

Minutes
Fraser City Council – Special Council Meeting – (Virtual)
June 25th, 2020

A Special Virtual meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Mayor Carnagie, Council Members; Baranski, Blanke, Kalka, Lesich, Schornak and Winowiecki
Absent: City Manager Wayne O’Neal
Also Present: Kelly Dolland, City Clerk
Donald DeNault, City Attorney

- 1. Call Meeting to Order** – Mayor Carnagie called the Special Virtual meeting to order at 6:03pm.
- 2. Pledge of Allegiance to the Flag of the United States**
- 3. Roll Call of Council Members**

Members: Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak and Winowiecki present.

4. Approval of Agenda

Member KALKA moved, second by Member BARANSKI, TO APPROVE AGENDA AS SUBMITTED.

Roll Call Vote:

Baranski	yes
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

5. Request for Council Action

a. 2019-2020 Year End Budget Adjustments

Interim Finance Director John Walters presented the Fiscal Year 2019-2020 Final Budget Amendment. City of Fraser received the 2019 personal property tax overpayment for the Local Community Stabilization Authority. Brief conversation ensued.

Member BARANSKI moved, second by Member WINOWIECKI, TO APPROVE THE 2019-2020 YEAR END BUDGET AMENDMENT AS PRESENTED.

Roll Call Vote:

Baranski	yes
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

b. Discussion of Extension of Macomb County Covid-19 State of Emergency through June 26, 2020

Member KALKA moved, second by member BARANSKI, TO EXTEND FRASER, MACOMB COUNTY COVID-19 STATE OF EMERGENCY THROUGH JULY 9TH, 2020.

Roll Call Vote:

Baranski	yes
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

c. Discussion of the Replacement of Media Broadcast Equipment for Televised Meetings

I.T. Director Michele Kwiatkowski spoke of the partial upgrade to the city media equipment and the ability to utilize the Senior Center for town hall meetings and presentations. Conversation ensued.

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Member LESICH moved, second by Member WINOWIECKI, TO ACCEPT THE PROPOSALS FROM ADVANCED LIGHTING & SOUND FOR CITY HALL UPGRADE INCLUDING THE TRICASTER, SWITCHER AND ASSOCIATED EQUIPMENT IN THE AMOUNT OF \$25,006. AND SECOND PART OF MOTION, UPGRADE SENIOR ACTIVITY CENTER WITH SIMILAR EQUIPMENT TO PROVIDE REMOTE LOCATION IN THE AMOUNT OF \$24,177 PLUS SHIPPING CHARGES CONTINGENT UPON APPROVAL BY COUNCIL THAT THIS WILL BE REIMBURSABLE UNDER THE CARES ACT FUNDING.

Roll Call Vote:

Baranski	yes
Blanke	yes
Carnegie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

d. Discussion of City Hall Hours – added to agenda 6-22-2020

Member Schornak spoke of City Hall hours to be five days a week, eight hours a day, 365 days a year with the exception of national holidays.

Conversation ensued.

Member SCHORNAK moved, second by Member BARANSKI, EFFECTIVE JUNE 29TH, 2020 CITY HALL HOURS ARE MONDAY – FRIDAY, 8:00AM – 4:30PM, 365 DAYS A YEAR, OPEN BETWEEN CHRISTMAS AND NEW YEAR WITH THE EXCEPTION OF FEDERAL HOLIDAYS.

Roll Call Vote:

Baranski	yes
Blanke	yes
Carnegie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

e. Closed Session to consider a Written Legal Opinion of the City’s Labor Counsel

Member KALKA moved, second by Member WINOWIECKI, TO ENTER CLOSED SESSION TO CONSIDER A WRITTEN LEGAL OPINION OF THE CITY’S LABOR COUNSEL.

Roll Call Vote:

Baranski	yes
Blanke	yes
Carnegie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

Enter Closed Session 7:00pm

Member Carnegie called the meeting to order:

Member Blanke departed meeting 8:00pm

f. Interviews with HR Providers per RFP Submittal

1. 7:00PM - Amy Cell, LLC

Amy Cell of Amy Cell LLC located in Ypsilanti, MI presented the human resource consulting service proposal. Spoke of expertise, experience, team work. Spoke of the process. Fee not to exceed \$3,000 a week or \$12,000 a month.

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2. 7:40PM - BW Human Resource Consulting

Deanna Willmarth of BW Human Resource Consulting located in Mt. Clemens, MI. spoke of the process, efficiency, experience, the BW team. \$75hr.

3. 8:20PM - Everything HR

Felicia G. Harris of Everything HR of Rochester Hills, MI spoke of the services, process, team experience, Bureau of Labor Statics wage rates. Has the ability to start immediately.

Break

4. 9:10PM - GovHR USA, LLC

Tracy McLaughlin, Jaymes Vettraino of GovHr USA spoke of the RFP for Human Resources, available mid July 2020, spoke of aspects of H.R., policies, procedures and practices, meet with staff, work average five to 10hrs a week.

5. 9:50PM - Vanessa G. Nelson Expert Human Resources

Vanessa G. Nelson of Expert Human Resources, LLC spoke of organization, staff and qualifications. Spoke of procedure, plan and goal for the City of Fraser.

6. 10:30PM - Plante Moran

Nina Rajcevic, Mike Blickhahn and Mark Warner of Plante Moran spoke of the H.R. aspects of the future plan, organization, manage the City's human resource functions and operations. Fees would be based on a project basis. Example cost structure; new policies \$1,200, \$300 project description, labor relations \$300 per hour. Plane Moran would hire the MML to recruit City Manager.

Conversation ensured.

Fee to be determined at a later date.

Member moved, second by Member BARANSKI, TO AWARD THE HUMAN RESOURCE CONTRACT TO AMY CELL, LLC. NOT TO EXCEED ONE (1) YEAR WITH A SIX (6) MONTH PERFORMANCE REVIEW TO INCLUDE: START A.S.A.P., PROVIDE COUNCIL WEEKLY, BI-WEEKLY UPDATES, OVERSEE CITY MANAGER SEARCH, DELEGATE AND RATIFY CONTRACT WITH CITY ATTORNEY DONALD DENAULT, ATTEND JULY 9TH, 2020 CITY COUNCIL MEETING.

Roll Call Vote:

Baranski	yes
Blanke	
Carnegie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 6-0

Member Lesich inquired who is the required City of Fraser single point of contact, - City Attorney Donald DeNault. Member Lesich stated Council is a legislative body and Council does not have an administrative function.

Ms. Amy Cell with Amy Cell, LLC. Stated she would be present at July 9th, 2020 Regular City Council meeting.

7. Citizen Participation on Agenda Items – None

8. Adjournment

Member WINOWIECKI moved, second by Member SCHORNAK, TO ADJOURN THE SPECIAL VIRTUAL COUNCIL MEETING OF JUNE 25th, 2020 @ 12:02 FRIDAY, JUNE 12TH, 2020

Motion carried 6-0

The motion carried unanimously,
Respectfully submitted,

Kelly Dolland, City Clerk

Michael Carnegie, Mayor