



CITY MANAGER

Elaine Leven

CITY CLERK

Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR

Michael Carnagie

MAYOR PRO-TEM

David Winowiecki

COUNCIL

Amy Baranski

Kathy Blanke

Suzanne Kalka

Michael Lesich

Patrice M. Schornak

**FRASER CITY COUNCIL AGENDA
IN PERSON & OPTIONAL VIRTUAL MEETING
TUESDAY, NOVEMBER 9, 2021 @ 6:30PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL OF COUNCIL MEMBERS**
- 4. APPROVAL OF AGENDA**
- 5. CITIZEN PARTICIPATION ON AGENDA ITEMS**
- 6. CONSENT AGENDA**
 - a. City Council Meeting Minutes October 14, 2021
 - b. Zoning Board of Appeals September 2, 2021
 - c. October Check Disbursements
- 7. NEW BUSINESS**
 - a. Proclamation – Habitat for Humanity – Macomb/Women Build
 - b. Proclamation – Linden Construction – Steve Lindenbaum and Linden Construction
 - c. Presentation – Presentation of the Keep Michigan Beautiful President's Award for McKinley Park
 - d. IT Right Proposal – Microsoft 365
 - e. DPW Staffing Request – Part Time Seasonal Laborer
 - f. Special Meeting – November 15, 2021
- 8. RETURNING BUSINESS**
 - a. Public Safety Director Vacancy
 - b. Library Property Transfer Update
 - c. Smoking at Senior Housing Update
- 9. REPORT OF CITY ADMINISTRATION**
- 10. REPORT OF MAYOR AND CITY COUNCIL**
- 11. CITIZEN PARTICIPATION**

12. CLOSED SESSION

- a. **Strategy session connected with the negotiation of a collective bargaining agreement – Police Officers Association of Michigan**

13. ADJOURNMENT

(Posted Tuesday, November 2, 2021 - 6:00 pm)

IT is inviting you to a scheduled Zoom meeting.

Topic: 11-09-2021 Fraser Regular City Council Meeting

Time: Nov. 9, 2021 - 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89000648530>

Meeting ID: 890 0064 8530

Passcode: 121542

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Meeting ID: 890 0064 8530

Find your local number: <https://us02web.zoom.us/j/89000648530>

NOTICE OF ELECTRONIC PUBLIC MEETING

To protect the public health and in accordance with the City of Fraser's local state of emergency due to the ongoing COVID-19 pandemic, the **Fraser City Council** will meet electronically on **November 9, 2021 @ 6:30PM** in accordance with the Open Meetings Act, using the Zoom platform for videoconferencing. Public access will also be available in person for those wishing to attend the meeting within the city hall council chamber.

This notice is required to ensure that those wishing to observe and/or participate in the meeting have the opportunity to do so. The public can participate via the Zoom application, internet access via the Zoom website, and/or via telephone using the Zoom telephone number and meeting ID. The public will be able to hear Council members and will be permitted to speak for up to five minutes during the public participation portion(s) of the agenda. Please note that callers/viewers will automatically be muted, and must remain muted until called upon to speak by the Mayor. Written comments will be accepted prior to the date and time (no later than 4:00pm on the day of the meeting) by the City Clerk office at cityclerk@micityoffraser.com. During the meeting, members of the public may e-mail comments to publicmeeting@micityoffraser.com. The e-mail must provide the following: 1. Your name, address, and e-mail address 2. The agenda item in your subject line, if your comments pertain to a specific agenda item. To contact members of the City Council in order to provide input or ask questions on any business before the City Council at the meeting, please use the contact information found on the City of Fraser website: www.ci.fraser.mi.us. Public Hearing comments will be heard during any Public Hearing that is conducted during the meeting, and other comments will be heard or reviewed during public participation. The City of Fraser provides live public access to this meeting on Comcast Channel 5 and WOW Channel 10 and online at www.ci.fraser.mi.us. This live public access meets the OMA's requirements that all public body deliberations and decisions take place at a meeting open to the public. In addition, if technology permits, the meeting will also be streamed via the YouTube website and application. In the event of a change in the status of statewide or local states of emergency, the City Council meeting may be changed from a remote meeting to a live in-person meeting to be held at Fraser City Hall, 33000 Garfield Road, Fraser, MI 48026, on the same date and at the same time. The City will post notice of any change in method of conducting the meeting from a remote meeting to an in-person live meeting, and/or any change in the meeting place for this meeting, to the City's website at www.ci.fraser.mi.us. Interested parties should periodically check for such changes or contact the City Clerk's Office at (586) 293-3100. The City of Fraser thanks all of you for your understanding and support as we all attempt to navigate these challenging times together.

CITY OF FRASER ADMINISTRATION – MAY - 2021



CITY MANAGER
Elaine Leven

CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnegie

MAYOR PRO-TEM
David Winowiecki

COUNCIL
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Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

MINUTES CITY OF FRASER CITY COUNCIL MEETING OCTOBER 14, 2021

1. CALL TO ORDER

Mayor Pro-Tem David Winowiecki called the meeting to order at 6:33 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Winowiecki led the Pledge of Allegiance.

3. ROLL CALL

Present: Baranski, Kalka, Lesich, Schornak, Winowiecki

Absent: Blanke, Carnegie

Motion by Schornak, supported by Kalka to excuse Council Member Blanke and Mayor Carnegie from the meeting tonight.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

ALSO, PRESENT:

Elaine Leven, City Manager
Donald DeNault, City Attorney
Cindi Greenia, City Clerk
Mary Matuz, Confidential Secretary
Lt. Dave Bisby

4. APPROVAL OF AGENDA

Motion by Baranski, supported by Schornak, to approve the Agenda as amended, moving Item 8A up to Item 7A and renumbering the following items under New Business.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

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5. CITIZEN PARTICIPATION ON AGENDA ITEMS

Superintendent Carrie Wozniak of the Fraser Public School District spoke regarding her support of reconstruction and widening of Garfield Road.

6. CONSENT AGENDA

The following items were on the consent agenda:

- City Council Minutes 9/9/2021
- City Council Special Meeting Minutes 9/9/2021
- Historical Commission Meeting Minutes 8/2/2021
- Historical Commission Meeting Minutes 9/7/2021
- Zoning Board of Appeals Meeting Minutes 5/6/2021
- Zoning Board of Appeals Meeting Minutes 6/3/2021
- Civil Service Commission Meeting Minutes 12/3/2020
- Civil Service Commission Meeting Minutes 5/19/2021
- Civil Service Commission Meeting Minutes 9/13/2021
- Recreation Commission Meeting Minutes 8/3/2021
- Recreation Commission Meeting Minutes 9/7/2021
- September Check Disbursements

Motion by Kalka, supported by Baranski, to approve the Consent Agenda as presented.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

7. NEW BUSINESS

a. Road Projects Update

Mike Vigneron from Anderson, Eckstein and Westrick review the status of the current road projects in the City of Fraser including Fruehauf, Regal, Sewel, Kendall, and the Pine Ridge Joint Repair Project. Discussion was had on future projects and available funding opportunities.

At this time, a very lengthy discussion ensued on the status of the Garfield Road project. Mr. Vigneron reviewed what the proposal originally was and what they would like to propose at this time. Garfield was in bad shape. The school has been in contact with Mr. Vigneron and also met with City Manager Leven and expressed their desire to have Garfield Road, from 14 Mile to 15 Mile have three (3) lanes – a left turn lane the entire way. They were hoping it would also have curb and gutter. Mr. Vigneron indicated this was the “Cadillac fix” and that the proposal submitted in 2017 was not nearly this intense.

City Council had numerous questions about the costs of the projects, what type of funding could be used to pay these, and how much the City of Fraser would need to invest. They all agreed that Garfield Road was a number one (1) priority. Mr. Vigneron indicated that originally the Garfield Road project came in at about \$1,700,000, the most recent cost estimate on that project, a pared down version from what they would be proposing this time if City went with the more extensive version of the project, was \$2,700,000. The current cost estimate was \$5,500,000.

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The resulting cost for the city on this estimate, inclusive of the grant match required as well as all soft costs, would be about \$1,300,000. This project would be slated to begin in 2024. The application for funding needs submission no later than November 1, 2021. City Council agreed that Garfield Road should be their number one priority for submission for Federal funding when applications were submitted to the County.

Further discussion was had on whether or not any of the ARPA (American Rescue Plan Act) monies could be used to pay for the match on the project. Other roads were discussed and Council Member Baranski wondered whether or not it would be to our detriment to submit numerous applications for funding on different projects. Mr. Vigneron stated that we would just really be adding additional competition for the one pot of money available. She noted she would really like the City to get something out of this round of funding.

At this point Mr. Vigneron indicated that he felt strongly the Garfield Road project had a good chance of being approved for funding. It had already been approved once but for various reasons it did not happen.

Mr. Vigneron also reviewed the PASER Study completed by AEW and indicated that the City will need to be mindful of the condition of their roads in general.

b. McKENNA ADDITIONAL SERVICES CONTRACT

City Manager Leven reviewed that the City of Fraser currently contracts with McKenna to perform their building department inspections. They have been providing an inspector to do our mechanical inspections and this additional services contract would memorialize this activity. She is recommending that the City Council approve the contract.

Council Member Schornak commented that she was concerned that perhaps inspections might be taking too long from the time the residents call and request them until the time they are done.

John Jackson from McKenna addressed her concerns and said he would check on this to make sure that was not going to be an issue.

Motion by Lesich, supported by Baranski to approve entering into an agreement with McKenna to provide Mechanical Inspection Services at a cost equal to 70% of the revenue generated for Mechanical Permits.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

c. SERVER REPLACEMENT

City Manager Leven reviewed the proposal for the new server. She indicated that this had been a budgeted item and that there was sufficient amount of funds in the line item to purchase this server. The City was in need of this as our current server was out dated.

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Council Member Lesich asked why City Manager Leven was recommending the single server instead dual server option. She indicated that she felt the dual server would seem redundant and having a single server would keep everything together. It would also provide more room in the storage area for the servers. Tom Conway from I.T. Right discussed the differences. He indicated that he suggested the dual server option. He noted the dual was just as effective as the single server and would be a bit less expensive.

Council Member Lesich asked regarding warranty and installation and set up costs. Mr. Conway noted that each option had a three (3) year warranty and that the cost quoted did include the delivery, set up and installation charges.

Motion by Kalka, supported by Baranski, to approve purchasing the dual server option as presented by IT Right in a quote dated October 4, 2021 in the amount of \$2,806.80 LESS than what is in the packet or \$49,708.43, noting that this is a budgeted item from Capital Outlay Account 401-258-972-000.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

d. PNC BANK NIGHT DEPOSIT AGREEMENT

City Manager Leven reviewed with City Council that PNC Bank had recently made some changes and they are no longer picking up our deposits at night. We are going to have to drop off the deposits and night and enter into a formal agreement with PNC Bank for this purpose.

Motion by Schornak, supported by Kalka to approve the Night Deposit Agreement with PNC Bank and authorize City Manager Leven to sign same on behalf of the City of Fraser.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

e. APPROVAL OF EXTENSION OF SERESA CONTRACT

City Manager Leven reviewed that she was seeking approval of an extension to the SERESA Contract. The actual contract expired some months ago and we have not formally approved an extension to the contract.

City Council had budgeted \$303,672 for this service and the actual contract for this year is at \$297,000, slightly less than was budgeted for. We have not yet made a payment to them for this dispatch services.

Motion by Lesich, supported by Schornak, to approve an extension to the SERESA Contract for FY 2021/2022 with an end date of June 30, 2022 in the amount of \$297,000 to be paid for from account 101-325-801-000.

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AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki
NAYS: None

Motion Carried

f. Police Interceptor Lease Agreement

City Manager Leven reviewed the request by Lt. David Bisby for two (2) Ford Interceptor at a cost of \$730.40 each per month, which was budgeted in the Motor Pool budget.

A lengthy discussion was had on this item. Council asked if the additional equipment could be moved from the current vehicles that will be sold at auction to the new cars. Discussion was had on the matter that now all of the marked patrol cars were under the Enterprise Lease Program and that the two cars being sold at auction were the last two that we owned outright. Lt. Bisby stated that was true, except for the COPD Vehicle and the two motorcycles that we own outright.

This cost was further discussed. As noted, the monthly charge was \$730.40 monthly for 48 months, plus the monthly service charge for the fleet management to Enterprise plus approximately \$17,000 for each vehicle to outfit for a patrol car. Mark Ragsdale then reviewed how the fleet management program worked. The monthly cost covered oil changes and one set of tires. There were also some items that would be covered as well as some that would not. However, any maintenance over and above the oil changes and the one set of tires would cost the City whatever the actual cost was. The cost to purchase the vehicles outright is \$34,370.

Mr. DeNault then indicated that he remembered when the lease was over, Enterprise sold the cars and whatever they got for the cars the City of Fraser would get that back in some way. Mr. Ragsdale shared that if this was managed properly it would be a very good deal for the City. The City bought it at MiDeal cost and Enterprise sells it at the end of the lease for regular price. Council Member Baranski asked about buying them outright instead of leasing them. Lt. Bisby indicated that he would prefer to purchase them rather than lease them. However, they had a very small window to order these vehicles and if he did not place his order now he may not get the vehicles until 2024. Lt. Bisby indicated that he was not sure they could buy them right now, but they could investigate whether or not this was a possibility – were they available to buy.

Council Member Kalka noted that police vehicles were different from other vehicles. They are driven a lot – and very hard miles. Their resale would not be as good as other City vehicles. She agreed she would like to see them bought outright instead of leasing. Council Member Lesich reviewed the costs and what it costs to lease it based on all the figures. He would be in favor of purchasing these outright as w

Motion by Schornak supported by Baranski, to authorize purchasing two patrol vehicles as described in Lt. Bisby's memo dated October 6, 2021 as long as that is something that is an option at this time, but if it isn't we move forward with the replacement of two (2) patrol vehicles that we would lease from Enterprise Fleet Management as reviewed by Lt. Bisby in that same memo.

AYES: Baranski, Lesich, Schornak, Winowiecki
NAYS: Kalka

Motion Carried

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g. Residential Leaf Pick Up

Department of Public Works Director Mark Ragsdale presented his request to eliminate Residential Leaf Pick Up. He reviewed that he understood this could not be eliminated this year. He also explained the reasons that led him to ask City Council for this decision.

Council Member Baranski stated she would like to have Mr. Ragsdale come up with some other alternatives for this rather than total elimination. Perhaps alternative staffing, cutting down the days this is done, she would like him to look at any and all ideas to be able to continue to do this as a service we offer our residents. Discussion was had on what it took to do bring this service to the residents; understanding that the Council could not do anything that would go against the Union Contracts.

Council Member Kalka agreed – she would like to see the road map to get us to where Mr. Ragsdale was at – she wanted to be able to explain to our residents why this service is either being done differently or not offered at all. She suggested that maybe we could shorten the season that we offer leaf pick-up.

Council Members Lesich and Schornak agreed – they would like to see some alternatives brought back to them by Mr. Ragsdale before they make any final decision on this question. They felt if this could be discussed in January or February it would leave plenty of time to address whatever budget changes may come from their decision.

h. Residential Chipping Program

Department of Public Works Director Mark Ragsdale reviewed the issues that brought him to ask that City Council consider eliminating the Residential Chipping Program. Mr. Ragsdale reviewed that currently the City Charges \$35.00 per ½ hour of this service and the actual cost of this service to the City is \$138.47. Providing the service to our residents not only was a money losing issue, but also, again, it took staffing away from the DPW and they were not able to get to their other duties in as timely a manner as he had hoped.

Council had the same concern with this service as they did with the Residential Leaf Pick Up service. They would like to see some alternatives to this other than total elimination. Perhaps they could provide this once or twice a month instead of when calls were made for appointments. They could advertise that if residents would bundle their wood in 4 foot bundles and tie them then GFL picks them up at no cost to the resident. How could this be made more cost effective to the City while still maintaining this service – even if it looked a bit different.

Council Member Kalka felt that Mr. Ragsdale had some direction to come back to City Council with additional information regarding ways to make the residential chipping program more affordable and less intrusive to his staff. Council Member Lesich noted that if they kept doing it as they are now, it was actually costing all of the residents that did not use it for the others that do.

Discussion was then had about what would happen with the limbs after bad storms. Mr. Ragsdale noted that these were generally the City's trees and they would take care of those anyway. Council

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Member Kalka did add that she was concerned that lot of the residents that use this particular service were senior citizens and they would have a more difficult time if we went strictly to GFL picking up the limbs.

Council Member Baranski suggested that perhaps we raise the cost from \$35.00 per half hour to \$75.00 and then it may decrease the number of residents that want to use it, but still not be charging them the entire amount it costs the City. This would, hopefully, gradually lessen the load both in expenses and manpower.

Mr. Ragsdale noted that he understood he was to bring back additional information and thoughts on how to continue this service and perhaps save the City money and keep his staff free from this task

I. UTV Purchase

DPW Director Ragsdale noted that City Council had in front of them a quote from Weingartz Supply Company for a Kubota Side by Side UTV with a cab. This piece of equipment was well equipped and had everything he was looking for in this type of equipment except and edger. It would be primarily utilized to maintain the parks. The cost would be \$43,588.47. Weingartz has the Sourcewell Contract. Sourcewell is a government cooperative purchasing program that is used by the City of Fraser for purchasing larger items.

Council Member Schornak stated she felt this was a good idea to purchase this as many people will be using the trails in the winter and this piece of equipment would be able to keep the trails clear of snow. Council Member Baranski asked Mr. Ragsdale if he was committing his employees to keep the trails clean and edged. He noted that yes, he was committing to that if this was purchased. Mr. Ragsdale added that the UTV was small enough to get onto the trails without being over a weight limit. This could fit this in various places that trucks and larger pieces of equipment could not go. Council Member Kalka asked Mr. Ragsdale to review what all this vehicle could do. She then asked if purchasing this would save on manpower. He said that it would.

Motion by Schornak, supported by Baranski to approve the recommendation of the Director of Public Works and authorize the purchase of the Kubota UTV as presented and inclusive of an edger in an amount not to exceed \$55,000 which will be taken from account 401-690-972.000

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

J. DPW Staffing Requests

DPW Director Ragsdale reviewed his memo with City Council in regards to asking for additional staffing. His requests were as follows:

Hire Part-Time Clerk in D.P.W.

Hire Full-Time Building Maintenance person that is certified in HVAC

Promote Part-Time Senior Apartment Manager to Full-Time

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Fill both vacant seasonal/part-time positions for mowing parks

We lost the two (2) part-time seasonal employees – one to full-time and one left for another job, he would like to see the Part-Time Senior Apartment Manager promoted to full-time; a part-time DPW Clerk to help Rose and there is additional work; also a building maintenance person. He would like to see this filled with someone that has HVAC Certification if possible. At the very least, he would like to see a part-time maintenance person to be able to help at the Senior Building.

Mayor Pro-Tem Winowiecki had asked for the number of calls for maintenance we received and a job description of the proposed HVAC Certified Full-Time employee. The building is an enterprise fund and should be funding these expenses.

At this time, further discussion was had on the most efficient way to handle this matter. Hiring a property maintenance company for this situation seemed to be a good idea and Council noted that they had looked at this before. Mayor Pro-Tem Winowiecki understood that there was concern that hiring a property maintenance company could jeopardize the job of the current Part-Time Apartment Manager but added that often times the property management companies would hire people already at the site.

Motion by Schornak, supported by Kalka, to approve that the City Administration would go out for an RFP to contract with a property management company to manage the Senior Citizens Apartments.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

Mayor Pro-Tem Winowiecki then referred to the request to replace two (2) part-time seasonal laborers. Mr. Ragsdale explained another issue he had with staffing was regarding the fact that when the Police Vehicles required servicing, his staff would have to send two people to drop off the cars and pick them up. Generally, the service location was not too far away, but occasionally they had to do this and it would be a couple of hours each way. That took a fair amount of time away from their other duties. Mayor Pro-Tem Winowiecki indicated he would like data on how often this happened and how many hours it took the DPW staff to perform this. Council Member Lesich added that perhaps the DPW could use UBER so that only one staff member was required to go on these trips.

Motion by Baranski, supported by Schornak, to approve the replacement of two (2) part-time DPW staff members at this time as requested.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

Council Member Baranski then asked about working 40 hours and being considered part-time. She was concerned that working 40 hours a week was not legal to be considered part-time. Amy Cell then interjected that the Affordable Care Act did require anyone working over 29 hours a week must be afforded the opportunity to get full-time benefits. She added that they could waive their right to benefits.

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She then asked if our HR had reviewed the staffing needs that were presented by Mr. Ragsdale to Council. Amy Cell stated that she had not yet done so but would look forward to working with Mr. Ragsdale on these matters. A discussion ensued about the proposed part-time DPW Clerk that would be hired to assist Rose and if there were any union conflicts about who would be hired to take Rose's place when she retired. Council Member Baranski wanted more clarity on what these employees would be doing – what are the duties and what is expected of them. She would request this for the proposed full-time Senior Apartment Manager and Part-Time DPW Clerk. Mr. Ragsdale stated that he would get this information to City Council. Council Member Baranski stated that she was looking toward keeping with what City Council started in staying transparent in their hiring process.

Motion by Baranski, supported by Kalka to hire a part-time maintenance person as we had previously to work business hours to provide the maintenance work at a significant cost savings to the DPW and the hourly rate would be worked out by Director Ragsdale and HR at a significant cost savings to the City.

The current rate is \$15 per hour and approximately 29 hours a week.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

k. Employee Handbook

Amy Cell reviewed the proposed changes in the updated Employee Handbook. She thanked City Attorney DeNault for his efforts in making sure the legal review was done properly. The Handbook had not been updated since 2008, many laws have changed, and policies updated.

There was a "Chain of Command" question regarding this. To that end, City Attorney DeNault drafted some language regarding same and Amy Cell proposed that the language referenced should be included in the front of the Handbook.

Motion by Kalka, supported by Lesich, to approve the Employee Handbook as presented.

Questions arose regarding whom the language regarding Chain of Command applied to. Mr. DeNault noted that this language was basically regarding City Council, the City Manager and the city staff. The other Boards and Commissions had other direct points of contact.

Additional questions arose regarding the use of City Vehicles. Attorney DeNault and City Manager Leven responded to these questions. City Attorney DeNault, read page 14 to 15, Section 4.9 in reference to the question of vehicles and other City assets and how they could be used.

Finally, a discussion on vesting in the 457 Plan was had by City Council and City Administration. Amy Cell indicated she would look at these questions and get back with City Council on this matter. Council Member Lesich noted that there is no match for the retirement contribution and it started immediately. He also noted the issue of the health insurance starting on day one of the employment. Further explanation of the sick time and short-term disability for non-union employees.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

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Break

City Council adjourned at 9:28 for a brief recess. City Council reconvened at 9:38 to move forward with the agenda.

I. Finance Director and Assistant City Manager Position

Council Member Schornak reviewed there was a Committee of three to do the interviewing for the Assistant City Manager/Finance position that consisted of Council Member Baranski, Council Member Lesich and herself. They had two very qualified candidates in their leadership skills. They were very well versed in City affairs. Sometimes changes in what you are looking for needs to be made. Sometimes you need to find a way to make everything work for the City.

Motion by Schornak, supported by Baranski, to authorize City Manager Leven and HR Director Amy Cell to offer Sarah Mistretta a letter of employment with the City of Fraser to fill the position of Finance Director/Assistant City Manager.

Council Member Lesich indicated that his concern was with the Finance Department. He felt this recommendation for Assistant City Manager/Finance Director was to be supported.

Council Member Baranski indicated that she was in full support of this recommendation. She added that she wanted to commend the process as well.

Council Member Kalka asked that going forward, if City Council was to use a Committee to interview and hire candidates for open positions, the Committee should inform the other members of City Council of their findings prior to them having to make a decision.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

8. RETURNING BUSINESS

a. Public Safety Director Vacancy

Council Member Baranski reviewed that our City is partly controlled by Act 78. Over a year ago, the City made a motion to hire a permanent (not temporary or interim) Public Safety Director. We had two candidates take the testing. The certification came after the last meeting.

Motion by Baranski, supported by Schornak to appoint Lt. David Bisby as Fraser Director of Public Service; this appointment as established by the Ordinance would entitle him to the same employee benefit package currently in place for all of the Department Heads. It would be effective immediately. The pay rate is already determined by the Lieutenants contract, which indicates its 10% above that of a Public Safety Lieutenant.

Discussion was had on whether or not this was a Union or Non-Union position. Council Member Baranski indicated it was a Non-Union position. Council Member Kalka wanted to make sure that whoever is hired as the Public Safety Director is aware of the budget concerns for the City of Fraser and they will explore ways to help reduce costs.

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Council Member Lesich asked regarding the motion and what exactly the motion to approve meant. Council Member Baranski stated that her intent in the motion was to appoint Lt. David Bisby as the Permanent Fraser Public Safety Director, it was a non-union position and his benefit package would be the same as the other Department Head benefit packages and his salary was based on the Union Contract. A decision would still need to be made on the part of Lt. Bisby. Mr. DeNault reviewed how we got here in accordance with Act 78 and what happens going forward based on Lt. Bisby's response.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

Motion by Baranski supported by Lesich to provide retroactive pay to Lt. David Bisby from the date that former Interim Director Pettis retired through today at the rate calculated in the contract

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

b. Library Property Transfer Update

City Attorney DeNault noted that there was really no update other than what was in the memo on this matter he provided them last week. All seems to be moving ahead well and they are only waiting on their attorney to wrap up a few last items.

c. Smoking at Senior Housing Update

City Attorney DeNault updated City Council on this item as well. He indicated that he had presented them with some ideas about the best way to handle this. City Council could adopt a policy, a resolution or an Ordinance. City Manager Leven and Attorney DeNault feel that an Ordinance would make the most sense in dealing with this matter.

Discussion was had on what the Ordinance would look like and who would enforce it if it was adopted and how difficult it could be. Discussion of the distance from the common area or the entry way was had and Council Member Kalka felt that 100' was an appropriate distance; Council Member Lesich felt that 50' was a more reasonable distance. Further discussion was had on why both distances had merit.

Attorney DeNault indicated that he understood the direction City Council wished to move and he would bring a proposed Ordinance to them regarding this matter.

9. REPORT OF THE CITY ADMINISTRATION

City Manager Leven reported on the following:

She had met with the benefits coordinator to finalize some items and would be bringing them to City Council soon, IT Right was working on the server as well as completing the computer upgrades. She visited SERESA building as well as attended a meeting with them. She attended a meeting with the Superintendent of Fraser Public Schools regarding the Garfield Road project; she was going to put together a Road Committee meeting next week to finalize an application to be sent to

**MINUTES
CITY OF FRASER
CITY COUNCIL MEETING
OCTOBER 14, 2021**

Macomb County for funding. There are two (2) write-in candidates for City Council – Mike Lesich and Kenneth Perry, Jr. She has been tending to financials and payroll in the absence of a finance person; there will be hydrant-flushing beginning this week; the engineer for the HVAC system came and did a complete walk through of the buildings

Council Member Baranski asked regarding the write-in candidates and the election – and how that would affect the Clerk's office. Clerk Greenia explained that it was not really much more work in the Clerk's office prior to the Election, but the night of the Election it would require some additional time on the part of the Election Inspectors. Discussion was had on how many absentee ballots have been issued as well as concerns with Election Inspectors being related to anyone on the ballot.

Council Member Schornak asked City Manager Leven regarding 14 Mile and 13 Mile and the two areas that were very badly in need of being addressed by the County Department of Roads.

Council Member Lesich asked regarding upgrades to Harrington Trail Park he discovered that even though we have been cutting the grass on those for years they were now for sale from the owner. He wondered if we charged them for this.

10. REPORT OF MAYOR AND CITY COUNCIL

Council Member Lesich indicated that Sensory Garden at McKinley Park has been completed and he wanted to thank everyone that helped with this. He was hoping the City would have a proclamation of appreciation for all in the future. Last weekend he attend a ceremony in Lansing to accept an award for McKinley Park from the Keep Michigan Beautiful. He is very proud of the parks in the City. Happy to see we are moving forward with the servers. He is running for a write-in candidate – if not successful, he thanked all for the opportunity to serve the residents.

Council Member Baranski reviewed upcoming events – Fraser High School Craft Show, Goodfellows Annual Spaghetti Dinner and Auction, the Goodfellows were offering the ads for “donation” to be placed in their paper that they sell. She then reminded Mr. DeNault that he was going to give City Council an update on the Recreation Commission, the status, and the Ordinance. She added that she would like to see further discussion regarding what City Council wants to do as it pertains to marijuana. She asked if there were rules as to what can and cannot go on the television advertisement in terms of community events outside of those put on by the City. Council Member Schornak indicated that any non-profit/charities could put items on there, subject to the City's approval. Council Member Baranski then thanked Council Member Lesich and Council Member Schornak for their help in finding a candidate for Council to approve for Assistant City Manager/Finance position. She then thanked everyone that she served on Council with and reminded everyone to vote on Election Day.

Council Member Kalka asked when swearing in was. She indicated that she was running again for City Council, she feels blessed to be of service and noted that she did work with wonderful Council Members and they got quite a bit done. She had no regrets about any decisions that were made and was looking forward to moving forward.

Council Member Schornak asked what the status was of getting the Senior Coordinator and Parks and Rec Coordinator positions filled. Amy Cell responded that they were still working on getting the Parks and Rec Coordinator position filled. As to the Communications position there was an offer letter extended. Council Member Schornak then welcomed Sarah Mistretta the newly hired Assistant City Manager/Finance Director to the City of Fraser. She reviewed some activities that

**MINUTES
CITY OF FRASER
CITY COUNCIL MEETING
OCTOBER 14, 2021**

were happening in the City – the Historical Society was having an open house on November 7, 2021 and a pre-Christmas sale. She stated that she had been approached by some residents as to what exactly the Fraser Public Schools millage proposal was about. She has not received anything in regards to this subject and was hoping the School District would address this better if possible. She reviewed what the Goodfellows did with the money they make from the sale of the papers and other donations. Have a safe Halloween.

Council Member Kalka reminded everyone that the VFW is having their Corn Roast on Friday, October 15, 2021 starting at 4:00 p.m. Reminded everyone to vote!

Mayor Pro-Tem Winowiecki shared that thoughts and prayers were going out to Mayor Carnegie for a quick recovery.

11. CITIZEN PARTICIPATION

Laura Lesich spoke regarding the signs at the parks, Meadows Park pavilion, Recreation Commission meeting not yet on the website, she would like to see some activities in the City of Fraser for Christmas, there were lots of Halloween Activities, the Blue Jean Ball was 2/12/22, she reminded everyone that there was still time to file to be a write-in candidate for City Council and the Library Board, she added that if someone who had voted by absentee ballot had turned their ballot in already and wanted to change their vote they could go into the City Clerk's office and spoil the original ballot and get a new one.

Ray Wojciechowski suggested that the City of Fraser might want to do something like "The Holly Fest" in Holly, and the Christmas celebration in the City of Rochester. He would like to see something like this in the future.

Dana Sutherland spoke about the Farmer's Market and wanted to thank the vendors and volunteers that contributed to this. She also wanted to thank Hunter Pullis from the City of Fraser – she was great and a very big help!

12. CLOSED SESSION

Motion by Kalka, supported by Lesich to enter into closed session for the purposes of discussing strategy connected with the negotiation of a collective bargaining agreement – Police Officers Association of Michigan at 10:54 p.m.

City Council reconvened into open session at 11:15 p.m.

13. ADJOURNMENT

Motion by Kalka, supported by Schornak to adjourn the meeting at 11:15 p.m.

AYES: Baranski, Kalka, Lesich, Schornak, Winowiecki

NAYS: None

Motion Carried

**MINUTES
CITY OF FRASER
CITY COUNCIL MEETING
OCTOBER 14, 2021**

Respectfully Submitted:

Cindi Greenia, City Clerk

David Winowiecki, Mayor Pro-Tem



CITY MANAGER
Elaine Leven

CITY CLERK
Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnegie

MAYOR PRO-TEM
David Winowiecki

COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

**CITY OF FRASER, MICHIGAN
ZONING BOARD OF APPEALS
THURSDAY, September 2, 2021 – 7:00PM
Approved October 7, 2021**

Present: Chairman: Stimac Members: Chimenti, Farina, Logan, Burley
Excused Absence: Hunt, Menendez

Also Present: Donald DeNault, City Attorney (O'Reilly Rancilio) Alyssa Albright, City Attorney (O'Reilly Rancilio) Dylan Church, City Attorney (O'Reilly Rancilio) Paul Urbiel, City Planner (McKenna)

1. Call Meeting to Order

Chairman Stimac called the meeting to order at 7:00 PM

2. Pledge of Allegiance

Roll Call Chairman, Stimac: Present (participating from Macomb County, City of Fraser, Michigan)
Member, Burley: Present (participating from Macomb County, City of Fraser, Michigan)
Member, Chimenti: Present (participating from Macomb County, City of Fraser, Michigan)
Member, Farina: Present (participating from Macomb County, City of Fraser, Michigan)
Member, Hunt: Absent
Member, Logan: Present (participating Macomb County, City of Fraser, Michigan)
Member, Menendez: Absent

3. Approval of Agenda as amended - Regular Meeting of Thursday, September 2, 2021

Motion by Member: FARINA (TO APPROVE) Support by Member: CHIMENTI

To: Approve the agenda of September 2, 2021 as presented.

AYES 5 (STIMAC, BURLEY, CHIMENTI, FARINA, LOGAN)

NAYS 0

MOTION CARRIED

4. Formal Statement: Chairman Stimac gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

5. Old Business: None.

CITY OF FRASER, MICHIGAN
ZONING BOARD OF APPEALS
THURSDAY, September 2, 2021 – 7:00PM
Approved October 7, 2021

6. Public Hearings:

A. Appeal #21-05: VARIANCE REQUEST / 17157 ANITA ACCESSORY STRUCTURE

BY REASON OF: SECTION 32-121 OF THE FRASER ZONING ORDINANCE, PROVISIONS APPLICABLE TO RESIDENTIAL DISTRICTS.

PURPOSE OF REQUEST: TO OBTAIN VARIANCES FROM ZONING ORDINANCE STANDARDS TO CONSTRUCT A TWO-STORY ACCESSORY BUILDING CONTAINING AN INDEPENDENT DWELLING UNIT THAT EXCEEDS THE ALLOWABLE HEIGHT (ONE DWELLING PER PARCEL ALLOWED; ONE STORY/15 FEET ACCESSORY BUILDING HEIGHT ALLOWED).

PROPERTY IN QUESTION: 17157 ANITA AVENUE, FRASER MICHIGAN, 48026

DISCUSSION: URBIEL explained that the site includes a single-family residence including a garage. The applicant is requesting to utilize a similar footprint to construct another garage that has an apartment on a second story. The apartment will meet the City's definition of a dwelling unit. The Ordinance permits only one dwelling unit per parcel. Further, the applicant is requesting an exception from Ordinance standards for height on accessory buildings.

FARINA questioned where on the site the drain easement is located and if the applicant can build the accessory dwelling unit further back on the lot. DeNAULT confirmed that the ZBA's powers only include exceptions to the Zoning Ordinance given that a true hardship is determined. STIMAC noted that the plan submitted by the applicant does not include the existing garage and questioned if a mandatory distance between the existing garage and new proposed garage is required. URBIEL confirmed a 10-foot separation is required. STIMAC noted that to grant a variance, the decision requires a board majority vote and gave opportunity for the applicant to postpone their petition until a full Board is present.

The applicant noted that they cannot build on the west side of the house due to the drain easement and the applicant has a mobility issue. The accessory dwelling unit is not intended to be rented out. URBIEL explained that based on the applicant's testimony, removing the kitchen from the space would remove the need for a variance for a second independent dwelling unit on the same property. Without a kitchen, the space would not be considered a dwelling unit.

FARINA questioned why the applicant cannot build an addition on the existing house. The applicant noted that the easement on the site prohibits the addition and there is not enough space on the other side of the home for an addition. STIMAC noted that the ZBA must find a hardship associated with the land. But, the hardship in this case is associated with the occupant, rather than with the land. The applicant would likely be able to build off the back of the home. LOGAN questioned how would approving the variance for the independent dwelling unit would prevent the unit from being rented in the future if the applicant sells the home. The applicant noted that if the kitchen is removed then it would not be considered a separate dwelling unit and render it not likely to be rented.

**CITY OF FRASER, MICHIGAN
ZONING BOARD OF APPEALS
THURSDAY, September 2, 2021 – 7:00PM
Approved October 7, 2021**

The public hearing was opened at 7:29pm.

No public comment was received. No written correspondence was received.

The public hearing was closed at 7:29pm.

Motion by Member: STIMAC (TO POSTPONE) Support by Member: FARINA

To: Postpone Appeal #21-05: VARIANCE REQUEST / 17157 ANITA ACCESSORY STRUCTURE for a period of one month to allow the applicant time to submit revised plans for review and consideration by the Board. The revised plans shall include a plot plan with true and accurate building sizes and locations as well as location of the Sweeny drain easement.

AYES 5 (STIMAC, BURLEY, CHIMENTI, FARINA, LOGAN)

NAYS 0

MOTION CARRIED

B. APPEAL #21-06: VARIANCE REQUEST / BELDEN BRICK FREESTANDING SIGN

BY REASON OF: SECTION 32-85 (3) OF THE FRASER ZONING ORDINANCE APPLIES TO FREESTANDING SIGNS IN THE IC INDUSTRIAL CONTROLLED ZONING DISTRICT.

PURPOSE OF REQUEST: TO OBTAIN A VARIANCE FROM ZONING ORDINANCE STANDARDS TO PLACE A FREESTANDING SIGN 48 FEET FROM THE UTICA ROAD CENTER LINE (70 FEET REQUIRED)

PROPERTY IN QUESTION: 31470 UTICA ROAD, FRASER, MICHIGAN, 48026

DISCUSSION: URBIEL explained that the subject site is located at the intersection of Utica Road and Grand Trunk Railroad on a triangular site. The request is to place a freestanding sign 48 feet from the centerline of Utica Road. City regulations requires a 70-foot setback from Utica Road, as it is classified as a major road. The stated hardship is that the 70 feet setback creates complications on the site given its size and triangle shape. The drawing received by administration indicates removal of existing sign on the roof of the building.

FARINA noted that the City's direction for a new sign ordinance would encourage monument signs rather than freestanding signs. The applicant was not made aware of this. The proposed sign height is 10 feet minimum clearance. STIMAC questioned if the 70-foot setback is based upon an anticipated 60-foot right-of-way from the road and a 10-foot setback from the property line and if any other businesses in the vicinity have an existing 60-foot right-of-way for Utica Road. URBIEL noted that in the vicinity, the right-of-way is consistent with the 33 feet of half right-of-way for Utica Road.

The applicant representative, SCHWARTZ noted that in order to be behind the setback to meet standards, that would put the sign in the existing parking lot. Additionally, the sign would not be visible in that spot due to other existing structures in that area. The angle of the building from the road driving west would make it difficult for customers to see the building. The proposed sign will have a pole encased in brick and remove existing windmill on the site. LOGAN questioned how tall the existing billboard sign is. The applicant does not have a number on hand. If the new sign is

**CITY OF FRASER, MICHIGAN
ZONING BOARD OF APPEALS
THURSDAY, September 2, 2021 – 7:00PM
Approved October 7, 2021**

placed on the property line, only one parking spot would be lost. The applicant explained that they are trying to put up a new sign on the site in place of the windmill that is currently there. STIMAC questioned how much higher than 10 feet is the sign planned to be. The applicant noted that the proposed sign would be shorter than the existing windmill and will comply with Ordinance standards for height.

The public hearing was opened at 7:57pm.

No public comment was received. No written correspondence has been received.

The public hearing was closed at 7:58pm.

Motion by Member: BURLEY (TO APPROVE) **Support by Member:** FARINA

To: Approve Appeal #21-06 TO OBTAIN A VARIANCE FROM ZONING ORDINANCE STANDARDS TO PLACE A FREESTANDING SIGN 48 FEET FROM THE UTICA ROAD CENTER LINE (70 FEET REQUIRED) due to the hardship of the triangular parcel size, location of existing structures, it is a right enjoyed by other property owners in the area, and the existing right-of-way in a majority of the immediate area is much smaller than typically found for a major throughfare. Requiring the 70-foot setback would be an undue hardship.

AYES 5 (STIMAC, BURLEY, CHIMENTI, FARINA, LOGAN)

NAYS 0

MOTION CARRIED

7. New Business: None

8. Unfinished Business: None.

9. Planning Commission Liaison Member Report

FARINA noted that the September 1, 2021 Planning Commission meeting was cancelled due to lack of business. The Master Plan is moving forward.

10. Public Participation: None.

11. Approval of Minutes as presented – June 3, 2021

Motion by Member: FARINA (TO APPROVE) **Support by Member:** BURLEY

To: Approve the June 3, 2021 minutes as presented.

AYES 5 (STIMAC, BURLEY, CHIMENTI, FARINA, LOGAN)

NAYS 0

MOTION CARRIED

**CITY OF FRASER, MICHIGAN
ZONING BOARD OF APPEALS
THURSDAY, September 2, 2021 – 7:00PM
Approved October 7, 2021**

12. Members' Comments and Items of Interest

BURLEY: Next month's on Zoom or in-person? URBIEL noted that all non-Council meetings are virtual.

CHIMENTI: None.

FARINA: None.

LOGAN: None.

STIMAC: None.

13. Adjournment

Motion by Member: CHIMENTI (TO ADJOURN)

Support by Member: LOGAN

To: Adjourn the meeting on Thursday, September 02, 2021 at 8:08 pm.

AYES 5 (STIMAC, BURLEY, CHIMENTI, FARINA, LOGAN)

NAYS 0

MOTION CARRIED

ZBA Secretary, Rosanne Menendez

Recording Secretary, Danielle Bouchard, Senior Planner, McKenna



City of Fraser

Check Disbursement Report

November 9, 2021, 2021

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	327,673.19
202 MAJOR STREET FUND	\$	9,701.58
203 LOCAL STREET FUND	\$	16,233.83
210 AMBULANCE FUND	\$	3,225.66
211 DISTRICT COURT OPERATIONS FUND	\$	5,390.00
226 GARBAGE AND RUBBISH COLLECTION	\$	69,803.03
265 DRUG FORFEITURE	\$	736.68
270 SENIOR HOUSING	\$	16,054.06
401 CAPITAL PROJECTS FUND	\$	144,271.67
592 WATER & SEWER FUND	\$	390,508.47
661 MOTOR POOL	\$	19,068.74
703 SUMMER TAX COLLECTIONS FUND	\$	0.15
VENDOR EXPENDITURES	\$	1,002,666.36

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 10/01/2021 - 10/30/2021

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/01/2021	PNC	136934*#	AEW	Escrow Fee	283.100	000	551.50
10/01/2021	PNC	136935	ASSESSMENT ADMINISTRATION	PROFESSIONAL SERVICES (ASSESSOR)	801.500	209	9,708.33
10/01/2021	PNC	136936	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	507.81
10/01/2021	PNC	136938	BENJAMIN CANTWELL	OPERATING SUPPLIES	746.000	301	300.00
10/01/2021	PNC	136939	BENJAMIN RZOTKIEWICZ	OPERATING SUPPLIES	746.000	301	180.00
10/01/2021	PNC	136941	C & G NEWSPAPERS	PRINTING AND PUBLISHING	900.000	101	263.04
10/01/2021	PNC	136945	HEWLETT-PACKARD FINANCIAL SERVICES	LEASED ASSETS	983.000	258	336.54
10/01/2021	PNC	136946	UNITED STATES TREASURY	FICA	709.000	260	33.48
				MEDICARE	711.000	260	7.84
				CHECK PNC 136946 TOTAL FOR FUND 101:			41.32
10/01/2021	PNC	136947	JOHNSON CONTROLS	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,309.00
10/01/2021	PNC	136948	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	168.75
10/01/2021	PNC	136949	JOSEPH JAQUAYS	OPERATING SUPPLIES	746.000	301	180.00
10/01/2021	PNC	136950	MACOMB COUNTY TREASURER	TAXES - ALLOWANCE FOR CHARGEBACKS	415.000	000	36.62
10/01/2021	PNC	136951	MACOMB TOWNSHIP	PROFESSIONAL SERVICES	801.800	215	1,182.72
10/01/2021	PNC	136952	MICHIGAN ASSOC OF CHIEFS OF POLICE	MEMBERSHIPS	915.000	301	100.00
10/01/2021	PNC	136953	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT			** VOIDED **
				COMPUTER SERVICES (CLEMIS)			** VOIDED **
10/01/2021	PNC	136954	PAM SHANK	CHARGES FOR SERVICES - RECREATION	649.000	000	45.00
10/01/2021	PNC	136956	R&R FIRE TRUCK REPAIR, INC	OPERATING SUPPLIES	746.000	301	591.72
10/01/2021	PNC	136957	ROBERT HALF INTERNATIONAL, INC.	PROFESSIONAL SERVICES	801.800	215	1,094.20
10/01/2021	PNC	136958#	SPEED CLEAN SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	269	297.50

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CHECK DATE FROM 10/01/2021 - 10/30/2021

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OTHER REPAIRS AND MAINTENANCE	934.000	690	364.23
				CHECK PNC 136958 TOTAL FOR FUND 101:			<u>661.73</u>
10/07/2021	PNC	136962	123.NET, INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	481.08
10/07/2021	PNC	136965*#	AEW	Escrow Fee	283.100	000	388.30
				Escrow Fee	283.100	000	75.50
				ENGINEERING SERVICES	946.000	441	2,811.50
				ENGINEERING SERVICES	946.000	441	1,765.80
				ENGINEERING SERVICES	946.000	441	650.00
				CHECK PNC 136965 TOTAL FOR FUND 101:			<u>5,691.10</u>
10/07/2021	PNC	136966#	AMERICA'S FINEST	SUPPLIES	752.000	215	54.00
				2500 BUSINESS CARDS	752.000	301	115.00
				CHECK PNC 136966 TOTAL FOR FUND 101:			<u>169.00</u>
10/07/2021	PNC	136967	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	379.47
10/07/2021	PNC	136971	BOBS SANITATION SERVICE, INC	OTHER REPAIRS AND MAINTENANCE	934.000	690	190.00
10/07/2021	PNC	136974*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	81.36
				MATERIALS & SUPPLIES	742.000	269	360.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	51.72
				CHECK PNC 136974 TOTAL FOR FUND 101:			<u>493.08</u>
10/07/2021	PNC	136975*#	DITTMAN TREE SERVICE, INC	OTHER REPAIRS AND MAINTENANCE	934.000	267	200.00
				OTHER REPAIRS AND MAINTENANCE	934.000	690	150.00
				CHECK PNC 136975 TOTAL FOR FUND 101:			<u>350.00</u>
10/07/2021	PNC	136976*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	5,051.41
				ELECTRIC	920.000	266	1,186.82
				ELECTRIC	920.000	267	115.79
				ELECTRIC	920.000	269	830.94
				ELECTRIC	920.000	448	138.89
				CHECK PNC 136976 TOTAL FOR FUND 101:			<u>7,323.85</u>

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 10/01/2021 - 10/30/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/07/2021	PNC	136980#	GMT POWER, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,377.25
				OTHER REPAIRS AND MAINTENANCE	934.000	265	475.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	627.40
				CHECK PNC 136980 TOTAL FOR FUND 101:			2,479.65
10/07/2021	PNC	136981	GRAINGER	OTHER REPAIRS AND MAINTENANCE	934.000	690	134.64
				OTHER REPAIRS AND MAINTENANCE	934.000	690	24.96
				CHECK PNC 136981 TOTAL FOR FUND 101:			159.60
10/07/2021	PNC	136983	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES (LEGAL)	801.800	210	386.00
10/07/2021	PNC	136984	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	171	718.00
10/07/2021	PNC	136985*	INGERSOLL MECHANICAL, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	184.50
				OTHER REPAIRS AND MAINTENANCE	934.000	265	765.25
				CHECK PNC 136985 TOTAL FOR FUND 101:			949.75
10/07/2021	PNC	136989*#	MACOMB WHOLESALE SUPPLY	MATERIALS & SUPPLIES	742.000	265	198.71
				MATERIALS & SUPPLIES	742.000	265	96.10
				MATERIALS & SUPPLIES	742.000	269	198.71
				MATERIALS & SUPPLIES	742.000	690	397.42
				OTHER REPAIRS AND MAINTENANCE	934.000	690	63.96
				CHECK PNC 136989 TOTAL FOR FUND 101:			954.90
10/07/2021	PNC	136994	NORTHWESTERN UNIVERSITY	PROFESSIONAL DEVELOPMENT	910.000	301	4,400.00
10/07/2021	PNC	136995	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	910.000	301	600.00
10/07/2021	PNC	136996	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	948.000	301	327.99
10/07/2021	PNC	136997#	OFFICE DEPOT	SUPPLIES	752.000	136	94.99
				SUPPLIES	752.000	136	22.53
				SUPPLIES	752.000	215	79.80
				SUPPLIES	752.000	215	31.22
				SUPPLIES	752.000	371	87.65

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND				CHECK PNC 136997 TOTAL FOR FUND 101:			316.19
10/07/2021	PNC	136999*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	24.86
				OTHER REPAIRS AND MAINTENANCE	934.000	266	12.24
				MATERIALS & SUPPLIES	742.000	269	68.60
				SUPPLIES	752.000	441	20.99
				OTHER REPAIRS AND MAINTENANCE	934.000	690	14.47
				OTHER REPAIRS AND MAINTENANCE	934.000	746	41.95
				CHECK PNC 136999 TOTAL FOR FUND 101:			183.11
10/07/2021	PNC	137001	JAMES SHIMKO	PLUMBING INSP.	703.200	371	600.00
10/07/2021	PNC	137002	SHREDCORP	SCHEDULED MONTHLY SHREDDING	801.000	301	53.00
10/07/2021	PNC	137003	SIRCHIE	OPERATING SUPPLIES	746.000	301	78.75
10/07/2021	PNC	137007	TRANSWORLD SYSTEMS, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	43.86
10/07/2021	PNC	137009*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	40.70
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	371	81.40
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	441	965.37
				CHECK PNC 137009 TOTAL FOR FUND 101:			1,087.47
10/07/2021	PNC	137012	MARILYNN WRIGHT	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	746	19.96
10/15/2021	PNC	137015	MACOMB TOWNSHIP	PROFESSIONAL SERVICES	801.800	215	1,251.39
10/15/2021	PNC	137021*#	DALE'S LANDSCAPING SUPPLY, INC.	SUPPLIES	752.000	441	1,430.00
				OTHER REPAIRS AND MAINTENANCE	934.000	441	1,300.00
				CHECK PNC 137021 TOTAL FOR FUND 101:			2,730.00
10/15/2021	PNC	137022	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL SERVICES (HR)	801.100	270	54.00
10/15/2021	PNC	137023	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.100	448	18,488.30
10/15/2021	PNC	137024	ELECTION SYSTEMS & SOFTWARE	SUPPLIES	752.000	215	303.16
10/15/2021	PNC	137026	GABRIDGE & COMPANY, PLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	330.00

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Fund: 101 GENERAL FUND							
10/15/2021	PNC	137028*#	GFL ENVIRONMENTAL USA	DUE FROM LIBRARIES	073.000	000	92.23
10/15/2021	PNC	137029	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.800	210	1,130.00
10/15/2021	PNC	137030	LEAF	LEASED ASSETS	983.000	258	900.92
10/15/2021	PNC	137032	LINDA MCNELIS	CHARGES FOR SERVICES - RECREATION	649.000	000	100.00
10/15/2021	PNC	137033	MACOMB WHOLESALE SUPPLY	MATERIALS & SUPPLIES	742.000	269	145.10
10/15/2021	PNC	137034#	MAIL PLUS	MAIL OR POSTAGE	851.000	215	38.60
				MAIL OR POSTAGE	851.000	301	23.90
				MAIL OR POSTAGE	851.000	301	20.15
				CHECK PNC 137034 TOTAL FOR FUND 101:			82.65
10/15/2021	PNC	137036#	MCKENNA ASSOCIATES	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	371	8,248.15
				PROFESSIONAL SERVICES (PLANNING)	801.900	801	6,245.50
				CHECK PNC 137036 TOTAL FOR FUND 101:			14,493.65
10/15/2021	PNC	137037#	MEGGE ENTERPRISES, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	171.00
				OTHER REPAIRS AND MAINTENANCE	934.000	266	63.00
				CHECK PNC 137037 TOTAL FOR FUND 101:			234.00
10/15/2021	PNC	137038	MICHIGAN STATE POLICE	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	43.25
10/15/2021	PNC	137041	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.800	210	675.00
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	7,349.00
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	308.00
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	392.00
				CHECK PNC 137041 TOTAL FOR FUND 101:			8,724.00
10/15/2021	PNC	137042	OFFICE DEPOT	SUPPLIES	752.000	136	28.58
10/15/2021	PNC	137044	RAY ELECTRIC	OTHER REPAIRS AND MAINTENANCE	934.000	690	22.67
				OTHER REPAIRS AND MAINTENANCE	934.000	690	90.47
				CHECK PNC 137044 TOTAL FOR FUND 101:			113.14

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Fund: 101 GENERAL FUND							
10/15/2021	PNC	137047	THOMSON REUTERS - WEST	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	300.92
10/22/2021	PNC	137050*#	AMERICA'S FINEST	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	260	330.00
10/22/2021	PNC	137051	AMERISCAN IMAGING SERVICES, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	371	10,481.25
10/22/2021	PNC	137052	AMY CELL LLC	PROFESSIONAL SERVICES (HR)	801.100	270	12,379.60
10/22/2021	PNC	137053	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	180.00
				OPERATING SUPPLIES	746.000	301	195.00
				OPERATING SUPPLIES	746.000	301	16.26
				CHECK PNC 137053 TOTAL FOR FUND 101:			391.26
10/22/2021	PNC	137054	MAYSSA ATTIA	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	1,050.00
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	1,050.00
				CHECK PNC 137054 TOTAL FOR FUND 101:			2,100.00
10/22/2021	PNC	137055#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	81.36
				MATERIALS & SUPPLIES	742.000	269	475.99
				CHECK PNC 137055 TOTAL FOR FUND 101:			557.35
10/22/2021	PNC	137056*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	679.76
				NATURAL GAS	921.000	266	147.58
				NATURAL GAS	921.000	267	35.09
				NATURAL GAS	921.000	269	121.15
				CHECK PNC 137056 TOTAL FOR FUND 101:			983.58
10/22/2021	PNC	137059*#	CITY OF FRASER	WATER	918.000	265	26.26
				WATER	918.000	265	541.69
				WATER	918.000	266	642.71
				WATER	918.000	267	26.26
				WATER	918.000	269	100.90
				WATER	918.000	690	89.94
				CHECK PNC 137059 TOTAL FOR FUND 101:			1,427.76

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Fund: 101 GENERAL FUND							
10/22/2021	PNC	137060	GREAT LAKES PEST CONTROL CO. INC	OTHER REPAIRS AND MAINTENANCE	934.000	266	150.00
10/22/2021	PNC	137061#	HP, INC.	SUPPLIES	752.000	209	7.68
				SUPPLIES	752.000	215	1,013.37
				SUPPLIES	752.000	260	351.40
				SUPPLIES	752.000	260	323.69
				SUPPLIES	752.000	301	1,248.92
				SUPPLIES	752.000	301	1,242.06
				SUPPLIES	752.000	371	92.65
				SUPPLIES	752.000	441	53.82
				CHECK PNC 137061 TOTAL FOR FUND 101:			4,333.59
10/22/2021	PNC	137062#	HURON WHOLESALE SUPPLY, INC	MATERIALS & SUPPLIES	742.000	265	105.60
				MATERIALS & SUPPLIES	742.000	690	12.36
				CHECK PNC 137062 TOTAL FOR FUND 101:			117.96
10/22/2021	PNC	137065	KENEWELL PRINTING CORPORATION	SUPPLIES	752.000	136	846.70
10/22/2021	PNC	137066	DENNIS KOENDERS	MECHANICAL INSP.	703.100	371	3,375.00
10/22/2021	PNC	137067	LAIRD PLASTICS INC.	MATERIALS & SUPPLIES	742.000	690	71.00
10/22/2021	PNC	137068#	MACOMB COUNTY FINANCE DEPARTMENT	SUPPLIES	752.000	136	52.92
				SUPPLIES	752.000	136	52.92
				SUPPLIES	752.000	171	52.92
				SUPPLIES	752.000	260	26.47
				SUPPLIES	752.000	441	26.47
				CHECK PNC 137068 TOTAL FOR FUND 101:			211.70
10/22/2021	PNC	137069#	MACOMB WHOLESALE SUPPLY	MATERIALS & SUPPLIES	742.000	265	129.28
				MATERIALS & SUPPLIES	742.000	690	66.99
				CHECK PNC 137069 TOTAL FOR FUND 101:			196.27
10/22/2021	PNC	137070	MARK RAGSDALE	CONFERENCES	911.000	441	292.32
10/22/2021	PNC	137072#	OFFICE DEPOT	SUPPLIES	752.000	171	25.66

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Fund: 101 GENERAL FUND							
				SUPPLIES	752.000	215	27.95
				CHECK PNC 137072 TOTAL FOR FUND 101:			<u>53.61</u>
10/22/2021	PNC	137073	EASYPERMIT POSTAGE	POSTAGE CLERK	851.000	215	521.16
10/22/2021	PNC	137074	RAY ELECTRIC	MATERIALS & SUPPLIES	742.000	690	86.62
10/22/2021	PNC	137075	CITY OF ROSEVILLE	RENTALS			** VOIDED **
10/22/2021	PNC	137076	SERESA	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	325	148,500.00
10/22/2021	PNC	137078*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	301	291.71
10/22/2021	PNC	137079	WALTER LASHLEY	MAIL OR POSTAGE	851.000	136	53.45
10/22/2021	PNC	137080	WOW INTERNET-CABLE-PHONE	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	258	2,505.62
10/22/2021	PNC	137081	YEO & YEO PC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	8,000.00
10/29/2021	PNC	137082*#	ADVANCED PEST CONTROL	OTHER REPAIRS AND MAINTENANCE	934.000	267	100.00
10/29/2021	PNC	137083*#	AEW	ENGINEERING SERVICES	946.000	371	937.00
				ENGINEERING SERVICES	946.000	371	73.00
				ENGINEERING SERVICES	946.000	371	430.50
				ENGINEERING SERVICES	946.000	371	732.50
				ENGINEERING SERVICES	946.000	371	151.00
				ENGINEERING SERVICES	946.000	371	2,389.00
				ENGINEERING SERVICES	946.000	371	491.00
				ENGINEERING SERVICES	946.000	371	382.20
				ENGINEERING SERVICES	946.000	441	4,035.80
				CHECK PNC 137083 TOTAL FOR FUND 101:			<u>9,622.00</u>
10/29/2021	PNC	137084	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	27.43
10/29/2021	PNC	137085	MACOMB TOWNSHIP TREASURER	PROFESSIONAL SERVICES	801.800	215	1,154.58
10/29/2021	PNC	137086	C & G NEWSPAPERS	PRINTING AND PUBLISHING	900.000	101	110.40
				PRINTING AND PUBLISHING	900.000	101	282.12
				CHECK PNC 137086 TOTAL FOR FUND 101:			<u>392.52</u>

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Fund: 101 GENERAL FUND				CHECK PNC 137086 TOTAL FOR FUND 101:			392.52
10/29/2021	PNC	137087	CARE WORKLIFE SOLUTIONS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	171	4,040.00
10/29/2021	PNC	137088	FIRE EXTINGUISHER SALES & SERVICE	OPERATING SUPPLIES	746.000	301	203.80
10/29/2021	PNC	137089	FIRE SERVICE MANAGEMENT, LLC	OPERATING SUPPLIES	746.000	301	255.00
10/29/2021	PNC	137090	HEWLETT-PACKARD FINANCIAL SERVICES	LEASED ASSETS	983.000	258	336.54
10/29/2021	PNC	137091*	I.T. RIGHT	MS WINDOWS SERVER LICENSE	933.000	258	2,699.50
10/29/2021	PNC	137095	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	210.00
10/29/2021	PNC	137100	NITE BEAM PRODUCTS	UNIFORMS	741.000	441	4,072.80
10/29/2021	PNC	137101	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	948.000	301	6,508.75
				COMPUTER SERVICES (CLEMIS)	948.000	301	1,365.25
				CHECK PNC 137101 TOTAL FOR FUND 101:			7,874.00
10/29/2021	PNC	137102	OFFICE DEPOT	SUPPLIES	752.000	215	31.22
10/29/2021	PNC	137103	POWER SUPPLY EQUIPMENT, LLC	OTHER REPAIRS AND MAINTENANCE	934.000	265	308.00
10/29/2021	PNC	137104	ROSEDALE SOLUTIONS, LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	1,650.00
10/29/2021	PNC	137105	SHRCCI	MEMBERSHIPS	915.000	171	500.00
10/29/2021	PNC	137106	SHREDCORP	MONTHLY SHRED SERVICE	746.000	301	53.00
10/29/2021	PNC	137107	SUPPLY DEN	PUBLIC SAFETY - COP PROGRAM	214.400	000	156.83
10/29/2021	PNC	137108	TELEPHONE SUPPORT SYSTEMS, INC.	LABOR AND SERVICE CALL	933.000	258	279.00
10/29/2021	PNC	137110	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	742.000	690	23.94
10/29/2021	PNC	137113	SCOTT WITKOWSKI	OPERATING SUPPLIES	746.000	301	186.14
				Total for fund 101 GENERAL FUND			327,673.19

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
10/01/2021	PNC	136934*#	AEW	ENGINEERING SERVICES	946.000	463	3,280.90
				STREET REHABILITATION	989.000	463	2,858.88
				STREET REHABILITATION	989.000	463	875.00
				CHECK PNC 136934 TOTAL FOR FUND 202:			<u>7,014.78</u>
10/07/2021	PNC	136965*#	AEW	ENGINEERING SERVICES	946.000	463	361.80
10/07/2021	PNC	136975*#	DITTMAN TREE SERVICE, INC	PROFESSIONAL AND CONTRACTUAL SERVICES	934.000	463	2,325.00
				Total for fund 202 MAJOR STREET FUND			9,701.58

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Fund: 203 LOCAL STREET FUND							
10/01/2021	PNC	136934*#	AEW	STREET REHABILITATION	989.000	463	875.00
10/07/2021	PNC	136965*#	AEW	ENGINEERING SERVICES	946.000	463	1,241.60
				ENGINEERING SERVICES	946.000	463	6,670.73
				CHECK PNC 136965 TOTAL FOR FUND 203:			7,912.33
10/29/2021	PNC	137083*#	AEW	ENGINEERING SERVICES	946.000	463	827.50
				ENGINEERING SERVICES	946.000	463	6,619.00
				CHECK PNC 137083 TOTAL FOR FUND 203:			7,446.50
				Total for fund 203 LOCAL STREET FUND			16,233.83

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
10/01/2021	PNC	136940	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	404.13
				OPERATING SUPPLIES	746.000	301	18.50
				CHECK PNC 136940 TOTAL FOR FUND 210:			<u>422.63</u>
10/07/2021	PNC	136964	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	1,481.23
10/07/2021	PNC	136972	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	11.88
10/07/2021	PNC	136998	PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	316.59
10/15/2021	PNC	137016	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	414.95
				OPERATING SUPPLIES	746.000	301	435.36
				CHECK PNC 137016 TOTAL FOR FUND 210:			<u>850.31</u>
10/15/2021	PNC	137045	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	746.000	301	3.75
				OPERATING SUPPLIES	746.000	301	24.30
				CHECK PNC 137045 TOTAL FOR FUND 210:			<u>28.05</u>
10/22/2021	PNC	137078*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	301	114.97
				Total for fund 210 AMBULANCE FUND			3,225.66

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 211 DISTRICT COURT OPERATIONS FUND							
10/22/2021	PNC	137071	STATE OF MICHIGAN	DISTRICT COURT OPERATIONS	264.000	000	5,390.00
				Total for fund 211 DISTRICT COURT OPERATIONS FUND			5,390.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
10/01/2021	PNC	136943	CORBETT, LORRAINE	RECYCLING	033.000	000	2.64
10/07/2021	PNC	136992	NETTLES, RONALD	RECYCLING	033.000	000	331.35
10/15/2021	PNC	137014*	ATAKPA, ITORO	RECYCLING	033.000	000	0.08
10/15/2021	PNC	137019*	CAPITAL TITLE	RECYCLING	033.000	000	1.67
10/15/2021	PNC	137027*	GARTIN, RICHARD	RECYCLING	033.000	000	1.67
10/15/2021	PNC	137028*#	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	919.000	528	50,770.24
				RECYCLING	925.000	528	8,027.76
				COMPOSTING	926.000	528	10,665.00
				CHECK PNC 137028 TOTAL FOR FUND 226:			<u>69,463.00</u>
10/22/2021	PNC	137064*	KELLER, JONATHAN	RECYCLING	033.000	000	2.62
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			69,803.03

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Fund: 265 DRUG FORFEITURE							
10/22/2021	PNC	137078*#	VERIZON	OPERATING SUPPLIES	746.000	310	736.68
				Total for fund 265 DRUG FORFEITURE			736.68

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Fund: 270 SENIOR HOUSING							
10/01/2021	PNC	136933	ADVANCED PEST CONTROL	OTHER REPAIRS AND MAINTENANCE	934.000	265	900.00
10/01/2021	PNC	136937	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	184.87
10/01/2021	PNC	136942	COMCAST	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	265	113.96
10/01/2021	PNC	136961	USA CARPET CARE AND DYE	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,225.00
10/07/2021	PNC	136963	ABC WAREHOUSE	OTHER REPAIRS AND MAINTENANCE	742.000	265	3,917.00
10/07/2021	PNC	136965*#	AEW	OTHER REPAIRS AND MAINTENANCE	934.000	265	550.00
10/07/2021	PNC	136974*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	18.93
10/07/2021	PNC	136976*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,146.95
10/07/2021	PNC	136985*	INGERSOLL MECHANICAL, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,620.00
10/07/2021	PNC	136999*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	39.36
10/07/2021	PNC	137009*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	81.40
10/07/2021	PNC	137010*#	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	934.000	265	21.58
10/15/2021	PNC	137048*#	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	934.000	265	11.69
10/22/2021	PNC	137056*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	529.69
10/22/2021	PNC	137059*#	CITY OF FRASER	WATER	918.000	265	3,457.13
10/22/2021	PNC	137063	JOHNSON CONTROLS	OTHER REPAIRS AND MAINTENANCE	934.000	265	720.10
10/29/2021	PNC	137082*#	ADVANCED PEST CONTROL	OTHER REPAIRS AND MAINTENANCE	934.000	265	120.00

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Fund: 270 SENIOR HOUSING							
10/29/2021	PNC	137083*#	AEW	OTHER REPAIRS AND MAINTENANCE	934.000	265	600.00
10/29/2021	PNC	137092	INGERSOLL MECHANICAL, INC.	PRINTING AND PUBLISHING	934.000	265	796.40
Total for fund 270 SENIOR HOUSING							16,054.06

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Fund: 401 CAPITAL PROJECTS FUND							
10/29/2021	PNC	137091*	I.T. RIGHT	SUPERSERVER 6029P-WTRT	972.000	258	35,114.40
				MICROSOFT SQL SERVER 2019 STND LICENSE	972.000	258	3,503.73
				APC UPS	972.000	258	2,400.31
				APC UPS BATTERY PACK	972.000	258	869.99
				TRIPP LITE RACK MOUNT POWER STRIP	972.000	258	140.00
				CHECK PNC 137091 TOTAL FOR FUND 401:			<u>42,028.43</u>
10/29/2021	PNC	137099	MIDSTATES RECREATION	CAPITAL OUTLAY - PARKS MAINTENANCE	972.000	690	102,243.24
				Total for fund 401 CAPITAL PROJECTS FUND			144,271.67

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
10/01/2021	PNC	136934*#	AEW	CAPITAL OUTLAY (WATER SYSTEM)	972.000	526	511.00
10/07/2021	PNC	136965*#	AEW	ENGINEERING SERVICES	946.000	526	387.00
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	1,268.70
				CHECK PNC 136965 TOTAL FOR FUND 592:			<u>1,655.70</u>
10/07/2021	PNC	136968	ASPHALT UNLIMITED, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	5,975.00
10/07/2021	PNC	136969	AUDIO SENTRY CORPORATION	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	934.500	527	190.00
10/07/2021	PNC	136973	CHRISTIAN CONCRETE CUTTING INC.	SUPPLIES	752.100	526	300.00
10/07/2021	PNC	136976*#	DTE ENERGY COMPANY	ELECTRIC	920.000	527	896.68
10/07/2021	PNC	136982	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	918.500	526	114,471.83
10/07/2021	PNC	136988	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	917.000	527	232,667.00
10/07/2021	PNC	136989*#	MACOMB WHOLESALE SUPPLY	SUPPLIES	752.000	526	69.85
10/07/2021	PNC	136999*#	REINDEL TRUE VALUE	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	5.95
10/07/2021	PNC	137000	SEWER AND WATER SPECIALIST, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	1,180.00
10/07/2021	PNC	137009*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	526	120.72
10/07/2021	PNC	137010*#	WARREN PIPE & SUPPLY CO.	SUPPLIES	752.000	526	2.76
10/15/2021	PNC	137014*	ATAKPA, ITORO	WATER COMMODITY	642.100	000	1.18
				WATER READY TO SERVE	642.200	000	0.75
				SEWER COMMODITY	642.300	000	2.58
				SEWER READY TO SERVE	642.400	000	0.50
				METER REPLACEMENT	642.500	000	0.05
				CHECK PNC 137014 TOTAL FOR FUND 592:			<u>5.06</u>
10/15/2021	PNC	137017	BRIAN HEEB	PROFESSIONAL DEVELOPMENT	910.000	527	23.33

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
10/15/2021	PNC	137018	CADILLAC ASPHALT, LLC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,285.70
10/15/2021	PNC	137019*	CAPITAL TITLE	WATER COMMODITY	642.100	000	186.01
				WATER READY TO SERVE	642.200	000	171.52
				SEWER COMMODITY	642.300	000	354.37
				SEWER READY TO SERVE	642.400	000	114.27
				METER REPLACEMENT	642.500	000	11.31
				CHECK PNC 137019 TOTAL FOR FUND 592:			837.48
10/15/2021	PNC	137020	CORE & MAIN LP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,170.00
10/15/2021	PNC	137021*#	DALE'S LANDSCAPING SUPPLY, INC.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	780.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	780.00
				CHECK PNC 137021 TOTAL FOR FUND 592:			1,560.00
10/15/2021	PNC	137027*	GARTIN, RICHARD	WATER READY TO SERVE	642.200	000	15.16
				SEWER READY TO SERVE	642.400	000	10.10
				METER REPLACEMENT	642.500	000	1.00
				CHECK PNC 137027 TOTAL FOR FUND 592:			26.26
10/15/2021	PNC	137035	MALTESE, BEN	WATER COMMODITY	642.100	000	7.41
				SEWER COMMODITY	642.300	000	16.81
				SEWER READY TO SERVE	642.400	000	0.71
				METER REPLACEMENT	642.500	000	0.07
				CHECK PNC 137035 TOTAL FOR FUND 592:			25.00
10/15/2021	PNC	137039	MICKOVSKI, ACO	WATER COMMODITY	642.100	000	1.35
				WATER READY TO SERVE	642.200	000	0.62
				SEWER COMMODITY	642.300	000	1.91
				SEWER READY TO SERVE	642.400	000	0.41
				METER REPLACEMENT	642.500	000	0.04
				CHECK PNC 137039 TOTAL FOR FUND 592:			4.33
10/15/2021	PNC	137040	MINI MIX, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	534.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
10/15/2021	PNC	137046	SCHAEDIG, TODD	WATER COMMODITY	642.100	000	19.82
				SEWER COMMODITY	642.300	000	157.28
				SEWER READY TO SERVE	642.400	000	13.83
				METER REPLACEMENT	642.500	000	1.37
				CHECK PNC 137046 TOTAL FOR FUND 592:			<u>192.30</u>
10/15/2021	PNC	137048*#	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	30.76
10/15/2021	PNC	137049#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	410.20
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	369.36
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	81.25
				MAIL OR POSTAGE	851.000	526	1,122.39
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	410.19
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	369.36
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	81.25
				MAIL OR POSTAGE	851.000	527	1,122.39
				CHECK PNC 137049 TOTAL FOR FUND 592:			<u>3,966.39</u>
10/22/2021	PNC	137050*#	AMERICA'S FINEST	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	178.00
10/22/2021	PNC	137057	CONTRACTORS CONNECTION	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	97.50
10/22/2021	PNC	137058	DAN ZUCHOWSKI	PROFESSIONAL DEVELOPMENT	910.000	527	23.33
10/22/2021	PNC	137059*#	CITY OF FRASER	WATER	918.000	526	43.56
10/22/2021	PNC	137064*	KELLER, JONATHAN	SEWER COMMODITY	642.300	000	38.74
				SEWER READY TO SERVE	642.400	000	24.09
				METER REPLACEMENT	642.500	000	2.38
				WATER COMMODITY	655.700	000	17.57
				WATER READY TO SERVE	655.700	000	24.30
				CHECK PNC 137064 TOTAL FOR FUND 592:			<u>107.08</u>

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
10/29/2021	PNC	137083*#	AEW	ENGINEERING SERVICES	946.000	526	4,857.50
				ENGINEERING SERVICES	946.000	526	4,576.60
				ENGINEERING SERVICES	946.000	526	5,021.50
				ENGINEERING SERVICES	946.000	527	4,763.90
				CHECK PNC 137083 TOTAL FOR FUND 592:			<u>19,219.50</u>
10/29/2021	PNC	137094	JUSTIN PETRONE	PROFESSIONAL DEVELOPMENT	910.000	527	38.55
10/29/2021	PNC	137097	MICHAEL PETRONE	PROFESSIONAL DEVELOPMENT	910.000	527	38.55
10/29/2021	PNC	137112#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	408.83
				MAIL OR POSTAGE	851.000	526	1,118.81
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	408.84
				MAIL OR POSTAGE	851.000	527	1,118.82
				CHECK PNC 137112 TOTAL FOR FUND 592:			<u>3,055.30</u>
				Total for fund 592 WATER AND SEWER FUND			390,508.47

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
10/01/2021	PNC	136944	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	276.18
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	135.35
				CHECK PNC 136944 TOTAL FOR FUND 661:			411.53
10/01/2021	PNC	136959	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	3,468.28
10/01/2021	PNC	136960	TRACTION-GENUINE PARTS CO	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	206.16
10/07/2021	PNC	136970	BELL EQUIPMENT COMPANY	EQUIPMENT REPAIRS	931.000	249	572.00
10/07/2021	PNC	136977	FIRE EXTINGUISHER SALES & SERVICE	EQUIPMENT REPAIRS	931.000	249	56.70
10/07/2021	PNC	136978	FISHER AUTO PARTS, INC	OTHER REPAIRS AND MAINTENANCE	934.000	249	258.36
				EQUIPMENT REPAIRS	934.000	249	18.48
				CHECK PNC 136978 TOTAL FOR FUND 661:			276.84
10/07/2021	PNC	136979	FRASER AUTO BODY, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	903.36
10/07/2021	PNC	136986	L419 SUBURBAN FORD OF STERLING HTS	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	61.74
10/07/2021	PNC	136987	LESLIE TIRE SERVICE, INC.	OTHER REPAIRS AND MAINTENANCE	932.000	249	580.00
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	1,290.00
				OTHER REPAIRS AND MAINTENANCE	934.000	249	2,473.00
				CHECK PNC 136987 TOTAL FOR FUND 661:			4,343.00
10/07/2021	PNC	136990	MAJIK GRAPHICS INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	230.00
10/07/2021	PNC	136991	MICHIGAN CAT	EQUIPMENT REPAIRS	931.000	249	682.13
10/07/2021	PNC	136993	NORTH RIVER TRUCK	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	819.52
10/07/2021	PNC	136999*#	REINDEL TRUE VALUE	OTHER REPAIRS AND MAINTENANCE	934.000	249	0.37
10/07/2021	PNC	137004	SPARTAN DISTRIBUTORS	EQUIPMENT REPAIRS	931.000	249	164.04
10/07/2021	PNC	137005	SUBURBAN BOLT	EQUIPMENT REPAIRS	931.000	249	10.51
10/07/2021	PNC	137006	TAG TINTZ & GRAPHX LLC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	25.00
10/07/2021	PNC	137008	TRUCK & TRAILER SPECIALTIES, INC.	EQUIPMENT REPAIRS	932.000	249	797.25

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
10/07/2021	PNC	137011	WEINGARTZ	OTHER REPAIRS AND MAINTENANCE	931.000	249	691.71
				EQUIPMENT REPAIRS	931.000	249	40.75
				EQUIPMENT REPAIRS	931.000	249	155.91
				CHECK PNC 137011 TOTAL FOR FUND 661:			888.37
10/15/2021	PNC	137013	AIRGAS USA, LLC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	92.78
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	59.80
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	54.73
				CHECK PNC 137013 TOTAL FOR FUND 661:			207.31
10/15/2021	PNC	137025	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	431.49
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	(73.50)
				VEHICLE REPAIRS AND MAINTENANCE	934.000	249	3.07
				CHECK PNC 137025 TOTAL FOR FUND 661:			361.06
10/15/2021	PNC	137031	LESLIE TIRE SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	371.16
				OTHER REPAIRS AND MAINTENANCE	934.000	249	425.00
				CHECK PNC 137031 TOTAL FOR FUND 661:			796.16
10/15/2021	PNC	137043	PALCO CAMPER	EQUIPMENT REPAIRS	931.000	249	15.36
10/22/2021	PNC	137077	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	2,002.95
10/29/2021	PNC	137093	JOSEPH LACROIX SNOWPLOW DEALER	OTHER REPAIRS AND MAINTENANCE	934.000	249	1,136.50
10/29/2021	PNC	137096	MACOMB WHOLESALE SUPPLY	OTHER REPAIRS AND MAINTENANCE	934.000	249	59.97
10/29/2021	PNC	137098	MICHIGAN DEPARTMENT OF STATE	OTHER REPAIRS AND MAINTENANCE	934.000	249	104.00
10/29/2021	PNC	137109	UNITED AUTO PARTS	OTHER REPAIRS AND MAINTENANCE	934.000	249	23.18
10/29/2021	PNC	137111	WEINGARTZ	EQUIPMENT REPAIRS	931.000	249	207.92
				EQUIPMENT REPAIRS	931.000	249	236.83
				CHECK PNC 137111 TOTAL FOR FUND 661:			444.75
				Total for fund 661 MOTOR POOL			19,068.04

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 SUMMER TAX COLLECTION FUND							
10/01/2021	PNC	136955	PAUL RAYMOND	ALL UNDISTRIBUTED TAXES	274.000	000	0.15
				Total for fund 703 SUMMER TAX COLLECTION FUND			0.15
TOTAL - ALL FUNDS							1,002,666.36

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

memo

City of Fraser

To: Mayor and City Council
From: Elaine Leven, City Manager
Date: November 1, 2021
Re: Software Updates

The attached proposal from IT Right is to migrate our email system from Google Docs to Microsoft 365. This will be a more stable and professional program to utilize. This includes the annual cost and the labor for setup. The project was initiated by the previous Finance/IT Director and will be charged to account #101-258-933-000.

I.T. RIGHT

**Information Technology Solutions that
Work for Local Government**

5815 East Clark Rd Suite G
Box 160
48808 Bath
United States

Q U O T E

Number ITRQ20628

Date Oct 12, 2021

Sold To

Fraser, City - Macomb
Elaine Leven
33000 Garfield Road
48026 Fraser
United States

Phone 586-293-3100
Fax

Ship To

Fraser, City - Macomb
Elaine Leven
33000 Garfield Road
48026 Fraser
United States

Phone 586-293-3100
Fax

From The Desk Of



mallen

855-487-4448

mallen@itright.com

Here is the quote you requested.

Terms	P.O. Number	Ship Via
-------	-------------	----------

Line	Qty	Description	Unit Price	Ext. Price
1	90	Exchange Online (Plan 1) for GCC	\$48.00	\$4,320.00
2	1	Migration Labor	\$10,800.00	\$10,800.00

* For orders over \$5000, payment for the hardware/software is required prior to processing the order.

Please contact me if I can be of further assistance.

SubTotal	\$15,120.00
Tax	\$0.00
Shipping	\$0.00
Total	\$15,120.00

* For orders over \$5000, payment for the hardware/software is required prior to processing the order.

Thanks for choosing I.T. Right!

To: Elaine Leven, City Manager

From: Mark Ragsdale, Public Works Superintendent

Date: October 29, 2021

Subject: Request to Fill Vacant Part Time/ Seasonal Laborer Position

Introduction:

This agenda item is to fill a recent vacancy in Seasonal Laborer position due to a recent resignation.

Background:

The Department of Public Work relies on a staff of Seasonal and Part Time employees to mow and maintain the city owned parks, baseball diamonds, outdoor bathrooms, motor pool, building maintenance, sidewalk maintenance, cleaning of buildings, and Senior Housing.

Discussion:

Recently, the department has experienced multiple resignations due to employees seeking full time employment. Most recently, an employee resigned this morning. This employee would be paid the same as the rest of the Part Time and Seasonal Laborers, at the rate of \$15.00 per hour, not to exceed 29 hours per week. Or 40 hours per week from April 1st to October 1st, which ever fits the schedule best.

Budget Impact:

- No budget impact as position already exists.

Recommendations:

The Superintendent of Public Works recommends the following:

- Fill vacant Part Time/ Seasonal Laborer position.

memo

City of Fraser

To: Mayor and City Council
From: Elaine Leven, City Manager
Date: November 1, 2021
Re: Special Meeting

It is customary to hold a special meeting for the swearing in of new/re-elected candidates, as well as the selection of Mayor Pro-Tem. The oath of office may be administered by the City Clerk or a qualified individual such as a judge. I recommend setting the special meeting for Monday, November 15, 2021 at 6:30 pm.

Following is the section of the City Charter that governs the Oath of Office:

- **Section 5.6. - Oath of office and bond.**

Every officer, elective or appointive, before entering upon the duties of his office, shall take the oath of office prescribed for public officers by the Constitution of the State and shall file the oath with the Clerk, together with any bond required by statute, this charter or by the Council. In case of failure to comply with the provisions of this section within ten days from the date he is notified in writing of his election or appointment, such officer shall be deemed to have declined the office and such office shall thereupon become vacant unless the Council shall, by resolution, extend the time in which such officer may qualify as above set forth.