City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

MAYOR
Michael Carnagie
MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

FRASER CITY COUNCIL – REGULAR MEETING – VIRTUAL MEETING
THURSDAY – JUNE 11TH, 2020 @ 7:00PM
REVISED AGENDA - START TIME MOVED TO 6:00PM
AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF COUNCIL MEMBERS

4. APPROVAL OF AGENDA

5. CLOSED SESSION

a. Macomb County Circuit Court Case NO. 2019-002843-CD- Review Memorandum from Attorney on Pending Litigation

6. PRESENTATION

a. Parks and Recreation Parks Improvement Plan
b. Enterprise Fleet Management – Motor Pool

7. CITIZEN PARTICIPATION ON AGENDA ITEMS

8. CONSENT AGENDA

a. Approval of Minutes of the Virtual Regular Council Meeting of May 14th, 2020
b. Approval of Minutes of the Virtual Special Council Meeting of May 21st, 2020
c. Approval of Bills for the month of May - 2020 in the amount of $798,220.73
d. Receive and File Finance Budget to Actual Report ending April, 2020

9. REQUESTS FOR COUNCIL ACTION

a. Tabled Item – Discussion of City Manager's Employment Contract
b. Tabled item - Discussion of Recommendation – Annual Lease Agreement - Enterprise Fleet Management
c. Tabled Item - Discussion of Parks and Recreation Parks Improvement Plan
d. Discussion of Extension of Macomb County Covid-19 State of Emergency through June 26, 2020
e. Discussion of Appointments to the Construction Board of Appeals/Property Maintenance Board of Appeals
f. Consideration of Additional Concrete Work – Garfield Road Entrance to City Hall and Grove Street Sidewalk
g. Discussion of the Lions Club Annual Picnic and the Farmers Market for 2020
h. Discussion of the Replacement of Media Broadcast Equipment for Televised Meetings
i. Discussion of Clerk's Office Full Time Position

10. PENDING ITEMS OF UNFINISHED BUSINESS / REPORT OF THE CITY ADMINISTRATION

a. Update on HR RFP

11. STANDING ITEMS, UNFINISHED BUSINESS / PROJECT STATUS UPDATES

12. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS

13. CITIZEN PARTICIPATION

14. ADJOURNMENT

(Posted Thursday, June 4th, 2020 @ 4pm – Revised Wednesday, June 10th, 2020 @ 8:00am

Join Zoom Meeting
https://us02web.zoom.us/j/84516674455

Meeting ID: 845 1667 4455
One tap mobile
+19292056099, ,84516674455# US (New York)
13017158592,84516674455# US +(Germantown)

Dial by your location
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 845 1667 4455
Find your local number: https://us02web.zoom.us/u/kck7MQDoKN

NOTICE OF ELECTRONIC PUBLIC MEETING

In accordance with Gov. Whitmer's Executive Order2020-15, which allows for electronic meetings of public bodies, notice is hereby given that the City of Fraser City Council will be meeting electronically on Thursday, JUNE 11TH, 2020 @ 6:00 p.m. using Zoom for videoconference and public access. The electronic public meeting will be held as a Zoom electronic conference. The public can participate via the Zoom application, internet and/or telephone. The public will be able to listen to all discussion by Council members and will be permitted to speak for up to five minutes during the public participation section of the agenda. Please note that callers/viewers will automatically be muted. Public comments can be submitted during Public Comment, when viewers are unmuted on an individual basis. Secondly, written comments will be accepted prior to the date and time (no later than 4:30pm day of meeting) by the City Clerk @ kellyd@micityoffraser.com. You may e-mail comments during the meeting to publicmeeting@micityoffraser.com. The e-mail must provide the following: 1. Your name, address and e-mail address 2. The agenda item in your subject line. Public Hearing comments will be heard during Public Hearing and other comments to will be heard during public participation.

The City of Fraser provides live public access to this meeting on Comcast Channel 5 and WOW Channel 10 and online at www.ci.fraser.mi.us. This live public access meets the OMA's requirements that all public body deliberations and decisions take place at a meeting open to the public.

City of Fraser thanks everyone for their understanding and support as we all attempt to navigate these challenging times together.
City of Fraser Administration
April 2nd, 2020

Honorable Mayor and Council June 5, 2020
Municipal Building
Fraser, MI 48226

Re: Manager's Report

Dear sirs and Mesdames,

4. CLOSED SESSION – MACOMB COUNTY CIRCUIT COURT CASE NO. 2019-002843-CD – REVIEW MEMORANDUM FROM ATTORNEY ON PENDING LITIGATION

5. PRESENTATION – RECREATION PLAN FOR CAPITAL IMPROVEMENTS FOR TWO CITY PARKS; POMPO AND SOMERSET

Per city council direction, the Parks and Recreation Commission with the assistance of the Recreation Director and the Interim DPW Superintendent developed an additional proposal for Capital Projects for the two City Parks, Pompo and Somerset.

These two proposals were sent to you previously and will be presented and discussed at the meeting.

	Pompo	Somerset	Total
Michigan Recreation Construction, Inc.	$96,348	$110,924	$207,272
Great Lakes Recreation Company	$104,650.50	$138,656	$243,306

In addition, there was a request for the cost of replacing the pathways in Somerset and Pompo. The cost for this is $74,550 for Pompo and $49,080 for Somerset for a total of $123,630.

PRESENTATION OF ANNUAL LEASE AGREEMENT - ENTERPRISE FLEET MANAGEMENT

City Council asked that this be placed on this agenda as a tabled item for possible action by the council.

Nick Schaefer, Interim DPW Superintendent, and Jodi Seal, Enterprise Fleet Management will present the Annual Lease Agreement with Enterprise Fleet Management for the current year. This agreement with Enterprise is in its Eighth year and has proven to be cost effective.

8. REQUEST FOR COUNCIL ACTION:

A. TABLED ITEM – DISCUSSION OF CITY MANAGER'S EMPLOYMENT CONTRACT

This item was tabled to this date from the April 23RD City Council meeting.

B. TABLED ITEM – DISCUSSION OF RECOMMENDATION FOR - ANNUAL LEASE AGREEMENT ENTERPRISE FLEET MANAGEMENT

City Council asked that this be placed on this agenda as a tabled item for possible action by the council.

Please see Nick Schaefer's memo of June 3, 2020.

Nick Schaefer, Interim DPW Superintendent, will present the Annual Lease Agreement with Enterprise Fleet Management for the current year. This agreement with Enterprise is in its Eighth year and has proven to be cost effective.

If the city council wishes to reduce the fleet by eliminating certain vehicles, this can be done by separate motion. Keep in mind that there is a cost to remove a vehicle as we are responsible for any buyout costs/principal. Nick Schaefer and Mike Pettyes have presented the fleet with a reduction of four vehicles. They are Parks and Recreation, IT Department, Motor Pool and Public safety. If council wishes to make additional modifications for vehicle use, this can be done through approved motions.

I know there were discussions on the Motor Pool Enterprise Fund of which this is a part of. This is a completely separate issue from Enterprise and there needs to be an administrative review of everything associated with the composition of this fund. John Walters and I have had discussions on this and we will be doing research over the next several months with the auditors to find out what we can and the best approach going forward. This is all we have for now.

The proposed motion will eliminate the four vehicles.

Proposed motion: to Approve the Annual Lease Agreement with Enterprise Fleet Management in the amount of $175,834.56.

C. TABLED ITEM - DISCUSSION OF PARKS AND RECREATION PARKS IMPROVEMENT PLAN

The Parks and Recreation Commission has proposed two possible Park Improvement Projects for two different parks. The two parks are Somerset and Pompo.

Per city council direction, the Parks and Recreation Commission with the assistance of the Recreation Director and the Interim DPW Superintendent developed an additional proposal for Capital Projects for the two City Parks, Pompo and Somerset.

Also, they were asked to cost out replacement walking paths for these two parks and the replacement of all signs at city parks. The total cost for twelve signs is $72,350.00.

The two proposals that were sent to you previously and will be presented and discussed tonight.

	Pompo	Somerset	TOTAL
Michigan Recreation Construction, Inc.	$96,348	$110,924	207,272
Great Lakes Recreation Company	$104,650.50	$138,656	243,306

In addition, there was a request for the cost of replacing the pathways in Somerset and Pompo. The cost for this is $74,550 for Pompo and $49,080 for Somerset for a total of $123,630.

Proposed motion: to Approve the bid from _____ in the amount of $_____ for Pompo Park.

Proposed motion: to Approve the bid from _____ in the amount of $_____ for Somerset Park.

D. DISCUSSION OF EXTENSION OF MACOMB COUNTY COVID-19 STATE OF EMERGENCY THROUGH JUNE 26, 2020

Macomb County has extended the COVID-19 State of emergency through June 26, 2020. We have adopted the emergency plan and are part of the county plan. We should extend our local state of emergency through June 26, 2020 to maintain continuity with the county. Currently the Governor's Order For "stay home, stay Safe" is limited to June 12th.

Requesting council to extend the Local State of Emergency. This will follow what the county is doing as well. There is no real negative to extending the order. The positive is that we can make quick purchases if the need arises (I don't anticipate this), any unexpected expenses may be covered under emergency funding if we extend and I can continue to reassign employees without violating their contract.

Sincerely,
Interim Director Mike Pettyes

Proposed motion: to approve the extension of the Macomb County local state of emergency through June 26, 2020.

E. DISCUSSION OF APPOINTMENTS TO THE CONSTRUCTION BOARD OF APPEALS/PROPERTY MAINTINANCE BOARD OF APPEALS

The Building Official has indicated legal requirements for the active Construction and Property Board of Appeals. These boards have not been active for some time and we have a need for the appointments to these boards to be in compliance with state law. The same people can serve on both boards as there are certain requirements for the Construction Board of Appeals which are greater than the requirements for the Property Maintenance Board of Appeals. Because all of the terms of office have expired, we will need to appoint a member for one-year, another for two years and a third for three years starting with an expiration date of December 31, 2020, December 31, 2021 and December 31, 2022 respectively.

We have four applications for three positions. We have listed them in alphabetical order. They are:

Don Cook, current member of Planning Commission and Licensed Builder

Shelly Gilray, legal Assistant and Real Estate Broker

Mark Stimac, Member of Planning Commission and Zoning Board of Appeals, Registered Architect and Certified Building Official and Plan Reviewer

Kent Stonebreaker, Former Planning Commissioner, currently working for DTE as a Planner Planning and Design

Proposed Motion: to appoint _____ to the Construction Board of Appeals for a term of office that expires December 31, 2020.

Proposed Motion: to appoint _____ to the Construction Board of Appeals for a term of office that expires December 31, 2021.

Proposed Motion: to appoint _____ to the Construction Board of Appeals for a term of office that expires December31, 2022.

Proposed Motion: to appoint _____ to the Property Maintenance Board of Appeals for a term of office that expires December 31, 2020.

Proposed Motion: to appoint _____ to the Property Maintenance Board of Appeals for a term of office that expires December 31, 2021.

Proposed Motion: to appoint _____ to the Property Maintenance Board of Appeals for a term of office that expires December 31, 2022.

F. CONSIDERATION OF ADDITIONAL WORK – GARFIELD ROAD ENTRANCE TO CITY HALL AND GROVE STREET SIDEWALK

Mattioli Cement Company, LLC is installing sidewalks throughout the city and has agreed to complete some needed work under the terms of this contract. The two projects are the Garfield Entrance to City Hall and the new sidewalk on Grove Street. Funds are available for these projects and it makes since to do these while we have the cement contractor in town for a larger project.

The cost of the two projects are: Garfield Road Entrance $12,979.65 and Grove Street Sidewalk $7,328.00.

Proposed motion: to approve a change order with Mattioli Cement Company, LLC in the amount of $12,979.65 and $7,328.00 for the Garfield Road Entrance and Grove Street Sidewalk.

G. DISCUSSION OF THE LIONS CLUB ANNUAL PICNIC AND THE FARMERS MARKET FOR 2020

In light of the recent developments of the COVID-19 Pandemic, we have had serious discussions about the cancellation of these two events for 2020. Most other cities have cancelled public events such as these because of social distancing and virus spreading concerns. We have not opened our restrooms and our parks remain closed as it relates to the use of any play structures. I have had conversations with the Lions Club and they have cancelled this year's event and the City Attorney has commented on the Farmers Market and the use of vendors that are not farmers selling consumables. I believe that we should not proceed with Farmers Market for the reasons cited above.

H. DISCUSSION OF REPLACEMENT OF MEDIA BROADCAST EQUIPMENT FOR TELEVISED MEETING

Michele will discuss with you her proposal for the replacement of the Media Broadcast Equipment that is used for televising our meetings. As you are aware, we have been experiencing problems broadcasting our meeting with the current equipment that should have been replaced as far back as 2015. Her memo outlines her request and was not available until Friday morning and will be dent to you at this time.

Proposed motion: to Approve the purchase of _____....

I. DISCUSSION OF CLERKS OFFICE FULL TIME POSITION

This item was requested by Mayor Carnagie and Councilman Lesich. They wanted discuss the matter and move forward with a decision in light of the pending election and the need for a full time person. Backup materials are from previous presentations.

Fraser Activity Center

Fraser Parks & Recreation ● Fraser Senior Center
34935 Hidden Pine Drive ● Fraser, MI 48026
Office: (586) 296-8483 Fax: (586) 296-8493
FraserActivityCenter@MiCityofFraser.com ● www.MiCityofFraser.com

M E M O R A N D U M

To: Wayne O'Neal, City Manager, City Council
From: Christina Woods, Recreation Director
Date: Thursday, June 4th 2020
Subject: Recreation Commission Recommendations for Park Project

At the Recreation Commission meeting on Tuesday, May 12th 2020 the Commission discussed and formally recommends the following for council consideration.

PLAYGROUNDS
The commission supported the two playground project bids, presented by Michigan Recreational Construction, Inc and Great Lakes Recreation Company (see Interim Director Nick Schaefer's Memo of March 3, 2020) gave preference to the project presented by Michigan Recreational Construction Inc., but leaves it to council for the final decision.

Somerset Play Area
Michigan Recreational Construction Inc - $110,924.00
Great Lakes Recreation Company - $138,656.00

Pompo Park Play Area
Michigan Recreational Construction Inc. - $96,348.00
Great Lakes Recreation Company - $104,650.50

Motion made by Secretary Paoletti, seconded by Commissioner Sutherland to present both playground projects to City Council and formally recommend the project by Michigan Recreational Construction, with final decision at City Council's preference.

Motion carried unanimously

PATHWAYS
The commission also discussed pathways at Pompo and Somerset. They recommend concrete due to durability, but reserve the final decision for council.

Michigan Recreational Constuction Concrete Costs
Pompo - $74,550
Somerset - $49,080
Total= $123,630

Motion made by Vice Chair Stein, seconded by Commissioner Bogdan to recommend concrete pathways for Pompo and Somerset Parks

Motion carried unanimously

SIGNAGE

The commission also discussed signage at the parks. They recommend that all parks be updated with unified signage. This will put a 72” sign at Meadows, Blanke, Boris, McKinley and Reindel; two 72” signs at Steffens Park; and Harrington and Pompo parks will each have two signs, a 72” sign and a 48” sign.

Michigan Recreational Construction Sign Costs

Ten 72” signs and two 48” signs - $72,350

Motion made by Vice Chair Stein, seconded by Commissioner Kelly to recommend updates for all park signage.

Motion carried unanimously

Respectfully Submitted,

Christina Woods
Recreation Director

City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026

From the Office of
NICHOLAS SCHAEFER
INTERIM PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

Memorandum

TO:	Fraser Parks and Recreation Commission
FROM:	Nick Schaefer, Interim Public Works Superintendent
RE:	Somerset and Pompo Park Bids
DATE:	March 3, 2020

The following bids were received:

Somerset Park Play Area

Michigan Recreational Construction Inc.	$110,924.000
Great Lakes Recreation Company	$138,656.000

Pompo Park Play Area

Michigan Recreational Construction Inc.	$96,348.00
Great Lakes Recreation Company	$104,650.50

Michigan Recreational Construction INC.

Pompo Park	
4. Concrete Path, 6' wide x 1238 LF Includes removal of existing asphalt pathway, install 4" concrete on compacted aggregate base & restoration	$74,500.00
5. Asphalt Path, 6' wide x 1238 LF Includes removal of existing asphalt pathway, install asphalt in one 3" lift on compacted aggregate base & restoration	$55,385.00
6. Asphalt Path, 8' wide x 1238 LF Includes removal of existing asphalt pathway, install asphalt in one 3" lift on compacted aggregate base & restoration	$69,760.00

Michigan Recreational Construction INC.

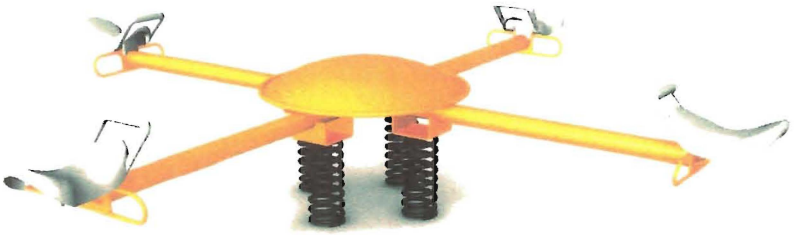
Site Furnishings	
7. Park Sign - 72" Option Supply & install, plants not included.	$6,525.00
8. Park Sign – 48" Option Supply & Install	$3,550.00
9. Boulder Plaque Supply & install	$2,540.00

Michigan Recreational Construction INC.

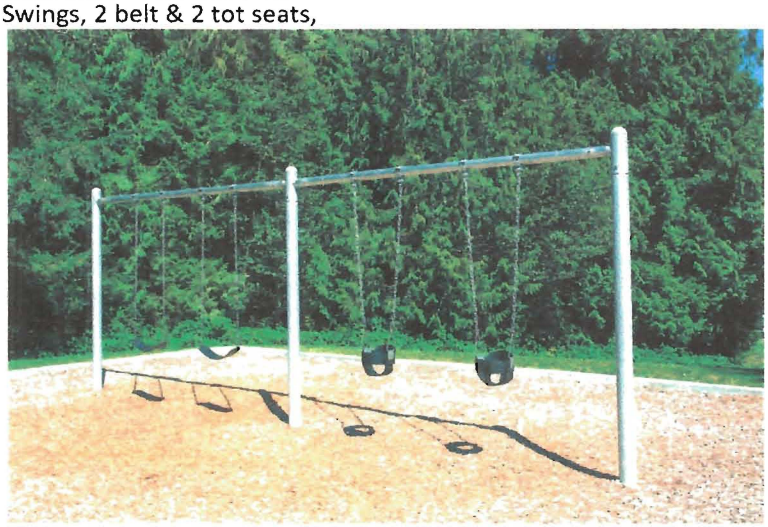
POMPO PARK PLAY AREA
City of Fraser, MI

February 27, 2020

Cost Estimate per Drawing #220023	
Site Work & Surfacing	
1. Demolition – Ind. Slide, Small Play Structure, 2 swing sets	$2,870.00
2. Strip sod & haul away, 3825 SF x 2" depth = 32 CY	$1,775.00
3. 71 - Plastic Timber Edging, 4' x 12" ht. x 4" width.	$3,763.00
4. Concrete Pad – 350 SF	$3,919.00
5. Engineered Wood Fiber (EWF) – 190 CY 3825 SF @ 12" depth	$6,084.00
6. Restoration, 5,255 SF	$3,942.00
Site Work & Surfacing Section Total	**$22,353.00**
Play Features & Equipment	
7. X-Factor Play Structure Supply & install complete	$49,287.00

8. Whirl, one-piece platform Supply & install complete	$6,876.00
9. Infinity Bowl Supply & install	$2,616.00
10. Buck-a-bout, 4 seats  Supply & install complete	$3,546.00

Michigan Recreational Construction INC.

11. Single Post Swings, 2 belt & 2 tot seats,  Supply & install complete	$4,434.00
Play Features & Equipment Section Total	**$66,759.00**
Site Furnishings	
12. 2 – Picnic Tables, 46" round, SM Supply & install	$4,958.00
13. 2 - Bench w/ back, 6', punched steel, Advantage Coating, inground mount Supply & install	$2,278.00
Site Furnishings Total	**$7,236.00**
Site Work & Surfacing Total	**$22,353.00**
Play Features & Equipment Total	**$66,759.00**
Site Furnishings Total	**$7,236.00**
Total Estimate	**$96,348.00**

City of Fraser
Pompo Park

little tikes COMMERCIAL
Play Structures

made in USA

P.O./Quote No: 10/31/2019JFK4
Proposal Date: 10/31/2019
Sales Rep: JFK
Sales Rep Phone #: 800-782-0611 TOLL FREE
Sales Rep Fax #: 1-586-228-9391

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer Information:

Bill To:		Ship To:	
Name:	City of Fraser	Name:	Pompo Park
Address:	31250 Kendall Ct	Address:	
Address:	Fraser, MI 48026	Address:	
Contact:		Contact:	
Phone:		Phone:	
Tax ID #:		Fax:	

We are pleased to present a quotation for the items and services, as listed:

Qty	Product #'s	Description / Colors	Unit Cost	Unit Freight	Unit Installation	Total
		PLAYGROUND & SITE FURNISHINGS ITEMS				
		Risk Management Sign				
1	787Z	Risk Management Sign	Free			
1	Custom	Kidbuilder 2-12 Structure	$47,791.00			$47,791.00
1	8030565	ADA HAGS Spin Rocker	$3,453.00			$3,453.00
1	200201870	Solo Spinner	$657.00			$657.00
1	200203413	ADA Revolutionary Inclusive Spinner	$4,517.00			$4,517.00
1	200203198	Wobble Sphere	$2,018.00			$2,018.00
1	200201539	Stand N Spin	$960.00			$960.00
1	200203543	Arch Swing 8' Add a Bay Single	$1,326.00			$1,326.00
2	200203507	Arch Swing 8' Standard Beam	$1,557.00			$3,114.00
1	200203508	Arch Swing 8' Add a bay	$1,033.00			$1,033.00
4	200202835	8' Belt Seat Assembly	$110.00			$440.00
2	200202836	8' Tot Seat Assembly	$192.00			$384.00
1	200203423	8' Generation Swing	$849.00			$849.00
		Playground Capacity 91 Children				
77	100001231	Kid Timber 6'	$70.00		$12.00	$6,314.00
4	100005469	Kid Timber End Cap [1]	$36.00		Included	$144.00
1	Freight	Shipping from Missouri		$7,980.00		$7,980.00
		Weight # 14372				
		Volume ftcb' 1997				
1	Install	CPSI Installation		$23,540.00		$23,540.00
		Recommended Additions				
2	R20C4836	3' x 4' Slide Mat 96#	$147.00		$40.00	$374.00
9	R20C4872	4' x 6' Dbl Slide/Swing Mat 192#	$207.00		$40.00	$2,223.00
1	R20BS4848	4' Beveled Spinner Mat 90#	$228.00		$40.00	$268.00
3	R20BS7272	6' Beveled Spinner Mat 270#	$367.00		$50.00	$1,251.00
1	R20MGR816	10' -12' Inclusive Spinner Mat 900#	$1,535.00		$200.00	$1,735.00
1	Freight	Shipping from IN		$904.00		$904.00
		SITE PREP: ' x ' =7252 ' SQ PLAY AREA				
1	Cubic Yards	Level and Slope	$1,100.00			$1,100.00
2.75	2700' Roll	Geotex Felt - 1 Layer	$430.00	Included	$200.00	$1,732.50
269	Cubic Yards	Engineered Wood Fiber 12" Settled	$30.00		Blown- In	$8,070.00
		Product certified to meet ASTM standards for impact-attenuation & ADA accessibility.				
250	Lineal Feet	Barrier Fencing	$1.00			$250.00
3	Dumpster	Disposal of Packing Materials	$550.00			$1,650.00

See attached sheet for all applicable notes

1	Site Restore	Rake/Seed/Straw 6' Perimeter	$750.00			$750.00
					Subtotal:	$ 124,827.50
Equipment List Price:$84,074				SourceWell 24% Off Little Tikes Equipment		$ 20,177.00
					Net Total:	$ 104,650.50
					Sales Tax:	$ -
Equipment, Materials, Freight, Installation & Sales Tax					Grand Total:	$ 104,650.50

We propose hereby to furnish materials and/or labor, in complete accordance with above specifications

for the sum of **ONE HUNDRED FOUR THOUSAND SIX HUNDRED FIFTY DOLLARS AND FIFTY CENTS.**

Note: This proposal may be withdrawn by us, if not accepted by: **12/31/2019**

Payments to be made as follows:
Checks payable to:

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer is responsible for unloading, counting & properly signing the bill of lading when equipment is delivered. Customer is responsible for storage until installation.
All material is guaranteed to be as specified.
All work to be completed in a workman-like manner, according to standard practices.
Any alteration or deviation from the above specifications involving extra cost will be done only upon written orders, and will become an extra charge over and above the estimate.
All agreements contingent upon strikes, accidents or delays beyond our control.
Owner to carry fire, tornado and other necessary insurance.
Our workers are fully covered by Workers Compensation Insurance.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the wo as specified. Payment will be as outlined below. Past due accounts subject to 1 1/2% month charge and legal fees associated with collection.

Terms & Conditions: Terms are 50% deposit on equipment with order. Payment is due net 10 days upon completion.

Per Great Lakes Recreation Company Representative:

Sales R *Jamie Kennedy*
Authorized Signature - Great Lakes Recreation

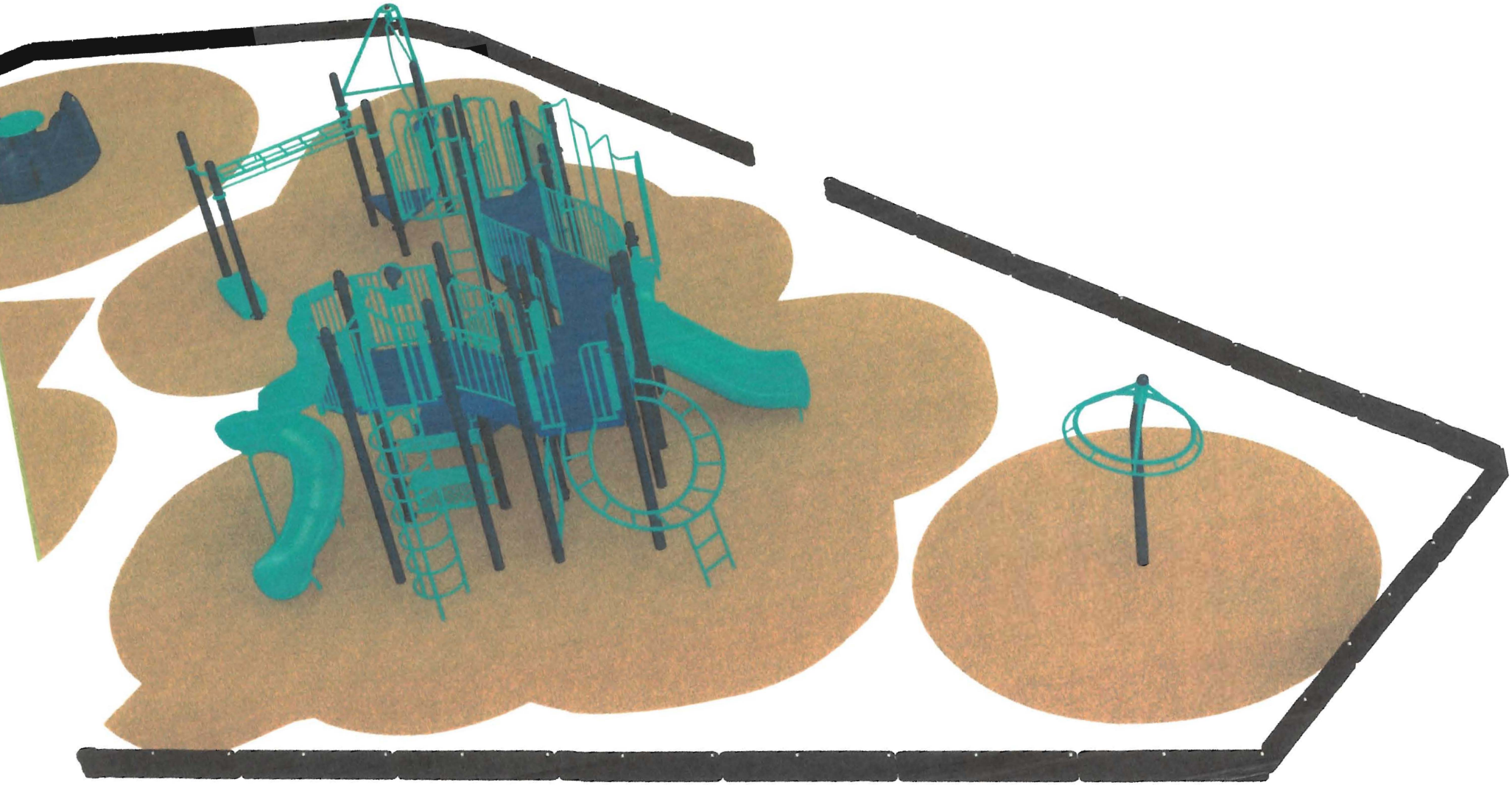
Signature:
Customer

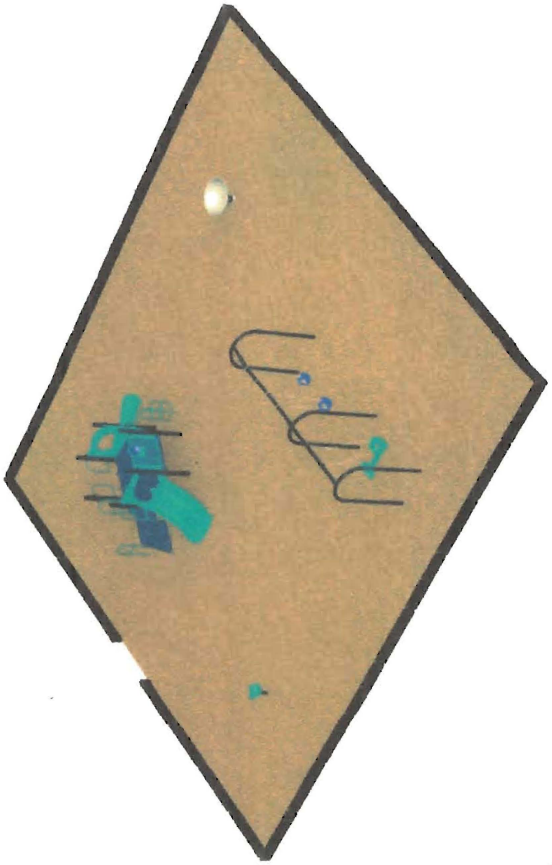
Printed Name:
Customer

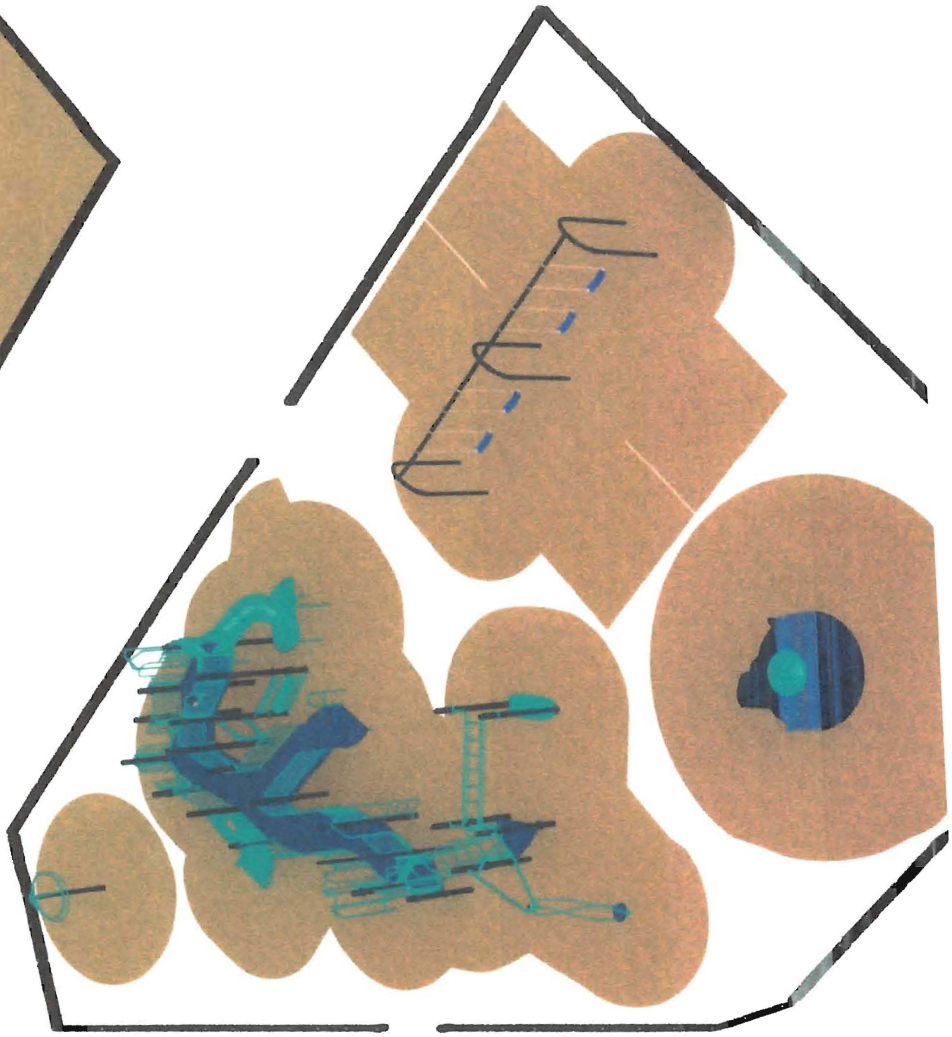
Notes:
1. Equipment prices include freight and installation charges in lump sum prices.
2. Full Installation includes concrete blocks and cement for all footings.
   Community Build prices DO NOT INCLUDE MATERIALS FOR FOOTINGS, which must be supplier by customer.
3. Surfacing materials installation is included in lump sum price.
4. Site restoration is not included, unless specified above.

NOTES ON DELIVERY, RECEIPT AND STORAGE OF EQUIPMENT UNTIL INSTALLATION:
1. Storage trailer charge includes receiving shipment and off-loading into storage trailer.
   We recommend that trailer be parked as close to playground site as possible.
   Protect asphalt from damage with blocks or plywood.
2. If no storage trailer is desired, then customer MUST UNLOAD AND STORE EQUIPMENT.
3. If receiving goods, sign Bill of Lading, AFTER making sure that all items are received.
4. You will need several people to unload all items and store them securely until installation.

See attached sheet for all applicable notes







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City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026

From the Office of
NICHOLAS SCHAEFER
INTERIM PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

Memorandum

TO:	Fraser Parks and Recreation Commission
FROM:	Nick Schaefer, Interim Public Works Superintendent
RE:	Somerset and Pompo Park Bids
DATE:	March 3, 2020

The following bids were received:

Somerset Park Play Area

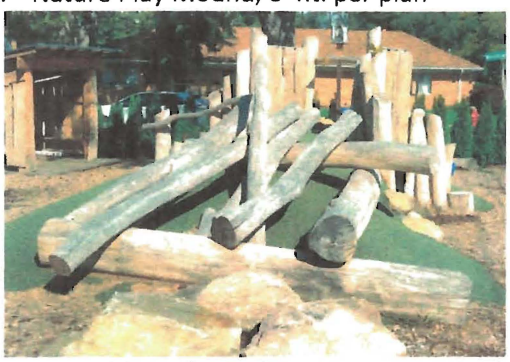
Michigan Recreational Construction Inc.	$110,924.000
Great Lakes Recreation Company	$138,656.000

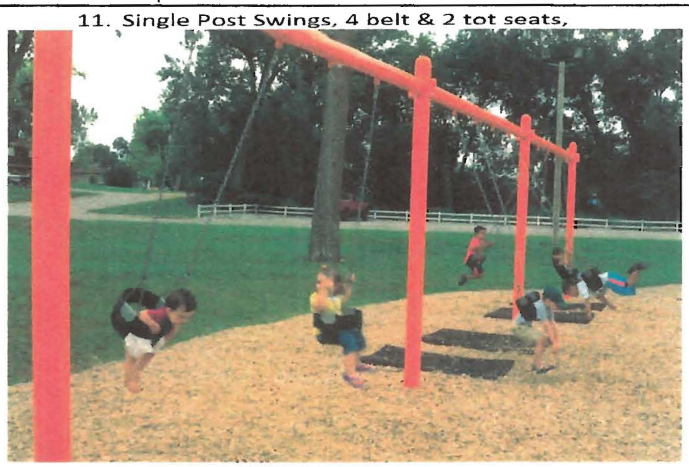
Pompo Park Play Area

Michigan Recreational Construction Inc.	$96,348.00
Great Lakes Recreation Company	$104,650.50

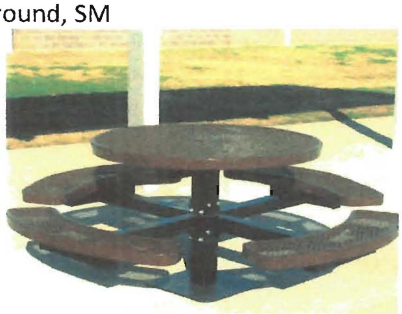
SOMERSET PARK PLAY AREA
City of Fraser, MI

February 27, 2020

Cost Estimate per Drawing #220022	
Site Work & Surfacing	
1. Demolition – Ind. Slide, Small Play Structure, 2 Swing Sets	$2,686.00
2. Excavate, 4225 SF x 6" depth = 100 CY, use spoils to backfill around playground edging & create berms as shown on plan	$2,562.00
3. 65 - Plastic Timber Edging, 4' x 12" ht. x 4" width.	$3,445.00
4. Concrete Pad – 460 SF	$4,575.00
5. Engineered Wood Fiber (EWF) – 200 CY 4225 SF @ 12" depth	$6,731.00
6. Restoration, 3,000 SF	$2,250.00
Site Work & Surfacing Section Total	**$22,249.00**
Play Features & Equipment	
7. Nature Play Mound, 6' ht. per plan  Supply & install complete	$58,915.00
8. Timber Hut Supply & install complete	$4,946.00

9. Spinami Supply & install	$7,621.00
10. Spin Cup Supply & install complete	$1,664.00
11. Single Post Swings, 4 belt & 2 tot seats,  Supply & install complete	$6,576.00
Play Features & Equipment Section Total	**$79,722.00**

Michigan Recreational Construction INC.

Site Furnishings	
12. 2 – Picnic Tables, 46" round, SM  Supply & install	$4,958.00
13. 3 - Bench w/ back, 6', punched steel, Advantage Coating, inground mount Supply & install	$3,417.00
14. 1 – Seating Log, 6', 12"-16" dia. Supply & place	$578.00
Site Furnishings Total	**$8,953.00**
Site Work & Surfacing Total	**$22,249.00**
Play Features & Equipment Total	**$79,722.00**
Site Furnishings Total	**$8,953.00**
Total Estimate	**$110,924.00**

City of Fraser
Sommerset Park
NuEdge Tower with Morphus Slide

little tikes COMMERCIAL
Play Structures
made in USA

P.O./Quote No: 10/31/2019JFK1
Proposal Date: 10/31/2019
Sales Rep: **JFK**
Sales Rep Phone #: **800-782-0611 TOLL FREE**
Sales Rep Fax #: **1-586-228-9391**

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer Information:

Bill To:		**Ship To:**	
Name:	City of Fraser	Name:	Sommerset Park
Address:	31250 Kendall Ct	Address:	
Address:	Fraser, MI 48026	Address:	
Contact:		Contact:	
Phone:		Phone:	
Tax ID #:		Fax:	

We are pleased to present a quotation for the items and services, as listed:

Qty	Product #'s	Description / Colors	Unit Cost	Unit Freight	Unit Installation	Total
		PLAYGROUND & SITE FURNISHINGS ITEMS				
		Risk Management Sign				
1	787Z	Risk Management Sign	Free			
1	Custom	Kidbuilder NuEdge 2-5 Structure	$18,626.00			$18,626.00
1	Custom	Kidbuilder Nu Edge 5-12 Structure	$61,519.00			$61,519.00
3	200202770	Nu Edge Pine Stump Short	$508.00			$1,524.00
3	200202771	Nu Edge Birch Stump Medium	$636.00			$1,908.00
1	200202851	Nu Edge Stacked Timber Balance Be	$1,666.00			$1,666.00
1	200202970	Nu Edge Crawl Log	$3,936.00			$3,936.00
1	200201870	Solo Spinner	$657.00			$657.00
1	200203413	ADA Revolutionary Inclusive Spinner	$4,517.00			$4,517.00
1	200203388	ADA Team Totter	$6,777.00			$6,777.00
1	200203543	Arch Swing 8' Add a Bay Single	$1,326.00			$1,326.00
1	200203507	Arch Swing 8' Standard Beam	$1,557.00			$1,557.00
2	200203508	Arch Swing 8' Add a bay	$1,033.00			$2,066.00
2	200202835	8' Belt Seat Assembly	$110.00			$220.00
2	200202836	8' Tot Seat Assembly	$192.00			$384.00
1	200203423	8' Generation Swing	$849.00			$849.00
		Playground Capacity 130 Children				
57	100001231	Kid Timber 6'	$70.00			$3,990.00
2	100001232	Kid Timber 2'	$68.00			$136.00
2	100005469	Kid Timber End Cap [1]	$36.00			$72.00
1	Freight	Shipping from Missouri		$5,280.00		$5,280.00
		Weight # 14112				
		Volume ftcb' 2276				
1	Install	CPSI Installation			$31,993.00	$31,993.00
		Recommended Additions				
2	R20C4836	3' x 4' Slide Mat 96#	$147.00		$40.00	$374.00
7	R20C4872	4' x 6' Dbl Slide/Swing Mat 192#	$207.00		$40.00	$1,729.00
1	R20BS4848	4' Beveled Spinner Mat 90#	$228.00		$40.00	$268.00
1	R20MGR816	10' -12' Inclusive Spinner Mat 900#	$1,535.00		$200.00	$1,735.00
1	Freight	Shipping from IN		$904.00		$904.00
		SITE PREP: ' x ' =6839 ' SQ PLAY AREA				
1	Cubic Yards	Level and Slope	$900.00			$900.00
2.5	2700' Roll	Geotex Felt - 1 Layer	$430.00	Included	$200.00	$1,575.00
253	Cubic Yards	Engineered Wood Fiber 12" Settled	$30.00		**Blown- In**	$7,590.00
	Product certified to meet ASTM standards for impact-attenuation & ADA accessibility.					
250	Lineal Feet	Barrier Fencing	$1.00			$250.00
	Storage	Locked Trailer w/Drop-Off & Pick-Up	$625.00			$0.00

See attached sheet for all applicable notes

2	Dumpster	Disposal of Packing Materials	$550.00			$1,100.00
	Sanitary	Portable Toilet (1 month)	$100.00			$0.00
1	Site Restore	Rake/Seed/Straw 6' Perimeter	$650.00			$650.00
					Subtotal:	$ 166,078.00
					SourceWell 24%	$ 27,422.00
					Net Total:	$ 138,656.00
					Sales Tax:	$ -
Equipment, Materials, Freight, Installation & Sales Tax					Grand Total:	$ 138,656.00

Equipment List Price: $114,261

We propose hereby to furnish materials and/or labor, in complete accordance with above specifications

for the sum of **ONE HUNDRED THIRTY EIGHT THOUSAND SIX HUNDRED FIFTY SIX DOLLARS**

Note: This proposal may be withdrawn by us, if not accepted by: **12/31/2019** .

Payments to be made as follows:
Checks payable to:

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer is responsible for unloading, counting & properly signing the bill of lading when equipment is delivered. Customer is responsible for storage until installation.
All material is guaranteed to be as specified.
All work to be completed in a workman-like manner, according to standard practices.
Any alteration or deviation from the above specifications involving extra cost will be done only upon written orders, and will become an extra charge over and above the estimate.
All agreements contingent upon strikes, accidents or delays beyond our control.
Owner to carry fire, tornado and other necessary insurance.
Our workers are fully covered by Workers Compensation Insurance.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the wo as specified. Payment will be as outlined below. Past due accounts subject to 1 1/2% month charge and legal fees associated with collection.

Terms & Conditions: Terms are 50% deposit on equipment with order. Payment is due net 10 days upon completion.

Per Great Lakes Recreation Company Representative:

Sales R *Jamie Kennedy*
Authorized Signature - Great Lakes Recreation

Signature:
Customer

Printed Name:
Customer

Notes:
1. Equipment prices include freight and installation charges in lump sum prices.
2. Full Installation includes concrete blocks and cement for all footings.
   Community Build prices DO NOT INCLUDE MATERIALS FOR FOOTINGS, which must be supplier by customer.
3. Surfacing materials installation is included in lump sum price.
4. Site restoration is not included, unless specified above.

NOTES ON DELIVERY, RECEIPT AND STORAGE OF EQUIPMENT UNTIL INSTALLATION:
1. Storage trailer charge includes receiving shipment and off-loading into storage trailer.
   We recommend that trailer be parked as close to playground site as possible.
   Protect asphalt from damage with blocks or plywood.
2. If no storage trailer is desired, then customer MUST UNLOAD AND STORE EQUIPMENT.
3. If receiving goods, sign Bill of Lading, AFTER making sure that all items are received.
4. You will need several people to unload all items and store them securely until installation.
5. **If any packages arrive with damages, REFUSE DELIVERY OF THESE ITEMS and note refusal on Bill of Lading.**

See attached sheet for all applicable notes

PARK PATHS & MISC.
City of Fraser, MI

March 2, 2020

Cost Estimates	
Somerset Park	
1. Concrete Path, 6' wide x 815 LF Includes removal of existing asphalt pathway, install 4" concrete on compacted aggregate base & restoration	$49,080.00
2. Asphalt Path, 6' wide x 815 LF Includes removal of existing asphalt pathway, install asphalt in one 3" lift on compacted aggregate base & restoration	$39,240.00
3. Asphalt Path, 8' wide x 815 LF Includes removal of existing asphalt pathway, install asphalt in one 3" lift on compacted aggregate base & restoration	$45,915.00

To: Mayor and Council June 3, 2020
From: Nick Schaefer
Re: Annual Lease Agreement - Enterprise Fleet Management 2019

Enclosed is the information on the proposed fleet agreement for the City of Fraser Motor Pool through Enterprise Fleet Management. This is the eighth year that we have been using Enterprise and it has proven to be an excellent investment. It should be noted that we are reducing the number of vehicles in our fleet by four and shifting one one-ton Dump Truck and one inspectors van from our city owned fleet to Enterprise which should have been done six years ago. The four cars that are slated for removal are in response to city council desires to reduce the fleet. We reduced vehicles in the DPW being used for our mowing crews by eliminating two mid-size cars and replacing them with one pick-up truck so that they can go to a job site in one vehicle.

Some highlights for this year as compared to last year are:

We are replacing three heavy duty light pickup trucks used for plowing snow with three F450's that will give us increased efficiency when loaded with salt and plowing snow at the same time. We are also looking at the entire city fleet annually to see what works and how it works. When it comes down to the pricing we don't go with just one model. We've had good luck with all our trucks. So when it comes down to selecting a vehicle, we go with the best incentives and pricing.

The entire cost breakdown has changed because considerable time has elapsed since we brought the 2019 proposal to you. Over this time period, we have continued to make payments on our vehicles and the value of the vehicles change which impacts the equity of the vehicles. All of these numbers impact the future costs of the replacement vehicles and or purchase cost of additional vehicles.

When this proposal was first presented to you, we did not have the three additional vehicles council was seeking to eliminate included in the calculations. In addition, since that time we have made additional payments on our vehicles. This changes the "snapshot" which dictates what we have and what equity is applied to the overall formula.

The original proposal when presented was an increase cost to the overall yearly program of approximately $31,000.00 or a total yearly cost of $184,412.88 that included everything we are proposing today without the reduction of three additional vehicles and did not have the additional payments made by the city going forward to today or any equity change in the vehicles.

The current equity on the vehicles to be sold is $76,624.00. This equity is applied to the purchase cost of the replacement vehicles and reduces the monthly payments which keeps our annual costs down.

The proposal that you have today contains the following items in **bold** that were in the first proposal and ***Italicized*** to indicate the addition of the three vehicles that are slated to be removed if this proposal is approved:

We are proposing the elimination of one car from the public safety fleet and replacing our current Utility truck with a new Pickup Truck which reduces the fleet by one vehicle. We are shifting two vehicles from the city owned fleet to the Enterprise Fleet that are replacements for one one-ton dump truck and one Inspector Van that are vehicle Numbers 03 and 04.

The three additional vehicles to be eliminated are the Recreation Vehicle No. MP6, the DPW Vehicle No.MP4 and the IT Director Vehicle No.MP3.

As mentioned above, the new fleet management number if approved reduces the existing fleet by four vehicles and shifting two vehicles to Enterprise.

The new yearly cost for our Fleet Management Agreement for 2020 is $175,834.56 compared to the last updated proposal of $184,121.88 for 2019. This is a decrease of $8,287.32 which reflects the elimination of the three additional vehicles.

This amount covers all repairs and maintenance as well as the cost of the vehicles that are under this agreement. We have other vehicles that are not part of this program such as our lawn mowers, back hoes and other unique equipment.

It should be noted that when a vehicle is “turned” in and replaced by a new vehicle, the equity from this “turned” in vehicle is returned to the city. Often times because we purchase our vehicles with municipal credits and other incentives not given to the general public, there is more equity returned to us.

enterprise

FLEET MANAGEMENT

City of Fraser

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INSPECTORS VAN #03

2008
Chevrolet
Express Van
City Owned-No Payment
Maintenance and repairs paid for out of motor pool repairs and maint. budget

2020
Chevrolet
Express Van
$ 316.78 Per Month
Full maintenance included in payment

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3 YARD DUMP TRUCK #04

2006
Chevy 3500 HD Dump

City Owned-No Payment
Maintenance and repairs paid for out of motor pool repairs and maint. budget

2020
Ford F 450 Dump with plow/salt equipment
$ 1310.33 Per month

Full maintenance included in monthly payment

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TRUCK #4

LAST 5 YRS MAINTENANCE COSTS

3 YARD DUMP TRUCK #04

- **2019 $3500.00 (SUSPENSION,BRAKE LINES, COOLANT ISSUE)**
- **2018 $700.00 (FRONT & REAR TIRES)**
- **2017 $3200.00 (TUNE-UP, TURBO, GLOW PLUGS, FUEL TANK)**
- **2016 $2300.00 (ECM, ABS BRAKE)**
- **2015 $2700.00 (EGR VALVE, MASS AIR FLOW SENSOR)**

TOTAL $12,400.00

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3 YARD DUMP TRUCK #17

2012 Chevy
3500 HD Dump
Lease paid off

Maintenance and repairs now paid for out of motor pool repairs and maint. budget

2020
Ford F 450 Dump with plow/salt equipment
$ 1310.33 Per month

Full maintenance included in monthly payment

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3 YARD DUMP TRUCK #08

2015
Chevy 3500 HD Dump

Lease paid off

Maintenance and repairs now paid for out of motor pool repairs and maint. budget

2020
Ford F 450 Dump with plow/salt equipment
$ 1310.33 Per month

Full maintenance included in monthly payment

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2014 FORD F 150

2014 Ford
F 150 XLT
$ 490.98 Per month
Full maintenance included in payment

2020 Ford
F 150 XL
$ 453.98 Per month
Full maintenance included in payment

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2020 Ford F 250 Snow Plow Truck

2014
Ford F 150 XLT

$ 468.63 Per month
Full maintenance included in payment

2020
Ford F 250 XL
Snow plow equipment
$ 526.23 Per month
Full maintenance included in payment

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2020 Ford F 250 Pick-up truck

2014
Ford Focus
$ 323.18
Monthly Payment
maintenance included

2017
Ford Focus
$ 119.26
Monthly Payment
maintenance included

2020
Ford F 250 XL
$ 377.53 Per month
Full maintenance included in monthly payment

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Current Fleet

Public Works	27
5-10 yard large dump trucks	5
3 yard small dump trucks	4
Pick up trucks	6
Inspector Van	1
Water Department Vehicles	2
Sewer Vactor Truck	1
Street Sweeper	1
Hi-Ranger Ariel Truck	1
Flat Bed Lift Truck	1
Small Passenger Vehicle	3
Supervisor Vehicles	2

Current Employees	
Full-Time	10
Supervisors	2
Regular Part-Time	8
Seasonal	8

Building	3
Pickup Trucks	2
Passenger Vehicle	1
Current Employees	**4**

IT	1
Passenger Vehicle	1

Recreation	1
Passenger Vehicle	1
Current Employees	**6**

Public Safety	20
Patrol Vehicles	8
Patrol Motorcycles	2
Detective Vehicles	3
C.O.P. Truck	1
Administration Vehicles	2
Ambulance	1
Fire Truck	2
Utility Truck	1

Current Employees	
Full-Time	31
Paramedics	5

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Current Fleet City Owned & Leased

DPW Vehicles Total 27

Leased		City Owned	
5-10 yard large dump trucks	0	5-10 yard large dump trucks	5
3 yard small dump trucks	3	3 yard small dump trucks	1
Pick up trucks	2	Pick up Trucks	0
Inspector Van	0	Inspector Van	1
Water Department Vehicles	2	Water Department Vehicles	0
Sewer Vactor Truck	0	Sewer Vactor Truck	1
Street Sweeper	0	Street Sweeper	1
Hi Ranger Ariel Truck	0	Hi Ranger Ariel Truck	1
Flat Bed Lift Truck	1	Flat Bed Lift Truck	0
Passenger Vehicles	3	Passenger Vehicles	0
Total	17	**Total**	10

DPS Vehicles Total 20

Leased		City Owned	
Patrol Vehicles	4	Patrol Vehicles	4
Patrol Motorcycles	0	Patrol Motorcycles	2
Detective Vehicles	2	Detective Vehicles	1
Pickup Truck (C.O.P.)	0	Pickup Truck (C.O.P.)	1
Administrative Vehicles	0	Administrative Vehicles	2
Ambulance	0	Ambulance	1
Fire Truck	0	Fire Truck	2
Utility Truck (Pickup)	0	Utility Truck (Pickup)	1
Total	6	**Total**	14

Building Vehicles Total 3

Leased		City Owned	
Pick up Trucks	2	Pick Up Trucks	0
Passenger Vehicle	1	Passenger Vehicle	0
Total	3	**Total**	0

Recreaction & Seniors Department Vehicle Total 1

Leased		City Owned	
Passenger Vehicle	1	Passenger Vehicle	0
Total	1	**Total**	0

IT Department Vehicle Total 1

Leased		City Owned	
Small Passenger Vehicle	1	Small Passenger Vehicle	0
Total	1	**Total**	0

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Estimated Resale on Units

Year	Make	Model	EFM Unit ID	Driver Name	Current Equity Position	Current Odometer	Monthly Payment	Current RBV	Current Market Value
2006	Chevrolet	Silverado 3500	XF4P48	4	$4,000.00	61,472	$0.00	$0.00	$4,000.00
2008	Chevrolet	Express	XF4P53	3	$3,000.00	84,198	$0.00	$0.00	$3,000.00
2012	Chevrolet	Silverado 3500HD Chassis	XF6P08	17	$16,150.00	26,681	$25.00	$350.00	$16,500.00
2014	Ford	F-150	XF2Y39	23	$10,334.06	98,195	$488.66	$2,165.94	$12,500.00
2014	Ford	F-150	XF66C5	55	$9,090.20	27,337	$444.23	$2,909.80	$12,000.00
2014	Ford	Focus	XF2Y23	MP4	$1,648.69	16,100	$280.65	$1,351.31	$3,000.00
2015	Chevrolet	Silverado 3500HD Chassis	XF3Y00	08	$22,782.07	17,048	$79.22	$217.93	$23,000.00
2016	Ford	Focus	226KP4	MP3	($1,259.49)	4,868	$260.35	$6,759.49	$5,500.00
2017	Ford	Focus	22GCNB	MP5	$4,268.35	4,699	$119.26	$3,231.65	$7,500.00
2017	Ford	Fusion	226KTX	312	$3,088.68	10,091	$387.88	$10,186.32	$13,275.00
2017	Ford	Fusion	226KTC	MP6	$3,521.39	6,237	$292.78	$7,603.61	$11,125.00
					$76,624.00				

Equity from the sale of the vehicles will be divided among the new leases to lower the monthly payments.

Estimated equity is $10,000 for each of the 7 new leases (76,000 divided by 7 units)

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Total Annual Fleet Budget Difference

	2018-2019			2019-2020		
	Full Maintenance	Monthly Payment	Payment NOW with	Full Maintenance	Monthly Payment	Payment AFTER
Monthly	$729.90	$11,425.40	$11,425.40	$859.21	$14,312.93	$14,652.88
Annually	$8,758.80	$137,104.80	$137,104.80	$10,310.52	$171,755.16	$175,834.56

Monthly Difference	$3,227.48
Annual Difference	$38,729.76

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DRAFT MINUTES

Minutes
Fraser City Council – Regular Meeting – (Virtual)
May 14th, 2020

A Regular Virtual meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Mayor Carnagie, Council Members; Baranski, Blanke, Kalka, Lesich, Schornak and Winowiecki
Absent: City Manager Wayne O'Neal
Also Present: Kelly Dolland, City Clerk
Donald DeNault, City Attorney

1. **Call Meeting to Order–**Mayor Carnagie called the Regular Virtual meeting to order at 7:20pm.

2. **Pledge of Allegiance to the Flag of the United States**

3. **Roll Call of Council Members**

Members: Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak and Winowiecki present.

4. **Approval of Agenda**

Member WINOWIECKI moved, second by Member SCHORNAK, TO ADD ITEM 7A. ENTER CLOSED SESSION UNDER SECTION 8(H) OF THE OPEN MEETING ACT TO CONSIDER A WRITTEN LEGAL OPINION OF THE CITY ATTORNEY.

Roll Call Vote:
Baranski yes
Blanke yes
Carnagie no
Kalka yes
Lesich no
Schornak yes
Winowiecki yes

Motion carried 5-2

Member KALKA moved, second by Member BARANSKI, TO SWITCH ORDER OF ITEM 7. G & H FROM B & C, ADD 7. K. RFP UPDATE REGARDING TIMING OF INTERVIEWS AND MOVE 7.F. TABLE CITY MANAGER'S EMPLOYMENT CONTRACT TO J AND K.
Roll Call Vote:
Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

Member SCHORNAK moved, second by Member KALKA, TO APPROVE AGENDA AS AMENDED.
Roll Call Vote:
Baranski yes

Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

5. Public Hearing

a. PUBLIC HEARING – PROPOSED 2020-2021 BUDGET AND PROPERTY TAX MILLAGE RATE TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET

The City Council of the City of Fraser will hold a public hearing on the recommended budget and 7.0000 mills on the PA 33 of 1951 Ad Valorem Special Assessments to be levied in 2020 for the 2020-2021 Fiscal Year Budget. THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL ALSO BE A SUBJECT OF THIS HEARING. A copy of the budget is available for public inspection in the Clerk's Office at 33000 Garfield Rd, Fraser, MI. The total number of mills to be levied and the purposes for each millage are:

Purpose	Authority	Millage to be Levied July 1, 2020	Millage to be Levied December 1, 2020	Totals
City Operating	**Charter**	**18.2982**		**18.2982**
Rubbish	**PA 298**	**1.4000**		**1.4000**
ALS	**Voted**	**0.9754**		**0.9754**
Street Debt	**Voted**	**0.7000**		**0.7000**
Police and Fire Operating	**PA 33**	**2.0000**	**5.0000**	**7.0000**
Totals		**23.3736**	**5.0000**	**28.3736**

Member CARNAGIE moved, second by Member SCHORNAK, TO OPEN PUBLIC MEETING AT 7:28PM.

Interim Finance Director John Walters stated 3.5 mil down from 2019-2020 due to City Hall and Street Debt was paid off.
Conversation ensued regarding employee salaries, holiday pay, vacation time, and use of comp time.
Member Baranski questioned potential wage savings due to COVID-19, Clerk's office request of part time to full time employee, and legal fees.
Mr. Walters stated salaries same as 2019-2020 budget.
Member Baranski questioned motor pool and savings of eliminating vehicles from fleet, health insurance for furloughed employees.
Member Schornak spoke of the RFP for Human Resources cost up to $100,000.
Member Blanke spoke of Activity Center and Senior Center.
Member Winowiecki thanked Mr. Walters and spoke of street lighting cost reduction. Questioned why in the I.T. Department, $150,000 was in the presentation but not in the budget. Clerk's office increase for part time to full time assuming it is approved.
Member Kalka requested other ways to save money from John Walters. Suggested reduction made to Parks & Rec budget.
Activity Director Woods spoke on topic, cuts made to budget.
City Council requested Director Woods within next week, prepare a plan and Council will make determinations on that plan.

Member Baranski requested for something concrete.
Member Lesich stated 40% of the Recreation budget has been cut. Questioned do we want to have the Department or not.
Member Kalka requested a plan better plan from Director Woods with her intentions.

Public to be Heard:
Resident Deanna Reiner

Public Meeting Closed 8:50pm

b. PUBLIC HEARING – 2020-2021 POLICE AND FIRE SPECIAL ASSESSMENTS

A Public Hearing has been scheduled for Thursday, May 14, 2020 during the Regular Council Meeting held at 7:00 PM within the Council Chambers, 33000 Garfield Rd, Fraser, MI. The City Council of the City of Fraser will hold a public hearing to hear objections to the police and fire in combination "Public Safety" expenses and to the proposed ad valorem special assessments permitted under Public Act 33 of 1951. All parcels of land situated in the City of Fraser, County of Macomb and State of Michigan are subject to the proposed community wide ad valorem special assessments in a column provided on the regular tax roll. The City Council has declared its intention to undertake ad valorem special assessments costs of police and fire operations in combination as outlined below:

Purpose	Type	Millage to be Levied July 1, 2020	Millage to be Levied December 1, 2020	Total Millage
Police and Fire Operating	Ad Valorem Special Assessment	2.0000	5.0000	7.0000

Purpose	Type	Estimated Revenues July 1, 2020	Estimated Revenues December 1, 2020	Total Revenues
Police and Fire Operating	Ad Valorem Special Assessment	$878,889	$2,197,222	$3,076,111

Member Carnagie called the Public Hearing at 8:51pm.

Mr. Walters stated 2019-2020 was 9 mils and 2020-2021 budget is targeted up to 7 mils.
Member Winowiecki stated would like to discuss at the May 21st, Special meeting.
Member Carnagie stated suggested a 5-mil increase.
Member Kalka suggested possible 2.8 – 4.28 mil increases.
Member Blanke suggested 4.75 mils with COVID-19, does not want anything taken from Public Safety.
Member Baranski stated 3 to 4 mills, would like to see what is presented at the week's meeting.
Member Winowiecki suggested 5 mills, spoke of COVID-19 and state revenues.

Public to be Heard:
Resident Tom McCoy

Member Baranski asked Mr. Walters to modify budget and prepare budget at 5 mills.
Member Carnagie requested Mr. Walters prepare a 5-mill increase budget for PA-33 with all changes and amend for final budget.

Member Carnagie requested Mr. Walters prepare a 5-mill increase budget for PA-33 with all changes and amend for final budget.

Member Carnagie Closed Public Hearing at 9:04pm.

c. PUBLIC HEARING – ESTABLISH WATER AND SEWER RATES FOR 2020-2021

A Public Hearing has been scheduled for Thursday, May 14, 2020 during the Regular Council Meeting held at 7:00 PM within the Council Chambers, 33000 Garfield Rd, Fraser, MI. The City Council of the City of Fraser will hold a public hearing on the proposed water and sewer rates effective July 2020. A copy of the proposed water and sewer rates are available for public inspection in the Clerk's Office at 33000 Garfield Rd, Fraser, MI 48026

Water and Sewer Rate Schedule

		Current Rates (Effective July 2019)	Proposed Rates (Effective July 2020)
Commodity	CODE	Commodity Rate per Unit	Commodity Rate per Unit
Water	WA	$4.72	$4.79
Sewer	SW	$10.29	$10.48
Combined		$15.01	$15.27

*Note: 1 unit billed = 100 cubic feet = 748 gallons Water

Member Carnagie opened Public Hearing at 9:05pm

Mr. Walters presented water rate of $4.79 and a sewer rate of $10.48.
Member Lesich spoke of slight increases and a reduction in revenue.
Member Kalka referenced the Plan Moran study.
Member Lesich spoke of net loss in water and sewer.

Member Carnagie closed Public Hearing at 9:10pm

5. Citizen Participation on Agenda Items

Interim Director Mike Pettyes spoke.

6. Consent Agenda

a. Approval of Minutes of the Regular Council Meeting of April 9th, 2020
b. Approval of Minutes of the Special Council Meeting of April 23rd, 2020
c. Approval of Bills for the month of April - 2020 in the amount of $788,433.77
d. Receive and File Finance Budget to Actual Report ending March, 2020
e. Receive and File Minutes of March 4th, 2020 Planning Commission Meeting

Member WINOWIECKI moved, second by Member BLANKE, TO APPROVE CONSENT AGENDA AS PRESENTED.
Roll Call Vote:

Baranski	yes
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes

Schornak yes
Winowiecki yes

Motion carried 7-0

7. Requests for Council Action

a. Enter Closed Session under Section 8(h) of the Open Meetings Act to consider a written legal opinion of the City Attorney.

Member KALKA moved, second by Member BLANKE, TO ENTER CLOSED SESSION UNDER SECTION 8(h) OF THE OPEN MEETINGS ACT TO CONSIDER A WRITTEN LEGAL OPINION OF THE CITY ATTORNEY
Roll Call Vote:
Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich no
Schornak yes
Winowiecki yes

Motion carried 6-1

Enter Closed Session 9:16pm

Member Carnagie called Meeting back to order 10:28pm

b. Approval of 2020-2021 Police & Fire Special Assessments

Member BARANSKI moved, second by Member KALKA, TO POSTPONE APPROVAL OF 2020-2021 POLICE & FIRE SPECIAL ASSESSMENTS
Roll Call Vote:
Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

c. Discussion of Awarding Fruehauf Road Replacement Bid

AEW Representative Mike Vigneron stated work to complete from Masonic to 14 Mile Rd, three bids, lowest bid C&P Construction Company, Inc., total bid of $1,526,703.50.
Member Lesich spoke of 6-2019 estimate cost of $1.2 million.

Member BARANSKI moved, second by Member BLANKE, TO AWARD THE FRUEHAUF ROAD REPLACEMENT BID TO C&P CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF $1,526,703.50
Roll Call Vote:

Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

d. Discussion of Cost Share Agreement for Hayes Road with the Macomb County Department of Roads

Interim DPW Director Nick Schaefer spoke on topic, Act 51 and state funding of the resurfacing, milling and relaying of Hayes Rd between 14 & 15 Mile Rd.

Member WINOWIECKI moved, second by Member BARANSKI, TO APPROVE THE COST SHARE AGREEMENT FOR HAYES ROAD WITH THE MACOMB COUNTY DEPARTMENT OF ROADS.
Roll Call Vote:
Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

e. Approval of the 2020-2021 Water and Sewer Rates

Member LESICH moved, second by Member WINOWIECKI, TO APPROVE THE 2020-2021 WATER AND SEWER AS DETAILED IN THE PUBLIC HEARING, WATER RATES WOULD BE $4.79 FOR COMMODITY WATER AND $10.48 FOR COMMODITY SEWER
Roll Call Vote:
Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

f. Discussion and Approval of 2020-2021 Fee Schedule

Member Baranski spoke of wages.
Member Lesich spoke of performance bonds.

Member BLANKE moved, second by Member BARANSKI, TO POSTPONE ACTION TO THE MAY 21ST, 2020 SPECIAL COUNCIL MEETING.

Roll Call Vote:
Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

g. Approval of 2020-2021 Budget and Millage Rates

Member KALKA moved, second by Member BLANKE, TO POSTPONE ACTION OF 2020-2021 BUDGET AND MILLAGE RATE TO THE MAY 21ST, 2020 SPECIAL COUNCIL MEETING.
Roll Call Vote:
Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

h. Approval of 3% Summer Penalty and 1% Property Tax Administration Fee

Member SCHORNAK moved, second by Member LESICH, TO APPROVE THE 3% SUMMER PENALTY AND 1% PROPERTY TAX ADMINISTRATION FEE FOR 2020-2021.
Roll Call Vote:
Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

i. Discussion of City Hall Hours Pre and Post COVID-19

Member Schornak requested discussion be added to agenda, stated resident complaint of City Hall closed; City Hall should be open to the public Monday – Friday.
Member Baranski added this is a business, should be open on Friday, as she uses Friday for business.

Member SCHORNAK moved, second by Member KALKA, TO OPEN CITY HALL MONDAY – FRIDAY, 8AM – 4:30PM ONCE STATE OF EMERGENCY HAS LIFTED FOR THE STATE OF MICHIGAN.
Roll Call Vote:
Baranski yes

Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

j. Tabled Item – Discussion of City Manager's Employment Contract

Member WINOWIECKI moved, second by Member KALKA, TO TABLE DISCUSSION OF CITY MANAGER'S EMPLOYMENT CONTRACT TO THE JUNE 2020 MEETING.
Roll Call Vote:
Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

k. RFP Update and Interviews

Mr. DeNault stated the RFP was added to BIDNET today with the assistance of AEW Mike Vigneron. Deadline is June 5th, 2020.
Member Kalka spoke of budget appropriation.
Interview at June 2020 meeting and add a special meeting.
Mr. DeNault stated populations the size of Fraser cost is from $15,000 to $75,000 a year. Member Baranski suggested the high end.
Member Schornak called companies and suggested $100,000 is the max for comprehensive contract to include payroll.
Mr. Walters stated he would add this in the budget.

Member BARANSKI moved, second by Member KALKA, TO HOLD SPECIAL MEETING JUNE 25TH, 2020 TO INTERVIEW H.R. FOR RFP CANDIDATES AT 6:00PM
Roll Call Vote:
Baranski yes
Blanke yes
Carnagie yes
Kalka yes
Lesich yes
Schornak yes
Winowiecki yes

Motion carried 7-0

8. Pending Items of Unfinished Business / Report of the City Administration

9. Standing Items, Unfinished Business / Project Status Updates

10. Report of Mayor and City Council / New Business

Member Baranski:	Thanked residents, PSO's Medics and DPW. Stated trust Council is doing the right thing.
Member Blanke:	Thanked John Walters and Schotts Market is open.
Member Carnagie:	Spoke of Lion Club, need to support our community, Mother's Day Fire Truck
Member Kalka:	Spoke of spending, the hard job, motor pool, and use of vehicles, Park & Rec meeting, thanked Mayor and PSO's Birthday solutes.
Member Lesich:	Condolences to the O'Neal family.
Member Schornak:	-
Member Winowiecki:	-

11. Citizen Participation - None

12. Adjournment

Member WINOWIECKI moved, second by Member BLANKE, TO ADJOURN THE REGULAR VIRTUAL COUNCIL MEETING OF MAY 14TH, 2020 @ 11:42PM

The motion carried unanimously,
Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Michael Carnagie, Mayor

DRAFT MINUTES

Minutes
Fraser City Council – Special Meeting – (Virtual)
May 21st, 2020 @ 6:00pm

A Special Virtual meeting of the Fraser City Council was held on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Mayor Carnagie, Council Members; Baranski, Blanke, Kalka, Lesich, Schornak and Winowiecki
Absent: Member Blanke arrived 6:11pm
Also Present: D. Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Donald DeNault, City Attorney

1. Call Meeting to Order–Mayor Carnagie called the Special Virtual meeting to order at 6:00pm.

2. Pledge of Allegiance to the Flag of the United States

3. Roll Call of Council Members

Members: Baranski, Carnagie, Kalka, Lesich, Schornak and Winowiecki present.

4. Approval of Agenda

Member SCHORNAK moved, second by Member KALKA, TO MOVE ITEM 5C TO 5A.
Roll Call Vote

Baranski	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 6-0

Member SCHORNAK moved, second by Member KALKA, TO APPROVE AGENDA AS AMENDED.
Roll Call Vote

Baranski	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 6-0

Member Blanke arrived 6:11pm

5. Citizen Participation on Agenda Items - None

6. Requests for Council Action

a. Tabled Item – Approval of 2020-2021 Fee Schedule

Member CARNAGIE moved, second by Member KALKA, TO REMOVE TABLED ITEM – APPROVAL OF 2020-2021 FEE SCHEDULE.

Roll Call Vote

Baranski	yes
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

Mr. O'Neal referenced changes to the 2020-2021 fee schedule.

Member LESICH moved, second by Member SCHORNAK, TO APPROVE THE 2020-2021 FEE SCHEDULE AS AMENDED.

Roll Call Vote

Baranski	yes
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

b. Tabled Item - Approval of 2020-2021 Police & Fire Special Assessment

Member CARNAGIE moved, second by Member SCHORNAK, TO REMOVE TABLED ITEM – APPROVAL OF 2020-2021 POLICE AND FIRE SPECIAL ASSESSMENT.

Roll Call Vote

Baranski	yes
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

Member Kalka questioned Interim Finance Director John Walters regarding fund balance, PA-33, Fruehauf Road repair, revenue, and expenditures.
Member Baranski questioned Interim Finance Director John Walters regarding, Dept. 441 Street Budget, Dept. 258 I.T. Budget, Dept. 371 Bldg. Inspection Fees, Dept. 310 Drug Forfeiture, Senior Housing, Dept. 661. Motor Pool.
Member Schornak referenced Recreation Department motor pool fund and DPW five-vehicle purchase slated for 2020-2021.
Member Baranski suggested, because it is in the budget does not mean that it gets done.
Member Winowiecki referenced the cut in state revenue share, and would consider 5-mils.
Member Kalka would consider other places where we can cut.

Member Carnagie complimented Council.
Member Blanke spoke of the Library's one-mil.
Member Lesich spoke of expenditures, a possible $75K H.R. firm, District Court expenditures; budget is not the same as last year.
Member Baranski spoke of the Parks & Recreation plan, questioned what Director Woods implemented while the Center was closed during COVID-19.
Mr. DeNault spoke of the roles of City Council and City Manager regarding Parks and Recreation budget.
Member Baranski suggested members of the Recreation Board volunteer for programs.
Member Winowiecki questioned Recreation cash in lieu of benefits, programming and over time cost.
Member Kalka questioned what Director Woods did during the closing of the Recreation Department during Covid-19, no reason to open until Fall 2020. Spoke of April 2020 meeting, park package would like addressed.
Member Blanke spoke of Senior Center C.D.B.G. funding concerns.
Member Baranski proposed a $250,000 motor pool reduction into general fund, remove full time position in Clerk's office and cut $100,000 in Senior Center budget, with a 3-mil increase.
Member Lesich spoke of $250,000 motor pool; we have vetted motor pool from general fund.
Member Carnagie state 4.7mil increase on the low end.
Member Blanke suggested 4.75 mil.
Member Schornak suggested 4.0 mil.

Member CARNAGIE moved, second by Member BLANKE, TO APPROVE THE 2020-2021 POLICE AND FIRE SPECIAL ASSESSMENTS WITH A 4.50-MIL INCREASE.
Roll Call Vote

Baranski	no
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	no
Winowiecki	yes

Motion carried 5-2

c. Tabled Item - Approval of 2020-2021 Budget and Millage Rates

Member CARNAGIE moved, second by Member KALKA, TO REMOVE TABLED ITEM – APPROVAL OF 2020-2021 BUDGET AND MILLAGE RATES.
Roll Call Vote

Baranski	yes
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 7-0

Mr. O'Neal spoke of budget approval and millage rate approval.
Member Carnagie requested to see enterprise and vehicles on list.
Member Baranski requested Clerk's budget reflect part time staff only.

Member Baranski made a motion to reduce City Clerk full time position to part time and reduce Park & Rec / Senior Center budget by $100,000.
Member Schornak spoke of Activity Center $19,000 budget for a vehicle.
Member Lesich spoke of vehicle expenses, full time wages cost included in motor pool. The City Clerk's Department position requested for almost a year, elections have gotten more complicated, we need to be careful if we are going to go with a part time person, the risk of a failed election is on Council not on City Clerks Department. The Clerk has requested this for over a year, something we should give careful consideration to. Also, reducing expenses in Park & Recreation by $100,00, are we eliminating head count, eliminating programming?
Member Baranski stated she disagreed with Director Woods request to maintain salaries, suggested a $100,000 reduction across three departments.
Member Carnagie commented on clerk's position, still a part time position and Clerk's office still have to come to Council to request to become a full time in the future.
Member Baranski suggested to implement an H.R. department, will re-define position in a different way, not trying to take away manpower, stated have surplus in budget.

Member Baranski moved, second by Member KALKA, TO REDUCE FULL TIME POSITION IN CLERK'S OFFICE TO A PART TIME POSITION AND A REDUCTION OF $100,000 TOTAL IN PARK & RECREATION, SENIOR CENTER AND ACTIVITY CENTER.

Mr. DeNault asked Mr. Walters is this was sufficient direction to work with this digression for a final budget.
Mr. Walters was not comfortable working with Recreation Department to cut $100,000.
Director Woods stated she would like to be involved in budget cuts, the Recreation Department is bare bones now.
Conversation ensued regarding opening of center and begin programing.
Member Kalka suggested Director Woods return to Council with a plan and funding will likely be there.
Director Woods stated was hoping to have a budget that included programing. Would like clarity of what Council's expectations are.
Member Kalka suggested Director Woods focus on money makers.
Director Woods she comes under budget every year, very frugal with budget, a plan was provided to council, if Council wants something different, please advise.
Member Kalka stated she didn't understand the Director's challenge. Things may change, suggested Ms. Woods come back to Council.
Member Blanke questioned Director Woods if she was given direction from Council? Suggested to make a second motion regarding Recreation, provide clear direction and be more specific.
Member Baranski stated her motion was to salvage some part of the Recreation program, and hoped to be proactive.
Mr. Walters suggested to cut $25,000 from Senior Center, $22,000 from Recreation and $16,000 from Building, cut $35,000 Clerk.
Member Baranski stated she took out the second full time salary from full time position, doesn't anticipate a need for two full time positions. Suggested to come next month.
Mr. Walters stated Director Woods can come back and request a budget amendment is needed.
Mr. O'Neal stated Council is not approving a line item budget.
Member Winowiecki suggested City cancel programming and suggested when restrictions are lifted go back to council with a plan with what I need. Stated this Council has never been unreasonable. Based on the mils approved and general funds available, not unreasonable to come forward, believes would not get shot down by council.
Mr. Walters stated *Draft 5* $99,000 cut to Clerk Department and Recreation.

Member BARANSKI moved, second by Member KALKA, TO MODIFY THE PROPOSED BUDGET TO REDUCE THE FULL TIME POSITION IN THE CITY CLERK'S OFFICE TO A PART TIME POSITION AND TO REDUCE THE PARKS & RECREATION, SENIOR CENTER, AND ACTIVITY CENTER APPROPRIATIONS BY A TOTAL OF $100,000.

Roll Call Vote

Baranski	yes
Blanke	yes
Carnagie	no
Kalka	yes
Lesich	no
Schornak	no
Winowiecki	yes

Motion carried 4-3

Discussion ensued.

Member WINOWIECKI moved, second by Member KALKA, TO APPROVE THE 2020-2021 BUDGET AND MILLAGE RATES AS MODIFIED BY THE PREVIOUS MOTION.

Roll Call Vote

Baranski	yes
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	no
Schornak	no
Winowiecki	yes

Motion carried 5-2

Mr. O'Neal thanked Interim John Walters for his assistance.

7. Citizen Participation - None

8. Adjournment

Member WINOWIECKI moved, second by Member BLANKE, TO ADJOURN THE REGULAR VIRTUAL COUNCIL MEETING OF MAY 21ST, 2020 @ 9:32PM

The motion carried unanimously,
Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Michael Carnagie, Mayor

City of Fraser

Check Disbursement Report

June 11, 2020

EXPENDITURES FOR APPROVAL

101	GENERAL FUND	$	154,494.36
202	MAJOR STREET FUND	$	77,582.00
203	LOCAL STREET FUND	$	10,283.98
210	AMBULANCE FUND	$	2,004.62
226	GARBAGE AND RUBBISH COLLECTION	$	68,010.81
265	DRUG FORFEITURE	$	3,444.00
270	SENIOR HOUSING	$	26,684.29
592	WATER & SEWER FUND	$	443,710.31
661	MOTOR POOL	$	12,006.36
	VENDOR EXPENDITURES	**$**	**798,220.73**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/07/2020	PNC	134231	123.NET,INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	426.74
05/07/2020	PNC	134232	AMY CAMP	CHARGES FOR SERVICES - RECREATION	649.000	000	65.00
05/07/2020	PNC	134233	ANITA ADDINGTON	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	52.00
05/07/2020	PNC	134236	BARBARA HUNTLEY	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	66.00
				CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	36.00
				CHECK PNC 134236 TOTAL			102.00
05/07/2020	PNC	134237	BARBARA SHIELDS	CHARGES FOR SERVICES - RECREATION	649.000	000	45.00
05/07/2020	PNC	134238	BETTY YOUNG	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	66.00
05/07/2020	PNC	134239	BILLIE TWEEDY	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	66.00
05/07/2020	PNC	134240	BONNIE O'CONNELL-RODDY	CHARGES FOR SERVICES - RECREATION	649.000	000	65.00
05/07/2020	PNC	134241	BRIAN MORAN	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134242*#	BUDS LOCK & KEY INC	OTHER REPAIRS AND MAINTENANCE	934.000	269	280.00
				OTHER REPAIRS AND MAINTENANCE	934.000	441	260.00
				CHECK PNC 134242 TOTAL			540.00
05/07/2020	PNC	134244	CARIN KLINGENBERG	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	65.00
05/07/2020	PNC	134245	CAROL COMISKEY	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134246	CAROL PAKIZER	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	120.00
05/07/2020	PNC	134247	CHRIS ROSS	CHARGES FOR SERVICES - RECREATION	649.000	000	55.00
05/07/2020	PNC	134248	CHRISTINE GRICE	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	22.00
05/07/2020	PNC	134250	JASMIN CROMWELL	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	102.75
05/07/2020	PNC	134251	DANA SUTHERLAND	CHARGES FOR SERVICES - RECREATION	649.000	000	13.00
				CHARGES FOR SERVICES - RECREATION	649.000	000	160.00
				CHECK PNC 134251 TOTAL			173.00
05/07/2020	PNC	134252	DAVID BOGDAN	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	52.00
05/07/2020	PNC	134253	DEANNE GARR	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	65.00
05/07/2020	PNC	134254	DEL MANSURE	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134255	DIANE SHAVINSKI	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134256	DIANNA HENNIG	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	36.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	20.00
				CHECK PNC 134256 TOTAL			56.00
05/07/2020	PNC	134257	DIANNA HENNIG	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	66.00
05/07/2020	PNC	134258	DOLORES CAFFMEYER	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	72.00
05/07/2020	PNC	134259	DON ROSSI	CHARGES FOR SERVICES - RECREATION	649.000	000	120.00
05/07/2020	PNC	134260	DOREEN RICE	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134261	GINI CROSS	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	66.00
05/07/2020	PNC	134262	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES (LEGAL)	801.800	210	456.00
05/07/2020	PNC	134263	HARRIET MARCET	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	66.00
05/07/2020	PNC	134264	HELEN BLACK	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	22.00
05/07/2020	PNC	134265	HELEN COST	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	20.00
05/07/2020	PNC	134266	JACLYN DEATHERAGE	CHARGES FOR SERVICES - RECREATION	649.000	000	110.00
05/07/2020	PNC	134267	JANE HARDY	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134268	JEAN GREINER	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	66.00
				CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	36.00
				CHECK PNC 134268 TOTAL			102.00
05/07/2020	PNC	134269	JIM CHANDLER	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	52.00
05/07/2020	PNC	134270	JO MITCHELL	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	20.00
05/07/2020	PNC	134271	JOAN NUNEZ	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	66.00
05/07/2020	PNC	134272	JODI JUDD	CHARGES FOR SERVICES - RECREATION	649.000	000	315.00
05/07/2020	PNC	134273	JOE MOLOSKEY	CHARGES FOR SERVICES - SENIOR CENTER			** VOIDED **
05/07/2020	PNC	134274	JOE MOLOSKI	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	52.00
05/07/2020	PNC	134275	JOHN COLQUHOUN	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	20.00
05/07/2020	PNC	134276	JOHN FRANCIS MARCHEWITZ	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	263.25
05/07/2020	PNC	134277	JOSH BROWN	CHARGES FOR SERVICES - RECREATION	649.000	000	65.00
05/07/2020	PNC	134278	JUDY BUMGARNER	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134279	KAREN GARANGO	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	130.00
05/07/2020	PNC	134280	KAREN WARD	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	65.00
05/07/2020	PNC	134281	KELLY SALOMONE	CHARGES FOR SERVICES - RECREATION	649.000	000	55.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/07/2020	PNC	134282	KYLE LOGAN	CHARGES FOR SERVICES - RECREATION	649.000	000	100.00
05/07/2020	PNC	134283	LAURA AVENDANO	CHARGES FOR SERVICES - RECREATION	649.000	000	110.00
05/07/2020	PNC	134284	LEEANN BERLIN	CHARGES FOR SERVICES - RECREATION	649.000	000	68.00
05/07/2020	PNC	134285	LINDA GREER	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	66.00
				CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
				CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	20.00
				CHECK PNC 134285 TOTAL			112.00
05/07/2020	PNC	134286	LOX TECH LAB LLC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	691	276.00
05/07/2020	PNC	134288	MARGARET NOWAK	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134289	MARY KESSLER	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	52.00
05/07/2020	PNC	134290	MCLAREN FACILITY - PP	MEDICAL PROVIDER SERVICES	843.000	301	525.50
				MEDICAL PROVIDER SERVICES	843.000	301	834.50
				CHECK PNC 134290 TOTAL			1,360.00
05/07/2020	PNC	134291	MELISSA KRISTOFICE	CHARGES FOR SERVICES - RECREATION	649.000	000	45.00
05/07/2020	PNC	134292	MELISSA LODER	CHARGES FOR SERVICES - RECREATION	649.000	000	45.00
05/07/2020	PNC	134293	MICHAEL LALKA	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134295	MUNICIPAL CODE CORPORATION	SUBSCRIPTIONS AND PUBLICATIONS (CODE)	791.500	215	694.89
05/07/2020	PNC	134296	NANETTE LUTZ	CHARGES FOR SERVICES - RECREATION	649.000	000	40.00
05/07/2020	PNC	134297	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	948.000	301	2,242.80
				COMPUTER SERVICES (CLEMIS)	948.000	301	6,259.75
				COMPUTER SERVICES (CLEMIS)	948.000	301	1,286.78
				CHECK PNC 134297 TOTAL			9,789.33
05/07/2020	PNC	134298	PAT GRAYSON	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	138.00
05/07/2020	PNC	134299	PEGGY ROSSMAN	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	20.00
05/07/2020	PNC	134300	PETTY CASH	SUPPLIES	752.000	441	15.23
05/07/2020	PNC	134301	MICHAEL PETTYES	OPERATING SUPPLIES	746.000	301	25.44
05/07/2020	PNC	134302	PIETRINA MILLER	CHARGES FOR SERVICES - RECREATION	649.000	000	55.00
05/07/2020	PNC	134303#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	136	530.05

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Fund: 101 GENERAL FUND							
				MAIL OR POSTAGE	851.000	171	691.00
				MAIL OR POSTAGE	851.000	209	3,000.00
				MAIL OR POSTAGE	851.000	215	628.20
				MAIL OR POSTAGE	851.000	260	618.45
				MAIL OR POSTAGE	851.000	301	525.40
				MAIL OR POSTAGE	851.000	371	553.00
				MAIL OR POSTAGE	851.000	441	530.00
				CHECK PNC 134303 TOTAL			7,076.10
05/07/2020	PNC	134305	RALPH HOLLOWELL	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	132.00
05/07/2020	PNC	134306	RENE MCALISTER	CHARGES FOR SERVICES - RECREATION	649.000	000	45.00
05/07/2020	PNC	134307	RENEE IWASKO	CHARGES FOR SERVICES - RECREATION	649.000	000	130.00
05/07/2020	PNC	134308	ROSEDALE SOLUTIONS, LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	6,600.00
05/07/2020	PNC	134309	SARAH MILLER	CHARGES FOR SERVICES - RECREATION	649.000	000	45.00
05/07/2020	PNC	134310	SHANNON KUPETS	CHARGES FOR SERVICES - RECREATION	649.000	000	45.00
05/07/2020	PNC	134311	SHARON HILL	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
				CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
				CHECK PNC 134311 TOTAL			52.00
05/07/2020	PNC	134312	SHARON NEVENS	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	100.00
05/07/2020	PNC	134313	SHIRLEY MCMELLEN	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134314	SPYROS KOLLIAS	CHARGES FOR SERVICES - RECREATION	649.000	000	62.00
05/07/2020	PNC	134315	SUZANN GEARY	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134316	TERA DMYTRYSZYN	CHARGES FOR SERVICES - RECREATION	649.000	000	44.00
05/07/2020	PNC	134317	VERNA JANUSZEK	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	26.00
05/07/2020	PNC	134318	VERONICA DEMSKO	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	20.00
05/07/2020	PNC	134320	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	190.74
05/07/2020	PNC	134321	WOW INTERNET-CABLE-PHONE	PROFESSIONAL SERVICES	801.100	258	2,475.00
05/18/2020	PNC	134322*#	AEW	ENGINEERING SERVICES	946.000	441	150.00
05/18/2020	PNC	134325	AMERICA'S FINEST	SUPPLIES	752.000	301	110.00
05/18/2020	PNC	134326	APEX SOFTWARE	PROFESSIONAL SERVICES	801.100	258	705.00
05/18/2020	PNC	134327	ASSESSMENT	PROFESSIONAL SERVICES (ASSESSOR)	801.500	209	8,489.58

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Fund: 101 GENERAL FUND							
05/18/2020	PNC	134328	AT&T	PROFESSIONAL SERVICES	801.100	258	500.00
05/18/2020	PNC	134329	SUSAN BERLIN	OTHER REPAIRS AND MAINTENANCE	934.000	690	120.00
05/18/2020	PNC	134331	BS&A SOFTWARE	PROFESSIONAL SERVICES	801.100	258	11,064.00
05/18/2020	PNC	134332*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	443.08
				MATERIALS & SUPPLIES	742.000	265	705.53
				OTHER REPAIRS AND MAINTENANCE	934.000	265	781.35
				OTHER REPAIRS AND MAINTENANCE	934.000	265	205.15
				OTHER REPAIRS AND MAINTENANCE	934.000	266	204.98
				SUPPLIES	752.000	441	95.03
				CHECK PNC 134332 TOTAL			2,435.12
05/18/2020	PNC	134336	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.100	448	17,029.91
05/18/2020	PNC	134337*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	3,486.61
				ELECTRIC	920.000	266	1,355.64
				ELECTRIC	920.000	267	101.97
				ELECTRIC	920.000	269	522.97
				ELECTRIC	920.000	448	141.72
				CHECK PNC 134337 TOTAL			5,608.91
05/18/2020	PNC	134338	FIRST CHOICE SERVICES	PROGRAMMING	881.000	750	191.90
05/18/2020	PNC	134339	J.L. GEISLER CORP.	SUPPLIES	752.000	441	78.90
05/18/2020	PNC	134340*#	GFL ENVIRONMENTAL USA	DUE FROM LIBRARIES	073.000	000	90.20
05/18/2020	PNC	134342	HEWLETT-PACKARD FINANCIAL SERVICES	PROFESSIONAL SERVICES	801.100	258	336.54
				PROFESSIONAL SERVICES	801.100	258	900.14
				CHECK PNC 134342 TOTAL			1,236.68
05/18/2020	PNC	134343	JOE MOLOSKEY	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	52.00
05/18/2020	PNC	134344	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	229.00
05/18/2020	PNC	134345	MELISSA M. KING, P.C.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	1,200.00
05/18/2020	PNC	134346	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.800	210	3,504.05
				CITY ATTORNEY	801.800	210	3,248.75
				CHECK PNC 134346 TOTAL			6,752.80

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Fund: 101 GENERAL FUND							
05/18/2020	PNC	134347#	MACOMB COUNTY FINANCE DEPARTMENT	SUPPLIES	752.000	136	51.00
				SUPPLIES	752.000	136	25.71
				SUPPLIES	752.000	209	25.50
				SUPPLIES	752.000	209	25.40
				SUPPLIES	752.000	260	25.40
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	260	58.91
				SUPPLIES	752.000	301	51.00
				SUPPLIES	752.000	301	50.80
				SUPPLIES	752.000	371	25.50
				SUPPLIES	752.000	371	25.40
				SUPPLIES	752.000	441	3.94
				CHECK PNC 134347 TOTAL			368.56
05/18/2020	PNC	134349	MACOMB WHOLESALE SUPPLY	OTHER REPAIRS AND MAINTENANCE	934.000	265	59.99
05/18/2020	PNC	134350	MAIL PLUS	MAIL OR POSTAGE	851.000	301	34.20
				MAIL OR POSTAGE	851.000	301	19.20
				CHECK PNC 134350 TOTAL			53.40
05/18/2020	PNC	134354	MICHIGAN MUNICIPAL LEAGUE	PREPAID EXPENSES	123.000	000	6,487.00
05/18/2020	PNC	134356	MT. CLEMENS GLASS & MIRROR, INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	5,763.00
05/18/2020	PNC	134357#	NATIONWIDE ILLUMINATION LLC	OTHER REPAIRS AND MAINTENANCE	934.000	265	4,075.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	330.00
				SUPPLIES	752.000	441	670.00
				CHECK PNC 134357 TOTAL			5,075.00
05/18/2020	PNC	134358	NXTEC USA, LLC	SUPPLIES	752.000	441	47.53
05/18/2020	PNC	134359	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.800	210	8,416.38
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	1,372.00
				CHECK PNC 134359 TOTAL			9,788.38
05/18/2020	PNC	134363	LISA PETTYES	PROGRAMMING - COP PROGRAM	885.000	301	171.30
05/18/2020	PNC	134364	EASYPERMIT POSTAGE	POSTAGE CLERK	851.000	215	137.10
05/18/2020	PNC	134365	QMI GROUP, INC	OPERATING SUPPLIES	746.000	301	127.50
05/18/2020	PNC	134366*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	39.94
				OTHER REPAIRS AND MAINTENANCE	934.000	265	62.64
				SUPPLIES	752.000	441	46.30

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Fund: 101 GENERAL FUND							
				OTHER REPAIRS AND MAINTENANCE	934.000	441	23.05
				CHECK PNC 134366 TOTAL			171.93
05/18/2020	PNC	134367#	SHRED-IT USA	SUPPLIES	752.000	171	35.57
				SUPPLIES	752.000	209	35.57
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	260	35.57
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	371	35.57
				CHECK PNC 134367 TOTAL			142.28
05/18/2020	PNC	134370*#	SUPPLY DEN	SUPPLIES	752.000	441	55.00
05/18/2020	PNC	134372	THOMSON REUTERS - WEST	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	225.91
05/18/2020	PNC	134373	TRI-COUNTY INTERNATIONAL TRUCKS	POND MAINTENANCE			** VOIDED **
05/18/2020	PNC	134374*#	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	24.29
				OTHER REPAIRS AND MAINTENANCE	934.000	265	59.68
				SUPPLIES	752.000	441	17.88
				SUPPLIES	752.000	441	35.76
				CHECK PNC 134374 TOTAL			137.61
05/28/2020	PNC	134377	AEW	Escrow Fee	283.100	000	528.00
				Escrow Fee	283.100	000	681.00
				CHECK PNC 134377 TOTAL			1,209.00
05/28/2020	PNC	134380*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,030.47
				NATURAL GAS	921.000	266	540.45
				NATURAL GAS	921.000	267	143.87
				NATURAL GAS	921.000	269	799.47
				CHECK PNC 134380 TOTAL			2,514.26
05/28/2020	PNC	134382	DEANNA FERRARA	SUPPLIES	752.000	301	26.16
05/28/2020	PNC	134383	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	274.00
05/28/2020	PNC	134384	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	65.97
05/28/2020	PNC	134385*#	CITY OF FRASER	WATER	918.000	265	26.26
				WATER	918.000	265	499.51
				WATER	918.000	266	103.03

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Fund: 101 GENERAL FUND							
				WATER	918.000	267	26.26
				WATER	918.000	269	91.02
				CHECK PNC 134385 TOTAL			746.08
05/28/2020	PNC	134389	LEAF	PROFESSIONAL SERVICES	801.100	258	913.42
05/28/2020	PNC	134390	MACOMB COUNTY FINANCE DEPARTMENT	OPERATING SUPPLIES	746.000	301	527.10
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	210.00
				CHECK PNC 134390 TOTAL			737.10
05/28/2020	PNC	134391#	MCKENNA ASSOCIATES	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	371	12,941.50
				PROFESSIONAL SERVICES (PLANNING)	801.900	801	13,633.75
				CHECK PNC 134391 TOTAL			26,575.25
05/28/2020	PNC	134392	MICHIGAN STATE POLICE	FEE (SEX OFFENDER REGISTRATION)	816.000	301	240.00
				FEE (SEX OFFENDER REGISTRATION)	816.000	301	60.00
				CHECK PNC 134392 TOTAL			300.00
05/28/2020	PNC	134393	NATIONWIDE ILLUMINATION LLC	SUPPLIES	752.000	215	450.00
05/28/2020	PNC	134395	QMI GROUP, INC	OPERATING SUPPLIES	746.000	301	130.00
05/28/2020	PNC	134396	SHREDCORP	SUPPLIES	752.000	301	53.00
05/28/2020	PNC	134397	TELEPHONE SUPPORT SYSTEMS, INC.	PROFESSIONAL SERVICES	801.100	258	52.50
05/28/2020	PNC	134398	THE FIRST SIGNS OF FIRE	OPERATING SUPPLIES	746.000	301	118.50
05/28/2020	PNC	134399	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	301	292.16
05/28/2020	PNC	134400	TRI-COUNTY AQUATICS, INC	POND MAINTENACE	930.000	690	565.00
				Total for fund 101 GENERAL FUND			154,494.36

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
05/18/2020	PNC	134322*#	AEW	STREET REHABILITATION	989.000	463	1,239.80
				STREET REHABILITATION	989.000	463	1,733.20
				CHECK PNC 134322 TOTAL			2,973.00
05/26/2020	PNC	134376	MACOMB COUNTY DEPARTMENT OF ROADS	PRESERVATION - STREETS	870.000	463	72,352.00
05/28/2020	PNC	134386	GRAND TRUNK WESTERN RAILROAD	TRAFFIC SERVICES - STREETS	871.000	463	2,257.00
				Total for fund 202 MAJOR STREET FUND			77,582.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
05/18/2020	PNC	134351	MARY MCCOY	WINTER MAINTENANCE - STREETS	872.000	463	88.98
05/18/2020	PNC	134355	MINI MIX, INC	PRESERVATION - STREETS	870.000	463	1,520.00
				PRESERVATION - STREETS	870.000	463	1,520.00
				PRESERVATION - STREETS	870.000	463	1,520.00
				PRESERVATION - STREETS	870.000	463	1,520.00
				PRESERVATION - STREETS	870.000	463	1,520.00
				PRESERVATION - STREETS	870.000	463	1,070.00
				PRESERVATION - STREETS	870.000	463	1,525.00
				CHECK PNC 134355 TOTAL			10,195.00
				Total for fund 203 LOCAL STREET FUND			10,283.98

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
05/07/2020	PNC	134234	ATCO INTERNATIONAL	OPERATING SUPPLIES	746.000	301	104.50
05/18/2020	PNC	134330	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	386.70
				OPERATING SUPPLIES	746.000	301	386.70
				CHECK PNC 134330 TOTAL			773.40
05/18/2020	PNC	134370*#	SUPPLY DEN	OPERATING SUPPLIES	746.000	301	52.68
05/28/2020	PNC	134378	ATCO INTERNATIONAL	OPERATING SUPPLIES	746.000	301	245.50
05/28/2020	PNC	134379	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	41.85
				OPERATING SUPPLIES	746.000	301	219.48
				OPERATING SUPPLIES	746.000	301	312.41
				CHECK PNC 134379 TOTAL			573.74
05/28/2020	PNC	134381	DC DENTAL, INC.	OPERATING SUPPLIES	746.000	301	25.40
05/28/2020	PNC	134394	PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	229.40
				Total for fund 210 AMBULANCE FUND			2,004.62

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
05/07/2020	PNC	134294*	MIRI, NICK	RECYCLING	033.000	000	1.75
05/07/2020	PNC	134304*	POWELL, DALLAS	RECYCLING	033.000	000	1.67
05/18/2020	PNC	134340*#	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	919.000	528	49,696.71
				CURBSIDE RECYCLING	925.000	528	7,882.68
				COMPOSTING	926.000	528	10,428.00
				CHECK PNC 134340 TOTAL			68,007.39
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			68,010.81

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
05/07/2020	PNC	134243	C.M.P. DISTRIBUTORS, INC	OPERATING SUPPLIES	746.000	310	449.00
05/28/2020	PNC	134387	HAWK ANALYTICS	OPERATING SUPPLIES	746.000	310	2,995.00
				Total for fund 265 DRUG FORFEITURE			3,444.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
05/07/2020	PNC	134242*#	BUDS LOCK & KEY INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,925.00
05/07/2020	PNC	134249	COMCAST	OTHER REPAIRS AND MAINTENANCE	934.000	265	116.84
05/18/2020	PNC	134322*#	AEW	OTHER REPAIRS AND MAINTENANCE	934.000	265	16,940.00
05/18/2020	PNC	134332*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	126.74
				OTHER REPAIRS AND MAINTENANCE	934.000	265	25.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	75.42
				CHECK PNC 134332 TOTAL			227.16
05/18/2020	PNC	134335	CONTRACTORS PIPE & SUPPLY CORP	OTHER REPAIRS AND MAINTENANCE	934.000	265	402.24
05/18/2020	PNC	134337*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,074.92
05/18/2020	PNC	134362	OTIS ELEVATOR COMPANY	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,396.26
05/18/2020	PNC	134366*#	REINDEL TRUE VALUE	OTHER REPAIRS AND MAINTENANCE	934.000	265	23.87
				OTHER REPAIRS AND MAINTENANCE	934.000	265	132.41
				CHECK PNC 134366 TOTAL			156.28
05/18/2020	PNC	134368	SPEED CLEAN SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	265	472.50
05/18/2020	PNC	134371	TAG TINTZ & GRAPHX LLC	OTHER REPAIRS AND MAINTENANCE	934.000	265	120.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	187.70
				CHECK PNC 134371 TOTAL			307.70
05/18/2020	PNC	134374*#	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	934.000	265	23.10
05/28/2020	PNC	134380*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	335.91
05/28/2020	PNC	134385*#	CITY OF FRASER	WATER	918.000	265	3,306.38
				Total for fund 270 SENIOR HOUSING			26,684.29

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
05/07/2020	PNC	134235	AUDIO SENTRY CORPORATION	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	934.500	527	47.50
05/07/2020	PNC	134287	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	917.000	527	17.08
05/07/2020	PNC	134294*	MIRI, NICK	WATER READY TO SERVE	642.200	000	15.87
				SEWER READY TO SERVE	642.400	000	10.58
				METER REPLACEMENT	642.500	000	1.05
				CHECK PNC 134294 TOTAL			27.50
05/07/2020	PNC	134304*	POWELL, DALLAS	WATER READY TO SERVE	642.200	000	15.16
				SEWER READY TO SERVE	642.400	000	10.10
				METER REPLACEMENT	642.500	000	1.00
				CHECK PNC 134304 TOTAL			26.26
05/07/2020	PNC	134319#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	412.65
				MAIL OR POSTAGE	851.000	526	1,031.06
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	412.66
				MAIL OR POSTAGE	851.000	527	1,031.07
				CHECK PNC 134319 TOTAL			2,887.44
05/18/2020	PNC	134322*#	AEW	ENGINEERING SERVICES	946.000	526	131.00
				ENGINEERING SERVICES	946.000	526	11,772.00
				ENGINEERING SERVICES	946.000	527	4,726.40
				CHECK PNC 134322 TOTAL			16,629.40
05/18/2020	PNC	134333	CLANCY EXCAVATING CO.	SUPPLIES	752.000	526	889.77
05/18/2020	PNC	134334	CONTRACTORS CONNECTION	SUPPLIES	752.000	526	1,034.30
05/18/2020	PNC	134337*#	DTE ENERGY COMPANY	ELECTRIC	920.000	527	209.93
05/18/2020	PNC	134341#	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	918.500	526	96,451.08
				WATER (GREAT LAKES WATER AUTHORITY)	918.500	526	96,781.16
				SEWAGE	917.000	527	4,715.10
				CHECK PNC 134341 TOTAL			197,947.34
05/18/2020	PNC	134348	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	917.000	527	223,542.49
				SEWAGE	917.000	527	25.62
				CHECK PNC 134348 TOTAL			223,568.11

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
05/18/2020	PNC	134352	STATE OF MICHIGAN-DEQ	SUPPLIES	752.000	526	175.00
05/18/2020	PNC	134360	OLIVER SOD FARM	SUPPLIES	752.000	526	22.80
				SUPPLIES	752.000	526	100.50
				CHECK PNC 134360 TOTAL			123.30
05/28/2020	PNC	134385*#	CITY OF FRASER	WATER	918.000	526	26.26
05/28/2020	PNC	134388	KERR ALBERT OFFICE SUPPLY	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	101.12
				Total for fund 592 WATER AND SEWER FUND			443,710.31

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
05/18/2020	PNC	134323	AIRGAS USA, LLC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	59.61
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	95.35
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	57.81
				CHECK PNC 134323 TOTAL			212.77
05/18/2020	PNC	134324	INTERSTATE BILLING SERVICES INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	1,526.51
05/18/2020	PNC	134353	MICHIGAN CAT	EQUIPMENT REPAIRS	931.000	249	7,069.64
05/18/2020	PNC	134361	OSCAR W. LARSON CO.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	250.00
05/18/2020	PNC	134369	SPENCER OIL COMPANY	GASOLINE	759.000	249	2,107.11
05/18/2020	PNC	134375	WEINGARTZ	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	66.99
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	128.92
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	79.34
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	300.00
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	265.08
				CHECK PNC 134375 TOTAL			840.33
				Total for fund 661 MOTOR POOL			12,006.36
			TOTAL - ALL FUNDS				798,220.73

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Kathy Blanke
COUNCIL
Amy Baranski
Suzanne Kalka
Michael Lesich
Patrice M. Schornak
David Winowiecki

June 2, 2020

City Council
33000 Garfield Rd
Fraser, MI 48026

Re: Budget to Actual Report through April 2020

Dear City Council,

I have prepared the Budget to Actual Report through the month end April 2020. With 83% of the fiscal year complete, General fund revenues are at 90% and expenditures are at 72% of the annual budget for the fiscal year ending June 30, 2020. City operating real property tax collection is at 96% of the annual budget and the community-wide special assessment property tax collection is at 95%. The City is waiting for the tax settlement from Macomb County for delinquent property taxes. Legal professional services are at 117% due to ongoing union negotiations and will require a budget amendment. Information Technology is 89% which is slightly high for the YTD average. DPW Building is at 95% due to budgeted building improvements being made. Street Lighting is at 93% which is high but normal for this time of year. Property and liability insurance is at 100% and will likely exceed the budget due to deductibles. The city made a retroactive payment to GFL in the amount of $144,950 for rental of garbage cans pursuant to the City's contract with GFL. A billing error resulted in the City not being charged rental fees since the delivery of the new cans. This payment was not budgeted in the current year and will require a budget amendment.

Very truly yours,

John Walters

John Walters
Finance Consultant
(586) 925-0871
financedir@micityoffraser.com

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - APRIL 2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	7,621,000.00	7,785,180.00	7,489,072.40	296,107.60	96.20
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	709,000.00	618,113.00	587,564.47	30,548.53	95.06
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	0.00	1,143.00	1,142.36	0.64	99.94
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	9,000.00	9,000.00	11,379.01	(2,379.01)	126.43
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(1,000.00)	(1,000.00)	(494.25)	(505.75)	49.43
101-000-427.000	TAXES - COMMUNITY-WIDE SPECIAL ASSESSMEN	0.00	3,804,217.00	3,620,599.93	183,617.07	95.17
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	39,117.00	39,117.00	45,382.49	(6,265.49)	116.02
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	157,502.00	138,537.00	135,880.29	2,656.71	98.08
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	10,635.09	(635.09)	106.35
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	248,842.00	248,842.00	240,025.51	8,816.49	96.46
101-000-476.200	BUSINESS LICENSES - PAWNBROKER DEALER	500.00	500.00	0.00	500.00	0.00
101-000-476.300	BUSINESS LICENSES - SECOND HAND DEALER	1,000.00	1,000.00	0.00	1,000.00	0.00
101-000-476.400	BUSINESS LICENSES - PRECIOUS METAL DEAL	200.00	200.00	0.00	200.00	0.00
101-000-477.000	LICENSES AND PERMITS - CABLE TV (WOW)	94,600.00	94,600.00	72,548.53	22,051.47	76.69
101-000-477.100	LICENSES AND PERMITS - CABLE TV (COMCAST	156,000.00	156,000.00	115,040.14	40,959.86	73.74
101-000-478.000	LICENSES AND PERMITS - VIDEO FRANCHISE	43,600.00	43,600.00	25,372.20	18,227.80	58.19
101-000-479.000	LICENSES AND PERMITS - CELLULAR TOWER	14,535.00	14,965.00	21,077.58	(6,112.58)	140.85
101-000-522.000	FEDERAL GRANTS - CDBG	0.00	5,381.00	5,380.36	0.64	99.99
101-000-543.302	STATE GRANTS - TRAINING FUNDS PA 302	5,000.00	10,000.00	0.00	10,000.00	0.00
101-000-543.500	STATE GRANTS - LIQUOR LICENSE FEE	9,500.00	10,946.00	10,945.55	0.45	100.00
101-000-547.000	STATE GRANT - COURT EQUITY	27,250.00	27,250.00	17,330.10	9,919.90	63.60
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	609,370.00	698,960.00	698,959.26	0.74	100.00
101-000-574.000	STATE GRANTS - STATE REVENUE SHARING	1,384,000.00	1,384,000.00	772,160.00	611,840.00	55.79
101-000-611.000	ATTORNEY FEE REIMBURSEMENT	36,000.00	11,368.00	11,652.55	(284.55)	102.50
101-000-621.000	PROBATION OVERSIGHT FEE	15,000.00	15,000.00	7,160.14	7,839.86	47.73
101-000-627.000	BUILDING INSPECTION AND PERMIT FEES	375,000.00	375,000.00	205,374.82	169,625.18	54.77
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	5,664.00	6,413.25	(749.25)	113.23
101-000-629.000	ZONING BOARD OF APPEALS FEES	2,500.00	2,500.00	4,250.00	(1,750.00)	170.00
101-000-645.000	CHARGES FOR SERVICES - PUBLIC SAFETY	200,000.00	200,000.00	196,821.36	3,178.64	98.41
101-000-646.000	CHARGES FOR SERVICES - PUBLIC WORKS	30,000.00	30,000.00	25,550.22	4,449.78	85.17
101-000-647.000	CHARGES FOR SERVICES - CITY CLERK	2,500.00	2,500.00	2,387.19	112.81	95.49
101-000-648.000	CHARGES FOR SERVICES - FINANCE	1,000.00	1,000.00	515.74	484.26	51.57
101-000-649.000	CHARGES FOR SERVICES - RECREATION	71,400.00	71,400.00	36,176.22	35,223.78	50.67
101-000-649.100	CHARGES FOR SERVICES - PARK RENTALS	11,220.00	11,220.00	4,061.31	7,158.69	36.20
101-000-649.150	CHARGES FOR SERVICES - CENTER RENTAL	8,000.00	8,000.00	2,894.00	5,106.00	36.18
101-000-649.200	CHARGES FOR SERVICES - FIREWORKS	9,078.00	12,000.00	12,000.00	0.00	100.00
101-000-649.500	CHARGES FOR SERVICES - SENIOR CENTER	25,500.00	25,500.00	28,973.25	(3,473.25)	113.62
101-000-650.000	TRANSACTION FEES (PAWN SHOP)	5,000.00	5,000.00	4,722.00	278.00	94.44

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - APRIL 2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
101-000-655.000	DISTRICT COURT - FINES/COSTS-DIST CT.	370,000.00	430,750.00	378,563.76	52,186.24	87.88
101-000-655.100	DISTRICT COURT - CRIME VICTIM FEE	4,000.00	0.00	0.00	0.00	0.00
101-000-655.200	DISTRICT COURT - 20% PENALTY - D.C.	35,500.00	0.00	0.00	0.00	0.00
101-000-658.000	DISTRICT COURT - CLEARANCE FEES-D.C.	11,000.00	0.00	0.00	0.00	0.00
101-000-659.000	DISTRICT COURT - NO PROOF INS	9,000.00	0.00	0.00	0.00	0.00
101-000-661.000	DISTRICT COURT - 10% BOND FEE-D.C.	1,250.00	0.00	0.00	0.00	0.00
101-000-664.000	INTEREST INCOME AND RENT CONTROL	156,000.00	156,000.00	105,456.09	50,543.91	67.60
101-000-671.000	OTHER REVENUE	0.00	0.00	470.03	(470.03)	100.00
101-000-673.000	GAIN OR LOSS ON SALE OF ASSETS	0.00	0.00	28,750.00	(28,750.00)	100.00
101-000-674.100	DONATION - COP PROGRAM	0.00	10,427.00	0.00	10,427.00	0.00
101-000-674.200	DONATION - OWI ENFORCEMENT	0.00	50.00	0.00	50.00	0.00
101-000-674.300	DONATION - PUBLIC SAFETY DONATIONS	0.00	1,000.00	0.00	1,000.00	0.00
101-000-674.600	DONATION - RECREATION PROGRAMMING	0.00	3,945.00	0.00	3,945.00	0.00
101-000-674.800	DONATION - FARMERS MARKET	0.00	1,135.00	0.00	1,135.00	0.00
101-000-674.900	DONATION - PARK DONATIONS	0.00	652.00	0.00	652.00	0.00
101-000-676.000	REIMBURSEMENTS	0.00	34,499.00	34,498.20	0.80	100.00
101-000-676.001	OTHER REVENUE - REIMBURSEMENTS (WCF)	0.00	6,637.00	21,273.15	(14,636.15)	320.52
101-000-676.202	ADMIN SERVICES - MAJOR STREETS	24,574.00	24,574.00	12,286.98	12,287.02	50.00
101-000-676.203	ADMIN SERVICES - LOCAL STREETS	17,246.00	17,246.00	8,622.96	8,623.04	50.00
101-000-676.210	ADMIN SERVICES - AMBULANCE	56,770.00	56,770.00	28,384.98	28,385.02	50.00
101-000-676.526	ADMIN SERVICES - WATER	192,991.00	192,991.00	96,495.48	96,495.52	50.00
101-000-676.527	ADMIN SERVICES - SEWER	124,831.00	124,831.00	62,415.48	62,415.52	50.00
101-000-682.000	OTHER REVENUE - RETIREE HEALTH CARE	36,000.00	36,000.00	37,139.36	(1,139.36)	103.16
101-000-686.000	INSURANCE RECOVERIES	0.00	1,773.00	1,772.16	0.84	99.95
101-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	1,000.00	1,000.00	702.08	297.92	70.21
101-000-688.000	OTHER REVENUE - SMART PROGRAM	34,545.00	34,545.00	19,074.50	15,470.50	55.22
101-000-689.000	OTHER REVENUE - CASH OVER OR SHORT	0.00	0.00	(144.55)	144.55	100.00
Total Dept 000		13,010,921.00	17,011,528.00	15,264,713.73	1,746,814.27	89.73
TOTAL REVENUES		13,010,921.00	17,011,528.00	15,264,713.73	1,746,814.27	89.73

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - APRIL 2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-703.000	SALARIES	48,600.00	48,600.00	27,483.66	21,116.34	56.55
101-101-709.000	FICA	3,106.00	3,106.00	1,679.29	1,426.71	54.07
101-101-711.000	MEDICARE	694.00	694.00	392.72	301.28	56.59
101-101-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	56.24	73.76	43.26
101-101-752.000	SUPPLIES	1,000.00	1,000.00	90.20	909.80	9.02
101-101-900.000	PRINTING AND PUBLISHING	15,000.00	15,000.00	11,158.33	3,841.67	74.39
101-101-911.000	CONFERENCES	2,500.00	2,500.00	0.00	2,500.00	0.00
101-101-915.000	MEMBERSHIPS	500.00	1,500.00	1,799.00	(299.00)	119.93
101-101-915.200	MEMBERSHIPS (MML)	6,216.00	6,366.00	6,366.00	0.00	100.00
101-101-915.300	MEMBERSHIPS (SEMCOG)	1,599.00	1,631.00	1,631.00	0.00	100.00
Total Dept 101 - CITY COUNCIL		79,345.00	80,527.00	50,656.44	29,870.56	62.91
Dept 136 - DISTRICT COURT						
101-136-702.000	WAGES - FULL TIME EMPLOYEES	121,836.00	127,271.00	100,162.53	27,108.47	78.70
101-136-703.000	SALARIES	28,840.00	28,840.00	17,527.61	11,312.39	60.78
101-136-704.000	WAGES - PART TIME EMPLOYEES	16,559.00	16,234.00	6,921.25	9,312.75	42.63
101-136-705.000	VACATION PAY	8,138.00	8,462.00	5,211.02	3,250.98	61.58
101-136-706.000	HOLIDAY PAY	7,221.00	7,516.00	6,739.75	776.25	89.67
101-136-709.000	FICA	9,624.00	9,979.00	7,702.87	2,276.13	77.19
101-136-711.000	MEDICARE	2,251.00	2,334.00	1,801.48	532.52	77.18
101-136-714.000	LONGEVITY PAY	1,470.00	1,470.00	1,470.00	0.00	100.00
101-136-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	10,680.00	3,876.00	3,106.40	769.60	80.14
101-136-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	52,034.00	52,034.00	44,850.39	7,183.61	86.19
101-136-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	699.00	699.00	55.15	643.85	7.89
101-136-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,750.00	3,750.00	1,057.76	2,692.24	28.21
101-136-752.000	SUPPLIES	6,180.00	6,168.49	7,528.86	(1,360.37)	122.05
101-136-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	52,000.00	51,809.00	24,911.07	26,897.93	48.08
101-136-801.700	PROFESSIONAL AND CONTRACTUAL SERVICES	16,068.00	0.00	0.00	0.00	0.00
101-136-817.000	TRIAL COURT APPOINTED ATTORNEY FEES	77,250.00	20,000.00	18,637.55	1,362.45	93.19
101-136-823.000	INTERPRETER FEES	1,000.00	1,000.00	1,558.00	(558.00)	155.80
101-136-851.000	MAIL OR POSTAGE	2,500.00	2,500.00	3,190.25	(690.25)	127.61
101-136-860.000	TRANSPORTATION	500.00	243.60	188.04	55.56	77.19
101-136-910.000	PROFESSIONAL DEVELOPMENT	500.00	767.91	692.91	75.00	90.23
101-136-933.000	SOFTWARE MAINTENANCE AGREEMENTS	0.00	2,500.00	0.00	2,500.00	0.00
101-136-940.000	RENTALS	251,105.00	300,000.00	149,577.50	150,422.50	49.86
Total Dept 136 - DISTRICT COURT		670,205.00	647,454.00	402,890.39	244,563.61	62.23

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - APRIL 2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Dept 171 - CITY MANAGER						
101-171-703.000	SALARIES	105,000.00	105,000.00	85,817.25	19,182.75	81.73
101-171-705.000	VACATION PAY	14,420.00	14,420.00	4,038.46	10,381.54	28.01
101-171-706.000	HOLIDAY PAY	8,000.00	8,000.00	5,048.10	2,951.90	63.10
101-171-709.000	FICA	10,062.00	10,062.00	5,954.14	4,107.86	59.17
101-171-711.000	MEDICARE	1,800.00	1,800.00	1,392.50	407.50	77.36
101-171-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	10,200.00	10,200.00	7,592.38	2,607.62	74.44
101-171-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	19,000.00	19,000.00	13,946.24	5,053.76	73.40
101-171-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	955.00	955.00	646.89	308.11	67.74
101-171-752.000	SUPPLIES	1,000.00	1,000.00	662.12	337.88	66.21
101-171-791.000	SUBSCRIPTIONS AND PUBLICATIONS	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000.00	5,000.00	5,900.00	(900.00)	118.00
101-171-801.300	PROFESSIONAL SERVICES (CORNERSTONE)	14,420.00	14,420.00	0.00	14,420.00	0.00
101-171-843.000	MEDICAL PROVIDER SERVICES	3,500.00	3,500.00	5,197.16	(1,697.16)	148.49
101-171-860.000	TRANSPORTATION	4,200.00	4,200.00	3,150.00	1,050.00	75.00
101-171-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-911.000	CONFERENCES	1,000.00	1,000.00	1,255.85	(255.85)	125.59
101-171-915.000	MEMBERSHIPS	2,000.00	2,000.00	1,204.00	796.00	60.20
Total Dept 171 - CITY MANAGER		202,557.00	202,557.00	141,805.09	60,751.91	70.01
Dept 209 - ASSESSING						
101-209-703.000	SALARIES	1,545.00	1,545.00	1,335.00	210.00	86.41
101-209-709.000	FICA	155.00	155.00	32.08	122.92	20.70
101-209-711.000	MEDICARE	23.00	23.00	7.50	15.50	32.61
101-209-752.000	SUPPLIES	5,000.00	5,000.00	2,554.25	2,445.75	51.09
101-209-801.500	PROFESSIONAL SERVICES (ASSESSOR)	104,091.00	104,091.00	84,895.80	19,195.20	81.56
101-209-851.000	MAIL OR POSTAGE	4,000.00	4,000.00	2,329.29	1,670.71	58.23
101-209-900.000	PRINTING AND PUBLISHING	0.00	0.00	457.92	(457.92)	100.00
Total Dept 209 - ASSESSING		114,814.00	114,814.00	91,611.84	23,202.16	79.79
Dept 210 - LEGAL						
101-210-801.800	PROFESSIONAL SERVICES (LEGAL)	115,000.00	115,000.00	134,528.98	(19,528.98)	116.98
Total Dept 210 - LEGAL		115,000.00	115,000.00	134,528.98	(19,528.98)	116.98

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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Dept 215 - CLERK						
101-215-703.000	SALARIES	65,000.00	65,000.00	45,347.00	19,653.00	69.76
101-215-704.000	WAGES - PART TIME EMPLOYEES	21,675.00	21,675.00	15,332.88	6,342.12	70.74
101-215-705.000	VACATION PAY	6,287.00	6,287.00	2,683.41	3,603.59	42.68
101-215-706.000	HOLIDAY PAY	4,674.00	4,674.00	3,817.83	856.17	81.68
101-215-707.000	TEMPORARY EMPLOYEES	31,415.00	31,415.00	24,247.12	7,167.88	77.18
101-215-709.000	FICA	7,300.00	7,300.00	4,358.39	2,941.61	59.70
101-215-711.000	MEDICARE	1,900.00	1,900.00	1,019.31	880.69	53.65
101-215-713.000	OVERTIME	2,500.00	2,500.00	594.84	1,905.16	23.79
101-215-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	29,616.00	29,616.00	17,592.44	12,023.56	59.40
101-215-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	304.00	304.00	199.63	104.37	65.67
101-215-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	50.00	50.00	20.77	29.23	41.54
101-215-752.000	SUPPLIES	5,000.00	5,000.00	6,946.07	(1,946.07)	138.92
101-215-791.500	SUBSCRIPTIONS AND PUBLICATIONS (CODE)	3,000.00	3,000.00	3,360.79	(360.79)	112.03
101-215-801.800	PROFESSIONAL SERVICES	4,500.00	4,500.00	3,125.00	1,375.00	69.44
101-215-851.000	MAIL OR POSTAGE	4,000.00	4,000.00	3,927.33	72.67	98.18
101-215-910.000	PROFESSIONAL DEVELOPMENT	800.00	800.00	55.79	744.21	6.97
101-215-911.000	CONFERENCES	3,000.00	3,000.00	11.60	2,988.40	0.39
101-215-915.000	MEMBERSHIPS	0.00	0.00	110.00	(110.00)	100.00
Total Dept 215 - CLERK		191,021.00	191,021.00	132,750.20	58,270.80	69.50
Dept 258 - INFORMATION TECHNOLOGY						
101-258-703.000	SALARIES	75,000.00	75,000.00	54,796.34	20,203.66	73.06
101-258-705.000	VACATION PAY	7,210.00	7,210.00	2,008.89	5,201.11	27.86
101-258-706.000	HOLIDAY PAY	4,000.00	10,000.00	4,326.84	5,673.16	43.27
101-258-709.000	FICA	5,900.00	5,900.00	3,642.32	2,257.68	61.73
101-258-711.000	MEDICARE	1,707.00	1,707.00	851.84	855.16	49.90
101-258-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	3,362.00	3,362.00	4,154.43	(792.43)	123.57
101-258-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	16,000.00	16,000.00	17,592.44	(1,592.44)	109.95
101-258-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	258.00	258.00	169.65	88.35	65.76
101-258-752.000	SUPPLIES	10,000.00	10,000.00	14,226.58	(4,226.58)	142.27
101-258-801.100	PROFESSIONAL SERVICES	30,000.00	30,000.00	7,316.68	22,683.32	24.39
101-258-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	25,000.00	25,000.00	29,973.76	(4,973.76)	119.90
101-258-851.000	MAIL OR POSTAGE	2,500.00	2,500.00	2,267.72	232.28	90.71
101-258-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	45,000.00	45,000.00	44,268.83	731.17	98.38
101-258-910.000	PROFESSIONAL DEVELOPMENT	1,500.00	1,500.00	500.00	1,000.00	33.33
101-258-933.000	SOFTWARE MAINTENANCE AGREEMENTS	120,000.00	120,000.00	123,314.28	(3,314.28)	102.76
101-258-983.000	LEASED ASSETS	29,000.00	29,000.00	31,499.82	(2,499.82)	108.62
101-258-985.000	HARDWARE	45,000.00	45,000.00	39,631.44	5,368.56	88.07
Total Dept 258 - INFORMATION TECHNOLOGY		421,437.00	427,437.00	380,541.86	46,895.14	89.03

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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Dept 260 - FINANCE						
101-260-702.000	WAGES - FULL TIME EMPLOYEES	110,000.00	110,000.00	40,761.53	69,238.47	37.06
101-260-703.000	SALARIES	80,255.00	80,255.00	36,084.14	44,170.86	44.96
101-260-704.000	WAGES - PART TIME EMPLOYEES	19,055.00	19,055.00	13,651.10	5,403.90	71.64
101-260-705.000	VACATION PAY	11,488.00	11,488.00	7,941.16	3,546.84	69.13
101-260-706.000	HOLIDAY PAY	11,488.00	11,488.00	5,572.00	5,916.00	48.50
101-260-708.000	UNEMPLOYMENT COMPENSATION	26,719.00	26,719.00	8,721.76	17,997.24	32.64
101-260-709.000	FICA	18,758.00	18,758.00	7,225.69	11,532.31	38.52
101-260-711.000	MEDICARE	5,300.00	5,300.00	1,689.87	3,610.13	31.88
101-260-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	3,399.00	3,399.00	4,050.00	(651.00)	119.15
101-260-713.000	OVERTIME	2,060.00	2,060.00	2,284.00	(224.00)	110.87
101-260-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	7,004.00	7,004.00	3,138.48	3,865.52	44.81
101-260-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	12,760.00	12,760.00	0.00	12,760.00	0.00
101-260-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	52,510.00	52,510.00	15,139.66	37,370.34	28.83
101-260-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	862.00	862.00	566.42	295.58	65.71
101-260-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,000.00	5,000.00	1,682.80	3,317.20	33.66
101-260-752.000	SUPPLIES	2,853.00	2,853.00	2,819.15	33.85	98.81
101-260-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	7,519.00	7,519.00	2,325.19	5,193.81	30.92
101-260-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	64,328.00	64,328.00	83,099.24	(18,771.24)	129.18
101-260-801.050	BANK SERVICE CHARGES	40,000.00	40,000.00	29,012.95	10,987.05	72.53
101-260-851.000	MAIL OR POSTAGE	7,500.00	7,500.00	6,057.34	1,442.66	80.76
101-260-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	2,500.00	0.00	2,500.00	0.00
101-260-915.000	MEMBERSHIPS	0.00	190.00	190.00	0.00	100.00
Total Dept 260 - FINANCE		491,358.00	491,548.00	272,012.48	219,535.52	55.34
Dept 265 - CITY HALL						
101-265-704.000	WAGES - PART TIME EMPLOYEES	30,900.00	30,900.00	19,459.60	11,440.40	62.98
101-265-707.000	TEMPORARY EMPLOYEES	1,030.00	1,030.00	0.00	1,030.00	0.00
101-265-709.000	FICA	1,916.00	1,916.00	1,276.23	639.77	66.61
101-265-711.000	MEDICARE	453.00	453.00	298.47	154.53	65.89
101-265-742.000	MATERIALS & SUPPLIES	20,600.00	20,600.00	19,781.20	818.80	96.03
101-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	250.00	53.00	197.00	21.20
101-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	5,278.00	5,278.00	1,970.85	3,307.15	37.34
101-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	556.00	556.00	0.00	556.00	0.00
101-265-918.000	WATER	15,862.00	15,862.00	8,256.60	7,605.40	52.05
101-265-920.000	ELECTRIC	68,959.00	68,959.00	42,162.31	26,796.69	61.14
101-265-921.000	NATURAL GAS	23,896.00	23,896.00	10,534.40	13,361.60	44.08
101-265-934.000	OTHER REPAIRS AND MAINTENANCE	68,959.00	68,959.00	61,725.10	7,233.90	89.51
101-265-946.000	ENGINEERING SERVICES	2,760.00	2,760.00	0.00	2,760.00	0.00
101-265-974.000	LAND IMPROVEMENTS	60,000.00	60,000.00	1,545.00	58,455.00	2.58
101-265-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	54,000.00	176,984.00	142,598.29	34,385.71	80.57
Total Dept 265 - CITY HALL		355,169.00	478,403.00	309,661.05	168,741.95	64.73

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Dept 266 - ACTIVITY CENTER						
101-266-704.000	WAGES - PART TIME EMPLOYEES	10,300.00	10,300.00	9,468.00	832.00	91.92
101-266-709.000	FICA	639.00	639.00	613.81	25.19	96.06
101-266-711.000	MEDICARE	155.00	155.00	143.56	11.44	92.62
101-266-742.000	MATERIALS & SUPPLIES	9,064.00	9,064.00	2,710.45	6,353.55	29.90
101-266-918.000	WATER	7,004.00	7,004.00	2,267.81	4,736.19	32.38
101-266-920.000	ELECTRIC	23,896.00	23,896.00	15,304.75	8,591.25	64.05
101-266-921.000	NATURAL GAS	10,609.00	10,609.00	5,507.07	5,101.93	51.91
101-266-934.000	OTHER REPAIRS AND MAINTENANCE	31,415.00	31,415.00	15,264.61	16,150.39	48.59
101-266-946.000	ENGINEERING SERVICES	3,500.00	3,500.00	0.00	3,500.00	0.00
101-266-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	16,100.00	16,100.00	17,360.01	(1,260.01)	107.83
Total Dept 266 - ACTIVITY CENTER		112,682.00	112,682.00	68,640.07	44,041.93	60.91
Dept 267 - BAUMGARTNER HOUSE						
101-267-742.000	MATERIALS & SUPPLIES	3,605.00	3,605.00	69.28	3,535.72	1.92
101-267-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	412.00	412.00	0.00	412.00	0.00
101-267-918.000	WATER	2,122.00	2,122.00	539.76	1,582.24	25.44
101-267-920.000	ELECTRIC	3,708.00	3,708.00	1,155.54	2,552.46	31.16
101-267-921.000	NATURAL GAS	2,987.00	2,987.00	1,388.40	1,598.60	46.48
101-267-934.000	OTHER REPAIRS AND MAINTENANCE	4,120.00	4,120.00	2,240.50	1,879.50	54.38
101-267-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	1,400.00	1,400.00	1,258.04	141.96	89.86
Total Dept 267 - BAUMGARTNER HOUSE		18,354.00	18,354.00	6,651.52	11,702.48	36.24
Dept 268 - LIBRARY BUILDING						
101-268-704.000	WAGES - PART TIME EMPLOYEES	8,930.00	0.00	0.00	0.00	0.00
101-268-707.000	TEMPORARY EMPLOYEES	1,030.00	0.00	0.00	0.00	0.00
101-268-709.000	FICA	554.00	0.00	0.00	0.00	0.00
101-268-711.000	MEDICARE	167.00	0.00	0.00	0.00	0.00
101-268-742.000	MATERIALS & SUPPLIES	6,180.00	0.00	0.00	0.00	0.00
101-268-918.000	WATER	5,253.00	0.00	0.00	0.00	0.00
101-268-920.000	ELECTRIC	17,510.00	0.00	0.00	0.00	0.00
101-268-921.000	NATURAL GAS	6,386.00	0.00	0.00	0.00	0.00
101-268-934.000	OTHER REPAIRS AND MAINTENANCE	15,450.00	0.00	860.00	(860.00)	100.00
101-268-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	9,800.00	0.00	600.00	(600.00)	100.00
Total Dept 268 - LIBRARY BUILDING		71,260.00	0.00	1,460.00	(1,460.00)	100.00
Dept 269 - DPW BUILDING						
101-269-704.000	WAGES - PART TIME EMPLOYEES	7,210.00	7,210.00	1,586.00	5,624.00	22.00
101-269-707.000	TEMPORARY EMPLOYEES	1,030.00	1,030.00	0.00	1,030.00	0.00
101-269-709.000	FICA	447.00	447.00	108.80	338.20	24.34
101-269-711.000	MEDICARE	109.00	109.00	25.46	83.54	23.36
101-269-742.000	MATERIALS & SUPPLIES	20,631.00	20,631.00	19,166.60	1,464.40	92.90
101-269-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	1,000.00	380.06	619.94	38.01
101-269-918.000	WATER	1,957.00	1,957.00	1,670.23	286.77	85.35
101-269-920.000	ELECTRIC	12,875.00	12,875.00	8,309.53	4,565.47	64.54
101-269-921.000	NATURAL GAS	16,480.00	16,480.00	8,765.29	7,714.71	53.19
101-269-934.000	OTHER REPAIRS AND MAINTENANCE	18,540.00	18,540.00	23,252.29	(4,712.29)	125.42
101-269-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	33,000.00	158,600.00	164,105.88	(5,505.88)	103.47
Total Dept 269 - DPW BUILDING		112,279.00	238,879.00	227,370.14	11,508.86	95.18

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Dept 301 - PUBLIC SAFETY						
101-301-702.000	WAGES - FULL TIME EMPLOYEES	2,400,000.00	2,400,000.00	1,683,218.57	716,781.43	70.13
101-301-703.000	SALARIES	95,000.00	95,000.00	0.00	95,000.00	0.00
101-301-704.000	WAGES - PART TIME EMPLOYEES	55,000.00	55,000.00	49,723.47	5,276.53	90.41
101-301-705.000	VACATION PAY	417,150.00	417,150.00	179,663.83	237,486.17	43.07
101-301-706.000	HOLIDAY PAY	141,454.00	141,454.00	45,431.97	96,022.03	32.12
101-301-709.000	FICA	202,910.00	202,910.00	143,855.41	59,054.59	70.90
101-301-711.000	MEDICARE	53,560.00	53,560.00	33,652.06	19,907.94	62.83
101-301-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	26,400.00	26,400.00	31,635.68	(5,235.68)	119.83
101-301-713.000	OVERTIME	357,000.00	357,000.00	219,015.28	137,984.72	61.35
101-301-714.000	LONGEVITY PAY	68,392.00	68,392.00	46,830.00	21,562.00	68.47
101-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	40,000.00	40,000.00	28,525.12	11,474.88	71.31
101-301-717.020	MERS DIVISION 20 POLC	1,030,044.00	1,030,044.00	858,370.00	171,674.00	83.33
101-301-717.021	MERS DIVISION 21 POAM	723,564.00	723,564.00	602,970.00	120,594.00	83.33
101-301-717.022	MERS DIVISION 21 POAM - VOLUNTARY	0.00	800,000.00	800,000.00	0.00	100.00
101-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	490,000.00	490,000.00	342,435.26	147,564.74	69.88
101-301-721.000	CLOTHING ALLOWANCE	56,702.00	56,702.00	(325.00)	57,027.00	(0.57)
101-301-731.000	EDUCATION ALLOWANCE	28,620.00	28,620.00	23,113.07	5,506.93	80.76
101-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	80,576.00	80,576.00	64,266.99	16,309.01	79.76
101-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	10,000.00	10,000.00	9,936.81	63.19	99.37
101-301-746.000	OPERATING SUPPLIES	41,900.00	41,900.00	38,744.31	3,155.69	92.47
101-301-752.000	SUPPLIES	12,953.00	12,953.00	4,493.52	8,459.48	34.69
101-301-791.000	SUBSCRIPTIONS AND PUBLICATIONS	100.00	100.00	0.00	100.00	0.00
101-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	30,950.00	30,950.00	24,652.85	6,297.15	79.65
101-301-816.000	FEE (SEX OFFENDER REGISTRATION)	850.00	850.00	750.00	100.00	88.24
101-301-843.000	MEDICAL PROVIDER SERVICES	5,800.00	5,800.00	2,750.00	3,050.00	47.41
101-301-850.500	COMMUNICIATIONS (VEHICLES)	20,000.00	20,000.00	7,164.59	12,835.41	35.82
101-301-851.000	MAIL OR POSTAGE	1,200.00	1,200.00	226.69	973.31	18.89
101-301-885.000	PROGRAMMING - COP PROGRAM	0.00	10,427.00	14,238.20	(3,811.20)	136.55
101-301-886.000	PROGRAMMING - OWI ENFORCEMENT	0.00	50.00	50.00	0.00	100.00
101-301-889.000	PROGRAMMING - PUBLIC SAFETY DONATIONS	0.00	1,000.00	1,257.40	(257.40)	125.74
101-301-910.000	PROFESSIONAL DEVELOPMENT	20,000.00	20,000.00	11,406.10	8,593.90	57.03
101-301-910.302	PROFESSIONAL DEVELOPMENT (PA 302)	5,000.00	10,000.00	9,035.00	965.00	90.35
101-301-915.000	MEMBERSHIPS	975.00	975.00	1,319.40	(344.40)	135.32
101-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	290,034.00	290,034.00	145,017.00	145,017.00	50.00
101-301-948.000	COMPUTER SERVICES (CLEMIS)	38,200.00	38,200.00	33,093.92	5,106.08	86.63
101-301-956.000	BAD DEBT EXPENSE	20,000.00	20,000.00	0.00	20,000.00	0.00
Total Dept 301 - PUBLIC SAFETY		6,764,334.00	7,580,811.00	5,456,517.50	2,124,293.50	71.98
Dept 325 - COMMUNICATIONS/DISPATCH						
101-325-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	40,020.00	40,020.00	33,350.00	6,670.00	83.33
101-325-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	250,516.00	250,516.00	187,887.00	62,629.00	75.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		290,536.00	290,536.00	221,237.00	69,299.00	76.15

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Dept 371 - BUILDING DEPARTMENT						
101-371-702.000	WAGES - FULL TIME EMPLOYEES	103,000.00	103,000.00	44,438.50	58,561.50	43.14
101-371-703.000	SALARIES	21,000.00	21,000.00	12,384.00	8,616.00	58.97
101-371-703.100	MECHANICAL INSP.	32,000.00	32,000.00	11,835.00	20,165.00	36.98
101-371-703.200	PLUMBING INSP.	5,000.00	5,000.00	3,963.00	1,037.00	79.26
101-371-704.000	WAGES - PART TIME EMPLOYEES	109,611.00	109,611.00	76,466.25	33,144.75	69.76
101-371-705.000	VACATION PAY	14,420.00	14,420.00	5,469.45	8,950.55	37.93
101-371-706.000	HOLIDAY PAY	9,991.00	9,991.00	2,956.82	7,034.18	29.59
101-371-709.000	FICA	16,853.00	16,853.00	8,858.16	7,994.84	52.56
101-371-711.000	MEDICARE	3,953.00	3,953.00	2,071.65	1,881.35	52.41
101-371-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,700.00	2,700.00	2,250.00	450.00	83.33
101-371-713.000	OVERTIME	1,500.00	5,000.00	2,622.64	2,377.36	52.45
101-371-714.000	LONGEVITY PAY	0.00	0.00	1,890.00	(1,890.00)	100.00
101-371-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	13,000.00	13,000.00	0.00	13,000.00	0.00
101-371-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	32,000.00	32,000.00	18,513.58	13,486.42	57.85
101-371-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,660.00	2,660.00	1,748.51	911.49	65.73
101-371-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,575.00	2,575.00	480.80	2,094.20	18.67
101-371-752.000	SUPPLIES	3,863.00	3,863.00	4,047.86	(184.86)	104.79
101-371-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	9,682.00	9,682.00	403.57	9,278.43	4.17
101-371-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	62,500.00	62,500.00	50,216.50	12,283.50	80.35
101-371-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	2,500.00	2,500.00	1,769.76	730.24	70.79
101-371-851.000	MAIL OR POSTAGE	1,030.00	1,030.00	335.15	694.85	32.54
101-371-910.000	PROFESSIONAL DEVELOPMENT	773.00	773.00	285.00	488.00	36.87
101-371-911.000	CONFERENCES	2,060.00	2,060.00	40.00	2,020.00	1.94
101-371-915.000	MEMBERSHIPS	1,030.00	1,030.00	40.00	990.00	3.88
101-371-932.000	VEHICLE REPAIRS AND MAINTENANCE	47,258.00	47,258.00	23,628.96	23,629.04	50.00
101-371-946.000	ENGINEERING SERVICES	0.00	15,000.00	7,274.40	7,725.60	48.50
Total Dept 371 - BUILDING DEPARTMENT		500,959.00	519,459.00	283,989.56	235,469.44	54.67
Dept 410 - ZONING BOARD OF APPEALS						
101-410-703.000	SALARIES	1,854.00	1,854.00	1,025.00	829.00	55.29
101-410-709.000	FICA	115.00	115.00	71.31	43.69	62.01
101-410-711.000	MEDICARE	27.00	27.00	16.70	10.30	61.85
101-410-713.000	OVERTIME	309.00	309.00	125.14	183.86	40.50
101-410-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	220.00	220.00	0.00	220.00	0.00
101-410-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	206.00	79.24	126.76	38.47
101-410-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	206.00	0.00	0.00	0.00	0.00
101-410-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	10.00	10.00	0.00	10.00	0.00
101-410-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	0.00	0.00	29.20	(29.20)	100.00
101-410-900.000	PRINTING AND PUBLISHING	1,500.00	1,500.00	1,087.56	412.44	72.50
Total Dept 410 - ZONING BOARD OF APPEALS		4,241.00	4,241.00	2,434.15	1,806.85	57.40

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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
101-441-702.000	WAGES - FULL TIME EMPLOYEES	300,000.00	300,000.00	308,147.87	(8,147.87)	102.72
101-441-703.000	SALARIES	80,000.00	80,000.00	62,552.88	17,447.12	78.19
101-441-704.000	WAGES - PART TIME EMPLOYEES	24,000.00	24,000.00	16,951.20	7,048.80	70.63
101-441-705.000	VACATION PAY	60,000.00	60,000.00	26,079.52	33,920.48	43.47
101-441-706.000	HOLIDAY PAY	20,000.00	20,000.00	18,758.66	1,241.34	93.79
101-441-707.000	TEMPORARY EMPLOYEES	36,000.00	36,000.00	0.00	36,000.00	0.00
101-441-709.000	FICA	34,000.00	34,000.00	27,593.29	6,406.71	81.16
101-441-711.000	MEDICARE	7,200.00	7,200.00	6,453.26	746.74	89.63
101-441-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	3,300.00	8,000.00	9,050.00	(1,050.00)	113.13
101-441-713.000	OVERTIME	12,360.00	12,360.00	10,444.86	1,915.14	84.51
101-441-714.000	LONGEVITY PAY	3,700.00	3,700.00	5,200.00	(1,500.00)	140.54
101-441-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	6,000.00	6,000.00	5,860.20	139.80	97.67
101-441-717.023	MERS DIVISION 23 DPW	263,424.00	263,424.00	219,520.00	43,904.00	83.33
101-441-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	100,000.00	100,000.00	76,100.21	23,899.79	76.10
101-441-721.000	CLOTHING ALLOWANCE	3,900.00	8,400.00	8,400.00	0.00	100.00
101-441-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	31,000.00	31,000.00	3,976.18	27,023.82	12.83
101-441-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	4,800.00	4,800.00	4,318.54	481.46	89.97
101-441-741.000	UNIFORMS	0.00	1,000.00	3,560.63	(2,560.63)	356.06
101-441-752.000	SUPPLIES	20,000.00	20,000.00	19,009.21	990.79	95.05
101-441-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	10,000.00	10,000.00	11,050.00	(1,050.00)	110.50
101-441-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	4,635.00	4,635.00	3,576.27	1,058.73	77.16
101-441-851.000	MAIL OR POSTAGE	618.00	618.00	19.00	599.00	3.07
101-441-910.000	PROFESSIONAL DEVELOPMENT	515.00	1,890.00	1,890.00	0.00	100.00
101-441-911.000	CONFERENCES	515.00	515.00	0.00	515.00	0.00
101-441-915.000	MEMBERSHIPS	1,030.00	1,030.00	130.00	900.00	12.62
101-441-916.000	STORM DRAINS	0.00	50,000.00	29,453.47	20,546.53	58.91
101-441-932.000	VEHICLE REPAIRS AND MAINTENANCE	14,209.00	14,209.00	7,104.48	7,104.52	50.00
101-441-934.000	OTHER REPAIRS AND MAINTENANCE	0.00	10,000.00	37,440.40	(27,440.40)	374.40
101-441-946.000	ENGINEERING SERVICES	40,000.00	40,000.00	17,194.40	22,805.60	42.99
101-441-974.000	CAPITAL OUTLAY - LAND IMPROVEMENTS	2,575.00	0.00	0.00	0.00	0.00
101-441-989.000	STREET REHABILITATION	0.00	0.00	9,240.00	(9,240.00)	100.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		1,083,781.00	1,152,781.00	949,074.53	203,706.47	82.33
Dept 448 - STREET LIGHTING						
101-448-920.000	ELECTRIC	2,575.00	2,575.00	1,522.19	1,052.81	59.11
101-448-920.100	ELECTRIC (STREET LIGHTING)	196,800.00	196,800.00	179,364.06	17,435.94	91.14
101-448-983.000	LEASED ASSETS	67,840.00	67,840.00	67,831.70	8.30	99.99
Total Dept 448 - STREET LIGHTING		267,215.00	267,215.00	248,717.95	18,497.05	93.08

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Dept 690 - PARK MAINTENANCE						
101-690-704.000	WAGES - PART TIME EMPLOYEES	0.00	25,000.00	21,165.25	3,834.75	84.66
101-690-707.000	TEMPORARY EMPLOYEES	80,000.00	55,000.00	45,973.50	9,026.50	83.59
101-690-709.000	FICA	7,960.00	7,960.00	4,452.52	3,507.48	55.94
101-690-711.000	MEDICARE	1,160.00	1,160.00	1,041.21	118.79	89.76
101-690-713.000	OVERTIME	0.00	500.00	76.50	423.50	15.30
101-690-742.000	MATERIALS & SUPPLIES	31,930.00	31,930.00	19,399.86	12,530.14	60.76
101-690-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	2,500.00	2,500.00	0.00	2,500.00	0.00
101-690-918.000	WATER	412.00	412.00	0.00	412.00	0.00
101-690-930.000	POND MAINTENANCE	3,090.00	3,090.00	2,825.00	265.00	91.42
101-690-932.000	VEHICLE REPAIRS AND MAINTENANCE	3,553.00	3,553.00	1,776.48	1,776.52	50.00
101-690-934.000	OTHER REPAIRS AND MAINTENANCE	16,000.00	50,000.00	38,349.49	11,650.51	76.70
101-690-934.100	PARK DONATIONS - OTHER REPAIRS AND MAINT	0.00	652.00	651.35	0.65	99.90
101-690-940.000	RENTALS	0.00	922.00	921.60	0.40	99.96
101-690-946.000	ENGINEERING SERVICES	954.00	954.00	0.00	954.00	0.00
101-690-974.000	LAND IMPROVEMENTS	40,000.00	40,000.00	30,790.00	9,210.00	76.98
101-690-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	64,500.00	64,500.00	60,087.37	4,412.63	93.16
Total Dept 690 - PARK MAINTENANCE		252,059.00	288,133.00	227,510.13	60,622.87	78.96
Dept 691 - RECREATION						
101-691-702.000	WAGES - FULL TIME EMPLOYEES	37,411.00	37,411.00	24,670.85	12,740.15	65.95
101-691-703.000	SALARIES	34,001.00	34,001.00	22,366.61	11,634.39	65.78
101-691-703.700	SALARIES (RECREATION COMMISSION)	1,250.00	1,250.00	510.00	740.00	40.80
101-691-704.000	WAGES - PART TIME EMPLOYEES	0.00	10,000.00	5,547.00	4,453.00	55.47
101-691-705.000	VACATION PAY	5,903.00	5,903.00	7,915.06	(2,012.06)	134.09
101-691-706.000	HOLIDAY PAY	4,231.00	4,231.00	4,149.39	81.61	98.07
101-691-707.000	TEMPORARY EMPLOYEES	70,280.00	60,280.00	51,993.36	8,286.64	86.25
101-691-709.000	FICA	10,410.00	10,410.00	8,172.58	2,237.42	78.51
101-691-711.000	MEDICARE	2,990.00	2,990.00	1,911.37	1,078.63	63.93
101-691-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	0.00	0.00	1,800.00	(1,800.00)	100.00
101-691-713.000	OVERTIME	2,000.00	2,000.00	1,288.55	711.45	64.43
101-691-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	4,750.00	4,750.00	3,836.70	913.30	80.77
101-691-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	4,877.00	4,877.00	0.00	4,877.00	0.00
101-691-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	30,489.00	30,489.00	14,696.19	15,792.81	48.20
101-691-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,838.00	2,838.00	2,659.71	178.29	93.72
101-691-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.00	1,875.00	919.77	955.23	49.05
101-691-752.000	SUPPLIES	2,060.00	2,060.00	2,623.63	(563.63)	127.36
101-691-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	21,630.00	21,630.00	8,799.00	12,831.00	40.68
101-691-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,545.00	1,545.00	1,053.26	491.74	68.17
101-691-851.000	MAIL OR POSTAGE	309.00	309.00	125.00	184.00	40.45
101-691-880.000	COMMUNITY PROMOTION	9,078.00	13,216.00	13,215.24	0.76	99.99
101-691-881.000	PROGRAMMING	25,750.00	25,750.00	7,890.27	17,859.73	30.64
101-691-882.000	PROGRAMMING - FARMERS MARKET	0.00	1,135.00	1,790.57	(655.57)	157.76
101-691-888.000	PROGRAMMING - RECREATION REVOLVING FUNDS	0.00	3,945.00	6,199.22	(2,254.22)	157.14
101-691-911.000	CONFERENCES	1,030.00	1,030.00	0.00	1,030.00	0.00
101-691-915.000	MEMBERSHIPS	1,765.00	1,765.00	0.00	1,765.00	0.00
101-691-932.000	VEHICLE REPAIRS AND MAINTENANCE	19,042.00	19,042.00	9,520.98	9,521.02	50.00
Total Dept 691 - RECREATION		295,514.00	304,732.00	203,654.31	101,077.69	66.83

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Dept 746 - HISTORICAL COMMISSION						
101-746-709.000	FICA	0.00	56.00	19.65	36.35	35.09
101-746-711.000	MEDICARE	0.00	16.00	4.59	11.41	28.69
101-746-713.000	OVERTIME	0.00	1,000.00	317.10	682.90	31.71
101-746-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	20.00	10.19	9.81	50.95
101-746-752.000	SUPPLIES	500.00	500.00	163.00	337.00	32.60
101-746-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	0.00	0.00	30.00	(30.00)	100.00
101-746-934.000	OTHER REPAIRS AND MAINTENANCE	2,000.00	2,000.00	0.00	2,000.00	0.00
Total Dept 746 - HISTORICAL COMMISSION		2,500.00	3,592.00	544.53	3,047.47	15.16
Dept 750 - SENIOR ACTIVITY CENTER						
101-750-702.000	WAGES - FULL TIME EMPLOYEES	37,411.00	37,411.00	19,401.28	18,009.72	51.86
101-750-703.000	SALARIES	34,001.00	34,001.00	11,705.36	22,295.64	34.43
101-750-704.000	WAGES - PART TIME EMPLOYEES	43,963.00	43,963.00	45,643.44	(1,680.44)	103.82
101-750-705.000	VACATION PAY	1,380.00	1,380.00	1,976.16	(596.16)	143.20
101-750-706.000	HOLIDAY PAY	1,781.00	1,781.00	2,556.18	(775.18)	143.52
101-750-709.000	FICA	7,350.00	7,350.00	6,094.23	1,255.77	82.91
101-750-711.000	MEDICARE	1,719.00	1,719.00	1,395.79	323.21	81.20
101-750-713.000	OVERTIME	0.00	2,000.00	1,469.82	530.18	73.49
101-750-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	4,750.00	4,750.00	8,867.65	(4,117.65)	186.69
101-750-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	1,887.00	1,887.00	0.00	1,887.00	0.00
101-750-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	30,489.00	30,489.00	7,035.62	23,453.38	23.08
101-750-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	966.00	966.00	747.92	218.08	77.42
101-750-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.00	1,875.00	137.99	1,737.01	7.36
101-750-752.000	SUPPLIES	4,500.00	4,500.00	964.60	3,535.40	21.44
101-750-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	5,150.00	5,150.00	9,630.50	(4,480.50)	187.00
101-750-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	979.00	979.00	964.28	14.72	98.50
101-750-851.000	MAIL OR POSTAGE	258.00	258.00	9.50	248.50	3.68
101-750-881.000	PROGRAMMING	18,952.00	18,952.00	10,528.29	8,423.71	55.55
101-750-932.000	VEHICLE REPAIRS AND MAINTENANCE	19,763.00	19,763.00	9,881.52	9,881.48	50.00
Total Dept 750 - SENIOR ACTIVITY CENTER		217,174.00	219,174.00	139,010.13	80,163.87	63.42
Dept 801 - PLANNING COMMISSION						
101-801-703.000	SALARIES	2,575.00	2,575.00	1,140.00	1,435.00	44.27
101-801-709.000	FICA	167.00	167.00	78.99	88.01	47.30
101-801-711.000	MEDICARE	39.00	39.00	18.47	20.53	47.36
101-801-713.000	OVERTIME	412.00	412.00	134.08	277.92	32.54
101-801-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	220.00	220.00	0.00	220.00	0.00
101-801-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	10.00	200.00	84.89	115.11	42.45
101-801-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	20.00	20.00	0.00	20.00	0.00
101-801-801.900	PROFESSIONAL SERVICES (PLANNING)	25,000.00	75,000.00	59,081.61	15,918.39	78.78
101-801-900.000	PRINTING AND PUBLISHING	1,545.00	1,545.00	686.88	858.12	44.46
101-801-946.000	ENGINEERING SERVICES	12,360.00	12,360.00	1,560.00	10,800.00	12.62
Total Dept 801 - PLANNING COMMISSION		42,348.00	92,538.00	62,784.92	29,753.08	67.85

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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Dept 861 - RETIREE						
101-861-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	10,800.00	16,800.00	17,150.00	(350.00)	102.08
101-861-717.010	MERS DIVISION 10 SUPERVISOR	438,228.00	438,228.00	365,190.00	73,038.00	83.33
101-861-717.011	MERS DIVISION 11 CLERICAL	56,388.00	56,388.00	46,990.00	9,398.00	83.33
101-861-723.000	RETIREE HEALTH CARE - OPEB	1,913,823.00	1,913,823.00	1,153,692.15	760,130.85	60.28
101-861-840.000	INSURANCE PREMIUM (LIFE)	2,136.00	2,136.00	1,705.92	430.08	79.87
Total Dept 861 - RETIREE		2,421,375.00	2,427,375.00	1,584,728.07	842,646.93	65.29
Dept 951 - INSURANCE						
101-951-935.000	PROPERTY LIABILITY INSURANCE	250,000.00	250,000.00	249,576.00	424.00	99.83
Total Dept 951 - INSURANCE		250,000.00	250,000.00	249,576.00	424.00	99.83
TOTAL EXPENDITURES		15,347,517.00	16,519,263.00	11,850,358.84	4,668,904.16	71.74
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		13,010,921.00	17,011,528.00	15,264,713.73	1,746,814.27	89.73
TOTAL EXPENDITURES		15,347,517.00	16,519,263.00	11,850,358.84	4,668,904.16	71.74
NET OF REVENUES & EXPENDITURES		(2,336,596.00)	492,265.00	3,414,354.89	(2,922,089.89)	693.60

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Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	747,670.00	747,670.00	632,557.27	115,112.73	84.60
202-000-548.000	STATE GRANTS - METRO ACT	7,752.00	7,752.00	0.00	7,752.00	0.00
202-000-664.000	INTEREST INCOME AND RENT CONTROL	7,000.00	7,000.00	9,827.43	(2,827.43)	140.39
Total Dept 000		762,422.00	762,422.00	642,384.70	120,037.30	84.26
TOTAL REVENUES		762,422.00	762,422.00	642,384.70	120,037.30	84.26
Expenditures						
Dept 463 - STREET ACTIVITIES						
202-463-702.000	WAGES - FULL TIME EMPLOYEES	75,000.00	75,000.00	4,367.47	70,632.53	5.82
202-463-705.000	VACATION PAY	5,000.00	5,000.00	943.47	4,056.53	18.87
202-463-706.000	HOLIDAY PAY	5,000.00	5,000.00	209.66	4,790.34	4.19
202-463-709.000	FICA	5,800.00	5,800.00	1,275.68	4,524.32	21.99
202-463-711.000	MEDICARE	1,250.00	1,250.00	298.35	951.65	23.87
202-463-713.000	OVERTIME	20,600.00	20,600.00	11,984.15	8,615.85	58.18
202-463-714.000	LONGEVITY PAY	1,900.00	1,900.00	0.00	1,900.00	0.00
202-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	25,000.00	25,000.00	277.36	24,722.64	1.11
202-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	24,000.00	24,000.00	2,226.86	21,773.14	9.28
202-463-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	1,200.00	0.00
202-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	5,874.00	5,874.00	5,155.38	718.62	87.77
202-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	500.00	500.00	159.22	340.78	31.84
202-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	25,311.00	25,311.00	12,286.98	13,024.02	48.54
202-463-870.000	PRESERVATION - STREETS	66,950.00	66,950.00	80,330.79	(13,380.79)	119.99
202-463-871.000	TRAFFIC SERVICES - STREETS	20,000.00	20,000.00	20,350.28	(350.28)	101.75
202-463-872.000	WINTER MAINTENANCE - STREETS	41,200.00	41,200.00	10,178.95	31,021.05	24.71
202-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	80,935.00	80,935.00	40,467.48	40,467.52	50.00
202-463-946.000	ENGINEERING SERVICES	135,050.00	135,050.00	188,759.11	(53,709.11)	139.77
202-463-989.000	STREET REHABILITATION	188,523.00	188,523.00	130,583.79	57,939.21	69.27
Total Dept 463 - STREET ACTIVITIES		729,093.00	729,093.00	509,854.98	219,238.02	69.93
TOTAL EXPENDITURES		729,093.00	729,093.00	509,854.98	219,238.02	69.93
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		762,422.00	762,422.00	642,384.70	120,037.30	84.26
TOTAL EXPENDITURES		729,093.00	729,093.00	509,854.98	219,238.02	69.93
NET OF REVENUES & EXPENDITURES		33,329.00	33,329.00	132,529.72	(99,200.72)	397.64

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - APRIL 2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	322,374.00	322,374.00	272,892.91	49,481.09	84.65
203-000-548.000	STATE GRANTS - METRO ACT	33,048.00	33,048.00	0.00	33,048.00	0.00
203-000-664.000	INTEREST INCOME AND RENT CONTROL	7,000.00	7,000.00	8,304.82	(1,304.82)	118.64
Total Dept 000		362,422.00	362,422.00	281,197.73	81,224.27	77.59
TOTAL REVENUES		362,422.00	362,422.00	281,197.73	81,224.27	77.59
Expenditures						
Dept 463 - STREET ACTIVITIES						
203-463-702.000	WAGES - FULL TIME EMPLOYEES	52,000.00	52,000.00	36,435.84	15,564.16	70.07
203-463-705.000	VACATION PAY	2,200.00	2,200.00	4,006.76	(1,806.76)	182.13
203-463-706.000	HOLIDAY PAY	2,200.00	2,200.00	2,635.34	(435.34)	119.79
203-463-709.000	FICA	4,500.00	4,500.00	3,683.10	816.90	81.85
203-463-711.000	MEDICARE	1,100.00	1,100.00	861.38	238.62	78.31
203-463-713.000	OVERTIME	20,000.00	20,000.00	10,960.30	9,039.70	54.80
203-463-714.000	LONGEVITY PAY	2,000.00	2,000.00	2,100.00	(100.00)	105.00
203-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	25,000.00	25,000.00	123.51	24,876.49	0.49
203-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	24,720.00	24,720.00	13,597.78	11,122.22	55.01
203-463-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	1,200.00	0.00	100.00
203-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	5,874.00	5,874.00	5,155.38	718.62	87.77
203-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	63.48	(63.48)	100.00
203-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	17,763.00	17,763.00	8,622.96	9,140.04	48.54
203-463-870.000	PRESERVATION - STREETS	61,800.00	61,800.00	49,823.67	11,976.33	80.62
203-463-871.000	TRAFFIC SERVICES - STREETS	5,150.00	5,150.00	3,621.17	1,528.83	70.31
203-463-872.000	WINTER MAINTENANCE - STREETS	56,650.00	56,650.00	43,944.64	12,705.36	77.57
203-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	46,780.00	46,780.00	23,389.98	23,390.02	50.00
Total Dept 463 - STREET ACTIVITIES		328,937.00	328,937.00	210,225.29	118,711.71	63.91
TOTAL EXPENDITURES		328,937.00	328,937.00	210,225.29	118,711.71	63.91
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		362,422.00	362,422.00	281,197.73	81,224.27	77.59
TOTAL EXPENDITURES		328,937.00	328,937.00	210,225.29	118,711.71	63.91
NET OF REVENUES & EXPENDITURES		33,485.00	33,485.00	70,972.44	(37,487.44)	211.95

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - APRIL 2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 000						
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	406,000.00	414,975.00	398,097.82	16,877.18	95.93
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	37,000.00	32,948.00	31,234.13	1,713.87	94.80
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	500.00	500.00	606.04	(106.04)	121.21
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	901.00	901.00	866.26	34.74	96.14
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	8,395.00	7,384.00	7,222.88	161.12	97.82
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,098.00	1,098.00	449.76	648.24	40.96
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	33,211.00	37,559.00	37,558.93	0.07	100.00
210-000-638.000	AMBULANCE TRANSPORT FEES	308,756.00	308,756.00	290,619.46	18,136.54	94.13
210-000-664.000	INTEREST INCOME AND RENT CONTROL	14,000.00	14,000.00	11,823.79	2,176.21	84.46
Total Dept 000		809,861.00	818,121.00	778,479.07	39,641.93	95.15
TOTAL REVENUES		809,861.00	818,121.00	778,479.07	39,641.93	95.15
Expenditures						
Dept 301 - PUBLIC SAFETY						
210-301-702.000	WAGES - FULL TIME EMPLOYEES	285,922.00	285,922.00	206,644.83	79,277.17	72.27
210-301-704.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	2,058.75	(2,058.75)	100.00
210-301-705.000	VACATION PAY	31,170.00	31,170.00	9,540.50	21,629.50	30.61
210-301-706.000	HOLIDAY PAY	15,875.00	15,875.00	4,678.28	11,196.72	29.47
210-301-709.000	FICA	23,656.00	23,656.00	15,302.62	8,353.38	64.69
210-301-711.000	MEDICARE	5,540.00	5,540.00	3,578.86	1,961.14	64.60
210-301-713.000	OVERTIME	30,900.00	30,900.00	14,275.97	16,624.03	46.20
210-301-714.000	LONGEVITY PAY	2,271.00	2,271.00	2,940.00	(669.00)	129.46
210-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	20,000.00	20,000.00	8,704.60	11,295.40	43.52
210-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	109,610.00	109,610.00	39,457.58	70,152.42	36.00
210-301-721.000	CLOTHING ALLOWANCE	7,750.00	7,750.00	0.00	7,750.00	0.00
210-301-722.000	FOOD ALLOWANCE	5,500.00	5,500.00	5,000.00	500.00	90.91
210-301-731.000	EDUCATION ALLOWANCE	2,060.00	2,060.00	0.00	2,060.00	0.00
210-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	7,562.00	7,562.00	6,596.92	965.08	87.24
210-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	12,300.00	12,300.00	4,246.79	8,053.21	34.53
210-301-746.000	OPERATING SUPPLIES	19,150.00	19,150.00	29,249.46	(10,099.46)	152.74
210-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,000.00	1,000.00	1,619.03	(619.03)	161.90
210-301-801.200	PROFESSIONAL SERVICES (ACCUMED)	21,000.00	21,000.00	6,232.85	14,767.15	29.68
210-301-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	56,770.00	56,770.00	28,384.98	28,385.02	50.00
210-301-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	275.00	275.00	0.00	275.00	0.00
210-301-910.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	5,685.00	(5,185.00)	1,137.00
210-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	69,261.00	69,261.00	34,630.50	34,630.50	50.00
210-301-956.000	BAD DEBT EXPENSE	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 301 - PUBLIC SAFETY		729,072.00	729,072.00	428,827.52	300,244.48	58.82
TOTAL EXPENDITURES		729,072.00	729,072.00	428,827.52	300,244.48	58.82
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		809,861.00	818,121.00	778,479.07	39,641.93	95.15
TOTAL EXPENDITURES		729,072.00	729,072.00	428,827.52	300,244.48	58.82

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
NET OF REVENUES & EXPENDITURES		80,789.00	89,049.00	349,651.55	(260,602.55)	392.65

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 211 - DISTRICT COURT OPERATIONS FUND						
Revenues						
Dept 000						
211-000-664.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	5,097.83	(5,097.83)	100.00
Total Dept 000		0.00	0.00	5,097.83	(5,097.83)	100.00
TOTAL REVENUES		0.00	0.00	5,097.83	(5,097.83)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:						
TOTAL REVENUES		0.00	0.00	5,097.83	(5,097.83)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,097.83	(5,097.83)	100.00

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - APRIL 2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND						
Revenues						
Dept 000						
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	579,285.00	591,749.00	572,053.18	19,695.82	96.67
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	53,914.00	46,984.00	44,882.91	2,101.09	95.53
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	811.17	(811.17)	100.00
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,265.00	1,265.00	1,244.75	20.25	98.40
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	11,972.00	10,530.00	10,379.64	150.36	98.57
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,541.00	1,541.00	646.21	894.79	41.93
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	44,623.00	52,720.00	52,719.37	0.63	100.00
226-000-637.000	RECYCLING FEES	106,800.00	106,800.00	77,694.91	29,105.09	72.75
226-000-664.000	INTEREST INCOME AND RENT CONTROL	7,200.00	7,200.00	5,205.51	1,994.49	72.30
Total Dept 000		806,600.00	818,789.00	765,637.65	53,151.35	93.51
TOTAL REVENUES		806,600.00	818,789.00	765,637.65	53,151.35	93.51
Expenditures						
Dept 528 - REFUSE COLLECTION/ DISPOSAL						
226-528-919.000	WASTE AND RUBBISH DISPOSAL	562,000.00	562,000.00	504,584.40	57,415.60	89.78
226-528-925.000	RECYCLING	97,000.00	97,000.00	78,328.68	18,671.32	80.75
226-528-926.000	COMPOSTING	105,000.00	105,000.00	69,798.68	35,201.32	66.47
226-528-940.000	RENTALS	0.00	0.00	144,950.26	(144,950.26)	100.00
226-528-956.000	BAD DEBT EXPENSE	250.00	250.00	55.11	194.89	22.04
Total Dept 528 - REFUSE COLLECTION/ DISPOSAL		764,250.00	764,250.00	797,717.13	(33,467.13)	104.38
TOTAL EXPENDITURES		764,250.00	764,250.00	797,717.13	(33,467.13)	104.38
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:						
TOTAL REVENUES		806,600.00	818,789.00	765,637.65	53,151.35	93.51
TOTAL EXPENDITURES		764,250.00	764,250.00	797,717.13	(33,467.13)	104.38
NET OF REVENUES & EXPENDITURES		42,350.00	54,539.00	(32,079.48)	86,618.48	58.82

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 265 - DRUG FORFEITURE						
Revenues						
Dept 000						
265-000-655.950	FINES AND FORFEITURES (DRUG)	10,000.00	10,000.00	7,951.97	2,048.03	79.52
265-000-656.050	GAMBLING FORFEITURE - NON ADJUDICATED	0.00	0.00	12,128.00	(12,128.00)	100.00
265-000-664.000	INTEREST INCOME AND RENT CONTROL	2,800.00	2,800.00	5,355.21	(2,555.21)	191.26
Total Dept 000		12,800.00	12,800.00	25,435.18	(12,635.18)	198.71
TOTAL REVENUES		12,800.00	12,800.00	25,435.18	(12,635.18)	198.71
Expenditures						
Dept 310 - DRUG FORFEITURE						
265-310-746.000	OPERATING SUPPLIES	16,000.00	16,000.00	9,338.53	6,661.47	58.37
265-310-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	14,000.00	14,000.00	0.00	14,000.00	0.00
265-310-983.000	LEASED ASSETS	15,864.00	15,864.00	9,259.60	6,604.40	58.37
Total Dept 310 - DRUG FORFEITURE		45,864.00	45,864.00	18,598.13	27,265.87	40.55
TOTAL EXPENDITURES		45,864.00	45,864.00	18,598.13	27,265.87	40.55
Fund 265 - DRUG FORFEITURE:						
TOTAL REVENUES		12,800.00	12,800.00	25,435.18	(12,635.18)	198.71
TOTAL EXPENDITURES		45,864.00	45,864.00	18,598.13	27,265.87	40.55
NET OF REVENUES & EXPENDITURES		(33,064.00)	(33,064.00)	6,837.05	(39,901.05)	20.68

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 267 - GAMBLING FORFEITURE						
Revenues						
Dept 000						
267-000-664.000	INTEREST INCOME AND RENT CONTROL	19,000.00	19,000.00	8,902.94	10,097.06	46.86
Total Dept 000		19,000.00	19,000.00	8,902.94	10,097.06	46.86
TOTAL REVENUES		19,000.00	19,000.00	8,902.94	10,097.06	46.86
Fund 267 - GAMBLING FORFEITURE:						
TOTAL REVENUES		19,000.00	19,000.00	8,902.94	10,097.06	46.86
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		19,000.00	19,000.00	8,902.94	10,097.06	46.86

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - APRIL 2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 270 - SENIOR HOUSING						
Revenues						
Dept 000						
270-000-600.000	RENT	548,000.00	548,000.00	454,288.37	93,711.63	82.90
270-000-657.000	ORDINANCE FINES AND COSTS	0.00	0.00	290.00	(290.00)	100.00
270-000-664.000	INTEREST INCOME AND RENT CONTROL	2,080.00	2,080.00	3,145.46	(1,065.46)	151.22
270-000-676.000	REIMBURSEMENTS	0.00	0.00	64.69	(64.69)	100.00
Total Dept 000		550,080.00	550,080.00	457,788.52	92,291.48	83.22
TOTAL REVENUES		550,080.00	550,080.00	457,788.52	92,291.48	83.22
Expenditures						
Dept 265 - CITY HALL						
270-265-702.000	WAGES - FULL TIME EMPLOYEES	10,000.00	10,000.00	5,933.34	4,066.66	59.33
270-265-704.000	WAGES - PART TIME EMPLOYEES	41,200.00	41,200.00	38,054.75	3,145.25	92.37
270-265-709.000	FICA	3,500.00	3,500.00	3,043.82	456.18	86.97
270-265-711.000	MEDICARE	750.00	750.00	712.00	38.00	94.93
270-265-713.000	OVERTIME	2,500.00	2,500.00	3,125.21	(625.21)	125.01
270-265-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	2,500.00	2,500.00	59.03	2,440.97	2.36
270-265-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	800.00	800.00	1,993.32	(1,193.32)	249.17
270-265-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	100.00	100.00	29.09	70.91	29.09
270-265-742.000	MATERIALS & SUPPLIES	15,000.00	15,000.00	22,567.63	(7,567.63)	150.45
270-265-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	0.00	0.00	38.00	(38.00)	100.00
270-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	0.00	599.16	(599.16)	100.00
270-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	2,700.00	2,700.00	0.00	2,700.00	0.00
270-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	1,000.00	1,000.00	1,170.16	(170.16)	117.02
270-265-918.000	WATER	40,000.00	40,000.00	32,123.92	7,876.08	80.31
270-265-920.000	ELECTRIC	11,000.00	11,000.00	10,439.34	560.66	94.90
270-265-921.000	NATURAL GAS	1,500.00	1,500.00	4,416.85	(2,916.85)	294.46
270-265-934.000	OTHER REPAIRS AND MAINTENANCE	281,849.00	281,849.00	145,142.74	136,706.26	51.50
270-265-935.000	PROPERTY LIABILITY INSURANCE	43,702.00	43,702.00	32,981.80	10,720.20	75.47
270-265-968.000	DEPRECIATION AND DEPLETION	91,979.00	91,979.00	0.00	91,979.00	0.00
270-265-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	0.00	0.00	12,620.44	(12,620.44)	100.00
Total Dept 265 - CITY HALL		550,080.00	550,080.00	315,050.60	235,029.40	57.27
TOTAL EXPENDITURES		550,080.00	550,080.00	315,050.60	235,029.40	57.27
Fund 270 - SENIOR HOUSING:						
TOTAL REVENUES		550,080.00	550,080.00	457,788.52	92,291.48	83.22
TOTAL EXPENDITURES		550,080.00	550,080.00	315,050.60	235,029.40	57.27
NET OF REVENUES & EXPENDITURES		0.00	0.00	142,737.92	(142,737.92)	100.00

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 301 - GENERAL DEBT SERVICE (CITY HALL)						
Revenues						
Dept 000						
301-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	91,500.00	105,648.00	102,131.72	3,516.28	96.67
301-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	8,500.00	8,389.00	8,014.22	374.78	95.53
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	811.54	(811.54)	100.00
301-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	0.00	0.00	222.28	(222.28)	100.00
301-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	2,000.00	1,534.00	1,853.39	(319.39)	120.82
301-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	0.00	0.00	116.83	(116.83)	100.00
301-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	44,069.00	51,041.00	51,040.07	0.93	100.00
301-000-664.000	INTEREST INCOME AND RENT CONTROL	1,200.00	1,200.00	2,639.16	(1,439.16)	219.93
Total Dept 000		147,269.00	167,812.00	166,829.21	982.79	99.41
TOTAL REVENUES		147,269.00	167,812.00	166,829.21	982.79	99.41
Expenditures						
Dept 945 - DEBT						
301-945-991.000	PRINCIPAL	530,000.00	530,000.00	530,000.00	0.00	100.00
301-945-992.000	INTEREST EXPENSE	8,282.00	8,282.00	8,281.25	0.75	99.99
301-945-993.000	PAYING AGENT FEES	125.00	125.00	0.00	125.00	0.00
Total Dept 945 - DEBT		538,407.00	538,407.00	538,281.25	125.75	99.98
TOTAL EXPENDITURES		538,407.00	538,407.00	538,281.25	125.75	99.98
Fund 301 - GENERAL DEBT SERVICE (CITY HALL):						
TOTAL REVENUES		147,269.00	167,812.00	166,829.21	982.79	99.41
TOTAL EXPENDITURES		538,407.00	538,407.00	538,281.25	125.75	99.98
NET OF REVENUES & EXPENDITURES		(391,138.00)	(370,595.00)	(371,452.04)	857.04	100.23

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 307 - DEBT SERVICE (2015 STREET BOND)						
Revenues						
Dept 000						
307-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	748,000.00	760,827.00	735,503.38	25,323.62	96.67
307-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	69,000.00	60,408.00	57,706.62	2,701.38	95.53
307-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	500.00	500.00	1,313.35	(813.35)	262.67
307-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,600.00	1,600.00	1,600.40	(0.40)	100.03
307-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	16,000.00	11,046.00	13,345.26	(2,299.26)	120.82
307-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,000.00	1,000.00	831.55	168.45	83.16
307-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	75,452.00	87,384.00	87,383.72	0.28	100.00
307-000-664.000	INTEREST INCOME AND RENT CONTROL	3,600.00	3,600.00	4,442.29	(842.29)	123.40
Total Dept 000		915,152.00	926,365.00	902,126.57	24,238.43	97.38
TOTAL REVENUES		915,152.00	926,365.00	902,126.57	24,238.43	97.38
Expenditures						
Dept 945 - DEBT						
307-945-991.000	PRINCIPAL	880,000.00	880,000.00	880,000.00	0.00	100.00
307-945-992.000	INTEREST	31,775.00	31,775.00	31,775.00	0.00	100.00
307-945-993.000	PAYING AGENT FEES	125.00	125.00	0.00	125.00	0.00
Total Dept 945 - DEBT		911,900.00	911,900.00	911,775.00	125.00	99.99
TOTAL EXPENDITURES		911,900.00	911,900.00	911,775.00	125.00	99.99
Fund 307 - DEBT SERVICE (2015 STREET BOND):						
TOTAL REVENUES		915,152.00	926,365.00	902,126.57	24,238.43	97.38
TOTAL EXPENDITURES		911,900.00	911,900.00	911,775.00	125.00	99.99
NET OF REVENUES & EXPENDITURES		3,252.00	14,465.00	(9,648.43)	24,113.43	66.70

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 402 - 2015 STREET BONDS CONSTRUCTION FUND						
Revenues						
Dept 000						
402-000-664.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	6.66	(6.66)	100.00
Total Dept 000		0.00	0.00	6.66	(6.66)	100.00
TOTAL REVENUES		0.00	0.00	6.66	(6.66)	100.00
Fund 402 - 2015 STREET BONDS CONSTRUCTION FUND:						
TOTAL REVENUES		0.00	0.00	6.66	(6.66)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	6.66	(6.66)	100.00

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 592 - WATER AND SEWER FUND						
Revenues						
Dept 000						
592-000-633.000	CROSS CONNECTION FEES	0.00	0.00	13,380.00	(13,380.00)	100.00
592-000-642.100	SALES - WATER COMMODITY	2,709,000.00	2,709,000.00	1,760,227.27	948,772.73	64.98
592-000-642.200	SALES - WATER RTS	1,154,000.00	1,154,000.00	843,226.12	310,773.88	73.07
592-000-642.300	SALES - SEWER COMMODITY	4,745,000.00	4,745,000.00	3,339,786.46	1,405,213.54	70.39
592-000-642.400	SALES - SEWER RTS	751,000.00	751,000.00	549,346.66	201,653.34	73.15
592-000-642.500	SALES - METER REPLACEMENT FEE	63,600.00	63,600.00	46,323.00	17,277.00	72.83
592-000-642.600	SALES - WATER TAP FEES	3,600.00	3,600.00	18,300.00	(14,700.00)	508.33
592-000-642.700	SALES - SEWER TAP FEES	3,000.00	3,000.00	9,849.84	(6,849.84)	328.33
592-000-642.900	SALES - WATER METER FEES	0.00	0.00	1,290.00	(1,290.00)	100.00
592-000-655.700	PENALTIES	81,600.00	81,600.00	77,245.25	4,354.75	94.66
592-000-664.000	INTEREST INCOME AND RENT CONTROL	54,000.00	54,000.00	57,795.78	(3,795.78)	107.03
592-000-678.000	MISCELLANEOUS	0.00	0.00	(6,649.40)	6,649.40	100.00
Total Dept 000		9,564,800.00	9,564,800.00	6,710,120.98	2,854,679.02	70.15
TOTAL REVENUES		9,564,800.00	9,564,800.00	6,710,120.98	2,854,679.02	70.15
Expenditures						
Dept 526 - WATER						
592-526-702.000	WAGES - FULL TIME EMPLOYEES	278,100.00	278,100.00	115,313.49	162,786.51	41.46
592-526-704.000	WAGES - PART TIME EMPLOYEES	40,000.00	40,000.00	7,788.00	32,212.00	19.47
592-526-705.000	VACATION PAY	30,000.00	30,000.00	26,474.69	3,525.31	88.25
592-526-706.000	HOLIDAY PAY	20,000.00	20,000.00	8,545.37	11,454.63	42.73
592-526-707.000	TEMPORARY EMPLOYEES	25,000.00	25,000.00	8,658.00	16,342.00	34.63
592-526-709.000	FICA	26,780.00	26,780.00	14,167.21	12,612.79	52.90
592-526-711.000	MEDICARE	6,180.00	6,180.00	3,313.33	2,866.67	53.61
592-526-713.000	OVERTIME	55,620.00	55,620.00	48,065.43	7,554.57	86.42
592-526-714.000	LONGEVITY PAY	4,800.00	4,800.00	5,200.00	(400.00)	108.33
592-526-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	704,000.00	704,000.00	952.92	703,047.08	0.14
592-526-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	111,240.00	111,240.00	47,646.39	63,593.61	42.83
592-526-721.000	CLOTHING ALLOWANCE	3,600.00	3,600.00	3,600.00	0.00	100.00
592-526-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	7,934.00	7,934.00	7,249.59	684.41	91.37
592-526-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	102,000.00	102,000.00	527.29	101,472.71	0.52
592-526-752.000	SUPPLIES	15,450.00	15,450.00	23,513.91	(8,063.91)	152.19
592-526-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	128,750.00	128,750.00	38,788.93	89,961.07	30.13
592-526-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	6,000.00	6,000.00	12,516.02	(6,516.02)	208.60
592-526-801.800	PROFESSIONAL SERVICES (LEGAL)	0.00	0.00	27,000.00	(27,000.00)	100.00
592-526-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	192,991.00	192,991.00	96,495.48	96,495.52	50.00
592-526-834.000	FEES AND PERMITS	0.00	0.00	1,136.00	(1,136.00)	100.00
592-526-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,545.00	1,545.00	737.61	807.39	47.74
592-526-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	10,390.80	4,609.20	69.27
592-526-883.000	PERMITS	5,854.00	5,854.00	5,859.31	(5.31)	100.09
592-526-910.000	PROFESSIONAL DEVELOPMENT	0.00	0.00	300.00	(300.00)	100.00
592-526-915.000	MEMBERSHIPS	785.00	785.00	810.00	(25.00)	103.18
592-526-918.000	WATER	824.00	824.00	487.75	336.25	59.19
592-526-918.500	WATER (GREAT LAKES WATER AUTHORITY)	1,339,000.00	1,339,000.00	913,802.61	425,197.39	68.25

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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
592-526-932.000	VEHICLE REPAIRS AND MAINTENANCE	81,103.00	81,103.00	40,551.48	40,551.52	50.00
592-526-934.000	OTHER REPAIRS AND MAINTENANCE	41,200.00	41,200.00	41,490.64	(290.64)	100.71
592-526-946.000	ENGINEERING SERVICES	25,000.00	25,000.00	15,136.40	9,863.60	60.55
592-526-956.000	BAD DEBT EXPENSE	15,000.00	15,000.00	2,185.22	12,814.78	14.57
592-526-968.000	DEPRECIATION AND DEPLETION	185,000.00	185,000.00	0.00	185,000.00	0.00
592-526-972.000	CAPITAL OUTLAY (WATER SYSTEM)	1.00	1.00	0.00	1.00	0.00
592-526-991.000	PRINCIPAL	1.00	1.00	0.00	1.00	0.00
592-526-992.000	INTEREST EXPENSE	19,938.00	19,938.00	0.00	19,938.00	0.00
Total Dept 526 - WATER		3,488,696.00	3,488,696.00	1,528,703.87	1,959,992.13	43.82

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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Dept 527 - SEWER						
592-527-702.000	WAGES - FULL TIME EMPLOYEES	204,970.00	204,970.00	41,887.02	163,082.98	20.44
592-527-705.000	VACATION PAY	36,000.00	36,000.00	1,094.74	34,905.26	3.04
592-527-706.000	HOLIDAY PAY	6,000.00	6,000.00	218.95	5,781.05	3.65
592-527-709.000	FICA	15,450.00	15,450.00	3,401.66	12,048.34	22.02
592-527-711.000	MEDICARE	4,120.00	4,120.00	795.52	3,324.48	19.31
592-527-713.000	OVERTIME	25,750.00	25,750.00	9,375.70	16,374.30	36.41
592-527-714.000	LONGEVITY PAY	2,750.00	2,750.00	0.00	2,750.00	0.00
592-527-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	527,000.00	527,000.00	883.07	526,116.93	0.17
592-527-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	72,100.00	72,100.00	6,630.38	65,469.62	9.20
592-527-721.000	CLOTHING ALLOWANCE	3,500.00	3,500.00	1,200.00	2,300.00	34.29
592-527-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	3,248.00	3,248.00	2,995.46	252.54	92.22
592-527-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	77,000.00	77,000.00	452.61	76,547.39	0.59
592-527-752.000	SUPPLIES	0.00	0.00	79.00	(79.00)	100.00
592-527-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	12,360.00	12,360.00	59.61	12,300.39	0.48
592-527-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	300,000.00	300,000.00	209,075.63	90,924.37	69.69
592-527-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	124,831.00	124,831.00	62,415.48	62,415.52	50.00
592-527-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	876.00	876.00	572.78	303.22	65.39
592-527-851.000	MAIL OR POSTAGE	9,000.00	9,000.00	10,624.91	(1,624.91)	118.05
592-527-910.000	PROFESSIONAL DEVELOPMENT	2,360.00	2,360.00	0.00	2,360.00	0.00
592-527-917.000	SEWAGE	2,781,000.00	2,781,000.00	2,277,981.27	503,018.73	81.91
592-527-920.000	ELECTRIC	2,472.00	2,472.00	2,597.87	(125.87)	105.09
592-527-932.000	VEHICLE REPAIRS AND MAINTENANCE	196,640.00	196,640.00	99,294.44	97,345.56	50.50
592-527-934.000	OTHER REPAIRS AND MAINTENANCE	0.00	0.00	443.92	(443.92)	100.00
592-527-934.500	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	100,000.00	100,000.00	55,918.41	44,081.59	55.92
592-527-946.000	ENGINEERING SERVICES	25,000.00	25,000.00	38,163.29	(13,163.29)	152.65
592-527-956.000	BAD DEBT EXPENSE	10,300.00	10,300.00	4,174.64	6,125.36	40.53
592-527-968.000	DEPRECIATION AND DEPLETION	1,240,000.00	1,240,000.00	0.00	1,240,000.00	0.00
592-527-991.000	PRINCIPAL	1.00	1.00	0.00	1.00	0.00
592-527-992.000	INTEREST EXPENSE	656,000.00	656,000.00	536,855.65	119,144.35	81.84
592-527-993.000	PAYING AGENT FEES	1,000.00	1,000.00	101.81	898.19	10.18
Total Dept 527 - SEWER		6,439,728.00	6,439,728.00	3,367,293.82	3,072,434.18	52.29
TOTAL EXPENDITURES		9,928,424.00	9,928,424.00	4,895,997.69	5,032,426.31	49.31
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES		9,564,800.00	9,564,800.00	6,710,120.98	2,854,679.02	70.15
TOTAL EXPENDITURES		9,928,424.00	9,928,424.00	4,895,997.69	5,032,426.31	49.31
NET OF REVENUES & EXPENDITURES		(363,624.00)	(363,624.00)	1,814,123.29	(2,177,747.29)	498.90

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 645 - MEDICAL SELF INSURANCE FUND						
Revenues						
Dept 000						
645-000-664.000	INTEREST INCOME AND RENT CONTROL	5,400.00	5,400.00	3,892.74	1,507.26	72.09
645-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	0.00	0.00	36,914.25	(36,914.25)	100.00
645-000-700.000	HCARE ISF CHARGES FOR SERVICES	590,000.00	590,000.00	475,179.48	114,820.52	80.54
Total Dept 000		595,400.00	595,400.00	515,986.47	79,413.53	86.66
TOTAL REVENUES		595,400.00	595,400.00	515,986.47	79,413.53	86.66
Expenditures						
Dept 999 - SELF INSURANCE						
645-999-837.000	HEALTH INSURANCE CLAIMS	595,400.00	595,400.00	738,729.53	(143,329.53)	124.07
Total Dept 999 - SELF INSURANCE		595,400.00	595,400.00	738,729.53	(143,329.53)	124.07
TOTAL EXPENDITURES		595,400.00	595,400.00	738,729.53	(143,329.53)	124.07
Fund 645 - MEDICAL SELF INSURANCE FUND:						
TOTAL REVENUES		595,400.00	595,400.00	515,986.47	79,413.53	86.66
TOTAL EXPENDITURES		595,400.00	595,400.00	738,729.53	(143,329.53)	124.07
NET OF REVENUES & EXPENDITURES		0.00	0.00	(222,743.06)	222,743.06	100.00

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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	4/30/2020 YTD BALANCE	4/30/2020 DIFFERENCE	4/30/2020 % BDGT
Fund 661 - MOTOR POOL						
Revenues						
Dept 000						
661-000-643.000	EQUIPMENT RENTAL	868,578.00	868,578.00	434,288.88	434,289.12	50.00
661-000-664.000	INTEREST INCOME AND RENT CONTROL	6,400.00	6,400.00	4,982.65	1,417.35	77.85
661-000-686.000	INSURANCE RECOVERIES	0.00	0.00	7,683.09	(7,683.09)	100.00
Total Dept 000		874,978.00	874,978.00	446,954.62	428,023.38	51.08
TOTAL REVENUES		874,978.00	874,978.00	446,954.62	428,023.38	51.08
Expenditures						
Dept 249 - MOTOR POOL						
661-249-702.000	WAGES - FULL TIME EMPLOYEES	59,300.00	59,300.00	7,975.18	51,324.82	13.45
661-249-705.000	VACATION PAY	4,500.00	4,500.00	1,630.67	2,869.33	36.24
661-249-706.000	HOLIDAY PAY	2,761.00	2,761.00	2,908.64	(147.64)	105.35
661-249-709.000	FICA	4,172.00	4,172.00	1,012.12	3,159.88	24.26
661-249-711.000	MEDICARE	979.00	979.00	236.69	742.31	24.18
661-249-713.000	OVERTIME	7,000.00	7,000.00	1,712.52	5,287.48	24.46
661-249-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	9,373.00	9,373.00	1,418.70	7,954.30	15.14
661-249-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	1,200.00	0.00
661-249-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,834.00	1,834.00	1,486.98	347.02	81.08
661-249-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,000.00	1,000.00	294.76	705.24	29.48
661-249-752.000	SUPPLIES	0.00	0.00	1,066.59	(1,066.59)	100.00
661-249-758.000	DIESEL FUEL	36,000.00	36,000.00	24,183.30	11,816.70	67.18
661-249-759.000	GASOLINE	80,000.00	80,000.00	50,942.57	29,057.43	63.68
661-249-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	2,500.00	2,500.00	1,000.00	1,500.00	40.00
661-249-805.000	ENTERPRISE FLEET MANAGEMENT	210,000.00	210,000.00	130,193.16	79,806.84	62.00
661-249-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,000.00	1,000.00	164.83	835.17	16.48
661-249-931.000	EQUIPMENT REPAIRS	50,000.00	50,000.00	63,690.66	(13,690.66)	127.38
661-249-932.000	VEHICLE REPAIRS AND MAINTENANCE	155,000.00	155,000.00	130,595.60	24,404.40	84.26
661-249-934.000	OTHER REPAIRS AND MAINTENANCE	20,000.00	20,000.00	15,428.35	4,571.65	77.14
661-249-936.000	VEHICLE LIABILITY INSURANCE	79,993.00	79,993.00	73,930.00	6,063.00	92.42
661-249-940.000	RENTALS	0.00	0.00	5,206.50	(5,206.50)	100.00
661-249-968.000	DEPRECIATION AND DEPLETION	120,000.00	120,000.00	0.00	120,000.00	0.00
661-249-991.000	PRINCIPAL	1.00	1.00	0.00	1.00	0.00
661-249-992.000	INTEREST EXPENSE	17,000.00	17,000.00	2,927.01	14,072.99	17.22
Total Dept 249 - MOTOR POOL		863,613.00	863,613.00	518,004.83	345,608.17	59.98
TOTAL EXPENDITURES		863,613.00	863,613.00	518,004.83	345,608.17	59.98
Fund 661 - MOTOR POOL:						
TOTAL REVENUES		874,978.00	874,978.00	446,954.62	428,023.38	51.08
TOTAL EXPENDITURES		863,613.00	863,613.00	518,004.83	345,608.17	59.98
NET OF REVENUES & EXPENDITURES		11,365.00	11,365.00	(71,050.21)	82,415.21	625.17

To: Mayor and Council June 3, 2020
From: Nick Schaefer
Re: Annual Lease Agreement - Enterprise Fleet Management 2019

Enclosed is the information on the proposed fleet agreement for the City of Fraser Motor Pool through Enterprise Fleet Management. This is the eighth year that we have been using Enterprise and it has proven to be an excellent investment. It should be noted that we are reducing the number of vehicles in our fleet by four and shifting one one-ton Dump Truck and one inspectors van from our city owned fleet to Enterprise which should have been done six years ago. The four cars that are slated for removal are in response to city council desires to reduce the fleet. We reduced vehicles in the DPW being used for our mowing crews by eliminating two mid-size cars and replacing them with one pick-up truck so that they can go to a job site in one vehicle.

Some highlights for this year as compared to last year are:

We are replacing three heavy duty light pickup trucks used for plowing snow with three F450's that will give us increased efficiency when loaded with salt and plowing snow at the same time. We are also looking at the entire city fleet annually to see what works and how it works. When it comes down to the pricing we don't go with just one model. We've had good luck with all our trucks. So when it comes down to selecting a vehicle, we go with the best incentives and pricing.

The entire cost breakdown has changed because considerable time has elapsed since we brought the 2019 proposal to you. Over this time period, we have continued to make payments on our vehicles and the value of the vehicles change which impacts the equity of the vehicles. All of these numbers impact the future costs of the replacement vehicles and or purchase cost of additional vehicles.

When this proposal was first presented to you, we did not have the three additional vehicles council was seeking to eliminate included in the calculations. In addition, since that time we have made additional payments on our vehicles. This changes the "snapshot" which dictates what we have and what equity is applied to the overall formula.

The original proposal when presented was an increase cost to the overall yearly program of approximately $31,000.00 or a total yearly cost of $184,412.88 that included everything we are proposing today without the reduction of three additional vehicles and did not have the additional payments made by the city going forward to today or any equity change in the vehicles.

The current equity on the vehicles to be sold is $76,624.00. This equity is applied to the purchase cost of the replacement vehicles and reduces the monthly payments which keeps our annual costs down.

The proposal that you have today contains the following items in **bold** that were in the first proposal and ***Italicized*** to indicate the addition of the three vehicles that are slated to be removed if this proposal is approved:

We are proposing the elimination of one car from the public safety fleet and replacing our current Utility truck with a new Pickup Truck which reduces the fleet by one vehicle. We are shifting two vehicles from the city owned fleet to the Enterprise Fleet that are replacements for one one-ton dump truck and one Inspector Van that are vehicle Numbers 03 and 04.

The three additional vehicles to be eliminated are the Recreation Vehicle No. MP6, the DPW Vehicle No.MP4 and the IT Director Vehicle No.MP3.

As mentioned above, the new fleet management number if approved reduces the existing fleet by four vehicles and shifting two vehicles to Enterprise.

The new yearly cost for our Fleet Management Agreement for 2020 is $175,834.56 compared to the last updated proposal of $184,121.88 for 2019. This is a decrease of $8,287.32 which reflects the elimination of the three additional vehicles.

This amount covers all repairs and maintenance as well as the cost of the vehicles that are under this agreement. We have other vehicles that are not part of this program such as our lawn mowers, back hoes and other unique equipment.

It should be noted that when a vehicle is “turned” in and replaced by a new vehicle, the equity from this “turned” in vehicle is returned to the city. Often times because we purchase our vehicles with municipal credits and other incentives not given to the general public, there is more equity returned to us.

enterprise

FLEET MANAGEMENT

City of Fraser

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INSPECTORS VAN #03

2008
Chevrolet
Express Van
City Owned-No Payment
Maintenance and repairs paid for out of motor pool repairs and maint. budget

2020
Chevrolet
Express Van
$ 316.78 Per Month
Full maintenance included in payment

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3 YARD DUMP TRUCK #04

2006
Chevy 3500 HD Dump

City Owned-No Payment
Maintenance and repairs paid for out of motor pool repairs and maint. budget

2020
Ford F 450 Dump with plow/salt equipment
$ 1310.33 Per month

Full maintenance included in monthly payment

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TRUCK #4

LAST 5 YRS MAINTENANCE COSTS

3 YARD DUMP TRUCK #04

- **2019 $3500.00 (SUSPENSION,BRAKE LINES, COOLANT ISSUE)**
- **2018 $700.00 (FRONT & REAR TIRES)**
- **2017 $3200.00 (TUNE-UP, TURBO, GLOW PLUGS, FUEL TANK)**
- **2016 $2300.00 (ECM, ABS BRAKE)**
- **2015 $2700.00 (EGR VALVE, MASS AIR FLOW SENSOR)**

TOTAL $12,400.00

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3 YARD DUMP TRUCK #17

2012 Chevy
3500 HD Dump
Lease paid off

Maintenance and repairs now paid for out of motor pool repairs and maint. budget

2020
Ford F 450 Dump with plow/salt equipment
$ 1310.33 Per month

Full maintenance included in monthly payment

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3 YARD DUMP TRUCK #08

2015
Chevy 3500 HD Dump

Lease paid off

Maintenance and repairs now paid for out of motor pool repairs and maint. budget

2020
Ford F 450 Dump with plow/salt equipment
$ 1310.33 Per month

Full maintenance included in monthly payment

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2014 FORD F 150

2014 Ford
F 150 XLT
$ 490.98 Per month
Full maintenance included in payment

2020 Ford
F 150 XL
$ 453.98 Per month
Full maintenance included in payment

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2020 Ford F 250 Snow Plow Truck

2014
Ford F 150 XLT

$ 468.63 Per month
Full maintenance included in payment

2020
Ford F 250 XL
Snow plow equipment
$ 526.23 Per month
Full maintenance included in payment

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2020 Ford F 250 Pick-up truck

2014
Ford Focus
$ 323.18
Monthly Payment
maintenance included

2017
Ford Focus
$ 119.26
Monthly Payment
maintenance included

2020
Ford F 250 XL
$ 377.53 Per month
Full maintenance included in monthly payment

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Current Fleet

Public Works	27
5-10 yard large dump trucks	5
3 yard small dump trucks	4
Pick up trucks	6
Inspector Van	1
Water Department Vehicles	2
Sewer Vactor Truck	1
Street Sweeper	1
Hi-Ranger Ariel Truck	1
Flat Bed Lift Truck	1
Small Passenger Vehicle	3
Supervisor Vehicles	2

Current Employees	
Full-Time	10
Supervisors	2
Regular Part-Time	8
Seasonal	8

Building	3
Pickup Trucks	2
Passenger Vehicle	1
Current Employees	**4**

IT	1
Passenger Vehicle	1

Recreation	1
Passenger Vehicle	1
Current Employees	**6**

Public Safety	20
Patrol Vehicles	8
Patrol Motorcycles	2
Detective Vehicles	3
C.O.P. Truck	1
Administration Vehicles	2
Ambulance	1
Fire Truck	2
Utility Truck	1

Current Employees	
Full-Time	31
Paramedics	5

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Current Fleet City Owned & Leased

DPW Vehicles Total 27

Leased		City Owned	
5-10 yard large dump trucks	0	5-10 yard large dump trucks	5
3 yard small dump trucks	3	3 yard small dump trucks	1
Pick up trucks	2	Pick up Trucks	0
Inspector Van	0	Inspector Van	1
Water Department Vehicles	2	Water Department Vehicles	0
Sewer Vactor Truck	0	Sewer Vactor Truck	1
Street Sweeper	0	Street Sweeper	1
Hi Ranger Ariel Truck	0	Hi Ranger Ariel Truck	1
Flat Bed Lift Truck	1	Flat Bed Lift Truck	0
Passenger Vehicles	3	Passenger Vehicles	0
Total	17	**Total**	10

DPS Vehicles Total 20

Leased		City Owned	
Patrol Vehicles	4	Patrol Vehicles	4
Patrol Motorcycles	0	Patrol Motorcycles	2
Detective Vehicles	2	Detective Vehicles	1
Pickup Truck (C.O.P.)	0	Pickup Truck (C.O.P.)	1
Administrative Vehicles	0	Administrative Vehicles	2
Ambulance	0	Ambulance	1
Fire Truck	0	Fire Truck	2
Utility Truck (Pickup)	0	Utility Truck (Pickup)	1
Total	6	**Total**	14

Building Vehicles Total 3

Leased		City Owned	
Pick up Trucks	2	Pick Up Trucks	0
Passenger Vehicle	1	Passenger Vehicle	0
Total	3	**Total**	0

Recreaction & Seniors Department Vehicle Total 1

Leased		City Owned	
Passenger Vehicle	1	Passenger Vehicle	0
Total	1	**Total**	0

IT Department Vehicle Total 1

Leased		City Owned	
Small Passenger Vehicle	1	Small Passenger Vehicle	0
Total	1	**Total**	0

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Estimated Resale on Units

Year	Make	Model	EFM Unit ID	Driver Name	Current Equity Position	Current Odometer	Monthly Payment	Current RBV	Current Market Value
2006	Chevrolet	Silverado 3500	XF4P48	4	$4,000.00	61,472	$0.00	$0.00	$4,000.00
2008	Chevrolet	Express	XF4P53	3	$3,000.00	84,198	$0.00	$0.00	$3,000.00
2012	Chevrolet	Silverado 3500HD Chassis	XF6P08	17	$16,150.00	26,681	$25.00	$350.00	$16,500.00
2014	Ford	F-150	XF2Y39	23	$10,334.06	98,195	$488.66	$2,165.94	$12,500.00
2014	Ford	F-150	XF66C5	55	$9,090.20	27,337	$444.23	$2,909.80	$12,000.00
2014	Ford	Focus	XF2Y23	MP4	$1,648.69	16,100	$280.65	$1,351.31	$3,000.00
2015	Chevrolet	Silverado 3500HD Chassis	XF3Y00	08	$22,782.07	17,048	$79.22	$217.93	$23,000.00
2016	Ford	Focus	226KP4	MP3	($1,259.49)	4,868	$260.35	$6,759.49	$5,500.00
2017	Ford	Focus	22GCNB	MP5	$4,268.35	4,699	$119.26	$3,231.65	$7,500.00
2017	Ford	Fusion	226KTX	312	$3,088.68	10,091	$387.88	$10,186.32	$13,275.00
2017	Ford	Fusion	226KTC	MP6	$3,521.39	6,237	$292.78	$7,603.61	$11,125.00
					$76,624.00				

Equity from the sale of the vehicles will be divided among the new leases to lower the monthly payments.

Estimated equity is $10,000 for each of the 7 new leases (76,000 divided by 7 units)

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Total Annual Fleet Budget Difference

	2018-2019			2019-2020		
	Full Maintenance	Monthly Payment	Payment NOW with	Full Maintenance	Monthly Payment	Payment AFTER
Monthly	$729.90	$11,425.40	$11,425.40	$859.21	$14,312.93	$14,652.88
Annually	$8,758.80	$137,104.80	$137,104.80	$10,310.52	$171,755.16	$175,834.56

Monthly Difference	$3,227.48
Annual Difference	$38,729.76

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Fraser Activity Center

Fraser Parks & Recreation ● Fraser Senior Center
34935 Hidden Pine Drive ● Fraser, MI 48026
Office: (586) 296-8483 Fax: (586) 296-8493
FraserActivityCenter@MiCityofFraser.com ● www.MiCityofFraser.com

M E M O R A N D U M

To: Wayne O'Neal, City Manager, City Council
From: Christina Woods, Recreation Director
Date: Thursday, June 4th 2020
Subject: Recreation Commission Recommendations for Park Project

At the Recreation Commission meeting on Tuesday, May 12th 2020 the Commission discussed and formally recommends the following for council consideration.

PLAYGROUNDS
The commission supported the two playground project bids, presented by Michigan Recreational Construction, Inc and Great Lakes Recreation Company (see Interim Director Nick Schaefer's Memo of March 3, 2020) gave preference to the project presented by Michigan Recreational Construction Inc., but leaves it to council for the final decision.

Somerset Play Area
Michigan Recreational Construction Inc - $110,924.00
Great Lakes Recreation Company - $138,656.00

Pompo Park Play Area
Michigan Recreational Construction Inc. - $96,348.00
Great Lakes Recreation Company - $104,650.50

Motion made by Secretary Paoletti, seconded by Commissioner Sutherland to present both playground projects to City Council and formally recommend the project by Michigan Recreational Construction, with final decision at City Council's preference.

Motion carried unanimously

PATHWAYS
The commission also discussed pathways at Pompo and Somerset. They recommend concrete due to durability, but reserve the final decision for council.

Michigan Recreational Constuction Concrete Costs
Pompo - $74,550
Somerset - $49,080
Total= $123,630

Motion made by Vice Chair Stein, seconded by Commissioner Bogdan to recommend concrete pathways for Pompo and Somerset Parks

Motion carried unanimously

SIGNAGE

The commission also discussed signage at the parks. They recommend that all parks be updated with unified signage. This will put a 72” sign at Meadows, Blanke, Boris, McKinley and Reindel; two 72” signs at Steffens Park; and Harrington and Pompo parks will each have two signs, a 72” sign and a 48” sign.

Michigan Recreational Construction Sign Costs

Ten 72” signs and two 48” signs - $72,350

Motion made by Vice Chair Stein, seconded by Commissioner Kelly to recommend updates for all park signage.

Motion carried unanimously

Respectfully Submitted,

Christina Woods
Recreation Director

City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026

From the Office of
NICHOLAS SCHAEFER
INTERIM PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

Memorandum

TO:	Fraser Parks and Recreation Commission
FROM:	Nick Schaefer, Interim Public Works Superintendent
RE:	Somerset and Pompo Park Bids
DATE:	March 3, 2020

The following bids were received:

Somerset Park Play Area

Michigan Recreational Construction Inc.	$110,924.000
Great Lakes Recreation Company	$138,656.000

Pompo Park Play Area

Michigan Recreational Construction Inc.	$96,348.00
Great Lakes Recreation Company	$104,650.50

Michigan Recreational Construction INC.

Pompo Park	
4. Concrete Path, 6' wide x 1238 LF Includes removal of existing asphalt pathway, install 4" concrete on compacted aggregate base & restoration	$74,500.00
5. Asphalt Path, 6' wide x 1238 LF Includes removal of existing asphalt pathway, install asphalt in one 3" lift on compacted aggregate base & restoration	$55,385.00
6. Asphalt Path, 8' wide x 1238 LF Includes removal of existing asphalt pathway, install asphalt in one 3" lift on compacted aggregate base & restoration	$69,760.00

Michigan Recreational Construction INC.

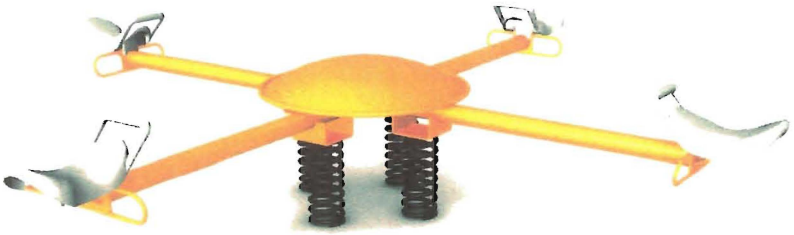
Site Furnishings	
7. Park Sign - 72" Option Supply & install, plants not included.	$6,525.00
8. Park Sign – 48" Option Supply & Install	$3,550.00
9. Boulder Plaque Supply & install	$2,540.00

Michigan Recreational Construction INC.

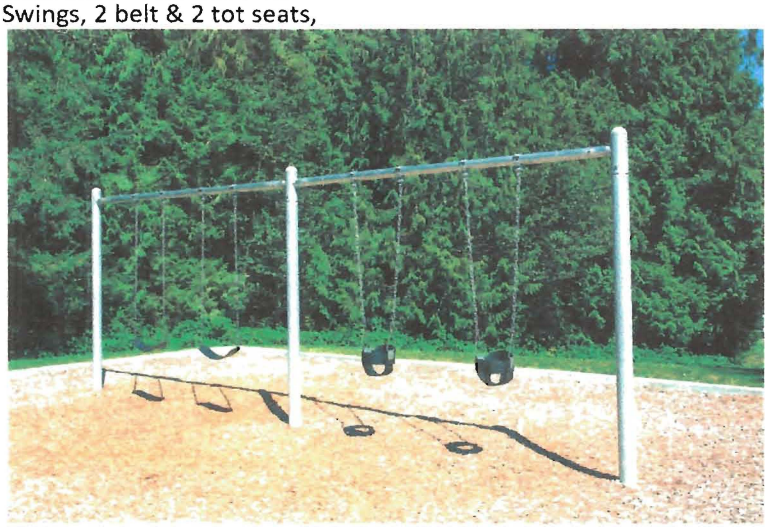
POMPO PARK PLAY AREA
City of Fraser, MI

February 27, 2020

Cost Estimate per Drawing #220023	
Site Work & Surfacing	
1. Demolition – Ind. Slide, Small Play Structure, 2 swing sets	$2,870.00
2. Strip sod & haul away, 3825 SF x 2" depth = 32 CY	$1,775.00
3. 71 - Plastic Timber Edging, 4' x 12" ht. x 4" width.	$3,763.00
4. Concrete Pad – 350 SF	$3,919.00
5. Engineered Wood Fiber (EWF) – 190 CY 3825 SF @ 12" depth	$6,084.00
6. Restoration, 5,255 SF	$3,942.00
Site Work & Surfacing Section Total	**$22,353.00**
Play Features & Equipment	
7. X-Factor Play Structure Supply & install complete	$49,287.00

8. Whirl, one-piece platform Supply & install complete	$6,876.00
9. Infinity Bowl Supply & install	$2,616.00
10. Buck-a-bout, 4 seats  Supply & install complete	$3,546.00

Michigan Recreational Construction INC.

11. Single Post Swings, 2 belt & 2 tot seats,  Supply & install complete	$4,434.00
Play Features & Equipment Section Total	**$66,759.00**
Site Furnishings	
12. 2 – Picnic Tables, 46" round, SM Supply & install	$4,958.00
13. 2 - Bench w/ back, 6', punched steel, Advantage Coating, inground mount Supply & install	$2,278.00
Site Furnishings Total	**$7,236.00**
Site Work & Surfacing Total	**$22,353.00**
Play Features & Equipment Total	**$66,759.00**
Site Furnishings Total	**$7,236.00**
Total Estimate	**$96,348.00**

City of Fraser
Pompo Park

little tikes COMMERCIAL
Play Structures

made in USA

P.O./Quote No: 10/31/2019JFK4
Proposal Date: 10/31/2019
Sales Rep: JFK
Sales Rep Phone #: 800-782-0611 TOLL FREE
Sales Rep Fax #: 1-586-228-9391

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer Information:

Bill To:		Ship To:	
Name:	City of Fraser	Name:	Pompo Park
Address:	31250 Kendall Ct	Address:	
Address:	Fraser, MI 48026	Address:	
Contact:		Contact:	
Phone:		Phone:	
Tax ID #:		Fax:	

We are pleased to present a quotation for the items and services, as listed:

Qty	Product #'s	Description / Colors	Unit Cost	Unit Freight	Unit Installation	Total
		PLAYGROUND & SITE FURNISHINGS ITEMS				
		Risk Management Sign				
1	787Z	Risk Management Sign	Free			
1	Custom	Kidbuilder 2-12 Structure	$47,791.00			$47,791.00
1	8030565	ADA HAGS Spin Rocker	$3,453.00			$3,453.00
1	200201870	Solo Spinner	$657.00			$657.00
1	200203413	ADA Revolutionary Inclusive Spinner	$4,517.00			$4,517.00
1	200203198	Wobble Sphere	$2,018.00			$2,018.00
1	200201539	Stand N Spin	$960.00			$960.00
1	200203543	Arch Swing 8' Add a Bay Single	$1,326.00			$1,326.00
2	200203507	Arch Swing 8' Standard Beam	$1,557.00			$3,114.00
1	200203508	Arch Swing 8' Add a bay	$1,033.00			$1,033.00
4	200202835	8' Belt Seat Assembly	$110.00			$440.00
2	200202836	8' Tot Seat Assembly	$192.00			$384.00
1	200203423	8' Generation Swing	$849.00			$849.00
		Playground Capacity 91 Children				
77	100001231	Kid Timber 6'	$70.00		$12.00	$6,314.00
4	100005469	Kid Timber End Cap [1]	$36.00		Included	$144.00
1	Freight	Shipping from Missouri		$7,980.00		$7,980.00
		Weight # 14372				
		Volume ftcb' 1997				
1	Install	CPSI Installation		$23,540.00		$23,540.00
		Recommended Additions				
2	R20C4836	3' x 4' Slide Mat 96#	$147.00		$40.00	$374.00
9	R20C4872	4' x 6' Dbl Slide/Swing Mat 192#	$207.00		$40.00	$2,223.00
1	R20BS4848	4' Beveled Spinner Mat 90#	$228.00		$40.00	$268.00
3	R20BS7272	6' Beveled Spinner Mat 270#	$367.00		$50.00	$1,251.00
1	R20MGR816	10' -12' Inclusive Spinner Mat 900#	$1,535.00		$200.00	$1,735.00
1	Freight	Shipping from IN		$904.00		$904.00
		SITE PREP: ' x ' =7252 ' SQ PLAY AREA				
1	Cubic Yards	Level and Slope	$1,100.00			$1,100.00
2.75	2700' Roll	Geotex Felt - 1 Layer	$430.00	Included	$200.00	$1,732.50
269	Cubic Yards	Engineered Wood Fiber 12" Settled	$30.00		Blown- In	$8,070.00
		Product certified to meet ASTM standards for impact-attenuation & ADA accessibility.				
250	Lineal Feet	Barrier Fencing	$1.00			$250.00
3	Dumpster	Disposal of Packing Materials	$550.00			$1,650.00

See attached sheet for all applicable notes

1	Site Restore	Rake/Seed/Straw 6' Perimeter	$750.00			$750.00
					Subtotal:	$ 124,827.50
Equipment List Price:$84,074				SourceWell 24% Off Little Tikes Equipment		$ 20,177.00
					Net Total:	$ 104,650.50
					Sales Tax:	$ -
Equipment, Materials, Freight, Installation & Sales Tax					Grand Total:	$ 104,650.50

We propose hereby to furnish materials and/or labor, in complete accordance with above specifications

for the sum of **ONE HUNDRED FOUR THOUSAND SIX HUNDRED FIFTY DOLLARS AND FIFTY CENTS.**

Note: This proposal may be withdrawn by us, if not accepted by: **12/31/2019**

Payments to be made as follows:
Checks payable to:

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer is responsible for unloading, counting & properly signing the bill of lading when equipment is delivered. Customer is responsible for storage until installation.
All material is guaranteed to be as specified.
All work to be completed in a workman-like manner, according to standard practices.
Any alteration or deviation from the above specifications involving extra cost will be done only upon written orders, and will become an extra charge over and above the estimate.
All agreements contingent upon strikes, accidents or delays beyond our control.
Owner to carry fire, tornado and other necessary insurance.
Our workers are fully covered by Workers Compensation Insurance.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the wo as specified. Payment will be as outlined below. Past due accounts subject to 1 1/2% month charge and legal fees associated with collection.

Terms & Conditions: Terms are 50% deposit on equipment with order. Payment is due net 10 days upon completion.

Per Great Lakes Recreation Company Representative:

Sales R *Jamie Kennedy*
Authorized Signature - Great Lakes Recreation

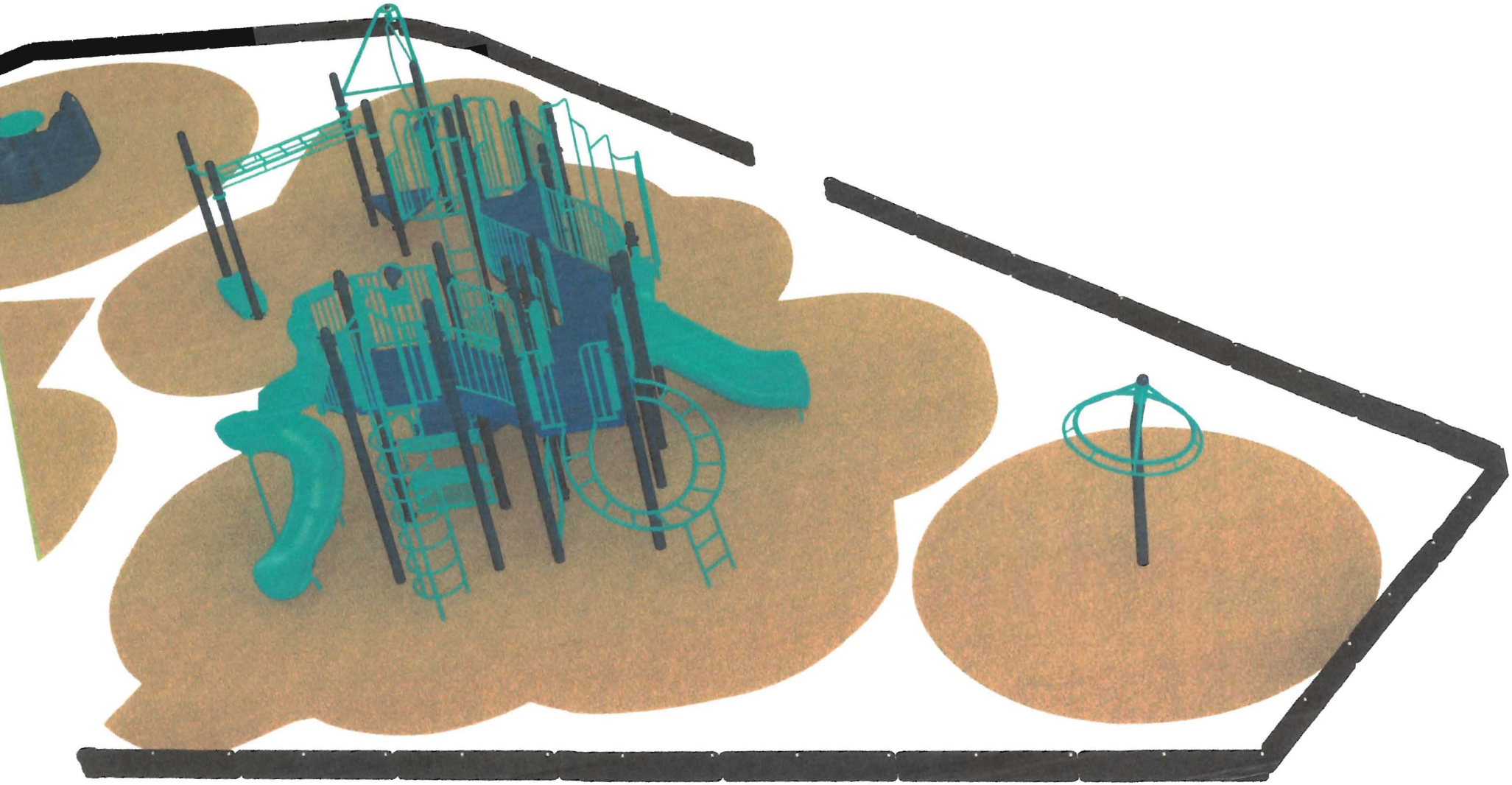
Signature:
Customer

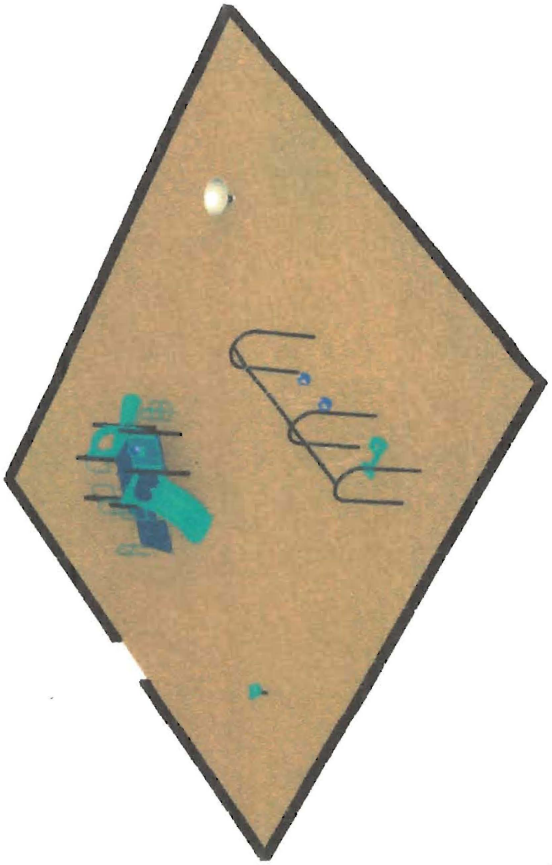
Printed Name:
Customer

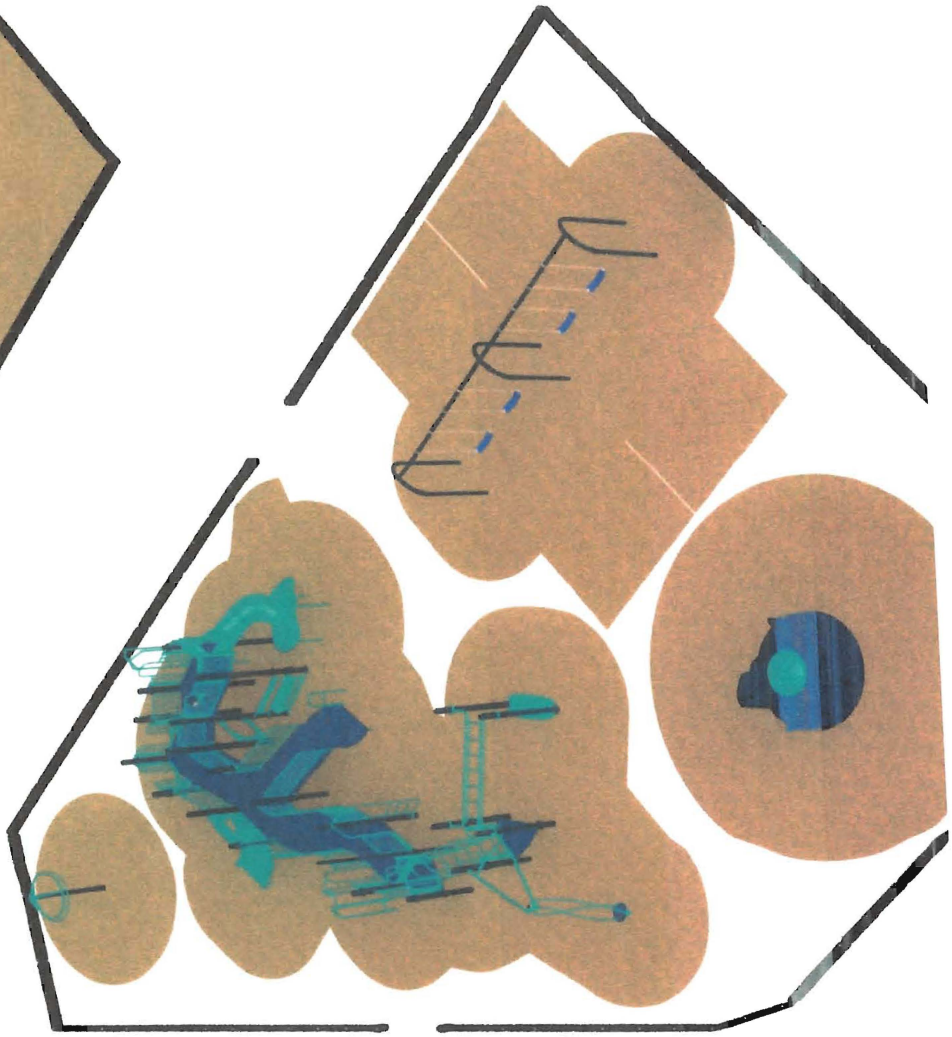
Notes:
1. Equipment prices include freight and installation charges in lump sum prices.
2. Full Installation includes concrete blocks and cement for all footings.
   Community Build prices DO NOT INCLUDE MATERIALS FOR FOOTINGS, which must be supplier by customer.
3. Surfacing materials installation is included in lump sum price.
4. Site restoration is not included, unless specified above.

NOTES ON DELIVERY, RECEIPT AND STORAGE OF EQUIPMENT UNTIL INSTALLATION:
1. Storage trailer charge includes receiving shipment and off-loading into storage trailer.
   We recommend that trailer be parked as close to playground site as possible.
   Protect asphalt from damage with blocks or plywood.
2. If no storage trailer is desired, then customer MUST UNLOAD AND STORE EQUIPMENT.
3. If receiving goods, sign Bill of Lading, AFTER making sure that all items are received.
4. You will need several people to unload all items and store them securely until installation.

See attached sheet for all applicable notes







5

City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026

From the Office of
NICHOLAS SCHAEFER
INTERIM PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

Memorandum

TO:	Fraser Parks and Recreation Commission
FROM:	Nick Schaefer, Interim Public Works Superintendent
RE:	Somerset and Pompo Park Bids
DATE:	March 3, 2020

The following bids were received:

Somerset Park Play Area

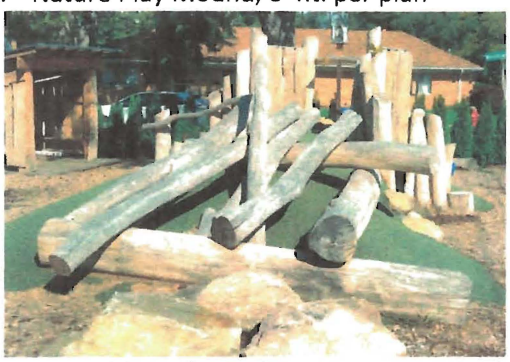
Michigan Recreational Construction Inc.	$110,924.000
Great Lakes Recreation Company	$138,656.000

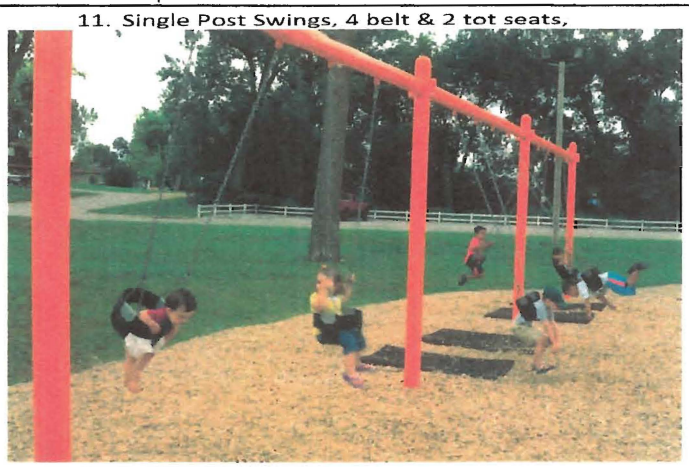
Pompo Park Play Area

Michigan Recreational Construction Inc.	$96,348.00
Great Lakes Recreation Company	$104,650.50

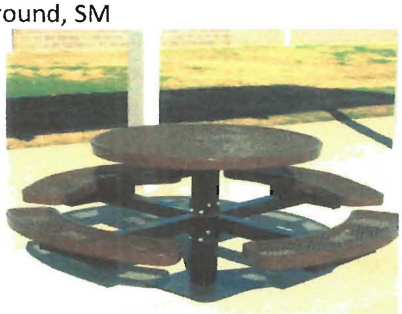
SOMERSET PARK PLAY AREA
City of Fraser, MI

February 27, 2020

Cost Estimate per Drawing #220022	
Site Work & Surfacing	
1. Demolition – Ind. Slide, Small Play Structure, 2 Swing Sets	$2,686.00
2. Excavate, 4225 SF x 6" depth = 100 CY, use spoils to backfill around playground edging & create berms as shown on plan	$2,562.00
3. 65 - Plastic Timber Edging, 4' x 12" ht. x 4" width.	$3,445.00
4. Concrete Pad – 460 SF	$4,575.00
5. Engineered Wood Fiber (EWF) – 200 CY 4225 SF @ 12" depth	$6,731.00
6. Restoration, 3,000 SF	$2,250.00
Site Work & Surfacing Section Total	**$22,249.00**
Play Features & Equipment	
7. Nature Play Mound, 6' ht. per plan  Supply & install complete	$58,915.00
8. Timber Hut Supply & install complete	$4,946.00

9. Spinami Supply & install	$7,621.00
10. Spin Cup Supply & install complete	$1,664.00
11. Single Post Swings, 4 belt & 2 tot seats,  Supply & install complete	$6,576.00
Play Features & Equipment Section Total	**$79,722.00**

Michigan Recreational Construction INC.

Site Furnishings	
12. 2 – Picnic Tables, 46" round, SM  Supply & install	$4,958.00
13. 3 - Bench w/ back, 6', punched steel, Advantage Coating, inground mount Supply & install	$3,417.00
14. 1 – Seating Log, 6', 12"-16" dia. Supply & place	$578.00
Site Furnishings Total	**$8,953.00**
Site Work & Surfacing Total	**$22,249.00**
Play Features & Equipment Total	**$79,722.00**
Site Furnishings Total	**$8,953.00**
Total Estimate	**$110,924.00**

City of Fraser
Sommerset Park
NuEdge Tower with Morphus Slide

little tikes COMMERCIAL
Play Structures
made in USA

P.O./Quote No: 10/31/2019JFK1
Proposal Date: 10/31/2019
Sales Rep: **JFK**
Sales Rep Phone #: **800-782-0611 TOLL FREE**
Sales Rep Fax #: **1-586-228-9391**

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer Information:

Bill To:		**Ship To:**	
Name:	City of Fraser	Name:	Sommerset Park
Address:	31250 Kendall Ct	Address:	
Address:	Fraser, MI 48026	Address:	
Contact:		Contact:	
Phone:		Phone:	
Tax ID #:		Fax:	

We are pleased to present a quotation for the items and services, as listed:

Qty	Product #'s	Description / Colors	Unit Cost	Unit Freight	Unit Installation	Total
		PLAYGROUND & SITE FURNISHINGS ITEMS				
		Risk Management Sign				
1	787Z	Risk Management Sign	Free			
1	Custom	Kidbuilder NuEdge 2-5 Structure	$18,626.00			$18,626.00
1	Custom	Kidbuilder Nu Edge 5-12 Structure	$61,519.00			$61,519.00
3	200202770	Nu Edge Pine Stump Short	$508.00			$1,524.00
3	200202771	Nu Edge Birch Stump Medium	$636.00			$1,908.00
1	200202851	Nu Edge Stacked Timber Balance Be	$1,666.00			$1,666.00
1	200202970	Nu Edge Crawl Log	$3,936.00			$3,936.00
1	200201870	Solo Spinner	$657.00			$657.00
1	200203413	ADA Revolutionary Inclusive Spinner	$4,517.00			$4,517.00
1	200203388	ADA Team Totter	$6,777.00			$6,777.00
1	200203543	Arch Swing 8' Add a Bay Single	$1,326.00			$1,326.00
1	200203507	Arch Swing 8' Standard Beam	$1,557.00			$1,557.00
2	200203508	Arch Swing 8' Add a bay	$1,033.00			$2,066.00
2	200202835	8' Belt Seat Assembly	$110.00			$220.00
2	200202836	8' Tot Seat Assembly	$192.00			$384.00
1	200203423	8' Generation Swing	$849.00			$849.00
		Playground Capacity 130 Children				
57	100001231	Kid Timber 6'	$70.00			$3,990.00
2	100001232	Kid Timber 2'	$68.00			$136.00
2	100005469	Kid Timber End Cap [1]	$36.00			$72.00
1	Freight	Shipping from Missouri		$5,280.00		$5,280.00
		Weight # 14112				
		Volume ftcb' 2276				
1	Install	CPSI Installation			$31,993.00	$31,993.00
		Recommended Additions				
2	R20C4836	3' x 4' Slide Mat 96#	$147.00		$40.00	$374.00
7	R20C4872	4' x 6' Dbl Slide/Swing Mat 192#	$207.00		$40.00	$1,729.00
1	R20BS4848	4' Beveled Spinner Mat 90#	$228.00		$40.00	$268.00
1	R20MGR816	10' -12' Inclusive Spinner Mat 900#	$1,535.00		$200.00	$1,735.00
1	Freight	Shipping from IN		$904.00		$904.00
		SITE PREP: ' x ' =6839 ' SQ PLAY AREA				
1	Cubic Yards	Level and Slope	$900.00			$900.00
2.5	2700' Roll	Geotex Felt - 1 Layer	$430.00	Included	$200.00	$1,575.00
253	Cubic Yards	Engineered Wood Fiber 12" Settled	$30.00		**Blown- In**	$7,590.00
	Product certified to meet ASTM standards for impact-attenuation & ADA accessibility.					
250	Lineal Feet	Barrier Fencing	$1.00			$250.00
	Storage	Locked Trailer w/Drop-Off & Pick-Up	$625.00			$0.00

See attached sheet for all applicable notes

2	Dumpster	Disposal of Packing Materials	$550.00			$1,100.00
	Sanitary	Portable Toilet (1 month)	$100.00			$0.00
1	Site Restore	Rake/Seed/Straw 6' Perimeter	$650.00			$650.00
					Subtotal:	$ 166,078.00
					SourceWell 24%	$ 27,422.00
					Net Total:	$ 138,656.00
					Sales Tax:	$ -
Equipment, Materials, Freight, Installation & Sales Tax					Grand Total:	$ 138,656.00

Equipment List Price: $114,261

We propose hereby to furnish materials and/or labor, in complete accordance with above specifications

for the sum of **ONE HUNDRED THIRTY EIGHT THOUSAND SIX HUNDRED FIFTY SIX DOLLARS**

Note: This proposal may be withdrawn by us, if not accepted by: **12/31/2019** .

Payments to be made as follows:
Checks payable to:

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer is responsible for unloading, counting & properly signing the bill of lading when equipment is delivered. Customer is responsible for storage until installation.
All material is guaranteed to be as specified.
All work to be completed in a workman-like manner, according to standard practices.
Any alteration or deviation from the above specifications involving extra cost will be done only upon written orders, and will become an extra charge over and above the estimate.
All agreements contingent upon strikes, accidents or delays beyond our control.
Owner to carry fire, tornado and other necessary insurance.
Our workers are fully covered by Workers Compensation Insurance.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the wo as specified. Payment will be as outlined below. Past due accounts subject to 1 1/2% month charge and legal fees associated with collection.

Terms & Conditions: Terms are 50% deposit on equipment with order. Payment is due net 10 days upon completion.

Per Great Lakes Recreation Company Representative:

Sales R *Jamie Kennedy*
Authorized Signature - Great Lakes Recreation

Signature:
Customer

Printed Name:
Customer

Notes:
1. Equipment prices include freight and installation charges in lump sum prices.
2. Full Installation includes concrete blocks and cement for all footings.
   Community Build prices DO NOT INCLUDE MATERIALS FOR FOOTINGS, which must be supplier by customer.
3. Surfacing materials installation is included in lump sum price.
4. Site restoration is not included, unless specified above.

NOTES ON DELIVERY, RECEIPT AND STORAGE OF EQUIPMENT UNTIL INSTALLATION:
1. Storage trailer charge includes receiving shipment and off-loading into storage trailer.
   We recommend that trailer be parked as close to playground site as possible.
   Protect asphalt from damage with blocks or plywood.
2. If no storage trailer is desired, then customer MUST UNLOAD AND STORE EQUIPMENT.
3. If receiving goods, sign Bill of Lading, AFTER making sure that all items are received.
4. You will need several people to unload all items and store them securely until installation.
5. **If any packages arrive with damages, REFUSE DELIVERY OF THESE ITEMS and note refusal on Bill of Lading.**

See attached sheet for all applicable notes

PARK PATHS & MISC.
City of Fraser, MI

March 2, 2020

Cost Estimates	
Somerset Park	
1. Concrete Path, 6' wide x 815 LF Includes removal of existing asphalt pathway, install 4" concrete on compacted aggregate base & restoration	$49,080.00
2. Asphalt Path, 6' wide x 815 LF Includes removal of existing asphalt pathway, install asphalt in one 3" lift on compacted aggregate base & restoration	$39,240.00
3. Asphalt Path, 8' wide x 815 LF Includes removal of existing asphalt pathway, install asphalt in one 3" lift on compacted aggregate base & restoration	$45,915.00

9. REQUESTS FOR COUNCIL ACTION

d. Discussion of Extension of Macomb County Covid-19 State of Emergency through June 26, 2020

No back up

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie
MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

April 23rd, 2020

Honorable Mayor and City Council
Municipal Building
Fraser, MI 48026

Re: Construction Board of Appeals

Dear Sirs and Mesdames:

We are required to have a Construction Board of Appeals consisting of three members and an alternate appointed by the city council for three-year terms. All of our member's terms have expired. I have included Section 6-19 from our Code of Ordinances that outline the duties of this board as well as the State law and the members of the Roseville CB of A as an example of who might be appointed by background.

Persons appointed to this board must have a background in construction as an Architect, Licensed Builder, or a Masters Designation in one of the mechanical trades. We would like you to think about someone that may be eligible for this board for possible appointment. We are doing the same thing. We would like you to make appointments at the May City Council meeting as we have some potential appeals in the pipeline.

In addition, this board can also serve as the Property Maintenance Board of Appeals which is also required for any appeals from the International Property Maintenance Code as adopted by the city.

Respectfully,

D. Wayne O'Neal
City Manager

Section 125.1514

STILLE-DEROSSETT-HALE SINGLE STATE CONSTRUCTION CODE ACT (EXCERPT)
Act 230 of 1972

125.1514 Construction board of appeals; creation; appointment, qualifications, and terms of members; appeal to board; hearing; decision; statement of reasons for decision; appeal to commission; copy of decision; additional powers or duties; procedures; conducting business at public meeting; notice; availability of certain writings to public.

Sec. 14.

(1) A construction board of appeals for each governmental subdivision enforcing the code shall be created consisting of not less than 3 nor more than 7 members, as determined by the governing body of the governmental subdivision. Unless otherwise provided by local law or ordinance, the members of the board of appeals shall be appointed for 2-year terms by the chief executive officer of a city, village, or township and the chairperson of the county board of commissioners of a county. A member of the board of appeals shall be qualified by experience or training to perform the duties of members of the board of appeals. A person may serve on the board of appeals of more than 1 governmental subdivision. If an enforcing agency refuses to grant an application for a building permit, or if the enforcing agency makes any other decision pursuant or related to this act, or the code, an interested person, or the person's authorized agent, may appeal in writing to the board of appeals. The board of appeals shall hear the appeal and render and file its decision with a statement of reasons for the decision with the enforcing agency from whom the appeal was taken not more than 30 days after submission of the appeal. Failure by the board of appeals to hear an appeal and file a decision within the time limit is a denial of the appeal for purposes of authorizing the institution of an appeal to the commission. A copy of the decision and statement of the reasons for the decision shall be delivered or mailed, before filing, to the party taking the appeal.

(2) This act does not prevent a governmental subdivision from granting its board of appeals additional powers or duties not inconsistent with this act, or from establishing procedures to be followed by its board of appeals insofar as the procedures do not conflict with this act. Except as otherwise provided by this act, or by other laws or ordinances, a board of appeals may by rules establish its own procedures.

(3) The business which the board of appeals may perform shall be conducted at a public meeting of the board of appeals held in compliance with Act No. 267 of the Public Acts of 1976. Public notice of the time, date, and place of the meeting shall be given in the manner required by Act No. 267 of the Public Acts of 1976.

(4) A record of decisions made by the board of appeals, properly indexed, and any other writing prepared, owned, used, in the possession of, or retained by the board of appeals in the performance of an official function shall be made

City of Fraser

Boards and Commissions
Application for Appointment

Construction Board of Appeals

Board or Commission Applying For

Last Name: Stimac **First Name**: Mark **M.I**: S

Address: 31695 Karolyn Ln **Years/Months of Residency in Fraser**: 37 years

Cell Phone: (____) 8 **e-Mail**: _____

Education:

Schools: Lawrence Technological University

Degrees: Bachelors of Science in Architecture

Professional Certifications: Registered Architect, Certified Building Official, Certified Plan Reviewer

Current or Last Employer

Name of Company: Charter Townsip of Shelby Your Title/Position: Plan Reviewer

Company Address: 52700 Van Dyke Ave Phone Number: _____, _____

Responsibilities:

Review building permit applications for compliance with building codes and ordinances. Prepare permits for issuance.

Community Activities or Experiences:

27 years on the Fraser Board of Zoning Appeals. 21 Years on the Fraser Planning Commission. 3 Years on the Fraser Construction Board of Appeals. Previous service on BOCA and ICC Interpretation Committee.

Please explain why you wish to serve:

I believe that my training and experience will be of value to the Board.

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the position that I am seeking.

City of Fraser, Michigan

Boards and Commissions
Application for Appointment

RECEIVED
CITY MANAGER'S OFFICE
MAY 06 REC'D
Time
Initials KD

CONSTRUCTION BOARD
Board or Commission Applying For

Last Name: COOK **First Name:** DON **M.I:** C

Address: 31941 GROVE **Years/Months of Residency in Fraser:** 54 YEARS

Cell Phone: ( ) **e-Mail:**

Education:

Schools: FRASER HIGH SCHOOL

Degrees:

Professional Certifications:

Current or Last Employer

Name of Company: DON COOK CONSTRUCTION Your Title/Position: OWNER

Company Address: Phone Number: ( )

Responsibilities:

MAINTAIN THE DAY TO DAY PROBLEMS IN RUNNING A SMALL BUSINESS

Community Activities or Experiences:

FRASER PLANNING COMMISSION / FRASER GOOD FELLOWS

Please explain why you wish to serve:

TO HELP OUT THE CITY

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the position that I am seeking.

Signature: Date: 5-6-2020

Please attach your resume & a copy of your ID to this application.

4-2020

City of Fraser

Boards and Commissions
Application for Appointment

CONSTRUCTION BOARD OF APPEALS
Board or Commission Applying For

Last Name: STONEBREAKER **First Name:** KENT **M.I:** _____

Address: 32309 OXFORD CT **Years/Months of Residency in Fraser:** 53 YRS

Cell Phone: ( ) _____ **e-Mail:** _____

Education:

Schools: MACOMB COMUNITY COLLEGE

Degrees: AUTO BODY DESIGN

Professional Certifications: _____

Current or Last Employer

Name of Company: DTE Your Title/Position: PLANNER PLANNING & DESIGN

Company Address: 43230 ELIZABETH RD CLINTON TWP. MI 48036 Phone Number: ( ) _____

Responsibilities:

TO DESIGN AND ASSIST CUSTOMERS IN GETTING CONNECTED TO THE ELECTRICAL GRID

Community Activities or Experiences:

SERVED ON CITY OF FRASER PLANNING COMMISSION

Please explain why you wish to serve:

I WOULD LIKE TO SHARE THE LIFE SKILLS I HAVE AND ASSIST MY CITY IN ANY WAY I CAN.

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the position that I am seeking.

City of Fraser

Boards and Commissions
Application for Appointment

Reset Form

RECEIVED CITY MANAGER'S OFFICE MAY 04 REC'D Time

Construction Board of Appeals

Board or Commission Applying For

Last Name: Gilray **First Name:** Shelly **M.I:** J

Address: 16280 Pine Ridge Dr N **Years/Months of Residency in Fraser:** 9 years

Cell Phone: (_____) _____ **e-Mail:** _____

Education:

Schools: Clintondale High School and Oakland University

Degrees: _____

Professional Certifications: Legal Assistant and Real Estate Broker

Current or Last Employer

Name of Company: Macomb County / Retired Your Title/Position: Office Supervisor

Company Address: 1 S Main Mt. Clemens, MI Phone Number: (_____) _____

Responsibilities: Manage the Macomb County Prosecutors Office overseeing 115 employees Including attorneys, investigators, victim advocates, clerical staff.

Community Activities or Experiences:

Many over 50 years in Clinton Township and Fraser. Political activities dating back to working for Clinton Twp become a Charter Township, official convention delegate Clinton Twp; Goodfellows, HOA .....

Please explain why you wish to serve:

I believe that my real estate background in shopping center development and managment with K mart Corp. and the next 15 years working on outlot development here in Michigan, along with my involvement on my condominium board, and management of an 80 unit apartment complex will lend itself to this position

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the position that I am seeking.

Signature: _____ Date: 7 May 2020

Please attach your resume & a copy of your ID to this application.

1/2019

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
51301 Schoenherr Road, Shelby Township, MI 48315
586.726.1234 | www.aewinc.com

June 2, 2020

Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Consideration of Additional Work – Garfield Road Entrance to City Hall
2020 Sidewalk Program
AEW Project No. 0190-0434

Dear Mr. O'Neal:

Pursuant to the award of a construction contract with Mattioli Cement Company, LLC for the 2020 Sidewalk Program based on the lowest bid submitted, an inquiry was made with the construction contractor regarding the possibility of performance of additional work, in particular the replacement of the Garfield Road entrance to City Hall.

Mattioli Cement Company, LLC has considered the request and has offered to perform the additional work at the unit prices bid for the for the replacement of the fire bay approach to 14 Mile Road, which was included in the recent bid for the 2020 Sidewalk Program. Based on our estimate of quantities to complete the work, the replacement of the Garfield approach will cost approximately $12,979.65.

Based on our experience, the recent bids submitted, and current construction costs, we do not see an advantage to soliciting bids for the replacement of the Garfield approach independent of a larger project. If this work is desired, we recommend awarding a change order to the contract for the **2020 Sidewalk Program** to **Mattioli Cement Company, LLC,** 6085 McGuire Road, Fenton, MI 48430 in the amount of **$12,979.65** for the replacement of the Garfield Road entrance to City Hall.

If you have any questions or need additional information, please advise.

Sincerely,

Michael A. Vigneron, PE

cc: Nick Schaefer, Interim DPW Superintendent

M:\0190\0190-0434\Gen\Letters\GarfieldApproachChangeOrder-mav_200602.docx

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
51301 Schoenherr Road, Shelby Township, MI 48315
586.726.1234 | www.aewinc.com

June 2, 2020

Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Consideration of Additional Work – Grove Street Sidewalk
2020 Sidewalk Program
AEW Project No. 0190-0434

Dear Mr. O'Neal:

Pursuant to the award of a construction contract for the 2020 Sidewalk Program based on the lowest bid submitted, an inquiry was made with the construction contractor regarding the possibility of performance of additional work, in particular the construction of sidewalk along east side of Grove Street immediately north of McKinley Park, where no sidewalk currently exists. Completing this sidewalk gap would provide for a continuous sidewalk along the east side of Grove between Masonic and 13 Mile Road.

Mattioli Cement Company, LLC has considered the request and has offered to perform the additional work in conformance with unit prices bid for the for 2020 Sidewalk Program, and at negotiated prices for work that is unique to this location. The negotiated total for the installation of the sidewalk along Grove Street is $7,328.00.

Based on our experience, the recent bids submitted, and current construction costs, we do not see an advantage to soliciting bids for the installation of this sidewalk independent of a larger project. If this work is desired, we recommend awarding a change order to the contract for the **2020 Sidewalk Program** to **Mattioli Cement Company, LLC**, 6085 McGuire Road, Fenton, MI 48430 in the amount of **$7,328.00** for the installation of sidewalk along Grove Street.

If you have any questions or need additional information, please advise.

Sincerely,

Michael A. Vigneron, PE

cc: Nick Schaefer, Interim DPW Superintendent

M:\0190\0190-0434\Gen\Letters\GroveSidewalkChangeOrder-mav_200602.docx

Mattioli Cement Co., LLC

6085 McGuire Rd.

Fenton, MI 48430

Memo

To: City of Fraser

From: Al Mattioli

CC: Frank Varicalli

This letter is to notify you that Mattioli Cement Co., LLC will extend our current contract prices for the additional work on the Garfield approach at City Hall.

If you have any questions please don’t hesitate to call me at 313-215-1003.

Thank you.

9. REQUESTS FOR COUNCIL ACTION

g. Discussion of the Lions Club Annual picnic and Farmer's Market for 2020

No back up

City of Fraser

Memo

To:	**Wayne O'Neal, City Manger**
From:	Michele Kwiatkowski, IT Director
Date:	6/5/2020
Re:	Media Equipment Upgrade

Mr. O'Neal,

In 2015 City Council, approved a partial upgrade to the city media equipment used to transmit board and commission meetings. That was the first upgrade since it was moved from the old city hall to this building.

The 2015 upgrade included a new audio mixer, microphones, and speakers for audience area only, cameras, projector, screen, switcher and playback equipment. Essential media equipment is located in the small room under the stairway outside of the council chambers. The camera operator is stationed in this small room to operate the equipment during council meetings. The space is too small for the equipment and the operator.

With the COVID pandemic and required social distancing, I explore and implemented additional avenues to reach the residents such as Facebook and YouTube. During the COVID pandemic the City of Fraser had 13 council and commission meeting aired via Facebook, YouTube, city website and city cable station. Pulling these platforms together identified the age and obsolescent of the media equipment. To successfully broadcast council meeting, Mr. Ed Horn has offered his media equipment to help supplement the city's antiquated equipment.

Advanced Lighting and Sound, completed the first half of our upgrade in 2015. I have reached out to Advanced Lighting and Sound again and received a quote of $22,000. This will include rebuilding the button mute system for the microphones (custom), new switcher, new audio wiring, and encoder for YouTube & Facebook. The upgrade will allow Board and Commission meetings to display presentations though a tablet with remote capabilities.

It is my recommendations that council award the bid of $22,000 for a media equipment upgrade to Advanced Lighting and Sound, 1026 Maplelawn Dr. Troy, MI 48084.

Sincerely,

Michele Kwiatkowski
IT Director

Advanced Lighting & Sound
Phone: 248-817-2092
Fax: 248-817-2093
1026 Maplelawn Drive
Troy, MI 48084

Quote

No.: **14810**

Date: 5/18/2020

Prepared for:
Michele K. Kwiatkowski
City of Fraser
33000 Garfield
Fraser, MI 48026 USA

Prepared by: Shawn Watts
Account No.: 667
Phone: (586) 293-3100

Qty	Manuf	Item ID	Description	Sell	Total
Tricaster System in New location					
1	Newte	TCMASDI-BR2	TriCaster Mini Advanced HD-4 sdi Bundle - includes TriCaster Mini HD-4 sdi, TriCaster Mini CS, and NewTek custom travel case	$11,995.00	$11,995.00
2	Views	VA2446MH-LED	24" 1920x1080 LCD Monitor, HDMI & VGA	$143.00	$286.00
1	Middl	54421	Mini DisplayPort Male to HDMI Male 6'	$32.00	$32.00
1	Middl	56783	HDMI 6' 4k 60Hz	$12.00	$12.00
1	Newte	NLPCC	LivePanel for TC1 and 3P1	$995.00	$995.00
		PC Tablet to be provided by owner.			
1	TP-Li	TL-SG1008PE	-Port Gigabit Desktop/Rackmount Switch with 8-Port PoE+	$169.00	$169.00
2	PTZ O	VC-AC07	PTZ Video Camera Accessory; Dual RJ45 to Dual RS232 Converter	$45.00	$90.00
2	AJA	HELO	H.264 Streamer and recorder	$1,295.00	$2,590.00
2	Sandi	SDSDUW-128G-AN	SanDisk 128GB Ultra Plus SDHC Speed Class 10 card	$45.00	$90.00
		OPTION for RESTREAM Service (yearly subscription) that will stream to multiple desitnations. Would only require 1 Helo			
1	Black	BMD-CONVMSDIDA4K	Mini Converter - SDI Distribution 4K	$291.00	$291.00
		Owner to provide work surface for new location			
1	ALS	Labor	Installation Labor - rerouting A/V and control Cabling to new location, equipment set-up, new interconnections	$3,000.00	$3,000.00
1	ALS	Labor	Installation Labor - Tuning of Audio system	$650.00	$650.00
1	ALS	Install	Install Materials - Custom buttons and plates for Call system	$1,500.00	$1,500.00
1	ALS	Labor	Installation Labor - Call Button configuration and integration	$300.00	$300.00
Tricaster Subtotal					**$22,000.00**

Your Price: **$22,000.00**

Total: **$22,000.00**

Prices are firm until 6/17/2020 Terms: Net 15

Prepared by: Shawn Watts, shawnw@go-als.com **Date:** 5/18/2020

Accepted by: _____ **Date:**_____

PROPOSAL

CLIENT: CITY OF FRASER
33000 GARFIELD
FRASER, MI 48026

OFFICE PHONE: 586-293-3100
FAX PHONE:
HOME PHONE:
EMAIL:
JOB TITLE:

ATTENTION:
OFFICE PHONE:
FAX PHONE:
CELL/PAGER:
DATE: 6/5/2020
REVISION: REV 1
SALESPERSON: TED
INVOICE:

ATTENTION:
OFFICE PHONE:
FAX PHONE:
CELL/PAGER:
DATE:
REVISION:
SALESPERSON: TED
INVOICE:

THIS PROPOSAL IS THE PROPERTY OF WIRING SPECIALISTS INC. ONLY.
THIS PROPOSAL IS UNDER NO CIRCUMSTANCE TO BE GIVEN OUT FOR A COMPETITIVE BIDDING.

BASE SYSTEM

MANUFACTURER	MODEL	DESCRIPTION	QUAN	PRICE	EXTENSION
NEWTEK	TSMASDI-BR2	TROICASTER MINI ADVANCED BUNDLE	1	$ 11,995.00	$ 11,995.00
NEWTEK	NLPCC	LIVE PANEL CONTROL SOFTWARE	1	$ 995.00	$ 995.00
VIEWSONIC	VA2446MH	24" MONITOR	2	$ 155.00	$ 310.00
C2G	C2G 54421	MINI DISPLAY PORT CABLE	1	$ 40.00	$ 40.00
C2G	C2G 56783	6' HDMI CABLE	1	$ 15.00	$ 15.00
TP LINK	TL-SG1008PE	8 PORT POE SWITCH	1	$ 185.00	$ 185.00
PTZ OPTICS	VC-AC07	RJ45 TO RS-232 ADAPTER	2	$ 50.00	$ 100.00
AJA	HELO	VIDEO RECORDER/STREAMER	2	$ 1,350.00	$ 2,700.00
MC	SUPPLIES	SANDISK 128GB SDHC CARDS	2	$ 55.00	$ 110.00
BLACKMAGIC	BMD-CONVMSDIDA4	SDI DA	1	$ 295.00	$ 295.00
WS	SUPPLIES	MATERIALS FOR CALL BUTTON UPGRADE	1	$ 1,800.00	$ 1,800.00
WS	LABOR	INSTALATION LABOR FOR ABOVE SYSTEM	1	$ 3,800.00	$ 3,800.00
WS	LABOR	LABOR TO RE-PROGRAM EXISTING AUDIO SYSTEM	1	$ 850.00	$ 850.00
WS	LABOR	LABOR TO RE-CONFIGURE CALL BUTTON SYSTEM	1	$ 450.00	$ 450.00

		SUBTOTAL	**$ 18,545.00**
		INSTALLATION	**$ 5,100.00**
		SALES TAX	
TOTAL EQUIPMENT AND INSTALLATION	**$ 23,645.00**	**TOTAL**	**$ 23,645.00**

THIS IS A PROPOSAL ONLY AND MAY BE ADDED TO,
OR SUBTRACTED FROM, BEFORE A FINALE VERSION IS SIGNED UPON.

DEPOSITS ARE NONREFUNDABLE UNDER ANY CONDITIONS.
Any deviation from this original contract must be confirmed with a signed change order.
Client accepts all responsibility for the placement of equipment.
All electrical wiring is the responsibility of the client's licensed electrician.
Client is to provide a secured storage area for equipment to be kept in until installed.
Clint understands that equipment delivered to the site is to be covered under clients insurance.
Manufacturers conditions apply.
Shipping dates are determined solely by and subject to change by manufactures.
Labor figure is based on the finale equipment and locations agreed upon.
We provide the manufacturers warranty, on the equipment that we install and provide.
We do not warranty against abuse or misuse, whether intentional or accidental.
Prices are good for 30 days from the signing of this contract.

Terms:
NET 30

Kelly Dolland

From: Kelly Dolland <kellyd@micityoffraser.com> on behalf of Kelly Dolland
Sent: Thursday, December 5, 2019 8:09 AM
To: Amy Baranski; David Winowiecki; Mike Carnagie; Michael Lesich; Patrice Schornak; Kathy Blanke; suzannek@micityoffraser.com
Cc: Kelly Dolland; Wayne O'Neal
Subject: Clerk's Office staff Chelsea Zelmanski
Attachments: [Untitled].pdf

Good Morning Mayor and Council,

At the December 12th, 2019 City Council meeting, the City Clerk's office will request Council to approve a full-time position for part-time employee Chelsea Zelmanski. With the 11-2018 passing of Proposal 18-3, the responsibilities of the Election Clerk's has increased substantially. Ms. Zelmanski has the training and experience (four years in the Clerk's Office) to assist with the new State laws, requirements and so forth. This coupled with the fact that Ms. Zelmanski has been approached by other municipalities, (she is trained and ready to go) and is seeking full time employment puts the Clerk's office is a unpredictable situation.

I am communicating with you now to discuss the positon, our office, budget, staffing, anything to assist Council with their December 12th decision. The attached is the Clerk's Office request of a 2019-2020 budget adjustment creating a full-time position.

Mr. O'Neal brought the concern to Council in the 11-26-2019 City Manager's Weekly Report: *(Kelly is requesting that you create a full time position in our offices for Chelsea. She has at least three elections next year and she is in need of experienced help. There is no time to hire and train someone. We know that Chelsea is interviewing in neighboring communities for a full time position. This is a very difficult position to fill as there are very few with election/clerk experience. At a minimum, we are going to remove Chelsea's position form the union due to her confidential work in my office. To this allowable under Michigan Employment Relations Commission guidelines.)*

Please do not hesitate to contact me. I am always available, my personal cell # is 586-322-6561.

Kelly Ann Dolland
City Clerk / City Benefit Clerk
33000 Garfield Rd
Fraser, MI 48026
586-293-3100 ext. 110
kellyd@micityoffraser.com

From: itservices@micityoffraser.com [mailto:itservices@micityoffraser.com]
Sent: Thursday, December 5, 2019 7:09 AM
To: kelly dolland <kellyd@micityoffraser.com>
Subject:

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie
MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

December 5th, 2019

Greetings Mayor and Council;

The Clerk's Office is requesting a 2019-2020 budget adjustment.

Chelsea Zelmanski is seeking full-time employment in the Clerk's Office. Ms. Zelmanski has been courted by other municipalities for full-time employment and is prepared to make the move. The city of Fraser has invested over four years and $76,000 in on the job training and required classes resulting in a well-trained grounded employee. Today, she has out grown the part-time position. I trust it is in the best interest of the city to regain the talent of Ms. Zelmanski. Giving the opportunity, this knowledge is ready to be exploited by other well run municipalities.

In 2020, Fraser will have three/four elections that require a 16 week ramp up to each election and a 3-4-week follow-up post-election. These time requirements coupled with the perpetual rollout of new laws, technologies and securities give the Clerk's Office zero room for failure. Ms. Zelmanski is a well versed, forward thinking employee that provides the Clerk's Office with the required assistance to complete a successful election. The City Clerk reports to the Great Seal of Michigan, the Secretary of State. The Clerk's Office success has a direct reflection on City Council.

I have added a breakdown for a proposed increase for Ms. Zelmanski to a full-time position, and the cost difference between the two proposals.

Position	Rate of Pay	Annual cost	Difference including benefits
Proposed F.T. position	$22.92 per hour	$59,142.12	+$36,713.69
Proposed F.T. position	$18.00 per hour	$48,004.45	+$25,576.01
Two P.T. positions		$42,933.80	
Zelmanski Current Pay	$13.76 per hour	$22,428.44	

Chelsea Zelmanski would make a great City Clerk after a 30-40-month training period. She would be well suited to service the council and citizens of Fraser as City Clerk upon her training completion.

Regards,

Kelly Ann Dolland

Kelly Ann Dolland
City Clerk

City Clerk/Benefit Clerk and Election Clerk Responsibilities.

City Clerk -

Secretary to City Manager
Secretary to City Council
Secretary to Civil Service Commission
Secretary to Election Commission
Secretary to Wage Commission
Human Resources duties assigned by City Manager
Assists with Labor negotiations
Maintain confidential employment records
Official custodian of the City seal
Certifies ordinances, resolutions, contracts
Serves as Freedom of Information Act (FOIA) Coordinator
Administers oaths of office
Responsible for codification of ordinances and updates
Posts and publish all notices as required by law
Process CDBG service vouchers / requests
Annual Fee Schedule
Boards and Commissions
Employment recruitment and follow up
Employee drug screen / background check
City Cable station update and communications
Notary
Death Notices
IFT's
Employment Verifications
Accepts claims and legal paper work on behalf of the city
Performs other duties as required
Ensures high standard of customer service
Knowledge of City Charter, ordinances and official city policies
Knowledge of City Services, department and organizations

Benefit Clerk -

Stage and process all new employees
Maintain data changes for employee and employee and retiree benefit
Active, Pre-65 and retiree Employee benefits
Health Saving Account (H.S.A.) calculations
FMLA
Workman Comp communications
Employee and family Medicare concerns
Unemployment
pension process and information
ICMA retiree saving plan
ICMA retiree health saving plan
Employee and family dental plan
Employee and family BCBS health insurance plan
Employee life insurance plan
Vision insurance coverage

Election Clerk-

Report to Secretary of State / Great Seal
One (1) part time staff
Oversees seven precincts and two A/V precincts
Conducts all local, state and federal elections held in the City
Register voters
Prepares legal notices
Absentee ballots
Hires, trains supervise and schedules election workers
Maintain voter records and files
Coordinate voter record info with other agencies
Maintain certifications
Election Law and administration
Training documentation
Notifications / communications
QVF- Qualified voter file
E-Poll books
BOE update, requirements from the state
Retention schedule
Not limited too

Election Successes

Roll out new Voting Equipment
Roll out Electronic Poll-Book
Proactive A/V campaign
Reduced Election Staff
Promoted and provided continual training
Ten successful elections
Reduced Staff, FT & PT
Successful election audits
Retention Schedule up to date
Created new permanent secure storage area
Update election supplies
Up to date election law
State required training and certificates

December 4, 2019

Dear Mayor and City Council,

I appreciate the consideration of a full-time position in the City of Fraser Clerk's Office. Due to a prior commitment I will not be able to attend the December 12th Council Meeting for further inquiry. For those of you who may know, I have been employed with the City Manager/Clerk's Office for the past four years. On the job training has provided me with a wide variety of opportunities to utilize specific skills, inherent to the election's office.

Becoming a clerk has allowed me to appreciate the daily decisions that municipal offices make every day. I have had the opportunity, along with Kelly Dolland, to renew the clerk's office, one piece of equipment at a time. Some of those amendments include; Electronic Pollbooks, a modern version of the paper pollbook that Election Inspectors were accustom to. With the ever-changing procedures required by the State we have also introduced new election equipment and a new voter tracking system to the Clerk's Office. Since the passing of proposal 18-3, the Clerk's Office has been undefeated with the never ending changes effecting all Michigan Communities. This proposal has allowed us to register more residents to vote as well as attracting more voters to become a part of the "Permanent Absentee List." This increase will have a positive impact on City Elections in the years to come and I would be honored to carry out those elections successfully.

Although elections within the City are my primary focus, they do not always happen three or even times a year. During the off season I take pride in revamping important city documents, such as applications, the Fee Schedule, and other necessary records used in day to day activities provided by the manager's and clerk's office. To the best of my ability I also keep the residents aware of important events and notices within the City via Facebook and the cable station. My abilities are not limited to these such things and they do contribute to the greater good of not only the clerk's office, but the other offices I've been trained in.

I understand that my request for full time employment may not be appropriate at this time. With the upcoming 2020 elections, the clerk's office will undergo additional challenges with minimal to zero experienced staff. Possessing the knowledge of an elections clerk is a sought after skillset that all municipalities seek out in a clerk. I would like to continue to grow with Fraser sharing my experiences and knowledge along the way. I value your time with this decision.

Thank you,

Chelsea Zelmanski

Chelsea Zelmanski

Kelly Dolland

From: Kelly Dolland <kellyd@micityoffraser.com> on behalf of Kelly Dolland
Sent: Wednesday, January 8, 2020 11:22 AM
To: Amy Baranski; David Winowiecki; Michael Lesich; Mike Carnagie; Patrice Schornak; Kathy Blanke; Suzanne Kalka
Cc: Kelly Dolland; Wayne O'Neal; Chelsea Zelmanski
Subject: FW: election staff

Hello Council,

I would like to share with Council my communication with Mike Grix, Macomb County Chief Election Clerk in regard to election staff.

Kelly Dolland,

Kelly Ann Dolland
City Clerk / City Benefit Clerk
33000 Garfield Rd
Fraser, MI 48026
586-293-3100 ext. 110
kellyd@micityoffraser.com

From: Kelly Dolland [mailto:kellyd@micityoffraser.com]
Sent: Thursday, January 2, 2020 4:38 PM
To: Don DeNault <ddenault@orlaw.com>
Cc: Wayne O'Neal <wayneo@micityoffraser.com>; Kelly Dolland <kellyd@micityoffraser.com>
Subject: FW: election staff

Hello Don DeNault,

Please see below communication with Mike Grix, Macomb County Chief Election Clerk.

Thank you,

Kelly Dolland,

Kelly Ann Dolland
City Clerk / City Benefit Clerk
33000 Garfield Rd
Fraser, MI 48026
586-293-3100 ext. 110
kellyd@micityoffraser.com

From: Kelly Dolland [mailto:kellyd@micityoffraser.com]
Sent: Monday, December 23, 2019 11:04 AM
To: 'Wayne O'Neal' <wayneo@micityoffraser.com>
Cc: 'Kelly Dolland' <kellyd@micityoffraser.com>; 'Chelsea Zelmanski' <chelseaz@micityoffraser.com>
Subject: FW: election staff

Hi Wayne,

As you are aware, I am extremely concerned with proper staffing in the Clerk's office during the 2020 election year and forward. I reached out to the County Election office asking for assistance and the Chief Election Clerk response is in red.

Wayne, again, I wish to add part-time to full-time employment for Chelsea Zelmanski on the January 2020. If Council wishes not to acknowledge my request again, it is imperative that we, (the City) have a second plan in place to service our residents during the election year. As indicated below, one employee would be very hard pressed to do everything required to run an election in a city that size.

Thanks Wayne.

Kelly Ann Dolland
City Clerk / City Benefit Clerk
33000 Garfield Rd
Fraser, MI 48026
586-293-3100 ext. 110
kellyd@micityoffraser.com

From: Michael Grix [mailto:michael.grix@macombgov.org]
Sent: Friday, December 20, 2019 10:32 AM
To: Kelly Dolland <kellyd@micityoffraser.com>
Cc: Chelsea Zelmanski <chelseaz@micityoffraser.com>
Subject: Re: election staff

Kelly,
My responses are below, in red, in the body of your email.
Thank you,
Michael Grix
Chief Election Clerk
Macomb County Election Department
586-469-5500
On Thu, Dec 19, 2019 at 2:39 PM Kelly Dolland <kellyd@micityoffraser.com> wrote:

Hello Mike Grix,

Please answer a couple questions regarding staffing issues in the Fraser Clerk's office.

1. For the 2020 election cycle, if the City of Fraser was short staffed, (no staff other than City Clerk) would the County Election office offer any assistance?

In this scenario, we would offer whatever assistance we could, but it would likely not solve the problem. Our assistance would generally be limited to advice. The County doesn't have enough staff to "loan out." Nor do I know if we're even legally allowed to do so.

2. At what time would the County Election office or state intervene if Fraser did not have a City Clerk or Deputy Clerk?

This poses both a legal and logistical question. To the best of my knowledge, the County doesn't have the authority to do the job of a City Clerk's Office. But this question would be better posed your legal counsel. I can't speak for the state. Logistically, as I mentioned above, we don't have enough staff to do the city's job in addition to our own. I don't know that the State does either.

3. Is it possible one employee could run a successful national election for a city population of 14,600?

Anything is possible. But in my opinion, one employee would be very hard pressed to do everything required to run an election in a city that size.

Oh Mike, please advise,

Kelly Dolland,

Kelly Ann Dolland

City Clerk / City Benefit Clerk

33000 Garfield Rd

Fraser, MI 48026

586-293-3100 ext. 110

kellyd@micityoffraser.com