

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
July 7th, 2020
Virtual Meeting VIA Zoom

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date VIA Zoom due to stay at home orders surrounding COVID 19.

Present: Chairperson Cheryl LaCasse, Vice Chairperson Sherry Stein, Secretary Renee Paoletti; Commissioners Nancy Berube, David Bogdan, Sarah Kelley, Dana Sutherland

Also Present: Recreation and Senior Director Christina Woods

1. Call Meeting to Order

Chairperson Cheryl LaCasse called meeting to order at 7:07 pm.

2. Pledge of Allegiance

3. Approval of Agenda for July 7th 2020.

Agenda for June 2nd 2020 approved by Commissioner Stein seconded by Commissioner Kelley. Motion Carried Unanimously.

4. Approval of Minutes from June 2nd 2020.

Minutes from June 2nd 2020 approved by Commissioner Sutherland, seconded by Commissioner Kelley. Motion Carried Unanimously.

5. Fraser Parks and Recreation and Senior Center Gratitudes

Thank you to all first responders and healthcare workers during this time. Thank you to Curt Gibson for his continued diligence in assisting seniors using the van service. Thank you to the Farmers market volunteers for working together to put together the Farmers Market

6. Report on Parks

A. Ongoing Parks Improvement Project Discussion

Interim Director Schaefer met with MI Rec to create a new plan for the asphalt pathways. Great Lakes Recreation Company stated there's a 6 week lead time for playground equipment and then it will be two weeks to install. Goddard is backed up but will be done with the tennis courts around August.

Commissioner Berube asked if both playgrounds will be done at the same time. The assumption is they will be done one at a time, not concurrently. Commissioner Bogdan asked for an update regarding signage. Interim DPW Director Schaeffer is looking at companies for quotes per council's direction.

B. Status of Parks

Parks are open and getting a lot of use. Calls daily requesting pavilion permits. We are not reserving pavilions this season, they are first come first served. Fraser Public Schools have been offering lunches at McKinley. The new restroom locks are in at the parks. They are unlocked between 7 am and 10 pm. There will be a green light visible from the road as a visual notification if the power has gone out in the restroom or if the door is not closed all the way.

7. Volunteer Group Reports

A. Updates on McKinley Barrier Free Park

The new global motion playground equipment is in as well as the sensory garden pathway. The peace totem poles are in that were designed by 10 artists. FF is offering

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a free coloring sheet on their website and if you bring it to the Dairy Maid you will get a free ice cream. There is a raffle currently for \$250 in local gift cards. Fraser First installed a water line to the sensory garden and that is installed. Next meeting is at July 21st at 6 pm.

B. Updates on Fraser Fresh Farmers Market

DPW installed the dog waste stations that Farmers market installed. The market opens on Saturday July 11th at 9 am.

8. Overview Report from Parks and Recreation Director

3 months into the COVID crisis and the Director has come to the conclusion that while the worktime is restricted and without additional employees there will be no programming as originally envisioned. Calls and message inquiries as well as the van have been taking up a lot of time. The van has been picking up as we are now open for dr appointments. The plan is to bring staff back in September and start offering programming in October.

9. Other Business

A. Discussion regarding Zoom Meeting – issues and future plans

Director Woods apologized to Commissioner Bogdan for the mix up last month. There was an issue with the connection and the intention was to kick Commissioner Bogdan off the zoom meeting so that he would have to sign back on and hopefully the problem would be fixed. We could not get his zoom to restart and he had to miss the meeting. The commission discussed a plan if this situation happens again and decided on the policy:

If a Commissioner is unable to attend or log onto a zoom meeting, we will attempt to reach them to assist before moving on to holding the meeting as long as quorum is reached. Motion made by Commissioner Sutherland, Seconded by Commissioner Kelley. Motion carried unanimously.

Director Woods stated that until it is safe to do so we will continue to do Zoom meetings as the council chambers is not conducive to social distancing.

B. Discussion on recreation positions: Chairperson, Vice Chairperson and Secretary, position terms ending June 30th 2021

These positions are up for nomination yearly. The commission will first announce any nominations and the nominee can state if they accept the nomination. After nominations, commissioners can make motions for the positions.

C. Nominations for Chairperson, Vice Chairperson and secretary

Commissioner Paoletti and LaCasse asked to step down from their positions. Commissioner LaCasse, seconded by Commissioner Stein nominated Commissioner Kelley for Chairperson. Commissioner Kelley accepted the nomination. Commissioner Stein seconded by Commissioner Lacasse nominated Commissioner Sutherland for Vice Chair. Commissioner Sutherland accepted the nomination. Commissioner Kelly nominated Commissioner Bogdan for Secretary. Commissioner Bogdan declined. Discussion ensued on the role of secretary. As long as Director Woods could remember the minutes were typed by the Recreation Department. Recently, Commissioner Paoletti took on this responsibility. Director Woods stated she would investigate whether we need to have a secretary as it is a role that is not used as

D. Motions for Chairperson, Vice Chairperson and Secretary

Commissioner LaCasse, seconded by Commissioner Stein motioned to appoint Commissioner Kelley for Recreation Chairperson, position ending June 30th 2021. Motion carried unanimously.

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Commissioner Stein, seconded by Commissioner LaCasse motioned to appoint Commissioner Sutherland for Recreation Vice Chairperson, position ending June 30th 2021. Motion carried unanimously.

Commissioner LaCasse, Seconded by Commissioner Bogdan motioned to table the position of Recreation Secretary. Motion passed unanimously.

E. Receipt of Parks and Recreation Bylaws and Boards and Commissions handbook

A copy of the Bylaws and Boards and Commissions handbook was distributed to the commissioners.

10. Citizen Participation

None

11. Commission members with concerns

Sutherland – Thank you for the nomination! Excited about the updates to the park, especially Somerset park. Won't be able to attend this farmers market but is available to help with the next one.

Bogdan – No concerns, Looks forward to the Farmers Market.

Paoletti – Can't wait to see the park constructions, looking forward to the Farmers Market

Kelley – Thanks for the nomination! Will try to attend the Farmers Market with her work schedule.

Stein – Excited about the parks. Will be at the farmer's market.

LaCasse – Happy about the park updates, encourages people to view the peace totems at McKinley. Stay safe and healthy.

Berube – See you at the market and bring your mask to wear at the vendor sites.

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Director Woods took a moment to thank Betty Slominski who has recently passed and was an active member of the historical commission.

12. Adjournment

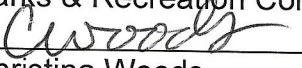
Motion from Commissioner Berube, seconded by Commissioner Sutherland to adjourn the meeting at 8:05 pm. Motion Carried Unanimously.

Respectfully Submitted,

Sarah Kelley
Chairperson
Parks & Recreation Commission

Dana Sutherland
Vice Chairperson
Parks & Recreation Commission

Renee Paoletti
Secretary
Parks & Recreation Commission


Christina Woods
Director Parks & Recreation

