



CITY MANAGER
D. Wayne O’Neal
CITY CLERK
Kelly Ann Dolland

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie
MAYOR PRO-TEM
David Winowiecki

COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

**FRASER CITY COUNCIL – SPECIAL ZOOM MEETING
THURSDAY – JULY 23, 2020 @ 6:00 PM
AGENDA
REVISED AGENDA – 7-22-2020**

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA**
- 4. CITIZEN PARTICIPATION ON AGENDA ITEMS**
- 5. REQUEST FOR COUNCIL ACTION**
 - a. Consideration of Hidden Pines Senior Housing Balcony and Door Replacement Bids
- 6. CLOSED SESSION**
 - a. Closed Session – To consult with the City’s attorney regarding trial or settlement strategy in connection with Macomb County Circuit Court Case No. 2019-002843-CD
- 7. ADJOURNMENT**

(Posted Friday, July 17th, 2020 @ 4:00pm)

(Revised – July 22nd, 2020 @ 4:00pm)

Join Zoom Meeting

<https://us02web.zoom.us/j/83383445268>

Meeting ID: **833 8344 5268**

One tap mobile

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+(Chicago)

Dial by your location

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+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: **833 8344 5268**

NOTICE OF ELECTRONIC PUBLIC MEETING

In accordance with Gov. Whitmer's Executive Order 2020-15, which allows for electronic meetings of public bodies, notice is hereby given that the City of Fraser City Council will be meeting electronically on Thursday, July 23rd, 2020 @ 6:00 p.m. using Zoom for videoconference and public access. The electronic public meeting will be held as a Zoom electronic conference. The public can participate via the Zoom application, internet and/or telephone. The public will be able to listen to all discussion by Council members and will be permitted to speak for up to five minutes during the public participation section of the agenda. Please note that callers/viewers will automatically be muted. Public comments can be submitted during Public Comment, when viewers are unmuted on an individual basis. Secondly, written comments will be accepted prior to the date and time (no later than 4:30pm day of meeting) by the City Clerk @ kellyd@micityoffraser.com. You may e-mail comments during the meeting to publicmeeting@micityoffraser.com. The e-mail must provide the following: 1. Your name, address and e-mail address 2. The agenda item in your subject line. Public Hearing comments will be heard during Public Hearing and other comments will be heard during public participation. The City of Fraser provides live public access to this meeting on Comcast Channel 5 and WOW Channel 10 and online at www.ci.fraser.mi.us. This live public access meets the OMA's requirements that all public body deliberations and decisions take place at a meeting open to the public.

City of Fraser thanks everyone for their understanding and support as we all attempt to navigate these challenging times together.

City of Fraser Administration

April 2nd, 2020



CITY MANAGER
D. Wayne O’Neal
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FRASER CITY COUNCIL – SPECIAL ZOOM MEETING THURSDAY – JULY 23, 2020 @ 6:00 PM AGENDA

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
4. **CITIZEN PARTICIPATION ON AGENDA ITEMS**
5. **REQUEST FOR COUNCIL ACTION**
 - a. TABLED ITEM - DISCUSSION OF HIDDEN PINES SENIOR HOUSING BALCONY AND DOOR REPLACEMENT BIDS
6. **CLOSED SESSION**
 - a. DOLLAND ET AL V CITY OF FRASER - LABOR NEGOTIATION STRATEGY
7. **ADJOURNMENT**

(Posted Friday, July 17th, 2020 @ 4:00pm)

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City of Fraser Administration

April 2nd, 2020

Honorable Mayor and Council
Municipal Building
Fraser, MI 48226

July 17, 2020

Re: Manager's Report

Dear sirs and Mesdames,

5. REQUEST FOR COUNCIL ACTION:

A. TABLED ITEM - DISCUSSION OF HIDDEN PINES SENIOR HOUSING BALCONY AND DOOR
REPLACEMENT BIDS

This item was tabled at the last regular meeting. Mike Vigneron, AEW, contacted the low bidder and inquired as to how long the bid was good for and was told until July 27, 2020. I discussed this with Mayor Carnegie and we agreed that this should be added to this agenda for possible action by the council.

Staff was directed last year to bid this project now that the debt service has been paid off last August freeing up approximately \$240,000.00 per year for badly needed capital improvements. This is why the bids span three fiscal years. Pre Audited numbers indicate that there was a \$90,000.00 carryover for the Senior Housing fund from the 2019-2020 fiscal year. Once this project is completed, you will have to undertake the resurfacing of the parking lots and other needed repairs.

We received four bids for the replacement of the Senior Housing Balconies and Doors and the details are outlined in Mike Vigneron's memo of June 3, 2020. The complete bids have been included for your perusal. Per our purchasing ordinance, you cannot change any of the items within the bid proposals; the bids have to be taken in their entirety. While there was concern over certain products or there equivalent, the city determines if we want the equivalent or the identified product.

Based on AEW's experience and bids submitted, they recommend awarding a contract for the **Senior Housing Balconies and Doors Project** to **D&S Contractors, Inc.**, 3500 W. 11 Mile Road, Suite A, Berkley, MI 48072 in the amount of **\$533,479.00**, with work to be performed in three (3) phases as specified in the bidding documents

Proposed motion: to award the contract for the **Senior Housing Balconies and Doors Project** to **D&S Contractors, Inc.**, 3500 W. 11 Mile Road, Suite A, Berkley, MI 48072 in the amount of **\$533,479.00**, with work to be performed in three (3) phases as specified in the bidding documents



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Schoenherr Road, Shelby Township, MI 48315
586.726.1234 | www.aewinc.com

July 17, 2020

D. Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Senior Housing Balconies and Doors

Supplemental Information for Consideration of Contract Award
AEW Project No. 0100-0435

Dear Mr. O'Neal:

Enclosed is supplemental documentation for consideration of the bid award for the Senior Housing Balconies and Doors Project. Included in date order (most recent to oldest) are the following documents:

1. AEW Letter to Fraser DPW summarizing bid materials, estimated useful life, warranties, bonds, insurance, etc.
2. AEW Letter of Recommendation for Award
3. D&S Bid Qualification Packet submitted as part of bid evaluation.
4. Copies of all bid documents submitted in bid order (lowest to highest).
5. Communication to prospective bidders during bid advertisement period.
6. Copy of MITN Advertisement, including plan holders list (32 firms downloaded plans and specs) and list of all suppliers matched (368 vendors that received direct notification of bid opportunity).
7. Bid Documents, including Addendum, Specification and Plans.

If you have any questions or need additional information, please advise.

Sincerely,



Michael A. Vigneron, PE

Enclosures

cc: Nick Schaefer, Interim DPW Superintendent
Scott Kelley, AEW Senior Project Architect

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ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Schoenherr Road
Shelby Township, MI 48315

586.726.1234
www.aewinc.com

July 8, 2020

Nick Schaefer
Interim Superintendent of Public Works
City of Fraser
33000 Garfield Road.
Fraser, Michigan 48026

Reference: Project Summary
 City of Fraser – Fraser Seniors Housing Balcony and Door Improvements
 AEW Project No. 0190-0435

Dear Mr. Schaefer:

Scope Summary:

- Replacing existing French style doors with new aluminum clad sliding patio doors.
- Replace mechanical room door with new.
- Add structural support column to corner of balcony.
- Replace wood decking and trim with new composite decking and trim.
- Replace hand rail with new composite hand rail.

Materials to be Used:

- Aluminum clad wood sliding doors, Pella or equal, 10 year limited warranty, 15-20 year life span.
- Hollow metal doors, Ceko or equal, 5 year limited warranty, 20+ year life span.
- Treated wood support column, 1 year warranty by GC, 20+ year life span.
- Composite decking, Trex or equal, 25 year limited warranty, 25+ year life span.
- Composite hand rail, Trex or equal, 25 year limited warranty, 25+ year life span.

The general contractor will warrant their work for one year.

All product warranties are transferable through at least one additional owner and are pro-rated. Warranties only cover manufacturers defects and not mis-use or intentional damage.

Base Proposal:

The low bidder is D & S Contractors of Berkley. Their bid for Phase 1 is \$254,770.00, Phase 2 for \$134,429.00 and Phase 3 for \$144,280.00 for a total project cost of \$533,479.00.

Project Schedule:

This project will be done in three phases over the next three years.

Phase 1: 36 (12 ground and 24 balcony) units this year, requires FY '19-'20 & FY '20-'21 budget allocations.

Phase 2: 18 (6 ground and 12 balcony) units in 2021, paid for from the FY '21-'22 budget.

Phase 3: 18 (6 ground and 12 balcony) units in 2022, paid for from the FY '22-'23 budget.

Bonding:

The general contractor will carry a comprehensive general liability insurance of \$1,000,000 that covers bodily injury and property damage.



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1968-2018

Page 2

Reference:

AEW contacted D & S's provided references. All individuals that were contacted gave positive reviews of D & S.

Sincerely,

Scott P. Kelley, RA, NCARB

**ANDERSON, ECKSTEIN & WESTRICK, INC.**

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Schoenherr Road, Shelby Township, MI 48315
586.726.1234 | www.aewinc.com

June 3, 2020

D. Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Letter of Recommendation for Award

Senior Housing Balconies and Doors
AEW Project No. 0100-0435

Dear Mr. O'Neal:

On Thursday, May 28, 2020, four (4) bids were received for the project referenced above. Below is a summary of the bids received:

Bidder	Phase 1 (2020)	Phase 2 (2021)	Phase 3 (2022)	Total
D&S Contractors	\$254,770.00	\$134,429.00	\$144,280.00	\$533,479.00
U&S Companies	No Bid	No Bid	No Bid	\$589,114.00
Midwest Carpet Cleaning & Restoration	\$351,951.00	\$175,976.00	\$175,975.00	\$703,902.00
Graham Construction Corp.	\$345,000.00	\$180,000.00	\$185,000.00	\$710,000.00

The project phasing is setup to have work completed over 3 calendar years and 4 fiscal years, with Phase 1 utilizing funds from FY 19-20 and FY 20-21 budgets. Phase 1 includes work on the north and west sides of building. Phase 2 work covers the south side of the building and would be completed in summer 2021 with funds from FY 21-22 budget. Phase 3 work includes the courtyard facing units in the summer of 2022 with funds from the FY 22-23 budget.

While we have not worked with D&S Contractors before, our office has checked their qualifications and references and find them qualified to perform the work.



D. Wayne O'Neal
June 3, 2020
Page 2

Based on our experience and bids submitted, we recommend awarding a contract for the **Senior Housing Balconies and Doors Project** to **D&S Contractors, Inc.**, 3500 W. 11 Mile Road, Suite A, Berkley, MI 48072 in the amount of **\$533,479.00**, with work to be performed in three (3) phases as specified in the bidding documents.

If you have any questions or need additional information, please advise.

Sincerely,

A blue ink signature of Michael A. Vigneron is written over a light blue circular stamp. The signature is cursive and reads "Michael A. Vigneron".

Michael A. Vigneron, PE

cc: Nick Schaefer, Interim DPW Superintendent
Scott Kelley, AEW Senior Project Architect

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CONTRACTORS, INC.

www.dscontractors.com

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CONTRACTORS, INC.

Mission Statement

D&S Contractors, Inc. strives to provide innovative solutions and a well-coordinated, professional service that results in a finished product that meets or exceeds our client's expectations of image, function, quality, budget, and schedule.

Our Story to Tell

The beginning for Dave Przygoda began in 1993 with a commitment to servicing private development work where an emphasis on a team approach to building was not only valued but required in order to meet the demands of the changing industry. Through Mr. Przygoda's commitment to lean methods of operations, D&S assembled a staff of highly skilled, dedicated and experience professionals who had a track record of success. Efficiency at every project phase has enabled D&S not only able to provide peak performance, but also results in a highly competitive price. With a hands-on approach to its clients, the D&S management team continues to focus on what is best for the client.

While other construction companies have downsized during recent times, D&S Contractor's commitment to lean operations have resulted in growth and an increase in successfully completed projects. Please review some of these projects on our website at www.dscontractors.com

The D&S Team Commitment to CBRE

D&S Contractors believes that the strength of any company is the result of the quality of its staff and the dedication required to make each project a success. D&S is prepared and committed to providing CBRE with a team of professionals who not only have experience, but also a team with a resume of completed comparable projects. In short, it is the organizational system coupled with the strength and dedication of the D&S team that separates D&S Contractors, Inc. from its competitors.



Southfield Chrysler Jeep



Novi Cadillac



ePrize Headquarters



Lear Headquarters



CONTRACTORS, INC.

Organizational Profile

D&S Contractors, Inc., a Michigan based corporation, is a commercial contractor servicing clients throughout the Great Lakes region. We specialize in general contractor and construction management. D&S has the ability to self-perform a large percentage of most construction projects which our clients have confirmed has given us a competitive advantage over our competition in both price and service.

My staff is known for an impeccable level of customer service, competitive pricing, quality workmanship, and for their ability to perform under the most demanding schedules. A key component to my company is that D&S performs the following trades with its own work force: Selective Demolition, Concrete, Masonry, Carpentry, Metal Studs, Drywall, Acoustical Ceilings, and Painting.

My organization was incorporated in August of 2002: My staff brings over 80 years of experience in the local construction industry.

D&S EMR Ratings:

2017 – 0.71

2018 - 0.56

2019 – 0.68

Senior Staff

David S. Przygoda – President

Joseph E. Przygoda – VP of Estimating

Matt Rons – VP of Operations

Ken Kopka – Senior Project Management

Bob Frayer – Senior Project Manager

Steve Kwapis – Senior Project Manager

Administrative Staff

Kristen D'Ambrosio – Office Manager / Accounting

Tammie Schwab – Administrative Support

Christine Tripp – Purchasing / Procurement

Construction Staff

Matthew Meyers – Superintendent

Ryan Ball – Superintendent

Harley Susalla – Superintendent

Brandon Kacel – Superintendent

On Staff

Carpenters – 30



CONTRACTORS, INC.

Dave Przygoda

Dave Przygoda is the owner and President of D&S Contractors, Inc in Berkley, Michigan. He founded the company in 2002 and under his direction business for D&S Contractors is expected to reach \$15 million dollars for 2020.

Dave is involved with every phase of the company's construction activity including estimating, scheduling, field coordination, quality control and accounting. It is his responsibility for keeping projects on budget and completing them on time.

Following his graduation from the University of Michigan with a BA in Economics, Dave obtained his building license and for 10 years worked as the financial comptroller for a \$25 million dollar per year Construction Company.

Under his management D&S Contractors has implemented cost control measures for all project phases. As a result, Dave is highly respected in the industry for his proficiency in estimating precisely and for his accurate configuration of finance and cost projection. Dave is also a skilled motivator who is known for effectively managing the company labor force whether it be D&S employees or outside contractors.

According to Dave, his most challenging project for these past 5 years has been restoring a 60,000 square foot 80-year-old building in Pleasant Ridge, Michigan and completing the job on time and on budget. "It was very rewarding to turn an obsolete building into a state-of-the-art World HQ for E-Prize," explains Dave. "We had to be very creative with addressing hidden building conditions and yet maintain every building code and our own high standards for each phase of the project."

Dave Przygoda has an honest approach and commitment to quality and service which he attributes to his philosophy of providing expertise and service so that his customers call him back for future projects. He and Sarah have been married for 16 years and live in Bloomfield Hills with their four children.

Dave is a member of the Construction Association of Michigan, International Council of Shopping Centers, Business Networking International, and is on the board of directors for Bloomfield Baseball. Dave also coaches the Bloomfield Hills travel baseball U15 & U8 teams.



Matt Rons

Matt Ron's expertise lies within field coordination and management for renovation projects within occupied buildings. Matt has extensive experience with fast track projects and D&S considers him to be a valuable asset to the organization.

Matt is involved with every phase of his assigned construction activity including estimating, purchasing, scheduling, field coordination, and quality control. It is his responsibility for keeping project on time and on budget.

Following his graduation from Ferris State University with a BA in Construction Management, Matt obtained his building license and for 5 years worked as an estimator and field superintendent for a \$20 million dollar construction company. Prior to his employment at D&S Matt owned his own commercial construction company for 10 years specializing in mall and office renovation projects.

Under his management, D&S Contractors has implemented field productivity measures for all project phases. As a result, Matt is highly respected within the D&S organization for his proficiency in effectively managing the company labor force whether it involves D&S employees or outside contractors.



CONTRACTORS, INC.

Robert Frayer

8364 Alton
Canton Twp., MI 48187
313.995.3174
bob@dscontractors.com

PROFILE

More than 15 years in construction supervision, including accurate takeoffs, estimating, budgeting, contracting, and purchasing.

Experience in full on-site construction management; effectively schedule, monitor, and inspect all work from start to customer satisfaction

Work effectively with architects, engineers, contractors, inspectors & city officials.

Computer skills include: Microsoft Windows, Microsoft Word, Microsoft Excel, and Project Manager

EXPERIENCE

D&S Contractors, Inc.

2004 - Present

Project Manager

Responsible for scheduling, monitoring, and inspecting all work from start to finish

Supervise jobsites

Manage Employees & subcontractors

Prepare and track daily logs

Bid Projects

Reviewed/submitted all contracts, change orders and purchase orders

Material Take-Offs

Key Projects Completed:

e-Prize World Headquarters – 4055,000 sq ft Class “A” Office Buildout

Dime Building – 6,000 sq ft Class “A” Office Buildout

Dime Building – \$400,000 Water Repair Work Class “A” Office

Comerica Bank – 32 Bathroom Renovation in Operations Center

Laurel Park Mall – Public Restroom Renovation

Fountains of Franklin – Structural Repair 10,000 sq ft Senior Living Cafeteria

PRS Contracting, Inc.

1992 - 2004

Superintendent/Foreman/Carpenter

Supervise Jobsites

Prepare and track daily logs

Material Take-Offs

Manage Employees

Performed General Carpentry



CONTRACTORS, INC.

Hancock Enterprises

1991 - 1992

Machine Operator

Produce Aluminum Gutters, Corner Miters, Hangers, Straps and Brackets

Adamas Carbide

1985 - 1991

Press Shop Leader

Lead Press Operator and Set-up person

Train new Operators on Mechanical/Hydraulic Presses

Analyze product faults and equipment malfunction with engineering/maintenance departments

Inspect, package and ship finished products

EDUCATION

Wayne Memorial High School

1984

William D. Ford Vocational Center

1984

LICENSES

Michigan Builder License



CONTRACTORS, INC.

Recently Completed Comparable Projects

Nexteer Automotive – World Headquarters – Auburn Hills, MI **3,700,000.00**
(Building Renovation and Office Buildout)

Contact: Osama Izzat
Phone: 989-757-4117

Lear Corporation – East Campus R&D Facility – Southfield, MI **1,400,000.00**
(Building Renovation and Office Buildout)

Contact: Dave Mott
Phone: 248.447.5596

ePrize World Headquarters – Pleasant Ridge, MI **4,500,000.00**
(Building Renovation and Tenant Buildout)

Contact: Josh Linkner
Phone: 248.760.1398

Modern Dental – US Headquarters Offices – Troy, MI **1,800,000.00**
(Data Center Buildout)

Contact: Mike Girard
Phone: 248.930.5372



Relevant Projects:

D&S has a successful track record of completing construction projects on time and on budget.

Relevant Projects Include:

1. Nexteer Automotive – World Headquarters

Project Team: CB Richard Ellis – Scott Cave 248.914.3184
Landry / Cekauskas Architecture – Raymond Cekauskas 248.593.6577
D&S Project Manager – Lewis Maynard 248.584.4848

Project Scope: 54,200 sf, Open Office with Open R&D Space
Cost: \$ 3,670,000
Duration: 180 days

Relevant Highlights: Fast Track Project
Finish space relocated their Global Headquarters





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2. Pleasant Ridge Investors – e-Prize Corporate Headquarters Renovation

Project Team: Ilio Alessandri Architects – Ilio Alessandri 248.449.6959
D&S Project Manager – Bob Frayer 248.584.4848

Project Scope: 55,000 sf, Office Renovation and Building Restoration
Cost: \$ 4,500,000.00

Relevant Highlights: High Occupancy Density
Open Floor Plan





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3. Lear Corporation – East Campus R&D Facility

Project Team: CB Richard Ellis – Dave Mott 248.447.5596
Neumann Smith Architects – Ross Kaplan 248.352.8310
D&S Project Manager – Bob Frayer 248.584.4848

Project Scope: 77,000 sf, Open Office with Open R&D Space
Cost: \$ 1,400,000
Duration: 120 days

Relevant Highlights: Fast Track Project
Finish space relocated (3) departments into (1) facility to
operate in a lean methodology





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4. Modern Dental – US Headquarters Office Buildout

Project Team: Modern Dental – Mike Girard 248.930.5372
National CAD – Brian Bolhuis - 248.654.3000
D&S Proj. Mgr. – Bob Frayer – 313.995.3174

Project Scope: 25,000 sf, Open Office and Laboratory Space
Cost: \$ 1,800,000.00
Duration: 180 days

Relevant Highlights: Design Build Mechanical & Electrical
Focus on collaborative Design Layout





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**D&S CONTRACTORS, INC.
REFERENCE LIST
2020**

Ashley Capital 2575 S. Haggerty Rd Suite 500 Canton, MI Attn: Allen Dresselhouse (734) 394-1900	Ashley Warehouse/TI Work-Imperial PA Brownstown Business Center TI Carroll Tire Tenant Improvements Romulus Business Center Ashley Livonia East Misc. Work Orion Office Tenant Improvements	3,904,351.00 1,355,784.00 1,343,011.00 690,973.00 473,973.00 418,750.00
Lear Corporation 21557 Telegraph Road Southfield, MI Attn: Dave Mott (248) 447-5596	East Campus Building Renovations Acoustical Ceiling Tile Replacement Highland Park Renovation Lear HQ Campus Upgrades Buttress Shipping Docks New HR Area (IMA – Detroit Plant) Inverter Room Concrete Repairs – Rochester Lear Traverse City Pump Room	3,100,000.00 560,000.00 546,000.00 159,000.00 115,000.00 92,000.00 44,000.00 24,000.00 15,000.00
Redwood Dental 255 13 Mile Road Madison Heights, MI Attn: Vito Dacchile (248) 609-9714	Canton Office Build-Out Woodhaven Office Build-Out	336,000.00 338,000.00
Nexteer Automotive 1272 Doris Rd Auburn Hills, MI	Building Renovation	3,250,000.00
Pleasant Ridge Investors Southfield, MI Attn: Bruce Seyburn (248) 353-7620	E-Prize World Headquarters Office Build E-Prize Phase II HQ expansion Build out E-Prize Phase III HQ expansion Build out 404 10 Mile Roof Replacement Project UPS Installation	4,200,000.00 625,000.00 855,000.00 250,000.00 95,000.00
Nexteer Automotive 1272 Doris Rd Auburn Hills, MI	Building Renovation	3,250,000.00
Rayhaven Group 35901 Schoolcraft Rd. Livonia, MI	Rayhaven Group Relocation	745,000.00



CONTRACTORS, INC.

CB Richard Ellis 3000 Town Center Suite 2800 Southfield, MI 48075 Attn: David Arwady (248) 936-6850	Trion Solutions Southfield Chrysler Jeep Dealership D-Line Waterproofing – Ren Cen GM D-3, D-4 Parking Lot Renovation Corridor/Door Renovation – Ren Cen Home Depot Training Facility – Livonia Infusystems Tenant Build out – Madison Heights Comerica Bathroom Renovation Project Nadeau Furniture – 33502 Woodward, B'ham Jefferson St. Entrance – Ren Cen Dime Building – DMJM Suite Renovations Pines Office York Financial Dime Building – Water Repair KLM Bike Shop – Woodward, Birmingham Dime Building Elevator Preconstruction Services	1,957,110.00 1,800,000.00 940,000.00 935,000.00 890,000.00 650,000.00 450,000.00 350,000.00 328,108.00 251,000.00 200,000.00 150,000.00 150,000.00 111,000.00 60,000.00
The Alchemists Collective 2051 Rosa Parks Detroit, MI 48216	Detroit Office Restoration	421,000.00
Xenith, LLC 672 Suffolf St. 3 rd Fl Lowell, MA 01801	Fort St. Office Renovation – Detroit	175,000.00
Vigel North America 12709 Universal Dr. Taylor, MI 48180	Vigel Warehouse Renovation	140,000.00
Gardan LLC 28100 Telegraph Road Southfield, MI Attn: Debbie Kassak (248) 354.2950	Cadillac of Novi – Showroom Renovation	2,040,000.00
Shift Digital 348 East Maple Birmingham, MI Attn: Ashley Cox	Office Relocation Renovation	1,360,000.00
Pleasant Ridge Investors Southfield, MI Attn: Mr. Bruce Seyburn (248) 353-7620	E-Prize World Headquarters Office Build E-Prize Phase II HQ expansion Build out E-Prize Phase III HQ expansion Build out 404 10 Mile Roof Replacement Project UPS Installation	4,200,000.00 625,000.00 855,000.00 250,000.00 95,000.00
VW (CBRE) Attn: Brett Muzzy (248) 754-5506	VW – Chattanooga, TN Office VW – Jacksonville, FL Volkswagen – Satellite demolition	850,000.00 375,000.00 50,000.00



CONTRACTORS, INC.

SL America Engineering Center 4375 Giddings Auburn Hills, MI 48326	Headquarters Renovation	475,000.00
Allenwest Group LLC 3500 W. 11 Mile Road Suite A Berkley, MI 48072 Attn: David Przygoda (313) 779-8736	Village of Woodhaven Shopping Center Kmart Redevelopment	16,000,000.00
Health Alliance Plan 2850 W. Grand Blvd Detroit, MI 48202 (313) 664-8204 Attn: Bob Léger	Tower 14 – Lease Space Reduction Downtown – 5 th Floor Improvements Tower 14 – 1 st Floor Const. Services Tower 14 – Handicap Restrooms Downtown – Corporate Restrooms Tower 14 – Personnel Relocation Tower 14 – Medicare Redesign Downtown – Pharmacy Downtown Women's Restroom Renovations Downtown Men's Restroom Renovations	19,895.00 34,130.00 217,215.00 293,855.00 300,000.00 112,015.00 55,000.00 50,000.00 350,000.00 325,000.00
Detroit Receiving Hospital 4201 St. Antoine Detroit, MI 48201 Attn: Dr. Iris Taylor (313) 745-3104	5th Floor Nursing Unit Renovation 4th Floor Nursing Unit Renovation Affiliated Internist Renovations 5T-Neurotrauma Unit Renovation Neurology 6G Renovations Elevator Modifications Pharmacy Expansion & Renovation C.T. Scanner Renovation ETO Sterilization Renovation 3M Nursing Administration Renovation Central Sterilization Renovations Internal Medicine Renovation Parking Deck Renovation 5Q Coronary Step Down Unit 3Q Psychiatric Unit Renovation Various Projects Specimen Processing Dept. 3rd Floor Nursing Unit Renovation	865,750.00 2,540,000.00 938,623.00 750,000.00 685,000.00 478,753.00 213,738.00 175,500.00 375,000.00 190,000.00 157,775.00 102,315.00 206,750.00 275,000.00 325,000.00 400,000.00 126,000.00 135,500.00
Modern Dental 500 Stephenson Hwy Troy, MI 48083 Attn: Mike Girard	North American Headquarters	1,800,000.00
Great Expressions 300 E. Long Lake Suite 311 Bloomfield Hills, MI 48304 Attn: Todd Weber	Great Expressions – Ren Cen	510,000.00



CONTRACTORS, INC.

Winfire Companies 41000 Woodward Avenue, Ste 395 E Bloomfield Hills, MI 48304 Attn: Terry Winter (248) 232-0082	Beaumont Mammography Build-Out	227,000.00
Beaumont Health Systems 468 Cadieux Ave Grosse Pointe, MI 48230 Attn: Dan Grover (313) 473-6634	Beaumont Vein Clinic	230,000.00
Henry Ford Health Systems 100 Galleria Officentre Suite 401 Southfield, MI 48034	CSI Pharmacy Renovation	116,000.00
Everest Dental College 6 Hutton Centre Drive, Suite 400 Santa Ana, CA 92707 Attn: Mr. Jeff Renken (714) 885-4614	North Aurora, IL - Suite 100 Cosmetic Renov. North Aurora, IL - Interior Renovation Chicago, Illinois Skokie, Illinois Southfield, MI	123,725.00 92,000.00 50,000.00 95,000.00 53,640.00
Diadem Dental Technologies 1010 Naughton Troy, MI 48083 Attn: Mike Girard (519) 253 8966	World HQ Build-Out	939,000.00
Redwood Dental 255 13 Mile Road Madison Heights, MI Attn: Robert Cliff AIA (248) 549-4500	Canton Office Build-Out Woodhaven Office Build-Out	336,000.00 338,000.00
Quest Diagnostics 27175 Haggerty Rd Novi, MI 48377	Summit Health	151,000.00
Soleo Health 26800 Meadowbrook Rd. Building #1, Suite #119 Novi, MI	Biomed Pharmaceuticals Renovation	115,000.00
Massage Green 19420 West Road Woodhaven, MI 48183	Massage Green – Woodhaven	110,000.00
Dr. Maddock D.D.S 23625 Woodward Ave Ferndale, MI 48220 Attn: Dr. William Maddock (248) 541-1900	Office Renovations	80,000.00



CONTRACTORS, INC.

Newmark Grubb Knight Frank 27725 Stansbury Blvd., Suite 300 Farmington Hills, MI Attn: Larry Walatkiewicz (248) 514-9213	Dr. Young Medical Office Build-Out Allen Wealth Strategies Build-Out IQC Office Build-Out	525,000.00 80,000.00 20,000.00
Especially for Kids, PC 25811 W. 12 Mile Road Southfield, MI 48243 Attn: Dr. Angela Rogers (248) 559-5554	Dental Suite Build Out	68,500.00
Dr. Kabot D.D.S 655 W. 14 Mile Road Clawson, MI Attn: Dr. Michael Kabot (248) 280-2944	Dental Office Renovations Dental Office Repairs	9,100.00 15,000.00
Affordable Care Dental 834 Harper Road Kinston, NC 28504 Attn: Mr. Harold Barnes (252) 527-6121	Dental Office Build Out – Clio, MI	224,000.00
Hospice of Michigan 400 Mack Ave Detroit, MI 48201 Attn: Chris Peraino (313) 578-5077	Hospice of Michigan - Southfield Hospice of Michigan – Detroit	69,000.00 10,000.00
National City Bank (now PNC Bank locations) 36111 Schoolcraft Livonia, MI 48150 Attn: Mr. Jim Stephens (248) 248-345-5189	6,000SF Hamtramck Branch Renovation Southgate Processing Renovations 55,000SF Office Renovation Birmingham, Michigan Branch 24 NCB Express Branch Renovations 1 st Floor North Wing East Side Royal Oak	950,000.00 3,000,000.00 1,200,000.00 1,512,000.00 107,325.00
Core Partners 26622 Woodward Ave, #250 Royal Oak, MI (248) 399-9999 Attn: Matt Farrell	Rehmann Exterior Renovation	608,605.00
Detroit Renaissance Center Marriott Hotel International Attn: Kyle Bock (313) 568-8116	River Café Bar Renovation Great Steak & Potato 1,350SF Sbarros Renovation 2,800SF 1,200SF Kitchen Renovation President's Suite Renovations New Auto Door Entry Marriott Kitchen Ceiling Replacement	100,000.00 85,000.00 200,000.00 100,000.00 125,000.00 250,000.00 112,000.00



CONTRACTORS, INC.

UTI Worldwide 27651 Hildebrandt Romulus, MI Attn: Robert Nagle	UTI – Romulus, MI Hub	855,000.00
Clarkston Swim Academy 6340 Waldon Center Drive Clarkston, MI 48346 Attn: Michael Mast	Goldfish Swim School	956,000.00
Bozii 409 E. Jefferson Ave Detroit, MI 48226	Bozii Restaurant Renovation	175,000.00
Ford Field (The Detroit Lions) 2000 Brush Street Detroit, MI Attn: Justin Turk	Slows BBQ – Club & Concourse Levels Bar 35 – Club & Concourse Level Mercury Burger Russell Street Deli – Club Level Billy Simms BBQ – Concourse Level American Coney Island Bigalora Corridor Sausage	102,000.00 149,000.00 56,000.00 42,000.00 59,000.00 63,000.00 93,000.00 45,000.00
Detroit Lions 222 Republic Dr. Allen Park, MI 48101	Detroit Lions Player Lounge Practice Facility Renovations	21,000.00 65,000.00
JP Morgan Chase 28925 Ford Road Garden City, MI 48135 Attn: Dave DeMilner/Dennis Bennett/ Frank Urbiel	7 & Winthrop Drive Thru Branch Renovation – Taylor Branch Renovation – Huntington Woods Branch Renovation – Westland	50,000.00 25,000.00 19,000.00 22,000.00
Co-Op Services 29550 5 Mile Rd Livonia, MI 48154	Branch Renovations	140,000.00
Federal Realty Investment 1626 E. Jefferson St. Rockville, MD 20852	Gratiot Plaza – Roseville Renovation	144,000.00
Uchiyama America 39555 Orchard Hills Place Suite 430 Novi, MI 48375	Office Relocation	107,000.00
New England Credit Union Renaissance Center Detroit, MI	New England Credit Union Renovations	33,000.00



CONTRACTORS, INC.

Georgesville 270, LLC 4551 Durrow Dr. Columbus, OH 43114 (614) 774-2065 Attn: Ms. Cyndi McGeehan	Wal-Mart Outlot Retail Construction 264 Unit Apartment Construction Kensington Apartment Construction	3,250,000.00 11,500,000.00 12,800,000.00
Taylor Pardee Associates 17515 W. 9 Mile Suite 1180 Southfield, MI 48075 (248) 552-8400	144,000SF Condominium Complex Brownfield Soil Remediation Project Site Development – Site Utility Project	8,100,000.00 1,500,000.00 665,000.00
SAIC USA INC 322 N. Old Woodward Birmingham, MI 248.953.6234 Attn: Susan Su	Office Renovation	400,000.00
International Bancard 1239 Anderson Clawson, MI (800) 827-4880 Attn: David lafrate	10,000 SF Building Renovation 10,000 SF Building Demolition	700,000.00 25,000.00
Larson Realty 29777 Telegraph Road Suite 2440 Southfield, MI 48034 Attn: Cindy Daly (248) 353-0783	4,500 SF Suite Renovation 2,500 SF Suite Renovation 500 SF Suite Renovation ACS Headquarters	31,000.00 20,000.00 5,100.00 390,000.00
Benteler Automotive 2650 N. Opdyke Road Auburn Hills, MI Attn: Mark DeAngelo (248) 364-7301	Dyno Wall Chamber Removal Warehouse Demolition Owner Required – Lease Renovation Work	24,500.00 65,000.00 14,000.00 305,000.00
The Napp Group, Inc. 7362 Oakstone Dr. Clarkston, MI 48348 (714) 348-0767 Attn: Mr. Sam Sesti	Parrish Home Health Care HQ Renovation Signature Sealants Suite Sound Developments, Inc Suite	150,000.00 65,000.00 40,000.00
Canton Crossing, LLC 3500 W. 11 Mile Road Suite A Berkley, MI 48072 Attn: David Przygoda (313) 779-8736	Canton Crossing Shopping Center Consign & Design Relocation –Canton	1,760,000.00 100,000.00



CONTRACTORS, INC.

Honeywell Building -Kenmar 17515 W. 9 Mile Rd Suite 140 Southfield, MI 48075 (586) 292-3448 Attn: Gerald Chase	4 th Floor – Kaufman 9 th Floor – Dr. Thompson 1 st Floor – Barbizon School 4 th Floor – Suite 450 2 nd Floor – Suite 225 10 th Floor – Sleep Tenant 9 th Floor Tenant Build out 4 th Floor Tenant Build out 12 th Floor Kenmar Suite Renovation 5 th Floor Tenant Build out 6 th Floor Tenant Build out 4 th Floor – James Ralph Parking Deck Repairs	29,410.00 50,000.00 10,000.00 82,500.00 15,000.00 26,625.00 125,000.00 45,000.00 150,000.00 25,000.00 45,000.00 43,460.00 45,500.00
DBG, LLC 3500 W. 11 Mile Rd Suite A Berkley, MI 48072	Riverland Shopping Plaza	675,000.00
CBL & Associates 37700 W. Six Mile Road Livonia, MI Attn: Pete Bader (734) 462-1100	Laurel Park Restroom Renovation Laurel Park Ceiling Repair Laurel Park Little Caesar Build out Laurel Park William Sonoma Repairs Laurel Park Bonnie & Clyde Build out Laurel Park Subway Relocation Laurel Park Bubbleberry Build out C&C Market Research Laurel Park Renovations Laurel Park Mall - Center Kiosks Laurel Park Mall – Lighting	135,880.00 37,780.00 86,795.00 4,375.00 351,400.00 80,000.00 19,475.00 145,000.00 223,000.00 20,000.00 61,000.00
Red Wagon Wine Shop 1613 Livernois Troy, MI 48084 Attn: Mr. Larry Farida (248) 404-9999	4,000 SF Store Renovation 3,500 Retail Center - Clawson 1,300SF Goodfella's Smoke Shop	200,000.00 450,000.00 85,000.00
Brow Art 23 5001 Monroe St. Toledo, OH Attn: Chintal Patel (734) 769-9610	Brow Art – Laurel Park Mall Brow Art – Briarwood Mall Brow Art – Okemos Mall	22,585.00 32,000.00 25,577.00
Transwestern, Inc. 1301 Long Lake Rd. Troy, MI 48084 (248) 641-9959 Attn: Ms. Michelle Lipford	Cafeteria Renovation 1 st Floor Conference Room Renovation 3 rd Floor Conference Room Renovation Suite 225 Renovation KCCM – Build Out – Suite 140	75,000.00 10,500.00 6,128.00 27,885.00 63,900.00



CONTRACTORS, INC.

Jones Lange LaSalle Renaissance Center Detroit, Michigan (313) 961-6650 Attn: Carol Lieberman-Rich	Vitel – Headquarters Relocation 23 rd Studios – Preconstruction Services	125,000.00 60,000.00
Crestview Companies 485 N. Evansdale Bloomfield Hills, MI 48304 (248) 760-6395 Attn: Mr. Kurt LaFave	Office Renovations 180 High Oak Tenant Build Out Mackinac Partners Renovations	50,000.00 60,000.00 525,000.00
Roush Facilities 11916 Market St. Livonia, MI 48150 Attn: Ms. Michelle Majetic (734) 779-7265	Vitel Communications – Office Renovation	80,000.00
Nexus Academy 31333 Southfield Road Beverly Hills, MI Attn: David Woodcock (443) 529-1241	Connections Academy Beverly Hills, MI	1,472,000.00
Oakland University 2200 Squirrel Road Rochester, MI 48309 Attn: John Harmala (248) 370-4850	OU - Walkway Repairs 2007 OU - Hannah Hall Steam Line OU - Library Damaged Walkways OU - Wilson Hall Suite 200 Renovation Walkway Repairs 2008 OU – Elliott Hall Suite Renovation OU – Kresge Library Renovation Dodge Hall Eye Lab Cyber Range – Velocity, Sterling Heights	150,000.00 10,750.00 47,825.00 11,550.00 150,000.00 12,500.00 415,000.00 144,500.00 16,000.00
Wayne State University 5454 Cass Avenue Detroit, MI 48202 (313) 319-0765	Life Science Building Renovation 51 W. Warren 3rd & 4th Floor Renovation Pontiac Building Renovations University Square Renovations Restroom Renovations	300,000.00 432,750.00 43,500.00 58,895.00 289,000.00
Everest College 9811 Woods Drive Skokie, IL 60077 Attn: Jeanette Prickett (847) 470-0277	Suite 100 Cosmetic Renovation Interior Renovation -(common area & classroom) Chicago, Illinois Skokie, Illinois North Aurora	123,725.00 92,000.00 50,000.00 95,000.00 179,000.00
Henry Ford Community College 5101 Evergreen Road Dearborn, MI 48121 Attn: Fred Stiener	2 nd Floor Computer Room Virtual Theatre Make Up Room Independent Design Studio	22,211.00 42,453.00 48,841.00 97,000.00



CONTRACTORS, INC.

Wayne RESA 33500 Van Born Road Wayne, MI Attn: Rick Crosby (734) 334-1613	Canopy Repair 3 rd Floor Water Damage Repairs Farm House Roof Renovation Data Center Relocation	4,000.00 10,700.00 13,700.00 377,500.00
Friendship Circle 6869 Maple Rd. West Bloomfield, MI 48322 Attn: Mr. Sam Blumenstein (248) 552-8400	Daniel Sobel Building - New Construction	375,000.00
Munsell Associates, Arch 24901 Northwestern Hwy Suite 120 Southfield, MI 48076 (248) 355-3157 Attn: Tom Munsell	Sunrise Senior Center – Structural Repairs	300,000.00
Sega Entertainment - Gameworks 600 N. Brand Blvd., 5th Floor Glendale, CA 91203 Attn: Mr. Kurt Wilson (818) 254-4160	Gameworks-Auburn Hills	350,000.00



Construction Bid Procedures

Below is a description of details that are included in our Bid Packs to be issued prior to all subcontractor bids for submission. This is an effective tool for evaluating bids prior to award.

Bid Packs to be distributed to subcontractor networks and to include:

- Bid form
- Trade classifications
- List of drawings and date of drawings
- Detail pertaining to trade and issuance of plans and specifications
- Line item for allowances (if required)
- Confirmation that bidder can meet proposed schedule
- D&S written description of scope of work (per trade)
- List of qualifications (if any)
- Price of work

Additionally, D&S conducts post bid interviews with a minimum of 2 qualified low bidders per trade, prior to recommendation to owner.



CONTRACTORS, INC.

Change Order Procedures

1. Subcontractor / Owner identifies issue
2. GC submits Request for Information to Architect/ Owner Rep
3. Response is shared with subcontractor and owner's representative
4. If cost implication applies, subcontractor is requested to provide quotation for GC review
5. GC reviews quotation and provided recommendation to Architect/Owner
6. If approved, GC prepares contract change order for owner's signature
7. Fully executed change order implemented with associated trades



CONTRACTORS, INC.

Reporting:

D&S understands the importance of timely communication and accurate up to the minute reporting to its clients. Reports can be customized for each client, if necessary.

D&S provides the following reporting tools to each and every client:

- Email and smart phones for all project staff for immediate relay of information
- Web cam on project for up to the minute viewing of job progress
- Daily logs of job site activities
- Bi-weekly meeting minutes and submittal logs
- Monthly updated change order log
- Monthly schedule showing critical path items and projected completion date
- Monthly detailed billings



CONTRACTORS, INC.

Thank you

**It is an honor to be invited for
consideration on this project.**

Sincerely,

**David Przygoda
and
the Team at D&S Contractors**

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Licensing & Compliance Division
P.O. Box 30254
Lansing, MI 48909

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Company Builder License

Q.O. - David Scott Przygoda

D & S CONTRACTORS INC
3500 W 11 MILE RD
SUITE A
BERKLEY, MI 48072

License No:
2102170559

Expiration Date:
05/31/2023

D & S CONTRACTORS INC
3500 W 11 MILE RD
SUITE A
BERKLEY, MI 48072

GRETCHEN WHITMER
Governor

**Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Company Builder License**

D & S CONTRACTORS INC
3500 W 11 MILE RD
SUITE A
BERKLEY, MI 48072

**Qualifying Officer:
David Scott Przygoda
Qualifying Officer #
2101188655**

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

**License No.
2102170559**

**Expiration Date:
05/31/2023**

This document is duly issued
under the laws of the State of
Michigan



D&SCONT-01

DEBBIED

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/20/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 958967 Johnston Lewis Associates, Inc. 5600 New King, Ste. 210 Troy, MI 48098	CONTACT NAME: Deborah Douglas	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS: debbie@jlains.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Auto Owners Insurance	
	INSURER B : Accident Fund Ins. Co of America	
INSURED D&S Contractors, Inc. 3500 W. 11 Mile Rd. Berkley, MI 48072	NAIC #	
	18988	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Severability Int/Inc ☒ Primary & Non-Contri GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			04765796	3/18/2020	3/18/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			52-765775-00	3/18/2020	3/18/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 0			52-765775-01	3/18/2020	3/18/2021	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	WCV6193616	8/1/2019	8/1/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

D & S Contractors, Inc. 3500 W. 11 Mile Road Berkley, MI 48072-1211	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

SECTION 00 40 10 - FAMILIAL DISCLOSURE STATEMENT

All Bidders must complete the following familial disclosure form in compliance with MCL 380.1267 (Public Act 232 of 2004) and attach this information to the bid.

By the attached sworn and notarized statement we are disclosing the following familial relationship(s) that exists between the owner or any employee of the bidder and any member of the Board of trustees, or employees of the **City of Fraser** and will not accept a Bid that does not include this sworn and notarized disclosure statement.

Disclose any familial relationship and complete the form below in its entirety:

The following are familial relationships as described above (provide employee name, family contact name, family contact position, and familial relationship or NONE.)

NONE

PRINT:

Company Name D&S CONTRACTORS, INC. Phone 248-584-4848

Street Address 3500 W 11 Mile Road, Suite A

City / State / Zip Berkley, MI 48072

Company Officer David S. Przygoda Title President

Officer's Signature [Signature] Date _____

STATE OF MICHIGAN)
) SS

COUNTY OF _____)

On this 28 day of MAY, 2020, before me a Notary Public in and for said county, personally appeared David S. Przygoda agent of the said firm D&S Contractors, Inc. and who acknowledged the same to be his free act and deed as such agent.

Notary Public [Signature] Expiration Date 08-15-2020

Seal Imprint:



FAMILIAL DISCLOSURE STATEMENT

00 40 10 - 1

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

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CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named Contractor, pursuant to the compliance certification requirement provided in the City of Fraser (the "Owner") Seniors Housing (the "RFP"), hereby certifies, represents and warrants that the Contractor (including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanction Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Contractor is awarded a contract as a result of the aforementioned RFP, the Contractor will not become an "Iran linked business" at any time during the course of performing any services under the contract.

The Contractor further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Owner's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

D&S CONTRACTORS, INC.

Name of Contractor

By: *[Signature]*

Its: President

Date: 5/28/20

State of Michigan)

) SS.

County of Oakland)

This instrument was acknowledged before me on the 28 day of May, 2020, by *Christine Tripp*



Christine Tripp
Notary Public

Oakland County, Michigan

My commission expires on 08-15-2020

Acting in the County of Oakland

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

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CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

SECTION 00 40 30 NON-DISCRIMINATION IN EMPLOYMENT

TO _____

Name of union or organization of workers

The undersigned currently holds contract(s) with
D&S CONTRACTORS, INC. (Applicant's Name) involving funds or
credit of the U.S. Government of (a) subcontract(s) with a prime
contractor holding such contract(s).

You are advised that under the provisions of the above contract(s) or
subcontract(s) and in accordance with Executive Order 11246, dated
September 24, 1965, the undersigned is obliged not to discriminate
against any employee or applicant for employment because of race, color,
creed, or national origin. This obligation not to discriminate in
employment includes, but is not limited to the following:

HIRING, PLACEMENT, UPGRADING, TRANSFER, DEMOTION, RECRUITMENT,
ADVERTISING, SOLICITATION FOR EMPLOYMENT, TRAINING DURING EMPLOYMENT,
RATES OF PAY OR OTHER FORMS OF COMPENSATION, SELECTION FOR TRAINING
INCLUDING, APPRENTICESHIP, LAYOFF OR TERMINATION.

This notice is furnished you pursuant to the provisions of the above
contract(s) or subcontract(s) and Executive Order 11245.
Copies of this notice will be posted by the undersigned in conspicuous
places available to employees or applicants for employment.

PRINT:

Company Name D&S CONTRACTORS, INC. Phone 248-584-4848

Street Address 3500 W 11 Mile Road, Suite A

City / State / Zip Berkley, MI 48072

Company Officer David S. Przygoda Title President

Officer's Signature  Date 5/28/20

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

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CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

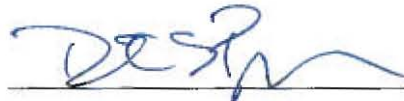
NON-COLLUSION AFFIDAVIT

County, Oakland)
) SS:

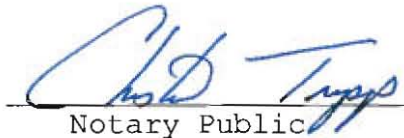
David S. Przygoda being first
duly sworn, deposes and says that he is the

Corporate Officer
(Individual, Partner, Corporate Officer)

making the foregoing proposals or bids; that such bids are genuine and not collusive or sham; such bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in sham a bid, or that such other person shall refrain from bidding and has not in any manner, directly with any person, to fix the bid price of afferent or any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Joint Purchasers or any person or persons proposal are true; and further, that such bidder has not, directly or indirectly submitted this bid, or the contents thereof, or divulged information or data relative thereto any association or to any member or to any member or agent thereof.



Sworn to and subscribed before me this 28 day
of May, 2020.


Notary Public

My commission expires on 08-15-2020

BIDDER: THIS AFFIDAVIT MUST BE COMPLETED, SIGNED, NOTARIZED
AND INCLUDED IN YOUR BID SUBMISSION.



CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

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CITY OF FRASER
FRASER SENIORS HOUSING
ADDENDUM NO. 1

0190-0435

MAY 26, 2020

SECTION 00 41 00 - PROPOSAL FORM/ALL TRADES

D&S Contractors, Inc.

Name of Contractor

3500 W 11 Mile Rd, Ste A, Berkley, MI 48072

Address, City, Zip

(248) 584-4848 / (248) 584-4889

Phone #/Fax #

dave@dscontractors.com

Email Address

PROJECT

Fraser Seniors Housing - Balcony Improvements.

OWNER

City of Fraser
33000 Garfield Road
Fraser, MICHIGAN 48026

ARCHITECT

ANDERSON ECKSTEIN & WESTRICK
51301 SCHROENHER ROAD
SHELBY TOWNSHIP, MICHIGAN 48315

BASE PROPOSAL

Pursuant to and in compliance with the Invitation to Bid and the Instructions to Bidders, and having carefully examined the Bidding Documents with the Owner to complete the work in accordance with the said Bidding Documents for the sum of:

Phase 1 (36 Unites):

Two Hundred Fifty-Four Thousand Seven Hundred Seventy & 00/100 Dollars
(Sum to be written out)

\$ 254,770.00

Phase 2 (18 Unites):

One Hundred Thirty-Four Thousand Four Hundred Twenty-Nine & 00/100 Dollars
(Sum to be written out)

\$ 134,429.00

Phase 3 (18 Unites):

One Hundred Forty-Four Thousand Two Hundred Eighty & 00/100 Dollars
(Sum to be written out)

\$ 144,280.00

TIME OF COMPLETION

The undersigned agrees to complete the work covered by this proposal within 120 calendar days which includes Saturdays, Sundays, and Holidays to run consecutively after date of notice to proceed with work.

VOLUNTARY ALTERNATES

The following voluntary alternates are offered by the bidder. The undersigned agrees the amounts indicated below shall be added to or deducted from the Base Bid, as the case may be, for each alternate which is accepted.

<u>Description of Voluntary Alternates</u>	<u>Add</u>	<u>Deduct</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

CITY OF FRASER
FRASER SENIORS HOUSING
ADDENDUM NO. 1
PRICE GUARANTEE

0190-0435

MAY 26, 2020

The undersigned proposes that the price stated in this Proposal is guaranteed for sixty (60) consecutive days from bid date.

TAXES

The undersigned acknowledges that the price stated above includes all taxes of whatever character or description.

SUPPLEMENTAL FEES

For additional work performed upon instruction of the Owner by subcontractors of the undersigned, add to the subcontractor's prices for such additional work a fee of 5% which includes all the charges of the undersigned for overhead and profit.

Any additional work performed upon instructions of the Owner by persons other than the subcontractors of the undersigned, the charges will be actual cost of all labor and materials (less all discounts) plus the fee of 5% which includes all the charges of the undersigned for overhead and profit and to which shall be added the actual cost of insurance and taxes.

Each proposal covering extra work shall be accompanied with complete itemized materials and labor break downs.

For all revisions involving the deletion of contract work, it is agreed that full credit shall be given the Owner for such work deleted, including overhead and profit as quoted hereinbefore.

ADDENDA

If any addenda or bulletins covering changes to the Bidding Documents have been received during the bidding period, the bidder shall fill in their numbers and dates which acknowledges having received same, and having included in this Proposal the work involved:

Addendum #1

Dated 5/26/2020

BID SECURITY

A bid bond executed by a U.S. Treasury Listed Surety Company acceptable to The **City of Fraser** or a cashier's check in the amount of 5% of the sum of the proposal payable to the **City of Fraser** shall be submitted with each proposal. All proposals shall be firm for a period of sixty (60) days.

PERFORMANCE, LABOR, AND MAINTENANCE AND GUARANTEE BOND

Successful bidders will be required to furnish a U.S. Treasury Listed Company Performance, Payment, and Maintenance and Guarantee Bond in the amount of 100% of their bid. The cost of the Bond shall be included in each proposal.

The **City of Fraser** reserves the right to reject any and/or all bids in whole or in part and to waive any informality therein. The **City of Fraser** reserves the right to accept the bid which in its opinion, is in the best interest of the Owner.

FAMILIAL DISCLOSURE

Bidder has included Section 00401 Familial Disclosure Form (bid will not be read without this form)

NEGOTIATION

The undersigned agrees that, should the overall cost exceed the funds available, he will be willing to negotiate with the Owner and Architect for the purpose of making further reductions in the Contract work, and shall agree to give full credit for all such reductions in the work requested by the Owner, including full value of labor, materials, and subcontract work and reasonable proportionate reductions in overhead and profit, thereby arriving at an agreed upon Contract price.

CITY OF FRASER
FRASER SENIORS HOUSING
ADDENDUM NO. 1
CONTRACT EXECUTION

0190-0435

MAY 26, 2020

The undersigned agrees to execute a Contract for work covered by this Proposal, provided that he be notified of its acceptance within sixty (60) days after the opening of bids.

The undersigned hereby declares that he has the legal status checked below

() Individual

() Partnership having the following partners:

(X) Corporation incorporated under the State laws of:
Michigan

This proposal is submitted in the name of, and notice of acceptance should be mailed, faxed, or delivered to:

Date:

05-28-2020

Firm's Name:

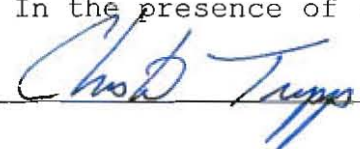
D&S Contractors, Inc.

Phone No. (248) 584-4848

By:


(Signature)

In the presence of :



Title:

President

END OF SECTION 00 41 00

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we D&S Contractors, Inc.
(Here insert full name and address or legal title of Contractor)
3500 W. 11 Mile Rd., Berkley, MI 48072

as Principal, hereinafter called the Principal, and Hudson Insurance Company
(Here insert full name and address or legal title of Surety)
100 William Street, 5th Floor, New York, NY 10038

a corporation duly organized under the laws of the State of DE as Surety, hereinafter called the Surety, are
held and firmly bound unto City of Fraser
(Here insert full name and address or legal title of Owner)
33000 Garfield, Fraser, MI 48028

as Obligee, hereinafter called Obligee, in the sum of (5% of the attached BID) Percent of total amount bid
Dollars (\$ 5% of attached BID) Percent of attached bid).

For the payment of which sum well and truly to be made, the said Principal and the said Surety, bind
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these
presents.

WHEREAS, the Principal has submitted a bid for Project No.: 0190-0435
(Here insert full name, address, and description of project)
Fraser Seniors Housing Balcony Improvements
Project #0190-0435

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee
in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with
good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in
the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the
Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such
larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this
obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 28th day of May, 2020.
D&S Contractors, Inc. (Principal) (Seal)
Krusten Dambrosio (Witness)
President (Title)
Hudson Insurance Company (Surety) (Seal)
Cullen M. Berman (Witness)
Barry W. Berman, Attorney-in-Fact



HUDSON
INSURANCE GROUP

BID BOND POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

Barry W. Berman

of the State of Michigan

its true and lawful Attorney(s)-in-Fact, at New York City in the State of New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bid bonds for any and all purposes.

Such bid bonds, when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.



In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Senior Vice President thereunto duly signed, on this 6th day of July, 20 18 at New York, New York.

Attest.....
Dina Daskalakis, Corporate Secretary

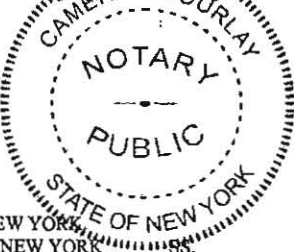
HUDSON INSURANCE COMPANY

By.....
Michael P. Cifone, Senior Vice President

STATE OF NEW YORK
COUNTY OF NEW YORK SS.

On the 6th day of July, 20 18 before me personally came Michael P. Cifone to me known, who being by me duly sworn did depose and say that he is a Senior Vice President of HUDSON INSURANCE COMPANY, the Company described herein and which executed the above instrument, that he knows the seal of said Company, that the seal affixed to said instrument is the corporate seal of said Company, that it was so affixed by order of the Board of Directors of said Company, and that he signed his name thereto by like order.

(Notarial Seal)



.....
CAMERON GOURLAY
Notary Public, State of New York
No. 01GO6372305
Qualified in New York County
Commission Expires June 4, 2022

CERTIFICATION

STATE OF NEW YORK
COUNTY OF NEW YORK SS.

The undersigned **Dina Daskalakis** hereby certifies:

THAT the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOLVED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.



In Witness the hand of the undersigned and the seal of said Company this 28th day of May, 20 20

By.....
Dina Daskalakis, Corporate Secretary

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MICHIGAN

1. The first part of the paper discusses the importance of the study of the history of the United States. It is argued that the study of the history of the United States is essential for a full understanding of the country and its people. The paper then discusses the importance of the study of the history of the United States in the context of the current political and social climate.

CI

MAY 7, 2020

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/18/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Maris Brown Insurance Group 1055 E South Blvd Suite 140 Rochester Hills MI 48307		CONTACT NAME: PHONE (A/C, No, Ext): (248) 257-5556 FAX (A/C, No): (586) 589-5957 E-MAIL ADDRESS: certs@mbinsurance.com	
INSURED U&S Painting, DBA: U&S Companies 51192 Milano Dr. Macomb MI 48042		INSURER(S) AFFORDING COVERAGE INSURER A: Farm Bureau Insurance NAIC # 21547 INSURER B: Axis Surplus Insurance Company 26620 INSURER C: Travelers Casualty and Surety 31194 INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL19121809980 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			83182863	1/7/2020	1/7/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROPAGG \$ 2,000,000 \$
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☒ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			BAP3182329	1/7/2020	1/7/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			U3182861	1/7/2020	1/7/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	MCC3182855	1/7/2020	1/7/2021	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	CONTRACTORS POLLUTION LIABILITY			EMP19000584-01	2/13/2020	2/13/2021	GENERAL AGG/PER OCCURRENCE 1,000,000
C	3RD PARTY CRIME			107167412	10/17/2019	10/17/2020	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER U&S PAINTING 51192 MILANO DR. MACOMB TWP, MI 48042	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Brandon Brown/JMITCH
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DOCUMENT 00 91 00

ADDENDA

ADDENDUM NUMBER 1

DATE: May 26, 2020

PROJECT: Fraser Seniors Housing – Balcony and Door Improvements

PROJECT NUMBER: 0190-0435

OWNER: City of Fraser

ARCHITECT/ENGINEER: Anderson, Eckstein & Westrick, Inc.

TO: Prospective Bidders

This Addendum forms a part of the Contract Documents and modifies the Bidding Documents dated April 2020; Addendum Number 1 issued May 26, 2020, with amendments and additions noted below.

This Addendum consists of (10) total pages.

The following changes to and/or clarifications of the Contract Documents will be incorporated in said Contract Documents and such changes shall be allowed for in the price bid by the Contractor, such that the price indicated in the Proposal shall represent the conditions as set forth in the original Contract Documents as modified by this Addendum.

Acknowledgment of receipt of this Addendum and the Bidder's Acceptance of these revised conditions prior to submittal of his bid shall be indicated by adding the Addendum number in the space provided in the Bid Form. Failure to do so may disqualify the Bidder.

A. ADDITIONAL INFORMATION / CONTRACTOR QUESTIONS:

1. None

B. DOCUMENT REVISIONS:

1. Sheet A001(Revised)
 - a. Updated Phasing Plan
2. Specification Section 00 20 00 (Revised)
 - a. Updated Project Description
3. Specification Section 00 41 00 (Revised)
 - a. Updated bid form

C. ATTACHMENTS:

1. Drawing and Specification Set
 - a. "Fraser Seniors Housing_Addendum 1_200526"

End of Addenda

REQUEST FOR PROPOSAL
City of Fraser
Fraser Seniors Housing - Balcony Improvements

PROJECT

Fraser Seniors Housing
Balcony Improvements

AEW Project No. 0190-0435

OWNER

City of Fraser
33000 Garfield Road
Fraser
Michigan, 48026

LOCATION

Fraser Seniors Housing
34950 Hidden Pine Drive
Fraser, Michigan 48026

ARCHITECT/ENGINEER

AEW Inc.
51301 Schoenherr Road
Shelby Township,
Michigan 48315
(586) 726-1234

DESCRIPTION

The scope of work involved for this project is as follows:
Improvements to an existing 72 unit (24 ground floor and 48 balconies). Adding additional structural support to 48 existing balconies. Also, new railings and decking for each balcony. New sliding patio and machinal room doors for 72 units.
This project will be done in three phases over the next three years. Phase 1: 36 (12 ground and 24 balcony) units in FY '19-'20. Phase 2: 18 (6 ground and 12 balcony) units in FY '20-'21. Phase 3: 18 (6 ground and 12 balcony) units in FY '21-'22.

BID SUBMISSION/ DELIVERY OF PROPOSAL

Electronic - In response to COVID-19 pandemic, the City of Fraser bid submission process is changing. The bidder must submit its proposal, all attachments, and any modifications or withdrawals electronically through MITN. Where ever possible, the bidder should submit all documents in a modifiable (native) format (examples include but are not limited to: Microsoft Word or Excel and Google Docs or Sheets). In addition to submitting documents in a modifiable format, the bidder may also submit copies of documents in PDF. Bidder's failure to submit a proposal as required may result in disqualification. The proposal and attachments must be fully uploaded and submitted prior to the proposal deadline. **Do not wait until the last minute to submit a proposal.** MITN will not allow a proposal to be submitted after the proposal deadline identified in the solicitation, even if a portion of the proposal has been uploaded. Emailed bid submissions will NOT be accepted.

Questions on how to submit information or how to navigate in the MITN system should be referred to MITN. The Solicitation Manager will not provide assistance related to the submittal of the proposal and all attachments. Responsibility for a complete submission lies with the bidder.

Proposals must be uploaded to MITN by 2:00 pm, local time; **Thursday, May 28, 2020**. Bids will be opened electrically in the offices of the City Clerk immediately thereafter.

PRE-BID MEETING

A mandatory pre-bid meeting will be held at the Fraser Seniors Housing Complex at 34950 Hidden Pine Drive, Fraser MI 48026 on **Thursday, May 14, 2020 at 10:00am**. Pre-bid questions shall be submitted to the Architect before May 19, 2020 1:00 pm, local time.

DOCUMENTS

This solicitation, along with all attachments may be downloaded from the Michigan Intergovernmental Trade Network (MITN) at www.mitn.info. Documents shall be available on or after **May 7, 2020 at 2:00pm** local time. Any and all Addenda issued by the City of Fraser must be viewed or downloaded from the above listed website. Questions may be submitted via email to skelley@AEWINC.com. Be sure to include "**0190-0435 Fraser Seniors Housing - Bid Questions**" in the subject line of the email. Questions must be submitted by **Tuesday, May 19 at 1:00pm**. Responses will be issued by **Tuesday, May 19 at 4:00pm**.

BID GUARANTEE AND CONTRACT SECURITY

Each bid proposal shall be accompanied by a certified check, bank draft or satisfactory bid bond in an amount of 5% of the maximum bid amount. Checks shall be made payable to the City of Fraser. Bids may not be withdrawn for a period of sixty (60) calendar days after receipt of bids. The successful bidder will be required to furnish the required insurance and bond certificates.

RIGHTS OF THE OWNER

The Owner reserves the right to reject any or all proposals and to waive irregularities in bidding, or to accept the lowest responsible proposal that, in the opinion of the Owner, will serve his best interest.

DATED: May 2020

City of Fraser

CITY OF FRASER
FRASER SENIORS HOUSING
ADDENDUM NO. 1

0190-0435

MAY 26, 2020

SECTION 00 41 00 - PROPOSAL FORM/ALL TRADES

midwest CARPET cleaning & Restoration
Name of Contractor

2701 E 94 SERVICE DR YPSILANTI 48198
Address, City, Zip

800-570-5104 / 734-729-4813
Phone #/Fax #

Klamontagne@mmnational.com
Email Address

PROJECT

Fraser Seniors Housing - Balcony Improvements.

OWNER

City of Fraser
33000 Garfield Road
Fraser, MICHIGAN 48026

ARCHITECT

ANDERSON ECKSTEIN & WESTRICK
51301 SCHROENHER ROAD
SHELBY TOWNSHIP, MICHIGAN 48315

BASE PROPOSAL

Pursuant to and in compliance with the Invitation to Bid and the Instructions to Bidders, and having carefully examined the Bidding Documents with the Owner to complete the work in accordance with the said Bidding Documents for the sum of:

Phase 1 (36 Unites):

Three Hundred Fiftyone Thousand, Nine Hundred Fiftyone Dollars
(Sum to be written out)

\$ 351,951.00

Phase 2 (18 Unites):

One Hundred Seventy Five Thousand Nine Hundred Seventy Six Dollars
(Sum to be written out)

\$ 175,976.00

Phase 3 (18 Unites):

One Hundred Seventy Five Thousand Nine Hundred Seventy Five Dollars
(Sum to be written out)

\$ 175,975.00

TIME OF COMPLETION

The undersigned agrees to complete the work covered by this proposal within 120 calendar days which includes Saturdays, Sundays, and Holidays to run consecutively after date of notice to proceed with work.

VOLUNTARY ALTERNATES

The following voluntary alternates are offered by the bidder. The undersigned agrees the amounts indicated below shall be added to or deducted from the Base Bid, as the case may be, for each alternate which is accepted.

	Description of Voluntary Alternates	Add	Deduct
1.	N/A		
2.	N/A		
3.	N/A		

CITY OF FRASER
FRASER SENIORS HOUSING
ADDENDUM NO. 1
PRICE GUARANTEE

0190-0435

MAY 26, 2020

The undersigned proposes that the price stated in this Proposal is guaranteed for sixty (60) consecutive days from bid date.

TAXES

The undersigned acknowledges that the price stated above includes all taxes of whatever character or description.

SUPPLEMENTAL FEES

For additional work performed upon instruction of the Owner by subcontractors of the undersigned, add to the subcontractor's prices for such additional work a fee of 5% which includes all the charges of the undersigned for overhead and profit.

Any additional work performed upon instructions of the Owner by persons other than the subcontractors of the undersigned, the charges will be actual cost of all labor and materials (less all discounts) plus the fee of 5% which includes all the charges of the undersigned for overhead and profit and to which shall be added the actual cost of insurance and taxes.

Each proposal covering extra work shall be accompanied with complete itemized materials and labor break downs.

For all revisions involving the deletion of contract work, it is agreed that full credit shall be given the Owner for such work deleted, including overhead and profit as quoted hereinbefore.

ADDENDA

If any addenda or bulletins covering changes to the Bidding Documents have been received during the bidding period, the bidder shall fill in their numbers and dates which acknowledges having received same, and having included in this Proposal the work involved:

Addendum #1

Dated

5/26/2020

BID SECURITY

A bid bond executed by a U.S. Treasury Listed Surety Company acceptable to The **City of Fraser** or a cashier's check in the amount of 5% of the sum of the proposal payable to the **City of Fraser** shall be submitted with each proposal. All proposals shall be firm for a period of sixty (60) days.

PERFORMANCE, LABOR, AND MAINTENANCE AND GUARANTEE BOND

Successful bidders will be required to furnish a U.S. Treasury Listed Company Performance, Payment, and Maintenance and Guarantee Bond in the amount of 100% of their bid. The cost of the Bond shall be included in each proposal.

The **City of Fraser** reserves the right to reject any and/or all bids in whole or in part and to waive any informality therein. The **City of Fraser** reserves the right to accept the bid which in its opinion, is in the best interest of the Owner.

FAMILIAL DISCLOSURE

Bidder has included Section 00401 Familial Disclosure Form (bid will not be read without this form)

NEGOTIATION

The undersigned agrees that, should the overall cost exceed the funds available, he will be willing to negotiate with the Owner and Architect for the purpose of making further reductions in the Contract work, and shall agree to give full credit for all such reductions in the work requested by the Owner, including full value of labor, materials, and subcontract work and reasonable proportionate reductions in overhead and profit, thereby arriving at an agreed upon Contract price.

CITY OF FRASER
FRASER SENIORS HOUSING
ADDENDUM NO. 1
CONTRACT EXECUTION

0190-0435

MAY 26, 2020

The undersigned agrees to execute a Contract for work covered by this Proposal, provided that he be notified of its acceptance within sixty (60) days after the opening of bids.

The undersigned hereby declares that he has the legal status checked below

() Individual

() Partnership having the following partners:

(X) Corporation incorporated under the State laws of:

Michigan

This proposal is submitted in the name of, and notice of acceptance should be mailed, faxed, or delivered to:

Date:

05-28-2020

Firm's Name:

Midwest Carpet Cleaning & Restoration

Phone No. (800) 570-5104

By:

Paul M. [Signature]
(Signature)

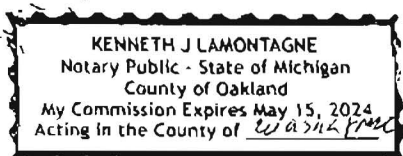
Title:

PRESIDENT

In the presence of :

[Signature]

END OF SECTION 00 41 00



NOTES: NOT ALL APPROPRIATIONS LISTED

[illegible]

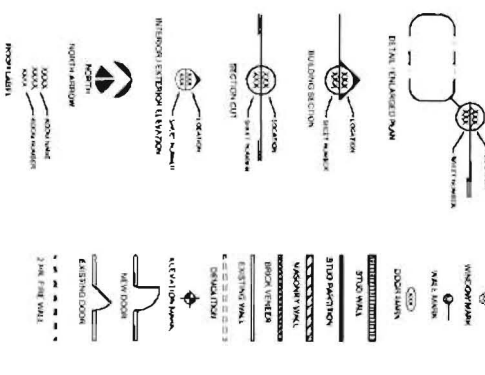
C

- [illegible]

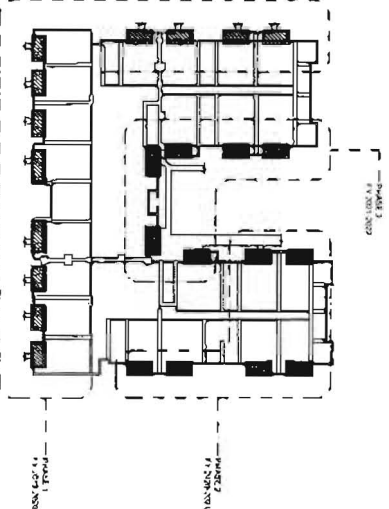
[illegible]

- [illegible]

1111



11/11/2011



CIVIL ENGINEERS SURVEYORS ARCHITECTS

Neigen et al.
2017

—

100

01-11-2015	01-11-2015
02-11-2015	02-11-2015
03-11-2015	03-11-2015
04-11-2015	04-11-2015
05-11-2015	05-11-2015
06-11-2015	06-11-2015
07-11-2015	07-11-2015
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27-12-2015	27-12-2015
28-12-2015	28-12-2015
29-12-2015	29-12-2015
30-12-2015	30-12-2015
31-12-2015	31-12-2015

FRASER SENIOR

IMPROVEMENTS

INFORMATION

E

☐ **end-subjects** ☐ **experiments** ☐ **records**

1

81
Karl Weibull, CFA

RE: [redacted] 4/20/04

100-443887-1

20 **BENEFIT OF THE DUTY**

DATE FILED IN / 1994

6. Work with your family to make a plan for the future.

100

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

NON-COLLUSION AFFIDAVIT

County _____)
) SS:

Paul Gurge being first
duly sworn, deposes and says that he is the

(Individual, Partner, Corporate Officer)

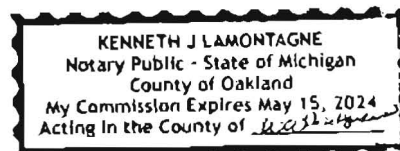
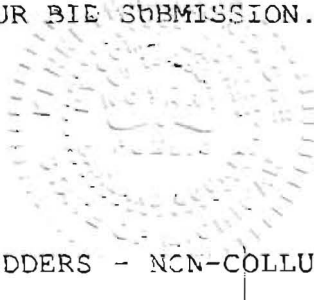
making the foregoing proposals or bids; that such bids are genuine and not collusive or sham; such bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in sham a bid, or that such other person shall refrain from bidding and has not in any manner, directly with any person, to fix the bid price of afferent or any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Joint Purchasers or any person or persons proposal are true; and further, that such bidder has not, directly or indirectly submitted this bid, or the contents thereof, or divulged information or data relative thereto any association or to any member or to any member or agent thereof.

Paul Gurge
Sworn to and subscribed before me this 28th day of
may, 20 20.

Kenneth J. Lamontagne
Notary Public

My commission expires on 5-15-24

BIDDER: THIS AFFIDAVIT MUST BE COMPLETED, SIGNED, NOTARIZED
AND INCLUDED IN YOUR BIE SUBMISSION.



CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named Contractor, pursuant to the compliance certification requirement provided in the City of Fraser (the "Owner") Seniors Housing (the "RFP"), hereby certifies, represents and warrants that the Contractor (including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanction Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Contractor is awarded a contract as a result of the aforementioned RFP, the Contractor will not become an "Iran linked business" at any time during the course of performing any services under the contract.

The Contractor further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Owner's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

MIDWEST CARPET Cleaning & Restoration
Name of Contractor

By: Paul M. J.

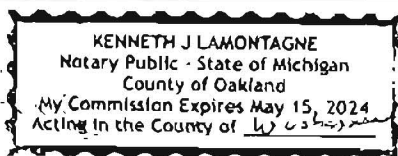
Its: Presidents

Date: 5-28-2020

State of Michigan)
)SS.

County of Washington)

This instrument was acknowledged before me on the 28 day of May, 2020, 2020
by _____.



Kenneth J. Lamontagne
Notary Public

Michigan County, Washington

My commission expires on 5-15-24

Acting in the County of Washington

SECTION 00 40 10 - FAMILIAL DISCLOSURE STATEMENT

All Bidders must complete the following familial disclosure form in compliance with MCL 380.1267 (Public Act 232 of 2004) and attach this information to the bid.

By the attached sworn and notarized statement we are disclosing the following familial relationship(s) that exists between the owner or any employee of the bidder and any member of the Board of trustees, or employees of the City of Fraser and will not accept a Bid that does not include this sworn and notarized disclosure statement.

Disclose any familial relationship and complete the form below in its entirety:

The following are familial relationships as described above (provide employee name, family contact name, family contact position, and familial relationship or NONE.)

NA

PRINT:

Company Name Midwest Carpet Cleaning + Restoration Phone 800-570-5104

Street Address 2701 Iqy Service DR

City / State / Zip Ypsilanti MI 48198

Company Officer Paul George Title PRESIDENT

Officer's Signature Paul George Date 5/28/20

STATE OF MICHIGAN)
) SS
COUNTY OF Washtenaw)

On this 28 day of May, 2020 before me a Notary Public in and for said county, personally appeared agent of the said firm MIDWEST CARPET and who acknowledged the same to be his free act and deed as such agent.

Notary Public [Signature]

Expiration Date 5-15-24

Seal Imprint:

KENNETH J LAMONTAGNE
Notary Public - State of Michigan
County of Oakland
My Commission Expires May 15, 2024
Acting in the County of Washtenaw

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

SECTION 00 40 30 NON-DISCRIMINATION IN EMPLOYMENT

TO NONE

Name of union or organization of workers

The undersigned currently holds contract(s) with
NONE (Applicant's Name) involving funds or
credit of the U.S. Government of (a) subcontract(s) with a prime
contractor holding such contract(s).

You are advised that under the provisions of the above contract(s) or
subcontract(s) and in accordance with Executive Order 11246, dated
September 24, 1965, the undersigned is obliged not to discriminate
against any employee or applicant for employment because of race, color,
creed, or national origin. This obligation not to discriminate in
employment includes, but is not limited to the following:

HIRING, PLACEMENT, UPGRADING, TRANSFER, DEMOTION, RECRUITMENT,
ADVERTISING, SOLICITATION FOR EMPLOYMENT, TRAINING DURING EMPLOYMENT,
RATES OF PAY OR OTHER FORMS OF COMPENSATION, SELECTION FOR TRAINING
INCLUDING, APPRENTICESHIP, LAYOFF OR TERMINATION.

This notice is furnished you pursuant to the provisions of the above
contract(s) or subcontract(s) and Executive Order 11245.
Copies of this notice will be posted by the undersigned in conspicuous
places available to employees or applicants for employment.

PRINT:

Company Name Midwest Carpet Cleaning & Restoration Phone 800-570-5104

Street Address 2701 I94 Service Dr

City / State / Zip Ypsilanti MI 48198

Company Officer Paul George Title President

Officer's Signature Paul George Date 5-28-20

CITY OF FRASER
FRASER SENIORS HOUSING
ADDENDUM NO. 1

0190-0435

MAY 26, 2020

SECTION 00 41 00 - PROPOSAL FORM/ALL TRADES

Graham Construction Corp.

Name of Contractor

3399 Fashion Square Blvd, Saginaw 48603

Address, City, Zip

989.921.3030 / 989.921.3031

Phone #/Fax #

Mevers@grahamconstruction.net

Email Address

PROJECT

Fraser Seniors Housing - Balcony Improvements.

OWNER

City of Fraser
33000 Garfield Road
Fraser, MICHIGAN 48026

ARCHITECT

ANDERSON ECKSTEIN & WESTRICK
51301 SCHROENHER ROAD
SHELBY TOWNSHIP, MICHIGAN 48315

BASE PROPOSAL

Pursuant to and in compliance with the Invitation to Bid and the Instructions to Bidders, and having carefully examined the Bidding Documents with the Owner to complete the work in accordance with the said Bidding Documents for the sum of:

Phase 1 (36 Unites):

Three Hundred Forty Five Thousand
(Sum to be written out)

\$ 345,000.00

Phase 2 (18 Unites):

One Hundred Eighty Thousand
(Sum to be written out)

\$ 180,000.00

Phase 3 (18 Unites):

One Hundred Eighty Five Thousand
(Sum to be written out)

\$ 185,000.00

TIME OF COMPLETION

The undersigned agrees to complete the work covered by this proposal within 120 calendar days which includes Saturdays, Sundays, and Holidays to run consecutively after date of notice to proceed with work.

VOLUNTARY ALTERNATES

The following voluntary alternates are offered by the bidder. The undersigned agrees the amounts indicated below shall be added to or deducted from the Base Bid, as the case may be, for each alternate which is accepted.

<u>Description of Voluntary Alternates</u>	<u>Add</u>	<u>Deduct</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

CITY OF FRASER
FRASER SENIORS HOUSING
ADDENDUM NO. 1
PRICE GUARANTEE

0190-0435

MAY 26, 2020

The undersigned proposes that the price stated in this Proposal is guaranteed for sixty (60) consecutive days from bid date.

TAXES

The undersigned acknowledges that the price stated above includes all taxes of whatever character or description.

SUPPLEMENTAL FEES

For additional work performed upon instruction of the Owner by subcontractors of the undersigned, add to the subcontractor's prices for such additional work a fee of 5% which includes all the charges of the undersigned for overhead and profit.

Any additional work performed upon instructions of the Owner by persons other than the subcontractors of the undersigned, the charges will be actual cost of all labor and materials (less all discounts) plus the fee of 5% which includes all the charges of the undersigned for overhead and profit and to which shall be added the actual cost of insurance and taxes.

Each proposal covering extra work shall be accompanied with complete itemized materials and labor break downs.

For all revisions involving the deletion of contract work, it is agreed that full credit shall be given the Owner for such work deleted, including overhead and profit as quoted hereinbefore.

ADDENDA

If any addenda or bulletins covering changes to the Bidding Documents have been received during the bidding period, the bidder shall fill in their numbers and dates which acknowledges having received same, and having included in this Proposal the work involved:

Addendum #1 _____ Dated 5/26/2020 _____

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE
BID SECURITY

0190-0435

MAY 7, 2020

A bid bond executed by a U.S. Treasury Listed Surety Company acceptable to The **City of Fraser** or a cashier's check in the amount of 5% of the sum of the proposal payable to the **City of Fraser** shall be submitted with each proposal. All proposals shall be firm for a period of sixty (60) days.

PERFORMANCE, LABOR, AND MAINTENANCE AND GUARANTEE BOND

Successful bidders will be required to furnish a U.S. Treasury Listed Company Performance, Payment, and Maintenance and Guarantee Bond in the amount of 100% of their bid. The cost of the Bond shall be included in each proposal.

The **City of Fraser** reserves the right to reject any and/or all bids in whole or in part and to waive any informality therein. The **City of Fraser** reserves the right to accept the bid which in its opinion, is in the best interest of the Owner.

FAMILIAL DISCLOSURE

Bidder has included Section 00401 Familial Disclosure Form (bid will not be read without this form)

NEGOTIATION

The undersigned agrees that, should the overall cost exceed the funds available, he will be willing to negotiate with the Owner and Architect for the purpose of making further reductions in the Contract work, and shall agree to give full credit for all such reductions in the work requested by the Owner, including full value of labor, materials, and subcontract work and reasonable proportionate reductions in overhead and profit, thereby arriving at an agreed upon Contract price.

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE
CONTRACT EXECUTION

0190-0435

MAY 7, 2020

The undersigned agrees to execute a Contract for work covered by this Proposal, provided that he be notified of its acceptance within sixty (60) days after the opening of bids.

The undersigned hereby declares that he has the legal status checked below

() Individual

() Partnership having the following partners:

(X) Corporation incorporated under the State laws of:

Michigan

This proposal is submitted in the name of, and notice of acceptance should be mailed, faxed, or delivered to:

Date:

5/27/20

Firm's Name:

Graham Construction Corporation

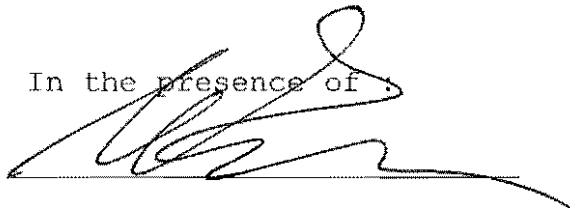
Phone No. (289) 921-3036

By:

Grady P. Graham

(Signature)

In the presence of



Title:

President

END OF SECTION 00 41 00

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

SECTION 00 40 30 NON-DISCRIMINATION IN EMPLOYMENT

TO _____

Name of union or organization of workers

The undersigned currently holds contract(s) with Graham Construction Corporation (Applicant's Name) involving funds or credit of the U.S. Government of (a) subcontract(s) with a prime contractor holding such contract(s).

You are advised that under the provisions of the above contract(s) or subcontract(s) and in accordance with Executive Order 11246, dated September 24, 1965, the undersigned is obliged not to discriminate against any employee or applicant for employment because of race, color, creed, or national origin. This obligation not to discriminate in employment includes, but is not limited to the following:

HIRING, PLACEMENT, UPGRADING, TRANSFER, DEMOTION, RECRUITMENT, ADVERTISING, SOLICITATION FOR EMPLOYMENT, TRAINING DURING EMPLOYMENT, RATES OF PAY OR OTHER FORMS OF COMPENSATION, SELECTION FOR TRAINING INCLUDING, APPRENTICESHIP, LAYOFF OR TERMINATION.

This notice is furnished you pursuant to the provisions of the above contract(s) or subcontract(s) and Executive Order 11245. Copies of this notice will be posted by the undersigned in conspicuous places available to employees or applicants for employment.

PRINT:

Company Name Graham Construction Corporation Phone 489.921.3030

Street Address 3399 Fashion Square Blvd

City / State / Zip Saginaw, MI 48603

Company Officer Grady Graham Title President

Officer's Signature Grady P. Graham Date 5/27/20

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

NON-COLLUSION AFFIDAVIT

County _____)
) SS:

Graham Construction Corporation / Grady Graham being first
duly sworn, deposes and says that he is the

Corporate Officer
(Individual, Partner, Corporate Officer)

making the foregoing proposals or bids; that such bids are genuine and not collusive or sham; such bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in sham a bid, or that such other person shall refrain from bidding and has not in any manner, directly with any person, to fix the bid price of afferent or any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Joint Purchasers or any person or persons proposal are true; and further, that such bidder has not, directly or indirectly submitted this bid, or the contents thereof, or divulged information or data relative thereto any association or to any member or to any member or agent thereof.

Grady P. Graham

Sworn to and subscribed before me this 28 day of
May, 2020.

[Signature]
Notary Public

My commission expires on 1/12/24

BIDDER: THIS AFFIDAVIT MUST BE COMPLETED, SIGNED, NOTARIZED
AND INCLUDED IN YOUR BID SUBMISSION.

Brooks Meunier
Notary Public - State of Michigan
County of Saginaw
My Commission Expires 1/12/2024

SECTION 00 40 10 - FAMILIAL DISCLOSURE STATEMENT

All Bidders must complete the following familial disclosure form in compliance with MCL 380.1267 (Public Act 232 of 2004) and attach this information to the bid.

By the attached sworn and notarized statement we are disclosing the following familial relationship(s) that exists between the owner or any employee of the bidder and any member of the Board of trustees, or employees of the City of **Fraser** and will not accept a Bid that does not include this sworn and notarized disclosure statement.

Disclose any familial relationship and complete the form below in its entirety:

The following are familial relationships as described above (provide employee name, family contact name, family contact position, and familial relationship or NONE.)

N/A

PRINT:

Company Name Graham Construction Corporation Phone 999.921.3030

Street Address 3399 Fashion Square Blvd

City / State / Zip Saginaw, MI 48603

Company Officer Grady Graham Title President

Officer's Signature Grady P Graham Date 5/27/20

STATE OF MICHIGAN)
) SS

COUNTY OF Saginaw)

On this 28 day of May, 20 , before me a Notary Public in and for said county, personally appeared 1 agent of the said firm Graham Construction and who acknowledged the same to be his free act and deed as such agent.

Notary Public [Signature]

Expiration Date 1/12/24

Seal Imprint:

Brooks Meunier
Notary Public - State of Michigan
County of Saginaw
My Commission Expires 1/12/2024

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named Contractor, pursuant to the compliance certification requirement provided in the City of Fraser (the "Owner") Seniors Housing (the "RFP"), hereby certifies, represents and warrants that the Contractor (including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanction Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Contractor is awarded a contract as a result of the aforementioned RFP, the Contractor will not become an "Iran linked business" at any time during the course of performing any services under the contract.

The Contractor further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Owner's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

Graham Construction Corporation
Name of Contractor

By: Grady P. Graham

Its: _____

Date: 5/27/20

State of Michigan)
)SS.
County of Saginaw)

This instrument was acknowledged before me on the 28 day of May, 2018,
by County of Saginaw.

Brooke Meunier
Notary Public

Brooke Meunier
Notary Public - State of Michigan
County of Saginaw
My Commission Expires 1/12/2024

Saginaw County, Michigan

My commission expires on 1/12/24

Acting in the County of Saginaw

AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Graham Construction, Inc.
3399 Fashion Square Boulevard
Saginaw, MI 48603

SURETY:

(Name, legal status and principal place of business)

United States Fire Insurance Company
305 Madison Avenue
Morristown, NJ 07962

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Fraser

BOND AMOUNT: Five Percent of Bid (5% of Bid)

PROJECT: Fraser Senior Housing Balcony Improvements
(Name, location or address, and Project number, if any)

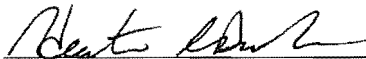
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, **or** within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 28th day of May, 2020

(Witness)



(Witness) Heather Buonodono

Graham Construction, Inc.

(Principal)



(Seal)

(Title)

United States Fire Insurance Company

(Surety)

(Seal)

(Title)

Dan Cusenza

, Attorney-in-Fact

**POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY**

01129408920

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

John Foster, Dan Cusenza, James Slear, Lori King-Clyde, Heather Buonodono

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties not exceeding: **Seven Million, Five Hundred Thousand Dollars (\$7,500,000).**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney revokes all previous Powers of Attorney issued on behalf of the Attorneys-In-Fact named above and expires on January 31, 2021.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

(a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;

(b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 22nd day of August 2019.

UNITED STATES FIRE INSURANCE COMPANY



Anthony R. Slimowicz

Anthony R. Slimowicz, Executive Vice President

State of Pennsylvania)
County of Philadelphia)

On this 22nd day of August 2019, before me, a Notary public of the State of Pennsylvania, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.

Commonwealth of Pennsylvania - Notary Seal
Tamara Watkins, Notary Public
Philadelphia County
My commission expires August 22, 2023
Commission number 1348843

Tamara Watkins

Tamara Watkins

(Notary Public)

I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 28 day of May , 20 20

UNITED STATES FIRE INSURANCE COMPANY



Al Wright

Al Wright, Senior Vice President

Communication no: 2 (published)

Bidder's wishing to participate in bid reading may join via web or phone as follows:

Join Zoom Meeting

<https://us02web.zoom.us/j/6198504534>

Meeting ID: 619 850 4534

Password: 638227

One tap mobile

+13126266799,,6198504534#,,1#,638227# US (Chicago)

+16468769923,,6198504534#,,1#,638227# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 619 850 4534

Password: 638227

Find your local number: <https://us02web.zoom.us/j/6198504534>

Communication no: 1 (published)

Pre-Bid Meeting Procedures:

To conform with current CDC recommendations and guidelines, the pre-bid meeting will be held outdoors, and all participants will be required to wear a mask and to practice social distancing for the duration of the meeting.

Notice

Basic Information

Estimated Contract Value (USD)	
Reference Number	0000237752
Issuing Organization	City of Fraser
Owner Organization	City of Fraser
Project Type	RFP - Request for Proposal (Formal)
Project Number	AEW No. 0190-0435
Title	Fraser Seniors Housing - Balcony Improvements
Source ID	PU.AG.USA.1044202.C9392876

Details

Location	Macomb County, Michigan
Job Location	Fraser Seniors Housing
Description	The scope of work involved for this project is as follows: Improvements to an existing 72 unit (24 ground floor and 48 balconies. Adding additional structural support to 48 existing balconies. Also, new railings and decking for each balcony. New sliding patio and mechanical room doors for 72 units. This project will be done in two phases over the next two years. 36 (12 ground and 24 balcony) units in FY 2020 and 36 (12 ground and 24 balcony) units in FY 2021

Dates

Publication	05/07/2020 08:41 PM EDT
Question Acceptance Deadline	05/19/2020 01:00 PM EDT
Questions are submitted online	Yes
Closing Date	05/28/2020 02:00 PM EDT

Prebid Conference	05/14/2020 10:00 AM EDT
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Contact Information

City of Fraser
 Scott Kelley-AEW
 skelley@aewinc.com

Buyer's Requirements

General Requirements

- Bid Deposit Required
- Contractors License Required
- Installation Required
- Insurance Required

Bonding Requirements

- Bid Bond	5.00 %
- Performance Bond	100.00 %
- Maintenance Bond	100.00 %
- Payment Bond	100.00 %

Pre-Bidding Events

Event Type	Prebid Conference
Attendance	Mandatory
Event date	05/14/2020 10:00 AM EDT
Location	Fraser Seniors Housing - 34950 Hidden Pine, Fraser MI 48026
Event Note	

Bid Submission Process

Bid Submission Type	Electronic Bid Submission
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Pricing

In attached document

Pricing

In attached document

Bid Documents List

Item Name	Description	Mandatory
Bid Documents	Documents defining the proposal	Yes

Documents

Addendum No. 1

Document	Size	Uploaded Date	Language
Addendum No. 1 [pdf]	2 Mb	05/26/2020 11:10 AM EDT	English

Original Project

Document	Size	Uploaded Date	Language
Specifications [pdf]	1 Mb	05/07/2020 08:34 PM EDT	English
Plans [pdf]	6 Mb	05/07/2020 08:35 PM EDT	English

Categories

Selected Categories

NIGP Categories (6)	
910	BUILDING MAINTENANCE, INSTALLATION AND REPAIR SERVICES
91014	Door Installation, Maintenance, and Repair (Metal) Door Installation, Maintenance, and Repair (Metal)
91052	Maintenance and Repair Services, Building (Not Otherwise Classified) Maintenance and Repair Services, Building (Not Otherwise Classified)
91000	BUILDING MAINTENANCE, INSTALLATION AND REPAIR SERVICES
909	BUILDING CONSTRUCTION SERVICES, NEW (INCL. MAINTENANCE AND REPAIR SERVICES)
90900	BUILDING CONSTRUCTION SERVICES, NEW (INCL. MAINTENANCE AND REPAIR SERVICES)
90962	Maintenance and Repair, Residential Buildings (Incl. Single Family Homes and Apartments) Maintenance and Repair, Residential Buildings (Incl. Single Family Homes and Apartments)
90937	Doors and Windows Doors and Windows

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Courtesy Email

Sent using email addresses

kellyd@micityoffraser.com;nicks@micityoffraser.com;skelley@aewinc.com;wayneo@micityoffraser.com

Plan Holders List

Plan Holders List

Organization Name	Main Contact	Download Date	City	Province/State
Great Lakes Roofing, Inc.	James Wiese	05/29/2020 05:26 PM EDT	troy	Michigan
DiMambro Construction	Alesandro DiMambro	05/28/2020 05:29 PM EDT	Utica	Michigan
Graham Construction	Michael Evans	05/26/2020 03:51 PM EDT	Saginaw	Michigan
DRV Contractors	Ryan Vetor	05/26/2020 11:16 AM EDT	Shelby Twp.	Michigan
Innovate Construction Services LLC	michael oliver	05/19/2020 01:22 PM EDT	white lake	Michigan
Pinnacle Contracting, LLC	Marybeth Sieracki	05/13/2020 10:41 AM EDT	Mt. Clemens	Michigan
D.C. Byers Co/Dedroit inc.	Stephen Davis	05/13/2020 09:25 AM EDT	East Lansing	Michigan
U&S Companies	Evan Wilson	05/11/2020 05:30 PM EDT	Macomb	Michigan
Spicer Group	Aaron Bedford	05/11/2020 01:59 PM EDT	Saginaw	Michigan
Mow On The Go	Howard Greenstein	05/11/2020 01:54 PM EDT	Oak Park	Michigan
Ekstrom Contracting LLC	Travis Ekstrom	05/11/2020 01:53 PM EDT	New Baltimore	Michigan
FH Martin Constructors	Andy Martin	05/11/2020 01:18 PM EDT	Warren	Michigan
Concraft Inc	Tony Crimando	05/11/2020 12:04 PM EDT	Auburn Hills	Michigan
William A. Kibbe & Associates, Inc.	Daniel Miller	05/11/2020 11:59 AM EDT	Saginaw	Michigan
First Contracting, Inc.	William Seeley	05/11/2020 11:23 AM EDT	Ovid	Michigan
Officepartners360	Tim Boylan	05/10/2020 11:11 PM EDT	Pittsburgh	Pennsylvania
Grunwell-Cashero	Todd Nancarrow	05/09/2020 11:09 AM EDT	Detroit	Michigan
Cross Construction Group	mike butcher	05/08/2020 02:14 PM EDT	Livonia	Michigan
Mid Michigan Bath	Dennis DeGrazia	05/08/2020 01:17 PM EDT	Warren	Michigan
Pullman SST, Inc.	Robert Johnson	05/08/2020 12:02 PM EDT	Trenton	Michigan
IBI Group Michigan LLC	Eric Zimnicki	05/08/2020 11:21 AM EDT	Southfield	Michigan
Myranda Kelly, llc	Joshua Meyer	05/08/2020 11:18 AM EDT	Veneta	Oregon
Brix Corporation	Ije Osuagwu	05/08/2020 10:17 AM EDT	Livonia	Michigan
Qualified Construction Corp	Glenn Hofmeister	05/08/2020 10:13 AM EDT	Wixom	Michigan
Meridian Contracting Group	Pete DiVito	05/08/2020 09:28 AM EDT	Washington	Michigan
D&S Contractors Inc	Christine Tripp	05/08/2020 09:20 AM EDT	Berkley	Michigan
CTI Contractor Services, LLC	Edward Wenz	05/08/2020 08:59 AM EDT	Union Lake	Michigan
DCR Services & Construction, Inc.	Mary Williams	05/08/2020 08:58 AM EDT	Detroit	Michigan
Master Maintenance Corporation	Megan Sills	05/08/2020 08:30 AM EDT	Belleville	Michigan
Jarvis Property Restoration	Michele De Witte	05/08/2020 08:10 AM EDT	Harrison Township	Michigan
Amerivet Services LLC	Garret Brown	05/08/2020 08:05 AM EDT	Brighton	Michigan

Organization Name	Main Contact	Download Date	City	Province/State
Climate Survival Solutions, Inc. PBC	Tim Loncarich	05/08/2020 08:00 AM EDT	Grand Junction	Colorado

Matching Supplier Report

Report Executed By Wayne ONeal

Report Executed On 2020/07/17 08.50.40

Project AEW No. 0190-0435 - Fraser Seniors Housing - Balcony Improvements

Organization	Address	Contact	Email	Phone
Mohawk Ltd. Org. Number:202577	One Newell Lane Chadwicks,NY,13319 United States	Linda Lane Linda LLane	contractadmin@mohawkltd.com lindal@mohawkltd.com	315-737-7328 6544 3155706544
Chase Enterprises Org. Number:209887	24 County Route 1A Oswego,NY,13126 United States	Allison Chase Allen Chase	amchase@chase-corp.com Bids@chase-corp.com	315-216-6337 315-216-6337
Mobilease Modular Space, Inc. Org. Number:285760	201 Route 130 Pedricktown,NJ,08067 United States	Brian McGlone	brian@mobileasemodular.com	7409271767
Indoor Air Technologies Org. Number:288688	61 School Street, Suite B Victor,NY,14564 United States	Rebecca Melton	amanda@iatcorpUSA.com	5859242010
REMCO STORAGE SYSTEMS, Org. Number:556147	2328 Livernois, Suite 1070 TROY,MI,48083 United States	Denise Naughton Debra Beauregard, P.E.	denise@remcoequipment.com debra@remcoequipment.com	248-362-0500 248-362-0500 103
Bernco, Inc. Org. Number:556192	20816 Eleven Mile RoadSuite 202 St. Clair Shores,MI,48081 United States	Bernard Cattivera Bernard CCattivera	berncoinc@msn.com berncoinc@msn.com	586-445-3700 5864453700
T & M ASPHALT PAVING, INC. Org. Number:556212	4755 Old Plank Rd. Milford,MI,48381 United States	Scott Ford Darryl Fegan	sford@tmasphalt.com unknown@no-reply.com	248-684-2300 248-684-2300
Butcher & Butcher Construction Co., Inc. Org. Number:556231	3885 Industrial Drive Rochester Hills,MI,48309 United States	Sue Pickel Robert Meller	spickel@bbconstruct.com unknown@no-reply.com	248-852-2323 248-852-2323
Crampton Electric Co., Inc. Org. Number:556249	PO Box 380 Fowerville,MI,48836 United States	Sean Anderson Ryan Atherton	seana@CRAMPTONELECTRIC.COM ryana@cramptonelectric.com	517-223-9691 517-223-9691

Organization	Address	Contact	Email	Phone
V.I.L. Construction, Inc. Org. Number:556263	6670 Sims Drive Sterling Heights,MI,48313 United States	Anthony Vani	unknown@no-reply.com	586-979-6020
Telecom Technicians, Inc. Org. Number:556282	6975 19 Mile Road Sterling Heights,MI,48314 United States	Thomas Crowe Laurie Hall	tcrowe@telecomtech.com lhall@telecomtech.com	586-268-7000 1004 586-268-7000
IDN Hardware Sales Inc. Org. Number:556320	33865 Capitol Livonia,MI,48150 United States	Ken Heeren	kheeren@idnhardware.com	734-466-4088 202
STE Construction Services, Inc. Org. Number:556341	2 Crocker Blvd, Suite 303 Mt. Clemens,MI,48043 United States	Steve Reed Jason Richter	sreed001@sbcglobal.net jrichter001@sbcglobal.net	586-468-1135 586-468-1135
Commercial Contracting Corporation Org. Number:556360	4260 North Atlantic Blvd Auburn Hills,MI,48326 United States	brad Kimmel Steve Teper	brad.kimmel@cccnetwork.com steve.teper@cccnetwork.com	248-209-0500 540 248-209-0500 4
Ellsworth Industries Org. Number:556415	P.O. Box 5366 Plymouth,MI,48170 United States	Chad Monteith	cmonteith519@comcast.net	313-218-4790
Preventive Maintenance Technologies, LLC Org. Number:556416	29395 Wall Street Wixom,MI,48393 United States	Richard HMcCarthy Jeff Zilke	dmccarthy@pmttech.org sales@pmttech.org	2486243100 248-921-1637
Jarvis Property Restoration Org. Number:556463	41800 Executive Drive Harrison Township,MI,48045 United States	Tom Kmiec Michele De Witte	tkmiec@jarvisconstruction.com unknown@no-reply.com	5868390405 586-954-4700 238
Hart Pavement Striping Corporation Org. Number:556497	P.O. Box 300998 Waterford,MI,48330 United States	Dann Hart	ddhart@comcast.net	248-673-3503
Giffels Webster Org. Number:556535	1025 E. Maple Road, Suite 100 Birmingham,MI,48009 United States	veronica whitley Loren Crandell	vwhitley@giffelswebster.com lcrandell@giffelswebster.com	3139624442 248-852-3100
D and J Contracting Inc. Org. Number:556543	22750 Macomb Industrial Drive Clinton Township,MI,48036 United States	David Koback	david.koback@gmail.com	586-954-0008
Asphalt Specialists, Inc. Org. Number:556546	1780 East Highwood Pontiac,MI,48340 United States	Paul Myers Paul Ducat	pmyers@asipaving.com unknown@no-reply.com	248-6487502 248-334-4570 264

Organization	Address	Contact	Email	Phone
Curbco, Inc. Org. Number:556555	PO Box 70 Swartz Creek,MI,48473 United States	Paul Baliard Kirk Cowley	curbco2121@aol.com unknown@no-reply.com	810-232-2121 810-232-2121
WCI Contractors, Inc. Org. Number:556585	20210 Conner Detroit,MI,48234 United States	Thomas Maliszewski	wcicontractors@msn.com	313-368-2100
Purvis & Foster, Inc. Org. Number:556606	9640 Grinnell St Detroit,MI,48213 United States	Kristine Thompson Karen Foster-Flisnik	purvistoster@yahoo.com purvistoster@yahoo.com	313-924-0538 313-924-0538
Allied Building Service Company of Detroit, Inc. Org. Number:556652	1801 Howard St. Detroit,MI,48216 United States	PM Director Mike Deason	pmdirector@teamallied.com unknown@no-reply.com	313-230-0799 313-230-0777
Industrial Door & Weatherstrip Company Incorporate Org. Number:556747	6539 Burroughs Sterling Heights,MI,48314 United States	Patricia Foehl Gary T. Foehl	gfdw@aol.com indwstcoin@aol.com	586-264-9467 586-264-9467
Johnson Controls Org. Number:556813	2875 High Meadow Circle Auburn Hills,MI,48326 United States	Raymond Cloutier Marta Misztura	marta.e.misztura@jci.com marta.e.misztura@jci.com	248-276-6000 734-679-0019
Farrow Group, Inc. Org. Number:556835	601 Beaufait Avenue Detroit,MI,48207 United States	Michael Farrow	unknown@no-reply.com	313-259-7910
Ajax Materials Corporation Org. Number:556843	P.O. Box 7058 Troy,MI,48007 United States	Mark Boden Debra McCrystal	mboden@ajaxpaving.com dmccrystal@ajaxpaving.com	248-244-3355 248-244-3355 3316
Overhead Door West Org. Number:556889	4680 Hatchery Rd. Waterford,MI,48329 United States	Gary Fagerlie Daniel Ducharme	garyf@overheaddoorwest.com sales@overheaddoorwest.com	248-669-5880 309 248-669-5880
Applied Handling, Inc. Org. Number:556902	15200 Century Drive Dearborn,MI,48121 United States	Marianne DePoole	Supplier.Contact@appliedhandling.com	313-336-8020
Axiom Services, Inc Org. Number:556909	P.O. Box 90297 Burton,MI,48509 United States	David Mroz Brenda Eastman	dmroz@axiumservices.com brendae@axiumservices.com	989-871-6780 989-871-6780
WeatherTech Consulting Group, Inc. Org. Number:556929	7747 Auburn Road Utica,MI,48317 United States	Geoffrey Garabedian Andrea Garabedian	ggarabedian@wtcg.net unknown@no-reply.com	586-731-3095 12 586-731-3095 11

Organization	Address	Contact	Email	Phone
Henderson Glass, Inc. Org. Number:556990	715 South Blvd. East, Suite 201 Rochester Hills,MI,48307 United States	Vicki Dobberowsky Karen Ostdiek	dobberowskyv@hendersonglass.com unknown@no-reply.com	248-829-4786 248-829-4729
Schena Roofing & Sheet Metal Co., Inc. Org. Number:556995	28299 Kehrig Chesterfield,MI,48047 United States	Mr. Anthony Schena Jill Hawks	aschena@schenaroofting.com unknown@no-reply.com	586-949-4777 586-949-4777 222
Saber Building Services, Inc Org. Number:557029	3601 Joslyn Road Auburn Hills,MI,48326 United States	Joanne Saber	joanne@saberbuildingservices.com	248-598-5255
DRV Contractors Org. Number:557039	51667 Oro Drive Shelby Twp.,MI,48315 United States	Ryan Vctor	rvctor@drvcompanies.com	586-247-6480
SJR Pavement Repair, Inc. Org. Number:557053	22120 Ryan Rd. Warren,MI,48091 United States	Robert Chapman	rac@wowway.com	586-755-4206
White Construction Org. Number:557083	1120 W. Baltimore Detroit,MI,48202 United States	W. Bernard White	unknown@no-reply.com	313-872-6700 102
Entech Staffing Org. Number:557165	1800 Crooks Road Troy,MI,48064 United States	Kathy Camara Colleen Myers	unknown@no-reply.com cmyers@teamentech.com	248-743-1430 248-743-1466
William E. Walter, Inc. Org. Number:557178	1921 Howard Avenue Flint,MI,48501 United States	Kyle Henney John D. Walter	khenney@williamewalter.com jwalter@williamewalter.com	810-232-0740 810-232-7459
CMA Design Services Org. Number:557182	P.O. Box 183392 Shelby Township,MI,48318 United States	Tony Cappussi	info@cmadesignservices.com	586-726-1043
A.F.Bellisario, Inc. Org. Number:557189	245 Tilden Pontiac,MI,48341 United States	Tony Bellisario	unknown@no-reply.com	248-310-0329
J.R. Mathews, Inc Org. Number:557205	22650 Maple Farmington,MI,48336 United States	James Mathews Christine Corrie	ccorrie@twmi.rr.com ccorrie@twmi.rr.com	248-474-3642 248-474-3642
MIDWEST PAVEMENT CONTRACTING, INC Org. Number:557321	2530 E BUNO MILFORD,MI,48381 United States	GEORGE S. BUCHANAN DAVID MCINTYRE	unknown@no-reply.com davidmcintyre@midwestpavement.com	248-684-9443 248-684-9443

Organization	Address	Contact	Email	Phone
Wesco Distribution Org. Number:557380	33162 sterling ponds Sterling Heights,MI,48312 United States	Mike Rudolph Bill Mason	mrudolph@wesco.com wlmason@wesco.com	586-276-6394 586-276-6388
Professional Building Maintenance Org. Number:557399	15201 E. Eleven Mile Road Roseville,MI,48066 United States	Tom Bruce	tpgcontractadmin@tpg-usa.com	313-496-3500 1007
greg davis landscaping Org. Number:557411	471 renaud rd. grosse pointe woods,MI,48236 United States	greg davis	unknown@no-reply.com	313-884-1409
Zuniga Cement Construction Inc. Org. Number:557436	22500 Ryan Rd Warren,MI,48091 United States	Tomas Zuniga	unknown@no-reply.com	586-772-5400
Concraft Inc Org. Number:557572	1171 Centre Road Auburn Hills,MI,48326 United States	Tony Crimando Mary Ann Crimando	tony@concraft.com maryann@concraft.com	248-276-9400 248-276-9400
Poe Restoration & Waterproofing Org. Number:557599	13401 Cloverdale St. Oak Park,MI,48237 United States	John Poe Jason Schumacher	john@poerestoration.com unknown@no-reply.com	248-505-2623 248-360-7788
C.A. Hull Co., Inc. Org. Number:557660	8177 Goldie Rd Walled Lake,MI,48390 United States	Rich White Dave Turner	rwhite@cahull.com dturner@cahull.com	248-694-8020 248-694-8032
GZA GeoEnvironmental, Inc. Org. Number:557704	19500 Victor Parkway, Suite 300 Livonia,MI,48152 United States	Walter Kosinski	walter.kosinski@gza.com	734-462-0207
E.T. MacKenzie Company Org. Number:557711	4248 West Saginaw Highway Grand Ledge,MI,48837 United States	Micheal Marks Michael Marks	unknown@no-reply.com unknown@no-reply.com	517-627-8408 517-627-8408
Brenca Contractors, Inc. Org. Number:557766	26079 Schoenherr Rd. Warren,MI,48089 United States	Karen Lassiter Jim Battle	brenca@flash.net jbattle@brenca.net	586-758-6000 17 586-758-6000
DRC Contract Cleaning Org. Number:557780	960 Biddle Ave. Wyandotte,MI,48192 United States	Robin Jankowski	unknown@noreply.com	734-282-2350
A. M. Services, Inc Org. Number:557928	3460 E. Ellsworth Road Ann Arbor,MI,48108 United States	Peter Lawrence	peterlawrence@amservicesinc.com	734-973-0930

Organization	Address	Contact	Email	Phone
George W. Auch Company Org. Number:557946	65 University Drive Pontiac,MI,48342 United States	Shawn PDebo Shawn Debo	sdebo@auchconstruction.com sdebo@auchconstruction.com	2483225531 248-334-2000
VHM Enterprise, INC Org. Number:558043	24151 Telegraph Rd., Suite 180 Southfield,MI,48033 United States	Vasilios Madias	billmadias@vhmenterprises.com	313-600-7111
DeMaria Building Company Org. Number:558105	3031 West Grand BlvdSuite 624 Detroit,MI,48202 United States	Darren Murray	darren@demariabuild.com	313-870-2800
Mihm Enterprises, Inc. Org. Number:558190	4065 36th Street Hamilton,MI,49419 United States	Bob Ziman	bob@mihmenterprises.com	269-751-5522
Dows Equipment Service Inc. Org. Number:558206	6715 Brandt Romulus,MI,48174 United States	Don Opland	donpland@dowsequipment.com	734-722-3697 11
Mando Construction Inc. Org. Number:558255	75 Lafayette Street, Suite 100 Mount Clemens,MI,48043 United States	Nick DeGrego	jeff@mandoinc.com	586-222-3990
Mark 1 Restoration Services Org. Number:558257	19035 w. davison detroit,MI,48223 United States	dave tycocki Kelly Dallo	dave@mark1restoration.com kelly@mark1restoration.com	313-493-3785 313-493-3785
OnSite Solutions Inc Org. Number:558311	12725 Stark Road Livonia,MI,48150 United States	Jamel Esse	unknown@no-reply.com	877-726-2738
Hamlett Engineering Sales DBA HESCO Org. Number:558357	28838 Van Dyke Warren,MI,48093 United States	John Dolan Heather Brawner	john.dolan@hesco-mi.com heather@hesco-mi.com	8103348520 8103348520 586-978-7
Qualified Construction Corp Org. Number:558369	4706 Product Drive #5 Wixom,MI,48393 United States	Glenn Hofmeister	glenhof@comcast.net	248-684-0005
Spence Brothers Org. Number:558406	203 S. Washington Ave, Suite 360 Saginaw,MI,48607 United States	Wayne Hofmann Laurie A.Dishaw	bids@spencebrothers.com bids@spencebrothers.com	989-752-0400 989-752-0400
Meridian Restoration Org. Number:558463	304 W. Chisholm Street Alpena,MI,49707 United States	William McConnell Paul McConnell	Bill@meridianrestore.com paul@meridianrestore.com	517-625-5969 517-625-5969

Organization	Address	Contact	Email	Phone
Brien's Services, Inc. Org. Number:558465	815 N. Union Milford,MI,48381 United States	Brien Worrell	brien@briensservices.com	248-685-7276
Envision Builders Inc. Org. Number:558482	28036 Oakland Oaks Ct Wixom,MI,48393 United States	JoAnne Oliver Harold Oliver	joanne@envisionbuilders.net holiver@envisionbuilders.net	248-305-8181 248-305-8181
Garrett Door Co. Org. Number:558510	300 W. Montcalm Ave Pontiac,MI,48342 United States	Vicky Hill	vic330@sbcglobal.net	248-333-2887
DMC Consultants, Inc. Org. Number:558520	13500 Foley Street Detroit,MI,48227 United States	Mike Chaudhary, MBA, PMP	unknown@no-reply.com	313-491-1815 22
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First Contracting Inc Org. Number:1514179	701 S MAIN ST OVID,MI,48866-9715 United States	Will McNamara Jennifer Larrison	will@firstcontracting.net jen@firstcontracting.net	9898341500 9898341500
DCR Services & Construction, Inc. Org. Number:1522429	828 S. Dix Street Detroit,MI,48217 United States	Mary Williams Dwight E.Blyue	mwilliams@dcr-services.com dwight@dcr-services.com	3132218500 3132218500
Tiles in Style DBA Taza Supplies Org. Number:1524340	1212 S Naper Blvd Ste 119-109 Naperville,IL,60527 United States	Mariam Ezzy	aalam@tilesinstyle.com	6303862252
Holcomb Enterprises LLC Org. Number:1528203	6660 W Fritchie Rd Port Clinton,OH,43452-8408 United States	Matthew Holcomb	mati@holcombent.com	4193661881 4193661881
power lighting & technical services Org. Number:1530201	10824 west chicago, suite 200 detroit,MI,48235 United States	Martin Paris	powerlitetech@gmail.com	3133638686
DeBuck Construction Inc Org. Number:1536407	6741 AUBURN Rd Utica,MI,48317 United States	Giulio Galui	estimates@debuckconstruction.com	(586) 201-1316 5867261528
Blind Theory Org. Number:1547024	10 truax st Long Branch,NJ,07740 United States	Yitzy Nagar	ynagar81@gmail.com	7322361641
A WYNN ROOFING LLC Org. Number:1558400	11740 CARPENTER RD MILAN,MI,48160 United States	ANDREW WYNN	AWYNNCOMMERCIALROOFING@GMAIL.COM	7342394703
Jenkins Construction, Inc. Org. Number:1561515	985 E Jefferson Ave Detroit,MI,48207 United States	James Jenkins III	jj@jenkinsconstruction.com	3136257200
Blanchard Electrical Service Org. Number:1573330	11440 Chapman Blanchard,MI,49310 United States	Ronald WPhillips	muri73@hotmail.com	989-304-0051 3132685898
Davis & Company Org. Number:1581295	489 w beard rd Perry,MI,48872 United States	Travis SRhodes	Travis.davisandcompany@gmail.com	517 6144577

Organization	Address	Contact	Email	Phone
Machine Ethics Org. Number:1586267	1889 Sun Dolphin Rd Muskegon,MI,49444 United States	Jessica Larson	accounting@machineethicsllc.com	2317397800
Winn Electric LLC Org. Number:1595075	32038 Harvard st. Westland,MI,48186 United States	Kathleen Winn	kathy@winnelectricllc.com	7349859214
The Chenoweth Group Org. Number:1599838	2368 Oklahoma Avenue Rochester hills,MI,48309 United States	Grant Chenoweth	grant.chenoweth@chenowethcompanies.com	2488724335
King & George, LLC Org. Number:1600272	320 Hemphill St. Fort Worth,TX,76104 United States	Dean Bailey	dean.bailey@kinggeorge.us	8172008578
Burton And Associates Org. Number:1613429	18877 W. 10 Mile Rd Suite 250 Southfield,MI,48076 United States	Mary Burton	mburton@burtonassociates.net	3135884972 7008
Schulze Law & Consulting PLLC Org. Number:1618649	40950 Woodward, Ste 130 Bloomfield Hills,MI,48304 United States	Jessica Dadas-Schulze	jessica@schulze-lawfirm.com	2489286662
Harris Design & Construction Services Org. Number:1637104	2512 West Grand Blvd Detroit,MI,48208 United States	Karl Harris	kharris@harrisdesignconstruction.com	3134443307
Paramount Electric Org. Number:1652978	5151 Wilby Shelby Twp,MI,48317 United States	James Vanker	jimsvanker@gmail.com	5868730420
pranam globaltech inc Org. Number:1662594	28980 joy road livonia,MI,48150 United States	Vipul Patel	vipul.patel@pranamglobaltech.com	7348554960
Royal West Roofing Org. Number:1666654	51 Summit St Brighton,MI,48116 United States	Jason Wilkerson	jason@royalwestroofing.com	810-360-0412
Martha Brown Custom Buildres LLC Org. Number:1669982	10076 sheridan rd burt,MI,48417 United States	Martha brown	mmrsmjbrown@aol.com	9898602091
Patriot Group Construction Org. Number:1672158	1004 W. Hurd Road Monroe,MI,48162 United States	Scott Stowitts	sstowitts@patriotgroup.us	2482341255

DOCUMENT 00 91 00

ADDENDA

ADDENDUM NUMBER 1

DATE: May 26, 2020

PROJECT: Fraser Seniors Housing – Balcony and Door Improvements

PROJECT NUMBER: 0190-0435

OWNER: City of Fraser

ARCHITECT/ENGINEER: Anderson, Eckstein & Westrick, Inc.

TO: Prospective Bidders

This Addendum forms a part of the Contract Documents and modifies the Bidding Documents dated April 2020; Addendum Number 1 issued May 26, 2020, with amendments and additions noted below.

This Addendum consists of (10) total pages.

The following changes to and/or clarifications of the Contract Documents will be incorporated in said Contract Documents and such changes shall be allowed for in the price bid by the Contractor, such that the price indicated in the Proposal shall represent the conditions as set forth in the original Contract Documents as modified by this Addendum.

Acknowledgment of receipt of this Addendum and the Bidder's Acceptance of these revised conditions prior to submittal of his bid shall be indicated by adding the Addendum number in the space provided in the Bid Form. Failure to do so may disqualify the Bidder.

A. ADDITIONAL INFORMATION / CONTRACTOR QUESTIONS:

1. None

B. DOCUMENT REVISIONS:

1. Sheet A001(Revised)
 - a. Updated Phasing Plan
2. Specification Section 00 20 00 (Revised)
 - a. Updated Project Description
3. Specification Section 00 41 00 (Revised)
 - a. Updated bid form

C. ATTACHMENTS:

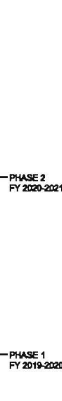
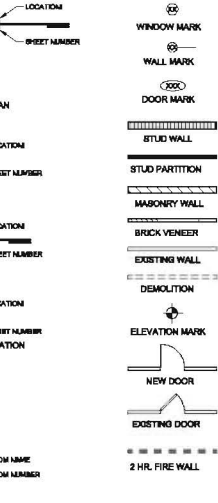
1. Drawing and Specification Set
 - a. "Fraser Seniors Housing_Addendum 1_200526"

End of Addenda

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

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OR



05-09-2008	ACCOUNTING #1
05-07-2008	BO-EMILE
05-05-2008	CHANCE REMOVED
04-17-2008	BO-EMILE C. CHANCE
DATE	SUBMITTALS/REVISIONS

FRASER SENIOR HOUSING BALCONY IMPROVEMENTS

GENERAL PROJECT INFORMATION

CITY OF FRASER

☒ PRELIMINARY	☐ CONSTRUCTION	☐ RECORD
DRAWN BY BPK	CHECKED BY JBA	DATE 04-14-20

811 Know what's below. Call 72 hours before you dig.

PRIOR TO CONSTRUCTION, ALL LOCATIONS AND DEPTHS OF EXISTING OVERHEAD AND UNDERGROUND UTILITIES, IN CONFLICT WITH THE CONSTRUCTION OF THESE PROPOSED IMPROVEMENTS SHALL BE VERIFIED IN THE FIELD. DURING THE CONSTRUCTION, THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL UTILITIES THAT ARE DISCOVERED. (ALL COSTS FOR UTILITY LOCATION, VERIFICATION, SUPPORT AND PROTECTION SHALL BE INCLUDED IN THE PROPOSED PAY ITEM COLLECTING WITH THIS UTILITY).

DURING CONSTRUCTION, THE CONTRACTOR SHALL USE EXTREME CAUTION WHEN OPERATING NEAR HOT AND ALL OVERHEAD AND / OR BURIED UTILITIES.

PROJECT NO. 0190-0135

0180-4433

U.S. DEPARTMENT OF JUSTICE
ADMINISTRATIVE PAGE 2

A001

CONTINUED FROM PAGE 10

REQUEST FOR PROPOSAL
City of Fraser
Fraser Seniors Housing - Balcony Improvements

PROJECT

Fraser Seniors Housing
Balcony Improvements

AEW Project No. 0190-0435

OWNER

City of Fraser
33000 Garfield Road
Fraser
Michigan, 48026

LOCATION

Fraser Seniors Housing
34950 Hidden Pine Drive
Fraser, Michigan 48026

ARCHITECT/ENGINEER

AEW Inc.
51301 Schoenherr Road
Shelby Township,
Michigan 48315
(586) 726-1234

DESCRIPTION

The scope of work involved for this project is as follows:
Improvements to an existing 72 unit (24 ground floor and 48 balconies). Adding additional structural support to 48 existing balconies. Also, new railings and decking for each balcony. New sliding patio and machinal room doors for 72 units.
This project will be done in three phases over the next three years. Phase 1: 36 (12 ground and 24 balcony) units in FY '19-'20. Phase 2: 18 (6 ground and 12 balcony) units in FY '20-'21. Phase 3: 18 (6 ground and 12 balcony) units in FY '21-'22.

BID SUBMISSION/ DELIVERY OF PROPOSAL

Electronic - In response to COVID-19 pandemic, the City of Fraser bid submission process is changing. The bidder must submit its proposal, all attachments, and any modifications or withdrawals electronically through MITN. Where ever possible, the bidder should submit all documents in a modifiable (native) format (examples include but are not limited to: Microsoft Word or Excel and Google Docs or Sheets). In addition to submitting documents in a modifiable format, the bidder may also submit copies of documents in PDF. Bidder's failure to submit a proposal as required may result in disqualification. The proposal and attachments must be fully uploaded and submitted prior to the proposal deadline. **Do not wait until the last minute to submit a proposal. MITN will not** allow a proposal to be submitted after the proposal deadline identified in the solicitation, even if a portion of the proposal has been uploaded. Emailed bid submissions will NOT be accepted.

Questions on how to submit information or how to navigate in the MITN system should be referred to MITN. The Solicitation Manager will not provide assistance related to the submittal of the proposal and all attachments. Responsibility for a complete submission lies with the bidder.

Proposals must be uploaded to MITN by 2:00 pm, local time; **Thursday, May 28, 2020**. Bids will be opened electrically in the offices of the City Clerk immediately thereafter.

PRE-BID MEETING

A mandatory pre-bid meeting will be held at the Fraser Seniors Housing Complex at 34950 Hidden Pine Drive, Fraser MI 48026 on **Thursday, May 14, 2020 at 10:00am**. Pre-bid questions shall be submitted to the Architect before May 19, 2020 1:00 pm, local time.

DOCUMENTS

This solicitation, along with all attachments may be downloaded from the Michigan Intergovernmental Trade Network (MITN) at www.mitn.info. Documents shall be available on or after **May 7, 2020 at 2:00pm** local time. Any and all Addenda issued by the City of Fraser must be viewed or downloaded from the above listed website. Questions may be submitted via email to skelley@AEWINC.com. Be sure to include "**0190-0435 Fraser Seniors Housing - Bid Questions**" in the subject line of the email. Questions must be submitted by **Tuesday, May 19 at 1:00pm**. Responses will be issued by **Tuesday, May 19 at 4:00pm**.

BID GUARANTEE AND CONTRACT SECURITY

Each bid proposal shall be accompanied by a certified check, bank draft or satisfactory bid bond in an amount of 5% of the maximum bid amount. Checks shall be made payable to the City of Fraser. Bids may not be withdrawn for a period of sixty (60) calendar days after receipt of bids. The successful bidder will be required to furnish the required insurance and bond certificates.

RIGHTS OF THE OWNER

The Owner reserves the right to reject any or all proposals and to waive irregularities in bidding, or to accept the lowest responsible proposal that, in the opinion of the Owner, will serve his best interest.

DATED: May 2020

City of Fraser

SECTION 00 41 00 - PROPOSAL FORM/ALL TRADES

Name of Contractor

Address, City, Zip

Phone #/Fax #

Email Address

PROJECT

Fraser Seniors Housing - Balcony Improvements.

OWNER

City of Fraser
33000 Garfield Road
Fraser, MICHIGAN 48026

ARCHITECT

ANDERSON ECKSTEIN & WESTRICK
51301 SCHROENHER ROAD
SHELBY TOWNSHIP, MICHIGAN 48315

BASE PROPOSAL

Pursuant to and in compliance with the Invitation to Bid and the Instructions to Bidders, and having carefully examined the Bidding Documents with the Owner to complete the work in accordance with the said Bidding Documents for the sum of:

Phase 1 (36 Unites):

(Sum to be written out)

\$ _____

Phase 2 (18 Unites):

(Sum to be written out)

\$ _____

Phase 3 (18 Unites):

(Sum to be written out)

\$ _____

TIME OF COMPLETION

The undersigned agrees to complete the work covered by this proposal within 120 calendar days which includes Saturdays, Sundays, and Holidays to run consecutively after date of notice to proceed with work.

VOLUNTARY ALTERNATES

The following voluntary alternates are offered by the bidder. The undersigned agrees the amounts indicated below shall be added to or deducted from the Base Bid, as the case may be, for each alternate which is accepted.

<u>Description of Voluntary Alternates</u>	<u>Add</u>	<u>Deduct</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

CITY OF FRASER
FRASER SENIORS HOUSING
ADDENDUM NO. 1
PRICE GUARANTEE

0190-0435

MAY 26, 2020

The undersigned proposes that the price stated in this Proposal is guaranteed for sixty (60) consecutive days from bid date.

TAXES

The undersigned acknowledges that the price stated above includes all taxes of whatever character or description.

SUPPLEMENTAL FEES

For additional work performed upon instruction of the Owner by subcontractors of the undersigned, add to the subcontractor's prices for such additional work a fee of 5% which includes all the charges of the undersigned for overhead and profit.

Any additional work performed upon instructions of the Owner by persons other than the subcontractors of the undersigned, the charges will be actual cost of all labor and materials (less all discounts) plus the fee of 5% which includes all the charges of the undersigned for overhead and profit and to which shall be added the actual cost of insurance and taxes.

Each proposal covering extra work shall be accompanied with complete itemized materials and labor break downs.

For all revisions involving the deletion of contract work, it is agreed that full credit shall be given the Owner for such work deleted, including overhead and profit as quoted hereinbefore.

ADDENDA

If any addenda or bulletins covering changes to the Bidding Documents have been received during the bidding period, the bidder shall fill in their numbers and dates which acknowledges having received same, and having included in this Proposal the work involved:

Addendum #1 Dated 5/26/2020

BID SECURITY

A bid bond executed by a U.S. Treasury Listed Surety Company acceptable to The **City of Fraser** or a cashier's check in the amount of 5% of the sum of the proposal payable to the **City of Fraser** shall be submitted with each proposal. All proposals shall be firm for a period of sixty (60) days.

PERFORMANCE, LABOR, AND MAINTENANCE AND GUARANTEE BOND

Successful bidders will be required to furnish a U.S. Treasury Listed Company Performance, Payment, and Maintenance and Guarantee Bond in the amount of 100% of their bid. The cost of the Bond shall be included in each proposal.

The **City of Fraser** reserves the right to reject any and/or all bids in whole or in part and to waive any informality therein. The **City of Fraser** reserves the right to accept the bid which in its opinion, is in the best interest of the Owner.

FAMILIAL DISCLOSURE

Bidder has included Section 00401 Familial Disclosure Form (bid will not be read without this form)

NEGOTIATION

The undersigned agrees that, should the overall cost exceed the funds available, he will be willing to negotiate with the Owner and Architect for the purpose of making further reductions in the Contract work, and shall agree to give full credit for all such reductions in the work requested by the Owner, including full value of labor, materials, and subcontract work and reasonable proportionate reductions in overhead and profit, thereby arriving at an agreed upon Contract price.

CITY OF FRASER
FRASER SENIORS HOUSING
ADDENDUM NO. 1
CONTRACT EXECUTION

0190-0435

MAY 26, 2020

The undersigned agrees to execute a Contract for work covered by this Proposal, provided that he be notified of its acceptance within sixty (60) days after the opening of bids.

The undersigned hereby declares that he has the legal status checked below

() Individual

() Partnership having the following partners:

() Corporation incorporated under the State laws of:

This proposal is submitted in the name of, and notice of acceptance should be mailed, faxed, or delivered to:

Date:

Firm's Name:

Phone No. ()

By:

(Signature)

In the presence of :

Title:

END OF SECTION 00 41 00

**SPECIFICATIONS FOR
GENERAL CONSTRUCTION OF:**

City of Fraser
Fraser Seniors Housing – Balcony Improvements
34950 Hidden Pine Drive
Fraser, Michigan 48026

Fraser,
Michigan

AEW PROJECT NO. 0190-0435

DATE: May 7, 2020

ANDERSON, ECKSTEIN AND WESTRICK, INC.
51301 SCHOENHERR ROAD
SHELBY TOWNSHIP, MICHIGAN 48315
(586) 726-134

<u>Section Number</u>	<u>Section Name</u>	<u>No. Pages</u>
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CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435
REQUEST FOR PROPOSAL

MAY 7, 2020

City of Fraser
Fraser Seniors Housing - Balcony Improvements

PROJECT

Fraser Seniors Housing
Balcony Improvements

AEW Project No. 0190-0435

OWNER

City of Fraser
33000 Garfield Road
Fraser
Michigan, 48026

LOCATION

Fraser Seniors Housing
34950 Hidden Pine Drive
Fraser, Michigan 48026

ARCHITECT/ENGINEER

AEW Inc.
51301 Schoenherr Road
Shelby Township,
Michigan 48315
(586) 726-1234

DESCRIPTION

The scope of work involved for this project is as follows:
Improvements to an existing 72 unit (24 ground floor and 48 balconies). Adding additional structural support to 48 existing balconies. Also, new railings and decking for each balcony. New sliding patio and machinal room doors for 72 units.
This project will be done in two phases over the next two years. 36 (12 ground an 24 balcony) units in FY 2020 and 36 (12 ground an 24 balcony) units in FY 2021.

BID SUBMISSION/ DELIVERY OF PROPOSAL

Electronic - In response to COVID-19 pandemic, the City of Fraser bid submission process is changing. The bidder must submit its proposal, all attachments, and any modifications or withdrawals electronically through MITN. Where ever possible, the bidder should submit all documents in a modifiable (native) format (examples include but are not limited to: Microsoft Word or Excel and Google Docs or Sheets). In addition to submitting documents in a modifiable format, the bidder may also submit copies of documents in PDF. Bidder's failure to submit a proposal as required may result in disqualification. The proposal and attachments must be fully uploaded and submitted prior to the proposal deadline. **Do not wait until the last minute to submit a proposal. MITN will not** allow a proposal to be submitted after the proposal deadline identified in the solicitation, even if a portion of the proposal has been uploaded. Emailed bid submissions will NOT be accepted.

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE

0190-0435

MAY 7, 2020

Questions on how to submit information or how to navigate in the MITN system should be referred to MITN. The Solicitation Manager will not provide assistance related to the submittal of the proposal and all attachments. Responsibility for a complete submission lies with the bidder.

Proposals must be uploaded to MITN by 2:00 pm, local time; **Thursday, May 28, 2020**. Bids will be opened electrically in the offices of the City Clerk immediately thereafter.

PRE-BID MEETING

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DOCUMENTS

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BID GUARANTEE AND CONTRACT SECURITY

Each bid proposal shall be accompanied by a certified check, bank draft or satisfactory bid bond in an amount of 5% of the maximum bid amount. Checks shall be made payable to the City of Fraser. Bids may not be withdrawn for a period of sixty (60) calendar days after receipt of bids. The successful bidder will be required to furnish the required insurance and bond certificates.

RIGHTS OF THE OWNER

The Owner reserves the right to reject any or all proposals and to waive irregularities in bidding, or to accept the lowest responsible proposal that, in the opinion of the Owner, will serve his best interest.

DATED: May 2020

City of Fraser

SECTION 00 21 13 - INSTRUCTIONS TO BIDDERS

DOCUMENTS

Bidding documents consist of plans and specifications as prepared by Anderson, Eckstein & Westrick, Shelby Township, Michigan.

Bid documents can be downloaded from the Michigan intergovernmental Trade Network (MITN) website at www.mitn.com beginning **May 7, 2020 after 2:00pm.**

BIDDING DOCUMENTS

The Bidding Documents consist of the following:

The Drawings as enumerated in Section 00 85 10, Index of Drawings.

The Specifications as enumerated in the Table of Contents.

All other documents as provided for in Article 1, Paragraph 1, Section 1 of the General Conditions as modified.

EXAMINATION

Each bidder shall examine the Bidding Documents and satisfy himself about the extent of the proposed work by personal examinations of the site and surroundings, and make his own estimate therefrom of the facilities and difficulties attending the performance and completion of the job.

No additional compensation will be allowed on account of conditions which could be determined by examining the Bidding Documents or the site.

INTERPRETATION

If any person contemplating submitting a bid is in doubt as to the true meaning of any part of the Drawings, Specifications, or other Bidding Documents, he must submit to the Architect a written request for an interpretation thereof. If such an interpretation is not requested, the bids will be presumed to be based upon the interpretation and directions given by the Architect after Contract award, in accordance with provisions of the Contract. Neither the Owner nor the Architect will be responsible for any

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING

BID ISSUE

0190-0435

MAY 7, 2020

verbal explanations or interpretations of the Bidding Documents.

Every request for such interpretation should be in writing, addressed to the Architect at his office, and to be given consideration, must be received at least ten (10) days prior to the date fixed for the opening of bids. Any and all such interpretations, and any supplemental instructions will be in the form of written addenda to the Bidding Documents which, if issued, will be mailed to all prospective bidders (at the respective address furnished for such purposes) prior to the date fixed for the opening of bids. All addenda so issued shall become part of the Bidding Documents.

SUBSTITUTIONS

To obtain approval to use unspecified products, bidders shall submit written requests at least five (5) days before the bid date. Requests received after this time will not be considered. Requests shall clearly describe the product for which approval is asked, including all data necessary to demonstrate acceptability. If the product is acceptable, the Architect will approve it in an Addendum issued to all prime bidders on record.

BASIS OF BID

A single lump sum proposal is being entertained for the complete work of this proposal.

Partial or segregated bids or assignments will not be considered. Include quotes for all alternates and unit prices; failure to do so may result in rejection of the proposal.

PREPARATION

Proposal shall be submitted on the form bound in these specifications, Form of Proposal, in original form without erasures, interlineations or alterations.

Proposals must be filled out in ink or typewritten in duplicate. Blank spaces in the proposals must be filled in and no changes shall be made to the phraseology of the proposal. Quotes shall be entered in verbal and numeric forms. In case of a discrepancy between the written and the numeric form, the written form shall govern.

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING

BID ISSUE

0190-0435

MAY 7, 2020

All bids shall be signed and dated in longhand.

Bids which are not signed by the individual making them should have attached thereto a power of attorney, evidencing authority to act as agent for the person whom it is signed.

Bids which are signed for a partnership should be signed by one of the partners or by an attorney-in-fact. If signed by an attorney-in-fact, evidence of authority to sign the bids shall be attached.

Bids which are signed for a corporation should have the correct corporate name thereon and the signature of the president or other officer legally able to contract in the name of the corporations. In addition, a signed Secretary's Certificate evidencing the authority of the Officer to contract in the name of the corporation shall be included. Any proposal submitted by a corporation shall bear its seal.

BID SECURITY

The successful bidders securities will be retained until they have signed the Contract and furnished the required payment and performance bonds. The Owner reserves the right to retain the security of the next two lowest bidders for each contract until the lowest bidders enter into contract, or until sixty (60) days after the bid opening, whichever is the shorter. All other bid security will be returned as soon as practicable. If any bidder refuses to enter into a Contract, the Owner will retain his Bid Security as liquidated damages, but not as a penalty.

SUBCONTRACTORS

The Owner and Architect reserve the right to require of bidders tentatively selected for consideration in the awarding of the Contract, a list of the subcontractors whom the Contractor intends to employ.

The Owner reserves the right to disapprove the use of any proposed subcontractor, and in such event, the bidder submitting such subcontractor shall submit another such subcontractor in like manner within the time specified by the Owner. The Owner reserves the right to reject any bid if such information required by the Owner is not submitted as above indicated.

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING
BID ISSUE
SUBMITTAL

0190-0435

MAY 7, 2020

Electronic - In response to COVID-19 pandemic, the City of Fraser bid submission process is changing. The bidder must submit its proposal, all attachments, and any modifications or withdrawals electronically through MITN. Where ever possible, the bidder should submit all documents in a modifiable (native) format (examples include but are not limited to: Microsoft Word or Excel and Google Docs or Sheets). In addition to submitting documents in a modifiable format, the bidder may also submit copies of documents in PDF. Bidder's failure to submit a proposal as required may result in disqualification. The proposal and attachments must be fully uploaded and submitted prior to the proposal deadline. **Do not wait until the last minute to submit a proposal. MITN will not** allow a proposal to be submitted after the proposal deadline identified in the solicitation, even if a portion of the proposal has been uploaded. Emailed bid submissions will NOT be accepted.

Questions on how to submit information or how to navigate in the MITN system should be referred to MITN. The Solicitation Manager will not provide assistance related to the submittal of the proposal and all attachments. Responsibility for a complete submission lies with the bidder.

WITHDRAWAL

Proposals for base bids may not be withdrawn for a period of sixty (60) days after the time established for the receiving of proposals. Bidders may withdraw at any time prior to the time set for the receiving of proposals.

IRREGULARITIES

The Owner reserves the right to disqualify Bids before or after opening, upon evidence of collusion with intent to defraud, or other illegal practices upon the part of the bidder.

The Owner also reserves the right to reject any or all bids in whole or in part and to waive any informalities therein.

Any error and/or omission in the proposal form or any other irregularity as a result of negligent preparation shall not furnish

CITY OF FRASER, MICHIGAN
FRASER SENIORS HOUSING

BID ISSUE

0190-0435

MAY 7, 2020

cause for relief for any damages resulting therefrom, nor in any way relieve the Contractor from fulfillment of all contractual obligations as provided for in the Bidding Documents.

TAXES AND CONTRIBUTIONS

Proposal, unit prices, alternate prices stated include all taxes or contributions required by bidders business.

Michigan State sales tax is applicable to this work.

OPENING

Proposals will be publicly opened and read aloud.

BID BREAKDOWN CONSTRUCTION INFORMATION

Upon notice from the Architect, the low bidders shall submit a detailed cost breakdown of all work covered by the Bidding Documents. The breakdown shall show quantity of material and labor, units of material and labor, material cost, labor cost and total cost.

AWARD OF CONTRACT

The Contract will be awarded to the lowest responsible bids, complying with the terms of the Bidding Documents, with full consideration of alternates.

EXECUTION OF CONTRACT

The Owner reserves the right to accept any and all bids, or to negotiate contract terms with the various bidders when such is deemed by the Owner to be in his best interest.

END OF SECTION 00 21 13

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SECTION 00 40 10 - FAMILIAL DISCLOSURE STATEMENT

All Bidders must complete the following familial disclosure form in compliance with MCL 380.1267 (Public Act 232 of 2004) and attach this information to the bid.

By the attached sworn and notarized statement we are disclosing the following familial relationship(s) that exists between the owner or any employee of the bidder and any member of the Board of trustees, or employees of the **City of Fraser** and will not accept a Bid that does not include this sworn and notarized disclosure statement.

Disclose any familial relationship and complete the form below in its entirety:

The following are familial relationships as described above (provide employee name, family contact name, family contact position, and familial relationship or NONE.)

PRINT:

Company Name _____ Phone _____

Street Address _____

City / State / Zip _____

Company Officer _____ Title _____

Officer's Signature _____ Date _____

STATE OF MICHIGAN)
) SS
COUNTY OF)

On this _____ day of _____, 20____, before me a Notary Public in and for said county, personally appeared _____ agent of the said firm _____ and who acknowledged the same to be his free act and deed as such agent.

Notary Public _____ Expiration Date _____

Seal Imprint:

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SECTION 00 40 30 NON-DISCRIMINATION IN EMPLOYMENT

TO _____

Name of union or organization of workers

The undersigned currently holds contract(s) with _____ (Applicant's Name) involving funds or credit of the U.S. Government of (a) subcontract(s) with a prime contractor holding such contract(s).

You are advised that under the provisions of the above contract(s) or subcontract(s) and in accordance with Executive Order 11246, dated September 24, 1965, the undersigned is obliged not to discriminate against any employee or applicant for employment because of race, color, creed, or national origin. This obligation not to discriminate in employment includes, but is not limited to the following:

HIRING, PLACEMENT, UPGRADING, TRANSFER, DEMOTION, RECRUITMENT, ADVERTISING, SOLICITATION FOR EMPLOYMENT, TRAINING DURING EMPLOYMENT, RATES OF PAY OR OTHER FORMS OF COMPENSATION, SELECTION FOR TRAINING INCLUDING, APPRENTICESHIP, LAYOFF OR TERMINATION.

This notice is furnished you pursuant to the provisions of the above contract(s) or subcontract(s) and Executive Order 11245. Copies of this notice will be posted by the undersigned in conspicuous places available to employees or applicants for employment.

PRINT:

Company Name _____ Phone _____

Street Address _____

City / State / Zip _____

Company Officer _____ Title _____

Officer's Signature _____ Date _____

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NON-COLLUSION AFFIDAVIT

County _____)
) SS:

_____ being first
duly sworn, deposes and says that he is the

(Individual, Partner, Corporate Officer)

making the foregoing proposals or bids; that such bids are genuine and not collusive or sham; such bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in sham a bid, or that such other person shall refrain from bidding and has not in any manner, directly with any person, to fix the bid price of afferent or any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Joint Purchasers or any person or persons proposal are true; and further, that such bidder has not, directly or indirectly submitted this bid, or the contents thereof, or divulged information or data relative thereto any association or to any member or to any member or agent thereof.

Sworn to and subscribed before me this _____ day of
_____, 20_____.

Notary Public

My commission expires on _____

BIDDER: THIS AFFIDAVIT MUST BE COMPLETED, SIGNED, NOTARIZED
AND INCLUDED IN YOUR BID SUBMISSION.

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SECTION 00 41 00 - PROPOSAL FORM/ALL TRADES

Name of Contractor

Address, City, Zip

Phone #/Fax #

Email Address

PROJECT

Fraser Seniors Housing - Balcony Improvements.

OWNER

City of Fraser
33000 Garfield Road
Fraser, MICHIGAN 48026

ARCHITECT

ANDERSON ECKSTEIN & WESTRICK
51301 SCHROENHER ROAD
SHELBY TOWNSHIP, MICHIGAN 48315

BASE PROPOSAL

Pursuant to and in compliance with the Invitation to Bid and the Instructions to Bidders, and having carefully examined the Bidding Documents with the Owner to complete the work in accordance with the said Bidding Documents for the sum of:

(Sum to be written out)

\$ _____

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TIME OF COMPLETION

The undersigned agrees to complete the work covered by this proposal within 120 calendar days which includes Saturdays, Sundays, and Holidays to run consecutively after date of notice to proceed with work.

VOLUNTARY ALTERNATES

The following voluntary alternates are offered by the bidder. The undersigned agrees the amounts indicated below shall be added to or deducted from the Base Bid, as the case may be, for each alternate which is accepted.

<u>Description of Voluntary Alternates</u>	<u>Add</u>	<u>Deduct</u>
1. _____	_____	_____
2. _____	_____	_____
1. _____	_____	_____
2. _____	_____	_____

PRICE GUARANTEE

The undersigned proposes that the price stated in this Proposal is guaranteed for sixty (60) consecutive days from bid date.

TAXES

The undersigned acknowledges that the price stated above includes all taxes of whatever character or description.

SUPPLEMENTAL FEES

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For additional work performed upon instruction of the Owner by subcontractors of the undersigned, add to the subcontractor's prices for such additional work a fee of 5% which includes all the charges of the undersigned for overhead and profit.

Any additional work performed upon instructions of the Owner by persons other than the subcontractors of the undersigned, the charges will be actual cost of all labor and materials (less all discounts) plus the fee of 5% which includes all the charges of the undersigned for overhead and profit and to which shall be added the actual cost of insurance and taxes.

Each proposal covering extra work shall be accompanied with complete itemized materials and labor break downs.

For all revisions involving the deletion of contract work, it is agreed that full credit shall be given the Owner for such work deleted, including overhead and profit as quoted hereinbefore.

ADDENDA

If any addenda or bulletins covering changes to the Bidding Documents have been received during the bidding period, the bidder shall fill in their numbers and dates which acknowledges having received same, and having included in this Proposal the work involved:

_____	Dated	_____
_____	Dated	_____
_____	Dated	_____

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A bid bond executed by a U.S. Treasury Listed Surety Company acceptable to The **City of Fraser** or a cashier's check in the amount of 5% of the sum of the proposal payable to the **City of Fraser** shall be submitted with each proposal. All proposals shall be firm for a period of sixty (60) days.

PERFORMANCE, LABOR, AND MAINTENANCE AND GUARANTEE BOND

Successful bidders will be required to furnish a U.S. Treasury Listed Company Performance, Payment, and Maintenance and Guarantee Bond in the amount of 100% of their bid. The cost of the Bond shall be included in each proposal.

The **City of Fraser** reserves the right to reject any and/or all bids in whole or in part and to waive any informality therein. The **City of Fraser** reserves the right to accept the bid which in its opinion, is in the best interest of the Owner.

FAMILIAL DISCLOSURE

Bidder has included Section 00401 Familial Disclosure Form (bid will not be read without this form)

NEGOTIATION

The undersigned agrees that, should the overall cost exceed the funds available, he will be willing to negotiate with the Owner and Architect for the purpose of making further reductions in the Contract work, and shall agree to give full credit for all such reductions in the work requested by the Owner, including full value of labor, materials, and subcontract work and reasonable proportionate reductions in overhead and profit, thereby arriving at an agreed upon Contract price.

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CONTRACT EXECUTION

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The undersigned agrees to execute a Contract for work covered by this Proposal, provided that he be notified of its acceptance within sixty (60) days after the opening of bids.

The undersigned hereby declares that he has the legal status checked below

() Individual

() Partnership having the following partners:

() Corporation incorporated under the State laws of:

This proposal is submitted in the name of, and notice of acceptance should be mailed, faxed, or delivered to:

Date:

Firm's Name:

Phone No. ()

By:

(Signature)

In the presence of :

Title:

END OF SECTION 00 41 00

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SECTION 00 72 00 - GENERAL CONDITIONS

DOCUMENTS:

"The General Conditions of the Contract for the Construction"
A.I.A Documents A-201, 2007 Edition, Forms a part of these
Specifications and shall have the same effect as if bound
herein.

This Document is modified as described in Modification of the
General Conditions.

Contractors shall be held responsible for having familiarized
themselves with this Document and all other documents affecting
their contracts in this Specification.

END OF SECTION 00 72 00

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SECTION 00 81 00 - MODIFICATIONS OF THE GENERAL CONDITIONS

The following modify, change, delete from, or add to the "General Conditions of the Contract for Construction" AIA Document A201, 2007 Edition. Where any Article of the General Conditions is modified or any Paragraph, Subparagraph or Clause thereof is modified or deleted by these Supplementary Conditions, the unaltered provisions of that Article, Paragraph, Subparagraph, or Clause shall remain in effect.

ARTICLE 1, GENERAL PROVISIONS

Add the following Subparagraph to Paragraph 1:

1.2.4 Work not covered in the Contract Documents will not be required, unless it is consistent therewith and is reasonably inferable therefrom as being necessary to produce the intended results. Where reference is made to specifications of manufacturers, trade associations or the like, such is understood to be made a part of this Specification to have the same effect as if fully reproduced herein. Approval or equal, acceptable, and words of similar definition are understood to mean in the judgment of Architect.

Add the following Subparagraph to Paragraph 1:

1.2.5 Computed dimensions take precedence over scaled dimensions, large scale details over smaller; should disagreements occur in the drawings, or the Specifications describe a higher quality of work or material, the better quality shall be estimated, unless otherwise directed by the Architect. The Architect shall be notified at once, in writing, of any and all discrepancies.

ARTICLE 3, CONTRACTOR

Add the following Subparagraph to paragraph 3:

3.4.4 After the Contract has been executed, the Owner and the Architect will consider a formal written request for the substitution of products in place of those specified only under the conditions set forth herein.

3.4.5 By making requests for substitutions based on Clause 3.1.3. above, the Contractor:

- (a) represents that he has personally investigated the proposed substitute product and determined that it is equal or superior in all respects to that

specified;

- (b) represents that he will provide the same warranty for the substitution that he would for that specified;
- (c) certifies that the cost data presented is complete and includes all related costs under this Contract, but excludes cost under separate contract, and excludes the Architect's redesign costs, and waives all claims for additional costs related to the substitution which subsequently becomes apparent; and
- (d) will coordinate the installation of the accepted substitute, making such changes as may be required for the work to be complete in all respects.

Change Paragraph 3.7, Subparagraph 1, to read as follows:

3.7.1 General Trades Contractor shall secure and Owner pay for general building permit. General, Mechanical and Electrical Trades Contractors shall secure and pay for all other permits and governmental fees, licenses and inspections as their work may require for the proper execution and completion of the Work which are customarily secured after execution of the Contract and which are legally required at the time the bids are received.

3.7.1.1. Owner will pay for all sewer and water escrow fees, capital charges, assessment fees, and frontage fees.

3.7.1.2. All other fees, permits and tapping charges shall be applied for and obtained by Mechanical Trades Contractor, and shall be paid for by the Owner.

ARTICLE 5, SUBCONTRACTOR

Add the following Subparagraph to Paragraph 5:

5.2.1.1. No later than 10 days after the award of contract the Contractor shall furnish, in writing to the Owner through the Architect the names of persons or entities proposed or manufacturers for each of the products identified in the General Requirements (Division of the Specifications) and where applicable, the name of the installing subcontractor.

Article 7, CHANGES IN THE WORK

Add the following sentence to paragraph 7.3.7

7.3.7.6 The Contractor shall not incur any cost to be reimbursed as part of the adjustment in the contract sum prior to the commencement of the construction phase.

ARTICLE 8, TIME

8.3.1 Delete reference to arbitration.

ARTICLE 9, PAYMENTS AND COMPLETION

Add the following sentence to Subparagraph 9.3.1.:

The form of Application for Payment shall be a notarized AIA Document G702, Application and Certification for payment, supported by AIA Document G703, Continuation Sheet.

Add the following Clause 9.3.1.3. to 9.3.1:

Until the work is 50% complete, the Owner shall pay 90% of the amount due the Contractor on account of progress payments. At the time the work is 50% complete and thereafter, the Architect may, upon written request and satisfactory progress authorize remaining partial payments to be paid in full.

ARTICLE 11, INSURANCE AND BONDS

Add the following Subparagraph:

11.1.1.9. Liability Insurance shall include all major divisions of coverage on a comprehensive basis including:

- (1) Premised-Operations (including X-C-U)
- (2) Independent Contractors Protective
- (3) Products and Completed Operations
- (4) Personal Injury Liability with Employment Exclusion deleted.
- (5) Contractual-including specified provisions for Contractor's Obligation under Paragraph 3-18
- (6) Owned, non-owned, and hired motor vehicles.
- (7) Broad Form Property Damage, including Complete Operations.

Add the following Subparagraph:

11.1.1.1. If the General Liability coverages are provided by a Commercial General Liability Policy on a claims-made basis, the policy date or Retroactive Date shall predate the Contract; the termination date of the policy or applicable extended reporting period shall be no earlier than the termination date of coverages required to be maintained after final payment, certified in accordance with subparagraph 9.10.2.

Add the following Subparagraph:

11.1.2.1. The Insurance required by Subparagraph 11.1.1. shall be written for not less than any limits of liability

specified in the Contract Documents, or required by law, whichever is greater. Provide minimum limits as follows:

- (1) Worker's Compensation:
 - (a) State - statutory
 - (b) Applicable Federal - statutory
 - (c) Employer's Liability - \$100,000
 - (d) Benefits required by Labor Union Contracts.
- (2) Comprehensive General Liability, including Premises-Operations, Independent Contractor's Protective, Products and Completed Operations, and Broad Form Property Damage:
 - (a) Bodily Injury:

\$1,000,000 Each Occurrence
\$1,000,000 Aggregate Products and Completed Operations
 - (b) Property Damage:

\$1,000,000 Each Occurrence
\$1,000,000 Aggregate
 - (c) Product and Completed Operations Insurance shall be maintained for a minimum period of one year after final payment, and Contractor shall continue to provide evidence of such coverage to Owner on an annual basis during the coverage period. Name **The City of Fraster** as additionally insured primary coverage.
 - (d) Property Damage Liability Insurance shall include coverage for X (Explosion), C (Collapse) and U (Underground).
 - (e) Contractual Liability (Hold Harmless Coverage):

Bodily Injury - \$1,000,000 Each Occurrence
Property Damage - \$1,000,000 Each Occurrence
\$1,000,000 Aggregate
 - (f) Personal Injury with Employment Exclusion deleted:

\$1,000,000 Aggregate

- (3) Comprehensive Automotive Liability (Owner, non-owned, hired):

- (a) Bodily Injury:

\$500,000 Each Person
\$1,000,000 Each Accident

- (b) Property Damage:

\$1,000,000 Each Occurrence

Add the following sentence to Subparagraph 11.1.3.:

If this Insurance is written on the Comprehensive General Liability Policy form, the Certificates shall be AIA Document G705, Certificates of Insurance. If this Insurance is written on a Commercial General Liability Policy form, ACORD form 255 will be acceptable.

Add the following sentence to Clause 11.3.1.1.:

The form of policy for this coverage shall be Complete Value.

Delete Clause 11.3.1.4 and substitute the following:

11.3.1.4 The Contractor shall provide insurance coverage for portions of the Work stored off the site after written approval of the Owner at the value established in the approval, and also for portions of the Work in transit.

11.3.9 Revise third sentence to read:

The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach, or in accordance with a mediation or litigation award in which case the procedure shall be as directed by the mediator or the Court.

11.3.10 Revise second sentence to read:

The Owner as fiduciary shall in the case of mediation or litigation make settlement with insurers in accordance with the directions of the mediator or the Court. If distribution of insurance proceeds by mediation or litigation is required the mediator or the Court will direct such distribution.

11.4, PERFORMANCE BOND, PAYMENT BOND, AND MAINTENANCE AND GUARANTEE BOND

Delete Subparagraph 11.4.1 and substitute the following paragraphs:

11.4.1 The Contractor shall furnish bonds covering faithful performance of the Contract and payment of obligations arising hereunder, and (2) year maintenance and guarantee bond. Bonds may be obtained through the Contractor's usual source and the cost thereof shall be included in the Contract Sum. The amount of each bond shall be equal to 100% percent of the Contract Sum.

11.4.1.1 The Contractor shall deliver the required bonds to the Owner not later than five days following the date the Agreement is entered into, or if the Work is to be commenced prior thereto in response to a letter of intent, the Contractor shall, prior to the commencement of the Work, submit evidence satisfactory to the Owner that such bonds will be furnished.

11.4.1.2 The Contractor shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix thereto a certified and current copy of the power of attorney.

Add the following Paragraph 13.8 to Article 13:

13.8 EQUAL OPPORTUNITY

13.8.1 The Contractor shall maintain policies of employment as follows:

13.8.1.1 The Contractor and the Contractor's Subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin. The Contractor shall take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to their race, religion, color, sex or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

13.8.1.2 The Contractor and the Contractor's Subcontractors shall, in all solicitations or advertisements for employees placed by them or on their behalf; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex or national origin.

ARTICLE 15, CLAIMS AND DISPUTES

15.3 Mediation

15.3.2 Delete reference to Arbitration and substitute litigation.

15.3.2 Revise paragraph to read:

The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association in effect on the date of this agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the American Arbitration Association. The request may be made concurrently with the filing for litigation but, in such event, mediation shall proceed in advance of litigation or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or Court order.

15.4 Delete reference to arbitration. Binding dispute resolution shall be by litigation in a court of law having jurisdiction.

15.4.4 CONSOLIDATION OR JOINDER

15.4.4.1, 15.4.4.2, 15.4.4.3

Delete reference to arbitration and substitute mediation

END OF SECTION 00 81 00

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SECTION 00 85 10 - INDEX OF DRAWINGS

TITLE SHEET

The following drawings, dated **May 7, 2020**, are issued for **Fraser Seniors Housing - Balcony Improvements**, AEW Project **#0190-0435**.

<u>SHEET NO.</u>	<u>TITLE</u>
1	COVER SHEET

ARCHITECTURAL

A001	GENERAL PROJECT INFORMATION
D001	DEMOLITION PLANS AND DETAILS
A100	FOUNDATION PLAN
A110	FLOOR PLANS
A120	SECTION, ELEVATIONS AND DETAILS
A130	DOOR SCHEDULE AND DETAILS
SPEC	SPECIFICATIONS

END OF SECTION 00 85 10

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SECTION 01 20 00 - PRICE AND PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Schedule of Values.
- B. Application for Payment.
- C. Change procedures.
- D. Defect assessment.

1.2 SCHEDULE OF VALUES

- A. Submit electronic file of schedule on AIA G703 - Continuation Sheet for G702.
- B. Submit Schedule of Values as electronic file within 15 days after date of Owner-Contractor Agreement.
- C. Format: Use Table of Contents of this Project Manual. Identify each line item with number and title of major Specification Section. Also identify Site mobilization, bonds and insurance, General Conditions, and General Contractor Overhead and Profit.
- D. Include separately from each line item, direct proportional amount of Contractor's overhead and profit.
- E. Revise schedule to list approved Change Orders with each Application for Payment.

1.3 APPLICATION FOR PAYMENT

- A. Submit electronic file of each Application for Payment on AIA G702 - Application and Certificate for Payment and AIA G703 - Continuation Sheet for G702.
- B. Content and Format: Use Schedule of Values for listing items in Application for Payment.

- C. Submit updated construction schedule with each Application for Payment.
- D. Payment Period: Submit at intervals stipulated in the Agreement.
- E. Submit submittals with transmittal letter as specified in Section 01 33 00 - Submittal Procedures.
- F. Submit three copies of waivers requested by Owner.
- G. Substantiating Data: When Architect/Engineer requires substantiating information, submit data justifying dollar amounts in question. Include the following with Application for Payment:
 - 1. Current construction photographs specified in Section 01 33 00 - Submittal Procedures or requested by the Architect.
 - 2. Partial release of liens from major Subcontractors and vendors.
 - 3. Record Documents as specified in Section 01 70 00 - Execution and Closeout Requirements, for review by Owner, which will be returned to Contractor.
 - 4. Affidavits attesting to off-Site stored products.
 - 5. Construction Progress Schedule, revised and current as specified in Section 01 33 00 - Submittal Procedures.

1.4 CHANGE PROCEDURES

- A. Submittals: Submit name of individual who is authorized to receive change documents and is responsible for informing others in Contractor's employ or Subcontractors of changes to the Work.
- B. Carefully study and compare Contract Documents before proceeding with fabrication and installation of Work. Promptly advise Architect/Engineer of any error, inconsistency, omission, or apparent discrepancy.
- C. Requests for Interpretation (RFI) and Clarifications: Allot time in construction scheduling for liaison with Architect/Engineer; establish procedures for handling queries and clarifications.
 - 1. Use AIA G716 - Request for Information for requesting interpretations.

2. Architect/Engineer may respond with a direct answer on the Request for Interpretation form, AIA G710 - Architect's Supplemental Instruction, or AIA G709 - Work Changes Proposal Request.
- D. Architect/Engineer will advise of minor changes in the Work not involving adjustment to Contract Sum/Price or Contract Time by issuing supplemental instructions on AIA G710.
- E. Architect/Engineer may issue AIA G709 including a detailed description of proposed change with supplementary or revised Drawings and Specifications, a change in Contract Time for executing the change with stipulation of overtime work required and with the period of time during which the requested price will be considered valid. Contractor will prepare and submit estimate within 10 days.
- F. Contractor may propose changes by submitting a request for change to Architect/Engineer, describing proposed change and its full effect on the Work. Include a statement describing reason for the change and the effect on Contract Sum/Price and Contract Time with full documentation and a statement describing effect on the Work by separate or other Contractors.
- G. Document requested substitutions according to Section 012500 - Substitution Procedures.
- H. Stipulated Sum/Price Change Order: Based on AIA G709 and Contractor's fixed price quotation or Contractor's request for Change Order as approved by Architect/Engineer.
- I. Unit Price Change Order: For Contract unit prices and quantities, the Change Order will be executed on a fixed unit price basis. For unit costs or quantities of units of that which are not predetermined, execute Work under Construction Change Directive. Changes in Contract Sum/Price or Contract Time will be computed as specified for Time and Material Change Order.
- J. Construction Change Directive: Architect/Engineer may issue directive, on AIA G714 - Construction Change Directive signed by Owner, instructing Contractor to proceed with change in the Work, for subsequent inclusion in a Change Order. Document will describe changes in the Work and designate method of determining any change in Contract Sum/Price or Contract Time. Promptly execute change.

- K. Time and Material Change Order: Submit itemized account and supporting data after completion of change, within time limits indicated in Conditions of the Contract. Architect/Engineer will determine change allowable in Contract Sum/Price and Contract Time as provided in Contract Documents.
- L. Maintain detailed records of Work done on time and material basis. Provide full information required for evaluation of proposed changes and to substantiate costs for changes in the Work.
- M. Document each quotation for change in Project Cost or Time with sufficient data to allow evaluation of quotation.
- N. Change Order Forms: AIA G701 - Change Order.
- O. Execution of Change Orders: Architect/Engineer will issue Change Orders for signatures of parties as provided in Conditions of the Contract.
- P. Correlation of Contractor Submittals:
 - 1. Promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as separate line item and adjust Contract Sum/Price.
 - 2. Promptly revise Progress Schedules to reflect change in Contract Time, revise subschedules to adjust times for other items of Work affected by the change, and resubmit.
 - 3. Promptly enter changes in Record Documents.

1.5 DEFECT ASSESSMENT

- A. Replace the Work, or portions of the Work, not conforming to specified requirements.
- B. If, in the opinion of Architect/Engineer, it is not practical to remove and replace the Work, Architect/Engineer will direct appropriate remedy or adjust payment.
- C. Authority of Architect/Engineer to assess defects and identify payment adjustments is final.
- D. Nonpayment for Rejected Products: Payment will not be made for rejected products for any of the following reasons:

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1. Products wasted or disposed of in a manner that is not acceptable.
2. Products determined as unacceptable before or after placement.
3. Products not completely unloaded from transporting vehicle.
4. Products placed beyond lines and levels of the required Work.
5. Products remaining on hand after completion of the Work.
6. Loading, hauling, and disposing of rejected products.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION 01 20 00

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SECTION 01 25 00 - SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Quality assurance.
- B. Product options.
- C. Product substitution procedures.

1.2 QUALITY ASSURANCE

- A. Contract is based on products and standards established in Contract Documents without consideration of proposed substitutions.
- B. Products specified define standard of quality, type, function, dimension, appearance, and performance required.
- C. Substitution Proposals: Permitted for specified products except where specified otherwise. Do not substitute products unless substitution has been accepted and approved in writing by Owner.

1.3 PRODUCT OPTIONS

- A. See Section 01 60 00 - Product Requirements.

1.4 PRODUCT SUBSTITUTION PROCEDURES

- A. Architect/Engineer may consider requests for substitutions during bidding. Contractor to provide Substitution Request form in 01 25 01 and relevant supporting data. Requests must be submitted prior to the final deadline for questions during bidding. Architect/Engineer's decision on acceptance/rejection of products is final.
- B. Architect/Engineer may consider requests for substitutions within 15 days after date of Owner-Contractor Agreement. Contractor to provide Substitution Request form in 01 25 02

and relevant supporting data. Architect/Engineer's decision on acceptance/rejection of products is final.

- C. Substitutions may be considered when a product becomes unavailable through no fault of Contractor.
- D. Document each request with complete data, substantiating compliance of proposed substitution with Contract Documents, including:
 - 1. Manufacturer's name and address, product, trade name, model, or catalog number, performance and test data, and reference standards.
 - 2. Itemized point-by-point comparison of proposed substitution with specified product, listing variations in quality, performance, and other pertinent characteristics.
 - 3. Reference to Article and Paragraph numbers in Specification Section.
 - 4. Cost data comparing proposed substitution with specified product and amount of net change to Contract Sum.
 - 5. Changes required in other Work.
 - 6. Availability of maintenance service and source of replacement parts as applicable.
 - 7. Certified test data to show compliance with performance characteristics specified.
 - 8. Samples when applicable or requested.
 - 9. Other information as necessary to assist Architect/Engineer's evaluation.
- E. A request constitutes a representation that Bidder or Contractor:
 - 1. Has investigated proposed product and determined that it meets or exceeds quality level of specified product, and provides the same features and options as the specified product.
 - 2. Will provide same warranty for substitution as for specified product.
 - 3. Will coordinate installation and make changes to other Work that may be required for the Work to be complete with no additional cost to Owner.
 - 4. Waives claims for additional costs or time extension that may subsequently become apparent.
 - 5. Will coordinate installation of the accepted substitute, making such changes as may be required for the Work to be complete in all respects.

6. Will reimburse Owner and Architect/Engineer for review or redesign services associated with re-approval by authorities having jurisdiction.

F. Substitutions will not be considered when they are indicated or implied on Shop Drawing or Product Data submittals without separate written request or when acceptance will require revision to Contract Documents.

G. Substitution Submittal Procedure:

1. Submit requests for substitutions on form 01 25 01 Request for Substitution Form.
2. Submit electronic files to Project website of Request for Substitution for consideration. Limit each request to one proposed substitution.
3. Submit Shop Drawings, Product Data, and certified test results attesting to proposed product equivalence. Burden of proof is on proposer.
4. Architect/Engineer will notify Contractor in writing of decision to accept or reject request.

1.5 INSTALLER SUBSTITUTION PROCEDURES

A. Architect/Engineer will consider requests for substitutions only within 15 days after date of Owner-Contractor Agreement.

B. Document each request with:

1. Installer's qualifications.
2. Installer's experience in work similar to that specified.
3. Other information as necessary to assist Architect/Engineer's evaluation.

C. Substitution Submittal Procedure:

1. Submit electronic files to Project website of Request for Substitution for consideration. Limit each request to one proposed substitution.
2. Architect/Engineer will notify Contractor in writing of decision to accept or reject request.

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PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION 01 25 00

SECTION 01 30 00 - ADMINISTRATIVE REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Coordination and Project conditions.
- B. Preconstruction meeting.
- C. Site mobilization meeting.
- D. Progress meetings.
- E. Preinstallation meetings.
- F. Closeout meeting.
- G. Alteration procedures.

1.2 COORDINATION AND PROJECT CONDITIONS

- A. Coordinate scheduling, submittals, and Work of various Sections of Project Manual to ensure efficient and orderly sequence of installation of interdependent construction elements, with provisions for accommodating items installed later as identified by the owner.
- B. Coordination Meetings: In addition to other meetings specified in this Section, hold coordination meetings with personnel and Subcontractors to ensure coordination of Work.
- C. Coordinate completion and clean-up of Work of separate Sections in preparation for Substantial Completion and for portions of Work designated for Owner's occupancy.
- D. After substantial completion coordinate access to Site for correction of defective Work and Work not complying with Contract Documents, to minimize disruption of Owner's activities.

1.3 PRECONSTRUCTION MEETING

- A. Architect/Engineer will schedule and preside over meeting after Notice of Award.
- B. Attendance Required: Architect/Engineer, Owner, and Contractor.
- C. Minimum Agenda:
 - 1. Execution of Owner-Contractor Agreement.
 - 2. Submission of executed bonds and insurance certificates.
 - 3. Distribution of Contract Documents.
 - 4. Submission of list of Subcontractors, list of products, schedule of values, and Progress Schedule.
 - 5. Designation of personnel representing parties in Contract, and Architect/Engineer.
 - 6. Communication procedures.
 - 7. Procedures and processing of requests for interpretations, field decisions, submittals, substitutions, Applications for Payments, proposal request, Change Orders, and Contract closeout procedures.
 - 8. Scheduling.
 - 9. Critical Work sequencing.
- D. Contractor: Record minutes and distribute electronic copies to participants within two days after meeting, with copies to Architect/Engineer, Owner, and those affected by decisions made.

1.4 PROGRESS MEETINGS

- A. Schedule and administer meetings throughout progress of the Work at maximum bi-weekly intervals.
- B. Make arrangements for meetings, prepare agenda with copies for participants, and preside over meetings.
- C. Attendance Required: Job superintendent, major Subcontractors and suppliers, and Architect/Engineer, Owner, as appropriate to agenda topics for each meeting.
- D. Minimum Agenda:
 - 1. Review minutes of previous meetings.
 - 2. Review of Work progress.

3. Field observations, problems, and decisions.
4. Identification of problems impeding planned progress.
5. Review of submittal schedule and status of submittals.
6. Review of off-Site fabrication and delivery schedules.
7. Maintenance of Progress Schedule.
8. Corrective measures to regain projected schedules.
9. Planned progress during succeeding work period.
10. Coordination of projected progress.
11. Maintenance of quality and work standards.
12. Effect of proposed changes on Progress Schedule and coordination.
13. Other business relating to Work.

- E. Contractor: Record minutes and distribute electronic copies to participants within two days after meeting, with copies to Architect/Engineer, Owner, and those affected by decisions made.

1.5 PRE-INSTALLATION MEETINGS

- A. When required in individual Specification Sections, convene pre-installation meetings at Project Site before starting Work of specific Section.
- B. Require attendance of parties directly affecting, or affected by, Work of specific Section.
- C. Notify Architect/Engineer four days in advance of meeting date.
- D. Prepare agenda and preside over meeting:
 1. Review conditions of installation, preparation, and installation procedures.
 2. Review coordination with related Work.
- E. Record minutes and distribute electronic copies to participants within two days after meeting, with copies to Architect/Engineer, Owner, and those affected by decisions made.

1.6 CLOSEOUT MEETING

- A. Schedule Project closeout meeting with sufficient time to prepare for requesting Substantial Completion. Preside over meeting and be responsible for minutes.

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- B. Attendance Required: Contractor, Architect/Engineer, Owner, and others appropriate to agenda.
- C. Notify Architect/Engineer ten days in advance of meeting date.
- D. Minimum Agenda:
 - 1. Maintenance manual(s).
 - 2. Maintenance instructions for Owner's personnel.
 - 3. Contractor's inspection of Work.
 - 4. Contractor's preparation of an initial "punch list."
 - 5. Procedure to request Architect/Engineer inspection to determine date of Substantial Completion.
 - 6. Completion time for correcting deficiencies.
 - 7. Inspections by authorities having jurisdiction.
 - 8. Partial release of retainage.
 - 9. Final cleaning.
 - 10. Preparation for final inspection.
 - 11. Closeout Submittals:
 - a. Maintenance documents.
 - b. Maintenance materials.
 - c. Affidavits.
 - 12. Final Application for Payment.
 - 13. Contractor's demobilization of Site.
 - 14. Maintenance.
- E. Record minutes and distribute electronic copies to participants within five days after meeting, with copies to Architect/Engineer, Owner, and those affected by decisions made.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION

3.1 ALTERATION PROCEDURES

- A. Designated areas of existing facilities will be occupied for normal operations during progress of construction. Cooperate with Owner in scheduling operations to minimize conflict and to permit continuous usage.
 - 1. Perform Work not to interfere with operations of occupied areas.

2. Keep area of the work clean. Daily clean spillage, overspray, and heavy collection of dust immediately.
- B. Materials: As specified in product Sections; match existing products with new products for patching and extending Work.
- C. Employ skilled and experienced installer to perform alteration and renovation Work.
- D. Cut, move, or remove items as necessary for access to alterations and renovation Work. Replace and restore at completion. Comply with Section 01 70 00 - Execution and Closeout Requirements
- E. Remove unsuitable material not marked for salvage, including rotted wood, corroded metals, and deteriorated masonry and concrete. Replace materials as specified for finished Work.
- F. Remove debris and abandoned items from area and from concealed spaces.
- G. Prepare surface and remove surface finishes to permit installation of new Work and finishes.
- H. Close openings in exterior surfaces to protect existing Work from weather and extremes of temperature and humidity.
- I. Remove, cut, and patch Work to minimize damage and to permit restoring products and finishes to match adjacent condition, unless specified otherwise.
- J. Refinish existing visible surfaces to remain to renewed condition for each material, with neat transition to adjacent finishes.
- K. Where new Work abuts or aligns with existing Work, provide smooth and even transition. Patch Work to match existing adjacent Work in texture and appearance.
- L. When finished surfaces are cut so that smooth transition with new Work is not possible, terminate existing surface along straight line at natural line of division and submit recommendation to Architect/Engineer for review.
- M. Where change of plane of 1/4 inch or more occurs, submit recommendation for providing smooth transition to Architect/Engineer for review.

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N. Patch or replace portions of existing surfaces that are damaged, lifted, discolored, or showing other imperfections.

O. Finish surfaces as specified in individual product Sections.

END OF SECTION 01 30 00

SECTION 01 32 16 - CONSTRUCTION PROGRESS SCHEDULE

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Submittals.
- B. Quality assurance.
- C. Bar chart schedules.
- D. Review and evaluation.
- E. Updating schedules.
- F. Distribution.

1.2 SUBMITTALS

- A. Within 10 days after date of Owner-Contractor Agreement, submit proposed preliminary network diagram defining planned operations for Work.
- B. Participate in review of preliminary and complete network diagrams jointly with Architect/Engineer.
- C. Submit updated network schedules with each Application for Payment.
- D. Post as electronic file to Project website.
- E. Submit network schedules under transmittal letter form specified in Section 01 33 00 - Submittal Procedures.
- F. Schedule Updates:
 - 1. Overall percent complete, projected and actual.
 - 2. Completion progress by listed activity and sub-activity, to within five working days prior to submittal.
 - 3. Changes in Work scope and activities modified since submittal.
 - 4. Delays in submittals or resubmittals, deliveries, or Work.
 - 5. Adjusted or modified sequences of Work.

6. Other identifiable changes.

7. Revised projections of progress and completion.

1.3 QUALITY ASSURANCE

A. Scheduler: Contractor's personnel specializing in CPM scheduling with five years' minimum experience in scheduling construction work of complexity comparable to the Project, and having use of computer facilities capable of delivering detailed graphic printout within 48 hours of request.

B. Contractor's Administrative Personnel: five years' minimum experience in using and monitoring CPM schedules on comparable Projects.

1.4 BAR CHART SCHEDULES

A. Format: Bar chart Schedule, to include at least:

1. Identification and listing in chronological order of those activities reasonably required to complete the Work, including:

- a. Subcontract Work.
- b. Move-in and other preliminary activities.
- c. Project closeout and cleanup.
- d. Work sequences, constraints, and milestones.

2. Listings identified by Specification Section number.

3. Identification of the following:

- a. Horizontal time frame by year, month, and week.
- b. Duration, early start, and completion for each activity and sub-activity.
- c. Critical activities and Project float.
- d. Sub-schedules to further define critical portions of Work.

1.5 REVIEW AND EVALUATION

A. Participate in joint review and evaluation of schedules with Architect/Engineer at each submittal.

B. Evaluate Project status to determine Work behind schedule and Work ahead of schedule.

- C. After review, revise schedules incorporating results of review, and resubmit within **10** days.

1.6 UPDATING SCHEDULES

- A. Maintain schedules to record actual start and finish dates of completed activities.
- B. Indicate progress of each activity to date of revision, with projected completion date of each activity. Update schedules to depict current status of Work.
- C. Identify activities modified since previous submittal, major changes in Work, and other identifiable changes.
- D. Upon approval of a Change Order, include the change in the next schedule submittal.
- E. Indicate changes required to maintain Date of Substantial Completion.
- F. Submit sorts as required to support recommended changes.
- G. Prepare narrative report to define problem areas, anticipated delays, and impact on schedule. Report corrective action taken or proposed and its effect including effects of changes on schedules of separate Contractors.

1.7 DISTRIBUTION

- A. Following joint review, distribute copies of updated schedules to Contractor's Project site file, to Subcontractors, suppliers, Architect/Engineer, Owner, and other concerned parties.
- B. Instruct recipients to promptly report, in writing, problems anticipated by projections shown in schedules.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION 01 32 16

SECTION 01 33 00 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Definitions.
- B. Submittal procedures.
- C. Construction progress schedules.
- D. Proposed product list.
- E. Product data.
- F. Use of electronic CAD files of Project Drawings.
- G. Shop Drawings.
- H. Samples.
- I. Other submittals.
- J. Design data.
- K. Test reports.
- L. Certificates.
- M. Manufacturer's instructions.
- N. Manufacturer's field reports.
- O. Erection Drawings.
- P. Construction photographs.
- Q. Contractor review.
- R. Architect/Engineer review.

1.2 DEFINITIONS

- A. Action Submittals: Written and graphic information and physical samples that require Architect/Engineer's responsive action.
- B. Informational Submittals: Written and graphic information and physical Samples that do not require Architect/Engineer's responsive action. Submittals may be rejected for not complying with requirements.

1.3 SUBMITTAL PROCEDURES

- A. Number submittals with a prefix of the specification number related to the submittal, a sequential number, and a revision number (i.e. 092216-001-001).
- B. Identify: Project, Contractor, Subcontractor and supplier, pertinent Drawing and detail number, and Specification Section number appropriate to submittal.
- C. Apply Contractor's stamp, signed or initialed, certifying that review, approval, verification of products required, field dimensions, adjacent construction Work, and coordination of information is according to requirements of the Work and Contract Documents.
- D. Schedule submittals to expedite Project, and submit electronic submittals via email as PDF electronic files. Coordinate submission of related items.
- E. For each submittal for review, allow 15 working days excluding delivery time to and from Contractor.
- F. Identify variations in Contract Documents and product or system limitations that may be detrimental to successful performance of completed Work.
- G. Allow space on submittals for Contractor and Architect/Engineer review stamps.
- H. When revised for resubmission, identify changes made since previous submission.
- I. Distribute copies of reviewed submittals as appropriate. Instruct parties to promptly report inability to comply with requirements.

J. Submittals not requested will not be recognized nor processed.

K. Incomplete Submittals: Architect/Engineer will not review. Complete submittals for each item are required. Delays resulting from incomplete submittals are not the responsibility of Architect/Engineer.

1.4 CONSTRUCTION PROGRESS SCHEDULES

A. Comply with Section 01 32 16 - Construction Progress Schedule.

1.5 PROPOSED PRODUCT LIST

A. Within 15 working days after date of Owner-Contractor Agreement, submit list of major products proposed for use, with name of manufacturer, trade name, and model number of each product.

B. For products specified only by reference standards, indicate manufacturer, trade name, model or catalog designation, and reference standards.

1.6 PRODUCT DATA

A. Product Data: Action Submittal: Submit to Architect/Engineer for review for assessing conformance with information given and design concept expressed in Contract Documents.

B. Submit electronic submittals via email as PDF electronic files.

C. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.

D. Indicate product utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.

E. After review, produce copies and distribute according to "Submittal Procedures" Article and for record documents described in Section 01 70 00 - Execution and Closeout Requirements.

1.7 ELECTRONIC CAD FILES OF PROJECT DRAWINGS

- A. Electronic CAD Files of Project Drawings: May only be used to expedite production of Shop Drawings for the Project. Use for other Projects or purposes is not allowed.
- B. Electronic CAD Files of Project Drawings: Distributed only under the following conditions:
 - 1. Use of files is solely at receiver's risk. Architect/Engineer does not warrant accuracy of files. Receiving files in electronic form does not relieve receiver of responsibilities for measurements, dimensions, and quantities set forth in Contract Documents. In the event of ambiguity, discrepancy, or conflict between information on electronic media and that in Contract Documents, notify Architect/Engineer of discrepancy and use information in hard-copy Drawings and Specifications.
 - 2. CAD files do not necessarily represent the latest Contract Documents, existing conditions, and as-built conditions. Receiver is responsible for determining and complying with these conditions and for incorporating addenda and modifications.
 - 3. User is responsible for removing information not normally provided on Shop Drawings and removing references to Contract Documents. Shop Drawings submitted with information associated with other trades or with references to Contract Documents will not be reviewed and will be immediately returned.
 - 4. Receiver shall not hold Architect/Engineer responsible for data or file clean-up required to make files usable, nor for error or malfunction in translation, interpretation, or use of this electronic information.
 - 5. Receiver shall understand that even though Architect/Engineer has computer virus scanning software to detect presence of computer viruses, there is no guarantee that computer viruses are not present in files or in electronic media.
 - 6. Receiver shall not hold Architect/Engineer responsible for such viruses or their consequences, and shall hold Architect/Engineer harmless against costs, losses, or damage caused by presence of computer virus in files or media.
 - 7. Receiver shall submit Electronic Documents Request Form, 01 33 01, indicating what documents are requested.

1.8 SHOP DRAWINGS

- A. Shop Drawings: Action Submittal: Submit to Architect/Engineer for assessing conformance with information given and design concept expressed in Contract Documents.
- B. Indicate special utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
- C. When required by individual Specification Sections, provide Shop Drawings signed and sealed by a professional Engineer responsible for designing components shown on Shop Drawings.
 - 1. Include signed and sealed calculations to support design.
 - 2. Submit Shop Drawings and calculations in form suitable for submission to and approval by authorities having jurisdiction.
 - 3. Make revisions and provide additional information when required by authorities having jurisdiction.
- D. Submit electronic submittals via email as PDF electronic files.
- E. After review, produce copies and distribute according to "Submittal Procedures" Article and for record documents described in Section 01 70 00 - Execution and Closeout Requirements.
- F. Shop drawings shall be drafted in a professional manner on a titleblock provided by the shop drawing producer. Markups, photocopies or PDF files of Construction Documents are not an acceptable shop drawing submittal.

1.9 SAMPLES

- A. Samples: Action Submittal: Submit to Architect/Engineer for assessing conformance with information given and design concept expressed in Contract Documents.
- B. Samples for Selection as Specified in Product Sections:
 - 1. Submit to Architect/Engineer for aesthetic, color, and finish selection.

2. Submit Samples of finishes, textures, and patterns for Architect/Engineer selection.

- C. Submit Samples to illustrate functional and aesthetic characteristics of products, with integral parts and attachment devices. Coordinate Sample submittals for interfacing work.
- D. Include identification on each Sample, with full Project information.
- E. Submit number of Samples specified in individual Specification Sections; Architect/Engineer will retain one Sample.
- F. Reviewed Samples that may be used in the Work are indicated in individual Specification Sections.
- G. Samples will not be used for testing purposes unless specifically stated in Specification Section.
- H. After review, produce copies and distribute according to "Submittal Procedures" Article and for record documents described in Section 01 70 00 - Execution and Closeout Requirements.

1.10 OTHER SUBMITTALS

- A. Closeout Submittals: Comply with Section 01 70 00 - Execution and Closeout Requirements.
- B. Informational Submittal: Submit data for Architect/Engineer's knowledge as Contract administrator or for Owner.
- C. Submit information for assessing conformance with information given and design concept expressed in Contract Documents.

1.11 TEST REPORTS

- A. Informational Submittal: Submit reports for Architect/Engineer's knowledge as Contract administrator or for Owner.

- B. Submit test reports for information for assessing conformance with information given and design concept expressed in Contract Documents.

1.12 CERTIFICATES

- A. Informational Submittal: Submit certification by manufacturer, installation/application Subcontractor, or Contractor to Architect/Engineer, in quantities specified for Product Data.
- B. Indicate material or product conforms to or exceeds specified requirements. Submit supporting reference data, affidavits, and certifications as appropriate.
- C. Certificates may be recent or previous test results on material or product but must be acceptable to Architect/Engineer.

1.13 MANUFACTURER'S INSTRUCTIONS

- A. Informational Submittal: Submit manufacturer's installation instructions for Architect/Engineer's knowledge as Contract administrator or for Owner.
- B. Submit printed instructions for delivery, storage, assembly, installation, startup, adjusting, and finishing, to Architect/Engineer in quantities specified for Product Data.
- C. Indicate special procedures, perimeter conditions requiring special attention, and special environmental criteria required for application or installation.

1.14 MANUFACTURER'S FIELD REPORTS

- A. Informational Submittal: Submit reports for Architect/Engineer's knowledge as Contract administrator or for Owner.
- B. Submit report within 5 days of observation to Architect/Engineer for information.
- C. Submit reports for information for assessing conformance with information given and design concept expressed in Contract Documents.

1.15 ERECTION DRAWINGS

- A. Informational Submittal: Submit Drawings for Architect/Engineer's knowledge as Contract administrator or for Owner.
- B. Submit Drawings for information assessing conformance with information given and design concept expressed in Contract Documents.
- C. Data indicating inappropriate or unacceptable Work may be subject to action by Architect/Engineer or Owner.

1.16 CONTRACTOR REVIEW

- A. Review for compliance with Contract Documents and approve submittals before transmitting to Architect/Engineer.
- B. Contractor: Responsible for:
 - 1. Determination and verification of materials including manufacturer's catalog numbers.
 - 2. Determination and verification of field measurements and field construction criteria.
 - 3. Checking and coordinating information in submittal with requirements of Work and of Contract Documents.
 - 4. Determination of accuracy and completeness of dimensions and quantities.
 - 5. Confirmation and coordination of dimensions and field conditions at Site.
 - 6. Construction means, techniques, sequences, and procedures.
 - 7. Safety precautions.
 - 8. Coordination and performance of Work of all trades.
- C. Stamp, sign or initial, and date each submittal to certify compliance with requirements of Contract Documents.
- D. Do not fabricate products or begin Work for which submittals are required until approved submittals have been received from Architect/Engineer.

1.17 ARCHITECT/ENGINEER REVIEW

- A. Do not make "mass submittals" to Architect/Engineer. "Mass submittals" are defined as six or more submittals or items

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in one day or 15 or more submittals or items in one week. If "mass submittals" are received, Architect/Engineer's review time stated above will be extended as necessary to perform proper review. Architect/Engineer will review "mass submittals" based on priority determined by Architect/Engineer after consultation with Owner and Contractor.

- B. Informational submittals and other similar data are for Architect/Engineer's information, do not require Architect/Engineer's responsive action, and will not be reviewed or returned with comment.
- C. Submittals made by Contractor that are not required by Contract Documents may be returned without action.
- D. Submittal approval does not authorize changes to Contract requirements unless accompanied by Change Order, Architect's Supplemental Instruction or Construction Change Directive.
- E. Owner may withhold monies due to Contractor to cover additional costs beyond the second submittal review.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION 01 33 00

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SECTION 01 40 00 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Quality control.
- B. Tolerances.
- C. References.
- D. Labeling.
- E. Testing and inspection services.
- F. Manufacturers' field services.

1.2 QUALITY CONTROL

- A. Monitor quality control over suppliers, manufacturers, products, services, Site conditions, and workmanship, to produce Work of specified quality.
- B. Comply with specified standards as the minimum quality for the Work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- C. Perform Work using persons qualified to produce required and specified quality.
- D. Products, materials, and equipment may be subject to inspection by Architect/Engineer and Owner at place of manufacture or fabrication. Such inspections shall not relieve Contractor of complying with requirements of Contract Documents.
- E. Supervise performance of Work in such manner and by such means to ensure that Work, whether completed or in progress, will not be subjected to harmful, dangerous, damaging, or otherwise deleterious exposure during construction period.

1.3 TOLERANCES

- A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.
- B. Comply with manufacturers' recommended tolerances and tolerance requirements in reference standards. When such tolerances conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.
- C. Adjust products to appropriate dimensions; position before securing products in place.

1.4 REFERENCES

- A. For products or workmanship specified by association, trade, or other consensus standards, comply with requirements of standard except when more rigid requirements are specified or are required by applicable codes.
- B. Conform to reference standard by date of issue current as of date for receiving Bids except where specific date is established by code.
- C. When requirements of indicated reference standards conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.
- D. Neither contractual relationships, duties, or responsibilities of parties in Contract nor those of Architect/Engineer shall be altered from Contract Documents by mention or inference in reference documents.

1.5 LABELING

- A. Attach label from agency approved by authorities having jurisdiction for products, assemblies, and systems required to be labeled by applicable code.
- B. Label Information: Include manufacturer's or fabricator's identification, approved agency identification, and the following information, as applicable, on each label:

- 1. Model number.

2. Serial number.
3. Performance characteristics.

- C. Manufacturer's Nameplates, Trademarks, Logos, and Other Identifying Marks on Products: Not allowed on surfaces exposed to view in public areas, interior or exterior.

1.6 TESTING AND INSPECTION SERVICES

- A. Employ and pay for services of an independent testing agency or laboratory acceptable to Owner to perform specified testing.

1. Before starting Work, submit testing laboratory name, address, and telephone number, and names of full-time Professional Engineer or specialist and responsible officer.
2. Submit copy of report of laboratory facilities' inspection made by Materials Reference Laboratory of National Bureau of Standards during most recent inspection, with memorandum of remedies of deficiencies reported by inspection.

- B. Independent firm will perform tests, inspections, and other services specified in individual Specification Sections and as required by Architect/Engineer or authorities having jurisdiction.

1. Laboratory: Authorized to operate in State of Michigan.
2. Laboratory Staff: Maintain full-time Professional Engineer on staff to review services.
3. Testing Equipment: Calibrated at reasonable intervals with devices of an accuracy traceable to National Bureau of Standards or accepted values of natural physical constants.

- C. Testing, inspections, and source quality control may occur on or off Project Site. Perform off-Site testing as required by Architect/Engineer or Owner.

- D. Reports shall be submitted by independent firm to Architect/Engineer, Contractor, and authorities having jurisdiction, indicating observations and results of tests and compliance or noncompliance with Contract Documents.

1. Submit final report indicating correction of Work previously reported as noncompliant.
- E. Cooperate with independent firm; furnish samples of materials, design mix, equipment, tools, storage, safe access, and assistance by incidental labor as requested.
 1. Notify Architect/Engineer and independent firm 48 hours before expected time for operations requiring services.
 2. Make arrangements with independent firm and pay for additional Samples and tests required for Contractor's use.
- F. Employment of testing agency or laboratory shall not relieve Contractor of obligation to perform Work according to requirements of Contract Documents.
- G. Retesting or re-inspection required because of nonconformance with specified or indicated requirements shall be performed by same independent firm on instructions from Architect/Engineer. Payment for retesting or re-inspection will be charged to Contractor by deducting testing charges from Contract Sum/Price.
- H. Agency Responsibilities:
 1. Test Samples of mixes submitted by Contractor.
 2. Provide qualified personnel at Site. Cooperate with Architect/Engineer and Contractor in performance of services.
 3. Perform indicated sampling and testing of products according to specified standards.
 4. Ascertain compliance of materials and mixes with requirements of Contract Documents.
 5. Promptly notify Architect/Engineer and Contractor of observed irregularities or nonconformance of Work or products.
- I. Agency Reports: After each test, promptly submit two copies of report to Architect/Engineer, Contractor, and authorities having jurisdiction. When requested by Architect/Engineer, provide interpretation of test results. Include the following:
 1. Date issued.
 2. Project title and number.
 3. Name of inspector.

4. Date and time of sampling or inspection.
5. Identification of product and Specification Section.
6. Location in Project.
7. Type of inspection or test.
8. Date of test.
9. Results of tests.
10. Conformance with Contract Documents.

J. Limits on Testing Authority:

1. Agency or laboratory may not release, revoke, alter, or enlarge on requirements of Contract Documents.
2. Agency or laboratory may not approve or accept any portion of the Work.
3. Agency or laboratory may not assume duties of Contractor.
4. Agency or laboratory has no authority to stop the Work.

1.7 MANUFACTURER'S FIELD SERVICES

- A. When specified in individual Specification Sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe Site conditions, conditions of surfaces and installation, quality of workmanship, as applicable, and to initiate instructions when necessary.
- B. Submit qualifications of observer to Architect/Engineer 30 days in advance of required observations. Observer is subject to approval of Architect/Engineer.
- C. Report observations and Site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturer's written instructions.
- D. Refer to Section 01 33 00 - Submittal Procedures, "Manufacturer's Field Reports" Article.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION 014000

SECTION 01 60 00 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Products.
- B. Product delivery requirements.
- C. Product storage and handling requirements.
- D. Product options.
- E. Equipment electrical characteristics and components.

1.2 PRODUCTS

- A. At minimum, comply with specified requirements and reference standards.
- B. Specified products define standard of quality, type, function, dimension, appearance, and performance required.
- C. Furnish products of qualified manufacturers that are suitable for intended use. Furnish products of each type by single manufacturer unless specified otherwise. Confirm that manufacturer's production capacity can provide sufficient product, on time, to meet Project requirements.
- D. Do not use materials and equipment removed from existing premises except as specifically permitted by Contract Documents.
- E. Furnish interchangeable components from same manufacturer for components being replaced.

1.3 PRODUCT DELIVERY REQUIREMENTS

- A. Transport and handle products according to manufacturer's instructions.

- B. Promptly inspect shipments to ensure products comply with requirements, quantities are correct, and products are undamaged.
- C. Provide equipment and personnel to handle products; use methods to prevent soiling, disfigurement, or damage.

1.4 PRODUCT STORAGE AND HANDLING REQUIREMENTS

- A. Store and protect products according to manufacturer's instructions.
- B. Store products with seals and labels intact and legible.
- C. Store sensitive products in weathertight, climate-controlled enclosures in an environment suitable to product.
- D. For exterior storage of fabricated products, place products on sloped supports aboveground.
- E. Provide off-Site storage and protection when Site does not permit on-Site storage or protection.
- F. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- G. Store loose granular materials on solid flat surfaces in well-drained area. Prevent mixing with foreign matter.
- H. Provide equipment and personnel to store products; use methods to prevent soiling, disfigurement, or damage.
- I. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

1.5 PRODUCT OPTIONS

- A. Products Specified by Reference Standards or by Description Only: Products complying with specified reference standards or description.
- B. Products Specified by Naming One or More Manufacturers: Products of one of manufacturers named and complying with Specifications; no options or substitutions allowed.

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- C. Products Specified by Naming One or More Manufacturers with Provision for Substitutions: Submit Request for Substitution for any manufacturer not named, according to Section 01 25 00 - Substitution Procedures.

PART 2 - PRODUCTS

2.1 EQUIPMENT ELECTRICAL CHARACTERISTICS AND COMPONENTS

- A. Wiring Terminations: Furnish terminal lugs to match branch circuit conductor quantities, sizes, and materials indicated. Include lugs for terminal box.
- B. Cord and Plug: Furnish minimum 6-foot long cord and plug including grounding connector for connection to electric wiring system. Cord of longer length may be specified in individual Specification Sections.

PART 3 - EXECUTION - Not Used

END OF SECTION 01 60 00

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SECTION 01 70 00 - EXECUTION AND CLOSEOUT REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Field engineering.
- B. Closeout procedures.
- C. Starting of systems.
- D. Demonstration and instructions.
- E. Testing, adjusting, and balancing.
- F. Project record documents.
- G. Operation and maintenance data.
- H. Manual for materials and finishes.
- I. Manual for equipment and systems.
- J. Spare parts and maintenance products.
- K. Product warranties and product bonds.
- L. Maintenance service.
- M. Examination.
- N. Preparation.
- O. Execution.
- P. Cutting and patching.
- Q. Protecting installed construction.
- R. Final cleaning.

1.2 CLOSEOUT PROCEDURES

- A. Prerequisites to Substantial Completion: Complete following items before requesting Certification of Substantial Completion, either for entire Work or for portions of Work:
1. Conduct inspection to establish basis for request that Work is substantially complete. Create comprehensive list (initial punch list) indicating items to be completed or corrected, value of incomplete or nonconforming Work, reason for being incomplete, and date of anticipated completion for each item. Include copy of list with request for Certificate of Substantial Completion.
 2. Obtain and submit releases enabling Owner's full, unrestricted use of Project and access to services and utilities. Include certificate of occupancy, operating certificates, and similar releases from authorities having jurisdiction and utility companies.
 3. Deliver tools, spare parts, extra stocks of material, and similar physical items to Owner.
 4. Make final change-over of locks and transmit keys directly to Owner. Advise Owner's personnel of change-over in security provisions.
 5. Discontinue or change over and remove temporary facilities and services from Project Site, along with construction tools, mockups, and similar elements.
 6. Perform final cleaning according to this Section.
- B. Substantial Completion Inspection:
1. When Contractor considers Work to be substantially complete, submit to Architect/Engineer:
 - a. Written certificate that Work, or designated portion, is substantially complete.
 - b. List of items to be completed or corrected (initial punch list).
 2. Within seven days after receipt of request for Substantial Completion, Architect/Engineer will make inspection to determine whether Work or designated portion is substantially complete.
 3. Should Architect/Engineer determine that Work is not substantially complete:
 - a. Architect/Engineer will promptly notify Contractor in writing, stating reasons for its opinion.

- b. Contractor shall remedy deficiencies in Work and send second written request for Substantial Completion to Architect/Engineer.
 - c. Architect/Engineer will re-inspect Work.
 - d. Redo and Inspection of Deficient Work: Repeated until Work passes Architect/Engineer's inspection.
- 4. When Architect/Engineer finds that Work is substantially complete, Architect/Engineer will:
 - a. Prepare Certificate of Substantial Completion on AIA G704 - Certificate of Substantial Completion, accompanied by Contractor's list of items to be completed or corrected as verified and amended by Architect/Engineer and Owner (final punch list).
 - b. Submit Certificate to Owner and Contractor for their written acceptance of responsibilities assigned to them in Certificate.
- 5. After Work is substantially complete, Contractor shall:
 - a. Allow Owner occupancy of Project under provisions stated in Certificate of Substantial Completion.
 - b. Complete Work listed for completion or correction within time period stipulated.
- C. Prerequisites for Final Completion: Complete following items before requesting final acceptance and final payment.
 - 1. When Contractor considers Work to be complete, submit written certification that:
 - a. Contract Documents have been reviewed.
 - b. Work has been examined for compliance with Contract Documents.
 - c. Work has been completed according to Contract Documents.
 - d. Work is completed and ready for final inspection.
 - 2. Submittals: Submit following:
 - a. Final punch list indicating all items have been completed or corrected.
 - b. Final payment request with final releases and supporting documentation not previously submitted and accepted. Include certificates of insurance for products and completed operations where required.

- c. Specified warranties, workmanship/maintenance bonds, maintenance agreements, and other similar documents.
 - d. Accounting statement for final changes to Contract Sum.
 - e. Contractor's affidavit of payment of debts and claims on AIA G706 - Contractor's Affidavit of Payment of Debts and Claims.
 - f. Contractor affidavit of release of liens on AIA G706A - Contractor's Affidavit of Release of Liens.
 - g. Consent of surety to final payment on AIA G707 - Consent of Surety to Final Payment Form.
3. Perform final cleaning for Contractor-soiled areas according to this Section.

D. Final Completion Inspection:

- 1. Within seven days after receipt of request for final inspection, Architect/Engineer will make inspection to determine whether Work or designated portion is complete.
- 2. Should Architect/Engineer consider Work to be incomplete or defective:
 - a. Architect/Engineer will promptly notify Contractor in writing, listing incomplete or defective Work.
 - b. Contractor shall remedy stated deficiencies and send second written request to Architect/Engineer that Work is complete.
 - c. Architect/Engineer will re-inspect Work.
 - d. Redo and Inspection of Deficient Work: Repeated until Work passes Architect/Engineer's inspection.

1.3 OPERATION AND MAINTENANCE DATA

- A. Submit in PDF composite electronic indexed file.
- B. Submit data bound in 8-1/2 x 11-inch text pages, three D side ring binders with durable plastic covers.
- C. Prepare binder cover with printed title "OPERATION AND MAINTENANCE INSTRUCTIONS," title of Project, and subject matter of binder when multiple binders are required.
- D. Internally subdivide binder contents with permanent page dividers, logically organized as described below; with tab

titling clearly printed under reinforced laminated plastic tabs.

E. Drawings: Provide with reinforced punched binder tab. Bind in with text; fold larger drawings to size of text pages.

F. Contents: Prepare table of contents for each volume, with each product or system description identified, typed on white paper, in three parts as follows:

1. Part 1: Directory, listing names, addresses, and telephone numbers of Architect/Engineer, Contractor, Subcontractors, and major equipment suppliers.
2. Part 2: Operation and maintenance instructions, arranged by system and subdivided by Specification Section. For each category, identify names, addresses, and telephone numbers of Subcontractors and suppliers. Include the following:

- a. Significant design criteria.
- b. List of equipment.
- c. Parts list for each component.
- d. Operating instructions.
- e. Maintenance instructions for equipment and systems.
- f. Maintenance instructions for finishes, including recommended cleaning methods and materials, and special precautions identifying detrimental agents.
- g. Safety precautions to be taken when operating and maintaining or working near equipment.

3. Part 3: Project documents and certificates, including the following:

- a. Shop Drawings and product data.
- b. Air and water balance reports.
- c. Certificates.
- d. Originals of warranties.

1.4 MANUAL FOR MATERIALS AND FINISHES

A. Submit one copy of completed volumes before Substantial Completion.

B. Submit two sets of revised final volumes within ten days after final inspection.

- C. Submit in PDF composite electronic indexed file of final manual within ten days after final inspection.
- D. Building Products, Applied Materials, and Finishes: Include product data, with catalog number, size, composition, and color and texture designations.
- E. Instructions for Care and Maintenance: Include manufacturer's recommendations for cleaning agents and methods, precautions against detrimental agents and methods, and recommended schedule for cleaning and maintenance.
- F. Moisture Protection and Weather Exposed Products: Include product data listing applicable reference standards, chemical composition, and details of installation. Include recommendations for inspections, maintenance, and repair.
- G. Additional Requirements: As specified in individual product Specification Sections.
- H. Include listing in table of contents for design data, with tabbed fly sheet and space for insertion of data.

1.5 PRODUCT WARRANTIES AND PRODUCT BONDS

- A. Obtain warranties and bonds executed in duplicate by responsible Subcontractors, suppliers, and manufacturers within ten days after completion of applicable item of Work.
- B. Execute and assemble transferable warranty documents and bonds from Subcontractors, suppliers, and manufacturers.
- C. Verify documents are in proper form, contain full information, and are notarized.
- D. Co-execute submittals when required.
- E. Include table of contents and assemble in three D side ring binder with durable plastic cover.
- F. Submit prior to final Application for Payment.
- G. Time of Submittals:
 - 1. Make submittals within ten days after date of Substantial Completion, prior to final Application for Payment.

2. For items of Work for which acceptance is delayed beyond Substantial Completion, submit within ten days after acceptance, listing date of acceptance as beginning of warranty or bond period.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that existing Site conditions and substrate surfaces are acceptable for subsequent Work. Beginning new Work means acceptance of existing conditions.
- B. Verify that existing substrate is capable of structural support or attachment of new Work being applied or attached.
- C. Examine and verify specific conditions described in individual Specification Sections.

3.2 PREPARATION

- A. Clean substrate surfaces prior to applying next material or substance according to manufacturer's instructions.
- B. Seal cracks or openings of substrate prior to applying next material or substance.
- C. Apply manufacturer-required or -recommended substrate primer, sealer, or conditioner prior to applying new material or substance in contact or bond.

3.3 EXECUTION

- A. Comply with manufacturer's installation instructions, performing each step in sequence. Maintain one set of manufacturer's installation instructions at Project Site during installation and until completion of construction.
- B. When manufacturer's installation instructions conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.

- C. Verify that field measurements are as indicated on approved Shop Drawings or as instructed by manufacturer.
- D. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, or disfigurement.
 - 1. Secure Work true to line and level and within specified tolerances, or if not specified, industry-recognized tolerances.
 - 2. Physically separate products in place, provide protective coatings to prevent galvanic action or corrosion between dissimilar metals.
 - 3. Exposed Joints: Provide uniform joint width and arrange to obtain best visual effect. Refer questionable visual-effect choices to Architect/Engineer for final decision.
- E. Allow for expansion of materials and building movement.
- F. Climatic Conditions and Project Status: Install each unit of Work under conditions to ensure best possible results in coordination with entire Project.
 - 1. Isolate each unit of Work from incompatible Work as necessary to prevent deterioration.
 - 2. Coordinate enclosure of Work with required inspections and tests to minimize necessity of uncovering Work for those purposes.
- G. Clean and perform maintenance on installed Work as frequently as necessary through remainder of construction period.

3.4 CUTTING AND PATCHING

- A. Employ skilled and experienced installers to perform cutting and patching.
- B. Submit written request in advance of cutting or altering elements affecting:
 - 1. Structural integrity of element.
 - 2. Integrity of weather-exposed or moisture-resistant elements.
 - 3. Efficiency, maintenance, or safety of element.
 - 4. Visual qualities of sight-exposed elements.
 - 5. Work of Owner or separate contractor.

C. Execute cutting, fitting, and patching to complete Work and to:

1. Fit the several parts together, to integrate with other Work.
2. Uncover Work to install or correct ill-timed Work.
3. Remove and replace defective and nonconforming Work.
4. Remove samples of installed Work for testing.
5. Provide openings in elements of Work for penetrations of mechanical and electrical Work.

D. Execute Work by methods to avoid damage to other Work and to provide proper surfaces to receive patching and finishing.

E. Cut masonry and concrete materials using masonry saw or core drill.

F. Restore Work with new products according to requirements of Contract Documents.

G. Fit Work tight to pipes, sleeves, ducts, conduits, and other penetrations through surfaces.

H. Maintain integrity of wall construction; completely seal voids.

I. Refinish surfaces to match adjacent finishes. For continuous surfaces, refinish to nearest intersection; for assembly, refinish entire unit.

J. Identify hazardous substances or conditions exposed during the Work to Architect/Engineer for decision or remedy.

3.5 PROTECTING INSTALLED CONSTRUCTION

A. Protect installed Work and provide special protection where specified in individual Specification Sections.

B. Provide temporary and removable protection for installed products. Control activity in immediate Work area to prevent damage.

C. Provide protective coverings at walls, projections, jambs, sills and soffits.

- D. Use durable sheet materials to protect sidewalk and other surfaces from traffic, dirt, wear, damage, or movement of heavy objects and equipment.
- E. Prohibit traffic or storage upon waterproofed or roofed surfaces. When traffic or activity is necessary, obtain recommendations for protection from waterproofing or roofing material manufacturer.

3.6 FINAL CLEANING

- A. Execute final cleaning prior to final Project assessment.
 - 1. Employ experienced personnel or professional cleaning firm.
- B. Clean interior and exterior glass and surfaces exposed to view in the area of the work and remove temporary labels, stains, and foreign substances; polish transparent and glossy surfaces.
- C. Clean light fixtures in soffit to best condition practicable with appropriate cleaning materials.
- D. Replace filters of operating equipment.
- E. Clean debris from roofs, gutters, downspouts, and drainage systems.
- F. Clean Site; sweep paved areas, rake clean landscaped surfaces.
- G. Remove waste and surplus materials, rubbish, and construction facilities from Site.

END OF SECTION 01 70 00

SECTION 02 41 19 - SELECTIVE BUILDING DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Demolishing designated building equipment and fixtures.
2. Demolishing designated construction.
3. Cutting and alterations for completion of the Work.
4. Removing designated items for reuse and Owner's retention.
5. Protecting items designated to remain.
6. Removing demolished materials.

1.2 SUBMITTALS

- A. Section 01 33 00 - Submittal Procedures: Requirements for submittals.
- B. Demolition Schedule: Indicate overall schedule and interruptions required for utility and building services.
- C. Shop Drawings:
1. Indicate demolition and removal sequence.
 2. Indicate location of items designated for reuse and Owner's retention.
 3. Indicate location and construction of temporary work.

1.3 QUALITY ASSURANCE

- A. Conform to Michigan Building Code for demolition work, dust control and products requiring electrical disconnection.
- B. Obtain required permits from authorities having jurisdiction.
- C. Maintain one copy of each document on site.

1.4 PRE-INSTALLATION MEETINGS

- A. Section 01 30 00 - Administrative Requirements: Pre-installation meeting.
- B. Convene minimum one week prior to commencing work of this section.

1.5 SCHEDULING

- A. Section 01 32 16 - Construction Progress Schedule: Requirements for scheduling.
- B. Cooperate with Owner in scheduling noisy operations and waste removal that may impact Owners operation and in adjoining spaces.
- C. Coordinate utility and building service interruptions (if any) with Owner.

1.6 PROJECT CONDITIONS

- A. Conduct demolition to minimize interference with adjacent and occupied building areas.
- B. Cease operations immediately if structure appears to be in danger and notify Architect/Engineer. Do not resume operations until directed.

PART 2 - PRODUCTS - Not Used.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Notify affected utility companies before starting work and comply with their requirements.
- B. Mark location and termination of utilities.
- C. Erect, and maintain temporary barriers and security devices at locations indicated requested by owner, including warning signs and lights, and similar measures, for protection of

the public, Owner, and existing improvements indicated to remain.

- D. Erect and maintain weatherproof closures where building envelope is opened in demolition.
- E. Provide appropriate temporary signage including signage for exit or building egress.
- F. Do not close or obstruct building egress path.
- G. Do not disable or disrupt building fire or life safety systems without **3** days prior written notice to Owner.

3.2 SALVAGE REQUIREMENTS

- A. Coordinate with Owner to identify building components and equipment required to be removed and delivered to Owner.
- B. Tag components and equipment Owner designates for salvage.
- C. Protect designated salvage items from demolition operations until items can be removed.
- D. Carefully remove building components and equipment indicated to be salvaged.
- E. Disassemble as required to permit removal from building.
- F. Package small and loose parts to avoid loss.
- G. Mark packaged parts to permit identification and consolidation of components of each salvaged item.
- H. Prepare assembly instructions consistent with disassembled parts. Package assembly instructions in protective envelope and securely attach to each disassembled salvaged item.
- I. Deliver salvaged items to Owner. Obtain signed receipt from Owner.

3.3 DEMOLITION

- A. Conduct demolition to minimize interference with adjacent and occupied building areas.

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- B. Maintain protected egress from and access to adjacent existing buildings at all times.
- C. Do not close or obstruct roadways or sidewalks without permits permission of Owner.
- D. Cease operations immediately when structure appears to be in danger and notify Architect.
- E. Demolish in orderly and careful manner. Protect existing improvements, and supporting structural members.
- F. Carefully remove building components indicated to be reused.
 - 1. Disassemble components as required to permit removal.
 - 2. Package small and loose parts to avoid loss.
 - 3. Mark components and packaged parts to permit reinstallation.
 - 4. Store components, protected from construction operations, until reinstalled.
- G. Remove demolished materials from site except where specifically noted otherwise. Do not burn or bury materials on site.
- H. Remove materials as Work progresses. Upon completion of Work, leave areas in clean condition.
- I. Remove temporary Work.

END OF SECTION 02 41 19

ARCHITECTURAL/ENGINEERING PLANS

CITY OF FRASER

FRASER SENIORS HOUSING

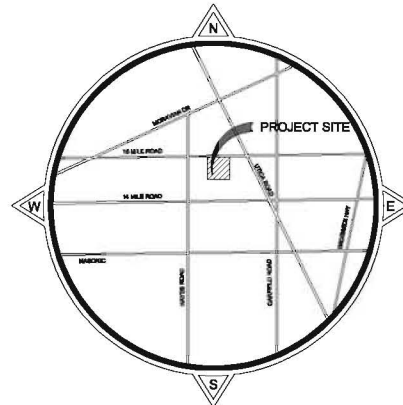
BALCONY IMPROVEMENTS

34950 HIDDEN PINE DRIVE
FRASER, MICHIGAN 48026

INDEX TO SHEETS

ARCHITECTURE

A001	GENERAL PROJECT INFORMATION
D001	DEMOLITION PLANS AND DETAILS
A100	FOUNDATION PLAN
A110	FLOOR PLANS
A120	SECTIONS, ELEVATIONS AND DETAILS
A130	DOOR SCHEDULE AND DETAILS
SP01	SPECIFICATIONS



MAY 2020
AEW PROJECT NO. 0190-0435
ANDERSON, ECKSTEIN AND WESTRICK, INC.
SHELBY TOWNSHIP, MICHIGAN

I HEREBY CERTIFY THESE PLANS HAVE BEEN PREPARED UNDER MY
DIRECT SUPERVISION IN ACCORDANCE WITH ACT 245, PUBLIC ACTS OF 1927
AS AMENDED - STATE OF MICHIGAN

JASON R. ARLOW, AIA 130108467

DATE

REVISED: 05-07-2020
OWNER REVIEW: 05-06-2020
SCHEMATIC DESIGN REVIEW: 04-17-2020

ABBREVIATIONS INCLUDE BUT NOT

[illegible]

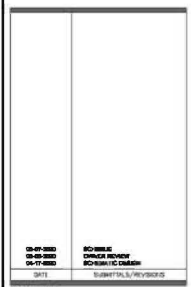
THE CONTRACTOR IS RESPONSIBLE FOR ALL PERMITS, FEES AND INSPECTIONS.

1. ALL CONTRACTORS SHALL COORDINATE THE LOCATION OF DUCTS, PIPING, BOXES, CHASES, CONDUITS, ETC., WITH THE MECHANICAL, ELECTRICAL AND ALL OTHER TRADES.
2. CALLK ALL JOINTS BETWEEN DOOR FRAMES, WINDOW FRAMES, MASONRY WALLS AND ALL DISSEMBLY MATERIALS.
3. PROVIDE ALL NECESSARY BLOCKINGS NON-COMB. AS REQUIRED TO SUPPORT LIGHTING, SIGNS, BRACKETS, SIGNPOSTS, ETC.
4. ALL DIMENSIONS ARE FROM FACE OF WALL TO FACE OF WALL OR FACE OF BLOCK TO FACE OF BLOCK.
5. ALL ITEMS NOTED "BY OWNER" OR "N/C" ARE NOT IN CONTRACT.
6. CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS EXISTING AND PROPOSED ON THE JOB REPORT ALL DEVIATIONS FROM DRAWINGS PRIOR TO START OF CONSTRUCTION.
7. ALL CONTRACTORS SHALL CONSTRUCT THIS PROJECT IN ACCORDANCE WITH ALL STATE, FEDERAL AND LOCAL CODES.
8. ALL CONTRACTORS SHALL REPAIR AND/ DAMAGES OR DISTURBANCES TO THE EXISTING BUILDING AND INTERIOR CONTROL JOINTS SHALL BE CONSTRUCTED AT 20'-0" O.C. MAXIMUM UNLESS NOTED OTHERWISE.
9. ALL MATERIALS USED ARE REQUIRED TO BE OF GOOD QUALITY AND MEET OR EXCEED ALL APPLICABLE INDUSTRY STANDARDS.
10. ALL WORK IS TO BE DONE WITH THE APPROPRIATE TOOLS AND MATERIALS. THE ARCHITECT HAS THE RIGHT TO REJECT ANY WORK NOT DONE APPROPRIATELY.
11. REMOVE ALL TRASH AND DEBRIS FROM THE SITE. WASH ALL SURFACES DUST AND SWEEP TO REMOVE ALL DIRT. REMOVE ALL TEMPORARY LABELS.
12. ALL CONTRACTORS AND SUBCONTRACTORS SHALL PROVIDE ALL WORK SHOWN IN ANY PART OF THE DOCUMENTS. (E. HAND DRAWN SHOWN ON ARCHITECTURAL DRAWINGS MUST BE USED BY THE ELECTRICAL) WHETHER IT IS OR IS NOT SHOWN ON THE ELECTRICAL DRAWINGS.
13. THE GENERAL CONTRACTOR SHALL PROVIDE A MIN 2 YEAR (N.O.C.) WARRANTY ON ALL MATERIAL EQUIPMENT AND WORK PERFORMED.
14. FIRE SUPPRESSION CONTRACTOR TO SUBM ENGINEERED PLAN TO CITY FOR APPROVAL PRIOR TO START OF CONSTRUCTION.
15. COORDINATE ALL WORK WITH PHASE 1 INTERIOR RENOVATIONWORK.
16. CONTRACTOR TO COOR. WITH THE CITY SECURITY VENDORS(S) FOR ALL DOOR LOCK, KEYING, ALARMS AND CAMERAS.

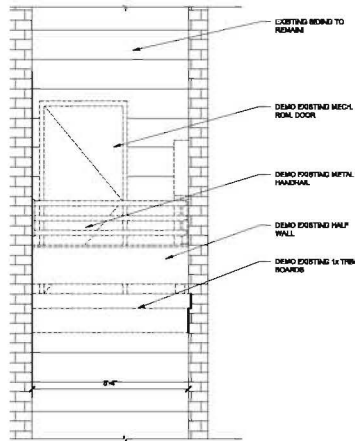
1. REMOVE ALL ABANDONED MISC. HARDWARE, ACCESSORIES, SUPPORTS, BRACKETS, ANCHORS ETC. IN AREAS OF DEMOLITION (TYPICAL).
2. REMOVE ALL WIRING, CABLES, RACEWAYS, SWITCHES AND OUTLETS AS REQUIRED THAT INTERFERE WITH THE PROPOSED WORK.
3. CUT AND CAP ALL ABANDONED PLUMBING BEHIND WALL.
4. REMOVE ALL MISC. ATTACHMENTS THAT INTERFERE WITH NEW CONSTRUCTION OR AS SHOWN ON PLANS, VERIFY WITH OWNER ANY SALVAGED EQUIPMENT.
5. COORDINATE ALL DIMENSIONS WITH PROPOSED CONSTRUCTION.
6. CONTRACTOR SHALL MAINTAIN ALL EXISTING UTILITIES DURING DEMOLITION & CONSTRUCTION. (WATER, SEWER, ELECTRICAL, GAS) VERIFY ALL EXISTING LOCATIONS.
7. CONTRACTOR SHALL PROTECT ALL BUILDING ELEMENTS DURING CONSTRUCTION (RESTORE AS REQUIRED)
8. ELEMENTS LABELED AS EXISTING ARE TO REMAIN UNLESS NOTED OTHERWISE.
9. DASHED LINES INDICATE ITEMS TO BE REMOVED AS NOTED.
10. REMOVE ALL MECHANICAL GRILLES, LOUVERS AND DIFFUSERS AS SHOWN ON PLAN OR THAT INTERFERE WITH NEW CONSTRUCTION
11. CONTRACTOR SHALL REMOVE ALL ITEMS ATTACHED OR OTHERWISE WHICH REQUIRE REMOVAL OF THE STRUCTURE OF THE PROPOSED NEW CONSTRUCTION. THE CONTRACTOR SHALL FAMILIARIZE WITH THE EXISTING CONDITIONS AND SHALL COMPLETE ALL REQUIRED DEMOLITION (REGARDLESS WEATHER EACH INDIVIDUAL ITEM BEING IDENTIFIED BY THE CONTRACTOR SHALL BE DEFINED ON PROPOSED PLANS)

 WINDOW MARK
 WALL MARK
 DOOR MARK
 STUD WALL
 STUD PARTITION
 MASONRY WALL
 BRICK VENEER
 EXISTING WALL
 DEMOLITION
 ELEVATION MARK
 NEW DOOR
 EXISTING DOOR
 2 HR. FIRE WALL

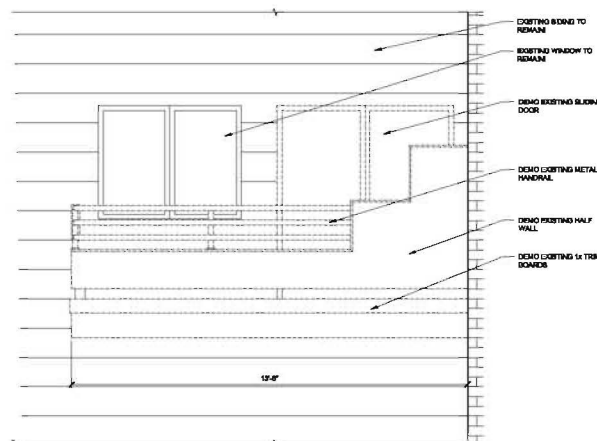
PHASING PLAN
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NORTH



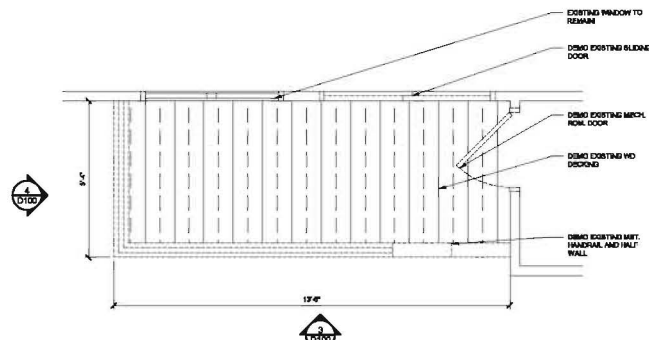
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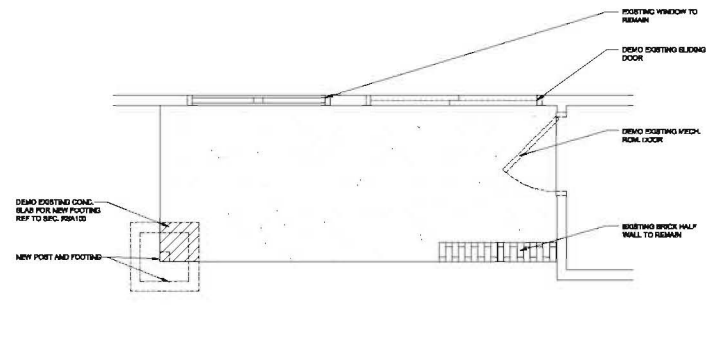
4
D100
2nd & 3rd FLOOR ELEV.
DEMOLITION
SCALE: 1/2" = 1'-0"



3
D100
2nd & 3rd FLOOR ELEV.
DEMOLITION
SCALE: 1/2" = 1'-0"



2
D100
BALCONY PLAN
DEMOLITION
SCALE: 1/2" = 1'-0"



1
D100
GROUND PLAN
DEMOLITION
SCALE: 1/2" = 1'-0"

GENERAL DEMOLITION NOTES

1. ALL DEMOLITION DRAWINGS AND DETAILS ARE PROVIDED TO SHOW THE GENERAL SCOPE OF THE DEMOLITION WORK. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PERFORM ALL DEMO WORK NECESSARY TO ACCOMPLISH NEW WORK. DEMO CONTRACTOR IS REQUIRED TO COORDINATE ALL DEMO WORK. REFER TO DRAWINGS FOR ADDITIONAL NOTES AND INFORMATION RELEVANT TO DEMOLITION WORK.
2. PATCH ALL AREAS WHERE DEMO HAS OCCURRED TO MATCH ADJACENT EXISTING CONDITIONS AND AS REQUIRED TO INSTALL NEW WORK, MATERIALS AND FINISHES.
3. REMOVE ALL ABANDONED MISC. HARDWARE, ACCESSORIES, SUPPORTS, BRACKETS, ANCHORS ECT. IN AREAS OF DEMOLITION (TYPICAL).
4. REMOVE ALL WIRING, CABLE, RACEWAYS, SWITCHES AND OUTLETS AS REQUIRED THAT INTERFERE WITH THE PROPOSED WORK.
5. CUT AND CAP ALL ABANDONED PLUMBING BEHIND WALL.
6. REMOVE ALL MISC. ATTACHMENTS THAT INTERFERE WITH NEW CONSTRUCTION OR AS SHOWN ON PLANS. (VERIFY WITH OWNER ANY BALYAGED EQUIPMENT.
7. COORDINATE ALL DIMENSIONS WITH PROPOSED CONSTRUCTION.
8. DISPOSE OF ALL DEMOLITION MATERIALS LEGALLY OFF SITE.
9. CONTRACTOR SHALL PROTECT ALL BUILDING ELEMENTS DURING CONSTRUCTION (RESTORE AS REQUIRED).
10. ELEMENTS LABELED AS EXISTING ARE TO REMAIN UNLESS NOTED OTHERWISE.
11. DASHED LINES INDICATE ITEMS TO BE REMOVED AS NOTED.
12. CONTRACTOR SHALL REMOVE ALL ITEMS (ATTACHED OR OTHERWISE) WHICH REQUIRE REMOVAL OR ARE AFFECTED BY THE PROPOSED NEW CONSTRUCTION. THE CONTRACTOR SHALL FAMILIARIZE WITH THE EXISTING CONDITIONS AND SHALL COMPLETE ALL REQUIRED DEMOLITION REGARDLESS WEATHER EACH INDIVIDUAL ITEM HAS BEEN IDENTIFIED TO COMPLETE WORK AS DEFINED ON PROPOSED PLANS.
13. ALL CONSTRUCTION AND DEMOLITION MEANS, METHODS AND SAFETY PRECAUTIONS SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
14. CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFYING AND UNDERSTANDING EXISTING CONDITIONS.



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ENGINEERING STRONG COMMUNITIES

04-00-000 04-00-000 04-00-000 04-00-000
04-00-000 04-00-000 04-00-000 04-00-000

PROJECT NAME: FRASER SENIOR HOUSING BALCONY IMPROVEMENTS

PROJECT FILE: FRASER SENIOR HOUSING BALCONY IMPROVEMENTS

SHEET FILE: DEMOLITION PLANS AND DETAILS

DEMOLITION PLANS AND DETAILS

CITY OF FRASER

PRELIMINARY [] DEMOLITION [] AS-BUILT []

DATE: 04-01-2020

SCALE: 1/2" = 1'-0"

811 Know what's below. Call 72 hours before you dig.

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DURING CONSTRUCTION, THE CONTRACTOR SHALL USE EXTREME CAUTION WHEN OPERATING NEAR ANY AND ALL OVERHEAD AND / OR BURIED UTILITIES.

PROJECT NO: 0190-0435

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SHEET NO: D100

DATE: 04-01-2020

BY: jwally

CHECKED: jwally

DATE: 04-01-2020

BY: jwally

CHECKED: jwally

DATE: 04-01-2020

BY: jwally

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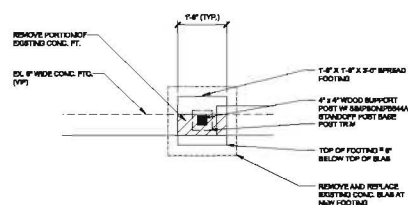
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Michigan 48315

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FOUNDATION PLAN
SCALE: 3/32" = 1'-0"
NORTH

PROJECT NAME: FRASER SENIOR HOUSING BALCONY IMPROVEMENTS

FOUNDATION PLAN

CITY OF FRASER

☒ PREPARED BY	☐ CORRECTION	☐ RECEIVED
OPPIN BY	CHECKED BY	DATE
OPK	JMA	04-14-08

NAME: _____



UTILITY INFORMATION, AS SHOWN, INDICATES APPROXIMATE LOCATIONS AND TYPES OF EXISTING FACILITIES ONLY. AS DISCLOSED BY RECORDS PROVIDED TO THIS FIRM FROM THE VARIOUS UTILITY COMPANIES. NO GUARANTEE IS GIVEN OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF.

PRIOR TO CONSTRUCTION, ALL LOCATIONS AND DEPTHS OF EXISTING OVERHEAD AND UNDERGROUND UTILITIES (IN CONFLICT WITH THE CONSTRUCTION OF THESE PROPOSED IMPROVEMENTS) SHALL BE VERIFIED IN THE FIELD DURING THE CONSTRUCTION. THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL UTILITIES THAT ARE ENCOUNTERED. (ALL COSTS FOR UTILITY LOCATION, VERIFICATION, SUPPORT AND PROTECTION SHALL BE INCLUDED IN THE PROPOSED PAY ITEM CORRELATING WITH THIS UTILITY).

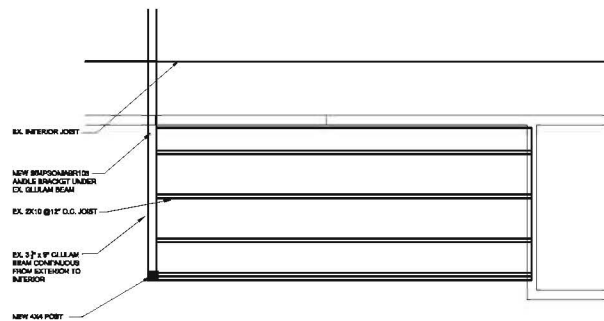
DURING CONSTRUCTION, THE CONTRACTOR SHALL USE EXTREME CAUTION WHEN OPERATING GEAR-HOT AND ALL OVERHEAD AND / OR BURIED UTILITIES.

PROJECT NO. 0190-0435

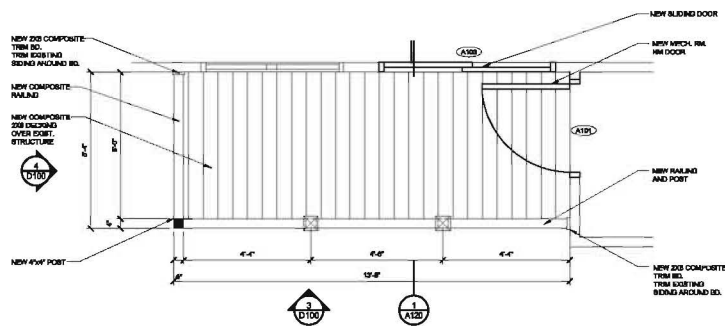
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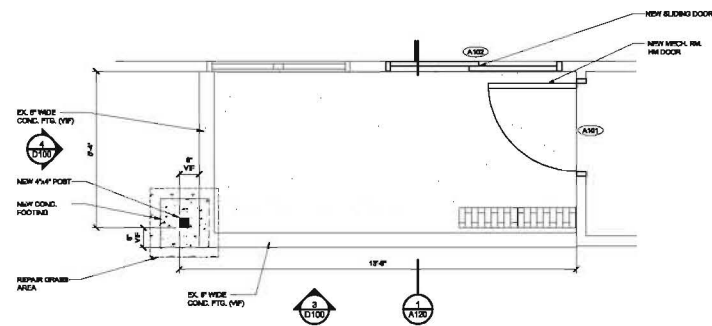
CONTINUED FROM PAGE 10



2nd & 3rd FLOOR
PARTIAL FRAMING PLAN
NORTH 3
A110 SCALE: 1/2\"/>



2nd & 3rd FLOOR
PLAN - NEW WORK
NORTH 2
A110 SCALE: 1/2\"/>



GROUND FLOOR
PLAN - NEW WORK
NORTH 1
A110 SCALE: 1/2\"/>

GENERAL NEW WORK NOTES

1. PATCH AND PAINT ALL WALL, HOLE, DENTS, CRACKS AND OTHER DAMAGE.
2. PATCH AND INFILL ALL HOLES, CRACKS AND OTHER DAMAGE TO FLOOR SLAB.
3. CONTRACTOR SHALL PROTECT ALL BUILDING ELEMENTS DURING CONSTRUCTION (RESTORE AS REQUIRED).
4. ELEMENTS LABELED AS EXISTING ARE TO REMAIN UNLESS NOTED OTHERWISE.
5. SEAL ALL PIPE PENETRATIONS IN WALLS AND FLOOR SLAB.
6. CONTRACTOR TO COOR. WITH THE CITY'S SECURITY CONSULTANT FOR ALARM AND CAMERA LOCATIONS, WIRING AND INSTALLATION.
7. ALL RECEPTACLES IN THE REST ROOM, CONCESSIONS AREA AND LOCKER ROOM TO BE REPLACED WITH NEW GFI RECEPTACLES AND COVER PLATES.



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PROJECT NAME:

FRASER SENIOR
HOUSING
BALCONY
IMPROVEMENTS

SHEET TITLE

FLOOR PLANS

CITY OF FRASER

PRELIMINARY ☐ CONSTRUCTION ☐ AS-BUILT

DATE: 05-18-20

SCALE: 1/2\"/>

811 Know what's below. Call 72 hours before you dig.

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DURING CONSTRUCTION, THE CONTRACTOR SHALL USE EXTREME CAUTION WHEN OPERATING SHARP AND HOT ALL OVERHEAD AND / OR BURIED UTILITIES.

PROJECT NO.

0190-0435

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SHEET NO.

A110

DATE: 05-18-20



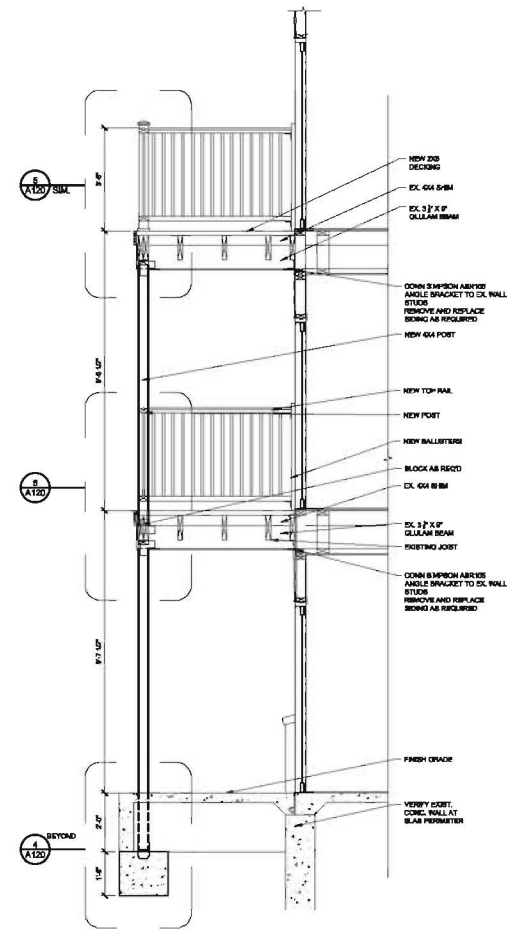
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Michigan 48315

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ENGINEERING STRONG COMMUNITIES



**FRASER SENIOR
HOUSING
BALCONY
IMPROVEMENTS**

SECTIONS, ELEVATIONS AND DETAILS

CITY OF FRASER

☒ PRELIMINARY	☐ CONSTRUCTION	☐ RECORD
DRAWN BY BP	CHECKED BY JPA	DATE 06-14-20
SCALE:		

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PRIOR TO CONSTRUCTION, ALL LOCATIONS AND DEPTHS OF EXISTING GROUND AND UNDERGROUND UTILITIES (IN CONFLICT WITH THE CONSTRUCTION OF THESE PROPOSED IMPROVEMENTS) SHALL BE VERIFIED IN THE FIELD DURING THE CONSTRUCTION. THE CONTRACTOR SHALL PROVIDE AND SUPPORT ALL UTILITIES THAT ARE DISLOCATED OR SHALL BE REQUIRED FOR UTILITY LOCATION, VERIFICATION, SUPPORT AND PROTECTION SHALL BE INCLUDED IN THE PROPOSED PAY ITEM COLLECTING WITH THIS UTILITY.

DURING CONSTRUCTION, THE CONTRACTOR SHALL USE EXTREME CAUTION WHEN OPERATING NEAR ANY AND ALL OVERHEAD AND / OR BURIED UTILITIES.

PROJECT NO. 0190-0435

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01/06/2005 11:00:00 AM

A 100

A120

CONFIDENTIAL: THIS DOCUMENT CONTAINS UNCLASSIFIED INFORMATION

DOOR HARDWARE NOTES

HARDWARE SET #1
FULL MORTISE HINGES, SECURITY PINS
CYLINDER LATCH SET
THRESHOLD

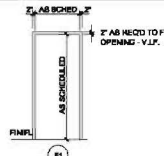
HARDWARE SET #2 (GROUND FLOOR DOORS)
INTEGRATED MANUAL LOCK
SECURITY BAR
INTEGRATED ADA THRESHOLD

HARDWARE SET #3 (BALCONY DOORS)
INTEGRATED MANUAL LOCK
SECURITY BAR
INTEGRATED ADA THRESHOLD

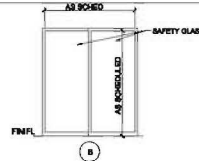
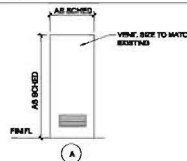
Door / Opening Schedule - Lower Floor

DOOR NO.	DOOR / OPENING SIZE (W X H) (CONTRACTOR TO VERIFY DOOR SIZE & OPENING IS CORRECT)	TYPE	MATERIAL	FINISH	TYPE	MATERIAL	FINISH	HEAD	JAMB	THRESH.	SWITCHES SET #	LABEL (WHD)	DOOR / OPENING KEY NOTES
A101	8'0" X 7'0"	A	HM	PMF	P1	HM	PMF	2	2	1	1	--	
A102	8'0" X 7'0"	B	VYWD	VY	-	VYWD	VY	3	4	5	2	--	GROUND FLOOR UNITS ONLY
A103	8'0" X 7'0"	B	VYWD	VY	-	VYWD	VY	3	4	5	3	--	2nd AND 3rd FLOOR UNITS

Frame Types

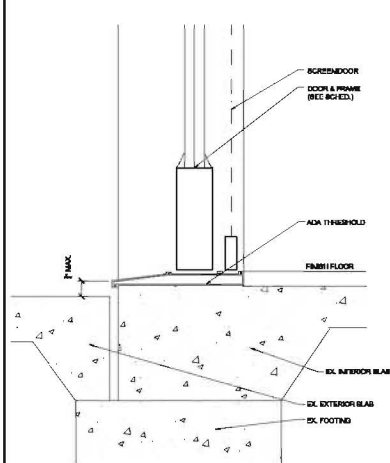


Door Types

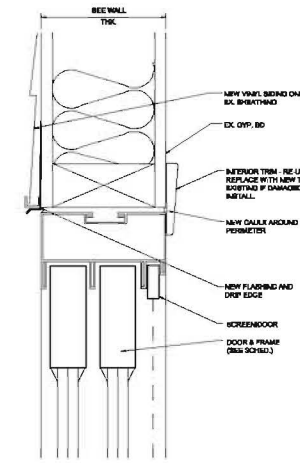


Door / Openings General Notes:

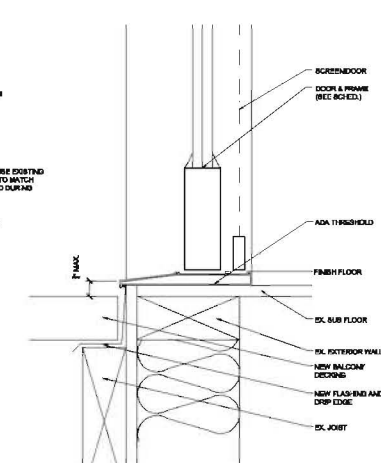
1. FIELD VERIFY ALL OPENINGS PRIOR TO DOORFRAME FABRICATION
2. ALL FINISH FRAME COLOR SELECTIONS TO BE DETERMINED.
3. ALL DOORS TO BE KEYS PER OWNER.



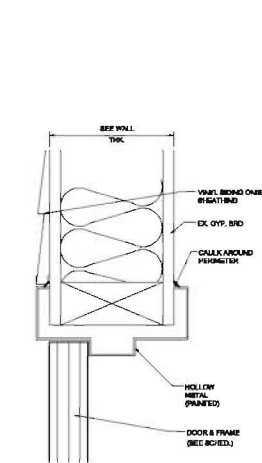
5 DOOR SILL-GROUND FLOOR
A130 SCALE: NOT TO SCALE



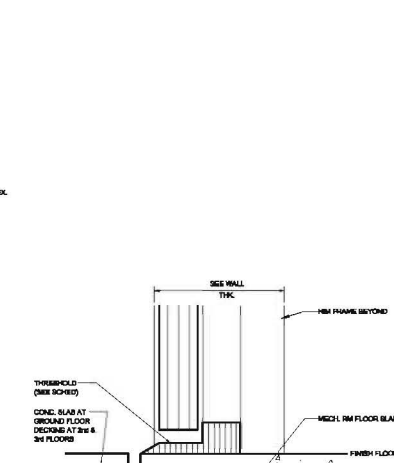
4 HEAD/JAMB DET.
A130 SCALE: NOT TO SCALE



3 DOOR SILL-2nd & 3rd FLOORS
A130 SCALE: NOT TO SCALE



2 HEAD/JAMB DET.
A130 SCALE: NOT TO SCALE



1 TYP. DOOR SILL-ALL FLOORS
A130 SCALE: NOT TO SCALE



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ENGINEERING STRONG COMMUNITIES

FRASER SENIOR HOUSING BALCONY IMPROVEMENTS

DOOR SCHEDULE AND DETAILS

CITY OF FRASER

DESIGN BY	CHANGED BY	DATE
WPK	JA	05-11-12

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CONFLICT WITH THE CONSTRUCTION OF THESE PROPOSED
IMPROVEMENTS SHALL BE DETERMINED IN THE FIELD. DURING
THE CONSTRUCTION, THE CONTRACTOR SHALL PROTECT
AND SUPPORT ALL UTILITIES THAT ARE ENCOUNTERED.
(ALL COSTS FOR UTILITY LOCATION, VERIFICATION, SUPPORT
AND PROTECTION SHALL BE INCLUDED IN THE PROPOSED
PAY ITEM CONSULTING WITH THE UTILITY).

DURING CONSTRUCTION, THE CONTRACTOR SHALL USE
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OVERHEAD AND / OR BURIED UTILITIES.

PROJECT NO. 0190-0435

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SHEET NO. A130

DATE: 05-11-12

BY: WPK

CHECKED BY: JA

DATE: 05-11-12

SCALE: AS SHOWN

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07/20/2020

TRIAL BALANCE REPORT FOR CITY OF FRASER
PERIOD ENDING 06/30/2020

		BALANCE		END BALANCE
GL NUMBER	DESCRIPTION	06/30/2019	2019-20	06/30/2020
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)
Fund 270 - SENIOR HOUSING				
Assets				
270-000-001.000	CASH	256,789.82		453,007.39
270-000-139.000	LAND	825,000.00		825,000.00
270-000-140.000	BUILDINGS	4,001,211.99		4,001,211.99
270-000-149.000	LESS ACCUM. DEPREC.	(2,209,986.87)		(2,301,965.87)
TOTAL ASSETS		2,873,014.94		2,977,253.51
Liabilities				
270-000-202.000	ACCOUNTS PAYABLE	5,642.48		14,247.94
270-000-257.000	ACCRUED WAGES PAYABLE	2,021.53		0.00
270-000-261.000	ACCRUED LEAVE	130.90		130.90
270-000-291.000	ESCROW - SECURITY DEPOSITS	44,115.00		44,935.00
270-000-291.010	ESCROW - CLEANING DEPOSITS	47,360.00		53,640.00
TOTAL LIABILITIES		99,269.91		112,953.84
Fund Equity				
270-000-390.000	PRIOR FUND BALANCE	2,552,286.37		2,773,745.03
TOTAL FUND EQUITY		2,552,286.37		2,773,745.03
Revenues				
270-000-600.000	RENT	553,572.79	548,148.00	548,148.37
270-000-657.000	ORDINANCE FINES AND COSTS	377.00	319.00	319.00
270-000-664.000	INTEREST INCOME AND RENT CONTROL	2,932.57	3,605.85	3,605.85
270-000-676.000	REIMBURSEMENTS	0.00	75.09	75.09
270-000-686.000	INSURANCE RECOVERIES	10,896.48	0.00	0.00
270-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	360.00	0.00	0.00
TOTAL REVENUES		568,138.84	552,147.94	552,148.31
Expenditures				
270-265-702.000	WAGES - FULL TIME EMPLOYEES	3,954.96	7,546.82	7,546.82
270-265-704.000	WAGES - PART TIME EMPLOYEES	38,713.40	41,200.00	41,200.00
270-265-709.000	FICA	2,671.55	3,270.30	3,270.30
270-265-711.000	MEDICARE	624.78	764.83	764.83
270-265-713.000	OVERTIME	1,352.49	4,000.00	4,000.00
270-265-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	98.15	2,500.00	2,500.00
270-265-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	1,325.45	1,993.32	1,993.32
270-265-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	30.25	100.00	100.00
270-265-742.000	MATERIALS & SUPPLIES	20,299.55	25,000.00	25,000.00
270-265-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	3,680.74	138.00	138.00
270-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,436.20	799.16	799.16
270-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,504.69	2,700.00	2,700.00
270-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	780.37	2,000.00	2,000.00
270-265-918.000	WATER	36,132.32	40,000.00	40,000.00
270-265-920.000	ELECTRIC	9,462.45	12,000.00	12,000.00
270-265-921.000	NATURAL GAS	4,170.72	5,000.00	5,000.00
270-265-934.000	OTHER REPAIRS AND MAINTENANCE	91,174.99	175,000.00	175,000.00
270-265-935.000	PROPERTY LIABILITY INSURANCE	43,701.51	32,981.80	32,981.80
270-265-968.000	DEPRECIATION AND DEPLETION	83,952.72	91,979.00	91,979.00
270-265-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	0.00	12,620.44	12,620.44
270-945-992.000	INTEREST EXPENSE	1,612.89	0.00	0.00
TOTAL EXPENDITURES		346,680.18	461,593.67	461,593.67
BEG. FUND BALANCE		2,552,286.37		2,773,745.03
+ NET OF REVENUES & EXPENDITURES		221,458.66		90,554.64
= ENDING FUND BALANCE		2,773,745.03		2,864,299.67
NET POSITION SUMMARY AT 6/30/2020:				
NET INVESTMENT IN CAPITAL ASSETS		2,616,225.12		2,524,246.12
UNRESTRICTED		157,519.91		340,053.55
TOTAL ENDING NET POSITION		2,773,745.03		2,864,299.67

At 6/30/19, the Senior Housing Fund had a total net position of \$2,773,745. Of that total net position, \$2,616,225 or 94.3% represents the fund's net investment in capital assets. The remaining \$157,520 of total net position is unrestricted to meet the operating demands of the fund.

At 6/30/20, the Senior Housing Fund had a total net position of \$2,864,300. Of that total net position, \$2,524,246 or 88.1% represents the fund's net investment in capital assets. The remaining \$340,054 of total net position is unrestricted to meet the operating demands of the fund.

Kelly Dolland

From: Wayne O'Neal <wayneo@micityoffraser.com> on behalf of Wayne O'Neal
Sent: Wednesday, July 22, 2020 8:24 AM
To: Kelly Dolland
Subject: FW: Senior Housing Balconies and Doors

From: Mike Vigneron [mailto:mvigneron@awinc.com]
Sent: Wednesday, July 22, 2020 8:08 AM
To: Wayne O'Neal (wayneo@micityoffraser.com) <wayneo@micityoffraser.com>
Cc: Nick Schaefer (nicks@micityoffraser.com) <nicks@micityoffraser.com>; Scott Kelley <skelley@awinc.com>
Subject: Senior Housing Balconies and Doors

Wayne,

I reviewed the January council meeting where we presented a high level proposal for a 5 year capital plan for the senior housing facility, and in particular covered some specifics of a multi-year proposal to replace and upgrade the balconies and doors. At that meeting we suggested an average cost of a 3 apartment vertical "unit" at approximately \$22,500 each. With 24 of these around the complex, that would put the total construction estimate at \$540,000. We initially proposed to complete the work over 2 seasons using 3 years of fund balance as follows:

- 16 "Units" completed in 2020 with \$187,000 from FY 19-20 budget and \$187,000 from FY 20-21 budget
- 8 "Units" completed after July 1, 2021 with \$225,000 from FY 21-22 budget.
- Total recommended budget of \$599,000

Based on remaining fund balance available in the spring of this year when project was ready to go out to bid, it was suggested that the project phasing should be modified to stay within available capital fund projections without using all available funds in order to leave a reserve for other miscellaneous repairs that inevitably come up. The modified proposal was to complete the project over 3 construction seasons utilizing funds from 4 fiscal years. A summary of this current proposal for council consideration is as follows:

- 12 "Units" completed in 2020 utilizing the remaining FY19-20 fund balance along with most of the unassigned fund balance from FY20-21
- 6 "Units" completed after July 1, 2021 utilizing funds from FY 21-22
- 6 "Units" completed after July 1, 2022 utilizing funds from FY 22-23

Depending on other capital expenditures over the next few years, the parking lot improvements that were discussed as part of the 5 year plan would likely need to be delayed an additional year or more to allow the fund balance to replenish again. Other funding options could be explored if there was a strong desire to complete this project sooner. Current budget recommendation for the parking lot is \$600,000 if the project is contemplated in 2025. The budget number includes an estimate of construction costs, engineering, inspection, testing and contingencies.

Let me know if you have any other questions related to this matter. Thanks.

Michael A. Vigneron, PE
Senior Project Engineer

Anderson, Eckstein and Westrick, Inc.

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Connect With Our Team:



*Our IT network will be offline and unavailable from **Thursday, July 23, 2020 through Sunday, July 26, 2020** due to our office renovations. We will not have access to email, GIS, our phone system or any of our computer files during this time. We will, however, remain open for business and will continue to service our clients. In the event you would like to reach me during this network shutdown, please contact me by phone at (586) 914-5442.*