



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Lesich

MAYOR PRO-TEM

Dana Sutherland

COUNCIL

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

FRASER HISTORICAL COMMISSION AGENDA

APRIL 1, 2024 @ 7:00 p.m.

1. Call to order
2. Pledge to Flag
3. Approve Agenda
4. Approve Minutes
5. Liaison Report
6. Unfinished Business
 - a. Little Library
 - b. Split Rail Fence
 - c. Parlor Rug
7. New Business
 - a. Restoration
 - b. Alliance Meeting
8. Commission Reports
9. Adjourn

POSTED: 03/27/24

Meetings held at the Depot, 18577 Masonic, Fraser, MI 48026

Fraser Historical Commission

Meeting Minutes – Monday March 4, 2024 @ 7:00pm

Present:

Commissioners: Marilynn Wright, Jim Chamberlin, Nancy Ehrke, Karen Hodges, Tom Iwanicki, Marti VanEenenaam-Iwanicki.

Members-at-large: Dori Guoin, Curtis Rice.

Liaison – Patrice Schornak

Absent: Commissioner Denise Wojciechowski, Member-at-Large: Kathy Pirtle,

1. **Call to order:** 7:02pm by Marilynn
2. **Pledge of Allegiance**
3. **Approve Agenda:** Motion by Karen, seconded by Tom to approve today's agenda.
Motion carried.
4. **Approve February 4, 2023 Minutes:** Motion by Nancy, seconded by Karen to approve.
Motion carried.
5. **City Liaison Report:** Commissioners brought up continued concerns that have not been addressed by the city for several months.
Patrice will follow-up on cleaning of the rug in the parlor, will check on the light on the outside sign, and request that the light over the gift shop door be replaced by a light sensor fixture so it is not on 24 hours a day. She will also provide apparel samples for us to determine sizes and styles of ¼ zip fleece sweatshirts for our Commission.
6. **Unfinished Business**
 - a. **Open House March 3, 2024**
 - Depot made \$141.00; Museum \$60
 - Karen and Marti report they gave several tours (10-12 folks signed the guest book)
 - b. **Digitizing:**
 - Tom reports digitizing began 2 weeks ago. Goal was originally 50 photos, we actually have about 150 scanned and recorded.
 - He added some of the newly acquired airport photos, but most are too big for the scanner.
 - Will resume work this week after this meeting.
 - Has 2 hard drives for backup for scans as well as an Excel spreadsheet.
 - Tom asked if City of Fraser has a Cloud account where we could store files (Patrice will ask).
 - Also hoping to have Fraser Public Library store one of the hard drives.
 - Library of Michigan will store our file in their content archives. They are willing to store it so people can access it online.
 - Dori is concerned about copyright. Discussion followed regarding who owns the files, how to use it, and who we will share it with.
 - Commissioners in agreement that when someone donates photos, etc. to us, it becomes our property, and we can make those decisions. This information is also on the donation document that the donor receives.
 - Tom also working on transferring old videos to DVD.
 - It was noted that the original barn raising videos came from Jim Walsh

c. Split Rail Wood Fence

- Marti shared that at least six fence companies has been contacted. Two only do vinyl fencing, two have not returned calls, but we did receive two quotes from companies that walked the property and measured.
- Paramount Fence and T-M Fence company provided quotes with T-M offering the lowest price which included metal flashing on the bottom of the posts.
- Question was raised if we need three quotes due to the amount being over \$5000. Patrice will verify this with City Manager.
- Tom indicated that a grant was available from the Michigan Historical Society that may help us offset costs.
- Motion by Marti, seconded by Karen to accept the quote from T-M Fencing (contingent on if we need a 3rd quote). All in favor. Motion approved.
- Marti will wait to hear from Patrice, then follow up.

d. Historic Marker

- No news from Paul Cilluffo. Jim will follow up to see if help is needed filling out application.

7. New Business

a. Celebration

- 2025 will be the 150th anniversary of the building of the Baumgartner House
- Potential ideas were shared regarding a summer celebration including:
 - Face painting
 - Food (popcorn, hot dogs, ice cream)
 - Kids games
 - Wooden figures for photos
 - Reenactors/period clothing
 - FHC participation in the Fraser Summer Picnic parade
- Karen and Marti volunteered to be part of planning committee.
- Tom pointed out that this year (2024), marks 30 years since the Hemme Barn was raised on the Baumgartner property. He suggests inviting anyone that was a part of that to join us for one of our Sunday Open House events to celebrate. This could include kid's games, barn tours, etc.

8. Commissioner Reports

• **Marilynn**

- Reported that while in Reindel Hardware she noticed a sign indicating that it has been continuously operated by the same family since 1898.

• **Jim** – nothing to report.

• **Karen**

- Reported that the Fraser Historical Society has purchased new curtains for all the windows of the Baumgartner House. She and Barb will be putting them up room by room.
- Society paid \$600-\$700 for the curtains.
- Karen heard from Commissioner Denise that she is still experiencing health issues and is open for visitors. Karen and Marilyn plan to visit her.
- Karen would like to take over the Garden Director position (Marti agreeable to taking over Recording Secretary duties)

- Karen will contact Member-at-Large Kathy Pirtle as she has not attended meetings for quite some time.
- **Nancy** – Sent out 467 March newsletters.
- **Tom**
 - Reported that the Eagle Scout project – the Little Library – will be going up this weekend. Tom will be here Saturday March 9 at 1 pm to meet them and will take photos.
 - Little Library will be located between the pine tree and the driveway.
 - Suggested we think about a “Junior Member-at-Large” and invite an active high school volunteer. This could include Andrew T (Eagle Scout candidate) and/or Lucas Shumansky who has helped for a couple of years in various capacities.
- **Marti**
 - Update on Samantha’s Garden Sign. The top arch of the garden gate has been removed and Michael, the student completing the sign, has it. We have requested that it be finished in time to put up before our Open House on April 8.
 - Noted that our booklet “Things We’ve Heard” that was published in 1992, is free in the Depot, but for sale in the gift shop. It also lists all the FHC members from that time.
 - Commissioners agreed to offer it for free.
 - Reported that she tidied up the old office upstairs in the museum and found several unopened boxes of “Living in Fraser” newspaper. Wondering if we can sell or give away.
 - Commissioners agreed to keep a couple of copies of each issue – at least one for us and one for the library, then give away or discard the rest. Tom wants to make sure we keep copies to be digitized, so please check with him first before doing anything.
- **Curtis** –
 - Noted that the door to the gift shop is difficult for Lorraine (Society president) to navigate with her wheelchair. Patrice will check to see if this is something that can be reconfigured.
- **Dori**
 - Is interested in creating a book about the Hemme Barn and is looking for a small photo album (likely upstairs in the office) with photos of the barn. Marti will try to locate the photo album.
 - Wondering who will take the old fence wood when it is removed. Marti will contact the fence company about this.

9. Adjournment: Motion by Tom, Seconded by Jim. All in favor. Meeting adjourned at 8:20pm

Announcements:

- **Next Meeting: Monday April 1, 2024 @ 7:00pm**
- **Next Open House: Sunday April 8, 2024, 1-4pm.**

Respectfully Submitted:

Marti VanEenenaam-Iwanicki, Recording Secretary

		PERIOD ENDING 03/31/2024					
		2023-24		BEG. BALANCE	ACTIVITY FOR	YEAR-TO-DATE	END BALANCE
		AMENDED BUDGET		07/01/2023	MONTH 03/31/2024	THRU 03/31/24	03/31/2024
GL NUMBER	DESCRIPTION		NORMAL	(ABNORMAL)	INCREASE (DECREASE	INCREASE (DECREASE	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND							
101-000-379.000	FUND BALANCE - RESTRICTED - HISTORICAL			0.00	201.00	4,880.30	4,880.30

User: CITYCLERK

TRANSACTIONS FROM 02/29/2024 TO 03/31/2024

DB: Fraser

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
02/29/2024			101-803-001.000 CASH		BEG. BALANCE		0.00
03/31/2024			101-803-001.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-702.000 ELECTED/APPOINTED OFFICIALS PA		BEG. BALANCE		0.00
03/31/2024			101-803-702.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE		0.00
03/31/2024			101-803-704.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-712.000 OVERTIME		BEG. BALANCE		0.00
03/31/2024			101-803-712.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-713.000 FICA		BEG. BALANCE		0.00
03/31/2024			101-803-713.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-714.000 MEDICARE		BEG. BALANCE		0.00
03/31/2024			101-803-714.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-718.000 LONGEVITY PAY		BEG. BALANCE		0.00
03/31/2024			101-803-718.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-719.000 FOOD ALLOWANCE		BEG. BALANCE		0.00
03/31/2024			101-803-719.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-724.100 HEALTH INSURANCE PREMIUMS (EMP		BEG. BALANCE		0.00
03/31/2024			101-803-724.100	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-742.000 OPERATING SUPPLIES		BEG. BALANCE		87.94
02/29/2024	AP	INV	FEBRUARY 2024 MONTHLY BILLING	2-29-2024	10.47		98.41
03/05/2024	AP	INV	MODGE PODGE GLOVES HISTORICAL COMMIS	3-5-2024	4.37		102.78
03/31/2024			101-803-742.000	END BALANCE	14.84	0.00	102.78
02/29/2024			101-803-791.000 SUBSCRIPTIONS AND PUBLICATIONS		BEG. BALANCE		0.00
03/31/2024			101-803-791.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-801.000 PROFESSIONAL/CONTRACTUAL SERVI		BEG. BALANCE		0.00
03/31/2024			101-803-801.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-850.000 COMMUNICATIONS (PHONE AND CELL		BEG. BALANCE		0.00
03/31/2024			101-803-850.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-900.000 PHOTOGRAPHY		BEG. BALANCE		0.00
03/31/2024			101-803-900.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-930.000 REPAIRS AND MAINTENANCE		BEG. BALANCE		0.00
03/31/2024			101-803-930.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-960.000 MISCELLANEOUS		BEG. BALANCE		0.00
03/31/2024			101-803-960.000	END BALANCE	0.00	0.00	0.00
02/29/2024			101-803-972.000 CAPITAL OUTLAY		BEG. BALANCE		0.00
03/31/2024			101-803-972.000	END BALANCE	0.00	0.00	0.00

DB: Fraser

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2024	MONTH	03/31/2024	NORMAL	(ABNORMAL)	
				INCREASE	(DECREASE)			
Fund 101 - GENERAL FUND								
Expenditures								
Dept 803 - HISTORICAL COMMISSION								
101-803-702.000	ELECTED/APPOINTED OFFICIALS PAY	0.00	0.00		0.00		0.00	0.00
101-803-712.000	OVERTIME	0.00	0.00		0.00		0.00	0.00
101-803-713.000	FICA	0.00	0.00		0.00		0.00	0.00
101-803-714.000	MEDICARE	0.00	0.00		0.00		0.00	0.00
101-803-742.000	OPERATING SUPPLIES	500.00	102.78		4.37		397.22	20.56
101-803-930.000	REPAIRS AND MAINTENANCE	0.00	0.00		0.00		0.00	0.00
Total Dept 803 - HISTORICAL COMMISSION		500.00	102.78		4.37		397.22	20.56
TOTAL EXPENDITURES		500.00	102.78		4.37		397.22	20.56
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		0.00	0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		500.00	102.78		4.37		397.22	20.56
NET OF REVENUES & EXPENDITURES		(500.00)	(102.78)		(4.37)		(397.22)	20.56