



CITY MANAGER
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Patrice M. Schornak
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Patrick O'Dell
Dana Sutherland

FRASER CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, DECEMBER 8, 2022 - 6:30 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL OF COUNCIL MEMBERS**
- 4. APPROVAL OF AGENDA**
- 5. CITIZEN PARTICIPATION ON AGENDA ITEMS**
- 6. CONSENT AGENDA**
 - a. City Council Regular Meeting Minutes November 10, 2022
 - b. City Council Special Meeting Minutes November 17, 2022
 - c. Planning Commission Meeting Minutes September 7, 2022
 - d. Recreation Commission Meeting Minutes October 4, 2022
 - e. Zoning Board Meeting Minutes October 6, 2022
 - f. Historical Commission Newsletter - December
 - g. SMART Funding
 - h. Credit Card Acceptance Policy
 - i. Tree City USA Resolution
 - j. CDBG Set Public Hearing
 - k. City Council Meeting Dates
 - l. Check Disbursements
 - m. Revenue and Expenditure Report
- 7. NEW BUSINESS**
 - a. Parks and Recreation Plan Public Hearing
 - b. Parks and Recreation Plan Resolution to Adopt
 - c. DPS Staffing Request
 - d. Spark Grant Application Resolutions of Support
 - e. Employee Handbook Update
- 8. RETURNING BUSINESS**
 - a. Library Board Bond Request

FRASER CITY COUNCIL AGENDA – December 8, 2022

9. REPORT OF CITY ADMINISTRATION

10. REPORT OF MAYOR AND CITY COUNCIL

11. CITIZEN PARTICIPATION

12. CLOSED SESSION

- a. To consult with the City Attorney regarding trial or settlement strategy

13. ADJOURNMENT

IT is inviting you to a scheduled Zoom meeting.

Topic: City Council Regular Meeting 12-08-2022

Time: Dec 8, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89067843856>

Meeting ID: 890 6784 3856

Passcode: 405928

One tap mobile

+13092053325,,89067843856# US

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Dial by your location

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+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

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Meeting ID: 890 6784 3856

Find your local number: <https://us02web.zoom.us/j/kuX6wYcl>

FRASER CITY COUNCIL AGENDA – December 8, 2022

NOTICE OF ELECTRONIC PUBLIC MEETING

Public access will be available in person for those wishing to attend the meeting within the city hall council chamber. The meeting will also be shown on the Zoom Platform for videoconferencing. This notice is to advise that those wishing to observe and/or participate in the meeting have the opportunity to do so. The public can participate via the Zoom application, internet access via the Zoom website, and/or via telephone using the Zoom telephone number and meeting ID. The public will be able to hear Council members and will be permitted to speak for up to five minutes during the citizen participation portion(s) of the agenda. Please note that callers/viewers will automatically be muted, and must remain muted until called upon to speak by the Mayor. Written comments will be accepted prior to the date and time (no later than 4:00pm on the day of the meeting) by the City Clerk's office at email address of cityclerk@micityoffraser.com. To contact members of the City Council in order to provide input or ask questions on any business before the City Council at the meeting, please use the contact information found on the City of Fraser website: www.micityoffraser.com. Public Hearing comments will be heard during any Public Hearing that is conducted during the meeting, and other comments will be heard or reviewed during public participation. The City of Fraser provides live public access to this meeting on Comcast Channel 5 and WOW Channel 10 and online at www.micityoffraser.com. This live public access meets the OMA's requirements that all public body deliberations and decisions take place at a meeting open to the public. In addition, if technology permits, the meeting will also be streamed via the YouTube website and application. 33000 Garfield, Fraser, Michigan 48026 – (586) 293-3100 – www.micityoffraser.com



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**FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, NOVEMBER 10, 2022 – 6:30 P.M.
DRAFT**

A meeting of the City of Fraser City Council was held on Thursday, November 10, 2022, at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Carnegie called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Carnegie led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

Present: Council Member Baranski
Council Member Blanke
Mayor Carnegie
Council Member Kalka
Council Member O'Dell
Mayor Pro-Tem Schornak
Council Member Sutherland

Absent: None

Others: City Manager Leven, City Attorney DeNault, Deputy Clerk Matuz and DPW Superintendent Mark Ragsdale

4. APPROVAL OF AGENDA

Motion by Baranski supported by Kalka to approve the agenda for November 10, 2022.

AYES: Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland

NAYS:

Motion Carried

**FRASER CITY COUNCIL MINUTES
THURSDAY, NOVEMBER 10, 2022 – 6:30 P.M.**

5. CITIZEN PARTICIPATION

There was no Citizen Participation at this time.

6. CONSENT AGENDA

The following items were on the consent agenda for the November 10, 2022 meeting of the Fraser City Council:

City Council Regular Meeting Minutes October 13, 2022
Historical Commission Meeting Minutes September 6, 2022
Recreation Commission Meeting Minutes May 3, 2022
Recreation Commission Meeting Minutes June 6, 2022
Recreation Commission Meeting Minutes September 20, 2022
Historical Commission Newsletter November 2022
Check Disbursements
Revenue and Expenditure Report

Motion by Kalka supported by Baranski to approve the Consent Agenda for the November 10, 2022 Fraser City Council Meeting as presented.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS:

Motion Carried

7. NEW BUSINESS

a. McKinley Eagle Scout Project

Sherry Stein, President of Fraser First Booster Club introduced Vania Apps who shared that 2 beautification awards have recently been awarded to the City of Fraser.

Dr. Basha of the Fraser Eye Care Center was acknowledged for beautification efforts within Fraser sponsored by the center. Councilmember Sutherland stated she was honored to present the award to Dr. Basha.

Eagle Scout Wynnys Chan was acknowledged for his beautification efforts at McKinley Park, building and planting flower boxes. A brief video of his work was shown. Wynnys described his project funding by private donations, bottle drive and social media outreach

b. Keep Michigan Beautiful Awards

Included as part of the above mentioned beautification projects.

c. Adoption of 2015 International Fire Code

Public Safety Director Kretschmar and Sargent Jason Poole presented that Sargent Poole, working with City Attorney Don DeNault, reviewed the proposed Fire Code Ordinance that would bring the City's Fire Code to the most current one available.

**FRASER CITY COUNCIL MINUTES
THURSDAY, NOVEMBER 10, 2022 – 6:30 P.M.**

Motion by O'Dell supported by Baranski to adopt the 2015 International Fire Code Standards as submitted.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS:

Motion Carried

d. DPS Vehicle Purchase Request

Public Safety Director Kretzschmar reviewed that in August of 2022 there was previous approval of council for the purchase of 2 new patrol vehicles (Explorers) in the amount of \$65,958. The order was placed with Ford at that time. However, Ford advised a few weeks later that they were no longer manufacturing 2022 model vehicles and could not honor the order. Ford offered to provide 2023 models which was the only option with Ford. The total additional cost of doing so is approximately \$13,000; with each vehicle being approximately \$6,500 more than was initially approved by Council. Research was conducted on other vehicle options or Enterprise Leasing options which were all found to be considerably more expensive. Ford plan still proves to be the least expensive option for the city and Director Kretzschmar is requesting to obtain the additional funds to proceed with the purchase.

Mayor Carnagie asked if the outfitting of the vehicles will therefore also increase. Director Kretzschmar advised that additional funds had been initially been approved for outfitting and they may still be under that cost. They determined to ask for the additional funds for the purchase of the vehicles at this time.

Motion by Baranski supported by Kalka to approve the additional funding to purchase two (2) 2023 model vehicles, Ford Explorers, to replace vehicles as previously approved.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS:

Motion Carried

While DPS Director Kretzschmar was still in the meeting Councilmember Blanke inquired of the black band of honor for a fallen officer being worn by the Fraser DPS. Director Kretzschmar advised of the recent passing of a Shelby Township Sargent who died of a medical cause during his shift. His death is, therefore, considered a line of duty death and several members of the Fraser DPS were attending the wake this evening. She thanked Councilmember Blanke for asking.

Councilmember Schornak also advised of the positive actions of Officer Jaquays and Mayor Carnagie of Sargent Paull in their communities on Halloween and how appreciative the communities were to have them out and involved.

e. Road Funding

City Engineer Mike Vigneron of AEW and DPW Superintendent Mark Ragsdale were asked to provide a high level overview of the City's road network and funding options. Councilmembers had a hard copy presentation which had sidewalk information added. Mayor advised they had asked sidewalks to be included in order to know that some sidewalks need to be done to complete connections.

FRASER CITY COUNCIL MINUTES
THURSDAY, NOVEMBER 10, 2022 – 6:30 P.M.

The presentation included basic Capital Improvement Process; Overview of City Road Network; Recent History of City Road Conditions; Various Options for Funding Road Improvements; Sidewalk Network Overview and funding for same.

Capital Improvement Process Planning Process had four (4) sections Assets; Policy Objectives; Funding and Assessment Review & Feedback.

Roads specifically have their own planning process. The Road Network Overview provides details of road hierarchy and responsibility by State Road Network, County Road Network & City Road Network along with the organization responsible for any or a portions of work done on the specific roads.

Fraser has eight (8) Miles of Major Roads; 34½ miles of Local Roads; two (2) miles of bike lanes; two (2) pedestrian bridges and several large culverts which cross underneath roads.

With regard to road conditions, since 2006, Fraser regularly participates in PASER Ratings (Pavement and Surface Evaluation Ratings). Graft indicated the rates over time since 2014 and the changes which occur with funding for work being done.

Funding Options presented Public ACT 51 of 1951; Federal Funding, Grants, Millage, Bonding, General Fund, Special Assessments District and Other Financing.

Lengthy discussion held regarding all aspects of the presentation including road distinctions responsibilities; Federal funding possibilities, grants, Transportation Economic Development Funds-Economic Development Road Projects, millage votes, bonding, citywide assessment, state infrastructure bank, General Fund and Special Assessment District.

Also discussed, Sidewalk Network, funding options and costs for types of replacements, new install and ADA compliance upgrade. New or upgrading sidewalks must be brought up to compliance which will require significant additional funds for the action.

Discussion included the road areas of the Industrial District area.

Council agreed the information provided was very helpful and discussed how to determine what steps to take next. Further discussion continued on all aspects of the projects, roads, sidewalks, funding methods, needs, resident's approval and possible directives to proceed.

Councilmember Baranski, wanting to provide some direction for action provided the following:

MOTION by Baranski second by Kalka to provide direction to City Attorney, City Council and AEW to bring back information needed to effectuate a plan to bond \$25,000,000 that would apportion the industrial businesses to pay 65% with the balance of 35% determined after review of funds and grants available so to further determine the final percentage to the residents. Also include which roads and direction to start the process to obtain federal funds where appropriate within this project. Sidewalk and surface streets to divide the balance after \$18,000,000 evenly with expectation that the focus of the funds we could get back from the Federal Government. Mayor Carnegie would like to see \$25,000,000 and \$30,000,000. And what it means if the residents are paying the 35% or other; meaning

**FRASER CITY COUNCIL MINUTES
THURSDAY, NOVEMBER 10, 2022 – 6:30 P.M.**

how many miles; for 10 years. Council can then review all the details and decide where to adjust.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: Motion & Direction Carried

Council took a 5 minute break at 8:15 p.m.

Council return from break 8:20 pm

f. HVAC Units

City Engineer Mike Vigneron of AEW advised that three (3) bids for the Part Two project of HVAC units for City Hall were received in October. Prior to that in July one (1) bid was separated to change the scope of the project to award work for the controls. Feeling it was imperative to re-bid the roof top unit portion of the work receiving the three (3) bids.

Tech Mechanical LLC, met with AEW and their bid is felt to be an excellent bid and it will include replacing all five (5) units at City Hall, one (1) of which is currently working less than 100% capacity. It is time for all units to be replaced.

Mr. Vigneron is requesting Council to consider an award to Tech Mechanical, LLC for the amount of \$376,226.00. This would require a budget amendment of approximately \$78,301 to reach the amount of \$570,000 budgeted for the HVAC work at City Hall.

The units are Trane units replacing what is currently in place. They have warranty, and a lead time of approximately 30 weeks.

Motion by Sutherland second by Schornak to award a contract for the City Hall HVAC – RTUs replacement to Tech Mechanical, LLC in the amount of \$376,226.00.

Advisement of City Manager that a budget amendment isn't necessary at this time, it will be done with other amendments in the future.

Mr. Vigneron responded to question of Councilmember O'Dell advising the total project cost being \$648,301.00 if approved by Council and will the controls, HVAC and AEW.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS: Motion Carried

g. Baumgartner Roof

Councilmember Schornak advised she will immediately present a motion.

Motion by Schornak second by Kalka to approve Constantine Construction, Inc. to repair the roof for the Baumgartner House at the cost of \$11,800.

Discussion of the wood needing replacement which can't be determined until the roof tear off.

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Amended motion by Schornak second by Baranski to approve Constantine Construction, Inc. to repair the roof for the Baumgartner House at the cost of \$11,375. Plus the cost of wood not to exceed \$14,000.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland

NAYS:

Motion Carried

8. RETURNING BUSINESS:

a. Library Board Bond Presentation

Library Treasurer Kyle Burley began presentation with background of how and why the library was requesting an upgrade. Advising that the residents have approved a 1 mil vote for the library expansion; the money was not requested as a bond due to the programming aspect of the expansion. Bonds do not allow for programming. He reiterated that no new or additional funds are coming from the City or residents. The Bond assist they are asking for is due to the fact that they can't request it themselves.

Steven Shayman of MC Architects Design and Aaron Phillips of McCarthy Smith Construction Management Firm of Farmington, MI had documents for presentation of conceptual project at the former PNC Bank Building in Fraser. Council asked to focus the current information and numbers for both the current library and the concept of moving to the former PNC Bank location.

Lengthy discussion including renovation and addition concept, design, vendor bidding and construction and construction management budget estimates for both the current and potential new location were presented.

Council inquired and further discussion continued on topics of funding, bonding, code issues, abatement, building responsibilities (being a city owned facility), building ownership (title status), building use purposes, building tenant successor, building maintenance, construction and management vendors, fiscal contingencies and transparency.

Further research on most topics will be continued with the appropriate sources and brought back to Council. The Library Board will be conducting a thorough title search. Materials will be due November 30 for inclusion in the next Council meeting.

9. REPORT OF CITY ADMINISTRATION

City Manager Leven reviewed the following items:

- City Council Special Meeting on Thursday, November 17, 2022, Interviewing Engineering, General Counsel and Labor Counsel bid participants
- City Hall and City Offices will be closed Thursday, November 11, 2022, in observance of Veteran's Day
- Administration is reviewing Investment Portfolio with PNC Bank as interest rates increase.
- Further work continues on quality and functionality of IT issues and Zoom. Reviewing option to cease Zoom coverage.
- Over 3,000 Absentee Voter Ballots, high turnout for a mid-term election. Thanked all for coming out.

**FRASER CITY COUNCIL MINUTES
THURSDAY, NOVEMBER 10, 2022 – 6:30 P.M.**

10. REPORT OF MAYOR AND CITY COUNCIL

Council Member Sutherland

- Wished all a happy Veteran's Day tomorrow and thanked all for their service including her husband.
- Good job to the Goodfellow's for the success of the recent Spaghetti Auction to support No Kid Without A Christmas in Fraser.
- Invites all to attend Christmas in Fraser on December 3rd. Fraser Band will be participating, live reindeer will be on hand. There will be a walking path of local business also participating with punch cards; filled punch cards are eligible for a raffle gift basket.
- Wished everyone a Happy Thanksgiving

Council Member Baranski

- Goodfellows are currently taking applications for families and are encouraging families to apply that need assistance.
- Through December 1st, local police officers are participating in Pigs for Wigs Fund Raising campaign. Paying \$50 to have facial hair for the time period. Donations are going to Maggie's Wigs for Kid. Additional cash donations are being collected at the Fraser Police Department and Facebook has a link to donation.
- Thanked the Administration for the efforts and planning into the recently installed new park signs. They were the first thing her daughter mentioned after her first driveway on her first visit back home from college.
- Wished everyone a Happy Thanksgiving

Council Member Kalka

- Wished all a Happy Thanksgiving
- Hope all will attend Christmas in Fraser

Council Member O'Dell

- Happy Thanksgiving to all. Hope you can spend time with families

Council Member Blanke

- Veteran's Day Ceremony and proper flag disposal available at the VFW tomorrow and 11:00. Happy Veteran's Day to all the Vet's particularly Veteran Council Member Schornak.

Mayor Pro-Tem Schornak

- Reminder to buy your paper from the Goodfellows
- Baumgartner Open House will be December 4th, 2022, from 1:00 pm to 4:00. Many Christmas items are available. Santa will be available for pictures.
- Thanks to all her fellow veterans, spouses and families.

Mayor Carnagie

- Wished Happy Thanksgiving to everyone.
- Hopes to see everyone at Christmas in Fraser.

11. CITIZEN PARTICIPATION

- Laura Lesich – 15201 Fairview, Fraser, MI 48026
 - o Would like to have an update on filling the city opening hires such as:
 - Recreation Coordinator – several months with no status

**FRASER CITY COUNCIL MINUTES
THURSDAY, NOVEMBER 10, 2022 – 6:30 P.M.**

- A back up for our technical team so all are commission meetings are recorded.
- Park signs do look awesome but why was the area of installation not cleaned after the fact. Mayor advised that has been addressed and will be completed soon.
- Does not understand why some signs are perpendicular to the street and some are not.

12. CLOSED SESSION

a. Strategy session connected with the negotiation of a collective bargaining agreement – Teamsters Clerical

Motion by Carnegie supported by Baranski to enter into closed session for Strategy Session connected with the negotiation of a collective bargaining agreement – Teamsters Clerical

ROLL CALL VOTE

AYES - Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland
NAYS - NONE Motion Carried

Mayor Carnegie called Council into closed session – 10:07 pm

Mayor Carnegie called Council back to order – 10:25 pm

Mayor Carnegie gave the floor to Council Member Baranski for motion.

Motion by Baranski supported by Carnegie to ratify the Teamsters Clerical Agreement as presented.

AYES: Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland
NAYS: Motion Carried

b. Strategy session connected with the negotiation of a collective bargaining agreement – POAM

Mayor Carnegie gave the floor to Council Member Baranski for motion.

Motion by Kalka supported by Baranski to enter into closed session for Strategy Session connected with the negotiation of a collective bargaining agreement – POAM.

ROLL CALL VOTE

AYES - Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland
NAYS - NONE Motion Carried

Mayor Carnegie called Council into closed session – 10:27 pm

**FRASER CITY COUNCIL MINUTES
THURSDAY, NOVEMBER 10, 2022 – 6:30 P.M.**

Mayor Carnegie called Council back to order – 10:50 pm

c. Consideration of Property Purchase

Mayor Carnegie gave the floor to Council Member Kalka for motion.

Motion by Kalka supported by Baranski to enter into closed session for Consideration of Property Purchase.

AYES - Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland

NAYS - NONE

Motion Carried

Mayor Carnegie called Council into closed session – 10:51 pm

Mayor Carnegie called Council back to order – 10:56 pm

13. ADJOURNMENT

Motion by Schornak supported by Baranski to adjourn the meeting at p.m.

AYES: Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland

NAYS: None

Motion Carried

Respectfully Submitted:

Mary Matuz, Deputy City Clerk
City of Fraser

Michael Carnegie, Mayor
City of Fraser



City of Fraser

CENTENNIAL COMMUNITY

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CITY CLERK
Cynthia Greenia

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**FRASER CITY COUNCIL MINUTES
CITY COUNCIL CHAMBERS
33000 GARFIELD, FRASER, MI 48026
THURSDAY, NOVEMBER 17, 2022 – 6:30 P.M.
DRAFT**

A meeting of the City of Fraser City Council was held on Thursday, November 17, 2022 at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Pro-Tem Schornak called the meeting to order at 6:34 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Schornak led the Pledge of Allegiance

3. ROLL CALL OF COUNCIL MEMBERS

Present: Council Member Baranski
Council Member Blanke
Council Member O'Dell
Mayor Pro-Tem Schornak
Council Member Sutherland

Absent: Mayor Carnegie
Council Member Kalka

Others: City Manager Leven, City Attorney DeNault, Deputy Clerk Matuz

Motion by Schornak supported by Baranski to excuse Mayor Carnegie and Council Member Kalka

AYES: Baranski, Blanke, O'Dell, Schornak, Sutherland
NAYS:

Motion Carried

4. APPROVAL OF AGENDA

Motion by Baranski supported by Sutherland to approve the Agenda for City Council Special Meeting, November 17, 2022

AYES: Baranski, Blanke, O'Dell, Schornak, Sutherland
NAYS: NONE Motion Carried

**FRASER CITY COUNCIL MINUTES
THURSDAY, NOVEMBER 17, 2022 – 6:30 P.M.**

5. CITIZEN PARTICIPATION

There was no Citizen Participation at this time.

6. CONSENT AGENDA

There was no Consent Agenda for this meeting.

7. NEW BUSINESS

a. Engineering Consultant Interviews

Individual interviews were conducted, in this order based on random drawing selection, with each of three engineering consultant firms

1. Hennessey Engineers, Inc.
2. Anderson, Eckstein and Westrick, Inc
3. Giffels Webster

Mayor Pro-Tem Schornak called for a 5-minute break at 7:50 pm having completed the engineering firm interviews.

Mayor Pro-Tem Schornak called the meeting back to order at 7:57 pm

b. Labor Attorney Interviews

Individual interviews were conducted, in this order based on random drawing selection, with each of three Labor Attorney firms. **

After a brief self-introduction by the organization council posed approximately 5 questions to the organizations.

1. Kirk, Huth, Lange & Badalamenti, PLC
2. **Giarmarco Mullins & Horton. P.C. – This firm is both a Labor and General Counsel attorney firm. They were previously selected to interview for both the labor and general counsel bids, doing so within this one presentation.
3. Shifman Fournier

**FRASER CITY COUNCIL MINUTES
THURSDAY, NOVEMBER 17, 2022 – 6:30 P.M.**

c. General Council Attorney Interviews

Individual interviews were conducted, in this order based on random drawing selection, with each of two General Counsel Law Firms.

After a brief self-introduction by the organization council posed approximately 5 questions to the organizations.

1. **Giarmarco Mullins & Horton. P.C. – This firm is both a Labor and General Counsel attorney firm. They were previously selected to interview for both the labor and general counsel bids and did so in their interview above.
2. O'Reilly Rancillo P.C.

8. RETURNING BUSINESS:

There was no returning business during this meeting.

9. REPORT OF CITY ADMINISTRATION

City Manager Leven advised that City Hall and City Offices will be closed on Thursday & Friday, November 24 & 25, 2022 in observance of the Thanksgiving Holiday.

10. REPORT OF MAYOR AND CITY COUNCIL

There were no reports for this meeting.

11. CITIZEN PARTICIPATION

There was no Citizen Participation at this time.

12. ADJOURNMENT

Motion by Baranski supported Blanke by to adjourn the meeting at 9:35 p.m.

AYES: Baranski, Blanke, O'Dell, Schornak, Sutherland
Absent: Mayor Carnagie
Council Member Kalka

Motion Carried

Respectfully Submitted:

Mary Matuz, Deputy City Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser



City Manager
Elaine Leven
CITY CLERK
Cynthia Greenia

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**PLANNING COMMISSION MINUTES
CITY OF FRASER
33000 GARFIELD, FRASER, MI 48026
SEPTEMBER 7, 2022
7:00 P.M.**

A regular meeting of the City of Fraser Planning Commission Meeting was held on Wednesday, June 1, 2022 at 7:00 P.M. The meeting was held in City Council Chambers, 33000 Garfield Road, Fraser, MI 48026.

1. CALL MEETING TO ORDER

Chairman Warunek called the meeting to order at 7:00 P.M.

Chairman Warunek led the Pledge of Allegiance

2. ROLL CALL

PRESENT: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

ABSENT: None

OTHERS: Planner Paul Urbiel, Attorney Clark Andrews, City Clerk Greenia

3. APPROVAL OF AGENDA – REGULAR MEETING JUNE 1, 2022

Motion by Farina supported by Warunek to approve the agenda as presented.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek

NAYS: None

Motion Carried

4. CHAIRPERSON'S OPENING REMARKS

Chairperson Warunek made the following remarks:

Chairperson WARUNEK read the formal statement relative to the powers of the Planning Commission and the facts and conditions for granting site plan approval.

**CITY OF FRASER PLANNING COMMISSION MINUTES
33000 GARFIELD, FRASER, MI 48026
SEPTEMBER 7, 2022 - 7:00 P.M.**

5. APPROVAL OF MINUTES – REGULAR MEETING AUGUST 3, 2022

Motion by Czarnecki supported by Barr to approve the minutes of the June 1, 2022 City of Fraser Planning Commission Meeting as amended.

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek
NAYS: None

Motion Carried

6. NEW BUSINESS

A. Public Hearings: None

B. Site Plan and Other Reviews:

i. SP 21-09: 34400 Klein Site Plan Amendment

Dave Cadman was present on behalf of the petitioner.

Planner Urbiel reviewed the application for the site plan to construct an additional driveway of approximately 20 feet in width off Klein Road, as well as additional paved concrete area located on the south side of the building. The proposed area of new paved concrete would be approximately 4,700 square feet.

In general, the request is approvable. The use is permitted in this zoning district. The site plan shows an area that is to be used for the storage of gravel. The storage of loose minerals, including gravel, is specifically prohibited in this zoning district. Other than that issue, the administration supports approval of this site plan when a new site plan is submitted with no storage for gravel or, alternatively, a variance is obtained from the Zoning Board of Appeals.

The petitioner spoke and indicated that they used gravel in their daily operations. They would be asking for a variance to allow them to keep this small area of gravel. They cannot continue their daily operations without having a small amount of gravel on-site. He offered some ideas to be able to keep it on-site.

Chairman Warunek addressed the concerns he had with the site plan. One issue he saw was how close this business would have parking to the road. The parking spots he spoke of were new, and proposed on this site plan. He was concerned how it came to Planning Commission with the parking this way.

Commissioner Farina indicated that the City Engineer's review referred to the need for on-site detention run-off. Further discussion was had on the Engineer's review and concerns.

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Commissioner Czarnecki also visited the site. She did not think the storage of gravel was so unsightly. She wondered if the gravel would be considered equipment as they use it every day in their business operation. If so, we could perhaps allow the gravel. Mr. Urbiel noted that gravel was specifically prohibited.

Petitioner stated they could either cease having it on-site or they could request a variance from the ZBA.

Further discussion was had on the proposed parking. Mr. Cadman stated that that part of the parking was going to be temporary. Once they get new paving in there, they will be able to park on the other side of the property.

Commissioner Farina then suggested that the petitioner go to the ZBA to request the variances he needs, then, if they are approved, he could come back to the Planning Commission for site plan approval. It was noted that Planner Urbiel could help him with the Zoning Board of Appeals application and process.

Attorney Andrews felt it would make sense to postpone a decision on this tonight.

Variances were needed for the storage of the gravel as well as the parking matter.

Motion by Czarnecki, supported by Meyer to postpone a decision on Site plan 21-09 34400 Klein Site Plan Amendment until the November 2, 2022 Planning Commission Meeting so that the petitioner can appear before the City of Fraser Zoning Board of Appeals to request variances on the storage of gravel on-site and the parking location and any other variances that may be deemed necessary.

VOTE:

AYES: Barr, Czarnecki, Farina, Meyer, Perry, Keil, Warunek
NAYS: None

Motion Carried

ii. SPR 22-03: 33180 Groesbeck Retail Center

Kevin Hanna, owner of 33180 Groesbeck Retail Center, and Adil Moosa, representative from AiD Engineering, were present to speak regarding this application.

Planner Paul Urbiel reviewed the application for Planning Commission. The applicant recently purchased this retail center and is looking to modify the façade of the building and adding a screening wall on the North side of the property as well as renovate the parking. The site is zoned CG General Business District. The proposed/ existing use is compatible with the current zoning.

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With current tenants in this building, there is sufficient parking. The applicant is proposing to improve the existing parking area with landscaping, thus bringing it more into compliance with current zoning requirements. There are a few parking spaces that are dependent on his neighbors to maneuver into. They should get access agreements for those spaces.

There is also a request to build a six (6) foot high masonry wall. This would be to delineate his parking from his neighbors as well as keep large trucks from using his lot to get to the other business. The ordinance does not allow for this wall so they are recommending some other solutions to these concerns. Mr. Farina suggested possibly a two (2) foot planter with six (6) foot high arborvitaes. Mr. Urbiel noted that a six (6) foot high masonry wall in front of the building line would hinder the site line accessing the parking lot/driveway.

Mr. Hanna brought photos of large, heavy trucks that damage the parking lot. He felt the six (6) foot high masonry wall would be very helpful with this problem.

Further discussion was had on what he was planning to do at the site. He is changing the back of the building. The parking was very challenging at this site. He would be addressing the parking lot – and he put in new windows, there was new concrete. Chairman Warunek asked him to show what was being changed.

There was going to be a new façade. He remodeled the party store already. It was going to be a mortgage company. In the Summer of 2023 he was going to complete the new façade. The petitioner stated they had 89 parking spots and shared parking with the bar. Chairman Warunek stated that a written agreement would need to be made if that were the case. There was already sufficient parking. Concern was noted regarding the petitioner needing to go through the neighbor's parking lot to get to part of his available parking. Again, it was indicated that the petitioner needed to get written, legal agreements for the parking arrangement.

The petitioner had already made some changes to the parking before bringing a site plan to them.

Discussion was then had on the color scheme of the new façade. Mr. Hanna then stated that they were going to be beiges, browns – that color family. Everything will be uniform.

Commissioner Czarnecki agreed it would look beautiful – such an improvement. Discussion was had about the landscaping with electric chargers for electric cars. She discussed the parking concern again.

Planning Commission and Mr. Hanna then talked about the proposed wall. They could put two (2) foot planters with six (6) foot tall arborvitaes in them. Perhaps “No Parking” signs could be put up. Commissioner Barr noted there were laws in Fraser and Roseville that prevented unauthorized parking. Commissioner Farina shared that the Planning Commission does not have the authority to approve this six (6) foot high concrete wall. Perhaps the Zoning Board of Appeals could grant a variance for the six (6) foot high wall. He would need to speak with Mr. Urbiel about this process.

Commissioner Farina noted the petitioner wanted to continue with the façade – could Planning Commission do this? Mr. Urbiel stated he could, but it would be conditional. Discussion of the landscaping and the islands was had.

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Chairman Warunek wanted to review all issues with this site plan with the Commission. The façade was agreeable to all. There were issues with the parking on the South end. The petitioner would need parking agreements for the parking in that area. He would have to come back with those. He would need to show the parallel parking spots along the back of the building on his site plan.

Motion by Farina, supported by Keil to approve SP 22-03 33180 Groesbeck Retail Center for him to continue to work on the façade of the building, noting that the petitioner must rectify the parking concerns as addressed with the planner and also rectify the proposed six (6) foot masonry wall and also bring legally binding cross access parking agreements for his site, reviewed by the attorney, and registered at the Macomb County Register of Deeds.

Commissioner Czarnecki asked for clarification on the required cross access parking agreements. He needed shared parking agreements and cross access parking agreements. Mr. Hanna stated he understood what they were looking for.

Motion by Farina supported by Keil to approve Site Plan #22-03, 33180 Groesbeck Retail Center for continuance of replacing the façade and construction of landscape islands on the Center as presented, noting that final site plan approval as well as certificate of occupancy is conditional on presentation of a detailed landscaping plan acceptable to the planner, also that the petitioner obtains signed shared parking and cross access agreements that shall be approved by the City's Attorney and registered at the Macomb County Register of Deeds, that all of the parking concerns discussed this evening will be addressed on the final site plan, also noting that the issue of Petitioner's request for a six (6) foot high masonry wall is denied and must be presented to the Zoning Board of Appeals for a variance if he wishes to have the wall.

VOTE:

AYES: Barr, Czarnecki, Farina, Kiel, Meyer, Perry, Warunek

NAYS: None

Motion Carried

iii. Site Plan Review 22-04: 15 Mile Industrial Development

John Secco, Allegra Development and Emmet Barratta were present on behalf of the petitioner.

Mr. Urbiel reviewed the site plan. He noted that it was a very exciting development in the community. They are looking to build a new 31,489 square foot Warehouse and processing facility. It would be on the same campus as Carmela Foods. It is compatible with the current zoning district and the Master Plan for this property. He felt it was not quite ready for approval yet but thought they could look at it and iron some things out at this time.

As drawn, the building is proposed to be on a separate parcel adjacent to Carmela Foods, but is proposed to function as a campus with Carmela Foods as

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it shares some parking and maneuvering areas. It actually encroaches over the property Line – having zero setback -- and a 20-foot setback is required per the ordinance. With Agreements in place, it is suggested, that the lot line is moved to meet the requirements of the ordinance.

They are looking for detail for the Carmela Foods parking to assure enough parking for both businesses. He reviewed the architecture of the building, noting that while it is currently shown as a metal paneled building, the Ordinance requires the frontage along 15 Mile be masonry. He is suggesting the façade be redesigned to accommodate the masonry base requirement on 15 Mile as is required by ordinance. All other issues can be handled administratively.

Discussion was had at this time regarding the masonry base. Commission wanted clarification as to how high up the building this would be required. Mr. Urbiel reviewed what was on 15 Mile now in other buildings. He suggested at least above the main door. There was no specific requirement as to how high. He added that the applicant would like to get moving this season if possible.

Mr. Secco asked for clarification on the lot line concern. Mr. Urbiel stated that the building needed a 20 foot setback and moving the lot line was probably the better alternative. Since they owned both properties, it should be something easily done – moving the lot line. They would then be required to have parking agreements in place before final approval could be given for this development.

Mr. Secco went over the history of this business with Commission. Fairway Packing had been in business for sixty (60) years and Carmela Foods distributes their product – they work together. This new building would cost over \$10,000,000 and create jobs for the residents of Fraser. It would be a benefit to the Community. Chairman Warunek said he was excited for this business to come to Fraser.

Mr. Barratta said they were excited to be in partnership with Carmela Foods and very proud to do this in Macomb County and the City of Fraser. They hoped to make the City of Fraser proud. Commissioner Farina asked if this was a slaughterhouse; were there odors with this? Mr. Barratta stated it was not a slaughterhouse and there would be no odors. Their facility was going to be very clean and odor-free. They did sell to the public – they have a shop in Grosse Pointe Woods and they have an e-commerce site. Nothing at this facility.

Commissioner Farina went over Mr. Urbiel's review on this building. He read the conclusions to the Commission. Mr. Warunek explained these conclusions were what would need to be addressed before site plan approval could be given.

Approval could be granted with conditions. Mr. Urbiel asked that if that was done, clear direction be given from Commission as to what was their direction.

Commissioner Czarnecki questioned petitioner on the issues reviewed by Commissioner Farina. She then suggested that Commission ask the petitioner for a revised site plan which would address all of the concerns reviewed by Mr. Urbiel regarding this site plan.

Discussion was had on timing of this development. The petitioner noted they would like to get going – the sooner the better. The lot line needs to be addressed, the masonry façade along the 15 Mile Road portion of the building needs to be addressed. Attorney Andrews stated that

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moving the lot line was a fairly easy process. Chairman Warunek indicated that perhaps they could get a foundation permit issued so they could start moving on the project.

Mr. Secco explained that the reason that they went with the metal building is that this would be a fully refrigerated building due to the nature of the business. They cannot have moisture entering the building and they needed to have these types of panels for this type of business. Using brick and block would not provide what is required for the business. Discussion was had on how high up the brick would be – what would Mr. Urbiel like to see. Not knowing the exact nature of the façade would prevent them from getting a foundation permit.

Motion by Czarnecki supported by Farina to postpone action on Site Plan Review 22-04 15 Mile Industrial Development, Parcel 11-32-226-016 until the October 5, 2022 Fraser Planning Commission Meeting.

VOTE:

AYES: Barr, Czarnecki, Farina, Kiel, Meyer, Perry, Warunek

NAYS: None

Motion Carried

7. UNFINISHED BUSINESS

i. SLU 22-01: 34360 Utica Road Shooter's Proposed Outdoor Patio

Trpko Taseski and Lee Sevens were here on behalf of the petitioner.

Planner Urbiel noted that this was an application for a Special Land Use Approval to approve outdoor seating at Shooters located a 34360 Utica Road. The applicant had been at the last meeting and was asked to come back to address the issues as discussed. Commission asked them to submit a revised proposal and address the following:

- Addition of a bike rack
- Sign repair on the front and rear of the building
- Details on the lighting
- Proposed hours of operation for the patio
- Maximum occupancy and a plan for the configuration of the table and planters
- A dumpster enclosure proposal
- The addition of ADA parking spaces

The revised submission has addressed the concerns. The petitioner will be reconfiguring the parking lots which will ultimately make it safer. He reviewed the new site plan and how all concerns had been addressed.

The Commission reviewed the revised site plan. The petitioner addressed the changes with Commission. They noted one thing – they created a dumpster enclosure by their back door because they would be the ones that would use it daily. They ordered the window, repaving parking lot, put in a bike rack. Discussion was had on the other items that were addressed.

Commissioner Czarnecki addressed the length of the season they would be open as well as the hours of operation. She referred to the applicant's request on the hours of 11:00 a.m. to

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2:00 a.m. May 1 through October 30. She saw no problem with the months but wanted to discuss the hours – she felt 2:00 a.m. was too late. She was very concerned with the issue noise might be. The petitioner noted that there would be no music piped out there. He felt the bar slowed down quite a bit between 12:00 a.m. and 2:00 a.m. every day.

Discussion ensued on finding a way to buffer the noise from the neighbors. They have a seating capacity of 48 on the patio. Mr. Stevens suggested that they would put some evergreens around the patio to help with the noise. The Commission agreed this would be helpful.

Motion by Keil supported by Warunek to approve Special Land Use #22-01 34360 Utica Road Shooter's Proposed Outdoor Patio with the condition that the petitioner place greenery – evergreens around the outside of the patio area -- to help with noise buffer as well as being more aesthetically pleasing and to approve the hours of operation from 11:00 a.m. to 2:00 a.m. with the season running from May 1 to October 30 and that the applicant provide a shared access agreement with the property at 34400 Utica Road to insure that all parking on the site is accessible, that the furniture, planters and any other non-permanent elements of the patio operation are removed and stored during the off-season.

It was noted that Planner Urbiel had authority to approve or disapprove of the greenery to be planted around the patio.

VOTE:

AYES: Barr, Czarnecki, Farina, Kiel, Meyer, Perry, Warunek

NAYS: None

Motion Carried

Mr. Andrews noted his concern that the arborvitaes – greenery should be irrigated.

At this time, 9:39 p.m. a short recess was taken.

Planning Commission reconvened at 9:46 p.m.

ii. SP 21-08: 34400 Utica Road Outlot Development Site Plan Amendment

Planner Paul Urbiel reviewed this site plan for Commission. He stated they did a value engineering exercise and have submitted updated plans. This plan is largely what was approved at the last meeting, however the building size has been reduced, the materials proposed for the outside of the building are different than what was approved but still they are commercial materials and Big Boy brand standard and acceptable. There was outdoor seating previously proposed but it has been replaced with landscaping, the concrete corrugated median has been replaced with striping, the dumpster enclosure is no longer screened with shrubs, instead there are only two deciduous trees around the perimeter of the enclosed and the lighting is proposed to be replaced on the northern portion of the site only. Based on all of these changes and the petitioner being granted a variance, they are recommending approval at this time.

Attorney Andrews and the applicant have been in conversations about parking agreements with the current status being the final agreements are under the City Attorney's review. The applicant has applied for a building permit or at least initiated that process.

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Discussion was had on the parking agreements for easements for cross access, shared parking and utilities.

Altina Kandrevas reviewed the changes they have made to the site plan. She updated them on where she was with all city departments regarding this project and hoped they would be starting yet this fall.

Commissioner Czarnecki wondered if it was just a Big Boy. The petitioner responded it was, also noted the bike rack was indicated on the site plan. Commissioner Meyer shared her concern that, upon visiting the site, there was no construction fence up there.

Motion by Farina supported by Perry to approve Site Plan 21-08 34000 Utica Road Outlot Development Site Plan Amendment contingent of the following conditions as noted in McKenna Site Plan Review dated August 25, 2022

1. The applicant must provide a 60-day advance notice of significant events (which include Extreme Events) and a plan to handle parking, traffic and safe pedestrian circulation. A plan for Extreme Events must be submitted by the Applicant to the City's Development Review Team at least 60 days in advance of the proposed Extreme event to be reviewed administratively by the City.
2. The applicant agrees to comply with the Plan for Extreme Events and all additional requirements imposed by the Development Review Team relating to the proposed parking management strategy for large-scale special events.
3. The applicant agrees to employ adequate City Public Safety personnel at the Applicant's sole expense to handle traffic congestion and circulation problems and facilitate orderly parking at Extreme Events and other events where traffic congestion and the need for overflow parking is anticipated in accordance with the past practice reimbursement process.
4. The applicant must adhere to the North Parking Lot improvement plan as submitted.
5. Agreements for easements for cross access, shared parking and utilities for the existing Hockeyland parcels (including the North Parking Lot), as well as the outlot parcel proposed as part of this development application, are required. These agreements for easements must be reviewed and approved by the City, executed, and recorded with the Macomb County Register of Deeds.
6. Applicant must give the City 60 days advance notice prior to the expiration or termination of any Shared Parking and Lease Agreements, provide alternate shared parking arrangements for review and approval by the City, and be subject to revocation if no suitable shared parking arrangement is provided.
7. All agreements and site plans must be reviewed and approved by all applicable government departments and agencies, by the City Attorney, and City Engineers.
8. The applicant achieves 100% fire protection and safety approval from the City of Fraser Fire Marshal.
9. Retail operations may only be conducted between 6am and 11pm.
10. The applicant agrees to completely resurface, restripe, and re-asphalt the entire Hockeyland parking lot (i.e., the entirety of parking lots in proposed Parcels A, B and C, including the north lot) and the parking lot must provide adequate storm water management.

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11. Shared Parking and Lease Agreements with Total Soccer, the Lions' Club, Meijer, and Fraser Schools must be reviewed and approved by the City Attorney, executed, and recorded with the Macomb County Register of Deeds.
12. The applicant obtains written approvals from all applicable City departments and agencies prior to construction.
13. All review fees shall be reimbursed to the City by the applicant for any costs incurred by the City Attorney.
14. No Certificates of Occupancy are to be issued prior to the executed and recorded cross-access, shared, parking, and utilities agreements.

VOTE:

AYES: Barr, Czarnecki, Farina, Kiel, Meyer, Perry, Warunek

NAYS: None

Motion Carried

iii. SUB 01-19 Garfield Park Sub Parcels 1-10/Site Plan Amendment

Mr. Urbiel commented this had been under discussion for quite some time. The applicant was supposed to get the lots combined as the lot in question was not a buildable lot. The City was trying to avoid a maintenance issue on this lot. The solution seemed to be combining the lots.

The lots have not been combined, but the maintenance issue seems to have been addressed with the adjacent owner maintaining it. Attorney Andrews then addressed the Commission. He stated that discussion of how to best address the concerns of the city was discussed among him and his fellow attorneys at this office. It appears that Mr. Moreno purchased both the house and the lot in question next to it. However, Mr. Moreno was not interested in combining the properties. He suggested that perhaps the City could record a "Notice of Non-Buildable Parcel" so that if someone in the future wanted to purchase the vacant parcel and build on it they would be aware that the parcel is not buildable. If Planning Commission were agreeable, they could address it at their next meeting. They would invite him, Mr. Moreno, to the next Planning Commission meeting to discuss this.

Chairman Warunek stated there was a structure on this property now. He would like to see Code Enforcement address this. The Commission felt that it may get some action after Code Enforcement visits the site and puts the owner on notice.

Motion by Farina supported by Czarnecki to postpone action SUB 01-19 Garfield Park Sub Parcels 1-10/ Site Plan Amendment until the October 5, 2022 Planning Commission meeting.

VOTE:

AYES: Barr, Czarnecki, Farina, Kiel, Meyer, Perry, Warunek

NAYS: None

Motion Carried

8. PUBLIC COMMUNICATIONS ON NON-AGENDA ITEMS

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No public comment.

9. ZONING BOARD OF APPEALS MEMBER LIAISON REPORT

Commissioner Farina noted that it appeared they would be having a meeting soon.

10. COMMISSIONER'S COMMENTS AND ITEMS OF INTEREST/CONCERNS

Commissioner Farina brought up the issue of the plant screening at the Taco Bell and referred to the fact that the initial planting materials had either died or were not doing their job. Taco Bell had planted arborvitaes at six (6) feet already for the screening. This seemed to be helping the problem of the oncoming lights. Mr. Urbiel felt this was a better solution than what was originally at the site.

11. AJDOURNMENT

Motion by Farina supported by Keil to adjourn the meeting at 10:21 p.m.

All Ayes

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnagie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

**CITY OF FRASER
RECREATION COMMISSION MEETING
TUESDAY, OCTOBER 4, 2022 @ 6:00 P.M.
3300 GARFIELD, FRASER, MI 48026**

A regular meeting of the City of Fraser Recreation Commission was held on Tuesday, October 4, 2022 at 6:00 p.m. in Council Chambers, 33000 Garfield, Fraser, Michigan 48026.

1. CALL MEETING TO ORDER

Chairman Sarah Kelley called the meeting to order at 6:20 p.m.

2. PLEDGE OF ALLEGIANCE

Chairman Kelley led the Pledge of Allegiance.

3. ROLL CALL

The following members were present:

Echo Hunt
Sarah Kelley
Chris Koch
Amanda Rolens

The following member were absent:

Others:
City Council Liaison Sutherland, Recreation Director Mistretta

4. APPROVAL OF AGENDA FOR OCTOBER 4, 2022 MEETING

Motion by Koch supported by Hunt to approve the agenda for the October 4, 2022 meeting of the City of Fraser Recreation Commission as presented.

All Yeas

Motion Carried

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RECREATION COMMISSION MEETING
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5. APPROVAL OF MINUTES SEPTEMBER 20, 2022 SPECIAL RECREATION COMMISSION MEETING

Motion by Hunt supported by Kelley to approve the minutes of the September 20, 2022 meeting of the City of Fraser Recreation Commission as amended.

All Ayes

Motion Carried

6. VOLUNTEER GROUP REPORTS

Laura Lesich, 15201 Fairview reported that Fraser First was holding a Ribbon Cutting Park Completion Celebration on October 16, 2022 from 1:00 to 3:00 p.m. They were holding this as a thank you to the community and the City for their help in getting the park completed. She invited everyone to come out.

7. REPORTS ON CURRENT EVENTS

Parks and Recreation Director Mistretta covered the following updates:

Next Monday was the kick off the repair of the basketball court at the Senior Activity Center. The water proofing would begin. She was hoping to have it open by November for basketball and pickleball inside.

They were seeking bids on a new HVAC system for that building as well in an effort to help prevent the problems at the gym floor from happening again.

Dining Senior Style would be coming to the Senior Activity Center in November. It was a County program. There would be a big kick off at the site where many County officials would be. She would let them all know when it was so they could attend.

There was a good turnout for the Public Safety Open House last Saturday. She thanked everyone in the community that helped and volunteered their time.

They were hoping to get the mailbox for the Letters to Santa out by the first week in November.

8. OVERVIEW REPORT OF PARKS AND RECREATION

Chairman Kelley noted this item was covered under Reports on Current Events.

9. OTHER BUSINESS

Parks and Recreation Director Mistretta added that the new park signs were going up. Further discussion was had on the placement of signs and the size.

10. CITIZEN PARTICIPATION

Dana Sutherland, 31520 Schoolcraft, addressed the Commission. She had gotten

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Questions regarding Farmers Market vendors not being included in the Department of Safety Open House last weekend. Discussion was had on this issue. Discussion was also had on combining events with other groups in the City.

Discussion was had on setting up some type of community event calendar and what that would entail.

Christmas in Fraser was also discussed. Ms. Sutherland indicated she would be happy to volunteer to help. It was also noted that getting Christmas lighting at the businesses downtown would be good. Ms. Mistretta would get a Sign up Genius up and running for sub-committees to help with Christmas in Fraser. Commissioners Koch and Rolens was agreed they would help with this.

Parks and Recreation Director Mistretta stated she would talk to the City Manager tomorrow – she would put together a flyer tonight for the items they discussed and try to get it circulating. As to the lighting of businesses downtown it would be great to get the businesses that would be in the original DDA area to all light their businesses. Ms. Mistretta stated she was on the Board of the Chamber and there were many connections she had through that group. Perhaps some funding and/ or prizes could awarded.

Maybe some businesses would like to have a little station – we could do the Christmas Tree lighting, all the events at City Hall and then maybe do a down town tour after that. They would need a subcommittee and someone to chair that. Commissioner Koch stated she would chair it and Commissioner Rolens noted she would help as well. Discussion was had on what this would look like – getting ahold of each business owner and seeing if they would want to decorate with lights, maybe set up a station with some type of game or something to encourage people to stop at their sites.

Parks and Recreation Director Mistretta stated we should have a Recreation Director by the end of the month.

Review of all task was had at this time noting the following:

Ms. Mistretta will be checking into the 3C's to see if they are willing to help with the Christmas Tree Lighting;

She will see if the DPW can spare some time to help bring the Christmas Decorations – bringing them in from the various storage locations.

See if the DPW can bring the fire pits used for s'mores over to City Hall – they are currently in Fort Fraser storage building.

She will also reach out to the City of St. Clair Shores to see if we can use their stage – she has other places available as well if St. Clair Shores does not work out.

City Council Liaison will call the schools to see if the band and the choir will perform that night as well as call the groups Encore and the Academy in the Woods to see if they will perform.

The date is always the first Saturday in December – this year it is December 3.

The sub-committee will start contacting businesses downtown to see if they will decorate

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RECREATION COMMISSION MEETING
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With or without lighting the outside of their business, as well as have some type of game Giveway going on that night.

Ms. Mistretta will also check on getting propane heaters for the night of the event.

The event will be called "Strollin in a Small Town".

Motion by Rolens supported by Koch to hold a Special Recreation Commission Meeting
On October 18, 2022 at 6:00 p.m.

All Ayes

Motion Carried

Laura Lesich, 15201 Fairview voiced her concerns with some issues regarding the presentation of the Key to Santa and the budget issues regarding Christmas in Fraser.

City Council Liaison Sutherland, 31520 Schoolcraft felt there was enough budgeted funds in Recreation this should not be a problem.

11. COMMISSION MEMBERS WITH CONCERNS

Commissioner Koch wanted to thank everyone for participating in the Scarecrow Event. She was very impressed with how talented our residents and business owners were. She announced events being held by the Lions Club, Rams' Horn and Fraser Bowling Alley for Halloween. She said they could still use some volunteers.

Commissioner Hunt wanted to thank Commissioner Koch for her work on the Scarecrow Event and shared an old booklet she found (from 2019) with a listing of events in it in the City and wanted to know if we could do this again.

Commissioner Rolens was excited to see everyone and to know they would have an Opportunity to help with Christmas in Fraser.

12. ADJOURNMENT

Motion by Hunt supported by Koch to adjourn the meeting at 7:00 p.m.

All Yeas

Motion Carried

Respectfully Submitted:

Cindi Greenia, Clerk
City of Fraser



City Manager
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnegie
MAYOR PRO-TEM
Patrice M. Schornak
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Patrick O'Dell
Dana Sutherland

MINTUES
CITY OF FRASER
33000 GARFIELD, FRASER, MI 48026
ZONING BOARD OF APPEALS MEETING
OCTOBER 6, 2022 @ 7:00 P.M.

A regular meeting of the City of Fraser Zoning Board of Appeals was held on Thursday, October 6, 2022 at 7:00 p.m. The meeting was held in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL MEETING TO ORDER

Chairman Mark Stimac called the meeting to order at 7:02 p.m. Chairman Stimac Led the Pledge of Allegiance.

2. ROLL CALL

Present: Burley, Chimenti, Lesich, Logan, Menendez, Stimac
Absent: Farina

3. APPROVAL OF AGENDA

Motion by Chimenti supported by Logan to approve the agenda with the correction of moving Item B before Item A.

All Ayes Motion Carried

4. FORMAL STATEMENT BY THE CHAIR

Chairman Stimac gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

5. OLD BUSINESS

None at this time.

**ZONING BOARD OF APPEALS MEETING
OCTOBER 6, 2022 @ 7:00 P.M.**

6. PUBLIC HEARINGS

B. APPEAL #ZBA22-04: VARIANCE REQUEST / 33180 GROESBECK MASONRY WALL

Lina Asmar, representative of the property owner, asked for the variance request for 33180 Groesbeck be postponed to the November meeting.

Public hearing was not held for this agenda item.

Motion by Chair Stimac supported by Menendez to postpone variance request #ZBA 22-04 33180 Groesbeck Masonry Wall to the November meeting with a public hearing.

All Ayes

Motion Carried

A. APPEAL #ZBA22-03: VARIANCE REQUEST / 34400 KLEIN GRAVEL STORAGE

Planner Warren presented the variance request.

Dave Cadman, representative of the property owner, was present. Mr. Cadman explained The reasoning for the request.

Member Logan asked about how many employees they had and if there was enough parking on site. Mr. Cadman explained they had about 21 employees and as of now they do not have enough parking. If they get the approval of the new drive they will be close, however they do share a parking lot with another business who does not use all of their spots. Member Logan requested they get a signed agreement of this shared parking.

Member Menendez asked how large their enclosure will be, which will be approximately 20x20 feet. The block enclosure that is currently on site will be removed and replaced.

Chair Stimac asked about the pod that is on site and if it will be removed. Mr. Cadman did explain that it will be removed once the enclosure is in place. Chair Stimac also asked if it is believed that it will be difficult to move the gravel with the tightness of a large dump truck to turn around. Mr. Cadman stated that if needed the company could use their equipment to transfer the gravel to the enclosure.

Member Chimenti asked if there are any chemicals on site and Mr. Cadman explained chemical storage is very minimal and they are locked inside of the building in a fireproof safe.

There was no public participation on this hearing.

Motion by Chair Stimac supported by Logan to approve variance request #ZBA22-03 34400 Klein to allow outdoor storage of loose gravel on the site that is currently in the IR zoning district with condition that the enclosure and equipment be properly screened in a manner that is acceptable to the Planning Commission in review of the site plan approval.

Commissioner Burley asked that it be limited to 10 yards or less of loose materials. Commissioner Menendez added that the property owner provide a parking agreement approved by City Attorney and recorded with the city.

**ZONING BOARD OF APPEALS MEETING
OCTOBER 6, 2022 @ 7:00 P.M.**

All Ayes

Motion Carried

7. NEW BUSINESS OF THE BOARD (NONE)

8. UNFINISHED BUSINESS OF THE BOARD (NONE)

9. PLANNING COMMISSION LIAISON MEMBER REPORT

Mr. Farina was absent tonight, no report given.

10. PUBLIC PARTICIPATION

No public participation.

11. APPROVAL OF MINUTES APRIL 7, 2022

Commissioner Chimenti stated that "St. Malachy" was spelt incorrectly, should be "St. Malachy"

Motion by Chimenti supported by Burley to approve the minutes of the April 7, 2022, Zoning Board of Appeals meeting with the proposed amendment.

All Ayes

Motion Carried

12. MEMBERS' COMMENTS AND ITEMS OF INTEREST

Chair Stimac asked about Like Nu Carpet Cleaning sign variance expiration. The new sign has not been put in yet and many temporary signs are still on site. The site has one year to receive their sign permit from approval.

ZBA Member Chimenti shared that JFK Knights of Columbus on Kelly Road was having a Fish Fry this Friday from 4:00 p.m. to 7:00 p.m.

13. ADJOURNMENT

Motion by Lesich supported by Burley to adjourn the meeting at 8:03 p.m.

All Ayes

Motion Carried

Respectfully Submitted:

Cindi Greenia,
Clerk City of Fraser

Fraser Historical Commission



E-Mail Newsletter



Our December Christmas Open House at the Baumgartner House will be on Sunday December 4th from 1:00 p.m. – 4:00 p.m. The Depot is full of really nice Christmas décor and we have it all priced and ready for sale. We will be serving Christmas cookies and hot chocolate for you to snack on while you do your shopping.

Since we are not able to store unsold Christmas décor, we will be having a half price sale on Sunday December 11th from 1:00 p.m. – 4:00 p.m. Please come and help us clear out everything.

Santa and Mrs. Claus will be in the Museum ready to pose with the kids for Christmas pictures. Make sure that the kids bring their Christmas Wish List with them

Take the time to tour the Museum, see our trims, and experience a nineteenth century Christmas.





Early in November we got the sad news that our long time Master Gardener, Lori Tiseo passed away. Lori helped us for many years in our garden and also in the garden at the Selinsky Green Farmhouse Museum in St. Clair Shores. In the summer, Lori always brought with her a big basket of Early Girl Tomatoes from her garden to pass out to everyone. Lori will be missed by all of us at the Baumgartner Museum.



The Baumgartner Museum will be closed during the winter months of January and February. We will open up again on March 5th with our Easter décor sale.



All of us on the Fraser Historical Commission want to wish everyone a very Merry Christmas and a Happy New Year. A big Thank You to all of our many volunteers and gardeners, who gave of their time and many talents to help us in keeping the museum running smoothly. We also want to thank all of the friends of the Museum for attending our fundraisers, making many purchases and donating items and money for all of our many projects.





Strawberry Memories



**Nuggets of Fraser History Previously Recorded in
Our Former Newsletter, Strawberry Preserves**



Samantha Baumgartner
(Sept. 1834 - Dec 1892)



David Israel Baumgartner
(August 1871 - July 1911)

At 12:20 in the afternoon on December 24, 1890, a terrific gale levelled the Eastern Market Building on Russell Street in Detroit. The whole structure went down with a crash. Three persons were severely injured, horses were killed and four others injured.

The three persons caught under the first roof which fell were Mrs. John C. Baumgartner and her son David, age 19, living in Fraser and Adolphus Baron of Newport, Monroe County. Mrs. Baumgartner and her son were sitting on their wagon under the south wing when the roof fell. Both of them were caught and pinned to the ground by falling timbers. Mrs. Baumgartner had her left arm broken above the elbow, her right shoulder dislocated and received a severe flesh wound on her right hand. She was extricated from the debris and taken to the office of Dr. A. Kaiser, No 446 Gratiot Avenue. Her son David who was on the wagon with her, jumped from it, but was struck to the ground. He received

several severe scalp wounds and internal injuries which may prove fatal. He was taken to Harper Hospital by ambulance. One of the horses attached to the wagon was killed and the other badly cut.

The signal office called the prevailing windstorm a raging gale. The little box on top of the Hammond Building has been kept flying all day and shows the wind's velocity from 48 to 60 mph – one of the fastest and most terrific winds of the year in this neighborhood.

The mercury is going to fall with a crash and by Christmas morning it will be zero, possibly even lower, but there is no snow in sight.

A young woman hastening by the alley in the rear of the Hammond Building came near being wafted heavenward, but a heroic man grabbed her and held her on earth.

About 1:30 o'clock an old lady was blown off her feet in front of the Griswold House Barber Shop but was uninjured.

One of the upper lights of plate glass on the Griswold Street side of the State Savings Bank part of the Hammond Building was cracked by the winds.

It is ironic that Samantha Baumgartner died December 24, 1892, just two years from the date of the accident. Cause of death was listed as a result of the wounds suffered on December 24, 1890. Her son David, born on Masonic in Fraser in August 1871 died on July 16, 1911. David was 19 years old at the time of the accident and died 19 years after his mother.

NOTE: The story of the terrific gale is a reprint of an article in "The Evening News" dated December 24, 1890.



Eastern Market



Burton Historical Collection, Detroit Public Library, 1912

Christmas and the Nineteenth Century

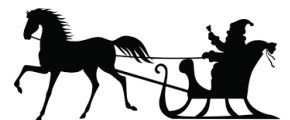
19th Century Living

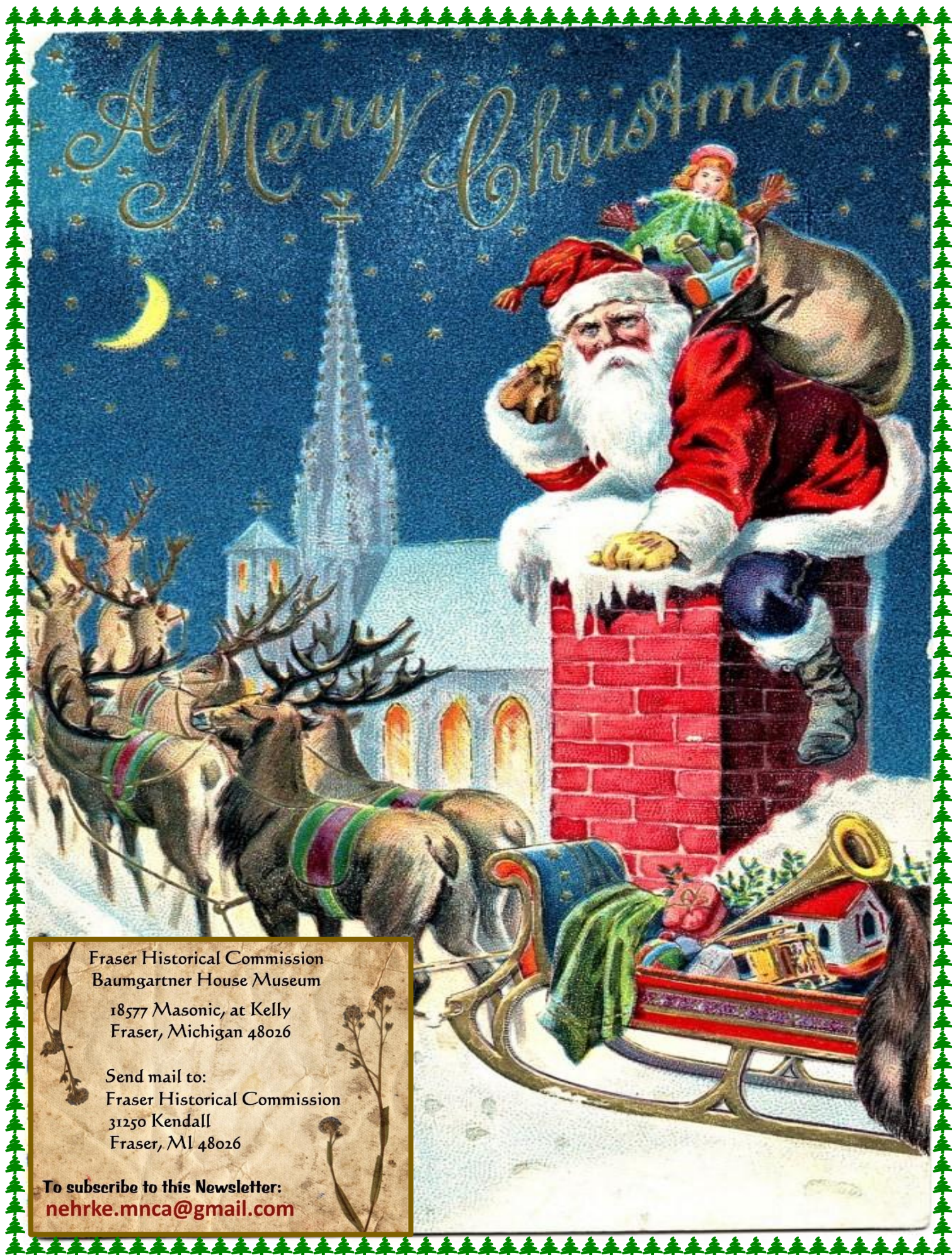


Christmas in the United States is not only a federal holiday but arguably the most celebrated holiday in the country, as evidenced by more retail and holiday decoration sales devoted to it than any other holiday during the year. However, America's celebration of this holiday has not always been universal and indeed, its traditions as celebrated in the United States are much more recent than most Americans likely are aware of, with most present-day variations of American holiday traditions descended from the 19th century Victorian era.

By the beginning of the 19th century and Victorian era, many Christmas customs that Americans in the early 21st century are familiar with, had begun to take shape. These included sending Christmas cards, decoration of evergreen Christmas trees in the house, singing of Christmas carols in public settings, cooking large meals to host gatherings for family and friends (not only for Christmas day but New Year's Day as well) and the emergence of the uniquely American version of Santa Claus who made his first appearance in the 1822 poem, "A Visit From St. Nicholas" by Clement Moore and the first documented store front Santa impersonator in Philadelphia in 1849. Christmas even crossed sectional lines between North and South during America's Civil War which was reflected in commemorations of the holiday by both sides during the war. National publications contributed to how Americans perceived American Christmas traditions that carried over from the mid to late 19th century and created an American Christmas cultural identity.

As the end of the year draws to a close and the New Year approaches, it is a good time to reflect on the reality that the world of the present does not exist within a vacuum of time but in fact is shaped by the events of the past. The traditions of Christmas and New Year festivities, including those commemorated by past generations in Michigan, serve as an example of this reality and provides a reassuring reflection of how the origins of American Christmas traditions are rooted in a uniquely American past which still reaches out and touches the recent a deeply meaningful celebration of life with family and friends.





Fraser Historical Commission
Baumgartner House Museum

18577 Masonic, at Kelly
Fraser, Michigan 48026

Send mail to:
Fraser Historical Commission
31250 Kendall
Fraser, MI 48026

To subscribe to this Newsletter:
nehrke.mnca@gmail.com

Fraser Historical Society



The Fraser Historical Society works with the Historical Commission to preserve and celebrate the history of Fraser. Membership is open to all history lovers. The Society meets on the second Wednesday of the month at 1:00 PM, 5 times a year, March, April, May, August, and September. Sometimes we have guest speakers. Our meetings are held at the Depot on the grounds of the Baumgartner House Museum at 18577 Masonic, Fraser, MI. It is a privilege to be involved with the Barn Sales the Historical Commission has in June through October. Our members also help maintain the garden and landscaping.

The Historical Society is always seeking new members. We are a fun group, interested in preserving history for generations to come! And, right here in Fraser, we have a unique and special opportunity! You may join us for only a \$5.00 per year membership! Please call Lorraine for more information at 586-839-5587 and leave a message, or fill out and mail the form below:

Yes, I want to join the Fraser Historical Society. Enclosed is my check for \$5.00.

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____

E-Mail _____

Enclose check for \$5.00 made out to **Fraser Historical Society** and mail to:
17192 East 14 Mile Road, Fraser Michigan, 48026.

NOTE: We also run the Museum Gift Shop. Visit us at the next Open House!



Good Bye!

For Now



As we partake of a long winter's break, the Baumgartner House Museum, Depot and Barn will be closed, and the Newsletter will be paused, until March, 2023.

We wish you a Happy and Safe New Year!

We look forward to seeing our friends once again in March, all rested and ready for an exciting new year, beginning with a Museum Open House and Depot Easter Sale.

Bring on
the
NEW YEAR!

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2023

I, Elaine Leven, as the City Manager of **CITY OF FRASER** (hereinafter, the “Community”) hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period **July 1, 2022** through **June 30, 2023** (Section 1 below), and **Community Credits** available for the period **July 1, 2022** to **June 30 2023** (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use \$ **13,785** in **Municipal Credit** funds as follows:

- | | | |
|-----|---|---------------------------|
| (a) | Transfer to _____
<small>TRANSFeree COMMUNITY</small> | Funding of: \$ _____ |
| (b) | Van/Bus Operations
(Including Charter and Taxi services) | At the cost of: \$ 13,785 |
| (c) | Services Purchased from SMART
(Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$ _____ |
| (d) | Services Purchased from Subcontractor

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement) | At the cost of: \$ _____ |

Total \$ 13,785

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State’s approved budget. In the event that revenue actually received is insufficient to support the Legislature’s appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by **June 30, 2024**; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use \$ **25,610** in **Community Credit** funds available as follows:

- | | | |
|-----|--|---------------------------|
| (a) | Transfer to _____
<small>TRANSFeree COMMUNITY</small> | Funding of: \$ _____ |
| (b) | Van/Bus Operations
(Including Charter and Taxi services) | At the cost of: \$ 25,610 |
| (c) | Services Purchased from SMART
(Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$ _____ |
| (d) | Capital Purchases | At the cost of: \$ _____ |

(e) Services Purchased from Subcontractor

At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)

(See attached Subcontractor Service Agreement)

Total \$ 25,610

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in **FY 2023**, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by **June 30, 2025** any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, “electronic signature” shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY
FOR REGIONAL TRANSPORTATION**

CITY OF FRASER

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

EXHIBIT A

PROJECT DESCRIPTION

Overall Project Description *(Provide a descriptive narrative):*

With our vehicles we provide door to door service to doctors, dentist, hospitals and therapy appointments. We transport also to banks, shopping centers beauty shops, parks nursing facilities and to City, County and State education, recreation and social programs.

Service Area *(Provide geographic boundaries):*

Service is provided within the municipal boundaries of Fraser plus a five-mile radius beyond. Exceptions made for medical appointments, but do not extend past 8 Mile, Little Mack, Hall Road and Mount Road.

Service Times *(Provide days and hours of service):*

Monday through Friday between the hours of 9:00 a.m. and 3:30 p.m.

Eligible User Groups *(Users eligible to use the service):*

Eligible users must meet 3 criteria: 1) City of Fraser Residency. 2) 55 years or older of Disabled. 3) Unable to operate a vehicle because of permanent or temporary illness.

Fare Structure *(Cost to use service):*

Punch cards issues for \$15.00. Cost is \$.25 each way within Fraser (to include each side of street – 13 Mile, 15 Mile Hayes & Kelly Rd within 1 block); \$1.00 each way any destination within 5-mile radius; \$1.00 each way any destination within outer limits (Medical Only)

Service Mode *(Describe the number and type of vehicles used and if they are wheelchair lift-equipped):*

Service provided through the utilization of 2 SMART vehicles equipped with wheelchair lifts.

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: City of Fraser

Contract Period: **July 1, 2022 – June 30, 2023**

Account Number: 48308

OPERATING EXPENSES:

Administrative Fee: (<i>All employees other than drivers and dispatchers</i>) (10% max. of MC & CC funds)	\$3,939	
Driver Wages	24,680	
Fringe Benefits	3,087	
Gasoline & Lubricants	2,000	
Vehicle Insurance	2,000	
Parts, Maintenance Supplies	1,000	
Mechanic Wages	7,772	
Fringe Benefits	3,141	
Dispatch Wages	12,859	
Other (<i>Specify</i>)		
Sub-Total (Operating Expenses)		\$60,478

PURCHASED SERVICE:

Taxi Service		
Charter Service		
SMART Bus Tickets		
SMART Shuttle Service		
SMART Dial-A-Ride		
Other (<i>Specify</i>)		
Sub-Total (Purchased Service)		0

CAPITAL EQUIPMENT:

(*Only list purchases to be made with Community Credits*)

Computer Equipment		
Software		
Vehicle		
Maintenance Equipment		
Other (<i>Specify</i>)		
Sub-Total (Capital Equipment)		0

TOTAL EXPENSES:

Operating Expenses, Purchased Service, and Capital Equipment:	\$60,478
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EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	<u>\$13,785</u>
Community Credit Funds	<u>25,610</u>
Specialized Services Funds	<u></u>
General Funds	<u>21,083</u>
Farebox Revenue	<u></u>
In-Kind Service	<u></u>
Special Fares (<i>Contracted Service</i>)	<u></u>
Other (<i>Specify</i>)	<u></u>

TOTAL REVENUE: \$60,478

(Note: *TOTAL EXPENSES* must equal *TOTAL REVENUE*)



Fraser City Council Agenda Item

SUBJECT TITLE:	Credit Card Acceptance Policy	DATE SUBMITTED:	11/21/2022
PREPARED BY:	Sarah Mistretta	NEW OR RETURNING:	New
REQUEST			
Request for approval of Credit Card Acceptance Policy			
BUDGET IMPACT – SKIP/DELETE SECTION IF NOT APPLICABLE			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable			
Additional Information:			
ATTACHMENTS			
Credit Card Acceptance Policy			
REVIEWS			
Drafted in accordance w/ PCI DATA SECURITY STANDARDS			
RECOMMENDED MOTION			
Approve the drafted Credit Card Acceptance policy as provided for implementation City wide wherever credit payments are accepted.			



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnagie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

CREDIT CARD ACCEPTANCE POLICY

I. **PURPOSE**

The purpose of this policy is to establish business processes and procedures for accepting Credit and Debit cards at the City of Fraser. The policy will minimize risk and provide the greatest value, security of data, and availability of services to each City of Fraser Employee within the rules and regulations established by the Payment Card Industry (PCI) and articulated in the PCI Data Security Standards (DSS). Additionally, these processes are intended to ensure that payment card acceptance procedures are appropriately integrated with the City of Fraser's accounting and other systems.

II. **BACKGROUND**

In response to increasing incidents of identity theft, the major payment card companies created the Payment Card Industry Data Security Standard (PCI DSS) to help prevent theft of customer data. PCI DSS applies to all businesses that accept payment cards to procure goods or services. Compliance with this Standard is enforced by the payment card companies. Generally, noncompliance is discovered when an organization experiences a security breach that includes cardholder data. Security breaches can result in serious consequences for the City of Fraser, including release of confidential information, damage to reputation, the assessment of substantial fines, possible legal liability and the potential loss of the ability to accept payment card and eCommerce payments. The City of Fraser will take every effort to ensure that Data Security Standards are adhered to.

III. **DEFINITIONS**

Cardholder: The customer to whom a credit or debit card has been issued or the individual authorized to use the card.

Cardholder Data: All personally identifiable data about the cardholder (i.e., account number, expiration date, and cardholder name.)

Company: Management Accounting and Executive offices that approves all third-party service providers and coordinates the policies and procedures for accepting Credit and Debit cards at the City of Fraser.

Encryption: The process of converting information into an unintelligible form to anyone except holders of a specific cryptographic key. Use of encryption protects information between the encryption process and the decryption process against unauthorized disclosure.

Staff Employee: For the purposes of the PCI DSS and this policy, a Staff Employee is defined as entity that accepts Credit or Debit cards bearing the logos of any of the five members of the Payment Card Industry Security Standards Council (American Express, Discover, MasterCard or VISA) as payment for the City of Fraser training and/or services.

City of Fraser Management: A City of Fraser employee within a department who has primary authority and responsibility for Credit or Debit card and eCommerce transaction processing within that department.

Payment Card: Any Credit or Debit card/device that bears the logo of American Express, Discover Financial Services, JCB International, MasterCard Worldwide, or VISA, Inc.

Credit or Debit Card Account Change: Any change in the payment account including, but not limited to: the use of existing Credit or Debit card accounts for new purposes; the alternation of business processes that involve Credit or Debit card processing activities; the addition or alteration of payment systems; the addition or alternation of relationships with third-party Credit or Debit card service providers, and the addition or alternation of Credit or Debit card processing technologies.

Credit or Debit Card Industry (PCI) Data Security Standard (DSS): A multi-faceted security standard that includes requirements for security management, policies, procedures, network architecture, software design and other critical protective measures.

Sensitive Authentication Data: Security-related information (card validation codes/values, full magnetic stripe data, or personal identification number (PIN)) used to authenticate cardholders, appearing in plain-text or otherwise unprotected form.

IV. **TERMS AND CONDITIONS**

This policy applies to all City of Fraser employees, Members, Non-Members, Consultants, or Agents who, in the course of doing business on behalf or with City of Fraser, accept, process, transmit, or otherwise handle cardholder information in physical or electronic format. This policy applies to all City of Fraser departments and administrative areas which accept Credit or Debit cards regardless of whether revenue is deposited in a City of Fraser financial account.

V. **ACCEPTABLE CREDIT OR DEBIT CARDS**

City of Fraser currently accepts VISA, MasterCard, Discover and American Express Card and has negotiated contracts for processing Credit or Debit card transactions. Individual City of Fraser employees may not use or negotiate individual contracts with these or other Credit or Debit card companies or processors.

VI. **PROHIBITED CREDIT OR DEBIT CARD ACTIVITIES**

City of Fraser prohibits certain credit card activities that include, but are not limited to:

- accepting Credit or Debit cards for cash advances
- discounting training or service based on the method of payment
- adding a surcharge or additional fee to Credit or Debit card transactions

VII. **CREDIT OR DEBIT CARD FEES**

Each Credit or Debit card transaction may have an associated fee charged by the credit card company depending on which platform is utilized. Any fee will be clearly posted at point of sale terminal location.

VIII. **REFUNDS**

If it is found that a credit card charge was processed in error a refund may be processed. The refund must be credited back to the account that was originally charged. Refunds in excess of the original sale amount or cash refunds are prohibited.

IX. CHARGEBACKS

Occasionally a customer will dispute a Credit or Debit card transaction, ultimately leading to a chargeback. In the case of a chargeback, City of Fraser's Finance department will be responsible for distributing charge backs to appropriate departments for proper correction.

X. MAINTAINING SECURITY

1. Departments and administrative areas accepting Credit or Debit cards on behalf of City of Fraser are subject to the Credit or Debit Card Industry Data Security Standards (PCI DSS).
2. Fax transmissions (both sending and receiving) of credit card and electronic payment information occurs using only fax machines which are attended by those individuals who must have contact with Credit or Debit card data to do their jobs;
3. City of Fraser requires that all external services providers that handle Credit or Debit card information be PCI compliant.
4. City of Fraser restricts access to cardholder data to those with a business "need-to-know."
5. For electronic media, cardholder data shall not be stored on servers, local hard drives, or external (removable) media including CDs or thumb (flash) drives unless encrypted and otherwise in full compliance with PCI DSS. For paper media, cardholder data shall not be stored.

XI. RESPONSIBILITIES

City of Fraser Employees are responsible for: Executing on behalf of the City of Fraser Credit or Debit Card Account transactions. Ensuring that all employees, contractors and agents with access to Credit or Debit card data within the relative City of Fraser acknowledge on an annual basis and in writing that they have read and understood this Policy. These acknowledgements should be submitted, as requested, to City of Fraser's Finance department ensuring that all Credit or Debit card data collected by the City of Fraser in the course of performing City of Fraser's business, regardless of whether the data is stored physically or electronically is secured.

Data is considered to be secured only if all of the following criteria are met:

1. Only those with a "need-to-know" are granted access to Credit or Debit card and electronic payment data;
2. Email should not be used to transmit credit card or personal payment information. If it should be necessary to transmit credit card information via email only the last four digits of the credit card number should be displayed;
3. Credit card or personal information is never downloaded onto any portable devices or media such as USB flash drives, compact disks, laptop computers or personal digital assistants;
4. The processing and storage of personally identifiable credit card or payment information on City of Fraser computers and servers is prohibited;
5. Only secure communication protocols and/or encrypted connections to the authorized vendor are used during the processing of eCommerce transactions;
6. The three or four digit validation code, or full contents of any track data from the magnetic stripe, or personal identification number (PIN) or encrypted PIN block are never stored in any form;
7. All but the last four digits of any credit card account number are masked when it is necessary to display credit card data;

8. All media containing Credit or Debit card or personal payment data is retained no longer than a maximum of six (6) months and then destroyed or rendered unreadable; and
9. Notifying the Department Head and Treasurers office in the event of suspected or confirmed loss of cardholder data.

Details of any suspected or confirmed breach should not be disclosed in any email correspondence. After normal business hours, notification shall be made to the Treasurer. City of Fraser shall:

1. Provide training video to ensure that City of Fraser employees are trained in accepting and processing Credit or Debit cards in compliance with this policy;
2. Work with external vendors to coordinate Credit or Debit card policies, standards, and procedures;
3. Serve as liaison between Financial Management Services, Information Technology Services, and the City of Fraser employee for Credit or Debit Card account acquisition or change procedures;
4. Review and modify the Application for Credit or Debit Card Account Acquisition or Change as necessary.

City of Fraser will conduct Internal Auditing to:

1. Periodically review City of Fraser employee compliance with this policy and the Credit or Debit Card Industry (PCI) Data Security Standards (DSS);
2. Identify unapproved payment applications or external vendors that collect Credit or Debit card data on behalf of City of Fraser and notify Treasurer;
3. When required, conduct the City of Fraser's PCI DSS Self-Assessment and complete the City of Fraser's Attestation of Compliance.

XII. WIRELESS TECHNOLOGY

City of Fraser will use wireless technology to process or transmit cardholder data over a secured network. Our Secure Sockets Layer (SSL) software is the industry standard and among the best software available today for secure commerce transactions. It encrypts all personal information, including credit card number, name, and address, so that it cannot be read over the internet. City of Fraser employees will never transmit cardholder data over an unsecured network. The storage of cardholder data on local hard drives, or external media is prohibited. It is also prohibited to use cut-and-paste and print functions during remote access.

XIII. SANCTIONS

The Finance Director may suspend credit card account privileges of any City of Fraser department not in compliance with this policy or that places City of Fraser at risk.



Fraser City Council Agenda Item

SUBJECT TITLE:	Tree City USA	DATE SUBMITTED:	11/29/22
PREPARED BY:	Mark Ragsdale	NEW OR RETURNING:	New
REQUEST			
This agenda item is to proclaim Arbor Day in the City of Fraser and approve the application for certification of the Arbor Foundation's 2022 Tree City USA award. This award is recognition of the work completed by the City of Fraser's Department of Public Works, by meeting the four standards required for recognition. 1. Maintaining a tree board or department 2. Having a community tree ordinance 3. Spending at least \$2 per capita on urban forestry 4. Celebrating Arbor Day			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount: N/A			
Account Number(s): N/A			
Requires Budget Amendment:		☒ NO ☐ YES - Amount:	
Requires Reoccurring Charges:		☒ NO ☐ YES - Amount:	
Requires Travel Expenses:		☒ NO ☐ YES - Amount:	
Offset by Grant Funding:		☒ NO ☐ YES - Amount:	
Additional Information:			
ATTACHMENTS			
1. Official Proclamation claiming April 29th, 2022, as Arbor Day in the City of Fraser 2. 2002 Tree City USA Application for Certification			
RECOMMENDED MOTION(S)			
The Public Works Superintendent recommends two separate motions by City Council, one to approve the mayor to sign application for certification to be recognized as a Tree City USA Community, and a second motion to approve official proclamation of April 29th, 2022, as Arbor Day in the City of Fraser.			



OFFICIAL PROCLAMATION

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, _____, Mayor of the City of _____
_____ **Fraser** _____, do hereby proclaim
_____ **April 29th, 2023** _____ as **ARBOR DAY**
In the City of _____ **Fraser** _____, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS _____ **29th** day of _____ **April** _____, _____ **2022**

Mayor _____



2022 Tree City USA

Application for Certification

The Tree City USA award is in recognition of work completed by the community during the 2022 calendar year.

Primary Contact

Contact Name Hunter Pullis

Email Address: Hunterp@micityoffraser.com

Phone Number: (586) 293-2001

Address: 31250 Kendall
Fraser, MI 48026

Fraser, Michigan Community Information

Select Which Best Describes Your Community: Community has a Department Chair or City Manager

Ordinance Date: Dec 31, 1993

[Ordinance Uploaded](#)

Per Capita Expenditure: NaN

Arbor Day Date:

[Proclamation Uploaded](#)

As Mayor or Equivalent of the Community of Fraser

Mayor or Equivalent Signature

Title

Date

Application Certification

To Be Completed By The State Forester:

Fraser

The above named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained herein, said community is eligible to be certified as a Tree City USA community, for the 2022 calendar year, having in my opinion met the four standards required for recognition.

State Forester Signature

Title

Date



Fraser City Council Agenda Item

SUBJECT TITLE:	Set 2023 CDBG Public Hearing Date	DATE SUBMITTED:	11/21/2022
PREPARED BY:	City Clerk Greenia	NEW OR RETURNING:	New
REQUEST			
The County of Macomb has established December 13, 2022 through February 23, 2023 as the time period that we can hold a public hearing on the proposed expenditures of the 2023 CDBG monies. The public notice needs to be in the paper no later than 15 days prior to the hearing. Should City Council adopt the proposed 2023 meeting calendar that is proposed, I am recommending we set the public hearing for the 2023 CDBG funds for Thursday, January 12, 2023 at 6:30 p.m.			
BUDGET IMPACT – SKIP/DELETE SECTION IF NOT APPLICABLE			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable			
Additional Information:			
ATTACHMENTS			
Proposed Public Hearing Notice CDBG Community Allocation Amount			
REVIEWS			
RECOMMENDED MOTION			
Set January 12, 2023 at 6:30 as the date and time for the public hearing on the 2023 CDBG funds expenditures.			



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

MAYOR

Michael Carnagie

MAYOR PRO-TEM

Patrice M. Schornak

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

CITY OF FRASER PUBLIC HEARING NOTICE

CITY OF FRASER RESIDENTS

At 6:30 p.m., on Thursday, January 12, 2023 at the City of Fraser City Hall in Council Chambers, 33000 Garfield, Fraser, MI 48026, a public hearing will be held. The purpose of the public hearing is to obtain the views of citizens concerning community development and housing needs, as required by the Housing and Community Development Act of 1974, as amended.

The City of Fraser will be applying for approximately \$150,000.00 dollars in Community Development Block Grant funds for FY 2023 from the Macomb "Urban County" Program. Federal guidelines require that maximum priority be given to activities, which primarily benefit low or moderate-income families or which aid in the prevention or elimination of slums or blight. A variety of projects are eligible for community development funding. These include but are not limited to:

Property acquisition
Code enforcement
Housing Rehabilitation
Homebuyer Assistance

Handicapped Barrier Removal
Rehabilitation of Buildings
Public Services

Public Facilities
Public Infrastructure
Planning and Administration

The City will also consider funding requests for multiple public services agencies.

Citizens residing in blighted areas or lower-income persons are encouraged to participate. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour notice. Contact Cindi Greenia, City Clerk at (586) 293-3100 ext. 106 for special services.

The City of Fraser will make every reasonable effort to encourage the participation of minorities, non-English speaking persons, limited English proficiency persons and persons with disabilities. Any individual requiring a reasonable accommodation in order to participate in the public hearing should contact Cindi Greenia at (586) 293-3100 ext. 106, at least five (5) days in advance of the hearing.

If you cannot attend this meeting and want your views known, please call or write, Cindi Greenia City Clerk at (586) 293-3100 ext. 106, 33000 Garfield, Fraser, MI 48026. You can also reach her by email at cityclerk@micityoffraser.com or cgreenia@micityoffraser.com

Published: 12/23/2022 in ***"The Macomb Daily"***

Cindi Greenia, Clerk
City of Fraser

At this time, Macomb County does not have information on exact CDBG funding levels for the 2023 Program Year (PY). Community applications should be compiled using the figures shown in this chart. The County reserves the right to adjust funding allocations based on the actual amount of the 2023 PY CDBG grant.

2023 CDBG COMMUNITY PUBLIC SERVICE FUNDING ALLOCATION			
COMMUNITY	PUBLIC SERVICE ALLOCATION (A)	MCA CHORE SET-ASIDE (B)	PUBLIC SERVICE FUNDS REMAINING AFTER CHORE SET-ASIDE (C)
Armada Village	\$2,500	\$600	\$1,900
Armada Township	\$2,500	\$600	\$1,900
Bruce Township	\$4,850	\$0	\$4,850
Center Line	\$7,900	\$3,500	\$4,400
Chesterfield Township	\$26,500	\$3,000	\$23,500
Eastpointe	\$38,400	\$14,800	\$23,600
Fraser	\$9,750	\$2,000	\$7,750
Harrison Township	\$21,000	\$3,500	\$17,500
Lenox Township	\$3,400	\$2,000	\$1,400
Macomb Township	\$39,700	\$7,500	\$32,200
Mount Clemens	\$17,300	\$3,600	\$13,700
New Baltimore	\$6,100	\$600	\$5,500
New Haven Village	\$3,400	\$600	\$2,800
Ray Township	\$2,500	\$0	\$2,500
Richmond	\$4,930	\$0	\$4,930
Richmond Township	\$2,570	\$0	\$2,570
Romeo Village	\$2,500	\$0	\$2,500
Shelby Township	\$48,100	\$9,000	\$39,100
Utica	\$3,140	\$600	\$2,540
Washington Township	\$14,430	\$3,000	\$11,430
	\$261,470	\$54,900	\$206,570

Column (C) - This column represents that maximum amount that a community may allocate to public services. Note that the Chore allocation shown in column (B) has already been deducted from the community's public service cap amount shown in Column (A).

Column (C) indicates the amount of funding needing approval through the community's public hearing. For example, the City of Eastpointe's starting public service allocation is \$38,400 (A). Chore funding of \$14,800 (B) is then deducted from this amount leaving the City with \$23,600 (C) to allocate to all public service activities.

For communities that are applying for funds through the bricks and mortar competition, that amount also needs approval through the community's public hearing. For example, if the City of Eastpointe were to apply for \$150,000 through the bricks and mortar competition, the public hearing notice and approval would need to include the \$23,600 for public services and the \$150,000 bricks and mortar request.



Fraser City Council Agenda Item

SUBJECT TITLE:	2023 City Council Meeting Calendar	DATE SUBMITTED:	11/21/2022												
PREPARED BY:	City Clerk Greenia	NEW OR RETURNING:	New												
REQUEST															
According to the <u>"City of Fraser City Council Rules and Procedures"</u> Chapter 2, Section 2.7 "the City Council shall provide by resolution for the time and place of its regular meetings and shall hold at least one regular meeting each month." The City Council has generally been holding their regular Council meetings on the second Thursday of each month at 6:30 p.m. In keeping with the above schedule the following dates would be proposed for the 2023 City of Fraser Regular Council Meetings to be held at 6:30 p.m. <table><tr><td>January 12</td><td>May 11</td><td>September 14</td></tr><tr><td>February 9</td><td>June 8</td><td>October 12</td></tr><tr><td>March 9</td><td>July 13</td><td>November 9</td></tr><tr><td>April 13</td><td>August 10</td><td>December 14</td></tr></table>				January 12	May 11	September 14	February 9	June 8	October 12	March 9	July 13	November 9	April 13	August 10	December 14
January 12	May 11	September 14													
February 9	June 8	October 12													
March 9	July 13	November 9													
April 13	August 10	December 14													
BUDGET IMPACT – SKIP/DELETE SECTION IF NOT APPLICABLE															
Amount:															
Account Number(s):															
Requires Budget Amendment: ☐ NO ☐ YES - Amount:															
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:															
Requires Travel Expenses: ☐ NO ☐ YES - Amount:															
Offset by Grant Funding: ☐ NO ☐ YES - Amount:															
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable															
Additional Information:															
ATTACHMENTS															
REVIEWS															
RECOMMENDED MOTION															
Motion to approve the 2023 Fraser City Council Regular Meeting Calendar as proposed.															



City of Fraser

Check Disbursement Report

December 8, 2022

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	199,476.16
202 MAJOR STREET FUND	\$	82,149.45
203 LOCAL STREET FUND	\$	3,408.36
210 AMBULANCE FUND	\$	1,286.10
226 GARBAGE AND RUBBISH COLLECTION	\$	74,281.83
265 DRUG FORFEITURE	\$	17,543.00
270 SENIOR HOUSING	\$	77,110.72
592 WATER AND SEWER FUND	\$	373,436.55
661 MOTOR POOL	\$	21,162.18
703 SUMMER TAX COLLECTION FUND	\$	6,412.58
VENDOR EXPENDITURES	\$	856,266.93

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 11/01/2022 - 11/30/2022

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
11/04/2022	PNC	138841	ADVANCING MACOMB FOUNDATION, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	691	11,275.00
11/04/2022	PNC	138842*#	AEW	Escrow Fee	283.100	000	150.00
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	441	431.06
				CHECK PNC 138842 TOTAL FOR FUND 101:			581.06
11/04/2022	PNC	138843	AMERICA'S FINEST	OPERATING SUPPLIES	746.000	301	135.00
11/04/2022	PNC	138844	AMERIGAS-STERLING HEIGHTS	MATERIALS & SUPPLIES	742.000	690	2,427.38
11/04/2022	PNC	138845	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	327.82
11/04/2022	PNC	138846	ASSESSMENT ADMINISTRATION	PROFESSIONAL SERVICES (ASSESSOR)	801.500	209	9,902.50
11/04/2022	PNC	138847	MAYSSA ATTIA	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	1,125.00
11/04/2022	PNC	138848	BOBS SANITATION SERVICE, INC	MATERIALS & SUPPLIES	742.000	690	190.00
11/04/2022	PNC	138849	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	125.00
11/04/2022	PNC	138850	BS&A SOFTWARE	SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	1,405.00
11/04/2022	PNC	138853#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	25.94
				OTHER REPAIRS AND MAINTENANCE	934.000	267	40.36
				MATERIALS & SUPPLIES	742.000	269	62.89
				CHECK PNC 138853 TOTAL FOR FUND 101:			129.19
11/04/2022	PNC	138855	CYNTHIA GREENIA	SUPPLIES	752.000	215	195.38
				CONFERENCES	911.000	215	450.00
				CHECK PNC 138855 TOTAL FOR FUND 101:			645.38
11/04/2022	PNC	138857	DDKASSAB, LLC	VEHICLE REPAIRS AND MAINTENANCE	932.000	301	345.00
11/04/2022	PNC	138858*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	4,479.81
				ELECTRIC	920.000	266	1,146.37
				ELECTRIC	920.000	267	94.58
				ELECTRIC	920.000	269	570.05
				ELECTRIC	920.000	448	158.48

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 138858 TOTAL FOR FUND 101:			6,449.29
11/04/2022	PNC	138859	ELEGANT FENCE AND SUPPLY	REGISTRATION FEE	283.100	000	15.00
				Fence	283.100	000	30.00
				CHECK PNC 138859 TOTAL FOR FUND 101:			45.00
11/04/2022	PNC	138861	FIRE EXTINGUISHER SALES & SERVICE	MATERIALS & SUPPLIES	742.000	269	489.45
11/04/2022	PNC	138863	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	213.00
11/04/2022	PNC	138864	FRITZ MORGOTT PLBG & HEATING	Escrow Fee	283.100	000	1,000.00
				Inspection, Final (add)	283.100	000	30.00
				Inspection, Underground	283.100	000	30.00
				Water Distribution System	283.100	000	20.00
				CHECK PNC 138864 TOTAL FOR FUND 101:			1,080.00
11/04/2022	PNC	138865	GRAINGER	SUPPLIES	752.000	441	104.79
11/04/2022	PNC	138866#	GREAT LAKES PEST CONTROL CO. INC	OTHER REPAIRS AND MAINTENANCE	934.000	266	50.00
				MATERIALS & SUPPLIES	742.000	690	180.00
				CHECK PNC 138866 TOTAL FOR FUND 101:			230.00
11/04/2022	PNC	138868	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES (LEGAL)	801.800	209	292.50
11/04/2022	PNC	138871	KENEWELL PRINTING CORPORATION	SUPPLIES	752.000	136	800.61
11/04/2022	PNC	138873	KUSH PAINT CO	OTHER REPAIRS AND MAINTENANCE			** VOIDED **
				OTHER REPAIRS AND MAINTENANCE			** VOIDED **
11/04/2022	PNC	138875	LAW ENFORCEMENT SEMINARS, LLC	PROFESSIONAL DEVELOPMENT	910.000	301	395.00
11/04/2022	PNC	138876	MACOMB DUPLICATING COMPANY	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	115.93
11/04/2022	PNC	138877#	MACOMB WHOLESALE SUPPLY	MATERIALS & SUPPLIES	742.000	265	55.95
				SUPPLIES	752.000	441	71.98
				SUPPLIES	752.000	441	37.22
				MATERIALS & SUPPLIES	742.000	690	318.79

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 138877 TOTAL FOR FUND 101:			483.94
11/04/2022	PNC	138879	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	948.000	301	1,365.25
11/04/2022	PNC	138880	OFFICE DEPOT	SUPPLIES	752.000	136	49.98
				SUPPLIES	752.000	136	99.42
				CHECK PNC 138880 TOTAL FOR FUND 101:			149.40
11/04/2022	PNC	138883	RAY ELECTRIC	MATERIALS & SUPPLIES	934.000	265	6.40
11/04/2022	PNC	138884	CITY OF ROSEVILLE	MAIL OR POSTAGE	851.000	136	622.45
11/04/2022	PNC	138885	SHREDCORP	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	60.00
11/04/2022	PNC	138886#	STERICYCLE, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	171	19.01
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	209	19.01
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	19.02
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	371	19.02
				CHECK PNC 138886 TOTAL FOR FUND 101:			76.06
11/04/2022	PNC	138888	TELEPHONE SUPPORT SYSTEMS, INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	105.00
11/04/2022	PNC	138889	VAIBHAVLAXMI INC	SPECIAL LAND USE REQUEST	283.100	000	600.00
				MEETING W/APPLICANT - ADDITIONAL	283.100	000	500.00
				Escrow Fee	283.100	000	1,500.00
				CHECK PNC 138889 TOTAL FOR FUND 101:			2,600.00
11/04/2022	PNC	138890*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	40.98
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	371	81.96
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	441	530.62
				CHECK PNC 138890 TOTAL FOR FUND 101:			653.56
11/04/2022	PNC	138891	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	25.00
11/14/2022	PNC	138892	123.NET, INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	486.07
11/14/2022	PNC	138893	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	125.00

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 11/01/2022 - 11/30/2022

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	125.00
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	125.00
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	125.00
				CHECK PNC 138893 TOTAL FOR FUND 101:			500.00
11/14/2022	PNC	138898	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.100	448	18,904.30
11/14/2022	PNC	138901	FIRE EXTINGUISHER SALES & SERVICE	MATERIALS & SUPPLIES	742.000	269	161.65
11/14/2022	PNC	138902	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	742.000	269	35.00
11/14/2022	PNC	138903*#	FISHER AUTO PARTS, INC	EQUIPMENT REPAIRS	932.000	690	88.14
				VEHICLE REPAIRS AND MAINTENANCE	932.000	690	30.00
				CHECK PNC 138903 TOTAL FOR FUND 101:			118.14
11/14/2022	PNC	138908#	JOHNSON CONTROLS	OTHER REPAIRS AND MAINTENANCE	934.000	266	543.04
				OTHER REPAIRS AND MAINTENANCE	934.000	266	(392.20)
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	269	379.31
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	269	(278.16)
				CHECK PNC 138908 TOTAL FOR FUND 101:			251.99
11/14/2022	PNC	138909	KUSH PAINT CO	OTHER REPAIRS AND MAINTENANCE	934.000	266	220.75
11/14/2022	PNC	138912	MACOMB COUNTY TREASURER	TAXES - ALLOWANCE FOR CHARGEBACKS	415.000	000	52.43
11/14/2022	PNC	138914	MACOMB WHOLESALE SUPPLY	MATERIALS & SUPPLIES	742.000	265	695.64
11/14/2022	PNC	138915*#	MARVELOUS PROMOTIONS	MATERIALS & SUPPLIES	742.000	265	81.00
				UNIFORMS	741.000	441	280.00
				OVERTIME	713.000	690	162.00
				CHECK PNC 138915 TOTAL FOR FUND 101:			523.00
11/14/2022	PNC	138916	MAXIMUS HABIB	Escrow Fee	283.100	000	1,000.00
11/14/2022	PNC	138917	21ST CENTURY MEDIA - MICHIGAN	PRINTING AND PUBLISHING	900.000	101	247.25
				PRINTING AND PUBLISHING	900.000	101	1,111.25
				PRINTING AND PUBLISHING	900.000	101	535.25

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 11/01/2022 - 11/30/2022

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				PRINTING AND PUBLISHING	900.000	101	535.25
				CHECK PNC 138917 TOTAL FOR FUND 101:			<u>2,429.00</u>
11/14/2022	PNC	138918	MELISSA FRIERSON	PROFESSIONAL DEVELOPMENT	910.000	441	68.35
11/14/2022	PNC	138919#	OFFICE DEPOT	SUPPLIES	752.000	171	16.53
				SUPPLIES	752.000	371	5.68
				SUPPLIES	752.000	371	2.94
				CHECK PNC 138919 TOTAL FOR FUND 101:			<u>25.15</u>
11/14/2022	PNC	138921*	OTIS ELEVATOR COMPANY	OTHER REPAIRS AND MAINTENANCE	934.000	265	125.00
11/14/2022	PNC	138924	SHELDON PETTY	PROFESSIONAL DEVELOPMENT	910.000	441	69.20
11/14/2022	PNC	138925#	SPECTRON ELECTRIC	OTHER REPAIRS AND MAINTENANCE	934.000	265	150.00
				OTHER REPAIRS AND MAINTENANCE	934.000	266	672.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	643.41
				CHECK PNC 138925 TOTAL FOR FUND 101:			<u>1,465.41</u>
11/14/2022	PNC	138926	T&J LANDSCAPING & SNOW REMOVAL,	OTHER REPAIRS AND MAINTENANCE	934.000	265	155.00
11/14/2022	PNC	138927	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	934.000	265	19.79
11/14/2022	PNC	138928	WEINGARTZ	SUPPLIES	752.000	441	281.94
11/23/2022	PNC	138948*#	AEW	Escrow Fee	283.100	000	139.50
				Escrow Fee	283.100	000	314.20
				Escrow Fee	283.100	000	423.00
				OTHER REPAIRS AND MAINTENANCE	934.000	266	60.00
				ENGINEERING SERVICES	946.000	371	324.00
				ENGINEERING SERVICES	946.000	441	2,108.24
				CHECK PNC 138948 TOTAL FOR FUND 101:			<u>3,368.94</u>
11/23/2022	PNC	138949	AMERICA'S FINEST	SUPPLIES	752.000	371	181.00
11/23/2022	PNC	138950	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	125.00

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Fund: 101 GENERAL FUND							
11/23/2022	PNC	138952#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	25.94
				MATERIALS & SUPPLIES	742.000	265	142.90
				MATERIALS & SUPPLIES	742.000	269	109.26
				MATERIALS & SUPPLIES	742.000	269	327.13
				CHECK PNC 138952 TOTAL FOR FUND 101:			605.23
11/23/2022	PNC	138955	EMPCO, INC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	12,071.30
11/23/2022	PNC	138956	FISHER AUTO PARTS, INC	OTHER REPAIRS AND MAINTENANCE	934.000	690	64.20
11/23/2022	PNC	138958#	HP, INC.	SUPPLIES	752.000	301	1,558.39
				SUPPLIES	752.000	371	1,427.79
				CHECK PNC 138958 TOTAL FOR FUND 101:			2,986.18
11/23/2022	PNC	138962#	MACOMB COUNTY FINANCE DEPARTMENT	SUPPLIES	752.000	301	73.60
				SUPPLIES	752.000	441	37.00
				CHECK PNC 138962 TOTAL FOR FUND 101:			110.60
11/23/2022	PNC	138964	MICHIGAN CHAPTER- IAAI	MEMBERSHIPS	915.000	301	25.00
11/23/2022	PNC	138965	MICHIGAN MUNICIPAL LEAGUE	CONFERENCES	911.000	101	545.00
11/23/2022	PNC	138966*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	15,001.08
11/23/2022	PNC	138968#	PHILLIPS SECURITY	OTHER REPAIRS AND MAINTENANCE	934.000	266	805.49
				OTHER REPAIRS AND MAINTENANCE	934.000	267	865.49
				OTHER REPAIRS AND MAINTENANCE	934.000	441	715.49
				CHECK PNC 138968 TOTAL FOR FUND 101:			2,386.47
11/23/2022	PNC	138969	ROYAL OAK NAME PLATE CO.	SUPPLIES	752.000	171	15.00
11/23/2022	PNC	138972*#	T&J LANDSCAPING & SNOW REMOVAL,	OTHER REPAIRS AND MAINTENANCE	934.000	266	70.00
				OTHER REPAIRS AND MAINTENANCE	934.000	267	60.00
				OTHER REPAIRS AND MAINTENANCE	934.000	268	65.00
				OTHER REPAIRS AND MAINTENANCE	934.000	441	60.00
				OTHER REPAIRS AND MAINTENANCE	934.000	441	55.00

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Fund: 101 GENERAL FUND							
				OTHER REPAIRS AND MAINTENANCE	934.000	441	60.00
				OTHER REPAIRS AND MAINTENANCE	934.000	441	55.00
				CHECK PNC 138972 TOTAL FOR FUND 101:			425.00
11/23/2022	PNC	138974	VARISTY FLOORS	DEMO REMOVE AND INSTALL GYMNASIUM FLOOR	934.000	266	63,900.00
11/23/2022	PNC	138975	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	934.000	265	23.06
11/25/2022	PNC	138929	AEW	Escrow Fee	283.100	000	1,000.00
				Escrow Fee	283.100	000	50.00
				CHECK PNC 138929 TOTAL FOR FUND 101:			1,050.00
11/25/2022	PNC	138930	ANYTIME PLUMBING INC	Escrow Fee	283.100	000	1,000.00
11/25/2022	PNC	138931	BRIGHTER CLEANING SERVICES LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	125.00
11/25/2022	PNC	138932	BS&A SOFTWARE	SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	1,440.00
11/25/2022	PNC	138933*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,932.86
				NATURAL GAS	921.000	266	805.44
				NATURAL GAS	921.000	267	126.96
				NATURAL GAS	921.000	269	653.94
				CHECK PNC 138933 TOTAL FOR FUND 101:			3,519.20
11/25/2022	PNC	138934	DRAIN DETECTIVES	Escrow Fee	283.100	000	1,000.00
11/25/2022	PNC	138935	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.800	210	9,637.50
11/25/2022	PNC	138937	MICHAEL CARNAGIE	SUPPLIES	752.000	101	103.01
				CONFERENCES	911.000	101	365.70
				CHECK PNC 138937 TOTAL FOR FUND 101:			468.71
11/25/2022	PNC	138939	OFFICE DEPOT	SUPPLIES	752.000	215	27.50
11/25/2022	PNC	138941*#	PHILLIPS SECURITY	OTHER REPAIRS AND MAINTENANCE	934.000	266	169.92
				OTHER REPAIRS AND MAINTENANCE	934.000	266	420.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	420.00

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Fund: 101 GENERAL FUND							
				CHECK PNC 138941 TOTAL FOR FUND 101:			1,009.92
11/25/2022	PNC	138942*#	REINDEL TRUE VALUE	OTHER REPAIRS AND MAINTENANCE	934.000	265	25.57
				OTHER REPAIRS AND MAINTENANCE	934.000	266	94.40
				MATERIALS & SUPPLIES	742.000	269	5.44
				OTHER REPAIRS AND MAINTENANCE	934.000	269	27.69
				SUPPLIES	752.000	441	42.97
				MATERIALS & SUPPLIES	742.000	690	61.77
				CHECK PNC 138942 TOTAL FOR FUND 101:			257.84
11/25/2022	PNC	138943	ROCKET ENTERPRISE INC	MATERIALS & SUPPLIES	742.000	265	696.00
11/25/2022	PNC	138944	TOM IWANICKI	SUPPLIES	752.000	746	126.41
11/25/2022	PNC	138946	WHITLOCK BUSINESS SYSTEMS	MAIL OR POSTAGE	851.000	260	2,200.00
11/25/2022	PNC	138947	WOW INTERNET-CABLE-PHONE	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	258	2,521.25
				Total for fund 101 GENERAL FUND			199,476.16

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Fund: 202 MAJOR STREET FUND							
11/04/2022	PNC	138842*#	AEW	STREET REHABILITATION	989.000	463	1,206.21
				STREET REHABILITATION	989.000	463	277.62
				CHECK PNC 138842 TOTAL FOR FUND 202:			<u>1,483.83</u>
11/04/2022	PNC	138852	CHRISTIAN CONCRETE CUTTING INC.	PRESERVATION - STREETS	870.000	463	349.95
11/23/2022	PNC	138953	HIGHWAY MAINTENANCE &	PRESERVATION - STREETS	870.000	463	77,438.40
11/23/2022	PNC	138954	DORNBOS SIGN, INC.	OTHER REPAIRS AND MAINTENANCE	871.000	463	645.80
11/23/2022	PNC	138966*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,003.80
11/25/2022	PNC	138938	MINI MIX, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	870.000	463	1,213.00
11/25/2022	PNC	138942*#	REINDEL TRUE VALUE	TRAFFIC SERVICES - STREETS	871.000	463	14.67
				Total for fund 202 MAJOR STREET FUND			82,149.45

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
11/04/2022	PNC	138842*#	AEW	ENGINEERING SERVICES	946.000	463	1,932.26
				ENGINEERING SERVICES	946.000	463	461.44
				CHECK PNC 138842 TOTAL FOR FUND 203:			<u>2,393.70</u>
11/23/2022	PNC	138966*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,003.67
11/25/2022	PNC	138942*#	REINDEL TRUE VALUE	WINTER MAINTENANCE - STREETS	872.000	463	10.99
				Total for fund 203 LOCAL STREET FUND			3,408.36

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Fund: 210 AMBULANCE FUND							
11/23/2022	PNC	138966*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,286.10
				Total for fund 210 AMBULANCE FUND			1,286.10

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
11/04/2022	PNC	138882*	PREMIER TITLE AGENCY	RECYCLING	033.000	000	5.26
11/14/2022	PNC	138896*	CORNELIUS, ELIZABETH	RECYCLING	033.000	000	3.85
11/14/2022	PNC	138904	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	919.000	528	54,631.22
				RECYCLING	925.000	528	8,463.00
				COMPOSTING	926.000	528	11,178.50
				CHECK PNC 138904 TOTAL FOR FUND 226:			<u>74,272.72</u>
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			74,281.83

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Fund: 265 DRUG FORFEITURE							
11/04/2022	PNC	138874	LASER TECHNOLOGY, INC	LTI 20-20 TRUESPEED LR	746.000	310	1,995.00
11/04/2022	PNC	138878	MOTOROLA SOLUTIONS, INC.	OPERATING SUPPLIES	746.000	310	15,548.00
Total for fund 265 DRUG FORFEITURE							17,543.00

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Fund: 270 SENIOR HOUSING							
11/04/2022	PNC	138842*#	AEW	OTHER REPAIRS AND MAINTENANCE	934.000	265	240.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	442.26
				CHECK PNC 138842 TOTAL FOR FUND 270:			682.26
11/04/2022	PNC	138858*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	973.60
11/04/2022	PNC	138869	INGERSOLL MECHANICAL, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	85.00
11/04/2022	PNC	138870	JUNE MAKs	ESCROW - SECURITY DEPOSITS	291.000	000	660.00
11/04/2022	PNC	138887	STEVEN BARTA	ESCROW - SECURITY DEPOSITS	291.000	000	660.00
11/04/2022	PNC	138890*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	74.50
11/14/2022	PNC	138897	D & S CONTRACTORS, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	49,551.20
11/14/2022	PNC	138899	E CARPETDIRECT, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,903.00
11/14/2022	PNC	138907	INGERSOLL MECHANICAL, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	915.06
				OTHER REPAIRS AND MAINTENANCE	934.000	265	1,030.80
				OTHER REPAIRS AND MAINTENANCE	934.000	265	2,929.32
				CHECK PNC 138907 TOTAL FOR FUND 270:			4,875.18
11/14/2022	PNC	138913	MACOMB KITCHEN & BATH, LLC	OTHER REPAIRS AND MAINTENANCE	934.000	265	300.00
11/14/2022	PNC	138915*#	MARVELOUS PROMOTIONS	MATERIALS & SUPPLIES	742.000	265	81.00
11/14/2022	PNC	138921*	OTIS ELEVATOR COMPANY	OTHER REPAIRS AND MAINTENANCE	934.000	265	250.00
11/23/2022	PNC	138957	HD SUPPLY FACILITIES MAINTENANCE	OTHER REPAIRS AND MAINTENANCE STOVE	934.000	265	857.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	4,947.00
				CHECK PNC 138957 TOTAL FOR FUND 270:			5,804.00
11/23/2022	PNC	138959	INGERSOLL MECHANICAL, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	5,236.37
11/23/2022	PNC	138970	SEWER AND WATER SPECIALIST, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	425.00

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Fund: 270 SENIOR HOUSING							
11/23/2022	PNC	138972*#	T&J LANDSCAPING & SNOW REMOVAL,	OTHER REPAIRS AND MAINTENANCE	934.000	265	71.50
11/25/2022	PNC	138933*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	473.89
11/25/2022	PNC	138940	OTIS ELEVATOR COMPANY	OTHER REPAIRS AND MAINTENANCE	934.000	265	4,503.40
11/25/2022	PNC	138941*#	PHILLIPS SECURITY	OTHER REPAIRS AND MAINTENANCE	934.000	265	420.00
11/25/2022	PNC	138942*#	REINDEL TRUE VALUE	OTHER REPAIRS AND MAINTENANCE	934.000	265	80.82
Total for fund 270 SENIOR HOUSING							77,110.72

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Fund: 592 WATER AND SEWER FUND							
11/04/2022	PNC	138842*#	AEW	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	543.06
				ENGINEERING SERVICES	946.000	526	766.80
				ENGINEERING SERVICES	946.000	526	577.52
				CHECK PNC 138842 TOTAL FOR FUND 592:			1,887.38
11/04/2022	PNC	138854	CORE & MAIN LP	SUPPLIES	752.000	526	143.53
11/04/2022	PNC	138856	HYDRO-DESIGNS, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	3,083.00
11/04/2022	PNC	138858*#	DTE ENERGY COMPANY	ELECTRIC	920.000	527	803.54
11/04/2022	PNC	138860	FERGUSON WATERWORKS	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	199.36
11/04/2022	PNC	138867	GUNNERS METERS & PARTS, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	235.00
11/04/2022	PNC	138872	KERR ALBERT OFFICE SUPPLY	SUPPLIES	752.000	526	49.10
11/04/2022	PNC	138882*	PREMIER TITLE AGENCY	WATER COMMODITY	642.100	000	8.61
				WATER READY TO SERVE	642.200	000	47.66
				SEWER COMMODITY	642.300	000	16.41
				SEWER READY TO SERVE	642.400	000	31.75
				METER REPLACEMENT	642.500	000	3.14
				CHECK PNC 138882 TOTAL FOR FUND 592:			107.57
11/04/2022	PNC	138890*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	526	193.06
11/14/2022	PNC	138894	CONTRACTORS CONNECTION	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	40.20
11/14/2022	PNC	138895	CORE & MAIN LP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.000	526	731.64
11/14/2022	PNC	138896*	CORNELIUS, ELIZABETH	WATER COMMODITY	642.100	000	37.86
				WATER READY TO SERVE	642.200	000	34.91
				SEWER COMMODITY	642.300	000	72.13
				SEWER READY TO SERVE	642.400	000	23.26
				METER REPLACEMENT	642.500	000	2.30
				CHECK PNC 138896 TOTAL FOR FUND 592:			170.46

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Fund: 592 WATER AND SEWER FUND							
11/14/2022	PNC	138900	STATE OF MICHIGAN	PERMITS	883.000	526	6,657.93
11/14/2022	PNC	138905	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	918.500	526	111,632.13
11/14/2022	PNC	138906	GUNNERS METERS & PARTS, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,900.00
11/14/2022	PNC	138911	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	917.000	527	240,870.00
11/23/2022	PNC	138948*#	AEW	ENGINEERING SERVICES	946.000	527	531.10
				ENGINEERING SERVICES	946.000	527	634.96
				ENGINEERING SERVICES	946.000	527	728.86
				ENGINEERING SERVICES	946.000	527	660.32
				CHECK PNC 138948 TOTAL FOR FUND 592:			<u>2,555.24</u>
11/23/2022	PNC	138963	MACOMB WHOLESALE SUPPLY	SUPPLIES	752.000	527	109.90
11/23/2022	PNC	138966*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,883.51
11/23/2022	PNC	138967	PARAGON LABORATORIES	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	184.00
				Total for fund 592 WATER AND SEWER FUND			373,436.55

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Fund: 661 MOTOR POOL							
11/04/2022	PNC	138851	CANFIELD EQUIPMENT SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	209.00
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	457.66
				CHECK PNC 138851 TOTAL FOR FUND 661:			666.66
11/04/2022	PNC	138862	FISHER AUTO PARTS, INC	EQUIPMENT REPAIRS	932.000	249	24.84
				EQUIPMENT REPAIRS	932.000	249	143.02
				EQUIPMENT REPAIRS	932.000	249	149.04
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	(18.00)
				CHECK PNC 138862 TOTAL FOR FUND 661:			298.90
11/04/2022	PNC	138881	OSCAR W. LARSON CO.	EQUIPMENT REPAIRS	801.000	249	172.50
11/14/2022	PNC	138903*#	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	(20.00)
				OTHER REPAIRS AND MAINTENANCE	934.000	249	122.40
				CHECK PNC 138903 TOTAL FOR FUND 661:			102.40
11/14/2022	PNC	138910	LESLIE TIRE SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	754.00
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	342.00
				CHECK PNC 138910 TOTAL FOR FUND 661:			1,096.00
11/14/2022	PNC	138920	OSCAR W. LARSON CO.	EQUIPMENT REPAIRS	931.000	249	1,337.48
11/14/2022	PNC	138922	PALCO CAMPER	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	13.25
11/14/2022	PNC	138923	DON PYKE	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	915.00
11/23/2022	PNC	138961	L419 SUBURBAN FORD OF STERLING HTS	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	8.50
11/23/2022	PNC	138966*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	287.84
11/23/2022	PNC	138971	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	5,708.20
				GASOLINE	759.000	249	8,804.40
				CHECK PNC 138971 TOTAL FOR FUND 661:			14,512.60
11/23/2022	PNC	138973	TRACTION-GENUINE PARTS CO	SUPPLIES	752.000	249	206.16

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Fund: 661 MOTOR POOL

11/25/2022	PNC	138942*#	REINDEL TRUE VALUE	EQUIPMENT REPAIRS	931.000	249	58.44
11/25/2022	PNC	138945	TRUCK & TRAILER SPECIALTIES, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	1,486.45
				Total for fund 661 MOTOR POOL			21,162.18

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 11/01/2022 - 11/30/2022

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 SUMMER TAX COLLECTION FUND							
11/23/2022	PNC	138951	C & N MANUFACTURING INC	ALL UNDISTRIBUTED TAXES	274.000	000	5,732.26
11/23/2022	PNC	138960	KELLER. CHERYL & ANDREA, M PERTA	ALL UNDISTRIBUTED TAXES	274.000	000	676.07
11/25/2022	PNC	138936	LOCKHART. KIMBERLY	ALL UNDISTRIBUTED TAXES	274.000	000	4.25
Total for fund 703 SUMMER TAX COLLECTION FUND							6,412.58

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 710 DISTRICT (MUNICIPAL) COURT TRUST FUND							
11/17/2022	39DC2	11297	39TH DISTRICT COURT	BONDS PAYABLE (CASH BONDS, APPEARANCE			** VOIDED **
				Total for fund 710 DISTRICT (MUNICIPAL) COURT			0.00
TOTAL - ALL FUNDS							856,266.93

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2022 NORM (ABNORM)	MONTH 11/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
Account Type: Revenue							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	8,601,131.00	8,601,131.00	8,137,242.20	64,375.55	463,888.80	94.61
101-000-405.000	SEN COMPLEX/FRASER WOODS	0.00	0.00	108,368.34	0.00	(108,368.34)	100.00
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	556,496.00	556,496.00	529,649.69	0.00	26,846.31	95.18
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	1,200.00	1,200.00	2,746.72	0.00	(1,546.72)	228.89
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	10,000.00	10,000.00	10,897.58	3,974.46	(897.58)	108.98
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(500.00)	(500.00)	(80.23)	0.00	(419.77)	16.05
101-000-427.000	TAXES - COMMUNITY-WIDE SPECIAL ASSESMEN	975,910.00	975,910.00	459,200.88	3,632.93	516,709.12	47.05
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	130,000.00	130,000.00	62,939.38	0.00	67,060.62	48.41
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	5,650.39	2,280.44	4,349.61	56.50
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	250,000.00	250,000.00	251,477.91	2,209.90	(1,477.91)	100.59
101-000-476.400	BUSINESS LICENSES - PRECIOUS METAL DEAL	100.00	100.00	0.00	0.00	100.00	0.00
101-000-477.000	LICENSES AND PERMITS - CABLE TV (WOW)	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00
101-000-477.100	LICENSES AND PERMITS - CABLE TV (COMCAST	155,000.00	155,000.00	38,806.43	0.00	116,193.57	25.04
101-000-478.000	LICENSES AND PERMITS - VIDEO FRANCHISE	24,000.00	24,000.00	5,463.56	0.00	18,536.44	22.76
101-000-479.000	LICENSES AND PERMITS - CELLULAR TOWER	72,000.00	72,000.00	43,522.37	4,504.11	28,477.63	60.45
101-000-505.000	FEDERAL GRANTS	767,800.00	767,800.00	0.00	0.00	767,800.00	0.00
101-000-522.000	FEDERAL GRANTS - CDBG	53,973.00	53,973.00	0.00	0.00	53,973.00	0.00
101-000-543.032	STATE GRANTS - TRAINING FUNDS PSAP	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-543.500	STATE GRANTS - LIQUOR LICENSE FEE	11,000.00	11,000.00	12,210.55	55.00	(1,210.55)	111.01
101-000-547.000	STATE GRANT - COURT EQUITY	27,250.00	27,250.00	6,926.10	0.00	20,323.90	25.42
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	700,000.00	700,000.00	868,998.47	0.00	(168,998.47)	124.14
101-000-574.000	STATE GRANTS - STATE REVENUE SHARING	1,629,450.00	1,629,450.00	644,300.00	0.00	985,150.00	39.54
101-000-621.000	PROBATION OVERSIGHT FEE	10,000.00	10,000.00	1,928.71	0.00	8,071.29	19.29
101-000-627.000	BUILDING INSPECTION AND PERMIT FEES	250,000.00	250,000.00	111,942.50	29,948.00	138,057.50	44.78
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	5,000.00	5,221.50	(1,100.00)	(221.50)	104.43
101-000-629.000	ZONING BOARD OF APPEALS FEES	2,500.00	2,500.00	1,401.70	0.00	1,098.30	56.07
101-000-645.000	CHARGES FOR SERVICES - PUBLIC SAFETY	175,000.00	175,000.00	62,421.44	10,482.56	112,578.56	35.67
101-000-646.000	CHARGES FOR SERVICES - PUBLIC WORKS	20,000.00	20,000.00	10,033.98	828.00	9,966.02	50.17
101-000-647.000	CHARGES FOR SERVICES - CITY CLERK	1,000.00	1,000.00	2,040.00	0.00	(1,040.00)	204.00
101-000-648.000	CHARGES FOR SERVICES - FINANCE	1,000.00	1,000.00	692.00	414.00	308.00	69.20
101-000-649.000	CHARGES FOR SERVICES - RECREATION	5,000.00	5,000.00	(81.00)	0.00	5,081.00	(1.62)
101-000-649.100	CHARGES FOR SERVICES - PARK RENTALS	2,000.00	2,000.00	2,624.00	0.00	(624.00)	131.20
101-000-649.200	CHARGES FOR SERVICES - FIREWORKS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-000-649.500	CHARGES FOR SERVICES - SENIOR CENTER	5,000.00	5,000.00	5,700.50	1,216.00	(700.50)	114.01
101-000-650.000	TRANSACTION FEES (PAWN SHOP)	5,000.00	5,000.00	2,712.00	0.00	2,288.00	54.24
101-000-655.000	DISTRICT COURT - FINES/COSTS-DIST CT.	336,000.00	336,000.00	85,442.01	0.00	250,557.99	25.43
101-000-664.000	INTEREST INCOME AND RENT CONTROL	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-000-671.000	OTHER REVENUE	1,000.00	1,000.00	3,555.00	0.00	(2,555.00)	355.50
101-000-673.000	GAIN OR LOSS ON SALE OF ASSETS	15,000.00	15,000.00	33,425.00	0.00	(18,425.00)	222.83
101-000-676.202	ADMIN SERVICES - MAJOR STREETS	100,142.00	100,142.00	0.00	0.00	100,142.00	0.00
101-000-676.203	ADMIN SERVICES - LOCAL STREETS	42,918.00	42,918.00	0.00	0.00	42,918.00	0.00
101-000-676.210	ADMIN SERVICES - AMBULANCE	116,347.00	116,347.00	0.00	0.00	116,347.00	0.00
101-000-676.226	ADMIN SERVICES - REFUSE	78,197.00	78,197.00	0.00	0.00	78,197.00	0.00
101-000-676.526	ADMIN SERVICES - WATER	212,097.00	212,097.00	0.00	0.00	212,097.00	0.00
101-000-676.527	ADMIN SERVICES - SEWER	174,360.00	174,360.00	0.00	0.00	174,360.00	0.00
101-000-682.000	OTHER REVENUE - RETIREE HEALTH CARE	60,000.00	60,000.00	23,257.08	4,853.28	36,742.92	38.76
101-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	5,000.00	5,000.00	20,478.39	0.00	(15,478.39)	409.57
101-000-688.000	OTHER REVENUE - SMART PROGRAM	39,040.00	39,040.00	0.00	0.00	39,040.00	0.00
101-000-689.000	OTHER REVENUE - CASH OVER OR SHORT	100.00	100.00	2,478.43	0.00	(2,378.43)	2,478.43
Total Revenue:		15,760,511.00	15,760,511.00	11,563,593.58	127,674.23	4,196,917.42	73.37

PERIOD ENDING 11/30/2022

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Total Dept 000		15,760,511.00	15,760,511.00	11,563,593.58	127,674.23	4,196,917.42	73.37
TOTAL REVENUES		15,760,511.00	15,760,511.00	11,563,593.58	127,674.23	4,196,917.42	73.37
Expenditures							
Dept 101 - CITY COUNCIL							
Account Type: Expenditure							
101-101-703.000	SALARIES	35,000.00	35,000.00	14,550.60	2,820.12	20,449.40	41.57
101-101-709.000	FICA	2,170.00	2,170.00	902.12	174.82	1,267.88	41.57
101-101-711.000	MEDICARE	508.00	508.00	211.00	40.88	297.00	41.54
101-101-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	0.00	0.00	130.00	0.00
101-101-752.000	SUPPLIES	500.00	500.00	103.01	103.01	396.99	20.60
101-101-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	100.00	100.00	0.00	0.00	100.00	0.00
101-101-900.000	PRINTING AND PUBLISHING	5,000.00	5,000.00	2,429.00	0.00	2,571.00	48.58
101-101-911.000	CONFERENCES	500.00	500.00	910.70	910.70	(410.70)	182.14
101-101-915.000	MEMBERSHIPS	10,000.00	10,000.00	4,421.00	0.00	5,579.00	44.21
Total Expenditure:		53,908.00	53,908.00	23,527.43	4,049.53	30,380.57	43.64
Total Dept 101 - CITY COUNCIL		53,908.00	53,908.00	23,527.43	4,049.53	30,380.57	43.64
Dept 136 - DISTRICT COURT							
Account Type: Expenditure							
101-136-702.000	WAGES - FULL TIME EMPLOYEES	141,442.00	141,442.00	56,851.35	14,163.15	84,590.65	40.19
101-136-703.000	SALARIES	27,435.00	27,435.00	11,431.05	2,286.21	16,003.95	41.67
101-136-704.000	WAGES - PART TIME EMPLOYEES	25,500.00	25,500.00	0.00	0.00	25,500.00	0.00
101-136-705.000	VACATION PAY	8,903.00	8,903.00	4,890.24	614.31	4,012.76	54.93
101-136-706.000	HOLIDAY PAY	7,842.00	7,842.00	1,634.48	437.68	6,207.52	20.84
101-136-709.000	FICA	11,499.00	11,499.00	4,214.57	1,005.95	7,284.43	36.65
101-136-711.000	MEDICARE	2,689.00	2,689.00	985.68	235.27	1,703.32	36.66
101-136-714.000	LONGEVITY PAY	1,785.00	1,785.00	0.00	0.00	1,785.00	0.00
101-136-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	7,439.00	7,439.00	966.88	236.64	6,472.12	13.00
101-136-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	59,518.00	59,518.00	22,517.80	4,503.56	37,000.20	37.83
101-136-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	835.00	835.00	0.00	0.00	835.00	0.00
101-136-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,500.00	2,500.00	480.80	96.16	2,019.20	19.23
101-136-752.000	SUPPLIES	31,800.00	31,800.00	1,497.68	0.00	30,302.32	4.71
101-136-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	40,000.00	40,000.00	16,705.44	1,166.67	23,294.56	41.76
101-136-823.000	INTERPRETER FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-136-851.000	MAIL OR POSTAGE	4,500.00	4,500.00	1,071.37	0.00	3,428.63	23.81
101-136-860.000	TRANSPORTATION	500.00	500.00	58.50	0.00	441.50	11.70
101-136-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	2,500.00	833.52	0.00	1,666.48	33.34
101-136-933.000	SOFTWARE MAINTENANCE AGREEMENTS	15,800.00	15,800.00	1,040.00	0.00	14,760.00	6.58
101-136-940.000	RENTALS	300,000.00	300,000.00	74,788.75	0.00	225,211.25	24.93
Total Expenditure:		694,487.00	694,487.00	199,968.11	24,745.60	494,518.89	28.79
Total Dept 136 - DISTRICT COURT		694,487.00	694,487.00	199,968.11	24,745.60	494,518.89	28.79
Dept 171 - CITY MANAGER							
Account Type: Expenditure							
101-171-702.000	WAGES - FULL TIME EMPLOYEES	44,586.00	44,586.00	16,284.00	3,496.00	28,302.00	36.52

PERIOD ENDING 11/30/2022

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GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2022 NORM (ABNORM)	MONTH 11/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-171-703.000	SALARIES	102,923.00	102,923.00	38,082.00	7,385.60	64,841.00	37.00
101-171-705.000	VACATION PAY	12,585.00	12,585.00	8,026.40	1,384.80	4,558.60	63.78
101-171-706.000	HOLIDAY PAY	7,746.00	7,746.00	2,167.60	645.60	5,578.40	27.98
101-171-709.000	FICA	10,741.00	10,741.00	4,191.46	931.23	6,549.54	39.02
101-171-711.000	MEDICARE	2,512.00	2,512.00	980.26	217.79	1,531.74	39.02
101-171-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	5,400.00	5,400.00	2,250.00	450.00	3,150.00	41.67
101-171-713.000	OVERTIME	0.00	0.00	1,880.25	1,880.25	(1,880.25)	100.00
101-171-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	15,827.00	15,827.00	5,360.76	1,183.38	10,466.24	33.87
101-171-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,739.00	7,739.00	1,314.62	267.67	6,424.38	16.99
101-171-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	780.00	780.00	0.00	0.00	780.00	0.00
101-171-752.000	SUPPLIES	1,000.00	1,000.00	577.43	31.53	422.57	57.74
101-171-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000.00	5,000.00	76.05	0.00	4,923.95	1.52
101-171-843.000	MEDICAL PROVIDER SERVICES	5,000.00	5,000.00	73.00	0.00	4,927.00	1.46
101-171-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-171-860.000	TRANSPORTATION	1,500.00	1,500.00	127.53	0.00	1,372.47	8.50
101-171-910.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-171-911.000	CONFERENCES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-915.000	MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	0.00
Total Expenditure:		225,539.00	225,539.00	81,391.36	17,873.85	144,147.64	36.09
Total Dept 171 - CITY MANAGER		225,539.00	225,539.00	81,391.36	17,873.85	144,147.64	36.09
Dept 209 - ASSESSING							
Account Type: Expenditure							
101-209-702.200	WAGES - PART TIME	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-209-703.000	SALARIES	0.00	0.00	135.00	0.00	(135.00)	100.00
101-209-709.000	FICA	87.00	87.00	5.58	0.00	81.42	6.41
101-209-711.000	MEDICARE	21.00	21.00	1.32	0.00	19.68	6.29
101-209-752.000	SUPPLIES	4,000.00	4,000.00	909.70	0.00	3,090.30	22.74
101-209-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	0.00	388.05	0.00	(388.05)	100.00
101-209-801.500	PROFESSIONAL SERVICES (ASSESSOR)	118,830.00	118,830.00	49,512.50	9,902.50	69,317.50	41.67
101-209-801.800	PROFESSIONAL SERVICES (LEGAL)	0.00	0.00	877.50	0.00	(877.50)	100.00
101-209-851.000	MAIL OR POSTAGE	2,700.00	2,700.00	2,360.47	0.00	339.53	87.42
101-209-900.000	PRINTING AND PUBLISHING	1,850.00	1,850.00	0.00	0.00	1,850.00	0.00
101-209-910.000	PROFESSIONAL DEVELOPMENT	150.00	150.00	0.00	0.00	150.00	0.00
Total Expenditure:		129,038.00	129,038.00	54,190.12	9,902.50	74,847.88	42.00
Total Dept 209 - ASSESSING		129,038.00	129,038.00	54,190.12	9,902.50	74,847.88	42.00
Dept 210 - LEGAL							
Account Type: Expenditure							
101-210-801.800	PROFESSIONAL SERVICES (LEGAL)	160,000.00	160,000.00	53,257.79	0.00	106,742.21	33.29
Total Expenditure:		160,000.00	160,000.00	53,257.79	0.00	106,742.21	33.29
Total Dept 210 - LEGAL		160,000.00	160,000.00	53,257.79	0.00	106,742.21	33.29
Dept 215 - CLERK							
Account Type: Expenditure							
101-215-702.000	WAGES - FULL TIME EMPLOYEES	0.00	0.00	84.34	84.34	(84.34)	100.00

PERIOD ENDING 11/30/2022

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GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2022 NORM (ABNORM)	MONTH 11/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-215-703.000	SALARIES	76,632.00	76,632.00	29,961.59	5,992.32	46,670.41	39.10
101-215-704.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	2,702.50	1,330.00	(2,702.50)	100.00
101-215-705.000	VACATION PAY	1,577.00	1,577.00	630.77	0.00	946.23	40.00
101-215-706.000	HOLIDAY PAY	3,784.00	3,784.00	946.14	315.38	2,837.86	25.00
101-215-707.000	TEMPORARY EMPLOYEES	35,000.00	35,000.00	18,225.72	3,134.17	16,774.28	52.07
101-215-709.000	FICA	7,254.00	7,254.00	2,647.95	705.43	4,606.05	36.50
101-215-711.000	MEDICARE	1,696.00	1,696.00	619.28	164.98	1,076.72	36.51
101-215-713.000	OVERTIME	0.00	0.00	1,986.36	1,238.29	(1,986.36)	100.00
101-215-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	6,600.00	6,600.00	2,523.10	504.62	4,076.90	38.23
101-215-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	5.02	5.02	(5.02)	100.00
101-215-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	18,240.00	18,240.00	1,283.62	72.96	16,956.38	7.04
101-215-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	526.00	526.00	0.00	0.00	526.00	0.00
101-215-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	47.30	17.45	(47.30)	100.00
101-215-752.000	SUPPLIES	17,500.00	17,500.00	5,828.13	222.88	11,671.87	33.30
101-215-791.500	SUBSCRIPTIONS AND PUBLICATIONS (CODE)	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
101-215-801.800	PROFESSIONAL SERVICES	3,600.00	3,600.00	1,491.82	0.00	2,108.18	41.44
101-215-851.000	MAIL OR POSTAGE	4,000.00	4,000.00	1,682.61	0.00	2,317.39	42.07
101-215-910.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	0.00
101-215-911.000	CONFERENCES	3,000.00	3,000.00	450.00	450.00	2,550.00	15.00
101-215-915.000	MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	0.00
Total Expenditure:		184,309.00	184,309.00	71,116.25	14,237.84	113,192.75	38.59
Total Dept 215 - CLERK		184,309.00	184,309.00	71,116.25	14,237.84	113,192.75	38.59
Dept 258 - INFORMATION TECHNOLOGY							
Account Type: Expenditure							
101-258-704.000	WAGES - PART TIME EMPLOYEES	37,700.00	37,700.00	0.00	0.00	37,700.00	0.00
101-258-709.000	FICA	2,337.00	2,337.00	0.00	0.00	2,337.00	0.00
101-258-711.000	MEDICARE	547.00	547.00	0.00	0.00	547.00	0.00
101-258-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	170.00	170.00	0.00	0.00	170.00	0.00
101-258-752.000	SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-258-801.100	PROFESSIONAL SERVICES	90,000.00	90,000.00	26,560.00	0.00	63,440.00	29.51
101-258-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	20,000.00	20,000.00	3,039.44	486.07	16,960.56	15.20
101-258-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	45,000.00	45,000.00	17,095.54	2,521.25	27,904.46	37.99
101-258-933.000	SOFTWARE MAINTENANCE AGREEMENTS	120,500.00	120,500.00	42,026.26	2,845.00	78,473.74	34.88
101-258-983.000	LEASED ASSETS	29,000.00	29,000.00	824.25	0.00	28,175.75	2.84
101-258-985.000	HARDWARE	40,000.00	40,000.00	217.00	0.00	39,783.00	0.54
Total Expenditure:		385,754.00	385,754.00	89,762.49	5,852.32	295,991.51	23.27
Total Dept 258 - INFORMATION TECHNOLOGY		385,754.00	385,754.00	89,762.49	5,852.32	295,991.51	23.27
Dept 260 - FINANCE							
Account Type: Expenditure							
101-260-702.000	WAGES - FULL TIME EMPLOYEES	92,600.00	92,600.00	25,297.01	6,136.05	67,302.99	27.32
101-260-703.000	SALARIES	37,269.00	37,269.00	35,307.70	7,061.54	1,961.30	94.74
101-260-705.000	VACATION PAY	16,123.00	16,123.00	881.04	0.00	15,241.96	5.46
101-260-706.000	HOLIDAY PAY	7,903.00	7,903.00	687.78	179.73	7,215.22	8.70
101-260-708.000	UNEMPLOYMENT COMPENSATION	13,160.00	13,160.00	150.92	0.00	13,009.08	1.15
101-260-709.000	FICA	9,926.00	9,926.00	3,899.68	823.43	6,026.32	39.29
101-260-711.000	MEDICARE	2,321.00	2,321.00	912.03	192.58	1,408.97	39.29
101-260-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,100.00	2,100.00	350.00	0.00	1,750.00	16.67

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		2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	11/30/2022 NORM (ABNORM)	MONTH 11/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-260-713.000	OVERTIME	1,500.00	1,500.00	427.52	0.00	1,072.48	28.50
101-260-714.000	LONGEVITY PAY	2,000.00	2,000.00	500.00	0.00	1,500.00	25.00
101-260-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	3,400.00	3,400.00	2,824.60	564.92	575.40	83.08
101-260-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	10,088.00	10,088.00	63.68	0.00	10,024.32	0.63
101-260-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	56,116.00	56,116.00	19,542.63	3,795.20	36,573.37	34.83
101-260-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	711.00	711.00	0.00	0.00	711.00	0.00
101-260-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,000.00	5,000.00	552.92	96.16	4,447.08	11.06
101-260-752.000	SUPPLIES	3,500.00	3,500.00	1,577.28	0.00	1,922.72	45.07
101-260-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	8,000.00	8,000.00	53.98	0.00	7,946.02	0.67
101-260-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	80,000.00	80,000.00	1,839.99	0.00	78,160.01	2.30
101-260-801.050	BANK SERVICE CHARGES	40,000.00	40,000.00	3,644.82	103.00	36,355.18	9.11
101-260-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	300.00	300.00	0.00	0.00	300.00	0.00
101-260-851.000	MAIL OR POSTAGE	7,500.00	7,500.00	4,706.75	2,200.00	2,793.25	62.76
101-260-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-260-911.000	CONFERENCES	500.00	500.00	468.78	0.00	31.22	93.76
101-260-915.000	MEMBERSHIPS	500.00	500.00	120.00	0.00	380.00	24.00
Total Expenditure:		403,017.00	403,017.00	103,809.11	21,152.61	299,207.89	25.76
Total Dept 260 - FINANCE		403,017.00	403,017.00	103,809.11	21,152.61	299,207.89	25.76
Dept 265 - CITY HALL							
Account Type: Expenditure							
101-265-704.000	WAGES - PART TIME EMPLOYEES	24,128.00	24,128.00	9,168.00	1,824.00	14,960.00	38.00
101-265-709.000	FICA	1,496.00	1,496.00	568.41	113.09	927.59	38.00
101-265-711.000	MEDICARE	350.00	350.00	132.93	26.45	217.07	37.98
101-265-742.000	MATERIALS & SUPPLIES	21,000.00	21,000.00	3,554.18	168.84	17,445.82	16.92
101-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	6,000.00	6,000.00	2,039.59	0.00	3,960.41	33.99
101-265-918.000	WATER	10,000.00	10,000.00	1,490.13	0.00	8,509.87	14.90
101-265-920.000	ELECTRIC	50,000.00	50,000.00	20,412.38	0.00	29,587.62	40.82
101-265-921.000	NATURAL GAS	14,000.00	14,000.00	4,725.50	1,932.86	9,274.50	33.75
101-265-934.000	OTHER REPAIRS AND MAINTENANCE	70,000.00	70,000.00	14,682.89	42.85	55,317.11	20.98
Total Expenditure:		196,974.00	196,974.00	56,774.01	4,108.09	140,199.99	28.82
Total Dept 265 - CITY HALL		196,974.00	196,974.00	56,774.01	4,108.09	140,199.99	28.82
Dept 266 - ACTIVITY CENTER							
Account Type: Expenditure							
101-266-918.000	WATER	2,600.00	2,600.00	1,846.45	0.00	753.55	71.02
101-266-920.000	ELECTRIC	1,400.00	1,400.00	7,092.61	0.00	(5,692.61)	506.62
101-266-921.000	NATURAL GAS	6,500.00	6,500.00	1,015.52	805.44	5,484.48	15.62
101-266-934.000	OTHER REPAIRS AND MAINTENANCE	5,000.00	5,000.00	68,495.01	65,655.91	(63,495.01)	1,369.90
Total Expenditure:		15,500.00	15,500.00	78,449.59	66,461.35	(62,949.59)	506.13
Total Dept 266 - ACTIVITY CENTER		15,500.00	15,500.00	78,449.59	66,461.35	(62,949.59)	506.13
Dept 267 - BAUMGARTNER HOUSE							
Account Type: Expenditure							
101-267-742.000	MATERIALS & SUPPLIES	2,500.00	2,500.00	412.46	0.00	2,087.54	16.50
101-267-918.000	WATER	2,500.00	2,500.00	547.98	0.00	1,952.02	21.92

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		2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2022-23	11/30/2022	MONTH 11/30/22	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-267-920.000	ELECTRIC	1,500.00	1,500.00	425.43	0.00	1,074.57	28.36
101-267-921.000	NATURAL GAS	1,500.00	1,500.00	249.31	126.96	1,250.69	16.62
101-267-934.000	OTHER REPAIRS AND MAINTENANCE	17,500.00	17,500.00	1,740.12	925.49	15,759.88	9.94
Total Expenditure:		25,500.00	25,500.00	3,375.30	1,052.45	22,124.70	13.24
Total Dept 267 - BAUMGARTNER HOUSE		25,500.00	25,500.00	3,375.30	1,052.45	22,124.70	13.24
Dept 268 - LIBRARY BUILDING							
Account Type: Expenditure							
101-268-934.000	OTHER REPAIRS AND MAINTENANCE	0.00	0.00	65.00	65.00	(65.00)	100.00
Total Expenditure:		0.00	0.00	65.00	65.00	(65.00)	100.00
Total Dept 268 - LIBRARY BUILDING		0.00	0.00	65.00	65.00	(65.00)	100.00
Dept 269 - DPW BUILDING							
Account Type: Expenditure							
101-269-742.000	MATERIALS & SUPPLIES	15,000.00	15,000.00	4,408.56	471.39	10,591.44	29.39
101-269-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	750.00	750.00	251.15	0.00	498.85	33.49
101-269-918.000	WATER	1,800.00	1,800.00	378.90	0.00	1,421.10	21.05
101-269-920.000	ELECTRIC	9,000.00	9,000.00	3,515.14	0.00	5,484.86	39.06
101-269-921.000	NATURAL GAS	10,000.00	10,000.00	1,017.46	653.94	8,982.54	10.17
101-269-934.000	OTHER REPAIRS AND MAINTENANCE	25,000.00	25,000.00	1,724.56	420.00	23,275.44	6.90
Total Expenditure:		61,550.00	61,550.00	11,295.77	1,545.33	50,254.23	18.35
Total Dept 269 - DPW BUILDING		61,550.00	61,550.00	11,295.77	1,545.33	50,254.23	18.35
Dept 270 - HUMAN RESOURCES							
Account Type: Expenditure							
101-270-801.100	PROFESSIONAL SERVICES (HR)	10,000.00	10,000.00	1,900.76	0.00	8,099.24	19.01
Total Expenditure:		10,000.00	10,000.00	1,900.76	0.00	8,099.24	19.01
Total Dept 270 - HUMAN RESOURCES		10,000.00	10,000.00	1,900.76	0.00	8,099.24	19.01
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
101-301-702.000	WAGES - FULL TIME EMPLOYEES	2,288,070.00	2,288,070.00	798,864.01	166,848.59	1,489,205.99	34.91
101-301-703.000	SALARIES	87,698.00	87,698.00	14,577.50	8,330.00	73,120.50	16.62
101-301-704.000	WAGES - PART TIME EMPLOYEES	86,379.00	86,379.00	20,100.35	5,640.09	66,278.65	23.27
101-301-705.000	VACATION PAY	316,822.00	316,822.00	86,129.38	12,878.66	230,692.62	27.19
101-301-706.000	HOLIDAY PAY	124,289.00	124,289.00	2,042.38	509.63	122,246.62	1.64
101-301-709.000	FICA	175,303.00	175,303.00	66,930.51	13,335.48	108,372.49	38.18
101-301-711.000	MEDICARE	40,998.00	40,998.00	15,689.99	3,155.66	25,308.01	38.27
101-301-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	54,000.00	54,000.00	20,150.00	4,300.00	33,850.00	37.31
101-301-713.000	OVERTIME	310,000.00	310,000.00	145,165.31	21,265.35	164,834.69	46.83
101-301-714.000	LONGEVITY PAY	31,920.00	31,920.00	14,351.25	3,335.00	17,568.75	44.96
101-301-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	0.00	0.00	5,090.45	1,372.57	(5,090.45)	100.00
101-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	275,000.00	275,000.00	18,690.51	5,263.68	256,309.49	6.80
101-301-717.020	MERS DIVISION 20 POLC	1,159,000.00	1,159,000.00	480,995.00	96,199.00	678,005.00	41.50

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-301-717.021	MERS DIVISION 21 POAM	663,288.00	663,288.00	284,530.00	56,906.00	378,758.00	42.90
101-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	407,871.00	407,871.00	140,040.73	28,119.66	267,830.27	34.33
101-301-721.000	CLOTHING ALLOWANCE	44,550.00	44,550.00	1,012.50	0.00	43,537.50	2.27
101-301-731.000	EDUCATION ALLOWANCE	27,880.00	27,880.00	8,281.60	1,656.32	19,598.40	29.70
101-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	12,724.00	12,724.00	0.00	0.00	12,724.00	0.00
101-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	42,500.00	42,500.00	7,636.86	1,634.49	34,863.14	17.97
101-301-746.000	OPERATING SUPPLIES	52,000.00	52,000.00	15,121.04	311.70	36,878.96	29.08
101-301-752.000	SUPPLIES	10,000.00	10,000.00	5,975.98	1,631.99	4,024.02	59.76
101-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	26,000.00	26,000.00	15,038.55	0.00	10,961.45	57.84
101-301-816.000	FEE (SEX OFFENDER REGISTRATION)	850.00	850.00	210.00	0.00	640.00	24.71
101-301-843.000	MEDICAL PROVIDER SERVICES	5,800.00	5,800.00	1,300.00	0.00	4,500.00	22.41
101-301-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	12,000.00	12,000.00	2,123.60	0.00	9,876.40	17.70
101-301-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-301-885.000	PROGRAMMING - COP PROGRAM	0.00	0.00	13,300.00	0.00	(13,300.00)	100.00
101-301-910.000	PROFESSIONAL DEVELOPMENT	20,000.00	20,000.00	4,360.00	(395.00)	15,640.00	21.80
101-301-910.302	PROFESSIONAL DEVELOPMENT (PA 302)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-301-915.000	MEMBERSHIPS	1,500.00	1,500.00	295.00	25.00	1,205.00	19.67
101-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	250,000.00	250,000.00	345.00	0.00	249,655.00	0.14
101-301-948.000	COMPUTER SERVICES (CLEMIS)	46,350.00	46,350.00	6,946.25	0.00	39,403.75	14.99
Total Expenditure:		6,579,292.00	6,579,292.00	2,195,293.75	432,323.87	4,383,998.25	33.37
Total Dept 301 - PUBLIC SAFETY		6,579,292.00	6,579,292.00	2,195,293.75	432,323.87	4,383,998.25	33.37
Dept 325 - COMMUNICATIONS/DISPATCH							
Account Type: Expenditure							
101-325-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	410,000.00	410,000.00	0.00	0.00	410,000.00	0.00
Total Expenditure:		410,000.00	410,000.00	0.00	0.00	410,000.00	0.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		410,000.00	410,000.00	0.00	0.00	410,000.00	0.00
Dept 371 - BUILDING DEPARTMENT							
Account Type: Expenditure							
101-371-702.000	WAGES - FULL TIME EMPLOYEES	83,840.00	83,840.00	16,237.57	4,490.45	67,602.43	19.37
101-371-703.100	MECHANICAL INSP.	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-371-703.200	PLUMBING INSP.	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-371-704.000	WAGES - PART TIME EMPLOYEES	29,406.00	29,406.00	28,878.90	5,231.50	527.10	98.21
101-371-705.000	VACATION PAY	8,922.00	8,922.00	2,736.21	539.19	6,185.79	30.67
101-371-706.000	HOLIDAY PAY	5,043.00	5,043.00	716.15	363.73	4,326.85	14.20
101-371-709.000	FICA	8,179.00	8,179.00	2,982.83	651.65	5,196.17	36.47
101-371-711.000	MEDICARE	1,913.00	1,913.00	697.61	152.41	1,215.39	36.47
101-371-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
101-371-713.000	OVERTIME	5,000.00	5,000.00	155.25	0.00	4,844.75	3.11
101-371-714.000	LONGEVITY PAY	500.00	500.00	0.00	0.00	500.00	0.00
101-371-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	26,161.00	26,161.00	7,058.45	1,411.69	19,102.55	26.98
101-371-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	594.00	594.00	0.00	0.00	594.00	0.00
101-371-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	467.81	87.14	782.19	37.42
101-371-752.000	SUPPLIES	3,000.00	3,000.00	1,973.59	1,617.41	1,026.41	65.79
101-371-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	100,000.00	100,000.00	35,485.77	0.00	64,514.23	35.49
101-371-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,000.00	1,000.00	328.40	0.00	671.60	32.84
101-371-851.000	MAIL OR POSTAGE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-371-910.000	PROFESSIONAL DEVELOPMENT	1,500.00	1,500.00	90.00	0.00	1,410.00	6.00

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-371-911.000	CONFERENCES	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00
101-371-915.000	MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	0.00
101-371-932.000	VEHICLE REPAIRS AND MAINTENANCE	10,255.00	10,255.00	0.00	0.00	10,255.00	0.00
101-371-946.000	ENGINEERING SERVICES	10,000.00	10,000.00	1,174.00	324.00	8,826.00	11.74
Total Expenditure:		326,863.00	326,863.00	98,982.54	14,869.17	227,880.46	30.28
Total Dept 371 - BUILDING DEPARTMENT							
		326,863.00	326,863.00	98,982.54	14,869.17	227,880.46	30.28
Dept 410 - ZONING BOARD OF APPEALS							
Account Type: Expenditure							
101-410-703.000	SALARIES	0.00	0.00	125.00	0.00	(125.00)	100.00
101-410-704.000	WAGES - PART TIME EMPLOYEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-410-709.000	FICA	0.00	0.00	7.75	0.00	(7.75)	100.00
101-410-711.000	MEDICARE	0.00	0.00	1.80	0.00	(1.80)	100.00
101-410-900.000	PRINTING AND PUBLISHING	1,000.00	1,000.00	535.25	0.00	464.75	53.53
Total Expenditure:		2,500.00	2,500.00	669.80	0.00	1,830.20	26.79
Total Dept 410 - ZONING BOARD OF APPEALS							
		2,500.00	2,500.00	669.80	0.00	1,830.20	26.79
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
101-441-702.000	WAGES - FULL TIME EMPLOYEES	282,539.00	282,539.00	113,234.89	23,510.16	169,304.11	40.08
101-441-703.000	SALARIES	166,604.00	166,604.00	62,151.41	13,153.84	104,452.59	37.30
101-441-704.000	WAGES - PART TIME EMPLOYEES	49,764.00	49,764.00	7,812.00	1,530.00	41,952.00	15.70
101-441-705.000	VACATION PAY	47,603.00	47,603.00	16,755.87	2,107.86	30,847.13	35.20
101-441-706.000	HOLIDAY PAY	23,375.00	23,375.00	5,577.71	1,804.13	17,797.29	23.86
101-441-709.000	FICA	37,163.00	37,163.00	14,019.11	2,676.46	23,143.89	37.72
101-441-711.000	MEDICARE	8,691.00	8,691.00	3,278.71	625.95	5,412.29	37.73
101-441-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	16,800.00	16,800.00	6,250.00	1,250.00	10,550.00	37.20
101-441-713.000	OVERTIME	11,000.00	11,000.00	7,468.32	224.40	3,531.68	67.89
101-441-714.000	LONGEVITY PAY	4,725.00	4,725.00	2,200.00	0.00	2,525.00	46.56
101-441-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	14,000.00	14,000.00	5,846.10	1,169.22	8,153.90	41.76
101-441-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	7,600.00	7,600.00	3,190.56	582.77	4,409.44	41.98
101-441-717.023	MERS DIVISION 23 DPW	335,820.00	335,820.00	127,570.00	25,514.00	208,250.00	37.99
101-441-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	75,774.00	75,774.00	17,151.02	3,286.26	58,622.98	22.63
101-441-721.000	CLOTHING ALLOWANCE	6,000.00	6,000.00	7,200.00	0.00	(1,200.00)	120.00
101-441-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,697.00	2,697.00	0.00	0.00	2,697.00	0.00
101-441-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	7,500.00	7,500.00	1,696.91	306.80	5,803.09	22.63
101-441-741.000	UNIFORMS	500.00	500.00	280.00	0.00	220.00	56.00
101-441-752.000	SUPPLIES	10,000.00	10,000.00	4,491.50	318.94	5,508.50	44.92
101-441-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	15,000.00	15,000.00	4,431.06	0.00	10,568.94	29.54
101-441-843.000	MEDICAL PROVIDER SERVICES	0.00	0.00	151.00	0.00	(151.00)	100.00
101-441-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	6,000.00	6,000.00	2,256.09	0.00	3,743.91	37.60
101-441-851.000	MAIL OR POSTAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-441-910.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	1,635.55	137.55	8,364.45	16.36
101-441-911.000	CONFERENCES	7,000.00	7,000.00	1,782.27	0.00	5,217.73	25.46
101-441-915.000	MEMBERSHIPS	500.00	500.00	179.00	0.00	321.00	35.80
101-441-916.000	STORM DRAINS	870,000.00	870,000.00	0.00	0.00	870,000.00	0.00
101-441-932.000	VEHICLE REPAIRS AND MAINTENANCE	14,209.00	14,209.00	0.00	0.00	14,209.00	0.00
101-441-934.000	OTHER REPAIRS AND MAINTENANCE	5,000.00	5,000.00	2,149.67	945.49	2,850.33	42.99
101-441-946.000	ENGINEERING SERVICES	30,000.00	30,000.00	7,627.57	2,108.24	22,372.43	25.43

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Expenditure:		2,066,364.00	2,066,364.00	426,386.32	81,252.07	1,639,977.68	20.63
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS							
		2,066,364.00	2,066,364.00	426,386.32	81,252.07	1,639,977.68	20.63
Dept 448 - STREET LIGHTING							
Account Type: Expenditure							
101-448-920.000	ELECTRIC	2,000.00	2,000.00	745.40	0.00	1,254.60	37.27
101-448-920.100	ELECTRIC (STREET LIGHTING)	220,000.00	220,000.00	74,389.37	0.00	145,610.63	33.81
Total Expenditure:		222,000.00	222,000.00	75,134.77	0.00	146,865.23	33.84
Total Dept 448 - STREET LIGHTING							
		222,000.00	222,000.00	75,134.77	0.00	146,865.23	33.84
Dept 690 - PARK MAINTENANCE							
Account Type: Expenditure							
101-690-704.000	WAGES - PART TIME EMPLOYEES	72,384.00	72,384.00	0.00	0.00	72,384.00	0.00
101-690-707.000	TEMPORARY EMPLOYEES	65,226.00	65,226.00	9,219.00	1,485.00	56,007.00	14.13
101-690-709.000	FICA	8,532.00	8,532.00	571.60	92.08	7,960.40	6.70
101-690-711.000	MEDICARE	1,995.00	1,995.00	133.67	21.53	1,861.33	6.70
101-690-713.000	OVERTIME	500.00	500.00	162.00	0.00	338.00	32.40
101-690-742.000	MATERIALS & SUPPLIES	20,000.00	20,000.00	6,584.35	0.00	13,415.65	32.92
101-690-918.000	WATER	430.00	430.00	222.06	0.00	207.94	51.64
101-690-930.000	POND MAINTENANCE	3,450.00	3,450.00	1,725.00	0.00	1,725.00	50.00
101-690-932.000	VEHICLE REPAIRS AND MAINTENANCE	3,553.00	3,553.00	2,594.05	0.00	958.95	73.01
101-690-934.000	OTHER REPAIRS AND MAINTENANCE	98,000.00	98,000.00	8,087.29	64.20	89,912.71	8.25
101-690-934.100	PARK DONATIONS - OTHER REPAIRS AND MAINT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Expenditure:		276,070.00	276,070.00	29,299.02	1,662.81	246,770.98	10.61
Total Dept 690 - PARK MAINTENANCE							
		276,070.00	276,070.00	29,299.02	1,662.81	246,770.98	10.61
Dept 691 - RECREATION							
Account Type: Expenditure							
101-691-702.000	WAGES - FULL TIME EMPLOYEES	16,445.00	16,445.00	158.59	0.00	16,286.41	0.96
101-691-703.000	SALARIES	37,269.00	37,269.00	0.00	0.00	37,269.00	0.00
101-691-703.700	SALARIES (RECREATION COMMISSION)	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00
101-691-704.000	WAGES - PART TIME EMPLOYEES	30,160.00	30,160.00	0.00	0.00	30,160.00	0.00
101-691-705.000	VACATION PAY	5,552.00	5,552.00	0.00	0.00	5,552.00	0.00
101-691-706.000	HOLIDAY PAY	3,017.00	3,017.00	0.00	0.00	3,017.00	0.00
101-691-707.000	TEMPORARY EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-691-709.000	FICA	8,352.00	8,352.00	9.51	0.00	8,342.49	0.11
101-691-711.000	MEDICARE	1,954.00	1,954.00	2.22	0.00	1,951.78	0.11
101-691-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00
101-691-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	3,400.00	3,400.00	0.00	0.00	3,400.00	0.00
101-691-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	9,212.00	9,212.00	0.00	0.00	9,212.00	0.00
101-691-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	226.00	226.00	0.00	0.00	226.00	0.00
101-691-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	3.97	0.00	(3.97)	100.00
101-691-752.000	SUPPLIES	3,500.00	3,500.00	45.97	0.00	3,454.03	1.31
101-691-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	16,525.00	16,525.00	14,425.00	11,275.00	2,100.00	87.29
101-691-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,545.00	1,545.00	0.00	0.00	1,545.00	0.00
101-691-851.000	MAIL OR POSTAGE	309.00	309.00	0.00	0.00	309.00	0.00

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% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2022-23	11/30/2022	MONTH 11/30/22	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-691-880.000	COMMUNITY PROMOTION	12,000.00	12,000.00	10,000.00	0.00	2,000.00	83.33
101-691-881.000	PROGRAMMING	12,000.00	12,000.00	1,259.67	0.00	10,740.33	10.50
101-691-882.000	PROGRAMMING - FARMERS MARKET	1,750.00	1,750.00	67.58	0.00	1,682.42	3.86
101-691-915.000	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-691-933.000	SOFTWARE MAINTENANCE AGREEMENTS	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
Total Expenditure:		182,066.00	182,066.00	25,972.51	11,275.00	156,093.49	14.27
Total Dept 691 - RECREATION		182,066.00	182,066.00	25,972.51	11,275.00	156,093.49	14.27
Dept 746 - HISTORICAL COMMISSION							
Account Type: Expenditure							
101-746-703.800	SALARIES (HISTORIC COMMISSION)	1,260.00	1,260.00	0.00	0.00	1,260.00	0.00
101-746-709.000	FICA	100.00	100.00	0.00	0.00	100.00	0.00
101-746-711.000	MEDICARE	25.00	25.00	0.00	0.00	25.00	0.00
101-746-752.000	SUPPLIES	500.00	500.00	403.62	126.41	96.38	80.72
101-746-934.000	OTHER REPAIRS AND MAINTENANCE	2,500.00	2,500.00	45.98	0.00	2,454.02	1.84
Total Expenditure:		4,385.00	4,385.00	449.60	126.41	3,935.40	10.25
Total Dept 746 - HISTORICAL COMMISSION		4,385.00	4,385.00	449.60	126.41	3,935.40	10.25
Dept 750 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
101-750-704.000	WAGES - PART TIME EMPLOYEES	62,733.00	62,733.00	10,571.87	2,997.53	52,161.13	16.85
101-750-705.000	VACATION PAY	0.00	0.00	310.28	0.00	(310.28)	100.00
101-750-706.000	HOLIDAY PAY	0.00	0.00	144.57	0.00	(144.57)	100.00
101-750-709.000	FICA	3,889.00	3,889.00	683.66	185.85	3,205.34	17.58
101-750-711.000	MEDICARE	910.00	910.00	159.89	43.46	750.11	17.57
101-750-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	282.00	282.00	0.00	0.00	282.00	0.00
101-750-752.000	SUPPLIES	4,500.00	4,500.00	1,492.66	0.00	3,007.34	33.17
101-750-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000.00	5,000.00	5,125.40	375.00	(125.40)	102.51
101-750-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	979.00	979.00	0.00	0.00	979.00	0.00
101-750-851.000	MAIL OR POSTAGE	300.00	300.00	0.00	0.00	300.00	0.00
101-750-881.000	PROGRAMMING	9,500.00	9,500.00	371.00	0.00	9,129.00	3.91
101-750-932.000	VEHICLE REPAIRS AND MAINTENANCE	21,791.00	21,791.00	0.00	0.00	21,791.00	0.00
Total Expenditure:		109,884.00	109,884.00	18,859.33	3,601.84	91,024.67	17.16
Total Dept 750 - SENIOR ACTIVITY CENTER		109,884.00	109,884.00	18,859.33	3,601.84	91,024.67	17.16
Dept 801 - PLANNING COMMISSION							
Account Type: Expenditure							
101-801-703.000	SALARIES	1,700.00	1,700.00	260.00	0.00	1,440.00	15.29
101-801-709.000	FICA	105.00	105.00	16.12	0.00	88.88	15.35
101-801-711.000	MEDICARE	25.00	25.00	3.77	0.00	21.23	15.08
101-801-801.900	PROFESSIONAL SERVICES (PLANNING)	84,000.00	84,000.00	13,113.35	0.00	70,886.65	15.61
101-801-900.000	PRINTING AND PUBLISHING	1,000.00	1,000.00	520.73	0.00	479.27	52.07
Total Expenditure:		86,830.00	86,830.00	13,913.97	0.00	72,916.03	16.02
Total Dept 801 - PLANNING COMMISSION		86,830.00	86,830.00	13,913.97	0.00	72,916.03	16.02

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 861 - RETIREE							
Account Type: Expenditure							
101-861-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	29,400.00	29,400.00	12,250.00	2,450.00	17,150.00	41.67
101-861-717.010	MERS DIVISION 10 SUPERVISOR	635,433.00	635,433.00	296,390.00	59,278.00	339,043.00	46.64
101-861-717.011	MERS DIVISION 11 CLERICAL	51,528.00	51,528.00	18,395.00	3,679.00	33,133.00	35.70
101-861-723.000	RETIREE HEALTH CARE - OPEB	2,925,998.00	2,925,998.00	394,310.12	88,424.89	2,531,687.88	13.48
101-861-840.000	INSURANCE PREMIUM (LIFE)	2,136.00	2,136.00	792.00	158.40	1,344.00	37.08
Total Expenditure:		3,644,495.00	3,644,495.00	722,137.12	153,990.29	2,922,357.88	19.81
Total Dept 861 - RETIREE		3,644,495.00	3,644,495.00	722,137.12	153,990.29	2,922,357.88	19.81
Dept 951 - INSURANCE							
Account Type: Expenditure							
101-951-935.000	PROPERTY LIABILITY INSURANCE	553,410.00	573,410.00	249,736.50	0.00	323,673.50	43.55
Total Expenditure:		553,410.00	573,410.00	249,736.50	0.00	323,673.50	43.55
Total Dept 951 - INSURANCE		553,410.00	573,410.00	249,736.50	0.00	323,673.50	43.55
Dept 965 - TRANSFERS OUT CONTROL							
Account Type: Expenditure							
101-965-966.000	TRANSFERS OUT TO CAPITAL PROJECTS FUND	216,500.00	216,500.00	0.00	0.00	216,500.00	0.00
Total Expenditure:		216,500.00	216,500.00	0.00	0.00	216,500.00	0.00
Total Dept 965 - TRANSFERS OUT CONTROL		216,500.00	216,500.00	0.00	0.00	216,500.00	0.00
TOTAL EXPENDITURES		17,226,235.00	17,246,235.00	4,685,718.32	870,147.93	12,560,516.68	27.17
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		15,760,511.00	15,760,511.00	11,563,593.58	127,674.23	4,196,917.42	73.37
TOTAL EXPENDITURES		17,226,235.00	17,246,235.00	4,685,718.32	870,147.93	12,560,516.68	27.17
NET OF REVENUES & EXPENDITURES		(1,465,724.00)	(1,485,724.00)	6,877,875.26	(742,473.70)	(8,363,599.26)	462.93
BEG. FUND BALANCE		11,184,311.68	11,184,311.68	11,184,311.68			
NET OF REVENUES/EXPENDITURES - 2021-22				(268,457.43)		(268,457.43)	
END FUND BALANCE		9,718,587.68	9,698,587.68	17,793,729.51			

PERIOD ENDING 11/30/2022

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		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
Account Type: Revenue							
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	1,039,123.00	1,039,123.00	518,814.45	0.00	520,308.55	49.93
202-000-548.000	STATE GRANTS - METRO ACT	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Revenue:		1,047,123.00	1,047,123.00	518,814.45	0.00	528,308.55	49.55
Total Dept 000		1,047,123.00	1,047,123.00	518,814.45	0.00	528,308.55	49.55
TOTAL REVENUES		1,047,123.00	1,047,123.00	518,814.45	0.00	528,308.55	49.55
Expenditures							
Dept 463 - STREET ACTIVITIES							
Account Type: Expenditure							
202-463-702.000	WAGES - FULL TIME EMPLOYEES	45,553.00	45,553.00	19,188.75	4,164.83	26,364.25	42.12
202-463-705.000	VACATION PAY	4,677.00	4,677.00	1,085.00	0.00	3,592.00	23.20
202-463-706.000	HOLIDAY PAY	2,644.00	2,644.00	650.61	219.20	1,993.39	24.61
202-463-709.000	FICA	3,353.00	3,353.00	1,316.52	269.48	2,036.48	39.26
202-463-711.000	MEDICARE	784.00	784.00	307.88	63.02	476.12	39.27
202-463-713.000	OVERTIME	10,000.00	10,000.00	1,193.11	109.60	8,806.89	11.93
202-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	771.90	156.83	(771.90)	100.00
202-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,739.00	7,739.00	419.97	74.83	7,319.03	5.43
202-463-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
202-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	243.00	243.00	0.00	0.00	243.00	0.00
202-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	399.86	66.57	850.14	31.99
202-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	100,142.00	100,142.00	0.00	0.00	100,142.00	0.00
202-463-870.000	PRESERVATION - STREETS	398,787.00	398,787.00	138,689.72	77,438.40	260,097.28	34.78
202-463-871.000	TRAFFIC SERVICES - STREETS	25,000.00	25,000.00	7,602.22	645.80	17,397.78	30.41
202-463-872.000	WINTER MAINTENANCE - STREETS	11,000.00	11,000.00	6,485.52	0.00	4,514.48	58.96
202-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	80,935.00	80,935.00	0.00	0.00	80,935.00	0.00
202-463-934.000	OTHER REPAIRS AND MAINTENANCE	4,000.00	4,000.00	185.90	0.00	3,814.10	4.65
202-463-946.000	ENGINEERING SERVICES	505,000.00	505,000.00	39,177.55	0.00	465,822.45	7.76
202-463-989.000	STREET REHABILITATION	0.00	0.00	52,442.78	0.00	(52,442.78)	100.00
202-463-995.000	INTERFUND TRANSFER OUT	259,780.00	259,780.00	0.00	0.00	259,780.00	0.00
Total Expenditure:		1,462,087.00	1,462,087.00	269,917.29	83,208.56	1,192,169.71	18.46
Total Dept 463 - STREET ACTIVITIES		1,462,087.00	1,462,087.00	269,917.29	83,208.56	1,192,169.71	18.46
TOTAL EXPENDITURES		1,462,087.00	1,462,087.00	269,917.29	83,208.56	1,192,169.71	18.46
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,047,123.00	1,047,123.00	518,814.45	0.00	528,308.55	49.55
TOTAL EXPENDITURES		1,462,087.00	1,462,087.00	269,917.29	83,208.56	1,192,169.71	18.46
NET OF REVENUES & EXPENDITURES		(414,964.00)	(414,964.00)	248,897.16	(83,208.56)	(663,861.16)	59.98
BEG. FUND BALANCE		1,903,976.83	1,903,976.83	1,903,976.83			
NET OF REVENUES/EXPENDITURES - 2021-22				189,129.22		189,129.22	
END FUND BALANCE		1,489,012.83	1,489,012.83	2,342,003.21			

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
Account Type: Revenue							
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	445,338.00	445,338.00	223,172.99	0.00	222,165.01	50.11
203-000-548.000	STATE GRANTS - METRO ACT	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
203-000-699.000	INTERFUND TRANSFERS IN	259,780.00	259,780.00	0.00	0.00	259,780.00	0.00
Total Revenue:		740,118.00	740,118.00	223,172.99	0.00	516,945.01	30.15
Total Dept 000		740,118.00	740,118.00	223,172.99	0.00	516,945.01	30.15
TOTAL REVENUES		740,118.00	740,118.00	223,172.99	0.00	516,945.01	30.15
Expenditures							
Dept 463 - STREET ACTIVITIES							
Account Type: Expenditure							
203-463-702.000	WAGES - FULL TIME EMPLOYEES	47,624.00	47,624.00	14,425.85	2,263.23	33,198.15	30.29
203-463-705.000	VACATION PAY	6,835.00	6,835.00	899.67	224.92	5,935.33	13.16
203-463-706.000	HOLIDAY PAY	2,866.00	2,866.00	670.35	224.92	2,195.65	23.39
203-463-709.000	FICA	3,771.00	3,771.00	1,342.06	189.94	2,428.94	35.59
203-463-711.000	MEDICARE	882.00	882.00	313.85	44.42	568.15	35.58
203-463-713.000	OVERTIME	11,000.00	11,000.00	2,050.31	350.64	8,949.69	18.64
203-463-714.000	LONGEVITY PAY	2,300.00	2,300.00	2,400.00	0.00	(100.00)	104.35
203-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
203-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	23,453.00	23,453.00	5,927.88	1,381.07	17,525.12	25.28
203-463-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	1,200.00	0.00	0.00	100.00
203-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	274.00	274.00	0.00	0.00	274.00	0.00
203-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00
203-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	17,246.00	17,246.00	0.00	0.00	17,246.00	0.00
203-463-870.000	PRESERVATION - STREETS	161,800.00	161,800.00	615.00	0.00	161,185.00	0.38
203-463-871.000	TRAFFIC SERVICES - STREETS	5,150.00	5,150.00	0.00	0.00	5,150.00	0.00
203-463-872.000	WINTER MAINTENANCE - STREETS	44,000.00	44,000.00	6,347.63	0.00	37,652.37	14.43
203-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	46,780.00	46,780.00	0.00	0.00	46,780.00	0.00
203-463-946.000	ENGINEERING SERVICES	22,000.00	22,000.00	6,549.38	0.00	15,450.62	29.77
Total Expenditure:		400,731.00	400,731.00	42,741.98	4,679.14	357,989.02	10.67
Total Dept 463 - STREET ACTIVITIES		400,731.00	400,731.00	42,741.98	4,679.14	357,989.02	10.67
TOTAL EXPENDITURES		400,731.00	400,731.00	42,741.98	4,679.14	357,989.02	10.67
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		740,118.00	740,118.00	223,172.99	0.00	516,945.01	30.15
TOTAL EXPENDITURES		400,731.00	400,731.00	42,741.98	4,679.14	357,989.02	10.67
NET OF REVENUES & EXPENDITURES		339,387.00	339,387.00	180,431.01	(4,679.14)	158,955.99	53.16
BEG. FUND BALANCE		1,014,777.65	1,014,777.65	1,014,777.65			
NET OF REVENUES/EXPENDITURES - 2021-22				(214,516.77)		(214,516.77)	
END FUND BALANCE		1,354,164.65	1,354,164.65	980,691.89			

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000							
Account Type: Revenue							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	457,468.00	457,468.00	432,515.16	3,421.82	24,952.84	94.55
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	29,581.00	29,581.00	28,152.83	0.00	1,428.17	95.17
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,000.00	1,000.00	577.12	211.23	422.88	57.71
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	6,500.00	6,500.00	3,345.20	0.00	3,154.80	51.46
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	400.00	400.00	232.80	98.39	167.20	58.20
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	43,500.00	43,500.00	48,006.34	0.00	(4,506.34)	110.36
210-000-638.000	AMBULANCE TRANSPORT FEES	335,000.00	335,000.00	53,757.47	14,713.99	281,242.53	16.05
Total Revenue:		874,449.00	874,449.00	566,586.92	18,445.43	307,862.08	64.79
Total Dept 000		874,449.00	874,449.00	566,586.92	18,445.43	307,862.08	64.79
TOTAL REVENUES		874,449.00	874,449.00	566,586.92	18,445.43	307,862.08	64.79
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
210-301-702.000	WAGES - FULL TIME EMPLOYEES	266,860.00	266,860.00	106,115.40	12,710.50	160,744.60	39.76
210-301-704.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	864.00	0.00	(864.00)	100.00
210-301-705.000	VACATION PAY	16,052.00	16,052.00	24,503.72	3,850.80	(8,451.72)	152.65
210-301-706.000	HOLIDAY PAY	9,979.00	9,979.00	1,758.24	663.52	8,220.76	17.62
210-301-709.000	FICA	19,401.00	19,401.00	8,449.69	1,030.03	10,951.31	43.55
210-301-711.000	MEDICARE	4,537.00	4,537.00	1,976.12	240.90	2,560.88	43.56
210-301-713.000	OVERTIME	20,000.00	20,000.00	7,301.96	363.43	12,698.04	36.51
210-301-714.000	LONGEVITY PAY	1,680.00	1,680.00	1,785.00	0.00	(105.00)	106.25
210-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	15,000.00	15,000.00	3,060.16	762.57	11,939.84	20.40
210-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	38,930.00	38,930.00	16,091.17	3,116.69	22,838.83	41.33
210-301-721.000	CLOTHING ALLOWANCE	6,750.00	6,750.00	(1,800.00)	(1,012.50)	8,550.00	(26.67)
210-301-722.000	FOOD ALLOWANCE	5,000.00	5,000.00	500.00	250.00	4,500.00	10.00
210-301-731.000	EDUCATION ALLOWANCE	4,000.00	4,000.00	384.60	76.92	3,615.40	9.62
210-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,408.00	1,408.00	0.00	0.00	1,408.00	0.00
210-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,100.00	5,100.00	1,882.98	288.71	3,217.02	36.92
210-301-746.000	OPERATING SUPPLIES	32,000.00	32,000.00	10,252.33	0.00	21,747.67	32.04
210-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	500.00	500.00	0.00	0.00	500.00	0.00
210-301-801.200	PROFESSIONAL SERVICES (ACCUMED)	21,630.00	21,630.00	5,688.73	0.00	15,941.27	26.30
210-301-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	116,347.00	116,347.00	0.00	0.00	116,347.00	0.00
210-301-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	2,000.00	2,000.00	654.26	0.00	1,345.74	32.71
210-301-910.000	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
210-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
210-301-933.000	SOFTWARE MAINTENANCE AGREEMENTS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Expenditure:		675,174.00	675,174.00	189,468.36	22,341.57	485,705.64	28.06
Total Dept 301 - PUBLIC SAFETY		675,174.00	675,174.00	189,468.36	22,341.57	485,705.64	28.06
TOTAL EXPENDITURES		675,174.00	675,174.00	189,468.36	22,341.57	485,705.64	28.06

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND							
Fund 210 - AMBULANCE FUND:							
TOTAL REVENUES		874,449.00	874,449.00	566,586.92	18,445.43	307,862.08	64.79
TOTAL EXPENDITURES		675,174.00	675,174.00	189,468.36	22,341.57	485,705.64	28.06
NET OF REVENUES & EXPENDITURES		199,275.00	199,275.00	377,118.56	(3,896.14)	(177,843.56)	189.25
BEG. FUND BALANCE		1,357,184.06	1,357,184.06	1,357,184.06			
NET OF REVENUES/EXPENDITURES - 2021-22				274,460.56		274,460.56	
END FUND BALANCE		1,556,459.06	1,556,459.06	2,008,763.18			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 211 - DISTRICT COURT OPERATIONS FUND							
Revenues							
Dept 000							
Account Type: Revenue							
211-000-664.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	155.06	0.00	(155.06)	100.00
Total Revenue:		0.00	0.00	155.06	0.00	(155.06)	100.00
Total Dept 000		0.00	0.00	155.06	0.00	(155.06)	100.00
TOTAL REVENUES		0.00	0.00	155.06	0.00	(155.06)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:							
TOTAL REVENUES		0.00	0.00	155.06	0.00	(155.06)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	155.06	0.00	(155.06)	100.00
BEG. FUND BALANCE		1,078,855.14	1,078,855.14	1,078,855.14			
NET OF REVENUES/EXPENDITURES - 2021-22				11.38		11.38	
END FUND BALANCE		1,078,855.14	1,078,855.14	1,079,021.58			

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2022 NORM (ABNORM)	MONTH 11/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND							
Revenues							
Dept 000							
Account Type: Revenue							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	679,947.00	679,947.00	642,887.28	5,086.11	37,059.72	94.55
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	43,968.00	43,968.00	41,846.70	0.00	2,121.30	95.18
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	500.00	500.00	837.58	305.43	(337.58)	167.52
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	5,500.00	5,500.00	4,972.70	0.00	527.30	90.41
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	600.00	600.00	346.05	146.25	253.95	57.68
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	100,000.00	100,000.00	64,929.39	0.00	35,070.61	64.93
226-000-637.000	RECYCLING FEES	108,000.00	108,000.00	45,054.11	8,991.45	62,945.89	41.72
Total Revenue:		939,815.00	939,815.00	800,873.81	14,529.24	138,941.19	85.22
Total Dept 000		939,815.00	939,815.00	800,873.81	14,529.24	138,941.19	85.22
TOTAL REVENUES		939,815.00	939,815.00	800,873.81	14,529.24	138,941.19	85.22
Expenditures							
Dept 528 - REFUSE COLLECTION/ DISPOSAL							
Account Type: Expenditure							
226-528-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	78,197.00	78,197.00	0.00	0.00	78,197.00	0.00
226-528-919.000	WASTE AND RUBBISH DISPOSAL	650,000.00	650,000.00	213,032.83	0.00	436,967.17	32.77
226-528-925.000	RECYCLING	100,000.00	100,000.00	33,352.68	0.00	66,647.32	33.35
226-528-926.000	COMPOSTING	100,000.00	100,000.00	44,003.00	0.00	55,997.00	44.00
226-528-956.000	BAD DEBT EXPENSE	100.00	100.00	1.67	0.00	98.33	1.67
Total Expenditure:		928,297.00	928,297.00	290,390.18	0.00	637,906.82	31.28
Total Dept 528 - REFUSE COLLECTION/ DISPOSAL		928,297.00	928,297.00	290,390.18	0.00	637,906.82	31.28
TOTAL EXPENDITURES		928,297.00	928,297.00	290,390.18	0.00	637,906.82	31.28
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:							
TOTAL REVENUES		939,815.00	939,815.00	800,873.81	14,529.24	138,941.19	85.22
TOTAL EXPENDITURES		928,297.00	928,297.00	290,390.18	0.00	637,906.82	31.28
NET OF REVENUES & EXPENDITURES		11,518.00	11,518.00	510,483.63	14,529.24	(498,965.63)	4,432.05
BEG. FUND BALANCE		332,014.14	332,014.14	332,014.14			
NET OF REVENUES/EXPENDITURES - 2021-22				200,286.33		200,286.33	
END FUND BALANCE		343,532.14	343,532.14	1,042,784.10			

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

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GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2022 NORM (ABNORM)	MONTH 11/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 265 - DRUG FORFEITURE							
Revenues							
Dept 000							
Account Type: Revenue							
265-000-655.950	FINES AND FORFEITURES (DRUG)	5,000.00	5,000.00	1,085.00	0.00	3,915.00	21.70
Total Revenue:		5,000.00	5,000.00	1,085.00	0.00	3,915.00	21.70
Total Dept 000		5,000.00	5,000.00	1,085.00	0.00	3,915.00	21.70
TOTAL REVENUES		5,000.00	5,000.00	1,085.00	0.00	3,915.00	21.70
Expenditures							
Dept 310 - DRUG FORFEITURE							
Account Type: Expenditure							
265-310-746.000	OPERATING SUPPLIES	46,000.00	46,000.00	51,273.00	0.00	(5,273.00)	111.46
265-310-801.700	PROFESSIONAL AND CONTRACTUAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
265-310-999.000	OPERATING TRANS OUT	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00
Total Expenditure:		176,000.00	176,000.00	51,273.00	0.00	124,727.00	29.13
Total Dept 310 - DRUG FORFEITURE		176,000.00	176,000.00	51,273.00	0.00	124,727.00	29.13
TOTAL EXPENDITURES		176,000.00	176,000.00	51,273.00	0.00	124,727.00	29.13
Fund 265 - DRUG FORFEITURE:							
TOTAL REVENUES		5,000.00	5,000.00	1,085.00	0.00	3,915.00	21.70
TOTAL EXPENDITURES		176,000.00	176,000.00	51,273.00	0.00	124,727.00	29.13
NET OF REVENUES & EXPENDITURES		(171,000.00)	(171,000.00)	(50,188.00)	0.00	(120,812.00)	29.35
BEG. FUND BALANCE		585,938.72	585,938.72	585,938.72			
NET OF REVENUES/EXPENDITURES - 2021-22				1,671.32		1,671.32	
END FUND BALANCE		414,938.72	414,938.72	537,422.04			

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 267 - GAMBLING FORFEITURE							
Revenues							
Dept 000							
Account Type: Revenue							
267-000-664.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	5,332.62	0.00	(5,332.62)	100.00
Total Revenue:		0.00	0.00	5,332.62	0.00	(5,332.62)	100.00
Total Dept 000							
		0.00	0.00	5,332.62	0.00	(5,332.62)	100.00
TOTAL REVENUES							
		0.00	0.00	5,332.62	0.00	(5,332.62)	100.00
Expenditures							
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
267-301-965.000	INTERFUND TRANSFER OUT	658,595.00	658,595.00	0.00	0.00	658,595.00	0.00
Total Expenditure:		658,595.00	658,595.00	0.00	0.00	658,595.00	0.00
Total Dept 301 - PUBLIC SAFETY							
		658,595.00	658,595.00	0.00	0.00	658,595.00	0.00
TOTAL EXPENDITURES							
		658,595.00	658,595.00	0.00	0.00	658,595.00	0.00
Fund 267 - GAMBLING FORFEITURE:							
TOTAL REVENUES		0.00	0.00	5,332.62	0.00	(5,332.62)	100.00
TOTAL EXPENDITURES		658,595.00	658,595.00	0.00	0.00	658,595.00	0.00
NET OF REVENUES & EXPENDITURES		(658,595.00)	(658,595.00)	5,332.62	0.00	(663,927.62)	0.81
BEG. FUND BALANCE		971,684.55	971,684.55	971,684.55			
NET OF REVENUES/EXPENDITURES - 2021-22				1,103.25		1,103.25	
END FUND BALANCE		313,089.55	313,089.55	978,120.42			

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 270 - SENIOR HOUSING							
Revenues							
Dept 000							
Account Type: Revenue							
270-000-600.000	RENT	548,000.00	548,000.00	224,606.32	45,313.00	323,393.68	40.99
270-000-657.000	ORDINANCE FINES AND COSTS	396.00	396.00	132.00	0.00	264.00	33.33
270-000-664.000	INTEREST INCOME AND RENT CONTROL	500.00	500.00	0.00	0.00	500.00	0.00
Total Revenue:		548,896.00	548,896.00	224,738.32	45,313.00	324,157.68	40.94
Total Dept 000		548,896.00	548,896.00	224,738.32	45,313.00	324,157.68	40.94
TOTAL REVENUES		548,896.00	548,896.00	224,738.32	45,313.00	324,157.68	40.94
Expenditures							
Dept 265 - CITY HALL							
Account Type: Expenditure							
270-265-702.000	WAGES - FULL TIME EMPLOYEES	0.00	0.00	13,218.29	3,011.17	(13,218.29)	100.00
270-265-704.000	WAGES - PART TIME EMPLOYEES	46,748.00	46,748.00	16,396.55	2,789.80	30,351.45	35.07
270-265-709.000	FICA	2,898.00	2,898.00	1,821.73	385.91	1,076.27	62.86
270-265-711.000	MEDICARE	678.00	678.00	426.04	90.26	251.96	62.84
270-265-713.000	OVERTIME	0.00	0.00	896.04	443.86	(896.04)	100.00
270-265-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	193.02	24.55	(193.02)	100.00
270-265-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	3,288.91	631.13	(3,288.91)	100.00
270-265-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	210.00	210.00	0.00	0.00	210.00	0.00
270-265-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	80.56	9.89	(80.56)	100.00
270-265-742.000	MATERIALS & SUPPLIES	15,000.00	15,000.00	5,470.34	0.00	9,529.66	36.47
270-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	2,700.00	2,700.00	965.83	0.00	1,734.17	35.77
270-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	1,300.00	1,300.00	492.31	0.00	807.69	37.87
270-265-918.000	WATER	40,000.00	40,000.00	9,819.94	0.00	30,180.06	24.55
270-265-920.000	ELECTRIC	12,000.00	12,000.00	4,852.95	0.00	7,147.05	40.44
270-265-921.000	NATURAL GAS	6,500.00	6,500.00	860.50	473.89	5,639.50	13.24
270-265-934.000	OTHER REPAIRS AND MAINTENANCE	520,000.00	520,000.00	159,450.88	61,808.07	360,549.12	30.66
270-265-935.000	PROPERTY LIABILITY INSURANCE	33,000.00	33,000.00	0.00	0.00	33,000.00	0.00
Total Expenditure:		681,034.00	681,034.00	218,233.89	69,668.53	462,800.11	32.04
Total Dept 265 - CITY HALL		681,034.00	681,034.00	218,233.89	69,668.53	462,800.11	32.04
TOTAL EXPENDITURES		681,034.00	681,034.00	218,233.89	69,668.53	462,800.11	32.04
Fund 270 - SENIOR HOUSING:							
TOTAL REVENUES		548,896.00	548,896.00	224,738.32	45,313.00	324,157.68	40.94
TOTAL EXPENDITURES		681,034.00	681,034.00	218,233.89	69,668.53	462,800.11	32.04
NET OF REVENUES & EXPENDITURES		(132,138.00)	(132,138.00)	6,504.43	(24,355.53)	(138,642.43)	4.92
BEG. FUND BALANCE		3,060,504.00	3,060,504.00	3,060,504.00			
NET OF REVENUES/EXPENDITURES - 2021-22				(98,881.33)		(98,881.33)	
END FUND BALANCE		2,928,366.00	2,928,366.00	2,968,127.10			

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REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

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PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 301 - GENERAL DEBT SERVICE (CITY HALL)							
Revenues							
Dept 000							
Account Type: Revenue							
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	75.73	3.25	(75.73)	100.00
Total Revenue:		0.00	0.00	75.73	3.25	(75.73)	100.00
Total Dept 000		0.00	0.00	75.73	3.25	(75.73)	100.00
TOTAL REVENUES		0.00	0.00	75.73	3.25	(75.73)	100.00
Fund 301 - GENERAL DEBT SERVICE (CITY HALL):							
TOTAL REVENUES		0.00	0.00	75.73	3.25	(75.73)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	75.73	3.25	(75.73)	100.00
BEG. FUND BALANCE							
NET OF REVENUES/EXPENDITURES - 2021-22				358.30		358.30	
END FUND BALANCE				434.03			

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	11/30/2022	MONTH 11/30/22	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 307 - DEBT SERVICE (2015 STREET BOND)							
Revenues							
Dept 000							
Account Type: Revenue							
307-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	149.94	2.45	(149.94)	100.00
Total Revenue:		0.00	0.00	149.94	2.45	(149.94)	100.00
Total Dept 000		0.00	0.00	149.94	2.45	(149.94)	100.00
TOTAL REVENUES		0.00	0.00	149.94	2.45	(149.94)	100.00
Fund 307 - DEBT SERVICE (2015 STREET BOND):							
TOTAL REVENUES		0.00	0.00	149.94	2.45	(149.94)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	149.94	2.45	(149.94)	100.00
BEG. FUND BALANCE		261,698.19	261,698.19	261,698.19			
NET OF REVENUES/EXPENDITURES - 2021-22				91,217.22		91,217.22	
END FUND BALANCE		261,698.19	261,698.19	353,065.35			

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

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GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2022 NORM (ABNORM)	MONTH 11/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 401 - CAPITAL PROJECTS FUND							
Revenues							
Dept 000							
Account Type: Revenue							
401-000-699.000	INTERFUND TRANSFERS IN	985,095.00	985,095.00	0.00	0.00	985,095.00	0.00
Total Revenue:		985,095.00	985,095.00	0.00	0.00	985,095.00	0.00
Total Dept 000		985,095.00	985,095.00	0.00	0.00	985,095.00	0.00
TOTAL REVENUES		985,095.00	985,095.00	0.00	0.00	985,095.00	0.00
Expenditures							
Dept 265 - CITY HALL							
Account Type: Expenditure							
401-265-972.000	CAPITAL OUTLAY - CITY HALL	770,000.00	770,000.00	9,082.16	0.00	760,917.84	1.18
Total Expenditure:		770,000.00	770,000.00	9,082.16	0.00	760,917.84	1.18
Total Dept 265 - CITY HALL		770,000.00	770,000.00	9,082.16	0.00	760,917.84	1.18
Dept 301 - PUBLIC SAFETY							
Account Type: Expenditure							
401-301-972.000	CAPITAL OUTLAY - PUBLIC SAFETY	768,595.00	768,595.00	681,662.50	0.00	86,932.50	88.69
Total Expenditure:		768,595.00	768,595.00	681,662.50	0.00	86,932.50	88.69
Total Dept 301 - PUBLIC SAFETY		768,595.00	768,595.00	681,662.50	0.00	86,932.50	88.69
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
Account Type: Expenditure							
401-441-972.000	CAPITAL OUTLAY - PUBLIC WORKS	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Total Expenditure:		100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Dept 463 - STREET ACTIVITIES							
Account Type: Expenditure							
401-463-972.000	CAPITAL OUTLAY - STREET ACTIVITIES	1,525,000.00	1,525,000.00	0.00	0.00	1,525,000.00	0.00
Total Expenditure:		1,525,000.00	1,525,000.00	0.00	0.00	1,525,000.00	0.00
Total Dept 463 - STREET ACTIVITIES		1,525,000.00	1,525,000.00	0.00	0.00	1,525,000.00	0.00
Dept 690 - PARK MAINTENANCE							
Account Type: Expenditure							
401-690-972.000	CAPITAL OUTLAY - PARKS MAINTENANCE	125,500.00	125,500.00	0.00	0.00	125,500.00	0.00
Total Expenditure:		125,500.00	125,500.00	0.00	0.00	125,500.00	0.00
Total Dept 690 - PARK MAINTENANCE		125,500.00	125,500.00	0.00	0.00	125,500.00	0.00

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2022 NORM (ABNORM)	MONTH 11/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 401 - CAPITAL PROJECTS FUND							
Expenditures							
Dept 750 - SENIOR ACTIVITY CENTER							
Account Type: Expenditure							
401-750-972.000	CAPITAL OUTLAY - SENIOR ACTIVITIES	46,000.00	46,000.00	27,450.00	0.00	18,550.00	59.67
Total Expenditure:		46,000.00	46,000.00	27,450.00	0.00	18,550.00	59.67
Total Dept 750 - SENIOR ACTIVITY CENTER		46,000.00	46,000.00	27,450.00	0.00	18,550.00	59.67
TOTAL EXPENDITURES		3,335,095.00	3,335,095.00	718,194.66	0.00	2,616,900.34	21.53
Fund 401 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		985,095.00	985,095.00	0.00	0.00	985,095.00	0.00
TOTAL EXPENDITURES		3,335,095.00	3,335,095.00	718,194.66	0.00	2,616,900.34	21.53
NET OF REVENUES & EXPENDITURES		(2,350,000.00)	(2,350,000.00)	(718,194.66)	0.00	(1,631,805.34)	30.56
BEG. FUND BALANCE							
NET OF REVENUES/EXPENDITURES - 2021-22				2,363,162.13		2,363,162.13	
END FUND BALANCE							

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2022-23	11/30/2022	MONTH 11/30/22	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000							
Account Type: Revenue							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	16,656.12	16,656.12	(6,656.12)	166.56
592-000-633.000	CROSS CONNECTION FEES	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
592-000-642.100	SALES - WATER COMMODITY	2,810,563.00	2,810,563.00	1,318,526.36	202,521.23	1,492,036.64	46.91
592-000-642.200	SALES - WATER RTS	1,179,769.00	1,179,769.00	491,293.92	97,813.24	688,475.08	41.64
592-000-642.300	SALES - SEWER COMMODITY	4,832,593.00	4,832,593.00	1,912,268.31	319,543.19	2,920,324.69	39.57
592-000-642.400	SALES - SEWER RTS	751,000.00	751,000.00	319,350.53	63,710.59	431,649.47	42.52
592-000-642.500	SALES - METER REPLACEMENT FEE	63,600.00	63,600.00	26,950.18	5,371.86	36,649.82	42.37
592-000-642.600	SALES - WATER TAP FEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
592-000-642.700	SALES - SEWER TAP FEES	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00
592-000-642.900	SALES - WATER METER FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-000-655.700	PENALTIES	75,000.00	75,000.00	42,275.74	8,771.06	32,724.26	56.37
592-000-678.000	MISCELLANEOUS	0.00	0.00	(385.48)	(15.92)	385.48	100.00
Total Revenue:		9,749,625.00	9,749,625.00	4,126,935.68	714,371.37	5,622,689.32	42.33
Total Dept 000		9,749,625.00	9,749,625.00	4,126,935.68	714,371.37	5,622,689.32	42.33
TOTAL REVENUES		9,749,625.00	9,749,625.00	4,126,935.68	714,371.37	5,622,689.32	42.33
Expenditures							
Dept 526 - WATER							
Account Type: Expenditure							
592-526-702.000	WAGES - FULL TIME EMPLOYEES	61,350.00	61,350.00	70,517.62	14,568.36	(9,167.62)	114.94
592-526-704.000	WAGES - PART TIME EMPLOYEES	9,600.00	9,600.00	0.00	0.00	9,600.00	0.00
592-526-705.000	VACATION PAY	8,327.00	8,327.00	4,111.81	1,332.59	4,215.19	49.38
592-526-706.000	HOLIDAY PAY	4,194.00	4,194.00	2,825.40	1,034.44	1,368.60	67.37
592-526-709.000	FICA	5,609.00	5,609.00	5,812.61	1,583.66	(203.61)	103.63
592-526-711.000	MEDICARE	1,312.00	1,312.00	1,359.41	370.34	(47.41)	103.61
592-526-713.000	OVERTIME	50,000.00	50,000.00	13,486.14	7,417.45	36,513.86	26.97
592-526-714.000	LONGEVITY PAY	0.00	0.00	1,500.00	1,500.00	(1,500.00)	100.00
592-526-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	1,804.24	519.20	(1,804.24)	100.00
592-526-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	19,466.00	19,466.00	18,356.08	3,824.29	1,109.92	94.30
592-526-721.000	CLOTHING ALLOWANCE	1,800.00	1,800.00	2,400.00	0.00	(600.00)	133.33
592-526-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	407.00	407.00	0.00	0.00	407.00	0.00
592-526-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.00	1,875.00	522.17	162.59	1,352.83	27.85
592-526-752.000	SUPPLIES	20,000.00	20,000.00	10,042.96	0.00	9,957.04	50.21
592-526-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	100,000.00	100,000.00	9,055.90	0.00	90,944.10	9.06
592-526-761.000	SOFTWARE MAINTENANCE	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
592-526-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	40,000.00	40,000.00	149,125.70	184.00	(109,125.70)	372.81
592-526-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	192,991.00	192,991.00	0.00	0.00	192,991.00	0.00
592-526-834.000	FEES AND PERMITS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-526-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,000.00	1,000.00	772.52	0.00	227.48	77.25
592-526-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	4,749.87	0.00	10,250.13	31.67
592-526-883.000	PERMITS	5,854.00	5,854.00	6,657.93	0.00	(803.93)	113.73
592-526-910.000	PROFESSIONAL DEVELOPMENT	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
592-526-915.000	MEMBERSHIPS	785.00	785.00	254.69	0.00	530.31	32.44
592-526-918.000	WATER	855.00	855.00	48.48	0.00	806.52	5.67
592-526-918.500	WATER (GREAT LAKES WATER AUTHORITY)	1,342,848.00	1,342,848.00	350,162.25	0.00	992,685.75	26.08
592-526-932.000	VEHICLE REPAIRS AND MAINTENANCE	81,103.00	81,103.00	0.00	0.00	81,103.00	0.00
592-526-934.000	OTHER REPAIRS AND MAINTENANCE	10,000.00	10,000.00	854.00	0.00	9,146.00	8.54

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2022-23	11/30/2022	MONTH 11/30/22	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 592 - WATER AND SEWER FUND							
Expenditures							
592-526-946.000	ENGINEERING SERVICES	70,000.00	70,000.00	29,213.23	0.00	40,786.77	41.73
592-526-956.000	BAD DEBT EXPENSE	1,000.00	1,000.00	19.95	0.00	980.05	2.00
592-526-972.000	CAPITAL OUTLAY (WATER SYSTEM)	2,500,000.00	2,500,000.00	75,000.00	0.00	2,425,000.00	3.00
592-526-991.000	PRINCIPAL	185,000.00	185,000.00	0.00	0.00	185,000.00	0.00
592-526-992.000	INTEREST EXPENSE	63,734.00	63,734.00	217,791.49	0.00	(154,057.49)	341.72
Total Expenditure:		4,825,610.00	4,825,610.00	976,444.45	32,496.92	3,849,165.55	20.23
Total Dept 526 - WATER		4,825,610.00	4,825,610.00	976,444.45	32,496.92	3,849,165.55	20.23
Dept 527 - SEWER							
Account Type: Expenditure							
592-527-702.000	WAGES - FULL TIME EMPLOYEES	61,350.00	61,350.00	13,476.30	2,681.93	47,873.70	21.97
592-527-705.000	VACATION PAY	8,327.00	8,327.00	0.00	0.00	8,327.00	0.00
592-527-706.000	HOLIDAY PAY	4,194.00	4,194.00	0.00	0.00	4,194.00	0.00
592-527-709.000	FICA	5,609.00	5,609.00	822.20	163.82	4,786.80	14.66
592-527-711.000	MEDICARE	1,312.00	1,312.00	192.24	38.31	1,119.76	14.65
592-527-713.000	OVERTIME	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
592-527-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	317.95	70.34	(317.95)	100.00
592-527-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	19,466.00	19,466.00	1,711.61	157.52	17,754.39	8.79
592-527-721.000	CLOTHING ALLOWANCE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
592-527-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	407.00	407.00	0.00	0.00	407.00	0.00
592-527-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.00	1,875.00	122.98	22.68	1,752.02	6.56
592-527-752.000	SUPPLIES	12,500.00	12,500.00	3,905.47	109.90	8,594.53	31.24
592-527-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	100,000.00	100,000.00	6,450.56	0.00	93,549.44	6.45
592-527-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	124,831.00	124,831.00	0.00	0.00	124,831.00	0.00
592-527-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
592-527-851.000	MAIL OR POSTAGE	13,000.00	13,000.00	4,749.88	0.00	8,250.12	36.54
592-527-917.000	SEWAGE	2,961,463.00	2,961,463.00	979,135.22	0.00	1,982,327.78	33.06
592-527-920.000	ELECTRIC	10,000.00	10,000.00	2,561.29	0.00	7,438.71	25.61
592-527-932.000	VEHICLE REPAIRS AND MAINTENANCE	196,640.00	196,640.00	0.00	0.00	196,640.00	0.00
592-527-934.000	OTHER REPAIRS AND MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-527-934.500	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-527-946.000	ENGINEERING SERVICES	50,000.00	50,000.00	21,818.74	2,555.24	28,181.26	43.64
592-527-956.000	BAD DEBT EXPENSE	500.00	500.00	20.58	0.00	479.42	4.12
592-527-973.000	CAPITAL OUTLAY (SEWER SYSTEM)	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00
592-527-991.000	PRINCIPAL	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00
592-527-992.000	INTEREST EXPENSE	400,000.00	400,000.00	731,462.64	0.00	(331,462.64)	182.87
592-527-993.000	PAYING AGENT FEES	150.00	150.00	68.17	0.00	81.83	45.45
Total Expenditure:		4,991,424.00	4,991,424.00	1,766,815.83	5,799.74	3,224,608.17	35.40
Total Dept 527 - SEWER		4,991,424.00	4,991,424.00	1,766,815.83	5,799.74	3,224,608.17	35.40
TOTAL EXPENDITURES		9,817,034.00	9,817,034.00	2,743,260.28	38,296.66	7,073,773.72	27.94
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,749,625.00	9,749,625.00	4,126,935.68	714,371.37	5,622,689.32	42.33
TOTAL EXPENDITURES		9,817,034.00	9,817,034.00	2,743,260.28	38,296.66	7,073,773.72	27.94
NET OF REVENUES & EXPENDITURES		(67,409.00)	(67,409.00)	1,383,675.40	676,074.71	(1,451,084.40)	2,052.66
BEG. FUND BALANCE		10,778,830.40	10,778,830.40	10,778,830.40			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT
		ORIGINAL		11/30/2022		BALANCE		
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	MONTH 11/30/22	NORM (ABNORM)		USED
					INCR (DECR)			
Fund 592 - WATER AND SEWER FUND								
NET OF REVENUES/EXPENDITURES - 2021-22				2,213,463.46		2,213,463.46		
END FUND BALANCE		10,711,421.40	10,711,421.40	14,375,969.26				

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 645 - MEDICAL SELF INSURANCE FUND							
Revenues							
Dept 000							
Account Type: Revenue							
645-000-700.000	HCARE ISF CHARGES FOR SERVICES	600,000.00	600,000.00	212,732.29	42,441.39	387,267.71	35.46
Total Revenue:		600,000.00	600,000.00	212,732.29	42,441.39	387,267.71	35.46
Total Dept 000		600,000.00	600,000.00	212,732.29	42,441.39	387,267.71	35.46
TOTAL REVENUES		600,000.00	600,000.00	212,732.29	42,441.39	387,267.71	35.46
Expenditures							
Dept 999 - SELF INSURANCE							
Account Type: Expenditure							
645-999-837.000	HEALTH INSURANCE CLAIMS	865,411.00	865,411.00	285,339.35	64,695.12	580,071.65	32.97
Total Expenditure:		865,411.00	865,411.00	285,339.35	64,695.12	580,071.65	32.97
Total Dept 999 - SELF INSURANCE		865,411.00	865,411.00	285,339.35	64,695.12	580,071.65	32.97
TOTAL EXPENDITURES		865,411.00	865,411.00	285,339.35	64,695.12	580,071.65	32.97
Fund 645 - MEDICAL SELF INSURANCE FUND:							
TOTAL REVENUES		600,000.00	600,000.00	212,732.29	42,441.39	387,267.71	35.46
TOTAL EXPENDITURES		865,411.00	865,411.00	285,339.35	64,695.12	580,071.65	32.97
NET OF REVENUES & EXPENDITURES		(265,411.00)	(265,411.00)	(72,607.06)	(22,253.73)	(192,803.94)	27.36
BEG. FUND BALANCE		68,060.58	68,060.58	68,060.58			
NET OF REVENUES/EXPENDITURES - 2021-22				(172,958.43)		(172,958.43)	
END FUND BALANCE		(197,350.42)	(197,350.42)	(177,504.91)			

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL							
Revenues							
Dept 000							
Account Type: Revenue							
661-000-643.000	EQUIPMENT RENTAL	775,266.00	775,266.00	0.00	0.00	775,266.00	0.00
661-000-664.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	108.01	0.00	(108.01)	100.00
Total Revenue:		775,266.00	775,266.00	108.01	0.00	775,157.99	0.01
Total Dept 000		775,266.00	775,266.00	108.01	0.00	775,157.99	0.01
TOTAL REVENUES		775,266.00	775,266.00	108.01	0.00	775,157.99	0.01
Expenditures							
Dept 249 - MOTOR POOL							
Account Type: Expenditure							
661-249-752.000	SUPPLIES	1,500.00	1,500.00	413.66	206.16	1,086.34	27.58
661-249-758.000	DIESEL FUEL	30,000.00	30,000.00	17,143.03	5,708.20	12,856.97	57.14
661-249-759.000	GASOLINE	100,000.00	100,000.00	37,598.94	8,804.40	62,401.06	37.60
661-249-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	750.00	750.00	172.50	0.00	577.50	23.00
661-249-805.000	ENTERPRISE FLEET MANAGEMENT	120,000.00	120,000.00	56,767.56	11,889.15	63,232.44	47.31
661-249-931.000	EQUIPMENT REPAIRS	30,000.00	30,000.00	5,260.34	0.00	24,739.66	17.53
661-249-932.000	VEHICLE REPAIRS AND MAINTENANCE	150,000.00	150,000.00	29,139.03	6,297.40	120,860.97	19.43
661-249-934.000	OTHER REPAIRS AND MAINTENANCE	0.00	0.00	389.92	0.00	(389.92)	100.00
661-249-936.000	VEHICLE LIABILITY INSURANCE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
661-249-981.000	CAPITAL OUTLAY (VEHICLES)	287,000.00	287,000.00	172,983.00	0.00	114,017.00	60.27
661-249-992.000	INTEREST EXPENSE	2,000.00	2,000.00	1,237.82	0.00	762.18	61.89
Total Expenditure:		821,250.00	821,250.00	321,105.80	32,905.31	500,144.20	39.10
Total Dept 249 - MOTOR POOL		821,250.00	821,250.00	321,105.80	32,905.31	500,144.20	39.10
TOTAL EXPENDITURES		821,250.00	821,250.00	321,105.80	32,905.31	500,144.20	39.10
Fund 661 - MOTOR POOL:							
TOTAL REVENUES		775,266.00	775,266.00	108.01	0.00	775,157.99	0.01
TOTAL EXPENDITURES		821,250.00	821,250.00	321,105.80	32,905.31	500,144.20	39.10
NET OF REVENUES & EXPENDITURES		(45,984.00)	(45,984.00)	(320,997.79)	(32,905.31)	275,013.79	698.06
BEG. FUND BALANCE		1,488,148.76	1,488,148.76	1,488,148.76			
NET OF REVENUES/EXPENDITURES - 2021-22				(418,143.25)		(418,143.25)	
END FUND BALANCE		1,442,164.76	1,442,164.76	749,007.72			
TOTAL REVENUES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS							
NET OF REVENUES & EXPENDITURES		(5,021,045.00)	(5,041,045.00)	8,428,711.29	(223,162.46)	(13,469,756.29)	167.20
BEG. FUND BALANCE - ALL FUNDS		34,085,984.70	34,085,984.70	34,085,984.70			
END FUND BALANCE - ALL FUNDS		31,414,939.70	31,394,939.70	45,031,634.48			



Fraser City Council Agenda Item

SUBJECT TITLE:	Parks and Recreation Master Plan Public Hearing	DATE SUBMITTED:	12/1/22
PREPARED BY:	P. Urbiel	NEW OR RETURNING:	New
REQUEST			
The city administration is requesting the City Council host a public hearing and adopt the final draft of the Plan. Public input on the draft plan has been solicited for over 30 days, November 1 – December 1, 2022, and is summarized in this memorandum. As a part of the State of Michigan Department of Natural Resources (MDNR) requirements, the city must host a public hearing prior to adoption of the plan. We are asking that the final plan be adopted by the City Council after the public hearing takes place. After adoption by the Council, the plan will be submitted to Macomb County, SEMCOG, and the MDNR for approval. An approved Parks and Recreation Master Plan, including any amendments, must be on file with the MDNR for Fraser to be eligible to apply for grants through the State of Michigan.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
RECOMMENDED MOTION(S)			
Similar to other public hearings: a. "I move to open the public hearing for comment on the 5-Year Recreation Master Plan for 2023-2027 at ____ PM" (roll call) b. Take any public comment – must be included in the meeting minutes. c. "I move to close the public hearing at ____ PM" (roll call)			



Fraser City Council Agenda Item

SUBJECT TITLE:	Parks and Recreation Master Plan Consideration of Adoption	DATE SUBMITTED:	12/1/22
PREPARED BY:	P. Urbiel	NEW OR RETURNING:	New
REQUEST			
Enclosed (available here: https://www.fraserparksplan2022.com) you will find the draft 2023-2027 Parks and Recreation Master Plan. The city administration is requesting the City Council host a public hearing and adopt the final draft of the Plan. Public input on the draft plan has been solicited for over 30 days, November 1 – December 1, 2022, and is summarized in this memorandum. As a part of the State of Michigan Department of Natural Resources (MDNR) requirements, the city must host a public hearing prior to adoption of the plan. We are asking that the final plan be adopted by the City Council after the public hearing takes place. After adoption by the Council, the plan will be submitted to Macomb County, SEMCOG, and the MDNR for approval. An approved Parks and Recreation Master Plan, including any amendments, must be on file with the MDNR for Fraser to be eligible to apply for grants through the State of Michigan.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Cover Memo, Draft Plan			
RECOMMENDED MOTION(S)			
Motion to approve Resolution 2022-09 adopting the City of Fraser Parks and Recreation Master Plan.			



MCKENNA

Memorandum

TO: City of Fraser City Council
FROM: Paul Urbiel, AICP and Andrew Littman
SUBJECT: City of Fraser 2023-2027 Parks and Recreation Master Plan
DATE: November 29, 2022

EXECUTIVE SUMMARY:

Enclosed (available here: <https://www.fraserparksplan2022.com>) you will find the draft **2023-2027 Parks and Recreation Master Plan**, which is the culmination of significant investigation, analysis, public engagement, and strategic thought.

The city administration is requesting the City Council host a public hearing and adopt the final draft of the Plan. Public input on the draft plan has been solicited for over 30 days, November 1 – December 1, 2022, and is summarized in this memorandum.

As a part of the State of Michigan Department of Natural Resources (MDNR) requirements, the city must host a public hearing prior to adoption of the plan. We are asking that the final plan be adopted by the City Council after the public hearing takes place. After adoption by the Council, the plan will be submitted to Macomb County, SEMCOG, and the MDNR for approval. An approved Parks and Recreation Master Plan, including any amendments, must be on file with the MDNR for Fraser to be eligible to apply for grants through the State of Michigan.

BACKGROUND:

The Fraser Parks and Recreation plan was last adopted in 2017. Throughout much of 2022, the city has worked collaboratively with McKenna to seek public input and develop a new Master Plan. Results of the Master Plan process have indicated that the community is seeking continued upkeep and maintenance, increased pedestrian connectivity, and equipment upgrades in the parks not yet renovated as part of the city's recent investment. Goals, objectives and action steps are included in the plan and can serve as a guide for preservation and development of Fraser's public recreation spaces. These goals support the city's 2021 Master Plan and provide many opportunities to enhance the City of Fraser as a welcoming, inclusive and accessible place to live, work and thrive.

As required by the MDNR, the Master Plan includes a complete inventory of facilities, programs and services; a listing of all partners; and goals, objectives and actions. A public survey was taken as part of the early input process, and was used to inform plan recommendations.



During your December 8, 2022 Council meeting, a duly noticed Public Hearing for the draft plan will be conducted. After the hearing, the Council may act to adopt the plan by Resolution. Upon adoption, we will finalize the plan for production, and distribute it to the necessary entities (Macomb County, SEMCOG, and the Michigan Department of Natural Resources). We look forward to discussing the draft plan during your December 8th meeting. We welcome any questions or comments at any time. Thank you, it has been a pleasure to work with Fraser residents, elected and appointed officials and administrative team on this project.

ACTION REQUESTED:

1. Host a public hearing to solicit public input on the Fraser Five-Year Parks and Recreation Master Plan 2023-2027.
2. Approve the resolution adopting the Fraser Five-Year Parks and Recreation Master Plan 2023-2027.



SUMMARY OF COMMENTS ON THE DRAFT PLAN

As of this writing, one written comment was received on the draft plan during the resident and stakeholder comment period. It is from a resident who lives proximate to Reindel Park and is generally supportive of the plan's recommendations:

-----Original Message-----

From: Denise D.

Sent: Tuesday, November 8, 2022 6:28 PM

To: City Clerk <cityclerk@micityoffraser.com>

Subject: Recreation Plan Comments

"Thank you for allowing residents to comment on the recreation plan. We live at [REDACTED] and walk to and around Reindel Park. I've tried to bike the paved trail but due to the damaged pavement, can only bike the school parking lot. It's never been a park that we recommended to others or preferred to take our children to when they attended Eisenhower but now use it a great deal as seniors. So we are glad to see it's a priority on the list for improvements. My oldest actually wrote to the city years ago when she was in grade school about the damaged tennis court and it was removed rather than repaired. I wrote to the city one year about the massive amounts of trash that appeared on and around the paved trail as snow melted. I tried taking my granddaughter a couple times after new playground equipment was installed, but there were some major flooded areas.

Here are some observations that might help as you plan:

- there are dumpsters at the entries.

Can the dumpsters by the school move somewhere else? It would be safer for children to be more visible and aesthetically more pleasing to not have to walk by a dumpster to get to the park. Lack of visibility promotes things we've seen like teens jumping in them and throwing papers out and leaning/sitting by them smoking.

Can the dumpsters by the store parking lots be blocked with something like a fence so that trash doesn't end up on the trail? An improvement would be a fence blocking the entire store parking lot, possibly with a gate entrance somewhere. Separating the park from store parking lot will be a huge improvement.

-there is nowhere official clearly marked near the park for parents or grandparents to park their car and bring young children safely from their car to the park.

-picnic tables near the playground would be helpful!

- can the trail be made smooth enough for biking? Maybe the ADA-compliant plans for wheelchairs will solve that problem and also benefit cyclists.

- can you check the grading/leveling of the land around the park and playground for flooding? There are major flooding issues by the playground but also parts of the paved trail become unusable.

- we've seen many kids walk over to play basketball more often than baseball so the basketball improvement idea seems like it will be very useful!

I would be interested in being involved in any community volunteer efforts for parks, especially Reindel which we use regularly and would like to use more often."



DRAFT RESOLUTION

**CITY OF FRASER
MACOMB COUNTY, MICHIGAN**

Resolution to Approve the 5-Year, 2023-2027 Parks and Recreation Master Plan

Resolution # _____

At a regular meeting of the Fraser City Council, held in the council chambers at Fraser City Hall (33000 Garfield, Fraser Michigan 48026) on December 8, 2022, the following resolution was offered:

WHEREAS, the City of Fraser has undertaken a planning process to determine the recreation needs and desires of its residents during a five-year period covering the years 2023 through 2027, and

WHEREAS, the City of Fraser began the process of updating its community parks, recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of Fraser were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions and discuss all aspects of the 2023-2027 Parks and Recreation Master Plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on December 8, 2022, at City Hall, to provide an opportunity for all residents to express opinions, ask questions and discuss all aspects of the 2023-2027 Parks and Recreation Master Plan, and

WHEREAS, the City of Fraser has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Fraser community, and

WHEREAS, after the public hearing, the Fraser City Council voted to adopt said 2023-2027 Parks and Recreation Master Plan.

NOW, THEREFORE BE IT RESOLVED that the Fraser City Council hereby adopts the 2023-2027 Recreation Master Plan.

Yeas:

Nays:

Absent:

I, Cindi Greenia, (City Clerk), do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Fraser City Council at a regular meeting thereof held on the 8th day of December 2022.

2023-2027



Fraser Parks and Recreation Master Plan

DRAFT – FOR PUBLIC COMMENT – October 31, 2022



Fraser Parks and Recreation Master Plan

City of Fraser, Michigan

DRAFT - FOR PUBLIC COMMENT – October 31, 2022

Prepared with the assistance of:



235 E. Main Street, Suite 105
Northville, MI 48167

T: 248.596.0920

F: 248.596.0930

www.mcka.com

Acknowledgments

The content in this Plan reflects the ongoing collaboration between residents, stakeholders, and City Council and its appointed boards and commissions.

CITY COUNCIL

Michael Carnagie, Mayor

Patrice Schornak, Mayor Pro Tem

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

CITY ADMINISTRATION

Elaine Leven, City Manager

Sarah Mistretta, Assistant City Manager

Cindi Greenia, City Clerk

RECREATION COMMISSION

Sarah Kelley, Chairperson

Chris Cook

Echo Hunt

Amanda Rolens

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01

Introduction

The City of Fraser coordinated an open, public planning process to create a comprehensive vision for Fraser parks and recreation programs, satisfying the Michigan Department of Natural Resources requirements for a Parks and Recreation Master Plan.

A Parks and Recreation Master Plan is a roadmap for parks and recreation decisions (including facilities and programming) made over a five-year period, as well as a way to project future needs. The Plan includes all required elements of a Parks and Recreation Plan, and therefore qualifies Fraser for funding through the Michigan Department of Natural Resources (MDNR). The process taken to prepare the Plan gives the City a better understanding of the needs and wants for parks, recreation facilities and programming based on public engagement and industry trends going forward.

This Parks and Recreation Master Plan covers the years of 2023 through 2027, though it will be a useful planning tool beyond the five-year mark. The City's current Parks and Recreation Master Plan was adopted in 2017. The City accomplished significant improvements during the ensuing years, including:

- Several updated playgrounds and parks equipment, including the completion of Phases II and III of McKinley Barrier-Free Park.
- Maintenance of grounds, facilities, and natural features at all City parks.
- Efficient and effective administration of parks and recreation functions.

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02

Community Description

Fraser is a community with predominately residential land uses, along with a handful of prominent commercial corridors, industrial centers, and an emerging central business district. Comprised of 4.6 square miles, Fraser is located in Macomb County, Michigan, bordered by the City of Warren and Sterling Heights, as well as other communities including the City of Roseville and Clinton Township. The City is situated in the greater Metro-Detroit area, approximately 18 miles north of downtown Detroit.

Fraser includes a variety of suburban development types, including a number of industrial land uses, varying density residential land uses, and a centrally-located Community Business District—with typical auto-oriented suburban development along its key corridors.

Parks and recreation are critical components of a thriving community, and this Plan is an important document for the implementation of place-based improvements.

Demographics

The Fraser Parks and Recreation Master Plan is updated and maintained to determine needs and opportunities that exist within the City. Consideration is given to:

- Estimates of the number of likely users of recreational amenities;
- Projections of what type of programs users will enthusiastically participate in;
- The facilities that are necessary to further the community's parks and recreation-related goals and objectives.

By understanding current conditions and past trends, the City can appropriately anticipate and plan for the future needs of the community.

Data within this plan is sourced from the Southeastern Michigan Council of Governments (SEMCOG) and the U.S. Census Bureau's 2020 Census, analyzed and synthesized by McKenna.

Population

Population trends are important indicators for parks and recreation planning. Growing communities likely have different parks and recreational needs than communities with stable or declining populations. The table below shows the relative populations of Fraser and nearby comparable communities.

Table 1. Population

	Fraser	Eastpointe	Roseville	Warren	Utica	Macomb County
2000	15,297	34,044	48,129	138,247	4,577	788,149
2010	14,480	32,442	47,229	134,056	4,757	840,978
2020	14,503	32,221	47,160	134,188	5,025	870,893
% Change	-0.05%	-0.05%	-0.02%	-0.03%	.10%	.10%

Source: US Census Bureau, 2020 American Community Survey 5-Year Estimates

Like many communities across southeastern Michigan, Fraser has experienced a slight decline in population since 2000; a loss of 794 persons. However, it should be recognized that the City did experience a slight increase in population between years 2010 and 2020, by approximately 23 persons. The level of decline is comparable to the surrounding communities.

Households

Average household size is another indicator of community composition. Larger average household sizes generally mean more children and fewer single-parent families. Nationally, household sizes have been shrinking as young singles wait longer to get married and life expectancy increases for the senior population.

The average household size in Fraser was 2.33 persons in 2019. Of this information, combined with the age distribution, it is likely that the City of Fraser is comprised largely of older 2-person families that no longer have children living in their homes, or older residents living in their adult child's home.

Housing Occupants

The make-up of housing occupants within a City can provide additional information about the community's profile.

According to the 2015 American Community Survey, about 72.5% of households in Fraser are owner-occupied. Parks and recreation amenities are frequently rated as important elements when individuals and families make locational decisions.

Age Structure

The age of a community's population is extremely important when planning for parks and recreation improvements. Older residents may have different needs than childless residents in their twenties, or those who have families with children. Further, families with children also have different needs than one another, depending on the ages of the children living in the home. For example, households with younger children will likely require parks with restrooms, play equipment, splash pads, and other similar amenities. Households with older children, such as high school and college age, may require parks with a more robust trail network or exercise stations.

The table below compares the median ages of Fraser residents to surrounding communities (2020).

Table 2. Median Age

	Fraser	Eastpointe	Roseville	Warren	Utica	Macomb County
Median Age	41.0	38.1	40.9	38.4	45.0	41.0

Age structure (analyzing which proportions of a municipality's population are in which stages of life) gives a nuanced view of the makeup of a community. To compare age structure, the percentage of the population in Fraser is divided into the following age groupings.

- Under 5 (Pre School) 6%
- 5 to 19 (School Aged) 15%
- 20 to 44 (Family Forming) 32.5%
- 45 to 64 (Mature Families) 27.4%
- Over 65 (Retirement) 19%

The majority of the population of the City of Fraser are family forming and mature family members. The demographics imply that the City could potentially see an increase in population due to the nature of the age distribution. However, with 46% of the population composed of mature families and those of retirement age, services to senior adults will be an important component of the City's decision-making processes related to parks and recreation.

Further, in recent years, changing trends in childcare show that grandparents are taking a larger role in assisting with childcare needs for parents. As such, parks facilities and playgrounds are more frequently utilized by seniors, older adults, and those of retirement age. For this reason, it is imperative that park design and amenities also accommodate this age group as well. These amenities can include more benches and seating areas, pavilions, walking paths, and other items.

Income

Household income data can have important planning implications. Current income levels suggest that City residents need quality and accessible public recreation, as residents are more likely to utilize public rather than private recreation facilities due to cost. The table below illustrates the median household income trend since 2010.

Table 3. Median Household Income

Year	Median Household Income
2010	\$54,302*
2015	\$50,927*
2020	\$57,345*

Source: US Census Bureau, 2010, 2015, 2020 American Community Survey 5-Year Estimates, * inflation-adjusted dollars

Disabilities

While it is encouraged that all park and play equipment in the City is ADA compliant, the type of disability and number of residents impacted by disabilities will impact the design and accommodations within the City's Parks and Recreation Master Plan, and on future improvements to City facilities. The Census Bureau reports that approximately 9.6% of residents under age 65 have a disability of some sort in Macomb County in 2020.

Planning for parks and recreation could result in positive health outcomes for a population that already experiences difficulties on a day-to-day basis. Accommodations could include ramps or pavement improvements to ease accessibility concerns for those who experience ambulatory difficulties or installing audible and visually assisted cross walks for those who may be visually or hearing impaired.

Led by the efforts of the Fraser First Booster Club, the McKinley Barrier-Free park was completed in 2022, demonstrating Fraser's commitment to accessible parks and recreation provision. Accessibility is a continuing priority for the provision of parks and recreation services and facilities in Fraser.



The recently-completed McKinley Barrier-Free Park

Inclusive Play

For children with and without disabilities, the community playground can facilitate a positive environment for physical activity and inclusion.

The ADA Accessibility Guidelines (ADAAG), signed into law in 2010, detail enforceable standards for physical accessibility. However, these standards do not include elements designed for children with Down syndrome, sensory disorders, and visual and hearing impairments.

New attention has been focused on inclusive playgrounds and universal design that can serve a diverse population, including children with physical, cognitive, emotional and sensory disabilities.

The following elements are considered essential activities for inclusive play:

- Sensory play
- Music
- Swinging
- Spinning
- Sliding
- Socialization/imaginative
- Safety, comfort and access



Physical Characteristics

Topography

Much like the entire Metro-Detroit area, the topography in Fraser is flat throughout the community. The elevation of the City of Fraser is approximately 610 feet. It is not likely that topography will play a role in play equipment or future needs for parks amenities or upgrades.

Water Resources / Fish And Wildlife

Fraser has no major water body within or running through its boundaries. All drainage throughout the City is served by storm drains and underground pipelines. The City is largely entirely developed, without natural wooded areas that would be habitable for fish or wildlife populations.

Soils

Soil characteristics have an important influence on the ability of land to support various types of equipment, drainage, and park target locations. Four specific soil characteristics influence their ability to be used for various purposes. These include the following:

- Bearing capacity: the ability to support the weight of trails, buildings, and vehicles
- Erodibility/stability: the susceptibility to withstand erosion hazards
- Drainage: the ability for soils to retain, drain, and receive water
- Resource value: the economic worth

Fraser's soil characteristics were identified as part of the larger Macomb County Soil Survey conducted in 1967 by the United States Department of Agriculture Soil Conservation Service. Categories of soils with different characteristics and physical properties were identified as part of the survey. A number of individual soils types are present in the City. These individual categories are grouped together into several generalized classifications of soils that share similar characteristics. A total of nine of these grouped categories are located in Macomb County. Three of these cover the City of Fraser. The characteristics of these categories are described as follows:

- Conover-Parkhill-Locke Association
- Lenawee-Corunna-Lamson
- Hoytville-Sims-Nappanee-Blount

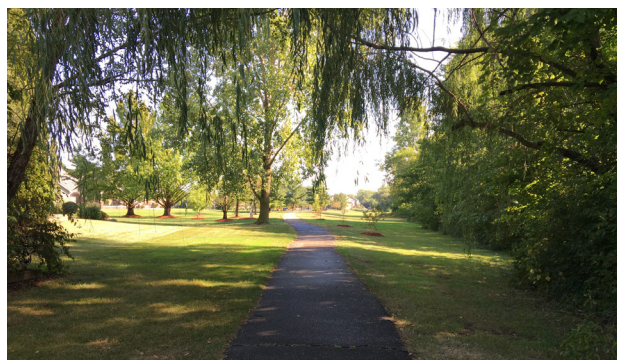
Vegetation

The City is nearly built out. Most vegetation has been planted as landscaping. Many mature trees do exist in the City found adjacent to roads and in yards of single family homes.

The City also includes a few green space areas where County drains are located.

Climate

According to U.S. Climate Data, the average temperature near Fraser is 49.5 degrees Fahrenheit, with the average high at 59.3 degrees Fahrenheit and 39.8 degrees Fahrenheit. The yearly high temperature averages 84 degrees Fahrenheit in the summer and 27 degrees Fahrenheit in the winter. This climate is suitable for a variety of outdoor recreational activities, such as biking, running, ice skating, hockey, etc.



Existing Land Use Characteristics

Fraser generally consists of seven land use types. Differing from zoning districts, land use types describe the overarching character of an area and how the land is occupied. The land use types are then described further and encoded by zoning districts with corresponding regulations. The existing land uses represented in Fraser include:

- **Single Family Residential:** Single-family homes occupy the majority of the City's total land area. Single-family residential areas typically include residential neighborhoods with detached one-family homes constructed on small-to-medium size lots.
- **Multi-Family Residential:** This classification includes land areas that are occupied by predominately residential structures containing dwelling units for three or more households. The Multiple Family classification includes apartments and attached condominiums. Multi-Family Residential land uses are found in the northwest and southwest portions of the City, typically in close proximity to commercial nodes.
- **Commercial:** The commercial land use category includes all commercial uses related to goods and services. Primarily focused around major road intersections and arterial corridors, the commercial category includes a wide-range of uses from big-box retail and grocery stores to smaller retail and services like dry cleaners and specialty stores. Most of the commercial land in Fraser is located along Utica Road in the northwest portion of the City, as well as on the southeast portion of the City along Groesbeck Highway, adjacent to industrial businesses.
- **Office:** The office land use classification often is associated with commercial land use, and most frequently these two use categories are mixed together. In Fraser, office uses are primarily located adjacent to the industrial areas.
- **Industrial:** This category includes manufacturing, warehousing, assembly, fabrication facilities, and other non-manufacturing industrial and utility uses. Fraser has a vast number of industrial land uses located throughout the east side of the City along all major road corridors. The existing industrial businesses include warehousing, processing, packaging, wholesale establishments, and more.
- **Public/Semi-Public:** Public/Semi Public uses are comprised of schools and municipal buildings such as the City Library or City Hall, and other municipally-owned parcels. These land uses are generally intended to provide a public service.
- **Park/Open Space:** This classification includes parcels (both improved or unimproved) that are used for public or private non-intensive recreational activities, including parks, golf courses, swimming pools, ice rinks, natural areas, and private outdoor recreational facilities.

Transportation Systems

The City of Fraser's circulation system, well-established since the 1960s, is a mature grid system. This pattern has been able to reasonably accommodate the increases in vehicular travel over the years by providing motorists with multiple options to reach a chosen destination.

As a result of the grid pattern, the land was divided into blocks which created neighborhoods for the residents of Fraser. This neighborhood character is one of the greatest assets of the City. Fraser has a strong sense of community which will likely continue to flourish due in part to the street network in place.

The City has several major regional thoroughfares that connect Fraser to the larger Metro-Detroit area. These thoroughfares include:

- Groesbeck Highway (M-97)
- Utica Road
- 15, 14, and 13 Mile Road
- Garfield Road
- Masonic Road
- Kelly Road
- Mulvey Road
- Fruehauf/Klein Road

03

Inventory of Recreational Facilities and Programs Overview

The physical inventory of local facilities consisted of site inspections of all city parks and recreation sites. An inventory of playground equipment and park facilities was recorded and reviewed with regard to location, acreage, quantity, quality, accessibility, and condition. The regional inventory consisted of review and compilation of regional park facilities.

Municipal Facilities

Currently within the City of Fraser, the City owns and operates nine parks - one **mini park** (defined as a *small, specialized parks, usually less than an acre in size, that serve the needs of residents in the surrounding neighborhood*), six **neighborhood parks** (defined as *typically multi-purpose facilities that provide areas for intensive recreation activities, such as field games, court games, playgrounds, picnicking, etc.*), and two **community parks** (defined as *typically containing a wide variety of recreation facilities to meet the diverse needs of residents from several neighborhoods*) See Map 2 for an illustration of these. All these facilities are owned and maintained by the City of Fraser.

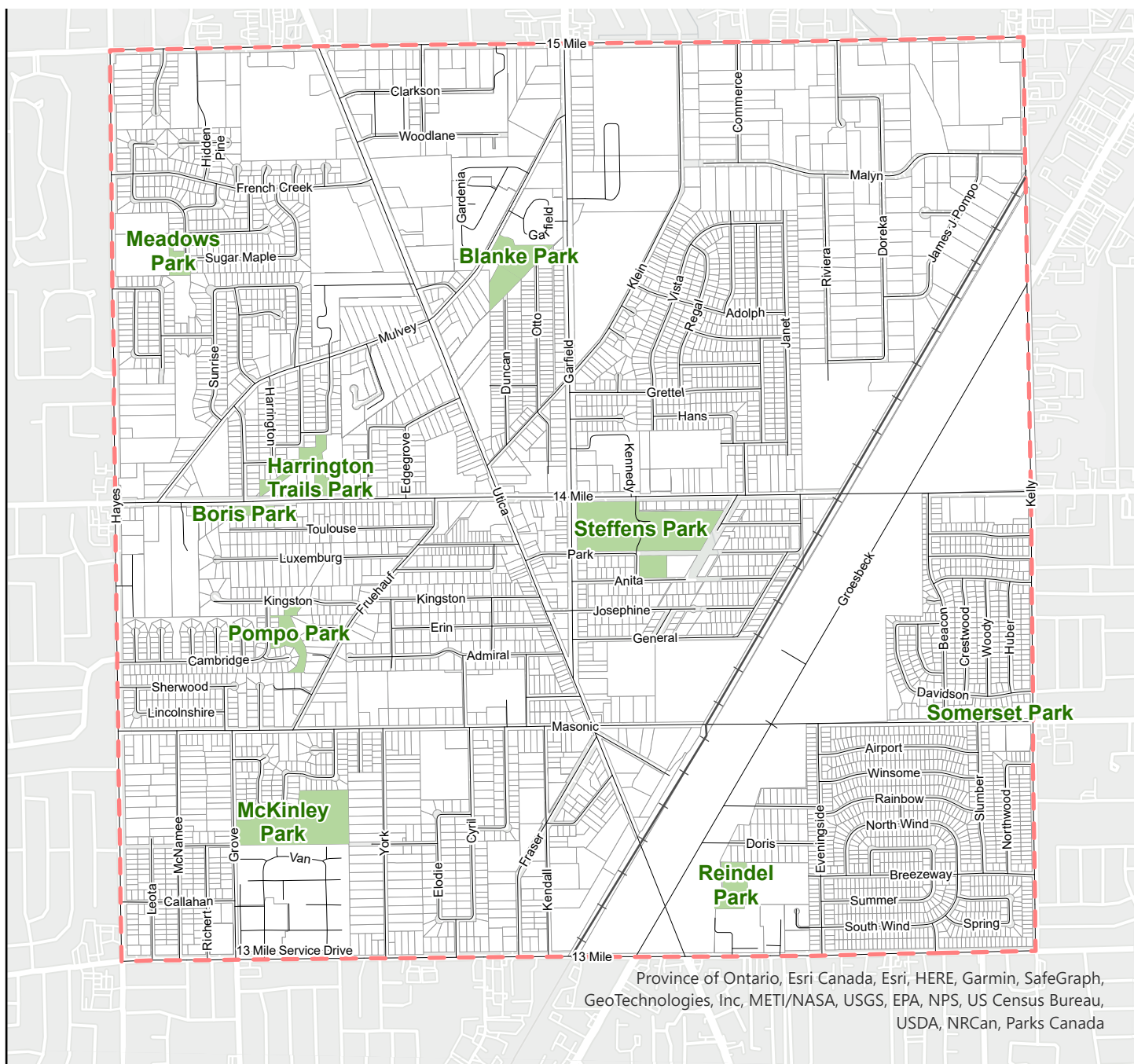


Table 4 illustrates the existing inventory of recreational equipment and fields at these facilities. Play areas include various fields for organized games such as baseball, football and soccer. Hard court areas include tennis courts and basketball courts. Play structures are modular equipment while playground equipment includes swing sets, slides and jungle gyms.

Passive areas include picnic areas or nature/hiking trail/foot paths. Harrington Trails Park, Boris Park, and Joe Blanke Park all have asphalt walks with benches and other seating options along the path. Restrooms at McKinley and Steffens Park are available to the public.

The inventory indicates that Fraser has a variety play equipment and facilities, but the City is dependent on public school and other private partners and institutional facilities to provide programming to citizens.

Map 1. Park Locations



LEGEND

- City of Fraser Parks
- City Boundary



0 500 1,000
Feet

Basemap Source: Michigan Center for Geographic Information, v. 17a.
Data Source: Macomb County 2021. McKenna 2022.



Blanke Park

Neighborhood Park
6.4 Acres

Blanke Park offers a pleasant passive environment with a walking path, and features several memorial trees. It is difficult to access in any manner other than walking.



Boris Park

Neighborhood Park
1.2 Acres

Boris Park offers updated play equipment and picnic facilities. Its paths and connections to the sidewalk network are challenged by deferred maintenance and a lack of parking makes the facilities challenging to access.



Harrington Trails Park

Neighborhood Park
2.6 Acres

Harrington Trails offers a walking path and updated playground and picnic facilities. Pedestrian connections to this park are incomplete, and the paths are challenged by deferred maintenance.



Meadows Park

Neighborhood Park
1.6 Acres

Meadows Park offers a pavilion, benches and play equipment, all of which are recently updated and in good repair.



McKinley Park

Community Park
14 Acres

The multi-phase development of McKinley Park into a barrier-free facility was recently completed. The park offers multiple playground settings, a walking path, sledding hill and accessible restrooms and pavilion facilities.



Reindel Park

Neighborhood Park
4 Acres

Reindel Park contains a baseball diamond and a walking path. It is challenged by a lack of parking access and deferred maintenance.



Pompo Park

Neighborhood Park
3.5 Acres

Pompo Park features recently-updated facilities, including a half-basketball court, playground equipment, a tennis court, a volleyball court and a walking path. There is also a roller-hockey rink, which has not been updated or maintained.



Somerset Park

Mini Park
0.9 Acres

Somerset Park, located adjacent to the historic Baumgartner House in the southeast corner of the City, features updated play equipment. It also has a sand volleyball court.



Steffens Park

Community Park
39 Acres

Steffens Park, Fraser's largest, is located adjacent to the City's municipal complex. It features multiple sport courts with parking and concessions, picnic facilities with restrooms, and Fort Fraser, a wooden play structure.





Senior Activity Center

Indoor Facility

The Senior Activity Center offers a variety of programs for Fraser's senior population. The facility features a gymnasium, a card room, a meeting room and City offices. From this facility, the City hosts programming and special events. All programming is for seniors at this facility, due to grant funding restrictions.

Table 4. Existing Parks

	Blanke Park	Boris Park	Harrington Trails Park	McKinley Park	Meadows Park	Pompo Park	Reindel Park	Somerset Park	Steffens Park	Senior Activities Center
Acres	6.4	1.2	2.6	14	1.6	3.5	4	0.9	39	N/A
Type	NP	NP	NP	CP	NP	NP	NP	MP	CP	Indoor
Parking Spaces				X			X ¹		X	X
Concessions									X	
Restrooms				X					X	X
Storage						X			X	
Vending Machines										
Basketball Courts						X ²			2	X
In-Line Skating Area										
Skate Park										
Tennis Courts						X			X	
Pickleball Courts									X	
Track										
Benches	X	X	X	X	X	X		X	X	
Fishing Pier										
Pathway	X	X	X	X		X	X	X		
Fitness Equipment										
Pavilion				X		X			3	
Picnic Areas			X	X		X		X	X	
Stage/ Band Shelter / Amphitheater										
Spectator Seating									X	
Ball Diamonds (Baseball/Softball)							X		2	
Swings		X	X	X		X				
Slides		X		X	X	X				
Jungle Gym/ Climbers				X	X	X				
Lighting		X	X	X					X	
Multiple Purpose Field									X	
Pool (Outdoor)										
Sand Volleyball Court							X	X	X	
Soccer										

¹ Informally shared with Oakridge Shopping Center Property

² One Half-Court

	Blanke Park	Boris Park	Harrington Trails Park	McKinley Park	Meadows Park	Pompo Park	Reindel Park	Somerset Park	Steffens Park	Senior Activities Center
Metal Play Structure			X	X		X				
Modular Play Environment			X	X		X				
Number of Playgrounds		1	1	3	2	1	0	1	1	
Resilient Surface				X						
Timber Play Structure									X	
Fitness Center										
Gymnasiums										X
Ice Skating Rink										
Meeting Rooms										X
Pool / Boat Landing										
Stage										
Lake / Pond / Wetland					X					
Condition										
Current Conditions (good, fair, poor)	Fair	Fair	Fair	Good	Good	Good	Poor	Good	Fair	Fair
Accessibility										
Accessibility Assessment (scale 1-5)	2	2	2	5	3	2	1	3	2	3
Notes / Additional Amenities										
				Barrier-Free		Roller Hockey	Roller Hockey			

LEGEND:

Based on Field
Observations,
August - October 2022

X = one present;

= identified present

SERVICE AREAS:

CP = Community Park

MP = Mini Park

NP = Neighborhood Park

ACCESSIBILITY

1 = none of the facilities/park areas meet accessibility guidelines

2 = some of the facilities/park areas meet accessibility guidelines

3 = most of the facilities/park areas meet accessibility guidelines

4 = the entire park meets accessibility guidelines

5 = the entire park was developed/renovated using the principals of universal design

School Facilities

The Fraser School District has three schools. These include:

- Fraser High School
- Richards Middle School
- Edison Elementary School

The various recreation facilities offered at the schools include:

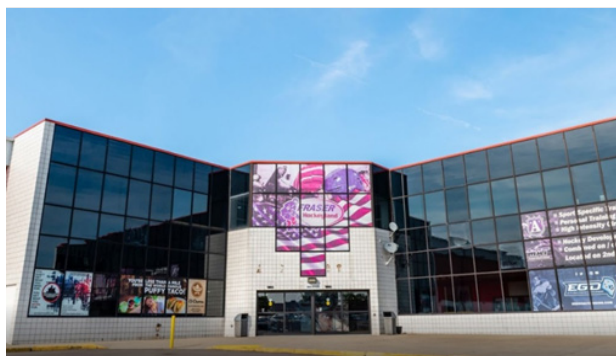
- 25-meter pool: Fraser High School
- Baseball and softball diamonds: Fraser High School
- Gymnasiums: all schools
- Running Track: Fraser High School
- Tennis Courts: Fraser High School
- Turf Field: Fraser High School
- Auxiliary Gymnasium: Fraser High School



Other Recreation Facilities

The City of Fraser has multiple private recreation facilities in addition to the City's nine public parks. These include:

- Fraser Big Boy Arena: 5 arena hockey complex
- Fraser Lanes: 14 lane bowling alley
- Anytime Fitness: fitness center
- MAC Gym: fitness center
- Total Soccer: indoor soccer fields
- Somerset Swim Club: outdoor pool
- Indoor Golf Club of Michigan: golf simulator
- Fraser Soccer Club: outdoor soccer leagues (youth)
- Warfield Greens Golf Club: 9-hole par three golf course
- Fraser Aquatics: swimming lessons (ages 6 months to seniors)



Regional Recreation Resources

Regional recreation areas are large facilities serving people within a broad geographic area. The region has been defined as the area within roughly a one-half to one hour driving radius of Fraser. Table 5 summarizes these regional facilities. The size and type of facilities vary, but in general these facilities are 200 acres or more in size.

In addition, nearby regional recreational facilities include parks and facilities owned and operated by the Metroparks system and surrounding counties.

Table 5. Existing Regional Parks and Recreation Facilities

	Bald Mountain State Recreation Area	Brighton Recreation Area	Genesee Recreation Area	Highland Recreation Area	Holly Recreation Area	Island Lake State Recreation Area	Maybury State Park	Ortonville State Recreation Area	Pickney State Recreation Area	Proud Lake Recreation Area	Seven Lakes State Park	Sleepy Hollow State Park	Wetzel State Park	Delhi Metro Park	Dexter-Huron Metro park	Huron Meadows Metro park	Indian Springs Metro Park	Kensington Metro Park	Lake Erie Metro Park	Lower Huron Metro Park	Metro Beach Metro Park	Oakwoods Metro Park	Stony Creek Metro Park	Willow Metro Park	Wolcott Metro Park	Buell Lake County Park	Flushing County Prairie	Forman Natural Preserve & Arboretum
Acres	4637	4913	4460	5624	7670					3614	1410			53	123	1539	2215	4357	1607	1258	770	1700	4461	1500	2380	213	105	380
Camping		X	X	X	X			X		X	X	X								X								
Picnic Areas		X	X	X	X					X	X			X	X	X	X	X	X	X	X	X	X	X		X	X	
Concession Stands/ Bathrooms	X	X	X	X	X					X	X																	
Picnic Shelters		X																										
Playground/ Play area		X																										

Inventory of Facilities

	Bald Mountain State Recreation Area	Brighton Recreation Area	Genesee Recreation Area	Highland Recreation Area	Holly Recreation Area	Island Lake State Recreation Area	Maybury State Park	Ortonville State Recreation Area	Pickney State Recreation Area	Proud Lake Recreation Area	Seven Lakes State Park	Sleepy Hollow State Park	Wetzel State Park	Delhi Metro Park	Dexter-Huron Metro park	Huron Meadows Metro park	Indian Springs Metro Park	Kensington Metro Park	Lake Erie Metro Park	Lower Huron Metro Park	Metro Beach Metro Park	Oakwoods Metro Park	Stony Creek Metro Park	Willow Metro Park	Wolcott Metro Park	Buell Lake County Park	Flushing County Prairie	Forman Natural Preserve &Arboretum
Boat Launch																												
Boat or Canoe Rental			X			X								X		X		X		X			X	X		X		
Swimming/ Beach		X	X	X	X	X		X		X	X	X						X	X	X	X		X	X		X		
Fishing	X	X	X	X	X	X	X	X	X	X	X	X		X	X			X	X	X	X	X	X	X	X	X		
Cross Country Skiing	X	X	X	X	X			X		X	X		X	X	X	X	X	X	X	X	X	X	X	X		X	X	X
Snowmobiling		X	X	X	X			X		X	X		X													X	X	
Sledding			X														X	X	X	X				X	X			
Ice Skating																			X	X			X	X				
Riding Stables		X	X	X	X		X			X																		
Nature Center/ Visitor Center				X													X	X				X	X					X
Hiking Trails	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X			X	X	X
Biking Trails	X	X	X	X	X			X	X		X						X	X								X	X	
Golf															X	X	X	X	X				X					
Softball/ Baseball fields			X																							X	X	
Marina																		X			X		X					

Historical Recreation Sites

The Baumgartner House, one of the oldest houses in Fraser, is located adjacent to Somerset Park. There are no known recreational sites or structures that have historical significance.



Recreation Programs

A variety of recreation programs is offered in the City of Fraser. While many programs are organized by the Recreation Department, some private groups organize activities—mainly for youth—including the Fraser Soccer Club and Fraser Aquatics. The City partners with public and institutional entities to supplement recreation offering (e.g. a partnership with the City of Sterling Heights for youth baseball and the nonprofit organization Advancing Macomb for youth sports leagues, play days and drop-in recreation events). As previously mentioned, the City also hosts a variety of programs for seniors located at the Fraser Senior Activity Center.

Senior Activity Center

The Senior Activity Center offers a variety of programs for Fraser’s senior population. The gymnasium hosts pickle ball, volleyball, basketball, and a morning indoor walking club. The Card Room hosts card games, club meetings, and craft workshops. The meeting room hosts classes and activities including bingo, yoga, tai chi and exercise. The City also coordinates trips and outings for seniors from the Activity Center.

Farmers Market

The Recreation Department hosts a monthly farmers market from May-September in Steffens Park, featuring vendors selling produce and flowers, artisan goods, and food.

Privately-Operated Programming

Several organizations operate recreational programming in Fraser, including:

The Fraser Soccer Club offers programs mainly for youths ages 4 to 12 years old. The club is comprised of three independent sessions in fall, winter, and spring.

The Fraser Wrestling Club was recently formed to teach the sport of wrestling to youth (K-8). The Club operates at the Richards Middle School.

Fraser Aquatics also offers a variety of exercise and swimming lesson programs to many age groups. These programs are located at the indoor pool in Fraser High School. The programs that Fraser Aquatics offers include:

- Swimming lessons for children aged 3-5 years (varying levels of skill)
- Swimming lessons for children aged 6+ years (varying skill levels)
- Exercise classes (slimnastics)
- Advanced swimming for competitive swimming
- Teen and adult lessons
- Adaptive aquatics (lessons for physically handicapped)
- Private lessons
- Diving lessons
- Lifeguarding courses
- Water safety instructor courses.

04

Administrative Structure and Funding

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Administrative Structure

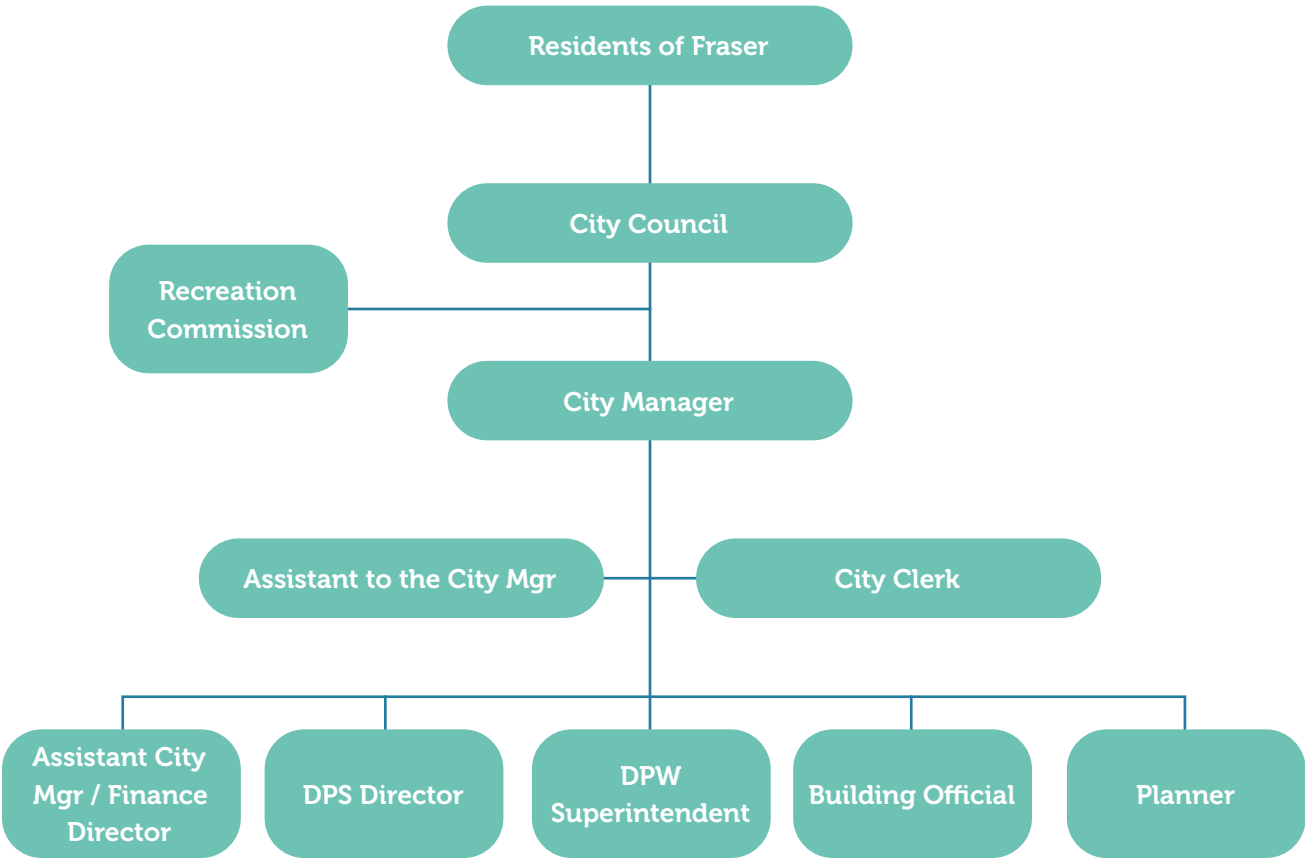
As the number of facilities and programs has changed over the years, the administrative structure has changed to better manage those facilities and programs. The organizational chart on the following page illustrates the administrative structure currently in place.

The Assistant City Manager (as acting Director of Recreation) works with the Recreation Commission to provide recommendations to City Council for the planning, administration and provision of parks and recreation in Fraser.

The purpose of the Recreation Commission is to provide positive leadership in encouraging and formulating a philosophy of recreation for the City of Fraser. It is a seven-member board. The primary responsibilities for the Recreation Commission include:

1. Explore ways to improve the city's parks and with each improvement ensure that all improvements meet with Federal ADA compliance.
2. Provide support when needed and assist in implementation of new programs as requested by the city's Director of Recreation.
3. Seek grants and plan fundraisers to support the programs and improvements necessary to maintain and improve the existing parks within the city, with prior support and approval of the City Manager and/or City Council.
4. Recommend fee structure as per suggestion of the Director of Recreation for the usage of recreational facilities within the parks and establish guidelines related to the usage of those facilities as needed.

Organizational Chart



Parks and Recreation Funding

Annual Budget

The Fraser parks budget is allocated in the City's general fund. Table 6 summarizes recent, current and projected expenditures for parks and recreation in Fraser.

Table 6. Fraser Budget

Department	2019-20 Activity	2020-21 Activity	2021-22 Amended Budget	2022-23 Adopted Budget
Parks Maintenance	\$259,871	\$686,136	\$481,224	\$276,070
Recreation	\$224,427	\$43,794	\$195,382	\$109,884
Senior Activity Center	\$153,836	\$35,348	\$195,382	\$109,884

Current and Potential Funding Sources

There are several existing or potential funding sources available for parks and recreation facility improvements. In addition to the City's General Fund, other potential sources of funding for parks and recreation include: a dedicated millage (such as a land acquisition millage), user fees, revenue bonds, donation of land and/or easements, and contractual agreements involving privatization. Following is a brief description of current funding sources and other potential sources the community may consider:

GENERAL FUND

The General Fund is the basic operating fund for the City of Fraser. It is also the traditional source of operating funds for parks and recreation. General Fund revenues are derived from property taxes, state-shared revenues, federal grants, license and permit fees, charges for services, interest on investments, and court fines or forfeitures. Recreation program user fees are usually channeled through the General Fund.

MILLAGE

A property tax millage can be used to finance specific parks and recreation projects or for operation of recreation facilities. The dedicated millage has gained favor in many communities because voters are increasingly wary of approving millage increases for non-specified purposes. Approval by voters is required before a millage can be assessed. A millage is subject to periodic renewal by a vote of the people.

USER FEES

Fees can be charged by the community to the users of specific recreation facilities or for enrollment in recreation programs. User fees can provide substantial support for park facilities. Other communities throughout Michigan have established user fees for swimming pools, tennis courts, wave pools, use of lighted athletic fields, and use of indoor facilities. User fees are a promising source of funding in the municipality if used selectively for specific facilities and services.

BOND PROGRAMS

A number of bond programs can be used to finance construction of parks and recreation facilities:

- **General Obligation Bonds:** General Obligation Bonds are issued for specific community projects and may not be used for other purposes. These bonds are usually paid off with property tax revenues.

- **Revenue Bonds:** Revenue Bonds are issued for construction of public projects that generate revenues. The bonds are then retired using income generated by the project. For example, revenue bonds could be issued for construction of a concession and restroom facility at one of the community parks.
- **Special Assessment Bonds:** Special Assessment Bonds are issued to pay for projects that benefit a particular segment of the population. For example, recreation improvements that benefit a defined subdivision or neighborhood could be financed using special assessment bonds, in which case the residents who receive the benefit would be assessed.

MICHIGAN DEPARTMENT OF NATURAL RESOURCES GRANTS

Following is a summary of the three most well-known recreation grant programs now available through the Michigan Department of Natural Resources (MDNR) for communities that have an up-to-date recreation plan:

Michigan Natural Resources Trust Fund (MNRTF)

Eligible projects include acquisition of land or rights in land for recreational uses or for protection of the land because of its environmental importance or scenic beauty, including additions to existing parks, forest lands or wildlife areas. Development of public outdoor-recreation facilities is eligible (such as picnic areas, beaches, boating access, fishing and hunting facilities, winter sports areas, playgrounds, ballfields, tennis courts, and trails). Funds are provided through sale of oil and mineral leases on State land. Local contributions equal to at least 25 percent of the project cost are required. There is no minimum or maximum amount for acquisition projects. The minimum allowable grant for development is \$15,000 and the maximum is \$500,000.

There are three special initiatives approved by the Trust Fund Board of Trustees. Proposals will receive special attention if they:

- Are located within U.S. Census Bureau Metropolitan Statistical Areas;
- Increase environmental education facilities statewide; but particularly in urban areas; and
- Acquire land or develop trail ways that contribute to the development of a statewide trail network.

Land and Water Conservation Fund (LWCF)

Administered eligible projects include community recreation and railway improvements. These are grants of \$10,000 to \$250,000 to local units of government for development of facilities such as ballfields, tennis courts, playgrounds, trails and picnic areas; and including support facilities; renovation of existing facilities and retro-fitting of existing facilities to make them accessible to persons with disabilities. Funds are provided through federal appropriations. The grant match basis is 50 percent MDNR/50 percent local.

Recreation Passport

The Recreation Passport program is funded through proceeds of park passes purchased for admission to State Parks in Michigan. Grants of between \$7,500 and \$75,000 are available to communities mainly for the improvement of existing parks, though new park development is technically eligible.

COMMUNITY DEVELOPMENT BLOCK GRANT

Revenues obtained through the Federal Community Development Block Grant (CDBG) program can be used for a variety of community improvement projects, including development of recreation facilities or land acquisition for new parks or athletic fields in low- and moderate-income neighborhoods that qualify under the program; the City is a sub-recipient of Macomb County's CDBG program.

DONATIONS

Businesses, corporations, private clubs, PTO's (Parent Teacher Organizations/Associations) and community organizations will often contribute to recreation and other improvement programs to benefit the communities in which they are located. Private sector contributions may be in the form of monetary contributions, the donation of land, the provision of volunteer services, or the contribution of equipment or facilities.

PHILANTHROPY

A foundation is a special non-profit legal entity that is established as a mechanism through which land, cash, and securities can be donated for the benefit of parks and recreation services. The assets are disbursed by the foundation Board of Directors according to a predetermined plan. Funding for recreation facilities through foundations is typically very limited.

LEASE OR CONTRACTUAL AGREEMENTS

The City of Fraser could consider contracts with private entrepreneurs to provide services at city-owned park facilities, such as recreation programming, food service, or facility maintenance. Typically, the privatization of services can increase recreation opportunities available to residents, while minimizing the City's administrative costs.

PUBLIC USE CONVEYANCES

Administered by the Michigan Department of Natural Resources, this program provides state lands acquired through delinquent taxes for local government units for public use. Acceptable uses of land acquired under this program include development of local parks.

Grant History

Though the City of Fraser does not regularly receive grant funding for maintenance or improvements to its parks, it has been a recipient of grant funds for specific capital projects in the past. Table 7 provides a description of the projects for which the City received grant funding. The below project remains open to the public; no conversions of use have taken place.

Table 7. Fraser Grant History

Project Year / Project Number	Project Title	Grant Amount	Project Description
2012 / 12-021	McKinley Park	\$300,000	McKinley barrier free park improvements

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05

Basis for Action Plan

This Chapter describes the public input received, analysis of existing facilities, and basis for the Action Plan found in Chapter 6. The Michigan Department of Natural Resources (MDNR) has adopted a set of standards, based upon those developed by the National Parks and Recreation Association (NPRA), to determine the need for recreation facilities in each community. These standards establish 1) the specific recreation facilities such as tennis courts or soccer fields, which should be available based upon the population of the community; and 2) the “service areas,” or number and type of parks that should be available to residents within a certain distance of their homes. Each of these standards is applied to the existing inventory of community-wide and school district recreation facilities to determine if deficiencies are present. The results of this analysis is incorporated, in part, into the Action Plan that follows.

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Summary of Public Input

Recreation Opinion Survey

The City conducted a public survey as part of public engagement for the update to its Parks and Recreation Master Plan. The survey was accessible online, as well as in hard copy at City Hall, the Library and the Senior Activity Center for a period of six weeks in spring and summer 2022. The survey received 154 responses.

Survey Findings

Overall, survey responses indicate an general satisfaction with the City's parks and recreation facilities. As the City moves into implementation phase of the 5-Year Parks and Recreation Master Plan, consideration should be given to the following items:

- General upkeep and maintenance responsibilities to all parks and trails, such as keeping a consistent budget and schedule for maintenance staff and tasks
- Constructing sidewalks to connect neighborhoods and parks to one another
- Equipment upgrades (including restrooms and benches) to Steffens Park and Fort Fraser
- Exploring options for youth programming
- Exploring opportunities for new amenities such as a splash pad, picnic areas, pavilions, and others

Respondents to the survey also suggested updating parks signage, an activity that is in process concurrent with the adoption of this plan in 2022.

Visiting Fraser's Parks

When asked how often respondents visit Fraser's parks, responses indicate:

- 28% visit very frequently
- 29% visit fairly often
- 35% visit occasionally
- 8% visit never

Respondents were asked if they (or a household member) have visited the following recreation facilities in the past year. Responses include:

Park Facility	Yes	No
Joe Blanke Park	32%	68%
Joe Boris Park	21%	73%
Harrington Trails Park	34%	64%
Meadows Lane Park	23%	77%
McKinley Park	83%	17%
James Pompo Park	45%	55%
Charles Reindel Park	14%	85%
Somerset Park	48%	52%
Steffens Park	91%	9%

Further, respondents were then asked to indicate how their experience was when they visited each park facility. Responses include:

Park Facility	Very Satisfied	Somewhat Satisfied	Somewhat Dissatisfied	Very Dissatisfied
Joe Blanke Park	31%	35%	30%	4%
Joe Boris Park	24%	76%	0%	0%
Harrington Trails Park	37%	50%	10%	3%
Meadows Lane Park	18%	47%	29%	6%
McKinley Park	70%	29%	1%	0%
James Pompo Park	48%	49%	0%	3%
Charles Reindel Park	0%	14%	29%	57%
Somerset Park	33%	54%	13%	0%
Steffens Park	20%	34%	31%	15%

Existing Conditions

Respondents were asked to provide a short answer response listing what they like best about Fraser's parks. Of the 96 responses to this question, the most common answers include:

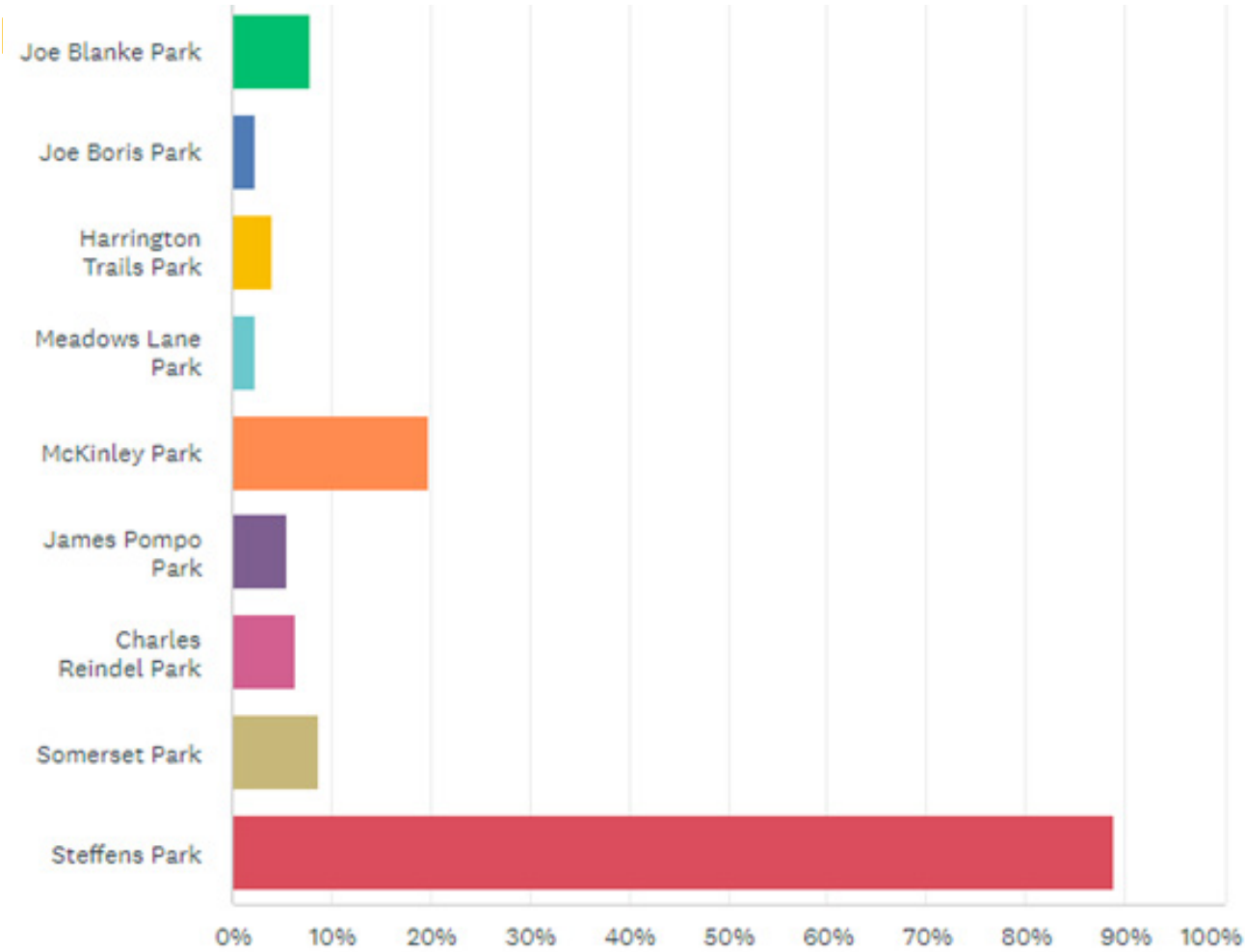
- Cleanliness and safety
- Play equipment and play structures
- Walking track and walking trails
- Each park has differing amenities
- Close to home

For suggested park improvements, the most common responses include:

- More seating and benches for parents (or caregivers) to use while kids are playing
- Pathways are in need of maintenance in Joe Blanke Park
- More sidewalks and pathways to connect neighborhoods to parks
- Bathrooms and public restrooms are needed at all parks facilities where they do not currently exist
- Steffens Park pickleball court improvements
- Updates and general maintenance at Fort Fraser
- Update park signage
- Updates and general maintenance to Steffens Park
- More parks programming such as a pickleball league

Park Priorities

Respondents were asked to provide a response on which park should be the City’s highest priority for investment over the next 5 years. Responses include:



Next, respondents were asked to rank different ideas for park improvements. The responses include:

	1	2	3	4	5	6	7	THIS IS NOT A PRIORITY FOR ME.
▼ Additional playground equipment, benches, picnic tables	27.08% 39	24.31% 35	16.67% 24	6.25% 9	7.64% 11	0.69% 1	0.69% 1	16.67% 24
▼ Accessible entrances (i.e., better access to sidewalks, paved paths, etc.) to parks	15.33% 21	18.25% 25	18.25% 25	19.71% 27	4.38% 6	3.65% 5	0.73% 1	19.71% 27
▼ Continued/enhanced maintenance of existing facilities	35.29% 48	27.94% 38	18.38% 25	9.56% 13	2.94% 4	2.94% 4	0.00% 0	2.94% 4
▼ Additional portable restrooms	5.67% 8	12.06% 17	19.86% 28	24.11% 34	8.51% 12	6.38% 9	3.55% 5	19.86% 28
▼ Development of a dog park	8.45% 12	5.63% 8	6.34% 9	14.08% 20	16.20% 23	7.75% 11	4.93% 7	36.62% 52
▼ Development of a skateboard park/facility	2.74% 4	4.11% 6	4.79% 7	5.48% 8	15.07% 22	19.18% 28	2.74% 4	45.89% 67
▼ Development of a disc golf facility	2.08% 3	3.47% 5	6.25% 9	7.64% 11	8.33% 12	9.72% 14	21.53% 31	40.97% 59

Park Access

- 41% of respondents access Fraser's parks by driving
- 8% access Fraser's parks by biking
- 47% access Fraser's parks by walking
- 4% access Fraser's parks by a combination thereof

Respondents were asked to provide feedback on which methods of transportation they would like to use more to access Fraser's parks. Responses include:

- 32% would like to be able to walk more to Fraser's parks, using sidewalks and crosswalks
- 31% would like to bike more to access Fraser's parks, using trails, road shoulders, and bike lanes
- 1.5% would like to use public transportation more to access Fraser's parks
- 33% prefer to use their own passenger vehicle

Overall Park Impressions

- 23% of respondents are very satisfied with the appearance, maintenance, and cleanliness of Fraser's parks
- 55% are somewhat satisfied
- 17% are somewhat dissatisfied
- 4% are very dissatisfied

ANSWER CHOICES ▼	RESPONSES
▼ Accessible parking	18.85%
▼ Accessible playgrounds	16.39%
▼ Accessible spectator viewing areas	11.48%
▼ Paved trails	22.13%
▼ Flatter grades/topography that are easier to traverse	11.48%
▼ Interpretive signage	5.74%
▼ More resting areas such as benches or shaded pavilions	27.05%
▼ Sidewalk maintenance to fix cracks, uneven pavers, root growth, etc.	23.77%
▼ N/A	54.10%

Recreation Deficiencies

Service Areas

Map 2 illustrates the typical service area by mini, neighborhood, and community parks in Fraser. The map indicates that the majority of the City is underserved by pocket / mini parks. However, the City is largely served by a park of some capacity, be it a neighborhood park or a community park. The parks service area associations in the City of Fraser are as follows:

- Mini Park: 0.25 mile service area (Somerset Park)
- Neighborhood Park: 0.5 mile service area (Meadows Park, Blanke Park, Reindel Park, Harrington Trails Park, and Pompo Park)
- Community Park: 1 mile service area (McKinley Park and Steffens Park)

A small area in the northeast section of the City is not within the service area of any community, neighborhood or pocket / mini parks. In general, most residents have access to either a public park or private or public-school grounds. The area of the City that is underserved by parks is largely an industrial area with little residential development.

However, it should be noted that according to the calculations for minimum park acreage per number of residents (Table 9), Fraser lacks the number of recommended acres for both mini parks and community parks. The City exceeds the minimum requirement for neighborhood park acreage.

Existing Facilities

Table 8 outlines recreation standards recommended by the National Recreation and Park Association and by the Michigan Department of Natural Resources. These standards recommend minimum standards for different recreation facilities based on existing and projected population. According to this analysis, the Fraser project area generally meets standards for multiple facilities such as sports fields/courts, swimming facilities, ice rink facilities, and other recreation activities.

The raw numbers do not address the quality of existing parks and recreation facilities. Upon closer examination, deficiencies or limitations are apparent because of the maintenance, level of development, and individual size of existing open space available.

Accessibility

The City of Fraser includes one barrier-free playground, located at McKinley Park. Other facilities and equipment exist in recently-updated play structures, including in Boris Park, Meadows Park, McKinley Park, and Pompo Park. Much has been accomplished regarding accessibility in Fraser parks recently, and more can be done.

Explored further throughout this Plan is the need to achieve more accessibility to Fraser's parks in terms of ADA compliance and non-motorized connectivity.

Program Deficiencies

Development of additional programs for teenagers and adults have been identified as a need in the community via the public survey. Throughout the duration of the 2023-2027 Parks and Recreation Master Plan, the City of Fraser should also continue to provide programs and activities for seniors. Further, the City should continue to examine areas for improvement and expansion of program variety.

Pedestrian Linkages

Many residents would like to see sidewalks, non-motorized trails, and paved pathways for pedestrian and bike use throughout the city linking community nodes to one another. The City's Master Plan update, adopted in 2021, notes the following corridors for future bike facilities:

- Utica Road
- Mulvey Road
- Garfield Road
- Klein Road
- Malyn Boulevard
- Kelly Road (from Malyn Boulevard to Masonic Boulevard)
- 14 Mile Road
- Masonic Boulevard
- 13 Mile Road (from Utica Road to Eveningside Drive)
- Hayes Road (from 14 Mile Road to 13 Mile Road)
- Eveningside Drive

The existing parks in the City are generally located along these corridors. To promote and ease accessibility from one park to another, as well as to surrounding neighborhoods, the City should seek funding for various types of non-motorized connections along major corridors.

ADA Compliance

The Americans with Disabilities Act (ADA) requires that all citizens have access to all facilities provided by the City regardless of physical disability. Each of the City's nine parks should be updated to ensure ADA accessibility and compliance in terms of:

- Pathway resurfacing
- Sidewalk resurfacing
- Play structure equipment
- Benches and pavilions
- Signage

Further, the City should ensure that all citizens have access to all recreation programs.

Safety

Safety and the perception of safety are important to increasing the use of existing parks. Crime Prevention Through Environmental Design (CPTED) is a program adopted nationally that increases the perception of safety for a normal user and the perception of risk for a would-be offender. CPTED "is [the] proper design and effective use of the built environment which can lead to a reduction in the incidence and fear of crime and an improvement in the quality of life" (National Crime Prevention Institute, 1986). Four principles are utilized:

1. The placement of physical features, activities and people in such a way as to maximize visibility (Natural Surveillance);
2. The physical guidance of people coming and going from a space by the judicious placement of entrances, exits, fencing, landscaping and lighting (Natural Access Control);
3. The use of physical attributes that express ownership, such as fences, pavement treatments, art, signage and landscaping (Territorial Reinforcement); and
4. Maintenance.

The City of Fraser is committed to ensuring that all parks and municipal buildings are safe and welcoming to all visitors and citizens

Analysis of Existing Facilities and Service Areas

Recreation facilities serving Fraser residents are compared to the MDNR standards in Table 9 and Table 7. These comparisons provide a general idea of deficiencies, but it must be understood that the MDNR standards are not intended to be followed to the letter. Needs of the population vary from one community to the next.



Table 8. Outdoor Recreation Facilities Evaluation, City of Fraser¹

Facility Type	Percent of Agencies that Provide Facility	Presence of City Owned and Operated Facility in Fraser ²	Median No. of Residents/ Facility ³	No. Recommended ⁴	No. of City Owned and Operated Facilities in Fraser
Playgrounds	95%	Yes	1,986	7.3	10
Tot Lots	45%	Yes	6,642	2.2	2
Basketball Courts	86%	Yes	3,750	3.9	2.5
Tennis Courts	78%	Yes	2,723	5.3	5
Pickleball Courts ⁵	18%	Yes	3,346	4.3	0
Diamond Baseball Fields (youth)	79%	Yes	3,107	4.7	3
Multipurpose Field	68%	Yes	4,362	3.3	2
Multipurpose - Synthetic	22%	No ⁶	12962	1.1	0
Soccer Field	50%	Yes	3504	4.1	2
Football Field	35%	No	8,004	1.8	0
Dog Parks	67%	No	11100	1.3	0
Swimming Pool	53%	No ⁷	8,637	1.7	0
Community Gardens	51%	No	8,773	1.7	0
Skate Parks	39%	No	11,100	1.3	0
Ice Rinks (Outdoors)	18%	No	7,997	1.8	0
Golf Course (18-hole)	29%	No ⁸	9,183	1.6	0
Driving Range Stations	26%	No	5,055	2.9	0

¹ Based on NRPA Metrics published in the 2022 NRPA Agency Performance Review.

² Presence in City-owned and city-operated facility

³ Based on data from communities with a population of less than 20,000 people.

⁴ The figures in this column reflect the number of facilities needed to achieve a Median Number of Residents Per Facility in Fraser, based on the 2020 Census population of 14,503.

⁵ Pickleball is offered on multi-purpose courts/facilities.

⁶ Football fields, soccer fields, multipurpose synthetic field is present in Fraser, owned and operated by Fraser Public Schools

⁷ Present in Fraser, owned and operated privately and by Fraser Public Schools.

⁸ 9-hole golf course and golf simulators exist in privately owned and operated facilities.

Table 9. Comparison to Accepted Standards, City of Fraser

Fraser Community Comparison to Accepted Standards	Recommended Minimum Acreage per 1,000 Residents ¹	Total Park Acreage in Fraser ⁷	Recommended Acreage for the Population ³	Surplus (+) / Deficiency (-)
Mini-Parks ⁵	0.25	0.9	3.6	-2.7
Neighborhood Parks	1.0	19.21	14.5	+4.7
Community Parks	5.0	52.3	72.5	-20.2
Regional Parks	5.0	-	72.5	Not Applicable ⁶
Special Use Facilities	Variable	0	Not Applicable	Not Applicable
Linear Parks (approximate miles)	Variable	0	Not Applicable	Not Applicable

Footnotes: 1 Based on National Recreation and Parks Association recommendations.

2 Includes all existing public acreage (2,662).

3 Based on U.S. Census 2020 population count of 14,503.

5 The need for mini-parks may also be addressed partially by subdivision common areas, apartment, condominium recreation areas (acreage not determined).

6 It would be misleading to assess the adequacy of regional park resources based on recommended acreage for the City's population, since the regional resource must serve a much broader segment of the metropolitan area.

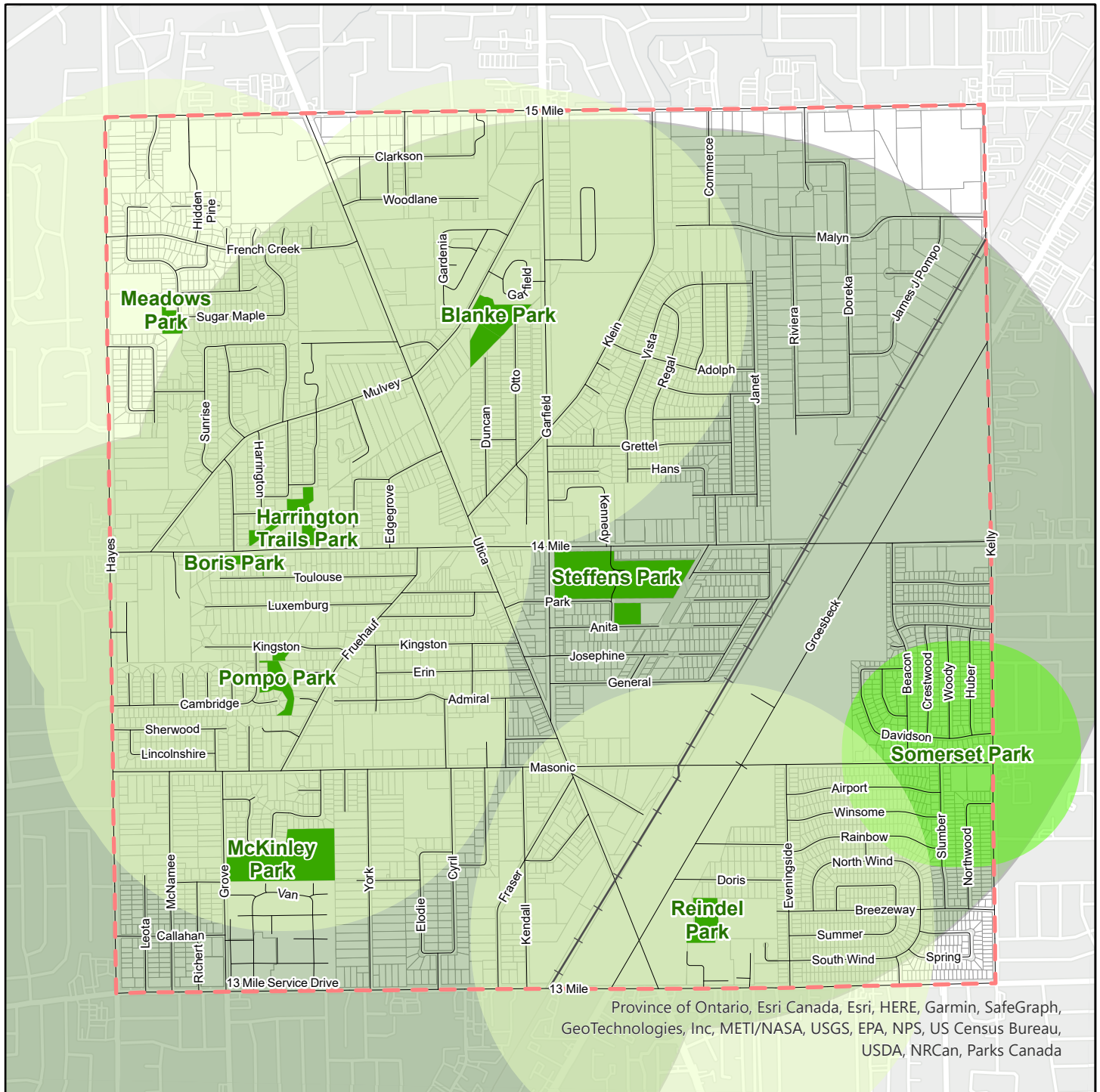
7 Equals sum of City Parks acreage.

Table 10. Analysis of Existing Facilities, City of Fraser

Type	Recreation Standards ¹	Fraser Community Facilities	Comments
Mini-Parks	Mini-Parks are small, specialized parks, usually less than an acre in size, that serve the needs of residents in the surrounding neighborhood. A mini-park may serve a limited population or specific group such as tots or senior citizens.	Somerset Park is the City's only Mini-Park, totaling approximately 0.9 acres. Only residents in the southeast end of the City have access to this park, and lack of parking limits access to those not within walking distance.	The NRPA recommends 0.25 to 0.50 mini-park acreage per 1,000 residents. A mini-park should be located within a five-minute walk from all residents. More mini-parks should be developed throughout the City as land acquisition or residential development/redevelopment opportunities arise so that all citizens can walk to one in five minutes or less. Since mini-parks are small, vacant lots can be bought and turned into parks.
Neighborhood Parks	Neighborhood parks are typically multi-purpose facilities that provide areas for intensive recreation activities, such as field games, court games, crafts, playgrounds, skating, picnicking, etc. Neighborhood parks are generally 15 acres or more in size and serve a population up to 5,000 residents located within ¼ to ½ mile radius from the neighborhood they serve.	Fraser has several parks classified as a neighborhood park even though they are less than 15 acres. These parks include Reindel Park, Boris Park, Blanke Park, Harrington Trails Park, Meadows Park, and Pompo Park. These parks have numerous facilities for outdoor recreation.	One to two acres of neighborhood parks are recommended per 1,000 residents. There are a number of improvements to the City's Neighborhood Parks planned as part of this document's Action Plan (Table 11 and).
Community Parks	Community Parks typically contain a wide variety of recreation facilities to meet the diverse needs of residents from several neighborhoods. Community parks may include areas for intense recreation facilities, such as athletic complexes and swimming pools. These parks usually contain other facilities not commonly found in neighborhood parks such as nature areas, picnic pavilions, lighted ball fields, and concession facilities.	The City of Fraser has two community parks within its boundary, Steffens Park and McKinley Park. McKinley Park has become a popular destination in the area as a barrier free park. Steffens Park includes Fort Fraser, which is a large wooden play structure. Fort Fraser offers a unique play experience for City residents and those in adjacent communities.	The NRPA's standard requirement for community parks is 5 to 8 acres per 1,000 residents. If areas cannot be identified within the City where additional Community Parks can be developed, then partnerships with neighboring communities and school districts to share facilities should be considered.

Type	Recreation Standards ¹	Fraser Community Facilities	Comments
Regional/ Metropolitan Parks	Regional parks are typically located on sites with unique natural features that are particularly suited for outdoor recreation, such as viewing and studying nature, wildlife habitats, conservation, swimming, picnicking, hiking, fishing, boating, camping and trail use. Many also include active play areas.	The Area is well served by regional parks and facilities.	Regional parks typically serve several communities within a one-hour drive. Partnerships with regional local, county, and state facilities may be explored to fill existing voids within the City's park and recreation system.
Special Use/ Conservancy Parks	Special use recreation facilities are typically single-purpose recreation facilities, such as golf courses, nature centers, outdoor theaters, interpretative centers, or facilities for the preservation or maintenance of the natural or cultural environment. Protection and management of the natural/cultural environment may be the primary focus with recreation use as a secondary objective.	The City of Fraser has one 9-hole par three golf course within its boundary, the Warfield Greens Golf Course.	If areas cannot be identified within the City where these facilities can be developed, then partnerships with neighboring communities and school districts to share facilities should be considered, if and when the community desires these types of facilities.
Passive Parks	The primary purpose of passive areas is to provide relief from highly developed residential and commercial neighborhoods. Facilities may include sitting areas and other pedestrian amenities, landscaping, monuments and fountains, and historical features.	Several Fraser parks provide passive areas in the form of walking paths with path-side benches and landscaping, especially adjacent to drains and waterways. Examples of these include Harrington Trails Park, Blanke Park and Pompo Park.	A City-wide design and planting plan should be created to guide future enhancement of passive areas in the City park system such as gardens, landscaping, or reflection pools.
Linear Parks	A linear park is any area developed for one or more modes of recreation travel, such as hiking, bicycling, snowmobiling, cross-country skiing, canoeing, horseback riding, and pleasure driving.	There are no identifiable linear parks within the City.	Not Applicable.

Source: Michigan Department of Natural Resources: Recreation Park and Open Space Standards and Guidelines, 1983, Lancaster, National Recreation and Park Association (NRPA).



LEGEND

- 0.25 Mile Service Area (Mini Park)
- 0.5 Mile Service Area (Neighborhood Park)
- 1 Mile Service Area (Community Park)
- City of Fraser Parks
- City Boundary



0 500 1,000
Feet

Basemap Source: Michigan Center for Geographic Information, v. 17a.
Data Source: Macomb County 2021. McKenna 2022.

06

Action Plan

This Chapter of the plan is the culmination of a comprehensive planning effort that began with the thorough analysis of the physical and demographic attributes of the community, followed by extensive public engagement. Existing parks, recreation facilities, and programs were inventoried and evaluated. An assessment of need was then developed that considered both accepted recreation standards and the specialized needs of persons with disabilities. Finally, these needs were analyzed and reviewed by the City with input from the public.

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Goals and Objectives

Goals should be broad and address general needs and establish the basis for setting specific programmed objectives. Objectives are measurable results that the community works toward accomplishing.

Facilities

1. Goal: *Improve and enhance the recreational opportunities at Fraser Parks, especially at Steffens Park and Reindel Park.*

Objective: Monitor and repair/replace outdated playground equipment with newer structures as necessary.

Objective: Include greater variety of play equipment that appeals to all ages.

Objective: Comply with ADA requirements at minimum.

2. Goal: *Provide, promote, and encourage the establishment and maintenance of non-motorized trails, paths and connections.*

Objective: Monitor and maintain the multi-purpose pathway system in City parks.

Objective: Connect park paths to the City's sidewalk system.

Objective: Advocate for and pursue opportunities to connect the City's parks to non-motorized networks within Fraser and regionally.

1. Goal: *Meet the recreational needs of Fraser residents in terms of program, equipment, and facilities.*

Objective: Maintain community competitiveness, ability to retain, engage, and attract residents.

Objective: Explore and pursue opportunities to develop a comprehensive community recreation facility that meets the recreational needs of the public.

Programming

1. Goal: *Continue evaluation of all programs and adjust the type and format of programs to best suit diverse community needs.*

Objective: Maintain affordable rates for program participation.

Objective: Continue strong public relations for special events.

Objective: Expand promotion of current programs.

Objective: Maintain and expand mechanisms to fully integrate all programs for children / persons with disabilities.

2. Goal: *Create new programs.*

Objective: Provide programming for youth consistent with input collected during planning process.

Objective: Continually update program selection with respect to new ideas and interests, especially in regard to hobbies and exercise, when possible.

Objective: Create new programs that provide inter-generational interaction between seniors and youth/preschoolers.

Objective: Organize physical activities for older residents.

3. Goal: *Provide the community with municipal recreation, leisure and cultural programs that are accessible and affordable to all residents.*

Objective: Seek alternative funding such as private contributions to offset program costs through requests to service clubs, private sector, and professional organizations for sponsorships of various programs.

Objective: Continue existing and seek new partnerships for programming with non-profit, institutional and public-sector partners.

Objective: Solicit and apply for state and local grants for recreation, leisure, and cultural arts programs.

Administration and Organization

1. Goal: *Investigate innovative ways to fund and reduce the costs of programming, and scale programming offerings according to demand.*

Objective: Provide programming for youth consistent with input collected during planning process.

2. Goal: *Provide staffing at levels commensurate to programming and maintenance needs.*

Objective: Provide programming for youth consistent with input collected during planning process.

Objective: Continually update program selection with respect to new ideas and interests, especially in regard to hobbies and exercise, when possible.

Access to Facilities

1. Goal: *Build on significant recent progress to continue to eliminate barriers to recreation facilities and programs by creating barrier-free facilities and adopting a policy of “inclusive recreation.”*

Objective: Examine existing programs to ensure that they provide recreation and leisure opportunities to all residents regardless of their social, economic, or physical status.

Objective: Ensure that each play setting and activity area is accessible, that accessible play components are placed throughout each activity area, and that similar play opportunities are provided to children with disabilities.

Objective: Ensure that landscape areas and picnic areas are accessible.

Action Plan

Table 11 is a summary of actions that the City and its partners should undertake during the planning period, and beyond; these activities are discrete and consistent with the Goals and Objectives, public input received, and the analysis of the City's parks and recreation needs. The activities are less defined than those found in which is a Capital Improvement Summary describing specific capital improvements.

Table 11. Summary of Action Items, City of Fraser

Issue	Finding/Observation	Recommendation/Comments
Connectivity and Accessibility	Need Identified: Engaged residents expressed a desire for increased pedestrian connection to park entrances, as well as a desire for additional access to walk and bike to Fraser parks.	- Repair missing connections between the park pathways and the existing sidewalk network, and supplement the existing sidewalk network adjacent to parks (e.g., Harrington Trails Park, Boris Park.) - Maintain and repair parks pathways to ensure ADA Compliance. - Add bicycle parking at parks as appropriate to supplement the City's nonmotorized transportation network. - Renovate existing restrooms at Steffens Park. - Study increased restroom provision at neighborhood parks.
Youth Facilities and Programs	Need Identified: Engaged stakeholders identified a need for additional sports and outdoor programming for youths.	- Study and plan for programs, activities, and public space improvements that cater to the needs of young Fraser residents (study "placemaking" and parks and recreation best practices for teens). - Consider establishment of Youth Advisory Council to help guide activities.

Issue	Finding/Observation	Recommendation/Comments
Develop Playgrounds	Moderate Need: - Existing equipment may need replacement or repair over life of this plan. The facilities at Fort Fraser in Steffens Park are of particular concern with regard to current state of repair. - The City has made significant recent progress in updating playgrounds to industry standard. - Maintain industry standard fall zones.	- Replace and repair equipment as it becomes obsolete or unsafe, utilizing modular equipment. - Use resilient surfacing and make accessible to all citizens (ADA compliance at minimum).
Facility Deficiencies	Moderate Need: Based on National Standards (NRPA), the City's parks and recreation facilities are deficient in some areas. Stakeholders also identified specific recreation needs including the following that may be good to develop based on public input: - Fitness equipment at neighborhood parks - Enhance baseball diamonds at Steffens Park (bleachers, storage facilities, fencing, drinking fountain / bottle filling). - Develop a steering committee to guide the future improvements of Reindel Park.	- Opportunities to develop these facilities should be investigated over the course of the time period covered by this plan (on an annual basis). - Community need for these facilities is offset by existing school facilities and partnerships.
Safety	Moderate Need: - Though relatively few unsafe conditions were documented during the planning process, it's important to continuously study the safety of equipment and improve when necessary. - Always design future facility upgrades and capital improvements with safety perception in mind.	- Conduct annual inspections of facilities and improvements. - Consider Community Policing Through Environmental Design (CPTED) principles when designing / installing new equipment or facilities.

Issue	Finding/Observation	Recommendation/Comments
Maintenance	Moderate Need: • Many outdoor hard courts need resurface or replacement. • Steffens Park ball fields require resurfacing. • The Senior Center interior requires paint and maintenance.	1. Undertake annual evaluation and budgeting process so that maintenance of hard surfaces and addressing indoor facility maintenance is prioritized. 2. Continuously evaluate playground structures for maintenance / safety deficiencies, and prioritize repair / replacement when present.
Geographic Distribution	Future Need: • Residents and stakeholders engaged during public process did not indicate a dissatisfaction with location / distribution of parks, and Fraser fares well regarding neighborhood parks provision compared to national standards. • National standards indicate that there is more opportunity for mini parks, so that every Fraser resident is within a five-minute walk of a park.	1. Identify vacant or under-utilized land for future acquisition, prioritized in an area not currently serviced by a pocket or neighborhood park.

Table 12 summarizes proposed capital improvements that the City may undertake in the next five years. While this period may not be sufficient to accomplish all of the stated goals and objectives, the table prioritizes those projects that may be achievable within the next five years. Items in the Capital Improvement Schedule are prioritized based on need.

Table 12. Capital Improvements

Facility/ Program	Proposed Improvements	General Opinion of Cost	Priority
Steffens Park	1. Reconstruct the Fort Fraser play structure. 2. Enhance baseball diamonds (bleachers, storage facilities, water facilities) 3. Improve soccer field turf. 4. Resurface parking lot.	\$\$\$\$ \$\$ \$ \$\$	Short Term Short Term Medium Term Medium Term
Reindel Park	1. Resurface baseball diamond. 2. Renovate and widen existing path to ADA standards. 3. Install play structure. 4. Develop a basketball court.	\$ \$ \$ \$\$	Short Term Short Term Medium Term Medium Term
Boris Park	1. Renovate and widen existing path to ADA standards. 2. Install approximately 8 parking spots on the western edge of the park.	\$ \$\$	Short Term Medium Term.
Blanke Park	1. Renovate and widen existing path to ADA standards. 2. Add additional seating options and adult exercise equipment.	\$ \$\$	Short Term Short Term
Harrington Trails	1. Renovate existing multipurpose path to ensure accessibility. 2. Connect existing path to sidewalk system on 14 Mile Road. 3. Install additional shade trees along walking path.	\$\$ \$ \$	Short Term Short Term Short Term
Senior Activity Center	1. Repaint interior and replace carpet. 2. Resurface parking lot. 3. Reconfigure front entrance and develop billiards room.	\$ \$\$ \$	Short Term Short Term Medium Term

COST

\$: <\$50,000

\$\$: \$50,000-\$150,000

\$\$\$: \$150,000 - \$300,000

\$\$\$\$: \$300,000 +

PRIORITY

Short Term: 1-2 Years

Medium Term: 3-4 Years

Long Term: 5 Years +



235 East Main Street, Suite 105
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John Jackson, AICPPresident

Paul Urbiel, AICPProject Manager

Danielle Bouchard, AICP . . .Project Planner

Erin Raine.Graphic Designer



City Manager
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

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CITY OF FRASER

MACOMB COUNTY, MICHIGAN

Resolution to Approve the 5-Year, 2023-2027 Parks and Recreation Master Plan

Resolution # 2022-009

At a regular meeting of the Fraser City Council, held in the council chambers at Fraser City Hall (33000 Garfield, Fraser Michigan 48026) on December 8, 2022, the following resolution was offered:

WHEREAS, the City of Fraser has undertaken a planning process to determine the recreation needs and desires of its residents during a five-year period covering the years 2023 through 2027, and

WHEREAS, the City of Fraser began the process of updating its community parks, recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of Fraser were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions and discuss all aspects of the 2023-2027 Parks and Recreation Master Plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on December 8, 2022, at City Hall, to provide an opportunity for all residents to express opinions, ask questions and discuss all aspects of the 2023-2027 Parks and Recreation Master Plan, and

WHEREAS, the City of Fraser has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Fraser community, and

WHEREAS, after the public hearing, the Fraser City Council voted to adopt said 2023-2027 Parks and Recreation Master Plan.

NOW, THEREFORE BE IT RESOLVED that the Fraser City Council hereby adopts the 2023-2027 Recreation Master Plan.

Yeas:

Nays:

Absent:

I, Cindi Greenia, City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Fraser City Council at a regular meeting thereof held on the 8th day of December 2022

Cynthia Greenia, City Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser



Fraser City Council Agenda Item

SUBJECT TITLE:	Request to Promote Public Safety Sergeants	DATE SUBMITTED:	November 29, 2022
PREPARED BY:	Director Samantha Kretzschmar	NEW OR RETURNING:	New
REQUEST			
Requesting to promote PSO's to the rank of Sergeant.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
SEE ATTACHED LETTER ADDRESSED TO THE CITY MANAGER.			
RECOMMENDED MOTION(s)			



City of Fraser Department of Public Safety

Police-Fire-Ambulance

33000 Garfield Fraser, Michigan 48026
(586) 293-2000 Fax (586) 296-8480

To: Elaine Leven, City Manager

November 29, 2022

From: Director S. Kretzschmar

RE: Request for Council Approval-Promotion of Sergeant's

City Manager Leven,

The Public Safety Department is currently operating under an eight (8) hour shift schedule for road patrol which breaks down into three shifts over a 24 hour period (Days, Afternoons, and Midnights). Each of those shifts requires supervision at the sergeant level to run effectively. Because of allotted time off, be it contractual time or given days off, or due to training, it is necessary to have 2 sergeants assigned to each shift so there is always supervisory coverage when one person is off. We are currently operating with two (2) vacancies at the sergeant level for road patrol. Since it is essential to have a sergeant running the shifts, we are having to displace sergeants that are assigned to other divisions within the department.

The Fire Marshal Sergeant has been reassigned to the patrol division to help fill a void that was created through retirements. Even with this reassignment, there is still a second staffing shortage at the sergeant level for patrol. That void is being filled often with forced overtime on the sergeants that are not assigned to work on the shift that is experiencing the shortage, (including the sergeant in the detective division), or by having patrol sergeants "swing" shifts meaning that when possible, the sergeant works a different shift other than they are assigned.

We have been getting by in this capacity for over a year. There has been a significant amount of overtime at the sergeant level because of the shortage being imposed on the five (5) eligible sergeants. We must take into account not just the cost monetarily, but the health and wellness affects this has on the people working these shifts. It is not a healthy way to operate not only physically and mentally on those affected but organizationally as well. In the interest of moving this organization forward, training new people, and having a succession plan in place, it is necessary that these promotions be instituted.

Having the Fire Marshall (Sergeant) working in road patrol capacity has also impacted other areas of not only the Department of Public Safety, but other departments within the city, namely the Building Department. There are many tasks required of the Fire Marshall, but one of the main duties and responsibilities is on building inspections. These inspections must be scheduled in advance and can take an hour or more to complete. Often times, follow up inspections are necessary to be sure there has been compliance with issues that have most certainly been discovered in the original inspection. Additionally, the Fire Marshall does "preplanning" of businesses within the city so that in the event of a fire in a structure, hazardous materials or other potential threatening issues facing fire fighters are recognized and planned for in advance. The trickledown effect of not having our Fire Marshall in his full time position is that businesses within the city that are working with the building department in hopes



City of Fraser Department of Public Safety

Police-Fire-Ambulance

33000 Garfield Fraser, Michigan 48026
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of opening are being delayed. The mandatory fire inspection is not being done as quickly as we'd like because the sergeant is working in road patrol and unable to designate the time that is required to fulfill the responsibility. At this time we have only one (1) person that being a sergeant, in the department that has been trained in fire inspections. These classes do not come up often with the next available class starting in March 2023. There is also less accountability and supervision of the Fire Fighter/Paramedics as there is no direct supervisor assigned in the fire hall.

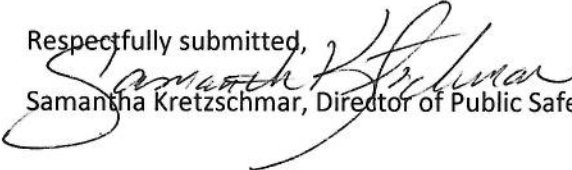
It is also likely that there will be another vacancy at the sergeant level at the end of this year (2022) when Sergeant Eric Myers retires as he's verbally said he will. My fear is that Sergeant Myers will retire and then the public safety department will be short yet another road supervisor, bringing the vacancies to three (3), which will force my detective bureau sergeant to the road. Road patrol is the backbone of the agency and must be filled first. That will leave the detective division without direct supervision AND minus a working detective. The detective division already has a fairly new detective that is still learning with the next new detective starting this summer as we have a detective rotating out. I can't emphasize enough the importance of having a sergeant in the detective division assigning and overseeing cases, case load, search warrants, and court functions to name just a few.

As of today, there is an eligibility list that has been certified by the Civil Service Commission with two candidates available. This list is valid until November 2023. One candidate has verbally expressed that he is no longer interested in being promoted to Sergeant which leaves me with only one (1) person to promote should it be allowed. It will be necessary to start a new promotional process to obtain a working eligibility list. This is a lengthy process. Once we get approval from Council, we'll need to meet with EMPCO to decide what studying materials will be needed, allow interested officers access to the promotional books and allow sixty to ninety days to study. Then the test needs to be administered and graded and oral boards need to be scheduled. Once the testing is complete the list is established but as you can see it is not a quick process and the sooner we can start the better.

Further, once a PSO is promoted, there is a few weeks of administration training before they can work on their own, as well as Fire Officer training that takes months to acquire, again, when the classes are made available.

It is my intent, as Public Safety Director, to move this department forward using best practices. Having the necessary front line supervisors is essential to managing people as well as to ensure proper training in order to minimize risk and liability. In the interest of organizational stability, I am respectfully requesting permission to promote two (2) PSO's to the rank of Sergeant as soon as possible, with the option of a third should Sergeant Eric Myers retire as he's expressed he will.

Respectfully submitted,


Samantha Kretzschmar, Director of Public Safety



Fraser City Council Agenda Item

SUBJECT TITLE:	Sparks Grant Resolutions of Support	DATE SUBMITTED:	11/30/2022
PREPARED BY:	Elaine Leven	NEW OR RETURNING:	New
REQUEST			
The State is seeking proposals thru the Sparks Grant Program to provide safe, accessible, public recreation facilities and spaces. The first year of a three-year program provides \$15 million in grants, in increments of \$100,000 to \$1,000,000. Each of the next years will provide an additional \$25 million. Applicants can submit up to 3 applications this year for consideration. An eligible financial match is encouraged but not required. This program utilizes COVID funding and has rolled out in a very short time frame. Applications must be prioritized and are due December 19th.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information: There is no budget impact necessary at this time. Upon notification of an award for any of the three applications they will be budgeted as part of the next fiscal year.			
ATTACHMENTS			
Resolution #2022-10 for Steffens Park and supporting application Resolution #2022-11 for Somerset Park and supporting application Resolution #2022-12 for Blanke Park and supporting application			
RECOMMENDED MOTION(s)			
Motion to approve Resolution #2022-10 for Steffens Park as priority number 1 Motion to approve Resolution #2022-11 for Somerset Park as priority number 2. Motion to approve Resolution #2022-12 for Blanke Park as priority number 3.			



City Manager
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

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CITY OF FRASER

MACOMB COUNTY, MICHIGAN

RESOLUTION OF AUTHORIZATION - SPARK GRANT APPLICATION "STEFFENS PARK UPDATES"

Resolution # 2022-010

At a regular meeting of the Fraser City Council, held in the council chambers at Fraser City Hall (33000 Garfield, Fraser Michigan 48026) on December 8, 2022, the following resolution was offered:

WHEREAS, The City of Fraser City Council supports the submission of an application titled, "Steffens Park Updates" to the Spark grant program for renovations and repairs of facilities Steffens Park, including Fort Fraser playground; and,

WHEREAS, the City of Fraser is hereby making a financial commitment to the project in the amount of \$100,000 matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that the City of Fraser City Council hereby authorizes submission of a Spark Application for \$1,000,000, and further resolves to make available its financial obligation amount of \$100,000 (10 %) of a total \$1,100,000 project cost, during the 2023-2024 fiscal year.

AYES:

NAYES:

ABSENT:

I, Cindi Greenia, City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Fraser City Council at a regular meeting thereof held on the 8th day of December 2022

Cynthia Greenia, City Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser

Applicant Information

1. All required fields are marked with an *.
2. Click **SAVE** to save changes.
3. See the Grant Program handbook [here](#) for additional information.

Name of Applicant (Government Unit)*	Unique Entity Identifier Number*	Sigma Vendor Number*	SIGMA Address ID*
City of Fraser	LX7CBSLCTBT7	CV0048430	48430

Organization Type*

Local Unit of Government

Name of Authorized Representative*

Sarah Mistretta

Title*

Assistant City Manager/Recreation Dir.

Address*	City*	State*	ZIP*	County*
33000 Garfield Road	Fraser	MI	48026	Macomb County

Telephone*	E-mail*
(586) 293-3100	smistretta@micityoffraser.com

State House District*	State Senate District*	U.S. Congress District*
District 62	District 11	District 10

The following link contains District Maps - <https://www.michigan.gov/micrc/mapping-process/final-maps>

Proposal Title (Not to exceed 60 characters)*

Steffens Park Updates

Address of Site*	City, Village or Township of Site*	Zip*
33000 Garfield	Fraser	48026

County in which Site is located*

Macomb

What is/will be the applicant's type of ownership and control of the property?*

☒ Fee simple ownership. Please upload the deed and site control form which can be found in the handbook.

Steffens Fort Fraser City Hall - Deed docs.pdf

Less than fee simple. Explain what rights the applicant has and what agency holds the underlying fee simple ownership.

Lease/Easement. Upload a copy of the lease/easement and site control form which can be found in the handbook.

Latitude/Longitude at park entrance*

42.538841

-82.946899

DNR Only

Regional Partner

Project Category

Comments

Narrative Details - Part 1

1. All required fields are marked with an*.
2. Click **SAVE** to save changes.
3. To add rows to a section, click the + button.
4. See the Grant Program handbook [here](#) for additional information.

Park Name*

Steffens Park

Is this an existing park?*

☒ Yes

No

If yes, please explain what features currently exist at the park?

Steffens Park, at 39 acres, is our largest community park and is adjacent to the City's municipal complex. It is centrally located in the community and provides a diverse mix of features. The park has multiple ball fields, including baseball, basketball, and tennis. There is parking, concessions, and restroom facilities, all aging and in a state of disrepair. Included as part of the park is Fort Fraser, which is a pressure treated wood constructed playground for children of all ages. It was originally built in 1997 and is five years past it useful life. It includes slides, swings, balance beams, tire jumps, lookouts, mazes, and more. There are accessible ramps to access a portion of Fort Fraser

If you are submitting multiple Spark applications, what is the priority for this application? (1=highest)*

1

Proposal Description

What do you want to do?*

Steffens Park has been in need of many updates for a number of years. The pavement in the parking lot has degraded and requires a full restoration. The ballfields need to be restored and the supporting structures, including the fences and grandstands, need replacement. The concession building needs several repairs and the restroom facilities are in need of updating. Fort Fraser has areas that deteriorated, damaged, and decayed. The safety surfacing is also deficient. There are a number of the main support posts, averaging 8" diameter, that require replacement. Some of the framing joints are visibly deteriorated and some are starting to fail and need to be replaced. The handrails are splintering and rough and need to be replaced. The accessible ramps have some deterioration and the joists are failing and need replacement. Some of the fencing is missing and there is also some splintering that requires replacement. Most of the plastic slides are brittle and in need of replacement. Some of the hardware on the swings and ring bridge need to be replaced. The chin up bar, chain bridge, chain ladder, spider web, and climbing wall need to be replaced. The cradle bridge and soft climber are not compliant with current standards and need to be replaced. There are towers in the park that are in need of repairs. There are seating areas and benches throughout that are in need of repairs. There are several other pieces of equipment that have outlived their usefulness and need to be replaced. The sandbox needs additional sand to reach a minimum depth of 10".

1. Public benefit and anticipated outcomes

1a. How was the community negatively impacted by COVID? How does this project address that? (Maximum of 10 Points)*

Due to COVID our entire recreation department was dismantled and we have been struggling to get back up and running. We have not been able to staff any programming or many community events. This project would provide safer and improved facilities for residents and visitors. New and updated facilities bring a level of excitement that draw people in and make them want to utilize the park, which would be beneficial from a physical and mental health perspective. It would be a great opportunity to bring the community together after a couple of difficult years.

1b. How will this project contribute to strong healthy communities that promote health and safety? (Maximum of 8 Points)*

There are multiple options for exercise, lots of space for social distancing, and the improvements will provide a safe environment with the updated equipment at the playground and fields. This will motivate people to use the park more than they currently do.

1c. What kind of stakeholder and community input did you have? (Maximum of 4 Points)*

We recently conducted a community wide survey as part of our update to our Parks and Recreation Master Plan. Improvements to Steffens Park were overwhelmingly selected as a high priority for investment. Significant concerns included the need for general maintenance, cleanliness and safety, and updates to the park.

While not a requirement for funding, is this project part of a community recreation or capital improvement plan?*

We have recently updated our Parks and Recreation Master Plan and the Action Plan includes this capital improvement. We have made updates to many of our parks utilizing general fund balance over the last couple of years and this is a primary need for the community.

Please provide examples of documented stakeholder and community input that you have (including Letters of Support).

1d. Certified Resolution from the highest governing body (Maximum of 2 Points):*

Steffens Park Spark Grant Resolution.pdf

2. Access to the Project Site

2a. Access to the Project Site: Based upon the geographic location of the proposed project, the DNR will determine what portion of the community's population will be within a half mile of the project site. (Maximum of 7 Points)

2b. How will the public reasonably access the project site. Select all that apply.* (Maximum of 7 Points)

☒ Vehicle

☒ Bus stop within 0.25 miles

☒ Sidewalk

Boat/Kayak

☒ Bike

Trail

Dial-a-ride

☒

SMART

2c. What programs and partnerships currently exist that bring people to your project and activate the space?*

Example – Summer camp, farmers market, music in the park etc. (Maximum of 3 Points)

There are numerous events throughout the year held there, including a carnival, farmers market, and holiday events. The last couple of years we hosted the big bounce house as well. We recently partnered with Advancing Macomb to provide recreational services to the City.

3. Financial and Social Considerations

Household income, park density, and health are all important attributes of a strong, healthy community and the basis for the social and financial scoring section. DNR will score this section based on statewide available data and the geographical location of the proposed project. (Maximum of 19 Points)

DNR Only

Narrative Details - Part 2

1. All required fields are marked with an *.
2. Click **SAVE** to save changes.
3. To add rows to a section, click the + button
4. See the Grant Program handbook [here](#) for additional information

4. Clarity of scope and ability to execute

4a. Provide your targeted dates for the following project milestones.* (Maximum of 10 Points)

	Target Completion Date	Description of Timeline
Public Input	4/13/2023	<i>This would be in conjunction with the budget process</i>
Planning and Design	6/8/2023	<i>Minimal planning and design work is required</i>
Bidding (must be complete by 12/31/2024)	9/14/2023	<i>Bid documents would be prepared and ready for our September meeting</i>
Construction (must be complete by 10/31/2026)	6/30/2024	<i>Work would start in the spring and be completed by summer</i>
Programming and activation	7/1/2024	<i>Plan to have all work completed and available for use</i>

Conceptual Site Development:*

Steffens Park Concept Plan.pdf

Do you have a Licensed Landscape Architect, Engineer, or Architect under contract or on staff for this project?*

Yes ☐ No ☒

Are construction plans and specifications available?*

Yes ☐ No ☒

4b. Are Federal, State and/or Local permits required for the project?* (Maximum of 4 Points)

☒ Yes ☐ No

EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINING PERMIT REQUIREMENTS

TYPE OF PERMIT	PERMITTING AGENCY	OR DETERMINING PERMIT REQUIREMENTS	Permit Status
<i>Construction</i>	<i>City of Fraser</i>	<i>will be obtained prior to construction</i>	<i>Initial Consultation</i>
Is there any evidence of contamination within the project area?*		Yes ☐	☒ No

Select all the following project partners or support staff.

Contact Name	Description
☒ Local Government Staff	<i>Elaine Leven</i>
☒ Local Government Staff	<i>Sarah Mistretta</i>
☒ Local Government Staff	<i>Mark Ragsdale</i>
Non-Profit Organization/Group	
Community Foundation	
Regional Planning Agency	
Volunteer	
Friends Group	
State or Federal Agency	
Land Conservancy	
Other	

5. Access to new opportunities for people of all abilities

5a. Please select what groups you have received feedback from and upload the associated support documentation.* (letters, plan review comments, testimonials, etc.) (Maximum of 5 Points)

☒ No feedback received.

Center for Independent Living

Center for Assisted Living

Local or regional Disability Network

Physical or Recreational Therapist

Individual

Formal Group or Organization

Other

5b. What specific features make your project unique and can clearly show that input from the above groups has been incorporated?* (Maximum of 10 Points)

Though we have not received specific input regarding this project for the grant application, we have recently solicited feedback for our Parks and Recreation Master Plan and this park received the highest priority rating from the respondents by an overwhelming margin.

6. New Construction, Renovation and Future Maintenance

Please do not include mobilization, site work, etc. in the scope list.

Questions 6a1 and 6a2 - Maximum of 7 points.

6a1. Is new construction part of your project?*

Yes

☒ No

6a2. Is this renovation (replace with the same scope item) or redevelopment (change of use with similar footprint) part of your project?*

☒ Yes

No

If yes, please identify the major components of your construction project.

Scope List	Brief Description	Age of existing item in years?
<i>Athletic Field/Court</i>	<i>redevelop existing courts</i>	<i>20-30 years</i>
<i>Concession Building with Restroom</i>	<i>renovate existing buildings</i>	<i>20-30 years</i>
<i>Parking Paved with Accessible Spaces</i>	<i>fully restore existing parking lot</i>	<i>20-30 years</i>
<i>Play Equipment (including safety surfacing)</i>	<i>improve and update existing equipment</i>	<i>20-30 years</i>

What mechanisms and resources are in place to maintain this investment? Please check all that apply.*

☒ General Fund support for Parks and Recreation

Mileage

Endowment Fund

Grants

☒ Friends Group

Dedicated Parks and Recreation Staffing

None of the above

Other

Based upon the existing mechanisms and resources, how long could you maintain this investment?*

The equipment purchased and park updates would have an expected lifespan of 20 years. Our DPW staff would continue to maintain the fields and buildings.

6b. Describe the selection of materials, the way the project is designed, and other features that make it sustainable.* (Maximum of 2 Points)

The materials purchased would be primarily metals, treated lumber, and recycled plastic which would be long lasting and environmentally friendly. We would solicit feedback from the public regarding the design of the plan subject to council approval.

6c. What design features or considerations in your project reduces long term maintenance?* (Maximum of 2 Points)

The type of equipment purchased would be durable, low to no maintenance.

DNR Only

Financial Details

1. Click **SAVE** to save changes and generate calculations.
2. To add rows to a section, click the + button.
3. See the Grant Program handbook [here](#) for additional information.

<u>Budget Categories</u>	<u>Need for project?*</u>		<u>Total Cost</u>
Pre-planning - Only includes conceptual designs, public input, public surveys and other meetings.	Yes	☒ No	\$
Administration - Internal activities necessary to support the oversight and implementation of the project. This category is capped at 5% of the Project Subtotal.	☒ Yes	No	\$50,000
Project Permitting, Plan Designs and Oversight - This category is capped at 25% of the Project Subtotal.	☒ Yes	No	\$50,000
Construction	☒ Yes	No	\$1,000,000
Programming	Yes	☒ No	\$
Equipment - directly related to activities supporting the construction improvements of the project; maintenance equipment is not eligible.	Yes	☒ No	\$
Subtotal			\$1,100,000
This program does permit the use of funds to cover indirect costs. Do you want to include indirect costs in this project?*			
Yes	☒ No		
Budget Total			\$1,100,000
Grant amount requested*			\$1,000,000
Does this project have match?*	☒ Yes	No	
Total Match			\$
Total Project Cost			\$1,100,000
a) General Funds or Local Restricted Funds (Applicant's own cash)			\$50,000
NO ARPA FUNDS			
b) Force Account Labor/Materials (Applicant's own paid labor or materials)			\$50,000
c) Federal or State Funds			\$
d) Cash Donations			\$
e) Donated Labor and/or Materials			\$
Maintenance - Funding identified is based upon possible need to help support maintaining the project. Please note that the spark grant does not allow for ongoing maintenance, however the DNR may utilize this information to help align additional funding opportunities.			\$
DNR Only			

Additional Information

1. Click **SAVE** to save changes.
2. See the Grant Program handbook [here](#) for additional information.

Additional Information

Provide any additional information relevant to the project such as site photos, support letters, surveys, etc.

Title:

Document Upload:

Certification by Authorized Official

1. Click **Save** to save changes.
2. Only an Authorized Official may complete this page.

By saving this page, I certify that I am a designated official for the applicant and that all statements on this application and the attachment hereto are true, complete and accurate to the best of my knowledge.

I understand that if funded, all funds must be obligated into third party contract by December 31, 2024.

I understand that if funded, this project will need to be fully expended and completed by October 31, 2026.

Authorized Official

Date



City Manager
Elaine Leven
CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
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Kathy Blanke
Suzanne Kalka
Patrick O'Dell
Dana Sutherland

CITY OF FRASER

MACOMB COUNTY, MICHIGAN

RESOLUTION OF AUTHORIZATION – SPARK GRANT APPLICATION “SOMERSET PARK EQUIPMENT IMPROVEMENTS”

Resolution # 2022-011

At a regular meeting of the Fraser City Council, held in the council chambers at Fraser City Hall (33000 Garfield, Fraser Michigan 48026) on December 8, 2022, the following resolution was offered:

WHEREAS, the City of Fraser City Council supports the Department of Natural Resources' (DNR) submission of an application titled, “Somerset Park Equipment Improvements” to the Spark Grant Program for installing new playground equipment at Somerset Park; and,

WHEREAS, the location of the proposed project is within the jurisdiction of the City of Fraser; and,

WHEREAS, the proposed project, if completed, will be a benefit to the community; and,

WHEREAS, with this resolution of support it is acknowledged that the City of Fraser is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that the City of Fraser City Council hereby supports submission of a Spark Grant Application for Somerset Park in the amount of \$126,500, by the DNR.

AYES:

NAYES:

ABSENT:

I, Cindi Greenia, City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Fraser City Council at a regular meeting thereof held on the 8th day of December 2022

Cynthia Greenia, City Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser

Applicant Information

1. All required fields are marked with an *.
2. Click **SAVE** to save changes.
3. See the Grant Program handbook [here](#) for additional information.

Name of Applicant (Government Unit)*	Unique Entity Identifier Number*	Sigma Vendor Number*	SIGMA Address ID*
City of Fraser	LX7CBSLCTBT7	CV0048430	48430

Organization Type*

Local Unit of Government

Name of Authorized Representative*

Sarah Mistretta

Title*

Assistant City Manager/Recreation Dir.

Address*	City*	State*	ZIP*	County*
33000 Garfield Road	Fraser	MI	48026	Macomb County

Telephone*	E-mail*
(586) 293-3100	smistretta@micityoffraser.com

State House District*	State Senate District*	U.S. Congress District*
District 62	District 11	District 10

The following link contains District Maps - <https://www.michigan.gov/micrc/mapping-process/final-maps>

Proposal Title (Not to exceed 60 characters)*

Somerset Park Equipment Improvements

Address of Site*	City, Village or Township of Site*	Zip*
18577 Masonic	Fraser	48026

County in which Site is located*

Macomb

What is/will be the applicant's type of ownership and control of the property?*

☒ Fee simple ownership. Please upload the deed and site control form which can be found in the handbook.

Somerset Deed.pdf

Less than fee simple. Explain what rights the applicant has and what agency holds the underlying fee simple ownership. Lease/Easement. Upload a copy of the lease/easement and site control form which can be found in the handbook.

Latitude/Longitude at park entrance*

42.531944

-82.930260

DNR Only

Regional Partner

Project Category

Comments

Narrative Details - Part 1

1. All required fields are marked with an*.
2. Click **SAVE** to save changes.
3. To add rows to a section, click the + button.
4. See the Grant Program handbook [here](#) for additional information.

Park Name*

Somerset Park

Is this an existing park?*

☒ Yes

No

If yes, please explain what features currently exist at the park?

Somerset Park currently has several separate pieces of play equipment, a walking trail, and a sand volleyball court.

If you are submitting multiple Spark applications, what is the priority for this application? (1=highest)*

2

Proposal Description

What do you want to do?*

Replace existing park equipment with something comparable in use and more appropriate for the location.

1. Public benefit and anticipated outcomes

1a. How was the community negatively impacted by COVID? How does this project address that? (Maximum of 10 Points)*

Due to COVID our entire recreation department was dismantled and we have been struggling to get back up and running. We have not been able to staff any programming or many community events. This project would provide safer and improved facilities for residents and visitors. New and updated facilities bring a level of excitement that draw people in and make them want to utilize the park, which would be beneficial from a physical and mental health perspective. It would be a great opportunity to bring the community together after a couple of difficult years.

1b. How will this project contribute to strong healthy communities that promote health and safety? (Maximum of 8 Points)*

There are multiple options for exercise, lots of space for social distancing, and the improvements will provide a safe environment. The updated equipment will motivate people to use the park more than they currently do.

1c. What kind of stakeholder and community input did you have? (Maximum of 4 Points)*

We recently conducted a community wide survey as part of our update to our Parks and Recreation Master Plan. Somerset Park was selected as a high priority for investment. We have also received feedback from neighbors about unforeseen issues with recently installed equipment that we are hoping to correct.

While not a requirement for funding, is this project part of a community recreation or capital improvement plan?*

This was an unanticipated project need.

Please provide examples of documented stakeholder and community input that you have (including Letters of Support).

1d. Certified Resolution from the highest governing body (Maximum of 2 Points):*

Somerset Park Spark Grant Resolution.pdf

2. Access to the Project Site

2a. Access to the Project Site: Based upon the geographic location of the proposed project, the DNR will determine what portion of the community's population will be within a half mile of the project site. (Maximum of 7 Points)

2b. How will the public reasonably access the project site. Select all that apply.* (Maximum of 7 Points)

☒ Vehicle

☒ Bus stop within 0.25 miles

☒ Sidewalk

Boat/Kayak

☒ Bike

☒ Trail

Dial-a-ride

2c. What programs and partnerships currently exist that bring people to your project and activate the space?*

Example – Summer camp, farmers market, music in the park etc. (Maximum of 3 Points)

This is a mini neighborhood park that is adjacent to the historic Baumgartner House that often holds events, sales, and fundraisers. The house is also open for tours throughout the year.

3. Financial and Social Considerations

Household income, park density, and health are all important attributes of a strong, healthy community and the basis for the social and financial scoring section. DNR will score this section based on statewide available data and the geographical location of the proposed project. (Maximum of 19 Points)

DNR Only

Narrative Details - Part 2

1. All required fields are marked with an *.
2. Click **SAVE** to save changes.
3. To add rows to a section, click the + button
4. See the Grant Program handbook [here](#) for additional information

4. Clarity of scope and ability to execute

4a. Provide your targeted dates for the following project milestones.* (Maximum of 10 Points)

	Target Completion Date	Description of Timeline
Public Input	4/13/2023	<i>This would be in conjunction with our budget process</i>
Planning and Design	6/8/2023	<i>Minimal planning and design work is required</i>
Bidding (must be complete by 12/31/2024)	9/14/2023	<i>Bid documents would be prepared and ready for our September meeting</i>
Construction (must be complete by 10/31/2026)	6/30/2024	<i>Work would start in the spring and be completed by summer</i>
Programming and activation	7/1/2024	<i>Plan to have all work completed and available for use</i>

Conceptual Site Development:*

Somerset Park Concept Plan.pdf

Do you have a Licensed Landscape Architect, Engineer, or Architect under contract or on staff for this project?*

Yes ☒ No

Are construction plans and specifications available?*

Yes ☒ No

4b. Are Federal, State and/or Local permits required for the project?* (Maximum of 4 Points)

☒ Yes No

EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINING PERMIT REQUIREMENTS

TYPE OF PERMIT	PERMITTING AGENCY	OR DETERMINING PERMIT REQUIREMENTS	Permit Status
<i>Construction</i>	<i>City of Fraser</i>	<i>will be obtained prior to construction</i>	<i>Initial Consultation</i>
Is there any evidence of contamination within the project area?*		Yes	☒ No

Select all the following project partners or support staff.

Contact Name	Description
☒ Local Government Staff	<i>Elaine Leven</i>
☒ Local Government Staff	<i>Sarah Mistretta</i>
☒ Local Government Staff	<i>Mark Ragsdale</i>
Non-Profit Organization/Group	
Community Foundation	
Regional Planning Agency	
Volunteer	
Friends Group	
State or Federal Agency	
Land Conservancy	
Other	

5. Access to new opportunities for people of all abilities

5a. Please select what groups you have received feedback from and upload the associated support documentation.* (letters, plan review comments, testimonials, etc.) (Maximum of 5 Points)

No feedback received.

Center for Independent Living

Center for Assisted Living

Local or regional Disability Network

Physical or Recreational Therapist

☒ Individual

Mike Glowe Letter.pdf

Formal Group or Organization

Other

5b. What specific features make your project unique and can clearly show that input from the above groups has been incorporated?* (Maximum of 10 Points)

Feedback was received from a neighboring property owner regarding the impact that equipment installed in 2020 had on his property.

6. New Construction, Renovation and Future Maintenance

Please do not include mobilization, site work, etc. in the scope list.

Questions 6a1 and 6a2 - Maximum of 7 points.

6a1. Is new construction part of your project?*

☒ Yes

No

If yes, please identify the major components of your construction project.

Scope List

Brief Description

Play Equipment (including safety surfacing)

Install play structure suitable for children aged 5-12

6a2. Is this renovation (replace with the same scope item) or redevelopment (change of

use with similar footprint) part of your project?*

☒ Yes

No

If yes, please identify the major components of your construction project.

Scope List

Brief Description

Age of existing item in years?

Play Equipment (including safety surfacing)

Install similar age appropriate equipment in same location

0-10 years

What mechanisms and resources are in place to maintain this investment? Please check all that apply.*

☒ General Fund support for Parks and Recreation

Mileage

Endowment Fund

Grants

Friends Group

Dedicated Parks and Recreation Staffing

None of the above

Other

Based upon the existing mechanisms and resources, how long could you maintain this investment?*

The equipment purchased would have an expected lifespan of 20 years.

6b. Describe the selection of materials, the way the project is designed, and other features that make it sustainable.* (Maximum of 2 Points)

The materials would be primarily metal and recycled plastic which would be long lasting and environmentally friendly. We would solicit feedback from the public regarding the design of the plan subject to council approval.

6c. What design features or considerations in your project reduces long term maintenance?* (Maximum of 2 Points)

The type of equipment purchased would be durable, low to no maintenance.

DNR Only

Financial Details

1. Click **SAVE** to save changes and generate calculations.
2. To add rows to a section, click the + button.
3. See the Grant Program handbook [here](#) for additional information.

Budget Categories

Need for project?*

Total Cost

Pre-planning - Only includes conceptual designs, public input, public surveys and other meetings.

☒ Yes

No

\$1,500

Administration - Internal activities necessary to support the oversight and implementation of the project. This category is capped at 5% of the Project Subtotal.

☒ Yes

No

\$5,000

Project Permitting, Plan Designs and Oversight - This category is capped at 25% of the Project Subtotal.

☒ Yes

No

\$5,000

Construction

☒ Yes

No

\$40,000

Programming

Yes

☒ No

\$

Equipment - directly related to activities supporting the construction improvements of the project; maintenance equipment is not eligible.

☒ Yes

No

\$75,000

Subtotal

\$126,500

This program does permit the use of funds to cover indirect costs. Do you want to include indirect costs in this project?*

Yes

☒ No

Budget Total

\$126,500

Grant amount requested*

\$126,500

Does this project have match?*

Yes

☒ No

Total Match

\$

Total Project Cost

\$126,500

Maintenance - Funding identified is based upon possible need to help support maintaining the project. Please note that the spark grant does not allow for ongoing maintenance, however the DNR may utilize this information to help align additional funding opportunities.

\$

DNR Only

Additional Information

1. Click **SAVE** to save changes.
2. See the Grant Program handbook [here](#) for additional information.

Additional Information

Provide any additional information relevant to the project such as site photos, support letters, surveys, etc.

Title:

Document Upload:

Certification by Authorized Official

1. Click **Save** to save changes.
2. Only an Authorized Official may complete this page.

By saving this page, I certify that I am a designated official for the applicant and that all statements on this application and the attachment hereto are true, complete and accurate to the best of my knowledge.

I understand that if funded, all funds must be obligated into third party contract by December 31, 2024.

I understand that if funded, this project will need to be fully expended and completed by October 31, 2026.

Authorized Official

Date



City of Fraser

CENTENNIAL COMMUNITY

City Manager
Elaine Leven
CITY CLERK
Cynthia Greenia

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Patrice M. Schornak
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Patrick O'Dell
Dana Sutherland

CITY OF FRASER

MACOMB COUNTY, MICHIGAN

RESOLUTION OF AUTHORIZATION – SPARK GRANT APPLICATION “BLANKE PARK IMPROVEMENTS”

Resolution # 2022-012

WHEREAS, the City of Fraser City Council supports the Department of Natural Resources' (DNR) submission of an application titled, “Blanke Park Improvements” to the Spark Grant Program for reconstructing the pathway and installing new adult exercise equipment at Blanke Park; and,

WHEREAS, the location of the proposed project is within the jurisdiction of the City of Fraser; and,

WHEREAS, the proposed project, if completed, will be a benefit to the community; and,

WHEREAS, with this resolution of support it is acknowledged that the City of Fraser is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that the City of Fraser City Council hereby supports submission of a Spark Grant Application for Blanke Park in the amount of \$282,000, by the DNR.

AYES:

NAYES:

ABSENT:

I, Cindi Greenia, City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Fraser City Council at a regular meeting thereof held on the 8th day of December 2022

Cynthia Greenia, City Clerk
City of Fraser

Michael Carnagie, Mayor
City of Fraser

Applicant Information

1. All required fields are marked with an *.
2. Click **SAVE** to save changes.
3. See the Grant Program handbook [here](#) for additional information.

Name of Applicant (Government Unit)*	Unique Entity Identifier Number*	Sigma Vendor Number*	SIGMA Address ID*
City of Fraser	LX7CBSLCTBT7	CV0048430	48430

Organization Type*

Local Unit of Government

Name of Authorized Representative*

Sarah Mistretta

Title*

Assistant City Manager/Recreation Dir.

Address*	City*	State*	ZIP*	County*
33000 Garfield Road	Fraser	MI	48026	Macomb County

Telephone*	E-mail*
(586) 293-3100	smistretta@micityoffraser.com

State House District*	State Senate District*	U.S. Congress District*
District 62	District 11	District 10

The following link contains District Maps - <https://www.michigan.gov/micrc/mapping-process/final-maps>

Proposal Title (Not to exceed 60 characters)*

Blanke Park Improvements

Address of Site*	City, Village or Township of Site*	Zip*
34105 Mulvey Road	Fraser	48026

County in which Site is located*

Macomb

What is/will be the applicant's type of ownership and control of the property?*

☒ Fee simple ownership. Please upload the deed and site control form which can be found in the handbook.

Blanke Park Deed.pdf

Less than fee simple. Explain what rights the applicant has and what agency holds the underlying fee simple ownership.

Lease/Easement. Upload a copy of the lease/easement and site control form which can be found in the handbook.

Latitude/Longitude at park entrance*

42.547159

-82.953301

DNR Only

Regional Partner

Project Category

Comments

Narrative Details - Part 1

1. All required fields are marked with an*.
2. Click **SAVE** to save changes.
3. To add rows to a section, click the + button.
4. See the Grant Program handbook [here](#) for additional information.

Park Name*

Blanke Park

Is this an existing park?*

☒ Yes

No

If yes, please explain what features currently exist at the park?

The only current amenity at Blanke Park is a walking trail.

If you are submitting multiple Spark applications, what is the priority for this application? (1=highest)*

3

Proposal Description

What do you want to do?*

This is a neighborhood park and contains a walking path that doesn't meet the current standards for a fully accessible pathway. We would like to renovate and widen the existing pathway to make it ADA compliant. We would also like to add more seating options and adult exercise equipment.

1. Public benefit and anticipated outcomes

1a. How was the community negatively impacted by COVID? How does this project address that? (Maximum of 10 Points)*

Due to COVID our entire recreation department was dismantled and we have been struggling to get back up and running. We have not been able to staff any programming or many community events. This project would provide safer and improved facilities for residents and visitors. New and updated facilities bring a level of excitement that draw people in and make them want to utilize the park, which would be beneficial from a physical and mental health perspective. It would be a great opportunity to bring the community together after a couple of difficult years.

1b. How will this project contribute to strong healthy communities that promote health and safety? (Maximum of 8 Points)*

There is lots of space for social distancing at this park, and the improvements will provide a safe environment and new equipment to improve the strength and health of adults. This will motivate people to use the park more than they currently do.

1c. What kind of stakeholder and community input did you have? (Maximum of 4 Points)*

We recently conducted a community wide survey as part of our update to our Parks and Recreation Master Plan. Improvements to Blanke Park were noted as a priority for investment.

While not a requirement for funding, is this project part of a community recreation or capital improvement plan?*

Our Parks and Recreation plan includes as an action item to renovate and widen the existing path and to add additional seating options and adult exercise equipment.

Please provide examples of documented stakeholder and community input that you have (including Letters of Support).

1d. Certified Resolution from the highest governing body (Maximum of 2 Points):*

Blanke Park Spark Grant Resolution.pdf

2. Access to the Project Site

2a. Access to the Project Site: Based upon the geographic location of the proposed project, the DNR will determine what portion of the community's population will be within a half mile of the project site. (Maximum of 7 Points)

2b. How will the public reasonably access the project site. Select all that apply.* (Maximum of 7 Points)

Vehicle

☒ Bus stop within 0.25 miles

☒ Sidewalk

Boat/Kayak

☒ Bike

Trail

Dial-a-ride

2c. What programs and partnerships currently exist that bring people to your project and activate the space?***Example – Summer camp, farmers market, music in the park etc. (Maximum of 3 Points)**

We recently partnered with Advancing Macomb to provide recreational services to the City. This park can be utilized to host a number of the services they provide.

3. Financial and Social Considerations

Household income, park density, and health are all important attributes of a strong, healthy community and the basis for the social and financial scoring section. DNR will score this section based on statewide available data and the geographical location of the proposed project. (Maximum of 19 Points)

DNR Only

Narrative Details - Part 2

1. All required fields are marked with an *.
2. Click **SAVE** to save changes.
3. To add rows to a section, click the + button
4. See the Grant Program handbook [here](#) for additional information

4. Clarity of scope and ability to execute

4a. Provide your targeted dates for the following project milestones.* (Maximum of 10 Points)

	Target Completion Date	Description of Timeline
Public Input	4/13/2023	<i>This would be in conjunction with the budget process</i>
Planning and Design	6/8/2023	<i>Minimal planning and design work is required</i>
Bidding (must be complete by 12/31/2024)	9/14/2023	<i>Bid documents would be prepared and ready for our September meeting</i>
Construction (must be complete by 10/31/2026)	6/30/2024	<i>Work would start in the spring and be completed by summer</i>
Programming and activation	7/1/2024	<i>Plan to have all work completed and available for use</i>

Conceptual Site Development:*

Blanke Park Concept Plan.pdf

Do you have a Licensed Landscape Architect, Engineer, or Architect under contract or on staff for this project?*

Yes ☐ No ☒

Are construction plans and specifications available?*

Yes ☐ No ☒

4b. Are Federal, State and/or Local permits required for the project?* (Maximum of 4 Points)

☒ Yes ☐ No

EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINING PERMIT REQUIREMENTS

TYPE OF PERMIT	PERMITTING AGENCY	OR DETERMINING PERMIT REQUIREMENTS	Permit Status
<i>Construction</i>	<i>City of Fraser</i>	<i>will be obtained prior to construction</i>	<i>Initial Consultation</i>
Is there any evidence of contamination within the project area?*		Yes ☐	☒ No

Select all the following project partners or support staff.

Contact Name	Description
☒ Local Government Staff	<i>Elaine Leven</i>
☒ Local Government Staff	<i>Sarah Mistretta</i>
☒ Local Government Staff	<i>Mark Ragsdale</i>
Non-Profit Organization/Group	
Community Foundation	
Regional Planning Agency	
Volunteer	
Friends Group	
State or Federal Agency	
Land Conservancy	
Other	

5. Access to new opportunities for people of all abilities

5a. Please select what groups you have received feedback from and upload the associated support documentation.* (letters, plan review comments, testimonials, etc.) (Maximum of 5 Points)

☒ No feedback received.

Center for Independent Living

Center for Assisted Living

Local or regional Disability Network

Physical or Recreational Therapist

Individual

Formal Group or Organization

Other

5b. What specific features make your project unique and can clearly show that input from the above groups has been incorporated?* (Maximum of 10 Points)

Though we have not received specific input regarding this project for the grant application, we have recently solicited feedback for our Parks and Recreation Master Plan and this park was rated on the higher end of priorities, in particular for the lack of amenities.

6. New Construction, Renovation and Future Maintenance

Please do not include mobilization, site work, etc. in the scope list.

Questions 6a1 and 6a2 - Maximum of 7 points.

6a1. Is new construction part of your project?*

☒ Yes

No

If yes, please identify the major components of your construction project.

Scope List

Brief Description

Exercise Station(s)

Install adult exercise equipment along pathway

6a2. Is this renovation (replace with the same scope item) or redevelopment (change of use with similar footprint) part of your project?*

☒ Yes

No

If yes, please identify the major components of your construction project.

Scope List

Brief Description

Age of existing item in years?

Trail 8' wide or more

Walking trail throughout the park

20-30 years

What mechanisms and resources are in place to maintain this investment? Please check all that apply.*

☒ General Fund support for Parks and Recreation

Mileage

Endowment Fund

Grants

Friends Group

Dedicated Parks and Recreation Staffing

None of the above

Other

Based upon the existing mechanisms and resources, how long could you maintain this investment?*

The equipment purchased and park updates would have an expected lifespan of 20 years. Our DPW staff would continue to maintain the paths as needed.

6b. Describe the selection of materials, the way the project is designed, and other features that make it sustainable.* (Maximum of 2 Points)

The materials purchased would be metal and recycled plastic which would be long lasting and environmentally friendly. We would solicit feedback from the public regarding the design of the plan subject to council approval.

6c. What design features or considerations in your project reduces long term maintenance?* (Maximum of 2 Points)

The type of equipment purchased would be durable, low to no maintenance.

DNR Only

Financial Details

1. Click **SAVE** to save changes and generate calculations.
2. To add rows to a section, click the + button.
3. See the Grant Program handbook [here](#) for additional information.

Budget Categories

Need for project?*

Total Cost

Pre-planning - Only includes conceptual designs, public input, public surveys and other meetings.

☒ Yes

No

\$2,000

Administration - Internal activities necessary to support the oversight and implementation of the project. This category is capped at 5% of the Project Subtotal.

☒ Yes

No

\$5,000

Project Permitting, Plan Designs and Oversight - This category is capped at 25% of the Project Subtotal.

☒ Yes

No

\$5,000

Construction

☒ Yes

No

\$250,000

Programming

Yes

☒ No

\$

Equipment - directly related to activities supporting the construction improvements of the project; maintenance equipment is not eligible.

☒ Yes

No

\$20,000

Subtotal

\$282,000

This program does permit the use of funds to cover indirect costs. Do you want to include indirect costs in this project?*

Yes

☒ No

Budget Total

\$282,000

Grant amount requested*

\$282,000

Does this project have match?*

Yes

☒ No

Total Match

\$

Total Project Cost

\$282,000

Maintenance - Funding identified is based upon possible need to help support maintaining the project. Please note that the spark grant does not allow for ongoing maintenance, however the DNR may utilize this information to help align additional funding opportunities.

\$

DNR Only

Additional Information

1. Click **SAVE** to save changes.
2. See the Grant Program handbook [here](#) for additional information.

Additional Information

Provide any additional information relevant to the project such as site photos, support letters, surveys, etc.

Title:

Document Upload:

Certification by Authorized Official

1. Click **Save** to save changes.
2. Only an Authorized Official may complete this page.

By saving this page, I certify that I am a designated official for the applicant and that all statements on this application and the attachment hereto are true, complete and accurate to the best of my knowledge.

I understand that if funded, all funds must be obligated into third party contract by December 31, 2024.

I understand that if funded, this project will need to be fully expended and completed by October 31, 2026.

Authorized Official

Date



Fraser City Council Agenda Item

SUBJECT TITLE:	Employee Handbook Update	DATE SUBMITTED:	New
PREPARED BY:	Elaine Leven	NEW OR RETURNING:	11/30/2022
REQUEST			
In a continuing effort of reviewing personnel policies Assistant City Manager Sarah Mistretta and I worked with Labor Council to develop language regarding sick time in the Employee Handbook. This revised section would replace the current Sick and Short Term Disability Policy. This would impact non-union personnel, including department heads and myself.			
BUDGET IMPACT			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable (If sole source, include an additional recommended motion to waive competitive bidding)			
Amount:			
Account Number(s):			
Requires Budget Amendment: ☐ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☐ NO ☐ YES - Amount:			
Requires Travel Expenses: ☐ NO ☐ YES - Amount:			
Offset by Grant Funding: ☐ NO ☐ YES - Amount:			
Additional Information:			
ATTACHMENTS			
Section 8.4 of the City of Fraser Employee Handbook			
RECOMMENDED MOTION(s)			
Motion to approve the recommended changes to the Employee Handbook as submitted, delete any associated references, and reindex as applicable.			

City of Fraser Employee Handbook

Sick Leave Amendments

8.4 Sick Leave

Employees receive sick leave days as outlined in the collective bargaining agreement or offer letter, in compliance with MI PMLA 2018 PA 338. Exempt employees may utilize sick leave in accordance with the [Sick and Short Term Disability Policy](#) located in the appendix.

Employees whose terms and conditions of employment are governed by a collective bargaining agreement should refer to their collective bargaining agreement. For all other employees, the following policy applies. Regular full-time employees shall accrue one sick day per month in which he or she is on the City's payroll for at least 20 calendar days. Part-time employees shall accrue one-hour of sick leave for every thirty (30) hours actually worked. Sick leave shall be subject to a maximum accumulation of 120 days. Employees shall not be permitted to use sick leave until the 90th calendar day after commencing employment.

Sick leave shall be paid only for regular time actually lost from work due to sickness or disability of the employee or the employee's legal spouse, children, mother or father who reside with the employee, or any other reason required by Michigan law, which prevents the employee from performing his or her normal work functions. The City reserves the right to require proof of illness. Unused sick leave is not payable to the employee upon separation of employment.

City of Fraser		
Human Resource Policy		
Policy Number	Sick and Short Term Disability Policy	
Initial Policy:	Prepared by: Amy Cell, Human Resources	Council Approved: 10/14/2021
Revision:	Revised by:	Council Approved:

~~SICK AND SHORT-TERM DISABILITY POLICY~~

~~The short-term disability benefit provided by the City of Fraser is an employer-funded plan providing income replacement for employees unable to work due to illness, pregnancy or injury.~~

Eligibility

~~A regular, full-time employee who is unable to work due to illness, pregnancy or injury is eligible. An employee receiving workers' compensation or disability pay under any state or federal plan is ineligible for this benefit. To be eligible for continued disability benefits, the employee must not engage in outside employment and is expected to avoid activities that may delay recovery and return to work.~~

Medical Certification

~~The employee must provide after being off 5 days FMLA documentation including medical certification of the disability that includes the start and expected end date of the disability. This certification must be submitted to human resources, who will review the certification and with the employees manager make a determination on benefit qualification.~~

Benefit Payment

~~The actual short-term disability benefit is defined in your collective bargaining agreement or offer letter. Payments are made on regularly scheduled paydays. The benefit is taxable income.~~

Return to Work

~~The employee must return to work as soon as permitted by their health care provider. The employee must submit a fitness for duty clearance to the director of human resources. An employee whose absence has been designated as Family and Medical Leave Act (FMLA) leave is eligible for reinstatement as provided by the FMLA.~~

~~Employees with questions regarding this policy should contact the director of human resources.~~

~~Attached to this document please find the language from the CBA's for Clerical/Court and DPW Short Term Disability provisions. The POAM, COAM, and POLC have Sick Leave provisions and you should refer to those CBA's for the details of Sick Leaves.~~



Fraser City Council Agenda Item

SUBJECT TITLE:	Library Bond Project Update	DATE SUBMITTED:	11/30/2022
PREPARED BY:	Lorena McDowell	NEW OR RETURNING:	Returning
REQUEST			
Updates on bonding project and ability to answer additional questions. We in the process of having the building inspected and conducting an environmental assessment, and reviewing title, all of which will be completed by our due diligence deadline of December 15.			
BUDGET IMPACT (SKIP AND DELETE SECTION IF NOT APPLICABLE)			
Amount: Issuance of bonds not to exceed 7 million			
Account Number(s): no city account numbers			
Requires Budget Amendment: ☒ NO ☐ YES - Amount:			
Requires Reoccurring Charges: ☒ NO ☐ YES - Amount:			
Requires Travel Expenses: ☒ NO ☐ YES - Amount:			
Offset by Grant Funding: ☒ NO ☐ YES - Amount:			
☐ Obtained Quotes ☐ Solicited Bids thru RFP ☐ Sole Source ☒ Not Applicable			
Additional Information: Bonds would be repaid by the Library from the recent millage funds over the course of 20 years.			
ATTACHMENTS			
Title documents for current building plus informational memo Concept program schedule Updated costs for current prices for upgrading building Prototype plans for new building Statement of community relationship between libraries and the local populace and economy			
RECOMMENDED MOTION			
INTERNAL USE FOR CLERK:			
COUNCIL ACTION:		MEETING DATE:	

MEMO

FOSTER SWIFT
FOSTER SWIFT COLLINS & SMITH PC || ATTORNEYS

ATTORNEY-CLIENT PRIVILEGE

TO: Lorena McDowell
FROM: Scott H. Hogan
DATE: November 29, 2022
RE: Title to the Current Library Property

We obtained a title search for the current Library property at 16330 East 14 Mile Road, Fraser, Michigan 48026. The title search is attached. The City holds title to the property. The property was obtained from St. Johns Evangelical Lutheran Church, U.A.C. in 1978 and confirmed in a deed from the City of Fraser Building Authority to the City in 1993. The Church's title goes back to before 1905. The property is subject to a sanitary sewer easement from 2016. There is a requirement from the original plat that any building on the property have a construction cost of at least \$4000.

There are no restrictions on the sale of the property. The Southern portion of the property has a cemetery. Any sale of the property would require that the cemetery be split from the remainder of the property, and the City retain the cemetery property. The City has a survey describing that split, and a draft of an easement for access to the cemetery, so most of the work has been done to obtain the split.

SHHjls

25657:00001:100088014-1



LIBERTY TITLE

PROTECTING PROPERTY RIGHTS SINCE 1974

INVOICE

Invoice Date: 11/14/2022
File/invoice No.: LIB179769
Underwriter: Westcor Land Title Insurance Company

Revision No.: 0

BILLING

Billed To:

Foster Swift Collins & Smith PC
1700 East Beltline, N.E. Suite 200
Grand Rapids, MI 49525-7044
(616) 726-2205

Remit Payment To:

Liberty Title Agency
1025 E. Maple Street
Birmingham, MI 48009
(248) 434-5560

DETAILS

Property Address: 16330 E 14 Mile Rd., Fraser, MI 48026
Purchaser(s):
Seller(s): City of Fraser - Library

DESCRIPTION

AMOUNT

INFORMATIONAL COMMITMENT

Title - Title Search Fee to Liberty Title

\$400.00

Invoice Total Amount Due

\$ 400.00





ALTA Commitment Form
(Adopted 06-17-06) (Revised 08-01-2016)

COMMITMENT FOR TITLE INSURANCE
ISSUED BY
WESTCOR LAND TITLE INSURANCE COMPANY

NOTICE

IMPORTANT— READ CAREFULLY: THIS COMMITMENT IS AN OFFER TO ISSUE ONE OR MORE TITLE INSURANCE POLICIES. ALL CLAIMS OR REMEDIES SOUGHT AGAINST THE COMPANY INVOLVING THE CONTENT OF THIS COMMITMENT OR THE POLICY MUST BE BASED SOLELY IN CONTRACT.

THIS COMMITMENT IS NOT AN ABSTRACT OF TITLE, REPORT OF THE CONDITION OF TITLE, LEGAL OPINION, OPINION OF TITLE, OR OTHER REPRESENTATION OF THE STATUS OF TITLE. THE PROCEDURES USED BY THE COMPANY TO DETERMINE INSURABILITY OF THE TITLE, INCLUDING ANY SEARCH AND EXAMINATION, ARE PROPRIETARY TO THE COMPANY, WERE PERFORMED SOLELY FOR THE BENEFIT OF THE COMPANY, AND CREATE NO EXTRACTIONAL LIABILITY TO ANY PERSON, INCLUDING A PROPOSED INSURED.

THE COMPANY'S OBLIGATION UNDER THIS COMMITMENT IS TO ISSUE A POLICY TO A PROPOSED INSURED IDENTIFIED IN SCHEDULE A IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF THIS COMMITMENT. THE COMPANY HAS NO LIABILITY OR OBLIGATION INVOLVING THE CONTENT OF THIS COMMITMENT TO ANY OTHER PERSON.

COMMITMENT TO ISSUE POLICY

Subject to the Notice; Schedule B, Part I—Requirements; Schedule B, Part II—Exceptions; and the Commitment Conditions, WESTCOR LAND TITLE INSURANCE COMPANY, a California Corporation (the "Company"), commits to issue the Policy according to the terms and provisions of this Commitment. This Commitment is effective as of the Commitment Date shown in Schedule A for each Policy described in Schedule A, only when the Company has entered in Schedule A both the specified dollar amount as the Proposed Policy Amount and the name of the Proposed Insured.

If all of the Schedule B, Part I—Requirements have not been met within six (6) months after the Commitment Date, this Commitment terminates and the Company's liability and obligation end.

IN WITNESS WHEREOF, **WESTCOR LAND TITLE INSURANCE COMPANY** has caused its corporate name and seal to be hereunto affixed and by these presents to be signed in facsimile under authority of its by-laws, effective as of the date of Commitment shown in Schedule A.

Issued By:

WESTCOR LAND TITLE INSURANCE COMPANY

David M. Higgins

Liberty Title Agency



By:

Mary O'Donnell
President

Attest:

Patricia W. Power
Secretary

This page is only a part of 2016 ALTA Commitment for Title Insurance issued by Westcor Land Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; and Schedule B, Part II-Exceptions.

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File No.: LIB179769

ALTA Commitment For Title Insurance 8-1-16

AMERICAN
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COMMITMENT CONDITIONS

1. DEFINITIONS

- (a) "Knowledge" or "Known": Actual or imputed knowledge, but not constructive notice imparted by the Public Records.
- (b) "Land": The land described in Schedule A and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is to be insured by the Policy.
- (c) "Mortgage": A mortgage, deed of trust, or other security instrument, including one evidenced by electronic means authorized by law.
- (d) "Policy": Each contract of title insurance, in a form adopted by the American Land Title Association, issued or to be issued by the Company pursuant to this Commitment.
- (e) "Proposed Insured": Each person identified in Schedule A as the Proposed Insured of each Policy to be issued pursuant to this Commitment.
- (f) "Proposed Policy Amount": Each dollar amount specified in Schedule A as the Proposed Policy Amount of each Policy to be issued pursuant to this Commitment.
- (g) "Public Records": Records established under state statutes at the Commitment Date for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without Knowledge.
- (h) "Title": The estate or interest described in Schedule A.

2. If all of the Schedule B, Part I—Requirements have not been met within the time period specified in the Commitment to Issue Policy, this Commitment terminates and the Company's liability and obligation end.

3. The Company's liability and obligation is limited by and this Commitment is not valid without:

- (a) the Notice;
- (b) the Commitment to Issue Policy;
- (c) the Commitment Conditions;
- (d) Schedule A;
- (e) Schedule B, Part I—Requirements; and
- (f) Schedule B, Part II—Exceptions; and
- (g) signed by the Company or its issuing agent that may be in electronic form.

4. COMPANY'S RIGHT TO AMEND

The Company may amend this Commitment at any time. If the Company amends this Commitment to add a defect, lien, encumbrance, adverse claim, or other matter recorded in the Public Records prior to the Commitment Date, any liability of the Company is limited by Commitment Condition 5. The Company shall not be liable for any other amendment to this Commitment.

5. LIMITATIONS OF LIABILITY

- (a) The Company's liability under Commitment Condition 4 is limited to the Proposed Insured's actual expense incurred in the interval between the Company's delivery to the Proposed Insured of the Commitment and the delivery of the amended Commitment, resulting from the Proposed Insured's good faith reliance to:
 - (i) comply with the Schedule B, Part I—Requirements;
 - (ii) eliminate, with the Company's written consent, any Schedule B, Part II—Exceptions; or
 - (iii) acquire the Title or create the Mortgage covered by this Commitment.
- (b) The Company shall not be liable under Commitment Condition 5(a) if the Proposed Insured requested the amendment or had Knowledge of the matter and did not notify the Company about it in writing.

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ALTA Commitment For Title Insurance 8-1-16

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- (c) The Company will only have liability under Commitment Condition 4 if the Proposed Insured would not have incurred the expense had the Commitment included the added matter when the Commitment was first delivered to the Proposed Insured.
- (d) The Company's liability shall not exceed the lesser of the Proposed Insured's actual expense incurred in good faith and described in Commitment Conditions 5(a)(i) through 5(a)(iii) or the Proposed Policy Amount.
- (e) The Company shall not be liable for the content of the Transaction Identification Data, if any.
- (f) In no event shall the Company be obligated to issue the Policy referred to in this Commitment unless all of the Schedule B, Part I—Requirements have been met to the satisfaction of the Company.
- (g) In any event, the Company's liability is limited by the terms and provisions of the Policy.

6. LIABILITY OF THE COMPANY MUST BE BASED ON THIS COMMITMENT

- (a) Only a Proposed Insured identified in Schedule A, and no other person, may make a claim under this Commitment.
- (b) Any claim must be based in contract and must be restricted solely to the terms and provisions of this Commitment.
- (c) Until the Policy is issued, this Commitment, as last revised, is the exclusive and entire agreement between the parties with respect to the subject matter of this Commitment and supersedes all prior commitment negotiations, representations, and proposals of any kind, whether written or oral, express or implied, relating to the subject matter of this Commitment.
- (d) The deletion or modification of any Schedule B, Part II—Exception does not constitute an agreement or obligation to provide coverage beyond the terms and provisions of this Commitment or the Policy.
- (e) Any amendment or endorsement to this Commitment must be in writing.
- (f) When the Policy is issued, all liability and obligation under this Commitment will end and the Company's only liability will be under the Policy.

7. IF THIS COMMITMENT HAS BEEN ISSUED BY AN ISSUING AGENT

The issuing agent is the Company's agent only for the limited purpose of issuing title insurance commitments and policies. The issuing agent is not the Company's agent for the purpose of providing closing or settlement services.

8. PRO-FORMA POLICY

The Company may provide, at the request of a Proposed Insured, a pro-forma policy illustrating the coverage that the Company may provide. A pro-forma policy neither reflects the status of Title at the time that the pro-forma policy is delivered to a Proposed Insured, nor is it a commitment to insure.

9. INTENTIONALLY OMITTED

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ALTA Commitment For Title Insurance 8-1-16



**WESTCOR LAND TITLE INSURANCE COMPANY
ALTA COMMITMENT FOR TITLE INSURANCE
(Adopted 6-17-06; Rev. 08-01-2016)**

Transaction Identification Data for reference only:

Issuing Agent: Liberty Title Agency
Issuing Office: 1025 E. Maple Street, Suite 200
Issuing Office's ALTA® Registry ID:
Loan ID Number:
Commitment Number: LIB179769
Issuing Office File Number: LIB179769
Property Address: 16330 E 14 Mile Rd., Fraser, MI 48026
Revision Number: 0

SCHEDULE A

1. Commitment Date: 10/31/2022 at 8:00 AM
2. Policy to be issued:
 - a) () Owner's Policy (ALTA Owner's Policy (6/17/2006))
Proposed Insured: Purchaser with contractual rights under a purchase agreement with the vested owner identified at Item 4 below. The Company herein shall have no liability under this commitment until an endorsement is issued stating the proposed insured. Once the Company herein has been provided with proper names we reserve the right to make any additional exceptions and/or requirements deemed necessary
Proposed Policy Amount:
 - b) () Loan Policy (ALTA Short Form Residential Loan Policy (12/3/2012))
Proposed Insured: Lender with contractual obligations under a loan agreement with the vested owner identified at Item 4 below, or proposed purchaser
Proposed Policy Amount:
3. The estate or interest in the Land described or referred to in this Commitment is FEE SIMPLE
4. The Title is, at the Commitment Date, vested in:

The City of Fraser
5. The Land is described as follows:

SEE SCHEDULE C ATTACHED HERETO

Westcor Land Title Insurance Company



Authorized Signatory

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**WESTCOR LAND TITLE INSURANCE COMPANY
ALTA COMMITMENT FOR TITLE INSURANCE
(Adopted 6-17-06; Rev. 08-01-2016)**

Commitment Number: LIB179769

**SCHEDULE B, PART I
Requirements**

All of the following Requirements must be met:

1. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.
2. Pay the agreed amount for the estate or interest to be insured.
3. Pay the premiums, fees, and charges for the Policy to the Company.
4. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.
5. Note: If, per Public Act 201 of 2010, the land to be insured is defined as "Commercial Real Estate" and the proposed transaction is or will be the subject of a written commission agreement running in favor of a commercial real estate broker, The Company shall be immediately notified and this Commitment will be revised and made subject to such further requirements and exceptions as deemed necessary.
6. SUBMIT A RESOLUTION BY THE BOARD OF DIRECTORS OF THE CITY OF FRASER AUTHORIZING THE PROPOSED TRANSACTION AND DESIGNATING THE OFFICERS AUTHORIZED TO EXECUTE DOCUMENT(S) FOR THE CORPORATION. THE RESOLUTION MUST BE PURSUANT TO A PROPERLY CONDUCTED MEETING OF THE BOARD OF DIRECTORS.
7. PROVIDE EVIDENCE SATISFACTORY TO INSURER THAT THERE ARE NO EXISTING UNRECORDED MORTGAGES OR OTHER LIENS ON SUBJECT PROPERTY.
8. Tax Code: 03-14-06-226-026

ABOVE TAX CODE IS CURRENTLY TAX EXEMPT.

Payment of taxes should be by current tax bill which sets forth interest and penalties, if any. The Company assumes no liability for tax increases occasioned by retroactive revaluation, changes in the land usage or loss of any homestead exemption status for the insured premises.

NOTE: Special Assessments and/or Non-Ad Valorem Taxes are noted below:

None.

9. NOTE: Personal property taxes not examined.

NOTE: The policy is to be issued does not insure against unpaid water, sewer, electric or gas charges, if any, that have not been levied as taxes against these lands. (Meter readings should be obtained and adjusted between appropriate parties.)

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ALTA Commitment For Title Insurance 8-1-16



NOTE: In the event that the Commitment Jacket is not attached hereto, all of the terms, conditions and provisions contained in said Jacket are incorporated herein. The Commitment Jacket is available for inspection at any Company office.

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WESTCOR LAND TITLE INSURANCE COMPANY
ALTA COMMITMENT FOR TITLE INSURANCE
(Adopted 6-17-06; Rev. 08-01-2016)

Commitment Number: LIB179769

SCHEDULE B, PART II
Exceptions

THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

1. Any defect, lien, encumbrance, adverse claim, or other matter that appears for the first time in the Public Records or is created, attaches, or is disclosed between the Commitment Date and the date on which all of the Schedule B, Part I—Requirements are met
2. Rights or Claims of parties in possession not shown by the public records.
3. Easements or claims of easements not shown by the public records.
4. Discrepancies, conflicts in boundary lines, encroachments, overlaps, variations or shortage in area or content, party walls and any other matters that would be disclosed by a correct survey and/or physical inspection of the land.
5. Any lien, or right to lien, for services, labor or material heretofore or hereafter furnished, imposed by law and not shown by the public record.
6. Any water or well rights, or rights or title to water or claims thereof, in, on or under the land.
7. Unpatented mining claims; reservations or exceptions in patents or in the Acts authorizing the issuance of said patents.
8. All taxes, assessments, levies and charges which constitute liens or are due or payable including unredeemed tax sales.
9. Terms and conditions contained in Utility Easement as recorded in [Liber 23952, page 115](#), Macomb County Records.
10. Building and Use Restrictions as recorded in [Liber 219, page 539](#), Macomb County Records, but omitting any covenant or Restriction based on race, color, religion, sex, handicap, familial status, or national origin.
11. Rights of tenants under unrecorded leases, if any.
12. Any loss or damage sustained by the insured resulting from any unpaid water or sewer bill.

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ALTA COMMITMENT FOR TITLE INSURANCE
(Adopted 6-17-06; Rev. 08-01-2016)

Commitment Number: LIB179769

SCHEDULE C

The land referred to in this Commitment is located in the City of Fraser, County of Macomb, State of Michigan, and described as follows:

Beginning at the Northwest corner of Lot 33 thence North 88 degrees 12 minutes 20 seconds East 120.00 feet along the North line of said Lot 33 said line also being the South right of way line 14 Mile (66 feet wide); thence South 01 degrees 37 minutes 19 seconds East 330.11 feet to the Easterly line of Lot 32 of Assessor's Plat No. 1; thence South 38 degrees 50 minutes 07 seconds West 74.89 feet (recorded as South 39 degrees 22 minutes 33 seconds West) along the said Easterly line to the South line of said Lot 32; thence South 88 degrees 27 minutes 45 seconds West 151.56 feet along the said South line of Lot 32 (recorded as South 88 degrees 01 minutes 12 seconds West 151.74 feet) to the Westerly line of said Lot 32; thence North 39 degrees 41 minutes 14 seconds East 122.76 feet along the said Westerly line of Lot 32 (recorded as North 39 degrees 50 minutes 04 seconds East) to the intersection of the Westerly line of said Lot 32 with the Southerly Extension of the West line of Lot 33 of Assessor's Plat No. 1; thence North 01 degrees 47 minutes 40 seconds West 294.29 feet partially along the West line of said Lot 33 and its Southerly extension of the point of beginning.

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ALTA Commitment For Title Insurance 8-1-16

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We respect the privacy expectations of today's consumers and the requirements of federal and state privacy laws. We believe that making you aware of how we use your non-public personal information ("Personal Information"), and to whom it is disclosed, will form the basis for a relationship of trust between us. This Privacy Statement provides that explanation. We reserve the right to change this Privacy Statement from time to time consistent with applicable privacy laws.

We collect Personal Information about you from the following sources;

- Information we receive from you, such as your name, address, telephone number, or social security number;
- Information about your transactions with us, our affiliates, or others. We receive this information from your lender, attorney, real estate broker, etc., and;
- Information from public records.

We do not disclose Personal Information about our customers to anyone, except as permitted by law. We will disclose your Personal Information when you direct or give us permission, when we are required by law to do so, or when we suspect fraudulent or criminal activities. We also may disclose your Personal Information when otherwise permitted by applicable privacy laws such as, for example, when disclosure is needed to enforce our rights arising out of any agreement, transaction or relationship with you. We may also disclose your Personal Information to other title companies if needed to clear title or assist in title production.

One of the important responsibilities of our company is to record documents in the public domain. Such documents may contain your Personal Information.

We restrict access to Personal Information about you to those employees who need to know that information to provide the products or services requested by you or your lender.

We maintain physical, electronic, and procedural safeguards that comply with appropriate Federal and State regulations.

Concurrently with this Notice you may also receive a Privacy Notice from the insurance company we represent in your transaction. Please review that Notice carefully as their privacy policy may differ from ours.

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ALTA Commitment For Title Insurance 8-1-16

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Notice of Privacy Policy**of****Westcor Land Title Insurance Company**

Westcor Land Title Insurance Company ("WLTIC") values its customers and is committed to protecting the privacy of personal information. In keeping with that philosophy, we have developed a Privacy Policy, set out below, that will ensure the continued protection of your nonpublic personal information and inform you about the measures WLTIC takes to safeguard that information.

Who is Covered

We provide our Privacy Policy to each customer when they purchase an WLTIC title insurance policy. Generally, this means that the Privacy Policy is provided to the customer at the closing of the real estate transaction.

Information Collected

In the normal course of business and to provide the necessary services to our customers, we may obtain nonpublic personal information directly from the customer, from customer-related transactions, or from third parties such as our title insurance agents, lenders, appraisers, surveyors or other similar entities.

Access to Information

Access to all nonpublic personal information is limited to those employees who have a need to know in order to perform their jobs. These employees include, but are not limited to, those in departments such as legal, underwriting, claims administration and accounting.

Information Sharing

Generally, WLTIC does not share nonpublic personal information that it collects with anyone other than its policy issuing agents as needed to complete the real estate settlement services and issue its title insurance policy as requested by the consumer. WLTIC may share nonpublic personal information as permitted by law with entities with whom WLTIC has a joint marketing agreement. Entities with whom WLTIC has a joint marketing agreement have agreed to protect the privacy of our customer's nonpublic personal information by utilizing similar precautions and security measures as WLTIC uses to protect this information and to use the information for lawful purposes. WLTIC, however, may share information as required by law in response to a subpoena, to a government regulatory agency or to prevent fraud.

Information Security

WLTIC, at all times, strives to maintain the confidentiality and integrity of the personal information in its possession and has instituted measures to guard against its unauthorized access. We maintain physical, electronic and procedural safeguards in compliance with federal standards to protect that information.

The WLTIC Privacy Policy can also be found on WLTIC's website at www.wltic.com.

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File No.: LIB179769

ALTA Commitment For Title Insurance 8-1-16

QUIT CLAIM DEED
STATUTORY FORM

LIBER 05772662

H849168

KNOW ALL MEN BY THESE PRESENTS: That the City of Fraser Building Authority
whose address is 33000 Garfield Road, Fraser, Michigan 48026

Quit Claims to the City of Fraser

whose address is 33000 Garfield Road, Fraser, Michigan 48026

the following described premises situated in the City of Fraser County of Macomb

and State of Michigan, to-wit:

ASSESSOR'S PLAT NO. 1

BEG AT THE NW COR OF LOT 33 TH N88° 12'20"E 120.00 FT ALONG THE N LINE OF SAID LOT 33 SAID LINE ALSO BEING THE S R.O.W. LINE 14 MILE (66 FT WIDE); TH S01° 37'19"E 330.11 FT TO THE E'LY LINE OF LOT 32 OF AP #1; TH S38°50'07"W 74.89 FT (RECORDED AS S39°22'33"W) ALONG THE SD E'LY LINE TO THE S LINE OF SAID LOT 32; TH S88°27'45"W 151.56 FT ALONG THE SD S LINE OF LOT 32 (RECORDED AS S88°01'12"W 151.74 FT) TO THE W'LY LINE OF SD LOT 32; TH N39°41'14"E 122.76 FT ALONG THE SD W'LY LINE OF LOT 32 (RECORDED AS N39°50'04"E) TO THE INTERSECTION OF THE W'LY LINE OF SD LOT 32 WITH THE S'LY EXTENSION OF THE W LINE OF LOT 33 OF ASSESSOR'S PLAT #1; TH N01°47'40" W 294.29 FT. PARTIALLY ALONG THE W LINE OF SAID LOT 33 AND ITS S'LY EXTENSION TO THE PT OF BEG.
CONTAINING 1.115 ACRES AND SUBJECT TO ANY EASEMENTS OF RECORD.

together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, for the sum of Exempt pursuant to MCLA 207.505(h)

Dated this 26th day of February 1993

Signed in the presence of:

Patricia Jamison
Patricia Jamison
Helen Karen Boguth
Helen Karen Boguth

Signed by:

CITY OF FRASER

By Frank Rubino
FRANK RUBINO

Its Chairman

and Marion S. Piontek
MARION S. PIONTEK

Its Secretary

STATE OF MICHIGAN)
)SS
COUNTY OF MACOMB)

The foregoing instrument was acknowledged before me this 26th day of February 1993 by Frank Rubino, Chairman, and Marion S. Piontek, Secretary of the City of Fraser Building Authority

My Commission expires

HELEN KAREN BOGUTH
NOTARY PUBLIC - MACOMB COUNTY, MICH
MY COMMISSION EXPIRES 06-27-94

When Recorded Return To:

Send Subsequent Tax Bills To:

Drafted by: Neil J. Latta
Attorney at Law
Business Address:
12500 Hall Road, Suite 350
Sterling Heights, MI 48313-1151

Grantee

Tax Parcel #

Recording Fee

59.00

Revenue Stamp

Exempt

WARRANTY DEED
STATUTORY FORM

3002 1



Philip F. Greco
TITLE COMPANY
A527410

KNOW ALL MEN BY THESE PRESENTS: That St. John's Evangelical Lutheran Congregation, U.A.C. of the Village of Fraser, a Michigan Ecclesiastical Corporation whose address is 16330 14 Mile Road, Fraser, MI 48026

Convey and Warranty to City of Fraser,

whose street number and postoffice address is 33000 Garfield FRASER, MICHIGAN
the following described premises situated in the City of Fraser County of Macomb and State of Michigan, to-wit:

(SEE ATTACHED FOR REAL ESTATE DESCRIPTION)



together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining.

for the sum of \$49,500

RECORDED IN MACOMB COUNTY
RECORDS AT: 3:49 P.M.
SEP 13 1978

subject to Building and use restrictions and easements of record if any,

Dated this 14th

day of August

1978

Signed in the presence of:

Signed by:

Joyce A. Gozdor
JOYCE A. GOZDOR
Bernadine Pohl
BERNADINE POHL

St. John's Evangelical Lutheran Congregation U.A.C. of the Village of Fraser, a

Robert A. Detrick
Robert A. Detrick, Trustee

Joseph M. Cerniak, Jr.
Joseph M. Cerniak, Jr., Trustee
Wesley Pohl
Wesley Pohl, Trustee

Michigan Ecclesiastical Corporation

STATE OF MICHIGAN
COUNTY OF Macomb

The foregoing instrument was acknowledged before me this 14th day of August 1978 by St. John's Evangelical Lutheran Congregation, U.A.C. of the Village of Fraser, a Michigan Ecclesiastical Corporation

JOYCE A. GOZDOR
Notary Public, Macomb County, Mich.
My Commission Expires 3-10-79 19

Joyce A. Gozдор
Notary Public,
County, Michigan

Who is to certify that amount due to the County Treasurer's records there are no tax liens on this property and that taxes are paid for the year ending on date of this instrument except 19 1980

SEP 13 1978
ADAM E. NOWAKOWSKI, Macomb County Treasurer, per
This certification does not include current taxes now being collected.

City Treasurer's Certificate

When Recorded Return To:
David A. McKinnon
City Attorney
33000 Garfield
Fraser, MI 48026

Send Subsequent Tax Bills To:
City of Fraser
33000 Garfield
Fraser, MI 48026

Drafted by: David A. McKinnon
Business Address
33000 Garfield
Fraser, MI 48026

Tax Parcel # Recording Fee 5- Revenue Stamps 54.45

3002 2

REAL ESTATE DESCRIPTION:

Land in the City of Fraser, Macomb County, Michigan, described as:
Part of Assessors Plat No. 1, specifically-

Parcel 1: The West 120 feet of Lot 33.

Parcel 2: The westerly portion of lot 32, described as follows:

Commencing at the northwest corner of Lot 33, thence south 1 degree 47 minutes 40 seconds east 297 feet to point of beginning, thence south 39 degrees 50 minutes 4 seconds west 122 feet; thence north 88 degrees 1 minute 12 seconds east 151.74 feet thence north 39 degrees 22 minutes 33 seconds east 74.89 feet, thence north 1 degree 47 minutes 40 seconds west 168.77 feet thence south 39 degrees 50 minutes 4 seconds west 179.98 to point of beginning.

Parcel 3: Part of vacated lot 3 of Steffens and Schneider's Addition described as follows: Commencing at northeast corner of Section 6, Town 1 North, Range 13 East, thence south 88 degrees 12 minutes 20 seconds west 1592.40 feet; thence south 01 degree 51 minutes 27 seconds east 140.79 feet to point of beginning; thence south 54 minutes 16 minutes 30 seconds east 90.06 feet thence south 39 degrees 50 minutes 04 seconds west 107.32 feet along the old center line of Fruehauf Road; thence north 01 degree 51 minutes 27 seconds west 135.05 feet along east sideline of Relocated Fruehauf Road to point of beginning.

UTILITY EASEMENT

That we City of Fraser
 Name of Corporation
 Address 33000 Garfield Road
 Street
Fraser Michigan 48026
 City State Zip

for and in consideration of the sum of One Dollar, to us in hand paid by Our Lady Queen of Martyrs Roman Catholic Church, 16414 Fourteen Mile Road, Fraser, Michigan 48026, do hereby release and convey to Our Lady Queen of Martyrs Roman Catholic Church an Easement for the construction, installation, repair, maintenance and replacement of a sanitary sewer lead, under and across the following described parcel of land. No permanent structure shall be built on said easement, fences excepted.

SEE ATTACHED EXHIBIT "A"

The Easement shall be a permanent Easement described as:

SEE ATTACHED EXHIBIT "A"

The premises so disturbed by reason of the exercise of any of the foregoing powers, shall be reasonably restored to its original condition by the Grantee.

This Easement shall run with the land and be binding upon the heirs, executors, administrators, successors and assigns of the undersigned, as the holders of the legal title to the lands and premises above described.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and seals, this 30th day of March, 2016.

In the Presence of:

Witnesses:

Kelly Ann Dolland
Kelly Dolland City Clerk
 (Type/Print Witness No. 1)

(Type/Print Witness No. 2)

GRANTOR: CITY OF FRASER

 Richard Haberman, City Manager

(Type/Print Name & Title)

ACKNOWLEDGMENT

STATE OF MICHIGAN) ss
 COUNTY OF)

The foregoing instrument was acknowledged before me this 30 day of March, 2016 by

Richard Haberman, City Manager
 (Individual Name(s) and Office (s) Held)

for City of Fraser, Macomb County, Michigan
 (Name of Corporation)

KELLY ANN DOLLAND
 NOTARY PUBLIC, STATE OF MICHIGAN
 COUNTY OF MACOMB
 MY COMMISSION EXPIRES 12-18-2021
 ACTING IN THE COUNTY OF Macomb

Kelly Ann Dolland
 Notary Public Macomb County, Michigan.
 My Commission Expires: 12-18-2021
 Acting in the County of: Macomb

WHEN RECORDED, RETURN TO:
 CITY OF FRASER
 KELLY DOLLAND, CLERK
 33000 GARFIELD ROAD
 FRASER, MICHIGAN 48026

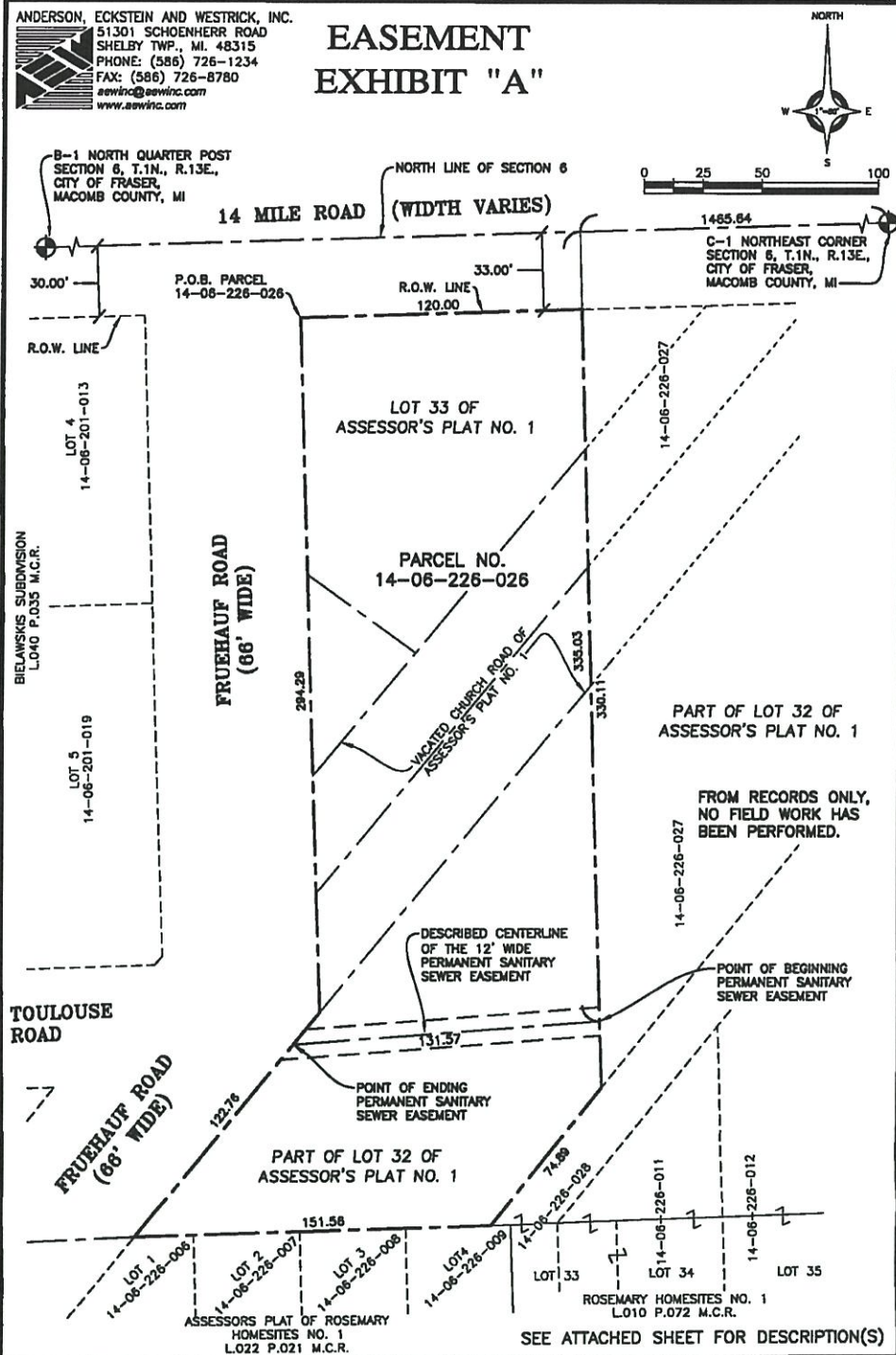
DRAFTED BY:
Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, Michigan 48315

34

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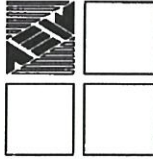
ANDERSON, ECKSTEIN AND WESTRICK, INC.
51301 SCHOENHERR ROAD
SHELBY TWP., MI. 48315
PHONE: (586) 726-1234
FAX: (586) 726-8780
ae@awinc.com
www.awinc.com

EASEMENT EXHIBIT "A"



SEE ATTACHED SHEET FOR DESCRIPTION(S)

GRANTEE (TO):		OUR LADY QUEEN OF MARTYRS ROMAN CATHOLIC CHURCH		PARCEL I.D. NO.: 14-06-226-026	
ADDRESS:		16414 14 MILE ROAD		GRANTOR (FROM): CITY OF FRASER	
CITY, ST., & ZIP:		FRASER, MI 48026		ADDRESS: 33000 GARFIELD ROAD	
SEC: 6		CITY OF FRASER		CITY, ST., & ZIP: FRASER, MI 48026	
COUNTY: MACOMB		AEW NO.: 0190-0371		BOOK NO.: N/A	
DRAWN BY: JOE		CHECKED BY: MAT		EASEMENT NO.: xx	
SCALE: 1" = 50'		SHEET 1 OF 2		CONST. PLAN PAGE NO.: xx	
				DATE OF DRAWING: 03/09/16	

**ANDERSON, ECKSTEIN AND WESTRICK, INC.**

51301 Schoenherr Road, Shelby Township, Michigan 48315
 Civil Engineers • Surveyors • Architects 586-726-1234

MARCH 8, 2016
 AEW 0190-0371
 SHEET 2 OF 2

PARCEL No. 14-06-226-026

PART OF LOT 32, PART OF LOT 33 AND PART OF VACATED CHURCH ROAD OF ASSESSOR'S PLAT No 1 OF THE SUBDIVISION OF THE NORTHEAST QUARTER OF SECTION 6, TOWN 1 NORTH, RANGE 13 EAST, CITY OF FRASER, MACOMB COUNTY, MICHIGAN, BEING DESCRIBED AS:

BEGINNING AT NORTHWEST CORNER LOT 33, THENCE NORTH 88 DEGREES 12 MINUTES 20 SECONDS EAST 120.0 FEET; THENCE SOUTH 01 DEGREES 37 MINUTES 19 SECONDS EAST 330.11 FEET; THENCE SOUTH 38 DEGREES 50 MINUTES 07 SECONDS WEST 74.89 FEET; THENCE SOUTH 88 DEGREES 27 MINUTES 45 SECONDS WEST 151.56 FEET; THENCE NORTH 39 DEGREES 41 MINUTES 14 SECONDS EAST 122.76 FEET; THENCE NORTH 01 DEGREES 47 MINUTES 40 SECONDS WEST 294.29 FEET TO POINT OF BEGINNING.

FROM RECORDS ONLY, NO FIELD WORK WAS PERFORMED.

PERMANENT SANITARY SEWER EASEMENT

A PERMANENT SANITARY SEWER EASEMENT BEING PART OF LOT 32 OF ASSESSOR'S PLAT No 1 OF THE SUBDIVISION OF THE NORTHEAST QUARTER OF SECTION 6, TOWN 1 NORTH, RANGE 13 EAST, CITY OF FRASER, MACOMB COUNTY, MICHIGAN, BEING DESCRIBED AS:

A 12.00 FEET WIDE PERMANENT SANITARY SEWER EASEMENT LYING 6.00 FEET EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE, COMMENCING AT THE NORTHEAST CORNER OF SECTION 6, THENCE ALONG THE NORTH LINE OF SECTION 6 SOUTH 88 DEGREES 12 MINUTES 20 SECONDS WEST 1465.64 FEET; THENCE SOUTH 01 DEGREES 47 MINUTES 40 SECONDS EAST 335.03 FEET TO THE POINT OF BEGINNING OF THIS DESCRIBED CENTERLINE; THENCE SOUTH 85 DEGREES 51 MINUTES 13 SECONDS WEST 131.57 FEET TO THE EASTERLY RIGHT OF WAY LINE OF FRUEHAUF ROAD (66.00 FEET WIDE) AND THE POINT OF ENDING OF THIS DESCRIBED CENTERLINE.

SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS OF WAY OF RECORD OR OTHERWISE.

ANDERSON, ECKSTEIN AND WESTRICK, INC.

ASSESSOR'S PLAT NO. 1

BUILDING AND USE RESTRICTIONS

Plat Liber 14, Page 34
Macomb County Records

Deed Liber 219, Page 539
Macomb County Records

~~This lot nor any part thereof cannot be sold to any person of African blood~~
~~or descent~~ No building costing less than \$4000.00, shall be erected on said
lot nor any part thereof excepting on rear of this lot.

These restrictions shall run with the land.

BURTON ABSTRACT AND TITLE COMPANY

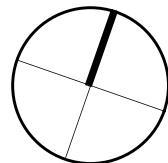
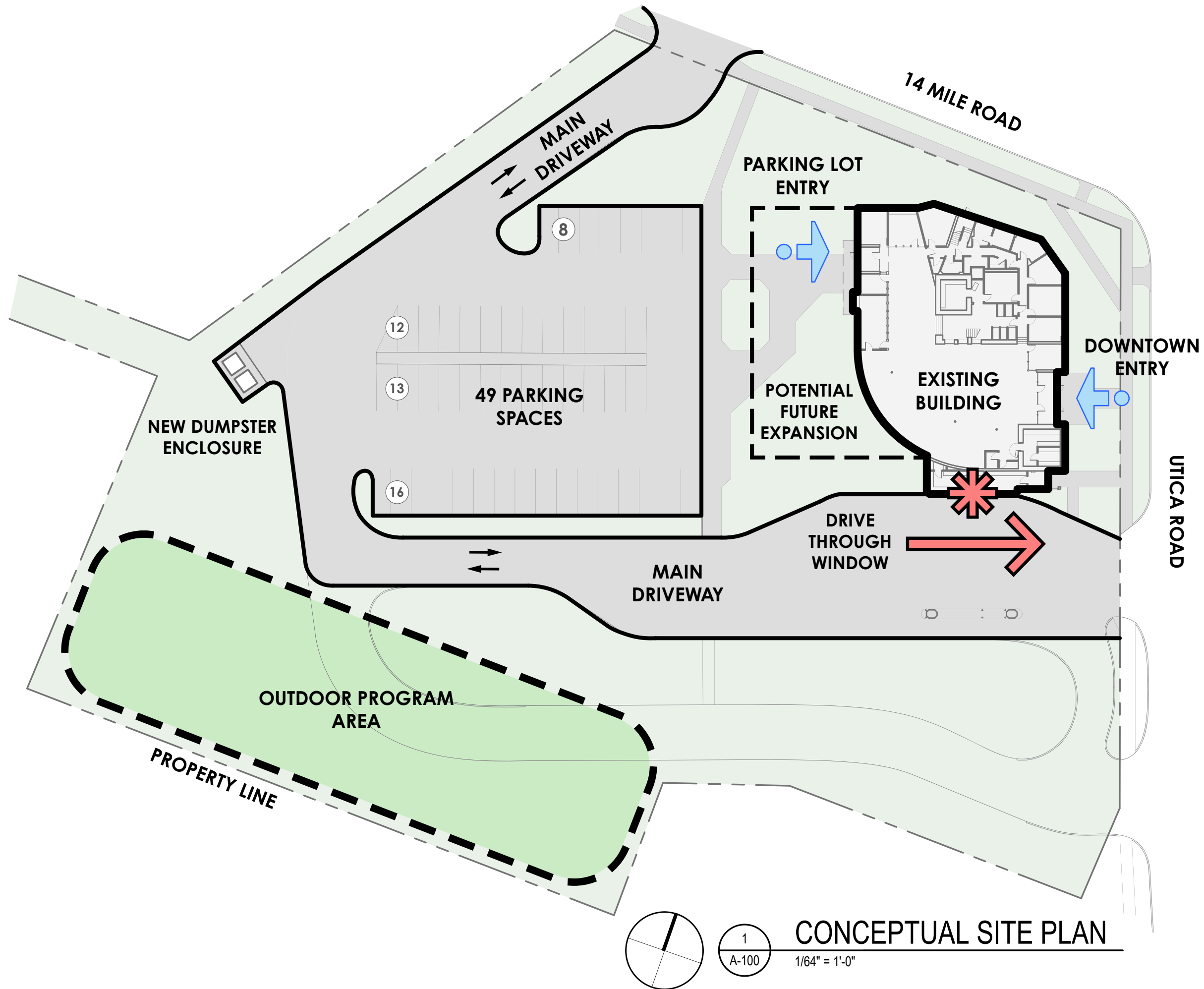
	2022													2023													2024												
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D			
Tasks			Start	⇒			1	2	3	4	5	6	7	X																									
Design & Estimating																																							
Schematic Design/Estimating																																							
Design Development/Estimating																																							
Construction Documents																																							
Bidding & Award																																							
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Board Award																																							
Construction																																							
Material Procurement																																							
Construction																																							

-  Denotes Schematic Design & Estimating
-  Denotes Design Development & Estimating
-  Denotes Design Development & Estimating
-  Denotes Bidding and Award
-  Denotes Procurement
-  Denotes Construction Phase

Fraser Public Library
 Concept Study
 Market Escalation Budget Comparison
 November 7, 2022



	Renovation & New Addition at Existing Location				Renovation at New Location			
		Renovation/Addition (Concept 2021)	Renovation/Addition (Concept 2022 @ 15% Escalation)	1.15		New Location (Concept 2021)	New Location (Concept 2022 @ 15% Escalation)	1.15
Construction (Concept Budget)		\$ 3,646,560.00	\$ 4,193,544.00			\$ 2,713,375.00	\$ 3,120,381.25	
Market Escalation	6%	\$ 218,793.60	\$ 251,612.64		6%	\$ 162,802.50	\$ 187,222.88	
Design Contingency	8%	\$ 291,724.80	\$ 335,483.52		10%	\$ 271,337.50	\$ 312,038.13	
Construction Contingency	10%	\$ 415,707.84	\$ 478,064.02		10%	\$ 314,751.50	\$ 361,964.23	
Construction Subtotal		\$ 4,572,786.24	\$ 5,258,704.18			\$ 3,462,266.50	\$ 3,981,606.48	
Indirect Costs (Budget, +/- 30%)	30%	\$ 1,371,835.87	\$ 1,577,611.25		30%	\$ 1,038,679.95	\$ 1,194,481.94	
General Conditions								
CM Fees								
CM Personnel Reimbursable Costs								
AE Reimbursables & Fees								
FF&E Concept (Budget)		\$ 451,200.00	\$ 451,200.00			\$ 345,000.00	\$ 345,000.00	
Technology Concept (Budget)		\$ 120,320.00	\$ 120,320.00			\$ 92,000.00	\$ 92,000.00	
Moving Costs Concept (Budget)								
Moving/Storage		\$ 100,000.00	\$ 100,000.00			\$ 60,000.00	\$ 60,000.00	
Temporary Location Lease		\$ 77,000.00	\$ 77,000.00			\$ -	\$ -	
Owner Other Costs (Budget)								
Building Permit		\$ 30,000.00	\$ 30,000.00			\$ 20,000.00	\$ 20,000.00	
New Building Purchase		\$ -	\$ -			\$ 1,250,000.00	\$ 1,151,000.00	
Total Concept Budget 2022		\$ 6,723,142.11	\$ 7,614,835.43			\$ 6,267,946.45	\$ 6,844,088.42	

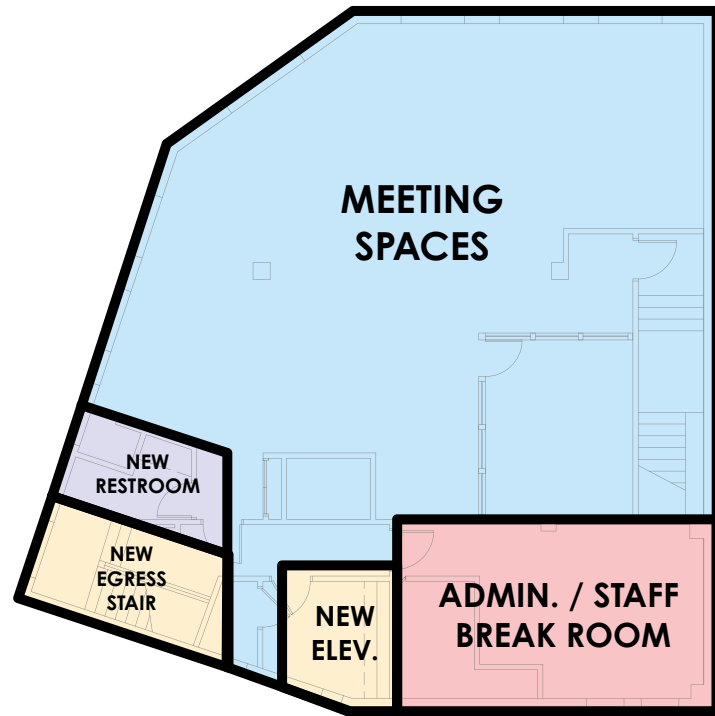


1
A-100

CONCEPTUAL SITE PLAN

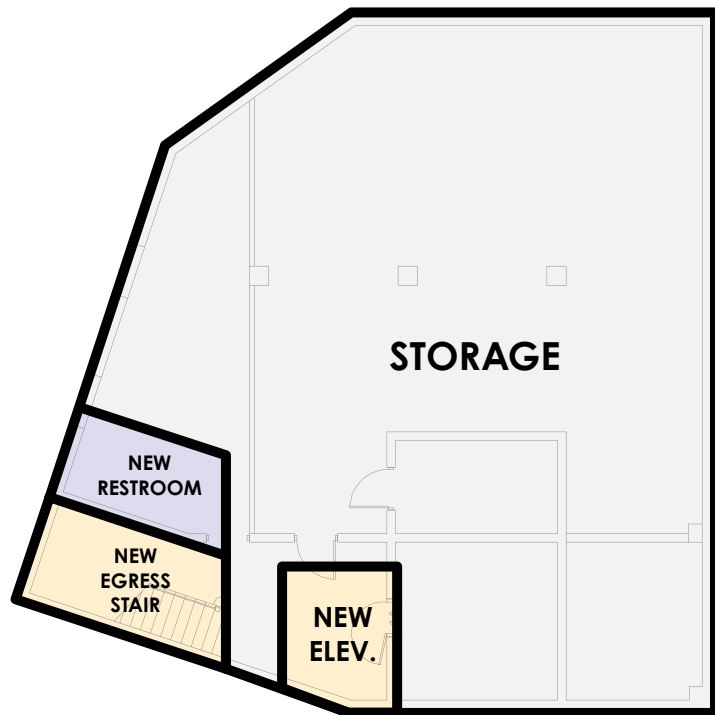
1/64" = 1'-0"





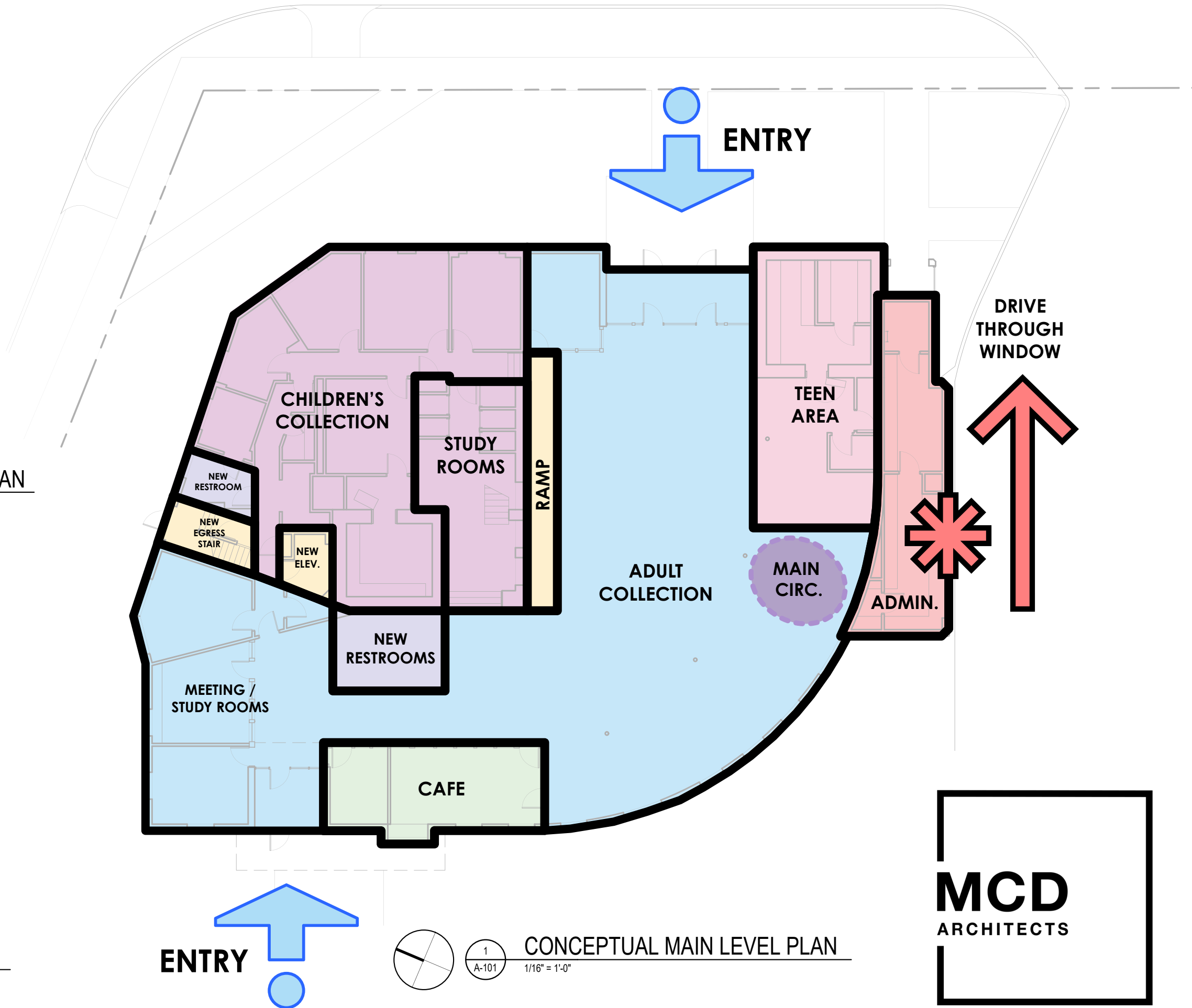
3
A-101
1/16" = 1'-0"

UPPER LEVEL CONCEPTUAL PLAN



2
A-101
1/16" = 1'-0"

BASEMENT CONCEPTUAL PLAN



1
A-101
1/16" = 1'-0"

CONCEPTUAL MAIN LEVEL PLAN

STATEMENT OF COMMUNITY RELATIONSHIP

**EXAMINING THE CONNECTIONS BETWEEN THE E. C. WEBER FRASER PUBLIC
LIBRARY AND OUR LOCAL POPULACE AND ECONOMY**

E. C. Weber Fraser Public Library

Lorena McDowell, *Director*

Kristen Getzin, *Programming and Youth Services Librarian*

Maria Halvorsen, *Cataloging, Reference, and Adult Services Librarian*

Fatima Syed, *Marketing and Development Coordinator*

Alexander Williams, *Head of Circulation and Administrative Assistant*

Library Mission Statement

The Mission of the E. C. Weber Fraser Public Library is to invite educational curiosity and provide our patrons with information and access to resources that encourage learning, facilitate community connections, and a desire to build together while promoting creative exploration.

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Impact on Education	4
Support for Local History	4–5
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Community Usage	5
Professional Staffing	5
Structure	6
Parking	6
References	7–8

I. Local Value of the Library

Multiple studies have demonstrated that public libraries are an invaluable asset to their local communities. In 2021, the Institute of Museum and Library Services (IMLS) found that the presence of public libraries was associated with increased social wellbeing of the communities in which they reside, positively impacting everything from community health to school effectiveness. (Fels Institute of Government, 2010; IMLS, 2021).

Furthermore, public libraries like the E. C. Weber Fraser Public Library are demonstrably beneficial to their local economies. Studies indicate that the mere presence of a public library within a certain distance helps to raise nearby home values as well as increase local spending. (Fels Institute of Government, 2010; Bureau of Business and Economic Research, 2011). Thus, a more centrally-located library serves as an important means of both direct and indirect community support.

Impact on Economy

- In 2011, a consulting report conducted by the Bureau of Business and Economic Research in association with the Labovitz School of Business and Economics at the University of Minnesota – Duluth (2011) found several ways in which libraries positively stimulate local economies, including:
 - Increased property values for homes located within a quarter to a half mile of a public library. In addition, individuals express a preference to live near a public library when given the opportunity.
 - Increased local spending at “firms and establishments close to the library.” In fact, *business proximity to a library increased spending* by patrons utilizing library services.
- In the same 2021 report referenced above, the Institute of Museum and Library Services (IMLS) provided additional support for these findings. These findings directly addressed the notion that a centrally-located library may also support ongoing revitalization efforts. The report stated the following:
 - “Since the early 2000s, new research has focused on the ability of civic institutions to spur urban revitalization. Much of the literature views these institutions [libraries, museums, etc.] as real estate amenities that generate a value premium, reflected primarily in residential property prices and improved ‘attractiveness’ of the overall neighborhood.”
 - “These institutions contribute directly and indirectly to economic activity in their communities through employment, direct spending, and as valued amenities in local real estate markets.”

Impact on Education

- The relocation of the E. C. Weber Fraser Public Library would make our facility more accessible to students, parents, teachers, and administrators alike, allowing for increased support, greater driving and parking access, and improved walkability.
- A mindfully updated and centrally located library facility is essential to achieving the education-related mission and goals outlined in the E. C. Weber Fraser Public Library's Strategic Plan. Indeed, the aforementioned report generated by the Institute of Museum and Library Studies (IMLS) in 2021 found that:
 - "Libraries and museums are increasingly critical actors supporting social service provision in the communities they serve." Libraries in particular often serve to help close any gaps in access to education, public health, and social services.
 - "All libraries and museums have a commitment to education and learning embedded in their mission statements, making education one of the most intentional ways that museums and libraries support wellbeing in their communities."
- A more central location can aid the school district in achieving key testing goals. In 2021, the Federal Reserve Bank of Chicago further determined that:
 - Investment into public libraries increased children's attendance at library events and children's check-outs of library items by 18% and 21%, respectively. This, in turn, translated into improved test scores relating to reading in nearby school districts.
 - Increased rates of attendance and item usage persisted for "at least 10 years" after capital investment was made, ensuring positive returns for years to come.

Support for Local History

- The E. C. Weber Public Library hopes to continue its support of local history within the Fraser community.
 - Relocation would permit the library to coordinate with the Fraser Historical Commission, the Baumgartner House Museum and Fraser Depot Visitor Center as well as the Macomb County Historical Society to serve as space for valuable records and archives pertaining to the history of Fraser.
 - Relocation would allow the library to assume a more prominent location within the community while protecting a historical structure that has been repeatedly at risk for demolition in recent history. This further supports

endeavors to preserve local history while simultaneously reinforcing the current revitalization efforts of the historical downtown area.

II. Library Presence

Community Usage

Over the course of 2021, the E. C. Weber Fraser Public Library had over 10,880 visits from our community members. Throughout 2022, that number has nearly doubled to a total of 20,553 visits and counting. In addition to in-person visits, our website was visited nearly 70,000 times over the course of this two-year duration.

In 2021 alone, our staff hosted nearly 216 programs with over 4,349 community members in attendance. During this same time, some 37,922 items circulated and nearly 10,000 reference questions were answered.

These statistics paired with the successful passing of the August 2022 Millage make it abundantly clear that the Fraser community finds great value in the services being offered. It is the hope of the E. C. Weber Fraser Public Library that our institution will be permitted to reside in a location that will allow for the greatest social, economic, and educational benefit to the City of Fraser and its residents.

Certifications and Staffing

The E. C. Weber Fraser Public Library maintains a well-educated and well-rounded staff in support of its patrons and community members.

- Per the State of Michigan and as outlined by the State Aid to Public Libraries Act, the library must conform to certification requirements for personnel as established by the Library of Michigan. (Act 89 of 1977 397.567 Sec. 17).
- For a Class IV public library in the State of Michigan, both the director and at least one other professional staff member must hold a Library of Michigan Staff Certification. Certifications currently held by library staff range from Level 1 to Level 4 dependent upon education and experience.
 - The Director must hold a minimum of a Library of Michigan Level 2 Staff Certification. Our current director holds a Level 1 Staff Certification.
- In addition to minimum requirements – and because the process of certification is free of charge – the E. C. Weber Fraser Public Library encourages all staff members to obtain valid certifications from the Library of Michigan when possible.

Structure

Structural recommendations have been outlined within the Concept Package issued by the library's construction company and architect. As construction and renovation is an ongoing process and may require modifications made by qualified professionals, the staff of the E. C. Weber Fraser Public Library cannot speak to all building needs at this time.

That said, current projections demonstrate that relocation is a more cost-effective process that will allow for greater library growth, both physically and in terms of the services offered. As discussed throughout this document, such growth can be directly correlated to increased positive social outcomes for the city as a whole.

Additional details regarding library goals were established pre-millage. Within the 2022 Millage Proposal, the E. C. Weber Fraser Public Library has outlined the benefits of relocation as well as anticipated development and growth of services and technologies.

Parking

Per the City of Fraser Code of Ordinances (2022), the E. C. Weber Fraser Public Library is required to provide a minimum of one (1) parking space for every 500 square feet of gross floor space. To our knowledge, the library has a gross square footage of roughly 9,000. This equates to 18 parking spots total.

- While the library meets this minimum requirement in its current location, the requirement does not account for peak attendance and occupancy. Indeed, the above requirement covers only essential space for general services.

As stated by the American Library Association in their 2001 publication, "Parking available at or near the library should be adequate to handle the traffic generated by full capacity meeting room use *in addition to* parking required to support other library use."

- Based upon the total occupancy of our current meeting space and ongoing programs, the library can see multiple families in attendance, each with a vehicle of their own. This can, at times, be in excess of 30 families.
- During these times, demand for parking can exceed the number of spots available.
- Staff also share the parking lot with our patrons and community members, further reducing the overall availability of parking.

Relocation would allow us to meet the parking recommendations as outlined by the American Library Association. In addition, it would create a convenient public lot that could be utilized by Fraser residents and visitors to our community when not in use by the library itself.

References

American Library Association, Sandra Nelson. (2001). NEW Planning for Results: A Streamlined Approach.

<https://www.alastore.ala.org/content/new-planning-results-streamlined-approach>

American Library Association. (2022). Libraries Matter: Impact Research.

<https://www.ala.org/tools/research/librariesmatter/>

Bureau of Business and Economic Research, Labovitz School of Business and Economics, and the University of Minnesota Duluth. (2011). Minnesota Public Libraries' Return on Investment.

<https://conservancy.umn.edu/bitstream/handle/11299/203309/BBER%20Report%20Minnesota%20Public%20Libraries%20Return%20on%20Investment.pdf?sequence=1>

City of Fraser Code of Ordinances. (2022). Chapter 32, Article VI Sec. 32-93.2f.

https://library.municode.com/mi/fraser/codes/code_of_ordinances?nodeId=PTIICOOR_CH32ZO_ARTVIOREPALORE

E. C. Weber Fraser Public Library. (2022). Millage Proposal.

<https://static1.squarespace.com/static/60c0efa1ed8e1e716faaa211/t/628d175d64c3dd668b111903/1653413727399/Millage+2022.pdf>

E. C. Weber Fraser Public Library. (2022). Strategic Plan.

<https://www.fraserpubliclibrary.org/s/Strategic-Planning-Deck.pdf>

Federal Reserve Bank of Chicago. (2021). The Returns to Public Library Investment.

<https://www.edworkingpapers.com/sites/default/files/ai21-386.pdf>

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RESOLUTION APPROVING WITHHOLDING OF CERTAIN AMOUNTS
OF TAXES FOR PAYMENT OF DEBT SERVICE ON CITY OF FRASER
CAPITAL IMPROVEMENT BONDS

Board of Trustees
Fraser Public Library
County of Macomb, State of Michigan

Minutes of a Special meeting of the Board of Trustees (the "Library Board") of the Fraser Public Library, County of Macomb, State of Michigan, held on the 22 day of November 2022, at 5:48, prevailing Eastern Time.

PRESENT: Members Marlene Hoeft, Mike Wettstein, Kyle Burley,
Tina Bullis, Jim Sutherland, Mary Ann Kuechle

ABSENT: Members NONE -

The following preamble and resolution were offered by Member Marlene Hoeft and supported by Member Mike Wettstein

WHEREAS, the Fraser Public Library (the "Library") has been established by the City of Fraser, County of Macomb, State of Michigan (the "City") pursuant to the provisions of Act 164, Public Acts of Michigan, 1877, as amended ("Act 164"); and

WHEREAS, pursuant to Act 164, the City may levy a tax to be levied and collected in the same manner as other general taxes of the City to be deposited in a library fund (the "Library Fund"); and

WHEREAS, the Library Board has exclusive control of the expenditures of all money collected to the credit of the Library Fund and is charged with the care, custody, control and management of the Library, together with all buildings containing the same; and

WHEREAS, the Library Board has determined that it is necessary to acquire, construct and renovate all or a portion of a facility for use by the Library, including site acquisition and related site improvements, and furnishing and equipping the facility, including all appurtenances and attachments thereto (the "Project") and has requested the City to issue its general obligation limited tax bonds (the "Bonds") to pay the costs of the Project; and

WHEREAS, prior to the issuance of the Bonds, it is necessary and appropriate that the Library Board covenant and order that funds derived from ad valorem taxes to be levied by the City and deposited in the Library Fund shall be withheld by the City, in amounts at all times fully sufficient to pay the principal of and interest on the Bonds when due.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Library Board hereby irrevocably covenants and orders that funds derived from the ad valorem taxes to be levied by the City and deposited in the Library Fund pursuant to Act 164 shall be withheld by the City, in amounts at all times fully sufficient to pay one principal payment, and the next two payments of interest, on the Bonds when due, and, pursuant to the foregoing covenant and order, the City Treasurer and other administrative officers of the City are authorized and directed to draw appropriate warrants upon the Library Fund for such purpose and to take all other actions as are necessary or desirable to assure the prompt and complete payment of the debt service on the Bonds. The City shall provide written proof that it has made payment on the Bonds promptly after making a payment. So long as any of the Bonds remain outstanding and unpaid, the covenant and order set forth above shall not be subject to any alteration or revision that would in any manner unfavorably affect either the security for the Bonds or the prompt payment of debt service on the Bonds. Except as provided in Section 2, the City may only hold such funds as are necessary to pay the next principal and two interest payments on the bonds when due. The City and the Library shall agree in writing, prior to issuance of the Bonds, as to the amount of the Bonds, and the amounts and timing of the payments of principal and interest on the Bonds. The City shall remit to the Library, once per year, any interest the City earns on the funds withheld to make the Bond payments.

2. In the event the ad valorem taxes collected in the Library Fund and any other funds of the Library are insufficient to pay the principal of and interest on any Bonds as they become due, and the City pays such sums from its own funds, the Library Board agrees to reimburse the City in whole for such payments from funds of the Library as received by the Library and not required to be paid to the City for payment of principal and interest on the Bonds as they become due. The Library Board further agrees to reimburse the City in whole for any costs of the Project not financed from the proceeds of the Bonds, including, if necessary, the costs of issuance of the Bonds, any publication costs or other costs incurred by the City with respect to the Project.

3. The Library Board shall take all actions within its control and it shall not fail to take any action as may be necessary to maintain the exemption of interest on the Bonds issued by the City for the Project from gross income for Federal income tax purposes pursuant to the Internal Revenue Code of 1986, as amended (the "Code").

4. All resolutions and parts of resolutions insofar as the same conflict with the provisions of this Resolution be and the same hereby are rescinded.

AYES: Members Marlene Hoelt, Mike Wettstein, Kyle Burley,
Tina Bullis, MaryAnn Kuechle, Jim Sutherland

NAYS: Members - NONE -

RESOLUTION DECLARED ADOPTED.

Tina Bullis

Secretary

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Fraser Public Library, County of Macomb, State of Michigan, at a Special meeting held on Nov. 22, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Denise Marie Buller

Secretary

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Hello everyone,

Below you can see the questions that Council Member Baranski sent to us a few days ago. The questions are now in blue and the answers we are providing to the best of our ability are in black. These answers come from the project manager, myself, some board members and our real estate lawyer.

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I have put together a list of questions regarding the library bond. Some are mine and some have been asked by others. I tried to create a comprehensive list. I am sharing it with council to see what is being asked. I am still waiting for some of the requested documents from the library that may provide some of the answers. Some are directed to the city and some to the library. I have included the members of the library board that have reached out to me on this email. Unfortunately, I do not have anyone else's contact information. Looking forward to our continued discussion next week about this.

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General

1. Does the library have a Real Estate Agent? If not, who is negotiating the sale of property on behalf of the library? The Library does not have a realtor. The Library has a very experienced real estate attorney (Scott Hogan) representing it. Both Lorena McDowell and the attorney, with oversight by the Library Board, have been negotiating the sale and handling the due diligence.
2. Who is overseeing the due diligence portion of the sale of the property? Did they hire engineers or other experts to confirm proper inspections are completed prior to closing? Scott Hogan and Lorena McDowell, with oversight by the Library Board. Did they hire engineers or other experts to confirm proper inspections are completed prior to closing? The Library has had its construction project manager and its architect study the PNC Building. In addition, the Library has hired an expert to conduct environmental site assessments, and a building inspector to inspect the building. The results of those inspections and assessments are expected before December 15, 2022. The Library has also obtained a title commitment and is reviewing that. The Library is on track to have its due diligence completed by December 15.
3. Any business study done on the impact to the city by moving the library to the corner. The Library has not conducted a paid study on that. The Library believes that its presence on that corner will make that corner a more attractive location. The Library intends to retain and restore the exterior of the building, enhancing the historical Fraser downtown area. All current national studies from indicate that libraries are best placed to serve the community in a central, easily accessible area near retail and other frequented locales. This has been shown to increase public participation in all these venues, improve educational outcomes and have a beneficial impact both directly and indirectly. We will be sending more information on this for the council packet within the next day.
4. What are the plans for maintaining the current building during the transition? Who will pay for needed upkeep and repairs during transition? The Library will continue to do the routine maintenance that it has performed for years. In the last two years, the Library has patched the roof and repaired the HVAC system. However, both the roof and the HVAC system are long overdue for replacement.

5. [What is the budget for the technology improvements that were proposed as part of the millage request?](#) We didn't do line item budgets in the millage proposal, but we did talk about adding and upgrading technology options. [Is this incorporated into the construction costs?](#) The construction budget for technology is \$92,000. [If not, what is the timeframe for implementation?](#)
6. [Does the library's current operating budget have room for unexpected contingencies above and beyond the 100k that would be available from the new millage assuming it was not used for programming/technology?](#) Yes. The Library always budgets for contingencies.
7. [What happens if this is not approved on 12/8/22?](#) The current building needs millions of dollars in repairs/renovations. The Library would likely look for a building to rent..
8. [What is the current zoning for the bank building?](#) The City likely knows this answer.
9. [Why has no one else purchased the bank building yet? What is the agent saying is the downsides to the property?](#) The Library does not know exactly why the building has not sold yet. The price has been reduced over time, and the Library is paying less than the list price. We have heard that developers who have been interested have mostly been interested in tearing down the building. However, it is the Library's understanding that the public wants the building preserved and is opposed to any tear down of the building.

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[Current Building](#)

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1. [What are the costs to just repair the current building without any addition?](#) This would need further investigation. The costs included in the "Concept Package" included revisions incorporated into the renovation of the current building in combination with construction of the new addition. If the direction is to repair current building conditions only, we would suggest a full audit study of deficiencies. We do know that the roof must be replaced, the HVAC must be replaced, the elevator and most windows need to be replaced, there is mold from the leaking roof, there are doors not in code compliance, the parking is inadequate, the lawn is too small for programming and there are issues with the sewage/plumbing.
2. [Was there an engineering study done regarding the current building and what repairs are needed?](#) The Library is not aware of such a study. The Library is very familiar with the condition of the current building.
3. [What is the current zoning and what does that mean for resale?](#) The City should have this information. The Library obtained a title search of the current building and believes there are no recorded impediments to the City selling the building.
4. [What impact does the cemetery have on the sale options for the building?](#) The cemetery property would have to be split off from the building part of the property. The City has a survey of the split and the two resulting parcels. The City would also need an easement for access to the cemetery property, and the City has a draft easement agreement for that.

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[New Building](#)

1. [Was there a post construction analysis done on costs needed and the impact on the library budget to run the library in the new building? Things such as utilities, maintenance, building upkeep, staffing and security measures.](#) Yes. Although it is not exact. This information was provided to the City by the Library Board Treasurer and will be provided again. [Where will this money come from?](#) The new millage, the perpetual millage, and the other usual sources of income for the Library such as State Aid and Penal Fines.
2. [Is there a line item in the construction budget for additional furnishings needed for the new space?](#) Yes. This is included in the "FF&E" budget line item as \$345,000.00. [If not, where will the money come from to purchase items needed in new space? Was there a cost analysis done on retrofitting the existing furniture and equipment into the new space? Where would funds come to cover that expense?](#) The thought is to reuse as much furniture as possible from the existing library, along with furniture being included with the sale of the bank building and keep this number as minimal as possible
3. [What additional costs have been identified from the due diligence done to date? Asbestos, HVAC, Electrical? How does that change the budget?](#) The inspections are ongoing but are expected to be completed before December 15. The construction budget has a contingency amount that should cover the costs to fix any such problems. In addition, the Library has funds on reserve in case they are needed.
4. [What other due diligence steps are still needed before the sale can be completed?](#) The environmental site assessment, the building inspection and the title work. Some of these are nearly completed and the rest will be completed by no later than December 15.
5. [What is the time frame for purchase and construction?](#) This was to be included in the presentation at the last City Council meeting, but questions superseded the presentation. I have attached the Concept Program Schedule. In short, the purchase would take place in January, bidding in September/October 2023, and construction from December 2023 through July 2024. [What if bids are not within expected range?](#) Through estimating along with design iterations, we do not expect this to happen. [What is the backup plan to get the building into shape to make it a viable option if construction bids are too high?](#) If this does occur, the Team would value engineer the design and rebid.

[Bond Funding](#)

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1. [What if the property values decrease and the value of the millage decreases greater than 15%? Where will the money come from?](#) The Library believes this is very unlikely. If that did happen, the Library would have to cut back on staff and programming. Such a decrease would similarly impact all tax funded organizations in the region.
2. [How much did the millage decrease percentage wise with the last recession?](#) The City handled the Library's funds during that time, and is not aware of the amount of the decrease, if any. The Library believes there were reductions in staff, collection development, programming etc.
3. [Can the residents take action to reverse the new library millage at any point? It is our understanding that the residents cannot reverse a voted millage. If they can and do, what is the plan to ensure funding for these bonds?](#)

**RESOLUTION AUTHORIZING ISSUANCE OF
2023 CAPITAL IMPROVEMENT BONDS
(LIMITED TAX GENERAL OBLIGATION)**

**CITY OF FRASER
COUNTY OF MACOMB
STATE OF MICHIGAN**

Minutes of a regular meeting of the City Council of the City of Fraser, County of Macomb, State of Michigan, held on the 8th day of December, 2022, at 6:30 p.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City of Fraser, County of Macomb, State of Michigan (the “City”) does hereby determine that it is necessary to pay the costs of acquiring, constructing and renovating all or a portion of a facility for use by Fraser Public Library (the “Library”), including site acquisition and related site improvements, and furnishing and equipping the facility, including all appurtenances and attachments thereto (the “Project”); and

WHEREAS, to finance part of the cost of the Project, the City Council deems it necessary to borrow the principal amount of not to exceed Seven Million Dollars (\$7,000,000) and issue capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”) to pay the cost of the Project; and

WHEREAS, a notice of intent for bonds was published in accordance with Act 34 which provides that the capital improvement bonds may be issued without a vote of the electors of the City unless a proper petition for an election on the question of the issuance of the bonds is filed with the City Clerk within a period of forty-five (45) days from the date of publication and no petition was filed with the Clerk within the 45-day period.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Terms. Bonds of the City designated **2023 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION)** (the “Bonds”), are hereby authorized to be issued in the aggregate principal sum of not to exceed Seven Million Dollars (\$7,000,000) for the purpose of paying part of the costs of the Project, including the costs incidental to the issuance, sale and delivery of the Bonds. The issue shall consist of bonds in fully-registered form of the denomination of \$5,000, or any integral multiple thereof not exceeding for each maturity the maximum principal amount of that maturity,

numbered consecutively in order of registration, dated as of the date of delivery, or such other date as determined by the Mayor, City Treasurer, City Clerk, City Manager or Assistant City Manager/Finance Director (each an "Authorized Officer" and together, the "Authorized Officers"), at the time of sale of the Bonds. The Bonds shall bear interest, mature and be payable at the times and in the manner set forth in Sections 6 and 7 hereof and as shall be finally determined by an Authorized Officer at the time of sale of the Bonds.

The Bonds shall be sold at public sale at a price not less than 99% of the principal amount thereof.

The Bonds shall be subject to redemption prior to maturity in the manner and at the times and prices set forth in Sections 6 and 7 hereof and if term bonds are selected by the original purchaser of the Bonds, then the Bonds will be subject to mandatory redemption in accordance with the foregoing referenced maturity schedule at par.

Interest shall be payable to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at the designated office of a bank or trust company to be selected by an Authorized Officer as the transfer agent for the Bonds (the "Transfer Agent").

The Bonds may be issued in book-entry-only form through The Depository Trust Company in New York, New York ("DTC") and each Authorized Officer is authorized to execute such custodial or other agreements with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry-only form and to make such changes in the bond form within the parameters of this resolution as may be required to accomplish the foregoing.

2. Execution of Bonds. The Bonds of this issue shall be executed in the name of the City with the manual or facsimile signatures of the Mayor and the City Clerk and shall have the seal of the City, or a facsimile thereof, printed or impressed on the Bonds. No Bond executed by facsimile signature shall be valid until authenticated by an authorized officer or representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from an Authorized Officer upon payment of the purchase price for the Bonds in accordance with the bid therefor when accepted.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the City. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Bonds called for redemption are to be surrendered for payment; and that interest on the Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

4. Limited Tax Pledge; Debt Retirement Fund; Defeasance of Bonds. The City intends to use funds derived from ad valorem taxes levied by the City for library purposes to pay debt service on the Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and, to the extent the funds derived from ad valorem taxes levied by the City for library purposes are insufficient, shall advance as a first budget obligation from its general funds available therefor, or, if necessary, levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year.

The City Treasurer is authorized and directed to open a depositary account with a bank or trust company designated by the City Council, to be designated **2023 CAPITAL IMPROVEMENT BONDS DEBT RETIREMENT FUND** (the “Debt Retirement Fund”), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this resolution shall be defeased and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Construction Fund; Proceeds of Bond Sale. The City Treasurer is authorized and directed to open a separate depositary account with a bank or trust company designated by the City Council, to be designated **2023 CAPITAL IMPROVEMENT BONDS CONSTRUCTION FUND** (the “Construction Fund”), and deposit into said Construction Fund the proceeds of the Bonds less accrued interest, if any, which shall be deposited into the Debt Retirement Fund. The amounts specified by an Authorized Officer at the time of sale of the

Bonds from the net proceeds of sale of the Bonds shall be deposited to the appropriate account in the Construction Fund to be used to pay for the Project and the costs of issuance of the Bonds. Except for investment pending disbursement and as herein provided, the moneys in each account in the Construction Fund shall be used solely to pay the costs of the Project, the costs of issuance of the Bonds, as such costs become due and payable and, as may be necessary, to rebate arbitrage earnings, if any, to the United States Department of Treasury as required by the Internal Revenue Code of 1986, as amended (the "Code").

6. Bond Form. The Bonds shall be in substantially the following form:

FORM OF BONDS

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF MACOMB

CITY OF FRASER

2023 CAPITAL IMPROVEMENT BOND
(LIMITED TAX GENERAL OBLIGATION)

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
____%	October 1, 20__	_____, 2023	

Registered Owner:

Principal Amount: _____ Dollars

The City of Fraser, County of Macomb, State of Michigan (the "Issuer"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on October 1, 2023 and semiannually thereafter. Principal of this bond is payable at the corporate trust office of _____, _____, Michigan, or such other transfer agent as the Issuer may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the Issuer kept by the Transfer Agent by check or draft mailed to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the Issuer are hereby irrevocably pledged.

This bond is one of a series of bonds of even Date of Original Issue aggregating the principal sum of \$_____, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), and a resolution duly adopted by the City Council of the City for the purpose of paying the cost of acquiring, constructing, renovating, furnishing and equipping a library facility in the City. This bond, including the interest hereon, is payable as a first budget obligation from the general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the City for the payment thereof, subject to applicable constitutional, statutory and charter tax rate limitations.

Bonds of this issue maturing in the years 2024 through 2031, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds of this issue in multiples of \$5,000 maturing in the year 2032 and thereafter shall be subject to redemption prior to maturity, at the option of the City, in any order of maturity and by lot within any maturity, on any date on or after October 1, 2031, at par and accrued interest to the date fixed for

redemption.

[Insert term bond redemption provisions, if necessary.]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called in part for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption, whether or not presented for redemption, provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the Issuer kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the Issuer, including this bond and the series of bonds of which this is one, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the Issuer, by its City Council, has caused this bond to be signed in its name with the facsimile signatures of its Mayor and its City Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CITY OF FRASER
County of Macomb
State of Michigan

By _____
Its Mayor

(SEAL)

By _____
Its City Clerk

(Form of Transfer Agent's Certificate of Authentication)

DATE OF AUTHENTICATION: _____

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within-mentioned resolution.

_____, Michigan
Transfer Agent

By _____
Its Authorized Signatory

[End of Bond Form]

7. Notice of Sale. Either Authorized Officer is authorized to fix a date of sale for the Bonds and to publish a notice of sale of the Bonds in ***The Bond Buyer***, New York, New York, which notice of sale shall be in substantially the following form:

FORM OF OFFICIAL NOTICE OF SALE

OFFICIAL NOTICE OF SALE

\$ _____ *

CITY OF FRASER

COUNTY OF MACOMB, STATE OF MICHIGAN

2023 CAPITAL IMPROVEMENT BONDS

(LIMITED TAX GENERAL OBLIGATION)

**Subject to adjustment as set forth in this Notice of Sale*

Bids for the purchase of the above bonds will be received in the manner described in this Official Notice of Sale on _____, _____, 2023 until __: __m., prevailing Eastern Time, at which time said bids will be read. The award or rejection of bids will occur on that same day.

ELECTRONIC BIDS: Bidders may submit bids for the purchase of the above bonds as follows:

Electronic bids may be submitted to the office of Bendzinski & Co. Municipal Finance Advisors, by email to info@bendzinski.com, provided that bids must arrive before the time of bid opening, and the bidder bears all risks of transmission failure.

Electronic bids will also be received on the same date and until the same time by Bidcomp/Parity as agent of the undersigned. Further information about Bidcomp/Parity,

including any fee charged, may be obtained from Bidcomp/Parity, Anthony Leyden or CLIENT SERVICES, 1359 Broadway, Second Floor, New York, New York 10010, (212) 849-5021. IF ANY PROVISION OF THIS NOTICE OF SALE SHALL CONFLICT WITH INFORMATION PROVIDED BY BIDCOMP/PARITY, AS THE APPROVED PROVIDER OF ELECTRONIC BIDDING SERVICES, THIS NOTICE SHALL CONTROL.

Bidders may choose either of the foregoing means to present bids but a bidder may not present a bid by more than one of such means. The City will award or reject bids on the date of the bid opening.

BOND DETAILS: The bonds will be registered bonds of the denomination of \$5,000 or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, originally dated as of the date of delivery, numbered in order of registration, and will bear interest from their date payable on October 1, 2023 and semiannually thereafter.

The bonds will mature on the 1st day of October in each of the years as follows:

<u>October 1</u>	<u>Amount</u>	<u>October 1</u>	<u>Amount</u>
2024	\$240,000	2034	\$375,000
2025	250,000	2035	390,000
2026	260,000	2036	410,000
2027	275,000	2037	430,000
2028	285,000	2038	450,000
2029	300,000	2039	470,000
2030	310,000	2040	490,000
2031	325,000	2041	510,000
2032	340,000	2042	535,000
2033	355,000		

*ADJUSTMENT OF TOTAL PAR AMOUNT OF BONDS AND PRINCIPAL MATURITIES: The City reserves the right to adjust the aggregate principal amount of the bonds after receipt of the bids and prior to final award, if necessary, so that the purchase price of the bonds will provide an amount determined by the City to be sufficient to construct the project and to pay costs of issuance of the bonds. The adjustments, if necessary, will be in increments of \$5,000. The purchase price will be adjusted proportionately to the increase or decrease in issue size, but the interest rates specified by the successful bidder for all maturities will not change. The successful bidder may not withdraw its bid as a result of any changes made within these limits.

*ADJUSTMENT TO PURCHASE PRICE: Should any adjustment to the aggregate principal amount of the bonds be made by the City, the purchase price of the bonds will be adjusted by the City proportionally to the adjustment in principal amount of the bonds. The adjusted purchase price will reflect changes in the dollar amount of the underwriter's discount and original issue discount/premium, if any, but will not change the per-bond underwriter's discount as calculated from the bid and initial reoffering prices.

PRIOR REDEMPTION OF BONDS: Bonds maturing in the years 2024 to 2031,

inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$5,000 maturing in the year 2032 and thereafter shall be subject to redemption prior to maturity, at the option of the City, in any order of maturity and by lot within any maturity, on any date on or after October 1, 2031, at par and accrued interest to the date fixed for redemption.

In case less than the full amount of an outstanding bond is called for redemption, the transfer agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption, whether or not presented for redemption, provided funds are on hand with the transfer agent to redeem said bond or portion thereof.

TERM BOND OPTION: Bidders shall have the option of designating the bonds as serial bonds, or term bonds, or both. The bid must designate whether each of the principal amounts shown above for the years 2024 through 2042, inclusive, represent a serial maturity or a mandatory redemption requirement for a term bond maturity. In any event, the above principal amount schedule for the years 2024 through 2042, inclusive, shall be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both. Any such designation must be made at the time bids are submitted.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at a rate or rates not exceeding 6% per annum, to be fixed by the bids therefor, expressed in any multiples. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. No proposal for the purchase of less than all of the bonds or at a price less than 99% of their par value will be considered. The difference between the highest and lowest interest rate on the bonds shall not exceed 2% per annum. In submitting a proposal for the bonds, the bidder agrees to the representation of the City by Miller, Canfield, Paddock and Stone, P.L.C. as bond counsel.

BOOK-ENTRY ONLY: Unless otherwise requested by the purchaser, the bonds will be issued in book-entry-only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. Purchase of the bonds will be made in book-entry-only form, in the denomination of \$5,000 or any integral multiple thereof. Purchasers will not receive certificates representing their interest in bonds purchased. It will be the responsibility of the purchaser to obtain DTC eligibility. Failure of the purchaser to obtain DTC eligibility shall not constitute cause for a failure or refusal by the purchaser to accept delivery of and pay for the bonds.

TRANSFER AGENT AND REGISTRATION: Principal and interest shall be payable at the principal corporate trust office of _____, _____, Michigan, or such other transfer agent as the City may hereafter designate by notice mailed to the registered

owner of record not less than 60 days prior to an interest payment date. As long as DTC or its nominee, Cede & Co., is the bondholder, payments will be made directly to DTC. Disbursement of such payments to the DTC Participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the bonds is the responsibility of the DTC Participants and Indirect Participants as described in the preliminary official statement for the bonds. Interest shall be paid by check or draft mailed to the registered owner of record as shown on the registration books kept by the transfer agent as of the 15th day of the month prior to an interest payment date. The bonds will be transferred only upon the registration books of the City kept by the transfer agent.

PURPOSE AND SECURITY: The bonds are being issued for the purpose of paying the cost of acquiring, constructing, renovating, furnishing and equipping a library facility in the City. The bonds will be a first budget obligation of the City, payable from the general funds of the City including the collection of ad valorem taxes on all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations. The rights or remedies of bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally now existing or hereafter enacted and by the application of general principles of equity including those relating to equitable subordination.

AWARD OF BONDS-TRUE INTEREST COST: The bonds will be awarded to the bidder whose bid produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on October 1, 2023 and semi-annually thereafter) necessary to discount the debt service payments from their respective payment date to the date of closing, in an amount equal to the price bid, excluding accrued interest. Each bidder shall state in its bid the true interest cost to the City, computed in the manner specified above.

TAX MATTERS: In the opinion of Miller, Canfield, Paddock and Stone, P.L.C., bond counsel, under existing law, assuming compliance with certain covenants, interest on the bonds is excludable from gross income for federal income tax purposes as described in the opinion, and the bonds and interest thereon are exempt from all taxation by the State of Michigan or any taxing authority within the State of Michigan except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

["QUALIFIED TAX EXEMPT OBLIGATIONS"]: The bonds will be designated as "qualified tax-exempt obligations" for purposes of the deduction of interest expense by financial institutions pursuant to the Code.]

ISSUE PRICE: The winning bidder shall assist the City in establishing the issue price of the bonds and shall execute and deliver to the City at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the bonds, together with the supporting pricing wires or equivalent communications, substantially in the form attached either as Appendix __ or Appendix __ of the preliminary official statement, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the City and Bond Counsel.

The City intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i)

(defining “competitive sale” for purposes of establishing the issue price of the bonds) will apply to the initial sale of the bonds (the “Competitive Sale Requirements”) because:

- a. the City is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- b. all bidders shall have an equal opportunity to bid;
- c. the City anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- d. the City anticipates awarding the sale of the bonds to the bidder who submits a firm offer to purchase the bonds at the lowest true interest cost, as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the bonds, as specified in the bid.

In the event that all of the Competitive Sale Requirements are not satisfied, the City shall so advise the winning bidder. The City will not require bidders to comply with the “hold-the-offering price rule,” and therefore does not intend to use the initial offering price to the public as of the sale date of any maturity of the bonds as the issue price of that maturity, though the winning bidder, in consultation with the City, may elect to apply the “hold-the-offering price rule” (as described below). Bids will not be subject to cancellation in the event the Competitive Sale Requirements are not satisfied. Unless a bidder intends to apply the “hold-the-offering price rule” (as described below), bidders should prepare their bids on the assumption that all of the maturities of the bonds will be subject to the 10% Test (as described below). The winning bidder must notify the City of its intention to apply either the “hold-the-offering price rule” or the 10% Test at or prior to the time the bonds are awarded.

If the winning bidder does not request that the “hold-the-offering price rule” apply to determine the issue price of the bonds, the following two paragraphs shall apply:

- a. The City shall treat the first price at which 10% of a maturity of the bonds (the “10% Test”) is sold to the public as the issue price of that maturity, applied on a maturity-by-maturity basis. The winning bidder shall advise the City if any maturity of the bonds satisfies the 10% Test as of the date and time of the award of the bonds; and
- b. Until the 10% Test has been satisfied as to each maturity of the bonds, the winning bidder agrees to promptly report to the City the prices at which the unsold bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the closing date has occurred, until either (i) all bonds of that maturity have been sold or (ii) the 10% Test has been satisfied as to the bonds of that maturity, provided that, the winning bidder’s reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the City or bond counsel.

If the winning bidder does request that the “hold-the-offering price rule” apply to determine the issue price of the bonds, then the following three paragraphs shall apply:

- a. The winning bidder, in consultation with the City, may determine to treat (i) pursuant to the 10% Test, the first price at which 10% of a maturity of the bonds is sold to the public as the issue price of that maturity and/or (ii) the initial offering price to the public as of the sale date of any maturity of the bonds as the issue price of that maturity (the “hold-the-offering price rule”), in each case applied on a maturity-by-maturity basis. The winning bidder shall advise the City if any maturity of the bonds satisfies the 10% Test as of the date and time of the award of the bonds. The winning bidder shall promptly advise the City, at or before the time of award of the bonds, which maturities of the bonds shall be subject to the 10% Test or shall be subject to the hold-the-offering price rule or both.
- b. By submitting a bid, the winning bidder shall (i) confirm that the underwriters have offered or will offer the bonds to the public on or before the date of the award at the offering price or prices (the “initial offering price”), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder, and (ii) if the hold-the-offering-price rule applies, agree, on behalf of the underwriters participating in the purchase of the bonds, that the underwriters will neither offer nor sell unsold bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:
 - i. the close of the fifth (5th) business day after the sale date; or
 - ii. the date on which the underwriters have sold at least 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public;

The winning bidder shall promptly advise the City when the underwriters have sold 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

- c. The City acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the requirements for establishing issue price of the bonds, including, but not limited to, its agreement to comply with the hold-the-offering price rule, if applicable to the bonds, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the bonds, as set

forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter or dealer who is a member of the selling group is a party to a third-party distribution agreement that was employed in connection with the initial sale of the bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the requirements for establishing issue price of the bonds, including, but not limited to, its agreement to comply with the hold-the-offering price rule, if applicable to the bonds, as set forth in the third-party distribution agreement and the related pricing wires. The City further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the requirements for establishing issue price of the bonds, including, but not limited to, its agreement to comply with the hold-the-offering price rule, if applicable to the bonds, and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a third-party distribution agreement to comply with its corresponding agreement to comply with the requirements for establishing issue price of the bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the bonds.

By submitting a bid, each bidder confirms that:

- a. any agreement among underwriters, any selling group agreement and each third-party distribution agreement (to which the bidder is a party) relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such third-party distribution agreement, as applicable, (A)(i) to report the prices at which it sells to the public the unsold bonds of each maturity allocated to it, whether or not the closing date has occurred, until either all bonds of that maturity allocated to it have been sold or it is notified by the winning bidder that the 10% Test has been satisfied as to the bonds of that maturity, provided that, the reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the winning bidder, and (ii) to comply with the hold-the-offering price rule, if applicable, if and for so long as directed by the winning bidder and as set forth in the related pricing wires, (B) to promptly notify the winning bidder of any sales of bonds that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the bonds to the public (each such term being used as defined below), and (C) to acknowledge that, unless otherwise advised by the underwriter, dealer or broker-dealer, the winning bidder shall assume that each order submitted by the underwriter, dealer or broker-dealer is a sale to the public.
- b. any agreement among underwriters or selling group agreement relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter or dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the bonds to the public to require each broker-dealer that is a

party to such third-party distribution agreement to (i) report the prices at which it sells to the public the unsold bonds of each maturity allocated to it, whether or not the closing date has occurred, until either all bonds of that maturity allocated to it have been sold or it is notified by the winning bidder or such underwriter that the 10% Test has been satisfied as to the bonds of that maturity, provided that, the reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the winning bidder or such underwriter, and (ii) comply with the hold-the-offering-price rule, if applicable, if and for so long as directed by the winning bidder or the underwriter and as set forth in the related pricing wires.

- c. sales of any bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale.

Further, for purposes of this Notice of Sale:

- a. “public” means any person other than an underwriter or a related party,
- b. “underwriter” means (A) any person that agrees pursuant to a written contract with the City (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the bonds to the public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the bonds to the public);
- c. a purchaser of any of the bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other); and
- d. “sale date” means the date that the bonds are awarded by the City to the winning bidder.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Miller, Canfield, Paddock and Stone, P.L.C., attorneys of Detroit, Michigan, a copy of which opinion will be furnished without expense to the purchaser of the bonds at the delivery thereof. The fees of Miller, Canfield, Paddock and Stone, P.L.C. for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to validity of the above bonds, Miller, Canfield, Paddock and

Stone, P.L.C. has not been requested to examine or review and has not examined or reviewed any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial documents, statements or materials. In submitting a bid for the bonds, the bidder agrees to the representation of the City by Miller, Canfield, Paddock and Stone, P.L.C., as bond counsel.

DELIVERY OF BONDS: The City will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC in New York, New York, or such other place to be agreed upon. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of delivery of the bonds. If the bonds are not tendered for delivery by Noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned. Payment for the bonds shall be made in Federal Reserve Funds.

CUSIP NUMBERS: It is anticipated that CUSIP identification numbers will be printed on the bonds, but neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the bonds. Application for CUSIP numbers will be made by Bendzinski & Co. Municipal Finance Advisors, financial advisors to the City. The CUSIP Service Bureau's charge for the assignment of CUSIP numbers shall be paid by the purchaser.

OFFICIAL STATEMENT: A preliminary Official Statement that the City deems to be final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12 of the Securities and Exchange Commission, has been prepared and may be obtained from Bendzinski & Co. Municipal Finance Advisors, financial advisors to the City, at the address and telephone listed under REGISTERED MUNICIPAL ADVISOR below. Bendzinski & Co. Municipal Finance Advisors will provide the winning bidder with 10 final Official Statements within 7 business days from the date of sale to permit the purchaser to comply with Securities and Exchange Commission Rule 15c2-12. Additional copies of the Official Statement will be supplied by Bendzinski & Co. Municipal Finance Advisors, upon request and agreement by the purchaser to pay the cost of additional copies. Requests for additional copies should be made to Bendzinski & Co. Municipal Finance Advisors within 24 hours of the time of sale.

BOND INSURANCE AT PURCHASER'S OPTION: If the bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the bonds. Any and all increased costs of issuance of the bonds resulting from such purchase of insurance shall be paid by the purchaser, except that if the City has requested and received a rating on the bonds from a rating agency, the City shall pay the fee for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser. **FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE CITY.**

CONTINUING DISCLOSURE: As described more fully in the Official Statement, the City has agreed to provide or cause to be provided, in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, on or prior to the last day of the sixth month after the end of each fiscal year commencing with the fiscal year ending June 30, 2023, (i) certain annual financial information and operating data, including audited financial statements for the preceding fiscal year, generally consistent with the information contained or cross-referenced in the Official Statement relating to the bonds, (ii) timely notice of the occurrence of certain material events with respect to the bonds and (iii) timely notice of a failure by the City to provide the required annual financial information on or before the date specified in (i) above.

BIDDER CERTIFICATION: NOT “IRAN-LINKED BUSINESS” By submitting a bid, the bidder shall be deemed to have certified that it is not an “Iran-Linked Business” as defined in Act 517 Michigan Public Acts of 2012, being MCL 129.311 et. seq.

REGISTERED MUNICIPAL ADVISORS: Bendzinski & Co. Municipal Finance Advisors, Grosse Pointe, MI (the “Municipal Advisor”) is a Registered Municipal Advisor in accordance with the rules of the Municipal Securities Rulemaking Board (“MSRB”). The Municipal Advisor has been retained by the City to provide certain financial advisory services relating to the planning, structuring and issuance of the bonds. The Municipal Advisor is not engaged in the business of underwriting, trading, marketing or the distribution of securities or any other negotiable instruments. The Municipal Advisor’s duties, responsibilities and fees arise solely as a Registered Municipal Advisor to the City and it has no secondary obligation or other responsibility. Further information relating to the bonds may be obtained from Bendzinski & Co. Municipal Finance Advisors, 17000 Kercheval Ave., Suite 230, Grosse Pointe, MI 48230. Telephone (313) 961-8222.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

Cynthia Greenia
City Clerk, City of Fraser

[End Notice of Sale Form]

8. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than twenty (20) years.

9. Award of Bonds; Sale Order. The City Manager and Assistant City Manager/Finance Director are each authorized on behalf of the City to award the sale of the Bonds pursuant to a sale order to the bidder whose bid meets the requirements of law and which produces the lowest true interest cost to the City computed in accordance with the terms of the official notice of sale as published; *provided* that the principal amount of Bonds issued shall not exceed the principal amount authorized in this resolution, the interest rate on the Bonds shall not exceed six percent (6.00%) per annum, and the purchase price shall not be less than 99.00% of the par amount of the Bonds.

10. Tax Covenant. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes under the Code including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditure and investment of Bond proceeds and moneys deemed to be Bond proceeds. If deemed appropriate by the City's Bond Counsel and Municipal Advisor, the City Manager and Assistant City Manager/Finance Director are each hereby authorized on behalf of the City to designate the Bonds as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

11. Official Statement; Qualification for Insurance; Ratings. Each Authorized Officer is authorized and directed to cause the preparation and circulation of a preliminary and final Official Statement with respect to the Bonds; to procure qualification of the Bonds for a policy of municipal bond insurance if deemed appropriate by the City's Municipal Advisor; and to obtain ratings on the Bonds. Each Authorized Officer is further authorized to execute and deliver the final Official Statement relating to the Bonds on behalf of the City and to approve, execute and deliver any amendments and supplements to the Official Statement necessary to assure that the statements therein are, and as of the time the Bonds are delivered to the purchaser will be true, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements therein, in light of the circumstances under which they were made, not misleading.

12. Continuing Disclosure. The City agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and any Authorized Officer is hereby authorized to execute such undertaking prior to delivery of the Bonds.

13. Adjustment of Bond Terms; Authorization of Other Actions. The City Manager and Assistant City Manager/Finance Director are each authorized to adjust the final bond details to the extent necessary or convenient to complete the transaction authorized in this resolution, and in pursuance of the foregoing are each authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, designation of series, and other matters, all subject to the parameters established in this resolution. The Authorized Officers are each authorized and directed to take all other actions necessary or advisable, and to make such other filings with any parties, including the Michigan Department of Treasury, to effectuate the sale, issuance and delivery of the Bonds.

14. Bond Counsel. Miller, Canfield, Paddock and Stone, P.L.C. is hereby approved as bond counsel for the Bonds, notwithstanding periodic representation in unrelated matters of parties or potential parties to the transaction contemplated by this resolution.

15. Municipal Advisor. Bendzinski & Co. Municipal Finance Advisors is retained as the registered municipal advisor to the City in connection with the issuance of the Bonds.

16. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

Cynthia Greenia, City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Fraser, County of Macomb, State of Michigan, at a regular meeting held on December 8, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Cynthia Greenia, City Clerk

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