



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

MAYOR

Michael Carnegie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

**FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, OCTOBER 12, 2023 6:30 P.M.
As Approved November 9, 2023**

A regular meeting of the City of Fraser City Council was held on Thursday, October 12, 2023 at 6:30 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Carnegie called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Carnegie led the Pledge of Allegiance.

3. ROLL CALL OF COUNCIL MEMBERS

Present: Blanke, Carnegie, Kalka, O'Dell, Sutherland

Absent: Baranski, Schornak

Others: City Manager Leven, City Attorney DeNault, Director of Public Safety Kretzschmar, Director of Public Works Ragsdale, Engineer Mike Vigneron,

Motion by Carnegie supported by Kalka to excuse Council Members Baranski and Schornak.

AYES: Blanke, Carnegie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

4. APPROVAL OF AGENDA

Motion by Sutherland supported by O'Dell to approve the agenda for the October 12, 2023 City Council Meeting as presented.

AYES: Blanke, Carnegie, Kalka, O'Dell Sutherland

NAYS: None

Motion Carried

5. CITIZEN PARTICIPATION

There was no citizen participation at this time.

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6. CONSENT AGENDA

The following items were on the Consent Agenda for the October 12, 2023 City Council Meeting:

- a. City Council Regular Meeting Minutes September 14, 2023
- b. Local Officials Compensation Commission Meeting Minutes July 11, 2023
- c. Planning Commission Meeting Minutes September 6, 2023
- d. Recreation Commission Meeting Minutes August 1, 2023
- e. Recreation Commission Meeting Minutes September 19, 2023
- f. Board of Review Appointment – Sandy Decker
- g. Recreation Commission Member Appointment – Wendy Radke
- h. Recreation Commission Member Appointment – Julie Rastelli
- i. Poole Service Credit Purchase
- j. Check Disbursements
- k. Revenue and Expenditure Report

Motion by Sutherland supported by Kalka to approve the Consent Agenda for the October 12, 2023 City of Fraser City Council meeting as presented.

Council Member Blanke wanted to thank Sandy Decker, Wendy Radke and Julie Rastelli for agreeing to serve on a Board or Commission. She appreciate their support.

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland.

NAYS: None

Motion Carried

7. NEW BUSINESS

a. Request to Purchase Four (4) Stalker Radar Units

Director of Public Safety Kretzschmar reviewed her request with City Council. She explained that these units would be going in the newly purchased Tahoe's for her department. Discussion was had on the units and their longevity. These would be the same as the units they had in other vehicles.

Motion by O'Dell supported by Kalka to authorize the purchase of four (4) Stalker Radar units as submitted at a cost of \$9,097.20 from Stalker Radar Applied Concepts, Inc. using the MiDeal quote.

City Manager Leven stated she was clarifying the account number they would be charged to would be 101-301-972.000

We budgeted \$12,000 in that account and this is almost \$3,000 under budget.

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

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b. House 14 Firefighter Request

Captain Gillies approached the City Council to review his request. He indicated that this resolution was required in order for House 14 Firefighters to obtain a non-profit status with the State of Michigan.

Motion by Blanke supported by Sutherland to adopt the attached Resolution from the State of Michigan Charitable Gaming Division which will recognize 14 House Firefighters Association as a nonprofit organization operation in the City of Fraser for the purpose of obtaining charitable gaming licenses.

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

c. Miscellaneous Concrete Program

City Engineer Mike Vigneron reviewed the proposed bid award for the 2023 Miscellaneous Concrete Repair Program in the City of Fraser. He noted these repairs were done on an "as needed" basis. Further discussion was had on the bids that were received.

Mayor Carnagie asked what types of areas would be getting this concrete repair. DPW Superintendent Ragsdale noted it would be items like water main break repair when the road had to be opened.

Council Member O'Dell asked for a report of where these repairs were done so that there was something they could show the resident if they inquired about it. Engineer Vigneron stated they could do so. There is no need for a budget amendment for this expenditure at this time.

Motion by Carnagie supported by Sutherland to award a contract for the 2023 Miscellaneous Concrete Repair Program to Luigi Ferdinandi & Sons Cement Co Inc. in the amount of \$164,634.00, authorize Anderson, Eckstein and Westrick, Inc to provide construction engineering services in the estimated amount of \$25,000, and authorize the DPW Superintendent and City Manager discretion to approve additional contract costs with a total authorization not to exceed \$350,000.00.

AYES: Blanke, Carnagie, O'Dell, Sutherland

NAYS: Kalka

Motion Carried

d. Pavement Marking Bids

City Engineer Mike Vigneron and DPW Superintendent Ragsdale reviewed the request for approval of a bid award for the 2023 Citywide Pavement Marking. This would provide for restriping all pavement markings in the City in Fall 2023 and Spring 2024. Mr. Vigneron indicated that this did go for public bid, 12 contractors took documents but only one bid was submitted. He added there were not many companies that did this work any longer.

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Discussion was had as to what exactly which streets would be getting this touch up. Mr. Vigneron noted that only the streets that were under the City's jurisdiction - Masonic, Klein and Mulvey – would be done. This would also provide for some of the crosswalks, bike paths, stop bars, bike symbols, etc. Discussion was then had about what the \$5,000 for engineering would be for. Mr. Vigneron explained this would be for costs associated with contract administration. It was noted that the last time the markings were touched up was in the late 2010s.

Deanna Reiner, 15569 Luxemburg, asked if the roads were cleaned just prior to the marking. Mr. Vigneron stated that the trucks that applied the markings cleaned the area just before applying the marking. Mr. Ragsdale added that the DPW would go out with the streetsweeper to these roads the day prior as well.

Motion by Kalka supported by Sutherland to award a contract for the 2023 Citywide Pavement Marking contract to PK Contracting, Inc. in the sum of \$83,680.00 and authorize Anderson, Eckstein and Westrick, Inc. to provide construction engineering services in the estimated amount of \$5,000.

AYES: Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

e. Slides and Shading for Fort Fraser

DPW Superintendent Mark Ragsdale presented this item to the City Council. He began by reviewing that the slides were proprietary in nature and that was why the cost was high. He stated he was aware that discussion was had on providing some shading area at Fort Fraser. He was presenting them with a solution that would be very low maintenance and long lasting. City Council expressed concern at the amount of money the proposed shading would cost. They would like to see Mr. Ragsdale bring back some other proposals for the next meeting that were more cost effective.

Motion by O'Dell supported by Sutherland to approve the purchase of the park equipment as submitted in the quote from Midstates Recreation less the purchase and installation of the pergola not to exceed \$44,000.

Discussion was had on what the City Council would like to see brought back to them regarding shade at Fort Fraser. Not only costs, but maintenance costs, the exposure to damage, etc.

VOTE ON MOTION:

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

f. Excavator Defender Mulcher Attachment

DPW Superintendent Mark Ragsdale presented this item to the City Council. He explained all the different tasks that this piece of equipment could carry out and how it would be beneficial for the city to have this. The City Council questioned whether he could use something less expensive for these purposes.

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Mr. Ragsdale indicated that the DPW was starting work on the Masonic Road pump station and retention pond. He then reviewed that this attachment could be used at parks to shred the overgrown parks, take it behind Senior Housing and make walking trails, they can use it in watermain breaks where the area needs to be mulched down prior to getting to the break and repairing it.

Motion by Kalka supported by Sutherland to award a proposal to purchase the FX36 Defender Mulcher attachment in the amount of \$22,840 from ALTA Equipment.

AYES: Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS: None

Motion Carried

g. Painting at Senior Housing

DPW Superintendent Mark Ragsdale reviewed this item for the City Council. He indicated that he had obtained three (3) bids for painting at Senior Housing and he was proposing that the City Council approves awarding the contract to the low bidder.

Motion by Sutherland supported by Kalka to award the bid to Look Professional Painting in the amount of \$10,050.00 to paint at Senior Housing.

City Manager Leven indicated that when reviewing the bids she did not see that Look Professional would be doing repairs, taping, patching and sanding along with painting. She wondered if they would be doing that as the other two bids stated that was included.

Council Member Sutherland agreed to strike her first motion.

Motion by Sutherland supported by Kalka to award the bid for the Senior Housing Painting to Look Professional Painting with the contingency that the amount includes sanding and patching as needed in the amount of \$10,050.

Ray Wojciechowski, 34950 Hidden Pine, Apartment 320, asked what the other two bids were. Council Member Sutherland stated that they were \$29,750 and \$48,975.81.

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland
NAYS: None

Motion Carried

h. SMART Drug and Alcohol Policy

City Manager Leven reviewed the proposed policy for Drug and Alcohol. The policy she presented them was the up-to-date policy and was compliant with Federal Transit Administration (FTA) standards. It was discovered during the audit process for the SMART Credit Transfer that we could not locate this policy. This policy was for the SMART van drivers.

Motion by O'Dell supported by Blanke to adopt the FTA Drug and Alcohol policy to be compliant with the standards and continue receiving financial assistance from the Federal Transit Administration.

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NAYS: None

Motion Carried

i. Site Preparation Senior Activity Center

City Manager Leven reviewed that she was asking for approval to spend money to prepare the site for the LED Sign that was being paid for by CDBG Funding. It was discovered during the pre-bid meeting that the electricity to the current sign was not sufficient for the new sign.

Motion by O'Dell supported by Blanke to approve the expenditure of \$6,400 to Sewer and Water Specialists to bore trenching for electrical to the Senior Center Activity Sign site and approve the expenditure of \$3,950 to Spectron Electric for installing electricity to the LED sign.

AYES: Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS: None

Motion Carried

j. Senior Activity Center Electronic Sign

City Manager Leven reviewed the bid process for the Senior Activity Center Sign and the process of getting this item to City Council. She was asking that they approve awarding of the bid to Bill Carr Signs.

Motion by O'Dell supported by Blanke to approve the expenditure of \$25,960 to Bill Carr Signs out of Fling, Michigan for the purchase of an LED sign for the Senior Activity Center.

Council Member Kalka indicated she felt this was an extremely expensive sign.

AYES: Blanke, Carnagie, Kalka, O'Dell, Sutherland
NAYS: None

Motion Carried

k. City Attorney Rate Adjustment

City Manager Leven addressed the City Council regarding the proposed increase in rates for the City Attorney. She noted that the City had not seen an increase in rates in quite some time for Attorney costs.

Motion by Sutherland supported by Blanke to approve the 2024-2028 rates for the Legal Services Contract between O'Reilly, Rancilio and the City of Fraser.

AYES: Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS: None

Motion Carried

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8. RETURNING BUSINESS

FY 2022-2023 Audit Status

City Manager Leven updated the City Council on the status of the FY 2022 – 2023 Audit. Last month the administration had about 25% of the preliminary work prepared for the audit and this month they were at a little more than 75%. She felt they would be able to meet all deadlines so that the Auditor's could come into the office and perform the audit by the deadline.

9. REPORT OF CITY ADMINISTRATION

City Manager Leven updated City Council on the library progress.

There was a new Absent Voter Ballot Drop Box in front of City Hall. It was paid for by the State of Michigan. It will only be unlocked and available during election times.

The new Communications Associate started this week. Her name is Starsha McCrary. She then reviewed her duties.

Senator Kleinfeld will be here tomorrow from 10:00 to 11:00 a.m.

She wanted to thank Representative Gary Peters' office for their help in getting our SAM's number.

She reminded everyone that tomorrow was Sergeant Poole's last day with the City of Fraser. She wanted to thank him for his service to the City of Fraser and she invited City Council to stop by to City Hall tomorrow as they would be celebrating his retirement at about 2:45 p.m.

City Council took a brief recess at 7:58 p.m.

City Council reconvened at 8:06 p.m.

10. REPORT OF MAYOR AND CITY COUNCIL

Council Member O'Dell wished everyone a safe and happy Halloween. He was concerned the packets were not getting posted online on time.

Council Member Kalka shared that on October 21 the Fraser High School Fair was going to be going on. It was a great craft show. On November 9 the Eastpoint-Roseville Chamber of Commerce will hold their 31st Christmas Auction; Tickets are \$50. She wished her daughter a happy 17th birthday. She reminded everyone that we have an election coming up and asked that they investigate the candidates and not to always believe what they read on social media. She urged everyone to get involved. She wished everyone a Happy Halloween.

Council Member Blanke asked a question about the certificate of occupancy for the Big Boy. Attorney DeNault spoke to this issue. She stated she agreed with Council Member Kalka's sentiments regarding the upcoming Election.

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Her term is up next month. She wanted to share that she was very grateful for all the people she had met along the way that helped her and she wanted to thank everyone who had touched her life. She shared her history with the City and talked about all the good people she met along the way. She reminded everyone that the “City” was just a noun, what made it great was the people of the City. Her hope was that we love and are grateful for what we have here – the people NOT the City itself.
May God bless all of you and be gracious and protect all of you always.

Council Member Sutherland agreed that the Fraser High School Craft Show was really amazing and for a great cause. Congratulations to the Fraser High School Marching Band for getting a First Division Rating at the MSBOA. Congratulations to Mr. Rogers and his team for all their hard work with the band.

There is an election coming up. No matter who you are going to vote for use your voice. She then congratulated Sandy Decker, Wendy Radke and Julie Rastelli and thanked them for getting involved.

Have a great month of October and Happy Halloween.

Mayor Carnagie indicated that they held 34th Annual Open House last Saturday. It was quite successful, and they hit a milestone with their hot dog sales of 60,000 hot dogs. In particular he wanted to thank Jim Literotis, Tom Collins and Doug Rocko for all of their efforts in getting this event together.

11. CITIZEN PARTICIPATION

Sheri Stein agreed the Open House was amazing. She shared that she heard many comments on how it felt like Fraser again. There is a Fraser First Booster Club meeting on October 18, 2023, at 6:00 p.m. at the Fraser Ram’s Horn. There is also a Trunk or Treat at Ram’s Horn on the 21st of October from 1:00 p.m. to 3:00 p.m. she encouraged everyone to bring out their children. Get out and vote.

Deanna Reiner, 15569 Luxemburg thanked Mayor Carnagie for starting the Open House. It has grown over the years. Thank you, Kathe Blanke, for all you have done. She echoed Council Member Kalka’s sentiment about voting; get out and learn don’t necessarily count on the information from Facebook. She was celebrating her 50th Class Reunion from Fraser High School.

Laura Lesich, 15201 Fairview. She thanked City Council for approving the new Recreation Commission members. They would finally have a full board. The VFW has their spaghetti dinner on the fourth Wednesday which will be October 25. The Goodfellows are having their annual event on November 3 at The Vintage House at 5:00 p.m., \$10 per ticket. This event will help sponsor the No Child Without a Christmas project. She also wanted to thank Council Member Blanke and Council Member Kalka for all of their service to the City. She wished them well in their future endeavors.

Attorney Don DeNault stated he sat with the Recreation Commission at their last meeting to help them review and overhaul their By-Laws. He added at that meeting it was noted that in the City of Fraser there are numerous Trunk or Treats. Recreation Coordinator Seay would have dates and times if anyone wanted information on them.

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12. Closed Session

a. Strategy Session Regarding Negotiation of a Bargaining Agreement with COAM

Motion by Carnegie supported by Sutherland to enter into closed session for the Purposes of a strategy session regarding negotiations of a bargaining agreement with COAM.

ROLL CALL VOTE:

AYES: Blanke, Carnegie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

City Council entered into Closed Session at 8:35 p.m.

City Council reconvened into Regular Session at 9:28 p.m.

13. ADJOURNMENT

Motion by Kalka supported by Sutherland to adjourn the meeting at 9:28 p.m.

AYES: Blanke, Carnegie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

Respectfully Submitted

Cindi Greenia, Clerk
City of Fraser

Michael Carnegie, Mayor
City of Fraser