



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnegie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

REVISED AGENDA
Fraser Historical Commission
Historical Depot
18577 Masonic, Fraser, MI 48026
Monday, June 5, 2023 @ 7:00 p.m.

1. Call to Order
2. Pledge to Flag
3. Approval of Agenda
4. Approval of Minutes – May 1, 2023
5. Liaison Report
6. Unfinished Business
 - a. Open House June 4th
 - b. Arbor Donation
7. New Business
 - a. Election
8. Commission Reports
9. Adjourn

POSTED: 5/29/23

Fraser Historical Commission
Meeting Minutes - Monday, May 1, @ 7:00pm

Present: Marilyn Wright, Jim Chamberlin, Karen Hodges, Nancy Ehrke, Denise Wojciechowski, Tom Iwanicki Members-at-Large: Kathy Pirtle, Curtis Rice; Council Liaison: Patrice Schornak

Excused Absences: City Liaison: Cindi Greenia Members-at-Large: Dori Guoin

- 1) **Call to order:** 7:02pm by Marilyn
- 2) **Pledge to the Flag**
- 3) **Approve Agenda:** On a motion by Karen, seconded by Denise; Motion carried;
- 4) **Approve Minutes:** On a motion by Denise, seconded by Nancy; Motion carried;
- 5) **City Liaison Report:** None
- 6) **Unfinished Business**
 - a) **Update on Repairs:** Patrice will be sure to bring the quotes and repair information to the next meeting.
 - b) **Update on Arbor:** Per Tom, our request was submitted to the design department and apparently they are a very popular asset and unfortunately there are several other projects waiting in front of ours. They will not get to our request until next school year. Tom has another source for a pre-made iron arbor.
 - c) **Set Up Barn Sale:** Karen & Sharon will start moving tables, covering with sheets and placing items.
- 7) **New Business:**
 - a) **Barn Sale, June 4:** Commission agreed we will be open from 9-4pm; We will be selling hot dogs, prepared by Tom. Barn cleaning is set for Saturday, April 22nd @ 1:00pm.
- 8) **Commissioner Reports:**
 - ***Marilynn** - Asked Denise and Tom for their ICE forms back. Vania is creating t-shirts with patch of our quilt. They are \$20 and she is donating to the museum.
 - ***Jim** - Nothing to add;
 - ***Karen** - Nothing to add;
 - ***Nancy** - Asked us to drive together for Harry's Memorial on May 25 @ 10am at the Holly Veteran's Cemetery.
 - ***Denise** - Nothing to add;
 - ***Curtis** - Noticed some caulk cracking - Karen will call Costas
 - ***Tom** - Had 4 Kids from school help with barn clean-up.
 - ***Patrice** - Nothing to add;
 - ***Kathy** - Nothing to add;

9) Adjourned at 7:59 pm on a motion by Karen; seconded by Denise; Motion Carried

Next Meeting: Monday, June 5th @ 7 pm

Respectfully Submitted, Karen Hodges, Recording Secretary



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 - b.
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 803 - HISTORICAL COMMISSION						
101-803-702.000	ELECTED/APPOINTED OFFICIALS PAY	1,260.00	0.00	0.00	1,260.00	0.00
101-803-712.000	OVERTIME	0.00	0.00	0.00	0.00	0.00
101-803-713.000	FICA	100.00	0.00	0.00	100.00	0.00
101-803-714.000	MEDICARE	25.00	0.00	0.00	25.00	0.00
101-803-742.000	OPERATING SUPPLIES	500.00	845.24	0.00	(345.24)	169.05
101-803-930.000	REPAIRS AND MAINTENANCE	2,500.00	2,292.69	0.00	207.31	91.71
Total Dept 803 - HISTORICAL COMMISSION		4,385.00	3,137.93	0.00	1,247.07	71.56
TOTAL EXPENDITURES		4,385.00	3,137.93	0.00	1,247.07	71.56
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		4,385.00	3,137.93	0.00	1,247.07	71.56
NET OF REVENUES & EXPENDITURES		(4,385.00)	(3,137.93)	0.00	(1,247.07)	71.56

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	BEG. BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	YEAR-TO-DATE THRU 05/31/23 INCREASE (DECREASE)	END BALANCE 05/31/2023 NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND						
Liabilities						
101-000-379-000	FUND BALANCE - RESTRICTED - HISTORICAL		19,630.43	364.25	2,947.29	22,577.72
TOTAL LIABILITIES			19,630.43	364.25	2,947.29	22,577.72

Date	YrL	Type	Description	Reference #	Debits	Credits	Balance
05/01/2023			101-803-001.000 CASH		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-001.000		END BALANCE	0.00	0.00
05/01/2023			101-803-702.000 ELECTED/APPOINTED OFFICIALS PA		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-702.000		END BALANCE	0.00	0.00
05/01/2023			101-803-704.000 WAGES - FULL TIME EMPLOYEES		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-704.000		END BALANCE	0.00	0.00
05/01/2023			101-803-712.000 OVERTIME		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-712.000		END BALANCE	0.00	0.00
05/01/2023			101-803-713.000 FICA		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-713.000		END BALANCE	0.00	0.00
05/01/2023			101-803-714.000 MEDICARE		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-714.000		END BALANCE	0.00	0.00
05/01/2023			101-803-718.000 LONGEVITY PAY		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-718.000		END BALANCE	0.00	0.00
05/01/2023			101-803-719.000 FOOD ALLOWANCE		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-719.000		END BALANCE	0.00	0.00
05/01/2023			101-803-724.100 HEALTH INSURANCE PREMIUMS (EMP		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-724.100		END BALANCE	0.00	0.00
05/01/2023			101-803-742.000 OPERATING SUPPLIES		BEG. BALANCE	845.24	845.24
05/31/2023			101-803-742.000		END BALANCE	0.00	845.24
05/01/2023			101-803-791.000 SUBSCRIPTIONS AND PUBLICATIONS		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-791.000		END BALANCE	0.00	0.00
05/01/2023			101-803-801.000 PROFESSIONAL/CONTRACTUAL SERVI		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-801.000		END BALANCE	0.00	0.00
05/01/2023			101-803-850.000 COMMUNICATIONS (PHONE AND CELL		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-850.000		END BALANCE	0.00	0.00
05/01/2023			101-803-900.000 PHOTOGRAPHY		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-900.000		END BALANCE	0.00	0.00
05/01/2023			101-803-930.000 REPAIRS AND MAINTENANCE		BEG. BALANCE	2,292.69	2,292.69
05/31/2023			101-803-930.000		END BALANCE	0.00	2,292.69
05/01/2023			101-803-960.000 MISCELLANEOUS		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-960.000		END BALANCE	0.00	0.00
05/01/2023			101-803-972.000 CAPITAL OUTLAY		BEG. BALANCE	0.00	0.00
05/31/2023			101-803-972.000		END BALANCE	0.00	0.00
05/01/2023			101-803-972.000		END BALANCE	0.00	0.00

Fund 101 GENERAL FUND

05/19/2023	CR	RCPT	101-000-379.000 FUND BALANCE - RESTRICTED - HISTORIC	711913	0.00	364.25	(22,813.47)
05/11/2023	CR		101-000-379.000 FUND BALANCE - RESTRICTED - HI			364.25	(22,813.47)
05/31/2023			END BALANCE			364.25	(22,577.73)

05/01/2022	AP	INV	MONTHLY BILLING	9-30-2022	48.98	0.00	REG. BALANCE	0.00	101-803-001.000 CASH
05/31/2023	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	END BALANCE	2,292.69	
04/25/2023	AP	INV	TEAM EQUIPMENT FOR X-MARK WOMENS	10842918-00	293.96	0.00	REG. BALANCE	0.00	
04/24/2023	AP	INV	BLADE FOR X-MARK WOMEN/DEW	10842930-00	167.88	0.00	END BALANCE	2,292.69	
04/18/2023	AP	INV	POST FOR MCKINLEY PARK HANDICAPPED S	89123/1	281.08	0.00	REG. BALANCE	0.00	
03/23/2023	AP	INV	REPLACE THERMOSTAT FOR THE HAUGGARTIN	23-0316	339.60	0.00	END BALANCE	2,292.69	
03/20/2023	AP	INV	INSTALLED TWO TEMPERATURE SENSORS IN	9030	873.18	0.00	REG. BALANCE	0.00	
09/30/2022	AP	INV	MONTHLY BILLING	9-30-2022	48.98	0.00	END BALANCE	2,292.69	
07/01/2022	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	REG. BALANCE	0.00	101-803-930.000 REPAIRS AND MAINTENANCE
05/31/2023	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	END BALANCE	0.00	
07/01/2022	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	REG. BALANCE	0.00	101-803-900.000 PHOTOGRAPHY
05/31/2023	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	END BALANCE	0.00	
07/01/2022	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	REG. BALANCE	0.00	101-803-850.000 COMMUNICATIONS (PHONE AND CELL
05/31/2023	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	END BALANCE	0.00	
07/01/2022	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	REG. BALANCE	0.00	101-803-801.000 PROFESSIONAL/CONTRACTUAL SERVI
05/31/2023	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	END BALANCE	0.00	
07/01/2022	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	REG. BALANCE	0.00	101-803-791.000 SUBSCRIPTIONS AND PUBLICATIONS
05/31/2023	AP	INV	MONTHLY BILLING	4-30-2023	87.01	0.00	END BALANCE	0.00	
04/30/2023	AP	INV	MONTHLY BILLING	4-30-2023	13.37	0.00	REG. BALANCE	0.00	101-803-742.000 OPERATING SUPPLIES
04/06/2023	AP	INV	RESTROOM RENTAL/DEW	A-263963	190.00	0.00	END BALANCE	0.00	
03/09/2023	AP	INV	RESTROOM RENTAL/DEW	A-360757	190.00	0.00	REG. BALANCE	0.00	
02/07/2023	AP	INV	BATTERIES FOR HISTORICAL SOCIETY	2-7-2023	31.57	0.00	END BALANCE	0.00	
12/29/2022	AP	INV	REIMBURSEMENT FOR HISTORICAL SOCIETY	12-29-2022	2.22	0.00	REG. BALANCE	0.00	
12/29/2022	AP	INV	REIMBURSEMENT FOR HISTORICAL SOCIETY	12-29-2022	10.56	0.00	END BALANCE	0.00	
12/06/2022	AP	INV	REIMBURSEMENT FOR HISTORICAL SOCIETY	12-6-2022	4.00	0.00	REG. BALANCE	0.00	
11/10/2022	AP	INV	GRAND AND FOOD SUPPLIES FOR TRUNK OF	11-10-2022	126.41	0.00	END BALANCE	0.00	
09/15/2022	AP	INV	SUPPLIES FOR BUNKER/ARTHER HOUSE	9-15-2022	30.70	0.00	REG. BALANCE	0.00	
08/16/2022	AP	INV	SUPPLY REIMBURSEMENT	8-16-22	3.17	0.00	END BALANCE	0.00	
08/16/2022	AP	INV	SUPPLY REIMBURSEMENT	8-16-22	12.69	0.00	REG. BALANCE	0.00	
07/01/2022	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	END BALANCE	0.00	101-803-724.100 HEALTH INSURANCE PREMIUMS (EMP
05/31/2023	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	REG. BALANCE	0.00	
07/01/2022	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	END BALANCE	0.00	101-803-719.000 FOOD ALLOWANCE
05/31/2023	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	REG. BALANCE	0.00	
07/01/2022	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	END BALANCE	0.00	101-803-718.000 LONGEVITY PAY
05/31/2023	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	REG. BALANCE	0.00	
07/01/2022	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	END BALANCE	0.00	101-803-714.000 MEDICARE
05/31/2023	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	REG. BALANCE	0.00	
07/01/2022	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	END BALANCE	0.00	101-803-713.000 FICA
05/31/2023	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	REG. BALANCE	0.00	
07/01/2022	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	END BALANCE	0.00	101-803-712.000 OVERTIME
05/31/2023	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	REG. BALANCE	0.00	
07/01/2022	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	END BALANCE	0.00	101-803-704.000 WAGES - FULL TIME EMPLOYEES
05/31/2023	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	REG. BALANCE	0.00	
07/01/2022	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	END BALANCE	0.00	101-803-702.000 ELECTED/APPOINTED OFFICIALS PA
05/31/2023	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	REG. BALANCE	0.00	
07/01/2022	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	END BALANCE	0.00	101-803-001.000 CASH
05/31/2023	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	REG. BALANCE	0.00	
07/01/2022	AP	INV	SUPPLY REIMBURSEMENT FOR HISTORICAL	8-8-2022	222.80	0.00	END BALANCE	0.00	Fund 101 GENERAL FUND

To: Historical Commission

Date: 5/18/23

From: City Clerk Greenia

Re: Update for 6/5/23 Historical Commission Meeting

I will be out on medical leave from 5/23/23 through 6/5/23 (I hope). You are getting what I can send you of your packet early due to that fact. In my absence if you need immediate assistance please contact Mary Matuz, (586) 293-3100 ext. 110 – clerk@micityoffraser.com

- 1) On 4/25/23 I asked the DPW to investigate the problem with the furnace at the Depot. I have reached out to them just this morning to see the status of that request. At the time, they told me they were going to reach out to Ingersoll Mechanical to come and look at it. I'll get you an update as soon as I know something.
- 2) After the last meeting Mayor Pro-Tem Schornak presented me with a few things to take care of. One of them was to get the DPW to deliver trash bags and pine mulch. I believe this was taken care of. Thanks, Karen Hodges, for the input on this.
- 3) I have reached out to Hunter at the DPW. To her knowledge the DPW building is NOT getting your mail. Mayor Pro-Tem Schornak mentioned perhaps you may want to start having your mail delivered here? We could order some new stationary for you as well as envelopes.
- 4) On May 5, 2023 I forwarded your remaining budget to you in an email. It appears you have already spent your available balance for the year and have nothing remaining. I am attaching a complete listing of your expenditures in this Fiscal Year for your review.
- 5) I reached out to the DPW Superintendent today to get an up to date status report on the repairs at the museum. I have not heard back from him as of yet but will continue to check in.
- 6) I did reach out to get the trash picked up at the site. I hope this was taken care of. How often do you need to get this done – I could put a reminder in my Outlook calendar once every other week if that works.
- 7) I have no response about the cleaning at the depot.
- 8) Per Marilyn she alerted me that Roland Hansen would be sending packages to the Historical Commission from Chicago. We have received one of them already and the staff knows to look out for these and put them in my office. I will

make sure that Mary is aware and ask that she contact you when additional packages come.

9) I was asked by finance to send you a copy of our updated Sales and Use Tax Certificate to use if you purchase items on behalf of the City. Please try to remember to take that with you to show the vendor/store where you are purchasing items so we are not charged sales tax.

10) I believe there is still an open seat on the Historical Commission. Any updates on that are very much appreciated.

Thanks to you all! I hope it's been a good month. C