



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnagie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

FRASER CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, SEPTEMBER 14, 2023 - 6:30 P.M

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL OF COUNCIL MEMBERS**
- 4. APPROVAL OF AGENDA**
- 5. CITIZEN PARTICIPATION ON AGENDA ITEMS**
- 6. CONSENT AGENDA**
 - a. City Council Meeting Minutes August 10, 2023
 - b. City Council Special Meeting Minutes July 25, 2023
 - c. City Council Special Meeting Minutes July 25, 2023
 - d. City Council Special Meeting Minutes August 24, 2023
 - e. Election Commission Meeting Minutes June 8, 2023
 - f. Planning Commission Meeting Minutes July 14, 2023
 - g. Zoning Board of Appeals Meeting Minutes July 20, 2023
 - h. Historical Commission September Report
 - i. Historical Commission Reappointment – Karen Hodges
 - j. Historical Commission Reappointment – Nancy Ehrkey
 - k. Historical Commission Appointment – Marti Iwanicki
 - l. AT&T Metro Act Right of Way Permit Extension
 - m. Audit Engagement Letter
 - n. FHS Homecoming Parade
 - o. Check Disbursements
 - p. Revenue and Expenditure Report
- 7. NEW BUSINESS**
 - a. Flock Cameras
 - b. HVAC Change Order
 - c. Commerce Water Main Break Asphalt
 - d. Cambridge Court Change Order
 - e. Sanitary Sewer Rehabilitation Contract Extension
 - f. Fort Fraser Playground Equipment
 - g. Used DPW Equipment Auction
 - h. Wage Adjustment – SMART Bus Driver
 - i. Financial Policies
 - j. FY 2022-2023 Audit Status
 - j. Election Commission Member Appointment

FRASER CITY COUNCIL AGENDA – SEPTEMBER 14, 2023

- 8. RETURNING BUSINESS**
- 9. REPORT OF CITY ADMINISTRATION**
- 10. REPORT OF MAYOR AND CITY COUNCIL**
- 11. CITIZEN PARTICIPATION**
- 12. CLOSED SESSION**
 - a. City Manager Evaluation
- 13. ADJOURNMENT**

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO CINDI GREENIA, CITY CLERK AT (586) 293-3100. IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.



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**FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, AUGUST 10, 2023 6:30 P.M.
DRAFT**

A regular meeting of the City of Fraser City Council was held on Thursday, August 10, 2023 at 6:30 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Carnegie called the meeting to order at 6:40 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Carnegie led the Pledge of Allegiance.

3. ROLL CALL OF COUNCIL MEMBERS

Present: Baranski, Blanke*, Carnegie, Kalka, O'Dell, Sutherland

Absent: Schornak

Others: City Manager Leven, City Attorney DeNault, Director of Public Safety Kretschmar, Director of Public Works Ragsdale, Engineer Mike Vigneron,

Motion by Baranski supported by Sutherland to excuse Council Member Schornak.

AYES: Baranski, Carnegie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

4. APPROVAL OF AGENDA

Motion by Carnegie supported by Baranski to postpone Item 12.a. City Manager Evaluation to the September 14, 2023 meeting.

AYES: Baranski, Carnegie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

**FRASER CITY COUNCIL MINUTES
THURSDAY, AUGUST 10, 2023 – 6:30 P.M**

Motion by Baranski supported by Kalka to approve the agenda for the August 10, 2023 Fraser City Council Meeting as amended.

AYES: Baranski, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

5. CITIZEN PARTICIPATION

There was no public comment at this time.

6. CONSENT AGENDA

The following items were on the Consent Agenda for the August 10, 2023 City Council Meeting:

- a. City Council Regular Meeting Minutes July 13, 2023
- b. Election Commission Meeting Minutes April 6, 2023
- c. Local Officials Compensation Commission Meeting Minutes December 14, 2021
- d. Planning Commission Meeting Minutes June 7, 2023
- e. Recreation Commission Meeting Minutes June 6, 2023
- f. Recreation Commission Meeting Minutes July 11, 2023
- g. Historical Commission August Report
- h. Rail Safety Week Proclamation
- i. Check Disbursements
- j. Revenue and Expenditure Report

Motion by Sutherland supported by O'Dell to approve the Consent Agenda for the August 10, 2023 City of Fraser City Council meeting as presented.

AYES: Baranski, Carnagie, Kalka, O'Dell, Schornak, Sutherland.

NAYS: None

Motion Carried

7. NEW BUSINESS

a. Public Hearing- Industrial Park Special Assessment District

*Council Member Blanke arrived at 6:42 p.m.

Mayor Carnagie opened the Public Hearing at 6:43 P.M. He explained that the public hearing was taking place on the Industrial Park Special Assessment District because City Council agreed that they would hold it at this meeting. No action will be taken. City Council understood that the business owners wanted additional time to address the issue of their roads and how to get them reconstructed.

The following business owners addressed City Council with their concerns and input:

Vincent Serio, 34401 Commerce Drive
Jeff Siciliano, 34673 Bennett

FRASER CITY COUNCIL MINUTES
THURSDAY, AUGUST 10, 2023 – 6:30 P.M

Discussion was had on possible sources of income to help defray the cost of reconstructing the roads. It was noted that the business owners would like to meet with the members of the road sub-committee from City Council to discuss ideas on this matter.

Mr. Siciliano asked City Council for the following:

Sub-committee provides the business owners with available dates to meet over the next couple of months and asked that there be no agenda items on this subject until the business owners and the road sub-committee have met and come up with a plan. Council agreed they could do this.

Mayor Carnagie closed the Public Hearing at 6:52 p.m.

Council Member Baranski indicated that they would invite the City Engineer to attend the meetings as well.

b. FY 2021-2022 Audit Presentation

Allen Panter, Yeo and Yeo, appeared before City Council to present the FY 21/22 Audit.

They City had received an “unmodified opinion” from the auditors which was the best opinion a City could receive. Revenues have exceeded expenditures each year and the City was in a solid financial position.

City Council discussed the Audit with him and reviewed some questions regarding same.

Mike Lesich, 15201 Fairview, shared some concerns with the City’s audit.

City Council took a break at 8:08 p.m.

City Council reconvened at 8:20 p.m.

c. Body Worn Camera Request

Director Kretzschmar addressed City Council regarding her request to purchase body worn cameras for her staff. She shared that most other communities already use these and indicated that, in her opinion, they would ultimately protect the city moving forward. She assured City Council that there would not be any inappropriate use of these cameras such as an invasion of privacy on her staff members. Council Member Baranski indicated she agreed that they were a positive move forward but added that she would like to see a policy in place prior to them being used.

Further discussion was had on the cost, the grant that was obtained, what the cost included, and the warranty.

**FRASER CITY COUNCIL MINUTES
THURSDAY, AUGUST 10, 2023 – 6:30 P.M**

Motion by Baranski supported by O'Dell to approve the purchase of twenty five (25) body worn cameras from Motorola, formerly Watch Guard, in the amount of \$96,531 with \$50,000 coming from a grant and the other monies coming from the forfeiture account GL 365-311-742, not to exceed \$50,000.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

d. Building Maintenance Position

DPW Superintendent Ragsdale brought this request to City Council. He was looking for approval from City Council to hire a full-time building maintenance technician. This person would spend most of their time at the Senior Housing Facility. It was in the budget that was approved under Senior Housing Fund.

Motion by Sutherland supported by Baranski to authorize the hiring of a newly created full-time maintenance technician that will primarily be paid for and assigned to Senior Housing at a rate of \$26.58 per hour.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

e. DPW Full Time Position Backfill

This request from DPW Superintendent Ragsdale was requesting to backfill the current Equipment Operator Position that will be vacant due to the retirement of Ron Nickelson. He indicated that one of the current DPW staff expressed interest in the position.

Motion by Baranski supported by Sutherland to back-fill the DPW Equipment Operator Position and post the union position.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

Motion by Baranski supported by Carnagie that subject to the Equipment Operator Position being filled by an existing DPW Laborer to authorize the DPW Laborer position if vacated based on the hiring of the Equipment Operator position.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

f. Local Officials Compensation Commission Appointment

City Manager Leven stated that the Local Officials Compensation Commission had meet on July 11, 2023 and interviewed Dawn Dudek to fill a vacancy on their Commission. The Commission recommended her for appointment.

**FRASER CITY COUNCIL MINUTES
THURSDAY, AUGUST 10, 2023 – 6:30 P.M**

Motion by Baranski supported by Blanke to appoint Dawn Dudek to the Local Officials Compensation Commission with a term ending September 30, 2027.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

g. Local Officials Compensation Commission Reappointment

City Manager Leven stated that Rosanne Menendez was on the Local Officials Compensation Commission and that she was up for reappointment. The Commission recommended her for reappointment to City Council.

Motion by Baranski supported by O'Dell to reappoint Rosanne Menendez to the Local Officials Compensation Commission with a term ending September 30, 2028.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

h. MML Designation of Voting Delegate

City Manager Leven reviewed that each year the Michigan Municipal League holds their Annual Conference and asks each member to designate an elected official to be their voting representative.

City Council discussed who would be willing to represent the City of Fraser in this capacity.

Motion by Baranski supported by O'Dell to appoint Council Member Sutherland as the City of Fraser voting representative to the Michigan Municipal League Annual Conference with Mayor Carnagie as the alternate.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

i. November Election Precinct Consolidation

City Clerk Greenia was requesting approval from City Council to combine precincts for the upcoming November 7, 2023 election. The Election Commission had reviewed this and was recommending approval to City Council.

Motion by Kalka supported by Baranski to adopt Resolution #2023-13 which would authorize the City Clerk to combine precincts 3 and 5 to precinct 3/5 and precincts 6 and 7 to precinct 6/7 for the November 7, 2023 Election.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS: None

Motion Carried

**FRASER CITY COUNCIL MINUTES
THURSDAY, AUGUST 10, 2023 – 6:30 P.M**

j. November Election Early Voting

City Clerk Greenia had presented City Council with Resolution #2023-14 which would designate the Early Voting Location for the City of Fraser. She explained that this would be the site where registered voters would come to vote during the nine (9) day early voting period that would be required for all State and Federal Elections since the passage of Proposal 2022-02.

She then indicated to them that this would be required for the February 27, 2024 Presidential Primary. She was hoping to get this approved in time to be able to do a test run for the November 7, 2023 Election. A very lengthy discussion ensued on this resolution and what City Council was being asked to approve.

Motion by Baranski supported by Sutherland to adopt Resolution #2023-14 modified so that there are no WHEREAS clauses and reads as follows:

Now, therefore, be it resolved that the City of Fraser City Council approves the establishment of the Fraser Early Voting Location which will be located at City Hall, 33000 Garfield, Fraser, MI 48026 for the City of Fraser.

City Council discussed what type of authority the City Clerk would have moving forward based on when the Early Voting process was set by the State of Michigan.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Sutherland
NAYS: None

Motion Carried

Motion by Kalka supported by Sutherland to authorize the City Clerk to move forward with the implementation of Early Voting for the November 7, 2023 Election if authorized by State Law.

AYES: Baranski, Blanke, Carnagie, Kalka, Sutherland
NAYS: O'Dell

Motion Carried

k. Public Comment Policy Review

Council Member Sutherland had been approached about the length of time – five (5) minutes – that City Council currently affords public to comment at their meetings. Discussion was had on the pros and cons of leaving it the same way. City Council indicated that they tried to be very accessible to all residents. They also agreed that sometimes the Council just needed to have the ability to read the room. They could amend the time limit policy if need be by a motion.

8. RETURNING BUSINESS

FRASER CITY COUNCIL MINUTES
THURSDAY, AUGUST 10, 2023 – 6:30 P.M

9. REPORT OF CITY ADMINISTRATION

City Manager Leven wanted to thank Mary Matuz and Marie Cilluffo for all of their help getting the parade event together. They worked tirelessly to do so.

The Fire Open House was discussed at the Recreation Commission Meeting and it was noted that the Commission was looking at having a Fall Fest on the same day. The date was October 8, 2023.

Craft Days were getting quite a bit of participation. Thanks to Chris Koch for her efforts with these events.

HVAC rooftop units have been delivered to the contractor.

Kelley Road construction is slated to begin on 8/21/23 with a proposed end date of 11/17/2023.

There were concerns with vandalism at the City Parks. They were getting closer to getting Cameras at these locations.

Jennifer Mellar, the Building Department Clerk, will be leaving. Her last day is August 18, 2023. There is a new person that will be here shadowing her for a few days.

The new Finance Director will start on Monday, August 14, 2023.

10. REPORT OF MAYOR AND CITY COUNCIL

Council Member Sutherland thanked the business owners who came to the meeting tonight with a desire to work together.

Thanks to Chris Koch for the craft events.

There will be rock painting from 12:00 to 3:00 p.m. on August 12, 2023.

Baumgartner House is having a Barn Sale 8/13/2023. They need volunteers from 9:00 a.m. to 4:00 p.m. – especially early in the morning at 8:00 a.m.

She had been getting feedback regarding the increased presence at the parks. Thank you Director Kretzschmar.

The new library location is open at 15 Mile Road and Hayes.

She wished everyone a safe and happy Labor Day.

Council Member Baranski stated that the Historical Commission was taking donations for their Barn Sale on Wednesday from 5:30 p.m. to 7:30 p.m. at the Depot.

Thanks to Sherry Stein for attending the meetings.

FRASER CITY COUNCIL MINUTES
THURSDAY, AUGUST 10, 2023 – 6:30 P.M

The Road Bond Proposal failed- City Council will do what they can do with the roads.

She was confident we would find a good resolution to the Industrial Park road issue.

She asked that all residents try to become part of the solution to make our City a better place.

She wished everyone a good Labor Day.

Council Member Kalka wanted to thank the business owners - it was great to hear their stories and concerns. She felt the City had formed a new relationship with them and hoped it would continue on in a positive direction.

She would like to see the City try to do things that make the residents feel good about the City and themselves.

She referred to the Road Bond proposal – everyone should get involved if they want to see things change.

Council Member O'Dell thanked the volunteers for their help with the parade. It was a huge success.

The carnival and fireworks were also a huge success.

He wished everyone a safe and happy Labor day.

Council Member Blanke wanted to applaud Council Member Kalka's sincerity in her concerns with the residents needing to get involved.

She thanked Marie Cilluffo and Mary Matuz for their work on the parade. She added that Marie had been involved for many years with the City.

She apologized to Director Kretzschmar for using an incorrect first name earlier in the meeting when addressing her.

She wished everyone a good Labor Day, a good month and stated God bless you all.

Mayor Carnegie noted he thought the parade went well. He was pleased to see all the DPS vehicles in the parade this year.

He questioned regarding the striping of the Senior Housing Parking Lot. City Manager Leven indicated they were aware they still had to do it.

He asked how the upcoming water fight was going to be handled. City Manager Leven reviewed the plan.

He indicated at this time that City Council would like monthly updates for recreation activities that were happening in the City.

**FRASER CITY COUNCIL MINUTES
THURSDAY, AUGUST 10, 2023 – 6:30 P.M**

On Tuesday he was going to be attending the VFW to present the National President of the Veterans of Foreign Wars a proclamation on behalf of the City of Fraser.

Grandbaby number 3 (3) has arrived!

11. CITIZEN PARTICIPATION

Nothing at this time.

12. Closed Session

a. City Manager Evaluation

13. ADJOURNMENT

Motion by Kalka supported by Baranski to adjourn the meeting at 10:01 p.m.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Sutherland

NAYS:

Motion Carried

Respectfully Submitted

Cindi Greenia, Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser



CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

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COUNCIL
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Kathy Blanke
Suzanne Kalka
Patrick O'Dell
Dana Sutherland

**CITY OF FRASER
CITY COUNCIL SPECIAL MEETING
TUESDAY, JULY 25, 2023 @ 5:00 P.M.
33000 GARFIELD, FRASER, MI 48026
DRAFT**

A special meeting of the Fraser City Council was held on Tuesday, July 25, 2023 at 5:00 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Carnagie called the meeting to order at 5:05 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Carnagie led the Pledge of Allegiance

3. ROLL CALL

Present: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland,

Absent: Kalka

4. NEW BUSINESS

a. Interviews – Finance Director

Candidate #1 Porche Prater. She appeared before City Council at 5:10 p.m. City Council asked questions regarding knowledge of finance processes, how she would handle an employee that may be causing a challenge, what qualities she felt were important for a Finance Director. Ms. Prater responded and stated if hired she would like to give her current employer a two (2) week notice. Her interview ended at 5:23 p.m.

Candidate #2 Anjee Bansal. She appeared before City Council at 5:25 p.m. City Council asked questions regarding knowledge of finance processes, how she would handle an employee that may be causing a challenge, what qualities she felt were important for a Finance Director. Ms. Bansal responded and stated if hired she

**FRASER CITY COUNCIL SPECIAL MEETING
TUESDAY, JULY 25, 2023 @ 5:00 P.M.**

would like to give her current employer a two (2) week notice. Her interview ended at 5:40 p.m.

City Council then discussed the qualities they liked in both candidates. They were both qualified and seemed to possess good people skills.

Motion by Schornak supported by Sutherland to extend and offer of employment to be the City of Fraser Finance Director.

Laura Lesich, 15201 Fairview, asked City Council and administration if the staff had met the candidates prior to this meeting.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

5. ADJOURMENT

Motion by Baranski supported by O'Dell to adjourn the meeting at 5:55 p.m.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland

NAYS:

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser



City of Fraser

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**CITY OF FRASER
CITY COUNCIL SPECIAL MEETING
TUESDAY, JULY 25, 2023 @ 6:00 P.M.
33000 GARFIELD, FRASER, MI 48026
DRAFT**

A special meeting of the Fraser City Council was held on Tuesday, July 25, 2023 at 6:00 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Carnegie called the meeting to order at 6:07 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Carnegie led the Pledge of Allegiance

Mayor Carnegie welcomed everyone for attending.

3. ROLL CALL

Present: Baranski, Blanke, Carnegie, O'Dell, Schornak, Sutherland,

Absent: Kalka

4. CITIZEN PARTICIPATION

Nothing at this time.

5. NEW BUSINESS

a. Discussion – Industrial Park Special Assessment District

**FRASER CITY COUNCIL SPECIAL MEETING
TUESDAY, JULY 25, 2023 @ 6:00 P.M.**

Mayor Carnagie reviewed what was proposed for the District. He again thanked everyone for attending the meeting and indicated that City Council had heard the concerns of the business owners and were trying to find a solution that would work for everyone and still get the roads repaired.

Mike Vigneron, Anderson, Eckstein and Westrick, was present at the meeting. He addressed City Council. He reviewed the original plan and the cost of same. As engineers, after review of the current condition of the roads in the Industrial Park, it was their recommendation to fully reconstruct the roads. He indicated that the estimate cost were theirs, and not based on bids. They were quite conservative in their estimates to account for inflation. He had brought with him a map of the Industrial Park with all Special Assessment Amounts for each property owner.

At the public hearing in June they received a lot of feedback to the proposed \$18,500,000 cost for the full reconstruction of the roads.

He reviewed their letter dated May 4, 2022 outlining different ways in which the road repairs could be approached with their associated costs. These went from complete reconstruction at an estimated cost of \$18,500,000 that would last for between 25 and 30 years down to routine maintenance (spray patch) at an estimated cost of \$100,000 that would last between six (6) months and two (2) years.

Again he stated their recommendation was the complete reconstruction. If they did anything less – even the heavy rehabilitation – within ten (10) to 15 years the base would be gone and they would have to do the reconstruction then and the cost most certainly would be more.

City Council reviewed their concerns – they wanted to get the road repairs done for the business owners, and wanted to do it correctly. City Council understood that \$809.29 per front foot was a big expense for the business owners and they were trying to see if there were other avenues they could use to do get the road repairs done. Discussion was had on possibly doing a small amount at a time, maybe waiting until the Federal Grant Monies that should be available in 2025 to become available to the City, maybe not doing total reconstruction but a lesser fix at this time. Further discussion was had on how much different types of fixes would cost. City Council indicated that they were willing to put more of the City's money toward this project than originally stated.

The following business owners spoke to City Council and shared their concerns regarding this Special Assessment. They thanked City Council for hearing them, for holding a special meeting and giving them an opportunity to share their concerns again. Basically what they asked City Council for were other ways to fix their roads that would be more cost effective and more time to come up with other solutions. Questions were asked about the grants and if all possible grants opportunities had been researched. It was suggested that they could all call their representatives and let them know they needed funding for the roads.

Mr. Vigneron then indicated there were some ways that may reduce the cost a little but the business owners would need to agree on some issues, for example having the contractors work at night – that cost additional money.

**FRASER CITY COUNCIL SPECIAL MEETING
TUESDAY, JULY 25, 2023 @ 6:00 P.M.**

City Manager Leven shared some information regarding the roads at this time. The money they received from the State was not only for capital improvements but it was for maintenance as well for example snow plowing, cleaning catch basins and filling potholes including the labor for these jobs. She added that whenever she is out with her piers or speaks to anyone at the County or State level she is always asking where money is for their roads. Many of the grants are not for industrial roads.

Julie Hough	Malyn and Nova	Nova Industries
Jeff Siciliano	34673 Bennett	Siseeo, LLC
Ken Imler	18500 Malyn	Clark Industrial
Debra Smith	33672 Doreka	Edwards Products
Steven Armincharne	17000 15 Mile Road	Bulldog Records Mgt.
Mark Kowal	34190 Doreka	Grossel Tool Co.
Greg Fritz	33957 Riviera	Fritz Properties
Kaitlyn Fox	34600 Commerce	Trinity Tool/SBR
Vic Barbu	33870 Riviera	New World Etching
Tim Krauss	18100 Cross	Enmark Tool
Pat Fox	17601 Malyn	Consolidated
		Document Solutions
Mr. Delonas	34155 Riviera	Speedy Metals
Jodi Sparks	34235 Riviera	Fraser Grinding
	17000 15 Mile Road	Bulldog Records Mgt.
Keven Breckel	34155 Riviera	Speedy Metals

Mayor Carnagie thanked everyone for coming and for their input and information. City Council agreed they would be available to meet with the business owners if requested to do so.

6. ADJOURMENT

Motion by Baranski supported by O'Dell to adjourn the meeting at 8:48 p.m.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland

NAYS:

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

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Suzanne Kalka

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**FRASER CITY COUNCIL MEETING MINUTES
SPECIAL MEETING
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, AUGUST 24, 2023 – 6:00 P.M.
DRAFT**

A regular meeting of the City of Fraser City Council was held on Thursday, August 24, 2023 at 6:00 p.m. in City Council Chambers, City Hall, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Pro-Tem Schornak called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Schornak led the Pledge of Allegiance.

3. ROLL CALL OF COUNCIL MEMBERS

Present: Baranski, Kalka, O'Dell, Schornak, Sutherland

Absent: Blanke, Carnegie

Motion by Schornak supported by Baranski to excuse Mayor Carnegie and Council Member Blanke from the meeting.

AYES: Baranski, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

4. APPROVAL OF AGENDA

Motion by Baranski supported by Kalka to approve the agenda as presented.

AYES: Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

**FRASER CITY COUNCIL SPECIAL MEETING MINUTES
THURSDAY, AUGUST 24, 2023 – 6:00 P.M.**

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

6. NEW BUSINESS

a. Parks Capital Improvements Discussion

Mayor Pro-Tem Schornak shared that City Council was meeting this evening so they could discuss the Parks Capital Improvement Plan. DPW Superintendent Ragsdale presented City Council with a report which reviewed each of the City's parks and what he felt they needed along with estimates of most of the items.

Mr. Ragsdale reviewed each park separately and his recommendations for same. City Council gave their thoughts and got clarification from Mr. Ragsdale on some items.

A very lengthy discussion was had on the proposal for Fort Fraser and Steffens Park. DPW Superintendent Ragsdale had spent an extensive amount of time at this location. He presented City Council with ideas to update Fort Fraser that would be entail trying to replace the entire structure. The DPW staff could do most of the work that would be required and the new/replacement equipment could be purchased for less than \$60,000.

Council Member Kalka stated that she would like to see significant improvements to Fort Fraser and Steffens Park – this would be a priority in her opinion. She would like to see some actual recreation at this site soon. She would also like to see an actual recreation facility to hold events somewhere indoors.

Council Member O'Dell stated he agreed with Council Member Kalka to work on Fort Fraser and Steffens Park. He would also like to see about building a performance pavilion. Fraser First had already voted to commit up to \$40,000 to support the building of such a facility with a possible \$50,000 from another charity for this purpose. He then mentioned that he felt Steffens Park could benefit from a walking path as well. Finally he agreed if Fort Fraser could be updated for the cost given to City Council it was a good idea, however he was concerned that one day it would just have to be replaced.

Council Member Sutherland felt it would be important to sealcoat the newer pathways to lengthen their lives, she was in full support of doing the rehabilitation to Fort Fraser and Steffens Park if it could get ten (10) more safe years out of the location for that cost.

Council Member Baranski shared that her priorities would be Fort Fraser, the tennis courts and Steffens Park. She felt fixing what they already had was a priority.

**FRASER CITY COUNCIL SPECIAL MEETING MINUTES
THURSDAY, AUGUST 24, 2023 – 6:00 P.M.**

City Manager Leven indicated that the parking lot at Steffens Park was in a state of disrepair and would need some attention as well.

Mayor Pro-Tem Schornak then indicated she would like to see the three (3) newer paths seal coated and she also felt a lot of attention should be given to Fort Fraser and McKinley Park. She noted we should remember to include maintenance for all the parks in each years' budget moving forward.

Mr. Ragsdale then reviewed the priorities as he understood them from City Council as follows:

Fort Fraser

Sealcoating the newer pathways (quotes for this)

New roof for gazebo

Paver stones in front of memorial trees

RFP for Tennis Courts at Steffens Park and Pompo Park

Restripe the basketball court

RFP for sealing the basketball court

RFP Improving the fence/fence replacement (not new poles)

RFP Improving all fences and bleacher at ball diamonds

Discussion of the current state of the plaques for memorial trees was had. Mr. Ragsdale had suggested that the tree memorial plaques be encased in a concrete slab and buried flush with the ground at the base of the tree to help with maintenance issues.

Motion by Schornak supported by Kalka to authorize the DPW to encase all memorial plaques in a concrete slab to be buried flush with the ground at the base of the trees to help with maintenance issues.

Laura Lesich, 15201 Fairview, asked if all plaques were going to be encased in this manner. It was determined they were.

AYES: Baranski, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

7. CITIZEN PARTICIPATION

Deanna Reinhardt, 15569 Luxemburg, indicated that City Council may want to consider using slag for the parking lot at Steffens Park.

Marie Cilluffo, 31649 Cyril, discussed the budget for appropriation to parks. She was also concerned with vandalism and safety at the parks. She mentioned there was a water problem at Fort Fraser. Concern with the trash at Reindel Park was mentioned.

Trevor McCullon 14621 Sunday Lane, Sterling Heights discussed that he was very involved with young people's baseball. He reviewed what they were offering in hopes to help with bringing competitive baseball back to Fraser.

**FRASER CITY COUNCIL SPECIAL MEETING MINUTES
THURSDAY, AUGUST 24, 2023 – 6:00 P.M.**

Laura Lesich, 15201 Fairview discussed the resurfacing of the tennis courts and hoped that they would stripe for pickle ball courts. She was also concerned that the Recreation Commission was not involved in this discussion.

Council Member Sutherland wished Laura Lesich a Happy Birthday!

Mayor Pro-Tem Schornak then indicated that she was contacted by a resident who wanted to express their gratitude to the Department of Public Safety for the great care they gave their mother recently.

8. ADJOURNMENT

Motion by Baranski supported by Kalka to adjourn the meeting at 8:05 p.m.

AYES: Baranski, Kalka, O'Dell, Schornak, Sutherland
NAYS: None

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

MAYOR

Michael Carnegie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

**ELECTION COMMISSION MEETING MINUTES
THURSDAY, JUNE 8, 2023 @ 6:00 P.M.
33000 GARFIELD, FRASER, MI 48026
APPROVED JULY 13, 2023**

A special meeting of the City of Fraser Election Commission was held on Thursday, June 8, 2023 at 6:00 p.m. in City Council Chambers, 33000 Garfield, Fraser, Michigan 48026.

1. Call Meeting to Order

The meeting was called to order at 6:00 p.m. by City Clerk Greenia

2. Roll Call

The following members were present:

Don DeNault

Cindi Greenia

Patrice Schornak

3. Approval of Election Commission Agenda June 8, 2023

Motion by Schornak supported by DeNault to approve the Agenda for the June 8, 2023 meeting of the City of Fraser Election Commission as presented.

AYES: DeNault, Greenia, Schornak

NAYS: None

Motion Carried

4. Approve Ballot Style and Verbiage for the August 8, 2023 Special Election

Motion by Schornak supported by DeNault to approve the ballot style and set up of verbiage for the August 8, 2023 Special City Election as presented.

AYES: DeNault, Greenia, Schornak

NAYS: None

Motion Carried

**FRASER ELECTION COMMISSION MEETING MINUTES
THURSDAY, JUNE 8, 2023 @ 6:00 P.M.**

5. Old Business

No old business at this time.

6. Citizen Participation

No citizen participation at this time.

7. Adjournment

Motion by Schornak supported by DeNault to adjourn the meeting at 6:04 p.m.

AYES: DeNault, Greenia, Schornak

NAYS: None

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnegie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

**CITY OF FRASER
PLANNING COMMISSION MEETING MINUTES
33000 GARFIELD, FRASER, MI 48026
July 17, 2023 7:00 P.M.
AS APPROVED AUGUST 2, 2023**

A regular meeting of the City of Fraser Planning Commission Meeting was held on Monday, July 17, 2023 at 7:00 P.M. The meeting was held in City Council Chambers, 33000 Garfield Road, Fraser, MI 48026.

1. CALL MEETING TO ORDER

Chairman Czarnecki called the meeting to order at 7:00 P.M.

Chairman Czarnecki led the Pledge of Allegiance.

2. ROLL CALL

PRESENT: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

ABSENT: None

OTHERS: Attorney Don DeNault, Planner Alicia Warren

3. APPROVAL OF AGENDA – REGULAR MEETING July 17, 2023

Commissioner Farina added under “Old Business” follow-up on landscape requirement explanation and adding Action Items to discuss previous concerns from the board.

Motion by Farina, seconded by Keil to approve the agenda as revised with addition of two items under Old Business.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

4. CHAIRPERSON’S OPENING REMARKS

Chairperson CZARNECKI read the formal statement relative to the powers of the Planning Commission and the facts and conditions for granting site plan approval.

FRASER PLANNING COMMISSION MEETING MINUTES
July 17, 2023 7:00 P.M.

5. APPROVAL OF MINUTES – REGULAR MEETING JUNE 7, 2023

Chair Czarnecki stated a correction on page 4, B. Site Plan 3174 Utica should read 31475 Utica.

Motion by Keil, seconded by Warunek to approve the June 7, 2023 meeting minutes as corrected.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

6. NEW BUSINESS

A. Public Hearings: None

B. Site Plan and Other Reviews:

1. SP 23-02 31401 Groesbeck, Popeye's Site Plan Amendment

The item was postponed until later in the meeting to allow applicant time to be present.

C. Discussion of Updated Sign Ordinance

City Attorney, DeNault presented on the current sign ordinance and potential changes that can be made as the city revises.

Discussion was had regarding steps moving forward in updating the Sign Ordinance. An outline will be created for upcoming meetings and ordinance will be broken into sections.

B. Site Plan and Other Reviews:

1. SP 23-02 31401 Groesbeck, Popeye's Site Plan Amendment

The applicant has not shown up to the meeting. Chair Czarnecki recommends postponing item.

Motion by Farina, seconded by Keil to postpone SP 23-02 31401 Groesbeck, Popeye's Site Plan Amendment to the August 2, 2023 Planning Commission meeting.

7. UNFINISHED BUSINESS

A. Authority to waive landscaping requirement memorandum.

Attorney DeNault presented the memorandum and answered further questions from the board.

FRASER PLANNING COMMISSION MEETING MINUTES
July 17, 2023 7:00 P.M.

B. Open action items from previous Planning Commission meetings.

Commissioner Farina would like to add "Action Items" to future agendas for open items asked about.

8. PUBLIC COMMUNICATIONS ON NON-AGENDA ITEMS

No public comment.

9. ZONING BOARD OF APPEALS MEMBER LIAISON REPORT

Commissioner Farina gave a brief update on the June 20, 2023 Zoning Board of Appeals special meeting.

10. COMMISSIONER'S COMMENTS AND ITEMS OF INTEREST/CONCERNS

Commissioner Meyer asked what was happening with the retail building that was east of the railroad tracks on 13-mile roads that previously had the Little Cesar's Restaurant.

Ms. Warren stated that she had no report.

Commissioner Meyer also asked what was happening with the Dairy Queen Property.

Ms. Warren stated that Andrew Littman from McKenna had a meeting with the owner of the property and Ms. Warren thought that the owner of the property would not be coming back before the planning commission again.

Commissioner Perry no comment.

Commissioner Farina no comment.

Commissioner Keil said he will be absent at the August 2, 2023 meeting.

Commissioner Warunek asked City Attorney if board members run for City Council, how long they can stay on the board. City attorney answered that they are allowed to serve on the board until they are sworn into City Council. It is possible that one member can serve on both boards, which the city attorney can look into.

Commissioner Barr no comment.

City Clerk, Cindi Greenia, no comment.

Planner Warren apologized to Commissioner Farina for lack of communication between the administrations.

She also announced Planner Lauren Sayre who will be taking over Planning Commission meetings for a few months.

City Attorney DeNault mentioned the Fraser Lion's Club fair next week.
Chair Czarnecki no comment.

FRASER PLANNING COMMISSION MEETING MINUTES
July 17, 2023 7:00 P.M.

11. AJDOURNMENT

Motion by Farina, seconded by Meyer to adjourn at 8:48pm

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried.

Respectfully Submitted

Cindi Greenia, Clerk
City of Fraser



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnegie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

FRASER ZONING BOARD OF APPEALS MEETING MINUTES

33000 GARFIELD, FRASER, MI 48026

JULY 20, 2023 @ 7:00 P.M.

AS APPROVED AUGUST 3, 2023

1. CALL MEETING TO ORDER

Chairman Farina called the meeting to order at 7:05 p.m.

2. PLEDGE TO THE FLAG

Chairman Farina then led the Pledge of Allegiance.

3. ROLL CALL

Present: Chimenti, Farina, Goodell, Lesich, Menendez

Absent:

AYES: Chimenti, Farina, Goodell, Lesich, Menendez

NAYS:

4. APPROVAL OF AGENDA

Chairman Farina indicated he would like to add the following items to the agenda for the July 20, 2023 City of Fraser Zoning Board of Appeals Meeting:

Under "New Business" – Sign Ordinance Briefing

Under "Unfinished Business" – Status on Open Action Items

Motion by Lesich supported by Chimenti to amend the Agenda for the July 20, 2023 meeting of the City of Fraser ZBA as recommended by Chairman Farina.

AYES: Chimenti, Goodell, Farina, Lesich, Menendez

NAYS: None

Motion Carried

**FRASER ZONING BOARD OF APPEALS MEETING MINUTES
JULY 20, 2023 @ 7:00 P.M.**

5. APPROVAL OF MINUTES JUNE 20, 2023

Motion by Menendez supported by Lesich to approve the minutes of the June 20, 2023 meeting of the City of Fraser Zoning Board of Appeals as amended (below)

Page 2 – “Request”

Line two the word number should be number

The work allowable should be allowable

Line five the second from the last word is allowable should be allowable

AYES: Chimenti, Farina, Goodell, Lesich, Menendez

NAYS: None

Motion Carried

6. FORMAL STATEMENT BY THE CHAIR

Chairman Farina read the formal statement into the record.

7. PUBLIC HEARING

SUBJECT: ZBA 23-03 17157 Anita, Residential Variance for rear and side yard setback additions.

APPEAL: VARIANCE REQUESTS/ 17157 ANITA, RESIDENTIAL VARIANCE

BY REASON OF: SECTION 32-122-3, PROVISIONS PERTAINING TO MINIMUM YARD REQUIREMENTS IN THE RM, RESIDENTIAL MEDIUM ONE FAMILY DISTRICT.

PURPOSE OF REQUEST: TO OBTAIN A VARIANCE FROM ZONING ORDINANCE STANDARDS TO REDUCE THE SIDE AND REAR BUILDING SETBACK REQUIREMENTS IN THE RM, RESIDENTIAL MEDIUM DENSITY ONE-FAMILY DISTRICT. THE ORDINANCE SPECIFIES 30-FOOT MINIMUM REAR YARD SETBACK AND A 5-FOOT MINIMUM SIDE YARD SETBACK. THE APPLICANT IS PROPOSING TO ATTACH THE EXISTING DETACHED GARAGE AND IS REQUESTING A 10-FOOT REAR SETBACK AND 3-FOOT SIDE SETBACK.

PROPERTY IN QUESTION: 17157 ANITA, FRASER, MI 48026

Public Hearing was opened at 7:10 p.m.

City Planner Lauren Sayre indicated that McKenna had reviewed the variance Request and found the following:

The request a variance from Zoning Ordinance standards to attached their existing detached garage to the main building. By attaching the garage, the minimum yard requirements of the main building are applicable to the garage resulting in the need for a variance as the garage is currently located 10 feet from the rear lot line and three (3) feet from the east side lot line.

Statement of Facts as follows:

**FRASER ZONING BOARD OF APPEALS MEETING MINUTES
JULY 20, 2023 @ 7:00 P.M.**

Section 32-122-3 of the Fraser Zoning Ordinance regulates minimum yard Requirements in one-family residential districts. 32-122-3 (e) specifies that in The RM district, the rear yard minimum setback is 30 feet. 32-122-3 (f) specifies that In the RM district, the minimum side yard setback is five (5) feet, with a minimum of 13 feet for the combined side yard setbacks.

Review against Zoning Ordinance standards as follows:

- a. That there are exceptional or extraordinary conditions applying to the Property in question or as to the intended use of the property that do not apply Generally to other properties in the same zoning district:**

Sweeney Drain, as well as the existing configuration of the house, limit the location for the garage. Because of this, the garage is located as Far East on the lot as the Ordinance allows for accessory structures, 3 feet (Section 32-121).

By attaching the garage to the main building, the garage becomes part of the main building and is subject to the 5-foot setback minimum requirement for main buildings in the RM district. The application claims to need the attached garage to allow for easier access as there is a resident using a wheelchair.

- b. That such variance is necessary for the preservation and enjoyment of a substantial property right like that possessed by other properties in the same vicinity. The possibility of increased financial return shall not of itself be deemed enough to warrant a variance.**

The applicant claims that the variance is necessary for the use of the property as the attached garage will allow for easier access to the house since there is a wheelchair user living at the house.

There are houses in the vicinity with attached garages. Attaching the garage would not add any new structure closer to the lot lines than the existing structures, it would just redefine the garage so that it is no longer compliant with the Ordinance standards for the main building.

- c. That the authorizing of such variance will not be of substantial detriment to adjacent property and will not materially impair the intent and purpose of this chapter or the public interest.**

We do not believe that there will be substantial detriment to adjacent property as a result of this particular proposal. The additional structure built to connect the existing house and garage will not encroach on adjacent properties as it would be located 17 feet and 11 inches away from the east side lot line and over 30 feet from the rear lot line.

As of this writing, no public comment has been received regarding the request that informs the consideration of whether or not this proposal would cause a detriment to adjacent property.

**FRASER ZONING BOARD OF APPEALS MEETING MINUTES
JULY 20, 2023 @ 7:00 P.M.**

- d. **That the conditions or situation of the specific piece of property, or the intended use of the property for the variance is sought, is not of so general or recurrent in nature as to create a general rule for such condition or situation.**

It could be argued that this request for setback variances due to attaching a garage is general or

- e. **That the modification to setback, location, site or building requirements is sponsored by the Planning Commission for specific proposal that benefits the City by providing better design or efficient use of the site or results in a more creative development (all fees to be paid by the applicant).**

The Planning Commission did not sponsor this proposal as a part of a site plan and/or special land use approval

OR

- f. **That phasing of required site plan improvements may be warranted because the cost of such improvements is relatively high in relation to the total cost of the applicant's development or addition. Planning Commission recommendations shall be required, together with a financial security in the amount of the deferred improvements.**

The applicant cannot meet the zoning ordinance standard through phasing or deferment; therefore, the scenario in subsection f. does not apply.

CONCLUSION:

We recommend that ZBA consider the applicant justifications of hardship to determine if a variance is warranted. Additional information brought forward by the Board, the applicant, and/or during the public hearing should be incorporated into the record prior to the Board making any determination.

Chairman Farina asked allowing this variance would increase the lot coverage to over the Required limit. Ms. Sayres stated that 30% was allowed, currently they are at 18% and Allowing the addition would bring it to 21%.

Chairman Farina then indicated that he visited the site and was not able to get it. The Property seemed very congested. Board Member Menendez asked if the plan had been reviewed by Building Department – it had not.

Eric Heideper with Poly Arc, 44045 Gratiot Avenue in Clinton Township was present on behalf of the applicant. He explained that the applicant was wanting to attach the garage so that this would be more accessible to the owner of the home who was currently in a wheelchair. This would create an indoor handi-capped ramp that she could use it and stay out of the weather when need be.

The addition would be a 16 x 15 breezeway and would be heated, but it would not necessarily be additional living space.

**FRASER ZONING BOARD OF APPEALS MEETING MINUTES
JULY 20, 2023 @ 7:00 P.M.**

Discussion was had about items that were located on the property right now. Mr. Heideper again stated this was more of a handi-cap accessible matter.

Board Member Menendez asked about the building plans, what changes would need to be made, and whether or not there was a room above the garage at this time. Mr. Heideper stated that it was a standard garage and that there was no room above the garage at this time.

The Public Hearing was closed at 7:23 p.m.

Board Member Menendez indicated she was concerned that they were not able to get on the property and she had a problem with this. She did not like to make any decision without being able to look at the property.

Discussion was had on how to best handle this.

Motion by Lesich supported by Chimenti to postpone a decision on Variance Request 23-03, 17157 Anita, to the next scheduled meeting of the Zoning Board of Appeals meeting on August 3, 2023.

AYES: Chimenti, Farina, Goodell, Lesich, Menendez

NAYS: None
Carried

Motion

8. OLD BUSINESS

Nothing at this time.

9. NEW BUSINESS OF THE BOARD

a. Sign Ordinance Briefing

Chairman Farina reviewed that at the Planning Commission meeting on Monday City Attorney DeNault brought a DRAFT of the proposed new sign ordinance. They would be setting a schedule for this. He invited the ZBA members to attend the Planning Commission meetings as they would be dealing with the new Sign Ordinance as well. He asked City Attorney Ericson if ZBA could receive a legal brief as to what was happening with the progress of the Sign Ordinance.

10. UNFINISHED BUSINESS OF THE BOARD

a. Status of Open Action Items

Chairman Farina indicated that he would like to be updated on the open action items Moving forward. He reviewed some questions he had regarding this matter. He asked Ms. Warren to meet with Bob Logan and get a better form of communication between the Planning and Zoning Department and the Building Department. He suggested that maybe Mr. Logan should attend these meetings moving forward.

**FRASER ZONING BOARD OF APPEALS MEETING MINUTES
JULY 20, 2023 @ 7:00 P.M.**

11. PLANNING COMMISSION LIASON MEMBER REPORT

Chairman Farina reviewed the Planning Commission meeting that was had on Monday, July 17, 2023.

12. PUBLIC PARTICIPATION

No public to be heard.

13. MEMBERS COMMENTS AND ITEMS OF INTEREST

Board Member Chimenti reviewed that the K of C was having a Fish Fry this Friday.

Board Member Menendez asked the Chair if he could repeat the motions when they are made. He stated that he would do so.

14. ADJOURNMENT

Motion by Menendez supported by Lesich by to adjourn the meeting at 7:55 p.m.

AYES: Chimenti, Farina, Goodell, Lesich, Menendez

NAYS: None

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser

Fraser Historical Commission Baumgartner House Museum

September, 2023

E-Mail Newsletter



Our September Open House will be held a week later because of the Labor Day weekend. Our Open House will be held on Sunday September 10th from 1:00 – 4:00 p.m. We also are planning to have a Plant Sale along with our Barn Sale. Many nice

and unique things have been donated including some furniture.



When you are doing your fall clean up in the garden and find plants that are overgrown and need to be thinned out, please place them in pots for our plant sale. If you need pots, we will have them next to the barn. Plants for the sale are to be placed on the picnic tables in the driveway. Please identify as to the name of the plant.



We are now accepting donations for our November and December Christmas Resale. Donations can be dropped off at the Depot on Wednesday evenings from 6:00 p.m. – 7:30 p.m. or, by calling Marilyn at (586) 293-7477.



Thank
you!

Special thanks to Vania Apps, for her generous cash donation, that she gave to the Museum in August at our Open House.



Thank you to Roy and Nancy Fricano for the donation of a horse yoke, vintage stop light and other miscellaneous vintage items.



A Big Thank You to Schott's Supermarket, in Fraser for their generous donation of Hot Dogs and Buns, for our Open House Barn Sale in August. We appreciate your generosity to the Museum.



Thank you to our volunteer Sharon Hill for painting the Depot and Museum Doors and helping stain the outhouse.





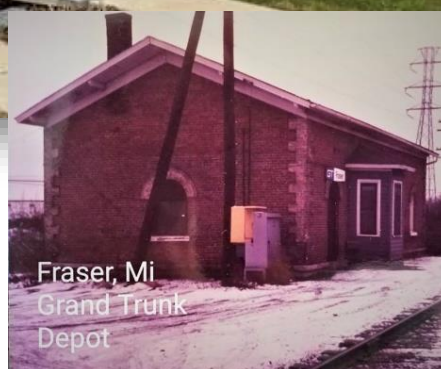
Strawberry Memories



**Nuggets of Fraser History Previously Recorded in
Our Former Newsletter, Strawberry Preserves**



In May 2007, the City Council of Fraser approved the Historical Commission's blueprints for a spectacular new building to be added to the Baumgartner House property. The Commission was put in touch with Joseph DiStefano, a construction manager who did most of his work in the city for the better part of his career. With his wide range of contacts, he was able to contain costs for the Commission and came in with a price we currently could afford. Not only has he been able to contain costs, but the architect who drew up the plans was able to design a building that looks very similar to our old Fraser Train Depot, so our center is new, but has a flair for the old architectural styles that we all love and miss in this modern day and age. Besides giving the Commission more storage space, the Visitor Center provides a place to display many of the wonderful items that have been donated to the Baumgartner House over the past years, but without an area in which to show them off. It also gives us a place to hold Commission and Historical Society meetings.





HAPPY LABOR DAY

Fraser Historical Commission
Baumgartner House Museum
18577 Masonic, at Kelly
Fraser, Michigan 48026

Send Mail To: Fraser Historical Commission
33000 Garfield
Fraser, MI 48026

To Comment or Subscribe, Email: nehrke.mnca@gmail.com

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Fraser Historical Society



The Fraser Historical Society works with the Historical Commission to preserve and celebrate the history of Fraser. Membership is open to all history lovers. The Society meets on the second Wednesday of the month at 1:00 PM, 3 times a year, March, May, and September.

Sometimes we have guest speakers. Our meetings are held at the Depot on the grounds of the Baumgartner House Museum at 18577 Masonic, Fraser, MI. It is a privilege to be involved with the Barn Sales the Historical Commission has in June, and August through October. We also help maintain Samantha's Garden and the landscaping.

The Historical Society is always seeking new members. We are a fun group, interested in preserving history for generations to come! And, right here in Fraser, we have a unique and special opportunity! You may join us for only a \$5.00 per year membership! Please call Lorraine for more information at 586-839-5587 and leave a message, or fill out and mail the form below:

Yes, I want to join the Fraser Historical Society. Enclosed is my check for \$5.00.

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____

E-Mail _____

Enclose check for \$5.00 made out to **Fraser Historical Society** and mail to:
17192 East 14 Mile Road, Fraser Michigan, 48026.

NOTE: We also run the Museum Gift Shop. Visit us at the next Open House!





Fraser City Council Agenda Item

SUBJECT TITLE:	Historical Commission Reappointment Hodges	DATE SUBMITTED:	8/21/2023
PREPARED BY:	Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
At the August 7, 2023 meeting of the Historical Commission they interviewed Karen Hodges for reappointment to the Commission with a term end date of June 30, 2027. After the interview the following motion was made: Motion by Wright supported by Chamberlain to recommend Karen Hodges for reappointment to the City of Fraser Historical Commission with a term ending June 30, 2027. Motion unanimously carried.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
BOARDS AND COMMISSIONS APPLICATION KAREN HODGES			
RECOMMENDED MOTION(s)			
Motion by approve the recommendation of the Historical Commission and reappoint Karen Hodges to the Fraser Historical Commission with a term end date of June 30, 2027.			

**APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS**

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL	
HODGES		KAREN		J	
ADDRESS (number & street)					
Kingston					
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE	
FRASER	MI	48026	X X		
NAME OF BOARD/COMMISSION APPLYING FOR					
Historical Commission					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
Long time board member. Like to continue with the work we are doing.					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
MCC - Assoc - Computer Science * Master Gardener Oakland Univ - Bachelor's - Human Resources					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
Retired					
COMPANY ADDRESS (number & street)					
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER	
PLEASE LIST YOUR RESPONSIBILITIES					

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

- Retired - No resume



Fraser City Council Agenda Item

SUBJECT TITLE:	Historical Commission Reappointment Ehrke	DATE SUBMITTED:	8/21/2023
PREPARED BY:	Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
At the August 7, 2023 meeting of the Historical Commission Meeting Nancy Ehrke was interviewed for reappointment to the Commission with a term end date of June 30, 2027. After the interview the following motion was made: Motion by Wright supported by Chamberlain to recommend Nancy Ehrke for reappointment to the City of Fraser Historical Commission with a term ending June 30, 2027. Motion unanimously carried.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
BOARDS AND COMMISSIONS APPLICATION NANCY EHRKE			
RECOMMENDED MOTION(S)			
Motion by approve the recommendation of the Historical Commission and reappoint Nancy Ehrke to the Fraser Historical Commission with a term end date of June 30, 2027.			

APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL	
EHRKE		Nancy		N.	
ADDRESS (number & street)					
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE	
FRASER	MI	48026	X		
NAME OF BOARD/COMMISSION APPLYING FOR					
Fraser Historical Commission					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
Long time member, like to continue the work being done to preserve the history of the Baumgartner House & Park					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
MCHS - 1957 Northwood University Bachelors Degree with Honors, February, 1992					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
City of Mount Clemens			Retired		
COMPANY ADDRESS (number & street)					
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER	
PLEASE LIST YOUR RESPONSIBILITIES					

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

I do not have a resume.



Fraser City Council Agenda Item

SUBJECT TITLE:	Historical Commission Appointment Iwanicki	DATE SUBMITTED:	8/21/2023
PREPARED BY:	Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
At the August 7, 2023 meeting of the Historical Commission Meeting Marti Iwanicki was interviewed to fill a vacancy on the Commission with a term end date of June 30, 2024. After the interview the following motion was made: Motion by Hodges supported by Ehrke to recommend Marti Iwanicki for appointment to the City of Fraser Historical Commission with a term ending June 30, 2024. Motion unanimously carried.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
BOARDS AND COMMISSIONS APPLICATION MARTI IWANICKI			
RECOMMENDED MOTION(S)			
Motion to approve the recommendation of the Historical Commission and appoint Marti Iwanicki to the Fraser Historical Commission with a term end date of June 30, 2024.			

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



www.MiCityOfFraser.Com

City of Fraser
33000 Garfield Road
Fraser, MI 48026
(586) 293-3100

cityclerk@micityoffraser.com

LAST NAME		FIRST NAME		M.I.	
VanEenenaam-Iwanicki		Martha (Marti)		S	
ADDRESS (number & street)					
CITY	STATE	ZIP CODE	CELL PHONE	HOME PHONE	
Fraser	MI	48026			
NAME OF BOARD/COMMISSION YOU ARE APPLYING FOR					
Board Name: Historical Commission					
TERM ENDING (IF KNOWN)					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
I would love to see this commission promote the history of Fraser through community programs, both to students in the district, as well as the community in general. As a teacher in Fraser Public Schools, I have the organizational and educational background, as well as many contacts in the district to help facilitate this. I have already helped recruit volunteers for a variety of Historical Commission projects. I believe there is a huge untapped potential for this organization....it can be so much more than monthly barn sales.					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
Central Michigan University - Bachelors Degree (B.S.) - Sports Medicine and Communications major. Wayne State University - Master of Education degree (M.Ed.) Currently certified and licensed as an athletic trainer in Michigan Currently licensed as a Career and Technical Education teacher in Michigan American Red Cross First Aid/CPR instructor Stop the Bleed Instructor					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
COMPANY ADDRESS (number & street)					
34270 Garfield Road					
CITY	STATE	ZIP CODE	OFFICE PHONE	OFFICE CELL PHONE	
Fraser	MI	48026	(586) 439-7357		
PLEASE LIST YOUR RESPONSIBILITIES					
CTE Health Science teacher - grades 9-12 for the following courses: Introduction to Health Science, Medical & Health Science Careers, and Sports Medicine. Department Chair - Family & Consumer Science/Health Science Advisor - HOA-Future Health Professionals					

PLEASE ATTACH YOUR RESUME OR OTHER INFORMATION AND RETURN TO CITY HALL OR EMAIL CITYCLERK@MICITYOFFRASER.COM

Rev 11/2017

Received by _____

Date _____



AT&T Michigan
Angela Wesson
METRO Act Administrator
54 N. Mill Street
Mailbox #30
Pontiac, MI 48342

July 1, 2023

Fraser City Clerk
33000 Garfield
Fraser, MI 48026

METRO ACT RIGHT OF WAY PERMIT EXTENSION

Dear Fraser City Clerk,

This is a letter agreement which extends the existing METRO Act Permit issued by the Fraser City/Macomb County to Michigan Bell Telephone Company d/b/a AT&T Michigan ("AT&T") which expires on December 31, 2023. The extension is for a term to end on December 31, 2028.

If this is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to AT&T Michigan at the address on this letterhead. Upon receipt AT&T will acknowledge and return one copy for your files.

Additional information regarding this renewal request may be found at <http://www.michigan.gov/mpsc>. Please click on Regulatory Information, Telecommunications, and METRO Act/Right of Way.

We would appreciate return of the signed copies within 30 days of receiving this request. Your cooperation is appreciated.

If you have any questions feel free to contact Ms. Angela Wesson via e-mail, AD3245@att.com or 248-877-9518.

Agreed to by and on behalf of the
Fraser City

By: _____
Signature

Its: _____

Date: _____

**Michigan Bell Telephone Company d/b/a
AT&T** acknowledges receipt of this
Permit Extension granted by the municipality.

By: _____
Angela Wesson

Its: METRO Act Administrator

Date: _____



August 15, 2023

To the Honorable Mayor and Members of the City Council
City of Fraser
33000 Garfield Road
Fraser, MI 48026

We are pleased to confirm our understanding of the services we are to provide the City of Fraser for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the City of Fraser as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Fraser's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Fraser's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary comparison schedules
- 3) Pension schedules
- 4) Other postemployment benefit (OPEB) schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Fraser's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Nonmajor governmental funds combining statements
- 2) Internal service funds combining statements
- 3) Fiduciary funds combining statements

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute

assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant those emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control.

Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Fraser's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also provide the following services, some of which may be covered by separate engagement letters, which cover the terms of each separate engagement.

- Assist in preparing financial statements, related notes and supplementary financial information, in accordance with U.S. Generally Accepted Accounting Principles (U.S. GAAP)
- Assist in preparing the government-wide conversion
- Assist in preparing calculations related to GASB 68 for the Net Pension Liability and related amounts
- Assist in preparing calculations related to GASB 75 for the Net OPEB Liability and related amounts
- Assist in preparing capital asset and depreciation records and calculating depreciation expense, and related journal entries
- Assist in calculation of entries related to debt refunding and corresponding amortization of deferred amounts, if applicable
- Assist with filing of the annual F-65 and Act 51
- Assist in preparing calculations related to SBITAs for GASB 96

We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

At the conclusion of the audit, you agree to retain all work products provided to you as part of our engagement in order to maintain complete records to support the audited financial statements. Under the AICPA Code of Professional Conduct, we cannot serve as custodian of your data under the independence rule.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Yeo & Yeo, P.C., will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

With regard to an exempt offering document with which Yeo & Yeo, P.C. is not involved, you agree to clearly indicate in the exempt offering document that Yeo & Yeo, P.C. is not involved with the contents of such offering document.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services or we will provide an addendum to be governed by the terms of this engagement letter.

We will provide copies of our reports to the City of Fraser and the Michigan Department of Treasury; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Yeo & Yeo, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the applicable regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Yeo & Yeo, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the applicable regulator or its designee. The applicable regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the applicable regulator. If we are aware that a

federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Alan D. Panter is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately November 13, 2023 and to issue our reports no later than December 31, 2023.

Professional standards require us to be independent with respect to the City of Fraser in the performance of our services. Any discussions that management has with personnel of Yeo & Yeo regarding employment could pose a threat to our independence. Therefore, we request that management inform the engagement principal prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

Neither party shall, during the term of this engagement and for one year after its termination, solicit for hire as an employee, consultant or otherwise, any of the other party's personnel without such other party's express written consent. If the City of Fraser desires to offer employment to a Yeo & Yeo, P.C. employee and the employee is hired in any capacity by the City of Fraser, a compensation placement fee of 25% of their salary may apply.

Any litigation arising out of this engagement, except actions by us to enforce payment of our professional invoices, must be filed within one year from the completion of the engagement, notwithstanding any statutory provision to the contrary. In the event of litigation brought against us, any judgment you obtain shall be limited in amount, and shall not exceed the amount of the price charged by us, and paid by you, for the services set forth in this engagement letter.

Yeo & Yeo, P.C. has an established portal system to allow for secure transfer of your confidential information. The portal system is not intended to be utilized as a record storage device, purely a means to transmit information. Documents provided via the portal system will be removed approximately a year after it has been provided.

Our fee for services will be \$50,000. Our fee for the implementation of GASB 96 will be at standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes past due and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination, even if we have not completed our report. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

To be respectful of your time and ours, we schedule our client work well in advance. When engagements have to be rescheduled it causes a domino effect, as we likely have other clients scheduled in the new requested time slot, and our staff are likely scheduled on another client. As a result, we may have to put your engagement at the end of the line, and/or change staff. When our staff members finishing the work are not the same as those who started it, the audit is less efficient and more disruptive to your and our staff. Our price quoted above is contingent on the following:

- All items on the assistance list being completed by the due dates indicated.
- The audit being performed during the dates scheduled.

- All accounts being adequately reconciled by the beginning of scheduled fieldwork.
- Accurate information provided to us that does not require subsequent rework.
- Suralink is used to provide the assistance list items to us.

If the above items are not met and the engagement needs to be rescheduled or if additional days need to be scheduled, then an additional price of at least 20% will apply. Beyond this, the time required for rework and posting client requested entries after we have been given the trial balance will be billed at our standard hourly rates.

Reporting

We will issue a written report upon completion of our audit of the City of Fraser's financial statements.

Our report will be addressed to management and those charged with governance of the City of Fraser. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Our engagement will end upon delivery of your audited financial statements and our report thereon for the year set forth above. Any additional services that may be required will be part of a separate and new engagement. Should you wish to engage us to audit your financial statements for any other year, and should we accept such engagement, such engagement will be a separate and new engagement. A new engagement letter for any services beyond the scope of this engagement will govern the terms and conditions of the new engagement.

We appreciate the opportunity to be of service to the City of Fraser and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,

Yeo & Yeo, P. C.
CPAs & Business Consultants



Alan D. Panter, CPA, CGFM
Principal

RESPONSE:

This letter correctly sets for the
understanding of City of Fraser.

Elaine Leven, City Manger



Fraser City Council Agenda Item

SUBJECT TITLE:	Fraser Homecoming Parade	DATE SUBMITTED:	9-6-2023
PREPARED BY:	Mary Matuz	NEW OR RETURNING:	New
REQUEST			
Fraser High School 2023 Homecoming Parade is scheduled for Friday, September 29, 2023 at 6:00 pm. Their application for road closures on the specific route is attached with the Macomb County Department of Roads permit and insurance certificate. They are requesting City Council approves the event to take place in the City of Friday, September 29 th , 2023 at 6:00 pm.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: N/A			
Account Number(s): N/A			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
<i>Email from Fraser High School Student Council Advisor</i> <i>Proposed Parade Route</i> <i>Public Safety Approval</i> <i>Required Insurance Document</i>			
RECOMMENDED MOTION(S)			
Approve request from Fraser High School to hold their Homecoming Parade Friday, September 29, 2023 at 6:00 pm.			

MACOMB COUNTY DEPARTMENT OF ROADS
117 S. GROESBECK HIGHWAY
MT. CLEMENS, MI 48043-0000
Phone: 586-463-8671
Fax: 586-463-4277

APPLICATION AND PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN WITHIN THE RIGHT-OF-WAY; OR TO CLOSE A COUNTY ROAD. If a contractor is to perform the construction entailed in this application and permit, and is supplying the deposit, and bond, he will fill out the information block provided, and thereby assumes responsibility, along with the applicant, for any provisions of this application and permit which apply to him.

Application No. 57303
Permit No. 2023-000846
Date 08/30/2023

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T

Fraser High School
34270 Garfield
Fraser, MI 48026

Phone(s): 586-439-7200
EMail: megan.schaeff@fraserk12.org

Signature

See Attached

Title

Date

C
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FHS Homecoming Parade

Signature

Title

Date

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Receipt No.
To Be Billed
Letter/Credit
Work Order No.

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Plans No
Insurance
Retainer Letter False
Attachments False
Bond No.
Bond Amt.
Job FHS Homecoming

3 WORKING DAYS
BEFORE YOU DIG - DIAL
(MISS DIG)
(TOLL FREE)
(800-482-7171)
OR DIAL 811

Applicant and/or Contractor request a Permit for the purpose indicated in the attached plans and specifications at the following location:

City/Township Fraser
Name of Road Garfield Rd.
Between 15 Mile Road

Project Parade
Roadside
and Klein

For a Period Beginning 08/30/2023 and Ending 08/30/2024
and Agrees to the terms of this permit.

TO CONDUCT A PARADE AT THE ABOVE LOCATION ON GARFIELD AND KLEIN BETWEEN THE HOURS OF 6PM-7PM AS PER MCDR APPROVAL AND SPECIFICATIONS. PROPER BARRICADING AND TRAFFIC CONTROL REQUIRED.

**
ASSOCIATED PAPERWORK ATTACHED.

Recommended For Issuance:

(Investigator)

Date

(Project/Traffic Engineer)

Date

By

[Signature]
NJS

Robert S. Bush

Permits & Local Rd. Dept. Mgr.



PERMIT APPLICATION
MACOMB COUNTY DEPARTMENT OF ROADS

117 S. Groesbeck Highway, Mt. Clemens, MI 48043

Phone: 586-463-8671 Fax: 586-463-4277

MCDR Application No. 57303

APPLICATION TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN WITHIN THE RIGHT-OF-WAY; OR CLOSE A MACOMB COUNTY DEPARTMENT OF ROADS' (MCDR) ROAD.

If a contractor is to perform the construction entailed in the application, and is supplying the deposit the contractor will fill out the information block provided, and assumes responsibility, along with the applicant for any provisions of this application which apply to the contractor.

APPLICANT	Company Name: Fraser High School	SITE LOCATION	Project Name: FHS Homecoming Parade
	Address: 34270 Garfield Rd		Address: 34270 Garfield Rd
	Fraser, MI 48026		Between: _____ and _____
	Phone No: 586-439-7200 Cell No: 586-344-4488 (Megan Schaeff)		Side of Road: _____
	Email Address: megan.schaeff@fraserk12.org		City/Township: _____ Section: _____
	Applicant Project No. _____		Parcel ID: _____

Permit Type (Check All That Apply):

☐ New Plans ☐ Aerial Cable ☐ Commercial Driveway ☐ Deceleration / Acceleration Lane ☐ Temporary Driveway ☐ Water Main Tap / Repair ☐ Monitoring Wells ☐ Pole Work ☐ Other Work (Explain below in scope of work)	☐ Resubmitted Plans (MCDR Application No. _____) ☐ Under Ground Cable/Conduit ☐ Annual Maintenance ☐ Traffic Control Required ☐ Storm Sewer Tap / Repair ☐ Gas Main ☐ Soil Boring ☐ Street Lighting	☐ Bore and Jack Road ☐ Open Cut ☐ Sidewalk ☐ Sanitary Sewer Tap / Repair ☒ Parade/Run/Banner ☐ Seismic Testing
---	---	--

Note: Provide 4 copies of application and 4 signed and sealed copies of plans.

Scope of work: I the Applicant request a permit for the following scope of work within the right-of-way of Macomb County Department of Roads:

Signature: Megan Schaeff Print Name: Megan Schaeff
Date: August 8, 2023

MCDR Use Only:

Routing: 8/23/23 Colleen

Fees: _____ ☐ Right-of-Way Needed



City of Fraser Department of Public Safety

Police • Fire • Ambulance

33000 Garfield Road • P.O. Box 10 • Fraser, Michigan 48026
(586) 293-1425 • Fax (586) 296-8480

To whom it may concern,

On Friday September 29, 2023 at 1800 hours the Fraser Department of Public Safety will be closing Garfield Road at the Fraser High School entrance for a Homecoming Parade. The parade route will travel out of the Fraser High School Parking lot (Garfield Side), and head south down Garfield to Klein. The parade route will then travel north on Klein to the parking lot of the football stadium where it will come to an end.

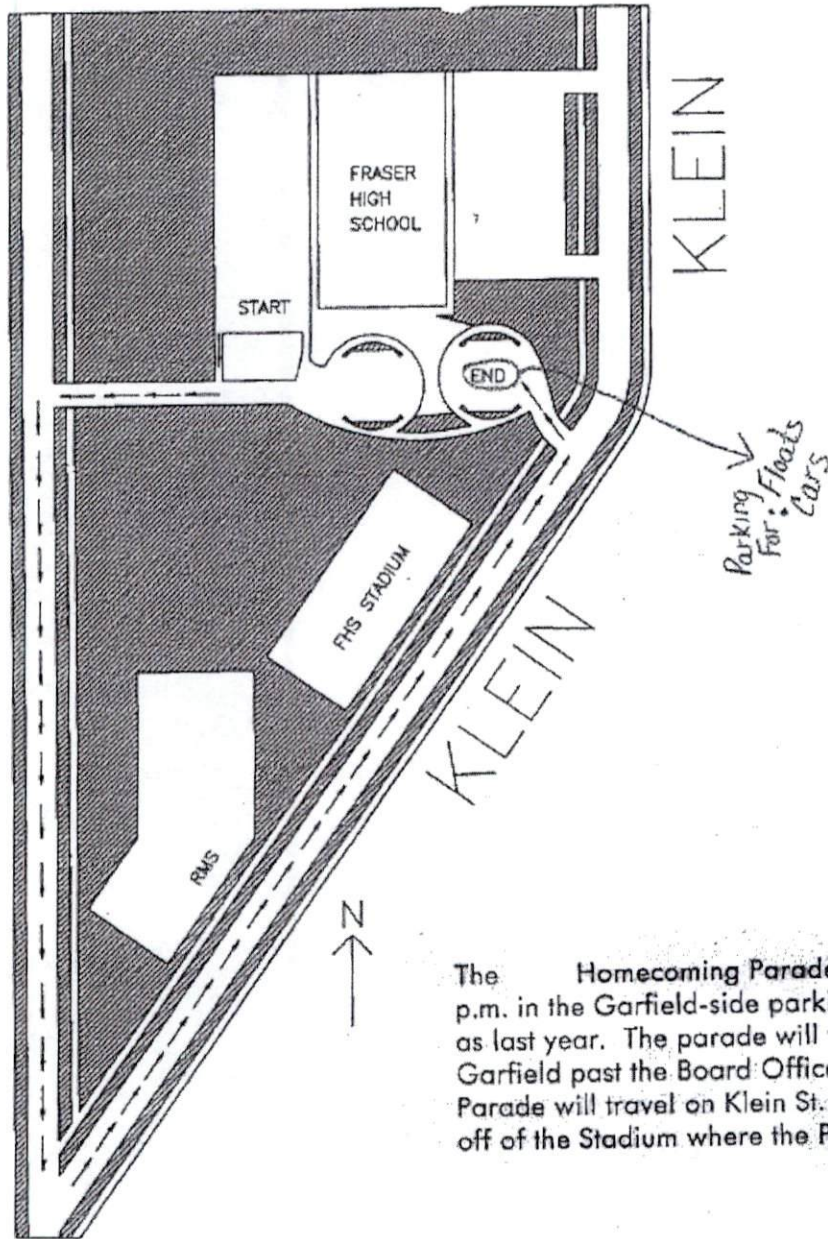
Please see the attached document for further information regarding the parade route.

The Fraser Department of Public Safety will provide all traffic assistance in closing the roadways.

Sincerely,

PSO/SRO McCown

GARFIELD



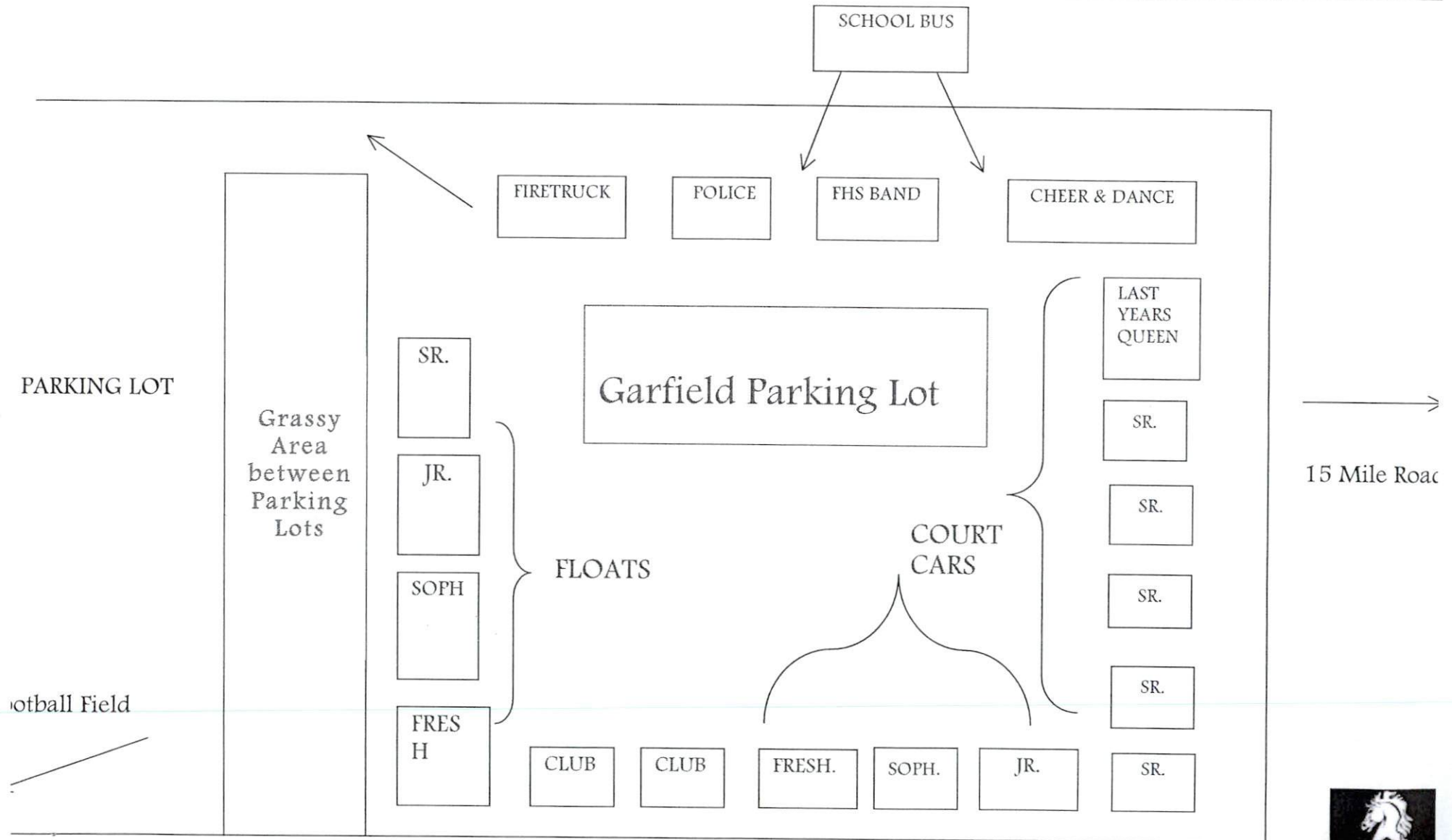
The Homecoming Parade will START at 6:00 p.m. in the Garfield-side parking lot at FHS, just as last year. The parade will travel down Garfield past the Board Office to Klein St. The Parade will travel on Klein St. to the parking lot off of the Stadium where the Parade ends.

Fraser High School
Homecoming Parade

IN

Friday, October 7, 2016
6:00 p.m

Garfield



FHS Main Office

FHS AUX GYM



CERTIFICATE OF INSURANCE

Producer SET SEG 1520 Earl Ave East Lansing, MI 48823	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
--	---

COMPANIES AFFORDING COVERAGE

Insured Fraser Public Schools 33466 Garfield Road Fraser, MI 48026	A MASB-SEG Property/Casualty Pool, Inc. B SEG Workers' Compensation Fund
---	---

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY ☒ Comprehensive Form ☒ Premises/Operations ☒ Incidental Medical Malpractice Coverage ☒ Products/Completed Operations ☒ Contractual ☒ Independent Contractors ☒ Broad Form Property Damage ☒ Personal Injury	PC-0003441	7/1/23	7/1/24	BI & PD COMBINED OCCURRENCE	\$1,000,000
					BI & PD COMBINED GENERAL AGGREGATE	\$3,000,000
					PERSONAL INJURY OCCURRENCE	\$1,000,000
					PERSONAL INJURY GENERAL AGGREGATE	\$3,000,000
A	AUTOMOBILE LIABILITY ☒ Any Auto ☒ All Owned Autos (Priv. Pass. & Other) ☒ Hired Autos ☒ Non-Owned Autos ☒ Garage Liability	PC-0003441	7/1/23	7/1/24	BODILY INJURY & PROPERTY DAMAGE COMBINED	\$1,000,000
B	WORKERS' COMPENSATION & EMPLOYERS' LIABILITY	EWC009496	7/1/23	7/1/24	WORKERS' COMPENSATION	STATUTORY
					EMPLOYERS' LIABILITY	\$1,000,000

Description: Macomb County Department of Roads, its elected and appointed officials, employees and volunteers are hereby named as Additional Insured but only as respects to the activities performed by or on behalf of the Insured district's use of facilities for Fraser Public Schools Homecoming Parade September 29th-30th, 2023.

CERTIFICATE HOLDER Macomb County Department of Roads 117 South Groesbeck Highway Mount Clemons, MI 48043	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
--	---

AUTHORIZED REPRESENTATIVE  Katie Lehman PROPERTY/CASUALTY DEPARTMENT	Date 08/01/2023
--	-----------------



City of Fraser

Check Disbursement Report

September 14, 2023

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	447,316.17
202 MAJOR STREET FUND	\$	19,887.40
203 LOCAL STREET FUND	\$	38,860.45
210 AMBULANCE FUND	\$	5,277.49
211 DISTRICT COURT OPERATIONS FUND	\$	425.00
226 GARBAGE AND RUBBISH FUND	\$	73,592.59
265 DRUG FORFEITURE FUND	\$	6,583.40
401 CAPITAL PROJECTS FUND	\$	159,178.37
536 SENIOR HOUSING FUND	\$	28,967.93
592 WATER AND SEWER FUND	\$	944,557.58
661 MOTOR POOL FUND	\$	17,416.62
703 CURRENT TAX COLLECTION FUND	\$	285.33
VENDOR EXPENDITURES	\$	1,742,348.33

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 08/01/2023 - 08/31/2023

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/04/2023	PNC	140166	A&L CONSTRUCTION	TREE BOND	280.000	000	350.00
08/04/2023	PNC	140167*#	AEW	REPAIRS AND MAINTENANCE	930.000	265	396.00
				PROFESSIONAL SERVICES - ENGINEERING	801.200	441	3,345.48
				REPAIRS - STORM DRAINS MAINTENANCE	930.100	441	4,130.00
				CHECK PNC 140167 TOTAL FOR FUND 101:			7,871.48
08/04/2023	PNC	140168	ALLIED BLDG SVC CO. OF DETROIT	REPAIRS AND MAINTENANCE	930.000	803	1,950.00
08/04/2023	PNC	140170	ASSESSMENT ADMINISTRATION	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	10,100.50
08/04/2023	PNC	140171*	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	115.56
				COMMUNICATIONS (PHONE AND CELL)	850.000	265	692.86
				CHECK PNC 140171 TOTAL FOR FUND 101:			808.42
08/04/2023	PNC	140173	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 140173 TOTAL FOR FUND 101:			250.00
08/04/2023	PNC	140175	BS&A SOFTWARE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	13,282.00
08/04/2023	PNC	140176	CINDI GREENIA	OPERATING SUPPLIES	742.000	215	299.66
08/04/2023	PNC	140177#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	490.43
				OPERATING SUPPLIES	742.000	265	66.69
				OPERATING SUPPLIES	742.000	265	20.67
				OPERATING SUPPLIES	742.000	265	83.30
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	34.50
				CHECK PNC 140177 TOTAL FOR FUND 101:			695.59
08/04/2023	PNC	140178	CONCRAFT INC	Application Fee	280.000	000	30.00
				RESIDENTIAL, COMMERCIAL, & INDUSTRIAL	280.000	000	1,832.00
				PLAN REVIEW	280.000	000	366.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND				CHECK PNC 140178 TOTAL FOR FUND 101:			2,228.00
08/04/2023	PNC	140179	CONNECT MACOMB	MEMBERSHIPS	956.000	101	700.00
08/04/2023	PNC	140180	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	770	73.50
				REPAIRS AND MAINTENANCE	930.000	770	110.25
				CHECK PNC 140180 TOTAL FOR FUND 101:			183.75
08/04/2023	PNC	140182	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	270	58.80
08/04/2023	PNC	140183	ELECTION SYSTEMS & SOFTWARE	OPERATING SUPPLIES	742.000	215	19.82
08/04/2023	PNC	140184	FAMILY FUN FIREWORKS LLC	Escrow Fee	280.000	000	1,000.00
08/04/2023	PNC	140188#	GRAINGER	REPAIRS AND MAINTENANCE	930.000	265	687.41
				OPERATING SUPPLIES	742.000	441	14.00
				CHECK PNC 140188 TOTAL FOR FUND 101:			701.41
08/04/2023	PNC	140190#	HP, INC.	OPERATING SUPPLIES	742.000	212	175.70
				OPERATING SUPPLIES	742.000	212	903.49
				OPERATING SUPPLIES	742.000	257	204.41
				OPERATING SUPPLIES	742.000	301	1,230.47
				OPERATING SUPPLIES	742.000	301	981.87
				OPERATING SUPPLIES	742.000	441	268.00
				OPERATING SUPPLIES	742.000	703	326.97
				CHECK PNC 140190 TOTAL FOR FUND 101:			4,090.91
08/04/2023	PNC	140195#	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	180.85
				OPERATING SUPPLIES	742.000	770	275.70
				OPERATING SUPPLIES	742.000	770	91.90
				CHECK PNC 140195 TOTAL FOR FUND 101:			548.45
08/04/2023	PNC	140196	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYEMENT COMPENSATION	715.000	212	8,698.84
				UNEMPLOYEMENT COMPENSATION	715.000	212	1,075.55

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 140196 TOTAL FOR FUND 101:			9,774.39
08/04/2023	PNC	140197#	OFFICE DEPOT	OPERATING SUPPLIES	742.000	212	3.43
				OPERATING SUPPLIES	742.000	215	16.71
				OPERATING SUPPLIES	742.000	215	32.97
				OPERATING SUPPLIES	742.000	215	53.45
				OPERATING SUPPLIES	742.000	215	88.12
				OPERATING SUPPLIES	742.000	215	24.08
				OPERATING SUPPLIES	742.000	286	185.98
				OPERATING SUPPLIES	742.000	286	203.36
08/04/2023	PNC	140199	PHILLIPS SECURITY	REPAIRS AND MAINTENANCE	930.000	265	1,985.91
				REPAIRS AND MAINTENANCE	930.000	265	1,985.91
				CHECK PNC 140199 TOTAL FOR FUND 101:		3,971.82	
08/04/2023	PNC	140200	PROSCREENING	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	18.00
08/04/2023	PNC	140202#	STERICYCLE, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	19.66
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	19.67
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	257	19.67
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	19.66
				CHECK PNC 140202 TOTAL FOR FUND 101:		78.66	
08/04/2023	PNC	140203#	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	52.59
				OPERATING SUPPLIES	742.000	265	21.40
				OPERATING SUPPLIES	742.000	672	39.35
				CHECK PNC 140203 TOTAL FOR FUND 101:		113.34	
08/04/2023	PNC	140205	ULINE	OPERATING SUPPLIES	742.000	265	62.19
08/04/2023	PNC	140206*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	228	40.95
				COMMUNICATIONS (PHONE AND CELL)	850.000	441	674.06

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND				COMMUNICATIONS (PHONE AND CELL)	850.000	703	81.90
				CHECK PNC 140206 TOTAL FOR FUND 101:			796.91
08/04/2023	PNC	140207	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	11,346.00
08/04/2023	PNC	140208*#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,547.32
				MAIL OR POSTAGE	851.000	212	520.49
				CHECK PNC 140208 TOTAL FOR FUND 101:			2,067.81
08/04/2023	PNC	140209	YVETTE IVIE	CHARGES FOR CITY SERVICES	645.000	000	12.00
08/11/2023	PNC	140210	123.NET, INC.	COMMUNICATIONS (PHONE AND CELL)	850.000	228	865.96
08/11/2023	PNC	140211	ALLIED BLDG SVC CO. OF DETROIT	REPAIRS AND MAINTENANCE	930.000	265	2,500.00
08/11/2023	PNC	140212	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
08/11/2023	PNC	140213#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	491.06
				OPERATING SUPPLIES	742.000	265	66.69
				OPERATING SUPPLIES	742.000	672	75.30
				CHECK PNC 140213 TOTAL FOR FUND 101:			633.05
08/11/2023	PNC	140218*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	6,063.19
				ELECTRIC	920.000	265	1,484.42
				ELECTRIC	920.000	265	121.17
				ELECTRIC	920.000	265	889.65
				ELECTRIC	920.000	448	141.61
				CHECK PNC 140218 TOTAL FOR FUND 101:			8,700.04
08/11/2023	PNC	140220	HAVENER PROPERTIES	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	701	74,800.00
08/11/2023	PNC	140222	KEYWEST TECHNOLOGY, INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	495.00
08/11/2023	PNC	140226#	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	209.67
				OPERATING SUPPLIES	742.000	265	129.12

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OPERATING SUPPLIES	742.000	770	115.92
				CHECK PNC 140226 TOTAL FOR FUND 101:			<u>454.71</u>
08/11/2023	PNC	140228	OFFICE DEPOT	OPERATING SUPPLIES	742.000	212	177.29
				OPERATING SUPPLIES	742.000	212	171.49
				CHECK PNC 140228 TOTAL FOR FUND 101:			<u>348.78</u>
08/11/2023	PNC	140229	PITNEY BOWES	OPERATING SUPPLIES	742.000	212	132.79
08/11/2023	PNC	140230	PRINTING SYSTEMS, INC	OPERATING SUPPLIES	742.000	215	118.82
				OPERATING SUPPLIES	742.000	215	361.78
				OPERATING SUPPLIES	742.000	215	197.57
				OPERATING SUPPLIES	742.000	215	726.70
				OPERATING SUPPLIES	742.000	215	194.36
				OPERATING SUPPLIES	742.000	215	242.75
				OPERATING SUPPLIES	742.000	215	264.71
				OPERATING SUPPLIES	742.000	215	34.95
				CHECK PNC 140230 TOTAL FOR FUND 101:			<u>2,141.64</u>
08/11/2023	PNC	140231	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	12,054.01
08/11/2023	PNC	140232*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	86.37
				OPERATING SUPPLIES	742.000	441	28.48
				OPERATING SUPPLIES	742.000	441	77.97
				OPERATING SUPPLIES	742.000	770	109.94
				REPAIRS AND MAINTENANCE	930.000	770	150.19
				CHECK PNC 140232 TOTAL FOR FUND 101:			<u>452.95</u>
08/11/2023	PNC	140233	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,282.50
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	2,581.98
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	3,738.26
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,026.00
				CHECK PNC 140233 TOTAL FOR FUND 101:			<u>8,628.74</u>

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/11/2023	PNC	140234	SOUTHEAST MI COUNCIL OF	MEMBERSHIPS	956.000	101	1,805.00
08/11/2023	PNC	140237	U.S. POSTAL SERVICE	MAIL OR POSTAGE	851.000	215	310.00
08/11/2023	PNC	140238	VC3, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	164.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	264.00
				CHECK PNC 140238 TOTAL FOR FUND 101:			428.00
08/11/2023	PNC	140239	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	757.27
08/18/2023	PNC	140242	AMERICA'S FINEST	OPERATING SUPPLIES	742.000	301	128.00
08/18/2023	PNC	140244	BOB LOGAN	MAIL OR POSTAGE	851.000	703	5.51
08/18/2023	PNC	140246	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
08/18/2023	PNC	140252	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.500	448	21,700.47
08/18/2023	PNC	140254	ED DRESLINKSKI CONSULTING, INC.	PROFESSIONAL DEVELOPMENT	957.000	301	595.00
08/18/2023	PNC	140255	DIAMOND JACKS RIVER TOURS	PROGRAMMING	881.000	672	198.00
08/18/2023	PNC	140257	EDWARD R. HORN	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	228	600.00
08/18/2023	PNC	140258	EXECUTIVE LANGUAGE SERVICES INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	210.00
08/18/2023	PNC	140259	FIRST CHOICE SERVICES	REPAIRS AND MAINTENANCE	930.000	265	35.00
08/18/2023	PNC	140260	FRASER BICYCLE AND FITNESS INC.	PS TECHNOLOGY FUNDS	214.101	000	39.90
08/18/2023	PNC	140263	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	10,860.00
				REPAIRS AND MAINTENANCE	930.000	265	2,052.33
				CHECK PNC 140263 TOTAL FOR FUND 101:			12,912.33
08/18/2023	PNC	140265	JOHN MARCHEWITZ	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	379.20
08/18/2023	PNC	140266	JUDICIAL MANAGEMENT SYSTEMS INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	2,400.00
08/18/2023	PNC	140267	KENEWELL PRINTING CORPORATION	OPERATING SUPPLIES	742.000	286	511.93

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/18/2023	PNC	140269	LIKENU CARPET CLEANING	REPAIRS AND MAINTENANCE	930.000	265	245.00
				REPAIRS AND MAINTENANCE	930.000	265	200.00
				REPAIRS AND MAINTENANCE	930.000	265	240.00
				CHECK PNC 140269 TOTAL FOR FUND 101:			685.00
08/18/2023	PNC	140272	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	250.00
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	1,377.51
				CHECK PNC 140272 TOTAL FOR FUND 101:			1,627.51
08/18/2023	PNC	140274	21ST CENTURY MEDIA - MICHIGAN	SUBSCRIPTIONS AND PUBLICATIONS	791.000	215	381.00
				SUBSCRIPTIONS AND PUBLICATIONS	791.000	215	355.25
				SUBSCRIPTIONS AND PUBLICATIONS	791.000	215	463.25
				SUBSCRIPTIONS AND PUBLICATIONS	791.000	215	442.25
				SUBSCRIPTIONS AND PUBLICATIONS	791.000	215	463.25
				SUBSCRIPTIONS AND PUBLICATIONS	791.000	215	463.25
				CHECK PNC 140274 TOTAL FOR FUND 101:			2,568.25
08/18/2023	PNC	140275	METCOM	OPERATING SUPPLIES	742.000	286	1,710.41
08/18/2023	PNC	140276	MICHIGAN STATE POLICE	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	120.00
08/18/2023	PNC	140277	MICHIGAN ASSOC OF CHIEFS OF POLICE	MEMBERSHIPS	956.000	301	100.00
				MEMBERSHIPS	956.000	301	100.00
				CHECK PNC 140277 TOTAL FOR FUND 101:			200.00
08/18/2023	PNC	140278*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	15,001.08
08/18/2023	PNC	140279	NATIONAL HOSE TESTING	OPERATING SUPPLIES	742.000	301	1,797.00
08/18/2023	PNC	140280	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.000	266	1,040.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	8,828.00
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	4,531.50
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	1,218.00

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Fund: 101 GENERAL FUND							
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	10,835.73
				PROFESSIONAL SERVICES (LEGAL)	801.000	266	287.00
				CHECK PNC 140280 TOTAL FOR FUND 101:			26,740.23
08/18/2023	PNC	140281	ON DUTY GEAR, LLC	OPERATING SUPPLIES	742.000	301	219.98
08/18/2023	PNC	140283	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	22,500.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	3,742.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,008.90
				CHECK PNC 140283 TOTAL FOR FUND 101:			27,250.90
08/18/2023	PNC	140284	ROCKET ENTERPRISE INC	OPERATING SUPPLIES	742.000	265	163.20
08/18/2023	PNC	140285	CITY OF ROSEVILLE	MAIL OR POSTAGE	851.000	286	526.67
				MAIL OR POSTAGE	851.000	286	551.40
				MAIL OR POSTAGE	851.000	286	735.09
				RENTALS	940.000	286	74,788.75
				CHECK PNC 140285 TOTAL FOR FUND 101:			76,601.91
08/18/2023	PNC	140287	SHREDCORP	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	301	60.00
08/18/2023	PNC	140290	THOMSON REUTERS - WEST	OPERATING SUPPLIES	742.000	301	347.14
08/18/2023	PNC	140292	ULTRA STITCH EMBROIDERY, INC.	PS TECHNOLOGY FUNDS	214.101	000	210.00
08/18/2023	PNC	140293*#	VERIZON	PS TECHNOLOGY FUNDS	214.101	000	40.95
				PS TECHNOLOGY FUNDS	214.101	000	40.95
				OPERATING SUPPLIES	742.000	301	427.15
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	335.12
				CHECK PNC 140293 TOTAL FOR FUND 101:			844.17
08/18/2023	PNC	140294	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	742.000	301	368.95
08/18/2023	PNC	140295	YEO & YEO PC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	15,000.00
08/25/2023	PNC	140296	APPLICANTPRO	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	172	471.00

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Fund: 101 GENERAL FUND							
08/25/2023	PNC	140298	MAYSSA ATTIA	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	286	1,125.00
08/25/2023	PNC	140299	BOBS SANITATION SERVICE, INC	OPERATING SUPPLIES	742.000	770	150.00
				OPERATING SUPPLIES	742.000	770	190.00
				CHECK PNC 140299 TOTAL FOR FUND 101:			340.00
08/25/2023	PNC	140300*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				REPAIRS AND MAINTENANCE	930.000	265	140.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	672	125.00
				CHECK PNC 140300 TOTAL FOR FUND 101:			1,060.00
08/25/2023	PNC	140301	BUILDERS FIRSTSOURCE	REPAIRS AND MAINTENANCE	930.000	770	40.90
08/25/2023	PNC	140303*#	CHRISTIAN CONCRETE CUTTING INC.	REPAIRS AND MAINTENANCE	930.000	265	325.00
08/25/2023	PNC	140304#	CINTAS CORPORATION #354	OPERATING SUPPLIES	742.000	265	83.00
				OPERATING SUPPLIES	742.000	265	358.31
				OPERATING SUPPLIES	742.000	265	66.69
				OPERATING SUPPLIES	742.000	672	86.08
				CHECK PNC 140304 TOTAL FOR FUND 101:			594.08
08/25/2023	PNC	140306*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,407.97
				NATURAL GAS	921.000	265	151.83
				NATURAL GAS	921.000	265	41.21
				NATURAL GAS	921.000	265	121.91
				CHECK PNC 140306 TOTAL FOR FUND 101:			1,722.92

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Fund: 101 GENERAL FUND							
08/25/2023	PNC	140307*#	CONTRACTORS CONNECTION	OPERATING SUPPLIES	742.000	441	142.80
08/25/2023	PNC	140308	CONTRACTORS PIPE & SUPPLY CORP	REPAIRS AND MAINTENANCE	930.000	265	718.34
08/25/2023	PNC	140309	DALE'S LANDSCAPING SUPPLY, INC.	REPAIRS AND MAINTENANCE	930.000	770	78.44
08/25/2023	PNC	140311	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	136.74
08/25/2023	PNC	140312*#	CITY OF FRASER	WATER	922.000	265	480.11
				WATER	922.000	265	26.26
				WATER	922.000	265	713.73
				WATER	922.000	265	133.26
				WATER	922.000	265	326.62
				WATER	922.000	770	74.02
				CHECK PNC 140312 TOTAL FOR FUND 101:			1,754.00
08/25/2023	PNC	140313	GRAINGER	REPAIRS AND MAINTENANCE	930.000	770	141.34
08/25/2023	PNC	140314	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE	930.000	265	129.50
08/25/2023	PNC	140316	GREYSTONE GOLF CLUB	PS TECHNOLOGY FUNDS	214.101	000	13,015.00
08/25/2023	PNC	140317#	HENRY FORD HEALTH SYSTEM	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	90.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	703	90.00
				CHECK PNC 140317 TOTAL FOR FUND 101:			180.00
08/25/2023	PNC	140318	IIMC	MEMBERSHIPS	956.000	215	185.00
08/25/2023	PNC	140319	KENNEDY INDUSTRIES INC	REPAIRS AND MAINTENANCE	930.000	441	710.00
08/25/2023	PNC	140320	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.000	266	1,848.75
08/25/2023	PNC	140322	MACOMB WHOLESALE SUPPLY	OPERATING SUPPLIES	742.000	265	281.36
08/25/2023	PNC	140323	AR2 ENGINEERING, LLC	PS TECHNOLOGY FUNDS	214.101	000	814.55
08/25/2023	PNC	140324	MPELRA	MEMBERSHIPS	956.000	172	50.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/25/2023	PNC	140325	NEWMARK HOMES OF MICHIGAN INC	TREE BOND	280.000	000	350.00
08/25/2023	PNC	140327	PRONEXUS MICHIGAN EAST, LLC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	10,884.01
08/25/2023	PNC	140328	RAY ELECTRIC	REPAIRS AND MAINTENANCE	930.000	265	38.10
08/25/2023	PNC	140329	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	1,026.00
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	212	3,714.87
				CHECK PNC 140329 TOTAL FOR FUND 101:			4,740.87
08/25/2023	PNC	140331	SUPPLY DEN	OPERATING SUPPLIES	742.000	265	17.46
08/25/2023	PNC	140332	TAG TINTZ & GRAPHX LLC	REPAIRS AND MAINTENANCE	930.000	770	1,094.04
08/25/2023	PNC	140333	TRI-COUNTY AQUATICS, INC	POND MAINTENACE	930.000	770	575.00
08/25/2023	PNC	140334	WEINGARTZ	REPAIRS AND MAINTENANCE	930.000	770	202.96
08/25/2023	PNC	140336	WOW INTERNET-CABLE-PHONE	MISC COMMUNICATIONS (INTERNET)	852.000	228	2,556.99
Total for fund 101 GENERAL FUND							447,316.17

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Fund: 202 MAJOR STREET FUND							
08/04/2023	PNC	140167*#	AEW	PROFESSIONAL SERVICES - ENGINEERING	801.200	441	570.72
08/04/2023	PNC	140193	MACOMB COUNTY DEPARTMENT OF ROADS	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	2,720.77
08/11/2023	PNC	140216*	DETROIT SALT COMPANY	REPAIRS - WINTER STREET MAINTENANCE	930.400	441	2,736.74
				REPAIRS - WINTER STREET MAINTENANCE	930.400	441	2,718.68
				CHECK PNC 140216 TOTAL FOR FUND 202:			5,455.42
08/18/2023	PNC	140253*	DETROIT SALT COMPANY	REPAIRS AND MAINTENANCE	930.000	441	5,571.60
08/18/2023	PNC	140278*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,003.80
08/18/2023	PNC	140288	STATE BARRICADES	REPAIRS AND MAINTENANCE	930.000	441	400.00
08/25/2023	PNC	140303*#	CHRISTIAN CONCRETE CUTTING INC.	REPAIRS AND MAINTENANCE	930.000	441	344.85
08/25/2023	PNC	140310	FERGUSON WATERWORKS	REPAIRS AND MAINTENANCE	930.000	441	2,634.72
08/25/2023	PNC	140321	MACOMB COUNTY DEPARTMENT OF ROADS	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	1,162.20
				REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	23.32
				CHECK PNC 140321 TOTAL FOR FUND 202:			1,185.52
				Total for fund 202 MAJOR STREET FUND			19,887.40

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
08/11/2023	PNC	140214	HIGHWAY MAINTENANCE &	REPAIRS AND MAINTENANCE	930.000	441	26,722.80
08/11/2023	PNC	140216*	DETROIT SALT COMPANY	REPAIRS AND MAINTENANCE	930.000	441	2,736.74
				REPAIRS - WINTER STREET MAINTENANCE	930.400	441	2,718.68
				CHECK PNC 140216 TOTAL FOR FUND 203:			5,455.42
08/11/2023	PNC	140217	DORNBOS SIGN, INC.	REPAIRS - TRAFFIC SERVICES MAINTENANCE	930.300	441	232.06
08/18/2023	PNC	140253*	DETROIT SALT COMPANY	REPAIRS - WINTER STREET MAINTENANCE	930.400	441	5,446.53
08/18/2023	PNC	140278*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,003.67
				Total for fund 203 LOCAL STREET FUND			38,860.48

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
08/18/2023	PNC	140240	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.000	301	1,987.32
08/18/2023	PNC	140245	BOUND TREE MEDICAL	OPERATING SUPPLIES	742.000	301	468.80
				OPERATING SUPPLIES	742.000	301	490.80
				CHECK PNC 140245 TOTAL FOR FUND 210:			959.60
08/18/2023	PNC	140270	LINDE GAS & EQUIPMENT, INC.	OPERATING SUPPLIES	742.000	301	315.64
				OPERATING SUPPLIES	742.000	301	443.77
				CHECK PNC 140270 TOTAL FOR FUND 210:			759.41
08/18/2023	PNC	140278*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,286.10
08/18/2023	PNC	140289	THE UNIVERSITY OF MICHIGAN	PROFESSIONAL DEVELOPMENT	957.000	301	75.00
08/18/2023	PNC	140293*#	VERIZON	OPERATING SUPPLIES	742.000	301	105.03
				COMMUNICATIONS (PHONE AND CELL)	850.000	301	105.03
				CHECK PNC 140293 TOTAL FOR FUND 210:			210.06
				Total for fund 210 AMBULANCE FUND			5,277.49

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 211 DISTRICT COURT OPERATIONS FUND							
08/18/2023	PNC	140249	COMSOURCE, INC	DISTRICT COURT OPERATIONS	263.000	000	425.00
Total for fund 211 DISTRICT COURT OPERATIONS FUND							425.00

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Fund: 226 RUBBISH COLLECTION FUND							
08/18/2023	PNC	140261	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	801.400	528	53,950.94
				RECYCLING	801.500	528	8,463.00
				COMPOSTING	801.600	528	11,178.50
				CHECK PNC 140261 TOTAL FOR FUND 226:			73,592.44
08/18/2023	PNC	140262*	HUBINSKY, JOSEPH	RECYCLING	033.000	000	0.15
				Total for fund 226 RUBBISH COLLECTION FUND			73,592.59

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Fund: 265 DRUG FORFEITURE FUND							
08/18/2023	PNC	140243	AXON ENTERPRISE, INC.	OPERATING SUPPLIES	742.000	311	348.80
				OPERATING SUPPLIES	742.000	311	5,734.80
				OPERATING SUPPLIES	742.000	311	499.80
				CHECK PNC 140243 TOTAL FOR FUND 265:			6,583.40
				Total for fund 265 DRUG FORFEITURE FUND			6,583.40

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 401 CAPITAL PROJECTS FUND							
08/04/2023	PNC	140167*#	AEW	CAPITAL OUTLAY	972.000	265	1,038.58
				CAPITAL OUTLAY	972.000	265	4,798.56
				CAPITAL OUTLAY	972.000	265	2,380.00
				CAPITAL OUTLAY	972.000	441	2,614.10
				CAPITAL OUTLAY	972.000	441	13,904.53
				CHECK PNC 140167 TOTAL FOR FUND 401:			<u>24,735.77</u>
08/11/2023	PNC	140227	MILLER-BOLT, INC.	CAPITAL OUTLAY	972.000	265	7,113.60
08/11/2023	PNC	140236	TECH MECHANICAL REFRIGERATION&	CAPITAL OUTLAY	972.000	265	126,045.00
08/25/2023	PNC	140297	ASPHALT SPECIALISTS LLC	CAPITAL OUTLAY	972.000	265	1,284.00
				Total for fund 401 CAPITAL PROJECTS FUND			159,178.37

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 536 SENIOR HOUSING FUND							
08/04/2023	PNC	140167*#	AEW	REPAIRS AND MAINTENANCE	930.000	265	8,021.83
08/04/2023	PNC	140171*	AT&T	COMMUNICATIONS (PHONE AND CELL)	850.000	265	340.00
08/04/2023	PNC	140189	GREAT LAKES SECURITY HARDWARE	REPAIRS AND MAINTENANCE	930.000	265	229.67
08/04/2023	PNC	140191	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	966.75
08/04/2023	PNC	140198	OTIS ELEVATOR COMPANY	REPAIRS AND MAINTENANCE	930.000	265	1,555.86
08/04/2023	PNC	140206*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	265	40.95
08/11/2023	PNC	140218*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,422.74
08/11/2023	PNC	140221	INGERSOLL MECHANICAL, INC.	REPAIRS AND MAINTENANCE	930.000	265	5,497.00
08/11/2023	PNC	140225	MACOMB KITCHEN & BATH, LLC	REPAIRS AND MAINTENANCE	930.000	265	1,850.00
08/11/2023	PNC	140232*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	265	171.69
08/18/2023	PNC	140256	E CARPETDIRECT, INC.	REPAIRS AND MAINTENANCE	930.000	265	3,372.00
08/18/2023	PNC	140271	LOOK PROFESSIONAL PAINTING	REPAIRS AND MAINTENANCE	930.000	265	1,070.00
				REPAIRS AND MAINTENANCE	930.000	265	905.00
				CHECK PNC 140271 TOTAL FOR FUND 536:			1,975.00
08/25/2023	PNC	140300*#	BRIGHTER CLEANING SERVICES LLC	REPAIRS AND MAINTENANCE	930.000	265	110.00
				REPAIRS AND MAINTENANCE	930.000	265	110.00
				CHECK PNC 140300 TOTAL FOR FUND 536:			220.00
08/25/2023	PNC	140305	COMCAST	MISC COMMUNICATIONS (INTERNET)	852.000	265	136.81
08/25/2023	PNC	140306*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	88.62

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Fund: 536 SENIOR HOUSING FUND							
08/25/2023	PNC	140312*#	CITY OF FRASER	WATER	922.000	265	3,079.01
				Total for fund 536 SENIOR HOUSING FUND			28,967.93

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Fund: 592 WATER AND SEWER FUND							
08/04/2023	PNC	140167*#	AEW	PROFESSIONAL SERVICES - ENGINEERING	801.200	536	300.00
				CAPITAL OUTLAY	972.000	536	1,756.94
				CAPITAL OUTLAY	972.000	536	6,901.41
				CAPITAL OUTLAY	972.000	537	2,485.02
				CHECK PNC 140167 TOTAL FOR FUND 592:			11,443.37
08/04/2023	PNC	140181	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	3,083.00
08/04/2023	PNC	140185	FERGUSON WATERWORKS	OPERATING SUPPLIES	742.000	536	2,650.64
08/04/2023	PNC	140187	GABARA HOLDING LLC	SEWER COMMODITY	642.300	000	280.32
08/04/2023	PNC	140194#	MACOMB COUNTY PUBLIC WORKS COMM	2017A MID DRAINAGE DISTRICT SINKHOLE	305.600	000	5,766.02
				SEWAGE	923.000	537	51,710.71
				INTEREST EXPENSE	993.000	537	47,030.37
				INTEREST EXPENSE	993.000	537	634.10
				INTEREST EXPENSE	993.000	537	(286.79)
				INTEREST EXPENSE	993.000	537	3,958.52
				INTEREST EXPENSE	993.000	537	13,655.95
				INTEREST EXPENSE	993.000	537	1,060.30
				INTEREST EXPENSE	993.000	537	523.01
				PAYING AGENT FEES	994.000	537	0.26
				CHECK PNC 140194 TOTAL FOR FUND 592:			124,052.45
08/04/2023	PNC	140204	UIS, LLC	CAPITAL OUTLAY	972.000	536	2,160.00
08/04/2023	PNC	140206*#	VERIZON	COMMUNICATIONS (PHONE AND CELL)	850.000	536	116.03
08/04/2023	PNC	140208*#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	792.34
				MAIL OR POSTAGE	851.000	536	1,296.15
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	792.34
				MAIL OR POSTAGE	851.000	537	1,296.15
				CHECK PNC 140208 TOTAL FOR FUND 592:			4,176.98

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Fund: 592 WATER AND SEWER FUND							
08/11/2023	PNC	140215	HYDRO-DESIGNS, INC.	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	3,384.00
08/11/2023	PNC	140218*#	DTE ENERGY COMPANY	ELECTRIC	920.000	537	639.53
08/11/2023	PNC	140219	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	922.500	536	120,975.10
08/11/2023	PNC	140224	MACOMB COUNTY PUBLIC WORKS COMM	PRINCIPAL	991.000	537	30,838.64
				PRINCIPAL	991.000	537	35,664.91
				PRINCIPAL	991.000	537	10,921.59
				INTEREST EXPENSE	993.000	537	4,096.45
				INTEREST EXPENSE	993.000	537	673.90
				INTEREST EXPENSE	993.000	537	10,280.36
				INTEREST EXPENSE	993.000	537	76,620.74
				INTEREST EXPENSE	993.000	537	2,217.14
				INTEREST EXPENSE	993.000	537	3,490.21
				INTEREST EXPENSE	993.000	537	5,556.59
				INTEREST EXPENSE	993.000	537	726.75
				PAYING AGENT FEES	994.000	537	15.73
				PAYING AGENT FEES	994.000	537	5.81
				PAYING AGENT FEES	994.000	537	8.03
				CHECK PNC 140224 TOTAL FOR FUND 592:			181,116.85
08/11/2023	PNC	140232*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	537	23.27
08/18/2023	PNC	140247#	CAPITAL ONE PUBLIC FUNDING, LLC	INSTALLMENT PURCHASE - WATER METERS	306.600	000	69,465.00
				INTEREST EXPENSE	993.000	537	1,752.01
				CHECK PNC 140247 TOTAL FOR FUND 592:			71,217.01
08/18/2023	PNC	140250	CORE & MAIN LP	REPAIRS AND MAINTENANCE	930.000	536	3,323.00
08/18/2023	PNC	140251	DALE'S LANDSCAPING SUPPLY, INC.	OPERATING SUPPLIES	742.000	536	1,362.50
				OPERATING SUPPLIES	742.000	536	110.25
				CHECK PNC 140251 TOTAL FOR FUND 592:			1,472.75

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
08/18/2023	PNC	140262*	HUBINSKY, JOSEPH	WATER COMMODITY	642.100	000	2.78
				WATER READY TO SERVE	642.200	000	1.28
				SEWER COMMODITY	642.300	000	5.30
				SEWER READY TO SERVE	642.400	000	0.85
				METER REPLACEMENT	642.500	000	0.08
				CHECK PNC 140262 TOTAL FOR FUND 592:			<u>10.29</u>
08/18/2023	PNC	140264	INLINER SOLUTIONS, LLC	CAPITAL OUTLAY	972.000	537	95,925.52
08/18/2023	PNC	140273	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	923.000	537	248,236.00
08/18/2023	PNC	140278*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,883.51
08/18/2023	PNC	140282	PIPETEK INFRASTRUCTURE SERVICES	PROFESSIONAL SERVICES - ENGINEERING	801.200	537	12,991.50
				PROFESSIONAL SERVICES - ENGINEERING	801.200	537	2,000.00
				PROFESSIONAL SERVICES - ENGINEERING	801.200	537	43,975.99
				CHECK PNC 140282 TOTAL FOR FUND 592:			<u>58,967.49</u>
08/25/2023	PNC	140315	GREAT LAKES WATER AUTHORITY	SEWAGE	923.000	537	5,077.80
08/25/2023	PNC	140326	PARAGON LABORATORIES, INC	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	184.00
08/25/2023	PNC	140335#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL/CONTRACTUAL SERVICES	801.000	536	788.89
				MAIL OR POSTAGE	851.000	536	1,290.45
				PROFESSIONAL/CONTRACTUAL SERVICES	801.000	537	788.89
				MAIL OR POSTAGE	851.000	537	1,290.44
				CHECK PNC 140335 TOTAL FOR FUND 592:			<u>4,158.67</u>
				Total for fund 592 WATER AND SEWER FUND			944,557.58

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND							
08/04/2023	PNC	140169	ALTA EQUIPMENT CO.	REPAIRS AND MAINTENANCE	930.000	596	143.70
08/04/2023	PNC	140186	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	111.80
				VEHICLE REPAIRS AND MAINTENANCE	930.000	596	520.22
				CHECK PNC 140186 TOTAL FOR FUND 661:			632.02
08/04/2023	PNC	140192	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	608.00
08/04/2023	PNC	140201	SMART	R & M PARTS-DPW	930.000	596	843.44
08/11/2023	PNC	140223	LESLIE TIRE SERVICE, INC.	REPAIRS AND MAINTENANCE	930.000	596	608.00
08/11/2023	PNC	140232*#	REINDEL TRUE VALUE	REPAIRS AND MAINTENANCE	930.000	596	31.13
08/11/2023	PNC	140235	SPARTAN DISTRIBUTORS	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	401.16
08/18/2023	PNC	140241	INTERSTATE BILLING SERVICES INC.	VEHICLE REPAIRS AND MAINTENANCE	930.000	596	109.62
08/18/2023	PNC	140248	CLEMS SPEED SHOP LLC	REPAIRS AND MAINTENANCE	930.000	596	200.00
08/18/2023	PNC	140268	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	930.000	596	67.00
08/18/2023	PNC	140278*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	202.84
08/18/2023	PNC	140286	SERRA WHELAN CHEVROLET	EQUIPMENT REPAIRS			** VOIDED **
08/18/2023	PNC	140291	TRACTION-GENUINE PARTS CO	REPAIRS AND MAINTENANCE	930.000	596	241.20
08/25/2023	PNC	140302	CANFIELD EQUIPMENT SERVICE, INC.	REPAIRS AND MAINTENANCE	930.000	596	280.00
				REPAIRS AND MAINTENANCE	930.000	596	390.25
				CHECK PNC 140302 TOTAL FOR FUND 661:			670.25
08/25/2023	PNC	140307*#	CONTRACTORS CONNECTION	REPAIRS AND MAINTENANCE	930.000	596	696.50
08/25/2023	PNC	140330	SPENCER OIL COMPANY	DIESEL FUEL	758.000	596	2,221.45

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL FUND				GASOLINE	759.000	596	9,740.31
				CHECK PNC 140330 TOTAL FOR FUND 661:			11,961.76
				Total for fund 661 MOTOR POOL FUND			17,416.62

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 CURRENT TAX COLLECTION FUND							
08/04/2023	PNC	140172	BRIGHTER CLEANING SERVICES	ART - IFT	274.000	000	259.42
08/04/2023	PNC	140174	BRIGHTER KICKS LLC	ART - IFT	274.000	000	25.91
				Total for fund 703 CURRENT TAX COLLECTION FUND			285.33
TOTAL - ALL FUNDS							1,742,348.36

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	9,233,358.00	9,233,358.00	1,843,307.70	1,275,260.66	7,390,050.30	19.96
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	486,470.00	486,470.00	203,494.64	184,694.09	282,975.36	41.83
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(500.00)	(500.00)	(6,624.88)	0.00	6,124.88	1,324.98
101-000-427.000	TAXES - COMMUNITYWIDE SPECIAL ASSESSMENT	1,042,157.00	1,042,157.00	104,021.60	71,965.96	938,135.40	9.98
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	130,000.00	130,000.00	9,039.06	9,039.06	120,960.94	6.95
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	260,000.00	260,000.00	63,132.89	46,179.60	196,867.11	24.28
101-000-477.100	CABLE TV FRANCHISE FEES - WOW	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
101-000-477.200	CABLE TV FRANCHISE FEES - COMCAST	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
101-000-477.300	CABLE TV FRANCHISE FEES - DTV	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000-478.000	CELL TOWER LICENSES AND PERMITS	72,000.00	72,000.00	29,052.93	6,105.06	42,947.07	40.35
101-000-502.000	FEDERAL GRANTS - GENERAL GOVERNMENT	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
101-000-522.000	FEDERAL GRANTS - CDBG	225,000.00	225,000.00	0.00	0.00	225,000.00	0.00
101-000-543.000	STATE GRANTS	10,750.00	10,750.00	24,000.00	24,000.00	(13,250.00)	223.26
101-000-547.000	STATE GRANTS - COURT EQUITY	29,755.00	29,755.00	0.00	0.00	29,755.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	800,000.00	800,000.00	0.00	0.00	800,000.00	0.00
101-000-574.000	STATE REVENUE SHARING	1,816,004.00	1,816,004.00	0.00	0.00	1,816,004.00	0.00
101-000-621.000	PROBATION OVERSIGHT FEE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-000-627.000	BUILDING INSPECTION FEES	225,000.00	225,000.00	37,847.36	18,033.00	187,152.64	16.82
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	5,000.00	2,200.00	2,200.00	2,800.00	44.00
101-000-629.000	ZONING BOARD OF APPEALS FEES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-000-645.000	CHARGES FOR CITY SERVICES	225,000.00	225,000.00	59,010.05	40,230.95	165,989.95	26.23
101-000-656.000	DISTRICT COURT FEES	338,000.00	338,000.00	0.00	0.00	338,000.00	0.00
101-000-657.000	ORDINANCE FINES AND COSTS	5,000.00	5,000.00	1,016.00	552.00	3,984.00	20.32
101-000-665.000	INTEREST INCOME	6,000.00	6,000.00	32,374.14	0.00	(26,374.14)	539.57
101-000-673.000	GAIN/LOSS ON SALE OF ASSETS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000-675.000	OTHER REVENUE	40,000.00	40,000.00	250.00	0.00	39,750.00	0.63
101-000-677.000	ADMINISTRATIVE SERVICES	553,065.00	553,065.00	0.00	0.00	553,065.00	0.00
101-000-681.000	RETIREE HEALTH INSURANCE CONTRIBUTION	55,000.00	55,000.00	8,743.10	4,335.91	46,256.90	15.90
101-000-685.000	OPIOID SETTLEMENT REVENUE	5,000.00	5,000.00	6,084.37	6,084.37	(1,084.37)	121.69
101-000-687.000	REFUNDS OR REBATES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-689.000	CASH OVER OR SHORT	100.00	100.00	(125.63)	(99.37)	225.63	(125.63)
101-000-699.000	INTERFUND TRANSFERS IN	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
Total Revenue:		16,250,859.00	16,250,859.00	2,416,823.33	1,688,581.29	13,834,035.67	14.87
Total Dept 000 - BALANCE SHEET		16,250,859.00	16,250,859.00	2,416,823.33	1,688,581.29	13,834,035.67	14.87
TOTAL REVENUES		16,250,859.00	16,250,859.00	2,416,823.33	1,688,581.29	13,834,035.67	14.87
Expenditures							
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-702.000	ELECTED/APPOINTED OFFICIALS PAY	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-101-703.000	SALARIES	0.00	0.00	5,940.24	3,195.12	(5,940.24)	100.00
101-101-713.000	FICA	2,170.00	2,170.00	368.30	198.13	1,801.70	16.97
101-101-714.000	MEDICARE	508.00	508.00	86.13	46.33	421.87	16.95

PERIOD ENDING 08/31/2023

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	08/31/2023 NORM (ABNORM)	MONTH 08/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-101-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-742.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-101-955.000	CONFERENCES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-101-956.000	MEMBERSHIPS	8,000.00	8,000.00	4,565.00	700.00	3,435.00	57.06
Total Expenditure:		52,308.00	52,308.00	10,959.67	4,139.58	41,348.33	20.95
Total Dept 101 - CITY COUNCIL		52,308.00	52,308.00	10,959.67	4,139.58	41,348.33	20.95
Dept 172 - CITY MANAGER							
Account Type: Expenditure							
101-172-703.000	SALARIES	169,580.00	169,580.00	24,732.75	14,155.02	144,847.25	14.58
101-172-704.000	WAGES - FULL TIME EMPLOYEES	45,700.00	45,700.00	5,658.58	2,286.78	40,041.42	12.38
101-172-710.000	VACATION	15,593.00	15,593.00	3,496.66	0.00	12,096.34	22.42
101-172-711.000	HOLIDAY	11,171.00	11,171.00	1,381.03	461.60	9,789.97	12.36
101-172-712.000	OVERTIME	0.00	0.00	448.50	0.00	(448.50)	100.00
101-172-713.000	FICA	15,676.00	15,676.00	2,243.00	1,066.13	13,433.00	14.31
101-172-714.000	MEDICARE	3,666.00	3,666.00	524.56	249.33	3,141.44	14.31
101-172-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,138.00	1,138.00	0.00	0.00	1,138.00	0.00
101-172-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	10,800.00	10,800.00	900.00	450.00	9,900.00	8.33
101-172-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,304.00	6,304.00	3,205.37	1,579.29	3,098.63	50.85
101-172-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	21,824.00	21,824.00	2,988.62	1,519.38	18,835.38	13.69
101-172-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	147.52	0.00	1,852.48	7.38
101-172-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	5,000.00	5,000.00	1,586.59	1,037.13	3,413.41	31.73
101-172-843.000	MEDICAL PROVIDER SERVICES	5,000.00	5,000.00	90.00	0.00	4,910.00	1.80
101-172-851.000	MAIL OR POSTAGE	250.00	250.00	0.00	0.00	250.00	0.00
101-172-860.000	TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-956.000	MEMBERSHIPS	425.00	425.00	50.00	50.00	375.00	11.76
101-172-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
Total Expenditure:		315,627.00	315,627.00	47,453.18	22,854.66	268,173.82	15.03
Total Dept 172 - CITY MANAGER		315,627.00	315,627.00	47,453.18	22,854.66	268,173.82	15.03
Dept 212 - FINANCE							
Account Type: Expenditure							
101-212-703.000	SALARIES	82,386.00	82,386.00	1,730.76	1,730.76	80,655.24	2.10
101-212-704.000	WAGES - FULL TIME EMPLOYEES	115,122.00	115,122.00	11,750.82	4,538.67	103,371.18	10.21
101-212-710.000	VACATION	16,817.00	16,817.00	736.89	184.22	16,080.11	4.38
101-212-711.000	HOLIDAY	11,392.00	11,392.00	184.22	0.00	11,207.78	1.62
101-212-712.000	OVERTIME	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-212-713.000	FICA	14,515.00	14,515.00	743.62	458.53	13,771.38	5.12
101-212-714.000	MEDICARE	3,395.00	3,395.00	173.91	107.23	3,221.09	5.12
101-212-715.000	UNEMPLOYEMENT COMPENSATION	1,054.00	1,054.00	0.00	0.00	1,054.00	0.00
101-212-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
101-212-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	261.29	261.29	5,138.71	4.84
101-212-718.000	LONGEVITY PAY	3,000.00	3,000.00	500.00	500.00	2,500.00	16.67
101-212-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	56,736.00	56,736.00	2,801.80	2,103.46	53,934.20	4.94
101-212-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,750.00	3,750.00	192.32	96.16	3,557.68	5.13
101-212-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	7,200.00	7,200.00	138.46	138.46	7,061.54	1.92
101-212-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	1,389.40	348.78	8,610.60	13.89
101-212-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	100,000.00	100,000.00	119,825.05	56,643.38	(19,825.05)	119.83

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	08/31/2023	MONTH 08/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-212-850.000	COMMUNICATIONS (PHONE AND CELL)	300.00	300.00	0.00	0.00	300.00	0.00
101-212-851.000	MAIL OR POSTAGE	8,500.00	8,500.00	520.49	0.00	7,979.51	6.12
101-212-955.000	CONFERENCES	500.00	500.00	0.00	0.00	500.00	0.00
101-212-956.000	MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	0.00
101-212-957.000	PROFESSIONAL DEVELOPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-212-965.000	BANK SERVICE CHARGES	30,000.00	30,000.00	9,105.04	182.79	20,894.96	30.35
Total Expenditure:		475,567.00	475,567.00	150,054.07	67,293.73	325,512.93	31.55
Total Dept 212 - FINANCE		475,567.00	475,567.00	150,054.07	67,293.73	325,512.93	31.55
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-703.000	SALARIES	78,548.00	78,548.00	13,083.49	6,980.80	65,464.51	16.66
101-215-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	38,000.00	38,000.00	14,466.95	13,169.45	23,533.05	38.07
101-215-710.000	VACATION	1,616.00	1,616.00	969.81	969.81	646.19	60.01
101-215-711.000	HOLIDAY	3,879.00	3,879.00	323.27	0.00	3,555.73	8.33
101-215-712.000	OVERTIME	0.00	0.00	1,056.10	883.60	(1,056.10)	100.00
101-215-713.000	FICA	7,567.00	7,567.00	963.29	573.41	6,603.71	12.73
101-215-714.000	MEDICARE	1,770.00	1,770.00	225.28	134.10	1,544.72	12.73
101-215-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	549.00	549.00	0.00	0.00	549.00	0.00
101-215-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	15,353.00	15,353.00	328.86	195.16	15,024.14	2.14
101-215-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	15.95	15.95	(15.95)	100.00
101-215-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	6,723.00	6,723.00	1,031.32	517.24	5,691.68	15.34
101-215-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	4.27	4.27	(4.27)	100.00
101-215-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	919.80	358.69	9,080.20	9.20
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	6,600.00	6,600.00	2,568.25	0.00	4,031.75	38.91
101-215-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00
101-215-851.000	MAIL OR POSTAGE	5,100.00	5,100.00	310.00	0.00	4,790.00	6.08
101-215-955.000	CONFERENCES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-215-956.000	MEMBERSHIPS	300.00	300.00	185.00	185.00	115.00	61.67
101-215-957.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-215-972.000	CAPITAL OUTLAY	1,500.00	1,500.00	1,385.00	1,385.00	115.00	92.33
Total Expenditure:		190,505.00	190,505.00	37,836.64	25,372.48	152,668.36	19.86
Total Dept 215 - CLERK		190,505.00	190,505.00	37,836.64	25,372.48	152,668.36	19.86
Dept 228 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-228-705.000	WAGES - PART TIME EMPLOYEES	36,400.00	36,400.00	0.00	0.00	36,400.00	0.00
101-228-713.000	FICA	2,257.00	2,257.00	0.00	0.00	2,257.00	0.00
101-228-714.000	MEDICARE	528.00	528.00	0.00	0.00	528.00	0.00
101-228-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	164.00	164.00	0.00	0.00	164.00	0.00
101-228-742.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-228-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	150,000.00	150,000.00	27,035.02	14,205.00	122,964.98	18.02
101-228-850.000	COMMUNICATIONS (PHONE AND CELL)	20,000.00	20,000.00	1,772.87	865.96	18,227.13	8.86
101-228-852.000	MISC COMMUNICATIONS (INTERNET)	45,000.00	45,000.00	5,769.18	0.00	39,230.82	12.82
101-228-941.000	LEASED ASSETS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-228-960.000	MISCELLANEOUS	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Expenditure:		324,849.00	324,849.00	34,577.07	15,070.96	290,271.93	10.64

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 228 - INFORMATION TECHNOLOGY		324,849.00	324,849.00	34,577.07	15,070.96	290,271.93	10.64
Dept 257 - ASSESSING							
Account Type: Expenditure							
101-257-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-257-703.000	SALARIES	0.00	0.00	135.00	0.00	(135.00)	100.00
101-257-713.000	FICA	87.00	87.00	5.58	0.00	81.42	6.41
101-257-714.000	MEDICARE	21.00	21.00	1.30	0.00	19.70	6.19
101-257-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-257-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	128,000.00	128,000.00	25,594.00	10,139.83	102,406.00	20.00
101-257-851.000	MAIL OR POSTAGE	2,800.00	2,800.00	0.00	0.00	2,800.00	0.00
101-257-900.000	PRINTING AND PUBLISHING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-257-957.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	0.00	0.00	150.00	0.00
Total Expenditure:		137,958.00	137,958.00	25,735.88	10,139.83	112,222.12	18.65
Total Dept 257 - ASSESSING		137,958.00	137,958.00	25,735.88	10,139.83	112,222.12	18.65
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
101-265-703.000	SALARIES	16,902.00	16,902.00	0.00	0.00	16,902.00	0.00
101-265-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	0.00	0.00	64,337.00	0.00
101-265-705.000	WAGES - PART TIME EMPLOYEES	25,038.00	25,038.00	4,540.00	2,320.00	20,498.00	18.13
101-265-713.000	FICA	6,589.00	6,589.00	281.48	143.84	6,307.52	4.27
101-265-714.000	MEDICARE	1,541.00	1,541.00	65.83	33.64	1,475.17	4.27
101-265-742.000	OPERATING SUPPLIES	30,000.00	30,000.00	3,764.64	1,818.36	26,235.36	12.55
101-265-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	160,000.00	160,000.00	0.00	0.00	160,000.00	0.00
101-265-850.000	COMMUNICATIONS (PHONE AND CELL)	8,000.00	8,000.00	1,616.74	808.32	6,383.26	20.21
101-265-920.000	ELECTRIC	80,000.00	80,000.00	8,558.43	0.00	71,441.57	10.70
101-265-921.000	NATURAL GAS	37,000.00	37,000.00	3,450.85	1,722.92	33,549.15	9.33
101-265-922.000	WATER	16,000.00	16,000.00	1,679.98	0.00	14,320.02	10.50
101-265-930.000	REPAIRS AND MAINTENANCE	165,000.00	165,000.00	19,291.34	14,899.56	145,708.66	11.69
101-265-972.000	CAPITAL OUTLAY	830,000.00	830,000.00	1,826.97	1,826.97	828,173.03	0.22
Total Expenditure:		1,440,407.00	1,440,407.00	45,076.26	23,573.61	1,395,330.74	3.13
Total Dept 265 - BUILDINGS AND GROUNDS		1,440,407.00	1,440,407.00	45,076.26	23,573.61	1,395,330.74	3.13
Dept 266 - LEGAL							
Account Type: Expenditure							
101-266-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	140,000.00	140,000.00	28,580.78	287.00	111,419.22	20.41
Total Expenditure:		140,000.00	140,000.00	28,580.78	287.00	111,419.22	20.41
Total Dept 266 - LEGAL		140,000.00	140,000.00	28,580.78	287.00	111,419.22	20.41
Dept 286 - DISTRICT COURT							
Account Type: Expenditure							
101-286-703.000	SALARIES	27,435.00	27,435.00	4,572.42	2,286.21	22,862.58	16.67
101-286-704.000	WAGES - FULL TIME EMPLOYEES	147,184.00	147,184.00	21,185.95	10,424.15	125,998.05	14.39
101-286-705.000	WAGES - PART TIME EMPLOYEES	17,732.00	17,732.00	830.80	433.46	16,901.20	4.69
101-286-710.000	VACATION	9,354.00	9,354.00	3,325.65	2,185.96	6,028.35	35.55

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-286-711.000	HOLIDAY	8,239.00	8,239.00	618.29	0.00	7,620.71	7.50
101-286-712.000	OVERTIME	0.00	0.00	1,228.16	650.20	(1,228.16)	100.00
101-286-713.000	FICA	11,533.00	11,533.00	1,794.81	911.66	9,738.19	15.56
101-286-714.000	MEDICARE	2,697.00	2,697.00	421.36	213.21	2,275.64	15.62
101-286-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	837.00	837.00	0.00	0.00	837.00	0.00
101-286-718.000	LONGEVITY PAY	3,075.00	3,075.00	0.00	0.00	3,075.00	0.00
101-286-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	48,431.00	48,431.00	9,420.25	4,723.99	39,010.75	19.45
101-286-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	192.32	96.16	1,057.68	15.39
101-286-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	7,825.00	7,825.00	537.62	271.97	7,287.38	6.87
101-286-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	2,762.68	1,710.41	7,237.32	27.63
101-286-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	71,800.00	71,800.00	5,418.34	3,651.67	66,381.66	7.55
101-286-851.000	MAIL OR POSTAGE	4,500.00	4,500.00	1,286.49	735.09	3,213.51	28.59
101-286-860.000	TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-286-940.000	RENTALS	300,000.00	300,000.00	74,788.75	74,788.75	225,211.25	24.93
101-286-957.000	PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
Total Expenditure:		676,392.00	676,392.00	128,383.89	103,082.89	548,008.11	18.98
Total Dept 286 - DISTRICT COURT							
		676,392.00	676,392.00	128,383.89	103,082.89	548,008.11	18.98
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
101-301-703.000	SALARIES	101,803.00	101,803.00	15,316.81	7,257.53	86,486.19	15.05
101-301-704.000	WAGES - FULL TIME EMPLOYEES	2,396,022.00	2,396,022.00	317,358.45	154,126.88	2,078,663.55	13.25
101-301-705.000	WAGES - PART TIME EMPLOYEES	89,086.00	89,086.00	6,761.75	3,153.00	82,324.25	7.59
101-301-710.000	VACATION	316,869.00	316,869.00	31,410.66	16,141.66	285,458.34	9.91
101-301-711.000	HOLIDAY	120,268.00	120,268.00	1,584.27	0.00	118,683.73	1.32
101-301-712.000	OVERTIME	350,000.00	350,000.00	60,728.27	26,334.27	289,271.73	17.35
101-301-713.000	FICA	187,705.00	187,705.00	25,926.99	13,022.21	161,778.01	13.81
101-301-714.000	MEDICARE	43,900.00	43,900.00	6,063.56	3,045.51	37,836.44	13.81
101-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	13,025.00	13,025.00	0.00	0.00	13,025.00	0.00
101-301-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	44,400.00	44,400.00	7,100.00	3,550.00	37,300.00	15.99
101-301-718.000	LONGEVITY PAY	30,360.00	30,360.00	5,176.60	5,176.60	25,183.40	17.05
101-301-720.000	EDUCATION ALLOWANCE	20,532.00	20,532.00	3,326.24	1,663.12	17,205.76	16.20
101-301-721.000	CLOTHING ALLOWANCE	37,800.00	37,800.00	7,000.00	0.00	37,800.00	0.00
101-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	292,594.00	292,594.00	54,530.89	27,230.53	238,063.11	18.64
101-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	37,500.00	37,500.00	2,932.88	1,490.48	34,567.12	7.82
101-301-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	8,615.00	8,615.00	1,757.97	683.06	6,857.03	20.41
101-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	275,000.00	275,000.00	14,186.38	6,804.12	260,813.62	5.16
101-301-725.500	MERS DIVISION 20 POLC	1,154,388.00	1,154,388.00	94,086.00	0.00	1,060,302.00	8.15
101-301-725.600	MERS DIVISION 21 POAM - VOLUNTARY	682,872.00	682,872.00	52,392.00	0.00	630,480.00	7.67
101-301-742.000	OPERATING SUPPLIES	95,000.00	95,000.00	6,084.27	821.30	88,915.73	6.40
101-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	60,000.00	60,000.00	700.00	370.00	59,300.00	1.17
101-301-843.000	MEDICAL PROVIDER SERVICES	8,000.00	8,000.00	584.00	0.00	7,416.00	7.30
101-301-850.000	COMMUNICATIONS (PHONE AND CELL)	12,000.00	12,000.00	1,712.63	0.00	10,287.37	14.27
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-301-886.000	PROGRAMMING - OWI ENFORCEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301-930.000	REPAIRS AND MAINTENANCE	280,000.00	280,000.00	0.00	0.00	280,000.00	0.00
101-301-956.000	MEMBERSHIPS	1,500.00	1,500.00	200.00	200.00	1,300.00	13.33
101-301-957.000	PROFESSIONAL DEVELOPMENT	40,000.00	40,000.00	595.00	595.00	39,405.00	1.49
101-301-957.100	PROFESSIONAL DEVELOPMENT - 302 FUNDS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-301-972.000	CAPITAL OUTLAY	152,000.00	152,000.00	0.00	0.00	152,000.00	0.00
Total Expenditure:		6,858,739.00	6,858,739.00	710,515.62	271,665.27	6,148,223.38	10.36

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Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 301 - PUBLIC SAFETY		6,858,739.00	6,858,739.00	710,515.62	271,665.27	6,148,223.38	10.36
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	341,076.00	341,076.00	0.00	0.00	341,076.00	0.00
Total Expenditure:		341,076.00	341,076.00	0.00	0.00	341,076.00	0.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		341,076.00	341,076.00	0.00	0.00	341,076.00	0.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-703.000	SALARIES	16,902.00	16,902.00	25,250.95	14,239.42	(8,348.95)	149.40
101-441-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	51,866.22	26,089.93	12,470.78	80.62
101-441-705.000	WAGES - PART TIME EMPLOYEES	27,067.00	27,067.00	3,540.00	1,780.00	23,527.00	13.08
101-441-710.000	VACATION	44,506.00	44,506.00	5,002.53	1,403.77	39,503.47	11.24
101-441-711.000	HOLIDAY	9,332.00	9,332.00	1,615.10	0.00	7,716.90	17.31
101-441-712.000	OVERTIME	10,000.00	10,000.00	1,162.14	854.46	8,837.86	11.62
101-441-713.000	FICA	10,673.00	10,673.00	5,547.97	2,780.47	5,125.03	51.98
101-441-714.000	MEDICARE	2,651.00	2,651.00	1,297.52	650.27	1,353.48	48.94
101-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	775.00	775.00	0.00	0.00	775.00	0.00
101-441-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	9,600.00	9,600.00	2,300.00	1,150.00	7,300.00	23.96
101-441-718.000	LONGEVITY PAY	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00
101-441-721.000	CLOTHING ALLOWANCE	8,400.00	8,400.00	0.00	0.00	8,400.00	0.00
101-441-722.000	UNIFORMS	500.00	500.00	0.00	0.00	500.00	0.00
101-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	41,522.00	41,522.00	7,865.47	4,125.92	33,656.53	18.94
101-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,250.00	3,250.00	884.19	432.99	2,365.81	27.21
101-441-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	14,631.00	14,631.00	2,195.75	1,186.14	12,435.25	15.01
101-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	6,026.00	6,026.00	1,547.23	616.29	4,478.77	25.68
101-441-725.700	MERS DIVISION 23 DPW	300,000.00	300,000.00	20,395.00	0.00	279,605.00	6.80
101-441-742.000	OPERATING SUPPLIES	10,000.00	10,000.00	767.15	142.80	9,232.85	7.67
101-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	295,000.00	295,000.00	8,542.60	8,542.60	286,457.40	2.90
101-441-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	3,345.48	0.00	(3,345.48)	100.00
101-441-843.000	MEDICAL PROVIDER SERVICES	500.00	500.00	180.00	0.00	320.00	36.00
101-441-850.000	COMMUNICATIONS (PHONE AND CELL)	7,500.00	7,500.00	674.06	0.00	6,825.94	8.99
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-441-930.000	REPAIRS AND MAINTENANCE	51,000.00	51,000.00	710.00	710.00	50,290.00	1.39
101-441-930.100	REPAIRS - STORM DRAINS MAINTENANCE	95,000.00	95,000.00	4,130.00	0.00	90,870.00	4.35
101-441-955.000	CONFERENCES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-441-956.000	MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	0.00
101-441-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-441-972.000	CAPITAL OUTLAY	1,400,000.00	1,400,000.00	0.00	0.00	1,400,000.00	0.00
Total Expenditure:		2,449,372.00	2,449,372.00	148,819.36	64,705.06	2,300,552.64	6.08
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		2,449,372.00	2,449,372.00	148,819.36	64,705.06	2,300,552.64	6.08
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	141.61	0.00	1,858.39	7.08
101-448-920.500	ELECTRIC (STREET LIGHTING)	230,000.00	230,000.00	21,700.47	0.00	208,299.53	9.43

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Fund 101 - GENERAL FUND							
Expenditures							
Total Expenditure:		232,000.00	232,000.00	21,842.08	0.00	210,157.92	9.41
Total Dept 448 - STREET LIGHTING							
		232,000.00	232,000.00	21,842.08	0.00	210,157.92	9.41
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-672-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	23,800.00	0.00	0.00	23,800.00	0.00
101-672-705.000	WAGES - PART TIME EMPLOYEES	45,985.00	45,985.00	4,710.15	2,464.62	41,274.85	10.24
101-672-710.000	VACATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-672-711.000	HOLIDAY	1,200.00	1,200.00	82.00	0.00	1,118.00	6.83
101-672-713.000	FICA	4,463.00	4,463.00	297.11	152.81	4,165.89	6.66
101-672-714.000	MEDICARE	1,043.00	1,043.00	69.48	35.73	973.52	6.66
101-672-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	324.00	324.00	0.00	0.00	324.00	0.00
101-672-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-672-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,530.00	2,530.00	0.00	0.00	2,530.00	0.00
101-672-742.000	OPERATING SUPPLIES	5,000.00	5,000.00	200.73	161.38	4,799.27	4.01
101-672-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	15,000.00	15,000.00	2,821.20	1,379.20	12,178.80	18.81
101-672-850.000	COMMUNICATIONS (PHONE AND CELL)	500.00	500.00	0.00	0.00	500.00	0.00
101-672-851.000	MAIL OR POSTAGE	200.00	200.00	0.00	0.00	200.00	0.00
101-672-881.000	PROGRAMMING	10,000.00	10,000.00	198.00	198.00	9,802.00	1.98
101-672-930.000	REPAIRS AND MAINTENANCE	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
Total Expenditure:		118,345.00	118,345.00	8,378.67	4,391.74	109,966.33	7.08
Total Dept 672 - SENIOR ACTIVITY CENTER							
		118,345.00	118,345.00	8,378.67	4,391.74	109,966.33	7.08
Dept 701 - PLANNING							
Account Type: Expenditure							
101-701-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
101-701-703.000	SALARIES	0.00	0.00	240.00	100.00	(240.00)	100.00
101-701-713.000	FICA	105.00	105.00	14.88	6.20	90.12	14.17
101-701-714.000	MEDICARE	25.00	25.00	3.48	1.45	21.52	13.92
101-701-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	75,000.00	75,000.00	80,311.60	74,800.00	(5,311.60)	107.08
101-701-900.000	PRINTING AND PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Expenditure:		78,830.00	78,830.00	80,569.96	74,907.65	(1,739.96)	102.21
Total Dept 701 - PLANNING							
		78,830.00	78,830.00	80,569.96	74,907.65	(1,739.96)	102.21
Dept 702 - ZONING							
Account Type: Expenditure							
101-702-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-702-703.000	SALARIES	0.00	0.00	250.00	125.00	(250.00)	100.00
101-702-713.000	FICA	75.00	75.00	12.40	6.20	62.60	16.53
101-702-714.000	MEDICARE	15.00	15.00	2.90	1.45	12.10	19.33
101-702-900.000	PRINTING AND PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Expenditure:		3,590.00	3,590.00	265.30	132.65	3,324.70	7.39
Total Dept 702 - ZONING							
		3,590.00	3,590.00	265.30	132.65	3,324.70	7.39

DB: Fraser

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

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PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	08/31/2023	MONTH 08/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 703 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-703-704.000	WAGES - FULL TIME EMPLOYEES	85,617.00	85,617.00	11,979.78	3,697.79	73,637.22	13.99
101-703-705.000	WAGES - PART TIME EMPLOYEES	30,914.00	30,914.00	8,942.76	4,091.63	21,971.24	28.93
101-703-710.000	VACATION	9,119.00	9,119.00	3,057.62	1,503.55	6,061.38	33.53
101-703-711.000	HOLIDAY	5,154.00	5,154.00	396.50	12.28	4,757.50	7.69
101-703-713.000	FICA	8,463.00	8,463.00	1,174.85	581.69	7,288.15	13.88
101-703-714.000	MEDICARE	1,979.00	1,979.00	274.77	136.05	1,704.23	13.88
101-703-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	614.00	614.00	0.00	0.00	614.00	0.00
101-703-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
101-703-718.000	LONGEVITY PAY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	21,839.00	21,839.00	3,968.68	1,935.67	17,870.32	18.17
101-703-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	240.40	144.24	1,009.60	19.23
101-703-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	640.00	320.00	(640.00)	100.00
101-703-742.000	OPERATING SUPPLIES	3,000.00	3,000.00	88.76	84.00	2,911.24	2.96
101-703-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	130,000.00	130,000.00	10,080.99	129.33	119,919.01	7.75
101-703-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	81.90	0.00	918.10	8.19
101-703-851.000	MAIL OR POSTAGE	1,000.00	1,000.00	5.51	5.51	994.49	0.55
101-703-930.000	REPAIRS AND MAINTENANCE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-703-955.000	CONFERENCES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-703-956.000	MEMBERSHIPS	250.00	250.00	0.00	0.00	250.00	0.00
101-703-957.000	PROFESSIONAL DEVELOPMENT	750.00	750.00	0.00	0.00	750.00	0.00
Total Expenditure:		314,649.00	314,649.00	40,932.52	12,641.74	273,716.48	13.01
Total Dept 703 - BUILDING DEPARTMENT		314,649.00	314,649.00	40,932.52	12,641.74	273,716.48	13.01
Dept 751 - RECREATION							
Account Type: Expenditure							
101-751-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,250.00	1,250.00	135.00	75.00	1,115.00	10.80
101-751-704.000	WAGES - FULL TIME EMPLOYEES	23,800.00	23,800.00	7,800.00	4,000.00	16,000.00	32.77
101-751-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-751-710.000	VACATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-711.000	HOLIDAY	1,200.00	1,200.00	200.00	0.00	1,000.00	16.67
101-751-713.000	FICA	1,612.00	1,612.00	502.51	251.72	1,109.49	31.17
101-751-714.000	MEDICARE	377.00	377.00	117.54	58.88	259.46	31.18
101-751-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	117.00	117.00	0.00	0.00	117.00	0.00
101-751-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	5,000.00	5,000.00	206.42	103.21	4,793.58	4.13
101-751-725.100	DEFINED CONTRIBUTION PENSION (401A-457B)	2,080.00	2,080.00	640.00	320.00	1,440.00	30.77
101-751-742.000	OPERATING SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-751-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	25,000.00	25,000.00	449.00	449.00	24,551.00	1.80
101-751-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-751-880.000	COMMUNITY PROMOTION	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
101-751-881.000	PROGRAMMING - RECREATION REVOLVING FUNDS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-751-900.000	PRINTING AND PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-955.000	CONFERENCES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-751-956.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Expenditure:		108,936.00	108,936.00	10,050.47	5,257.81	98,885.53	9.23
Total Dept 751 - RECREATION		108,936.00	108,936.00	10,050.47	5,257.81	98,885.53	9.23

Dept 770 - PARK MAINTENANCE

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	08/31/2023 NORM (ABNORM)	MONTH 08/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Account Type: Expenditure							
101-770-705.000	WAGES - PART TIME EMPLOYEES	64,805.00	64,805.00	0.00	0.00	64,805.00	0.00
101-770-706.000	WAGES - TEMPORARY/SEASONAL EMPLOYEES	0.00	0.00	3,600.00	1,737.00	(3,600.00)	100.00
101-770-713.000	FICA	0.00	0.00	223.20	107.69	(223.20)	100.00
101-770-714.000	MEDICARE	0.00	0.00	52.20	25.18	(52.20)	100.00
101-770-742.000	OPERATING SUPPLIES	20,000.00	20,000.00	1,447.81	340.00	18,552.19	7.24
101-770-922.000	WATER	600.00	600.00	74.02	0.00	525.98	12.34
101-770-930.000	REPAIRS AND MAINTENANCE	100,000.00	100,000.00	16,660.47	282.06	83,339.53	16.66
101-770-972.000	CAPITAL OUTLAY	277,000.00	277,000.00	55,525.50	0.00	221,474.50	20.05
Total Expenditure:		462,405.00	462,405.00	77,583.20	2,491.93	384,821.80	16.78
Total Dept 770 - PARK MAINTENANCE		462,405.00	462,405.00	77,583.20	2,491.93	384,821.80	16.78
Dept 803 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-803-742.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-803-930.000	REPAIRS AND MAINTENANCE	0.00	0.00	1,950.00	0.00	(1,950.00)	100.00
Total Expenditure:		500.00	500.00	1,950.00	0.00	(1,450.00)	390.00
Total Dept 803 - HISTORICAL COMMISSION		500.00	500.00	1,950.00	0.00	(1,450.00)	390.00
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	634,345.00	634,345.00	323,835.00	0.00	310,510.00	51.05
Total Expenditure:		634,345.00	634,345.00	323,835.00	0.00	310,510.00	51.05
Total Dept 951 - INSURANCE		634,345.00	634,345.00	323,835.00	0.00	310,510.00	51.05
Dept 961 - RETIREE							
Account Type: Expenditure							
101-961-717.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	27,720.00	27,720.00	4,900.00	2,450.00	22,820.00	17.68
101-961-724.300	RETIREE HEALTH CARE - OPEB	1,300,000.00	1,300,000.00	333,042.38	270,104.23	966,957.62	25.62
101-961-725.300	MERS DIVISION 10 SUPERVISOR	711,336.00	711,336.00	59,716.00	0.00	651,620.00	8.39
101-961-725.400	MERS DIVISION 11 CLERICAL	44,148.00	44,148.00	1,915.00	0.00	42,233.00	4.34
101-961-840.000	INSURANCE PREMIUM (LIFE)	1,896.00	1,896.00	326.60	168.20	1,569.40	17.23
Total Expenditure:		2,085,100.00	2,085,100.00	399,899.98	272,722.43	1,685,200.02	19.18
Total Dept 961 - RETIREE		2,085,100.00	2,085,100.00	399,899.98	272,722.43	1,685,200.02	19.18
TOTAL EXPENDITURES		17,441,500.00	17,441,500.00	2,333,299.60	980,731.02	15,108,200.40	13.38
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		16,250,859.00	16,250,859.00	2,416,823.33	1,688,581.29	13,834,035.67	14.87
TOTAL EXPENDITURES		17,441,500.00	17,441,500.00	2,333,299.60	980,731.02	15,108,200.40	13.38
NET OF REVENUES & EXPENDITURES		(1,190,641.00)	(1,190,641.00)	83,523.73	707,850.27	(1,274,164.73)	7.02

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2023-24	08/31/2023	MONTH 08/31/23	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
BEG. FUND BALANCE		9,307,534.98	9,307,534.98	9,307,534.98			
NET OF REVENUES/EXPENDITURES - 2022-23				2,704,734.43		2,704,734.43	
END FUND BALANCE		8,116,893.98	8,116,893.98	12,095,793.14			

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
202-000-543.000	STATE GRANTS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,100,000.00	1,100,000.00	92,345.52	0.00	1,007,654.48	8.40
202-000-665.000	INTEREST INCOME	0.00	0.00	11,766.64	0.00	(11,766.64)	100.00
Total Revenue:		1,108,000.00	1,108,000.00	104,112.16	0.00	1,003,887.84	9.40
Total Dept 000 - BALANCE SHEET							
		1,108,000.00	1,108,000.00	104,112.16	0.00	1,003,887.84	9.40
TOTAL REVENUES							
		1,108,000.00	1,108,000.00	104,112.16	0.00	1,003,887.84	9.40
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
202-441-703.000	SALARIES	8,451.00	8,451.00	0.00	0.00	8,451.00	0.00
202-441-704.000	WAGES - FULL TIME EMPLOYEES	32,169.00	32,169.00	10,229.55	4,296.05	21,939.45	31.80
202-441-705.000	WAGES - PART TIME EMPLOYEES	3,683.00	3,683.00	0.00	0.00	3,683.00	0.00
202-441-710.000	VACATION	4,451.00	4,451.00	1,233.01	1,123.41	3,217.99	27.70
202-441-711.000	HOLIDAY	2,333.00	2,333.00	224.68	0.00	2,108.32	9.63
202-441-712.000	OVERTIME	10,000.00	10,000.00	838.05	493.48	9,161.95	8.38
202-441-713.000	FICA	3,787.00	3,787.00	752.88	354.92	3,034.12	19.88
202-441-714.000	MEDICARE	886.00	886.00	176.07	83.00	709.93	19.87
202-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	275.00	275.00	0.00	0.00	275.00	0.00
202-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	6,920.00	6,920.00	1,741.57	676.29	5,178.43	25.17
202-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	813.00	813.00	173.00	85.37	640.00	21.28
202-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	1,004.00	1,004.00	284.81	112.29	719.19	28.37
202-441-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	50,000.00	50,000.00	8,110.51	8,110.51	41,889.49	16.22
202-441-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	570.72	0.00	(570.72)	100.00
202-441-930.000	REPAIRS AND MAINTENANCE	88,000.00	88,000.00	10,183.50	9,783.50	77,816.50	11.57
202-441-930.200	REPAIRS - STREETS MAINTENANCE	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
202-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	25,000.00	25,000.00	3,906.29	1,185.52	21,093.71	15.63
202-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	12,000.00	12,000.00	5,455.42	2,736.74	6,544.58	45.46
202-441-972.000	CAPITAL OUTLAY	1,155,000.00	1,155,000.00	0.00	0.00	1,155,000.00	0.00
202-441-995.000	INTERFUND TRANSFER OUT	275,000.00	275,000.00	0.00	0.00	275,000.00	0.00
Total Expenditure:		1,930,972.00	1,930,972.00	43,880.06	29,041.08	1,887,091.94	2.27
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS							
		1,930,972.00	1,930,972.00	43,880.06	29,041.08	1,887,091.94	2.27
TOTAL EXPENDITURES							
		1,930,972.00	1,930,972.00	43,880.06	29,041.08	1,887,091.94	2.27
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,108,000.00	1,108,000.00	104,112.16	0.00	1,003,887.84	9.40
TOTAL EXPENDITURES		1,930,972.00	1,930,972.00	43,880.06	29,041.08	1,887,091.94	2.27
NET OF REVENUES & EXPENDITURES		(822,972.00)	(822,972.00)	60,232.10	(29,041.08)	(883,204.10)	7.32
BEG. FUND BALANCE		2,063,286.66	2,063,286.66	2,063,286.66			
NET OF REVENUES/EXPENDITURES - 2022-23				1,001,060.80		1,001,060.80	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2023-24	08/31/2023	MONTH 08/31/23	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 202 - MAJOR STREET FUND							
END FUND BALANCE		1,240,314.66	1,240,314.66	3,124,579.56			

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% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
203-000-543.000	STATE GRANTS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	474,000.00	474,000.00	39,755.35	0.00	434,244.65	8.39
203-000-665.000	INTEREST INCOME	0.00	0.00	4,288.52	0.00	(4,288.52)	100.00
203-000-699.000	INTERFUND TRANSFERS IN	275,000.00	275,000.00	0.00	0.00	275,000.00	0.00
Total Revenue:		784,000.00	784,000.00	44,043.87	0.00	739,956.13	5.62
Total Dept 000 - BALANCE SHEET							
		784,000.00	784,000.00	44,043.87	0.00	739,956.13	5.62
TOTAL REVENUES							
		784,000.00	784,000.00	44,043.87	0.00	739,956.13	5.62
Expenditures							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
203-441-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
203-441-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	1,037.43	922.16	95,468.57	1.07
203-441-705.000	WAGES - PART TIME EMPLOYEES	3,683.00	3,683.00	0.00	0.00	3,683.00	0.00
203-441-710.000	VACATION	13,352.00	13,352.00	230.54	0.00	13,121.46	1.73
203-441-711.000	HOLIDAY	6,999.00	6,999.00	230.54	0.00	6,768.46	3.29
203-441-712.000	OVERTIME	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
203-441-713.000	FICA	9,665.00	9,665.00	92.90	57.17	9,572.10	0.96
203-441-714.000	MEDICARE	2,267.00	2,267.00	21.73	13.38	2,245.27	0.96
203-441-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	702.00	702.00	0.00	0.00	702.00	0.00
203-441-718.000	LONGEVITY PAY	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00
203-441-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
203-441-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	20,761.00	552.15	273.99	20,208.85	2.66
203-441-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,438.00	2,438.00	0.00	0.00	2,438.00	0.00
203-441-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,014.00	3,014.00	0.00	0.00	3,014.00	0.00
203-441-930.000	REPAIRS AND MAINTENANCE	53,000.00	53,000.00	29,459.54	2,736.74	23,540.46	55.58
203-441-930.200	REPAIRS - STREETS MAINTENANCE	200,000.00	200,000.00	1,317.45	1,317.45	198,682.55	0.66
203-441-930.300	REPAIRS - TRAFFIC SERVICES MAINTENANCE	5,000.00	5,000.00	232.06	232.06	4,767.94	4.64
203-441-930.400	REPAIRS - WINTER STREET MAINTENANCE	44,000.00	44,000.00	8,165.21	5,446.53	35,834.79	18.56
203-441-972.000	CAPITAL OUTLAY	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Expenditure:		510,339.00	510,339.00	41,339.55	10,999.48	468,999.45	8.10
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS							
		510,339.00	510,339.00	41,339.55	10,999.48	468,999.45	8.10
TOTAL EXPENDITURES							
		510,339.00	510,339.00	41,339.55	10,999.48	468,999.45	8.10
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		784,000.00	784,000.00	44,043.87	0.00	739,956.13	5.62
TOTAL EXPENDITURES		510,339.00	510,339.00	41,339.55	10,999.48	468,999.45	8.10
NET OF REVENUES & EXPENDITURES		273,661.00	273,661.00	2,704.32	(10,999.48)	270,956.68	0.99
BEG. FUND BALANCE		794,640.94	794,640.94	794,640.94			
NET OF REVENUES/EXPENDITURES - 2022-23				325,499.62		325,499.62	
END FUND BALANCE		1,068,301.94	1,068,301.94	1,122,844.88			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT
		ORIGINAL	2023-24	08/31/2023	MONTH 08/31/23	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	490,804.00	490,804.00	97,976.81	67,784.09	392,827.19	19.96
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	25,858.00	25,858.00	10,816.69	9,817.38	15,041.31	41.83
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	4,000.00	4,000.00	480.40	480.40	3,519.60	12.01
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	400.00	400.00	0.00	0.00	400.00	0.00
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	43,000.00	43,000.00	0.00	0.00	43,000.00	0.00
210-000-638.000	AMBULANCE TRANSPORT FEES	335,000.00	335,000.00	71,785.83	37,093.34	263,214.17	21.43
210-000-665.000	INTEREST INCOME	0.00	0.00	8,592.13	0.00	(8,592.13)	100.00
Total Revenue:		901,062.00	901,062.00	189,651.86	115,175.21	711,410.14	21.05
Total Dept 000 - BALANCE SHEET							
		901,062.00	901,062.00	189,651.86	115,175.21	711,410.14	21.05
TOTAL REVENUES							
		901,062.00	901,062.00	189,651.86	115,175.21	711,410.14	21.05
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-704.000	WAGES - FULL TIME EMPLOYEES	313,518.00	313,518.00	44,284.16	22,442.92	269,233.84	14.12
210-301-710.000	VACATION	19,431.00	19,431.00	0.00	0.00	19,431.00	0.00
210-301-711.000	HOLIDAY	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
210-301-712.000	OVERTIME	15,000.00	15,000.00	1,464.04	30.75	13,535.96	9.76
210-301-713.000	FICA	22,360.00	22,360.00	2,776.33	1,363.31	19,583.67	12.42
210-301-714.000	MEDICARE	5,000.00	5,000.00	649.30	318.84	4,350.70	12.99
210-301-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,552.00	1,552.00	0.00	0.00	1,552.00	0.00
210-301-718.000	LONGEVITY PAY	1,050.00	1,050.00	0.00	0.00	1,050.00	0.00
210-301-719.000	FOOD ALLOWANCE	6,750.00	6,750.00	0.00	0.00	6,750.00	0.00
210-301-720.000	EDUCATION ALLOWANCE	1,000.00	1,000.00	153.84	76.92	846.16	15.38
210-301-721.000	CLOTHING ALLOWANCE	8,100.00	8,100.00	0.00	0.00	8,100.00	0.00
210-301-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	31,689.00	31,689.00	7,369.84	3,709.56	24,319.16	23.26
210-301-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	961.60	480.80	6,538.40	12.82
210-301-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	17,368.00	17,368.00	2,704.59	1,326.86	14,663.41	15.57
210-301-742.000	OPERATING SUPPLIES	38,000.00	38,000.00	3,481.16	1,482.87	34,518.84	9.16
210-301-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	167,000.00	167,000.00	1,987.32	0.00	165,012.68	1.19
210-301-850.000	COMMUNICATIONS (PHONE AND CELL)	2,000.00	2,000.00	105.03	0.00	1,894.97	5.25
210-301-930.000	REPAIRS AND MAINTENANCE	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
210-301-957.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	75.00	0.00	9,925.00	0.75
Total Expenditure:		749,318.00	749,318.00	66,012.21	31,232.83	683,305.79	8.81
Total Dept 301 - PUBLIC SAFETY							
		749,318.00	749,318.00	66,012.21	31,232.83	683,305.79	8.81
TOTAL EXPENDITURES							
		749,318.00	749,318.00	66,012.21	31,232.83	683,305.79	8.81
Fund 210 - AMBULANCE FUND:							
TOTAL REVENUES		901,062.00	901,062.00	189,651.86	115,175.21	711,410.14	21.05
TOTAL EXPENDITURES		749,318.00	749,318.00	66,012.21	31,232.83	683,305.79	8.81

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2023-24	08/31/2023	MONTH 08/31/23	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 210 - AMBULANCE FUND							
	NET OF REVENUES & EXPENDITURES	151,744.00	151,744.00	123,639.65	83,942.38	28,104.35	81.48
	BEG. FUND BALANCE	1,653,744.13	1,653,744.13	1,653,744.13			
	NET OF REVENUES/EXPENDITURES - 2022-23			540,607.90		540,607.90	
	END FUND BALANCE	1,805,488.13	1,805,488.13	2,317,991.68			

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	08/31/2023	MONTH 08/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 211 - DISTRICT COURT OPERATIONS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
211-000-665.000	INTEREST INCOME	0.00	0.00	3,398.09	0.00	(3,398.09)	100.00
Total Revenue:		0.00	0.00	3,398.09	0.00	(3,398.09)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	3,398.09	0.00	(3,398.09)	100.00
TOTAL REVENUES		0.00	0.00	3,398.09	0.00	(3,398.09)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:							
TOTAL REVENUES		0.00	0.00	3,398.09	0.00	(3,398.09)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,398.09	0.00	(3,398.09)	100.00
BEG. FUND BALANCE		1,078,866.52	1,078,866.52	1,078,866.52			
NET OF REVENUES/EXPENDITURES - 2022-23				21,509.80		21,509.80	
END FUND BALANCE		1,078,866.52	1,078,866.52	1,103,774.41			

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% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	08/31/2023 NORM (ABNORM)	MONTH 08/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 226 - RUBBISH COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	729,510.00	729,510.00	145,631.65	100,753.19	583,878.35	19.96
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	38,435.00	38,435.00	16,077.74	14,592.34	22,357.26	41.83
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,000.00	5,000.00	714.15	714.15	4,285.85	14.28
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	600.00	600.00	0.00	0.00	600.00	0.00
226-000-607.000	FEES	108,000.00	108,000.00	9,029.86	9,011.49	98,970.14	8.36
226-000-665.000	INTEREST INCOME	0.00	0.00	2,693.21	0.00	(2,693.21)	100.00
Total Revenue:		883,845.00	883,845.00	174,146.61	125,071.17	709,698.39	19.70
Total Dept 000 - BALANCE SHEET		883,845.00	883,845.00	174,146.61	125,071.17	709,698.39	19.70
TOTAL REVENUES		883,845.00	883,845.00	174,146.61	125,071.17	709,698.39	19.70
Expenditures							
Dept 528 - RUBBISH COLLECTION/DISPOSAL							
Account Type: Expenditure							
226-528-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	75,321.00	75,321.00	0.00	0.00	75,321.00	0.00
226-528-801.400	WASTE AND RUBBISH DISPOSAL	600,000.00	600,000.00	53,950.94	0.00	546,049.06	8.99
226-528-801.500	RECYCLING	100,000.00	100,000.00	8,463.00	0.00	91,537.00	8.46
226-528-801.600	COMPOSTING	100,000.00	100,000.00	11,178.50	0.00	88,821.50	11.18
Total Expenditure:		875,321.00	875,321.00	73,592.44	0.00	801,728.56	8.41
Total Dept 528 - RUBBISH COLLECTION/DISPOSAL		875,321.00	875,321.00	73,592.44	0.00	801,728.56	8.41
TOTAL EXPENDITURES		875,321.00	875,321.00	73,592.44	0.00	801,728.56	8.41
Fund 226 - RUBBISH COLLECTION FUND:							
TOTAL REVENUES		883,845.00	883,845.00	174,146.61	125,071.17	709,698.39	19.70
TOTAL EXPENDITURES		875,321.00	875,321.00	73,592.44	0.00	801,728.56	8.41
NET OF REVENUES & EXPENDITURES		8,524.00	8,524.00	100,554.17	125,071.17	(92,030.17)	1,179.66
BEG. FUND BALANCE		465,883.39	465,883.39	465,883.39			
NET OF REVENUES/EXPENDITURES - 2022-23				186,697.17		186,697.17	
END FUND BALANCE		474,407.39	474,407.39	753,134.73			

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% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 265 - DRUG FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
265-000-657.000	ORDINANCE FINES AND COSTS	500.00	500.00	0.00	0.00	500.00	0.00
265-000-665.000	INTEREST INCOME	100.00	100.00	2,147.78	0.00	(2,047.78)	2,147.78
Total Revenue:		600.00	600.00	2,147.78	0.00	(1,547.78)	357.96
Total Dept 000 - BALANCE SHEET		600.00	600.00	2,147.78	0.00	(1,547.78)	357.96
TOTAL REVENUES		600.00	600.00	2,147.78	0.00	(1,547.78)	357.96
Expenditures							
Dept 311 - DRUG FORFEITURE							
Account Type: Expenditure							
265-311-742.000	OPERATING SUPPLIES	25,000.00	25,000.00	6,583.40	0.00	18,416.60	26.33
265-311-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
265-311-995.000	OPERATING TRANS OUT	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
Total Expenditure:		165,000.00	165,000.00	6,583.40	0.00	158,416.60	3.99
Total Dept 311 - DRUG FORFEITURE		165,000.00	165,000.00	6,583.40	0.00	158,416.60	3.99
TOTAL EXPENDITURES		165,000.00	165,000.00	6,583.40	0.00	158,416.60	3.99
Fund 265 - DRUG FORFEITURE FUND:							
TOTAL REVENUES		600.00	600.00	2,147.78	0.00	(1,547.78)	357.96
TOTAL EXPENDITURES		165,000.00	165,000.00	6,583.40	0.00	158,416.60	3.99
NET OF REVENUES & EXPENDITURES		(164,400.00)	(164,400.00)	(4,435.62)	0.00	(159,964.38)	2.70
BEG. FUND BALANCE		570,290.04	570,290.04	570,290.04			
NET OF REVENUES/EXPENDITURES - 2022-23				(10,859.71)		(10,859.71)	
END FUND BALANCE		405,890.04	405,890.04	554,994.71			

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% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	08/31/2023 NORM (ABNORM)	MONTH 08/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 266 - GAMBLING FORFEITURE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
266-000-665.000	INTEREST INCOME	0.00	0.00	4,034.45	0.00	(4,034.45)	100.00
Total Revenue:		0.00	0.00	4,034.45	0.00	(4,034.45)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	4,034.45	0.00	(4,034.45)	100.00
TOTAL REVENUES		0.00	0.00	4,034.45	0.00	(4,034.45)	100.00
Fund 266 - GAMBLING FORFEITURE FUND:							
TOTAL REVENUES		0.00	0.00	4,034.45	0.00	(4,034.45)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,034.45	0.00	(4,034.45)	100.00
BEG. FUND BALANCE		972,787.80	972,787.80	972,787.80			
NET OF REVENUES/EXPENDITURES - 2022-23				45,716.87		45,716.87	
END FUND BALANCE		972,787.80	972,787.80	1,022,539.12			

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% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	08/31/2023	MONTH 08/31/23	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 301 - GENERAL DEBT SERVICE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
301-000-665.000	INTEREST INCOME	0.00	0.00	2.38	0.00	(2.38)	100.00
Total Revenue:		0.00	0.00	2.38	0.00	(2.38)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	2.38	0.00	(2.38)	100.00
TOTAL REVENUES		0.00	0.00	2.38	0.00	(2.38)	100.00
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL REVENUES		0.00	0.00	2.38	0.00	(2.38)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	2.38	0.00	(2.38)	100.00
BEG. FUND BALANCE		358.30	358.30	358.30			
NET OF REVENUES/EXPENDITURES - 2022-23				160.39		160.39	
END FUND BALANCE		358.30	358.30	521.07			

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% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 401 - CAPITAL PROJECTS FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
401-000-665.000	INTEREST INCOME	0.00	0.00	2,469.41	0.00	(2,469.41)	100.00
Total Revenue:		0.00	0.00	2,469.41	0.00	(2,469.41)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	2,469.41	0.00	(2,469.41)	100.00
TOTAL REVENUES		0.00	0.00	2,469.41	0.00	(2,469.41)	100.00
Expenditures							
Dept 265 - BUILDINGS AND GROUNDS							
Account Type: Expenditure							
401-265-972.000	CAPITAL OUTLAY	0.00	0.00	142,659.74	1,284.00	(142,659.74)	100.00
Total Expenditure:		0.00	0.00	142,659.74	1,284.00	(142,659.74)	100.00
Total Dept 265 - BUILDINGS AND GROUNDS		0.00	0.00	142,659.74	1,284.00	(142,659.74)	100.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
401-441-972.000	CAPITAL OUTLAY	0.00	0.00	141,527.86	0.00	(141,527.86)	100.00
Total Expenditure:		0.00	0.00	141,527.86	0.00	(141,527.86)	100.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		0.00	0.00	141,527.86	0.00	(141,527.86)	100.00
Dept 672 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
401-672-972.000	CAPITAL OUTLAY	0.00	0.00	1,537.52	1,537.52	(1,537.52)	100.00
Total Expenditure:		0.00	0.00	1,537.52	1,537.52	(1,537.52)	100.00
Total Dept 672 - SENIOR ACTIVITY CENTER		0.00	0.00	1,537.52	1,537.52	(1,537.52)	100.00
TOTAL EXPENDITURES		0.00	0.00	285,725.12	2,821.52	(285,725.12)	100.00
Fund 401 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		0.00	0.00	2,469.41	0.00	(2,469.41)	100.00
TOTAL EXPENDITURES		0.00	0.00	285,725.12	2,821.52	(285,725.12)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(283,255.71)	(2,821.52)	283,255.71	100.00
BEG. FUND BALANCE		2,304,303.13	2,304,303.13	2,304,303.13			
NET OF REVENUES/EXPENDITURES - 2022-23				(1,537,604.93)		(1,537,604.93)	
END FUND BALANCE		2,304,303.13	2,304,303.13	483,442.49			

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		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	08/31/2023	MONTH 08/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
592-000-607.000	FEES	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
592-000-642.100	SALES - WATER COMMODITY	2,900,000.00	2,900,000.00	268,015.84	267,626.76	2,631,984.16	9.24
592-000-642.200	SALES - WATER RTS	1,178,000.00	1,178,000.00	98,315.66	98,103.42	1,079,684.34	8.35
592-000-642.300	SALES - SEWER COMMODITY	4,600,000.00	4,600,000.00	398,696.72	399,084.56	4,201,303.28	8.67
592-000-642.400	SALES - SEWER RTS	770,000.00	770,000.00	63,929.18	63,787.78	706,070.82	8.30
592-000-642.500	SALES - METER REPLACEMENT FEE	65,000.00	65,000.00	5,384.00	5,385.00	59,616.00	8.28
592-000-642.600	SALES - WATER TAP FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-000-642.700	SALES - SEWER TAP FEES	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00
592-000-642.900	SALES - WATER METER FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-000-657.000	ORDINANCE FINES AND COSTS	80,000.00	80,000.00	(5.52)	(2.91)	80,005.52	(0.01)
592-000-665.000	INTEREST INCOME	6,500.00	6,500.00	38,230.67	0.00	(31,730.67)	588.16
592-000-675.000	OTHER REVENUE	0.00	0.00	(602.12)	(602.12)	602.12	100.00
Total Revenue:		9,661,600.00	9,661,600.00	871,964.43	833,382.49	8,789,635.57	9.03
Total Dept 000 - BALANCE SHEET		9,661,600.00	9,661,600.00	871,964.43	833,382.49	8,789,635.57	9.03
TOTAL REVENUES		9,661,600.00	9,661,600.00	871,964.43	833,382.49	8,789,635.57	9.03
Expenditures							
Dept 536 - WATER							
Account Type: Expenditure							
592-536-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
592-536-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	33,935.05	15,782.86	62,570.95	35.16
592-536-710.000	VACATION	13,351.00	13,351.00	552.67	552.67	12,798.33	4.14
592-536-711.000	HOLIDAY	0.00	0.00	876.08	0.00	(876.08)	100.00
592-536-712.000	OVERTIME	35,000.00	35,000.00	1,935.98	1,464.31	33,064.02	5.53
592-536-713.000	FICA	11,917.00	11,917.00	2,126.08	1,100.13	9,790.92	17.84
592-536-714.000	MEDICARE	2,787.00	2,787.00	497.21	257.28	2,289.79	17.84
592-536-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	865.00	865.00	0.00	0.00	865.00	0.00
592-536-718.000	LONGEVITY PAY	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
592-536-721.000	CLOTHING ALLOWANCE	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00
592-536-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	20,761.00	6,931.96	3,489.03	13,829.04	33.39
592-536-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,437.00	2,437.00	180.66	95.34	2,256.34	7.41
592-536-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,013.00	3,013.00	583.75	245.11	2,429.25	19.37
592-536-742.000	OPERATING SUPPLIES	120,000.00	120,000.00	18,513.27	7,405.21	101,486.73	15.43
592-536-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	225,000.00	225,000.00	(29,390.73)	(33,567.07)	254,390.73	(13.06)
592-536-801.200	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	300.00	0.00	(300.00)	100.00
592-536-802.000	EASEMENTS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-536-850.000	COMMUNICATIONS (PHONE AND CELL)	2,400.00	2,400.00	116.03	0.00	2,283.97	4.83
592-536-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	2,586.60	1,290.45	12,413.40	17.24
592-536-922.500	WATER (GREAT LAKES WATER AUTHORITY)	1,416,900.00	1,416,900.00	0.00	0.00	1,416,900.00	0.00
592-536-930.000	REPAIRS AND MAINTENANCE	95,000.00	95,000.00	3,323.00	0.00	91,677.00	3.50
592-536-956.000	MEMBERSHIPS	800.00	800.00	0.00	0.00	800.00	0.00
592-536-957.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
592-536-969.000	BAD DEBT EXPENSE	0.00	0.00	261.39	15.16	(261.39)	100.00
592-536-972.000	CAPITAL OUTLAY	2,475,000.00	2,475,000.00	25,565.35	7,904.00	2,449,434.65	1.03
592-536-991.000	PRINCIPAL	185,000.00	185,000.00	0.00	0.00	185,000.00	0.00
592-536-993.000	INTEREST EXPENSE	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Expenditures							
Total Expenditure:		4,832,989.00	4,832,989.00	68,894.35	6,034.48	4,764,094.65	1.43
Total Dept 536 - WATER		4,832,989.00	4,832,989.00	68,894.35	6,034.48	4,764,094.65	1.43
Dept 537 - SEWER							
Account Type: Expenditure							
592-537-703.000	SALARIES	25,352.00	25,352.00	0.00	0.00	25,352.00	0.00
592-537-704.000	WAGES - FULL TIME EMPLOYEES	96,506.00	96,506.00	5,165.40	2,768.19	91,340.60	5.35
592-537-710.000	VACATION	13,351.00	13,351.00	0.00	0.00	13,351.00	0.00
592-537-711.000	HOLIDAY	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-537-712.000	OVERTIME	2,000.00	2,000.00	461.52	0.00	1,538.48	23.08
592-537-713.000	FICA	8,941.00	8,941.00	341.68	168.17	8,599.32	3.82
592-537-714.000	MEDICARE	2,091.00	2,091.00	79.92	39.32	2,011.08	3.82
592-537-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	649.00	649.00	0.00	0.00	649.00	0.00
592-537-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537-724.100	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,761.00	20,761.00	1,056.91	438.65	19,704.09	5.09
592-537-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,437.00	2,437.00	68.98	32.33	2,368.02	2.83
592-537-725.200	DEFINED BENEFIT PENSION PLAN (MERS)	3,013.00	3,013.00	149.98	54.74	2,863.02	4.98
592-537-742.000	OPERATING SUPPLIES	7,500.00	7,500.00	1,669.07	0.00	5,830.93	22.25
592-537-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	200,000.00	200,000.00	7,564.44	3,689.10	192,435.56	3.78
592-537-850.000	COMMUNICATIONS (PHONE AND CELL)	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-537-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	2,586.59	1,290.44	12,413.41	17.24
592-537-920.000	ELECTRIC	10,000.00	10,000.00	639.53	0.00	9,360.47	6.40
592-537-923.000	SEWAGE (FIXED)	2,965,314.00	2,965,314.00	545,894.51	0.00	2,419,419.49	18.41
592-537-930.000	REPAIRS AND MAINTENANCE	200,000.00	200,000.00	23.27	0.00	199,976.73	0.01
592-537-969.000	BAD DEBT EXPENSE	0.00	0.00	189.88	11.88	(189.88)	100.00
592-537-972.000	CAPITAL OUTLAY	500,000.00	500,000.00	2,485.02	0.00	497,514.98	0.50
592-537-991.000	PRINCIPAL	500,000.00	500,000.00	77,425.14	77,425.14	422,574.86	15.49
592-537-993.000	INTEREST EXPENSE	400,000.00	400,000.00	171,989.61	105,414.15	228,010.39	43.00
592-537-994.000	PAYING AGENT FEES	0.00	0.00	29.83	29.57	(29.83)	100.00
Total Expenditure:		4,982,115.00	4,982,115.00	817,821.28	191,361.68	4,164,293.72	16.42
Total Dept 537 - SEWER		4,982,115.00	4,982,115.00	817,821.28	191,361.68	4,164,293.72	16.42
TOTAL EXPENDITURES		9,815,104.00	9,815,104.00	886,715.63	197,396.16	8,928,388.37	9.03
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,661,600.00	9,661,600.00	871,964.43	833,382.49	8,789,635.57	9.03
TOTAL EXPENDITURES		9,815,104.00	9,815,104.00	886,715.63	197,396.16	8,928,388.37	9.03
NET OF REVENUES & EXPENDITURES		(153,504.00)	(153,504.00)	(14,751.20)	635,986.33	(138,752.80)	9.61
BEG. FUND BALANCE		14,902,343.51	14,902,343.51	14,902,343.51			
NET OF REVENUES/EXPENDITURES - 2022-23				1,591,927.53		1,591,927.53	
END FUND BALANCE		14,748,839.51	14,748,839.51	16,479,519.84			

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GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	745,430.00	745,430.00	0.00	0.00	745,430.00	0.00
661-000-665.000	INTEREST INCOME	0.00	0.00	(1,906.42)	0.00	1,906.42	100.00
Total Revenue:		745,430.00	745,430.00	(1,906.42)	0.00	747,336.42	(0.26)
Total Dept 000 - BALANCE SHEET		745,430.00	745,430.00	(1,906.42)	0.00	747,336.42	(0.26)
TOTAL REVENUES		745,430.00	745,430.00	(1,906.42)	0.00	747,336.42	(0.26)
Expenditures							
Dept 596 - MOTOR POOL							
Account Type: Expenditure							
661-596-703.000	SALARIES	16,902.00	16,902.00	0.00	0.00	16,902.00	0.00
661-596-704.000	WAGES - FULL TIME EMPLOYEES	64,337.00	64,337.00	0.00	0.00	64,337.00	0.00
661-596-711.000	HOLIDAY	4,666.00	4,666.00	0.00	0.00	4,666.00	0.00
661-596-713.000	FICA	5,326.00	5,326.00	0.00	0.00	5,326.00	0.00
661-596-714.000	MEDICARE	1,246.00	1,246.00	0.00	0.00	1,246.00	0.00
661-596-716.000	WORKERS COMPENSATION INSURANCE EXPENSE	387.00	387.00	0.00	0.00	387.00	0.00
661-596-724.200	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,625.00	1,625.00	0.00	0.00	1,625.00	0.00
661-596-742.000	OPERATING SUPPLIES	1,500.00	1,500.00	241.32	0.00	1,258.68	16.09
661-596-758.000	DIESEL FUEL	40,000.00	40,000.00	4,632.69	2,221.45	35,367.31	11.58
661-596-759.000	GASOLINE	85,000.00	85,000.00	16,486.41	9,740.31	68,513.59	19.40
661-596-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	145,000.00	145,000.00	25,764.30	11,889.15	119,235.70	17.77
661-596-801.100	PROPERTY/VEHICLE LIABILITY INSURANCE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
661-596-930.000	REPAIRS AND MAINTENANCE	175,000.00	175,000.00	10,312.34	4,211.60	164,687.66	5.89
661-596-972.000	CAPITAL OUTLAY	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
661-596-981.000	CAPITAL OUTLAY (VEHICLES)	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
661-596-993.000	INTEREST EXPENSE	630.00	630.00	0.00	0.00	630.00	0.00
Total Expenditure:		946,619.00	946,619.00	57,437.06	28,062.51	889,181.94	6.07
Total Dept 596 - MOTOR POOL		946,619.00	946,619.00	57,437.06	28,062.51	889,181.94	6.07
TOTAL EXPENDITURES		946,619.00	946,619.00	57,437.06	28,062.51	889,181.94	6.07
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		745,430.00	745,430.00	(1,906.42)	0.00	747,336.42	0.26
TOTAL EXPENDITURES		946,619.00	946,619.00	57,437.06	28,062.51	889,181.94	6.07
NET OF REVENUES & EXPENDITURES		(201,189.00)	(201,189.00)	(59,343.48)	(28,062.51)	(141,845.52)	29.50
BEG. FUND BALANCE		985,721.67	985,721.67	985,721.67			
NET OF REVENUES/EXPENDITURES - 2022-23				(688,037.47)		(688,037.47)	
END FUND BALANCE		784,532.67	784,532.67	238,340.72			

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		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	08/31/2023	MONTH 08/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 677 - SELF INSURANCE FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
677-000-665.000	INTEREST INCOME	0.00	0.00	(1,235.50)	0.00	1,235.50	100.00
677-000-680.000	HCARE ISF CHARGES FOR SERVICES	528,360.00	528,360.00	85,526.58	42,763.29	442,833.42	16.19
Total Revenue:		528,360.00	528,360.00	84,291.08	42,763.29	444,068.92	15.95
Total Dept 000 - BALANCE SHEET		528,360.00	528,360.00	84,291.08	42,763.29	444,068.92	15.95
TOTAL REVENUES		528,360.00	528,360.00	84,291.08	42,763.29	444,068.92	15.95
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
677-999-837.000	HEALTH INSURANCE CLAIMS	706,612.00	706,612.00	176,146.37	96,640.02	530,465.63	24.93
Total Expenditure:		706,612.00	706,612.00	176,146.37	96,640.02	530,465.63	24.93
Total Dept 999 - SELF INSURANCE		706,612.00	706,612.00	176,146.37	96,640.02	530,465.63	24.93
TOTAL EXPENDITURES		706,612.00	706,612.00	176,146.37	96,640.02	530,465.63	24.93
Fund 677 - SELF INSURANCE FUND:							
TOTAL REVENUES		528,360.00	528,360.00	84,291.08	42,763.29	444,068.92	15.95
TOTAL EXPENDITURES		706,612.00	706,612.00	176,146.37	96,640.02	530,465.63	24.93
NET OF REVENUES & EXPENDITURES		(178,252.00)	(178,252.00)	(91,855.29)	(53,876.73)	(86,396.71)	51.53
BEG. FUND BALANCE		(135,194.49)	(135,194.49)	(135,194.49)			
NET OF REVENUES/EXPENDITURES - 2022-23				(149,188.89)		(149,188.89)	
END FUND BALANCE		(313,446.49)	(313,446.49)	(376,238.67)			

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		2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	08/31/2023	MONTH 08/31/23	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
703-000-665.000	INTEREST INCOME	0.00	0.00	7,743.28	0.00	(7,743.28)	100.00
Total Revenue:		0.00	0.00	7,743.28	0.00	(7,743.28)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	7,743.28	0.00	(7,743.28)	100.00
TOTAL REVENUES		0.00	0.00	7,743.28	0.00	(7,743.28)	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	0.00	7,743.28	0.00	(7,743.28)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	7,743.28	0.00	(7,743.28)	100.00
BEG. FUND BALANCE		0.48	0.48	0.48			
NET OF REVENUES/EXPENDITURES - 2022-23				10,908.84		10,908.84	
END FUND BALANCE		0.48	0.48	18,652.60			

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2023 NORM (ABNORM)	MONTH 08/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 710 - DISTRICT COURT CUSTODIAL FUND							
Revenues							
Dept 000 - BALANCE SHEET							
Account Type: Revenue							
710-000-665.000	INTEREST INCOME	0.00	0.00	273.34	0.00	(273.34)	100.00
Total Revenue:		0.00	0.00	273.34	0.00	(273.34)	100.00
Total Dept 000 - BALANCE SHEET		0.00	0.00	273.34	0.00	(273.34)	100.00
TOTAL REVENUES		0.00	0.00	273.34	0.00	(273.34)	100.00
Fund 710 - DISTRICT COURT CUSTODIAL FUND:							
TOTAL REVENUES		0.00	0.00	273.34	0.00	(273.34)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	273.34	0.00	(273.34)	100.00
BEG. FUND BALANCE		31,154.18	31,154.18	31,154.18			
NET OF REVENUES/EXPENDITURES - 2022-23				1,464.05		1,464.05	
END FUND BALANCE		31,154.18	31,154.18	32,891.57			
TOTAL REVENUES - ALL FUNDS		30,863,756.00	30,863,756.00	3,903,195.65	2,804,973.45	26,960,560.35	12.65
TOTAL EXPENDITURES - ALL FUNDS		33,140,785.00	33,140,785.00	3,970,731.44	1,376,924.62	29,170,053.56	11.98
NET OF REVENUES & EXPENDITURES		(2,277,029.00)	(2,277,029.00)	(67,535.79)	1,428,048.83	(2,209,493.21)	2.97
BEG. FUND BALANCE - ALL FUNDS		34,995,721.24	34,995,721.24	34,995,721.24			
END FUND BALANCE - ALL FUNDS		32,718,692.24	32,718,692.24	38,972,781.85			



Fraser City Council Agenda Item

SUBJECT TITLE:	Request to purchase Flock Cameras	DATE SUBMITTED:	August 25, 2023
PREPARED BY:	Director Samantha Kretzschmar	NEW OR RETURNING:	New
REQUEST			
Requesting to purchase 5 Flock cameras.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☒ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: Not to exceed \$21,000 including pole installation			
Account Number(s): Forfeiture 265-311-742			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☒ YES - Amount: \$3,000 lease per year/per camera			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information: The School Board has agreed to purchase an additional 3 Flock Cameras.			
ATTACHMENTS			
QUOTE FOR THE CAMERA LEASE AS WELL AS A ONETIME FEE FOR POLE INSTALLATION.			
RECOMMENDED MOTION(s)			

**Flock Safety + Fraser Department of
Public Safety**

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Matt Wayne
matt.wayne@flocksafety.com
7345586000

flock safety



EXHIBIT A
ORDER FORM

Customer: Fraser Department of Public Safety
Legal Entity Name: Fraser Department of Public Safety
Accounts Payable Email: kretzschmars@fraserdps.com
Address: 33000 Garfield Rd Fraser, Michigan 48026

Initial Term: 24 Months
Renewal Term: 24 Months
Payment Terms: Net 30
Billing Frequency: Annual Plan - First Year Invoiced at Signing.
Retention Period: 30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$24,000.00
Flock Safety LPR Products			
Flock Safety Falcon ®	Included	8	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	\$650.00	6	\$3,900.00
Professional Services - Advanced Implementation Fee	\$1,900.00	2	\$3,800.00
		Subtotal Year 1:	\$31,700.00
		Annual Recurring Subtotal:	\$24,000.00
		Estimated Tax:	\$0.00
		Contract Total:	\$55,700.00

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$31,700.00
Annual Recurring after Year 1	\$24,000.00
Contract Total	\$55,700.00

*Tax not included

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description

Package: Essentials

FlockOS Features	Description
------------------	-------------

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: Fraser Department of Public Safety

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____



Fraser City Council Agenda Item

SUBJECT TITLE:	City Hall HVAC Change Order Requests	DATE SUBMITTED:	8/31/23
PREPARED BY:	Michael Vigneron – AEW	NEW OR RETURNING:	New
REQUEST			
Request for City Council to approve Change Order Requests No. 1 – 3 for the City Hall HVAC Controls Project and Change Order Request No. 1 for the City Hall HVAC Roof Top Units Project. This request has been reviewed by the City Manager, Finance Director, and Public Works Superintendent.			
BUDGET IMPACT			
☒ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: Controls – COR No. 1 - \$1,360.09 COR No. 2 - \$2,808.30 COR No. 3 - \$13,018.82 Controls Subtotal - \$17,187.21 RTUs – COR No. 1 - \$17,945.00 RTUs Subtotal - \$17,945.00			
Account Number(s): 101-265-972.000			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Additional Information: During the course of the HVAC controls work, several maintenance items related to the existing were discovered. We're recommending approval of these change orders as the vendor is already familiar with the problem and is currently working on-site. Summary of Change Order Requests: Controls Project: COR No. 1 – Replace heating coil on VAV 4-7. Water valves were turned off when work started on the box. After new control valve was installed and the valves opened, the coil started leaking. (Work has not yet been performed) COR No. 2 – Interface from new controls to existing RTUs to maintain system operation until new RTUs arrive on site. This was determined to be time sensitive and work has been performed.			



Fraser City Council Agenda Item

COR No. 3 – EF-9 and EF-10 in the apparatus bay are missing their line wiring to the motors. When the MAU operates, the apparatus bay becomes pressurized with doors becoming difficult to open or stay closed. This work would replace the line voltage wiring to these exhaust fans as well as rework the MAU and EF interlock to operate an EF in conjunction with the MAU to prevent over-pressurization. (This work has not yet been performed).

RTU Project:

COR No. 1 - The RTU project change request is a result of new Department of Energy (DOE) Requirements that have resulted in a change to the roof top units that were the basis of bid. The manufacturer is no longer producing units with exterior economizers mounted to the relief hoods and a retrofit needed to be designed to meet the DOE requirements. (This work has not yet been performed).

ATTACHMENTS

RFIs, change order requests and recommendations for approval

RECOMMENDED MOTION(S)

Motion to approve Change Order Requests No. 1-3 for the City Hall HVAC controls project in the amount of \$17,187.21.

Motion to approve Change Order Request No. 1 for the City Hall HVAC RTU project in the amount of \$17,945.00.

Mike Vigneron

From: DPW Superintendent <dpwsupt@micityoffraser.com>
Sent: Tuesday, April 25, 2023 2:55 PM
To: Mike Vigneron
Cc: Scott Kelley; 'jczarniecki@pbanet.com'
Subject: RE: Fraser Municipal Complex

Categories: Filed by Newforma

CAUTION: External Email

Mike,

Please have Miller Bolt proceed with the replacement.

Mark

From: Mike Vigneron <mvigneron@aewinc.com>
Sent: Tuesday, April 25, 2023 2:15 PM
To: DPW Superintendent <dpwsupt@micityoffraser.com>
Cc: Scott Kelley <skelley@aewinc.com>; 'jczarniecki@pbanet.com' <jczarniecki@pbanet.com>
Subject: RE: Fraser Municipal Complex

Mark,

Just following up on this request to see if you wanted to have Miller-Boldt take care of this while they're on-site or do you want to take care of this at a later date?

Michael A. Vigneron, PE
Director of Engineering
51301 Schoenherr Road, Shelby Twp., MI 48315
Phone: 586-726-1234
Mobile: 586-914-5442
E-mail: mvigneron@aewinc.com



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"Engineering Strong Communities"

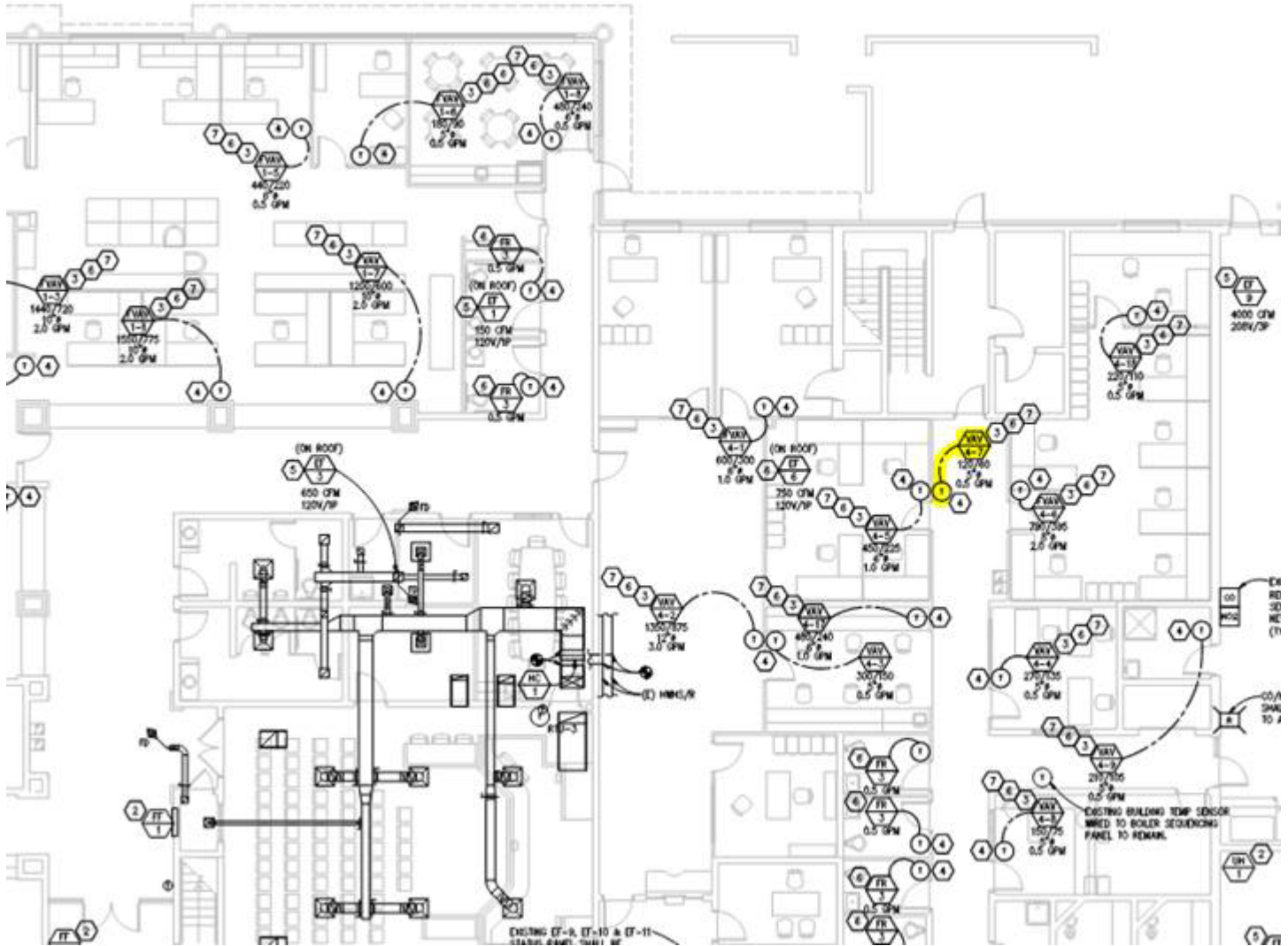
Connect With Our Team:



From: Mike Vigneron
Sent: Tuesday, April 11, 2023 10:29 AM
To: Mark Ragsdale (dpwsupt@micityoffraser.com) <dpwsupt@micityoffraser.com>

Subject: FW: Fraser Municipal Complex

As discussed, attached is COR #1 for replacing the heating coil on VAV4-7 located in the public safety side (see below).



Replacement of existing terminal unit coils was not part of project scope. Typical to other projects, unforeseen items like this are discovered for controls replacement as new controls are commissioned/checked out by contractors. The breakdown of material and labor quote was good to see and looks reasonable.

As I mentioned, we can have Miller-Boldt take care of this work now, or you can schedule this for a later date. Please advise if you'd like us to proceed with COR No. 1 for \$1,360.09 to have the heating coil in VAV4-7 replaced. Thanks.

Phone: 586-726-1234

Mobile: 586-914-5442

E-mail: mvigneron@aewinc.com



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

"Engineering Strong Communities"

Connect With Our Team:



From: Scott Kelley <skelley@aewinc.com>

Sent: Monday, April 10, 2023 10:39 AM

To: Jeff Czarniecki <jczarniecki@pbanet.com>

Cc: Mike Vigneron <mvigneron@aewinc.com>

Subject: FW: Fraser Municipal Complex

Jeff,

Attached is the CO for replacing the coil in that one VAV box.

Was this part of the original bid or is it an extra.

If it is an extra, is \$1,360 appropriate?

Scott P. Kelley, RA, NCARB, LEED AP

Senior Architect

51301 Schoenherr Road, Shelby Twp., MI 48315

Phone: 586-726-1234

Cell: 586-818-1718

Email: skelley@aewinc.com



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CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

"Engineering Strong Communities"

Connect With Our Team:



From: markm . <markm@miller-boldt.com>

Sent: Friday, April 7, 2023 11:55 AM

To: Scott Kelley <skelley@aewinc.com>

Cc: Jill Garvin <jillg@miller-boldt.com>

Subject: Fraser Municipal Complex

CAUTION: External Email

Scott

Per our conversation, see attached quote to replace HW coil on VAV 4-7. Water valves were turned off when we started working on the box. After new control valve was installed and the valves opened the coil started leaking.

Thanks

Mark Majewski
Project Manager
Miller-Boldt, Inc.
21481 Carlo Dr.
Clinton Township, MI 48038
586-997-3300 (Office)
586-997-3306 (Fax)
586-996-9107 (Cell)
markm@millersboldt.com



Replace heating coil on VAV 4-7

21481 CARLO DR.
CLINTON TOWNSHIP, MI 48038
586.997.3300 P
586.997.3306 F
WWW.MILLER-BOLDT.COM

AEW, Inc. 51301 Schoenherr Road Shelby Township, MI 48315	JOB: Fraser Muncipal Complex DATE: 4/7/2023 ATTN: Scott Kelley	WORK ORDER NO: 1 DESCRIPTION: SEE ABOVE OUR JOB: 2214
--	---	--

DESCRIPTION OF COSTS	LABOR	MATERIAL	TOTALS
Equipment			
Materials		\$187.62	
Freight, Other Delivery Charges			
Labor costs	\$973.88		
Payroll Taxes & Insurance at: of \$973.88			
Warranty Expense of Labor + Material			
Cleanup			
Small Tools & Consumables at: 2% of \$187.62		\$3.75	
Other Direct Costs	\$150.00		
Subtotal:	\$1,123.88	\$191.37	
TOTAL COST BEFORE SUBCONTRACTS:			\$1,315.25
Subcontracts			
Overhead %			
Profit at: % On Labor			
Profit at: 15 % On Materials			\$28.71
Profit at: 5 % On Subcontracts			
TOTAL COSTS & PROFITS BEFORE BONDS & INSURANCE:			\$1,343.96
Bonds, Subcontract			
Bonds, Performance & Payment		1.20%	\$16.13
Special Insurance or Other Charges:			
TOTAL PRICE OF CHANGE PROPOSAL:			\$1,360.09
Extension of time because of labor hours added by this change order is: 1 Man days + Delivery			
This Proposal is based on: ☒ Straight ☐ Overtime ☐ Shift Work			

The Cost of this change includes only those direct costs which can be identified at this time. There are no impact or ripple costs and no delay costs included in this proposal. Should it be determined at a later date that we are experiencing impact costs because of multiple changes, delays, or other causes beyond our control, we will submit those costs at that time. The above price assumes work on this change will be started by:

May 7, 2023

Submitted by:

Mark Majewski

Approved by:





LABOR COSTS

CLASSIFICATION	MAN HOURS	BASE RATE	BASE COSTS	FRINGE RATE	FRINGE COSTS	BURDEN RATE	BURDEN COSTS	TOTALS
PF Foreman Str PF Foreman 1 1/2x PF Foreman 2x	4.00	\$126.670 \$170.860 \$206.650	\$506.68					
Journevman PF Str Journeyman PF 1 1/2x Journeyman PF 2x	4.00	\$116.800 \$156.140 \$187.080	\$467.20					

TOTAL FIELD
HOURS

8.00

BURDEN

FRINGE

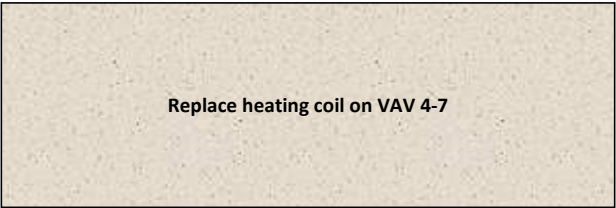
BASE

TOTAL LABOR COSTS:

\$973.88

\$973.88







Warehouse Quote

Project: Fraser City Hall

MAP #: WQTR2300583

Your Order #: TBD

Ship Via:

Order Date: 4/4/2023

1185 Equity Drive
Troy, MI, 48084-7108
Phone: +1 (248) 837-7000
Fax: +1 (248) 837-7004

Sold To :

Miller-Boldt
21481 Carlo Dr
Clinton Township, MI 48038
United States
Ph: +1 (586) 997-3300 Ext. 0000

Ship To :

1185 Equity Drive
Troy, MI 48084
United States

Ordered	Item	Description	Tag	Unit Price	Amount
1	WCSXV81R	Coil, 1 Row, for SDV 8", 12" x 10" 12x10	12x10	\$127.00	\$127.00

Thank you for your business! For Terms & Conditions, visit http://www.michiganair.com	Subtotal	\$127.00
	Freight	\$0.00
	Other Fees	
	Total	\$127.00

Notes

Mike Vigneron

From: Jeff Czarniecki <jczarniecki@pbanet.com>
Sent: Monday, April 24, 2023 11:25 AM
To: Scott Kelley; David A. Conrad; Mike Vigneron
Subject: RE: Fraser Municipal Controls - Sensor CO

Categories: Filed by Newforma

CAUTION: External Email

Scott/Mike,

For whatever reason, I missed a breakdown of SyEnergy's scope of work in the Quote paperwork. Please ignore my previous comments.

The quote looks reasonable.

Sorry about the error.

Regards,

Jeff Czarniecki
Peter Basso Associates, Inc.

SyEnergy's line item quote of \$2,500 is non-discript. They should provide a breakdown of the material and labor for their proposed work.

Based on last meeting, their scope of work might include:

1. Thermostats, Qty = 4. Would think low cost thermostat versions since will be temporary.
2. Labor for Installation of thermostats in return air of each unit, Qty = 4. Distance from RA location to terminations might not be too far if only located within units?
3. Probably some SyEnergy Tech Labor and PM time.
4. May require Trane Tech Labor?
5. Material order processing.

I suppose it could add up to \$625 per unit, but more detail would be nice to determine if a fair quote.

Regards,

Jeffrey W. Czarniecki, **PE, CEM, LEED® AP** | Vice President
Peter Basso Associates, Inc. | *Your Engineering Partner*

Send large files to me [HERE](#) (Cntrl-Click on "Here")

5145 Livernois, Suite 100 | Troy, MI 48098
T 248.879.5666 x 556 | D 248.312.4556 | M 248.622.0441
jczarniecki@pbanet.com
peterbassoassociates.com



From: Scott Kelley <skelley@awinc.com>
Sent: Tuesday, April 18, 2023 10:58 AM
To: Jeff Czarniecki <jczarniecki@pbanet.com>; David A. Conrad <dconrad@pbanet.com>; Mike Vigneron <mvigneron@awinc.com>
Subject: Fraser Municipal Controls - Sensor CO

Jeff and Dave,

Does this sound legit?

Scott P. Kelley, RA, NCARB, LEED AP
Senior Architect
51301 Schoenherr Road, Shelby Twp., MI 48315
Phone: 586-726-1234
Cell: 586-818-1718
Email: skelley@awinc.com



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
"Engineering Strong Communities"

Connect With Our Team:



From: markm . <markm@miller-boldt.com>
Sent: Monday, April 17, 2023 3:55 PM
To: Scott Kelley <skelley@awinc.com>
Cc: Jill Garvin <jillg@miller-boldt.com>
Subject: Fraser Municipal

CAUTION: External Email

Scott

Here's the quote to add the Trane sensors to keep the RTU's running.

Thanks

Mark Majewski
Project Manager
Miller-Boldt, Inc.
21481 Carlo Dr.
Clinton Township, MI 48038
586-997-3300 (Office)
586-997-3306 (Fax)
586-996-9107 (Cell)
markm@miller-boldt.com



Add Trane sensors to keep RTU - 1,2,4,5 running stand alone.

21481 CARLO DR.
CLINTON TOWNSHIP, MI 48038
586.997.3300 P
586.997.3306 F
WWW.MILLER-BOLDT.COM

AEW, Inc. 51301 Schoenherr Road Shelby Township, MI 48315	JOB: Fraser Muncipal Complex DATE: 4/17/2023 ATTN: Scott Kelley	WORK ORDER NO: 2 DESCRIPTION: SEE ABOVE OUR JOB: 2214
--	--	--

DESCRIPTION OF COSTS	LABOR	MATERIAL	TOTALS
Equipment			
Materials			
Freight, Other Delivery Charges			
Labor costs			
Payroll Taxes & Insurance at: _____ of _____			
Warranty Expense _____ of _____ Labor + Material			
Cleanup			
Small Tools & Consumables at: _____ 2% of _____			
Other Direct Costs	\$150.00		
Subtotal:	\$150.00		
TOTAL COST BEFORE SUBCONTRACTS:			\$150.00
Subcontracts			\$2,500.00
Overhead _____ %			
Profit at: _____ % On Labor			
Profit at: _____ 15 % On Materials			
Profit at: _____ 5 % On Subcontracts			\$125.00
TOTAL COSTS & PROFITS BEFORE BONDS & INSURANCE:			\$2,775.00
Bonds, Subcontract			
Bonds, Performance & Payment		1.20%	\$33.30
Special Insurance or Other Charges:			
TOTAL PRICE OF CHANGE PROPOSAL:			\$2,808.30
Extension of time because of labor hours added by this change order is: _____ Man days + Delivery _____			
This Proposal is based on: _____ ☒ Straight _____ Overtime _____ Shift Work _____			

The Cost of this change includes only those direct costs which can be identified at this time. There are no impact or ripple costs and no delay costs included in this proposal. Should it be determined at a later date that we are experiencing impact costs because of multiple changes, delays, or other causes beyond our control, we will submit those costs at that time. The above price assumes work on this change will be started by:

May 17, 2023

Submitted by:

Mark Majewski

Approved by:



SYENERGY

ENGINEERING

AUTOMATION | ELECTRICAL | MECHANICAL

April 11, 2023

Mark Majewski
Miller-Boldt Mechanical
21481 Carlo Dr.
Clinton Township, MI 48038

Re: Fraser Municipal Complex
Fraser, MI
RFP-001 Trane RTU Thermostats

Mr. Majewski,

We are pleased to submit our proposal for the above-referenced project.

Building Automation Services Base Scope:	\$ 2,500.00 -----
---	-----------------------------

Included:

- 1.) Provide troubleshooting services to determine if RTU's 1, 2, 4, and 5 can be operated in a standalone fashion due to unit failure when the control system was removed.
- 2.) Provide and install Qty. (4) Trane RTU Thermostats to provide proper control operation to the RTU's while construction is in progress.
- 3.) Test and confirm unit operation in both fan, cool, and heat.
- 4.) Sales Tax

SyEnergy Engineering Services
2129 Austin Ave.
Rochester Hills, MI
(248) 289-6898

SYENERGY

ENGINEERING

AUTOMATION | ELECTRICAL | MECHANICAL

Not Included:

- 1.) Premium time
- 2.) Any labor, equipment, materials, engineering, configuration, or support associated with factory provided, owner provided controls components NOT provided by Syenergy Engineering Services Inc.
- 3.) Field mounting of controls from factory provided equipment
- 4.) Lighting controls
- 5.) Smoke detection work or integration
- 6.) Smoke dampers
- 7.) Electrical and BTU metering
- 8.) Domestic water metering
- 9.) Integration of Split Systems into BMS
- 10.) Control dampers other than specifically listed above
- 11.) Zone temperature sensors for Heat Pumps
- 12.) Variable frequency drives
- 13.) High voltage wiring (110v+)
- 14.) BTU/liquid flow metering
- 15.) Airflow metering
- 16.) CO2 Monitoring other than described above
- 17.) Mechanical equipment
- 18.) Fire/Smoke dampers
- 19.) Network cabling and termination
- 20.) Repairs to existing equipment
- 21.) Mechanical trades work
- 22.) Mechanical equipment
- 23.) Piping
- 24.) Insulation
- 25.) Architectural work

Please contact me at 313-720-2014 if you have any questions or need additional information.

Thank you,



Shane Polatka

SyEnergy Engineering Services

Shane.Polatka@syenergy.us

www.Syenergy.us

SyEnergy Engineering Services
2129 Austin Ave.
Rochester Hills, MI
(248) 289-6898

SyEnergy Engineering

Date: 4/11/23

**RFP-001 Trane
RTU Stats**

Extra Work Estimate

Material			740.00	
Equipment				
	Subtotal		740.00	
Consumable Material	3%		22.20	
	Subtotal		762.20	
Sales / Use Tax	6%		45.73	
Cartage	5%		38.11	
	Subtotal		846.04	
Overhead & Profit	15.0%		126.91	
TOTAL MATERIAL COSTS				\$972.95

<u>Field Technician Labor Costs:</u>	<u>ST</u>	<u>1.5T</u>	<u>2T</u>	<u>ST Hrs.</u>	<u>1.5T hrs.</u>	<u>2T Hrs.</u>	<u>Tot. Hours</u>	<u>Tot. Cost</u>
Field Technician	125.00	187.50	250.00	6.0			6.0	\$750.00
Engineer	110.00	180.00	220.00				-	\$0.00
Project Manager	115.00			2.0			2.0	\$230.00
Project Engineer	65.00						-	\$0.00
							-	\$0.00
Operator/Driver	50.00	78.88	101.52				-	\$0.00
<u>Electrician Labor Costs:</u>	<u>ST</u>	<u>1.5T</u>	<u>2T</u>	<u>ST Hrs.</u>	<u>1.5T hrs.</u>	<u>2T Hrs.</u>	<u>Tot. Hours</u>	<u>Tot. Cost</u>
Journeyman	110.00	165.00	220.00	5.0			5.0	\$550.00
Foreman	125.00	187.50	250.00				-	\$0.00
Straight Time Cost				13.0				\$1,530.00
Premium Portion Cost					-	-		\$0.00
Overhead & Profit	0%							\$0.00
TOTAL LABOR COSTS								\$1,530.00

<u>Rentals:</u>	<u>Rate(\$/hr)</u>	<u>Hours</u>	
Test and Balance Equipment	\$8.06		-
Pipe Machines	\$5.50		-
Ultrasonic Flowmeter	\$55.00		-
Cutting Outfit	\$4.00		
Coring Machine	\$10.00		
Manlifts	\$5.58	-	-
Boom Truck	\$33.00	-	-
Pickup Trucks	\$10.00		-
4WD Fork Lift	\$21.00	-	
Cranes (per invoice)			-
	Subtotal		-
Overhead & Profit		10.0%	-
TOTAL RENTAL COSTS			\$0.00

Miscellaneous Costs:

Cleanup Costs (% of Labor Costs)	0%	-	
Permit			
Drawing Reproduction			
Subtotal		-	
Overhead & Profit	10.0%	-	
TOTAL MISC COSTS			\$0.00

Subcontractors:

Centerline Electric (Wiring Costs)			
Roofer			
Electrical			
Air Balance		-	
Subtotal		-	
Overhead & Profit	15.0%	-	
TOTAL SUBCONTRACTOR COSTS			\$0.00
Bond Cost			
TOTAL QUOTATION AMOUNT			\$2,502.95

Mike Vigneron

From: Jeff Czarniecki <jczarniecki@pbanet.com>
Sent: Wednesday, August 30, 2023 12:04 PM
To: Scott Kelley
Cc: Mike Vigneron; David A. Conrad
Subject: RE: Fraser Municipal Complex
Attachments: COR #3 Refeed Apparatus EF's Quote 8-22-2023.pdf

Categories: Filed by Newforma

CAUTION: External Email

Scott,

I reviewed this quote which we also briefly discussed at yesterday's project construction meeting. It looks fine and a Change Order CO-3 needs to be processed for Sept 14 Council Mtg. I added notes in a Punchlist to look at existing Apparatus Bay EF Status indication panel for potential reuse in lieu of removal (since it has not yet been removed). I will be sending AEW and contractor's the Punchlist after sending this message. The EF power wiring work is definitely needed as the Fire Station needs to crack main Bay doors open to relief static pressure when associated MAU is activated. Why power to these EFs where never installed or removed is a mystery.

Regards,

Jeffrey W. Czarniecki, **PE, CEM, LEED® AP** | Vice President
Peter Basso Associates, Inc. | *Your Engineering Partner*

Send large files to me [HERE](#) (Cntrl-Click on "Here")

5145 Livernois, Suite 100 | Troy, MI 48098
T 248.879.5666 x 556 | D 248.312.4556 | M 248.622.0441
jczarniecki@pbanet.com
peterbassoassociates.com



From: Scott Kelley <skelley@aeWINC.com>
Sent: Friday, August 25, 2023 1:15 PM
To: Jeff Czarniecki <jczarniecki@pbanet.com>
Subject: FW: Fraser Municipal Complex

Jeff,

Please review the attached COR.

Is this acceptable?

Thank you.

Scott P. Kelley, RA, NCARB, LEED AP
Senior Architect
51301 Schoenherr Road, Shelby Twp., MI 48315
Phone: 586-726-1234
Cell: 586-818-1718
Email: skelley@aewinc.com



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
"Engineering Strong Communities"

Connect With Our Team:



From: markm . <markm@miller-boldt.com>
Sent: Tuesday, August 22, 2023 10:54 AM
To: Scott Kelley <skelley@aewinc.com>
Cc: Jill Garvin <jillg@miller-boldt.com>
Subject: Fraser Municipal Complex

CAUTION: External Email

Scott

See attached quote for COR #3.

Also, what is the status of CO's for COR #1 and COR #2

Thanks

Mark Majewski
Project Manager
Miller-Boldt, Inc.
21481 Carlo Dr.
Clinton Township, MI 48038
586-997-3300 (Office)
586-997-3306 (Fax)
586-996-9107 (Cell)
markm@miller-boldt.com



Refeed Power Wiring to EF-9,10, Air
Balance for MAU's and EF- 9,10

21481 CARLO DR.
CLINTON TOWNSHIP, MI 48038
586.997.3300 P
586.997.3306 F
WWW.MILLER-BOLDT.COM

AEW, Inc. 51301 Schoenherr Road Shelby Township, MI 48315	JOB: Fraser Muncipal Complex DATE: 8/22/2023 ATTN: Scott Kelley	WORK ORDER NO: 3 DESCRIPTION: SEE ABOVE OUR JOB: 2214
--	--	--

DESCRIPTION OF COSTS	LABOR	MATERIAL	TOTALS
Equipment			
Materials			
Freight, Other Delivery Charges			
Labor costs			
Payroll Taxes & Insurance at: _____ of _____			
Warranty Expense _____ of _____ Labor + Material			
Cleanup			
Small Tools & Consumables at: _____ 2% of _____			
Other Direct Costs	\$150.00		
Subtotal:	\$150.00		
TOTAL COST BEFORE SUBCONTRACTS:			\$150.00
Subcontracts			\$12.109.00
Overhead _____ %			
Profit at: _____ % On Labor			
Profit at: _____ 15 % On Materials			
Profit at: _____ 5 % On Subcontracts			\$605.45
TOTAL COSTS & PROFITS BEFORE BONDS & INSURANCE:			\$12.864.45
Bonds, Subcontract			
Bonds, Performance & Payment _____ 1.20%			\$154.37
Special Insurance or Other Charges:			
TOTAL PRICE OF CHANGE PROPOSAL:			\$13.018.82
Extension of time because of labor hours added by this change order is: _____ Man days + Delivery			
This Proposal is based on: _____ ☒ Straight _____ Overtime _____ Shift Work			

The Cost of this change includes only those direct costs which can be identified at this time. There are no impact or ripple costs and no delay costs included in this proposal. Should it be determined at a later date that we are experiencing impact costs because of multiple changes, delays, or other causes beyond our control, we will submit those costs at that time. The above price assumes work on this change will be started by:

September 21, 2023

Submitted by:

Mark Majewski

Approved by:





SUBCONTRACTS & OTHER COSTS

SUBCONTRACTORS	COST
Testing & Balancing	\$1,050.00
Cutting-Patching	
Demolition	
Electrical Wiring	
Excavation	
Hoisting - Scaffolding	
Insulation	
Plumbing	
Temperature Controls	\$11,059.00
HVAC Equipment and Sheetmetal	
TOTAL SUBCONTRACTS:	\$12,109.00

OTHER DIRECT COSTS		
	LABOR	MATERIAL
Cleanup, Rubbish Removal		
Copier Expense & Office Supplies		
Deliveries, Company	Truck & Driver @ \$125.00/Hr	
Deliveries, Vendor		
Estimating & Cost Analysis		
Field Engineering, Detailing, Reproduction Supplies, Expenses		
Field Office Expense		
Field Office Heat & Power		
Field Office Management & Expenses		
Gas & Oil		
Ice Water		
Inventories Management & Expenses		
Office Telephones, Field		
Other Nonmanual Labor Supervision Expenses		
Parking Expenses		
Payroll Management, Time Keepers, & Expenses		
Permits, Licenses, Fees, Dues		
Progress Photos		
Project Manager	Project Manager @ \$150.00/Hr	
Purchasing, Expediting, Traffic & Expenses	\$150.00	
Rental, Company Equipment		
Rental, Vendor Equipment		
Resident Management & Expenses		
Revising As Built Drawings		
Safety Barricades, Other Materials		
Scheduling		
Secretaries, Clerk Typists & Expenses		
Storage Facilities - Off Site		
Subsistence		
Superintendent Expenses		
Tags, Charts, Identification		
TOTAL OTHER DIRECT COSTS:	\$150.00	



***** QUOTATION *****

To:	Mark Majewski	From:	Robert Rinna
Company:	Miller-Boldt, Inc.	Title:	President
Fax:		Date:	8/21/2023

Project:	Fraser Municipal Complex – Gas Detection System TAB

We are pleased to submit the following **quote** for testing and balancing per plans and specifications for the project named above. The quote(s) includes the price of preparing the number of reports as required or as called for in the specifications and all necessary labor, test instruments, tools and supervision.

Air Balancing:

For the price of \$1050.00

Hydronic Balancing:

For the price of

Notes:

- Includes TAB for 2 MAU & 2 EF's.

Payment NET 30 Days

Notes:**Prior to start balancing, we will require the following:**

- All balancing valves/dampers, access doors and filters are installed. Balancing valves/dampers and fire/smoke dampers are all in open position and verified.
- All mechanical systems are fully operational, controlling and pre-commissioning have been completed.
- A complete set of the latest/updated mechanical drawings and specifications, manufacturer's submittals and control software/hardware required for balancing (at no cost to Barmatic Inspecting Company, Inc.).
- Temperature Control Contractor is to have the system(s) fully operational/commissioned and is to provide the necessary software/personnel as required to balance/adjust systems to meet design requirements.
- Copy of start-up reports for HVAC equipment (AHUs, pumps, chillers, cooling towers, boilers, etc.) when available.

THE ABOVE QUOTE DOES NOT INCLUDE (unless noted otherwise) THE FOLLOWING:

- Re-testing systems due to deficiencies (such as performance, design, controls, installation, belt & sheave replacement, etc). This work will be performed on a time and material basis in addition to the above quote and will require written approval prior to releasing the balance report.
- Our price only includes our services; any material charges (such as for belt and sheave replacements) are the responsibility of the purchaser and/or others.
- **COMMISSIONING**, unless stated otherwise.
- **MANLIFT**, if required, to be provided by others.
- **D.L.T. (Duct Leak Testing)**, unless stated otherwise.

Upon acceptance, return a signed copy of this quotation with your purchase order. Also, please forward all future change order requests and supporting documentation for quoting purposes as well as for our files.

Accepted by: _____

Printed Name: _____

Date: _____

Title: _____

SYENERGY ENGINEERING

AUTOMATION | ELECTRICAL | MECHANICAL

August 20, 2023

Mark Majewski
Miller-Boldt Mechanical
21481 Carlo Dr.
Clinton Township, MI 48038

Re: Fraser Municipal Complex
Fraser, MI
RFP-002 Apparatus EF Power Refeed

Mr. Majewski,

We are pleased to submit our proposal for the above-referenced project.

Building Automation Services Base Scope: \$ 11,059.00

Included:

- 1.) Provide journeyman electricians to refeed power wiring to Qty. (2) exhaust fans (EF-9, EF-10) that are no longer operational due to having their power feeds removed.
- 2.) Provide all required material to facilitate proper installation according to local and state codes.
- 3.) Verify functionality of fans after power restoration.
- 4.) Project Management
- 5.) 1 Year Warranty on Syenergy provided parts and labor.
- 6.) Sales Tax

**** City Electrical Permit NOT INCLUDED. If the city requires permitting, ADD COST OF PERMIT.**

SyEnergy Engineering Services
2129 Austin Ave.
Rochester Hills, MI
(248) 289-6898

SYENERGY ENGINEERING

AUTOMATION | ELECTRICAL | MECHANICAL

Not Included:

- 1.) Premium time
- 2.) Electrical Permit
- 3.) Any labor, equipment, materials, engineering, configuration, or support associated with factory provided, owner provided controls components NOT provided by Syenergy Engineering Services Inc.
- 4.) Field mounting of controls from factory provided equipment
- 5.) Lighting controls
- 6.) Smoke detection work or integration
- 7.) Smoke dampers
- 8.) Electrical and BTU metering
- 9.) Domestic water metering
- 10.) Integration of Split Systems into BMS
- 11.) Control dampers other than specifically listed above
- 12.) Zone temperature sensors for Heat Pumps
- 13.) Variable frequency drives
- 14.) High voltage wiring (110v+)
- 15.) BTU/liquid flow metering
- 16.) Airflow metering
- 17.) CO2 Monitoring other than described above
- 18.) Mechanical equipment
- 19.) Fire/Smoke dampers
- 20.) Network cabling and termination
- 21.) Repairs to existing equipment
- 22.) Mechanical trades work
- 23.) Mechanical equipment
- 24.) Piping
- 25.) Insulation
- 26.) Architectural work

Please contact me at 313-720-2014 if you have any questions or need additional information.

Thank you,



Shane Polatka

SyEnergy Engineering Services
Shane.Polatka@syenergy.us
www.Syenergy.us

SyEnergy Engineering Services
2129 Austin Ave.
Rochester Hills, MI
(248) 289-6898

SyEnergy Engineering

Date: 8/20/23
RFP-002
Apparatus EF
Power Refeed

Extra Work Estimate

Material			650.00	
Equipment				
	Subtotal		650.00	
Consumable Material	3%		19.50	
	Subtotal		669.50	
Sales / Use Tax	6%		40.17	
Cartage	5%		33.48	
	Subtotal		743.15	
Overhead & Profit	15.0%		111.47	
TOTAL MATERIAL COSTS				\$854.62

<u>Field Technician Labor Costs:</u>	<u>ST</u>	<u>1.5T</u>	<u>2T</u>	<u>ST Hrs.</u>	<u>1.5T hrs.</u>	<u>2T Hrs.</u>	<u>Tot. Hours</u>	<u>Tot. Cost</u>
Field Technician	160.00	240.00	320.00	4.0			4.0	\$640.00
Engineer	160.00	240.00	320.00	4.0			4.0	\$640.00
Project Manager	160.00			2.0			2.0	\$320.00
Project Engineer	65.00						-	\$0.00
							-	\$0.00
Operator/Driver	50.00	75.00	100.00	2.0			2.0	\$100.00

<u>Electrician Labor Costs:</u>	<u>ST</u>	<u>1.5T</u>	<u>2T</u>	<u>ST Hrs.</u>	<u>1.5T hrs.</u>	<u>2T Hrs.</u>	<u>Tot. Hours</u>	<u>Tot. Cost</u>
Journeyman	160.00	240.00	320.00	48.0			48.0	\$7,680.00
Foreman	170.00	255.00	340.00				-	\$0.00

Straight Time Cost	60.0							\$9,380.00
Premium Portion Cost					-	-		\$0.00

Overhead & Profit	0%							\$0.00
TOTAL LABOR COSTS								\$9,380.00

<u>Rentals:</u>	<u>Rate(\$/hr)</u>	<u>Hours</u>		
Test and Balance Equipment	\$8.06		-	
Pipe Machines	\$5.50		-	
Ultrasonic Flowmeter	\$55.00		-	
Cutting Outfit	\$4.00			
Coring Machine	\$10.00			
Manlifts	\$750.00	1.00	750.00	
Boom Truck	\$33.00	-	-	
Pickup Trucks	\$10.00		-	
4WD Fork Lift	\$21.00	-		
Cranes (per invoice)			-	
	Subtotal		750.00	
Overhead & Profit		10.0%	75.00	
TOTAL RENTAL COSTS				\$825.00

Miscellaneous Costs:

Cleanup Costs (% of Labor Costs)	0%	-	
Permit		-	
Drawing Reproduction			
Subtotal		-	
Overhead & Profit	10.0%	-	
TOTAL MISC COSTS			\$0.00

Subcontractors:

Centerline Electric (Wiring Costs)			
Roofer		-	
Electrical		-	
Air Balance		-	
Subtotal		-	
Overhead & Profit	15.0%	-	
TOTAL SUBCONTRACTOR COSTS			\$0.00
Bond Cost			
TOTAL QUOTATION AMOUNT			\$11,059.62

Mike Vigneron

From: Mike Vigneron
Sent: Tuesday, August 1, 2023 2:51 PM
To: Mark Ragsdale (dpwsupt@micityoffraser.com); DPW Supervisor (dpwsupervisor@micityoffraser.com)
Cc: Scott Kelley; 'jczarniecki@pbanet.com'
Subject: FW: Fraser Municipal RFI-3 Response
Attachments: RFI-003 Apparatus Bay HVAC Equipment (Response by PBA).pdf
Categories: Filed by Newforma

Mark / Rob,

Please see attached for discussion. Essentially, when Synergy was completing their work, they found 2 fans in the public safety apparatus bay that were not wired up, which caused issues with the way the gas detection system worked (or didn't work). No one is sure how long it has been like this. Their recommendation is to re-wire the 2 fans and re-balance to return the apparatus bay and gas monitoring system operation to original design. I could probably schedule some time with the mechanical engineer if needed as they would be able to better answer technical questions that might come up. Your maintenance vendor may be able to address some of this as well, but you'd probably have to check with them. As it stands, we've requested pricing from Miller-Boldt and you can make a determination at that time as to how you'd like to proceed.

Let us know if you have any questions. Thanks.

Michael A. Vigneron, PE
Director of Engineering

51301 Schoenherr Road, Shelby Twp., MI 48315
Phone: 586-726-1234
Mobile: 586-914-5442
E-mail: mvigneron@aewinc.com



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
"Engineering Strong Communities"

Connect With Our Team:



From: Jeff Czarniecki <jczarniecki@pbanet.com>
Sent: Tuesday, August 1, 2023 2:41 PM
To: Mike Vigneron <mvigneron@aewinc.com>
Cc: Scott Kelley <skelley@aewinc.com>
Subject: Fraser Municipal RFI-3 Response

CAUTION: External Email

Mike,

Attached is RFI response per today's meeting discussion. I renumbered RFI to be RFI-3 for project. Please forward formal response to Mark at Miller-Boldt if all looks good. Thanks.

Regards,

Jeffrey W. Czarniecki, **PE, CEM, LEED® AP** | Vice President
Peter Basso Associates, Inc. | *Your Engineering Partner*

Send large files to me [HERE](#) (Cntrl-Click on "Here")

5145 Livernois, Suite 100 | Troy, MI 48098
T 248.879.5666 x 556 | **D** 248.312.4556 | **M** 248.622.0441
jczarniecki@pbanet.com
peterbassoassociates.com



From: markm . <markm@millersboldt.com>

Sent: Monday, July 31, 2023 9:07 AM

To: Scott Kelley <skelley@aeawinc.com>; Jeff Czarniecki <jczarniecki@pbanet.com>; Mike Vigneron <mvgigneron@aeawinc.com>

Cc: Jill Garvin <jillg@millersboldt.com>

Subject: Fraser Municipal

See attached RFI from Synergy.

Thanks

Mark Majewski
Project Manager
Miller-Boldt, Inc.

21481 Carlo Dr.
Clinton Township, MI 48038
586-997-3300 (Office)
586-997-3306 (Fax)
586-996-9107 (Cell)
markm@millersboldt.com

Request for Information

SYENERGY ENGINEERING

UTILIZE . OPTIMIZE . CONSERVE

Company Name: Syenergy Engineering
1828 Star Batt Dr
Rochester, MI 48309
Office: (248) 289-6898
Fax: (248) 494-7464

(Project RFI-003)

Attention:	Mark Majewski	RFI No:	SyE- 002	Revision No:	
Originator:	Shane Polatka	Date:	7/28/2023		
Project:	Fraser Municipal	Project No:	22.189.001		
RFQ No:		Contract No:			
Subject:	Apparatus Bay EF & MAU Pressurization				

Attachments:	
Description of Issue:	
EF-9 and EF-10 in the apparatus bay are missing their line wiring to the motors.	
When the MAU operates, the apparatus bay becomes pressurized with doors becoming difficult to open or stay closed.	

Request for Information / Proposed Corrective Action:	
Syenergy can provide a quote to replace the line voltage wiring to these exhaust fans as well as a quote to rework the MAU & EF interlock to operate a EF in conjunction with the MAU to prevent overpressurization.	
Response Required By (Date & Time):	

Response:	Correct as Follows:	Corrective Action Approved:
Per original building design, Apparatus Bay MAU is 8500 CFM, EF-9 is 4000 CFM, EF-10 is 4000 CFM, and EF-11 is 2500 CFM which balances out to 0 CFM. They should all operate together. Please provide a quote to correct the operation EF- 9 & EF-10 as described in this RFI. Be sure EF-11 is also interlocked.		
Due to uncertain EF operation in the past, it is recommended that Miller-Boldt include a line item for air balancing of MAU SF and the 3 EFs.		

Response By:	Signed: J. Czarniecki, PBA	Date: 8/1/2023
Response Approval By:	Signed:	Date:
Work Completed By:	Signed:	Date:
RFI Sign Off: YES NO	Signed:	Date:

DISTRIBUTION: 1 - ORIGINAL TO DOCUMENT CONTROL BINDER
1 - COPY TO RFI ORIGINATOR 1 - COPY TO PERSON COMPLETING TASK

Note: All signatures required to Close-Out RFI for Document Control Binder

AGENDA

Group: City of Fraser-City Hall Rooftop Unit Replacement
Date: Wednesday, August 23, 2023
Time: 9:00-10:00 am

The following items will be discussed:

1. Introduction
2. Review Timeline of Events
3. Solution
4. Questions & Answers

Timeline of Events:

Original Bid:

- o 2022-04-21: PBA received RTU selections from Trane
 - Selections provided by Trane at that time showed exterior economizers mounted to the relief hoods.
 - Trane indicated the relief fans on the submittal as an "Accessory".
- o 2022-06-30: Dale Cardinal (Miller-Boldt) informs Mike Vigneron (AEW) that Trane is "putting together a submittal package on the new RTU's based on the new energy department changes"
 - AEW forwarded the submittal via e-mail to PBA the same day.
- o 2022-07-12: Trane Submittal received by PBA; submittal includes the following:
 - RTU-1, -2, -3, -5
 - ◇ "Modulating Power exhaust (field installed & wired by others)".
 - ◇ Diagram in Trane written submittal does not show the exhaust fan.
 - ◇ Electrical information mentions the power exhaust.
 - RTU-4
 - ◇ "Modulating Power exhaust (field installed & wired by others)".
 - ◇ Diagram in Trane written submittal shows side-mounted powered exhaust.
 - Submittal includes a selection from Thybar for relief fan options for installation.
- o 2022-08-10: PBA provides RTU weights to AEW structural engineer based on the 7/12 selection.
 - AEW reviewed and sent a response back to PBA the units were acceptable (2023-08-23).
- o 2022-08-11: PBA e-mails Trane checking on airflow clearances and the position of the units.
 - Trane reviewed the installation and noted they took no exceptions and that the airflow clearances and positions were acceptable.
 - Trane noted during this exchange that "Because of the new DOE energy requirements it had required us to redesign some RTU's to meet minimum efficiency requirements".
 - Trane made no mention of the relief fans being removed as an accessory.

Re-Bid

- o 2022-09-02: Bid Issuance
 - All (5) RTUs included "Powered Relief Fan", with airflow and ESP scheduled.
 - There was a note that clarified scheduled RTU lengths were inclusive of economizer.
 - The schedules were based around the July 7th model numbers since Trane did not send PBA any revised selections due to the DOE requirements.
- o 2023-01-13: Date of Trane submittal generation, sent to Tech Mechanical.
- o 2023-01-31: PBA response, acknowledging the issues with economizer, returned to AEW.
- o 2023-03-27: PBA meeting on-site to discuss alternate location for fans



-Engineering, Installation and Service
-HVAC, Controls and Industrial
Ventilation

PROPOSAL

5/16/2023

Fraser City Hall
33000 Garfield Road
Fraser, MI 48026

PROPOSAL: Powered Exhaust Change Order

INCLUDED:

- Furnish and install one new roof curb for exhaust ductwork
- Furnish and install one powered exhaust through the outside wall
- Furnish and install ductwork from the return air to the powered exhaust
- Extend the powered exhaust wiring from the RTU to the new powered exhaust locations
- Cutting and flashing of one hole in the siding
- Roofing allowance of \$2,000.00
- Start-up of system to ensure proper operation

ASSUMPTIONS/EXCEPTIONS:

- All work is to be performed during normal business hours (7:00am to 4:30pm excluding weekends and holidays)
- Only the work specifically described above is included, all other work will be billed separately, or as a change order to this project
- Stamped engineering drawings by others
- Temporary heating or cooling (if required) by others
- Any structural work (including cutting, framing, patching or repair of any walls, roofs or ceilings) by others

COST: \$17,945.00

PAYMENT AND TERMS:

Invoiced monthly based on percent complete

All payments are due within 30 days from the invoice date. A 1.5% per month finance charge will be applied to all past due invoices. Any fee(s) incurred in collecting monies will be the responsibility of the customer.

A 3% surcharge will be added if paying by credit card

CONDITIONS:

Any alteration or deviation from the stated specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accident or delays beyond our control. Owner shall carry fire, tornado, and other necessary insurance. Tech Mechanical HVAC, Inc, will carry Workers Compensation and Public Liability Insurance. All work is performed by non-union labor.

WARRANTY:

Ninety (90) days on materials and workmanship from the date of initial equipment start up, providing full payment has been received.

SUBMITTED BY:

Brad Reedy
Sales/Estimating
Tech Mechanical HVAC, Inc.
Date: 5/16/2023

ACCEPTANCE OF PROPOSAL:

The prices, specification and conditions stated herein are satisfactory and are hereby accepted. Tech Mechanical HVAC, Inc. is authorized to do the work as specified. Payment will be made as outlined in this agreement.

Signature: _____

Name (please print): _____

Date: _____ Title: _____

Note: This proposal may be withdrawn by Tech Mechanical HVAC, Inc. if not accepted within thirty (30) days.

Mike Vigneron

From: David A. Conrad <dconrad@pbanet.com>
Sent: Friday, July 21, 2023 12:31 PM
To: Mike Vigneron
Cc: Aaron C. Frantz
Subject: City of Fraser RTU Relief Fan Change Order
Attachments: 2023_07_21_M701 MECHANICAL SCHEDULES.pdf

Categories: Filed by Newforma

CAUTION: External Email

Mike,

Good afternoon, I am writing to you regarding the change order associated with the relief fan installation for the rooftop units at the City of Fraser.

Due to the size of the rooftop units, three units require airside economizer as dictated by the Michigan Energy Code. During the most recent submittal process it was discovered that the Trane units did not have the option to add a relief fan. The schedule that was provided during bids clearly indicates relief fans are required (refer to attached schedule).

Based on our telephone conversation, PBA has developed a timeline for review.

Original Bid:

- 2022-04-21: PBA received RTU selections from Trane
 - Selections provided by Trane at that time **showed exterior economizers mounted to the relief hoods.**
 - Trane indicated the relief fans on the submittal as an "Accessory" .
- 2022-06-30: Dale Cardinal (Miller-Boldt) informs Mike Vigneron (AEW) that Trane is "putting together a submittal package on the new RTU's based on the new energy department changes"
 - AEW forwarded the submittal via e-mail to PBA the same day.
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 - RTU-1, -2, -3, -5
 - "Modulating Power exhaust (field installed & wired by others)".
 - Diagram in Trane written submittal does not show the exhaust fan.
 - Electrical information mentions the power exhaust.
 - RTU-4
 - "Modulating Power exhaust (field installed & wired by others)".
 - Diagram in Trane written submittal shows side-mounted powered exhaust.
 - Submittal includes a selection from Thybar for relief fan options for installation.
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 - AEW reviewed and sent a response back to PBA the units were acceptable (2023-08-23).
- 2022-08-11: PBA e-mails Trane checking on airflow clearances and the position of the units.
 - Trane reviewed the installation and noted they took no exceptions and that the airflow clearances and positions were acceptable.

- Trane noted during this exchange that "Because of the new DOE energy requirements it had required us to redesign some RTU's to meet minimum efficiency requirements".
- Trane made no mention of the relief fans being removed as an accessory.

Re-Bid

- 2022-09-02: Bid Issuance
 - All (5) RTUs included "Powered Relief Fan", with airflow and ESP scheduled.
 - There was a note that clarified scheduled RTU lengths were inclusive of economizer.
 - The schedules were based around the July 7th model numbers since Trane did not send PBA any revised selections due to the DOE requirements.
- 2023-01-13: Date of Trane submittal generation, sent to Tech Mechanical.
- 2023-01-31: PBA response, acknowledging the issues with economizer, returned to AEW.
- 2023-03-27: PBA meeting on-site to discuss alternate location for fans

As discussed previously, Trane had an obligation to tell the designer and contractor that they no longer provided an add on relief fan as an option on their re-design rooftop units. The airside economizer is required on the three units indicated. PBA has worked with Tech Mechanical to determine the most cost-effective solution.

Please review the timeline above and let me know if an additional meeting needs to be scheduled.

Thanks,

David Conrad, PE | Vice President
Peter Basso Associates, Inc. | *Your Engineering Partner*

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5145 Livernois, Suite 100 | Troy, MI 48098
T 248.879.5666 x 503 | D 248.312.4503 | F 248.879.0007 | M 586.243.0404

dconrad@pbanet.com
peterbassoassociates.com





Fraser City Council Agenda Item

SUBJECT TITLE:	Water main break / Asphalt replacement at 34700 Commerce	DATE SUBMITTED:	9/1/2023
PREPARED BY:	Rob Barrett, Public Works Supervisor	NEW OR RETURNING:	New
REQUEST			
Request for City Council to award a proposal for the asphalt replacement of a large water main break at 34700 Commerce to Asphalt Unlimited, Inc.			
BUDGET IMPACT			
☐ Obtained Quotes ☒ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$8,975.00			
Account Number(s): 592-536-930.000			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Asphalt Unlimited, Inc. has performed satisfactory asphalt replacement for the City in the past.			
ATTACHMENTS			
Bid Tab Picture of the damaged parking lot Map			
RECOMMENDED MOTION(s)			
Motion to award a proposal for the asphalt replacement at 34700 Commerce to Asphalt Unlimited, Inc.			

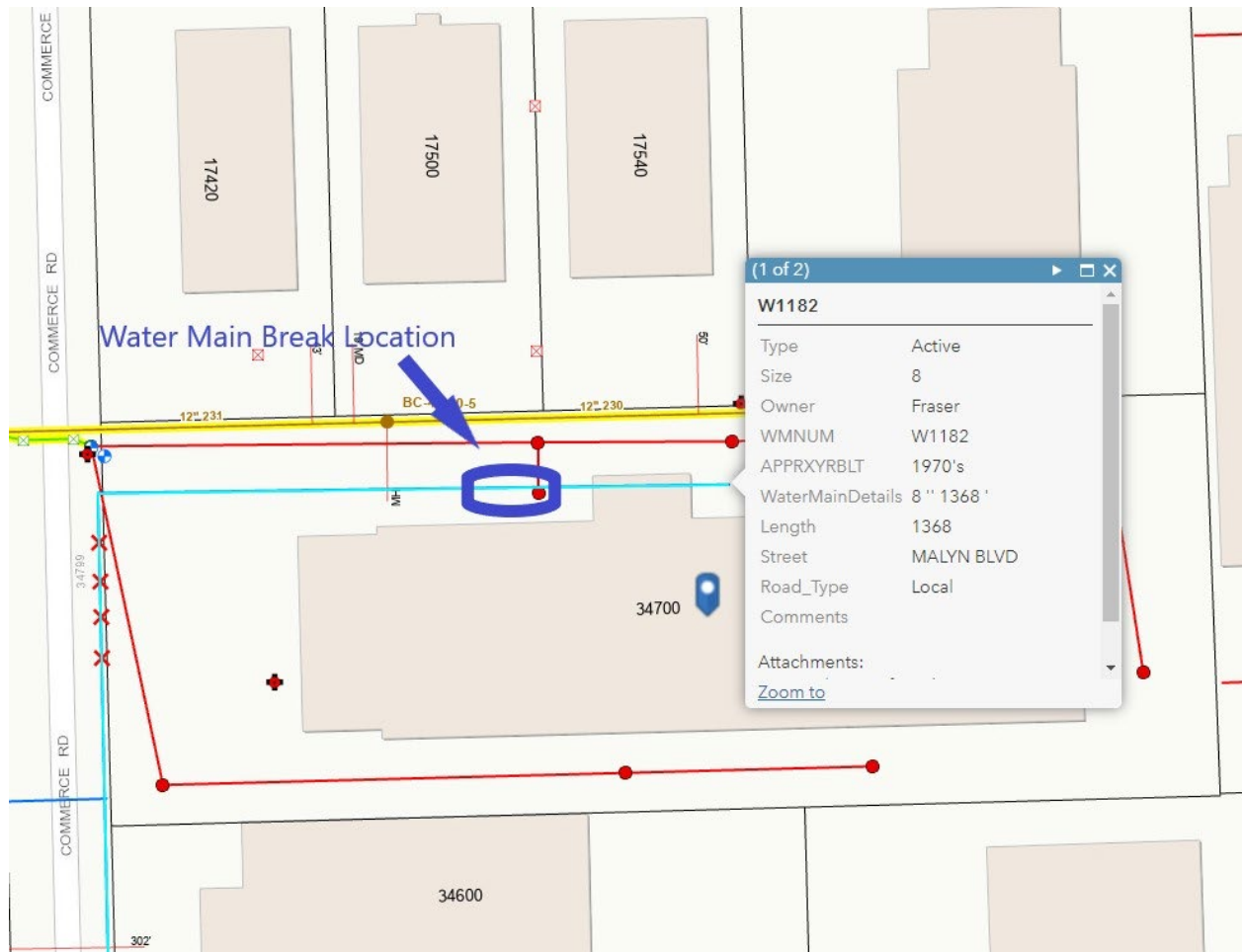
REQUEST FOR PROPOSAL TABULATION

Water Main Break Asphalt Restoration for 34700 Commerce

INVALID BID

Approximately 1200 sq.ft. asphalt patch		Asphalt Unlimited, Inc. P.O. Box 7 New Baltimore, MI 48047 586-752-8992	Asphalt Specialists ASI 1780 E. Highwood Pontiac, MI 48340 248-334-4570	Hutch Paving 3000 Ten Mile Roads Warren, MI 48091 586-427-7283
ITEM	DESCRIPTION	TOTAL AMOUNT	TOTAL AMOUNT	TOTAL AMOUNT
1	Area will be saw cut and excavated for 5" cross section of asphalt. Compact base, pave with a 2 1/2" leveling course and compact. Apply tack coat. Finish paving with a 2 1/2" wearing course and compact. Clean up	\$8,975.00	\$20,000.00	\$16,700.00





(1 of 2)

W1182

Type	Active
Size	8
Owner	Fraser
WMNUM	W1182
APPRXYRBLT	1970's
WaterMainDetails	8 " 1368 '
Length	1368
Street	MALYN BLVD
Road_Type	Local
Comments	
Attachments:	

[Zoom to](#)



Fraser City Council Agenda Item

SUBJECT TITLE:	Cambridge Courts Pavement Maintenance Final Balancing Change Order	DATE SUBMITTED:	8/31/23
PREPARED BY:	Michael Vigneron – AEW	NEW OR RETURNING:	New
REQUEST			
Request for City Council to approve additional costs for the Cambridge Courts Pavement Maintenance Contract (AEW No. 0190-0486) in the amount of \$10,900.44 pursuant to Section 2-167 (c) of the City Ordinances. The total project cost is expected to be approximately \$177,000, which will be less than the \$200,000 that was ultimately budgeted for this work in the City's 2022-23 Fiscal Year budget. This request has been reviewed by the City Manager, Finance Director, and Public Works Superintendent.			
BUDGET IMPACT			
☐ Obtained Quotes ☒ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$10,900.44			
Account Number(s): 401-463-972.000 (FY22-23 Budget)			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Additional Information: Isolated areas of concrete base was found to be in poor condition and required additional conditioning work prior to paving. The additional work and anticipated cost were discussed with the Public Works Superintendent at the time.			
ATTACHMENTS			
Final balancing contract modification			
RECOMMENDED MOTION(S)			
Motion to approve an additional \$10,900.44 in contract costs for the Cambridge Courts Pavement Maintenance Contract with Al's Asphalt Paving Co., increasing the authorized amount from \$150,020.00 to \$160,920.44.			



Fraser City Council Agenda Item

SUBJECT TITLE:	2023 Sanitary Sewer Rehabilitation Contract Award	DATE SUBMITTED:	8/31/23
PREPARED BY:	Michael Vigneron – AEW	NEW OR RETURNING:	New
REQUEST			
Request that Council award a construction contract for the 2023 Sanitary Sewer Rehabilitation Program to Inliner Solutions, LLC and authorize AEW to provide contract administration services. This item has been initiated and reviewed by Mark Ragsdale – Superintendent of Public Works			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$477,660.00 + \$22,000 (est) = \$499,660.00			
Account Number(s): 592-537-972.000			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information: Inliner Solutions LLC has again offered to extend their contract unit prices with the City for the proposed 2023/2024 Cured in Place Pipe (CIPP) lining program for the sanitary sewers in need of rehabilitation. This was originally a piggybacking award based on Allen Park As-Needed Contract Solicited through RFP process. \$500,000 was budgeted in FY 23-24 for this program			
ATTACHMENTS			
Attached is AEW's letter of recommendation for award and Inliner Solutions proposal.			
RECOMMENDED MOTION(s)			
Motion to award a contract for the 2023 Sanitary Sewer Rehabilitation Program to Inliner Solutions, LLC in the amount of \$477,660.00 and authorize Anderson, Eckstein and Westrick, Inc. to provide construction engineering services in the amount of \$22,000 for a total estimated project cost of \$499,660.00.			



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

August 31, 2023

Elaine Leven, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Recommendation for Contract Award
2023 Sanitary Sewer Rehabilitation Program
AEW Project No. 0190-0499

Dear Ms. Leven:

At the regular City Council meeting on February 10, 2022, City Council awarded a contract for As-Needed Sewer Rehabilitation services to Granite Inliner, LLC, piggybacking on a publicly advertised bid for services that was conducted by the City of Allen Park. In July of 2022, the City also awarded them a contract for the 2022 Sanitary Sewer Rehabilitation program based on the previously awarded as-needed contract unit pricing.

Inliner Solutions, LLC (formerly Granite Inliner, LLC) has again offered to extend their prices from the As-Needed Contract for the City's proposed 2023 Sewer Rehabilitation Program that was budgeted for this fiscal year.

Our office has bid programs of similar size this year, and Granite's prices from the Allen Park bid were at or below prices for similar projects in nearby communities.

We have previously worked with Inliner Solutions, LLC in the City of Fraser and in neighboring communities and are satisfied with their past performance.

We do not believe any benefit will accrue to the City by seeking further competitive bids. Therefore, we recommend the City award a contract for the **2023 Sanitary Sewer Rehabilitation Program** to **Inliner Solutions, LLC**, 28529 Goddard Road, Suite 106, Romulus, MI 48174-2779 in the amount of **\$477,660.00**.

Sincerely,

Michael A. Vigneron, PE

Enclosure: Inliner Solutions, LLC Proposal

PROPOSAL
CITY OF FRASER
2023 SANITARY SEWER REHABILITATION BY FULL LENGTH C.I.P.P. LINING
AEW PROJECT NO. 0190-0499
Section I – Sanitary and Storm Sewer Pipes Rehabilitation

Item #	Description	Unit	Estimated Quantity	Unit Price	Estimated Total Amount
1.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 6 inch diameter, 3 to 10 foot long	Ea	0	\$2,000.00	\$0.00
2.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 6 inch diameter, 10 to 20 foot long	Ea	0	\$2,700.00	\$0.00
3.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 6 inch diameter, 20 to 30 foot long	Ea	0	\$3,500.00	\$0.00
4.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 8 inch diameter, 3 to 10 foot long	Ea	0	\$2,500.00	\$0.00
5.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 8 inch diameter, 10 to 20 foot long	Ea	0	\$2,700.00	\$0.00
6.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 8 inch diameter, 20 to 30 foot long	Ea	0	\$3,200.00	\$0.00
7.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 10 inch diameter, 3 to 10 foot	Ea	0	\$2,700.00	\$0.00
8.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 10 inch diameter, 10 to 20 foot long	Ea	0	\$3,200.00	\$0.00
9.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 10 inch diameter, 20 to 30 foot long	Ea	0	\$3,700.00	\$0.00
10.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 12 inch diameter, 3 to 10 foot long	Ea	0	\$3,100.00	\$0.00
11.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 12 inch diameter, 10 to 20 foot long	Ea	0	\$3,500.00	\$0.00
12.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 12 inch diameter, 20 to 30 foot long	Ea	0	\$4,000.00	\$0.00
13.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 15 inch diameter, 3 to 10 foot long	Ea	0	\$3,500.00	\$0.00
14.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 15 inch diameter, 10 to 20 foot long	Ea	0	\$4,000.00	\$0.00

PROPOSAL
CITY OF FRASER
2023 SANITARY SEWER REHABILITATION BY FULL LENGTH C.I.P.P. LINING
AEW PROJECT NO. 0190-0499
Section I – Sanitary and Storm Sewer Pipes Rehabilitation

Item #	Description	Unit	Estimated Quantity	Unit Price	Estimated Total Amount
15.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 15 inch diameter, 20 to 30 foot long	Ea	0	\$4,500.00	\$0.00
16.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 18 inch diameter, 3 to 10 foot long	Ea	0	\$4,000.00	\$0.00
17.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 18 inch diameter, 10 to 20 foot long	Ea	0	\$4,700.00	\$0.00
18.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 18 inch diameter, 20 to 30 foot long	Ea	0	\$5,700.00	\$0.00
19.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 24 inch diameter, 3 to 10 foot long	Ea	0	\$4,500.00	\$0.00
20.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 24 inch diameter, 10 to 20 foot long	Ea	0	\$5,500.00	\$0.00
21.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 24 inch diameter, 20 to 30 foot long	Ea	0	\$6,500.00	\$0.00
22.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 36 inch diameter, 3 to 10 foot long	Ea	0	\$6,000.00	\$0.00
23.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 36 inch diameter, 10 to 20 foot long	Ea	0	\$7,300.00	\$0.00
24.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 36 inch diameter, 20 to 30 foot long	Ea	0	\$8,500.00	\$0.00
25.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 48 inch diameter, 3 to 10 foot long	Ea	0	\$6,300.00	\$0.00
26.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 48 inch diameter, 10 to 20 foot long	Ea	0	\$8,000.00	\$0.00
27.	Sewer Spot repair with cured-in-place (inverted tube structural liner) including sewer pipe cleaning, pre and post video inspection tape report – 48 inch diameter, 20 to 30 foot long	Ea	0	\$9,000.00	\$0.00
28.	Sanitary Sewer Pipe Joint sealing with chemical grout Avanti AV-100 acrylamide with additives Avanti AC-50W (where roots are spotted) or approved equal including all testing and removal of excess grout, pipe cleaning,	Joint	0	\$300.00	\$0.00

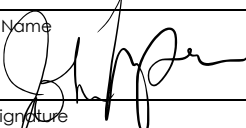
PROPOSAL
CITY OF FRASER
2023 SANITARY SEWER REHABILITATION BY FULL LENGTH C.I.P.P. LINING
AEW PROJECT NO. 0190-0499
Section I – Sanitary and Storm Sewer Pipes Rehabilitation

<u>Item #</u>	<u>Description</u>	<u>Unit</u>	<u>Estimated Quantity</u>	<u>Unit Price</u>	<u>Estimated Total Amount</u>
29.	Manhole to manhole CIPP Lining including sewer pipe cleaning, pre and post video inspection tape report, 6 inch diameter	Lft	0	\$50.00	\$0.00
30.	Manhole to manhole CIPP Lining including sewer pipe cleaning, pre and post video inspection tape report, 8 inch diameter	Lft	0	\$52.00	\$0.00
31.	Manhole to manhole CIPP Lining including sewer pipe cleaning, pre and post vide inspection tape report, 10 inch diameter	Lft	560	\$55.00	\$30,800.00
32.	Manhole to manhole CIPP Lining including sewer pipe cleaning, pre and post video inspection tape report, 12 inch diameter	Lft	4,980	\$57.00	\$283,860.00
33.	Manhole to manhole CIPP Lining including sewer pipe cleaning, pre and post video inspection tape report, 15 inch diameter	Lft	900	\$65.00	\$58,500.00
34.	Manhole to manhole CIPP Lining including sewer pipe cleaning, pre and post video inspection tape report, 18 inch diameter	Lft	0	\$85.00	\$0.00
35.	Manhole to manhole CIPP Lining including sewer pipe cleaning, pre and post video inspection tape report, 24 inch diameter	Lft	550	\$100.00	\$55,000.00
36.	Manhole to manhole CIPP Lining including sewer pipe cleaning, pre and post video inspection tape report, 36 inch diameter	Lft	0	\$275.00	\$0.00
37.	Traffic Maintenance and Control	EA	29	\$1,500.00	\$43,500.00
38.	Permit Allowance	DLR	6,000	1.00	\$6,000.00
PROPOSAL GRAND TOTAL:					\$477,660.00

Inliner Solutions LLC
Bidder/Company


Signature

Dale Newby
Printed Name


Attest Signature

John Thompson
Attest Printed Name

28529 Goddard Rd Ste 106, Romulus MI 48174
Address

734 231-6691
Telephone

John.Thompson@puriscorp.com
Contact Person Email Address

08/11/2023
Date of Signature

*Contractor will be required to submit Insurance and bonds for this project



Fraser City Council Agenda Item

SUBJECT TITLE:	Fort Fraser Playground Equipment	DATE SUBMITTED:	8/25/23
PREPARED BY:	Mark Ragsdale	NEW OR RETURNING:	New
REQUEST			
This agenda request item is to purchase all new playground equipment for Fort Fraser in the amount of \$56,001.18. Per the Special Park C.I.P. City Council meeting, the Public Works Superintendent, was instructed to follow through with revitalizing Fort Fraser, part of that is replacing the old playground equipment. The attached quote is from Midstates Recreation and includes all new playground equipment except the slides. This will be on a separate quote as we are having difficulty getting the manufacture to respond and may require Midstates Recreation to utilize other manufactures of slides that will require additional platform fabrications. Midstates Recreation is part of the Sourcewell bidding co-operative, so no other quotes are needed. This will require a separate motion to waive the competitive bidding process.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☒ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: \$56,001.18			
Account Number(s): 101-770-972.000			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
<i>Quote from Midstates Recreation in the amount of \$56,001.18</i> <i>3d Drawing of proposed playground equipment upgrades</i>			
RECOMMENDED MOTION(S)			
The D.P.W. Superintendent recommends City council have 2 separate motions: Waive the competitive bidding process due to Midstates being part of the Sourcewell bidding cooperative. Approve the purchase and installation of the new playground equipment from Midstates Recreation in the amount of \$56,001.18			



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Sold To	City of Fraser 33000 Garfield Accounts Payable Fraser, MI, 48026 United States	Ship To	Fort Fraser 17075 Anita Fraser, MI, 48026 United States
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Date	Quote #	Terms	Rep	Project	Ship Contact
2023-08-25	QTN-13633 Valid Until 09-25-2023	Net 10	Brion Kilpela	2023 07 Fort Fraser Repairs - Mi Fraser City Of	

Item Code	Description	Qty	Rate	Amount
350-MONO	Monorail	2.0 Unit	\$ 7,562.00	\$ 15,124.00
A120	Tire Swivel Wood Beam - Residential - 3 Prong - 2 holes - Galvanized Heavy Duty	1.0 Unit	\$ 560.00	\$ 560.00
C120	3/16" Trivalent Coating - 250 ft per pail - USA Sold per ft	22.0 Unit	\$ 5.00	\$ 110.00
SH167	1" Galvanized Ductile Iron Replacement Shackle Pendulum - 12mm bolt & nut not included	22.0 Unit	\$ 10.80	\$ 237.60
H170	Anchor Shackle Standard Steel Special Head 5/16" - 3/8" dia x 1 1/2" bolt - 1/2" opening	6.0 Unit	\$ 5.20	\$ 31.20
ZZXX0261	BELT SEAT W/SILVER SHIELD 10ft TOP RAIL	7.0 Unit	\$ 163.00	\$ 1,141.00
ZZXX0265	INFANT SEAT W/SILVER SHIELD FOR 8ft TOP RAIL	1.0 Unit	\$ 283.00	\$ 283.00
ZZXX0635	SWING ALONG SEAT TO 8ft TOP RAIL	1.0 Unit	\$ 1,194.00	\$ 1,194.00
ZZXX0892	Accessible Swing Seat - 8' top rail	2.0 Unit	\$ 1,463.00	\$ 2,926.00
ZZXX0416	STANDARD E-Z DIGGER Color: Forest Green	1.0 Unit	\$ 1,469.00	\$ 1,469.00
ZZXX0721	DUCK WITH COIL SPRING	1.0 Unit	\$ 1,444.00	\$ 1,444.00
ZZXX0551	BOAT SPRING RIDER	1.0 Unit	\$ 2,326.00	\$ 2,326.00
ZZXX0495	SPRING RIDER FOOTER FRAME	2.0 Unit	\$ 251.00	\$ 502.00
ZZXX0650	WAVE RIDER SEE-SAW	1.0 Unit	\$ 2,316.00	\$ 2,316.00
BRT06-B-19-000	6' Bench with Back - Punched Steel - Inground - Advantage Coating	8.0 Unit	\$ 897.00	\$ 7,176.00
BKW13-238-IS-SM	1- Hump - 3 Bike Wave Rack - Surface - 2-3/8" Tubing - Industry Standard Coating	2.0 Unit	\$ 207.00	\$ 414.00
Freight	Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 3,650.00	\$ 3,650.00



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Item Code	Description	Qty	Rate	Amount
Installation Charges	Installation Charges: Install new equipment listed above. Provide (2) tires for balance event. Removal and disposal of benches,(2) tires and existing track rides by owner. Proposal does not include slide or steering wheel replacements or labor to do so.	1.0 Unit	\$ 14,800.00	\$ 14,800.00
Sourcewell Customer Discount - Member ID #	Sourcewell Customer Discount - Member ID #	1.0 Unit	\$ -2,872.50	\$ -2,872.50

Subtotal	\$ 52,831.30
Michigan Sales Tax	\$ 3,169.88
Total	\$ 56,001.18

Acceptance of Proposal

(Please be sure you have read, signed, and initialed and understand the terms and conditions) The items, prices, and conditions listed herein are satisfactory and are hereby accepted.

Signature (Approval) _____
Printed Name _____
Title _____
Date _____

TERMS AND CONDITIONS

QUOTE CONDITIONS AND ACCEPTANCE:

This quote is only valid for 30 days.

*** (Pls Initial) It is the Buyer's responsibility to verify quantities and description of items quoted. Once your order has been placed, any changes including additions, deletions, or color changes, could result in price increases, additional fees and could cause delays.

EXCLUSIONS : Unless specified, this quote excludes all of the following but not limited to:

Required Permits/Inspections, Background Checks, Davis Bacon, Prevailing Wage or Certified Payroll
Performance/Payment Bonds
Site Restoration
Site work, saw cutting/core drilling, and landscaping.
Removal of existing equipment
Unloading; Receiving of inventory or equipment; Storage of equipment.
Equipment assembly and/or installation



QUOTATION

Safety surfacing; Borders or drainage requirements
Landscaping Repairs DUE to poor access or in climatic weather

FREIGHT AND DELIVERY: (if applicable)

Shipping is FOB Origin (means the buyer accepts the title of the goods at the shipment point and assumes all risk once the seller ships the product). All equipment will arrive unassembled.

*** (Pls Initial) Buyer is responsible to meet and provide adequate personnel/equipment to unload truck

A Check List, detailing all items shipped, will be included with the shipment. Unless taking delivery is specifically included in quote.

Buyer is responsible for ensuring the Sales Order Breakdown and Item Numbers on all boxes and pieces match the Check List.

*** (Pls Initial) Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the buyers financial responsibility.

Please notify Midstates Recreation immediately of any damages.

Shortages and Concealed Damage must be reported to Midstates Recreation within 10 days of delivery.

A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

TAXES:

All orders are subject to applicable sales tax unless a tax exemption form is on file at the time the order is placed.

PAYMENT TERMS:

An approved Credit Application is required for new customers or customers that haven't been active in the last 18 months. Terms are check with order, or 50% down payment with approved credit (terms do vary based on references). Balance of product & freight will be invoiced upon shipment, due Net 10 days. 100 % prepayment required on Replacement Parts. A 3% charge will be added to all credit card orders over \$ 3,000.

RESTOCKING: Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

MAINTENANCE/WARRANTY:

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included.

Midstates Recreation offers no additional warranties.

Maintenance of the equipment and safety surfacing is the responsibility of the customer.

Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

INSTALLATION: (if applicable)

Customer must locate all underground private utilities before your scheduled installation a third-party private utility service can be provided at an additional cost if necessary. Additional charges may apply if obstruction(s) are encountered beneath the surface. Not responsible for damaged/broken parts on existing playground equipment. Not responsible for crossing sidewalks.

Acceptance of Terms & Conditions

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

Customer Signature
Updated:

Printed Name and Title

Date



Fraser City Council Agenda Item

SUBJECT TITLE:	Department of Public Works Surplus and Auction	DATE SUBMITTED:	9/1/2023
PREPARED BY:	Rob Barrett DPW Supervisor	NEW OR RETURNING:	New
REQUEST			
The Public Works Department is requesting authorization to have the attached list of equipment and material declared surplus and auctioned off in the best interest of the City. The items on the attached list are either in a state of disrepair or no longer needed and have been deemed surplus by the management staff of the Public Works Department.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: Estimated auction value is on the auction list			
Account Number(s):			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
ATTACHMENTS			
Biddergy.com auction agreement Auction List City Ordinance -DIVISION 9. - DISPOSAL OF SURPLUS PROPERTY			
RECOMMENDED MOTION(s)			
Motion to declare the attached list of equipment and material surplus and to authorize the City Manager to sign the attached agreement with Biddergy.com.			

Commission: 5 %

Lot Fee: \$N/A



Biddergy.com Kalamazoo, MI
1919 E Kilgore Service Road
Kalamazoo, MI 49001
Phone (269) 903-2590 Fax (269) 903-2591
Biddergy.com Metro Detroit, MI
17000 Northville Rd.
Northville, MI 48168
Phone (866) 260-1611 Fax (269) 903-2591

INTERNET AUCTION AGREEMENT

This agreement made _____, 2023, between _____ whose address is _____, and Biddergy, LLC, whose address is 1919 East Kilgore Service Road Kalamazoo, MI 49001 ("Auctioneer").

DESCRIPTION OF ITEMS:

Surplus Assets – City of Fraser, MI

Contract. The Owner hereby contracts the Auctioneer to sell at public auction the goods listed in the schedule above and/or annexed hereto, such sale to be held at www.Biddergy.com on or about Ongoing. The Auctioneer hereby accepts such contract on the terms herein set forth.

Compensation. The Owner shall pay to the Auctioneer as his compensation the sum of \$ N/A per lot entry fee and in addition a commission of 5 % of the selling price of all goods actually sold at the auction payable out of the gross amount realized at the sale. If any of the property listed above and/or annexed hereto schedule is withdrawn from the auction for any cause, or has a minimum bid set that is not met, the Owner agrees to pay a minimum of N/A per lot.

Advertising Sale. The Auctioneer shall advertise the auction in newspapers, online, trade journals, and other matter in which it ordinarily advertises such sale.

Duties of Auctioneer. The Auctioneer at its own expense shall prepare the goods to be sold at the place of sale in a manner calculated to induce buyers to make bids thereon, shall furnish such assistance and other help as may be necessary to handle efficiently the sale and delivery of the property, and shall do all other things necessary to affect an advantageous sale of the goods, in the Auctioneer's sole discretion. Auctioneer does not guarantee a sale and auctioneer is not responsible if Owner and buyer at the auction sale do not comply with their agreement, or in the event of non-delivery of property by Owner to any such buyer.

Authority of Auctioneer. The Auctioneer shall have full authority to sign any memorandum of sale on behalf of the Owner and to receive from the purchasers of such goods the purchase price thereof as agent for the Owner, or in lieu thereof a deposit of the purchase price, to be given as earnest money to bind the purchase.

Duties of Owner. Owner shall cooperate with and further the interests of Auctioneer in performing its duties under and pursuant to this agreement as required by law and by this agreement, and shall refrain from doing any act that would tend to interfere with Auctioneer in performing such duties. Owner guarantees that all items are without liens. Owner to list any creditors or secured parties _____. Any misrepresentation by the Owner as to condition or description of items will allow Biddergy to make adjustments on the selling price at its discretion.

Liability. Owner agrees to maintain insurance on all items and holds Biddergy harmless for any damage or any sort of liability.

Accounting. At the completion of such sale, the Auctioneer shall furnish to the Owner a complete list of all the goods sold by him, together with sales prices thereof, and after deducting there from the amounts due him pursuant to this agreement, shall pay to the Owner the net amount due to the Owner. In witness whereof, the parties have signed this agreement. Auctioneer shall release funds to the Owner upon collection of funds within 14 business days from the auction date.

Governing Law. This agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Michigan. Venue shall be in Kalamazoo County, Michigan.

Attorneys' Fees. In the event of a dispute involving this agreement, each party shall pay its own attorney fees and costs.

Subject to Terms and Conditions. This agreement is subject to the Terms and Conditions as identified at www.biddergy.com, which said Terms and Conditions are incorporated into this agreement by reference.

Agent: Derek Rizor

Date: 08-07-2023

Seller (print): _____

Seller (sign): _____

Address: _____

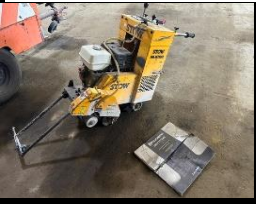
City, State, Zip: _____

Phone: _____ Email: _____

City of Fraser - Surplus Assets

September 26, 2023 Auction

Asset #	Item Description	Estimated Auction Value
G-194 	Ver-Mac Solar Arrow Sign Model: ST-4815 VIN: 2S9US11103S132615 Condition: Good (Solar panel broke)	\$300 to \$700
25 	Western Plow Model: 9'-0" Pro S/N: 8900018 Condition: Fair/Good	\$200 to \$500
? 	Flink Plow Model: ? Condition: Good	\$100 to \$300
? 	(2001) Arrow 1350 Mobile Hydraulic Hammer Model: 1350 S/N: 6615 Hours: 481 Condition: Good	\$12,500 to \$17,500
? 	Yale LP Fork Lift Model: ? Capacity: ? Condition: Poor	\$400 to \$900
26 	(2002) Elgin Whirlwind Sweeper Model: Whirlwind Series MV VIN: 49HAADB62DJ48438 Mileage: 36,371 Hours: 8,091 (Truck) 7,097 (sweeper) Condition: Good/Fair	\$15,000 to \$20,000
? 	Trailer Tree Spade - Vermeer? Model: ? Condition: Good	\$3,000 to \$5,000

? 	JCB 214 Backhoe with Extendahoe Model: 214 Series 3 PIN: 0477457 Hours: ? Condition: Good \$15,000 to \$20,000
? 	Stow Slicer 1 Concrete Saw Model: Slicer 1 Condition: Good \$350 to \$1,000
? 	Concrete Planer Model: ? Condition: Good \$150 to \$300
N/A 	Pallets of Crafcro Asphalt Sealant Model: Roadsaver 515T Condition: NEW Qty: \$500 to \$2,500

Sec. 2-210. Sale or disposal of obsolete or surplus supplies or equipment; sale of city-owned animals.

- (a) All using agencies shall submit to the purchasing agent information showing stocks of all supplies or equipment which, in the using agency's opinion, are no longer used or which have become obsolete or worn and unsuitable for city use.
- (b) The purchasing agent, under written guidelines established and approved by the city manager, shall have the authority to transfer surplus stock or equipment designated in the report of the using agency to other using agencies, so as to secure for the city maximum efficiency in using city resources and in budgetary planning.
- (c) Sales or disposal of obsolete supplies or equipment or supplies or equipment worn out and unsuitable for city use shall be made to the highest responsible and responsive bidder in conformity with the procedures set forth in section 2-150, by trade-in for new equipment, by direct sale to other governmental, educational, or nonprofit agencies, or by public auction, whichever the purchasing agent deems applicable. In addition to the foregoing means of sale or disposal, upon recommendation of the city manager, and approval by the city council, unwanted supplies or equipment may be disposed of by other means and terms provided that the city council determines by resolution that a public purpose will be served by the intended use of the supplies.
- (d) This section shall not apply to animals owned by the city and being used by the public safety department or by any other governmental agency in the course of its duties. Whenever the public safety department or any other governmental agency submits a written report to the purchasing agent declaring that an animal is surplus or otherwise unnecessary as to the public safety department, or any other governmental agency's needs, the city employee identified by the director of public safety or the head of such other governmental agency as being responsible for such animal shall have the right of first refusal to purchase the animal from the city at a fair market value determined by the city. In the event the city employee fails or refuses to purchase the animal within the time frame specified by the purchasing agent, the city shall sell or dispose of the animal in a humane way as directed by the city manager.
- (e) The purchasing agent, after consultation with the department of public safety, may promulgate procedural rules for the sale or disposal of unclaimed or confiscated bicycles in the possession of the department of public safety.

(Ord. No. 311, § 1, 8-9-2001)

Cross reference(s)—Sale of motor vehicles and other personal property at special sale, § 21-41.1.



Fraser City Council Agenda Item

SUBJECT TITLE:	Bus Driver Wage Increase	DATE SUBMITTED:	8/29/2023
PREPARED BY:	Nicole Adams	NEW OR RETURNING:	New
REQUEST			
This agenda request item is to increase the senior transportation SMART bus driver wage from \$14.0938 to \$15.00 an hour. The wages for this position are considered an expense to the community and municipal credit the city receives from SMART. The city has one position, and it is part-time for the senior center. The position is responsible for transportation of individuals in a safe manner to and from designated locations, participation in ongoing training requirements, ensuring vehicle is clean and in proper operating conditions, completing necessary paperwork, and performing related duties as assigned. This increase would put this position's wage more align with the current market.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
RECOMMENDED MOTION(S)			
The Human Resources Administrator recommends the City Council approves the wage increase for the bus driver position to \$15.00 an hour.			



Fraser City Council Agenda Item

SUBJECT TITLE:	ACH and Electronic Transactions Policy and Procedures	DATE SUBMITTED:	09/01/2023
PREPARED BY:	Anjlee Bansal, Finance Director	NEW OR RETURNING:	New
REQUEST			
PURPOSE: Approval of ACH and Electronic Transactions Policy in compliance with Public Act 738 of 2002 which authorizes and regulates electronic transactions of public funds involving local government. POLICY: The attached policy shall govern the use of ACH and electronic transactions in order to ensure financial security, operational efficiencies, and regulatory compliance for the City of Fraser. The policy is aligned with governmental standards and underscores the City's commitment to safeguarding funds and protecting them against potential risks or discrepancies. This alignment and protective stance reinforce the City adhering to best practices in financial management and underscores the City's dedication to maintaining public trust. This policy and procedure has been reviewed by the Finance Director, Finance staff, and the City Manager to ensure the compliance with Public Act 738 of 2002.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
PROPOSED POLICY AND PROCEDURES FOR ACH AND ELECTRONIC TRANSACTIONS			
RECOMMENDED MOTION(S)			
Motion to approve the ACH Policy			



CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Patrice M. Schornak
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Patrick O'Dell
Dana Sutherland

Automate Clearing House (ACH) and Electronic Transactions Policy (EFT) As required by Public ACT 738 of 2002

The following policy shall govern the use of EFTs and ACH arrangements for the City of Fraser:

1. Authority to enter into ACH and EFT agreements of Public Funds

- a. The Finance Director or City Manager may enter into an ACH or EFT agreement as provided by the Public Act 738, 2002.
 - i. This will be in compliance with the City Council's adopted resolution to authorize ACH and EFT transactions.

2. Responsibility of ACH and EFT agreements

- a. The Finance Director shall be responsible for all ACH and EFT agreements including payment approval, accounting, reporting, and generally overseeing compliance with the policy.
- b. The Finance Director shall submit to the City Manager documentation detailing the goods or services purchased, the cost of goods or services, and the date of payment. This report will be included to the City Council for oversight of disbursements.

3. Internal Account Controls to Monitor Use of ACH and EFT transactions

- a. The accounts payable department and the payroll department shall request authorization to the Finance Director to set up an accounts payable vendor or payroll electronic disbursement.
 - i. A vendor cannot be set up in the system without the appropriate information needed which includes the vendor's bank account information or the City's bank account information depending on the transaction type.
 - ii. A listing of all approved ACH and EFT vendors will then be obtained and adhered to in the process of disbursing funds.
- b. The Finance director shall be responsible for the establishment of the agreements. The Finance director shall notify the accounts payable and payroll department of those items approved to be paid by ACH or EFT.
 - i. A request will be processed through the BS&A system and a new vendor or agency cannot be paid in this manner without the approval of the Finance Director in the BS&A system.

- ii. A dedicated bank account of the City for all ACH and EFT transactions.
 - c. There are two types of ACH payments. ACH debit transactions involve money being “pulled” from the City’s account and ACH credit transitions let the City “push” money to a different bank.
 - d. EFT payments are always initiated by one person on the Finance Team and then either the Finance Director or City Manager will approve the transfer depending on the requesting individual on the Finance Team. This occurs with internal bank transfers and external banks transfers. This transfer can never occur without a second approval.
 - e. Upon receipt of an invoice for payment for accounts paid by ACH, the accounts payable department will notify the Finance Director of the date of the debit to the City’s bank account if the vendor is a recurring debit vendor already authorized in the BS&A System for a “pull transaction”.
- 4. Payroll deductions and direct deposits are in compliance with the following policy:**
- a. Fill out the Electronic Transfer Authorization form for new hires and anyone changing bank account information.
 - b. The Human Resource (HR) Director will enter this data into the BS&A software
 - i. The information for the individual will be verified by HR prior to making any alterations for an employee.
- 5. Incoming ACH and EFT Transfers from another party**
- a. The City shall obtain the amount of the deposit and send an advice to the person responsible for the records from the incoming source.
- 6. Segregation of Duties noted above will ensure to safeguard assets of the City as follows:**
- a. ACH payment setup is the responsibility of the accounting staff, but the Finance Director must authorize the required form for the Vendor to be paid in this manner.
 - b. EFT requests are generated by one individual on the Finance Team and authorized before release by the Finance Director or the City Manager.
 - c. The HR director enters payroll data to be processed by the payroll department.
 - d. Oversight of ACH agreements and adherence falls to the Finance Director or City Manager.
 - e. The City Council shall receive the listing of purchased goods or services within the ACH and EFT format along with all disbursements made by the City



Fraser City Council Agenda Item

SUBJECT TITLE:	Election Commission Member	DATE SUBMITTED:	8/24/2023
PREPARED BY:	City Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
According to the City's Ordinance the Election Commission must consist of the Clerk, the Attorney and one member of the Council who shall NOT be a candidate for elective office at the election for which he serves as a member of the Election Commission. Currently Mayor Pro-Tem Schornak sits on the Commission. She is on the ballot for the November 7, 2023 Election and therefore, is not able to sit on this Commission for that Election. The members of Council that would be able to sit on the Election Commission for this Election are as follows: Council Member Blanke Council Member Kalka Council Member O'Dell Council Member Sutherland I am requesting that City Council appoints a new member to the Election Commission.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☐ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
ORDINANCE REGARDING ELECTION COMMISSION			
RECOMMENDED MOTION(S)			
Motion to appoint Council Member _____ as a member of the Election Commission.			

Section 3.13. - *Election commission.*

An *Election Commission* is hereby created, consisting of the Clerk, the Attorney and one member of the Council who shall not be a candidate for *elective* office at the *election* for which he serves as a member of the *Election Commission*, such members to be appointed by the Council not less than fifteen days before each *election*. The members shall serve without compensation. The Clerk shall be chairman and two members of such board shall be a quorum. The *Commission* shall appoint the Board of *Election* Inspectors for each precinct and have charge of all activities and duties required of it by statute and this charter relating to the conduct of *elections* in the city. The compensation of *election* personnel shall be determined in advance by the Council. In any case where *election* procedure is in doubt, the *Election Commission* shall prescribe the procedure to be followed.