE AMOUNTS:					20,000	20,000	20,000

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APPROPRIATIONS							
Dept 265 - BUILDINGS AND GROUNDS							
	DPS INSULATED PROPERTY ROOM GARAGE DOOR						
	FOOTNOTE AMOUNTS:				25,000	5,000	5,000
	SAC LANDSCAPING						
	FOOTNOTE AMOUNTS:				65,000		
	REINDEL BUILDING ROOF						
	FOOTNOTE AMOUNTS:				20,000	20,000	20,000
	SEASONAL BANNERS/PLACEMAKING						
	FOOTNOTE AMOUNTS:				20,000	20,000	20,000
	CITY HALL ELEVATOR REPAIRS						
	FOOTNOTE AMOUNTS:					10,000	10,000
	CITY HALL OFFICE CHAIRS						
	GL # FOOTNOTE TOTAL:				790,000	405,000	405,000
Totals for dept 265 - BUILDINGS AND GROUNDS		380,701	624,099	1,440,407	1,446,686	1,041,686	1,041,686
Dept 266 - LEGAL							
101-266-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	170,189	183,190	220,000	175,000	175,000	175,000
Totals for dept 266 - LEGAL		170,189	183,190	220,000	175,000	175,000	175,000
Dept 270 - HUMAN RESOURCES							
101-270-705.000	WAGES - PART TIME EMPLOYEES				70,000	70,000	70,000
101-270-713.000	FICA				4,340	4,340	4,340
101-270-714.000	MEDICARE				1,015	1,015	1,015
101-270-715.000	UNEMPLOYMENT COMPENSATION				315	315	315
101-270-742.000	OPERATING SUPPLIES				500	500	500
101-270-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	7,582			10,000	10,000	10,000
101-270-851.000	MAIL OR POSTAGE				500	500	500
101-270-955.000	CONFERENCES				500	500	500
101-270-956.000	MEMBERSHIPS				200	200	200
101-270-960.000	MISCELLANEOUS				500	500	500
Totals for dept 270 - HUMAN RESOURCES		7,582			87,870	87,870	87,870
Dept 286 - DISTRICT COURT							
101-286-703.000	SALARIES	27,663	21,719	27,435	27,500	27,500	27,500
101-286-704.000	WAGES - FULL TIME EMPLOYEES	149,865	110,836	147,184	149,462	149,462	149,462
101-286-705.000	WAGES - PART TIME EMPLOYEES	267	4,859	17,732	16,232	16,232	16,232
101-286-710.000	VACATION	10,686	13,414	9,354	9,540	9,540	9,540
101-286-711.000	HOLIDAY	8,532	7,334	8,239	9,049	9,049	9,049
101-286-712.000	OVERTIME	619	8,330				
101-286-713.000	FICA	11,291	9,919	11,533	12,219	12,219	12,219
101-286-714.000	MEDICARE	2,585	2,321	2,697	2,858	2,858	2,858
101-286-716.000	WORKERS COMPENSATION INSURANCE EXI	835		837	887	887	887
101-286-718.000	LONGEVITY PAY	2,785	2,890	3,075	4,995	4,995	4,995
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	64,091	66,985	60,631	58,660	58,660	58,660
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,231	1,010	1,250	1,250	1,250	1,250
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS	2,579	2,919	7,825	3,593	3,593	3,593
101-286-742.000	OPERATING SUPPLIES	5,231	7,990	10,000	18,000	13,000	13,000
	COMPUTERS, SCANNERS						
101-286-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	43,810	59,615	71,800	75,000	60,000	60,000
101-286-851.000	MAIL OR POSTAGE	7,362	4,800	4,500	9,000	9,000	9,000
101-286-860.000	TRANSPORTATION	584	632	1,000	2,000	500	500
101-286-940.000	RENTALS	299,155	299,155	300,000	300,000	300,000	300,000
101-286-957.000	PROFESSIONAL DEVELOPMENT	2,866	2,304	3,500	3,500	3,500	3,500
Totals for dept 286 - DISTRICT COURT		642,037	627,032	688,592	703,745	682,245	682,245

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APPROPRIATIONS							
Dept 301 - PUBLIC SAFETY							
101-301-703.000	SALARIES	83,113	77,619	101,803	101,341	101,341	101,341
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,286,906	1,701,921	2,396,022	2,096,304	2,096,304	2,096,304
101-301-705.000	WAGES - PART TIME EMPLOYEES	51,509	46,651	89,086	76,713	76,713	76,713
101-301-710.000	VACATION	246,384	139,346	316,869	352,377	352,377	352,377
101-301-711.000	HOLIDAY	112,939	50,070	120,268	131,377	131,377	131,377
101-301-712.000	OVERTIME	387,019	322,710	350,000	400,000	350,000	350,000
101-301-713.000	FICA	203,228	149,645	187,705	181,180	181,180	181,180
101-301-714.000	MEDICARE	47,859	34,998	43,900	42,373	42,373	42,373
101-301-716.000	WORKERS COMPENSATION INSURANCE EXI	38,837	(9,257)	13,025	13,150	13,150	13,150
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT	44,150	37,200	44,400	42,600	42,600	42,600
101-301-718.000	LONGEVITY PAY	36,988	33,404	30,360	56,611	56,611	56,611
101-301-720.000	EDUCATION ALLOWANCE	18,281	16,712	20,532	24,004	24,004	24,004
101-301-721.000	CLOTHING ALLOWANCE	36,788	1,688	37,800	40,500	40,500	40,500
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	429,623	401,544	366,300	372,865	372,865	372,865
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	19,858	26,272	46,946	28,720	28,720	28,720
101-301-725.100	DEFINED CONTRIBUTION PENSION (401)	16,705	112,511	85,000	68,645	68,645	68,645
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS	70,879	84,335	275,000	151,615	151,615	151,615
101-301-725.500	MERS DIVISION 20 POLC	1,154,388	846,774	1,154,388	1,129,032	1,129,032	1,129,032
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	682,872	470,914	682,872	625,020	625,020	625,020
101-301-742.000	OPERATING SUPPLIES	82,976	41,504	95,000	100,000	100,000	100,000
	FOOTNOTE AMOUNTS:				13,000	13,000	13,000
	NEW COMPUTERS 3 DESKTOP/2 INCAR, VEHICLE PRINTERS/DOCKING STATIONS						
101-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	49,118	35,901	60,000	60,000	60,000	60,000
	CLEMIS, EQUATURE, LIVESCAN, SO REGISTRY, SHREDDING						
101-301-843.000	MEDICAL PROVIDER SERVICES	8,283	6,641	8,000	10,000	10,000	10,000
101-301-850.000	COMMUNICATIONS (PHONE AND CELL)	12,949	4,063	12,000	14,000	14,000	14,000
101-301-851.000	MAIL OR POSTAGE	1,514	1,172	1,500	1,500	1,500	1,500
101-301-930.000	REPAIRS AND MAINTENANCE	10,111	39,906	316,488	5,000	5,000	5,000
101-301-956.000	MEMBERSHIPS	1,215	1,705	1,500	1,500	1,500	1,500
101-301-957.000	PROFESSIONAL DEVELOPMENT	19,494	20,677	40,000	40,000	40,000	40,000
101-301-957.100	PROFESSIONAL DEVELOPMENT - 302 FUN	4,538	5,319	11,000	5,000	5,000	5,000
101-301-969.000	BAD DEBT EXPENSE	(1,489)					
101-301-972.000	CAPITAL OUTLAY		237,265	175,000	528,500	528,500	528,500
	FOOTNOTE AMOUNTS:				230,000	230,000	230,000
	3 PATROL VEHICLES PLUS OUTFITTING (ONE REPLACES TOTALED VEHICLE PARTIALLY REIMBURSED BY INSURANCE)						
	FOOTNOTE AMOUNTS:				105,000	105,000	105,000
	30 SETS TURNOUT FIRE GEAR						
	FOOTNOTE AMOUNTS:				170,000	170,000	170,000
	18 SETS FIRE PACKS PLUS FIRE MASKS						
	FOOTNOTE AMOUNTS:				12,000	12,000	12,000
	24 FIRE MASKS						
	FOOTNOTE AMOUNTS:				11,500	11,500	11,500
	BREATHALIZER						
	GL # FOOTNOTE TOTAL:				528,500	528,500	528,500
Totals for dept 301 - PUBLIC SAFETY		6,157,035	4,939,210	7,082,764	6,699,927	6,649,927	6,649,927
Dept 325 - COMMUNICATIONS/DISPATCH							
101-325-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	407,860	341,201	341,076	364,277	364,277	364,277
	SERESA CONTRACT						
Totals for dept 325 - COMMUNICATIONS/DISPATCH		407,860	341,201	341,076	364,277	364,277	364,277
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
101-441-703.000	SALARIES	139,020	131,949	16,902	25,985	25,985	25,985
101-441-704.000	WAGES - FULL TIME EMPLOYEES	327,444	253,675	64,337	43,431	43,431	43,431

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APPROPRIATIONS							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
101-441-705.000	WAGES - PART TIME EMPLOYEES	19,203	19,275	27,067	14,170	14,170	14,170
101-441-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYE	468	2,413				
101-441-710.000	VACATION	44,198	32,008	44,506	85,574	85,574	85,574
101-441-711.000	HOLIDAY	23,579	22,729	9,332	45,477	45,477	45,477
101-441-712.000	OVERTIME	12,203	7,155	10,000			
101-441-713.000	FICA	35,452	30,574	10,673	5,176	5,176	5,176
101-441-714.000	MEDICARE	8,291	7,151	2,651	1,211	1,211	1,211
101-441-716.000	WORKERS COMPENSATION INSURANCE EXI	16,758		775	4,255	4,255	4,255
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT	13,150	8,300	9,600	2,100	2,100	2,100
101-441-718.000	LONGEVITY PAY	2,200	3,300	2,200	5,500	5,500	5,500
101-441-721.000	CLOTHING ALLOWANCE	8,400	8,400	8,400	13,200	13,200	13,200
101-441-722.000	UNIFORMS	280	463	500	1,500	1,500	1,500
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	53,268	71,590	51,982	151,673	151,673	151,673
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,216	4,630	3,250	5,200	5,200	5,200
101-441-725.100	DEFINED CONTRIBUTION PENSION (401	13,231	12,278	14,631	20,724	20,724	20,724
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS	9,558	9,057	6,026	22,319	22,319	22,319
101-441-725.700	MERS DIVISION 23 DPW	306,168	183,555	300,000	250,000	250,000	250,000
101-441-742.000	OPERATING SUPPLIES	10,794	8,486	10,000	13,000	10,000	10,000
101-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	7,431	65,650	295,000	295,000	50,000	50,000
101-441-801.200	PROFESSIONAL SERVICES - ENGINEERIN	41,506	3,345				
101-441-843.000	MEDICAL PROVIDER SERVICES	1,305	1,471	500	1,500	1,500	1,500
101-441-850.000	COMMUNICATIONS (PHONE AND CELL)	6,438	5,459	7,500	7,500	7,500	7,500
101-441-851.000	MAIL OR POSTAGE	227	254	500	500	500	500
101-441-930.000	REPAIRS AND MAINTENANCE	6,356	7,521	57,387	51,000	5,000	5,000
101-441-930.100	REPAIRS - STORM DRAINS MAINTENANCE	50,000	86,290	95,000	150,000	150,000	150,000
	FOOTNOTE AMOUNTS:				100,000	100,000	100,000
	CATCH BASIN REHABILITATION - HAVENER TECH						
101-441-955.000	CONFERENCES	6,627	2,723	7,000	7,000	7,000	7,000
101-441-956.000	MEMBERSHIPS	245	480	500	600	600	600
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,058	7,435	10,000	10,000	10,000	10,000
101-441-972.000	CAPITAL OUTLAY		13,377	1,400,000	1,360,000	1,360,000	1,360,000
	MASONIC DETENTION BASIN - ARPA FUNDED PROJECTS						
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		1,179,074	1,010,993	2,466,219	2,593,595	2,299,595	2,299,595
Dept 448 - STREET LIGHTING							
101-448-920.000	ELECTRIC	1,812	1,565	2,000	2,000	2,000	2,000
101-448-920.500	ELECTRIC (STREET LIGHTING)	247,437	205,475	230,000	275,000	300,000	300,000
Totals for dept 448 - STREET LIGHTING		249,249	207,040	232,000	277,000	302,000	302,000
Dept 672 - SENIOR ACTIVITY CENTER							
101-672-703.000	SALARIES				8,661	8,661	8,661
101-672-704.000	WAGES - FULL TIME EMPLOYEES			23,800	55,839	55,839	55,839
101-672-705.000	WAGES - PART TIME EMPLOYEES	27,934	24,997	45,985	104,140	104,140	104,140
101-672-710.000	VACATION	634	476	1,000			
101-672-711.000	HOLIDAY	717	615	1,200			
101-672-713.000	FICA	1,816	1,649	4,463	10,456	10,456	10,456
101-672-714.000	MEDICARE	416	386	1,043	2,445	2,445	2,445
101-672-716.000	WORKERS COMPENSATION INSURANCE EXI	282		324	759	759	759
101-672-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE		450	5,000			
101-672-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)		31				
101-672-725.100	DEFINED CONTRIBUTION PENSION (401			2,530			
101-672-725.200	DEFINED BENEFIT PENSION PLAN (MERS		68				
101-672-742.000	OPERATING SUPPLIES	4,192	2,998	5,000	5,000	5,000	5,000
101-672-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	17,983	15,550	15,000	1,000	1,000	1,000

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APPROPRIATIONS							
Dept 672 - SENIOR ACTIVITY CENTER							
	REALLOCATE BUILDING COSTS TO BUILDING/GROUNDS						
101-672-850.000	COMMUNICATIONS (PHONE AND CELL)			500			
101-672-851.000	MAIL OR POSTAGE	2	19	200			
101-672-881.000	PROGRAMMING	1,338	1,109	10,000	15,000	15,000	15,000
101-672-930.000	REPAIRS AND MAINTENANCE	50	319	2,611			
	Totals for dept 672 - SENIOR ACTIVITY CENTER	55,364	48,667	118,656	203,300	203,300	203,300
Dept 701 - PLANNING							
101-701-702.000	ELECTED/APPOINTED OFFICIALS PAY		1,320	1,700	1,700	1,700	1,700
101-701-703.000	SALARIES	1,272					
101-701-713.000	FICA	79	82	105	105	105	105
101-701-714.000	MEDICARE	18	19	25	25	25	25
101-701-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	63,748	43,327	75,000	100,000	100,000	100,000
	FOOTNOTE AMOUNTS:				35,000	35,000	35,000
	ZONING ORDINANCE UPDATE YEAR 1/2						
101-701-900.000	PRINTING AND PUBLISHING	521	783	2,000	5,000	5,000	5,000
	Totals for dept 701 - PLANNING	65,638	45,531	78,830	106,830	106,830	106,830
Dept 702 - ZONING							
101-702-702.000	ELECTED/APPOINTED OFFICIALS PAY		1,138	1,500	1,500	1,500	1,500
101-702-703.000	SALARIES	1,086	38				
101-702-713.000	FICA	67	65	75	75	75	75
101-702-714.000	MEDICARE	16	15	15	15	15	15
101-702-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	77	7				
101-702-900.000	PRINTING AND PUBLISHING	535		2,000	1,500	3,000	3,000
	Totals for dept 702 - ZONING	1,781	1,263	3,590	3,090	4,590	4,590
Dept 703 - BUILDING DEPARTMENT							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	42,891	45,658	85,617	86,170	86,170	86,170
101-703-705.000	WAGES - PART TIME EMPLOYEES	70,888	37,947	30,914	32,155	32,155	64,310
	HIRE 1 ADDITIONAL PART TIME CODE ENFORCEMENT						
101-703-710.000	VACATION	10,398	3,803	9,119	4,634	4,634	4,634
101-703-711.000	HOLIDAY	4,311	3,821	5,154	4,779	4,779	4,779
101-703-712.000	OVERTIME	155					
101-703-713.000	FICA	7,716	5,372	8,463	8,180	8,180	8,180
101-703-714.000	MEDICARE	1,771	1,256	1,979	1,913	1,913	1,913
101-703-716.000	WORKERS COMPENSATION INSURANCE EXI	594		614	594	594	594
101-703-717.000	CASH IN LIEU OF BENEFITS (INS OPT			4,200			
101-703-718.000	LONGEVITY PAY			1,500			
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	23,522	27,789	27,340	22,500	22,500	22,500
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,204	1,058	1,250	1,250	1,250	1,250
101-703-725.100	DEFINED CONTRIBUTION PENSION (401)	1,998	3,360	3,360	4,254	4,254	4,254
101-703-725.200	DEFINED BENEFIT PENSION PLAN (MERS		1,154	1,300	1,300	1,300	1,300
101-703-742.000	OPERATING SUPPLIES	4,356	1,283	3,000	6,000	5,000	5,000
	NEW TOUGHBOOK COMPUTER FOR BUILDING MANAGER						
101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	131,397	84,449	130,000	120,000	120,000	120,000
101-703-801.200	PROFESSIONAL SERVICES - ENGINEERIN	1,378					
101-703-850.000	COMMUNICATIONS (PHONE AND CELL)	902	739	1,000	1,200	1,000	1,000
101-703-851.000	MAIL OR POSTAGE	1,660	1,749	1,000	1,000	3,000	3,000
101-703-930.000	REPAIRS AND MAINTENANCE		867	7,367	6,500	6,500	6,500
101-703-955.000	CONFERENCES	574		1,500	1,000	1,000	1,000
101-703-956.000	MEMBERSHIPS	60		250	120	200	200
101-703-957.000	PROFESSIONAL DEVELOPMENT	110		750	300	500	1,000
	INCREASED AMOUNT FOR ADDITIONAL STAFF TRAINING						

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APPROPRIATIONS							
Dept 703 - BUILDING DEPARTMENT							
Totals for dept 703 - BUILDING DEPARTMENT		305,885	220,305	321,017	303,849	304,929	337,584
Dept 751 - RECREATION							
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	780	495	1,250	1,250	1,250	1,250
101-751-704.000	WAGES - FULL TIME EMPLOYEES	19,077	32,537	23,800	48,671	48,671	48,671
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYE	506		10,000	10,000	10,000	10,000
101-751-710.000	VACATION		2,150	1,000	2,045	2,045	2,045
101-751-711.000	HOLIDAY	500	1,300	1,200	2,454	2,454	2,454
101-751-713.000	FICA	1,281	2,298	1,612	3,297	3,297	3,297
101-751-714.000	MEDICARE	285	537	377	771	771	771
101-751-716.000	WORKERS COMPENSATION INSURANCE EXI	226		117	239	239	239
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	2,535	3,937	5,000	7,000	7,000	7,000
101-751-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	14					
101-751-725.100	DEFINED CONTRIBUTION PENSION (401k	1,504	2,904	2,080	4,254	4,254	4,254
101-751-742.000	OPERATING SUPPLIES	1,498	617	2,000	1,500	1,500	1,500
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	18,585	3,474	25,000	1,000	1,000	1,000
101-751-851.000	MAIL OR POSTAGE	38	3	500	500	500	500
101-751-880.000	COMMUNITY PROMOTION	17,500	7,500	12,000	15,000	15,000	15,000
101-751-881.000	PROGRAMMING	2,228	6,960	20,000	30,000	30,000	30,000
101-751-882.000	PROGRAMMING - FARMERS MARKET	68					
101-751-900.000	PRINTING AND PUBLISHING	639		1,000			
101-751-955.000	CONFERENCES		70	1,000	1,000	1,000	1,000
101-751-956.000	MEMBERSHIPS			1,000	150	150	150
Totals for dept 751 - RECREATION		67,264	64,782	108,936	129,131	129,131	129,131
Dept 770 - PARK MAINTENANCE							
101-770-703.000	SALARIES				8,662	8,662	8,662
101-770-704.000	WAGES - FULL TIME EMPLOYEES				62,044	62,044	62,044
101-770-705.000	WAGES - PART TIME EMPLOYEES		13,400	64,805	127,522	127,522	127,522
101-770-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYE	15,927	10,469				
101-770-712.000	OVERTIME	162					
101-770-713.000	FICA	987	1,507		12,290	12,290	12,290
101-770-714.000	MEDICARE	225	352		2,874	2,874	2,874
101-770-742.000	OPERATING SUPPLIES	19,299	6,688	20,000	20,000	20,000	20,000
101-770-922.000	WATER	649	417	600	700	700	700
101-770-930.000	REPAIRS AND MAINTENANCE	76,969	57,331	101,241	100,000	100,000	100,000
101-770-972.000	CAPITAL OUTLAY		170,387	277,000	825,000	765,000	400,000
	FOOTNOTE AMOUNTS:				615,000	615,000	
	STEFFENS PARK IMPROVEMENTS - TENNIS COURTS, FENCING, GAZEBO ROOF, CONCESSION, BASEBALL DIAMOND						
	FOOTNOTE AMOUNTS:				130,000	130,000	
	POMPO PARK IMPROVEMENTS - TENNIS COURTS/FENCING						
	FOOTNOTE AMOUNTS:				20,000	20,000	
	BLANKE PARK - THREE (3) BENCH SWINGS						
	FOOTNOTE AMOUNTS:				60,000		
	REINDEL PARK IMPROVEMENTS - BASEBALL FIELD/FENCING						
	GL # FOOTNOTE TOTAL:				825,000	765,000	
Totals for dept 770 - PARK MAINTENANCE		114,218	260,551	463,646	1,159,092	1,099,092	734,092
Dept 803 - HISTORICAL COMMISSION							
101-803-742.000	OPERATING SUPPLIES	764	133	500	500	500	500
101-803-930.000	REPAIRS AND MAINTENANCE	2,293					
Totals for dept 803 - HISTORICAL COMMISSION		3,057	133	500	500	500	500
Dept 951 - INSURANCE							
101-951-801.100	PROPERTY/VEHICLE LIABILITY INSURAN	576,732	646,481	646,571	700,000	700,000	700,000

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APPROPRIATIONS							
Dept 951 - INSURANCE							
Totals for dept 951 - INSURANCE		576,732	646,481	646,571	700,000	700,000	700,000
Dept 961 - RETIREE							
101-961-713.000	FICA		2,514		2,500	2,500	2,500
101-961-714.000	MEDICARE		588		600	600	600
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT	28,770	32,200	27,720	50,000	50,000	50,000
101-961-724.300	RETIREE HEALTH CARE - OPEB	1,302,490	1,188,819	1,439,882	1,500,000	1,500,000	1,500,000
101-961-725.300	MERS DIVISION 10 SUPERVISOR	711,336	537,444	711,336	750,000	750,000	750,000
101-961-725.400	MERS DIVISION 11 CLERICAL	44,148	17,235	44,148	23,000	23,000	23,000
101-961-840.000	INSURANCE PREMIUM (LIFE)	1,901	1,669	1,896	2,000	2,000	2,000
Totals for dept 961 - RETIREE		2,088,645	1,780,469	2,224,982	2,328,100	2,328,100	2,328,100
Dept 966 - TRANSFERS OUT							
101-966-995.000	TRANSFERS OUT TO CAPITAL PROJECTS	216,500					
Totals for dept 966 - TRANSFERS OUT		216,500					
TOTAL APPROPRIATIONS		14,044,388	13,350,628	19,181,238	19,315,440	18,523,971	18,201,326
NET OF REVENUES/APPROPRIATIONS - FUND 101		3,400,265	1,255,110	(2,321,423)	(176,001)	572,072	(46,283)
BEGINNING FUND BALANCE		9,307,536	12,759,962	12,759,962	14,013,773	14,013,773	14,013,773
FUND BALANCE ADJUSTMENTS		86,353	(1,299)	(1,299)			
ENDING FUND BALANCE		12,794,154	14,013,773	10,437,240	13,837,772	14,585,845	13,967,490

Fund: 202 MAJOR STREET FUND

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ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
202-000-543.000	STATE GRANTS	9,831		8,000	9,000	9,000	9,000
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,418,300	757,348	1,100,000	1,162,793	1,162,793	1,162,793
202-000-665.000	INTEREST INCOME	67,928	95,354		100,000	100,000	100,000
202-000-675.000	OTHER REVENUE		12,977				
Totals for dept 000 - BALANCE SHEET		1,496,059	865,679	1,108,000	1,271,793	1,271,793	1,271,793
TOTAL ESTIMATED REVENUES		1,496,059	865,679	1,108,000	1,271,793	1,271,793	1,271,793
APPROPRIATIONS							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
202-441-703.000	SALARIES			8,451	17,323	17,323	17,323
202-441-704.000	WAGES - FULL TIME EMPLOYEES	61,362	51,372	32,169	55,839	55,839	55,839
202-441-705.000	WAGES - PART TIME EMPLOYEES			3,683	2,833	2,833	2,833
202-441-710.000	VACATION	2,017	2,863	4,451			
202-441-711.000	HOLIDAY	3,089	2,584	2,333			
202-441-712.000	OVERTIME	9,190	5,686	10,000	10,000	10,000	10,000
202-441-713.000	FICA	4,491	3,871	3,787	4,712	4,712	4,712
202-441-714.000	MEDICARE	1,050	905	886	1,102	1,102	1,102
202-441-716.000	WORKERS COMPENSATION INSURANCE EXI	4,016		275	342	342	342
202-441-721.000	CLOTHING ALLOWANCE			1,200	1,200	1,200	1,200
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	11,618	7,542	6,920			
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,099	886	813			
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS	2,181	1,848	1,004			
202-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	100,142	22,430	50,000	60,000	60,000	60,000
	FOOTNOTE AMOUNTS:				10,000	10,000	10,000
	KLEIN ROAD SCHOOL TRAFFIC SAFETY STUDY						
202-441-801.200	PROFESSIONAL SERVICES - ENGINEERIN	136,624					
202-441-930.000	REPAIRS AND MAINTENANCE		27,599	98,468	20,000	20,000	20,000
202-441-930.200	REPAIRS - STREETS MAINTENANCE	122,771	16,219	250,000	135,000	160,000	160,000
	FOOTNOTE AMOUNTS:				25,000	25,000	25,000
	CATCH BASIN REHAB						
	FOOTNOTE AMOUNTS:				100,000	100,000	100,000
	SPRAY PATCHING						
	FOOTNOTE AMOUNTS:				10,000	10,000	10,000
	JOINT SEALING						
	GL # FOOTNOTE TOTAL:				135,000	135,000	135,000
202-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTEN	35,267	17,271	25,000	65,000	65,000	65,000
	FOOTNOTE AMOUNTS:				40,000	40,000	40,000
	PAVEMENT MARKINGS						
202-441-930.400	REPAIRS - WINTER STREET MAINTENANC	13,868	21,084	12,000	12,000	14,000	14,000
	25% OF ROAD SALT						
202-441-972.000	CAPITAL OUTLAY		912,899	1,155,000	1,855,000	1,731,000	1,631,000
	FOOTNOTE AMOUNTS:				1,625,000	1,500,253	1,500,253
	GARFIELD ROAD						
	FOOTNOTE AMOUNTS:				30,000	30,000	30,000
	KLEIN ROAD - GARFIELD TO UTICA						
	FOOTNOTE AMOUNTS:				100,000	100,000	100,000
	SIDEWALK GAP PROGRAM						
	FOOTNOTE AMOUNTS:				75,000	75,000	
	1/2 NEW CHIPPER						
	FOOTNOTE AMOUNTS:				25,000	25,000	
	1/2 STUMP GRINDER						
	GL # FOOTNOTE TOTAL:				1,855,000	1,730,253	1,630,253
202-441-995.000	INTERFUND TRANSFER OUT	259,780		275,000			

BUDGET REPORT FOR CITY OF FRASER

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Fund: 202 MAJOR STREET FUND

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
APPROPRIATIONS							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
202-441-995.200	INTERFUND TRANSFER OUT - MOTOR PO				21,978	21,978	21,978
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		768,565	1,095,059	1,941,440	2,262,329	2,165,329	2,065,329
TOTAL APPROPRIATIONS		768,565	1,095,059	1,941,440	2,262,329	2,165,329	2,065,329
NET OF REVENUES/APPROPRIATIONS - FUND 202		727,494	(229,380)	(833,440)	(990,536)	(893,536)	(793,536)
BEGINNING FUND BALANCE		2,063,287	2,790,780	2,790,780	2,561,400	2,561,400	2,561,400
ENDING FUND BALANCE		2,790,781	2,561,400	1,957,340	1,570,864	1,667,864	1,767,864

Fund: 203 LOCAL STREET FUND

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
203-000-543.000	STATE GRANTS	42,073		35,000	40,000	40,000	40,000
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	610,422	326,223	474,000	500,870	500,870	500,870
203-000-665.000	INTEREST INCOME	27,421	46,560		45,000	45,000	45,000
203-000-699.000	INTERFUND TRANSFERS IN	259,780		275,000			
Totals for dept 000 - BALANCE SHEET		939,696	372,783	784,000	585,870	585,870	585,870
TOTAL ESTIMATED REVENUES		939,696	372,783	784,000	585,870	585,870	585,870
APPROPRIATIONS							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
203-441-703.000	SALARIES			25,352	8,662	8,662	8,662
203-441-704.000	WAGES - FULL TIME EMPLOYEES	26,044	3,724	96,506	49,635	49,635	49,635
203-441-705.000	WAGES - PART TIME EMPLOYEES			3,683	2,833	2,833	2,833
203-441-710.000	VACATION	6,863	5,738	13,352			
203-441-711.000	HOLIDAY	3,172	2,380	6,999			
203-441-712.000	OVERTIME	7,448	3,618	10,000	10,000	10,000	10,000
203-441-713.000	FICA	2,901	1,197	9,665	3,790	3,790	3,790
203-441-714.000	MEDICARE	678	280	2,267	886	886	886
203-441-716.000	WORKERS COMPENSATION INSURANCE EXI	4,015	(930)	702	275	275	275
203-441-718.000	LONGEVITY PAY	2,400	2,500	2,400			
203-441-721.000	CLOTHING ALLOWANCE	1,200	1,200	1,200			
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	10,320	10,242	25,991			
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	68	53	2,438			
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS	189	152	3,014			
203-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	42,918	68		66,000	66,000	66,000
ENGINEERING FEES FOR CONCRETE PROGRAM							
203-441-801.200	PROFESSIONAL SERVICES - ENGINEERIN	25,372					
203-441-930.000	REPAIRS AND MAINTENANCE		83,603	58,872		5,000	5,000
203-441-930.200	REPAIRS - STREETS MAINTENANCE	201,835	1,317	200,000	515,000	520,000	520,000
FOOTNOTE AMOUNTS:					75,000	75,000	75,000
CATCH BASIN REHAB							
FOOTNOTE AMOUNTS:					50,000	50,000	50,000
SPRAY PATCHING							
FOOTNOTE AMOUNTS:					40,000	40,000	40,000
JOINT SEALING							
FOOTNOTE AMOUNTS:					350,000	350,000	350,000
MISC CONCRETE							
GL # FOOTNOTE TOTAL:					515,000	515,000	515,000
203-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTEN	2,354	2,182	5,000	5,000	3,000	3,000
203-441-930.400	REPAIRS - WINTER STREET MAINTENANC	24,049	18,074	44,000	44,000	42,000	42,000
75% OF ROAD SALT							
203-441-972.000	CAPITAL OUTLAY		9,397	10,000	900,000	100,000	
FOOTNOTE AMOUNTS:					800,000		
KENDALL RECONSTRUCTION (RESIDENTIAL ASPHALT SECTION)							
FOOTNOTE AMOUNTS:					75,000	75,000	
1/2 NEW CHIPPER							
FOOTNOTE AMOUNTS:					25,000	25,000	
1/2 STUMP GRINDER							
GL # FOOTNOTE TOTAL:					900,000	100,000	
203-441-995.200	INTERFUND TRANSFER OUT - MOTOR PO				36,630	36,630	36,630
203-441-995.300	INTERFUND TRANSFER OUT - SELF INSU				9,000	9,000	9,000
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		361,826	144,795	521,441	1,651,711	857,711	757,711
TOTAL APPROPRIATIONS		361,826	144,795	521,441	1,651,711	857,711	757,711

BUDGET REPORT FOR CITY OF FRASER
Fund: 203 LOCAL STREET FUND

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Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	REQUESTED	RECOMMENDED	COUNCIL DRAFT 1
			THRU 04/30/24	BUDGET	BUDGET	BUDGET	BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 203		577,870	227,988	262,559	(1,065,841)	(271,841)	(171,841)
	BEGINNING FUND BALANCE	794,641	1,372,512	1,372,512	1,600,500	1,600,500	1,600,500
	ENDING FUND BALANCE	1,372,511	1,600,500	1,635,071	534,659	1,328,659	1,428,659

Fund: 210 AMBULANCE FUND

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXI	457,583	472,063	490,804	524,674	524,528	524,528
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY	28,173	24,611	25,858	25,214	27,509	27,509
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPEI	1,698	227	1,000	1,000	1,000	1,000
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES			1,000			
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	3,345	2,871	4,000	3,500	3,500	3,500
210-000-445.000	TAXES - PENALTIES AND INTEREST ON	443	704	400	500	500	500
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	48,006	53,535	43,000	50,000	50,000	50,000
210-000-638.000	AMBULANCE TRANSPORT FEES	435,326	410,064	335,000	365,000	365,000	365,000
210-000-665.000	INTEREST INCOME	54,739	87,209		90,000	90,000	90,000
Totals for dept 000 - BALANCE SHEET		1,029,313	1,051,284	901,062	1,059,888	1,062,037	1,062,037
TOTAL ESTIMATED REVENUES		1,029,313	1,051,284	901,062	1,059,888	1,062,037	1,062,037
APPROPRIATIONS							
Dept 301 - PUBLIC SAFETY							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	274,284	242,229	313,518	442,185	442,185	442,185
210-301-705.000	WAGES - PART TIME EMPLOYEES	1,135	287				
210-301-710.000	VACATION	26,438	6,726	19,431	29,388	29,388	29,388
210-301-711.000	HOLIDAY	11,456	7,105	12,000	16,594	16,594	16,594
210-301-712.000	OVERTIME	14,842	9,322	15,000	10,000	10,000	10,000
210-301-713.000	FICA	20,174	16,715	22,360	32,233	32,233	32,233
210-301-714.000	MEDICARE	4,718	3,909	5,000	7,538	7,538	7,538
210-301-716.000	WORKERS COMPENSATION INSURANCE EXI	5,144	(389)	1,552	2,340	2,340	2,340
210-301-718.000	LONGEVITY PAY	2,835		1,050	1,700	1,575	1,575
210-301-719.000	FOOD ALLOWANCE	4,500	4,583	6,750	6,000	6,750	6,750
210-301-720.000	EDUCATION ALLOWANCE	993	788	1,000	1,000	1,000	1,000
210-301-721.000	CLOTHING ALLOWANCE	5,063	113	8,100	10,800	10,800	10,800
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	44,200	52,216	39,672	79,475	79,475	79,475
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	4,624	5,195	7,500	7,500	7,500	7,500
210-301-725.100	DEFINED CONTRIBUTION PENSION (401k		17,401		13,000	13,000	13,000
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS	10,849	16,507	17,368	29,085	29,085	29,085
210-301-742.000	OPERATING SUPPLIES	41,094	56,516	38,000	50,000	45,000	45,000
FOOTNOTE AMOUNTS:					3,500	3,500	3,500
RING RESCUE KIT (JEWELRY CUTTING DEVICE)							
210-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	142,236	23,845	167,000	20,000	30,000	30,000
FOOTNOTE AMOUNTS:						10,000	10,000
ESO SOLUTIONS - EMERGENCY REPORTING SOFTWARE (REALLOCATE FROM OPERATING SUPPLIES)							
210-301-850.000	COMMUNICATIONS (PHONE AND CELL)	1,115	820	2,000	2,000	2,500	2,500
210-301-930.000	REPAIRS AND MAINTENANCE			70,000	5,000	5,000	5,000
210-301-957.000	PROFESSIONAL DEVELOPMENT	3,203	4,469	10,000	10,000	10,000	10,000
210-301-972.000	CAPITAL OUTLAY				100,000	100,000	100,000
OUTFIT SQUAD 2 FOR ALS							
210-301-995.100	INTERFUND TRANSFER OUT - ADMIN CHA				155,772	155,772	155,772
210-301-995.300	INTERFUND TRANSFER OUT - SELF INSU				9,000	9,000	9,000
Totals for dept 301 - PUBLIC SAFETY		618,903	468,357	757,301	1,040,610	1,046,735	1,046,735
TOTAL APPROPRIATIONS		618,903	468,357	757,301	1,040,610	1,046,735	1,046,735
NET OF REVENUES/APPROPRIATIONS - FUND 210		410,410	582,927	143,761	19,278	15,302	15,302
BEGINNING FUND BALANCE		1,653,744	2,064,155	2,064,155	2,647,082	2,647,082	2,647,082
ENDING FUND BALANCE		2,064,154	2,647,082	2,207,916	2,666,360	2,662,384	2,662,384

BUDGET REPORT FOR CITY OF FRASER
Fund: 211 DISTRICT COURT OPERATIONS FUND

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Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
211-000-607.000	FEES	144,983					
211-000-665.000	INTEREST INCOME	21,510	32,547	42,000	30,000	30,000	30,000
Totals for dept 000 - BALANCE SHEET		166,493	32,547	42,000	30,000	30,000	30,000
TOTAL ESTIMATED REVENUES		166,493	32,547	42,000	30,000	30,000	30,000
APPROPRIATIONS							
Dept 286 - DISTRICT COURT							
211-286-965.000	BANK SERVICE CHARGES		28				
Totals for dept 286 - DISTRICT COURT			28				
TOTAL APPROPRIATIONS			28				
NET OF REVENUES/APPROPRIATIONS - FUND 211		166,493	32,519	42,000	30,000	30,000	30,000
BEGINNING FUND BALANCE		1,078,867	1,245,359	1,245,359	1,277,878	1,277,878	1,277,878
ENDING FUND BALANCE		1,245,360	1,277,878	1,287,359	1,307,878	1,307,878	1,307,878

BUDGET REPORT FOR CITY OF FRASER
Fund: 226 RUBBISH COLLECTION FUND

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Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXI	680,148	701,669	729,510	788,546	788,546	788,546
	REDUCED MILLAGE RATE OF 1.4 MILS						
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY	41,877	36,598	38,435	41,355	41,355	41,355
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPEI	2,470	335	1,000	1,000	1,000	1,000
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES			1,300			
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	4,973	4,268	5,000	5,000	5,000	5,000
226-000-445.000	TAXES - PENALTIES AND INTEREST ON	659	1,041	600	1,000	1,000	1,000
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	199,410	69,214		200,000	200,000	100,000
	REDUCED TO FIRST OF TWO PAYMENTS ONLY						
226-000-607.000	FEES	108,155	76,677	108,000	100,000	100,000	100,000
226-000-665.000	INTEREST INCOME	18,723	33,666	48,000	35,000	35,000	35,000
Totals for dept 000 - BALANCE SHEET		1,056,415	923,468	931,845	1,171,901	1,171,901	1,071,901
TOTAL ESTIMATED REVENUES		1,056,415	923,468	931,845	1,171,901	1,171,901	1,071,901
APPROPRIATIONS							
Dept 528 - RUBBISH COLLECTION/DISPOSAL							
226-528-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	132,182		75,321			
226-528-801.400	WASTE AND RUBBISH DISPOSAL	610,292	505,182	600,000	675,000	650,000	650,000
226-528-969.000	BAD DEBT EXPENSE	2					
226-528-972.000	CAPITAL OUTLAY				355,000	345,000	345,000
	FOOTNOTE AMOUNTS:				300,000	300,000	300,000
	TRUCK MOUNTED LEAF UNIT						
	FOOTNOTE AMOUNTS:				40,000	40,000	40,000
	BACKHOE CLAW AND LOADER CLAW						
	FOOTNOTE AMOUNTS:				15,000	5,000	5,000
	3 LAWN MOWER LEAF TRAILERS						
	GL # FOOTNOTE TOTAL:				355,000	345,000	345,000
226-528-995.100	INTERFUND TRANSFER OUT - ADMIN CHA				27,039	27,039	27,039
226-528-995.200	INTERFUND TRANSFER OUT - MOTOR POC				10,989	10,989	10,989
Totals for dept 528 - RUBBISH COLLECTION/DISPOSAL		742,476	505,182	675,321	1,068,028	1,033,028	1,033,028
TOTAL APPROPRIATIONS		742,476	505,182	675,321	1,068,028	1,033,028	1,033,028
NET OF REVENUES/APPROPRIATIONS - FUND 226		313,939	418,286	256,524	103,873	138,873	38,873
BEGINNING FUND BALANCE		465,883	578,868	578,868	997,154	997,154	997,154
ENDING FUND BALANCE		779,822	997,154	835,392	1,101,027	1,136,027	1,036,027

Fund: 265 DRUG FORFEITURE FUND

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
265-000-505.000	FEDERAL GRANTS FOR THE GENERAL FUND	12,000					
265-000-657.000	ORDINANCE FINES AND COSTS	12,858		500	1,200	1,200	1,200
265-000-665.000	INTEREST INCOME	13,784	18,306	24,000	20,000	20,000	20,000
Totals for dept 000 - BALANCE SHEET		38,642	18,306	24,500	21,200	21,200	21,200
TOTAL ESTIMATED REVENUES		38,642	18,306	24,500	21,200	21,200	21,200
APPROPRIATIONS							
Dept 311 - DRUG FORFEITURE							
265-311-742.000	OPERATING SUPPLIES	33,953	15,681	25,000	23,000	23,000	23,000
	TASERS						
265-311-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	15,548		20,000	20,000	20,000	20,000
	PAYMENT TO MOTOROLA FOR WATCHGUARD CAMERAS YEAR 3/5						
265-311-941.000	LEASED ASSETS		31,700	31,700	24,000	24,000	24,000
	FLOCK CAMERAS, \$9000 TO BE REIMBURSED BY SCHOOL						
265-311-995.000	OPERATING TRANS OUT			120,000	55,000	55,000	55,000
	TRANSFER FOR COP VEHICLE						
Totals for dept 311 - DRUG FORFEITURE		49,501	47,381	196,700	122,000	122,000	122,000
TOTAL APPROPRIATIONS		49,501	47,381	196,700	122,000	122,000	122,000
NET OF REVENUES/APPROPRIATIONS - FUND 265		(10,859)	(29,075)	(172,200)	(100,800)	(100,800)	(100,800)
	BEGINNING FUND BALANCE	570,290	559,430	559,430	530,355	530,355	530,355
	ENDING FUND BALANCE	559,431	530,355	387,230	429,555	429,555	429,555

BUDGET REPORT FOR CITY OF FRASER
Fund: 266 GAMBLING FORFEITURE FUND

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Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
266-000-657.000	ORDINANCE FINES AND COSTS	13,929					
266-000-665.000	INTEREST INCOME	31,788	26,042	42,000	25,000	25,000	25,000
	Totals for dept 000 - BALANCE SHEET	45,717	26,042	42,000	25,000	25,000	25,000
TOTAL ESTIMATED REVENUES							
		45,717	26,042	42,000	25,000	25,000	25,000
APPROPRIATIONS							
Dept 301 - PUBLIC SAFETY							
266-301-742.000	OPERATING SUPPLIES				11,500	11,500	11,500
	REPLACE OFFICE CHAIRS						
266-301-995.000	INTERFUND TRANSFER OUT	658,595					
	Totals for dept 301 - PUBLIC SAFETY	658,595			11,500	11,500	11,500
TOTAL APPROPRIATIONS							
		658,595			11,500	11,500	11,500
NET OF REVENUES/APPROPRIATIONS - FUND 266							
		(612,878)	26,042	42,000	13,500	13,500	13,500
BEGINNING FUND BALANCE							
		972,788	359,910	359,910	385,952	385,952	385,952
ENDING FUND BALANCE							
		359,910	385,952	401,910	399,452	399,452	399,452

BUDGET REPORT FOR CITY OF FRASER
Fund: 305 DEBT SERVICE (2015 STREET BOND) FUND

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Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
305-000-412.000	TAXES - DELINQUENT PERSONAL PROPEI	696	17				
305-000-665.000	INTEREST INCOME	8,955	12,514		13,000	13,000	13,000
	Totals for dept 000 - BALANCE SHEET	9,651	12,531		13,000	13,000	13,000
TOTAL ESTIMATED REVENUES							
		9,651	12,531		13,000	13,000	13,000
NET OF REVENUES/APPROPRIATIONS - FUND 305							
		9,651	12,531		13,000	13,000	13,000
BEGINNING FUND BALANCE							
		352,915	362,567	362,567	375,098	375,098	375,098
ENDING FUND BALANCE							
		362,566	375,098	362,567	388,098	388,098	388,098

Fund: 401 CAPITAL PROJECTS FUND

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
401-000-665.000	INTEREST INCOME	36,307	36,397				
401-000-699.000	INTERFUND TRANSFERS IN	875,095					
	Totals for dept 000 - BALANCE SHEET	911,402	36,397				
TOTAL ESTIMATED REVENUES							
		911,402	36,397				
APPROPRIATIONS							
Dept 265 - BUILDINGS AND GROUNDS							
401-265-972.000	CAPITAL OUTLAY	441,604	142,660				
	Totals for dept 265 - BUILDINGS AND GROUNDS	441,604	142,660				
Dept 301 - PUBLIC SAFETY							
401-301-972.000	CAPITAL OUTLAY	708,833	1,136				
	Totals for dept 301 - PUBLIC SAFETY	708,833	1,136				
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
401-441-972.000	CAPITAL OUTLAY	439,038	141,528				
	Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS	439,038	141,528				
Dept 672 - SENIOR ACTIVITY CENTER							
401-672-972.000	CAPITAL OUTLAY	29,668	1,538				
	Totals for dept 672 - SENIOR ACTIVITY CENTER	29,668	1,538				
Dept 770 - PARK MAINTENANCE							
401-770-972.000	CAPITAL OUTLAY	105,799					
	Totals for dept 770 - PARK MAINTENANCE	105,799					
TOTAL APPROPRIATIONS							
		1,724,942	286,862				
NET OF REVENUES/APPROPRIATIONS - FUND 401							
		(813,540)	(250,465)				
BEGINNING FUND BALANCE							
		2,304,303	1,490,764	1,490,764	1,240,299	1,240,299	1,240,299
ENDING FUND BALANCE							
		1,490,763	1,240,299	1,490,764	1,240,299	1,240,299	1,240,299

Fund: 536 SENIOR HOUSING FUND

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
536-000-657.000	ORDINANCE FINES AND COSTS	330	313	400			
536-000-665.000	INTEREST INCOME	10,151	11,136		11,000	11,000	11,000
536-000-667.000	RENT	549,764	465,918	548,000	548,000	548,000	548,000
Totals for dept 000 - BALANCE SHEET		560,245	477,367	548,400	559,000	559,000	559,000
TOTAL ESTIMATED REVENUES		560,245	477,367	548,400	559,000	559,000	559,000
APPROPRIATIONS							
Dept 265 - BUILDINGS AND GROUNDS							
536-265-703.000	SALARIES			33,803	17,323	17,323	17,323
536-265-704.000	WAGES - FULL TIME EMPLOYEES	29,579	26,799	128,675	18,613	18,613	18,613
536-265-705.000	WAGES - PART TIME EMPLOYEES	40,611	27,601	25,038	34,005	34,005	34,005
536-265-712.000	OVERTIME	6,868	6,229				
536-265-713.000	FICA	4,642	3,816	11,626	4,336	4,336	4,336
536-265-714.000	MEDICARE	1,086	892	2,719	1,014	1,014	1,014
536-265-716.000	WORKERS COMPENSATION INSURANCE EXI		(2,387)	844	315	315	315
536-265-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	7,524	16,042	34,655			
536-265-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	156	113	3,250			
536-265-725.200	DEFINED BENEFIT PENSION PLAN (MERS	480	282	4,017			
536-265-742.000	OPERATING SUPPLIES	6,690	251	15,000	15,000	10,000	10,000
536-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES		7,944	25,000	90,000	60,000	60,000
536-265-801.100	PROPERTY/VEHICLE LIABILITY INSURAN		45,626	33,000			
536-265-850.000	COMMUNICATIONS (PHONE AND CELL)	2,777	3,595	2,700	5,200	4,000	4,000
536-265-852.000	MISC COMMUNICATIONS (INTERNET)	1,594	1,452	1,400	1,700	1,400	1,400
536-265-920.000	ELECTRIC	11,838	10,302	12,000	14,000	14,000	14,000
536-265-921.000	NATURAL GAS	6,610	3,018	6,500	6,500	6,500	6,500
536-265-922.000	WATER	35,557	25,435	40,000	40,000	40,000	40,000
536-265-930.000	REPAIRS AND MAINTENANCE	404,637	131,134	175,000	225,000	225,000	225,000
536-265-972.000	CAPITAL OUTLAY		49,490	760,000	655,000	655,000	655,000
	FOOTNOTE AMOUNTS:				120,000	120,000	120,000
	15 HVAC UNITS						
	FOOTNOTE AMOUNTS:				35,000	35,000	35,000
	ELEVATOR UPGRADES						
	FOOTNOTE AMOUNTS:				50,000	50,000	50,000
	FIRE SUPRESSION UPGRADES						
	FOOTNOTE AMOUNTS:				350,000	350,000	350,000
	EMERGENCY GENERATOR						
	FOOTNOTE AMOUNTS:				100,000	100,000	100,000
	MECHANICAL ROOM DOORS/COMPACTOR GARAGE DOOR						
	GL # FOOTNOTE TOTAL:				655,000	655,000	655,000
536-265-995.100	INTERFUND TRANSFER OUT - ADMIN CH				29,780	29,780	29,780
536-265-995.200	INTERFUND TRANSFER OUT - MOTOR PO				54,945	54,945	54,945
536-265-995.300	INTERFUND TRANSFER OUT - SELF INSU				9,000	9,000	9,000
Totals for dept 265 - BUILDINGS AND GROUNDS		560,649	357,634	1,315,227	1,221,731	1,185,231	1,185,231
TOTAL APPROPRIATIONS		560,649	357,634	1,315,227	1,221,731	1,185,231	1,185,231
NET OF REVENUES/APPROPRIATIONS - FUND 536		(404)	119,733	(766,827)	(662,731)	(626,231)	(626,231)
BEGINNING FUND BALANCE		2,815,768	2,720,099	2,720,099	2,839,832	2,839,832	2,839,832
ENDING FUND BALANCE		2,815,364	2,839,832	1,953,272	2,177,101	2,213,601	2,213,601

Fund: 592 WATER AND SEWER FUND

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
APPROPRIATIONS							
Dept 536 - WATER							
	FOOTNOTE AMOUNTS:				120,000	120,000	120,000
30	FIRE HYDRANTS						
	FOOTNOTE AMOUNTS:				60,000	60,000	60,000
20	GATE VALVES						
	FOOTNOTE AMOUNTS:				250,000	250,000	250,000
	WATER MAIN GAP REPLACEMENT						
	FOOTNOTE AMOUNTS:				50,000	50,000	50,000
	GARFIELD WATERMAIN UNDER HARRINGTON DRAIN						
	FOOTNOTE AMOUNTS:				100,000	100,000	100,000
	WATER METER REPLACEMENT PROGRAM						
	GL # FOOTNOTE TOTAL:				3,551,800	3,551,800	3,551,800
592-536-991.000	PRINCIPAL		190,000	185,000	195,000	195,000	195,000
592-536-993.000	INTEREST EXPENSE	40,914	30,941	65,000	55,000	55,000	55,000
592-536-995.100	INTERFUND TRANSFER OUT - ADMIN CHA				146,670	146,670	146,670
592-536-995.200	INTERFUND TRANSFER OUT - MOTOR PO				73,260	73,260	73,260
592-536-995.300	INTERFUND TRANSFER OUT - SELF INSU				9,000	9,000	9,000
Totals for dept 536 - WATER		2,495,544	2,146,523	4,851,023	6,254,178	6,205,678	6,205,678
Dept 537 - SEWER							
592-537-703.000	SALARIES			25,352	25,986	25,986	25,986
592-537-704.000	WAGES - FULL TIME EMPLOYEES	35,210	31,002	96,506	86,861	86,861	86,861
592-537-710.000	VACATION			13,351			
592-537-711.000	HOLIDAY			7,000			
592-537-712.000	OVERTIME	916	349	2,000	2,000	2,000	2,000
592-537-713.000	FICA	2,160	1,952	8,941	6,997	6,997	6,997
592-537-714.000	MEDICARE	505	457	2,091	1,636	1,636	1,636
592-537-716.000	WORKERS COMPENSATION INSURANCE EXI	3,767		649	508	508	508
592-537-721.000	CLOTHING ALLOWANCE			1,200	1,200	1,200	1,200
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	3,847	11,295	25,991			
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)		392	2,437			
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS	874	1,034	3,013			
592-537-742.000	OPERATING SUPPLIES	19,449	5,149	7,500	8,000	8,000	8,000
592-537-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	193,941	33,653	200,000	200,000	200,000	200,000
592-537-801.200	PROFESSIONAL SERVICES - ENGINEERIN	89,526					
592-537-850.000	COMMUNICATIONS (PHONE AND CELL)		80	1,000			
592-537-851.000	MAIL OR POSTAGE	13,371	11,648	15,000	16,000	17,000	17,000
592-537-920.000	ELECTRIC	7,686	4,513	10,000	10,000	8,000	8,000
592-537-923.000	SEWAGE (FIXED)	2,951,042	2,597,487	2,965,314	3,800,000	3,800,000	3,800,000
592-537-930.000	REPAIRS AND MAINTENANCE	1,567	52,186	225,561	10,000	10,000	10,000
592-537-969.000	BAD DEBT EXPENSE	21	190				
592-537-972.000	CAPITAL OUTLAY		211,542	500,000	500,000	500,000	500,000
SEWER REHABILITATION LINING PROJECT							
592-537-991.000	PRINCIPAL		934,965	500,000	1,250,000	1,250,000	1,250,000
592-537-993.000	INTEREST EXPENSE	509,121	473,994	400,000	500,000	500,000	500,000
592-537-994.000	PAYING AGENT FEES	168	139		200	200	200
592-537-995.100	INTERFUND TRANSFER OUT - ADMIN CHA				117,801	117,801	117,801
592-537-995.200	INTERFUND TRANSFER OUT - MOTOR PO				73,260	73,260	73,260
592-537-995.300	INTERFUND TRANSFER OUT - SELF INSU				9,000	9,000	9,000
Totals for dept 537 - SEWER		3,833,493	4,372,027	5,012,906	6,619,449	6,618,449	6,618,449
TOTAL APPROPRIATIONS		6,329,037	6,518,550	9,863,929	12,873,627	12,824,127	12,824,127
NET OF REVENUES/APPROPRIATIONS - FUND 592		3,355,331	328,595	223,171	(2,948,627)	(2,899,127)	(2,899,127)
BEGINNING FUND BALANCE		14,902,344	16,621,444	16,621,444	16,950,039	16,950,039	16,950,039

Fund: 592 WATER AND SEWER FUND

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	REQUESTED	RECOMMENDED	COUNCIL DRAFT 1
			THRU 04/30/24	BUDGET	BUDGET	BUDGET	BUDGET
ENDING FUND BALANCE		18,257,675	16,950,039	16,844,615	14,001,412	14,050,912	14,050,912

BUDGET REPORT FOR CITY OF FRASER
Fund: 661 MOTOR POOL FUND

Page: 26/27

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
661-000-643.000	EQUIPMENT RENTAL		100,000	845,430	366,301	366,301	366,301
661-000-665.000	INTEREST INCOME		(20,536)				
661-000-699.000	INTERFUND TRANSFERS IN		454,535	454,535			
Totals for dept 000 - BALANCE SHEET			533,999	1,299,965	366,301	366,301	366,301
TOTAL ESTIMATED REVENUES			533,999	1,299,965	366,301	366,301	366,301
APPROPRIATIONS							
Dept 596 - MOTOR POOL							
661-596-703.000	SALARIES			16,902	8,662	8,662	8,662
661-596-704.000	WAGES - FULL TIME EMPLOYEES			64,337	18,613	18,613	18,613
661-596-705.000	WAGES - PART TIME EMPLOYEES				14,169	14,169	14,169
661-596-711.000	HOLIDAY			4,666			
661-596-713.000	FICA			5,326	2,570	2,570	2,570
661-596-714.000	MEDICARE			1,246	600	600	600
661-596-716.000	WORKERS COMPENSATION INSURANCE EXI	1,900		387	187	187	187
661-596-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)			1,625			
661-596-742.000	OPERATING SUPPLIES	1,386	1,111	1,500	2,400	1,500	1,500
661-596-758.000	DIESEL FUEL	38,096	21,827	40,000	40,000	40,000	40,000
661-596-759.000	GASOLINE	84,227	54,606	85,000	85,000	85,000	85,000
661-596-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	138,158	111,643	145,000	20,000	20,000	20,000
661-596-801.100	PROPERTY/VEHICLE LIABILITY INSURAN			100,000			
661-596-930.000	REPAIRS AND MAINTENANCE	137,707	124,990	175,000	175,000	175,000	175,000
661-596-965.000	BANK SERVICE CHARGES		28				
661-596-972.000	CAPITAL OUTLAY			250,000			
661-596-981.000	CAPITAL OUTLAY (VEHICLES)	302	34,834	55,000	130,000		
2 F250 PLOW TRUCKS							
661-596-993.000	INTEREST EXPENSE	7,584	630	630			
Totals for dept 596 - MOTOR POOL		409,360	349,669	946,619	497,201	366,301	366,301
TOTAL APPROPRIATIONS		409,360	349,669	946,619	497,201	366,301	366,301
NET OF REVENUES/APPROPRIATIONS - FUND 661		(409,360)	184,330	353,346	(130,900)		
BEGINNING FUND BALANCE		985,722	493,872	493,872	678,202	678,202	678,202
ENDING FUND BALANCE		576,362	678,202	847,218	547,302	678,202	678,202

Fund: 677 SELF INSURANCE FUND

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET	2024-25 COUNCIL DRAFT 1 BUDGET
ESTIMATED REVENUES							
Dept 000 - BALANCE SHEET							
677-000-665.000	INTEREST INCOME	(5,094)	(6,934)				
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	515,017	766,381	828,360	577,000	650,000	650,000
677-000-699.000	INTERFUND TRANSFERS IN		504,043	504,043	523,000	450,000	450,000
	Totals for dept 000 - BALANCE SHEET	509,923	1,263,490	1,332,403	1,100,000	1,100,000	1,100,000
TOTAL ESTIMATED REVENUES							
		509,923	1,263,490	1,332,403	1,100,000	1,100,000	1,100,000
APPROPRIATIONS							
Dept 999 - SELF INSURANCE							
677-999-837.000	HEALTH INSURANCE CLAIMS	706,264	769,518	906,612	1,100,000	1,100,000	1,100,000
	Totals for dept 999 - SELF INSURANCE	706,264	769,518	906,612	1,100,000	1,100,000	1,100,000
TOTAL APPROPRIATIONS							
		706,264	769,518	906,612	1,100,000	1,100,000	1,100,000
NET OF REVENUES/APPROPRIATIONS - FUND 677							
		(196,341)	493,972	425,791			
	BEGINNING FUND BALANCE	(207,700)	(404,043)	(404,043)	89,929	89,929	89,929
	FUND BALANCE ADJUSTMENTS	(1)					
	ENDING FUND BALANCE	(404,042)	89,929	21,748	89,929	89,929	89,929
ESTIMATED REVENUES - ALL FUNDS							
		33,892,577	27,066,776	33,961,090	35,268,392	35,227,145	34,186,145
APPROPRIATIONS - ALL FUNDS							
		26,974,506	23,893,663	36,305,828	41,164,177	39,235,933	38,713,288
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS							
		6,918,071	3,173,113	(2,344,738)	(5,895,785)	(4,008,788)	(4,527,143)
BEGINNING FUND BALANCE - ALL FUNDS							
		38,060,387	43,015,679	43,015,679	46,187,493	46,187,493	46,187,493
FUND BALANCE ADJUSTMENTS - ALL FUNDS							
		86,352	(1,299)	(1,299)			
ENDING FUND BALANCE - ALL FUNDS							
		45,064,810	46,187,493	40,669,642	40,291,708	42,178,705	41,660,350



Fraser City Council Agenda Item

SUBJECT TITLE:	Axon Taser Purchase	DATE SUBMITTED:	May 1, 2024
PREPARED BY:	Director Samantha Kretzschmar	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
The Department of Public Safety is requesting to purchase 15 Axon Tasers including batteries and cartridges.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☒ Sole Source ☐ Not Applicable			
Amount: \$22,897.50			
Account Number(s): 265-311-742.000 Drug Forfeiture Operating Supplies			
Requires Budget Amendment: ☐ NO ☒ YES - Amount: \$7,897.50			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
SEE THE ATTACHED QUOTE FROM AXON			
RECOMMENDED MOTION(s)			
Motion to waive competitive bidding and purchase 15 Axon Tasers with cartridges and batteries from the drug forfeiture account #265-311-742.000 in the amount of \$22,897.50.			



AXON ENTERPRISE, INC.
17800 N. 85th Street, Scottsdale, AZ 85255
Contact us at ecommerce@axon.com

Quote Expires on: 5/31/2024

Buyer:

Rob Nagle
Fraser Police Dept. - MI
586-293-1425
nagler@fraserdps.com

Bill To:

33000 Garfield Rd
Fraser
MI - 48026-1858
USA

Ship To:

33000 Garfield Rd
Fraser
MI - 48026-1858
USA

Quote Items:

PRODUCT	PRICE	QUANTITY	TOTAL
11003 AXON TASER X26P - HANDLE - YELLOW	1396.00	15	20940.00
22190 AXON TASER - X26/X26P CARTRIDGE - STANDARD 25 FT NS	43.30	15	649.50
22010 AXON TASER - X2/X26P BATTERY PACK - PPM STANDARD	87.20	15	1308.00

Contract #

This quote is valid for 30 days.

Quote Subtotal: USD 22897.50
Estimated Quote Tax: USD 0.00
Quote Grand Total: USD 22897.50

Tax calculated at checkout. Ground shipping is
no additional cost.

**Thank you for being a valued Axon customer. For your convenience, continue checkout
with a credit card / PO / invoice on our online store my.axon.com/buy**

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Fraser City Council Agenda Item

SUBJECT TITLE:	2023 Water Main Contract Award	DATE SUBMITTED:	5/1/24
PREPARED BY:	Michael Vigneron – AEW	NEW OR RETURNING:	New
REQUEST			
Request that Council award a construction contract for the 2023 Water Main Replacement Project, establish a construction contingency, and authorize AEW to provide contract administration services. The project includes water main replacement by open-cut, directional drill, and pipe-bursting methods on the following streets; Admiral, Erin, San Bren, Gordon, College and Klein. In addition, this project includes resurfacing of College Boulevard. After a public advertisement period, 4 bids were received for this project. AEW has worked with the low bidder, Pamar Enterprises, Inc., and recommend City Council award a contract for the work for the bid amount of \$2,582,461.36. AEW is also recommending that City Council establish a construction contingency budget of 2% or \$50,000 to be used only with prior authorization of City Administration, and authorize AEW to provide construction contract administration services in accordance with our standing agreement in the estimated amount of \$310,000. The allocations between water and road funds are noted below. This will require a budget amendment for the total amount of the project and an amendment to carry funds forward to the 24-25 budget year. This request was also reviewed by Mark Ragsdale.			
BUDGET IMPACT			
☐ Obtained Quotes ☒ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$2,942,461.36 (estimated)			
Account Number(s): 592-536-972.000 (Water) - \$2,807,461.36 202-441-972.000 (Major Roads) - \$135,000			
Requires Budget Amendment:		☐ NO ☒ YES - Amount:	
Requires Reoccurring Charges:		☒ NO ☐ YES - Amount:	
Requires Travel Expenses:		☒ NO ☐ YES - Amount:	
Offset by Grant Funding:		☒ NO ☐ YES - Amount:	
Additional Information:			



Fraser City Council Agenda Item

ATTACHMENTS

Attached is AEW's letter of recommendation for award and bid tabulation.

RECOMMENDED MOTION(s)

Motion to award a contract for the 2023 Water Main Replacement Project to Pamar Enterprises, Inc. in the amount of \$2,582,461.36, authorize Anderson, Eckstein and Westrick, Inc. to provide contract administration services in accordance with the standing agreement in the estimated amount of \$310,000, and authorize the DPW Superintendent and City Manager discretion to approve additional contract costs from a construction contingency of \$50,000, with a total authorization not to exceed \$2,942,461.36.



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

April 30, 2024

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Letter of Recommendation for Contract Award
2023 Water Main Replacement Program
AEW Project No. 0190-0500

Dear Ms. Leven:

On Wednesday, April 24, 2024, four (4) bids were received for the project referenced above. Our office has tabulated the bids and a copy is attached for your use. The low bidder is Pamar Enterprises, Inc. with a total bid amount of \$2,582,461.36.

We have worked with Pamar Enterprises, Inc. on similar projects in Fraser and nearby communities and are satisfied with their performance.

Based on our experience and bids submitted, we recommend awarding a contract for the **2023 Water Main Replacement Program** to **Pamar Enterprises, Inc.**, 31604 Pamar Court, New Haven, MI 48048 in the amount of **\$2,582,461.36**.

In addition, we are recommending a construction contingency in the amount of \$50,000 (2%); and Construction Engineering budget in the amount of \$310,000 (12%). Therefore, the total construction phase project cost is estimated at \$2,942,461.36.

If you have any questions or need additional information, please advise.

Sincerely,

Michael A. Vigneron, PE

Enclosure: Bid Tabulation

cc: Mark Ragsdale, DPW Superintendent
Anjee Bansal, Finance Director

M:\0190\0190-0500\Project Mgmt\Correspondence\RecAward.docx



TABULATION OF BIDS

CITY OF FRASER
2023 WATER MAIN REPLACEMENT
AEW PROJECT NO. 0190-0500

DATE: 4/24/2024
TIME: 10:00 AM

Prepared by Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

BIDDER RANKING

RANK	BIDDER'S NAME	TOTAL BID
1	Pamar Enterprises, Inc.	\$ 2,582,461.36 *
2	C & P Construction Co., Inc.	\$ 3,156,573.00
3	Lawrence M. Clarke, Inc.	\$ 3,506,970.00 *
4	Bidigare Contractors, Inc.	\$ 4,717,850.00 *

* CORRECTED BY ENGINEER



TABULATION OF BIDS
CITY OF FRASER
2023 WATER MAIN REPLACEMENT
AEW PROJECT NO. 0190-0500

Pamar Enterprises, Inc.
31604 Pamar Court
New Haven, MI 48048

C & P Construction Co., Inc.
13249 West Star Drive
Shelby Township, MI 48315

Lawrence M. Clarke, Inc.
50850 Bemis Road
Belleville, MI 48111

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	_Reimbursed Permit Fees	8,000	Dlr	1.00	8,000.00	1.00	8,000.00	1.00	8,000.00
2.	Mobilization, Max. \$150,000	1	LS	150,000.00	150,000.00	120,000.00	120,000.00	150,000.00	150,000.00
3.	Stump, Rem. 6 inch to 18 inch	1	Ea	600.00	600.00	500.00	500.00	800.00	800.00
4.	Pavt, Rem	421	Syd	16.00	6,736.00	14.00	5,894.00	10.00	4,210.00
5.	Sidewalk, Rem	1,086	Syd	12.00	13,032.00	8.00	8,688.00	5.00	5,430.00
6.	_Wood Timbers, Rem	106	Ft	1.00	106.00	5.00	530.00	30.00	3,180.00
7.	_Misc Excavation, Earth	1,508	Syd	10.00	15,080.00	4.00	6,032.00	40.00	60,320.00
8.	Erosion Control, Inlet Protection, Fabric Drop	120	Ea	135.00	16,200.00	100.00	12,000.00	150.00	18,000.00
9.	Erosion Control, Silt Fence	350	Ft	1.50	525.00	2.00	700.00	10.00	3,500.00
10.	Project Cleanup	1	LS	2,500.00	2,500.00	8,000.00	8,000.00	75,000.00	75,000.00
11.	Aggregate Base, 8 inch	1,197	Syd	22.00	26,334.00	15.00	17,955.00	80.00	95,760.00
12.	Aggregate Base, Conditioning	1,861	Syd	8.00	14,888.00	10.00	18,610.00	40.00	74,440.00
13.	Aggregate Surface Cse	404	Cyd	40.00	16,160.00	60.00	24,240.00	80.00	32,320.00
14.	Maintenance Gravel	500	Ton	15.00	7,500.00	25.00	12,500.00	50.00	25,000.00
15.	Dr Structure Cover, Adj, Case 1	2	Ea	890.00	1,780.00	1,000.00	2,000.00	1,050.00	2,100.00
16.	HMA Surface, Rem	3,383	Syd	10.00	33,830.00	7.00	23,681.00	10.00	33,830.00
17.	Edge Trimming	241	Ft	5.00	1,205.00	5.00	1,205.00	100.00	24,100.00
18.	Hand Patching	355	Ton	233.65	82,945.75	234.00	83,070.00	325.00	115,375.00
19.	HMA Approach	98	Ton	182.50	17,885.00	183.00	17,934.00	260.00	25,480.00
20.	HMA, 3EML	310	Ton	112.20	34,782.00	115.00	35,650.00	180.00	55,800.00
21.	HMA, 5EML	214	Ton	119.80	25,637.20	120.00	25,680.00	180.00	38,520.00
22.	Conc Base Cse, Nonreinf, 8 inch	44	Syd	73.00	3,212.00	63.00	2,772.00	90.00	3,960.00
23.	Driveway, Nonreinf Conc, 6 inch	371	Syd	62.00	23,002.00	60.00	22,260.00	80.00	29,680.00
24.	Detectable Warning Surface	25	Ft	80.00	2,000.00	40.00	1,000.00	100.00	2,500.00



TABULATION OF BIDS

CITY OF FRASER
2023 WATER MAIN REPLACEMENT
AEW PROJECT NO. 0190-0500

Pamar Enterprises, Inc.
31604 Pamar Court
New Haven, MI 48048

C & P Construction Co., Inc.
13249 West Star Drive
Shelby Township, MI 48315

Lawrence M. Clarke, Inc.
50850 Bemis Road
Belleville, MI 48111

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
25.	Sidewalk, Conc, 4 inch	8,838	Sft	6.00	53,028.00	5.00	44,190.00	10.00	88,380.00 *
26.	Sidewalk, Conc, 6 inch	1,301	Sft	7.00	9,107.00	6.00	7,806.00	15.00	19,515.00
27.	Curb Ramp, Conc, 4 inch	423	Sft	14.00	5,922.00	6.00	2,538.00	25.00	10,575.00
28.	_Sidewalk, Conc, 4 inch, Modified	73	Sft	16.27	1,187.71	6.00	438.00	30.00	2,190.00
29.	_Curb Ramp, Conc, 8 inch	172	Sft	24.00	4,128.00	7.00	1,204.00	35.00	6,020.00
30.	Traf Regulator Control	1	LS	15,000.00	15,000.00	2,000.00	2,000.00	7,000.00	7,000.00
31.	_Traffic Control and Maintenance	1	LS	55,000.00	55,000.00	27,000.00	27,000.00	30,000.00	30,000.00
32.	Topsoil Surface, Furn, 3 inch	4,430	Syd	7.80	34,554.00	4.00	17,720.00	10.00	44,300.00
33.	Water, Sodding/Seeding	170	Unit	0.01	1.70	30.00	5,100.00	100.00	17,000.00 *
34.	Sodding	4,430	Syd	7.60	33,668.00	7.00	31,010.00	15.00	66,450.00
35.	Gate Valve, 8 inch	15	Ea	2,800.00	42,000.00	6,000.00	90,000.00	4,000.00	60,000.00
36.	Gate Valve, 12 inch	2	Ea	4,300.00	8,600.00	7,000.00	14,000.00	6,000.00	12,000.00
37.	Hydrant, Rem	12	Ea	350.00	4,200.00	500.00	6,000.00	1,500.00	18,000.00
38.	Hydrant, Relocate, Case 2	1	Ea	6,500.00	6,500.00	4,000.00	4,000.00	6,500.00	6,500.00
39.	Water Main, 6 inch, Cut and Plug	3	Ea	150.00	450.00	300.00	900.00	600.00	1,800.00
40.	Water Main, 8 inch, Cut and Plug	4	Ea	200.00	800.00	400.00	1,600.00	800.00	3,200.00
41.	Water Main, 12 inch, Cut and Plug	2	Ea	300.00	600.00	700.00	1,400.00	1,000.00	2,000.00
42.	Water Main, DI, 6 inch, Tr Det G	34	Ft	199.00	6,766.00	187.00	6,358.00	200.00	6,800.00
43.	Water Main, DI, 8 inch, Tr Det G	3,772	Ft	177.00	667,644.00	202.00	761,944.00	230.00	867,560.00
44.	Water Main, DI, 12 inch, Tr Det G	18	Ft	230.00	4,140.00	238.00	4,284.00	400.00	7,200.00
45.	Gate Well, 60 inch dia	19	Ea	3,500.00	66,500.00	6,000.00	114,000.00	7,000.00	133,000.00
46.	_Irrigation Pipe	100	Ft	1.00	100.00	8.00	800.00	10.00	1,000.00
47.	_Water Main, PVC, 8 inch, Directional Drilled	630	Ft	177.00	111,510.00	184.00	115,920.00	110.00	69,300.00
48.	_Water Main, PVC, 12 inch, Pipe Burst	158	Ft	230.00	36,340.00	262.00	41,396.00	200.00	31,600.00



TABULATION OF BIDS

CITY OF FRASER
2023 WATER MAIN REPLACEMENT
AEW PROJECT NO. 0190-0500

Pamar Enterprises, Inc.
31604 Pamar Court
New Haven, MI 48048

C & P Construction Co., Inc.
13249 West Star Drive
Shelby Township, MI 48315

Lawrence M. Clarke, Inc.
50850 Bemis Road
Belleville, MI 48111

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
49.	_Water Main, PVC, 8 inch, Pipe Burst	3,840	Ft	117.00	449,280.00 *	206.00	791,040.00	120.00	460,800.00
50.	_Water Main, Remove	40	Ft	90.00	3,600.00	10.00	400.00	10.00	400.00
51.	_Mismarked Water Services	24	Hr	50.00	1,200.00	1.00	24.00	500.00	12,000.00
52.	_Fire Hydrant Assembly	19	Ea	9,800.00	186,200.00	10,000.00	190,000.00	8,500.00	161,500.00
53.	_Gate Valve and Well, Rem	8	Ea	350.00	2,800.00	500.00	4,000.00	1,500.00	12,000.00
54.	_Gate Well Cover, Fraser	19	Ea	550.00	10,450.00	600.00	11,400.00	1,200.00	22,800.00
55.	_Sprinkler Head	20	Ea	1.00	20.00	100.00	2,000.00	20.00	400.00
56.	_Tapping Sleeve and Valve, 12 inch by 8 inch	1	Ea	7,000.00	7,000.00	10,000.00	10,000.00	15,000.00	15,000.00
57.	_Tapping Sleeve and Valve, 8 inch by 8 inch	1	Ea	6,500.00	6,500.00	9,700.00	9,700.00	13,000.00	13,000.00
58.	_Valve Box, Rem	10	Ea	150.00	1,500.00	100.00	1,000.00	200.00	2,000.00
59.	_Water Main Connection, 6 inch	5	Ea	4,000.00	20,000.00	7,000.00	35,000.00	8,000.00	40,000.00
60.	_Water Main Connection, 8 inch	10	Ea	4,500.00	45,000.00	8,000.00	80,000.00	9,000.00	90,000.00
61.	_Water Serv, Transfer, Long	6	Ea	2,000.00	12,000.00	3,000.00	18,000.00	2,000.00	12,000.00
62.	_Water Serv, Transfer, Short	120	Ea	1,100.00	132,000.00	1,500.00	180,000.00	1,100.00	132,000.00
63.	_Temporary Water Service	1	LS	25,000.00	25,000.00	45,000.00	45,000.00	30,000.00	30,000.00
64.	_Water Main, Abandon	1	LS	2,500.00	2,500.00	15,000.00	15,000.00	70,000.00	70,000.00
65.	_Sanitary Lead Repr, 6 inch, Tr Det B	25	Ft	150.00	3,750.00	60.00	1,500.00	175.00	4,375.00
66.	_Audio Visual Record of the Construction Influence Area	1	LS	1,975.00	1,975.00	2,000.00	2,000.00	30,000.00	30,000.00
TOTAL AMOUNT BID				\$	2,582,461.36 *	\$	3,156,573.00	\$	3,506,970.00 *

*** CORRECTED BY ENGINEER**



TABULATION OF BIDS
CITY OF FRASER
2023 WATER MAIN REPLACEMENT
AEW PROJECT NO. 0190-0500

Bidigare Contractors, Inc.
939 S. Mill Street
Plymouth, MI 48170

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount
1.	_Reimbursed Permit Fees	8,000	Dlr	1.00	8,000.00
2.	Mobilization, Max. \$150,000	1	LS	150,000.00	150,000.00
3.	Stump, Rem. 6 inch to 18 inch	1	Ea	250.00	250.00
4.	Pavt, Rem	421	Syd	30.00	12,630.00
5.	Sidewalk, Rem	1,086	Syd	15.00	16,290.00
6.	_Wood Timbers, Rem	106	Ft	15.00	1,590.00
7.	_Misc Excavation, Earth	1,508	Syd	10.00	15,080.00
8.	Erosion Control, Inlet Protection, Fabric Drop	120	Ea	125.00	15,000.00
9.	Erosion Control, Silt Fence	350	Ft	3.00	1,050.00
10.	Project Cleanup	1	LS	25,000.00	25,000.00
11.	Aggregate Base, 8 inch	1,197	Syd	20.00	23,940.00
12.	Aggregate Base, Conditioning	1,861	Syd	10.00	18,610.00
13.	Aggregate Surface Cse	404	Cyd	85.00	34,340.00
14.	Maintenance Gravel	500	Ton	40.00	20,000.00
15.	Dr Structure Cover, Adj, Case 1	2	Ea	750.00	1,500.00
16.	HMA Surface, Rem	3,383	Syd	25.00	84,575.00
17.	Edge Trimming	241	Ft	20.00	4,820.00
18.	Hand Patching	355	Ton	330.00	117,150.00
19.	HMA Approach	98	Ton	330.00	32,340.00
20.	HMA, 3EML	310	Ton	200.00	62,000.00
21.	HMA, 5EML	214	Ton	200.00	42,800.00
22.	Conc Base Cse, Nonreinf, 8 inch	44	Syd	75.00	3,300.00
23.	Driveway, Nonreinf Conc, 6 inch	371	Syd	65.00	24,115.00
24.	Detectable Warning Surface	25	Ft	80.00	2,000.00



TABULATION OF BIDS
CITY OF FRASER
2023 WATER MAIN REPLACEMENT
AEW PROJECT NO. 0190-0500

Bidigare Contractors, Inc.
939 S. Mill Street
Plymouth, MI 48170

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount
25.	Sidewalk, Conc, 4 inch	8,838	Sft	6.00	53,028.00 *
26.	Sidewalk, Conc, 6 inch	1,301	Sft	7.00	9,107.00
27.	Curb Ramp, Conc, 4 inch	423	Sft	14.00	5,922.00
28.	_Sidewalk, Conc, 4 inch, Modified	73	Sft	15.00	1,095.00
29.	_Curb Ramp, Conc, 8 inch	172	Sft	14.00	2,408.00
30.	Traf Regulator Control	1	LS	5,000.00	5,000.00
31.	_Traffic Control and Maintenance	1	LS	50,000.00	50,000.00
32.	Topsoil Surface, Furn, 3 inch	4,430	Syd	6.00	26,580.00
33.	Water, Sodding/Seeding	170	Unit	200.00	34,000.00
34.	Sodding	4,430	Syd	16.00	70,880.00
35.	Gate Valve, 8 inch	15	Ea	7,500.00	112,500.00
36.	Gate Valve, 12 inch	2	Ea	11,000.00	22,000.00
37.	Hydrant, Rem	12	Ea	1,000.00	12,000.00
38.	Hydrant, Relocate, Case 2	1	Ea	6,000.00	6,000.00
39.	Water Main, 6 inch, Cut and Plug	3	Ea	725.00	2,175.00
40.	Water Main, 8 inch, Cut and Plug	4	Ea	850.00	3,400.00
41.	Water Main, 12 inch, Cut and Plug	2	Ea	1,250.00	2,500.00
42.	Water Main, DI, 6 inch, Tr Det G	34	Ft	450.00	15,300.00
43.	Water Main, DI, 8 inch, Tr Det G	3,772	Ft	325.00	1,225,900.00
44.	Water Main, DI, 12 inch, Tr Det G	18	Ft	500.00	9,000.00
45.	Gate Well, 60 inch dia	19	Ea	8,500.00	161,500.00
46.	_Irrigation Pipe	100	Ft	8.00	800.00
47.	_Water Main, PVC, 8 inch, Directional Drilled	630	Ft	275.00	173,250.00
48.	_Water Main, PVC, 12 inch, Pipe Burst	158	Ft	400.00	63,200.00



TABULATION OF BIDS
CITY OF FRASER
2023 WATER MAIN REPLACEMENT
AEW PROJECT NO. 0190-0500

Bidigare Contractors, Inc.
939 S. Mill Street
Plymouth, MI 48170

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount
49.	_Water Main, PVC, 8 inch, Pipe Burst	3,840	Ft	275.00	1,056,000.00
50.	_Water Main, Remove	40	Ft	50.00	2,000.00
51.	_Mismarked Water Services	24	Hr	500.00	12,000.00
52.	_Fire Hydrant Assembly	19	Ea	14,000.00	266,000.00
53.	_Gate Valve and Well, Rem	8	Ea	2,000.00	16,000.00
54.	_Gate Well Cover, Fraser	19	Ea	950.00	18,050.00
55.	_Sprinkler Head	20	Ea	50.00	1,000.00
56.	_Tapping Sleeve and Valve, 12 inch by 8 inch	1	Ea	13,000.00	13,000.00
57.	_Tapping Sleeve and Valve, 8 inch by 8 inch	1	Ea	12,000.00	12,000.00
58.	_Valve Box, Rem	10	Ea	850.00	8,500.00
59.	_Water Main Connection, 6 inch	5	Ea	5,500.00	27,500.00
60.	_Water Main Connection, 8 inch	10	Ea	6,000.00	60,000.00 *
61.	_Water Serv, Transfer, Long	6	Ea	5,000.00	30,000.00
62.	_Water Serv, Transfer, Short	120	Ea	3,000.00	360,000.00
63.	_Temporary Water Service	1	LS	5,000.00	5,000.00
64.	_Water Main, Abandon	1	LS	35,000.00	35,000.00
65.	_Sanitary Lead Repr, 6 inch, Tr Det B	25	Ft	75.00	1,875.00
66.	_Audio Visual Record of the Construction Influence Area	1	LS	10,000.00	10,000.00
TOTAL AMOUNT BID				\$	4,717,850.00 *

*** CORRECTED BY ENGINEER**



Fraser City Council Agenda Item

SUBJECT TITLE:	Lions Club Carnival 5-Year Contract	DATE SUBMITTED:	4/19/24
PREPARED BY:	Chris Delmege – Recreation Coordinator	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
Review Lions Club Carnival 5-year contract (2024-2028).			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
LIONS CLUB & CITY OF FRASER CONTRACT			
RECOMMENDED MOTION(S)			
Motion to approve Lions Club Carnival 5-year contract.			

STEFFENS PARK LICENSE AGREEMENT
for
Annual Lions Fair and City Picnic 2024 - 2028

PARTIES. This license agreement (“**Agreement**”) is by and between the City of Fraser, a municipal corporation organized and existing under the laws of the State of Michigan, with a principal place of business at 33000 Garfield Road, Fraser, Michigan 48026 (the “**City**”), and Fraser Lions Club, a non-profit corporation, organized and existing under the laws of the State of Michigan, with a mailing address of 34540 Utica Road, Fraser, Michigan 48026 (the “**Licensee**”).

PURPOSE. This Agreement sets forth the rights, obligations, and conditions of Licensee’s use of property, fixtures, and buildings on City property known as Steffens Park (the “**Park**”).

RECITALS.

- The City owns Steffens Park and is responsible for preserving its resources and operating Steffens Park consistent with its fiduciary and statutory obligations to the public and taxpayers of the City of Fraser.
- Steffens Park is first and foremost a recreational space for the people of Fraser. The City prioritizes use of the Park space as a City park and as a place for respite, quiet enjoyment, and recreational activities.
- Each year, traditionally in July, the City has promoted an annual “**City Picnic**” held at Steffens Park. The event has grown over the years, due to the addition of the Licensee’s fair (“**Lions Fair**”), from a single-day event to a weekend filled with activities, including carnival rides, vendors, charities, a parade, and a fireworks show.
- The Licensee has previously partnered with the City to organize and host the Lions Fair and City Picnic at Steffens Park (the “**Event**”).
- The parties desire to continue their collaboration and to memorialize the terms of the arrangement for use of the Park by executing this Agreement.

For the public benefit and other consideration set forth herein, the City hereby grants a non-exclusive license (“**License**”) to Licensee to use the Park for the annual Lions Fair and City Picnic subject to the terms and conditions set forth in Appendices A through G and Schedules 1 through 4.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this License.

WITNESS:

CITY OF FRASER

Elaine Leven, City Manager / Date
Authorized by vote of the City Council on _____

WITNESS:

FRASER LIONS CLUB

Printed Name of Duly Authorized Agent

Signature of Duly Authorized Agent / Date

**APPENDIX A
TERMS AND CONDITIONS**

1. **PUBLIC BENEFIT & CONSIDERATION.** The Fraser City Council has determined that granting the License to the Licensee is for the public benefit, which consists of, but is not limited to, the provision of an annual gathering of City residents, visitors, and businesses to enjoy Steffens Park, revisit the City, experience carnival festivities, patronize unique vendors, participate in charitable undertakings, and enjoy family entertainment. Further, in recognition of the value the Park has in enabling the Licensee's fundraising, and also in recognition of the value Licensee's efforts and programming have to the public benefit and the City, the parties agree that Licensee shall pay the City's expenses associated with the City's overall administration, maintenance, and operations in accordance with Schedule 4. Licensee and the City recognize the consideration outlined in Schedule 4 reflects a balance of the following factors: the public benefit of Licensee's programming to the residents and to the vitality of the City (cultural, social, and economic); the value of the Park's assets to Licensee operations (including non-realized occupancy costs for office and storage uses to Licensee); administrative, maintenance, and operational costs to the City; and impacts to the Park and the surrounding area in terms of the wear and tear, transportation and parking, and off-site sound exposure.
2. **LICENSED AREA.** The City and Licensee agree that it is not the intention of the parties to transform the Park into a public forum. The Park currently has designated public forum areas and this Agreement does not expand or alter those areas. The Licensed Area is described in Schedule 1.
3. **AUTHORIZED ACTIVITIES.** Licensee is permitted to use the Licensed Area for those activities identified in Schedule 2 (the "Authorized Activities") and for no other purpose. Licensee shall conduct no other business, enterprise, program, or activity in, on, or around the Park unless specifically authorized by this Agreement or an amendment in writing hereto.
4. **SCHEDULING.** Schedule 3 of this License outlines the annual submittal timeline for a proposed schedule for each annual Event, as well as standards for approval of the schedule by the City Manager. The scheduling parameters listed in Schedule 3 establish the standards that shall be the basis for approval of Licensee's schedule. In addition, Licensee recognizes that adjustments to the parameters may be made annually by the City Manager.

The schedule, when approved annually in writing by the City Manager, shall become a part of this Agreement as Schedule 3, Addendum 1. Licensee shall conduct its operations in accord with Schedule 3. With the exception of a fireworks display approved by the Department of Public Safety, Licensee shall not schedule, stage, or promote any program, act, or performance in which pyrotechnics, explosives, or display of open flames are involved or used without prior and separate written approval.

5. **TERM.** The term of this Agreement shall be for five (5) Events held in five (5) calendar years commencing on with the Event in 2024 and ending upon the conclusion of the fifth annual Event held in 2028 pursuant to this Agreement, unless terminated earlier as permitted herein or by agreement of the parties.
6. **EXTENSION OF TERM.** Licensee may at the conclusion of the fourth annual Event held in 2027 request, in writing to the City Council, an extension of this Agreement for up to an additional five (5) year term. The City shall negotiate in good faith an extension provided: (1) Licensee is not in violation or default of any material term of this Agreement; (2) Licensee has not received more than six (6) notices of default during the term; and (3) the City has not been obligated to make any financial contributions and has not absorbed any costs not specifically set forth in this Agreement (unless repaid to the City by Licensee) to maintain, organize, police, or otherwise facilitate the Event

during the first four (4) years.

7. **EARLY TERMINATION.** Licensee may terminate this Agreement without penalty by written notice to the City upon the following conditions: (1) Licensee is not in default of any obligation; and (2) the City is provided notice no later than November 1st following the most recent Event held pursuant to this Agreement.
8. **DISCLOSURES.** In order to promote transparency and public confidence in financial transactions involving the use of the Park, Licensee shall provide timely financial information, including the following (the timing of the submittals below may be modified by the City Manager for good cause upon request of the Licensee presented in writing ~~prior to the dates shown below~~):
 - A. IRS Form 990 for the most recent two (2) fiscal years available.
 - B. Other event-related information (e.g., policies for cash handling, carnival operator contracts (excluding financial terms), staff training, vendor insurance, etc.) for inspection as may be requested by the City.
9. **AS IS CONDITION.** Licensee accepts the Licensed Area “as is” and as fit for the Licensee’s intended purposes. City is under no obligation to improve, fit-up, or make ready the Licensed Area for Licensee’s Authorized Activities.
10. **RESPONSIBILITY FOR COSTS OF OPERATIONS.** Unless otherwise stated in this Agreement, Licensee is responsible for all costs and expenses incurred by Licensee for performing its obligations under this Agreement and carrying out its mission. The City shall have no obligation to pay for, or reimburse, any costs associated with Licensee’s performance under this Agreement.
11. **RESPONSIBILITY FOR COSTS OF FIREWORKS DISPLAY.** The City will pay for a fireworks display to be held during the final evening of the Event in an amount not to exceed eight thousand dollars (\$8,000.00), but Licensee shall reimburse the full amount to the City in accordance with Licensee’s other payment and reimbursement obligations set forth herein. The Fraser City Council may increase the City’s allocation for the fireworks display by ~~motion or~~ resolution, but Licensee’s reimbursement obligation will remain the same. Licensee may refer potential donors to the City, and the City may solicit and accept donations, toward the City’s allocation for the fireworks display.
12. **INSPECTIONS.** To reimburse the City for the cost of required City inspections, Licensee shall apply and pay to the City the sum of five hundred dollars (\$500.00) for a special event permit through the City’s Building Department.
13. **PUBLIC ACCESS.** Licensee agrees that, despite use of the Park for the Event, the public shall always be allowed access during the Event, and no one shall be excluded by Licensee absent a violation of Licensee’s rules, which include but are not limited to regulations governing attire and family-friendly self-expression and a prohibition against guests and visitors carrying any weapons, contraband, or non-prescribed controlled substances in the Park during the Event. Licensee and its contractors/vendors shall display signage, approved by the City, in conspicuous locations throughout the Park conveying the Licensee’s rules during the Event.
14. **FENCING/EVENT BOUNDARIES.** Licensee may fence the entire Park as a liquor-controlled space if permitted by the Michigan Liquor Control Commission.

End of Appendix A

Commented [DD1]: No increase is being recommended or requested.

APPENDIX B PROPERTY REQUIREMENTS

1. **UTILITIES.** Licensee shall pay to the City the sum of five hundred dollars (\$500.00) to reimburse the City's costs for electricity and water utilities for the Event, as well as for grey water removal, beginning in 2020. Any other utilities associated with the Event may be separately metered and billed to the Licensee by the City. For the purposes of this section neither telephone nor other telecommunications utilities such as fiber optics, cable, internet service, wi-fi, or the like are utilities.
2. **MAINTENANCE.** Licensee shall be responsible at its own cost for maintaining any of its temporary structures, staging, or exhibits and for ensuring that any of its equipment is in good and sanitary condition and repair. Licensee shall also ensure that any temporary structures, staging, exhibits, and equipment of its vendors is in good and sanitary condition and repair, and that all vendors maintain adequate liability insurance. City shall be responsible for all maintenance of its own structures. Licensee shall notify the City as soon as possible in writing if Licensee identifies any City-owned areas that are in need of maintenance to preserve and protect the structural integrity of any building or to protect public health and safety.
3. **WASTE AND CLEAN-UP.** Licensee shall not allow any waste, rubbish, or other objectionable materials to accumulate within the Licensed Area or upon or around Park grounds. Licensee shall arrange for proper solid waste receptacles, the locations of which shall be approved by the City, and shall be responsible for all City costs associated with cleaning up debris and emptying trash bins during the Event and returning and restoring any exterior Licensed Area to a park-like condition after the Event. Licensee shall be solely responsible for removal of its own materials (including those belonging to contractors and vendors) and may contribute personnel to assist with the City's clean-up efforts in an effort to reduce Licensee's cost-reimbursement obligations for City personnel. To the extent the Licensed Area includes any building space, the building shall be kept clean, free of debris, and tidy.
4. **CAPITAL IMPROVEMENTS.** Licensee understands that the City may renovate, modify, or redesign the Park or portions thereof at any time, and implementation may cause disruption to Licensee's planning of programming and activities for the Event. The parties agree to work cooperatively to minimize the impacts of such initiatives on the Event.
5. **MODIFICATIONS.** No modifications of any kind to the Licensed Area, including structures within a Licensed Area, are permitted without prior written agreement of the City.
6. **EQUIPMENT/INSTALLATION OF ADDITIONAL EQUIPMENT.** With the prior written approval of the City, Licensee may install machinery, equipment, or other personal property. With advance written consent of the City, Licensee may remove such machinery, equipment, and other personal property from the Licensed Area, provided that any removal of machinery, equipment, or other personal property does not adversely affect the structural integrity of any structure. If any damage is caused by such removal, Licensee agrees to promptly repair such damage, to the satisfaction of the City, at its own expense.
7. **RIGHT OF ENTRY.** The City shall have the right to enter into and upon the Licensed Area including all buildings at all times to inspect, make repairs, or make improvements to City-owned structures and grounds, to remove items from the Licensed Area that are in violation of this Agreement, and to protect the health, safety, and welfare of users, employees, and visitors or for any other public purpose.

Commented [DD2]: No increase is being recommended or requested.

End of Appendix B

APPENDIX C
INSURANCE AND INDEMNIFICATION

1. **INSURANCE.** Throughout the term of this License Agreement, Licensee shall, at its sole cost and expense, maintain insurance against such risks and for such amounts as are customarily insured against by entities engaged in the types of activities in which Licensee will be engaged.

A. Types of insurance shall include:

- i. Commercial General Liability coverage protecting Licensee against loss from liability imposed by law or assumed in any written contract or arising from personal injury, including bodily injury or death, or damage to the property of others, caused by an accident or other occurrence, with a limit of liability of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.
- ii. Automobile Liability coverage protecting Licensee against loss arising from personal injury, including bodily injury or death, or damage to the property of others, caused by all owned autos with a limit of liability of not less than \$300,000 per occurrence. If Licensee does not own vehicles, the Licensee may so affirmatively represent the same in writing, in which case coverage may be for non-owned and hired vehicles only.
- iii. Licensee shall maintain such coverage necessary to insure its exhibits, equipment, and other personal property placed in any municipal building or on any municipal property. Licensee shall also provide property coverage for any of its temporary structures and betterments.
- iv. Workers' compensation insurance to the extent required by the laws of the State of Michigan.
- v. All exhibits, equipment, and other personal property not owned by Licensee shall be insured by their respective owners with limits and coverages approved in writing by the City. All vendors and subcontractors of Licensee shall be required to maintain the same coverages as Licensee (set forth in the preceding paragraphs). Licensee shall provide all required insurance documentation to the City at least thirty (30) days in advance of the Event.

- B. The parties acknowledge and agree that insurance coverages may need to be adjusted over the course of the term of this Agreement due to changes in the City's requirements, inflation, incidents, or changes in Licensee's Authorized Activities. The parties agree to make good faith efforts to mutually agree upon such updates and adjustments to insurance coverage so as to maintain commercially reasonable amounts and to apportion equitably such costs and risks.

- C. All insurance required by this Agreement shall be procured and maintained through financially sound and responsible insurance companies authorized to write insurance in the State. Such insurance may be written with deductible amounts comparable to those on similar policies carried by entities engaged in the types of activities in which Licensee will be engaged.

- D. The City shall be identified as an additional insured party on a primary and non-contributory basis on all liability policies.

E. Licensee shall provide proof of insurance coverage satisfactory to the City which may include certificates of insurance or policy documents.

F. If a loss or claim relating to City property or against City in any other way arising in whole or in part from the activities of Licensee or its vendors or subcontractors, the liability insurance of Licensee shall be primary and the City's secondary.

2. **INDEMNIFICATION.** Licensee agrees to defend, hold harmless, and indemnify the City and its officers, agents, employees, and volunteers against any and all claims and liability for bodily injury, death, and property damage arising in any way as a result of the existence of this Agreement or any activity conducted hereunder or any person or entity operating under Licensee's authority, at Licensee's direction, or pursuant to a contract or agreement with Licensee. Licensee's obligation shall not extend, however, to any claims and liability that derive solely from the actions of the City's employees, officials, volunteers, or agents. This provision shall survive termination or expiration of the Agreement.

End of Appendix C

APPENDIX D RESTRICTIONS

1. **NON-DISCRIMINATION.** Licensee shall not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status. Licensee shall ensure that any written contracts or agreements with vendors, exhibitors, and others acting at Licensee's direction or for Licensee will include the same non-discrimination obligation therein.
2. **NO ALCOHOL, MARIJUANA, OR ILLEGAL SUBSTANCES.** No outside alcohol, and no marijuana or illegal substances, are permitted in the Park. Licensee shall communicate this restriction to all personnel and contractors, and shall ensure these prohibitions are included on all required signage.
3. **PARKING.** Licensee may utilize all parking areas along Park Lane. Licensee understands the City may establish rules and terms of use for its parking areas, which may without limitation include: elimination or reduction in parking within the Park at any time; and the imposition and collection of parking fees by the City, subject to a reduced vendor fee to be paid by the City to Licensee in an amount to be agreed upon by the Parties annually when preparing the Annual Addendum (see Schedule 4). Licensee is expressly not authorized to lease, sub-license, award, or otherwise designate or reserve any parking spot in any area of the Park, with the exception of designated vendor and exhibitor parking pre-approved in writing by the City. The parties agree there is no obligation on behalf of the City to provide parking to the Licensee, paid or unpaid, within or outside the Park.
4. **VEHICLES.** Licensee and its vendors shall only utilize Park entrances and adjoining roadways and accessways in the manner and locations designated by the City. Parking for disabled persons shall also be provided in locations and amounts to be approved by the City.
5. **COMMERCIAL ACTIVITY IN PARK.** Licensee shall conduct no other business, enterprise, program, or activity in, on, or around the Park other than as specifically authorized by this Agreement. There shall further be no solicitations, monetization of Park grounds, or charging of any fees unless specifically allowed under Authorized Activities.
6. **SIGNAGE.** Licensee shall not display, erect, or permit any signage in the Licensed Area or Park which has not been approved by the City.
7. **NO AMPLIFICATION.** Licensee shall not employ any sound amplification unless such amplification is allowed under Authorized Activities and Licensee has met all setup, equipment, and training conditions prior to commencement of use.
8. **CITY ORDINANCES.** Unless an exception is approved herein, Licensee and its contractors, subcontractors, agents, and volunteers shall abide by and comply with all City ordinance regulations applicable to City parks, including but not limited to the regulations in Chapter 18 of the City's Code of Ordinances.
9. **VENDORS.** Licensee is solely responsible for securing and supervising any food/beverage vendors for the Event. Exception: If the City is a party to, or enters into, an agreement with any vendor to provide food, beverages, or other services to Park visitors and users, Licensee shall work cooperatively with the City to accommodate a reasonable and limited incorporation of the vendor's services into the Event.
10. **RESTROOMS.** City restroom facilities will be closed and locked for the duration of the Event. Licensee will be solely responsible for ensuring the provision of adequate portable facilities, which shall be set up and located as approved by the City.

End of Appendix D

**APPENDIX E
OPERATIONS AND RECOURSE FOR INFRACTIONS**

1. **POINT OF CONTACT.** Licensee shall designate in writing a person or persons as a point of contact for City officials.
2. **REVIEW OF PERFORMANCE.** Up to three times per year, Licensee shall make a representative from its Board as well as administrative leadership available to participate in a public meeting to hear public comment and to respond to questions and concerns. The timing, format, and schedule of these public meetings shall be at the discretion and direction of the City Manager and Mayor.
3. **APPROVAL OF TEMPORARY FACILITIES.** The process for City approval of the Licensee's temporary facilities (authorized facilities erected and disassembled for the Event) is outlined in Schedule 2, Authorized Activities. The purpose of this approval is to ensure: (1) compliance with this Agreement as well as with life safety and building codes and the Americans with Disabilities Act; and (2) incorporation of public safety recommendations and risk management practices into the layout.
4. **RECOURSE FOR INFRACTIONS.** An infraction shall mean an event of non-compliance with this Agreement which the City has elected to treat as less than a Default. Such infractions may include but are not limited to the following:
 - placement of unauthorized signage
 - engaging in other business or activities that are not authorized
 - failure to maintain clear aisles and accessways
 - failure to follow any health and safety directive of an authorized City official

In the event of infraction, the City shall first provide verbal real-time notice to Licensee's Point of Contact or, if unavailable, any personnel of Licensee. After providing such notice, the City shall afford Licensee a reasonable opportunity to cure the infraction. After the opportunity to cure has been exhausted, if the infraction remains uncured the City may, at the discretion of the City Manager, exercise its right of entry as set forth elsewhere in this Agreement to correct the infraction. In addition, the City may provide written notice to the Licensee of the infraction and assess a penalty of \$150 for each infraction, which shall be invoiced on the final billing invoice provided to Licensee by the City for all of Licensee's cost reimbursement obligations set forth in this Agreement. The City shall also have the right to demand assurances from Licensee and a plan of action for avoiding further infractions. The opportunity to cure need not be provided, however, in the event of an immediate health or safety emergency, as determined in the sole discretion of the City.

5. **RESTORATION AND DAMAGES.** With the exception of reasonable wear and tear based on the nature and scope of the Event, Licensee shall restore, replace, and remedy promptly any damage caused to the Park, utilities, telecommunications infrastructure, or any City facilities by Licensee's activities. If the damage is not remedied promptly, the City - after written notice to Licensee - may, through its own forces or a contractor, restore, replace, and remedy the damage, and may invoice Licensee for that work.
6. **PUBLIC SAFETY AND PUBLIC HEALTH.** The City Manager, Director of Public Safety, Parks and Recreation **Coordinator**, and Director of Public Works may, at their sole discretion, order additional measures beyond those described in this Agreement to protect the health and safety of Park visitors. Such additional measures may include, without limitation, the assignment of additional personnel or the erection of barriers. If such additional measures are ordered and require the use of City resources, Licensee shall pay for the cost of such additional measures, which shall be invoiced based on then-current City costs for personnel and vehicles, including the applicable fringe benefits multiplier.

End of Appendix E

**APPENDIX F
DEFAULT AND CURE**

1. **DEFAULT.** Any of the following shall be an "Event of Default" under this Agreement:

- A. The failure by Licensee to follow any public health or public safety directive;
- B. The failure to observe or perform any obligation or covenant of the Agreement;
- C. Any false or misleading material statement or representation by Licensee related to this Agreement and performance under it;
- D. Failure of the Licensee to reimburse all City costs set forth in this Agreement within sixty (60) days of the final day of the Event held in the calendar year;
- E. Licensee's loss of 501(c)(3) tax exempt status and failure to cure within sixty (60) days.

If by reason of force majeure a party is unable in whole or in part to carry out its obligations under this Agreement, that party shall give written notice of such force majeure event within a reasonable time of its inability to perform. Performance shall be suspended during continuance of the force majeure and for a reasonable time thereafter. The term "force majeure" shall include, without limitation, acts of God, strikes, lockouts or other industrial disturbances, acts of public enemies, insurrections, riots, epidemics, natural disasters, partial or entire failure of utilities, shortage of energy, or any other cause or event not reasonably within the control of the party claiming such inability and not due to that party's own fault. However, weather events will not be, simply by virtue of their occurrence, sufficient to excuse Licensee's ongoing performance of the Event to which the weather event applies, nor its cost reimbursement obligations set forth herein.

2. **REMEDIES ON DEFAULT.** Whenever Licensee shall commit any Event of Default, the City may with written notice take, to the extent permitted by law, any one or more of the following remedial steps:

- A. Assess to the Licensee any cost incurred by the City to correct, cure, or remedy the Event of Default;
- B. Amend or limit the number of Authorized Activities;
- C. Take possession of and/or secure the Licensed Area;
- D. Declare any and all other payments due under this Agreement immediately due and payable;
- E. Take any action as it shall deem necessary to cure any such Event of Default (such action shall not be deemed to constitute a waiver of such Event of Default); and/or
- F. Terminate this Agreement, and take any other action at law or in equity which it deems necessary or desirable to collect the payments or other obligations then due or thereafter to become due hereunder, to secure possession of the Licensed Area, and to enforce the obligations, agreements, or covenants of Licensee under this Agreement.

No action taken by the City pursuant to this paragraph (including repossession of the Licensed Area) shall relieve Licensee from its obligations required by this Agreement. After an Event of Default, Licensee shall have the right upon notice to the City to enter the Licensed Area with agents or representatives of the City to remove any equipment or personal property owned by Licensee if such equipment or personal property is not part of the Licensed Area.

3. **REMEDIES CUMULATIVE.** No remedy is intended to be exclusive of any other available remedy. Each remedy shall be cumulative and in addition to other remedies now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient.
4. **NO ADDITIONAL WAIVER IMPLIED BY ONE WAIVER.** In the event any obligation contained in this Agreement is breached by any party and thereafter waived by the other party, such waiver shall be limited to the particular breach waived and shall not be deemed to waive any other breach hereunder.
5. **NON-RECOURSE.** Notwithstanding any provision hereof to the contrary, or any other express or implied agreement between the parties, or any act or course of conduct hereunder, the obligations of the parties set forth herein shall solely be those of the entities named in the first paragraph of this Agreement. No employee or agent of the City shall have any personal liability whatsoever under this Agreement, nor shall any officer, director, employee, agent, or volunteer of Licensee have any personal liability whatsoever under this Agreement, it being understood and agreed that the City shall look solely to the assets of Licensee for recourse hereunder.
6. **TERMINATION OR SURRENDER OF LICENSE.** Upon termination of this Agreement, or mutual cancellation thereof, the Licensee shall have no further rights to any usage of the Licensed Area for the purposes set forth herein.

End of Appendix F

**APPENDIX G
MISCELLANEOUS PROVISIONS**

1. **COMPLIANCE WITH LAWS.** The Licensee shall comply with all Federal, State, County, and City laws, ordinances, codes, and regulations affecting the Park and Licensed Area, the improvements thereon, or any activity or condition on or in the Licensed Area.
2. **FREE OF LIENS.** Licensee shall keep Park free and clear of all liens arising out of the Licensee's occupancy and use of the Licensed Area and at all times promptly and fully pay or discharge any claims on which any lien could be based.
3. **LICENSEE.** Whenever the term Licensee is used herein, the term shall be understood to refer to any and all of Licensee's vendors, contractors, subcontractors, agents, employees, officers, and volunteers, to the extent contextually implied, and the imposition of any obligation or prohibition on or against Licensee shall impose an obligation upon Licensee to ensure compliance with such obligation or prohibition by its vendors, contractors, subcontractors, agents, employees, officers, and volunteers.
4. **NOTICES.** Any notice required under this Agreement or other writing which may be given by either party to the other shall be deemed to have been given when made in writing and delivered in hand or delivered by U.S. Mail or a courier service with proof of delivery, or made in writing and delivered via electronic mail, and addressed as follows:

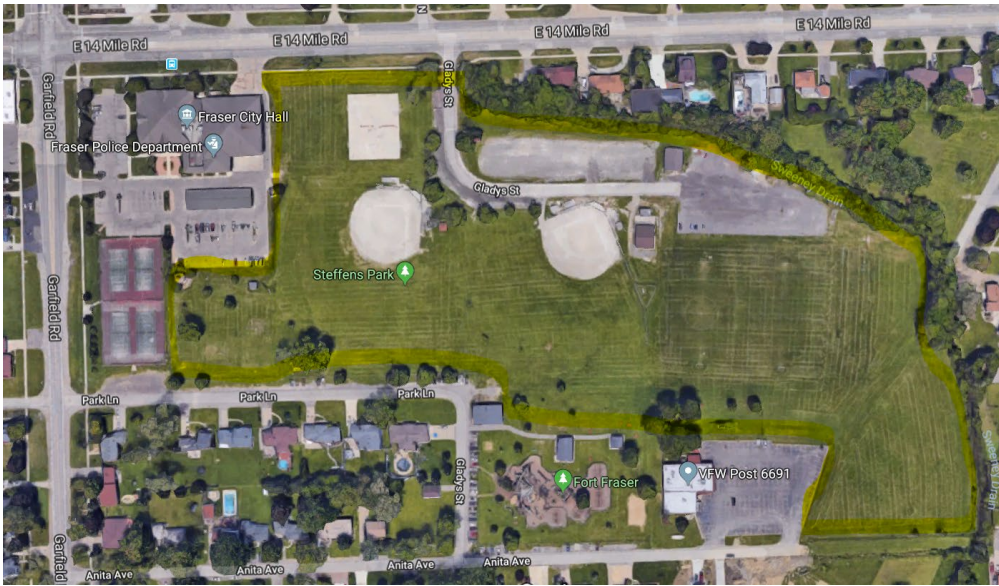
To the City: Elaine Leven, Fraser City Manager
33000 Garfield Road
Fraser, MI 48026

To the Licensee: Fraser Lions Club President
34540 Utica Road
Fraser, MI 48026
E-Mail: fraserlionscarnival@gmail.com
5. **SEVERABILITY.** In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision.
6. **AMENDMENTS, CHANGES, AND MODIFICATIONS.** This Agreement may not be amended, changed, modified, altered, or terminated except in a writing executed by the parties.
7. **APPLICABLE LAW AND DISPUTE RESOLUTION.** This Agreement shall be governed by the laws of the State of Michigan without regard or reference to its conflict of laws principles. The parties shall work in good faith to resolve disputes arising under this Agreement, and in the event of impasse, shall first utilize the services of the Resolution Center before pursuing recourse in a court of competent jurisdiction.
8. **COMPLETE AGREEMENT.** The complete License and agreement between the parties consists of the License, Appendices A through G, and Schedules 1 through 4. Modifications may only be made in a writing executed by the parties.
9. **ASSIGNMENT AND SUBLETTING PROHIBITED.** Licensee shall not assign this Agreement or lease any portion of the Licensed Area. All vendor contracts shall be solely for services to be provided for the Event on behalf of Licensee and shall include all of the obligations, rights, prohibitions, and responsibilities set forth herein, or a copy of this Agreement as an attachment to such contracts.

End of Appendix G
Schedules 1 through 4 Follow

SCHEDULE 1: LICENSED AREA

The areas licensed to the Licensee are depicted on the following satellite image:



END OF SCHEDULE 1

SCHEDULE 2: AUTHORIZED ACTIVITIES

1. **General Authority.** The Licensee is authorized to carry out the following Authorized Activities in the Licensed Areas of the Park.

A. The staging, promotion, and production of entertainment performances, youth activities, community showcases (stage performances featuring local performers, acts, and organizations), carnival rides and games, fireworks show, Beer Tent, raffles, food vending, a gaming tent, and merchandise vending located within the Park, subject to the following:

1. A schedule of programming shall be approved annually in accordance with Schedule 3;
2. All programming shall be appropriate for all ages, with no profanity outside the parameters for a “G” rating on the scale used by the Motion Picture Association of America (“MPAA”) before 9:00 p.m., and no language outside the parameters for a PG-13 rating on the MPAA’s scale thereafter;
3. All programming must be licensed/permitted, if required, by the State of Michigan and any other authorities with jurisdiction over the activity involved; and
4. City groups, organizations, individuals, and vendors shall be given a minimum of one (1) week for “first priority” over others outside of the City to be a vendor, exhibitor, or another role established by Licensee for the Event through an early sign-up process or other method approved by the City.

B. Maintain office space and store materials and equipment required for the operation of the Event.

1. Licensee is authorized to:
 - a. Utilize its own trailer for office use onsite.
 - b. Utilize its own portable shed for storage.
2. Equipment shall not be staged on the Park’s soccer fields due to the existence of a sprinkler system installed in the fields.
3. There shall be no storage of hazardous materials and no smoking in City buildings or structures.

C. Solicitation of Donations within the Park subject to the following:

1. Donations must be collected in a manner, by signage or otherwise, which clearly informs donors their contribution is voluntary and the purpose for which the contribution will be used.

D. Installation of Temporary Facilities within the park subject to the following:

1. All temporary facilities placed in or erected in the Park shall be in substantial conformance with the number, type, and layout as deployed during the preceding Event and comply with all life safety and building codes as determined by the City.
2. Temporary facilities may be placed in the Park no earlier than the Monday preceding the Event, with the exception of one baseball field designated by the City for scheduled City activities, which may be utilized upon written notice from the City that the activities on that field for the week have concluded.
3. All temporary facilities will be removed from the Park by the end of the Tuesday following the Event, but all baseball fields must be cleared for use by the City for City activities scheduled to be held on Monday evening.
4. Licensee shall be responsible for all costs of the temporary facilities and obtaining all necessary electrical, building, and other permits.
5. No installation, construction, or erection of temporary facilities shall take place until all appropriate building permits have been issued.
6. Licensee is solely responsible for acquisition, placement, and removal of all tables, chairs, portable restroom facilities, mechanical refuse containers, trash and recycling receptacles, fans, and other equipment deemed by Licensee to be necessary for the Event.

E. Reservation of space (monetization of Park grounds) in exchange for payment in authorized spaces (i.e., restricting access to the use of a portion of the Park on the basis of payment) and is subject to the following:

1. May only be done during programming authorized under this Agreement; and
2. Shall be subject to reasonable rules and directives of the City governing time, place, and manner.

F. Merchandising is permitted subject to Additional Conditions set forth in Section 2.

2. Additional Conditions for Authorized Uses. The Authorized Activities are conditioned upon the following:

A. Public Safety & Crowd Management. Licensee and City agree the responsibility for ensuring the safety of attendees at the Event first lies with the Licensee. In furtherance of the goal to ensure public safety and crowd management, the Licensee agrees to the following:

1. **Public Safety & Crowd Management Planning Meeting.** At the call of the City Manager and prior to the approval of the Event schedule, a meeting will be held to plan for site security and crowd management in the Park for the upcoming Event, including projection of events by type for the purposes of ensuring adherence to the terms in this section and planning out staff requirements. This planning shall be inclusive of all necessary traffic

safety and parking mitigation strategies required.

2. **Carnival Operator.** Licensee is solely responsible for contracting with a carnival operator to operate the carnival events for the Event, and shall serve as the liaison to the City for all carnival-related communications. Licensee shall identify for the City, in writing, the Carnival Operator for each Event. Name and contact information shall be provided to the City Manager's office, Public Safety Department, Parks and Recreation Department, and Department of Public Works. The operator shall be directly responsible for supervising crowd management within the carnival boundaries on site.
3. **Security.** If the entire Park is a liquor controlled location, Licensee shall provide private security personnel, at its own cost, for all entrances to the Event as required by applicable liquor licensing laws, regulations, and ordinances. If the liquor controlled location is limited to a beer tent (the "Beer Tent"), then Licensee shall provide personnel of its own choosing to secure the Beer Tent entrances, in accordance with all requirements of applicable liquor licensing laws, regulations, and ordinances.
4. **Beer Tent.** Licensee is solely responsible for securing, managing, and supervising the required liquor license for the Beer Tent and all beer distribution therein, in accordance with all state laws and City ordinances governing alcohol sales. Licensee is also solely responsible for securing, supervising, and compensating all entertainers that it permits to perform within the Beer Tent, in accordance with all City ordinances and the terms of this Agreement.
5. **Crowd Management.** Licensee is required to use crowd managers as set forth in this section. The use of crowd managers is critical to ensuring public safety and to assist in any emergency.
 - i. Names of all trained staff persons, volunteers, or private security personnel who may serve as crowd managers shall be provided to the City Manager's office.
 - ii. Crowd managers for each event shall: wear distinctive shirts so that they are identifiable as individuals who can assist visitors with event-related concerns; have flash lights for evening events; and have communication devices in order to contact authorities for assistance when needed.

B. Merchandising. Consistent with the mission of public parks as places of respite, recreation, and enjoyment, the following is agreed to when it comes to selling merchandise in the Licensed Area:

1. **Authorized Points of Sale and Times.** Points of sale for merchandise will be limited to locations approved by the City.
2. **Appearance and Configuration.** At all times the merchandise areas shall be kept in a neat and orderly manner and configured in accordance with public safety and crowd management guidance from the City.
3. **Authorized Items for Sale.** No merchandise may be sold to the public which is not approved by the City
4. **Blanket and Chair Policy.** Licensee is responsible for administering and enforcing a policy on blankets and chairs as outlined below:

- a. Licensee and the City shall identify and agree, prior to the commencement of the Event, appropriate areas and times for blankets and lawn chairs. No plastic or other tarps shall be permitted, except to protect the blankets/chairs during inclement weather.
- b. This provision will not prevent blankets or lawn chairs from being placed prior to the restricted time of day if they are attended.
- c. Licensee shall clearly communicate this Blanket and Chair Policy on all promotional materials, including any online materials as well as signage installed for the Event.
- d. No pop-up tents shall be permitted during, or within one (1) hour of, the fireworks display.

END OF SCHEDULE 2

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SCHEDULE 3: SCHEDULING

This License is valid only on the following dates:

2024: July 18, 19, 20, 21

2025: August 21, 22, 23, 24

2026: July 23, 24, 25, 26

2027: July 22, 23, 24, 25

2028: July 20, 21, 22, 23

Changes and additions to any location, procedure, events, or the approved schedule shall only be permitted if approved in writing by the City Manager.

END OF SCHEDULE 3

SCHEDULE 4: PUBLIC BENEFIT & CONSIDERATION

General Purpose. In acknowledgement of the City's costs in operating the Park and in balance with the benefits to the public of Licensee's operation and coordination of the Event, Licensee and the City agree that Licensee shall fully reimburse the City for all of the following costs, unless otherwise approved by the City Council at the request of Licensee in a specific year prior to the Event for that year:

1. Actual City expenditures of funds for purposes of the Event
2. The cost of materials utilized by the City at the request of Licensee for purposes of the Event or purchased by the City to address a public safety concern caused by Licensee's activities
3. The actual cost of City personnel utilized, outside of a volunteer capacity, for purposes of the Event, as calculated by the City
4. The overtime compensation paid for Department of Public Works and Public Safety personnel to work on the Sunday of the Event (invoiced after the Event)

5. All costs paid by the City to the County of Macomb for Sheriff's Department services

Annual Addendum. Each year, by ~~March~~ April 1st, Licensee shall submit to the City an addendum to this Agreement setting forth the tasks and work that must be completed in order to prepare the Park for the Event, to conduct the Event, and to restore the Park after the Event (the "**Annual Addendum**"). The Annual Addendum will identify all City personnel who will be required to be on site during the Event or who cannot otherwise be replaced by Licensee's own individuals, and it will delineate the tasks and work that may only be performed by the City, as well as those that must be performed by the Licensee by specific dates and times which, if not done, shall then be performed by the City. The City Manager shall be authorized to approve the Annual Addendum after review by the City Council, as well as any updates as Event planning progresses, on behalf of the City. For any and all tasks and work performed by the City pursuant to this Schedule and the Annual Addendum, Licensee shall reimburse the City in full as provided in Paragraph 3 above.

Invoice. The costs to be paid by Licensee pursuant to this Agreement and as set forth in this Schedule 4 shall be invoiced by City on one comprehensive invoice, rather than separate invoices, within sixty (60) days of the end of the Event. Costs relating to Department of Public Works and Public Safety Department personnel and expenditures shall be itemized and/or explained with a cost breakdown. However, any penalties, unplanned Event costs, or costs/payment obligations inadvertently missed or overlooked by City on the invoice may be invoiced separately to ensure City is made whole and/or to ensure Licensee pays any assessed penalties permitted by this Agreement.

END OF SCHEDULE 4



Fraser City Council Agenda Item

SUBJECT TITLE:	SMART Municipal Credit and Community Credit Contract	DATE SUBMITTED:	05/01/24
PREPARED BY:	Anjlee Bansal	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
MCCC Contract to claim Municipal Credits and Community Credits to operate SMART bus for the period from July 1, 2023 to June 30, 2024.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
MUNICIPAL CREDIT AND COMMUNITY CREDIT CONTRACT FY2024			
RECOMMENDED MOTION(s)			
Motion to approve and sign Municipal Credit and Community Credit Contract for FY2024 to obtain funding of \$40,675.			

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2024

I, Elaine Leven , as the City Manager of **the City of Fraser** (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2023 through June 30, 2024 (Section 1 below), and **Community Credits** available for the period July 1, 2023 to June 30, 2024 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$13,785** in **Municipal Credit** funds as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 13,785
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Services Purchased from Subcontractor At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$13,785

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State's approved budget. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature

to SMART. All Municipal Credit funding must be spent by June 30, 2026; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$26,890** in **Community Credit** funds available as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFEREE COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 26,890
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Capital Purchases At the cost of: \$ _____
- (e) Services Purchased from Subcontractor At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$26,890

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2024, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2027; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, “electronic signature” shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY FOR
REGIONAL TRANSPORTATION**

Signature

Printed Name

Title

Date

CITY OF FRASER

Signature

Michael Lesich

Printed Name

Mayor

Title

Date

EXHIBIT A

PROJECT DESCRIPTION

Overall Project Description (Provide a descriptive narrative):

With our vehicles, we provide door to door service to doctors, dentist, hospitals and therapy appointments. We transport also to banks, shopping centers, beauty shops, parks, nursing facilities and to City, County and State education, recreation and social programs.

Service Times (Provide days and hours of service):

Service provided within the municipal boundaries of Fraser plus a ten-mile radius beyond. Exceptions made for medical appointments, but do not extend past 8 Mile, 94/Jefferson, Hall Road and Mound Road.

Eligible User Groups (Users eligible to use the service):

Eligible users must meet 3 criteria: 1) City of Fraser Residency. 2) 55 years or older or Disabled. 3) Unable to operate a vehicle because of permanent or temporary illness (per doctors note).

Fare Structure: (Cost to use service)

Senior Van Transportation:

Van rides within Fraser	\$1 Round Trip
Van rides outside of Fraser	\$3 Round Trip
Van rides up to 5 miles outside of Fraser (doctor appointments only)	\$5 Round Trip
Van rider card for \$20 worth of rides	\$20 Per Card

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

Service provided through the utilization of 2 SMART vehicles equipped with wheelchair lifts.

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: City of Fraser

Contract Period: July 1, 2023 through June 30, 2024

Account Number: 48308

OPERATING EXPENSES:

Administrative Fee: *(All employees
other than drivers and dispatchers)* \$4,067

(10% max. of MC & CC funds)

Driver Wages 21,500

Fringe Benefits 3,010

Gasoline & Lubricants 4,600

Vehicle Insurance 3,000

Parts, Maintenance Supplies 1,000

Mechanic Wages 5,200

Fringe Benefits 6,400

Dispatch Wages 11,550

Other (Specify)

Sub-Total (Operating Expenses) \$60,327

PURCHASED SERVICE:

Taxi Service

Charter Service

SMART Bus Tickets

SMART Shuttle Service

SMART Dial-A-Ride

Other (Specify) _____

Sub-Total (Purchased Service)

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment _____

Software _____

Vehicle _____

Maintenance Equipment _____

Other (Specify) _____

Sub-Total (Capital Equipment)

\$60,327

**TOTAL EXPENSES _____ Operating Expenses,
Purchased Service, and Capital Equipment:**

EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	\$13,785	
Community Credit Funds	26,890	
Specialized Services Funds		
General Funds	19,652	
Farebox Revenue		
In-Kind Service		
Special Fares (Contracted Service)		
Other (Specify)		
		\$60,327

TOTAL REVENUE:

(Note: **TOTAL EXPENSES** must equal **TOTAL REVENUE**)

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Agency/Community Information		
Program Type: Community Partnership Program (CPP) ☒ Specialized Service ☐ New Freedom ☐ JARC ☐ 5310 ☐		
Name of Agency/Community: City of Fraser		
Address: 33000 Garfield Road		
City: Fraser	State: MI	Zip:48026
Agency/Community Data		
1) Has your agency/community completed in excess of \$1,000,000 in DOT federally-funded contracts from SMART in the past year? Yes ☐ No ☒		
2) Does your agency/community employ over fifty (50) transit related employees? Yes ☐ No ☒		
If the answers to the previous two questions were both "Yes", Please forward your agency's/community's Affirmative Action plan to the address below: Buhl Building 535 Griswold Street, Suite 600 Detroit, MI 48226 Attn: EEO Coordinator		
Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes ☐ No ☐ N/A ☐		
Drug and Alcohol Testing Program Requirements		
Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security) Yes ☒ No ☐		
Name of drug and alcohol testing manager?	Jennifer Gigliotti	Title: Human Resources Administrator
Phone Number:	586-293-3100	Ext: 122 Email: hr@micityoffraser.com
Please Proceed to Employment Data Section on Back		

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Employment Data																		
Report ONLY employees directly involved in the operation of your non-emergency transportation program. Including permanent, temporary, or part-time employees. Enter the appropriate figures in the spaces below relating to each employee's race and gender.																		
Job Classification	Total				Race													
					Minority													
	White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race					
	Employees	Male	Female	Minority	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials/Managers	1		1			1												
Professionals	2		2			1					1							
Technicians	1	1			1													
Office and Clerical Staff	1		1			1												
Craftsmen (Skilled)																		
Operators (Semi-Skilled)	3	3			3													
Laborers (Unskilled)																		
Service Workers																		
Journey Workers																		
Apprentices																		
Total																		

Certification	
How was this information obtained?	Visual Survey: Yes ☒ No ☐ Employment Records: Yes ☐ No ☐
Name of Authorizing Official (Print):	Elaine Leven Title: City Manager
Signature:	Date:
Contact person for report:	Anjlee Bansal Title: Finance Director
Telephone: 586-293-3100	Ext: 120 Email: financedir@miciyoffraser.com



Fraser City Council Agenda Item

SUBJECT TITLE:	SEMCOG FY 25 Planning Assistance Program	DATE SUBMITTED:	5/2/2024
PREPARED BY:	Michael Vigneron - AEW	NEW OR RETURNING:	New
SUMMARY OF REQUEST			
Pursuit of this grant opportunity is being presented as an option for consideration by City Council. SEMCOG has announced \$450,000 available for the FY2025 Planning Assistance Program. These funds prioritize multi-community and regionally impactful planning projects related to the following key topics of regional significance: - Transportation and Infrastructure Equity Planning - Complete Streets and Corridor Safety Planning - Trails and Greenways Planning - Stormwater Management Planning - Placemaking along Corridors and Active Transportation Planning The maximum grant request is \$50,000 (including local match of 18.15%). We are aware the of the ongoing discussions and efforts over the last several years related to sidewalk gap identification and planning; as well as discussions related to construction of non-motorized paths within the City that may ultimately serve as connections to the larger County and Regional trail network. This grant opportunity could fund a comprehensive assessment of gaps in the sidewalk and non-motorized path network; engage residents and other interested parties in planning efforts to gather feedback on priorities of the community at large; perform early preliminary engineering to determine the feasibility and estimated costs of the high priority locations, and develop a multi-year capital improvement plan to meet the goals and objectives of the City. This plan would better position Fraser to apply for future Transportation Alternatives Program (TAP) funds to partially offset construction costs of these projects.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: Up to \$11,575 (\$2,500 for grant application and up to \$9,075 for grant match depending on the total amount awarded).			
Account Number(s): 101-441-801.000 for grant application, match will depend upon whether grant is awarded.			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			



Fraser City Council Agenda Item

Requires Travel Expenses:	☒ NO	☐ YES - Amount:
Offset by Grant Funding:	☒ NO	☐ YES - Amount:
Additional Information:		
ATTACHMENTS		
RESOLUTION #2024-007 SEMCOG OVERVIEW OF FY 25 PROGRAM DOCUMENT		
RECOMMENDED MOTION(S)		
Motion to adopt a resolution of support #2024-007 for the SEMCOG FY 25 Planning Assistance Program grant application and authorize the City Manager to submit an application for sidewalk and pathway gap network planning.		



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

**CITY OF FRASER
RESOLUTION #2024-007**

**RESOLUTION TO SUPPORT APPLICATION
FOR SEMCOG PLANNING ASSISTANCE GRANT**

WHEREAS, The City of Fraser supports the submission of an application to the Southeast Michigan Council of Governments (SEMCOG) Planning Assistance Grant Program for capital planning activities related to identifying and prioritizing elimination of gaps within the City's sidewalk and pathway network; conducting preliminary feasibility studies, and preparing budgetary estimates for those projects within the City of Fraser; and,

WHEREAS, the location of the proposed project is within the jurisdiction of the City of Fraser; and,

WHEREAS, the proposed planning project, if completed, will be a benefit to the community; and,

WHEREAS, The City of Fraser is hereby making a financial commitment to the project in the amount of up to \$9,075 in matching funds if awarded the grant; and,

NOW THEREFORE, BE IT RESOLVED that the City of Fraser hereby authorizes submission of a Planning Assistance Grant Program Application for up to \$50,000 of total project costs, with 81.85% or up to \$40,025 of project cost covered by grant funding, and further resolves to make available its financial obligation amount of up to \$9,075 (18.15% of total project costs) during the fiscal year coinciding with the grant award.

AYES:

NAYES:

ABSENT:

MOTION APPROVED

Michael Lesich, Mayor
City of Fraser

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by City of Fraser at their regular meeting held on _____ 2024, at _____ p.m. in _____, with a quorum present.

Dated: _____

Cindi Greenia, Fraser City Clerk

Funding Available: ***FY 2025 SEMCOG Planning Assistance Program***

SEMCOG, the Southeast Michigan Council of Governments, is pleased to announce the [2025 Planning Assistance Program](#), which provides funding for local planning that moves regional plans and priorities forward. For FY2025 SEMCOG has approximately \$450,000 available and is prioritizing **multi-community** and **regionally impactful** planning projects related to the following key topics of regional significance:

1. Transportation and Infrastructure Equity Planning
2. Complete Streets and Corridor Safety Planning
3. Trails and Greenways Planning
4. Stormwater Management Planning
5. Placemaking along Corridors and Active Transportation Planning

The maximum grant request is **\$50,000** (including local match of 18.15%). Those interested in submitting an application are encouraged to review the [Planning Assistance Program Frequently Asked Questions \(FAQ\)](#).

Projects can be submitted now through **May 24, 2024** at 5 p.m. EST

- [Planning Assistance Program Application Submission](#)

Below is additional information on each of the eligible planning project types.

1. Transportation and Infrastructure Equity Planning

Projects that support and improve equitable transportation and mobility, including sidewalk gap and condition analysis planning, pedestrian safety planning, capital improvement planning, and infrastructure asset management planning. Priority may be given to [Justice40 Communities](#) and equity-emphasis areas across the region. These projects should:

- Support multi-modal options that are affordable, sustainable, reliable, efficient, safe, and easy to use.
- Facilitate quality transportation service that is accessible to all populations for reaching core services and desired destinations.
- Incorporate decision-making processes for inclusive public engagement to reduce longstanding socioeconomic disparities experienced by underserved or underrepresented communities and populations.

Transportation and Infrastructure Equity Planning projects should advance equity across three perspectives:

- **Location** – areas that have historically been underserved or underrepresented, especially communities with high concentrations of low-income and minority populations. The Justice40 Initiative Layers, included on SEMCOG’s [Equity Emphasis Areas Tool](#), should be utilized in identifying various needs.
- **Social and Economic Status** – projects that address inequities affecting individuals or groups of individuals due to their race/ethnicity, income, language, education, or other social and economic factors.
- **Mobility Needs and Ability** – projects that increase and meet the needs of people with a variety of mobility challenges or impairments. This includes people with disabilities, as well as non-drivers, children, seniors, and other groups with different mobility patterns or needs.

A few examples of potential transportation and infrastructure equity planning projects include community-wide bicycle and pedestrian mobility plans, corridor plans, road safety plans, community engagement plans; plans for affordable transportation modes; plans for multi-lingual services; capital improvement plans, and other analysis to ensure that disadvantaged groups do not bear excessive external costs of the region’s transportation system, such as air pollution, transportation safety risks, or land-use impacts.

2. Compete Streets and Corridor Safety Planning

Projects that support and enhance transportation access, safety, and connectivity of all users through complete streets planning. Priority may be given to multi-community and projects that can serve as pilots for other communities.

- A complete street is safe, and feels safe, for everyone using the street. To be considered complete, these roads should include safe pedestrian facilities, safe transit stops (if present), and safe crossing opportunities at intervals necessary for accessing destinations. A safe and complete network for bicycles can also be achieved through a safe and comfortable bicycle facility located on the roadway, adjacent to the road, or on a nearby parallel corridor.
- Planning for complete streets should include the prioritization of safety improvements for all modes of travel; speed management on arterials; increased access and connectivity throughout a corridor for active transportation (people who walk, roll, and bike).
- Focus should be on improving infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities; planning for the safety of all road users, particularly those on arterials, through infrastructure improvements and advanced speed management.

A Complete Street Planning project should utilize SEMCOG’s [Multi-Modal Tool](#) (or similar tool/approach) to plan for effectively accommodating the growing needs of our transportation network and plan, design, and evaluate complete streets for all appropriate travel mode, depending on context (auto, freight, pedestrian, bike, and transit).

3. Trails and Greenways Planning

Planning for connecting and enhancing the Regional Trail Network. Emphasis will be placed upon developing connections for both pedestrians and bicyclists in and to [equity emphasis and demand areas](#), and enhancing access to local and regional core services including parks, schools, transit, healthcare, and job centers. Priority may be given to multi-community and projects that can serve as pilots for other communities.

Applicants are encouraged to refer to and utilize [SEMCOG's Regional Trail Network Map](#). Priority projects include those that:

- Support a collaborative and inclusive approach to connecting and enhancing regionally significant trails and greenways, looking holistically at a community, county, or multiple communities.
- Develop a gap segment in an existing regional trail or greenway route.
- Enhance, improve, and increase accessibility and usability of an existing trail or greenway route.
- Enhance connectivity to communities and key destinations through direct connections to the regional trail network.

4. Stormwater Management Planning

A plan for improving stormwater management (water quality and/or water quantity) for a specific public project or in a larger context within a community, county, stream/drain catchment, or larger sub watershed area. Examples include:

- Conducting [a green infrastructure code and ordinance audit](#) to encourage green infrastructure and ensure flexibility across community planning documents; supporting and designing green infrastructure along transportation corridors to effectively capture, filter, and reduce stormwater. SEMCOG encourages use of the Wisconsin Sea Grant [Tackling Barriers to Green Infrastructure](#) workbook and toolkit.
- Developing a stormwater management strategy or similar watershed management plan that includes recommendations for siting future best management practices.
- Developing conceptual or more detailed stormwater best management practice design plans for public projects or properties.
- Implementation of the [Southeast Michigan GREEN \(Growing our Resilience, Equity, Economy with Nature\)](#) initiative, including utilizing green infrastructure and other practices to manage stormwater runoff from transportation corridors.

Stormwater studies that include green infrastructure opportunities that infiltrate runoff, but also studies that consider regional detention/storage, use of vacant property or other alternatives to manage excess runoff during extreme rain events are encouraged. Projects that implement the Priority may be given to multi-community and projects that can serve as pilots for other communities.

5. Placemaking along Corridor and Active Transportation Planning

Planning for streets, sidewalks, and public spaces along corridors that are welcoming and help improve access and connectivity for those who walk, roll, bike, or use transit. These projects should include public engagement focusing on how under-utilized spaces along our roadways may be repurposed or enhanced to support economic vitality, celebrate local culture, healthy activities, and opportunities for people to enjoy safe and engaging public outdoor space. Examples include:

- Open street planning (strategic closing of all or parts of a street to be “car-free” and enhanced access for walking, biking, rolling, and gathering).
- Wayfinding and public art that enhance safety and improve sociability in an area or along a roadway.
- Corridor branding and gateways recognizing unique districts and welcoming to residents and visitors.
- Public and active spaces planning along a corridor, which may include recreation activities, public and engagement art, safety and pedestrian-friendly elements like lighting, trees, benches/seating, and opportunities for visitors to socialize, relax, and enjoy the space.
- Creative public engagement and input to develop a vision representative of the culture and identity of a neighborhood or corridor district.

Each of these five topics either aligns with and helps to move an existing regional plan forward or is part of a current initiative in which SEMCOG is developing a plan and policies. The existing plans that these topics help to implement locally include:

- [2045 Regional Transportation Plan](#)
- [Transportation Safety Plan](#)
- [Bicycle and Pedestrian Mobility Plan](#)
- [Strategic Framework for GREEN](#)
- [Increasing Shared Prosperity for a Resilient Economy: Comprehensive Economic Development Strategy](#)
- [Water Resources Plan](#)
- [Water Infrastructure Planning Guide](#)

Additional details about applying for SEMCOG’s Planning Assistance Program:

- Specific details, including project criteria, eligibility, evaluation process, and maximum grant requests, are provided in the [Planning Assistance Program Frequently Asked Questions \(FAQ\)](#).
- Agreements over \$25,000 require the Michigan Department of Transportation (MDOT) review and approval.
- Sub-contracts over \$25,000 must follow MDOT’s procurement process unless there is justification for sole source.

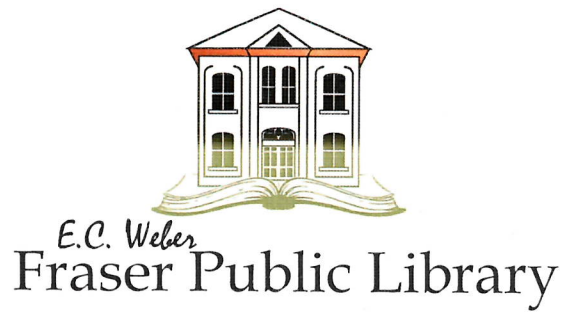
- All work must be detailed on invoices, such as salary/fringe, travel, contracts, and descriptions of expenses that are requested for reimbursement.
- Invoices and progress status reports are required monthly.
- Recipient is to incur expenses, invoice SEMCOG, and SEMCOG will invoice MDOT; once funds are received from MDOT, the recipient will be reimbursed.
- Agreement by the recipient to include and work with SEMCOG staff in planning and development of the project.
- Agreement by the recipient that project outcomes and successes can be used for future trainings (e.g., SEMCOG Universities) and regional case studies promoted by SEMCOG; any physical, digital or GIS information/data developed is shared with SEMCOG for regional planning and/or online mapping or other applications.

Marlene Hoeft
President

Jim Sutherland
Vice President

Kyle Burley
Treasurer

Tina Bullis
Secretary



Mary Ann Kuechle
Trustee

Erica Zutz
Trustee

Lorena McDowell
Library Director

May 1, 2024

We have been told that the repairs to the library have been completed. Following is a preliminary timeline moving forward:

May: walkthroughs will be done by insurance companies, inspectors and board members. The library board will hire a structural engineer to determine the extent of the repairs that need to be made to the building before the building can be safely opened.

June: the library board will receive and evaluate the results from the structural engineer's determinations and share those results with city council. If all goes well, we will then complete the purchase of the building from the city.

We will then put out bids for the work that will take approximately 3 months to receive back, analyze and determine which companies we will use.

We believe construction and repairs will begin in October 2024. At this time, we have no idea of the scope of the work that will need to be done. Coming up with a move back date at this time would be an uneducated guess at best, but we do not anticipate it being before spring or summer of 2025.

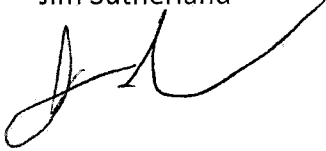
We have extended the current lease of the temporary building through December 2024, with an option to extend it into 2025.

Moving forward, we are saving and investing to purchase a larger building where we can offer the services expected of a 21st century library like private study rooms, maker space, meeting rooms, storage of materials and a permanent space for the Friends of Fraser Library perpetual book sales just to name a few.

We expect it to take approximately 10 years to save the funds to purchase a building and rebuild it into a library.

Sincerely,

Jim Sutherland

A handwritten signature in black ink, appearing to read 'Jim Sutherland', with a large, stylized flourish extending from the end.

JIM SUTHERLAND
VICE PRESIDENT
BOARD OF TRUSTEES
FRASER PUBLIC LIBRARY