

**Minutes**  
**Fraser City Council – Regular Meeting – (Virtual)**  
**May 14<sup>th</sup>, 2020**

A Regular Virtual meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Mayor Carnagie, Council Members; Baranski, Blanke, Kalka, Lesich, Schornak and Winowiecki  
Absent: City Manager Wayne O’Neal  
Also Present: Kelly Dolland, City Clerk  
Donald DeNault, City Attorney

**1. Call Meeting to Order**–Mayor Carnagie called the Regular Virtual meeting to order at 7:20pm.

**2. Pledge of Allegiance to the Flag of the United States**

**3. Roll Call of Council Members**

Members: Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak and Winowiecki present.

**4. Approval of Agenda**

Member WINOWIECKI moved, second by Member SCHORNAK, TO ADD ITEM 7A. ENTER CLOSED SESSION UNDER SECTION 8(H) OF THE OPEN MEETING ACT TO CONSIDER A WRITTEN LEGAL OPINION OF THE CITY ATTORNEY.

Roll Call Vote:

|            |     |
|------------|-----|
| Baranski   | yes |
| Blanke     | yes |
| Carnagie   | no  |
| Kalka      | yes |
| Lesich     | no  |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 5-2

Member KALKA moved, second by Member BARANSKI, TO SWITCH ORDER OF ITEM 7. G & H FROM B & C, ADD 7. K. RFP UPDATE REGARDING TIMING OF INTERVIEWS AND MOVE 7.F. TABLE CITY MANAGER’S EMPLOYMENT CONTRACT TO J AND K.

Roll Call Vote:

|            |     |
|------------|-----|
| Baranski   | yes |
| Blanke     | yes |
| Carnagie   | yes |
| Kalka      | yes |
| Lesich     | yes |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 7-0

Member SCHORNAK moved, second by Member KALKA, TO APPROVE AGENDA AS AMENDED.

Roll Call Vote:

|            |     |
|------------|-----|
| Baranski   | yes |
| Blanke     | yes |
| Carnagie   | yes |
| Kalka      | yes |
| Lesich     | yes |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 7-0

**5. Public Hearing**

a. PUBLIC HEARING – PROPOSED 2020-2021 BUDGET AND PROPERTY TAX MILLAGE RATE TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET

The City Council of the City of Fraser will hold a public hearing on the recommended budget and 7.0000 mills on the PA 33 of 1951 Ad Valorem Special Assessments to be levied in 2020 for the 2020-2021 Fiscal Year Budget. THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET

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WILL ALSO BE A SUBJECT OF THIS HEARING. A copy of the budget is available for public inspection in the Clerk's Office at 33000 Garfield Rd, Fraser, MI. The total number of mills to be levied and the purposes for each millage are:

| <b>Purpose</b>                       | <b>Authority</b> | <b>Millage to be Levied<br/>July 1, 2020</b> | <b>Millage to be Levied<br/>December 1, 2020</b> | <b>Totals</b>  |
|--------------------------------------|------------------|----------------------------------------------|--------------------------------------------------|----------------|
| <b>City Operating</b>                | <b>Charter</b>   | <b>18.2982</b>                               |                                                  | <b>18.2982</b> |
| <b>Rubbish</b>                       | <b>PA 298</b>    | <b>1.4000</b>                                |                                                  | <b>1.4000</b>  |
| <b>ALS</b>                           | <b>Voted</b>     | <b>0.9754</b>                                |                                                  | <b>0.9754</b>  |
| <b>Street Debt</b>                   | <b>Voted</b>     | <b>0.7000</b>                                |                                                  | <b>0.7000</b>  |
| <b>Police and<br/>Fire Operating</b> | <b>PA 33</b>     | <b>2.0000</b>                                | <b>5.0000</b>                                    | <b>7.0000</b>  |
| <b>Totals</b>                        |                  | <b>23.3736</b>                               | <b>5.0000</b>                                    | <b>28.3736</b> |

Member CARNAGIE moved, second by Member SCHORNAK, TO OPEN PUBLIC MEETING AT 7:28PM.

Interim Finance Director John Walters stated 3.5 mil down from 2019-2020 due to City Hall and Street Debt was paid off.

Conversation ensued regarding employee salaries, holiday pay, vacation time, and use of comp time.

Member Baranski questioned potential wage savings due to COVID-19, Clerk's office request of part time to full time employee, and legal fees.

Mr. Walters stated salaries same as 2019-2020 budget.

Member Baranski questioned motor pool and savings of eliminating vehicles from fleet, health insurance for furloughed employees.

Member Schornak spoke of the RFP for Human Resources cost up to \$100,000.

Member Blanke spoke of Activity Center and Senior Center.

Member Winowiecki thanked Mr. Walters and spoke of street lighting cost reduction. Questioned why in the I.T. Department, \$150,000 was in the presentation but not in the budget. Clerk's office increase for part time to full time assuming it is approved.

Member Kalka requested other ways to save money from John Walters. Suggested reduction made to Parks & Rec budget.

Activity Director Woods spoke on topic, cuts made to budget.

City Council requested Director Woods within next week, prepare a plan and Council will make determinations on that plan.

Member Baranski requested for something concrete.

Member Lesich stated 40% of the Recreation budget has been cut. Questioned do we want to have the Department or not.

Member Kalka requested a plan better plan from Director Woods with her intentions.

Public to be Heard:

Resident Deanna Reiner

Public Meeting Closed 8:50pm

**b. PUBLIC HEARING – 2020-2021 POLICE AND FIRE SPECIAL ASSESSMENTS**

A Public Hearing has been scheduled for Thursday, May 14, 2020 during the Regular Council Meeting held at 7:00 PM within the Council Chambers, 33000 Garfield Rd, Fraser, MI. The City Council of the City of Fraser will hold a public hearing to hear objections to the police and fire in combination "Public Safety" expenses and to the proposed ad valorem special assessments permitted under Public Act 33 of 1951. All parcels of land situated in the City of Fraser, County of Macomb and State of Michigan are subject to the proposed community wide ad valorem special assessments in a column provided on the regular tax roll. The City Council has declared its intention to undertake ad valorem special assessments costs of police and fire operations in combination as outlined below:

| <b>Purpose</b>               | <b>Type</b>                      | <b>Millage to be Levied<br/>July 1, 2020</b> | <b>Millage to be Levied<br/>December 1, 2020</b> | <b>Total Millage</b> |
|------------------------------|----------------------------------|----------------------------------------------|--------------------------------------------------|----------------------|
| Police and<br>Fire Operating | Ad Valorem<br>Special Assessment | 2.0000                                       | 5.0000                                           | 7.0000               |

| <b>Purpose</b>               | <b>Type</b>                      | <b>Estimated Revenues<br/>July 1, 2020</b> | <b>Estimated Revenues<br/>December 1, 2020</b> | <b>Total Revenues</b> |
|------------------------------|----------------------------------|--------------------------------------------|------------------------------------------------|-----------------------|
| Police and<br>Fire Operating | Ad Valorem<br>Special Assessment | \$878,889                                  | \$2,197,222                                    | \$3,076,111           |

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Member Carnegie called the Public Hearing at 8:51pm.

Mr. Walters stated 2019-2020 was 9 mils and 2020-2021 budget is targeted up to 7 mils.

Member Winowiecki stated would like to discuss at the May 21<sup>st</sup>, Special meeting.

Member Carnegie stated suggested a 5-mil increase.

Member Kalka suggested possible 2.8 – 4.28 mil increases.

Member Blanke suggested 4.75 mils with COVID-19, does not want anything taken from Public Safety.

Member Baranski stated 3 to 4 mills, would like to see what is presented at the week's meeting.

Member Winowiecki suggested 5 mills, spoke of COVID-19 and state revenues.

Public to be Heard:

Resident Tom McCoy

Member Baranski asked Mr. Walters to modify budget and prepare budget at 5 mills.

Member Carnegie requested Mr. Walters prepare a 5-mil increase budget for PA-33 with all changes and amend for final budget.

Member Carnegie requested Mr. Walters prepare a 5-mil increase budget for PA-33 with all changes and amend for final budget.

Member Carnegie Closed Public Hearing at 9:04pm.

**c. PUBLIC HEARING – ESTABLISH WATER AND SEWER RATES FOR 2020-2021**

A Public Hearing has been scheduled for Thursday, May 14, 2020 during the Regular Council Meeting held at 7:00 PM within the Council Chambers, 33000 Garfield Rd, Fraser, MI. The City Council of the City of Fraser will hold a public hearing on the proposed water and sewer rates effective July 2020. A copy of the proposed water and sewer rates are available for public inspection in the Clerk's Office at 33000 Garfield Rd, Fraser, MI 48026

**Water and Sewer Rate Schedule**

Current Rates (Effective July 2019)

Proposed Rates (Effective July 2020)

| <u>Commodity</u> | <u>CODE</u> | <u>Commodity Rate per Unit</u> | <u>Commodity Rate per Unit</u> |
|------------------|-------------|--------------------------------|--------------------------------|
| Water            | WA          | \$4.72                         | \$4.79                         |
| Sewer            | SW          | \$10.29                        | \$10.48                        |
| Combined         |             | \$15.01                        | \$15.27                        |

\*Note: 1 unit billed = 100 cubic feet = 748 gallons Water

Member Carnegie opened Public Hearing at 9:05pm

Mr. Walters presented water rate of \$4.79 and a sewer rate of \$10.48.

Member Lesich spoke of slight increases and a reduction in revenue.

Member Kalka referenced the Plan Moran study.

Member Lesich spoke of net loss in water and sewer.

Member Carnegie closed Public Hearing at 9:10pm

**5. Citizen Participation on Agenda Items**

Interim Director Mike Pettyes spoke.

**6. Consent Agenda**

- a. Approval of Minutes of the Regular Council Meeting of April 9th, 2020
- b. Approval of Minutes of the Special Council Meeting of April 23rd, 2020
- c. Approval of Bills for the month of April - 2020 in the amount of \$788,433.77
- d. Receive and File Finance Budget to Actual Report ending March, 2020
- e. Receive and File Minutes of March 4th, 2020 Planning Commission Meeting

Member WINOWIECKI moved, second by Member BLANKE, TO APPROVE CONSENT AGENDA AS PRESENTED.

Roll Call Vote:

|          |     |
|----------|-----|
| Baranski | yes |
| Blanke   | yes |
| Carnegie | yes |
| Kalka    | yes |
| Lesich   | yes |

Schornak        yes  
Winowiecki     yes

Motion carried 7-0

**7. Requests for Council Action**

- a. Enter Closed Session under Section 8(h) of the Open Meetings Act to consider a written legal opinion of the City Attorney.

Member KALKA moved, second by Member BLANKE, TO ENTER CLOSED SESSION UNDER SECTION 8(h) OF THE OPEN MEETINGS ACT TO CONSIDER A WRITTEN LEGAL OPINION OF THE CITY ATTORNEY

Roll Call Vote:

Baranski        yes  
Blanke           yes  
Carnegie        yes  
Kalka            yes  
Lesich           no  
Schornak        yes  
Winowiecki     yes

Motion carried 6-1

Enter Closed Session 9:16pm

Member Carnegie called Meeting back to order 10:28pm

- b. Approval of 2020-2021 Police & Fire Special Assessments

Member BARANSKI moved, second by Member KALKA, TO POSTPONE APPROVAL OF 2020-2021 POLICE & FIRE SPECIAL ASSESSMENTS

Roll Call Vote:

Baranski        yes  
Blanke           yes  
Carnegie        yes  
Kalka            yes  
Lesich           yes  
Schornak        yes  
Winowiecki     yes

Motion carried 7-0

- c. Discussion of Awarding Fruehauf Road Replacement Bid

AEW Representative Mike Vigneron stated work to complete from Masonic to 14 Mile Rd, three bids, lowest bid C&P Construction Company, Inc., total bid of \$1,526,703.50.

Member Lesich spoke of 6-2019 estimate cost of \$1.2 million.

Member BARANSKI moved, second by Member BLANKE, TO AWARD THE FRUEHAUF ROAD REPLACEMENT BID TO C&P CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$1,526,703.50

Roll Call Vote:

Baranski        yes  
Blanke           yes  
Carnegie        yes  
Kalka            yes  
Lesich           yes  
Schornak        yes  
Winowiecki     yes

Motion carried 7-0

- d. Discussion of Cost Share Agreement for Hayes Road with the Macomb County Department of Roads

Interim DPW Director Nick Schaefer spoke on topic, Act 51 and state funding of the resurfacing, milling and relaying of Hayes Rd between 14 & 15 Mile Rd.

Member WINOWIECKI moved, second by Member BARANSKI, TO APPROVE THE COST SHARE AGREEMENT FOR HAYES ROAD WITH THE MACOMB COUNTY DEPARTMENT OF ROADS.

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Roll Call Vote:

|            |     |
|------------|-----|
| Baranski   | yes |
| Blanke     | yes |
| Carnegie   | yes |
| Kalka      | yes |
| Lesich     | yes |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 7-0

e. Approval of the 2020-2021 Water and Sewer Rates

Member LESICH moved, second by Member WINOWIECKI, TO APPROVE THE 2020-2021 WATER AND SEWER AS DETAILED IN THE PUBLIC HEARING, WATER RATES WOULD BE \$4.79 FOR COMMODITY WATER AND \$10.48 FOR COMMODITY SEWER

Roll Call Vote:

|            |     |
|------------|-----|
| Baranski   | yes |
| Blanke     | yes |
| Carnegie   | yes |
| Kalka      | yes |
| Lesich     | yes |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 7-0

f. Discussion and Approval of 2020-2021 Fee Schedule

Member Baranski spoke of wages.

Member Lesich spoke of performance bonds.

Member BLANKE moved, second by Member BARANSKI, TO POSTPONE ACTION TO THE MAY 21<sup>ST</sup>, 2020 SPECIAL COUNCIL MEETING.

Roll Call Vote:

|            |     |
|------------|-----|
| Baranski   | yes |
| Blanke     | yes |
| Carnegie   | yes |
| Kalka      | yes |
| Lesich     | yes |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 7-0

g. Approval of 2020-2021 Budget and Millage Rates

Member KALKA moved, second by Member BLANKE, TO POSTPONE ACTION OF 2020-2021 BUDGET AND MILLAGE RATE TO THE MAY 21<sup>ST</sup>, 2020 SPECIAL COUNCIL MEETING.

Roll Call Vote:

|            |     |
|------------|-----|
| Baranski   | yes |
| Blanke     | yes |
| Carnegie   | yes |
| Kalka      | yes |
| Lesich     | yes |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 7-0

h. Approval of 3% Summer Penalty and 1% Property Tax Administration Fee

Member SCHORNAK moved, second by Member LESICH, TO APPROVE THE 3% SUMMER PENALTY AND 1% PROPERTY TAX ADMINISTRATION FEE FOR 2020-2021.

Roll Call Vote:

|          |     |
|----------|-----|
| Baranski | yes |
| Blanke   | yes |
| Carnegie | yes |

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|            |     |
|------------|-----|
| Kalka      | yes |
| Lesich     | yes |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 7-0

i. Discussion of City Hall Hours Pre and Post COVID-19

Member Schornak requested discussion be added to agenda, stated resident complaint of City Hall closed; City Hall should be open to the public Monday – Friday.

Member Baranski added this is a business, should be open on Friday, as she uses Friday for business.

Member SCHORNAK moved, second by Member KALKA, TO OPEN CITY HALL MONDAY – FRIDAY, 8AM – 4:30PM ONCE STATE OF EMERGENCY HAS LIFTED FOR THE STATE OF MICHIGAN.

Roll Call Vote:

|            |     |
|------------|-----|
| Baranski   | yes |
| Blanke     | yes |
| Carnegie   | yes |
| Kalka      | yes |
| Lesich     | yes |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 7-0

j. Tabled Item – Discussion of City Manager’s Employment Contract

Member WINOWIECKI moved, second by Member KALKA, TO TABLE DISCUSSION OF CITY MANAGER’S EMPLOYMENT CONTRACT TO THE JUNE 2020 MEETING.

Roll Call Vote:

|            |     |
|------------|-----|
| Baranski   | yes |
| Blanke     | yes |
| Carnegie   | yes |
| Kalka      | yes |
| Lesich     | yes |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 7-0

k. RFP Update and Interviews

Mr. DeNault stated the RFP was added to BIDNET today with the assistance of AEW Mike Vigneron. Deadline is June 5<sup>th</sup>, 2020.

Member Kalka spoke of budget appropriation.

Interview at June 2020 meeting and add a special meeting.

Mr. DeNault stated populations the size of Fraser cost is from \$15,000 to \$75,000 a year. Member Baranski suggested the high end.

Member Schornak called companies and suggested \$100,000 is the max for comprehensive contract to include payroll.

Mr. Walters stated he would add this in the budget.

Member BARANSKI moved, second by Member KALKA, TO HOLD SPECIAL MEETING JUNE 25<sup>TH</sup>, 2020 TO INTERVIEW H.R. FOR RFP CANDIDATES AT 6:00PM

Roll Call Vote:

|            |     |
|------------|-----|
| Baranski   | yes |
| Blanke     | yes |
| Carnegie   | yes |
| Kalka      | yes |
| Lesich     | yes |
| Schornak   | yes |
| Winowiecki | yes |

Motion carried 7-0

8. Pending Items of Unfinished Business / Report of the City Administration

**9. Standing Items, Unfinished Business / Project Status Updates**

**10. Report of Mayor and City Council / New Business**

- Member Baranski: Thanked residents, PSO’s Medics and DPW. Stated trust Council is doing the right thing.
- Member Blanke: Thanked John Walters and Schotts Market is open.
- Member Carnagie: Spoke of Lion Club, need to support our community, Mother’s Day Fire Truck
- Member Kalka: Spoke of spending, the hard job, motor pool, and use of vehicles, Park & Rec meeting, thanked Mayor and PSO’s Birthday solutes.
- Member Lesich: Condolences to the O’Neal family.
- Member Schornak: -
- Member Winowiecki: -

**11. Citizen Participation - None**

**12. Adjournment**

Member WINOWIECKI moved, second by Member BLANKE, TO ADJOURN THE REGULAR VIRTUAL COUNCIL MEETING OF MAY 14TH, 2020 @ 11:42PM

The motion carried unanimously,  
Respectfully submitted,

\_\_\_\_\_  
Kelly Dolland, City Clerk

\_\_\_\_\_  
Michael Carnagie, Mayor