

**CITY OF FRASER
PLANNING COMMISSION
MONDAY, JANUARY 20, 2020 – 7:00PM
MINUTES – MARCH 4, 2020**

Present: Chairwoman Czarnecki, Commissioners: Cook, Farina, Keil, Perry, Warunek

Absent : Barr

Also, Present: Alyssa Albright, Assistant City Attorney
Sarah Traxler, AICP, Vice President, McKenna
Doug Plachcinski, Principal Planner
Candace Schuver, Building Clerk

1. Call Meeting to Order / Pledge of Allegiance

Chairwoman CZARNECKI called the meeting to order at 7:00 PM

2. Roll Call	Chairwoman	Czarnecki	Present
	Commissioners:	Cook	Present
		Barr	Absent
		Farina	Present
		Keil	Present
		Perry	Present
		Warunek	Present

3. Approval of Agenda

Motion by Commissioner: KEIL Support by Commissioner: COOK

To: Approve the amended agenda.

AYES 6 NAYS 0 MOTION CARRIED.

4. Chairperson's opening remarks.

CZARNECKI provided the Chair's opening remarks.

5. Approval of Minutes –

A. December 16, 2019

Motion by Commissioner: CZARNECKI Support by Commissioner: KEIL

To: Approve the December 16, 2019 Planning Commission meeting minutes, as amended.

AYES 6 NAYS 0 MOTION CARRIED.

6. New Business:

A. Election of Officers –

Attorney ALBRIGHT explained the officer election process.

Motion by Commissioner: FARINA Support by Commissioner: KEIL

To: Nominate Commissioner CZARNECKI as Planning Commission Chair.

Motion by Commissioner: CZARNECKI

To: Nominate Commissioner KEIL as Planning Commission Chair.

Motion dies for lack of support.

There were no other nominations with support for Planning Commission Chair other than member CZARNECKI. Commissioner CZARNECKI is elected 2020 Planning Commission Chair by acclamation.

Motion by Commissioner: CZARNECKI Support by Commissioner: WARUNEK

To: Nominate Commissioner KEIL as Planning Commission Vice-Chair.

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There were no other nominations with support for Planning Commission Vice-Chair other than member KEIL. Commissioner KEIL is elected 2020 Planning Commission Chair by acclamation.

Motion by Commissioner: CZARNECKI Support by Commissioner: KEIL

To: Nominate Commissioner PERRY as Planning Commission Secretary.

There were no other nominations with support for Planning Commission Secretary other than member PERRY. Commissioner PERRY is elected 2020 Planning Commission Chair by acclamation

7. Unfinished Business: Master Plan Update

TRAXLER updated the Commission on the Master Plan Update. She presented a draft survey and explained the data collection process. She also explained how the survey results will influence master plan goals/objectives and implementation steps. The Commission specifically discussed sidewalk improvements and filling in system gaps. The Commission suggested ways to distribute the survey and collect responses.

8. New Business: None

9. Public Communications (Items Not on the agenda): None

10. Commissioners Comments/Concerns

The Commissioners updated each other on community activities like the K of C Polish dinner. WARUNEK requested an updated member information sheet. CZARNECKI asked staff to follow up with administration regarding her reappointment.

11. ZBA Liaison Report

FARINA described the January ZBA meeting regarding parking at Meijer.

12. Old Business (Items Not on the Agenda)

None.

13. Adjournment

Motion by Commissioner: FARINA Support by Commissioner: WARUNEK

To: Adjourn the meeting at 8:08 p.m.

AYES 6 NAYS 0 MOTION CARRIED.

PC Secretary, John Keil

Recording Secretary, Doug Plachcinski