



City of Fraser

CENTENNIAL COMMUNITY

City Manager
Elaine Leven

FRASER CITY COUNCIL – REGULAR VIRTUAL MEETING THURSDAY, June 10, 2021 @ 6:30 PM

MAYOR
Michael Carnagie
MAYOR PRO-TEM
David Winowiecki

COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

Regular virtual meeting of the Fraser City Council, conducted on June 10, 2021 at the City Municipal Building, located at 33000 Garfield Rd., Fraser, in the County of Macomb, Michigan.

I. CALL TO ORDER

Mayor Carnagie called the Regular Virtual Meeting to order at 6:36 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF COUNCIL MEMBERS

PRESENT:

Amy Baranski, Council Member (remotely from Fraser, MI)
Michael Carnagie, Mayor (City Hall, Fraser, MI)
Suzanne Kalka, Council Member (Remotely from Fraser, MI)
Michael Lesich, Council Member (remotely from Plainfield Township, MI)
Patrice Schornak, Council Member (City Hall, Fraser, MI)
David Winowiecki, Mayor Pro Tem (remotely from Fraser, MI)

ABSENT:

Kathy Blanke

ALSO, PRESENT:

Marc Thompson, Interim City Manager
Donald DeNault, City Attorney
Vincent Neyland, Finance Director
Lieutenant David Bisby
Lieutenant Mike Pettyes
Brian Fairbrother, City Clerk
Ed Horn, AV Specialist

MOTION by Carnagie, second by Baranski, to excuse Member Blanke,

Roll Call: Ayes – Baranski, Carnagie, Kalka, Lesich, Schornak, Winowiecki,
Nays – None

Motion carried.

IV. APPROVAL OF AGENDA

MOTION by Baranski, second by Winowiecki, to replace D. Authorization of Insurance Renewal with Discussion to Open PNC Bank Safety Deposit Box.

Roll Call: Ayes – Baranski, Winowiecki, Carnagie, Kalka, Lesich, Schornak,
Nays – None

Motion carried.

MOTION by Lesich, second by Winowiecki, to approve agenda as amended.

Roll Call: Ayes – Lesich, Kalka, Baranski, Carnagie, Schornak, Winowiecki
Nays – None

Motion carried.

V. CITIZEN PARTICIPATION ON AGENDA ITEMS

Mayor Carnagie advised no visitors visible in the virtual waiting room.

VI. CONSENT AGENDA

a. Approval of Minutes

- i. City Council Special Meeting - April 8, 2021
- ii. City Council Regular Meeting - April 10, 2021
- iii. Planning Commission Approved Feb 3, 2021 Meeting Minutes
- iv. Planning Commission Approved March 3, 2021 Meeting Minutes
- v. Parks and Rec Commission Approved April 6, 2021 Meeting Minutes

b. Approval of May Disbursement List in the Amount of \$769,532.72

MOTION by Winowiecki, seconded by Kalka, having no call outs to amending the agenda move to approve the consent agenda.

Roll Call: Ayes – Winowiecki, Kalka, Baranski, Carnagie, Lesich, Schornak,
Nays – none

Motion carried.

VII. PUBLIC HEARING

a. 2021-2022 INCREASING WATER & SEWER RATES

Mayor Carnagie opened the public meeting at 6:43 p.m.
No public comment, no visitors visible in the virtual waiting room.
Mayor Carnagie closed the public meeting at 6:44 p.m.

VIII. REQUESTS FOR COUNCIL ACTION

a. Approval of Fraser Lions Club City Festival – July 22-25, 2021

Interim City Manager, Marc Thompson requesting approve to proceed as in prior years based on the multi-year contract, which runs until 2030.

MOTION by Baranski, seconded by Lesich, to approve the Lions Club City Festival pursuant to the agreement with \$10,000 in fireworks.

Member discussion of prior firework display, one-time increase this year as community give back in light of Covid-19 cancellation last year; one-time using of funds saved from Parks and Recreation closure the past year.

AMENDMENT TO MOTION by Baranski, seconded by Lesich, to approve the Lions Club City Festival pursuant to the agreement with \$12,000 in fireworks of which \$8,000 will be reimbursed from the Lions Club for this year only.

Roll Call: Ayes – Baranski, Lesich, Schornak, Winowiecki, Carnagie Kalka
Nays – none

Motion carried.

b. Authorization of the 2021-2022 WATER & SEWER RATES

MOTION by Lesich, seconded by Baranski, to approve the City of Fraser 2021-2022 Water Rates as presented with a Water Commodity Rate per unit of \$5.48 and Sewer Commodity Rate per unit of 10.44.

Roll Call: Ayes – Lesich, Baranski, Carnagie Schornak, Winowiecki
Nays – Kalka

Motion carried.

c. Authorization City Hall Security Upgrade

Interim City Manager, Marc Thompson, advised this is a component of prior work continuing and completion anticipated in this budget year. Additional funding for cameras in public areas and within Public Safety Department. This planned action is not only an upgrade; it is replacing items longer working, obsolete and unable to be repaired. Requesting approval because not only has it been planned within the budget, lack of the repairs represent possible liability issues.

MOTION by Kalka, second by Baranski, to authorize City Hall Security Update as presented.

Roll Call: Ayes – Kalka, Baranski, Carnagie, Lesich, Schornak, Winowiecki
Nays – none

Motion carried.

AGENDA AMENDMENT – REMOVED d. Authorization of Insurance Renewal and replaced with Authorization for Mayor Carnagie & Interim City Manager Marc Thompson to open PNC Bank Safety Deposit Box.

d. Authorization for Mayor Carnagie & Interim City Manager Marc Thompson to open PNC Bank Safety Deposit Box.

Interim City Manager, Marc Thompson advised of a second safety deposit box to be opened, emptied and box account closed with PNC Bank. PNC requires council approval to proceed.

MOTION by Winowiecki, second by Schornak, to grant authorization to Mayor Carnagie and Interim City Manager Marc Thompson to open the PNC safety deposit box and remove contents.

Roll Call: Ayes – Winowiecki, Schornak, Baranski, Carnagie, Kalka, Lesich,
Nays – none

Motion carried.

e. Approval of Resolution RE: Garfield Shared-Use Path

Member discussion of the Shared Use Path from Masonic to 15 Mile Road along Garfield Road. Project had recently included continuing to the Freedom Path at Metro Parkway. Recently Clinton Township indicated continued support for the project, but no longer wishes to participate financially due to over commitments to other large grand projects near Fraser. The project has therefore been scaled back so that the scope of the project will be all within the City of Fraser city limits with the idea that in the future the path will extend further north.

Project is through a grant application administered by SEMCOG. Agencies and communities all agree and include the connection to the trails as part of their Master Plans. If the plans come in to place correctly, the path will be done at the same time as the Garfield Road improvements between 14 and 15 Mile Roads. However not a guaranteed plan.

Discussion continued of possibility to hold the funds to work the projects together.

Mike Vigneron, AEW advised that this resolution would commit Fraser to the project. Once the grant is awarded, a second resolution will come before council for the financial commitment.

Further discussion clarified that applications are allowed quarterly and this can be postponed, allowing further review but it could mean shortening the planning timeline.

Members discussed and agreed with the importance of the overall project. However, most feel other matters are a priority at this time.

No motion made to proceed with this resolution at this time.

Mayor Carnagie moved to next agenda item.

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f. Authorization of Sewer Cleaning and Television Contract

Interim City Manager, Marc Thompson advised this contract is a project continuation of the South West, 4th quadrant, for the city for cleaning and television sewers. Seeking council approval to proceed with the, previously used, attractive contract.

Evidence of the important value of these actions was validated during a recent meeting with Macomb County officials. Significant deficiencies in the sanitary system for Fraser were addressed. Opportunities to further identify needed, resident cost savings corrections can be determined with the action this contract approval will allow for.

Contract funds are within the current budget.

MOTION by Winowiecki, seconded by Kalka, for the authorization of sewer cleaning and television contract.

Roll Call: Ayes – Winowiecki, Kalka, Lesich, Schornak, Baranski, Carnagie
Nays – none

Motion carried.

g. Authorization Street Repairs Contract

Interim City Manager, Marc Thompson advised bids for this project were currently received and funds are within the current 2020-2021 budget. Covers concrete and joint repairs on identified roadways. This is a smaller but important project. However, it is recommended that council look to the future with larger projects in order to not fall further behind. Request is for authorization to proceed with the repairs.

MOTION by Lesich, seconded by Winowiecki, to award Mattioli Cement Company LLC the 2020-2021 concrete Road Repair Program in the amount of \$255,207.85

Further council discussion regarding need for expanded work in the future and how this project will focus on the process of selective slab repair and joint filling at this point.

Roll Call: Ayes – Lesich, Winowiecki, Baranski, Carnagie, Kalka, Schornak,
Nays – none

Motion carried.

h. Authorization for Risk and Resilience Assessment Plan

Interim City Manager marc Thompson asked Mike Vigneron of AEW to address this item that requires community water supply to prepare a water risk and resilience assessment per 2018 federal government regulation. Report to be done by June 30, 2021 with a follow up update due by the end of the calendar year.

Request for approval to proceed to have the report produced, provided to the city and to assist with the preparation of an emergency response plan the end of this year (2021).

MOTION by Lesich, seconded by Baranski, to approval the proposal for professional services Risk and Resilience Assessment and Emergency Response Plan for the City of Fraser for AEW in the amount of \$12,000.

Roll Call: Ayes – Lesich, Baranski, Carnagie, Kalka, Schornak, Winowiecki
Nays – none

Motion carried.

i. Authorization of SERVICE CONTRACTS

i. Assessing

Interim City Manager, Marc Thompson advised this is a request to make the payment for the upcoming fiscal year for the services of Assessment Administration Services, LLC.

Discussion with council regarding price change. The prior rate had an inflation factor that was never enacted. New contract is 3-year. The agency has the appropriate level assessor the city is required to have and the city has been happy with the services provided.

MOTION by Lesich, seconded by Schornak, to approve the contract with Assessment Administration Services to serve as the assessor of record for the City of Fraser. For a three year contract which begins May 30, 2021 and ends April 30, 2024 with a contractual sum of \$116,500. for the first year with a 2%, increase each year for the remainder of the three-year contract.

Discussion with City Attorney regarding any out clause should the city want to bid the services next year. City Attorney advised this a more of a professional series agreement than a formal contract.

Council discussion regarding bids being collect on any and all services in general to the city. Advised the City Attorney should receive and review all contracts for issues, revisions and updates prior to presentation to council to ensure all relevant facts are identified in the interest of all parties.

City Attorney advised of standard items preferred, even in professional service agreements, not necessarily complicated but the specifics of the service and options for both parties should be outlined.

Council discussion resulted in withdrawal of the motion to approve made by Member Lesich. The current proposed agreement will be returned to the City Attorney for further review and recommendations

MOTION TO WITHDRAW by Lesich, second by Schornak prior **MOTION** by Lesich, seconded by Schornak, to approval the contract with Assessment Administration Services to serve as the assessor of record for the City of Fraser. For a three year contract which begins May 30, 2021 and ends April 30, 2024 with a contractual sum of \$116,500. for the first year with a 2%, increase each year for the remainder of the three-year contract.

MOTION by Lesich, seconded by Schornak, to direct the City Attorney to discuss the Assessment Administration Services agreement and create a document acceptable to the City Attorney and return to council at the next meeting.

Roll Call: Ayes – Lesich, Schornak, Winowiecki Baranski, Carnagie
Nays – Kalka,

Motion carried.

ii. Planning /Zoning / Building

Interim City Manager, Marc Thompson advised that McKenna did additional items last year regarding the Master Plan and would have some possibly again this year. This document is authorization for McKenna to do their routine planning, zoning and building work for the city.

Council discussion above regarding assessing was repeated with regard to McKenna in terms of activities, planning/ zoning/building. In addition, that all future; bids should be obtained; review of all documents prior by City Attorney, etc.

MOTION by Baranski, seconded by Carnagie, to approve the Planning, Zoning, Building contract as presented.

Roll Call: Ayes – Baranski, Carnagie, Lesich, Schornak
Nays – Kalka, Winowiecki

Motion carried

iii. HR

Interim City Manager, Marc Thompson advised this contract keeps the costs the same for Amy Cell Talent.

Council Member Baranski advised the City Attorney worked on the initial contract development with Amy Cell and believes that the work product of Amy Cell Talent has been successful without asking for an increase even though far more time than anticipated was spent.
Members Kalka spoke to the success of Amy Cell within the first year.

MOTION by Baranski, seconded by Winowiecki, to authorize the renewal of the HR Contract.

Roll Call: Ayes – Baranski, Winowiecki, Carnagie, Kalka, Schornak
Nays – Lesich

Motion carried

IX. REPORT OF THE CITY ADMINISTRATION

Interim City Manager, Marc Thompson advised no further information beyond the items discussed tonight.

Mayor Carnagie opened the floor to any other managers:

DPW Superintendent Mark Ragsdale advised of the hiring of new DPW Supervisor Melissa Frierson.

X. STANDING ITEMS/UNFINISHED BUSINESS/PROJECT STATUS UPDATES

a. Fruehauf Road Repairs

Interim City Manager Marc Thompson advised the activities are winding down with minor restoration and repair remaining.

Mike Vigneron, AEW advised the contractor has committed to monitoring the site to ensure the project is completed to everyone's satisfaction before the contract is closed.

b. Street Sweeper

Interim City Manager Marc Thompson reminded council of the prior conversation regarding replacing / repairing the street sweeper and would like the conversation to continue.

Mark Ragsdale advised bids were received and testing of the equipment done with the preferred being the Elgin Re-Generex sold by Bell Equipment.

Discussion of council regarding the availability, used equipment, repairs needed, options and which fund account would be used to pay from adding up to \$269,060.33

MOTION by Winowiecki, second by Baranski, to move forward with the acquisition of the demo street sweeper with the full warranty at approximately \$244,000. Adding the automatic lubrication system and moving forward with ordering a new hopper while also repairing the old hopper at a cost of approximately \$34,933. For an overall total of \$269,060.33 requesting funds to be taken from the Motor Pool.

Roll Call: Ayes – Winowiecki, Baranski, Kalka, Schornak
Nays – Carnagie, Lesich

Motion carried.

Mayor Carnagie called for short break 9:04 pm
Mayor Carnagie called meeting back to order 9:16 pm

XI. CITY OF FRASER STATE OF EMERGENCY STATUS – STATE COVID MANDATE UPDATES

Interim City Manager, Marc Thompson advised best to hear from those with specifics. City Attorney Don DeNault advised the current rules status. Restrictions being lifted anticipate that council can return to in person meeting. If the State of Emergency of Fraser continues meetings can be allowed to continue virtually, however without the State of Emergency in person meetings will resume.

Discussion of council resulted with determination that the State of Emergency for City of Fraser will continue until at least the end of December 2021. This will allow the other boards to determine their meeting options.

MOTION by Baranski, second by Kalka, to extend the State of Emergency in the City of Fraser as it has existed until the next council meeting in July.

Roll Call: Ayes – Baranski, Kalka, Winowiecki
Nays – Carnagie, Schornak, Lesich

A split vote resulted in further council discussion. Determination was made to continue the City of Fraser State of Emergency until the next regular scheduled meeting in July.

RE-STATE MOTION by Baranski, second by Lesich, to extend the State of Emergency in the City of Fraser as it has existed until the next council meeting in July.

Roll Call: Ayes – Baranski, Lesich, Winowiecki, Carnagie, Kalka,
Nays – Schornak

Motion carried.

CLARIFICATION on the Motion by City Attorney DeNault - the motion should state THROUGH the meeting of JULY 8 rather than until.

XII. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS

Member Winowiecki

- Welcome to Elaine Leven, Brian Fairbrother, Mark Ragsdale.
- Sorry to see Marc Thompson go, thanks for all he has done.

Member Baranski

- Congrats to Mr. Helser such a class act and a loss for the city.
- Advised the citizens their concerns or violation reports are being forwarded to the building department and if they are not seeing responses please let members know and they will continue to monitor.
- Would like the city to have a running punch list for the city park items still needed.
- Would like to have a workshop with new City Manager Elaine Leven for conversations as a group.
- For upcoming agenda items:
 - Review updates and correction of City Attorney, Don DeNault, to the council rules and procedures.
 - Would like a report of the Auditors on their findings.

Member Lesich

- Would like to see what is happening with the Code Enforcement hire. Some areas are in need of attention.
- Best wishes to Mr. Helser, one of the city's bright spots and he will be missed.
- Farmer's Market this week, please check it out.
- Fraser festival coming up, carnival and fireworks
- Happy Father's Day

Member Kalka

- Farmer's Market Saturday, please come out
- Happy Father's Day
- Reminder of the Fraser Meadows Sub Sale, music, food truck
- Would like a parks update
- Attended meeting of the new Roads Committee and looking forward to that going forward.
- Wants to make clear to residents regarding the State of Emergency conversation; she wants to leave the options up to the residents regarding attending personally and that the residents are heard and valued. She wants it to be clear that she loves this council job.

Member Schornak

- Inquired of DPW Superintendent Mark Ragsdale and Interim City Manager Marc Thompson, what is the plan for the pathway at Somerset Park?
 - Mark Ragsdale advised city will demolish the asphalt and the contractor will do new asphalt.
 - Regarding the parks update, a fire at the manufacturer has delayed things.
- Indicated we need to start planning ahead for Part and Recs to be open again.

Mayor Carnagie

- Responded to the 6th grade class and Salk Elementary.
- Census numbers are not yet in however, the city received a certificate.
- Memorial Day wreaths were laid with the VFW and formal flag disposal.
- Honor guard will be at Fraser High School Graduation live event this year.
- Happy Father's Day
- Excited about the upcoming City Picnic in July

XIII. CITIZEN PARTICIPATION

Sarah Kelly

- Thanked the council members for mentioning Parks and Recs.
- Agreed that a plan is needed for Parks & Recreation; maybe not all the programs but to get things started.
- Thanked council for the hybrid meeting options for boards, due to health issues of residents and their family members.

XIV. CLOSED SESSION

- a. Strategy session connected with the negotiation of a collective bargaining agreement

MOTION by Carnegie, seconded by Kalka, to enter into closed session - Strategy session connected with the negotiation of a collective bargaining agreement.

Roll Call: Ayes – Carnegie, Kalka, Lesich, Schornak, Winowiecki, Baranski
Nays –None

Motion carried.

Mayor Carnegie called Closed Session at 10:15 pm

Mayor Carnegie called meeting back to order from Closed Session at 10:59 pm

XV. ADJOURNMENT

MOTION by Kalka, seconded by Winowiecki, to adjourn.

Roll Call: Ayes – Carnegie, Kalka, Lesich, Schornak, Winowiecki, Baranski
Nays –None

Motion carried.

Respectfully submitted,

Elaine Leven, Acting City Clerk

Michael Carnegie, Mayor