City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

MAYOR
Michael Carnagie
MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

FRASER CITY COUNCIL – REGULAR MEETING
THURSDAY – DECEMBER 12TH, 2019 @ 7:00 PM
AGENDA
Revised -

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. PRESENTATIONS

a. Fraser Lion's Club President Derek Damico Presentation to the City of Fraser
b. Update from AEW Regarding the DWRF Loan and the PRV's and 14-mile Water Main Construction and Utica Road Water Main Construction
c. Timothy Sadowski Finance Director/Treasurer - 2019-2020 Financial Update

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

6. CONSENT AGENDA

a. Approval of Minutes of the Regular Council Meeting of November 14th, 2019
b. Approval of Minutes of the Special Council Meeting of November 18th, 2019
c. Approval of Minutes of the Regular Council Meeting of September 12th, 2019
d. Approval of Bills for the month of November - 2019 in the amount of $724,892.21
e. Receive and File Finance Budget to Actual Report ending November, 2019
f. Receive and File Recreation Commission Minutes from the October 10th, 2019 meeting
g. Receive and File Recreation Commission Minutes from the November 12th, 2019 meeting
h. Receive and File Planning Commission Minutes from the July 15th, 2019 meeting
i. Receive and File Planning Commission Minutes from the August 1th, 2019 meeting
j. Receive and File Planning Commission Minutes from the September 4th, 2019 meeting
k. Receive and File Zoning Board of Appeals Minutes from the September 5th, 2019 meeting
l. Receive and File 2020 City Council Meeting Calendar

7. REQUESTS FOR COUNCIL ACTION

a. Approve the appointment of Sherry Stein to the Recreation Commission for a term of Office to Expire December 31, 2022
b. Approve the appointment of Renee Paoletti to the Recreation Commission for a term of Office to Expire December 31, 2022
c. Approve the appointment of Sarah Kelley to the Recreation Commission for a term of Office to Expire December 31, 2022
d. Discussion of Recommendation for Parks & Recreation Park Improvement Plan
e. Tabled Item - Discussion of and Ratification of Labor Contract – Command Officers Association of Michigan (lieutenants)
f. Discussion of Recommendation for Registered Municipal Advisor – Proposed Issuance of Revenue Bonds through Drinking Water Revolving Fund Program – DWRF

g. Discussion or Recommendation for Bond Counsel - Proposed Issuance of Revenue Bonds through Drinking Water Revolving Fund Program - DWRF

h. Discussion of Recommended Ordinance Amendment – An Ordinance to Amend Zoning Ordinance NO. 279 of The City of Fraser, specifically to Amend Parts 6 and 7 of the Table Contained in Article VI, Section 32-93 to Adopt Revised Parking Standards for Various Commercial and Industrial Uses, and to Add Section 32-98 to Authorize the Planning Commission to Modify Commercial Parking Requirements and Require Reserved Parking Areas and Reserved Parking Agreements

j. Discussion of Proposal from Timothy Sadowski Finance Director/Treasurer

8. PENDING ITEMS OF UNFINISHED BUSINESS / REPORT OF THE CITY ADMINISTRATION

9. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS

10. CLOSED SESSION - Deliberation of Labor Contract – Command Officers Association of Michigan (Sergeants)

11. CITIZEN PARTICIPATION

12. ADJOURNMENT

(Posted Thursday, December 5th, 2019 @ 4pm)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: KELLY ANN DOLLAND, CITY CLERK, (586-293-3100 EXT. 110) ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION.

Honorable Mayor and Council
Municipal Building
Fraser, MI 48226

December 5, 2019

Re: Manager's Report

Dear sirs and Mesdames,

5. PRESENTATIONS:

A. PRESENTATION FROM FRASER LIONS CLUB

The Fraser Lions Club will be presenting the city with a check for the costs of picnic.

B. UPDATE FROM AEW REGARDING THE DWRF LOAN AND THE INSTALLATION OF THE PRV'S AND 14-MILE WATER MAIN CONSTRUCTION AND UTICA ROAD WATER MAIN CONSTRUCTION

Mike Vigneron will give an update on the status of this project and loan through the Drinking Water Revolving Fund. City council gave the go ahead on this process and we wanted to make sure council was aware of the status. We are potentially looking for a $4.6 million loan depending on how much of this project the city wants to fund without DWRF funds. Bond Council and Financial Advisor consulting are required with all bond issues and will paid for out from the bond costs as they are directly related to the costs of the Bond Issuance. Any upfront city funds used will be reimbursed from the bond proceeds.

C. TIMOTHEY SADOWSKI FINANCE DIRECTOR/TREASURER – 2019-2020 FINANTIAL UPDATE

Timothy Sadowski has developed a 2019-2020 Financial Update. His presentation high lights the important areas of the General Fund in terms of revenues, expenditures, spendable fund balance and trends in pension funding. His comparable include 2018 - 2019 Budget to Actual, 2019-2020 Projections and Fund Balance and the 2018 MERS Performance and Funding.

Some important high lights are the **Net Income Saving by Departments in the 2018-2019 Fiscal year ending 6/30/2019 of $1,751,654.** This is 10% of the total budget. The saving was across all general fund departments.

8. REQUEST FOR COUNCIL ACTION:

A. APPROVE THE APPOINTMENT OF SHERRY STEIN TO THE RECREATION COMMISSION FOR A TERM OF OFFICE TO EXPIRE DECEMBER 31, 2022

Proposed motion: to approve the appointment of Sherry Stein to the Recreation Commission for a term of office to expire December 31, 2022.

B. APPROVE THE APPOINTMENT OF RENEE PAOLETTI TO THE RECREATION COMMISSION FOR A TERM OF OFFICE TO EXPIRE DECEMBER 31, 2022

Proposed motion: to approve the appointment of Renee Paoletti to the Recreation Commission for a term of office to expire December 31, 2022.

C. APPROVE THE APPOINTMENT OF SARAH KELLY TO THE RECREATION COMMISSION FOR A TERM OF OFFICE TO EXPIRE DECEMBER 31, 2022

Proposed motion: to approve the appointment of Sarah Kelly to the Recreation Commission for a term of office to expire December 31, 2022.

D. DISCUSSION OF RECOMMENDATION FOR PARKS & RECREATION PARK IMPROVEMENT PLAN

As you are aware, the parks and Recreation Commission along with the Recreation Director and the Interim DPW Superintendent developed a Park Improvement Plan for the city's' parks as it relates to installation of equipment. The parks have not had any capital projects since 1999-2000 and most of this equipment has been removed for safety reasons.

I was not aware that City Staff when developing this plan was able to secure definite pricing through Bid Source from the vendor who developed the individual Park Playscapes/equipment requested by the Parks and Recreation Commission. This is the lowest pricing available through state bidding and is similar to MIDeal. This was done to insure accurate pricing for each park and to present a clear picture of the overall costs of this plan. This will also expedite the installation and completion of this plan. After the vendor developed the different equipment for the various parks, it was learned that they were part of Bid Source and a quote could be obtained for the lowest bid from them. This was thought to be an excellent idea for the reasons stated above.

Enclosed is a detailed listing of proposed equipment identified for each park. The next step is for city council to review and approve the plan and provide funding. Once a plan is approved, and funding made available staff can move forward with the installation of the approved plan/equipment. The total amount for the recommended Park Improvement Plan is $555,276.51.

Proposed motion: to approve the Park Improvement Plan as is or with any modifications/reductions in funding …..

E. TABLED ITEM - DISCUSSION OF AND RATIFICATION OF LABOR CONTRACT – COMMAND OFFICERS OF MICHIGAN (LIEUTENANTS)

The COAM Lieutenants ratified the contract as agreed to by the city and we need to formally ratify this contract. A completed copy with revisions has been provided.

Proposed motion: to approve the Ratification of the COAM Lieutenants contract for 7/1/2019 to 12/31/22.

F. DISCUSSION OF RECOMMENDATION FOR REGISTERED MUNICIPAL ADVISOR – PROPOSED ISSUANCE OF REVENUE BONDS THROUGH DRINKING WATER REVOLVING FUND PROGRAM - DWRF

We are required by law in order to issue revenue bonds, to secure the services of a Registered Municipal Advisor to assist with the issuance of these bonds. The engagement letter outlines the terms of this engagement. I have asked Don DeNault to review this engagement letter and he says they looked fine.

Bendzinski & Co. is the City of Fraser's Financial Advisor and has assisted the City of Fraser going back to Charlie Beard from the 80's and the results have been satisfactory. They are proposing a fee of $21,400.00 for their services which is within the customary range for these eservices.

I have discussed this with Mr. Sadowski, Finance Director/Treasurer and he is in agreement with this recommendation as he has worked with this company in the past.

Proposed motion: to approve engagement letter with Bendzinski & Co.

G. DISCUSSION OF RECOMMENDATION FOR BOND COUNSEL – PROPOSED ISSUANCE OF REVENUE BONDS THROUGH DRINKING WATER REVOLVING FUND PROGRAM - DWRF

We are required by law in order to issue revenue bonds, to hire a Registered Bond Counsel to assist with the issuance of these bonds. The engagement letter outlines the terms of this engagement.

Miller Canfield has assisted the City of Fraser in the past and the results have been satisfactory. They are proposing a fee of $27,000.00 for their services which is within the customary range for these eservices.

I have discussed this with Mr. Sadowski, Finance Director/Treasurer and he is in agreement with this recommendation as he has worked with this company in the past. I have asked Don DeNault to review this engagement letter and he says it looks fine. I also asked if his firm did this kind of work, and they don't.

Proposed motion: to approve engagement letter with Miller Canfield.

H. DISCUSSION OF RECOMMENDED ORDINANCE AMENDMENT – COMMERCIAL AND INDUSTRIAL PARKING REQUIREMENTS

The Ordinance amendment summary, as noticed and published for the May 1, 2019 public hearing is as follows: Amendment of certain Parts of the Table contained in Section 32-93 of Article VI of the Zoning Ordinance which prescribe the minimum number of off-street parking spaces for various uses, specifically:
Part (6), establishing minimum off-street parking requirements for various Commercial Uses, and cross-referencing Section 32-98 which authorizes modification of the required commercial off-street parking standards by the Planning Commission if certain criteria are met; and

Part (7), establishing minimum off-street parking requirements for various Industrial Uses.

Amendment of Article VI of the Zoning Ordinance to add Section 32-98 to authorize the Planning Commission to modify the off-street parking requirements for Commercial Uses if certain criteria are met and require the establishment of a reserve parking area for installation of additional off-street parking spaces if, in the future, the Planning Commission determines that such additional parking is needed.

We recommend the City Council adopt the proposed ordinance as recommended by the Planning Commission. The proposed ordinance amendment and the May 1, 2019 adopted public hearing minutes are attached.

Proposed motion: Moved to adopt "AN ORDINANCE TO AMEND ZONING ORDINANCE NO. 279 OF THE CITY OF FRASER, SPECIFICALLY TO AMEND PARTS 6 AND 7 OF THE TABLE CONTAINED IN ARTICLE VI, SECTION 32-93 TO ADOPT REVISED PARKING STANDARDS FOR VARIOUS COMMERCIAL AND INDUSTRIAL USES, AND TO ADD SECTION 32-98 TO AUTHORIZE THE PLANNING COMMISSION TO MODIFY COMMERCIAL PARKING REQUIREMENTS AND REQUIRE RESERVED PARKING AREAS AND RESERVED PARKING AGREEMENTS.

I. DISCUSSION OF RECOMMENDATION FOR CREATING A FULL TIME POSITION IN THE CLERK/MANAGERS DEPARTMENT

Kelly Dolland, City Clerk/Benefits Coordinator is requesting that the part-time Elections Clerk be upgraded to a full-time position. She has outlined her reasons in her communication to you. The City Manager's Clerk's Office once consisted of the City Manager, Assistant City Manager/Clerk, and two full time clerical. Today we are operating with a City Manager, City Clerk/Benefits Coordinator and one-part time clerical. With the ever increasing demands on the Clerk's Office from the new rules promulgated by the Office of the Great Seal (Secretary of State), as well as the ongoing training of the regular employees which is also required of the election workers by our staff. This is almost impossible with a part time person that has no experience as this person must also be trained.

The City Clerk is directly responsible to the Office of the Great Seal for the proper registration of and their voter records as well as conducting all elections in accordance with state law. It is imperative that this office be equipped with the proper staffing and equipment to maintain proper records and running elections within the proper guidelines.

Proposed motion: to approve the creation of a full time position from the current part time position in the city Clerk's Office.

J. DISCUSSION OF PROPOSAL FROM TIMOTHY SADOWSKI FINANCE DIRECTOR/TREASURER

Timothy Sadowski has asked the Mayor and Council approve a Merit Request for his position. He is requesting Enrollment in the MERS Defined Benefit Division 10 Supervisor/Management with service credit retroactive to October 1, 2017 through December 31, 2019 in the amount of $30,415 and ongoing service credit going forward. A reduction in the ICMA-RC 457b Employment match contribution from eight percent (8) % down to three percent (3) % effective January 1, 2020. Forty (40) hours of additional vacation on January 1, 2020 and the 40 hours to be added to the vacation schedule going forward.

Mr. Sadowski will be in attendance to answer any questions you might have.

Proposed motion to approve/deny the request from Mr. Sadowski as _____.

11. CLOSED SESSION – Deliberation of Labor Contract - Command Officers Association of Michigan (Sergeants)

We need a motion to move into closed session to deliberate on the tentative agreement from the COAM Sergeants. Once the deliberations have been completed, we need to move to open session and act on the tentative agreement. A motion should be made to approve/deny/modify the tentative agreement.

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 Schoenherr Road
Shelby Township, MI 48315
586.726.1234
www.aewinc.com

December 5, 2019

D. Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Rd
Fraser, MI 48026

Reference: **2020 Drinking Water Revolving Fund (DWRF)**
14 Mile Road Water Main and Pressure Reducing Valves

Dear Mr. O'Neal:

As directed by City Council at the regular meeting on September 12, 2019, AEW has proceeded with preliminary engineering efforts for the referenced project in order to meet the milestone schedule provided by the Michigan Department of Environment, Great Lakes and Energy (EGLE) to remain eligible for second quarter project financing with a 2020 Drinking Water Revolving Fund (DWRF) Loan. The milestone schedule is attached to this letter for reference.

As a reminder, the loan can be used to cover up to 100% of eligible project costs, which include the previously completed DWRF project plan, and the design engineering costs that are currently underway. Additionally, the loan can cover financial advisor and bond counsel costs incurred in application for the loan, construction costs, construction inspection and contract administration costs. The term of the loan is 20 years at 2% interest. The City can request reimbursement for any eligible incurred costs after the loan has closed, or can pay for any of these costs with cash on hand.

To continue meeting the milestone schedule for this project, we are asking that council consider, and if required, take action on several items, including:

1. Review of updated construction cost estimate based on preliminary engineering work
2. Authorize services of a financial advisor and bond counsel
3. Set a special meeting for tentative resolution of contract award

<u>Review of Updated Construction Cost Estimate Based On Preliminary Engineering Work</u>
Based on 90% complete engineering plans, we have an updated construction cost estimate that is higher than previously discussed. The preliminary construction cost estimate submitted with the DWRF Project Plan for the 14 Mile Road Water Main and PRV Installation was approximately $2,900,000. Based on the detailed engineering design, the current estimate of construction costs is approximately $3,800,000. This number was generated based on our review of recently bid projects in the area, including the Utica Road Water Main bid from last May, and discussions with local contractors and suppliers who have indicated material prices alone are expected to increase by 25%-50% over last year's material prices.

An updated summary of estimated costs for the project are as follows:

	Original	Updated
Project Planning Costs	$25,000.00	$25,000.00
Eng. Design, Permitting and Loan App. Assistance Costs	$165,000.00	$165,000.00
Financial Advisor and Legal Fees	$50,000.00	$50,000.00
Construction Cost	$2,900,000.00	$3,762,000.00
Construction Engineering, Inspection, and Contract Admin.	$425,000.00	$425,000.00
Contingency (6% of Total)	$214,000.00	$268,000.00
Total Estimated Cost	**$3,779,000.00**	**$4,695,000.00**

We have consulted with EGLE and they have indicated that if the City decided to proceed with a project of this magnitude, it would still fit into their overall program budget, and any eligible project costs could be reimbursed with a DWRF Loan.

In an effort to secure the most favorable bid pricing, we are recommending that this project be bid in conjunction with the Utica Road Water Main project. While the Utica Road Water Main portion would not be eligible for DWRF financing, the combined project scope of work may result in more aggressive bids due to available economies of scale, and the improved coordination due to working with a single contractor is likely to result in cost efficiencies to the City.

If support remains to pursue financing the 14 Mile Road Water Main and PRV project with a DWRF Loan for construction beginning in spring 2020, we ask that Council take action on the following items in order to secure the financing.

Authorize Services of a Financial Advisor and Bond Counsel

The services of a Financial Advisor and Bond Counsel are a requirement for securing financing through a DWRF Loan. We understand that City Administration has prepared recommendations to award service agreements for action by Council.

Set a Special Meeting for Tentative Resolution of Contract Award

To maintain the milestone schedule for this project, Council will need to make a resolution for tentative contract award by January 30, 2020. Considering the EGLE requirements for the minimum length of a public bid advertisement period and the amount of time required after the resolution is provided to EGLE before the Order of Approval is issued, the consideration of bids and required council action on a resolution of tentative contract award was unable to be scheduled at a regular council meeting. With a bid opening date planned for January 20, 2020, we would anticipate that scheduling a special meeting for January 30, 2020 would provide adequate time to evaluate the bids and provide a recommendation for Council's consideration.

If you have any questions or require any additional information, please advise.

Sincerely,

Michael A. Vigneron, PE

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Michigan Department of Environment, Great Lakes, and Energy (EGLE)
Drinking Water Revolving Fund (DWRF) Project Milestone Schedule
for 2nd Quarter Financing in Fiscal Year 2020
Anticipated Loan Closing on March 27, 2020

Applicant Name: City of Fraser

Project Number: 7425-01

Project Description: Installation of three PRV's and Water Main Replacement

Milestone	By No Later Than
Publication of Environmental Assessment (EA)	11/15/19
Public Notice Clearance	12/16/19
EGLE Approval of Project Plan	12/18/19
Submittal of Draft Rate Methodology and Legal Documents	09/20/19
EGLE Comments on Draft Rate Methodology and Legal Documents	10/11/19
Submittal of Final Rate Methodology and Legal Documents	11/01/19
EGLE Approval of Rate Methodology and Legal Documents	11/15/19
Submittal of Draft Plans & Specifications	10/11/19
EGLE Comments on Draft Plans & Specifications	11/01/19
Submittal of Final Plans & Specifications	11/29/19
Issuance of Construction Permit	12/16/19
EGLE Approval of Plans & Specifications	12/18/19
Submittal of DWRF Application Part I	11/29/19
Submittal of DWRF Application Part II	11/29/19
Submittal of DWRF Application Part III (including Resolution of Tentative Contract Award)	02/04/20
Publication of Bid Advertisement	12/19/19
Opening of Bids	01/20/20
Resolution of Tentative Contract Award by Governing Body	01/30/20
EGLE Order of Approval	02/28/20

As the authorized representative for this project, I understand that failure to adhere to this schedule may result in the bypass of this project and the assignment of funds reserved for it to other projects on Michigan's Project Priority List in accordance with the provisions of Section 5406 of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

Accepted on _____ By: _____
Applicant's Authorized Representative

Accepted on _____ By: _____
Project Manager, Finance Division
Water Infrastructure Financing Section

Approved on _____ By: _____
Administrator, Finance Division
Water Infrastructure Financing Section

CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

City of Fraser

CENTENNIAL COMMUNITY

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David Winowiecki

December 5, 2019

City Council
33000 Garfield Rd
Fraser, MI 48026

Re: SRF Loan for 14 Mile Road Water Main and Pressure Reducing Valves
(Updated from Issue Date: 09-16-2019)

Dear City Council,

I have calculated the available cash for the construction of the 14 Mile Road Water Main and Pressure Reducing Valves in the amount of $1,233,121. The updated project cost is $4,695,000 plus financing. A 20-year State Revolving Fund (SRF) loan for the total project cost would equal $5,719,561. The use of the available cash of $1,200,000 would reduce the SRF interest expense by $261,869 resulting in a total project cost of $5,457,692. The semi-annual payment would be $106,442 compared to 100% Loan of $142,989. The cash balance is projected to be $2,391,200 which is in excess of the water rate model of $2,301,995. This also includes paying cash for the Utica Road Water Main Project from 13 Mile to 14 Mile with the original AEW estimate. Included are the calculations.

Description	Date	Cash
Cash Balance	6/30/2019	$5,109,344
Projected Increase in Cash Balance	6/30/2020	$1,161,719
Subtotal		$6,271,063
Less Total Cost Utica Road Water Main 13 Mile to 14 Mile	6/30/2020	($2,646,742)
Subtotal		$3,624,321
Less 25% Operating Reserve of Revenues	6/30/2020	($2,391,200)
Subtotal		$1,233,121
Available Cash for 14 Mile Road Water Main & Pressure Reducing Valves		$1,233,121
Total Cost 14 Mile Road Water Main Pressure Reducing Valves		$4,695,000
Less Available Cash for 14 Mile Road Water Main & Pressure Reducing Valves		($1,200,000)
SRF Principal Loan		$3,495,000
SRF Interest Loan		$762,692
SRF Total Loan		$4,257,692
SRF Semi-Annual Payment		$106,442
Total Cost 14 Mile Road Water Main Pressure Reducing Valves		$4,695,000
Zero Cash for 14 Mile Road Water Main & Pressure Reducing Valves		$0
SRF Principal Loan		$4,695,000
SRF Interest Loan		$1,024,561
SRF Total Loan		$5,719,561
SRF Semi-Annual Payment		$142,989

Very truly yours,

Timothy Matthew Sadowski

Timothy Matthew Sadowski
City Treasurer

Amortization Schedule Calculator

Calculate Principal and Interest Payments Over Time

This loan amortization calculator figures your loan payment and interest costs at various payment intervals. Simply input the principal amount borrowed, the length of the loan and the annual interest rate and the calculator does the rest.

Amortization Schedule Calculator

Purchase Price:	4695000
Down Payment (if 0 leave blank): ● $ ○ %	0
Amount to Finance:	4,695,000.00
Interest Rate Percentage (APR):	2.0
Loan Term:	20 year ▾
Payment Type:	Semi-Annually ▾

Calculate Reset

Amount Owed:	$4,695,000.00
Interest Rate:	2.0%

Term: 20 year

Payment Type: Semi-Annually

Payment: $142,989.03

Amortization Schedule

Principal: $4,695,000.00
Interest Rate: 2.00%
Payment Interval: Semi-Annually
# of Payments: 40
Payment: $142,989.03

Schedule of Payments

Please allow for slight rounding differences.

Pmt #	Payment	Principal	Interest	Balance
1	142,989.03	96,039.03	46,950.00	4,598,960.97
2	142,989.03	96,999.42	45,989.61	4,501,961.55
Year 1		193,038.45	92,939.61	
3	142,989.03	97,969.41	45,019.62	4,403,992.14
4	142,989.03	98,949.11	44,039.92	4,305,043.03
Year 2		196,918.52	89,059.54	
5	142,989.03	99,938.60	43,050.43	4,205,104.43
6	142,989.03	100,937.99	42,051.04	4,104,166.44
Year 3		200,876.59	85,101.47	
7	142,989.03	101,947.37	41,041.66	4,002,219.07
8	142,989.03	102,966.84	40,022.19	3,899,252.23
Year 4		204,914.21	81,063.85	
9	142,989.03	103,996.51	38,992.52	3,795,255.72
10	142,989.03	105,036.47	37,952.56	3,690,219.25
Year 5		209,032.98	76,945.08	
11	142,989.03	106,086.84	36,902.19	3,584,132.41
12	142,989.03	107,147.71	35,841.32	3,476,984.70
Year 6		213,234.55	72,743.51	
13	142,989.03	108,219.18	34,769.85	3,368,765.52
14	142,989.03	109,301.37	33,687.66	3,259,464.15
Year 7		217,520.55	68,457.51	
15	142,989.03	110,394.39	32,594.64	3,149,069.76
16	142,989.03	111,498.33	31,490.70	3,037,571.43
Year 8		221,892.72	64,085.34	
17	142,989.03	112,613.32	30,375.71	2,924,958.11
18	142,989.03	113,739.45	29,249.58	2,811,218.66

Year 9		226,352.77	59,625.29	
19	142,989.03	114,876.84	28,112.19	2,696,341.82
20	142,989.03	116,025.61	26,963.42	2,580,316.21
Year 10		230,902.45	55,075.61	
21	142,989.03	117,185.87	25,803.16	2,463,130.34
22	142,989.03	118,357.73	24,631.30	2,344,772.61
Year 11		235,543.60	50,434.46	
23	142,989.03	119,541.30	23,447.73	2,225,231.31
24	142,989.03	120,736.72	22,252.31	2,104,494.59
Year 12		240,278.02	45,700.04	
25	142,989.03	121,944.08	21,044.95	1,982,550.51
26	142,989.03	123,163.52	19,825.51	1,859,386.99
Year 13		245,107.60	40,870.46	
27	142,989.03	124,395.16	18,593.87	1,734,991.83
28	142,989.03	125,639.11	17,349.92	1,609,352.72
Year 14		250,034.27	35,943.79	
29	142,989.03	126,895.50	16,093.53	1,482,457.22
30	142,989.03	128,164.46	14,824.57	1,354,292.76
Year 15		255,059.96	30,918.10	
31	142,989.03	129,446.10	13,542.93	1,224,846.66
32	142,989.03	130,740.56	12,248.47	1,094,106.10
Year 16		260,186.66	25,791.40	
33	142,989.03	132,047.97	10,941.06	962,058.13
34	142,989.03	133,368.45	9,620.58	828,689.68
Year 17		265,416.42	20,561.64	
35	142,989.03	134,702.13	8,286.90	693,987.55
36	142,989.03	136,049.15	6,939.88	557,938.40
Year 18		270,751.28	15,226.78	
37	142,989.03	137,409.65	5,579.38	420,528.75
38	142,989.03	138,783.74	4,205.29	281,745.01
Year 19		276,193.39	9,784.67	
39	142,989.03	140,171.58	2,817.45	141,573.43
40	142,989.16	141,573.43	1,415.73	0.00
Year 20		281,745.01	4,233.18	
Grand Total		**4,695,000.00**	**1,024,561.33**	

See How Much You Could Save With Today's Best Refi Rates

Amortization Schedule Calculator

Calculate Principal and Interest Payments Over Time

This loan amortization calculator figures your loan payment and interest costs at various payment intervals. Simply input the principal amount borrowed, the length of the loan and the annual interest rate and the calculator does the rest.

Amortization Schedule Calculator

Purchase Price:	4695000
Down Payment (if 0 leave blank): ● $ ○ %	1200000
Amount to Finance:	3,495,000.00
Interest Rate Percentage (APR):	2.0
Loan Term:	20 year ▾
Payment Type:	Semi-Annually ▾

Calculate Reset

Email My Results

Click Here

Amount Owed:	$3,495,000.00
Interest Rate:	2.0%
Term:	20 year
Payment Type:	Semi-Annually
Payment:	$106,442.31

Amortization Schedule

Principal: $3,495,000.00
Interest Rate: 2.00%
Payment Interval: Semi-Annually
# of Payments: 40
Payment: $106,442.31

Schedule of Payments

Please allow for slight rounding differences.

Pmt #	Payment	Principal	Interest	Balance
1	106,442.31	71,492.31	34,950.00	3,423,507.69
2	106,442.31	72,207.23	34,235.08	3,351,300.46
Year 1		143,699.54	69,185.08	
3	106,442.31	72,929.31	33,513.00	3,278,371.15
4	106,442.31	73,658.60	32,783.71	3,204,712.55
Year 2		146,587.91	66,296.71	
5	106,442.31	74,395.18	32,047.13	3,130,317.37
6	106,442.31	75,139.14	31,303.17	3,055,178.23
Year 3		149,534.32	63,350.30	
7	106,442.31	75,890.53	30,551.78	2,979,287.70
8	106,442.31	76,649.43	29,792.88	2,902,638.27
Year 4		152,539.96	60,344.66	
9	106,442.31	77,415.93	29,026.38	2,825,222.34
10	106,442.31	78,190.09	28,252.22	2,747,032.25
Year 5		155,606.02	57,278.60	
11	106,442.31	78,971.99	27,470.32	2,668,060.26
12	106,442.31	79,761.71	26,680.60	2,588,298.55
Year 6		158,733.70	54,150.92	
13	106,442.31	80,559.32	25,882.99	2,507,739.23
14	106,442.31	81,364.92	25,077.39	2,426,374.31
Year 7		161,924.24	50,960.38	

15	106,442.31	82,178.57	24,263.74	2,344,195.74
16	106,442.31	83,000.35	23,441.96	2,261,195.39
Year 8		165,178.92	47,705.70	
17	106,442.31	83,830.36	22,611.95	2,177,365.03
18	106,442.31	84,668.66	21,773.65	2,092,696.37
Year 9		168,499.02	44,385.60	
19	106,442.31	85,515.35	20,926.96	2,007,181.02
20	106,442.31	86,370.50	20,071.81	1,920,810.52
Year 10		171,885.85	40,998.77	
21	106,442.31	87,234.20	19,208.11	1,833,576.32
22	106,442.31	88,106.55	18,335.76	1,745,469.77
Year 11		175,340.75	37,543.87	
23	106,442.31	88,987.61	17,454.70	1,656,482.16
24	106,442.31	89,877.49	16,564.82	1,566,604.67
Year 12		178,865.10	34,019.52	
25	106,442.31	90,776.26	15,666.05	1,475,828.41
26	106,442.31	91,684.03	14,758.28	1,384,144.38
Year 13		182,460.29	30,424.33	
27	106,442.31	92,600.87	13,841.44	1,291,543.51
28	106,442.31	93,526.87	12,915.44	1,198,016.64
Year 14		186,127.74	26,756.88	
29	106,442.31	94,462.14	11,980.17	1,103,554.50
30	106,442.31	95,406.77	11,035.54	1,008,147.73
Year 15		189,868.91	23,015.71	
31	106,442.31	96,360.83	10,081.48	911,786.90
32	106,442.31	97,324.44	9,117.87	814,462.46
Year 16		193,685.27	19,199.35	
33	106,442.31	98,297.69	8,144.62	716,164.77
34	106,442.31	99,280.66	7,161.65	616,884.11
Year 17		197,578.35	15,306.27	
35	106,442.31	100,273.47	6,168.84	516,610.64
36	106,442.31	101,276.20	5,166.11	415,334.44
Year 18		201,549.67	11,334.95	
37	106,442.31	102,288.97	4,153.34	313,045.47
38	106,442.31	103,311.86	3,130.45	209,733.61
Year 19		205,600.83	7,283.79	
39	106,442.31	104,344.97	2,097.34	105,388.64
40	106,442.53	105,388.64	1,053.89	0.00
Year 20		209,733.61	3,151.23	
Grand Total		**3,495,000.00**	**762,692.62**	

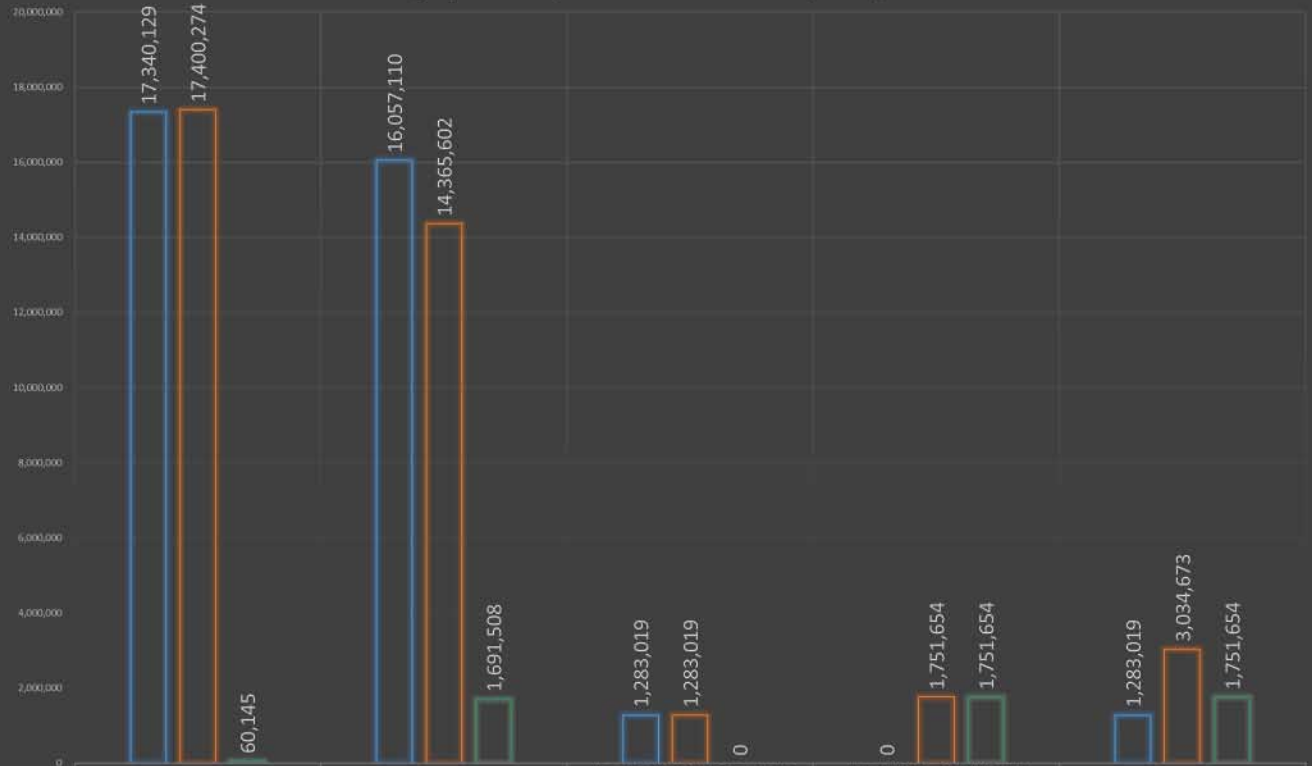
2019-2020 FINANCIAL UPDATE

2018-2019 BUDGET TO ACTUAL

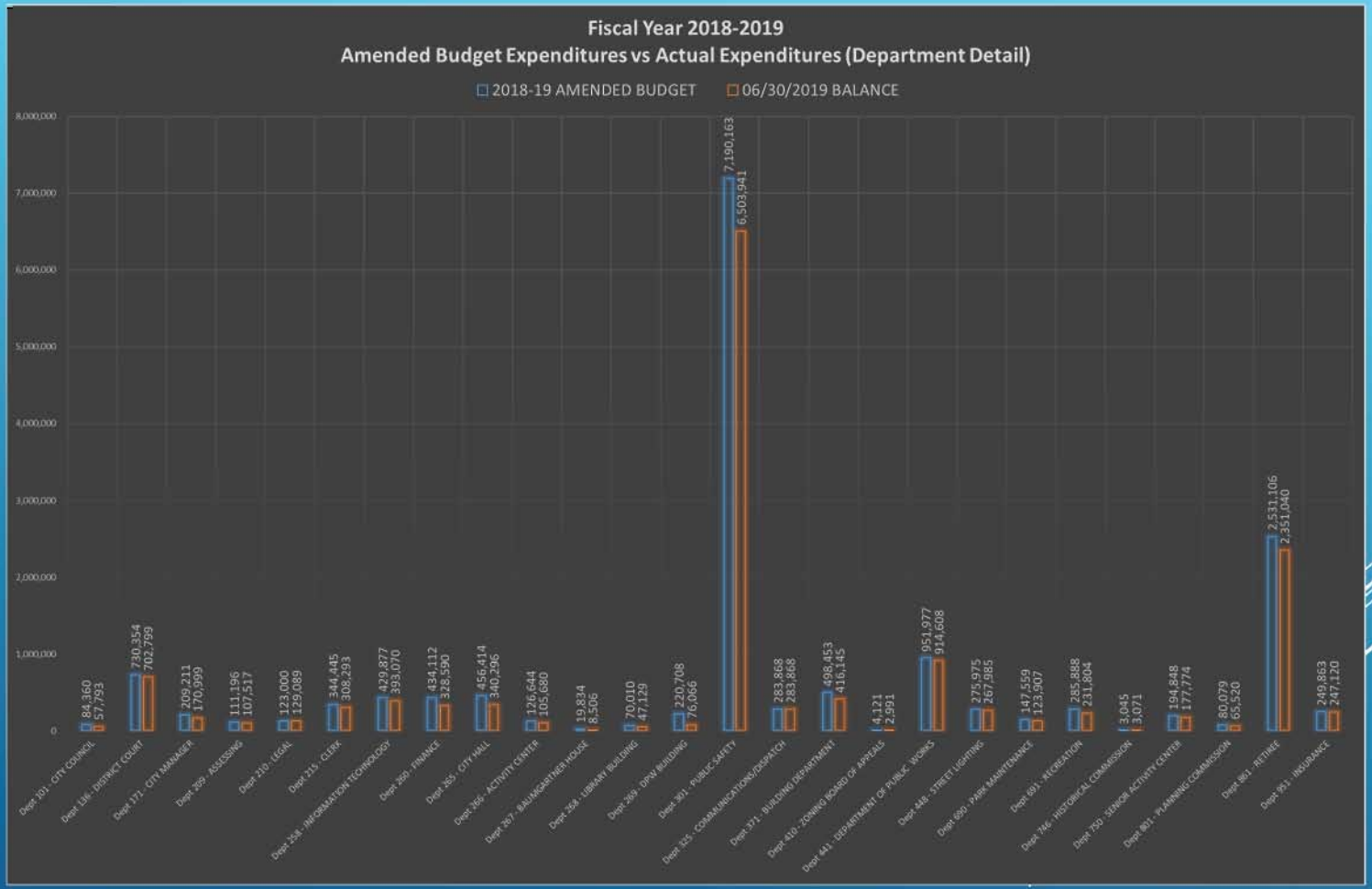
2019-2020 PROJECTIONS AND FUND BALANCE

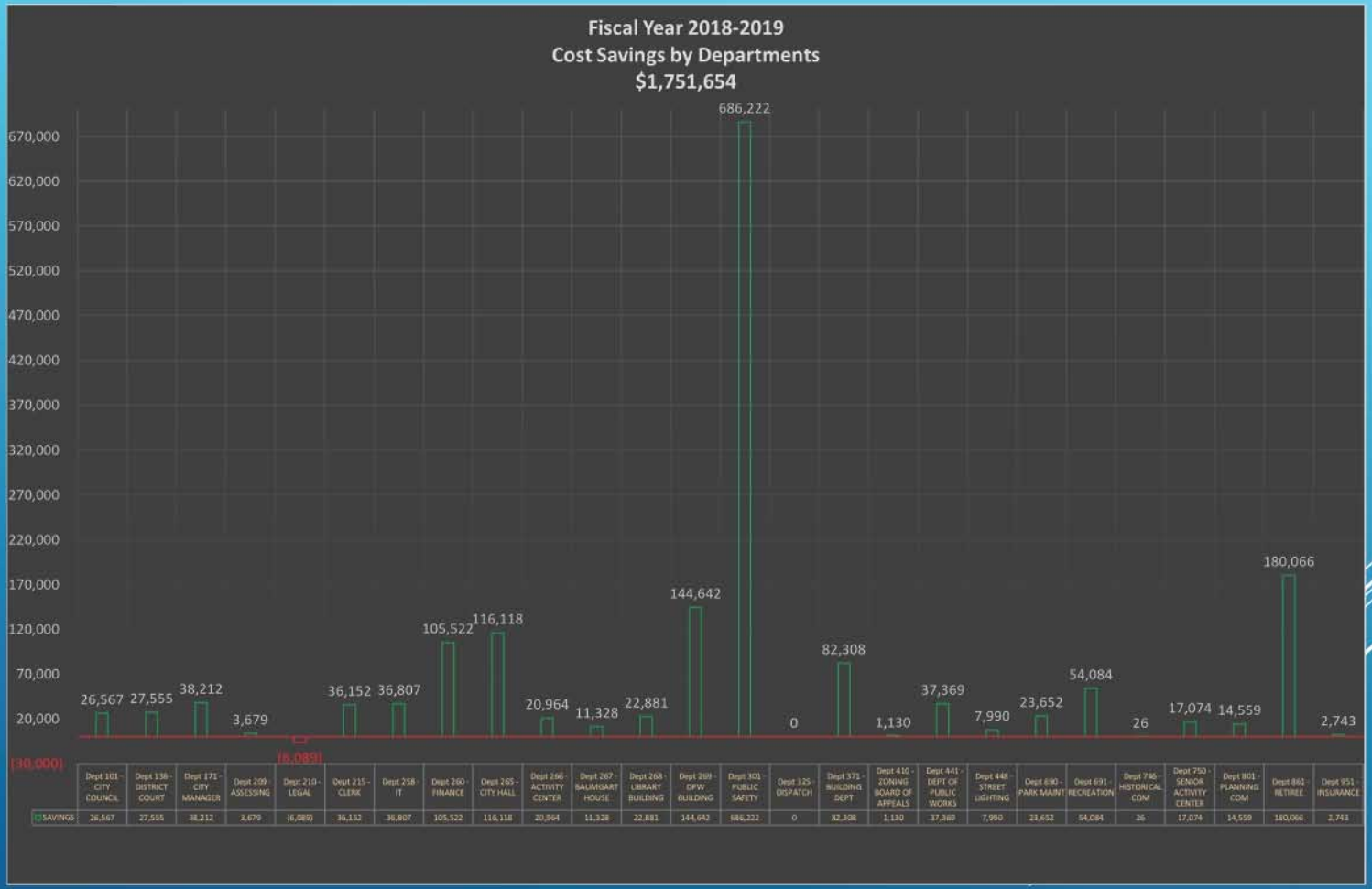
2018 MERS PERFORAMNCE AND FUNDING

Fiscal Year 2018-2019
Amended Budget, Actual Expenditures & Net Income (Totals)



	TOTAL REVENUES	TOTAL EXPENDITURES	NET INCOME (BUDGETED BY COUNCIL)	NET INCOME (SAVINGS BY DEPARTMENTS)	TOTAL NET INCOME (COMBINED)
2018-19 AMENDED BUDGET	17,340,129	16,057,110	1,283,019	0	1,283,019
06/30/2019 BALANCE	17,400,274	14,365,602	1,283,019	1,751,654	3,034,673
AVAILABLE BALANCE	60,145	1,691,508	0	1,751,654	1,751,654


Fiscal Year 2018-2019
Amended Budget Expenditures vs Actual Expenditures (Department Detail)
2018-19 AMENDED BUDGET
06/30/2019 BALANCE
8,000,000
7,000,000
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
0
84,360
57,793
730,354
702,799
209,211
170,999
111,196
107,517
123,000
129,089
344,445
308,293
429,877
393,070
434,112
328,590
456,414
340,296
126,644
105,680
19,834
8,506
70,010
47,129
220,708
76,066
7,190,163
6,503,941
283,868
283,868
498,453
416,445
4,121
2,991
951,977
914,608
275,975
267,985
147,559
123,907
285,888
231,804
3,045
3,071
194,848
177,774
80,079
65,520
2,531,106
2,351,040
249,863
247,120
Dept 101 - CITY COUNCIL
Dept 136 - DISTRICT COURT
Dept 171 - CITY MANAGER
Dept 209 - ASSESSING
Dept 210 - LEGAL
Dept 215 - CLERK
Dept 258 - INFORMATION TECHNOLOGY
Dept 265 - FINANCE
Dept 265 - CITY HALL
Dept 265 - ACTIVITY CENTER
Dept 267 - BAUMGARTNER HOUSE
Dept 268 - LIBRARY BUILDING
Dept 269 - DPW BUILDING
Dept 301 - PUBLIC SAFETY
Dept 325 - COMMUNICATIONS/DISPATCH
Dept 371 - BUILDING DEPARTMENT
Dept 410 - ZONING BOARD OF APPEALS
Dept 441 - DEPARTMENT OF PUBLIC WORKS
Dept 448 - STREET LIGHTING
Dept 690 - PARK MAINTENANCE
Dept 691 - RECREATION
Dept 746 - HISTORICAL COMMISSION
Dept 750 - SENIOR ACTIVITY CENTER
Dept 801 - PLANNING COMMISSION
Dept 851 - RETIREE
Dept 901 - INSURANCE


Fiscal Year 2018-2019
Cost Savings by Departments
$1,751,654
686,222
670,000
620,000
570,000
520,000
470,000
420,000
370,000
320,000
270,000
220,000
170,000
120,000
70,000
20,000
(30,000)
26,567
27,555
38,212
3,679
(6,089)
36,152
36,807
105,522
116,118
20,964
11,328
22,881
144,642
0
82,308
1,130
37,369
7,990
23,652
54,084
26
17,074
14,559
180,066
2,743
Dept 101 - CITY COUNCIL
Dept 136 - DISTRICT COURT
Dept 171 - CITY MANAGER
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Dept 215 - CLERK
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Dept 260 - FINANCE
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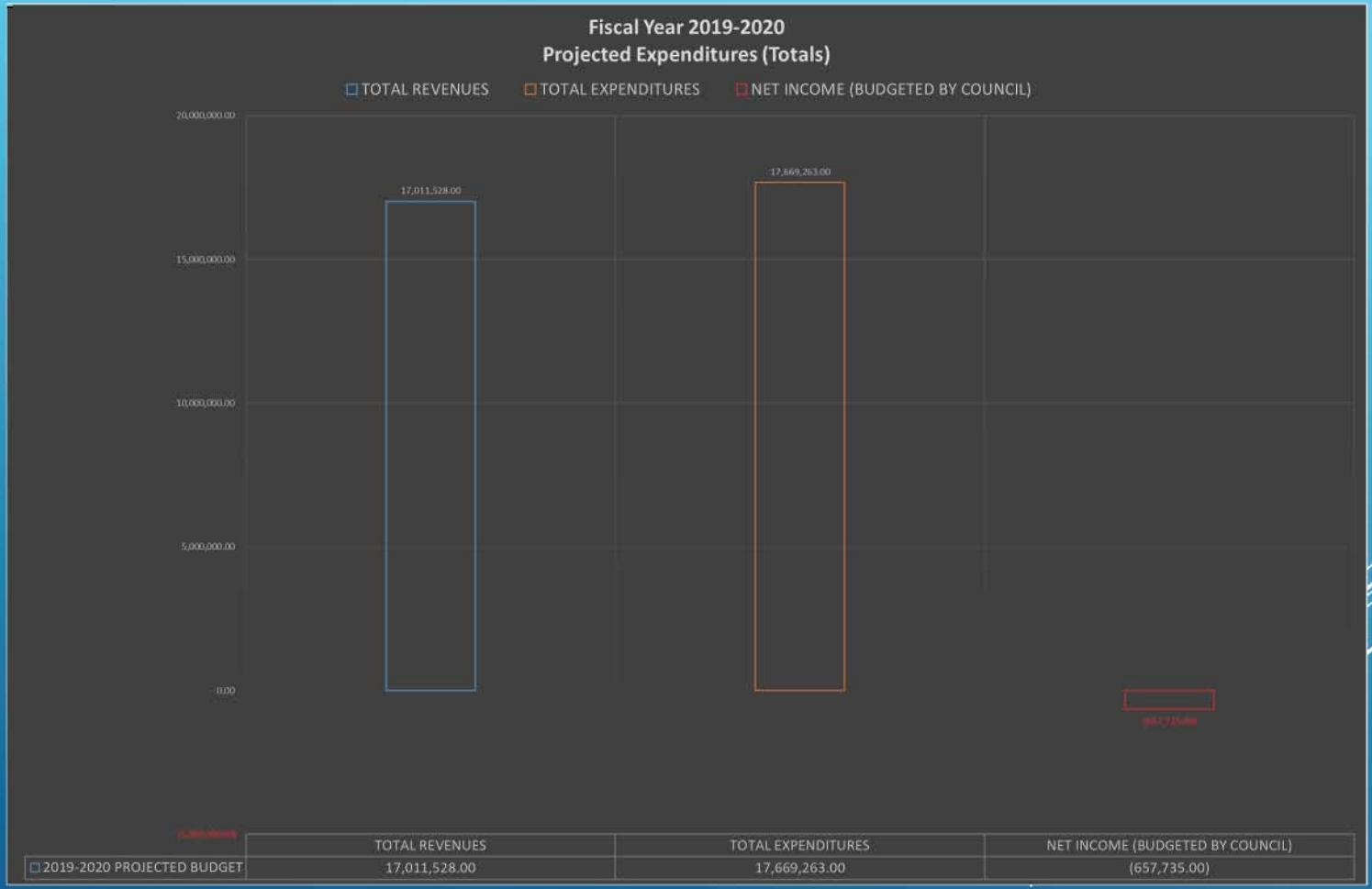
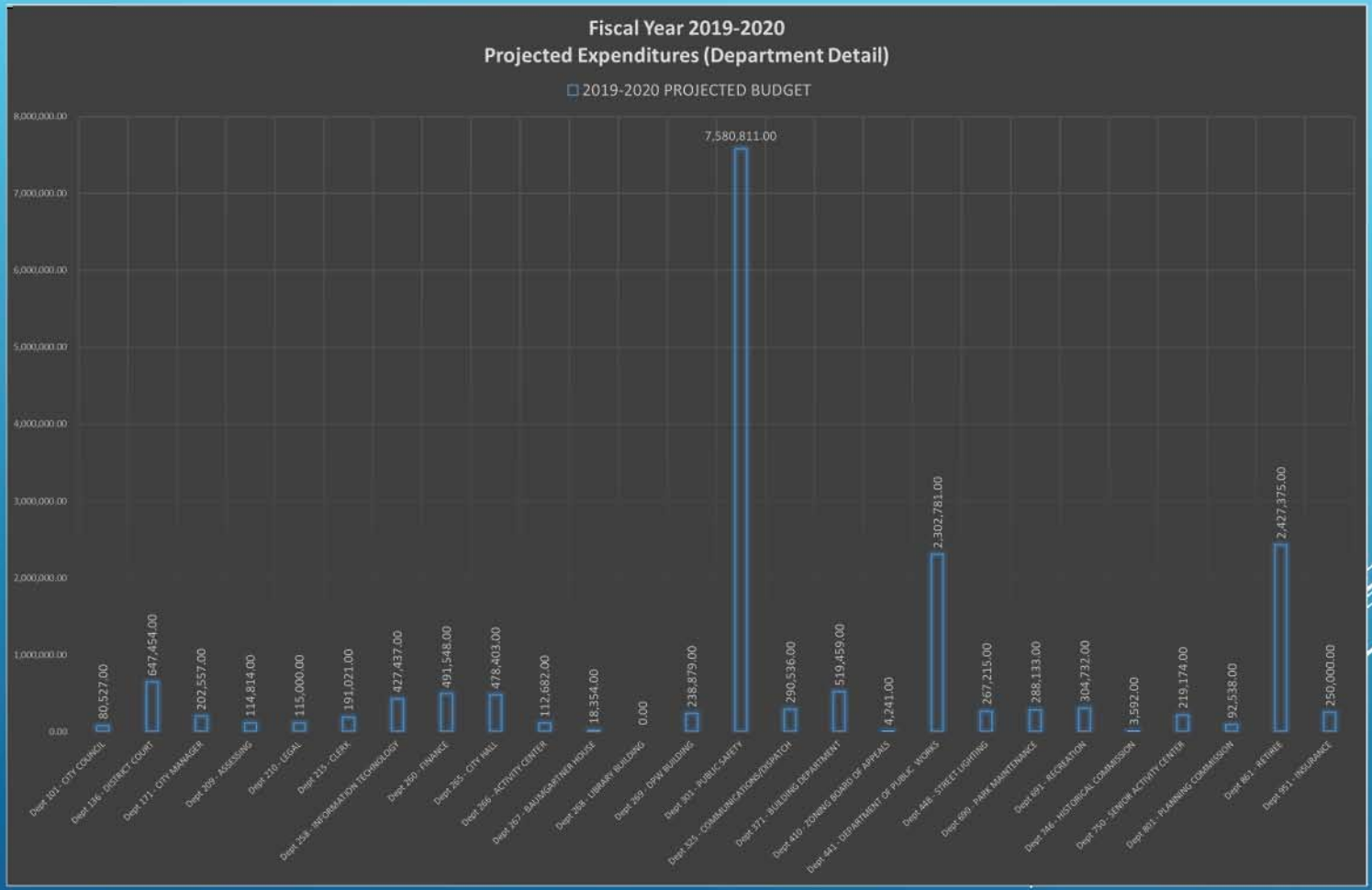
Dept 266 - ACTIVITY CENTER
Dept 267 - BAUMGART HOUSE
Dept 268 - LIBRARY BUILDING
Dept 269 - DPW BUILDING
Dept 301 - PUBLIC SAFETY
Dept 325 - DISPATCH
Dept 371 - BUILDING DEPT
Dept 410 - ZONING BOARD OF APPEALS
Dept 441 - DEPT OF PUBLIC WORKS
Dept 448 - STREET LIGHTING
Dept 690 - PARK MAINT
Dept 691 - RECREATION
Dept 746 - HISTORICAL COM
Dept 750 - SENIOR ACTIVITY CENTER
Dept 801 - PLANNING COM
Dept 862 - RETIREE
Dept 951 - INSURANCE
SAVINGS
26,567
27,555
38,212
3,679
(6,089)
36,152
36,807
105,522
116,118
20,964
11,328
22,881
144,642
686,222
0
82,308
1,130
37,369
7,990
23,652
54,084
26
17,074
14,559
180,066
2,743



	TOTAL REVENUES	TOTAL EXPENDITURES	NET INCOME (BUDGETED BY COUNCIL)
2019-2020 PROJECTED BUDGET	17,011,528.00	17,669,263.00	(657,735.00)


Fiscal Year 2019-2020
Projected Expenditures (Department Detail)
2019-2020 PROJECTED BUDGET
8,000,000.00
7,000,000.00
6,000,000.00
5,000,000.00
4,000,000.00
3,000,000.00
2,000,000.00
1,000,000.00
0.00
80,527.00
647,454.00
202,557.00
114,814.00
115,000.00
191,021.00
427,437.00
491,548.00
478,403.00
112,682.00
18,354.00
0.00
238,879.00
7,580,811.00
290,536.00
519,459.00
4,241.00
2,302,781.00
267,215.00
288,133.00
304,732.00
3,592.00
219,174.00
92,538.00
2,427,375.00
250,000.00
Dept 101 - CITY COUNCIL
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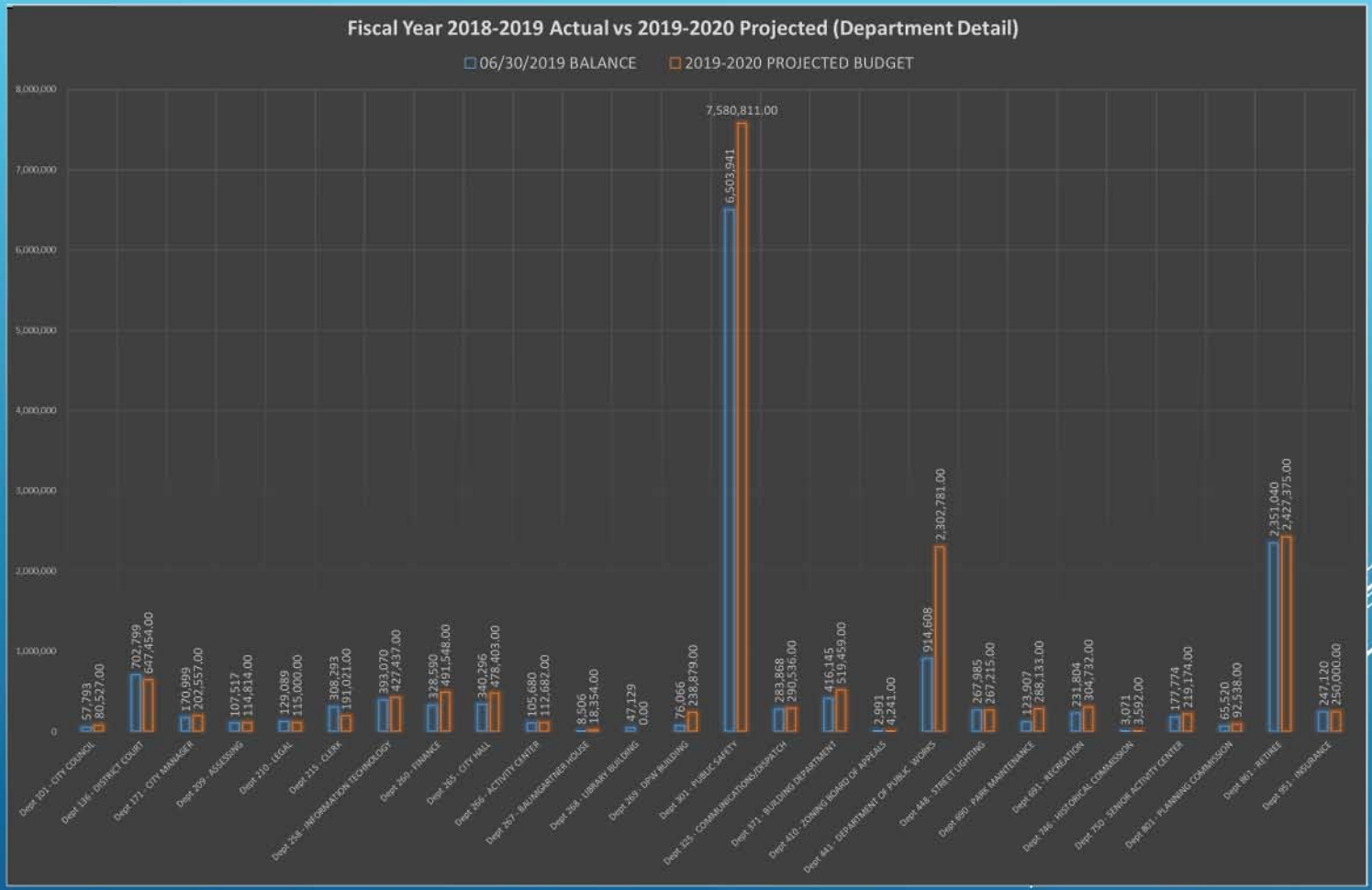
Fiscal Year 2018-2019 Actual vs 2019-2020 Projected (Department Detail)
06/30/2019 BALANCE
2019-2020 PROJECTED BUDGET
8,000,000
7,000,000
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
0
57,793
80,527.00
702,799
647,454.00
170,999
202,557.00
107,517
114,814.00
129,089
115,000.00
308,293
191,021.00
393,070
427,437.00
328,590
491,548.00
340,296
478,403.00
105,680
112,682.00
8,506
18,354.00
47,129
0.00
76,066
238,879.00
6,503,941
7,580,811.00
283,868
290,536.00
416,145
519,459.00
2,991
4,241.00
914,608
2,302,781.00
267,985
267,215.00
133,907
288,133.00
231,804
304,732.00
3,071
3,592.00
177,774
219,174.00
65,520
92,538.00
2,351,040
2,427,375.00
247,120
250,000.00
Dept 101 - CITY COUNCIL
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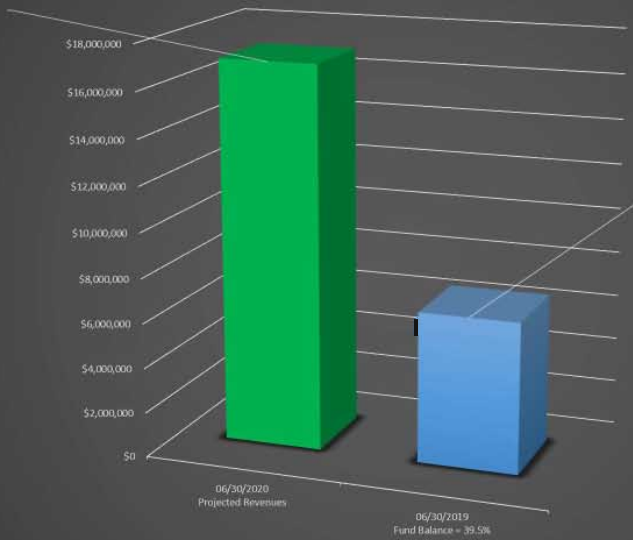
Dept 448 - STREET LIGHTING
Dept 660 - PARK MAINTENANCE
Dept 691 - RECREATION
Dept 746 - HISTORICAL COMMISSION
Dept 750 - SENIOR ACTIVITY CENTER
Dept 801 - PLANNING COMMISSION
Dept 862 - RETIREE
Dept 954 - INSURANCE

General Fund
2019-2020 Projected Revenues Compared to 2018-2019 Fund Balance

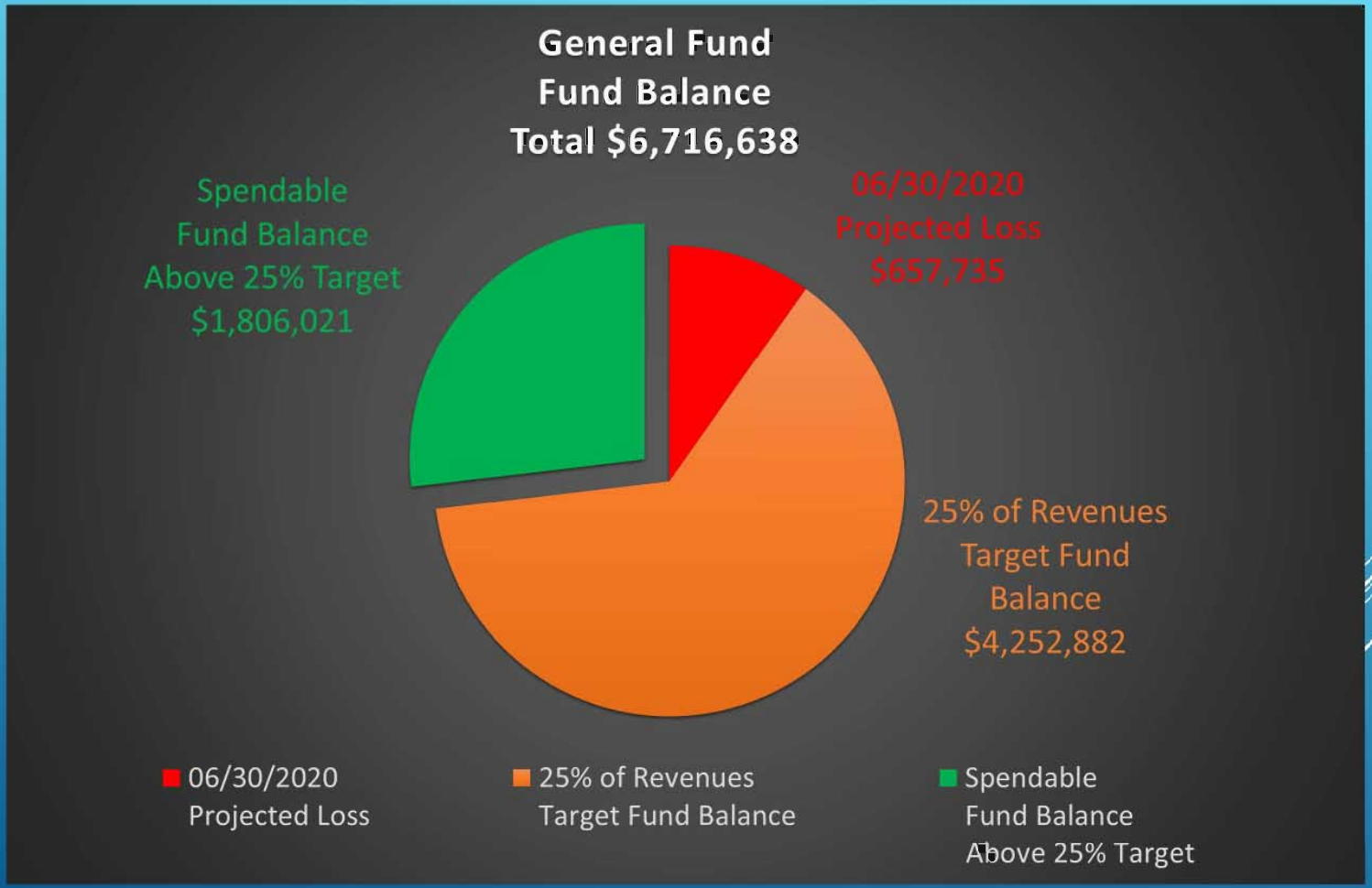
$17,011,528
Projected
Revenues



$6,716,638
39.5%
Fund
Balance

06/30/2020
Projected Revenues

06/30/2019
Fund Balance = 39.5%


General Fund
Fund Balance
Total $6,716,638
Spendable
Fund Balance
Above 25% Target
$1,806,021
06/30/2020
Projected Loss
$657,735
25% of Revenues
Target Fund
Balance
$4,252,882
06/30/2020
Projected Loss
25% of Revenues
Target Fund Balance
Spendable
Fund Balance
Above 25% Target

MERS – Defined Benefit Pension Plan

Table 5: Flow of Valuation Assets

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2008	$ 0		$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2009	0		0	0	0	0	0	0
2010	0		0	0	0	0	0	0
2011	0	$ 0	0	0	0	0	0	0
2012	0	0	0	0	0	0	0	0
2013	0	0	0	0	0	0	0	0
2014	27,105,032	0	0	1,941,362	(538,524)	0	0	28,798,705
2015	3,402,661	4,351	690,780	1,536,478	(3,344,392)	0	(471,605)	30,616,978
2016	2,039,478	0	349,173	1,487,788	(3,535,697)	(609)	0	30,957,111
2017	2,082,726	70,284	359,217	1,831,753	(3,635,258)	(16,490)	149,480	31,798,823
2018	1,282,645	1,257,912	354,863	1,154,962	(3,823,376)	(28,967)	48,585	32,045,447

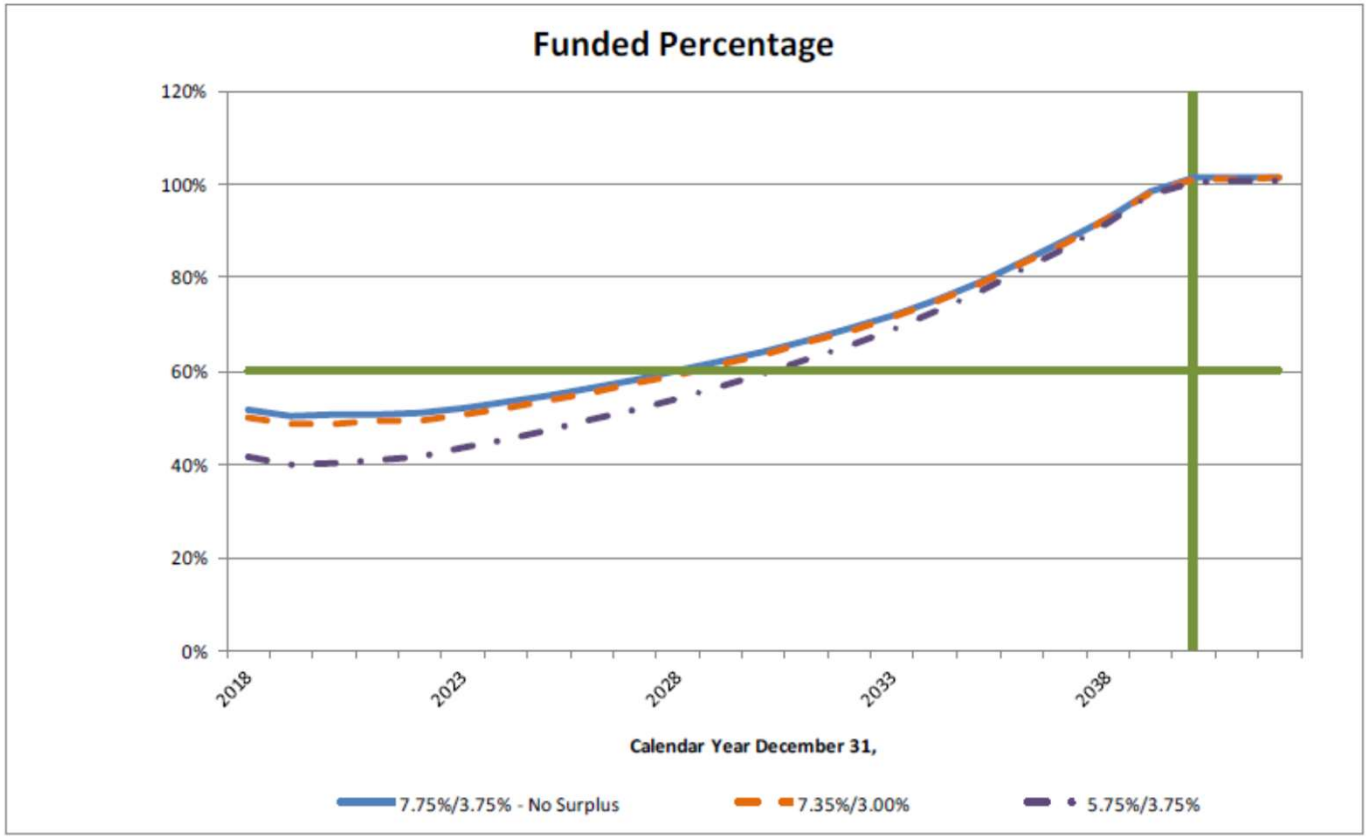
MERS – Defined Benefit Pension Plan

Table 7: Actuarial Accrued Liabilities - Comparative Schedule

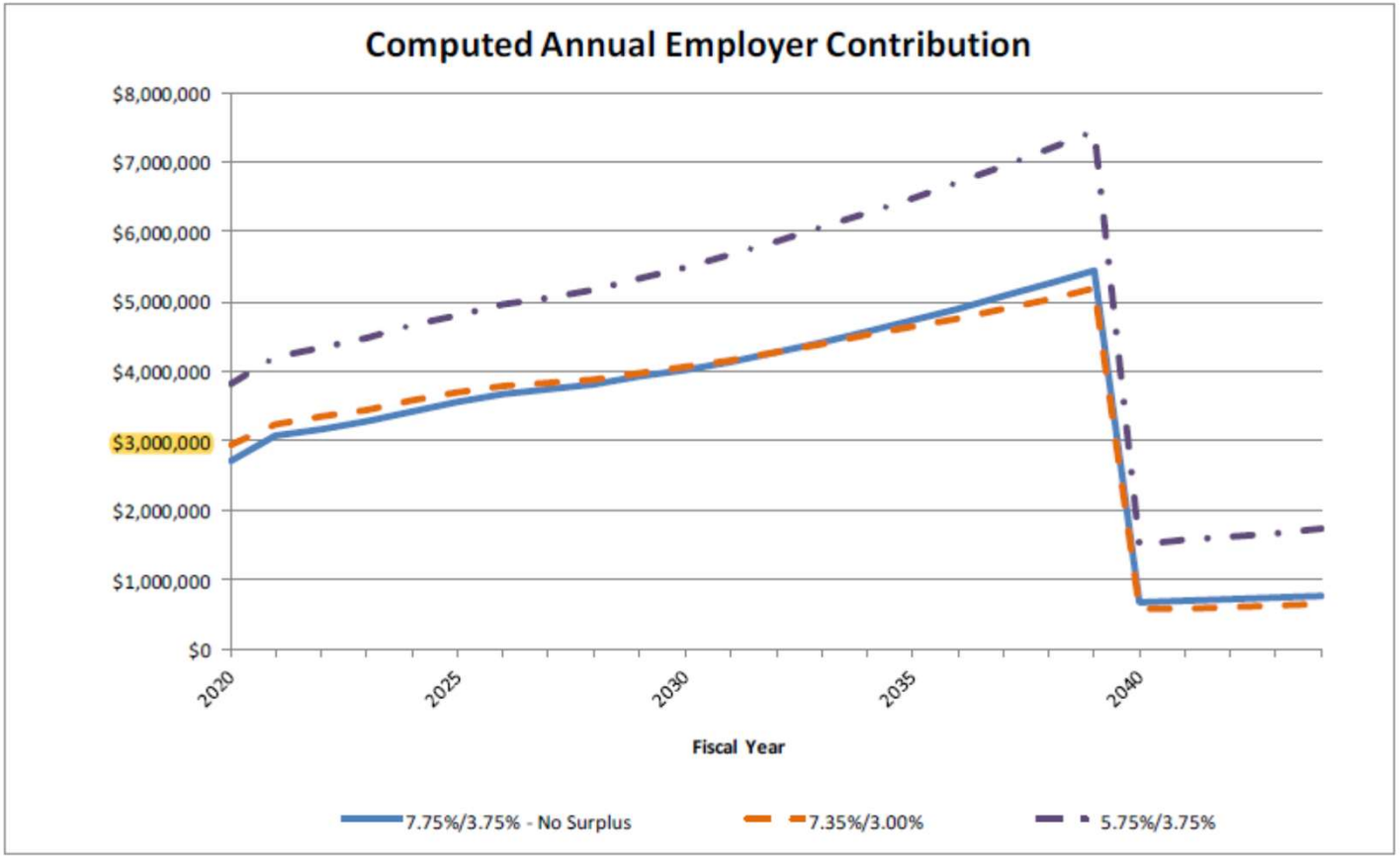
Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2004	$ 0	$ 0	0%	$ 0
2005	0	0	0%	0
2006	0	0	0%	0
2007	0	0	0%	0
2008	0	0	0%	0
2009	0	0	0%	0
2010	0	0	0%	0
2011	0	0	0%	0
2012	0	0	0%	0
2013	0	0	0%	0
2014	49,905,166	28,798,705	58%	21,106,461
2015	54,774,413	30,616,978	56%	24,157,435
2016	59,257,679	30,957,111	52%	28,300,568
2017	59,774,487	31,798,823	53%	27,975,664
2018	61,887,926	32,045,447	52%	29,842,479

Notes: Actuarial assumptions were revised for the 2004, 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

MERS – Defined Benefit Pension Plan



MERS – Defined Benefit Pension Plan



Draft Minutes

Minutes
Fraser City Council
November 14TH, 2019

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Carnagie, Council Members; Blanke, Kalka, Lesich, Schornak and Winowiecki
Absent: Member Foster
Also Present: D. Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Donald DeNault, City Attorney

1. Call Meeting to Order / Roll Call –Mayor Carnagie called the regular meeting to order at 6:08pm.
Members: Blanke, Carnagie, Kalka, Lesich, Schornak and Winowiecki - Present.

2. Pledge of Allegiance to the Flag of the United States-

3. Approval of Agenda

Member LESICH moved, second by Member CARNAGIE, TO MOVE 8E TO 4C.

Motion carried 6-0

Member LESICH moved, second by Member CARNAGIE, TO APPROVE THE NOVEMBER 14TH, 2019 CITY COUNCIL MEETING AGENDA AS AMENDED.

Motion carried 6-0

4. Closed Session:

a. Closed Session - Update and Legal Strategy - Macomb County Circuit Court Case No. 2019-002843-CD

Member CARNAGIE moved, second by Member SCHORNAK, TO ENTER CLOSED SESSION – UPDATE AND LEGAL STRATEGY – MACOMB COUNTY CIRCUIT COURT CASE NO. 2019-002843-CD
Roll call vote:

Blanke	yes
Carnagie	yes
Foster	
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Entered Closed session 6:10pm

Member Carnagie called meeting back to order at 6:45pm

b. Closed Session - Legal Opinion — St. Johns Memorial Cemetery

Member SCHORNAK moved, second by Member KALKA, TO ENTER CLOSED SESSION – LEGAL OPINION – ST. JOHNS MEMORIAL CEMETERY.

Roll call vote:

Blanke	yes
Carnagie	yes
Foster	
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Enter Closed session 6:46pm

Member Carnagie called meeting to order 6:59pm

c. Discussion of Legal Opinion on Mileage Payments —Closed Session- and Review of Administrative Vehicle Fleet

Member WINOWIECKI moved, second by Member KALKA, TO ENTER CLOSED SESSION TO DISCUSS LEGAL OPINION ON MILEAGE PAYMENTS AND REVIEW OF ADMINISTRATIVE VEHICLE FLEET.

Roll call vote:

Blanke	yes
Carnagie	yes
Foster	
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Enter Closed session 7:00pm

Member Carnagie called meeting back to order at 7:34pm

Member KALKA moved, second by Member WINOWIECKI, TO APPROVE THE IMPLIMENTATION OF AN UTILIZATION STUDY AND POLICY RELATED TO THE UTILIZATION OF CITY VEHICLES FOR CITY BUSINESS FOR ADMINISTRATIVE FLEET ONLY, COMMENCING DECEMBER 1ST, 2019. THE UTILIZATION STUDY WILL INCLUDE:

- LOG KEPT IN EVERY SINGLE CITY ADMINISTRATIVE VEHICLE WHICH WILL INCLUDE:
- THE NAME OF EMPLOYEE
- DATE IN WHICH IT IS GOING TO BE USED
- THE DESCRPITION
- THE TIME THAT IT HAS BEEN USED
- THE DESTINATION
- DATE
- EXCLUDING P.S.O.'S

Public to be heard: None

Motion carried 6-0

5. Presentations

a. Mayor Carnagie – Recognition of Community Service presented to Councilperson Yvette Foster.

6. Citizen Participation on Agenda Items

None

7. Consent Agenda

a. Approval of Minutes of the Regular Council Meeting of October 10th, 2019
b. Approval of Bills for the month of October - 2019 in the amount of $ 1,530,550.94
c. Receive and File Finance Budget to Actual Report ending October, 2019
d. Receive and File Fraser Historical Commission Minutes from the September 3rd, 2019 meeting
e. Receive and File Fraser Historical Commission Minutes from the October 7th, 2019 meeting

Public to be heard: None

Member WINOWICKI moved, second by Member KALKA, TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Motion carried 6-0

8. Requests for Council Action

a. Tabled Item - Discussion of Recommendation for Annual Lease Agreement with Enterprise Fleet Management

Member WINOWICKI moved, second by Member BLANKE, TO TABLE ITEM – DISCUSSION OF RECOMMENDATION FOR ANNUAL LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT.

Motion carried 6-0

b. Discussion of and Ratification of Labor Contract — Command Officers Association of Michigan (lieutenants)

Member LESICH moved, second by Member SCHORNAK, TO EXCUSE MEMBER CARNAGIE FROM VOTE ON THE COMMAND OFFICERS ASSOCIATION OF MICHIGAN (LIEUTENANTS)

Motion carried 6-0

Member KALKA moved, second by Member LESICH, TO POSTPONE RATIFICATION OF LABOR CONTRACT - COMMAND OFFICERS ASSOCIATION OF MICHIGAN (LIEUTENANTS) TIL NEXT MONTH TO GET A CLEAN COPY OF ALL OF THE APPROPRIATE UPDATES.

Motion carried 5-0

c. Discussion of Recommendation for Parks & Recreation/Senior Department Personnel

Director Christina Woods stated a full time senior coordinator was budgeted and approved, she asks City Council to lift the hiring moratorium and hire this position that has been budgeted.

Member KALKA moved, second by Member WINOWIECKI, APPROVE MOTION TO CREATE A FULL TIME SENIOR COORDINAOR FOR A PROBITIONARY PERIOD OF NOVEMBER 18TH, 2019 – JUNE 30TH, 2020, TO ILLIMINATE PARTTIME POSITION TO AUTHORIZAE CITY MANAGER TO OFFER POSITION TO JULIE TORRES.

Motion carried 6-0

d. Discussion of Recommendation for Public Safety Department Succession Planning

Interim Director Mike Pettyes spoke of the need of a Public Safety Department Succession plan.
Conversation ensued

Member BLANKE moved, second by Member SCHORNAK, MOTION TO PROVIDE THE ABILITY TO HIRE A PUBLIC SAFETY OFFICER TO TEMPORARILY EXCEED THE BUDGETED # OF OFFICERS FOR THE PURPOSE OF MINIMALIZING OPERATION DISRUPTIONS DUE TO RETIREMENTS.

Public to be heard: None

Motion carried 5-1
Member Kalka

f. Discussion of City Building Wireless System Upgrade

I.T. Director Michele Kwiatkowski spoke of the needed replacement of all the wireless system in city buildings.
Member Winowiecki inquired if the cost can be absorbed in it I.T. budget, - yes.
The quote / bid was completed thru REMC.

Member LESICH moved, second by Member SCHORNAK, TO APPROVE THE PURCHASE OF WIRELESS ACCESS POINTS IN THE AMOUNT OF $21,934.50 TO INACOMP.

Public to be heard: None

Motion carried 6-0

9. Pending Items of Unfinished Business / Report of the City Administration

City Manager spoke of the area City Manager's lunch featuring guest speaker Vicki Wolber, suggested city council and meet with city department heads to concerns of the city.

10. Report of Mayor and City Council / New Business

Member Blanke	Thanked all who voted for her, thanked friends and family. Happy Thanksgiving.
Member Carnagie	Suggested creating a comprehensive fire escape plan for kids and seniors. Congratulated Any Baranski, Patrice Schornak and Kathy Blake. Happy Thanksgiving.
Member Foster	
Member Kalka	Teach your children fire safety.
Member Lesich	Attended a water and sewer rate seminar. Happy Thanksgiving.
Member Schornak	Happy Thanksgiving, requested Fraser Senior Housing placed on next agenda, discuss how Senior Housing is run. Spoke of the Baumgartner House, thanked the voters and poll workers.
Member Winowiecki	

11. Citizen Participation

Resident Laura Lesich spoke on topic
Resident Nancy Berube

12. Adjournment

Member WINOWIECKI moved, second by Member LESICH, TO ADJOURN THE REGULAR COUNCIL MEETING OF NOVEMBER 14TH, 2019 MEETING @ 9:18PM.

The motion carried unanimously,
Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Michael Carnagie, Mayor

Draft minutes

Minutes
Fraser City Council - Organizational Meeting
Monday, November 18th, 2019 @ 6:30pm

An Organizational Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Council Members Kalka, Lesich and Winowiecki, Mayor-elect Carnagie, Council-elect Baranski, Blanke and Schornak
Absent: None
Also Present: D. Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Don DeNault, City Attorney

1. Call Meeting to Order – called the Organizational meeting to order at 6:34pm.

2. Swearing in – Oath of Office

a. Presentation of Flags by Fraser Honor Guard – Fraser Honor Guard posted the colors.
National Anthem was sung by Fraser High School student Marissa Rogers.

b. Introduction and Oath of Office.

- Mayor Michael Carnagie to be sworn in by Honorable Judge Joseph Boedeker.
- Council Member Amy Baranski to be sworn in by Honorable Judge Joseph Boedeker.
- Council Member Kathy Blanke to be sworn in by Honorable Judge Kathy Tocco.
- Council Member Patrice Schornak to be sworn in by Magistrate Melissa King.

3. Organizational Activity

a. Request Council Discuss the Selection of Mayor Pro-tem.

City Attorney Don DeNault provided the definition of Mayor Pro-tem, and it is an elected by council position.
Member Carnagie made a motion to nominate Member Winowicki as Mayor Pro-tem. Member Winowiecki accepted the nomination.
No other nominations were made.
Member Winowiecki was named Mayor Pro-tem.

Member Baranski thanked everyone.
Member Schornak thanked the 39th District Court, friends and family.
Member Blanked everyone and thanked fellow council members.
Mayor Carnagie thanked his family.

Mayor Carnagie called for recess at 6:54pm.
Mayor Carnagie called the meeting to order at 7:14pm.

b. Closed Session –Legal Opinion – Macomb County Circuit Court Case No. 2019-002843-CD

Member LESICH moved, second by Member WINOWIECKI, TO ENTER CLOSED SESSION TO DISCUSS LEGAL OPINION OF MACOMB COUNTY CIRCUIT COURT CASE NO. 2019-002843-CD.
Roll call vote:

Baranski	yes
Blanke	yes
Carnagie	yes
Kalka	yes
Lesich	yes

Schornak	yes
Winowiecki	yes

Enter closed session at 7:15pm.
Meeting resumed at 8:40pm.

4. Citizen Participation - None

5. Adjournment

Member BARANSKI moved, seconded by Member SCHORNAK, to ADJOURN THE ORGANIZATIONAL COUNCIL MEETING OF NOVEMBER 18TH, 2019 @ 8:40PM.

The motion unanimously
Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Michael Carnagie, Mayor

/kd

Minutes
Fraser City Council
September 12th, 2019

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Carnagie, Council Members; Blanke, Kalka, Lesich, Foster, Schornak and Winowiecki
Absent:
Also Present: D. Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Donald DeNault, City Attorney

1. Call Meeting to Order / Roll Call –Mayor Carnagie called the regular meeting to order at 7:02pm.
Members: Blanke, Carnagie, Foster, Kalka, Lesich, and Winowiecki - Present.

2. Pledge of Allegiance to the Flag of the United States-

3. Approval of Agenda

Member WINOWICKI moved, second by Member KALKA, TO APPROVE THE REVISED SEPTEMBER 12TH, 2019 CITY COUNCIL MEETING AGENDA AS SUBMITTED.

Motion carried 7-0

4. Closed Session

a. Closed Session – Legal Strategy and Update on Pending Case – Brown, et al v City of Fraser et al, Macomb County Circuit Court Case No. 2017-003757-CD.

Enter Closed Session 7:05pm

Member SCHORNAK moved, second by Member KALKA, TO ENTER CLOSED SESSION – LEGAL STRATEGY AND UPDATE ON PENDING CASE – BROWN, ET AL V CITY OF FRASER ET AL, MACOMB COUNTY CIRCUIT COURT CASE NO. 2017-003757-CD.
Roll call vote:

Blanke	yes
Carnagie	yes
Foster	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Meeting called in session 7:39pm

Member KALKA moved, second by Member FOSTER, TO AUTHORIZE THE CITY MANAGER TO EXECUTE ALL DOCUMENTS CONNECTION TO THE RESOLUTION OF THE CLOSED DOOR SESSION INCONNECTION WITH COURT CASE # 2017.003757-CD.
Roll call vote:

Blanke	yes
Carnagie	yes
Foster	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

b. Dolland, Kwiatkowski, Woods, v City of Fraser, Macomb County Circuit Court Case No. 2019-002843-CD

No closed session

c. Closed Session under Section 8(c) of the Open Meetings Act for strategy session connected with the negotiation of the following collective bargaining agreements: (1) Teamsters, Local 214 (Clerical); (2) Teamsters, Local 214 (DPW); Police Officers Association of Michigan (Public Safety Officers); Command Officers Association of Michigan (Sergeants); Command Officers Association of Michigan (Lieutenants).

Enter Closed Session 7:42pm

Member KALKA moved, second by Member LESICH, TO ENTER CLOSED SESSION UNDER SECTION 8(C) OF THE OPEN MEETINGS ACT FOR STRATEGY SESSION CONNECTED WITH THE NEGOTIATION OF THE FOLLOWING COLLECTIVE BARGAINING AGREEMENTS: (1) TEAMSTERS, LOCAL 214 (CLERICAL); (2) TEAMSTERS, LOCAL 214 (DPW); POLICE OFFICERS ASSOCIATION OF MICHIGAN (PUBLIC SAFETY OFFICERS); COMMAND OFFICERS ASSOCIATION OF MICHIGAN (SERGEANTS); COMMAND OFFICERS ASSOCIATION OF MICHIGAN (LIEUTENANTS).
Roll call vote:

Blanke	yes
Carnagie	yes
Foster	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Meeting called to session 9:19pm

Member LESICH moved, second by Member CARNAGIE, TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE RATIFICATION OF THE CITY OF FRASER AND TEAMSTERS LOCAL 214 CLERICAL EMPLOYEES CONTRACT FOR THE TIME PERIOD OF 7-1-2019 TO 6-30-2022
Roll call vote:

Blanke	yes
Carnagie	yes
Foster	no
Kalka	no
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 5-2
Members Foster, Kalka nay

Member LESICH moved, second by Member CARNAGIE, TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE RATIFICATION OF THE CITY OF FRASER AND TEAMSTERS LOCAL 214 DPW EMPLOYEE CONTRACT FROM 7-1-2019 THRU 6-30-2022.
Roll call vote:

Blanke	yes
Carnagie	yes
Foster	no
Kalka	no
Lesich	yes
Schornak	no
Winowiecki	no

Motion failed 4-3

Member LESICH moved, second by Member KALKA, TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE RATIFICATION OF THE CITY OF FRASER AND POLICE OFFICERS ASSOCIATION OF MICHIGAN CONTRACT FROM 7-1-2019 THRU 12-31-2022.
Roll call vote:

Blanke	yes
Carnagie	yes
Foster	no
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 6-1
Members Foster no

Enter Closed session 9:25pm

Member LESICH moved, second by Member FOSTER, TO ENTER CLOSED SESSION TO DISCUSS STRATEGY SESSION CONNECTED WITH THE NEGOTIATION OF COLLECTIVE BARGAINING AGREEMENT TEAMSTERS LOCAL 214 (DPW).

Roll call vote:

Blanke	yes
Carnagie	yes
Foster	yes
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried

Meeting called to session 9:52pm

Member LESICH moved, second by Member BLANKE, TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE RATIFICATION OF THE CITY OF FRASER AND TEAMSTERS LOCAL 214 DPW EMPLOYEE CONTRACT FROM 7-1-2019 THRU 6-30-2022.

Roll call vote:

Blanke	yes
Carnagie	yes
Foster	no
Kalka	no
Lesich	yes
Schornak	yes
Winowiecki	no

Motion carried 4-3

Member Foster exits meeting 9:54pm

d. Confidential attorney/client privileged legal opinion - St. Johns Memorial Gardens Cemetery

Enter Closed Session 9:55pm

Member LESICH moved, second by Member SCHORNAK, TO ENTER CONFIDENTIAL ATTORNEY/CLIENT PRIVILEGED LEGAL OPINION – ST. JOHNS MEMORIAL GARDENS CEMETERY

Roll call vote:

Blanke	yes
Carnagie	yes
Foster	
Kalka	yes
Lesich	yes
Schornak	yes
Winowiecki	yes

Motion carried 6-0

Meeting called to session 10:02pm

5. Presentations

a. McKenna – Presentation on Status of Planning and Zoning Consulting Services and Project Manager

Mr. John Jackson and Ms. Sarah Traxler provided an overview of Building, Planning and Zoning services. Ms. Traxler stated the City is required to have a Building Board of Appeals. They thanked Michele Kwiatkowski, City of Fraser Systems Administrator all the assistance she has provided as well as Candace Schuver.
Member Lesich questioned the Master Plan.
Member Schornak spoke of the old Dairy Queen on Groesbeck Hwy.
Member Winowiecki welcomed Doug Plachcinski, a member of McKenna team.

b. Manquen Vance – Presentation on Participation in Wellness Center – City of Sterling Heights

Mr. John Vance and Ms. Kim Kulas spoke of the City of Fraser partnership with the City of Sterling Heights Wellness Center. They spoke of employee healthcare service, wellness coaching and cost savings.

6. Citizen Participation on Agenda Items

Public to be heard: None

7. Consent Agenda

a. Approval of Minutes of the Regular Council Meeting of August 8th, 2019
aa. Approval of Revised Minutes of the Regular Council Meeting of July 11th, 2019
b. Approval of Bills for the month of August - 2019 in the amount of $4,703,958.17
c. Receive and File Finance Budget to Actual Report ending June, 2019
d. Receive and File Finance Budget to Actual Report ending July, 2019
e. Receive and File Recreation Commission minutes of June 4th, 2019
f. Receive and File Recreation Commission minutes of July 9th, 2019

Public to be heard: None

Member WINOWIECKI moved, second by Member LESICH, TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Motion carried 6-0

8. Requests for Council Action

a. Discussion and Approval of the 2019 Fraser High School Homecoming Parade

Public to be heard: None

Member SCHORNAK moved, second by Member BLANKE, TO APPROVE REQUEST OF THE 2019 FRASER HIGH SCHOOL HOMECOMING PARADE.

Motion carried 6-0

b. Discussion and Approval – (1) Teamsters, Local 214 (Clerical); (2) Teamsters, Local 214 (DPW); Police Officers Association of Michigan (Public Safety Officers); Command Officers Association of Michigan (Lieutenants).

Refer to 4.c.

c. Discussion and Approval of 2019 Lions Club Costs for City Picnic

Member WINOWIECKI moved, second by Member BLANKE, TO POSTPONE DISCUSSION AND APPROVAL OF 2019 LIONS CLUB COSTS FOR CITY PICNIC.

Motion carried 6-0

d. Discussion and Approval of the 2019-2020 Suburban Mobility Authority for Regional Transportation - SMART Contract

Ms. Christina Woods spoke on behalf of the SMART contract and a possible grant for a new SMART Bus.

Member SCHORNAK moved, second by Member WINOWIECKI, TO APPROVE THE 2019-2020 MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION – SMART CONTRACT.

Motion carried 6-0

Recreation and Senior Activity Director Christina Woods and staff member Julie Torres provided an overview of Senior Center new programs, programs, future plans and goals.

Mayor Carnagie request recess. Meeting back in session 11:38pm

e. Discussion and Approval of the Purchase of Replacement Ambulance

Interim Public Safety Director Mike Pettyes spoke of and thanked the ambulance purchase committee for their efforts. The ambulance purchase was a budgeted purchase.
Member Lesich spoke of the Stricker cot cost and benefits.

Public to be heard: None

Member SCHORNAK moved, second by Member WINOWIECKI, TO APPROVE THE PURCHASE OF REPLACEMENT AMBULANCE.

Motion carried 6-0

f. Discussion and Approval of AEW Producing the Engineering Required for DWRF Loan for 14-mile Road Water Main and PRV's

AEW Representative Mike Vigneron spoke of the opportunity.
Finance Director Tim Sadowski spoke of funding options.

Public to be heard: None

Member LESICH moved, second by Member KALKA, TO APPROVE AEW PRODUCING THE ENGINEERING REQUIRED FOR DWRF LOAN FOR 14-MILE ROAD WATER MAIN AND PRV'S.

Motion carried 6-0

g. Discussion and Approval of Citywide Changeover to LED Lighting – City Owned Properties

Interim DPW Director Nick Schaefer spoke of the citywide changeover to LED lighting for city owned properties. The project is for LED lighting only, no fixture replacement.

Member Winowiecki would not vote due to his involvement with the project.

Public to be heard: None

Member SCHORNAK moved, second by Member BLANKE, TO APPROVE CITYWIDE CHANGEOVER TO LED LIGHTING – CITY OWNER PROPERTIES.

Motion carried 5-0

h. Discussion and Approval of Annual Lease Agreement with Enterprise Fleet Management

Enterprise Fleet Management representatives were present.

Member CARNAGIE moved, second by Member SCHORNAK, TO POSTPONE DISCUSSION AND APPROVAL OF ANNUAL LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT

i. Discussion of Enactment of an Ethics Ordinance

Member LESICH moved, second by Member KALKA, TO POSTPONE DISCUSSION OF ENACTMENT OF AN ETHICS ORDINANCE.

Public to be heard: None

Motion carried 6-0

9. Pending Items of Unfinished Business / Report of the City Administration

City Manager Wayne O'Neal spoke of the paving of Masonic, he will be on vacation, out of the office 9-19-2019, Senior Center position.

10. Report of Mayor and City Council / New Business

Member Blanke	Suggested to test residential smoke detectors and carbon monoxide detectors.
Member Carnagie	Spoke of the October 5th Open House, and Fraser Honor Guard 9-11-2019 presentation.
Member Foster	
Member Kalka	Spoke of Department Head Wage Study Committee and its progress regarding City of Fraser department head wages.
Member Lesich	Good Night to all.
Member Schornak	Spoke of unfinished business and suggested department head evaluation be carried out behind closed doors with council.
Member Winowiecki	Spoke of his participation with the Wage Subcommittee and Interim DPW Director Nick Schaefer be on next month's agenda.

11. Citizen Participation

Resident Laura Lesich spoke on topic
Resident Nancy Berube spoke on topic

12. Adjournment

Member WINOWIECKI moved, second by Member LESICH, TO ADJOURN THE REGULAR COUNCIL MEETING OF SEPTEMBER 13TH, 2019, MEETING @ 12:00AM.

The motion carried unanimously,
Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Michael Carnagie, Mayor

City of Fraser

Check Disbursement Report

December 12, 2019

EXPENDITURES FOR APPROVAL

101	GENERAL FUND	$	130,262.00
202	MAJOR STREET FUND	$	55,982.89
203	LOCAL STREET FUND	$	6,401.90
210	AMBULANCE FUND	$	3,538.69
226	GARBAGE AND RUBBISH COLLECTION	$	230,256.74
270	SENIOR HOUSING	$	8,197.08
592	WATER & SEWER FUND	$	274,283.32
661	MOTOR POOL	$	15,969.59
	VENDOR EXPENDITURES	**$**	**724,892.21**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
11/07/2019	PNC	133183	AMERICA'S FINEST	PROGRAMMING	881.000	750	26.00
11/07/2019	PNC	133184	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	585.37
				OPERATING SUPPLIES	746.000	301	49.61
				CHECK PNC 133184 TOTAL			634.98
11/07/2019	PNC	133185	ASSESSMENT	PROFESSIONAL SERVICES (ASSESSOR)	801.500	209	8,489.58
11/07/2019	PNC	133186	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	944.85
11/07/2019	PNC	133188	DAVID BISBY	SUPPLIES	752.000	301	45.88
11/07/2019	PNC	133191	BS&A SOFTWARE	SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	612.00
11/07/2019	PNC	133194*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	1,101.97
				MATERIALS & SUPPLIES	742.000	265	705.53
				MATERIALS & SUPPLIES	742.000	266	204.98
				CHECK PNC 133194 TOTAL			2,012.48
11/07/2019	PNC	133196	CONNOVER PACKAGING	OPERATING SUPPLIES	746.000	301	387.89
11/07/2019	PNC	133197	CONWAY SHIELD	OPERATING SUPPLIES	746.000	301	1,943.00
11/07/2019	PNC	133200	DALE'S LANDSCAPING SUPPLY, INC.	MATERIALS & SUPPLIES	742.000	269	43.25
11/07/2019	PNC	133202	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.100	448	17,656.70
11/07/2019	PNC	133204	FIRE SAVVY CONSULTANTS, LLC	Escrow Fee	283.100	000	700.00
11/07/2019	PNC	133206	FRASER PUBLIC SCHOOLS-CAFETERIA	PROGRAMMING	881.000	691	118.75
11/07/2019	PNC	133207	GABRIDGE & COMPANY, PLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	14,950.00
11/07/2019	PNC	133208	GLOWORKS	PROGRAMMING - COP PROGRAM	885.000	301	125.00
11/07/2019	PNC	133211	GREAT LAKES SECURITY HARDWARE	OTHER REPAIRS AND MAINTENANCE	934.000	690	159.47
11/07/2019	PNC	133212	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES (LEGAL)	801.800	210	864.00
11/07/2019	PNC	133213	HEWLETT-PACKARD FINANCIAL SERVICES	LEASED ASSETS	983.000	258	900.14
				LEASED ASSETS	983.000	258	336.54

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 133213 TOTAL			1,236.68
11/07/2019	PNC	133214	JOE BURLAGER	PROGRAMMING - RECREATION REVOLVING	888.000	691	250.00
11/07/2019	PNC	133216	DENNIS KOENDERS	MECHANICAL INSP.	703.100	371	870.00
11/07/2019	PNC	133217	KS STATE BANK	LEASED ASSETS	983.000	448	6,783.17
11/07/2019	PNC	133218	MICHELE KWIATKOWSKI	SUPPLIES	752.000	215	60.40
11/07/2019	PNC	133220	MAIL PLUS	MAIL OR POSTAGE	851.000	258	54.90
11/07/2019	PNC	133221	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	948.000	301	1,286.78
				COMPUTER SERVICES (CLEMIS)	948.000	301	1,286.78
				CHECK PNC 133221 TOTAL			2,573.56
11/07/2019	PNC	133224	ROBERT LOGAN LLC	OTHER REPAIRS AND MAINTENANCE	934.000	441	1,900.00
11/07/2019	PNC	133225	NICHOLAS SCHAEFER	SALARIES	703.000	371	1,392.00
11/07/2019	PNC	133226	JAMES SHIMKO	PLUMBING INSP.	703.200	371	966.00
11/07/2019	PNC	133227	SHREDCORP	SUPPLIES	752.000	301	53.00
11/07/2019	PNC	133229*#	SPEED CLEAN SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	269	232.00
11/07/2019	PNC	133231	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	301	278.25
11/07/2019	PNC	133232	WHITNEY PIERCE REDDY	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	691	144.00
11/21/2019	PNC	133233	123.NET,INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	427.93
11/21/2019	PNC	133235*#	AEW	ENGINEERING SERVICES	946.000	371	150.00
				ENGINEERING SERVICES	946.000	441	390.50
				ENGINEERING SERVICES	946.000	441	900.00
				CHECK PNC 133235 TOTAL			1,440.50
11/21/2019	PNC	133237	ALLAN ALLISON	CHARGES FOR SERVICES - RECREATION	649.000	000	5.00
11/21/2019	PNC	133238	AMERIGAS-STERLING HEIGHTS	MATERIALS & SUPPLIES	742.000	690	702.41

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
11/21/2019	PNC	133240	BIG STATE INDUSTRIAL SUPPLY, INC.	MATERIALS & SUPPLIES	742.000	269	1,025.60
11/21/2019	PNC	133241	BONNIE RODDY	CHARGES FOR SERVICES - RECREATION	649.000	000	15.00
11/21/2019	PNC	133242	BRIAN KONDRAT	CHARGES FOR SERVICES - RECREATION	649.000	000	15.00
11/21/2019	PNC	133244#	C & G NEWSPAPERS	PRINTING AND PUBLISHING	900.000	101	190.80
				PRINTING AND PUBLISHING	900.000	410	343.44
				PRINTING AND PUBLISHING	900.000	801	171.72
				CHECK PNC 133244 TOTAL			705.96
11/21/2019	PNC	133245	CAROL PAKIZER	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	120.00
11/21/2019	PNC	133246	EUGENE CHOJNOWSKI	MEDICAL PROVIDER SERVICES	843.000	171	5.99
11/21/2019	PNC	133248	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	71.52
11/21/2019	PNC	133249*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	205.15
				OTHER REPAIRS AND MAINTENANCE	934.000	266	75.42
				MATERIALS & SUPPLIES	742.000	269	717.94
				CHECK PNC 133249 TOTAL			998.51
11/21/2019	PNC	133251	CLINTON RIVER WATERSHED COUNCIL	MEMBERSHIPS	915.000	101	1,000.00
11/21/2019	PNC	133252*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	877.94
				NATURAL GAS	921.000	266	415.86
				NATURAL GAS	921.000	267	124.36
				NATURAL GAS	921.000	269	746.35
				CHECK PNC 133252 TOTAL			2,164.51
11/21/2019	PNC	133253	CONTRACTORS CONNECTION	MATERIALS & SUPPLIES	742.000	269	218.40
11/21/2019	PNC	133254	JASMIN CROMWELL	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	615.75
11/21/2019	PNC	133256	DDKASSAB, LLC	OPERATING SUPPLIES	746.000	301	637.00
11/21/2019	PNC	133257	ELECTION SOURCE	SUPPLIES	752.000	215	75.92
11/21/2019	PNC	133258	FIRST CHOICE SERVICES	PROGRAMMING	881.000	691	165.05

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
11/21/2019	PNC	133262*#	CITY OF FRASER	WATER	918.000	265	26.26
				WATER	918.000	265	589.57
				WATER	918.000	266	217.54
				WATER	918.000	267	15.97
				WATER	918.000	269	130.48
				CHECK PNC 133262 TOTAL			979.82
11/21/2019	PNC	133263*#	GFL ENVIRONMENTAL USA	DUE FROM LIBRARIES	073.000	000	90.20
11/21/2019	PNC	133265	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	171	76.00
11/21/2019	PNC	133266	JOEL HIGUCHI	PROFESSIONAL DEVELOPMENT	910.000	301	320.00
11/21/2019	PNC	133267*	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	150.00
11/21/2019	PNC	133268	JOSH FOSTER	CHARGES FOR SERVICES - RECREATION	649.000	000	80.00
11/21/2019	PNC	133269	KELLY DOLLAND	SUPPLIES	752.000	215	105.96
11/21/2019	PNC	133270	KERR ALBERT OFFICE SUPPLY	SUPPLIES	752.000	260	26.86
11/21/2019	PNC	133271	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.800	210	2,283.75
11/21/2019	PNC	133273	LOX TECH LAB LLC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	691	632.00
11/21/2019	PNC	133274	MACOMB COMMUNITY COLLEGE	TRAINING 302 FUNDS	910.302	301	150.00
11/21/2019	PNC	133275#	MACOMB COUNTY FINANCE DEPARTMENT	SUPPLIES	752.000	136	56.40
				SUPPLIES	752.000	171	56.60
				SUPPLIES	752.000	209	28.30
				SUPPLIES	752.000	260	28.30
				SUPPLIES	752.000	301	56.60
				SUPPLIES	752.000	441	28.30
				SUPPLIES	752.000	691	178.59
				CHECK PNC 133275 TOTAL			433.09
11/21/2019	PNC	133277*#	MASTER GARDENER LAWN CENTER	OTHER REPAIRS AND MAINTENANCE	934.000	265	170.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OTHER REPAIRS AND MAINTENANCE	934.000	266	80.00
				OTHER REPAIRS AND MAINTENANCE	934.000	267	35.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	265.00
				OTHER REPAIRS AND MAINTENANCE	934.000	690	2,020.00
				CHECK PNC 133277 TOTAL			2,570.00
11/21/2019	PNC	133278	MAXINE MATTHEWS	CHARGES FOR SERVICES - RECREATION	649.000	000	15.00
11/21/2019	PNC	133279	MELISSA BUYIKIAN	SUPPLIES	752.000	215	75.00
11/21/2019	PNC	133281	MICHIGAN STATE POLICE	FEE (SEX OFFENDER REGISTRATION)	816.000	301	30.00
11/21/2019	PNC	133282	MICHIGAN DOOR	OTHER REPAIRS AND MAINTENANCE	934.000	266	285.00
11/21/2019	PNC	133283	MICHIGAN MUNICIPAL LEAGUE	PRINTING AND PUBLISHING	900.000	101	476.64
11/21/2019	PNC	133285	RANDY MOGGIO	OPERATING SUPPLIES	746.000	301	74.18
11/21/2019	PNC	133288	NEWKIRK ELECTRIC	APPLICATION	283.100	000	30.00
				Final Inspection	283.100	000	30.00
				1ST 100 FT / UNIT	283.100	000	10.00
				1ST 100 FT / UNIT	283.100	000	15.00
				1ST 100 FT / UNIT	283.100	000	15.00
				CIRCUITS	283.100	000	10.00
				CIRCUITS	283.100	000	15.00
				Over 30 total KW or KVA	283.100	000	110.00
				Over 30 total KW or KVA	283.100	000	15.00
				REGISTRATION	283.100	000	15.00
				CHECK PNC 133288 TOTAL			265.00
11/21/2019	PNC	133289	NICHOLE KARDAS	CHARGES FOR SERVICES - RECREATION	649.000	000	15.00
11/21/2019	PNC	133290	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.800	210	10,000.00
11/21/2019	PNC	133291	OFFICE DEPOT	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	260	1,090.77
11/21/2019	PNC	133296	POWER SUPPLY EQUIPMENT, LLC	MATERIALS & SUPPLIES	742.000	269	114.00
11/21/2019	PNC	133297	RANA BURNETT	CHARGES FOR SERVICES - RECREATION	649.000	000	15.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
11/21/2019	PNC	133298*#	RAY ELECTRIC	MATERIALS & SUPPLIES	742.000	269	557.88
				MATERIALS & SUPPLIES	742.000	269	145.84
				CHECK PNC 133298 TOTAL			703.72
11/21/2019	PNC	133299	NICOLE REINHARDT	OPERATING SUPPLIES	746.000	301	18.98
11/21/2019	PNC	133300	RENEE STADE	CHARGES FOR SERVICES - RECREATION	649.000	000	5.00
11/21/2019	PNC	133301	RHONDA ULMER	CHARGES FOR SERVICES - RECREATION	649.000	000	5.00
11/21/2019	PNC	133302	RYAN HEUCHERT	CHARGES FOR SERVICES - RECREATION	649.000	000	15.00
11/21/2019	PNC	133303	STATE OF MICHIGAN	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	86.50
11/21/2019	PNC	133306	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	265	115.66
				MATERIALS & SUPPLIES	742.000	265	22.76
				CHECK PNC 133306 TOTAL			138.42
11/21/2019	PNC	133310	TRI-COUNTY AQUATICS, INC	POND MAINTENACE	930.000	690	565.00
				POND MAINTENACE	930.000	690	565.00
				POND MAINTENACE	930.000	690	565.00
				CHECK PNC 133310 TOTAL			1,695.00
11/21/2019	PNC	133315	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	21.80
				OPERATING SUPPLIES	746.000	301	759.00
				CHECK PNC 133315 TOTAL			780.80
11/21/2019	PNC	133316	JOSEPH J BURLAGER	CASH	001.000	000	150.00
11/26/2019	PNC	133317	A-1 PARKING LOT MAINTENANCE, INC	OTHER REPAIRS AND MAINTENANCE	934.000	690	290.00
11/26/2019	PNC	133318#	AEW	Escrow Fee	283.100	000	219.00
				Escrow Fee	283.100	000	231.40
				Escrow Fee	283.100	000	271.00
				Escrow Fee	283.100	000	271.00
				Escrow Fee	283.100	000	43.80
				Escrow Fee	283.100	000	321.20

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				Escrow Fee	283.100	000	75.00
				Escrow Fee	283.100	000	75.00
				Escrow Fee	283.100	000	25.00
				Escrow Fee	283.100	000	194.00
				ENGINEERING SERVICES	946.000	371	461.70
				CHECK PNC 133318 TOTAL			2,188.10
11/26/2019	PNC	133319	ARBOR DAY FOUNDATION	MEMBERSHIPS	915.000	441	15.00
11/26/2019	PNC	133320	CONWAY SHIELD	OPERATING SUPPLIES	746.000	301	1,640.00
				PROGRAMMING - PUBLIC SAFETY DONATIONS	889.000	301	1,000.00
				CHECK PNC 133320 TOTAL			2,640.00
11/26/2019	PNC	133324	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	280.00
11/26/2019	PNC	133325#	MCKENNA ASSOCIATES	Escrow Fee	283.100	000	47.50
				Escrow Fee	283.100	000	1,203.65
				Escrow Fee	283.100	000	250.00
				Escrow Fee	283.100	000	262.50
				Escrow Fee	283.100	000	506.25
				Escrow Fee	283.100	000	975.00
				ESCROW FEE	283.100	000	93.75
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	371	5,200.00
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	371	1,650.00
				PROFESSIONAL SERVICES (PLANNING)	801.900	801	780.00
				PROFESSIONAL SERVICES (PLANNING)	801.900	801	4,402.50
				PROFESSIONAL SERVICES (PLANNING)	801.900	801	2,759.75
				CHECK PNC 133325 TOTAL			18,130.90
11/26/2019	PNC	133326	N-J EXCAVATING	Escrow Fee	283.100	000	1,500.00
11/26/2019	PNC	133327#	NATIONWIDE ILLUMINATION LLC	OTHER REPAIRS AND MAINTENANCE	934.000	265	450.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	125.00
				CHECK PNC 133327 TOTAL			575.00
11/26/2019	PNC	133328	NICK AT NIGHT DJ SERVICE	PROGRAMMING	881.000	691	200.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
11/26/2019	PNC	133329	LISA PETTYES	PROGRAMMING - COP PROGRAM	885.000	301	142.50
				PROGRAMMING - COP PROGRAM	885.000	301	22.26
				PROGRAMMING - COP PROGRAM	885.000	301	95.53
				CHECK PNC 133329 TOTAL			260.29
11/26/2019	PNC	133330	R&R FIRE TRUCK REPAIR, INC	OPERATING SUPPLIES	746.000	301	559.54
11/26/2019	PNC	133331*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	156.72
				MATERIALS & SUPPLIES	742.000	269	1,026.82
				MATERIALS & SUPPLIES	742.000	690	18.16
				CHECK PNC 133331 TOTAL			1,201.70
11/26/2019	PNC	133332	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	746.000	301	11.05
11/26/2019	PNC	133333	ROYAL PARK WEST DEVELOPMENT LLC	Escrow Fee	283.100	000	247.80
				Escrow Fee	283.100	000	67.20
				Escrow Fee	283.100	000	956.20
				Escrow Fee	283.100	000	183.20
				Escrow Fee	283.100	000	30.00
				CHECK PNC 133333 TOTAL			1,484.40
11/26/2019	PNC	133335	SCOTT WITKOWSKI	OPERATING SUPPLIES	746.000	301	56.49
				Total for fund 101 GENERAL FUND			130,262.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
11/07/2019	PNC	133192*	CADILLAC ASPHALT, LLC	PRESERVATION - STREETS	870.000	463	181.65
11/21/2019	PNC	133235*#	AEW	ENGINEERING SERVICES	946.000	463	28,018.00
11/21/2019	PNC	133247	CHRISTIAN CONCRETE CUTTING INC.	PRESERVATION - STREETS	870.000	463	300.00
				PRESERVATION - STREETS	870.000	463	300.00
				PRESERVATION - STREETS	870.000	463	1,116.00
				PRESERVATION - STREETS	870.000	463	300.00
				CHECK PNC 133247 TOTAL			2,016.00
11/21/2019	PNC	133294	PK CONTRACTING, INC.	TRAFFIC SERVICES - STREETS	871.000	463	9,096.75
11/21/2019	PNC	133304	STATE OF MICHIGAN	STREET REHABILITATION	989.000	463	16,389.23
11/21/2019	PNC	133312*	WASHINGTON ELEVATOR CO., INC	WINTER MAINTENANCE - STREETS	872.000	463	281.26
				Total for fund 202 MAJOR STREET FUND			55,982.89

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
11/07/2019	PNC	133192*	CADILLAC ASPHALT, LLC	PRESERVATION - STREETS	870.000	463	777.45
11/07/2019	PNC	133215	JOHN'S LUMBER	PRESERVATION - STREETS	870.000	463	230.59
11/21/2019	PNC	133250	CLANCY EXCAVATING CO.	PRESERVATION - STREETS	870.000	463	2,083.87
				PRESERVATION - STREETS	870.000	463	801.25
				CHECK PNC 133250 TOTAL			2,885.12
11/21/2019	PNC	133284	MINI MIX, INC	PRESERVATION - STREETS	870.000	463	1,305.00
11/21/2019	PNC	133312*	WASHINGTON ELEVATOR CO., INC	WINTER MAINTENANCE - STREETS	872.000	463	1,203.74
				Total for fund 203 LOCAL STREET FUND			6,401.90

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
11/07/2019	PNC	133181	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	2,369.57
11/07/2019	PNC	133189	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	475.92
11/07/2019	PNC	133201	DC DENTAL, INC.	OPERATING SUPPLIES	746.000	301	358.95
11/07/2019	PNC	133223	PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	209.10
11/21/2019	PNC	133295	JASON POOLE	OPERATING SUPPLIES	746.000	301	30.15
11/26/2019	PNC	133323	MACOMB COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	910.000	301	95.00
				Total for fund 210 AMBULANCE FUND			3,538.69

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
11/21/2019	PNC	133263*#	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	919.000	528	49,358.26
				WASTE AND RUBBISH DISPOSAL	919.000	528	10,000.00
				CURBSIDE RECYCLING	925.000	528	7,882.68
				COMPOSTING	926.000	528	10,428.00
				COMPOSTING	926.000	528	6,522.12
				COMPOSTING	926.000	528	1,115.42
				RENTALS (CART RENTAL)	940.000	528	144,950.26
				CHECK PNC 133263 TOTAL			230,256.74
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			230,256.74

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
11/07/2019	PNC	133194*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	126.74
11/07/2019	PNC	133195	COMCAST	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	265	97.66
11/07/2019	PNC	133222	OTIS ELEVATOR COMPANY	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,336.20
11/07/2019	PNC	133229*#	SPEED CLEAN SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	265	163.15
11/21/2019	PNC	133234	ABC WAREHOUSE	MATERIALS & SUPPLIES	742.000	265	543.00
11/21/2019	PNC	133249*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	25.00
11/21/2019	PNC	133252*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	422.97
11/21/2019	PNC	133262*#	CITY OF FRASER	WATER	918.000	265	2,781.03
11/21/2019	PNC	133267*	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	150.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	485.50
				OTHER REPAIRS AND MAINTENANCE	934.000	265	235.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	150.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	1,064.25
				CHECK PNC 133267 TOTAL			2,084.75
11/21/2019	PNC	133277*#	MASTER GARDENER LAWN CENTER	OTHER REPAIRS AND MAINTENANCE	934.000	265	220.00
11/21/2019	PNC	133311	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	16.13
				MATERIALS & SUPPLIES	742.000	265	(8.09)
				CHECK PNC 133311 TOTAL			8.04
11/26/2019	PNC	133331*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	388.54
				Total for fund 270 SENIOR HOUSING			8,197.08

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
11/07/2019	PNC	133187	AUDIO SENTRY CORPORATION	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	934.500	527	47.50
11/07/2019	PNC	133193	CHRISTIAN CONCRETE CUTTING INC.	OTHER REPAIRS AND MAINTENANCE	934.000	526	300.00
11/07/2019	PNC	133198	CORE & MAIN LP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	195.88
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	153.62
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	526.60
				CHECK PNC 133198 TOTAL			876.10
11/07/2019	PNC	133203	FERGUSON WATERWORKS	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	2.00
11/07/2019	PNC	133209	GOLD STAR PRODUCTS, INC.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	582.19
11/07/2019	PNC	133210	GRAINGER	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	527	59.61
11/21/2019	PNC	133235*#	AEW	CIP - 2020 DWRF 14 MILE WM & PRVS	158.600	000	31,900.00
				ENGINEERING SERVICES	946.000	526	1,339.50
				ENGINEERING SERVICES	946.000	527	1,540.00
				CHECK PNC 133235 TOTAL			34,779.50
11/21/2019	PNC	133262*#	CITY OF FRASER	WATER	918.000	526	56.28
11/21/2019	PNC	133276	MACOMB COUNTY PUBLIC WORKS	SEWAGE	917.000	527	223,542.49
11/21/2019	PNC	133280	STATE OF MICHIGAN-DEQ	PERMITS	883.000	526	5,859.31
11/21/2019	PNC	133286	CITY OF MT. CLEMENS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	37.00
11/21/2019	PNC	133292	PACE ANALYTICAL SERVICES, LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	388.00
11/21/2019	PNC	133298*#	RAY ELECTRIC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	139.14
11/21/2019	PNC	133314#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	413.84
				MAIL OR POSTAGE	851.000	526	1,017.92
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	413.84
				MAIL OR POSTAGE	851.000	527	1,017.93
				CHECK PNC 133314 TOTAL			2,863.53

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
11/26/2019	PNC	133322	GREAT LAKES WATER AUTHORITY	SEWAGE	917.000	527	4,715.00
11/26/2019	PNC	133331*#	REINDEL TRUE VALUE	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	35.67
				Total for fund 592 WATER AND SEWER FUND			274,283.32

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
11/07/2019	PNC	133182	AIRGAS USA, LLC	OTHER REPAIRS AND MAINTENANCE	934.000	249	74.84
11/07/2019	PNC	133190	BOURLIER & SONS, INC	EQUIPMENT REPAIRS	931.000	249	20.45
11/07/2019	PNC	133199	CRUISERS	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	202.50
11/07/2019	PNC	133205	FRASER AUTO BODY, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	3,047.16
11/07/2019	PNC	133219	LESLIE TIRE SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	540.00
11/07/2019	PNC	133228	SILVER LINING TIRE RECYCLING	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	189.00
11/07/2019	PNC	133229*#	SPEED CLEAN SERVICE	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	162.00
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	450.00
				CHECK PNC 133229 TOTAL			612.00
11/07/2019	PNC	133230	SUNBELT RENTALS, INC.	RENTALS	940.000	249	1,678.62
11/21/2019	PNC	133236	AIRGAS USA, LLC	OTHER REPAIRS AND MAINTENANCE	934.000	249	59.18
				OTHER REPAIRS AND MAINTENANCE	934.000	249	94.21
				OTHER REPAIRS AND MAINTENANCE	934.000	249	56.83
				OTHER REPAIRS AND MAINTENANCE	934.000	249	26.16
				CHECK PNC 133236 TOTAL			236.38
11/21/2019	PNC	133239	BELL EQUIPMENT COMPANY	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	3,219.15
11/21/2019	PNC	133243	BUFF WHELAN CHEVROLET INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	85.00
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	365.29
				CHECK PNC 133243 TOTAL			450.29
11/21/2019	PNC	133255	CRUISERS	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	977.00
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	581.00
				CHECK PNC 133255 TOTAL			1,558.00
11/21/2019	PNC	133259	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	27.00
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	41.40
				CHECK PNC 133259 TOTAL			68.40

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
11/21/2019	PNC	133260	FOUR SEASONS RADIATOR SERVICE, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	95.00
11/21/2019	PNC	133261	FRASER AUTO BODY, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	348.50
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	105.82
				CHECK PNC 133261 TOTAL			454.32
11/21/2019	PNC	133264	GRAINGER	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	33.71
11/21/2019	PNC	133272	LESLIE TIRE SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	996.00
11/21/2019	PNC	133287	NBC TRUCK EQUIPMENT	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	270.09
11/21/2019	PNC	133293	PALCO CAMPER	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	128.57
11/21/2019	PNC	133305	SUBURBAN FORD OF STERLING HTS,	VEHICLE REPAIRS AND MAINTENANCE			** VOIDED **
				VEHICLE REPAIRS AND MAINTENANCE			** VOIDED **
				VEHICLE REPAIRS AND MAINTENANCE			** VOIDED **
				VEHICLE REPAIRS AND MAINTENANCE			** VOIDED **
				VEHICLE REPAIRS AND MAINTENANCE			** VOIDED **
11/21/2019	PNC	133307	TERMINAL SUPPLY	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	59.94
11/21/2019	PNC	133308	THE AMERICAN ROAD MACHINERY CORP	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	153.69
11/21/2019	PNC	133309	TRACTION HEAVY DUTY	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	257.97
11/21/2019	PNC	133313	WEINGARTZ	EQUIPMENT REPAIRS	931.000	249	94.98
				EQUIPMENT REPAIRS	931.000	249	296.94
				EQUIPMENT REPAIRS	931.000	249	198.88
				EQUIPMENT REPAIRS	931.000	249	144.45
				EQUIPMENT REPAIRS	931.000	249	152.93
				EQUIPMENT REPAIRS	931.000	249	78.97
				EQUIPMENT REPAIRS	931.000	249	102.12
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	75.97
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	10.76
				CHECK PNC 133313 TOTAL			1,156.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
11/26/2019	PNC	133321	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	12.70
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	107.80
				CHECK PNC 133321 TOTAL			120.50
11/26/2019	PNC	133331*#	REINDEL TRUE VALUE	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	97.69
11/26/2019	PNC	133334	SUBURBAN FORD OF STERLING HTS,	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	130.51
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	11.16
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	839.44
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	193.35
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	292.98
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	10.76
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	(305.06)
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	(923.82)
				CHECK PNC 133334 TOTAL			249.32
				Total for fund 661 MOTOR POOL			15,969.59
			TOTAL - ALL FUNDS				724,892.21

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Kathy Blanke
COUNCIL
Amy Baranski
Suzanne Kalka
Michael Lesich
Patrice M. Schornak
David Winowiecki

December 5, 2019

City Council
33000 Garfield Rd
Fraser, MI 48026

Re: Budget to Actual Report through October 2019

Dear City Council,

I have prepared the Budget to Actual Report through the month end October 2019. General Fund (GF) revenues are 62% and expenditures are 31%. City Operating summer real property tax collection is 93%. Legal professional services are 46% due to ongoing union negotiations and will require a budget amendment. Information Technology is 41% which is high for the YTD average. Park Maintenance is 72% which is high due to Fort Fraser rehabilitation. Recreation is at 36% due to temporary employees from fall programming. Planning Commission is 67% due to high planning and engineering contracted services and will require a budget amendment. Property and liability insurance is at 97% and will likely exceed the budget due to deductibles. Major Street rehab is over budget due to the Macomb County resurfacing project and will require an increased budget allocation. The city made a payment for rental of garbage cans pursuant to the GFL Contract in the amount of $144,950 which was unbudgeted due to a billing error and not being invoiced since the delivery of the new cans.

Very truly yours,

Timothy Matthew Sadowski

Timothy Matthew Sadowski
City Treasurer
(586) 293-3100 ext 120
tims@micityoffraser.com

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - OCTOBER 2019

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	7,621,000.00	7,785,180.00	7,249,932.40	535,247.60	93.12
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	709,000.00	618,113.00	578,922.76	39,190.24	93.66
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	0.00	0.00	1,142.36	(1,142.36)	100.00
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	9,000.00	9,000.00	3,586.90	5,413.10	39.85
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(1,000.00)	(1,000.00)	(445.44)	(554.56)	44.54
101-000-427.000	TAXES - COMMUNITY-WIDE SPECIAL ASSESSMEN	0.00	3,804,217.00	791,137.46	3,013,079.54	20.80
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	39,117.00	39,117.00	0.00	39,117.00	0.00
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	157,502.00	138,537.00	135,880.29	2,656.71	98.08
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	10,000.00	10,000.00	2,485.02	7,514.98	24.85
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	248,842.00	248,842.00	225,332.87	23,509.13	90.55
101-000-476.200	BUSINESS LICENSES - PAWNBROKER DEALER	500.00	500.00	0.00	500.00	0.00
101-000-476.300	BUSINESS LICENSES - SECOND HAND DEALER	1,000.00	1,000.00	0.00	1,000.00	0.00
101-000-476.400	BUSINESS LICENSES - PRECIOUS METAL DEAL	200.00	200.00	0.00	200.00	0.00
101-000-477.000	LICENSES AND PERMITS - CABLE TV (WOW)	94,600.00	94,600.00	0.00	94,600.00	0.00
101-000-477.100	LICENSES AND PERMITS - CABLE TV (COMCAST	156,000.00	156,000.00	38,269.83	117,730.17	24.53
101-000-478.000	LICENSES AND PERMITS - VIDEO FRANCHISE	43,600.00	43,600.00	8,775.19	34,824.81	20.13
101-000-479.000	LICENSES AND PERMITS - CELLULAR TOWER	14,535.00	14,535.00	14,964.62	(429.62)	102.96
101-000-522.000	FEDERAL GRANTS - CDBG	0.00	0.00	5,380.36	(5,380.36)	100.00
101-000-543.302	STATE GRANTS - TRAINING FUNDS PA 302	5,000.00	5,000.00	0.00	5,000.00	0.00
101-000-543.500	STATE GRANTS - LIQUOR LICENSE FEE	9,500.00	9,500.00	10,766.80	(1,266.80)	113.33
101-000-547.000	STATE GRANT - COURT EQUITY	27,250.00	27,250.00	5,182.06	22,067.94	19.02
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	609,370.00	698,960.00	698,959.26	0.74	100.00
101-000-574.000	STATE GRANTS - STATE REVENUE SHARING	1,384,000.00	1,384,000.00	257,499.00	1,126,501.00	18.61
101-000-611.000	ATTORNEY FEE REIMBURSEMENT	36,000.00	36,000.00	11,367.55	24,632.45	31.58
101-000-621.000	PROBATION OVERSIGHT FEE	15,000.00	15,000.00	2,951.04	12,048.96	19.67
101-000-627.000	BUILDING INSPECTION AND PERMIT FEES	375,000.00	375,000.00	88,017.51	286,982.49	23.47
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	5,000.00	5,663.25	(663.25)	113.27
101-000-629.000	ZONING BOARD OF APPEALS FEES	2,500.00	2,500.00	1,850.00	650.00	74.00
101-000-645.000	CHARGES FOR SERVICES - PUBLIC SAFETY	200,000.00	200,000.00	66,167.08	133,832.92	33.08
101-000-646.000	CHARGES FOR SERVICES - PUBLIC WORKS	30,000.00	30,000.00	10,970.23	19,029.77	36.57
101-000-647.000	CHARGES FOR SERVICES - CITY CLERK	2,500.00	2,500.00	1,336.14	1,163.86	53.45
101-000-648.000	CHARGES FOR SERVICES - FINANCE	1,000.00	1,000.00	309.00	691.00	30.90
101-000-649.000	CHARGES FOR SERVICES - RECREATION	71,400.00	71,400.00	27,159.87	44,240.13	38.04
101-000-649.100	CHARGES FOR SERVICES - PARK RENTALS	11,220.00	11,220.00	3,211.31	8,008.69	28.62
101-000-649.150	CHARGES FOR SERVICES - CENTER RENTAL	8,000.00	8,000.00	1,574.00	6,426.00	19.68
101-000-649.200	CHARGES FOR SERVICES - FIREWORKS	9,078.00	9,078.00	12,000.00	(2,922.00)	132.19
101-000-649.500	CHARGES FOR SERVICES - SENIOR CENTER	25,500.00	25,500.00	16,226.00	9,274.00	63.63
101-000-650.000	TRANSACTION FEES (PAWN SHOP)	5,000.00	5,000.00	2,564.00	2,436.00	51.28

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
101-000-655.000	DISTRICT COURT - FINES/COSTS-DIST CT.	370,000.00	430,750.00	167,007.51	263,742.49	38.77
101-000-655.100	DISTRICT COURT - CRIME VICTIM FEE	4,000.00	0.00	0.00	0.00	0.00
101-000-655.200	DISTRICT COURT - 20% PENALTY - D.C.	35,500.00	0.00	0.00	0.00	0.00
101-000-658.000	DISTRICT COURT - CLEARANCE FEES-D.C.	11,000.00	0.00	0.00	0.00	0.00
101-000-659.000	DISTRICT COURT - NO PROOF INS	9,000.00	0.00	0.00	0.00	0.00
101-000-661.000	DISTRICT COURT - 10% BOND FEE-D.C.	1,250.00	0.00	0.00	0.00	0.00
101-000-664.000	INTEREST INCOME AND RENT CONTROL	156,000.00	156,000.00	57,694.10	98,305.90	36.98
101-000-671.000	OTHER REVENUE	0.00	0.00	381.87	(381.87)	100.00
101-000-671.500	OTHER REVENUE	0.00	0.00	17.00	(17.00)	100.00
101-000-676.000	REIMBURSEMENTS	0.00	34,498.00	34,498.20	(0.20)	100.00
101-000-676.001	OTHER REVENUE - REIMBURSEMENTS (WCF)	0.00	0.00	4,022.39	(4,022.39)	100.00
101-000-676.202	ADMIN SERVICES - MAJOR STREETS	24,574.00	24,574.00	8,191.32	16,382.68	33.33
101-000-676.203	ADMIN SERVICES - LOCAL STREETS	17,246.00	17,246.00	5,748.64	11,497.36	33.33
101-000-676.210	ADMIN SERVICES - AMBULANCE	56,770.00	56,770.00	18,923.32	37,846.68	33.33
101-000-676.526	ADMIN SERVICES - WATER	192,991.00	192,991.00	64,330.32	128,660.68	33.33
101-000-676.527	ADMIN SERVICES - SEWER	124,831.00	124,831.00	41,610.32	83,220.68	33.33
101-000-682.000	OTHER REVENUE - RETIREE HEALTH CARE	36,000.00	36,000.00	18,776.96	17,223.04	52.16
101-000-686.000	INSURANCE RECOVERIES	0.00	0.00	1,772.16	(1,772.16)	100.00
101-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	1,000.00	1,000.00	490.58	509.42	49.06
101-000-688.000	OTHER REVENUE - SMART PROGRAM	34,545.00	34,545.00	0.00	34,545.00	0.00
101-000-689.000	OTHER REVENUE - CASH OVER OR SHORT	0.00	0.00	(185.00)	185.00	100.00
Total Dept 000		13,010,921.00	16,993,554.00	10,702,418.41	6,291,135.59	62.98
TOTAL REVENUES		13,010,921.00	16,993,554.00	10,702,418.41	6,291,135.59	62.98

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-703.000	SALARIES	48,600.00	48,600.00	9,287.94	39,312.06	19.11
101-101-709.000	FICA	3,106.00	3,106.00	551.20	2,554.80	17.75
101-101-711.000	MEDICARE	694.00	694.00	128.88	565.12	18.57
101-101-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	130.00	130.00	53.47	76.53	41.13
101-101-752.000	SUPPLIES	1,000.00	1,000.00	0.00	1,000.00	0.00
101-101-900.000	PRINTING AND PUBLISHING	15,000.00	15,000.00	7,710.03	7,289.97	51.40
101-101-911.000	CONFERENCES	2,500.00	2,500.00	0.00	2,500.00	0.00
101-101-915.000	MEMBERSHIPS	500.00	500.00	500.00	0.00	100.00
101-101-915.200	MEMBERSHIPS (MML)	6,216.00	6,216.00	6,366.00	(150.00)	102.41
101-101-915.300	MEMBERSHIPS (SEMCOG)	1,599.00	1,599.00	1,631.00	(32.00)	102.00
Total Dept 101 - CITY COUNCIL		79,345.00	79,345.00	26,228.52	53,116.48	33.06
Dept 136 - DISTRICT COURT						
101-136-702.000	WAGES - FULL TIME EMPLOYEES	121,836.00	127,271.00	38,932.46	88,338.54	30.59
101-136-703.000	SALARIES	28,840.00	28,840.00	4,572.42	24,267.58	15.85
101-136-704.000	WAGES - PART TIME EMPLOYEES	16,559.00	16,234.00	3,316.28	12,917.72	20.43
101-136-705.000	VACATION PAY	8,138.00	8,462.00	2,491.13	5,970.87	29.44
101-136-706.000	HOLIDAY PAY	7,221.00	7,516.00	1,151.00	6,365.00	15.31
101-136-709.000	FICA	9,624.00	9,979.00	3,139.87	6,839.13	31.46
101-136-711.000	MEDICARE	2,251.00	2,334.00	734.32	1,599.68	31.46
101-136-714.000	LONGEVITY PAY	1,470.00	1,470.00	0.00	1,470.00	0.00
101-136-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	10,680.00	3,876.00	1,270.80	2,605.20	32.79
101-136-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	52,034.00	52,034.00	12,997.80	39,036.20	24.98
101-136-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	699.00	699.00	52.84	646.16	7.56
101-136-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	3,750.00	3,750.00	432.72	3,317.28	11.54
101-136-752.000	SUPPLIES	6,180.00	6,180.00	2,277.69	3,902.31	36.86
101-136-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	52,000.00	51,809.00	4,564.57	47,244.43	8.81
101-136-801.700	PROFESSIONAL AND CONTRACTUAL SERVICES	16,068.00	0.00	0.00	0.00	0.00
101-136-817.000	TRIAL COURT APPOINTED ATTORNEY FEES	77,250.00	77,250.00	18,637.55	58,612.45	24.13
101-136-823.000	INTERPRETER FEES	1,000.00	1,000.00	778.00	222.00	77.80
101-136-851.000	MAIL OR POSTAGE	2,500.00	2,500.00	1,308.95	1,191.05	52.36
101-136-860.000	TRANSPORTATION	500.00	500.00	0.00	500.00	0.00
101-136-910.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	325.00	175.00	65.00
101-136-933.000	SOFTWARE MAINTENANCE AGREEMENTS	0.00	2,500.00	0.00	2,500.00	0.00
101-136-940.000	RENTALS	251,105.00	300,000.00	74,788.75	225,211.25	24.93
Total Dept 136 - DISTRICT COURT		670,205.00	704,704.00	171,772.15	532,931.85	24.38

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 171 - CITY MANAGER						
101-171-703.000	SALARIES	105,000.00	105,000.00	33,317.29	71,682.71	31.73
101-171-705.000	VACATION PAY	14,420.00	14,420.00	0.00	14,420.00	0.00
101-171-706.000	HOLIDAY PAY	8,000.00	8,000.00	1,009.62	6,990.38	12.62
101-171-709.000	FICA	10,062.00	10,062.00	2,318.56	7,743.44	23.04
101-171-711.000	MEDICARE	1,800.00	1,800.00	542.25	1,257.75	30.13
101-171-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	10,200.00	10,200.00	3,069.26	7,130.74	30.09
101-171-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	19,000.00	19,000.00	4,014.36	14,985.64	21.13
101-171-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	955.00	955.00	593.73	361.27	62.17
101-171-752.000	SUPPLIES	1,000.00	1,000.00	146.74	853.26	14.67
101-171-791.000	SUBSCRIPTIONS AND PUBLICATIONS	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000.00	5,000.00	1,000.00	4,000.00	20.00
101-171-801.300	PROFESSIONAL SERVICES (CORNERSTONE)	14,420.00	14,420.00	0.00	14,420.00	0.00
101-171-843.000	MEDICAL PROVIDER SERVICES	3,500.00	3,500.00	2,509.17	990.83	71.69
101-171-860.000	TRANSPORTATION	4,200.00	4,200.00	1,050.00	3,150.00	25.00
101-171-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-911.000	CONFERENCES	1,000.00	1,000.00	432.87	567.13	43.29
101-171-915.000	MEMBERSHIPS	2,000.00	2,000.00	904.00	1,096.00	45.20
Total Dept 171 - CITY MANAGER		202,557.00	202,557.00	50,907.85	151,649.15	25.13
Dept 209 - ASSESSING						
101-209-703.000	SALARIES	1,545.00	1,545.00	150.00	1,395.00	9.71
101-209-709.000	FICA	155.00	155.00	6.04	148.96	3.90
101-209-711.000	MEDICARE	23.00	23.00	1.41	21.59	6.13
101-209-752.000	SUPPLIES	5,000.00	5,000.00	485.78	4,514.22	9.72
101-209-801.500	PROFESSIONAL SERVICES (ASSESSOR)	104,091.00	104,091.00	33,958.32	70,132.68	32.62
101-209-851.000	MAIL OR POSTAGE	4,000.00	4,000.00	0.00	4,000.00	0.00
Total Dept 209 - ASSESSING		114,814.00	114,814.00	34,601.55	80,212.45	30.14
Dept 210 - LEGAL						
101-210-801.800	PROFESSIONAL SERVICES (LEGAL)	115,000.00	115,000.00	53,255.70	61,744.30	46.31
Total Dept 210 - LEGAL		115,000.00	115,000.00	53,255.70	61,744.30	46.31

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 215 - CLERK						
101-215-703.000	SALARIES	65,000.00	65,000.00	16,760.14	48,239.86	25.78
101-215-704.000	WAGES - PART TIME EMPLOYEES	21,675.00	21,675.00	5,298.13	16,376.87	24.44
101-215-705.000	VACATION PAY	6,287.00	6,287.00	369.45	5,917.55	5.88
101-215-706.000	HOLIDAY PAY	4,674.00	4,674.00	857.14	3,816.86	18.34
101-215-707.000	TEMPORARY EMPLOYEES	31,415.00	31,415.00	364.00	31,051.00	1.16
101-215-709.000	FICA	7,300.00	7,300.00	1,627.86	5,672.14	22.30
101-215-711.000	MEDICARE	1,900.00	1,900.00	380.71	1,519.29	20.04
101-215-713.000	OVERTIME	2,500.00	2,500.00	134.16	2,365.84	5.37
101-215-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	29,616.00	29,616.00	5,081.76	24,534.24	17.16
101-215-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	304.00	304.00	189.00	115.00	62.17
101-215-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	50.00	50.00	0.00	50.00	0.00
101-215-752.000	SUPPLIES	5,000.00	5,000.00	3,803.18	1,196.82	76.06
101-215-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	0.00	0.00	200.96	(200.96)	100.00
101-215-791.500	SUBSCRIPTIONS AND PUBLICATIONS (CODE)	3,000.00	3,000.00	350.00	2,650.00	11.67
101-215-801.800	PROFESSIONAL SERVICES	4,500.00	4,500.00	1,600.00	2,900.00	35.56
101-215-851.000	MAIL OR POSTAGE	4,000.00	4,000.00	2,477.46	1,522.54	61.94
101-215-910.000	PROFESSIONAL DEVELOPMENT	800.00	800.00	0.00	800.00	0.00
101-215-911.000	CONFERENCES	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 215 - CLERK		191,021.00	191,021.00	39,493.95	151,527.05	20.68
Dept 258 - INFORMATION TECHNOLOGY						
101-258-703.000	SALARIES	75,000.00	75,000.00	19,532.59	55,467.41	26.04
101-258-705.000	VACATION PAY	7,210.00	7,210.00	1,854.36	5,355.64	25.72
101-258-706.000	HOLIDAY PAY	4,000.00	4,000.00	4,265.03	(265.03)	106.63
101-258-709.000	FICA	5,900.00	5,900.00	1,490.05	4,409.95	25.26
101-258-711.000	MEDICARE	1,707.00	1,707.00	348.48	1,358.52	20.41
101-258-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	3,362.00	3,362.00	1,582.64	1,779.36	47.07
101-258-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	16,000.00	16,000.00	5,081.76	10,918.24	31.76
101-258-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	258.00	258.00	160.40	97.60	62.17
101-258-752.000	SUPPLIES	10,000.00	10,000.00	201.04	9,798.96	2.01
101-258-801.100	PROFESSIONAL SERVICES	30,000.00	30,000.00	0.00	30,000.00	0.00
101-258-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	25,000.00	25,000.00	14,714.30	10,285.70	58.86
101-258-851.000	MAIL OR POSTAGE	2,500.00	2,500.00	1,123.86	1,376.14	44.95
101-258-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	45,000.00	45,000.00	20,122.50	24,877.50	44.72
101-258-910.000	PROFESSIONAL DEVELOPMENT	1,500.00	1,500.00	0.00	1,500.00	0.00
101-258-933.000	SOFTWARE MAINTENANCE AGREEMENTS	120,000.00	120,000.00	75,339.29	44,660.71	62.78
101-258-983.000	LEASED ASSETS	29,000.00	29,000.00	11,469.97	17,530.03	39.55
101-258-985.000	HARDWARE	45,000.00	45,000.00	17,599.96	27,400.04	39.11
Total Dept 258 - INFORMATION TECHNOLOGY		421,437.00	421,437.00	174,886.23	246,550.77	41.50

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 260 - FINANCE						
101-260-702.000	WAGES - FULL TIME EMPLOYEES	110,000.00	110,000.00	14,159.79	95,840.21	12.87
101-260-703.000	SALARIES	80,255.00	80,255.00	25,132.21	55,122.79	31.32
101-260-704.000	WAGES - PART TIME EMPLOYEES	19,055.00	19,055.00	5,366.72	13,688.28	28.16
101-260-705.000	VACATION PAY	11,488.00	11,488.00	1,194.27	10,293.73	10.40
101-260-706.000	HOLIDAY PAY	11,488.00	11,488.00	1,643.01	9,844.99	14.30
101-260-708.000	UNEMPLOYMENT COMPENSATION	26,719.00	26,719.00	0.00	26,719.00	0.00
101-260-709.000	FICA	18,758.00	18,758.00	3,439.68	15,318.32	18.34
101-260-711.000	MEDICARE	5,300.00	5,300.00	804.45	4,495.55	15.18
101-260-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	3,399.00	3,399.00	1,100.00	2,299.00	32.36
101-260-713.000	OVERTIME	2,060.00	2,060.00	306.50	1,753.50	14.88
101-260-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	7,004.00	7,004.00	2,092.32	4,911.68	29.87
101-260-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	12,760.00	12,760.00	0.00	12,760.00	0.00
101-260-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	52,510.00	52,510.00	5,058.07	47,451.93	9.63
101-260-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	862.00	862.00	535.91	326.09	62.17
101-260-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,000.00	5,000.00	865.44	4,134.56	17.31
101-260-752.000	SUPPLIES	2,853.00	2,853.00	1,433.20	1,419.80	50.23
101-260-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	7,519.00	7,519.00	0.00	7,519.00	0.00
101-260-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	64,328.00	64,328.00	13,332.19	50,995.81	20.73
101-260-801.050	BANK SERVICE CHARGES	40,000.00	40,000.00	18,877.50	21,122.50	47.19
101-260-851.000	MAIL OR POSTAGE	7,500.00	7,500.00	2,792.89	4,707.11	37.24
101-260-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	2,500.00	0.00	2,500.00	0.00
101-260-915.000	MEMBERSHIPS	0.00	0.00	190.00	(190.00)	100.00
Total Dept 260 - FINANCE		491,358.00	491,358.00	98,324.15	393,033.85	20.01
Dept 265 - CITY HALL						
101-265-704.000	WAGES - PART TIME EMPLOYEES	30,900.00	30,900.00	7,322.25	23,577.75	23.70
101-265-707.000	TEMPORARY EMPLOYEES	1,030.00	1,030.00	0.00	1,030.00	0.00
101-265-709.000	FICA	1,916.00	1,916.00	523.70	1,392.30	27.33
101-265-711.000	MEDICARE	453.00	453.00	122.47	330.53	27.04
101-265-742.000	MATERIALS & SUPPLIES	20,600.00	20,600.00	9,026.31	11,573.69	43.82
101-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	0.00	53.00	(53.00)	100.00
101-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	5,278.00	5,278.00	983.42	4,294.58	18.63
101-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	556.00	556.00	0.00	556.00	0.00
101-265-918.000	WATER	15,862.00	15,862.00	5,282.10	10,579.90	33.30
101-265-920.000	ELECTRIC	68,959.00	68,959.00	21,292.61	47,666.39	30.88
101-265-921.000	NATURAL GAS	23,896.00	23,896.00	1,485.84	22,410.16	6.22
101-265-934.000	OTHER REPAIRS AND MAINTENANCE	68,959.00	68,959.00	28,902.97	40,056.03	41.91
101-265-946.000	ENGINEERING SERVICES	2,760.00	2,760.00	0.00	2,760.00	0.00
101-265-974.000	LAND IMPROVEMENTS	60,000.00	60,000.00	1,545.00	58,455.00	2.58
101-265-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	54,000.00	176,984.00	74,588.50	102,395.50	42.14
Total Dept 265 - CITY HALL		355,169.00	478,153.00	151,128.17	327,024.83	31.61

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 266 - ACTIVITY CENTER						
101-266-704.000	WAGES - PART TIME EMPLOYEES	10,300.00	10,300.00	4,928.00	5,372.00	47.84
101-266-709.000	FICA	639.00	639.00	332.33	306.67	52.01
101-266-711.000	MEDICARE	155.00	155.00	77.73	77.27	50.15
101-266-742.000	MATERIALS & SUPPLIES	9,064.00	9,064.00	2,046.19	7,017.81	22.57
101-266-918.000	WATER	7,004.00	7,004.00	1,274.38	5,729.62	18.20
101-266-920.000	ELECTRIC	23,896.00	23,896.00	7,119.43	16,776.57	29.79
101-266-921.000	NATURAL GAS	10,609.00	10,609.00	418.24	10,190.76	3.94
101-266-934.000	OTHER REPAIRS AND MAINTENANCE	31,415.00	31,415.00	5,648.73	25,766.27	17.98
101-266-946.000	ENGINEERING SERVICES	3,500.00	3,500.00	0.00	3,500.00	0.00
101-266-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	16,100.00	16,100.00	13,920.01	2,179.99	86.46
Total Dept 266 - ACTIVITY CENTER		112,682.00	112,682.00	35,765.04	76,916.96	31.74
Dept 267 - BAUMGARTNER HOUSE						
101-267-742.000	MATERIALS & SUPPLIES	3,605.00	3,605.00	69.28	3,535.72	1.92
101-267-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	412.00	412.00	0.00	412.00	0.00
101-267-918.000	WATER	2,122.00	2,122.00	337.17	1,784.83	15.89
101-267-920.000	ELECTRIC	3,708.00	3,708.00	518.74	3,189.26	13.99
101-267-921.000	NATURAL GAS	2,987.00	2,987.00	102.95	2,884.05	3.45
101-267-934.000	OTHER REPAIRS AND MAINTENANCE	4,120.00	4,120.00	173.25	3,946.75	4.21
101-267-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	1,400.00	1,400.00	1,258.04	141.96	89.86
Total Dept 267 - BAUMGARTNER HOUSE		18,354.00	18,354.00	2,459.43	15,894.57	13.40
Dept 268 - LIBRARY BUILDING						
101-268-704.000	WAGES - PART TIME EMPLOYEES	8,930.00	8,930.00	0.00	8,930.00	0.00
101-268-707.000	TEMPORARY EMPLOYEES	1,030.00	1,030.00	0.00	1,030.00	0.00
101-268-709.000	FICA	554.00	554.00	0.00	554.00	0.00
101-268-711.000	MEDICARE	167.00	167.00	0.00	167.00	0.00
101-268-742.000	MATERIALS & SUPPLIES	6,180.00	6,180.00	0.00	6,180.00	0.00
101-268-918.000	WATER	5,253.00	5,253.00	0.00	5,253.00	0.00
101-268-920.000	ELECTRIC	17,510.00	17,510.00	0.00	17,510.00	0.00
101-268-921.000	NATURAL GAS	6,386.00	6,386.00	0.00	6,386.00	0.00
101-268-934.000	OTHER REPAIRS AND MAINTENANCE	15,450.00	15,450.00	0.00	15,450.00	0.00
101-268-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	9,800.00	9,800.00	0.00	9,800.00	0.00
Total Dept 268 - LIBRARY BUILDING		71,260.00	71,260.00	0.00	71,260.00	0.00
Dept 269 - DPW BUILDING						
101-269-704.000	WAGES - PART TIME EMPLOYEES	7,210.00	7,210.00	416.00	6,794.00	5.77
101-269-707.000	TEMPORARY EMPLOYEES	1,030.00	1,030.00	0.00	1,030.00	0.00
101-269-709.000	FICA	447.00	447.00	36.27	410.73	8.11
101-269-711.000	MEDICARE	109.00	109.00	8.49	100.51	7.79
101-269-742.000	MATERIALS & SUPPLIES	20,631.00	20,631.00	10,079.23	10,551.77	48.85
101-269-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	0.00	380.06	(380.06)	100.00
101-269-918.000	WATER	1,957.00	1,957.00	563.55	1,393.45	28.80
101-269-920.000	ELECTRIC	12,875.00	12,875.00	4,359.65	8,515.35	33.86
101-269-921.000	NATURAL GAS	16,480.00	16,480.00	421.39	16,058.61	2.56
101-269-934.000	OTHER REPAIRS AND MAINTENANCE	18,540.00	18,540.00	3,540.91	14,999.09	19.10
101-269-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	33,000.00	158,600.00	12,356.32	146,243.68	7.79
Total Dept 269 - DPW BUILDING		112,279.00	237,879.00	32,161.87	205,717.13	13.52

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 301 - PUBLIC SAFETY						
101-301-702.000	WAGES - FULL TIME EMPLOYEES	2,400,000.00	2,400,000.00	601,182.83	1,798,817.17	25.05
101-301-703.000	SALARIES	95,000.00	95,000.00	0.00	95,000.00	0.00
101-301-704.000	WAGES - PART TIME EMPLOYEES	55,000.00	55,000.00	19,763.64	35,236.36	35.93
101-301-704.500	WAGES - PART TIME EMPLOYEES	0.00	0.00	784.00	(784.00)	100.00
101-301-705.000	VACATION PAY	417,150.00	417,150.00	78,193.32	338,956.68	18.74
101-301-706.000	HOLIDAY PAY	141,454.00	141,454.00	958.85	140,495.15	0.68
101-301-709.000	FICA	202,910.00	202,910.00	56,217.44	146,692.56	27.71
101-301-711.000	MEDICARE	53,560.00	53,560.00	13,147.60	40,412.40	24.55
101-301-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	26,400.00	26,400.00	7,775.00	18,625.00	29.45
101-301-713.000	OVERTIME	357,000.00	357,000.00	88,304.51	268,695.49	24.74
101-301-714.000	LONGEVITY PAY	68,392.00	68,392.00	15,645.00	52,747.00	22.88
101-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	40,000.00	40,000.00	10,677.49	29,322.51	26.69
101-301-717.020	MERS DIVISION 20 POLC	1,030,044.00	1,030,044.00	343,348.00	686,696.00	33.33
101-301-717.021	MERS DIVISION 21 POAM	723,564.00	723,564.00	241,188.00	482,376.00	33.33
101-301-717.022	MERS DIVISION 21 POAM - VOLUNTARY	0.00	800,000.00	800,000.00	0.00	100.00
101-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	490,000.00	490,000.00	100,865.41	389,134.59	20.58
101-301-721.000	CLOTHING ALLOWANCE	56,702.00	56,702.00	(1,237.50)	57,939.50	(2.18)
101-301-731.000	EDUCATION ALLOWANCE	28,620.00	28,620.00	8,790.80	19,829.20	30.72
101-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	80,576.00	80,576.00	61,404.89	19,171.11	76.21
101-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	10,000.00	10,000.00	3,843.08	6,156.92	38.43
101-301-746.000	OPERATING SUPPLIES	41,900.00	41,900.00	13,697.73	28,202.27	32.69
101-301-752.000	SUPPLIES	12,953.00	12,953.00	1,464.22	11,488.78	11.30
101-301-791.000	SUBSCRIPTIONS AND PUBLICATIONS	100.00	100.00	0.00	100.00	0.00
101-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	30,950.00	30,950.00	6,453.10	24,496.90	20.85
101-301-816.000	FEE (SEX OFFENDER REGISTRATION)	850.00	850.00	120.00	730.00	14.12
101-301-843.000	MEDICAL PROVIDER SERVICES	5,800.00	5,800.00	0.00	5,800.00	0.00
101-301-850.500	COMMUNICIATIONS (VEHICLES)	20,000.00	20,000.00	0.00	20,000.00	0.00
101-301-851.000	MAIL OR POSTAGE	1,200.00	1,200.00	15.95	1,184.05	1.33
101-301-885.000	PROGRAMMING - COP PROGRAM	0.00	0.00	10,166.69	(10,166.69)	100.00
101-301-886.000	PROGRAMMING - OWI ENFORCEMENT	0.00	0.00	50.00	(50.00)	100.00
101-301-910.000	PROFESSIONAL DEVELOPMENT	20,000.00	20,000.00	0.00	20,000.00	0.00
101-301-910.302	PROFESSIONAL DEVELOPMENT (PA 302)	5,000.00	5,000.00	7,815.00	(2,815.00)	156.30
101-301-915.000	MEMBERSHIPS	975.00	975.00	450.00	525.00	46.15
101-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	290,034.00	290,034.00	96,678.00	193,356.00	33.33
101-301-948.000	COMPUTER SERVICES (CLEMIS)	38,200.00	38,200.00	15,758.06	22,441.94	41.25
101-301-956.000	BAD DEBT EXPENSE	20,000.00	20,000.00	0.00	20,000.00	0.00
Total Dept 301 - PUBLIC SAFETY		6,764,334.00	7,564,334.00	2,603,521.11	4,960,812.89	34.42
Dept 325 - COMMUNICATIONS/DISPATCH						
101-325-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	40,020.00	40,020.00	13,340.00	26,680.00	33.33
101-325-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	250,516.00	250,516.00	62,629.00	187,887.00	25.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		290,536.00	290,536.00	75,969.00	214,567.00	26.15

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 371 - BUILDING DEPARTMENT						
101-371-702.000	WAGES - FULL TIME EMPLOYEES	103,000.00	103,000.00	23,204.75	79,795.25	22.53
101-371-703.000	SALARIES	21,000.00	21,000.00	5,571.00	15,429.00	26.53
101-371-703.100	MECHANICAL INSP.	32,000.00	32,000.00	4,086.00	27,914.00	12.77
101-371-703.200	PLUMBING INSP.	5,000.00	5,000.00	2,478.00	2,522.00	49.56
101-371-704.000	WAGES - PART TIME EMPLOYEES	109,611.00	109,611.00	29,656.75	79,954.25	27.06
101-371-705.000	VACATION PAY	14,420.00	14,420.00	3,234.86	11,185.14	22.43
101-371-706.000	HOLIDAY PAY	9,991.00	9,991.00	1,065.83	8,925.17	10.67
101-371-709.000	FICA	16,853.00	16,853.00	4,101.51	12,751.49	24.34
101-371-711.000	MEDICARE	3,953.00	3,953.00	959.21	2,993.79	24.27
101-371-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,700.00	2,700.00	900.00	1,800.00	33.33
101-371-713.000	OVERTIME	1,500.00	1,500.00	1,263.33	236.67	84.22
101-371-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	13,000.00	13,000.00	0.00	13,000.00	0.00
101-371-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	32,000.00	32,000.00	4,901.87	27,098.13	15.32
101-371-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,660.00	2,660.00	1,653.73	1,006.27	62.17
101-371-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	2,575.00	2,575.00	432.72	2,142.28	16.80
101-371-752.000	SUPPLIES	3,863.00	3,863.00	490.97	3,372.03	12.71
101-371-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	9,682.00	9,682.00	368.00	9,314.00	3.80
101-371-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	62,500.00	62,500.00	18,575.00	43,925.00	29.72
101-371-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	2,500.00	2,500.00	768.26	1,731.74	30.73
101-371-851.000	MAIL OR POSTAGE	1,030.00	1,030.00	0.00	1,030.00	0.00
101-371-910.000	PROFESSIONAL DEVELOPMENT	773.00	773.00	105.00	668.00	13.58
101-371-911.000	CONFERENCES	2,060.00	2,060.00	40.00	2,020.00	1.94
101-371-915.000	MEMBERSHIPS	1,030.00	1,030.00	0.00	1,030.00	0.00
101-371-932.000	VEHICLE REPAIRS AND MAINTENANCE	47,258.00	47,258.00	15,752.64	31,505.36	33.33
101-371-946.000	ENGINEERING SERVICES	0.00	0.00	5,141.90	(5,141.90)	100.00
Total Dept 371 - BUILDING DEPARTMENT		500,959.00	500,959.00	124,751.33	376,207.67	24.90
Dept 410 - ZONING BOARD OF APPEALS						
101-410-703.000	SALARIES	1,854.00	1,854.00	325.00	1,529.00	17.53
101-410-709.000	FICA	115.00	115.00	27.91	87.09	24.27
101-410-711.000	MEDICARE	27.00	27.00	6.55	20.45	24.26
101-410-713.000	OVERTIME	309.00	309.00	125.14	183.86	40.50
101-410-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	220.00	220.00	0.00	220.00	0.00
101-410-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	79.24	(79.24)	100.00
101-410-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	206.00	206.00	0.00	206.00	0.00
101-410-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	10.00	10.00	0.00	10.00	0.00
101-410-900.000	PRINTING AND PUBLISHING	1,500.00	1,500.00	858.60	641.40	57.24
Total Dept 410 - ZONING BOARD OF APPEALS		4,241.00	4,241.00	1,422.44	2,818.56	33.54

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
101-441-702.000	WAGES - FULL TIME EMPLOYEES	300,000.00	300,000.00	104,074.10	195,925.90	34.69
101-441-703.000	SALARIES	80,000.00	80,000.00	24,548.08	55,451.92	30.69
101-441-704.000	WAGES - PART TIME EMPLOYEES	24,000.00	24,000.00	10,840.20	13,159.80	45.17
101-441-705.000	VACATION PAY	60,000.00	60,000.00	7,792.79	52,207.21	12.99
101-441-706.000	HOLIDAY PAY	20,000.00	20,000.00	2,936.58	17,063.42	14.68
101-441-707.000	TEMPORARY EMPLOYEES	36,000.00	36,000.00	0.00	36,000.00	0.00
101-441-709.000	FICA	34,000.00	34,000.00	11,001.76	22,998.24	32.36
101-441-711.000	MEDICARE	7,200.00	7,200.00	2,573.02	4,626.98	35.74
101-441-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	3,300.00	3,300.00	2,000.00	1,300.00	60.61
101-441-713.000	OVERTIME	12,360.00	12,360.00	3,975.04	8,384.96	32.16
101-441-714.000	LONGEVITY PAY	3,700.00	3,700.00	2,400.00	1,300.00	64.86
101-441-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	6,000.00	6,000.00	2,244.12	3,755.88	37.40
101-441-717.023	MERS DIVISION 23 DPW	263,424.00	263,424.00	87,808.00	175,616.00	33.33
101-441-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	100,000.00	100,000.00	19,532.03	80,467.97	19.53
101-441-721.000	CLOTHING ALLOWANCE	3,900.00	3,900.00	8,400.00	(4,500.00)	215.38
101-441-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	31,000.00	31,000.00	3,701.11	27,298.89	11.94
101-441-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	4,800.00	4,800.00	1,504.50	3,295.50	31.34
101-441-741.000	UNIFORMS	0.00	0.00	572.00	(572.00)	100.00
101-441-752.000	SUPPLIES	20,000.00	20,000.00	6,505.91	13,494.09	32.53
101-441-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	10,000.00	10,000.00	4,000.00	6,000.00	40.00
101-441-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	4,635.00	4,635.00	992.09	3,642.91	21.40
101-441-851.000	MAIL OR POSTAGE	618.00	618.00	0.00	618.00	0.00
101-441-910.000	PROFESSIONAL DEVELOPMENT	515.00	515.00	1,890.00	(1,375.00)	366.99
101-441-911.000	CONFERENCES	515.00	515.00	0.00	515.00	0.00
101-441-915.000	MEMBERSHIPS	1,030.00	1,030.00	115.00	915.00	11.17
101-441-916.000	STORM DRAINS	0.00	0.00	27,418.72	(27,418.72)	100.00
101-441-932.000	VEHICLE REPAIRS AND MAINTENANCE	14,209.00	14,209.00	4,736.32	9,472.68	33.33
101-441-934.000	OTHER REPAIRS AND MAINTENANCE	0.00	0.00	3,860.00	(3,860.00)	100.00
101-441-946.000	ENGINEERING SERVICES	40,000.00	40,000.00	7,561.00	32,439.00	18.90
101-441-974.000	CAPITAL OUTLAY - LAND IMPROVEMENTS	2,575.00	2,575.00	0.00	2,575.00	0.00
101-441-989.000	STREET REHABILITATION	0.00	1,150,000.00	9,240.00	1,140,760.00	0.80
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		1,083,781.00	2,233,781.00	362,222.37	1,871,558.63	16.22
Dept 448 - STREET LIGHTING						
101-448-920.000	ELECTRIC	2,575.00	2,575.00	619.98	1,955.02	24.08
101-448-920.100	ELECTRIC (STREET LIGHTING)	196,800.00	196,800.00	72,824.07	123,975.93	37.00
101-448-983.000	LEASED ASSETS	67,840.00	67,840.00	27,132.68	40,707.32	40.00
Total Dept 448 - STREET LIGHTING		267,215.00	267,215.00	100,576.73	166,638.27	37.64

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 690 - PARK MAINTENANCE						
101-690-704.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	9,393.50	(9,393.50)	100.00
101-690-707.000	TEMPORARY EMPLOYEES	80,000.00	80,000.00	24,021.25	55,978.75	30.03
101-690-709.000	FICA	7,960.00	7,960.00	2,361.59	5,598.41	29.67
101-690-711.000	MEDICARE	1,160.00	1,160.00	552.27	607.73	47.61
101-690-713.000	OVERTIME	0.00	0.00	76.50	(76.50)	100.00
101-690-742.000	MATERIALS & SUPPLIES	31,930.00	31,930.00	14,478.68	17,451.32	45.35
101-690-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	2,500.00	2,500.00	0.00	2,500.00	0.00
101-690-918.000	WATER	412.00	412.00	0.00	412.00	0.00
101-690-930.000	POND MAINTENANCE	3,090.00	3,090.00	1,695.00	1,395.00	54.85
101-690-932.000	VEHICLE REPAIRS AND MAINTENANCE	3,553.00	3,553.00	1,184.32	2,368.68	33.33
101-690-934.000	OTHER REPAIRS AND MAINTENANCE	16,000.00	16,000.00	35,552.63	(19,552.63)	222.20
101-690-934.100	PARK DONATIONS - OTHER REPAIRS AND MAINT	0.00	0.00	651.35	(651.35)	100.00
101-690-940.000	RENTALS	0.00	0.00	921.60	(921.60)	100.00
101-690-946.000	ENGINEERING SERVICES	954.00	954.00	0.00	954.00	0.00
101-690-974.000	LAND IMPROVEMENTS	40,000.00	40,000.00	30,790.00	9,210.00	76.98
101-690-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	64,500.00	64,500.00	60,087.37	4,412.63	93.16
Total Dept 690 - PARK MAINTENANCE		252,059.00	252,059.00	181,766.06	70,292.94	72.11
Dept 691 - RECREATION						
101-691-702.000	WAGES - FULL TIME EMPLOYEES	37,411.00	37,411.00	7,837.13	29,573.87	20.95
101-691-703.000	SALARIES	34,001.00	34,001.00	7,677.85	26,323.15	22.58
101-691-703.700	SALARIES (RECREATION COMMISSION)	1,250.00	1,250.00	330.00	920.00	26.40
101-691-704.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	3,220.47	(3,220.47)	100.00
101-691-705.000	VACATION PAY	5,903.00	5,903.00	3,798.47	2,104.53	64.35
101-691-706.000	HOLIDAY PAY	4,231.00	4,231.00	889.12	3,341.88	21.01
101-691-707.000	TEMPORARY EMPLOYEES	70,280.00	70,280.00	38,563.22	31,716.78	54.87
101-691-709.000	FICA	10,410.00	10,410.00	4,511.76	5,898.24	43.34
101-691-711.000	MEDICARE	2,990.00	2,990.00	1,055.22	1,934.78	35.29
101-691-712.500	SEASONAL/SPEC. EVENT	0.00	0.00	62.98	(62.98)	100.00
101-691-713.000	OVERTIME	2,000.00	2,000.00	396.47	1,603.53	19.82
101-691-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	4,750.00	4,750.00	1,461.60	3,288.40	30.77
101-691-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	4,877.00	4,877.00	0.00	4,877.00	0.00
101-691-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	30,489.00	30,489.00	3,764.09	26,724.91	12.35
101-691-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,838.00	2,838.00	2,558.93	279.07	90.17
101-691-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.00	1,875.00	353.20	1,521.80	18.84
101-691-752.000	SUPPLIES	2,060.00	2,060.00	525.65	1,534.35	25.52
101-691-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	21,630.00	21,630.00	5,465.50	16,164.50	25.27
101-691-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,545.00	1,545.00	300.48	1,244.52	19.45
101-691-851.000	MAIL OR POSTAGE	309.00	309.00	0.00	309.00	0.00
101-691-880.000	COMMUNITY PROMOTION	9,078.00	9,078.00	13,215.24	(4,137.24)	145.57
101-691-881.000	PROGRAMMING	25,750.00	25,750.00	1,880.75	23,869.25	7.30
101-691-882.000	PROGRAMMING - FARMERS MARKET	0.00	0.00	1,135.00	(1,135.00)	100.00
101-691-888.000	PROGRAMMING - RECREATION REVOLVING FUNDS	0.00	0.00	3,944.32	(3,944.32)	100.00
101-691-911.000	CONFERENCES	1,030.00	1,030.00	0.00	1,030.00	0.00
101-691-915.000	MEMBERSHIPS	1,765.00	1,765.00	0.00	1,765.00	0.00
101-691-932.000	VEHICLE REPAIRS AND MAINTENANCE	19,042.00	19,042.00	6,347.32	12,694.68	33.33
Total Dept 691 - RECREATION		295,514.00	295,514.00	109,294.77	186,219.23	36.98

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 746 - HISTORICAL COMMISSION						
101-746-709.000	FICA	0.00	0.00	8.98	(8.98)	100.00
101-746-711.000	MEDICARE	0.00	0.00	2.10	(2.10)	100.00
101-746-713.000	OVERTIME	0.00	0.00	144.96	(144.96)	100.00
101-746-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	0.00	0.00	4.33	(4.33)	100.00
101-746-752.000	SUPPLIES	500.00	500.00	0.00	500.00	0.00
101-746-934.000	OTHER REPAIRS AND MAINTENANCE	2,000.00	2,000.00	0.00	2,000.00	0.00
Total Dept 746 - HISTORICAL COMMISSION		2,500.00	2,500.00	160.37	2,339.63	6.41
Dept 750 - SENIOR ACTIVITY CENTER						
101-750-702.000	WAGES - FULL TIME EMPLOYEES	37,411.00	37,411.00	2,368.64	35,042.36	6.33
101-750-703.000	SALARIES	34,001.00	34,001.00	6,893.70	27,107.30	20.27
101-750-704.000	WAGES - PART TIME EMPLOYEES	43,963.00	43,963.00	23,181.47	20,781.53	52.73
101-750-705.000	VACATION PAY	1,380.00	1,380.00	481.42	898.58	34.89
101-750-706.000	HOLIDAY PAY	1,781.00	1,781.00	447.11	1,333.89	25.10
101-750-709.000	FICA	7,350.00	7,350.00	2,474.52	4,875.48	33.67
101-750-711.000	MEDICARE	1,719.00	1,719.00	578.73	1,140.27	33.67
101-750-713.000	OVERTIME	0.00	0.00	455.56	(455.56)	100.00
101-750-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	4,750.00	4,750.00	1,461.60	3,288.40	30.77
101-750-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	1,887.00	1,887.00	0.00	1,887.00	0.00
101-750-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	30,489.00	30,489.00	2,593.31	27,895.69	8.51
101-750-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	966.00	966.00	713.71	252.29	73.88
101-750-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.00	1,875.00	79.52	1,795.48	4.24
101-750-752.000	SUPPLIES	4,500.00	4,500.00	523.92	3,976.08	11.64
101-750-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	5,150.00	5,150.00	4,338.75	811.25	84.25
101-750-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	979.00	979.00	316.92	662.08	32.37
101-750-851.000	MAIL OR POSTAGE	258.00	258.00	0.00	258.00	0.00
101-750-881.000	PROGRAMMING	18,952.00	18,952.00	4,943.19	14,008.81	26.08
101-750-932.000	VEHICLE REPAIRS AND MAINTENANCE	19,763.00	19,763.00	6,587.68	13,175.32	33.33
Total Dept 750 - SENIOR ACTIVITY CENTER		217,174.00	217,174.00	58,439.75	158,734.25	26.91
Dept 801 - PLANNING COMMISSION						
101-801-703.000	SALARIES	2,575.00	2,575.00	400.00	2,175.00	15.53
101-801-709.000	FICA	167.00	167.00	33.11	133.89	19.83
101-801-711.000	MEDICARE	39.00	39.00	7.74	31.26	19.85
101-801-713.000	OVERTIME	412.00	412.00	134.08	277.92	32.54
101-801-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	220.00	220.00	0.00	220.00	0.00
101-801-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	10.00	10.00	84.89	(74.89)	848.90
101-801-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	20.00	20.00	0.00	20.00	0.00
101-801-801.900	PROFESSIONAL SERVICES (PLANNING)	25,000.00	25,000.00	25,650.86	(650.86)	102.60
101-801-900.000	PRINTING AND PUBLISHING	1,545.00	1,545.00	686.88	858.12	44.46
101-801-946.000	ENGINEERING SERVICES	12,360.00	12,360.00	1,560.00	10,800.00	12.62
Total Dept 801 - PLANNING COMMISSION		42,348.00	42,348.00	28,557.56	13,790.44	67.44

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 861 - RETIREE						
101-861-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	10,800.00	10,800.00	4,050.00	6,750.00	37.50
101-861-717.010	MERS DIVISION 10 SUPERVISOR	438,228.00	438,228.00	146,076.00	292,152.00	33.33
101-861-717.011	MERS DIVISION 11 CLERICAL	56,388.00	56,388.00	18,796.00	37,592.00	33.33
101-861-723.000	RETIREE HEALTH CARE - OPEB	1,913,823.00	1,913,823.00	557,927.15	1,355,895.85	29.15
101-861-840.000	INSURANCE PREMIUM (LIFE)	2,136.00	2,136.00	673.26	1,462.74	31.52
Total Dept 861 - RETIREE		2,421,375.00	2,421,375.00	727,522.41	1,693,852.59	30.05
Dept 951 - INSURANCE						
101-951-935.000	PROPERTY LIABILITY INSURANCE	250,000.00	250,000.00	244,944.00	5,056.00	97.98
Total Dept 951 - INSURANCE		250,000.00	250,000.00	244,944.00	5,056.00	97.98
TOTAL EXPENDITURES		15,347,517.00	17,580,600.00	5,490,132.51	12,090,467.49	31.23
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		13,010,921.00	16,993,554.00	10,702,418.41	6,291,135.59	62.98
TOTAL EXPENDITURES		15,347,517.00	17,580,600.00	5,490,132.51	12,090,467.49	31.23
NET OF REVENUES & EXPENDITURES		(2,336,596.00)	(587,046.00)	5,212,285.90	(5,799,331.90)	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	747,670.00	747,670.00	311,730.89	435,939.11	41.69
202-000-548.000	STATE GRANTS - METRO ACT	7,752.00	7,752.00	0.00	7,752.00	0.00
202-000-664.000	INTEREST INCOME AND RENT CONTROL	7,000.00	7,000.00	5,645.01	1,354.99	80.64
Total Dept 000		762,422.00	762,422.00	317,375.90	445,046.10	41.63
TOTAL REVENUES		762,422.00	762,422.00	317,375.90	445,046.10	41.63
Expenditures						
Dept 463 - STREET ACTIVITIES						
202-463-702.000	WAGES - FULL TIME EMPLOYEES	75,000.00	75,000.00	1,837.84	73,162.16	2.45
202-463-705.000	VACATION PAY	5,000.00	5,000.00	943.47	4,056.53	18.87
202-463-706.000	HOLIDAY PAY	5,000.00	5,000.00	209.66	4,790.34	4.19
202-463-709.000	FICA	5,800.00	5,800.00	412.04	5,387.96	7.10
202-463-711.000	MEDICARE	1,250.00	1,250.00	96.37	1,153.63	7.71
202-463-713.000	OVERTIME	20,600.00	20,600.00	444.88	20,155.12	2.16
202-463-714.000	LONGEVITY PAY	1,900.00	1,900.00	0.00	1,900.00	0.00
202-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	25,000.00	25,000.00	122.01	24,877.99	0.49
202-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	24,000.00	24,000.00	1,836.37	22,163.63	7.65
202-463-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	1,200.00	0.00
202-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	5,874.00	5,874.00	4,946.88	927.12	84.22
202-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	500.00	500.00	66.23	433.77	13.25
202-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	25,311.00	25,311.00	8,191.32	17,119.68	32.36
202-463-870.000	PRESERVATION - STREETS	66,950.00	66,950.00	77,845.75	(10,895.75)	116.27
202-463-871.000	TRAFFIC SERVICES - STREETS	20,000.00	20,000.00	4,195.85	15,804.15	20.98
202-463-872.000	WINTER MAINTENANCE - STREETS	41,200.00	41,200.00	4,706.45	36,493.55	11.42
202-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	80,935.00	80,935.00	26,978.32	53,956.68	33.33
202-463-946.000	ENGINEERING SERVICES	135,050.00	135,050.00	72,392.50	62,657.50	53.60
202-463-989.000	STREET REHABILITATION	188,523.00	188,523.00	35,546.82	152,976.18	18.86
Total Dept 463 - STREET ACTIVITIES		729,093.00	729,093.00	240,772.76	488,320.24	33.02
TOTAL EXPENDITURES		729,093.00	729,093.00	240,772.76	488,320.24	33.02
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		762,422.00	762,422.00	317,375.90	445,046.10	41.63
TOTAL EXPENDITURES		729,093.00	729,093.00	240,772.76	488,320.24	33.02
NET OF REVENUES & EXPENDITURES		33,329.00	33,329.00	76,603.14	(43,274.14)	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	322,374.00	322,374.00	134,484.25	187,889.75	41.72
203-000-548.000	STATE GRANTS - METRO ACT	33,048.00	33,048.00	0.00	33,048.00	0.00
203-000-664.000	INTEREST INCOME AND RENT CONTROL	7,000.00	7,000.00	4,851.52	2,148.48	69.31
Total Dept 000		362,422.00	362,422.00	139,335.77	223,086.23	38.45
TOTAL REVENUES		362,422.00	362,422.00	139,335.77	223,086.23	38.45
Expenditures						
Dept 463 - STREET ACTIVITIES						
203-463-702.000	WAGES - FULL TIME EMPLOYEES	52,000.00	52,000.00	15,300.97	36,699.03	29.42
203-463-705.000	VACATION PAY	2,200.00	2,200.00	1,290.77	909.23	58.67
203-463-706.000	HOLIDAY PAY	2,200.00	2,200.00	430.26	1,769.74	19.56
203-463-709.000	FICA	4,500.00	4,500.00	1,430.36	3,069.64	31.79
203-463-711.000	MEDICARE	1,100.00	1,100.00	334.52	765.48	30.41
203-463-713.000	OVERTIME	20,000.00	20,000.00	568.86	19,431.14	2.84
203-463-714.000	LONGEVITY PAY	2,000.00	2,000.00	2,100.00	(100.00)	105.00
203-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	25,000.00	25,000.00	11.25	24,988.75	0.05
203-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	24,720.00	24,720.00	4,911.93	19,808.07	19.87
203-463-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	1,200.00	0.00	100.00
203-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	5,874.00	5,874.00	4,946.88	927.12	84.22
203-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	0.00	5.77	(5.77)	100.00
203-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	17,763.00	17,763.00	5,748.64	12,014.36	32.36
203-463-870.000	PRESERVATION - STREETS	61,800.00	61,800.00	14,316.77	47,483.23	23.17
203-463-871.000	TRAFFIC SERVICES - STREETS	5,150.00	5,150.00	0.00	5,150.00	0.00
203-463-872.000	WINTER MAINTENANCE - STREETS	56,650.00	56,650.00	20,142.82	36,507.18	35.56
203-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	46,780.00	46,780.00	15,593.32	31,186.68	33.33
Total Dept 463 - STREET ACTIVITIES		328,937.00	328,937.00	88,333.12	240,603.88	26.85
TOTAL EXPENDITURES		328,937.00	328,937.00	88,333.12	240,603.88	26.85
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		362,422.00	362,422.00	139,335.77	223,086.23	38.45
TOTAL EXPENDITURES		328,937.00	328,937.00	88,333.12	240,603.88	26.85
NET OF REVENUES & EXPENDITURES		33,485.00	33,485.00	51,002.65	(17,517.65)	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 000						
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	406,000.00	414,975.00	385,385.71	29,589.29	92.87
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	37,000.00	32,948.00	30,774.78	2,173.22	93.40
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	500.00	500.00	190.92	309.08	38.18
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	901.00	901.00	0.00	901.00	0.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	8,395.00	7,384.00	7,222.88	161.12	97.82
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,098.00	1,098.00	101.43	996.57	9.24
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	33,211.00	37,559.00	37,558.93	0.07	100.00
210-000-638.000	AMBULANCE TRANSPORT FEES	308,756.00	308,756.00	126,462.44	182,293.56	40.96
210-000-664.000	INTEREST INCOME AND RENT CONTROL	14,000.00	14,000.00	6,519.42	7,480.58	46.57
Total Dept 000		809,861.00	818,121.00	594,216.51	223,904.49	72.63
TOTAL REVENUES		809,861.00	818,121.00	594,216.51	223,904.49	72.63

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Expenditures						
Dept 301 - PUBLIC SAFETY						
210-301-702.000	WAGES - FULL TIME EMPLOYEES	285,922.00	285,922.00	77,306.77	208,615.23	27.04
210-301-704.000	WAGES - PART TIME EMPLOYEES	0.00	0.00	978.75	(978.75)	100.00
210-301-705.000	VACATION PAY	31,170.00	31,170.00	4,221.35	26,948.65	13.54
210-301-706.000	HOLIDAY PAY	15,875.00	15,875.00	0.00	15,875.00	0.00
210-301-709.000	FICA	23,656.00	23,656.00	5,875.98	17,780.02	24.84
210-301-711.000	MEDICARE	5,540.00	5,540.00	1,374.24	4,165.76	24.81
210-301-713.000	OVERTIME	30,900.00	30,900.00	4,360.70	26,539.30	14.11
210-301-714.000	LONGEVITY PAY	2,271.00	2,271.00	1,470.00	801.00	64.73
210-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	20,000.00	20,000.00	3,230.45	16,769.55	16.15
210-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	109,610.00	109,610.00	12,773.34	96,836.66	11.65
210-301-721.000	CLOTHING ALLOWANCE	7,750.00	7,750.00	0.00	7,750.00	0.00
210-301-722.000	FOOD ALLOWANCE	5,500.00	5,500.00	0.00	5,500.00	0.00
210-301-731.000	EDUCATION ALLOWANCE	2,060.00	2,060.00	0.00	2,060.00	0.00
210-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	7,562.00	7,562.00	6,328.32	1,233.68	83.69
210-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	12,300.00	12,300.00	1,734.20	10,565.80	14.10
210-301-746.000	OPERATING SUPPLIES	19,150.00	19,150.00	6,827.77	12,322.23	35.65
210-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,000.00	1,000.00	810.00	190.00	81.00
210-301-801.200	PROFESSIONAL SERVICES (ACCUMED)	21,000.00	21,000.00	4,356.31	16,643.69	20.74
210-301-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	56,770.00	56,770.00	18,923.32	37,846.68	33.33
210-301-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	275.00	275.00	0.00	275.00	0.00
210-301-910.000	PROFESSIONAL DEVELOPMENT	500.00	500.00	3,370.00	(2,870.00)	674.00
210-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	69,261.00	69,261.00	23,087.00	46,174.00	33.33
210-301-956.000	BAD DEBT EXPENSE	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 301 - PUBLIC SAFETY		729,072.00	729,072.00	177,028.50	552,043.50	24.28
TOTAL EXPENDITURES		729,072.00	729,072.00	177,028.50	552,043.50	24.28
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		809,861.00	818,121.00	594,216.51	223,904.49	72.63
TOTAL EXPENDITURES		729,072.00	729,072.00	177,028.50	552,043.50	24.28
NET OF REVENUES & EXPENDITURES		80,789.00	89,049.00	417,188.01	(328,139.01)	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 211 - DISTRICT COURT OPERATIONS FUND						
Revenues						
Dept 000						
211-000-664.000	INTEREST INCOME AND RENT CONTROL	0.00	0.00	2,492.00	(2,492.00)	100.00
Total Dept 000		0.00	0.00	2,492.00	(2,492.00)	100.00
TOTAL REVENUES		0.00	0.00	2,492.00	(2,492.00)	100.00
Fund 211 - DISTRICT COURT OPERATIONS FUND:						
TOTAL REVENUES		0.00	0.00	2,492.00	(2,492.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,492.00	(2,492.00)	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND						
Revenues						
Dept 000						
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	579,285.00	591,749.00	553,786.38	37,962.62	93.58
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	53,914.00	46,984.00	44,222.80	2,761.20	94.12
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	245.23	(245.23)	100.00
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,265.00	1,265.00	0.00	1,265.00	0.00
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	11,972.00	10,530.00	10,379.64	150.36	98.57
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,541.00	1,541.00	145.66	1,395.34	9.45
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	44,623.00	52,718.00	52,719.37	(1.37)	100.00
226-000-637.000	RECYCLING FEES	106,800.00	106,800.00	23,811.34	82,988.66	22.30
226-000-664.000	INTEREST INCOME AND RENT CONTROL	7,200.00	7,200.00	3,166.47	4,033.53	43.98
Total Dept 000		806,600.00	818,787.00	688,476.89	130,310.11	84.08
TOTAL REVENUES		806,600.00	818,787.00	688,476.89	130,310.11	84.08
Expenditures						
Dept 528 - REFUSE COLLECTION/ DISPOSAL						
226-528-919.000	WASTE AND RUBBISH DISPOSAL	562,000.00	562,000.00	188,900.10	373,099.90	33.61
226-528-925.000	RECYCLING	97,000.00	97,000.00	31,032.60	65,967.40	31.99
226-528-926.000	COMPOSTING	105,000.00	105,000.00	48,942.68	56,057.32	46.61
226-528-940.000	RENTALS	0.00	0.00	144,950.26	(144,950.26)	100.00
226-528-956.000	BAD DEBT EXPENSE	250.00	250.00	0.00	250.00	0.00
Total Dept 528 - REFUSE COLLECTION/ DISPOSAL		764,250.00	764,250.00	413,825.64	350,424.36	54.15
TOTAL EXPENDITURES		764,250.00	764,250.00	413,825.64	350,424.36	54.15
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:						
TOTAL REVENUES		806,600.00	818,787.00	688,476.89	130,310.11	84.08
TOTAL EXPENDITURES		764,250.00	764,250.00	413,825.64	350,424.36	54.15
NET OF REVENUES & EXPENDITURES		42,350.00	54,537.00	274,651.25	(220,114.25)	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 265 - DRUG FORFEITURE						
Revenues						
Dept 000						
265-000-655.950	FINES AND FORFEITURES (DRUG)	10,000.00	10,000.00	5,657.37	4,342.63	56.57
265-000-656.050	GAMBLING FORFEITURE - NON ADJUDICATED	0.00	0.00	10,077.00	(10,077.00)	100.00
265-000-664.000	INTEREST INCOME AND RENT CONTROL	2,800.00	2,800.00	3,211.70	(411.70)	114.70
Total Dept 000		12,800.00	12,800.00	18,946.07	(6,146.07)	148.02
TOTAL REVENUES		12,800.00	12,800.00	18,946.07	(6,146.07)	148.02
Expenditures						
Dept 310 - DRUG FORFEITURE						
265-310-746.000	OPERATING SUPPLIES	16,000.00	16,000.00	658.71	15,341.29	4.12
265-310-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	14,000.00	14,000.00	0.00	14,000.00	0.00
265-310-983.000	LEASED ASSETS	15,864.00	15,864.00	5,291.20	10,572.80	33.35
Total Dept 310 - DRUG FORFEITURE		45,864.00	45,864.00	5,949.91	39,914.09	12.97
TOTAL EXPENDITURES		45,864.00	45,864.00	5,949.91	39,914.09	12.97
Fund 265 - DRUG FORFEITURE:						
TOTAL REVENUES		12,800.00	12,800.00	18,946.07	(6,146.07)	148.02
TOTAL EXPENDITURES		45,864.00	45,864.00	5,949.91	39,914.09	12.97
NET OF REVENUES & EXPENDITURES		(33,064.00)	(33,064.00)	12,996.16	(46,060.16)	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 267 - GAMBLING FORFEITURE						
Revenues						
Dept 000						
267-000-664.000	INTEREST INCOME AND RENT CONTROL	19,000.00	19,000.00	5,685.02	13,314.98	29.92
Total Dept 000		19,000.00	19,000.00	5,685.02	13,314.98	29.92
TOTAL REVENUES		19,000.00	19,000.00	5,685.02	13,314.98	29.92
Fund 267 - GAMBLING FORFEITURE:						
TOTAL REVENUES		19,000.00	19,000.00	5,685.02	13,314.98	29.92
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		19,000.00	19,000.00	5,685.02	13,314.98	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 270 - SENIOR HOUSING						
Revenues						
Dept 000						
270-000-600.000	RENT	548,000.00	548,000.00	180,882.58	367,117.42	33.01
270-000-657.000	ORDINANCE FINES AND COSTS	0.00	0.00	116.00	(116.00)	100.00
270-000-664.000	INTEREST INCOME AND RENT CONTROL	2,080.00	2,080.00	1,692.50	387.50	81.37
Total Dept 000		550,080.00	550,080.00	182,691.08	367,388.92	33.21
TOTAL REVENUES		550,080.00	550,080.00	182,691.08	367,388.92	33.21
Expenditures						
Dept 265 - CITY HALL						
270-265-702.000	WAGES - FULL TIME EMPLOYEES	10,000.00	10,000.00	1,002.95	8,997.05	10.03
270-265-704.000	WAGES - PART TIME EMPLOYEES	41,200.00	41,200.00	13,787.50	27,412.50	33.46
270-265-709.000	FICA	3,500.00	3,500.00	1,040.25	2,459.75	29.72
270-265-711.000	MEDICARE	750.00	750.00	243.32	506.68	32.44
270-265-713.000	OVERTIME	2,500.00	2,500.00	0.00	2,500.00	0.00
270-265-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	2,500.00	2,500.00	11.06	2,488.94	0.44
270-265-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	800.00	800.00	322.31	477.69	40.29
270-265-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	100.00	100.00	6.84	93.16	6.84
270-265-742.000	MATERIALS & SUPPLIES	15,000.00	15,000.00	6,471.68	8,528.32	43.14
270-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	0.00	599.16	(599.16)	100.00
270-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	2,700.00	2,700.00	0.00	2,700.00	0.00
270-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	1,000.00	1,000.00	498.30	501.70	49.83
270-265-918.000	WATER	40,000.00	40,000.00	12,810.99	27,189.01	32.03
270-265-920.000	ELECTRIC	11,000.00	11,000.00	4,024.31	6,975.69	36.58
270-265-921.000	NATURAL GAS	1,500.00	1,500.00	283.62	1,216.38	18.91
270-265-934.000	OTHER REPAIRS AND MAINTENANCE	281,849.00	281,849.00	76,012.63	205,836.37	26.97
270-265-935.000	PROPERTY LIABILITY INSURANCE	43,702.00	43,702.00	32,981.80	10,720.20	75.47
270-265-968.000	DEPRECIATION AND DEPLETION	91,979.00	91,979.00	0.00	91,979.00	0.00
270-265-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	0.00	0.00	12,620.44	(12,620.44)	100.00
Total Dept 265 - CITY HALL		550,080.00	550,080.00	162,717.16	387,362.84	29.58
TOTAL EXPENDITURES		550,080.00	550,080.00	162,717.16	387,362.84	29.58
Fund 270 - SENIOR HOUSING:						
TOTAL REVENUES		550,080.00	550,080.00	182,691.08	367,388.92	33.21
TOTAL EXPENDITURES		550,080.00	550,080.00	162,717.16	387,362.84	29.58
NET OF REVENUES & EXPENDITURES		0.00	0.00	19,973.92	(19,973.92)	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 301 - GENERAL DEBT SERVICE (CITY HALL)						
Revenues						
Dept 000						
301-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	91,500.00	105,648.00	98,870.27	6,777.73	93.58
301-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	8,500.00	8,389.00	7,896.37	492.63	94.13
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	0.00	0.00	254.63	(254.63)	100.00
301-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	2,000.00	1,534.00	1,853.39	(319.39)	120.82
301-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	0.00	0.00	27.45	(27.45)	100.00
301-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	44,069.00	51,041.00	51,040.07	0.93	100.00
301-000-664.000	INTEREST INCOME AND RENT CONTROL	1,200.00	1,200.00	2,213.65	(1,013.65)	184.47
Total Dept 000		147,269.00	167,812.00	162,155.83	5,656.17	96.63
TOTAL REVENUES		147,269.00	167,812.00	162,155.83	5,656.17	96.63
Expenditures						
Dept 945 - DEBT						
301-945-991.000	PRINCIPAL	530,000.00	530,000.00	530,000.00	0.00	100.00
301-945-992.000	INTEREST EXPENSE	8,282.00	8,282.00	8,281.25	0.75	99.99
301-945-993.000	PAYING AGENT FEES	125.00	125.00	0.00	125.00	0.00
Total Dept 945 - DEBT		538,407.00	538,407.00	538,281.25	125.75	99.98
TOTAL EXPENDITURES		538,407.00	538,407.00	538,281.25	125.75	99.98
Fund 301 - GENERAL DEBT SERVICE (CITY HALL):						
TOTAL REVENUES		147,269.00	167,812.00	162,155.83	5,656.17	96.63
TOTAL EXPENDITURES		538,407.00	538,407.00	538,281.25	125.75	99.98
NET OF REVENUES & EXPENDITURES		(391,138.00)	(370,595.00)	(376,125.42)	5,530.42	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 307 - DEBT SERVICE (2015 STREET BOND)						
Revenues						
Dept 000						
307-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	748,000.00	760,827.00	712,017.33	48,809.67	93.58
307-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	69,000.00	60,408.00	56,857.88	3,550.12	94.12
307-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	500.00	500.00	397.65	102.35	79.53
307-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,600.00	1,600.00	0.00	1,600.00	0.00
307-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	16,000.00	11,046.00	13,345.26	(2,299.26)	120.82
307-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	1,000.00	1,000.00	187.88	812.12	18.79
307-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	75,452.00	87,384.00	87,383.72	0.28	100.00
307-000-664.000	INTEREST INCOME AND RENT CONTROL	3,600.00	3,600.00	2,604.16	995.84	72.34
Total Dept 000		915,152.00	926,365.00	872,793.88	53,571.12	94.22
TOTAL REVENUES		915,152.00	926,365.00	872,793.88	53,571.12	94.22
Expenditures						
Dept 945 - DEBT						
307-945-991.000	PRINCIPAL	880,000.00	880,000.00	880,000.00	0.00	100.00
307-945-992.000	INTEREST	31,775.00	31,775.00	20,837.50	10,937.50	65.58
307-945-993.000	PAYING AGENT FEES	125.00	125.00	0.00	125.00	0.00
Total Dept 945 - DEBT		911,900.00	911,900.00	900,837.50	11,062.50	98.79
TOTAL EXPENDITURES		911,900.00	911,900.00	900,837.50	11,062.50	98.79
Fund 307 - DEBT SERVICE (2015 STREET BOND):						
TOTAL REVENUES		915,152.00	926,365.00	872,793.88	53,571.12	94.22
TOTAL EXPENDITURES		911,900.00	911,900.00	900,837.50	11,062.50	98.79
NET OF REVENUES & EXPENDITURES		3,252.00	14,465.00	(28,043.62)	42,508.62	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 592 - WATER AND SEWER FUND						
Revenues						
Dept 000						
592-000-642.100	SALES - WATER COMMODITY	2,709,000.00	2,709,000.00	666,773.19	2,042,226.81	24.61
592-000-642.200	SALES - WATER RTS	1,154,000.00	1,154,000.00	258,955.82	895,044.18	22.44
592-000-642.300	SALES - SEWER COMMODITY	4,745,000.00	4,745,000.00	1,086,975.91	3,658,024.09	22.91
592-000-642.400	SALES - SEWER RTS	751,000.00	751,000.00	168,271.42	582,728.58	22.41
592-000-642.500	SALES - METER REPLACEMENT FEE	63,600.00	63,600.00	14,216.00	49,384.00	22.35
592-000-642.600	SALES - WATER TAP FEES	3,600.00	3,600.00	5,400.00	(1,800.00)	150.00
592-000-642.700	SALES - SEWER TAP FEES	3,000.00	3,000.00	660.00	2,340.00	22.00
592-000-655.700	PENALTIES	81,600.00	81,600.00	35,126.31	46,473.69	43.05
592-000-664.000	INTEREST INCOME AND RENT CONTROL	54,000.00	54,000.00	33,005.40	20,994.60	61.12
592-000-678.000	MISCELLANEOUS	0.00	0.00	(671.26)	671.26	100.00
Total Dept 000		9,564,800.00	9,564,800.00	2,268,712.79	7,296,087.21	23.72
TOTAL REVENUES		9,564,800.00	9,564,800.00	2,268,712.79	7,296,087.21	23.72

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Expenditures						
Dept 526 - WATER						
592-526-702.000	WAGES - FULL TIME EMPLOYEES	278,100.00	278,100.00	50,140.35	227,959.65	18.03
592-526-704.000	WAGES - PART TIME EMPLOYEES	40,000.00	40,000.00	4,596.00	35,404.00	11.49
592-526-705.000	VACATION PAY	30,000.00	30,000.00	20,450.12	9,549.88	68.17
592-526-706.000	HOLIDAY PAY	20,000.00	20,000.00	2,037.13	17,962.87	10.19
592-526-707.000	TEMPORARY EMPLOYEES	25,000.00	25,000.00	0.00	25,000.00	0.00
592-526-709.000	FICA	26,780.00	26,780.00	6,343.20	20,436.80	23.69
592-526-711.000	MEDICARE	6,180.00	6,180.00	1,483.50	4,696.50	24.00
592-526-713.000	OVERTIME	55,620.00	55,620.00	11,655.47	43,964.53	20.96
592-526-714.000	LONGEVITY PAY	4,800.00	4,800.00	3,400.00	1,400.00	70.83
592-526-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	704,000.00	704,000.00	472.15	703,527.85	0.07
592-526-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	111,240.00	111,240.00	16,612.11	94,627.89	14.93
592-526-721.000	CLOTHING ALLOWANCE	3,600.00	3,600.00	3,600.00	0.00	100.00
592-526-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	7,934.00	7,934.00	6,968.05	965.95	87.83
592-526-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	102,000.00	102,000.00	271.49	101,728.51	0.27
592-526-752.000	SUPPLIES	15,450.00	15,450.00	5,776.90	9,673.10	37.39
592-526-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	128,750.00	128,750.00	20,134.19	108,615.81	15.64
592-526-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	6,000.00	6,000.00	6,910.31	(910.31)	115.17
592-526-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	192,991.00	192,991.00	64,330.32	128,660.68	33.33
592-526-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,545.00	1,545.00	572.78	972.22	37.07
592-526-851.000	MAIL OR POSTAGE	15,000.00	15,000.00	4,115.93	10,884.07	27.44
592-526-883.000	PERMITS	5,854.00	5,854.00	5,859.31	(5.31)	100.09
592-526-910.000	PROFESSIONAL DEVELOPMENT	0.00	0.00	300.00	(300.00)	100.00
592-526-915.000	MEMBERSHIPS	785.00	785.00	810.00	(25.00)	103.18
592-526-918.000	WATER	824.00	824.00	315.18	508.82	38.25
592-526-918.500	WATER (GREAT LAKES WATER AUTHORITY)	1,339,000.00	1,339,000.00	328,438.32	1,010,561.68	24.53
592-526-932.000	VEHICLE REPAIRS AND MAINTENANCE	81,103.00	81,103.00	27,034.32	54,068.68	33.33
592-526-934.000	OTHER REPAIRS AND MAINTENANCE	41,200.00	41,200.00	13,287.92	27,912.08	32.25
592-526-946.000	ENGINEERING SERVICES	25,000.00	25,000.00	8,489.40	16,510.60	33.96
592-526-956.000	BAD DEBT EXPENSE	15,000.00	15,000.00	7.42	14,992.58	0.05
592-526-968.000	DEPRECIATION AND DEPLETION	185,000.00	185,000.00	0.00	185,000.00	0.00
592-526-972.000	CAPITAL OUTLAY (WATER SYSTEM)	1.00	1.00	0.00	1.00	0.00
592-526-991.000	PRINCIPAL	1.00	1.00	0.00	1.00	0.00
592-526-992.000	INTEREST EXPENSE	19,938.00	19,938.00	0.00	19,938.00	0.00
Total Dept 526 - WATER		3,488,696.00	3,488,696.00	614,411.87	2,874,284.13	17.61

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Dept 527 - SEWER						
592-527-702.000	WAGES - FULL TIME EMPLOYEES	204,970.00	204,970.00	20,389.89	184,580.11	9.95
592-527-705.000	VACATION PAY	36,000.00	36,000.00	1,094.74	34,905.26	3.04
592-527-706.000	HOLIDAY PAY	6,000.00	6,000.00	218.95	5,781.05	3.65
592-527-709.000	FICA	15,450.00	15,450.00	1,872.05	13,577.95	12.12
592-527-711.000	MEDICARE	4,120.00	4,120.00	437.79	3,682.21	10.63
592-527-713.000	OVERTIME	25,750.00	25,750.00	5,938.91	19,811.09	23.06
592-527-714.000	LONGEVITY PAY	2,750.00	2,750.00	0.00	2,750.00	0.00
592-527-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	527,000.00	527,000.00	539.46	526,460.54	0.10
592-527-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	72,100.00	72,100.00	2,817.35	69,282.65	3.91
592-527-721.000	CLOTHING ALLOWANCE	3,500.00	3,500.00	1,200.00	2,300.00	34.29
592-527-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	3,248.00	3,248.00	2,880.35	367.65	88.68
592-527-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	77,000.00	77,000.00	308.76	76,691.24	0.40
592-527-752.000	SUPPLIES	0.00	0.00	79.00	(79.00)	100.00
592-527-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	12,360.00	12,360.00	59.61	12,300.39	0.48
592-527-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	300,000.00	300,000.00	18,755.03	281,244.97	6.25
592-527-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	124,831.00	124,831.00	41,610.32	83,220.68	33.33
592-527-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	876.00	876.00	572.78	303.22	65.39
592-527-851.000	MAIL OR POSTAGE	9,000.00	9,000.00	4,071.66	4,928.34	45.24
592-527-910.000	PROFESSIONAL DEVELOPMENT	2,360.00	2,360.00	0.00	2,360.00	0.00
592-527-917.000	SEWAGE	2,781,000.00	2,781,000.00	913,088.10	1,867,911.90	32.83
592-527-920.000	ELECTRIC	2,472.00	2,472.00	966.64	1,505.36	39.10
592-527-932.000	VEHICLE REPAIRS AND MAINTENANCE	196,640.00	196,640.00	65,546.68	131,093.32	33.33
592-527-934.500	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	100,000.00	100,000.00	475.00	99,525.00	0.48
592-527-946.000	ENGINEERING SERVICES	25,000.00	25,000.00	6,544.50	18,455.50	26.18
592-527-956.000	BAD DEBT EXPENSE	10,300.00	10,300.00	13.76	10,286.24	0.13
592-527-968.000	DEPRECIATION AND DEPLETION	1,240,000.00	1,240,000.00	0.00	1,240,000.00	0.00
592-527-991.000	PRINCIPAL	1.00	1.00	0.00	1.00	0.00
592-527-992.000	INTEREST EXPENSE	656,000.00	656,000.00	282,198.09	373,801.91	43.02
592-527-993.000	PAYING AGENT FEES	1,000.00	1,000.00	49.29	950.71	4.93
Total Dept 527 - SEWER		6,439,728.00	6,439,728.00	1,371,728.71	5,067,999.29	21.30
TOTAL EXPENDITURES		9,928,424.00	9,928,424.00	1,986,140.58	7,942,283.42	20.00
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES		9,564,800.00	9,564,800.00	2,268,712.79	7,296,087.21	23.72
TOTAL EXPENDITURES		9,928,424.00	9,928,424.00	1,986,140.58	7,942,283.42	20.00
NET OF REVENUES & EXPENDITURES		(363,624.00)	(363,624.00)	282,572.21	(646,196.21)	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 645 - MEDICAL SELF INSURANCE FUND						
Revenues						
Dept 000						
645-000-664.000	INTEREST INCOME AND RENT CONTROL	5,400.00	5,400.00	2,598.60	2,801.40	48.12
645-000-700.000	HCARE ISF CHARGES FOR SERVICES	590,000.00	590,000.00	171,444.80	418,555.20	29.06
Total Dept 000		595,400.00	595,400.00	174,043.40	421,356.60	29.23
TOTAL REVENUES		595,400.00	595,400.00	174,043.40	421,356.60	29.23
Expenditures						
Dept 999 - SELF INSURANCE						
645-999-837.000	HEALTH INSURANCE CLAIMS	595,400.00	595,400.00	227,570.09	367,829.91	38.22
Total Dept 999 - SELF INSURANCE		595,400.00	595,400.00	227,570.09	367,829.91	38.22
TOTAL EXPENDITURES		595,400.00	595,400.00	227,570.09	367,829.91	38.22
Fund 645 - MEDICAL SELF INSURANCE FUND:						
TOTAL REVENUES		595,400.00	595,400.00	174,043.40	421,356.60	29.23
TOTAL EXPENDITURES		595,400.00	595,400.00	227,570.09	367,829.91	38.22
NET OF REVENUES & EXPENDITURES		0.00	0.00	(53,526.69)	53,526.69	

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	10/31/2019 YTD BALANCE	10/31/2019 DIFFERENCE	10/31/2019 % BDGT
Fund 661 - MOTOR POOL						
Revenues						
Dept 000						
661-000-643.000	EQUIPMENT RENTAL	868,578.00	868,578.00	289,525.92	579,052.08	33.33
661-000-664.000	INTEREST INCOME AND RENT CONTROL	6,400.00	6,400.00	3,498.81	2,901.19	54.67
661-000-686.000	INSURANCE RECOVERIES	0.00	0.00	7,683.09	(7,683.09)	100.00
Total Dept 000		874,978.00	874,978.00	300,707.82	574,270.18	34.37
TOTAL REVENUES		874,978.00	874,978.00	300,707.82	574,270.18	34.37
Expenditures						
Dept 249 - MOTOR POOL						
661-249-702.000	WAGES - FULL TIME EMPLOYEES	59,300.00	59,300.00	7,975.18	51,324.82	13.45
661-249-705.000	VACATION PAY	4,500.00	4,500.00	1,172.98	3,327.02	26.07
661-249-706.000	HOLIDAY PAY	2,761.00	2,761.00	489.40	2,271.60	17.73
661-249-709.000	FICA	4,172.00	4,172.00	804.47	3,367.53	19.28
661-249-711.000	MEDICARE	979.00	979.00	188.13	790.87	19.22
661-249-713.000	OVERTIME	7,000.00	7,000.00	1,185.59	5,814.41	16.94
661-249-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	9,373.00	9,373.00	905.48	8,467.52	9.66
661-249-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	0.00	1,200.00	0.00
661-249-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,834.00	1,834.00	1,421.80	412.20	77.52
661-249-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,000.00	1,000.00	240.41	759.59	24.04
661-249-752.000	SUPPLIES	0.00	0.00	995.38	(995.38)	100.00
661-249-758.000	DIESEL FUEL	36,000.00	36,000.00	10,035.53	25,964.47	27.88
661-249-759.000	GASOLINE	80,000.00	80,000.00	24,941.31	55,058.69	31.18
661-249-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	2,500.00	2,500.00	750.00	1,750.00	30.00
661-249-805.000	ENTERPRISE FLEET MANAGEMENT	210,000.00	210,000.00	42,265.40	167,734.60	20.13
661-249-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,000.00	1,000.00	0.00	1,000.00	0.00
661-249-931.000	EQUIPMENT REPAIRS	50,000.00	50,000.00	35,302.03	14,697.97	70.60
661-249-932.000	VEHICLE REPAIRS AND MAINTENANCE	155,000.00	155,000.00	41,942.85	113,057.15	27.06
661-249-934.000	OTHER REPAIRS AND MAINTENANCE	20,000.00	20,000.00	7,183.82	12,816.18	35.92
661-249-936.000	VEHICLE LIABILITY INSURANCE	79,993.00	79,993.00	73,930.00	6,063.00	92.42
661-249-940.000	RENTALS	0.00	0.00	4,898.50	(4,898.50)	100.00
661-249-968.000	DEPRECIATION AND DEPLETION	120,000.00	120,000.00	0.00	120,000.00	0.00
661-249-991.000	PRINCIPAL	1.00	1.00	0.00	1.00	0.00
661-249-992.000	INTEREST EXPENSE	17,000.00	17,000.00	2,927.01	14,072.99	17.22
Total Dept 249 - MOTOR POOL		863,613.00	863,613.00	259,555.27	604,057.73	30.05
TOTAL EXPENDITURES		863,613.00	863,613.00	259,555.27	604,057.73	30.05
Fund 661 - MOTOR POOL:						
TOTAL REVENUES		874,978.00	874,978.00	300,707.82	574,270.18	34.37
TOTAL EXPENDITURES		863,613.00	863,613.00	259,555.27	604,057.73	30.05
NET OF REVENUES & EXPENDITURES		11,365.00	11,365.00	41,152.55	(29,787.55)	

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
November 12th, 2019, 7 PM
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macornb, Michigan.

Present: Chairperson Laura Lesich, Vice Chairperson Cheryl LaCasse; Secretary Renee Paoletti, Commissioners Sherry Stein, and Nancy Berube.

Also Present: Christina Woods, Recreation Director, DPW Superintendent Nick Schafer, Parks and Rec staff member Jennifer Mellar.

Absent: Commissioner Dave Bogdan

1. **Call Meeting to Order**
   Chairperson Laura Lesich called meeting to order at 7:00 pm.

2. **Pledge of Allegiance**

3. **Approval of Agenda for November 12 2019**
   Commissioner Stein moved to approve agenda, seconded by Commissioner LaCasse, motion carried.

4. **Approval of Minutes from October 1st 2019**
   Motion made to approve minutes made by Commissioner Stein, seconded by Commissioner Paoletti, motion carried.

5. **Fraser Parks and Recreation and Senior Center Gratitudes**
   Director Woods wishes to thank Fraser Tim Hortons or their donation of day old baked goods, Renee for doing the minutes despite the fact that there was no audio for the last meeting. We have a lot to thank for the Fall Festival, but that will be done later. Rachel Augusti, our Junk Drawer Science teacher, who submitted a grant for robots, and got it, and submitted another grant for other tools for the program. She is doing this all as a volunteer. Rose Claus, who is working on two little libraries for Pompo Park. A bunch of people who donated for the Seniors Christmas Party, either for gifts or tickets for the seniors. So far, we have collected $813 in donations. Vania Apps, Gudrun Goetz, Pam Pitt, Rose Claus and the rest of the Naughty Knitters, Dana Freers, Kim Kennedy, Amanda Rolens and Laura Lesich. Karen Silverthorn, who is making the decorations for the Christmas Party. Meadow Lodge, Oakmont and Dr. Stephen Cain who have all donated for the seniors this past month. Dana Freers, who donated $100 towards Junk Drawer Science supplies. Director Woods would like to thank the volunteer Flag Football coaches Josh Foster, Scott Thompson and Joe Felicia, Fraser Public Schools for letting us use their Football field. Pam Pitt for her work on Webbs Wedge. For the park cleanup, thanks to Vania Apps, Renee Paoletti, Cheryl LaCasse and family, Dana Freers, Councilman Mike Lesich and Laura Lesich, Councilman David Winowicki and Debby Winowicki and Rich Haberman.

6. **Report on Parks**
   A. Discussion and recommended action plan for updating parks.

Nick Schafer got some quotes together for the park improvement project. A presentation was given outlining the improvements, by park, with pricing. The equipment will vary by park. All of the current equipment in the parks we are improving is now obsolete, and does not conform to standards that are in place today, and they would have to be removed and replaced. There was much discussion for where to focus, and where to ease back. There was a motion made by Commissioner Stein to make a recommendation to City Council at the December meeting, with quotes for signs and the hard wired locks. Commissioner LaCasse seconded, and the motion carried.

B. Recap on Park Cleanup

It was cold and wet. We had 9 people. Maybe we should keep it to the spring only, and have two dates.

C. Recap on MPARKS Virtual 5K

We raised $211.78. We may look into using the money for distance markers for McKinley Park. Next year we should start promoting it earlier and we may get a bigger response.

D. Discussion on Farmers Market Dog Park Project

The Farmers Market is interested in possible opening a Dog Park. They have already put dog waste stations in several of the parks. They had a survey exploring the interest of the residents. Several questions were brought up and answered. Keep in mind, this is in the beginning stages. No decision has been made as to when and where this will be. There will need to be fundraising to get it started.

7. Other Business

A. Resignation of Commissioner Mills

After reaching out to Commissioner Mills last month, she provided her resignation. So, that opens another seat, which will run until December 31st 2021. We will need to open applications for 30 days. Commissioner Lesich motioned to open applications to fill the seat to replace Melissa Mills, taking applications to January 7th, seconded by Commissioner Paoletti. Motion passes.

B. Interviews for 3 Recreation Commission seats, term ending 12/31/22

Director Woods reached out to the applicant who has not served on the commission before. She got no answer and the voice mailbox was full. Sarah Kelley provided a letter stating that she would be out of town today, but is interested in a commission seat. There was a discussion about delaying the interviews until December, but it was decided that the one applicant knew the interviews were tonight and did not provide an excuse for missing it. Sarah Kelly submitted an application and a letter, and has served on the commission previously. We decided to interview the two present applicants, and using Sarah Kelley's letter as an interview and vote the three seats tonight. The other applicant can

interview for Melissa Mills' seat in January. Motion made by Commissioner Berube and seconded by Commissioner LaCasse. Motion passed. Interviews of Renee Paoletti and Sherry Stein commenced.

C. **Motion and recommendation for 3 Recreation Commission seats, term ending December 31, 2022.**
Motion made by Commissioner Berube and seconded by Commissioner Paoletti to recommend Sara Kelley for a Recreation Commission seat, term ending December 31, 2022. Motion carried. Commissioner Paoletti motioned and Commissioner LaCasse seconded to recommend Sherry Stein for a Recreation Commission seat, term ending December 31, 2022. Motion carried. Motion made by Commissioner LaCasse and seconded by Commissioner Berube to recommend Renee Paoletti for a Recreation Commission seat, term ending December 31, 2022. Motion carried.

8. **Volunteer Group Reports**

A. **Updates on McKinley Barrier Free Park**
We have a lot of things going on. First up is out Holiday Raffle going on until December 12. They are $5 each, and we are only selling 400. The prize is a $250 Meijer card and a $250 Amazon card. One winner. Drawing will be December 12 at Rams Horn at 8:00 pm. As far as grants go, we did receive a $10,000 grant from DTE. We are waiting to hear about the design and accessibility grant from CFSEM which is the Ralph Wilson Foundation. We should hear in January, and it would be for $50,000. We are still waiting on the Harrick Foundation, and we should hear by the end of December. The target for that grant is $200,000, which would put us where we need to be to finish the park, which would include an outdoor excerise area and climbers. The Walk and Roll last month was a huge success! We had hot dogs, popcorn, henna, a fossil find, and other stuff. This was a free event, and we would like to thank our sponsors, Fraser Rams Horn, Elite Pest Management, Aaron and Cheryl LaCasse, Jazzercise Fraser, Healthmark, Creative Cookies by Sarah, the Naughty Knitters, County Commissioner Harold Haugh, Mark Jessup, Goodman Venegas Insurance, Vania Apps, Freers Freers and Freers, TNA Plumbing, Hanover Grove, Melissa Mills, and Councilman Mike Lesich and Laura Lesich. Global Giving is coming up. We have raised $10,000 with Global Giving, and that will start the Tuesday after Thanksgiving, Giving Tuesday. We are coming up with brochures for sponsoring equipment at McKinley. Our next project is the Sensory Garden. We were hoping to have the cement poured in November, but the weather may hold us up. Our Blue Jean Ball is coming up. Tickets are available for $45 and it will be February 8th at Vintage House, doors open at 6:30. There will be raffle baskets, a silent auction, 50/50, etc. There are sponsorships available. See Sherry Stein or Cheryl LaCasse for details. Next meeting is November 19th at 6:30 at the Hanover Grove community center.

B. Updates on Fraser Fresh Farmers Market
They did the surveys regarding a dog park. Next meeting will be December 9th at 6:30. At the Fall Fest, the launched their line of dog ties and bow ties and scarves. They will be added to their web site.

C. Updates on #FixtheFort Group
There are no updates at this time.

9. Overview Report from Parks and Recreation Director.
They are continuing preparations for Director Woods' upcoming maternity leave. Jennifer will be covering the Recreation Commission meetings. Director Woods will be bringing up to council at the next meeting the hiring of a full time senior coordinator. It was put in the budget, but there has been a moratorium on hiring. The dates have been tentatively scheduled for Recreation Commission meetings for 2020. There are several elections factored in. Commissioner Lesich moved to approve the dates, and Commissioner Berube seconded. Motion carried.

10. Report on Senior Business
Senior programs are going well. The Senior Christmas Party already has over 65 people signed up. Pickleball is doing well, experiencing growing pains. We have a Veterans Appreciation Lunch tomorrow, a free event. Also, a painting party, and some light weight programs are planned. And Julie is looking into a larger bus program that we can maybe merge with other communities.

11. Report on Recreation Business
Flag Football is ending tomorrow. We may need to revisit the timing of the program. We are teaming up with Roseville/Eastpointe for basketball. We may have to cancel the Kid's Christmas Party, there is only one child signed up so far. She has a meeting with Roseville/Eastpointe about possibly coordinating a Unique Sports Mash Up program. We are offering a new kid/parent gym program in January, specifically for toddlers and parents. Nor specific sports, but games and drills and getting them started with sports. Applications open for Christmas decorating contest. People need to nominate houses. We will be doing letters to Santa after Thanksgiving.

12. Report on Special Events

A. Recap on Fall Festival 2019
First, Director Woods would like to thank everyone involved. The POC Firefighters served over 1200 hot dogs! Fraser Public Safety had their vehicles and were doing child ID kits. A lot of the City departments were present. FFBC provided popcorn and face painting, and ran out of popcorn. Farmers Market had pumpkin bowling. The Chili cookoff, 1st place was Mayor Carnegie, 2nd was Laura Lesich and 3rd went to Michelle Casey. Fraser Lions provided the hayride. FHS HOSA had CPR display. Thanks to the rec crew, Julie, Brad, Casey and Ryan, for making everything run smooth.

B. Recap of Halloween events

The Lions Club event had a great turnout, with around 400 people. The Lions gave so much for this event, candy, food, decorations and volunteers. The Walk and Roll was a great event Parks and Rec did the Donut on a String, which was a hit. The Trunk or Treat was another great event, which had a great turnout despite the weather, over 500 kids. The Glow bike parade was once again rained out.

C. Upcoming Christmas in Fraser

We are pretty much all set. We are going to start pushing a campaign to let people know to bring PJs and books for Dominic. Dominic and the Historical Commission will be at the event. 2019 pins have been ordered. We will have the symbolic tree like last year. The sign up genius is up, for those who want to volunteer. We would like to see Christmas lights up again, although it may be too late for this year. What is the cost for this?

13. Citizen Participation

None

14. Commission members with concerns

Commissioner Stein would like to thank Lee from Rams Horn he is always generous with letting us use hit lot for the Trunk or Treat, and Gudrun Goetz for helping organize it. Come see me for raffle tickets. Commissioner would like to wish everyone a Happy Thanksgiving. Commissioner Paoletti is looking forward to being a commissioner for another three years, and wishes all a Happy Thanksgiving. Commissioner LaCasse would like to congratulate Sherry, Renee and Sarah for being recommended to council for commission seats. She feels this was a very positive meeting, and Happy Thanksgiving. Commissioner Lesich thanks the commission for having these lengthy discussions wand Christina and Nick for working on this park improvement program. Thanks Jennifer for stepping up and we look forward to working with you. Everyone get decorating for Christmas!

15. Adjournment

Commisioner Lesich moved to adjourn, seconded by Commissioner Stein. Motion carried. Meeting adjourned at 9:40 PM.

Respectfully Submitted,

Laura Lesich
Chairperson
Parks & Recreation Commission

Cheryl LaCasse
Vice Chair
Parks & Recreation Commission

Renee Paoletti
Secretary
Parks & Recreation Commission

Christina Woods
Director Parks & Recreation

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
October 1st, 2019, 7 PM
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Laura Lesich, Vice Chairperson Cheryl LaCasse; Secretary Renee Paoletti, Commissioners Sherry Stein, Nancy Berube, and David Bogdan

Also Present: Christina Woods, Recreation Director, DPW Superintendent Nick Schafer

Absent: Commissioner Melissa Mills

1. **Call Meeting to Order**
   Chairperson Laura Lesich called meeting to order at 7:01 pm.

2. **Pledge of Allegiance**

3. **Approval of Agenda for June 4 2019**
   Director Woods requested the agenda be amended to move item 11a to 6.
   COMMISSIONER STEIN MOVED TO AMEND AGENDA, SECONDED BY VICE CHAIRPERSON LACASSE. MOTION CARRIED.

4. **Approval of Minutes from August 6 2019**
   CHAIRPERSON LESICH MOVED TO APPROVE MINUTES, SECONDED BY COMMISSIONER STEIN. MOTION CARRIED.

5. **Fraser Parks and Recreation and Senior Center Gratitudes**
   Director Woods thanked the following: resident Rachel Agusti for her continued work with the Junk Drawer Science program, Tim Hortons for continuing to donate their day old goods to the seniors, Oakmont/Pine Ridge for donating to senior activities, Kathy Housey for her work on Brain Health for Seniors.

6. **Report on Parks Updates**
   DPW Superintendent Schafer and the commission further discussed options for park updates. There was discussion to update the cost figures. **VICE CHAIRPERSON LACASSE MOTIONED TO INCREASE THE FIGURES TO $528-550K FOR THE SAKE OF GETTING PRICING, SECONDED BY SECRETARY PAOLETTI. MOTION CARRIED.**
   There will be more detailed figures at the November meeting.

7. **Volunteer Group Reports**
   A. **Updates on McKinley Barrier Free Park**
   Fraser First is still waiting to hear on grants. There will be a Walk and Roll event on October 19th, from 1-3:30. There will be a train, cider, donuts, hot dogs, popcorn and crafts. Thanks to the sponsors, this is a free event. The next meeting is October 15th at 6:30 pm at the Hanover Grove community center. Also, Fraser First working out the details for the sensory garden to be installed in the spring.

B. Updates on Fraser Fresh Farmers Market
There will be a meeting October 7th. Thanks to the sponsors this year. There is a new voice mailbox option on the Fraser Recreation phone number, and the mail will be forwarded to the Fraser Activity Center for the upcoming season.

C. Updates on #FixtheFort Group
There are no updates at this time.

8. Overview Report from Parks and Recreation Director.
The Director is working on programs for winter, spring and summer due to the director's upcoming maternity leave in December. There is a new way of sending out publications to FPS through Peachtree emails. The Lion's bill is going to council for approval for about $24,000. The Walk and Run is coming up, thank you to FFBC for providing the snacks and items for the walk and run.

9. Report on Senior Business
Senior programs are going really well. Night pickleball is popular, as is the new Friday crochet club. There is a new program "candy and no-bake cookie making.

10. Report on Recreation Business
Youth flag football is underway and sport mashup starts next week. The final numbers have come in for recreation, and for the Fiscal Year 2018-2019, the Recreation Department was under in revenue ($5,000 under in program fees, $6,000 under in building rentals). Recreation expenses were also under by $53,000 due to not needing things for programming, changes in health insurance, ect. This makes the Recreation Department under budget by $42,000 for the year 2018-2019. Director Woods also asks the commission to help spread the word on the Christmas Decoration contest

11. Report on Special Events

A. Discussion on Fall Festival 2019
We have 28 vendors set up. Goodfellows will have their Stuff a Bus, there will be a Chili and Soup cook off.

B. Discussion on Christmas in Fraser
We had nominees for Christmas in Fraser. Dominic Miller, the Historical Commission, were key nominees. **MOTION MADE BY COMMISSIONER BERUBE AND SECONDED BY VICE CHAIRPERSON LACASSE TO HAVE DOMINIC MILLER AND THE HISTORICAL COMMISSION AS NOTED GUESTS. MOTION PASSED UNANIMOUSLY**

C. Discussion on other upcoming events

The Lions Club Halloween Party is coming up, the FFBC Walk and Roll, the Glow Bike Parade and the Trunk or Treat at Ram's Horn were mentioned.

12. Report on Parks

A. Discussion on Park Clean up

Park Clean up will be October 12. There were ideas discussed, such as trimming some of the new trees, fence painting at Somerset, and Seal Coat on the McKinley path. However, we will pretty much keep it to cleaning up and trimming what we can.

13. Other Business

We are still taking applications for the open Commission seats.

14. Citizen Participation.

None

15. Commission members with concerns

Commissioner Stein mentioned the Trunk or Treat at Ram's Horn on 10/26 from 2-4 pm. Commissioner Bogdan is looking forward to his first Fall Fest, and also thanked DPW Superintendent Schafer for his knowledge. Commissioner Berube looking forward to Saturday, hopefully no rain! Thanked everyone from the Farmers Market. Secretary Paoletti had no concerns and is looking forward to the Fall Fest. Commissioner LaCasse is looking forward to the Fall Fest. Vice Chairperson LaCasse echoed Secretary Paoletti's comments. Chairperson Lesich expressed that she is glad the Community Post is out early. Also, **CHAIRPERSON LESICH MADE A MOTION TO REACH OUT TO COMMISSIONER MILLS TO SEE IF SHE WISHES TO CONTINUE AS A COMMISSIONER, SECONDED BY COMMISSIONER STEIN. MOTION CARRIED.**

16. Adjournment

COMMISSIONER STEIN MOVED TO ADJOURN, SECONDED BY SECRETARY PAOLETTI. MOTION CARRIED. MEETING ADJOURNED AT 9:07 PM.

Respectfully Submitted,

Laura Lesich
Chairperson
Parks & Recreation Commission

Cheryl LaCasse
Vice Chair
Parks & Recreation Commission

Renee Paoletti
Secretary
Parks & Recreation Commission

Christina Woods
Director Parks & Recreation

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
MONDAY, JULY 15, 2019 ~ 7:00 P.M.
MINUTES

PRESENT: CHAIRWOMAN: CZARNECKI MEMBERS: BARR, COOK, KEIL, FARINA, PERRY

EXCUSED ABSENCE: NONE

ALSO PRESENT:	CLARK ANDREWS	CITY ATTORNEY
	SARAH TRAXLER	CITY PLANNER
	CANDACE SCHUVER	RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Member Czarnecki called the meeting to order at 7:01PM

2.	Chairwoman:	Czarnecki	Present
	Members:	Barr	Present
		Cook	Present
		Farina	Present
		Keil	Present
		Perry	Present

3. APPROVAL OF AGENDA ~ Regular meeting of July 15, 2019

Motion by Member: Farina **Support by Member**: Keil

TO: Approve the Agenda of July 15, 2019 as submitted.

AYES: 6
NAYS: 0
MOTION CARRIED

4. APPROVAL OF MINUTES:

June 5, 2019

Motion by Member: Keil **Support by Member:** Cook

TO: Approve the June 5, 2019 minutes as submitted.

AYES: 6
NAYS: 0
MOTION CARRIED

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
MONDAY, JULY 15, 2019 ~ 7:00 P.M.
MINUTES

5. PUBLIC HEARING: NONE

6. UNFINISHED BUSINESS:

a. #02-19SP / SCOTT SEIG ON BEHALF OF A&A MANAGEMENT / PART OF 34400 UTICA ROAD / PROPOSED SITE RETAIL

City Planner Sarah Traxler summarized the changes on proposed site retail project. The modifications to the project is as follows:

Updated parking study:

- A total of 958 parking spaces are required for this location. There are 525 parking spaces are on site, and the additional is met with shared parking agreements.
- City Engineer, AEW, is concerned over large event parking. The applicant is to provide a mitigation plan.

Changes to Site Plan:

- Applicant's submission meets requirements for Special Land Use.
- Twenty parking spaces on plan will be 1.5' shorter than what variance requires.
- Drive aisle width increased from 20.5' to 24'.
- Stop signs now included in plan.
- Additional lanes are now included (turning).
- Signs added to assist with vehicular movement.
- Shortened interior island to include unobstructed striped crosswalk between the two buildings.

Additional Information:

- AEW is to review site plan a second time and City Planner Traxler will incorporate this in her review for the August meeting.
- Loading/unloading and delivery times must be provided by applicant. Since it is early in the process and information is currently unknown, the Commission can set conditions.
- Landscape plan has been improved and meets minimum conditions of the ordinance.
- No signage has been proposed, and once proposed, will be handled administratively.
- Dumpster enclosures will be poured concrete and will match materials of buildings.
- Three parcels will be combined if project moves forward.
- Fire code compliance issues at main building (hockey arena) to be addressed at August meeting.

Bud Kowalski, General Manager, held discussion with Commissioners in regards to parking and parking agreements.

Attorney Clark Andrews spoke on parking conditions.

Discussion ensued with Davis Hunter, PEA Civil Engineer, Steven Russo, Transportation Engineer as well as Brad Smith, architect.

City Planner Sarah Traxler stated that a special land use can be approved with the condition that a variance is granted by the Zoning Board of Appeals. Second option is to request a variance through the Zoning Board of Appeals first, then return back to the Planning Commission for approval.

No public to be heard. Public hearing closed.

POSTPONED UNTIL AUGUST WITH NO MOTION MADE.

7. SITE PLANS AND OTHER REVIEWS:

a. PSP19-06 / STUCKY VITALE ARCHITECTS / 31240 GROESBECK HWY / MODIFICATION TO SITE – ADDITION OF DUMPSTER ENCLOSURE

Discussion held amongst Commissioners.

City Planner Sarah Traxler held discussion on outlot buildings, site plans and the variances granted in 2016 in regards to deviation of 19' front setback and 109 parking space reduction. At that time, she believes there was discussion on the dumpster enclosure. Looking back, a dumpster enclosure was in fact not on the approved plans submitted in 2016, therefore the dumpster enclosure itself is not approved. This situation had led to a stop work order more currently and needs resolution.

Ms. Traxler also advised Commission that the dumpster enclosure is not taking up parking spaces and that it in fact sits on a painted island.

Ms. Traxler discussed the dumpster height and materials, and mentioned that Special Land Use requirements in general can be applied to the dumpster enclosure. City Planner Traxler believes the dumpster enclosure seems like a more practical waste handling solution and conditions can be set in regards to ingress and egress, not to interfere with pedestrians or vehicle traffic.

Attorney Clark Andrews spoke on Special Land Use and criteria.

Applicant not present at 8:42pm.

Discussion ensued by Commissioners, City Attorney and City Planner. It was advised by Mr. Andrews and Ms. Traxler that since there were no approvals or inspections done on the dumpster, then the next step would be to remove and rebuild correctly with prior approval from Planning Commission and Zoning Board of Appeals or to apply for a variance once again through the Zoning Board of Appeals.

Member Farina referenced Planning Commission Minutes from meeting June 2, 2016 regarding trash removal and dumpster location.

Motion by Member Farina Support by Member Keil

TO: DENY / PSP19-06 / STUCKY VITALE ARCHITECTS / 31240 GROESBECK HWY / MODIFICATION TO SITE – ADDITION OF DUMPSTER ENCLOSURE

FOR THE FOLLOWING REASONS:

- Placement issues
- Special Land Use standards are not met
- Wrong materials used; not to code
- Enclosure not on original approved plan

AYES 1
NAYS 5
MOTION CARRIED

8. NEW BUSINESS: NONE

9. OLD BUSINESS:

a. Discussion of By-Laws

Discussion held amongst Commission Members and City Attorney.

b. Discussion of Master Plan

Discussion held amongst Commission Members and City Planner.

10. COMMISSIONERS COMMENTS/ CONCERNS / ZBA LIAISON

Chairwoman Czarnecki: Nothing at this time.

Member Farina: ZBA meeting has been postponed for August. Enjoy the City Picnic.

Member Barr: Nothing at this time.

Member Cook: Mentioned to park at Walsh Funeral Home for $5.oo for City Picnic. Proceeds go to Goodfellows.

Member Keil: Nothing at this time.

Member Perry: Nothing at this time.

City Planner Sarah Traxler: Nothing at this time.

City Attorney Clark Andrews: Won't be in attendance for September meeting.

11. PUBLIC TO BE HEARD: NONE

12. ADJOURNMENT:

Motion by Farina Support by Member Keil

TO: Adjourn the meeting of July 15, 2019 at 9:35pm

AYES: 6

NAYS: 0

THE MOTION CARRIED UNANIMOUSLY.

_____
John Keil, Secretary

_____
Candace Schuver, Recording Secretary

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY AUGUST 7, 2019 ~ 7:00 P.M.
APPROVED MINUTES

PRESENT: CHAIRWOMAN: CZARNECKI

MEMBERS: BARR, COOK, KEIL, FARINA, PERRY, WARUNEK

EXCUSED ABSENCE: NONE

ALSO PRESENT:	CLARK ANDREWS	CITY ATTORNEY
	SARAH TRAXLER	CITY PLANNER
	DOUG PLACHCINSKI	CITY PLANNER/ZONING ADMINISTRATOR
	CANDACE SCHUVER	RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chair Czarnecki called the meeting to order at 7:02PM

2. ATTENDENCE

Chairwoman:	Czarnecki	Present
Members:	Barr	Present
	Cook	Present
	Farina	Present
	Keil	Present
	Perry	Present
	Warunek	Present

3. APPROVAL OF AGENDA ~ Regular meeting of August 7, 2019

Motion by Member: Farina **Support by Member**: Barr

TO: Approve the Agenda of August 7, 2019 as amended:

To move upward and address Site Plan item 7A and Special Land Use item 7C and Public Hearing item 5A thereafter for proposed site retail located at 34400 Utica Rd.

To move upward and address Site Plan item 7B and Special Land Use item 7d and Public Hearing item 5B thereafter for church conversion located at 15215 13 Mile Rd.

AYES: 7

NAYS: 0

MOTION CARRIED

4. APPROVAL OF MINUTES: July 15, 2019

Motion by Member: Keil **Support by Member:** Barr

TO: APPROVE THE JULY 15, 2019 MINUTES AS AMENDED:

On Page 2: To delete first bulleted item in the third paragraph on page two that reads “Applicant’s submission meets requirements for Special Land Use”; To correct the second bulleted item to read “ordinance” rather than “variance”.

On Page 3: To correct name in second paragraph from Davis to David Hunter, PEA Civil Engineer; to delete "Public Hearing closed" in fourth paragraph, and delete "Postponed until August with no motion made"; to add Chair opened the floor to public comment. Acknowledging no one was present to speak, Chair closed the floor to public comment. There was no action required at July's meeting. It was announced a Public Hearing is scheduled for the August meeting.

On Page 4: The vote on the resolution should read:

AYES 5

NAYS 1 (Czarnecki)

MOTION CARRIED

Add comment: Chair Czarnecki asked the record to reflect she voted no because she would have preferred to give the applicant the opportunity to come before the Board with an explanation for the request to add the dumpster enclosure.

On Page 5: To include that an attorney will attend September's meeting in Attorney Clark Andrew's absence.

AYES: 7

NAYS: 0

MOTION CARRIED

5A. Public Hearings– 34400 Utica Road Retail Project:

#19-01 SLU SPECIAL LAND USE / JAMES BUTLER ON BEHALF OF A & A MANAGEMENT / PART OF 34400 UTICA ROAD / TO OBTAIN SPECIAL LAND USE APPROVAL FOR TWO PROPOSED FAST-FOOD RESTAURANTS WITH DRIVE THROUGH WINDOWS IN THE "CG- COMMERCIAL GENERAL" ZONING DISTRICT; THESE PROPOSED FAST-FOOD RESTAURANTS ARE PROPOSED TO BE LOCATED IN TWO OUTLOT COMMERCIAL DEVELOPMENT BUILDINGS CONTAINING FIVE TENANT SPACES.

Public Hearing open at 7:18pm.

Public to be heard:

Patrice Schornak – 32352 Crestwood

Public Hearing Closed at 8:21pm

Discussion was held amongst Commissioners, Representatives from Fraser Hockeyland and Civil Engineer, Jim Butler of PEA Inc.

#19-01 SLU SPECIAL LAND USE / JAMES BUTLER ON BEHALF OF A & A MANAGEMENT / PART OF 34400 UTICA ROAD / TO OBTAIN SPECIAL LAND USE APPROVAL FOR TWO PROPOSED FASTFOOD RESTAURANTS WITH DRIVE THROUGH WINDOWS IN THE "CG- COMMERCIAL GENERAL" ZONING DISTRICT; THESE PROPOSED FAST-FOOD RESTAURANTS ARE PROPOSED TO BE LOCATED IN TWO OUTLOT COMMERCIAL DEVELOPMENT BUILDINGS CONTAINING FIVE TENANT SPACES.

City Planner Traxler spoke on item.

Motion by Cook **Support by Member Keil**

TO: APPROVE #19-01 SLU SPECIAL LAND USE / JAMES BUTLER ON BEHALF OF A & A MANAGEMENT / PART OF 34400 UTICA ROAD / TO OBTAIN SPECIAL LAND USE APPROVAL FOR TWO PROPOSED FASTFOOD RESTAURANTS WITH DRIVE THROUGH WINDOWS IN THE "CG-COMMERCIAL GENERAL" ZONING DISTRICT; THESE PROPOSED FAST-FOOD RESTAURANTS ARE PROPOSED TO BE LOCATED IN TWO OUTLOT COMMERCIAL DEVELOPMENT BUILDINGS CONTAINING FIVE TENANT SPACES BECAUSE IT APPEARS ALL SPECIAL LAND USE STANDARDS HAVE BEEN MET

WITH THE FOLLOWING CONDITIONS:

- Applicant must comply with Site Plan Approval and all of the conditions set forth in it, which conditions are incorporated by reference as if fully set forth in this Special Land Use approval.
- One or more bike racks shall be installed and maintained at location(s) approved by the City Planner.
- Hours of operation for the outlot retail uses shall be limited to 6a.m. to 11p.m.

ROLL CALL VOTE:

CZARNECKI – YES
BARR- YES
COOK- YES
FARINA –NO
KEIL- YES
PERRY- YES
WARUNEK- YES
MOTION CARRIED.

#19-02 SP / SCOTT SEIG ON BEHALF OF A&A MANAGEMENT / PART OF 34400 UTICA ROAD / PROPOSED SITE RETAIL

City Planner Traxler spoke on item.

Applicant will be going in front of Zoning Board of Approval for parking variance.

Motion by Cook **Support by Member Warunek**

TO: APPROVE #19-02 SP / SCOTT SEIG ON BEHALF OF A&A MANAGEMENT / PART OF 34400 UTICA ROAD / PROPOSED SITE RETAIL

WITH THE FOLLOWING CONDITIONS:

- Applicant must obtain a parking lot variance from the ZBA to allow the proposed reduced parking space count.
- Applicant must provide a 45-day advance notice of significant events (which include Extreme Events) and a plan to handle parking, traffic, and safe pedestrian circulation. A plan for Extreme Events must be submitted by Applicant to the City Development Team at least 45 days in advance of the proposed Extreme Event to be reviewed administratively by the City.

- Applicant agrees to comply with the Plan for Extreme Event and all additional requirements imposed by the Development Review Team relating to the proposed parking management strategy for large-scale special events.
- Applicant agrees to employ adequate City Public Safety personnel at the Applicant's sole expense to handle traffic congestion and circulation problems, and facilitate orderly parking at Extreme Events and other events where traffic congestion and the need for overflow parking is anticipated in accordance with the past practice reimbursement process.
- Applicant must combine the three (3) subject parcels into a single zoning parcel with City Building and Assessing Departments and agree that they will be maintained and operated as a single parcel.
- All existing Fire Code violations for the integrated site (including the overall Fraser Hockeyland and the new retail portion) must be corrected as a condition of site plan approval.
- Applicant must adhere to the North Parking Lot Improvement plan as submitted by the Applicant.
- Any other City and governmental reviews and approvals must be obtained, including Special Land Use approval.
- Shared Parking and Lease Agreements with Total Soccer, the Lions Club, Meijer, and Fraser Schools must be reviewed and approved by the City Planner and City Attorney, and be recorded to place future owners on notice.
- Applicant must give the City 60 days' advance notice prior to the expiration or termination of any Shared Parking and Lease Agreements, provide alternate shared parking arrangements for review and approval by the City, and be subject to revocation if no suitable shared parking arrangement is provided.
- Cross Access Easements must be reviewed and approved by the City Planner and City Attorney and recorded.

ROLL CALL VOTE:

CZARNECKI – YES
BARR- YES
COOK- YES
FARINA – YES
KEIL- YES
PERRY- YES
WARUNEK- YES
MOTION CARRIED.

5B. **Public Hearings– 15215 13 Mile Road Church Conversion:**

#19-07 SP / PENTECOSTAL MISSIONARY CHURCH OF CHRIST (FOURTH WATCH) / 15215 13 MILE ROAD / CHURCH CONVERSION

City Planner Plachcinski spoke on Site Plan item as well as Special Land Use.

#19-04 SLU SPECIAL LAND USE / PENTECOSTAL MISSIONARY CHURCH OF CHRIST (FOURTH WATCH) / 15215 13 MILE ROAD / TO OBTAIN SPECIAL LAND USE APPROVAL FOR A CHURCH

Discussion was held amongst Commissioners, Attorney, City Planners and Applicants Zierwin Zabala (Pastor), Mary Ferriol (Pentecostal Missionary Church) and Alex Termini (Broker).

Motion by Farina **Support by Member Warunek**

TO: APPROVE #19-04 SLU SPECIAL LAND USE / PENTECOSTAL MISSIONARY CHURCH OF CHRIST (FOURTH WATCH) / 15215 13 MILE ROAD / TO OBTAIN SPECIAL LAND USE APPROVAL FOR A CHURCH

WITH THE FOLLOWING CONDITIONS:

- Variance approval from the Zoning Board of Appeals for street-side parking and building setback, minimum 2.0 acre property size and yard setback.
- Update barrier free spaces to current Michigan Building Code standards.
- The site must add four (4) internal trees and eight (8) street frontage trees.
- Provide an accessible route to the 13 Mile road sidewalk meeting Americans with Disabilities Act (ADA) requirements.
- Parking lot must be repaired/maintained before Certificate of Compliance is issued.

AYES 7

NAYS 0

MOTION CARRIED.

TO: APPROVE #19-07 SP / PENTECOSTAL MISSIONARY CHURCH OF CHRIST (FOURTH WATCH) / 15215 13 MILE ROAD / CHURCH CONVERSION

WITH THE FOLLOWING CONDITIONS:

- Variance approval from the Zoning Board of Appeals for street-side parking and building setback, minimum 2.0 acre property size and yard setback.
- Update barrier free spaces to current Michigan Building Code standards.
- The site must add four (4) internal trees and eight (8) street frontage trees.
- Provide an accessible route to the 13 Mile road sidewalk meeting Americans with Disabilities Act (ADA) requirements.
- Parking lot must be repaired/maintained before Certificate of Compliance is issued.
- The Planning Commission determines that site plan submission review requirements not shown on submitted plan are not necessary for the review and understanding of the site, therefore those requirements are waived, per section 32-133 of the Zoning Ordinance.

AYES 7

NAYS 0

MOTION CARRIED.

8. NEW BUSINESS: NONE

9. OLD BUSINESS:

a. Discussion of By-Laws

Discussion held amongst Commission Members and City Attorney.

Motion by Farina Support by Member Keil

TO: APPROVE BY-LAWS AS AMENDED

AYES 7

NAYS 0

MOTION CARRIED.

b. Discussion of Master Plan

Discussion held amongst Commission Members and City Planner.

10. COMMISSIONERS COMMENTS/ CONCERNS / ZBA LIAISON

Chairwoman Czarnecki: Welcome Commissioner Warunek and congrats to Leah on the new baby.

Member Farina: No report from ZBA, Happy 50th Anniversary to his wife, and Festival at St. Malachy the third weekend in August.

Member Barr: Congrats to Leah and Randy.

Member Cook: Congrats to Leah and Randy. Goodfellows made over $900 during the City Picnic, and Tour De Fraser Bike Tour/Poker Run is August 24th for $25.

Member Keil: Congrats to Leah and welcome to Randy.

Member Perry: Nothing at this time.

City Planner Sarah Traxler: Introduced new City Planner/Zoning Administrator Doug Plachcinski and his new role with Fraser.

City Attorney Clark Andrews: Congrats to Leah and Frank, and welcome Randy and Doug.

City Planner/Zoning Administrator Doug Plachcinski: Spoke on his background.

11. PUBLIC TO BE HEARD: NONE

12. ADJOURNMENT:

Motion by Farina Support by Member Keil

TO: Adjourn the meeting of August 7, 2019 at 10:04pm

AYES 7

NAYS 0

MOTION CARRIED.

_____

John Keil, Secretary

_____

Candace Schuver, Recording Secretary

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY SEPTEMBER 4, 2019 ~ 7:00 P.M.
MINUTES

PRESENT: CHAIRWOMAN: CZARNECKI

MEMBERS: BARR, COOK, KEIL, FARINA, PERRY, WARUNEK

EXCUSED ABSENCE: NONE

ALSO PRESENT:	DON DENAULT	CITY ATTORNEY
	NATHAN PETRUSAK	CITY ATTORNEY
	SARAH TRAXLER	CITY PLANNER
	DOUG PLACHCINSKI	CITY PLANNER/ZONING ADMINISTRATOR
	CANDACE SCHUVER	RECORDING SECRETARY

1. CALL MEETING TO ORDER:
Member Czarnecki called the meeting to order at 7:02PM

2. ROLL CALL:

Chairwoman:	Czarnecki	Present
Members:	Barr	Present
	Cook	Present
	Farina	Present
	Keil	Present
	Perry	Present
	Warunek	Present

3. APPROVAL OF AGENDA - Regular meeting of September 4, 2019.
Motion by Member: Keil **Support by Member**: Cook

TO: Approve the Agenda of September 4, 2019 as submitted.

AYES: 7
NAYS: 0
MOTION CARRIED

4. APPROVAL OF MINUTES: - August 7, 2019

City Planner and Zoning Administrator Doug Plachcinski would like to postpone the approval of the August 7, 2019 Minutes so that revisions can be made.

Motion by Member: Farina **Support by Member:** Warunek

TO: Postpone approval of the Minutes from August 7, 2019.

AYES: 7
NAYS: 0
MOTION CARRIED

5. PUBLIC HEARING: NONE

6. UNFINISHED BUSINESS:

a. **#11-18SP / IMAD ABRO / 16775 13 MILE / PROPOSED REFACING OF EXISTING BUILDING – PORTION TO BE REMOVED FOR ADDITIONAL PARKING.**

Applicants present: David Jajok, Amad Habro

City Planner Traxler spoke on item.

Discussion held amongst City Planner Traxler, Commission Members and applicant.

No public to be heard.

Motion by Member: Keil **Support by Member Farina**

TO: APPROVE #11-18SP / IMAD ABRO / 16775 13 MILE / PROPOSED REFACING OF EXISTING BUILDING – PORTION TO BE REMOVED FOR ADDITIONAL PARKING.

WITH THE FOLLOWING CONDITIONS:

- Facade must wrap around east side of building, fourteen (14) feet back and must have a ½" thick brick facade.
- Details on materials for the walls, awnings, and windows.
- Details on lighting.
- Landscape design

ROLL CALL VOTE:
CZARNECKI – YES
BARR- YES
COOK- YES
FARINA - YES
KEIL- YES
PERRY- YES
WARUNEK- YES

MOTION CARRIED

7. **SITE PLANS AND OTHER REVIEWS: NONE**
8. NEW BUSINESS: NONE
9. OLD BUSINESS:

Commissioner Farina asked if Commission will receive a final (clean copy) of By-laws.

City Planner Traxler stated that a clean copy will be provided as requested.

10. COMMISSIONERS COMMENTS/ CONCERNS / ZBA LIAISON

Chairwoman Czarnecki: Nothing at this time.

Member Farina: Celebrated 50th wedding anniversary. In regards to ZBA, the Board granted a variance on the church conversion project with conditions. In addition, the Hockeyland retail project will be going to the ZBA on Thursday, September 5th in regards to parking variance. Mr. Farina also spoke on parking agreements.

Member Barr: Nothing at this time.

Member Cook: The Goodfellows golf outing is September 21st and will be held at Fern Hill for $85.00. Also $607.00 was made off of the bike tour.

Member Keil: Contact information needs to be updated.

Member Perry: Nothing at this time.

Member Warunek: Nothing at this time

Recording Secretary: Nothing at this time.

City Planner Sarah Traxler: Nothing at this time.

City Attorney Nathan Petrusak: Nothing at this time.

City Planner/Zoning Administrator Doug Plachcinski: Spoke on found parking agreements that will be shared with the ZBA Members and applicants at the September 5th meeting.

11. PUBLIC TO BE HEARD:

R. Szczesniak – 33250 Edgegrove
K. Fritz – 33260 Edgegrove

12. ADJOURNMENT:

Motion by Farina Support by Member Keil

TO: Adjourn the meeting of September 4, 2019 at 8:10pm
AYES 7
NAYS 0
MOTION CARRIED.

_____
John Keil, Secretary

_____
Candace Schuver, Recording Secretary

DRAFT

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Kathy Blanke
COUNCIL
Yvette Foster
Suzanne Kalka
Michael Lesich
Patrice M. Schornak
David Winowiecki

City of Fraser City Council
2020 Council Meeting Calendar

January, 9TH, 2020

February, 13TH, 2020

March 12TH, 2020

April 9TH, 2020

May 14TH, 2020

June 11TH, 2020

July 9TH, 2020

August 13TH, 2020

September 10TH, 2020

October 8TH, 2020

November 12TH, 2020

December 10TH, 2019

Held the second Thursday of each month in the Council Chambers at 7:00pm

CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, SEPTEMBER 5, 2019 – 7:00PM
MINUTES

Present: Chairman Stimac, Members: Burley, Chimenti, Menendez, Hunt, Logan, Farina

Excused Absence: **NONE**

Also Present: Don Denault, City Attorney
Susan Cronander, Senior Planner
Candace Schuver, Recording Secretary

1. Call Meeting to Order

Chairman Stimac called the meeting to order at 7:04PM

2. Pledge of Allegiance

3. Roll Call	Chairman	Stimac	Present
	Members:	Burley	Present
		Chimenti	Present
		Farina	Present
		Hunt	Present
		Logan	Present
		Menendez	Present

4. Approval of Agenda - Regular Meeting of September 5, 2019.

Motion by Member **MENENDEZ** Support by Member **HUNT**

To: Approve the Agenda of September 5, 2019 as submitted.

AYES 7 NAYS 0 MOTION CARRIED.

5. Approval of Minutes – May 2, 2019 and August 15, 2019

Motion by Member **HUNT** Support by Member **LOGAN**

TO: Approve the Minutes of May 2, 2019, as submitted.

AYES 7 NAYS 0 MOTION CARRIED.

CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, SEPTEMBER 5, 2019 – 7:00PM
MINUTES

Motion by Member **STIMAC** Support by Member **HUNT**

TO: Approve the Minutes of August 15, 2019, as amended:

With correction to item #4 to read "August 15th", not "May 2nd".

AYES 7 NAYS 0 MOTION CARRIED.

6. Formal Statement:

Chairman Stimac gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

7. Old Business: NONE

8. Public Hearings:

a. #19-03 variance request / A & A MANAGEMENT / PART OF 34400 UTICA ROAD

#19-03 variance application requests variances from zoning ordinance standards to reduce the required number of parking spaces from 958 to 525 §32-93(3) and to allow overflow parking on an unpaved surface parking lot §32-94(6). Sections 32-91, 32-94, 32-95, and 32-97 of the Fraser zoning ordinances apply to minimum parking calculations and parking lot surface materials.

Applicants present: Jim Butler, P.E.A., Tamer Hoffer (Hockeyland), Henry Kowalski (Hockeyland)

A review of proposed project and conditions set forth by the Planning Commission was given by Zoning Administrator Susan Cronander.
A discussion was held amongst ZBA Members, Applicants, Attorney and Zoning Administrator Cronander.
Public Hearing open at 8:02pm:

N. Erke – 16931 N. Gardenia
K. Bennett – Owner of Warfield
Attorney D. DeNault on behalf of John Van from John Albert Salon via email correspondence.
Public Hearing closed at 8:06pm.

CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, SEPTEMBER 5, 2019 – 7:00PM
MINUTES

Motion by Member **STIMAC** Support by Member **Farina**

TO: Postpone #19-03 variance request / A & A MANAGEMENT / PART OF 34400 UTICA ROAD

#19-03 variance application requests variances from zoning ordinance standards to reduce the required number of parking spaces from 958 to 525 §32-93(3) and to allow overflow parking on an unpaved surface parking lot §32-94(6). Sections 32-91, 32-94, 32-95, and 32-97 of the Fraser zoning ordinances apply to minimum parking calculations and parking lot surface materials.

AYES 7 NAYS 0 MOTION CARRIED.

9. New Business: NONE

10. Planning Commission Liaison

Member and Liaison Farina commented on September 4, 2019 Planning Commission Meeting.

11. Public to be Heard: None

12. Adjournment:

Motion by Member **MENENDEZ** Support by Member **FARINA**

TO: Adjourn the meeting of September 5, 2019 at 8:43PM

AYES 7 NAYS 0 MOTION CARRIED

_____
ZBA Secretary, Rosanne Menendez

_____
Recording Secretary, Candace Schuver

Fraser Activity Center

Fraser Parks & Recreation • Fraser Senior Center
34935 Hidden Pine Drive • Fraser, MI 48026
Office: (586) 296-8483 Fax: (586) 296-8493
FraserActivityCenter@MiCityofFraser.com • www.MiCityofFraser.com

M E M O R A N D U M

To: Wayne O'Neal, City Manager
From: Christina Woods, Recreation Director
Date: Thursday, November 13th 2019
Subject: Recreation Commission Recommendations for Open Commission Seats

At the Recreation Commission meeting on Tuesday, November 12th 2019, the Commission interviewed and formally recommend Sarah Kelly, Renee Paoletti and Sherry Stein for 3 commission seats, term ending December 31st 2022

Motions at the December Recreation Commission meeting were as follows:

Motion made by Commissioner Berube, seconded by Secretary Paoletti, to recommend Sarah Kelly to commission seat term ending December 31st 2022
Motion carried unanimously

Motion made by Secretary Paoletti, seconded by Vice Chairperson LaCasse, to recommend Sherry Stein to commission seat term ending December 31st 2022
Motion carried unanimously

Motion made by Vice Chairperson LaCasse, seconded by Commissioner Berube, to recommend Renee Paoletti to commission seat term ending December 31st 2022
Motion carried unanimously

Respectfully Submitted,

CWoods

Christina Woods
Recreation Director

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Stein	Sherry	L

ADDRESS (number & street)

1

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
Fraser	MI	48026	(	

NAME OF BOARD/COMMISSION APPLYING FOR

Parks & Recreation Commission

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

See attached *

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

East Detroit high - high schod diploma
macomb community - some colle

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
	VAULT

COMPANY ADDRESS (number & street)

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER

PLEASE LIST YOUR RESPONSIBILITIES

Accurately and Efficiently process and Record transactions For bank Customes. Promote and aduise on the bank's products and Services. Manage Cash Flow For branch.

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009 Received by _____ Date _____

Fraser Activity Center

Fraser Parks & Recreation • Fraser Senior Center
34935 Hidden Pine Drive • Fraser, MI 48026
Office: (586) 296-8483 Fax: (586) 296-8493
FraserActivityCenter@MiCityofFraser.com • www.MiCityofFraser.com

M E M O R A N D U M

To: Wayne O'Neal, City Manager
From: Christina Woods, Recreation Director
Date: Thursday, November 13th 2019
Subject: Recreation Commission Recommendations for Open Commission Seats

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Motion carried unanimously

Motion made by Secretary Paoletti, seconded by Vice Chairperson LaCasse, to recommend Sherry Stein to commission seat term ending December 31st 2022
Motion carried unanimously

Motion made by Vice Chairperson LaCasse, seconded by Commissioner Berube, to recommend Renee Paoletti to commission seat term ending December 31st 2022
Motion carried unanimously

Respectfully Submitted,

CWoods

Christina Woods
Recreation Director

RECEIVED BY

CITY OF FRASER

BOARDS & COMMISSIONS APPLICATION

MAY BE SUBJECT TO REVIEW
PLEASE ATTACH A COPY OF YOUR RESUME

APPLYING FOR: Parks and Recreation Commission

APPLICANT INFORMATION:

NAME: Paoletti (LAST) Renee (FIRST) M (MIDDLE INITIAL)

ADDRESS: 33056 Fraser Ave. FRASER MI, 48026

HOME #: n/a CELL #. _____ EMAIL: _____

REASON OF INTEREST IN THIS BOARD:

I love the city of Fraser, and would like to assist the Parks and Recreation commission with making the youth programs and parks the best they can be.

ACTIVITIES & QUALIFICATIONS:

I grew up in and near Fraser, and always loved the area. I am a team player and hard worker.

EDUCATION: (SCHOOLS, DIPLOMAS, DEGREES, PROFFESIONAL CERTIFICATES, ETC.)

Macomb County Community College, Associates Degree in Fine Arts 2011

East Detroit High School, graduated Class of 1983

CURRENT EMPLOYMENT:

COMPANY NAME: _____ YOUR TITLE/POSITION: _____

COMPANY ADDRESS: 2 (STREET) _____ (CITY) _____ MI (STATE, ZIP)

OFFICE PHONE NUMBER: 248-597-3875

RESPONSIBILITIES: Operating and maintaining a hot forge machine.

Fraser Activity Center

Fraser Parks & Recreation • Fraser Senior Center
34935 Hidden Pine Drive • Fraser, MI 48026
Office: (586) 296-8483 Fax: (586) 296-8493
FraserActivityCenter@MiCityofFraser.com • www.MiCityofFraser.com

M E M O R A N D U M

To: Wayne O'Neal, City Manager
From: Christina Woods, Recreation Director
Date: Thursday, November 13th 2019
Subject: Recreation Commission Recommendations for Open Commission Seats

At the Recreation Commission meeting on Tuesday, November 12th 2019, the Commission interviewed and formally recommend Sarah Kelly, Renee Paoletti and Sherry Stein for 3 commission seats, term ending December 31st 2022

Motions at the December Recreation Commission meeting were as follows:

Motion made by Commissioner Berube, seconded by Secretary Paoletti, to recommend Sarah Kelly to commission seat term ending December 31st 2022
Motion carried unanimously

Motion made by Secretary Paoletti, seconded by Vice Chairperson LaCasse, to recommend Sherry Stein to commission seat term ending December 31st 2022
Motion carried unanimously

Motion made by Vice Chairperson LaCasse, seconded by Commissioner Berube, to recommend Renee Paoletti to commission seat term ending December 31st 2022
Motion carried unanimously

Respectfully Submitted,

CWoods

Christina Woods
Recreation Director

Sarah Kelley, RN

November 3rd, 2019

CITY OF FRASER
NOV 07 2019
RECEIVED

City Clerk
c/o Recreation Commission
33000 Garfield
Fraser, MI 48026

To Whom It May Concern:

I am writing a letter of interest in regards to the Recreation Commission open seat. I was made aware of the position through current commission members. I am excited about the opportunity to work as a part of the team of commissioners again. I unfortunately am unable to make the interviews as I have a previous engagement planned with my family.

With my previous experience as the Recreation Commission secretary, I will deliver confidence, passion, and knowledge to the commission and the City of Fraser. I believe very strongly in personal accountability and integrity and have always made sure to represent both my employer and myself in a professional and ethical manner. I believe that you will find, that I exhibit intelligence, common sense, initiative, maturity, stability, and that I am eager to make a positive contribution to the commission and the city.

Please consider my resume and completed application as a sincere intent of interest. Thank you for your consideration, and I look forward to working with you in the near future.

Sincerely,

Sarah Kelley

Sarah Kelley

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Kelley	Sarah	K

ADDRESS (number & street)

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
Fraser	MI	48026		

NAME OF BOARD/COMMISSION APPLYING FOR

Recreation Commission

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

Miss being involved in my City.
Previously held position as Commission Secretary

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

Fraser High
WCCCD. - Associates degree of Nursing.

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION

COMPANY ADDRESS (number & street)

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER

PLEASE LIST YOUR RESPONSIBILITIES

- Assist patients with activities of daily living,
- Coordinate w/ interdisciplinary team members according to clients plan of care. Advocate for patients, Educate patients & families

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009

Received by _____ Date _____

Fraser Activity Center

Fraser Parks & Recreation • Fraser Senior Center
34935 Hidden Pine Drive • Fraser, MI 48026
Office: (586) 296-8483 Fax: (586) 296-8493
FraserActivityCenter@MiCityofFraser.com • www.MiCityofFraser.com

M E M O R A N D U M

To: Wayne O'Neal, City Manager; Fraser City Council
From: Christina Woods, Recreation and Senior Center Director; Nick Shaefer, Interim DPW Director
Date: Thursday, November 14th 2019
Subject: Park Improvement Recommendation

In September, October and November, Interim DPW Director Nick Schaefer and myself met with the Recreation Commission to discuss and create a park action plan recommendation. We gathered quotes and had extensive discussions with the Commission, getting to the core of what we feel will be a vital growth and meaningful investment in the current state of Fraser's parks.

We feel that one of the most important things to address are the playstructures in 4 parks, Somerset, Boris, Harrington and Pompo. These are the most underserved parks, and these new structures will be a capital investment will last 30 years or more. Addressing the appearance of the buildings out at Steffens Park and adding new decorative garbage cans will give a major aesthetic facelift to the park. Investing in plastic coated steel picnic tables that will weather well not only helps with appearances but saves on the time and cost of materials needed for DPW to replace wooden boards, sand, paint and bring in for the winter. Finally, we recommend bring the tennis courts back to life to fulfill the requests for outdoor pickleball courts from our growing pickleball community.

We were also cognizant to address multiple demographics. We are addressing safe play for children, gathering spaces for families, beautification in the neighborhoods surrounding these parks, an exercise station for older teens and adults, and pickleball court which is popular with ages 50+.

On behalf of myself, DPW Director Nick Schaefer, and the Recreation Commission, we hope you will consider these recommendations as a way to jumpstart growth in the parks, which haven't had any substantial development in 2 decades, outside of the work at McKinley Park, which has taken a team of volunteers over 12 years to get to this point. Although there is still more work to be done, we feel that after this push of momentum we can continue to address parks at a steady, more sustainable pace.

At the Regular Recreation Commission meeting on November 12th 2019, a motion made by Commissioner Sherry Stein, seconded by Vice Chairperson Cheryl LaCasse, to approve the Recommended Action Plan to present to Fraser City Council in the amount of $555,276.51.

Motion Carried Unanimously

Respectfully Submitted,

Christina Woods
Recreation and Senior Center Director
City of Fraser

Nick Schaefer
Interim DPW Director
City of Fraser

Recommended Park Action Plan

$138,656.00	Replace Playgrounds at Somerset – Materials and labor (Quote Attached)
$85,496.00	Replace Playgrounds at Boris – Materials and labor (Quote Attached)
$104,650.50	Replace Playgrounds at Pompo – Materials and labor (Quote Attached)
$82,990.00	Replace Playgrounds at Harrington Trails Park – Materials and labor (Quote Attached)
$34,500.00	Repair & Paint Tennis Courts – Steffens Park (Quote Attached)
$13,300.00	Siding for Steffens Park Buildings (Quote Attached)
$7,084.01	10 Decorative Cans, $660.63 each, $477.71 Shipping (quote attached)
$32,200.00	50 Picnic Tables (Quote Attached)
$45,000.00	Signs and Landscaping for Boris, Reindel, Harrington Trails, Steffens Park (2), Pompo (2), Somerset, McKinley
$11,400.00	6 Automatic Locks for McKinley & Steffens Park Bathrooms. Hardwired and on the city-wide Masterlock system (Quote Attached)

Total:
$555,276.51

City of Fraser
Sommerset Park
NuEdge Tower with Morphus Slide

little tikes COMMERCIAL
Play Structures
made in USA

P.O./Quote No: 10/31/2019JFK1
Proposal Date: 10/31/2019
Sales Rep: JFK
Sales Rep Phone #: 800-782-0611 TOLL FREE
Sales Rep Fax #: 1-586-228-9391

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer Information:

Bill To:		Ship To:	
Name:	City of Fraser	Name:	Sommerset Park
Address:	31250 Kendall Ct	Address:	
Address:	Fraser, MI 48026	Address:	
Contact:		Contact:	
Phone:		Phone:	
Tax ID #:		Fax:	

We are pleased to present a quotation for the items and services, as listed:

Qty	Product #'s	Description / Colors	Unit Cost	Unit Freight	Unit Installation	Total
		PLAYGROUND & SITE FURNISHINGS ITEMS				
		Risk Management Sign				
1	787Z	Risk Management Sign	Free			
1	Custom	Kidbuilder NuEdge 2-5 Structure	$18,626.00			$18,626.00
1	Custom	Kidbuilder Nu Edge 5-12 Structure	$61,519.00			$61,519.00
3	200202770	Nu Edge Pine Stump Short	$508.00			$1,524.00
3	200202771	Nu Edge Birch Stump Medium	$636.00			$1,908.00
1	200202851	Nu Edge Stacked Timber Balance Be	$1,666.00			$1,666.00
1	200202970	Nu Edge Crawl Log	$3,936.00			$3,936.00
1	200201870	Solo Spinner	$657.00			$657.00
1	200203413	ADA Revolutionary Inclusive Spinner	$4,517.00			$4,517.00
1	200203388	ADA Team Totter	$6,777.00			$6,777.00
1	200203543	Arch Swing 8' Add a Bay Single	$1,326.00			$1,326.00
1	200203507	Arch Swing 8' Standard Beam	$1,557.00			$1,557.00
2	200203508	Arch Swing 8' Add a bay	$1,033.00			$2,066.00
2	200202835	8' Belt Seat Assembly	$110.00			$220.00
2	200202836	8' Tot Seat Assembly	$192.00			$384.00
1	200203423	8' Generation Swing	$849.00			$849.00
		Playground Capacity 130 Children				
57	100001231	Kid Timber 6'	$70.00			$3,990.00
2	100001232	Kid Timber 2'	$68.00			$136.00
2	100005469	Kid Timber End Cap [1]	$36.00			$72.00
1	Freight	Shipping from Missouri		$5,280.00		$5,280.00
		Weight # 14112				
		Volume ftcb' 2276				
1	Install	CPSI Installation			$31,993.00	$31,993.00
		Recommended Additions				
2	R20C4836	3' x 4' Slide Mat 96#	$147.00		$40.00	$374.00
7	R20C4872	4' x 6' Dbl Slide/Swing Mat 192#	$207.00		$40.00	$1,729.00
1	R20BS4848	4' Beveled Spinner Mat 90#	$228.00		$40.00	$268.00
1	R20MGR816	10' -12' Inclusive Spinner Mat 900#	$1,535.00		$200.00	$1,735.00
1	Freight	Shipping from IN		$904.00		$904.00
		SITE PREP: ' x ' =6839 ' SQ PLAY AREA				
1	Cubic Yards	Level and Slope	$900.00			$900.00
2.5	2700' Roll	Geotex Felt - 1 Layer	$430.00	Included	$200.00	$1,575.00
253	Cubic Yards	Engineered Wood Fiber 12" Settled	$30.00		Blown- in	$7,590.00
		Product certified to meet ASTM standards for impact-attenuation & ADA accessibility.				
250	Lineal Feet	Barrier Fencing	$1.00			$250.00
	Storage	Locked Trailer w/Drop-Off & Pick-Up	$625.00			$0.00

See attached sheet for all applicable notes

2	Dumpster	Disposal of Packing Materials	$550.00			$1,100.00
	Sanitary	Portable Toilet (1 month)	$100.00			$0.00
1	Site Restore	Rake/Seed/Straw 6' Perimeter	$650.00			$650.00
					Subtotal:	$ 166,078.00
Equipment List Price: $114,261					SourceWell 24%	$ 27,422.00
					Net Total:	$ 138,656.00
					Sales Tax:	$ -
Equipment, Materials, Freight, Installation & Sales Tax					Grand Total:	$ 138,656.00

We propose hereby to furnish materials and/or labor, in complete accordance with above specifications

for the sum of ONE HUNDRED THIRTY EIGHT THOUSAND SIX HUNDRED FIFTY SIX DOLLARS

Note: This proposal may be withdrawn by us, if not accepted by: 12/31/2019 .

Payments to be made as follows:
Checks payable to:

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer is responsible for unloading, counting & properly signing the bill of lading when equipment is delivered. Customer is responsible for storage until installation.
All material is guaranteed to be as specified.
All work to be completed in a workman-like manner, according to standard practices.
Any alteration or deviation from the above specifications involving extra cost will be done only upon written orders, and will become an extra charge over and above the estimate.
All agreements contingent upon strikes, accidents or delays beyond our control.
Owner to carry fire, tornado and other necessary insurance.
Our workers are fully covered by Workers Compensation Insurance.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the wo as specified. Payment will be as outlined below. Past due accounts subject to 1 1/2% month charge and legal fees associated with collection.

Terms & Conditions: Terms are 50% deposit on equipment with order. Payment is due net 10 days upon completion.

Per Great Lakes Recreation Company Representative:

Sales R *Jamie Kennedy*
Authorized Signature - Great Lakes Recreation

Signature:
Customer

Printed Name:
Customer

Notes:
1. Equipment prices include freight and installation charges in lump sum prices.
2. Full Installation includes concrete blocks and cement for all footings.
   Community Build prices DO NOT INCLUDE MATERIALS FOR FOOTINGS, which must be supplier by customer.
3. Surfacing materials installation is included in lump sum price.
4. Site restoration is not included, unless specified above.

NOTES ON DELIVERY, RECEIPT AND STORAGE OF EQUIPMENT UNTIL INSTALLATION:
1. Storage trailer charge includes receiving shipment and off-loading into storage trailer.
   We recommend that trailer be parked as close to playground site as possible.
   Protect asphalt from damage with blocks or plywood.
2. If no storage trailer is desired, then customer MUST UNLOAD AND STORE EQUIPMENT.
3. If receiving goods, sign Bill of Lading, AFTER making sure that all items are received.
4. You will need several people to unload all items and store them securely until installation.
5. **If any packages arrive with damages, REFUSE DELIVERY OF THESE ITEMS and note refusal on Bill of Lading.**

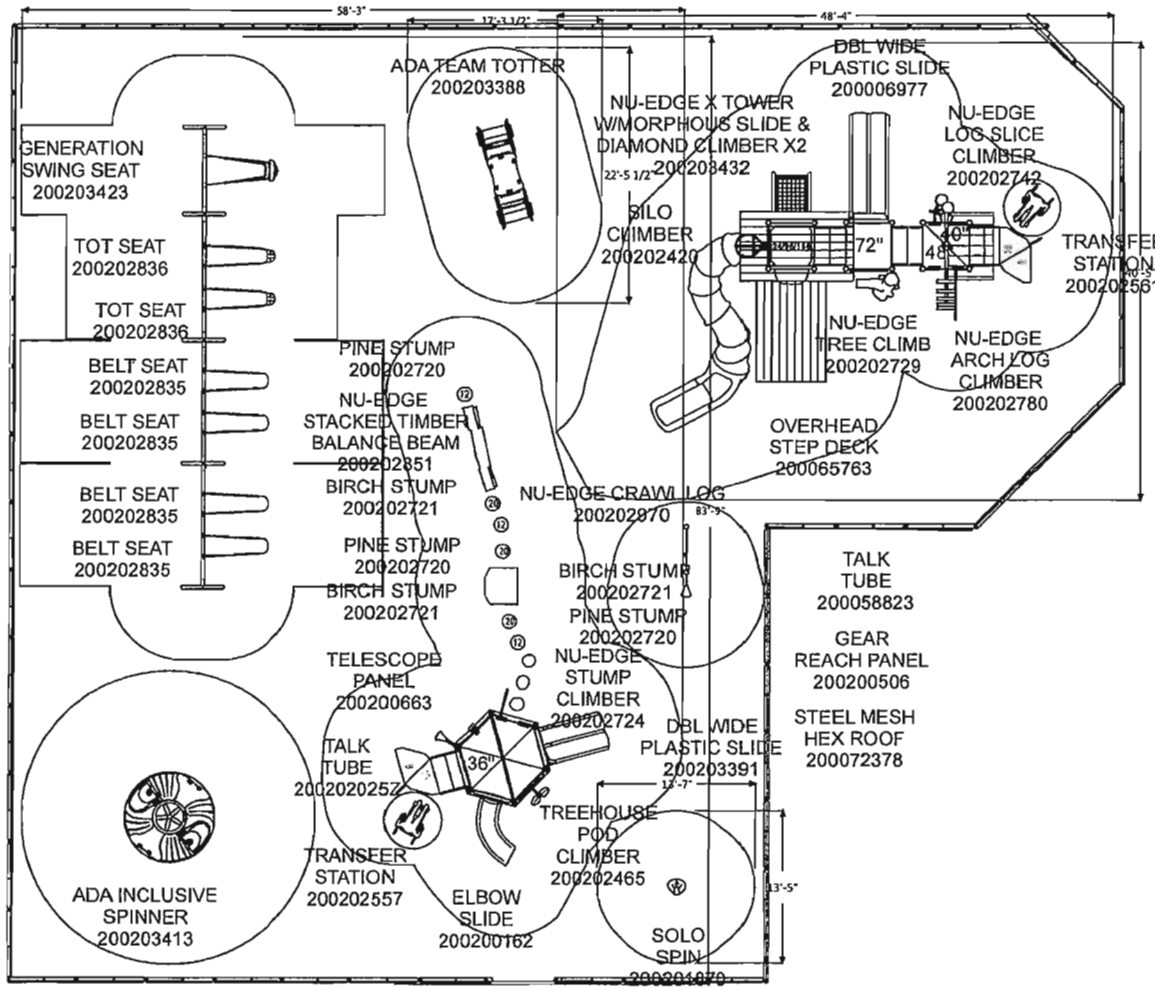
See attached sheet for all applicable notes

General Notes:

Age Group

☑ 2-5yrs ☑ 5-12 yrs ☐ 2-12yrs ☐ 13+ yrs

1. The Americans with Disabilities Act (ADA) may require that you make your park and/or playground accessible when viewed in its entirety. Please consult your legal counsel to determine if the ADA applies to you.
2. For playground equipment to be considered accessible, accessible surfacing must be utilized in applicable areas.
3. Although a particular playground design may not meet the proposed Access Board Regulations in regards to the appropriate number of ground level events, the actual playground may be in compliance when considering existing play components.
4. All deck heights are measured from top of ground cover.
5. Fall absorbing ground cover is required under and around all play equipment.
6. The minimum recommended fall zone around the entire playstructure is shown. This zone is to be free of all tripping or collision hazards (i.e. roots, rocks, border material, etc.).
7. All post lengths are identified by text showing the post lengths, i.e. 96 represents a 96 inch post.
8. Not all equipment may be appropriate for all children. Supervision is required.



little tikes COMMERCIAL

Project:
Somerset Park
Fraser, MI
LTCPS rep:
Jamie Kennedy
Great Lakes Recreation

Ground Space: 80'-6" x 69'-6"
Protective Area: 96'-0" x 81'-6"

Drawn by: Jamie Kennedy
Date: 11/4/2019
DWG Name: R0336_43766852545

LTCPS - Farmington
878 East Highway 60
Monett, Missouri 65708
Voice: 1-800-325-8828
Fax: 417-354-2273

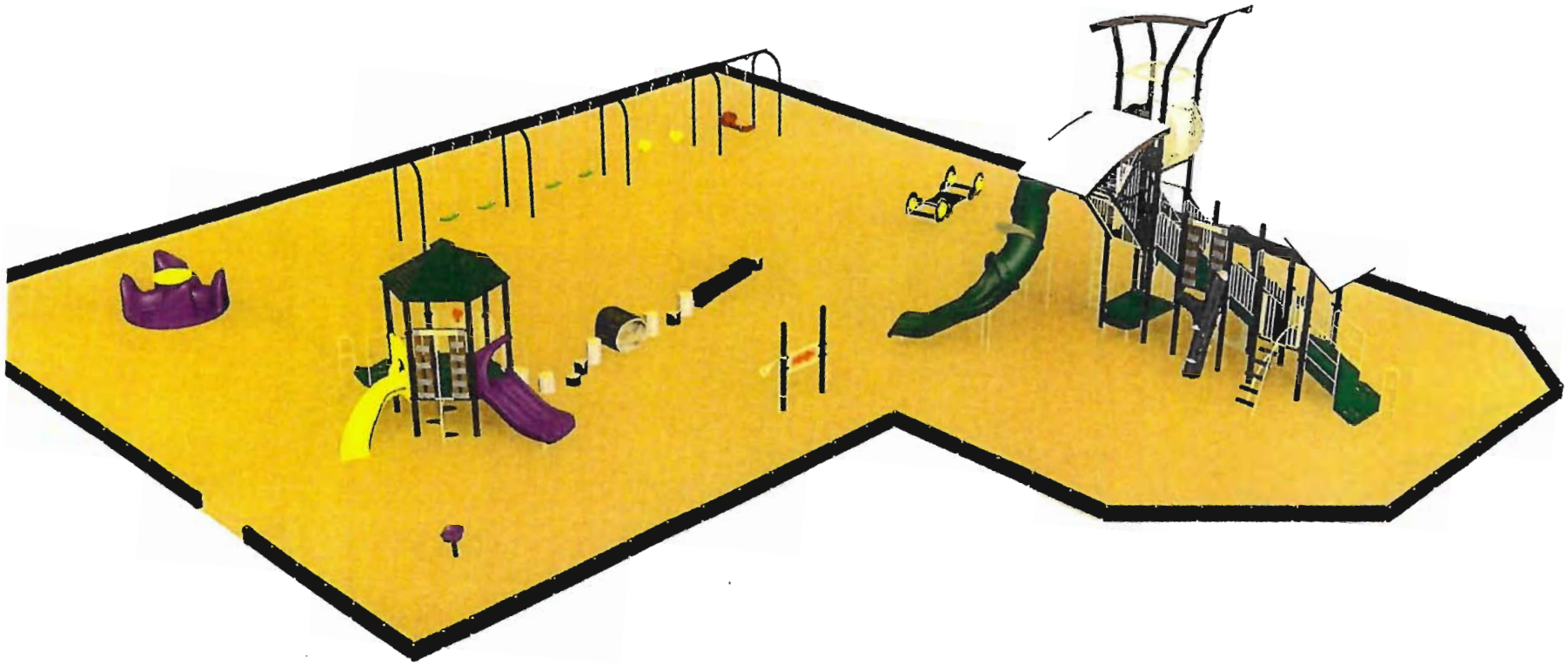
Playground Layout Compliance:

☑ ASTM F1487 - Playground Equipment for Public Use.
☑ CPSC Handbook for Public Playground Safety

IPEMA CERTIFIED ASTM F1487

The play components identified in this plan are IPEMA certified. The use and layout of these components conform to the requirements of ASTM F1487.

LEED points for this structure
0



Somerset

City of Fraser
Boris Park

P.O./Quote No: 10/31/2019JFK2
Proposal Date: 10/31/2019
Sales Rep: JFK
Sales Rep Phone #: 800-782-0611 TOLL FREE
Sales Rep Fax #: 1-586-228-9391

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer Information:

Bill To:		Ship To:	
Name:	City of Fraser	Name:	Boris Park
Address:	31250 Kendall Ct	Address:	15 Mile RD
Address:	Fraser, MI 48026	Address:	
Contact:		Contact:	
Phone:		Phone:	
Tax ID #:		Fax:	

We are pleased to present a quotation for the items and services, as listed:

Qty	Product #'s	Description / Colors	Unit Cost	Unit Freight	Unit Installation	Total
		PLAYGROUND & SITE FURNISHINGS ITEMS				
		Risk Management Sign				
1	787Z	Risk Management Sign	Free			
1	Custom	Kidbuilder 2-12 Structure	$17,015.00			$17,015.00
1	GF1	Group Fit 1	$16,125.00			$16,125.00
1	200202293	KB Steel Climbing Wall	$3,424.00			$3,424.00
2	200012812	148" Posts for Climbing wall	$377.00			$754.00
1	200013805	8' Post for Chinning bar	$284.00			$284.00
1	200013892	Chinning Bar	$168.00			$168.00
1	200079019	Leg Lift Bar	$198.00			$198.00
1	8030565	ADA HAGS Spin Rocker	$3,453.00			$3,453.00
1	200201870	Solo Spinner	$657.00			$657.00
1	200203546	Zoom Twist with Floor	$11,495.00			$11,495.00
1	200200415	Arch Swing 8' Add a Bay Single	$1,262.00			$1,262.00
1	200202228	Arch Swing 8' Standard Beam	$2,572.00			$2,572.00
1	200202230	Arch Swing 8' Add a bay	$1,645.00			$1,645.00
2	200202835	8' Belt Seat Assembly	$110.00			$220.00
2	200202836	8' Tot Seat Assembly	$192.00			$384.00
1	200203423	8' Generation Swing	$849.00			$849.00
		Playground Capacity 52 Children				
59	100001231	Kid Timber 6'	$70.00		$12.00	$4,838.00
4	100005469	Kid Timber End Cap [1]	$36.00		Included	$144.00
1	Freight	Shipping from Missouri		$4,244.00		$4,244.00
		Weight # 9035				
		Volume ftcb' 1444				
1	Install	CPSI Installation		$17,748.00		$17,748.00
		Recommended Additions				
4	R20C4872	4' x 6' Dbl Slide/Swing Mat 192#	$207.00		$40.00	$988.00
1	R20BS4848	4' Beveled Spinner Mat 90#	$228.00		$40.00	$268.00
1	R20BS7272	6' Beveled Spinner Mat 270#	$367.00		$50.00	$417.00
1	R20MGR612	6' - 8' Merry- Go- Round Mat 4pc	$1,392.00		$200.00	$1,592.00
1	Freight	Shipping from IN		$594.00		$594.00

See attached sheet for all applicable notes

		SITE PREP: ' x ' =5331 ' SQ PLAY AREA				
36	Cubic Yards	Cut into hill 12"/Spoils On Site	$25.00			$900.00
2	2700' Roll	Geotex Felt - 1 Layer	$430.00	Included	$200.00	$1,260.00
197	Cubic Yards	Engineered Wood Fiber 12" Settled	$30.00		Blown- in	$5,910.00
	Product certified to meet ASTM standards for impact-attenuation & ADA accessibility.					
250	Lineal Feet	Barrier Fencing	$1.00			$250.00
1	Dumpster	Disposal of Packing Materials	$550.00			$550.00
1	Site Restore	Rake/Seed/Straw 6' Perimeter	$500.00			$500.00
					Subtotal:	$ 100,708.00
Equipment List Price $83,386					SauceWell 24%	$ 15,212.00
					Net Total:	$ 85,496.00
					Sales Tax:	$ -
Equipment, Materials, Freight, Installation & Sales Tax					Grand Total:	$ 85,496.00

We propose hereby to furnish materials and/or labor, in complete accordance with above specifications

for the sum of EIGHTY FIVE THOUSAND FOUR HUNDRED NINETY SIX DOLLARS

Note: This proposal may be withdrawn by us, if not accepted by: 12/31/2019

Payments to be made as follows:
Checks payable to:

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer is responsible for unloading, counting & properly signing the bill of lading when equipment is delivered. Customer is responsible for storage until installation.
All material is guaranteed to be as specified.
All work to be completed in a workman-like manner, according to standard practices.
Any alteration or deviation from the above specifications involving extra cost will be done only upon written orders, and will become an extra charge over and above the estimate.
All agreements contingent upon strikes, accidents or delays beyond our control.
Owner to carry fire, tornado and other necessary insurance.
Our workers are fully covered by Workers Compensation Insurance.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the wo as specified. Payment will be as outlined below. Past due accounts subject to 1 1/2% month charge and legal fees associated with collection.

Terms & Conditions: Terms are 50% deposit on equipment with order. Payment is due net 10 days upon completion.

Per Great Lakes Recreation Company Representative:

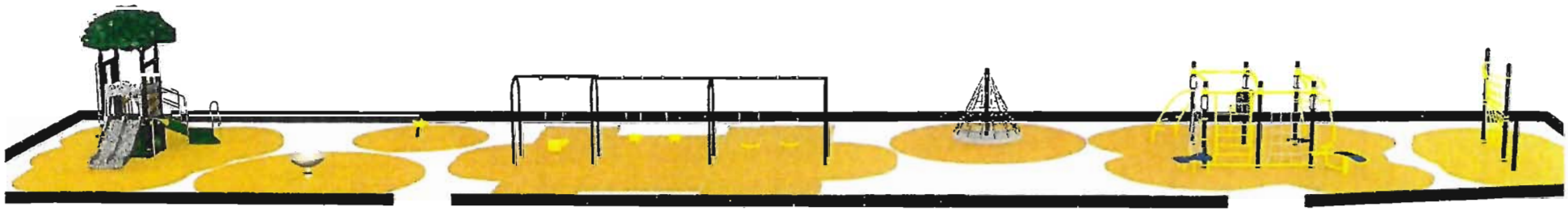
Sales R *Jamie Kennedy*
Authorized Signature - Great Lakes Recreation

Signature:
Customer

Printed Name:
Customer

Notes:
1. Equipment prices include freight and installation charges in lump sum prices.
2. Full installation includes concrete blocks and cement for all footings.
   Community Build prices DO NOT INCLUDE MATERIALS FOR FOOTINGS, which must be supplier by customer.
3. Surfacing materials installation is included in lump sum price.
4. Site restoration is not included, unless specified above.

NOTES ON DELIVERY, RECEIPT AND STORAGE OF EQUIPMENT UNTIL INSTALLATION:
1. Storage trailer charge includes receiving shipment and off-loading into storage trailer.
   We recommend that trailer be parked as close to playground site as possible.
   Protect asphalt from damage with blocks or plywood.
2. If no storage trailer is desired, then customer MUST UNLOAD AND STORE EQUIPMENT.
3. If receiving goods, sign Bill of Lading, AFTER making sure that all items are received.
4. You will need several people to unload all items and store them securely until installation.



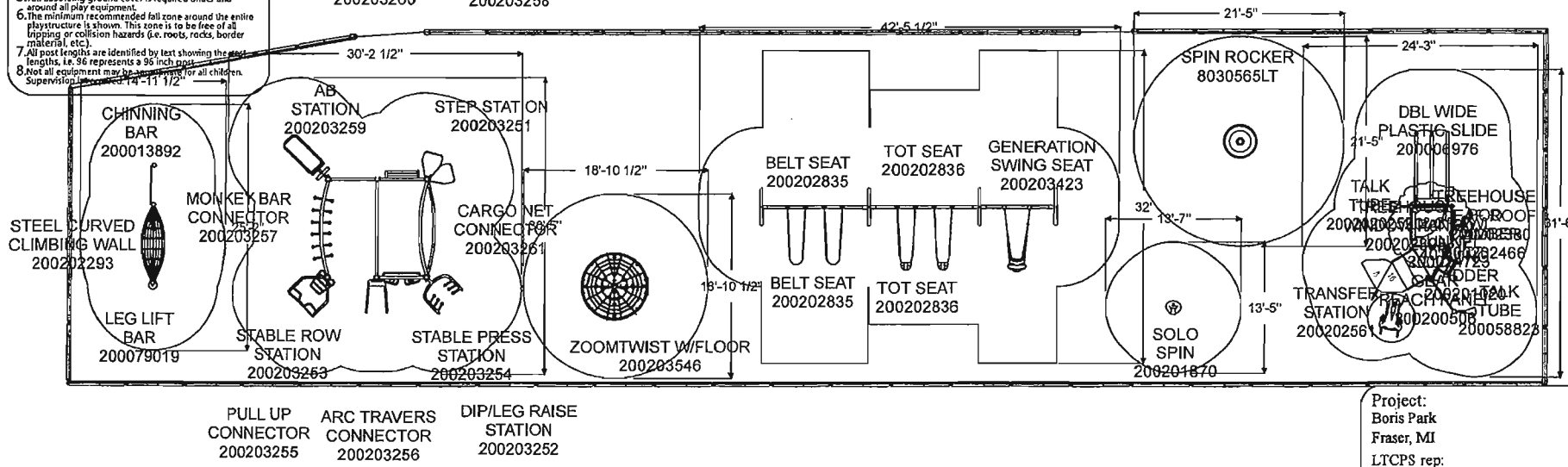
Boris

General Notes:

Age Group

☐2-5yrs ☑5-12 yrs ☑2-12yrs ☐13+ yrs

1. The Americans with Disabilities Act (ADA) may require that you make your park and/or playground accessible when viewed in its entirety. Please consult your legal counsel to determine if the ADA applies to you.
2. For playground equipment to be considered accessible, accessible surfacing must be utilized in applicable areas.
3. Although a particular playground design may not meet the proposed Access Board Regulations in regards to the appropriate number of ground level events, the actual playground may be in compliance when considering existing play components.
4. All deck heights are measured from top of ground cover.
5. Fall absorbing ground cover is required under and around all play equipment.
6. The minimum recommended fall zone around the entire playstructure is shown. This zone is to be free of all tripping or collision hazards (i.e. roots, rocks, border material, etc.).
7. All post lengths are identified by text showing the exact lengths, i.e. 96 represents a 96 inch post.
8. Not all equipment may be appropriate for all children. Supervision is required.



ARCH SWING FRAME 3.5" ADD-ON
200203508

ARCH SWING FRAME 3.5"
200203507

ARCH SWING FRAME 3.5" SHORT BAY ADD-ON
200203543

Project:
Boris Park
Fraser, MI

LTCPS rep:
Jamie Kennedy
Great Lakes Recreation

Ground Space: 136'-6" x 20'-0"
Protective Area: 149'-0" x 35'-0"

Drawn by: Jamie Kennedy
Date: 11/4/2019
DWG Name: R0336_43768825754

LTCPS - Farmington
878 East Highway 60
Monett, Missouri 65708
Voice: 1-800-325-8828
Fax: 417-354-2273

Playground Layout Compliance:

☑ ASTM F1487 - Playground Equipment for Public Use.
☑ CPSC Handbook for Public Playground Safety

IPEMA CERTIFIED ASTM F1487

The play components identified in this plan are IPEMA certified. The use and layout of these components conform to the requirements of ASTM F1487.

LEED points for this structure
0

City of Fraser
Pompo Park

little tikes COMMERCIAL
Play Structures
made in USA

P.O./Quote No: 10/31/2019JFK4
Proposal Date: 10/31/2019
Sales Rep: JFK
Sales Rep Phone #: 800-782-0611 TOLL FREE
Sales Rep Fax #: 1-586-228-9391

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer Information:

Bill To:		Ship To:	
Name:	City of Fraser	Name:	Pompo Park
Address:	31250 Kendall Ct	Address:	
Address:	Fraser, MI 48026	Address:	
Contact:		Contact:	
Phone:		Phone:	
Tax ID #:		Fax:	

We are pleased to present a quotation for the items and services, as listed:

Qty	Product #'s	Description / Colors	Unit Cost	Unit Freight	Unit Installation	Total
		PLAYGROUND & SITE FURNISHINGS ITEMS				
		Risk Management Sign				
1	787Z	Risk Management Sign	Free			
1	Custom	Kidbuilder 2-12 Structure	$47,791.00			$47,791.00
1	8030565	ADA HAGS Spin Rocker	$3,453.00			$3,453.00
1	200201870	Solo Spinner	$657.00			$657.00
1	200203413	ADA Revolutionary Inclusive Spinner	$4,517.00			$4,517.00
1	200203198	Wobble Sphere	$2,018.00			$2,018.00
1	200201539	Stand N Spin	$960.00			$960.00
1	200203543	Arch Swing 8' Add a Bay Single	$1,326.00			$1,326.00
2	200203507	Arch Swing 8' Standard Beam	$1,557.00			$3,114.00
1	200203508	Arch Swing 8' Add a bay	$1,033.00			$1,033.00
4	200202835	8' Belt Seat Assembly	$110.00			$440.00
2	200202836	8' Tot Seat Assembly	$192.00			$384.00
1	200203423	8' Generation Swing	$849.00			$849.00
		Playground Capacity 91 Children				
77	100001231	Kid Timber 6'	$70.00		$12.00	$6,314.00
4	100005469	Kid Timber End Cap [1]	$36.00		Included	$144.00
1	Freight	Shipping from Missouri		$7,980.00		$7,980.00
		Weight # 14372				
		Volume ftcb' 1997				
1	Install	CPSI Installation		$23,540.00		$23,540.00
		Recommended Additions				
2	R20C4836	3' x 4' Slide Mat 96#	$147.00		$40.00	$374.00
9	R20C4872	4' x 6' Dbl Slide/Swing Mat 192#	$207.00		$40.00	$2,223.00
1	R20BS4848	4' Beveled Spinner Mat 90#	$228.00		$40.00	$268.00
3	R20BS7272	6' Beveled Spinner Mat 270#	$367.00		$50.00	$1,251.00
1	R20MGR816	10' -12' Inclusive Spinner Mat 900#	$1,535.00		$200.00	$1,735.00
1	Freight	Shipping from IN		$904.00		$904.00
		SITE PREP: ' x ' =7252 ' SQ PLAY AREA				
1	Cubic Yards	Level and Slope	$1,100.00			$1,100.00
2.75	2700' Roll	Geotex Felt - 1 Layer	$430.00	Included	$200.00	$1,732.50
269	Cubic Yards	Engineered Wood Fiber 12" Settled	$30.00		Blown- in	$8,070.00
		Product certified to meet ASTM standards for impact-attenuation & ADA accessibility.				
250	Lineal Feet	Barrier Fencing	$1.00			$250.00
3	Dumpster	Disposal of Packing Materials	$550.00			$1,650.00

See attached sheet for all applicable notes

1	Site Restore	Rake/Seed/Straw 6' Perimeter	$750.00			$750.00
					Subtotal:	$ 124,827.50
Equipment List Price:$84,074				SourceWell 24% Off Little Tikes Equipment		$ 20,177.00
					Net Total:	$ 104,650.50
					Sales Tax:	$ -
Equipment, Materials, Freight, Installation & Sales Tax					Grand Total:	$ 104,650.50

We propose hereby to furnish materials and/or labor, in complete accordance with above specifications

for the sum of ONE HUNDRED FOUR THOUSAND SIX HUNDRED FIFTY DOLLARS AND FIFTY CENTS.

Note: This proposal may be withdrawn by us, if not accepted by: 12/31/2019

Payments to be made as follows:
Checks payable to:

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer is responsible for unloading, counting & properly signing the bill of lading when equipment is delivered. Customer is responsible for storage until installation.
All material is guaranteed to be as specified.
All work to be completed in a workman-like manner, according to standard practices.
Any alteration or deviation from the above specifications involving extra cost will be done only upon written orders, and will become an extra charge over and above the estimate.
All agreements contingent upon strikes, accidents or delays beyond our control.
Owner to carry fire, tornado and other necessary insurance.
Our workers are fully covered by Workers Compensation Insurance.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the wo as specified. Payment will be as outlined below. Past due accounts subject to 1 1/2% month charge and legal fees associated with collection.

Terms & Conditions: Terms are 50% deposit on equipment with order. Payment is due net 10 days upon completion.

Per Great Lakes Recreation Company Representative:

Sales R *Jamie Kennedy*
Authorized Signature - Great Lakes Recreation

Signature:
Customer

Printed Name:
Customer

Notes:
1. Equipment prices include freight and installation charges in lump sum prices.
2. Full Installation includes concrete blocks and cement for all footings.
   Community Build prices DO NOT INCLUDE MATERIALS FOR FOOTINGS, which must be supplier by customer.
3. Surfacing materials installation is included in lump sum price.
4. Site restoration is not included, unless specified above.

NOTES ON DELIVERY, RECEIPT AND STORAGE OF EQUIPMENT UNTIL INSTALLATION:
1. Storage trailer charge includes receiving shipment and off-loading into storage trailer.
   We recommend that trailer be parked as close to playground site as possible.
   Protect asphalt from damage with blocks or plywood.
2. If no storage trailer is desired, then customer MUST UNLOAD AND STORE EQUIPMENT.
3. If receiving goods, sign Bill of Lading, AFTER making sure that all items are received.
4. You will need several people to unload all items and store them securely until installation.

See attached sheet for all applicable notes

General Notes:

Age Group

☐2-5yrs ☑5-12 yrs ☑2-12yrs ☐3+ yrs

1. The Americans with Disabilities Act (ADA) may require that you make your park and/or playground accessible when viewed in its entirety. Please consult your legal counsel to determine if the ADA applies to you.
2. For playground equipment to be considered accessible, accessible surfacing must be utilized in applicable areas.
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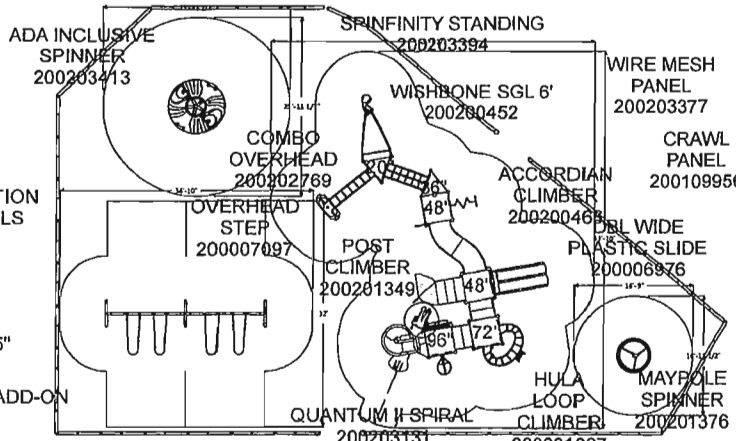
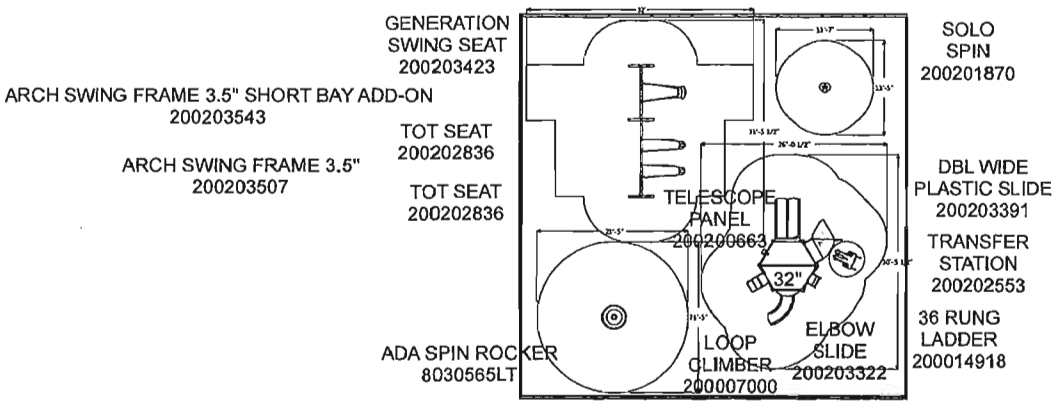
7. All post lengths are identified by text showing the post lengths, i.e. 96 represents a 96 inch post.
8. Not all equipment may be appropriate for all children. Supervision is required.





Project:
Pompo Park
Fraser, MI
LTCPS rep:
Jamie Kennedy
Great Lakes Recreation

Ground Space: 76'-6" x 123'-0"
Protective Area: 88'-6" x 141'-0"

Drawn by: Jamie Kennedy
Date: 11/4/2019
DWG Name: R0336_43773655021

LTCPS - Farmington
878 East Highway 60
Monett, Missouri 65708
Voice: 1-800-325-8828
Fax: 417-354-2273

Playground Layout Compliance:

☑ ASTM F1487 - Playground Equipment for Public Use.
☑ CPSC Handbook for Public Playground Safety

The play components identified in this plan are IPEMA certified. The use and layout of these components conform to the requirements of ASTM F1487.

LEED points for this structure
1

Pompo

City of Fraser
Harrington Trails Park

little tikes COMMERCIAL
Play Structures
made in USA

P.O./Quote No: 10/31/2019JFK3
Proposal Date: 10/31/2019
Sales Rep: JFK
Sales Rep Phone #: 800-782-0611 TOLL FREE
Sales Rep Fax #: 1-586-228-9391

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer Information:

Bill To:		Ship To:	
Name:	City of Fraser	Name:	Harrington Trails Park
Address:	31250 Kendall Ct	Address:	
Address:	Fraser, MI 48026	Address:	
Contact:		Contact:	
Phone:		Phone:	
Tax ID #:		Fax:	

We are pleased to present a quotation for the items and services, as listed:

Qty	Product #'s	Description / Colors	Unit Cost	Unit Freight	Unit Installation	Total
		PLAYGROUND & SITE FURNISHINGS ITEMS				
		Risk Management Sign				
1	787Z	Risk Management Sign	Free			
1	Custom	Kidbuilder 2-12 Structure	$46,282.00			$46,282.00
1	8030565	ADA HAGS Spin Rocker	$3,453.00			$3,453.00
1	200203198	Wobble Sphere	$2,018.00			$2,018.00
1	200201539	Stand N Spin	$960.00			$960.00
1	200203508	Arch Swing 8' Add a Bay Single	$1,325.00			$1,325.00
1	200203507	Arch Swing 8' Standard Beam	$1,557.00			$1,557.00
1	200203508	Arch Swing 8' Add a bay	$1,033.00			$1,033.00
2	200202835	8' Belt Seat Assembly	$110.00			$220.00
2	200202836	8' Tot Seat Assembly	$192.00			$384.00
1	200203423	8' Generation Swing	$849.00			$849.00
		Playground Capacity 61 Children				
46	100001231	Kid Timber 6'	$70.00		$12.00	$3,772.00
1	100001232	Kid Timber 2'	$68.00		$7.00	$75.00
2	100005469	Kid Timber End Cap [1]	$36.00		Included	$72.00
1	Freight	Shipping from Missouri		$5,380.00		$5,380.00
		Weight # 14372				
		Volume ftcb' 1563				
1	Install	CPSI Installation		$17,632.00		$17,632.00
		Recommended Additions				
2	R20C4836	3' x 4' Slide Mat 96#	$147.00		$40.00	$374.00
5	R20C4872	4' x 6' Dbl Slide/Swing Mat 192#	$207.00		$40.00	$1,235.00
1	R20BS4848	4' Beveled Spinner Mat 90#	$228.00		$40.00	$268.00
4	R20BS7272	6' Beveled Spinner Mat 270#	$367.00		$50.00	$1,668.00
1	Freight	Shipping from IN		$519.00		$519.00
		SITE PREP: ' x ' =5233 ' SQ PLAY AREA				
1	Cubic Yards	Level and Slope	$900.00			$900.00
2	2700' Roll	Geotex Felt - 1 Layer	$430.00	Included	$200.00	$1,260.00
193	Cubic Yards	Engineered Wood Fiber 12" Settled	$30.00		Blown- In	$5,790.00
	Product certified to meet ASTM standards for impact-attenuation & ADA accessibility.					

See attached sheet for all applicable notes

200	Lineal Feet	Barrier Fencing	$1.00			$200.00
1	Dumpster	Disposal of Packing Materials	$550.00			$550.00
1	Site Restore	Rake/Seed/Straw 6' Perimeter	$500.00			$500.00
					Subtotal:	$ 98,276.00
Equipment List Price $63,381					SourceWell 24%	$ 15,286.00
					Net Total:	$ 82,990.00
					Sales Tax:	$ -
Equipment, Materials, Freight, Installation & Sales Tax					Grand Total:	$ 82,990.00

We propose hereby to furnish materials and/or labor, in complete accordance with above specifications

for the sum of EIGHTY TWO THOUSAND NINE HUNDRED NINETY DOLLARS.

Note: This proposal may be withdrawn by us, if not accepted by: 12/31/2019 .

Payments to be made as follows:
Checks payable to:

All Purchase orders/Contracts and Checks in care of:
PLAYPOWER LT FARMINGTON, INC.
PO Box 204713
DALLAS, TX 75320-4713
In care of: Great Lakes Recreation Co.

Customer is responsible for unloading, counting & properly signing the bill of lading when equipment is delivered. Customer is responsible for storage until installation.
All material is guaranteed to be as specified.
All work to be completed in a workman-like manner, according to standard practices.
Any alteration or deviation from the above specifications involving extra cost will be done only upon written orders, and will become an extra charge over and above the estimate.
All agreements contingent upon strikes, accidents or delays beyond our control.
Owner to carry fire, tornado and other necessary insurance.
Our workers are fully covered by Workers Compensation Insurance.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the wo as specified. Payment will be as outlined below. Past due accounts subject to 1 1/2% month charge and legal fees associated with collection.

Terms & Conditions: Terms are 50% deposit on equipment with order. Payment is due net 10 days upon completion.

Per Great Lakes Recreation Company Representative:

Sales R *Jamie Kennedy*
Authorized Signature - Great Lakes Recreation

Signature:
Customer

Printed Name:
Customer

Notes:
1. Equipment prices include freight and installation charges in lump sum prices.
2. Full installation includes concrete blocks and cement for all footings.
   Community Build prices DO NOT INCLUDE MATERIALS FOR FOOTINGS, which must be supplier by customer.
3. Surfacing materials installation is included in lump sum price.
4. Site restoration is not included, unless specified above.

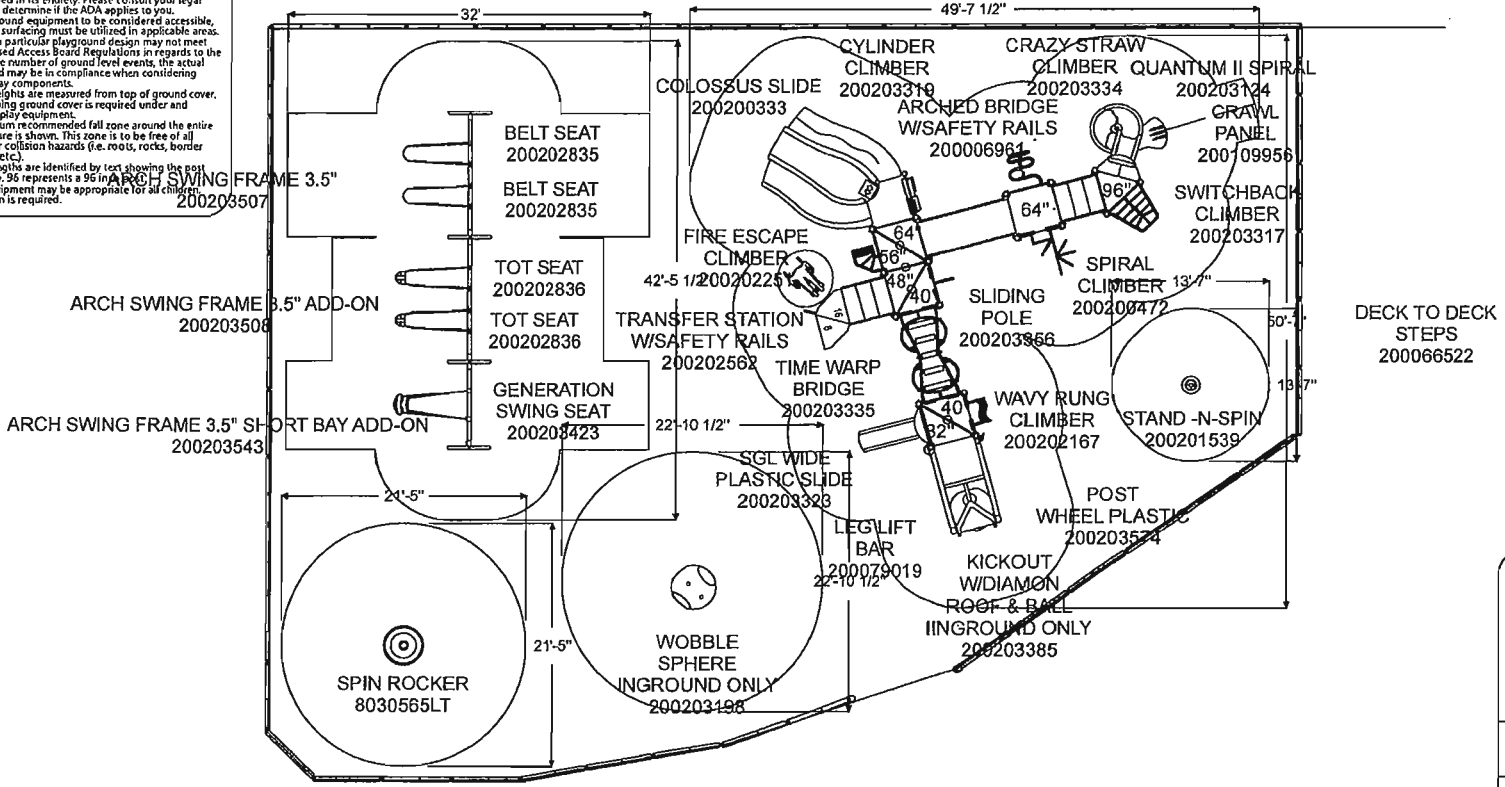
NOTES ON DELIVERY, RECEIPT AND STORAGE OF EQUIPMENT UNTIL INSTALLATION:
1. Storage trailer charge includes receiving shipment and off-loading into storage trailer.
   We recommend that trailer be parked as close to playground site as possible.
   Protect asphalt from damage with blocks or plywood.
2. If no storage trailer is desired, then customer MUST UNLOAD AND STORE EQUIPMENT.

General Notes:

Age Group

☐2-5yrs ☑5-12 yrs ☐2-12yrs ☐13+ yrs

1. The Americans with Disabilities Act (ADA) may require that you make your park and/or playground accessible when viewed in its entirety. Please consult your legal counsel to determine if the ADA applies to you.
2. For playground equipment to be considered accessible, accessible surfacing must be utilized in applicable areas.
3. Although a particular playground design may not meet the proposed Access Board Regulations in regards to the appropriate number of ground level events, the actual playground may be in compliance when considering existing play components.
4. All deck heights are measured from top of ground cover.
5. Fall absorbing ground cover is required under and around all play equipment.
6. The minimum recommended fall zone around the entire playstructure is shown. This zone is to be free of all tripping or collision hazards (i.e. roots, rocks, border material, etc.).
7. All post lengths are identified by text showing the post lengths, i.e. 96 represents a 96 inch post.
8. Not all equipment may be appropriate for all children. Supervision is required.



Project:
Harraington Park
Fraser, MI
LTCPS rep:
Jamie Kennedy
Great Lakes Recreation

Ground Space: 71'-6" x 50'-6"
Protective Area: 86'-6" x 65'-0"

Drawn by: Jamie Kennedy
Date: 11/3/2019
DWG Name: R0336_43770581143

LTCPS - Farmington
878 East Highway 60
Monett, Missouri 65708
Voice: 1-800-325-8828
Fax: 417-354-2273

Playground Layout Compliance:

☑ASTM F1487 - Playground Equipment for Public Use.
☑CPSC Handbook for Public Playground Safety

The play components identified in this plan are IPEMA certified. The use and layout of these components conform to the requirements of ASTM F1487.

LEED points for this structure
0

ואז עלינו על האופניים

GODDARD COATINGS SPORT SURFACES

490 S Opdyke Rd, Pontiac, MI 48341 248.393.6320 Fax 248.481.6159
info@goddardcoatings.com www.goddardcoatings.com

Proposal/Contract

DATE: October 17, 2019

TO: City of Fraser
33000 Garfield Rd.
Fraser, MI 48026

JOB: Steffen's Park
(4) Tennis Courts

DESCRIPTION OF WORK:

To grind and/or rout approx. 2,177 LF of cracks, remove existing caulk and patch with acrylic patch mix.	$ 9,500.00
To clean entire court(s) surface with high pressure powerwasher to remove dirt/moss/mildew.	$ 3,000.00
To apply 1 coat of Laykold acrylic resurfacer to entire court surface.	
To apply 2 coats of Laykold acrylic color to entire court surface. (*Color(s) to be as selected by owner from Laykold Color Chart).	
To stripe 4 tennis court(s) per USTA standards with 2" white lines and also line 2 of the courts for Pickleball with an offset color.	$ 22,000.00

General Notes: The acrylic crack filler utilized in the repair process is a rigid repair material to allow feathering/ tapering of the repair, and as to not affect ball play/bounce. Furthermore, this will hide where the crack repair was once the court is resurfaced. For tennis court surfaces, this type of repair is industry standard. If a membrane crack repair system, such as RiteWay Crack Repair or Armor Crack Repair, is not utilized, the crack will reappear as a hairline crack, and overtime as the court surface moves it will become larger. The cracking will continue to occur where the net post concrete footing meets the court asphalt, this is industry standard and is typical behavior since they are two different materials and move independently of each other.

We hereby propose to furnish labor and materials—complete in accordance with the above specifications, for the sum of: $ 34,500.00

With payments to be made as follows:
50% down payment, balance due upon substantial completion

By: Tod J. Lorenzen Its: Sales/Project Mgr.

NOTE: THIS PROPOSAL CAN BE WITHDRAWN BY GODDARD COATINGS COMPANY, IF NOT ACCEPTED WITHIN 30 DAYS.

ACCEPTANCE OF PROPOSAL

The price, specifications and conditions of this proposal are satisfactory and hereby acceptable. I/We have read, acknowledge, and understand the Terms and Conditions on the reverse side (page 2) of this Agreement and hereby incorporate the same as part of the Agreement. I/We hereby authorize Goddard Coatings Company, to do the work as specified above. I/We agree to make all payments as set forth above. **THIS CONTRACT IS VOID IF NOT ACCEPTED WITHIN 30 DAYS.**

OWNERS ACCEPTANCE: _____ DATE: _____

SEE REVERSE SIDE/PAGE 2 FOR TERMS AND CONDITIONS

GENERAL TERMS AND CONDITIONS

1. Acceptance of this proposal by Owner shall be acceptance of all terms and conditions recited herein or incorporated by reference. Allowing Goddard Coatings Company (the "Contractor") to commence work or prepare for work will constitute acceptance by Owner of this Proposal and all its terms and conditions. Quotations herein, unless otherwise stated, are for immediate acceptance and subject to change.

2. The Contractor shall be paid according to the terms contained on the face side of this Proposal. Final payment shall be due after the work described in this proposal is substantially completed unless otherwise specified on the face side hereof. The Contract Price is based upon current material prices as of the execution of this Agreement. Any price increase in construction material that occur(s) during the period of time between contract execution and substantial completion of the Residence and/or Project, shall be paid by Owner. In the event of any such price increase, Owner shall make payment to Contractor within seven (7) days of receipt from Contractor of an invoice and documentation evidencing the price increase(s).

3. All sums not paid when due shall bear interest at the rate of 1½% per month from the due date until paid or the maximum legal rate permitted by law whichever is less; and all costs of collection, including reasonable attorney's fees shall be paid by Owner.

4. If Owner fails to make payment to Contractor as herein provided, then Contractor may stop work without prejudice to any other remedy it may have. Owner represents that Owner is ready, willing and able to carry out the terms, provisions and conditions of this Agreement. Owner's refusal to fully and timely perform any of the terms of this Agreement may result in Contractor, at its election, declaring this Agreement null and void, and Contractor shall have the right to bring any and all legal and/or equitable actions against Owner in conformity with Michigan law. Contractor shall additionally be entitled to retain Owners' earnest money deposit and recover all costs, losses, lost profits, damages and expenses incurred; including, but not limited to reasonable attorney's fees.

5. Any and all Agreements made between the Owner and any employee and/or agent of Contractor, subcontractor, supplier and/or materialman shall not be binding upon the Contractor and are not recognized by the Contractor. Contractor has the right to subcontract any portion or all of the work.

6. Owner is to prepare all work areas so as to be acceptable for Contractor's work under the contract. Contractor will not be called upon to start work until sufficient areas are ready to insure continued work until job completion. Contractor reserves the right to place a site sign on the premises to help delivery trucks and crews locate the job as well as for company advertising.

7. After acceptance of the Proposal as provided, Contractor shall be given a reasonable time in which to make delivery of materials and/or labor to commence and complete the performance of the contract. Contractor shall not be responsible for delays or defaults where occasioned by any causes of any kind and extent beyond its control, including but not limited to: delays caused by the owner, architect, and/or engineers; armed conflict or economic delocation resulting there from; embargos, shortages of labor, equipment or materials production facilities or transportation, labor difficulties, civil disorders or any kind; action of a civil or military authorities; vendor priorities and allocations, fires, floods, accidents and acts of God. Owner shall not be entitled to any damages whatsoever for any alleged delays.

8. All hidden, concealed, or unforeseeable conditions, including code violations, that must be repaired, corrected, replaced, or overcome, shall result in a change order to the work.

9. The discovery and/or removal or testing of any mold or any hazardous materials as defined by the Environmental Protection Agency (EPA) is excluded from the scope of work. The Contractor reserves the right to stop work until such materials are removed.

10. All workmanship is guaranteed against defects in workmanship for a period of one year from the date of installation provided that owner is not in breach of this agreement, including having paid contract in full. For services performed on asphalt and/or concrete sport courts, **no warranty exists for eliminating all standing water (applying acrylic patch mix to low areas) or re-cracking on the court surface (applying acrylic crack filler to cracks).** This is due to unknown base/ground and asphalt conditions, re-cracking could occur as early as one week and as late as multiple years later. If the Armor Crack Repair system was included in this scope of work, then please refer to the Armor Crack Repair Warranty. The Contractor reserves the right to repair, replace or pay reasonable sums in order to affect those repairs to any mutually acknowledged deficiencies both during the construction process and the warranty period. **THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** Contractor will not be responsible for special, incidental, or consequential damages. Owner agrees they will not use subcontractors, contractors, laborers, suppliers, distributors, craftsmen, or other persons on this job except as provided by the Contractor pursuant to the terms of this contract. Any deviation must be approved by the Contractor in writing and the owners may not hold the Contractor responsible for the quality of the workmanship and materials utilized by these persons. Owner will also be responsible to Contractor for any delay caused by the use of outside parties.

11. Work called for herein is to be performed during Contractor's regular working hours. Overtime rates will be charged for all work performed outside such hours at extra cost, if requested by Owner.

12. All materials shall be furnished in accordance with the respective industry tolerance of color variation, thickness, size, finish, texture, and performance standards. Any and all materials not utilized, and/or left over from the project, shall remain the property of Contractor.

13. Notwithstanding any provision contained in this Proposal or the contract documents, Contractor may file a lien or claim on its behalf in the event that any payment to Contractor is not made as and when provided for by the agreement.

14. Contractor shall not be responsible for any loss due to fire, vandalism, weather or theft of any materials once delivered to the job site. Owner shall assume all responsibility for any such loss and Owner shall maintain insurance coverage to protect against the same. Owner waives any rights or claims Owner may have against Contractor for any personal injuries and/or property damages incurred by anyone on the property during the period of work, and shall indemnify, defend and hold harmless Contractor from any claims asserted for such alleged injuries and/or damage.

15. Owner shall hold Contractor harmless and shall defend and indemnify Contractor for any claims, actions, suits, awards, damages, or other liability, including, without limitation, attorney's fees, professional witness fees, court costs, and other charges, arising out of or related to (i) Owner's breach of any term, condition, or representation in this Agreement; or (ii) arising out of or related to any claims, actions, awards, liabilities, or damages for any injury to person or personal property arising out of Owner's visits (including invitees and guests) to the premises and/or residence. For purposes of any indemnification provisions in this Agreement, the term "Contractor" shall include its respective officers, directors, employees, agents, sureties, subcontractors, suppliers and servants.

16. Owner hereby expressly and unconditionally allows Contractor and its materialmen and subcontractors, the right to drive over driveways and sidewalks with their trucks, backhoe, concrete trucks, delivery trucks, etc. Unfortunately this may result in cracks or other damage. If this does occur, Contractor will have it repaired at Owner's expense. Contractor does not guarantee/warranty against cracks and/or other defects. In the event these conditions do occur, the repair will be done as a change order to the Contract.

OWNERS INITIALS: _____

GODDARD COATINGS INITIALS: _____

Christina Woods

From: Nick Schaefer <nicks@micityoffraser.com> on behalf of Nick Schaefer
Sent: Friday, November 8, 2019 12:56 PM
To: Christina Woods
Subject: Fwd: 17075 Anita Ave Estimate

Sent from my iPhone

Begin forwarded message:

From: Nick Schaefer <nicks@micityoffraser.com>
Date: October 30, 2019 at 2:54:25 PM EDT
To: Candace Kawalec <candaces@micityoffraser.com>
Subject: FW: 17075 Anita Ave Estimate

Hi,

Here the numbers for both buildings. If have any questions
Sorry didn't hit send.
Sincerely,

Nick Schaefer
Interim Public Works Superintendent
Nicks@micityoffraser.com

From: brian carlson [mailto:carlsonhomeimprovement1@gmail.com]
Sent: Tuesday, October 15, 2019 6:47 PM
To: nicks@micityoffraser.com
Subject: Fwd: 17075 Anita Ave Estimate

---------- Forwarded message ---------
From: **brian carlson** <carlsonhomeimprovement1@gmail.com>
Date: Tue, Oct 15, 2019, 6:30 PM
Subject: 17075 Anita Ave Estimate
To: <nicks@mioffraser.com>

Building near Fort Fraser

Remove and replace approximately 90 linear feet of 1x12 fascia and gable boards.
Install furring strips to cinder block walls of building.
Install vinyl siding to bottom portion of building over furring strips.
Install vinyl cedar shake to upper elevation of building on gable ends.
Install aluminum trim and vinyl soffit to all eaves and overhangs.

Building near Baseball Diamond

Install vinyl cedar shake to upper elevation of building on gable ends.
Install aluminum trim to all fascia, frieze and gable boards.
Install vinyl soffit to all overhangs
Wrap three columns with aluminum.

Total Cost for both buildings
$13,300.00 (material and labor)

I can send you an estimate for gutter as well if you would like.
Thank you
Brian Carlson

WebstaurantStore Account 0 Search

< Decorative Outdoor Trash Cans

Commercial Zone 72830199 ArchTec Parkview 45 Gallon Black Steel Outdoor Trash Receptacle with Canopy

Item #: 27872830199 MFR #: 72830199

Quantity Discounts

Buy 10 or more

$660.63/Each

Ships free with

Buy 3 - 9

$690.12/Each

Buy 1 - 2 $699.00/Each

1 Add to Cart

Wish List | Rapid Reorder

- Decorative canopy protects against the elements
- Heavy-gauge, fire safe steel base
- Bag clips hold the liner in place for hassle-free maintenance
- Weatherproof finish is well-suited for outdoor use
- (4) 3/4" rubber feet for stability
- Removable, galvanized liner
- Bolt-down hardware included
- Made out of recycled steel

UPC Code: 00653410007352

Shipping:
Usually Ships in 2-3 Business Days

COMMERCIAL ZONE PRODUCTS

View all Commercial Zone Decorative Outdoor Trash Cans

You May Also Need

45 Gallon 12 Micron 40" x 48" Lavex Janitorial High Density

plus $17.99 / Case

1 Add to Cart

Li'l Herc Repro Trash Bag 45 Gallon 1.5 Mil 40" x 46" Low Density

plus $17.99 / Case

1 Add to Cart

Lavex Industrial Contractor Trash Bag 45 Gallon 3 Mil 40" x

plus $19.99 / Case

1 Add to Cart

4
1.
C

1 Add to C

Commercial Zone 72830199 Details

Improve the look and sanitation of any outdoor setting with this Commercial Zone 72830199 ArchTec Parkview black steel outdoor trash receptacle with a canopy lid! Perfect for shopping malls, stadiums, parks, and cam , this durable trash can is ideal for high traffic outdoor areas.

The 12" opening allows for the convenient disposal of a variety of items including take-out containers, paper plates, and large drink cups. Boasting a 45 gallon capacity, this can is ideal for daily waste disposal with less frequent bag changes. For hassle free maintenance, the removable, galvanized liner includes 2 handles to easily lift the can and empty its contents, while convenient clip holders are included to secure the bag in place to prevent trash from slipping down the sides.

A lid cable attachment connects the lid to the base of the receptacle at all times, eliminating the worry of losing the lid or having it blow away. The base is made of heavy-gauge, fire safe steel to provide a sturdy foundation, while the bolt-down hardware secures the container to the ground. Additionally, (4) 3/4" rubber feet provide stability and prevent this can from turning over in inclement weather. This trash receptacle is weatherproofed with a powder-coated finish for long-lasting service. Clean, smooth lines and the 2" decorative bands at the bottom, middle, and top add sophistication to this appealing and practical trash receptacle.

Overall Dimensions:
Diameter: 23 1/4"
Height: 43 3/4"
Disposal Opening: 12"
Capacity: 45 gallons

Because this item is not stocked in our warehouse, processing, transit times and stock availability will vary. If you need your items by a certain date, please contact us prior to placing your order. Expedited shipping availability may vary. We cannot guarantee that this item can be cancelled off of the order or returned once it is placed.

⚠ **Attention CA Residents:** Prop 65 Warning ›

BULK ORDER SPECIAL!
Order 50 or more of this Commercial Zone item and you may be eligible for factory bulk order pricing!

COMMERCIAL ZONE 72830199 SPECS	
Height	43 3/4 Inches
Diameter	23 1/4 Inches
Opening Diameter	12 Inches
ADA Compliant	Yes
Capacity	45 Gallons
Color	Black
Lid Type	Dome
Material	Steel
Shape	Round

COMMERCIAL ZONE 72830199 SPECS

Style	Stationary
Type	Trash Cans

ADA Compliant

This item meets the criteria established by the Americans with Disabilities Act (ADA), helping make your restaurant more accessible to people with disabilities.

Other Products from this Line

plus

Commercial Zone 72700199 ArchTec Parkview 25 Gallon Black Trash / Recycling

$455.99 /Each

plus

Commercial Zone 72740199 ArchTec Parkview 25 Gallon Black Trash / Recycling

$455.99 /Each

plus

Commercial Zone 72720199 ArchTec Parkview 50 Gallon Black Double Trash / Recycling

$599.00 /Each

plus

Commercial Zone 728201 ArchTec Parkview 45 Gallon Black Steel Outdoor Recycling Bin with Decals

$629.00 /Each

plus

Commercial Zon ArchTec Parkview Black Steel Outd Receptac

$579.00

Related Items

Cigarette, Ash, and Ashtray / Trash Receptacles

82 Products

Ashtrays

29 Products

Decorative Outdoor Trash Cans

143 Products

Decorative Recycling Containers

102 Products

Outdoor Table U and Base

206 Produ

Resources and Downloads for Commercial Zone 72830199

Metal Picnic Table - 8' Rectangle, Green

More Images & Video

Uline loves these! Attractive, rugged and built to last. Give your corporate office patio an upscale look.

- Thermoplastic coating withstands heat, cold and all weather elements. Rust free.
- High gloss, smooth surface allows for easy spray paint and graffiti removal.
- 9 gauge expanded metal with 2" black steel frame.
- Rounded corners for added safety.
- Mounting Hardware sold separately.

MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH 1	PRICE EACH 3+	ADD TO CART
H-2129G	8' Rectangle	96 x 61 x 30 1/2"	170	$700	$650	1 ADD

DROP SHIPS IN 1 DAY FROM NC UNASSEMBLED VIA MOTOR FREIGHT

+ Additional Info + Parts + Shopping Lists Request a Catalog

Metal ADA Picnic Table - 8' Rectangle, Green

More Images & Video

Uline loves these! Attractive, rugged and built to last. Give your corporate office patio an upscale look.

- Thermoplastic coating withstands heat, cold and all weather elements. Rust free.
- High gloss, smooth surface allows for easy spray paint and graffiti removal.
- 9 gauge expanded metal with 2" black steel frame.
- Rounded corners for added safety.
- Wheelchair access with shorter benches.
- Mounting Hardware sold separately.

MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH 1	PRICE EACH 3+	ADD TO CART
H-2673G	8' ADA Rectangle	96 x 61 x 30 1/2"	160	$680	$630	1 ADD

DROP SHIPS IN 1 DAY FROM NC UNASSEMBLED VIA MOTOR FREIGHT

+ Additional Info + Parts + Shopping Lists Request a Catalog

Shopping Cart

Forward

Add Product by Model #

Model #	Description	Qty	Price	Total	Remove
H-2129G	Metal Picnic Table - 8' Rectangle, Green	35	$650.00/EA	$22,750.00	✕
H-2673G	Metal ADA Picnic Table - 8' Rectangle, Green	15	$630.00/EA	$9,450.00	✕
			SUBTOTAL =	$32,200.00	

Update Checkout

Your cart has been updated.
FJUL1Z Free Shipping on your next $500+ order

Shipping | Sale Code: Update | Questions? $300+ orders are eligible for a free item.

Bud's Lock Co.

3265 Orchard Lake Rd.
Suite A
West Bloomfield, Mi 48320

(248)674-3550

tjh@budslockinc.com

WORK ESTIMATE

ESTIMATE #	DATE
	11/4/2019

TO
City of Fraser

DESCRIPTION OF WORK
Electrified mortise locks for park restrooms per unit cost wiring to be supplied by others

ITEMIZED COSTS	QTY	UNIT PRICE	AMOUNT
Schlage L9080 electrified mort lock w/deadbolt Command Access electrified hinge Altronix strikit 2 power supply w/PT724 event timer Labor to install			-
Thank you for your business!	**TOTAL ESTIMATE**		**$1,950.00**

_____ Note: This estimate is not a contract or a bill. It is our best guess at the total price to complete the work stated above, based upon our initial inspection, but may be subject to change. If prices change or additional parts and labor are required, we will inform you prior to proceeding with the work.

To schedule a time for us to complete the work, or if you have any questions, please contact

AGREEMENT BETWEEN
CITY OF FRASER
-AND-
FRASER LIEUTENANTS ASSOCIATION
POLICE OFFICERS LABOR COUNCIL

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COLLECTIVE BARGAINING AGREEMENT

This agreement entered into on the first day of July 2019 is between the CITY OF FRASER, hereinafter referred to as the "Employer" or "City" and the FRASER LIEUTENANTS ASSOCIATION of the CITY OF FRASER, DEPARTMENT OF PUBLIC SAFETY, hereinafter referred to as the EMPLOYEES or UNION. This Agreement is to supersede any and all previous Agreements.

This Agreement shall be binding upon the parties hereto, their successors, administrators, executors and assigns.

A copy of this agreement shall be distributed by the City to each employee covered by this agreement.

ARTICLE 1: RECOGNITION

1.1 The employer recognizes the Fraser Lieutenants Association of the Fraser Public Safety Department, which is affiliated with the Police Officers Labor Council, as the sole representative of its members covered by this agreement. The employer will negotiate with the Union on matters relating to rates of pay, wages, hours, fringe benefits, working condition and other conditions of employment. The provisions of this agreement shall apply to all lieutenants in the Public Safety Department.

1.2 The employer will not interfere with, discourage, restrain, or coerce any employee because of their membership in the Union or any lawful activities therein.

1.3 The Union recognizes its oath of office and will neither participate in or encourage any strikes, work stoppage, slow down or so called "blue flu" but will discharge its duties and responsibilities to the best of its ability, keeping foremost in mind its duty to serve the citizens of the CITY OF FRASER.

1.4 For the Purpose of this agreement, "employee" refers to all lieutenants covered by this agreement; "employee/ 8 hour" refers to those employees working an eight (8) hour day, forty (40) hour work week schedule.

ARTICLE 2: REPRESENTATION

2.1 The employer will deduct from Union members' wages the monthly dues owed to the Union and will forward the same to the Treasurer of the Union at the beginning of the following month upon presentation of a signed payroll deduction authorization by the employee.

2.2 Any lieutenants shall be represented by the Union in all negotiations by a committee of the Union and the employer shall negotiate with those representatives as provided herein.

2.3 The President of the Union or his alternate, shall be afforded reasonable time during working hours, without loss of pay, to discharge his responsibility including negotiations with the City, processing of grievances and administrations of this Agreement. Provided, however, that the time and place and number of representatives attending these meetings shall be agreed upon in advance. All meetings must be requested, in writing, not less than three (3) business days prior to the schedule date.

2.4 The Union may be represented by any person or organization designated by the Union as its official representative.

2.5 The current or future employment of bargaining unit employees is not contingent upon membership in the Union or the payment of union dues or fees. Each employee who becomes a member of the Union must sign the Union's Application for Union Membership and Authorized Dues Deduction Card, and shall do so with the understanding that the dues authorization and assignment shall be revocable at any time upon receipt of sixty (60) days' notice to the Union. Authorization and assignment is voluntary and not conditioned upon present or future membership in the Union. Employees who choose to become a member of the Union may resign their membership at any time by notifying the Union, but may still be responsible for dues and fees for a period of sixty (60) days after notifying the Union. The Union will protect, save harmless, and indemnify the employer from any and all claims, demands, suits, and other forms of liability by reason of action taken by the employer for the purpose of complying with this article of the Agreement.

2.6 The President and his designated assistants shall be allowed five (5) days off per year, per steward, up to three (3) stewards, for the purpose of Union business and/or Union functions. Said days off shall be with full pay and shall be taken at the discretion of the Union Officers providing sufficient notice is given to the Director for scheduling.

ARTICLE 3: PURPOSE AND INTENT

3.1 The general purpose of this agreement is to set forth terms and conditions of employment and to promote orderly and peaceful labor relations between the City and the Union.

The parties mutually recognize that the responsibilities of both the employees and the employer to the public requires that any disputes arising between them be

adjusted and settled in an orderly manner without interruption of the service to the public as provided by law.

3.2 The Union further recognizes that essential public service here involved and the general health, welfare and safety of the community and agrees to encourage increased efficiency on the part of its members.

3.3 To these ends, the employer and the Union encourages to the fullest degree, friendly and cooperative relations between their respective representatives on all levels among all employees.

3.4 The parties hereto, have entered into this agreement pursuant to the authority of ACT 379 of the Public Act of 1965, (MCLA 423.201-216) as amended to incorporate understandings previously reached and other matters into a formal agreement, without interruption of service to the public as provided by law.

ARTICLE 4: SENIORITY, APPOINTMENT, PROMOTION, DEMOTION, AND DISCIPLINARY ACTION

4.1 ACT 78, Public Acts of 1935, (MCLA 38.501 et seq.) as amended, shall provide all movements as they relate to appointment, promotion, demotion, disciplinary action and seniority.

4.2 A seniority list shall be furnished to the Union by the City once each fiscal year in July. This list shall include all employees of the bargaining unit. Seniority will start with rank, then if rank is equal to date of promotion; if rank and promotion dates are equal, then placement on promotional list determines seniority.

ARTICLE 5: GRIEVANCE PROCEDURE

5.1 It is the intent of the parties hereto that this procedure shall serve as a peaceful means for the resolution of any disputes that may arise between them concerning the application and interpretation of this Agreement. To that end, the informal resolution of grievances at the lowest level of supervision is encouraged.

5.2 A grievance shall not be considered to exist unless a complaint by an employee to his/her immediate supervisor, with or without the presence of the Union, has not been resolved.

5.3 All grievances shall be timely and filed within fourteen (14) business days of the event, occurrence, or knowledge of the facts giving rise to the grievance or no such grievance shall be considered to exist.

STEP 1 DIRECTOR-WRITTEN

If the Grievance has not been settled, the Union shall submit to the Director, within fourteen (14) business days from the last answer or if no answer is received, from the date it was due. The Director shall discuss the grievance with the President or another representative of the Union and the aggrieved employee and render a written answer within fourteen (14) business days of receipt of the grievance.

STEP 2 CITY MANAGER

If the grievance has not been settled, the Union shall submit it to the City Manager, within fourteen (14) business days from the last answer or if no answer is received, from the date it was due. The City Manager shall discuss the grievance with the president or another representative of the Union and the aggrieved employee and render a written answer within fourteen (14) business days of receipt of the grievance.

A. **Non Discipline Grievances** not satisfactorily adjusted between the employee, Union, and the City Manager may be processed by the Union to Arbitration within fourteen (14) business days from the last answer or, if no answer is received, from the date it was due.
B. **Discipline Grievances** are not satisfactorily adjusted between the employee, Union and the City Manager may be processed by the Union either to Arbitration or Act 78 of the Civil Service Board, but not both.

STEP 3 ARBITRATION

A. The party desiring arbitration shall notify the other party in writing of the request. If the Union and the City then are unable to agree upon an arbitrator, the party requesting arbitration shall refer the matter to the American Arbitration Association, M.E.R.C., or the Federal Mediation Conciliation Service, for the section of an impartial arbitrator and determination of the dispute in accordance with all applicable rules of the appropriate agency.
B. The arbitrator shall limit his decision strictly to the interpretation, application or enforcement of the Agreement and he shall be without power and authority to make any decision contrary to, or inconsistent with or modifying or varying in any way, the terms of this Agreement or applicable law.
C. There shall be no appeal from the arbitrator's decision if made in accordance with his jurisdiction and authority under this Agreement. The

arbitrator's decision shall be final and binding on the City, on the employee or employees, and on the Union.

D. In the event a case is appealed to the arbitrator and he finds that he has no power to rule on such case, the matter shall be referred back to the parties without decision or recommendation on the merits of the case.
E. The expenses of the arbitrator shall be shared equally by the parties.

5.4 **Policy Grievance** - Grievances common to a number of employees may be treated as a single grievance procedure.

5.5 The Union may be allowed reasonable time for the representation of an officer or officers who are aggrieved.

5.6 **Miscellaneous** - Any grievance not appealed within fourteen (14) business days from one step of the grievance procedure to the next step will be considered withdrawn unless the time limits have been extended by mutual agreement.

5.7 No employee shall be required to make any oral statement concerning any alleged misconduct which could be a basis for criminal and/or formal charges, unless he has first been afforded the opportunity to have the President or another officer of the Union present. He shall have twenty-four (24) hours after making any oral statement to make any requested written statement. Notification within a reasonable time shall be given to the Union of any disciplinary action taken against any employee which may result in official entries being added to his personnel file.

ARTICLE 6: SEPARABILITY CLAUSE

6.1 In the event that any provision(s) of this Agreement shall be or become legally invalid or unenforceable, such invalidity or unenforceability shall not affect the remainder of the provisions hereof. In such an event, the parties of this Agreement shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement for such article or section.

ARTICLE 7: MANAGEMENT RIGHTS/ WORK SCHEDULES

7.1 The Union recognizes that the City retains the sole right to manage its business, including the right to decide the number and location of departments and divisions, the type of equipment, the service and the scheduling of services to maintain order and efficiency in its departments and divisions to hire, lay off, assign, transfer, promote employees and to determine the reasonable quitting time, starting time, subject only to such regulations, restrictions and provisions governing the exercising of these

rights as are provided in this Agreement and state laws and rules and regulations of the Act 78 Police and Fire Civil Service Commission.

7.2 Wages, hours, and conditions of employment legally in effect at the execution of this agreement will herein be maintained during the term of this agreement. The City will take no unilateral changes in wages, hours and conditions of employment during **the term of this agreement either contrary to the provisions of this agreement or** otherwise. No employee shall suffer a reduction in such benefits as a consequence of the execution of this agreement. This agreement shall supersede any rules and regulations governing the Department of Public Safety, except rules and regulations of Act 78 Police and Fire Civil Service Commission. This agreement shall supersede any rules and regulations governing the Fire Section except rules and regulations governing the Fire Section.

7.3 The Union may, with approval from the Director of Public Safety, conduct meetings using the employer's facilities. Presumption of authority for special meetings is not granted except as noted by prior approval.

7.4 In the event said acts are modified or amended during the term of this agreement, the provisions of this agreement relating to said modifications and/or amendments shall be a subject of negotiations between the parties and changes subject to these modifications and/or amendments may be mutual agreement of both parties.

7.5 Schedules for all employees shall be posted seven (7) days prior to implementation. A schedule will be considered in effect once the schedule is posted. No changes shall be made in that schedule except in cases of prolonged illness or administrative leave. Then the members work schedule can be changed only when the affected member is given a minimum of seventy-two (72) hour notification. A prolonged illness or administrative leave for an eight (8) hour employee shall be defined as one which exceeds five (5) consecutive days.

ARTICLE 8: ADMINISTRATIVE OBLIGATION

8.1 This agreement shall be binding upon the parties hereto, their successors, administrators, executors and assigns.

ARTICLE 9: REOPENING OF CONTRACT

9.1 It is hereby agreed by the City and the Union that any and all terms of this contract shall be opened for additions or omissions at any time before its expiration upon agreement of both parties.

ARTICLE 10: DURATION OF CONTRACT

10.1 This agreement shall become effective on July 1, 2019 and shall remain in force, in effect to, and including December 31, 2022. All wages and benefits shall be fully retroactive.

10.2 In the event that negotiations extend beyond the expiration date of this agreement, the terms and provisions of this agreement shall remain in force and effect, pending agreement upon a new contract which new contract shall be retroactive to the expiration date of this agreement.

ARTICLE 11: WAGES

11.1 The following salary schedule shall be in effect from July 1, 2019 to December 31, 2019:

Public Safety Lieutenant: $96,040

The parties agree to reopen negotiations prior to January 1, 2020 for the sole purpose of bargaining wages for the calendar year 2020, and no other terms of this contract.

The parties agree to reopen negotiations prior to January 1, 2021 for the sole purpose of bargaining wages for the calendar year 2021, and no other terms of this contract.

The parties agree to reopen negotiations prior to January 1, 2022 for the sole purpose of bargaining wages for the calendar year 2022, and no other terms of this contract.

Nothing in this Section shall preclude, however, a mutual agreement of the parties to include bargaining regarding other terms of this contract during the bargaining of wages.

11.2 For the purpose of this agreement, it is understood that these salary schedules are based on 2,080 hours at straight time for “employee/ 8 hours”.

11.3 In the event that the salary of the Public Safety Officer is increased at any time during the course of this agreement the above salaries negotiated by the Union will be increased accordingly.

In the event that the settled salary of the Public Safety Officer is less than above the salaries negotiated by the Union, then the differential will be increased accordingly.

The salary of a Public Safety Lieutenant will be minimum of 10% above that of a Public Safety Sergeant with more than 24 months in grade.

For an employee assigned as the Interim Director, or Director, their salary shall be a minimum of 10% above that of a public safety lieutenant.

11.4 A reasonable number of command/supervisory personnel shall be on duty at all times to ensure the safety of the employees.

11.5 Effective as soon as possible after April 1, 2016, payroll shall be paid bi-weekly.

ARTICLE 12: HOLIDAYS

12.1 Paid Holidays observed shall be as follows and Holidays are credited on the day observed:

1. New Year's Day	6. Fourth of July	11. Christmas Eve Day
2. New Year's Eve Day	7. Labor Day	12. Christmas Day
3. President's Day	8. Employee Date of Hire	13. Employee's Birthday
4. Easter Sunday	9. Veteran's Day	
5. Memorial Day	10. Thanksgiving Day	

12.2 If a lieutenant decides to work a listed holiday, he/she shall receive holiday pay only and no additional compensation.

12.3 There will be no transfer of holiday time to the vacation bank. The employee shall receive pay for any holiday time not taken as furlough during the course of the year.

12.4 Holidays are to be paid on the last pay in June and on the first pay in December at the Officer's current rate of pay.

ARTICLE 13: PERSONAL LEAVE DAYS

13.1 Each "employee/ 8 hour" shall be granted five (5) scheduled work days off per year at the appropriate straight time rate for personal business. These will be given at the beginning of the fiscal year.

13.2 Personal business days are not accumulated from one fiscal year to another. Any personal leave days that are not used within the fiscal year will be paid at the end of the fiscal year and will be included in the last pay period of the fiscal year.

13.3 In cases of extreme emergency, such as during a civil disorder or other extraordinary circumstances, it may be necessary to deny confirmation of personal business leave days so as to avoid impairment of basic departmental operations.

ARTICLE 14: SICK LEAVE

14.1 All employees shall be entitled to sick leave with pay, based on 8 hours per sick month for each “employee/8 hour” at the employee’s straight time rate of pay. Sick leave shall have MAXIMUM ACCUMULATION of eight hundred (800) hours for each “employee/ 8 hour”. One-half (1/2) of the accumulated sick leave shall be paid to the employee upon retirement or honorable separation from the department or to his/ her dependents upon death at his present rate of pay. If the employee should die in the line of duty, his/her family will be paid the full amount of sick days accumulated by the employee.

14.2 The employee accumulating sick days shall have the choice at the end of the fiscal year to bank all accumulated sick days earned during the fiscal year, or to receive pay for one-half (1/2) of his/her unused sick days and bank one-half (1/2) unused sick days up to an accumulation of 400 hours, for “employee/8-hour”. This option may be exercised anytime an “employee/8-hour” falls below 400 hours of accumulated sick time. The choice to receive pay for one-half (1/2) unused sick days shall be made in writing to the employer. This option shall not be exercised unless the employee has a minimum of 96 hours remaining in the sick leave bank for an employee/8 hours.

14.3 After an “employee/8-hour” has accumulated 400 hours in the bank he must take pay for one half (1/2) of his unused sick days each year until he reaches an accumulation of 800 hours for an “employee/8-hour” in their respective sick leave banks.

14.4 After an “employee/8-hour” has accumulated 800 hours in the bank, he/she will be paid at the rate of three-fourths (3/4) of his unused sick days at his current rate of pay.

14.5 Serious illness of a husband, wife, or child shall warrant use of sick leave by the employee and will be deducted from his/her accumulated sick leave days.

14.6 Sick pay will be included in the last pay period for the previous twelve- (12) months of the last fiscal year. The formula of payment of sick time is total number of hours earned in a fiscal year minus the total number of hours taken sick. If an employee uses more sick time than what is earned in a fiscal year, regardless of when the sick time is taken, he/she is not entitled to any sick time pay.

14.7 In case of illness the employee may use vacation and/or accumulated holidays, if needed, if all sick leave and other benefits have been exhausted.

14.8 A sick leave bonus of $325.00 will be included in the last period of the fiscal year to employee's not using more than two (2) sick days in the previous twelve (12) month period July through June. Upon separation from employment, the bonus will be pro-rated for partial year credit.

14.9 Serious illness of mother, father, or any member living in the household of the employee may warrant the use of sick leave by the employee, provided approval is granted by the Director of Public Safety. No more than two sick days will be granted per occurrence.

ARTICLE 15: FUNERAL LEAVE

15.1 If a death occurs among the employee's immediate family, such member will be granted three (3) days funeral leave. Funeral Leave may be extended to five (5) days, with the approval of the Director of Public Safety, based on individual circumstances, such as an out of town funeral, or other reasons acceptable to the Director of Public Safety.

The immediate family is defined as a wife, husband, son, daughter, brother, sister, father, mother, stepfather, stepmother, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparents, grandparents-in-law, grandchild, stepmother-in-law, or stepfather-in-law.

When funeral leave for the death of someone in the immediate family, it is understood that the employee is granted funeral leave for the purpose of the making any pre or post funeral and/or burial arrangements, attending the actual services, and bereavement.

15.2 If a death occurs among the relatives of the employee sick employee will be granted one (1) day funeral leave.

Relatives are defined as aunt, uncle, niece, nephew, aunt-in-law, uncle-in-law, niece-in-law and nephew-in-law

Funeral leave granted for the death of a relative is for the purpose of attending the funeral and/or burial services, such as a ceremony, mass, or internment proceedings at a funeral home, church, or cemetery.

15.3 Time off granted as funeral leave will not be deducted from an employee's other accrued banks (sick, vacation, personal leave, holiday, or comp. time)

15.4 Funeral leave will not be granted on any scheduled pass day, but can be granted prior to or after any pass days, providing the meets the requirements in the last paragraph of section 15.1 or 15.2. Funeral leave can be used in lieu of other scheduled time off- sick time, vacation time, personal time, holiday time or comp time.

ARTICLE 16: LIFE INSURANCE

16.1 The employer shall provide and the employee shall accept the following amounts of group life insurance and accidental death and dismemberment (AD&D):

Following thirty (30) calendar days of employment, all employees covered under this agreement will be provided within fifty thousand dollars ($50,000) of life insurance plus a like amount of AD&D. The benefit will become effective the first of the month following the thirty (30) day period. All provisions of the insurance company in force at time of claim will determine how all benefits are handled. The employer will endeavor to maintain a competitive benefit plan at an affordable cost, to that end the employer has the right to determine a carrier for this benefit. Each employee will be provided a Life and AD&D certificate within a reasonable time following eligibility. Beneficiary changes are the full responsibility of the employee. The employer will provide assistance and forms needed for claims and beneficiary changes.

16.2 Each employee, upon retirement, will have the opportunity to retain five thousand dollars ($5,000) worth of life insurance under the City's group plan with the premium to be paid by the retiree.

ARTICLE 17: OVERTIME

17.1 An "employee/8-hour" called in for duty for other than his/her regular eight (8) hour shift shall receive a minimum of three (3) hours pay at time and one-half (1 ½), and time and one-half (1 ½) for each additional hour thereafter, at this current rate of pay.

17.2 An employee working over his regular shift to complete work started on a regular shift, will be paid at one and one-half (1 ½) time his/her base pays, for the time actually worked.

EXAMPLE:

0-4 minutes	0 minutes
5-20 minutes	15 minutes
21-35 minutes	30 minutes
36-50 minutes	45 minutes
51-60 minutes	60 minutes, etc.

17.3 An employee called into work within one (1) hour prior to start of his regular shift will be paid at one and one-half (1 ½) times his base pay, for the time actually worked.

17.4 An employee called to work any overtime on a holiday will be paid double time for the hours worked, in addition to Holiday Pay. Holidays eligible for

double time are numbers 1, 2, 4, 5, 6, 7,10,11,12, as shown in Section 12.1 of this agreement.

17.5 An employee called in to work on a holiday due to any police, fire, or E.M.S. emergency requiring additional manpower, will be paid double time for all hours worked. Holidays eligible for double time are numbers 1, 2, 4, 5, 6, 7, 10, 11, 12 as shown in Section 12.1 of this agreement.

ARTICLE 18: COURT TIME; JURY DUTY; COMP TIME

18.1 Court Time: When required to attend court while not on duty, an employee shall be accredited time at one and one-half (1 ½) for each hour, with a minimum of three (3) hours. This shall also pertain to hearing at the Liquor Control Commission, License Appeal Board and Civil Service Hearings. If the Union requests an employee to appear at the Civil Service Hearings, it will be the Union's responsibility. The employee required to attend court as specified above will be paid a 40-hour rate, at his current rate of pay.

18.2 Court Stand by Pay: Any officer required to be on stand-by for court will be paid a minimum of two (2) hours pay at one and one half (1 ½) at his or hers rate of pay.

18.3 Jury Duty: Any employee covered by this agreement required to serve on jury duty will suffer no loss of pay or paid benefits but will be paid the difference between jury pay and his regular pay.

18.4 Comp Time: Members of the bargaining unit may choose compensatory time instead of overtime pay. Compensatory time earned by any "employee/ 8-hours" shall be credited at time and one-half (1 ½) the actual hours worked except if earned per section 17.4 or 17.5. The maximum accumulation of compensatory time will be 50 hours at June 30 of each year; any hours over fifty (50) will be paid off in the last pay period of June each year. Upon promotion compensatory time will be paid at the rate earned and will be paid within thirty (30) days of promotion.

18.5 Administrative Availability Pay: All members of this unit will be compensated 1.5 hours of Comp Time a week (time and one half) for administrative availability. It will be agreed upon neither member will be further compensated for off duty notifications or administrative instruction unless the member is required to report to work outside his/her normal work hours. The Comp Time will be added to the member's bank on a bi-weekly basis, so as to coincide with payroll.

ARTICLE 19: VACATION

19.1 Employees shall be entitled to vacation per the following schedule:

"EMPLOYEE/8-HOUR"

0-2 YEARS	80 HOURS
3-4 YEARS	160 HOURS
5-9 YEARS	200 HOURS
10 YEARS	208 HOURS
11 YEARS	216 HOURS
12 YEARS	224 HOURS
13 YEARS	232 HOURS
14 YEARS	240 HOURS
15 YEARS	248 HOURS
16 YEARS	256 HOURS
17 YEARS	264 HOURS
18 YEARS	272 HOURS
19 YEARS	280 HOURS

However, for the purposes of pay-off at time of retirement, resignation or death, the maximum accumulation paid for will not exceed 480 hours for an 8-hour employee.

19.2 Vacation shall be earned on a calendar year basis and shall be pro-rated for less than a full year of service.

19.3 There shall be no maximum on the amount of vacation days an employee may accumulate. However, for the purpose of pay off at the time of retirement, resignation, or death, the maximum accumulation paid for will not exceed the maximum vacation which can be acquired by an employee in two (2) years based on the fourteen (14) years increment of 480 hours. Upon separation from service, the accumulated vacation time shall be paid at the employees' current rate of pay. If the employee should die in the line of duty, his/her family shall be paid the full amount of furlough days accumulated by the employee.

19.4 Each employee will be credited with vacation time on their anniversary date of hire.

ARTICLE 20: LONGEVITY

20.1 All employees shall receive longevity pay the first pay period of the month following their anniversary date based on the rate of $105.00 per year of service, commencing on the employee's fifth anniversary date.

EXAMPLE:

5 YEARS SENIORITY	$525.00
6 YEARS SENIORITY	$630.00
7 YEARS SENIORITY	$735.00

There is no cap on the amount of longevity pay. Upon separation from the department, a pro-rated amount will be paid for any partial year of service.

ARTICLE 21: SHIFT DIFFERENTIAL/SWING SHIFT PREMIUM

21.1 Each "employee/8-hour" that works an afternoon shift will receive seventy-six dollars and ninety-two cents ($76.92) per each twenty-eight (28) day shift worked to be paid the last pay period of the fiscal year. Afternoon shift premium is based on one thousand dollars ($1,000) per year.

21.2 Each "employee/8-hour" that works a midnight shift or switches from his/her assigned shift will receive one hundred and fifty-three dollars and eighty-five cents ($153.85) per each twenty-eight (28) day shift worked to be paid the last pay period of the fiscal year. Midnight premium is based on two thousand dollars ($2,000) per year.

ARTICLE 22: CLOTHING, CLEANING, UNIFORMS, EQUIPMENT, AND PERSONAL PROPERTY

22.1 Clothing Allowance: Each employee covered by this Agreement shall receive a clothing allowance each year in the amount of $675 per year effective July 1, 2012.

22.2 Cleaning Allowance: Each employee covered by this Agreement shall receive a cleaning allowance of $675 per year effective July 1, 2012.

22.3 Upon separation from the department, the clothing and cleaning allowance will be pro-rated for partial year service, if the officer has less than three (3) months credit for that fiscal year.

22.4 Both clothing and cleaning allowance are to be paid at the beginning of each fiscal year.

22.5 Cleaning and Replacement of Uniforms: Normal cleaning and replacement of uniforms will be individual employee's responsibility and paid for from the clothing and cleaning allowance given to each employee. If there is cleaning

or replacement of the uniforms (such as from firefighting, during an arrest, or performing assigned duties) the claim for the adjustment will be made through channels to the Director of Public Safety. The Director will see that payment is made to the employee.

22.6 Firefighting Turnout Gear: The City shall furnish all the firefighting gear (boots, bunker coat, helmet and liner, gloves, goggles, badges, and accessories) required for the safety and welfare of the employee.

22.7 Loss of Personal Property: The City shall compensate the employee in full for loss or damage to any personal property, such as, glasses, rings, watches, etc., up to the value of two hundred and fifty dollars ($250), suffered during an arrest or performing his/her assigned duties. The City shall compensate the employee in full for loss or damage to any personal property suffered during an arrest or while performing his assigned duties, up to the value of two hundred and fifty dollars ($250), when it is approved by the Director of Public Safety.

22.8 The City shall compensate the employee in full for any loss or damage to any property that is duty related, such as, uniforms, leather goods, weapons, etc.; when not due to the employee's negligence or carelessness.

ARTICLE 23: FALSE ARREST INSURANCE

23.1 The City shall maintain the same levels of false arrest insurance as is presently in effect. The City shall assume full cost of the policy. A policy statement on riots and civil disturbances to be included in this agreement.

ARTICLE 24: EDUCATION

24.1 Employees who achieve a Bachelor's or Master's Degree specifically but not limited to the following courses of study, will be eligible for the educational allowance: Criminal Justice, Fire Science, Public Administration, Business Administration I, Accounting, Technology, Communications, Political Science, Computer Science, Leadership, Communications, Sociology, Psychology, Counseling, and Nursing.

24.2 The college or university shall be a qualified institution located in the United States and be authorized to conduct business in the United States. The college and university shall be an institution of higher education as that term is defined in 20 USC 1001, located in the United Sates, or the Councilor Higher Education Accreditation (CHEA). On-line classes will be accepted provided they fall within the listed provisions.

24.3 Each employee covered by this agreement shall receive an education allowance upon completion of a Bachelor's Degree of $2,549 for Lieutenant paid upon the submission of a Bachelor's Degree.

24.4 Each employee covered by this agreement shall receive an education allowance upon attaining a Master's Degree if $3,399 for a Lieutenant paid upon submission of a Master's Degree.

24.5 The schedule of education allowances shall be paid each week based on the dollar amounts in Appendix A divided by fifty-two (52). The education allowances shall commence on the pay period following the submission of the DIPLOMA of a completion of said course and shall continue until a higher degree of education or higher rank is obtained. Said education allowance shall be retroactive to the date of graduation or promotion.

24.6 All Lieutenants covered by this agreement who are EMTs shall receive two thousand ($2,000) dollars premium pay per fiscal year on the first pay period in December for maintain a State License as a Basic Emergency Medical Technician. Those choosing to seek EMT after date of signing contract will attend all training on City's Time and expense and will be compensated $1,200 per fiscal year. Renewal of training and maintenance of license will be at an employee's expense. Upon renewal of EMT license, Lieutenants compensation for EMT certification will increase up to $2,000.

24.7 Any present member of the unit holding a valid EMT-P License shall be eligible for the EMT-P bonus and receive a two-thousand nine hundred ($2,900) dollar premium pay, paid in the first pay period in December. Any member obtaining a valid EMT-P license by the end of calendar year 1999, shall be eligible for the EMT-P bonus upon the retirement of the current EMT-P. All other members shall be at the discretion of the Director. Any member asked/ordered to obtain an EMT-P license shall do so at the City's Expense.

24.8 Each employee covered by this agreement shall receive a one-thousand two-hundred ($1,200) dollar premium pay per fiscal year for attaining and maintaining a State License as an E.M.T. Instructor/ Coordinator. Such pay will be paid in the first pay period of December. The E.M.T. Instructor/Coordinator will be pro-rated for a partial year's credit when applicable, and be pro-rated at the time of retirement.

24.9 It shall be the employee's responsibility to obtain and maintain the Basic Emergency Medical Technician License and the Emergency Medical Technical Instructor/ Coordinator License on his or her own time and at his or her own expense.

To be eligible for the aforesaid mentioned premium pays, the employee must provide the City with a copy of the State License and/or transcripts.

ARTICLE 25: ANNUAL PHYSICAL

25.1: The City shall bear the cost of an annual physical examination for each employee covered by this agreement. Such physical shall include but not be limited to, Chest X-Ray and an electrocardiogram. Such physicals shall be given either on the employee's anniversary date of hire or when requested by the City. The cost of said physical shall be paid by the City but not exceed one hundred ($100) dollars per year, two hundred ($200) dollars every two years, or three hundred ($300) every three years.

25.2 Payment will be made to the employee within seven (7) days of presentation of the bill to the City Manager.

ARTICLE 26: PAYOFF OF FRINGE BENEFITS UPON SEPARATION FROM EMPLOYMENT

In order to clarify any ambiguous and unclear language in the collective bargaining agreement between the City of Fraser and the Lieutenants Association, the following has been mutually agreed upon:

Pro-Ration Any benefit that is pro-rated, where applicable, will be credited by the month; if you work: 1-15 calendar days in a month – 0 credit; 16 calendar days or more – 1 full month credit.

Section 12 Holiday Pay: Any holiday earned will be paid as per contract.

Section 13 Personal Time: Accredited to your account July 1, in advance for the fiscal year; will be prorated for partial year credit; unused personal time will be paid off, the same as under vacation pay off guidelines.

Section 14 Sick Leave: Earned and accredited monthly; to be pro-rated for partial credit; any time earned during the fiscal year to be paid off per section 14.2,14.3 and 14.4 of this agreements; balance is then paid off upon separation per section 14.1.

Section 14.8 Bonus Sick Pay: Earned and accredited at the end of the fiscal year; to be prorated for partial credit.

Section 18: Compensatory Time: Accredited as earned; paid off straight time pay.

Section 19: Vacation Time: Credited annually on anniversary date of hire after it is earned for the previous year; to be pro-rated for partial credit; paid off upon separation per Section 19.3.

Section 20 Longevity: Earned and accredited on your anniversary date, paid the first pay period of the month after the anniversary date; to be pro-rated for partial year of credit.

Section 21.1 and 21.2 Afternoon Shift Premium and Midnight Shift Premium:

Paid at the end of the fiscal year, any time accrued to be pro-rated where necessary and paid.

Section 22.11 and 22.2: Clothing and Cleaning Allowance:

Paid July 1 in advance for that fiscal year, to be pro-rated for partial year of service upon separation, if the employee has less than three months' credit for that fiscal year.

Section 24.7, 24.8, 24.9 and 24.10 Basic EMT, Paramedic, and EMT 1/C Pay

Paid the first pay in December for that fiscal year – 5 months paid in arrears and 7 months paid in advance; to be pro-rated for partial year credit.

ARTICLE 27: CONTAGIOUS DISEASES

27.1 The City shall provide vaccinations for the prevention of Asiatic Flu or other flu and viruses or other vaccines as may be deemed necessary from time to time when outbreaks of epidemic nature are indicated.

27.2 Should an employee contract a contagious and/or communicable disease such as, but not limited to, meningitis, diphtheria, etc., during the performance of duties, he/she shall be protected as he would be under duty incurred injuries or disability.

ARTICLE 28: DUTY INCURRED INJURY

28.1 All employees injured or incapacitated in the discharge of their duties shall receive such pay for injuries as provided under State of Michigan's Workers' Compensation Law.

28.2 In addition to the minimum amount required by the law, the City shall pay an additional sum not to exceed the difference between the employee's regular salary and the amount of compensation. The employee injured and receiving worker's compensation shall endorse all moneys received from the Insurance Company over to the City.

28.3 Such additional payment shall be made for a period not to exceed one (1) year. In the event, the employee receives a lump sum payment, it shall be treated as if weekly compensation had been received and paid out as above.

28.4 Thereafter, if the employee has sufficient accrued sick leave, he will receive a payroll check for the difference between his Workers' Compensation check and his normal weekly net take-home earnings, excluding overtime from the first full day lost because of injury over the period of time he is unable to perform any work and is eligible and receives payments under the Workers' Compensation Act.

28.5 The City shall provide each employee covered by this agreement with income for any duty-incurred disablement which results in any disability lasting over ninety (90) days. The City will provide income for the employee which will equal sixty percent (60%) of the employee's current rate of pay until he/she reaches the age of sixty-five (65). All employees must submit to appropriate application procedures for coverage as required by the City.

28.6 All employees returning to work after injuries shall be capable of performing their assigned duties within the bargaining unit.

28.7 All employees can return to work within two (2) years following separation from employment due to duty-incurred injury provided an employee has ten (10) years of seniority and passes a physical examination conducted by the City's physician. The expense of said examination will be paid by the City.

ARTICLE 29: LONG-TERM DISABILITY INSURANCE

29.1 The employer shall provide, through and insurance plan, a long-term disability program for non-duty disablements.

Following a period of ninety (90) days if total disability, employees covered under this agreement will receive, in accordance with the provisions of the insurance company in effect at the time of total disability, the benefits of sixty-six and two-thirds percent (66 2/3 %) of current base earnings at the time of disability to retirement or 65 years of age not to exceed $4,500 per month less any benefits provided under:

1. Primary and Full-Family Social Security
2. Accumulated Sick Leave
3. Any disability provision under the pension program then in force
4. Any other monies provided by the Employer under this Agreement.

The Employer reserves the right to choose the carrier for the long-term disability benefits. Each employee will, within a reasonable time following eligibility, receive from the insurance carrier, a certificate of insurance. All beneficiary changes and claim processing are the responsibility of the employee. The Employer will provide reasonable assistance and forms needed for claims or beneficiary changes.

29.2 An employee may elect to delay coverage of Long Term Disability benefits, as covered under Sec. 29.1 of this agreement, until all or part of his time accrued banks are exhausted.

29.3 Employees may elect to utilize banked time, up to two (2) hours per day to supplement LTD coverage, the sum of which will not exceed 100% of the employee's actual pay.

ARTICLE 30: HEALTH INSURANCE, HOSPITAL, MEDICAL, SURGICAL, PRESCRIPTION – DENTAL AND VISION CARE

30.1 The employer shall make available to each full-time employee the following healthcare options:

- Simply Blue #3 with a $5/25/50 prescription rider
- Simply Blue #3 with a $10/40/80 prescription rider
- Simply Blue #3 with a $10/60 prescription rider

These plans are all high deductible plans with a $6,000 deductible for families and two-person plans and a $3,000 for single plans in network.

While the City of Fraser has currently chosen to use the hard cap option under Michigan Public Act 152 of 2011, but this shall not prohibit the City of Fraser from choosing other options available under PA 152 in the future.

The Employer may replace the above coverage or options available under Michigan Public Act 152 of 2011 with equal or better coverage after giving the Union 90 days' notice if their intent to make such change.

The healthcare choices are IRS eligible High Deductible Accounts and therefore eligible for a HSA.

The employer shall abide by Michigan Public Act 152 of 2011 to either partially of fully pay the premiums for the employee's healthcare. In the event the City of Fraser continues to use the hard cap option if the healthcare premium costs fall below the Act's hard cap then the employer shall put the additional amount up to the maximum if the hard cap into the employee's health savings account. If, for whatever reason, an employee is not eligible for an HSA account, then the employer shall place the funds into the employee's ICMA account.

Employees shall have the option of adding additional funds to their HSA through payroll deductions. Employees shall also have the option of converting the value of unused sick, vacation, holiday, compensatory time and personal leave days into the HSA account.

The employer shall fund their share of the HSA account on August 1, 2012 or as soon as possible thereafter for the fiscal year of 2012. The employer shall fund their share of the HSA account on July 1, 2013 for the fiscal year of 2013, July 1, 2014 for the fiscal year of 2014 and July 1, 2015 for the fiscal year 2015.

A member of the bargaining unit that provides verification of health insurance coverage through a spouse may elect not to participate in either health plan currently offered to members of the bargaining unit. An employee who elects not to participate in such plan shall be paid monthly as shown below provided the employee has been in a City plan for at least one year prior to electing to be paid in lieu of. Should the reason be for marriage of two employees, then reimbursement will be based upon the program chosen prior (either BC/BS or Network) for either the two-person or family rate, depending on dependents. New hires requesting to opt out of health care will receive reimbursement based on the Network rates only.

	BC/BS	Network
Two Person	$350 monthly	$175 monthly
Family	$450 monthly	$205 monthly

Dental with Orthodontia – Benefits will be determined by the master insurance contract in effect at the time of claims.

Vision Care – To be covered under COPS Trust.

30.2: The City will continue to assume the full cost of this plan for the immediate family upon the death of an employee when such death occurs in the line of duty and this coverage shall continue until the remarriage of the spouse and/or until the minor children attain the age of twenty-six (26). Upon retirement of an employee hired prior to July 1, 1999 the City shall continue to assume the full cost of the coverage for both the retiree and spouse for an employee with 25 years' service. An employee with less than 25 years upon retirement, the City will pay an amount equal to 4% per year of service. All new employees hired after the signing of this agreements shall not be eligible for retiree medical; see section 31.2.

Effective July 1, 2012 those members retiring shall carry the medical insurance as provided in Section 20.2 forward into retirement. The City agrees to provide annual contributions to the member's HSA in an amount equal to 100% for the first year and 85% of the single deductible of $3,000 or $6,000 for two person and family plans thereafter.

Upon retirement, members of the bargaining unit otherwise eligible for 100% employer paid health coverage in retirement shall be responsible for 10% of the retiree health care premium up to a maximum of $1,500 per year. Premium, contributions shall be deducted once monthly from the retiree's retirement checks.

Once a retiree is Medicare eligible the City agrees to provide a supplemental coverage to Medicare or Medicare Advantage Plan so as to provide coverage as close to the prior benefits as is allowed by law or insurance availability.

30.3 It is further understood that the retired employee and his/her spouse are eligible for full coverage of the HMSPDV plans paid by the City only when the employee has retired with twenty-five (25) years or more service, and has retired at or after the age of fifty (50).

If an employee retires at or after age forty-nine (49), but prior to age fifty (50), with twenty-five (25) years of service, the employee must pay for the HMSPDV benefits through the City until the age of fifty (50). The employee will pay one hundred two percent (102%) of the city's cost in accordance with applicable provisions of COBRA. After age fifty (50), the city will assume full cost of the coverage.

An employee retiring prior to age forty-nine (49), regardless of years' service, will not be eligible for any HMSPDV benefits. However, any member forced to retire due to health reasons will not be subject to these requirements, providing the employee has been employed by the City of Fraser for a minimum of ten (10) years. If said employee becomes re-employed and receives health care benefits, the City shall discontinue any duplicate health care benefits, which will not be reinstated at any future date.

30.4 Funding: Employee's will have the option to have a deduction from the employee's sick leave bank once a year at the end of June in order to fund the HSA. The number of hours shall not exceed IRS regulations in place for the year. These hours will NOT be counted a sick time used when calculating the employees sick pay at the end of June (Section 14.2, 14.3, 14.4). The hours used will not affect the sick leave bonus as described in 14.8.

- A deduction from the employee's other banks (i.e. vacation, comp. time, or personal leave time) may be used in lieu of sick time to equal the appropriate amount.

ARTICLE 31: RETIREMENT

31.1 The City will provide a defined benefit pension plan with a pre-retirement death benefit. An employee will have full vested rights in the plan after completion of ten (10) years of service. The Defined Benefit Plan will be pursuant to the plan document as provided.

31.2 Effective July 1, 2010, all employees will contribute five percent (5%), of all taxable gross earnings to the plan. Effective July 1, 2012 all employees will contribute five point five percent (5.5%); effective July 1, 2013 six percent (6%); and effective July 1, 2014 seven percent (7%) of all taxable gross earnings to the plan.

All employees hired after July 1, 2009 shall not be eligible for retiree medical this includes all employees carried over from PSO to Command upon promotion that were hired after July 1, 2009. The City will adopt the Vantage Care Retirement Health Savings Plan administered by the ICMA-RC. Both the employer and the employee shall be required to contribute $1,250 each on an annual basis into this Plan. Depending on the statutory applicability, the employee may be allowed to contribute more to the plan.

31.3 An employee's retirement benefit, as used in this agreement, is calculated from three factors:

1. A pre-determined percentage as contractually provided in Section 31.6 and section 31.7 of the agreement; multiplied by:
2. The employee's Final Average Compensation (F.A.C.) which shall be the monthly average compensation as computed in accordance with the attached MERS documents and Letter of Understanding (Appendix B) multiplied by:
3. The employee's years of service which is the total sum of:
    a. All years worked (Accredited and pro-rated on a monthly basis)
    b. Any years acquired under Section 31.12 of this agreement (buy-back credit for military service)
4. An employee's retirement benefit shall not exceed 100% of his base salary at the time of retirement.

31.5 An employee with less than ten (10) years of service is not vested and not entitled to a retirement benefit. Upon separation from service, the employee

receives his/her contributions back with five percent (5%) interest per annum.

31.6 An employee with ten (10) years of service, but less than twenty-five (25) years will be entitled to a retirement benefit commencing at age fifty (50) based on two and one-half percent (2 ½ %) of his/her F.A.C., times his years of service.

31.7 An employee with twenty-five (25) years of service, will be entitled to a retirement benefit commencing at age fifty (50) based on two and one half percent (2 ½ %) of his F.A.C. times his years of service.

31.8 The maximum retirement benefit that an employee can accrue shall be 80% of his F.A.C.

31.9 The employee's pension will not be reduced because of any Social Security benefits received.

31.10 Any employee vested in ACT 135 will have his pension reduced by the same amount as received from ACT 135 pension plan, when it is received.

31.11 Each member of the bargaining unit who retires after meeting the requirements of Article 31, or any employee who accepts a retirement package offered by the City, shall be permitted to retain their flashlight, charger, and the handguns issued to the employee.

31.12 An employee promoted into the bargaining unit after April 1, 2016 shall carry forward the same annual pension annuity factor (s) which was (were) in effect for him/her immediately prior to the promotion.

Bargaining Unit agrees to consolidate retirement plan into one Plan for the entire City.

ARTICLE 32: PUBLIC SAFETY DUTIES

32.1 The performance of fire duties will be considered a function of a Public Safety Employee's duties, as follows:

A. Promotions after January 1, 1982, shall assume duties as specified by the Director of Public Safety.

32.2 Public Safety Officer Fire Training: All Public Safety Employees will be required to take periodic fire training in fire service. The length of training shall not exceed one hundred and sixty (160) hours, in any calendar year after the initial basic training. This one hundred and sixty (160) hours shall include all fire training, both on and off duty.

Fire training shall be at the discretion of the Director of Public Safety, with consideration given to an employee's work schedule, so as not to interfere with vacation time or scheduled days off.

32.3 Recovery Time: Any employee of the bargaining unit who is overcome by smoke and is otherwise incapable of performing his duty will be sent home while staying on duty status.

a. The decision of an employee's capabilities will be determined by the Director of Public Safety of his designee. There will be no time lost or deduction of pay in these instances.

b. Any injury occurring to an employee while fire-fighting, either on duty or call back, will be considered as an on duty injury and will be covered by Article 28 of this agreement.

32.4 The City will permit retirees under the Law Enforcement Officer Safety Act (LEOSA) the opportunity to qualify with a firearm during regularly scheduled training days, provided that the retiree's presence does not unreasonably interfere with the Department's operations. Retirees will provide their own weapon and ammunition. The City will not charge retiree for this opportunity.

ARTICLE 33: RESIDENCY

33.1 It shall be the responsibility of each member of the Bargaining Unit to reside within the County of Macomb or that portion of St. Clair County that does not extend north of the north border of Macomb County or a 25-mile radius of the borders of the City of Fraser.

ARTICLE 34: WAIVER CLAUSE

34.1 The parties acknowledge that during the negotiations which resulted in this agreement, each that the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area set forth in this agreement.

34.2 Therefore, the Employer and the members of the bargaining agents for the life of this agreement, each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter not specifically referred to or covered in the agreement, even though such subject or matter may not have been within the knowledge and contemplation of either or both of the parties at the time they negotiated or signed this agreement.

APPENDIX A: EDUCATION ALLOWANCES

ASSOCIATE'S DEGREE	SEC. 24.3	1699.00
BACHELOR'S DEGREE	SEC. 24.4	2549.00
MASTER'S DEGREE	SEC. 24.4	3399.00

APPENDIX B: PENSION CALCULATIONS

Appendix B
Pension Calculations

The Fraser Lieutenants Association (FLA), represented by the Police Officers Labor Council (Union), and the City of Fraser (City) are parties to a valid collective bargaining agreement. After the Fraser Command Officers Sergeants filed grievance 15-31, which objected to how pension calculations were computed for retirement, the City has agreed, through good faith discussions, to the following:

1. The FLA and City agreed to switch the defined benefit pension plan to the Michigan Employee Retirement System (MERS) in July 2014. There was uncertainty to MERS as to how the pension calculation was to be completed.
2. The switch allowed employees to use the highest 36 consecutive months of compensation in the calculation of the Final Average Compensation (FAC). This 36 month total shall be determined by with the inclusion of lump sum payouts and shall include all taxable income earned during that period.
3. The lump sum payout of vacation, sick, or other fringe benefits, as defined in Article 26 of the FLA collective bargaining agreement, that are taxable earnings at the time of retirement are to be added to the 36 month total, regardless of when that 36 consecutive month total occurred in that employee's career.
4. Example: Employee's 36 consecutive month total occurs from April 2008 thru March 2011. The employee retires in January 2016 and receives their lump sum payouts for vacation, sick, furlough, compensatory time, and other fringe benefits. The lump sum payout at the time of retirement in 2016 shall be added to the 36 consecutive month total from 2008 to 2011. These combined amounts shall then be used to calculate the Final Average Compensation (FAC).

2008-2011 Total Compensation	$150,000
2016 Lump Sum Payout	$15,000
Total for FAC	$165,000/3 years
FAC	$55,000/year

The member's retirement benefit shall be administered in accordance with the MERS Defined Benefit Plan Document and Collective Bargaining Agreement (CBA).
This settlement agreement shall be binding on the Union, the City, and MERS as originally intended by the parties.

For The Union:

FLA President, M. Pettyes

For the City:

City Manager Rich Haberman

Dated: September 30, 2016

MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

The City of Fraser has applied for and been approved by the Michigan Employee Retirement System (MERS) for transfer of the existing Defined Benefit Pension Plan to MERS effective July 1, 2014. The Union has reviewed the MERS proposal and has agreed to the transfer in accordance with the attached MERS DEFINED BENEFIT PLAN ADOPTION AGREEMENT which, along with the current Collective Bargaining Agreement, is included as part of the Memorandum of Understanding.

By signing below, the parties agree that the Defined Benefit Plan will be administered in accordance with the explanations provided herein. Items not discussed in the MERS Defined Benefit Plan Adoption Agreement shall be administered in accordance with the MERS Plan Document, Collective Bargaining Agreement and/or applicable law.

For the Union

Lt. ~~Daniel Kolke~~ DAVID BERRY

Lt. Michael Pettyes

For the City of Fraser

Richard E. Haberman
City Manager

Defined Benefit Plan Adoption Agreement

MERS
Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 ; 800.767.2308 | Fax 517.703.9711 | www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name City of Fraser **Municipality #:** 5003

If new to MERS, please provide your municipality's fiscal year: July (Month) through June (Month).

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- ☒ All prior service from date of hire
- ☐ Prior service proportional to assets transferred; all service used for vesting
- ☐ Prior service and vesting service proportional to assets transferred
- ☐ No prior service but grant vesting credit
- ☐ No prior service or vesting credit

☐ Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ☒ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 20____), the effective date shall be the first day of Dec, 20 15. *Please note:* You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ (Last day of month) for Defined Benefit division number _____. *Please note:* You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

D. ☐ If this is to **separate employees** *from an existing Defined Benefit division* (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

E. ☐ If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

POLC

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☑ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 _____ hour days.

☑ An employee shall work 120 hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ **Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☑ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: December 1, 2013

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.
2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

3. Benefit Multiplier (1%-2.5%, increments of 0.05%) 2.5 % (max 80% for multipliers over 2.25%)

☐ Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

☐ Termination Final Average Compensation (calculated over the members entire wage history)

☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

4. Final Average Compensation (Min 3 yr, increments of 1 yr) 3 see ASA years

5. Vesting (5 -10 yrs, increments of 1 yr) 10 years

6. Required employee contribution (Max 10%, increments of 0.1%) 7 %

7. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:

☐ Longevity pay

☐ Overtime pay

☐ Shift differentials

☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness

☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)

☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC

☐ Transcript fees paid to a court reporter

☐ A taxable car allowance

☐ Short term or long term disability payments

☐ Payments for achievement of established annual (or similar period) performance goals

☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications

☐ Lump sum payments attributable to the member's personal service rendered during the FAC period

☐ Other: External Add On- INCLUDE lump sum payouts (vac/sick/other) at termination & attach to highest 36 months; SEE ASA

☐ Other 2: _____

8. Early Normal Retirement with unreduced benefits

- ☑ Age 50 with 25 years of service
- ☐ Age 50 with 30 years of service
- ☐ Age 55 with 15 years of service
- ☐ Age 55 with 20 years of service
- ☐ Age 55 with 25 years of service
- ☐ Age 55 with 30 years of service
- ☐ Any age with (20-30 yrs, in 1 yr increments) _____ years of service
- ☑ Age 55/10

9. Other

- ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- ☐ DROP + with _____%

10. Cost-of-Living Adjustment

☐ All **current** retirees as of effective date ☐ Retirees who retire **between** ____/01/____ and ____/01/____ *(one time increase only)*	☐ **Future** retirees who retire after effective date
Increase of ____% or $____ per month	Increase of ____% or $____ per month
Select one: ☐ **Annual automatic increase** ☐ **One-time increase**	☐ Annual automatic increase
Select one: ☐ Compounding ☐ Non-compounding	Select one: ☐ Compounding ☐ Non-compounding
Employees must be retired ____ months (6-12 months, increments of 1 month)	**Employees must be retired ____ months (6-12 months, increments of 1 month)**

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by City of Fraser (Name of Approving Employer) on the 8th day of January, 2016.

Authorized signature: _____

Title: City Manager

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____ (Authorized MERS Signatory)

APPENDIX C: LETTER OF UNDERSTANDING - EDUCATION

Appendix C
Letter of Understanding-Education

The Police Officers Labor Council (Union), representing the Fraser Lieutenants Association (FLA), and the City of Fraser (City), have been in good faith negotiations over issues involving Article 24 – Education Allowance. All parties involved in these negotiations have agreed to the following:

1. The parties agree that the City, the Union and the FLA had no knowledge of the existence of the "Authentic Credentials in Education Act" until approximately June 2012.
2. The parties acknowledge that the collective bargaining agreement has been adjusted under Article 6 – Separability Clause to end education allowance for non-accredited degrees going forward.
3. The Union and its membership waive any and all actions, causes of actions, if any, against the Employer available through the grievance procedure, PERA, civil or other avenues, including Department and/or City policies regarding any aspect of this issue.
4. The employer, City of Fraser, waives any and all actions, causes of actions, if any, against the union or its membership available through the grievance procedure, PERA, civil or other avenues, including Department and/or City policies regarding any aspect of the issue.
5. It is agreed that this matter is settled in total and that there is no admission of wrong doing by anyone involved.

For The Union:

Chet Kulesza, Labor Representative

Michael Pettyes, President FLA

David Bisby, Vice President FLA

For the City:

Richard E. Haberman, City Manager

Dated: September 30, 2016

POLICE OFFICERS LABOR COUNCIL
FRASER LIEUTENANTS ASSOCIATION:

_____
, Labor Representative

_____
Michael Pettyes, FLA President

_____
David Bisby, FLA Vice President

CITY OF FRASER:

_____
D. Wayne O'Neal, City Manager

DATED: _____

AGREEMENT BETWEEN

CITY OF FRASER

-AND-

FRASER LIEUTENANTS ASSOCIATION

POLICE OFFICERS LABOR COUNCIL

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COLLECTIVE BARGAINING AGREEMENT

This agreement entered into on the first day of July 2019~~95~~ is between the CITY OF FRASER, hereinafter referred to as the "Employer" or "City" and the FRASER LIEUTENANTS ASSOCIATION of the CITY OF FRASER, DEPARTMENT OF PUBLIC SAFETY, hereinafter referred to as the EMPLOYEES or UNION. This Agreement is to supersede any and all previous Agreements.

This Agreement shall be binding upon the parties hereto, their successors, administrators, executors and assigns.

A copy of this agreement shall be distributed by the City to each employee covered by this agreement.

ARTICLE 1: RECOGNITION

1.1 The employer recognizes the Fraser Lieutenants Association of the Fraser Public Safety Department, which is affiliated with the Police Officers Labor Council, as the sole representative of its members covered by this agreement. The employer will negotiate with the Union on matters relating to rates of pay, wages, hours, fringe benefits, working condition and other conditions of employment. The provisions of this agreement shall apply to all lieutenants in the Public Safety Department.

1.2 The employer will not interfere with, discourage, restrain, or coerce any employee because of their membership in the Union or any lawful activities therein.

1.3 The Union recognizes its oath of office and will neither participate in or encourage any strikes, work stoppage, slow down or so called "blue flu" but will discharge its duties and responsibilities to the best of its ability, keeping foremost in mind its duty to serve the citizens of the CITY OF FRASER.

1.4 For the Purpose of this agreement, "employee" refers to all lieutenants covered by this agreement; "employee/ 8 hour" refers to those employees working an eight (8) hour day, forty (40) hour work week schedule.

ARTICLE 2: REPRESENTATION

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2.1 The employer will deduct from Union members' wages the monthly dues owed to the Union and will forward the same to the Treasurer of the Union at the beginning of the following month upon presentation of a signed payroll deduction authorization by the employee.

2.2 Any lieutenants shall be represented by the Union in all negotiations by a committee of the Union and the employer shall negotiate with those representatives as provided herein.

2.3 The President of the Union or his alternate, shall be afforded reasonable time during working hours, without loss of pay, to discharge his responsibility including negotiations with the City, processing of grievances and administrations of this Agreement. Provided, however, that the time and place and number of representatives attending these meetings shall be agreed upon in advance. All meetings must be requested, in writing, not less than three (3) business days prior to the schedule date.

2.4 The Union may be represented by any person or organization designated by the Union as its official representative.

2.5 The current or future employment of bargaining unit employees is not contingent upon membership in the Union or the payment of union dues or fees. Each employee who becomes a member of the Union must sign the Union's Application for Union Membership and Authorized Dues Deduction Card, and shall do so with the understanding that the dues authorization and assignment shall be revocable at any time upon receipt of sixty (60) days' notice to the Union. Authorization and assignment is voluntary and not conditioned upon present or future membership in the Union. Employees who choose to become a member of the Union may resign their membership at any time by notifying the Union, but may still be responsible for dues and fees for a period of sixty (60) days after notifying the Union. The Union will protect, save harmless, and indemnify the employer from any and all claims, demands, suits, and other forms of liability by reason of action taken by the employer for the purpose of complying with this article of the Agreement.

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~~Any lieutenants who are not members of this Union at their date of promotion and have not made application for membership within thirty (30) days from that date, shall, as a condition of employment pay the Union an amount equal to the Unions regular initiation fee and a weekly service charge in an amount equal to the weekly dues and assessments uniformly applied to the members as a contribution toward the administration of this agreement.~~

2.6 The President and his designated assistants shall be allowed five (5) days off per year, per steward, up to three (3) stewards, for the purpose of Union business and/or Union functions. Said days off shall be with full pay and shall be taken at the discretion of the Union Officers providing sufficient notice is given to the Director for scheduling.

ARTICLE 3: PURPOSE AND INTENT

3.1 The general purpose of this agreement is to set forth terms and conditions of employment and to promote orderly and peaceful labor relations between the City and the Union.

The parties mutually recognize that the responsibilities of both the employees and the employer to the public requires that any disputes arising between them be adjusted and settled in an orderly manner without interruption of the service to the public as provided by law.

3.2 The Union further recognizes that essential public service here involved and the general health, welfare and safety of the community and agrees to encourage increased efficiency on the part of its members.

3.3 To these ends, the employer and the Union encourages to the fullest degree, friendly and cooperative relations between their respective representatives on all levels among all employees.

3.4 The parties hereto, have entered into this agreement pursuant to the authority of ACT 379 of the Public Act of 1965, (MCLA 423.201-216) as amended to incorporate understandings previously reached and other matters into a formal agreement, without interruption of service to the public as provided by law.

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ARTICLE 4: SENIORITY, APPOINTMENT, PROMOTION, DEMOTION, AND DISCIPLINARY ACTION

4.1 ACT 78, Public Acts of 1935, (MCLA 38.501 et seq.) as amended, shall provide all movements as they relate to appointment, promotion, demotion, disciplinary action and seniority.

4.2 A seniority list shall be furnished to the Union by the City once each fiscal year in July. This list shall include all employees of the bargaining unit. Seniority will start with rank, then if rank is equal to date of promotion; if rank and promotion dates are equal, then placement on promotional list determines seniority.

ARTICLE 5: GRIEVANCE PROCEDURE

5.1 It is the intent of the parties hereto that this procedure shall serve as a peaceful means for the resolution of any disputes that may arise between

them concerning the application and interpretation of this Agreement. To that end, the informal resolution of grievances at the lowest level of supervision is encouraged.

5.2 A grievance shall not be considered to exist unless a complaint by an employee to his/her immediate supervisor, with or without the presence of the Union, has not been resolved.

5.3 All grievances shall be timely and filed within fourteen (14) business days of the event, occurrence, or knowledge of the facts gfiving rise to the grievance or no such grievance shall be considered to exist.

STEP 1 DIRECTOR-WRITTEN

If the Grievance has not been settled, the Union shall submit to the Director, within fourteen (14) business days from the last answer or if no answer is received, from the date it was due. The Director shall discuss the grievance with the President or another representative of the Union and the aggrieved employee and render a written answer within fourteen (14) business days of receipt of the grievance.

STEP 2 CITY MANAGER

If the grievance has not been settled, the Union shall submit it to the City Manager, within fourteen (14) business days from the last answer or if no answer is received, from the date it was due. The City Manager shall discuss the grievance with the president or another representative of the Union and the aggrieved employee and render a written answer within fourteen (14) business days of receipt of the grievance.

A. **Non -Discipline Grievances** ~~are~~ not satisfactorily adjusted between the employee, Union, and the City Manager may be processed by the Union to Arbitration within fourteen (14) business days from the last answer or, if no answer is received, from the date it was due.
B. **Discipline Grievances** are not satisfactorily adjusted between the employee, Union and the City Manager may be processed by the Union either to Arbitration or Act 78 of the~~OF THE~~ Civil Service Board, but not both.

STEP 3 ARBITRATION

A. The party desiring arbitration shall notify the other party in writing of the request. If the Union and the City then are unable to agree upon an arbitrator, the party requesting arbitration shall refer the matter to the American Arbitration Association, M.E.R.C., or the Federal Mediation Conciliation Service, for the section of an impartial arbitrator and

determination of the dispute in accordance with all applicable rules of the appropriate agency.

B. The arbitrator shall limit his decision strictly to the interpretation, application or enforcement of the Agreement and he shall be without power and authority to make any decision contrary to, or inconsistent with or modifying or varying in any way, the terms of this Agreement or applicable law.

C. There shall be no appeal from the arbitrator's decision if made in accordance with his jurisdiction and authority under this Agreement. The arbitrator's decision shall be final and binding on the City, on the employee or employees, and on the Union.

D. In the event a case is appealed to the arbitrator and he finds that he has no power to rule on such case, the matter shall be referred back to the parties without decision or recommendation on the merits of the case.

E. The expenses of the arbitrator shall be shared equally by the parties.

5.4 **Policy Grievances** ~~- are g~~Grievances common to a number of employees may be treated as a single grievance procedure.

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5.5 The Union may be allowed reasonable time for the representation of an officer or officers who are aggrieved.

5.6 **Miscellaneous** - Any grievance not appealed within fourteen (14) business days from one step of the grievance procedure to the next step will be considered withdrawn unless the time limits have been extended by mutual agreement.

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5.7 No employee shall be required to make any oral statement concerning any alleged misconduct which could be a basis for criminal and/or formal charges, unless he has first been afforded the opportunity to have the President or another officer of the Union present. He shall have twenty-four (24) hours after making any oral statement to make any requested written statement. Notification within a reasonable time shall be given to the Union of any disciplinary action taken against any employee which may result in official entries being added to his personnel file.

ARTICLE 6: SEPARABILITY CLAUSE

6.1 In the event that any provision(s) of this Agreement shall be or become legally invalid or unenforceable~~.~~, such invalidity or unenforceability shall not affect the remainder of the provisions hereof. In such an event, the parties of this A~~a~~greement shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement for such article or section.

ARTICLE 7: MANAGEMENT RIGHTS/ WORK SCHEDULES

7.1 The Union recognizes that the City retains the sole right to manage its business, including the right to decide the number and location of departments and divisions, the type of equipment, the service and the scheduling of services to maintain order and efficiency in its departments and divisions to hire, lay off, assign, transfer, promote employees and to determine the reasonable quitting time, starting time, subject only to such regulations, restrictions and provisions governing the exercising of these rights as are provided in this Agreement and state laws and rules and regulations of the Act 78 Police and Fire Civil Service Commission.

7.2 Wages, hours, and conditions of employment legally in effect at the execution of this agreement will herein be maintained during the term of this agreement. The City will take no unilateral changes in wages, hours and conditions of employment during **the term of this agreement either contrary to the provisions of this agreement or** otherwise. No employee shall suffer a reduction in such benefits as a consequence of the execution of this agreement. This agreement shall supersede any rules and regulations governing the Department of Public Safety, except rules and regulations of Act 78 Police and Fire Civil Service Commission. This agreement shall supersede any rules and regulations governing the Fire Section except rules and regulations governing the Fire Section.

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7.3 The Union may, with approval from the Director of Public Safety, conduct meetings using the employer's facilities. Presumption of authority for special meetings is not granted except as noted by prior approval.

7.4 In the event said acts are modified or amended during the term of this agreement, the provisions of this agreement relating to said modifications and/or amendments shall be a subject of negotiations between the parties and changes subject to these modifications and/or amendments may be mutual agreement of both parties.

7.5 Schedules for all employees shall be posted seven (7) days prior to implementation. A schedule will be considered in effect once the schedule is posted. No changes shall be made in that schedule except in cases of prolonged illness or administrative leave. The~~e~~e –n the members work schedule can be changed only when the affected member is given a minimum of seventy-two (72) hour notification. A prolonged illness or administrative leave for an eight (8) hour employee shall be defined as one which exceeds five (5) consecutive days.

ARTICLE 8: ADMINISTRATIVE OBLIGATION

8.1 This agreement shall be binding upon the parties hereto, their successors, administrators, executors and assigns.

ARTICLE 9: REOPENING OF CONTRACT

9.1 It is hereby agreed by the City and the Union that any and all terms of this contract shall be opened for additions or omissions at any time before its expiration upon agreement of both parties.

ARTICLE 10: DURATION OF CONTRACT

10.1 This agreement shall become effective on July 1, 2019~~5~~ and shall remain in force, in effect to, and including December 31, 2022~~June 30, 2018~~. All wages and benefits shall be fully retroactive.

10.2 ~~This agreement shall become effective on July 1, 2015 and shall remain in full force in effect to, and including June 30, 2018. All wages and benefits shall be fully retroactive.~~In the event that negotiations extend beyond the expiration date of this agreement, the terms and provisions of this agreement shall remain in force and effect, pending agreement upon a new contract which new contract shall be retroactive to the expiration date of this agreement.

ARTICLE 11: WAGES

11.1 The following salary schedule shall be in effect from July 1, ~~2015~~ 2019 to ~~June~~ December 31~~30~~, ~~2018~~2019:

Public Safety Lieutenant: ~~2015 $92,311~~

~~2016 $94,157~~

~~2017~~ $96,040

The parties agree to reopen negotiations prior to January 1, 2020 for the sole purpose of bargaining wages for the calendar year 2020, and no other terms of this contract.

The parties agree to reopen negotiations prior to January 1, 2021 for the sole purpose of bargaining wages for the calendar year 2021, and no other terms of this contract.

The parties agree to reopen negotiations prior to January 1, 2022 for the sole purpose of bargaining wages for the calendar year 2022, and no other terms of this contract.

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Nothing in this Section shall preclude, however, a mutual agreement of the parties to include bargaining regarding other terms of this contract during the bargaining of wages.

11.2 For the purpose of this agreement, it is understood that these salary schedules are based on 2,080 hours at straight time for "employee/ 8 hours".

11.3 In the event that the salary of the Public Safety Officer is increased at any time during the course of this agreement the above salaries negotiated by the Union will be increased accordingly.

In the event that the settled salary of the Public Safety Officer is less than above the salaries negotiated by the Union, then the differential will be increased accordingly.

The salary of a Public Safety Lieutenant will be minimum of 10% above that of a Public Safety Sergeant with more than 24 months in grade.

For an employee assigned as the Interim Director, or Director, their salary shall be a minimum of 10% above that of a public safety lieutenant.

~~11.3 Any employee covered by this agreement, temporarily assigned to a higher rank shall receive the full rate of pay of that higher rank, after he has been thus assigned for an accumulative total of forty (40) hours during a twelve (12) month period, commencing July 1 of each year. For the first forty (40) hours the employee shall receive the starting rate of pay of the higher rank.~~

~~For an employee assigned as the Interim Director, or Director, their salary shall be a minimum of 10% above that of a public safety lieutenant.~~ 11.4 A reasonable number of command/supervisory personnel shall be on duty at all times to ensure the safety of the employees.

11.5 Effective as soon as possible after April 1, 2016, payroll shall be paid bi-weekly.

ARTICLE 12: HOLIDAYS

12.1 Paid Holidays observed shall be as follows and Holidays are credited on the day observed:

1. New Year's Day	6. Fourth of July	11. Christmas Eve Day

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2. New Year's Eve Day	7. Labor Day	12. Christmas Day
3. President's Day	8. Employee Date of Hire	13. Employee's Birthday
4. Easter Sunday	9. Veteran's Day	
5. Memorial Day	10. Thanksgiving Day	

12.2 If a lieutenant decides to work a listed holiday, he/she shall receive holiday pay only and no additional compensation.

12.3 There will be no transfer of holiday time to the vacation bank. The employee shall receive pay for any holiday time not taken as furlough during the course of the year.

12.4 Holidays are to be paid on the last pay in June and on the first pay in December at the Officer's current rate of pay.

ARTICLE 13: PERSONAL LEAVE DAYS

13.1 Each "employee/ 8 hour" shall be granted five (5) scheduled work days off per year at the appropriate straight time rate for personal business. These will be given at the beginning of the fiscal year.

13.2 Personal business days are not accumulated froerm one fiscal year to another. Any personal leave days that are not used within the fiscal year will be paid at the end of the fiscal year and will be included in the last pay period of the fiscal year.

13.3 In cases of extreme emergency, such as during a civil disorder or other extraordinary circumstances, it may be necessary to deny confirmation of personal business leave days so as to avoid impairment of basic departmental operations.

ARTICLE 14: SICK LEAVE

14.1 All employees shall be entitled to sick leave with pay, based on 8 hours per sick month for each "employee/8 hour" at the employee's straight time rate of pay. Sick leave shall have MAXIMUM ACCUMULATION of eight hundred (800) hours for each "employee/ 8 hour". One-half (%1/25) of the accumulated sick leave shall be paid to the employee upon retirement or honorable separation from the department or to his/ her dependents upon death at his present rate of pay. If the employee should die in the line of duty, his/her family will be paid the full amount of sick days accumulated by the employee.

14.2 The employee accumulating sick days shall have the choice at the end of the fiscal year to bank all accumulated sick days earned during the fiscal year, or to receive pay for one-half (%) (1/2) of his/her unused sick days

and bank one-half ~~(%)~~ (1/2) unused sick days up to an accumulation of 400 hours, for “employee/8-hour”. This option may be exercised anytime an “employee/8-hour” falls below 400 hours of accumulated sick time. The choice to receive pay for one-half ~~(%)~~ (1/2) unused sick days shall be made in writing to the employer. This option shall not be exercised unless the employee has a minimum of 96 hours remaining in the sick leave bank for an employee/8 hours.

14.3 After an “employee/8-hour” has accumulated 400 hours in the bank he must take pay for one half ~~(%)~~ (1/2) of his unused sick days each year until he reaches an accumulation of 800 hours for an “employee~~d~~/8-hour” in their respective sick leave banks.

14.4 After an “employee/8-hour” has accumulated 800 hours in the bank, he/she will be paid at the rate of three-fourths (3/4) of his unused sick days at his current rate of pay.

14.5 Serious illness of a husband, wife, or child shall warrant use of sick leave by the employee and will be deducted from his/her accumulated sick leave days.

14.6 Sick pay will be included in the last pay period for the previous twelve- (12) months of the last fiscal year. The formula of payment of sick time is total number of hours earned in a fiscal year minus the total number of hours taken s~~i~~ick. If an employee uses more sick time than what is earned in a fiscal year, regardless of when the sick time is taken, he/she is not entitle~~d~~s to any sick time pay.

14.7 In case of illness the employee may use vacation and/or accumulated holidays, if needed, if all sick leave and other benefits have been exhausted.

14.8 A sick leave bonus of $325.00 will be included in the last period of the fiscal year to employee’s not using more than two (2) sick days in the previous twelve (12) month period July through June. Upon separation from employment, the bonus will be pro-rated for partial year credit.

14.9 Serious illness of mother, father, or any member living in the household of the employee may warrant the use of sick leave by the employee, provided approval is granted by the Director of Public Safety. No more than two sick days will be granted per occurrence.

ARTICLE 15: FUNERAL LEAVE

15.1 If a death occurs among the employee’s immediate family, such member will be granted three (3) days funeral leave. Funeral Leave may be extended to five (5) days, with the approval of the Director of Public Safety, based on

individual circumstances, such as an out of town funeral, or other reasons acceptable to~~of~~ the Director of Public Safety.

The immediate family is defined as a wife, husband, son, daughter, brother, sister, father, mother, stepfather, stepmother, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparents, grandparents-in-law, grandchild, stepmother-in-law, or stepfather-in-law.

When funeral leave for the death of someone in the immediate family, it is understood that the employee is granted funeral leave for the purpose of the making any pre or post funeral and/or burial arrangements, attending the actual services, and bereavement.

15.2 If a death occurs among the relatives of the employee sick employee will be granted one (1) day funeral leave.

Relatives are defined as aunt, uncle, niece, nephew, aunt-in-law, uncle-in-law, niece~~aive~~-in-law and nephew-in-law

Funeral leave granted for the death of a relative is for the purpose of attending the funeral and/or burial services, such as a ceremony, mass, or internment proceedings at a funeral home, church, or cemetery.

15.3 Time off granted as funeral leave will not be deducted from an employee's other accrued banks (sick, vacation, personal leave, holiday, or comp. time)

15.4 Funeral leave will not be granted on any scheduled pass day, but can be granted prior to or after any pass days, providing the meets the requirements in the last paragraph of section 15.1 or 15.2. Funeral leave can be used in lieu of other scheduled time off- sick time, vacation time, personal time, holiday time~~,~~ or comp time.

ARTICLE 16: LIFE INSURANCE

16.1 The employer shall provide and the employee shall accept~~except~~ the following amounts of group life insurance and accidental death and dismemberment ~~((~~A.O. & 0AD&D~~.~~):

Following thirty (30) calendar days of employment, all employees covered under this agreement will be provided within fifty thousand dollars ($50,000) of life insurance plus a like amount of ~~A.O. & 0~~AD&D. The benefit will become effective the first of the month following the thirty (30) day period. All provisions of the insurance company in force at time of claim will determine how all benefits are handled. The employer will endeavor to maintain a competitive benefit plan at an affordable cost, to that end the employer has the right to determine a carrier for this benefit. Each employee will be provided a Life and ~~A.O. & D~~AD&D certificate within a reasonable

time following eligibility. Beneficiary changes are the full responsibility of the employee. The employer will provide assistance and forms needed for claims and beneficiary changes.

16.2 Each employee, upon retirement, will have the opportunity to retain five thousand dollars ($5,000) worth of life insurance under the City's group plan with the premium to be paid by the retiree.

ARTICLE 17: OVERTIME

17.1 An "employee/8-hour" called in for duty for other than his/her regular eight (8) hour shift shall receive a minimum of three (3) hours pay at time and one-half (1 ½), and time and one-half (1 ½) for each additional hour thereafter, at this current rate of pay.

17.2 An employee working over his regular shift to complete work started on a regular shift, will be paid at one and one-half (1 ½) time his/her base pays, for the time ~~actually worked~~actually worked.

EXAMPLE:

0-4 minutes	0 minutes
5-20 minutes	15 minutes
21-35 minutes	30 minutes
36-50 minutes	45 minutes
51-60 minutes	60 minutes, etc.

17.3 An employee called into work within one (1) hour prior to start of his regular shift will be paid at one and one-half (1 ½) times his base pay, for the time actually worked.

17.4 An employee called to work any overtime on a holiday will be paid double time for the hours worked, in addition to Holiday Pay. Holidays eligible for double time are numbers 1, 2, 4, 5, 6, 7,10,11,12, as shown in Section 12.1 of this agreement.

17.5 An employee called in to work on a holiday due to any police, fire, or E.M.S. emergency requiring additional man-power, will be paid double time for all hours worked. Holidays eligible for double time are numbers 1, 2, 4, 5, 6, 7, 10, 11, 12 as shown in Section 12.1 of this agreement.

ARTICLE 18: COURT TIME; JURY DUTY; COMP TIME

18.1 Court Time: When required to attend court while not on duty, an employee shall be accredited time at one and one-half (1 ½) for each hour, with a minimum of three (3) hours. This shall also pertain to hearing at the Liquor Control Commission, License Appeal Board and Civil Service Hearings. If the Union requests an employee to appear at the Civil Service Hearings, it

will be the Union's responsibility. The employee required to attend court as specified above will be paid a 40-hour rate, at his current rate of pay.

18.2 Court Stand by Pay: Any officer required to be on stand-by for court will be paid a minimum of two (2) hours pay at one and one half (1 ½) at his or hers rate of pay.

18.3 Jury Duty: Any employee covered by this agreement required to serve on jury duty will suffer no loss of pay or paid benefits but will be paid the difference between jury pay and his regular pay.

18.4 Comp Time: Members of the bargaining unit may choose compensatory time instead of overtime pay.~~,~~ Compensatory time earned by any "employee/ 8-hours" shall be credited at time and one-half (1 ½) the actual hours worked except if earned per section 17.4 or 17.5. The maximum accumulation of compensatory time will be 50 hours at June 30 of each year; any hours over fifty (50) will be paid off in the last pay period of June each year. Upon promotion compensatory time will be paid at the rate earned and will be paid within thirty (30) days of promotion.

18.5 Administrative Availability Pay: All members of this unit will be compensated 1.5 hours of Comp Time a week (time and one half) for administrative availability. It will be agreed upon neither member will be fu~~a~~rther compensated for off duty notifications or administrative instruction unless the member is required to report to work outside his/her normal work hours. The Comp Time will be added to the member's bank on a ~~bi-annual basis, on the first week of January and July.~~ bi-weekly basis, so as to coincide with payroll.

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ARTICLE 19: VACATION

19.1 Employees shall be entitled to vacation per the following schedule:

~~_____ _____~~ "**EMPLOYEE/8-HOUR"**

~~0-2 YEARS~~	~~80 HOURS~~
~~3-4 YEARS~~	~~160 HOURS~~
~~5-9 YEARS~~	~~200 HOURS~~

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0-2 YEARS	208 HOURS
3-4 YEARS	216 HOURS
5-9 YEARS	224 HOURS
10 YEARS	232 HOURS
11 YEARS	240 HOURS
12 YEARS	248 HOURS
13 YEARS	256 HOURS
14 YEARS	264 HOURS
15 YEARS	272 HOURS
16 YEARS	280 HOURS
17 YEARS	
18 YEARS	
19 YEARS	

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However, for the purposes of pay-off at time of retirement, resignation, or death, the maximum accumulation paid for will not exceed 480 hours for an 8-hour employee.

19.2 Vacation shall be earned on a calendar year basis and shall be pro-rated for less than a full year of service.

19.3 There shall be no maximum on the amount of vacation days an employee may accumulate. However, for the purpose of pay off at the time of retirement, resignation, or death, the maximum accumulation paid for will not exceed the maximum vacation which can be acquired by an employee in two (2) years based on the fourteen (14) years increment of the 480 hours. Upon separation from service, the accumulated vacation time shall be paid at the employees' current rate of pay. If the employee should die in the line of duty, his/her family shall be paid the full amount of furlough days accumulated by the employee.

19.4 Each employee will be credited with vacation time on their anniversary date of hire.

1. An Employee who does not have enough furlough time to reach his next allotment will be allowed to use Compensatory Time as furlough time. The Compensatory Time will be treated exactly like furlough time, as long as the employee has exhausted his/her furlough time bank.

~~+ However, the employee may only use that amount of time that would have been accrued to their seniority date under the old system.~~

~~2. If an employee has exhausted his/her furlough bank and has no compensatory time, the employee may utilize their sick time as furlough time.~~

~~+ However, the employee may only use that amount of time that would have been accrued to their seniority date under the old system.~~

~~+ Any sick time used will be considered deficit furlough hours and will be charged to the sick time bank at the excess rate (50%-75%).~~

ARTICLE 20: LONGEVITY

20.1 All employees shall receive longevity pay the first pay period of the month following their anniversary date based on the rate of $105.00 per year of service, commencing on the employee's fifth anniversary date.

EXAMPLE:

5 YEARS SENIORITY	$525.00
6 YEARS SENIORITY	$630.00
7 YEARS SENIORITY	$735.00

There is no cap on the amount of longevity pay. Upon separation from the department, a pro-rated amount will be paid for any partial year of service.

ARTICLE 21: SHIFT DIFFERENTIAL/SWING SHIFT PREMIUM

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21.1 Each "employee/8-hour" that works an afternoon shift will receive seventy-six dollars and ninety-two cents ($76.92) per each twenty-eight (28) day shift worked to be paid the last pay period of the fiscal year. Afternoon shift premium is based on one thousand dollars ($1,000) per year.

21.2~~1~~ Each "employee/8-hour" that works a midnight shift or switches from his/her assigned shift will receive one hundred and fifty-three dollars and eighty-five cents ($153.85) per each twenty-eight (28) day shift worked to be paid the last pay period of the fiscal year. Midnight premium is based on two thousand dollars ($2,000) per year.

ARTICLE 22: CLOTHING, CLEANING, UNIFORMS, EQUIPMENT, AND PERSONAL PROPERTY

22.1 Clothing Allowance: Each employee covered by this Agreement shall receive a clothing allowance each year in the amount of $675 per year effective July 1, 2012.

22.2 Cleaning Allowance: Each employee covered by this Agreement shall receive a cleaning allowance of $675 per year effective July 1, 2012.

22.3 Upon separation from the department, the clothing and cleaning allowance will be pro-rated for partial year service, if the officer has less than three (~~9~~3) months credit for that fiscal year.

22.4 Both clothing~~eaning~~ and cleaning allowance are to be paid at the beginning of each fiscal year.

22.5 Cleaning and Replacement of Uniforms: Normal cleaning and replacement of uniforms will be individual employee's responsibility and paid for from the clothing and cleaning allowance given to each employee. If there is cleaning or replacement of the uniforms (such as from firefighting, during an arrest, or performing assigned duties) the claim for the adjustment will be made through channels to~~of~~ the Director of Public Safety. The Director will see that payment is made to the employee.

22.6 Firefighting Turnout Gear: The City shall furnish all the firefighting gear (boots, bunker coat, helmet and liner, gloves, goggles, badges, and accessories) required for the safety and welfare of the employee.

22.7 Loss of Personal Property: The City shall compensate the employee in full for loss or damage to any personal property, such as, glasses, rings, watches, etc., up to the value of two hundred and fifty dollars ($250), suffered during a~~-~~n arrest or performing his/her assigned duties. The City shall compensate the employee in full for loss or damage to any personal property suffered during an arrest or while performing his assigned duties, up to the value of two hundred and fifty dollars ($250), when it is approved by the Director of Public Safety.

22.8 The City shall compensate the employee in full for any loss or damage to any property that is duty related, such as, uniforms, leather goods, weapons, etc.; w~~W~~hen not due to the employee's negligence or carelessness.

ARTICLE 23: FALSE ARREST INSURANCE

23.1 The City shall maintain the same levels of false arrest insurance as is presently in effect. The City shall assume full cost of the policy. A policy statement on riots and civil disturbances to be included in this agreement.

ARTICLE 24: EDUCATION

24.1 Employees who achieve a Bachelor's or Master's Degree specifically but not limited to the following courses of study, will be eligible for the educational allowance: Criminal Justice, Fire Science, Public Administration, Business Administration I, Accounting, Technology, Communications, Political Science, Computer Science, Leadership, Communications, Sociology, Psychology, Counseling, and Nursing.

24.2 The college or university shall be a qualified institution located in the United States and be authorized to conduct business in the United States. The college and university shall be an institution of higher education as that term is defined in 20 USC 1001, located in the United Sates, or the Councilor Higher Education Accreditation (CHEA). On-line classes will be accepted provided they fall within the listed provisions.

24.3 Each employee covered by this agreement shall receive and education allowance upon completion of a Bachelor's Degree of $2,549 for Lieutenant paid upon the submission of a Bachelor's Degree.

24.4 Each employee covered by this agreement shall receive an education allowance upon attaining a Master's Degree if $3,399 for a Lieutenant paid upon submission of a Master's Degree.

24.5 The schedule of education allowances shall be paid each week based on the dollar amounts in Appendix A divided by fifty-two (52). The education allowances shall commence on the pay period following the submission of the DIPLOMA of a completion of said course and shall continue until a higher degree of education or higher rank is obtained. Said education allowance shall be retroactive to the date of graduation or promotion.

24.6 All Lieutenants covered by this agreement who are EMTs shall receive two thousand ($2,000) dollars premium pay per fiscal year on the first pay period in December for maintain a State License as a Basic Emergency Medical Technician. Those choosing to seek EMT after date of signing contract will attend all training on City's Time and expense and will be compensated $1,200 per fiscal year. Renewal of training and maintenance of license will be at an employee's expense. Upon renewal of EMT license, Lieutenants compensation for EMT certification will increase up to $2,000.

24.7 Any present member of the unit holding a valid EMT-P License shall be eligible for the EMT-P bonus and receive a two-thousand nine hundred ($2,900) dollar premium pay, paid in the first pay period in December. Any member obtaining a valid EMT-P license by the end of calendar year 1999, shall be eligible for the EMT-P bonus upon the retirement of the current

EMT-P. All other members shall be at the discretion of the Director. Any member asked/ordered to obtain an EMT-P license shall do so at the City's Expense.

24.8 Each employee covered by this agreement shall receive a one-thousand two-hundred ($1,200) dollar premium pay per fiscal year for attaining and maintaining a State License as an E.M.T. Instructor/ Coordinator. Such pay will be paid in the first pay period of December. The E.M.T. Instructor/Coordinator will be pro-rated for a partial year's credit when applicable, and be pro-rated at the time of retirement.

24.9 It shall be the employee's responsibility to obtain and maintain the Basic Emergency Medical Technician License and the Emergency Medical Technical Instructor/ Coordinator License on his or her own time and at his or her own expense.

To be eligible for the aforesaid mentioned premium pays, the employee must provide the City with a copy of the State License and/or transcripts.

ARTICLE 25: ANNUAL PHYSICAL

25.1: The City shall bear the cost of an annual physical examination for each employee covered by this agreement. Such physical shall include but not be limited to, Chest X-Ray and an electrocardiogram. Such physicals shall be given either on the employee's anniversary date of hire or when requested by the City. The cost of said physical shall be paid by the City but not exceed one hundred ($100) dollars per year, two hundred ($200) dollars every two years, or three hundred ($300) every three years.

25.2 Payment will be made to the employee within seven (7~~&~~) days of presentation of the bill to the City Manager.

ARTICLE 26: PAYOFF OF FRINGE BENEFITS UPON SEPARATION FROM ~~EMPLOYEMENT~~EMPLOYMENT

In order to clarify any ambiguous and unclear language in the collective bargaining agreement between the City of Fraser and the Lieutenants Association, the following has been mutually agreed upon:

Pro-Ration Any benefit that is pro-rated, where applicable, will be credited by the month; if you work: 1-15 calendar days in a month – 0 credit; 16 calendar days or more – 1 full month credit.

Section 12 Holiday Pay: Any holiday earned will be paid as per contract.

Section 13 Personal Time: Accredited to your account July 1, in advance for the fiscal year; will be prorated for partial year credit; unused personal time will be paid off, the same as under vacation pay off guidelines.

Section 14 Sick Leave: Earned and accredited monthly; to be pro-rated for partial credit; any time earned during the fiscal year to be paid off per section 14.2,14.3 and 14.4 of this agreements; balance is then paid off upon separation per section 14.1.

Section 14.8 Bonus Sick Pay: Earned and accredited at the end of the fiscal year; to be prorated for partial credit.

Section 18: Compensatory Time: Accredited as earned; paid off straight time pay.

Section 19: Vacation Time: Credited annually on anniversary date of hire after it is earned for the previous year; to be pro-rated for partial credit; paid off upon separation per Section 19.3.

Section 20 Longevity: Earned and accredited on your anniversary date, paid the first pay period of the month after the anniversary date; to be pro-rated for partial year of credit.

Section 21.1 and 21.2 ——Afternoon Shift Premium and Midnight Shift Premium:

Paid at the end of the fiscal year, any time accrued to be pro-rated where necessary and paid.

Section 22.11 and 22.2: Clothing and Cleaning Allowance:

Paid July 1 in advance for that fiscal year, to be pro-rated for partial year of service upon separation, if the employee has less than three months' credit for that fiscal year. ~~for partial year of service upon separation, if the employee has less than three months' credit for that fiscal year.~~

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Section 24.7, 24.8, 24.9 and 24.10 Basic EMT, Paramedic, and EMT 1/C Pay

Paid the first pay in December for that fiscal year – 5 months paid in arrears and 7 months paid in advance; to be pro-rated for partial year credit.

ARTICLE 27: CONTAGIOUS DISEASES

27.1 The City shall provide vaccinations for the prevention of Asiatic Flu or other flu~~e~~ and viruses or other vaccines as may be deemed necessary from time to time when outbreaks of epidemic nature are indicated.

27.2 Should an employee contract a contagious and/or communicable disease such as, but not limited to, meningitis, diphtheria, etc., during the performance of duties, he/she shall be protected as he would be under duty incurred injuries or disability.

ARTICLE 28: DUTY INCURRED INJURY

28.1 All employees injured or incapacitated in the discharge of their duties shall receive such pay for injuries as provided under State of Michigan's Workers' Compensation Law.

28.2 In addition to the minimum amount required by the law, the City shall pay an additional sum not to exceed the difference between the employee's regular salary and the amount of compensation. The employee injured and receiving worker's compensation shall endorse all moneys received from the Insurance Company over to the City.

28.3 Such additional payment shall be made for a period not to exceed one (1~~1~~) year. In the event, the employee receives a lump sum payment, it shall be treated as if weekly compensation had been received and paid out as above.

28.4 Thereafter, if the employee has sufficient accrued sick leave, he will receive a payroll check for the difference between his Workers' Compensation check and his normal weekly net take-home earnings, excluding overtime from the first full day lost because of injury over the period of time he is unable to perform any work and is eligible and receives payments under the Workers' Compensation Act.

28.5 The City shall provide each employee covered by this agreement with income for any duty-incurred disablement which results in any disability lasting over ninety (90) days. The City will provide income for the employee which will equal sixty percent (60%) of the employee's current rate of pay until he/she reaches the age of sixty-five (65). All employees must submit to appropriate application procedures for coverage as required by the City.

28.6 All employees returning to work after injuries shall be capable of performing their assigned duties within the bargaining unit.

28.7 All employees can return to work within two (2) years following separation from employment due to duty-incurred injury provided an employee has ten (10) years of seniority and passes a physical examination conducted by the City's p~~P~~hysician. The expense of said examination will be paid by the City.

ARTICLE 29: LONG-TERM DISABILITY INSURANCE

29.1 The employer shall provide, through and insurance plan, a long-term disability program for non-duty disablements.

Following a period of ninety (90) days if total disability, employees covered under this agreement will receive, in accordance with the provisions of the insurance company in effect at the time of total disability, the benefits of sixty-six and two-thirds percent (66 2/3 %) of current base earnings at the time of disability to retirement or 65 years of age not to exceed $4,500 per month less any benefits provided under:

1. Primary and Full-Family Social Security
2. Accumulated Sick Leave
3. ~~-~~Any disability provision under the pension program then in force
4. Any other monies provided by the Employer under this Agreement.

The Employer reserves the right to choose the carrier for the long-term disability benefits. Each employee will, within a reasonable time following eligibility, receive from the insurance carrier, a certificate of insurance. All beneficiary changes and claim processing are the responsibility of the employee. The Employer will provide reasonable assistance and forms needed for claims or beneficiary changes.

29.2 An employee may elect to delay coverage of Long Term Disability benefits, as covered under Sec. 29.1 of this agreement, until all or part of his time accrued banks are exhausted.

29.3 Employees may elect to utilize banked time, up to two (2) hours per day to supplement LTD coverage, the sum of which will not exceed 100% of the employee's actual pay.

ARTICLE 30: HEALTH INSURANCE, HOSPITAL, MEDICAL, SURGICAL, PRESCRIPTION – DENTAL AND VISION CARE

30.1 The employer shall make available to each full-time employee the following healthcare options:

- ~~-~~Simply Blue #3 with a $5/25/50 prescription rider
- Simply Blue #3 with a $10/40/80 prescription rider
- Simply Blue #~~-~~3 with a $10/60 prescription rider

These plans are all high deductible plans with a $6,000 deductible for families and two-person plans and a $3,000 for single plans in network.

While the City of Fraser has currently chosen to use the hard cap option under Michigan Public Act 152 of 2011, but this shall not prohibit the City of Fraser from choosing other options available under PA 152 in the future.

The Employer may replace the above coverage or options available under Michigan Public Act 152 of 2011 with equal or better coverage after giving the Union 90 days' notice if their intent to make such change.

The healthcare choices are IRS eligible High Deductible Accounts and therefore eligible for a HSA~~AS~~.

The employer shall abide by Michigan Public Act 152 of 2011 to either partially of fully pay the premiums for the employee's healthcare. In the event the City of Fraser continues to use the hard cap option if the healthcare premium costs fall below the Act's hard cap then the employer shall put the additional amount up to the maximum if the hard cap into the employee's health savings account. If, for whatever reason, an employee is not eligible for an HSA account, then the employer shall place the funds into the employee's ICMA account.

Employees shall have the option of adding additional funds to their HSA through payroll deductions. Employees shall also have the option of converting the value of unused si~~u~~ck, vacation, holiday, compensatory time and personal leave days into the HSA account.

The employer shall fund their share of the HSA~~AS~~ account on August 1, 2012 or as soon as possible thereafter for the fiscal year of 2012. The employer shall fund their share of the HSA account on July 1, 2013 for the fiscal year of 2013, July 1, 2014 for the fiscal year of 2014 and July 1, 2015 for the fiscal year 2015.

A member of the bargaining unit that provides verification of health insurance coverage through a spouse may elect not to participate in either health plan currently offered to members of the bargaining unit. An

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employee who elects not to participate in such plan shall be paid monthly as shown below provided the employee has been in a City plan for at least one year prior to electing to be paid in lieu of. Should the reason be for marriage of two employees, then reimbursement will be based upon the program chosen prior (either BC/BS or Network) for either the two-person or family rate, depending on dependents. New hires requesting to opt out of health care will receive reimbursement based on the Network rates only.

	BC/BS	Network
Two Person	$350 monthly	$175 monthly
Family	$450 monthly	$205 monthly

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Dental with Orthodontia – Benefits will be determined by the master insurance contract in effect at the time of claims.

Vision Care – To be covered under COPS Trust.

30.2: The City will continue to assume the full cost of this plan for the immediate family upon the death of an employee when such death occurs in the line of duty and this coverage shall continue until the remarriage of the spouse and/or until the minor children attain the age of twenty-six (26). Upon retirement of an employee hired prior to July 1, 1999 the City shall continue to assume the full cost of the coverage for both the retiree and spouse for an employee with 25 years' service. An employee with less than 25 years upon retirement, the City will pay an amount equal to 4% per year of service. All new employees hired after the signing of this agreements shall not be eligible for retiree medical; see section 31.2.

Effective July 1, 2012 those members retiring shall carry the medical insurance as provided in Section 20.2 forward into retirement. The City agrees to provide annual contributions to the member's HSA~~AS~~ in an amount equal to 100% for the first year and 85% of the single deductible of $3,000 or $6,000 for two person and family plans thereafter.

Upon retirement, members of the bargaining unit otherwise eligible for 100% employer paid health coverage in retirement shall be responsible for 10% of the retiree health care premium up to a maximum of $1,500 per year. Premium, contributions shall be deducted once monthly from the retiree's retirement checks.

Once a retiree is Medicare eligible the City agrees to provide a supplemental coverage to Medicare or Medicare Advantage Plan so as to provide coverage~~s~~ as close to the prior benefits as is allowed by law or insurance availability.

30.3 It is further understood that the retired employee and his/her spouse are eligible for full coverage of the HMSPDV plans paid by the City only when the employee has retired with twenty-five (25) years or more service, and has retired at or after the age of fifty (50).

If an employee retires at or after age forty-nine (49), but prior to age fifty (50), with twenty-five (25) years of service, the employee must pay for the HMSPDV benefits through the City until the age of fifty (50). The employee will pay one hundred two percent (102%) of the city's cost in accordance with applicable provisions of COBRA. After age fifty (50), the city will assume full cost of the coverage.

An employee retiring prior to age forty-nine (49), regardless of years' service, will not be eligible for any HMSPDV benefits. However, any member forced to retire due to health reasons will not be subject to these requirements, providing the employee has been employed by the City of Fraser for a minimum of ten (10) years. If said employee becomes re-employed and receives health care benefits, the City shall discontinue any duplicate health care benefits, which will not be reinstated at any future date.

30.4 Funding: Employee's will have the option to have a deduction from the employee's sick leave bank once a year at the end of June in order to fund the HSA. The number of hours shall not exceed IRS regulations in place for the year. These hours will NOT be counted a sick time used when calculating the employees sick pay at the end of June (Section 14.2, 14.3, 14.4). The hours used will not affect the sick leave bonus as described in 14.8.

- A deduction from the employee's other banks (i.e. vacation, comp. time, or personal leave time) may be used in lieu of sick time to equal the appropriate amount.

ARTICLE 31: RETIREMENT

31.1 The City will provide a defined benefit pension plan with a pre-retirement death benefit. An employee will have full vested rights in the plan after completion of ten (10) years of service. The Defined Benefit Plan will be pursuant to the plan document as provided.

31.2 Effective July 1, 2010, all employees will contribute five percent (5%), of all taxable gross earnings to the plan. Effective July 1, 2012 all employees will contribute five point five percent (5.5%); effective July 1, 2013 six percent (6%); and effective July 1, 2014 seven percent (7%) of all taxable gross earnings to the plan.

All employees hired after July 1, 2009 shall not be eligible for retiree medical this includes all employees carried over from PSO to Command upon promotion that were hired after July 1, 2009. The City will adopt the Vantage Care Retirement Health Savings Plan administered by the ICMA-RC. Both the employer and the employee shall be required to contribute $1,250 each on an annual basis into this Plan. Depending on the statutory applicability, the employee may be allowed to contribute more to the plan.

31.3 An employee's retirement benefit, as used in this agreement, is calculated from three factors:

1. A pre-determined percentage as contractually provided in Section 31.6 and section 31.7 of the agreement; multiplied by:
2. The employee's Final Average Compensation (F.A.C.) which shall be the monthly average compensation as computed in accordance with the attached MERS documents and Letter of Understanding (Appendix B) multiplied by:
3. The employee's years of service which is the total sum of:
   a. All years worked (Accredited and pro-rated on a monthly basis)
   b. Any years acquired under Section 31.12 of this agreement (buy-back credit for military service)
4. An employee's retirement benefit shall not exceed 100% of his base salary at the time of retirement.

31.5 An employee with less than ten (10) years of service is not vested and not entitled to a retirement benefit. Upon separation from service, the employee receives his/her contributions back with five percent (5%) interest per annum.

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31.6 An employee with ten (10) years of service, but less than twenty-five (25) years will be entitled to a retirement benefit commencing at age fifty (50) based on two and one-half percent (2 ½ %) of his/her F.A.C., times his years of service.

31.7 An employee with twenty-five (25) years of service, will be entitled to a retirement benefit commencing at age fifty (50) based on two and one half percent (2 ½ %) of his F.A.C. times his years of service.

31.8 The maximum retirement benefit that an employee can accrue shall be 80% of his F.A.C.

31.9 The employee's pension will not be reduced because of any Social Security benefits received.

31.10 Any employee vested in ACT 135 will have his pension reduced by the same amount as received from ACT 135 pension plan, when it is received.

31.11 Each member of the bargaining unit who retires after meeting the requirements of Article 31, or any employee who accepts a retirement package offered by the City, shall be permitted to retain their flashlight, charger, and the handguns issued to the employee.

31.12 An employee promoted into the bargaining unit after April 1, 2016 shall carry forward the same annual pension annuity factor (s) which was (were) in effect for him/her immediately prior to the promotion.

Bargaining Unit agrees to consolidate retirement plan into one Plan for the entire City.

~~31.13 The City will permit retirees under the Law Enforcement Officer Safety Act (LEOSA) the opportunity to qualify with a firearm during regularly scheduled training days, provided that the retiree's presence does not unreasonably interfere with the Department's operations. Retirees will provide their own weapon and ammunition. The City will not charge retiree for this opportunity.~~

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ARTICLE 32: PUBLIC SAFETY DUTIES

32.1 The performance of fire duties will be considered a function of a Public Safety Employee's duties, as follows:

A. Promotions after January 1, 1982, shall assume duties as specified by the Director of Public Safety.

32.2 Public Safety Officer Fire Training: All Public Safety Employees will be required to take periodic fire training in fire service. The length of training shall not exceed one hundred and sixty (160) hours, in any calendar year after the initial basic training. This one hundred and sixty (160) hours shall include all fire training, both on and off duty.

Fire training shall be at the discretion of the Director of Public Safety, with consideration given to an employee's work schedule, so as not to interfere with vacation time or scheduled days off.

32.3 Recovery Time: Any employee of the bargaining unit who is overcome by smoke and is otherwise incapable of performing his duty will be sent home while staying on duty status.

a. The decision of an employee's capabilities will be determined by the Director of Public Safety of his designee. There will be no time lost or deduction of pay in these instances.

b. Any injury occurring to an employee while fire-fighting, either on duty or call back, will be considered as an on duty injury and will be covered by Article 28 of this agreement.

32.4 ~~31.13~~ The City will permit retirees under the Law Enforcement Officer Safety Act (LEOSA) the opportunity to qualify with a firearm during regularly scheduled training days, provided that the retiree's presence does not unreasonably interfere with the Department's operations. Retirees will provide their own weapon and ammunition. The City will not charge retiree for this opportunity.

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ARTICLE 33: RESIDENCY

33.1 It shall be the responsibility of each member of the Bargaining Unit to reside within the County of Macomb or that portion of St. Clair County that does not extend north of the north border of Macomb County or a 25-mile radius of the borders of the City of Fraser.

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ARTICLE 34: WAIVER CLAUSE

34.1 The parties acknowledge that during the negotiations which resulted in this agreement, each that the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area set forth in this agreement.

34.2 Therefore, the Employer and the members of the bargaining agents for the life of this agreement, each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter not specifically referred to or covered in the agreement, even though such subject or matter may not have been within the knowledge and contemplation of either or both of the parties at the time they negotiated or signed this agreement.

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APPENDIX A: EDUCATION ALLOWANCES

ASSOCIATE'S DEGREE	SEC. 24.3	1699.00
BACHELOR'S DEGREE	SEC. 24.4	2549.00
MASTER'S DEGREE	SEC. 24.4	3399.00

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APPENDIX B: PENSION CALCULATIONS

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Appendix B
Pension Calculations

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The Fraser Lieutenants Association (FLA), represented by the Police Officers Labor Council (Union), and the City of Fraser (City) are parties to a valid collective bargaining agreement. After the Fraser Command Officers Sergeants filed grievance 15-31, which objected to how pension calculations were computed for retirement, the City has agreed, through good faith discussions, to the following:

1. The FLA and City agreed to switch the defined benefit pension plan to the Michigan Employee Retirement System (MERS) in July 2014. There was uncertainty to MERS as to how the pension calculation was to be completed.
2. The switch allowed employees to use the highest 36 consecutive months of compensation in the calculation of the Final Average Compensation (FAC). This 36 month total shall be determined by with the inclusion of lump sum payouts and shall include all taxable income earned during that period.
3. The lump sum payout of vacation, sick, or other fringe benefits, as defined in Article 26 of the FLA collective bargaining agreement, that are taxable earnings at the time of retirement are to be added to the 36 month total, regardless of when that 36 consecutive month total occurred in that employee's career.
4. Example: Employee's 36 consecutive month total occurs from April 2008 thru March 2011. The employee retires in January 2016 and receives their lump sum payouts for vacation, sick, furlough, compensatory time, and other fringe benefits. The lump sum payout at the time of retirement in 2016 shall be added to the 36 consecutive month total from 2008 to 2011. These combined amounts shall then be used to calculate the Final Average Compensation (FAC).

2008-2011 Total Compensation	$150,000
2016 Lump Sum Payout	$15,000
Total for FAC	$165,000/3 years
FAC	$55,000/year

The member's retirement benefit shall be administered in accordance with the MERS Defined Benefit Plan Document and Collective Bargaining Agreement (CBA).
This settlement agreement shall be binding on the Union, the City, and MERS as originally intended by the parties.

For The Union:

FLA President, M. Pettyes

For the City:

City Manager Rich Haberman

Dated: September 30, 2016

MEMORANDUM OF UNDERSTANDING

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MEMORANDUM OF UNDERSTANDING

The City of Fraser has applied for and been approved by the Michigan Employee Retirement System (MERS) for transfer of the existing Defined Benefit Pension Plan to MERS effective July 1, 2014. The Union has reviewed the MERS proposal and has agreed to the transfer in accordance with the attached MERS DEFINED BENEFIT PLAN ADOPTION AGREEMENT which, along with the current Collective Bargaining Agreement, is included as part of the Memorandum of Understanding.

By signing below, the parties agree that the Defined Benefit Plan will be administered in accordance with the explanations provided herein. Items not discussed in the MERS Defined Benefit Plan Adoption Agreement shall be administered in accordance with the MERS Plan Document, Collective Bargaining Agreement and/or applicable law.

For the Union

Lt. ~~Daniel Kolke~~ DAVID BIBBY

Lt. Michael Pettyes

For the City of Fraser

Richard E. Haberman
City Manager

Defined Benefit Plan Adoption Agreement

MERS
Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 ; 800.767.2308 | Fax 517.703.9711 www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name City of Fraser **Municipality #:** 5003

If new to MERS, please provide your municipality's fiscal year: July (Month) through June (Month).

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- ◉ All prior service from date of hire
- ☐ Prior service proportional to assets transferred; all service used for vesting
- ☐ Prior service and vesting service proportional to assets transferred
- ☐ No prior service but grant vesting credit
- ☐ No prior service or vesting credit

☐ Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ◉ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 20___), the effective date shall be the first day of Dec, 20 15. *Please note:* You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ (Last day of month) for Defined Benefit division number _____. *Please note:* You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

D. ☐ If this is to **separate employees** *from an existing Defined Benefit division* (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

E. ☐ If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.

Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

POLC

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☑ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 _____ hour days.

☑ An employee shall work 120 hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ **Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☑ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: December 1, 2013

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.
2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

Defined Benefit Plan Adoption Agreement

3. Benefit Multiplier (1%-2.5%, increments of 0.05%) 2.5 % (max 80% for multipliers over 2.25%)

☐ Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

☐ Termination Final Average Compensation (calculated over the members entire wage history)

☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

4. Final Average Compensation (Min 3 yr, increments of 1 yr) 3 see ASA years

5. Vesting (5 -10 yrs, increments of 1 yr) 10 years

6. Required employee contribution (Max 10%, increments of 0.1%) 7 %

7. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:

☐ Longevity pay

☐ Overtime pay

☐ Shift differentials

☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness

☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)

☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC

☐ Transcript fees paid to a court reporter

☐ A taxable car allowance

☐ Short term or long term disability payments

☐ Payments for achievement of established annual (or similar period) performance goals

☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications

☐ Lump sum payments attributable to the member's personal service rendered during the FAC period

☐ Other: External Add On- INCLUDE lump sum payouts (vac/sick/other) at termination & attach to highest 36 months; SEE ASA

☐ Other 2: _____

8. Early Normal Retirement with unreduced benefits

- ☑ Age 50 with 25 years of service
- ☐ Age 50 with 30 years of service
- ☐ Age 55 with 15 years of service
- ☐ Age 55 with 20 years of service
- ☐ Age 55 with 25 years of service
- ☐ Age 55 with 30 years of service
- ☐ Any age with (20-30 yrs, in 1 yr increments) _____ years of service
- ☑ Age 55/10

9. Other

- ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- ☐ DROP + with _____%

10. Cost-of-Living Adjustment

☐ **All current** retirees as of effective date ☐ Retirees who retire **between** ____/01/____ and ____/01/____ *(one time increase only)*	☐ **Future** retirees who retire after effective date
Increase of _____% or $_____ per month	Increase of _____% or $_____ per month
Select one: ☐ **Annual automatic increase** ☐ **One-time increase**	☐ Annual automatic increase
Select one: ☐ Compounding ☐ Non-compounding	Select one: ☐ Compounding ☐ Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	**Employees must be retired _____ months (6-12 months, increments of 1 month)**

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

P:\Fraser\Lieutenants Association POLC 2018\2019-2022 Fraser Lieutenants CBA clean copy.docx

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by City of Fraser (Name of Approving Employer) on the 28 day of January, 2016.

Authorized signature: _____

Title: City Manager

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____ (Authorized MERS Signatory)

APPENDIX C: LETTER OF UNDERSTANDING - EDUCATION

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Appendix C
Letter of Understanding-Education

The Police Officers Labor Council (Union), representing the Fraser Lieutenants Association (FLA), and the City of Fraser (City), have been in good faith negotiations over issues involving Article 24 – Education Allowance. All parties involved in these negotiations have agreed to the following:

1. The parties agree that the City, the Union and the FLA had no knowledge of the existence of the "Authentic Credentials in Education Act" until approximately June 2012.
2. The parties acknowledge that the collective bargaining agreement has been adjusted under Article 6 – Separability Clause to end education allowance for non-accredited degrees going forward.
3. The Union and its membership waive any and all actions, causes of actions, if any, against the Employer available through the grievance procedure, PERA, civil or other avenues, including Department and/or City policies regarding any aspect of this issue.
4. The employer, City of Fraser, waives any and all actions, causes of actions, if any, against the union or its membership available through the grievance procedure, PERA, civil or other avenues, including Department and/or City policies regarding any aspect of the issue.
5. It is agreed that this matter is settled in total and that there is no admission of wrong doing by anyone involved.

For The Union:

Chet Kulesza, Labor Representative

Michael Pettyes, President FLA

David Bisby, Vice President FLA

For the City:

Richard E. Haberman, City Manager

Dated: September 30, 2016

POLICE OFFICERS LABOR COUNCIL
FRASER LIEUTENANTS ASSOCIATION:

_____
, Labor Representative

_____
~~Michael Pettyes~~Michael Pettyes, FLA President

_____
David Bisby~~David Bisby~~, FLA Vice President

CITY OF FRASER:

_____
D. Wayne O'Neal, City Manager

_____
~~_____,City Attorney~~

DATED: _____

Bendzinski & Co.
municipal finance advisors

November 18, 2019

Mr. D. Wayne O'Neal
City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

RE: City of Fraser, County of Macomb, State of Michigan, Drinking Water Revolving Bonds

Dear Mr. O'Neal:

Bendzinski & Co. Municipal Finance Advisors would like to thank you for the opportunity to serve as the Registered Municipal Advisor for the issuance of the above referenced bond issue. This letter will confirm the terms of our engagement:

- Act on behalf of the City of Fraser (the "Issuer") with a fiduciary duty, which shall include a duty of loyalty and care in accordance with the rules and regulations set forth by the Municipal Securities Rulemaking Board ("Board" or "MSRB") and the Securities and Exchange Commission ("SEC");
- Prepare financial information and projections in cooperation with Issuer officials and engineers, in order to arrive at the amount of the issue to be sold and determine the methodology for the timely repayment of the bond issue;
- Attend meetings with Issuer's staff, its engineers, bond counsel, and Michigan Department of Environment, Great Lakes & Energy ("EGLE") staff for the purpose of planning the proposed SRF project;
- Provide assistance when requested to the Issuer, Issuer Attorney and Bond Counsel to ensure that all possible provisions are made towards the most advantageous sale of bonds;
- Prepare with the Issuer's cooperation, the application required by the Municipal Finance Division of the Michigan Department of Treasury for their approval and expedite this approval;
- Prepare with the Issuer's cooperation, the application required by the Michigan Department of Environment, Great Lakes & Energy Assistance Division, Municipal Facilities Section to obtain their approval;
- Prepare bond specifications for bond counsel including interest rate limitations, redemption provisions, bidding and good faith details;
- Advise and assist the Issuer to enable them a successful delivery of funds from Michigan Municipal Bond Authority.

17000 Kercheval Ave. • Suite 230 • Grosse Pointe, Michigan 48230
(313) 961-8222 • FAX (313) 961-8220
e-mail • rjb@bendzinski.com

Bendzinski & Co. proposes a fee of $ 21,400.00.

We believe this provides you with the outline of the services we provide. The Registered Municipal Advisor fee is contingent upon the closing and delivery of the bonds. Although this form of compensation may be customary, it presents a conflict because Bendzinski & Co. may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the Issuer. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, Bendzinski & Co. may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction. Bendzinski & Co. manages and mitigates this conflict primarily by adherence to the fiduciary duty which it owes to municipal entities such as the Issuer which require it to put the interests of the Issuer ahead of its own.

Bendzinski & Co. is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the MSRB. As part of this registration Bendzinski & Co. is required to disclose to the SEC information regarding any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Bendzinski & Co. Pursuant to MSRB Rule G-42, Bendzinski & Co. is required to disclose any legal or disciplinary event that is material to the Issuer's evaluation of Bendzinski & Co. or the integrity of its management or advisory personnel. Bendzinski & Co. has determined that no such event exists as there are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving Bendzinski & Co. that were required to be reported to the SEC.

The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

Copies of Bendzinski & Co.'s filings with the SEC can currently be found by accessing the SEC's EDGAR system Company Search Page, which is currently available at https://www.sec.gov/edgar/searchedgar/companysearch.html and searching for either Bendzinski & Co. or for our CIK number which is 1614475.

It is understood and agreed that either party to this contract of employment may terminate the contract for any reason upon thirty (30) days prior written notice to the other party. If our employment on this basis is agreeable to you, please endorse your acceptance hereof on this letter which will constitute our contract of employment.

Should you have any questions or require any additional information, please do not hesitate to call.

Sincerely,

BENDZINSKI & CO.
Municipal Finance Advisors

Robert J. Bendzinski, CIPMA
President
Registered Municipal Advisor

Accepted: _____, 2019

CITY OF FRASER, STATE OF MICHIGAN

By: _____
D. Wayne O'Neal, City Manager

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal
CITY CLERK
Kelly Ann Dolland

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Kathy Blanke
COUNCIL
Amy Baranski
Suzanne Kalka
Michael Lesich
Patrice M. Schornak
David Winowiecki

December 5, 2019

City Council
33000 Garfield Rd
Fraser, MI 48026

Re: Bendzinski & Co. as Financial Advisors for DWRF Bonds

Dear City Council,

Bendzinski & Co has served as Financial Advisors to the City of Fraser going back at least to 2009 for the issue of the $12,950,000 Sanitary Sewer Overflow Relief Sewer SRF Bonds. Bendzinski & Co. has and currently does the city's annual continuing disclosures for the MSRB and is the current Financial Advisors of record. I recommend continuing to use Bendzinski & Co. for the DWRF Bonds as the Financial Advisors to the City of Fraser.

Very truly yours,

Timothy Matthew Sadowski

Timothy Matthew Sadowski
City Treasurer
(586) 293-3100 ext 120ims@micityoffraser.com

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

MICHIGAN
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CANADA
CHINA
MEXICO
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QATAR

THOMAS D. COLIS
TEL (313) 496-7677
FAX (313) 496-8450
E-MAIL colis@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

November 20, 2019

Mr. D. Wayne O'Neal
City Manager
City of Fraser
33000 Garfield Road
Fraser, MI 48026

RE: Proposed Issuance of Revenue Bonds through Drinking Water Revolving Fund Program ("DWRF Program")

Dear Wayne:

We are delighted that you have asked us to serve the City of Fraser (the "City") as bond counsel in connection with the proposed issuance of revenue bonds (the "Bonds") to finance the cost of improvements to the City's water system; which Bonds are anticipated to be sold to the Michigan Finance Authority ("MFA") pursuant to the DWRF Program. You may be assured of our prompt and complete attention to this financing. The purpose of this engagement letter is to set forth the scope of our services as bond counsel and the nature of our compensation.

Bond Counsel's Role

Bond counsel is engaged as a recognized expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of the bonds to be issued by the City and purchased by the MFA through the DWRF program. Our approving legal opinion with respect to the Bonds will be executed and delivered by us in written form on the date the Bonds are delivered to MFA, and will be based upon facts and law existing as of its date. In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and by other persons furnished to us without undertaking independent verification of the information contained in the proceedings and certifications.

In performing our services as bond counsel, our client is the City and we will represent its interests. Our representation of the City does not alter our responsibility to render an objective opinion as bond counsel. Upon delivery of the opinion our responsibilities as bond counsel will be concluded with respect to the Bonds.

Scope of Bond Counsel Services – What We Will Do

As bond counsel, we would provide the following services customarily performed by bond counsel respecting the authorization, sale, issuance and delivery of bonds:

1. Consult with City officials and others to explain the legal nature of a proposed borrowing, the City's power to borrow and the limitations on that power, and consult with City officials in the design of the bonding program and timing schedules.

2. Prepare all of the necessary resolutions, ordinances, notices, agreements, and other documents necessary to authorize, issue and deliver the bonds. We also would assist the City in preparing applications to the Michigan Department of Treasury, if necessary, for approval to issue the bonds.

3. Examine the tax issues related to the bonds (done by an attorney specializing in the requirements of the Internal Revenue Code as they apply to municipal tax-exempt bonds) to assure that all requirements of the Internal Revenue Code are complied with and that any adverse tax consequences are minimized.

4. Prepare the bond form for printing definitive bonds for delivery to the purchaser. We will also participate in the sale and delivery of the bonds to the purchaser in order to handle legal matters that may arise at those times.

5. Give the approving opinion as to validity and enforceability of the bonds and their authorizing documents and as to the excludability of the interest on the bonds from federal and state income taxation.

Our professional responsibilities as attorneys in this matter will be limited to interpretations of law and other legal issues and the drafting of legal documents. We are not registered municipal advisors under the federal Dodd-Frank Act.

Additional Services

We believe that the above services encompass the normal scope of bond counsel activities. Because we are not the City's general counsel, our engagement in this matter is not an undertaking at this time to represent the City or its interests in any other matters for which we are not separately engaged.

Our services as bond counsel do not include activities outside of that norm, such as review of construction contracts, condemnation, title issues or recording deeds involved in land acquisition, representation of the City in litigation or administrative proceedings that might arise

in connection with the Bonds. In the event that serious matters or matters outside the norm arise in these areas, we would provide you at that time with a fee quote for such additional services.

Our engagement does not include any obligation to monitor compliance with the federal tax requirements found in the Internal Revenue Code of 1986 (the "Code") and applicable to the Bonds, including the rebate requirements of Code Section 148(f), if applicable, as described in an exhibit attached to the Nonarbitrage and Tax Compliance Certificate that the City will execute in connection with the issuance of the Bonds, or in connection with any audit or examination of the Bonds by the Internal Revenue Service. However, we would be available to assist with rebate calculations or any audit or examination as a separate engagement.

Conflict of Interest Policy

Our firm represents the MFA frequently and may be asked to represent MFA in connection with the DWRF program at the time the City sells the Bonds to MFA. We do not believe our firm's representation of MFA, should it occur, would interfere in any way with our representation of the City as bond counsel in connection with the Bonds. However, we wish to make you aware of the possibility of such representation and invite you to discuss with us this matter further if you have any questions or concerns. We will also include mention of this matter in the bond authorizing resolution the City will adopt in connection with the Bonds.

Fees

Based upon our current understanding of the terms, structure, size (approximately $3,800,000) and schedule of the financing, the time we anticipate devoting to the financing, and the responsibilities we assume, we estimate that our fee as bond counsel would be $27,000, inclusive of expenses. Such fee may vary: (i) if the principal amount stated above is changed substantially, (ii) if material changes in the structure of the financing occur, e.g., a second series of bonds is needed, or (iii) if unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility. If at any time we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

We welcome this opportunity to be of service to the City and look forward to working with you. If you have any questions regarding this letter, please give me a call.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: _____
Thomas D. Colis

TDC/lw

34845555.1\088888-04500

MCKENNA

Memorandum

TO: Fraser City Council
Wayne O'Neil Fraser, City Manager

FROM: Doug Plachcinski, Principal Planner

SUBJECT: **COMMERCIAL AND INDUSTRIAL PARKING STANDARDS ORDINANCE AMENDMENT**

DATE: December 3, 2019

INTRODUCTION

The Planning Commission identified that the zoning ordinance has substantially greater required parking standards that current land development market forces need. The "over-parking" issue originally arose when Meijer asked to develop their "outlots" along Utica Road.

The Planning Commission directed that McKenna investigate alternative commercial parking standards. Our team performed extensive research on Michigan zoning ordinances; the American Planning Association website and publications; google searching best practices; and collaborating with other McKenna planners to develop a new zoning tool for analyzing parking requirements. Additionally, the City's Attorneys provided valuable input editing the draft ordinance. The Planning Commission held their public hearing on May 1, 2019 and recommended the City Council adopt the amended ordinance as presented.

ORDINANCE AMENDMENT SUMMARY

The Ordinance amendment summary, as noticed and published for the May 1, 2019 public hearing is as follows:

Amendment of certain Parts of the Table contained in Section 32-93 of Article VI of the Zoning Ordinance which prescribe the minimum number of off-street parking spaces for various uses, specifically:

> Part (6), establishing minimum off-street parking requirements for various Commercial Uses, and cross-referencing Section 32-98 which authorizes modification of the required commercial off-street parking standards by the Planning Commission if certain criteria are met; and
>
> Part (7), establishing minimum off-street parking requirements for various Industrial Uses.

Amendment of Article VI of the Zoning Ordinance to add Section 32-98 to authorize the Planning Commission to modify the off-street parking requirements for Commercial Uses if certain criteria are met and require the establishment of a reserve parking area for installation of additional off-street parking spaces if, in the future, the Planning Commission determines that such additional parking is needed.

REQUESTED COUNCIL ACTION

We recommend the City Council adopt the proposed ordinance as recommended by the Planning Commission. The proposed ordinance amendment and the May 1, 2019 adopted public hearing minutes are attached.

DETROIT
28 West Adams Street
Suite 1000
Detroit, Michigan 48226

O 313.888.9882
F 248.596.0930
MCKA.COM

CITY OF FRASER

COUNTY OF MACOMB, MICHIGAN

ORDINANCE NO. 279-___

AN ORDINANCE TO AMEND ZONING ORDINANCE NO. 279 OF THE CITY OF FRASER, SPECIFICALLY TO AMEND PARTS 6 AND 7 OF THE TABLE CONTAINED IN ARTICLE VI, SECTION 32-93 TO ADOPT REVISED PARKING STANDARDS FOR VARIOUS COMMERCIAL AND INDUSTRIAL USES, AND TO ADD SECTION 32-98 TO AUTHORIZE THE PLANNING COMMISSION TO MODIFY COMMERCIAL PARKING REQUIREMENTS AND REQUIRE RESERVED PARKING AREAS AND RESERVED PARKING AGREEMENTS.

THE CITY OF FRASER ORDAINS:

Section 1. Parts (6) and (7) of the Table contained in Article VI, Section 32-93, of Zoning Ordinance No. 279 shall be amended to read as follows:

(6)	*Commercial.* *	
a.	Greenhouse and Nursery Sales	One (1) space per employee, plus one (1) space per two hundred (200) square feet of actual permanent or temporary areas devoted primarily to sales.
b.	Banquet/Catering Halls	One (1) space for each two (2) persons allowed within maximum occupancy load, as determined by the Fire Marshal or his official designate.
c.	Beauty Parlors/Barber Shops	Three (3) spaces for the first two (2) chairs, plus one and one-half (1½) spaces for each additional chair; or one (1) space for each seventy-five (75) feet of floor area, whichever is less.
d.	Dry Cleaners	One (1) space per each two (2) employees, with a minimum of five (5) spaces.

e.	Funeral Homes/Mortuaries	One (1) space for each fifty (50) square feet of assembly room area and parlors.
f.	Furniture and Appliance, household equipment, repair shops, showroom of a plumber, decorator, electrician or similar trade, shop repair and other similar uses.	One (1) space for each five hundred (500) square feet of floor area. For that floor area used in processing or storage, one (1) additional space shall be provided for each two (2) persons employed within or each one thousand (1,000) square feet, whichever is greater.
g.	Laundromats and Coin-operated Dry Cleaners	One (1) space for each two (2) machines.
h.	Motel, Hotel or other commercial lodging establishments	One (1) space for each occupancy unit, plus one (1) space for each employee; spaces required for ancillary uses, such as lounges, restaurants or conference areas, shall be determined based on the individual requirements for each use as specified herein.
i.	Open Air Businesses	One (1) space for each five hundred (500) square feet of lot area used for retail sales, services and uses.
j.	Retail Stores, except as otherwise specified herein	One (1) space for each one hundred fifty (150) square feet of floor area.
k.	Restaurants/Lounges (excluding fast-food or carry-out establishments)	One (1) space for each one hundred (100) square feet of gross floor area, or one (1) space for each two (2) persons allowed within maximum occupancy, as determined by the Fire Marshal or his official designate, whichever is greater.

l.	Restaurants—Fast-Food and Drive-In	One (1) space for each two (2) employees, plus one (1) space for each two (2) seats intended for patrons within the restaurant building and one (1) space for each twenty (20) square feet of building floor area available in the order-waiting area, plus six (6) standing spaces for each service window.
m.	Restaurants — Carry-out only	One (1) space per employee, plus fifty (50%) percent of the parking requirement for restaurants with permanent seating.
n.	Specialty Shops	One (1) space for each two hundred (200) square feet of floor space.

*The off-street parking requirements of Part 6 of Section 32-93 shall be subject to modification by the Planning Commission in accordance with the conditions set forth in Section 32-98.

(7)	*Industrial*.	
a.	Light industrial, manufacturing, and related accessory offices	One (1) space per five hundred fifty (550) square feet of gross floor area, with a minimum of five (5) spaces for each tenant or occupancy unit
b.	Office-Research and laboratories	One (1) space for each three hundred (300 square feet of gross floor area
c.	Warehousing	One (1) space for each 1,500 square feet of net floor area, plus one (1) space for each employee on the largest typical shift
d.	Mini-Warehouses or Self-Storage Units	Two (2) spaces for the residential caretaker's unit, plus one (1) space per fifty (50) square feet of floor area used for office purposes.

Section 2. Article VI of the Zoning Ordinance shall be amended to add Section 32-98 which shall read as follows:

Sec. 32-98. – Modification of Commercial Parking Requirements by Planning Commission.

Limited modifications to the minimum off-street parking requirements may be approved by the Planning Commission in accordance with the following:

(1) The Planning Commission may permit an alternative off-street parking standard for a particular use based upon its type, scale or intensity where the applicant has demonstrated that such modification is appropriate based upon an affirmative finding that one of the following criteria has been satisfied (in order of importance):

A. Documentation of other comparable instances of similar land uses in comparable settings within the Detroit metropolitan area and the appropriateness of those parking conditions. If the evidence and data presented under this evidence category is based upon local data that conflicts with evidence and data from a national source, the local evidence and data under this category shall take precedence.

B. Statistical information documenting parking demand for the site during the immediately preceding two (2) year period, any evidence of parking congestion or a need for parking in excess of the amount being proposed, or any projections regarding anticipated increased parking needs arising from any changes to the site arising from the pending request. If the evidence and data presented under this evidence category is based upon site specific information that conflicts with evidence and data from a national source, the site-specific information under this category shall take precedence.

C. Additional data supporting the proposed parking requirement modification, as deemed appropriate in the discretion of the Planning Commission and after receiving input from the City Planner.

D. The average parking demand for the subject use set forth in the most current version of “Parking Generation” by the Institute of Transportation Engineers or, if that document has not been updated within the preceding two (2) years, an equivalent authoritative source on the subject of average parking demand.

(2) If the Planning Commission modifies off-street parking requirements for the particular site by reducing the number of required spaces in accordance with this section and if there is sufficient land to reserve future parking in compliance with all requirements of Article VI of this code, the Planning Commission shall require an area to be reserved on the site plan for deferred installation of additional parking as required. Reserve parking must be shown on the final site plan submitted for approval and set aside as landscaped open space until the time such parking is required by the City. Additional parking spaces in the reserved parking area shall be constructed by the then-current property owner in accordance with the approved site plan within ninety (90) days of a written request from the City after the City has received three complaints of insufficient parking which are documented by the City's Code Enforcement Officers.

(3) If the Planning Commission has previously modified the off-street parking standard for a site by reducing the minimum number of required spaces in accordance with this Section 32-98, and the use for which the off-street parking reduction was granted is terminated, the following shall apply:

A. If a new proposed use for the property for which a parking reduction was previously approved requires more parking spaces than the previously approved minimum number, the Planning Commission may consider a new request to modify off-street parking requirements in accordance with the substantial evidence criteria found in Section 1.A of this Section 32-98. In the event that a future parking area was previously reserved under subparagraph (2) of this Section, the Planning Commission may require the owner/operator of the new proposed use to install additional parking spaces sufficient for the new proposed use as a condition of obtaining site plan approval if the owner/operator's request to modify the off-street parking standard is denied by the Planning Commission.

B. If the new use of the property requires parking equal to or less than the number of parking spaces previously installed under a parking reduction approved under this Section 32-98, the previously granted modification may remain in place.

(4) In all instances where the Planning Commission approves a modification of the minimum parking requirements, the owner of the property and the operator of the business on the site (if different) shall execute and deliver to the City a reserve parking agreement in form and substance satisfactory to the City Planner and City Attorney which requires such owner and/or operator to install additional parking spaces in the future if the City requests it based upon the criteria set forth above. The owner and/or operator shall be responsible for paying for the costs of negotiation, preparation and recording of such agreement, which shall be completed prior to the final issuance of site plan approval [or issuance of a certificate of occupancy]. The City may require that the owner and/or operator pay a deposit with the City Treasurer to cover the costs of the negotiation, preparation and recording of such agreement at the time the request is made. The City shall refund any excess deposit over the actual costs of document negotiation, preparation and recording, and the owner and/or operator shall pay any deficiency prior to issuance of any certificate of occupancy if the deposit is insufficient to cover the actual costs of document negotiation, preparation, and recording.

Section 3. All other provisions of Zoning Ordinance No. 279 not specifically amended by this Ordinance shall remain in full force and effect.

Section 4. This Ordinance shall become effective seven (7) days after publication of a notice of adoption.

This Ordinance was adopted at a meeting of the City Council of the City of Fraser on the _____ day of _____, 2019.

_____
KELLY DOLLAND
CITY CLERK

PUBLICATION DATE:

Monday, _____, 2019

C & G NEWSPAPERS

NOTICE OF ADOPTION OF ORDINANCE

CITY OF FRASER

ORDINANCE NO: _____

The City of Fraser has adopted an Ordinance to amend Parts 6 and 7 of the Table contained in Article VI, Section 32-93 of Zoning Ordinance No. 279 to revise the off-street parking requirements for various commercial, and industrial and warehouse uses, and to add Section 32-98 to authorize the Planning Commission to modify the commercial off-street parking requirements and require the reservation of additional space on the property for additional off-street parking spaces to be added in the future if needed.

This amendment shall be effective seven (7) days after publication of this Notice of Adoption. A copy of the Ordinance can be inspected or obtained from the City Clerk's office in City Hall, 33000 Garfield Road, Fraser, Michigan 48026, during normal business hours.

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, MAY 1, 2019 ~ 7:00 P.M.
REVISED MINUTES

5. PUBLIC HEARING:

Zoning Ordinance Amendments- Section 32-93 of Article VI

A. Part (6), establishing minimum off-street parking requirements for various Commercial Uses, and cross-referencing Section 32-98 which authorizes modification of the required commercial off-street parking standards by the Planning Commission if certain criteria are met; and

B. Part (7), establishing minimum off street parking requirements for various Industrial Uses.

City Planner Sarah Traxler briefly commented.

City Attorney Clark Andrews commented on proposed parking ordinance and provisions allowable.

Member Farina posed the question of where Hockey Areas fall in the ordinance. City Planner Traxler stated that applicant did not provide necessary information at the last meeting that was needed to categorize use, however stated that they are required to bring it going forth at their next meeting date. City Planner Traxler stated that she will look into the Zoning Ordinance to see generally what it may fall under.

Chair Czarnecki questioned how it is determined if additional parking is needed or required. Discussion pursued. It was determined that three complaints in one year would be sufficient to then move forward to bringing it to Administration for further review. Any and all new reviews will continue to be sent to City Planner Traxler for approval.

Public hearing open and closed without comment.

Motion by Member: Farina **Support by Member:** Keil

TO: Recommend to City Council to amend the ordinance Part (6), establishing minimum off-street parking requirements for various Commercial Uses, and cross-referencing Section 32-98 which authorizes modification of the required commercial off-street parking standards by the Planning Commission if certain criteria are met; and Part (7), establishing minimum off-street parking requirements for various Industrial Uses.

AYES: 6
NAYS: 0
MOTION CARRIED

6. UNFINISHED BUSINESS:

a. #11-18SP / IMAD ABRO / 16775 13 MILE / PROPOSED REFACING OF EXISTING BUILDING – PORTION OF BUILDING TO BE REMOVED FOR ADDITIONAL PARKING

Applicant was not present.

City Planner Sarah Traxler mentioned that there was information missing from site plan and non-conforming elements as well. Such items missing were as follows:

- Setback distances
- Landscaping requirements to be met
- Parking lot design

Second Year Merit Request

Timothy Matthew Sadowski
280 Pine St
Imlay City, MI 48444

Mayor and City Council
City of Fraser
33000 Garfield
Fraser, MI 48026

Dear Mayor and City Council,

On October 1, 2019, I attained two years of full-time employment with the City of Fraser as the City Treasurer/Finance Director. The Finance Department has achieved several improvements during that time including two clean audits, corrected MERS Pension Reporting, a new Utility Billing rate structure implemented, payroll and benefits implemented in the BS&A accounting software, property tax preparation/disbursements including delinquent county tax settlement, all bank reconciliations completed the following month and timely financial reporting to the State of Michigan.

As an appointed administrative officer of the city by the Mayor and Council, pursuant to Section 4.6, I am requesting a compensation adjustment. I am requesting two items below:

a) Enrollment in the MERS Defined Benefit Pension Division 10 Supervisor/Management with service credit retroactive to October 1, 2017 through December 31, 2019 in the amount of $30,415 and ongoing service credit during employment. A reduction in the ICMA-RC 457b Employer match contribution from eight percent (8%) down to three percent (3%) effective January 1, 2020.
b) Forty (40) hours of additional vacation on January 1, 2020 and the 40 hours to be added to the vacation schedule going forward.

Very Truly Yours,

Timothy Matthew Sadowski

Timothy Matthew Sadowski
City Treasurer/Finance Director

Application for Additional Service Credit Purchase
FOR INFORMATION ONLY - CANNOT BE USED TO PURCHASE THIS SERVICE

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Tim Sadowski

Date of Birth:	4/14/1983
Age:	36 years, 7 months
FAC as of calculation date:	$85,000.00

Employer Information

Non-MERS

0000 / 00

Benefit Program

* 2.500% Multiplier
* Benefit F50 (With 25 Years of Service)
* Benefit F55 (With 10 Years of Service)
* Benefit FAC-5 (5 Year Final Average Compensation)
* 6 Year Vesting
* Defined Benefit Normal Retirement Age - 60
* **This benefit is not in effect at the time of the calculation (12/1/2019)**

Service Credit

Earned service credit as of calculation date:	2 years, 3 months
Vesting Only Service:	
Other Governmental Service used for Eligibility (MERS or Act 88):	
Type of Credited Service to be Purchased:	Generic
Amount of additional service requested:	2 years, 0 months (may not be used for vesting)

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	5/1/2038	55 years 0 months	$167,442.82		20 years 8 months		2.5%		$86,512.32
After Proposed Purchase	5/1/2038	55 years 0 months	$167,442.82		22 years 8 months		2.5%		$94,884.36

Estimated Cost of This Service Credit Purchase: $30,415.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

NOTE: Special Conditions Applicable to this Calculation can be found at the end of this application

Section 2: Calculation Assumptions

1. Projected Earliest Eligible Retirement Date

This date is calculated using the participant's date of birth, the amount of service credit reported by the employer, and other service credit that we have on record (such as MERS-to-MERS or Act 88 time). If any of this data is incomplete or inaccurate this can affect the cost estimate. If the participant chooses to retire on a different date, it may increase/decrease the actual cost.

2. Projected Final Average Compensation (FAC)

Future increases in the FAC are assumed to be a 3.75% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

3. Projected Service Credit

It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

4. Benefit Program

The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, then the cost may differ from the initial calculation. Likewise costs may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

5. Investment Assumption

The current investment return assumption for service credit purchase is 6.75%.

6. Mortality Rate

Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Special Conditions Applicable to this Calculation

Participant is not currently enrolled in the MERS system. If the employee is meeting the 120 hour monthly requirement and is no longer a temporary employee for 12 months or less then the employee should be enrolled.

Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

02 - Plc Dfrd&Rtd

12/1/2016	Service Credit Purchase Estimates - Yes
7/1/1966	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1966	10 Year Vesting
7/1/1966	Benefit C (Old)
7/1/1966	Member Contribution Rate 3.00% Under $4,200.00 - Then 5.00%
7/1/1966	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

10 - Supervisor/Management

12/1/2016	Service Credit Purchase Estimates - Yes
11/13/2014	Blanket Resolution (Generic Service)
7/1/2014	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/2014	6 Year Vesting
7/1/2014	Exclude Temporary Employees requiring less than 12 months
7/1/2014	Non Standard Compensation Definition
7/1/2014	Day of work defined as 120 Hours a Month for All employees.
7/1/2014	Benefit B-4 (80% max)
7/1/2014	Benefit F50 (With 25 Years of Service)
7/1/2014	Benefit F55 (With 10 Years of Service)
7/1/2014	Participant Contribution Rate 7%
4/13/1967	Covered by Act 88
7/1/1966	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

11 - Clerical/Court

12/1/2016	Service Credit Purchase Estimates - Yes
11/13/2014	Blanket Resolution (Generic Service)
7/1/2014	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/2014	6 Year Vesting
7/1/2014	Exclude Temporary Employees requiring less than 12 months
7/1/2014	Non Standard Compensation Definition
7/1/2014	Day of work defined as 128 Hours a Month for All employees.
7/1/2014	Benefit B-4 (80% max)
7/1/2014	Benefit F50 (With 25 Years of Service)
7/1/2014	Benefit F55 (With 15 Years of Service)
7/1/2014	Member Contribution Rate 7.00%
4/13/1967	Covered by Act 88
7/1/1966	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Division 10 - Supervisor/Management

Table 8-10: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2008	$ 0	$ 0	0%	$ 0
2009	0	0	0%	0
2010	0	0	0%	0
2011	0	0	0%	0
2012	0	0	0%	0
2013	0	0	0%	0
2014	9,094,283	3,176,294	35%	5,917,989
2015	9,921,827	3,708,065	37%	6,213,762
2016	9,876,284	3,495,026	35%	6,381,258
2017	9,542,074	3,234,088	34%	6,307,986
2018	9,445,607	2,737,074	29%	6,708,533

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

Table 9-10: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution[1]	Employee Contribution Rate[2]
	Number	Annual Payroll		
2008	0	$ 0	$ 0	0.00%
2009	0	0	$ 0	0.00%
2010	0	0	$ 0	0.00%
2011	0	0	$ 0	0.00%
2012	0	0	$ 0	0.00%
2013	0	0	$ 0	0.00%
2014	2	134,772	268.51%	5.00%
2015	3	210,194	183.31%	7.00%
2016	3	221,779	188.80%	7.00%
2017	1	65,594	634.50%	7.00%
2018	1	68,673	665.62%	7.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contributon will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 2.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

CITY OF FRASER
EMPLOYEE FRINGE BENEFIT
SPECIFICATION

EFFECTIVE DATE: 11-8-10

Name: TIMOTHY SADOWSKI, EMPLOYEE
Classification: An Will Non-Union Status, Management
Title/Position: Finance Director / Treasurer

1. **Health Benefits**

The Employer shall provide health insurance, Medical, Surgical, Optical and Dental insurance as currently provided to Management Employees and any changes to this plan in the future. This a high deductible plan that requires a $6,000 deductible for family and two persons and $3,000 deductible for single plans in network.

2. **Life Insurance**

The City will provide a life insurance policy in the amount of $35,000 with premium paid by the employer throughout his employment with the City of Fraser.

3. **Retirement**

Employee is permitted to participate in the City of Fraser ICMA-RC 457 Deferred Compensation Plan. The City will contribute with a match of up to eight (8%) of the employee's contribution.

4. **Vacation**

The City will provide Employee one (1) week paid vacation during the first six months of employment and an additional week of paid vacation during the next six months of employment and an additional week of paid vacation after one year of employment. Employee will be provided a total of 15 paid vacation days per year starting with the second year of employment. Vacation time will be credited upon each anniversary of employment. Only five (5) unused vacation days may accrue from the preceding year to the next year and only 80 hours shall be paid out for purposes of retirement or termination.

5. **Sick Leave**

Employee will be provided up to twelve (12) days per year of sick leave. There will be no payout of any sick leave accumulated upon separation from City employment. Employee shall also be provided benefits as are currently in force and administered by the City under its disability insurance policy.

6. Personal Leave

Employee shall receive on July 1, of each year, five (5) personal days (40 hours). Personal days that are unused shall not accumulate or be paid out on termination or retirement.

7. Worker's Compensation Insurance

Should Employee become injured or incapacitated in the discharge of his duties he shall receive such pay for injuries as provided under Michigan's Workers Compensation. In addition to the minimum amount required by the Law, the City shall pay an additional sum not to exceed the difference between the Employee's regular salary and the amount of compensation. In the event the Employee receives a lump sum payment, it shall be treated as if weekly compensation had been received and paid out as above. Employee may return to work after injuries incurred on duty or off duty so long as he is capable of performing his assigned duties.

8. Holidays (13 Per Year as follows)

New Year's Day	Thanksgiving Day
President's Day	Day after Thanksgiving Day
Good Friday	Christmas Eve Day
Memorial Day	Christmas Day
Fourth of July	New Year's Eve Day
Labor Day	Birthday or Date of Hire
Veteran's Day	

9. Funeral Leave

Employee shall be entitled to leave with pay in the following cases without charge to other paid time off.

1. Death in the immediate family of the Employee and/or his spouse for a period not exceeding five (5) working days. Immediate family shall mean mother, father, brothers, sisters, child, wife, husband, grandparent, grandchild, stepmother, stepfather, and mother in law and father in law.
2. Death of other relatives or members of the household or Significant other, for a period of not exceeding one (1) day.
3. In the event that the funeral leave provision is applicable Employee shall suffer no reduction in compensation and/or time off which he or she otherwise would have received but for utilization of the funeral leave provision.

10. Compensatory Hours

This position shall accumulate compensatory time for any hours worked beyond the required 40 hours per week for any additional time worked for attending meetings.

11. Salary

The salary for Employee under this agreement will be $85,000.00 per year. Employee shall be evaluated by the City Manager within six (6) months from the date of this agreement and thereafter on anniversary dates from the previous evaluation and compensation increases if approved by the City Council, may occur.

12. At Will/Separation

This agreement is an at will agreement. Employee remains subject to discharge at any time with or without notice, and with or without reason, or cause.

13. Education Reimbursement

The Employer shall reimburse Employee for seminars and conferences related to his position as Finance Director as budgeted and approved by the City Manager.

14. Authorized Signature & Effective Date

Effective Date of Agreement 11-8-18

Employee Signature _____

Timothy Sadowski, Finance Director / Treasurer

Authorized Signature
Name & Title _____

D. Wayne O'Neal, City Manager

CITY OF FRASER
EMPLOYEE FRINGE BENEFIT
SPECIFICATION

EFFECTIVE DATE: September _, 2017

Name:	**TIMOTHY SADOWSKI, EMPLOYEE**
Classification:	**At Will Non-Union Status, Management**
Title/Position:	**Finance Director / Treasurer**

1. **Health Benefits**

The Employer shall provide health insurance, Medical, Surgical, Optical and Dental insurance as currently provided to Management Employees and any changes to this plan in the future. This a high deductible plan that requires a $6,000 deductible for family and two persons and $3,000 deductible for single plans in network.

2. **Life Insurance**

The City will provide a life insurance policy in the amount of $35,000 with premium paid by the employer throughout his employment with the City of Fraser.

3. **Retirement**

Employee is permitted to participate in the City of Fraser ICMA-RC 457 Deferred Compensation Plan. The City will contribute with a match of up to eight (8%) of the employee's contribution.

4. **Vacation**

The City will provide Employee one (1) week paid vacation during the first six months of employment and an additional week of paid vacation during the next six months of employment and an additional week of paid vacation after one year of employment. Employee will be provided a total of 15 paid vacation days per year starting with the second year of employment. Vacation time will be credited upon each anniversary of employment. Only five (5) unused vacation days may accrue from the preceding year to the next year and only 80 hours shall be paid out for purposes of retirement or termination.

5. **Sick Leave**

Employee will be provided up to ten (10) days per year of sick leave. There will be no payout of any sick leave accumulated upon separation from City employment. Employee shall also be provided benefits as are currently in force and administered by the City under its disability insurance policy.

6. Personal Leave

Employee shall receive on July 1, of each year, five (5) personal days (40 hours). Personal days that are unused shall not accumulate or be paid out on termination or retirement.

7. Worker's Compensation Insurance

Should Employee become injured or incapacitated in the discharge of his duties he shall receive such pay for injuries as provided under Michigan's Workers Compensation. In addition to the minimum amount required by the Law, the City shall pay an additional sum not to exceed the difference between the Employee's regular salary and the amount of compensation. In the event the Employee receives a lump sum payment, it shall be treated as if weekly compensation had been received and paid out as above. Employee may return to work after injuries incurred on duty or off duty so long as he is capable of performing his assigned duties.

8. Holidays (13 Per Year as follows)

New Year's Day	Thanksgiving Day
President's Day	Day after Thanksgiving Day
Good Friday	Christmas Eve Day
Memorial Day	Christmas Day
Fourth of July	New Year's Eve Day
Labor Day	Birthday or Date of Hire
Veteran's Day	

9. Funeral Leave

Employee shall be entitled to leave with pay in the following cases without charge to other paid time off.

1. Death in the immediate family of the Employee and/or his spouse for a period not exceeding five (5) working days. Immediate family shall mean mother, father, brothers, sisters, child, wife, husband, grandparent, grandchild, stepmother, stepfather, and mother in law and father in law.
2. Death of other relatives or members of the household or Significant other, for a period of not exceeding one (1) day.
3. In the event that the funeral leave provision is applicable Employee shall suffer no reduction in compensation and/or time off which he or she otherwise would have received but for utilization of the funeral leave provision.

10. Compensatory Hours

This position shall not accumulate compensatory time for any hours worked beyond the required 40 hours per week for any additional time worked for attending meetings. However, under extraordinary circumstances the Manager may approve compensatory time.

11. Salary

The salary for Employee under this agreement will be $85,000.00 per year. Employee shall be evaluated by the City Manager within six (6) months from the date of this agreement and thereafter on anniversary dates from the previous evaluation and compensation increases if approved by the City Council, may occur.

12. At Will/Separation

This agreement is an at will agreement. Employee remains subject to discharge at any time with or without notice, and with or without reason, or cause.

13. Education Reimbursement

The Employer shall reimburse Employee for seminars and conferences related to his position as Finance Director as budgeted and approved by the City Manager.

14. Authorized Signature & Effective Date

Effective Date of Agreement September , 2017

Authorized Signature _____

Name & Title **Mayor, Joe Nichols**

Employee Signature _____

Timothy Sadowski, Finance Director / Treasurer

CITY OF FRASER
EMPLOYEE FRINGE BENEFIT
SPECIFICATION

EFFECTIVE DATE: April 7, 2015

Employee Name: **Mary Jaganjac**
Classification: **Non-Union Status, Management**
Title/Position: **Finance Director/Treasurer**

1. Health Benefits

Under this agreement the employer shall make available to the employee; and her immediate family a hospitalization, medical, surgical, dental and vision care plan. All benefits will begin May 1, 2015. The following options are currently available:

- Simply Blue #3 with a $5/25/50 prescription rider
- Simply Blue #3 with a $10/40/80 prescription rider
- Simply Blue #3 with a $10/60 prescription rider

These plans are all high deductible plans with a $6,000 deductible for families and two-person plans and a $3,000 for single plans in network.

Vantage Care Retirement Health Savings Plan administered by the ICMA-RC. Both the employer and the employee shall be required to contribute $1,250 each on an annual basis into this Plan. Depending on the statutory applicability, the employee may be allowed to contribute more to the Plan.

2. Life Insurance

The City will provide a life insurance policy in the amount of $35,000. Premium to be paid by the employer.

3. Pension

- ICMA-RC 457 Deferred Compensation Plan, with a city match up to 3% of the employee's contribution A three (3) year vesting period is required on the City's match.

- The City will fund annual payments to MERS account with a 2.5 multiplier. Employee is responsible for contributing at current rate of 7% of salary. Per current DB Plan

(2) 8/13/14 Adopting Agreement MERS of City of Fraser. OK REA

4. Vacation

The City will provide 5 days vacation during the first six months of employment.

The City will provide an additional 5 days vacation during the second six months of employment for a total of 10 days vacation for the entire first year of employment.

After the completion of the first year of employment:
15 days will be credited on the anniversary date.
After completion of 2 years of employment:
16 days vacation will be credited on the anniversary date.
After completion of 3 years through 10 years of employment:
20 days vacation will be credited on the anniversary date
After completion of 11 years of employment through 19 years:
24 days vacation will be credited on the anniversary date.
After completion of 20 years through 25 years of employment:
26 days vacation will be credited on the anniversary date.
After completion of 25+ years of employment:
30 days vacation will be credited on the anniversary date.

Maximum accumulation for purpose of payment upon termination or retirement is 40 days or 320 hours. Vacation time earned will be credited on anniversary date.

5. **Personal Days**

Employee shall receive on July 1st of each year, five personal days (40 hours). Personal days unused by June 30th each year shall be added to the employee vacation bank. No accumulation of personal days allowed or paid out on termination or retirement.

6. **Sick Leave (Short Term Disability)**

Employee will be granted up to 10 sick days per year with no accumulation or payout.

7. **Disability Insurance (Long Term Disability)**

Premium paid by employer. Compensation paid to employee after 90 consecutive days absent. Benefits determined by plan in effect at time of claim.

8. **Worker's Compensation Insurance**

All employees injured or incapacitated in the discharge of their duties shall receive such pay for injuries as provided under Michigan's Workers Compensation. In addition to the minimum amount required by the Law, the City shall pay an additional sum not to exceed the difference between the employee's regular salary and the amount of compensation. Such additional payments shall be made for a period not to exceed one (1) year.

In the event the employee receives a lump sum payment, it shall be treated as if weekly compensation had been received and paid out as above. Thereafter, if the employee has sufficient accrued sick leave days, the employee will receive a payroll check for the difference between Worker's Compensation check and their normal weekly net take-home earnings, excluding overtime, from the first full day lost because of injury over the period of time he is unable to perform any work and is

eligible and receives payments under the Workers Compensation Act. All employees returning to work after injuries incurred on duty or off duty shall be capable of performing their assigned duties. All employees can return to work within two (2) years following separation from employment due to duty-incurred injury provided an employee has ten (10) years of seniority and pass a physical examination conducted by the City's physician at the expense of the employer.

9. Holidays (13 Per Year as follows)

New Year's Day	Thanksgiving Day
President's Day	Day after Thanksgiving Day
Good Friday	Christmas Eve Day
Memorial Day	Christmas Day
Fourth of July	New Year's Eve Day
Labor Day	Birthday or Date of Hire
Veteran's Day	

10. Funeral Leave

Each full time employee shall be entitled to leave with pay in the following cases without charge to other paid time off.

1. Death in the immediate family of the employee and/or his spouse for a period not exceeding five (5) working days. Immediate family shall mean mother, father, brothers, sisters, child, wife, husband, grandparent, grandchild, stepmother, stepfather, mother in law and father in law.

2. Death of other relatives or members of the household or significant other, for a period of not exceeding one (1) day.

3. In the event that the funeral leave provision is applicable to any employee funeral leave, such employee shall suffer no reduction in compensation and/or time off which he or she otherwise would have received but for utilization of the funeral leave provision.

11. Compensatory Hours

This position shall not accumulate compensatory time for any hours worked beyond the required 40 hours per week for any additional time worked for attending meetings or any other activities required. However, under extraordinary circumstances the Manager may approve compensatory time.

12. Salary

The starting salary for this position will be $65,000 per year for first six months which is considered probationary period. Once probationary period is successfully completed, salary will increase to $70,000 per year.

13. **Educational Reimbursement**

The City shall reimburse the employee for tuition and books for required job related courses offered by an accredited institution of higher learning provided that the employee satisfactorily completes the course(s) with a grade C or better. In order to be eligible for such reimbursement, the employee must make proper application to the City and receive approval by the City Administrator prior to enrolling in the class(es). In the event, that non-job related classes are required for a job-related degree or certificate, such classes shall not be excluded for this provision

14. This is a complete summary of all benefits that will be afforded by this executed Employee Fringe Benefit Specification Agreement.

15. **Authorized Signature & Effective Date**

Effective Date of Agreement April 7, 2015

Employee Signature

Authorized Signature Name & Title **Richard E. Haberman, City Manager**