



INTERIM CITY MANAGER  
Marc Thompson  
CITY CLERK  
Kelly Ann Dolland

# City of Fraser

CENTENNIAL COMMUNITY

MAYOR  
Michael Carnagie  
MAYOR PRO-TEM  
David Winowiecki

COUNCIL  
Amy Baranski  
Kathy Blanke  
Suzanne Kalka  
Michael Lesich  
Patrice M. Schornak

**FRASER CITY COUNCIL – REGULAR VIRTUAL MEETING  
TUESDAY, NOVEMBER 24<sup>TH</sup>, 2020 @ 6:30pm  
AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL OF COUNCIL MEMBERS**
- 4. APPROVAL OF AGENDA**
- 5. CITIZEN PARTICIPATION ON AGENDA ITEMS**
- 6. REQUESTS FOR COUNCIL ACTION**
  - a. Resolution of the City Council of the City of Fraser Authorizing the Agreement with Robinson Capital LLC for Investment Services.
- 7. PENDING ITEMS OF UNFINISHED BUSINESS / REPORT OF THE CITY ADMINISTRATION**
  - a. Discussion of Park & Recreation / Senior Center - Covid-19
  - b. Discussion of Motor Pool
  - c. Discussion of Information Services (I.T.)
- 8. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS**
- 9. CITIZEN PARTICIPATION**
- 10. ADJOURNMENT**

(Posted November 17<sup>th</sup>, 2020 @ 4:00pm)

**FRASER CITY COUNCIL – REGULAR VIRTUAL MEETING**

**TUESDAY, NOVEMBER 24TH, 2020 @ 6:30pm**

**AGENDA**

**Page 2**

Topic: Fraser City Council

Time: Nov 24, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82102753758>

**Meeting ID: 821 0275 3758**

**Passcode: 150340**

One tap mobile

+13017158592,,82102753758# US (Washington D.C)

+13126266799,,82102753758# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

**Meeting ID: 821 0275 3758**

Find your local number: <https://us02web.zoom.us/j/kcGcUARrnW>

**NOTICE OF ELECTRONIC PUBLIC MEETING**

The Michigan Department of Health and Human Services issued an order on November 15, 2020, that prohibits indoor gatherings of two or more people from more than one household, and the Michigan Department of Labor and Economic Opportunity issued emergency rules on October 14, 2020 regarding remote work by employees when feasible. In addition, the City of Fraser has declared a local state of emergency, due to the ongoing COVID-19 pandemic. To ensure against violating the indoor gathering prohibition, and in the interest of achieving the goal expressed in the MDHHS order and the MDLEO rules to protect the public health, particularly during a local state of emergency, the Fraser City Council will meet electronically on TUESDAY, NOVEMBER 24<sup>TH</sup>, 2020 @ 6:30PM in accordance with the Open Meetings Act, as amended on October 16, 2020, using Zoom for videoconferencing and public access.

This notice is required to ensure that those wishing to observe and/or participate in the meeting have the opportunity to do so. The public can participate via the Zoom application, internet access via the Zoom website, and/or via telephone using the Zoom telephone number and meeting ID. The public will be able to hear Council members and will be permitted to speak for up to five minutes during the public participation portion(s) of the agenda. Please note that callers/viewers will automatically be muted, and must remain muted until called upon to speak by the Mayor. Written comments will be accepted prior to the date and time (no later than 4:30pm on the day of the meeting) by the City Clerk @ [kellyd@micityoffraser.com](mailto:kellyd@micityoffraser.com). During the meeting, members of the public may e-mail comments to [publicmeeting@micityoffraser.com](mailto:publicmeeting@micityoffraser.com). The e-mail must provide the following: 1. Your name, address, and e-mail address 2. The agenda item in your subject line, if your comments pertain to a specific agenda item. To contact members of the City Council in order to provide input or ask questions on any business before the City Council at the meeting, please use the contact information found on the City of Fraser website: [www.ci.fraser.mi.us](http://www.ci.fraser.mi.us). Public Hearing comments will be heard during any Public Hearing that is conducted during the meeting, and other comments will be heard or reviewed during public participation. The City of Fraser provides live public access to this meeting on Comcast Channel 5 and WOW Channel 10 and online at [www.ci.fraser.mi.us](http://www.ci.fraser.mi.us). This live public access meets the OMA's requirements that all public body deliberations and decisions take place at a meeting open to the public. In addition, if technology permits, the meeting will also be streamed via the YouTube website and application. In the event of a change in the status of statewide or local states of emergency, the City Council meeting may be changed from a remote meeting to a live in-person meeting to be held at Fraser City Hall, 33000 Garfield Road, Fraser, MI 48026, on the same date and at the same time. The City will post notice of any change in method of conducting the meeting from a remote meeting to an in-person live meeting, and/or any change in the meeting place for this meeting, to the City's website at [www.ci.fraser.mi.us](http://www.ci.fraser.mi.us). Interested parties should periodically check for such changes or contact the City Clerk's Office at (586) 293-3100. The City of Fraser thanks all of you for your understanding and support as we all attempt to navigate these challenging times together.

City of Fraser Administration - November 2020

## MEMO

To: City Council  
From: Marc Thompson  
Subject: November 24, 2020 Council meeting  
Date: November 17, 2020

### **ACTIONS BY COUNCIL**

#### **Resolution to Authorize a contract with Robinson Capital**

As part of our continued efforts to improve our investment procedures we seek authorization by the council to enter into an agreement with Robinson Capital. They are a SE Michigan group which specializes in helping governments and other nonprofits with their investments. Their priorities align very well with ours: 1) security of the principle, 2) liquidity, 3) return on investment -- in that order.

Although they offer a variety of options, we anticipate focusing initially on a Certificate of Deposit program that they manage which keeps any CD under \$250,000 so that each CD is covered by the FDIC insurance. As we become more sophisticated, we might look at other opportunities, but for right now, this allows us to meet our primary goals of safety, liquidity, and some return.

Mr. DeNault is working on the resolution and we will send it separately.

Mr. Walters has been working with them in Roseville and has recommended them to us. I have met with them and was very impressed. Click here to visit their website <https://www.robinsonfunds.com/>

### **REPORTS AND DISCUSSION ITEMS**

#### **Parks and Recreation**

We will continue the discussions that started at a prior meeting.

#### **Motor Pool**

This is also a discussion item that was brought up previously. Some background information is included. Our arrangement with Enterprise is obviously a key component of our fleet management operations and I have a meeting with them on Wednesday.

Of course, the size of the fleet is a driving cost factor. Over the last few years some aspects of our fleet have diminished. For example, the Public Safety Dept. had 30 vehicles in 2016 and has 21 vehicles now.

It also appears that we can probably further reduce the overall size of the fleet. However, it is important to remember that the vehicles in our fleet are tools which are critical for service delivery to our citizens. The included list of vehicles shows some vehicles which may need to be replaced and some which may be eliminated.

Our current budget includes some costs for wages, and some fringe benefits which we are not charging to the motor pool budget. We do very, very little work on our fleet using our own people.

- ✚ Appropriation is about \$865,000 for 2020
- ✚ Estimated Revenues are \$836,000 (transfers from other funds)
- ✚ Fund had a beginning balance 6-1-20 of \$936,000
- ✚ Revenue comes from charges made to other departments
- ✚ Looks like some of the 2020 allocations may need some minor adjustments

|                                | Contribution to  | number of vehicles |        |
|--------------------------------|------------------|--------------------|--------|
|                                | Motor pool       |                    |        |
| ○ Public Safety provides       | \$359,000 (42%)  | 21                 | (40%)  |
| ○ Public Works provides        | \$419,000 (49%)  | 27                 | (52%)  |
| ○ Building inspection provides | \$47,258 (6%)    | 3                  | (6%)   |
| ○ Parks and Rec provides       | \$23,316 (3%)    | 1                  | (2%)   |
| ○ Total                        | \$849,000 (100%) | 52                 | (100%) |

Of course, this analysis assumes that all vehicles cost the same to operate, which is not accurate.

### Information Technology

We have been functioning without a dedicated IT person since about Sept 1. Special thanks are in order to several members of our staff who have done outstanding work. Lt. Dave Bisby has been extremely helpful and willing to assist in many various efforts. Sgt. Eric Myers has been irreplaceable both in terms of his knowledge and more importantly his “ownership” of the operation.

On a long term basis, we need to get a permanent resolution to the IT operation, but we are functioning well because of the efforts of our team. In fact, a number of improvements have been made in critical areas, and some things are working again for the first time in a long time.

Working with our HR Dept. we are developing a more comprehensive plan for this and some other organizational needs.

**ROBINSON CAPITAL MANAGEMENT, LLC**

**INVESTMENT ADVISORY AGREEMENT**

CITY OF FRASER

CITY OF FRASER

The undersigned CITY OF FRASER hereby agrees to employ Robinson Capital Management, LLC (“**Robinson**”), and Robinson agrees to serve as an adviser for the Account named above as of NOVEMBER 24TH, 2020 upon the following terms and conditions of this Investment Advisory Agreement (this “**Agreement**”):

1. Description of Services. Robinson will assume responsibility for the investment management of the Account as of the date set forth above. In addition to its discretionary management of the Account, Robinson may periodically provide credit research to the Client.

Robinson will supervise and direct the investments of and for the Account subject to and in accordance with the established investment objectives, special instructions or limits that Client requests that Robinson follow in managing the Account, as set forth in the investment guidelines contained in Exhibit B, which is hereby incorporated herein (“**Guidelines**”). For the avoidance of doubt, Robinson shall not be responsible for the management of assets, including uninvested cash, maintained in the Account which have not been specifically designated for investment by Robinson.

Client hereby appoints Robinson as Client’s attorney-in-fact and grants Robinson a limited power-of-attorney to act on behalf of the Account, subject to the Guidelines, to buy, sell, exchange, convert and otherwise trade in authorized securities as Robinson may select, including money market instruments, certificates of deposit (collateralized and uncollateralized) and other securities as authorized under the laws applicable to the Client. Robinson may also enter into a Deposit Account Agency Agreement on behalf of the Client with the American Deposit Management Company (“**Deposit in Place Program**”). Accordingly, Robinson may issue instructions or orders to purchase, sell, redeem other otherwise effect transactions involving the Deposit in Place Program. Robinson may establish and deal through one or more custodians, securities broker-dealers or banks. This discretionary authority shall remain in full force and effect until Robinson receives written notice from Client of its termination of this Agreement.

2. Custody of Assets; Cash Management; Reconciliations. Robinson shall not act as custodian for assets of the Account, or take or have possession of any assets of the Account. Client will or have established an account with a qualified custodian, as defined in the Investment Advisers Act of 1940, as amended (“**Advisers Act**”). Client authorizes and directs Robinson to instruct custodian on the Client’s behalf to (a) send Client at least quarterly a statement showing all transactions occurring in the Account during the period covered by the account statement, and the funds, securities and other property in the Account at the end of the period; and (b) provide Robinson copies of all periodic statements and other reports for the

Account that custodian sends to Client in order that Robinson from time to time may reconcile its records to those of the custodian. Such reconciliations are solely for Robinson's own internal purposes in the administration of the Account, and Robinson undertakes no responsibility or liability for any act or omission of the custodian whether or not disclosed in the statements of the custodian received by Robinson. The Client acknowledges and agrees that the Client has the responsibility to ensure the Client receives statements directly from the custodian and to verify statements from the custodian with statements received from Robinson.

To the extent the Client will participate in the Deposit in Place Program, American Deposit Management Company ("ADM") will select Federal Deposit Insurance Corporation ("FDIC") and/or National Credit Union Administration ("NCUA") insured depository institutions to hold the assets of the Account invested in the Deposit in Place Program. Further, ADM will ensure that the funds are appropriately insured by the FDIC and/or the NCUA, as applicable. Client shall inform Robinson of any restrictions on the types of short-term investment vehicles employed for cash holdings. Client will be solely responsible for paying all fees or charges of the custodian, including those fees applicable under the Deposit in Place Program.

3. Documents and Authorities. Client represents and warrants that the appointment of Robinson on the basis set forth in this Agreement is authorized by and has been accomplished in accordance with procedures specified in the by-laws or other document(s) of Client regarding governance of the Account, and, if so requested, shall furnish Robinson with true copies of all resolutions, consents and notices as may be required to be taken or made pursuant to such procedures. Client agrees to indemnify and hold harmless Robinson from all liability and costs (including costs of defense) that may be asserted or incurred by reason of Client's failure to supply Robinson with true copies of documents mentioned above, any defect in Client's authority to appoint Robinson on the basis set forth in this Agreement, or any defect in the conduct of Client in making such appointment, notwithstanding the fact that Robinson may have notice of any such defect.

In the event there are conflicts or ambiguity between this Agreement and the Guidelines, this Agreement will control. In the event there is conflict or ambiguity between the Guidelines and any statement or response made in a request for proposal or the constituent documents of Client, which includes but is not limited to organizational documents, trust agreement or similar documents that sets forth the policies under which Client is to operate, the Guidelines will control.

Robinson represents and warrants that it is registered as an investment adviser with the U.S. Securities and Exchange Commission pursuant to the Advisers Act, and that such registration is currently effective. Each of the parties to this Agreement hereby represents that (a) it is duly authorized and empowered to execute, deliver and perform this Agreement, (b) that such action does not conflict with or violate any provision of law, rule or regulation, contract or other instrument to which it is a party or to which any of its property is subject and (c) that this Agreement is a valid and binding obligation of such party enforceable against such party in accordance with its terms except as such enforcement may be limited by bankruptcy or similar laws affecting creditors rights. Further, Client represents that it has made its own determination

that the investment strategies and programs to be utilized by Robinson in managing the Account are suitable for the Client.

4. ERISA. The Client represents that the Account is not subject to the Employee Retirement Income Security Act of 1974.

5. Proxies. Notwithstanding Robinson's discretionary authority to make investment decisions on behalf of the Client, Robinson will not exercise proxy voting authority over Client securities. The Client shall be instructed to inform the custodian that Robinson should not be designated as the party to receive information on voting Client proxies. The obligation to vote Client proxies shall at all times rest with the Client. Should Robinson inadvertently receive proxy information for a security held in Account, Robinson will promptly forward such information on to the Client, but will not take any further action with respect to the voting of such proxy. Upon termination of this Agreement, Robinson shall make a good faith and reasonable attempt to forward proxy information inadvertently received by Robinson on behalf of the Client to the forwarding address provided by the Client to Robinson.

6. Brokerage. Unless otherwise authorized or directed, Adviser reserves the right to choose any broker-dealer through which to execute Client's securities transactions consistent with Robinson's fiduciary duty to obtain best execution. In selecting a broker-dealer, Robinson may consider, among other things, the broker or dealer's execution capabilities, reputation and access to the markets for the securities being traded. To the extent the Client directs trading in the account to a particular broker or custodian, Client hereby agrees to indemnify and hold harmless Robinson from all liability and cost (including costs of defense) that may be asserted or incurred by reason of Robinson's good faith compliance with any such direction. Client recognizes that any such direction may result in the Account paying higher brokerage commissions or receiving less favorable prices than might otherwise be possible. Brokerage commissions and other custodial fees will be charged separately to the Client.

7. Legal Proceedings and Voting Rights of Portfolio Securities. Although Robinson is authorized to provide investment supervisory services, Robinson will not file proof of claims in class action settlements. Client assumes the sole responsibility of evaluating the merits and risks associated with any class action settlement; therefore Client is responsible for filing proofs of claims. Client's response to a settlement notice will impact Client's legal rights. In no way shall Client be precluded from contacting Robinson for information about a particular class action settlement. Should Robinson inadvertently receive proof of claims for securities class action settlements on behalf of Client, Robinson will immediately forward such information on to Client, and will not take any further action with respect to the claim.

8. Compensation of Robinson. The compensation of Robinson shall be paid in accordance with Robinson's schedule of fees in effect from time to time. The current schedule of fees is attached hereto as Exhibit A and is hereby incorporated herein. Advisor calculates its fees based on account balances as reflected in the electronic data provided by the Custodian to Advisor. In any partial billing period, the advisory fee will be pro-rated based upon the number of days that the Account was open during that period. In some cases, the electronic statement balances provided by the Custodian can differ from the paper statements sent by the Custodian due to differing treatment of trade settlement and pending trades. Client understands that

Account assets invested in shares of mutual funds or other investment companies (“funds”) will be included in calculating the value of the Account for purposes of computing Advisor’s fees and the same assets will also be subject to additional advisory and other fees and expenses, as set forth in the prospectuses of those funds, paid by the funds, but ultimately borne by the investor. The Advisor shall not be compensated on the basis of a share of capital gains upon or capital appreciation of the funds or any portion of the funds of Client.

9. Risk Acknowledgement. Robinson shall be responsible for managing the Account only in accordance with the Guidelines and applicable law. Robinson does not guarantee the future performance of the Account or any specific level of performance, the success of any investment decision or strategy that Robinson may use, or the success of Robinson’s overall management of the Account. Client understands that investment decisions made for the Account by Robinson are subject to various market, currency, economic, political and business risks, and that those investment decisions will not always be profitable. Robinson will manage only the securities, cash and other investments held in the Account and in making investment decisions for the Account; Robinson will not consider any other securities, cash or other investments owned by Client. Except as may otherwise be provided by law, Robinson will not be liable to Client for (a) any loss that Client may suffer by reason of any investment decision made or other action taken or omitted in good faith by Robinson with that degree of care, skill, prudence, and diligence under the circumstances that a prudent person acting in a fiduciary capacity would use; (b) any loss arising from Robinson’s adherence to Client’s instructions or the Guidelines; or (c) any act or failure to act by the Custodian, any broker or dealer to which Robinson directs transactions for the Account, or by any other third party. Federal and state securities laws impose liabilities under certain circumstances on persons who act in good faith, and therefore nothing in this Agreement will waive or limit any rights that Client may have under those laws.

10. Confidential Relationship. Except as otherwise provided by applicable law, all information and recommendations furnished by either party to the other shall at all times be treated in strictest confidence and shall not be disclosed to third persons except as may be required by law, or except upon the prior written approval of the other party to this Agreement. Notwithstanding the foregoing, Robinson may disclose Client as a representative client in its marketing materials. In addition, by signing this agreement, Client authorizes Robinson to give a copy of this Agreement to any broker, dealer or other party to a transaction for the Account, or the custodian as evidence of Robinson’s limited power of attorney and authority to act on Client’s behalf. Client also grants Robinson authority to discuss, disclose, and provide confidential Client information to outside attorneys, auditors, consultants and any other professional advisors retained by Robinson to the extent the Robinson deems necessary to carry out the responsibilities set forth in this Agreement. Robinson shall not be liable for the disclosure of any confidential Client information to the extent such information is provided in accordance with Robinson’s services provided under this Agreement.

11. Non-Exclusive Contract; Independent Contractor Status. It is understood that Robinson renders investment advisory services for clients and customers other than the Account. Nothing in this Agreement shall be deemed to impose upon Robinson any obligation to purchase or sell or to recommend for purchase or sale by or for the Account any security or other property which the officers or employees of Robinson may purchase or sell for their own accounts or

which Robinson may purchase or sell for the account of any other client or customer. Client recognizes that transactions in a specific security may not be accomplished for all client accounts at the same time or at the same price. Neither Robinson's acceptance of the Guidelines, nor any other provision of this Agreement shall be considered a guaranty that any specific result will be achieved. Except as necessary to perform this Agreement, Robinson shall be deemed to be an independent contractor and shall have no authority, unless otherwise provided or authorized, to act for or represent Client in any way or otherwise be deemed to be an agent of the Client.

12. Binding Agreement; Assignment. This Agreement will bind and be for the benefit of the parties to the Agreement and their successors and permitted assigns. This Agreement may only be assigned (within the meaning of the Advisers Act) in a manner consistent with the Advisers Act.

13. Termination. This Agreement may be terminated upon thirty (30) days prior written notice by either party.

14. Acknowledgement of Disclosure; Electronic Delivery. Client acknowledges that is has received and reviewed Robinson's Form ADV, Parts 2A and 2B prior to, or at the time of, execution of this Agreement. Client hereby consents to receive Robinson's Form ADV, Part 2 and any supplements thereto, Robinson's privacy notice and any other communications from Robinson electronically via Client's current e-mail address provided to Robinson. Client will notify Robinson of any changes to its email address of record. The undersigned Client may revoke this consent and/or request paper copies at any time by writing Robinson at the address below.

15. Notices. If any written notice is required to be given by one party to this Agreement to the other, such notice shall be personally delivered; or mailed by registered or certified mail, postage prepaid to:

if to Robinson at:

Attn: Chief Operating Officer  
63 Kercheval Avenue, Suite 111  
Grosse Pointe Farms, MI 48236

if to Client or Client's Representative at:

Attn: \_\_\_\_\_  
City of Fraser, Finance Department  
33000 Garfield Rd.  
Fraser, MI 48026

Any written notice so served shall be deemed validly served upon receipt of such notice by the party to whom it is addressed.

16. Authorized Representatives of Client. Each individual identified, whether by name or by title, as provided on Exhibit C as Client's representatives, are each individually authorized to communicate with Robinson in all areas and in all manners set forth in this Agreement and as further specified in Exhibit C ("**List of Authorized Client Representatives**" and each person so identified; a "**Client Representative**"). Robinson is authorized to act on any information given to it by a Client Representative. Robinson has no obligation to make inquiries regarding the authority of individuals provided on the List of Authorized Client Representatives and shall not incur any liability whatsoever in relying upon any information or communication provided electronically or document signed by a Client Representative. It remains the sole responsibility of Client to provide Robinson with revisions to the List of Authorized Client Representatives as appropriate and necessary.

17. Entire Agreement; Counterparts; Governing Law. This Agreement and the undertakings set forth herein constitute the entire agreement between the parties hereto with respect to the investment and management of the Account and can be amended only by a written document signed by the parties. Headings used in this Agreement are for convenience only and shall not affect the construction or interpretation of any of its provisions. Each of the provisions of this Agreement is severable, and the invalidity or inapplicability of one or more provisions, in whole or in part, shall not affect any other provision. This Agreement may be executed in counterparts, each of which shall be deemed an original. The parties consent to the exclusive jurisdiction and venue of courts located in the State of Michigan for resolution of disputes hereunder and this Agreement shall be construed and interpreted under the laws of the State of Michigan.

[Signature Page Follows]

## **CLIENT SIGNATURE**

*Please check the boxes below as applicable.*

☐ Account holder is a **government entity**. The term “government entity” means any U.S. state (including any U.S. state, the District of Columbia, Puerto Rico, the U.S. Virgin Islands or any or possession of the United or political subdivision of a state, including (i) any agency, authority, or instrumentality of the state or political subdivision; (ii) a plan or pool of assets controlled by the state or political subdivision or any agency, authority, or instrumentality thereof; and (iii) any officer, agent, or employee of the state or political subdivision or any agency, authority, or instrumentality thereof, acting in their official capacity.

**(Signatures of Authorized Representatives)**

**CITY OF FRASER**

\_\_\_\_\_  
Marc Thompson, Interim City Manager

\_\_\_\_\_  
Date

**ACCEPTED BY:**

**ROBINSON CAPITAL MANAGEMENT,  
LLC**

\_\_\_\_\_  
**JAMES ROBINSON, CEO**

\_\_\_\_\_  
Date

**EXHIBIT A**  
**COMPENSATION**

| <u><b>ANNUAL FEE</b></u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>ENHANCED CASH</b></p> <p>Client will pay an advisory fee of 15 basis points or 0.15% annually. The fee will be charged monthly or quarterly (as selected by the Client) in arrears based on the net asset value of a client's account as of the last day of the billing period. For months during which Client makes material capital contributions to or withdrawals from the Account, Robinson may assess its fee based on the average of the previous month-end market value and the current month-end market value of all assets in the Account, excluding cash and any private funds, mutual funds or other pooled investment vehicles affiliated with Robinson.</p> <p>___ Quarterly</p> <p>___ Monthly</p><br><p><b>DEPOSIT IN PLACE PROGRAM ALLOCATION</b></p> <p>For any assets of the Account allocated to the Deposit In Place Program, Robinson will be paid a fee of 10 basis points or 0.10% annually on all balances maintained through the Deposit in Place Program (as detailed in the Deposit Account Agency Agreement).</p> <p>ADM will pay the amount directly to Robinson on a monthly basis.</p> |

**EXHIBIT B**  
**GUIDELINES**

**Guidelines.** The guidelines to be followed by Robinson in managing your Account are set forth below. (Please describe investment restrictions and guidelines below or attach a separate statement.)

Account Name #: City of Fraser

Account#: \_\_\_\_\_

**CLIENT OBJECTIVES:**

See attached

## EXHIBIT C

### LIST OF AUTHORIZED CLIENT REPRESENTATIVES

Client's representatives authorized to communicate with Robinson in all areas and in all manners set forth in this Agreement, are as follows:

| NAME & TITLE<br>(if applicable) | E-MAIL<br>ADDRESS | SPECIMEN<br>SIGNATURE | UNLESS LISTED HERE,<br>THERE IS NO LIMITATION<br>ON AUTHORITY AND EACH<br>INDIVIDUAL IS<br>AUTHORIZED ON AN<br>INDIVIDUAL BASIS (list any<br>limitations on authority here) |
|---------------------------------|-------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|---------------------------------|-------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|               |  |  |  |
|---------------|--|--|--|
| [INSERT NAME] |  |  |  |
|               |  |  |  |
|               |  |  |  |
|               |  |  |  |
|               |  |  |  |
|               |  |  |  |

Additional Authorization Requirements:

Client represents that:

- a) The individuals' e-mail addresses provided are correct.
- b) The individuals are authorized to provide information on an individual basis and without limitation unless otherwise noted above.
- c) Information may be provided to Robinson in electronic format, without a signature and Robinson is not required to verify that the message originated from the individual.

**Client acknowledges and understands that Client is solely responsible for providing updates to Robinson on all matters regarding this authorization form.**

**RESOLUTION NO. 2020-008**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF FRASER APPROVING AND AUTHORIZING  
ROBINSON CAPITAL MANAGEMENT, LLC AS  
INVESTMENT ADVISER**

**WHEREAS**, the City Council deems it to be in the best interest of the City to make use, from time to time, of certain investments permitted under Act 20 of 1943 as amended, MCL 129.91-129.96, Investment of Surplus Funds of Political Subdivisions, and Act 40 of 1932, as amended, MCL 129.12-129.14, Depositories for Public Moneys; and

**WHEREAS**, the City deems it to be in the best economic and administrative interest of the City to make use of, from time to time, Robinson Capital Management, LLC (“Robinson”), a registered investment adviser with the Securities and Exchange Commission, in directing and securing investments in accordance with the investment policies of the City adopted by the City Council, as may be amended from time to time; and

**WHEREAS**, pursuant to MCL 129.91, the City Council desires to authorize its investment officer and his or her designee to invest in (i) certificates of deposit, savings accounts, or depository receipts of a financial institution, but only if the financial institution complies with MCL 129.91(2); (ii) certificates of deposit obtained through a financial institution as provided in MCL 129.91(5); and/or (iii) deposit accounts of a financial institution as provided in subsection MCL 129.91(6) (together, “Permitted Investments”). For the avoidance of doubt, this shall include financial institutions under depository programs offered or administered by American Deposit Management, LLC.

**NOW, THEREFORE, BE IT RESOLVED** that the preambles to this resolution are hereby found and determined to be true, correct, and complete and are hereby incorporated into the text of this resolution; and

**BE IT FURTHER RESOLVED** that the City’s investment policy is hereby amended to include the Permitted Investments described under the preambles; and

**BE IT FURTHER RESOLVED** that the investment officer and his or her designee are authorized to invest the monies of the City in accordance with the preambles; and

**BE IT FURTHER RESOLVED** that Robinson is authorized to act on behalf of the City as its agent with respect to such Permitted Investments pursuant to an Investment Advisory Agreement between the City and Robinson; and

**BE IT FURTHER RESOLVED** that the Interim City Manager and Interim Finance Director of the City are hereby empowered and directed to execute and deliver all documents, certificates, and other instruments necessary to further the intent and purpose of this resolution, including the Investment Advisory Agreement with Robinson; and

**BE IT FURTHER RESOLVED** that all resolutions or motions in conflict herewith are hereby superseded to the extent of such conflict, and that this resolution shall be in full force and effect forthwith upon its adoption.

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and by the following roll call vote, to wit:

**AYE:**

**NO:**

**ABSENT:**

The foregoing Resolution was passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
MICHAEL CARNAGIE, MAYOR

ATTEST:

\_\_\_\_\_  
KELLY DOLLAND, CITY CLERK

# RECREATION/SENIOR COVID REOPENING PLAN

CHRISTINA WOODS, RECREATION AND SENIOR ACTIVITY CENTER DIRECTOR



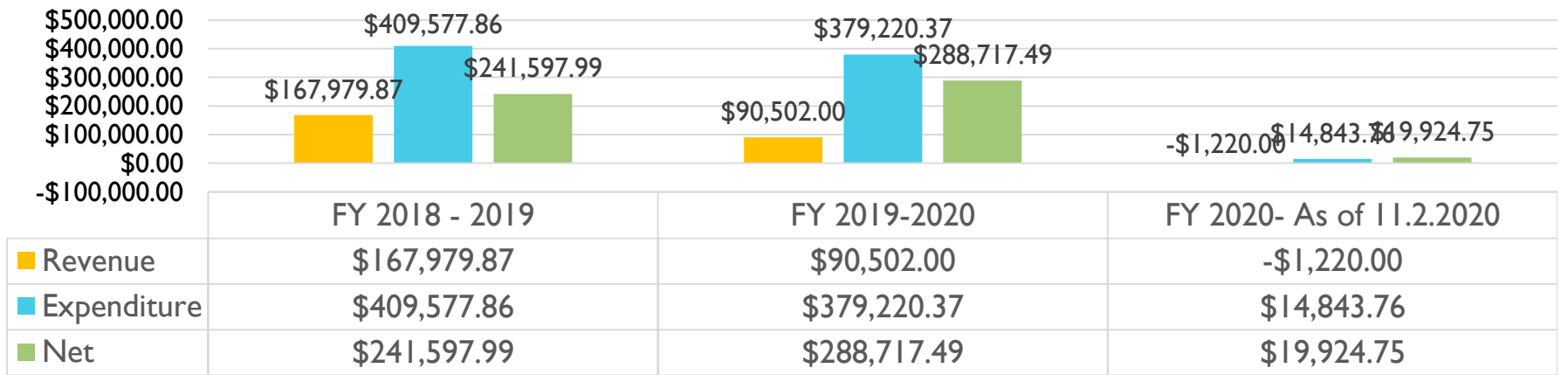
# POINT OF REFERENCE



MI Safe Start Plan, [www.Michigan.gov](http://www.Michigan.gov)

- We are utilizing the Michigan Safe Start Plan and Map as measurement for COVID progress
- This is the standard reference for evaluating COVID re-opening timelines in Michigan
- Currently we are in level 4, however this is a sliding scale and could be reversed
- COVID is currently increasing in Michigan and stricter restrictions have recently been issued

# RECREATION AND SENIOR BUDGET ANALYSIS



- Unaffected by COVID
- Using this year as our control data for analysis

- Affected by COVID in March 2020
- Revenue down from loss of programming, rentals
- Expenses down due to shutdown and not funding programming
- This resulted in an increase in net cost

- Negative Revenue due to refunds of prior programming
- Limited expenses due to limited resources needed
- Expenses are limited to: Limited partial salary, PT van driver wages, recreation commission, health insurance, retirement contributions, workers comp, FICA, Medicare and minimal supplies.

# CURRENT – STEP I

*This is the current Step which has been in place since March 2020, focusing on reducing as much expenditures as possible. We move out of this Step when we reach stage 5 of the MI Safe Start plan.*

| Resources                                                                                                                                                 | Results                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Director – 20 Hours/Week</li><li>• Van Driver - 2 Days/Week</li><li>• Negligible program funding needed</li></ul> | <ul style="list-style-type: none"><li>• Dramatically reduced Net Expenditures (91.75% reduction from FY 2018-2019 to current year)</li><li>• Limited, non-instructor programming intended for community engagement</li><li>• Minimal revenue generation</li><li>• Maintained basic office functions to minimize disruption and facilitate a faster re-open with possible</li><li>• Maintained Senior Van scheduling for 2 days/week for Medical/Grocery</li><li>• Grant reporting continues</li><li>• Continued office communications</li><li>• Continued Recreation Commission meetings</li></ul> |

## OPTION: EXPANDED STEP I

*This is an optional expansion to current Step I and accounts for time and funds needed to expand offerings. Surveys are currently being distributed to check on the public's desire and need for virtual programs before we are able to resume normal operations.*

| Resources                                                                                                                                                                                      | Results                                                                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Director – 40 Hours/Week –OR– Director and Senior Coordinator – 20 Hours/Week each</li><li>• Increased funding needed based on program needs</li></ul> | <ul style="list-style-type: none"><li>• Active virtual programming, provided by director, senior coordinator or contracted instructors</li><li>• Revenue generation based on programming pricing formula</li><li>• Increase in expenses and revenue</li><li>• More options for recreation for all ages</li></ul> |

## STEP 2

*This Step 2 will continue while we are in Stage 5 and until we at Stage 6 of the MI Safe Start Plan  
If we slide backwards from Stage 5 it would mean canceling programs or office closures*

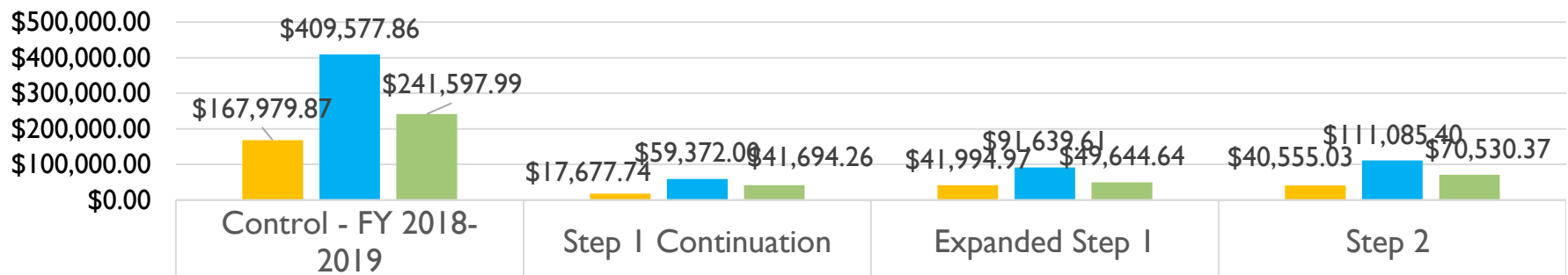
| Resources                                                                                                                                                                                                                                                                                                   | Results                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Director – Full time</li><li>• Senior Coordinator – Temporarily Part Time until programs start</li><li>• Van Driver – 4 days/week</li><li>• Program funding as needed</li><li>• Seasonal coaches as needed</li><li>• PPE for employees &amp; participants</li></ul> | <ul style="list-style-type: none"><li>• Substantial revenue to offset increase in expenses</li><li>• Resuming close to normal recreation and senior center functions</li><li>• Completely open and accessible office to serve residents by phone or walk-in Monday - Friday</li><li>• Providing recreation and senior activities in the safest way possible (limited sizes, use of safety equipment, increase in cleaning)</li><li>• Offer in person youth sport programming, contingent on use of school facilities during winter</li><li>• Building up a team of seasonal coaches to run youth programs</li><li>• Senior Van runs 4 days/week for expanded uses</li><li>• Resume pavilion/field rentals (spring)</li><li>• Resume donor and sponsor programs to fund programs and events</li></ul> |

# POST-PANDEMIC

*At this step in the plan we are resuming normal functions and operating as we did pre-pandemic: offering programs and opportunities for the wellness of our residents in the most creative and cost efficient way as possible.*

| Resources                                                                                                                                                                                                                                                                                                                  | Results                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Director – Full time</li><li>• Senior Coordinator – Full time</li><li>• Recreation Clerk – Full time</li><li>• Senior Van Coordinator – Part Time</li><li>• 2 van drivers operating 6 days/week</li><li>• Program funding as needed</li><li>• Seasonal coaches as needed</li></ul> | <ul style="list-style-type: none"><li>• Completely resume normal recreation for youth adults and seniors</li><li>• Offering our traditional repertoire of services while also offering new programs</li><li>• Substantial revenue to offset expenses</li><li>• Senior Van runs 6 days/week</li><li>• Office open Monday – Friday</li><li>• All senior Drop-in programs resume</li><li>• Resume pavilion/field rentals</li><li>• Resuming City community events and procuring volunteers and donors to sponsor</li></ul> |

# RECREATION AND SENIOR BUDGET PROJECTION ESTIMATIONS



|             |              |             |             |              |
|-------------|--------------|-------------|-------------|--------------|
| Revenue     | \$167,979.87 | \$17,677.74 | \$41,994.97 | \$40,555.03  |
| Expenditure | \$409,577.86 | \$59,372.00 | \$91,639.61 | \$111,085.40 |
| Net         | \$241,597.99 | \$41,694.26 | \$49,644.64 | \$70,530.37  |

Non-COVID affected  
year to use as  
reference

Assumes:  
Operating capacity of  
15% of a normal year  
for 9 months

Assumes:  
Operating capacity of  
25% of a normal year  
for 9 months

Assumes:  
Continuation of current  
Step 1 until April 2021,  
followed by operating  
capacity of 65% of a  
normal year for 3  
months

| <b><u>DPS Vehicles Total 20</u></b> |          |                         |           |
|-------------------------------------|----------|-------------------------|-----------|
| <b>Leased</b>                       |          | <b>City Owned</b>       |           |
| Patrol Vehicles                     | 4        | Patrol Vehicles         | 4         |
| Patrol Motorcycles                  | 0        | Patrol Motorcycles      | 2         |
| Detective Vehicles                  | 2        | Detective Vehicles      | 1         |
| Pickup Truck (C.O.P.)               | 0        | Pickup Truck (C.O.P.)   | 1         |
| Administrative Vehicles             | 0        | Administrative Vehicles | 2         |
| Ambulance                           | 0        | Ambulance               | 1         |
| Fire Truck                          | 0        | Fire Truck              | 2         |
| Utility Truck (Pickup)              | 0        | Utility Truck (Pickup)  | 1         |
| <b>Total</b>                        | <b>6</b> | <b>Total</b>            | <b>14</b> |

| <b><u>DPW Vehicles Total 27</u></b> |           |                             |           |
|-------------------------------------|-----------|-----------------------------|-----------|
| <b>Leased</b>                       |           | <b>City Owned</b>           |           |
| 5-10 yard large dump trucks         | 0         | 5-10 yard large dump trucks | 5         |
| 3 yard small dump trucks            | 3         | 3 yard small dump trucks    | 1         |
| Pick up trucks                      | 2         | Pick up Trucks              | 0         |
| Inspector Van                       | 0         | Inspector Van               | 1         |
| Water Department Vehicles           | 2         | Water Department Vehicles   | 0         |
| Sewer Vactor Truck                  | 0         | Sewer Vactor Truck          | 1         |
| Street Sweeper                      | 0         | Street Sweeper              | 1         |
| Hi Ranger Ariel Truck               | 0         | Hi Ranger Ariel Truck       | 1         |
| Flat Bed Lift Truck                 | 1         | Flat Bed Lift Truck         | 0         |
| Passenger Vehicles                  | 3         | Passenger Vehicles          | 0         |
| <b>Total</b>                        | <b>17</b> | <b>Total</b>                | <b>10</b> |

| <b><u>Building Vehicles Total 3</u></b> |          |                   |          |
|-----------------------------------------|----------|-------------------|----------|
| <b>Leased</b>                           |          | <b>City Owned</b> |          |
| Pick up Trucks                          | 2        | Pick Up Trucks    | 0        |
| Passenger Vehicle                       | 1        | Passenger Vehicle | 0        |
| <b>Total</b>                            | <b>3</b> | <b>Total</b>      | <b>0</b> |

| <b><u>Recreation &amp; Seniors Department Vehicle Total 1</u></b> |          |                   |          |
|-------------------------------------------------------------------|----------|-------------------|----------|
| <b>Leased</b>                                                     |          | <b>City Owned</b> |          |
| Passenger Vehicle                                                 | 1        | Passenger Vehicle | 0        |
| <b>Total</b>                                                      | <b>1</b> | <b>Total</b>      | <b>0</b> |

| <b><u>IT Department Vehicle Total 1</u></b> |          |                         |          |
|---------------------------------------------|----------|-------------------------|----------|
| <b>Leased</b>                               |          | <b>City Owned</b>       |          |
| Small Passenger Vehicle                     | 1        | Small Passenger Vehicle | 0        |
| <b>Total</b>                                | <b>1</b> | <b>Total</b>            | <b>0</b> |

### CITY FLEET as of November 2020

| CAR # | PLATE NUMBER | YEAR | MAKE/MODEL                   | VIN NUMBER         | ENTERPRISE/CITY OWNED |
|-------|--------------|------|------------------------------|--------------------|-----------------------|
|       |              |      | <b>DPW</b>                   |                    |                       |
| 2     | 028X404      | 2017 | RAM 1500 PICKUP TRUCK        | 3C6JR6ET3HG7600938 | ENTERPRISE            |
| 3     | 028X420      | 2008 | CHEVROLET VAN (INSPECTIONS)  | 1GCGG25C681191258  | CITY OWNED            |
| 4     | 028X390      | 2006 | CHEVY 3500 3YD DUMP TRUCK    | 1GBJC34D76E161276  | CITY OWNED            |
| 5     | 028X396      | 2010 | FREIGHTLINER 5YD DUMP        | 1FVAC3BS7ADAT9598  | CITY OWNED            |
| 6     | 102X890      | 2020 | FREIGHTLINER 108SD 10YD DUMP | 1FVHG5FE4LHLP2661  | CITY OWNED            |
| 7     | 102X891      | 2020 | FREIGHTLINER 108SD 10YD DUMP | 1FVHG5FE6LHLP2662  | CITY OWNED            |
| 8     | BA28178      | 2015 | CHEVY 3500 3YD DUMP TRUCK    | 1GB3CYC86FF167705  | ENTERPRISE            |
| 9     | 028X405      | 2017 | CHEVY VAN 2500 (WATER DEPT)  | 1GCWGAFG0H1304709  | ENTERPRISE            |
| 10    | 028X416      | 2000 | STERLING 5YD DUMP            | 2FZHAJB4YAB52986   | CITY OWNED            |
| 11    | 028X417      | 2016 | FORD F250 XLT PLOW TRUCK     | 1FTBF2B65GEA59613  | ENTERPRISE            |
| 12    | 028X414      | 2004 | FREIGHTLINER 5YD DUMP        | 1FVABXAK54HM26625  | CITY OWNED            |
| 13    | 028X422      | 2016 | RAM 1500 PICKUP TRUCK        | 3C6JR6ET2GG351876  | ENTERPRISE            |
| 14    | 028X415      | 2012 | SEWER JETTER/VAC TRUCK       | 1HTWNAZTXCJO52686  | CITY OWNED            |
| 16    | 028X392      | 2015 | FREIGHTLINER BUCKET TRUCK    | 1FVACWBU8FHGJ5165  | CITY OWNED            |
| 17    | 028X403      | 2012 | CHEVY 3500 3YD DUMP TRUCK    | 1GB3CZCL9CF139189  | ENTERPRISE            |
| 19    | CEE1406      | 2017 | GMC PICKUP TRUCK             | 3GTU2NEC3HG494115  | ENTERPRISE            |
| 20    | 028X397      | 2016 | RAM 1500 PICKUP TRUCK        | 3C6JR6ET9GG343323  | ENTERPRISE            |
| 21    | 028X382      | 2017 | CHEVY 3500 LIFT GATE TRUCK   | 1GB3CYCY4HF238337  | ENTERPRISE            |
| 22    | 028X428      | 2016 | FORD F-150 PICKUP TRUCK      | 1FTMF1EF4GKE76849  | ENTERPRISE            |
| 23    | 028X402      | 2014 | FORD F-150                   | 1FTFW1EF9EKD93388  | ENTERPRISE            |
| 25    | 028X383      | 2017 | CHEVY 3500 3YD DUMP TRUCK    | 1GB3CYCY3HF238376  | ENTERPRISE            |
| 26    | 028X389      | 2001 | ELGIN STREET SWEEPER         | 49HAADBVB62DJ48438 | CITY OWNED            |
| 28    | 028X408      | 2012 | FORD E-350 (WTR BREAK TRUCK) | 1FDWE3FL3CDB09219  | ENTERPRISE            |
| 55    | 067X043      | 2014 | FORD F-150 PICKUP TRUCK      | 1FTNF1EF6EKG33699  | ENTERPRISE            |
| MP-4  | 028X412      | 2014 | FORD FOCUS                   | 1FADP3E28EL306559  | ENTERPRISE            |
| MP-5  | 028X424      | 2017 | FORD FOCUS                   | 1FADP3E28HL315072  | ENTERPRISE            |
| MP-8  | 028X431      | 2017 | FORD FUSION                  | 3FA6P0G73HR151103  | ENTERPRISE            |

| CAR #                 | PLATE NUMBER | YEAR | MAKE/MODEL                       | VIN NUMBER        | ENTERPRISE/CITY OWNED |
|-----------------------|--------------|------|----------------------------------|-------------------|-----------------------|
| <b>BUILDING DEPT.</b> |              |      |                                  |                   |                       |
| MP-7                  | 028X418      | 2017 | FORD FUSION (RENTAL INSPECTIONS) | 3FA6P0G79HR155933 | ENTERPRISE            |
| 29                    | 028X379      | 2016 | RAM 1500 (BUILDING TRUCK)        | 3C6JR6EG3GG343322 | ENTERPRISE            |
| 30                    | 028X411      | 2016 | RAM 1500 (BUILDING TRUCK)        | 3C6JR6EG2GG354974 | ENTERPRISE            |

| CAR #                  | PLATE NUMBER | YEAR | MAKE/MODEL            | VIN NUMBER        | ENTERPRISE/CITY OWNED |
|------------------------|--------------|------|-----------------------|-------------------|-----------------------|
| <b>FIRE DEPARTMENT</b> |              |      |                       |                   |                       |
| S-2                    | 028X409      | 2012 | CHEVY G4500 AMBULANCE | 1GB6G5CL2C1175734 | CITY OWNED            |
| T-1                    | 028X399      | 2007 | AERIAL PLATFORM       | 4P1CD01H87A007330 | CITY OWNED            |
| E-4                    | 028X378      | 1997 | FORD FIRE TRUCK       | 1FDYF8OE9VVAA001  | CITY OWNED            |
| U-1                    | 028X433      | 2000 | GMC SIERRA            | 1GDKC34FXYP490760 | CITY OWNED            |
| S-1                    | 102X892      | 2020 | FORD F-550 AMBULANCE  | 1FDUF5HT9LEC32952 | CITY OWNED            |

| CAR #             | PLATE NUMBER | YEAR | MAKE/MODEL            | VIN NUMBER        | ENTERPRISE/CITY OWNED |
|-------------------|--------------|------|-----------------------|-------------------|-----------------------|
| <b>RECREATION</b> |              |      |                       |                   |                       |
| MP-6              | 028X423      | 2017 | FORD FUSION (REC CAR) | 3FA6P0G71HR151102 | ENTERPRISE            |
| 31038             | 098X285      | 2011 | CHEVROLET BUSS        | 1GB6G5B16B1154451 | SMART LEASE           |
| 35080             | 103X011      | 2015 | CHEVROLET BUSS        | 1GB6G5BL3F1133823 | SMART LEASE           |

| CAR #                | PLATE NUMBER | YEAR | MAKE/MODEL                             | VIN NUMBER        | ENTERPRISE/CITY OWNED |
|----------------------|--------------|------|----------------------------------------|-------------------|-----------------------|
| <b>PUBLIC SAFETY</b> |              |      |                                        |                   |                       |
| 301                  | DPH3207      | 2014 | FORD F-150                             | 1FTFW1ET4EFA86600 | CITY OWNED            |
| 327                  | DNQ2001      | 2017 | DODGE DURANGO                          | 1C4RDJAG5HC763025 | CITY OWNED            |
| 31                   | 028X429      | 2016 | FORD EXPLORER                          | 1FM5K8AR6GGB44726 | CITY OWNED            |
| 32                   | 028X384      | 2020 | FORD EXPLORER                          | 1FM5K8AB6LGC83400 | ENTERPRISE            |
| 33                   | 028X388      | 2018 | FORD EXPLORER                          | 1FM5K8AR7JGC17643 | ENTERPRISE            |
| 34                   | 028X430      | 2018 | FORD EXPLORER                          | 1FM5K8AR5JGC17642 | ENTERPRISE            |
| 35                   | 028X387      | 2020 | FORD EXPLORER                          | 1FM5K8AB8LGC83401 | ENTERPIRSE            |
| 37                   | 028X380      | 2019 | FORD EXPLORER                          | 1FM5K8AR2KGA29972 | ENTERPRISE            |
| 38                   | 028X385      | 2019 | FORD EXPLORER                          | 1FM5K8AR2KGA29971 | ENTERPRISE            |
| 39                   | 028X386      | 2016 | FORD EXPLORER                          | 1FM5K8AR4GGB44725 | CITY OWNED            |
| 312                  | DPH3230      | 2017 | FORD FUSION (detective bureau)         | 3FA6P0H95HR144329 | ENTERPRISE            |
| 321                  | DAD5169      | 2017 | FORD FUSION (detective bureau)         | 3FA6P0H93HR144331 | ENTERPRISE            |
| 326                  | DPC3022      | 2017 | JEEP GRAND CHEEROKE (detective bureau) | 1C4RJFAG7HC756261 | CITY OWNED            |
| 323                  | 028X400      | 2010 | FORD PICK UP (COP truck)               | 1FTFW1EVOAFC98535 | CITY OWNED            |
| M-1                  | 102X7        | 2007 | HARLEY DAVIDSON                        | 1HD1FMM117Y655579 | CITY OWNED            |
| M-2                  | 102X8        | 2007 | HARLEY DAVIDSON                        | 1HD1FMM1574660977 | CITY OWNED            |

| CAR #           | PLATE NUMBER | YEAR | MAKE/MODEL | VIN NUMBER        | ENTERPRISE/CITY OWNED |
|-----------------|--------------|------|------------|-------------------|-----------------------|
| <b>IT DEPT.</b> |              |      |            |                   |                       |
| MP-3            | 028X381      | 2016 | FORD FUCUS | 1FADP3E23GL370088 | ENTERPRISE            |

The five vehicles highlighted in yellow are proposed vehicles to be eliminated from the city fleet of vehicles to reduce the overall number of vehicles the city currently has

The five vehicles highlighted in Light Blue are proposed vehicles that need to be replaced with new vehicles