



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

FRASER CITY COUNCIL AGENDA

CITY COUNCIL CHAMBERS

33000 GARFIELD, FRASER, MI 48026

THURSDAY, JANUARY 12, 2023 - 6:30 P.M.

MAYOR

Michael Carnagie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL OF COUNCIL MEMBERS**
- 4. APPROVAL OF AGENDA**
- 5. CITIZEN PARTICIPATION ON AGENDA ITEMS**
- 6. CLOSED SESSION**
 - a. To consult with the City Attorney regarding trial or settlement strategy regarding Macomb County Circuit Court Case No. 2020-003248-CD
- 7. CONSENT AGENDA**
 - a. City Council Regular Meeting Minutes December 8, 2022
 - b. Civil Service Commission Meeting Minutes June 15, 2022
 - c. Planning Commission Meeting Minutes October 5, 2022
 - d. Historical Commission Meeting Minutes November 7, 2022
 - e. Grant Management Policy
 - f. Budget Amendments
 - g. Check Disbursements
 - h. Revenue and Expenditure Report
- 8. NEW BUSINESS**
 - a. Sgt. Myers Recognition
 - b. ZBA Member Stimac Recognition
 - c. CDBG Public Hearing
 - d. CDBG Allocation Approval
 - e. BOR Appointments
 - f. Planning Commission Appointment
 - g. Sewer Cleaning Contract Modification
 - h. Kelly Road Cost Share Agreement
 - i. DPW Vehicle Purchase
- 9. RETURNING BUSINESS**
 - a. Parks and Recreation Plan Resolution of Support
- 10. REPORT OF CITY ADMINISTRATION**
- 11. REPORT OF MAYOR AND CITY COUNCIL**
- 12. CITIZEN PARTICIPATION**
- 13. CLOSED SESSION**
 - a. Teamsters Local #2214 DPW LOU
 - b. Mid-Year Review – City Manager
- 14. ADJOURNMENT**



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**FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, DECEMBER 8, 2022 – 6:30 P.M.**

A regular meeting of the City of Fraser City Council was held on Thursday, December 8, 2022 at 6:30 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Carnegie called the meeting to order at 6:33 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Carnegie led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

Present: Council Member Baranski
Council Member Blanke
Mayor Carnegie
Council Member O'Dell
Mayor Pro-Tem Schornak
Council Member Sutherland

Absent:

Others: City Manager Leven, City Attorney DeNault, Assistant City Manager Mistretta, Director of Public Safety Kretzschmar, Deputy Clerk Matuz, Deanna Reiner, Karen Arendall, City Clerk Greenia

4. APPROVAL OF AGENDA

Motion by Blanke supported by Kalka to approve the agenda for the December 8, 2022 Fraser City Council Meeting as presented/amended.

AYES: Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

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5. CITIZEN PARTICIPATION

Karen Arendall, 15461 Sherwood Lane, Fraser, MI 48026 spoke. She stated she was hoping each City Council member would vote to support the Library Bond Issue that was before them tonight.

6. CONSENT AGENDA

The following items were on the consent agenda for the December 8, 2022 meeting of the Fraser City Council:

- a. City Council Regular Meeting Minutes November 10, 2022
- b. City Council Special Meeting Minutes November 17, 2022
- c. Planning Commission Meeting Minutes September 7, 2022
- d. Recreation Commission Meeting Minutes October 4, 2022
- e. Zoning Board Meeting Minutes October 6, 2022
- f. Historical Commission Newsletter - December
- g. SMART Funding
- h. Credit Card Acceptance Policy
- i. Tree City USA Resolution
- j. CDBG Set Public Hearing
- k. City Council Meeting Dates
- l. Check Disbursements
- m. Revenue and Expenditure Report

Motion by Carnegie supported by Blanke to remove Item l from the Consent Agenda.

AYES: Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

Motion by Baranski supported by Kalka to approve the Consent Agenda for the December 8, 2022 Fraser City Council Meeting as amended.

AYES: Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

7. NEW BUSINESS

a. Parks and Recreation Plan Public Hearing

Mayor Carnegie opened the Public Hearing on the Parks and Recreation Master Plan at 6:33 p.m.

Michael Lesich, 15201 Fairview addressed City Council regarding the Parks and Recreation Master Plan and the concerns he had with it as it was being presented. He read into the record a letter he had written on November 30, 2022 about the plan. He had concerns with the broadness of the plan as well as some typographical errors and some information that was not correct.

Mayor Carnegie closed the public hearing at 6:46 p.m.

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b. Parks and Recreation Master Plan Resolution to Adopt

Andrew Littman, Senior Planner for McKenna was present at the meeting. He stated he was taking over for Mr. Paul Urbiel as our Zoning Coordinator. He reviewed the history of how the draft Parks and Recreation Master Plan came to be before City Council this evening. There was quite a bit of public input. All of that was considered when preparing the Master Plan. He noted the Goals and Objectives were purposefully broad to retain flexibility when applying for grants. It did contain all necessary requirements for a Parks and Recreation Master Plan to be approved by the MDNR.

City Council Members discussed their concerns with the plan as drafted. It was noted that they felt the factual information as well as other errors need to be corrected before they would be comfortable approving it. Further discussion was had as to the ramifications of putting approval off until the January of 2023 meeting. Mr. Littman stated that they could wait until January and still have time to submit it to the MDNR for approval in time to meet their deadline.

Further discussion was had on City Council's feeling of the broadness and style of the Parks and Recreation Master Plan and if they agreed this was the best way to present the plan. City Council agreed that it was a good idea to keep the plan broad.

Motion by Baranski supported by Schornak to adjourn action on adoption of the City of Fraser Parks and Recreation Master Plan and to direct Andrew Littman of McKenna Associations to make corrections to items that were incorrect or did not have the most current information available.

Discussion on Motion:

Michael Lesich, 15201 Fairview spoke to City Council and appreciated that City Council was willing to wait a month for the corrections to be made before approving the plan.

Laura Lesich, 15201 Fairview indicated she was concerned with the presentation of the draft Parks and Recreation Master Plan and was hoping to see the changes made before adoption of the plan was had.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

c. Department of Public Safety Staffing Request

Director of Public Safety Director Kretzschmar approached City Council to request the promotion of two (2) Public Safety Sergeants. She reviewed for City Council the problems that running the Public Safety Department without enough Sergeants was getting to be difficult. It effected not only the Department of Public Safety but other departments as well.

Discussion was had about the succession plan. City Council reviewed how the budget constraints keeps the Department at 29 being a full Department. In order to be mindful of the budget City Council has to think outside of the box to come up with solutions to make things workable for everyone. There are a lot of duties that a supervisory officer needs to

**FRASER CITY COUNCIL MINUTES
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do each shift. If the Department is short of the supervisory personnel not everything is going to get done like it should. This causes stress on the supervisory personnel that are currently working. Discussion of twelve to twenty-four hour shifts was had. City Council would like to see actual data regarding running the department on twelve to twenty-four hour shifts. They had been asking for that data for quite some time.

Council Member Kalka, Mayor Pro-Tem Schornak and Council Member O'Dell would be willing to approve one (1) promotion at this time.

Motion by O'Dell supported by Kalka to approve the promotion of one officer to Sergeant provided that they meet the criteria to become Sergeant.

Discussion was had on promoting one Sergeant and then to hire another PSO to backfill that position.

At this time Sergeant Eric Meyers approached City Council to state that he would be retiring December 31, 2022. He asked that City Council please approve promotion of more than one officer to a Sergeant.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

Motion by Baranski supported by Kalka to authorize Director Kretschmar to hire a PSO to keep the Department number at 29.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

d. Spark Grant Application Resolutions of Support

City Manager Leven reviewed the background of the SPARK Grant opportunity. She reviewed that she had prepared three (3) grant applications – one for Steffens Park, one for Somerset Park and one for Blanke Park. The time schedule for turn around on these was short. They need to be submitted to the MDNR no later than December 19, 2022.

There are a lot of communities applying for these funds. No match is required but she did put in a 10% match on the application for Steffen's park as that application was for \$1,000,000.

She was asking City Council for approval of the Resolutions to apply for the grants as well as the priority of each application. Council addressed a few questions regarding the applications.

Motion by Blanke supported by Baranski to approve in order of application priority Resolution #2022-010 for a SPARK Grant Application for Steffen's Park, Resolution #2022-011 for a SPARK Grant Application at Somerset Park and Resolution #2022-012 for a SPARK Grant Application at Blanke Park.

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Michael Lesich, 15201 Fairview spoke regarding the applications.

AYES: Baranski, Blanke, Carnagie, Kalka, Schornak

NAYS: O'Dell, Sutherland

Motion Carried

Council Member Baranski asked that we look at Reindel Park to find money to make the necessary repairs.

e. Employee Handbook Update

City Manager Leven reviewed that they had been working with Labor Attorney Fantuzzi to get language in the Employee Handbook addressing the amount of sick time that is currently allowed. They were planning on putting language similar to that language that was recently approved in the Clerical Union contract. She was suggesting that one (1) sick day a month be granted to each employee instead of the amount that was now in the Handbook.

Motion by O'Dell supported by Kalka to approve the recommended changes to the Employee Handbook as submitted, delete any associated references, and re-index as applicable.

DPW Superintendent Ragsdale commented he was concerned with his current situation and what the new policy meant to him. Mayor Carnagie suggested he call City Manager Leven in the morning to review the new policy with her. City Manager Leven reviewed the basic effect the policy would have and added that the policy would go into effect tomorrow, December 19, 2022.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

At 810 p.m. City Council took a break.

City Council reconvened at 8:34 p.m.

8. RETURNING BUSINESS:

a. Library Bond Project Update

Mayor Carnagie reviewed that this item had been on the agenda previously and that City Council had a lot of questions that had yet to be answered by the Library.

Council began discussion with Library Director Lorena McDowell and Library Attorney Scott Hogan.

City Council had questions regarding issues such as why the language of the resolution was changed by the library board when it was adopted – how does this actually work when the City sells bonds for a project they are not in charge of. The bond attorney explained this process to City Council. Further questions were had. The bond attorney noted that all details

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of this transaction be worked out on both sides – the City of Fraser and the Library Board – prior to issuance of any bonds.

Discussion was had on the language on the ballot and what was actually being proposed by the library board with the millage that was passed. There seemed to be a concern that the ballot language did not clearly state what the Library Board was planning to do with the money.

City Council wanted more specific plans and costs associated with this plan then what they had presented. They wanted more detailed costs. What was going to happen to the old building? How were the bills going to get paid?

Motion by O'Dell supported by Sutherland to approve the resolution authorizing the issuance of the 2023 Capital Improvement Bonds as submitted to City Council per the Fraser Public Library not to exceed \$7,000,000; payment of those bonds will follow the submitted resolution as approved by the Library Board of Trustees in 11/22/22 that allows the City to withhold and pay the principal and interest portion of the bond payments yearly until paid in full.

Discussion was had on the current building and what was going to happen to it. Bobby Bendzinski, City's Municipal Finance Advisor, spoke to Council. He stated that they recommended, as the City's municipal advisor, that the City had construction bids in their hands before they sell bonds. In other words don't move forward with approving the sale of bonds without concrete construction bids in hand.

Discussion ensued regarding the agreement between the Library and the City and the fact that the Library did not currently pay rent on the building they are currently in. There could be a new agreement negotiated possibly.

At this time, 9:55 p.m., Council Member Baranski called the question

AYES: O'Dell, Sutherland

NAYS: Baranski, Blanke, Carnagie, Kalka, Schornak

Motion Fails

City Council Member Baranski suggested that City Council direct City Attorney DeNault to do the research to make certain that the millage can't be revoked, for the Library to get all of the specific information to City Council, to have a study done regarding the current library building and what needs to be done to bring it up to being a sellable building, to get some type of agreement between the City and the Library as to the status of the current building – will the Library be paying rent or will the City sell it – we need to find the answer to that question.

Deanna Reiner, 15569 Luxemburg appeared before the Council. She stated her concern about the verbiage of the language for the millage approval. She felt it would be good to inform the residents.

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b. REPORT OF CITY ADMINISTRATION

City Manager Leven reviewed the following information:

Thanked the entire team that worked on Christmas in Fraser, particularly Sarah Mistretta for all the extra time she put in.

Thanks to Tanya, Jennifer and Mary for helping out as well at the event. Mayor Carnagie commented on the Chamber and how wonderful it looked and thanked Mary Matuz for that.

She discussed the ZOOM platform and the problems that were incurred and asked City Council if we could stop using ZOOM at the meeting.

Motion by Baranski supported by Schornak to discontinue use of the ZOOM platform immediately and ask the City Administration to find some way our internal employees can connect with City Council during the meeting without using ZOOM.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS:

Motion Carried

Deanna Reiner asked if we could use the phone for this type of communication.

c. REPORT OF MAYOR AND CITY COUNCIL

Council Member Sutherland wished everyone a happy and safe holiday season.

Council Member Baranski wanted to thank Sergeant Eric Meyers for being a very dedicated employee. He is a role model for all of us and for all of our employees.

Council Member Blanke agreed with Council Member Baranski. Sergeant Eric Meyer is very important to our community and is a very genuine individual. He would be someone who everyone would be proud to call their son. She also wished everyone a very Merry Christmas and thanked everyone for a good year.

Council Member Blanke left at 10:12 p.m.

Council Member Kalka commented on how nice the Chamber looked and thanked Mary for that. She then thanked the employees for the great changes she has seen in the City. She wished everyone a very great holiday season. She thanked all of City Council for their efforts in making the City a better place and wished them a happy holiday season. She announced that this Saturday from 10-3 there is a holiday market at Sulk Elementary. She wished all the residents a Merry Christmas and Happy New Year.

Council Member O'Dell wished everyone a Merry Christmas and Happy New Year. He said it was wonderful to see everyone show up for Christmas in Fraser and said it was a wonderful event and he knows it will be even better next year. He thanked everyone that worked on the Library proposal – he appreciates them all. He stated that he appreciated City Council and City Staff.

Mayor Pro-Tem Schornak shared that the Historical Commission is having a Christmas Sale. All items were half off – it would be on December 11, 2022. She thanked all City staff

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and City Council for a good year and their efforts in making the City a better place. She wished everyone a very happy holiday season. She reminded everyone to remember those who are less fortunate and to do something for them – even if it's something small.

Mayor Carnagie wanted to congratulate Eric Meyers for his years of service to the City of Fraser. He was a great employee and he hopes that Sergeant Meyers enjoys his retirement. He shared that he had met with Candice Miller regarding the 15 Mile Road projects coming up in 2023. Next week was the Public Safety Shopping with a Hero. Last week at Christmas in Fraser they ran out of hot dogs. He wished everyone a Merry Christmas and happy and healthy New Year. He thanked the employees for all they did, especially Mary Matuz.

d. CITIZEN PARTICIPATION

Laura Lesich, 15201 Fairview spoke. Concerned with Recreation Commission meeting not being recorded. Also she was concerned that the Recreation Commission Agenda did not reflect any discussion regarding the Parks and Recreation Master Plan.

Kyle Burley, 15950 Luxemburg, Library Board member, spoke regarding the Library Bond.

e. CLOSED SESSION

Motion by Carnagie supported by Kalka to enter into closed session for the purpose of consulting with the City Attorney regarding trial or settlement strategy in regards to Macomb County Circuit Case # 2020-003248-CD.

ROLL CALL VOTE

AYES: Baranski, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: Motion Carried

City Council entered into closed session at 10:28 p.m.

City Council reconvened at 11:50 p.m.

f. ADJOURNMENT

Motion by Baranski supported by Sutherland to adjourn the meeting at 11:50 p.m.

AYES: Baranski, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: Motion Carried

Respectfully
Submitted:

Cindi Greenia, Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven
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Cynthia Greenia

MAYOR
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Kathy Blanke
Patrick O'Dell
Dana Sutherland
David Winowiecki

CIVIL SERVICE COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ~ FRASER, MI 48026
JUNE 15, 2022 @ 3:30 P.M.
Approved Wednesday, November 30, 2022

1. CALL MEETING TO ORDER

Chairman Suminski called the meeting to order at 3:30 p.m.

2. ROLL CALL

Present: Bender, Healy, Suminski

Absent: None

Others: Interim Public Safety Director John Gillies, City Clerk Greenia

3. APPROVAL OF AGENDA

Motion by Healy, supported by Bender to approve the agenda of the June 15, 2022
Civil Service Commission Meeting as presented.

AYES: Bender, Healy, Suminski

NAYS: None

Motion Carried

4. APPROVAL OF MINUTES

Motion by Bender, supported by Healy to approve the minutes of the April 25, 2022
Civil Service Commission meeting as presented.

AYES: Bender, Healy, Suminski

NAYS: None

Motion Carried

5. NEW BUSINESS

A1. Approve Eligibility List Public Safety Officers

**MINUTES
CITY OF FRASER CIVIL SERVICE COMMISSION
JUNE 15, 2022 @ 3:30 P.M.**

Motion by Healy, supported by Bender to abolish the April 25, 2022 eligibility list for Public Safety Officers and to approve the June 8, 2022 eligibility list as presented.

AYES: Bender, Healy, Suminski

NAYS: None

Motion Carried

B1. Approval Eligibility List Public Safety Officers Paramedics

Motion by Bender, supported by Healy to abolish the December 3, 2020 eligibility list for Public Safety Officers Paramedics and to approve the June 8, 2022 eligibility list as presented.

AYES: Bender, Healy, Suminski

NAYS: None

Motion Carried

6. COMMISSION MEMBERS TO BE HEARD

Nothing at this time.

7. PUBLIC TO BE HEARD

There was no public to be heard.

8. ADJOURNMENT

Motion by Bender, supported by Healy to adjourn the meeting at 3:34 p.m.

AYES: Bender, Healy, Suminski

NAYS: None

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser



City Manager
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

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PLANNING COMMISSION MINUTES CITY OF FRASER 33000 GARFIELD, FRASER, MI 48026 OCTOBER 5, 2022 - 7:00 P.M.

A regular meeting of the City of Fraser Planning Commission Meeting was held on Wednesday, October 5 at 7:00 P.M. The meeting was held in City Council Chambers, 33000 Garfield Road, Fraser, MI 48026.

1. CALL MEETING TO ORDER

Chairman Warunek called the meeting to order at 7:02 P.M.
Chairman Warunek led the Pledge of Allegiance

2. ROLL CALL

PRESENT: Barr, Czarnecki, Farina, Meyer, Perry, Keil and Warunek
ABSENT: None
OTHERS: Planner Paul Urbiel, Attorney Clark Andrews, Planner Alicia Warren

3. APPROVAL OF AGENDA – REGULAR MEETING OCTOBER 5, 2022

Motion by Farina, supported by Keil move SP 22-06 34275 Utica Juan Blanco Site Plan approval before the Public Hearings because of the absence of the Public Hearing applicant or representative.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek
NAYS: None

Motion Carried

4. CHAIRPERSON'S OPENING REMARKS

Chairperson WARUNEK read the formal statement relative to the powers of the Planning Commission and the facts and conditions for granting site plan approval.

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OCTOBER 5, 2022 - 7:00 P.M.**

5. APPROVAL OF MINUTES – REGULAR MEETING SEPTEMBER 7, 2022

Motion by Farina, second by Keil to approve the minutes of September 7, 2022 with the amended changes given by Commissioner Meyer.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

6. NEW BUSINESS

A. Site Plan and Other Reviews:

i. SP 22-06: 34275 Utica Juan Blancos - Site Plan

Applicant: Deni Bozinovski
Email: deni@mfgmidwest.com

Planner Urbiel presented the case.

Commissioner Farina, asked about the proposed garage doors and patio and concern of noise traveling, patio will be open no later than 10 pm. He also asked about the parking agreement with the adjacent golf course. There is sufficient parking on the site itself.

Commissioner Czarnecki asked whether a special land use for the outdoor dining on the patio. Since it is an existing patio and it is proposed to be used in compliance with the noise ordinance, Special Land Use approval is not needed. Commissioner Czarnecki further inquired about the egress drives and if there will be issues if there is not a shared parking agreement. The applicant clarified that there is room to accommodate all the required parking on the site, and the adjacent spaces were identified because of a longstanding informal arrangement between the owners. The site plan will be revised to identify all required parking on site. Commissioner Czarnecki requested the addition of a bike rack, which the applicant agreed to.

Commissioner Farina asked the applicant if he was agreeable to the recommendation of the planting of six frontage trees. The applicant agreed to do so.

Motion by Farina, second by Keil to approve SP 22-06 34275 Utica, Juan Blanco, with the submission of a revised site plan including the addition of 6 frontage trees, a bicycle rack, parking spot striping and numbering, and required ADA parking spaces identified.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

**PLANNING COMMISSION MINUTES
OCTOBER 5, 2022 - 7:00 P.M.**

ii. RZ22-01: 33071 Garfield - Rezoning Request & SLU 22-02 16659 Garfield, Galaxy Auto Detailing

Motion by Farina, second by Keil to delay Rezoning Request RZ 22-01 33071 Garfield and Public Hearing SLU 22-02 16659 Garfield, Galaxy Auto Detailing, until the end of the meeting for the absence of the applicant or representative.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

iii. HOCKEYLAND OUTLOT DISCUSSION

Motion by Warunek, second by Farina to amend the October 5, 2022 Planning Commission agenda to add Item 4. Hockeyland Outlot Discussion and moving everything down one.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

Altinia Kandrevas, property attorney, provided an update for Hockeyland Outlot. She has requested to move forward in the process without the finalized parking agreement.

Commissioner Farina asked about needing utilities to be done without the lot split City Attorney, Clark Andrews, stated that it is appropriate to let the property continue moving forward without the finalized parking agreement.

All board members were in agreement with the city attorney.

7. UNFINISHED BUSINESS

i. SPR 22-04: 15 Mile Industrial Development (Parcel 11-32-226-016) – Site Plan

Applicant: John Secco, Fairway Packing, property owner

Email: john@allegradevelopment.com

Planner Urbiel presented the site plan review and findings of fact.

Commissioner Czarnecki confirmed with the administration that the Fire Department would look at the plans and the addition of the refrigerator during Final Site Plan approval.

Commissioner Meyer asked if the dumpster would be an issue, since it is not presented on the parcel in question. Applicant asked if a compactor would be appropriate over the need of the dumpster. The administration agreed that it serves the same function as a dumpster and it would be allowable, as long as it is properly screened.

Motion by Keil, second by Warunek to approve site plan SPR 22-04 15 Mile Industrial Development conditioned on the following:

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1. Prior to issuance of the Certificate of Occupancy, the applicant records a shared access agreement and appropriate reciprocal easements for use, utilities, etc. to ensure that if either parcel is ever sold, both parcels are able to function independently.
2. The applicant submits a signed certified statement by the owner of the property indicating compliance with all performance standards described in the Fraser Zoning Ordinance 32-144 (5).

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek
NAYS: None

Motion Carried

ii. SUB 01-19: Garfield Park Sub Parcels 1-10 - Site Plan Amendment

Planner Urbiel presented the proposed site plan amendment. City Attorney, Clark Andrews, further explained the reasoning behind the proposed amendment.

Administration and City Attorney recommends the recording of a notice indicating that parcel #14-05-104-039 as unbuildable without a lot combination.

Commissioner Keil mentioned that the flood plain has changed since the lot was purchased, which impacts the form any potential principal building would take.

Motion by Czarnecki, second by Farina that the proposed site plan amendment request SUB 01-19 Garfield Park Sub Parcels 1-10 be denied and the administration investigate any outstanding bonds and deposits and reimburse to the city.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek
NAYS: None

Motion Carried

iii. Transparency Zoning Amendments Discussion

Planner Urbiel presented the Transparency Zoning Amendment proposal.

Chairman Warunek asked the board members to create a list of amendments they would like to discuss at a future meetings.

Commissioner Farina asked about the sign ordinance update and if it is still in the plan. Administration did clarify that it is in the plan to update.

Commissioner Czarnecki asked about the process of a zoning ordinance amendment. Administration explained how the process would work, including consideration by the Planning Commission then City Council to finalize.

SLU 22-02 16659 Garfield, Galaxy Auto Detailing

Motion by Farina, second by Czarnecki to postpone SLU 22-02 16659 Garfield, Galaxy Auto Detailing to November 2, 2022 meeting due to the absence of the applicant.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

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NAYS: None

Motion Carried

RZ22-01: 33071 Garfield - Rezoning Request

Motion by Perry, second by Farina to postpone RZ22-01 33017 Garfield to November 2, 2022 meeting due to the absence of the applicant.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

8. PUBLIC COMMUNICATIONS ON NON-AGENDA ITEMS

No public comment.

9. ZONING BOARD OF APPEALS MEMBER LIAISON REPORT

Commissioner Farina noted that he will be absent at the October 6, 2022 and the November 3, 2022 Zoning Board of Appeals meetings.

10. COMMISSIONER'S COMMENTS AND ITEMS OF INTEREST/CONCERNS

Commissioner Farina made comment regarding the Knights of Columbus on Kelly Road Fish Fry on Friday, October 7, 2022.

11. AJDOURNMENT

Motion by Keil, supported by Perry to adjourn the meeting at 8.37 p.m.

All Ayes Motion Carried

Respectfully Submitted

Cindi Greenia, Clerk
City of Fraser

Fraser Historical Commission

Meeting Minutes - Monday, November 7, 2022 @ 7:00pm

Present: Marilyn Wright, Harry Hodgson, Karen Hodges, Nancy Ehrke, Tom Iwanicki;
Members-at-Large: Curtis Rice, Kathy Pirtle, Dori Guoin;

Excused Absences: Jim Chamberlin, Denise Wojciechowski, Cindi Greenia, Liaison

- 1) **Call to order:** 7:00pm by Marilyn
- 2) **Pledge to the Flag**
- 3) **Approve Agenda:** On a motion by Karen, seconded by Tom; Motion carried;
- 4) **Approve Minutes:** On a motion by Nancy, seconded by Tom; Motion carried;
- 5) **Liaison Report:** Cindi was not able to attend. She made copies of information she was to cover. #1) Roof Quotes need to be reviewed; Commission voted for quote recommended by City Manager Levin; #2) Ordinance reviewed; Commission reviewed the ordinance and had several requests for several changes; Issues discussed: a) Would like to keep meetings at Depot; b) Date historical commission was formed is 1980; Dori volunteered to take these issues to Cindi for the Commission. #3) Budget Reports Commission reviewed and Marilyn mentioned she feels her 'records' and the City's are matching up and we are getting closer to getting the accounting issues resolved.
- 6) **Unfinished Business**
 - a) **Halloween Party:** Tom said they had a smaller turn out and less groups from last year. Still a great event.
 - b) **November Open House:** Was a success, Depot- \$171.15 Musuem Donation -\$5 and \$2 Donation from the Society.
- 7) **New Business:**
 - a) **Humidifier:** With Jim not at the meeting, we will discuss at next meeting.
 - b) **Decorate Museum & Outside:** Karen, Kathy and Denise will coordinate for next week.
 - c) **Christmas Sale:** There will be donated cookies, per Marilyn
 - d) **Discussion of Proposed Ordinance:** Dori will bring changes to Cindi.
- 8) **Commissioner Reports:**
 - ***Marilynn** - Passed around a note from Peter Lucido congratulating the Museum on being the first barn quilt in Macomb County added to the Michigan Quilt Trail. A 2nd note was circulated from Judy Stucky (the family who donated the cradle), thanking us for the time we spent with her.
 - ***Harry** - Nothing to add;
 - ***Karen** - Nothing to add;
 - ***Nancy** - Sent 467 ENewsletters.
 - ***Curtis** - Built vacuum for Marilyn;
 - ***Tom** - Nothing to add;
 - ***Kathy** - Nothing to add;
 - ***Dori** - Added she is concerned about the missing Commission information in the Ordinance and she is hoping she can point Cindi to our records at the City.

9) **Adjourned** at 7:54 pm on a motion by Karen, seconded by Nancy; Motion Carried

Next Meeting: Monday, December 5th @ 7 pm

Next Open House & Christmas Sale - Sunday, December 4th @ 1-4 pm

1/2 Price Christmas Resale - Sunday, December 11th @ 1-4pm

Respectfully Submitted, Karen Hodges, Recording Secretary



Fraser City Council Agenda Item

SUBJECT TITLE:	Grant Administration Policy	DATE SUBMITTED:	01/05/2023
PREPARED BY:	Sarah Mistretta	NEW OR RETURNING:	New
REQUEST			
Comprehensive Grant Administration Policy, as required by the County in order to obtain future CDBG funding.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s): See attached			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
-Grant Administration Policy Packet			
RECOMMENDED MOTION(s)			
Motion to approve policy as provided.			

City of Fraser
Policies and Procedures –Awards Administration
Financial Management Systems
Grant Administration

1. Grant Development, Application, and Approval –

- a. Legislative Approval –If the grant must be submitted by “an individual authorized by the legislative body”, then City Council approval is required prior to submitting the application. If such legislative approval is not specifically required by the written terms of the grant, then the City Manager may, at his or her discretion, approve grant applications.
- b. Matching Funds – Grants that require cash local matches must be coordinated through the Finance Department. At a minimum, funds must be identified within the existing budget to provide the match, or a budget amendment will be required. In all cases involving matching funds, the grant applicant should contact the City Manager to determine the strategy for securing matching funds.
- c. Grant Budgets – Most grants require the submission of an expenditure budget. The City Manager should review this portion of the grant request prior to submission.

Grant applicants should contact the City Manager and Finance Director to request a technical review of a grant proposal budget.

2. Grant Program Implementation –

- a. Notification and Acceptance of an Award – Official notification of a grant award is typically sent by a funding agency to the program director and/or other official designated in the original grant proposal. However, the authorization to actually spend grant funds is derived from the City Council through the approval of a grant budget.

Adoption of the grant budget as a component of the Government-wide operating budget is deemed to be sufficient approval.

- b. Establishment of Accounts – The department that obtained the grant will provide the Finance Director with information needed to establish revenue and expense accounts for the project. Ordinarily, this information will include a copy of a summary of the project and a copy of the full project budget.
- c. Purchasing Guidelines – All other Government purchasing guidelines apply to the expenditure of grant funds. The use of grant funds does not exempt any purchase from normal purchasing requirements. All typical paperwork and bidding requirements apply. All normal staff approvals apply. When in doubt, the program director should contact the Finance Department for further assistance.

3. Financial and Budgetary Compliance –

- a. Monitoring Grant Funds – Departments may use some internal mechanism (such as a spreadsheet) to monitor grant revenues, expenditures and budgetary compliance. The Finance Department maintains all this information in BS&A (the Government’s accounting system) as well, and this is considered to be the Government’s “official” accounting system by the granting agencies. Program Directors are strongly encouraged to use BS&A reports for their grant tracking.

If any “off-system” accounting records are maintained, it is the responsibility of the Program Director to ensure that the program’s internal records agree to the Government’s accounting system.

- b. Fiscal Years – Occasionally, the fiscal year for the granting agency will not coincide with the Government’s fiscal year. This may require adjustments to the Government’s internal budget accounts and interim financial reports as well as special handling during fiscal year-end close. It is the responsibility of the Grant Manager to bring such discrepancies to the attention of the Finance Department at the time the grant accounts are established.
- c. Grant Budgets – When the BS&A accounting structure for a grant is designed, it will include the budget that was prepared when the grant application was submitted. The terms of each specific grant will dictate whether any budget transfers between budgeted line items will be permitted. In no case will the program director be authorized to exceed the total budget authority provided by the grant.

If grant funds have not been totally expended by fiscal year-end, it is the responsibility of the program director to notify the City Manager that budget funds need to be carried forward to the new fiscal year, and to confirm the amounts of such carry-forwards. Carry-forwards of grant funds will be subjected to maximum allowable amounts/percentages based on the grant award agreement and/or the OMB Circular A-133 Compliance Supplement.

- d. Capital Assets – The Government is responsible for maintaining an inventory of assets purchased with grant monies. The Government is accountable for them and must make them physically available for inspection during any audit. Finance Department must be notified immediately of any sale of these assets. Customarily, the proceeds of the sale can only be used on the grant program that purchased them. (Refer to the specific regulations governing the original grant).

4. Record Keeping –

- a. Audit Workpapers – The Government’s external auditors audit all grants at the end of each fiscal year. The Finance Department will prepare the required audit workpapers. Program Directors may be asked to assist in this process, if necessary.
- b. Record Keeping Requirements – Grant record keeping requirements may vary substantially from one granting agency to another. Consequently, a clear understanding of these grant requirements at the beginning of the grant process is vital. The City Clerk and Finance Department

will maintain copies of all grant draw requests, and approved grant agreements (including budgets). The program director should maintain all other records.

Refer to this section of this manual titled “Records Retention” for additional information.

5. Other Guidelines – Specific information on policies and procedures related to compliance with the provisions of the OMB Circular A-133 Compliance Supplement have been addressed later in this manual and should be considered along with the information in this section.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Activities Allowed/Unallowed and Allowable Costs/Cost Principles

The requirements for allowable costs/cost principles are contained in the A-102 Common Rule, OMB Circular A-110 (2 CFR section 215.27), program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, the City of Fraser has implemented the following policies and procedures:

1. All grant expenditures will be in compliance with OMB Circular A-87, *“Cost Principles for State, Local, and Indian Tribal Governments”*, State law, Government policy, and the provisions of the grant award agreement will also be considered in determining allowability. Grant funds will only be used for expenditures that considered reasonable and necessary for the administration of the program.
2. Grant expenditures will be approved by City Manager initially through the purchase order process, and again with the bill or invoice is received. This will be evidenced by signature or initials and date on the invoice. Accounts payable disbursements will not be processed for payment by the Finance Department until necessary approval has been obtained.
3. Payroll costs will be documented in accordance with OMB Circular A-87 as described in the section of this manual titled “Payroll and Timekeeping”.
4. An indirect cost rate will only be charged to the grant to the extent that it was specifically approved through the grant budget/agreement.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Cash Management

Source of Governing Requirements – The requirements for cash management are contained in the A-102 Common Rule, OMB Circular A-110 (2 CFR section 215.22), program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, the City of Fraser has implemented the following policies and procedures:

1. All of the Government’s grants are awarded on a reimbursement basis. As such, program costs will be expended and disbursed prior to requesting reimbursement from the grantor agency.
2. Cash draws will be initiated by the Finance Director who will determine the appropriate draw amount. Documentation of how this amount was determined will be retained and signed/dated.
3. Each cash draw will be reviewed by an Account Clerk who will sign/initial and date the paperwork as evidence of the review.
4. The physical draw of cash will be processed BS&A Cash Receipting or through the means prescribed by the grant agreement for other awards by the Finance Department.
5. Supporting documentation or a copy of the cash draw paperwork will be filed along with the approved paperwork described above and retained for audit purposes.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Davis-Bacon Act

Source of Governing Requirements – The requirements for Davis-Bacon are contained in 40 USC 3141-3144, 3146, and 3147; 29 CFR part 29; the A-102 Common Rule; OMB Circular A-110 (2 CFR part 215, Appendix A, Contract Provisions); program legislation; Federal awarding agency regulations; and the terms and conditions of the award.

This requirement has not historically been applicable to any of the Federal grants of the City of Fraser. Grant administrators are aware of existence of such compliance requirements and will monitor grant agreements for any change in applicability. Formal policies and procedures will be developed, as needed, to meet changes in circumstances.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Eligibility

Source of Governing Requirements – The requirements for eligibility are contained in program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Policies and Procedures. The following policies and procedures will be applied, to the extent that they do not conflict with or contradict the Board policies listed above:

1. Federal grants will only benefit those individuals and/or groups of participants that are deemed to be eligible.
2. Initial eligibility determinations will be made by City Manager. Sufficient documentation to support these determinations will be retained and made available to administration, auditors, and pass-through or grantor agencies, upon request. It is the responsibility of the grant requestor to maintain complete, accurate, and organized records to support eligibility determinations.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Equipment and Real Property Management

Source of Governing Requirements – The requirements for equipment are contained in the A-102 Common Rule, OMB Circular A-110 (2 CFR section 215.34), program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Policies and Procedures. The following policies and procedures will be applied, to the extent that they do not conflict with or contradict the Board policies listed above:

In order to ensure compliance with these requirements, the City of Fraser has implemented the following policies and procedures:

1. All equipment will be used in the program for which it was acquired or, when appropriate, other Federal programs.
2. When required, purchases of equipment will be pre-approved by the grantor or pass-through agency. The Finance Department will be responsible for ensuring that equipment purchases have been previously approved, if required, and will retain evidence of this approval.
3. Equipment records will be maintained, a physical inventory of equipment shall be taken, and an appropriate system shall be used to safeguard equipment, as described in the section of this manual titled “Capital Assets”.
4. When equipment with a current per unit fair market value of \$5,000 or more is no longer needed for a Federal program, it may be retained or sold with the Federal agency having a right to a proportionate amount of the current fair market value. Proper sales procedures shall be used that provide for competition to the extent practicable and result in the highest possible return.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Matching, Level of Effort and Earmarking

Source of Governing Requirements – The requirements for matching are contained in the A-102 Common rule, OMB Circular A-110 (2 CFR section 215.23), program legislation, Federal awarding agency regulations, and the terms and conditions of the award. The requirements for level of effort and earmarking are contained in program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

The City of Fraser defines “matching”, “level of effort”, and “earmarking” consistent with the definitions of the OMB Circular A-133 Compliance Supplement:

Matching or cost sharing includes requirements to provide contributions (usually non-Federal) or a specified amount or percentage of match Federal awards. Matching may be in the form of allowable costs incurred or in-kind contributions (including third-party in-kind contributions).

Level of effort includes requirements for (a) a specified level of service to be provided from period to period, (b) a specified level of expenditures from non-Federal or Federal sources for specified activities to be maintained from period to period, and (c) Federal funds to supplement and not supplant non-Federal funding of services.

Earmarking includes requirements that specify the minimum and/or maximum amount of percentage of the program’s funding that must/may be used for specified activities, including funds provided to subrecipients. Earmarking may also be specified in relation to the types of participants covered.

In order to ensure compliance with these requirements, City of Fraser has implemented the following policies and procedures:

1. Compliance with matching, level of effort, and earmarking requirements will be the responsibility of the City Manager.
2. Adequate documentation will be maintained to support compliance with matching, level of effort, and earmarking requirements. Such information will be made available to administration, auditors, and pass-through or grantor agencies, as requested.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Period of Availability

Source of Governing Requirements – The requirements for period of availability of Federal funds are contained in the A-102 Common Rule, OMB Circular A-110 (2 CFR sections 215.28 and 215.71), program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, the City of Fraser has implemented the following policies and procedures:

1. Costs will be charged to an award only if the obligation was incurred during the funding period (unless pre-approved by the Federal awarding agency or pass-through grantor agency).
2. All obligations will be liquidated not later than 90 days after the end of the funding period (or as specified by program legislation).
3. Compliance with period of availability requirements will initially be assigned to the individual approving the allowability of the expense/payment. This will be subject to review and approval in the central office as part of the payment processing.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Procurement, Suspension and Debarment

Source of Governing Requirements – The requirements for procurement are contained in the A-102 Common Rule; OMB Circular A-110 (2 CFR sections 215.40 through 215.48), program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

The requirements for suspension and debarment are contained OMB guidance in 2 CFR part 180, which implements Executive Orders 12549 and 12689, Debarment and Suspension; Federal agency regulations in 2 CFR implementing the OMB guidance; the A-102 Common Rule; OMB Circular A-110 (2 CFR section 215.13); program legislation; Federal awarding agency regulations; and the terms and conditions of the award.

In order to ensure compliance with these requirements, [Sample Government] has implemented the following policies and procedures:

1. Purchasing and procurement related to Federal grants will be subject to the general policies and procedures of the Government (described in the section of this manual titled “Purchasing and Procurement”).
2. Contract files will document the significant history of the procurement, including the rationale for the method of procurement, selection of the contract type, contractor selection or rejection, and the basis of contract price.
3. Procurement will provide for full and open competition.
4. The Government is prohibited from contracting with or making subawards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred.

“Covered transactions” include those procurement contracts for goods and services awarded under a non-procurement transaction (i.e., grant or cooperative agreement) that are expected to equal or exceed \$25,000 or meet certain other specified criteria. All non-procurement transactions (i.e., subawards to subrecipients), irrespective of award amount, are considered covered transactions.

5. The Government will include a suspension/debarment clause in all written contracts in which the vendor/contractor will certify that it is not suspended or debarred. The contract will also contain language requiring the vendor/contractor to notify the Government immediately upon becoming suspended or debarred. This will serve as adequate documentation as long as the contract remains in effect.

City of Fraser
Policies and Procedures – Federal Awards Administration
OMB Circular A-133 Compliance Supplement
Procurement, Suspension and Debarment (Concluded)

6. Each quarter, the City of Fraser or designee will be responsible for running a year-to-date transaction report from the Government's accounting system. Any vendor with accumulated transactions equaling or exceeding \$25,000 that is not subject to a written contract including a suspension/debarment clause or for which a signed statement or suspension or debarment is not on file will be subject to additional procedures. The City Clerk or designee will check the Excluded Parties List System (EPLS) maintained by the General Services Administration (GSA) for the vendor name. A potential match will be followed-up on immediately. Each vendor searched on EPLS will be initialed on the vendor transaction report and the report will be signed and dated on the first or last page. The vendor transaction report will be retained as evidence of the control.
7. If a vendor is found to be suspended or debarred, the Government will immediately cease to do business with this vendor.
8. Executed contracts and signed quarterly vendor transaction history reports will be retained and filed by the City Clerk.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Program Income

Source of Governing Requirements – The requirements for program income are found in the A-102 Common Rule; OMB Circular A-110 (2 CFR section 215.2 (program income definition), 2 CFR section 215.22 (payment), and 2 CFR section 215.24 (program income)), program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, City of Fraser has implemented the following policies and procedures:

1. Program income will include (but will not be limited to): income from fees for services performed, the use or rental of real or personal property acquired with grant funds, the sale of commodities or items fabricated under a grant agreement, and payments of principal and interest on loans made with grant funds. It will not include interest on grant funds unless otherwise provided in the Federal awarding agency regulations or terms and conditions of the award.
2. City of Fraser allow program income to be used in one of three methods:
 - a. Deducted from outlays
 - b. Added to the project budget
 - c. Used to meet matching requirements

Absent specific guidance in the Federal awarding agency regulations or the terms and conditions of the award, program income shall be deducted from program outlays.

3. Program income, when applicable, will be accounted for as a revenue source in the same program code as the Federal grant. See additional information on the uniform chart of accounts in the section of this manual titled “Chart of Accounts”.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Real Property Relocation and Acquisition

Source of Governing Requirements – Government-wide requirements for real property acquisition and relocation assistance are contained in Department of Transportation’s single government-wide rule at 49 CFR part 24, Uniform Relocation Assistance and Real Property Acquisition Regulations for Federal and Federally-Assisted Programs.

This requirement has not historically been applicable to any of the Federal grants of City of Fraser. Grant administrators are aware of existence of such compliance requirements and will monitor grant agreements for any change in applicability. Formal policies and procedures will be developed, as needed, to meet changes in circumstances.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Reporting

Source of Governing Requirements – Reporting requirements are contained in the following documents:

A-102 Common Rule – Financial reporting, Performance reporting, OMB Circular A-110 – Financial reporting, 2 CFR section 215, Performance reporting, 2 CFR section 215.51, program legislation, ARRA (and the previously listed OMB documents and future additional OMB guidance documents that may be issued), the Transparency Act, implementing requirements in 2 CFR part 170 and the FAR, and previously listed OMB guidance documents, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, City of Fraser has implemented the following policies and procedures:

1. Reports will be submitted in the required frequency and within the required deadlines.
2. Reports will be completed using the standard forms (as applicable) and method of delivery (i.e., e-mail, grantor website, postal service, etc.).
3. Regardless of the method of report delivery, a copy of the submitted report will be retained along with any documentation necessary to support the data in the report. The report will evidence the date of submission in order to document compliance with timeliness requirements.
4. Financial reports will always be prepared based on the general ledger using the required basis of accounting (i.e., cash or accrual). In cases where financial data is tracked outside of the general accounting system (such as in spreadsheets or paper ledgers), this information will be reconciled to the general ledger prior to report submission.
5. Any report with financial-related data will either be prepared or reviewed by the Finance Director.
6. Preparation of reports will be the responsibility of the Finance Department. All reports (whether financial, performance, or special) must be reviewed and approved by a knowledgeable administrator or Board member prior to submission. Both the preparer and reviewer will sign and date the report and retain this documentation.
7. Copies of submitted reports with preparer and reviewer signatures and data will be filed with supporting documentation and any follow-up correspondence from the grantor or pass-through agency. Copies of all such reports will be made available to administration, auditors, and pass-through or grantor agencies, as requested.

City of Fraser
Policies and Procedures –Awards Administration
OMB Circular A-133 Compliance Supplement
Subrecipient Monitoring

Source of Governing Requirements – The requirements for subrecipient monitoring are contained in 31 USC 7502(f)(2)(B) (Single Audit Act Amendments of 1996 (Pub. L. No. 104-156)), OMB Circular A-133, A-102 Common Rule, and OMB Circular A-110 (2 CFR section 215.51(a)), program legislation, 2 CFR parts 25 and 170, and 48 CFR parts 4, 42, and 52 Federal awarding agency regulations, and the terms and conditions of the award

This requirement has not historically been applicable to any of the Federal grants of the City of Fraser. Grant administrators are aware of existence of such compliance requirements and will monitor grant agreements for any change in applicability. Formal policies and procedures will be developed, as needed, to meet changes in circumstances.



Fraser City Council Agenda Item

SUBJECT TITLE:	Budget Amendments	DATE SUBMITTED:	01/05/2023
PREPARED BY:	Sarah Mistretta	NEW OR RETURNING:	New
REQUEST			
Budget amendments based upon expenses incurred as of 12.31.2022, some items listed have been previously approved for amendment per the motion approving the purchase.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$196,443			
Account Number(s): See attached			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
-Budget Amendment Worksheet -FY 22/23 Budget			
RECOMMENDED MOTION(s)			
Motion to approve budget amendments as listed.			

BUDGET AMENDMENTS RECOMMENDED FOR JANUARY 2023 COUNCIL APPROVAL

DEPT	GL NUMBER	GL DESCRIPTION	EXPLANATION	2022-23 ADOPTED BUDGET	Recommended Amount	\$\$ Difference Requested	% Difference Requested
Building & Grounds	101-265-930.000	Repairs & Maintenance	Budget Ammendment as approved w/ initial motion for flooring replacement at SAC	122,805	186,705	63,900	52%
Public Safety	101-301-725.100	Defined Contribution Retirement Plan	Funds were not budgeted for New Hire/Director Retirement Plan	0	11,224	11,224	
Public Safety	101-301-742.000	Operating Supplies	Received reimbursement from Nickel & Saph for fire prevention materials. Dept requested to have revenue transferred back into operating supplies to offset initial expenses incurred	76,345	79,225	2,880	4%
DPW	101-441-721.000	Clothing Allowance	Additional funding required for budgeted personnel	6,000	7,200	1,200	20%
Senior Activity Center	101-672-801.000	Professional & Contractual	Increase expense offset by revenue generated by programming run by instructors.	5,000	6,067	1,067	21%
Recreation	101-751-900.000	Printing & Publishing	Funds not budgeted for Recreation Master Plan Public Notice	-	639	639	
Parks Maintenance	101-770-930.000	Repairs & Maintenance	Budget Ammendment as approved w/ initial motion for purchase of Kubota.	297,110	340,699	43,589	15%
Insurance	101-951-801.100	Property Liability	Renewal greater than budgeted amount	553,410	576,677	23,267	4%
DPW	203-441-718.000	Longevity Pay	Additional funding required based on longevity of present personnel	2,300	2,400	100	4%
Public Safety	210-301-710.000	Vacation Pay	Payout of unused time for retirees exceeds budgeted amount	16,052	24,978	8,926	56%
Public Safety	210-301-718.000	Longevity Pay	Additional funding required based on longevity of present personnel	1,680	1,785	105	6%
Drug Forfeiture	311-265-742.000	Operating Supplies	Expenses charge to account exceed amount budgeted.	46,000	51,273	5,273	11%
Capitol Projects Fund	401-751-972.000	Recreation	Budget Ammendment as approved w/ initial motion for SAC foundaiton repairs	-	27,500	27,500	
Capitol Projects Fund	401-770-972.000	Park Maintenance	Budget Ammendment as approved w/ initial motion for Steffens/Mulvey Repairs	175,839	208,100	32,261	18%
Water	592-536-704.000	Wages-Full Time	Insufficient funds budgeted for department staffing levels (additional expenses incurred w/ contract lump sum payments and wage increase).	61,350	90,715	29,365	48%
Water	592-536-711.000	Holiday Pay	Insufficient funds budgeted for department staffing levels (additional expenses incurred w/ contract lump sum payments and wage increase).	4,194	5,390	1,196	29%
Water	592-536-713.000	FICA	Insufficient funds budgeted for department staffing levels (additional expenses incurred w/ contract lump sum payments and wage increase).	5,609	8,175	2,566	46%
Water	592-536-714.000	Medicare	Insufficient funds budgeted for department staffing levels (additional expenses incurred w/ contract lump sum payments and wage increase).	1,312	1,912	600	46%
Water	592-536-718.000	Longevity Pay	Additional funding required based on longevity of present personnel	-	1,500	1,500	
Water	592-536-721.000	Clothing Allowance	Insufficient funds for present staffing budgeted to department	1,800	2,400	600	33%
Water	592-536-724.100	Health Insurance Premiums	Insufficient funds for present staffing budgeted to department	19,466	22,051	2,585	13%
					NEW \$\$ REQUESTED	196,443	

User: SARAHM

Fund: 101 GENERAL FUND

DB: Fraser

Calculations as of 12/31/2022

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 101 - CITY COUNCIL				
703.000	SALARIES	35,000	35,000	17,746
713.000	FICA	2,170	2,170	1,100
714.000	MEDICARE	508	508	257
716.000	WORKERS COMPENSATION INSURANCE EXI	130	130	
742.000	OPERATING SUPPLIES (MATERIALS&SUPE	600	600	103
900.000	PRINTING AND PUBLISHING	5,000	5,000	2,429
955.000	CONFERENCES	500	500	911
956.000	MEMBERSHIPS (SEMCOG)	10,000	10,000	5,421
Totals for dept 101 - CITY COUNCIL		53,908	53,908	27,967
Dept 172 - CITY MANAGER				
703.000	SALARIES	102,923	102,923	48,699
704.000	WAGES - FULL TIME EMPLOYEES	44,586	44,586	20,700
710.000	VACATION PAY	12,585	12,585	10,425
711.000	HOLIDAY PAY	7,746	7,746	4,104
712.000	OVERTIME			1,880
713.000	FICA	10,741	10,741	5,399
714.000	MEDICARE	2,512	2,512	1,263
716.000	WORKERS COMPENSATION INSURANCE EXI	780	780	
717.000	CASH IN LIEU OF BENEFITS (INS OPT	5,400	5,400	2,700
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	7,739	7,739	1,582
725.100	DEFINED CONTRIBUTION PENSION (401K	15,827	15,827	6,910
742.000	OPERATING SUPPLIES (MATERIALS&SUPE	1,000	1,000	577
791.000	SUBSCRIPTIONS AND PUBLICATIONS			
801.000	PROFESSIONAL AND CONTRACTUAL SERV	5,000	5,000	1,735
843.000	MEDICAL PROVIDER SERVICES	5,000	5,000	73
850.000	COMMUNICATIONS (TELEPHONE, CELL, I			
851.000	MAIL OR POSTAGE	500	500	
860.000	TRANSPORTATION	1,500	1,500	128
955.000	CONFERENCES	1,000	1,000	
956.000	MEMBERSHIPS	200	200	300
957.000	PROFESSIONAL DEVELOPMENT	500	500	
Totals for dept 172 - CITY MANAGER		225,539	225,539	106,475
Dept 212 - FINANCE				
703.000	SALARIES	37,269	37,269	45,900
704.000	WAGES - FULL TIME EMPLOYEES	92,600	92,600	31,763
705.000	WAGES - PART TIME EMPLOYEES			
710.000	VACATION PAY	16,123	16,123	2,678
711.000	HOLIDAY PAY	7,903	7,903	1,227
712.000	OVERTIME	1,500	1,500	428
713.000	FICA	9,926	9,926	5,090
714.000	MEDICARE	2,321	2,321	1,190
715.000	UNEMPLOYMENT COMPENSATION	13,160	13,160	151
716.000	WORKERS COMPENSATION INSURANCE EXI	711	711	
717.000	CASH IN LIEU OF BENEFITS (INS OPT	2,100	2,100	350
718.000	LONGEVITY PAY	2,000	2,000	500
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	56,116	56,116	23,135
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,000	5,000	697
725.100	DEFINED CONTRIBUTION PENSION (401K	3,400	3,400	3,672
725.200	DEFINED BENEFIT PENSION PLAN (MERS	10,088	10,088	64
742.000	OPERATING SUPPLIES (MATERIALS&SUPE	11,500	11,500	1,631
801.000	PROFESSIONAL AND CONTRACTUAL SERV	80,000	80,000	17,359
850.000	COMMUNICATIONS (TELEPHONE, CELL, I	300	300	
851.000	MAIL OR POSTAGE	7,500	7,500	5,071
955.000	CONFERENCES	500	500	469
956.000	MEMBERSHIPS	500	500	120
957.000	PROFESSIONAL DEVELOPMENT	2,500	2,500	
965.000	BANK SERVICE CHARGES	40,000	40,000	3,997
Totals for dept 212 - FINANCE		403,017	403,017	145,492
Dept 215 - CLERK				
703.000	SALARIES	76,632	76,632	36,585
704.000	WAGES - FULL TIME EMPLOYEES			84
705.000	WAGES - PART TIME EMPLOYEES			2,703
706.000	TEMPORARY EMPLOYEES	35,000	35,000	27,846
710.000	VACATION PAY	1,577	1,577	2,523
711.000	HOLIDAY PAY	3,784	3,784	1,892
712.000	OVERTIME			1,986
713.000	FICA	7,254	7,254	3,218
714.000	MEDICARE	1,696	1,696	753
716.000	WORKERS COMPENSATION INSURANCE EXI	526	526	
717.000	CASH IN LIEU OF BENEFITS (INS OPT			
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	18,240	18,240	1,357
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)			47
725.100	DEFINED CONTRIBUTION PENSION (401K	6,600	6,600	3,280

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Calculations as of 12/31/2022

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 215 - CLERK				
725.200	DEFINED BENEFIT PENSION PLAN (MERS			5
742.000	OPERATING SUPPLIES (MATERIALS&SUP	17,500	17,500	10,765
791.000	SUBSCRIPTIONS AND PUBLICATIONS (C	4,200	4,200	175
801.000	PROFESSIONAL AND CONTRACTUAL SERV	3,600	3,600	1,492
851.000	MAIL OR POSTAGE	4,000	4,000	1,683
955.000	CONFERENCES	3,000	3,000	450
956.000	MEMBERSHIPS	200	200	
957.000	PROFESSIONAL DEVELOPMENT	500	500	
972.000	CAPITAL OUTLAY			
Totals for dept 215 - CLERK		184,309	184,309	96,844
Dept 228 - INFORMATION TECHNOLOGY				
703.000	SALARIES			
705.000	WAGES - PART TIME EMPLOYEES	37,700	37,700	
711.000	HOLIDAY PAY			
712.000	OVERTIME			
713.000	FICA	2,337	2,337	
714.000	MEDICARE	547	547	
716.000	WORKERS COMPENSATION INSURANCE EX	170	170	
724.100	HEALTH INSURANCE PREMIUMS (EMPLOY			
725.100	DEFINED CONTRIBUTION PENSION (401			
742.000	OPERATING SUPPLIES (MATERIALS&SUP	500	500	
801.000	PROFESSIONAL AND CONTRACTUAL SERV	210,500	210,500	89,124
850.000	COMMUNICATIONS (TELEPHONE, CELL, I	20,000	20,000	3,755
851.000	MAIL OR POSTAGE			
852.000	OTHER MISC COMMUNICATIONS (INTERNE	45,000	45,000	19,617
941.000	LEASED ASSETS	29,000	29,000	1,649
957.000	PROFESSIONAL DEVELOPMENT			
960.000	HARDWARE	40,000	40,000	3,987
Totals for dept 228 - INFORMATION TECHNOLOGY		385,754	385,754	118,132
Dept 257 - ASSESSING				
703.000	SALARIES			270
705.000	WAGES - PART TIME	1,400	1,400	
713.000	FICA	87	87	11
714.000	MEDICARE	21	21	3
742.000	OPERATING SUPPLIES (MATERIALS&SUP	4,000	4,000	910
801.000	PROFESSIONAL AND CONTRACTUAL SERV	118,830	118,830	60,875
851.000	MAIL OR POSTAGE	2,700	2,700	2,360
900.000	PRINTING AND PUBLISHING	1,850	1,850	
957.000	PROFESSIONAL DEVELOPMENT	150	150	
Totals for dept 257 - ASSESSING		129,038	129,038	64,429
Dept 265 - BUILDINGS AND GROUNDS				
705.000	WAGES - PART TIME EMPLOYEES	24,128	24,128	11,872
706.000	TEMPORARY EMPLOYEES			
712.000	OVERTIME			
713.000	FICA	1,496	1,496	736
714.000	MEDICARE	350	350	172
742.000	MATERIALS & SUPPLIES	38,500	38,500	10,028
801.000	PROFESSIONAL AND CONTRACTUAL SERV	750	750	251
850.000	COMMUNICATIONS (TELEPHONE, CELL, I	6,000	6,000	2,671
852.000	CABLE			
920.000	ELECTRIC	61,900	61,900	37,339
921.000	NATURAL GAS	32,000	32,000	12,937
922.000	WATER	16,900	16,900	6,169
930.000	OTHER REPAIRS AND MAINTENANCE	117,500	117,500	105,795
Totals for dept 265 - BUILDINGS AND GROUNDS		299,524	299,524	187,970
Dept 266 - LEGAL				
801.000	PROFESSIONAL AND CONTRACTUAL SERV	160,000	160,000	95,741
Totals for dept 266 - LEGAL		160,000	160,000	95,741
Dept 270 - HUMAN RESOURCES				
801.000	PROFESSIONAL AND CONTRACTUAL SERV	10,000	10,000	2,867
Totals for dept 270 - HUMAN RESOURCES		10,000	10,000	2,867
Dept 286 - DISTRICT COURT				
703.000	SALARIES	27,435	27,435	13,717
704.000	WAGES - FULL TIME EMPLOYEES	141,442	141,442	74,541
705.000	WAGES - PART TIME EMPLOYEES	25,500	25,500	
710.000	VACATION PAY	8,903	8,903	5,251
711.000	HOLIDAY PAY	7,842	7,842	3,489
712.000	OVERTIME			
713.000	FICA	11,499	11,499	5,608
714.000	MEDICARE	2,689	2,689	1,312

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Calculations as of 12/31/2022

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 286 - DISTRICT COURT				
716.000	WORKERS COMPENSATION INSURANCE EXI	835	835	
718.000	LONGEVITY PAY	1,785	1,785	1,785
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	59,518	59,518	27,021
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,500	2,500	625
725.200	DEFINED BENEFIT PENSION PLAN (MERS	7,439	7,439	1,268
742.000	SUPPLIES	31,800	31,800	1,609
801.000	SOFTWARE MAINTENANCE AGREEMENTS	57,800	57,800	19,946
851.000	MAIL OR POSTAGE	4,500	4,500	1,183
860.000	TRANSPORTATION	500	500	59
940.000	RENTALS	300,000	300,000	149,578
957.000	PROFESSIONAL DEVELOPMENT	2,500	2,500	834
Totals for dept 286 - DISTRICT COURT		694,487	694,487	307,826
Dept 301 - PUBLIC SAFETY				
703.000	SALARIES	87,698	87,698	27,073
704.000	WAGES - FULL TIME EMPLOYEES	2,288,070	2,288,070	1,076,786
705.000	WAGES - PART TIME EMPLOYEES	86,379	86,379	25,219
710.000	VACATION PAY	316,822	316,822	127,887
711.000	HOLIDAY PAY	124,289	124,289	40,612
712.000	OVERTIME	310,000	310,000	198,788
713.000	FICA	175,303	175,303	92,498
714.000	MEDICARE	40,998	40,998	21,916
716.000	WORKERS COMPENSATION INSURANCE EXI	12,724	12,724	
717.000	CASH IN LIEU OF BENEFITS (INS OPT	54,000	54,000	24,000
718.000	LONGEVITY PAY	31,920	31,920	14,351
720.000	EDUCATION ALLOWANCE	27,880	27,880	10,766
721.000	GUN ALLOWANCE	44,550	44,550	1,013
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	407,871	407,871	168,142
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	42,500	42,500	10,088
725.100	DEFINED CONTRIBUTION PENSION (401			7,226
725.200	DEFINED BENEFIT PENSION PLAN (MERS	275,000	275,000	28,857
725.500	MERS DIVISION 20 POLC	1,159,000	1,159,000	480,995
725.600	MERS DIVISION 21 POAM - VOLUNTARY	663,288	663,288	284,530
742.000	OPERATING SUPPLIES (MATERIALS&SUPP	62,000	62,000	22,141
801.000	PROFESSIONAL AND CONTRACTUAL SERV	73,200	73,200	22,485
843.000	MEDICAL PROVIDER SERVICES	5,800	5,800	1,843
850.000	COMMUNICIATIONS (VEHICLES)	12,000	12,000	2,453
851.000	MAIL OR POSTAGE	1,500	1,500	14
885.000	PROGRAMMING - COP PROGRAM			13,300
886.000	PROGRAMMING - OWI ENFORCEMENT			
889.000	PROGRAMMING - PUBLIC SAFETY DONAT			
930.000	MAINTENANCE AGREEMENT	250,000	250,000	345
956.000	MEMBERSHIPS	1,500	1,500	480
957.000	PROFESSIONAL DEVELOPMENT (PA 302)	25,000	25,000	7,855
969.000	BAD DEBT EXPENSE			
Totals for dept 301 - PUBLIC SAFETY		6,579,292	6,579,292	2,711,663
Dept 325 - COMMUNICATIONS/DISPATCH				
801.000	PROFESSIONAL AND CONTRACTUAL SERV	410,000	410,000	
Totals for dept 325 - COMMUNICATIONS/DISPATCH		410,000	410,000	
Dept 441 - DEPARTMENT OF PUBLIC WORKS				
703.000	SALARIES	166,604	166,604	80,228
704.000	WAGES - FULL TIME EMPLOYEES	282,539	282,539	146,532
705.000	WAGES - PART TIME EMPLOYEES	49,764	49,764	9,828
706.000	TEMPORARY EMPLOYEES			144
710.000	VACATION PAY	47,603	47,603	23,139
711.000	HOLIDAY PAY	23,375	23,375	11,298
712.000	OVERTIME	11,000	11,000	8,903
713.000	FICA	37,163	37,163	18,209
714.000	MEDICARE	8,691	8,691	4,259
716.000	WORKERS COMPENSATION INSURANCE EXI	2,697	2,697	
717.000	CASH IN LIEU OF BENEFITS (INS OPT	16,800	16,800	7,500
718.000	LONGEVITY PAY	4,725	4,725	2,200
721.000	CLOTHING ALLOWANCE	6,000	6,000	7,200
722.000	UNIFORMS	500	500	280
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	75,774	75,774	20,937
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500	7,500	2,330
725.100	DEFINED CONTRIBUTION PENSION (401	14,000	14,000	7,600
725.200	DEFINED BENEFIT PENSION PLAN (MERS	7,600	7,600	4,355
725.700	MERS DIVISION 23 DPW	335,820	335,820	127,570
742.000	AUDITING	10,000	10,000	4,753
801.000	PROFESSIONAL AND CONTRACTUAL SERV	15,000	15,000	4,431
801.200	ENGINEERING SERVICES	30,000	30,000	11,421
843.000	MEDICAL PROVIDER SERVICES			394
850.000	COMMUNICIATIONS (VEHICLES)	6,000	6,000	2,854

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Calculations as of 12/31/2022

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 441 - DEPARTMENT OF PUBLIC WORKS				
851.000	MAIL OR POSTAGE	500	500	
930.000	OTHER REPAIRS AND MAINTENANCE	19,209	19,209	2,218
930.100	STORM DRAINS	870,000	870,000	
930.200	STREET REHABILITATION			
955.000	CONFERENCES	7,000	7,000	1,782
956.000	MEMBERSHIPS	500	500	245
957.000	PROFESSIONAL DEVELOPMENT	10,000	10,000	2,560
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		2,066,364	2,066,364	513,170
Dept 448 - STREET LIGHTING				
920.000	ELECTRIC	2,000	2,000	884
920.500	ELECTRIC (STREET LIGHTING)	220,000	220,000	74,389
Totals for dept 448 - STREET LIGHTING		222,000	222,000	75,273
Dept 672 - SENIOR ACTIVITY CENTER				
703.000	SALARIES			
704.000	WAGES - FULL TIME EMPLOYEES			
705.000	WAGES - PART TIME EMPLOYEES	62,733	62,733	13,593
710.000	VACATION PAY			486
711.000	HOLIDAY PAY			225
712.000	OVERTIME			
713.000	FICA	3,889	3,889	887
714.000	MEDICARE	910	910	207
716.000	WORKERS COMPENSATION INSURANCE EXI	282	282	
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)			
725.100	DEFINED CONTRIBUTION PENSION (401K)			
742.000	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	4,500	4,500	1,493
801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000	5,000	6,067
850.000	COMMUNICATIONS (CELL)	979	979	
851.000	MAIL OR POSTAGE	300	300	
881.000	PROGRAMMING	9,500	9,500	371
930.000	OTHER REPAIRS AND MAINTENANCE	21,791	21,791	
Totals for dept 672 - SENIOR ACTIVITY CENTER		109,884	109,884	23,329
Dept 701 - PLANNING				
703.000	SALARIES	1,700	1,700	260
712.000	OVERTIME			
713.000	FICA	105	105	16
714.000	MEDICARE	25	25	4
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)			
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)			
801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	84,000	84,000	24,481
900.000	PRINTING AND PUBLISHING	1,000	1,000	521
Totals for dept 701 - PLANNING		86,830	86,830	25,282
Dept 702 - ZONING BOARD OF APPEALS				
703.000	SALARIES			125
705.000	WAGES - PART TIME EMPLOYEES	1,500	1,500	
712.000	OVERTIME			
713.000	FICA			8
714.000	MEDICARE			2
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)			
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)			
900.000	PRINTING AND PUBLISHING	1,000	1,000	535
957.000	PROFESSIONAL DEVELOPMENT			
Totals for dept 702 - ZONING BOARD OF APPEALS		2,500	2,500	670
Dept 703 - BUILDING DEPARTMENT				
703.000	SALARIES			
704.000	WAGES - FULL TIME EMPLOYEES	83,840	83,840	20,899
705.000	WAGES - PART TIME EMPLOYEES	29,406	29,406	37,167
708.000	BUILDING INSP.	22,000	22,000	417
710.000	VACATION PAY	8,922	8,922	2,928
711.000	HOLIDAY PAY	5,043	5,043	1,807
712.000	OVERTIME	5,000	5,000	155
713.000	FICA	8,179	8,179	3,854
714.000	MEDICARE	1,913	1,913	901
716.000	WORKERS COMPENSATION INSURANCE EXI	594	594	
717.000	CASH IN LIEU OF BENEFITS (INS OPT)	4,200	4,200	
718.000	LONGEVITY PAY	500	500	
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	26,161	26,161	8,470
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250	1,250	606
742.000	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	3,000	3,000	1,974
801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	100,000	100,000	60,369
801.200	ENGINEERING SERVICES	10,000	10,000	1,174
850.000	COMMUNICATIONS (CELL)	1,000	1,000	410

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ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 703 - BUILDING DEPARTMENT				
851.000	MAIL OR POSTAGE	1,500	1,500	
930.000	VEHICLE REPAIRS AND MAINTENANCE	10,255	10,255	
955.000	CONFERENCES	2,100	2,100	
956.000	MEMBERSHIPS	500	500	
957.000	PROFESSIONAL DEVELOPMENT	1,500	1,500	90
Totals for dept 703 - BUILDING DEPARTMENT		326,863	326,863	141,221
Dept 751 - RECREATION				
702.000	SALARIES (RECREATION COMMISSION)	1,250	1,250	525
703.000	SALARIES	37,269	37,269	
704.000	WAGES - FULL TIME EMPLOYEES	16,445	16,445	601
705.000	WAGES - PART TIME EMPLOYEES	30,160	30,160	
706.000	BATTING CAGES WAGES	10,000	10,000	
710.000	VACATION PAY	5,552	5,552	
711.000	HOLIDAY PAY	3,017	3,017	
713.000	FICA	8,352	8,352	61
714.000	MEDICARE	1,954	1,954	14
716.000	WORKERS COMPENSATION INSURANCE EXI	226	226	
717.000	CASH IN LIEU OF BENEFITS (INS OPT	2,100	2,100	
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	9,212	9,212	
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)			10
725.100	DEFINED CONTRIBUTION PENSION (401K	3,400	3,400	
742.000	OPERATING SUPPLIES (MATERIALS&SUPP	3,500	3,500	278
801.000	PROFESSIONAL AND CONTRACTUAL SERV	21,025	21,025	17,425
850.000	COMMUNICATIONS (CELL)	1,545	1,545	
851.000	MAIL OR POSTAGE	309	309	
880.000	COMMUNITY PROMOTION	12,000	12,000	10,000
881.000	PROGRAMMING - RECREATION REVOLVIN	12,000	12,000	1,260
882.000	PROGRAMMING - FARMERS MARKET	1,750	1,750	68
900.000	PRINTING AND PUBLISHING			639
930.000	OTHER REPAIRS AND MAINTENANCE			
955.000	CONFERENCES			
956.000	MEMBERSHIPS	1,000	1,000	
Totals for dept 751 - RECREATION		182,066	182,066	30,881
Dept 770 - PARK MAINTENANCE				
705.000	WAGES - PART TIME EMPLOYEES	72,384	72,384	
706.000	TEMPORARY EMPLOYEES	65,226	65,226	11,244
712.000	OVERTIME	500	500	162
713.000	FICA	8,532	8,532	697
714.000	MEDICARE	1,995	1,995	163
742.000	OPERATING SUPPLIES (MATERIALS&SUPP	20,000	20,000	7,818
801.000	PROFESSIONAL AND CONTRACTUAL SERV			
922.000	WATER	430	430	386
930.000	PARK DONATIONS - OTHER REPAIRS ANI	107,003	107,003	62,818
Totals for dept 770 - PARK MAINTENANCE		276,070	276,070	83,288
Dept 803 - HISTORICAL COMMISSION				
702.000	SALARIES (HISTORIC COMMISSION)	1,260	1,260	
704.000	WAGES - FULL TIME EMPLOYEES			
712.000	OVERTIME			
713.000	FICA	100	100	
714.000	MEDICARE	25	25	
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE			
742.000	OPERATING SUPPLIES (MATERIALS&SUPP	500	500	408
930.000	OTHER REPAIRS AND MAINTENANCE	2,500	2,500	46
Totals for dept 803 - HISTORICAL COMMISSION		4,385	4,385	454
Dept 951 - INSURANCE				
801.100	PROPERTY LIABILITY INSURANCE	553,410	553,410	576,677
Totals for dept 951 - INSURANCE		553,410	553,410	576,677
Dept 961 - RETIREE				
717.000	CASH IN LIEU OF BENEFITS (INS OPT	29,400	29,400	14,700
724.300	RETIREE HEALTH CARE - OPEB	2,925,998	2,925,998	466,648
725.300	MERS DIVISION 10 SUPERVISOR	635,433	635,433	296,390
725.400	MERS DIVISION 11 CLERICAL	51,528	51,528	18,395
840.000	INSURANCE PREMIUM (LIFE)	2,136	2,136	950
Totals for dept 961 - RETIREE		3,644,495	3,644,495	797,083
Dept 966				
995.000	TRANSFERS OUT TO CAPITAL PROJECTS	216,500	216,500	
Totals for dept 966 -		216,500	216,500	
APPROPRIATIONS - FUND 101		17,226,235	17,226,235	6,132,734

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BUDGET REPORT FOR CITY OF FRASER
Fund: 101 GENERAL FUND
Calculations as of 12/31/2022

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ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
	BEGINNING FUND BALANCE	10,915,854	10,915,854	10,915,854
	ENDING FUND BALANCE	(6,310,381)	(6,310,381)	4,783,120

Calculations as of 12/31/2022

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 441 - DEPARTMENT OF PUBLIC WORKS				
704.000	WAGES - FULL TIME EMPLOYEES	45,553	45,553	24,680
710.000	VACATION PAY	4,677	4,677	1,304
711.000	HOLIDAY PAY	2,644	2,644	1,527
712.000	OVERTIME	10,000	10,000	4,300
713.000	FICA	3,353	3,353	1,903
714.000	MEDICARE	784	784	445
716.000	WORKERS COMPENSATION INSURANCE EXI	243	243	
718.000	LONGEVITY PAY			
721.000	CLOTHING ALLOWANCE	1,200	1,200	
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	7,739	7,739	487
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250	1,250	513
725.200	DEFINED BENEFIT PENSION PLAN (MERS			1,084
801.000	ADMINISTRATIVE SERVICES (GENERAL I	100,142	100,142	
801.200	ENGINEERING SERVICES	505,000	505,000	39,178
930.000	OTHER REPAIRS AND MAINTENANCE	84,935	84,935	186
930.200	STREET REHABILITATION	398,787	398,787	191,133
930.300	TRAFFIC SERVICES - STREETS	25,000	25,000	10,365
930.400	WINTER MAINTENANCE - STREETS	11,000	11,000	6,486
995.000	INTERFUND TRANSFER OUT	259,780	259,780	
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		1,462,087	1,462,087	283,591
APPROPRIATIONS - FUND 202		1,462,087	1,462,087	283,591
BEGINNING FUND BALANCE		2,093,106	2,093,106	2,093,106
ENDING FUND BALANCE		631,019	631,019	1,809,515

BUDGET REPORT FOR CITY OF FRASER
 Fund: 203 LOCAL STREET FUND
 Calculations as of 12/31/2022

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 441 - DEPARTMENT OF PUBLIC WORKS				
704.000	WAGES - FULL TIME EMPLOYEES	47,624	47,624	18,306
710.000	VACATION PAY	6,835	6,835	5,398
711.000	HOLIDAY PAY	2,866	2,866	1,345
712.000	OVERTIME	11,000	11,000	3,475
713.000	FICA	3,771	3,771	1,990
714.000	MEDICARE	882	882	465
716.000	WORKERS COMPENSATION INSURANCE EXI	274	274	
718.000	LONGEVITY PAY	2,300	2,300	2,400
721.000	CLOTHING ALLOWANCE	1,200	1,200	1,200
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	23,453	23,453	7,287
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250	1,250	12
725.200	DEFINED BENEFIT PENSION PLAN (MERS	2,300	2,300	41
801.000	ADMINISTRATIVE SERVICES (GENERAL I	17,246	17,246	
801.200	ENGINEERING SERVICES	22,000	22,000	6,549
930.000	VEHICLE REPAIRS AND MAINTENANCE	46,780	46,780	
930.200	STREET REHABILITATION	161,800	161,800	615
930.300	TRAFFIC SERVICES - STREETS	5,150	5,150	
930.400	WINTER MAINTENANCE - STREETS	44,000	44,000	6,348
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		400,731	400,731	55,431
APPROPRIATIONS - FUND 203		400,731	400,731	55,431
BEGINNING FUND BALANCE		800,261	800,261	800,261
ENDING FUND BALANCE		399,530	399,530	744,830

Calculations as of 12/31/2022

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 301 - PUBLIC SAFETY				
704.000	WAGES - FULL TIME EMPLOYEES	266,860	266,860	130,465
705.000	WAGES - PART TIME EMPLOYEES			1,046
710.000	VACATION PAY	16,052	16,052	24,978
711.000	HOLIDAY PAY	9,979	9,979	4,331
712.000	OVERTIME	20,000	20,000	9,428
713.000	FICA	19,401	19,401	10,520
714.000	MEDICARE	4,537	4,537	2,460
716.000	WORKERS COMPENSATION INSURANCE EXI	1,408	1,408	
718.000	LONGEVITY PAY	1,680	1,680	1,785
719.000	FOOD ALLOWANCE	5,000	5,000	4,500
720.000	EDUCATION ALLOWANCE	4,000	4,000	500
721.000	CLOTHING ALLOWANCE	6,750	6,750	(1,800)
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	38,930	38,930	19,127
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,100	5,100	2,317
725.200	DEFINED BENEFIT PENSION PLAN (MERS	15,000	15,000	4,196
742.000	SUPPLIES	32,000	32,000	17,469
801.000	PROFESSIONAL AND CONTRACTUAL SERV	146,477	146,477	8,196
850.000	COMMUNICATIONS (CELL)	2,000	2,000	800
930.000	VEHICLE REPAIRS AND MAINTENANCE	70,000	70,000	
957.000	PROFESSIONAL DEVELOPMENT	10,000	10,000	
969.000	BAD DEBT EXPENSE			
Totals for dept 301 - PUBLIC SAFETY		675,174	675,174	240,318
APPROPRIATIONS - FUND 210		675,174	675,174	240,318
BEGINNING FUND BALANCE		1,631,645	1,631,645	1,631,645
ENDING FUND BALANCE		956,471	956,471	1,391,327

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BUDGET REPORT FOR CITY OF FRASER

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Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND

Calculations as of 12/31/2022

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 528 - REFUSE COLLECTION/ DISPOSAL				
801.000	ADMINISTRATIVE SERVICES (GENERAL I	78,197	78,197	
801.400	WASTE AND RUBBISH DISPOSAL	650,000	650,000	335,444
801.500	RECYCLING	100,000	100,000	50,085
801.600	COMPOSTING	100,000	100,000	62,982
940.000	RENTALS			
969.000	BAD DEBT EXPENSE	100	100	2
Totals for dept 528 - REFUSE COLLECTION/ DISPOSAL		928,297	928,297	448,513
APPROPRIATIONS - FUND 226		928,297	928,297	448,513
BEGINNING FUND BALANCE		532,300	532,300	532,300
ENDING FUND BALANCE		(395,997)	(395,997)	83,787

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BUDGET REPORT FOR CITY OF FRASER
Fund: 265 DRUG FORFEITURE
Calculations as of 12/31/2022

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ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 311 - DRUG FORFEITURE				
742.000	OPERATING SUPPLIES (MATERIALS&SUPP	46,000	46,000	51,273
801.000	TRIAL COURT APPOINTED ATTORNEY FEE	20,000	20,000	
941.000	LEASED ASSETS			
995.000	OPERATING TRANS OUT	110,000	110,000	
Totals for dept 311 - DRUG FORFEITURE		176,000	176,000	51,273
APPROPRIATIONS - FUND 265		176,000	176,000	51,273
BEGINNING FUND BALANCE		587,610	587,610	587,610
ENDING FUND BALANCE		411,610	411,610	536,337

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BUDGET REPORT FOR CITY OF FRASER
Fund: 401 CAPITAL PROJECTS FUND
Calculations as of 12/31/2022

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ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 228 - INFORMATION TECHNOLOGY				
972.000	CAPITAL OUTLAY - INFORMATION TECH			
Totals for dept 228 - INFORMATION TECHNOLOGY				
Dept 265 - BUILDINGS AND GROUNDS				
972.000	CAPITAL OUTLAY - DPW BUILDING	770,000	770,000	9,082
Totals for dept 265 - BUILDINGS AND GROUNDS				
Dept 301 - PUBLIC SAFETY				
972.000	CAPITAL OUTLAY - PUBLIC SAFETY	768,595	768,595	684,123
Totals for dept 301 - PUBLIC SAFETY				
Dept 441 - DEPARTMENT OF PUBLIC WORKS				
972.000	STREET REHABILITATION	1,625,000	1,625,000	
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS				
Dept 672 - SENIOR ACTIVITY CENTER				
972.000	CAPITAL OUTLAY - SENIOR ACTIVITIES	46,000	46,000	29,350
Totals for dept 672 - SENIOR ACTIVITY CENTER				
Dept 751 - RECREATION				
972.000	CAPITAL OUTLAY - RECREATION			
Totals for dept 751 - RECREATION				
Dept 770 - PARK MAINTENANCE				
972.000	CAPITAL OUTLAY - PARKS MAINTENANCE	125,500	125,500	76,003
Totals for dept 770 - PARK MAINTENANCE				
APPROPRIATIONS - FUND 401		3,335,095	3,335,095	798,558
BEGINNING FUND BALANCE		2,363,162	2,363,162	2,363,162
ENDING FUND BALANCE		(971,933)	(971,933)	1,564,604

Calculations as of 12/31/2022

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 536 - WATER				
703.000	SALARIES			219
704.000	WAGES - FULL TIME EMPLOYEES	61,350	61,350	90,715
705.000	WAGES - PART TIME EMPLOYEES	9,600	9,600	
710.000	VACATION PAY	8,327	8,327	6,002
711.000	HOLIDAY PAY	4,194	4,194	5,390
712.000	OVERTIME	50,000	50,000	27,285
713.000	FICA	5,609	5,609	8,175
714.000	MEDICARE	1,312	1,312	1,912
716.000	WORKERS COMPENSATION INSURANCE EXI	407	407	
718.000	LONGEVITY PAY			1,500
721.000	CLOTHING ALLOWANCE	1,800	1,800	2,400
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	19,466	19,466	22,051
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875	1,875	730
725.200	DEFINED BENEFIT PENSION PLAN (MERS			2,609
742.000	OPERATING SUPPLIES (MATERIALS&SUPP	120,000	120,000	21,395
801.000	PROFESSIONAL AND CONTRACTUAL SERV	254,991	254,991	153,662
801.200	ENGINEERING SERVICES	70,000	70,000	30,448
802.000	EASEMENTS	6,854	6,854	6,658
850.000	COMMUNICATIONS (CELL)	1,000	1,000	966
851.000	MAIL OR POSTAGE	15,000	15,000	5,934
922.000	WATER	855	855	81
922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,342,848	1,342,848	454,784
930.000	OTHER REPAIRS AND MAINTENANCE (LI	91,103	91,103	6,514
956.000	MEMBERSHIPS	785	785	255
957.000	PROFESSIONAL DEVELOPMENT	8,500	8,500	
969.000	BAD DEBT EXPENSE	1,000	1,000	20
972.000	SAW GRANT - STORM WATER	2,500,000	2,500,000	75,000
991.000	PRINCIPAL - JOHN DEERE BACKHOE	185,000	185,000	
993.000	INTEREST - JOHN DEERE BACKHOE	63,734	63,734	217,791
Totals for dept 536 - WATER		4,825,610	4,825,610	1,142,496
Dept 537 - SEWER				
704.000	SALARIES & WAGES - 15 MILE SINKHOI	61,350	61,350	17,508
710.000	VACATION PAY	8,327	8,327	
711.000	HOLIDAY PAY	4,194	4,194	
712.000	OVERTIME	7,000	7,000	507
713.000	FICA	5,609	5,609	1,100
714.000	MEDICARE	1,312	1,312	257
716.000	WORKERS COMPENSATION INSURANCE EXI	407	407	
721.000	CLOTHING ALLOWANCE	1,800	1,800	
724.100	HEALTH INSURANCE PREMIUMS (EMPLOYE	19,466	19,466	1,793
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875	1,875	151
725.200	DEFINED BENEFIT PENSION PLAN (MERS			435
742.000	MATERIALS & SUPPLIES - 15 MILE SIM	12,500	12,500	3,905
801.000	PROFESSIONAL AND CONTRACTUAL SERV	224,831	224,831	7,244
801.200	ENGINEERING SERVICES (SAW GRANT)	50,000	50,000	22,666
802.000	EASEMENTS			
850.000	COMMUNICATIONS (CELL)	1,000	1,000	
851.000	MAIL OR POSTAGE	13,000	13,000	5,934
920.000	ELECTRIC	10,000	10,000	3,300
923.000	SEWAGE (FIXED)	2,961,463	2,961,463	1,224,999
930.000	OTHER REPAIRS & MAINTENANCE (SAW C	206,640	206,640	
957.000	PROFESSIONAL DEVELOPMENT			
968.000	DEPRECIATION AND DEPLETION			
969.000	BAD DEBT EXPENSE	500	500	21
972.000	GRAVITY FLOW SEWER PROJECT	500,000	500,000	
991.000	PRINCIPAL - 2017A SERIES - NEW MON	500,000	500,000	
993.000	INTEREST - 2017A SERIES - NEW MON	400,000	400,000	763,475
994.000	INTEREST 1989	150	150	77
Totals for dept 537 - SEWER		4,991,424	4,991,424	2,053,372
APPROPRIATIONS - FUND 592		9,817,034	9,817,034	3,195,868
BEGINNING FUND BALANCE		12,992,294	12,992,294	12,992,294
ENDING FUND BALANCE		3,175,260	3,175,260	9,796,426

Calculations as of 12/31/2022

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ADOPTED BUDGET	2022-23 ACTIVITY THRU 12/31/22
Dept 596 - MOTOR POOL				
704.000	WAGES - FULL TIME EMPLOYEES			
711.000	HOLIDAY PAY			
712.000	OVERTIME			
713.000	FICA			
714.000	MEDICARE			
716.000	WORKERS COMPENSATION INSURANCE EXI			
724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)			
742.000	OIL	1,500	1,500	804
758.000	DIESEL FUEL	30,000	30,000	17,143
759.000	GASOLINE	100,000	100,000	37,599
801.000	PROFESSIONAL AND CONTRACTUAL SERV	120,750	120,750	56,940
801.100	VEHICLE LIABILITY INSURANCE	100,000	100,000	
850.000	COMMUNICATIONS (CELL)			
930.000	OTHER REPAIRS AND MAINTENANCE	180,000	180,000	45,339
968.000	DEPRECIATION AND DEPLETION			
972.000	CAP-EQUIPMENT			
981.000	CAP-VEHICLES-DPS	287,000	287,000	172,983
993.000	INTEREST EXPENSE	2,000	2,000	1,238
Totals for dept 596 - MOTOR POOL		821,250	821,250	332,046
APPROPRIATIONS - FUND 661		821,250	821,250	332,046
BEGINNING FUND BALANCE		1,070,006	1,070,006	1,070,006
ENDING FUND BALANCE		248,756	248,756	737,960
APPROPRIATIONS - ALL FUNDS		34,841,903	34,841,903	11,538,332
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(34,841,903)	(34,841,903)	(11,538,332)
BEGINNING FUND BALANCE - ALL FUNDS		32,986,238	32,986,238	32,986,238
ENDING FUND BALANCE - ALL FUNDS		(1,855,665)	(1,855,665)	21,447,906



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Patrice M. Schornak
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Patrick O'Dell
Dana Sutherland



CITY OF FRASER

CHECK DISBURSEMENT REPORT
DECEMBER 31, 2022

EXPENDITURES FOR APPROVAL

101	GENERAL FUND	\$ 643,941.93
202	MAJOR STREET FUND	\$ 2,762.59
210	AMBULANCE FUND	\$ 9,880.38
226	GARBAGE AND RUBBISH COLLECTION	\$ 90,390.12
401	CAPITAL PROJECTS FUND	\$ 80,363.79
270	SENIOR HOUSING	\$ 16,990.28
592	WATER & SEWER FUND	\$ 401,674.73
661	MOTOR POOL	\$ 7,188.55
703	SUMMER TAX COLLECTION FUND	\$ 8,627.34

VENDOR EXPENDITURES

\$ 1,261,819.71

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 12/01/2022 - 12/31/2022

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
12/02/2022	PNC	138978	ASSESSMENT ADMINISTRATION	PROFESSIONAL SERVICES (ASSESSOR)	801.000	257	9,902.50
12/02/2022	PNC	138980	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	123.91
12/02/2022	PNC	138981	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	507.50
12/02/2022	PNC	138982	MAYSSA ATTIA	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	286	1,125.00
12/02/2022	PNC	138983	BOBS SANITATION SERVICE, INC	MATERIALS & SUPPLIES	742.000	770	190.00
12/02/2022	PNC	138985	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	672	125.00
12/02/2022	PNC	138987	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	25.94
				MATERIALS & SUPPLIES	742.000	265	261.07
				OTHER REPAIRS AND MAINTENANCE	930.000	265	40.36
				CHECK PNC 138987 TOTAL FOR FUND 101:			327.37
12/02/2022	PNC	138989	CLINTON RIVER WATERSHED COUNCIL	MEMBERSHIPS	956.000	101	1,000.00
12/02/2022	PNC	138992*#	CITY OF FRASER	WATER	922.000	265	620.79
				WATER	922.000	265	421.13
				WATER	922.000	265	122.82
				WATER	922.000	265	174.74
				WATER	922.000	265	42.18
				WATER	922.000	770	74.02
				CHECK PNC 138992 TOTAL FOR FUND 101:			1,455.68
12/02/2022	PNC	138993	GMT POWER, INC.	OTHER REPAIRS AND MAINTENANCE	930.000	265	519.75
12/02/2022	PNC	138994	GREAT LAKES PEST CONTROL CO. INC	OTHER REPAIRS AND MAINTENANCE	930.000	265	50.00
12/02/2022	PNC	138996#	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	301	543.00
				MEDICAL PROVIDER SERVICES	843.000	441	46.00
				MEDICAL PROVIDER SERVICES	843.000	441	151.00
				MEDICAL PROVIDER SERVICES	843.000	441	46.00
				CHECK PNC 138996 TOTAL FOR FUND 101:			786.00
12/02/2022	PNC	138997	JOHN MARCHEWITZ	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	672	502.40

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 12/01/2022 - 12/31/2022

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
12/02/2022	PNC	139001	MACOMB CO. ASSOC. CHIEFS OF POLICE MEMBERSHIPS		956.000	301	60.00
12/02/2022	PNC	139003	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	200.00
12/02/2022	PNC	139005	MACOMB DUPLICATING COMPANY	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	286	58.82
12/02/2022	PNC	139006	MAIL PLUS	MAIL OR POSTAGE	851.000	301	14.10
12/02/2022	PNC	139007	MICHIGAN STATE POLICE	FEE (SEX OFFENDER REGISTRATION)	801.000	301	30.00
12/02/2022	PNC	139008	MOORE & SONS PLUMBING	RESIDENTIAL, COMMERICAL, & INDUSTRIAL	280.000	000	285.00
				Inspection, Final (add)	280.000	000	30.00
				Floor Drain	280.000	000	10.00
				Escrow Fee	280.000	000	1,000.00
				CHECK PNC 139008 TOTAL FOR FUND 101:			1,325.00
12/02/2022	PNC	139009	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT (PA 302)	957.000	301	1,711.36
12/02/2022	PNC	139010#	OFFICE DEPOT	SUPPLIES	742.000	286	26.25
				SUPPLIES	742.000	286	189.98
				SUPPLIES	742.000	286	15.93
				SUPPLIES	742.000	286	12.44
				SUPPLIES	742.000	301	56.87
				CHECK PNC 139010 TOTAL FOR FUND 101:			301.47
12/02/2022	PNC	139011	OLSON ROOFING AND SIDING INC.	ROOF GREATER THAN \$1000	280.000	000	151.00
12/02/2022	PNC	139012	S & J PLUMBING	Escrow Fee	280.000	000	1,000.00
12/02/2022	PNC	139013	SARAH MISTRETTA	SUPPLIES	742.000	751	231.69
12/02/2022	PNC	139014	SCHUMANN. ROBERT M	COST \$1001 OR >	280.000	000	75.00
12/02/2022	PNC	139015	SHREDCORP	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	60.00
12/02/2022	PNC	139016#	STERICYCLE, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	172	19.01
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	212	19.02
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	257	19.01
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	703	19.02

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 12/01/2022 - 12/31/2022

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
CHECK PNC 139016 TOTAL FOR FUND 101:							76.06
12/02/2022	PNC	139018	VECMAR COMPUTER SOLUTIONS	MATERIALS & SUPPLIES	742.000	265	656.27
12/02/2022	PNC	139019*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	228	40.98
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	301	329.88
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	441	597.92
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	703	81.96
CHECK PNC 139019 TOTAL FOR FUND 101:							1,050.74
12/02/2022	PNC	139020	WALTER LASHLEY	MAIL OR POSTAGE	851.000	286	111.71
12/02/2022	PNC	139021	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	930.000	265	26.09
12/02/2022	PNC	139022	WEINGARTZ	EQUIPMENT REPAIRS	930.000	770	43,588.47
12/02/2022	PNC	139023	WEST SHORE SERVICES, INC	OPERATING SUPPLIES	742.000	301	1,044.00
12/09/2022	PNC	139024	AMERICA'S FINEST	SUPPLIES	742.000	441	198.00
12/09/2022	PNC	139025	AMERIGAS-STERLING HEIGHTS	MATERIALS & SUPPLIES	742.000	770	971.03
12/09/2022	PNC	139026	ANYTIME PLUMBING INC	Escrow Fee	280.000	000	120.00
				Escrow Fee	280.000	000	880.00
CHECK PNC 139026 TOTAL FOR FUND 101:							1,000.00
12/09/2022	PNC	139030*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	3,900.79
				ELECTRIC	920.000	265	1,293.00
				ELECTRIC	920.000	265	100.28
				ELECTRIC	920.000	265	599.22
				ELECTRIC	920.000	448	138.91
CHECK PNC 139030 TOTAL FOR FUND 101:							6,032.20
12/09/2022	PNC	139032	GMT POWER, INC.	OTHER REPAIRS AND MAINTENANCE	930.000	265	6,311.87
12/09/2022	PNC	139033	GREAT LAKES PEST CONTROL CO. INC	OTHER REPAIRS AND MAINTENANCE	930.000	265	50.00
12/09/2022	PNC	139035	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES (LEGAL)	801.000	257	175.50

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Fund: 101 GENERAL FUND							
12/09/2022	PNC	139037	INGRAM WHOLESALE SIDING	OTHER REPAIRS AND MAINTENANCE	930.000	265	45.52
12/09/2022	PNC	139039	MACOMB COUNTY HERITAGE ALLIANCE	MATERIALS & SUPPLIES	742.000	265	60.00
12/09/2022	PNC	139041	MFSIA	MEMBERSHIPS	956.000	301	85.00
12/09/2022	PNC	139042	PITNEY BOWES INC.	LEASED ASSETS	941.000	228	824.25
12/09/2022	PNC	139043	UNITED STATES POSTAL SERVICE	MAIL OR POSTAGE	851.000	212	364.00
12/09/2022	PNC	139044*#	WEINGARTZ	EQUIPMENT REPAIRS	930.000	770	1,170.45
				VEHICLE REPAIRS AND MAINTENANCE	930.000	770	151.96
				VEHICLE REPAIRS AND MAINTENANCE	930.000	770	419.36
				CHECK PNC 139044 TOTAL FOR FUND 101:			1,741.77
12/09/2022	PNC	139045	MARILYNN WRIGHT	SUPPLIES	742.000	803	4.00
12/22/2022	PNC	139046	123.NET, INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	228	485.67
12/22/2022	PNC	139047	ADVANCED LIGHTING & SOUND	HARDWARE	960.000	228	3,770.00
12/22/2022	PNC	139048*#	AEW	Escrow Fee	280.000	000	120.00
				Escrow Fee	280.000	000	75.50
				Escrow Fee	280.000	000	150.00
				ENGINEERING SERVICES	801.200	441	3,793.92
				CHECK PNC 139048 TOTAL FOR FUND 101:			4,139.42
12/22/2022	PNC	139053	ARBOR DAY FOUNDATION	MEMBERSHIPS	956.000	441	15.00
12/22/2022	PNC	139054	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	672	125.00
12/22/2022	PNC	139055	BRISENDINE HEATING & COOLING	Furnace, Res. up to 500,000btu	280.000	000	35.00
				A/c Residential	280.000	000	30.00
				Humidifiers	280.000	000	15.00
				Final Inspection	280.000	000	30.00
				Final Inspection	280.000	000	30.00
				AC Res., with circuit	280.000	000	30.00
				Furnace	280.000	000	30.00
				CHECK PNC 139055 TOTAL FOR FUND 101:			200.00

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Fund: 101 GENERAL FUND							
12/22/2022	PNC	139057	CARE WORKLIFE SOLUTIONS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	172	1,640.00
12/22/2022	PNC	139059	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	139.51
				MATERIALS & SUPPLIES	742.000	265	327.13
				MATERIALS & SUPPLIES	742.000	265	25.94
				CHECK PNC 139059 TOTAL FOR FUND 101:			492.58
12/22/2022	PNC	139060	CONSTANTINE INC.	OTHER REPAIRS AND MAINTENANCE	930.000	265	10,800.00
12/22/2022	PNC	139061*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	2,691.70
				NATURAL GAS	921.000	265	1,331.69
				NATURAL GAS	921.000	265	309.91
				NATURAL GAS	921.000	265	1,595.66
				CHECK PNC 139061 TOTAL FOR FUND 101:			5,928.96
12/22/2022	PNC	139062	JASMIN CROMWELL	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	672	189.35
12/22/2022	PNC	139063	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL SERVICES (HR)	801.000	270	55.00
				PROFESSIONAL SERVICES (HR)	801.000	270	55.00
				CHECK PNC 139063 TOTAL FOR FUND 101:			110.00
12/22/2022	PNC	139065	EMILY BIRKENSHAW	PROFESSIONAL DEVELOPMENT	957.000	301	250.96
12/22/2022	PNC	139066	ERCC	MEMBERSHIPS	956.000	172	300.00
12/22/2022	PNC	139068	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	742.000	265	35.00
12/22/2022	PNC	139071*#	CITY OF FRASER	WATER	922.000	265	118.95
				WATER	922.000	265	26.26
				WATER	922.000	265	229.33
				WATER	922.000	265	122.82
				WATER	922.000	265	26.26
				WATER	922.000	770	89.94
				CHECK PNC 139071 TOTAL FOR FUND 101:			613.56
12/22/2022	PNC	139073*	INGERSOLL MECHANICAL, INC.	OTHER REPAIRS AND MAINTENANCE	930.000	265	570.20

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Fund: 101 GENERAL FUND							
12/22/2022	PNC	139074	JOE BURLAGER	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	751	300.00
12/22/2022	PNC	139075	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.000	266	11,036.70
12/22/2022	PNC	139076	LESLIE NELSON	Escrow Fee	280.000	000	1,000.00
12/22/2022	PNC	139079	MACOMB WHOLESALE SUPPLY	MATERIALS & SUPPLIES	742.000	265	75.98
				MATERIALS & SUPPLIES	742.000	265	46.05
				CHECK PNC 139079 TOTAL FOR FUND 101:			122.03
12/22/2022	PNC	139081#	MCKENNA ASSOCIATES	PROFESSIONAL SERVICES (PLANNING)	801.000	701	6,240.00
				PROFESSIONAL SERVICES (PLANNING)	801.000	701	5,127.50
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	703	15,175.15
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	703	9,688.75
				CHECK PNC 139081 TOTAL FOR FUND 101:			36,231.40
12/22/2022	PNC	139082#	21ST CENTURY MEDIA - MICHIGAN	SUBSCRIPTIONS AND PUBLICATIONS (CODE)	791.000	215	175.25
				PRINTING AND PUBLISHING	900.000	751	319.25
				PRINTING AND PUBLISHING	900.000	751	319.25
				CHECK PNC 139082 TOTAL FOR FUND 101:			813.75
12/22/2022	PNC	139083	STATE OF MICHIGAN	MEMBERSHIPS	956.000	441	230.00
12/22/2022	PNC	139084	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	4,370.00
12/22/2022	PNC	139087	MR.ROOF	ROOF GREATER THAN \$1000	280.000	000	136.00
12/22/2022	PNC	139088	NICKEL & SAPH, INC	PROPERTY LIABILITY INSURANCE	801.100	951	326,875.50
				PROPERTY LIABILITY INSURANCE	801.100	951	65.00
				CHECK PNC 139088 TOTAL FOR FUND 101:			326,940.50
12/22/2022	PNC	139089	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.000	266	84.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	1,134.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	10,019.54
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	746.00

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Fund: 101 GENERAL FUND							
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	42.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	8,030.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	84.00
				CHECK PNC 139089 TOTAL FOR FUND 101:			20,139.54
12/22/2022	PNC	139090	PHILLIPS SECURITY	SOFTWARE MAINTENANCE AGREEMENTS	801.000	228	378.00
12/22/2022	PNC	139091	PRINTING SYSTEMS, INC	SUPPLIES	742.000	215	1,001.30
				SUPPLIES	742.000	215	879.16
				SUPPLIES	742.000	215	281.33
				SUPPLIES	742.000	215	1,024.19
				SUPPLIES	742.000	215	193.84
				SUPPLIES	742.000	215	1,406.88
				CHECK PNC 139091 TOTAL FOR FUND 101:			4,786.70
12/22/2022	PNC	139093	QUALITY MAINTENANCE SOLUTIONS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	751	500.00
12/22/2022	PNC	139094*#	REINDEL TRUE VALUE	SUPPLIES	742.000	441	(16.99)
				OTHER REPAIRS AND MAINTENANCE	930.000	441	68.82
				MATERIALS & SUPPLIES	742.000	770	42.47
				CHECK PNC 139094 TOTAL FOR FUND 101:			94.30
12/22/2022	PNC	139095	CITY OF ROSEVILLE	RENTALS	940.000	286	74,788.75
12/22/2022	PNC	139096	SANTA & CO. LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	751	2,200.00
12/22/2022	PNC	139097	SE MI ASSOC. OF CHIEFS OF POLICE	MEMBERSHIPS	956.000	301	40.00
12/22/2022	PNC	139098	SIGNCRAFTSMEN LLC SIGNS BY	SIGN PERMIT	280.000	000	110.00
12/22/2022	PNC	139100	SPARTAN DISTRIBUTORS	EQUIPMENT REPAIRS	930.000	770	3,600.44
12/22/2022	PNC	139101*#	SPECTRON ELECTRIC	OTHER REPAIRS AND MAINTENANCE	930.000	265	300.00
				OTHER REPAIRS AND MAINTENANCE	930.000	265	373.86
				CHECK PNC 139101 TOTAL FOR FUND 101:			673.86
12/22/2022	PNC	139102	TELEPHONE SUPPORT SYSTEMS, INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	228	189.00

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Fund: 101 GENERAL FUND							
12/22/2022	PNC	139105	VC3, INC.	PROFESSIONAL SERVICES	801.000	228	20,160.00
12/22/2022	PNC	139107*#	WEINGARTZ	EQUIPMENT REPAIRS	930.000	770	1,163.98
12/22/2022	PNC	139109	WOW INTERNET-CABLE-PHONE	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	228	2,521.25
12/22/2022	PNC	139110	YEO & YEO PC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	212	15,500.00
Total for fund 101 GENERAL FUND							643,941.93

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Fund: 202 MAJOR STREET FUND							
12/02/2022	PNC	139002	MACOMB COUNTY DEPARTMENT OF ROADS	TRAFFIC SERVICES - STREETS	930.300	441	2,351.48
12/22/2022	PNC	139064	DORNBOS SIGN, INC.	TRAFFIC SERVICES - STREETS	930.300	441	411.11
Total for fund 202 MAJOR STREET FUND							2,762.59

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Fund: 210 AMBULANCE FUND							
12/02/2022	PNC	138976	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.000	301	2,507.35
12/02/2022	PNC	138984	BOUND TREE MEDICAL	SAM IO 45MM NEEDLE KIT W/EXTENSION	742.000	301	424.95
				SAM IO 15MM NEEDLE KIT W/EXTENSION	742.000	301	424.95
				SAM IO 25MM NEEDLE KIT W/EXTENSION	742.000	301	424.95
				OPERATING SUPPLIES	742.000	301	4.43
				OPERATING SUPPLIES	742.000	301	409.93
				OPERATING SUPPLIES	742.000	301	72.50
				CHECK PNC 138984 TOTAL FOR FUND 210:			1,761.71
12/02/2022	PNC	138991	ESO SOLUTIONS, INC.	OPERATING SUPPLIES	742.000	301	4,990.00
12/02/2022	PNC	138999	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	329.16
12/02/2022	PNC	139017	SUPPLY DEN	OPERATING SUPPLIES	742.000	301	65.40
				OPERATING SUPPLIES	742.000	301	70.75
				CHECK PNC 139017 TOTAL FOR FUND 210:			136.15
12/02/2022	PNC	139019*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	301	146.01
12/22/2022	PNC	139067	FILIPPO ORLANDO	AMBULANCE TRANSPORT FEES	638.000	000	10.00
				Total for fund 210 AMBULANCE FUND			9,880.38

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Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
12/09/2022	PNC	139031	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	801.400	528	70,748.51
				RECYCLING	801.500	528	8,463.00
				COMPOSTING	801.600	528	11,178.50
				CHECK PNC 139031 TOTAL FOR FUND 226:			90,390.01
12/22/2022	PNC	139056*	BROWN JONES, DEBRA	RECYCLING	033.000	000	0.11
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			90,390.12

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Fund: 401 CAPITAL PROJECTS FUND							
12/02/2022	PNC	138977	APOLLO FIRE EQUIPMENT	CAPITAL OUTLAY - PUBLIC SAFETY	972.000	301	2,460.79
12/22/2022	PNC	139051#	ALLIED BLDG SVC CO. OF DETROIT	CAPITAL OUTLAY - PARKS MAINTENANCE	972.000	672	1,900.00
				CAPITAL OUTLAY - PARKS MAINTENANCE	972.000	770	12,173.00
				CAPITAL OUTLAY - PARKS MAINTENANCE	972.000	770	13,491.00
				CHECK PNC 139051 TOTAL FOR FUND 401:			<u>27,564.00</u>
12/22/2022	PNC	139099	SIGNS & MORE	CAPITAL OUTLAY - PARKS MAINTENANCE	972.000	770	50,339.00
				Total for fund 401 CAPITAL PROJECTS FUND			80,363.79

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Fund: 536 SENIOR HOUSING							
12/02/2022	PNC	138979	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	184.97
12/02/2022	PNC	138990	COMCAST	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	265	125.58
12/02/2022	PNC	138992*#	CITY OF FRASER	WATER	922.000	265	2,919.81
12/02/2022	PNC	139000	LOOK PROFESSIONAL PAINTING	OTHER REPAIRS AND MAINTENANCE- 1ST	930.000	265	1,070.00
				OTHER REPAIRS AND MAINTENANCE- 1ST	930.000	265	1,070.00
				CHECK PNC 139000 TOTAL FOR FUND 536:			2,140.00
12/02/2022	PNC	139019*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	40.98
12/09/2022	PNC	139027	BRIGHTER CLEANING SERVICES LLC	OTHER REPAIRS AND MAINTENANCE	930.000	265	115.00
				OTHER REPAIRS AND MAINTENANCE	930.000	265	115.00
				CHECK PNC 139027 TOTAL FOR FUND 536:			230.00
12/09/2022	PNC	139030*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	800.24
12/09/2022	PNC	139038	LOOK PROFESSIONAL PAINTING	OTHER REPAIRS AND MAINTENANCE	930.000	265	150.00
12/22/2022	PNC	139048*#	AEW	OTHER REPAIRS AND MAINTENANCE	930.000	265	1,020.00
12/22/2022	PNC	139061*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,020.40
12/22/2022	PNC	139071*#	CITY OF FRASER	WATER	922.000	265	2,792.45
12/22/2022	PNC	139072	GREAT LAKES SECURITY HARDWARE	OTHER REPAIRS AND MAINTENANCE	930.000	265	15.80
12/22/2022	PNC	139073*	INGERSOLL MECHANICAL, INC.	OTHER REPAIRS AND MAINTENANCE	930.000	265	981.08
12/22/2022	PNC	139077	LIKENU CARPET CLEANING	OTHER REPAIRS AND MAINTENANCE	930.000	265	2,240.00
12/22/2022	PNC	139078	LORI ADDELIA	ESCROW - SECURITY DEPOSITS	292.000	000	635.00
12/22/2022	PNC	139080	MARGARET WOODMAN	ESCROW - SECURITY DEPOSITS	292.000	000	660.00

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Fund: 536 SENIOR HOUSING							
12/22/2022	PNC	139094*#	REINDEL TRUE VALUE	OTHER REPAIRS AND MAINTENANCE	930.000	265	433.78
12/22/2022	PNC	139104	USA CARPET CARE AND DYE	OTHER REPAIRS AND MAINTENANCE	930.000	265	555.00
12/22/2022	PNC	139106	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	930.000	265	45.19
Total for fund 536 SENIOR HOUSING							16,990.28

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Fund: 592 WATER AND SEWER FUND							
12/02/2022	PNC	138988	CLANCY EXCAVATING CO.	SUPPLIES	742.000	536	705.43
				SUPPLIES	742.000	536	623.35
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	742.000	536	709.80
				CHECK PNC 138988 TOTAL FOR FUND 592:			2,038.58
12/02/2022	PNC	138992*#	CITY OF FRASER	WATER	922.000	536	16.16
12/02/2022	PNC	138995	GREAT LAKES WATER AUTHORITY	SEWAGE	923.000	537	4,994.10
12/02/2022	PNC	139004	MACOMB COUNTY PUBLIC WORKS COMM	INTEREST EXPENSE	993.000	537	32,011.95
				PAYING AGENT FEES	994.000	537	8.83
				CHECK PNC 139004 TOTAL FOR FUND 592:			32,020.78
12/02/2022	PNC	139019*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	536	193.04
12/09/2022	PNC	139028	CONSUMERS ENERGY	OTHER REPAIRS AND MAINTENANCE	930.000	536	5,660.02
12/09/2022	PNC	139029	HYDRO-DESIGNS, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	536	3,083.00
12/09/2022	PNC	139030*#	DTE ENERGY COMPANY	ELECTRIC	920.000	537	738.82
12/09/2022	PNC	139034	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	922.500	536	104,621.34
12/09/2022	PNC	139040	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	923.000	537	240,870.00
12/09/2022	PNC	139044*#	WEINGARTZ	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	742.000	536	98.49
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	742.000	536	135.48
				CHECK PNC 139044 TOTAL FOR FUND 592:			233.97
12/22/2022	PNC	139048*#	AEW	ENGINEERING SERVICES	801.200	536	302.40
				ENGINEERING SERVICES	801.200	536	740.56
				ENGINEERING SERVICES	801.200	536	192.08
				ENGINEERING SERVICES	801.200	537	620.00
				ENGINEERING SERVICES	801.200	537	226.80
				CHECK PNC 139048 TOTAL FOR FUND 592:			2,081.84

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Fund: 592 WATER AND SEWER FUND							
12/22/2022	PNC	139056*	BROWN JONES, DEBRA	WATER COMMODITY	642.100	000	2.10
				WATER READY TO SERVE	642.200	000	1.44
				SEWER COMMODITY	642.300	000	2.98
				SEWER READY TO SERVE	642.400	000	0.96
				METER REPLACEMENT	642.500	000	0.10
				CHECK PNC 139056 TOTAL FOR FUND 592:			<u>7.58</u>
12/22/2022	PNC	139070	FOX, DIANA	WATER COMMODITY	642.100	000	112.18
				WATER READY TO SERVE	642.200	000	77.58
				SEWER COMMODITY	642.300	000	213.71
				SEWER READY TO SERVE	642.400	000	51.69
				METER REPLACEMENT	642.500	000	5.12
				CHECK PNC 139070 TOTAL FOR FUND 592:			<u>460.28</u>
12/22/2022	PNC	139071*#	CITY OF FRASER	WATER	922.000	536	16.16
12/22/2022	PNC	139086	MOTOR CITY ELECTRIC TECHNOLOGIES	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	536	360.00
12/22/2022	PNC	139094*#	REINDEL TRUE VALUE	SUPPLIES	742.000	536	23.16
12/22/2022	PNC	139101*#	SPECTRON ELECTRIC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	536	300.00
12/22/2022	PNC	139108#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	536	793.51
				MAIL OR POSTAGE	851.000	536	1,184.45
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	537	793.50
				MAIL OR POSTAGE	851.000	537	1,184.44
				CHECK PNC 139108 TOTAL FOR FUND 592:			<u>3,955.90</u>
				Total for fund 592 WATER AND SEWER FUND			401,674.73

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 12/01/2022 - 12/31/2022

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
12/02/2022	PNC	138986	CANFIELD EQUIPMENT SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	339.57
12/02/2022	PNC	138998	L419 SUBURBAN FORD OF STERLING HTS	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	95.17
12/09/2022	PNC	139036	HORIZON ENTERPRISES, LLC.	EQUIPMENT REPAIRS	930.000	596	325.00
12/22/2022	PNC	139049	INTERSTATE BILLING SERVICES INC.	EQUIPMENT REPAIRS	930.000	596	297.56
				EQUIPMENT REPAIRS	930.000	596	94.04
				CHECK PNC 139049 TOTAL FOR FUND 661:			391.60
12/22/2022	PNC	139069	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	33.24
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	20.70
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	9.80
				EQUIPMENT REPAIRS	930.000	596	107.27
				EQUIPMENT REPAIRS	930.000	596	(18.00)
				CHECK PNC 139069 TOTAL FOR FUND 661:			153.01
12/22/2022	PNC	139092	DON PYKE	EQUIPMENT REPAIRS	930.000	596	293.00
12/22/2022	PNC	139094*#	REINDEL TRUE VALUE	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	47.96
12/22/2022	PNC	139103	TRUCK & TRAILER SPECIALTIES, INC.	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	5,480.27
12/22/2022	PNC	139107*#	WEINGARTZ	EQUIPMENT REPAIRS	930.000	596	62.97
				Total for fund 661 MOTOR POOL			7,188.55

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER

CHECK DATE FROM 12/01/2022 - 12/31/2022

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 SUMMER TAX COLLECTION FUND							
12/22/2022	PNC	139050	ALLEN, OTIS	ALL UNDISTRIBUTED TAXES	274.000	000	3,366.38
12/22/2022	PNC	139052	ALLISON. KAREEMA	ALL UNDISTRIBUTED TAXES	274.000	000	3,711.60
12/22/2022	PNC	139058	CERAUDO, MARK	ALL UNDISTRIBUTED TAXES	274.000	000	1,471.48
12/22/2022	PNC	139085	MORRISON, LINDA & EDITH	ALL UNDISTRIBUTED TAXES	274.000	000	77.88
				Total for fund 703 SUMMER TAX COLLECTION FUND			8,627.34
TOTAL - ALL FUNDS							1,261,819.71

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
Account Type: Revenue							
101-000-402.000	PROPERTY TAX - LIBRARY	8,601,131.00	8,601,131.00	8,245,610.54	0.00	355,520.46	95.87
101-000-410.000	PPT SMALL TAXPAYER EXEMPTION LOSS	556,496.00	556,496.00	529,649.69	0.00	26,846.31	95.18
101-000-411.000	TAXES - PRIOR YEAR COLLECTION	1,200.00	1,200.00	5,898.31	0.00	(4,698.31)	491.53
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	10,000.00	10,000.00	11,283.06	0.00	(1,283.06)	112.83
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(500.00)	(500.00)	(80.23)	0.00	(419.77)	16.05
101-000-427.000	REVENUE SAD S/26/96	975,910.00	975,910.00	459,200.88	0.00	516,709.12	47.05
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
101-000-437.000	CURRENT INT SAD S/26/96	130,000.00	130,000.00	62,939.38	0.00	67,060.62	48.41
101-000-445.000	PENALTIES	10,000.00	10,000.00	5,682.65	0.00	4,317.35	56.83
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	250,000.00	250,000.00	251,488.68	0.00	(1,488.68)	100.60
101-000-476.000	BUSINESS LICENSES - SALVAGE DEALER	100.00	100.00	0.00	0.00	100.00	0.00
101-000-477.100	LICENSES AND PERMITS - CABLE TV (WOW)	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00
101-000-477.200	LICENSES AND PERMITS - CABLE TV (COMCAST	155,000.00	155,000.00	38,806.43	0.00	116,193.57	25.04
101-000-477.300	LICENSES AND PERMITS - VIDEO FRANCHISE	24,000.00	24,000.00	5,463.56	0.00	18,536.44	22.76
101-000-478.000	LICENSES AND PERMITS - CELLULAR TOWER	72,000.00	72,000.00	48,026.48	4,504.11	23,973.52	66.70
101-000-505.000	PS - JAG FUNDS	767,800.00	767,800.00	0.00	0.00	767,800.00	0.00
101-000-522.000	FEDERAL GRANTS - CDBG	53,973.00	53,973.00	0.00	0.00	53,973.00	0.00
101-000-543.000	STATE GRANTS - FINANCIAL TOOL	16,000.00	16,000.00	12,210.55	0.00	3,789.45	76.32
101-000-547.000	STATE GRANT - COURT EQUITY	27,250.00	27,250.00	13,762.20	6,836.10	13,487.80	50.50
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	700,000.00	700,000.00	868,998.47	0.00	(168,998.47)	124.14
101-000-574.000	STATE GRANTS - STATE REVENUE SHARING	1,629,450.00	1,629,450.00	957,505.00	0.00	671,945.00	58.76
101-000-621.000	PROBATION OVERSIGHT FEE	10,000.00	10,000.00	3,305.61	0.00	6,694.39	33.06
101-000-627.000	BUILDING INSPECTION FEES	250,000.00	250,000.00	126,849.50	14,907.00	123,150.50	50.74
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	5,000.00	6,515.00	1,293.50	(1,515.00)	130.30
101-000-629.000	ZONING BOARD OF APPEALS FEES	2,500.00	2,500.00	1,401.70	0.00	1,098.30	56.07
101-000-645.000	CHARGES FOR SERVICES - SENIOR CENTER	217,000.00	217,000.00	94,059.34	10,628.42	122,940.66	43.35
101-000-656.000	DISTRICT COURT - NO PROOF INS	336,000.00	336,000.00	142,320.47	0.00	193,679.53	42.36
101-000-657.000	WRITE OFF	5,000.00	5,000.00	3,572.00	406.00	1,428.00	71.44
101-000-665.000	INTEREST INCOME AND RENT CONTROL	6,000.00	6,000.00	828.45	0.00	5,171.55	13.81
101-000-673.000	GAINS/LOSSES ON SALE	15,000.00	15,000.00	33,425.00	0.00	(18,425.00)	222.83
101-000-675.000	LOST/DAMAGED BOOKS	40,040.00	40,040.00	3,555.00	0.00	36,485.00	8.88
101-000-677.000	ADMIN SERVICES - MOTOR POOL	724,061.00	724,061.00	0.00	0.00	724,061.00	0.00
101-000-681.000	RETIREE DRUG SUBSIDY	60,000.00	60,000.00	27,963.28	4,706.20	32,036.72	46.61
101-000-687.000	DISTRICT COURT - F.P.S. JUVENILE OFFI	5,000.00	5,000.00	20,478.39	0.00	(15,478.39)	409.57
101-000-689.000	OTHER REVENUE - CASH OVER OR SHORT	100.00	100.00	2,479.44	1.01	(2,379.44)	2,479.44
Total Revenue:		15,760,511.00	15,760,511.00	11,983,198.83	43,282.34	3,777,312.17	76.03
Total Dept 000		15,760,511.00	15,760,511.00	11,983,198.83	43,282.34	3,777,312.17	76.03
TOTAL REVENUES		15,760,511.00	15,760,511.00	11,983,198.83	43,282.34	3,777,312.17	76.03
Expenditures							
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-703.000	SALARIES	35,000.00	35,000.00	17,745.72	3,195.12	17,254.28	50.70
101-101-713.000	FICA	2,170.00	2,170.00	1,100.20	198.08	1,069.80	50.70
101-101-714.000	MEDICARE	508.00	508.00	257.34	46.34	250.66	50.66
101-101-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-742.000	OPERATING SUPPLIES	600.00	600.00	103.01	0.00	496.99	17.17

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	2,429.00	0.00	2,571.00	48.58
101-101-955.000	CONFERENCES	500.00	500.00	910.70	0.00	(410.70)	182.14
101-101-956.000	MEMBERSHIPS (SEMCOG)	10,000.00	10,000.00	5,421.00	0.00	4,579.00	54.21
Total Expenditure:		53,908.00	53,908.00	27,966.97	3,439.54	25,941.03	51.88
Total Dept 101 - CITY COUNCIL		53,908.00	53,908.00	27,966.97	3,439.54	25,941.03	51.88
Dept 172 - CITY MANAGER							
Account Type: Expenditure							
101-172-703.000	SALARIES	102,923.00	102,923.00	48,698.80	10,616.80	54,224.20	47.32
101-172-704.000	WAGES - FULL TIME EMPLOYEES	44,586.00	44,586.00	20,700.00	4,416.00	23,886.00	46.43
101-172-710.000	VACATION PAY	12,585.00	12,585.00	10,424.80	2,398.40	2,160.20	82.84
101-172-711.000	HOLIDAY PAY	7,746.00	7,746.00	4,104.40	1,936.80	3,641.60	52.99
101-172-712.000	OVERTIME	0.00	0.00	1,880.25	0.00	(1,880.25)	100.00
101-172-713.000	FICA	10,741.00	10,741.00	5,399.48	1,208.02	5,341.52	50.27
101-172-714.000	MEDICARE	2,512.00	2,512.00	1,262.78	282.52	1,249.22	50.27
101-172-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	780.00	780.00	0.00	0.00	780.00	0.00
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	2,700.00	450.00	2,700.00	50.00
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,739.00	7,739.00	1,582.29	267.67	6,156.71	20.45
101-172-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	15,827.00	15,827.00	6,910.20	1,549.44	8,916.80	43.66
101-172-742.000	OPERATING SUPPLIES	1,000.00	1,000.00	577.43	0.00	422.57	57.74
101-172-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000.00	5,000.00	1,735.06	0.00	3,264.94	34.70
101-172-843.000	MEDICAL PROVIDER SERVICES	5,000.00	5,000.00	73.00	0.00	4,927.00	1.46
101-172-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-172-860.000	TRANSPORTATION	1,500.00	1,500.00	127.53	0.00	1,372.47	8.50
101-172-955.000	CONFERENCES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-956.000	MEMBERSHIPS	200.00	200.00	300.00	300.00	(100.00)	150.00
101-172-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		225,539.00	225,539.00	106,476.02	23,425.65	119,062.98	47.21
Total Dept 172 - CITY MANAGER		225,539.00	225,539.00	106,476.02	23,425.65	119,062.98	47.21
Dept 212 - FINANCE							
Account Type: Expenditure							
101-212-703.000	SALARIES	37,269.00	37,269.00	45,900.01	10,592.31	(8,631.01)	123.16
101-212-704.000	WAGES - FULL TIME EMPLOYEES	92,600.00	92,600.00	31,762.67	6,465.66	60,837.33	34.30
101-212-710.000	VACATION PAY	16,123.00	16,123.00	2,678.35	1,797.31	13,444.65	16.61
101-212-711.000	HOLIDAY PAY	7,903.00	7,903.00	1,226.97	539.19	6,676.03	15.53
101-212-712.000	OVERTIME	1,500.00	1,500.00	427.52	0.00	1,072.48	28.50
101-212-713.000	FICA	9,926.00	9,926.00	5,090.05	1,190.37	4,835.95	51.28
101-212-714.000	MEDICARE	2,321.00	2,321.00	1,190.42	278.39	1,130.58	51.29
101-212-715.000	UNEMPLOYMENT COMPENSATION	13,160.00	13,160.00	150.92	0.00	13,009.08	1.15
101-212-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	711.00	711.00	0.00	0.00	711.00	0.00
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,100.00	2,100.00	350.00	0.00	1,750.00	16.67
101-212-718.000	LONGEVITY PAY	2,000.00	2,000.00	500.00	0.00	1,500.00	25.00
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	56,116.00	56,116.00	23,135.25	3,592.62	32,980.75	41.23
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,000.00	5,000.00	697.16	144.24	4,302.84	13.94
101-212-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	3,400.00	3,400.00	3,671.98	847.38	(271.98)	108.00
101-212-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	10,088.00	10,088.00	63.68	0.00	10,024.32	0.63
101-212-742.000	OPERATING SUPPLIES	11,500.00	11,500.00	1,631.26	0.00	9,868.74	14.18
101-212-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	80,000.00	80,000.00	17,359.01	0.00	62,640.99	21.70

PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-212-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	300.00	300.00	0.00	0.00	300.00	0.00
101-212-851.000	MAIL OR POSTAGE	7,500.00	7,500.00	5,070.75	364.00	2,429.25	67.61
101-212-955.000	CONFERENCES	500.00	500.00	468.78	0.00	31.22	93.76
101-212-956.000	MEMBERSHIPS	500.00	500.00	120.00	0.00	380.00	24.00
101-212-957.000	PROFESSIONAL DEVELOPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-212-965.000	BANK SERVICE CHARGES	40,000.00	40,000.00	3,996.91	104.00	36,003.09	9.99
Total Expenditure:		403,017.00	403,017.00	145,491.69	25,915.47	257,525.31	36.10
Total Dept 212 - FINANCE		403,017.00	403,017.00	145,491.69	25,915.47	257,525.31	36.10
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-703.000	SALARIES	76,632.00	76,632.00	36,584.69	6,623.10	40,047.31	47.74
101-215-704.000	WAGES - FULL TIME EMPLOYEES	0.00	0.00	84.34	0.00	(84.34)	100.00
101-215-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	2,702.50	0.00	(2,702.50)	100.00
101-215-706.000	TEMPORARY EMPLOYEES	35,000.00	35,000.00	27,845.72	9,620.00	7,154.28	79.56
101-215-710.000	VACATION PAY	1,577.00	1,577.00	2,523.07	1,892.30	(946.07)	159.99
101-215-711.000	HOLIDAY PAY	3,784.00	3,784.00	1,892.29	946.15	1,891.71	50.01
101-215-712.000	OVERTIME	0.00	0.00	1,986.36	0.00	(1,986.36)	100.00
101-215-713.000	FICA	7,254.00	7,254.00	3,218.04	570.09	4,035.96	44.36
101-215-714.000	MEDICARE	1,696.00	1,696.00	752.61	133.33	943.39	44.38
101-215-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	526.00	526.00	0.00	0.00	526.00	0.00
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	18,240.00	18,240.00	1,356.58	72.96	16,883.42	7.44
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	47.30	0.00	(47.30)	100.00
101-215-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	6,600.00	6,600.00	3,280.03	756.93	3,319.97	49.70
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	5.02	0.00	(5.02)	100.00
101-215-742.000	OPERATING SUPPLIES	17,500.00	17,500.00	10,765.08	0.00	6,734.92	61.51
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS (CODE)	4,200.00	4,200.00	175.25	0.00	4,024.75	4.17
101-215-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	3,600.00	3,600.00	1,491.82	0.00	2,108.18	41.44
101-215-851.000	MAIL OR POSTAGE	4,000.00	4,000.00	1,682.61	0.00	2,317.39	42.07
101-215-955.000	CONFERENCES	3,000.00	3,000.00	450.00	0.00	2,550.00	15.00
101-215-956.000	MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	0.00
101-215-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		184,309.00	184,309.00	96,843.31	20,614.86	87,465.69	52.54
Total Dept 215 - CLERK		184,309.00	184,309.00	96,843.31	20,614.86	87,465.69	52.54
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-228-705.000	WAGES - PART TIME EMPLOYEES	37,700.00	37,700.00	0.00	0.00	37,700.00	0.00
101-228-713.000	FICA	2,337.00	2,337.00	0.00	0.00	2,337.00	0.00
101-228-714.000	MEDICARE	547.00	547.00	0.00	0.00	547.00	0.00
101-228-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	170.00	170.00	0.00	0.00	170.00	0.00
101-228-742.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-228-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	210,500.00	210,500.00	89,124.26	20,160.00	121,375.74	42.34
101-228-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	20,000.00	20,000.00	3,755.09	674.67	16,244.91	18.78
101-228-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	45,000.00	45,000.00	19,616.79	2,521.25	25,383.21	43.59
101-228-941.000	LEASED ASSETS	29,000.00	29,000.00	1,648.50	0.00	27,351.50	5.68
101-228-960.000	HARDWARE	40,000.00	40,000.00	3,987.00	3,770.00	36,013.00	9.97
Total Expenditure:		385,754.00	385,754.00	118,131.64	27,125.92	267,622.36	30.62

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 228 - INFORMATION TECHNOLOGY		385,754.00	385,754.00	118,131.64	27,125.92	267,622.36	30.62
Dept 257 - ASSESSING							
Account Type: Expenditure							
101-257-703.000	SALARIES	0.00	0.00	270.00	135.00	(270.00)	100.00
101-257-705.000	WAGES - PART TIME	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-257-713.000	FICA	87.00	87.00	11.16	5.58	75.84	12.83
101-257-714.000	MEDICARE	21.00	21.00	2.62	1.30	18.38	12.48
101-257-742.000	OPERATING SUPPLIES	4,000.00	4,000.00	909.70	0.00	3,090.30	22.74
101-257-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	118,830.00	118,830.00	60,875.06	9,902.50	57,954.94	51.23
101-257-851.000	MAIL OR POSTAGE	2,700.00	2,700.00	2,360.47	0.00	339.53	87.42
101-257-900.000	PRINTING AND PUBLISHING	1,850.00	1,850.00	0.00	0.00	1,850.00	0.00
101-257-957.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	0.00	0.00	150.00	0.00
Total Expenditure:		129,038.00	129,038.00	64,429.01	10,044.38	64,608.99	49.93
Total Dept 257 - ASSESSING		129,038.00	129,038.00	64,429.01	10,044.38	64,608.99	49.93
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
101-265-705.000	WAGES - PART TIME EMPLOYEES	24,128.00	24,128.00	11,872.00	2,704.00	12,256.00	49.20
101-265-713.000	FICA	1,496.00	1,496.00	736.06	167.65	759.94	49.20
101-265-714.000	MEDICARE	350.00	350.00	172.14	39.21	177.86	49.18
101-265-742.000	OPERATING SUPPLIES	38,500.00	38,500.00	10,028.09	709.61	28,471.91	26.05
101-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	750.00	750.00	251.15	0.00	498.85	33.49
101-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	6,000.00	6,000.00	2,671.00	0.00	3,329.00	44.52
101-265-920.000	ELECTRIC	61,900.00	61,900.00	37,338.85	0.00	24,561.15	60.32
101-265-921.000	NATURAL GAS	32,000.00	32,000.00	12,936.75	0.00	19,063.25	40.43
101-265-922.000	WATER	16,900.00	16,900.00	6,168.74	0.00	10,731.26	36.50
101-265-930.000	REPAIRS AND MAINTENANCE	117,500.00	122,805.03	105,795.23	7,031.25	17,009.80	86.15
Total Expenditure:		299,524.00	304,829.03	187,970.01	10,651.72	116,859.02	61.66
Total Dept 265 - BUILDINGS AND GROUNDS		299,524.00	304,829.03	187,970.01	10,651.72	116,859.02	61.66
Dept 266 - LEGAL							
Account Type: Expenditure							
101-266-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	160,000.00	165,000.00	95,740.85	11,306.82	69,259.15	58.02
Total Expenditure:		160,000.00	165,000.00	95,740.85	11,306.82	69,259.15	58.02
Total Dept 266 - LEGAL		160,000.00	165,000.00	95,740.85	11,306.82	69,259.15	58.02
Dept 270 - HUMAN RESOURCES							
Account Type: Expenditure							
101-270-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	10,000.00	10,000.00	2,866.76	0.00	7,133.24	28.67
Total Expenditure:		10,000.00	10,000.00	2,866.76	0.00	7,133.24	28.67
Total Dept 270 - HUMAN RESOURCES		10,000.00	10,000.00	2,866.76	0.00	7,133.24	28.67

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		2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
101-286-703.000	SALARIES	27,435.00	27,435.00	13,717.26	2,286.21	13,717.74	50.00
101-286-704.000	WAGES - FULL TIME EMPLOYEES	141,442.00	141,442.00	74,541.48	17,690.13	66,900.52	52.70
101-286-705.000	WAGES - PART TIME EMPLOYEES	25,500.00	25,500.00	0.00	0.00	25,500.00	0.00
101-286-710.000	VACATION PAY	8,903.00	8,903.00	5,251.46	361.22	3,651.54	58.99
101-286-711.000	HOLIDAY PAY	7,842.00	7,842.00	3,489.36	1,854.88	4,352.64	44.50
101-286-713.000	FICA	11,499.00	11,499.00	5,607.92	1,393.35	5,891.08	48.77
101-286-714.000	MEDICARE	2,689.00	2,689.00	1,311.54	325.86	1,377.46	48.77
101-286-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	835.00	835.00	0.00	0.00	835.00	0.00
101-286-718.000	LONGEVITY PAY	1,785.00	1,785.00	1,785.00	1,785.00	0.00	100.00
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	59,518.00	59,518.00	27,021.36	4,503.56	32,496.64	45.40
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,500.00	2,500.00	625.04	144.24	1,874.96	25.00
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	7,439.00	7,439.00	1,268.10	301.22	6,170.90	17.05
101-286-742.000	OPERATING SUPPLIES	31,800.00	31,800.00	1,609.05	(133.23)	30,190.95	5.06
101-286-801.000	SOFTWARE MAINTENANCE AGREEMENTS	57,800.00	57,800.00	19,945.93	1,016.67	37,854.07	34.51
101-286-851.000	MAIL OR POSTAGE	4,500.00	4,500.00	1,183.08	0.00	3,316.92	26.29
101-286-860.000	TRANSPORTATION	500.00	500.00	58.50	0.00	441.50	11.70
101-286-940.000	RENTALS	300,000.00	300,000.00	149,577.50	74,788.75	150,422.50	49.86
101-286-957.000	PROFESSIONAL DEVELOPMENT	2,500.00	2,500.00	833.52	0.00	1,666.48	33.34
Total Expenditure:		694,487.00	694,487.00	307,826.10	106,317.86	386,660.90	44.32
Total Dept 286 - DISTRICT COURT		694,487.00	694,487.00	307,826.10	106,317.86	386,660.90	44.32
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
101-301-703.000	SALARIES	87,698.00	87,698.00	27,072.50	12,495.00	60,625.50	30.87
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,288,070.00	2,288,070.00	1,076,785.53	277,921.52	1,211,284.47	47.06
101-301-705.000	WAGES - PART TIME EMPLOYEES	86,379.00	86,379.00	25,219.35	5,119.00	61,159.65	29.20
101-301-710.000	VACATION PAY	316,822.00	316,822.00	127,887.23	41,757.85	188,934.77	40.37
101-301-711.000	HOLIDAY PAY	124,289.00	124,289.00	40,611.65	38,569.27	83,677.35	32.68
101-301-712.000	OVERTIME	310,000.00	310,000.00	198,788.10	53,622.79	111,211.90	64.13
101-301-713.000	FICA	175,303.00	175,303.00	92,498.23	25,567.72	82,804.77	52.76
101-301-714.000	MEDICARE	40,998.00	40,998.00	21,916.09	6,226.10	19,081.91	53.46
101-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	12,724.00	12,724.00	0.00	0.00	12,724.00	0.00
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	54,000.00	54,000.00	24,000.00	3,850.00	30,000.00	44.44
101-301-718.000	LONGEVITY PAY	31,920.00	31,920.00	14,351.25	0.00	17,568.75	44.96
101-301-720.000	EDUCATION ALLOWANCE	27,880.00	27,880.00	10,766.08	2,484.48	17,113.92	38.62
101-301-721.000	GUN ALLOWANCE	44,550.00	44,550.00	1,012.50	0.00	43,537.50	2.27
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	407,871.00	407,871.00	168,141.68	28,100.95	239,729.32	41.22
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	42,500.00	42,500.00	10,087.79	2,450.93	32,412.21	23.74
101-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	7,225.91	2,135.46	(7,225.91)	100.00
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	275,000.00	275,000.00	28,856.54	10,166.03	246,143.46	10.49
101-301-725.500	MERS DIVISION 20 POLC	1,159,000.00	1,159,000.00	480,995.00	0.00	678,005.00	41.50
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	663,288.00	663,288.00	284,530.00	0.00	378,758.00	42.90
101-301-742.000	OPERATING SUPPLIES	62,000.00	76,344.93	22,141.12	(303.95)	54,203.81	29.00
101-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	73,200.00	73,243.25	22,484.80	0.00	50,758.45	30.70
101-301-843.000	MEDICAL PROVIDER SERVICES	5,800.00	5,800.00	1,843.00	0.00	3,957.00	31.78
101-301-850.000	COMMUNICIATIONS (VEHICLES)	12,000.00	12,000.00	2,453.48	0.00	9,546.52	20.45
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	14.10	0.00	1,485.90	0.94
101-301-885.000	PROGRAMMING - COP PROGRAM	0.00	0.00	13,300.00	0.00	(13,300.00)	100.00
101-301-930.000	REPAIRS AND MAINTENANCE	250,000.00	250,000.00	345.00	0.00	249,655.00	0.14

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-301-956.000	MEMBERSHIPS	1,500.00	1,500.00	480.00	125.00	1,020.00	32.00
101-301-957.000	PROFESSIONAL DEVELOPMENT (PA 302)	25,000.00	25,000.00	7,855.12	250.96	17,144.88	31.42
Total Expenditure:		6,579,292.00	6,593,680.18	2,711,662.05	510,539.11	3,882,018.13	41.13
Total Dept 301 - PUBLIC SAFETY		6,579,292.00	6,593,680.18	2,711,662.05	510,539.11	3,882,018.13	41.13
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	410,000.00	410,000.00	0.00	0.00	410,000.00	0.00
Total Expenditure:		410,000.00	410,000.00	0.00	0.00	410,000.00	0.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		410,000.00	410,000.00	0.00	0.00	410,000.00	0.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-703.000	SALARIES	166,604.00	166,604.00	80,228.33	18,076.92	86,375.67	48.16
101-441-704.000	WAGES - FULL TIME EMPLOYEES	282,539.00	282,539.00	146,532.03	33,297.14	136,006.97	51.86
101-441-705.000	WAGES - PART TIME EMPLOYEES	49,764.00	49,764.00	9,828.00	2,016.00	39,936.00	19.75
101-441-706.000	TEMPORARY EMPLOYEES	0.00	0.00	144.00	144.00	(144.00)	100.00
101-441-710.000	VACATION PAY	47,603.00	47,603.00	23,138.97	6,383.10	24,464.03	48.61
101-441-711.000	HOLIDAY PAY	23,375.00	23,375.00	11,297.75	5,720.04	12,077.25	48.33
101-441-712.000	OVERTIME	11,000.00	11,000.00	8,903.25	1,434.93	2,096.75	80.94
101-441-713.000	FICA	37,163.00	37,163.00	18,208.73	4,189.62	18,954.27	49.00
101-441-714.000	MEDICARE	8,691.00	8,691.00	4,258.56	979.85	4,432.44	49.00
101-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,697.00	2,697.00	0.00	0.00	2,697.00	0.00
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	16,800.00	16,800.00	7,500.00	1,250.00	9,300.00	44.64
101-441-718.000	LONGEVITY PAY	4,725.00	4,725.00	2,200.00	0.00	2,525.00	46.56
101-441-721.000	CLOTHING ALLOWANCE	6,000.00	6,000.00	7,200.00	0.00	(1,200.00)	120.00
101-441-722.000	UNIFORMS	500.00	500.00	280.00	0.00	220.00	56.00
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	75,774.00	75,774.00	20,936.51	3,785.49	54,837.49	27.63
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	2,329.72	632.81	5,170.28	31.06
101-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	14,000.00	14,000.00	7,599.93	1,753.83	6,400.07	54.29
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	7,600.00	7,600.00	4,354.98	1,164.42	3,245.02	57.30
101-441-725.700	MERS DIVISION 23 DPW	335,820.00	335,820.00	127,570.00	0.00	208,250.00	37.99
101-441-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	4,753.26	80.75	5,246.74	47.53
101-441-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	15,000.00	15,000.00	4,431.06	0.00	10,568.94	29.54
101-441-801.200	ENGINEERING SERVICES	30,000.00	30,000.00	11,421.49	3,793.92	18,578.51	38.07
101-441-843.000	MEDICAL PROVIDER SERVICES	0.00	0.00	394.00	0.00	(394.00)	100.00
101-441-850.000	COMMUNICIATIONS (VEHICLES)	6,000.00	6,000.00	2,854.01	0.00	3,145.99	47.57
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-441-930.000	REPAIRS AND MAINTENANCE	19,209.00	19,209.00	2,218.49	0.00	16,990.51	11.55
101-441-930.100	STORM DRAINS	870,000.00	870,000.00	0.00	0.00	870,000.00	0.00
101-441-955.000	CONFERENCES	7,000.00	7,000.00	1,782.27	0.00	5,217.73	25.46
101-441-956.000	MEMBERSHIPS	500.00	500.00	245.00	245.00	255.00	49.00
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	2,559.55	0.00	7,440.45	25.60
Total Expenditure:		2,066,364.00	2,066,364.00	513,169.89	84,947.82	1,553,194.11	24.83
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,066,364.00	2,066,364.00	513,169.89	84,947.82	1,553,194.11	24.83

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Fund 101 - GENERAL FUND							
Expenditures							
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	884.31	0.00	1,115.69	44.22
101-448-920.500	ELECTRIC (STREET LIGHTING)	220,000.00	220,000.00	74,389.37	0.00	145,610.63	33.81
Total Expenditure:		222,000.00	222,000.00	75,273.68	0.00	146,726.32	33.91
Total Dept 448 - STREET LIGHTING		222,000.00	222,000.00	75,273.68	0.00	146,726.32	33.91
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-672-705.000	WAGES - PART TIME EMPLOYEES	62,733.00	62,733.00	13,592.94	3,021.07	49,140.06	21.67
101-672-710.000	VACATION PAY	0.00	0.00	486.28	176.00	(486.28)	100.00
101-672-711.000	HOLIDAY PAY	0.00	0.00	224.57	80.00	(224.57)	100.00
101-672-713.000	FICA	3,889.00	3,889.00	886.84	203.18	3,002.16	22.80
101-672-714.000	MEDICARE	910.00	910.00	207.41	47.52	702.59	22.79
101-672-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	282.00	282.00	0.00	0.00	282.00	0.00
101-672-742.000	OPERATING SUPPLIES	4,500.00	4,500.00	1,492.66	0.00	3,007.34	33.17
101-672-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000.00	5,000.00	6,067.15	314.35	(1,067.15)	121.34
101-672-850.000	COMMUNICATIONS (CELL)	979.00	979.00	0.00	0.00	979.00	0.00
101-672-851.000	MAIL OR POSTAGE	300.00	300.00	0.00	0.00	300.00	0.00
101-672-881.000	PROGRAMMING	9,500.00	9,500.00	371.00	0.00	9,129.00	3.91
101-672-930.000	REPAIRS AND MAINTENANCE	21,791.00	21,791.00	0.00	0.00	21,791.00	0.00
Total Expenditure:		109,884.00	109,884.00	23,328.85	3,842.12	86,555.15	21.23
Total Dept 672 - SENIOR ACTIVITY CENTER		109,884.00	109,884.00	23,328.85	3,842.12	86,555.15	21.23
Dept 701 - PLANNING							
Account Type: Expenditure							
101-701-703.000	SALARIES	1,700.00	1,700.00	260.00	0.00	1,440.00	15.29
101-701-713.000	FICA	105.00	105.00	16.12	0.00	88.88	15.35
101-701-714.000	MEDICARE	25.00	25.00	3.77	0.00	21.23	15.08
101-701-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	84,000.00	84,000.00	24,480.85	0.00	59,519.15	29.14
101-701-900.000	PRINTING AND PUBLISHING	1,000.00	1,000.00	520.73	0.00	479.27	52.07
Total Expenditure:		86,830.00	86,830.00	25,281.47	0.00	61,548.53	29.12
Total Dept 701 - PLANNING		86,830.00	86,830.00	25,281.47	0.00	61,548.53	29.12
Dept 702 - ZONING BOARD OF APPEALS							
Account Type: Expenditure							
101-702-703.000	SALARIES	0.00	0.00	125.00	0.00	(125.00)	100.00
101-702-705.000	WAGES - PART TIME EMPLOYEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-702-713.000	FICA	0.00	0.00	7.75	0.00	(7.75)	100.00
101-702-714.000	MEDICARE	0.00	0.00	1.80	0.00	(1.80)	100.00
101-702-900.000	PRINTING AND PUBLISHING	1,000.00	1,000.00	535.25	0.00	464.75	53.53
Total Expenditure:		2,500.00	2,500.00	669.80	0.00	1,830.20	26.79
Total Dept 702 - ZONING BOARD OF APPEALS		2,500.00	2,500.00	669.80	0.00	1,830.20	26.79

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 703 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	83,840.00	83,840.00	20,898.59	4,661.02	62,941.41	24.93
101-703-705.000	WAGES - PART TIME EMPLOYEES	29,406.00	29,406.00	37,166.78	8,287.88	(7,760.78)	126.39
101-703-708.000	BUILDING INSP.	22,000.00	22,000.00	417.00	417.00	21,583.00	1.90
101-703-710.000	VACATION PAY	8,922.00	8,922.00	2,927.92	191.71	5,994.08	32.82
101-703-711.000	HOLIDAY PAY	5,043.00	5,043.00	1,807.34	1,091.19	3,235.66	35.84
101-703-712.000	OVERTIME	5,000.00	5,000.00	155.25	0.00	4,844.75	3.11
101-703-713.000	FICA	8,179.00	8,179.00	3,853.97	871.14	4,325.03	47.12
101-703-714.000	MEDICARE	1,913.00	1,913.00	901.34	203.73	1,011.66	47.12
101-703-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	594.00	594.00	0.00	0.00	594.00	0.00
101-703-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
101-703-718.000	LONGEVITY PAY	500.00	500.00	0.00	0.00	500.00	0.00
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	26,161.00	26,161.00	8,470.14	1,411.69	17,690.86	32.38
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	605.92	138.11	644.08	48.47
101-703-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,973.59	0.00	1,026.41	65.79
101-703-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	100,000.00	100,000.00	60,368.69	0.00	39,631.31	60.37
101-703-801.200	ENGINEERING SERVICES	10,000.00	10,000.00	1,174.00	0.00	8,826.00	11.74
101-703-850.000	COMMUNICATIONS (CELL)	1,000.00	1,000.00	410.36	0.00	589.64	41.04
101-703-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-930.000	REPAIRS AND MAINTENANCE	10,255.00	10,255.00	0.00	0.00	10,255.00	0.00
101-703-955.000	CONFERENCES	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00
101-703-956.000	MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	0.00
101-703-957.000	PROFESSIONAL DEVELOPMENT	1,500.00	1,500.00	90.00	0.00	1,410.00	6.00
Total Expenditure:		326,863.00	326,863.00	141,220.89	17,273.47	185,642.11	43.20
Total Dept 703 - BUILDING DEPARTMENT		326,863.00	326,863.00	141,220.89	17,273.47	185,642.11	43.20
Dept 751 - RECREATION							
Account Type: Expenditure							
101-751-702.000	SALARIES (RECREATION COMMISSION)	1,250.00	1,250.00	525.00	525.00	725.00	42.00
101-751-703.000	SALARIES	37,269.00	37,269.00	0.00	0.00	37,269.00	0.00
101-751-704.000	WAGES - FULL TIME EMPLOYEES	16,445.00	16,445.00	601.19	442.60	15,843.81	3.66
101-751-705.000	WAGES - PART TIME EMPLOYEES	30,160.00	30,160.00	0.00	0.00	30,160.00	0.00
101-751-706.000	BATTING CAGES WAGES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-751-710.000	VACATION PAY	5,552.00	5,552.00	0.00	0.00	5,552.00	0.00
101-751-711.000	HOLIDAY PAY	3,017.00	3,017.00	0.00	0.00	3,017.00	0.00
101-751-713.000	FICA	8,352.00	8,352.00	61.05	51.54	8,290.95	0.73
101-751-714.000	MEDICARE	1,954.00	1,954.00	14.28	12.06	1,939.72	0.73
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	226.00	226.00	0.00	0.00	226.00	0.00
101-751-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	9,212.00	9,212.00	0.00	0.00	9,212.00	0.00
101-751-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	10.10	6.13	(10.10)	100.00
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	3,400.00	3,400.00	0.00	0.00	3,400.00	0.00
101-751-742.000	OPERATING SUPPLIES	3,500.00	3,500.00	277.66	231.69	3,222.34	7.93
101-751-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	21,025.00	21,025.00	17,425.00	2,500.00	3,600.00	82.88
101-751-850.000	COMMUNICATIONS (CELL)	1,545.00	1,545.00	0.00	0.00	1,545.00	0.00
101-751-851.000	MAIL OR POSTAGE	309.00	309.00	0.00	0.00	309.00	0.00
101-751-880.000	COMMUNITY PROMOTION	12,000.00	12,000.00	10,000.00	0.00	2,000.00	83.33
101-751-881.000	PROGRAMMING - RECREATION REVOLVING FUNDS	12,000.00	12,000.00	1,259.67	0.00	10,740.33	10.50
101-751-882.000	PROGRAMMING - FARMERS MARKET	1,750.00	1,750.00	67.58	0.00	1,682.42	3.86
101-751-900.000	PRINTING AND PUBLISHING	0.00	0.00	638.50	0.00	(638.50)	100.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-751-956.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Expenditure:		182,066.00	182,066.00	30,880.03	3,769.02	151,185.97	16.96
Total Dept 751 - RECREATION		182,066.00	182,066.00	30,880.03	3,769.02	151,185.97	16.96
Dept 770 - PARK MAINTENANCE							
Account Type: Expenditure							
101-770-705.000	WAGES - PART TIME EMPLOYEES	72,384.00	72,384.00	0.00	0.00	72,384.00	0.00
101-770-706.000	TEMPORARY EMPLOYEES	65,226.00	65,226.00	11,244.00	2,025.00	53,982.00	17.24
101-770-712.000	OVERTIME	500.00	500.00	162.00	0.00	338.00	32.40
101-770-713.000	FICA	8,532.00	8,532.00	697.14	125.54	7,834.86	8.17
101-770-714.000	MEDICARE	1,995.00	1,995.00	163.04	29.37	1,831.96	8.17
101-770-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	7,817.92	0.00	12,182.08	39.09
101-770-922.000	WATER	430.00	430.00	386.02	0.00	43.98	89.77
101-770-930.000	REPAIRS AND MAINTENANCE	107,003.00	297,110.03	62,817.74	0.00	234,292.29	21.14
Total Expenditure:		276,070.00	466,177.03	83,287.86	2,179.91	382,889.17	17.87
Total Dept 770 - PARK MAINTENANCE		276,070.00	466,177.03	83,287.86	2,179.91	382,889.17	17.87
Dept 803 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-803-702.000	SALARIES (HISTORIC COMMISSION)	1,260.00	1,260.00	0.00	0.00	1,260.00	0.00
101-803-713.000	FICA	100.00	100.00	0.00	0.00	100.00	0.00
101-803-714.000	MEDICARE	25.00	25.00	0.00	0.00	25.00	0.00
101-803-742.000	OPERATING SUPPLIES	500.00	500.00	407.62	4.00	92.38	81.52
101-803-930.000	REPAIRS AND MAINTENANCE	2,500.00	2,500.00	45.98	0.00	2,454.02	1.84
Total Expenditure:		4,385.00	4,385.00	453.60	4.00	3,931.40	10.34
Total Dept 803 - HISTORICAL COMMISSION		4,385.00	4,385.00	453.60	4.00	3,931.40	10.34
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-801.100	PROPERTY LIABILITY INSURANCE	553,410.00	573,410.00	576,677.00	326,875.50	(3,267.00)	100.57
Total Expenditure:		553,410.00	573,410.00	576,677.00	326,875.50	(3,267.00)	100.57
Total Dept 951 - INSURANCE		553,410.00	573,410.00	576,677.00	326,875.50	(3,267.00)	100.57
Dept 961 - RETIREE							
Account Type: Expenditure							
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	29,400.00	29,400.00	14,700.00	2,450.00	14,700.00	50.00
101-961-724.300	RETIREE HEALTH CARE - OPEB	2,925,998.00	2,925,998.00	466,647.96	72,337.84	2,459,350.04	15.95
101-961-725.300	MERS DIVISION 10 SUPERVISOR	635,433.00	635,433.00	296,390.00	0.00	339,043.00	46.64
101-961-725.400	MERS DIVISION 11 CLERICAL	51,528.00	51,528.00	18,395.00	0.00	33,133.00	35.70
101-961-840.000	INSURANCE PREMIUM (LIFE)	2,136.00	2,136.00	950.40	158.40	1,185.60	44.49
Total Expenditure:		3,644,495.00	3,644,495.00	797,083.36	74,946.24	2,847,411.64	21.87
Total Dept 961 - RETIREE		3,644,495.00	3,644,495.00	797,083.36	74,946.24	2,847,411.64	21.87

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% Fiscal Year Completed: 50.41

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		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 101 - GENERAL FUND							
Expenditures							
Dept 966							
Account Type: Expenditure							
101-966-995.000	TRANSFERS OUT TO CAPITAL PROJECTS FUND	216,500.00	216,500.00	0.00	0.00	216,500.00	0.00
Total Expenditure:		216,500.00	216,500.00	0.00	0.00	216,500.00	0.00
Total Dept 966		216,500.00	216,500.00	0.00	0.00	216,500.00	0.00
TOTAL EXPENDITURES		17,226,235.00	17,461,035.24	6,132,730.84	1,263,219.41	11,328,304.40	35.12
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		15,760,511.00	15,760,511.00	11,983,198.83	43,282.34	3,777,312.17	76.03
TOTAL EXPENDITURES		17,226,235.00	17,461,035.24	6,132,730.84	1,263,219.41	11,328,304.40	35.12
NET OF REVENUES & EXPENDITURES		(1,465,724.00)	(1,700,524.24)	5,850,467.99	(1,219,937.07)	(7,550,992.23)	344.04
BEG. FUND BALANCE		10,915,854.25	10,915,854.25	10,915,854.25			
END FUND BALANCE		9,450,130.25	9,215,330.01	16,766,322.24			

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
Account Type: Revenue							
202-000-543.000	STATE GRANTS - OTHER	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,039,123.00	1,039,123.00	688,316.05	0.00	350,806.95	66.24
Total Revenue:		1,047,123.00	1,047,123.00	688,316.05	0.00	358,806.95	65.73
Total Dept 000		1,047,123.00	1,047,123.00	688,316.05	0.00	358,806.95	65.73
TOTAL REVENUES		1,047,123.00	1,047,123.00	688,316.05	0.00	358,806.95	65.73
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
202-441-704.000	WAGES - FULL TIME EMPLOYEES	45,553.00	45,553.00	24,680.28	5,491.53	20,872.72	54.18
202-441-710.000	VACATION PAY	4,677.00	4,677.00	1,304.20	219.20	3,372.80	27.89
202-441-711.000	HOLIDAY PAY	2,644.00	2,644.00	1,527.41	876.80	1,116.59	57.77
202-441-712.000	OVERTIME	10,000.00	10,000.00	4,300.29	3,107.18	5,699.71	43.00
202-441-713.000	FICA	3,353.00	3,353.00	1,902.93	586.41	1,450.07	56.75
202-441-714.000	MEDICARE	784.00	784.00	445.01	137.13	338.99	56.76
202-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	243.00	243.00	0.00	0.00	243.00	0.00
202-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,739.00	7,739.00	486.65	66.68	7,252.35	6.29
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	512.56	112.70	737.44	41.00
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,084.32	312.42	(1,084.32)	100.00
202-441-801.000	ADMINISTRATIVE SERVICES (GENERAL FUND)	100,142.00	105,492.00	0.00	0.00	105,492.00	0.00
202-441-801.200	ENGINEERING SERVICES	505,000.00	508,100.00	39,177.55	0.00	468,922.45	7.71
202-441-930.000	REPAIRS AND MAINTENANCE	84,935.00	84,935.00	185.90	0.00	84,749.10	0.22
202-441-930.200	STREET REHABILITATION	398,787.00	398,787.00	191,132.50	0.00	207,654.50	47.93
202-441-930.300	TRAFFIC SERVICES - STREETS	25,000.00	25,000.00	10,364.81	0.00	14,635.19	41.46
202-441-930.400	WINTER MAINTENANCE - STREETS	11,000.00	11,000.00	6,485.52	0.00	4,514.48	58.96
202-441-995.000	INTERFUND TRANSFER OUT	259,780.00	259,780.00	0.00	0.00	259,780.00	0.00
Total Expenditure:		1,462,087.00	1,470,537.00	283,589.93	10,910.05	1,186,947.07	19.28
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		1,462,087.00	1,470,537.00	283,589.93	10,910.05	1,186,947.07	19.28
TOTAL EXPENDITURES		1,462,087.00	1,470,537.00	283,589.93	10,910.05	1,186,947.07	19.28
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,047,123.00	1,047,123.00	688,316.05	0.00	358,806.95	65.73
TOTAL EXPENDITURES		1,462,087.00	1,470,537.00	283,589.93	10,910.05	1,186,947.07	19.28
NET OF REVENUES & EXPENDITURES		(414,964.00)	(423,414.00)	404,726.12	(10,910.05)	(828,140.12)	95.59
BEG. FUND BALANCE		2,093,106.05	2,093,106.05	2,093,106.05			
END FUND BALANCE		1,678,142.05	1,669,692.05	2,497,832.17			

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
Account Type: Revenue							
203-000-543.000	STATE GRANTS - OTHER	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	445,338.00	445,338.00	296,142.68	0.00	149,195.32	66.50
203-000-699.000	INTERFUND TRANSFERS IN	259,780.00	259,780.00	0.00	0.00	259,780.00	0.00
Total Revenue:		740,118.00	740,118.00	296,142.68	0.00	443,975.32	40.01
Total Dept 000							
		740,118.00	740,118.00	296,142.68	0.00	443,975.32	40.01
TOTAL REVENUES							
		740,118.00	740,118.00	296,142.68	0.00	443,975.32	40.01
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
203-441-704.000	WAGES - FULL TIME EMPLOYEES	47,624.00	47,624.00	18,305.66	3,879.81	29,318.34	38.44
203-441-710.000	VACATION PAY	6,835.00	6,835.00	5,398.01	4,498.34	1,436.99	78.98
203-441-711.000	HOLIDAY PAY	2,866.00	2,866.00	1,345.10	674.75	1,520.90	46.93
203-441-712.000	OVERTIME	11,000.00	11,000.00	3,474.79	1,424.48	7,525.21	31.59
203-441-713.000	FICA	3,771.00	3,771.00	1,990.30	648.24	1,780.70	52.78
203-441-714.000	MEDICARE	882.00	882.00	465.45	151.60	416.55	52.77
203-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	274.00	274.00	0.00	0.00	274.00	0.00
203-441-718.000	LONGEVITY PAY	2,300.00	2,300.00	2,400.00	0.00	(100.00)	104.35
203-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	1,200.00	0.00	0.00	100.00
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	23,453.00	23,453.00	7,286.51	1,358.63	16,166.49	31.07
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	11.68	11.68	1,238.32	0.93
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	2,300.00	2,300.00	41.30	41.30	2,258.70	1.80
203-441-801.000	ADMINISTRATIVE SERVICES (GENERAL FUND)	17,246.00	17,246.00	0.00	0.00	17,246.00	0.00
203-441-801.200	ENGINEERING SERVICES	22,000.00	38,150.20	6,549.38	0.00	31,600.82	17.17
203-441-930.000	REPAIRS AND MAINTENANCE	46,780.00	46,780.00	0.00	0.00	46,780.00	0.00
203-441-930.200	STREET REHABILITATION	161,800.00	161,800.00	615.00	0.00	161,185.00	0.38
203-441-930.300	TRAFFIC SERVICES - STREETS	5,150.00	5,150.00	0.00	0.00	5,150.00	0.00
203-441-930.400	WINTER MAINTENANCE - STREETS	44,000.00	44,000.00	6,347.63	0.00	37,652.37	14.43
Total Expenditure:		400,731.00	416,881.20	55,430.81	12,688.83	361,450.39	13.30
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS							
		400,731.00	416,881.20	55,430.81	12,688.83	361,450.39	13.30
TOTAL EXPENDITURES							
		400,731.00	416,881.20	55,430.81	12,688.83	361,450.39	13.30
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		740,118.00	740,118.00	296,142.68	0.00	443,975.32	40.01
TOTAL EXPENDITURES		400,731.00	416,881.20	55,430.81	12,688.83	361,450.39	13.30
NET OF REVENUES & EXPENDITURES		339,387.00	323,236.80	240,711.87	(12,688.83)	82,524.93	74.47
BEG. FUND BALANCE		800,260.88	800,260.88	800,260.88			
END FUND BALANCE		1,139,647.88	1,123,497.68	1,040,972.75			

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000							
Account Type: Revenue							
210-000-402.000	CURRENT TAXES CONTRA REVENUE	457,468.00	457,468.00	432,515.16	0.00	24,952.84	94.55
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	29,581.00	29,581.00	28,152.83	0.00	1,428.17	95.17
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	597.61	0.00	402.39	59.76
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	6,500.00	6,500.00	3,345.20	0.00	3,154.80	51.46
210-000-445.000	PENALTIES	400.00	400.00	232.80	0.00	167.20	58.20
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	43,500.00	43,500.00	48,006.34	0.00	(4,506.34)	110.36
210-000-638.000	AMBULANCE TRANSPORT FEES	335,000.00	335,000.00	68,139.16	13,274.27	266,860.84	20.34
Total Revenue:		874,449.00	874,449.00	580,989.10	13,274.27	293,459.90	66.44
Total Dept 000		874,449.00	874,449.00	580,989.10	13,274.27	293,459.90	66.44
TOTAL REVENUES		874,449.00	874,449.00	580,989.10	13,274.27	293,459.90	66.44
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	266,860.00	266,860.00	130,464.91	24,349.51	136,395.09	48.89
210-301-705.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	1,046.25	182.25	(1,046.25)	100.00
210-301-710.000	VACATION PAY	16,052.00	16,052.00	24,977.66	473.94	(8,925.66)	155.60
210-301-711.000	HOLIDAY PAY	9,979.00	9,979.00	4,330.96	2,572.72	5,648.04	43.40
210-301-712.000	OVERTIME	20,000.00	20,000.00	9,427.93	2,125.97	10,572.07	47.14
210-301-713.000	FICA	19,401.00	19,401.00	10,519.62	2,069.93	8,881.38	54.22
210-301-714.000	MEDICARE	4,537.00	4,537.00	2,460.22	484.10	2,076.78	54.23
210-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,408.00	1,408.00	0.00	0.00	1,408.00	0.00
210-301-718.000	LONGEVITY PAY	1,680.00	1,680.00	1,785.00	0.00	(105.00)	106.25
210-301-719.000	FOOD ALLOWANCE	5,000.00	5,000.00	4,500.00	4,000.00	500.00	90.00
210-301-720.000	EDUCATION ALLOWANCE	4,000.00	4,000.00	499.98	115.38	3,500.02	12.50
210-301-721.000	CLOTHING ALLOWANCE	6,750.00	6,750.00	(1,800.00)	0.00	8,550.00	(26.67)
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	38,930.00	38,930.00	19,127.38	3,036.21	19,802.62	49.13
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,100.00	5,100.00	2,316.85	433.87	2,783.15	45.43
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	15,000.00	15,000.00	4,196.47	1,136.31	10,803.53	27.98
210-301-742.000	OPERATING SUPPLIES	32,000.00	32,314.17	17,469.35	0.00	14,844.82	54.06
210-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	146,477.00	146,477.00	8,196.08	0.00	138,280.92	5.60
210-301-850.000	COMMUNICATIONS (CELL)	2,000.00	2,000.00	800.27	0.00	1,199.73	40.01
210-301-930.000	REPAIRS AND MAINTENANCE	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
210-301-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Expenditure:		675,174.00	675,488.17	240,318.93	40,980.19	435,169.24	35.58
Total Dept 301 - PUBLIC SAFETY		675,174.00	675,488.17	240,318.93	40,980.19	435,169.24	35.58
TOTAL EXPENDITURES		675,174.00	675,488.17	240,318.93	40,980.19	435,169.24	35.58
Fund 210 - AMBULANCE FUND:							
TOTAL REVENUES		874,449.00	874,449.00	580,989.10	13,274.27	293,459.90	66.44
TOTAL EXPENDITURES		675,174.00	675,488.17	240,318.93	40,980.19	435,169.24	35.58

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 12/31/2022
% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2022-23	12/31/2022	MONTH 12/31/22	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 210 - AMBULANCE FUND							
	NET OF REVENUES & EXPENDITURES	199,275.00	198,960.83	340,670.17	(27,705.92)	(141,709.34)	171.22
	BEG. FUND BALANCE	1,631,644.62	1,631,644.62	1,631,644.62			
	END FUND BALANCE	1,830,919.62	1,830,605.45	1,972,314.79			

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

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		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 211 - DISTRICT COURT OPERATIONS FUND							
Revenues							
Dept 000							
Account Type: Revenue							
211-000-665.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	234.34	0.00	(234.34)	100.00
Total Revenue:		0.00	0.00	234.34	0.00	(234.34)	100.00
Total Dept 000		0.00	0.00	234.34	0.00	(234.34)	100.00
TOTAL REVENUES		0.00	0.00	234.34	0.00	(234.34)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:							
TOTAL REVENUES		0.00	0.00	234.34	0.00	(234.34)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	234.34	0.00	(234.34)	100.00
BEG. FUND BALANCE		1,078,866.52	1,078,866.52	1,078,866.52			
END FUND BALANCE		1,078,866.52	1,078,866.52	1,079,100.86			

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND							
Revenues							
Dept 000							
Account Type: Revenue							
226-000-402.000	CURRENT TAXES CONTRA REVENUE	679,947.00	679,947.00	642,887.28	0.00	37,059.72	94.55
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	43,968.00	43,968.00	41,846.70	0.00	2,121.30	95.18
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	500.00	500.00	867.47	0.00	(367.47)	173.49
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,500.00	5,500.00	4,972.70	0.00	527.30	90.41
226-000-445.000	PENALTIES	600.00	600.00	346.05	0.00	253.95	57.68
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	100,000.00	100,000.00	64,929.39	0.00	35,070.61	64.93
226-000-607.000	RECYCLING FEES	108,000.00	108,000.00	54,060.59	9,006.48	53,939.41	50.06
226-000-665.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	63.45	0.00	(63.45)	100.00
Total Revenue:		939,815.00	939,815.00	809,973.63	9,006.48	129,841.37	86.18
Total Dept 000		939,815.00	939,815.00	809,973.63	9,006.48	129,841.37	86.18
TOTAL REVENUES		939,815.00	939,815.00	809,973.63	9,006.48	129,841.37	86.18
Expenditures							
Dept 528 - REFUSE COLLECTION/ DISPOSAL							
Account Type: Expenditure							
226-528-801.000	ADMINISTRATIVE SERVICES (GENERAL FUND)	78,197.00	78,197.00	0.00	0.00	78,197.00	0.00
226-528-801.400	WASTE AND RUBBISH DISPOSAL	650,000.00	650,000.00	335,443.84	51,662.50	314,556.16	51.61
226-528-801.500	RECYCLING	100,000.00	100,000.00	50,085.24	8,269.56	49,914.76	50.09
226-528-801.600	COMPOSTING	100,000.00	100,000.00	62,981.77	7,800.27	37,018.23	62.98
226-528-969.000	BAD DEBT EXPENSE	100.00	100.00	1.67	0.00	98.33	1.67
Total Expenditure:		928,297.00	928,297.00	448,512.52	67,732.33	479,784.48	48.32
Total Dept 528 - REFUSE COLLECTION/ DISPOSAL		928,297.00	928,297.00	448,512.52	67,732.33	479,784.48	48.32
TOTAL EXPENDITURES		928,297.00	928,297.00	448,512.52	67,732.33	479,784.48	48.32
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:							
TOTAL REVENUES		939,815.00	939,815.00	809,973.63	9,006.48	129,841.37	86.18
TOTAL EXPENDITURES		928,297.00	928,297.00	448,512.52	67,732.33	479,784.48	48.32
NET OF REVENUES & EXPENDITURES		11,518.00	11,518.00	361,461.11	(58,725.85)	(349,943.11)	3,138.23
BEG. FUND BALANCE		532,300.47	532,300.47	532,300.47			
END FUND BALANCE		543,818.47	543,818.47	893,761.58			

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 265 - DRUG FORFEITURE							
Revenues							
Dept 000							
Account Type: Revenue							
265-000-657.000	GAMBLING FORFEITURE - NON ADJUDICATED	5,000.00	5,000.00	1,085.00	0.00	3,915.00	21.70
265-000-665.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	66.72	0.00	(66.72)	100.00
Total Revenue:		5,000.00	5,000.00	1,151.72	0.00	3,848.28	23.03
Total Dept 000		5,000.00	5,000.00	1,151.72	0.00	3,848.28	23.03
TOTAL REVENUES		5,000.00	5,000.00	1,151.72	0.00	3,848.28	23.03
Expenditures							
Dept 311 - DRUG FORFEITURE							
Account Type: Expenditure							
265-311-742.000	OPERATING SUPPLIES	46,000.00	127,386.25	51,273.00	0.00	76,113.25	40.25
265-311-801.000	TRIAL COURT APPOINTED ATTORNEY FEES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
265-311-995.000	OPERATING TRANS OUT	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00
Total Expenditure:		176,000.00	257,386.25	51,273.00	0.00	206,113.25	19.92
Total Dept 311 - DRUG FORFEITURE		176,000.00	257,386.25	51,273.00	0.00	206,113.25	19.92
TOTAL EXPENDITURES		176,000.00	257,386.25	51,273.00	0.00	206,113.25	19.92
Fund 265 - DRUG FORFEITURE:							
TOTAL REVENUES		5,000.00	5,000.00	1,151.72	0.00	3,848.28	23.03
TOTAL EXPENDITURES		176,000.00	257,386.25	51,273.00	0.00	206,113.25	19.92
NET OF REVENUES & EXPENDITURES		(171,000.00)	(252,386.25)	(50,121.28)	0.00	(202,264.97)	19.86
BEG. FUND BALANCE		587,610.04	587,610.04	587,610.04			
END FUND BALANCE		416,610.04	335,223.79	537,488.76			

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 266 - GAMBLING FORFEITURE FUNDS							
Revenues							
Dept 000							
Account Type: Revenue							
266-000-665.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	7,538.16	0.00	(7,538.16)	100.00
Total Revenue:		0.00	0.00	7,538.16	0.00	(7,538.16)	100.00
Total Dept 000		0.00	0.00	7,538.16	0.00	(7,538.16)	100.00
TOTAL REVENUES		0.00	0.00	7,538.16	0.00	(7,538.16)	100.00
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
266-301-995.000	INTERFUND TRANSFER OUT	658,595.00	658,595.00	0.00	0.00	658,595.00	0.00
Total Expenditure:		658,595.00	658,595.00	0.00	0.00	658,595.00	0.00
Total Dept 301 - PUBLIC SAFETY		658,595.00	658,595.00	0.00	0.00	658,595.00	0.00
TOTAL EXPENDITURES		658,595.00	658,595.00	0.00	0.00	658,595.00	0.00
Fund 266 - GAMBLING FORFEITURE FUNDS:							
TOTAL REVENUES		0.00	0.00	7,538.16	0.00	(7,538.16)	100.00
TOTAL EXPENDITURES		658,595.00	658,595.00	0.00	0.00	658,595.00	0.00
NET OF REVENUES & EXPENDITURES		(658,595.00)	(658,595.00)	7,538.16	0.00	(666,133.16)	1.14
BEG. FUND BALANCE		972,787.80	972,787.80	972,787.80			
END FUND BALANCE		314,192.80	314,192.80	980,325.96			

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	12/31/2022	MONTH 12/31/22	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 301 - GENERAL DEBT SERVICE (CITY HALL)							
Revenues							
Dept 000							
Account Type: Revenue							
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	76.07	0.00	(76.07)	100.00
Total Revenue:		0.00	0.00	76.07	0.00	(76.07)	100.00
Total Dept 000		0.00	0.00	76.07	0.00	(76.07)	100.00
TOTAL REVENUES		0.00	0.00	76.07	0.00	(76.07)	100.00
Fund 301 - GENERAL DEBT SERVICE (CITY HALL):							
TOTAL REVENUES		0.00	0.00	76.07	0.00	(76.07)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	76.07	0.00	(76.07)	100.00
BEG. FUND BALANCE		358.30	358.30	358.30			
END FUND BALANCE		358.30	358.30	434.37			

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 401 - CAPITAL PROJECTS FUND							
Revenues							
Dept 000							
Account Type: Revenue							
401-000-699.000	INTERFUND TRANSFERS IN	985,095.00	985,095.00	0.00	0.00	985,095.00	0.00
Total Revenue:		985,095.00	985,095.00	0.00	0.00	985,095.00	0.00
Total Dept 000		985,095.00	985,095.00	0.00	0.00	985,095.00	0.00
TOTAL REVENUES		985,095.00	985,095.00	0.00	0.00	985,095.00	0.00
Expenditures							
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
401-228-972.000	CAPITAL OUTLAY - INFORMATION TECHNOLOGY	0.00	7,680.00	0.00	0.00	7,680.00	0.00
Total Expenditure:		0.00	7,680.00	0.00	0.00	7,680.00	0.00
Total Dept 228 - INFORMATION TECHNOLOGY		0.00	7,680.00	0.00	0.00	7,680.00	0.00
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
401-265-972.000	CAPITAL OUTLAY - DPW BUILDING	770,000.00	770,000.00	9,082.16	0.00	760,917.84	1.18
Total Expenditure:		770,000.00	770,000.00	9,082.16	0.00	760,917.84	1.18
Total Dept 265 - BUILDINGS AND GROUNDS		770,000.00	770,000.00	9,082.16	0.00	760,917.84	1.18
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
401-301-972.000	CAPITAL OUTLAY - PUBLIC SAFETY	768,595.00	772,895.00	684,123.29	0.00	88,771.71	88.51
Total Expenditure:		768,595.00	772,895.00	684,123.29	0.00	88,771.71	88.51
Total Dept 301 - PUBLIC SAFETY		768,595.00	772,895.00	684,123.29	0.00	88,771.71	88.51
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
401-441-972.000	STREET REHABILITATION	1,625,000.00	1,625,000.00	0.00	0.00	1,625,000.00	0.00
Total Expenditure:		1,625,000.00	1,625,000.00	0.00	0.00	1,625,000.00	0.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		1,625,000.00	1,625,000.00	0.00	0.00	1,625,000.00	0.00
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
401-672-972.000	CAPITAL OUTLAY - SENIOR ACTIVITIES	46,000.00	46,000.00	29,350.00	0.00	16,650.00	63.80
Total Expenditure:		46,000.00	46,000.00	29,350.00	0.00	16,650.00	63.80
Total Dept 672 - SENIOR ACTIVITY CENTER		46,000.00	46,000.00	29,350.00	0.00	16,650.00	63.80

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 401 - CAPITAL PROJECTS FUND							
Expenditures							
Dept 770 - PARK MAINTENANCE							
Account Type: Expenditure							
401-770-972.000	CAPITAL OUTLAY - PARKS MAINTENANCE	125,500.00	175,839.00	76,003.00	0.00	99,836.00	43.22
Total Expenditure:		125,500.00	175,839.00	76,003.00	0.00	99,836.00	43.22
Total Dept 770 - PARK MAINTENANCE		125,500.00	175,839.00	76,003.00	0.00	99,836.00	43.22
TOTAL EXPENDITURES		3,335,095.00	3,397,414.00	798,558.45	0.00	2,598,855.55	23.50
Fund 401 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		985,095.00	985,095.00	0.00	0.00	985,095.00	0.00
TOTAL EXPENDITURES		3,335,095.00	3,397,414.00	798,558.45	0.00	2,598,855.55	23.50
NET OF REVENUES & EXPENDITURES		(2,350,000.00)	(2,412,319.00)	(798,558.45)	0.00	(1,613,760.55)	33.10
BEG. FUND BALANCE		2,363,162.13	2,363,162.13	2,363,162.13			
END FUND BALANCE		13,162.13	(49,156.87)	1,564,603.68			

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	16,656.12	0.00	(6,656.12)	166.56
592-000-607.000	RECYCLING FEES	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
592-000-642.100	SALES - WATER COMMODITY	2,810,563.00	2,810,563.00	1,510,101.69	191,575.33	1,300,461.31	53.73
592-000-642.200	SALES - WATER RTS	1,179,769.00	1,179,769.00	589,295.04	98,001.12	590,473.96	49.95
592-000-642.300	SALES - SEWER COMMODITY	4,832,593.00	4,832,593.00	2,260,360.44	348,092.13	2,572,232.56	46.77
592-000-642.400	SALES - SEWER RTS	751,000.00	751,000.00	383,196.40	63,845.87	367,803.60	51.02
592-000-642.500	SALES - METER REPLACEMENT FEE	63,600.00	63,600.00	32,333.18	5,383.00	31,266.82	50.84
592-000-642.600	SALES - WATER TAP FEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
592-000-642.700	SALES - SEWER TAP FEES	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00
592-000-642.900	SALES - WATER METER FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-000-657.000	PENALTIES	75,000.00	75,000.00	42,245.78	(29.96)	32,754.22	56.33
592-000-665.000	INTEREST-OUIL VEHICLE FORFEIT	0.00	0.00	3,583.35	0.00	(3,583.35)	100.00
592-000-675.000	MISCELLANEOUS	0.00	0.00	(1,148.12)	(762.64)	1,148.12	100.00
Total Revenue:		9,749,625.00	9,749,625.00	4,836,623.88	706,104.85	4,913,001.12	49.61
Total Dept 000		9,749,625.00	9,749,625.00	4,836,623.88	706,104.85	4,913,001.12	49.61
TOTAL REVENUES		9,749,625.00	9,749,625.00	4,836,623.88	706,104.85	4,913,001.12	49.61
Expenditures							
Dept 536 - WATER							
Account Type: Expenditure							
592-536-703.000	SALARIES	0.00	0.00	219.20	219.20	(219.20)	100.00
592-536-704.000	WAGES - FULL TIME EMPLOYEES	61,350.00	61,350.00	90,715.23	20,197.61	(29,365.23)	147.87
592-536-705.000	WAGES - PART TIME EMPLOYEES	9,600.00	9,600.00	0.00	0.00	9,600.00	0.00
592-536-710.000	VACATION PAY	8,327.00	8,327.00	6,001.91	1,890.10	2,325.09	72.08
592-536-711.000	HOLIDAY PAY	4,194.00	4,194.00	5,389.54	2,564.14	(1,195.54)	128.51
592-536-712.000	OVERTIME	50,000.00	50,000.00	27,285.19	13,799.05	22,714.81	54.57
592-536-713.000	FICA	5,609.00	5,609.00	8,174.90	2,362.29	(2,565.90)	145.75
592-536-714.000	MEDICARE	1,312.00	1,312.00	1,911.91	552.50	(599.91)	145.72
592-536-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	407.00	407.00	0.00	0.00	407.00	0.00
592-536-718.000	LONGEVITY PAY	0.00	0.00	1,500.00	0.00	(1,500.00)	100.00
592-536-721.000	CLOTHING ALLOWANCE	1,800.00	1,800.00	2,400.00	0.00	(600.00)	133.33
592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	19,466.00	19,466.00	22,050.59	3,694.51	(2,584.59)	113.28
592-536-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.00	1,875.00	730.19	208.02	1,144.81	38.94
592-536-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	2,608.75	804.51	(2,608.75)	100.00
592-536-742.000	OPERATING SUPPLIES	120,000.00	120,021.94	21,394.57	0.00	98,627.37	17.83
592-536-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	254,991.00	266,991.00	153,662.21	0.00	113,328.79	57.55
592-536-801.200	ENGINEERING SERVICES	70,000.00	70,000.00	30,448.27	1,235.04	39,551.73	43.50
592-536-802.000	EASEMENTS	6,854.00	6,854.00	6,657.93	0.00	196.07	97.14
592-536-850.000	COMMUNICATIONS (CELL)	1,000.00	1,000.00	965.56	0.00	34.44	96.56
592-536-851.000	MAIL OR POSTAGE	15,000.00	15,010.00	5,934.32	0.00	9,075.68	39.54
592-536-922.000	WATER	855.00	855.00	80.80	0.00	774.20	9.45
592-536-922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,342,848.00	1,342,848.00	454,783.59	0.00	888,064.41	33.87
592-536-930.000	REPAIRS AND MAINTENANCE	91,103.00	91,103.00	6,514.02	0.00	84,588.98	7.15
592-536-956.000	MEMBERSHIPS	785.00	785.00	254.69	0.00	530.31	32.44
592-536-957.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
592-536-969.000	BAD DEBT EXPENSE	1,000.00	1,000.00	19.95	0.00	980.05	2.00
592-536-972.000	SAW GRANT - STORM WATER	2,500,000.00	2,500,000.00	75,000.00	0.00	2,425,000.00	3.00

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER AND SEWER FUND							
Expenditures							
592-536-991.000	PRINCIPAL - JOHN DEERE BACKHOE	185,000.00	185,000.00	0.00	0.00	185,000.00	0.00
592-536-993.000	INTEREST - JOHN DEERE BACKHOE	63,734.00	63,734.00	217,791.49	0.00	(154,057.49)	341.72
Total Expenditure:		4,825,610.00	4,837,641.94	1,142,494.81	47,526.97	3,695,147.13	23.62
Total Dept 536 - WATER		4,825,610.00	4,837,641.94	1,142,494.81	47,526.97	3,695,147.13	23.62
Dept 537 - SEWER							
Account Type: Expenditure							
592-537-704.000	SALARIES & WAGES - 15 MILE SINKHOLE	61,350.00	61,350.00	17,507.69	4,031.39	43,842.31	28.54
592-537-710.000	VACATION PAY	8,327.00	8,327.00	0.00	0.00	8,327.00	0.00
592-537-711.000	HOLIDAY PAY	4,194.00	4,194.00	0.00	0.00	4,194.00	0.00
592-537-712.000	OVERTIME	7,000.00	7,000.00	506.90	506.90	6,493.10	7.24
592-537-713.000	FICA	5,609.00	5,609.00	1,100.45	278.25	4,508.55	19.62
592-537-714.000	MEDICARE	1,312.00	1,312.00	257.30	65.06	1,054.70	19.61
592-537-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	407.00	407.00	0.00	0.00	407.00	0.00
592-537-721.000	CLOTHING ALLOWANCE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	19,466.00	19,466.00	1,793.34	81.73	17,672.66	9.21
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.00	1,875.00	151.36	28.38	1,723.64	8.07
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	434.99	117.04	(434.99)	100.00
592-537-742.000	OPERATING SUPPLIES	12,500.00	13,311.19	3,905.47	0.00	9,405.72	29.34
592-537-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	224,831.00	274,247.70	7,244.06	0.00	267,003.64	2.64
592-537-801.200	ENGINEERING SERVICES (SAW GRANT)	50,000.00	50,000.00	22,665.54	846.80	27,334.46	45.33
592-537-850.000	COMMUNICATIONS (CELL)	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-537-851.000	MAIL OR POSTAGE	13,000.00	13,000.00	5,934.32	0.00	7,065.68	45.65
592-537-920.000	ELECTRIC	10,000.00	10,000.00	3,300.11	0.00	6,699.89	33.00
592-537-923.000	SEWAGE (FIXED)	2,961,463.00	2,961,463.00	1,224,999.32	0.00	1,736,463.68	41.36
592-537-930.000	REPAIRS AND MAINTENANCE	206,640.00	206,640.00	0.00	0.00	206,640.00	0.00
592-537-969.000	BAD DEBT EXPENSE	500.00	500.00	20.58	0.00	479.42	4.12
592-537-972.000	GRAVITY FLOW SEWER PROJECT	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00
592-537-991.000	PRINCIPAL - 2017A SERIES - NEW MONEY	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00
592-537-993.000	INTEREST - 2017A SERIES - NEW MONEY	400,000.00	400,000.00	763,474.59	0.00	(363,474.59)	190.87
592-537-994.000	INTEREST 1989	150.00	150.00	77.00	0.00	73.00	51.33
Total Expenditure:		4,991,424.00	5,041,651.89	2,053,373.02	5,955.55	2,988,278.87	40.73
Total Dept 537 - SEWER		4,991,424.00	5,041,651.89	2,053,373.02	5,955.55	2,988,278.87	40.73
TOTAL EXPENDITURES		9,817,034.00	9,879,293.83	3,195,867.83	53,482.52	6,683,426.00	32.35
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,749,625.00	9,749,625.00	4,836,623.88	706,104.85	4,913,001.12	49.61
TOTAL EXPENDITURES		9,817,034.00	9,879,293.83	3,195,867.83	53,482.52	6,683,426.00	32.35
NET OF REVENUES & EXPENDITURES		(67,409.00)	(129,668.83)	1,640,756.05	652,622.33	(1,770,424.88)	1,265.34
BEG. FUND BALANCE		12,992,293.86	12,992,293.86	12,992,293.86			
END FUND BALANCE		12,924,884.86	12,862,625.03	14,633,049.91			

PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL							
Revenues							
Dept 000							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	775,266.00	775,266.00	0.00	0.00	775,266.00	0.00
661-000-665.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	164.63	0.00	(164.63)	100.00
Total Revenue:		775,266.00	775,266.00	164.63	0.00	775,101.37	0.02
Total Dept 000		775,266.00	775,266.00	164.63	0.00	775,101.37	0.02
TOTAL REVENUES		775,266.00	775,266.00	164.63	0.00	775,101.37	0.02
Expenditures							
Dept 596 - MOTOR POOL							
Account Type: Expenditure							
661-596-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	803.54	0.00	696.46	53.57
661-596-758.000	DIESEL FUEL	30,000.00	30,000.00	17,143.03	0.00	12,856.97	57.14
661-596-759.000	GASOLINE	100,000.00	100,000.00	37,598.94	0.00	62,401.06	37.60
661-596-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	120,750.00	120,750.00	56,940.06	0.00	63,809.94	47.16
661-596-801.100	VEHICLE LIABILITY INSURANCE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
661-596-930.000	REPAIRS AND MAINTENANCE	180,000.00	180,000.85	45,338.85	1,691.30	134,662.00	25.19
661-596-981.000	CAP-VEHICLES-DPS	287,000.00	287,000.00	172,983.00	0.00	114,017.00	60.27
661-596-993.000	INTEREST EXPENSE	2,000.00	2,000.00	1,237.82	0.00	762.18	61.89
Total Expenditure:		821,250.00	821,250.85	332,045.24	1,691.30	489,205.61	40.43
Total Dept 596 - MOTOR POOL		821,250.00	821,250.85	332,045.24	1,691.30	489,205.61	40.43
TOTAL EXPENDITURES		821,250.00	821,250.85	332,045.24	1,691.30	489,205.61	40.43
Fund 661 - MOTOR POOL:							
TOTAL REVENUES		775,266.00	775,266.00	164.63	0.00	775,101.37	0.02
TOTAL EXPENDITURES		821,250.00	821,250.85	332,045.24	1,691.30	489,205.61	40.43
NET OF REVENUES & EXPENDITURES		(45,984.00)	(45,984.85)	(331,880.61)	(1,691.30)	285,895.76	721.72
BEG. FUND BALANCE		1,070,005.51	1,070,005.51	1,070,005.51			
END FUND BALANCE		1,024,021.51	1,024,020.66	738,124.90			

PERIOD ENDING 12/31/2022

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		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 677 - SELF INSURANCE FUND							
Revenues							
Dept 000							
Account Type: Revenue							
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	600,000.00	600,000.00	255,173.68	42,441.39	344,826.32	42.53
Total Revenue:		600,000.00	600,000.00	255,173.68	42,441.39	344,826.32	42.53
Total Dept 000		600,000.00	600,000.00	255,173.68	42,441.39	344,826.32	42.53
TOTAL REVENUES		600,000.00	600,000.00	255,173.68	42,441.39	344,826.32	42.53
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
677-999-837.000	HEALTH INSURANCE CLAIMS	865,411.00	865,411.00	331,620.42	46,281.07	533,790.58	38.32
Total Expenditure:		865,411.00	865,411.00	331,620.42	46,281.07	533,790.58	38.32
Total Dept 999 - SELF INSURANCE		865,411.00	865,411.00	331,620.42	46,281.07	533,790.58	38.32
TOTAL EXPENDITURES		865,411.00	865,411.00	331,620.42	46,281.07	533,790.58	38.32
Fund 677 - SELF INSURANCE FUND:							
TOTAL REVENUES		600,000.00	600,000.00	255,173.68	42,441.39	344,826.32	42.53
TOTAL EXPENDITURES		865,411.00	865,411.00	331,620.42	46,281.07	533,790.58	38.32
NET OF REVENUES & EXPENDITURES		(265,411.00)	(265,411.00)	(76,446.74)	(3,839.68)	(188,964.26)	28.80
BEG. FUND BALANCE		(104,897.85)	(104,897.85)	(104,897.85)			
END FUND BALANCE		(370,308.85)	(370,308.85)	(181,344.59)			

PERIOD ENDING 12/31/2022

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		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 703 - SUMMER TAX COLLECTION FUND							
Revenues							
Dept 000							
Account Type: Revenue							
703-000-665.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	3,597.73	0.00	(3,597.73)	100.00
Total Revenue:		0.00	0.00	3,597.73	0.00	(3,597.73)	100.00
Total Dept 000		0.00	0.00	3,597.73	0.00	(3,597.73)	100.00
TOTAL REVENUES		0.00	0.00	3,597.73	0.00	(3,597.73)	100.00
Fund 703 - SUMMER TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	0.00	3,597.73	0.00	(3,597.73)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,597.73	0.00	(3,597.73)	100.00
BEG. FUND BALANCE		(105.52)	(105.52)	(105.52)			
END FUND BALANCE		(105.52)	(105.52)	3,492.21			
TOTAL REVENUES - ALL FUNDS		31,477,002.00	31,477,002.00	19,463,180.50	814,109.33	12,013,821.50	61.83
TOTAL EXPENDITURES - ALL FUNDS		36,365,909.00	36,831,589.54	11,869,947.97	1,496,985.70	24,961,641.57	32.23
NET OF REVENUES & EXPENDITURES		(4,888,907.00)	(5,354,587.54)	7,593,232.53	(682,876.37)	(12,947,820.07)	141.81
BEG. FUND BALANCE - ALL FUNDS		34,933,247.06	34,933,247.06	34,933,247.06			
END FUND BALANCE - ALL FUNDS		30,044,340.06	29,578,659.52	42,526,479.59			

Certificate of Appreciation

Sergeant Eric Myers

- WHEREAS, upon his retirement Sergeant Eric Myers, an employee of the City of Fraser Public Safety Department since 1995, is hereby recognized for his distinguished service to the City of Fraser, and
- WHEREAS, during such time Sergeant Myers has provided extensive contributions to the City of Fraser and its residents; expanding his service from Dispatcher through promotions and retiring as a Public Safety Officer, and
- WHEREAS, Sergeant Myers has served as a pillar of integrity for the City of Fraser Public Safety Department and has helped to set the city's high standard of excellence, and
- WHEREAS, in addition to the Public Safety Department, it is recognized that Sergeant Myers has provided significant contributions to the City of Fraser operating and technology systems. The steady support of Sergeant Myers to all city colleagues and residents provided stability and communications support during the uncertain and unprecedented period of the Covid pandemic, and
- WHEREAS, it is within these many qualities that the services of Sergeant Myers will leave a lasting imprint and long garner the great appreciation of the City of Fraser.

NOW THEREFORE, BE IT RESOLVED,

I, Michael C. Carnegie, by virtue of the authority vested in me as Mayor for the City of Fraser, and on behalf of the entire City Council and all our Citizens, do hereby extend this Certification of Appreciation to Sergeant Eric Myers for his distinguished service to the community.

Given under my hand on this 12th day of January 2023.

Michael C. Carnegie, Mayor

Certificate of Appreciation

Mark Stimac

- WHEREAS, Mark Stimac became a resident of the City of Fraser in 1983, and
- WHEREAS, shortly after his arrival in 1983 he was appointed to the City of Fraser Zoning Board of Appeals in 1985 where it quickly became apparent the he was a great asset to the City, and
- WHEREAS, in 1991 he was appointed to the City of Fraser Construction Board of Appeals and in 1992 he was appointed to the City of Fraser Planning Commission, and
- WHEREAS, Mr. Stimac spent over twenty years in the employ of the City of Troy where he spent his days working as an architect, planner and eventually was the Director of Building and Zoning for the City of Troy, and
- WHEREAS, Mr. Stimac has been described by those who have worked with him as having a “photographic memory of all zoning regulations for many municipalities” and was highly regarded in his capacity as Building Director in the City of Troy, and
- WHEREAS, his demeanor as Chairman is nothing short of professional at all times and he runs a very efficient and effective meeting, and
- WHEREAS, the City of Fraser would like to express their gratitude to Mark Stimac for the many years he has shared his knowledge and service for the residents of the City of Fraser, making it a better place to live.

NOW THEREFORE, BE IT RESOLVED,

I, Michael C. Carnagie, by virtue of the authority vested in me as Mayor for the City of Fraser, and on behalf of the entire City Council and all our Citizens, do hereby extend this Certification of Appreciation to Mark Stimac for his distinguished service to the community.

Given under my hand on this 12th day of January 2023.

Michael C. Carnagie, Mayor



Fraser City Council Agenda Item

SUBJECT TITLE:	CDBG Public Hearing	DATE SUBMITTED:	12/29/2022						
PREPARED BY:	City Clerk Greenia	NEW OR RETURNING:	New						
REQUEST									
At the December 2022 meeting City Council set January 12, 2023 at 6:30 as the date and time for the Public Hearing for Community Development Block Grant funds. Attached is the required Public Notice for this hearing. It appeared in <i>"The Macomb Daily"</i> on December 23, 2022 and met the required 15 days prior to public hearing date for noticing. The City's 2023 allocation for public service is \$9,750 of which \$2,000 must be allocated to MCA CHORE. This leaves City Council \$7,750 to allocate to service agencies of their choosing. Last year City Council allocated funding in the following manner: <table><tr><td>Care House</td><td>\$4,800</td></tr><tr><td>Advancing Macomb</td><td>\$1,725</td></tr><tr><td>Interfaith Volunteer Caregivers</td><td>\$1,725</td></tr></table>				Care House	\$4,800	Advancing Macomb	\$1,725	Interfaith Volunteer Caregivers	\$1,725
Care House	\$4,800								
Advancing Macomb	\$1,725								
Interfaith Volunteer Caregivers	\$1,725								
BUDGET IMPACT									
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)									
Amount:									
Account Number(s):									
Requires Budget Amendment: ☐ NO ☐ YES - Amount:									
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:									
Requires Travel Expenses: ☐ NO ☐ YES - Amount:									
Offset by Grant Funding: ☐ NO ☐ YES - Amount:									
Additional Information:									
ATTACHMENTS									
Notice for 2023 CDBG Public Hearing 2023 CDBG Allocation Table from Macomb County List of Service Activities from Macomb County									
RECOMMENDED MOTION(s)									
No motion required									

CITY OF FRASER PUBLIC HEARING NOTICE
CITY OF FRASER RESIDENTS

At 6:30 p.m., on Thursday, January 12, 2023 at the City of Fraser City Hall in Council Chambers, 33000 Garfield, Fraser, MI 48026, a public hearing will be held. The purpose of the public hearing is to obtain the views of citizens concerning community development and housing needs, as required by the Housing and Community Development Act of 1974, as amended.

The City of Fraser will be applying for approximately \$150,000.00 dollars in Community Development Block Grant funds for FY 2023 from the Macomb "Urban County" Program. Federal guidelines require that maximum priority be given to activities, which primarily benefit low or moderate-income families or which aid in the prevention or elimination of slums or blight. A variety of projects are eligible for community development funding. These include but are not limited to:

Property acquisition	Handicapped Barrier Removal
Public Facilities	Code enforcement
Rehabilitation of Buildings	Public Infrastructure
Housing Rehabilitation	Public Services
Planning and Administration	Homebuyer Assistance

The City will also consider funding requests for multiple public services agencies.

Citizens residing in blighted areas or lower-income persons are encouraged to participate. The City of Fraser will make every reasonable effort to encourage the participation of minorities, non-English speaking persons, limited English proficiency persons and persons with disabilities. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour notice. Contact Cindi Greenia, City Clerk at (586) 293-3100 ext. 106 for special services.

If you cannot attend this meeting and want your views known, please call or write, Cindi Greenia City Clerk at (586) 293-3100 ext. 106, 33000 Garfield, Fraser, MI 48026. You can also reach her by email at cityclerk@micityoffraser.com or cgreenia@micityoffraser.com

Published: 12/23/2022 in "*The Macomb Daily*".

Cindi Greenia, Clerk
City of Fraser

At this time, Macomb County does not have information on exact CDBG funding levels for the 2023 Program Year (PY). Community applications should be compiled using the figures shown in this chart. The County reserves the right to adjust funding allocations based on the actual amount of the 2023 PY CDBG grant.

2023 CDBG COMMUNITY PUBLIC SERVICE FUNDING ALLOCATION			
COMMUNITY	PUBLIC SERVICE ALLOCATION (A)	MCA CHORE SET-ASIDE (B)	PUBLIC SERVICE FUNDS REMAINING AFTER CHORE SET-ASIDE (C)
Armada Village	\$2,500	\$600	\$1,900
Armada Township	\$2,500	\$600	\$1,900
Bruce Township	\$4,850	\$0	\$4,850
Center Line	\$7,900	\$3,500	\$4,400
Chesterfield Township	\$26,500	\$3,000	\$23,500
Eastpointe	\$38,400	\$14,800	\$23,600
Fraser	\$9,750	\$2,000	\$7,750
Harrison Township	\$21,000	\$3,500	\$17,500
Lenox Township	\$3,400	\$2,000	\$1,400
Macomb Township	\$39,700	\$7,500	\$32,200
Mount Clemens	\$17,300	\$3,600	\$13,700
New Baltimore	\$6,100	\$600	\$5,500
New Haven Village	\$3,400	\$600	\$2,800
Ray Township	\$2,500	\$0	\$2,500
Richmond	\$4,930	\$0	\$4,930
Richmond Township	\$2,570	\$0	\$2,570
Romeo Village	\$2,500	\$0	\$2,500
Shelby Township	\$48,100	\$9,000	\$39,100
Utica	\$3,140	\$600	\$2,540
Washington Township	\$14,430	\$3,000	\$11,430
	\$261,470	\$54,900	\$206,570

Column (C) - This column represents that maximum amount that a community may allocate to public services. Note that the Chore allocation shown in column (B) has already been deducted from the community's public service cap amount shown in Column (A).

Column (C) indicates the amount of funding needing approval through the community's public hearing. For example, the City of Eastpointe's starting public service allocation is \$38,400 (A). Chore funding of \$14,800 (B) is then deducted from this amount leaving the City with \$23,600 (C) to allocate to all public service activities.

For communities that are applying for funds through the bricks and mortar competition, that amount also needs approval through the community's public hearing. For example, if the City of Eastpointe were to apply for \$150,000 through the bricks and mortar competition, the public hearing notice and approval would need to include the \$23,600 for public services and the \$150,000 bricks and mortar request.

SERVICE ACTIVITIES

Important Note: Proposal qualification do not ensure funding, since this is a local community determination. The aggregate amount of the funding recommendation by the communities for any given agency must be for a minimum of \$1,500 in order for a contract to be awarded. If an agency receives less than \$1,500 aggregate then the funds will be reallocated to the County's Housing Rehabilitation Program.

Applicant: Advancing Macomb Foundation, Inc.

Name: Breaking Barriers to Play Coalition

CDBG Request: \$25,760

Project Cost: \$179,000

Communities of consideration:

Chesterfield (\$4480) Fraser (\$4,480) Eastpointe (\$5,600) Harrison Twp. (\$5,600)
Mount Clemens (\$5,600)

Project Description: The applicant, in conjunction with youth sports organizations, provides sports activities and leagues to youth and families. CDBG funds would be used to provide scholarships to income eligible youth and their guardians to participate in sports programming. The applicant would be reimbursed \$28 per person for core programming (family free play, playground games, sports sampling, water safety, nutrition and conditioning and positive parenting/coaching), \$84 per person for non-traditional leagues (golf, futsal, swimming, kickball, martial arts, gymnastics, bowling and racket sports), and \$84 per person for traditional sports leagues (flag football, softball, baseball, soccer, cheer and basketball).

New or Previously Funded Subrecipient: Advancing Macomb Foundation is a second year applicant.

Note of Concern: Applicant has minimal prior experience with CDBG and will therefore require technical assistance for billing, income eligibility requirements, and program requirements.

Applicant: Armada Police Athletic League

Name: Armada PAL

CDBG Request: \$3,200

Project Cost: \$88,000

Communities of consideration:

Armada Twp. (\$1,600) Village of Armada (\$1,600)

Project Description: The applicant provides one week of summer camp for children in 5th through 8th grade in the Armada School District. CDBG funds would be used to provide scholarships to students from LMI families who would not be able to afford camp otherwise. The cost is \$400 per student so if you choose to fund this project, please do so in \$400 increments.

New or Previously Funded Subrecipient: Armada PAL is a reoccurring applicant.

Note of Concern: Armada PAL was allocated \$2,450 in the 2020 program year and \$2,450 was recaptured due to the summer camp not being held because of the COVID-19 pandemic. No funds were recaptured during the 2021 program year. Armada PAL received funding from Armada Township (\$1,050) and Village of Armada (\$1,050). The funds served: Armada Township (2 people), City of Richmond (2 people), Richmond Township (1 person) and Ray Township (1 person).

**Macomb County CDBG Program
Summary of 2023 Non-Profit Applications**

December 2022

Applicant: Care House

Name: Child Advocacy Services Program

CDBG Request: \$76,200

Project Cost: 1,182,998

Communities of consideration:

Bruce Twp (\$1,200)	Center Line (\$3,600)	Chesterfield (\$10,800)	Eastpointe (\$15,000)
Fraser (\$2,400)	Harrison Twp (\$3,000)	Lenox Twp (\$1,200)	Macomb Twp (\$12,000)
Mt Clemens (\$6,000)	New Baltimore (\$2,400)	New Haven (\$2,400)	Ray Twp (\$1,200)
Richmond City(\$1,200)	Richmond Twp (\$600)	Romeo (\$2,400)	Shelby Twp (\$7,200)
Utica (\$600)	Washington Twp (\$3,000)		

Project Description: The applicant provides child-friendly, family-centered investigation, prosecution and treatment services to income-eligible child victims of sexual and physical abuse, by coordinating an interdisciplinary support team (law enforcement, child protective services and assistant prosecutors), and provides crisis intervention, counseling, court advocacy, parent and child support groups, education, information and referral. Services are provided at no charge to families served. Each community's funding request is based on service projections in that community. The cost per child and the family is approximately \$678, but only \$600 is billed to CDBG. If funding this project, please do so in \$600 increments.

New or Previously Funded Subrecipient: Care House is a reoccurring applicant.

Note of Concern: No funds were recaptured for the 2021 program year. Care House received funding from Armada Township (\$184), Village of Armada (\$500), Bruce Township (\$1200), Center Line (\$1,931.50), Chesterfield (\$8,400), Eastpointe (\$9,600), Fraser (\$4,800), Lenox Township (\$800), Macomb (\$3,000), Mount Clemens (\$6,522), New Haven (\$2,650), Ray (\$360), City of Richmond (\$1000), Richmond Township (\$2,750), Romeo (\$513.75), Shelby Township (\$7,200), Utica (\$448), and Washington Township (\$1,500). The funds served: Village of Armada (1 person) Bruce Township (3 people), Center Line (6 people), Chesterfield (19 people), Eastpointe (21 people), Fraser (2 people), Lenox (2 people), Macomb Township (16 people) Mount Clemens (11 people), New Haven (8 people), Romeo (1 person), City of Richmond (3 people), Shelby Township (7 people), Utica (1 person), and Washington Township (3 people).

Applicant: Hearts 4 Homes Inc.

Name: Hearts 4 Homes Rental Assistance

CDBG Request: \$15,000

Project Cost: \$65,000

Communities of consideration:

Eastpointe (\$5,000) Harrison Twp. (\$2,500) Mt. Clemens (\$2,500) Shelby Twp. (\$5,000)

Project Description: Hearts 4 Homes purpose is to end homelessness in children in Macomb County. Hearts 4 Homes provides rental assistance to LMI families that meet the criteria of homelessness. CDBG funds will be used to provide up to \$1,000 per family for security deposits.

New or Previously Funded Subrecipient: Hearts 4 Homes is a new applicant.

Note of Concern: Applicant has no prior experience with CDBG and will therefore require technical assistance for billing, income eligibility requirements, and program requirements.

**Macomb County CDBG Program
Summary of 2023 Non-Profit Applications**

December 2022

Applicant: Interfaith Volunteer Caregivers

Name: Safe at Home Program

CDBG Request: \$21,534

Project Cost: \$48,840

Communities of consideration:

Armada Twp (\$296)	Village of Armada (\$148)	Bruce Twp (\$296)	Center Line (\$1,850)
Chesterfield Twp (\$1,184)	Eastpointe (\$2,590)	Fraser (\$1,850)	Harrison Twp (\$1,850)
Lenox Twp (\$444)	Macomb Twp (\$1,850)	Mount Clemens (\$888)	New Baltimore (\$888)
New Haven (\$296)	Ray Twp (\$148)	City of Richmond (\$148)	Richmond Twp (\$148)
Romeo (\$148)	Shelby Twp (\$4,440)	Utica (\$1,184)	Washington Twp (\$888)

Project Description: Assist income eligible seniors and physically challenged adults with indoor and outdoor chores, minor home repairs and routine housekeeping/maintenance tasks that they cannot accomplish due to limited financial resources. The average cost is \$74 per completed task.

New or Previously Funded Subrecipient: Interfaith is a reoccurring applicant.

Note of Concern: Interfaith Volunteer Caregivers was allocated \$9,994.50 in the 2021 program year. Interfaith Volunteer Caregivers received funding from Armada Twp. (\$148), The Village of Armada (\$148), Bruce Township (\$222), Center Line (\$818.50), Eastpointe (\$1,776), Fraser (\$740), Lenox (\$300), Mount Clemens (\$888), Ray (\$148), Macomb Twp. (\$400), City of Richmond (\$148), Romeo (\$50), Shelby Township (\$3,330), Utica (\$448) and Washington Township (\$430).

Applicant: Macomb County Rotating Emergency Shelter Team (MCREST) **Name:** Emergency Shelter

CDBG Request: \$50,085

Project Total: \$1,333,201

Communities of Consideration:

Armada Twp (\$783)	Village of Armada (\$792)	Bruce Township (\$1,890)
Center Line (\$1,890)	Chesterfield (\$1,890)	Eastpointe (\$5,355)
Fraser (\$1,890)	Harrison Twp (\$1,890)	Lenox Twp (\$1,890)
Macomb Twp (\$1,890)	Mt Clemens (\$3,780)	New Baltimore (\$1,890)
New Haven (\$1,890)	Ray Twp (\$1,890)	City of Richmond (\$792)
Richmond Twp (\$783)	Romeo (\$3,780)	Shelby Twp (\$7,560)
Utica (\$3,780)	Washington Twp (\$3,780)	

Project Description: MCREST provides emergency shelter (through local churches on a rotating basis) and related services to help people overcome homelessness. Services include assessments, referral assistance and casework to its clients, as well as shelter. Homeless persons would benefit from 5,355 shelter nights (\$9.00/night) within contributing communities. All beneficiaries would be homeless.

New or Previously Funded Subrecipient: MCREST is a reoccurring applicant.

Note of Concern: MCREST was allocated \$21,428.75. No funds were recaptured for the 2021 program year. MCREST received funding from the Village of Armada (\$252), Armada Twp. (\$184), Bruce Twp. (\$1,200), Chesterfield (\$1,000), Eastpointe (\$3,224), Fraser (\$210), Lenox (\$800), Mount Clemens (\$1,890), Ray (\$360), Richmond (\$792) Romeo (\$1,008.75), Shelby Township (\$7,560), Utica (\$448) and Washington Township (\$2,500).

Applicant: Maggie's Wigs 4 Kids of Michigan

Name: Maggie's Wigs 4 Kids of Michigan

**Macomb County CDBG Program
Summary of 2023 Non-Profit Applications**

December 2022

CDBG Request: \$5,000 **Project Total:** \$13,500

Communities of Consideration:

Chesterfield Twp (\$1,000) Eastpointe (\$1,000) Macomb Twp (\$1,000) Shelby Twp (\$1,000)
Washington Twp (\$1,000)

Project Description: Maggie's Wigs 4 Kids promotes self-esteem in children by providing custom wigs for medical conditions such as cancer, alopecia, trichotillomania and burn survivors. This helps relieve feelings of acute self-consciousness by the sufferer. Funds would provide services including consultation, a wig fitting, cutting, styling, and instruction on wig care. The cost is \$2,700 per wig, but only \$1,000 of it will be billed to CDBG.

New or Previously Funded Subrecipient: Maggie's Wigs 4 Kids is a reoccurring applicant.

Note of Concern: Wigs 4 Kids was allocated \$2,800 in the 2021 program year. Maggie's Wigs 4 Kids received funding from Chesterfield (\$1,000), Eastpointe (\$800), and Shelby Township (\$1,000). The funds served: Center Line (1 person) and New Haven (1 person) Shelby Twp. (1 person)

Applicant: Samaritan House **Name:** Emergency Basic Needs Assistance

CDBG Request: \$22,000 **Project Total:** \$395,000

Communities of Consideration:

Armada Twp (\$500) Village of Armada (\$500) Bruce Twp (\$2,000) Macomb Twp. (\$500)
Ray (\$500) Romeo (\$1,500) Shelby Twp (\$8,000) Utica (\$1,500)
Washington Twp (\$7,000)

Project Description: Samaritan House maintains an emergency food pantry and provides utility, shelter, clothing and other basic needs assistance to income-eligible individuals, families and seniors in crisis. They will use CDBG funds to provide emergency food to LMI families at a cost of \$2.25 per pound, per meal.

New or Previously Funded Subrecipient: Samaritan House is a reoccurring applicant.

Note of Concern: No funds were recaptured for the 2021 program year. In 2021 Samaritan House received funding from Armada Township (\$184), Village of Armada (\$250), Bruce Township (\$1,728), Ray (\$382) Romeo (\$313.75), Shelby Township (\$6,000) Utica (\$448), and Washington Township (\$5,500). The funds served: Armada Township (12 people), Village of Armada (2 people), Bruce Township (66 people), Ray Twp. (3 people), Romeo (67 people), Shelby Township (122 people) and Washington Township (249 people).

Applicant: Shelby Township Lions Club **Name:** Christmas Basket Program

CDBG Request: \$2,500 **Project Total:** \$5,000

Community: Shelby Twp (\$2,500)

Project Description: CDBG funds will be used to provide food in Christmas Baskets to LMI families who are residents of Shelby Township.

New or Previously Funded Subrecipient: Shelby Township Lions is a reoccurring applicant.

**Macomb County CDBG Program
Summary of 2023 Non-Profit Applications**

December 2022

Note of Concern: Shelby Township Lions was awarded \$5,000 for the 2021 program year and \$2,814.72 was recaptured. Shelby Township Lions received funding from Shelby Township (\$5,000) in 2021 and served 117 people.

Applicant: Turning Point, Inc.

Name: Domestic Violence & Sexual Assault Program

CDBG Request: \$35,000

Project Total: \$1,000,000

Communities of Consideration:

Center Line (\$2,000)	Chesterfield Twp (\$5,000)	Eastpointe (\$8,250)	Fraser (\$2,500)
Harrison Twp (\$1,250)	Mt Clemens (\$2,500)	New Baltimore (\$2,000)	New Haven (\$1,500)
City of Richmond (\$1,000)	Romeo (\$1,000)	Shelby Twp (\$5,000)	Utica (\$1,000)
Washington Twp (\$2,000)			

Project Description: Turning Point provides immediate emergency shelter, crisis intervention, and supportive services for survivors of domestic abuse and their dependent children 365/7/24. Turning Point also has a 365/24/7 crisis line. It also provides advocacy, 24-hour crisis intervention, support groups, medical support, skills building, employment and housing searches, and children's support programs. CDBG funds would be used to pay for costs related to the shelter. The total cost of providing these services is approximately \$70/night per person for shelter, but Turning Point is only asking for reimbursement at a rate of \$25 per night. Clients would benefit from 1,620 shelter nights (\$25/night) within contributing communities.

New or Previously Funded Subrecipient: Turning Point is a reoccurring applicant.

Note of Concern: Turning Point was awarded \$20,861.750 for the 2021 program year. Turning Point received funding from Chesterfield (\$1,000), Eastpointe (\$6,600), Fraser (\$2,500), Mount Clemens (\$2,500), City of Richmond (\$1,000), Romeo (\$313.75), Shelby Township (\$5,000), Utica (\$448) and Washington Township (\$1,500). The funds served: Chesterfield (3 people), Eastpointe (5 people), Fraser (4 people), Mount Clemens (8 people), Shelby Township (3 people) and Washington Twp. (2 people).

	Armada Twp	Armada Village	Bruce Twp	Center Line	Chesterfield Twp	Eastpointe	Fraser	Harrison Twp	Lenox Twp	Macomb Twp	Mt Clemens	New Baltimore	New Haven	Ray Twp	Richmond City	Richmond Twp	Romeo	Shelby Twp	Utica	Washington Twp	PROJECT TOTAL
Senior Chore Program							\$2,000.00	\$3,500.00	\$2,000.00	\$7,500.00	\$3,600.00										\$54,900
Armada PAL	\$1,600.00	\$1,600.00																			\$3,200.00
Care House			\$1,200.00	\$3,600.00	\$10,800.00	\$15,000.00	\$2,400.00	\$3,000.00	\$1,200.00	\$12,000.00	\$6,000.00	\$2,400.00	\$2,400.00	\$1,200.00	\$1,200.00	\$600.00	\$2,400.00	\$7,200.00	\$600.00	\$3,000.00	\$76,200.00
Hearts 4 Homes						\$5,000.00		\$2,500.00			\$2,500.00							\$5,000.00			\$15,000.00
Interfaith Volunteer Caregivers	\$296.00	\$148.00	\$296.00	\$1,850.00	\$1,184.00	\$2,590.00	\$1,850.00	\$1,850.00	\$444.00	\$1,850.00	\$888.00	\$888.00	\$296.00	\$148.00	\$148.00	\$148.00	\$148.00	\$4,440.00	\$1,184.00	\$888.00	\$21,534.00
MCREST	\$783.00	\$792.00	\$1,890.00	\$1,890.00	\$1,890.00	\$5,355.00	\$1,890.00	\$1,890.00	\$1,890.00	\$1,890.00	\$3,780.00	\$1,890.00	\$1,890.00	\$1,890.00	\$792.00	\$783.00	\$3,780.00	\$7,560.00	\$3,780.00	\$3,780.00	\$50,085.00
Maggie's Wigs 4 Kids					\$1,000.00	\$1,000.00				\$1,000.00								\$1,000.00		\$1,000.00	\$5,000.00
Samaritan House	\$500.00	\$500.00	\$2,000.00							\$500.00				\$500.00			\$1,500.00	\$8,000.00	\$1,500.00	\$7,000.00	\$22,000.00
Shelby Township Lions																		\$2,500.00			\$2,500.00
Advancing Macomb					\$4,800.00	\$5,600.00	\$4,480.00	\$5,600.00			\$5,600.00										\$25,760.00
Turning Point				\$2,000.00	\$5,000.00	\$8,250.00	\$2,500.00	\$1,250.00			\$2,500.00	\$2,000.00	\$1,500.00		\$1,000.00		\$1,000.00	\$5,000.00	\$1,000.00	\$2,000.00	\$35,000.00
Community Total	\$3,179.00	\$3,040.00	\$5,386.00	\$9,340.00	\$24,674.00	\$42,795.00	\$15,120.00	\$19,590.00	\$3,534.00	\$17,240.00	\$24,868.00	\$7,178.00	\$6,086.00	\$3,738.00	\$3,140.00	\$1,531.00	\$8,828.00	\$40,700.00	\$8,064.00	\$17,668.00	\$311,179.00



Fraser City Council Agenda Item

SUBJECT TITLE:	2023 CDBG Program	DATE SUBMITTED:	12/29/2022										
PREPARED BY:	Clerk Greenia	NEW OR RETURNING:	New										
REQUEST													
City Council has had the opportunity to listen to requests from various Public Service Providers regarding the expenditure of the City of Fraser's 2023 CDBG Allotment. As noted the amount of funds that City Council has the opportunity to allocate for this year is \$7,750. The minimum amount City Council can grant an agency is \$1,500. The following Public Service Providers had requested funding from the City of Fraser prior to the Public Hearing: <table><tr><td>Advancing Macomb</td><td>\$4,480</td></tr><tr><td>Care House</td><td>\$2,400</td></tr><tr><td>Interfaith Volunteer Caregivers</td><td>\$1,850</td></tr><tr><td>MCREST</td><td>\$1,890</td></tr><tr><td>Turning Point</td><td>\$2,500</td></tr></table>				Advancing Macomb	\$4,480	Care House	\$2,400	Interfaith Volunteer Caregivers	\$1,850	MCREST	\$1,890	Turning Point	\$2,500
Advancing Macomb	\$4,480												
Care House	\$2,400												
Interfaith Volunteer Caregivers	\$1,850												
MCREST	\$1,890												
Turning Point	\$2,500												
BUDGET IMPACT													
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)													
Amount:													
Account Number(s):													
Requires Budget Amendment: ☐ NO ☐ YES - Amount:													
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:													
Requires Travel Expenses: ☐ NO ☐ YES - Amount:													
Offset by Grant Funding: ☐ NO ☐ YES - Amount:													
Additional Information:													
ATTACHMENTS													
RECOMMENDED MOTION(s)													
Motion to allocate \$_____ to _____ (service agency), \$_____ to _____ (service agency), etc.													



Fraser City Council Agenda Item

SUBJECT TITLE:	Assessing Board of Review Appointments	DATE SUBMITTED:	01/03/2023
PREPARED BY:	City Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
Board of Review Members Kathy Czarnecki and Kenneth Perry, Jr. have terms that expired on December 31, 2022. City of Fraser Assessor Deb Kopp has assured me that they are competent Board Members and serve the City of Fraser well. The Board terms are for two (2) years and will expire December 31, 2024.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
APPLICATION TO SERVE ON ASSESSING BOARD OF REVIEW FROM KATHY CZARNECKI APPLICATION TO SERVE ON ASSESSING BOARD OF REVIEW FROM KENNETH PERRY, JR.			
RECOMMENDED MOTION(s)			
MOTION TO REAPPOINT KATHY CZARNECKI AND KENNETH PERRY, JR. TO THE CITY OF FRASER ASSESSING BOARD OF REVIEW FOR TWO (2) YEAR TERMS WITH AN END DATE OF DECEMBER 31, 2024.			

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



www.MiCityOffraser.Com

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100

cityclerk@micityoffraser.com

LAST NAME	FIRST NAME	M.I.
Czarnecki	Kathy	L
ADDRESS (number & street)		
CITY	STATE	ZIP CODE
Fraser	MI	48026
CELL PHONE	HOME PHONE	email
NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR		
Assessing Board of Review		
TERM ENDING (IF KNOWN)		12/31/2022
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)		
Respectfully request reappointment to serve on the Board. Continue to learn the various aspects related to tax assessments. Sincere interest in local government.		
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)		
High School graduate. Citizen Planner Certification 2020 MSU extension Planning Commission Board member, seeking reappointment term expiration 12/31/2022		
CURRENT EMPLOYMENT		
COMPANY NAME	YOUR TITLE/POSITION	
Retired	Administrative Assistant	
City of Troy MI	Currently Contracted as Recording Secretary	
COMPANY ADDRESS (number & street)		
500 W. Bear River Road		
CITY	STATE	ZIP CODE
Troy	MI	48064
OFFICE PHONE	OFFICE CELL PHONE	
248.524.3364		
PLEASE LIST YOUR RESPONSIBILITIES		
Processed applications for development and variance requests. Prepared meeting agendas and packets. Attend Board meetings and prepare minutes.		

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM

Rev 11/2017

Received by Kathy L Czarnecki Date 11/09/2022

Kathy Czarnecki
31827 Pam Court
Fraser MI 48026

Work History

City of Troy, Michigan
Administrative Assistant, Planning Department
May 2000 to June 2018 (Retired)
Current Contract as Recording Secretary

Responsibilities

Administrative person for following Boards and Committees

- Planning Commission
- Zoning Board of Appeals
- Building Code Board of Appeals
- Animal Control Appeal Board

Board and Committee Responsibilities

- Process applications
- Prepare and distribute agendas / agenda packets
- Generate public hearing notices
- Attend meetings; take and prepare minutes

Front Counter Service

- Key person to field and direct counter service and telephone calls
- Accept all Board and Committee applications
- Assist with general planning questions
- Report code violations; assist with general code enforcement questions

Previous Municipal Employment and Experience

City of Farmington Hills, Michigan; Planning Department
City of Canton, Ohio; City Clerk and City Council

Education

High School Graduate
Citizen Planner Certification 2020 MSU Extension

Volunteer Interests

Hospice
Interfaith Volunteer Caregivers

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS



APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL
PERRY		KENNETH, JR		
ADDRESS (number & street)				
LUXEMBURG AVE				
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
FRASER	MI	48026		
NAME OF BOARD/COMMISSION APPLYING FOR				
ASSESSING BOARD OF REVIEW BOARD MEMBER				
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)				
CURRENTLY ON THE BOARD				
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)				
- FHS - MACOMB COMMUNITY COLLEGE				
CURRENT EMPLOYMENT				
COMPANY NAME		YOUR TITLE/POSITION		
SELF-EMPLOYED				
COMPANY ADDRESS (number & street)				
SAME AS ABOVE				
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
PLEASE LIST YOUR RESPONSIBILITIES				
- DESIGNER - SALES				

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION



Fraser City Council Agenda Item

SUBJECT TITLE:	Planning Commission Appointment	DATE SUBMITTED:	01/05/2023
PREPARED BY:	Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
Planning Commission Member Kathy Czarnecki's official term ended on December 31, 2022. She has submitted an application as well as a letter of interest to remain on that body. At the January 4, 2023 meeting of the Planning Commission the following motion was made and unanimously approved: Motion by Farina, supported by Warunek to recommend to City Council the reappointment of Kathy Czarnecki to the City of Fraser Planning Commission with a term ending December 31, 2025.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Czarnecki Application Czarnecki Letter of Interest and Resume DRAFT Minutes 1/4/2023 City of Fraser Planning Commission			
RECOMMENDED MOTION(s)			
Motion to approve the reappointment of Kathy Czarnecki to the City of Fraser Planning Commission with a term ending December 31, 2025.			

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



www.MiCityOfFraser.Com

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100

cityclerk@micityoffraser.com

LAST NAME	FIRST NAME	M.I.
Czarnecki	Kathy	L.
ADDRESS (number & street)		
Court		
CITY	STATE	ZIP CODE
Fraser	MI	48026
CELL PHONE		HOME PHONE email
		lc.planning@yahoo.com
NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR		TERM ENDING (IF KNOWN)
Planning Commission		12/31/2012
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)		
17 year Junior resident My employment background has been in municipalities, the majority of which has been in Planning departments. I have a big interest in the future development of Fraser.		
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)		
High School graduate Citizen Planner certification 2000 - MSU extension		
CURRENT EMPLOYMENT		
COMPANY NAME		YOUR TITLE/POSITION
City of Troy, MI		Retired - Administrative Assistant Planning Department
COMPANY ADDRESS (number & street)		Currently Contract position (part time)
500 W. Big Beaver		As Recording Secretary -
CITY	STATE	ZIP CODE
Troy	MI	48064
OFFICE PHONE		OFFICE CELL PHONE
248.524.3364		
PLEASE LIST YOUR RESPONSIBILITIES		
Processed applications for development and variance requests. Prepared meeting agenda packets. Attend Board meetings and prepare minutes.		

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM

Rev 11/2017

Received by

Date

Kathy L. Czarnecki 10/3/2012

November 3, 2022

City Council
City of Fraser
33000 Garfield Road
Fraser Michigan 48026

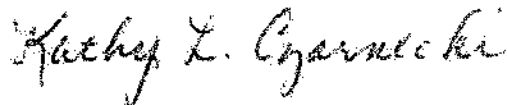
Re: Reappointment to Planning Commission

Dear Honorable Members of City Council:

My term officially expires December 31, 2022. I would like to continue in the capacity of Board member and respectfully request to be reappointed to the Planning Commission for another term.

Please feel free to reach out to me should you have any questions.

Sincerely,



Kathy L. Czarnecki

Fraser Michigan 48026
k1uplanning@yahoo.com

Kathy Czarniecki

kicplanning@yahoo.com

Fraser MI 48026

Work History

City of Troy, Michigan

Administrative Assistant, Planning Department

May 2000 to June 2018 (Retired)

Current Contract as Recording Secretary

Responsibilities

Administrative person for following Boards and Committees

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City of Canton, Ohio; City Clerk and City Council

Education

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Citizen Planner Certification 2020 MSU Extension

Volunteer Interests

Hospice

Interfaith Volunteer Caregivers



City Manager
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Patrice M. Schornak
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Patrick O'Dell
Dana Sutherland

PLANNING COMMISSION MINUTES CITY OF FRASER 33000 GARFIELD, FRASER, MI 48026 JANUARY 4, 2023 DRAFT

A regular meeting of the City of Fraser Planning Commission Meeting was held on Wednesday, January 4, 2023 at 7:00 P.M. The meeting was held in City Council Chambers, 33000 Garfield Road, Fraser, MI 48026.

1. CALL MEETING TO ORDER

Chairman Warunek called the meeting to order at 7:01 p.m.

Chairman Warunek led the Pledge of Allegiance

2. ROLL CALL

PRESENT: Barr, Czarnecki, Farina, Meyer, Perry, Keil and Warunek

ABSENT: None

OTHERS: Planner Andrew Littman, Attorney Haley Tomich, Planner Alicia Warren,
City Clerk Greenia

3. APPROVAL OF AGENDA – REGULAR MEETING JANUARY 4, 2023

Motion by Keil supported by Farina to approve the Planning Commission Agenda for the January 4, 2023 City of Fraser Planning Commission Meeting as presented.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

4. CHAIRPERSON'S OPENING REMARKS

Chairperson Warunek read the formal statement relative to the powers of the Planning Commission and the facts and conditions for granting site plan approval.

5. APPROVAL OF MINUTES – REGULAR MEETING NOVEMBER 2, 2022

Motion by Meyer second by Perry to approve the minutes of November 2, 2022 as amended.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

At this time, Commissioner Farina asked if Planning Commission could get an update on the status of all of the shared drive and parking agreements from the attorney's office.

6. NEW BUSINESS

A. Public Notices – none at this time

B. Site Plan and Other Reviews: None at this time

C. Zoning Ordinance Text Amendment: Sec. 32-221 Establishment of Board

Discussion was had on the proposed amendment to the Zoning Ordinance. The addition of allowing City Council to appoint as many as two (2) alternates was reviewed. Planner Littman and Attorney Tomich fielded questions on this matter.

The process of getting this proposed DRAFT amendment to City Council was had. It was noted that Planning Commission's role was to review the DRAFT and then either recommend or not recommend approval of the Zoning Ordinance amendment to City Council. Chairman Warunek stated he was happy to see this proposed amendment.

Motion by Farina, supported by Keil to recommend to City Council approval of the proposed amendment to City of Fraser Zoning Ordinance Section 14.00, Codified as Section 32-221 of the City Code of Ordinances regarding giving City Council authority to appoint as many as two (2) alternate members to the Zoning Board of Appeals.

Commissioner Farina asked that the ZBA be made aware of this proposed amendment tomorrow night.

Roll Call Vote:

AYES: Barr, Czarnecki, Farina, Keil, Meyer, Perry, Warunek

NAYS: None

Motion Carried

D. Planning Commissioner Vacancies and Candidates Interviews

Planning Commissioner Kathy Czarnecki term has officially ended as of December 31, 2022. She has submitted her application for reappointment to the Planning Commission for another three (3) year term. There were no other applicants to fill this vacancy at this time.

Planning Commission discussed this matter and agreed that Commissioner Czarnecki was a great asset to the City of Fraser and its Planning Commission.

Motion by Farina, supported by Warunek to recommend to City Council the reappointment of Kathy Czarnecki to the City of Fraser Planning Commission with a term ending December 31, 2025.

Roll Call Voted:

AYES: Barr, Farina, Keil, Meyer, Perry, Warunek

NAYS: None

ABSTAIN: Czarnecki

Motion Carried

E. Elect Planning Commission Officers

Nominations were had for the office of Planning Commission Chairman as follows:

Nomination by Farina with support by Warunek for Kathy Czarnecki to be Chairman of the City of Fraser Planning Commission.

Commissioner Czarnecki accepted the nomination.

Hearing no other nominations, according to the Planning Commission By-Laws, Kathy Czarnecki was deemed to be the City of Fraser Planning Commission Chairman through December 31, 2023.

Discussion was had about concerns that Commissioner Czarnecki would not be approved by City Council by the time of the next Planning Commission meeting. City Clerk Greenia indicated she would speak to City Manager Leven to see if they could add this item to the agenda for next week.

Nominations were had for the office of Planning Commission Vice-Chairman as follows:

Commissioner Keil with support from Commissioner Czarnecki nominated Frank Farina for the office of City of Fraser Planning Commission Vice-Chairman.

Commissioner Farina accepted the nomination.

Commissioner Czarnecki with support from Commissioner Barr nominated Commissioner Perry for the office of City of Fraser Planning Commission Vice-Chairman.

Commissioner Perry accepted the nomination.

At this time a silent vote was taken for the office of the City of Fraser Planning Commission Vice-Chairman.

Attorney Haley Tomich counted the votes. Commissioner Perry received four (4) votes for the office of Vice-Chairman Commissioner Farina received three (3) votes for the office of Vice-Chairman.

Commissioner Perry was deemed as Vice-Chairman of the City of Fraser Planning Commission at this time through December 31, 2023.

Nominations were had for the office of Planning Commission Secretary as Follows:

Commissioner Warunek with support from Commissioner Czarnecki nominated Commissioner Keil for the office of the City of Fraser Planning Commission Secretary.

Commissioner Keil accepted the nomination.

Hearing no other nominations according to the Planning Commission By-Laws Commissioner Keil was deemed to be the Secretary of the City of Fraser Planning Commission through December 31, 2023.

F. 2023 Planning Commission Calendar

Discussion of the proposed meeting Calendar was had. Concern was with the proposed meeting on July 5, 2023.

Motion by Czarnecki, supported by Keil to approve the City of Fraser Planning Commission 2023 meeting dates as recommended excepting the July 5, 2023 meeting will be changed to July 17, 2023.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

July 17, 2023 is a Monday.

7. UNFINISHED BUSINESS

Nothing at this time.

8. PUBLIC COMMUNICATIONS ON NON-AGENDA ITEMS

Nothing at this time.

9. ZONING BOARD OF APPEALS MEMBER LIAISON REPORT

Commissioner Farina noted they had not had a meeting since October of 2022. Mr. Michael Lesich was a new Zoning Board of Appeals member.

10. COMMISSIONER'S COMMENTS AND ITEMS OF INTEREST/CONCERNS

Commissioner Barr had no comment but wished everyone a very happy 2023.

Commissioner Czarnecki thanked everyone for their nomination.

Commissioner Farina noted he would like to see some update on items on the monthly Planning and Zoning Report. He wanted to see all the parking lot and driveway agreements.

He then shared there was a fish fry at the Knights of Columbus this Friday. It was the last one of the year. It would begin at 4:00 p.m. and run until 6:00 p.m.

Commissioner Keil had nothing at this time.

Commissioner Meyer had nothing at this time.

Commissioner Perry had nothing at this time.

Chairman Warunek thanked everyone for allowing him to serve as Chairman Of the Planning Commission.

Commissioner Farina then had a few other comments. He wondered when the Annual Planning and Zoning Report would be coming out. Planner Littman stated they would have it at their next meeting

Commissioner Czarnecki had concerns regarding Site Plan 2022-03 and the fact that there appears to be tenants in the building already. She asked if that was allowable without final Site Plan Approval?

Commissioner Farina stated there were some newer members on the Zoning Board of Appeals and Planning Commission. He would like to see McKenna pair with our Attorneys to set up a training session for everyone like they had a few years ago. He would like this done free of charge to the City, perhaps in December of this year.

He stated he would like to know what was happening to the proposed updated Sign Ordinance that Mr. Urbiel was working on. Mr. Littman stated he would check into that and start working on it.

11. AJDOURNMENT

Motion by Farina supported by Keil to adjourn the meeting at 7:51 p.m.

AYES: Barr, Czarnecki, Farina, Keil, Meyer, Perry, Warunek

NAYS: None

Motion Carried

Respectfully Submitted,

Cindi Greenia, Clerk
City of Fraser



Fraser City Council Agenda Item

SUBJECT TITLE:	2021 Sewer Cleaning Contract Modification Approval	DATE SUBMITTED:	12/22/22
PREPARED BY:	Michael Vigneron - AEW	NEW OR RETURNING:	NEW
REQUEST			
Request for City Council to approve additional costs for the 2021 Sanitary Sewer Investigation – SW Quadrant Contract (AEW No. 0190-0450) in the amount of \$14,631.33 pursuant to Section 2-167 (c) of the City Ordinances. The cost increase for this contract is within the \$20,000 contingency as presented in AEW's summary of estimated project costs that was discussed at the March 11, 2021 Council Meeting. Additionally, the total project cost is expected to be approximately \$260,000, which will be less than the \$300,000 that was ultimately budgeted for this work in the City's 2021-22 Fiscal Year budget. This request has been reviewed by the City Manager, Finance Director, and Public Works Superintendent.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$14,631.33			
Account Number(s): 592-507-801 (FY 21-22)			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Additional Information: Please see attached documents for additional information related to the request.			
ATTACHMENTS			
AEW Letter requesting Approval of Contract Modification, including additional attachments: 1) Contract Modification No. 1 Form 2) AEW Letter of Contract Award Recommendation 3) AEW Proposal for Professional Services for the Project			
RECOMMENDED MOTION(S)			
Motion to approve an additional \$14,631.33 in contract costs for the 2021 Sanitary Sewer Investigation – SW Quad Contract with Pipetek Infrastructure Services, increasing the authorized amount from \$189,830.00 to \$204,461.33.			



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Schoenherr Road, Shelby Township, MI 48315
586.726.1234 | www.aewinc.com

December 21, 2022

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Recommendation for Approval of Contract Modification

2021 Sanitary Sewer Investigation – SW Quadrant
AEW Project No. 0190-0450

Dear Ms. Leven:

As we've been mentioning in our monthly updates for the last several months, the cost of the work related to the above referenced contract has exceeded the contract amount authorized by City Council. During the course of performing the sanitary sewer CCTV investigation and cleaning work, the contractor, Pipetek Infrastructure Services, encountered several sewer lines that required "Heavy Cleaning" and "Extra Heavy Cleaning" as defined in project specifications, which is work that is above and beyond "Normal Cleaning" operations. The removal of the debris is necessary to maintain the capacity of the sewer and for evaluation of the structural integrity of the pipe.

The contract included unit pricing for the "Heavy Cleaning" and "Extra Heavy Cleaning" work, however the extent of the additional cleaning work was over and above the amount estimated for this sewer district and resulted in an overage to the contract in the amount of \$14,631.33.

The cost increase for this contract is within the \$20,000 contingency as presented in AEW's summary of estimated costs that was discussed at the March 11, 2021 Council Meeting. Additionally, the total project cost is expected to be approximately \$260,000, which will be less than the \$300,000 that was ultimately budgeted for this work in the City's 2021-22 Fiscal Year budget.

However, given the increase specifically related to the contract with Pipetek Infrastructure Services, and pursuant to Section 2-167 (c) of the City Ordinances, we are requesting that City Council approve a Contract Modification in the amount of \$14,631.33 for the 2021 Sanitary Sewer Investigation – SW Quad



Elaine Leven
December 21, 2022
Page 2

Contract, increasing the authorized amount from \$189,830.00 to \$204,461.33. This will allow for final payment to contractor and contract closeout.

Thank you for your consideration of this item. Please let us know if you have any questions related to this request.

Sincerely,

Michael A. Vigneron, PE
Director of Engineering

Enclosure: Final Balancing Contract Modification
Recommendation for Contract Extension Letter
AEW Proposal for Professional Services Letter

cc: Mark Ragsdale, DPW Superintendent
Sarah Mistretta, Assistant City Manager | Finance Director

\\AEW-ActData\active\0190\0190-0450\Gen\Letters\ConModRec_221220.docx



Contract Modification

Anderson, Eckstein and Westrick, Inc.

12/21/2022 8:24 AM

FieldManager 5.3c

Contract: .0190-0450, 2021 Sanitary Sewer Condition Assessment

Cont. Mod. Number	Revision Number	Cont. Mod. Date	Net Change	Awarded Contract Amount
1	1	12/21/2022	\$14,631.33	\$189,830.00
Route				Entered By Michelle Ankawi
Contract Location 2021 Sanitary Sewer Condition Assessment				

Short Description

Final Balancing

Description of Changes

- A. Original Contract Amount: \$189,830.00
- B. Current Contract value (including this revision): \$204,461.33
- C. Net Total Change (B-A): \$14,631.33
- D. Net Percent Change (C/A*100): 7.71%

Increases / Decreases

Project: 0190-0450, 2021 Sanitary Sewer Condition Assessment

XMPT

Category: 0000,

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Cleaning 06-12 inch Sanitary Sewers	4027001	0010	Original	Ft	-1,149.700	0.85000	\$-977.25
_ Cleaning 15-21 inch Sanitary Sewers	4027001	0015	Original	Ft	-112.200	1.00000	\$-112.20
_ Cleaning 24-36 inch Sanitary Sewers	4027001	0020	Original	Ft	81.800	1.25000	\$102.25
_ Final TV Investigation and Log, 06-12 in ch Sanitary Sewers	4027001	0025	Original	Ft	-1,149.700	0.85000	\$-977.25
_ Final TV Investigation and Log, 15-21 in ch Sanitary Sewers	4027001	0030	Original	Ft	-112.200	0.85000	\$-95.37



Contract Modification

Anderson, Eckstein and Westrick, Inc.

12/21/2022 8:24 AM

FieldManager 5.3c

Increases / Decreases

Project: 0190-0450, 2021 Sanitary Sewer Condition Assessment

XMPT

Category: 0000,

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Final TV Investigation and Log, 24-36 in ch Sanitary Sewers	4027001	0035	Original	Ft	81.800	0.85000	\$69.53
_ Heavy Cleaning 06-12 inch Sanitary Sewer s	4027001	0040	Original	Ft	-5,622.500	0.25000	\$-1,405.63
_ Heavy Cleaning 15-21 inch Sanitary Sewer s	4027001	0045	Original	Ft	3,180.000	1.00000	\$3,180.00
_ Heavy Cleaning 24-36 inch Sanitary Sewer s	4027001	0050	Original	Ft	10,077.800	1.25000	\$12,597.25
_ Removal of Mineral Deposits	4027050	0055	Original	Ea	-21.000	25.00000	\$-525.00
_ Cutting Service Lead Protrusions	4037050	0060	Original	Ea	-25.000	25.00000	\$-625.00
_ Extra Heavy Cleaning	8167040	0075	Original	Hr	17.000	200.00000	\$3,400.00

Subtotal for Category 0000: \$14,631.35

Subtotal for Project 0190-0450: \$14,631.33



Contract Modification

Anderson, Eckstein and Westrick, Inc.

12/21/2022 8:24 AM

FieldManager 5.3c

If authorized, the contractor agrees to do the work outlined above under the direction of the Engineer, and to accept as payment in full the basis of payment as indicated. Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.

Frank D. Varicalli, AEW, Inc.	City of Fraser
_____ Signature	_____ Signature
_____ Date	_____ Date
Pipetek Infrastructure Services	
_____ Signature	
_____ Date	



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Schoenherr Road, Shelby Township, MI 48315
586.726.1234 | www.aewinc.com

March 31, 2021

Marc Thompson, Interim City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Recommendation for Contract Extension

2021 Sanitary Sewer Investigation – SW Quadrant
AEW Project No. 0190-0450

Dear Mr. Thompson:

Pipetek Infrastructure Services has offered to again extend their contract unit prices from the 2018 Sanitary Sewer Investigation Program for the proposed 2021 Sanitary Sewer Investigation Program.

Our office has bid programs of similar size this year, and Pipetek's prices from 2018 were at or below prices for similar projects in nearby communities.

We have worked with Pipetek Infrastructure Services for several years in many neighboring communities and are satisfied with their past performance.

We do not believe any benefit will accrue to the City by seeking further competitive bids. Therefore, we recommend the city award a contract extension for the **2021 Sanitary Sewer Investigation Program - SW Quadrant** to **Pipetek Infrastructure Services, LLC**, 12119 Levan Road, Livonia, MI 48150 in the amount of **\$189,830.00**.

Sincerely,

Michael A. Vigneron, PE
Senior Project Engineer

Enclosure: Pipetek Proposal

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PROPOSAL

CITY OF FRASER 2021 SANITARY SEWER CONDITION ASSESSMENT AEW PROJECT NO. 0190-0450

<u>Item No.</u>	<u>Description</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Bid Unit Price</u>	<u>Bid Price</u>
1	_Bonds, Insurance and Initial Setup Expense, Max 3%	1	LS	5,500.00	5,500.00
2	_Cleaning 06-12 inch Sanitary Sewers	70,600	Ft	0.85	60,010.00
3	_Cleaning 15-21 inch Sanitary Sewers	5,900	Ft	1.00	5,900.00
4	_Cleaning 24-36 inch Sanitary Sewers	14,200	Ft	1.25	17,750.00
6	_Heavy Cleaning 06-12 inch Sanitary Sewers	17,650	Ft	0.25	4,412.50
7	_Heavy Cleaning 15-21 inch Sanitary Sewers	1,475	Ft	1.00	1,475.00
8	_Heavy Cleaning 24-36 inch Sanitary Sewers	3,550	Ft	1.25	4,437.50
10	_Extra Heavy Cleaning	30	Hr	200.00	6,000.00
11	_Final TV Investigation and Log, 06-12 inch Sanitary Sewers	70,600	Ft	0.85	60,010.00
12	_Final TV Investigation and Log, 15-21 inch Sanitary Sewers	5,900	Ft	0.85	5,015.00
13	_Final TV Investigation and Log, 24-36 inch Sanitary Sewers	14,200	Ft	0.85	12,070.00
15	_Removal of Mineral Deposits	25	Ea	25.00	625.00
16	_Cutting Service Lead Protrusions	25	Ea	25.00	625.00
17	_Traffic Control, Major Street	1	LS	2,500.00	2,500.00
18	_Traffic Control, Minor Street	1	LS	2,500.00	2,500.00
19	_Deliverables	1	LS	1,000.00	1,000.00

PROPOSAL GRAND TOTAL \$ 189,830.00

PROPOSAL

CITY OF FRASER 2021 SANITARY SEWER CONDITION ASSESSMENT AEW PROJECT NO. 0190-0450

Pipetek Infrastructure Services

Bidder/Company

Patrick Selby

Signature

Patrick SELBY

Printed Name

Analise Ruiz

Attest Signature

Analise Ruiz

Attest Printed Name

12119 Levan Rd. Livonia, MI 48150

Address

734-921-3054

Telephone

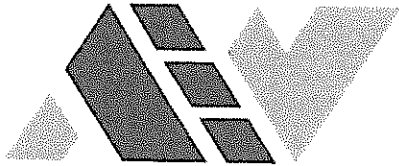
p.selby@pipetekservices.com

Email Address

3/30/2021

Date of Signature

*Contractor will be required to submit Insurance and bonds for this project



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

20000 Westfield Road, Suite 100
Livonia, MI 48150-1000
Phone: (734) 461-1000
Fax: (734) 461-1001
www.aew-inc.com

September 21, 2020

Marc Thompson, Interim City Manager
City of Fraser
33000 Garfield Road
Fraser, MI 48026

Reference: Proposal for Professional Services
Sanitary Sewer Investigation – SW Quad

Dear Mr. Thompson:

We are pleased to submit to you our proposal to professional engineering services on the above referenced project.

Understanding of the Project

We understand the City is considering a program to evaluate the condition of the sanitary sewers and manholes for the sewers located in the southwest quadrant of the City. The last time the sewers in this part of the City were investigated was in 2012, and the City would like to obtain an updated condition assessment. It is also our understanding that the City would like to continue regular, routine inspections of the sanitary sewers on a rotating basis, so that all of the sewer within the City is investigated every 8 to 10 years.

The project would consist of:

- Cleaning and CCTV Investigation of approximately 93,500 feet of 6"-36" diameter sanitary sewer, evaluation of the sewer condition, and recommendations for rehabilitation.
- Condition assessment of approximately 400 sanitary manholes and recommendations for rehabilitation.

We understand that the City is open to extending the contract from last year's CCTV project. We have estimated the cost of contracted services to clean and perform CCTV investigation of the sanitary sewer for this project at approximately \$200,000 based on the bid prices from last year.

Services to Be Provided

Task 1) Plans, Specifications and Contract Bid Award

We propose to furnish project plans and specifications for the sewer cleaning and CCTV investigation, and administer the contract



Marc Thompson
September 21, 2020
Page 2

extension process including a recommendation for award of a contract and updated contract books.

Task 2) Construction Phase Services: Inspection, Contract Administration and GIS Updates

We propose to provide full-time construction inspection and contract administration services, prepare record plans, and update the City's GIS with as-built information.

Task 3) Manhole Inspection

We propose to complete manhole inspections in accordance with Manhole Assessment Certification Program (MACP) standards on all sanitary manholes in the selected district utilizing a 2-person crew.

Task 4) Sewer and Manhole Condition Assessment and Recommendations

We propose to review sewer and manhole inspection data, complete a condition summary report and provide recommendations for rehabilitation with a priority schedule for rehabilitation. Cost estimates will be provided for each structure and sewer line in the program which requires rehabilitation. Sewer line evaluations will be completed in accordance with Pipeline Assessment Certification Program (PACP) standards.

Fee for Professional Services

We propose that the engineering fees for the various tasks required to complete this project be as follows:

Task 1) Plans, Specifications and Contract Extension Award

We propose to complete this task for a fee of \$6,500.00.

Task 2) Construction Phase Services: Inspection, Contract Administration and GIS Updates

We propose to complete this task on an hourly charge basis for the various personnel as required in accordance with the attached current hourly rate schedule. For budget purposes, you may estimate construction phase costs at 25% of the construction cost or \$50,000.00.



Marc Thompson
September 21, 2020
Page 3

Task 3) Manhole Inspection

We propose to complete this task for a fee of \$32,000.00.

Task 4) Sewer and Manhole Condition Assessment and Recommendations

We propose to complete this task for a fee of \$7,500.00.

A summary of the estimated project costs are as follows:

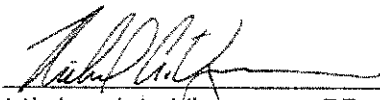
Contracted Services Estimate (CCTV and Clean)	\$ 200,000.00
Plans, Specifications and Contract Bid Award	\$ 6,500.00
Construction Phase Services	\$ 50,000.00
Manhole Inspection	\$ 32,000.00
Condition Assessment and Recommendations	\$ 7,500.00
Contingencies (10% of Contracted Services)	\$ 20,000.00
Estimated Total	\$ 316,000.00

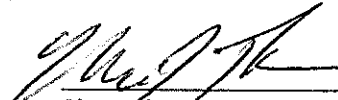
If you have any questions or require any additional information, please advise.
We will await your authorization.

Sincerely,

Anderson, Eckstein and Westrick, Inc.

Accepted By


Michael A. Vigneron, PE
Senior Project Engineer


Signature

6,500
50,000
32,000
7,500

\$96,000 Not
To
Exceed


Executive Vice President


Printed Name, Title

Enclosure: Hourly Rate Schedule

3-15-21
Date

M:\0999\0999-0852\2020\MAV\Fraser\2020SanSewer-SWQuad_mav_200921.docx



Fraser City Council Agenda Item

SUBJECT TITLE:	Kelly Road Cost Share Agreement	DATE SUBMITTED:	12/19/2022
PREPARED BY:	Michael Vigneron - AEW	NEW OR RETURNING:	New
REQUEST			
Request that City Council approve a cost share agreement with Macomb County Department of Roads for the Reconstruction of Kelly Road between 14 Mile Road and 15 Mile Road. The total estimated cost of the project is \$5,696,000 which is partially offset by \$3,642,325 in Federal Funding to cover 80% of construction costs. The remaining costs (\$2,053,675) are split between three entities as follows: Macomb County (50%), Clinton Township (25%), and Fraser (25%). The resulting total estimated share of project costs to Fraser is \$513,419. The amounts and percentages noted in the attached cost share agreement for the various tasks are consistent with typical cost share agreements with Macomb County Department of Roads. Macomb County is asking for an initial deposit in the amount of \$111,250 to cover Fraser's share of the preliminary engineering costs. The remaining balance will be due upon receipt of construction bids, prior to the start of construction. Macomb County is preparing to execute this cost share agreement at their January 26, 2023 Board of Commissioners Meeting and has requested that Fraser approve and execute this agreement prior to that meeting.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$ 513,419			
Account Number(s): 202-463-946.000			
Requires Budget Amendment: ☐ NO ☒ YES - Amount: \$8,419			
Offset by Grant Funding: ☐ NO ☒ YES - Amount: 80% Federal Funds for Construction			
Additional Information: Remaining balance may be requested in the current Fiscal Year or may occur early in the next Fiscal Year depending on the timing of receipt of construction bids.			
ATTACHMENTS			
Email from Macomb County Department of Roads and Costs Share Agreement			
RECOMMENDED MOTION(S)			
Motion to approve the Cost Share Agreement with the Macomb County Department of Roads for the Reconstruction of Kelly Road between 14 Mile Road and 15 Mile Road in the amount of \$513,419.			

Mike Vigneron

From: Sue VanSteelandt <SVan@RCMCWeb.org>
Sent: Friday, December 9, 2022 8:42 AM
To: Robert Cannon; Clinton Twp Bednar (m.bednar@clintontownship-mi.gov); Angela Walker; Fraser City Manager; cityclerk@micityoffraser.com; mikec@micityoffraser.com; Mike Vigneron; Scott Chabot
Subject: Cost Share Agreement - Kelly Road
Attachments: Clinton Fraser Kelly 14 to 15 Mile 012623.pdf
Importance: High

CAUTION: External Email

Good Morning,

Attached is the cost share agreement for Fraser and Clinton's participation in the project from 14 to 15 Mile Road, which includes federal funding. Since the project will begin in 2023 and preliminary work is ongoing, rather than requiring the entire cost share amount due now, we have separated this to two installments, as noted on the Exhibit A of the agreement. PLEASE DO NOT DATE THE AGREEMENT. Upon final approval and signature at our end, we will enter the Board of Commissioners meeting date in January, which is tentatively set for January 26, 2023.

Please have the agreement approved and then signed/witnessed electronically (or print/sign/scan) and your email executed agreement to me. Be sure that you mail in the advance deposit due at the time of your approval as well. After receiving the first signature, I will forward the agreement to the other agency for signature. After our final signature, I will return a scanned PDF of the fully executed document to you.

Please reply to this email with the date of your meeting where this item will be on agenda for approval so that I can be sure I receive the signed agreement in time for our meeting on January 26.

If you have any questions, please let me know as soon as possible. Thank you.

Sue VanSteelandt
Macomb County Department of Roads
117 South Groesbeck Highway
Mount Clemens, MI 48043
586.463.0344

COST SHARE AGREEMENT

This Agreement entered into this ____ day of _____, 2023, by and between the Macomb County Department of Roads, hereinafter referred to as "COUNTY"; and the City of Fraser and Clinton Township, collectively hereinafter referred to as "AGENCIES".

WHEREAS, COUNTY and AGENCIES initiated a project to reconstruct Kelly Road within AGENCIES, and

WHEREAS, COUNTY has adopted policies relating to AGENCIES' participation in primary and local road projects, and

WHEREAS, COUNTY has agreed with AGENCIES to have the project engineered, constructed, inspected and placed in service, and

NOW, THEREFORE, in order to save public funds and expedite the project, COUNTY and AGENCIES agree to carry out the project under a single contract according to the following terms and conditions:

1. The project termini are:
 - Kelly Road from 14 Mile Road to 15 Mile Road
2. The total project shall be defined as, but not necessarily include:
 - Required material
 - Contract cost
 - Survey, engineering plans, testing and field staking
 - Labor and equipment rental charges
 - Overhead and fringe benefits
 - Right of way acquisition
 - Preliminary and construction engineering
 - Signing and pavement marking
 - Other labor, materials, etc. to provide a complete project
3. The following cost sharing proportions have been agreed to (Exhibit A):
 - AGENCIES share: Fifty percent (50%) of all project costs after federal funding is applied
 - COUNTY share: Fifty percent (50%) of all project costs after federal funding is applied
4. Funds provided by AGENCIES shall be paid in full to COUNTY prior to the start of the project.

5. This agreement covers all related project costs incurred from inception through completion of project. COUNTY, at the request of AGENCIES after completion of said project, will furnish AGENCIES with a statement of actual costs of the project and will remit all collected monies exceeding the total cost of the project including overhead and fringe benefits or collect any additional monies necessary to meet the total cost of the project.
6. Overhead and fringe benefits applied shall be at a rate as determined on an annual basis. This rate is subject to change annually based upon actual costs incurred from the prior year and shall be applied to those costs incurred for that particular period.
7. AGENCIES, COUNTY, the County of Macomb, their officers, agents, employees and consultants will be listed as additional insureds on the Contractor's insurance policy for general liability, automobile liability, excess coverage and worker's compensation.
8. COUNTY agrees to obtain authorization for additional expenditures beyond the limits of the Construction Contract from AGENCIES prior to committal of same.

IN WITNESS WHEREOF, the parties hereto executed this Agreement on the date set forth above.

WITNESS

MACOMB COUNTY

John Paul Rea, AICP, Deputy County Executive

WITNESS

CLINTON TOWNSHIP

Robert J. Cannon, Supervisor

WITNESS

CITY OF FRASER

Michael Carnagie, Mayor

**EXHIBIT A
ESTIMATED COST
KELLY ROAD FROM 14 MILE TO 15 MILE ROAD
WORK ORDER #1961**

WORK ORDER SUFFIX	DESCRIPTION	AMOUNT	COST SHARE (after federal funding applied)
A	Preliminary Engineering (10%)	\$445,000	50% AGENCIES 50% COUNTY
B	Right of Way Costs	0	
C	Construction Engineering and Inspection (15%)	667,500	50% AGENCIES 50% COUNTY
D	Sign and Pavement Markings	0	
E	Construction Cost	4,450,000	50% AGENCIES 50% COUNTY
E	Administration Fee (3%)	133,500	50% AGENCIES 50% COUNTY
F	Design Contract and Testing Costs	0	
M	Signal Costs	0	
	Total Project Cost	5,696,000	
	Less Federal Funding	3,642,325	
	Total Project Cost to be Shared	\$2,053,675	50% AGENCIES 50% COUNTY

BREAKDOWN OF PARTICIPANT TOTALS:

Clinton Township (25%): \$513,419 (Advance Deposit due \$111,250)*

City of Fraser (25%): \$513,419 (Advance Deposit due \$111,250)*

Macomb County Department of Roads (50%): \$1,026,837

**** Please note that Macomb County Department of Roads will require payment of your advance deposit of \$111,250 to cover current preliminary engineering costs at the time of your approval of this agreement. When bids are received for this project, we will notify you that the balance of your cost share amount (\$402,169) is due. If the bid is significantly higher or lower than the estimated construction cost in this Exhibit, we will offer a modified Cost Share Agreement to reflect that new construction cost and breakdown of cost sharing. Checks should be submitted to our Finance Department at 117 South Groesbeck Highway, Mt. Clemens, MI 48043. Costs used in this agreement are estimated and you will be responsible for your share of the actual costs incurred. Thank you.***

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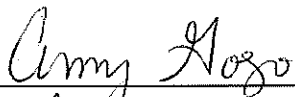
WITNESS

MACOMB COUNTY

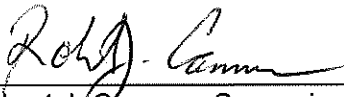
John Paul Rea, AICP, Deputy County Executive

WITNESS

CLINTON TOWNSHIP



Amy Gogo



Robert J. Cannon, Supervisor

WITNESS

CITY OF FRASER

Michael Carnagie, Mayor

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SUBJECT TITLE:	D.P.W. Vehicle Purchase Request	DATE SUBMITTED:	12/21/22
PREPARED BY:	Mark Ragsdale	NEW OR RETURNING:	New
REQUEST			
This agenda request is to purchase a 2023 Ford F-250 4x4 pick up with snowplow, to replace the current Supervisor's 2014 4x4 quad cab F-150, with 107,000 miles on it. This truck will then be transferred to the grounds crew for mowing the parks, maintaining city owned buildings and properties. This agenda request is also to purchase a 2023 Ford F-550 dump truck with plow and salter to replace a 2006 Chevy 3500 dump truck with 65,000 miles on it. This vehicle is the oldest truck in the fleet. The bed is rotting out on it and the repair cost are starting to add up. Since 2013, the city has spent \$18,394.21, in repair costs and will only increase. This vehicle will be sold at auction after the arrival of the new truck (if approved). This will require a budget amendment in the amount of \$56,784.00 The following issues are the reason for the budget amendment request: • \$287,000 was budgeted for multiple vehicles and a loader for the D.P.W. The current wait time for the same size loader was over 18 months out, forcing us to go the next size bigger for availability, which cost more than originally budgeted. • The price of vehicles has gone up drastically in the last year. • The D.P.W. had planned on reusing the old plow and salter from the old dump truck, but recently found out they are not worth trying to salvage, salter will not fit new dump truck and should be sold with the old dump truck. These quotes are from Gorno Ford through the Mi Deal contact (same as the last Ford Explorers we just purchased for Public Safety) which would allow us to waive the competitive bidding process.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☒ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$170,801.			
Account Number(s): 661-249-981.000 Current unencumbered amount \$114,017.00			
Requires Budget Amendment:		☐ NO ☒ YES - Amount: \$56,784	
Requires Reoccurring Charges:		☐ NO ☐ YES - Amount:	
Requires Travel Expenses:		☐ NO ☐ YES - Amount:	
Offset by Grant Funding:		☐ NO ☐ YES - Amount:	
Additional Information:			

ATTACHMENTS
Quotes from Gorno Ford with the MiDeal pricing for the following: • 2023 Ford 4x4 F-550 dump truck with 9.5 ft V blade plow and salter • 2023 Ford F-250 4x4 extended cab with 8.5ft V blade snowplow • Pictures of Supervisor's vehicle 2014 F-150 quad cab 4x4 • Pictures of 2006 Chevy 3500 dump truck • Maintenance report life to date for 2006 Chevy 3500 dump truck
RECOMMENDED MOTION(S)
The Superintendent of Public Works recommends the following motions: 1. Waive the competitive bidding process due to utilizing the State of Michigan's procurement MiDeal contact. 2. Approve the purchase of the 2023 Ford F-550 4x4 dump truck with salter and snowplow 3. Approve the purchase of the 2023 Ford F-250 4x4 extended cab with snowplow 4. Approve budget amendment in the amount of \$56,790

DATE: 12/19/22 **(F550 Dump)**

TO: MARK RAGSDALE, CITY OF FRASER
586-212-2712 (DIRECT) (CELL) ?????????? dpwsupt@micityoffraser.com

FROM: JIM AGNEY, GORNO FORD, GOVERNMENT & FLEET SALES
734-671-4033 (DIRECT) jagney@gornoford.com

RE: **MiDEAL # 4WDM-0112 CONTRACT# 071B1300005**
(1) 2023MY FORD F-550 C/C XL, 4x4, DRW, REG. CAB, 169WB, 84"CA, 7.3L GAS V-10, 10 spd.A/TwO/D, OXFORD WHITE/SLATE VINYL, A/C, AM/FMw/CLOCK, ESOF, LT225/75x19.5AT, w/SPARE, 4.88 LTD.SLIP AXLE, 19,500# GVWR, CAB STEPS, SNOW PLOW PREP PKG., TILT/CRUISE, FRNT. TOW HOOKS, RUNNING BOARDS, PWR. WINDOWS/LOCKS/Htd. MIRRORS, REAR VIEW CAMERA, DISC BRKS.w/ABS, AIR BAGS, SAFETY ROOF MARKER LIGHTS, TRAILER TOW PKG., SKID PLATES, ELEC. BRK. CNTRLR., REVERSE SAFETY BEEPER, UPFITTER SWITCHES, PTO, DUAL BATT., H.D. 410amp ALT.

GALION H.D. 11ft. STAINLESS STEEL 3-4 YD. DUMP BODYw/ 1/4" CAB SHIELD/VIEWING WINDOW, TAILGATE FOLD DOWN, 18.5" DBL. ACTING -TAILGATE, DIRECT LIFT 9-TON FULL- LENGTH SUB-FRAME SCISSOR HOIST (NTEA CLASS 20),14 TON CAPACITYw/6" OVER HANG, 10ga. HIGH STRENGTH STEEL SIDES, TAILGATE & - FLOOR, 6" SIDE-BOARD POCKETS, PWR.-UP/PWR.-DOWN, 5.5" CYL. -BOREw/16" STROKE, 2" CHROME PISTON ROD, SAFETY BODY PROP, MUD FLAPS, DONOVAN MANUAL ROLLER TARPw/BLACK MESH TARP- COVER, 1/2" STEEL HITCH PLATE w/WELDED BRACING TO FRAME, ELEC. BRAKE CNTLR., SAFETY D-RINGS, 15 TON PINTLE HOOK, 7-WIRE ROUND PIN RV STYLE PLUGw/RUBBER SEAL BOOT + REAR AX. PWR., BODY-UP - WARNING LIGHT, REVERSE SAFETY BEEPER, MUNICIPAL SAFETY LIGHT PKG. WESTERN 9.5' MVP3 STEEL V-BLADE PLOW SYSTEM, WESTERN 8' / 1.8 cubic yd. TORNADO POLY SALT HOPPER

F.O.B. DELIVERED TO FRASER, MI \$98,859.00 each
(MSRP = \$102,039.00)

OPTION:

WESTERN 3 cu. yd. STRIKER Stainless Steel SALT BOX SPREADER 9,156.00

**Response to all quotes must be returned to Gorno Ford as a signed quote and/or a Purchase Order by
DECEMBER 30th, 2022!**

**Above quoted price expires DECEMBER 30th, 2022.
ETA LATE SPRING/SUMMER 2023.**

**Due to current computer chip shortage and various other supply chain issues, Ford Motor Company has put
Government Fleet Sales on "allocation", therefore, Ford Pro Fleet Department will have sole discretion
regarding final approval of order confirmation based on customer order history!**

Please review, sign and e-mail back or e-mail Purchase Order to Jim Agney.

Customer Signature: _____

Thank you,

Jim Agney

This quotation is confidential and privileged and is intended solely for the use of Gorno Ford and City of Fraser. This quotation is compiled in association with the MiDEAL Contract and intended for use by MiDEAL Members and State of Michigan government agencies stated above. Information/specifications in this quotation have been established by and are intended only for use by the stated parties. This document is not to be disclosed, distributed, used/re-used as a basis for specifications subsequent bids or request(s) for quotation(s) to any other party or bidders other than the intended parties and/or their authorized personnel.

DATE: 12/20/22

TO: MARK RAGSDALE, CITY OF FRASER
586-212-2712 (DIRECT) (CELL) ?????????? dpwsupt@micityoffraser.com

FROM: JIM AGNEY, GORNO FORD, GOVERNMENT & FLEET SALES
734-671-4033 (DIRECT) jagney@gornoford.com

RE: **MiDEAL 4WDL-0077 - (2) 2023MY FORD F-250, 4x4, EXT. CAB, 148"WB, 8' Box, RED or WHITE/STEEL VINYL, 6.8L V8, 6spd.A/Tw/OD, A/C, AM/FM/w/CLOCK, PWR. DISC BRKS w/ABS, AIR BAGS, 3.73 LOCKER. AXLE, 10,000 # GVWR, LT245/70R-17AT, TRAILER TOW PKG., LED BOX LIGHT, TILT/CRUISE, H.D. TOW PKG. ADVANCE TRAC w/ROLL STABILITY CNTRL., FRNT. TOW HOOKS, TPMS, PWR. WINDOWS/LOCKS/Htd.MIRRORS, DRL'S, ROOF CLR. LIGHTS, UPFITTER SWITCHES, DÉCOR TRIM, 120/400w OUTLET, ELEC. BRAKE CNTRLR., H.D. 410 amp ALT., DUAL BATTERIES, FOG LAMPS, REAR WHEEL WELL LINERS, H.D. SUSP w/REAR SWAY BAR, BOX LINK, SPLASH GUARDS, RHINO SPRAY-IN-BED LINER, ALL-WEATHER H.D. FLOOR-MATS, FACTORY RUNNING BOARDS, SNOW PLOW PREP PKG., REVERSE SAFETY BEEPER, MUNICIPAL SAFETÉY LED LIGHT PKG.,**

F.O.B. DELIVERED TO FRASER, MI \$54,335.00 each
(MSRP = \$56,518.00)

RECOMMENDED:

WESTERN 8.5' STEEL MVP-3 V-BLADE SNOW PLOW SYSTEM w/DEFLECTOR \$8,451.00

Response to all quotes must be returned to Gorno Ford as a signed quote and/or a Purchase Order by DECEMBER 30th, 2022!

**Above quoted price expires DECEMBER 30th 2022.
ETA LATE SPRING/SUMMER 2023**

Due to current computer chip shortage and various other supply chain issues, Ford Motor Company has put Government Fleet Sales on "allocation", therefor, Ford Pro Fleet Department will have sole discretion regarding final approval of order confirmation based on customer order history!

Current lead time to order is estimated at 30 + weeks from receipt of Purchase Order.

Please review, sign and e-mail back or e-mail Purchase Order to Jim Agney.

Customer Signature: _____

Thank you,

Jim Agney

This quotation is confidential and privileged and is intended solely for the use of Gorno Ford and City of Fraser.. This quotation is compiled in association with the MiDEAL Contract and intended for use by MiDEAL Members and State of Michigan government agencies stated above. Information/specifications in this quotation have been established by and are intended only for use by the stated parties. This document is not to be disclosed, distributed, used/re-used as a basis for specifications subsequent bids or request(s) for quotation(s) to any other party or bidders other than the intended parties and/or their authorized personnel.

City Manager

From: DPW Superintendent
Sent: Wednesday, December 21, 2022 9:58 AM
To: DPW Superintendent
Subject: Supervisor's Truck 2014 Ford F-150 4x4 Quad Cab







Sent from my iPhone

City Manager

From: DPW Superintendent
Sent: Wednesday, December 21, 2022 10:00 AM
To: DPW Superintendent
Subject: 2006 Chevy 3500 3 Yard Dump Truck



















Sent from my iPhone



FLEET MANAGEMENT

City of Fraser, Michigan (328103)

Created	Complete	RO Status	RO ID	Vehicle	Driver	Year	Make	Model	Odometer	RO Item ID	Service Des	Qty	\$/Unit	Parts	Labor	Subtotal	Savings	Total Price	Shop Name
6/20/2022	6/20/2022	Paid	37201805	XF4P48	4	2006	Chevrolet	Silverado 3	64705	169396894	Convention	0	0.00	0.00	49.75	49.75	0.00	49.75	AUTO MOTIVE ENHANCERS INC
6/20/2022	6/20/2022	Paid	37201805	XF4P48	4	2006	Chevrolet	Silverado 3	64705	169396895	Convention	1	10.99	10.99	0.00	10.99	0.00	10.99	AUTO MOTIVE ENHANCERS INC
6/20/2022	6/20/2022	Paid	37201805	XF4P48	4	2006	Chevrolet	Silverado 3	64705	169396896	Convention	10	5.63	56.30	0.00	56.30	0.00	56.30	AUTO MOTIVE ENHANCERS INC
6/20/2022	6/20/2022	Paid	37201805	XF4P48	4	2006	Chevrolet	Silverado 3	64705	169397250	Environment	1	1.00	0.00	0.00	1.00	0.00	1.00	AUTO MOTIVE ENHANCERS INC
6/20/2022	6/20/2022	Paid	37201805	XF4P48	4	2006	Chevrolet	Silverado 3	64705	169397251	Shop Supp	1	3.98	0.00	0.00	3.98	0.00	3.98	AUTO MOTIVE ENHANCERS INC
2/16/2022	2/16/2022	Paid	33940135	XF4P48	4	2006	Chevrolet	Silverado 3	64134	151607586	Starting an	0	0.00	0.00	49.75	49.75	0.00	49.75	AUTO MOTIVE ENHANCERS INC
2/16/2022	2/16/2022	Paid	33940135	XF4P48	4	2006	Chevrolet	Silverado 3	64134	151609204	Alternator	0	0.00	0.00	139.30	139.30	0.00	139.30	AUTO MOTIVE ENHANCERS INC
2/16/2022	2/16/2022	Paid	33940135	XF4P48	4	2006	Chevrolet	Silverado 3	64134	151609205	Alternator	1	268.73	268.73	0.00	268.73	0.00	268.73	AUTO MOTIVE ENHANCERS INC
2/16/2022	2/16/2022	Paid	33940135	XF4P48	4	2006	Chevrolet	Silverado 3	64134	151609556	Environment	1	1.00	0.00	0.00	1.00	0.00	1.00	AUTO MOTIVE ENHANCERS INC
2/16/2022	2/16/2022	Paid	33940135	XF4P48	4	2006	Chevrolet	Silverado 3	64134	151609557	Shop Supp	1	10.00	0.00	0.00	10.00	0.00	10.00	AUTO MOTIVE ENHANCERS INC
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123256313	Diagnostics	0	0.00	0.00	129.00	129.00	0.00	129.00	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123256314	Diagnostics	0	0.00	0.00	258.00	258.00	0.00	258.00	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123256315	Fan Shrou	0	0.00	0.00	258.00	258.00	0.00	258.00	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123454783	Exhaust Cl	1	63.40	63.40	0.00	63.40	0.00	63.40	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123455941	Transmissi	1	43.77	43.77	0.00	43.77	0.00	43.77	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123455942	Transmissi	0	0.00	0.00	645.00	645.00	0.00	645.00	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123455943	Transmissi	1	47.55	47.55	0.00	47.55	0.00	47.55	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123455944	Transmissi	1	34.50	34.50	0.00	34.50	0.00	34.50	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123893917	Oil Pan En	0	0.00	0.00	270.90	270.90	0.00	270.90	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123893918	Oil Pan En	1	100.68	100.68	0.00	100.68	0.00	100.68	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123894025	Sealant	1	17.77	17.77	0.00	17.77	0.00	17.77	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123894280	Semi-Synt	1	84.22	84.22	0.00	84.22	0.00	84.22	BUFF WHELAN CHEVROLET IN
6/30/2021	7/1/2021	Paid	28656621	XF4P48	4	2006	Chevrolet	Silverado 3	63439	123962069	Oil Level S	1	79.03	79.03	0.00	79.03	0.00	79.03	BUFF WHELAN CHEVROLET IN
4/29/2021	4/29/2021	Paid	27361801	XF4P48	4	2006	Chevrolet	Silverado 3	63138	116344166	Automatic	0	0.00	0.00	95.00	95.00	0.00	95.00	AUTO MOTIVE ENHANCERS INC
4/29/2021	4/29/2021	Paid	27361801	XF4P48	4	2006	Chevrolet	Silverado 3	63138	116344167	Automatic	1	45.10	45.10	0.00	45.10	0.00	45.10	AUTO MOTIVE ENHANCERS INC
4/29/2021	4/29/2021	Paid	27361801	XF4P48	4	2006	Chevrolet	Silverado 3	63138	116344491	Environment	1	4.75	0.00	0.00	4.75	0.00	4.75	AUTO MOTIVE ENHANCERS INC
4/29/2021	4/29/2021	Paid	27361801	XF4P48	4	2006	Chevrolet	Silverado 3	63138	116344492	Shop Supp	1	4.75	0.00	0.00	4.75	0.00	4.75	AUTO MOTIVE ENHANCERS INC
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89057760	Diesel Con	1	101.45	101.45	0.00	101.45	0.00	101.45	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89058100	Diagnostics	0	0.00	0.00	120.00	120.00	0.00	120.00	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89058210	Air Filter E	0	0.00	0.00	24.00	24.00	0.00	24.00	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89058211	Air Filter E	1	63.91	63.91	0.00	63.91	0.00	63.91	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89059304	Coolant	4	20.30	81.20	0.00	81.20	0.00	81.20	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89059571	Diagnostics	0	0.00	0.00	120.00	120.00	0.00	120.00	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89060449	Evaporator	0	0.00	0.00	1164.00	1164.00	0.00	1164.00	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89060450	Evaporator	1	76.83	76.83	0.00	76.83	0.00	76.83	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89060615	Evaporator	1	319.30	319.30	0.00	319.30	0.00	319.30	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89060817	A/C Couple	1	10.74	10.74	0.00	10.74	0.00	10.74	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89060818	A/C Couple	1	15.90	15.90	0.00	15.90	0.00	15.90	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89061039	Diagnostics	0	0.00	0.00	120.00	120.00	0.00	120.00	BUFF WHELAN CHEVROLET IN
7/8/2020	7/9/2020	Paid	22269424	XF4P48	4	2006	Chevrolet	Silverado 3	61786	89061172	Radiator C	1	17.99	17.99	0.00	17.99	0.00	17.99	BUFF WHELAN CHEVROLET IN
1/27/2020	1/27/2020	Paid	20020325	XF4P48	4	2006	Chevrolet	Silverado 3	61020	76972780	Idler Pulley	0	0.00	0.00	0.00	0.00	0.00	0.00	BUFF WHELAN CHEVROLET IN
1/27/2020	1/27/2020	Paid	20020325	XF4P48	4	2006	Chevrolet	Silverado 3	61020	76972781	Idler Pulley	1	34.17	34.17	0.00	34.17	0.00	34.17	BUFF WHELAN CHEVROLET IN
1/27/2020	1/27/2020	Paid	20020325	XF4P48	4	2006	Chevrolet	Silverado 3	61020	76972782	Drive Belt	0	0.00	0.00	360.00	360.00	60.00	300.00	BUFF WHELAN CHEVROLET IN
1/27/2020	1/27/2020	Paid	20020325	XF4P48	4	2006	Chevrolet	Silverado 3	61020	76972783	Drive Belt	1	100.00	100.00	0.00	100.00	0.00	100.00	BUFF WHELAN CHEVROLET IN
1/27/2020	1/27/2020	Paid	20020325	XF4P48	4	2006	Chevrolet	Silverado 3	61020	76973081	Blower Mot	0	0.00	0.00	180.00	180.00	0.00	180.00	BUFF WHELAN CHEVROLET IN
1/27/2020	1/27/2020	Paid	20020325	XF4P48	4	2006	Chevrolet	Silverado 3	61020	76973082	Blower Mot	1	73.42	73.42	0.00	73.42	0.00	73.42	BUFF WHELAN CHEVROLET IN

1/27/2020	1/27/2020	Paid	20020325	XF4P48	4	2006	Chevrolet	Silverado 3	61020	76973083	Blower Mot	0	0.00	0.00	0.00	0.00	0.00	0.00	BUFF WHELAN CHEVROLET IN
1/27/2020	1/27/2020	Paid	20020325	XF4P48	4	2006	Chevrolet	Silverado 3	61020	76973084	Blower Mot	1	111.29	111.29	0.00	111.29	0.00	111.29	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64848776	Coupler Hv	0	0.00	0.00	207.00	207.00	0.00	207.00	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64848777	Coupler Hv	1	21.41	21.41	0.00	21.41	0.00	21.41	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64848840	Coupler Hv	1	16.94	16.94	0.00	16.94	0.00	16.94	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64848874	Coolant	1	0.00	0.00	0.00	0.00	0.00	0.00	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64848913	Convention	1	99.95	99.95	0.00	99.95	0.00	99.95	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64849207	Brake Caliç	0	0.00	0.00	402.50	402.50	0.00	402.50	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64849208	Brake Caliç	2	87.77	175.54	0.00	175.54	0.00	175.54	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64849232	Brake Pad	1	69.70	69.70	0.00	69.70	0.00	69.70	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64849504	Idler Arm	0	0.00	0.00	575.00	575.00	57.50	517.50	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64849505	Idler Arm	1	168.71	168.71	0.00	168.71	0.00	168.71	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64849563	Pitman Arm	1	120.73	120.73	0.00	120.73	0.00	120.73	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64849624	Alignment	0	0.00	0.00	53.95	53.95	0.00	53.95	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64849964	Tire Dispos	2	0.00	0.00	0.00	0.00	0.00	0.00	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64849965	Wheel Balanc	0	0.00	0.00	30.00	30.00	0.00	30.00	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64849966	Tire Replac	2	185.21	370.42	0.00	370.42	0.00	370.42	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64986547	Brake Pad	0	0.00	0.00	172.50	172.50	0.00	172.50	BUFF WHELAN CHEVROLET IN
9/19/2019	9/20/2019	Paid	17834659	XF4P48	4	2006	Chevrolet	Silverado 3	60302	64986548	Brake Pad	1	74.95	74.95	0.00	74.95	0.00	74.95	BUFF WHELAN CHEVROLET IN
3/4/2019	3/4/2019	Paid	14708057	XF4P48	4	2006	Chevrolet	Silverado 3	59673	47631155	Brake Hose	0	0.00	0.00	570.00	570.00	0.00	570.00	AUTO MOTIVE ENHANCERS INC
3/4/2019	3/4/2019	Paid	14708057	XF4P48	4	2006	Chevrolet	Silverado 3	59673	47631156	Brake Hose	40	4.20	168.00	0.00	168.00	0.00	168.00	AUTO MOTIVE ENHANCERS INC
3/4/2019	3/4/2019	Paid	14708057	XF4P48	4	2006	Chevrolet	Silverado 3	59673	47631275	Brake Fluid	2	12.65	25.30	0.00	25.30	0.00	25.30	AUTO MOTIVE ENHANCERS INC
3/4/2019	3/4/2019	Paid	14708057	XF4P48	4	2006	Chevrolet	Silverado 3	59673	47631930	Fuel Tank I	0	0.00	0.00	47.50	47.50	0.00	47.50	AUTO MOTIVE ENHANCERS INC
3/4/2019	3/4/2019	Paid	14708057	XF4P48	4	2006	Chevrolet	Silverado 3	59673	47631931	Fuel Tank I	1	38.00	38.00	0.00	38.00	0.00	38.00	AUTO MOTIVE ENHANCERS INC
3/4/2019	3/4/2019	Paid	14708057	XF4P48	4	2006	Chevrolet	Silverado 3	59673	47632046	Fuel Tank I	1	37.13	37.13	0.00	37.13	0.00	37.13	AUTO MOTIVE ENHANCERS INC
3/4/2019	3/4/2019	Paid	14708057	XF4P48	4	2006	Chevrolet	Silverado 3	59673	47632228	Shop Supp	1	10.00	0.00	0.00	10.00	0.00	10.00	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	13198303	XF4P48	4	2006	Chevrolet	Silverado 3	59107	39464739	Convention	0	0.00	0.00	11.40	11.40	0.00	11.40	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	13198303	XF4P48	4	2006	Chevrolet	Silverado 3	59107	39464740	Convention	10	3.98	39.80	0.00	39.80	0.00	39.80	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	13198303	XF4P48	4	2006	Chevrolet	Silverado 3	59107	39464814	Oil Filter Er	1	9.97	9.97	0.00	9.97	0.00	9.97	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	13198303	XF4P48	4	2006	Chevrolet	Silverado 3	59107	39464864	Environmei	1	1.00	0.00	0.00	1.00	0.00	1.00	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	13198303	XF4P48	4	2006	Chevrolet	Silverado 3	59107	39464897	Shop Supp	1	0.50	0.00	0.00	0.50	0.00	0.50	AUTO MOTIVE ENHANCERS INC
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177270	Convention	1	99.95	99.95	0.00	99.95	0.00	99.95	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177271	Diesel Fuel	1	129.95	129.95	0.00	129.95	0.00	129.95	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177309	Thermostat	0	0.00	0.00	280.80	280.80	0.00	280.80	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177310	Thermostat	1	68.40	68.40	0.00	68.40	0.00	68.40	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177311	Thermostat	1	59.78	59.78	0.00	59.78	0.00	59.78	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177312	Coolant	2	15.00	30.00	0.00	30.00	0.00	30.00	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177313	Diagnostics	0	0.00	0.00	108.00	108.00	0.00	108.00	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177318	Glow Plug	0	0.00	0.00	205.20	205.20	0.00	205.20	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177319	Glow Plug	1	36.94	36.94	0.00	36.94	0.00	36.94	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177331	Fuel Tank I	0	0.00	0.00	216.00	216.00	0.00	216.00	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177332	Fuel Tank I	1	464.82	464.82	0.00	464.82	0.00	464.82	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177335	Tie Rod En	0	0.00	0.00	54.00	54.00	0.00	54.00	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177336	Tie Rod En	1	99.66	99.66	0.00	99.66	0.00	99.66	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23177340	Alignment	1	44.95	44.95	0.00	44.95	0.00	44.95	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23193029	Fuel Suppl	0	0.00	0.00	324.00	324.00	0.00	324.00	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23193030	Fuel Suppl	1	339.53	339.53	0.00	339.53	0.00	339.53	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23218524	Turbocharg	0	0.00	0.00	432.00	432.00	108.00	324.00	BUFF WHELAN CHEVROLET IN
10/2/2017	10/3/2017	Paid	9976546	XF4P48	4	2006	Chevrolet	Silverado 3	55237	23218525	Turbocharg	1	201.87	201.87	0.00	201.87	0.00	201.87	BUFF WHELAN CHEVROLET IN

3/28/2017	3/28/2017	Paid	8622367	XF4P48	4	2006 Chevrolet	Silverado 3	53486	16697133	Convention	0	0.00	0.00	11.40	11.40	0.00	11.40	AUTO MOTIVE ENHANCERS INC
3/28/2017	3/28/2017	Paid	8622367	XF4P48	4	2006 Chevrolet	Silverado 3	53486	16697134	Convention	10	3.88	38.80	0.00	38.80	0.00	38.80	AUTO MOTIVE ENHANCERS INC
3/28/2017	3/28/2017	Paid	8622367	XF4P48	4	2006 Chevrolet	Silverado 3	53486	16697235	Oil Filter Er	1	9.71	9.71	0.00	9.71	0.00	9.71	AUTO MOTIVE ENHANCERS INC
3/28/2017	3/28/2017	Paid	8622367	XF4P48	4	2006 Chevrolet	Silverado 3	53486	16697254	Environmei	1	1.00	0.00	0.00	1.00	0.00	1.00	AUTO MOTIVE ENHANCERS INC
3/28/2017	3/28/2017	Paid	8622367	XF4P48	4	2006 Chevrolet	Silverado 3	53486	16697275	Shop Supp	1	0.50	0.00	0.00	0.50	0.00	0.50	AUTO MOTIVE ENHANCERS INC
10/5/2016	10/5/2016	Paid	7570342	XF4P48	4	2006 Chevrolet	Silverado 3	52120	11962510	Diagnostics	0	0.00	0.00	108.00	108.00	0.00	108.00	BUFF WHELAN CHEVROLET IN
10/5/2016	10/5/2016	Paid	7570342	XF4P48	4	2006 Chevrolet	Silverado 3	52120	11962522	Wiring	0	0.00	0.00	216.00	216.00	108.00	108.00	BUFF WHELAN CHEVROLET IN
10/5/2016	10/5/2016	Paid	7570342	XF4P48	4	2006 Chevrolet	Silverado 3	52120	11962553	Diagnostics	0	0.00	0.00	108.00	108.00	0.00	108.00	BUFF WHELAN CHEVROLET IN
10/5/2016	10/5/2016	Paid	7570342	XF4P48	4	2006 Chevrolet	Silverado 3	52120	11962589	Battery Coi	1	20.00	20.00	0.00	20.00	17.92	2.08	BUFF WHELAN CHEVROLET IN
9/12/2016	9/12/2016	Paid	7424794	XF4P48	4	2006 Chevrolet	Silverado 3	52043	11305158	Water Pum	0	0.00	0.00	549.00	549.00	0.00	549.00	AUTO MOTIVE ENHANCERS INC
9/12/2016	9/12/2016	Paid	7424794	XF4P48	4	2006 Chevrolet	Silverado 3	52043	11305159	Diagnostics	0	0.00	0.00	45.00	45.00	0.00	45.00	AUTO MOTIVE ENHANCERS INC
9/12/2016	9/12/2016	Paid	7424794	XF4P48	4	2006 Chevrolet	Silverado 3	52043	11305160	Water Pum	1	245.99	245.99	0.00	245.99	0.00	245.99	AUTO MOTIVE ENHANCERS INC
9/12/2016	9/12/2016	Paid	7424794	XF4P48	4	2006 Chevrolet	Silverado 3	52043	11305161	Coolant	2	23.98	47.96	0.00	47.96	0.00	47.96	AUTO MOTIVE ENHANCERS INC
9/12/2016	9/12/2016	Paid	7424794	XF4P48	4	2006 Chevrolet	Silverado 3	52043	11305412	Miscellanex	0	0.00	0.00	180.00	180.00	0.00	180.00	AUTO MOTIVE ENHANCERS INC
9/12/2016	9/12/2016	Paid	7424794	XF4P48	4	2006 Chevrolet	Silverado 3	52043	11305476	Shop Supp	1	29.95	0.00	0.00	29.95	0.00	29.95	AUTO MOTIVE ENHANCERS INC
9/12/2016	9/12/2016	Paid	7424794	XF4P48	4	2006 Chevrolet	Silverado 3	52043	11305492	Environmei	1	1.00	0.00	0.00	1.00	0.00	1.00	AUTO MOTIVE ENHANCERS INC
8/17/2016	8/17/2016	Paid	7284341	XF4P48	4	2006 Chevrolet	Silverado 3	51995	10674056	Control Am	0	0.00	0.00	72.00	72.00	0.00	72.00	AUTO MOTIVE ENHANCERS INC
8/17/2016	8/17/2016	Paid	7284341	XF4P48	4	2006 Chevrolet	Silverado 3	51995	10674057	Control Am	1	172.40	172.40	0.00	172.40	0.00	172.40	AUTO MOTIVE ENHANCERS INC
8/17/2016	8/17/2016	Paid	7284341	XF4P48	4	2006 Chevrolet	Silverado 3	51995	10674064	Tie Rod En	0	0.00	0.00	45.00	45.00	0.00	45.00	AUTO MOTIVE ENHANCERS INC
8/17/2016	8/17/2016	Paid	7284341	XF4P48	4	2006 Chevrolet	Silverado 3	51995	10674065	Tie Rod En	1	99.58	99.58	0.00	99.58	0.00	99.58	AUTO MOTIVE ENHANCERS INC
8/17/2016	8/17/2016	Paid	7284341	XF4P48	4	2006 Chevrolet	Silverado 3	51995	10674068	Alignment	1	57.00	57.00	0.00	57.00	0.00	57.00	AUTO MOTIVE ENHANCERS INC
8/17/2016	8/17/2016	Paid	7284341	XF4P48	4	2006 Chevrolet	Silverado 3	51995	10674075	Shop Supp	1	9.70	0.00	0.00	9.70	0.00	9.70	AUTO MOTIVE ENHANCERS INC
6/16/2016	6/16/2016	Paid	6947389	XF4P48	4	2006 Chevrolet	Silverado 3	50923	9135855	Gasoline Fi	1	141.78	141.78	0.00	141.78	0.00	141.78	AUTO MOTIVE ENHANCERS INC
6/16/2016	6/16/2016	Paid	6947389	XF4P48	4	2006 Chevrolet	Silverado 3	50923	9135856	Wiper Blad	2	16.55	33.10	0.00	33.10	0.00	33.10	AUTO MOTIVE ENHANCERS INC
6/16/2016	6/16/2016	Paid	6947389	XF4P48	4	2006 Chevrolet	Silverado 3	50923	9135857	Convention	1	66.50	66.50	0.00	66.50	0.00	66.50	AUTO MOTIVE ENHANCERS INC
6/16/2016	6/16/2016	Paid	6947389	XF4P48	4	2006 Chevrolet	Silverado 3	50923	9135862	Shop Supp	1	4.10	0.00	0.00	4.10	0.00	4.10	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	6251161	XF4P48	4	2006 Chevrolet	Silverado 3	488870	5246185	Battery	0	0.00	0.00	95.70	95.70	0.00	95.70	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	6251161	XF4P48	4	2006 Chevrolet	Silverado 3	488870	5246186	Battery	2	125.25	250.50	0.00	250.50	0.00	250.50	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	6251161	XF4P48	4	2006 Chevrolet	Silverado 3	488870	5246199	Shop Supp	1	4.79	0.00	0.00	4.79	0.00	4.79	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	6251161	XF4P48	4	2006 Chevrolet	Silverado 3	488870	5246201	Battery Dis	1	1.00	0.00	0.00	1.00	0.00	1.00	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	961987	XF4P48	4	2006 Chevrolet	Silverado 3	48743	4900669	Wiring Har	0	0.00	0.00	435.00	435.00	0.00	435.00	AUTO MOTIVE ENHANCERS INC
#####	#####	Paid	961987	XF4P48	4	2006 Chevrolet	Silverado 3	48743	4900670	Wiring Har	1	21.75	21.75	0.00	21.75	0.00	21.75	AUTO MOTIVE ENHANCERS INC
9/2/2015	9/2/2015	Completed	11536739	XF4P48	4	2006 Chevrolet	Silverado 3	48443	11536739	Convention	1	30.50	40.50	0.00	40.50	0.00	40.50	AUTO MOTIVE ENHANCERS INC
9/2/2015	9/2/2015	Completed	11536739	XF4P48	4	2006 Chevrolet	Silverado 3	48443	11536739	Oil Filter Er	1	12.95	12.95	0.00	12.95	0.00	12.95	AUTO MOTIVE ENHANCERS INC
9/2/2015	9/2/2015	Completed	11536739	XF4P48	4	2006 Chevrolet	Silverado 3	48443	11536739	Shop Supp	1	0.50	0.50	0.00	0.50	0.00	0.50	AUTO MOTIVE ENHANCERS INC
9/2/2015	9/2/2015	Completed	11536739	XF4P48	4	2006 Chevrolet	Silverado 3	48443	11536739	State / Pro	1	0.00	1.00	0.00	1.00	0.00	1.00	AUTO MOTIVE ENHANCERS INC
6/18/2015	6/18/2015	Completed	11264310	XF4P48	4	2006 Chevrolet	Silverado 3	47263	11264310	Convention	1	54.95	54.95	0.00	54.95	0.00	54.95	AUTO MOTIVE ENHANCERS INC
3/30/2015	3/30/2015	Paid	362851	XF4P48	4	2006 Chevrolet	Silverado 3	46901	1704068	EGR Valve	0	0.00	0.00	734.40	734.40	0.00	734.40	BUFF WHELAN CHEVROLET IN
3/30/2015	3/30/2015	Paid	362851	XF4P48	4	2006 Chevrolet	Silverado 3	46901	1704069	EGR Valve	1	308.18	308.18	0.00	308.18	0.00	308.18	BUFF WHELAN CHEVROLET IN
3/30/2015	3/30/2015	Paid	362851	XF4P48	4	2006 Chevrolet	Silverado 3	46901	1704079	EGR Valve	1	150.05	150.05	0.00	150.05	0.00	150.05	BUFF WHELAN CHEVROLET IN
3/30/2015	3/30/2015	Paid	362851	XF4P48	4	2006 Chevrolet	Silverado 3	46901	1704096	Air Flow M	1	521.18	521.18	0.00	521.18	0.00	521.18	BUFF WHELAN CHEVROLET IN
2/26/2014	2/26/2014	Completed	9643285	XF4P48	4	2006 Chevrolet	Silverado 3	44009	9643285_1	Convention	1	40.35	50.35	0.00	50.35	0.00	50.35	AUTO MOTIVE ENHANCERS INC
2/26/2014	2/26/2014	Completed	9643285	XF4P48	4	2006 Chevrolet	Silverado 3	44009	9643285_2	Windshield	1	43.50	43.50	0.00	43.50	0.00	43.50	AUTO MOTIVE ENHANCERS INC
2/26/2014	2/26/2014	Completed	9643285	XF4P48	4	2006 Chevrolet	Silverado 3	44009	9643285_3	Transmissi	1	44.70	88.20	0.00	88.20	0.00	88.20	AUTO MOTIVE ENHANCERS INC
2/26/2014	2/26/2014	Completed	9643285	XF4P48	4	2006 Chevrolet	Silverado 3	44009	9643285_4	Wheel Bal	1	43.50	43.50	0.00	43.50	0.00	43.50	AUTO MOTIVE ENHANCERS INC
2/26/2014	2/26/2014	Completed	9643285	XF4P48	4	2006 Chevrolet	Silverado 3	44009	9643285_5	Valve Clea	1	57.00	57.00	0.00	57.00	0.00	57.00	AUTO MOTIVE ENHANCERS INC
2/26/2014	2/26/2014	Completed	9643285	XF4P48	4	2006 Chevrolet	Silverado 3	44009	9643285_6	Shop Supp	1	9.88	9.88	0.00	9.88	0.00	9.88	AUTO MOTIVE ENHANCERS INC
2/26/2014	2/26/2014	Completed	9643285	XF4P48	4	2006 Chevrolet	Silverado 3	44009	9643285_7	State / Pro	1	1.00	1.00	0.00	1.00	0.00	1.00	AUTO MOTIVE ENHANCERS INC
11/8/2013	11/8/2013	Completed	9303411	XF4P48	4	2006 Chevrolet	Silverado 3	42707	9303411_1	Brake Pad	1	85.20	85.20	0.00	85.20	0.00	85.20	AUTO MOTIVE ENHANCERS INC

11/8/2013	11/8/2013	Completed	9303411	XF4P48	4	2006 Chevrolet	Silverado 3	42707	9303411_2 Brake Roto	2	118.00	533.50	0.00	533.50	0.00	533.50	AUTO MOTIVE ENHANCERS INC
11/8/2013	11/8/2013	Completed	9303411	XF4P48	4	2006 Chevrolet	Silverado 3	42707	9303411_3 Seals and O	2	41.70	83.40	0.00	83.40	0.00	83.40	AUTO MOTIVE ENHANCERS INC
11/8/2013	11/8/2013	Completed	9303411	XF4P48	4	2006 Chevrolet	Silverado 3	42707	9303411_4 Wheel Fast	16	6.58	105.28	0.00	105.28	0.00	105.28	AUTO MOTIVE ENHANCERS INC
11/8/2013	11/8/2013	Completed	9303411	XF4P48	4	2006 Chevrolet	Silverado 3	42707	9303411_5 Shop Supp	1	10.00	10.00	0.00	10.00	0.00	10.00	AUTO MOTIVE ENHANCERS INC
9/3/2013	9/3/2013	Completed	9086027	XF4P48	4	2006 Chevrolet	Silverado 3	42255	9086027_1 Convention	1	26.98	106.98	0.00	106.98	0.00	106.98	AUTO MOTIVE ENHANCERS INC
9/3/2013	9/3/2013	Completed	9086027	XF4P48	4	2006 Chevrolet	Silverado 3	42255	9086027_2 State / Pro	1	1.00	1.00	0.00	1.00	0.00	1.00	AUTO MOTIVE ENHANCERS INC
9/3/2013	9/3/2013	Completed	9086027	XF4P48	4	2006 Chevrolet	Silverado 3	42255	9086027_3 Shop Supp	1	0.75	0.75	0.00	0.75	0.00	0.75	AUTO MOTIVE ENHANCERS INC



Fraser City Council Agenda Item

SUBJECT TITLE:	Parks and Recreation Master Plan Consideration of Adoption	DATE SUBMITTED:	12/1/22
PREPARED BY:	P. Urbiel	NEW OR RETURNING:	New
REQUEST			
Enclosed (available here: https://www.fraserparksplan2022.com) you will find the draft 2023-2027 Parks and Recreation Master Plan. The city administration is requesting the City Council host a public hearing and adopt the final draft of the Plan. Public input on the draft plan has been solicited for over 30 days, November 1 – December 1, 2022, and is summarized in this memorandum. As a part of the State of Michigan Department of Natural Resources (MDNR) requirements, the city must host a public hearing prior to adoption of the plan. We are asking that the final plan be adopted by the City Council after the public hearing takes place. After adoption by the Council, the plan will be submitted to Macomb County, SEMCOG, and the MDNR for approval. An approved Parks and Recreation Master Plan, including any amendments, must be on file with the MDNR for Fraser to be eligible to apply for grants through the State of Michigan.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Cover Memo, Draft Plan			
RECOMMENDED MOTION(S)			
Motion to approve Resolution 2022-09 adopting the City of Fraser Parks and Recreation Master Plan.			



MCKENNA

Memorandum

TO: City of Fraser City Council
FROM: Paul Urbiel, AICP and Andrew Littman
SUBJECT: City of Fraser 2023-2027 Parks and Recreation Master Plan
DATE: November 29, 2022

EXECUTIVE SUMMARY:

Enclosed (available here: <https://www.fraserparksplan2022.com>) you will find the draft **2023-2027 Parks and Recreation Master Plan**, which is the culmination of significant investigation, analysis, public engagement, and strategic thought.

The city administration is requesting the City Council host a public hearing and adopt the final draft of the Plan. Public input on the draft plan has been solicited for over 30 days, November 1 – December 1, 2022, and is summarized in this memorandum.

As a part of the State of Michigan Department of Natural Resources (MDNR) requirements, the city must host a public hearing prior to adoption of the plan. We are asking that the final plan be adopted by the City Council after the public hearing takes place. After adoption by the Council, the plan will be submitted to Macomb County, SEMCOG, and the MDNR for approval. An approved Parks and Recreation Master Plan, including any amendments, must be on file with the MDNR for Fraser to be eligible to apply for grants through the State of Michigan.

BACKGROUND:

The Fraser Parks and Recreation plan was last adopted in 2017. Throughout much of 2022, the city has worked collaboratively with McKenna to seek public input and develop a new Master Plan. Results of the Master Plan process have indicated that the community is seeking continued upkeep and maintenance, increased pedestrian connectivity, and equipment upgrades in the parks not yet renovated as part of the city's recent investment. Goals, objectives and action steps are included in the plan and can serve as a guide for preservation and development of Fraser's public recreation spaces. These goals support the city's 2021 Master Plan and provide many opportunities to enhance the City of Fraser as a welcoming, inclusive and accessible place to live, work and thrive.

As required by the MDNR, the Master Plan includes a complete inventory of facilities, programs and services; a listing of all partners; and goals, objectives and actions. A public survey was taken as part of the early input process, and was used to inform plan recommendations.



During your December 8, 2022 Council meeting, a duly noticed Public Hearing for the draft plan will be conducted. After the hearing, the Council may act to adopt the plan by Resolution. Upon adoption, we will finalize the plan for production, and distribute it to the necessary entities (Macomb County, SEMCOG, and the Michigan Department of Natural Resources). We look forward to discussing the draft plan during your December 8th meeting. We welcome any questions or comments at any time. Thank you, it has been a pleasure to work with Fraser residents, elected and appointed officials and administrative team on this project.

ACTION REQUESTED:

1. Host a public hearing to solicit public input on the Fraser Five-Year Parks and Recreation Master Plan 2023-2027.
2. Approve the resolution adopting the Fraser Five-Year Parks and Recreation Master Plan 2023-2027.



SUMMARY OF COMMENTS ON THE DRAFT PLAN

As of this writing, one written comment was received on the draft plan during the resident and stakeholder comment period. It is from a resident who lives proximate to Reindel Park and is generally supportive of the plan's recommendations:

-----Original Message-----

From: Denise D.

Sent: Tuesday, November 8, 2022 6:28 PM

To: City Clerk <cityclerk@micityoffraser.com>

Subject: Recreation Plan Comments

"Thank you for allowing residents to comment on the recreation plan. We live at [REDACTED] and walk to and around Reindel Park. I've tried to bike the paved trail but due to the damaged pavement, can only bike the school parking lot. It's never been a park that we recommended to others or preferred to take our children to when they attended Eisenhower but now use it a great deal as seniors. So we are glad to see it's a priority on the list for improvements. My oldest actually wrote to the city years ago when she was in grade school about the damaged tennis court and it was removed rather than repaired. I wrote to the city one year about the massive amounts of trash that appeared on and around the paved trail as snow melted. I tried taking my granddaughter a couple times after new playground equipment was installed, but there were some major flooded areas.

Here are some observations that might help as you plan:

- there are dumpsters at the entries.

Can the dumpsters by the school move somewhere else? It would be safer for children to be more visible and aesthetically more pleasing to not have to walk by a dumpster to get to the park. Lack of visibility promotes things we've seen like teens jumping in them and throwing papers out and leaning/sitting by them smoking.

Can the dumpsters by the store parking lots be blocked with something like a fence so that trash doesn't end up on the trail? An improvement would be a fence blocking the entire store parking lot, possibly with a gate entrance somewhere. Separating the park from store parking lot will be a huge improvement.

-there is nowhere official clearly marked near the park for parents or grandparents to park their car and bring young children safely from their car to the park.

-picnic tables near the playground would be helpful!

- can the trail be made smooth enough for biking? Maybe the ADA-compliant plans for wheelchairs will solve that problem and also benefit cyclists.

- can you check the grading/leveling of the land around the park and playground for flooding? There are major flooding issues by the playground but also parts of the paved trail become unusable.

- we've seen many kids walk over to play basketball more often than baseball so the basketball improvement idea seems like it will be very useful!

I would be interested in being involved in any community volunteer efforts for parks, especially Reindel which we use regularly and would like to use more often."



DRAFT RESOLUTION

**CITY OF FRASER
MACOMB COUNTY, MICHIGAN**

Resolution to Approve the 5-Year, 2023-2027 Parks and Recreation Master Plan

Resolution # _____

At a regular meeting of the Fraser City Council, held in the council chambers at Fraser City Hall (33000 Garfield, Fraser Michigan 48026) on December 8, 2022, the following resolution was offered:

WHEREAS, the City of Fraser has undertaken a planning process to determine the recreation needs and desires of its residents during a five-year period covering the years 2023 through 2027, and

WHEREAS, the City of Fraser began the process of updating its community parks, recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of Fraser were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions and discuss all aspects of the 2023-2027 Parks and Recreation Master Plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on December 8, 2022, at City Hall, to provide an opportunity for all residents to express opinions, ask questions and discuss all aspects of the 2023-2027 Parks and Recreation Master Plan, and

WHEREAS, the City of Fraser has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Fraser community, and

WHEREAS, after the public hearing, the Fraser City Council voted to adopt said 2023-2027 Parks and Recreation Master Plan.

NOW, THEREFORE BE IT RESOLVED that the Fraser City Council hereby adopts the 2023-2027 Recreation Master Plan.

Yeas:

Nays:

Absent:

I, Cindi Greenia, (City Clerk), do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Fraser City Council at a regular meeting thereof held on the 8th day of December 2022.

2023-2027



Fraser Parks and Recreation Master Plan



Fraser Parks and Recreation Master Plan

City of Fraser, Michigan

DRAFT – January 5, 2023

Prepared with the assistance of:



235 E. Main Street, Suite 105
Northville, MI 48167

T: 248.596.0920

F: 248.596.0930

www.mcka.com

Acknowledgments

The content in this Plan reflects the ongoing collaboration between residents, stakeholders, and City Council and its appointed boards and commissions.

CITY COUNCIL

Michael Carnagie, Mayor

Patrice Schornak, Mayor Pro Tem

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

CITY ADMINISTRATION

Elaine Leven, City Manager

Sarah Mistretta, Assistant City Manager

Cindi Greenia, City Clerk

RECREATION COMMISSION

Sarah Kelley, Chairperson

Chris Koch

Echo Hunt

Amanda Rolens

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01

Introduction

The City of Fraser coordinated an open, public planning process to create a comprehensive vision for Fraser parks and recreation programs, satisfying the Michigan Department of Natural Resources requirements for a Parks and Recreation Master Plan.

A Parks and Recreation Master Plan is a roadmap for parks and recreation decisions (including facilities and programming) made over a five-year period, as well as a way to project future needs. The Plan includes all required elements of a Parks and Recreation Plan, and therefore qualifies Fraser for funding through the Michigan Department of Natural Resources (MDNR). The process taken to prepare the Plan gives the City a better understanding of the needs and wants for parks, recreation facilities and programming based on public engagement and industry trends going forward.

This Parks and Recreation Master Plan covers the years of 2023 through 2027, though it will be a useful planning tool beyond the five-year mark. The City's current Parks and Recreation Master Plan was adopted in 2017. The City accomplished significant improvements during the ensuing years, including:

- Several updated playgrounds and parks equipment, including the completion of Phases II and III of McKinley Barrier-Free Park.
- Maintenance of grounds, facilities, and natural features at all City parks.
- Efficient and effective administration of parks and recreation functions.

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02

Community Description

Fraser is a community with predominately residential land uses, along with a handful of prominent commercial corridors, industrial centers, and an emerging central business district. Encompassing 4.1 square miles, Fraser is located in Macomb County, Michigan. The City borders several other communities, including Warren, Sterling Heights, Roseville, and Clinton Township. The City is situated in the greater Metro-Detroit area, approximately 18 miles north of downtown Detroit.

Fraser includes a variety of suburban development types, including a number of industrial land uses, varying density residential land uses, and a centrally-located Community Business District—with typical auto-oriented suburban development along its key corridors.

Parks and recreation are critical components of a thriving community, and this Plan is an important document for the implementation of place-based improvements.

Demographics

The Fraser Parks and Recreation Master Plan is updated and maintained to determine needs and opportunities that exist within the City. Consideration is given to:

- Estimates of the number of likely users of recreational amenities;
- Projections of what type of programs users will enthusiastically participate in;
- The facilities that are necessary to further the community's parks and recreation-related goals and objectives.

By understanding current conditions and past trends, the City can appropriately anticipate and plan for the future needs of the community.

Data within this plan is sourced from the Southeastern Michigan Council of Governments (SEMCOG) and the U.S. Census Bureau's American Community Survey, analyzed and synthesized by McKenna.

Population

Population trends are important indicators for parks and recreation planning. Growing communities likely have different parks and recreational needs than communities with stable or declining populations. The table below shows the relative populations of Fraser and nearby comparable communities.

Table 1. Population

	Fraser	Eastpointe	Roseville	Warren	Utica	Macomb County
2000	15,297	34,044	48,129	138,247	4,577	788,149
2010	14,739	32,944	47,830	135,791	4,757	837,490
2021	14,703	34,148	47,692	138,142	5,188	876,792
% Change from 2010 to 2021	-0.24%	3.66%	-0.29%	1.73%	5.63%	4.69%

Source: US Census Bureau, American Community Survey 5-Year Estimates

Like many communities across southeastern Michigan, Fraser has experienced a slight decline in population since 2000; a loss of 594 persons. However, it should be recognized that the City's population basically remained unchanged from 2010 to 2021.

Households

Average household size is another indicator of community composition. Larger average household sizes generally mean more children and fewer single-parent families. Nationally, household sizes have been shrinking as young singles wait longer to get married and life expectancy increases for the senior population.

The average household size in Fraser was 2.30 persons in 2021. Of this information, combined with the age distribution, it is likely that the City of Fraser is comprised largely of older 2-person families that no longer have children living in their homes, or older residents living in their adult child's home.

Housing Occupants

The make-up of housing occupants within a City can provide additional information about the community's profile.

According to the 2021 American Community Survey, approximately 71.9% of households in Fraser are owner-occupied. Parks and recreation amenities are frequently rated as important elements when individuals and families make locational decisions.

Age Structure

The age of a community's population is extremely important when planning for parks and recreation improvements. Older residents may have different needs than childless residents in their twenties, or those who have families with children. Further, families with children also have different needs than one another, depending on the ages of the children living in the home. For example, households with younger children will likely desire parks with restrooms, play equipment, splash pads, and other similar amenities. Households with older children, such as high school and college age, may require parks with a more robust trail network or exercise stations.

The table below compares the median ages of Fraser residents to surrounding communities.

Table 2. Median Age

	Fraser	Eastpointe	Roseville	Warren	Utica	Macomb County
Median Age	39.1	37.9	41.0	39.1	45.3	40.9

Source: 2021 American Community Survey, 5-Year Estimates

Age structure (analyzing which proportions of a municipality's population are in which stages of life) gives a nuanced view of the makeup of a community. To compare age structure, the percentage of the population in Fraser is divided into the following age groupings.

- Under 5 (Pre School) 6.2%
- 5 to 19 (School Aged) 15.0%
- 20 to 44 (Family Forming) 33.4%
- 45 to 64 (Mature Families) 26.6%
- Over 65 (Retirement) 18.8%

The majority of the population of the City of Fraser are family forming and mature family members. The demographics imply that the City could potentially see an increase in population due to the nature of the age distribution. However, with nearly 46% of the population composed of mature families and those of retirement age, services to senior adults will be an important component of the City's decision-making processes related to parks and recreation.

Further, in recent years, changing trends in childcare show that grandparents are taking a larger role in assisting with childcare needs for parents. As such, parks facilities and playgrounds are more frequently utilized by seniors, older adults, and those of retirement age. For this reason, it is imperative that park design and amenities also accommodate this age group as well. These amenities can include more benches and seating areas, pavilions, walking paths, and other items.

Income

Household income data can have important planning implications. Current income levels suggest that City residents need quality and accessible public recreation, as residents are more likely to utilize public rather than private recreation facilities due to cost. The table below illustrates the median household income trend since 2010.

Table 3. Median Household Income

Year	Median Household Income
2010	\$54,302*
2015	\$50,927*
2020	\$59,471

Source: US Census Bureau, 2010, 2015, 2020 American Community Survey 5-Year Estimates, * inflation-adjusted dollars

Disabilities

While it is encouraged that all park and play equipment in the City is ADA compliant, the type of disability and number of residents impacted by disabilities will affect the design and accommodations within the City's Parks and Recreation Master Plan, and on future improvements to City facilities. The Census Bureau reports that approximately 12.0% of residents under age 65 have a disability of some sort in Fraser in 2021.

Planning for parks and recreation can result in positive health outcomes for a population that already experiences difficulties on a day-to-day basis. Accommodations should include ramps or pavement improvements to ease accessibility concerns for those who experience ambulatory difficulties or installing audible and visually assisted cross walks for those who may be visually or hearing impaired.

Led by the efforts of the Fraser First Booster Club, the McKinley Barrier-Free park was completed in 2022, demonstrating Fraser's commitment to accessible parks and recreation opportunities. Accessibility remains a continuing priority for all aspects in the planning of parks, facilities, and recreation services in Fraser.



The recently-completed McKinley Barrier-Free Park

Inclusive Play

For children with and without disabilities, the community playground can facilitate a positive environment for physical activity and inclusion.

The ADA Accessibility Guidelines (ADAAG), signed into law in 2010, detail enforceable standards for physical accessibility. However, these standards do not include elements designed for children with Down syndrome, sensory disorders, and visual and hearing impairments.

New attention has been focused on inclusive playgrounds and universal design that can serve a diverse population, including children with physical, cognitive, emotional and sensory disabilities.

The following elements are considered essential activities for inclusive play:

- Sensory play
- Music
- Swinging
- Spinning
- Sliding
- Socialization/imaginative
- Safety, comfort and access



Physical Characteristics

Topography

Much like the entire Metro-Detroit area, the topography in Fraser is flat throughout the community. The elevation of the City of Fraser is approximately 610 feet. It is not likely that topography will play a role in play equipment or future needs for parks amenities or upgrades.

Water Resources / Fish And Wildlife

Fraser has no major water body within or running through its boundaries. All drainage throughout the City is served by storm drains and underground pipelines. The City is nearly entirely developed, without natural wooded areas that would be habitable for fish or wildlife populations.

Soils

Soil characteristics have an important influence on the ability of land to support various types of equipment, drainage, and park target locations. Four specific soil characteristics influence their ability to be used for various purposes. These include the following:

- Bearing capacity: the ability to support the weight of trails, buildings, and vehicles
- Erodibility/stability: the susceptibility to withstand erosion hazards
- Drainage: the ability for soils to retain, drain, and receive water
- Resource value: the economic worth

Fraser's soil characteristics were identified as part of the larger Macomb County Soil Survey conducted in 1967 by the United States Department of Agriculture Soil Conservation Service. Categories of soils with different characteristics and physical properties were identified as part of the survey. A number of individual soils types are present in the City. These individual categories are grouped together into several generalized classifications of soils that share similar characteristics. A total of nine of these grouped categories are located in Macomb County. Three of these cover the City of Fraser. The characteristics of these categories are described as follows:

- Conover-Parkhill-Locke Association
- Lenawee-Corunna-Lamson
- Hoytville-Sims-Nappanee-Blount

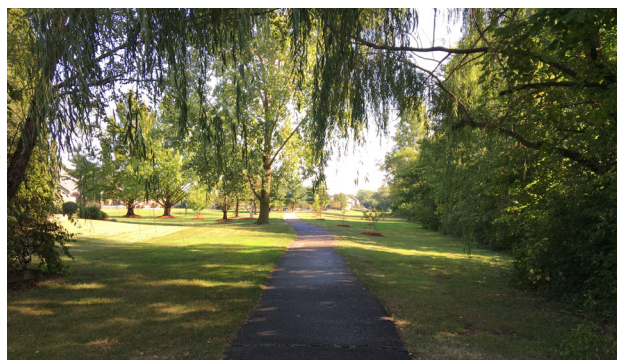
Vegetation

The City is nearly built out. Most vegetation has been planted as landscaping. Many mature trees do exist in the City found adjacent to roads and in yards of single family homes.

The City also includes a few green space areas where County drains are located.

Climate

According to U.S. Climate Data, the average temperature near Fraser is 49.5 degrees Fahrenheit, with the average high at 59.3 degrees Fahrenheit and 39.8 degrees Fahrenheit. The yearly high temperature averages 84 degrees Fahrenheit in the summer and 27 degrees Fahrenheit in the winter. This climate is suitable for a variety of outdoor recreational activities, such as biking, running, ice skating, hockey, etc.



Existing Land Use Characteristics

Fraser generally consists of seven land use types. Differing from zoning districts, land use types describe the overarching character of an area and how the land is occupied. The land use types are then described further and encoded by zoning districts with corresponding regulations. The existing land uses represented in Fraser include:

- **Single Family Residential:** Single-family homes occupy the majority of the City's total land area. Single-family residential areas typically include residential neighborhoods with detached one-family homes constructed on small-to-medium size lots.
- **Multi-Family Residential:** This classification includes land areas that are occupied by predominately residential structures containing dwelling units for three or more households. The Multiple Family classification includes apartments and attached condominiums. Multi-Family Residential land uses are found in the northwest and southwest portions of the City, typically in close proximity to commercial nodes.
- **Commercial:** The commercial land use category includes all commercial uses related to goods and services. Primarily focused around major road intersections and arterial corridors, the commercial category includes a wide-range of uses from big-box retail and grocery stores to smaller retail and services like dry cleaners and specialty stores. Most of the commercial land in Fraser is located along Utica Road in the northwest portion of the City, as well as on the southeast portion of the City along Groesbeck Highway, adjacent to industrial businesses.
- **Office:** The office land use classification often is associated with commercial land use, and most frequently these two use categories are mixed together. In Fraser, office uses are primarily located adjacent to the industrial areas.
- **Industrial:** This category includes manufacturing, warehousing, assembly, fabrication facilities, and other non-manufacturing industrial and utility uses. Fraser has a vast number of industrial land uses located throughout the east side of the City along all major road corridors. The existing industrial businesses include warehousing, processing, packaging, wholesale establishments, and more.
- **Public/Semi-Public:** Public/Semi Public uses are comprised of schools and municipal buildings such as the City Library or City Hall, and other municipally-owned parcels. These land uses are generally intended to provide a public service.
- **Park/Open Space:** This classification includes parcels (both improved or unimproved) that are used for public or private non-intensive recreational activities, including parks, golf courses, swimming pools, ice rinks, natural areas, and private outdoor recreational facilities.

Transportation Systems

The City of Fraser's circulation system, well-established since the 1960s, is a mature grid system. This pattern has been able to reasonably accommodate the increases in vehicular travel over the years by providing motorists with multiple options to reach a chosen destination.

As a result of the grid pattern, the land was divided into blocks which created neighborhoods for the residents of Fraser. This neighborhood character is one of the greatest assets of the City. Fraser has a strong sense of community which will likely continue to flourish due in part to the street network in place.

The City has several major regional thoroughfares that connect Fraser to the larger Metro-Detroit area. These thoroughfares include:

- Groesbeck Highway (M-97)
- Utica Road
- 15, 14, and 13 Mile Road
- Garfield Road
- Masonic Road
- Kelly Road
- Mulvey Road
- Fruehauf Road
- Klein Road

03

Inventory of Recreational Facilities and Programs Overview

The physical inventory of local facilities consisted of site inspections of all city parks and recreation sites. An inventory of playground equipment and park facilities was recorded and reviewed with regard to location, acreage, quantity, quality, accessibility, and condition. The regional inventory consisted of review and compilation of regional park facilities.

Municipal Facilities

Currently within the City of Fraser, the City owns and operates nine parks - one **mini park** (defined as a *small, specialized parks, usually less than an acre in size, that serve the needs of residents in the surrounding neighborhood*), six **neighborhood parks** (defined as *typically multi-purpose facilities that provide areas for intensive recreation activities, such as field games, court games, playgrounds, picnicking, etc.*), and two **community parks** (defined as *typically containing a wide variety of recreation facilities to meet the diverse needs of residents from several neighborhoods*) See Map 2 for an illustration of these. All these facilities are owned and maintained by the City of Fraser.

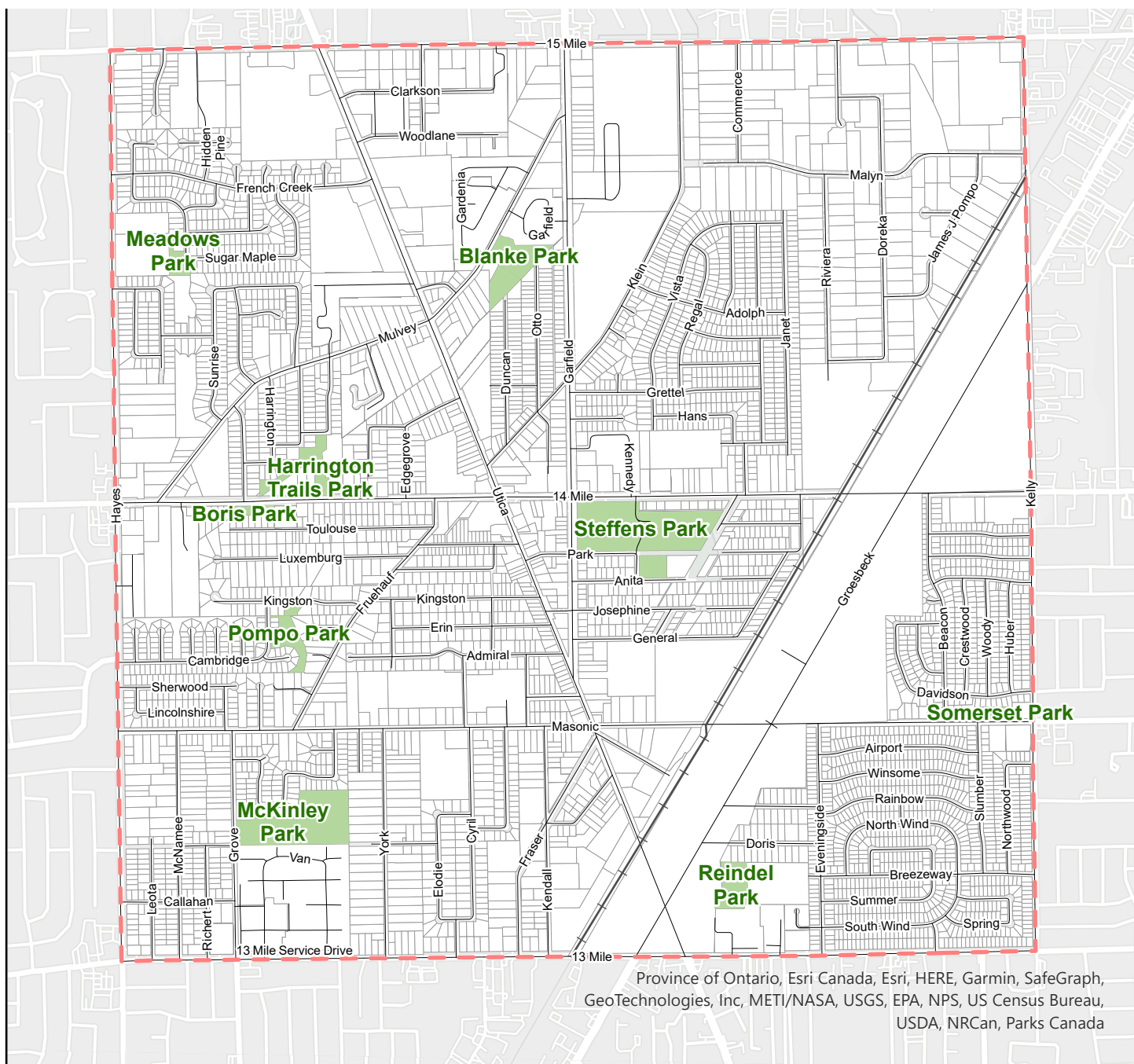


Table 4 illustrates the existing inventory of recreational equipment and fields at these facilities. Play areas include various fields for organized games such as baseball, football and soccer. Hard court areas include tennis courts and basketball courts. Play structures are modular equipment while playground equipment includes swing sets, slides and jungle gyms.

Passive areas include picnic areas or nature/hiking trail/foot paths. Harrington Trails Park, Boris Park, McKinley Park, Pompo Park, Somerset Park, and Joe Blanke Park all have asphalt walks with benches and other seating options along the path. Restrooms at McKinley and Steffens Park are available to the public.

The inventory indicates that Fraser has a variety play equipment and facilities, but the City is dependent on public school and other private partners and institutional facilities to provide programming to citizens.

Map 1. Park Locations



LEGEND

- City of Fraser Parks
- City Boundary



0 500 1,000
Feet

Basemap Source: Michigan Center for Geographic Information, v. 17a.
Data Source: Macomb County 2021. McKenna 2022.



Blanke Park

Neighborhood Park
6.4 Acres

Blanke Park offers a pleasant passive environment with a walking path, and features several memorial trees. It is difficult to access in any manner other than walking.



Boris Park

Neighborhood Park
1.2 Acres

Boris Park offers updated play equipment and picnic facilities. Its paths and connections to the sidewalk network are challenged by deferred maintenance and a lack of parking makes the facilities challenging to access.



Harrington Trails Park

Neighborhood Park
4.38 Acres

Harrington Trails offers a walking path and updated playground and picnic facilities. Pedestrian connections to this park are incomplete, and the paths are challenged by deferred maintenance.



Meadows Park

Neighborhood Park
1.6 Acres

Meadows Park offers a pavilion, benches and play equipment, all of which are recently updated and in good repair.



McKinley Park

Community Park

14 Acres

The multi-phase development of McKinley Park into a barrier-free facility was recently completed. The park offers multiple playground settings, a walking path, sledding hill and accessible restrooms and pavilion facilities.



Reindel Park

Neighborhood Park

4 Acres

Reindel Park contains a baseball diamond and a walking path. It is challenged by a lack of parking access and deferred maintenance.



Pompo Park

Neighborhood Park
3.5 Acres

Pompo Park features recently-updated facilities, including a half-basketball court, playground equipment, a tennis court, a volleyball court and a walking path. There is also a roller-hockey rink, which has not been updated or maintained.



Somerset Park

Mini Park
0.75 Acres

Somerset Park, located adjacent to the historic Baumgartner House in the southeast corner of the City, features updated play equipment. It also has a sand volleyball court.



Steffens Park

Community Park
21 Acres

Steffens Park, Fraser's largest, is located adjacent to the City's municipal complex. It features multiple sport courts with parking and concessions, picnic facilities with restrooms, and Fort Fraser, a wooden play structure that has been a staple in the community since 1999.





Senior Activity Center

Indoor Facility

The Senior Activity Center offers a variety of programs for Fraser's senior population. The facility features a gymnasium, a card room, a meeting room and City offices. From this facility, the City hosts programming and special events. All programming is exclusively for seniors at this facility due to grant funding restrictions.

Table 4. Existing Parks

	Blanke Park	Boris Park	Harrington Trails Park	McKinley Park	Meadows Park	Pompo Park	Reindel Park	Somerset Park	Steffens Park	Senior Activities Center
Acres	6.4	1.2	4.38	14	1.6	3.5	4	0.75	21	N/A
Type	NP	NP	NP	CP	NP	NP	NP	MP	CP	Indoor
Parking Spaces				X			X ¹		X	X
Concessions									X	
Restrooms				X					X	X
Storage						X			X	
Vending Machines										
Basketball Courts						X ²			2	X
In-Line Skating Area										
Skate Park										
Tennis Courts						X			X	
Pickleball Courts									X	
Track										
Benches	X	X	X	X	X	X		X	X	
Fishing Pier										
Pathway	X	X	X	X		X	X	X		
Fitness Equipment										
Pavilion				X		X			3	
Picnic Areas			X	X		X		X	X	
Stage/ Band Shelter / Amphitheater										
Spectator Seating									X	
Ball Diamonds (Baseball/Softball)							X		2	
Swings		X	X	X		X				
Slides		X		X	X	X				
Jungle Gym/ Climbers				X	X	X				
Lighting		X	X	X					X	
Multiple Purpose Field									X	
Pool (Outdoor)										
Sand Volleyball Court					X		X	X	X	
Soccer									X	

¹ Informally shared with Oakridge Shopping Center Property

² One Half-Court

	Blanke Park	Boris Park	Harrington Trails Park	McKinley Park	Meadows Park	Pompo Park	Reindel Park	Somerset Park	Steffens Park	Senior Activities Center
Metal Play Structure			X	X		X				
Modular Play Environment			X	X		X				
Number of Playgrounds		1	1	3	2	1	0	1	1	
Resilient Surface				X						
Timber Play Structure									X	
Fitness Center										
Gymnasiums										X
Ice Skating Rink										
Meeting Rooms										X
Pool / Boat Landing										
Stage										
Lake / Pond / Wetland					X					
Condition										
Current Conditions (good, fair, poor)	Fair	Fair	Fair	Good	Good	Good	Poor	Good	Fair	Fair
Accessibility										
Accessibility Assessment (scale 1-5)	2	2	2	5	3	2	1	3	2	3
Notes / Additional Amenities										
				Barrier-Free		Roller Hockey	Roller Hockey			

LEGEND:

Based on Field
Observations,
August - October 2022

X = one present;

= identified present

SERVICE AREAS:

CP = Community Park

MP = Mini Park

NP = Neighborhood Park

ACCESSIBILITY

1 = none of the facilities/park areas meet accessibility guidelines

2 = some of the facilities/park areas meet accessibility guidelines

3 = most of the facilities/park areas meet accessibility guidelines

4 = the entire park meets accessibility guidelines

5 = the entire park was developed/renovated using the principals of universal design

School Facilities

The Fraser School District includes the following five schools that are within the city limits:

- Fraser High School
- Richards Middle School
- Edison Elementary
- Eisenhower Elementary
- Emerson Elementary

The various recreation facilities offered at the schools include:

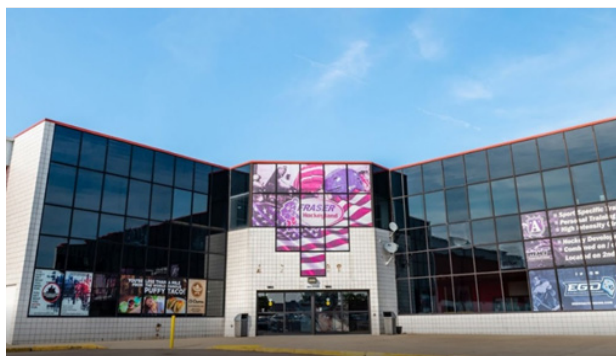
- 25-meter pool: Fraser High School
- Baseball and softball diamonds: Fraser High School
- Gymnasiums: all schools
- Running Track: Fraser High School
- Tennis Courts: Fraser High School
- Turf Field: Fraser High School
- Auxiliary Gymnasium: Fraser High School



Other Recreation Facilities

The City of Fraser has multiple private recreation facilities in addition to the City's nine public parks. These include:

- Fraser Big Boy Arena: 5 arena hockey complex
- Fraser Lanes: 14 lane bowling alley
- Anytime Fitness: fitness center
- MAC Gym: fitness center
- Total Soccer: indoor soccer fields
- Somerset Swim Club: outdoor pool
- Indoor Golf Club of Michigan: golf simulator
- Fraser Soccer Club: outdoor soccer leagues (youth)
- Warfield Greens Golf Club: 9-hole par three golf course
- Fraser Aquatics: swimming lessons (ages 6 months to seniors)



Regional Recreation Resources

Regional recreation areas are large facilities serving people within a broad geographic area. The region has been defined as the area within roughly a one-half to one hour driving radius of Fraser. Table 5 summarizes these regional facilities. The size and type of facilities vary, but in general these facilities are 200 acres or more in size.

In addition, nearby regional recreational facilities include parks and facilities owned and operated by the Metroparks system and surrounding counties.

Table 5. Existing Regional Parks and Recreation Facilities

	Bald Mountain State Recreation Area	Brighton Recreation Area	Genesee Recreation Area	Highland Recreation Area	Holly Recreation Area	Island Lake State Recreation Area	Maybury State Park	Ortonville State Recreation Area	Pickney State Recreation Area	Proud Lake Recreation Area	Seven Lakes State Park	Sleepy Hollow State Park	Wetzel State Park	Delhi Metro Park	Dexter-Huron Metro park	Huron Meadows Metro park	Indian Springs Metro Park	Kensington Metro Park	Lake Erie Metro Park	Lower Huron Metro Park	Lake St. Clair Metro Park	Oakwoods Metro Park	Stony Creek Metro Park	Willow Metro Park	Wolcott Metro Park	Buell Lake County Park	Flushing County Prairie	Forman Natural Preserve & Arboretum
Acres	4637	4913	4460	5624	7670				11,000	3614	1410			53	123	1539	2215	4357	1607	1258	770	1700	4461	1500	2380	213	105	380
Camping		X	X	X	X			X		X	X	X								X								
Picnic Areas		X	X	X	X					X	X			X	X	X	X	X	X	X	X	X	X	X		X	X	
Concession Stands/ Bathrooms	X	X	X	X	X					X	X																	
Picnic Shelters		X																										

	Bald Mountain State Recreation Area	Brighton Recreation Area	Genesee Recreation Area	Highland Recreation Area	Holly Recreation Area	Island Lake State Recreation Area	Maybury State Park	Ortonville State Recreation Area	Pickney State Recreation Area	Proud Lake Recreation Area	Seven Lakes State Park	Sleepy Hollow State Park	Wetzel State Park	Delhi Metro Park	Dexter-Huron Metro park	Huron Meadows Metro park	Indian Springs Metro Park	Kensington Metro Park	Lake Erie Metro Park	Lower Huron Metro Park	Lake St. Clair Metro Park	Oakwoods Metro Park	Stony Creek Metro Park	Willow Metro Park	Wolcott Metro Park	Buell Lake County Park	Flushing County Prairie	Forman Natural Preserve & Arboretum
Playground/ Play area		X																										
Boat Launch																												
Boat or Canoe Rental			X			X								X		X		X		X			X	X		X		
Swimming/ Beach		X	X	X	X	X		X		X	X	X						X	X	X	X		X	X		X		
Fishing	X	X	X	X	X	X	X	X	X	X	X	X		X	X			X	X	X	X	X	X	X	X	X		
Cross Country Skiing	X	X	X	X	X			X		X	X		X	X	X	X	X	X	X	X	X	X	X	X		X	X	X
Snowmobiling		X	X	X	X			X		X	X		X													X	X	
Sledding			X														X	X	X	X			X	X				
Ice Skating																			X	X			X	X				
Riding Stables		X	X	X	X		X			X																		
Nature Center/ Visitor Center				X													X	X				X	X					X
Hiking Trails	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X			X	X	X
Biking Trails	X	X	X	X	X			X	X		X						X	X								X	X	
Golf															X	X	X	X	X				X					
Softball/ Baseball fields			X																							X	X	
Marina																		X			X		X					

Historical Recreation Sites

The Baumgartner House is one of the oldest houses in the City of Fraser. Located adjacent to Somerset Park, it houses a myriad of items relevant to the City's history.

There are no known recreational sites or structures that have historical relevance.



Recreation Programs

A variety of recreation programs are offered in the City of Fraser. While many programs are organized by the Recreation Department, some private groups organize activities—mainly for youth—including the Fraser Soccer Club and Fraser Aquatics. The City partners with public and institutional entities to supplement recreation offering (e.g. a partnership with the City of Sterling Heights for youth baseball and the nonprofit organization Advancing Macomb for youth sports leagues, play days and drop-in recreation events). As previously mentioned, the City also hosts a variety of programs for seniors located at the Fraser Senior Activity Center.

Senior Activity Center

The Senior Activity Center offers a variety of programs for Fraser’s senior population. The gymnasium hosts pickle ball, volleyball, basketball, and a morning indoor walking club. The Card Room hosts card games, club meetings, and craft workshops. The meeting room hosts classes and activities including bingo, yoga, tai chi and exercise. The City also coordinates trips and outings for seniors from the Activity Center.

Farmers Market

The Recreation Department hosts a monthly farmers market from May-September in Steffens Park, featuring vendors selling produce and flowers, artisan goods, and food.

Privately-Operated Programming

Several organizations operate recreational programming in Fraser, including:

The Fraser Soccer Club offers programs mainly for youths ages 4 to 12 years old. The club is comprised of three independent sessions in fall, winter, and spring.

The Fraser Wrestling Club was recently formed to teach the sport of wrestling to youth (K-8). The Club operates at the Richards Middle School.

Fraser Aquatics also offers a variety of exercise and swimming lesson programs to many age groups. These programs are located at the indoor pool in Fraser High School. The programs that Fraser Aquatics offers include:

- Swimming lessons for children aged 3-5 years (varying levels of skill)
- Swimming lessons for children aged 6+ years (varying skill levels)
- Exercise classes (gymnastics)
- Advanced swimming for competitive swimming
- Teen and adult lessons
- Adaptive aquatics (lessons for physically handicapped)
- Private lessons
- Diving lessons
- Lifeguarding courses
- Water safety instructor courses.

04

Administrative Structure and Funding

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Administrative Structure

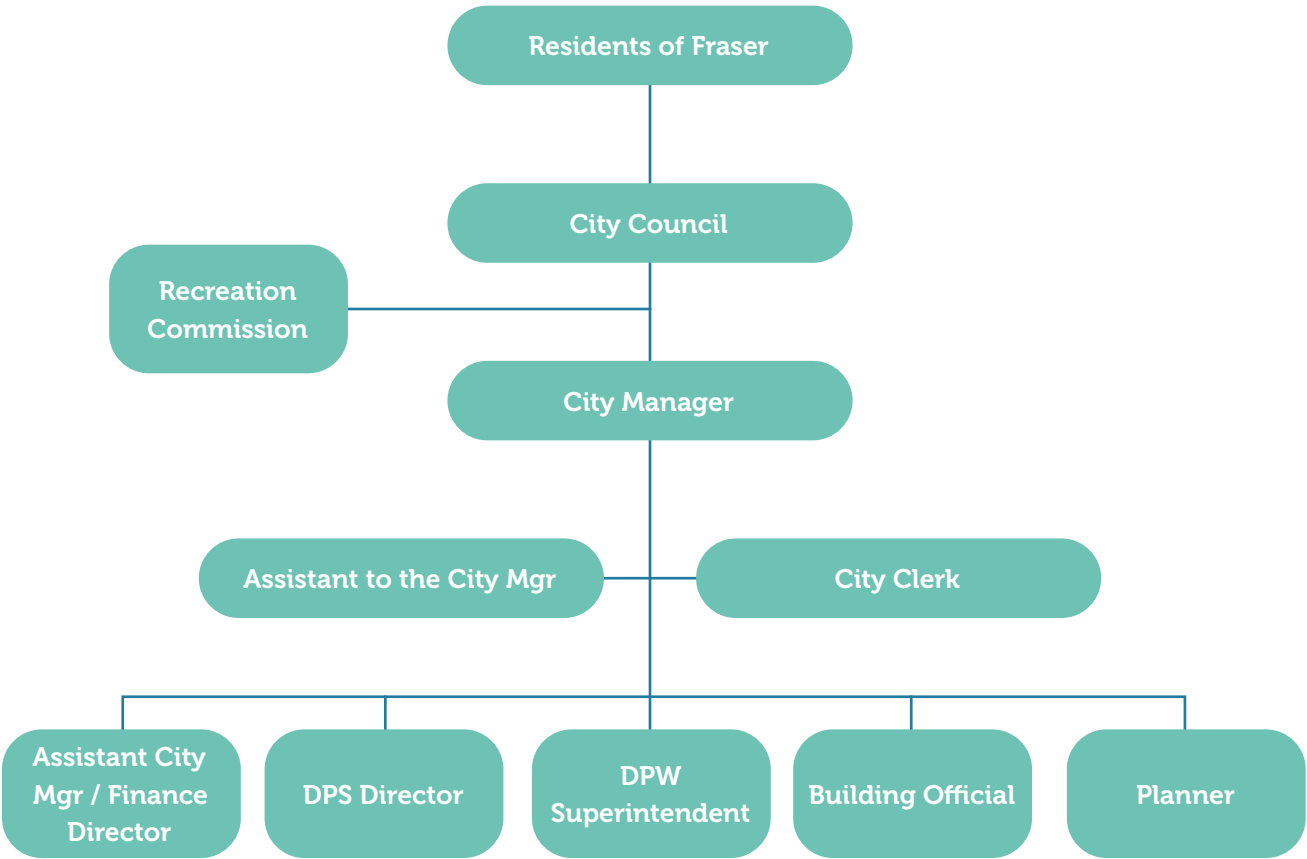
As the number of facilities and programs has changed over the years, the administrative structure has changed to better manage those facilities and programs. The organizational chart on the following page illustrates the administrative structure currently in place.

The Assistant City Manager (as acting Director of Recreation) works with the Recreation Commission to provide recommendations to City Council for the planning, administration and provision of parks and recreation in Fraser.

The purpose of the Recreation Commission is to provide positive leadership in encouraging and formulating a philosophy of recreation for the City of Fraser. It is a seven-member board, appointed by City Council. The primary responsibilities for the Recreation Commission include:

1. Explore ways to improve the city's parks and with each improvement ensure that all improvements comply with Federal ADA guidelines.
2. Provide support when needed and assist in implementation of new programs as requested by the city's Director of Recreation.
3. Seek grants and plan fundraisers to support the programs and improvements necessary to maintain and improve the existing parks within the city, with prior support and approval of the City Manager and/or City Council.
4. Recommend fee structure as per suggestion of the Director of Recreation for the usage of recreational facilities within the parks and establish guidelines related to the usage of those facilities as needed.

Organizational Chart



Parks and Recreation Funding

Annual Budget

The Fraser parks budget is allocated in the City's general fund. Table 6 summarizes recent, current and projected expenditures for parks and recreation in Fraser.

Table 6. Fraser Budget

Department	2019-20 Activity	2020-21 Activity	2021-22 Amended Budget	2022-23 Adopted Budget
Parks Maintenance	\$259,871	\$686,136	\$481,224	\$276,070
Recreation	\$224,427	\$43,794	\$195,382	\$109,884
Senior Activity Center	\$153,836	\$35,348	\$195,382	\$109,884

Current and Potential Funding Sources

There are several existing or potential funding sources available for parks and recreation facility improvements. In addition to the City's General Fund, other potential sources of funding for parks and recreation include: a dedicated millage (such as a land acquisition millage), user fees, revenue bonds, donation of land and/or easements, and contractual agreements involving privatization. Following is a brief description of current funding sources and other potential sources the community may consider:

GENERAL FUND

The General Fund is the basic operating fund for the City of Fraser. It is also the traditional source of operating funds for parks and recreation. General Fund revenues are derived from property taxes, state-shared revenues, federal grants, license and permit fees, charges for services, interest on investments, and court fines or forfeitures. Recreation program user fees are usually channeled through the General Fund.

MILLAGE

A property tax millage can be used to finance specific parks and recreation projects or for operation of recreation facilities. The dedicated millage has gained favor in many communities because voters are increasingly wary of approving millage increases for non-specified purposes. Approval by voters is required before a millage can be assessed. A millage is subject to periodic renewal by a vote of the people.

USER FEES

Fees can be charged by the community to the users of specific recreation facilities or for enrollment in recreation programs. User fees can provide substantial support for park facilities. Other communities throughout Michigan have established user fees for swimming pools, tennis courts, wave pools, use of lighted athletic fields, and use of indoor facilities. User fees are a promising source of funding in the municipality if used selectively for specific facilities and services.

BOND PROGRAMS

A number of bond programs can be used to finance construction of parks and recreation facilities:

- **General Obligation Bonds:** General Obligation Bonds are issued for specific community projects and may not be used for other purposes. These bonds are usually paid off with property tax revenues.

- **Revenue Bonds:** Revenue Bonds are issued for construction of public projects that generate revenues. The bonds are then retired using income generated by the project. For example, revenue bonds could be issued for construction of a concession and restroom facility at one of the community parks.
- **Special Assessment Bonds:** Special Assessment Bonds are issued to pay for projects that benefit a particular segment of the population. For example, recreation improvements that benefit a defined subdivision or neighborhood could be financed using special assessment bonds, in which case the residents who receive the benefit would be assessed.

MICHIGAN DEPARTMENT OF NATURAL RESOURCES GRANTS

Following is a summary of the three most well-known recreation grant programs now available through the Michigan Department of Natural Resources (MDNR) for communities that have an up-to-date and approved recreation plan on file with the state.

Michigan Natural Resources Trust Fund (MNRTF)

Eligible projects include acquisition of land or rights in land for recreational uses or for protection of the land because of its environmental importance or scenic beauty, including additions to existing parks, forest lands or wildlife areas. Development of public outdoor-recreation facilities is eligible (such as picnic areas, beaches, boating access, fishing and hunting facilities, winter sports areas, playgrounds, ballfields, tennis courts, and trails). Funds are provided through sale of oil and mineral leases on State land. Local contributions equal to at least 25 percent of the project cost are required. There is no minimum or maximum amount for acquisition projects. The minimum allowable grant for development is \$15,000 and the maximum is \$500,000.

There are three special initiatives approved by the Trust Fund Board of Trustees. Proposals will receive special attention if they:

- Are located within U.S. Census Bureau Metropolitan Statistical Areas;
- Increase environmental education facilities statewide; but particularly in urban areas; and
- Acquire land or develop trail ways that contribute to the development of a statewide trail network.

Land and Water Conservation Fund (LWCF)

Administered eligible projects include community recreation and railway improvements. These are grants of \$10,000 to \$250,000 to local units of government for development of facilities such as ballfields, tennis courts, playgrounds, trails and picnic areas; and including support facilities; renovation of existing facilities and retro-fitting of existing facilities to make them accessible to persons with disabilities. Funds are provided through federal appropriations. The grant match basis is 50 percent MDNR/50 percent local.

Recreation Passport

The Recreation Passport program is funded through proceeds of park passes purchased for admission to State Parks in Michigan. Grants of between \$7,500 and \$75,000 are available to communities mainly for the improvement of existing parks, though new park development is technically eligible.

COMMUNITY DEVELOPMENT BLOCK GRANT

Revenues obtained through the Federal Community Development Block Grant (CDBG) program can be used for a variety of community improvement projects, including development of recreation facilities or land acquisition for new parks or athletic fields in low- and moderate-income neighborhoods that qualify under the program; the City is a sub-recipient of Macomb County's CDBG program.

DONATIONS

Businesses, corporations, private clubs, PTO's (Parent Teacher Organizations/Associations) and community organizations will often contribute to recreation and other improvement programs to benefit the communities in which they are located. Private sector contributions may be in the form of monetary contributions, the donation of land, the provision of volunteer services, or the contribution of equipment or facilities.

PHILANTHROPY

A foundation is a special non-profit legal entity that is established as a mechanism through which land, cash, and securities can be donated for the benefit of parks and recreation services. The assets are disbursed by the foundation Board of Directors according to a predetermined plan. Funding for recreation facilities through foundations is typically very limited.

LEASE OR CONTRACTUAL AGREEMENTS

The City of Fraser could consider contracts with private entrepreneurs to provide services at city-owned park facilities, such as recreation programming, food service, or facility maintenance. Typically, the privatization of services can increase recreation opportunities available to residents, while minimizing the City's administrative costs.

PUBLIC USE CONVEYANCES

Administered by the Michigan Department of Natural Resources, this program provides state lands acquired through delinquent taxes for local government units for public use. Acceptable uses of land acquired under this program include development of local parks.

Grant History

Though the City of Fraser does not regularly receive grant funding for maintenance or improvements to its parks, it has been a recipient of grant funds for specific capital projects in the past. Table 7 provides a description of the projects for which the City received grant funding. The below project remains open to the public; no conversions of use have taken place.

Table 7. Fraser Grant History

Project Year / Project Number	Project Title	Grant Amount	Project Description
2012 / 12-021	McKinley Park	\$300,000	McKinley barrier free park improvements

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05

Basis for Action Plan

This Chapter describes the public input received, analysis of existing facilities, and basis for the Action Plan found in Chapter 6. The Michigan Department of Natural Resources (MDNR) has adopted a set of standards, based upon those developed by the National Parks and Recreation Association (NPRA), to determine the need for recreation facilities in each community. These standards establish 1) the specific recreation facilities such as tennis courts or soccer fields, which should be available based upon the population of the community; and 2) the “service areas,” or number and type of parks that should be available to residents within a certain distance of their homes. Each of these standards is applied to the existing inventory of community-wide and school district recreation facilities to determine if deficiencies are present. The results of this analysis is incorporated, in part, into the Action Plan that follows.

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Summary of Public Input

Recreation Opinion Survey

The City conducted a public survey as part of public engagement for the update to its Parks and Recreation Master Plan. The survey was accessible online, as well as in hard copy at City Hall, the Library and the Senior Activity Center for a period of six weeks in spring and summer 2022. The survey received 154 responses.

Survey Findings

Overall, survey responses indicate an general satisfaction with the City's parks and recreation facilities. As the City moves into implementation phase of the 5-Year Parks and Recreation Master Plan, consideration should be given to the following items:

- General upkeep and maintenance responsibilities to all parks and trails, such as keeping a consistent budget and schedule for maintenance staff and tasks
- Constructing sidewalks to connect neighborhoods and parks to one another
- Equipment upgrades (including restrooms and benches) to Steffens Park and Fort Fraser
- Exploring options for youth programming
- Exploring opportunities for new amenities such as a splash pad, picnic areas, pavilions, and others

Respondents to the survey also suggested updating parks signage, an activity that is in process concurrent with the adoption of this plan in 2022.

Visiting Fraser's Parks

When asked how often respondents visit Fraser's parks, responses indicate:

- 28% visit very frequently
- 29% visit fairly often
- 35% visit occasionally
- 8% visit never

Respondents were asked if they (or a household member) have visited the following recreation facilities in the past year. Responses include:

Park Facility	Yes	No
Joe Blanke Park	32%	68%
Joe Boris Park	21%	73%
Harrington Trails Park	34%	64%
Meadows Lane Park	23%	77%
McKinley Park	83%	17%
James Pompo Park	45%	55%
Charles Reindel Park	14%	85%
Somerset Park	48%	52%
Steffens Park	91%	9%

Further, respondents were then asked to indicate how their experience was when they visited each park facility. Responses include:

Park Facility	Very Satisfied	Somewhat Satisfied	Somewhat Dissatisfied	Very Dissatisfied
Joe Blanke Park	31%	35%	30%	4%
Joe Boris Park	24%	76%	0%	0%
Harrington Trails Park	37%	50%	10%	3%
Meadows Lane Park	18%	47%	29%	6%
McKinley Park	70%	29%	1%	0%
James Pompo Park	48%	49%	0%	3%
Charles Reindel Park	0%	14%	29%	57%
Somerset Park	33%	54%	13%	0%
Steffens Park	20%	34%	31%	15%

Existing Conditions

Respondents were asked to provide a short answer response listing what they like best about Fraser's parks. Of the 96 responses to this question, the most common answers include:

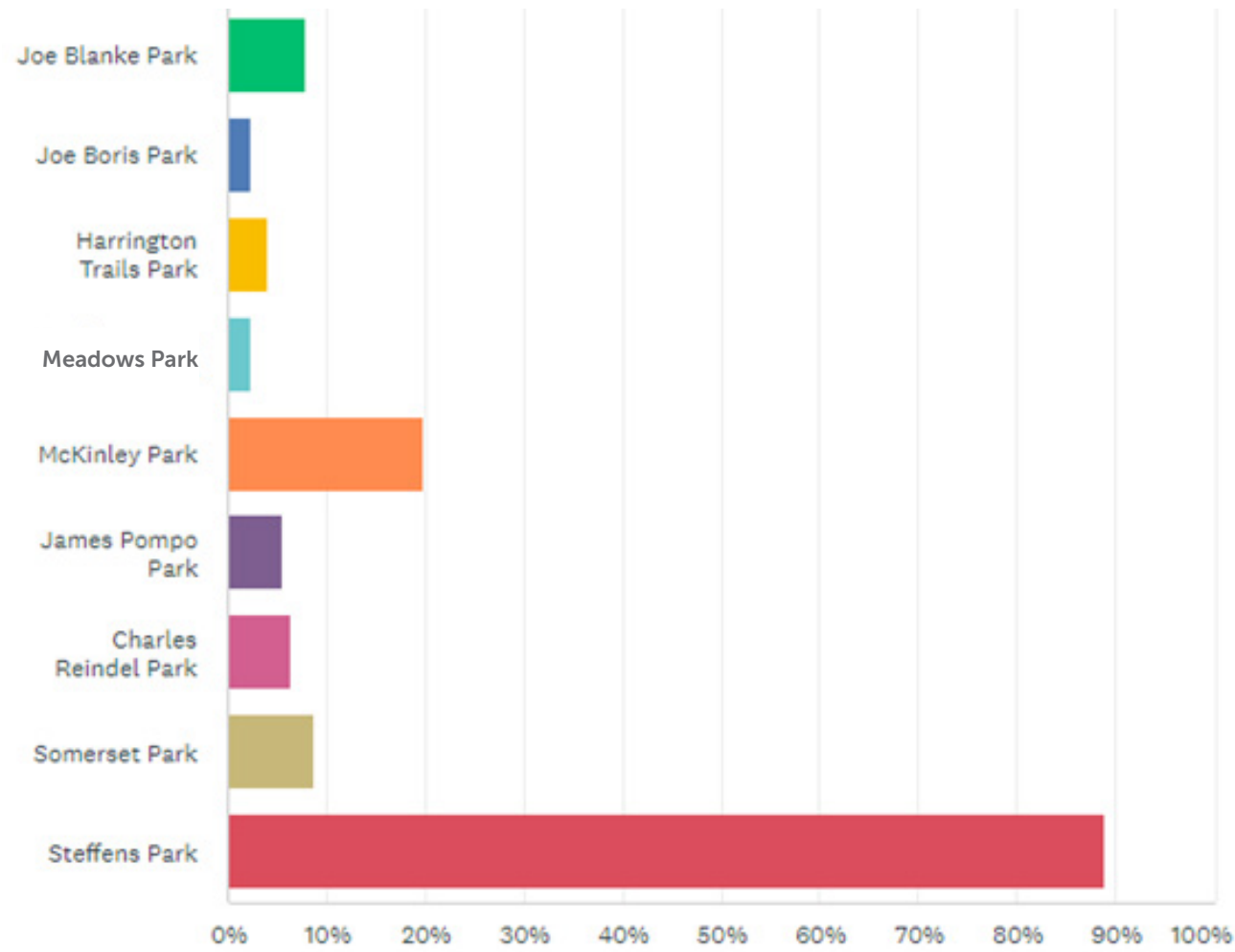
- Cleanliness and safety
- Play equipment and play structures
- Walking track and walking trails
- Each park has differing amenities
- Close to home

For suggested park improvements, the most common responses include:

- More seating and benches for parents (or caregivers) to use while kids are playing
- Pathways are in need of maintenance in Joe Blanke Park
- More sidewalks and pathways to connect neighborhoods to parks
- Bathrooms and public restrooms are needed at all parks facilities where they do not currently exist
- Steffens Park pickleball court improvements
- Updates and general maintenance at Fort Fraser
- Update park signage
- Updates and general maintenance to Steffens Park
- More parks programming such as a pickleball league

Park Priorities

Respondents were asked to provide a response on which park should be the City’s highest priority for investment over the next 5 years. Responses include:



Next, respondents were asked to rank different ideas for park improvements. The responses include:

	1 Most Important	2	3	4	5	6	7 Least Important	THIS IS NOT A PRIORITY FOR ME.
▼ Additional playground equipment, benches, picnic tables	27.08% 39	24.31% 35	16.67% 24	6.25% 9	7.64% 11	0.69% 1	0.69% 1	16.67% 24
▼ Accessible entrances (i.e., better access to sidewalks, paved paths, etc.) to parks	15.33% 21	18.25% 25	18.25% 25	19.71% 27	4.38% 6	3.65% 5	0.73% 1	19.71% 27
▼ Continued/enhanced maintenance of existing facilities	35.29% 48	27.94% 38	18.38% 25	9.56% 13	2.94% 4	2.94% 4	0.00% 0	2.94% 4
▼ Additional portable restrooms	5.67% 8	12.06% 17	19.86% 28	24.11% 34	8.51% 12	6.38% 9	3.55% 5	19.86% 28
▼ Development of a dog park	8.45% 12	5.63% 8	6.34% 9	14.08% 20	16.20% 23	7.75% 11	4.93% 7	36.62% 52
▼ Development of a skateboard park/facility	2.74% 4	4.11% 6	4.79% 7	5.48% 8	15.07% 22	19.18% 28	2.74% 4	45.89% 67
▼ Development of a disc golf facility	2.08% 3	3.47% 5	6.25% 9	7.64% 11	8.33% 12	9.72% 14	21.53% 31	40.97% 59

Park Access

- 41% of respondents access Fraser’s parks by driving
- 8% access Fraser’s parks by biking
- 47% access Fraser’s parks by walking
- 4% access Fraser’s parks by a combination thereof

Respondents were asked to provide feedback on which methods of transportation they would like to use more to access Fraser’s parks. Responses include:

- 32% would like to be able to walk more to Fraser’s parks, using sidewalks and crosswalks
- 31% would like to bike more to access Fraser’s parks, using trails, road shoulders, and bike lanes
- 1.5% would like to use public transportation more to access Fraser’s parks
- 33% prefer to use their own passenger vehicle

Overall Park Impressions

- 23% of respondents are very satisfied with the appearance, maintenance, and cleanliness of Fraser’s parks
- 55% are somewhat satisfied
- 17% are somewhat dissatisfied
- 4% are very dissatisfied

Respondents were asked what would make Fraser’s parks and recreation facilities more user-friendly for those with disabilities. Responses include:

ANSWER CHOICES ▾	RESPONSES
▾ Accessible parking	18.85%
▾ Accessible playgrounds	16.39%
▾ Accessible spectator viewing areas	11.48%
▾ Paved trails	22.13%
▾ Flatter grades/topography that are easier to traverse	11.48%
▾ Interpretive signage	5.74%
▾ More resting areas such as benches or shaded pavilions	27.05%
▾ Sidewalk maintenance to fix cracks, uneven pavers, root growth, etc.	23.77%
▾ N/A	54.10%

Parks Information

- 25% of respondents would like to be informed about Fraser's parks, facilities, and recreation programs by advertisements
- 30% would like to receive brochures/flyers
- 63% would like Fraser to publicize a community events calendar
- 53% would like to be placed on an email list

Respondent Characteristics

AGE RANGE

- 1% of respondents are aged 17 and younger
- 10% are aged 18-34
- 33% are aged 35-49
- 36% are aged 50-64
- 20% are aged 65+

RESIDENT STATUS

- 97% of respondents are residents of Fraser
- 3% are not residents, but live in Macomb County

The last question of the survey was an open-ended question that asked respondents to provide any additional feedback pertaining to Fraser's parks facilities that were not addressed in the survey. Some of the most common responses include (53 people answered this question in total):

- A few respondents noted they would like the City to construct a splash pad
- A Citywide parks and recreation facilities map should be added to the website
- More sidewalks to connect neighborhoods to parks facilities
- More sports and outdoor programming for youths
- More fitness equipment at parks facilities

Recreation Deficiencies

Service Areas

Map 2 illustrates the typical service area by mini, neighborhood, and community parks in Fraser. The map indicates that the majority of the City is underserved by pocket / mini parks. However, the City is largely served by a park of some capacity, be it a neighborhood park or a community park. The parks service area associations in the City of Fraser are as follows:

- Mini Park: 0.25 mile service area (Somerset Park)
- Neighborhood Park: 0.5 mile service area (Meadows Park, Blanke Park, Reindel Park, Harrington Trails Park, and Pompo Park)
- Community Park: 1 mile service area (McKinley Park and Steffens Park)

A small area in the northeast section of the City is not within the service area of any community, neighborhood or pocket / mini parks. In general, most residents have access to either a public park or private or public-school grounds. The area of the City that is underserved by parks is largely an industrial area with little residential development.

However, it should be noted that according to the calculations for minimum park acreage per number of residents (Table 9), Fraser lacks the number of recommended acres for both mini parks and community parks. The City exceeds the minimum requirement for neighborhood park acreage.

Existing Facilities

Table 8 outlines recreation standards recommended by the National Recreation and Park Association and by the Michigan Department of Natural Resources. These standards recommend minimum standards for different recreation facilities based on existing and projected population. According to this analysis, the Fraser project area generally meets standards for multiple facilities such as sports fields/courts, swimming facilities, ice rink facilities, and other recreation activities.

The raw numbers do not address the quality of existing parks and recreation facilities. Upon closer examination, deficiencies or limitations are apparent because of the maintenance, level of development, and individual size of existing open space available.

Accessibility

The City of Fraser includes one barrier-free playground, located at McKinley Park. Other facilities and equipment exist in recently-updated play structures, including in Boris Park, Meadows Park, McKinley Park, and Pompo Park. Much has been accomplished regarding accessibility in Fraser parks recently, and more can be done.

Explored further throughout this Plan is the need to achieve more accessibility to Fraser's parks in terms of ADA compliance and non-motorized connectivity.

Program Deficiencies

Development of additional programs for teenagers and adults have been identified as a need in the community via the public survey. Throughout the duration of the 2023-2027 Parks and Recreation Master Plan, the City of Fraser should also continue to provide programs and activities for seniors. Further, the City should continue to examine areas for improvement and expansion of program variety.

Pedestrian Linkages

Many residents would like to see sidewalks, non-motorized trails, and paved pathways for pedestrian and bike use throughout the city linking community nodes to one another. The City's Master Plan update, adopted in 2021, notes the following corridors for future bike facilities:

- Utica Road
- Mulvey Road
- Garfield Road
- Klein Road
- Malyn Boulevard
- Kelly Road (from Malyn Boulevard to Masonic Boulevard)
- 14 Mile Road
- Masonic Boulevard
- 13 Mile Road (from Utica Road to Eveningside Drive)
- Hayes Road (from 14 Mile Road to 13 Mile Road)
- Eveningside Drive

The existing parks in the City are generally located along these corridors. To promote and ease accessibility from one park to another, as well as to surrounding neighborhoods, the City should seek funding for various types of non-motorized connections along major corridors.

ADA Compliance

The Americans with Disabilities Act (ADA) requires that all citizens have access to all facilities provided by the City regardless of physical disability. Each of the City's nine parks should be updated to ensure ADA accessibility and compliance in terms of:

- Pathway resurfacing
- Sidewalk resurfacing
- Play structure equipment
- Benches and pavilions
- Signage

Further, the City should ensure that all citizens have access to all recreation programs.

Safety

Safety and the perception of safety are important to increasing the use of existing parks. Crime Prevention Through Environmental Design (CPTED) is a program adopted nationally that increases the perception of safety for a normal user and the perception of risk for a would-be offender. CPTED "is [the] proper design and effective use of the built environment which can lead to a reduction in the incidence and fear of crime and an improvement in the quality of life" (National Crime Prevention Institute, 1986). Four principles are utilized:

1. The placement of physical features, activities and people in such a way as to maximize visibility (Natural Surveillance);
2. The physical guidance of people coming and going from a space by the judicious placement of entrances, exits, fencing, landscaping and lighting (Natural Access Control);
3. The use of physical attributes that express ownership, such as fences, pavement treatments, art, signage and landscaping (Territorial Reinforcement); and
4. Maintenance.

The City of Fraser is committed to ensuring that all parks and municipal buildings are safe and welcoming to all visitors and citizens

Analysis of Existing Facilities and Service Areas

Recreation facilities serving Fraser residents are compared to the MDNR standards in Table 9 and Table 7. These comparisons provide a general idea of deficiencies, but it must be understood that the MDNR standards are not intended to be followed to the letter. Needs of the population vary from one community to the next.



Table 8. Outdoor Recreation Facilities Evaluation, City of Fraser¹

Facility Type	Percent of Agencies that Provide Facility	Presence of City Owned and Operated Facility in Fraser ²	Median No. of Residents/ Facility ³	No. Recommended ⁴	No. of City Owned and Operated Facilities in Fraser
Playgrounds	95%	Yes	1,986	7.3	10
Tot Lots	45%	Yes	6,642	2.2	2
Basketball Courts	86%	Yes	3,750	3.9	2.5
Tennis Courts	78%	Yes	2,723	5.3	5
Pickleball Courts ⁵	18%	Yes	3,346	4.3	0
Diamond Baseball Fields (youth)	79%	Yes	3,107	4.7	3
Multipurpose Field	68%	Yes	4,362	3.3	2
Multipurpose - Synthetic	22%	No ⁶	12962	1.1	0
Soccer Field	50%	Yes	3504	4.1	2
Football Field	35%	No	8,004	1.8	0
Dog Parks	67%	No	11100	1.3	0
Swimming Pool	53%	No ⁷	8,637	1.7	0
Community Gardens	51%	No	8,773	1.7	0
Skate Parks	39%	No	11,100	1.3	0
Ice Rinks (Outdoors)	18%	No	7,997	1.8	0
Golf Course (18-hole)	29%	No ⁸	9,183	1.6	0
Driving Range Stations	26%	No	5,055	2.9	0

¹ Based on NRPA Metrics published in the 2022 NRPA Agency Performance Review.

² Presence in City-owned and city-operated facility

³ Based on data from communities with a population of less than 20,000 people.

⁴ The figures in this column reflect the number of facilities needed to achieve a Median Number of Residents Per Facility in Fraser, based on the population of 14,703.

⁵ Pickleball is offered on multi-purpose courts/facilities.

⁶ Football fields, soccer fields, multipurpose synthetic field is present in Fraser, owned and operated by Fraser Public Schools

⁷ Present in Fraser, owned and operated privately and by Fraser Public Schools.

⁸ 9-hole golf course.

Table 9. Comparison to Accepted Standards, City of Fraser

Fraser Community Comparison to Accepted Standards	Recommended Minimum Acreage per 1,000 Residents ¹	Total Park Acreage in Fraser ⁷	Recommended Acreage for the Population ³	Surplus (+) / Deficiency (-)
Mini-Parks ⁵	0.25	0.75	3.7	-2.95
Neighborhood Parks	1.0	20.99	14.7	+6.29
Community Parks	5.0	34.3	73.5	-39.2
Regional Parks	5.0	-	73.5	Not Applicable ⁶
Special Use Facilities	Variable	0	Not Applicable	Not Applicable
Linear Parks (approximate miles)	Variable	0	Not Applicable	Not Applicable

Footnotes: 1 Based on National Recreation and Parks Association recommendations.

2 Includes all existing public acreage (2,662).

3 Based on 2021 population count of 14,703.

5 The need for mini-parks may also be addressed partially by subdivision common areas, apartment, condominium recreation areas (acreage not determined).

6 It would be misleading to assess the adequacy of regional park resources based on recommended acreage for the City's population, since the regional resource must serve a much broader segment of the metropolitan area.

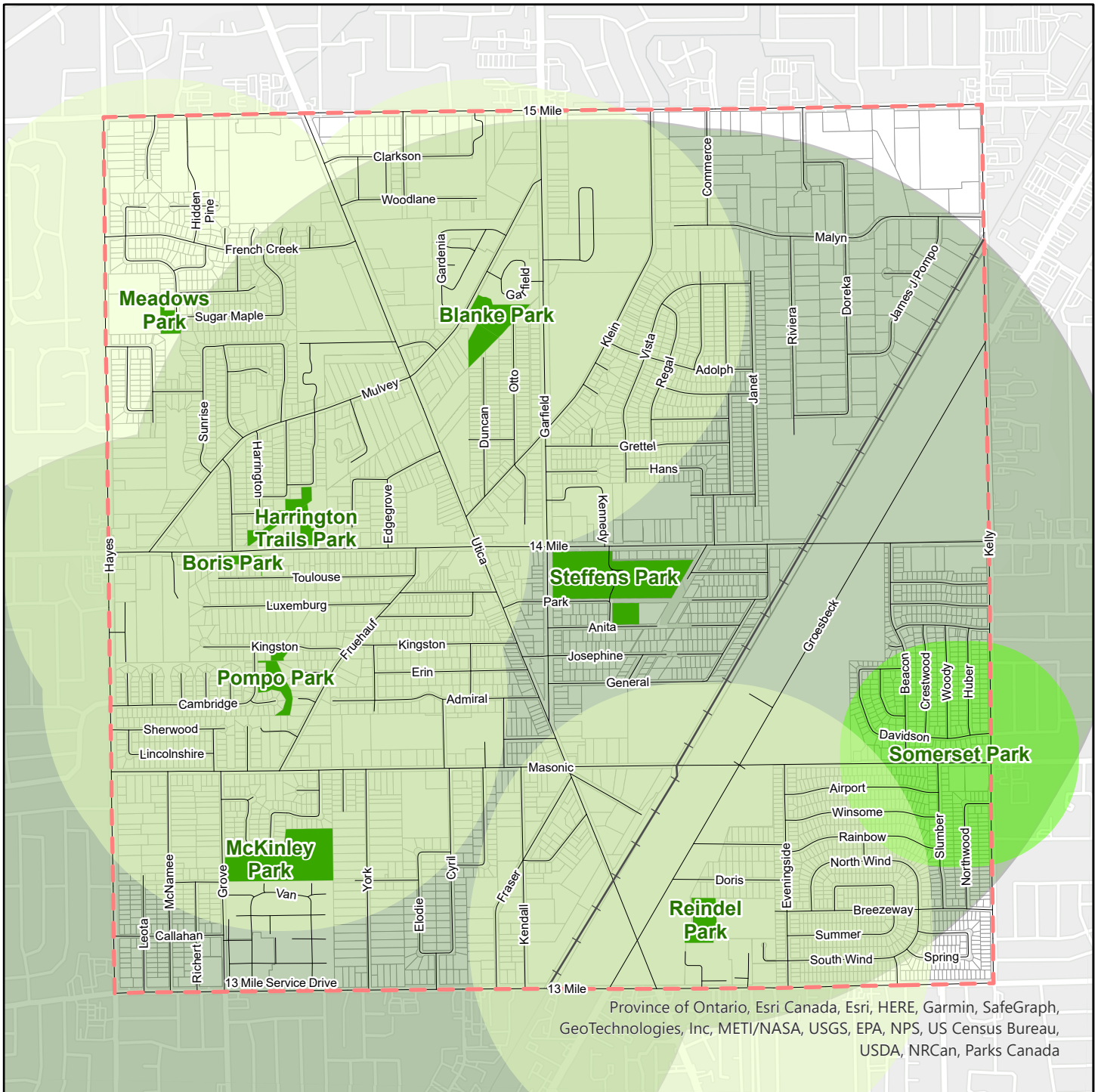
7 Equals sum of City Parks acreage.

Table 10. Analysis of Existing Facilities, City of Fraser

Type	Recreation Standards ¹	Fraser Community Facilities	Comments
Mini-Parks	Mini-Parks are small, specialized parks, usually less than an acre in size, that serve the needs of residents in the surrounding neighborhood. A mini-park may serve a limited population or specific group such as tots or senior citizens.	Somerset Park is the City's only Mini-Park, totaling approximately 0.75 acres. Only residents in the southeast end of the City have access to this park, and lack of parking limits access to those not within walking distance.	The NRPA recommends 0.25 to 0.50 mini-park acreage per 1,000 residents. A mini-park should be located within a five-minute walk from all residents. More mini-parks should be developed throughout the City as land acquisition or residential development/redevelopment opportunities arise so that all citizens can walk to one in five minutes or less. Since mini-parks are small, vacant lots can be bought and turned into parks.
Neighborhood Parks	Neighborhood parks are typically multi-purpose facilities that provide areas for intensive recreation activities, such as field games, court games, crafts, playgrounds, skating, picnicking, etc. Neighborhood parks are generally 15 acres or more in size and serve a population up to 5,000 residents located within ¼ to ½ mile radius from the neighborhood they serve.	Fraser has several parks classified as a neighborhood park even though they are less than 15 acres. These parks include Reindel Park, Boris Park, Blanke Park, Harrington Trails Park, Meadows Park, and Pompo Park. These parks have numerous facilities for outdoor recreation.	One to two acres of neighborhood parks are recommended per 1,000 residents. There are a number of improvements to the City's Neighborhood Parks planned as part of this document's Action Plan.
Community Parks	Community Parks typically contain a wide variety of recreation facilities to meet the diverse needs of residents from several neighborhoods. Community parks may include areas for intense recreation facilities, such as athletic complexes and swimming pools. These parks usually contain other facilities not commonly found in neighborhood parks such as nature areas, picnic pavilions, lighted ball fields, and concession facilities.	The City of Fraser has two community parks within its boundary, Steffens Park and McKinley Park. McKinley Park has become a popular destination in the area as a barrier free park. Steffens Park includes Fort Fraser, which is a large wooden play structure. Fort Fraser offers a unique play experience for City residents and those in adjacent communities.	The NRPA's standard requirement for community parks is 5 to 8 acres per 1,000 residents. If areas cannot be identified within the City where additional Community Parks can be developed, then partnerships with neighboring communities and school districts to share facilities should be considered.

Type	Recreation Standards ¹	Fraser Community Facilities	Comments
Regional/ Metropolitan Parks	Regional parks are typically located on sites with unique natural features that are particularly suited for outdoor recreation, such as viewing and studying nature, wildlife habitats, conservation, swimming, picnicking, hiking, fishing, boating, camping and trail use. Many also include active play areas.	The Area is well served by regional parks and facilities.	Regional parks typically serve several communities within a one-hour drive. Partnerships with regional local, county, and state facilities may be explored to fill existing voids within the City's park and recreation system.
Special Use/ Conservancy Parks	Special use recreation facilities are typically single-purpose recreation facilities, such as golf courses, nature centers, outdoor theaters, interpretative centers, or facilities for the preservation or maintenance of the natural or cultural environment. Protection and management of the natural/cultural environment may be the primary focus with recreation use as a secondary objective.	The City of Fraser has one 9-hole par three golf course within its boundary, the Warfield Greens Golf Course.	If areas cannot be identified within the City where these facilities can be developed, then partnerships with neighboring communities and school districts to share facilities should be considered, if and when the community desires these types of facilities.
Passive Parks	The primary purpose of passive areas is to provide relief from highly developed residential and commercial neighborhoods. Facilities may include sitting areas and other pedestrian amenities, landscaping, monuments and fountains, and historical features.	Several Fraser parks provide passive areas in the form of walking paths with path-side benches and landscaping, especially adjacent to drains and waterways. Examples of these include Harrington Trails Park, Blanke Park and Pompo Park.	A City-wide design and planting plan should be created to guide future enhancement of passive areas in the City park system such as gardens, landscaping, or reflection pools.
Linear Parks	A linear park is any area developed for one or more modes of recreation travel, such as hiking, bicycling, snowmobiling, cross-country skiing, canoeing, horseback riding, and pleasure driving.	There are no identifiable linear parks within the City.	Not Applicable.

Source: Michigan Department of Natural Resources: Recreation Park and Open Space Standards and Guidelines, 1983, Lancaster, National Recreation and Park Association (NRPA).



LEGEND

- 0.25 Mile Service Area (Mini Park)
- 0.5 Mile Service Area (Neighborhood Park)
- 1 Mile Service Area (Community Park)
- City of Fraser Parks
- City Boundary



0 500 1,000
Feet

Basemap Source: Michigan Center for Geographic Information, v. 17a.
Data Source: Macomb County 2021. McKenna 2022.

06

Action Plan

This Chapter of the plan is the culmination of a comprehensive planning effort that began with the thorough analysis of the physical and demographic attributes of the community, followed by extensive public engagement. Existing parks, recreation facilities, and programs were inventoried and evaluated. An assessment of need was then developed that considered both accepted recreation standards and the specialized needs of persons with disabilities. Finally, these needs were analyzed and reviewed by the City with input from the public.

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Goals and Objectives

Goals should be broad and address general needs and establish the basis for setting specific programmed objectives. Objectives are measurable results that the community works toward accomplishing.

Facilities

1. Goal: *Improve and enhance the recreational opportunities at Fraser Parks, especially at Steffens Park and Reindel Park.*

Objective: Monitor and repair/replace outdated playground equipment with newer structures as necessary.

Objective: Include greater variety of play equipment that appeals to all ages.

Objective: Comply with ADA requirements at minimum.

2. Goal: *Provide, promote, and encourage the establishment and maintenance of non-motorized trails, paths and connections.*

Objective: Monitor and maintain the multi-purpose pathway system in City parks.

Objective: Connect park paths to the City's sidewalk system.

Objective: Advocate for and pursue opportunities to connect the City's parks to non-motorized networks within Fraser and regionally.

1. Goal: *Meet the recreational needs of Fraser residents in terms of program, equipment, and facilities.*

Objective: Maintain community competitiveness, ability to retain, engage, and attract residents.

Objective: Explore and pursue opportunities to develop a comprehensive community recreation facility that meets the recreational needs of the public.

Programming

1. Goal: *Continue evaluation of all programs and adjust the type and format of programs to best suit diverse community needs.*

Objective: Maintain affordable rates for program participation.

Objective: Continue strong public relations for special events.

Objective: Expand promotion of current programs.

Objective: Maintain and expand mechanisms to fully integrate all programs for children / persons with disabilities.

2. Goal: *Create new programs.*

Objective: Provide programming for youth consistent with input collected during planning process.

Objective: Continually update program selection with respect to new ideas and interests, especially in regard to hobbies and exercise, when possible.

Objective: Create new programs that provide inter-generational interaction between seniors and youth/preschoolers.

Objective: Organize physical activities for older residents.

3. Goal: *Provide the community with municipal recreation, leisure and cultural programs that are accessible and affordable to all residents.*

Objective: Seek alternative funding such as private contributions to offset program costs through requests to service clubs, private sector, and professional organizations for sponsorships of various programs.

Objective: Continue existing and seek new partnerships for programming with non-profit, institutional and public-sector partners.

Objective: Solicit and apply for state and local grants for recreation, leisure, and cultural arts programs.

Administration and Organization

1. Goal: *Investigate innovative ways to fund and reduce the costs of programming, and scale programming offerings according to demand.*

Objective: Provide programming for youth consistent with input collected during planning process.

2. Goal: *Provide staffing at levels commensurate to programming and maintenance needs.*

Objective: Provide programming for youth consistent with input collected during planning process.

Objective: Continually update program selection with respect to new ideas and interests, especially in regard to hobbies and exercise, when possible.

Access to Facilities

1. Goal: *Build on significant recent progress to continue to eliminate barriers to recreation facilities and programs by creating barrier-free facilities and adopting a policy of “inclusive recreation.”*

Objective: Examine existing programs to ensure that they provide recreation and leisure opportunities to all residents regardless of their social, economic, or physical status.

Objective: Ensure that each play setting and activity area is accessible, that accessible play components are placed throughout each activity area, and that similar play opportunities are provided to children with disabilities.

Objective: Ensure that landscape areas and picnic areas are accessible.

Action Plan

Table 11 is a summary of actions that the City and its partners should undertake during the planning period, and beyond; these activities are discrete and consistent with the Goals and Objectives, public input received, and the analysis of the City's parks and recreation needs. The activities are less defined than those found in which is a Capital Improvement Summary describing specific capital improvements.

Table 11. Summary of Action Items, City of Fraser

Issue	Finding/Observation	Recommendation/Comments
Connectivity and Accessibility	Need Identified: Engaged residents expressed a desire for increased pedestrian connection to park entrances, as well as a desire for additional access to walk and bike to Fraser parks.	- Repair missing connections between the park pathways and the existing sidewalk network, and supplement the existing sidewalk network adjacent to parks (e.g., Harrington Trails Park, Boris Park.) - Maintain and repair parks pathways to ensure ADA Compliance. - Add bicycle parking at parks as appropriate to supplement the City's nonmotorized transportation network. - Renovate existing restrooms at Steffens Park. - Study increased restroom provision at neighborhood parks.
Youth Facilities and Programs	Need Identified: Engaged stakeholders identified a need for additional sports and outdoor programming for youths.	- Study and plan for programs, activities, and public space improvements that cater to the needs of young Fraser residents (study "placemaking" and parks and recreation best practices for teens). - Consider establishment of Youth Advisory Council to help guide activities.

Issue	Finding/Observation	Recommendation/Comments
Develop Playgrounds	Moderate Need: - Existing equipment may need replacement or repair over life of this plan. The facilities at Fort Fraser in Steffens Park are of particular concern with regard to current state of repair. - The City has made significant recent progress in updating playgrounds to industry standard. - Maintain industry standard fall zones.	- Replace and repair equipment as it becomes obsolete or unsafe, utilizing modular equipment. - Use resilient surfacing and make accessible to all citizens (ADA compliance at minimum).
Facility Deficiencies	Moderate Need: Based on National Standards (NRPA), the City's parks and recreation facilities are deficient in some areas. Stakeholders also identified specific recreation needs including the following that may be good to develop based on public input: - Fitness equipment at neighborhood parks - Enhance baseball diamonds at Steffens Park (bleachers, storage facilities, fencing, drinking fountain / bottle filling). - Develop a steering committee to guide the future improvements of Reindel Park. - Renovate restrooms.	- Opportunities to develop these facilities should be investigated over the course of the time period covered by this plan (on an annual basis). - Community need for these facilities is offset by existing school facilities and partnerships.
Safety	Moderate Need: - Though relatively few unsafe conditions were documented during the planning process, it's important to continuously study the safety of equipment and improve when necessary. - Always design future facility upgrades and capital improvements with safety perception in mind.	- Conduct annual inspections of facilities and improvements. - Consider Community Policing Through Environmental Design (CPTED) principles when designing / installing new equipment or facilities.

Issue	Finding/Observation	Recommendation/Comments
Maintenance	Moderate Need: • Many outdoor hard courts need resurface or replacement. • Steffens Park ball fields require resurfacing. • The Senior Center interior requires paint and maintenance.	1. Undertake annual evaluation and budgeting process so that maintenance of hard surfaces and addressing indoor facility maintenance is prioritized. 2. Continuously evaluate playground structures for maintenance / safety deficiencies, and prioritize repair / replacement when present.
Geographic Distribution	Future Need: • Residents and stakeholders engaged during public process did not indicate a dissatisfaction with location / distribution of parks, and Fraser fares well regarding neighborhood parks provision compared to national standards. • National standards indicate that there is more opportunity for mini parks, so that every Fraser resident is within a five-minute walk of a park.	1. Identify vacant or under-utilized land for future acquisition, prioritized in an area not currently serviced by a pocket or neighborhood park.

Table 12 summarizes proposed capital improvements that the City may undertake in the next five years. While this period may not be sufficient to accomplish all of the stated goals and objectives, the table prioritizes those projects that may be achievable within the next five years. Items in the Capital Improvement Schedule are prioritized based on need.

Table 12. Capital Improvements

Facility/ Program	Proposed Improvements	General Opinion of Cost	Priority
Steffens Park	1. Reconstruct the Fort Fraser play structure. 2. Enhance baseball diamonds (bleachers, storage facilities, water facilities) 3. Improve soccer field turf. 4. Resurface parking lot.	\$\$\$\$ \$\$ \$ \$\$	Short Term Short Term Medium Term Medium Term
Reindel Park	1. Resurface baseball diamond. 2. Renovate and widen existing path to ADA standards. 3. Install play structure. 4. Develop a basketball court.	\$ \$ \$ \$\$	Short Term Short Term Medium Term Medium Term
Boris Park	1. Renovate and widen existing path to ADA standards. 2. Install approximately 8 parking spots on the western edge of the park.	\$ \$\$	Short Term Medium Term.
Blanke Park	1. Renovate and widen existing path to ADA standards. 2. Add additional seating options and adult exercise equipment.	\$ \$\$	Short Term Short Term
Harrington Trails	1. Renovate existing multipurpose path to ensure accessibility. 2. Connect existing path to sidewalk system on 14 Mile Road. 3. Install additional shade trees along walking path.	\$\$ \$ \$	Short Term Short Term Short Term
Senior Activity Center	1. Repaint interior and replace carpet. 2. Resurface parking lot. 3. Reconfigure front entrance and develop billiards room.	\$ \$\$ \$	Short Term Short Term Medium Term

COST

\$: <\$50,000

\$\$: \$50,000-\$150,000

\$\$\$: \$150,000 - \$300,000

\$\$\$\$: \$300,000 +

PRIORITY

Short Term: 1-2 Years

Medium Term: 3-4 Years

Long Term: 5 Years +



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