



INTERIM CITY MANAGER
Marc Thompson

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnegie

MAYOR PRO-TEM
David Winowiecki
COUNCIL

Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich

Patrice M. Schornak
David Winowiecki

**FRASER CITY COUNCIL REGULAR MEETING
CITIZENS MAY ATTEND AND PARTICIPATE
USING THE ZOOM MEETING DETAILS BELOW OR IN
PERSON IN THE CITY HALL COUNCIL CHAMBER
THURSDAY, JULY 8, 2021 @ 6:30PM**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL OF COUNCIL MEMBERS
- IV. APPROVAL OF AGENDA
- V. CITIZEN PARTICIPATION ON AGENDA ITEMS
- VI. AUDIT PRESENTATION
GABRIDGE & COMPANY - Mr. Joe Verlin, CPA, CGFM
- VII. CONSENT AGENDA
 - a. APPROVAL OF JUNE DISBURSEMENT LIST IN
THE AMOUNT of \$1,029,296.21
 - b. CITY COUNCIL MEETING MINUTES – APRIL 29, 2021
 - c. CITY COUNCIL MEETING MINUTES – MAY 26, 2021
- VIII. REQUESTS FOR COUNCIL ACTION
 - a. RESOLUTION ADOPTING CREDIT CARD POLICY
 - b. KLEIN ROAD FEDERAL AID PROJECT
 - i. AUTHORIZATION AEW ENGINEERING
 - c. PUBLIC SAFETY DEPARTMENT FLOOR RESTORATION
 - d. RESOLUTION ADOPTING MASTER PLAN
 - e. APPROVAL OF INSURANCE RENEWAL
 1. SENIOR HOUSING - \$25,964.30
 - f. 2021-2022 FEE SCHEDULE UPDATE
 - g. IT RIGHT – INFORMATION TECHNOLOGY UPGRADE \$40,000
 - i. MR. TOM CONWAY
 - h. SENIOR APPARTMENT HOUSING BALCONY REHABILITATION ADDITIONAL WORK
- IX. CITY FRASER STATE OF EMERGENCY STATUS - STATE COVID MANDATE UPDATES
- X. PENDING ITEMS OF UNFINISHED BUSINESS / REPORT OF THE CITY ADMINISTRATION
- XI. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS
 - a. REPORT OF STREET COMMITTEE
 - b. CAPITAL IMPROVEMENT PROJECT UPDATES
 - i. AEW MIKE VIGNERON

XII. CITIZEN PARTICIPATION

XIII. ADJOURNMENT

(Posted Thursday, July 1, 2021 - 4:30 pm)

IT is inviting you to a scheduled Zoom meeting.

Topic: Council Meeting

Time: July 8, 2021, 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89924675002>

Meeting ID: 89924675002

Passcode: **296034**

One tap mobile

+13017158592,,84625953078# US (Washington DC)

+13126266799,,84625953078# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 81387643206

Find your local number: <https://us02web.zoom.us/j/89924675002>

NOTICE OF ELECTRONIC PUBLIC MEETING

To protect the public health and in accordance with the City of Fraser's local state of emergency due to the ongoing COVID-19 pandemic, the **Fraser City Council** will meet electronically on **July 8, 2021 @ 6:30PM** in accordance with the Open Meetings Act, using the Zoom platform for videoconferencing. Public access will also be available in person for those wishing to attend the meeting within the city hall council chamber.

This notice is required to ensure that those wishing to observe and/or participate in the meeting have the opportunity to do so. The public can participate via the Zoom application, internet access via the Zoom website, and/or via telephone using the Zoom telephone number and meeting ID. The public will be able to hear Council members and will be permitted to speak for up to five minutes during the public participation portion(s) of the agenda. Please note that callers/viewers will automatically be muted, and must remain muted until called upon to speak by the Mayor. Written comments will be accepted prior to the date and time (no later than 4:30pm on the day of the meeting) by the City Clerk office at clerk@micityoffraser.com. During the meeting, members of the public may e-mail comments to publicmeeting@micityoffraser.com. The e-mail must provide the following: 1. Your name, address, and e-mail address 2. The agenda item in your subject line, if your comments pertain to a specific agenda item. To contact members of the City Council in order to provide input or ask questions on any business before the City Council at the meeting, please use the contact information found on the City of Fraser website: www.ci.fraser.mi.us. Public Hearing comments will be heard during any Public Hearing that is conducted during the meeting, and other comments will be heard or reviewed during public participation. The City of Fraser provides live public access to this meeting on Comcast Channel 5 and WOW Channel 10 and online at www.ci.fraser.mi.us. This live public access meets the OMA's requirements that all public body deliberations and decisions take place at a meeting open to the public. In addition, if technology permits, the meeting will also be streamed via the YouTube website and application. In the event of a change in the status of statewide or local states of emergency, the City Council meeting may be changed from a remote meeting to a live in-person meeting to be held at Fraser City Hall, 33000 Garfield Road, Fraser, MI 48026, on the same date and at the same time. The City will post notice of any change in method of conducting the meeting from a remote meeting to an in-person live meeting, and/or any change in the meeting place for this meeting, to the City's website at www.ci.fraser.mi.us. Interested parties should periodically check for such changes or contact the City Clerk's Office at (586) 293-3100. The City of Fraser thanks all of you for your understanding and support as we all attempt to navigate these challenging times together.

CITY OF FRASER ADMINISTRATION – MAY - 2021

MEMO

To: City Council
From: Marc Thompson
Subject: Council Meeting July 8, 2021
Date: July 2, 2021

Hybrid Meeting

As a result of the recent council meeting, we anticipate a "hybrid " council meeting which would accommodate citizens, council, and staff either physically at the meeting or by Zoom. This would allow the council and the other boards and commissions of the city to conduct their business efficiently while recognizing that some citizens may not be entirely comfortable with an in person meeting.

We are confident that we will be able to have this in place for July 8, so we will proceed accordingly with the revised notice, which will give our citizens the option of attending in person or by Zoom.

Among the items on the agenda for our June 24 meeting are

Audit Report -- Gabridge and Company

Joe Verlin CPA, of Gabridge & Company will attend to provide a summary of their audit work for the period from July 1, 2019 -June 30, 2020. We will be updating the drafted audit currently on the website to the now adopted audit. This audit is the 3rd and final audit in the 3 year contract we have with Gabridge. As council is aware, we have not been entirely satisfied with some aspects of their work. For example, no one from the audit firm was ever at our facility during this audit. We were not satisfied with their analysis of our internal control even when we called their attention to potential problems.

Klein Road Engineering

Klein Road between Garfield and 15 Mile is scheduled for significant maintenance efforts next year so we need to begin the preliminary work this year. Our agenda includes authorization to contract for engineering services to design the project, which includes selected slab replacement and joint repair.

The City has secured \$200,000 in federal funding to undertake these preventative maintenance activities. A simple cost breakdown is as shown below.

o Total project cost estimate	\$300,000
o Engineering fees	\$55,000
o Construction	\$244,000

In order to accelerate the project and have it be undertaken next year, the city will likely need to front some of the construction costs and then be reimbursed for those costs. One of the reasons for accelerating this project is so that the Klein Road and the Garfield Road project do not occur at the same time.

Although the Garfield Road project has not received approval from the various funding sources, we have reason to be optimistic that it will proceed to construction in 2023.

Fire bay floor restoration in Public Safety Department

Our agenda includes authorization to proceed with installation of a new surface treatment on the floor of the fire bay, in the decontamination room and in the police security garage. The existing floor surface is about 20 years old and well beyond its useful life as is evidenced by the photos included in the detailed report.

The cost is \$43,590 and is included in the 2021-2022 budget. Please see the additional report from Lt. Bisby for more details.

Adopt Master Plan

Council previously conducted a public hearing regarding the proposed master plan and directed that the public comment period commence. The public comment period has concluded and the Fraser Planning Commission has adopted the plan. The final step in the process is action by the council to adopt the plan.

A motion to adopt the plan would be sufficient to complete this lengthy and important project.

Credit Card Policy

Our agenda includes a resolution for consideration by council to adopt a policy regarding credit card usage. Our organization, like many others does a significant amount of purchasing using credit cards. The proposed policy is based on the concept that using a credit card is a manner of making a purchase. The same policies that apply to any other purchase apply to a credit card purchase.

Cities in Michigan are required by law to have a credit card policy. The absence of a specific policy may have been a contributing factor in some of the problems that have previously been identified. It is unclear why the absence of a credit card policy was not identified in previous audits.

Mr. Neyland has drafted the policy and the resolution and the City Attorney is reviewing.

Insurance--Senior Apartment Building

Due to an oversight on my part, council did not specifically approve the purchase of property and casualty insurance for the Senior Apartment Building. Therefore, we have that approval on our July 8 agenda. The premium for this coverage is \$25,964.30. The prior year premium was \$26,015.35.

Information Technology Upgrade

One of the first tasks undertaken by our IT consultant, IT Right, was an inventory and analysis of our computers at individual workstations. It is no surprise that many of those computers are obsolete and in need of immediate replacement. Mr. Neyland has been working with the IT Right staff and they have developed a 3-phase plan to get us where we need to be over the next few months. The total cost for the much-needed upgrade is \$40,000. A more detailed report is attached. This upgrade was included in the 2020-2021 budget but the project was not implemented and the funds were carried over into the new budget.

Many of the computers are no longer supported by Microsoft because of their age, and cannot accommodate needed software upgrades.

A motion to proceed would keep us moving toward the 20 century.

Fee schedule

An updated draft fee schedule is on our agenda for consideration by council. A copy is included for council review with changes identified in red along with some explanation. There may be some additional changes recommended by the building and zoning operation prior to the July 8 meeting.

Street Committee

We expect a brief report from the Street committee that met June 16. As a result of the meeting AEW was instructed to update the PASER rating, which is a systematic evaluation of the pavement conditions in Fraser. This was last done in 2018 and a copy of the 6-2021 report is included.

Senior Apartment Project

It appears that some of the quantities in our original contract with D&S Contracting for work at the senior apartment building were undercounted. In order to complete the project additional authorization will be needed. Our original contract authorized and signed last summer included 48 balconies, and, 6 mechanical room doors and 3 exterior doors. The additional cost to complete this work is \$31,103. This occurred because these 2 balconies did not require the structural support as did the other 48 balconies, and therefore were not included in the original bid.

Original bid	\$533,479
Current proposed change order	\$ 31,103



**MINUTES
FRASER CITY COUNCIL – SPECIAL MEETING (VIRTUAL)
THURSDAY, APRIL 29, 2021 @ 6:30PM**

Regular virtual meeting of the Fraser City Council, conducted on April 29, 2021 at the City Municipal Building, located at 33000 Garfield Rd., Fraser, in the County of Macomb, Michigan.

I. CALL TO ORDER

Mayor Carnegie called the meeting to order at 6:32 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF COUNCIL MEMBERS

PRESENT:

Amy Baranski, Council Member (remotely from Fraser, MI)
Kathy Blanke, Council Member (remotely from City Hall)
Michael Carnegie, Mayor (remotely from City Hall)
Suzanne Kalka, Council Member (remotely from Fraser, MI)
Michael Lesich, Council Member (remotely from Fraser, MI)
Patrice Schornak, Council Member (remotely from City Hall)
David Winowiecki, Council Member (remotely from Fraser, MI)

ABSENT:

ALSO PRESENT:

Marc Thompson, Interim City Manager
Donald DeNault, City Attorney
David Bisby, Lieutenant
Ed Horn, AV Specialist
Amy Cell, Human Resources Director
Mary Matuz, Office Clerk
Mark Ragsdale, DPW Director

IV. APPROVAL OF AGENDA

MOTION by Lesich, second by Winowiecki, to approve the agenda, as submitted.

Roll Call: Ayes – Baranski, Blanke, Carnegie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried.

V. CITIZEN PARTICIPATION ON AGENDA ITEMS

VI. REQUESTS FOR COUNCIL ACTION

1. City Clerk Discussion

Ms. Cell stated that at the previous meeting she was directed to enter into negotiations with Mr. Budzinski. The negotiation now requires additional clarification. She requests that additional clarification from Council.

MOTION by Winowiecki, second by Baranski, to cease contract negotiations with Mason Brudzinski and proceed with negotiations with Brian Fairbrother, under the direction of Ms. Amy Cell.

Roll Call: Ayes - Baranski, Blanke, Kalka, Schornak, Winowiecki
Nays – Carnagie, Lesich

Motion carried.

2. Proposed Park Renovation Update

Mr. Thompson stated that on April 8, 2021, he received direction from Council to begin to improve three parks. According to Mr. Thompson, Mr. Ragsdale went to work immediately. Mr. Ragsdale met with multiple companies who could potentially perform the work.

Mr. Thompson stated that the budget of \$370,000 must be increased to \$450,000 if the Council wishes to have all of their demands met.

Midstate Recreation believes they can commence the project at the beginning of June 2021.

Mr. Carangie inquired if the same contractor would install the equipment at each of the parks. Mr. Brion Kilpela, Midstate Recreation Inc., stated that it would be the same crew of installers' at all three parks. Mr. Kilpela would provide an inspection form upon completion of the project. A two-year labor guarantee is included with the cost.

Mr. Ragsdale stated that none of the new play structures would be visible from residential homes. Mr. Kilpela explained the warranty to Council.

Mr. Ragsdale stated the total for the equipment will be approximately \$448,000.

Ms. Kalka inquired about the Meadows Park sand volleyball course. She recalled this area flooding and sinking. Mr. Kilpela suggested his company build the area up prior to the install of equipment. She would like to maximize the longevity of the parks.

Discussion occurred among Council over alligator heads and fake coyote statues to help deter geese in the park.

Ms. Baranski discussed park pavilions, swing set requirements, and color patterns of the playgrounds.

Mr. Thompson mentioned that this item is not in the current fiscal year budget. Mr. Neyland stated that \$230,000 was set aside for this fiscal year for another purposes. He needs direction as to what budget the funds for this project should be drawn from.

Ms. Schornak requested Ms. Blanke to amend her motion to state that the funds for the parks will be taken from the general ledger.

Mr. Ragsdale wanted clarification as to the motion.

Ms. Baranski inquired if this would include the coiled spring toys. She also wanted to verify the motion included changing the color scheme at Boris. Ms. Blanke stated the color scheme would be changed to purple.

MOTION by Blanke, second by Baranski, to accept the proposal for Harrington, Boris, and Meadows parks not to exceed the amount of \$440,000. This would include removing the pavilion. The funds exceeding the budgeted allotment will come from the General Fund. The color scheme at Boris Park would be bright and vibrant and the color scheme at Meadows Park would be purple and beige.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried.

3. City Manager Application Review

Ms. Cell provided details of nine applications for City Manager. Ms. Cell conducted a straw poll of candidates by candidate number.

The following candidates received the corresponding informal votes from Council

- Candidate 1 (seven votes)
- Candidate 2 (zero votes)
- Candidate 3 (four votes)
- Candidate 4 (four votes)
- Candidate 5 (seven votes)
- Candidate 6 (two votes)
- Candidate 7 (zero votes)
- Candidate 8 (one vote)
- Candidate 9 (one vote)

Council determined that candidate numbers 1, 3, 4, and 5 would move forward in the process. The Council agreed that interviews would be held on Thursday, May 6 at 4 p.m.

MOTION by Lesich, second by Kalka, to direct Ms. Amy Cell to set up interviews with candidate numbers 1, 3, 4 and 5.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried.

VII. REPORT OF MAYOR AND CITY COUNCIL

VIII. CITIZEN PARTICIPATION

No citizen participation.

IX. CLOSED SESSION

MOTION by Carnagie, second by Kalka, to recess into closed session to consult with City's legal Counsel regarding Trail or Settlement Strategy in connection with Macomb County Circuit Court Case 2019-002843-cd at 8:33 p.m.

Roll Call: Ayes - Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki

Nays – None

Motion carried.

Mayor Carnegie called the meeting back to order at 9:05 p.m.

- 1. To consult with City's legal Counsel regarding Trial or Settlement Strategy in connection with Macomb County Circuit Court Case 2019-002843-cd.**

X. ADJOURNMENT

MOTION by Winowiecki, second by Lesich, to adjoin the meeting at 9:05 p.m.

Motion carried unanimously.

Brian Fairbrother, City Clerk

Michael Carnegie, Mayor



City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnegie
MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

FRASER CITY COUNCIL – SPECIAL VIRTUAL MEETING Wednesday, May 26, 2021 – 4:00 pm

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF COUNCIL MEMBERS

4. APPROVAL OF AGENDA

MEMBER WINOWIECKI moved, seconded by **MEMBER KALKA**; to approve the agenda as presented.

ROLL CALL VOTE:

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	Yes
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

PRESENT:

COUNCIL MEMBER AMY BARANSKI	Fraser, MI
COUNCIL MEMBER KATHY BLANKE	City Hall, FRASER, MI
MAYOR MICHAEL CARNAGIE	City Hall, FRASER, MI
COUNCIL MEMBER SUZANNE KALKA	City Hall, FRASER, MI
COUNCIL MEMBER MICHAEL LESICH	Plainfield Township, MI
COUNCIL MEMBER PATRICE SCHORNAK	Clawson, MI
COUNCIL MEMBER DAVID WINOWIECKI	Fraser, MI

ALSO PRESENT:

MARC THOMPSON, INTERIM CITY MANAGER
DAVID BISBY, LIEUTENANT
ED HORN, AV SPECIALIST
VINCENT NEYLAND, FINANCE DIRECTOR
AMY CELL
DONALD DENAULT, CITY ATTORNEY
DAVID BOGDAN, PARKS AND RECREATION COMMISSION
MARY MATUZ

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

MAYOR CARNAGIE: no participants visible in virtual waiting rooms

6. REQUESTS FOR COUNCIL ACTION

a. City Manager: Appointment of Elaine Leven

WINOWIECKI moved, seconded by KAULA to move forward with the appointment of Elaine Levan as the new City Manager

ROLL CALL VOTE:

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	Yes
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

Motion passed

7-0

b. City Clerk: Appointment of Brian Fairbrother

WINOWIECKI moved, seconded by BARANSKI to take the next steps with the appointment of Brian Fairbrother as the City Clerk

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	No
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

Motion passed

6-1

c. Parks and Recreation Commission: Appointment of Amanda Rolens

SCHONACK moved, seconded by BARANSKI to appointment of Amanda Rolens to the Parks and Recreation Commission – Term

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	Yes
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

Motion passed

7-0

d. Designation of Street Administrator: Designee Mark Ragsdale

Interim City Manager Mr. Marc Thompson

- Administration required by the State of Michigan. As the Director of DPW he is the correct option.

KALKA moved, seconded by BARANSKI for designation of Mark Ragsdale as street administrator

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes

MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	Yes
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

Motion passed

7-0

7. CITIZEN PARTICIPATION

MAYOR CARNAGIE: no participants visible in virtual waiting rooms

MAYOR CARNAGIE:

Floor open to Councilmembers

LESICH:

Welcome Elaine

WINOWIECHI:

Welcome Elaine

Welcome Brian

Welcome Amanda

SHORNAK:

Any updates on golf course with foliage

Any follow up from county on splitting the drain clean-up cost

Interim City Manager Mr.

Will get answers and follow up

MAYOR CARNAGIE:

Happy and safe memorial Day.

Please fly your flags to honor those fallen heroes of our country.

8. ADJOURNMENT

MEMBER WINOWIECHI moved, seconded by **MEMBER KALKA**; to adjourn the Special City Council Virtual Meeting of May 26, 2021.

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	Yes
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes



City of Fraser

A Centennial Community

RESOLUTION NO. 2021-006

A RESOLUTION ESTABLISHING A CREDIT CARD POLICY AND PROCEDURES FOR THE CITY OF FRASER PURSUANT TO PUBLIC ACT 266 OF 1995.

WHEREAS, Public Act 266 of 1995 requires all municipalities within the State of Michigan to formulate and maintain written policies when authorizing the use of credit cards for the purchase of goods and services for the official business of the municipality; and

WHEREAS, the City of Fraser desires to authorize certain city employees to use credit cards for the purchase of goods and services for the official business of the municipality;

NOW, THEREFORE, BE IT RESOLVED,

that the Fraser City Council does hereby adopt and establish the following policy for the use of credit cards for the purchase of goods and services for the official business of the City of Fraser;

BE IT FURTHER RESOLVED,

that the Finance Director shall be responsible for credit card issuance, accounting, monitoring, retrieval, safekeeping and for overseeing compliance with credit card policies and procedures;

BE IT FURTHER RESOLVED,

that the Finance Director will establish internal controls including proper approval(s) of invoices before payment and that statements will be paid in full within not more than 60 days of the statement date;

BE IT FURTHER RESOLVED,

that the credit cards will be issued and used only by authorized City of Fraser employees and elected or appointed officials;

BE IT FURTHER RESOLVED,

that users of the credit cards will submit documentation in a timely and organized manner for every purchase; which includes in detail a purchase order when applicable, the goods or services purchased, the date of the purchase and its official business;

BE IT FURTHER RESOLVED,

that users who are issued a credit card is responsible for its protection and custody and will immediately notify the City of Fraser's finance department if the card is lost or stolen; and will surrender the card to the Finance Director or City Manager prior to or at the time of termination of employment or term of elected office;

BE IT FURTHER RESOLVED,

that misuse of the credit card by any user will result in revocation of the card, and may result in disciplinary action up to and including termination of employment, and/or criminal charges being filed against the user;



City of Fraser

A Centennial Community

RESOLUTION NO. 2021-006 – CITY CREDIT CARD POLICY

BE IT FURTHER RESOLVED,

that no single credit limit per card for any user shall exceed \$10,000, and that the total combined authorized credit limit of the credit cards issued shall not exceed the aggregate credit limit of \$50,000.00;

BE IT FURTHER RESOLVED,

that the policy and procedures adopted by this resolution will be separately compiled and made available to the public by the City Code Official; and that the separate policy may be modified for minor amendments periodically at the discretion of management.

Michael Carnagie, Mayor

Date

Moved by Council member: _____

Supported by Council member: _____

ADOPTED: Yeas: _____

Nays: _____

Absent: _____

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Fraser City Council at its meeting held on Thursday, _____, the original of which is part of the Council's meeting minutes.

Brian Fairbrother, City Clerk
City of Fraser
Macomb County, Michigan



City of Fraser

A Centennial Community

CREDIT CARD POLICY

The purpose of this policy is to establish the provisions of a city issued procurement/credit card process that improves upon the efficiency of the City of Fraser's (the City) purchasing process and that is in compliance with the City's charter and the State of Michigan's credit card transaction laws for local government. This policy establishes that:

- I. The City Manager, acting in accord with the Finance Director, shall determine who is eligible and authorized to carry, use or hold a city credit card.
- II. The Finance Director shall maintain a record of all credit cards owned by the City; including the name of the user/cardholder or the name of the credit card, the credit card number, the credit limit, and the date issued. Each user/cardholder who has been authorized to use a credit card must sign a copy of this policy indicating his/her acknowledgment that the credit card has been issued, and that he/she has received, read and agreed to the terms of this policy.
- III. The Finance Director shall be responsible for credit card issuance, monitoring, retrieval, safekeeping and overseeing compliance with credit card policy and procedures. For this reason, the Finance Director will not be allowed to carry, hold or use a city credit card. The Finance Director will also be responsible for ensuring that strong internal controls exist for:
 - A. The appropriate approval of invoices before purchases are made and that a purchase order is created, when applicable, to encumber the good or service before its purchase, and that the purchase was made for a legitimate and lawful reason for the City and within the requirements of its charter and ordinances.
 - B. Timely reception of statements from users/cardholders and that all documentation in the form of receipts and explanations for the purchase is included. A reconciliation for the statements and purchases for users/cardholders for each department, i.e., City Hall, Department of Public Safety, Department of Public Works, will be performed as soon as the statements are received, compiled by a designated person in that department and turned in to the Finance Department.
 - C. The prompt processing and accurate posting of the credit card statements to the appropriate general ledger accounts by the finance clerk, and that the finance clerk shall immediately bring to the attention of the Finance Director any statements or reconciliations that are missing receipts, invoices or similar documentation to support the purchase.
 - D. The safekeeping and appropriate filing of processed credit card statements and affiliated reconciliations by the Finance Department for recordkeeping and auditing purposes.
- IV. The Finance Director or the City Manager reserves the right to seize a city credit card from any user/cardholder and suspend their privileges for misuse or abuse of the credit card for any reason that violates this policy, including for instances of:
 - A. Not providing proper receipts, invoices or supporting documentation for purchases.
 - B. Making purchases without the proper approval or level of authority. For purposes of this policy, no purchase should be made at an amount of \$7,500.00 or greater without City Council's prior approval, since the Council must approve this amount or higher.



City of Fraser

A Centennial Community

- C. Making purchases that have no relevance with the business operations of the City.
- D. Carelessness or negligence in the handling and safeguarding of the credit card.
- V. The user/cardholder of the credit card may be subject to loss of credit card privileges, disciplinary action, written reprimand, suspension, reimbursement to the City for unauthorized purchases, termination and/or criminal prosecution for misuse or abuse of the credit card or for violations of this policy.
- VI. The user/cardholder of the credit card shall immediately notify the Finance Director if their card is lost or stolen. The Finance Director shall, in turn, immediately notify the issuer of the credit card to shut the card down to prevent unauthorized purchases.
- VII. No single credit card issued to any user/cardholder shall exceed a credit limit of \$10,000.00. The total combined authorized credit limit of all credit cards issued shall not exceed \$50,000.00.
- VIII. A user/cardholder shall surrender their credit card to the Finance Director or the City Manager upon termination of his/her employment or term of service with the City. The Finance Director will safe-keep all cards that have not been issued to a user/cardholder.

CARDHOLDER ACKNOWLEDGMENT:

I, as the user/cardholder of the city-owned credit card issued to me, hereby acknowledge that I have received, read and understood the above policy and agree to abide by the terms of the policy herewith. My signature immediately below affirms this acknowledgment.

Name

Date



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Schoenherr Road, Shelby Township, MI 48315
586.726.1234 | www.aewinc.com

April 6, 2021

Marc Thompson, Interim City Manager
City of Fraser
33000 Garfield Road
Fraser, MI 48026

Reference: Proposal for Professional Services
Klein Road Federal Aid Project

Dear Mr. Thompson:

We are pleased to submit to you our proposal to provide engineering services on the above referenced project.

Understanding of the Project

The City of Fraser has secured \$200,000 in federal funding through the Surface Transportation Program for preventative maintenance activities on Klein Road between Garfield Road and 15 Mile Road. Funding must be obligated during the State's 2023 Fiscal Year, which begins October 1, 2022. The federal funds can be used to cover 81.85% of eligible construction costs, with the City providing a 18.15% match. In addition, all non-eligible construction costs and engineering costs are the responsibility of the City.

A breakdown of estimated construction costs for the project are as follows:

Total Construction Costs	\$244,349.00
Federal Aid (81.85% of Total Construction Costs)	\$200,000.00
Local Match (18.15% of Total Construction Costs)	\$44,349.00

We understand the City is considering advancing this project one year to avoid a possible conflict with other projects that are being considered by the Macomb County Department of Roads in 2023. If the advance construction request is approved by the Macomb County Federal Aid Committee and SEMCOG, the project could move forward for construction during the summer of 2022 and be completed during school summer recess. The advance construction request would require that the City front some or all of the federal portions of the project costs until October 1, 2022, when the federal funding becomes available and the City is reimbursed.



Marc Thompson

April 6, 2021

Page 2

When considering advancing this project to complete construction in summer 2022, we offer the following schedule based on our understanding of the federal funding and TIP amendment processes:

Request TIP Amendment for Advance Construction	Prior to 4/30/21
Commence Preliminary Engineering	Early July 2021
TIP Amendment Approval	Mid Aug. 2021
Submit Program Application and NEPA to MDOT	Late Aug. 2021
Submit Grade Inspection Package to MDOT (80%)	Mid Sept. 2021
Submit Final Plan Package to MDOT	Early Nov. 2021
MDOT Bid Letting	Early Feb. 2022
Construction	June 2022-Aug. 2022
Request Advance Construct Conversion	Mid-Sept. 2022

If construction is preferred in 2023 in lieu of the advance construction option, we would suggest backing each of these dates up by one year.

Fee for Professional Services

We propose the engineering fee for this project be in accordance with our existing agreement as follows:

- 1) Design Engineering
We propose to complete the environmental clearance documentation and the program application; and prepare project logs, specifications and estimates required to securing federal funding. The fee for preliminary engineering work can be estimated at 7.8% of estimated construction costs or \$19,059.00.
- 2) Construction Staking, Contract Administration and Inspection
Fee to be on an hourly charge basis for the various personnel as required in accordance with the attached current hourly rate schedule. It is our understanding that full time construction inspection will be required for this project to meet federal funding requirements. For budget purposes, you may estimate Construction Staking, Contract Administration and Inspection costs at 13.5% of the construction cost or \$32,987.00.



Marc Thompson
April 6, 2021
Page 3

3) Testing and Lab Services

Work for density and concrete testing, as required, will be billed at actual cost as invoiced in accordance with our Agreement. Any proposed testing will be discussed with the City prior to our authorizing the work. For budget purposes, you may estimate this cost at 1.5% of the construction cost or \$3,665.00.

A summary of engineering fees for this project are as follows:

Design Engineering	\$19,059.00
Construction Staking, Contract Ad. and Inspection	\$32,987.00
Testing and Lab Services	\$3,665.00
Total Estimated Engineering Fees	\$55,711.00

If you have any questions or require any additional information, please advise. We will await your authorization to proceed.

Sincerely,

Anderson, Eckstein and Westrick, Inc.

Accepted By

Michael A. Vigneron, PE
Senior Project Engineer

Signature

Scott Lockwood, PE
Executive Vice President

Printed Name, Title

Enclosure: Hourly Rate Schedule

Date

M:\0999\0999-0852\2021\MAV\Fraser\KleinRoad_210331.docx



EXHIBIT "A"

HOURLY CHARGE RATE

<u>EMPLOYEE CLASSIFICATION</u>	<u>HOURLY RATE CHARGE</u>
PRINCIPAL ENGINEER/SURVEYOR/ARCHITECT	\$ 100.00
SENIOR PROJECT ENGINEER/SURVEYOR/ARCHITECT	100.00
LICENSED ENGINEER/SURVEYOR/ARCHITECT	100.00
GRADUATE ENGINEER/SURVEYOR/ARCHITECT	81.00
TEAM LEADER	81.00
ENGINEERING AIDE III	67.00
ENGINEERING AIDE II	61.00
ENGINEERING AIDE I	56.00
ENGINEERING AIDE TRAINEE	39.00
SECRETARIAL (SPECIAL PROJECTS)	33.00
SURVEY FIELD (3 PERSON)	163.00
SURVEY FIELD (2 PERSON)	137.00
CONFINED SPACE ENTRY CREW	185.00
DATA COLLECTOR (SURVEY CREW)	21.00
COMPUTER SYSTEM	11.00
GPS SURVEY EQUIPMENT	56.00

EFFECTIVE JULY 1, 2005



Memorandum

TO: City of Fraser City Council
FROM: Paul Urbiel, AICP, Senior Principal Planner
Danielle Bouchard, Senior Planner
SUBJECT: **Fraser 2021 Master Plan - Consideration of Adoption**
DATE: June 22, 2021

Enclosed, you will find the **Fraser 2021 Master Plan as adopted by the Planning Commission on May 5, 2021**, which is the culmination of months' worth of investigation, analysis, significant public engagement, and strategic thought.

BACKGROUND

The City of Fraser Planning Commission has led the charge in overseeing the preparation of this draft plan. The process and plan document are consistent with the requirements of the Michigan Planning Enabling Act (Act 33 of 2008, as amended) for the preparation of master plans in Michigan.

PUBLIC ENGAGEMENT

This Fraser 2021 Master Plan also describes a process for public review and comment on draft plans to ensure maximum stakeholder support. As such, the City publicized the required 63-day resident and stakeholder comment period on this draft plan, which resulted in one additional comment received from the Macomb County Department of Roads.

Before the recent public comment period and prior to drafting the plan document, McKenna and the Planning Commission substantially engaged stakeholders by conducting a public open house in October 2019 and an online survey open to all residents and stakeholders. The online survey method was especially helpful during the shift to virtual public engagement activities due to the Covid-19 pandemic. Between the public open house and the online survey, the City received comments and feedback from around 600 individuals.

REVIEW AND NEXT STEPS

During the May 5, 2021 Planning Commission meeting, a duly noticed Public Hearing for the draft plan was conducted; key features of the plan were presented as well. After the hearing, the Planning Commission adopted the plan by Resolution, which includes the referring of the plan to City Council for its adoption by Resolution. Upon adoption, we will finalize the plan for production, and distribute it to the necessary entities (Macomb County, SEMCOG, etc.).

We look forward to discussing the draft plan during the meeting at which it is reviewed. We welcome any questions or comments at any time. Thank you.

**City of Fraser, Macomb County, Michigan
2021 Master Plan
RESOLUTION of ADOPTION**

WHEREAS the Michigan Planning Enabling Act (Public Act 33 of 2008), as amended, provides for a City planning commission to prepare and adopt a Master Plan for physical development of the community; and

WHEREAS the City of Fraser Planning Commission has prepared such a Master Plan for the City's physical development in compliance with the Michigan Planning Enabling Act, including relevant charts, maps and text; and

WHEREAS the Fraser Planning Commission has provided multiple opportunities for public participation in the planning process; and

WHEREAS the Fraser City Council approved the draft Plan for distribution, and subsequently the Master Plan was so distributed for review by surrounding communities and other public agencies as required by the Michigan Planning Enabling Act; and

WHEREAS the Fraser Planning Commission held a formal public hearing on the draft Master Plan on May 5, 2021 in order to provide additional opportunity for public comment; and

WHEREAS all comments received during the planning process have been carefully considered and the Planning Commission is satisfied that the Master Plan is ready for adoption.

NOW THEREFORE BE IT RESOLVED that the Fraser City Council hereby adopts the Fraser 2021 Master Plan, as presented at the public meeting held on **July 8, 2021** subject to incorporation of the following revisions (if applicable):

1. _____
2. _____

Motion by _____ **and seconded by** _____

AYES: _____

NAYS: _____

ABSENT: _____

Resolution Declared Adopted.

Michael Carnagie, Mayor
City of Fraser, MI

Brian Fairbrother, Clerk
City of Fraser, MI



NICKEL & SAPH, INC.

INSURANCE SINCE 1929

MAILING ADDRESS:

P.O. BOX 46907
MT. CLEMENS, MI 48046-6907

OFFICE ADDRESS:

44 MACOMB PLACE
MT. CLEMENS, MI 48043
(586) 463-4573 • (810) 765-8887
1-800-657-7373 • FAX: (586) 463-3135
www.nickelsaph.com

June 18, 2021

Mr. Marc Thompson
City of Fraser
33000 Garfield Road
Fraser, MI 48026

Re: Property and Casualty Insurance Renewal Proposal

Dear Mr. Thompson:

We are pleased to present our renewal proposal for coverages underwritten by Trident, a member of the Argo Group. Argo has an A.M. Best's rating of **A- XIV, Stable** and is an admitted carrier in the State of Michigan. The rating of XIV reflects Argo's surplus of over \$1.5 Billion (ratings range from I through XV). Trident specializes in providing risk management and insurance products and services only to public entities. Trident writes over \$150,000,000 in premiums on an annual basis throughout the eastern, southern, and midwestern states, including many public entities in Michigan.

The annual renewal premium and options are detailed in the enclosed Premium Summaries (one summary for the senior apartments, one for the package for all remaining coverages secured by the City, and one reflecting Cyber Coverage).

Historically, the premium for all policies have been paid in a single, lump sum payment. Due to the premium increase presented for the Trident package, we were able to negotiate semi-annual premium payments. No finance or carrying charges will apply. The premium for the senior apartments and the Cyber Liability will still be single, lump sum payments.

The City's combined loss ratio from July 1, 2016 to present is 124.82% (Total premiums - \$1,618,155 vs. incurred claims of \$2,019,710). Last year at this time, the loss ratio was 72.46%. This percentage excludes the apartments as the apartments are insured separately. Generally, loss ratios in excess of 45% are considered unprofitable.

Please note the following regarding the Trident proposal:

- 1.) All liability coverages are subject to \$5,000 per occurrence or wrongful act deductible except for Law Enforcement and Employment Practices liability claims; Law Enforcement and Employment Practices claims are subject to a \$25,000 deductible.
- 2.) As an enhancement, Trident provides \$10,000,000 (full limits) for Sudden and Accidental Failure to Supply, Limited Pollution Liability, and Liability from Back-up of Sewers.

3.) As an enhancement, Trident's Excess Liability Coverage provides separate limits per occurrence and aggregate over the following: General Liability, Public Officials' Liability, Employment Practices Liability, Law Enforcement Liability, and Automobile Liability (underlying Automobile Liability has no aggregate).

4.) As an enhancement, Trident provides Liability Coverage for Inverse Condemnation for limits of \$100,000 per occurrence and \$300,000 aggregate and Injunctive Relief (Non-Monetary Defense Costs) for limits of \$10,000 per occurrence and \$50,000 aggregate. Defense expenses for Inverse Condemnation claims are separate from the limits afforded for the payment of damages (the payment of defense expenses will not reduce the limits afforded for the payment of damages).

5.) All property coverages are written on a Replacement Cost basis with the exception of the Baumgartner Family Home, which, due to the building's age, will be valued on an Actual Cash Valuation basis.

6.) Trident will agree to allow Donald P. DeNault, Jr. of O'Reilly Rancilio P.C. as defense counsel for covered liability claims. Trident will allow the city to recommend defense counsel of the city's choosing. The preferred attorney must demonstrate prior experience defending public entities.

7.) Senior Housing is insured separately; the expiring annual premium was \$26,015.35. The renewal premium is \$25,964.30. This amount is separately declared in the premium summary section. Hudson Insurance is presenting the property insurance: limits of \$8,729,200 subject to a \$5,000 deductible. Liability insurance: limits of \$6,000,000 each occurrence and \$7,000,000 in the annual aggregate subject to no deductible. Although rated **A XV, Stable**, Hudson's excess carrier is not admitted by the State of Michigan. In case of carrier insolvency, payment of claims or refund of unearned premium may not be guaranteed by the State.

8.) The current Cyber carrier, Travelers Casualty and Surety Company of America, is non-renewing. Travelers demands evidence of Multi-Factor Authentication (MFA), which the city has yet to adopt. A proposal is provided from HSB Specialty Insurance Co. Coverage is offered on a Claims Made policy form. Cyber Coverage is unique in that policy provisions address both first party (damages incurred by the named insured to address covered expenses related to an unauthorized intrusion) and third party claims (liability damages resulting from covered claims made by third parties against the named insured) along with Cyber Crime claims too. Coverages include: **Liability** – 1) Network Security and Privacy Liability, 2) Payment Card Costs, 3) Media, and 4) Regulatory Proceedings. **First Party** – 1) Breach Costs (outside), 2) Extortion and Ransomware, 3) Data Recovery, 4) Bricking, 5) Notification Coast, 6) Business Interruption, and 7) Contingent Business Interruption. **Cyber Crime** – 1) Computer Fraud, 2) Funds Transfer Fraud, and 3) Social Engineering Fraud. Annual premiums are presented in the Premium Summary section of this proposal.

We encourage members of the City's Planning Commission and Zoning Board of Appeals to obtain the Michigan Citizens Planner training and designations. We will reimburse \$150 for each individual who obtains the Planner designation.

Program Discussion Points:

This is a true deductible program. Under the administration of covered claims, Trident does not require the advance, pre-funding of a claims account. The City is not required to deposit funds with the insurance carrier for the payment or administration of potential claims. Under a deductible program, Trident only charges for a deductible once a covered claim has occurred. The City is able to retain funds and is not required to expend funds in the anticipation of claims that may never occur.

The automobile physical damage coverage is afforded in a true deductible form. The City is responsible for a \$1,000 deductible; the deductible is waived if a collision claim occurs and the City's driver is not at fault (Broad Form Collision). Again, there is no requirement to advance or pre-pay expenses as this is a deductible policy form. A deductible is charged only when a claim occurs. The \$1,000 deductible applicable for glass claims incurred by a fire department truck claim will be waived. No additional retention applies.

Trident's carrier group, the Argo Group, operates as an admitted carrier. Payment of claims and refund of unearned premiums are guaranteed by the State of Michigan.

A \$5,000 deductible is applicable to covered General Liability, Public Officials', and Automobile Liability claims. A \$25,000 deductible applies to Law Enforcement and Employment Practices Liability claims. A \$1,000 deductible applies to Auto Physical Damage claims. A \$1,000 deductible applies to Property and Inland Marine claims. A \$5,000 deductible applies to covered Crime claims.

Trident's excess policy provides separate "towers" for each covered underlying liability coverage form (General Liability, Automobile Liability, Employment Practices Liability, Public Officials' Liability, and Law Enforcement Liability). For example, the combined (underlying and excess) occurrence limit for Law Enforcement Liability is \$10,000,000. If a covered \$5,000,000 or \$6,000,000 claim occurs, the payment of that claim will not affect or reduce the corresponding limits (also \$10,000,000) that are dedicated for the remaining four lines of coverage (General Liability, Automobile Liability, Employment Practices Liability, and Public Officials' Liability). Another way to explain this feature is to imagine five separate checks books, each with a starting balance of \$10,000,000; an amount that is replenished every year. Each "check book" or "tower" is dedicated solely to a single line of liability coverage.

The servicing address for all policy and claims related issues continues to be 44 Macomb Place, Mount Clemens, MI 48043 (our agency's office). The premium includes all claim services and loss prevention and safety inspections.

The city last performed an RFP for insurance in 2019. We were chosen from a field of three bidders and asked to renew the afforded coverages. The two competitors offered proposals that had reduced or less coverage, offered premiums in excess of what was presented by our agency, and offered substantially higher deductibles. It should also be noted that Nickel & Saph was the only respondent that offered the city the ability to select legal defense counsel of the city's choosing for the defense of covered claims.

Enclosed, please find a detailed copy of the Trident, Hudson, and HSB Specialty proposals. We are anxious and available to meet with yourself or any other members of the City's administration to answer any questions. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephen R. Saph, Jr.", is written above the typed name.

Stephen R. Saph, Jr., LIC
Agent

Enclosures



City of Fraser

A Centennial Community

To: Elaine Leven, City Manager

From: Vince Neyland, Assistant City Manager/Finance Director

Re: Information Technology Project Summary – PC Replacements

As the new fiscal year is already upon us, some of the projects slated for the 2021-22 budget is already being put into action. The area of Information Technology (IT) is one of those in the form of personal computer (PC) replacements. The majority, or 76%, of the city's PC machines are in need of replacement and 24, or 33%, of these are in dire need to replace since these are operating on Windows 7 software; which is unsupported by Microsoft. The big picture and strategic plan is to begin working with IT Right to create a more robust IT framework and infrastructure, including strengthening current policies, parameters and security.

The PC replacements are just one-step towards improving the IT infrastructure and moving to better and more secure operations. Another project that I plan to undertake with IT Right in a matter of weeks is the move to Microsoft 365. Currently, the communication system is somewhat fractured and dated with some employees utilizing Google and others on Microsoft. This has created a challenge from an efficiency standpoint with communication among employees and external parties. Microsoft 365 is a business solution geared for working in an organization that has departments and who work in teams. From its virtual Teams meetings, to Team Chat features, to better and easier access and understanding of emails and subsequent threads, to saving contacts and creating file folders - these are all superior to Google. This will also put the organization on one page with all employees utilizing one platform.

Another project that IT Right is currently assessing are the six (6) servers that the City utilizes. We are making a determination whether, with today's technological updates and advances, all of these servers are necessary with the possibility of streamlining some of these and saving the City some money in hardware costs and future replacements. There will also be policy enhancements and the tightening of security measures; such as the requirement to have individual log-ins and no sharing of passwords on any PC workstations, the disablement of USB ports for thumb drive access, and the separation of the public kiosk PC's from the network.

The worksheet that is included shows those 24 PC's that are slated for replacement as part of Phase 1. These are those machines that are all on Windows 7 and that are so old they cannot be upgraded to Windows 10. These are highlighted in pink with red font to replace. Those that are highlighted in gray font are those that will be replaced in Phase 2. Phase 1 is expected to happen within a month or two and Phase 2 is planned in the fall around October or November. The quote has also been included for your review at \$39,402.31. This was in the budget as part of known IT upgrades and was approved by Council for this fiscal period. I request approval for the entire quote to secure the price of a known project and to mitigate the risk of cost increases later for Phase 2. IT Right has indicated that its supplier has absorbed hardware costs for approximately 18 months now, but has indicated that at some point soon they will begin passing on an increase. By securing the purchase now, this reduces the risk of those potential cost increases a few months from now.

I request approval of the quote to replace the machines, as listed on the worksheet. I have checked PC towers with similar specifications on newegg.com as a comparison and I have found them to be relatively similar in price.

Site Name	PC Name	User	Description	MFG	Model	OS	CPU	Ram	OS Install Date	Last Online	Action	Model2
City Hall	MacBook Pro (2) fraser123	fraser123		Apple	MacBookPro11,1	macOS 10.14.6 build 18G9028	System Object[]	4	1/25/2021 7:17	6/9/2021		
City Hall	DESKTOP-HDR723	fraser123		SAMSUNG	930MBE	Microsoft Windows 10 Home	Intel(R) Core(TM) i7-8565U CPU @ 1.80GHz	8	7/14/2020 8:20	6/10/2021	Upgrade to Pro	
City Hall	DESKTOP-396TK	DESKTOP-396TKMO	FraserDPS	HP	HP Pavilion x360 m3 C	Microsoft Windows 10 Home	Intel(R) Core(TM) i5-7200U CPU @ 2.50GHz	8	4/29/2021 10:16	6/10/2021	Replace	Mid PC
City Hall	HPASSESSOR10	Assessing	assessing1	HP	HP EliteDesk 800 G3 S	Microsoft Windows 10 Pro	Intel(R) Core(TM) i7-7700 CPU @ 3.60GHz	8	5/28/2021 6:14	6/10/2021	Good	
City Hall	ANY	CITYHALL\wclift	itr	HP	HP EliteDesk 800 G3 S	Microsoft Windows 10 Pro	Intel(R) Core(TM) i7-7700 CPU @ 3.60GHz	8	5/28/2021 6:25	6/10/2021	Replace	Mid PC
City Hall	CODEENFORCE	CodeEnforcement	itr	Microsoft	Surface Pro	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-7300U CPU @ 2.60GHz	8	10/16/2020 7:18	5/25/2021	Replace	Mid PC
City Hall	INSPECTORS	CITYHALL\inspectors	inspectors	Microsoft	Surface Pro	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-7300U CPU @ 2.60GHz	8	10/16/2020 7:18	6/10/2021	Replace	Mid PC
City Hall	FRBLDGCLERK	CITYHALL\jmelar	itr	Dell Inc.	OptiPlex 7040	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-6500 CPU @ 3.20GHz	16	5/1/2021 4:18	6/10/2021	Good	
City Hall	HP-CITYMANAGER	CITYHALL\citymanager	citymanager	HP	HP EliteDesk 800 G4 S	Microsoft Windows 10 Pro	Intel(R) Core(TM) i7-8700 CPU @ 3.20GHz	8	6/8/2021 5:33	6/10/2021	Good	
City Hall	HP-FINFRMDES	CITYHALL\hpulius	hpulius	HP	HP EliteDesk 800 G4 S	Microsoft Windows 10 Pro	Intel(R) Core(TM) i7-8700 CPU @ 3.20GHz	8	5/28/2021 6:26	6/10/2021	Good	
City Hall	HR-FRASER	CITYHALL\humanresou	itr	MicroElet	B245	Microsoft Windows 10 Pro	AMD Ryzen 5 3400G with Radeon Vega Graph	16	1/16/2021 19:33	6/10/2021	Replace	Mid PC
City Hall	FRINCL2	CITYHALL\clensk	itr	Dell Inc.	OptiPlex 7040	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-8500 CPU @ 3.00GHz	16	5/3/2021 8:31	6/10/2021	Good	
City Hall	DESKTOP-H92B	DESKTOP-H92B8A	Kioak2	HP	HP ProOne 600 G4 21	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-8500 CPU @ 3.00GHz	8	5/29/2021 8:55	6/10/2021	Good	
City Hall	DESKTOP-7RLK3	DESKTOP-7RLK3VC	Kioak1	HP	HP ProOne 600 G4 21	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-8500 CPU @ 3.00GHz	8	5/29/2021 9:01	6/10/2021	Good	
City Hall	HPDPSW	HPDPSW	itr	HP	HP EliteDesk 800 G4 S	Microsoft Windows 10 Pro	Intel(R) Core(TM) i7-8700 CPU @ 3.20GHz	8	5/29/2021 2:22	6/10/2021	Good	
City Hall	DELIMEDIA	CITYHALL\fraserAdmin	FraserAdmin	Dell Inc.	Inspiron 3493	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-1035G4 CPU @ 1.10GHz	8	5/14/2021 1:55	5/26/2021	Good	
City Hall	CMUAPTOP	CITYHALL\citymanager	citymanager	HP	HP Spectre x360	Microsoft Windows 10 Pro	Intel(R) Core(TM) i7-1065G7 CPU @ 1.30GHz	16	2/11/2021 9:58	5/26/2021	Good	
City Hall	FINCOUNTER-01	CITYHALL\counter1	itr	Hewlett-Pk	HP Compaq Elite 8300	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-3470 CPU @ 3.20GHz	4	5/28/2021 16:41	6/10/2021	Replace	Basic PC
City Hall	FINCOUNTER2	CITYHALL\counter1	itr	Hewlett-Pk	HP Compaq Elite 8300	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-3470 CPU @ 3.20GHz	4	5/28/2021 16:41	6/10/2021	Replace	Basic PC
City Hall	FRINRECL2	CITYHALL\hpulius	FraserAdmin	Dell Inc.	OptiPlex 7040	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-6600 CPU @ 3.30GHz	16	5/31/2021 4:23	6/10/2021	Replace	Mid PC
City Hall	BUILDINGDEPT1	CITYHALL\bogan	bogan	ASUS	H410MA	Microsoft Windows 10 Pro	Intel(R) Core(TM) i3-10100 CPU @ 3.60GHz	8	6/8/2021 5:55	6/10/2021	Good	
City Hall	HPTELECTIONS	CITYHALL\blairbrother	itr	HP	HP EliteDesk 800 G3 S	Microsoft Windows 10 Pro Education	Intel(R) Core(TM) i7-7700 CPU @ 3.60GHz	8	6/8/2021 4:15	6/10/2021	Replace	Basic PC
City Hall	COFW-TANYA	Hewlett-Packard Comp	Sanchez	HP	HP EliteDesk 800 G3 S	Microsoft Windows 10 Pro Education	Intel(R) Core(TM) i7-7700 CPU @ 3.60GHz	8	2/8/2018 10:21	6/10/2021	Replace	Mid PC
City Hall	FINANCEDIRECT	CITYHALL\vineyard	vineyard	HP	HP EliteDesk 800 G3 S	Microsoft Windows 10 Pro Education	Intel(R) Core(TM) i7-7700 CPU @ 3.60GHz	16	6/8/2021 6:29	6/10/2021	Replace	Laptop
City Hall	HP-CITYCLERK	CITYHALL\matuzm	Administrator	HP	HP EliteDesk 800 G3 S	Microsoft Windows 10 Pro Education	Intel(R) Core(TM) i7-7700 CPU @ 3.60GHz	16	6/8/2021 9:07	6/10/2021	Replace	Laptop
City Hall	ASSESSINGCOUN	Assessing Counter	Assess	Hewlett-Pk	HP Compaq 8100 Elite	Microsoft Windows 7 Professional	Intel(R) Core(TM)2 Duo CPU E8400 @ 3.00C	2.00390625	8/18/2014 9:05	6/10/2021	Replace	Mid PC
City Hall	GARYBLASH-HP	CITYHALL\Assessing2	Assessing2	Hewlett-Pk	HP Compaq 8100 Elite	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5 CPU 650 @ 3.20GHz	4.00390625	10/25/2011 10:03	6/10/2021	Replace	Mid PC
City Hall	RENTALINSPECT	Rental Inspector	itr	Hewlett-Pk	HP Compaq 8100 Elite	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5 CPU 650 @ 3.20GHz	4.00390625	12/7/2010 9:31	6/10/2021	Replace	Mid PC
City Hall	ROBIN-HP	CITYHALL\ethomas	itr	Hewlett-Pk	HP Compaq 8100 Elite	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5 CPU 650 @ 3.20GHz	4.00390625	10/20/2011 14:22	6/10/2021	Replace	Mid PC
City Hall	LEAH-HP	CITYHALL\beck	bogan	HP	HP EliteDesk 800 G3 S	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5-4590 CPU @ 3.20GHz	8	4/24/2017 10:49	6/8/2021	Replace	Mid PC
City Hall	RANDYOT-HP	RandyOT	beck	HP	HP EliteDesk 800 G3 S	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5-4590 CPU @ 3.20GHz	4	11/2/2015 11:00	6/11/2021	Replace	Mid PC
City Hall	SAC-BACKOFFICE	CITYHALL\itr	itr	Hewlett-Pk	HP EliteDesk 800 G1 S	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5-4590 CPU @ 3.30GHz	16	6/9/2015 10:36	5/30/2021	Replace	Mid PC
City Hall	BARB-HP	CITYHALL\venickson	itr	Hewlett-Pk	HP EliteDesk 800 G1 S	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5-4590 CPU @ 3.30GHz	4	3/31/2014 15:59	6/10/2021	Replace	Mid PC
City Hall	ER1408132543	Windows User	admin	INTEL	DQ77MK	Microsoft Windows Embedded Standard	Intel(R) Core(TM) i3-3220 CPU @ 3.30GHz	4	1/13/2014 9:51	6/7/2021	Replace	Basic PC
City Hall	FRASERGIT	CITYHALL\administrato	BSA, DHCP, FS	VMware, ll	VMware Virtual Platfo	Microsoft Windows Server 2012 R2 Standard	Intel(R) Xeon(R) CPU E5-2440 0 @ 2.40GHz	16	4/23/2014 17:37	6/10/2021	Planning	
City Hall	FRASERGIT	CITYHALL\administrato	BSA, DHCP, FS	VMware, ll	VMware Virtual Platfo	Microsoft Windows Server 2012 R2 Standard	Intel(R) Xeon(R) CPU E5-2440 0 @ 2.40GHz	12	4/23/2014 17:37	6/10/2021	Planning	
City Hall	FRASERGIT	CITYHALL\administrato	BSA, DHCP, FS	VMware, ll	VMware Virtual Platfo	Microsoft Windows Server 2012 R2 Standard	Intel(R) Xeon(R) CPU E5-2440 0 @ 2.40GHz	32	4/18/2014 0:58	6/10/2021	Planning	
City Hall	FRASERGIT	CITYHALL\administrato	BSA, DHCP, FS	VMware, ll	VMware Virtual Platfo	Microsoft Windows Server 2012 R2 Standard	Intel(R) Xeon(R) CPU E5-2440 0 @ 2.40GHz	44	3/24/2014 14:28	6/10/2021	Planning	
City Hall	VEAMSVR	VEAMSVR\Administra	Administrator	ProLiant	D1380e Gen8	Microsoft Windows 10 Home	Intel(R) Xeon(R) CPU E5-2420 0 @ 1.90GHz	4	10/28/2019 19:29	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-VQ9Q	DESKTOP-VQ9QMA	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-871FR	DESKTOP-871FRCS	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-HMQD	DESKTOP-HMQDTG	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-8LIQI	DESKTOP-8LIQIME	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-7NTEG	DESKTOP-7NTEGQ	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
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City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
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City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
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City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
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City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2021	Replace	Basic PC
City Hall	DESKTOP-VPCM	DESKTOP-VPCM2	Elect	Dell Inc.	Inspiron 15-3567	Microsoft Windows 10 Home	Intel(R) Core(TM) i3-7100U CPU @ 2.40GHz	4	10/30/2019 13:33	5/27/2		

Police	FDP5-REPORT4	temp	itr	itr	HP	HP EliteDesk 800 G2 S	Microsoft Windows 7 Professional	Intel(R) Core(TM) i7-6700 CPU @ 3.40GHz	8	3/14/2017 18:13	6/10/2021	Replace	Basic PC
Police	FDP5-REPORT3	temp	itr	itr	HP	HP EliteDesk 800 G2 S	Microsoft Windows 7 Professional	Intel(R) Core(TM) i7-6700 CPU @ 3.40GHz	8	3/14/2017 17:46	6/10/2021	Replace	Basic PC
Police	FDP5-REPORT2	temp	itr	itr	Hewlett-Packard	HP EliteDesk 800 G1 S	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5-4570 CPU @ 3.20GHz	4	5/29/2014 14:45	6/10/2021	Replace	Mid PC
Police	FRASERD3	FDP5-Video	itr	itr	HP	HP EliteDesk 800 G2 S	Microsoft Windows 7 Professional	Intel(R) Core(TM) i7-6700 CPU @ 3.40GHz	8	3/14/2017 15:55	6/10/2021	Replace	Basic PC
Police	PSDISPATCH-HP	CITYHALL\dispatch	dispatch	dispatch	Hewlett-Packard	HP EliteDesk 800 G1 S	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5-4570 CPU @ 3.20GHz	4	4/24/2014 11:50	6/10/2021	Replace	Mid PC
Police	FDP5FL	FDP5\moggior	fraserisu	fraserisu	Hewlett-Packard	HP EliteDesk 800 G1 S	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5-4570 CPU @ 3.20GHz	4	8/13/2014 15:51	6/10/2021	Replace	Mid PC
Police	FRASERDPS	Fraser	All server roles f	fraserisu	Microsoft Surface Pro 3	Microsoft Windows 8.1 Pro	Microsoft Windows 8.1 Pro	Intel(R) Core(TM) i3-420Y CPU @ 1.50GHz	4	1/30/2013 15:40	5/26/2021	Replace	Surface Pro
Public Works	CODEENFORCE2	CodeEnforcement	mragdale	mragdale	Microsoft Surface Pro	Microsoft Windows 10 Pro	Microsoft Windows 10 Pro	Intel(R) Xeon(R) CPU E5-2440 0 @ 2.40GHz	16	4/23/2014 17:20	6/10/2021	Planning	Mid PC
Public Works	HPDPWCLERK	CITYHALL\mckinney	mckinney	mckinney	HP	HP EliteDesk 800 G4 S	Microsoft Windows 10 Pro	Intel(R) Core(TM) i5-7300U CPU @ 2.60GHz	8	11/7/2020 5:39	6/9/2021	Replace	Mid PC
Public Works	CPRESENTATIO	CITYHALL\presentation	itr	itr	LENOVO	ZONE0002US	Microsoft Windows 10 Pro	AMD Ryzen 5 3500U with Radeon Vega Mobil	8	8/13/2020 18:07	5/26/2021	Good	
Public Works	DPWSUPTLAPTO	CITYHALL\mragdale	FraserAdmin	FraserAdmin	Microsoft Surface Laptop 3	Microsoft Windows 10 Pro	Microsoft Windows 10 Pro	Intel(R) Core(TM) i7-1065G7 CPU @ 1.30GHz	16	10/19/2019 9:13	6/10/2021	Good	
Public Works	DPWMISSDIG	CITYHALL\mschaef	mschaef	mschaef	Hewlett-Packard	HP Compaq Elite 8300	Microsoft Windows 7 Professional	Intel(R) Core(TM) i5-3470 CPU @ 3.20GHz	4	12/16/2014 12:55	6/10/2021	Replace	Mid PC
Public Works	FRASERSCADA	Windows User	Scada/pump m	Scada/pump m	VMware, VMware	Virtual Platfo	Microsoft Windows Server 2016 Standard	Intel(R) Xeon(R) CPU E5-2440 0 @ 2.40GHz	32	10/1/2020 20:59	6/10/2021	Planning	

Servers

	Total	Mid	Basic	Laptop	Upgrade to Pro
Win7	24	16	6	2	0
Win10	31	17	9	1	4
	55	33	15	3	4

Phase 1
Phase 2



Information Technology Solutions that Work for Local Government

5815 East Clark Rd Suite G
Box 160
48808 Bath
United States

QUOTE

Number RQ19898-0

Date Jul 1, 2021

Sold To

Fraser, City - Macomb
Vince Neyland
33000 Garfield Road
48026 Fraser
United States

Phone 586-293-3100
Fax

Here is the quote you requested.

Ship To

Fraser, City - Macomb
Vince Neyland
33000 Garfield Road
48026 Fraser
United States

Phone 586-293-3100
Fax

From The Desk Of

mallen

855-487-4448

mallen@itright.com

Terms

P.O. Number

Ship Via

Line	Qty	Description	Unit Price	Ext. Price
1		Phase 1:		
2	16	PC Mid-range: - ASUS PRIME H310M-A - mATX - Intel H310 Chipset - 4x SATA3 6Gb/s - 1x M.2 - Six-Core Intel® Core™ i5-10400 2.9GHz 12MB Cache - CRUCIAL 8GB PC4-19200 2400MHz - In Win Z589 - mATX Mini Tower - USB 3.0 - 350 Watt Power Supply - Black - Included Power Supply (Chassis must include power to select this option) - 250GB Crucial MX500 M.2 SATA 6.0Gb/s Solid State Drive - LG 24x Super Multi DVD+/-RW with M-DISC (SATA) - Integrated Video (Included with Motherboard) - Logitech Desktop MK120 Keyboard and Mouse - Microsoft Windows 10 Professional with Recovery Partition and DVD (DPK) (OA) - Three Year Warranty with Advanced Parts Replacement and RSL - Embed Serial # in BIOS via ASUS Tool	\$780.00	\$12,480.00
3	6	PC Basic: - Quad-Core Intel® Core™ i3-10100 3.6GHz 6MB Cache - ASUS PRIME H310M-A - mATX - Intel H310 Chipset - 4x SATA3 6Gb/s - 1x M.2 - CRUCIAL 8GB PC4-19200 2400MHz - Apex TX-606 - mATX Mini Tower - USB 3.0 - 300 Watt Power Supply - Black - Included Power Supply (Chassis must include power to select this option)	\$670.00	\$4,020.00

* For orders over \$5000, payment for the hardware/software is required prior to processing the order.

Line	Qty	Description	Unit Price	Ext. Price
		- 250GB Crucial MX500 M.2 SATA 6.0Gb/s Solid State Drive - LG 24x Super Multi DVD+/-RW with M-DISC (SATA) - Integrated Video (Included with Motherboard) - Logitech Desktop MK120 Keyboard and Mouse - Microsoft Windows 10 Professional with Recovery Partition and DVD (DPK) (OA) - Three Year Warranty with Advanced Parts Replacement and RSL		
4	1	Dell Laptop Mid Latitude E5530 15.6" LED Notebook - Intel Core i5 i5-2520M 2.50 GHz ..LAT E5520 I5-2520M 2.5G 4GB 500GB HD DVDRW 15IN BT W7P 64BIT	\$950.00	\$950.00
5	1	Microsoft Surface Pro Tablet - 12.3" - 8 GB LPDDR3 - Intel Core i5 (7th Gen) i5-7300U Dual-core (2 Core) 2.60 GHz - 256 GB SSD - Windows 10 Pro 64-bit - 2736 x 1824 - PixelSense - 4G - Silver - 3:2 Aspect Ratio - microSDXC, microSD, microSDHC Memory Card Supported - Wireless LAN - Bluetooth - Intel HD Graphics 620 LPDDR3 Graphics - WWAN Supported - Gyro Sensor, Accelerometer, Ambient Light Sensor - 1 x USB 3.0 Ports - Front Camera/Webcam - 8 Megapixel Rear Camera - LTE	\$996.31	\$996.31
6	1	FMN-00001 - Microsoft Type Cover Keyboard/Cover Case Tablet - Black - Bump Resistant, Scratch Resistant - 0.2" Height x 11.6" Width x 8.5" Depth	\$144.00	\$144.00
7		Phase 2:		
8	17	PC Mid-range: - ASUS PRIME H310M-A - mATX - Intel H310 Chipset - 4x SATA3 6Gb/s - 1x M.2 - Six-Core Intel® Core™ i5-10400 2.9GHz 12MB Cache - CRUCIAL 8GB PC4-19200 2400MHz - In Win Z589 - mATX Mini Tower - USB 3.0 - 350 Watt Power Supply - Black - Included Power Supply (Chassis must include power to select this option) - 250GB Crucial MX500 M.2 SATA 6.0Gb/s Solid State Drive - LG 24x Super Multi DVD+/-RW with M-DISC (SATA) - Integrated Video (Included with Motherboard) - Logitech Desktop MK120 Keyboard and Mouse - Microsoft Windows 10 Professional with Recovery Partition and DVD (DPK) (OA) - Three Year Warranty with Advanced Parts Replacement and RSL - Embed Serial # in BIOS via ASUS Tool	\$780.00	\$13,260.00
9	9	PC Basic: - Quad-Core Intel® Core™ i3-10100 3.6GHz 6MB Cache - ASUS PRIME H310M-A - mATX - Intel H310 Chipset - 4x SATA3 6Gb/s - 1x M.2 - CRUCIAL 8GB PC4-19200 2400MHz - Apex TX-606 - mATX Mini Tower - USB 3.0 - 300 Watt Power Supply - Black - Included Power Supply (Chassis must include power to select this option) - 250GB Crucial MX500 M.2 SATA 6.0Gb/s Solid State Drive - LG 24x Super Multi DVD+/-RW with M-DISC (SATA) - Integrated Video (Included with Motherboard) - Logitech Desktop MK120 Keyboard and Mouse - Microsoft Windows 10 Professional with Recovery Partition and DVD (DPK) (OA) - Three Year Warranty with Advanced Parts Replacement and RSL	\$670.00	\$6,030.00
10	1	Dell Laptop Mid Latitude E5530 15.6" LED Notebook - Intel Core i5 i5-2520M 2.50 GHz ..LAT E5520 I5-2520M 2.5G 4GB 500GB HD DVDRW 15IN BT W7P 64BIT	\$950.00	\$950.00

* For orders over \$5000, payment for the hardware/software is required prior to processing the order.

Line	Qty	Description	Unit Price	Ext. Price
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11	4	Microsoft Windows 10 Professional - Upgrade License - 1 PC - Local Government - PC - Single Language	\$143.00	\$572.00
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* For orders over \$5000, payment for the hardware/software is required prior to processing the order.

Please contact me if I can be of further assistance.

SubTotal	\$39,402.31
Tax	\$0.00
Shipping	\$0.00
Total	\$39,402.31

* For orders over \$5000, payment for the hardware/software is required prior to processing the order.

Thanks for choosing I.T. Right!



CONTRACTORS, INC.

May 21, 2021

Anderson, Eckstein & Westrick Inc.
51301 Schoenherr Rd.
Shelby Township, Michigan 48315

Attn: Mr. Scott Kelley

Re: Fraser Senior Housing
Balcony Improvements
AEW Project NO 0190-0435

Dear Mr. Kelly,

Per the request of the City of Fraser we are pleased to quote the below amount to complete the below described work.

For the (2) center balcony not shown on the drawing to remove railings and decking and install similar material and railing system

Cost \$ 10,520.00

Remove and replace (6) mechanical room doors, including siding repair and painting
Of door

Cost \$9,996.00

Remove and replace (3) door walls including interior finish, and repairs to aluminum
Siding

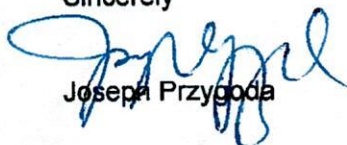
Cost \$7,760.00

Mark up \$ 2,827.00

Total cost \$31,103.00

If you have any questions, please feel free to call.

Sincerely



Joseph Przygoda



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Schoenherr Road
Shelby Township, MI 48315

586.726.1234
www.aewinc.com

July 8, 2020

Nick Schaefer
Interim Superintendent of Public Works
City of Fraser
33000 Garfield Road.
Fraser, Michigan 48026

Reference: Project Summary
 City of Fraser – Fraser Seniors Housing Balcony and Door Improvements
 AEW Project No. 0190-0435

Dear Mr. Schaefer:

Scope Summary:

- Replacing existing French style doors with new aluminum clad sliding patio doors.
- Replace mechanical room door with new.
- Add structural support column to corner of balcony.
- Replace wood decking and trim with new composite decking and trim.
- Replace hand rail with new composite hand rail.

Materials to be Used:

- Aluminum clad wood sliding doors, Pella or equal, 10 year limited warranty, 15-20 year life span.
- Hollow metal doors, Ceco or equal, 5 year limited warranty, 20+ year life span.
- Treated wood support column, 1 year warranty by GC, 20+ year life span.
- Composite decking, Trex or equal, 25 year limited warranty, 25+ year life span.
- Composite hand rail, Trex or equal, 25 year limited warranty, 25+ year life span.

The general contractor will warrant their work for one year.

All product warranties are transferable through at least one additional owner and are pro-rated. Warranties only cover manufacturers defects and not mis-use or intentional damage.

Base Proposal:

The low bidder is D & S Contractors of Berkley. Their bid for Phase 1 is \$254,770.00, Phase 2 for \$134,429.00 and Phase 3 for \$144,280.00 for a total project cost of \$533,479.00.

Project Schedule:

This project will be done in three phases over the next three years.

Phase 1: 36 (12 ground and 24 balcony) units this year, requires FY '19-'20 & FY '20-'21 budget allocations.

Phase 2: 18 (6 ground and 12 balcony) units in 2021, paid for from the FY '21-'22 budget.

Phase 3: 18 (6 ground and 12 balcony) units in 2022, paid for from the FY '22-'23 budget.

Bonding:

The general contractor will carry a comprehensive general liability insurance of \$1,000,000 that covers bodily injury and property damage.



Celebrating 50 Years of Excellence
1968-2018

Page 2

Reference:

AEW contacted D & S's provided references. All individuals that were contacted gave positive reviews of D & S.

Sincerely,

Scott P. Kelley, RA, NCARB

**ANDERSON, ECKSTEIN & WESTRICK, INC.****CIVIL ENGINEERS - SURVEYORS - ARCHITECTS**

51301 Schoenherr Road, Shelby Township, MI 48315

586.726.1234 | www.aewinc.com

June 3, 2020

D. Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Letter of Recommendation for Award

Senior Housing Balconies and Doors

AEW Project No. 0100-0435

Dear Mr. O'Neal:

On Thursday, May 28, 2020, four (4) bids were received for the project referenced above. Below is a summary of the bids received:

Bidder	Phase 1 (2020)	Phase 2 (2021)	Phase 3 (2022)	Total
D&S Contractors	\$254,770.00	\$134,429.00	\$144,280.00	\$533,479.00
U&S Companies	No Bid	No Bid	No Bid	\$589,114.00
Midwest Carpet Cleaning & Restoration	\$351,951.00	\$175,976.00	\$175,975.00	\$703,902.00
Graham Construction Corp.	\$345,000.00	\$180,000.00	\$185,000.00	\$710,000.00

The project phasing is setup to have work completed over 3 calendar years and 4 fiscal years, with Phase 1 utilizing funds from FY 19-20 and FY 20-21 budgets. Phase 1 includes work on the north and west sides of building. Phase 2 work covers the south side of the building and would be completed in summer 2021 with funds from FY 21-22 budget. Phase 3 work includes the courtyard facing units in the summer of 2022 with funds from the FY 22-23 budget.

While we have not worked with D&S Contractors before, our office has checked their qualifications and references and find them qualified to perform the work.



D. Wayne O'Neal

June 3, 2020

Page 2

Based on our experience and bids submitted, we recommend awarding a contract for the **Senior Housing Balconies and Doors Project** to **D&S Contractors, Inc.**, 3500 W. 11 Mile Road, Suite A, Berkley, MI 48072 in the amount of **\$533,479.00**, with work to be performed in three (3) phases as specified in the bidding documents.

If you have any questions or need additional information, please advise.

Sincerely,

Michael A. Vigneron, PE

cc: Nick Schaefer, Interim DPW Superintendent
Scott Kelley, AEW Senior Project Architect

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CITY of FRASER

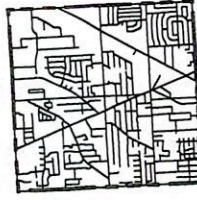


PASER RATINGS

AEW Job No.
0190-0401

CAUTION

THIS MAP IS INTENDED FOR REFERENCE PURPOSES ONLY.
ANDERSON, ECKSTEIN AND WESTRICK, INC. AND THE CITY
OF FRASER MAKE NO WARRANTY, REPRESENTATION OR
STATEMENT OF FACT OR OPINION AS TO THE ACCURACY OF
THE INFORMATION SHOWN HEREON. THE USER ASSUMES
ALL LIABILITY FOR ANY DAMAGE OR INJURY RESULTING
FROM THE USE OF THIS INFORMATION.



CITY OF FRASER



ANDERSON, ECKSTEIN AND
WESTRICK, INC.
ENGINEERS AND ARCHITECTS
1000 10th Avenue, Suite 100
Fraser, CO 80626
Phone: 303.661.1111
Fax: 303.661.1112
www.aew-inc.com

- 1 - 2 (Failed)
- 3 - 4 (Poor)
- 5 - 6 (Fair)
- 7 - 8 (Good)
- 9 - 10 (Excellent)

DATE PRINTED: 06/21/21	SHEET: 11	SHEET TOTAL: 11
SCALE: 1"=100'	PROJECT: 0190-0401	DATE: 06/21/21
PROJECT: 0190-0401	PROJECT: 0190-0401	PROJECT: 0190-0401



CHARTER TOWNSHIP OF CLINTON

CHARTER TOWNSHIP OF CLINTON

CITY OF STERLING HEIGHTS

CITY OF WARREN

CITY OF ROSEVILLE

CITY OF ROSEVILLE

Updated June 21, 2021



City of Fraser

Check Disbursement Report

July 8, 2021

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	324,515.52
202 MAJOR STREET FUND	\$	12,801.25
203 LOCAL STREET FUND	\$	6,515.72
210 AMBULANCE FUND	\$	22,754.73
226 GARBAGE AND RUBBISH COLLECTION	\$	69,469.85
265 DRUG FORFEITURE	\$	3,097.89
270 SENIOR HOUSING	\$	18,515.42
307 DEBT SERVICE (2015 STREET BOND)	\$	500.00
592 WATER & SEWER FUND	\$	549,922.96
661 MOTOR POOL	\$	21,202.87
VENDOR EXPENDITURES	\$	1,029,296.21

User: CAROLYNN

CHECK DATE FROM 06/01/2021 - 06/30/2021

DB: Fraser

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/04/2021	PNC	136344*#	AEW	ENGINEERING SERVICES	946.000	441	1,855.50
				ENGINEERING SERVICES	946.000	441	498.50
				ENGINEERING SERVICES	946.000	801	4,125.00
				CHECK PNC 136344 TOTAL FOR FUND 101:			6,479.00
06/04/2021	PNC	136345*	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	507.81
06/04/2021	PNC	136346	C E & A PROFESSIONAL SERVICES, INC	MEDICAL PROVIDER SERVICES	843.000	441	286.02
06/04/2021	PNC	136347	DALE'S LANDSCAPING SUPPLY, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	690	1,400.00
06/04/2021	PNC	136349*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	3,990.21
				ELECTRIC	920.000	266	1,029.18
				ELECTRIC	920.000	267	117.26
				ELECTRIC	920.000	269	579.04
				ELECTRIC	920.000	448	188.89
				CHECK PNC 136349 TOTAL FOR FUND 101:			5,904.58
06/04/2021	PNC	136351	EMPCO, INC	PRINTING AND PUBLISHING	900.000	101	2,309.52
06/04/2021	PNC	136352	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	14.83
06/04/2021	PNC	136353*#	CITY OF FRASER	WATER	918.000	265	41.53
				WATER	918.000	265	397.30
				WATER	918.000	266	103.03
				WATER	918.000	267	130.45
				WATER	918.000	267	72.07
				CHECK PNC 136353 TOTAL FOR FUND 101:			744.38
06/04/2021	PNC	136355	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES (LEGAL)	801.800	210	1,121.00
06/04/2021	PNC	136356#	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	171	76.00
				MEDICAL PROVIDER SERVICES	843.000	441	154.00
				CHECK PNC 136356 TOTAL FOR FUND 101:			230.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/04/2021	PNC	136357	HEWLETT-PACKARD FINANCIAL SERVICES	LEASED ASSETS	983.000	258	900.14
				LEASED ASSETS	983.000	258	336.54
				CHECK PNC 136357 TOTAL FOR FUND 101:			1,236.68
06/04/2021	PNC	136358	DENNIS KOENDERS	MECHANICAL INSP.	703.100	371	1,102.20
06/04/2021	PNC	136359	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	100.00
06/04/2021	PNC	136361	MACOMB WHOLESALE SUPPLY	MATERIALS & SUPPLIES	742.000	265	65.50
06/04/2021	PNC	136362	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	910.000	301	550.00
06/04/2021	PNC	136363	OFFICE DEPOT	SUPPLIES	752.000	136	50.62
				SUPPLIES	752.000	136	92.75
				SUPPLIES	752.000	136	4.82
				SUPPLIES	752.000	136	55.44
				SUPPLIES	752.000	136	92.75
				CHECK PNC 136363 TOTAL FOR FUND 101:			296.38
06/04/2021	PNC	136365	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL SERVICES	801.800	215	1,580.27
06/04/2021	PNC	136366	JAMES SHIMKO	PLUMBING INSP.	703.200	371	909.00
06/04/2021	PNC	136367*	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	171	40.76
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	260	40.76
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	301	344.23
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	371	90.91
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	441	904.13
				CHECK PNC 136367 TOTAL FOR FUND 101:			1,420.79
06/04/2021	PNC	136369	WOW INTERNET-CABLE-PHONE	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	258	2,505.60
06/04/2021	PNC	136370	MARILYNN WRIGHT	OTHER REPAIRS AND MAINTENANCE	934.000	267	39.51
06/11/2021	PNC	136371	123.NET, INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	481.85
06/11/2021	PNC	136374	ASSESSMENT ADMINISTRATION	PROFESSIONAL SERVICES (ASSESSOR)	801.500	209	8,489.58
06/11/2021	PNC	136378	C.M.P. DISTRIBUTORS, INC	OPERATING SUPPLIES	746.000	301	409.00

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/11/2021	PNC	136379*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	65.62
				MATERIALS & SUPPLIES	742.000	269	337.90
				MATERIALS & SUPPLIES	934.000	269	90.93
				CHECK PNC 136379 TOTAL FOR FUND 101:			494.45
06/11/2021	PNC	136382*#	DALE'S LANDSCAPING SUPPLY, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	285.25
				OTHER REPAIRS AND MAINTENANCE	934.000	265	119.00
				VEHICLE REPAIRS AND MAINTENANCE	934.000	690	264.00
				VEHICLE REPAIRS AND MAINTENANCE	934.000	690	64.50
				CHECK PNC 136382 TOTAL FOR FUND 101:			732.75
06/11/2021	PNC	136383	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL SERVICES (HR)	801.100	101	306.00
06/11/2021	PNC	136384	DENISE WOJCHIECHOWSKI	OTHER REPAIRS AND MAINTENANCE	934.000	267	62.00
06/11/2021	PNC	136385	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.100	448	18,170.32
06/11/2021	PNC	136387	FIRE EXTINGUISHER SALES & SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	267	106.00
06/11/2021	PNC	136389*#	GFL ENVIRONMENTAL USA	DUE FROM LIBRARIES	073.000	000	92.23
06/11/2021	PNC	136391	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	441	326.75
06/11/2021	PNC	136394	JOHN'S LUMBER	MATERIALS & SUPPLIES	742.000	269	84.59
06/11/2021	PNC	136395*	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	675.00
06/11/2021	PNC	136397#	MACOMB WHOLESALE SUPPLY	MATERIALS & SUPPLIES	742.000	265	161.21
				MATERIALS & SUPPLIES	742.000	269	161.21
				OTHER REPAIRS AND MAINTENANCE	742.000	690	322.43
				CHECK PNC 136397 TOTAL FOR FUND 101:			644.85
06/11/2021	PNC	136398	MAIL PLUS	MAIL OR POSTAGE	851.000	260	54.10
06/11/2021	PNC	136399#	MCKENNA ASSOCIATES	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	371	12,773.10
				PROFESSIONAL SERVICES (PLANNING)	801.900	801	11,203.25

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 136399 TOTAL FOR FUND 101:			23,976.35
06/11/2021	PNC	136401	NASRO	REGISTRATION	885.000	301	445.00
				NON MEMBER FEE	885.000	301	50.00
				CHECK PNC 136401 TOTAL FOR FUND 101:			495.00
06/11/2021	PNC	136403	OFFICE DEPOT	SUPPLIES	752.000	136	49.45
06/11/2021	PNC	136406**	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	50.60
				OTHER REPAIRS AND MAINTENANCE	934.000	268	36.98
				OTHER REPAIRS AND MAINTENANCE	934.000	269	289.46
				OPERATING SUPPLIES	746.000	301	3.99
				OTHER REPAIRS AND MAINTENANCE	934.000	690	40.13
				CHECK PNC 136406 TOTAL FOR FUND 101:			421.16
06/11/2021	PNC	136407	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL SERVICES	801.800	215	1,564.70
06/11/2021	PNC	136408	ROSEDALE SOLUTIONS, LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	1,175.00
06/11/2021	PNC	136409#	SHRED-IT USA	SUPPLIES	752.000	171	18.39
				SUPPLIES	752.000	209	18.39
				SUPPLIES	752.000	260	18.38
				SUPPLIES	752.000	371	18.39
				CHECK PNC 136409 TOTAL FOR FUND 101:			73.55
06/11/2021	PNC	136410	SHREDCORP	MONTHLY	746.000	301	53.00
06/11/2021	PNC	136413	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	24.84
06/11/2021	PNC	136414	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	301	300.92
06/11/2021	PNC	136416**	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	934.000	690	20.96
06/11/2021	PNC	136417	MACOMB COUNTY TREASURER	MISCELLANEOUS	955.000	260	34.15
06/16/2021	PNC	136419	AEW	RENEWABLE ESCROW	283.100	000	377.50
				Escrow Fee	283.100	000	433.50

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 136419 TOTAL FOR FUND 101:			811.00
06/16/2021	PNC	136421	AMY CELL LLC	BALANCE DUE FOR FISCALYEAR 2021	801.100	101	622.23
				BALANCE DUE FOR FISCALYEAR 2021	801.100	101	12,000.00
				CHECK PNC 136421 TOTAL FOR FUND 101:			12,622.23
06/16/2021	PNC	136423*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	65.62
				OTHER REPAIRS AND MAINTENANCE	934.000	269	337.90
				SUPPLIES	752.000	371	469.05
				CHECK PNC 136423 TOTAL FOR FUND 101:			872.57
06/16/2021	PNC	136425	ECHO HUNT	PROGRAMMING	881.000	691	300.00
06/16/2021	PNC	136426	FITNESS THINGS, INC	PREVENTATIVE MAINTENANCE	746.000	301	380.00
06/16/2021	PNC	136427	I.T. RIGHT	PROFESSIONAL SERVICES	801.100	258	24,860.00
06/16/2021	PNC	136428	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.800	210	471.25
06/16/2021	PNC	136429	KYLE LOGAN	SUPPLIES	752.000	371	63.27
06/16/2021	PNC	136430	LEAF	LEASED ASSETS	983.000	258	900.92
06/16/2021	PNC	136431	LIFELOC TECHNOLOGIES, INC.	CALIBRATE AND UPDTAE PBT SOFTWARE	746.000	301	100.00
06/16/2021	PNC	136432*#	MACOMB COMMUNITY COLLEGE	TRAINING 302 FUNDS	910.302	301	250.00
06/16/2021	PNC	136433	MACOMB MECHANICAL, INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	255.00
06/16/2021	PNC	136436	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.800	210	640.00
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	1,840.00
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	8,686.02
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	658.00
				CHECK PNC 136436 TOTAL FOR FUND 101:			11,824.02
06/16/2021	PNC	136437	PITNEY BOWES GLOBAL FIN SRV, LLC	LEASED ASSETS	983.000	258	824.25
06/16/2021	PNC	136438	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL SERVICES	801.800	215	1,587.60

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/25/2021	PNC	136440	ABEL ELECTRONICS	OTHER REPAIRS AND MAINTENANCE	934.000	269	41.38
				OTHER REPAIRS AND MAINTENANCE	934.000	269	459.80
				CHECK PNC 136440 TOTAL FOR FUND 101:			501.18
06/25/2021	PNC	136441*#	ADVANCED PEST CONTROL	OTHER REPAIRS AND MAINTENANCE	934.000	267	100.00
06/25/2021	PNC	136442*#	AEW	ENGINEERING SERVICES	946.000	441	572.00
				ENGINEERING SERVICES	946.000	441	1,998.30
				STREET REHABILITATION	989.000	441	3,100.00
				CHECK PNC 136442 TOTAL FOR FUND 101:			5,670.30
06/25/2021	PNC	136444	MAYSSA ATTIA	PROFESSIONAL SERVICES	801.700	136	1,050.00
06/25/2021	PNC	136448*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	775.46
				NATURAL GAS	921.000	266	210.05
				NATURAL GAS	921.000	267	72.57
				NATURAL GAS	921.000	269	285.70
				CHECK PNC 136448 TOTAL FOR FUND 101:			1,343.78
06/25/2021	PNC	136450	DALE'S LANDSCAPING SUPPLY, INC.	SUPPLIES	752.000	441	650.00
06/25/2021	PNC	136452	EISENHOWER PTO	CHARGES FOR SERVICES - RECREATION	649.000	000	30.00
06/25/2021	PNC	136454*#	CITY OF FRASER	WATER	918.000	265	26.26
				WATER	918.000	265	458.38
				WATER	918.000	266	103.03
				WATER	918.000	267	157.10
				WATER	918.000	267	41.53
				CHECK PNC 136454 TOTAL FOR FUND 101:			786.30
06/25/2021	PNC	136456#	HRDIRECT	SUPPLIES	752.000	171	84.79
				SUPPLIES	752.000	441	84.79
				SUPPLIES	752.000	691	84.79
				CHECK PNC 136456 TOTAL FOR FUND 101:			254.37

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/25/2021	PNC	136457	I.T. RIGHT	HARDWARE	985.000	258	670.00
06/25/2021	PNC	136458	JOHNSON CONTROLS	OTHER REPAIRS AND MAINTENANCE	934.000	266	505.16
06/25/2021	PNC	136459*	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	492.00
06/25/2021	PNC	136460	KAREN HODGES	OTHER REPAIRS AND MAINTENANCE	934.000	746	1,551.92
06/25/2021	PNC	136461	KENEWELL PRINTING CORPORATION	SUPPLIES	752.000	136	687.05
06/25/2021	PNC	136462	KENT COMMUNICATIONS, INC.	SUPPLIES	752.000	209	804.92
				MAIL OR POSTAGE	851.000	209	79.97
				CHECK PNC 136462 TOTAL FOR FUND 101:			884.89
06/25/2021	PNC	136465	MACOMB DUPLICATING COMPANY	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	85.74
06/25/2021	PNC	136467	MACOMB WHOLESALE SUPPLY	OTHER REPAIRS AND MAINTENANCE	934.000	265	15.99
06/25/2021	PNC	136469	MICHIGAN STATE POLICE	FEE (SEX OFFENDER REGISTRATION)	816.000	301	30.00
06/25/2021	PNC	136470	MICHIGAN MUNICIPAL LEAGUE	PREPAID EXPENSES	123.000	000	6,578.00
06/25/2021	PNC	136471*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	19,629.80
				PREPAID EXPENSES	123.000	000	19,629.80
				PREPAID EXPENSES	123.000	000	19,629.80
				PREPAID EXPENSES	123.000	000	19,630.80
				CHECK PNC 136471 TOTAL FOR FUND 101:			78,520.20
06/25/2021	PNC	136472*#	OFFICE DEPOT	SUPPLIES	752.000	136	100.92
				SUPPLIES	752.000	260	138.83
				SUPPLIES	752.000	750	56.97
				CHECK PNC 136472 TOTAL FOR FUND 101:			296.72
06/25/2021	PNC	136473	MICHAEL PETTYES	OPERATING SUPPLIES	746.000	301	38.08
06/25/2021	PNC	136474	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL SERVICES	801.800	215	1,488.67
06/25/2021	PNC	136475	CITY OF ROSEVILLE	MAIL OR POSTAGE	851.000	136	215.10

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 06/01/2021 - 06/30/2021

Page 8/21

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				RENTALS	940.000	136	74,788.75
				CHECK PNC 136475 TOTAL FOR FUND 101:			75,003.85
06/25/2021	PNC	136476	SHREDCORP	SUPPLIES	752.000	301	83.00
06/25/2021	PNC	136478	TELEPHONE SUPPORT SYSTEMS, INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	204.00
06/25/2021	PNC	136479	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	934.000	267	244.99
06/25/2021	PNC	136482	WOW INTERNET-CABLE-PHONE	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	258	2,505.60
Total for fund 101 GENERAL FUND							324,515.52

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
06/11/2021	PNC	136386	DORNBOS SIGN, INC.	TRAFFIC SERVICES - STREETS	871.000	463	287.50
				TRAFFIC SERVICES - STREETS	871.000	463	321.60
				TRAFFIC SERVICES - STREETS	871.000	463	578.55
				TRAFFIC SERVICES - STREETS	871.000	463	127.20
				TRAFFIC SERVICES - STREETS	871.000	463	634.80
				TRAFFIC SERVICES - STREETS	871.000	463	125.00
				CHECK PNC 136386 TOTAL FOR FUND 202:			2,074.65
06/11/2021	PNC	136400*	MINI MIX, INC	OTHER REPAIRS AND MAINTENANCE	934.000	463	178.00
				OTHER REPAIRS AND MAINTENANCE	934.000	463	1,600.00
				CHECK PNC 136400 TOTAL FOR FUND 202:			1,778.00
06/25/2021	PNC	136442*	AEW	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	463	3,600.00
06/25/2021	PNC	136471*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,337.15
				PREPAID EXPENSES	123.000	000	1,337.15
				PREPAID EXPENSES	123.000	000	1,337.15
				PREPAID EXPENSES	123.000	000	1,337.15
				CHECK PNC 136471 TOTAL FOR FUND 202:			5,348.60
				Total for fund 202 MAJOR STREET FUND			12,801.25

06/28/2021 10:23 AM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
06/25/2021	PNC	136464	MACOMB COUNTY DEPARTMENT OF ROADS	TRAFFIC SERVICES - STREETS	871.000	463	1,167.12
06/25/2021	PNC	136471*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,337.15
				PREPAID EXPENSES	123.000	000	1,337.15
				PREPAID EXPENSES	123.000	000	1,337.15
				PREPAID EXPENSES	123.000	000	1,337.15
CHECK PNC 136471 TOTAL FOR FUND 203:							5,348.60
Total for fund 203 LOCAL STREET FUND							6,515.72

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
06/04/2021	PNC	136348	DOUGLASS SAFETY SYSTEMS LLC	4 SIZE SMALL FACE MASKS	746.000	301	2,997.00
				OPERATING SUPPLIES	746.000	301	9.17
				CHECK PNC 136348 TOTAL FOR FUND 210:			3,006.17
06/04/2021	PNC	136350	EMERGENCY REPORTING	EMERGENCY REPORTING	746.000	301	6,805.00
06/04/2021	PNC	136367*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	301	155.97
06/11/2021	PNC	136372	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	1,831.62
				PROFESSIONAL SERVICES - ACCUMED	801.200	301	999.13
				CHECK PNC 136372 TOTAL FOR FUND 210:			2,830.75
06/11/2021	PNC	136405	PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	316.59
06/25/2021	PNC	136445	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	480.65
06/25/2021	PNC	136453	EMERGENCY REPORTING	OPERATING SUPPLIES	746.000	301	500.00
06/25/2021	PNC	136468	MI DEPT. OF HEALTH & HUMAN	OPERATING SUPPLIES	746.000	301	688.84
06/25/2021	PNC	136471*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	1,711.44
				PREPAID EXPENSES	123.000	000	1,711.44
				PREPAID EXPENSES	123.000	000	1,711.44
				PREPAID EXPENSES	123.000	000	1,711.44
				CHECK PNC 136471 TOTAL FOR FUND 210:			6,845.76
06/25/2021	PNC	136481	WILLIAM PAUL CINER	PEDIATRIC ADVANCED LIFE SUPORT (PALS)	746.000	301	1,125.00
				Total for fund 210 AMBULANCE FUND			22,754.73

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
06/11/2021	PNC	136376*	BELL TITLE AGENCY	RECYCLING	033.000	000	3.87
06/11/2021	PNC	136389*#	GFL ENVIRONMENTAL USA	TRASH PICK UP & DUMPSTERS 3 MONTHS	919.000	528	50,770.24
				RECYCLING FOR 3 MONTHS	925.000	528	8,027.76
				COMPOST FOR ONE MONTH	926.000	528	10,665.00
				CHECK PNC 136389 TOTAL FOR FUND 226:			<u>69,463.00</u>
06/25/2021	PNC	136451*	DONKER, REBECCA	RECYCLING	033.000	000	2.98
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			69,469.85

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Fund: 265 DRUG FORFEITURE			
06/04/2021	PNC	136364	PHILLIPS SECURITY
			CAMERA AND KEY CARD ACCESS INSTALL
			746.000
			310
			3,097.89
			Total for fund 265 DRUG FORFEITURE
			3,097.89

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
06/04/2021	PNC	136345*	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	185.08
06/04/2021	PNC	136349*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	737.14
06/04/2021	PNC	136353*#	CITY OF FRASER	WATER	918.000	265	2,794.69
06/04/2021	PNC	136367*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	81.52
06/11/2021	PNC	136379*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	25.00
06/11/2021	PNC	136380	CONTRACTORS PIPE & SUPPLY CORP	MATERIALS & SUPPLIES	742.000	265	423.84
06/11/2021	PNC	136390	HD SUPPLY FACILITIES MAINTENANCE	OTHER REPAIRS AND MAINTENANCE	934.000	265	5,956.40
				OTHER REPAIRS AND MAINTENANCE	934.000	265	(171.00)
				CHECK PNC 136390 TOTAL FOR FUND 270:			5,785.40
06/11/2021	PNC	136393	INGERSOLL MECHANICAL, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	267.50
				OTHER REPAIRS AND MAINTENANCE	934.000	265	1,282.49
				CHECK PNC 136393 TOTAL FOR FUND 270:			1,549.99
06/11/2021	PNC	136395*	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	235.10
06/11/2021	PNC	136406*#	REINDEL TRUE VALUE	OTHER REPAIRS AND MAINTENANCE	934.000	265	402.30
06/16/2021	PNC	136418	ADVANCED PEST CONTROL	OTHER REPAIRS AND MAINTENANCE	934.000	265	400.00
06/16/2021	PNC	136423*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	25.00
06/25/2021	PNC	136441*#	ADVANCED PEST CONTROL	OTHER REPAIRS AND MAINTENANCE	934.000	265	120.00
06/25/2021	PNC	136442*#	AEW	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,500.00
06/25/2021	PNC	136447	COLONY HARDWARE CORPORATION	MATERIALS & SUPPLIES	742.000	265	27.62

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
06/25/2021	PNC	136448*	CONSUMERS ENERGY	NATURAL GAS	921.000	265	299.92
06/25/2021	PNC	136454*	CITY OF FRASER	WATER	918.000	265	3,084.82
06/25/2021	PNC	136459*	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	492.00
06/25/2021	PNC	136466	MACOMB MECHANICAL, INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	346.00
Total for fund 270 SENIOR HOUSING							18,515.42

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 307 DEBT SERVICE (2015 STREET BOND)							
06/11/2021	PNC	136392	HUNTINGTON NATIONAL BANK	PAYING AGENT FEES	993.000	945	500.00
				Total for fund 307 DEBT SERVICE (2015 STREET			500.00

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
06/04/2021	PNC	136344*#	AEW	ENGINEERING SERVICES	946.000	526	8,950.00
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	12,800.00
				CHECK PNC 136344 TOTAL FOR FUND 592:			21,750.00
06/04/2021	PNC	136349*#	DTE ENERGY COMPANY	ELECTRIC	920.000	527	775.75
06/04/2021	PNC	136353*#	CITY OF FRASER	WATER	918.000	526	26.26
06/04/2021	PNC	136354	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	918.500	526	101,540.33
				WATER (GREAT LAKES WATER AUTHORITY)	918.500	526	99,498.47
				CHECK PNC 136354 TOTAL FOR FUND 592:			201,038.80
06/04/2021	PNC	136360#	MACOMB COUNTY PUBLIC WORKS COMM	OMIDD 2020A	305.750	000	34,423.35
				SEWAGE	917.000	527	216,731.00
				INTEREST EXPENSE	992.000	527	34,103.83
				PAYING AGENT FEES	993.000	527	8.83
				CHECK PNC 136360 TOTAL FOR FUND 592:			285,267.01
06/04/2021	PNC	136367*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	526	120.78
06/04/2021	PNC	136368#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	430.08
				MAIL OR POSTAGE	851.000	526	1,045.06
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	430.07
				MAIL OR POSTAGE	851.000	527	1,045.06
				CHECK PNC 136368 TOTAL FOR FUND 592:			2,950.27
06/11/2021	PNC	136375	AUDIO SENTRY CORPORATION	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	934.500	527	47.50
06/11/2021	PNC	136376*	BELL TITLE AGENCY	WATER READY TO SERVE	642.200	000	36.47
				WATER COMMODITY	655.700	000	35.32
				SEWER READY TO SERVE	655.700	000	24.44
				SEWER COMMODITY	655.700	000	76.35
				METER REPLACEMENT	655.700	000	2.42

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
				CHECK PNC 136376 TOTAL FOR FUND 592:			175.00
06/11/2021	PNC	136382*#	DALE'S LANDSCAPING SUPPLY, INC.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	27.25
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	272.50
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,950.00
				CHECK PNC 136382 TOTAL FOR FUND 592:			2,249.75
06/11/2021	PNC	136400*#	MINI MIX, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,442.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	608.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	722.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,056.00
				OTHER REPAIRS AND MAINTENANCE	934.000	527	760.00
				OTHER REPAIRS AND MAINTENANCE	934.000	527	1,056.00
				CHECK PNC 136400 TOTAL FOR FUND 592:			5,644.00
06/11/2021	PNC	136406*#	REINDEL TRUE VALUE	SUPPLIES	752.000	526	11.57
06/11/2021	PNC	136415	USABLUBOOK	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	555.08
06/11/2021	PNC	136416*#	WARREN PIPE & SUPPLY CO.	SUPPLIES	752.000	526	56.99
06/16/2021	PNC	136424	DALE'S LANDSCAPING SUPPLY, INC.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	111.00
06/16/2021	PNC	136432*#	MACOMB COMMUNITY COLLEGE	MISCELLANEOUS	910.000	526	1,600.00
06/16/2021	PNC	136434	MICHIGAN RURAL WATER ASSOCIATION	MEMBERSHIPS	123.000	000	860.00
06/25/2021	PNC	136442*#	AEW	OTHER REPAIRS AND MAINTENANCE	934.000	526	4,558.80
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	6,400.00
				CHECK PNC 136442 TOTAL FOR FUND 592:			10,958.80
06/25/2021	PNC	136446	CHRISTIAN CONCRETE CUTTING INC.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	300.00
06/25/2021	PNC	136449	CONTRACTORS PIPE & SUPPLY CORP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)			** VOIDED **

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
06/25/2021	PNC	136451*	DONKER, REBECCA	OPERATING SUPPLIES (MATERIALS&SUPPLIES)			** VOIDED **
				WATER COMMODITY	642.100	000	21.34
				WATER READY TO SERVE	642.200	000	27.01
				SEWER COMMODITY	642.300	000	46.68
				SEWER READY TO SERVE	642.400	000	18.00
				METER REPLACEMENT	642.500	000	1.78
				CHECK PNC 136451 TOTAL FOR FUND 592:			114.81
06/25/2021	PNC	136454*#	CITY OF FRASER	WATER	918.000	526	56.80
06/25/2021	PNC	136455	GREAT LAKES WATER AUTHORITY	SEWAGE	917.000	527	4,814.66
06/25/2021	PNC	136471*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	2,592.44
				PREPAID EXPENSES	123.000	000	2,592.44
				PREPAID EXPENSES	123.000	000	2,592.44
				PREPAID EXPENSES	123.000	000	2,592.44
				CHECK PNC 136471 TOTAL FOR FUND 592:			10,369.76
06/25/2021	PNC	136472*#	OFFICE DEPOT	SUPPLIES	752.000	526	68.37
				Total for fund 592 WATER AND SEWER FUND			549,922.96

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
 CHECK DATE FROM 06/01/2021 - 06/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
06/11/2021	PNC	136373	INTERSTATE BILLING SERVICES INC.	EQUIPMENT REPAIRS	931.000	249	1,299.91
06/11/2021	PNC	136377	BUCK'S OIL	EQUIPMENT REPAIRS	931.000	249	125.00
06/11/2021	PNC	136381	CRUISERS	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	85.00
06/11/2021	PNC	136388	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	204.72
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	37.32
				CHECK PNC 136388 TOTAL FOR FUND 661:			242.04
06/11/2021	PNC	136396	LESLIE TIRE SERVICE, INC.	EQUIPMENT REPAIRS	931.000	249	220.00
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	388.80
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	669.88
				CHECK PNC 136396 TOTAL FOR FUND 661:			1,278.68
06/11/2021	PNC	136402	NATIONAL HOSE TESTING	OTHER REPAIRS AND MAINTENANCE	934.000	249	398.00
06/11/2021	PNC	136404	PALCO CAMPER	VENT FOR HAZMAT TRAILER EST PRICE	932.000	249	14.95
06/11/2021	PNC	136411	SILVER LINING	VEHICLE REPAIRS AND MAINTENANCE	934.000	249	193.00
06/11/2021	PNC	136412	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	1,281.47
				GASOLINE	759.000	249	3,940.29
				CHECK PNC 136412 TOTAL FOR FUND 661:			5,221.76
06/16/2021	PNC	136420	AIRGAS USA, LLC	VEHICLE REPAIRS AND MAINTENANCE	934.000	249	60.33
				VEHICLE REPAIRS AND MAINTENANCE	934.000	249	93.45
				CHECK PNC 136420 TOTAL FOR FUND 661:			153.78
06/16/2021	PNC	136422	SERRA WHELAN CHEVROLET INC	OTHER REPAIRS AND MAINTENANCE	934.000	249	69.62
06/16/2021	PNC	136435	NICKEL & SAPH, INC	PREPAID EXPENSES	123.000	000	4,505.00
06/16/2021	PNC	136439	WOLVERINE FREIGHTLINER EASTSIDE	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	456.46
06/25/2021	PNC	136443	AIRGAS USA, LLC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	54.29
06/25/2021	PNC	136463	LESLIE TIRE SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	105.51

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
06/25/2021	PNC	136471*	MICHIGAN MUNICIPAL WORKER'S COMP	PREPAID EXPENSES	123.000	000	384.02
				PREPAID EXPENSES	123.000	000	384.02
				PREPAID EXPENSES	123.000	000	384.02
				PREPAID EXPENSES	123.000	000	384.02
				CHECK PNC 136471 TOTAL FOR FUND 661:			1,536.08
06/25/2021	PNC	136477	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	1,540.27
				GASOLINE	759.000	249	3,549.71
				CHECK PNC 136477 TOTAL FOR FUND 661:			5,089.98
06/25/2021	PNC	136480	WEINGARTZ	EQUIPMENT REPAIRS	931.000	249	325.87
				EQUIPMENT REPAIRS	931.000	249	47.94
				CHECK PNC 136480 TOTAL FOR FUND 661:			373.81
				Total for fund 661 MOTOR POOL			21,202.87
				TOTAL - ALL FUNDS			1,029,296.21

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of Fraser, Macomb County, Michigan
2021 Master Plan
RESOLUTION of ADOPTION

WHEREAS the Michigan Planning Enabling Act (Public Act 33 of 2008), as amended, provides for a City planning commission to prepare and adopt a Master Plan for physical development of the community; and

WHEREAS the City of Fraser Planning Commission has prepared such a Master Plan for the City's physical development in compliance with the Michigan Planning Enabling Act, including relevant charts, maps and text; and

WHEREAS the Fraser Planning Commission has provided multiple opportunities for public participation in the planning process; and

WHEREAS the Fraser City Council approved the draft Plan for distribution, and subsequently the Master Plan was so distributed for review by surrounding communities and other public agencies as required by the Michigan Planning Enabling Act; and

WHEREAS the Fraser Planning Commission held a formal public hearing on the draft Master Plan on May 5, 2021 in order to provide additional opportunity for public comment; and

WHEREAS all comments received during the planning process have been carefully considered and the Planning Commission is satisfied that the Master Plan is ready for adoption.

NOW THEREFORE BE IT RESOLVED that the Fraser City Council hereby adopts the Fraser 2021 Master Plan, as presented at the public meeting held on **July 8, 2021** subject to incorporation of the following revisions (if applicable):

1. _____
2. _____

Motion by _____ **and seconded by** _____

AYES: _____

NAYS: _____

ABSENT: _____

Resolution Declared Adopted.

Michael Carnagie, Mayor
City of Fraser, MI

Brian Fairbrother, Clerk
City of Fraser, MI

DRAFT



FURTHER REVISIONS WILL
BE COMING SHORTLY

City of Fraser

Fee Schedule

2021-2022

APPROVED:

COPY PER PAGE

\$1.00

The Assessing Department implemented this charge to avoid copying multiple requests of files. We do not charge residents requesting copies of their own property record cards.

**COMMERICAL/ INDUSTRIAL
BUSINESS LABELS**

This fee is charged when compiling lists of Commercial/ Industrial business mailing labels within the city. This charge has been adopted in the Finance Department Fees.

\$25 set up fee +
\$0.03/ parcel (PDF)
OR
\$0.05/ parcel (labels)

COMBINATION OR BOUNDARY ADJUSTMENT

<i>Combination (2 Parcels)</i>	<i>\$250</i>
<i>Combination (3 or more parcels)</i>	<i>\$300</i>

LOT SPLIT

\$350 plus \$50 for each
parcel created

**Note: Any change in scope of project will require a new application and new application fees*

Combination of 3 or more parcels listed to say \$300

Lot Split increased to \$250 to \$350 and lists \$50 for each parcel created

FINANCE DEPARTMENT
2021

Copy/ Print Out Fee	<i>Per Page</i>	\$1
Duplicate Bill Fee		\$1
Water History	<i>More than 2 pages</i>	\$2
Tax Roll Fee	<i>Each Season</i>	\$100

CITY CLERK'S OFFICE
2021

Amusement Device License **2021**

Initial Charge	<i>1st time only</i>	\$ 75
Renewal		\$ 25
Annual Device		\$ 10

Application to Establish

Industrial Development District	\$250
Plant Rehab District	\$250
Industrial Facility Tax	\$750

Auction

Event	<i>30 days</i>	\$60
Auctioneer	<i>30 days</i>	\$25

Dance/Entertainment/Liquor

Dance /Entertainment License	\$50
Liquor License Transfer Fee	\$25

FOIA REQUEST – Retrieval fee may apply

Print Out	<i>per page</i>	\$.10
E-mail		\$15
USB/ Disc		\$15

Going Out of Business (GOB) (GOB Act, mcl 422.211)

Initial	<i>30 Days</i>	\$50
Renewal	<i>2 maximum</i>	\$50

Handbill Distribution

Year	\$60
Less than 3 months	\$40

Marriage Ceremony

Fraser Resident	\$50
Michigan Resident	\$100

Massage Parlor

Parlor License	\$100
Masseur's License	\$30

CITY CLERK'S OFFICE
2021

Pool/ Billiard Tables

First Table	\$50
Additional Tables	\$10

Street Vendor/ Peddler/ Solicitors

Initial Fee	\$60
Vehicle/ Truck	\$90
First Vendor	\$50
Additional Vendor(s)	\$20
Charitable Solicitors	No Fee

Voter Information

Labels	<i>per page</i>	\$.50
Print Out	<i>per page</i>	\$.10
E-mail		\$15
USB/ Disc		\$15
<i>Pre-Election Request</i>	<i>6 Consecutive Weeks</i>	\$45
<i>Qualified Voter List</i>	<i>Selection of dates</i>	\$15 + \$5/day
<i>Weekly Update</i>	<i>Additional dates</i>	\$5/day

Miscellaneous

Audit Report		\$25
Budget Booklet		\$30
Carnival, Circus, Fair, Festival, etc.		\$500
CD's	<i>Non-FOIA</i>	\$55

PERMIT FEES

Licensing & Registration		\$15
Building Application	<i>Due upon submittal</i>	\$30

Utility Uses (Roof, Shed, Private Garages, Decks, Etc.)

To \$1,00		\$50
\$1,001 & Up		\$100 + \$3 / \$1,000

Residential, Commercial, & Industrial

To \$1,000		\$50
\$1,001 to \$10,000		\$50.00 + \$15 / \$1,000 over \$1,000
\$10,000 & Up		\$250.00 + \$7 / \$1,000 over \$10,000

Swimming Pools & Hot Tubs

Portable- Above Ground		\$50
In Ground- Built in		\$110
Residential in Ground Pool Removal		\$100

Signs

To \$1,000		\$55
\$1,001 & Up		\$110
Each Addition Sign	<i>Same permit</i>	\$30

Certificate of Compliance/ Occupancy Fees

Up through 4,999 sq. ft.		\$185
5,000 through 9,999 sq. ft.		\$250
10,000 through 19,999 sq. ft.		\$350
20,000 through 49,999 sq. ft.		\$450
50,000 through 99,999 sq. ft.		\$525
100,000 & over sq. ft.	<i>Max. Fee</i>	\$600

Demolition

Residential		\$400
Residential Accessory Building		\$80
Commercial/ Industrial		\$1,000
Commercial/ Industrial Accessory Building		\$50

Plan Review

Twenty Percent (20%) of the permit fee will be charged for plan reviews completed by Building Department Staff. When a consultant is used, the actual costs of those services & five percent (5%) processing fee will be charged.

BUILDING DEPARTMENT
2021

BUILDING PERFORMANCE BONDS AND OR ESCROW

These rates may be increased or decreased at the decision of the Building Official. Bonds will be forfeited for failing to comply with applicable regulations, upon suspension of the permit or to pay uncollected fees. Bonds unclaimed by written consent within one year of final inspection will be forfeited.

	2021
Residential Above Ground Pools, Garages, Sheds, Etc.	\$100
Residential in Ground Pools	\$200
Residential Additions	\$500
Residential Structures	\$1,000
Multi- Family / Building	\$5,000
Commercial & Industrial Alterations	\$1,000
Commercial & Industrial Structures	\$10,000
Open Air Sales	\$1,000
Renewable Escrow	\$1,500

Permit Renewals

Any permit issued shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended for a period of six months after time to commencing the work.

Permit Renewal	\$30
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Zoning Fees

A zoning review and inspection fee of \$1.00 per thousand dollars of estimated cost will be charged on all new construction or land improvement up to a maximum fee of \$75.00.

Zoning Fee	\$75 max.	\$1 / 1000
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Penalty Fee

Work started prior to obtaining a permit will be charged a penalty fee.

Abandoned & Vacant Structures

Registration Fee	<i>Per Property</i>	\$25
Monthly Monitoring Fee		\$10
Re-Inspection Fee		\$80

Initial fee of \$165 = \$25 registration, 6-month monitoring fee, & \$80 re-inspection

BUILDING DEPARTMENT
2021

Miscellaneous Permits

Construction in the R-O-W, Approach, & Sidewalk		\$75
Residential Fence Permit		\$30
Commercial Fence Permit	<i>(Planning Commission Approval required)</i>	\$75
Recreational Vehicle (RV) Residential Parking Pass	<i>>24 hrs up to 72 hrs Code of Ordinances Section 32-121 (i 4)</i>	\$50
Temporary Structures	<i>Carports (1 year)</i>	\$75
Open Air Sales		\$1,500
Fire Suppression Permit		\$250
Suppression System Inspection		\$250
Suppression Plan Review		\$250
Special Inspection	<i>Footings, Headers, etc.</i>	\$50
Zoning Letter		\$75
Water Proofing	<i>Interior or Exterior</i>	\$100

Note

If 3rd party reviews required, actual cost of services plus a 5% processing fee will be charged.

Soil erosion is no longer performed by the City of Fraser- application must be made with Macomb County

ELECTRICAL PERMIT & REGISTRATION FEES

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGES A PENALTY FEE

Contractor Registration	\$15
Application Fee	\$30

Note that time permits, rough inspection, sign inspections, special inspections, and fire alarm fees will be computed separately and not in combination with other limits.

Inspections

Rough Inspection	<i>First one</i>	\$30
	<i>Additional</i>	\$30
Final Inspection		\$30
Re-Inspection		\$30
Special Inspection	<i>Per ½ hour</i>	\$50
Carnivals, Tree Lots, Festivals		\$50
Footing Grounding Electrode		

Circuits

First	\$20
Additional	\$5

Fixtures

First 50 lamps	<i>Or fraction thereof</i>	\$15
Next 25 lamps or fixtures		\$10

****400 Watts or over, see Electrical Power Units. ****

Service (new or change of)

100 Amps or less		\$30
101-200 Amp		\$50
201-500 Amp		\$70
501 & Up		\$100
Primary service	Permanent	\$100
Temporary Service	Service Release	\$40

Electrical Power Units

Includes motors, transformers, heating units, power plugs, generators, rectifiers, capacitors, welders, light fixtures (400 WATTS or over), heating and/ or power units based on HP, KW, KVA ratings.

1/2 to 50 HP or KVA power plug	\$30 + \$10 each
Over 50 HP or KVA power plug	\$40 each + \$10

BUILDING DEPARTMENT
2021

Appliances	First Unit	Additional	
Range	\$15	\$5	ADDITIONAL UNIT FEE IS IF THERE IS MULTIPLES OF THE SAME APPLIANCES. (Provided the permits are obtained at the same time and for the same location)
Dryer	\$15	\$5	
Water Heater	\$15	\$5	
Disposal	\$15	\$5	
Dishwasher	\$15	\$5	
Sump	\$15	\$5	

Furnaces: Single Family Residential

For installation, alteration, repairing, or electrical wiring. Complete installation of any one furnace (circuit/including air cleaner).

Furnaces	<i>Single Family</i>	\$30
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Residential Electrical Space Heating

First Room	\$30
Each Additional Room	\$5

Signs

Includes Circuit Inspection

Sign Inspection	\$50
Each Additional Sign	\$20

Swimming Pools

The following fees include circuits (no more than 2), motors, and inspections

In ground pool	\$120
Above Ground Pool	\$90
Hot Tub/ Spa	\$60

Additional Inspections

For the inspections of electrical apparatus for which no fee is herein provided, a fee not exceeding \$50 per ½ hour shall be charged.

Air Conditioning

Residential	<i>Central Air W/ Circuit</i>	\$30
	<i>Interrupter Service</i>	\$25
Commercial		\$40

Feeders & Bus Ducts, Underfloor Race Ways, Headers for Cellular Floors, Etc.

Feeder is actually a circuit, but for larger and multiple things. Bus duct has multiple openings to feed machines.

1st 100 ft. / unit	\$40
Each additional 100 ft. / unit	\$30

Standby Generator (Any Operation)

Up to 30 total KW or KVA	\$75
Over 30 total KW or KVA	\$125

Fire Alarm Systems/ Security Systems

Not less than \$25.00 will be charged for any one permit for fire alarm systems. Permit shall be on a separate permit listing only fire alarm items. If an installation is not accepted upon initial inspection and permit fee based upon the items listed below is \$50 or less, a new permit is required for each additional inspection needed. One-hour time will be computed in separately and NOT in combination with other items in the following schedule:

Drill & Pull Stations	<i>Each 5 or Less</i>	\$10
	<i>Each additional 2</i>	\$5
Fire Alarm Signal Devices	<i>First 5 or Less</i>	\$10
	<i>Each additional 4 or fraction thereof</i>	\$5
Fire Door Holders & Detector Units	<i>Each</i>	\$5
Heat, Smoke, or Motion Detectors	<i>First 5 or less</i>	\$5
	<i>Each additional 4 or fraction thereof</i>	\$5
House Master Panel	<i>Each</i>	\$25
Sub Panel (annunciator, voice, or sound signal)	<i>Each</i>	\$10
Exit Way Door Electrically Unlocking System	<i>Each Door</i>	\$10
Sprinkler System Wet & Dry	<i>Each</i>	\$25
Status Indicator Elevators, Dampers, etc.		\$10

Alterations or additions to existing systems are considered new work and the above fees apply to all items, old or new, on the system. All existing systems being connected to the department of Public Safety central system will be treated as new work.

Electrical motors, circuits, fixtures, unit heaters, service changes, etc. will be charged at rates established by the applicable fee schedule.

ENGINEERING FEES

Preliminary Engineering Review

Prior to Planning Commission Consideration	\$150
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Site Plan Review

Five percent (5%) of approved estimated cost of construction, related to storm, sanitary, water, and paving installation. Includes inspection fees and administrative fees	5%
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Subdivision Review

Five percent (5%) of approved estimated cost of construction, related to storm, sanitary, water, and paving installation. Includes inspection fees and administrative fees.	5%
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Engineering Plot Plan Review

5% of total cost or \$750 min. Example: New house proposed in existing subdivision.	5% (\$750 Minimum)
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Staking Request

Request	\$25
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Miscellaneous Permits

Construction in the R-O-W (Includes Inspection)	\$75
Additional Engineering Inspection	\$50

Underground Excavator Registration

Registration	\$15
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SOIL EROSION IS NO LONGER PERFORMED BY THE CITY OF FRASER, CONTACT
MACOMB COUNTY.

MECHANICAL PERMIT FEES

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGES A PENALTY FEE

Contractor Registration		\$15
Application Fee		\$30
<u>Inspections</u>		
Rough Inspection		\$30
Final Inspection		\$30
Re-Inspection		\$30
Special Inspection	<i>½ hour</i>	\$50
<u>Residential Permit- Furnace, Boiler, or Pool Heater</u>		
Up to 500,000 BTU		\$35
<u>Commercial & Industrial Permit- Furnace, Boiler, or Pool Heater</u>		
Up to 500,000 BTU		\$40
500,001 to 1,000,000 BTU		\$50
1,000,000 to 3,000,000 BTU		\$175
Over 3,000,000 BTU		\$100
<u>Gas Piping</u>		
Gas Piping up to 5 Openings	<i>Requires pressure test</i>	\$40
Each additional Opening		\$10
Gas Piping Pressure Test	<i>Per Meter</i>	\$30
<u>INSTALLATION OF DUCTS/DISTRIBUTION (HOT WATER OR STEAM PIPING)</u>		
Residential: Single/Multiple Family		\$40
Commercial & Industrial		\$50
Alterations to existing systems	<i>(all occupancies)</i>	\$40
Commercial exhaust fans including duct	<i>(over 300 cfm)</i>	\$40
Commercial welded exhaust	<i>with hoods & fan</i>	\$100
Bath vent fans (300 cfm or less)	<i>up to 3</i>	\$30
Prefab fireplace		\$30
<u>Installation if Furnace Accessories & Others</u>		
Humidifiers		\$15
Chimney Liners		\$15
Wood Burning Stove		\$40
Solar Heating	<i>Each Panel</i>	\$50

BUILDING DEPARTMENT
2021

Air Conditioning & Refrigeration

Residential	7 ½ HP or Less	\$30
Commercial	7 ½ HP or Less	\$40
7 ½ HP to 50 HP		\$50
50 HP to 100 HP		\$75
Over 100 HP		\$100

Dual Unit (Self Contained)

Furnace/ Air		\$80
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Generator

Requires Gas Pipe & Pressure Test		\$30
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Hot Water Heater

Gas & Electric		\$30
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Residential Permit to Install or Repair Oil Storage

Tanks up to 250 Gallons (above ground)	Limit 2 tanks	\$40
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COMMERCIAL INDUSTRIAL & MULTIPLE DWELLINGS

PERMIT TO INSTALL OR REPAIR OIL OR GASOLINE STORAGE (UNDERGROUND)

Up to 1,000 gallons		\$30
1,001 to 5,000 gallons		\$40
5,001 to 20,000 gallons		\$60
40,001 to 50,000 gallons		\$70
Over 50,000 gallons		\$100

RESIDENTIAL, COMMERCIAL, OR INDUSTRIAL

PERMIT TO INSTALL OR REPAIR LP GAS STORAGE

Up to 500 gallons	Water Capacity	\$40
501 to 1,000 gallons	Water Capacity	\$50
Over 1,000 gallons		\$100

PLANNING REVIEW FEES

THE FOLLOWING APPLICATION FEES COVER A THOROUGH REVIEW OF THE SUBMITTED MATERIAL AND ALSO COVER THE COST OF ONE (1) FOLLOW-UP REVIEW ADDRESSING THE DEFICIENCIES CITED IN THE INITIAL REVIEW. THERE IS A \$50 ENGINEERING REVIEW FEE TO BE CHARGED TO ALL PROJECTS REQUIRING REVIEW DETERMINED BY THE BUILDING OFFICIAL. ALL FEES BELOW ARE TO BE DETERMINED USING THE BASE FEE AND THE PER UNIT/ACRE FEE (THE BASE FEE DOES NOT INCLUDE THE FIRST UNIT/ACRE).

Single-Family/ Subdivision/ Plat Review

Sketch Plan Review	\$4/plot, with \$300 min.
Tentative Preliminary Plat Review	\$500 plus \$10/ unit
Preliminary Condominium Review	\$350 plus \$10/ unit
Final Preliminary Plat Review	\$350 plus \$5/ lot
Final Condominium Review	\$350 plus \$10/ unit
Final Plat Review	\$150 plus \$5/ lot
Review of Covenants and Restrictions	\$350 plus \$10/ unit

For conventional subdivisions, site condominium subdivisions, cluster subdivisions and average lot size sub divisions.

Site Plan Review (each review)

Multiple Family Development	\$600 + \$15/ unit
Cluster Housing Development	\$650 + \$10/ unit

Commercial & Industrial Development

Multiple Unit Buildings	\$1,000 plus \$20/unit
Individual or Large Scale	\$1,000 plus \$50/ acre
Exterior Façade/ Landscape	\$650

Planned Unit Development

Preliminary Plans	\$500 plus site plan and/or subdivision fee
Final Preliminary Plans	<i>When required</i> \$200 plus site plan and/or subdivision fee

Detailed Site Plans (Same as above)

Semi-Public Uses	\$1,000 plus \$20/ acre
Commercial Fences	<i>Does not include \$50</i> \$350

Other Planning

Rezoning Requests	\$1,000 plus \$5/ acre
Conditional Rezoning Request	\$695 plus \$10/ acre
Special Land Use Request	\$1,200 plus \$50/ unit
Resubmissions	One half of a review fee for follow up
Landscaping review	<i>Not part of site plan</i> \$250 plus \$75/ acre
Meeting With Applicants	<i>First Meeting</i> Complimentary

*Additional Meetings or City
Planner Meeting*

\$250/ Meeting

Resubmissions

A charge of one-half of a review fee will be levied for each follow-up review after the first follow-up review (cited above) has been completed, or whenever any plan or plat is withdrawn from the agenda for whatever reason and needs to be further reviewed upon rescheduling.

A new fee (full amount) will be charged when a plan or plat is substantially changed after the initial review has been completed, or when a revised plan has been resubmitted after the initial application has been approved.

A one-half review fee will be charged whenever the Planning Commission activates a re-review by motion.

PLUMBING PERMIT & REGISTRATION FEES

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGES A PENALTY FEE

Contractor Registration	\$15
Application Fee	\$30

Permits

Minimum Permit Fee	\$25
Additional to a previous permit, if obtained prior to completion	\$30

Inspections

Re-Inspection		\$30
Rough Inspection		\$30
Final Inspection		\$30
Shower pan inspection	<i>Separate from other inspections</i>	\$30
Underground Inspection		\$30
Special Inspection	<i>½ hour</i>	\$50
Water Service		\$30

Fixtures- New & Replacement

\$10

Stacks	Sink Baths	Conductors	Lavatory
Water Heater	Laundry Tray	Floor Drains	Sewer Ejector
Drinking Fountain	Sump	Shower	Urinal
Dishwasher	Humidifier	Garbage Disposal	Washing Machine
Rainwater Leaders	Grease Traps	Hose Bibs	Rain Leasers
Water Closet (Toilet)	Air Admittance Valves	Miscellaneous	

\$20

Whirlpool Tubs	Medical Air	Oxygen	Water Softener
Vacuum Systems	Nitrous Oxide	Catch Basin/ Interceptors	Beverage Machine
Dental Chair- Each piece of equip.			

BUILDING DEPARTMENT
2021

Water Service

Underground plumbing (residential)	\$10
Water pressure back flow preventer- up to 4"	\$15
Fire suppression system	\$35
+ each sprinkler head	\$2

UNDERGROUND EXCAVATOR LICENSE
(MUST HAVE STATE EXCAVATOR LICENSE)

Cash or Surety bond must be paid	\$1,000
Registration fee-to register license	\$15

Water Distribution

3/4" (0.75)	\$15
1" (1.0)	\$20
1 1/4" (1.25)	\$20
1 1/2" (1.5)	\$25
2" (2.0)	\$35
2 1/2" (2.25)	\$45
3" (3.0)	\$50
4" (4.0)	\$70
Exceeding 4"	\$100

*Fees for complete new system shall be based on the size of the distribution pipe at the meter.

*If water distribution piping is the only plumbing, or is replaced, the minimum permit shall be the size of the piping.

*Fees for alterations, enlargements, and extensions shall be charged for each new branch or extension according to its size at its connection with an existing water distribution system.

Building Sewer or Building Drain Connection

New Sewer/ Main Drain Installed	\$30
Crock to Iron/ Cleanout/ Exterior Sewer Line Repair	\$50

Water Treatment Devices ONLY

Installation of Primary OR Secondary Meter	\$25
Sprinkler system vacuum breaker	\$15
Swimming Pools & Boilers	\$25
Ice Machine	\$20

Special Equipment

For each automatic laundry machine (domestic), humidifier, or beverage vending machine installed separately, the minimum permit fee shall be	\$10
If more than one unit is installed at the same time and at the same location, each additional unit shall require an additional fee of	\$5

BUILDING DEPARTMENT
2021

If included on application for permit covering other fixtures, including replacements the regular \$5 rate each machine shall be charged with a minimum fee of

\$15

SEWER SYSTEM BENEFIT FEES **TABLE OF CAPACITY UNIT FACTORS**

Building Use

Capacity Unit Factors

ALL RESIDENTIAL		1.0 per dwelling unit
GROUP A	Factory-industrial (exclusive of industrial wastes); warehouse; airport repair and storage; bowling alley; church)	0.2 Per 1,000 sq. feet Plus, office areas, food service dining, and/or bar facilities at their respective factors
GROUP B	School; public swimming pool, including shower and dressing areas and fenced in area of outside pools; theater; furniture store; auto dealer, including auto repair and service garage; mobile home park or multiple dwelling community building (including tenant convenience laundry facilities)	0.2 per 1,000 square feet
GROUP C	Country Club; bank; barber shop; camera shop; laundry or cleaners (pick-up station); clothing; shoes; drapery; drug, jewelry, variety, or department store; other stores not listed elsewhere in table; office building; convent; convalescent, rest, or senior citizen home; hotel; motel	0.5 per 1,000 square feet plus food service dining, and/or bar facilities at their respective factors
GROUP D	Grocery store; party store; meat market; produce market; beauty shop; fraternal organizations; rental hall; veterinary	1.0 Per 1,000 square feet
GROUP E	Laundry or cleaners (except pick-up station)	1.5 Per 1,000 square feet
GROUP F	Food service- dining facility (without alcoholic beverages); hospitals	2.5 per 1,000 square feet (minimum of units)
GROUP G	Food service dining and/or bar facility (without alcoholic beverages); car washing facility; laundry (self-serve automatic)	5.0 Per 1,000 square feet
	Gasoline Service Station	2.0 per station per car washing facility at its factor when provided
	Industrial waste producing business OR other use not covered in table	To be set by City Engineer based on similar water or sewer use history

SEWER & WATER FEES

Water Tap Fees

1 INCH	\$1,800 (+ \$6/ ft. after 60') (\$1,620 w/o meter)
1 ½ INCH	\$2,500 (+ \$8/ ft. after 60') (\$1,820 w/o meter)
2 INCH	\$2,500 (+ \$10/ ft. after 60') (\$1,975 w/o meter)
3 INCH	\$3,000
4 INCH	\$3,500
6 INCH	\$4,000
8 INCH	\$4,500

Sewer Tap Fee

Fee	\$1,200
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Water Meter Fees

¾ INCH	\$120
1 INCH	\$180
1 ½ INCH	\$320
1 ½ INCH TURBINE	\$400
2 INCH	\$425
2 INCH TURBINE	\$500
3 INCH TURBINE	\$900
3 INCH COMPOUND	\$1,750
4 INCH TURBINE	\$1,450
4 INCH COMPOUND	\$2,750

Sewer system benefit fees shall be \$900 per unit capacity

The number for which the fee is due shall be based on the attached "TABLE OF CAPACITY UNIT FACTORS FOR THE SEWER SYSTEM BENEFIT FEE"

When the capacity unit factor in TABLE 1 refers to one thousand square feet, it shall mean the gross floor area of all floors of the building (including the basement floor), as measured to the exterior faces of the building

A building may have several different usage areas (i.e. Areas whose use falls in more than one "GROUP" shown in the table. The square footage of different areas of use shall be calculated by measuring the distance from center to center of the interior walls forming the boundary between the different areas must be equal to the total gross floor area of the building.

The usage assigned to the circulation areas (i.e., space required for subdivisions of space such as corridors, elevator shafts, escalators, and stairs on fire towers, stairwells, elevators, public lobbies, and public vestibules) shall be determined by considering the use of the areas to which the circulation area offers access.

The capacity unity factor assigned to any circulation area shall be equal to the largest capacity unit factor of all areas to which it offers access.

BUILDING DEPARTMENT
2021

The total number of capacity units assigned to a particular usage on any individual building, as computed from the table, shall be rounded off to the nearest 0.10 units

Zoning Fees

Zoning Board of Appeals

Single Family Residential Request	\$400
Multi-Family, Commercial, & Industrial	\$800
Temporary Requests	\$250
Interpretations	\$250
Use Variances	\$250
Special Meeting approved by ZBA	\$250

Miscellaneous

Lot Splits	See Assessing Fees
Lot Vacations of R-O-W, Alleys, & Streets	\$200 + \$75/ lot
Administration- Temporary Use Request	\$50

Books & Maps

Master Plan	\$40
Zoning Ordinance	\$50
Subdivision Regulations	\$10
Zoning Map	\$2
City Street Map	\$2
City Address Map	\$25
Zoning Letter	\$75
Thumb Drive	\$25

NON-OWNER OCCUPIED HOUSING
INSPECTION
2021

Initial Registration

Houses & Condos	\$200
Apartments	\$200

Initial inspection included in registration fee. Valid for 2 years.

Additional Unit Registration (Same Building)

i.e. Apartments	\$35
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Re-Inspection

Responsible party not at site at pre-arranged time	\$25
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First Re-Inspection

Due to issuance of notice violation	No Fee
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Additional Inspections

Additional Inspection	\$25
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Transfer of Ownership

Certificate of Registration Application	\$10
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***Payment is expected upon registration.
Please enclose payment with application***

Material Cost for Culvert Installation

12" Culvert	\$25 per foot
Bands	\$20 each
21AA – Crushed Stone	\$25 per ton

Water Taps

1"	\$1,800 (+\$6/ft. after 60') (\$1,660 w/o meter)
1 1/2"	\$2,500 (+\$8/ft. after 60') (\$2,200 w/o meter)
2"	\$2,500
3"	\$3,000
4"	\$3,500
6"	\$4,000
8"	\$4,500

Sewer Taps

Sewer Taps	\$1,200
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Cross Connections

Inspection Fee	\$50
Re-Inspection Fee	\$30

Water Meters

5/8" X 3/4"	\$90 \$120
1"	\$140 \$180
1 1/2"	\$300 \$320
1 1/2" Turbine	\$350 \$400
2"	\$375 \$425
2" Turbine	\$450 \$500
3" Turbine	\$800 \$900
3" Compound	\$1,500 \$1750
4" Turbine	\$1,250 \$1450
4" Compound	\$2,400 \$2750

Water Hydrant Meter Rental

Permit Fee	\$50
Remove/Replace Meter for Winter	\$20
Escrow	\$1,500

Meter Test

5/8" & 1" Water Meter	\$25 \$100
Meters Larger than 1"	Hydro Meter System cost + 20%

*Meter Test fee increased to \$100, this fee is waived if the city is found at fault for the issue *Meter fees corrected to match the building department fee's

PARKS AND RECREATION
2021

****See page 2 for all changes/updates****

Picnic Shelters

Fort Fraser Pavilion	\$85 Resident	\$100 Non-Resident
Steffens Pavilion	\$60 Resident	\$75 Non-Resident
Willow Pavilion	\$60 Resident	\$75 Non-Resident
McKinley Park	\$85 Resident	\$100 Non-Resident
Fraser Schools	\$10/day, Weekday only, Only Fraser Schools	
Bounce House	\$15 Flat Fee	
Tent/Chairs/Other	\$15 Flat Fee	

Baseball Diamonds

2 hours / No Field Prep Per Diamond	\$30 Resident	\$50 Non-Resident
Field Preparation	\$40 Weekday	\$70 Weekend
Scorekeeper & Lights	\$20 per hour	
Leagues of 6 or more dates	25 % off, Must have proof of insurance, must pay for Field Prep and Scorekeeper	
Tournaments	Must have proof of Insurance, must pay for Field Prep and Scorekeeper	

Miscellaneous

NSF Check Fee	\$25
Credit/Debit Payment Service Charge	\$.30 + 3.75% of transaction
Program Refunds (No refunds after first week of program)	Minus \$5 office fee + any supply costs. Credit/Debit Service Charge is non-refundable.

Refund/Transfer Policies

Recreation Refund Policy

"Refunds will be allowed up to 72 hours before the event with Director's discretion. Refunds are delivered via mail and may take up to 2 weeks to receive. Refunds before program start will be minus supply costs and minus an administrative processing charge of \$5. No refunds after start of program or event. Service fee for credit/debit payments is non-refundable"

Pavilion Refund Policy

"Refunds and transfers can be made up to two weeks before the scheduled rental date. If less than two weeks before scheduled rental, no refund or transfer is available. Transfers can be made to another rental date in the same calendar year for a pavilion of equal or less value. Refunds will incur a \$5 administrative fee. If transferring to a larger pavilion, the balance is due before transfer is complete. After a transfer no refund is available, however, if given two weeks' notice it can be transferred again to a different date. Service fee for credit/debit payments is non-refundable"

PARKS AND RECREATION 2021

Pavilion Rentals

Fort Fraser	\$100 Resident	\$115 Non-Resident
Steffens	\$75 Resident	\$90 Non-Resident
Willow	\$75 Resident	\$90 Non-Resident
McKinley	\$100 Resident	\$115 Non-Resident
Bounce House/Tent	\$25 Flat Fee	
Fraser Schooling	\$15/Day, Weekday Only , Fraser Schools Only	
Fraser Employees	30% Discount off Pavilion Rentals	

Increased Pavilion Rentals by \$15 Resident and \$15 Non-Resident.

Increased Bounce house and Tent permit by \$10 and removed fee for tables and chairs.

Increase Fraser School rentals on weekdays by \$5.

Added Employee discount 30% off all rentals.

Pavilion Refund Policy

Original documents must be presented to complete any refund/transfer. Refunds and transfers can be made up to two weeks before the scheduled rental date. If cancellation is made within two weeks before scheduled rental date, no refund or transfer is available. For all refunds a 10% Admin Fee will be deducted. Transfer can be made to another rental date in the same calendar year for a pavilion of equal or less value. If Transferring to a larger pavilion, the balance is due before the transfer is complete. After a transfer no refund available, however, if given two weeks notice it can be transferred again to a different date. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

Baseball Diamond/Field Rentals

2 Hours/ No Field Prep Per Diamond	\$50 Resident	\$70 Non-Resident
Field Preparation	\$50 Weekday	\$80 Weekend
Scorekeeper & Lights	\$20 Per Hour	
Leagues of 6 or more dates	25% off, must have proof of insurance. Must pay for Field Prep and Scorekeeper.	
Tournaments	Must have proof of insurance. Must pay for Field Prep and Scorekeeper.	
Fraser Employees	30% Discount off Field Rentals, Field preparation, Scorekeeping/lights	

Increased 2-hour/Field Prep Per Diamond by \$20 for Resident and Non-Resident.

Increased Field Prep by \$10 for Weekday and Weekend rate.

Added employee discount 30% off all Field, Field Preparation, Scorekeeper and lights.

PARKS AND RECREATION
2021

Baseball Diamond/Field/Tennis Court Refund Policy

All cancellations/reschedules (including a reduction in number of fields needed) must be submitted to the Parks and Recreation Department in writing. Cancellations submitted more than two weeks prior to the field reservation will result in a full refund. Cancellations submitted within two weeks of the field reservation will not receive a refund. If a weather-related cancellation is made by Fraser Parks prior to field preparation beginning, every effort will be made to reschedule the event. In the event that a reschedule date is not available, the renter will receive a full refund. Refunds will be issued by check. Service fee for credit card payments are non-refundable.

Building Usage

Banquet Room 4 Hours	\$225 Resident	\$285 Non-Resident
Additional Hour	\$50 Flat Rate/Hour	
Beer/Alcohol add on	\$100 Flat Rate	
Gymnasium 2 hours	\$70 Resident	\$100 Non-Resident
Meeting Room 2 Hours	\$80 Resident	\$90 Non-Resident
Fraser Employees	30% Discount off Building Rentals, Gymnasium	

Increased Non-Resident Room rental by \$5.

Increased Meeting room by \$10 for Resident and Non-Resident.

Added employee discount 30% off Building and Gymnasium rental.

Building Refund Policy

Refund will be issued if the cancellation is made two weeks prior to rental date. If a cancellation is made within two weeks before rental date or if there is a dismissal due to infraction of Rental policy, no refunds, date changes or exchanges will be allowed. For all refunds a 10% Admin Fee will be deducted. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

Food/Ice Cream Truck

Per Truck Fee	\$35
Per Worker Fee	\$10

Added to Fee Schedule 2021

PARKS AND RECREATION
2021

Game Rentals

Item	Weekday Rate	Weekend Rate	Replacement Amount
Giant Connect Four	\$30	\$50	\$100
Giant Yahtzee (QTY 2)	\$25	\$40	\$25
Jumbo Jenga	\$30	\$50	\$75
Giant Checkers	\$30	\$50	\$50
Corn Hole w/ Bags	\$30	\$50	\$90
Bocce Ball	\$25	\$40	\$40
Fowling	\$30	\$50	\$25
Ladder Ball	\$25	\$40	\$40
Scatter	\$25	\$40	\$30
Spike Ball	\$30	\$50	\$40
Dodge Ball	\$25	\$40	\$15/ Ball
Jumbo Soccer	\$25	\$40	\$25
Kan Jam Ultimate Disc	\$25	\$40	\$40
Tug of War	\$25	\$40	\$25
Kickball	\$25	\$40	\$25

Added to Fee Schedule 2021

Game Rental Refund Policy

A full refund minus a 10% admin fee will be issued if cancellation is made at least on two weeks prior to rental date. If a cancellation is made less than one week before rental date, only a 50% refund of items rented will be issued. Refunds will be issued by check. Service fee for credit card payments are non-refundable.

Miscellaneous

NSF Check Fee	\$25
Credit/Debit Card Fee	Minimum \$2.00 fee - 3% Service Fee
Program Refunds (NO REFUNDS AFTER FIRST WEEK OF PROGRAM)	Minus 10% Admin Fee. Credit/Debit Service Charge is non-refundable.

Increased Program refund from \$5 "Office Fee" to 10% Admin Fee.

Recreation Refund Policy

Refunds or transfers on programs or events will only be given if the cancellation is made 72 hours in advance at the discretion of the Parks and Recreation Department. No-shows or late notice cancellations will not be given a refund or will not be eligible for transfer. Refunds will be minus a 10% Admin Fee. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

SENIOR ACTIVITY CENTER
2021

****See Page 2 for Changes/Updates****

Senior Center

Membership	\$25 First Year	
Yearly Renewal	\$15 Resident	\$20 Non-resident
Drop-in (pickleball / volleyball)	\$ 1 Member	\$ 3 Non-Member

Senior Van Transportation

Van Rides within Fraser	\$1 round trip
Van Rides in Area 1 outside of Fraser	\$3 round trip
Van Rides in Area 2 outside of Fraser (doctor appointments only)	\$5 round trip
Van Rider Card for \$15 worth of rides	\$15 per card

Miscellaneous

NSF Check Fee	\$25
Credit/Debit Payment Service Charge	\$.30 + 3.75% of transaction
Program Refunds (No refunds after first week of program)	Minus \$5 office fee + any supply costs. Credit/Debit Service Charge is non-refundable.

Refund/Transfer Policies

Senior Refund Policy

~~“Refunds or transfers on programs or events will only be given if the cancellation is made 48 hours in advance at the director’s discretion. No shows or late notice cancellations will not be given a refund, exchange or transfer. Refunds or transfers will be minus any supply cost. Refunds will be issued by check and will incur a \$5 administrative cost. Service fee for credit/debit payments is non-refundable”~~

SENIOR ACTIVITY CENTER 2021

Senior Center

Membership	\$25 Resident	\$35 Non-Resident
Yearly Renewal	\$15 Resident	\$20 Non-Resident
Drop-In (pickle ball/volleyball)	\$1 Member	\$3 Non-Member
Gazette Monthly Mailing	\$15 per year	

Increased Gazette Monthly Mailing by \$3

Senior Van Transportation

Van Rides within Fraser	\$1 Round Trip
Van Rides outside of Fraser	\$3 Round Trip
Van rides up to 5 Miles outside of Fraser (doctor appointments only)	\$6 Round Trip
Van Rider Card for \$20 worth of rides	\$20 per card

Van Rider Card fee increased by \$5.

Miscellaneous

NSF Check Fee	\$25
Credit/Debit Card Fee	Minimum \$2.00 fee - 3% Service Fee
Program Refunds (NO REFUNDS AFTER FIRST WEEK OF PROGRAM)	Minus 10% Admin Fee. Credit/Debit Service Charge is non-refundable.

Increased Program refund from \$5 "Office Fee" to 10% Admin Fee.

Senior Refund Policy

Refunds or transfers on programs or events will only be given if the cancellation is made 48 hours in advance at the discretion of the Parks and Recreation Department. No-shows or late notice cancellations will not be given a refund, exchange or transfer. Refunds will be minus a 10% Admin Fee. Refunds will be issued by check. Service fee for credit/debit payments is non-refundable.

Records Bureau

Accident Reports	\$18
Incident Reports	Billed in 15 minute increments. Starting at \$9.00 for the first quarter hour.

False Alarm

1 st & 2 nd	\$40 \$25
3 rd 2 nd & subsequent	\$80 \$50 each
4 th 3 rd	\$95

Miscellaneous

DVDs	\$50
Thumb Drives	\$50
Photographs (CD)	\$35
Purchase Permit	\$15
Records Check	\$25
Drug Kit Single	\$10
Drug Kit Multi Panel	\$25
Miscellaneous Charges	\$10

Fingerprinting

Livescan Fingerprints	*Business Hours	\$75
Livescan Fingerprints	**Non-business Hours	\$100
Manual Fingerprints	*Business Hours	\$25
Manual Fingerprints	**Non-business Hours	\$50

*Business Hours: 8am until 3pm, Mon. – Fri.

**Non-business Hours: 3pm until 9pm, Mon – Fri.

Criminal Investigations Division

Liquor Control Related Fees Ordinance No. Sec 3-5 (b) (7)

Class C, Tavern or Club	\$1,200
SDM/SDD	\$1,200
Entertainment Permit	\$800
Dance Permit	\$550
Drop/Add Space	\$400
Temporary Liquor License Application	\$30
Pawnbroker License	\$500
Second Hand Dealer	\$500
Junk Dealer License	\$500
Precious Metals License	\$50

PUBLIC SAFETY
2021

FIRE DIVISION

SERVICE	RESIDENT	NON-RESIDENT
ALS Emergency	\$650- \$700	\$675 \$850
ALS Emergency II	\$750 \$1000	\$825 \$1200
ALS Non-Emergency	\$575	\$600
BLS Emergency	\$500 \$600	\$550 \$700
BLS Non-Emergency	\$425	\$500
Treat No Transport	\$195 \$200	\$195- \$225
Mileage	\$13.50 \$14.50	\$-13.50 \$17.50
Oxygen	\$50	\$ 50
Extrication	\$500	\$600
Non-Transport		\$195
Oxygen		\$ 45
Defibrillator		\$ 50
Blood Drawn		\$175
Hazardous Materials		Per Ordinance No. 315 Sec. 10-17

Fire Inspection

Under 20,000 Sq. Feet	\$ 35
20,000 – 100,000 Sq. Feet	\$125
Over 100,000 Sq. Feet	\$175
3 rd Visit Non-Compliance	\$300

Patrol Division

2020

Vehicle Impound Fee	\$80
Return of Firearm	\$50
Administrative Warrant Fee	\$25
Defective Equipment Fee	Non-resident \$25
Preliminary Breath Test	\$20
OUIL Cost Recovery	Per Ordinance No. 213 Sec. 21-47 (1)

Cost Recovery

Ordinance 353	Hourly Rate
Lieutenant	\$76.69 \$78.60
Sergeant	\$70.08 \$71.83
Officer	\$57.15 \$58.57
Paramedic	\$43.75
On-Call Firefighter	\$14.00

Equipment based on FEMA's rates 09/15/2010

PUBLIC SAFETY
2021

Note* These were recommendations of the Accumed Group (they do our EMS data, billing and consulting)

Cost Recovery increased 2.5% to reflect January 2021 increases

False Alarm rates updated to reflect code of ordinance sec 16-21