City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Elaine Leven

MAYOR
Michael Carnagie

MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

FRASER CITY COUNCIL – IN PERSON & OPTIONAL VIRTUAL MEETING
THURSDAY, August 12, 2021 @ 6:30PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF COUNCIL MEMBERS
4. APPROVAL OF AGENDA
5. CITIZEN PARTICIPATION ON AGENDA ITEMS
6. CONSENT AGENDA
   a. City Council Minutes April 29, 2021
   b. City Council Minutes May 6, 2021
   c. City Council Minutes May 13, 2021
   d. City Council Minutes May 26, 2021
   e. City Council Minutes June 10, 2021
   f. City Council Minutes June 24, 2021
   g. City Council Minutes July 8, 2021
   h. Planning Commission Minutes March 3, 2021
   i. Planning Commission Minutes May 5, 2021
   j. Historical Commission Minutes December 14, 2020
   k. Historical Commission Minutes July 12, 2021
   l. Parks and Recreation Minutes June 1, 2021
   m. Election Commission Minutes October 8, 2020
   n. July Check Disbursements
7. REQUESTS FOR COUNCIL ACTION
   a. 2021 Concrete Road Repair Program – Pine Ridge Joint Repair
   b. CLEMIS Live Scan/Mugshot Computers
   c. Historical Commission Request - Tree Removal and Storage Shed
   d. Historical Commission Appointment - Jeffrey Pollock
   e. Contract for HP MPS (Managed Print Services)
   f. Smoking at Senior Housing
   g. Department Updates
   h. Staffing Recommendations
   i. Library Property Transfer
   j. Proposals for Auditing Services
   k. McKinley Park Equipment Presentation

8. REPORT OF THE CITY ADMINISTRATION

9. STANDING ITEMS/UNFINISHED BUSINESS/PROJECT STATUS UPDATES

   a. IT Equipment
   b. Credit Card Policy
   c. Fee Schedule Updates
   d. Park Signage Status Update
   e. South East Regional Emergency Services Authority (SERESA) Update
   f. City of Fraser State of Emergency COVID Status Update

10. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS

11. CITIZEN PARTICIPATION

12. ADJOURNMENT

Posted August 6, 2021 @ 3:00pm

IT is inviting you to a scheduled Zoom meeting.
Topic: Council Meeting
Time August 12, 2021 06:30 PM Eastern Time (US and Canada)
Join Zoom Meeting
https://us02web.zoom.us/j/**81105215401**
Meeting ID: **81105215401**
Passcode: **726877**
One tap mobile
+13017158592,,84625953078# US (Washington DC)
+13126266799,,84625953078# US (Chicago)
Dial by your location
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
Meeting ID: **81105215401**

Find your local number: https://us02web.zoom.us/u/kb38Xnxk4O

NOTICE OF ELECTRONIC PUBLIC MEETING

To protect the public health and in accordance with the City of Fraser's local state of emergency due to the ongoing COVID-19 pandemic, the Fraser City Council will meet in person and electronically on August 12, 2021 @ 6:30pm in accordance with the Open Meetings Act, using the Zoom platform for videoconferencing and public access.

This notice is required to ensure that those wishing to observe and/or participate in the meeting have the opportunity to do so. The public can participate in person or via the Zoom application, internet access via the Zoom website, and/or via telephone using the Zoom telephone number and meeting ID. The public will be able to hear Council members and will be permitted to speak for up to five minutes during the public participation portion(s) of the agenda. Please note that callers/viewers will automatically be muted, and must remain muted until called upon to speak by the Mayor. Written comments will be accepted prior to the date and time (no later than 4:30pm on the day of the meeting by emailing the City Clerk @ clerk@micityoffraser.com. During the meeting, members of the public may e-mail comments to publicmeeting@micityoffraser.com. The e-mail must provide the following: 1. Your name, address, and e-mail address 2. The agenda item in your subject line, if your comments pertain to a specific agenda item. To contact members of the City Council in order to provide input or ask questions on any business before the City Council at the meeting, please use the contact information found on the City of Fraser website: www.ci.fraser.mi.us. Public Hearing comments will be heard during any Public Hearing that is conducted during the meeting, and other comments will be heard or reviewed during public participation. The City of Fraser provides live public access to this meeting on Comcast Channel 5 and WOW Channel 10 and online at www.ci.fraser.mi.us. This live public access meets the OMA's requirements that all public body deliberations and decisions take place at a meeting open to the public. In addition, if technology permits, the meeting will also be streamed via the YouTube website and application. In the event of a change in the status of statewide or local states of emergency, the City Council meeting may be changed from a remote meeting to a live in-person meeting to be held at Fraser City Hall, 33000 Garfield Road, Fraser, MI 48026, on the same date and at the same time. The City will post notice of any change in method of conducting the meeting from a remote meeting to an in-person live meeting, and/or any change in the meeting place for this meeting, to the City's website at www.ci.fraser.mi.us. Interested parties should periodically check for such changes or contact the City Clerk's Office at (586) 293-3100.The City of Fraser thanks all of you for your understanding and support as we all attempt to navigate these challenging times together.

City of Fraser Administration - May 2021

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie

MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

CITY MANAGER
Elaine Leven

MINUTES
FRASER CITY COUNCIL – SPECIAL MEETING (VIRTUAL)
THURSDAY, APRIL 29, 2021 @ 6:30PM

Special virtual meeting of the Fraser City Council, conducted on April 29, 2021 at the City Municipal Building, located at 33000 Garfield Rd., Fraser, in the County of Macomb, Michigan.

I. CALL TO ORDER

Mayor Carnagie called the meeting to order at 6:32 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF COUNCIL MEMBERS

PRESENT:
Amy Baranski, Council Member (remotely from Fraser, MI)
Kathy Blanke, Council Member (remotely from City Hall)
Michael Carnagie, Mayor (remotely from City Hall)
Suzanne Kalka, Council Member (remotely from Fraser, MI)
Michael Lesich, Council Member (remotely from Fraser, MI)
Patrice Schornak, Council Member (remotely from City Hall)
David Winowiecki, Council Member (remotely from Fraser, MI)

ABSENT:

ALSO PRESENT:
Marc Thompson, Interim City Manager
Donald DeNault, City Attorney
David Bisby, Lieutenant
Ed Horn, AV Specialist
Amy Cell, Human Resources Director
Mary Matuz, Office Clerk
Mark Ragsdale, DPW Director

IV. APPROVAL OF AGENDA

MOTION by Lesich, second by Winowiecki, to approve the agenda, as submitted.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried.

V. CITIZEN PARTICIPATION ON AGENDA ITEMS

MAYOR CARNAGIE: no participants invisible in virtual waiting rooms

VI. REQUESTS FOR COUNCIL ACTION

1. City Clerk Discussion

Ms. Cell stated that at the previous meeting she was directed to enter into negotiations with Mr. Brudzyinski. The negotiation now requires additional clarification. She requests that additional clarification from Council.

MOTION by Winowiecki, second by Baranski, to cease contract negotiations with Mason Brudzyinski and proceed with negotiations with Brian Fairbrother, under the direction of Ms. Amy Cell.

Roll Call: Ayes - Baranski, Blanke, Kalka, Schornak, Winowiecki
Nays – Carnagie, Lesich

Motion carried.

2. Proposed Park Renovation Update

Marc Thompson, Interim City Manager stated that on April 8, 2021, he received direction from Council to begin to improve three parks. According to Marc Thompson, Mark Ragsdale, Department of Public Works Superintendent went to work immediately. Marc Ragsdale met with multiple companies who could potentially perform the work.

Marc Thompson stated that the budget of $370,000 must be increased to $450,000 if the Council wishes to have all of their demands met.

Midstate Recreation believes they can commence the project at the beginning of June 2021.

Member Carnagie inquired if the same contractor would install the equipment at each of the parks. Mr. Brian Capella, Midstate Recreation Inc., stated that it would be the same crew of installers' at all three parks. Mr. Capella would provide an inspection form upon completion of the project. A two-year labor guarantee is included with the cost.

Marc Ragsdale stated that none of the new play structures would be visible from residential homes. Mr. Capella explained the warranty to Council.

Marc Ragsdale stated the total for the equipment will be approximately $448,000.

Member Kalka inquired about the Meadows Park sand volleyball course. She recalled this area flooding and sinking. Mr. Capella suggested his company build the area up prior to the install of equipment. She would like to maximize the longevity of the parks.

Discussion occurred among Council over alligator heads and fake coyote statues to help deter geese in the park.

Member Baranski discussed park pavilions, swing set requirements, and color patterns of the playgrounds.

Marc Thompson mentioned that this item is not in the current fiscal year budget. Vince Neyland, Finance Director stated that $230,000 was set aside for this fiscal year for another purposes. He needs direction as to what budget the funds for this project should be drawn from.

Member Schornak requested Member Blanke to amend her motion to state that the funds for the parks will be taken from the general ledger.

Marc Ragsdale wanted clarification as to the motion.

Member Baranski inquired if this would include the coiled spring toys. She also wanted to verify the motion included changing the color scheme at Boris. Member Blanke stated the color scheme would be changed to purple.

MOTION by Blanke, second by Baranski, to accept the proposal for Harrington, Boris, and Meadows parks not to exceed the amount of $440,000. This would include removing the pavilion. The funds exceeding the budgeted allotment will come from the General Fund. The color scheme at Boris Park would be bright and vibrant and the color scheme at Meadows Park would be purple and beige.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried.

3. City Manager Application Review

Ms. Cell provided details of nine applications for City Manager. Ms. Cell conducted a straw poll of candidates by candidate number.

The following candidates received the corresponding informal votes from Council

-Candidate 1 (seven votes)
-Candidate 2 (zero votes)
-Candidate 3 (four votes)
-Candidate 4 (four votes)
-Candidate 5 (seven votes)
-Candidate 6 (two votes)
-Candidate 7 (zero votes)
-Candidate 8 (one vote)
-Candidate 9 (one vote)

Council determined that candidate numbers 1, 3, 4, and 5 would move forward in the process. The Council agreed that interviews would be held on Thursday, May 6 at 4 p.m.

MOTION by Lesich, second by Kalka, to direct Ms. Amy Cell to set up interviews with candidate numbers 1, 3, 4 and 5.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried.

VII. REPORT OF MAYOR AND CITY COUNCIL

VIII. CITIZEN PARTICIPATION

MAYOR CARNAGIE: no participants invisible in virtual waiting rooms

IX. CLOSED SESSION

MOTION by Carnagie, second by Kalka, to recess into closed session to consult with City's legal Counsel regarding Trail or Settlement Strategy in connection with Macomb County Circuit Court Case 2019-002843-cd at 8:33 p.m.

Roll Call: Ayes - Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki

Nays – None

Motion carried.

Mayor Carnagie called the meeting back to order at 9:05 p.m.

1. **To consult with City's legal Counsel regarding Trial or Settlement Strategy in connection with Macomb County Circuit Court Case 2019-002843-cd.**

X. ADJOURNMENT

MOTION by Winowiecki, second by Lesich, to adjoin the meeting at 9:05 p.m.

Motion carried unanimously.

_____
Elaine Leven, City Clerk

_____
Michael Carnagie, Mayor

City of Fraser

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MINUTES
FRASER CITY COUNCIL – SPECIAL MEETING (VIRTUAL)
THURSDAY, May 6, 2021 @ 6:30PM

Special Virtual meeting of the Fraser City Council was conducted on May 6, 2021, at the City Municipal Building, located at 33000 Garfield Rd., Fraser, in the County of Macomb, Michigan.

I. CALL MEETING TO ORDER

Mayor Carnagie called the Special Virtual Meeting to order at 4:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF COUNCIL MEMBERS

PRESENT:
Amy Baranski, Council Member (remotely from Fraser, MI)
Kathy Blanke, Council Member (remotely from City Hall)
Michael Carnagie, Mayor (remotely from City Hall)
Michael Lesich, Council Member (remotely from Fraser, MI)
Patrice Schornak, Council Member (remotely from Fraser, MI)
David Winowiecki, Council Member (remotely from Fraser, MI)

ABSENT:
Suzanne Kalka

MOTION by Carnagie, second by Schornak to excuse Member Kalka from the meeting.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Lesich, Schornak, Winowiecki
Nays – None

Motion carried.

ALSO PRESENT:
Marc Thompson, Interim City Manager
Donald DeNault, City Attorney
David Bisby, Lieutenant
Amy Cell, Human Resources Director
Mary Matuz, Administrative Clerk
Ed Horn, AV Specialist
Vincent Neyland, Finance Director

IV. APPROVAL OF AGENDA

MOTION by Carnagie, second by Winowiecki to approve the agenda as submitted.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

V. CITIZEN PARTICIPATION ON AGENDA ITEMS

Citizen participation was not held at this time.
Mayor Carnagie further advised at the end of the meeting that citizen participation is not held during interviews.

VI. REQUESTS FOR COUNCIL ACTION

a. **Interview candidates for City Manager**
4:00 pm - Elaine Leven

Elaine Leven is the current City Manager of Marine City and has been in that role since 2015. She was previously the Executive Assistant to the Township Manager and Planning/Zoning Coordinator for Oakland Township. She received her Master's Degree in Public Administration from Oakland University.

With Introduction by Amy Cell, MAYOR CARNAGE allowed virtual entry to Elaine Leven for interview with full council.
Ms. Leven provided background and interest in the position.

Discussion with Elaine Leven and Council Members Baranski, Blanke, Schornak, Carnagie, Lesich and Winowiecki
Questions on background, experience, City of Fraser familiarity, elections, grants and all aspects of city management.
Interview Ended on Time 4:40 pm

Interview candidates for City Manager
4:45 pm – Debra Peck Lichtenberg

Debra Peck Lichtenberg has served as the Director of Finance and Operations for the City of Grosse Pointe Farms since 2017. Prior to that, she served as Budget Director for the City of Westland and Assistant Treasurer for the City of Novi. Lichtenberg is a Certified Public Accountant and practiced as a member of the Plante Moran Municipal Audit team for nine years. Lichtenberg is a graduate of the University of Michigan with a Bachelor of Business Administration.

With Introduction by Amy Cell, MAYOR CARNAGE allowed virtual entry to Debra Peck Lichtenberg for interview with full council.
Ms. Lichtenberg provided background and interest in the position.

Discussion with Members Carnagie, Lesich, Baranski, Schornak, Winowiecki, and Blanke

Questions on experience, background, elections, grants, City of Fraser familiarity, and all aspects of city management.
Interview Ended on Time 5:25 pm

Interview candidates for City Manager
5:30 pm – Darwin McClary

Darwin McClary is the Founder, President, and Chief Executive Officer of MuniciPRO LLC, a Michigan company specializing in municipal management consulting. Prior to starting his own firm, McClary spent almost thirty years managing several cities and villages in Michigan, most recently as Interim Village Administrator of the Village of Blissfield. McClary earned a Bachelor of Arts degree in human services with a concentration in public administration from Siena Heights College and an Executive Master of Public Administration degree from Golden Gate University.

With Introduction by Amy Cell, MAYOR CARNAGE allowed virtual entry to Darwin McClary for interview with full council.
Darwin McClary provided background and interest in the position.

Discussion with Members Carnagie, Blanke, Baranski, Schornak, Lesich, Winowiecki

Questions on Covid-19 matters, City of Fraser familiarity, examples of management style regarding city management, examples of management style on unpopular issues or from council directive, asked his thoughts on issues that need attention and opportunities important to Fraser at this time, grants, contract negotiations and budgets sizes.

Interview Ended on Time 6:12 pm

Interview candidates for City Manager
6:15 pm – Richard Downey

Richard Downey of Kronenwetter, Wisconsin has served as Kronenwetter's Village Administrator since 2012 and has previously served as City Administrator in Illinois and Kansas. Downey holds a Master of Public Administration degree from Central Michigan University and a degree in political science from Kent State.

With Introduction by Amy Cell, MAYOR CARNAGE allowed virtual entry to Richard Downey for interview with full council.
Richard Downey provided background and interest in the position.

Discussion with Members Carnagie, Baranski, Blanke, Schornak, Lesich, Winowiecki

Questions on City of Fraser familiarity, examples of management style regarding city management, asked his thoughts on issues of opportunity important to Fraser at this time, city services, budget development and management, contract negotiations, grant writing and community economic development.

Interview Ended on Time 6:57 pm

Mayor Carnagie opened the floor for any discussion or comments any council members had.

Council discussed they will complete the assessment forms provided earlier and return to Amy Cell with any questions. They would like to have this item on the next agenda to vote and proceed.

VII. ADJOURNMENT

MOTION by Carnagie, second by Winowiecki to adjourn at 7:00 pm

Roll Call: Ayes – Baranski, Blanke, Carnagie, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

_____
Elaine Leven, Acting, City Clerk

_____
Michael Carnagie, Mayor

City of Fraser

CENTENNIAL COMMUNITY

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Patrice M. Schornak

CITY MANAGER
Elaine Leven

MINUTES
FRASER REGULAR CITY COUNCIL – VIRTUAL MEETING
THURSDAY, May 13, 2021 @ 6:30PM

Regular virtual meeting of the Fraser City Council, conducted on May 13, 2021 at the City Municipal Building, located at 33000 Garfield Rd., Fraser, in the County of Macomb, Michigan.

I. CALL TO ORDER

Mayor Carnagie called the Regular Virtual Meeting to order at 6:35 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF COUNCIL MEMBERS

PRESENT:
Amy Baranski, Council Member (remotely from Fraser, MI)
Kathy Blanke, Council Member (City Hall Fraser, MI)
Michael Carnagie, Mayor (City Hall Fraser, MI))
Susanne Kalka (remotely from Fraser, MI)
Michael Lesich, Council Member (remotely from Plainfield Township, MI)
Patrice Schornak, Council Member (City Hall Fraser, MI))
David Winowiecki, Council Member (remotely from Fraser, MI)

ABSENT:
NONE

ALSO PRESENT:
Marc Thompson, Interim City Manager
Donald DeNault, City Attorney
Vincent Neyland, Finance Director
John Watters
Michael Pettyes, Lieutenant
David Bisby, Lieutenant
Mary Matuz, Admin. City Manager Office
Ed Horn, AV Specialist

IV. APPROVAL OF AGENDA

MOTION by Lesich, second by Winowiecki to approve the agenda as presented.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

V. CITIZEN PARTICIPATION ON AGENDA ITEMS

Mayor Carnagie stated that no participants are visible in the virtual waiting room.

VI. CONSENT AGENDA

a. April 2021 Disbursements

MOTION by Winowiecki, second by Kalka, to approve the Consent Agenda as presented.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

VII. PUBLIC HEARINGS

a. Public Act 33 – Public Safety Special Assessments

Mayor Carnagie opened the Public Hearing at 6:40 pm on item a: Public Act 33 – Public Safety Special Assessments

With no participants visible in the virtual waiting room the Public Hearing was closed at 6:42 pm .

b. Property Tax Millage Rate

Mayor Carnagie opened the Public Hearing at 6:43 pm on item b. Property Tax Millage Rate

With no participants visible in the virtual waiting room the Public Hearing was closed at 6:44 pm .

VIII. DISCUSSION OF FY 2021-2022 BUDGET

Mayor Carnagie provided the floor to Finance Director, Vincent Neyland to review previously requested budget revisions, respond to questions and to request council approval of the final 2021 – 2022 Fiscal Year Budget.

Council discussed the possibility of Census final results having any effect on Public Act 33 action, considering allocation of funds to very specific issues needed within the city and the various impact of the different mill rate options. If adoption of the budget is done it will be a road map for improvements to the city.

IX. ITEMS FOR CONSIDERTATION AND ACTION BY COUNCIL

a. **Public Act 33 – Public Safety Special Assessments - Resolution**

MOTION by Baranski, second by Kalka, that PS 33 be enacted at 3 mills for the 2021–2022 Fiscal Year.

Roll Call: Ayes – Baranski, Blanke, Kalka, Schornak, Winowiecki
Nays – Carnagie, Lesich

Motion carried

b. **Property Tax Millage Rate – Adoption of Appropriations - Resolution**

MOTION by Baranski, second by Lesich, to adopt resolution # regarding the property tax millage.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

MOTION by Baranski, second by Lesich, to adopt the budget as outlines with addition of a line-item additional payment to MERS for pensions of $200,000.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

MOTION TO AMEND by Baranski, second by Kalka, the budget as adopted to include to a payment to MERS for pensions of $200,000.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Schornak, Winowiecki
Nays – Lesich

Motion carried

Mayor Carnagie called 10-minute break
Mayor Carnagie called meeting back to order 8:38 pm

c. **Lieutenants Association Wage Agreement**

Marc Thompson advised this is result of the closed session of a prior council meeting and will result in resolving the wage re-openers in the Lieutenants contract for the prior years and the coming. Looking for a motion to proceed.

MOTION by Baranski, second by Lesich, to authorize the city to ratify the agreement as referenced.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

d. **State of Emergency Update**

Mayor provided update from CDC regarding masks. Council discussed the State of Emergency; cancelling it will mean all boards, commissions and residents will have to come to meetings in person. Discussion results in no changes to the State of Emergency status.

MOTION by Winowiecki, second by Kalka, to extend the City of Fraser State of Emergency until the next regularly scheduled City Council meeting.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

MOTION by Lesich, second by Carnagie, to communicate to the administration that pavilions in our parks can be reserved and or rented depending on their discretion, the local State of Emergency notwithstanding.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

e. **City Manager Position Direction**

MOTION by Winowiecki, second by Baranski, to proceed with contract negotiations for the City Manager position with Elaine Leven.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

X. PENDING ITEMS OF UNFINISHED BUSINESS / REPORT OF THE CITY ADMINISTRATION

No pending items at this time.

XI. REPORT OF MAYOR AND CITY COUNCIL

Member Baranski

- Thank all for the budget work.
- Would like to know when council will get a copy of the audit.
- Wants an update from the road committee added to the agenda
- Resident proposed any interest in installing a frisbee disc golf park on a piece of city property off Hayes.
- Communication from Mulvey Farms HOA regarding the City of Fraser owned gazebo on Farm View Court needs repair.
- The bedroom windows at the senior center, not a part of the current renovations, ice over in the winter. She would like this item looked into and added to the future work list
- Mayor Carnagie, added to the window issue that those facing 15-mile road should be looked into regarding sound from traffic and environment.

Member Winowiecki

- Thanks to the team for the budget John, Vince, Marc
- Thanks to Amy Cell for the City Manager interviewing process

Member Schornak

- Thanked Vince for efforts at the Farmers Market

- Thanked John Walters for the budget process
- Addressed the rumor that the council isn't going outside for police department nor abolishing the police department.
- Asked that people look for the positive items of the city to discuss.

Member Kalka
- Asks patience of the residents; the projects will and are getting attention.
- Advised of the Fraser Meadows North Subdivision is having a sub sale June 17-19 with entertainment, food truck, please come enjoy and support the neighbors.
- Congrats to the Farmers Market opening last weekend.

Member Blanke
- Thank you to all continuing to bring the best to our city

Member Lesich
- Glad to have the budget executed; appreciate efforts of Marc Thompson, Vincent Neyland and John Walters.
- Happy Mother's Day
- Looking forward to park rentals
- Looking forward to the park renovation updates.

Mayor Carnagie
- Thank you to the council for the very hard work they do
- Looking forward to executing the new budget
- Memorial Day ceremony at the City Hall coming up

XII. CITIZEN PARTICIPATION

Thomas LaDuke – spoke regarding the council is willing to listen. Addressed the rumor of removing the police and can't believe anyone on council would do so. Advised any resident to contact the council members if they have any questions or concerns.

Clifton Chambers – a 20-year resident; today is his first chance to hear a meeting which he found very informative.

MOTION by Carnagie, second by Kalka, to proceed to Closed Session.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

Mayor Carnagie called Closed Session at 9:43 pm

XIII. CLOSED SESSION

a. To consult with City's legal Counsel regarding Trial or Settlement Strategy in connection with Macomb County Circuit Court Case No. 20-3248-CD
b. Consideration of a written opinion from the City Attorney

Mayor Carnagie called meeting back to order from Closed Session at 10:16 pm

XIV. ADJOURNMENT

MOTION by Winowiecki , second by Kalka, to adjourn.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – None

Motion carried

_____
Elaine Leven, Acting, City Clerk

_____
Michael Carnagie, Mayor

CITY MANAGER
Elaine Leven

City of Fraser

CENTENNIAL COMMUNITY

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MINUTES
FRASER CITY COUNCIL – SPECIAL (VIRTUAL) MEETING
WEDNESDAY, MAY 26, 2021 @ 4:00 PM

Special virtual meeting of the Fraser City Council, conducted on May 26, 2021 at the City Municipal Building, located at 33000 Garfield Rd., Fraser, in the County of Macomb, Michigan.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL OF COUNCIL MEMBERS**

4. **APPROVAL OF AGENDA**

MEMBER WINOWIECKI moved, seconded by **MEMBER KALKA**; to approve the agenda as presented.

ROLL CALL VOTE:

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	Yes
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

PRESENT:

COUNCIL MEMBER AMY BARANSKI	Fraser, MI
COUNCIL MEMBER KATHY BLANKE	City Hall, FRASER, MI
MAYOR MICHAEL CARNAGIE	City Hall, FRASER, MI
COUNCIL MEMBER SUZANNE KALKA	City Hall, FRASER, MI
COUNCIL MEMBER MICHAEL LESICH	Plainfield Township, MI
COUNCIL MEMBER PATRICE SCHORNAK	Clawson, MI
COUNCIL MEMBER DAVID WINOWIECKI	Fraser, MI

ALSO PRESENT:
MARC THOMPSON, INTERIM CITY MANAGER
DAVID BISBY, LIEUTENANT
ED HORN, AV SPECIALIST
VINCENT NEYLAND, FINANCE DIRECTOR
AMY CELL
DONALD DENAULT, CITY ATTORNEY
DAVID BOGDAN, PARKS AND RECREATION COMMISSION
MARY MATUZ

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

MAYOR CARNAGIE: no participants visible in virtual waiting rooms

6. REQUESTS FOR COUNCIL ACTION

a. City Manager: Appointment of Elaine Leven

WINOWIECKI moved, seconded by KAULA to move forward with the appointment of Elaine Levan as the new City Manager

ROLL CALL VOTE:

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	Yes
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

Motion passed 7-0

b. City Clerk: Appointment of Brian Fairbrother

WINOWIECKI moved, seconded by BARANSKI to take the next steps with the appointment of Brian Fairbrother as the City Clerk

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	No
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

Motion passed 6-1

c. Parks and Recreation Commission: Appointment of Amanda Rolens

SCHONACK moved, seconded by BARANSKI to appointment of Amanda Rolens to the Parks and Recreation Commission – Term

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	Yes
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

Motion passed 7-0

d. Designation of Street Administrator: Designee Mark Ragsdale

Interim City Manager Mr. Marc Thompson

- Administration required by the State of Michigan. As the Director of DPW, he is the correct option.

KALKA moved, seconded by BARANSKI for designation of Mark Ragsdale as street administrator

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	Yes
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

Motion passed 7-0

7. CITIZEN PARTICIPATION

MAYOR CARNAGIE: no participants visible in virtual waiting rooms

MAYOR CARNAIGE:

Floor open to Councilmembers

LESICH:

Welcome Elaine

WINOWIECHI:

Welcome Elaine
Welcome Brian
Welcome Amanda

SHORNAK:

Any updates on golf course with foliage
Any follow up from county on splitting the drain clean-up cost

Interim City Manager Mr.

Will get answers and follow up

MAYOR CARNAIGE:

Happy and safe Memorial Day.
Please fly your flags to honor those fallen heroes of our country.

8. ADJOURNMENT

MEMBER WINOWIECHI moved, seconded by **MEMBER KALKA**; to adjourn the Special City Council Virtual Meeting of May 26, 2021.

COUNCIL MEMBER AMY BARANSKI	Yes
COUNCIL MEMBER KATHY BLANKE	Yes
MAYOR MICHAEL CARNAGIE	Yes
COUNCIL MEMBER SUZANNE KALKA	Yes
COUNCIL MEMBER MICHAEL LESICH	Yes
COUNCIL MEMBER PATRICE SCHORNAK	Yes
COUNCIL MEMBER DAVID WINOWIECKI	Yes

Motion carried unanimously.

_____
Elaine Leven, City Clerk

_____
Michael Carnagie, Mayor

City of Fraser

CENTENNIAL COMMUNITY

City Manger
Elaine Leven

MAYOR
Michael Carnagie
MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

FRASER CITY COUNCIL – REGULAR VIRTUAL MEETING
THURSDAY, June 10, 2021 @ 6:30PM

Regular virtual meeting of the Fraser City Council, conducted on June 10, 2021 at the City Municipal Building, located at 33000 Garfield Rd., Fraser, in the County of Macomb, Michigan.

I. CALL TO ORDER

Mayor Carnagie called the Regular Virtual Meeting to order at 6:36 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF COUNCIL MEMBERS

PRESENT:
Amy Baranski, Council Member (remotely from Fraser, MI)
Michael Carnagie, Mayor (City Hall Fraser, MI)
Suzanne Kalka, Council Member (Remotely from Fraser, MI)
Michael Lesich, Council Member (remotely from Plainfield Township, MI)
Patrice Schornak, Council Member (City Hall Fraser, MI)
David Winowiecki, Mayor Pro Tem (remotely from Fraser, MI)

ABSENT:
Kathy Blanke

ALSO, PRESENT:
Marc Thompson, Interim City Manager
Donald DeNault, City Attorney
Vincent Neyland, Finance Director
Lieutenant David Bisby
Lieutenant Mike Pettyes
Brian Fairbrother, City Clerk
Ed Horn, AV Specialist

MOTION by Carnagie, second by Baranski, to excuse Member Blanke,

Roll Call: Ayes – Baranski, Carnagie, Kalka, Lesich, Schornak, Winowiecki,
Nays – None

Motion carried.

IV. APPROVAL OF AGENDA

MOTION by Baranski, second by Winowiecki, to replace D. Authorization of Insurance Renewal with Discussion to Open PNC Bank Safety Deposit Box.

Roll Call: Ayes – Baranski, Winowiecki, Carnagie, Kalka, Lesich, Schornak,
Nays – None

Motion carried.

MOTION by Lesich, second by Winowiecki, to approve agenda as amended.

Roll Call: Ayes – Lesich, Kalka, Baranski, Carnagie, Schornak, Winowiecki
Nays – None

Motion carried.

V. CITIZEN PARTICIPATION ON AGENDA ITEMS

Mayor Carnagie advised no visitors visible in the virtual waiting room.

VI. CONSENT AGENDA

a. **Approval of Minutes**
   i. City Council Special Meeting - April 8, 2021
   ii. City Council Regular Meeting - April 10, 2021
   iii. Planning Commission Approved Feb 3, 2021 Meeting Minutes
   iv. Planning Commission Approved March 3, 2021 Meeting Minutes
   v. Parks and Rec Commission Approved April 6, 2021 Meeting Minutes
b. **Approval of May Disbursement List in the Amount of $769,532.72**

MOTION by Winowiecki, seconded by Kalka, having no call outs to amending the agenda move to approve the consent agenda.

Roll Call: Ayes – Winowiecki. Kalka, Baranski, Carnagie, Lesich, Schornak,
Nays – none

Motion carried

VII. PUBLIC HEARING

a. **2021-2022 INCREASIGN WATER & SEWER RATES**

Mayor Carnagie opened the public meeting at 6:43 p.m.
No public comment, no visitors visible in the virtual waiting room.
Mayor Carnagie closed the public meeting at 6:44 p.m.

VIII. REQUESTS FOR COUNCIL ACTION

a. Approval of Fraser Lions Club City Festival – July 22-25, 2021

Interim City Manager, Marc Thompson requesting approve to proceed as in prior years based on the multi-year contract, which runs until 2030

MOTION by Baranski, seconded by Lesich, to approve the Lions Club City Festival pursuant to the agreement with $10,000 in fireworks.

Member discussion of prior firework display, one –time increase this year as community give back in light of Covid-19 cancellation last year; one-time using of funds saved from Parks and Recreation closure the past year.

AMENDMENT TO MOTION by Baranski, seconded by Lesich, to approve the Lions Club City Festival pursuant to the agreement with $12,000 in fireworks of which $8,000 will be reimbursed from the Lions Club for this year only.

Roll Call: Ayes – Baranski, Lesich, Schornak, Winowiecki, Carnagie Kalka
Nays – none

Motion carried

b. Authorization of the 2021-2022 WATER & SEWER RATES

MOTION by Lesich, seconded by Baranski, to approve the City of Fraser 2021-2022 Water Rates as presented with a Water Commodity Rate per unit of $5.48 and Sewer Commodity Rate per unit of 10.44.

Roll Call: Ayes – Lesich, Baranski, Carnagie Schornak, Winowiecki
Nays – Kalka

Motion carried

c. Authorization City Hall Security Upgrade

Interim City Manager, Marc Thompson, advised this is a component of prior work continuing and completion anticipated in this budget year. Additional funding for cameras in public areas and within Public Safety Department. This planned action is not only an upgrade; it is replacing items lo longer working, obsolete and unable to be repaired. Requesting approval because not only has it been planned within the budget, lack of the repairs represent possible liability issues.

MOTION by Kalka, second by Baranski, to authorize City Hall Security Update as presented.

Roll Call: Ayes – Kalka, Baranski, Carnagie, Lesich, Schornak, Winowiecki
Nays – none

Motion carried

AGENDA AMENDMENT – REMOVED d. Authorization of Insurance Renewal and replaced with Authorization for Mayor Carnagie & Interim City Manager Marc Thompson to open PNC Bank Safety Deposit Box.

d. **Authorization for Mayor Carnagie & Interim City Manager Marc Thompson to open PNC Bank Safety Deposit Box.**

Interim City Manager, Marc Thompson advised of a second safety deposit box to be opened, emptied and box account closed with PNC Bank. PNC requires council approval to proceed.

MOTION by Winowiecki, second by Schornak, to grant authorization to Mayor Carnagie and Interim City Manager Marc Thompson to open the PNC safety deposit box and remove contents.

Roll Call: Ayes – Winowiecki, Schornak, Baranski, Carnagie, Kalka, Lesich,
Nays – none

Motion carried

e. **Approval of Resolution RE: Garfield Shared-Use Path**

Member discussion of the Shared Use Path from Masonic to 15 Mile Road along Garfield Road. Project had recently included continuing to the Freedom Path at Metro Parkway. Recently Clinton Township indicated continued support for the project, but no longer wishes to participate financially due to over commitments to other large grand projects near Fraser. The project has therefore been scaled back so that the scope of the project will be all within the City of Fraser, limits with the idea that in the future the will grow further north.

Project is through a grant application administered by SEMCOG. Agencies and communities all agree and include the connection to the trails as part of their Master Plans. If the plans come into place correctly, the path will be done at the same time as the Garfield Road improvements between 14 and 15 Mile Roads. However not a guaranteed plan.

Discussion continued of possibility to hold the funds to work the projects together.

Mike Vigneron, AEW advised that this resolution would commit Fraser to the project. Once the grant is awarded, a second resolution will come before council for the financial commitment.

Further discussion clarified that applications are allowed quarterly and this can be postponed, allowing further review but it could mean shortening the planning timeline.

Members discussed and agreed with the importance of the overall project. However, most feel other matters are priority at this time.

No motion made to proceed with this resolution at this time.

Mayor Carnagie moved to next agenda item.

f. **Authorization of Sewer Cleaning and Television Contract**

Interim City Manager, Marc Thompson advised this contract is a project continuation of the South West, 4th quadrant, for the city for cleaning and television sewers. Seeking council approval to proceed with the, previously used, attractive contract.

Evidence of the important value of these actions was validated during a recent meeting with Macomb County officials. Significant deficiencies in the sanitary system for Fraser were addressed. Opportunities to further identify needed, resident cost savings corrections can be determined with the action this contract approval will allow for.

Contract funds are within the current budget.

MOTION by Winowiecki, seconded by Kalka, for the authorization of sewer cleaning and television contract.

Roll Call: Ayes – Winowiecki, Kalka, Lesich, Schornak, Baranski, Carnagie
Nays – none

Motion carried

g. **Authorization Street Repairs Contract**

Interim City Manager, Marc Thompson advised bids for this project were currently received and funds are within the current 2020-2021 budget. Covers concrete and joint repairs on identified roadways. This is a smaller but important project. However, it is recommended that council look to the future with larger projects in order to not fall further behind. Request is for authorization to proceed with the repairs.

MOTION by Lesich, seconded by Winowiecki, to award Mattioli Cement Company LLC the 2020-2021 concrete Road Repair Program in the amount of $255,207.85

Further council discussion regarding need for expanded work in the future and how this project will focus on the process of selective slab repair and joint filling at this point.

Roll Call: Ayes – Lesich, Winowiecki, Baranski, Carnagie, Kalka, Schornak,
Nays – none

Motion carried

h. **Authorization for Risk and Resilience Assessment Plan**

Interim City Manager marc Thompson asked Mike Vigneron of AEW to address this item that requires community water supply to prepare a water risk and resilience assessment per 2018 federal government regulation. Report to be done by June 30, 2021 with a follow up update due by the end of the calendar year.

Request for approval to proceed to have the report produced, provided to the city and to assist with the preparation of an emergency response plan the end of this year (2021).

MOTION by Lesich, seconded by Baranski, to approval the proposal for professional services Risk and Resilience Assessment and Emergency Response Plan for the City of Fraser for AEW in the amount of $12,000.

Roll Call: Ayes – Lesich, Baranski, Carnagie, Kalka, Schornak, Winowiecki
Nays – none

Motion carried

i. **Authorization of SERVICE CONTRACTS**

i. Assessing

Interim City Manager, Marc Thompson advised this is a request to make the payment for the upcoming fiscal year for the services of Assessment Administration Services, LLC.

Discussion with council regarding price change. The prior rate had an inflation factor that was never enacted. New contract is 3-year. The agency has the appropriate level assessor the city is required to have and the city has been happy with the services provided.

MOTION by Lesich, seconded by Schornak, to approval the contract with Assessment Administration Services to serve as the assessor of record for the City of Fraser. For a three year contract which begins May 30, 2021 and ends April 30, 2024 with a contractual sum of $116,500. for the first year with a 2%, increase each year for the remainder of the three-year contract.

Discussion with City Attorney regarding any out clause should the city want to bid the services next year. City Attorney advised this a more of a professional series agreement than a formal contract.

Council discussion regarding bids being collect on any and all services in general to the city. Advised the City Attorney should receive and review all contracts for issues, revisions and updates prior to presentation to council to ensure all relevant facts are identified in the interest of all parties.

City Attorney advised of standard items preferred, even in professional service agreements, not necessarily complicated but the specifics of the service and options for both parties should be outlined.

Council discussion resulted in withdrawal of the motion to approve made by Member Lesich. The current proposed agreement will be returned to the City Attorney for further review and recommendations

MOTION TO WITHDRAW by Lesich, second by Schornak prior **MOTION** by Lesich, seconded by Schornak, to approval the contract with Assessment Administration Services to serve as the assessor of record for the City of Fraser. For a three year contract which begins May 30, 2021 and

ends April 30, 2024 with a contractual sum of $116,500. for the first year with a 2%, increase each year for the remainder of the three-year contract.

MOTION by Lesich, seconded by Schornak, to direct the City Attorney to discuss the Assessment Administration Services agreement and create a document acceptable to the City Attorney and return to council at the next meeting.

Roll Call: Ayes – Lesich, Schornak, Winowiecki Baranski, Carnagie
Nays – Kalka,

Motion carried

ii. Planning /Zoning / Building

Interim City Manager, Marc Thompson advised that McKenna did additional items last year regarding the Master Plan and would have some possibly again this year. This document is authorization for McKenna to do their routine planning, zoning and building work for the city.

Council discussion above regarding assessing was repeated with regard to McKenna in terms of activates, planning/ zoning/building. In addition, that all future, bids should be obtained; review of all documents prior by City Attorney, etc.

MOTION by Baranski, seconded by Carnagie, to approve the Planning, Zoning, Building contract as resented.

Roll Call: Ayes – Baranski, Carnagie, Lesich, Schornak
Nays – Kalka, Winowiecki

Motion carried

iii. HR

Interim City Manager, Marc Thompson advised this contract keeps the costs the same for Amy Cell Talent.

Council Member Baranski advised the City Attorney worked on the initial contact development with Amy Cell and believes that the work product of Amy Cell Talent has been successful without asking for an increase even though far more time than anticipated was spent.
Members Kalka spoke to the success of Amy Cell within the first year.

MOTION by Baranski, seconded by Winowiecki, to authorize the renewal of the HR Contract

Roll Call: Ayes – Baranski, Winowiecki, Carnagie, Kalka, Schornak
Nays – Lesich

Motion carried

IX. REPORT OF THE CITY ADMINISTRATION

Interim City Manager, Marc Thompson advised no further information beyond the items discussed tonight.

Mayor Carnagie opened the floor to any other managers:

DPW Superintendent Mark Ragsdale advised of the hiring of new DPW Supervisor Mellissa Frierson.

X. STANDING ITEMS/UNFINISHED BUSINESS/PROJECT STATUS UPDATES

a. **Fruehauf Road Repairs**

Interim City Manager Marc Thompson advised the activities are winding down with minor restoration and repair remaining.
Mike Vigneron, AEW advised the contractor has committed to monitoring the site to ensure the project is completed to everyone's satisfaction before the contract is closed.

b. **Street Sweeper**

Interim City Manager Marc Thompson reminded council of the prior conversation regarding replacing / repairing the street sweeper and would like the conversation to continue.
Mark Ragsdale advised bids were received and testing of the equipment done with the preferred being the Elgin Re-Generex sold by Bell Equipment.

Discussion of council regarding the availability, used equipment, repairs needed, options and which fund account would be used to pay from adding up to $269,060.33

MOTION by Winowiecki, second by Baranski, to move forward with the acquisition of the demo street sweeper with the full warranty at approximately $244,000. Adding the automatic lubrication system and moving forward with ordering a new hopper while also repairing the old hopper at a cost of approximately $34,933. For an overall total of $269,060.33 requesting funds to be taken from the Motor Pool

Roll Call: Ayes – Winowiecki, Baranski, Kalka, Schornak
Nays – Carnagie, Lesich

Motion carried

Mayor Carnagie called for short break 9:04 pm
Mayor Carnagie called meeting back to order 9:16 pm

XI. CITY OF FRASER STATE OF EMERGENCY STATUS – STATE COVID MANDATE UPDATES

Interim City Manager, Marc Thompson advised best to hear from those with specifics. City Attorney Don DeNault advised the current rules status. Restrictions being lifted anticipate that council can return to in person meeting. If the Statue of Emergency of Fraser continues meetings can be allowed to continue virtually, however without the State of Emergency in person meetings will resume.

Discussion of council resulted with determination that the State of Emergency for City of Fraser will continue until at least the end of December 2021. This will allow the other boards to determine their meeting options.

MOTION by Baranski, second by Kalka, to extend the State of Emergency in the City of Fraser as it has existed until the next council meeting in July.

Roll Call: Ayes – Baranski, Kalka, Winowiecki
Nays – Carnagie, Schornak, Lesich

A split vote resulted in further council discussion. Determination was made to continue the City of Fraser State of Emergency until the next regular scheduled meeting in July.

RE-STATE MOTION by Baranski, second by Lesich, to extend the State of Emergency in the City of Fraser as it has existed until the next council meeting in July.

Roll Call: Ayes – Baranski, Lesich, Winowiecki, Carnagie, Kalka,
Nays – Schornak

Motion carried

CLARIFICATION on the Motion by City Attorney DeNault - the motion should state THROUGH the meeting of JULY 8 rather than until.

XII. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS

Member Winowiecki

- Welcome to Elaine Leven, Brian Fairbrother, Mark Ragsdale.
- Sorry to see Marc Thompson go, thanks for all he has done.

Member Baranski

- Congrats to Mr. Helser such a class act and a loss for the city.
- Advised the citizens their concerns or violation reports are being forwarded to the building department and if they are not seeing responses please let members know and they will continue to monitor.
- Would like the city to have a running punch list for the city park items still needed.
- Would like to have a workshop with new City Manager Elaine Level for conversations as a group.
- For upcoming agenda items:

- Review updates and correction of City Attorney, Don DeNault, to the council rules and procedures.
- Would like a report of the Auditors on their findings.

Member Lesich

- Would like to see what is happening with the Code Enforcement hire. Some areas are in need of attention.
- Best wishes to Mr. Helser, one of the city's bright spots and he will be missed.
- Farmer's Market this week, please check it out.
- Fraser festival coming up, carnival and fireworks
- Happy Father's Day

Member Kalka

- Farmer's Market Saturday, please come out
- Happy Father's Day
- Reminder of the Fraser Meadows Sub Sale, music, food truck
- Would like a parks update
- Attended meeting of the new Roads Committee and looking forward to that going forward.
- Wants to make clear to residents regarding the State of Emergency conversation; she wants to leave the options up to the residents regarding attending personally and that the residents are heard and valued. She wants it to be clear that she loves this council job.

Member Schornak

- Inquired of DPW Superintendent Mark Ragsdale and Interim City Manager Marc Thompson, what is the plan for the pathway at Somerset Park?
  - Marc Ragsdale advised city will demolish the asphalt and the contractor will do new asphalt.
  - Regarding the parks update, a fire at the manufacturer has delayed things.
- Indicated we need to start planning ahead for Part and Recs to be open again.

Mayor Carnagie

- Responded to the 6th grade class and Salk Elementary.
- Census numbers are not yet in however, the city received a certificate.
- Memorial Day wreaths were laid with the VFW and formal flag disposal.
- Honor guard will be at Fraser High School Graduation live event this year.
- Happy Father's Day
- Excited about the upcoming City Picnic in July

XIII. CITIZEN PARTICIPATION

Sarah Kelly

- Thanked the council members for mentioning Parks and Recs.
- Agreed that a plan is needed for Parks & Recs; maybe not all the programs but to get things started.
- Thanked council for the hybrid meeting options for boards, due to health issues of residents and their family members.

XIV. CLOSED SESSION

a. Strategy session connected with the negotiation of a collective bargaining agreement

MOTION by Carnagie, seconded by Kalka, to enter into closed session - Strategy session connected with the negotiation of a collective bargaining agreement.

Roll Call: Ayes – Carnagie, Kalka, Lesich, Schornak, Winowiecki, Baranski
Nays –None

Motion carried

Mayor Carnagie called Closed Session at 10:15 pm

Mayor Carnagie called meeting back to order from Closed Session at 10:59 pm

XV. ADJOURNMENT

MOTION by Kalka, seconded by Winowiecki, to adjourn.

Roll Call: Ayes – Carnagie, Kalka, Lesich, Schornak, Winowiecki, Baranski
Nays –None

Motion carried

Respectfully submitted,

_____
Elaine Leven, Acting City Clerk

_____
Michael Carnagie, Mayor

City of Fraser

CENTENNIAL COMMUNITY

City Manger
Elaine Leven

MAYOR
Michael Carnagie
MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

FRASER CITY COUNCIL – VIRTUAL SPECIAL MEETING
THURSDAY, June 24, 2021 @ 6:30PM

Special virtual meeting of the Fraser City Council, conducted on June 24, 2021 at the City Municipal Building, located at 33000 Garfield Rd., Fraser, in the County of Macomb, Michigan.

I. CALL TO ORDER

Mayor Carnagie called the Virtual Special Meeting to order at 6:35 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF COUNCIL MEMBERS

PRESENT:
Kathy Blanke, Council Member (City Hall Fraser, MI)
Amy Baranski, Council Member (remotely from Fraser, MI)
Michael Carnagie, Mayor (City Hall Fraser, MI)
Suzanne Kalka, Council Member (City Hall Fraser, MI)
Michael Lesich, Council Member (remotely from Fraser, MI)
Patrice Schornak, Council Member (City Hall Fraser, MI)
David Winowiecki, Mayor Pro Tem (remotely from Fraser, MI)

ABSENT:

ALSO, PRESENT:
Marc Thompson, Interim City Manager
Donald DeNault, City Attorney
Vincent Neyland, Finance Director
Brian Fairbrother, City Clerk
Ed Horn, AV Specialist

IV. APPROVAL OF AGENDA

MOTION by Winowiecki, second by Kalka, to approve the agenda as submitted.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki,
Nays – None

Motion carried.

V. CITIZEN PARTICIPATION ON AGENDA ITEMS

Mayor Carnagie advised no visitors visible in the virtual waiting room.

VI. CONSENT AGENDA

a. **City Council Meeting Minutes April 8, 2021**
b. **City Council Meeting Minutes April 15, 202**

MOTION by Winowiecki, seconded by Kalka, to approve the consent agenda a and b as presented.

Roll Call: Ayes – Baranski, Blanke, Carnagie Kalka, Lesich, Schornak, Winowiecki
Nays – none

Motion carried

VII. REQUESTS FOR COUNCIL ACTION

a. Approval of Year End Budget Amendment

Mayor Carnagie, floor to Vincent Neyland, Finance Director for review of the final budget amendments for fiscal year 2021-2022. Review of summary presented. All items were appropriations, no amendments, no changes to any of the revenue or department funds.

MOTION by Baranski, seconded by Lesich, to approve the budget amendments as outlined

Roll Call: Ayes – Baranski, Blanke, Carnagie Kalka, Lesich, Schornak, Winowiecki
Nays – none

Motion carried

Council members thanked Mr. Neyland and his team for all efforts on the new budget and its presentation.

b. Approval of Insurance Renewal

Marc Thompson, experiencing technical issues. By phone, Stephen Saph Jr of Nichel and Saph Insurance assisted council with details of the Property and Causality coverages. Advised of the documents submitted reviewing the municipal and commercial and prior claims history. Provided summary for premiums of Property Causality, Cyber Policy and Senior Apartments and detailed quotes of each.

All members thanked Stephen Saph for the detailed and easy to follow documents.

MOTION by Winowiecki, seconded by Baranski, to approve the insurance renewal.

AMENDMENT TO MOTION by Winowiecki, seconded by Baranski, to approve the insurance renewal and include the deductible of $25,000.

SECOND AMENDMENT TO MOTION by Winowiecki, seconded by Baranski, to approve the cyber coverage insurance recommendation of $500,000. Limit for $9,882.

Roll Call: Ayes – Baranski, Blanke, Carnagie Kalka, Lesich, Schornak, Winowiecki
Nays – none

Motion carried

c. **Approval of Assessment Administration Services Agreement**

Marc Thompson, Interim City Manager advised this information is from the prior meeting and has been reviewed by City Attorney.

MOTION by Lesich, seconded by Winowiecki, to approve Assessment Administration Services Agreement for a 3-yr term beginning July 1, 2021

Roll Call: Ayes – Baranski, Blanke, Carnagie Kalka, Lesich, Schornak, Winowiecki
Nays – none

Motion carried

d. **Authorization to purchase Workers Compensation insurance through Michigan Municipal League – FY 2021-2022**

Marc Thompson, Interim City Manager advised this is a continuation and looking to proceed with the contract as in prior years. However, administration cannot verify that the expenditure was brought before council in this manner in prior years.

MOTION by Schornack, seconded by Lesich, to authorize Workers Compensation insurance through Michigan Municipal League – FY 2021-2022

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays – none

Motion carried

VIII. PENDING ITEMS OF UNFINISHED BUSINESS / REPORT OF THE CITY ADMINISTRATION

Marc Thompson advised the parks renovations discussed earlier in the year have been slightly delayed. However, the DPW have done their part. Residents may notice old structures removed and trees transplanted. Contractors are expected after approximately 2 weeks delay with a fire at the manufacturer.

Member Baranski

- Excited to see the work being done at Pompo Park.
- Thank you to Marc Thompson for everything he did while here and participating in his last meeting.

Member Kalka

- Thanked Marc Thompson for the last year, having been extraordinary. Digging in and doing an amazing job.
- So happy with the progress and new hires.
- This has been so nice.
- Thank all those who came out to the sub sale at Fraser Meadows North last week. An amazing weekend with live music and Taco Truck.
- Would like to have a potential ribbon cutting/re-opening at the five parks later in the summer with inclusion of the chamber of commerce. Initial outreach has been made to discuss. Would like one or two council members at each park.

Member Schornak

- Condolences to the family and community on the sudden passing of Don Cook. He will always be remembered as tremendous asset to our community and his passing is a loss to all.
- Happy early 4th of July
- Ditto to all the comments and thanks to Marc Thompson and for his time with Fraser.

Member Winowiecki

- Thanked Marc Thompson for helping reach many of the goals that he and member Kalka campaigned on while running for office. Feel great that council brought him in and thank him.
- Requesting approval to miss the July 8 meeting due to medical reasons.

Member Blanke

- Thanks to Marc Thompson for all he has seen Fraser through.
- Happy 4th of July to all.

Member Lesich

- Also thanked Marc Thompson for all he has done in his time.
- Condolences to the family of Mr. Cook as well. With thanks to the service of our city.
- Thanked Dave Helser upon his retirement

Mayor Carnagie

- Adding to all the council regards for Marc Thompson
- Thanked him for all the many proactive meetings
- Condolences to the family of retired public safety officer Robert Arrosman. His family was honored to have the honor guard attend his services after such time.

Marc Thompson, Interim City Manager

- Thanked the people of Fraser, the council and staff.
- He time was pleasurable by the quality of the people he got to work with.
- He has confidence Ms. Leven will continue to show the leadership to have a future for Fraser very bright.

IX. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS

a. **City of Fraser State of Emergency Status - State of COVID Mandate Updates**

Don DeNault, City Attorney

- Wanted to add his regards to Marc Thompson, as he was a professional and pleasure to work with.
- Reminder of fireworks or ordinances, timelines, not while intoxicated, permission to be on the property.
- Status of State of Emergency, the State of MI has rescinded all Covid-19 mandates.
- City of Fraser has no further restrictions. Any further decisions are up to the city.
- MI OSHA has also ended all restrictions.

Council discussion regarding continuing State of Emergency in order to have options for meetings and boards to conduct Zoom and hybrid meeting options.

MOTION by Kalka, seconded by Winowiecki, to extend the City of Fraser State of Emergency with the understanding that members will be present in council chambers unless out of town. And, City building will be open for residents to attend in person and / or participate by zoom.

AMENDMENT TO MOTION by Kalka, seconded by Winowiecki, to extend the City of Fraser State of Emergency, until the end of 2021, with the understanding that members will be present in council chambers unless out of town. And, City building will be open for residents to attend in person and / or participate by zoom.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Winowiecki
Nays – Schornak

Motion carried

X. CLOSED SESSION

a. **Strategy session connected with the negotiation of a collective bargaining agreement**

MOTION by Carnagie, seconded by Kalka, to enter into closed session.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays –None

Motion carried

Mayor Carnagie called Closed Session at 7:53 pm

Mayor Carnagie called meeting back to order from Closed Session at 8:22 pm

XI. CITIZEN PARTICIPATION

Resident Tom LaDuke address 16436 Clarkson, Fraser MI

- Welcome to new employees

- Inquired of the Mayor, if city has run in deficit or been in balance for all years of his tenure.
- Mentioned the August 19 Fraser Public Safety Golf Outing

- Inquired of the Mayor if he has advised if any of current council members have ever wanted to get rid of eliminate public safety.

XII. ADJOURNMENT

MOTION by Lesich, seconded by Kalka, to adjourn.

Roll Call: Ayes – Baranski, Blanke, Carnagie, Kalka, Lesich, Schornak, Winowiecki
Nays –None

Motion carried

Respectfully submitted,

_____
Elaine Leven, Acting City Clerk

_____
Michael Carnagie, Mayor

CITY OF FRASER PLANNING COMMISSION MEETING
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
Wednesday, March 3, 2021
MINUTES APPROVED MAY 5, 2021

PRESENT: CHAIRPERSON: WARUNEK, MEMBERS: BARR, FARINA, KEIL, CZARNECKI, PERRY, COOK

EXCUSED ABSENCE: NONE.

ALSO PRESENT: CLARK ANDREWS, CITY ATTORNEY
PAUL URBIEL, McKENNA
SARAH TRAXLER, McKENNA

1. **CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE:**

   Chairperson WARUNEK called the meeting to order at 7:03 PM

2. **ROLL CALL:**

Members:	Barr	Present (participating from Macomb County, City of Fraser, Michigan)
	Cook	Present (participating from Macomb County, City of Fraser, Michigan)
	Czarnecki	Present (participating from Macomb County, City of Fraser, Michigan)
	Farina	Present (participating from Macomb County, City of Fraser, Michigan)
	Keil	Present (participating from Macomb County, City of Fraser, Michigan)
	Perry	Present (participating from Macomb County, City of Fraser, Michigan)
	Warunek	Present (participating from Macomb County, City of Fraser, Michigan)

3. **APPROVAL OF AGENDA ~ Regular meeting of March 3, 2021:**

   Motion by Member: KEIL **Support by Member**: PERRY

   To: Approve the agenda of March 3, 2021 as presented.

   AYES 7 (BARR, COOK, CZARNECKI, FARINA, KEIL, PERRY, WARUNEK)
   NAYS 0
   MOTION CARRIED

4. **CHAIRPERSON'S OPENING REMARKS:**
   Chairperson WARUNEK read the formal statement relative to the powers of the Planning Commission and the facts and conditions for granting site plan approval. Chairperson WARUNEK read the formal statement relative to virtual public meetings and remote participation.

5. **APPROVAL OF MINUTES February 3, 2021:**

   Motion by Member: FARINA **Supported by Member**: CZARNECKI

   To: Approve the minutes of the February 3, 2021 as corrected. Corrections include:
   1. Revising the comments stated by Chairperson WARUNEK pertaining to the site plan discussion for 01-19SUB / Max Mancini / Garfield Park – SUB Parcels 1-10 / Site Plan Amendment;
   2. Removing DONALD DeNAULT from the Also Present list;
   3. Revising the comments stated by Commissioner CZARNECKI pertaining to the hours of operation for SLU 20-001 / Jim Butler on behalf of A&A Management / Part of 34400 Utica Road / To obtain a Special Land Use Approval for a fast-food restaurant in the "CG – Commercial General" Zoning District;
   4. Revising the roll call for Approval of the Agenda to note that Commissioner BARR was muted;
   5. Revising the roll call for 01-19SUB / Max Mancini / Garfield Park – SUB Parcels 1-10 / Site Plan Amendment to note that Commissioner CZARNECKI was opposed;

6. Correcting a spelling error pertaining to Unfinished Business item C, City of Fraser 2021 Master Plan from "MOTION CRRIED" to "MOTION CARRIED."

AYES 7 (BARR, COOK, CZARNECKI, FARINA, KEIL PERRY, WARUNEK)
NAYS 0
MOTION CARRIED

6. New Business

A. PUBLIC HEARING: None

B. SP 21-001 Jay Parks on Behalf of Fraser CS LLC / 32200 Groesbeck Highway / Proposed Building Addition

DISCUSSION: URBIEL explained the existing site is a former bank. The current occupant of the building is Cremation Source, a cremation planning business. The current site is utilized for office space. The subject of the application is to enclose the current canopy to utilize as a storage facility to accommodate increased growth of their business. The applicant is also requesting to change the exterior appearance of the building. The proposed enclosure would result in approximately 1,584 square feet in additional occupiable space. The proposal includes a new loading door and additional rear exit of the building. The applicant is also proposing additional front yard landscaping.

URBIEL noted that the applicant should clarify the anticipated site circulation and the anticipated vehicle traffic that may be generated by constructing the additional storage space. The public safety review also resulted in a request for the applicant to clarify the dimensions of the site turnaround drive to confirm safety vehicles would be able to turn around on the site efficiently. The applicant provided the new façade is planned to be clad masonry with aluminum composite.

PARKS and TERRY BILOVUS, contractors for the applicant added that the brick masonry will be carried around the building and the color for the composite has not yet been chosen. WARUNEK explained that the original site was planned for office space.

FARINA questioned if any bodies will be stored at this facility. BILOVUS explained that the owner does not plan to store any bodies at the facility. CZARNECKI questioned how body storage would affect the property zoning. URBIEL noted that storing bodies would require special land use approval. PARKS noted that shipments to the site would include office supplies, urns, cremation boxes, and other similar products.

FARINA questioned if the City's Ordinance requires that the front façade materials must wrap around the entire building. PARKS confirmed that the same materials will be used around the entire building. The Commission discussed giving URBIEL authority to approve building façade color when selected.

CZARNECKI noted that the site currently has ample underutilized parking. Additionally, the dumpster does not have a door or proper enclosure. TRAXLER explained that it is reasonable to require the dumpster be brought up to Ordinance and building code standards as a condition of approval.

Motion by Member: FARINA **Supported by Member:** CZARNECKI
To: Approve SP 21-001 Jay Parks on Behalf of Fraser CS LLC / 32200 Groesbeck Highway / Proposed Building Addition, with the following conditions:

1. The applicant confirms to the City's satisfaction that appropriate emergency vehicle access is preserved at the North Driveway;
2. The applicant demonstrates to the City Engineer's satisfaction that the proposed enclosure does not impede or modify existing surface drainage patterns;
3. The applicant provide a revision date on all future revised submitted plans;

4. No human remains or bodies shall be stored or passed through the site and the use shall be conducted strictly as stated in the letter from the applicant dated February 25, 2021, specifically for the purposes of consulting and meeting with families who choose direct cremation services and also to provide retail purchases of urns and memorial printing services associated with the aforementioned services. At no time shall the site conduct any traditional funeral services provided or hosted within the building (i.e., visitations, funeral hosting, embalming, or storage of corpses, cadavers, or human remains);
5. Improve the dumpster enclosure to code standards;
6. Administrative approval of the color of the aluminum cladding.

AYES: 7 (BARR, COOK, CZARNECKI, FARINA, KEIL, PERRY, WARUNEK)
NAYS: 0
MOTION CARRIED

7. UNFINISHED BUSINESS:

A. 2020 City of Fraser Planning Commission and Zoning Board of Appeals Annual Report
DISCUSSION: URBIEL noted that the APP was revised per the Commission's comments from the February 3, 2021 Planning Commission Meeting. URBIEL noted the City's ZBA Members will be sent a copy of this Report.

Motion by Member: FARINA **Supported by Member**: KEIL
To: Approve the draft 2020 Fraser Planning Commission and Zoning Board of Appeals Annual Report and instruct staff to transmit to City Council.

AYES: 7 (BARR, COOK, CZARNECKI, FARINA, KEIL, PERRY, WARUNEK)
NAYS: 0
MOTION CARRIED

B. City of Fraser 2021 Master Plan
DISCUSSION: TRAXLER explained that the draft was considered by City Council for distribution at the Council's February 2021 Meeting. Three Planning Commissioners were in attendance at that meeting. City Council unanimously approved distribution of the draft Plan to the required distribution entities. A distribution letter was submitted to the distribution entities On Wednesday, February 24, 2021. The public hearing for the Plan will be held by the Planning Commission at the May 5, 2021 regularly scheduled meeting.

8. PUBLIC COMMUNICATIONS ON NON-AGENDA ITEMS:
DISCUSSION: None.

9. ZONING BOARD OF APPEALS MEMBER LIASION REPORT:
DISCUSSION: FARINA noted the ZBA meeting March 2021 was canceled.

10. COMMISSIONERS' COMMENTS AND ITEMS OF INTEREST / CONCERNS:

Member Barr:	None.
Member Cook:	Told the group to be safe and see them next month.
Member Czarnecki:	Asked if any applications will be on the agenda next month.
Member Perry:	None.
Member Farina:	Drove by 13 Mile and Groesbeck and it is under construction and stay safe.
Member Kiel:	None.
Chair Warunek:	Taco Bell is open with hopefully temporary certificate of occupancy and make sure the buffer will be constructed on the site.
McKenna:	A pre-application meeting was held for an industrial property on Kelly Road so that application may come in for the April 2021 Meeting. Deadlines for required updates will be underway within the next few months on the former Dairy Queen site.

City Attorney: None.

Motion by Member: FARINA **Supported by Member**: KEIL
To: Authorize the City Planner to send out notices for a public hearing to be held at the May 5, 2021 Planning Commission Meeting.

AYES 7 (BARR, COOK, CZARNECKI, FARINA, KEIL, PERRY, WARUNEK)
NAYS 0
MOTION CARRIED

11. ADJOURNMENT:

Motion by Member: KEIL **Support by Member**: FARINA

To: ADJOURN THE MEETING OF MARCH 3, 2021 at 8:26 PM

AYES 7 (BARR, COOK, CZARNECKI, FARINA, KEIL, PERRY WARUNEK)
NAYS 0
MOTION CARRIED

Audience members: None.

CITY OF FRASER PLANNING COMMISSION MEETING
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
Wednesday, May 5, 2021
MINUTES APPROVED June 2, 2021

PRESENT: CHAIRPERSON: WARUNEK, MEMBERS: BARR, FARINA, KEIL, CZARNECKI, PERRY

EXCUSED ABSENCE: COOK (arrived at 8:21pm)

ALSO PRESENT: CLARK ANDREWS, CITY ATTORNEY
ALYSSA ALBRIGHT, CITY ATTORNEY
PAUL URBIEL, McKENNA
SARAH TRAXLER, McKENNA
DANIELLE BOUCHARD, McKENNA

1. **CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE:**

   Chairperson WARUNEK called the meeting to order at 7:03 PM

2. **ROLL CALL:**

Members:	Barr	Present (participating from Macomb County, City of Fraser, Michigan)
	Cook	Absent (arrived at 8:21pm)
	Czarnecki	Present (participating from Macomb County, City of Fraser, Michigan)
	Farina	Present (participating from Macomb County, City of Fraser, Michigan)
	Keil	Present (participating from Macomb County, City of Fraser, Michigan)
	Perry	Present (participating from Macomb County, City of Fraser, Michigan)
	Warunek	Present (participating from Macomb County, City of Fraser, Michigan)

3. **APPROVAL OF AGENDA ~ Regular meeting of May 5, 2021:**

   Motion by Member: KEIL **Support by Member**: PERRY

   To: Approve the agenda of May 5, 2021 as presented.

   AYES: 6 (BARR, CZARNECKI, FARINA, KEIL, PERRY, WARUNEK)
   NAYS: 0
   MOTION CARRIED

4. **CHAIRPERSON'S OPENING REMARKS:**
   Chairperson WARUNEK read the formal statement relative to the powers of the Planning Commission and the facts and conditions for granting site plan approval. Chairperson WARUNEK read the formal statement relative to virtual public meetings and remote participation.

5. **APPROVAL OF MINUTES March 3, 2021:**

   Motion by Member: KEIL **Supported by Member**: CZARNECKI

   To: Approve the minutes of the February 3, 2021 as presented.

   AYES: 6 (BARR, CZARNECKI, FARINA, KEIL PERRY, WARUNEK)
   NAYS: 0
   MOTION CARRIED

6. **New Business**

1. **PUBLIC HEARING:** Proposed City of Fraser 2021 Master Plan

DISCUSSION: TRAXLER explained the background of the Master Plan and the process of creating the Plan. The project commenced in 2019 when the Fraser Planning Commission began discussing goals and objectives for the Plan, as well as important topics such as aging in place, walkability, economic development, beautification, and other themes. In 2019, the Planning Commission, along with McKenna, hosted a public open house to assist in the development and confirmation of the Plan's goals, objectives, and priorities.

In 2020, an existing conditions analysis was conducted to determine the City's strengths, weaknesses, demographics, natural features, and other aspects. An online community survey was then launched in August 2020, which received over 300 responses from Fraser stakeholders.

In Fall 2020, the Planning Commission shifted focus to new Plan content such as the Central Business District (CBD), housing and neighborhoods, and future enhancements to Groesbeck Highway. Subsequently, the Future Land Use Plan was developed.

Lastly, in February 2021, the Planning Commission held a public hearing to open the 63-day comment period (as required by the Michigan Planning Enabling Act). No comments on the Plan were received other than those from the Macomb County Department of Roads. The comment did not suggest or recommend any changes to the ideas or content represented in the Plan.

BOUCHARD provided more detail on the general key themes of the Plan as well as the list of important topics considered during the planning process. Some of these include enhancing walkability and nonmotorized transportation opportunities, preserving the City's parks and stable neighborhoods, supporting the growth and development of the CBD, encouraging the redevelopment on the Groesbeck Highway corridor, expanding the City's housing stock where applicable, and more.

The Public Hearing was opened at 7:24pm

PUBLIC COMMENTS: KEIL noted that his last name is misspelled in the acknowledgements page. TRAXLER noted that this change will be reflected in a new draft. KEN BENNETT, owner of the Warfield Greens Golf Club, expressed concern for the Golf Course property being planned for Transitional Residential. BENNETT noted concern that the Transitional Residential designation may inhibit a future sale of the property, or otherwise make it difficult to continue its current use as a golf course. ANDREWS noted that the Master Plan will not make the Golf Course property nonconforming. The property is still permitted to be utilized as a golf course and sold as a golf course in the future, and no properties within Fraser will be rezoned without notification or input from property owners.

TRAXLER noted that many communities write new zoning district standards and send each property planned for that new district an informative letter detailing the district standards. Then, property owners will have the choice to participate in rezoning activities if they choose. Recreation uses can also be written in the Transitional Residential Zoning District as a special land use.

The Public Hearing was closed at 8:25pm

Motion by Member: FARINA **Supported by Member:** CZARNECKI
To: Adopt the 2021 Master Plan Resolution of Adoption and recommend the City of Fraser City Council adopt the 2021 Master Plan Resolution of Adoption.

AYES: 7 (BARR, COOK, CZARNECKI, FARINA, KEIL, PERRY, WARUNEK)
NAYS: 0
MOTION CARRIED

2. **SP 21-002 / Mike Magnoli on behalf of the Tiffany Development Corporation / 33417 Kelly Road / Proposal Building Addition**

DISCUSSION: URBIEL explained that the subject site is an industrial property located on Kelly Road, just north of 14 Mile Road. The applicant is proposing to add 5,000 square feet of enclosed warehouse space to the existing 4,991 square foot building. The proposal adds 6 parking spaces, a 750 square foot loading area, and additional landscaping in the front yard. URBIEL noted the proposed building addition does not pose any dimensional concerns on the lot. The proposed building exterior is planned to be composed of brick with aluminum accent. Three (3) overhead garage doors, three (3) entry/exit doors, and three (3) leased warehousing spaces are proposed as a component of the proposed addition. URBIEL described the shared access drive between the subject site and the adjacent site to the north.

FARINA stated that the City Engineer noted in their review that the applicant will be required to address concerns about stormwater on the site. Project Engineer, DELL'ISOLA noted that the subject site will include stormwater detention in the front yard landscaping or under the pavement of the site to address the review notes from the City Engineer.

CZARNECKI questioned the applicant if the existing site has a tenant, and if that tenant is aware of the proposed building addition. MAGNOLI stated that the proposed addition will include three (3) tenant spaces intended for warehousing purposes. CZARNEKI noted that the adjacent parcel seems to be utilizing some of the existing parking spaces on the subject site. MAGNOLI responded that the parking situation with the adjacent parcel will be addressed prior to construction of the proposed building addition.

CZARNECKI explained that the shared access driveway should also be repaved due to its current state of disrepair. WARUNEK agreed. MAGNOLI noted that the shared access driveway located on the subject site is already in the process of being repaved and improved.

CZARNECKI also noted that the trash enclosures are not screened. MAGNOLI responded that the current site does not have a trash receptacle, so the dumpster has been removed. When a dumpster is later placed on the site, it will be placed in the gated section near the existing dumpsters owned by adjacent tenants. URBIEL noted that screening trash enclosures is not required in the industrial districts. WARUNEK explained that trash storage and removal details should be added to the proposed site plan as a condition for approval.

Motion by Member: FARINA **Supported by Member:** COOK
To: Approve SP 21-002 Mike Magnoli on behalf of the Tiffany Development Corporation / 33417 Kelly Road / Proposal Building Addition with the following conditions:

1. The applicant provide an executed shared access agreement with the parcel to the north (33445 Kelly Road) in recordable form satisfactory to the City Attorney.
2. The applicant obtains all other required City and/or other governmental reviews and approvals prior to construction.
3. The applicant repaves and improves the common driveway from Kelly Road to a condition satisfactory to the City Engineer and Building Official.
4. The applicant amends the proposed site plans to include details on trash disposal and dumpster location.

AYES: 7 (BARR, COOK, CZARNECKI, FARINA, KEIL, PERRY, WARUNEK)
NAYS: 0
MOTION CARRIED

3. Draft Roseville Master Plan

DISCUSSION: URBIEL explained that the City of Roseville is in the process of drafting a new Master Plan. As per the Michigan Planning Enabling Act, neighboring municipalities are required to receive written notice of a new plan and receive opportunity to review and provide comment(s) on the plan's content.

Some of the context behind the review of the City of Roseville Draft Master Plan includes:

- Consistency with the 2021 City of Fraser Master Plan

- Confirming compatible planned land uses along shared borders
- Checking for complimentary goals, objectives, and priorities
- Continuation and connectivity of sidewalks and bike facilities to facilitate access from one municipality to another

Motion by Member: FARINA **Supported by Member:** KEIL
To: Authorize McKenna, on behalf of the City of Fraser Planning Commission, to submit a letter of comment to the City of Roseville containing recommendations on the City of Roseville 2021 Master Plan outlined in McKenna's review memorandum, dated April 27, 2021.

AYES: 7 (BARR, COOK, CZARNECKI, FARINA, KEIL, PERRY, WARUNEK)
NAYS: 0
MOTION CARRIED

7. **UNFINISHED BUSINESS:** None.

8. **PUBLIC COMMUNICATIONS ON NON-AGENDA ITEMS:**
DISCUSSION: None.

9. **ZONING BOARD OF APPEALS MEMBER LIASION REPORT:**
DISCUSSION: FARINA noted the ZBA meeting is scheduled for May 6, 2021. The meeting will include nominations for officers and three (3) variance requests.

10. **COMMISSIONERS' COMMENTS AND ITEMS OF INTEREST / CONCERNS:**

Member Barr:	Thank you to Fraser's first responders and police officers for their work.
Member Cook:	Apologize for being late to the meeting and wishes the group well.
Member Czarnecki:	Asked if Ms. Traxler could give more details to her leaving.
Member Perry:	Inquired on the status of the apartment building on Utica Road.
Member Farina:	Inquired on an update of the Dairy Queen and Hockeyland properties.
Member Kiel:	None.
Chair Warunek:	Thank McKenna for their work on the Master Plan and good luck to Ms. Traxler.
McKenna:	The Building Official issued a report on the status of several development items. The exterior painting and new roof on the Dairy Queen site are now complete. The blight violations that have been issued are now corrected. Hockeyland is in the process of completing the lot combination process with the City of Fraser Assessor. Mr. Urbiel will check on the status of the new apartment build on Utica Road and report back at next meeting.
City Attorney:	Wished Ms. Traxler the best of luck.

11. **ADJOURNMENT:**

Motion by Member: FARINA **Support by Member**: KEIL

To: ADJOURN THE MEETING OF MAY 5, 2021 at 9:14 PM

AYES 7 (BARR, COOK, CZARNECKI, FARINA, KEIL, PERRY WARUNEK)
NAYS 0
MOTION CARRIED

Audience members: None.

Fraser Historical Commission

Minutes For Postponed Meeting Held on — Monday, December 14, 2020 @ 4:00pm

Meeting was held with: 1) Less than 10 People; 2) All Attendees Social Distanced from each other; #3) All Attendees wore masks; #4) No Public Parties in Attendance

Present: Marilynn Wright, Jim Chamberlin, Karen Hodges, Harry Hodgson, Nancy Ehrke, Denise Wojciechowski, Marie Cilluffo, Liaison - Rose McKinney, Visitor: Tom Iwanicki

1) **Call to order:** 4:02 pm by Marilynn
2) **Pledge to the Flag**
3) **Guests:** Marilynn introduced Tom Iwanicki
4) **Approve Agenda:** On a motion by Denise, seconded by Karen; Motion carried;
5) **Approve Minutes:** On a motion by Nancy, seconded by Jim; Motion carried;
6) **Liaison Report:** Rose passed out November budget reports; No new expenses; Rose stated all Commissioners have returned old keys and have the new keys.
7) **Unfinished Business:**
   a) **Basement Leak:** Karen did contact SAS several months ago, and they stated they do not have any records on the museum repair and they would need additional information to see what, if anything they would do about the current leaking.
   b) **Windmill:** Commissioners discussed taking the windmill that was offered and decided it does not have a historical connection to the museum. Additionally, Jim, Marie and Denise stated they know it is in very bad shape. Commissioners agreed not to accept this donation.
8) **New Business:**
   a) **Interview Tom Iwanicki:** Tom is a Fraser Resident who applied for the Commissioner opening. Tom provided an overview of his experiences and why he applied to the Commission. Commissioners asked him questions. Commission voted to accept Tom. Rose will submit his name to Council for final approval.
   b) **Re-Appointment of Marilynn Wright:** All Commissioners agreed and voted to re-appoint Marilynn as chairperson.
9) **Commissioner Reports:**
   ***Marilynn** - Asked for suggestions from Commissioners, regarding what we will do with the current City budget that we need to allocate before June 30, 2021 or we will lose that money. . Commissioners agreed they would still like to purchase the outhouse. It was suggested to use the money donated in honor of Betty for plants.
   ***Karen** - Nothing to add;
   ***Harry** - Fixed Marilynn's office door by purchasing a new striker plate.
   ***Nancy** - Suggested we use available funds for shrubs and wood repair on the barn. Rose stated she would check if DPW could/would help with barn repair.
   ***Denise** - Suggested we clean out the barn, once the weather breaks.
   ***Jim** - Put electric candle lights, hung the garland, and the wreath for Christmas.
   ***Marie** - Donated the wreath from former mayor, Rose had DPW install it.
10) **Adjourned** at 4:45 pm on a motion by Denise, seconded by Karen; Motion Carried

Next Meeting: TBD

Respectfully Submitted, Karen Hodges, Recording Secretary

Fraser Historical Commission

Meeting Minutes - Monday, July 12, 2021

Present: Marilynn Wright, Jim Chamberlin, Karen Hodges, Harry Hodgson, Nancy Ehrke, Denise Wojciechowski, Tom Iwanicki, Members-at-Large: Dori Guoin, Kathy Pirtle, Curtis Rice, Liaison: Rose McKinney, Visitor: Jeffrey Pollock; Absent: Marie Cilloffo

1) **Call to order:** 7:20 pm by Marilynn
2) **Pledge to the Flag**
3) **Guests:** Marilynn introduced Jeffrey Pollock
4) **Approve Agenda:** Marilynn requested adding item to agenda, to re-appoint Harry Hodgson to commission; Karen made a motion to add this item to the agenda, and Denise seconded; Motion Carried. On a motion by Jim to approve the new agenda seconded by Nancy; Motion carried;
5) **Approve Minutes:** On a motion by Denise, seconded by Tom; Motion carried;
6) **Liaison Report:** Rose passed out December 2020 thru June 2021 budget reports. New expenses, gardening supplies and outhouse kit.
7) **Unfinished Business:**
   a) **Basement Leak:** Not currently leaking;
   b) **Outhouse Cement Pad:** Rose will talk to building department to find out what kind of foundation is needed, and to verify the City will complete the work.
8) **New Business:**
   a) **Re-appoint Harry to Commission:** Commissioners all agreed to approve Harry's re-appointment; A motion was made by Nancy, seconded by Denise; Motion Carried;

b) **Interview Jeffrey Pollock:** Commissioners introduced themselves and asked Jeffrey questions. Jeffrey gave an overview of his background, and talked about his desire to join the commission. Karen made a motion to approve Jeffrey, Denise seconded the motion; Motion carried.

c) **Barn Sale:** Karen recorded work assignments and volunteered to call Julie, Amanda, Barb and Lorraine to schedule them to help cover the Gift Shoppe;

d) **Bat House:** Marilynn passed out a picture of a bat house to see if the Commission would like to purchase it for Betty (she always wanted one in the garden); Commissioners agreed to purchase bat house. Rose asked if she could purchase instead. All agreed

e) **File Cabinet in Barn:** Marilynn asked Tom to please secure the drawers;

9) **Commissioner Reports:**

*__Marilynn -__ Deposited $546.00 from the Barn Pre-Sale; Passed around a fishing reel made in Fraser, MI and she pointed out the 13-15 photos of Joy-McKinley Airport that were donated.

*__Karen -__ Nothing to add;

*__Harry -__ Nothing to add;

*__Nancy -__ Sent out 429 ENewsletters;

*__Denise -__ Tom & Denise think back of house needs to be power washed; Tom volunteered to do that this Wednesday;

*__Jim -__ Nothing to add;

***Tom -** Nothing to add;
***Dori -** Nothing to add;
***Kathy -** Nothing to add;
***Curtis -** Nothing to add;
***Rose -** Nothing to add;
10) Adjourned at 8:45 pm on a motion by Karen, seconded by Denise; Motion Carried

Next Open House/Barn Sale: Sunday, August 1st, 2021
Next Meeting: Monday, August 2nd, 2021

Respectfully Submitted, Karen Hodges, Recording Secretary

Tuesday June 1st, 2021 Parks and recreation commission meeting minutes

Present: Chairperson Sarah Kelley, Vice Chairperson Dana Sutherland, and Commissioners Chris Meller, Chris Koch, Echo Hunt and Amanda Rollens

Also Present: director Vincent Neyland, Hunter Pullis

1. meeting called to order at 7:03 pm by commissioner Kelley
2. Pledge of allegiance
3. Roll call- all members present
4. Motion to approve the Agenda for June 1st 2021 made by Commissioner Sutherland, 2nd by Commissioner Hunt. Motion carried unanimously
5. There were no minutes for May, will reach out to former commissioner Bogdan
6. Volunteer group reports
    a. There were no updates for FFBC/McKinley
    b. No updates for fix the fort group

7. Report on Current Events
    a. Commissioner Sutherland updated on Farmers Market- 17 current vendors with a possible 24. There will be 4 food trucks present. Commissioner Sutherland expressed that she needs help with volunteers. Hunter will be taking vendor applications and other administrative duties.
    b. Commissioner Hunt reported on the Photo rally.
    c. Commissioner Koch reported on status of food truck Rally planning. Discussion of permit fees and possible date. Councilman Winowicki inquired about PSO doing a "once over" for each food truck. Commissioner Hunt makes a motion to plan food truck rally for a tentative date of September 18th from 4-8 pm. 2nd by commissioner Meller. Motion carried unanimously

8. discussion of new events
    a. Discussion of garden walk tabled until July meeting.
    b. Commissioner Hunt discusses Walking Club. Free for citizens. Would run weekly for ten weeks. Every Thursday at 7 pm from June to August with a new park being featured each week. Motion to move forward with walking club pending approval of flyer made by Commissioner Koch, 2nd commissioner Rollens. Motion carried unanimously
    c. Water aerobics talk tabled for future meeting.

9. Overview Report of Parks and Rec
    a. Per director Neyland, not a lot happening until end of Fiscal year. Pavilion rentals, field rentals and Game rentals are open!
    b. The city of Fraser will be moving forward with the Fraser Lions Club fair on July 22-25. Big Rock entertainment will be hosting g Fair. Recreation department will be handling Fireworks and sending invoices to Lions club as in past. Hunter discussed having the parade. Discussion ensued regarding planning/having a parade or not with less than 6 weeks time

available. Motion made by Commissioner Sutherland to move forward with Parade on July 25th 2021. 2nd by Commissioner Kelley. Yes: commissioner Kelley, Sutherland, Rollins, Koch. Nay: commissioner Meller and commissioner Hunt. Motion Carries

c. Director sated there was not a lot happening in regards to status of parks. Discussion on signage.

10. Other business
    a. Discussion of recreation positions
    b. Commissioner Meller nominates Commissioner Sutherland for Chairperson. Commissioner Sutherland nominates Commissioner Kelley to stay in the Chairperson position. Commissioner Kelley Accepts. Commissioner Kelley nominates Commissioner Sutherland for VP, she accepts. Commissioner Kelley nominates Commissioner Rollens for Secretary
    c. Motion to appoint Commissioner Kelley to chairperson with term ending June 2022 made by Commissioner Sutherland, 2nd by Commissioner Rollens. Motion carried unanimously; Motion to appoint commissioner Sutherland as vice chair made by commissioner Kelley, 2nd by Commissioner Rollens, Motion carried unanimously; motion made to appoint commissioner Rollens to secretary by commissioner Kelley, 2nd commissioner Hunt. Motion carried unanimously
    d. Discussion of open seat with term ending December 31, 2021. Motion made by Commissioner Kelley to open applications for seat with interviews on night of July meeting. 2nd by Commissioner Hunt. Motion carried unanimously

11. No citizen participation
12. commission members with concerns

    Koch: inquired about signs for Pompo. Inquired with director about the balance for P& R. wonders when we will discuss 5 year plan and reopening plan

    Rollens: no concerns

    Hunt: idea for water aerobics and would like to discuss 5 year plan soon.

    Meller: no concerns

    Sutherland: disappointed there is no reopening plan. States there would be no reason to run programs with volunteers

    Kelley: hopes to reopen department soon since planning for fall is already underway usually. Echoes Commissioner Sutherland's sentiments about running programs on volunteers. It cannot be done without employees.

13. motion made to adjourn the meeting by commissioner Kelley, 2nd commissioner Hunt, Motion carried unanimously

CITY MANAGER
Elaine Leven

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie

MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

ELECTION COMMISSION VIRTUAL MEETING
THURSDAY, OCTOBER 8TH, 2020 – 6:00PM
MINUTES

A meeting of the Fraser Election Commission was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

PRESENT: Chair, Kelly Dolland

Members: Don DeNault and Patrice Schornak

ABSENT: -

1. Call Meeting to Order

Chair Dolland called the Election Commission Meeting to order at 6:03pm.

Roll call:

DeNault	present
Schornak	present
Dolland	present

2. Approval of Election Commission meeting agenda

Member DENAULT moved, second by Member SCHORNAK, TO APPROVE AGENDA AS PRESENTED.

AYES: 3 NAYS: 0 THE MOTION CARRIED

3. Approval of Minutes of July 9th, 2020 Election Commission meeting

Member SCHORNAK moved, second by Member DENAULT, to ACCEPT AND FILE THE MINUTES OF THE July 9th, 2020 ELECTION COMMISSION MINUTES AS PRESENTED.

AYES: 3 NAYS: 0 THE MOTION CARRIED

4. Approval of Precinct Workers List

Member SCHORNAK moved, second by Member DENAULT, TO APPROVE THE PRECINCT WORKER LIST AS AMENDED WITH ADDITIONAL STAFF.

AYES: 3 NAYS: 0 THE MOTION CARRIED

5. Approve three (3) A/V Counting Boards: A/V #1 = Precinct 1, 2 & 5, A/V #2 = Precinct 3 & 7 and A/V #3 = Precinct 4 & 6.

Member SCHORNAK moved, second by Member DENAULT, TO APPROVE THREE (3) A/V COUNTING BOARDS: A/V #1 = PRECINCT 1, 2 & 5, A/V #2 = PRECINCT 3 & 7 AND A/V #3 = PRECINCT 4 & 6.

AYES: 3 NAYS: 0 THE MOTION CARRIED

6. Appointment of Six Election Inspectors to City's Receiving Board in response to P.A. 256 of 2004

Member SCHORNAK moved, second by Member DENAULT, TO APPROVE THE APPOINTMENT OF SIX ELECTION INSPECTORS TO CITY'S RECEIVING BOARD IN RESPONSE TO P.A. 256 OF 2004

AYES: 3 NAYS: 0 THE MOTION CARRIED

7. Approval to authorize the City Clerk or those designated by the City Clerk to prepare a test deck for the November 3rd, 2020 General Election

Member SCHORNAK moved, second by Member DENAULT, TO APPROVE TO AUTHORIZE THE CITY CLERK OR THOSE DESIGNATED BY THE CITY CLERK TO PREPARE A TEST DECK FOR THE NOVEMBER 2, 2020 GENERAL ELECTION

AYES: 3 NAYS: 0 THE MOTION CARRIED

8. Approval to authorize the City Clerk or those designated by the City Clerk to conduct a Public Test to be held on Tuesday, October 27th, 2020 @ 10am to determine that the computer program being used to record and count the votes cast at the Election meet the requirements of law

Member SCHORNAK moved, second by Member DENAULT, TO APPROVE TO AUTHORIZE THE CITY CLERK OR THOSE DESIGNATED BY THE CITY CLERK TO CONDUCT A PUBLIC TEST TO BE HELD ON TUESDAY, OCTOBER 27TH, 2020 @ 10AM TO DETERMINE THAT THE COMPUTER PROGRAM BEING USED TO RECORD AND COUNT THE VOTES CAST AT THE ELECTION MEET THE REQUIREMENTS OF LAW

AYES: 3 NAYS: 0 THE MOTION CARRIED

8. New Business – none

9. Old Business – none

10. Citizen Participation – none

11. Adjournment:

Member SCHORNAK moved, second by Member DENAULT, to ADJOURN THE ELECTION COMMISSION MEETING OF OCTOBER 8TH, 2020 ELECTION COMMISSION MEETING @ 6:14PM

AYES: 3 NAYS: 0 THE MOTION CARRIED

Respectfully submitted,

_____

Elaine Leven

Acting City Clerk

City of Fraser

Check Disbursement Report

August 12, 2021

EXPENDITURES FOR APPROVAL

101	GENERAL FUND	$	707,962.34
210	AMBULANCE FUND	$	3,225.49
211	DISTRICT COURT OPERATIONS FUND	$	2,534.24
226	GARBAGE AND RUBBISH COLLECTION	$	69,463.00
265	DRUG FORFEITURE	$	794.99
270	SENIOR HOUSING	$	29,642.53
401	CAPITAL PROJECTS FUND	$	224,820.00
592	WATER & SEWER FUND	$	327,129.46
661	MOTOR POOL	$	4,927.38
	VENDOR EXPENDITURES	**$**	**1,370,499.43**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/02/2021	PNC	136484	AMERICA'S FINEST	OVERTIME PAY SLIPS	746.000	301	108.00
				DEPARTMENT ENVELOPES	746.000	301	98.00
				CHECK PNC 136484 TOTAL FOR FUND 101:			206.00
07/02/2021	PNC	136485	APOLLO FIRE EQUIPMENT	LEATHER HELMET FRONT	746.000	301	132.00
				SHIPPING	746.000	301	15.00
				CHECK PNC 136485 TOTAL FOR FUND 101:			147.00
07/02/2021	PNC	136486	ASSESSMENT ADMINISTRATION	ASSESSOR SERVICES 2021/2022	801.500	209	9,708.33
07/02/2021	PNC	136487*	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	507.81
07/02/2021	PNC	136490*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	65.62
				OTHER REPAIRS AND MAINTENANCE	934.000	265	138.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	68.35
				OTHER REPAIRS AND MAINTENANCE	934.000	269	199.90
				OTHER REPAIRS AND MAINTENANCE	934.000	269	(52.12)
				CHECK PNC 136490 TOTAL FOR FUND 101:			419.75
07/02/2021	PNC	136491	CIVICPLUS	SOFTWARE MAINTENANCE AGREEMENTS	933.000	691	4,500.00
07/02/2021	PNC	136494	DALE'S LANDSCAPING SUPPLY, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	441	650.00
07/02/2021	PNC	136495	FRASER PUBLIC LIBRARY	DUE TO LIBRARIES	223.000	000	2.67
07/02/2021	PNC	136497#	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	171	76.00
				MEDICAL PROVIDER SERVICES	843.000	171	76.00
				MEDICAL PROVIDER SERVICES	843.000	441	78.00
				CHECK PNC 136497 TOTAL FOR FUND 101:			230.00
07/02/2021	PNC	136498	HITS, INC	PROFESSIONAL DEVELOPMENT (PA 302)	910.302	301	750.00
07/02/2021	PNC	136499	J&J METAL PRODUCTS CO.	OTHER REPAIRS AND MAINTENANCE	934.000	265	175.11
07/02/2021	PNC	136500	JOHNSON THERMOL TEMP INC.	MATERIALS & SUPPLIES	934.000	268	225.00
07/02/2021	PNC	136501	DENNIS KOENDERS	MECHANICAL INSP.	703.100	371	1,602.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/02/2021	PNC	136503#	MACOMB COUNTY FINANCE DEPARTMENT	SUPPLIES	752.000	136	47.27
				SUPPLIES	752.000	260	47.24
				OPERATING SUPPLIES	746.000	301	94.56
				CHECK PNC 136503 TOTAL FOR FUND 101:			189.07
07/02/2021	PNC	136505	MACOMB COUNTY TREASURER	TAXES - PENALTIES AND INTEREST ON TAXES	445.000	000	218.87
07/02/2021	PNC	136506	MARY MATUZ	SUPPLIES	752.000	171	980.04
07/02/2021	PNC	136507	MORE COMPUTER SUPPLIES	SUPPLIES	752.000	136	1,004.40
07/02/2021	PNC	136508	OFFICE DEPOT	SUPPLIES	752.000	136	267.47
07/02/2021	PNC	136509	RAY ELECTRIC	OTHER REPAIRS AND MAINTENANCE	934.000	269	68.77
				OTHER REPAIRS AND MAINTENANCE	934.000	269	48.30
				CHECK PNC 136509 TOTAL FOR FUND 101:			117.07
07/02/2021	PNC	136510	ROBERT HALF INTERNATIONIAL, INC.	PROFESSIONAL SERVICES	801.800	215	831.94
07/02/2021	PNC	136511	JAMES SHIMKO	PLUMBING INSP.	703.200	371	810.00
07/02/2021	PNC	136512	SHONTE HUUSTON	CHARGES FOR SERVICES - RECREATION	649.000	000	85.00
07/02/2021	PNC	136513#	SHRED-IT USA	SUPPLIES	752.000	171	18.39
				SUPPLIES	752.000	209	18.38
				SUPPLIES	752.000	260	18.39
				SUPPLIES	752.000	371	18.39
				CHECK PNC 136513 TOTAL FOR FUND 101:			73.55
07/02/2021	PNC	136516*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	301	338.40
07/02/2021	PNC	136517	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	934.000	269	28.90
				OTHER REPAIRS AND MAINTENANCE	934.000	269	29.90
				CHECK PNC 136517 TOTAL FOR FUND 101:			58.80

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/02/2021	PNC	136518	WINDER POLICE EQUIPMENT	TRI FOLD WALLET	746.000	301	125.00
				BI FOLD WALLET	746.000	301	24.00
				SHIPPING	746.000	301	20.00
				CHECK PNC 136518 TOTAL FOR FUND 101:			169.00
07/02/2021	PNC	136520	VINCENT NEYLAND	MEDICAL PROVIDER SERVICES	843.000	171	26.70
07/16/2021	PNC	136521	123.NET,INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	481.45
07/16/2021	PNC	136524	AMY CELL LLC	PROFESSIONAL SERVICES (HR)	801.100	101	12,000.00
07/16/2021	PNC	136527	BOBS SANITATION SERVICE, INC	OTHER REPAIRS AND MAINTENANCE	934.000	690	190.00
07/16/2021	PNC	136530	CAMELOT TREE & SHRUB CO.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	441	300.00
07/16/2021	PNC	136531*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	65.62
				OTHER REPAIRS AND MAINTENANCE	934.000	269	337.90
				CHECK PNC 136531 TOTAL FOR FUND 101:			403.52
07/16/2021	PNC	136532	CITY OF FARMINGTON HILLS	NORTH AMERICAN ACTIVE ASSAILANT	910.000	301	700.00
07/16/2021	PNC	136533	PROFESSIONAL BENEFITS SERVICES,	PROFESSIONAL SERVICES (HR)	801.100	101	56.00
07/16/2021	PNC	136535	DENISE WOJCHIECHOWSKI	OTHER REPAIRS AND MAINTENANCE	934.000	746	36.67
07/16/2021	PNC	136536*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	4,625.48
				ELECTRIC	920.000	266	1,058.48
				ELECTRIC	920.000	267	93.06
				ELECTRIC	920.000	269	739.77
				ELECTRIC	920.000	448	160.62
				CHECK PNC 136536 TOTAL FOR FUND 101:			6,677.41
07/16/2021	PNC	136538*#	GFL ENVIRONMENTAL USA	DUE FROM LIBRARIES	073.000	000	92.23
07/16/2021	PNC	136539	HALLAHAN & ASSOCIATES, P.C.	PROFESSIONAL SERVICES (LEGAL)	801.800	210	475.00
07/16/2021	PNC	136540	HEWLETT-PACKARD FINANCIAL SERVICES	LEASED ASSETS	983.000	258	336.54
				LEASED ASSETS	983.000	258	900.14

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 136540 TOTAL FOR FUND 101:			1,236.68
07/16/2021	PNC	136541*#	INGERSOLL MECHANICAL, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	897.31
				OTHER REPAIRS AND MAINTENANCE	934.000	269	1,684.17
				CHECK PNC 136541 TOTAL FOR FUND 101:			2,581.48
07/16/2021	PNC	136542	JOHN'S LUMBER	MATERIALS & SUPPLIES	742.000	690	88.69
07/16/2021	PNC	136543*#	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	855.24
				OTHER REPAIRS AND MAINTENANCE	934.000	266	416.42
				OTHER REPAIRS AND MAINTENANCE	934.000	267	118.70
				OTHER REPAIRS AND MAINTENANCE	934.000	269	173.85
				CHECK PNC 136543 TOTAL FOR FUND 101:			1,564.21
07/16/2021	PNC	136544	MACOMB COMMUNITY COLLEGE	TRAINING 302 FUNDS	910.302	301	1,400.00
07/16/2021	PNC	136545	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	160.00
07/16/2021	PNC	136546#	MACOMB WHOLESALE SUPPLY	MATERIALS & SUPPLIES	742.000	265	209.85
				MATERIALS & SUPPLIES	742.000	690	179.97
				CHECK PNC 136546 TOTAL FOR FUND 101:			389.82
07/16/2021	PNC	136547	MAIL PLUS	MAIL OR POSTAGE	851.000	301	19.75
07/16/2021	PNC	136548#	MCKENNA ASSOCIATES	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	371	7,736.50
				PROFESSIONAL SERVICES (PLANNING)	801.900	801	7,448.75
				CHECK PNC 136548 TOTAL FOR FUND 101:			15,185.25
07/16/2021	PNC	136549	21ST CENTURY MEDIA - MICHIGAN	PRINTING AND PUBLISHING	900.000	101	1,879.00
				PRINTING AND PUBLISHING	900.000	101	1,351.00
				PRINTING AND PUBLISHING	900.000	101	1,131.00
				PRINTING AND PUBLISHING	900.000	101	1,351.00
				PRINTING AND PUBLISHING	900.000	101	295.00
				CHECK PNC 136549 TOTAL FOR FUND 101:			6,007.00
07/16/2021	PNC	136550	MICHIGAN RECREATIONAL	OTHER REPAIRS AND MAINTENANCE	934.000	690	58,415.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/16/2021	PNC	136551	MUNETRIX LLC	SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	3,131.00
07/16/2021	PNC	136552*#	NICKEL & SAPH, INC	PROPERTY LIABILITY INSURANCE	935.000	951	527,409.00
				PROPERTY LIABILITY INSURANCE	935.000	951	9,882.02
				CHECK PNC 136552 TOTAL FOR FUND 101:			537,291.02
07/16/2021	PNC	136553	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.800	210	1,442.00
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	7,627.38
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	428.00
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	1,333.00
				CHECK PNC 136553 TOTAL FOR FUND 101:			10,830.38
07/16/2021	PNC	136554	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT (PA 302)	910.302	301	1,095.00
07/16/2021	PNC	136555	OFFICE DEPOT	SUPPLIES	752.000	209	65.28
				SUPPLIES	752.000	209	10.89
				CHECK PNC 136555 TOTAL FOR FUND 101:			76.17
07/16/2021	PNC	136557	PHILLIPS SECURITY	SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	5,929.38
07/16/2021	PNC	136559*#	REINDEL TRUE VALUE	OTHER REPAIRS AND MAINTENANCE	934.000	269	329.64
				OTHER REPAIRS AND MAINTENANCE	934.000	269	312.90
				MATERIALS & SUPPLIES	742.000	690	154.14
				OTHER REPAIRS AND MAINTENANCE	934.000	746	77.22
				CHECK PNC 136559 TOTAL FOR FUND 101:			873.90
07/16/2021	PNC	136560	ROBERT HALF INTERNATIONIAL, INC.	PROFESSIONAL SERVICES	801.800	215	1,362.72
				PROFESSIONAL SERVICES	801.800	215	1,759.35
				CHECK PNC 136560 TOTAL FOR FUND 101:			3,122.07
07/16/2021	PNC	136561	ROSEDALE SOLUTIONS, LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	525.00
07/16/2021	PNC	136562	SEWER AND WATER SPECIALIST, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	750.00
07/16/2021	PNC	136563	SHEILA HULL	CHARGES FOR SERVICES - RECREATION	649.000	000	80.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/16/2021	PNC	136564	SHREDCORP	OPERATING SUPPLIES	746.000	301	53.00
07/16/2021	PNC	136565	SOUTHEAST MI COUNCIL OF	MEMBERSHIPS (SEMCOG)	915.300	101	1,702.00
07/16/2021	PNC	136566	SPEED CLEAN SERVICE	OPERATING SUPPLIES	746.000	301	360.65
07/16/2021	PNC	136567	STATE OF MICHIGAN	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	86.50
07/16/2021	PNC	136568*#	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	26.31
07/16/2021	PNC	136569	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	301	300.92
07/16/2021	PNC	136570	TRI-COUNTY AQUATICS, INC	POND MAINTENANCE	930.000	690	565.00
				POND MAINTENANCE	930.000	690	565.00
				CHECK PNC 136570 TOTAL FOR FUND 101:			1,130.00
07/16/2021	PNC	136571*#	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	934.000	265	10.94
				OPERATING SUPPLIES	746.000	301	20.98
				SUPPLIES	752.000	441	9.48
				CHECK PNC 136571 TOTAL FOR FUND 101:			41.40
07/16/2021	PNC	136573	WINDER POLICE EQUIPMENT	COLLAR PINS	746.000	301	48.00
				SHIPPING	746.000	301	7.50
				CHECK PNC 136573 TOTAL FOR FUND 101:			55.50
07/16/2021	PNC	136574	MARILYNN WRIGHT	MATERIALS & SUPPLIES	742.000	267	70.57
07/16/2021	PNC	136575	ZAMBELLI FIREWORKS MANUFACTURING	COMMUNITY PROMOTION	880.000	691	6,000.00
07/16/2021	PNC	136576*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	40.76
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	40.76
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	371	81.52
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	441	1,014.39
				CHECK PNC 136576 TOTAL FOR FUND 101:			1,177.43
07/19/2021	PNC	136577	FAMILIES AGAINST NARCOTICS	FOURSOME GOLF	889.000	301	500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				Total for fund 101 GENERAL FUND			707,962.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
07/02/2021	PNC	136483	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	1,710.53
07/02/2021	PNC	136515	ULINE	BINS AND DIVIDERS	746.000	301	139.42
07/02/2021	PNC	136516*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	301	155.97
07/16/2021	PNC	136523	AIRGAS USA, LLC	OPERATING SUPPLIES	746.000	301	52.90
				OPERATING SUPPLIES	746.000	301	58.75
				OPERATING SUPPLIES	746.000	301	91.08
				CHECK PNC 136523 TOTAL FOR FUND 210:			202.73
07/16/2021	PNC	136528	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	23.96
07/16/2021	PNC	136534	DC DENTAL, INC.	NITRILE GLOVE SMALL	746.000	301	81.60
				HIGH RISK NITRILE GLOVES SMALL	746.000	301	239.40
				CHECK PNC 136534 TOTAL FOR FUND 210:			321.00
07/16/2021	PNC	136558	PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	316.59
				OPERATING SUPPLIES	746.000	301	259.88
				CHECK PNC 136558 TOTAL FOR FUND 210:			576.47
07/16/2021	PNC	136559*#	REINDEL TRUE VALUE	OPERATING SUPPLIES	746.000	301	10.49
07/16/2021	PNC	136571*#	WARREN PIPE & SUPPLY CO.	FITTINGS / VALVES (HOSE TESTING)	746.000	301	84.92
				Total for fund 210 AMBULANCE FUND			3,225.49

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 211 DISTRICT COURT OPERATIONS FUND							
07/02/2021	PNC	136489	DELL MARKETING LP	DISTRICT COURT OPERATIONS	264.000	000	2,534.24
				Total for fund 211 DISTRICT COURT OPERATIONS FUND			2,534.24

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
07/16/2021	PNC	136538*#	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	919.000	528	50,770.24
				RECYCLING	925.000	528	8,027.76
				COMPOSTING	926.000	528	10,665.00
				CHECK PNC 136538 TOTAL FOR FUND 226:			69,463.00
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			69,463.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
07/02/2021	PNC	136516*#	VERIZON	OPERATING SUPPLIES	746.000	310	794.99
				Total for fund 265 DRUG FORFEITURE			794.99

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
07/02/2021	PNC	136487*	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	185.08
07/02/2021	PNC	136490*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	25.00
07/02/2021	PNC	136492	COMCAST	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	265	101.30
07/16/2021	PNC	136522	ADVANCED PEST CONTROL	OTHER REPAIRS AND MAINTENANCE	934.000	265	200.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	500.00
				CHECK PNC 136522 TOTAL FOR FUND 270:			700.00
07/16/2021	PNC	136525	BANK'S VACUUM - SHELBY TWP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	265	116.49
07/16/2021	PNC	136531*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	25.00
07/16/2021	PNC	136536*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	1,011.91
07/16/2021	PNC	136541*#	INGERSOLL MECHANICAL, INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	306.02
07/16/2021	PNC	136543*#	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	206.80
07/16/2021	PNC	136552*#	NICKEL & SAPH, INC	PROPERTY LIABILITY INSURANCE	935.000	265	25,964.30
07/16/2021	PNC	136559*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	919.34
07/16/2021	PNC	136576*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	81.29
				Total for fund 270 SENIOR HOUSING			29,642.53

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 401 CAPITAL PROJECTS FUND							
07/16/2021	PNC	136526	BELL EQUIPMENT COMPANY	OTHER REPAIRS AND MAINTENANCE	972.000	441	224,820.00
				Total for fund 401 CAPITAL PROJECTS FUND			224,820.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
07/02/2021	PNC	136488	AUDIO SENTRY CORPORATION	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	934.500	527	190.00
07/02/2021	PNC	136493	CONTRACTORS CONNECTION	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	584.45
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	187.50
				CHECK PNC 136493 TOTAL FOR FUND 592:			771.95
07/02/2021	PNC	136496	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	918.500	526	108,190.45
07/02/2021	PNC	136502	MACOMB COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	910.000	526	400.00
07/02/2021	PNC	136504	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	917.000	527	216,731.00
07/16/2021	PNC	136536*#	DTE ENERGY COMPANY	ELECTRIC	920.000	527	639.41
07/16/2021	PNC	136559*#	REINDEL TRUE VALUE	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	76.54
07/16/2021	PNC	136568*#	SUPPLY DEN	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	9.31
07/16/2021	PNC	136576*#	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	526	120.80
				Total for fund 592 WATER AND SEWER FUND			327,129.46

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
07/02/2021	PNC	136514	SPARTAN DISTRIBUTORS	EQUIPMENT REPAIRS	931.000	249	1,037.94
07/02/2021	PNC	136519	WOLVERINE H-D	OTHER REPAIRS AND MAINTENANCE	934.000	249	756.04
07/16/2021	PNC	136529	BUFF WHELAN CHEVROLET INC	OTHER REPAIRS AND MAINTENANCE	932.000	249	2,031.82
07/16/2021	PNC	136537	FISHER AUTO PARTS, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	72.72
07/16/2021	PNC	136556	OSCAR W. LARSON CO.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	616.09
07/16/2021	PNC	136572	WEINGARTZ	EQUIPMENT REPAIRS	931.000	249	258.89
				EQUIPMENT REPAIRS	931.000	249	34.95
				EQUIPMENT REPAIRS	931.000	249	118.93
				CHECK PNC 136572 TOTAL FOR FUND 661:			412.77
				Total for fund 661 MOTOR POOL			4,927.38
			TOTAL - ALL FUNDS				1,370,499.43

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT