



CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie
MAYOR PRO-TEM
David Winowiecki

COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

AMENDED AGENDA FEBRUARY 10, 2020

FRASER CITY COUNCIL – REGULAR MEETING
THURSDAY – FEBRUARY 13TH, 2020 @ 7:00 PM
AGENDA

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
4. **CITIZEN PARTICIPATION ON AGENDA ITEMS**
5. **CONSENT AGENDA**
 - a. Approval of Minutes of the Regular Council Meeting of January 9th, 2020
 - b. Approval of Minutes of the Special Council Meeting of January 27th, 2020
 - c. Approval of Bills for the month of January - 2020 in the amount of \$785,663.90
 - d. Receive and File Finance Budget to Actual Report ending December, 2019
 - e. Receive and File Minutes of the Historical Commission Meeting of December 2nd, 2019
6. **REQUESTS FOR COUNCIL ACTION**
 - a. Approve the Appointment of Dana Sutherland to the Recreation Commission for a Term of Office to Expire December 31, 2021.
 - b. Approve the Re-Appointment of Kathy Czanecki to the Planning Commission for a term of Office to Expire December 31, 2021
 - c. Approve the Re-Appointment of Frank Farina to the Zoning Board of Appeals for a term of Office to Expire December 31, 2021
 - d. Approve the Re-Appointment of Mark Stimac to the Zoning Board of Appeals for a term of Office to Expire December 31, 2021
 - e. Approve the Re-Appointment of Mark Burley to the Zoning Board of Appeals for a term of Office to Expire December 31, 2021
 - f. Consideration of Approval of the City of Fraser 2020 poverty Exemption Policy Guidelines
 - g. Consideration of the City Manager Annual Evaluation Form Presented by City Attorney, Performance Expectations and/or Changes to Job Description for use at the March 12, 2020 City Council Meeting
 - h. Consideration of Approval of the Revisions to the Council Rules of Procedure
 - i. Consideration of Uses for General Fund Fund Balance
 - j. Consideration of Amendments to the Commercial and Industrial Parking Standards Ordinance
7. **PENDING ITEMS OF UNFINISHED BUSINESS / REPORT OF THE CITY ADMINISTRATION**
8. **REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS**

9. CITIZEN PARTICIPATION

10. CLOSED SESSION – UPDATE AND LEGAL STRATEGY – MACOMB COUNTY CIRCUIT COURT CASE NO. 2019-002843-CD

11. ADJOURNMENT

(Posted Thursday, February 10th, 2020 @ 4pm)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: KELLY ANN DOLLAND, CITY CLERK, (586-293-3100 EXT. 110) ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION.

Honorable Mayor and Council
Municipal Building
Fraser, MI 48226

February 6, 2020

Re: Manager's Report

Dear sirs and Mesdames,

6. REQUEST FOR COUNCIL ACTION:

A. APPROVE THE APPOINTMENT OF DANA SUTHERLAND TO THE RECREATION COMMISSION FOR A TERM OF OFFICE TO EXPIRE DECEMBER 31, 2021

Proposed motion: to approve the appointment of Dana Sutherland to the Recreation Commission for a term of office to expire December 31, 2021.

B. APPROVE THE APPOINTMENT OF KATHY CZARNECKI TO THE PLANNING COMMISSION FOR A TERM OF OFFICE TO EXPIRE DECEMBER 31, 2021

Proposed motion: to approve the appointment of Kathy Czarnecki to the Planning Commission for a term of office to expire December 31, 2021.

C. APPROVE THE RE-APPOINTMENT OF FRANK FARINA TO THE ZONING BOARD OF APPEALS FOR A TERM OF OFFICE TO EXPIRE DECEMBER 31, 2021

Proposed motion: to approve the re-appointment of Frank Farina to the Zoning Board of Appeals for a term of office to expire December 31, 2021.

D. APPROVE THE RE-APPOINTMENT OF MARK STIMAC TO THE ZONING BOARD OF APPEALS FOR A TERM OF OFFICE TO EXPIRE DECEMBER 31, 2021

Proposed motion: to approve the re-appointment of Mark Stimac to the Zoning Board of Appeals for a term of office to expire December 31, 2021.

E. APPROVE THE RE-APPOINTMENT OF MARK BURLEY TO THE ZONING BOARD OF APPEALS FOR A TERM OF OFFICE TO EXPIRE DECEMBER 31, 2021

Proposed motion: to approve the re-appointment of Mark Burley to the Zoning Board of Appeals for a term of office to expire December 31, 2021.

F. APPROVE THE APPOINTMENT OF MARIE CILLUFFO TO THE HISTORICAL COMMISSION FOR A TERM OF OFFICE TO EXPIRE JUNE 30, 2024

Proposed motion: to approve the re-appointment of Mark Burley to the Zoning Board of Appeals for a term of office to expire December 31, 2021.

G. CONSIDERATION OF APPROVAL OF THE CITY OF FRASER 2020 POVERTY EXEMPTION POLICY GUIDELINES

City Assessor Debra Kopp has presented the proposed changes to the 2020 Poverty Exemption Policy Guidelines and highlighted in her memo of January 7, 2020. Most of these changes reflect the 2020 Federal Poverty Income Guidelines. The other proposed changes are meant to add clarity and/or to expand certain requirements for identification and other filing requirements.

Proposed motion: to approve the City of Fraser 2020 Poverty Exemption Policy as presented by City Assessor Debra Kopp.

H. REQUEST COUNCIL ADOPT A RESOLUTION TO APPOINT MICHAEL LESICH AS THE PRIMARY SEMCOG DELEGATE AND MIKE CARNAGIE AS THE SEMCOG ALTERNATE DELEGATE

Proposed motion: to adopt the resolution appointing Michael Lesich as the primary SEMCOG delegate and Mike Carnagie as the alternate SEMCOG delegate.

I. CONSIDERATION OF THE CITY MANAGER ANNUAL EVALUATION FORM PRESENTED BY CITY ATTORNEY, PERFORMANCE EXPECTATIONS AND/OR CHANGES TO JOB DESCRIPTION FOR USE AT THE MARCH 12 CITY COUNCIL MEETING

City Attorney Don DeNault was directed to prepare these materials from information supplied from input from Mayor and Council. Don will present his information to you for review and deliberation.

Proposed motion: to approve _____.

J. CONSIDERATION OF APPROVAL OF CHANGES TO THE COUNCIL RULES OF PROCEDURE

Don DeNault will lead the discussion on this item and his outline is enclosed for your perusal.

Proposed motion: to approve the changes to the Council Rules of Procedure as presented/changed.

K. CONSIDERATION OF USES FOR GENERAL FUND FUND BALANCE

Councilperson Baranski requested that this be placed on the agenda "to discuss other projects or debts we may want to consider for the remaining surplus fund balance this year."

L. CONSIDERATION OF AMENDMENTS TO THE COMMERCIAL AND INDUSTRIAL PARKING STANDARDS ORDINANCE

At the May 2019 Planning Commission meeting, the Planning Commission considered amendments to the City's Zoning Ordinance involving various parking standards for commercial and industrial uses. Those amendments recommended by the Planning Commission are included in Mr. DeNault's memo of January 7, 2020. These amendments were prepared and coordinated between Mr. DeNault's office and McKenna, our Planning Consultant.

Mr. DeNault will present the Planning Commission's recommendation and background to you.

Proposed motion: to enact an ordinance amending Zoning Ordinance No. 279 to amend parts 6 and 7 of the table contained in Article VI, 32-93 and to add section 32-98 in order to update the City's regulations governing parking requirements for commercial and industrial uses.

Draft Minutes

Minutes Fraser City Council January 9th, 2020

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Mayor Carnagie, Council Members; Baranski, Blanke, Kalka, Lesich, Schornak and Winowiecki

Absent:

Also Present: D. Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Donald DeNault, City Attorney

- 1. Call Meeting to Order / Roll Call** –Mayor Carnagie called the regular meeting to order at 7:00pm. Members: Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak and Winowiecki - Present.
- 2. Pledge of Allegiance to the Flag of the United States-**
- 3. Approval of Agenda**

Member CARNAGIE moved, second by Member WINOWIECKI, TO ADD 12. ENTER CLOSED SESSION MEETING UNDER 8C OF THE OPEN MEETING ACT TO HOLD A STRATEGY SESSION IN CONNECTION WITH THE NEGOTIATION OF THE PUBLIC SAFETY OFFICERS BARGAINING AGREEMENT

Motion carried 7-0

Member BARANSKI moved, second by Member SCHORNAK, TO ADD 4C. PRESENTATION BY CITY ATTORNEY ON COUNCIL PROCEDURES.

Motion carried 7-0

Member BARANSKI moved, second by Member SCHORNAK, TO ADD 8G. DISCUSS CURRENT JOB POSTING OF DPW DIRECTOR, ASSISTANT FINANCE DIRECTOR PAYROLL / BENEFIT CLERK AND FINANCE DIRECTOR.

Motion carried 7-0

Member SCHORNAK moved, second by Member BARANSKI, TO ADD 8B. DISCUSSION AND POSSIBLE APPROVAL OF BOND.

Motion carried 7-0

Member WINOWIECKI moved, second by Member KALKA, TO APPROVE THE JANUARY 9TH, 2020 CITY COUNCIL MEETING AS AMENDED.

Motion carried 7-0

4. Presentations

- a. 2018-2019 FISCAL YEAR AUDIT – JOE VERLIN, CPA, PRINCIPAL, GABRIDGE & CO.

Mr. Joe Verlin represented Gabridge & Co. provided an overview of the 2018-2019 fiscal year audit.

- b. Interim Public Safety Director Pettyes Presentation Regarding Public Safety Cost Savings, Overtime and 12hr Shift Options.

Interim Public Safety Director Mike Pettyes and Lt. Dave Bisby thanked the community who purchased a Keurig

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coffee maker for the department and the Michigan School & Government Credit Union for the donation that was spend on adjustable flash lights for the officers.

Interim Pettyes spoke of cost savings, overtime and the 12hour shift option.

Conversation ensued in regard to a structured schedule.

Member BARANSKI, moved, second by Member KALKA, FOR INTERIM PETTYES PREPARE A 12HR SHIFT AND A 24HR SHIFT PLAN TO INCLUDE ALL COST AND PRESENT THE PLAN WITHIN THE NEXT 60 DAYS.

Motion carried 7-0

c. City Attorney Procedures Presentation.

City Attorney Don DeNault spoke of Fraser City Council procedures, state laws; open meeting act, city charter and ordinances and council rules.

5. Citizen Participation on Agenda Items

Resident Deanna Reiner spoke on topic

6. Public Hearings – Community Development Block Grant Funding for 2020 – Macomb “Urban County” Program

Member Carnegie opened the Public Hearing at 9:10pm

City Manager Wayne O’Neal stated \$8,106 is available to allocate.

Care House representative Dorie Vazquez-Nolan state .86 of every dollar goes to the families of Care House. In 2019 15 Fraser families were supported by Care House.

Turning Pointe representative spoke of Fraser residents and the one-night shelter cost of \$100.

Member Blanke thanked both organizations.

Member Carnegie closed the Public Hearing at 9:23pm

7. Consent Agenda

- a. Approval of Minutes of the Regular Council Meeting of December 12th, 2019
- b. Approval of Bills for the month of December - 2019 in the amount of \$991,061.88
- c. Receive and File Finance Budget to Actual Report ending November, 2019
- d. Receive and File Minutes of the Fraser Historical Commission November 4th, 2019 meeting

Public to be heard: None

Member WINOWIECKI moved, second by Member SCHORNAK, TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Motion carried 7-0

8. Requests for Council Action

- a. Approve the Appointment of Mr. Ronald Pressel to the Assessing Board of Review for a term of Office to Expire December 31, 2021

Member SCHORNAK moved, second by Member BLANKE, TO APPROVE THE APPOINTMENT OF MR. RONALD

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PRESSEL TO THE ASSESSING BOARD OF REVIEW FOR A TERM OF OFFICE TO EXPIRE DECEMBER 31ST, 2021.

Motion carried 7-0

b. Discussion of Resolution Regard to Bond Resolution

Mr. Thomas Colis represented Miller Canfield City of Fraser Bond Council. Spoke of the bond process. The 01-09-2020 meeting authorized the publication of the resolution notice and allows the city to reimburse itself for certain expenditures.

Public to be heard: None

Member LESICH moved, second by Member BARANSKI, TO APPROVE THE AUTHORIZATION OF THE PUBLICATION OF THE NOTICE FOR THE DWRF BOND RESOLUTION FOR AN AMOUNT NOT TO EXCEED 5,000,000.

Motion carried 7-0

c. Receive and File 2018-2019 Fiscal Year Audit

Member WINOWIECKI moved, second by Member KALKA, TO RECEIVE AND FILE THE 2018-2019 FISCAL YEAR AUDIT.

Motion carried 7-0

d. Approval of 2020 Community Development Block Grant Allocation

Member SCHORNAK moved, second by Member BLANKE, TO ALLOCATE \$4,800 TO CARE HOUSE, \$2,500 TO TURNING POINTE AND \$806 TO MCREST.

Motion carried 6-1
Kalka no

e. Consideration of Resolution to Consider the Annual Review of the City Manager at the February 13th meeting

Member Carnegie directed Council to forward goals & objectives, performance expectations, and or changes to job description to Mr. DeNault by 1-31-2020. Mr. DeNault will create a new modified evaluation form to be used at the 02-13-2020 meeting with the evaluation / review scheduled for the 03-12-2020 meeting.

f. Discussion and Update of Fruehauf Project

Interim DPW Director Nick Schaefer and AEW representative Mike Vigneron provided an update from the 7-2019 meeting.

Mr. Vigneron stated at the 7-2019 Council meeting \$1,125 million was allocated to the Fruehauf repair project. \$500,000 was allocated for a 5-inch asphalt road resurface from Masonic to Toulouse. Mr. Vigneron stated to extend the resurfacing from Toulouse to 14 Mile Road there would be an additional \$150,000 estimate cost. The budgeted 7-2019 sidewalk cost was \$150,000, Mr. Vigneron stated the estimate cost is more like \$200,000 as well as the condition of the existing water main and sewer are adequate for the next 20 years. Mr. Vigneron stated storm has not been included with this project and at the end of this project residents will still see some ponding water when it rains. To avoid the ponding street water install curb and gutter at an additional cost.

Member Lesich stated Heinz drive will not be paved. – yes, it will not be paved.

Member Carnegie stated continue the road project but address the drainage with funds that are left over.

Mr. Vigneron confirmed with the 1.125 million dollars address the road, sidewalk and storm drain. He stated will

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contact property owners so they know what the city will propose as part of the process, it will be impactful, city right or way or easement.

Bid package anticipated to go out in March or April 2020 with construction to begin the start of summer 2020.

g. Discussion of Senior Living Apartments and Future Building Needs

Member Blanke stated she spoke to a Fraser Senior Housing resident that indicated the security camera in the lobby area does not work and would like surveillance in the lobby and back door area. Secondly, Fraser Senior Housing Bi-laws.

AEW representative Mike Vigneron and Interim DPW Director Nick Schaefer spoke of a 3-5-year plan to make physical improvements to the building and the grounds. The focus of the improvements has been presented to council previously and remain the same; the balconies and exterior doors. A three phase project to include replacement balconies, doors, mechanical door. The parking lot would be considered in 2025.

Member Schornak suggested a management company run the Fraser Senior Housing.

Member Winowiecki requested quotes from management companies.

Member Blanke exited meeting 11:27pm

Member BARANSKI moved, second by Member SCHORNAK, TO DIRECT CITY MANAGER TO OBTAIN FOUR OR FIVE QUOTES/BIDS/ESTIMATES FOR A MANAGEMENT COMPANY TO OVERSEE THE FRASER SENIOR HOUSING BUILDING. TO BE COMPLETED IN 60 DAYS.

Motion carried 6-0

Public to be Heard:

Resident Nancy Berube spoke on topic

h. Discussion of Finance Clerk, Finance Director

Member Kalka requested the DPW posting put back on MML, requested the Finance Director position reposted. Member Schornak concerned that Council did not approve a Payroll Clerk position, Council approved an Assistant Finance Director.

Member Baranski suggested the position should not be posted with a set salary, but a range. Also advertised a part time finance director.

Member Kalka offered her unfavorable view regarding City of Fraser Department Heads; Recreation Director, I.T. Director and City Clerk's many achievements.

Public to be Heard:

Resident Nancy Berube spoke on topic

Member BARANSKI moved, second by Member KALKA, TO REOPEN THE DPW SUPERINTENDENT POSITION FOR 30 DAYS FROM DATE POSTED WITH A SALARY RANGE OF \$60,000 TO \$85,000.

Motion carried 5-1
Lesich no

Member Baranski moved, second by Member Kalka to advertise the Finance Director position as a part time position, allowing alternative employment or additional employment, salary to be determined to be posted until filled.

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Member Lesich suggested Council determine if the Finance Director position be a contract or employee position. Mr. O'Neal suggested a RFQ, Request for Quote proposals, seeking a Finance Director.

Member BARANSKI moved, second by Member KALKA, MOTION TO PREPARE A FINANCE DIRECTOR SERVICE RFP REQUEST FOR PROPOSAL FOR ONE YEAR WITH OPTION TO RENEW.

Motion carried 6-0

Member Baranski moved, second by Member Schornak to approve motion that hiring freeze, salary freeze include promotions, no promotions without approval of council.

Mr. DeNault stated collective bargaining would control promotion as well as Act 78.

Member Baranski stated anything that we can legally do outside of collective bargaining.

Member BARANSKI moved, second by Member SCHORNAK, TO COMPOSE A FREEZE OR MORATORIUM ON ANY PROMOTIONS, HIRES AND OR COMPENSATION INCREASES UNLESS REQUIRED BY EXISTING CONTRACT OR LAW. Withdrew motion

Member BARANSKI moved, second by Member SCHORNAK, FROM TODAY FORWARD, COUNCIL ISSUE A MORATORIUM ON ANY PROMOTIONS, HIRES AND OR COMPENSATION INCREASES UNLESS REQUIRED BY EXISTING CONTRACT OR LAW.

Motion carried 4-2
Members Lesich and Carnegie no

9. Pending Items of Unfinished Business / Report of the City Administration

Mr. O'Neal spoke of sidewalks.

10. Report of Mayor and City Council / New Business

Member Baranski	Computer viewers cannot use Chrome, FHS Moonlight Madness Fundraiser, encouraged residents to view previous meeting
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Member Blanke

Member Carnegie	Thank You Council
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Member Kalka	Happy New Year
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Member Lesich	Looking forward to next month
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Member Schornak	Spoke of Blue Jean Ball, VFW Dinner and employee mileage car logs
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Member Winowiecki	
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11. Citizen Participation

None

12. Closed Session:

Member BARANSKI moved, second by Member KALKA, TO ENTER CLOSED SESSION MEETING UNDER 8C OF THE OPEN MEETING ACT TO HOLD A STRATEGY SESSION IN CONNECTION WITH THE NEGOTIATION OF THE PUBLIC

SAFETY OFFICERS BARGAINING AGREEMENT

Roll call vote:

Baranski	yes
Blanke	yes
Carnegie	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Entered Closed session 9:29pm

Member Carnegie called meeting back session 10:37pm

13. Adjournment

Member CARNAGIE moved, second by Member LESICH, TO ADJOURN THE REGULAR COUNCIL MEETING OF JANUARY 9TH, 2020 MEETING @ 12:18AM.

The motion carried unanimously,
Respectfully submitted,

Kelly Dolland, City Clerk

Michael Carnegie, Mayor

Draft Minutes

Minutes Fraser City Special Council Meeting January 27th, 2020

A Special meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Mayor Carnagie, Council Members; Baranski, Blanke, Kalka, Lesich, Schornak and Winowiecki

Absent:

Also Present: D. Wayne O'Neal, City Manager
Kelly Dolland, City Clerk

1. Call Meeting to Order / Roll Call –Mayor Carnagie called the special meeting to order at 6:31pm.
Members: Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak and Winowiecki - Present.

2. Pledge of Allegiance to the Flag of the United States-

3. Approval of Agenda

Member BLANKE moved, second by Member WINOWIECKI, TO APPROVE THE JANUARY 27TH, 2020 SPECIAL CITY COUNCIL MEETING AS PRESENTED.

Motion carried 7-0

4. Citizen Participation on Agenda - None

5. Requests for Council Action

a. Consideration of Approval of Resolution for the Bid Award for 14 Mile Rd. PRV's/14 Water Main DWRF Project and Utica Road Water Main

AEW Representative Mike Vigneron and Interim DPW Superintendent Nick Schaefer gave a brief overview, the bid was posted on BITNET, December 19, 2019, 525 vendors were contacted, 119 vendors expressed interest and five bids were received. Bricco Excavating Company, LLC had the lowest bid of \$5,988,573. This bid includes both projects. Requested council to award the contract to Bricco Excavating and recommend a resolution to tentatively award pending the securing of financing thru the Drinking Water Revolving Fund.

Member Blanke questioned costs on bid, example the sprinklers. ~ Mr. Vigneron explained the answer.
Conversation ensued.

Member Kalka inquired to the bid cost, ~ Mr. Vigneron stated the cost went up 11% from when last presented to Council at the December 2019 meeting.

Member LESICH moved, second by Member KALKA, TO APPROVE THE BID AWARD TO BRICCO EXCAVATING COMPANY, LLC. IN THE AMOUNT OF \$5,988,573 FOR THE APPROVAL OF THE BID AWARD OF THE 14 MILE RD. PRV'S / 14 MILE RD WATER MAIN DWRF PROJECT AND UTICA ROAD WATER MAIN.

Public to be Heard – None

Motion carried 7-0

b. Consideration of Approval of Resolution Authorizing the Issuance of 2020 Capital Improvement Bonds for 14 Mile Rd. PRV's and Water Main - DWRF

Miller, Canfield, Paddock & Stone representative Tom Colis, spoke of the bond process schedule, the bond would be for the drinking water portion only, the resolution included not to exceed amount of \$5,000,000. The Department of Great Lakes Authority will issue an order of approval that will have actual dollar amounts that they

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Fraser City Special Council Meeting
January 27th, 2020
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agree to fund, it will be funded thru the Michigan Finance Authority.
Conversation ensued.

Member LESICH moved, second by Member KALKA, TO THE RESOLUTION AUTHORIZING THE ISSUANCE OF CAPITAL IMPROVEMENT BONDS FOR 14 MILE RD PRV'S AND 14 MILE RD WATER MAIN UNDER THE DRINKING WATER REVOLVING FUND.

Public to be Heard – None

Motion carried 7-0

6. Report of Mayor and City Council / New Business

City Manager Wayne O'Neal requested direction from Council in regard to the change in the parameters for both DPW and Finance postings, many applications were received from the previous posting.

Member Carnegie stated applicants need not reapply.

Member Schornak stated let the applicants know of this is the scope.

Member Baranski suggested to reach out to applicants.

Member Winowiecki stated applicants not re reapply

Member Kalka stated same as Member Winowiecki

Member Blanke agreed

Member Carnegie stated City Manager is to qualify list and make sure they meet the qualifications, Public Safety will do the vetting, Public Safety will make recommendations to city manager, City Manager will create a candidate list, City Manager will set up interviews for Council.

Mr. O'Neal stated candidate must sign a release for before Public Safety can do background.

Member Baranski inquired to the timeframe – Mr. O'Neal stated March, April.

City Manager Wayne O'Neal stated the RFP for the Fraser Senior Apartments went out today, 01-27-2020.

Member Baranski Have a good evening

Member Blanke Good Night

Member Carnegie Glad 15 Mile Sewer collapse is repaired, inquired what the cost was to repair.

Member Kalka Spoke of park presentation

Member Lesich Happy Fraser is moving forward with projects.

Member Schornak Goodfellows Meat Auction at Infinity Hall March 14th, 2020. Spoke of the condition of Fraser tennis courts in comparison of Detroit's tennis courts

Member Winowiecki Good Night

7. Citizen Participation

Resident Ray Wojciechowski spoke on topic

8. Adjournment

Member WINOWIECKI moved, second by Member KALKA, TO ADJOURN THE SPECIAL COUNCIL MEETING OF JANUARY 27TH, 2020 MEETING @ 7:23PM.

The motion carried unanimously,
Respectfully submitted,

Kelly Dolland, City Clerk

Michael Carnegie, Mayor



City of Fraser

Check Disbursement Report

February 13, 2020

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	238,640.71
202 MAJOR STREET FUND	\$	5,594.59
203 LOCAL STREET FUND	\$	3,519.26
210 AMBULANCE FUND	\$	2,269.59
226 GARBAGE AND RUBBISH COLLECTION	\$	70,581.85
265 DRUG FORFEITURE	\$	1,238.78
270 SENIOR HOUSING	\$	22,807.09
592 WATER & SEWER FUND	\$	385,927.47
661 MOTOR POOL	\$	41,241.69
703 SUMMER TAX COLLECTION FUND		\$13,842.87
VENDOR EXPENDITURES	\$	785,663.90

02/03/2020 04:19 PM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 01/01/2020 - 01/31/2020

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/09/2020	PNC	133533	AMERICA'S FINEST	SUPPLIES	752.000	441	168.00
01/09/2020	PNC	133534	ASSESSMENT	PROFESSIONAL SERVICES (ASSESSOR)	801.500	209	8,489.58
01/09/2020	PNC	133537	BENDZINSKI & CO.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	1,000.00
01/09/2020	PNC	133539#	C & G NEWSPAPERS	PRINTING AND PUBLISHING	900.000	101	133.56
				PRINTING AND PUBLISHING	900.000	410	228.96
				CHECK PNC 133539 TOTAL			362.52
01/09/2020	PNC	133542	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	45.81
01/09/2020	PNC	133545	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.100	448	17,921.51
01/09/2020	PNC	133546	DOUGLASS SAFETY SYSTEMS LLC	OPERATING SUPPLIES	746.000	301	95.79
01/09/2020	PNC	133547*#	DTE ENERGY COMPANY	ELECTRIC	920.000	266	1,382.11
				ELECTRIC	920.000	448	107.10
				CHECK PNC 133547 TOTAL			1,489.21
01/09/2020	PNC	133549	FIRST CHOICE SERVICES	PROGRAMMING	881.000	750	118.05
01/09/2020	PNC	133550	GALLS, LLC	OPERATING SUPPLIES	746.000	301	33.33
01/09/2020	PNC	133551*#	GREAT LAKES PEST CONTROL CO. INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	75.00
				OTHER REPAIRS AND MAINTENANCE	934.000	266	50.00
				OTHER REPAIRS AND MAINTENANCE	934.000	266	50.00
				CHECK PNC 133551 TOTAL			175.00
01/09/2020	PNC	133553	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES (LEGAL)	801.800	210	814.00
01/09/2020	PNC	133556	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	171	336.00
01/09/2020	PNC	133557	IIMC	MEMBERSHIPS	915.000	215	110.00
01/09/2020	PNC	133559	JOHN'S LUMBER	MATERIALS & SUPPLIES	742.000	269	86.61

02/03/2020 04:19 PM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 01/01/2020 - 01/31/2020

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/09/2020	PNC	133560*#	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	997.74
				OTHER REPAIRS AND MAINTENANCE	934.000	266	357.37
				OTHER REPAIRS AND MAINTENANCE	934.000	267	118.70
				OTHER REPAIRS AND MAINTENANCE	934.000	269	173.18
				OTHER REPAIRS AND MAINTENANCE	934.000	269	629.00
				CHECK PNC 133560 TOTAL			<u>2,275.99</u>
01/09/2020	PNC	133562	KENT COMMUNICATIONS, INC.	SUPPLIES	752.000	209	400.00
				MAIL OR POSTAGE	851.000	209	4.86
				CHECK PNC 133562 TOTAL			<u>404.86</u>
01/09/2020	PNC	133563	DENNIS KOENDERS	MECHANICAL INSP.	703.100	371	1,032.00
01/09/2020	PNC	133564	KS STATE BANK	LEASED ASSETS	983.000	448	6,783.17
01/09/2020	PNC	133565	MACOMB COUNTY FINANCE DEPARTMENT	SUPPLIES	752.000	215	134.68
01/09/2020	PNC	133567#	MAIL PLUS	MAIL OR POSTAGE	851.000	258	54.80
				MAIL OR POSTAGE	851.000	301	9.20
				CHECK PNC 133567 TOTAL			<u>64.00</u>
01/09/2020	PNC	133570*#	MICHIGAN MUNICIPAL	WORKERS COMPENSATION INSURANCE EXPENSE	732.000	101	2.77
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	136	2.31
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	171	53.16
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	215	10.63
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	258	9.25
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	260	30.51
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	301	27.28
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	301	2,827.89
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	301	6.93
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	371	31.44
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	371	63.34
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	441	275.07
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	691	100.78

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Fund: 101 GENERAL FUND							
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	750	34.21
				CHECK PNC 133570 TOTAL			<u>3,475.57</u>
01/09/2020	PNC	133571	MICHIGAN STATE POLICE	OPERATING SUPPLIES	746.000	301	47.00
01/09/2020	PNC	133573	NATIONWIDE ILLUMINATION LLC	BUILDING, BUILDING ADDITIONS AND IMPROV	975.000	268	600.00
01/09/2020	PNC	133576	PETTY CASH	MATERIALS & SUPPLIES	742.000	269	21.99
01/09/2020	PNC	133579	ROSEDALE SOLUTIONS, LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	1,175.00
01/09/2020	PNC	133580	NICHOLAS SCHAEFER	SALARIES	703.000	371	693.00
01/09/2020	PNC	133581	JAMES SHIMKO	PLUMBING INSP.	703.200	371	204.00
01/09/2020	PNC	133582#	SHRED-IT USA	SUPPLIES	752.000	171	17.21
				SUPPLIES	752.000	209	17.21
				SUPPLIES	752.000	260	17.20
				SUPPLIES	752.000	371	17.21
				CHECK PNC 133582 TOTAL			<u>68.83</u>
01/09/2020	PNC	133585	STACY NEVILLE	CHARGES FOR SERVICES - RECREATION	649.000	000	75.00
01/09/2020	PNC	133587	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	301	278.25
01/15/2020	PNC	133590	MACOMB COUNTY CLERK'S ASSOCIATION	PROFESSIONAL DEVELOPMENT	910.000	215	20.00
01/16/2020	PNC	133591	AIR CONDITIONING ENGINEERS	Final Inspection	283.100	000	30.00
				APPLICATION FEE	283.100	000	30.00
				Furnace, Res. up to 500,000btu	283.100	000	35.00
				CHECK PNC 133591 TOTAL			<u>95.00</u>
01/16/2020	PNC	133592	AMBER SCHWARK	CHARGES FOR SERVICES - RECREATION	649.000	000	10.00
01/16/2020	PNC	133593	AMERICA'S FINEST	SUPPLIES	752.000	101	66.00
01/16/2020	PNC	133594	AMERIGAS-STERLING HEIGHTS	MATERIALS & SUPPLIES	742.000	690	1,261.80

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/16/2020	PNC	133600#	C & G NEWSPAPERS	PROGRAMMING	881.000	691	371.12
				PROGRAMMING	881.000	750	185.56
				CHECK PNC 133600 TOTAL			556.68
01/16/2020	PNC	133601	C I ENGINEERING SOLUTIONS, LLC	RECEIPTS REFUNDABLE	277.000	000	30.00
01/16/2020	PNC	133602	CAROL PAKIZER	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	90.00
01/16/2020	PNC	133603*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,734.00
				NATURAL GAS	921.000	266	954.64
				NATURAL GAS	921.000	267	246.45
				NATURAL GAS	921.000	269	1,689.04
				CHECK PNC 133603 TOTAL			4,624.13
01/16/2020	PNC	133604	CONTRACTORS CONNECTION	MATERIALS & SUPPLIES	742.000	269	126.45
01/16/2020	PNC	133609	EMBLEM ENTERPRISES INC	OPERATING SUPPLIES	746.000	301	580.45
01/16/2020	PNC	133611*#	CITY OF FRASER	WATER	918.000	265	26.26
				WATER	918.000	265	454.48
				WATER	918.000	266	193.09
				WATER	918.000	267	26.26
				WATER	918.000	269	160.50
				CHECK PNC 133611 TOTAL			860.59
01/16/2020	PNC	133612	GABRIDGE & COMPANY, PLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	14,950.00
01/16/2020	PNC	133614*#	GFL ENVIRONMENTAL USA	DUE FROM LIBRARIES	073.000	000	90.20
01/16/2020	PNC	133615	GMT POWER, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	230.00
01/16/2020	PNC	133618	HURON WHOLESALE SUPPLY, INC	MATERIALS & SUPPLIES	742.000	269	136.05
01/16/2020	PNC	133619	JODY THOMPSON	CHARGES FOR SERVICES - RECREATION	649.000	000	15.00
01/16/2020	PNC	133620	JOHN FRANCIS MARCHEWITZ	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	586.25

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/16/2020	PNC	133621	JOHN'S LUMBER	SUPPLIES	752.000	441	146.00
				SUPPLIES	752.000	441	52.53
				SUPPLIES	752.000	441	(37.73)
				CHECK PNC 133621 TOTAL			160.80
01/16/2020	PNC	133622	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.800	210	1,433.10
01/16/2020	PNC	133624#	MACOMB COUNTY FINANCE DEPARTMENT	SUPPLIES	752.000	136	28.20
				SUPPLIES	752.000	171	100.03
				SUPPLIES	752.000	209	56.40
				SUPPLIES	752.000	260	63.47
				SUPPLIES	752.000	301	114.08
				COMMUNICIATIONS (VEHICLES)	850.500	301	5,692.50
				COMMUNICIATIONS (VEHICLES)	850.500	301	110.82
				SUPPLIES	752.000	371	56.40
				SUPPLIES	752.000	441	28.20
				SUPPLIES	752.000	691	56.40
				CHECK PNC 133624 TOTAL			6,306.50
01/16/2020	PNC	133625	MACOMB COUNTY TREASURER	TAXES - ALLOWANCE FOR CHARGEBACKS	415.000	000	28.44
				TAXES - ALLOWANCE FOR CHARGEBACKS	415.000	000	20.37
				CHECK PNC 133625 TOTAL			48.81
01/16/2020	PNC	133627	MAXX TOWING & TRANSPORT, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	17,030.00
01/16/2020	PNC	133629#	MCKENNA ASSOCIATES	Escrow Fee	283.100	000	375.00
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	371	5,200.00
				CHECK PNC 133629 TOTAL			5,575.00
01/16/2020	PNC	133630	MICHIGAN FIRE INSPECTORS SOCIETY	MEMBERSHIPS	915.000	301	30.00
01/16/2020	PNC	133633	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.800	210	10,000.00
01/16/2020	PNC	133634	OAKLAND MACOMB FIRE PREVENTION	MEMBERSHIPS	915.000	301	25.00

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Fund: 101 GENERAL FUND							
01/16/2020	PNC	133638	PURCHASE POWER	MAIL OR POSTAGE	851.000	260	322.58
01/16/2020	PNC	133639*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	242.01
				MATERIALS & SUPPLIES	742.000	266	85.91
				MATERIALS & SUPPLIES	742.000	269	76.06
				SUPPLIES	752.000	441	21.68
				CHECK PNC 133639 TOTAL			425.66
01/16/2020	PNC	133642	TRIDENT INSURANCE SERVICES	PROPERTY LIABILITY INSURANCE	935.000	951	2,681.00
01/20/2020	PNC	133646	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION	708.000	260	76.44
01/23/2020	PNC	133647	ACROSS THE STREET PRODUCTIONS INC.	PROFESSIONAL DEVELOPMENT	910.000	301	2,079.00
01/23/2020	PNC	133648	BOBS SANITATION SERVICE, INC	OTHER REPAIRS AND MAINTENANCE	934.000	690	320.00
01/23/2020	PNC	133651	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	269	53.51
01/23/2020	PNC	133654	DICARLA MCNAIR	CHARGES FOR SERVICES - RECREATION	649.000	000	15.00
01/23/2020	PNC	133657	HURON WHOLESALE SUPPLY, INC	MATERIALS & SUPPLIES	742.000	269	79.94
01/23/2020	PNC	133658*#	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	365.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	281.25
				OTHER REPAIRS AND MAINTENANCE	934.000	269	438.00
				CHECK PNC 133658 TOTAL			1,084.25
01/23/2020	PNC	133659	KERR ALBERT OFFICE SUPPLY	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	260	178.42
01/23/2020	PNC	133662	MACOMB CO. ASSOC. CHIEFS OF POLICE MEMBERSHIPS		915.000	301	40.00
01/23/2020	PNC	133663	MACOMB COUNTY FIRE CHIEFS ASSOC.	MEMBERSHIPS	915.000	301	150.00
01/23/2020	PNC	133668#	OFFICE DEPOT	SUPPLIES	752.000	209	46.70
				SUPPLIES	752.000	215	14.90
				SUPPLIES	752.000	371	58.37
				SUPPLIES	752.000	371	211.64

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Fund: 101 GENERAL FUND							
				CHECK PNC 133668 TOTAL			331.61
01/23/2020	PNC	133669	PITNEY BOWES	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	260	280.48
01/23/2020	PNC	133671	PSST, LLC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	2,268.00
01/23/2020	PNC	133673#	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	265	9.62
				OTHER REPAIRS AND MAINTENANCE	934.000	269	82.52
				CHECK PNC 133673 TOTAL			92.14
01/23/2020	PNC	133674	TAG TINTZ & GRAPHX LLC	MATERIALS & SUPPLIES	742.000	265	56.00
01/23/2020	PNC	133677	ULTRA STITCH EMBROIDERY, INC.	PROGRAMMING - COP PROGRAM	885.000	301	1,092.00
01/23/2020	PNC	133679	WAYNE STATE UNIVERSITY	PROGRAMMING	881.000	750	57.75
01/30/2020	PNC	133682	BURKE'S SPORT HAVEN, INC	PROGRAMMING	881.000	691	174.00
01/30/2020	PNC	133684*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	705.53
				OTHER REPAIRS AND MAINTENANCE	934.000	266	204.98
				OTHER REPAIRS AND MAINTENANCE	934.000	269	872.86
				CHECK PNC 133684 TOTAL			1,783.37
01/30/2020	PNC	133685	DITTMAN TREE SERVICE, INC	SUPPLIES	752.000	441	5,000.00
01/30/2020	PNC	133686	DOUGLASS SAFETY SYSTEMS LLC	SUPPLIES	752.000	301	1,921.00
01/30/2020	PNC	133687	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	742.000	269	117.95
01/30/2020	PNC	133688	GMT POWER, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	266	881.41
01/30/2020	PNC	133689	JENNIFER ERNE	TRANSPORTATION	860.000	136	169.52
				PROFESSIONAL DEVELOPMENT	910.000	136	267.91
				CHECK PNC 133689 TOTAL			437.43
01/30/2020	PNC	133690*#	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,203.74
				OTHER REPAIRS AND MAINTENANCE	934.000	267	158.95

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Fund: 101 GENERAL FUND				OTHER REPAIRS AND MAINTENANCE	934.000	269	248.18
				CHECK PNC 133690 TOTAL			<u>1,610.87</u>
01/30/2020	PNC	133693	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	180.00
				COMMUNICIATIONS (VEHICLES)	850.500	301	1,211.28
				CHECK PNC 133693 TOTAL			<u>1,391.28</u>
01/30/2020	PNC	133694	MARCO TECHNOLOGIES, LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	223.78
01/30/2020	PNC	133695	MICHIGAN MUNICIPAL LEAGUE	PRINTING AND PUBLISHING	900.000	101	154.56
				PRINTING AND PUBLISHING	900.000	101	57.00
				CHECK PNC 133695 TOTAL			<u>211.56</u>
01/30/2020	PNC	133697	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	948.000	301	6,259.75
01/30/2020	PNC	133698	OFFICE DEPOT	SUPPLIES	752.000	136	303.89
				SUPPLIES	752.000	136	6.89
				CHECK PNC 133698 TOTAL			<u>310.78</u>
01/30/2020	PNC	133700	R.A.R.E.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	691	1,028.50
01/30/2020	PNC	133701	RAY ELECTRIC	MATERIALS & SUPPLIES	742.000	269	465.64
01/30/2020	PNC	133702#	ROYAL ROOFING COMPANY, INC.	BUILDING, BUILDING ADDITIONS AND IMPROV	975.000	265	61,920.00
				BUILDING, BUILDING ADDITIONS AND IMPROV	975.000	269	27,150.00
				CHECK PNC 133702 TOTAL			<u>89,070.00</u>
01/30/2020	PNC	133705	SHREDCORP	OPERATING SUPPLIES	746.000	301	53.00
01/30/2020	PNC	133707	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	265	113.25
01/30/2020	PNC	133708	TALON GENERAL CONTRACTOR LLC	BPH19-0001 - PHP19-01	283.100	000	1,200.00
01/30/2020	PNC	133710	THOMSON REUTERS - WEST	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	225.91
01/30/2020	PNC	133711	ULTRA STITCH EMBROIDERY, INC.	PROGRAMMING - COP PROGRAM	885.000	301	683.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/30/2020	PNC	133712	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	746.000	301	31.99
01/30/2020	PNC	133714	WIDEOPENWEST FINANCE LLC	CHARGES FOR SERVICES - CITY CLERK	647.000	000	85.00
01/30/2020	PNC	133715	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	106.50
01/30/2020	PNC	133716	SCOTT WITKOWSKI	OPERATING SUPPLIES	746.000	301	54.40
Total for fund 101 GENERAL FUND							238,640.71

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
01/09/2020	PNC	133540*	CADILLAC ASPHALT, LLC	PRESERVATION - STREETS	870.000	463	496.61
01/09/2020	PNC	133541*#	CHRISTIAN CONCRETE CUTTING INC.	PRESERVATION - STREETS	870.000	463	308.00
				PRESERVATION - STREETS	870.000	463	374.00
				CHECK PNC 133541 TOTAL			<u>682.00</u>
01/09/2020	PNC	133570*#	MICHIGAN MUNICIPAL	WORKERS COMPENSATION INSURANCE EXPENSE	732.000	463	208.50
01/30/2020	PNC	133692	MACOMB COUNTY DEPARTMENT OF ROADS	TRAFFIC SERVICES - STREETS	871.000	463	4,207.48
				Total for fund 202 MAJOR STREET FUND			5,594.59

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
01/09/2020	PNC	133540*	CADILLAC ASPHALT, LLC	PRESERVATION - STREETS	870.000	463	2,125.39
01/09/2020	PNC	133570*#	MICHIGAN MUNICIPAL	WORKERS COMPENSATION INSURANCE EXPENSE	732.000	463	208.50
01/23/2020	PNC	133649	BONNIE HAUS	WINTER MAINTENANCE - STREETS	872.000	463	58.28
01/23/2020	PNC	133652	CLANCY EXCAVATING CO.	PRESERVATION - STREETS	870.000	463	1,049.13
01/30/2020	PNC	133709	TERRENCE CORNELL	WINTER MAINTENANCE - STREETS	872.000	463	77.96
Total for fund 203 LOCAL STREET FUND							3,519.26

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
01/09/2020	PNC	133538	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	309.86
01/09/2020	PNC	133561	KC SUPPLY CO. INC.	OPERATING SUPPLIES	746.000	301	62.22
01/09/2020	PNC	133570*#	MICHIGAN MUNICIPAL	WORKERS COMPENSATION INSURANCE EXPENSE	732.000	301	268.60
01/09/2020	PNC	133577	PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	221.89
01/09/2020	PNC	133586	STRYKER	OPERATING SUPPLIES	746.000	301	260.00
01/16/2020	PNC	133598	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	373.67
01/16/2020	PNC	133640	TELEFLEX, LLC	OPERATING SUPPLIES	746.000	301	562.50
01/30/2020	PNC	133699	PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	210.85
Total for fund 210 AMBULANCE FUND							2,269.59

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
01/02/2020	PNC	133531*	BONNIE MILLER	RECYCLING	033.000	000	16.85
01/09/2020	PNC	133548*	EDWARD THOMAS	RECYCLING	033.000	000	1.05
01/16/2020	PNC	133614*#	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	919.000	528	62,526.13
				CURBSIDE RECYCLING	925.000	528	7,882.68
				CHECK PNC 133614 TOTAL			<u>70,408.81</u>
01/16/2020	PNC	133635*	OSTROWSKI, M.	RECYCLING	033.000	000	7.13
01/23/2020	PNC	133655	ERICKSON, DANIEL	RECYCLING	033.000	000	148.01
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			70,581.85

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
01/23/2020	PNC	133678	VERIZON	OPERATING SUPPLIES	746.000	310	1,238.78
				Total for fund 265 DRUG FORFEITURE			1,238.78

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
01/09/2020	PNC	133532	ABC WAREHOUSE	OTHER REPAIRS AND MAINTENANCE	934.000	265	547.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	1,138.95
				CHECK PNC 133532 TOTAL			1,685.95
01/09/2020	PNC	133543	CONTRACTORS PIPE & SUPPLY CORP	MATERIALS & SUPPLIES	742.000	265	385.62
01/09/2020	PNC	133547*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	42.10
01/09/2020	PNC	133551*#	GREAT LAKES PEST CONTROL CO. INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	140.00
01/09/2020	PNC	133555	HD SUPPLY FACILITIES MAINTENANCE	OTHER REPAIRS AND MAINTENANCE	934.000	265	2,418.90
01/09/2020	PNC	133560*#	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	206.25
				OTHER REPAIRS AND MAINTENANCE	934.000	265	320.85
				CHECK PNC 133560 TOTAL			527.10
01/09/2020	PNC	133572	MILLWORK	OTHER REPAIRS AND MAINTENANCE	934.000	265	590.50
01/09/2020	PNC	133588	ULTRA FLOORS	OTHER REPAIRS AND MAINTENANCE	934.000	265	2,562.08
01/16/2020	PNC	133597	BOBBY C. COOKEY SR.	ESCROW - SECURITY DEPOSITS	291.000	000	510.00
01/16/2020	PNC	133603*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	817.73
01/16/2020	PNC	133607	DAVID BRACHEL	ESCROW - SECURITY DEPOSITS	291.000	000	565.00
01/16/2020	PNC	133611*#	CITY OF FRASER	WATER	918.000	265	2,991.17
01/16/2020	PNC	133631	NATIONWIDE ILLUMINATION LLC	OTHER REPAIRS AND MAINTENANCE	934.000	265	224.99
01/16/2020	PNC	133639*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	246.61
01/23/2020	PNC	133658*#	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	550.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	550.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
				OTHER REPAIRS AND MAINTENANCE	934.000	265	962.50
				CHECK PNC 133658 TOTAL			<u>2,062.50</u>
01/23/2020	PNC	133665	MILLWORK	OTHER REPAIRS AND MAINTENANCE	934.000	265	490.50
01/30/2020	PNC	133680	ABC WAREHOUSE	MATERIALS & SUPPLIES	742.000	265	2,218.00
01/30/2020	PNC	133681	AMERICA'S FINEST	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	265	38.00
01/30/2020	PNC	133684*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	126.74
01/30/2020	PNC	133690*#	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	193.60
01/30/2020	PNC	133704	KEN SHEPARD	OTHER REPAIRS AND MAINTENANCE	934.000	265	3,745.00
01/30/2020	PNC	133706	SPEED CLEAN SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	265	225.00
				Total for fund 270 SENIOR HOUSING			22,807.09

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
01/02/2020	PNC	133531*	BONNIE MILLER	WATER COMMODITY	642.100	000	190.37
				WATER READY TO SERVE	642.200	000	152.86
				SEWER COMMODITY	642.300	000	415.03
				SEWER READY TO SERVE	642.400	000	101.84
				METER REPLACEMENT	642.500	000	10.08
				CHECK PNC 133531 TOTAL			870.18
01/09/2020	PNC	133535	AUDIO SENTRY CORPORATION	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	934.500	527	190.00
01/09/2020	PNC	133541*#	CHRISTIAN CONCRETE CUTTING INC.	OTHER REPAIRS AND MAINTENANCE	934.000	526	300.00
				OTHER REPAIRS AND MAINTENANCE	934.000	526	300.00
				OTHER REPAIRS AND MAINTENANCE	934.000	526	350.00
				CHECK PNC 133541 TOTAL			950.00
01/09/2020	PNC	133548*	EDWARD THOMAS	WATER COMMODITY	642.100	000	16.40
				WATER READY TO SERVE	642.200	000	13.12
				SEWER READY TO SERVE	642.400	000	8.75
				METER REPLACEMENT	642.500	000	0.87
				WATER READY TO SERVE	655.700	000	0.76
				SEWER COMMODITY	655.700	000	0.51
				SEWER READY TO SERVE	655.700	000	0.51
				WATER COMMODITY	655.700	000	0.24
				METER REPLACEMENT	655.700	000	0.05
				SEWER COMMODITY	655.700	000	22.75
				CHECK PNC 133548 TOTAL			63.96
01/09/2020	PNC	133552	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	918.500	526	96,768.19
01/09/2020	PNC	133558	J. G. FOOD PRODUCTS	SEWER COMMODITY	642.300	000	154.95
01/09/2020	PNC	133566	MACOMB COUNTY PUBLIC WORKS	SEWAGE	917.000	527	2.85
				SEWAGE	917.000	527	223,542.49
				CHECK PNC 133566 TOTAL			223,545.34

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
01/09/2020	PNC	133568	STATE OF MICHIGAN-DEQ	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	175.00
01/09/2020	PNC	133570*#	MICHIGAN MUNICIPAL	WORKERS COMPENSATION INSURANCE EXPENSE	732.000	526	281.54
				WORKERS COMPENSATION INSURANCE EXPENSE	732.000	527	115.11
				CHECK PNC 133570 TOTAL			396.65
01/09/2020	PNC	133574	NXTEC USA, LLC	SUPPLIES	752.000	526	650.53
01/16/2020	PNC	133599	BRUECKNER GROUP USA	SEWER COMMODITY	642.300	000	41.27
01/16/2020	PNC	133611*#	CITY OF FRASER	WATER	918.000	526	26.26
01/16/2020	PNC	133635*	OSTROWSKI, M.	WATER READY TO SERVE	642.200	000	64.74
				SEWER READY TO SERVE	642.400	000	43.13
				METER REPLACEMENT	642.500	000	4.27
				CHECK PNC 133635 TOTAL			112.14
01/16/2020	PNC	133637	PIPETEK INFRASTRUCTURE SERVICES	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	54,579.83
01/16/2020	PNC	133645#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	413.37
				MAIL OR POSTAGE	851.000	526	1,016.47
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	413.38
				MAIL OR POSTAGE	851.000	527	1,016.47
				CHECK PNC 133645 TOTAL			2,859.69
01/23/2020	PNC	133653	CORE & MAIN LP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	2,785.11
01/23/2020	PNC	133666	CITY OF MT. CLEMENS	FEES AND PERMITS	834.000	526	150.00
01/23/2020	PNC	133667	NXTEC USA, LLC	SUPPLIES	752.000	526	1,125.90
01/23/2020	PNC	133675	TOUTANT, JOSEPH	WATER COMMODITY	642.100	000	12.75
				WATER READY TO SERVE	642.200	000	81.93
				SEWER COMMODITY	642.300	000	27.81
				SEWER READY TO SERVE	642.400	000	54.58

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND				METER REPLACEMENT	642.500	000	5.40
				CHECK PNC 133675 TOTAL			182.47
01/30/2020	PNC	133683	CHRISTIAN CONCRETE CUTTING INC.	OTHER REPAIRS AND MAINTENANCE	934.000	526	300.00
				Total for fund 592 WATER AND SEWER FUND			385,927.47

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
01/09/2020	PNC	133536	BELL EQUIPMENT COMPANY	EQUIPMENT REPAIRS	931.000	249	1,020.40
01/09/2020	PNC	133544	CRUISERS	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	616.65
01/09/2020	PNC	133554	HALT FIRE	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	611.00
01/09/2020	PNC	133569	MICHIGAN CAT	EQUIPMENT REPAIRS	931.000	249	789.87
				EQUIPMENT REPAIRS	931.000	249	10.20
				EQUIPMENT REPAIRS	931.000	249	7,311.13
				CHECK PNC 133569 TOTAL			8,111.20
01/09/2020	PNC	133570*#	MICHIGAN MUNICIPAL	WORKERS COMPENSATION INSURANCE EXPENSE	732.000	249	65.18
01/09/2020	PNC	133575	OSCAR W. LARSON CO.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	249	250.00
01/09/2020	PNC	133578	R&R FIRE TRUCK REPAIR, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	944.09
01/09/2020	PNC	133583	SPEEDY METALS	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	21.09
01/09/2020	PNC	133584	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	3,298.65
				GASOLINE	759.000	249	4,080.60
				CHECK PNC 133584 TOTAL			7,379.25
01/09/2020	PNC	133589	UNITED AUTO PARTS	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	48.87
01/16/2020	PNC	133595	BELL EQUIPMENT COMPANY	EQUIPMENT REPAIRS	931.000	249	3,296.00
01/16/2020	PNC	133606	CRUISERS	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	340.00
01/16/2020	PNC	133623	LESLIE TIRE SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	880.00
01/16/2020	PNC	133632	NBC TRUCK EQUIPMENT	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	2,482.40
01/16/2020	PNC	133643	WARREN PIPE & SUPPLY CO.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	9.88
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	37.99
				CHECK PNC 133643 TOTAL			47.87

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
01/16/2020	PNC	133644	WEINGARTZ	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	465.23
01/23/2020	PNC	133650	BUFF WHELAN CHEVROLET INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	203.78
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	566.48
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	(50.00)
				CHECK PNC 133650 TOTAL			720.26
01/23/2020	PNC	133656	FRASER AUTO BODY, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	1,043.40
01/23/2020	PNC	133660	KNAPHEIDE TRUCK EQUIPMENT	OTHER REPAIRS AND MAINTENANCE	934.000	249	1,744.74
01/23/2020	PNC	133661	LESLIE TIRE SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	500.00
01/23/2020	PNC	133664	MICHIGAN CAT	EQUIPMENT REPAIRS	931.000	249	5,413.52
				EQUIPMENT REPAIRS	931.000	249	334.46
				CHECK PNC 133664 TOTAL			5,747.98
01/23/2020	PNC	133670	POWER SUPPLY EQUIPMENT, LLC	RENTALS	940.000	249	308.00
01/23/2020	PNC	133672	STATE INDUSTRIAL PRODUCTS	OTHER REPAIRS AND MAINTENANCE	934.000	249	1,261.90
01/23/2020	PNC	133676	TRACTION-GENUINE PARTS CO	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	206.16
01/30/2020	PNC	133691	LESLIE TIRE SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	555.95
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	555.95
				OTHER REPAIRS AND MAINTENANCE	934.000	249	50.00
				OTHER REPAIRS AND MAINTENANCE	934.000	249	634.00
				CHECK PNC 133691 TOTAL			1,795.90
01/30/2020	PNC	133696	NBC TRUCK EQUIPMENT	OTHER REPAIRS AND MAINTENANCE	934.000	249	716.82
01/30/2020	PNC	133703	SAFETY-KLEEN SYSTEMS, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	557.31
01/30/2020	PNC	133713	WEINGARTZ	OTHER REPAIRS AND MAINTENANCE	934.000	249	59.99
				Total for fund 661 MOTOR POOL			41,241.69

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 SUMMER TAX COLLECTION FUND							
01/16/2020	PNC	133596	BELPREZ. ANDREW	ALL UNDISTRIBUTED TAXES	274.000	000	1,102.10
01/16/2020	PNC	133605	CORELOGIC CENTRALIZED REFUNDS	ALL UNDISTRIBUTED TAXES	274.000	000	443.04
				ALL UNDISTRIBUTED TAXES	274.000	000	817.06
				ALL UNDISTRIBUTED TAXES	274.000	000	319.58
				ALL UNDISTRIBUTED TAXES	274.000	000	437.20
				CHECK PNC 133605 TOTAL			2,016.88
01/16/2020	PNC	133608	DUNN. JULIE P	ALL UNDISTRIBUTED TAXES	274.000	000	371.89
01/16/2020	PNC	133610	FORD. JOHN & ANN TRUST	ALL UNDISTRIBUTED TAXES	274.000	000	987.00
01/16/2020	PNC	133613	GARCIA. MARCELLA &	ALL UNDISTRIBUTED TAXES	274.000	000	1,061.35
				ALL UNDISTRIBUTED TAXES	274.000	000	189.76
				CHECK PNC 133613 TOTAL			1,251.11
01/16/2020	PNC	133616	HICKS. BARBARA & ROBINSON.	ALL UNDISTRIBUTED TAXES	274.000	000	0.10
01/16/2020	PNC	133617	HUFF. ARTHUR	ALL UNDISTRIBUTED TAXES	274.000	000	4,573.16
				ALL UNDISTRIBUTED TAXES	274.000	000	817.68
				CHECK PNC 133617 TOTAL			5,390.84
01/16/2020	PNC	133626	MAES. NANCY K	ALL UNDISTRIBUTED TAXES	274.000	000	3.00
01/16/2020	PNC	133628	MCGUIRE. JAMIE	ALL UNDISTRIBUTED TAXES	274.000	000	509.20
01/16/2020	PNC	133636	PENVESCO	ALL UNDISTRIBUTED TAXES	274.000	000	0.01
01/16/2020	PNC	133641	THOMPSON. NORMAN &	ALL UNDISTRIBUTED TAXES	274.000	000	335.31
				ALL UNDISTRIBUTED TAXES	274.000	000	1,875.43
				CHECK PNC 133641 TOTAL			2,210.74
				Total for fund 703 SUMMER TAX COLLECTION FUND			13,842.87
			TOTAL - ALL FUNDS				785,663.90

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CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Kathy Blanke
COUNCIL
Amy Baranski
Suzanne Kalka
Michael Lesich
Patrice M. Schornak
David Winowiecki

February 4, 2020

City Council
33000 Garfield Rd
Fraser, MI 48026

Re: Budget to Actual Report through December 2019

Dear City Council,

I have prepared the Budget to Actual Report through the month end December 2019. General fund revenues are at 76% and expenditures are at 43% of the annual budget for the fiscal year ending June 30, 2020. City operating summer real property tax collection is at 94% of the annual budget, however the community-wide special assessment property tax collection is at just 61%. Legal professional services are at 68% due to ongoing union negotiations and will require a budget amendment. Park Maintenance is at 70% which is high due to Fort Fraser rehabilitation. Property and liability insurance is at 99% and will likely exceed the budget due to deductibles. Major Street rehab is slightly over budget due to the Macomb County resurfacing project and may require an increased budget allocation. The city made a retroactive payment to GFL in the amount of \$144,950 for rental of garbage cans pursuant to the City's contract with GFL. A billing error resulted in the City not being charged rental fees since the delivery of the new cans. This payment was not budgeted in the current year and will require a budget amendment.

Very truly yours,

John Walters

John Walters
Finance Consultant
(586) 293-3100 ext 120
financedir@micityoffraser.com

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	12/31/2019	12/31/2019	12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	DIFFERENCE	% BDGT
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	7,621,000.00	7,785,180.00	7,355,439.34	429,740.66	94.48
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	709,000.00	618,113.00	584,585.23	33,527.77	94.58
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	0.00	1,143.00	1,142.36	0.64	99.94
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	9,000.00	9,000.00	7,074.98	1,925.02	78.61
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(1,000.00)	(1,000.00)	(494.25)	(505.75)	49.43
101-000-427.000	TAXES - COMMUNITY-WIDE SPECIAL ASSESSMEN	0.00	3,804,217.00	2,324,001.06	1,480,215.94	61.09
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	39,117.00	39,117.00	0.00	39,117.00	0.00
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	157,502.00	138,537.00	135,880.29	2,656.71	98.08
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	6,032.69	3,967.31	60.33
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	248,842.00	248,842.00	232,364.90	16,477.10	93.38
101-000-476.200	BUSINESS LICENSES - PAWNBROKER DEALER	500.00	500.00	0.00	500.00	0.00
101-000-476.300	BUSINESS LICENSES - SECOND HAND DEALER	1,000.00	1,000.00	0.00	1,000.00	0.00
101-000-476.400	BUSINESS LICENSES - PRECIOUS METAL DEAL	200.00	200.00	0.00	200.00	0.00
101-000-477.000	LICENSES AND PERMITS - CABLE TV (WOW)	94,600.00	94,600.00	0.00	94,600.00	0.00
101-000-477.100	LICENSES AND PERMITS - CABLE TV (COMCAST	156,000.00	156,000.00	38,269.83	117,730.17	24.53
101-000-478.000	LICENSES AND PERMITS - VIDEO FRANCHISE	43,600.00	43,600.00	17,435.27	26,164.73	39.99
101-000-479.000	LICENSES AND PERMITS - CELLULAR TOWER	14,535.00	14,965.00	14,964.62	0.38	100.00
101-000-522.000	FEDERAL GRANTS - CDBG	0.00	5,381.00	5,380.36	0.64	99.99
101-000-543.302	STATE GRANTS - TRAINING FUNDS PA 302	5,000.00	10,000.00	0.00	10,000.00	0.00
101-000-543.500	STATE GRANTS - LIQUOR LICENSE FEE	9,500.00	10,946.00	10,945.55	0.45	100.00
101-000-547.000	STATE GRANT - COURT EQUITY	27,250.00	27,250.00	9,731.96	17,518.04	35.71
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	609,370.00	698,960.00	698,959.26	0.74	100.00
101-000-574.000	STATE GRANTS - STATE REVENUE SHARING	1,384,000.00	1,384,000.00	524,843.00	859,157.00	37.92
101-000-611.000	ATTORNEY FEE REIMBURSEMENT	36,000.00	11,368.00	11,367.55	0.45	100.00
101-000-621.000	PROBATION OVERSIGHT FEE	15,000.00	15,000.00	4,367.84	10,632.16	29.12
101-000-627.000	BUILDING INSPECTION AND PERMIT FEES	375,000.00	375,000.00	132,515.70	242,484.30	35.34
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	5,664.00	4,413.25	1,250.75	77.92
101-000-629.000	ZONING BOARD OF APPEALS FEES	2,500.00	2,500.00	4,250.00	(1,750.00)	170.00
101-000-645.000	CHARGES FOR SERVICES - PUBLIC SAFETY	200,000.00	200,000.00	86,461.90	113,538.10	43.23
101-000-646.000	CHARGES FOR SERVICES - PUBLIC WORKS	30,000.00	30,000.00	18,040.25	11,959.75	60.13
101-000-647.000	CHARGES FOR SERVICES - CITY CLERK	2,500.00	2,500.00	1,389.18	1,110.82	55.57
101-000-648.000	CHARGES FOR SERVICES - FINANCE	1,000.00	1,000.00	480.74	519.26	48.07
101-000-649.000	CHARGES FOR SERVICES - RECREATION	71,400.00	71,400.00	28,499.62	42,900.38	39.92
101-000-649.100	CHARGES FOR SERVICES - PARK RENTALS	11,220.00	11,220.00	3,961.31	7,258.69	35.31
101-000-649.150	CHARGES FOR SERVICES - CENTER RENTAL	8,000.00	8,000.00	2,894.00	5,106.00	36.18
101-000-649.200	CHARGES FOR SERVICES - FIREWORKS	9,078.00	12,000.00	12,000.00	0.00	100.00
101-000-649.500	CHARGES FOR SERVICES - SENIOR CENTER	25,500.00	25,500.00	21,776.75	3,723.25	85.40
101-000-650.000	TRANSACTION FEES (PAWN SHOP)	5,000.00	5,000.00	3,520.00	1,480.00	70.40

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
101-000-655.000	DISTRICT COURT - FINES/COSTS-DIST CT.	370,000.00	430,750.00	240,362.75	190,387.25	55.80
101-000-655.100	DISTRICT COURT - CRIME VICTIM FEE	4,000.00	0.00	0.00	0.00	0.00
101-000-655.200	DISTRICT COURT - 20% PENALTY - D.C.	35,500.00	0.00	0.00	0.00	0.00
101-000-658.000	DISTRICT COURT - CLEARANCE FEES-D.C.	11,000.00	0.00	0.00	0.00	0.00
101-000-659.000	DISTRICT COURT - NO PROOF INS	9,000.00	0.00	0.00	0.00	0.00
101-000-661.000	DISTRICT COURT - 10% BOND FEE-D.C.	1,250.00	0.00	0.00	0.00	0.00
101-000-664.000	INTEREST INCOME AND RENT CONTROL	156,000.00	156,000.00	70,545.50	85,454.50	45.22
101-000-671.000	OTHER REVENUE	0.00	0.00	470.03	(470.03)	100.00
101-000-674.100	DONATION - COP PROGRAM	0.00	10,427.00	0.00	10,427.00	0.00
101-000-674.200	DONATION - OWI ENFORCEMENT	0.00	50.00	0.00	50.00	0.00
101-000-674.300	DONATION - PUBLIC SAFETY DONATIONS	0.00	1,000.00	0.00	1,000.00	0.00
101-000-674.600	DONATION - RECREATION PROGRAMMING	0.00	3,945.00	0.00	3,945.00	0.00
101-000-674.800	DONATION - FARMERS MARKET	0.00	1,135.00	0.00	1,135.00	0.00
101-000-674.900	DONATION - PARK DONATIONS	0.00	652.00	0.00	652.00	0.00
101-000-676.000	REIMBURSEMENTS	0.00	34,499.00	34,498.20	0.80	100.00
101-000-676.001	OTHER REVENUE - REIMBURSEMENTS (WCF)	0.00	6,637.00	10,557.59	(3,920.59)	159.07
101-000-676.202	ADMIN SERVICES - MAJOR STREETS	24,574.00	24,574.00	12,286.98	12,287.02	50.00
101-000-676.203	ADMIN SERVICES - LOCAL STREETS	17,246.00	17,246.00	8,622.96	8,623.04	50.00
101-000-676.210	ADMIN SERVICES - AMBULANCE	56,770.00	56,770.00	28,384.98	28,385.02	50.00
101-000-676.526	ADMIN SERVICES - WATER	192,991.00	192,991.00	96,495.48	96,495.52	50.00
101-000-676.527	ADMIN SERVICES - SEWER	124,831.00	124,831.00	62,415.48	62,415.52	50.00
101-000-682.000	OTHER REVENUE - RETIREE HEALTH CARE	36,000.00	36,000.00	22,152.08	13,847.92	61.53
101-000-686.000	INSURANCE RECOVERIES	0.00	1,773.00	1,772.16	0.84	99.95
101-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	1,000.00	1,000.00	490.58	509.42	49.06
101-000-688.000	OTHER REVENUE - SMART PROGRAM	34,545.00	34,545.00	9,537.25	25,007.75	27.61
101-000-689.000	OTHER REVENUE - CASH OVER OR SHORT	0.00	0.00	(174.55)	174.55	100.00
Total Dept 000		13,010,921.00	17,011,528.00	12,900,912.01	4,110,615.99	75.84
TOTAL REVENUES		13,010,921.00	17,011,528.00	12,900,912.01	4,110,615.99	75.84

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-703.000	SALARIES	48,600.00	48,600.00	15,303.18	33,296.82	31.49
101-101-709.000	FICA	3,106.00	3,106.00	924.09	2,181.91	29.75
101-101-711.000	MEDICARE	694.00	694.00	216.11	477.89	31.14
101-101-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	56.24	73.76	43.26
101-101-752.000	SUPPLIES	1,000.00	1,000.00	80.20	919.80	8.02
101-101-900.000	PRINTING AND PUBLISHING	15,000.00	15,000.00	8,320.23	6,679.77	55.47
101-101-911.000	CONFERENCES	2,500.00	2,500.00	0.00	2,500.00	0.00
101-101-915.000	MEMBERSHIPS	500.00	1,500.00	1,500.00	0.00	100.00
101-101-915.200	MEMBERSHIPS (MML)	6,216.00	6,366.00	6,366.00	0.00	100.00
101-101-915.300	MEMBERSHIPS (SEMCOG)	1,599.00	1,631.00	1,631.00	0.00	100.00
Total Dept 101 - CITY COUNCIL		79,345.00	80,527.00	34,397.05	46,129.95	42.71
Dept 136 - DISTRICT COURT						
101-136-702.000	WAGES - FULL TIME EMPLOYEES	121,836.00	127,271.00	56,940.83	70,330.17	44.74
101-136-703.000	SALARIES	28,840.00	28,840.00	8,382.77	20,457.23	29.07
101-136-704.000	WAGES - PART TIME EMPLOYEES	16,559.00	16,234.00	5,228.00	11,006.00	32.20
101-136-705.000	VACATION PAY	8,138.00	8,462.00	4,259.51	4,202.49	50.34
101-136-706.000	HOLIDAY PAY	7,221.00	7,516.00	2,841.00	4,675.00	37.80
101-136-709.000	FICA	9,624.00	9,979.00	4,569.94	5,409.06	45.80
101-136-711.000	MEDICARE	2,251.00	2,334.00	1,068.78	1,265.22	45.79
101-136-714.000	LONGEVITY PAY	1,470.00	1,470.00	0.00	1,470.00	0.00
101-136-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	10,680.00	3,876.00	1,835.60	2,040.40	47.36
101-136-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	52,034.00	52,034.00	19,496.70	32,537.30	37.47
101-136-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	699.00	699.00	55.15	643.85	7.89
101-136-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,750.00	3,750.00	625.04	3,124.96	16.67
101-136-752.000	SUPPLIES	6,180.00	6,180.00	4,472.62	1,707.38	72.37
101-136-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	52,000.00	51,809.00	9,797.17	42,011.83	18.91
101-136-801.700	PROFESSIONAL AND CONTRACTUAL SERVICES	16,068.00	0.00	0.00	0.00	0.00
101-136-817.000	TRIAL COURT APPOINTED ATTORNEY FEES	77,250.00	20,000.00	18,637.55	1,362.45	93.19
101-136-823.000	INTERPRETER FEES	1,000.00	1,000.00	1,246.00	(246.00)	124.60
101-136-851.000	MAIL OR POSTAGE	2,500.00	2,500.00	2,655.25	(155.25)	106.21
101-136-860.000	TRANSPORTATION	500.00	500.00	0.00	500.00	0.00
101-136-910.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	325.00	175.00	65.00
101-136-933.000	SOFTWARE MAINTENANCE AGREEMENTS	0.00	2,500.00	0.00	2,500.00	0.00
101-136-940.000	RENTALS	251,105.00	300,000.00	149,577.50	150,422.50	49.86
Total Dept 136 - DISTRICT COURT		670,205.00	647,454.00	292,014.41	355,439.59	45.10

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Dept 171 - CITY MANAGER						
101-171-703.000	SALARIES	105,000.00	105,000.00	47,956.70	57,043.30	45.67
101-171-705.000	VACATION PAY	14,420.00	14,420.00	4,038.46	10,381.54	28.01
101-171-706.000	HOLIDAY PAY	8,000.00	8,000.00	2,524.05	5,475.95	31.55
101-171-709.000	FICA	10,062.00	10,062.00	3,613.88	6,448.12	35.92
101-171-711.000	MEDICARE	1,800.00	1,800.00	845.18	954.82	46.95
101-171-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	10,200.00	10,200.00	4,684.66	5,515.34	45.93
101-171-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	19,000.00	19,000.00	6,021.54	12,978.46	31.69
101-171-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	955.00	955.00	646.89	308.11	67.74
101-171-752.000	SUPPLIES	1,000.00	1,000.00	437.76	562.24	43.78
101-171-791.000	SUBSCRIPTIONS AND PUBLICATIONS	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000.00	5,000.00	1,000.00	4,000.00	20.00
101-171-801.300	PROFESSIONAL SERVICES (CORNERSTONE)	14,420.00	14,420.00	0.00	14,420.00	0.00
101-171-843.000	MEDICAL PROVIDER SERVICES	3,500.00	3,500.00	2,851.16	648.84	81.46
101-171-860.000	TRANSPORTATION	4,200.00	4,200.00	1,750.00	2,450.00	41.67
101-171-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-911.000	CONFERENCES	1,000.00	1,000.00	959.87	40.13	95.99
101-171-915.000	MEMBERSHIPS	2,000.00	2,000.00	1,204.00	796.00	60.20
Total Dept 171 - CITY MANAGER		202,557.00	202,557.00	78,534.15	124,022.85	38.77
Dept 209 - ASSESSING						
101-209-703.000	SALARIES	1,545.00	1,545.00	285.00	1,260.00	18.45
101-209-709.000	FICA	155.00	155.00	11.62	143.38	7.50
101-209-711.000	MEDICARE	23.00	23.00	2.71	20.29	11.78
101-209-752.000	SUPPLIES	5,000.00	5,000.00	948.50	4,051.50	18.97
101-209-801.500	PROFESSIONAL SERVICES (ASSESSOR)	104,091.00	104,091.00	50,937.48	53,153.52	48.94
101-209-851.000	MAIL OR POSTAGE	4,000.00	4,000.00	2,254.52	1,745.48	56.36
Total Dept 209 - ASSESSING		114,814.00	114,814.00	54,439.83	60,374.17	47.42
Dept 210 - LEGAL						
101-210-801.800	PROFESSIONAL SERVICES (LEGAL)	115,000.00	115,000.00	78,531.90	36,468.10	68.29
Total Dept 210 - LEGAL		115,000.00	115,000.00	78,531.90	36,468.10	68.29

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Dept 215 - CLERK						
101-215-703.000	SALARIES	65,000.00	65,000.00	27,235.23	37,764.77	41.90
101-215-704.000	WAGES - PART TIME EMPLOYEES	21,675.00	21,675.00	8,869.09	12,805.91	40.92
101-215-705.000	VACATION PAY	6,287.00	6,287.00	2,532.05	3,754.95	40.27
101-215-706.000	HOLIDAY PAY	4,674.00	4,674.00	1,970.84	2,703.16	42.17
101-215-707.000	TEMPORARY EMPLOYEES	31,415.00	31,415.00	12,145.53	19,269.47	38.66
101-215-709.000	FICA	7,300.00	7,300.00	2,701.85	4,598.15	37.01
101-215-711.000	MEDICARE	1,900.00	1,900.00	631.89	1,268.11	33.26
101-215-713.000	OVERTIME	2,500.00	2,500.00	134.16	2,365.84	5.37
101-215-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	29,616.00	29,616.00	7,622.64	21,993.36	25.74
101-215-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	304.00	304.00	199.63	104.37	65.67
101-215-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	50.00	50.00	4.46	45.54	8.92
101-215-752.000	SUPPLIES	5,000.00	5,000.00	4,439.55	560.45	88.79
101-215-791.500	SUBSCRIPTIONS AND PUBLICATIONS (CODE)	3,000.00	3,000.00	1,765.90	1,234.10	58.86
101-215-801.800	PROFESSIONAL SERVICES	4,500.00	4,500.00	1,600.00	2,900.00	35.56
101-215-851.000	MAIL OR POSTAGE	4,000.00	4,000.00	2,796.46	1,203.54	69.91
101-215-910.000	PROFESSIONAL DEVELOPMENT	800.00	800.00	0.00	800.00	0.00
101-215-911.000	CONFERENCES	3,000.00	3,000.00	11.60	2,988.40	0.39
101-215-915.000	MEMBERSHIPS	0.00	0.00	110.00	(110.00)	100.00
Total Dept 215 - CLERK		191,021.00	191,021.00	74,770.88	116,250.12	39.14
Dept 258 - INFORMATION TECHNOLOGY						
101-258-703.000	SALARIES	75,000.00	75,000.00	32,544.02	42,455.98	43.39
101-258-705.000	VACATION PAY	7,210.00	7,210.00	2,008.89	5,201.11	27.86
101-258-706.000	HOLIDAY PAY	4,000.00	10,000.00	4,326.84	5,673.16	43.27
101-258-709.000	FICA	5,900.00	5,900.00	2,152.29	3,747.71	36.48
101-258-711.000	MEDICARE	1,707.00	1,707.00	503.36	1,203.64	29.49
101-258-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	3,362.00	3,362.00	2,373.96	988.04	70.61
101-258-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	16,000.00	16,000.00	7,622.64	8,377.36	47.64
101-258-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	258.00	258.00	169.65	88.35	65.76
101-258-752.000	SUPPLIES	10,000.00	10,000.00	1,967.65	8,032.35	19.68
101-258-801.100	PROFESSIONAL SERVICES	30,000.00	30,000.00	1,400.00	28,600.00	4.67
101-258-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	25,000.00	25,000.00	18,629.23	6,370.77	74.52
101-258-851.000	MAIL OR POSTAGE	2,500.00	2,500.00	2,693.90	(193.90)	107.76
101-258-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	45,000.00	45,000.00	26,416.31	18,583.69	58.70
101-258-910.000	PROFESSIONAL DEVELOPMENT	1,500.00	1,500.00	0.00	1,500.00	0.00
101-258-933.000	SOFTWARE MAINTENANCE AGREEMENTS	120,000.00	120,000.00	79,855.45	40,144.55	66.55
101-258-983.000	LEASED ASSETS	29,000.00	29,000.00	12,706.65	16,293.35	43.82
101-258-985.000	HARDWARE	45,000.00	45,000.00	17,696.94	27,303.06	39.33
Total Dept 258 - INFORMATION TECHNOLOGY		421,437.00	427,437.00	213,067.78	214,369.22	49.85

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL	2019-20	12/31/2019	12/31/2019	12/31/2019
		BUDGET	AMENDED BUDGET	YTD BALANCE	DIFFERENCE	% BDGT
Dept 260 - FINANCE						
101-260-702.000	WAGES - FULL TIME EMPLOYEES	110,000.00	110,000.00	21,447.77	88,552.23	19.50
101-260-703.000	SALARIES	80,255.00	80,255.00	36,084.14	44,170.86	44.96
101-260-704.000	WAGES - PART TIME EMPLOYEES	19,055.00	19,055.00	8,009.58	11,045.42	42.03
101-260-705.000	VACATION PAY	11,488.00	11,488.00	7,941.16	3,546.84	69.13
101-260-706.000	HOLIDAY PAY	11,488.00	11,488.00	3,795.36	7,692.64	33.04
101-260-708.000	UNEMPLOYMENT COMPENSATION	26,719.00	26,719.00	381.82	26,337.18	1.43
101-260-709.000	FICA	18,758.00	18,758.00	5,398.39	13,359.61	28.78
101-260-711.000	MEDICARE	5,300.00	5,300.00	1,262.54	4,037.46	23.82
101-260-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	3,399.00	3,399.00	2,700.00	699.00	79.44
101-260-713.000	OVERTIME	2,060.00	2,060.00	341.65	1,718.35	16.58
101-260-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	7,004.00	7,004.00	3,138.48	3,865.52	44.81
101-260-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	12,760.00	12,760.00	0.00	12,760.00	0.00
101-260-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	52,510.00	52,510.00	7,524.84	44,985.16	14.33
101-260-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	862.00	862.00	566.42	295.58	65.71
101-260-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,000.00	5,000.00	1,250.08	3,749.92	25.00
101-260-752.000	SUPPLIES	2,853.00	2,853.00	2,300.76	552.24	80.64
101-260-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	7,519.00	7,519.00	1,090.77	6,428.23	14.51
101-260-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	64,328.00	64,328.00	45,931.24	18,396.76	71.40
101-260-801.050	BANK SERVICE CHARGES	40,000.00	40,000.00	19,281.78	20,718.22	48.20
101-260-851.000	MAIL OR POSTAGE	7,500.00	7,500.00	6,057.34	1,442.66	80.76
101-260-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	2,500.00	0.00	2,500.00	0.00
101-260-915.000	MEMBERSHIPS	0.00	190.00	190.00	0.00	100.00
Total Dept 260 - FINANCE		491,358.00	491,548.00	174,694.12	316,853.88	35.54
Dept 265 - CITY HALL						
101-265-704.000	WAGES - PART TIME EMPLOYEES	30,900.00	30,900.00	12,058.25	18,841.75	39.02
101-265-707.000	TEMPORARY EMPLOYEES	1,030.00	1,030.00	0.00	1,030.00	0.00
101-265-709.000	FICA	1,916.00	1,916.00	817.33	1,098.67	42.66
101-265-711.000	MEDICARE	453.00	453.00	191.15	261.85	42.20
101-265-742.000	MATERIALS & SUPPLIES	20,600.00	20,600.00	14,407.58	6,192.42	69.94
101-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	250.00	53.00	197.00	21.20
101-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	5,278.00	5,278.00	1,970.85	3,307.15	37.34
101-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	556.00	556.00	0.00	556.00	0.00
101-265-918.000	WATER	15,862.00	15,862.00	6,243.58	9,618.42	39.36
101-265-920.000	ELECTRIC	68,959.00	68,959.00	28,415.20	40,543.80	41.21
101-265-921.000	NATURAL GAS	23,896.00	23,896.00	4,203.18	19,692.82	17.59
101-265-934.000	OTHER REPAIRS AND MAINTENANCE	68,959.00	68,959.00	31,520.31	37,438.69	45.71
101-265-946.000	ENGINEERING SERVICES	2,760.00	2,760.00	0.00	2,760.00	0.00
101-265-974.000	LAND IMPROVEMENTS	60,000.00	60,000.00	1,545.00	58,455.00	2.58
101-265-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	54,000.00	176,984.00	80,678.29	96,305.71	45.59
Total Dept 265 - CITY HALL		355,169.00	478,403.00	182,103.72	296,299.28	38.06

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Dept 266 - ACTIVITY CENTER						
101-266-704.000	WAGES - PART TIME EMPLOYEES	10,300.00	10,300.00	6,584.00	3,716.00	63.92
101-266-709.000	FICA	639.00	639.00	435.00	204.00	68.08
101-266-711.000	MEDICARE	155.00	155.00	101.74	53.26	65.64
101-266-742.000	MATERIALS & SUPPLIES	9,064.00	9,064.00	2,412.50	6,651.50	26.62
101-266-918.000	WATER	7,004.00	7,004.00	1,660.56	5,343.44	23.71
101-266-920.000	ELECTRIC	23,896.00	23,896.00	9,823.82	14,072.18	41.11
101-266-921.000	NATURAL GAS	10,609.00	10,609.00	1,721.50	8,887.50	16.23
101-266-934.000	OTHER REPAIRS AND MAINTENANCE	31,415.00	31,415.00	6,803.65	24,611.35	21.66
101-266-946.000	ENGINEERING SERVICES	3,500.00	3,500.00	0.00	3,500.00	0.00
101-266-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	16,100.00	16,100.00	17,360.01	(1,260.01)	107.83
Total Dept 266 - ACTIVITY CENTER		112,682.00	112,682.00	46,902.78	65,779.22	41.62
Dept 267 - BAUMGARTNER HOUSE						
101-267-742.000	MATERIALS & SUPPLIES	3,605.00	3,605.00	69.28	3,535.72	1.92
101-267-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	412.00	412.00	0.00	412.00	0.00
101-267-918.000	WATER	2,122.00	2,122.00	404.70	1,717.30	19.07
101-267-920.000	ELECTRIC	3,708.00	3,708.00	716.21	2,991.79	19.32
101-267-921.000	NATURAL GAS	2,987.00	2,987.00	469.32	2,517.68	15.71
101-267-934.000	OTHER REPAIRS AND MAINTENANCE	4,120.00	4,120.00	291.95	3,828.05	7.09
101-267-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	1,400.00	1,400.00	1,258.04	141.96	89.86
Total Dept 267 - BAUMGARTNER HOUSE		18,354.00	18,354.00	3,209.50	15,144.50	17.49
Dept 268 - LIBRARY BUILDING						
101-268-704.000	WAGES - PART TIME EMPLOYEES	8,930.00	0.00	0.00	0.00	0.00
101-268-707.000	TEMPORARY EMPLOYEES	1,030.00	0.00	0.00	0.00	0.00
101-268-709.000	FICA	554.00	0.00	0.00	0.00	0.00
101-268-711.000	MEDICARE	167.00	0.00	0.00	0.00	0.00
101-268-742.000	MATERIALS & SUPPLIES	6,180.00	0.00	0.00	0.00	0.00
101-268-918.000	WATER	5,253.00	0.00	0.00	0.00	0.00
101-268-920.000	ELECTRIC	17,510.00	0.00	0.00	0.00	0.00
101-268-921.000	NATURAL GAS	6,386.00	0.00	0.00	0.00	0.00
101-268-934.000	OTHER REPAIRS AND MAINTENANCE	15,450.00	0.00	0.00	0.00	0.00
101-268-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	9,800.00	0.00	600.00	(600.00)	100.00
Total Dept 268 - LIBRARY BUILDING		71,260.00	0.00	600.00	(600.00)	100.00
Dept 269 - DPW BUILDING						
101-269-704.000	WAGES - PART TIME EMPLOYEES	7,210.00	7,210.00	1,136.00	6,074.00	15.76
101-269-707.000	TEMPORARY EMPLOYEES	1,030.00	1,030.00	0.00	1,030.00	0.00
101-269-709.000	FICA	447.00	447.00	80.91	366.09	18.10
101-269-711.000	MEDICARE	109.00	109.00	18.93	90.07	17.37
101-269-742.000	MATERIALS & SUPPLIES	20,631.00	20,631.00	13,516.87	7,114.13	65.52
101-269-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	1,000.00	380.06	619.94	38.01
101-269-918.000	WATER	1,957.00	1,957.00	904.28	1,052.72	46.21
101-269-920.000	ELECTRIC	12,875.00	12,875.00	5,713.43	7,161.57	44.38
101-269-921.000	NATURAL GAS	16,480.00	16,480.00	2,658.12	13,821.88	16.13
101-269-934.000	OTHER REPAIRS AND MAINTENANCE	18,540.00	18,540.00	7,192.22	11,347.78	38.79
101-269-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	33,000.00	158,600.00	104,696.32	53,903.68	66.01
Total Dept 269 - DPW BUILDING		112,279.00	238,879.00	136,297.14	102,581.86	57.00

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Dept 301 - PUBLIC SAFETY						
101-301-702.000	WAGES - FULL TIME EMPLOYEES	2,400,000.00	2,400,000.00	944,316.38	1,455,683.62	39.35
101-301-703.000	SALARIES	95,000.00	95,000.00	0.00	95,000.00	0.00
101-301-704.000	WAGES - PART TIME EMPLOYEES	55,000.00	55,000.00	30,527.94	24,472.06	55.51
101-301-705.000	VACATION PAY	417,150.00	417,150.00	121,091.10	296,058.90	29.00
101-301-706.000	HOLIDAY PAY	141,454.00	141,454.00	42,269.08	99,184.92	29.88
101-301-709.000	FICA	202,910.00	202,910.00	86,914.61	115,995.39	42.83
101-301-711.000	MEDICARE	53,560.00	53,560.00	20,335.30	33,224.70	37.97
101-301-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	26,400.00	26,400.00	18,575.00	7,825.00	70.36
101-301-713.000	OVERTIME	357,000.00	357,000.00	131,482.68	225,517.32	36.83
101-301-714.000	LONGEVITY PAY	68,392.00	68,392.00	20,685.00	47,707.00	30.24
101-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	40,000.00	40,000.00	16,057.39	23,942.61	40.14
101-301-717.020	MERS DIVISION 20 POLC	1,030,044.00	1,030,044.00	515,022.00	515,022.00	50.00
101-301-717.021	MERS DIVISION 21 POAM	723,564.00	723,564.00	361,782.00	361,782.00	50.00
101-301-717.022	MERS DIVISION 21 POAM - VOLUNTARY	0.00	800,000.00	800,000.00	0.00	100.00
101-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	490,000.00	490,000.00	151,166.08	338,833.92	30.85
101-301-721.000	CLOTHING ALLOWANCE	56,702.00	56,702.00	(1,237.50)	57,939.50	(2.18)
101-301-731.000	EDUCATION ALLOWANCE	28,620.00	28,620.00	13,186.20	15,433.80	46.07
101-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	80,576.00	80,576.00	64,266.99	16,309.01	79.76
101-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	10,000.00	10,000.00	5,572.86	4,427.14	55.73
101-301-746.000	OPERATING SUPPLIES	41,900.00	41,900.00	22,160.57	19,739.43	52.89
101-301-752.000	SUPPLIES	12,953.00	12,953.00	1,823.94	11,129.06	14.08
101-301-791.000	SUBSCRIPTIONS AND PUBLICATIONS	100.00	100.00	0.00	100.00	0.00
101-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	30,950.00	30,950.00	7,189.60	23,760.40	23.23
101-301-816.000	FEE (SEX OFFENDER REGISTRATION)	850.00	850.00	180.00	670.00	21.18
101-301-843.000	MEDICAL PROVIDER SERVICES	5,800.00	5,800.00	0.00	5,800.00	0.00
101-301-850.500	COMMUNICATIONS (VEHICLES)	20,000.00	20,000.00	6,903.78	13,096.22	34.52
101-301-851.000	MAIL OR POSTAGE	1,200.00	1,200.00	158.99	1,041.01	13.25
101-301-885.000	PROGRAMMING - COP PROGRAM	0.00	10,427.00	12,110.41	(1,683.41)	116.14
101-301-886.000	PROGRAMMING - OWI ENFORCEMENT	0.00	50.00	50.00	0.00	100.00
101-301-889.000	PROGRAMMING - PUBLIC SAFETY DONATIONS	0.00	1,000.00	1,620.00	(620.00)	162.00
101-301-910.000	PROFESSIONAL DEVELOPMENT	20,000.00	20,000.00	5,149.00	14,851.00	25.75
101-301-910.302	PROFESSIONAL DEVELOPMENT (PA 302)	5,000.00	10,000.00	7,965.00	2,035.00	79.65
101-301-915.000	MEMBERSHIPS	975.00	975.00	450.00	525.00	46.15
101-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	290,034.00	290,034.00	145,017.00	145,017.00	50.00
101-301-948.000	COMPUTER SERVICES (CLEMIS)	38,200.00	38,200.00	22,017.81	16,182.19	57.64
101-301-956.000	BAD DEBT EXPENSE	20,000.00	20,000.00	0.00	20,000.00	0.00
Total Dept 301 - PUBLIC SAFETY		6,764,334.00	7,580,811.00	3,574,809.21	4,006,001.79	47.16
Dept 325 - COMMUNICATIONS/DISPATCH						
101-325-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	40,020.00	40,020.00	20,010.00	20,010.00	50.00
101-325-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	250,516.00	250,516.00	125,258.00	125,258.00	50.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		290,536.00	290,536.00	145,268.00	145,268.00	50.00

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL	2019-20	12/31/2019	12/31/2019	12/31/2019
		BUDGET	AMENDED BUDGET	YTD BALANCE	DIFFERENCE	% BDGT
Dept 371 - BUILDING DEPARTMENT						
101-371-702.000	WAGES - FULL TIME EMPLOYEES	103,000.00	103,000.00	32,040.88	70,959.12	31.11
101-371-703.000	SALARIES	21,000.00	21,000.00	7,209.00	13,791.00	34.33
101-371-703.100	MECHANICAL INSP.	32,000.00	32,000.00	5,838.00	26,162.00	18.24
101-371-703.200	PLUMBING INSP.	5,000.00	5,000.00	3,150.00	1,850.00	63.00
101-371-704.000	WAGES - PART TIME EMPLOYEES	109,611.00	109,611.00	44,906.00	64,705.00	40.97
101-371-705.000	VACATION PAY	14,420.00	14,420.00	3,472.55	10,947.45	24.08
101-371-706.000	HOLIDAY PAY	9,991.00	9,991.00	1,879.53	8,111.47	18.81
101-371-709.000	FICA	16,853.00	16,853.00	5,787.21	11,065.79	34.34
101-371-711.000	MEDICARE	3,953.00	3,953.00	1,353.44	2,599.56	34.24
101-371-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,700.00	2,700.00	2,250.00	450.00	83.33
101-371-713.000	OVERTIME	1,500.00	5,000.00	2,013.24	2,986.76	40.26
101-371-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	13,000.00	13,000.00	0.00	13,000.00	0.00
101-371-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	32,000.00	32,000.00	8,690.66	23,309.34	27.16
101-371-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,660.00	2,660.00	1,748.51	911.49	65.73
101-371-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,575.00	2,575.00	480.80	2,094.20	18.67
101-371-752.000	SUPPLIES	3,863.00	3,863.00	525.39	3,337.61	13.60
101-371-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	9,682.00	9,682.00	368.00	9,314.00	3.80
101-371-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	62,500.00	62,500.00	23,775.00	38,725.00	38.04
101-371-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	2,500.00	2,500.00	1,627.76	872.24	65.11
101-371-851.000	MAIL OR POSTAGE	1,030.00	1,030.00	335.15	694.85	32.54
101-371-910.000	PROFESSIONAL DEVELOPMENT	773.00	773.00	105.00	668.00	13.58
101-371-911.000	CONFERENCES	2,060.00	2,060.00	40.00	2,020.00	1.94
101-371-915.000	MEMBERSHIPS	1,030.00	1,030.00	0.00	1,030.00	0.00
101-371-932.000	VEHICLE REPAIRS AND MAINTENANCE	47,258.00	47,258.00	23,628.96	23,629.04	50.00
101-371-946.000	ENGINEERING SERVICES	0.00	15,000.00	5,433.90	9,566.10	36.23
Total Dept 371 - BUILDING DEPARTMENT		500,959.00	519,459.00	176,658.98	342,800.02	34.01
Dept 410 - ZONING BOARD OF APPEALS						
101-410-703.000	SALARIES	1,854.00	1,854.00	1,025.00	829.00	55.29
101-410-709.000	FICA	115.00	115.00	71.31	43.69	62.01
101-410-711.000	MEDICARE	27.00	27.00	16.70	10.30	61.85
101-410-713.000	OVERTIME	309.00	309.00	125.14	183.86	40.50
101-410-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	220.00	220.00	0.00	220.00	0.00
101-410-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	206.00	79.24	126.76	38.47
101-410-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	206.00	0.00	0.00	0.00	0.00
101-410-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	10.00	10.00	0.00	10.00	0.00
101-410-900.000	PRINTING AND PUBLISHING	1,500.00	1,500.00	1,087.56	412.44	72.50
Total Dept 410 - ZONING BOARD OF APPEALS		4,241.00	4,241.00	2,404.95	1,836.05	56.71

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
101-441-702.000	WAGES - FULL TIME EMPLOYEES	300,000.00	300,000.00	160,957.02	139,042.98	53.65
101-441-703.000	SALARIES	80,000.00	80,000.00	35,663.46	44,336.54	44.58
101-441-704.000	WAGES - PART TIME EMPLOYEES	24,000.00	24,000.00	13,117.20	10,882.80	54.66
101-441-705.000	VACATION PAY	60,000.00	60,000.00	14,258.94	45,741.06	23.76
101-441-706.000	HOLIDAY PAY	20,000.00	20,000.00	7,404.97	12,595.03	37.02
101-441-707.000	TEMPORARY EMPLOYEES	36,000.00	36,000.00	0.00	36,000.00	0.00
101-441-709.000	FICA	34,000.00	34,000.00	15,944.20	18,055.80	46.89
101-441-711.000	MEDICARE	7,200.00	7,200.00	3,728.91	3,471.09	51.79
101-441-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	3,300.00	8,000.00	4,800.00	3,200.00	60.00
101-441-713.000	OVERTIME	12,360.00	12,360.00	8,836.10	3,523.90	71.49
101-441-714.000	LONGEVITY PAY	3,700.00	3,700.00	2,400.00	1,300.00	64.86
101-441-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	6,000.00	6,000.00	3,113.84	2,886.16	51.90
101-441-717.023	MERS DIVISION 23 DPW	263,424.00	263,424.00	131,712.00	131,712.00	50.00
101-441-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	100,000.00	100,000.00	30,193.80	69,806.20	30.19
101-441-721.000	CLOTHING ALLOWANCE	3,900.00	8,400.00	8,400.00	0.00	100.00
101-441-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	31,000.00	31,000.00	3,976.18	27,023.82	12.83
101-441-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	4,800.00	4,800.00	2,218.05	2,581.95	46.21
101-441-741.000	UNIFORMS	0.00	1,000.00	3,560.63	(2,560.63)	356.06
101-441-752.000	SUPPLIES	20,000.00	20,000.00	7,171.38	12,828.62	35.86
101-441-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	10,000.00	10,000.00	8,050.00	1,950.00	80.50
101-441-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	4,635.00	4,635.00	2,984.18	1,650.82	64.38
101-441-851.000	MAIL OR POSTAGE	618.00	618.00	19.00	599.00	3.07
101-441-910.000	PROFESSIONAL DEVELOPMENT	515.00	1,890.00	1,890.00	0.00	100.00
101-441-911.000	CONFERENCES	515.00	515.00	0.00	515.00	0.00
101-441-915.000	MEMBERSHIPS	1,030.00	1,030.00	130.00	900.00	12.62
101-441-916.000	STORM DRAINS	0.00	50,000.00	29,453.47	20,546.53	58.91
101-441-932.000	VEHICLE REPAIRS AND MAINTENANCE	14,209.00	14,209.00	7,104.48	7,104.52	50.00
101-441-934.000	OTHER REPAIRS AND MAINTENANCE	0.00	10,000.00	3,860.00	6,140.00	38.60
101-441-946.000	ENGINEERING SERVICES	40,000.00	40,000.00	9,272.40	30,727.60	23.18
101-441-974.000	CAPITAL OUTLAY - LAND IMPROVEMENTS	2,575.00	0.00	0.00	0.00	0.00
101-441-989.000	STREET REHABILITATION	0.00	1,150,000.00	9,240.00	1,140,760.00	0.80
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		1,083,781.00	2,302,781.00	529,460.21	1,773,320.79	22.99
Dept 448 - STREET LIGHTING						
101-448-920.000	ELECTRIC	2,575.00	2,575.00	976.86	1,598.14	37.94
101-448-920.100	ELECTRIC (STREET LIGHTING)	196,800.00	196,800.00	109,067.18	87,732.82	55.42
101-448-983.000	LEASED ASSETS	67,840.00	67,840.00	40,699.02	27,140.98	59.99
Total Dept 448 - STREET LIGHTING		267,215.00	267,215.00	150,743.06	116,471.94	56.41

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Dept 690 - PARK MAINTENANCE						
101-690-704.000	WAGES - PART TIME EMPLOYEES	0.00	25,000.00	13,027.00	11,973.00	52.11
101-690-707.000	TEMPORARY EMPLOYEES	80,000.00	55,000.00	34,511.25	20,488.75	62.75
101-690-709.000	FICA	7,960.00	7,960.00	3,237.28	4,722.72	40.67
101-690-711.000	MEDICARE	1,160.00	1,160.00	757.03	402.97	65.26
101-690-713.000	OVERTIME	0.00	500.00	76.50	423.50	15.30
101-690-742.000	MATERIALS & SUPPLIES	31,930.00	31,930.00	17,656.14	14,273.86	55.30
101-690-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	2,500.00	2,500.00	0.00	2,500.00	0.00
101-690-918.000	WATER	412.00	412.00	0.00	412.00	0.00
101-690-930.000	POND MAINTENANCE	3,090.00	3,090.00	1,695.00	1,395.00	54.85
101-690-932.000	VEHICLE REPAIRS AND MAINTENANCE	3,553.00	3,553.00	1,776.48	1,776.52	50.00
101-690-934.000	OTHER REPAIRS AND MAINTENANCE	16,000.00	50,000.00	36,192.63	13,807.37	72.39
101-690-934.100	PARK DONATIONS - OTHER REPAIRS AND MAINT	0.00	652.00	651.35	0.65	99.90
101-690-940.000	RENTALS	0.00	922.00	921.60	0.40	99.96
101-690-946.000	ENGINEERING SERVICES	954.00	954.00	0.00	954.00	0.00
101-690-974.000	LAND IMPROVEMENTS	40,000.00	40,000.00	30,790.00	9,210.00	76.98
101-690-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	64,500.00	64,500.00	60,087.37	4,412.63	93.16
Total Dept 690 - PARK MAINTENANCE		252,059.00	288,133.00	201,379.63	86,753.37	69.89
Dept 691 - RECREATION						
101-691-702.000	WAGES - FULL TIME EMPLOYEES	37,411.00	37,411.00	11,490.85	25,920.15	30.72
101-691-703.000	SALARIES	34,001.00	34,001.00	11,918.78	22,082.22	35.05
101-691-703.700	SALARIES (RECREATION COMMISSION)	1,250.00	1,250.00	450.00	800.00	36.00
101-691-704.000	WAGES - PART TIME EMPLOYEES	0.00	10,000.00	5,547.00	4,453.00	55.47
101-691-705.000	VACATION PAY	5,903.00	5,903.00	3,798.47	2,104.53	64.35
101-691-706.000	HOLIDAY PAY	4,231.00	4,231.00	2,080.39	2,150.61	49.17
101-691-707.000	TEMPORARY EMPLOYEES	70,280.00	60,280.00	43,866.48	16,413.52	72.77
101-691-709.000	FICA	10,410.00	10,410.00	5,613.32	4,796.68	53.92
101-691-711.000	MEDICARE	2,990.00	2,990.00	1,312.84	1,677.16	43.91
101-691-713.000	OVERTIME	2,000.00	2,000.00	842.51	1,157.49	42.13
101-691-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	4,750.00	4,750.00	2,192.40	2,557.60	46.16
101-691-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	4,877.00	4,877.00	0.00	4,877.00	0.00
101-691-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	30,489.00	30,489.00	6,777.56	23,711.44	22.23
101-691-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,838.00	2,838.00	2,659.71	178.29	93.72
101-691-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.00	1,875.00	487.05	1,387.95	25.98
101-691-752.000	SUPPLIES	2,060.00	2,060.00	1,211.21	848.79	58.80
101-691-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	21,630.00	21,630.00	6,097.50	15,532.50	28.19
101-691-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,545.00	1,545.00	750.76	794.24	48.59
101-691-851.000	MAIL OR POSTAGE	309.00	309.00	125.00	184.00	40.45
101-691-880.000	COMMUNITY PROMOTION	9,078.00	13,216.00	13,215.24	0.76	99.99
101-691-881.000	PROGRAMMING	25,750.00	25,750.00	3,445.53	22,304.47	13.38
101-691-882.000	PROGRAMMING - FARMERS MARKET	0.00	1,135.00	1,790.57	(655.57)	157.76
101-691-888.000	PROGRAMMING - RECREATION REVOLVING FUNDS	0.00	3,945.00	6,199.22	(2,254.22)	157.14
101-691-911.000	CONFERENCES	1,030.00	1,030.00	0.00	1,030.00	0.00
101-691-915.000	MEMBERSHIPS	1,765.00	1,765.00	0.00	1,765.00	0.00
101-691-932.000	VEHICLE REPAIRS AND MAINTENANCE	19,042.00	19,042.00	9,520.98	9,521.02	50.00
Total Dept 691 - RECREATION		295,514.00	304,732.00	141,393.37	163,338.63	46.40

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Dept 746 - HISTORICAL COMMISSION						
101-746-709.000	FICA	0.00	56.00	13.47	42.53	24.05
101-746-711.000	MEDICARE	0.00	16.00	3.15	12.85	19.69
101-746-713.000	OVERTIME	0.00	1,000.00	217.44	782.56	21.74
101-746-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	20.00	4.33	15.67	21.65
101-746-752.000	SUPPLIES	500.00	500.00	0.00	500.00	0.00
101-746-934.000	OTHER REPAIRS AND MAINTENANCE	2,000.00	2,000.00	0.00	2,000.00	0.00
Total Dept 746 - HISTORICAL COMMISSION		2,500.00	3,592.00	238.39	3,353.61	6.64
Dept 750 - SENIOR ACTIVITY CENTER						
101-750-702.000	WAGES - FULL TIME EMPLOYEES	37,411.00	37,411.00	5,935.06	31,475.94	15.86
101-750-703.000	SALARIES	34,001.00	34,001.00	9,655.84	24,345.16	28.40
101-750-704.000	WAGES - PART TIME EMPLOYEES	43,963.00	43,963.00	32,854.46	11,108.54	74.73
101-750-705.000	VACATION PAY	1,380.00	1,380.00	802.43	577.57	58.15
101-750-706.000	HOLIDAY PAY	1,781.00	1,781.00	1,180.72	600.28	66.30
101-750-709.000	FICA	7,350.00	7,350.00	3,666.60	3,683.40	49.89
101-750-711.000	MEDICARE	1,719.00	1,719.00	857.50	861.50	49.88
101-750-713.000	OVERTIME	0.00	2,000.00	1,143.19	856.81	57.16
101-750-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	4,750.00	4,750.00	3,051.90	1,698.10	64.25
101-750-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	1,887.00	1,887.00	0.00	1,887.00	0.00
101-750-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	30,489.00	30,489.00	3,692.05	26,796.95	12.11
101-750-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	966.00	966.00	747.92	218.08	77.42
101-750-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.00	1,875.00	137.99	1,737.01	7.36
101-750-752.000	SUPPLIES	4,500.00	4,500.00	724.69	3,775.31	16.10
101-750-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	5,150.00	5,150.00	6,041.25	(891.25)	117.31
101-750-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	979.00	979.00	673.84	305.16	68.83
101-750-851.000	MAIL OR POSTAGE	258.00	258.00	9.50	248.50	3.68
101-750-881.000	PROGRAMMING	18,952.00	18,952.00	9,250.68	9,701.32	48.81
101-750-932.000	VEHICLE REPAIRS AND MAINTENANCE	19,763.00	19,763.00	9,881.52	9,881.48	50.00
Total Dept 750 - SENIOR ACTIVITY CENTER		217,174.00	219,174.00	90,307.14	128,866.86	41.20
Dept 801 - PLANNING COMMISSION						
101-801-703.000	SALARIES	2,575.00	2,575.00	1,140.00	1,435.00	44.27
101-801-709.000	FICA	167.00	167.00	78.99	88.01	47.30
101-801-711.000	MEDICARE	39.00	39.00	18.47	20.53	47.36
101-801-713.000	OVERTIME	412.00	412.00	134.08	277.92	32.54
101-801-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	220.00	220.00	0.00	220.00	0.00
101-801-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	10.00	200.00	84.89	115.11	42.45
101-801-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	20.00	20.00	0.00	20.00	0.00
101-801-801.900	PROFESSIONAL SERVICES (PLANNING)	25,000.00	75,000.00	25,650.86	49,349.14	34.20
101-801-900.000	PRINTING AND PUBLISHING	1,545.00	1,545.00	686.88	858.12	44.46
101-801-946.000	ENGINEERING SERVICES	12,360.00	12,360.00	1,560.00	10,800.00	12.62
Total Dept 801 - PLANNING COMMISSION		42,348.00	92,538.00	29,354.17	63,183.83	31.72

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Dept 861 - RETIREE						
101-861-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	10,800.00	16,800.00	10,150.00	6,650.00	60.42
101-861-717.010	MERS DIVISION 10 SUPERVISOR	438,228.00	438,228.00	219,114.00	219,114.00	50.00
101-861-717.011	MERS DIVISION 11 CLERICAL	56,388.00	56,388.00	28,194.00	28,194.00	50.00
101-861-723.000	RETIREE HEALTH CARE - OPEB	1,913,823.00	1,913,823.00	733,283.55	1,180,539.45	38.32
101-861-840.000	INSURANCE PREMIUM (LIFE)	2,136.00	2,136.00	1,018.80	1,117.20	47.70
Total Dept 861 - RETIREE		2,421,375.00	2,427,375.00	991,760.35	1,435,614.65	40.86
Dept 951 - INSURANCE						
101-951-935.000	PROPERTY LIABILITY INSURANCE	250,000.00	250,000.00	246,895.00	3,105.00	98.76
Total Dept 951 - INSURANCE		250,000.00	250,000.00	246,895.00	3,105.00	98.76
TOTAL EXPENDITURES		15,347,517.00	17,669,263.00	7,650,235.72	10,019,027.28	43.30
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		13,010,921.00	17,011,528.00	12,900,912.01	4,110,615.99	75.84
TOTAL EXPENDITURES		15,347,517.00	17,669,263.00	7,650,235.72	10,019,027.28	43.30
NET OF REVENUES & EXPENDITURES		(2,336,596.00)	(657,735.00)	5,250,676.29	(5,908,411.29)	798.30

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	747,670.00	747,670.00	379,185.70	368,484.30	50.72
202-000-548.000	STATE GRANTS - METRO ACT	7,752.00	7,752.00	0.00	7,752.00	0.00
202-000-664.000	INTEREST INCOME AND RENT CONTROL	7,000.00	7,000.00	6,723.21	276.79	96.05
Total Dept 000		762,422.00	762,422.00	385,908.91	376,513.09	50.62
TOTAL REVENUES		762,422.00	762,422.00	385,908.91	376,513.09	50.62
Expenditures						
Dept 463 - STREET ACTIVITIES						
202-463-702.000	WAGES - FULL TIME EMPLOYEES	75,000.00	75,000.00	1,837.84	73,162.16	2.45
202-463-705.000	VACATION PAY	5,000.00	5,000.00	943.47	4,056.53	18.87
202-463-706.000	HOLIDAY PAY	5,000.00	5,000.00	209.66	4,790.34	4.19
202-463-709.000	FICA	5,800.00	5,800.00	715.12	5,084.88	12.33
202-463-711.000	MEDICARE	1,250.00	1,250.00	167.26	1,082.74	13.38
202-463-713.000	OVERTIME	20,600.00	20,600.00	5,368.82	15,231.18	26.06
202-463-714.000	LONGEVITY PAY	1,900.00	1,900.00	0.00	1,900.00	0.00
202-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	25,000.00	25,000.00	147.01	24,852.99	0.59
202-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	24,000.00	24,000.00	1,836.37	22,163.63	7.65
202-463-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	1,200.00	0.00
202-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	5,874.00	5,874.00	5,155.38	718.62	87.77
202-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	500.00	500.00	91.21	408.79	18.24
202-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	25,311.00	25,311.00	12,286.98	13,024.02	48.54
202-463-870.000	PRESERVATION - STREETS	66,950.00	66,950.00	79,975.98	(13,025.98)	119.46
202-463-871.000	TRAFFIC SERVICES - STREETS	20,000.00	20,000.00	15,198.43	4,801.57	75.99
202-463-872.000	WINTER MAINTENANCE - STREETS	41,200.00	41,200.00	5,268.97	35,931.03	12.79
202-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	80,935.00	80,935.00	40,467.48	40,467.52	50.00
202-463-946.000	ENGINEERING SERVICES	135,050.00	135,050.00	81,203.60	53,846.40	60.13
202-463-989.000	STREET REHABILITATION	188,523.00	188,523.00	130,583.79	57,939.21	69.27
Total Dept 463 - STREET ACTIVITIES		729,093.00	729,093.00	381,457.37	347,635.63	52.32
TOTAL EXPENDITURES		729,093.00	729,093.00	381,457.37	347,635.63	52.32
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		762,422.00	762,422.00	385,908.91	376,513.09	50.62
TOTAL EXPENDITURES		729,093.00	729,093.00	381,457.37	347,635.63	52.32
NET OF REVENUES & EXPENDITURES		33,329.00	33,329.00	4,451.54	28,877.46	13.36

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	322,374.00	322,374.00	163,585.04	158,788.96	50.74
203-000-548.000	STATE GRANTS - METRO ACT	33,048.00	33,048.00	0.00	33,048.00	0.00
203-000-664.000	INTEREST INCOME AND RENT CONTROL	7,000.00	7,000.00	5,754.40	1,245.60	82.21
Total Dept 000		362,422.00	362,422.00	169,339.44	193,082.56	46.72
TOTAL REVENUES		362,422.00	362,422.00	169,339.44	193,082.56	46.72
Expenditures						
Dept 463 - STREET ACTIVITIES						
203-463-702.000	WAGES - FULL TIME EMPLOYEES	52,000.00	52,000.00	23,045.57	28,954.43	44.32
203-463-705.000	VACATION PAY	2,200.00	2,200.00	2,366.41	(166.41)	107.56
203-463-706.000	HOLIDAY PAY	2,200.00	2,200.00	1,290.78	909.22	58.67
203-463-709.000	FICA	4,500.00	4,500.00	2,228.12	2,271.88	49.51
203-463-711.000	MEDICARE	1,100.00	1,100.00	521.09	578.91	47.37
203-463-713.000	OVERTIME	20,000.00	20,000.00	3,773.50	16,226.50	18.87
203-463-714.000	LONGEVITY PAY	2,000.00	2,000.00	2,100.00	(100.00)	105.00
203-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	25,000.00	25,000.00	27.33	24,972.67	0.11
203-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	24,720.00	24,720.00	7,056.32	17,663.68	28.54
203-463-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	1,200.00	0.00	100.00
203-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	5,874.00	5,874.00	5,155.38	718.62	87.77
203-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	16.34	(16.34)	100.00
203-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	17,763.00	17,763.00	8,622.96	9,140.04	48.54
203-463-870.000	PRESERVATION - STREETS	61,800.00	61,800.00	27,259.72	34,540.28	44.11
203-463-871.000	TRAFFIC SERVICES - STREETS	5,150.00	5,150.00	0.00	5,150.00	0.00
203-463-872.000	WINTER MAINTENANCE - STREETS	56,650.00	56,650.00	22,550.30	34,099.70	39.81
203-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	46,780.00	46,780.00	23,389.98	23,390.02	50.00
Total Dept 463 - STREET ACTIVITIES		328,937.00	328,937.00	130,603.80	198,333.20	39.70
TOTAL EXPENDITURES		328,937.00	328,937.00	130,603.80	198,333.20	39.70
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		362,422.00	362,422.00	169,339.44	193,082.56	46.72
TOTAL EXPENDITURES		328,937.00	328,937.00	130,603.80	198,333.20	39.70
NET OF REVENUES & EXPENDITURES		33,485.00	33,485.00	38,735.64	(5,250.64)	115.68

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
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		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 000						
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	406,000.00	414,975.00	390,994.21	23,980.79	94.22
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	37,000.00	32,948.00	31,075.77	1,872.23	94.32
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	500.00	500.00	376.70	123.30	75.34
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	901.00	901.00	0.00	901.00	0.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	8,395.00	7,384.00	7,222.88	161.12	97.82
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,098.00	1,098.00	260.17	837.83	23.69
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	33,211.00	37,559.00	37,558.93	0.07	100.00
210-000-638.000	AMBULANCE TRANSPORT FEES	308,756.00	308,756.00	188,804.53	119,951.47	61.15
210-000-664.000	INTEREST INCOME AND RENT CONTROL	14,000.00	14,000.00	7,963.92	6,036.08	56.89
Total Dept 000		809,861.00	818,121.00	664,257.11	153,863.89	81.19
TOTAL REVENUES		809,861.00	818,121.00	664,257.11	153,863.89	81.19
Expenditures						
Dept 301 - PUBLIC SAFETY						
210-301-702.000	WAGES - FULL TIME EMPLOYEES	285,922.00	285,922.00	122,441.22	163,480.78	42.82
210-301-704.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	1,532.25	(1,532.25)	100.00
210-301-705.000	VACATION PAY	31,170.00	31,170.00	6,041.92	25,128.08	19.38
210-301-706.000	HOLIDAY PAY	15,875.00	15,875.00	4,678.28	11,196.72	29.47
210-301-709.000	FICA	23,656.00	23,656.00	9,575.02	14,080.98	40.48
210-301-711.000	MEDICARE	5,540.00	5,540.00	2,239.33	3,300.67	40.42
210-301-713.000	OVERTIME	30,900.00	30,900.00	6,919.80	23,980.20	22.39
210-301-714.000	LONGEVITY PAY	2,271.00	2,271.00	2,940.00	(669.00)	129.46
210-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	20,000.00	20,000.00	5,345.31	14,654.69	26.73
210-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	109,610.00	109,610.00	18,998.77	90,611.23	17.33
210-301-721.000	CLOTHING ALLOWANCE	7,750.00	7,750.00	0.00	7,750.00	0.00
210-301-722.000	FOOD ALLOWANCE	5,500.00	5,500.00	5,000.00	500.00	90.91
210-301-731.000	EDUCATION ALLOWANCE	2,060.00	2,060.00	0.00	2,060.00	0.00
210-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	7,562.00	7,562.00	6,596.92	965.08	87.24
210-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	12,300.00	12,300.00	2,504.58	9,795.42	20.36
210-301-746.000	OPERATING SUPPLIES	19,150.00	19,150.00	9,135.16	10,014.84	47.70
210-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,000.00	1,000.00	1,619.03	(619.03)	161.90
210-301-801.200	PROFESSIONAL SERVICES (ACCUMED)	21,000.00	21,000.00	6,137.29	14,862.71	29.23
210-301-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	56,770.00	56,770.00	28,384.98	28,385.02	50.00
210-301-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	275.00	275.00	0.00	275.00	0.00
210-301-910.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	3,465.00	(2,965.00)	693.00
210-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	69,261.00	69,261.00	34,630.50	34,630.50	50.00
210-301-956.000	BAD DEBT EXPENSE	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 301 - PUBLIC SAFETY		729,072.00	729,072.00	278,185.36	450,886.64	38.16
TOTAL EXPENDITURES		729,072.00	729,072.00	278,185.36	450,886.64	38.16
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		809,861.00	818,121.00	664,257.11	153,863.89	81.19
TOTAL EXPENDITURES		729,072.00	729,072.00	278,185.36	450,886.64	38.16
NET OF REVENUES & EXPENDITURES		80,789.00	89,049.00	386,071.75	(297,022.75)	433.55

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 211 - DISTRICT COURT OPERATIONS FUND						
Revenues						
Dept 000						
211-000-664.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	3,196.20	(3,196.20)	100.00
Total Dept 000		0.00	0.00	3,196.20	(3,196.20)	100.00
TOTAL REVENUES						
		0.00	0.00	3,196.20	(3,196.20)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:						
TOTAL REVENUES		0.00	0.00	3,196.20	(3,196.20)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,196.20	(3,196.20)	100.00

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND						
Revenues						
Dept 000						
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	579,285.00	591,749.00	561,845.56	29,903.44	94.95
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	53,914.00	46,984.00	44,655.34	2,328.66	95.04
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	493.24	(493.24)	100.00
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,265.00	1,265.00	0.00	1,265.00	0.00
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	11,972.00	10,530.00	10,379.64	150.36	98.57
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,541.00	1,541.00	373.79	1,167.21	24.26
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	44,623.00	52,720.00	52,719.37	0.63	100.00
226-000-637.000	RECYCLING FEES	106,800.00	106,800.00	41,765.85	65,034.15	39.11
226-000-664.000	INTEREST INCOME AND RENT CONTROL	7,200.00	7,200.00	3,957.95	3,242.05	54.97
Total Dept 000		806,600.00	818,789.00	716,190.74	102,598.26	87.47
TOTAL REVENUES		806,600.00	818,789.00	716,190.74	102,598.26	87.47
Expenditures						
Dept 528 - REFUSE COLLECTION/ DISPOSAL						
226-528-919.000	WASTE AND RUBBISH DISPOSAL	562,000.00	562,000.00	304,435.89	257,564.11	54.17
226-528-925.000	RECYCLING	97,000.00	97,000.00	46,797.96	50,202.04	48.25
226-528-926.000	COMPOSTING	105,000.00	105,000.00	59,370.68	45,629.32	56.54
226-528-940.000	RENTALS	0.00	0.00	144,950.26	(144,950.26)	100.00
226-528-956.000	BAD DEBT EXPENSE	250.00	250.00	30.06	219.94	12.02
Total Dept 528 - REFUSE COLLECTION/ DISPOSAL		764,250.00	764,250.00	555,584.85	208,665.15	72.70
TOTAL EXPENDITURES		764,250.00	764,250.00	555,584.85	208,665.15	72.70
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:						
TOTAL REVENUES		806,600.00	818,789.00	716,190.74	102,598.26	87.47
TOTAL EXPENDITURES		764,250.00	764,250.00	555,584.85	208,665.15	72.70
NET OF REVENUES & EXPENDITURES		42,350.00	54,539.00	160,605.89	(106,066.89)	294.48

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 265 - DRUG FORFEITURE						
Revenues						
Dept 000						
265-000-655.950	FINES AND FORFEITURES (DRUG)	10,000.00	10,000.00	5,657.37	4,342.63	56.57
265-000-656.050	GAMBLING FORFEITURE - NON ADJUDICATED	0.00	0.00	12,128.00	(12,128.00)	100.00
265-000-664.000	INTEREST INCOME AND RENT CONTROL	2,800.00	2,800.00	3,800.51	(1,000.51)	135.73
Total Dept 000		12,800.00	12,800.00	21,585.88	(8,785.88)	168.64
TOTAL REVENUES		12,800.00	12,800.00	21,585.88	(8,785.88)	168.64
Expenditures						
Dept 310 - DRUG FORFEITURE						
265-310-746.000	OPERATING SUPPLIES	16,000.00	16,000.00	2,480.88	13,519.12	15.51
265-310-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	14,000.00	14,000.00	0.00	14,000.00	0.00
265-310-983.000	LEASED ASSETS	15,864.00	15,864.00	7,936.80	7,927.20	50.03
Total Dept 310 - DRUG FORFEITURE		45,864.00	45,864.00	10,417.68	35,446.32	22.71
TOTAL EXPENDITURES		45,864.00	45,864.00	10,417.68	35,446.32	22.71
Fund 265 - DRUG FORFEITURE:						
TOTAL REVENUES		12,800.00	12,800.00	21,585.88	(8,785.88)	168.64
TOTAL EXPENDITURES		45,864.00	45,864.00	10,417.68	35,446.32	22.71
NET OF REVENUES & EXPENDITURES		(33,064.00)	(33,064.00)	11,168.20	(44,232.20)	33.78

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 267 - GAMBLING FORFEITURE						
Revenues						
Dept 000						
267-000-664.000	INTEREST INCOME AND RENT CONTROL	19,000.00	19,000.00	6,746.75	12,253.25	35.51
Total Dept 000		19,000.00	19,000.00	6,746.75	12,253.25	35.51

TOTAL REVENUES		19,000.00	19,000.00	6,746.75	12,253.25	35.51

Fund 267 - GAMBLING FORFEITURE:						
TOTAL REVENUES		19,000.00	19,000.00	6,746.75	12,253.25	35.51
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		19,000.00	19,000.00	6,746.75	12,253.25	35.51

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	12/31/2019	12/31/2019	12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	DIFFERENCE	% BDGT
Fund 270 - SENIOR HOUSING						
Revenues						
Dept 000						
270-000-600.000	RENT	548,000.00	548,000.00	271,962.58	276,037.42	49.63
270-000-657.000	ORDINANCE FINES AND COSTS	0.00	0.00	174.00	(174.00)	100.00
270-000-664.000	INTEREST INCOME AND RENT CONTROL	2,080.00	2,080.00	2,036.52	43.48	97.91
Total Dept 000		550,080.00	550,080.00	274,173.10	275,906.90	49.84
TOTAL REVENUES		550,080.00	550,080.00	274,173.10	275,906.90	49.84
Expenditures						
Dept 265 - CITY HALL						
270-265-702.000	WAGES - FULL TIME EMPLOYEES	10,000.00	10,000.00	1,002.95	8,997.05	10.03
270-265-704.000	WAGES - PART TIME EMPLOYEES	41,200.00	41,200.00	22,251.75	18,948.25	54.01
270-265-709.000	FICA	3,500.00	3,500.00	1,565.01	1,934.99	44.71
270-265-711.000	MEDICARE	750.00	750.00	366.06	383.94	48.81
270-265-713.000	OVERTIME	2,500.00	2,500.00	0.00	2,500.00	0.00
270-265-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	2,500.00	2,500.00	11.06	2,488.94	0.44
270-265-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	800.00	800.00	450.19	349.81	56.27
270-265-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	100.00	100.00	6.84	93.16	6.84
270-265-742.000	MATERIALS & SUPPLIES	15,000.00	15,000.00	8,197.59	6,802.41	54.65
270-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	0.00	599.16	(599.16)	100.00
270-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	2,700.00	2,700.00	0.00	2,700.00	0.00
270-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	1,000.00	1,000.00	595.96	404.04	59.60
270-265-918.000	WATER	40,000.00	40,000.00	19,153.57	20,846.43	47.88
270-265-920.000	ELECTRIC	11,000.00	11,000.00	5,694.49	5,305.51	51.77
270-265-921.000	NATURAL GAS	1,500.00	1,500.00	1,511.88	(11.88)	100.79
270-265-934.000	OTHER REPAIRS AND MAINTENANCE	281,849.00	281,849.00	90,992.94	190,856.06	32.28
270-265-935.000	PROPERTY LIABILITY INSURANCE	43,702.00	43,702.00	32,981.80	10,720.20	75.47
270-265-968.000	DEPRECIATION AND DEPLETION	91,979.00	91,979.00	0.00	91,979.00	0.00
270-265-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	0.00	0.00	12,620.44	(12,620.44)	100.00
Total Dept 265 - CITY HALL		550,080.00	550,080.00	198,001.69	352,078.31	36.00
TOTAL EXPENDITURES		550,080.00	550,080.00	198,001.69	352,078.31	36.00
Fund 270 - SENIOR HOUSING:						
TOTAL REVENUES		550,080.00	550,080.00	274,173.10	275,906.90	49.84
TOTAL EXPENDITURES		550,080.00	550,080.00	198,001.69	352,078.31	36.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	76,171.41	(76,171.41)	100.00

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 301 - GENERAL DEBT SERVICE (CITY HALL)						
Revenues						
Dept 000						
301-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	91,500.00	105,648.00	100,309.14	5,338.86	94.95
301-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	8,500.00	8,389.00	7,973.60	415.40	95.05
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	503.58	(503.58)	100.00
301-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	2,000.00	1,534.00	1,853.39	(319.39)	120.82
301-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	0.00	0.00	68.22	(68.22)	100.00
301-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	44,069.00	51,041.00	51,040.07	0.93	100.00
301-000-664.000	INTEREST INCOME AND RENT CONTROL	1,200.00	1,200.00	2,324.52	(1,124.52)	193.71
Total Dept 000		147,269.00	167,812.00	164,072.52	3,739.48	97.77
TOTAL REVENUES		147,269.00	167,812.00	164,072.52	3,739.48	97.77
Expenditures						
Dept 945 - DEBT						
301-945-991.000	PRINCIPAL	530,000.00	530,000.00	530,000.00	0.00	100.00
301-945-992.000	INTEREST EXPENSE	8,282.00	8,282.00	8,281.25	0.75	99.99
301-945-993.000	PAYING AGENT FEES	125.00	125.00	0.00	125.00	0.00
Total Dept 945 - DEBT		538,407.00	538,407.00	538,281.25	125.75	99.98
TOTAL EXPENDITURES		538,407.00	538,407.00	538,281.25	125.75	99.98
Fund 301 - GENERAL DEBT SERVICE (CITY HALL):						
TOTAL REVENUES		147,269.00	167,812.00	164,072.52	3,739.48	97.77
TOTAL EXPENDITURES		538,407.00	538,407.00	538,281.25	125.75	99.98
NET OF REVENUES & EXPENDITURES		(391,138.00)	(370,595.00)	(374,208.73)	3,613.73	100.98

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 307 - DEBT SERVICE (2015 STREET BOND)						
Revenues						
Dept 000						
307-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	748,000.00	760,827.00	722,379.17	38,447.83	94.95
307-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	69,000.00	60,408.00	57,414.02	2,993.98	95.04
307-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	500.00	500.00	798.56	(298.56)	159.71
307-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,600.00	1,600.00	0.00	1,600.00	0.00
307-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	16,000.00	11,046.00	13,345.26	(2,299.26)	120.82
307-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,000.00	1,000.00	481.25	518.75	48.13
307-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	75,452.00	87,384.00	87,383.72	0.28	100.00
307-000-664.000	INTEREST INCOME AND RENT CONTROL	3,600.00	3,600.00	3,081.59	518.41	85.60
Total Dept 000		915,152.00	926,365.00	884,883.57	41,481.43	95.52
TOTAL REVENUES		915,152.00	926,365.00	884,883.57	41,481.43	95.52
Expenditures						
Dept 945 - DEBT						
307-945-991.000	PRINCIPAL	880,000.00	880,000.00	880,000.00	0.00	100.00
307-945-992.000	INTEREST	31,775.00	31,775.00	20,837.50	10,937.50	65.58
307-945-993.000	PAYING AGENT FEES	125.00	125.00	0.00	125.00	0.00
Total Dept 945 - DEBT		911,900.00	911,900.00	900,837.50	11,062.50	98.79
TOTAL EXPENDITURES		911,900.00	911,900.00	900,837.50	11,062.50	98.79
Fund 307 - DEBT SERVICE (2015 STREET BOND):						
TOTAL REVENUES		915,152.00	926,365.00	884,883.57	41,481.43	95.52
TOTAL EXPENDITURES		911,900.00	911,900.00	900,837.50	11,062.50	98.79
NET OF REVENUES & EXPENDITURES		3,252.00	14,465.00	(15,953.93)	30,418.93	110.29

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 592 - WATER AND SEWER FUND						
Revenues						
Dept 000						
592-000-642.100	SALES - WATER COMMODITY	2,709,000.00	2,709,000.00	1,040,516.95	1,668,483.05	38.41
592-000-642.200	SALES - WATER RTS	1,154,000.00	1,154,000.00	453,859.08	700,140.92	39.33
592-000-642.300	SALES - SEWER COMMODITY	4,745,000.00	4,745,000.00	1,841,087.54	2,903,912.46	38.80
592-000-642.400	SALES - SEWER RTS	751,000.00	751,000.00	295,286.40	455,713.60	39.32
592-000-642.500	SALES - METER REPLACEMENT FEE	63,600.00	63,600.00	24,912.00	38,688.00	39.17
592-000-642.600	SALES - WATER TAP FEES	3,600.00	3,600.00	12,500.00	(8,900.00)	347.22
592-000-642.700	SALES - SEWER TAP FEES	3,000.00	3,000.00	7,171.20	(4,171.20)	239.04
592-000-655.700	PENALTIES	81,600.00	81,600.00	40,964.74	40,635.26	50.20
592-000-664.000	INTEREST INCOME AND RENT CONTROL	54,000.00	54,000.00	39,418.11	14,581.89	73.00
592-000-678.000	MISCELLANEOUS	0.00	0.00	(2,744.61)	2,744.61	100.00
Total Dept 000		9,564,800.00	9,564,800.00	3,752,971.41	5,811,828.59	39.24
TOTAL REVENUES		9,564,800.00	9,564,800.00	3,752,971.41	5,811,828.59	39.24
Expenditures						
Dept 526 - WATER						
592-526-702.000	WAGES - FULL TIME EMPLOYEES	278,100.00	278,100.00	70,322.65	207,777.35	25.29
592-526-704.000	WAGES - PART TIME EMPLOYEES	40,000.00	40,000.00	5,772.00	34,228.00	14.43
592-526-705.000	VACATION PAY	30,000.00	30,000.00	24,375.37	5,624.63	81.25
592-526-706.000	HOLIDAY PAY	20,000.00	20,000.00	3,988.25	16,011.75	19.94
592-526-707.000	TEMPORARY EMPLOYEES	25,000.00	25,000.00	0.00	25,000.00	0.00
592-526-709.000	FICA	26,780.00	26,780.00	8,806.28	17,973.72	32.88
592-526-711.000	MEDICARE	6,180.00	6,180.00	2,059.55	4,120.45	33.33
592-526-713.000	OVERTIME	55,620.00	55,620.00	24,714.89	30,905.11	44.44
592-526-714.000	LONGEVITY PAY	4,800.00	4,800.00	3,400.00	1,400.00	70.83
592-526-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	704,000.00	704,000.00	596.70	703,403.30	0.08
592-526-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	111,240.00	111,240.00	24,253.07	86,986.93	21.80
592-526-721.000	CLOTHING ALLOWANCE	3,600.00	3,600.00	3,600.00	0.00	100.00
592-526-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	7,934.00	7,934.00	7,249.59	684.41	91.37
592-526-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	102,000.00	102,000.00	334.95	101,665.05	0.33
592-526-752.000	SUPPLIES	15,450.00	15,450.00	7,553.33	7,896.67	48.89
592-526-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	128,750.00	128,750.00	20,683.45	108,066.55	16.06
592-526-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	6,000.00	6,000.00	10,208.48	(4,208.48)	170.14
592-526-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	192,991.00	192,991.00	96,495.48	96,495.52	50.00
592-526-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,545.00	1,545.00	572.78	972.22	37.07
592-526-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	6,181.35	8,818.65	41.21
592-526-883.000	PERMITS	5,854.00	5,854.00	5,859.31	(5.31)	100.09
592-526-910.000	PROFESSIONAL DEVELOPMENT	0.00	0.00	300.00	(300.00)	100.00
592-526-915.000	MEMBERSHIPS	785.00	785.00	810.00	(25.00)	103.18
592-526-918.000	WATER	824.00	824.00	382.71	441.29	46.45
592-526-918.500	WATER (GREAT LAKES WATER AUTHORITY)	1,339,000.00	1,339,000.00	523,955.47	815,044.53	39.13
592-526-932.000	VEHICLE REPAIRS AND MAINTENANCE	81,103.00	81,103.00	40,551.48	40,551.52	50.00
592-526-934.000	OTHER REPAIRS AND MAINTENANCE	41,200.00	41,200.00	20,340.21	20,859.79	49.37
592-526-946.000	ENGINEERING SERVICES	25,000.00	25,000.00	9,508.40	15,491.60	38.03
592-526-956.000	BAD DEBT EXPENSE	15,000.00	15,000.00	1,262.72	13,737.28	8.42
592-526-968.000	DEPRECIATION AND DEPLETION	185,000.00	185,000.00	0.00	185,000.00	0.00
592-526-972.000	CAPITAL OUTLAY (WATER SYSTEM)	1.00	1.00	0.00	1.00	0.00
592-526-991.000	PRINCIPAL	1.00	1.00	0.00	1.00	0.00
592-526-992.000	INTEREST EXPENSE	19,938.00	19,938.00	0.00	19,938.00	0.00
Total Dept 526 - WATER		3,488,696.00	3,488,696.00	924,138.47	2,564,557.53	26.49

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	12/31/2019	12/31/2019	12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	DIFFERENCE	% BDGT
Dept 527 - SEWER						
592-527-702.000	WAGES - FULL TIME EMPLOYEES	204,970.00	204,970.00	26,838.77	178,131.23	13.09
592-527-705.000	VACATION PAY	36,000.00	36,000.00	1,094.74	34,905.26	3.04
592-527-706.000	HOLIDAY PAY	6,000.00	6,000.00	218.95	5,781.05	3.65
592-527-709.000	FICA	15,450.00	15,450.00	2,279.34	13,170.66	14.75
592-527-711.000	MEDICARE	4,120.00	4,120.00	533.05	3,586.95	12.94
592-527-713.000	OVERTIME	25,750.00	25,750.00	6,137.31	19,612.69	23.83
592-527-714.000	LONGEVITY PAY	2,750.00	2,750.00	0.00	2,750.00	0.00
592-527-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	527,000.00	527,000.00	625.22	526,374.78	0.12
592-527-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	72,100.00	72,100.00	3,501.95	68,598.05	4.86
592-527-721.000	CLOTHING ALLOWANCE	3,500.00	3,500.00	1,200.00	2,300.00	34.29
592-527-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	3,248.00	3,248.00	2,995.46	252.54	92.22
592-527-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	77,000.00	77,000.00	344.27	76,655.73	0.45
592-527-752.000	SUPPLIES	0.00	0.00	79.00	(79.00)	100.00
592-527-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	12,360.00	12,360.00	59.61	12,300.39	0.48
592-527-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	300,000.00	300,000.00	19,582.02	280,417.98	6.53
592-527-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	124,831.00	124,831.00	62,415.48	62,415.52	50.00
592-527-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	876.00	876.00	572.78	303.22	65.39
592-527-851.000	MAIL OR POSTAGE	9,000.00	9,000.00	6,105.19	2,894.81	67.84
592-527-910.000	PROFESSIONAL DEVELOPMENT	2,360.00	2,360.00	0.00	2,360.00	0.00
592-527-917.000	SEWAGE	2,781,000.00	2,781,000.00	1,364,891.13	1,416,108.87	49.08
592-527-920.000	ELECTRIC	2,472.00	2,472.00	1,466.81	1,005.19	59.34
592-527-932.000	VEHICLE REPAIRS AND MAINTENANCE	196,640.00	196,640.00	98,320.02	98,319.98	50.00
592-527-934.500	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	100,000.00	100,000.00	570.00	99,430.00	0.57
592-527-946.000	ENGINEERING SERVICES	25,000.00	25,000.00	11,237.20	13,762.80	44.95
592-527-956.000	BAD DEBT EXPENSE	10,300.00	10,300.00	2,412.88	7,887.12	23.43
592-527-968.000	DEPRECIATION AND DEPLETION	1,240,000.00	1,240,000.00	0.00	1,240,000.00	0.00
592-527-991.000	PRINCIPAL	1.00	1.00	0.00	1.00	0.00
592-527-992.000	INTEREST EXPENSE	656,000.00	656,000.00	282,198.09	373,801.91	43.02
592-527-993.000	PAYING AGENT FEES	1,000.00	1,000.00	49.29	950.71	4.93
Total Dept 527 - SEWER		6,439,728.00	6,439,728.00	1,895,728.56	4,543,999.44	29.44
TOTAL EXPENDITURES		9,928,424.00	9,928,424.00	2,819,867.03	7,108,556.97	28.40
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES		9,564,800.00	9,564,800.00	3,752,971.41	5,811,828.59	39.24
TOTAL EXPENDITURES		9,928,424.00	9,928,424.00	2,819,867.03	7,108,556.97	28.40
NET OF REVENUES & EXPENDITURES		(363,624.00)	(363,624.00)	933,104.38	(1,296,728.38)	256.61

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

		2019-20				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 YTD BALANCE	12/31/2019 DIFFERENCE	12/31/2019 % BDGT
Fund 645 - MEDICAL SELF INSURANCE FUND						
Revenues						
Dept 000						
645-000-664.000	INTEREST INCOME AND RENT CONTROL	5,400.00	5,400.00	3,043.67	2,356.33	56.36
645-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	0.00	0.00	29,822.49	(29,822.49)	100.00
645-000-700.000	HCARE ISF CHARGES FOR SERVICES	590,000.00	590,000.00	255,309.93	334,690.07	43.27
Total Dept 000		595,400.00	595,400.00	288,176.09	307,223.91	48.40
TOTAL REVENUES		595,400.00	595,400.00	288,176.09	307,223.91	48.40
Expenditures						
Dept 999 - SELF INSURANCE						
645-999-837.000	HEALTH INSURANCE CLAIMS	595,400.00	595,400.00	401,263.30	194,136.70	67.39
Total Dept 999 - SELF INSURANCE		595,400.00	595,400.00	401,263.30	194,136.70	67.39
TOTAL EXPENDITURES		595,400.00	595,400.00	401,263.30	194,136.70	67.39
Fund 645 - MEDICAL SELF INSURANCE FUND:						
TOTAL REVENUES		595,400.00	595,400.00	288,176.09	307,223.91	48.40
TOTAL EXPENDITURES		595,400.00	595,400.00	401,263.30	194,136.70	67.39
NET OF REVENUES & EXPENDITURES		0.00	0.00	(113,087.21)	113,087.21	100.00

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	12/31/2019	12/31/2019	12/31/2019
		ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	DIFFERENCE	% BDGT
Fund 661 - MOTOR POOL						
Revenues						
Dept 000						
661-000-643.000	EQUIPMENT RENTAL	868,578.00	868,578.00	434,288.88	434,289.12	50.00
661-000-664.000	INTEREST INCOME AND RENT CONTROL	6,400.00	6,400.00	3,900.12	2,499.88	60.94
661-000-686.000	INSURANCE RECOVERIES	0.00	0.00	7,683.09	(7,683.09)	100.00
Total Dept 000		874,978.00	874,978.00	445,872.09	429,105.91	50.96
TOTAL REVENUES		874,978.00	874,978.00	445,872.09	429,105.91	50.96
Expenditures						
Dept 249 - MOTOR POOL						
661-249-702.000	WAGES - FULL TIME EMPLOYEES	59,300.00	59,300.00	7,975.18	51,324.82	13.45
661-249-705.000	VACATION PAY	4,500.00	4,500.00	1,172.98	3,327.02	26.07
661-249-706.000	HOLIDAY PAY	2,761.00	2,761.00	1,274.02	1,486.98	46.14
661-249-709.000	FICA	4,172.00	4,172.00	852.31	3,319.69	20.43
661-249-711.000	MEDICARE	979.00	979.00	199.32	779.68	20.36
661-249-713.000	OVERTIME	7,000.00	7,000.00	1,185.59	5,814.41	16.94
661-249-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	9,373.00	9,373.00	996.45	8,376.55	10.63
661-249-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	1,200.00	0.00
661-249-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,834.00	1,834.00	1,486.98	347.02	81.08
661-249-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,000.00	1,000.00	253.32	746.68	25.33
661-249-752.000	SUPPLIES	0.00	0.00	1,066.59	(1,066.59)	100.00
661-249-758.000	DIESEL FUEL	36,000.00	36,000.00	16,749.61	19,250.39	46.53
661-249-759.000	GASOLINE	80,000.00	80,000.00	33,147.10	46,852.90	41.43
661-249-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	2,500.00	2,500.00	1,000.00	1,500.00	40.00
661-249-805.000	ENTERPRISE FLEET MANAGEMENT	210,000.00	210,000.00	80,517.45	129,482.55	38.34
661-249-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,000.00	1,000.00	0.00	1,000.00	0.00
661-249-931.000	EQUIPMENT REPAIRS	50,000.00	50,000.00	50,873.04	(873.04)	101.75
661-249-932.000	VEHICLE REPAIRS AND MAINTENANCE	155,000.00	155,000.00	69,143.81	85,856.19	44.61
661-249-934.000	OTHER REPAIRS AND MAINTENANCE	20,000.00	20,000.00	10,159.07	9,840.93	50.80
661-249-936.000	VEHICLE LIABILITY INSURANCE	79,993.00	79,993.00	73,930.00	6,063.00	92.42
661-249-940.000	RENTALS	0.00	0.00	4,898.50	(4,898.50)	100.00
661-249-968.000	DEPRECIATION AND DEPLETION	120,000.00	120,000.00	0.00	120,000.00	0.00
661-249-991.000	PRINCIPAL	1.00	1.00	0.00	1.00	0.00
661-249-992.000	INTEREST EXPENSE	17,000.00	17,000.00	2,927.01	14,072.99	17.22
Total Dept 249 - MOTOR POOL		863,613.00	863,613.00	359,808.33	503,804.67	41.66
TOTAL EXPENDITURES		863,613.00	863,613.00	359,808.33	503,804.67	41.66
Fund 661 - MOTOR POOL:						
TOTAL REVENUES		874,978.00	874,978.00	445,872.09	429,105.91	50.96
TOTAL EXPENDITURES		863,613.00	863,613.00	359,808.33	503,804.67	41.66
NET OF REVENUES & EXPENDITURES		11,365.00	11,365.00	86,063.76	(74,698.76)	757.27

Fraser Historical Commission
Minutes - Monday, December 2, 2019

Present: Marilyn Wright, Betty Slominski, Jim Chamberlin, Karen Hodges, Harry Hodgson, Nancy Ehrke, Denise Wojciechowski, Members at Large - Kathy Pirtle, Curtis Rice & Dori Guoin, Visitor - Joe Chimenti

Excused Absence: Debra Szpulak, Liaison - Rose McKinney

- 1) **Call to order at 7:07 pm** by Marilyn
- 2) **Pledge to the Flag**
- 3) **Approve Agenda:** On a motion by Nancy, seconded by Karen; Motion carried;
- 4) **Approve Minutes:** On a motion by Betty, seconded by Denise; Motion carried;
- 5) **Liaison Report:** Rose was unable to attend the meeting and Marilyn passed out the November Budget Reports;
- 6) **Unfinished Business:**
 - a) **Christmas Open House:** We had a nice turn out to the Museum and Depot; Proceeds: Pre-Sale Depot - \$49.50; Sale Depot - \$213.25; Donations Depot - \$4.31; Gift Shoppe - \$16.75; Donations Gift Shoppe - \$5.91; Museum Glass Room - \$25.00; Total Proceeds: \$314.72
 - b) **Half Price Sale on Dec. 8th:** Jim, Harry, Karen, Denise, Kathy & Nancy
 - c) **Christmas in Fraser on Dec. 7th @ 5:30pm:** Marilyn asks all Commissioners to be inside City Hall at 5:30pm, please wear black and red and Santa hats.
- 7) **New Business:**
 - a) **Pack up Christmas Items:** Commissioners will begin work the week of 1/6/20.
 - b) **Volunteer Luncheon on Jan 12th:** Karen will email Marilyn updated invites and Marilyn will address and distribute.
 - c) **Set up for Luncheon:** Commissioners will begin work the week of 1/6/20.
- 8) **Commissioner Reports:**
 - ***Marilynn** - Rose informed Marilyn the DPW will be changing over all lights on the property (interior and exterior) to LED.
 - ***Betty** - Will coordinate Barn Clean-up in March/April, she is asking for lots of help!
 - ***Jim** - Will continue researching Outhouse Project for Spring; Jim suggested Bill Parat and his son could assist with converting VHS tapes for Society to DVD.
Commissioners agreed for Jim to show them the tapes to see what can be done.
 - ***Karen** - Nothing to add;
 - ***Harry** - Nothing to add;
 - ***Nancy** - Will need help with the FHS Spring Craft Show;
 - ***Denise** - Nothing to add;
 - ***Kathy** - Nothing to add;
 - ***Curtis** - Nothing to add;
 - ***Dori** - Will help with VHS tapes, Email on advertising our events and she has a buyer for several village pieces.
- 9) **Adjourned at 8:03 pm** on a motion by Nancy, seconded by Karen; Motion Carried

****Reminders****

Next Meeting - Monday, February 3rd @ 7pm

Respectfully Submitted, Karen Hodges, Recording Secretary

**CITY OF FRASER
PLANNING COMMISSION
MONDAY, DECEMBER 16, 2019 – 7:00PM
MINUTES**

Present: Chairwoman Czarnecki, Commissioners: Barr, Cook, Farina, Keil, Perry, Warunek

Absent : **NONE**

Also, Present: Clark Andrews, City Attorney
Sarah Traxler, AICP Vice President
Doug Plachcinski, Principal Planner
Candace Schuver, Building Clerk

1. Call Meeting to Order / Pledge of Allegiance

Chairwoman CZARNECKI called the meeting to order at 7:00 PM

2. Roll Call	Chairwoman	Czarnecki	Present
	Commissioners:	Cook	Present
		Barr	Present
		Farina	Present
		Keil	Present
		Perry	Present
		Warunek	Present

3. Approval of Agenda

FARINA requested to add item 6E, an update regarding the site plan for 16775 13 Mile Road.

Motion by Commissioner: KEIL Support by Commissioner: WARUNEK

To: Approve the amended agenda.

AYES 7 NAYS 0 MOTION CARRIED.

4. Chairperson's opening remarks.

CZARNECKI provided the Chair's opening remarks.

5. Approval of Minutes –

A. October 2, 2019

Motion by Commissioner: FARINA Support by Commissioner: BARR

To: Approve the October 2, 2019 Planning Commission meeting minutes, as presented.

AYES 7 NAYS 0 MOTION CARRIED.

B. November 6, 2019

Motion by Commissioner: KEIL Support by Commissioner: FARINA

To: Approve the November 6, 2019 Planning Commission meeting minutes, as presented.

AYES 7 NAYS 0 MOTION CARRIED.

**CITY OF FRASER
PLANNING COMMISSION
MONDAY, DECEMBER 16, 2019 – 7:00PM
MINUTES**

6. New Business:

A. Public Hearings - NONE

B. Site Plans and Other Reviews: NONE

C. Recommendation of Planning Commission member to City Council for approval.

Motion by Commissioner: FARINA **Support by Commissioner:** WARUNEK

To: Recommend the Fraser City Council reappoint CZARNECKI to the Planning Commission.

AYES 7 NAYS 0 MOTION CARRIED.

D. Approval of 2020 Planning Commission Calendar

SCHUVER presented the proposed 2020 Planning Commission Calendar and the Planning Commission accepted the meeting dates as proposed.

Motion by Commissioner: FARINA **Support by Commissioner:** WARUNEK

To: Approve the 2020 Planning Commission meeting dates.

E. An update regarding the site plan for 16775 13 Mile Road.

PLACHCINSKI updated the Commission that the City Engineer was working with the applicant to meet the City's storm water design standards.

7. Unfinished Business: Master Plan Update

PLACHCINSKI provided an overview of the fall fire department open house and the activities McKenna undertook to engage the public attending that event. TRAXLER explained the proposed Master Plan organization, specifically, the Regional Planning Context, Fraser Today, and Fraser Tomorrow. The Plan will discuss current demographics and land uses along neighborhoods, nodes, and corridors. The Plan will conclude with actions that contribute to viable change implementation including responsible parties and resources. TRAXLER informed the Commission of the project schedule and potential additional outreach opportunities. TRAXLER indicated the current project schedule could have the Plan adoption public hearing as soon as September 2020.

8. New Business: None

9. Public Communications (Items Not on the agenda): None

10. Commissioners Comments/Concerns

The Commissioners provided holiday well wishes to all.

11. ZBA Liaison Report

FARINA indicate that the December ZBA meeting was canceled.

12. Old Business (Items Not on the Agenda)

None.

**CITY OF FRASER
PLANNING COMMISSION
MONDAY, DECEMBER 16, 2019 – 7:00PM
MINUTES**

13. Adjournment

Chair CZARNECKI adjourned the meeting on December 16, 2019 at 8:35 p.m.

AYES 7 NAYS 0 MOTION CARRIED.

PC Secretary, John Keil

Recording Secretary, Doug Plachcinski



Fraser Activity Center

Fraser Parks & Recreation • Fraser Senior Center

34935 Hidden Pine Drive • Fraser, MI 48026

Office: (586) 296-8483 Fax: (586) 296-8493

FraserActivityCenter@MiCityofFraser.com • www.MiCityofFraser.com

M E M O R A N D U M

To: Wayne O'Neal, City Manager

From: Jennifer Mellar, Recreation Clerk

Date: Wednesday, January 8th 2020

Subject: Recreation Commission Recommendations for Open Commission Seats

At the Recreation Commission meeting on Tuesday, January 7th, the Commission interviewed and formally recommend Dana Sutherland, 1 vacant commission seat term ending December 31st 2023

Motions at the January Recreation Commission meeting were as follows:

Motion made by Commissioner Paoletti, seconded by Bogdan, to recommend Cheryl LaCasse to chairperson seat term ending June 2020

Motion carried unanimously

Motion made by Chairperson LaCasse, seconded by Paoletti, to recommend Sherry Stein to Vice Chairperson seat term ending June 2020

Motion carried unanimously

Respectfully Submitted,

*Jennifer Mellar
Recreation Clerk*

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Sutherland	Dana	S
ADDRESS (number & street)		
31520 Schodcraft		
CITY	STATE	ZIP CODE
Fraser	MI	48026
HOME PHONE		
See above		
CELL PHONE		
NAME OF BOARD/COMMISSION APPLYING FOR		
Parks & Recreation Commission		
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)		
I am a long time resident and mother of 2 children that I am raising in Fraser. I remember spending at McKinley park in the 1980's when Fort Fraser was constructed in the 1990's and to this day enroll my children in activities with Fraser Parks & Rec. I believe that my education, work experience, volunteerism and involvement in Fraser Public Schools would be a great benefit in my desire to give back to the community.		
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)		
Michigan State University, Bachelor of Arts in Human Resources and Society Central Michigan University, Master of Science in Human Resource Administration Fair Credit Reporting Act Certification - Consumer Data Industry Association Dale Carnegie effective speaking course graduate Emerson Elementary PTO Vicepresident - Adoption Awareness of Warren Volunteer		
CURRENT EMPLOYMENT		
COMPANY NAME		YOUR TITLE/POSITION
Credit Reporting Corporation		Credit Reporting Supervisor
COMPANY ADDRESS (number & street)		
20000		
CITY	STATE	ZIP CODE
Fraser	MI	48026
OFFICE PHONE		PAGER
PLEASE LIST YOUR RESPONSIBILITIES		
see attached resume		

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION



City of Fraser

Building & Code Enforcement Department

MEMORANDUM

TO: City of Fraser Council Members
FROM: City of Fraser Planning Commission *CK*
RE: Recommendation from the Planning Commission
DATE: December 16, 2019

At the December 16th Planning Commission meeting, the Board made the recommendation to City Council to reappoint Member **Kathy Czarnecki** to the Fraser Planning Commission for a three-year term. The new term will expire on December 31st, 2022.

CC: Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Jim Wright, Building Official
Doug Plachcinaki, Zoning Admin
Sarah Traxler, City Planner
Don DeNault, City Attorney
Candace Schuver, Building Clerk/Recording Secretary

January 3, 2020

City Council
City of Fraser
33000 Garfield Road
Fraser Michigan 48026

Re: Reappointment to Planning Commission

Dear Honorable Members of City Council:

It's been a pleasure as well as a learning experience to participate and contribute to the various requests that have come before the Planning Commission. My term officially expired December 31, 2019. I would like to continue in the capacity of Board member and respectfully request to be reappointed to the Planning Commission for another term.

Please feel free to reach out to me should you have any questions.

Sincerely,

Kathy L. Czarnecki

Kathy L. Czarnecki
31827 Pam Court
Fraser Michigan 48026
klcplanning@yahoo.com

Kathy Czarnecki
31827 Pam Court
Fraser MI 48026

558 887 8778
klcplanning@yahoo.com

Work History

City of Troy, Michigan
Administrative Assistant, Planning Department
May 2000 to June 2018 (Retired)

Responsibilities

Administrative person for following Boards and Committees

- Planning Commission
- Zoning Board of Appeals
- Building Code Board of Appeals
- Animal Control Appeal Board

Board and Committee Responsibilities

- Process applications
- Prepare and distribute agendas / agenda packets
- Generate public hearing notices
- Attend meetings; take and prepare minutes

Front Counter Service

- Key person to field and direct counter service and telephone calls
- Accept all Board and Committee applications
- Assist with general planning questions
- Report code violations; assist with general code enforcement questions

Previous Municipal Employment and Experience

City of Farmington Hills, Michigan; Planning Department
City of Canton, Ohio; City Clerk and City Council



City of Fraser
Boards and Commissions
Application for Appointment

Reset Form

Planning Commission

Board or Commission Applying For

Last Name: Czarniecki **First Name:** Kathy **M.I.:** L
31827 Pam Court 14 years
Address: **Years/Months of Residency in Fraser:**
klcplanning@yahoo.com
Cell Phone: () **e-Mail:**

Education:

McKinley High School; Canton Ohio

Schools:

Degrees:

Professional Certifications:

Current or Last Employer

City of Troy

Administrative Assistant/ Planning Dept

Name of Company: 500 W Big Beaver **Your Title/Position:**

Company Address: **Phone Number:** ()
(Retired) Process applications for various Boards. Attend meetings and prepare minutes.

Responsibilities:
Continue to work on contractual basis for City of Troy Planning Commission; attend meetings and prepare minutes.

Community Activities or Experiences:

City of Fraser Planning Commission, one term, served as Chair.

City of Fraser Election Inspector. City of Fraser Board of Review, Alternate Member.

Please explain why you wish to serve:

Experience with municipal development, application process and build-out, departmental and Commission procedures.

Good relations with planning consultants, city attorneys, residents, developers, architects and engineers.

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the position that I am seeking.

Signature: Kathy L. Czarniecki **Date:** January 4, 2020

Please attach your resume & a copy of your ID to this application.

1/2019



City of Fraser

Building & Code Enforcement Department

MEMORANDUM

TO: City of Fraser Council Members
FROM: City of Fraser Zoning Board of Appeals *als*
RE: Recommendation from the Zoning Board of Appeals
DATE: January 16, 2020

At the January 16th Zoning Board of Appeals meeting, the Board made the recommendation to City Council to reappoint Members Mark Burley, Frank Farina and Mark Stimac for another three-year term. Each term will expire on December 31st, 2022.

CC: Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Jim Wright, Building Official
Doug Plachcinaki, Zoning Admin
Don DeNault, City Attorney
Candace Schuver, Building Clerk/Recording Secretary



City of Fraser
Boards and Commissions
Application for Appointment

PAID
NOV 12 2019
CITY OF FRASER
10/12/19
2pm

ZONING BOARD OF APPEALS
Board or Commission Applying For

Last Name: FARINA First Name: FRANK M.I.: M

Address: 15485 RAMBLING DRIVE Years/Months of Residency in Fraser: 24

Cell Phone: () e-Mail: frank.farina@fraser.ca

Education:

Schools: SEE ATTACHED RESUME

Degrees: _____

Professional Certifications: _____

Current or Last Employer

Name of Company: SEE ATTACHED RESUME Your Title/Position: _____

Company Address: _____ Phone Number: () _____

Responsibilities: _____

Community Activities or Experiences:

SEE ATTACHED RESUME

Please explain why you wish to serve:

I WISH TO SEE OUR CITY REMAIN CURRENT AND VIBBLE.

I WANT TO HELP THE CITY TO MAINTAIN A SMALL TOWN FEEL WITH

THE A STRATEGIC EYE ON THE FUTURE AND WHERE THE CITY SHOULD GO.

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the position that I am seeking.

Signature: F. Farina Date: 11/8/19

Please attach your resume & a copy of your ID to this application.

1/2019



City of Fraser

Building & Code Enforcement Department

MEMORANDUM

TO: City of Fraser Council Members
FROM: City of Fraser Zoning Board of Appeals
RE: Recommendation from the Zoning Board of Appeals
DATE: January 16, 2020

At the January 16th Zoning Board of Appeals meeting, the Board made the recommendation to City Council to reappoint Members Mark Burley, Frank Farina and Mark Stimac for another three-year term. Each term will expire on December 31st, 2022.

CC: Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Jim Wright, Building Official
Doug Plachcinaki, Zoning Admin
Don DeNault, City Attorney
Candace Schuver, Building Clerk/Recording Secretary



City of Fraser
Boards and Commissions
Application for Appointment

Reset Form

Zoning Board of Appeals

Board or Commission Applying For

Last Name: Stimac First Name: Mark M.I.: S
Address: 31695 Karolyn Lane Years/Months of Residency in Fraser: 36/7
Cell Phone: () e-Mail:

Education:

Schools: Lawrence Technological University
Degrees: Bachelors of Science in Architecture
Professional Certifications: Registered Architect, Registered Building Official, Registered Building Inspector, Registered Plan Reviewer

Current or Last Employer

Name of Company: Charter Township of Shelby Your Title/Position: Building Inspector/Plan Reviewer
Company Address: 52700 Van Dyke Ave Phone Number: (586-731-5969)
Responsibilities: Review Plans for compliance with the building codes and Zoning Ordinance prior to the issuance of building permits

Community Activities or Experiences:

26 years on the Fraser Zoning Board of Appeals, 10 years on the Fraser Planning Commission, 22 years with Boy Scout Troop 1402

Please explain why you wish to serve:

Long standing service to the community

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the position that I am seeking.

Signature: Mark Stimac

Digitally signed by Mark Stimac
Date: 2019.11.23 07:19:41 -05'00'

Date: 11/22/19

Please attach your resume & a copy of your ID to this application.

1/2019



City of Fraser

Building & Code Enforcement Department

MEMORANDUM

TO: City of Fraser Council Members
FROM: City of Fraser Zoning Board of Appeals
RE: Recommendation from the Zoning Board of Appeals
DATE: January 16, 2020

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CC: Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Jim Wright, Building Official
Doug Plachcinaki, Zoning Admin
Don DeNault, City Attorney
Candace Schuver, Building Clerk/Recording Secretary



City of Fraser
Boards and Commissions
Application for Appointment

CITY OF FRASER
BUILDING DEPT

JAN 09 2020

RECEIVED

ZONING
Board or Commission Applying For

Last Name: BURLEY First Name: MARK M.I. A

Address: 15950 Lumbury Years/Months of Residency in Fraser: 8 yrs

Cell Phone: _____ e-Mail: mark.burley@fraser.ca

Education:

Schools: CMAA

Degrees: BS BA

Professional Certifications: _____

Current or Last Employer

Name of Company: Fraser Valley Properties Your Title/Position: OWNER

Company Address: 15950 Lumbury Phone Number: (530) 566-1500

Responsibilities: Owner - All

Community Activities or Experiences:

Please explain why you wish to serve:

I want to be involved in my community and make a difference in my community.

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position, (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the position that I am seeking.

Signature: [Signature] Date: 11/24/19

Please attach your resume & a copy of your ID to this application.

1/2019

MEMORANDUM

TO: Honorable Mayor and Council
FROM: City of Fraser Historical Commission
RE: Recommendation from the Historical Commission
DATE: February 4, 2020

At the February 3, 2020 Historical Commission meeting, the Commission made the recommendation to City Council to Appoint Marie Cilluffo to the Historical Commission. This term will expire July 1, 2024. The motion carried unanimously.

CC: Wayne O'Neal, City Manager
Kelly Dolland, City Clerk



CITY OF FRASER

BOARDS & COMMISSIONS APPLICATION

MAY BE SUBJECT TO REVIEW
PLEASE ATTACH A COPY OF YOUR RESUME

RECEIVED BY

OFFICE OF FRASER REC'D BY
MANAGE DEPT. JAN 14/20

APPLYING FOR: Historical

APPLICANT INFORMATION:

NAME: Cilluffo Marie E
LAST FIRST MIDDLE INITIAL

ADDRESS: 31140 Cyril Ave FRASER MI, 48026

HOME #: 65 CELL #: 616 444 1111

REASON OF INTEREST IN THIS BOARD:

I believe I can contribute and bring
the continued purpose the committee
brings to the resident/history of the City

ACTIVITIES & QUALIFICATIONS:

Retired from the City of Fraser, 33 years
residence.

EDUCATION: (SCHOOLS, DIPLOMAS, DEGREES, PROFESSIONAL CERTIFICATES, ETC.)

East Detroit High.
MCC. Associates in business/General

CURRENT EMPLOYMENT:

COMPANY NAME: Retired YOUR TITLE/POSITION: _____

COMPANY ADDRESS: _____
STREET CITY STATE, ZIP

OFFICE PHONE NUMBER: _____

RESPONSIBILITIES: _____



CITY MANAGER

D. Wayne O'Neal

CITY CLERK

Kelly Ann Dolland

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnagie

MAYOR PRO-TEM

David Winowiecki

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Michael Lesich

Patrice M. Schornak

January 7, 2020

Mayor and Members of City Council,

Attached please find the updated "City of Fraser 2020 Poverty Exemption Policy and Guidelines". I am requesting your review and adoption of these guidelines at your next City Council meeting. This document will be used by the Assessing Department to administer the City of Fraser Poverty Exemption program in tax year 2020.

The changes included in this document are as follows:

- The Income Guidelines on page 3 were updated to reflect the 2020 Federal Poverty Income Guidelines
- The tax reduction calculation on page 4 was updated to reflect the 2020 Federal Poverty Income Guidelines
- Examples were provided on page 5 to clarify the Asset Level Test calculation
- The Checklist on page 6 was expanded, now requiring identification (driver's license or ID) of all applicants, a copy of the registration of all household vehicles, and a copy of the mortgage/home equity application if a mortgage or home equity loan was obtained in the last two (2) years. A copy of this application will assist in verifying the financial situation of the applicant
- Expanded the applicant certification on page 14 to include information regarding misstatements or misrepresentation of information made in the application
- Added a "Waiver of Confidentiality" form on page 15 to authorize the Assessing Department staff, the City of Fraser Board of Review, and the Michigan Tax Tribunal to examine all documents submitted with the application. Further, the applicant authorizes discussion of the information at a public meeting of the City of Fraser Board of Review
- Included the "Poverty Exemption Affidavit" on page 16 which the State of Michigan requires to be filed when the applicant is not required to file Federal or State Income Tax forms

If you have any questions regarding the revisions of the 2020 Poverty Exemption Policy and Guidelines, please do not hesitate to contact me.

Respectfully submitted,

Debra J. Kopp, MMAO (4), MCPPE
City Assessor

CITY OF FRASER 2020 POVERTY EXEMPTION POLICY & GUIDELINES

The attached guidelines and application apply to the 2020 tax year only

Section 211.7u(1) of the Michigan General Property Tax Act defines the poverty exemption as a method to provide relief for those who, in the judgment of the Supervisor and the Board of Review, are unable to fully contribute to the annual property tax burden of their principal residence due to their financial situation. The following policy & guidelines were adopted at the **February 13, 2020**, meeting of the City Council for the City of Fraser.

1. All applicants must obtain the proper application from the Assessing Department, **complete it in its entirety, and provide supporting income, asset and expense documentation.** Handicapped or disabled applicants may call the Assessing Department at (586) 293-3100 ext.157 to make arrangements for assistance.
2. Applicant must own and occupy the subject property as their principal residence as of tax day (December 31st) for the year in which the exemption is being requested (i.e. For 2020 Poverty Exemption Request, Principle Residence Exemption (PRE) & ownership must be in place as of 12/31/19). The deed, land contract, or other evidence of ownership must be provided with the application.
3. All applicants must submit a copy of the Federal Income Tax Return (1040 or 1040A), State Income Tax Return (MI-1040), and Homestead Tax Credit (MI-1040CR) filed for 2019 **for all persons living in the home.** If the applicant(s) is not required to file a Federal or State Income Tax return, a Poverty Exemption Affidavit must still be completed and filed stating they are not required to file.
4. Applicant(s) must meet the Federal Poverty Income Guidelines. (See page 3)
5. In accordance with PA 390 of 1994, the applicant(s) must meet the "Asset Guidelines" adopted by the City of Fraser City Council. (See page 5)
6. All financial balances will be considered including stocks, bonds, life insurance policies, other real estate holdings, vehicles, interest income, and all additional assets.
7. Gifts and contributions by other persons whether or not residing in the household will be taken into consideration.
8. Excessive medical expenses may be taken into consideration.
9. The Board of Review shall follow the guidelines of the local assessing unit in granting or denying an exemption unless there are substantial and compelling reasons why there should be a deviation from the guidelines and the substantial and compelling reasons are communicated in writing by the claimant. Any deviation from the guidelines shall require a unanimous vote of the Board of Review.
10. An applicant applying for a poverty exemption is not prohibited from also filing an appeal on the assessed and/or taxable value.

APPLICATIONS FOR POVERTY EXEMPTION MAY BE DENIED IF:

- The Poverty Exemption Application is not filled out completely and/or includes inaccurate information. ***Each question must include an answer, or enter "N/A" in the space when not applicable.***
- Copies of your Federal and State Income Tax Returns (including Homestead Property Tax Credit) for the immediately preceding year are not included (or the attached Poverty Exemption Affidavit in lieu of income tax returns is not filed).
- Savings account, checking account, investments, interest earnings, dividends or other liquid assets either in total or individually meet or exceed double the amount of the current annual property tax obligation.
- Total Household Income exceeds the guidelines as adopted by the Fraser City Council.
- Applicant(s) does not meet the asset levels set by the local governing body.
- Applicant(s) purchased the home after tax day for the year of application (i.e. for 2020, tax day is 12/31/19).
- Recreational vehicles* owned or leased in total exceed the amount of the current asset guidelines.
- You own and receive rent from other real estate holdings other than your principal residence.
- You own or are purchasing other real estate (*i.e. summer cottage, vacant land acreage or lot, camping lot*).

**Recreational vehicles may include snowmobiles, boats, camping trailers, travel trailers, motor home, jet ski, motorcycles, off road vehicles, or anything which may be considered a recreational vehicle.*

Income Guidelines Used in the Determination of Poverty Exemptions for 2020

MCL 211.7u, addressing poverty exemptions, was significantly altered by PA 390 of 1994 and was further amended by PA 620 of 2002.

Local governing bodies adopting local guidelines shall not set amounts lower than the federal poverty guideline updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons **shall not** be set lower than \$21,330 which is the federal guideline shown on the chart below for a family of 3 persons for 2020 assessments.

Federal Poverty Guidelines Household size (yourself and any occupants)	Poverty Guidelines
1	\$12,490
2	\$16,910
3	\$21,330
4	\$25,750
5	\$30,170
6	\$34,590
7	\$39,010
8	\$43,430
For each additional person	\$4,420

Meeting the income levels of the City policy does NOT guarantee the approval of a poverty exemption. Income, expense, and assets are reviewed by the Board of Review in the decision making process.

The income guidelines shall include the income of all persons living in the home or persons who contribute to the claimant's household.

Income includes:

- Money, wages, and salaries before any deductions.
- Net receipts from all self-employment (these are receipts from a person's own business, professional enterprise, or partnership, after deductions for allowable business operating expenses).
- Net receipts from self-employment (the same provisions as above for self-employment).
- Regular payments for social security, railroad retirement, unemployment, worker's compensation, veteran's payments, and public assistance.
- Alimony, child support, and military family allotments.
- Private pensions, governmental pensions, and regular insurance or annuity payments.
- College or university scholarships, grants, fellowships, and assistantships.
- Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.
- Tax refunds, gifts, loans, lump-sum inheritances, one-time insurance payments or State and/or Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.

If the applicant has been determined to meet all of the City of Fraser Poverty Exemption requirements and qualifies for exemption, the following guidelines are to be used to determine the amount of tax reduction by the Board of Review:

<u>Persons in Household</u> (yourself and dependents)	<u>Household Income</u>	<u>Board of Review Action</u>
1	\$12,490	
	\$0-\$6,245	Total tax exemption.
	\$6,246 - \$12,490	If box A or B on line 5 is checked on MI 1040CR, establish Taxable Value so that the total tax liability is 3.5% of household income after the maximum relief granted by the Michigan Homestead Tax Credit (\$1,200).
	\$6,246 - \$12,490	If box A or B on line 5 is <i>not</i> checked on MI 1040CR, try to establish net tax liability after Homestead Tax Credit within 5-10% of income depending on specifics of application.
	Over \$12,490	Generally, no hardship relief will be granted.
2	\$16,910	
	\$0-\$8,455	Total tax exemption.
	\$8,456 - \$16,910	If box A or B on line 5 is checked on MI 1040CR, establish Taxable Value so that the total tax liability is 3.5% of income after the maximum relief granted by the Michigan Homestead Tax Credit (\$1,200).
	\$8,456 - \$16,910	If box A or B on line 5 is <i>not</i> checked on MI 1040CR, try to establish net tax liability after Homestead Tax Credit within 5-10% of income depending on specifics of application.
	Over \$16,910	Generally, no hardship relief will be granted.

For each additional person/dependent over 2 in the household, add \$4,420 to income levels to determine income qualifications.

Note: The Board of Review shall follow these guidelines unless there are substantial and compelling reasons why there should be a deviation from the guidelines. See page 1 of this application, #9. Any deviation from the guidelines shall require a unanimous vote of the Board of Review.

Asset Guidelines Used in the Determination of Poverty Exemptions for 2020

As required by PA 390 of 1994, all guidelines for poverty exemptions as established by the governing body of the local assessing unit SHALL also include an asset level test. The following asset test shall apply to all applications for poverty exemption:

- The applicant shall not have “**liquid**” assets such as cash, savings, checking, (excluding the value of the principal residence subject to the exemption request) in excess of two (2) times the amount of the estimated tax obligation of the current assessment.

Example:	Tax Amount	x 2	Liquid Assets
	\$3,000		\$6,000

- The applicant shall not have **total** assets (excluding the value of the principal residence subject to the exemption request) in excess of ten (10) times the amount of the estimated tax obligation of the current assessment.

Example:	Tax Amount	x 10	Total Assets
	\$3,000		\$30,000

All asset information required in this application must be completed in total and supported with the appropriate documentation. The Board of Review may request additional information and verification of assets as determined necessary and may reject any application if the assets are not properly identified.

Liquid Assets may include but are not limited to:

- Bank accounts
- Stocks and bonds
- IRAs and other investment accounts
- Pensions
- Money received from the sale of property such as stocks, bonds, a house or a car unless a person is in the specific business of selling such property

In addition, total assets may also include but are not limited to:

- A second home
- Excess or vacant land
- Rental property
- Automobiles
- Recreational vehicles*
- Buildings other than the principal residence
- Equipment
- Other personal property of value
- The value of food or housing received in lieu of wages

**Recreational vehicles may include snowmobiles, boats, camping trailers, travel trailers, motor home, jet ski, motorcycles, off road vehicles, or anything which may be considered a recreational vehicle.*

CHECKLIST

2020 POVERTY EXEMPTION ATTACHMENTS

Please provide copies only (not originals) for submission to the Board of Review

Note: Provide copies of the following as proof for **all** occupants living in the home even if not contributing to household income or expenses.

- Timely filed and fully complete and signed Poverty Exemption Application
- Copies of 2019 W-2 Forms, Social Security Statements (SSA-1099), Disability Statement or similar income verification for all household members
- Copies of statements from additional income sources including unemployment, alimony, child support, ADC, Food Stamps, etc.
- Copies of statements for checking account, savings account, certificate of deposit (CD's), stocks, bonds, pension (IRA, 401, etc) account or any other asset/retirement account
- Copies of 2019 Federal Income Tax Return (or completed the attached Poverty Exemption Affidavit if not required to file income tax returns)
- Copies of 2019 Michigan Income Tax Return (or completed the attached Poverty Exemption Affidavit if not required to file income tax returns)
- Copy of 2019 Michigan Homestead Property Tax Credit Claim (MI-1040CR)
- Copy of 2019 mortgage/equity loan payment verification showing the current loan balance and principal and interest payment amounts. If mortgage/equity loan was obtained in the last two (2) years, a copy of the mortgage application is required
- Copies of unusual or excessive medical bills
- Copies of valid State of Michigan Driver License or similar form of identification for all members of the household
- Copies of State of Michigan Registration for all vehicles in the household
- Copy of proof of property ownership (Deed, Land Contract, etc.)

CITY OF FRASER
POVERTY EXEMPTION APPLICATION
TAX YEAR 2020

A. APPLICATION SUBMISSION

TO APPLY FOR POVERTY EXEMPTION, THIS APPLICATION MUST BE COMPLETED IN ITS ENTIRETY AND RETURNED TO THE ASSESSING OFFICE 10 WORKING DAYS PRIOR TO THE FIRST MEETING OF THE BOARD OF REVIEW SESSION. YOU MUST PROVIDE COPIES OF ALL INFORMATION DETAILED ON THE ATTACHED CHECKLIST OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE.

*****INCOMPLETE APPLICATIONS WILL NOT BE HEARD BY THE BOARD OF REVIEW*****

YOU WILL BE NOTIFIED IN WRITING OF THE BOARD OF REVIEW'S DECISION ALONG WITH YOUR APPEAL RIGHTS.

B. STATEMENT

I, _____ being the **owner and resident** of the property listed below, am applying for Tax Relief under Section 74 of the Michigan General Property Tax Act: (The *principal residence* of persons who, in the judgment of the Board of Review, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under this act. MCL Section 211.7u)

C. PROPERTY ADDRESS

Property address _____ Parcel # _____

How Long Have You Owned at the Above Address? _____

D. APPLICANT INFORMATION

APPLICANT: _____

Date of Birth _____ Age _____

Phone Numbers: Home (____) _____

Work (____) _____

Cell (____) _____

CO-OWNER: _____

Date of Birth _____ Age _____

Home (____) _____

Work (____) _____

Cell (____) _____

Other Contact Info: Name _____ Phone _____

Current Marital Status**For How Long?** _____

☐ Married ☐ Divorced ☐ Widowed ☐ Separated ☐ Single _____

Employment Status

Employed: ☐ Full-time ☐ Part-time Employer: _____

Date of Hire: _____ Occupation: _____

☐ Retired: Date Retired _____ Employer: _____

☐ Laid-off: Date last worked _____ Employer: _____

☐ Disabled: Date last worked _____ Employer: _____

Possible return date _____ Cause: _____

☐ Not working – How long _____ Reason: _____

Describe any disability or health problems: _____

Spouse or Co-Owner Status

Employed: ☐ Full-time ☐ Part-time Employer: _____

Date of Hire: _____ Occupation: _____

☐ Retired: Date Retired _____ Employer: _____

☐ Laid-off: Date last worked _____ Employer: _____

☐ Disabled: Date last worked _____ Employer: _____

Possible return date _____ Cause: _____

☐ Not working – How long _____ Reason: _____

Describe any disability or health problems: _____

Resident Information

List **ALL people, not listed above**, living in your household (attach additional sheet if necessary)

	1	2	3	4	5
Full Name					
Age					
Relationship					
Dependent	Yes No	Yes No	Yes No	Yes No	Yes No
Occupation					
Annual Income					
Do they contribute to the household income?	Yes No	Yes No	Yes No	Yes No	Yes No
Amount of Contribution					

E. ADDITIONAL ASSISTANCE

Has **any other person** not listed above made a financial contribution to the household? If yes, explain.

Person's Name: _____ Monthly Contribution _____

Type of Contribution: Monetary _____ Other (explain) _____

F. PROPERTY

Are you and/or your spouse the sole owners of the property? Yes ☐ No ☐

If no, list all owners and their percentage of ownership: _____

Is the home paid in full? Yes ☐ No ☐ If no, number of years and dollar amount remaining on this Mortgage/Land Contract/Equity Loan/Refinance _____

What is the monthly payment? _____ Includes taxes ☐ Taxes are separate ☐

Do you owe any delinquent mortgage payments? No ☐ Yes ☐ Amount \$ _____

Do you owe any delinquent taxes? Yes ☐ No ☐

If yes, please list the year(s) and amount(s) _____

What improvements, changes or additions have been made to the property in the last two (2) years?

No ☐ Yes ☐ If yes, please explain: _____

Are there any changes or additions that need to be made to the property. No ☐ Yes ☐ If yes, please explain: _____

G. OTHER REAL ESTATE HOLDINGS

Do you, your spouse, or any other person residing in the homestead have a financial interest in other real estate? If yes, please provide the following information concerning that financial interest.

Location-City & State	Tax I.D. Number of Property	Value of Property	Amount of Equity
		\$	\$
		\$	\$
		\$	\$

H. ASSET INFORMATION (MUST BE COMPLETED)

Provide supporting documents not previously reported and list all current assets.

Account numbers may be omitted.

Cash	\$ _____
Checking Accounts	\$ _____
Saving Accounts	\$ _____
CDs, Money Markets	\$ _____
Stocks/Bonds/Treasury Bills	\$ _____
Insurance Policy (surrender-cash value)	\$ _____
Retirement Accounts	\$ _____
Personal Property (i.e. Jewelry, Coin Collection, Etc.)	\$ _____
Other – (please explain) _____	\$ _____

List **ALL** motor vehicles in household (whether or not paid in full) including cars, trucks, and recreational vehicles i.e.: boats, motorcycles, motor homes, travel trailers, jet skis, snow mobiles, ATV's, etc. Use additional pages if necessary.

	VEHICLES: YEAR/MAKE/MODEL	MILEAGE	DATE ACQUIRED	OWN OR LEASED	PURCHASE PRICE	BALANCE
1						
2						
3						
	RECREATIONAL VEHICLES: YEAR/MAKE/MODEL					
1						
2						

I. INCOME INFORMATION

List all sources of household income on a **MONTHLY** basis. Provide copies of the statements.

SOURCE	APPLICANT MONTHLY INCOME	SPOUSE/OTHER MONTHLY INCOME	OCCUPANT MONTHLY INCOME	OCCUPANT MONTHLY INCOME
Employment	\$	\$	\$	\$
Social Security	\$	\$	\$	\$
Pensions	\$	\$	\$	\$
IRAs, Annuities	\$	\$	\$	\$
Unemployment Compensation	\$	\$	\$	\$
Workers Compensation	\$	\$	\$	\$
General Assistance- Type:	\$	\$	\$	\$
Child Support/Alimony	\$	\$	\$	\$
Gifts (Cash, Other)	\$	\$	\$	\$
Insurance	\$	\$	\$	\$
Interest Dividends	\$	\$	\$	\$
Rental Income	\$	\$	\$	\$
Other Income (provide details)	\$	\$	\$	\$
All Other Monetary Assistance - Source	\$	\$	\$	\$

Has your income significantly changed in the last year? Yes ☐ No ☐ If yes, please explain:

Have you or your spouse sold any interest in real estate in the last 2 years? Yes ☐ No ☐ If yes, please provide complete address, date sold and sale price: _____

Do you receive Food Stamps or other Public Assistance? No ☐ Yes ☐ Amount \$_____ per month.
benefits received for: _____

J. EXPENSE INFORMATION

Please list all sources of household expenses on a MONTHLY basis. Provide copies of the statements.

House Payment (principal & interest)	\$
Association or Condo Fee	\$
House Insurance	\$
Auto Insurance	\$
Car Payment 1 st car	\$
Car Payment 2 nd car	\$
Cell Phones	\$
Child Care/Day Care	\$
Special Assessments	\$
Health Insurance (include prescription coverage)	\$
Medical Bills (not covered by insurance)	\$
Prescriptions (not covered by insurance)	\$
Taxes on other property	\$
Cable/Satellite/Internet/House Phone	\$
Utilities: Gas	\$
Electric	\$
Water	\$
Other, (please explain) _____ _____	\$

Have your expenses significantly changed in the last year? Yes ☐ No ☐ If yes, please explain: _____

Do you anticipate any major changes in income for the coming year? Yes ☐ No ☐ If yes, please explain: _____

Do you receive assistance or are any household expenses paid for by another party? Yes ☐ No ☐

***If **Yes**, please provide a letter from the party including exactly what is paid, when and how much.

K. DEBT INFORMATION

Please list any outstanding loans, credit cards, and personal debts. Provide the most current statements for each account.

(attach additional sheet if necessary)

	TO WHOM	FOR WHAT PURPOSE	MONTHLY PMT	BALANCE
1				
2				
3				
4				
5				
6				

Do you expect to sell the homestead for which the tax relief is being sought in the next year? _____

Explain in detail: _____

L. APPLICANT CERTIFICATION

Please initial EACH applicable statement:

_____ I/We declare that the statements made herein are complete, true and correct to the best of my/our knowledge. Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

_____ I/We also understand that this application will be **DENIED** if the information contained within is found to be false or incomplete.

_____ I/We understand that if any information contained herein is found to be false or incomplete, any and all relief granted by this application will be forfeited and placed back on the assessment roll with penalties and interest occurring on the additional tax liability in accordance with Section 211.119 of the Michigan Compiled Laws.

_____ I/We understand this application for exemption is **ONLY** for the tax year of **2020**.

_____ I/We have received a copy of and understand the 2020 Poverty Exemption Policy and Guidelines.

_____ I/We certify that I/We **DID** file a State or Federal Income Tax Return (1040 or MI 1040) and Michigan Homestead Property Tax Credit (MI-1040CR) for the tax year **2019** and included a copy with this application **OR** completed and included the Poverty Exemption Affidavit.

_____ I/We hereby authorize the City of Fraser Assessing Department to verify and or obtain information from any creditor, financial institution, government agency, insurance company or any other organization necessary for the purpose of this application of Poverty Exemption for the tax year of **2020**.

Applicant Signature: _____

Date: _____

Spouse Signature: _____

Date: _____

Name of Preparer if other than applicant: _____
(Please Print)

WAIVER OF CONFIDENTIALITY

Parcel ID Number: _____

Property Address: _____

I (we), _____, hereby consent to the examination of all submitted documents as well as the tax returns and any other related financial documents required to determine eligibility for tax relief, including but not limited to all those listed below:

Federal Income Tax Returns

Michigan Income Tax Returns

Principal Residence Exemption Form

Social Security Administration Statements

by the City of Fraser Assessing Department staff, their designated agent, the members of the City of Fraser Board of Review, and the State of Michigan Tax Tribunal authority. I further consent to any discussion of the information contained in this application at a duly convened public meeting of the City of Fraser Board of Review.

By signing this Waiver of Confidentiality, I understand and acknowledge that I am forever giving up any and all possible claims that I may have related to the disclosure of information contained in said tax returns and related documents, for which claims may arise pursuant to Internal Revenue Code Section 6103, and/or any other federal, state, or local statute or regulation.

I certify that I have read and understand the contents of this document in its entirety and have signed it of my own free will.

Print Name

Print Name

Signature

Signature

Date

Date

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date

SEMCOG Intergovernmental Agreement

Send to:
SEMCOG
ATTN: Membership
1001 Woodward Avenue, Ste. 1400
Detroit, MI 48226
communications@semcog.org

(Please return within two weeks of voting to join SEMCOG)

WHEREAS, SEMCOG, the Southeast Michigan Council of Governments, has organized and has adopted Bylaws; and

WHEREAS, the City of Fraser recognizes the benefits it may receive and
(Governmental body)

the benefits that it may confer in voluntarily consulting with other units of local government in Southeast Michigan as to policies, problems, and plans that are of mutual interest and concern.

The City of Fraser, Michigan has voted to join SEMCOG on _____.
(Governmental body) (Date)

Pursuant to this action, the following official representatives to SEMCOG, the Southeast Michigan Council of Governments has been designated:

DELEGATE: (the delegate must be an elected official)

Name: Michael T. Lesich Title: Councilmember

Preferred E-mail: mlesich@micityoffraser.com

(Please note: E-mail is our primary form of communication)

Preferred Mailing Address: 33000 Garfield Rd Fraser MI 48026

Phone: (include as many as you like)

Business/Office: 586.293.3100

Home: _____

Mobile/Text: 586.216.2588

SEMCOG Intergovernmental Agreement
(continued)

ALTERNATE: (the alternate may be an elected official, staff, or individual selected by the member)

Name: Michael Carnagie Title: Mayor

Preferred E-mail: mikec@micityoffraser.com

(Please note e-mail is our primary form of communication)

Preferred Mailing Address: 33000 Garfield Rd Fraser MI 48026

Phone: (include as many as you like)

Business/Office: 586.293.3100

Home: _____

Mobile/Text: _____

Completed by Kelly Dolland Date: 2/14/2019
(Name and Title)

Note regarding membership fees

Membership fees shall be due and payable annually. A SEMCOG member may pay its membership fees either on the first day of the month following the anniversary date of its membership or on a date corresponding to the beginning of its fiscal year. Should you choose to pay dues on a date other than the first day of the month following your date of membership, an appropriate pro-ration shall be made of the membership fees.

MEMORANDUM

TO: City Council

FROM: Donald P. DeNault, Jr.

RE: Rules of Procedure Updates

DATE: February 5, 2020

Pursuant to my presentation at the January 9th City Council meeting, as well as recent discussions about the process for creating an agenda for the Council meetings, I have taken the liberty of updating Section 4.1 to include the intent of the motion that was enacted at the Council meeting on April 13, 2017. In addition, I am proposing various revisions for clarity, as well as less specificity regarding the day of the week on which Council meetings are held.

I have also added language, should the Council approve, that would allow a Council member to remove an agenda item that he or she previously submitted. The language, in its current form, is open-ended to allow removal of the item before or during the meeting by the same member who submitted it (although nothing would prevent a majority of the quorum from keeping the item on the agenda anyway if preferred). This mechanism for removal will likely be valuable for Council members who submit an item to the City Manager for the agenda, but then learn that perhaps the item has been resolved, does not need to be addressed, or must wait until a future meeting. Rather than bring up the removal at the beginning of the meeting, the member could simply remove the item in the same manner by which the member asked that it be included.

Finally, I have modified Section 4.4 slightly to create a new agenda item for Standing Items, Unfinished Business, and Project Updates. Having this item on the agenda each month will allow the Council to direct that certain unfinished matters remain on the agenda perpetually until Council removes them (for example, the Council might approve a new project at its July meeting, but want an update each month as the project moves forward to completion in November).

The revisions are identified in red on the next page. If the Council wishes to enact these, or similar, amendments, a motion to approve the amendments to the City Council's Rules and Procedures as submitted (or as submitted and modified by Council).

As always, I am happy to assist with verbiage and wordsmithing at the meeting on February 13th.

I. ORDER OF BUSINESS

- 4.1 **Agenda.** The City Manager, or his/her designee, shall prepare an agenda of business to be considered at each regular Council meeting. ~~Three Any (3)~~ Council members, in writing, via email communication, or by telephone conversation with the City Manager, may add any ~~reasonable~~ agenda item. Items of business ~~including requested items for inclusion on the agenda~~ by a Council member must be submitted by the close of business on the ~~Wednesday, eighth (8) days~~ prior to the regular date of the Council meeting ~~held on the second Thursday of the month to which the agenda pertains (or the ninth day if the eighth day is a holiday or City Hall is closed)~~. The agenda at any Council meeting may be amended by a majority of the quorum, and any item submitted by a Council member may be withdrawn by that Council member at any time. (Amended October 13, 2016, April 13, 2017, and February 13, 2020)
- 4.2 **Distribution.** The agenda and supporting materials shall be prepared for the Mayor and City Council, City Attorney, press, and public and be distributed to Council members ~~the Thursday on the seventh day~~ preceding the regular ~~regular~~ Council meeting to which the agenda pertains. The agenda shall then be posted the Friday preceding the regular Council meeting by no later than 4:30 p.m. The Council shall have the option of deleting any item from the agenda or postponing an item on the agenda to a subsequent Council meeting. Should an item be tabled but not to a certain date, it shall not appear until it is requested to be removed from the table by Council. (Amended January 9, 2014 and February 13, 2020)
- 4.3 **Additional Materials.** Additional supporting materials relating to any agenda item shall be furnished by the City Manager to the City Council at least 24 hours prior to the City Council meeting, if practical.
- 4.4 **Format.** The agenda of a Regular Meeting of the City Council shall be prepared in accordance with the following format:
- Call Meeting to Order
 - Pledge of Allegiance
 - Roll Call of Council Members
 - Approval of Agenda
 - Citizen Participation on Agenda Items
 - Consent Agenda
 - Request for Council Action
 - ~~Pending Items of unfinished business~~/Report of City Administration
 - Standing Items/Unfinished Business/Project Status Updates
 - Report of Mayor/City Council/New Business
 - Citizen Participation
 - Closed Session (If required and approved)
 - Adjournment

Minutes
Fraser City Council
Thursday, April 13th, 2017 @ 7pm

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak

Absent:

Also Present: D. Wayne O'Neal, Interim City Manager
Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. Call Meeting to Order - Mayor Nichols called the regular meeting to order at 7:02pm.

Mayor Nichols presented a commemorative pin to Member Kathy Blanke in honor of her husband former Mayor Joseph Blanke's military service.

Mayor Nichols asked for a moment of silence for the passing of Officer Mamrot.

2. Pledge of Allegiance

3. Approval of Agenda

Member CARNAGIE moved, seconded by Member HEMELBERG, TO APPROVE AGENDA AS PRESENTED.

The motion carried 7-0

4. Citizen Participation:

Member Schornak spoke of the passing of Fraser resident Linda Champion.

Member Blanke spoke of the passing of Fraser resident Joann Barr's granddaughter.

5. Presentations:

a. Thomas Wither Adopt-a-Watt (AAW) Representative will provide a power point presentation on sustainable and democratized funding for community's energy and infrastructure upgrades.

Mr. Wither provided a Fraser Infrastructure and Economic Stimulus Program which he indicated was no cost to the city. The present was a 'Pilot' Fraser City Hall Outdoor LED Lighting Upgrade. A point-point presentation pointed out a this was a sponsorship program, democratized whereas residents financially are regarded instead of being taxed guaranteed ROI, a reduction in operating costs.

DPW Supervisor Nick Schaefer spoke of moving city hall parking lot lights to LED lights.

Member Blanke asked what 'democratized' meant? – People invest in the program.

Member Carnagie asked what was the combine number of lights installed in Dearborn and Royal Oak, - about 400.

Also what would the number of sponsors be to support the city hall parking lot, - about 27.

Member Schornak asked if the city could work in tandem with DTE Mercury Vapor program? – no.

This would be a three-year pilot program.

6. Public Hearing: None

7. Consent Agenda

- a. Approval of Minutes of the Regular Council Meeting of March 9, 2017.
- b. Approval of Minutes of the Special Council Meeting of March 28, 2017.
- c. Approval of Bills for the month of March 2017 in the amount of \$1,902,762.17.
- d. Receive and file the minutes of the 2-7-2017 Park & Recreation Commission Meeting.
- e. Receive and file the minutes of the 3-4-2017 Park & Recreation Commission Meeting.
- f. Receive and file the minutes of the 2-1-2017 Planning Commission Meeting.
- g. Receive and file the minutes of the 3-1-2017 Planning Commission Meeting.
- h. Receive and file the minutes of the 1-5-2017 Zoning Board of Appeals.

Member BLANKE moved, seconded by Member HEMELBERG, TO APPROVE CONSENT AGENDA AS PRESENTED.

The motion carried 7-0

8. Requests for Council Action – Tabled Items:

h. Request Council approve amending Interim City Manager Contract for Car Allowance in the amount of \$450 per month starting March 1, 2017 in lieu of providing an Automobile.

Interim City Manager Wayne O'Neal stated his employment contract included a city provided vehicle, a vehicle was not available.

Finance Director Mary Jaganjac spoke on topic.

Conversation ensued regarding Mr. O'Neal's Contract agreement.

Member Hemelberg stated Council made an agreement with the Interim City Manager.

Member Foster stated there are vehicles not in use within the city for the Interim City Manager's use.

Member Carnagie stated last year we did not budget for an Interim City Manager and agrees to provide a car allowance for Mr. O'Neal.

Mayor Nichols spoke of how to correctly vote.

Attorney Dolan stated to accept the proposal for a car allowance.

Mayor Nichols made the motion to approve the \$900 as requested.

Member Foster asked Attorney if it is customary to accommodate a contract change. – In this case Mr. O'Neal is forgoing a vehicle.

Mayor Nichols withdrew his motion and made a new motion to authorize the \$900 car allowance payment for the months of January and February 2017 and authorize a \$100 a month gas allowance for the remainder of his term.

Mayor NICHOLS moved, seconded by Member SCHORNAK, TO APPROVE A \$900 PAYMENT CAR ALLOWANCE FOR THE MONTHS OF JANUARY AND FEBRUARY 2017 AND TO AUTHORIZE A \$100 A MONTH GAS ALLOWANCE FOR THE REMAINDER OF HIS TERM.

The motion carried 6-1
Member Foster no

b. Request Council approve the replacement of Mercury Vapor and High Pressure Sodium lights with LED Lighting as proposed by DTE.

DPW Director BJ VanFleteren stated DTE will need a purchase agreement to begin the project and payments will not begin July 2017. There will be 825 lights throughout the city, not the decorative lights in the newer neighborhoods. Believes it is a great deal and DTE is really working with the Fraser.

Interim O'Neal spoke of the Michigan Saves Program, a \$248,000 loan at 1.99% payment due in 36 months.

Member Carnagie congratulated Member Schornak for bringing the Michigan Saves Program to the City of Fraser.

Member Foster questioned if this project is a budgeted item, - yes.

Member Schornak stated the cost savings should be about \$5,800 - \$6,000 a month after the 36 months.

Member LESICH moved, seconded by Member SCHORNAK, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE REPLACEMENT OF MERCURY VAPOR AND HIGH PRESSURE SODIUM LIGHTS WITH LED LIGHTING AS PROPOSED BY DTE.

The motion carried 7-0

c. City Council approve modifications to Council Rules 4.0.

Attorney Dolan stated Council will approve the previously approved revisions as presented. The City of Fraser City Council rules and Procedures have been updated and reflects what have been previously done.

Conversation ensued.

Member LESICH moved, seconded by Member FOSTER, TO AMEND COUNCIL RULE 4.01 TO STATE THE CITY MANAGER, OR HIS/HER DESIGNEE, SHALL PREPARE AN AGENDA OF BUSINESS TO BE CONSIDERED AT EACH REGULAR COUNCIL MEETING. ANY COUNCIL MEMBER, IN WRITING, EMAIL COMMUNICATION OR TELEPHONE CONVERSATION WITH THE CITY MANAGER, MAY ADD ANY REASONALBE AGENDA ITEM.

The motion carried 7-0

9. Requests for Council Action

a. Request Council Authorize the purchase of three new Exmark Lawn Equipment Machines for \$33,837 from Weingartz, Utica, MI. (State of Michigan Bid).

DPW Director BJ VanFleteren and Supervisor Nick Schaefer stated the City now has a state bid for purchase of three Exmark vehicles at a cost of \$33,837. If we were to lease the vehicles the cost would be \$14,096 per year.

At this point we are paying more for the lease.

Conversation ensued.

Minutes
Fraser City Council
Thursday, April 13th, 2017 @ 7pm
Page 3

Citizen Participation - none

Member FOSTER moved, seconded by Member CARNAGIE, TO APPROVE THE REQUEST OF COUNCIL TO AUTHORIZE THE PURCHASE OF THREE NEW EXMARK LAWN EQUIPMENT MACHINES FOR \$33,837 FROM WEINGARTZ, UTICA, MI.

The motion carried 7-0

Member HEMELBERG moved, seconded by Member CARNAGIE, TO CHANGE 9. REQUEST FOR COUNCIL ACTION 9.F TO 9.B.

The motion carried 7-0

b. Request Council approve the Appointment of Mark Burley, runner up Jeremy Mexico to the Zoning Board of Appeals term to end 12-31-2019.

Mr. Burley expressed his interest in the City of Fraser and the Zoning Board of Appeals.

Member CARNAGIE moved, seconded by Member SCHORNAK, TO APPROVE THE REQUEST OF COUNCIL TO APPOINT MARK BURLEY TO THE ZONING BOARD OF APPEALS TERM TO END 12-31-2019.

The motion carried 7-0

c. Request Council approval of the Annual City Picnic Fireworks contract with Zambelli Fireworks Manufacturing Co. of New Castle PA. for a cost of \$9,500.

Director Christina Woods stated she and Fraser Lions Club member Keith Schoenherr together made the recommendation of Zambelli Fireworks. This will be three-year agreement and can cancel at any time. Zambelli also offers a \$5,000 discount to sign a three-year agreement.

Citizen Participation – none

Member LESICH moved, seconded by Member HEMELBERG, TO APPROVE REQUEST OF COUNCIL TO APPROVE THE ANNUAL CITY PICNIC FOR THE 2017-19 FIREWORKS CONTRACT WITH ZAMBELLI FIREWORKS MANUFACTURING CO. OF NEW CASTLE PA. FOR A COST OF \$9,500 RETAINING THE CITY OF FRASER RIGHT TO CANCEL.

The motion carried 7-0

d. Request Council approve by Resolution the Parks and Recreation 5-year plan for required submission to Michigan Department of Natural Resources.

Director Christina Woods provided an outline of what the Park and Recreation 5-year document is and why it is important to the City of Fraser. Also stated if Council approves the resolution, we can file with the State of Michigan and will be eligible for State Grants.

Citizen Participation – none

Member FOSTER moved, seconded by Member HEMELBERG, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE RESOLUTION PARKS AND RECREATION 5-YEAR PLAN FOR REQUIRED SUBMISSION TO MICHIGAN DEPARTMENT OF NATURAL RESOURCES.

The motion carried 7-0

e. Request Council approve the Re-appointment of Tom Loy to the Planning Commission term to end 12-31-2019.

Member Loy was not present.

Citizen Participation – none

Member LESICH moved, seconded by Member FOSTER, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE RE-APPOINTMENT OF TOM LOY TO THE PLANNING COMMISSION TERM TO END 12-31-2019.

The motion carried 7-0

Minutes
Fraser City Council
Thursday, April 13th, 2017
Page 4

f. Request Council reconsider the approval of Letter of Engagement for Abraham & Gaffney Audit Services for the 2017-2019 calendar year.

Member Schornak believed action was made to go out for bid as requested for audit services.
Director Jaganjac stated no action was made.

Member SCHORNAK moved, seconded Member FOSTER, TO APPROVE THE REQUEST FOR COUNCIL TO APPROVE THE LETTER OF ENGAGEMENT FOR ABRAHAM & GAFFNEY AUDIT SERVICES FOR THE 2017-2018 CALENDAR YEAR.

The motion carried 7-0

g. Request Council approve the Proclamation proclaiming April 28th, 2017 as Arbor Day in the City of Fraser.

Director Christina Woods spoke of Park Clean-up events.

Citizen Participation:
Vania Apps spoke on topic

Member BLANKE moved, seconded by Member FOSTER, TO APPROVE THE REQUEST OF COUNCIL APPROVE THE PROCLAMATION PROCLAIMING APRIL 28TH, 2017 AS ARBOR DAY IN THE CITY OF FRASER.

The motion carried 7-0

Meeting Recess 9:32pm
Meeting resume 9:45pm

h. Request Council approve DTE request for permanent reroute to underground electrical wires to increase service reliability to the area along with providing temporary service to the sinkhole.

Interim City Manager spoke of the request.
Attorney Dolan stated this is in the authority of Council to make the determination it is done property.

Citizen Participation – none

Member FOSTER moved, seconded by Member CARNAIGE, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE DTE REQUEST FOR PERMANENT REROUTE TO UNDERGROUND ELECTRICAL WIRES TO INCREASE SERVICE RELIABILITY TO THE AREA ALONG WITH PROVIDING TEMPORARY SERVICE TO THE SINKHOLE.

The motion carried 7-0

i. Request Council receive for study the FY 2017-2018 Budget.

Interim City Manager Wayne O'Neal stated the 2017-2018 budget is based on the 2016-2017 Council approved budget with approved budget amendments, increased costs for capital items, other post-employment benefits (OPEB), and Annual Required Contributions (ARC) payments. Mr. O'Neal provided various scenarios for a budget approval. He also spoke of what one mill equals to an average taxable value. Spoke of the Library. 1.6 million dollars short in the budget right now.

Council Budget meeting dates are:	Tuesday, April 25 th , 2017 @ 6pm	(special meeting)
	Tuesday, May 9 th , 2017 @ 6pm	(special meeting)
	Thursday, May 11 th , 2017 @ 7pm	(regular meeting)

10. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF THE CITY ADMINISTRATION

Interim City Manager spoke of the resignation of the City Planner and the interim services provide by McKenna Associates. The service will go out for bid.

Minutes
Fraser City Council
Thursday, March 9th, 2017
Page 5

11. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke spoke of City of Fraser resident Anna Cameron's mother who is 102 years old. Member Blanke also thanked the Mayor for the pin.

Member Schornak wished all a Happy Easter.

Member Foster thanked Mary for the budget.

Member Lesich spoke of the successful Easter Egg Hunt and he is also an active member of the SEMCOG Executive Board.

Member Carnagie spoke of the 400 hot dogs served at the Easter Egg Hunt, the Fraser Public Schools Special Election and the DIA Art in the City project.

Member Hemelberg wished all a Happy Easter.

Mayor Nichols wished all a Happy Easter.

12. CITIZEN PARTICIPATION

Resident Vania Apps spoke

Resident Gary Laine spoke.

13. ADJOURNMENT

Mayor NICHOLS moved, Member CARNAGIE seconded by, TO ADJOURN THE REGULAR COUNCIL MEETING OF April 13th, 2017 @ 10:51PM.

The motion carried unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

12. ADJOURNMENT

ORDINANCE MEMORANDUM

TO: Mayor and City Council

FROM: Donald P. DeNault, Jr., City Attorney 

RE: Commercial and Industrial Parking Standards - Ordinance Update

DATE: January 7, 2020

In May of 2019, the Planning Commission considered amendments to the City's Zoning Ordinance involving various parking standards for commercial and industrial uses. The version attached to this memorandum is the version recommended by the Planning Commission for approval. The amendments were prepared as a coordinated effort between my office and McKenna.

Substantively, the amendments achieve the following:

1. Following the Commercial chart, a new asterisked provision indicates that the Planning Commission has the authority to modify the off-street parking requirements for commercial uses in accordance with new criteria established in Section 32-98.
2. Following the Industrial chart, a new Section 32-98 has been added to set forth the standards that the Planning Commission must apply if it is contemplating an adjustment to the commercial property parking requirements. The applicant must establish one of the following in order for the Planning Commission to be authorized to allow the adjustment. However, the ultimate decision is still discretionary, because other factors might lead the Planning Commission to deny the request even if one or more of these criteria are met:
 - a. Evidence of similar land uses in comparable settings within the Detroit metropolitan area.
 - b. Statistics documenting parking demands at the site for the immediately preceding two years, as well as any evidence of parking congestion and projections for increased parking needs due to changes to the site.
 - c. Other data deemed appropriate for consideration by the Planning Commission after input from the City Planner.
 - d. Average parking demand for the use, based on the guide prepared by the Institute of Transportation Engineers (or the most recent version, or an equivalent authority, if that document has not been updated for two years).

3. In addition, Section 32-98 will require “banked parking” if a reduction is granted to the number of required parking spaces, but the site has sufficient land to reserve for future parking if needed. The “banked parking” area must be developed for parking within 90 days of a request from the City if the City has received three complaints documented by the City’s code enforcement personnel about insufficient parking within any one year period of time.
4. In the event a reduction in the number of required parking spaces was granted by the Planning Commission and the use changes or is terminated, Section 32-98 will allow the new user to apply to the Planning Commission for its own reduction.
5. In all cases when the Planning Commission approves a modification of the minimum parking requirements, the property must execute a reserve parking agreement that requires the installation of additional parking spaces in the future upon request by the City based on the criteria set forth in Section 32-98. The cost of City review of the agreement will be reimbursed by the applicant.
6. Finally, in the Industrial chart:
 - a. Industrial, manufacturing, and related accessory offices will now require 1 parking space per 550 square feet of gross floor area, rather than the previous requirement of 1 space per 400 square feet, with a minimum of 5 spaces for each tenant or occupancy unit.
 - b. The Office-Research use will now include laboratories.
 - c. A new category for Warehousing uses has been added. The parking requirements will be 1 space for every 1,500 square feet of net floor area, plus 1 space for each employee on the largest typical shift. Previously, this use was included with Industrial at 1 space for every 400 square feet of gross floor area, with a minimum of 5 spaces for each tenant or occupancy unit.

The City Planner and the Planning Commission are confident that these amendments will modernize the City’s parking requirements for these types of uses.

Should any questions arise relating to the proposed amendments, I am happy to answer them in advance of, or during, the February meeting of the City Council.

Suggested Action:

I move to enact an ordinance amending Zoning Ordinance No. 279 to amend Parts 6 and 7 of the Table Contained in Article VI, Section 32-93 and to add Section 32-98 in order to update the City’s regulations governing parking requirements for commercial and industrial uses.



Memorandum

TO: Fraser City Council
Wayne O'Neil Fraser, City Manager

FROM: Doug Plachcinski, Principal Planner

SUBJECT: **COMMERCIAL AND INDUSTRIAL PARKING STANDARDS ORDINANCE AMENDMENT**

DATE: December 3, 2019

INTRODUCTION

The Planning Commission identified that the zoning ordinance has substantially greater required parking standards that current land development market forces need. The "over-parking" issue originally arose when Meijer asked to develop their "outlots" along Utica Road.

The Planning Commission directed that McKenna investigate alternative commercial parking standards. Our team performed extensive research on Michigan zoning ordinances; the American Planning Association website and publications; google searching best practices; and collaborating with other McKenna planners to develop a new zoning tool for analyzing parking requirements. Additionally, the City's Attorneys provided valuable input editing the draft ordinance. The Planning Commission held their public hearing on May 1, 2019 and recommended the City Council adopt the amended ordinance as presented.

ORDINANCE AMENDMENT SUMMARY

The Ordinance amendment summary, as noticed and published for the May 1, 2019 public hearing is as follows:

Amendment of certain Parts of the Table contained in Section 32-93 of Article VI of the Zoning Ordinance which prescribe the minimum number of off-street parking spaces for various uses, specifically:

Part (6), establishing minimum off-street parking requirements for various Commercial Uses, and cross-referencing Section 32-98 which authorizes modification of the required commercial off-street parking standards by the Planning Commission if certain criteria are met; and

Part (7), establishing minimum off-street parking requirements for various Industrial Uses.

Amendment of Article VI of the Zoning Ordinance to add Section 32-98 to authorize the Planning Commission to modify the off-street parking requirements for Commercial Uses if certain criteria are met and require the establishment of a reserve parking area for installation of additional off-street parking spaces if, in the future, the Planning Commission determines that such additional parking is needed.

REQUESTED COUNCIL ACTION

We recommend the City Council adopt the proposed ordinance as recommended by the Planning Commission. The proposed ordinance amendment and the May 1, 2019 adopted public hearing minutes are attached.

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, MAY 1, 2019 ~ 7:00 P.M.
REVISED MINUTES**

5. PUBLIC HEARING:

Zoning Ordinance Amendments- Section 32-93 of Article VI

- A. Part (6), establishing minimum off-street parking requirements for various Commercial Uses, and cross-referencing Section 32-98 which authorizes modification of the required commercial off-street parking standards by the Planning Commission if certain criteria are met; and
- B. Part (7), establishing minimum off street parking requirements for various Industrial Uses.

City Planner Sarah Traxler briefly commented.

City Attorney Clark Andrews commented on proposed parking ordinance and provisions allowable.

Member Farina posed the question of where Hockey Areas fall in the ordinance. City Planner Traxler stated that applicant did not provide necessary information at the last meeting that was needed to categorize use, however stated that they are required to bring it going forth at their next meeting date. City Planner Traxler stated that she will look into the Zoning Ordinance to see generally what it may fall under.

Chair Czarnecki questioned how it is determined if additional parking is needed or required. Discussion pursued. It was determined that three complaints in one year would be sufficient to then move forward to bringing it to Administration for further review. Any and all new reviews will continue to be sent to City Planner Traxler for approval.

Public hearing open and closed without comment.

Motion by Member: Farina

Support by Member: Keil

TO: Recommend to City Council to amend the ordinance Part (6), establishing minimum off-street parking requirements for various Commercial Uses, and cross-referencing Section 32-98 which authorizes modification of the required commercial off-street parking standards by the Planning Commission if certain criteria are met; and Part (7), establishing minimum off-street parking requirements for various Industrial Uses.

AYES: 6

NAYS: 0

MOTION CARRIED

6. UNFINISHED BUSINESS:

a. #11-18SP / IMAD ABRO / 16775 13 MILE / PROPOSED REFACING OF EXISTING BUILDING – PORTION OF BUILDING TO BE REMOVED FOR ADDITIONAL PARKING

Applicant was not present.

City Planner Sarah Traxler mentioned that there was information missing from site plan and non-conforming elements as well. Such items missing were as follows:

- Setback distances
- Landscaping requirements to be met
- Parking lot design

CITY OF FRASER

COUNTY OF MACOMB, MICHIGAN

ORDINANCE NO. 279-__

AN ORDINANCE TO AMEND ZONING ORDINANCE NO. 279 OF THE CITY OF FRASER, SPECIFICALLY TO AMEND PARTS 6 AND 7 OF THE TABLE CONTAINED IN ARTICLE VI, SECTION 32-93 TO ADOPT REVISED PARKING STANDARDS FOR VARIOUS COMMERCIAL AND INDUSTRIAL USES, AND TO ADD SECTION 32-98 TO AUTHORIZE THE PLANNING COMMISSION TO MODIFY COMMERCIAL PARKING REQUIREMENTS AND REQUIRE RESERVED PARKING AREAS AND RESERVED PARKING AGREEMENTS

THE CITY OF FRASER ORDAINS:

Section 1. Parts (6) and (7) of the Table contained in Article VI, Section 32-93, of Zoning Ordinance No. 279 shall be amended to read as follows:

(6)	<i>Commercial.*</i>	
a.	Greenhouse and Nursery Sales	One (1) space per employee, plus one (1) space per two hundred (200) square feet of actual permanent or temporary areas devoted primarily to sales.
b.	Banquet/Catering Halls	One (1) space for each two (2) persons allowed within maximum occupancy load, as determined by the Fire Marshal or his official designate.
c.	Beauty Parlors/Barber Shops	Three (3) spaces for the first two (2) chairs, plus one and one-half (1½) spaces for each additional chair; or one (1) space for each seventy-five (75) feet of floor area, whichever is less.
d.	Dry Cleaners	One (1) space per each two (2) employees, with a minimum of five (5) spaces.

e.	Funeral Homes/Mortuaries	One (1) space for each fifty (50) square feet of assembly room area and parlors.
f.	Furniture and Appliance, household equipment, repair shops, showroom of a plumber, decorator, electrician or similar trade, shop repair and other similar uses	One (1) space for each five hundred (500) square feet of floor area. For that floor area used in processing or storage, one (1) additional space shall be provided for each two (2) persons employed within or each one thousand (1,000) square feet, whichever is greater.
g.	Laundromats and Coin-operated Dry Cleaners	One (1) space for each two (2) machines.
h.	Motel, Hotel or other commercial lodging establishments	One (1) space for each occupancy unit, plus one (1) space for each employee; spaces required for ancillary uses, such as lounges, restaurants or conference areas, shall be determined on the basis of the individual requirements for each use as specified herein.
i.	Open Air Businesses	One (1) space for each five hundred (500) square feet of lot area used for retail sales, services, and uses.
j.	Retail Stores, except as otherwise specified herein	One (1) space for each one hundred fifty (150) square feet of floor area.
k.	Restaurants/Lounges (excluding fast-food or carry-out establishments)	One (1) space for each one hundred (100) square feet of gross floor area, or one (1) space for each two (2) persons allowed within maximum occupancy, as determined by the Fire Marshal or his official designate, whichever is greater.

l.	Restaurants—Fast-Food and Drive-In	One (1) space for each two (2) employees, plus one (1) space for each two (2) seats intended for patrons within the restaurant building and one (1) space for each twenty (20) square feet of building floor area available in the order-waiting area, plus six (6) standing spaces for each service window.
m.	Restaurants — Carry-out only	One (1) space per employee, plus fifty (50%) percent of the parking requirement for restaurants with permanent seating.
n.	Specialty Shops	One (1) space for each two hundred (200) square feet of floor space.

*The off-street parking requirements of Part 6 of Section 32-93 shall be subject to modification by the Planning Commission in accordance with the criteria set forth in Section 32-98.

(7)	<i>Industrial.</i>	
a.	Industrial, manufacturing, and related accessory offices	One (1) space per five hundred fifty (550) square feet of gross floor area, with a minimum of five (5) spaces for each tenant or occupancy unit.
b.	Office-Research and Laboratories	One (1) space for each three hundred (300) square feet of gross floor area.

c.	Warehousing	One (1) space for each 1,500 square feet of net floor area, plus one (1) space for each employee on the largest typical shift.
d.	Mini-Warehouses or Self-Storage Units	Two (2) spaces for the residential caretaker's unit, plus one (1) space per fifty (50) square feet of floor area used for office purposes.

Section 2. Section 32-98 shall be added to Article VI of Zoning Ordinance No. 279 to read as follows:

Sec. 32-98. – Modification of Commercial Parking Requirements by Planning Commission.

Limited modifications to the minimum off-street parking requirements may be approved by the Planning Commission in accordance with the following:

- (1) The Planning Commission may permit an alternative off-street parking standard for a particular use based upon its type, scale, or intensity where the applicant has demonstrated that such modification is appropriate based upon an affirmative finding that one of the following criteria has been satisfied (in order of importance):
 - A. Documentation of other instances of similar land uses in comparable settings within the Detroit metropolitan area and the appropriateness of those parking conditions. If the evidence and data presented under this evidence category is based upon local data that conflicts with evidence and data from a national source, the local evidence and data under this category shall take precedence.

- B. Statistical Information documenting parking demand for the site during the immediately preceding two (2) year period, any evidence of parking congestion or a need for parking in excess of the amount being proposed, or any projections regarding anticipated increased parking needs arising from any changes to the site arising from the pending request. If the evidence and data presented under this evidence category is based upon site specific information that conflicts with evidence and data from a national source, the site specific information under this category shall take precedence.
 - C. Additional data supporting the proposed parking requirement modification, as deemed appropriate in the discretion of the Planning Commission and after receiving input from the City Planner.
 - D. The average parking demand for the subject use set forth in the most current version of "Parking Generation" by the Institute of Transportation Engineers or, if that document has not been updated within the preceding two (2) years, the most current version or an equivalent authoritative source on the subject of average parking demand.
- (2) If the Planning Commission modifies off-street parking requirements for the particular site by reducing the number of required spaces in accordance with this section and if there is sufficient land to reserve future parking in compliance with all requirements of this Article, the Planning Commission shall require an area to be reserved on the site plan for deferred installation of additional parking. The reserve parking must be shown on the final site plan submitted for approval and set aside as landscaped open space until the time such parking is required by the City. Additional parking spaces in the reserved parking area shall be constructed by the then current property owner in accordance with the approved site plan within ninety (90) days of a written request from the City after the City has received three complaints of insufficient parking within a one (1) year period of time which are documented by the City's Code Enforcement Officers.
 - (3) If the Planning Commission has previously modified the off-street parking standard for a particular site by reducing the minimum number of required spaces in accordance with this section, and the use for which the off-street parking reduction was granted is terminated, the following shall apply:

- A. If a new proposed use for the property for which a parking reduction was previously approved requires more parking spaces than the previously approved minimum number, the Planning Commission may consider a new request to modify off-street parking requirements in accordance with the substantial evidence criteria found in Section 1.A of this section. In the event that a future parking area was previously reserved under subparagraph (2) of this section, the Planning Commission may require the owner/operator of the new proposed use to install additional parking spaces sufficient for the new proposed use as a condition of obtaining site plan approval if the owner/operator's request to modify the off-street parking standard is denied by the Planning Commission.
 - B. If the new use of the property requires parking equal to or less than the number of parking spaces previously installed under a parking reduction approved under this section, the previously granted modification may remain in place.
- (4) In all instances where the Planning Commission approves a modification of the minimum parking requirements, the owner of the property and the operator of the business on the site (if different) shall execute and deliver to the City a reserve parking agreement in form and substance satisfactory to the City Planner and City Attorney which requires such owner and/or operator to install additional parking spaces in the future if the City requests it based upon the criteria set forth above. The owner and/or operator shall be responsible for paying for the costs of negotiation, preparation, and recording of such agreement, which shall be completed prior to the final issuance of site plan approval [or issuance of a certificate of occupancy]. The City may require that the owner and/or operator pay a deposit with the City Treasurer to cover the costs of the negotiation, preparation, and recording of such agreement at the time the request is made. The City shall refund any excess deposit over the actual costs of document negotiation, preparation, and recording, and the owner and/or operator shall pay any deficiency prior to issuance of any occupancy approval if the deposit is insufficient to cover the actual costs of document negotiation, preparation, and recording.

Section 3. All other provisions of Zoning Ordinance No. 278 not specifically amended by this Ordinance shall remain in full force and effect.

Section 4. This Ordinance shall become effective seven (7) days after publication of a notice of adoption.

This Ordinance was adopted at a meeting of the City Council of the City of Fraser on the _____ day of _____, 2019.

KELLY DOLLAND
CITY CLERK

PUBLICATION DATE:

Monday, _____, 2019

C & G NEWSPAPERS

NOTICE OF ADOPTION OF ORDINANCE

CITY OF FRASER

ORDINANCE NO: _____

The City of Fraser has adopted an Ordinance to amend Parts 6 and 7 of the Table contained in Article VI, Section 32-93 of Zoning Ordinance No. 279 to revise the off-street parking requirements for various commercial, industrial, and warehouse uses, and to add Section 32-98 to authorize the Planning Commission to modify the commercial off-street parking requirements and require the reservation of additional space on the property for additional off-street parking spaces to be added in the future if needed.

This amendment shall be effective seven (7) days after publication of this Notice of Adoption. A copy of the Ordinance can be inspected or obtained from the City Clerk's office in City Hall, 33000 Garfield Road, Fraser, Michigan 48026, during normal business hours.