

**CITY OF FRASER
PLANNING COMMISSION
MONDAY, DECEMBER 16, 2019 – 7:00PM
MINUTES**

Present: Chairwoman Czarnecki, Commissioners: Barr, Cook, Farina, Keil, Perry, Warunek

Absent : **NONE**

Also, Present: Clark Andrews, City Attorney
Sarah Traxler, AICP Vice President
Doug Plachcinski, Principal Planner
Candace Schuver, Building Clerk

1. Call Meeting to Order / Pledge of Allegiance

Chairwoman CZARNECKI called the meeting to order at 7:00 PM

2. Roll Call	Chairwoman	Czarnecki	Present
	Commissioners:	Cook	Present
		Barr	Present
		Farina	Present
		Keil	Present
		Perry	Present
		Warunek	Present

3. Approval of Agenda

FARINA requested to add item 6E, an update regarding the site plan for 16775 13 Mile Road.

Motion by Commissioner: KEIL Support by Commissioner: WARUNEK

To: Approve the amended agenda.

AYES 7 NAYS 0 MOTION CARRIED.

4. Chairperson's opening remarks.

CZARNECKI provided the Chair's opening remarks.

5. Approval of Minutes –

A. October 2, 2019

Motion by Commissioner: FARINA Support by Commissioner: BARR

To: Approve the October 2, 2019 Planning Commission meeting minutes, as presented.

AYES 7 NAYS 0 MOTION CARRIED.

B. November 6, 2019

Motion by Commissioner: KEIL Support by Commissioner: FARINA

To: Approve the November 6, 2019 Planning Commission meeting minutes, as presented.

AYES 7 NAYS 0 MOTION CARRIED.

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6. New Business:

A. Public Hearings - NONE

B. Site Plans and Other Reviews: NONE

C. Recommendation of Planning Commission member to City Council for approval.

Motion by Commissioner: FARINA **Support by Commissioner:** WARUNEK

To: Recommend the Fraser City Council reappoint CZARNECKI to the Planning Commission.

AYES 7 NAYS 0 MOTION CARRIED.

D. Approval of 2020 Planning Commission Calendar

SCHUVER presented the proposed 2020 Planning Commission Calendar and the Planning Commission accepted the meeting dates as proposed.

Motion by Commissioner: FARINA **Support by Commissioner:** WARUNEK

To: Approve the 2020 Planning Commission meeting dates.

E. An update regarding the site plan for 16775 13 Mile Road.

PLACHCINSKI updated the Commission that the City Engineer was working with the applicant to meet the City's storm water design standards.

7. Unfinished Business: Master Plan Update

PLACHCINSKI provided an overview of the fall fire department open house and the activities McKenna undertook to engage the public attending that event. TRAXLER explained the proposed Master Plan organization, specifically, the Regional Planning Context, Fraser Today, and Fraser Tomorrow. The Plan will discuss current demographics and land uses along neighborhoods, nodes, and corridors. The Plan will conclude with actions that contribute to viable change implementation including responsible parties and resources. TRAXLER informed the Commission of the project schedule and potential additional outreach opportunities. TRAXLER indicated the current project schedule could have the Plan adoption public hearing as soon as September 2020.

8. New Business: None

9. Public Communications (Items Not on the agenda): None

10. Commissioners Comments/Concerns

The Commissioners provided holiday well wishes to all.

11. ZBA Liaison Report

FARINA indicate that the December ZBA meeting was canceled.

12. Old Business (Items Not on the Agenda)

None.

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13. Adjournment

Chair CZARNECKI adjourned the meeting on December 16, 2019 at 8:35 p.m.

AYES 7 NAYS 0 MOTION CARRIED.

PC Secretary, John Keil

Recording Secretary, Doug Plachcinski