



**CITY MANAGER**

Elaine Leven

**CITY CLERK**

Cynthia Greenia

# City of Fraser

**CENTENNIAL COMMUNITY**

**MAYOR**

Michael Lesich

**MAYOR PRO-TEM**

Dana Sutherland

**COUNCIL**

Amy Baranski

Patrick O'Dell

Kenny Perry

Patrice Schornak

Sherry Stein

## **FRASER HISTORICAL COMMISSION AGENDA MARCH 4, 2024**

1. Call to order
2. Pledge to Flag
3. Approve Agenda
4. Approve Minutes
5. Liaison Report
6. Unfinished Business
  - a. Open House March 3, 2024
  - b. Digitalizing
  - c. Split Rail Wood Fence
  - d. Historic Marker
7. New Business
  - a. Celebration
8. Commission Reports
9. Adjourn

POSTED: 02 29 2024

Meetings held at the Depot, 18577 Masonic, Fraser, MI 48026

# Fraser Historical Commission

## Meeting Minutes – Monday February 5, 2024 @ 7:00pm

**Present:** Marilynn Wright, Jim Chamberlin, Nancy Ehrke, Tom Iwanicki, Marti VanEenenaam-Iwanicki    **Members-at-large:** Dori Guoin, Curtis Rice.

**Guests:** Paul Cilluffo, Tom Tesnow

**Absent:** Denise Wojciechowski, Karen Hodges,    **Member-at-Large:** Kathy Pirtle,    **Liaison –** Patrice Schornak

1.    **Call to order:** 7:00pm by Marilynn
2.    **Pledge of Allegiance**
3.    **Approve Agenda:** Motion by Tom, seconded by Jim to approve today's agenda.    Motion carried.
4.    **Approve Dec. 4, 2023 Minutes:** Motion by Nancy, seconded by Jim to approve today's agenda.    Motion carried.
5.    **City Liaison Report:** None.    Our liaison is absent due to medical reasons.

### 6. Unfinished Business

#### a. **Christmas ½ price sale :** Proceeds \$356

- Proceeds for all three Christmas sales (pre-sale, Christmas sale, ½ price sale) \$1388.75
- Total proceeds for all sales in 2023 - \$6804.90
  - Discussion followed on how to spend these funds.
- Commissioners agreed funds should be earmarked for a new wood split rail fence around the parking lot and garden to keep with the historical feel of the property.
- Goal is to replace fence, not repair it.
- Will request fence company recommendations from city and social media and ask for at least quotes/bids.
- Quote should include some type of post cover for the base of the posts to eliminate damage from string trimmer and mower.

#### b. **Digitizing:** Tom has been meeting with Biz Gallo from the State of Michigan Library to prepare to begin this process.

- We can borrow scanning equipment for free for three months.
- Tom will start with 50 photos during his mid-winter break, then meet with Ms. Gallo to be sure we are on the right track.
- Digitizing will include scanning photos as well as creating a database
- We will keep our same numbering system, new photos will need new numbers.
- Photos will be put into archival quality sleeves for storage once scanned.
- For back-up, it is recommended we use a 3-2-1 formula  
3 back-ups, 2 different media, 1 offsite location
- Tom would like a copy here and one at Fraser Public Library

- Airport pictures could be used as part of a display on old airports in Michigan in the Library of Michigan.
- Tom also reviewed the CDs and VHS videos. CD has old Fraser photos on it – a tour of Fraser.
- VHS video is a tour of the museum – Tom can transfer that to a DVD which could be played on a loop in the Depot for folks that cannot access the stairs.

**c. Samantha's Sign**

Being painted. Still need to weld it to top of the gate. Will investigate taking the top of the gate off and taking it to Fraser High School where it can be welded. Marti/Tom will touch base with the student and welding instructor.

**d. Parlor Rug**

Cindi Greenia was going to contact Mark to pick up rug for cleaning.

**7. New Business**

**a. Historical Marker**

- Paul Cilluffo came to express a desire to pursue a historical marker for the State Bank of Fraser property at the corner of 14 Mile and Utica Road.
- He points out that a municipality/city does not have to own the property or area to designate it as a historical site.
- Even though there is a new owner for the site, and they may not save the building, Paul feels we should save the historical **significance** of the building/property to the city of Fraser, even if the new owners tear the building down.
- He notes there was a previous attempt many years ago to save the building. This was successful and CVS built on the corner of Garfield and 14 Mile instead.
- Paul has contacted the owner of the property regarding items inside the bank building that would be meaningful for the city. He is hoping we could request that these items be given to the city.
- Motion by Marti, second by Jim to provide full support of the Fraser Historical Commission to Paul Cilluffo in his pursuit of a historical designation for the State Bank of Fraser property. All were in favor. Motion Carried.

**b. Fraser History Book**

Tom Tesnow was in attendance to discuss the History of Fraser book which will be published in 2025. Several potential topics were discussed. Tom Tesnow will write the articles, but welcomes contributions.

**c. March Open House**

March 3, 2024 from 1-4pm. Will include Open House/museum tours as well as Easter items for sale in the Depot. No Easter pre-sale this year due to Easter being March 31.

## 8. Commissioner Reports

- **Marilynn**
  - Reported that our Council Liaison Patrice recently had surgery.
  - Asked everyone to sign a card for Commissioner Denise who has been in/out of the hospital again.
  - We now have hot water in the Depot
  - With the help of volunteer Adam, the Depot was cleaned out over Christmas break
  - Blue Jean Ball is Saturday, Feb 10 to benefit the Fraser First Booster Club
- **Jim**
  - Reports that we still need DPW to fix or replace the exterior light outside the gift shop. It is currently on 24 hours a day and needs a daylight sensor.
- **Nancy**
  - Leaving for vacation and will not have access to email.
  - Received correspondence asking for information about a female wrestler. She replied back that we do not have information about this person and we were unable to help with the writer's request.
- **Dori**
  - Shared that the "old St. John church" was not originally Lutheran, but Catholic. Can still see the Celtic cross on the building.
- **Tom**
  - Brought up the possibility of designating the library and Old St. John church properties as historical sites. Will focus on State Bank property at this time and discuss the others later.
- **Marti**
  - Shared article from Macomb Daily about Zackery Howey, a Fraser High School senior with an interest in Military History. He does exhibits with his artifacts. Marti will contact him to see if he is interested/available to share his exhibits with us at the Baumgartner House this summer.

**9. Adjournment:** Motion by Tom to adjourn, seconded by Jim. Meeting Adjourned at 8:31pm

### Announcements:

**Next Sale/Open House: Sunday March 3, 2024 Easter Sale and Open House/tours @ 1-4pm.**

**Next Meeting: Monday March 4, 2024 @ 7:00pm**

Respectfully Submitted: Marti VanEenenaam-Iwanicki

standing in for Karen Hodges, Recording Secretary

|                         |                                        | PERIOD ENDING 02/29/2024 |  |                   |                    |                    |                   |
|-------------------------|----------------------------------------|--------------------------|--|-------------------|--------------------|--------------------|-------------------|
|                         |                                        | 2023-24                  |  | BEG. BALANCE      | ACTIVITY FOR       | YEAR-TO-DATE       | END BALANCE       |
|                         |                                        | AMENDED BUDGET           |  | 07/01/2023        | MONTH 02/29/2024   | THRU 02/29/24      | 02/29/2024        |
| GL NUMBER               | DESCRIPTION                            |                          |  | NORMAL (ABNORMAL) | INCREASE (DECREASE | INCREASE (DECREASE | NORMAL (ABNORMAL) |
| Fund 101 - GENERAL FUND |                                        |                          |  |                   |                    |                    |                   |
| 101-000-379.000         | FUND BALANCE - RESTRICTED - HISTORICAL |                          |  | 0.00              | 0.00               | 4,679.30           | 4,679.30          |

02/29/2024 11:46 AM

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

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User: CITYCLERK

Balances as of 02/29/2024

DB: Fraser

Fund 101 - GENERAL FUND

| Account                               | Description                                 | 2023-24<br>Amended Budget | YEAR-TO-DATE<br>THRU 02/29/24 | Available<br>Balance | %<br>Used                   |
|---------------------------------------|---------------------------------------------|---------------------------|-------------------------------|----------------------|-----------------------------|
| Expenditures                          |                                             |                           |                               |                      |                             |
| Department 803: HISTORICAL COMMISSION |                                             |                           |                               |                      |                             |
| 702.000                               | ELECTED/APPOINTED OFFICIALS PA              | 0.00                      | 0.00                          | 0.00                 | 100.00                      |
| 712.000                               | OVERTIME                                    | 0.00                      | 0.00                          | 0.00                 | 100.00                      |
| 713.000                               | FICA                                        | 0.00                      | 0.00                          | 0.00                 | 100.00                      |
| 714.000                               | MEDICARE                                    | 0.00                      | 0.00                          | 0.00                 | 100.00                      |
| 742.000                               | OPERATING SUPPLIES                          |                           |                               |                      |                             |
| 09/22/2023                            | AP HOOKS TO HANG UP SIGN AT outhouse/BAUMGA |                           | 967461 16.74                  | Inv #:               | '9-22-2023' Vendor 'MISC'   |
| 09/22/2023                            | AP BATTERIES FOR BAUMGARTNER HOUSE          |                           | 967460 9.49                   | Inv #:               | '9-22-23' Vendor 'MISC'     |
| 10/18/2023                            | AP BRICK FOR BAUMGARTNER HOUSE              |                           | 972955 48.22                  | Inv #:               | '719897' Vendor 'CREBRI'    |
| 12/07/2023                            | AP REIMBURSEMENT FOR CANDY FOR BAUMGARTNER  |                           | 978882 13.49                  | Inv #:               | '12-7-2023' Vendor 'WRIMAR' |
| 742.000                               | OPERATING SUPPLIES                          | 500.00                    | 87.94                         | 412.06               | 17.59                       |
| 930.000                               | REPAIRS AND MAINTENANCE                     |                           |                               |                      |                             |
| 07/31/2023                            | GJ CODING CORRECTION - INV #00317348        |                           | 993247 (1,950.00)             | JE#                  | 8066                        |
| 07/31/2023                            | AP BAUMGARTNER HOUSE REPAIR                 |                           | 954251 1,950.00               | Inv #:               | '00317348' Vendor 'ALLIED'  |
| 930.000                               | REPAIRS AND MAINTENANCE                     | 0.00                      | 0.00                          | 0.00                 | 100.00                      |
| Total - Dept 803                      |                                             | 500.00                    | 87.94                         | 412.06               | 17.59                       |
| Total Expenditures                    |                                             | 500.00                    | 87.94                         | 412.06               | 17.59                       |
| NET OF REVENUES AND EXPENDITURES      |                                             | (500.00)                  | (87.94)                       | (412.06)             |                             |

| Date                  | JNL | Type | Description                                           | Reference # | Debits       | Credits  | Balance    |
|-----------------------|-----|------|-------------------------------------------------------|-------------|--------------|----------|------------|
| Fund 101 GENERAL FUND |     |      |                                                       |             |              |          |            |
| 07/01/2023            |     |      | <b>101-803-001.000 CASH</b>                           |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-001.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-702.000 ELECTED/APPOINTED OFFICIALS PA</b> |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-702.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-704.000 WAGES - FULL TIME EMPLOYEES</b>    |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-704.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-712.000 OVERTIME</b>                       |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-712.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-713.000 FICA</b>                           |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-713.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-714.000 MEDICARE</b>                       |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-714.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-718.000 LONGEVITY PAY</b>                  |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-718.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-719.000 FOOD ALLOWANCE</b>                 |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-719.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-724.100 HEALTH INSURANCE PREMIUMS (EMP</b> |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-724.100                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-742.000 OPERATING SUPPLIES</b>             |             | BEG. BALANCE |          | 0.00       |
| 09/22/2023            | AP  | INV  | BATTERIES FOR BAUMGARTNER HOUSE                       | 9-22-23     | 9.49         |          | 9.49       |
| 09/22/2023            | AP  | INV  | HOOKS TO HANG UP SIGN AT outhouse/BA                  | 9-22-2023   | 16.74        |          | 26.23      |
| 10/18/2023            | AP  | INV  | BRICK FOR BAUMGARTNER HOUSE                           | 719897      | 48.22        |          | 74.45      |
| 12/07/2023            | AP  | INV  | REIMBURSEMENT FOR CANDY FOR BAUMGART                  | 12-7-2023   | 13.49        |          | 87.94      |
| 02/29/2024            |     |      | 101-803-742.000                                       | END BALANCE | 87.94        | 0.00     | 87.94      |
| 07/01/2023            |     |      | <b>101-803-791.000 SUBSCRIPTIONS AND PUBLICATIONS</b> |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-791.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-801.000 PROFESSIONAL/CONTRACTUAL SERVI</b> |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-801.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-850.000 COMMUNICATIONS (PHONE AND CELL</b> |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-850.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-900.000 PHOTOGRAPHY</b>                    |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-900.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-930.000 REPAIRS AND MAINTENANCE</b>        |             | BEG. BALANCE |          | 0.00       |
| 07/31/2023            | GJ  | JE   | CODING CORRECTION - INV #00317348                     | 8066        |              | 1,950.00 | (1,950.00) |
| 07/31/2023            | AP  | INV  | BAUMGARTNER HOUSE REPAIR                              | 00317348    | 1,950.00     |          | 0.00       |
| 02/29/2024            |     |      | 101-803-930.000                                       | END BALANCE | 1,950.00     | 1,950.00 | 0.00       |
| 07/01/2023            |     |      | <b>101-803-960.000 MISCELLANEOUS</b>                  |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-960.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |
| 07/01/2023            |     |      | <b>101-803-972.000 CAPITAL OUTLAY</b>                 |             | BEG. BALANCE |          | 0.00       |
| 02/29/2024            |     |      | 101-803-972.000                                       | END BALANCE | 0.00         | 0.00     | 0.00       |