City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Michael Carnagie
MAYOR PRO-TEM
David Winowiecki
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Michael Lesich
Patrice M. Schornak

FRASER CITY COUNCIL – REGULAR VIRTUAL MEETING
THURSDAY, FEBRUARY 11TH, @ 6:00PM
AGENDA - *Revised 2/9/2021*

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF COUNCIL MEMBERS

IV. APPROVAL OF AGENDA

V. CITIZEN PARTICIPATION ON AGENDA ITEMS

VI. PRESENTATIONS

a. Fraser 2021 Master Plan – Draft

VII. CONSENT AGENDA

a. Approval of Minutes
   1. Regular Council Meeting held January 14th, 2021
b. Approval of Disbursement List
   1. January 2021 - in the amount of *$852,347.33*
c. Receive and File
   1. Finance Budget to Actual Report ending December 2020
   2. Recreation Commission Minutes from January 19, 2021

VIII. REQUESTS FOR COUNCIL ACTION

a. Discussion / Action
   1. Approval of Appointment of Recreation Board Members
      - Echo Hunt term ending December 31, 2023
      - Chris Meller term ending December 31, 2023
      - Christine Koch term ending December 31, 2021
   2. Municipal Employees' Retirement System of Michigan (MERS) Addendum Agreement
   3. Approval of Budget Amendments
   4. Resolution to Contract with UBS Financial Services (Resolution #2021-003)
   5. Approval of 2020-2021 Poverty Exemption Policy and Guidelines
   6. Extension of City of Fraser Covid-19 State of Emergency Through March 11, 2021
   7. Public Works & Assistant City Manager/ Finance Director Candidates
   8. City Clock Restoration

IX. PENDING ITEMS OF UNFINISHED BUSINESS / REPORT OF THE CITY ADMINISTRATION

X. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS

XI. CLOSED SESSION

a. Consultation with the City's Legal Counsel Regarding Trial or Settlement Strategy in Connection with Macomb County Circuit Court Case Number 20-3248-CD

XII.

XIII. CITIZEN PARTICIPATION

XIV. ADJOURNMENT

(Posted Thursday, February 4th, 2021 @ 4:00pm; Amended 2/9/2021)

IT is inviting you to a scheduled Zoom meeting.
Topic: City Council - Regular Meeting - 02/11/2021
Time: Feb 11, 2021 06:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
https://us02web.zoom.us/j/86730041870
Meeting ID: 867 3004 1870
Passcode: 979815
One tap mobile
+13126266799,,86730041870# US (Chicago)
+19292056099,,86730041870# US (New York)
Dial by your location
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
Meeting ID: 867 3004 1870
Find your local number: https://us02web.zoom.us/u/kOrA20mYi

NOTICE OF ELECTRONIC PUBLIC MEETING

The Michigan Department of Health and Human Services issued an order on February 4, 2021 that prohibits indoor gatherings of more than ten people from more than two households, and the Michigan Department of Labor and Economic Opportunity issued emergency rules on October 14, 2020 regarding remote work by employees when feasible. In addition, the City of Fraser has declared a local state of emergency, due to the ongoing COVID-19 pandemic. To ensure against violating the indoor gathering prohibition, and in the interest of achieving the goal expressed in the MDHHS order and the MDLEO rules to protect the public health, particularly during a local state of emergency, the Fraser City Council will meet electronically on **THURSDAY, FEBRUARY 11, 2021 @ 6:00PM** in accordance with the Open Meetings Act, as amended on **DECEMBER 22, 2021** using Zoom for videoconferencing and public access.

This notice is required to ensure that those wishing to observe and/or participate in the meeting have the opportunity to do so. The public can participate via the Zoom application, internet access via the Zoom website, and/or via telephone using the Zoom telephone number and meeting ID. The public will be able to hear Council members and will be permitted to speak for up to five minutes during the public participation portion(s) of the agenda. Please note that callers/viewers will automatically be muted, and must remain muted until called upon to speak by the Mayor. Written comments will be accepted prior to the date and time (no later than 4:30pm on the day of the meeting) by the City Clerk @ kellyd@micityoffraser.com. During the meeting, members of the public may e-mail comments to publicmeeting@micityoffraser.com. The e-mail must provide the following: 1. Your name, address, and e-mail address 2. The agenda item in your subject line, if your comments pertain to a specific agenda item. To contact members of the City Council in order to provide input or ask questions on any business before the City Council at the meeting, please use the contact information found on the City of Fraser website: www.ci.fraser.mi.us. Public Hearing comments will be heard during any Public Hearing that is conducted during the meeting, and other comments will be heard or reviewed during public participation. The City of Fraser provides live public access to this meeting on Comcast Channel 5 and WOW Channel 10 and online at www.ci.fraser.mi.us. This live public access meets the OMA's requirements that all public body deliberations and decisions take place at a meeting open to the public. In addition, if technology permits, the meeting will also be streamed via the YouTube website and application. In the event of a change in the status of statewide or local states of emergency, the City Council meeting may be changed from a remote meeting to a live in-person meeting to be held at Fraser City Hall, 33000 Garfield Road, Fraser, MI 48026, on the same date and at the same time. The City will post notice of any change in method of conducting the meeting from a remote meeting to an in-person live meeting, and/or any change in the meeting place for this meeting, to the City's website at www.ci.fraser.mi.us. Interested parties should periodically check for such changes or contact the City Clerk's Office at (586) 293-3100.The City of Fraser thanks all of you for your understanding and support as we all attempt to navigate these challenging times together.

City of Fraser Administration - February 2021

MEMO

To: City Council

From: Marc Thompson

Subject: Council meeting February 11, 2021

Date: February 4, 2021

PARKS AND RECREATION COMMISSION APPOINTMENTS

The Parks and Recreation Commission has recommended the appointment of 3 members to fill vacancies on the board. Those recommendations are as follows:

	Term expiring
Mr. Chris Meller	12-31-23
Ms. Echo Hunt	12-31-23
Ms. Christine Koch	12-31-21

A motion to appoint these citizens would be appropriate.

Additionally, we received a letter of resignation on Tuesday evening from long time board member, Sheri Stein. So, we will have another vacancy to fill.

MASTER PLAN PRESENTATION

The Planning Commission and representatives of McKenna have been working on revising our master plan for several months and are ready to present a draft of the plan to the council. A copy of the draft plan is attached.

After the presentation, a motion by council to "Distribute the Draft Master Plan as required by the Michigan Planning Enabling Act for review by required entities, neighboring jurisdictions, etc." would be appropriate to keep the process moving.

At the conclusion of the comment period, Council will consider formal adoption of the plan.

PROVERTY EXEMPTION GUIDELINE

This is the annual adoption of poverty guidelines related to our property tax. We took it off a recent agenda because there were some last minute changes at the state level. We have made the necessary adjustments and are ready for adoption.

A motion to: "adopt the poverty guidelines as proposed would be sufficient"

The guidelines are attached.

MICHIGAN EMPLOYEES RETIREMENT SYSTEM

Our HR office and finance staff has been working with MERS and the various labor unions to formalize an understanding regarding which benefits have pension implications, and which do not.

A motion to "Accept contract amendments between the city of Fraser and MERS" would be sufficient.

AUTHORIZATION TO USE UBS FINANCIAL SERVICES

As we continue to diversify our investments so that we protect our taxpayer dollars and put our idle funds to work, we hope to add one more tool. UBS is one of the largest financial services firms in the country and they have a group which specializes in local government and school investments**.** Their office in Toledo is very successful in this regard and that office does a lot of business in Michigan.

This would be the 3rd option available to use: MiClass, Robinson Capital and UBS.

The city attorney is reviewing the proposed agreement and may have more specific direction but at this point a motion to authorize "an agreement with UBS Financial Services for investment services" would be appropriate.

BUDGET AMENDMENTS

A budget amendment is also on our agenda for consideration by council. It recognized both expenditures and revenue changes with a net positive change of about $700,000. His memo provides additional background information.

A motion to "Approve the Budget amendments as recommended by Finance Director Walters would be appropriate".

CLOSED SESSION

We have a closed session for discussion with legal counsel about ongoing court cases.

MCKENNA

Memorandum

TO: Fraser, MI Planning Commission

FROM: Sarah Traxler, AICP
Paul Urbiel, AICP
Danielle Bouchard

SUBJECT: **Master Plan Draft, February '21 Meeting**

DATE: January 27, 2021

For the February 3, 2021 Planning Commission meeting, we've scheduled a discussion concerning the complete draft of the Fraser Master Plan, which the Planning Commission has been diligently reviewing for months. Our team will provide a presentation on the sections that have been adjusted since last month's discussion. FYI, we received no additional comments from Planning Commissioners by the January 17th date that we set during the January Planning Commission meeting.

Below is the schedule that we are projecting and which we can again discuss during the meeting (in case it requires adjustment).

February, 2021 Planning Commission meeting	• Discuss complete draft Master Plan • Consider recommending City Council distribute per Michigan Planning Enabling Act requirements (see sample motion below, next section)
February, 2021 City Council meeting	• City Council receives presentation on draft Master Plan • Considers distributing per Michigan Planning Enabling Act requirements (for review by required entities – neighboring jurisdictions, Macomb County, SEMCOG, etc.) • 63-day comment period commences upon distribution
May, 2021 Planning Commission meeting	• Conduct required public hearing • Consider adopting plan • Consider recommending adoption of plan by City Council
May, 2021 City Council meeting:	• Consider adopting plan
June, 2021 → ???	• Implement plan!

RECOMMENDED MOTION

Should the Planning Commission decide that the draft Master Plan is ready to be placed along the path towards adoption in its current state, the following motion would be appropriate to trigger "next steps":

> *"I move to recommend that City Council consider distributing the draft Master Plan dated January 29, 2021 per the requirements of Public Act 33 of 2008, as amended, "Michigan Planning Enabling Act."*

We look forward to discussing the draft plan with you on December 2nd. Thank you.

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

2021

Fraser 2021 Master Plan

City of Fraser, Michigan

DRAFT - January 29, 2021

Fraser 2021 Master Plan

City of Fraser, Michigan

DRAFT - January 29, 2021

Prepared with the assistance of:

MCKENNA

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Acknowledgments

Fraser is a community of engaged, passionate residents—we thank them for their time, ideas, and important input provided throughout the planning process in 2019, 2020, and 2021. This plan has been shaped by their opinions and vision, championed by the Planning Commission, and thoughtfully considered by the City Council.

PLANNING COMMISSION

Randy Warunek, , Chair

Don Cook, Vice Chair

Kenneth Perry, Secretary

Joanne Barr

Kathy Czarnecki

Frank Farina

John Keil

CITY COUNCIL

Michael Carnagie, Mayor

David Winowiecki, Mayor Pro-Tem

Amy Baranski

Kathy Blanke

Suzanne Kalka

Michael Lesich

Patrice Schornak

ADMINISTRATION

Marc Thompson, Interim City Manager

Anderson, Eckstein & Westrick, Inc., City Engineer

O'Reilly Rancilio, City Attorney

Contents

Document Acronyms v

Planning Context 1

Regional Snapshot 2

Regional Development and Planning Trends 4

Broader Development and Planning Trends 5

Fraser Today 9

People 10

Place 24

Economy 41

Fraser Tomorrow 43

Vision Statement 44

Goals and Objectives 45

Future Land Use 50

Central Business District 87

Flex Corridor Overlay District 102

Zoning Plan 112

Non-Motorized Transportation Framework 116

Sustainability and Resiliency in Fraser 121

Implementing Viable Change 127

Implementation Plan 128

Potential Funding Programs 137

Resources 139

LIST OF MAPS

Map 1. Regional Location . . . 3
Map 2. Existing Land Use . . . 28
Map 3. Future Land Use . . . 51
Map 4. Parks & Planned Bike Facilities . . . 119

LIST OF TABLES

Table 1. Job Growth since 2010, Macomb Co. . . . 4
Table 2. Population Change, 2000-2017 . . . 11
Table 3. Population Projections, 2020-2045 . . . 11
Table 4. Population by Age, 2019 . . . 12
Table 5. Racial Distribution, 2000-2019 . . . 13
Table 6. Housing Units, 2010-2017 . . . 14
Table 7. Year Structure Built . . . 15
Table 8. Housing Tenure, 2019 . . . 16
Table 9. Employed Population by Industry, 2019 . . . 17
Table 10. Commuting Destinations, 2018 . . . 18
Table 11. Zoning Districts and Future Land Use Categories . . . 112

Document Acronyms

The City of Fraser 2021 Master Plan is full of references to other community organizations, national organizations, State departments, and more. To ensure this document is as user-friendly as possible, the acronym table below is intended to be utilized as a tool for readers to reference as needed to assist with term recognition and understanding.

The acronyms included below are listed as they appear in the document.

Acronym	What it Stands For	Brief Description
AARP	American Association of Retired Persons	A United States–based interest group focusing on issues affecting those over the age of fifty.
ACS	American Community Survey	An ongoing survey that provides vital information on a yearly basis in all states, administered byt the U.S. Census Bureau..
ADA	Americans with Disabilities Act	A civil rights law passed in 1990 that prohibits discrimination based on disability.
CBD	Central Business District	A hub within a community that offers a mix of commercial, office, and residential land uses within higher density environments.
CIA	Corridor Improvement Authority	A municipal organization created by the legislative body and permitted by Public Act 57 of 2018 that is designed to assist a community with funding improvements in commercial corridors.
CNU	Congress for the New Urbanism	The mission of the organization is to champion walkable urbanism with the goal of creating socially just, economically robust, environmentally resilient, and people-centered places.
DDA	Downtown Development Authority	A municipal organization created by the legislative body and permitted by Public Act 57 of 2018 that is designed to be a catalyst in the development of a community's downtown district.
EGLE	Environment, Great Lakes, and Energy	A State government department with a mission to protect Michigan's environment and public health by managing air, water, land, and anergy resources.
ESRI	Environmental Systems Research Institute	The global market leader in geographic information and data.
FEMA	Federal Emergency Management Agency	A Federal agency within the U.S Department of Homeland Security. The mission of FEMA is to help people before, after, and during disasters.
LEED	Leadership in Energy and Environmental Design	The most widely used "green" building rating system in the world developed to encourage healthy, high efficiency, and cost-saving sustainable development.
MDOT	Michigan Department of Transportation	The State of Michigan road agency.
MEDC	Michigan Economic Development Corporation	A State agency that supports communities in Michigan with economic development efforts.
QDA	Qualified Development Area	The area in which the a CIA may expend its funds in compliance with a plan and Public Act 57 of 2018 for improvement projects.
RRC	Redevelopment Ready Communities	A certification process established by the MEDC that helps to offer transparent, predictable, and efficient development resources for communities.

Acronym	What it Stands For	Brief Description
SEMCOG	Southeast Michigan Council of Governments	A regional planning organization that helps local governments improve and maintain Southeast Michigan's transportation systems, environmental quality, economic interests, and infrastructure.
SMART	Suburban Mobility Authority for Regional Transportation	A public transit organization that serves suburban metro-Detroit.
SWOT	Strengths, Weaknesses, Opportunities, and Threats	A commonly used existing conditions analysis that helps to understand the current environment and develop recommendations for future projects and decision-making.
TIF	Tax Increment Financing	A funding mechanism established by the DDA and the State that permits tax capture revenue to be utilized by the DDA for downtown improvement projects within a specified Development Area ("downtown district").

Executive Summary

The City of Fraser 2021 Master Plan is, by design, a visionary yet pragmatic guide to steer high quality and attractive growth and development throughout Fraser for the next 20 years, while simultaneously supporting existing neighborhoods and businesses. City staff and officials are committed to ensuring that Fraser maintain its place in the greater Metro-Detroit area as a great place to live, work, and recreate.

Some of the key ideas and themes that are represented throughout this Master Plan can be summarized as:

- **A primary focus of the Master Plan is supporting the growth and development of Downtown Fraser.** The primary goal and desired end result is to create a traditional downtown environment in the City that reflects best practices in walkability, bikeability, placemaking, building and site design standards, and more. This Plan envisions a mixed-use area both within and surrounding the downtown, while also outlining the administrative steps to turn this vision into a reality.
- **This Plan emphasizes and envisions a fully-connected City that is accessible by all modes of transportation.** An important piece to this goal is to close the gaps in the sidewalk network by establishing partnerships with property owners and road agencies and determine the best type(s) of bike infrastructure for priority corridors. Throughout the next 20 years, the City of Fraser will work to become entirely accessible for pedestrians, motorists, and bicyclists.
- **Mixed land uses are encouraged.** As trends in retail, entertainment, employment, and living continue to shift as the population ages and younger generations move into the workforce and home ownership age, this Plan calls for the consideration and implementation of flexible and mixed-uses throughout planned areas of the City. These areas are more focused on design and appearance rather than land use type. As the City implements this Plan into the future, special attention will be paid to offering flexible redevelopment opportunities and strategies to be proactive on the changing environment.
- **This Plan envisions sustainability and beautification as a high priority in the City for years to come.** Throughout the duration of this Plan, the City will work to encourage and support high-quality, attractive, and sustainable elements with each development and redevelopment project or opportunity.
- **The City of Fraser is committed to excellence in continuously working to maintain a high quality of life for residents, businesses, and visitors.**

01

Planning Context

Planning for the future change and continual development and redevelopment of a community and its resulting land uses is largely dependent on where the community is located. Understanding the regional location of a community and other existing conditions such as transportation systems, environmental features, demographics, and more helps to drive logical, pragmatic, and action-oriented implementation measures that can be used to steer the community into a sustainable future.

Not only is it imperative to understand regional location and existing conditions within a community, other elements such as regional development and planning trends—along with broader, even national development and planning trends—provide significant foundations to the master planning process and subsequent implementation actions taken by a community. By analyzing both regional and broad planning trends, a community can proactively prepare for changing environments and seamlessly adapt to changing local conditions for years to come.

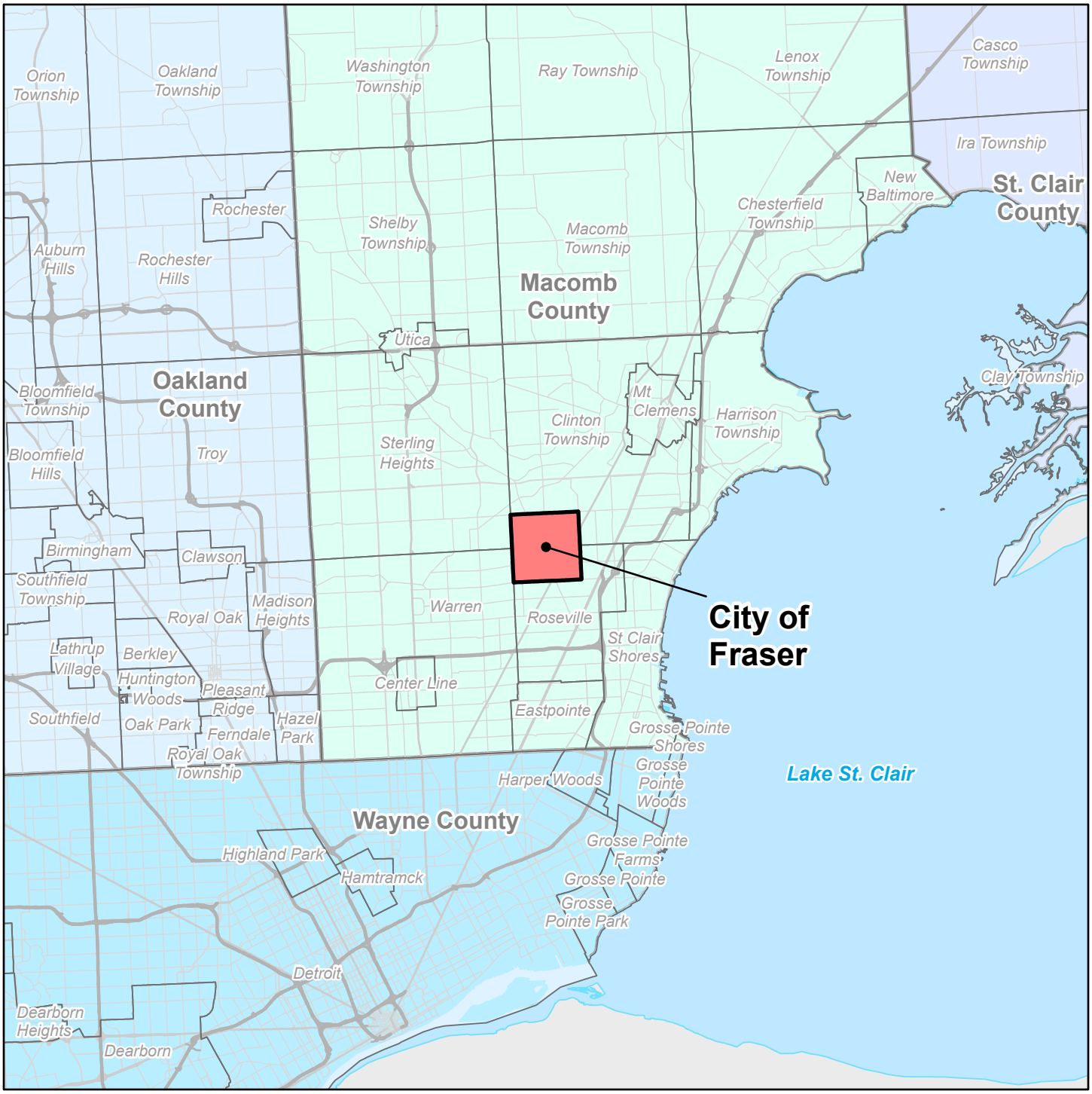
Regional Snapshot

Encompassing slightly more than four-square miles of land, the City of Fraser is located in southern Macomb County, in the Metro-Detroit region of Michigan. Fraser is surrounded by the cities of Warren, Roseville and Sterling Heights, and by Clinton Township. The City is approximately 18 miles north of downtown Detroit.

Running in a northeasterly direction from its apex just south of East 8 Mile Road at the border of Detroit and Warren, Groesbeck Highway (M-97) is the principal regional transportation route serving Fraser, providing access to neighboring communities, jobs, and goods and services. The I-696 Freeway is a major interstate freeway located two miles to the south of the City, and runs through the Cities of Warren and Roseville. I-696 provides regional access from western Oakland County to the west and the eastern I-94 corridor to the east.

Fraser includes a variety of suburban development types, including a number of industrial land uses, varying density residential land uses, and a centrally-located Community Business District—with typical auto-oriented suburban development along its key corridors.

In addition to its centrally-located regional position, Fraser is situated within a reasonably short distance of freshwater amenities such as Lake St. Clair, the Detroit River, and Lake Erie, and to other popular regional destinations such as Ontario, Canada and Toledo, Ohio. These connections place Fraser at the heart of region with an industrial legacy that includes wide-spanning transportation networks that move goods locally, regionally, nationally, and internationally.



Map 1:

Regional Location

City of Fraser, Michigan

February 6, 2020

0 2.5 5
Miles

Basemap Source: Michigan Center for Geographic Information, Version 17a. Data Source: Macomb County 2018. McKenna 2020.

MCKENNA

Regional Development and Planning Trends

With a rich history of automobile influence, suburban lifestyles, and community amenities, the Metro Detroit area—including Fraser—is a hub for an affordable live/work/play atmosphere. In more recent years, Metro Detroit, especially Macomb County and the City of Fraser, has experienced growth across multiple sectors. According to Macomb County Department of Planning and Economic Development data, the following development growth data has been identified since 2010 in Macomb County:

Table 1. Job Growth since 2010, Macomb Co.

Industry	Percent Growth
Healthcare	12%
Retail	12%
Advanced Manufacturing	25%
Automotive	27%
Food and Agriculture	46%
Defense	52%
Logistics	52%
IT and Cybersecurity	104%
Professional Services	116%

Source: SEMCOG Community Profile

According to the development trends noted above, Macomb County experienced overall growth within the last several years in terms of warehouse/ distribution facility development, multi-family residential development, along with a large growth in professional service and IT/cybersecurity jobs.

Additionally, the Southeast Michigan Council of Governments (SEMCOG) publishes data and analyses of development trends in the Metro Detroit region. According to SEMCOG development trends, a total of 10,225 total new residential units were permitted in 2019, in which the total number of apartment complexes increased by 28% from the year prior (for the SEMCOG region). For Macomb County specifically, a total of 1,968 residential building permits were issued in 2019. However, according to SEMCOG data, those residential units were not constructed in the City of Fraser.

In comparison to residential development trends in Metro Detroit, SEMCOG noted that in 2018, a total of 543 nonresidential projects occurred within the SEMCOG region. Of those nonresidential projects (299 of which were finalized during 2018), 175 included retail/commercial development, 108 included industrial/research/hi-tech development, 65 included warehouse/distribution development, 46 included institutional development, 29 included hotel development, and more. For Macomb County specifically, the County gained over 5.8 million square feet of nonresidential development floorspace in 2018. Warehouse/Distribution projects were among the highest number of developments in the County at 34% of all total nonresidential development.

Broader Development and Planning Trends

In conjunction with the regional trends in planning and development in the Metro Detroit and Macomb County geographic area, the City of Fraser should also consider broad planning and development trends that are occurring at the national, and even international, level. By analyzing these important trends, the City can effectively and proactively plan for the future of the community, as well as get ahead of upcoming trends and important quality of life considerations to ensure Master Plan relevancy, longevity, and applicability. In turn, this will help the City to attract and retain residents and businesses, and move into an ongoing sustainable future.

An important best planning practice to consider throughout the implementation of this Plan and long after is the concept of New Urbanism. New urbanism refers to the planning and development approach that brings communities back to the basics—walkable blocks, accessible streets, mixed uses, accessible public spaces, and human-scaled design. By bringing communities back to the organic fundamentals of how towns originated, residents and businesses begin to thrive again. The New Urbanism movement focuses on ensuring that communities provide a sense of place for everyone.

Additionally, according to the American Association of Retired Persons (AARP), communities should examine current policies and planning practices and shift toward greater livability. In this context, livability is an overarching term meaning the "high-level performance measure of neighborhood design factors that are critical to high quality of life for people of all ages." Planning for all ages is a sound method of planning for people with all abilities.

To achieve livability, a community must work toward the following four goals:

1. Compactness (walkable, less automobile dependent)
2. Integration of land uses (residential development within close proximity to places of employment, and neighborhood commercial nodes)
3. Housing diversity (varying types of housing for all ages and incomes)
4. Transportation options (easily available bike infrastructure, sidewalks, ridesharing, etc.)

01

COMPACTNESS

As briefly described above, compactness is an integral component of a livable community. On a broad spectrum, compactness simply means the close proximity of varying land uses. For example, in a compact community, residents would live within walking distance to work, school, and entertainment options such as parks, restaurants, and shopping. Compact communities tend to have successful businesses and higher property values. Given that the City of Fraser is a geographically small community, compactness can be achieved through mixed-use development, walkable neighborhoods, and road corridors fitted with pedestrian infrastructure and protected crossings, and a walkable Community Business District.

02

INTEGRATION OF LAND USES

As the title suggests, integration of land uses describes the planning practice of encouraging a variety of uses within close proximity of one another. For example, residents in a livable community may live within biking distance to work or school, as well as shopping centers or grocery stores. Integrated land uses encourage living, work, and play opportunities within the same area. Additionally, these areas should be close to public transit, outdoor recreation options, and more. As mentioned above, compactness and the integration of land uses are closely related with one another.

03

HOUSING DIVERSITY

A popular discussion topic across the nation, housing diversity is one of the many methods used to create a livable community with high quality of life. Housing diversity encourages a varied choice of housing stock and price points. For the City of Fraser, this could accomplished by promoting mixed use development with upper floor residential units, as well as multi-family units, two-family units and duplexes, townhomes, and single-family homes and neighborhoods—types of residential units typically called "missing middle housing". While the City of Fraser is largely built out, housing diversity can be implemented during the redevelopment of vacant or obsolete storefronts or homes, or retrofitting of underutilized areas such as large parking lots. According to the AARP livable communities report, land value is increased when higher-density development is permitted.

04

TRANSPORTATION OPTIONS

A livable community includes the accessibility of a multitude of transit options for people with a wide range of physical capabilities and ages. In this context, transportation options include automobiles, bikes, walking, buses, ridesharing, and more.

Although this is a small sample and brief overview of some of the broad overarching trends in planning and development, Fraser can implement each of these core principles noted in this section in a variety of ways with each development, redevelopment, and zoning ordinance review. This plan is also meant to be utilized as a guide to assist the City of Fraser moving toward these core planning principles, in a pragmatic sense that is applicable to the City.

02

Fraser Today

The City of Fraser Master Plan provides a roadmap for the future development of the City and is a comprehensive rewrite of the current Master Plan, which was adopted in 1990. The changes in the City's demographics, acknowledgement of advances in technology, community-building, and other important sectors, and comments received during public input have led to a revised vision for the future changes within Fraser.

Demographic analysis, or the study of the characteristics of the population, is a fundamental element of master planning. Future growth and development require consideration of how many people will need City services, how much housing is affordable, how many new houses will be built, and other vital signs. By understanding these existing conditions and past trends, the City can then appropriately anticipate and plan for the future needs of the community.

The comprehensive data source for the City of Fraser is the U.S. Census in 2010, Esri 2019 Forecasts (utilizing Census data), as well as the 2000 U.S. Census and the 2013-2018 American Community Survey 5-Year Estimates. This analysis compares the City of Fraser to several surrounding communities and Macomb County where appropriate. Differences in demographics may indicate issues or areas in which land use planning and public policies are warranted; may identify strengths or assets that can be further developed; or may identify weaknesses or issues that need to be addressed. Please note that in some cases, the data year for the following tables in this Section vary given that data may not have been available on specific topics for specific years. In all cases, the most recent data available is the one that was utilized to create the tables.

People

Community Profile

POPULATION TRENDS

Changes in the number of people in an area provides an important indicator of community health; examining these trends is an integral tool in community planning. Table 2 shows the relative populations of the City of Fraser from years 2000 to 2017 in comparison with other surrounding communities.

As noted in Table 2, the total population of the City of Fraser has fluctuated within the 17-year time period. Like many communities in Michigan, Fraser saw a population decline in years 2000 to 2010, likely attributable to the "Great Recession". However, from years 2010 to 2017, the City experienced a slight increase in population as families and individuals more freely moved around the region because of lower housing costs; however, overall, the City saw the population decrease from years 2000 to 2017 by 817 people.

The planning implications of population decrease may include exploring options for economic development, working to diversify the housing stock where applicable and exploring opportunities for redevelopment of priority sites to achieve the four livability goals discussed in the prior section.

Table 2. Population Change, 2000-2017

Community	2000	2010	2017	Total Change 2000-2010	% Change 2000-2010	Total Change 2010-2017	% Change 2010-2017
Fraser	15,297	14,480	14,616	↓ 817	↓ 5.3%	↑ 136	↑ 0.9%
Eastpointe	34,044	32,442	32,601	↓ 1,602	↓ 4.7%	↑ 159	↑ 0.5%
Roseville	48,129	47,299	47,501	↓ 830	↓ 1.7%	↑ 202	↑ 0.4%
Warren	138,247	134,056	135,022	↓ 4,191	↓ 3.0%	↑ 966	↑ 0.7%
Clinton Twp.	96,648	96,796	99,726	↑ 1,148	↑ 1.2%	↑ 2,930	↑ 3.9%
Shelby Twp.	65,159	73,804	79,101	↑ 8,645	↑ 13.3%	↑ 5,297	↑ 7.2%
Utica	4,577	4,757	4,924	↑ 180	↑ 3.9%	↑ 167	↑ 3.5%
Macomb County	788,149	840,978	871,375	↑ 52,829	↑ 6.7%	↑ 30,379	↑ 3.6%

Source: US Census Bureau, ACS 5-Year Estimates, 2017

Additionally, according to Esri, an international supplier of geographic information system software and data, in 2019 Market Profile Forecasts, the City of Fraser had a population of 14,599 people, which is an almost negligible decrease from the total population of 14,616 people from the 2017 U.S. Census estimate. Another noteworthy aspect to the City's population fluctuation is that the City's total daytime population is estimated at 15,886 people (1,287 more people), which means that the community is "importing" workers from other communities during the day—most likely into the industrial sector.

Likewise, SEMCOG produces population projection data for the counties and municipalities within its planning area. For the City of Fraser, the population forecasts include the following:

Table 3. Population Projections, 2020-2045

Year	Projected Population	% Change
2020	14,250	
2025	14,428	↑ 1.25%
2030	14,563	↑ 0.94%
2035	14,520	↓ 0.30%
2040	14,615	↑ 0.65%
2045	14,529	↓ 0.59%

Source: Esri Market Profile, 2020

Overall, the population in the City of Fraser is predicted to fluctuate slightly from years 2020 to 2045, and throughout the duration of this plan. This simply indicates that the general population counts within Fraser will be relatively stable over the next 25 years.

AGE DISTRIBUTION TRENDS

The age of a community's population has implications for planning and development, whether it be the need for housing alternatives, an increased or decreased need for schools, or services for empty nesters and older residents. In the City of Fraser, the median age of residents is 45.5 years old. By year 2024, Esri predicts the median age of the City's population will rise to 45.8 years old.

Age structure (analyzing which proportions of a municipality's populations are in which stages of life) gives a nuanced view of the makeup of a community. The table below describes the age distribution trends in the City of Fraser for the year 2019. As the table indicates, the age bracket with the highest population concentration in the City is the 55-64 age group.

Table 4. Population by Age, 2019

Age Bracket	Percentage of Population
0-4	4.4%
5-9	4.8%
10-14	5.3%
15-24	10.8%
25-34	12.4%
35-44	11.6%
45-54	14.2%
55-64	16.2%
65-74	11.6%
75-84	5.5%
85+	3.0%

Source: US Census Bureau ACS 5-Year Estimates, 2019

As such, it is imperative that the City of Fraser consider the planning and development implications of an aging population. Some of these implications include senior housing and assistance programs, outdoor recreation opportunities like parks, bike paths, and community gardens, public transportation opportunities, entertainment options, and others. The Goals and Objectives and Implementation sections of this plan contain strategies and planning principles upon which decisions and future investments can rely.

However, another noteworthy element of the age distribution chart is the percentage of 25-34 year-olds in the City. This can indicate general housing affordability, steady population rise into the future, and more.

RACE AND ETHNICITY

The table below describes the racial and ethnic composition of Fraser residents. By understanding the racial and ethnic fabric of a City, decision-makers can adequately plan and address the needs of different population groups. As the table below indicates, the population of "White Alone" exceeds the percentages of all other races at over 88% of the total population of the City.

Table 5. Racial Distribution, 2000-2019

Race/Ethnicity	2010 Percentage of Population	2019 Percentage of Population	Percent Change 2010 2019
White Alone	92.0%	88.2%	↓ 3.8%
Black Alone	3.9%	6.4%	↑ 1.3%
American Indian Alone	0.5%	0.5%	↑ 0.0%
Asian Alone	1.5%	2.1%	↑ 0.6%
Pacific Islander Alone	0.0%	0.0%	↑ 0.0%
Some Other Race	0.3%	0.3%	↑ 0.0%
Two or More Races	1.8%	2.5%	↑ 0.7%
Hispanic Origin	2.1%	2.5%	↑ 0.4%

Source: US Census Bureau ACS 5-Year Estimates, 2019.

Through the racial distribution analysis as noted above, overall, it can be concluded that the racial diversity the City of Fraser has expanded slightly between years 2010 and 2019.

HOUSING PROFILE

The quality, affordability, location, and availability of a community's housing stock has a significant impact on the vitality and livability of the community as a whole. The following analysis of trends relating to the number of housing units, the amount of owner-occupied, rental, and vacant units, and households by type helps evaluate the health of the City of Fraser's housing stock.

Table 6 provides more information on the types of available housing in the City, and how the housing types have changed over a seven-year time period. As a result, the number of attached single-family homes has risen the most at a 2.2% increase from 2010 to 2017. Conversely, the number of multi-family units has decreased the most at a reduction of 1.8% from 2010 to 2017. Being largely built out, it is not likely that the City of Fraser will experience a sharp increase in the construction of detached single-family homes, unless the construction is a redevelopment project. The increase in the number of attached single family homes can indicate that the City is working to address the needs of the aging population, as well as working to diversify housing options for the younger population.

Table 6. Housing Units, 2010-2017

Housing Type	2010 Number	2010 Percentage	2017 Number	2017 Percentage	Percent Change 2010-2017
Single Family Detached	4,075	65.1%	4,300	65.6%	▲ 0.5%
Single Family Attached	749	12%	928	14.2%	▲ 2.2%
2-4 Attached	193	3.1%	148	2.3%	▼ 0.8%
Multi-Family (5+ Units)	1,213	19.3%	1,149	17.5%	▼ 1.8%
Manufactured Units	31	0.5%	25	0.4%	▼ 0.1%
Total Units	**6,550**	**100%**	**6,550**	**100%**	

Source: US Census Bureau ACS 5-Year Estimates, 2017.

In addition to the number of housing units in the City over a given period of time, it is also significant to understand the year that residential structures were built. Construction year data helps provide insight regarding the age of the current housing stock in the City. Table 7 provides more information on the years homes were constructed; and, as indicated, the time period with the greatest number of homes being built in the City of Fraser was 1970 to 1979. Following closely behind, the postwar years between 1950 and 1959 were times of strong residential development activity in Fraser (and similar postwar suburban communities around the country). This data is consistent with the context of the City's overall aging population and relatively stable population counts, coupled with the aging housing stock.

Table 7. Year Structure Built

Year	Number of Structures Built
2014 or Later	14
2010 to 2013	20
2000 to 2009	270
1990 to 1999	938
1980 to 1989	517
1970 to 1979	1,594
1960 to 1969	1,098
1950 to 1959	1,398
1940 to 1949	326
1939 or earlier	279

Source: US Census Bureau ACS 5-Year Estimates, 2019

HOUSING TENURE

Housing tenure describes how housing is occupied—whether by the owner, by a renter, or whether it is vacant. According to Table 8, the housing tenure with the highest share of residents is owner-occupied housing (66.3%), with a small smattering of vacant homes. This data is consistent with the housing type data, in that attached single family home construction has risen, and multi-family development has decreased (and those are often the housing types that are occupied by renters).

Additionally, Table 8 concludes that Fraser has one of the higher rates of home ownership among the sample communities. Some of the planning implications to consider in analyzing housing tenure data are whether to address aging housing stock, ensure that housing stock diversity is appropriately balanced, that adequate rental housing is available to meet the local demand, and more.

Table 8. Housing Tenure, 2019

	Fraser	Eastpointe	Roseville	Warren	Utica	Macomb County
Owner Occupied	66.3%	58.0%	58.9%	63.7%	54.3%	68.6%
Renter Occupied (2017)	27.9%	33.8%	34.7%	27.7%	40.5%	25.5%
Vacant	5.8%	8.2%	6.8%	8.5%	5.2%	5.9%

Source: US Census Bureau ACS 5-Year Estimates, 2019

HOUSEHOLDS

In the City of Fraser, the 2019 average household size was 2.33 persons and the average family size was 2.95 persons. Of this information, combined with the age distribution, it is likely that the City of Fraser is comprised largely of older 2-person families that no longer have children living in their homes, or older residents living in their adult child's home.

ECONOMIC PROFILE

This section describes the employment distribution, income, educational attainment, and other economic data for the City of Fraser. It also includes a Tapestry Segmentation profile, which summarizes the segments, based on demographics and socioeconomic factors, that can be found in the City.

The following table addresses the employment sector of the residents in the City. This is not an analysis of what kinds of jobs are available or what businesses are located within the community, but rather in what occupations residents are employed, regardless of where they work. Major occupational sectors for residents of Fraser include "services" at 40% and "manufacturing" at 20.2%.

The high number of manufacturing and service jobs is consistent with the City's existing land use fabric, given that the City has a robust presence of industrial businesses. In this context, services refer to "blue collar" jobs such as installation, maintenance, repair, production, transportation, and material moving. Fraser residents build, maintain, and repair "things," which are knowledge jobs that are at risk of being moved to different regions or even countries with the current mobility of many sectors. Likely, these jobs are related to the automotive industry and their fortunes are tied to the long-term viability of that sector.

Table 9. Employed Population by Industry, 2019

Industry	Percentage of 16+ Labor Force
Agriculture/Mining	0.1%
Construction	5.4%
Manufacturing	20.2%
Wholesale Trade	3.2%
Retail Trade	11.5%
Transportation/Utilities	5.1%
Information	2.7%
Finance/Insurance/Real Estate	8.0%
Services	40.0%
Public Administration	3.7%

Source: US Census Bureau ACS 5-Year Estimates, 2019

INCOME AND UNEMPLOYMENT

In the City of Fraser, the median household income in the year 2019 was approximately $58,681, according to the Esri 2019 Estimates, the median home value was $163,047. Additionally, only 3.6% of Fraser's residents were unemployed in 2019.

Some of the planning implications of the income and poverty data noted above include housing affordability, education and lifelong learning / training, availability of transportation options, availability of recreation options, relationships with local large employers, and more.

COMMUTING

An indication of this area's economic position relative to the surrounding region can be illustrated in travel time to work for residents. Table 10 further outlines the time that residents, age 16 and older, spend traveling to their place of employment, as well as which places of work can be reached in that radius.

Table 10. Commuting Destinations, 2018

Travel Time to Work	Places of Work within this Commute Radius	% of Population
Less than 10 minutes	Fraser	6.6%
10-24 minutes	Warren/Sterling Heights/ Mt. Clemens	43.8%
25-44 minutes	Detroit/Rochester Hills/Royal Oak/Pontiac	30%
45-59 minutes	Ann Arbor/Sarnia/Howell/Brighton	12.1%
60 + minutes	Toledo/ Flint/Lansing	7.5%

Source: US Census Bureau ACS 5-Year Estimates, 2018

Table 10 above indicates that the highest percentage of residents in the City of Fraser have commute times of around 10-24 minutes. However, it is also important to note that many people who live in Fraser likely work in Fraser, or a neighboring municipality. Commuting data is significant when planning for future transportation systems (both motorized and nonmotorized), business and economic development projects and programs, corridor enhancements, and more.

TAPESTRY SEGMENTATION PROFILE

Tapestry segmentation profiles, developed and produced by Esri, provide an accurate, detailed description of America's neighborhoods, classifying them into unique segments based not only on demographics, but also upon socioeconomic characteristics. For the City of Fraser, there are three major segments which provide information about the neighborhoods and its residents.

"Rustbelt Traditions"

The "Rustbelt Traditions" Tapestry Segmentation profile comprises the highest percentage of residents in the City of Fraser. Rustbelt Traditions have an average household size of approximately 2.47 people, a median age of 39 years old, and a median household income of $51,800. A majority of Rustbelt Traditions homes are located in older industrial cities surrounding the Great Lakes. Additionally, this group is likely to have low unemployment rates, contains family-oriented consumers, and lives in modest single-family homes.

"Small Town Simplicity"

The "Small Town Simplicity" Tapestry Segmentation Profile is the second highest percentage of residents in the City of Fraser. The median age of this group is 40.8 years old, the median household income is $31,500 and the average household size is 2.26 people. Small Town Simplicity residents are more likely to be young families or seniors that are bound by community ties. With this group, the unemployment rate is slightly higher at 7.7% and labor force participation is lower, which could be due to lack of jobs or retirement.

"Savvy Suburbanites "

The "Savvy Suburbanites" Tapestry Segmentation Profile is characterized by well-educated, well-read, and well-capitalized people. The median age of this group is 45.1 years old, with a median household income of $108,700, and an average household size of 2.85 people. This group is likely to be empty-nesters, or nearing empty-nester stage of their lives. This group has lower unemployment rates, appreciate technology and tend to spend more money on entertainment.

Community Conversations

An important element of the City of Fraser Master Plan process is public engagement. With a total of 243 responses, the survey was promoted to City residents for a handful of months during the fall of 2020. The online survey sought to ultimately understand the perceptions of residents and business owners on various aspects of the City such as transportation, parks and recreation, housing and neighborhoods, commercial and industrial businesses, and more. The results of the survey have been utilized and led to a refinement of the overarching goals and objectives of this Plan.

Some of the key highlights from the survey results include:

- The Master Plan should include a focus on methods and recommendations of how to improve and enhance Downtown Fraser. This section should include economic development steps and recommendations for reducing commercial vacancies, promoting and encouragement of more local shops and dining opportunities, and more.
- Major road corridors in the City are in need of general repairs and enhancements. Traffic speeds are consistently noted as a problem in the City.
- The only elements in the City that respondents noted that require moderate change include speeding motorists, sidewalks, and street improvements.
- Overall, it was noted that the City may not be in need of additional housing options, but if more options were available, residents would generally be supportive—especially in the Downtown area.
- It can be concluded that the City's neighborhoods are in need of some moderate enhancements, (sidewalk repair, traffic calming, enhanced code enforcement, etc.). This can also help to ensure the longevity of current older homes throughout the duration of the period covered by the plan.
- Overall, respondents did not indicate a need for additional parks.

RESPONDENT CHARACTERISTICS

When asked about the respondents' household composition, **just under 60% of respondents noted they live with their partner or spouse.** Furthermore, about 26.9% live with other family members, 12.8% reported they live alone or are the lone household adult, and 0.4% live with friends or roommates.

Of the 243 responses to this question, 58.4% of respondents noted that they do not have any children under the age of 18 in their household.

The age group with the highest percentage of respondents is 55-64 years old.

Respondent Relationship to Fraser

I am a resident – 94.89%

I am a property owner – 73.62%

I am a business owner – 7.66%

I work in Fraser – 11.91%

I attend an institution in Fraser – 27.23%

I shop or dine in Fraser – 77.87%

I live nearby – 3.68%

RESIDENTIAL DETAILS

According to the 232 responses to this question, the highest percentage of respondents noted that they live in **Neighborhood Planning District #1 at 19.4%.** The next most common was District #4 (18.53%) and District #3 (17.24%).

When asked how long each respondent has lived in the City of Fraser, the most common response was **21+ years, at 43.59%.** The next most common response was 0-5 years at 19.23%.

Respondents were asked to select the best aspects of their neighborhood. The results include:

Of those who chose "other" some of the most common responses to this question include close to work, close to family, City services (snow removal and road quality), mature trees, quiet, small-town feel, and more.

Respondents were asked to rate their neighborhood identity. Of the 218 responses to this question, the most common response was **"Somewhat Strong" at 35.78%.** The second most common response was "Neutral" at 33.49%.

When asked how well they know their neighbors, the most common respondents noted:

"I Know a Few" on my street at 56.11%

"I Know Many" on my street at 29.86%

"I know Most" on my street at 9.5%

"I Know a Few" within 2 blocks at 52.09%

"Not at All" within 2 blocks at 33.49%

"Not at All" within 6 blocks at 53.08%

"I Know a Few" within 6 blocks at 39.81%

NEIGHBORHOOD CHARACTERISTICS & IMPRESSIONS

A total of **48.4% of respondents noted that they deem their neighborhood streets "Very Safe"** and 47.03% of respondents noted they deem their neighborhood streets "Moderately Safe."

47.96% of respondents noted that they believe sidewalks should be installed in certain key locations, but should not be required everywhere as a matter of policy. Additionally, 43.89% of respondents noted they believe sidewalks should be installed wherever none currently exist.

When respondents were asked what needs changed in their neighborhood the results include:

A total of **47.85% of respondents noted their neighborhood is not changing,** closely following that, 32.54% of respondents noted their neighborhood is becoming a little worse.

35.01% of respondents said the City is becoming a little worse, 32.69% of respondents said the City is not changing, and 26.92% said the City is becoming a little better.

73.91% of respondents said they plan to remain in Fraser for the foreseeable future.

Of those who responded they plan to leave Fraser, the most common reasoning includes: expensive taxes, water bill is too high, crime and unsafe neighborhoods, more privacy, bigger lot sizes, and more.

Overall, **45.71% of respondents said Fraser is a decent place to live,** 28.10% of respondents noted Fraser is a wonderful place to live, and 23.81% said Fraser is an average place to live.

HOUSING OPTIONS

78.8% of respondents said that the current housing options in the City meet their needs.

57.21% of respondents said they would like to live in small single-family homes (less than 2,000 square feet) and 28.84% of respondents would like to live in large single-family homes (2,000-4,000 square feet).

51.15% of respondents noted they would prefer to live near active areas, but not too close.

41.47% of respondents noted they would support the City focusing housing attraction efforts on developing additional housing in and/or near the Downtown area as a means of generating more activity in the heart of Fraser. 33.64% of respondents said they were Neutral/Unsure.

TRANSPORTATION

When asked to select the most common methods of transportation, **99.07% of respondents use a passenger vehicle,** 60.47% selected walking, and 40% selecting biking.

A majority **(53.95%) of respondents said they only occasionally experience traffic congestion.**

A majority of respondents also noted they feel they have ample parking opportunities in the City.

PARKS

A vast majority **(75.70%) noted they feel they have safe and convenient access to parks.**

A **near even** number of respondents noted they drive and walk to City parks, at 74.30% and 71.96% respectively.

When asked the frequency of visitation of parks, the highest percentage of respondents said they **visit parks weekly, at 37.62%.** The next most common response was Yearly, at 30.95%.

SHORT ANSWER SUGGESTIONS AND IDEAS

Respondents were given the opportunity to provide any suggestions or ideas to include in the Fraser Master Plan. Of the 243 respondents, 91 provided a short answer to this open-ended question. Of the 91 responses, the most common themes represented include:

- The City should address commercial property vacancies.
- Downtown Fraser should be enhanced, and developed into a regional destination with shopping, dining, and living opportunities.
- Utilize the City's small geographic size as an advantage to improve infrastructure and amenities such as walkability, utilities, road network, and parks.
- The City should provide more activities for families with young children to attract more young families to the City. The City should also provide more opportunities for senior citizen events and activities.
- Property management has become an issue in the City. Many respondents noted the lack of maintenance on residential lots, causing neighborhoods to look unsightly.
- Many respondents noted dissatisfaction with the condition of Garfield Road, Utica Road, 14 Mile Road, and 15 Mile Road.
- The current road design leads to many speeders in the City, especially in areas near residential neighborhoods.
- As noted above, many respondents noted that costly water bills have become a major reason for people leaving the City.
- Complete the sidewalk gaps in the City (e.g. Mulvey Road, Utica Road, McKinley Road).
- The City does not need any more parks.

Place

Planning Framework—Neighborhoods, Nodes, and Corridors

A major component of a community master plan is to identify existing land use patterns. To make informed decisions regarding the future of land uses in the City of Fraser, it is critical to have a clear understanding of existing land uses and the relationships between those land uses. Documenting the existing land use framework not only identifies the locations of particular land use activities, but also highlights the areas with future growth potential and areas where land use conflicts may exist.

A key element to consider when determining the future fabric of a community is the identification of where current activities (such as residential, commercial, industrial, and recreational) take place. This existing conditions and land use analysis will help to determine what areas and corridors should be preserved, redeveloped, or intensified.

This master planning process has also identified other existing conditions that help determine not only the Future Land Use Plan, but also the overarching goals, objectives, and recommendations, as described in the next section—specifically neighborhoods, nodes, and corridors.

Existing Land Uses and Character

Fraser generally consists of seven land use types. Differing from zoning districts, land use types describe the overarching character of an area and how the land is occupied. The land use types are then described further and encoded by zoning districts with corresponding regulations. The existing land uses represented in Fraser include:

Single-Family Residential

Single-family homes occupy the majority of the City's total land area. Single-family residential areas typically include residential neighborhoods with detached one-family homes constructed on small-to-medium size lots.

Multi-Family Residential

This classification includes land areas that are occupied by predominately residential structures containing dwelling units for three or more households. The Multiple Family classification includes apartments and attached condominiums. Multi-Family Residential land uses are found in the northwest and southwest portions of the City, typically in close proximity to commercial nodes.

Commercial

The commercial land use category includes all commercial uses related to goods and services. Primarily focused around major road intersections and arterial corridors, the commercial category includes a wide-range of uses from big-box retail and grocery stores to smaller retail and services like dry cleaners and specialty stores. Most of the commercial land in Fraser is located along Utica Road in the northwest portion of the City, as well as on the southeast portion of the City along Groesbeck Highway, adjacent to industrial businesses.

Office

The office land use classification often is associated with commercial land use, and most frequently these two use categories are mixed together. In Fraser, office uses are primarily located adjacent to the industrial areas.

Industrial

This category includes manufacturing, warehousing, assembly, fabrication facilities, and other non-manufacturing industrial and utility uses. Fraser has a vast number of industrial land uses located throughout the east side of the City along all major road corridors. The existing industrial businesses include warehousing, processing, packaging, wholesale establishments, and more.

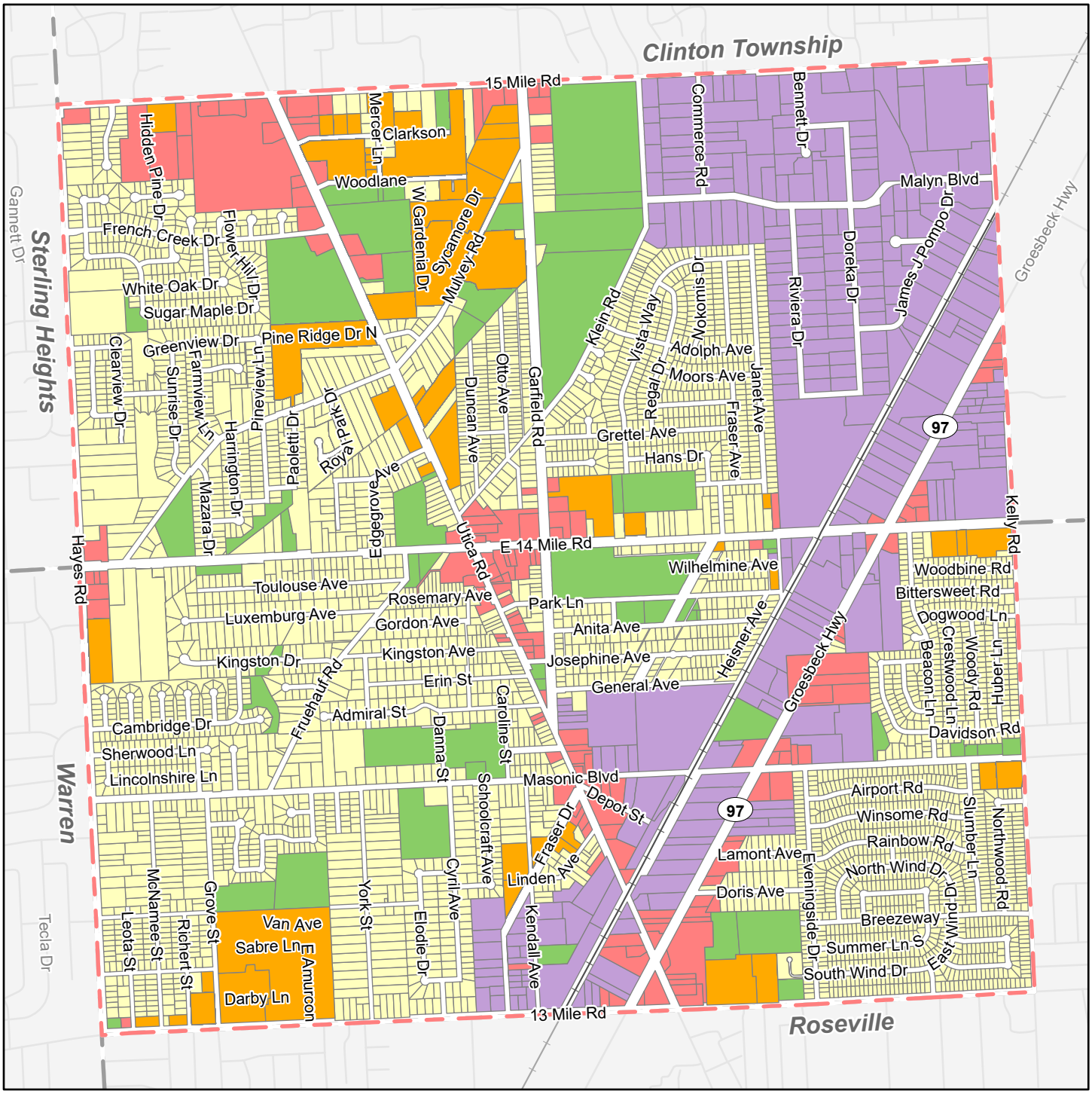
Public/Semi Public

Public/Semi Public uses are comprised of schools and municipal buildings such as the City Library or City Hall, and other municipally-owned parcels. These land uses are generally intended to provide a public service.

Park/Open Space

This classification includes parcels (both improved or unimproved) that are used for public or private non-intensive recreational activities, including parks, golf courses, swimming pools, ice rinks, natural areas, and private outdoor recreational facilities.

The map on the following page includes the existing land uses in the City of Fraser.



Map 2:

Existing Land Use

City of Fraser, Michigan

February 10, 2020

LEGEND

- Fraser Boundary
- Other Municipal Boundaries
- Roads
- Railroads

Existing Land Use Categories

- Single-Family Residential
- Multiple-Family Residential
- Office/Commercial
- Industrial
- Public/Institutional

0 1,000 2,000

Feet

Basemap Source: Michigan Center for Geographic Information, Version 17a. Data Source: Macomb County 2018. McKenna 2020.

MCKENNA

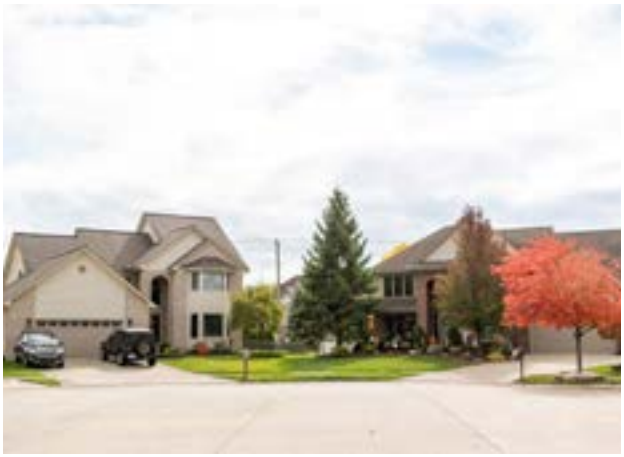
Neighborhood Planning Areas
City of Fraser, Michigan

The City's eight neighborhood clusters are described in further detail on the following pages.

NEIGHBORHOODS

The City of Fraser is divided into eight distinct neighborhood clusters. The clusters have been identified by grouping certain areas within the city that share similar characteristics, or encompass infrastructure that services a specific surrounding area. Some of the primary reasons for dividing the City into neighborhood clusters as they relate to the Master Plan include:

- To gain a better understanding of the existing conditions in the City as a whole.
- To identify the specific needs of a given area.
- To conduct a high-level analysis of existing conditions and utilize those to develop the future land use framework for the City.
- To determine how those future land uses work together.
- To break down the City into smaller planning areas for in-depth analysis.



Northwest (Neighborhoods 1 & 2)

The first two neighborhood clusters are located on the Northwest side of the City of Fraser. The limits of the first neighborhood cluster spans from 14 Mile Road, along the west side of Utica Road, up to 15 Mile Road. The second neighborhood cluster, or planning area, has a south boundary on 14 Mile Road, runs along the east side of Utica Road, up to 15 Mile Road.

The first neighborhood planning area is characterized by medium density residential development, pockets of general commercial areas, and small areas of low density residential. The homes here are typically older and are located on relatively small lots. Many of these neighborhood streets are connected to one another, with few cul-de-sac designs. Additionally, a higher-intensity commercial node on the north side of the first neighborhood planning area is located around the intersection of Utica Road and 15 Mile Road.

Neighborhood 2 is largely characterized by high density residential development, along with high-intensity commercial and small areas of medium density residential.

Northeast (Neighborhood 3)

The northeast portion of Fraser has one neighborhood cluster, neighborhood 3. This quadrant of the City is nearly completely developed, and is located between the Fraser Schools campus on the west side of Mulvey Drive and the industrial park. The residential areas within Neighborhood 3 generally contain older one-story single-family homes on small lots in close proximity to one another. A small pocket of neighborhood commercial development is located in this neighborhood at the corner of East 14 Mile Road and Garfield Road.

Southwest (Neighborhoods 4 & 7)

Neighborhoods 4 and 7 are located in the southwest quadrant of the City. These two neighborhoods are separated by Masonic Road. Additionally, these two neighborhoods are largely residential in nature, ranging in density. While a majority of the residential land uses are detached single-family homes with small lots, areas of high-density multi-family residential developments are also located in Neighborhood 7. In Neighborhood 4, many of the residential streets are fitted with dead-end streets and cul-de-sacs.

Southeast (Neighborhoods 5, 6, & 8)

Three neighborhood clusters are located in the Southeast quadrant of the City. Neighborhood 6 is largely built-out with industrial development, and a small area of residential development comprised of smaller single-family homes on small lots. Neighborhood 5 is more centrally located in the City, encompassing City Hall and Steffens Park. Neighborhood 5 also includes residential development with older single-family homes.

Neighborhood 8 is located at the very southeast corner of the City, which is largely residential in nature and also considered entirely built-out. Residential development in Neighborhood 8 is comprised of densely populated older single-family homes.

NODES

"Nodes" is a term used to describe popular destinations in a community and the surrounding area of similar character, with defined edges and a compactness that allows for walkability within. In the City of Fraser, nodes may include municipal destinations, such as schools, the public library and City Hall, but also describe the areas to which people often travel for goods and services, and to places of employment. Understanding the existing conditions of the most popular destinations and hubs in the City will also assist with determining the future direction of these places, and how they can be enhanced. Some of the most significant nodes in the City identified in this Plan include:

Central Business District

The Central (or Community) Business District is centrally-located within the City, at the crossroads of 14 Mile Road, Utica Road, Garfield Road, and Groesbeck Highway. This node consists largely of commercial uses such as corner stores, grocery stores, gas stations, City Hall, and other amenities. This area is characterized by high traffic volumes, four-lane corridors, older commercial development with strip malls, and large parking areas. Residents in the City of Fraser would likely travel to this destination for low-intensity commercial needs, such as quick groceries or pharmaceutical services, as well as for entertainment, such as sit-down restaurants, bowling, and places of worship.

Utica and 15 Mile

The general character of the Utica Road and 15 Mile Road node can be best described as commercial in nature. In this area, higher-intensity commercial uses are prevalent, such as a large grocery store with expansive parking areas, banks, fast food restaurants, gas stations, and more. This node is likely where residents would travel to for goods and services in bulk. Additionally, this area is characterized by high volume and high-speed traffic with four-lane roads, strip malls, and buildings that are off-set from the street. This area is likely to experience more commercial traffic, given its higher-intensity commercial development coupled with close proximity to major thoroughfares such as 16 Mile Road. This node is also the northern gateway into Clinton Township. Another noteworthy characteristic of this area is its close proximity to the medium-to-high density residential units located on both the east and west sides of this node.

Groesbeck, Utica, and 13 Mile

This node is located in the southcentral portion of the City. Similar to the nodes described above, the Groesbeck/Utica/13 Mile Node is comprised of commercial development. However, it also should be noted that this Node is surrounded by industrial land uses and a rail corridor to the northwest. Additionally, this node is unique in that the three corridors all meet in this area, forming high traffic volume intersections. Here the commercial development includes older strip mall designs integrated with other higher-intensity services, such as used car sales and fast-food restaurants. It is likely that this node experiences the highest traffic volumes during peak hours when employees are traveling to and from work in the adjacent industrial businesses, as well as to the medium-to-high density residential development located directly east. The development patterns here can be described as a high-intensity mix of commercial uses with an industrial character. The Groesbeck/Utica/13 Mile Node can also be considered a southern gateway into the City of Roseville to the south.

Industrial Park

The Industrial Park in the City of Fraser is located primarily in the northeast section of the City. A large portion of the City is dedicated to industrial uses, comprising the second largest land use designation in the City. In addition to the industrial park located at the northeast section of the City, a linear strip of industrial uses exists along the Groesbeck Highway Corridor, spanning between the rail corridor and the Highway. In this area, the developments include older industrial facilities located in close proximity to one another, with varying types of development styles.

CORRIDORS

Groesbeck Highway (M-97)

Groesbeck Highway, or M-97, is a State-owned and maintained thoroughfare located in Metro Detroit. It is one of the main regional corridors serving the City of Fraser, and runs northeast to southwest, from Mount Clemens to the outer northeast side of Detroit. Groesbeck Highway also provides access to other State thoroughfares such as Interstate 696 and M-59. In the City of Fraser, a majority of the existing land uses located along M-97 are industrial and commercial. In neighboring jurisdictions, the land uses along M-97 can be characterized as industrial and high-intensity commercial. This is likely due to its close proximity to the rail corridor, running parallel, to it.

Utica Road

Utica Road is another major corridor in the City of Fraser. Running from northwest to southeast across the City, the primary land uses located along this corridor include commercial, high-density residential, and industrial. Utica Road provides connectivity from Utica on the north side, to St. Clair Shores on the south side. Utica Road is a two-lane corridor with high traffic volumes and higher speeds. Utica road is maintained by the Macomb County Road Commission. Along this route, existing land uses generally range from commercial, such as restaurants, auto body shops, and more to higher-density residential developments.

15 Mile Road

15 Mile Road is an east-west corridor that also serves as the northernmost boundary for the City of Fraser. 15 Mile Road is maintained by the Macomb County Road Commission, and spans from Clinton Township to the east, and the City of Birmingham to the west, where it turns into Maple Road, which runs further west into the City of Walled Lake in Oakland County. In the City of Fraser, the existing land uses on 15 Mile Road range from industrial to the east, and residential and commercial to the west. Similar to the other regional corridors described in this Section, 15 Mile Road is a four-lane corridor with high traffic volumes and higher speed limits. Throughout the course of the 15 Mile Road Corridor, existing land uses vary from commercial development, such as restaurants and strip mall shopping centers, to low-intensity industrial facilities, to medium and high-density residential development.

14 Mile Road

The 14 Mile Road Corridor runs east-west through the center of the City, approximately one mile south of 15 Mile Road. The route within its entirety provides access from Clinton Township to the east, to Farmington Hills in the west. In the City of Fraser, the east side of 14 Mile Road is characterized by industrial development and medium-density residential homes, the Community Business District in the center of the City with low-intensity commercial development, and Low-One-Family Residential dwellings on the west side of the City. 14 Mile Road is a major thoroughfare in Metro-Detroit that is maintained by county road commissions (in the City of Fraser, it is maintained by the Macomb County Road Department). Much like the other mile marker roads in Metro-Detroit, 14 Mile Road is a four-lane route with high traffic volumes and high speeds. The land uses that surround this route range from higher-intensity commercial (such as shopping centers, chain restaurants, movie theaters and more), to single-family residential neighborhoods and multi-family residential dwellings.

13 Mile Road

13 Mile Road is located at the southernmost border of the City of Fraser, approximately one mile south of 14 Mile Road. The route is a major Metro-Detroit mile marker corridor that runs east-west from Clinton Township and the Lakeshore on the east end, to the City of Novi on the west end. In the City of Fraser, 13 Mile Road is largely populated with higher-density residential development as well as industrial, and commercial. On a regional scale, the current land uses along 13 Mile Road also include residential neighborhoods as well as pockets of commercial development located within close proximity to multiple highways in both Oakland and Macomb Counties (M-5, M-24, M-1, I-75, M-53, and I-94). In the City of Fraser, this route is maintained by the Macomb County Road Commission.

Garfield Road

This road runs north-south along the center of the City of Fraser, from 15 Mile Road to the north, and Utica Road to the south. The current land uses in the City that surround this Corridor are mostly medium-to-high density residential and a small pocket of commercial uses in the Community Business District in the center of the City. This route is also maintained by the Macomb County Road Commission within the City. The City of Fraser is the southernmost boundary of the route, which spans further north to 22 Mile Road. Garfield Road is characterized by a majority of residential development varying in density, to high-intensity commercial and civic land uses.

Masonic Road

Masonic Road is another east-west corridor in the City that is located between 13 Mile Road and 14 Mile Road. The current land uses located along Masonic Road in the City include medium density residential dwellings as well as high-intensity industrial and low-intensity commercial uses. Masonic Road is a two-land corridor that provides access from the Lakeshore and Clinton Township on the east, to the City of Warren to the west. In neighboring jurisdictions, Masonic Road is populated largely by residential land uses. This road is also maintained by the City.

Hayes Road

Hayes Road is a north-south corridor that also serves as the westernmost border of the City. Along Hayes Road, the majority of the land uses are residential, ranging from low to medium density, with small areas of low-intensity commercial uses. Hayes Road runs south, to 9 Mile Road in Eastpointe, and north to 26 Mile Road. On a regional scale, Hayes Road includes commercial, civic, and low-intensity industrial uses on the south end, and residential uses on the north end. This road is maintained by county road commission agencies. In the City of Fraser, Hayes Road is a two-lane corridor surrounded by older homes with larger front yard setbacks and open space.

Kelly Road

Kelly Road is a north-south corridor that also serves as the easternmost border of the City. In the City of Fraser, most of the land uses along Kelley Road are medium density residential on the south side, and industrial on the north side. Kelly Road spans from the City of Roseville on the south side, to Clinton Township on the north side. The surrounding character of the two-lane corridor is older single-family homes with higher density setback closer to the road. On the north side in the industrial areas, Kelly Road expands to four lanes and serves a multitude of industrial businesses and offices. This road is maintained by the Macomb County Road Commission.

Mulvey Road

Mulvey Road is a route located primarily in the northwest section of the City. It spans northeast to southwest, from 14 Mile Road to Garfield Road, just south of 15 Mile Road. The primary land use surrounding this road is residential, ranging from low density to high density. On the southwest side, residential lots are larger with larger front yard setbacks, many homes are newer and larger-sized. On the northeast end of the Corridor, density increases and larger multi-family residential complexes are built. Being residential in character, Mulvey Road is a two-lane street with low traffic speeds.

Fruehauf Road. / Klein Road

This Corridor is located on the north-central section of the City. The road spans from 15 Mile Road, to Utica Road, in a southwest to northeast direction. Except for a small portion located in the center of the City that is located in the Community Business District. This road corridor is maintained by the City, and is characterized by residential land uses with older homes on smaller lots with medium density. Additionally, a few civic uses are located on the road, such as Richards Middle School and Fraser High School. Klein Road is a two-land road with lower speed limits to accommodate residential traffic.

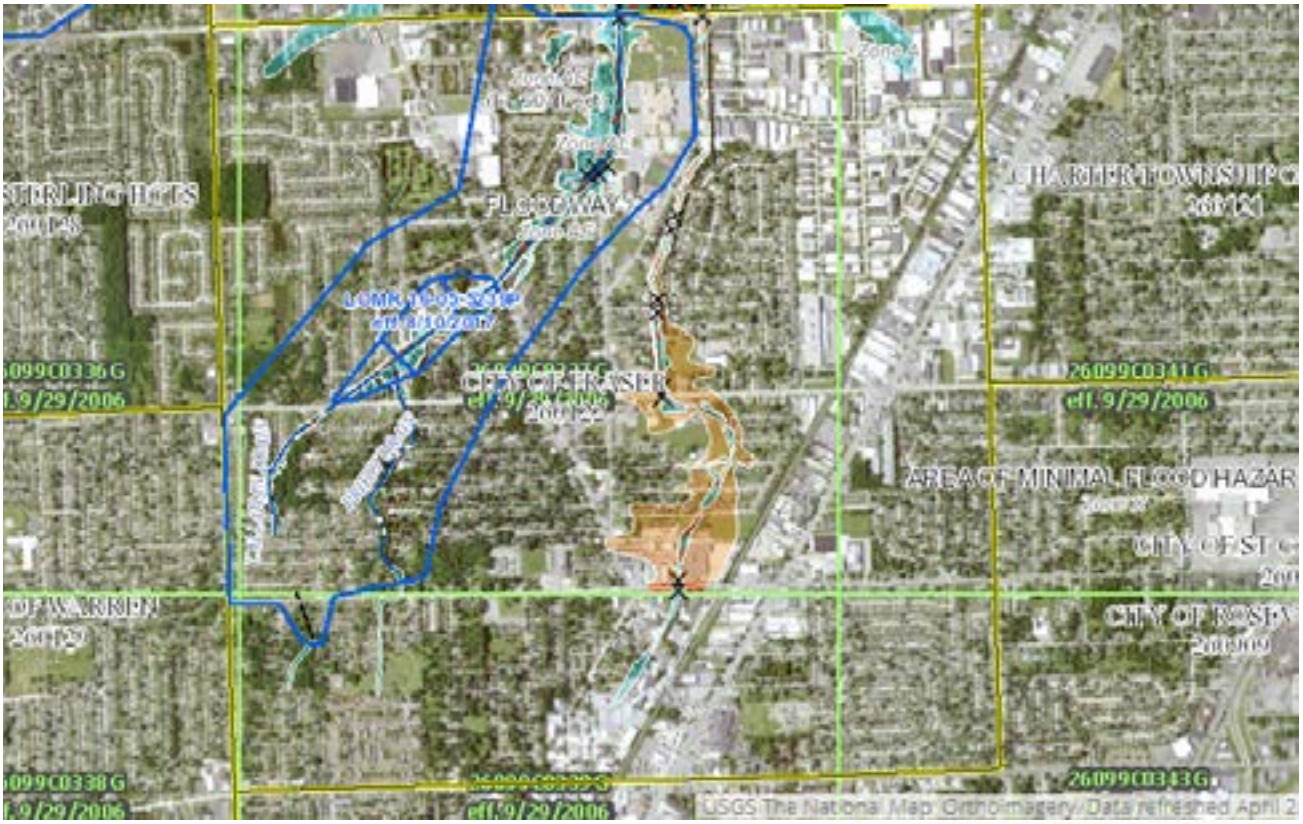
Citywide Infrastructure

SANITARY SEWER

The City of Fraser has a Department of Public Works that is responsible for the maintenance of many public utilities within the City including the sanitary sewer system in the City. The City has approximately 63 miles of sanitary sewer to maintain with 1,376 manholes, 2,066 catch basins, eight pump stations, and 73 miles of water main. The Department is also responsible for 24/7 on-call water main repair and the installation and maintenance of each water meter in the City.

STORM SEWER

The City of Fraser Department of Public Works is also responsible for the maintenance of the City's 74-mile storm sewer system.



Floodplains

According to FEMA, the City of Fraser has a small pocket of land located within the 0.2% Annual Chance Flood Hazard area and some small areas on the north side of the City located in Flood Zone AE.

Water Quality

According to the Michigan Department of Environment, Great Lakes and Energy (EGLE), The City of Fraser has not experienced any adverse effects due to poor water quality. As per the Macomb County Drinking Water Results publicized in November 2019, the testing areas in the City of Fraser resulted in non-detectable amounts of Arsenic. Further, the City did not have any positive volatile organic compounds (VOC) samples detected.

Currently the City of Fraser is characterized by heavily traveled suburban throughways with high-intensity uses, large signage, and prevalent overhead utility lines.

Roads and Sidewalks

The roads within the City which are owned by the City are maintained by the Department of Public Works. The primary road responsibilities carried out by the Department of Public Works include:

- Snow plowing and salting
- Curb replacement
- Pavement replacement
- Street sweeping
- Brush pickup
- Joint sealing of streets
- Curbside leaf pickup
- Street sign installation and replacement
- Trash and recycle pickup

Overall Land Use Themes / Summary

The City of Fraser is a suburban community located in the Metro Detroit area. As such, the fabric of the City largely consists of smaller single-family homes on smaller sized lots, general commercial nodes serving a regional population due to the major road corridors running through the City, and large industrial areas. Much of the residential, commercial, and industrial development in the City is aged, and may require redevelopment throughout the duration of this Plan. Additionally, the City is largely built-out, which can leave limited room for new development opportunities. The Overall Land Use Themes presented throughout this Plan include:

- Redevelopment or revitalization of underutilized or vacant commercial and industrial properties.
- Support and enhancement of the City's existing stable neighborhoods.
- Development of the City's Central Business District.
- Encouragement of expanded housing stock of all types and price points.
- Sustainability and livability principles.

The City currently has a large sidewalk network, exemplary park system, and desirable school system making the City of Fraser a great place to live, work, and play.

Moving into the future through the duration of this Plan, there a few areas of focus to further enhance the residential, industrial, and commercial areas by means such as sidewalks, public transportation, bike facilities, beautification, and more.

Economy

Being located in the Metro Detroit area, the City of Fraser experienced its highest population boom in the 1960s; it was during this time that most of the City's current housing and a good deal of its non-residential built form was constructed. Previous Master Plans noted that the City's population grew by approximately 68% between years 1960 and 1970. This is likely due to the workforce migration from the City of Detroit to surrounding municipalities.

As described above, the subset of Macomb County within the Southeast Michigan region has experienced a general positive growth trend throughout the years 2009-2016. Given that the "Great Recession" occurred during this timeframe, the County can account for 3.2% of the workforce population growth from 2011-2015 and an increase of 12,826 in the workforce population from years 2011-2015. Additionally, from years 2010-2015, the County experienced an overall unemployment decrease of approximately 58%.

As reported in 2018 by the American Community Survey 5 Year Estimates (most recent information), at that time, the most common job category for Fraser residents in the workforce consisted of office and administrative support occupations. The category of jobs with the highest pay held by residents was architecture and engineering, likely primarily related to the automotive industry.

According to the Macomb County Planning and Economic Development Department's 2020 Economy Review Report (data obtained from EMSI, economic modeling), the City of Fraser experienced the following economic trends:

- The top three industries in 2020 are Specialized Design Services, Motor Vehicle Parts Manufacturing, and Medical Equipment and Supplies Manufacturing.
- As of 2020 the region's population declined by 0.2% since 2015, falling by 29. Population is expected to increase by 0.9% between 2020 and 2025, adding 129.
- From 2015 to 2020, jobs increased by 2.5% in Fraser from 10,813 to 11,088. This change fell short of the national growth rate of 6.2% by 3.7%.
- Retirement risk is high in Fraser. The national average for an area this size is 4,322 people 55 or older, while there are 5,321 here.
- Manufacturing jobs in Fraser are well over the national average number of jobs. This is likely due to the City's large and long-standing industrial presence.
- Manufacturing is the top growing industry in Fraser.

03

Fraser Tomorrow

This Section describes the planned future conditions of the City of Fraser, through the duration of this Master Plan. The goals, objectives, and recommendations listed in this Plan derive from the high-level existing conditions analysis, feedback from City staff and officials, stakeholder and public input, analysis of current planning trends, and more.

The primary purpose of this Section is to determine the goals and objectives of this Plan and itemize and prioritize the implementation steps for achieving them. The Future Land Use Plan is also a significant component of this Section, that which describes the future fabric and planned land use of each parcel of land within the City.

Vision Statement

The City of Fraser is a safe and stable community, which has proven to be a great place to live and work. Its location within the metropolitan Detroit region makes it closely related to its larger surrounding communities while offering a feeling of close-knit community due to its relatively small geographic size.

This Plan intends to protect, preserve, and support the City's long-standing neighborhoods, while also providing the tools for growth and development in logical, practical, and incremental ways. The City of Fraser will retain its identity as a community of desirable neighborhoods, commercial destinations, and industrial centers, while proactively planning to incorporate improvements in sustainability, enhancements as a destination place, increasing economic development, and strengthening other areas that can have a positive impact on the City's fiscal environment.

Goals and Objectives

The following section describes the overarching goals and objectives of this Plan. The goals are used to describe the general guidelines and direction for the City of Fraser, and what the Master Plan hopes to achieve. The objectives define general strategies used to achieve the overarching goals, all of which is further detailed and described in Section 04, "Implementing Viable Change".

01

RESIDENTIAL & NEIGHBORHOODS

Objective #1: Maintain the City's place in Macomb County as a community that provides safe, attractive, and vibrant neighborhoods that can accommodate residents at all stages of life.

Objective #2: Encourage residential developments that are needed by persons of all ages, backgrounds, incomes, and physical capabilities.

Objective #3: Retrofit underutilized or vacant commercial areas, parking lots, or industrial areas for unique, modern, and creative housing options.

Objective #4: Maintain and enhance the several small-scale neighborhood nodes as walkable service nodes that serve the immediate community.

Objective #5: Create and increase City-wide efforts that provide opportunities to enhance and revitalize vacant, underutilized, or aging housing stock where needed.

02

COMMERCIAL & ECONOMIC DEVELOPMENT

Objective #1: Ensure that all community commercial nodes in the City are accessible to people of all ages, backgrounds, incomes, and physical capabilities—for both motorized and nonmotorized travelers.

Objective #2: Continue to support the improvement of the Central Business District to include visually pleasing and welcoming beautification elements, such as landscaping, sidewalks, decorative street lamps, street trees, and more.

Objective #3: Support a wide variety of shopping and retail diversity and provide direction and guidance for businesses and shopping trends continue to shift.

Objective #4: Continue to support and foster relationships with local commercial business owners and industrial business owners to maintain their presence in the City.

03

TRANSPORTATION

Objective #1: Maintain and enhance the current transportation system in the City of Fraser to ensure all roadways are safe, accessible, high-quality, and durable.

Objective #2: Continue to foster relationships with local road agencies to maintain and enhance State and County roadways, where applicable, with a special emphasis on Groesbeck Highway (M-97) improvements in partnership with the Michigan Department of Transportation

Objective #3: Assess current public transit routes and stops, and explore opportunities for future enhancements to the public transportation system in the City—especially to popular employment centers, residential hubs, and destination places.

Objective #4: Plan for and assess opportunities for nonmotorized transportation alternatives, such as widened paved shoulders, bike lanes, bike routes, and others.

Objective #5: Continue to support newly emerging transportation technology in the City such as ridesharing, carpooling, and ride hailing.

04

RECREATION

Objective #1: Maintain and preserve the City's existing parkland and outdoor recreation resources.

Objective #2: Include outdoor recreation opportunities when applicable with new development or redevelopment projects, such as communal neighborhood parks, pocket park seating areas, and others.

Objective #3: Target and prioritize areas for nonmotorized trails.

05

SUSTAINABILITY & BEAUTIFICATION

Objective #1: Ensure that each new and existing developments in the City are well-landscaped with visually pleasing and welcoming decorative elements.

Objective #2: Encourage sustainability elements throughout the City.

Objective #3: Incorporate Citywide beautification elements whenever feasible such as public art, landscaping, and placemaking elements.

Objective #4: Pursue grants from public and private funding sources to enhance and expand recreation areas in the City.

06

COMMUNITY BUSINESS DISTRICT (CBD)

Objective #1: Initiate the revival of the City's CBD and Downtown Development Authority (DDA).

Objective #2: Refine the overall vision for the City's CBD area, and determine the desired results.

Objective #3: Encourage and incorporate live/work/play elements in the CBD.

Objective #4: Target specific opportunity sites within the CBD for redevelopment.

Future Land Use

Based on a comprehensive planning process, the Future Land Use plan serves as a guide for the community's vision for the next 10 to 15 years. It is based on an analysis of land use issues facing Fraser, existing uses and conditions, demographic and housing data, physical constraints and resources, community infrastructure, circulation patterns, community engagement, and the goals and objectives of this plan.

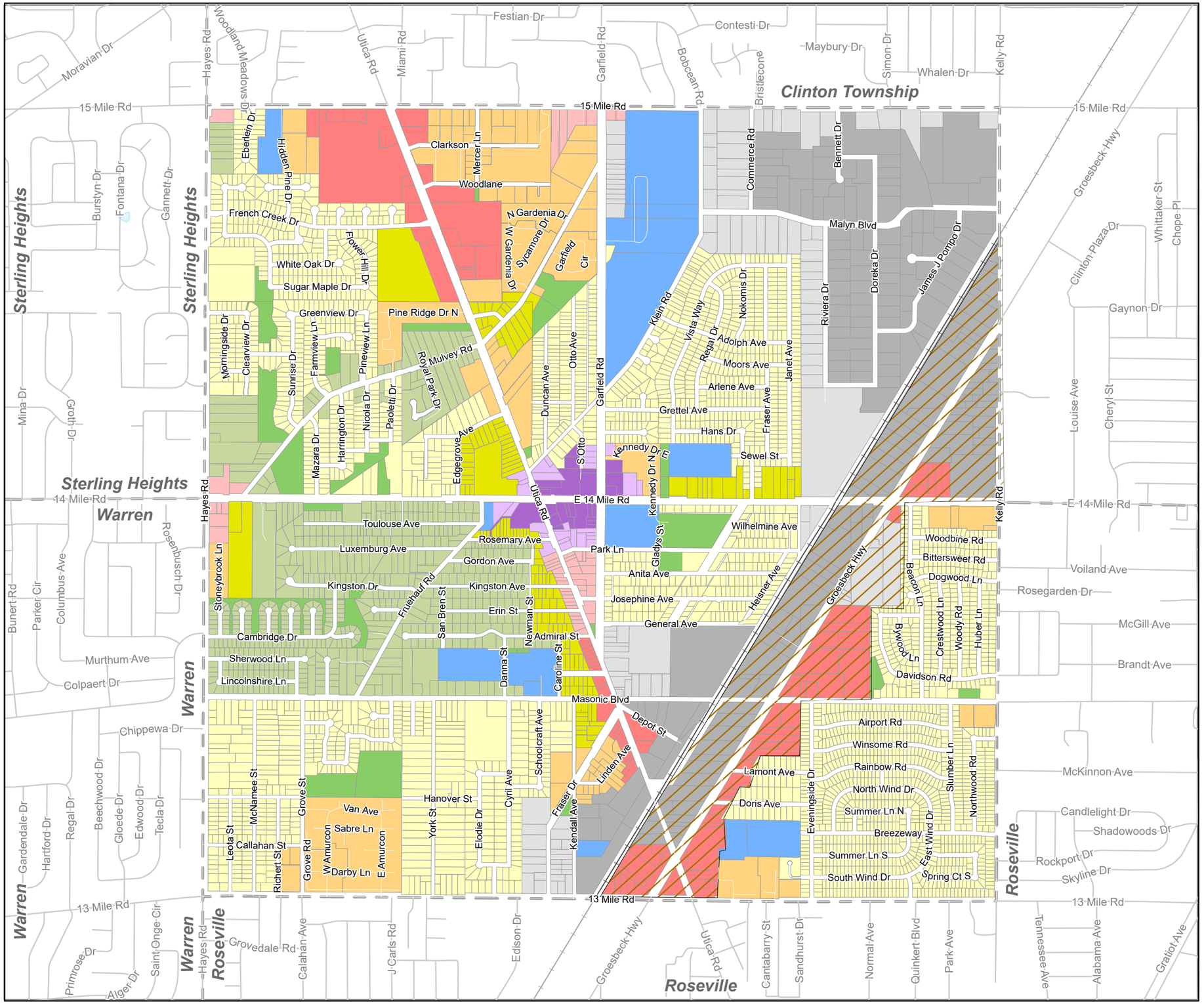
Through land use planning and zoning controls, the City intends to ensure that the character of neighborhoods are preserved, that economic development is encouraged, and that the designated mixed use areas become vibrant and exciting places to be.

This Future Land Use plan constitutes the development policy of Fraser, and as the City moves into the future, the plan should be regularly updated to address how development and physical change has impacted the infrastructure and existing conditions.

Future Land Use

City of Fraser, Michigan

December 14, 2020



LEGEND

- Large Lot Single Family Residential
- Small Lot Single Family Residential
- Transitional Residential
- Multi-Family Residential
- Neighborhood Commercial
- General Commercial
- Central Business District Core
- Central Business District Fringe
- Light Industrial
- General Industrial
- Public/Semi-Public
- Park/Open Space
- Flex Corridor District Overlay

0 500 1,000 Feet

Basemap Source: Michigan Center for Geographic Information, Version 17a.
Data Source: City of Fraser 2020. McKenna 2020.

MCKENNA

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Large Lot Single Family Residential

GENERAL CHARACTERISTICS

This Future Land Use Category is characterized by existing low-density residential areas within the City. These areas are typically comprised of single-family homes in neighborhoods on larger lots. Large Lot Single Family Residential land uses are predominately located on the west side of the City, just south of 14 Mile Road between Hayes Road and Utica Road. One of the main goals of this category is neighborhood preservation, which is designed to maintain the City's existing stable neighborhoods and target practical enhancement elements such as sidewalks and street lighting.

APPROPRIATE LAND USES

Typical uses in Single Family Residential include single-family homes with neighborhood parks and/or open space with convenient access to schools, places of worship, and government facilities.

The appropriate maximum density for Large Lot Single Family Residential areas is approximately 4 units per acre. Although, less density may often be appropriate.

STREETS AND TRANSPORTATION

In Single Family Residential areas, streets should be well-connected to one another to provide access to major City roads as well as to adjacent neighborhoods. These streets have lower traffic volumes and are characterized by lower speeds. The street pattern should not include multiple cul-de-sac designs, and should also incorporate sidewalk or bike path infrastructure accessible on both sides of the street and multiple neighborhood entry and exit locations.

Existing Character

BUILDING AND SITE DESIGN

New homes, or redevelopment of older homes, should be consistent with existing neighborhood attributes and should be designed with quality materials. New homes and redevelopment of older homes should be consistent with surrounding area in terms of scale, mass, and site design.

APPROPRIATE ZONING DISTRICT

RL Residential Low – One Family

Planned Character

Small Lot Single Family Residential

GENERAL CHARACTERISTICS

Small Lot Single Family Residential areas can generally be described as post-war bungalow-style homes in dense single-family neighborhoods, much like those found throughout the metropolitan Detroit region. These neighborhoods typically are fitted with sidewalks on both sides of the street and consist of homes generally sized at around 1,000—1,500 square feet in large subdivisions. A majority of the City's existing housing stock is comprised of Small Lot Single Family Residential homes, which are located all throughout the City.

APPROPRIATE LAND USES

The principal land use appropriate for Small Lot Single Family Residential areas is detached single family homes. Recreation uses such as neighborhood parks and bike paths are also appropriate for these areas. These neighborhoods are also within close proximity to neighborhood amenities such as schools, places of worship, and government facilities.

The planned maximum density for Small Lot Single-Family Residential areas is approximately 6 units per acre.

STREETS AND TRANSPORTATION

Due to the dense character of these neighborhoods, the street patterns in Small Lot Single Family Residential areas should be well-connected, offer multiple entry and exit points, and provide access to major City thoroughfares. These streets typically form a grid-like pattern and do not ordinarily incorporate cul-de-sac designs. Sidewalks and bike infrastructure should also be accessible on both sides of the street.

BUILDING AND SITE DESIGN

The overall building and site design in Small Lot Single Family Residential areas largely include the type of architecture seen in the existing stable neighborhoods. Buildings should be constructed with high-quality and long-lasting materials such as brick, stone, and durable siding. New homes and redevelopment of older homes should be consistent with surrounding area in terms of scale, mass, and site design.

APPROPRIATE ZONING DISTRICT

RM Residential Medium – One Family

Existing Character

Planned Character

Transitional Residential

GENERAL CHARACTERISTICS

This designation is characterized by moderate to medium density residential neighborhoods. Transitional Residential areas are designed to act as a transition between commercial and lower-density residential areas, and a transition between higher-density residential and lower-density residential areas. Additionally, Transitional Residential developments are included in areas surrounding the proposed Central Business District to promote and support the growth and development of the CBD.

Higher density single-family houses, and other housing types such as townhouses, duplexes, quadplexes, two-family, and multi-family buildings ("missing middle") are all appropriate. Any new or redeveloped neighborhoods are encouraged to contain a variety of housing types, to allow for a multiple price points and to create increased density without having a significant impact on existing adjacent neighborhoods.

Transitional Residential developments should have amenities (such as parks, corner stores, public transportation, and schools) within their boundaries. Businesses and retail should be within walking distance, along major corridors.

APPROPRIATE LAND USES

Typical uses in the Transitional Residential areas include residential dwelling homes and units, parks, open space, and other compatible municipal or civic uses. Retail, schools, and other amenities should be located within nearby "Neighborhood Nodes," that may or may not be built as part of the same development. These areas may also be utilized for future senior housing opportunities to accommodate the City's aging population.

In areas planned for Transitional Residential, the appropriate maximum density is approximately 7-8 units per acre.

STREETS AND TRANSPORTATION

Streets should follow a connected pattern that respects topography and natural features, and therefore may not constitute a true "grid." Streets should feature elements such as sidewalks, pedestrian scale lighting, and a tree canopy. Neighborhoods should be designed with connected street patterns, including connections to existing neighborhoods where possible.

Planned Character

BUILDING AND SITE DESIGN

Sites should be designed to give homes a front and back yard (or nearby usable green space), while maintaining a human, walkable scale that promotes social interaction and reduces unnecessary and unused lawn space.

Buildings should be designed with quality materials and consistent with architectural styles common in the greater Macomb County area. Alternative architectural styles may be appropriate in some neighborhoods, provided that the unique design enhances the general character of the area. Buildings should include front (street) entrances to encourage connection to the street, and garages should be located in rear yards to the extent possible.

APPROPRIATE ZONING DISTRICT

+ New Zoning District, to be developed

Multi-Family Density Residential

GENERAL CHARACTERISTICS

This category is characterized by multi-family residential housing units, such as apartment complexes, with higher density. Multi-Family Residential areas should be located within walkable distance to community nodes such as retail centers, schools, and large employers. The High-Density Residential areas are characterized by the City's existing multi-family buildings and immediately surrounding parcels.

APPROPRIATE LAND USES

Typical uses include multi-unit residential dwelling units such as apartment complexes.

The areas designated as Multi-Family Residential are planned for a minimum of 9 units per acre. Although, higher density development is also appropriate here if it is determined that specific sites may comfortably accommodate more units.

STREETS AND TRANSPORTATION

Streets should follow a connected pattern that respects topography and natural features, and therefore may not constitute a true "grid." Streets should feature elements such as sidewalks, pedestrian scale lighting, and a tree canopy. High-Density Residential land uses should be concentrated near frequently traveled road corridors in the City.

BUILDING AND SITE DESIGN

Sites should be designed to maintain a human, walkable scale that promotes social interaction and reduces unnecessary and unused lawn space for multi-unit dwellings.

Buildings should be designed with quality materials and consistent with architectural styles common in the greater Macomb County area. Alternative architectural styles may be appropriate in some areas, provided that the unique design enhances the general character of the area. Buildings should include front (street) entrances to encourage connection to the street. High-Density Residential sites should include green spaces and/or appropriate landscaping consistent with the surrounding area. Developments should be scaled accordingly as to appropriately transition with the surrounding land uses. In general, developments should not obstruct the view or character of adjacent neighborhoods. Taller developments should be placed adjacent to commercial or industrial areas.

APPROPRIATE ZONING DISTRICT

RH Residential High – One Family

Existing Character

Planned Character

Central Business District (CBD) Core

GENERAL CHARACTERISTICS

This future land use category is designed to encompass mixed uses to promote live/work/play elements in the City of Fraser. In mixed use areas, developments can include first-floor restaurants, offices, and businesses with upper floor dwelling units or businesses. The goal of this future land use category is to encourage walkability, livability, and economic growth in the CBD with a downtown-like feel.

APPROPRIATE LAND USES

Appropriate land uses include multi-family and two-family residential developments in conjunction with commercial or maker space developments. Low-intensity businesses such as small retail stores, personal services, small offices (including medical) should populate ground floors of buildings. Residential uses or office uses should be situated on upper floors. Development proposals within the CBD should contain one or more of the following:

- Retail space
- Office Space
- Maker Space
- Residential Dwelling Units

Proposals containing more than one use are preferred, and proposals with one use should be approved only if they clearly support the economic vibrancy, mixed use vision, and walkability of the surrounding area.

STREETS AND TRANSPORTATION

Streets in this area should provide connections to primary City streets. Within developments, streets should provide safe walking and biking opportunities on both sides of the street. Additionally, on-street parking should be included in development design with the absence of cul-de-sac or dead-end roads.

Existing Character

BUILDING AND SITE DESIGN

Buildings should be built with high-quality materials and should be architecturally compatible with surrounding neighborhoods. Buildings with a connection to the street, including designs with attractive front facades, entrances, and porches or patios are all highly encouraged. Open spaces should be functional and allow for recreational enjoyment and the preservation of natural features. Architectural variation is highly encouraged to add character on long and connected facades.

Parking areas may be located in the front, side, or rear yards for buildings, but buildings should front the street and provide parking to the rear. Parking areas should be broken up with landscaped islands and trees. Parking space requirements may vary based on the location of the development and availability of shared parking.

APPROPRIATE ZONING DISTRICT

CBD Community Business District

Planned Character

Central Business District (CBD) Fringe

GENERAL CHARACTERISTICS

The CBD Fringe areas are a new future land use designation designed to integrate single-use mixed use areas transitioning into the planned Downtown Core. For example, existing low-intensity commercial and residential sites located immediately adjacent to the CBD Core are planned for CBD Fringe. The primary purpose of this Future Land Use designation is to provide a practical and pragmatic transition of lower-intensity mixed uses (that tend to be automobile focused) into higher-intensity mixed-uses in the Downtown Core that, is planned for more pedestrian activity.

APPROPRIATE LAND USES

Land uses in the CBD Fringe areas include single-use and mixed-use commercial and residential development. Examples of appropriate land uses include low-intensity commercial such as restaurants, retail shops, flower shops, corner stores, professional offices, and other similar uses. Residential uses such as attached and detached single family homes or duplexes/townhomes, are also appropriate in the CBD Fringe.

Commercial nodes such as lifestyle centers and town centers are also appropriate here. More information on lifestyle centers and town centers can be found later in this Section.

STREETS AND TRANSPORTATION

Developments should be accessible from City thoroughfares, but also provide site access and shared parking areas. These street networks should take into account best practices in access management to avoid traffic congestion and accidents. These areas should also be accessible to pedestrians and bicyclists. Streets in the CBD Fringe areas should also include beautification elements such as landscaping, street trees, banners, and decorative street lights.

Existing Character

BUILDING AND SITE DESIGN

Sites in the CBD Fringe areas should be construction of high-quality and long-lasting materials. Each site should be adequately landscaped, and well-maintained. New buildings should include minimal setbacks and parking areas should be located in the rear of the site. Windows should be transparent and building front entrances should have a welcoming appearance. Additionally, buildings should include outdoor seating opportunities when applicable.

APPROPRIATE ZONING DISTRICT

+ New Zoning District, to be developed

Planned Character

Neighborhood Commercial

GENERAL CHARACTERISTICS

Neighborhood Commercial areas are a low intensity commercial category intended for small-scale retail, and other amenities intended to serve customers on a local convenience scale. The Neighborhood Commercial Category should provide amenities to the immediate surrounding residential areas in a human and walkable scale, that is not necessarily urban, format. Neighborhood Commercial land uses are concentrated in smaller pockets adjacent to community nodes such as schools and retail centers and higher density housing.

Additionally, Neighborhood Commercial areas are designed to act as a commercially-oriented transition along Utica Road from the CBD to General Commercial areas on the south side of the City. Neighborhood Commercial Designations are also appropriate for small-scale commercial nodes located within close proximity to residential land uses, or important community anchors such as schools or parks.

APPROPRIATE LAND USES

Low-intensity businesses such as personal services, small offices (including medical offices), and convenience stores, as well as religious institutions, schools, and similar uses.

STREETS AND TRANSPORTATION

All streets lined with Neighborhood Commercial uses should have sidewalks or bike paths/bike lanes on both sides.

BUILDING AND SITE DESIGN

Buildings should be built with durable materials and should be architecturally compatible with surrounding neighborhoods. Buildings with a connection to the street, including designs with attractive front facades, entrances, and patios are all highly encouraged.

Parking areas may be located in the front, side, or rear yards, but, where practical, buildings should front on the street and provide parking to the rear. Large areas of parking should be broken up with landscaped islands and trees. Parking space requirements may vary based on the location of the development and availability of shared parking.

APPROPRIATE ZONING DISTRICT

CN Commercial Neighborhood

Existing Character

Planned Character

LINER BUILDINGS

Over previous decades, strip mall and strip center development has dominated the streetscape in many communities in Metro-Detroit. These developments are characterized by deep front yard setbacks and large underutilized street-facing parking lots. This design not only discourages walking, biking, and accessibility, but also may serve as an environmental and physical challenge given the expansive areas of asphalt and lack of vegetation.

To address this, many communities have introduced the concept of Liner Buildings in their redevelopment efforts to revitalize suburban development. Liner Buildings are a great way to help convert strip malls into a pedestrian-scaled area by replacing a part of the large surface parking lot with buildings that "line" the edge of the former parking lot. These buildings should be typically close to the street and accessible to sidewalks and bike infrastructure. By exploring the Liner Building, underutilized strip malls and strip centers can be redeveloped into walkable small-scale commercial nodes.

Above is an example of a Liner Building redevelopment project. As shown in the photo, the building is constructed up to the sidewalk, but still has motorized access surrounding it. It is also landscaped with street trees and sidewalks planters.

General Commercial

GENERAL CHARACTERISTICS

General Commercial areas are designated for higher intensity commercial uses. In the City of Fraser, a large part of the Community Commercial land uses are concentrated along Groesbeck Highway and Utica Road Corridors. In these areas, the majority of the General Commercial structures include big box stores, shopping malls, restaurants, highly frequented community nodes, and retail centers. General Commercial areas are planned to provide a transition or buffer from industrial areas to residential areas. Additionally, General Commercial land uses should be designed to support the existing stable industrial businesses. Typically, General Commercial areas are located on the outer fringes of the City.

APPROPRIATE LAND USES

Higher intensity commercial businesses such as retail stores, personal services, small offices (including medical offices), restaurants (both sit-down and fast food with drive-thru), automobile-oriented businesses, and more. The retail aspect of those establishments within General Commercial areas should include the sale of goods and services that benefit the community on a wider scale. In general, developments within General Commercial land uses are freestanding, single-use commercial structures.

STREETS AND TRANSPORTATION

General commercial land uses in the City of Fraser are typically surrounded by roads characterized by higher volumes of traffic, commercial vehicles and trucks, and faster speeds. General Commercial streets should allow for regional connectivity as well as pedestrian connectivity and protected pedestrian crossings on both sides of the road (including strategic mid-block crossings). Roadside landscaping and other beautification elements, such as street trees, should be considered in these areas due to the high volumes of both motorists and pedestrians traveling to these areas.

Existing Character

BUILDING AND SITE DESIGN

Buildings should be constructed of high-quality materials which wrap around the entire building and feature attractive signage. Robust landscaping should be installed throughout the site. Commercial buildings should be supported by sufficient but not overly excessive parking areas. Parking areas may be located in the front, side, or rear yards for buildings. Large areas of parking should be broken up with landscaped islands and trees. To promote new commercial development opportunities, consider the development of outlots in large commercial parking lot areas.

APPROPRIATE ZONING DISTRICT

CG Commercial General

Planned Character

Light Industrial

GENERAL CHARACTERISTICS

Light Industrial is intended for larger scale office, manufacturing, research and development businesses, creative industries/artisan facilities (in certain circumstances) that are primarily adjacent to other industrial areas, as well as commercial and office-service areas. Developments should be designed and operated to be respectful of their surroundings, with minimal truck traffic, noise, odor, dust, or outdoor storage/operations. Light Industrial areas in the City of Fraser are planned to act as a buffer between General Industrial Areas and residential land uses. Light Industrial land uses can also encompass unique artisan or maker space developments and flexible Light Industrial uses.

APPROPRIATE LAND USES

Appropriate uses include office, light manufacturing, artisan production, food and beverage production, creative industries, makerspaces, and research and development uses. Parking areas and loading zones are properly buffered and landscaped.

STREETS AND TRANSPORTATION

Streets should be designed in a pattern that allows access from abutting areas, but does not encourage cut-through traffic by employees and trucks. Within the Light Industrial district, the streets should be designed to be sufficient for business-traffic. Non-motorized and transit connections are encouraged, but are only required along major corridors.

Existing Character

BUILDING AND SITE DESIGN

Buildings should be constructed of high-quality materials which wrap around the entire building and feature attractive signage. Robust landscaping should be installed throughout the site, especially adjacent to residential areas.

Light Industrial buildings should be supported by sufficient but not overly excessive parking areas. Parking areas may be located in the front, side, or rear yards for buildings. Large areas of parking should be broken up with landscaped islands and trees.

Shared parking is encouraged where appropriate. Areas which are not devoted to buildings or parking should be adequately and aesthetically landscaped.

APPROPRIATE ZONING DISTRICT

Industrial – Restricted

Planned Character

General Industrial

GENERAL CHARACTERISTICS

This designation provides an exclusive area for medium to high intensity Industrial uses, as well as large corporate campuses, which are vital to the City's economy. Large plants that involve manufacturing products, stamping, and machine operations are well-supported here. Industrial areas have heavy buffers and deep setbacks to minimize any adverse impacts upon adjoining properties.

General Industrial areas typically are surrounded by Light Industrial areas to reduce any possible external physical effects on surrounding properties.

APPROPRIATE LAND USES

Examples include large plants that involve manufacturing products, stamping, and machine operations. Large institutional operations and large corporate campuses are also encouraged to locate within General Industrial districts.

STREETS AND TRANSPORTATION

Roads in the industrial areas should be designed, constructed, and maintained to be sufficient for semi-truck traffic, without making them unsafe for pedestrians or bicyclists. New road connections should be built as needed to connect the industrial districts without disturbing adjacent areas.

BUILDING AND SITE DESIGN

Buildings in this category should be designed to be long-lasting and to support efficient industrial and/or business practices. High-quality appearance is encouraged; however, sites should be designed to minimize off-site impacts and reduce pollution and site contamination to the extent possible.

Parking lots should be sufficient to support employee parking and truck maneuvering, but should not be excessively large. Parking areas should also be adequately and aesthetically maintained.

APPROPRIATE ZONING DISTRICT

Industrial – Controlled

Existing Character

Planned Character

Public/Semi Public

GENERAL CHARACTERISTICS

These facilities are planned to remain in place. If renovated or expanded, they should strive to enhance the character of the surrounding area. If they are re-located or removed, redevelopment should proceed consistent with the immediately adjacent areas.

APPROPRIATE LAND USES

Appropriate land uses in Public/Semi-Public areas include institutional uses such as public and private schools, libraries, City Hall and other municipal buildings, utility buildings, and fraternal organizations, and service/ charitable organizations.

STREETS AND TRANSPORTATION

The transportation network should include well-maintained and well-connected street patterns that are also accessible by foot or bike.

BUILDING AND SITE DESIGN

Buildings should be constructed with high-quality materials and should be designed and developed to be aspirational, beautiful, and encouraging to the improved condition of the surrounding area.

Areas of the site note developed with buildings or parking should be aesthetically landscaped. Inclusion of public art in these areas is encouraged.

Park/Open Space

GENERAL CHARACTERISTICS

This designation identifies park land and open space. Areas within this designation can be used for both passive and active recreation. Natural features and developed parklands should be compatible with the surrounding landscape and neighborhood.

APPROPRIATE LAND USES

All areas should maintain uses which promote the inclusion of the public and provide recreational and gathering opportunities.

STREETS AND TRANSPORTATION

Existing pedestrian and cyclist trails should be maintained. Additional pathways and associated amenities (i.e. bicycle racks, water fountains, wayfinding signage, lighting, etc.) should be constructed as needed. The connection of such pathways to connect the parks is strongly encouraged where feasible.

BUILDING AND SITE DESIGN

There are no specific Building and Site Design recommendations in this Plan for the Parks/ Open Space designation, although high quality architecture is encouraged. Buildings should be well lit and highly visible, but of scale and appearance that are consistent with their surroundings, with appropriate public amenities. Parks should be maintained and upgraded as needed.

Flex Corridor District Overlay

GENERAL CHARACTERISTICS

The Flex Corridor District Future Land Use Category is a new future land use designation proposed to be used along Groesbeck Highway on the east side of the City. Groesbeck Highway has a long-standing history of successful industrial businesses, an active rail corridor, and higher intensity commercial uses immediately adjacent to residential uses.

The Flex Corridor Category is intended to allow for the maximum amount of development flexibility along Groesbeck Highway, which is dominated by high intensity industrial and commercial uses in older buildings. The Flex Corridor is envisioned to welcome a mix of uses along Groesbeck Highway, such as industrial, commercial, and multi-family and/or two-family residential.

By classifying this area as Flex Corridor, the City can achieve the goals of supporting existing businesses, while at the same time planing and allowing for new creative businesses to locate in newer high-quality buildings. This can also allow for new development or redevelopment opportunities along Groesbeck Highway.

APPROPRIATE LAND USES

The appropriate land uses for the Flex Corridor District can include commercial, industrial, and residential. However, any industrial uses should not have negative impacts on any surrounding residential development. Businesses that incorporate a use traditionally considered as light industrial (such as brewing beer, printing custom t-shirts, technology, etc.) are welcome in the Flex Corridor area.

STREETS AND TRANSPORTATION

Because the Flex Corridor District is located along Groesbeck Highway, which contains an existing rail system and other parallel transportation networks, the area is well suited for businesses and industry which benefit from those existing amenities. However, street networks within new developments and redevelopments within the Flex Corridor District should be well-connected and provide more than one entry and exit drive, to assist with traffic flow on Groesbeck Highway. Public transportation should also be accessible along this Corridor.

BUILDING AND SITE DESIGN

Buildings in the Flex Corridor District should be constructed from high-quality materials such as brick, stone, or siding. Parking should generally be located in the rear yards, but side and front yard parking is also appropriate, given that new developments and redevelopments should have a robust landscaping, signage, and lighting plan. All developments within this Category should be walkable and accommodate both motorized and non-motorized transportation users. Buildings should also be consistent with the Groesbeck Highway Design Guidelines as proposed by Clinton Township to ensure a cohesive development and redevelopment building designs along the Groesbeck Highway Corridor.

Community Node Future Land Use Framework

As noted above in Section 02, the City of Fraser has approximately four major community nodes that have been identified during the planning process. Each of these nodes provide different assets to the community, ranging from large employment centers and long-time stable residential neighborhoods, to essential services and businesses and parkland. It is essential to plan appropriately for these significant community nodes in the City to determine the future land uses that are the highest and best use for each specific area.

CENTRAL BUSINESS DISTRICT

The planned future character of this area is to become the City of Fraser's Downtown. Much like a traditional downtown, the CBD must be walkable and bikeable. The CBD area should have decorative placemaking elements such as landscaping, planter baskets, lamp posts, banners, appropriately placed public art, and benches. This area is planned to be mixed use, in that land uses ranging from residential to offices and commercial are all appropriate. This area should have mid-block crossings, bike lanes, sidewalks, and bike racks to support the safe and efficient flow of pedestrians and bicyclists. The CBD should also have a variety of retail, restaurant, and office options. New developments should have reduced parking requirements, and the City should promote shared parking agreements, or City-owned parking areas to support pedestrian activity in the CBD.

The future land uses for this area envision a vibrant, walkable, and thriving downtown-like atmosphere where residents and visitors have the opportunity to live, work, and play.

UTICA AND 15 MILE

As described in the Existing Conditions Section above, the Utica Road and 15 Mile Node is characterized by older higher intensity commercial development with surrounding residential. The future fabric for this area will remain generally similar in uses, with calls for high quality residential and commercial development and redevelopment when appropriate.

Outlot developments may become key in this area as a means to promote new economic growth. On the east side of Utica Road, high density residential is planned to coincide with the existing high density residential developments, and a small neighborhood commercial node located at 15 Mile Road and Garfield, on the northern border of the City, to complement the small-scale commercial developments located in Clinton Township in that area.

This Node is a popular destination in the City, given that the Meijer Grocery Store, Hockeyland, and other corresponding businesses are located in this area. Future commercial development opportunities should enhance these existing businesses, by means such as non-motorized/sidewalk connections, proper building scale and massing, robust landscaping plans, and safe traffic flow.

If the Warfield Greens Golf Club were to be closed or sold for redevelopment in the future, the site would offer unique opportunities for future high density residential redevelopment envisioned as multi-family residential complex(es). Natural buffers, clustering, and green space should be practiced on this site, especially to preserve natural green space and/or buffers along the perimeter of the site adjacent to low density residential neighborhoods.

GROESBECK, UTICA, AND 13 MILE

One of the key elements to this community node is the unique structure of the Utica Road, Groesbeck Highway, and 13 Mile Road intersection. This intersection has been identified as a high priority safety intersection in the City, as many traffic accidents occur there annually. The planned future land uses for this area remain industrial and commercial in nature, but other uses may also be developed since it is also within the Flex Corridor Overlay area. The Flex Corridor Overlay offers more opportunities for a variety of development types along Groesbeck Highway, including industrial, commercial, and residential. As such, the future fabric of this community node may include these Flex Corridor elements. This is also complementary to the high-density residential uses in the City of Roseville, just south of 13 Mile Road.

INDUSTRIAL PARK

As described above, a large portion of the east side of the City is utilized for industrial purposes. The Future Land Use framework for the City's Industrial Park is planned to remain industrial, but with some beneficial changes. General (or heavy) industrial land uses are planned to remain along Groesbeck Highway, and within the Industrial Park, leaving light industrial uses to be located along the perimeter to buffer the nearby residential neighborhoods. As a result, light industrial land uses are planned in areas along Rivera Drive, Commerce Road, Malyn Boulevard, Cross Drive, and 15 Mile Road.

In the Industrial Park, many of the existing buildings have become aged, and the Park is largely built-out, leaving little opportunity for new development. As such, a majority of the changes in this area will derive from redevelopment or business expansion activities. With each new proposed redevelopment or expansion, the City should strive to ensure that the construction materials are high-quality and durable, with innovative site design.

Central Business District

The City of Fraser is well-positioned to support the growth and development of a Central Business District (CBD). The CBD area is planned to become Downtown Fraser, a centrally located hub in the City where residents and visitors can live, work, and play. The CBD is planned to bring new and unique investment that seamlessly blends-in with the surrounding fabric of the City and that also provides a small-scale traditional urban atmosphere.

Introduction

BACKGROUND

It has been a long-time goal of the City of Fraser to plan and implement a traditional Downtown in the City. The purpose of emphasizing growth and development strategies for the CBD is to offer new investment opportunities into the City, and to also meet the changing needs of both aging and younger residents.

VISION STATEMENT

To create a vibrant, attractive, and thriving Downtown that supports opportunities for shopping, dining, living, working, and recreating in the City of Fraser.

Existing Conditions

In order to adequately develop pragmatic and successful strategies for the growth and development of the CBD, it is vitally important to examine the existing conditions of the area to understand the strengths and challenges to achieving the overall Vision.

EXISTING LAND USE CHARACTER

Currently, the City of Fraser CBD is located in the center of the City, on either side of 14 Mile Road, stretching from City Hall and Steffans Park to the east, to just west of Fruehauf Road to the West. The entire CBD area is planned to fall into one of two future land use categories:

- CBD Core (the Core Downtown)
- CBD Fringe (the area immediately surrounding the Core Downtown)

The purpose of the two designations is to group similar characteristics together to ensure that the CBD transitions into a seamless and cohesive area. The CBD Core is the area that which supports a traditional Downtown atmosphere, with multi-story mixed-use buildings and decorative elements. The CBD Fringe areas are planned for the mix of single uses, but with slightly higher intensity commercial. In the CBD Fringe area, it would be appropriate to find different types of offices such as vet clinics, next door to two-family homes, which are placed next to a restaurant or retail shop. The CBD Core area supports higher density with smaller building envelopes and taller development, while the CBD Fringe supports lower density with larger building envelopes and single-story development.

The development that has occurred within the CBD Core area to date can be described as strip mall development, with a variety of auto-oriented uses such as gas stations. In general, the parking lots within the CBD Core area are located in the side or rear of buildings, and the area includes a landscaped roadway with street trees. The CBD Core area also includes an expansive quantity of overhead utilities with banners and street lamps placed alongside 14 Mile Road. The intersections of this area also include crosswalks with timed crossing signals, but without mid-block pedestrian crossings.

The existing development within the areas planned for CBD Fringe includes typical suburban development common for the metropolitan Detroit area, such as older homes, car washes, liquor stores, and other similar commercial uses.

Within the entire CBD Core and Fringe areas, the road network can be considered highly traveled with traffic volumes around 19,400 vehicles per day along 14 Mile Road, 12,300 vehicles per day on Garfield Road, and 21,700 vehicles per day on Utica Road (per SEMCOG data). The road network in the CBD area is largely within the jurisdiction of the Macomb County Road Department, which maintains 14 Mile Road, Garfield Road, and Utica Road. As per SEMCOG pavement condition data, the area is designated as having "Fair" quality pavement conditions in 2018/2019.

The CBD area has a fixed route from the SMART Bus System that runs along 14 Mile Road, but does not stop within the City of Fraser limits.

SWOT ANALYSIS RESULTS

The existing conditions analysis on the CBD area included an examination of the area's strengths, weaknesses, opportunities, and threats to achieving the overall Vision. Some of the challenges the area faces include:

- Walkability challenges with automobile focused road design.
- Bikeability challenges with automobile focused road design.
- Predominance of the rear elevation of existing buildings facing the street.
- Commercial trends are changing, making retail and restaurant markets hard to predict.
- The road jurisdiction in this area is largely the responsibility of the Macomb County Road Department, which creates a need for frequent communication between the City and the County for project initiation and implementation.
- Overhead utility lines and high traffic volumes may make patrons feel unsafe.

Goals & Objectives

The following overarching goals and objectives have been identified as a means to achieve the vision for the CBD Core and Fringe areas (please refer to the Implementation Plan for more details on how to achieve these goals and objectives):

01

COORDINATE

Objective 1: Re-instate the City of Fraser DDA and establish parameters for the Board such as by-laws, annual goals, and other administrative elements.

Objective 2: Determine the boundaries of the CBD in the City, as well as the TIF (tax increment financing) District boundaries.

Objective 3: Develop and adopt a DDA Plan with corresponding TIF Plan.

Objective 4: Encourage all property and business owners within the CBD boundaries to participate in the DDA Plan and TIF process.

Objective 5: Establish partnerships with appropriate County and State agencies to encourage development and redevelopment within the CBD Core (such as RRC, MEDC, Macomb County Planning and Economic Development, and others).

02

ENHANCE

Objective 1: Strengthen the zoning standards for new development and redevelopment within the CBD Core and Fringe areas.

Objective 2: Develop a new zoning district for the CBD Fringe.

Objective 3: Ensure each development and redevelopment project includes robust landscaping standards, high quality building materials and site design, proper building envelope, and more.

Objective 4: Ensure that every site is accessible to people of all physical capabilities and transportation modes.

03

CONNECT

Objective 1: Implement traffic calming measures along 14 Mile Road and Garfield Road.

Objective 2: Determine the most appropriate bike infrastructure for the CBD area, such as protected bike lanes, separated bike lanes, or paved shoulders.

Objective 3: Establish partnerships with public transit agencies to develop an incremental plan to provide public transportation to Downtown Fraser and the surrounding municipal buildings.

Objective 4: Encourage shared parking lots and parking agreements among property owners in the CBD Core and Fringe areas.

04

ACTIVATE

Objective 1: Develop a redevelopment plan for the vacant properties or underutilized parking areas within the CBD Core and Fringe areas.

Objective 2: Encourage a mix of single uses within the CBD Fringe, and mixed-use buildings within the CBD Core.

Objective 3: Integrate opportunities for community gathering spaces such as pocket parks, flexible event spaces, outdoor market space, community events, and more.

Objective 4: Support existing businesses and residents within the CBD Core and Fringe areas.

Objective 5: Develop a marketing strategy campaign for Downton Fraser, making it a unique and distinguished place within the Metro-Detroit region.

Objective 6: Fast-track the City's permitting process to allow for outdoor seating, sidewalk sales, or other outdoor sales to assist business owners during the covid-19 pandemic.

Recommendations

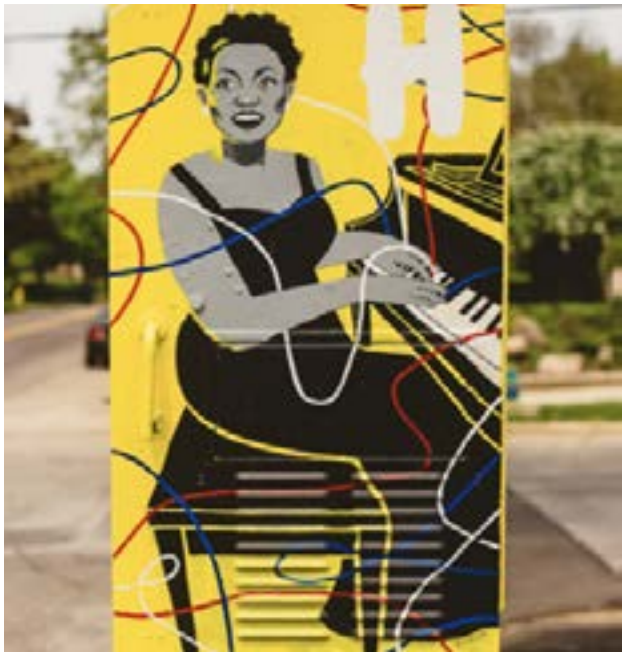
To achieve the overall vision for the City of Fraser CBD Core and Fringe areas, the recommendations can be generally summarized into the following categories:

- Tactical Beautification (public art, sidewalk landscaping, greenspace)
- Building and Site Design Standards
- Setbacks
- Parking Standards
- Signage Standards
- Pedestrian and Nonmotorized Accessibility
- Marketing

TACTICAL BEAUTIFICATION

Public Art

Public art plays a significant role in creating an attractive and inviting space and has been shown to have a positive impact on communities through promoting economic growth, attachment, and identity, as well as supporting local artists and schools. The City of Fraser should work to develop a plan for enhancement of the Downtown area by means of public art displays and establishing partnerships with art agencies and local artists to give a flair unique to only Downtown Fraser. Art displays can take the form of murals, sidewalk art, sculptures, interactive art (such as benches, trash receptacles, and transformer boxes), and art galleries Downtown—once appropriate to do so.



The Cities of Detroit and Grand Rapids contain excellent examples of artwork interwoven into their urban fabrics..

SIDEWALK LANDSCAPING

Another significant component to downtown development and beautification is incorporating flowers and plants into the downtown streetscape. Some of the most efficient ways to incorporate flowers and plants are by implementing hanging planter baskets and potted planters. Hanging planter baskets can be placed along with the banners on the existing street lamps along 14 Mile Road. Potted planters are a quick and financially-efficient way to beautify the existing sidewalk, especially when the plants are native species that require little maintenance.

Additionally, the City should work to bury the overhead utility lines within the CBD Core and Fringe areas to beautify the area and to promote safe walking conditions for patrons and pedestrians.

Sidewalk hanging baskets and planter boxes can be a quick, easy, and relatively cost efficient method to enhance the visual character of a downtown and create a sense of place.

GREENSPACE

Functional greenspace within a downtown is also a great way to not only preserve or boost the natural beauty of the area, but also provide a practical space where people can relax and recreate in Downtown Fraser. Spaces that may be too small for a new development, or underutilized parking areas, can be prime spots to transform into a future downtown greenspace, event space, or public gathering space.

Additionally, functional greenspaces can be constructed in areas between buildings with significant wall breaks. The anticipated outcome is to incorporate public seating areas or pocket parks in otherwise underutilized spaces.

Small landscaped pocket parks and rest areas can encourage residents and visitors to spend more time in Downtown Fraser.

CBD CORE - BUILDING AND SITE DESIGN STANDARDS

There are two primary elements to downtown building design: 1) the layout, location, and proportion of major building elements, and 2) architectural detailing. In the centuries-old "main street" building design tradition, major building elements follow a very rigid set of rules while architectural detailing distinguishes any particular building's unique character and flair.

The specific architectural details may vary drastically, which is acceptable. However, when a building has a strong and interesting architectural character, this character should be preserved. It is not the intent of these design guidelines to dictate architectural style – only to ensure that the vernacular traditions of main street design involving major building elements are followed. The basic main street building façade consists of three major elements:

- A decorative cornice that caps the building;
- An opaque upper masonry façade with regularly spaced window openings; and
- A storefront along the ground floor with an entrance at the front of the building and large window displays.

DO THIS:

Maintain original building features / the historic fabric of building

Preserve or employ upper-story windows of vertical aspect and historically appropriate profiles

Include sign bands above storefronts, with down lighting to create a softer, non-glare appearance

Preserve or employ transom windows (above display windows)

Recess entry doors (minimum of 3 ft.) and confirm historical accuracy of door makeup and design

Employ transparent glass within mostly glass storefronts

Awnings, if appropriate, create definitive shadow on the façade, providing functionality for the pedestrian (cover) and protection of interior merchandise

The image above shows several best practices for downtown development.

CBD FRINGE – BUILDING AND SITE DESIGN STANDARDS

The CBD Fringe is planned to provide a flexibility of land uses in the City of Fraser that complements the planned downtown. CBD Fringe areas should offer a variety of shopping, dining, and living experiences, while differing in architecture from the CBD Core's traditional downtown design.

Development in the CBD Fringe areas should include welcoming and attractive frontages, rear or side parking areas, a robust landscaping plan, and consistent signage with high quality design.

An example of CBD Fringe development can include Lifestyle Centers. A Lifestyle Center is a planning trend that combines multi-use commercial development with traditional retail functions. Lifestyle Centers should also include leisure and recreation amenities such as open space or a plaza. The purpose of a Lifestyle Center is to provide an engaging and enjoyable retail hub, but strays from the stereotypical strip mall or indoor mall design.

Similarly, the CBD Fringe is well-suited for development referred to as a Town Center. A Town Center is a walkable, open-air, multi-use development that is organized around a clear and identifiable plaza. Typically, a Town Center is anchored by retail shops, dining, leisure activities, offices, and residential housing units.

CASE STUDY

Communities all around the United States have embraced Lifestyle Centers and Town Centers. Crocker Park in Westlake, Ohio and The Mall in Columbia, Maryland are successful examples of a Town Center and Lifestyle Center development. These community hubs include a variety of retail shops, apartment units, walkable streets, and other amenities such as gyms and restaurants.

Crocker Park in Westlake, Ohio

The Mall in Columbia, Maryland

SETBACKS

As described above, building layout and design are the two most significant components to supporting a successful downtown. As such, the following building setbacks and envelope standards are recommended:

- 0 foot side yard setbacks between buildings.
- 0-3 foot front yard setbacks to the sidewalk.

It is important to note buildings in Downtown Fraser should accommodate the high traffic volumes on 14 Mile Road. Therefore, setbacks should ensure a safe distance between pedestrians and motorists.

The images above show different examples of front yard setbacks in a downtown area to promote walkability on a busy street.

PARKING STANDARDS

As noted above, parking standards in the CBD Core and Fringe areas should include a robust set of provisions to ensure that underutilized parking areas do not overtake the Downtown. The following parking requirements are recommended in the CBD:

- Eliminate or reduce the minimum parking standards for any property zoned CBD.
- Encourage shared parking agreements among businesses within the CBD Core and CBD Fringe.
- Prohibit parking lots in the front yard of any site.
- Consider the advisability of allowing temporary parking spaces for takeout only.

El Charro is a great example of parking best practices in a Downtown, with a rear parking lot, but an emphasis on a wide sidewalk and outdoor seating fronting the street.

SIGNAGE STANDARDS

To ensure enhanced, consistent signage in Downtown Fraser, consider the following:

- Prohibit electronic readerboard signs.
- Prohibit internally-lit signs.
- Encourage signs that blend-in with the surrounding building and character.
- Window signs should not occupy more than one-third of the window.
- Signs should be constructed from high-quality and durable materials.
- Promote and encourage high-quality monument signs constructed from brick or masonry over pole signs.

PEDESTRIAN AND NONMOTORIZED ACCESSIBILITY

14 Mile Road is the major road corridor that runs through planned Downtown Fraser. Currently, 14 Mile Road is characterized by high traffic volumes and auto-oriented design. Considering all transportation types is imperative to developing a thriving downtown. As such, the following implementation measures are recommended to ensure road design does not hinder development:

- Involve Macomb County Department of Roads in a discussion to identify traffic calming measures for 14 Mile Road. Some of these can include:
  - » Reduced traffic speeds.
  - » Road "diet" or narrowing.
  - » Planting street trees along 14 Mile directly adjacent to the roadway.
  - » Implementing gateway treatments such as signage, entry portal, raised crossings, or curb extensions.
  - » Implement landscaped medians or islands within the CBD area.
  - » Traffic signal timing.
- Implement bike lanes or separated bike paths along 14 Mile Road, Utica Road, and Garfield Road.
- Consider widening the sidewalk (if applicable) to accommodate pedestrian movement.
- Encourage and implement multi-modal crossings at appropriate intersections.
- Encourage the installation of bike racks

Adding paved bike lanes is a great way to accommodate and encourage bikeability, as well as to slow down motorist traffic.

Landscaped or green medians with decorative elements such as lamps and light fixtures can help pedestrians feel safe while crossing busy roads such as 14 Mile.

- Implement mid-block crossings within the CBD Core and Fringe areas where appropriate. The National Association of City Transportation Officials (NACTO) recommends a protected pedestrian crossing every 300 feet within a CBD.

MARKETING

Once an acting DDA and Development/TIF Plan have been established, the City should focus downtown development efforts on marketing and branding strategies to attract new development and investment in the Downtown. Vacant commercial properties are a great place to begin and to assess the market that is missing in the City of Fraser.

- Conduct a market analysis to determine the desired types of development.
- Determine whether there are natural partners, such as a Chamber of Commerce or other business organization, to work with on a joint downtown promotional campaign.
- Work alongside economic development agencies to develop informational packets and/or incentives for development within the downtown area.
- Develop a DDA website and online presence.
- Implement wayfinding and City gateways unique to Downtown Fraser.
- Plan and develop downtown events (when safe to do so).

CITY OF FRASER DDA

The City of Fraser established a Downtown Development Authority (DDA) in 2009. At that time, the DDA worked alongside a consultant firm, Community Planning and Management (CPM), to develop conceptual renderings and key area redevelopment plans for Downtown Fraser. Some of the strategic themes and concepts represented in these renderings include:

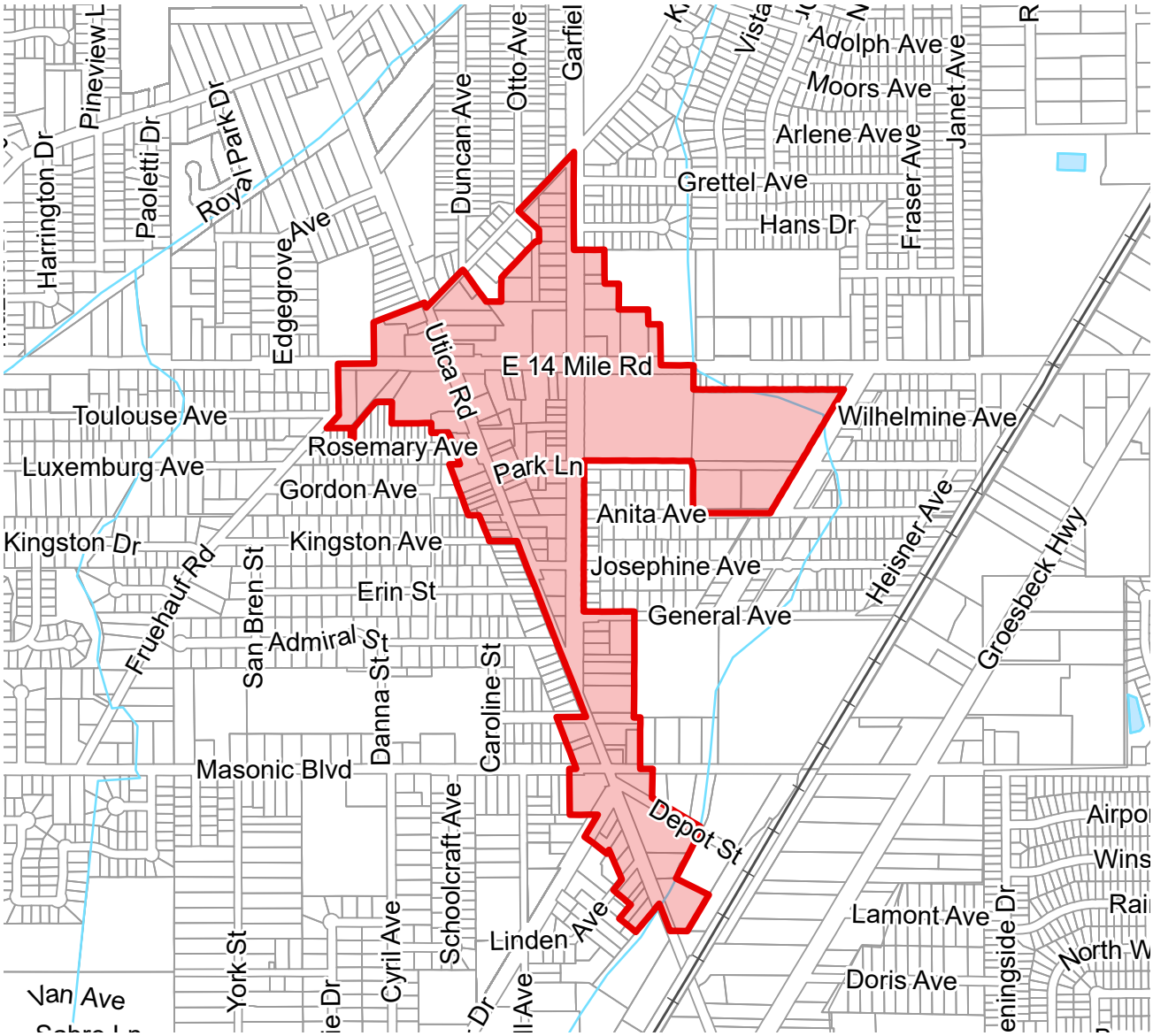
- Upper story outdoor seating and entertainment area located at the Fraser Star Lanes bowling alley.
- Outdoor car show event displays and a conversion from a gas station to a diner at the corner of 14 Mile Road and Garfield Road.
- Street trees, benches, lamp posts, and trash receptacles placed in periodic and strategic locations within the CBD.
- Cross-access connectivity in rear parking areas behind buildings to ease traffic flow.
- Multi-story perimeter buildings that can accommodate a mix of land uses ranging from residential units to live/work units, to office and retail space.
- Buildings are developed close to the sidewalk with little front yard setbacks.
- Greenspace is provided in areas that are not intended for sidewalks or motorist traffic.

View looking south from Klein toward 14 Mile Road.

Northeast corner of 14 Mile Road and Garfield

View from northeast corner of Park and Utica Road looking southeast

Upon establishment of its DDA, the City of Fraser also created a Downtown District, below, pursuant to the requirements of the statute that governs DDAs in Michigan (as described in Chapter 7, Article 2 of the City of Fraser Code of Ordinances). The Downtown District encompasses the parcels of land that would be subject to the DDA Development Plan and Tax Increment Financing Plan—essentially, the area from which the TIF funds are generated and the area in which they may be reinvested.



Flex Corridor Overlay District

The purpose of the Flex Corridor Overlay District is to provide flexible redevelopment strategies along the Groesbeck Highway Corridor. Groesbeck Highway has a long-standing history in the metropolitan Detroit region as not only providing a major throughway across multiple jurisdictions, but also being a large employment destination for industrial and commercial businesses. Over time, as these businesses and their workforce begin to age and workforce and retail and office trends continue to shift, a vision of redevelopment of this Corridor is becoming increasingly more critical.

Introduction

VISION STATEMENT

To transform the Groesbeck Highway Corridor into a cohesive and inviting thoroughfare in the City of Fraser that offers aesthetically pleasing building and site design, while simultaneously supporting the growth and development of existing businesses that are important pillars of the community.

Currently, Groesbeck Highway is characterized by multiple lanes of high volume traffic, overhead utility lines, an overabundance of signs, and expansive street-side parking areas.

DESCRIPTION OF THE FLEX CORRIDOR OVERLAY DISTRICT

The Flex Corridor Overlay District is designed to not necessarily restrict or intensify regulations on the permitted land uses along the Groesbeck Highway Corridor, but to enhance the physical form and character of the corridor. The planned bverlay is intended to provide uniform site design and redevelopment recommendations, while supporting greater flexibility of land uses. The bverlay concept encourages best planning and development practices pertaining to:

- Building design and construction materials;
- Site design (setbacks and building envelope);
- Landscaping standards;
- Parking standards (location and required spaces);
- Access management;
- Signage (dimensional standards and materials) and Lighting; and
- Accessibility.

Existing Conditions

GEOGRAPHIC DESCRIPTION

The Flex Corridor District Overlay is proposed to be located along the entirety of Groesbeck Highway and adjacent parcels surrounding the Highway. The overlay encompasses the industrial and commercial land uses located on both sides of Groesbeck, but excludes the residential land uses located further east. The railroad corridor is the westernmost limit of the proposed Overlay District.

Groesbeck Highway has many industrial uses along the Corridor.

EXISTING CHARACTER

Groesbeck is a five-lane highway with a center turn-lane and is maintained by the Michigan Department of Transportation. According to SEMCOG data, Groesbeck Highway experiences approximately 43,000 vehicles per day (2016), making it a heavily traveled Corridor in the region. Additionally, SEMCOG notes two high priority safety intersections along Groesbeck within the City of Fraser, located at the intersection of Groesbeck and Utica Road (42 crashes per year) and Groesbeck and 15 Mile Road (43 crashes per year). Overall, the pavement conditions of the Groesbeck Corridor are designated as "Fair," but a portion of the Corridor between 14 Mile Road and Kelly Road is designated as "Poor."

The current land use types within the Flex Corridor Overlay District include industrial and commercial land uses. The industrial land uses are located primarily on the west side of Groesbeck, between the roadway and the rail corridor, with pockets of industrial businesses on the east side of the Corridor. Higher-intensity commercial land uses such as strip malls, auto-oriented businesses, and fast-food restaurants are located on the east side of the Corridor, especially on the south end of the City.

The architecture of the industrial and commercial developments located within the Overlay area can be described as aging commercial and industrial development likely constructed in the 1980's and earlier. The parking areas for these developments are generally located in the front of buildings, with large areas of underutilized spaces and an absence of parking lot landscaping to break-up large areas of pavement. The area also includes little vegetation, landscaping, or trees along Groesbeck, and large billboard-like signage. The Corridor is also lined with frequent utility poles and overhead power lines. Gaps in the sidewalk system can also cause unsafe conditions for pedestrians in this area.

SWOT RESULTS

The Overlay area was examined in further detail as part of the 2021 Master Plan Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis. The SWOT Analysis concluded the following key barriers to enhancing to the Groesbeck Highway Overlay area:

- There is no fixed transit route along Groesbeck providing access to employment centers.
- No bike infrastructure along Groesbeck.
- There is a lack of beautification elements.
- The area is largely built-out, potentially making development and redevelopment projects challenging for property owners.
- Aging buildings can lead to unsafe conditions and less visually appealing site design.
- Road jurisdiction can make Corridor enhancements more challenging.
- Access management along Groesbeck leads to unsafe conditions and traffic congestion.
- Shifting trends in the commercial and industrial markets can lead to obsolete office and retail developments, especially in light of the COVID-19 pandemic.

Goals & Objectives

To achieve the overall vision of the Flex Corridor Overlay District, the following goals and corresponding objectives have been identified:

01

PRESERVE

Objective 1: Support the longevity of existing businesses.

Objective 2: Strengthen and maintain relationships with business owners.

Objective 3: Support efforts from existing businesses for flexible redevelopment, as applicable.

02

ENHANCE

Objective 1: Ensure the overlay area is well-connected for all transportation users.

Objective 2: Develop beautification standards for the overlay area.

Objective 3: Engage the Michigan Department of Transportation to develop a strategic and pragmatic plan for the future of Groesbeck Highway.

Objective 4: Ensure that high quality design and standards are proposed with every site plan or project located within the overlay area.

Objective 5: Plan for internal road connections where they may not exist.

Objective 6: Encourage more green and landscaped spaces within the overlay area.

03

REDEVELOP

Objective 1: Identify high-priority redevelopment sites within the overlay area.

Objective 2: Create and administer redevelopment incentives for business owners.

Objective 3: Encourage a variety of land use types within the overlay area, utilizing principles as described by the AARP and Congress for the New Urbanism.

Objective 4: Develop a plan for the vacant sites within the overlay area.

Objective 5: Encourage adaptive re-use of underutilized sites.

04

SUSTAINABILITY

Objective 1: Encourage sustainable building and site design with every proposed project, such as renewable energy elements, stormwater management, native plantings, permeable pavement, and other methods.

Objective 2: Encourage LEED certified redevelopment projects.

05

COLLABORATE

Objective 1: Continue to work with neighboring jurisdictions to ensure the Groesbeck Corridor design is consistently excellent across the greater Macomb County region.

Objective 2: Establish partnerships with local economic development agencies such as SEMCOG, Macomb County, MEDC, and various non-profit agencies to produce and implement redevelopment plans within the Overlay area.

Objective 3: Encourage the collaboration among business owners to develop unique and flexible land use types within the overlay area.

Objective 4: Encourage shared work spaces, shared parking agreements, and other communal amenities among property owners within the overlay area.

Recommendations

The planned character of the Flex Corridor Overlay District includes a varied type of light industrial and commercial land uses. According to The Congress for the New Urbanism (CNU), a "makerspace" is a great way to encourage revitalization of old or underutilized developments. In general, a makerspace refers to a small-scale manufacturing development that also contains a variety of other land uses such as retail stores, production facilities, office buildings, collaborative co-working spaces, and more. Makerspaces are projected to support local communities as many commercial and retail spaces have closed or are becoming obsolete due to changing consumer trends and the global COVID-19 pandemic.

To achieve this Vision of a flexible land use environment within the Flex Corridor Overlay District, the following elements pertaining to the physical form of the area are recommended:

The vision for future development and redevelopment along Groesbeck includes highly landscaped buildings, side or rear parking areas, and flexible makerspace environments.

Future commercial development within the overlay area should include sidewalk accessibility, landscaped fronts, outdoor dining opportunities (as applicable), and high-quality design elements such as windows, welcoming facades, rear or side parking, consistent signage, and others.

BUILDING AND SITE DESIGN STANDARDS

The following building design elements are recommended:

- Buildings should be oriented so that at least one main entrance faces the road and should be ADA compliant.
- Multi-tenant buildings should include multiple ingress and egress points to the site.
- Any outdoor storage areas must not be visible from the roadway.
- Building should be setback enough as to accommodate pedestrian facilities along Groesbeck.
- Dumpsters and waste receptacles should always be screened.
- Commercial sites with eating and drinking establishments should also include facilities for outdoor dining.
- Encourage open space or greenspace incorporated into the redevelopment of larger industrial buildings.
- Buildings should be constructed of durable and high-quality materials such as brick, stone, and aluminum siding.
- Buildings should include welcoming entryways and adequate number of windows.
- Multi-story buildings and multi-tenant developments should be varied in height and color, but with cohesive design.

The light industrial developments shown above incorporate native species to create an attractive landscaped site, even if the building itself is aging.

LANDSCAPING STANDARDS

- Sites should always include perimeter buffer areas.
- Perennial and native species should be used on all sites.
- Street trees should be incrementally placed along Groesbeck Highway to green the Corridor.
- Consider a landscaped median along Groesbeck.
- Sites should include a robust landscaping plan including elements such as foundational plantings lining the building, well-landscaped front yards, fences and walls constructed out of high-quality materials such as stone or masonry, and more.

PARKING STANDARDS

- Parking lots should generally be located in the rear of the building.
- Parking should not exceed more than 100% of the required spaces per the City's Zoning Ordinance.
- Parking islands should be utilized as necessary to establish breaks in oversized parking areas and as a means to reduce the amount of underutilized pavement.
- Shared parking agreements between neighboring sites should be encouraged.
- Developments should include cross-access parking lots to minimize traffic congestion along Groesbeck and to provide a cohesive accessible site design.

This Plan envisions the enhancement of Groesbeck to include street trees and greenspace along roadways, crosswalks and median where appropriate, and proper access management.

ACCESS MANAGEMENT

- Minimize the number of driveways as much as possible along Groesbeck.
- Encourage shared-access easement agreements between businesses.
- Driveways should be spaced apart as much as possible (when located along the same side of Groesbeck).
- When located on opposite sides of Groesbeck, driveways should be aligned with one another.

SIGNAGE AND LIGHTING STANDARDS

- The base for monument signs should be constructed from brick or masonry.
- Limit illumination, only to allow for visibility at night.
- Multi-tenant signs should utilize the same color palate to minimize clutter.
- LED lighting should be used to increase longevity and energy efficiency of light fixtures.
- Street lamps and decorative lighting should be placed along Groesbeck.
- Minimize and discourage the construction of pole signs along Groesbeck. Encourage attractive monument signs constructed from durable materials such as brick or stone.

ACCESSIBILITY STANDARDS

- Each site should be accessible by sidewalk along both sides of the street.
- Each intersection should include a crosswalk and infrastructure to assist individuals with any auditory or visual impairments.
- Large employment centers and industrial sites should be accessible using public transportation.
- Sites should be ADA compliant and accessible, by implanting infrastructure such as ramps and elevators and minimizing large cracks in sidewalks and parking lot pavement.
- Sites should include bike racks.

ADMINISTRATIVE ACTION

- Develop a Corridor Improvement Authority (CIA) per the requirements outlined in Public Act 57 of 2018.
- Determine the Flex Corridor Overlay District as the qualified development area (QDA).
- Establish a financing mechanism for enhancement projects, such as a tax increment financing, special assessments, revenue bonds and notes, or other means.

Zoning Plan

The City of Fraser is committed to enhancing and updating the City's Zoning Ordinance. One of the key purposes for this is to ensure that the City's regulations and requirements align with best practices in planning, determine that the Zoning Ordinance is compliant with State laws, and to enhance the quality of life for residents and business owners.

The following Table shows the relationship between the City of Fraser Zoning Districts and Future Land Use categories as described in this Plan. Rezoning requests should be reviewed against this Table to determine whether the requested district is supported by this Plan.

Table 11. Zoning Districts and Future Land Use Categories

Future Land Use Category	Appropriate Zoning District
Large Lot Single Family Residential	RL – Residential Low Density – One Family
Small Lot Single Family Residential	RM – Residential Medium – One Family
Transitional Residential	New Zoning District
Multi-Family Residential	RH – Residential High - Multiple
Neighborhood Commercial	CN - Commercial Neighborhood
	OS – Office Service
General Commercial	CG – Commercial General
Central Business District Core	CBD - Community Business District
Central Business District Fringe	New Zoning District
Light Industrial	IR – Industrial Restricted
	OR – Office Research
General Industrial	IC – Industrial Controlled
Flex Overlay District	New Zoning District
Park / Open Space	REC - Recreational
	All Districts
Public / Semi-Public	All Districts

RESIDENTIAL ZONING DISTRICT RECOMMENDATIONS

This section notes the recommended changes to the City's Zoning Ordinance pertaining to the residential zoning districts (RL, RM, RH, and Transitional Residential):

1. Regularly monitor market trends to determine if the minimum lot size is appropriate and responsive to the housing market and best development and planning practices.
2. Designate a separate Section in the City's Zoning Ordinance for the RM District, and remove the grouping of these provisions with the RL District.
3. Cap the permitted density for the RM District to no more than 6 units per acre.
4. Create a new zoning district for Transitional Residential and cap the maximum density at no more than 8 units per acre.
5. Cap the permitted density for the RL District to no more than 4 units per acre.
6. Establish a minimum density for the RH District to approximately 9 units per acre.
7. Prohibit duplexes in the RH District.
8. Encourage cluster housing options to preserve natural open space in the City wherever feasible.

COMMERCIAL ZONING DISTRICT RECOMMENDATIONS

This Section notes the recommended changes to the City's Zoning Ordinance pertaining to Commercial Zoning Districts (CN, OS, and CG):

1. Eliminate the OS District and consolidate into the CN District.
2. Allow all permitted uses for the OS District in both the CN District.
3. Require sidewalks to be included (as applicable) in development or redevelopment plans in the CN and CG Districts.
4. Require bike racks to be included (as applicable) in development or redevelopment plans in the CN and CG Districts.
5. Permit and streamline permitting processes for restaurant outdoor seating in the CN District.
6. Require that sidewalks be constructed and connected whenever feasible.
7. Encourage and require cross-access parking lots between adjacent commercial sites.

CENTRAL BUSINESS DISTRICT RECOMMENDATIONS

In order to promote mixed use development in the CBD, the following changes to the Zoning Ordinance are recommended:

1. Rename the current CBD Zoning District from "Community Business District" to "Central Business District."
2. Prohibit planned unit developments in the CBD.
3. Permit a minimum of 2 stories (or an appearance of 2 stories) and a maximum of 4 stories in the CBD core.
4. Require new development or redevelopment plans to include sidewalk connectivity (as applicable) and non-motorized connectivity (as applicable).
5. Require bike rack facilities to be placed outside stores, restaurants, and residential dwelling units.
6. Implement a Citywide shared parking program to encourage shared parking lot agreements among business owners in the CBD.
7. Consider reduced, or eliminated, specific parking standards for the CBD.
8. Development proposals within the CBD should be evaluated to ensure they generally contain one or more of the following uses in combination:
    - » Retail space
    - » Office space
    - » Institutional/research/maker space
    - » Residential space
9. Permit outdoor restaurant seating in the CBD as a principal permitted use.
10. Amend the Transitional Uses Section (Section 32-189) of the City's Zoning Ordinance to allow for transitional uses in the CBD, to accomplish the goals of the CBD Core and CBD Fringe future land use designations. Include the following requirements:
    - » Transitional Uses may be permitted in the CBD when proposed on a site designated as CBD Fringe in the City of Fraser Master Plan, and on those sites directly adjacent to, or across the street from, a property zoned CBD.
    - » Transitional Uses shall include all permitted uses in the CBD and CN Zoning Districts.

11. Create a new CBD Fringe Zoning District with the following requirements:
    - » Parking should be located in the side or rear of the lot.
    - » Reduced front yard setbacks with landscaped and/or greenspace facing the roadway.
    - » Permit (and encourage when applicable) medium density housing developments.
    - » All developments should have sidewalk accessibility.
    - » Reduce the number of curb cuts within this area.
    - » Develop a shared parking program to encourage businesses to share parking areas to reduce the amount of underutilized parking spaces.
    - » Adjust the lot size requirements to accommodate medium density development.
    - » Permit all appropriate land uses as permitted in the CN District.
    - » Prohibit planned unit developments.
    - » Commercial buildings should have a maximum height of 2 stories.

FLEX CORRIDOR DISTRICT OVERLAY RECOMMENDATIONS

1. Create a Flex Corridor Overlay District in the City's Zoning Ordinance.
2. Promote new developments or redevelopments to be constructed of high quality and durable materials with special attention to façade and building design.
3. Strengthen landscaping standards in the Overlay District.
4. Encourage sustainability principles with new developments or redevelopments in this area (such as renewable energy facilities, native species landscape, stormwater management, bike facilities, etc.).
5. Require rear or side yard parking.
6. Develop requirements for access management, such as future shared access, rear access drives (where applicable), multiple ingress and egress points for larger employment centers, and driveway offsets.
7. Permit multi-family residential developments and mix of land uses.
8. Encourage cross-access parking for adjacent sites.
9. Rename the IR and IC Zoning Districts to M-1, Light Industrial and M-2, General Industrial and clarify each District intent.

Non-Motorized Transportation Framework

The City of Fraser has a long-standing exemplary public park and almost citywide sidewalk system. With few gaps, the City of Fraser is largely fitted with sidewalks on both sides of the street, which creates a safe and accessible pedestrian network.

Additionally, the City is also committed to creating a future of safe and accessible non-motorized transportation network for residents to experience outdoor recreation opportunities, active transportation and commuting opportunities, and more.

Planning for a robust non-motorized transportation network not only will increase the quality of life for residents and visitors, but it can also increase economic development opportunities and the longevity of existing businesses as well. As planning trends and other significant matters such as climate change, the City's aging population, and the global pandemic continue to evolve over time, implementing opportunities for alternative forms of transportation has quickly become increasingly more important.

Existing Non-Motorized Network

Currently, the City of Fraser has a small pocket of a trail system located in the Harrington Trails Park. As sidewalks are also important to the City's transportation infrastructure, it becomes also important to recognize the differing needs of sidewalk users and bike facilities users. In general, sidewalks are typically best suited for pedestrian movement. Individuals who commute to work by bicycle, or competitively cycle, would not utilize sidewalks due to their travel at faster speeds, which results in unsafe conditions for pedestrians using the sidewalks. For this population, widened paved shoulders (4 feet or wider) or bike lanes would be most appropriate.

Furthermore, those users who are interested in leisure biking, typically with younger children or for a casual scenic ride, would utilize separated non-motorized pathways (8 feet or wider) to avoid any traffic congestion and unsafe conditions.

As noted by the Southeast Michigan Council of Governments (SEMCOG), the City of Fraser has a high demand for bike facilities—especially in those areas concentrated near the Industrial Park and along major road corridors. Due to the high traffic speeds, little to no widened road shoulders, and high-volume multi-lane roads, very few people feel comfortable utilizing Fraser's roads for biking.

Future Non-Motorized Network

According to SEMCOG, the City of Fraser has several planned areas for future bike facilities. Bike facilities for the City can include separated pathways, bike lanes, or widened shoulders. To plan for these projects, the City should conduct an analysis to determine which type of bike facility is best suited for each corridor. The proposed bike enhancement corridors include:

- Utica Road
- Mulvey Road
- Garfield Road
- Hayes Road (up to 14 Mile Road)
- Kelly Road
- Masonic Boulevard
- 14 Mile Road
- Klein Road
- Malyn Boulevard
- Eveningside Drive

The City can prioritize bike facility projects by timing each project with the City's (and County's) proposed road improvements schedule by adding bike facilities into road improvement projects already taking place. The City should also prioritize future bike facilities to adjoin with existing and planned regional facilities, such as the Macomb Orchard Trail located in Clinton Township and the planned Utica Junction, as noted in the Mobilize Macomb Plan.

The Map included on the next page notes the corridors planned for future bike facilities in the City of Fraser. Note that some of these planned routes may require local partnerships with neighboring jurisdictions or Macomb County Department of Roads.

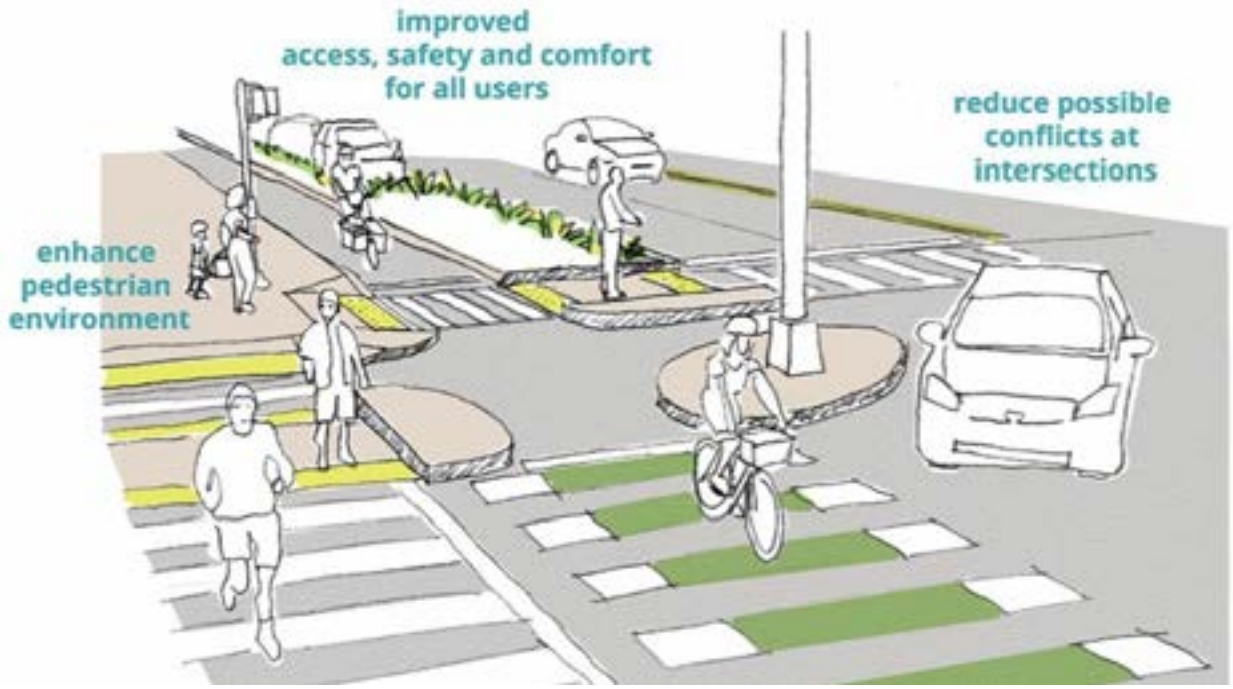
Future Sidewalk Network

In addition to the planned bike facility corridors, the City should also expand the existing sidewalk system to fill the gaps in the network. Planned sidewalk areas include:

- Around and within the Industrial Park
- Both sides of Groesbeck Highway
- Within commercial and industrial clusters on the south end of Groesbeck Highway
- Residential area between Masonic Boulevard and 13 Mile Road
- Residential area between Mulvey Road and 14 Mile Road
- Within multi-family residential areas between Utica Road and Garfield Road along 15 Mile Road
- On both sides of the street anywhere in the planned CBD area.
- Moving forward into the implementation of this Plan, the City should consider requiring sidewalks to fill-in the gaps where they exist.

Multi-Modal Crossings

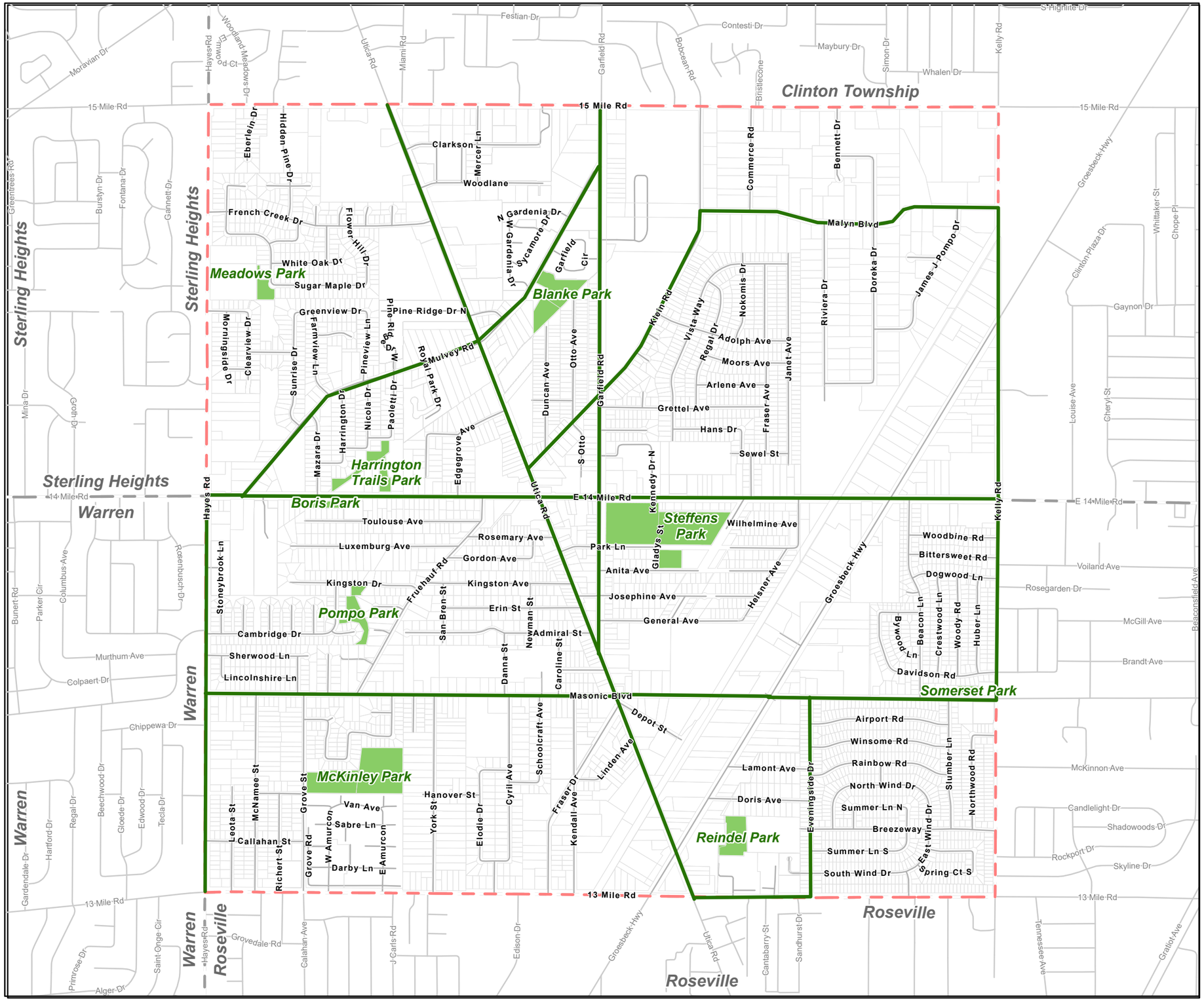
As a means for cyclists, pedestrians, and motorists to safely interact with one another in busy-high volume intersections, multimodal crossings can be implemented in several key intersections in the City. Types of improvements typically considered in multimodal crossing intersections include crosswalks, pedestrian crossing signals, curbs, sidewalks, pedestrian medians, and more. The City should implement multi-modal crossings at popular pedestrian, bike, and motorist intersections to promote the safe and efficient flow of all types of users—especially in the CBD area.



Parks & Planned Bike Facilities

City of Fraser, Michigan

October 13, 2020



LEGEND

- Fraser Boundary
- Planned Bike Facilities
- Parks

0 500 1,000 Feet

Basemap Source: Michigan Center for Geographic Information, Version 17a.
Data Source: City of Fraser 2020. McKenna 2020.

MCKENNA

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Sustainability and Resiliency in Fraser

In recent years, there has been a renewed emphasis on the concept of sustainability—i.e. the ability of communities to maintain themselves economically, environmentally, and socially in the years to come. The following pages include ways in which the City of Fraser and its citizens intend to work to protect the environmental and historical resources of the community.

Construction Techniques

The United States Green Building Council's Leadership in Energy and Environmental Design (LEED) program certifies new construction and renovations as environmentally sustainable. The organization uses checklists of building techniques to grade construction projects and assign "Silver," "Gold," or "Platinum" designations to them.

The City of Fraser is well-positioned to attract developments looking to attain LEED status, by promoting sustainable design elements such as bike racks, sidewalks, reduced parking, and more.

The table below lists a variety of construction materials, designs, and techniques that can reduce a community's environmental impact and improve its sustainability for the future. Some are expensive and technical, while others are simple, easy, and cost little-to-nothing. Picking just a few of the most feasible for a project can go a long way in reducing the project's environmental impact. Further, some techniques can be implemented inexpensively by homeowners if they are given the tools to execute them.

Site Design

- Minimize Disturbed Area
- Maximize Permeable Surface
- Stormwater Management
- Density of Development

Landscaping

- Plant Trees
- Maximize Permeable Surface
- Green Roof

Water

- Rainwater Harvesting
- Stormwater Management
- "Graywater" Re-Use
- High-Efficiency Fixtures

Energy/HVAC

- Energy-Efficient Appliances
- Efficient Hot Water Distribution
- Pipe Insulation
- Combustion Venting
- Moisture Control
- Room-by-Room Controls
- Enhanced Insulation
- South-Facing Windows
- Solar Panels
- Geothermal Energy

Building Materials

- Recycled Materials
- Efficient Construction Management (reduce over-ordering)
- Environmentally-safe Materials
- On-Site Waste Reduction

Energy Consumption

With energy costs rising, one of the most important contributors to community sustainability is conservation. There are many ways to do so, ranging from expensive and complex technology to simple, everyday solutions.

HOME ENERGY CONSERVATION

The simplest and easiest way to save energy at home is simply to use the heat and air conditioning less. This is easier said than done for many families, especially in Michigan winters. However, simple home remedies such as putting fans in the windows on hot days and dressing in layers on cold days can help reduce energy bills. Many families already practice these techniques as part of their everyday life.

Construction techniques can also help. Quality materials, such as insulation and windows, are important, but design elements can also be important, such as large windows, especially on southern building exposures, to allow sunlight to heat (and light) the home. Finished basements are also a useful feature, because they tend to stay cool on hot summer days.

There are also more technical and complex solutions. These are not feasible for many families, but they should not be discouraged, and indeed can be encouraged through zoning and other measures. Green roofs not only manage storm water, they also serve to cool the home in the summer. Solar panels can dramatically reduce a family's electricity bill and can even, in some cases, be a source of income.

Geothermal heating and cooling systems can be especially effective in small towns and rural communities, because large lots mean piping can be laid horizontally through the ground, reducing the cost as compared to the vertical systems necessary in more dense areas. Furthermore, systems have been developed that allow river or stream water to be used as a natural cooling agent.

TRANSPORTATION

Most people use a large amount of energy in getting from place to place, and with fuel prices rising, this is increasingly becoming a budgetary strain on families, especially in communities where residents drive a long distance to reach jobs, shopping, or school. For that reason, it is important for communities to be walkable and bikeable. The creation of additional non-motorized transportation options, as described elsewhere in this Plan, will allow residents of Fraser to save on gas.

Another way that transportation resources can be saved is through improved communications technology. With better internet and wireless communication services, City residents can use technology to commute, shop, and communicate, and will not have to drive as often, or as far.

Development Patterns

The patterns of growth and development in a community are also a key element of sustainability. Fraser is perfectly situated as part of the Detroit urban area and has become an increasingly walkable community. Future development should reflect a partnership with neighboring communities to encourage sustainable growth patterns, such as the CBD and Flex Corridor Overlay areas.

Education and Implementation

Many ways to improve community sustainability are simple, but not widely implemented because people are unaware or do not understand their benefits. Thus, education about sustainability is important. A marketing or educational campaign explaining the impact of various practices, not only on the environment, but also on the family budget, could be effective. Setting up a community garden, with or without composting, often results in other people starting their own backyard garden.

Federal grants are available for energy efficiency upgrades by homeowners and landlords. Other communities have found success with these programs. Many property owners would like to improve the efficiency of their properties but are unable to afford the upfront costs. This is especially true of seasonal residents, who worry about the cost of heating a home that they do not live in in the winter. Grant programs can offset those costs.

Other, more complex, sustainability initiatives such as solar or wind power installations built by the City are possible, but not necessarily economically practical in the short term. However, the City can make a big difference with simple transportation improvements such as sidewalks, street lighting, and bike lanes.

04

Implementing Viable Change

A Master Plan is at its strongest and most actionable when specific implementation tasks and strategies are included, described in detail, programmed into a timeframe, and clearly marked by which organization will be responsible for leading or supporting each item. Thus, below is an Action Plan that should be implemented by the City. Further, the next section of this chapter includes potential resources for the City and its partners to utilize in implementing the Action Plan.

Implementation Plan

Priority	
A	Most Important
B	Very Important
C	Important

Timeframe	
1	Within one year
2	1-3 years
3	3+ years

Funding	
Public	Includes public funds from the City operating budget, County, and State funding. May also include local government bonds and grants.
Private	Includes funds from private sources such as grant monies, corporate funding, or property owners.
DDA/TIF	Tax increment financing provided by an authorized body. Please refer to the summary of economic development tools.

Responsibility (Abbreviation)	
BO	Business Owners
CIA	Corridor Improvement Authority
CC	City Council
CM	Community Members
CS	City Staff
DDA	Downtown Development Authority
DEV	Developers
HO	Home Owners
LL	Landlords
MC	Macomb County
MDOT	Michigan Department of Transportation
MEDC	Michigan Economic Development Corporation
MHPN	Michigan Historic Preservation Network
NJ	Neighboring Jurisdictions
PC	Planning Commission
SEMCOG	Southeast Michigan Council of Governments
SM	State of Michigan
SMART	Suburban Mobility Authority for Regional Transportation

Residential and Neighborhoods

Project	Priority	Timeframe	Responsibility			Funding		
			City	Other Gov't	Private	Public	Private	DDA/TIF
Continue to support and preserve the quality of life for the City's existing housing stock and stable neighborhoods whenever feasible.	A	1	CC PC CS			●		
Continue to foster and maintain relationships with local housing advocacy agencies.	A	1	CC PC CS			●		
Ensure that multi-family and transitional residential developments are accessible and attainable to individuals with varying financial and physical capabilities.	A	1	CC PC CS		DEV	●		
Determine the City's most frequently utilized neighborhood nodes and enhance walkability and accessibility to those nodes from adjacent residential areas. New development and redevelopment should be attractive and welcoming to all transportation users.	B	2	CC PC CS			●		
Ensure neighborhoods and major road corridors include sidewalks on both sides of the street.	B	2	CC PC CS	MC MDOT		●		
Conduct a Housing Study (as needed) to help determine the gaps in the City's housing stock, recommendations for future housing types and styles, and data-driven predictions of the City's future housing needs through the duration of this Plan.	C	3	CC PC CS			●		
Support a system of organized land uses to provide greater housing choices, where new development and redevelopment areas are compatible with and integrate with existing neighborhoods and contexts.	C	3	CC PC CS			●		
Retrofit diverse types of housing within established multi-family areas (including senior housing and "missing middle" housing types). Consider the AARP Livability Guidelines during these projects as they arise.	C	3	CC PC CS		DEV	●		
Continue to foster relationships with local residential developers to encourage new housing development and redevelopment in the City, where appropriate.	C	3	CC PC CS		DEV	●		
Work with and assist property owners on the upkeep and maintenance of aging homes and neighborhoods, if/ when applicable.	C	3	CC PC CS			●		

Quick Reference Key

CC City Council
CS City Staff
DEV Developers
MC Macomb County
MDOT Michigan Dept. of Transportation
PC Planning Commission

Commercial and Economic Development

Project	Priority	Timeframe	Responsibility			Funding		
			City	Other Gov't	Private	Public	Private	DDA/TIF
Continue to foster and maintain relationships with local business owners on a Citywide scale by means such as supporting any business efforts to grow with changing trends in shopping, dining, and working.	A	1	CC PC CS		BO	●		
Continue to support the City's long-standing industrial presence.	A	1	CC PC CS		BO	●		
Retrofit, support, and encourage flexible commercial and light industrial uses along major road corridors, as defined by the Future Land Use Plan.	A	1	CC PC CS		DEV	●	●	
Ensure each development and redevelopment project outlines the inclusion of high-quality and durable construction materials along with visually appealing site design.	A	1	CC PC CS		DEV	●	●	
Continue to maintain relationships with regional economic development agencies to determine site-specific development or redevelopment projects and identify programs to assist and support new growth and development as applicable.	B	2	CC PC CS	MEDC MC		●		
Retrofit underutilized parking areas to support new development.	B	2	CC PC CS		DEV	●	●	
Ensure that commercial land uses are not over-allocated in the City.	B	2	CC PC CS			●		
Identify the gaps in the City's commercial or industrial market.	C	3	CC PC CS	MEDC MC	DEV	●		
Regularly monitor market trends and amend the City's Zoning Ordinance as needed to accommodate lot size and building envelope requirements.	C	3	PC CS			●		

Quick Reference Key

BO	Business Owners	MC	Macomb County
CC	City Council	MEDC	Michigan Economic Development Corp.
CS	City Staff		
DEV	Developers	PC	Planning Commission

Transportation and Connectivity

Project	Priority	Timeframe	Responsibility			Funding		
			City	Other Gov't	Private	Public	Private	DDA/TIF
Prioritize the bike facilities enhancements recommended in this Plan.	A	1	CC PC CS	SM MDOT MC	BO DEV	●	●	
Identify corridors in need of major road repairs and enhancements and correct high accident intersections.	A	1	PC CS	SEMCOG MDOT MC		●		
Identify the routes in the City that serious cyclists or commuters utilize frequently to determine priorities for bike facilities along roadways (such as paved shoulders or bike lanes).	B	2	PC CS	SEMCOG MDOT MC		●		
Prioritize multi-modal crossings, particularly in the CBD Core, CBF Fringe, and Neighborhood Commercial areas. Begin by assessing high-accident intersections and frequently biked corridors, as well as corridors that connect to popular community destinations such as schools, corner stores, and other frequent stops.	B	2	CC PC CS	MDOT MC		●		
Continue to develop and maintain the City's robust sidewalk network.	B	2	CC PC CS			●		
Schedule regular meetings with road agencies to discuss long-term and short-term transportation goals, projects, and enhancements.	B	2	CS	SEMCOG MDOT MC		●		
Improve walkability and bikeability in the CBD Core by conducting a walkability audit and targeting major pedestrian corridors for enhancement. Consider the construction of mid-block crossings where appropriate.	B	2	PC CS DDA	MDOT MC		●		●
Seek funding opportunities for bike facilities projects (see funding program matrix).	C	3	CC PC CS	SEMCOG MDOT MC		●	●	
Continue to foster relationships with Macomb County and SMART to assess future public transportation needs.	C	3	PC CS	SMART MC		●		
Identify areas where public transit stops may be needed (ex. near major residential developments, multi-family developments, grocery stores, municipal buildings, large area employment centers, etc.).	C	3	PC CS	SMART MC		●		
Ensure that the City is well-connected to changing trends in transportation by means such as supporting ridesharing and carpooling application technology.	C	3	PC CS	SEMCOG MC		●	●	

Quick Reference Key

BO	Business Owners	DEV	Developers	SEMCOG	Southeast MI Council of Governments	SMART	Suburban Mobility Authority for Regional Transportation
CC	City Council	MC	Macomb County	SM	State of Michigan		
CS	City Staff	MDOT	Michigan Dept. of Transportation				
DDA	Downtown Development Authority	PC	Planning Commission				

Recreation

Project	Priority	Timeframe	Responsibility			Funding		
			City	Other Gov't	Private	Public	Private	DDA/TIF
Continue to update the City's 5-Year Parks and Recreation Plan as needed.	A	1	CC PC CS			●		
Seek out funding opportunities for park enhancement projects (see funding program matrix) and apply for various Federal, State, and local recreation grants.	B	2	PC CS			●		
Continue work to expand the City's non-motorized transportation system by planning and implementing the bike connections listed in this Plan and prioritize bike path connections throughout the City.	B	2	CC PC CS	MC		●	●	
Prioritize park enhancement projects (e.g. playground upgrades, ballfield upgrades, gazebos, benches, barrier free equipment, etc.) as needed.	C	3	PC CS			●		
Seek and allocate funding for prioritized bike path connections (see funding program matrix).	C	3	CC PC CS	SM MDOT	BO CM	●	●	

Quick Reference Key

BO Business Owners
CC City Council
CM Community Members
CS City Staff
MC Macomb County
PC Planning Commission
SM State of Michigan

Sustainability and Beautification

Project	Priority	Timeframe	Responsibility			Funding		
			City	Other Gov't	Private	Public	Private	DDA/TIF
Rewrite the City's Sign Ordinance to remove obsolete standards, limit visual clutter, and consider a sign licensing component for stronger enforcement of up-to-date signage.			CC PC			●		
Upkeep and maintain the City's records on property landscaping, signage, lighting, and/or nuisance violations.	A	1	CC PC CS DDA		BO CM LL	●		●
Ensure that newly proposed development, or renovations to existing developments are compliant with the City's landscaping and screening ordinances and promote high-quality landscaping in the City.	A	1	CC PC CS		DEV	●		
Always encourage sustainability elements with each new development and redevelopment project in the City. These can include renewable energy resources, native plantings, stormwater management best practices, LED lighting and other elements described in this Plan.	A	1	CC PC CS		DEV	●		
Seek out local artists, or partner with schools, to plan public art displays, especially wall murals and seasonal displays in appropriate areas within the CBD Core.	C	3	CS		BO CM	●		
Create a robust wayfinding signage system to direct visitors to popular community destinations within the CBD Core, when applicable.	C	3	CC PC CS DDA			●		●
Develop well-landscaped and well-maintained City gateways as appropriate.	C	3	PC CS DDA			●		●
Target key corridors, such as those heavily traveled in the City, for beautification enhancements such as street trees, roadside landscaping, and other elements.	C	3	PC CS			●		

Quick Reference Key

BO	Business Owners
CC	City Council
CM	Community Members
CS	City Staff
DDA	Downtown Development Authority
DEV	Developers
LL	Landlords
PC	Planning Commission

Central Business District (Core and Fringe)

Project	Priority	Timeframe	Responsibility			Funding		
			City	Other Gov't	Private	Public	Private	DDA/TIF
Reconstitution of the DDA Board of Trustees, including appointments consistent with PA 57 of 2018.	A	1	CC PC CS DDA		BO CM	●		●
Determine the boundaries and legal description of the CBD Core (as noted in the Future Land Use Plan).	A	1	CC DDA			●		●
Establish a tax increment financing (TIF) district and capture incremental tax revenue to fund Downtown enhancement projects.	A	1	CC DDA			●		●
Preparation of Development Plan and Tax Increment Financing Plan.	A	1	CC PC CS DDA	SM	BO CM	●		●
Continue to engage and support existing businesses and residential homes located within the CBD Core and Fringe.	A	1	PC CS DDA		BO CM	●		●
Officially rename the CBD "Central Business District" in the City's Zoning Ordinance.	A	1	CC PC CS			●		
Adopt a robust zoning code utilizing the recommendations of this Plan to encourage attractive and pragmatic development in the CBD Core. This should include form-based elements and best planning principles.	A	1	CC PC CS		BO CM	●		
Create and adopt a new zoning district specific to the CBD Fringe. The new code should include parameters for enhanced landscaping and signage plans, encouraged walkability and bikeability, attractive site design, a variety of permitted land uses, and more.	A	1	CC PC CS		BO CM	●		
Develop a Downtown Plan (this may occur simultaneously with the DDA and TIF Plan if desired). A major component of the Downtown Plan will identify specific priority enhancement projects and timeframes for implementation.	B	2	CC PC CS DDA		BO CM DEV	●		●
Engage with local road agencies to determine the viability and applicability of implementing traffic calming measures, bike infrastructure, and enhanced pedestrian infrastructure in the CBD Core and Fringe areas.	B	2	CC PC DDA CS	SM MDOT MC		●		

Quick Reference Key

BO	Business Owners
CC	City Council
CM	Community Members
CS	City Staff
DDA	Downtown Development Authority
DEV	Developers
MC	Macomb County
MEDC	Michigan Economic Development Corp.
MHPN	Michigan Historic Preservation Network
PC	Planning Commission
SM	State of Michigan

Project	Priority	Timeframe	Responsibility			Funding		
			City	Other Gov't	Private	Public	Private	DDA/TIF
Assemble property information packages including site photos and/or renderings, owner and community contract information, zoning, lot and building size, and on-site utilities for each of the City's priority redevelopment sites or areas within the established CBD.	B	2	DDA CS			●		●
Research and organize projects or programs to expand the diversity of businesses in the Downtown Core (utilizing market study results, AARP Livability Guidelines, RRC guidelines, and other available materials).	B	2	DDA CS		BO	●		●
Encourage mixed-use developments in the CBD Core that contain multi-story commercial, office, and/or residential space. Offer a flexibility of uses for each development to accommodate shifts in workspace and retail trends.	C	3	CC PC CS DDA		BO DEV	●		●
Work with the MEDC and Macomb County to develop economic develop incentives, determine applicable existing economic development programs, and identify potential market profiles of the greater Macomb County area.	C	3	CC PC DDA CS	MC MEDC		●		●
Consider staffing a City employee to oversee economic development and marketing opportunities within the CBD Core and Fringe areas and carry-out daily tasks of project implementation and maintenance.	C	3	CC PC DDA CS			●		●
Develop and initiate marketing strategies for the City's CBD Core and Fringe by utilizing the Redevelopment Ready Communities (RRC) marketing plan guide.	C	3	CC PC DDA CS	MC MEDC		●		
Develop various City-organized programs and/or events for people of all ages to enjoy.	C	3	CC PC DDA CS		BO CM	●		●
Seek historical designations where appropriate, especially in the CBD Core, to assist with fundraising availability and efforts.	C	3	DDA CS	MHPN SM		●		●
Limit the development of auto-oriented uses in the CBD Fringe.	C	3	CC PC CS			●		
Utilize captured revenue (or other sources of funding) to bury overhead utility lines in the CBD Core. Expand to the CBD Fringe over time as finances permit.	C	3	DDA CS		BO DEV			

Quick Reference Key

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CC	City Council
CM	Community Members
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DDA	Downtown Development Authority
DEV	Developers
MC	Macomb County
MEDC	Michigan Economic Development Corp.
MHPN	Michigan Historic Preservation Network
PC	Planning Commission
SM	State of Michigan

Flex Corridor Overlay District

Project	Priority	Timeframe	Responsibility			Funding		
			City	Other Gov't	Private	Public	Private	DDA/TIF
Create a Flex Corridor Overlay District in the City's Zoning Ordinance (see Future Land Use Plan).	A	1	CC PC CS			●		
Develop Ordinance provisions for the Flex Corridor Overlay District including standards that reflect the various recommendations as described in this Plan (e.g. landscaping, parking, signage, etc.).	A	1	CC PC CS					
Determine the boundaries of the Qualified Development Area (QDA) of the Flex Corridor Overlay District. The QDA is the area in which the CIA will obtain funding and carry-out project implementation efforts.	A	1	CS CIA					
Support a system of flexible land uses within the Flex Corridor Overlay District such as hybrid commercial/light industrial development as well as multi-unit residential components. Place emphasis on the "makerspace" development concept.	A	1	CC PC CS		DEV	●		
Establish a Corridor Improvement Authority (CIA) (as per the Corridor Improvement Authority Act, PA 57 of 2018) by partnering with local road agencies and neighboring jurisdictions to coordinate cohesive design and development along Groesbeck Highway.	B	2	CC PC CS CIA	MDOT MC NJ MEDC	BO	●		
Establish a TIF Plan for the Flex Corridor Overlay District area along Groesbeck Highway (as determined by the QDA).	B	2	CC PC CS			●		
Ensure that multi-family and transitional residential developments are accessible and attainable to individuals with varying financial and physical capabilities within the Overlay area (this is a State requirement for a CIA).	B	2	CC PC CS		DEV	●		
Pay special attention to access management and coordinated access with each project located within the Flex Corridor Overlay District.	B	2	CC PC CS	MDOT	DEV			
Retrofit underutilized parking areas for flexible development.	C	3	CC PC CS		BO DEV	●		

Quick Reference Key

BO	Business Owners
CIA	Corridor Improvement Authority
CC	City Council
CS	City Staff
DEV	Developers
MC	Macomb County
MEDC	Michigan Economic Development Corp.
NJ	Neighboring Jurisdictions
PC	Planning Commission

Potential Funding Programs

Master Plan Goal	Funding Type	Funding Source/ Organization	Funding Program Description	Eligible Projects
Recreation / Transportation	State	Michigan Department of Transportation (MDOT) Transportation Alternatives Program (TAP)	This State grant derives from Federal funding received mainly from gas taxes. Applicants must be an Act-51 Agency, and awards are typically given to projects with regional significance, such as providing connections to other regional trails.	Non-Motorized Pathways Shared traffic lanes Paved Shoulders Boardwalks Bridges Sidewalks
Recreation	State	Michigan Department of Natural Resources Trust Fund (MNRTF)	Applications are scored on a point system with established criteria such as proximity to urban areas, regional significance, applicant's financial need, and environmental influence.	Non-Motorized Pathways Land Acquisition
Residential & Neighborhoods	State	Safe Routes to School—Mini Grant	Mini grants are a programming only grant designed to assist with the development of a walking, biking, and active transportation culture among students.	Walking school bus program Incentive program Remote drop site Bike rodeos
Residential & Neighborhoods	State	Safe Routes to School—Major Grant	This is an infrastructure grant that assists local units of government, or school systems, in implementing safe and connected pedestrian or bike infrastructure. This is to promote active transportation alternatives for students to get to school.	Sidewalks Crosswalks
Recreation	Private	DALMAC Fund	A private cycling organization located in Lansing that awards bike infrastructure grants.	Construction of Bike Facilities Bike education programs Bike promotion activities Purchase of bikes and other equipment. Development of bike routes or maps.-
Transportation	Private	League of Michigan Bicyclists (LMB)	Micro-grants are awarded to help grow bicycling initiatives in Michigan.	Bike safety programs Bike promotion campaigns Advocacy efforts Innovative projects
All	Private	Community Foundation of Southeast Michigan	The Community Foundation supports projects that improve the lives of those who live here.	Initiatives that support a larger regional area. Projects and Ideas that support a long-term vision.

Master Plan Goal	Funding Type	Funding Source/ Organization	Funding Program Description	Eligible Projects
Recreation	Private	People for Bikes	This organization awards grants for bike infrastructure across the United States.	Bike paths, lanes, trails and bridges Bike parks and pump tracks End-of-trip facilities
Recreation	State	DNR Passport Grant	This grant opportunity funds the development or upgrade of recreation facilities. The applicant must have a minimum of 25% match.	Picnic areas Trails Campgrounds Existing facility renovation Boating and fishing areas
Recreation	State	DNR Land and Water Conservation Fund	This grant assists with funding the development of public outdoor recreation projects. A minimum of 50% match is required.	Trails Picnic areas Beaches Boating access
Transportation	State	MDOT—Federal Local (HSIP) Safety Program	This program is designed to assist communities with road improvement projects in various ways.	Corridor Projects Slope Flattening Bridge improvements Traffic improvements Guardrails
Commercial & Economic Development	State	MEDC—Michigan Business Development Program	The program is designed to provide grants, loans and other economic assistance to businesses for highly competitive projects in Michigan that create jobs and/or provide investment and results in a net-positive return to Michigan.	MSF support in the form of a grant will be performance based, with preference given to eligible businesses seeking to locate or expand in Michigan rather than in another state.
All	Private	Large Area Employers	Often times, large area employers will donate to various development projects around the City where they are located.	Any as agreed upon by local businesses
All	Public	MiPlace—MEDC	Public Spaces Community Places is a crowdfunding initiative that can provide matching grant funds for crowdfunded public space projects through Patronicity.	Projects that contribute to a strong quality of life and help attract and retain talent and grow strong local economies.
Central Business District	Public	Property owners within the CBD	A TIF Plan can assist exponentially in funding downtown projects.	Those permitted by Act 57 of 2018
Flex Corridor Overlay District	Public	Economic Development Administration—Community Economic Adjustment Program	A federally funded program created to assist with socioeconomic recovery in communities most impacted by manufacturing decline.	Assistance with grant research and development

Resources

The resources used for the creation of this Master Plan include:

- City of Fraser 2015 Master Plan Draft
- City of Fraser 1990 Master Plan
- City of Fraser 2009 DDA Plan
- Clinton Township Design Guidelines for Groesbeck Highway, 2020.
- AARP Roadmap to Livability (https://www.aarp.org/livable-communities/tool-kits-resources/info-2017/roadmap-to-livability-collection.html)
- SEMCOG Map Gallery (https://semcog.org/map-gallery)
- SEMCOG Economic Development (https://semcog.org/economic-development)
- Macomb County Planning and Economic Development (https://business.macombgov.org/business-ResourcesBusinessesCovid-19)
- Mobilize Macomb (http://gis.macombgov.org/portal1/apps/MapSeries/index.html?appid=aa8e18c4c8f749919706352d2b44b91f)
- Michigan Department of Environment, Great Lakes, and Energy (EGLE) Water Quality Maps for Michigan by County (https://www.michigan.gov/egle/0,9429,7-135-3304-76500--,00.html)
- Redevelopment Ready Communities (https://www.miplace.org/programs/redevelopment-ready-communities/)
- ESRI 2019 Market Profile
- 2000 United States Census
- 2010 United States Census
- 2017 American Community Survey 5 Year Estimates
- Congress for the New Urbanism (https://www.cnu.org/resources/what-new-urbanism)

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Erin Raine. . . . . .Graphic Designer

Draft minutes

Minutes
Fraser City Council – Regular Meeting – (Virtual)
January 14th, 2021

A Regular Virtual meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

1. CALL MEETING TO ORDER

Mayor Carnagie called the Regular Virtual meeting to order at 6:30pm.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

3. ROLL CALL OF COUNCIL MEMBERS

PRESENT:

MAYOR MICHAEL CARNAGIE	FRASER
COUNCIL MEMBER AMY BARANSKI	FRASER
COUNCIL MEMBER KATHY BLANKE	FRASER
COUNCIL MEMBER SUZANNE KALKA	FRASER
COUNCIL MEMBER MICHAEL LESICH	MICHIGAN
COUNCIL MEMBER PATRICE SCHORNAK	FRASER
COUNCIL MEMBER DAVID WINOWIECKI	FRASER

ABSENT:

NONE

ALSO PRESENT:

MARC THOMPSON, INTERIM CITY MANAGER
KELLY DOLLAND, CITY CLERK
DONALD DENAULT, CITY ATTORNEY
DAVID BISBY, LIEUTENANT
ERIC MEYERS, SERGEANT
ED HORN, AV SPECIALIST

4. APPROVAL OF AGENDA

MEMBER KALKA moved, second by **MEMBER BARANSKI**, to amend the agenda to include item 9i. Discussion of extending Interim City Manager's Contract.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

MEMBER WINOWIECKI moved, second by **MEMBER KALKA**; to remove item 9g. Approval of 2020-2021 Poverty Exemption Policy and Guidelines from the agenda.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

MEMBER WINOWIECKI moved, second by **MEMBER BLANKE**, to approve the agenda as amended.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

NONE

6. PUBLIC HEARING

a. Community Development Block Grant Funding for 2021 – Macomb "Urban County" Program

MEMBER CARNAGIE moved, second by **MEMBER KALKA**; to open public hearing for the 2021 Community Development Block Grant.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

Open Public Hearing: *6:35pm*

- *Ms. Dorie Vazquez Nolan, Care House representative stated Care House is a child advocacy service program requesting $4,800 from the City of Fraser.*
- *Ms. Dominica Tokarski, Turning Point representative stated Turning Point is a domestic violence and sexual assault program requesting $2,500 from the City of Fraser.*
- *Mr. Scott Andrews, Interfaith Volunteer Caregivers representative stated Interfaith Volunteer Caregivers is a safe at home program for seniors and physically challenged adults requesting $740 from the City of Fraser.*

Close Public Hearing: *6:58pm*

b. Approval of 2021 Community Development Block Grant Allocation

MEMBER SCHORNAK moved, second by **MEMBER WINOWIECKI**; to allocate $4,800 to Carehouse, $2,500 to Turning Point, $740 to Interfaith Volunteer Caregivers and $210 to Mcrest.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

7. CLOSED SESSION

a. To consult with City's legal Counsel regarding Trial or Settlement Strategy in connection with Macomb County Circuit Court Case 2019-002843-CD

MEMBER KALKA moved, second by **MEMBER BARANSKI**; to enter closed session to consult with city's legal counsel regarding trail or settlement strategy in connection with Macomb County Circuit Court Case 2019-002843-CD.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

Enter Closed Session meeting *7:03 PM*
Meeting called to session *7:15 PM*

MEMBER BARANSKI moved, second by **MEMBER KALKA**; to direct defense council to proceed in the manner discussed and authorize the signing of any necessary documents as to Christina Woods.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	NO
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	NO
WINOWIECKI	YES

Motion carried 5-2

MEMBER BARANSKI moved, second by **MEMBER KALKA**; to proceed in the manner as recommended by defense council and authorize the signing of any necessary documents as to Kelly Dolland.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	NO
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	NO
WINOWIECKI	YES

Motion carried 5-2

MEMBER KALKA moved, second by **MEMBER WINOWIECKI**; to direct Amy Cell to immediately post & begin the application process for a new City Clerk, and for Ms. Cell to recommend appointment of an Interim City Clerk until a permanent replacement can be found.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

8. CONSENT AGENDA

a. Approval of Minutes of the Regular Council Meeting of December 10th, 2020
b. Approval of Bills for the month of December 2020 in the amount of $908,214.28
c. Receive and File Finance Budget to Actual Report ending November 2020
d. Receive and File Historical Commission Minutes from the March 2nd, 2020 Meeting

MEMBER BLANKE moved, second by **MEMBER WINOWIECKI**; to approve consent agenda as presented.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

9. REQUESTS FOR COUNCIL ACTION

a. Request Council Approval of Re-appointment of Historical Commission Member Marilyn Wright term to end June 30th, 2024.

MEMBER SCHORNAK moved, second by **MEMBER BLANKE**; to approve the re-appointment of Historical Commission member Marilyn Wright term to end June 30th, 2024.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

b. Request Council Approval of Appointment of Historical Commission Mr. Tom Iwanicki; term to end June 30th, 2022

MEMBER KALKA moved, second by **MEMBER WINOWIECKI**; to approve the appointment of Tom Iwanicki to the Fraser Historical term to end June 30th, 2022.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

c. Discussion / Action Accepting Royal Park Road Phase II

Mr. Lesich commented that he has spoken with the City Engineer and based on that conversation, he was satisfied that the phase II was ready for acceptance by the city.

MEMBER LESICH moved, second by **MEMBER CARNAGIE**; motion to adopt Royal Park Phase II and Resolution Number 2021-001; Resolution for street addition for the city to acquire title to Royal Park South and Royal Park Right Away.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

d. Discussion / Action Industrial Pretreatment Program

Mr. Thompson described that this is a requirement from the Great Lakes Water Authority and of the VSEPA.

MEMBER LESICH moved, second by **MEMBER BARANSKI**; motion to adopt Resolution Number 2020-002; A Resolution of the City Council of the City of Fraser to concur in the rules and regulations concerning Industrial Pre-Treatment Program as adopted by the GLWA..

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

e. Discussion / Action Zoning Ordinance Amendment – Drive Thru Fast Food Restaurant

MEMBER LESICH moved, second by **MEMBER KALKA**; motion to have City Council of Fraser adopt an ordinance to amend Zoning Ordinance no. 279, to amend article xii, section 32-170, subparagraphs (b)(3) and (b)(4). To require that a fast food restaurant located in a shopping center be aesthetically compatible in design & appearance with other buildings, tenant spaces, and uses in the shopping center and to allow drive through service for fast food restaurants that are not in a free standing building.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

f. Discussion / Action PNC Bank Safety Deposit Box

MEMBER BARANSKI moved, second by **MEMBER BLANKE**; to approve Mayor and City Manager to inspect the contents and jointly close the PNC Bank safety deposit box.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

g. Approval of 2020-2021 Poverty Exemption Policy and Guidelines

ITEM REMOVED FROM AGENDA

h. Discussion / Action Extension of City of Fraser Covid-19 State of Emergency Through February 11th, 2021

MEMBER WINOWIECKI moved, second by **MEMBER KALKA**; to approve extension of city of Fraser COVID-19 State of Emergency through February 11th, 2021.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

i. Discussion of extension of Interim City Manager's Contract

- *Member Kalka suggested to extend Interim City Manager's employment contract by three months.*
- *Discussion of extending the Interim City Manager's employment contract continued.*
- *Interim City Manager Marc Thompson stated he enjoys the support of council and staff.*
- *Member Lesich questioned when the search for a city manager will begin.*
- *The extension of Mr. Thompson's employment contract will be placed on the February 11th, 2021 agenda for discussion.*

10. <u>Pending Items of Unfinished Business / Report of the City Administration</u>

a. Schedule Virtual Interview Date for Various Positions

H.R. Amy Cell spoke of DPW recruitment; interviews will be given to two candidates.

MEMBER BARANSKI moved, second by **MEMBER KALKA**; to authorize Amy Cell LLC. to establish interview panels, each not to exceed three council members.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

MEMBER CARNAGIE moved, second by **MEMBER SCHORNAK**; to schedule special meeting January 28th, 2021 @ 6:30pm to interview two DPW Director candidates.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

b. Discussion / Action Senior Activity Center Van Driver

Mr. Thompson confirmed that this action would not involve additional cost to the city because the on call driver would only work as a substitute for the primary driver.

MEMBER BLANKE moved, second by **MEMBER SCHORNAK**; approval to bring back second Senior Activity Center van driver.

ROLL CALL VOTE:

BARANSKI	YES
BLANKE	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

Motion carried 7-0

11. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS

BLANKE: *Thanked all we got through 2020.*
CARNAGIE: *Spoke of vaccinations and Public Safety charitable work.*
BARANSKI: *Thanked Interim City Manager and HR Amy Cell.*
KALKA: *Expressed her optimism that the City was taking specific actions to move in a positive direction mentioning transparency, a new vision for the future, and opportunity to bring new individuals on board.*
LESICH: *Spoke of the Macro meeting and vaccine availability.*
SCHORNAK: *Spoke of city hall video equipment, looking forward to in person meetings.*
WINOWIECKI: *Safe and happy New Year, congratulated CDBG recipients.*

12. Citizen Participation - none

13. Adjournment

MEMBER WINOWIECKI moved, second by **MEMBER BLANKE**; to adjourn the Regular Virtual Council Meeting of January 14th, 2021 @ 9:12pm.

The motion carried unanimously

Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Michael Carnagie, Mayor

City of Fraser

Check Disbursement Report

February 11, 2021

EXPENDITURES FOR APPROVAL

101	GENERAL FUND	$	299,738.21
202	MAJOR STREET FUND	$	5,253.70
203	LOCAL STREET FUND	$	10,823.16
210	AMBULANCE FUND	$	38,503.39
211	DISTRICT COURT OPERATIONS FUND	$	431.94
226	GARBAGE AND RUBBISH COLLECTION	$	85,588.45
270	SENIOR HOUSING	$	37,522.78
592	WATER & SEWER FUND	$	353,445.12
661	MOTOR POOL	$	21,040.58
911296.13	**VENDOR EXPENDITURES**	**$**	**852,347.33**

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 01/01/2021 - 01/31/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/08/2021	PNC	135626	MICHIGAN DEPT OF TREASURY	WAGES - FULL TIME EMPLOYEES	702.000	301	2,000.00
01/08/2021	PNC	135627	123.NET,INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	480.59
01/08/2021	PNC	135629	AMY CELL LLC	PROFESSIONAL SERVICES (HR)	801.100	101	12,821.59
				PROFESSIONAL SERVICES (HR)	801.100	101	15,088.32
				CHECK PNC 135629 TOTAL			27,909.91
01/08/2021	PNC	135630	ASSESSMENT	PROFESSIONAL SERVICES (ASSESSOR)	801.500	209	8,489.58
01/08/2021	PNC	135631	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	265	505.74
01/08/2021	PNC	135633	C E & A PROFESSIONAL SERVICES, INC	MEDICAL PROVIDER SERVICES	843.000	441	283.77
01/08/2021	PNC	135634	C.M.P. DISTRIBUTORS, INC	OPERATING SUPPLIES	746.000	301	818.00
01/08/2021	PNC	135635	CARE WORKLIFE SOLUTIONS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	171	4,900.00
01/08/2021	PNC	135636	CARY THOMPSON	OPERATING SUPPLIES	746.000	301	1,500.00
01/08/2021	PNC	135640	GABRIDGE & COMPANY, PLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	15,250.00
01/08/2021	PNC	135643	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES			** VOIDED **
01/08/2021	PNC	135644	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	301	485.00
01/08/2021	PNC	135645	HEWLETT-PACKARD FINANCIAL SERVICES	LEASED ASSETS	983.000	258	900.14
				LEASED ASSETS	983.000	258	336.54
				CHECK PNC 135645 TOTAL			1,236.68
01/08/2021	PNC	135647	KENT COMMUNICATIONS, INC.	SUPPLIES	752.000	209	407.09
				MAIL OR POSTAGE	851.000	209	2,158.00
				MAIL OR POSTAGE	851.000	209	104.41
				CHECK PNC 135647 TOTAL			2,669.50
01/08/2021	PNC	135648	DENNIS KOENDERS	MECHANICAL INSP.	703.100	371	2,670.00
01/08/2021	PNC	135649	MACOMB COMMUNITY COLLEGE	TRAINING 302 FUNDS	910.302	301	200.00
				TRAINING 302 FUNDS	910.302	301	400.00
				CHECK PNC 135649 TOTAL			600.00
01/08/2021	PNC	135650#	MACOMB COUNTY FINANCE DEPARTMENT	SUPPLIES	752.000	136	211.84
				SUPPLIES	752.000	260	48.20
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	120.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				SUPPLIES	752.000	371	96.40
				CHECK PNC 135650 TOTAL			476.44
01/08/2021	PNC	135652	MACOMB WHOLESALE SUPPLY	SUPPLIES	752.000	441	164.92
01/08/2021	PNC	135654	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION	708.000	260	491.64
01/08/2021	PNC	135656	OFFICE DEPOT	SUPPLIES	752.000	301	62.74
				SUPPLIES	752.000	301	12.43
				CHECK PNC 135656 TOTAL			75.17
01/08/2021	PNC	135657	ROBERT HALF INTERNATIONIAL, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	1,079.50
01/08/2021	PNC	135658	ROSEDALE SOLUTIONS, LLC	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	5,175.00
01/08/2021	PNC	135659	NICHOLAS SCHAEFER	SALARIES	703.000	371	990.00
01/08/2021	PNC	135660	JAMES SHIMKO	PLUMBING INSP.	703.200	371	474.00
01/08/2021	PNC	135661#	SHRED-IT USA	SUPPLIES	752.000	171	17.79
				SUPPLIES	752.000	209	17.78
				SUPPLIES	752.000	260	17.78
				SUPPLIES	752.000	371	17.79
				CHECK PNC 135661 TOTAL			71.14
01/08/2021	PNC	135662	SIRCHIE	OPERATING SUPPLIES	746.000	301	133.27
01/08/2021	PNC	135665	TELEPHONE SUPPORT SYSTEMS, INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	173.00
01/08/2021	PNC	135666	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	301	292.16
01/08/2021	PNC	135667	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	251.92
01/08/2021	PNC	135671	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	36.00
01/08/2021	PNC	135672	WOW INTERNET-CABLE-PHONE	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	258	2,569.45
01/14/2021	PNC	135675*#	AEW	Escrow Fee	283.100	000	408.00
				Escrow Fee	283.100	000	899.00
				OTHER REPAIRS AND MAINTENANCE	934.000	266	875.00
				ENGINEERING SERVICES	946.000	371	191.20
				ENGINEERING SERVICES	946.000	371	659.80
				ENGINEERING SERVICES	946.000	371	50.00
				ENGINEERING SERVICES	946.000	441	1,150.00
				ENGINEERING SERVICES	946.000	441	3,223.10
				CHECK PNC 135675 TOTAL			7,456.10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/14/2021	PNC	135677*	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	99.35
				OPERATING SUPPLIES	746.000	301	45.00
				CHECK PNC 135677 TOTAL			144.35
01/14/2021	PNC	135679	C & P CONSTRUCTION, INC.	STREET REHABILITATION	989.000	441	58,948.80
01/14/2021	PNC	135682*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	373.53
				OTHER REPAIRS AND MAINTENANCE	934.000	265	205.15
				OTHER REPAIRS AND MAINTENANCE	934.000	269	260.01
				OTHER REPAIRS AND MAINTENANCE	934.000	269	346.10
				CHECK PNC 135682 TOTAL			1,184.79
01/14/2021	PNC	135686*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	68.49
				ELECTRIC	920.000	266	1,174.82
				ELECTRIC	920.000	267	36.06
				ELECTRIC	920.000	269	31.33
				ELECTRIC	920.000	448	132.13
				CHECK PNC 135686 TOTAL			1,442.83
01/14/2021	PNC	135687	ERCC	MEMBERSHIPS	915.000	171	300.00
01/14/2021	PNC	135688	AMERICAN EXPRESS	ACCOUNTS RECEIVABLE	040.000	000	28,742.42
				ACCOUNTS RECEIVABLE	040.000	000	2,739.30
				CHECK PNC 135688 TOTAL			31,481.72
01/14/2021	PNC	135689	FIRE EXTINGUISHER SALES & SERVICE	OPERATING SUPPLIES	746.000	301	56.00
01/14/2021	PNC	135690	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	742.000	269	355.71
				MATERIALS & SUPPLIES	742.000	269	(252.26)
				CHECK PNC 135690 TOTAL			103.45
01/14/2021	PNC	135691*#	GFL ENVIRONMENTAL USA	DUE FROM LIBRARIES	073.000	000	92.23
01/14/2021	PNC	135693	JENNIFER ERNE	PROFESSIONAL DEVELOPMENT	910.000	136	1,050.00
01/14/2021	PNC	135694	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	171	692.00
01/14/2021	PNC	135695#	JOHNSON THERMOL TEMP INC.	OTHER REPAIRS AND MAINTENANCE	934.000	265	367.60
				OTHER REPAIRS AND MAINTENANCE	934.000	265	1,884.96
				OTHER REPAIRS AND MAINTENANCE	934.000	265	210.68

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OTHER REPAIRS AND MAINTENANCE	934.000	265	365.50
				OTHER REPAIRS AND MAINTENANCE	934.000	268	285.80
				OTHER REPAIRS AND MAINTENANCE	934.000	269	432.90
				CHECK PNC 135695 TOTAL			3,547.44
01/14/2021	PNC	135698	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.800	210	8,533.75
01/14/2021	PNC	135699	MACOMB DUPLICATING COMPANY	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	48.59
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	105.16
				CHECK PNC 135699 TOTAL			153.75
01/14/2021	PNC	135700	MACOMB WHOLESALE SUPPLY	MATERIALS & SUPPLIES	742.000	690	134.85
				MATERIALS & SUPPLIES	742.000	690	314.65
				CHECK PNC 135700 TOTAL			449.50
01/14/2021	PNC	135704	OFFICE DEPOT	SUPPLIES	752.000	136	19.34
				SUPPLIES	752.000	136	71.72
				SUPPLIES	752.000	136	10.06
				SUPPLIES	752.000	136	4.99
				SUPPLIES	752.000	136	17.37
				CHECK PNC 135704 TOTAL			123.48
01/14/2021	PNC	135705	OTIS ELEVATOR COMPANY	OTHER REPAIRS AND MAINTENANCE	934.000	265	6,288.96
				OTHER REPAIRS AND MAINTENANCE	934.000	265	16.56
				CHECK PNC 135705 TOTAL			6,305.52
01/14/2021	PNC	135708*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	210.50
				OTHER REPAIRS AND MAINTENANCE	934.000	267	14.62
				MATERIALS & SUPPLIES	742.000	690	105.21
				CHECK PNC 135708 TOTAL			330.33
01/14/2021	PNC	135709*	KEN SHEPARD	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,370.00
01/14/2021	PNC	135711#	SPEED CLEAN SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	265	157.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	239.00
				CHECK PNC 135711 TOTAL			396.00
01/14/2021	PNC	135713	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	63.25

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/14/2021	PNC	135714	TRIDENT INSURANCE SERVICES	PROPERTY LIABILITY INSURANCE	935.000	951	250.00
01/14/2021	PNC	135717*#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	1,588.77
				MAIL OR POSTAGE	851.000	260	2,297.19
				CHECK PNC 135717 TOTAL			3,885.96
01/14/2021	PNC	135718	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	121.42
01/22/2021	PNC	135719	AEW	Escrow Fee	283.100	000	377.70
				Escrow Fee	283.100	000	326.30
				CHECK PNC 135719 TOTAL			704.00
01/22/2021	PNC	135720	AMY CELL LLC	JANUARY 2021 INVOICE	801.100	101	12,000.00
				CREDIT FOR DECEMBER 2020 INVOICE	801.100	101	(3,000.00)
				CHECK PNC 135720 TOTAL			9,000.00
01/22/2021	PNC	135722	C.M.P. DISTRIBUTORS, INC	OPERATING SUPPLIES	746.000	301	818.00
01/22/2021	PNC	135723	CHELSEA ZELMANSKI	COVID TEST	843.000	171	125.00
01/22/2021	PNC	135724	CHERYL PAESANO	CHARGES FOR SERVICES - SENIOR CENTER	649.500	000	17.00
01/22/2021	PNC	135725*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,973.24
				NATURAL GAS	921.000	266	885.15
				NATURAL GAS	921.000	267	224.77
				NATURAL GAS	921.000	269	1,214.49
				CHECK PNC 135725 TOTAL			4,297.65
01/22/2021	PNC	135728	DDKASSAB, LLC	OPERATING SUPPLIES	746.000	301	438.00
01/22/2021	PNC	135729	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.100	448	18,936.60
01/22/2021	PNC	135731	FIRE SAVVY CONSULTANTS, LLC	Escrow Fee	283.100	000	400.00
01/22/2021	PNC	135732*#	CITY OF FRASER	WATER	918.000	265	26.26
				WATER	918.000	265	443.11
				WATER	918.000	266	103.03
				WATER	918.000	267	111.29
				WATER	918.000	267	87.34
				CHECK PNC 135732 TOTAL			771.03
01/22/2021	PNC	135734	JOHN'S LUMBER	OTHER REPAIRS AND MAINTENANCE	934.000	690	215.73

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/22/2021	PNC	135736	MAIL PLUS	MAIL OR POSTAGE	851.000	301	16.35
01/22/2021	PNC	135737#	MCKENNA ASSOCIATES	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	371	5,486.25
				PROFESSIONAL SERVICES (PLANNING)	801.900	801	16,153.38
				CHECK PNC 135737 TOTAL			21,639.63
01/22/2021	PNC	135739*#	NATIONWIDE ILLUMINATION LLC	OTHER REPAIRS AND MAINTENANCE	934.000	269	1,601.37
01/22/2021	PNC	135740	O'REILLY RANCILIO PC	PROFESSIONAL SERVICES (LEGAL)	801.800	210	10,000.00
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	1,120.00
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	1,428.00
				PROFESSIONAL SERVICES (LEGAL)	801.800	210	140.00
				CHECK PNC 135740 TOTAL			12,688.00
01/22/2021	PNC	135741	OFFICE DEPOT	SUPPLIES	752.000	136	50.32
01/22/2021	PNC	135744	CITY OF ROSEVILLE	SUPPLIES	752.000	136	243.65
01/22/2021	PNC	135745	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES	746.000	301	10.00
01/22/2021	PNC	135747	SHREDCORP	SUPPLIES	752.000	301	53.00
01/22/2021	PNC	135748	JACQUES SIMON	2 DAY RADAR/LIDR TRAINING	910.000	301	420.00
01/22/2021	PNC	135749	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	742.000	269	27.29
01/22/2021	PNC	135750	WIGS FOR KIDS	ESCROW - PUBLIC SAFETY DONATIONS	284.400	000	100.00
01/29/2021	PNC	135751*#	ADVANCED PEST CONTROL	OTHER REPAIRS AND MAINTENANCE	934.000	267	100.00
01/29/2021	PNC	135753	MAYSSA ATTIA	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	136	900.00
01/29/2021	PNC	135754#	BANK'S VACUUM - SHELBY TWP	MATERIALS & SUPPLIES	742.000	265	19.99
				MATERIALS & SUPPLIES	742.000	269	9.00
				CHECK PNC 135754 TOTAL			28.99
01/29/2021	PNC	135755	BOBS SANITATION SERVICE, INC	OTHER REPAIRS AND MAINTENANCE	934.000	690	190.00
01/29/2021	PNC	135757	C & P CONSTRUCTION, INC.	STREET REHABILITATION			** VOIDED **
01/29/2021	PNC	135759	EDWARD J. PLAWECKI, JR.	PROFESSIONAL SERVICES (LEGAL)	801.800	210	2,100.00
01/29/2021	PNC	135765	KIESLER POLICE SUPPLY, INC.	OPERATING SUPPLIES	746.000	301	2,140.24
01/29/2021	PNC	135766	LEAF	LEASED ASSETS	983.000	258	991.01

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/29/2021	PNC	135768	MARVELOUS PROMOTIONS	UNIFORMS	284.400	000	2,891.00
01/29/2021	PNC	135769	21ST CENTURY MEDIA - MICHIGAN	PRINTING AND PUBLISHING	900.000	101	647.00
01/29/2021	PNC	135770	MIKE'S PUMP SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	269	62.00
01/29/2021	PNC	135777	STUART MECHANICAL, LLC	OTHER REPAIRS AND MAINTENANCE	934.000	266	3,321.00
01/29/2021	PNC	135778	THE I.T. VERDIN COMPANY	OTHER REPAIRS AND MAINTENANCE	934.000	265	555.00
01/29/2021	PNC	135781	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	3.59
01/29/2021	PNC	135783	WOW INTERNET-CABLE-PHONE	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	258	2,500.71
				Total for fund 101 GENERAL FUND			299,738.21

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
01/14/2021	PNC	135675*#	AEW	ENGINEERING SERVICES	946.000	463	276.80
01/14/2021	PNC	135685*	DETROIT SALT COMPANY	WINTER MAINTENANCE - STREETS	872.000	463	4,976.90
				Total for fund 202 MAJOR STREET FUND			5,253.70

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
01/08/2021	PNC	135668	WASHINGTON ELEVATOR CO., INC	WINTER MAINTENANCE - STREETS	872.000	463	657.25
01/14/2021	PNC	135685*	DETROIT SALT COMPANY	WINTER MAINTENANCE - STREETS	872.000	463	4,852.35
				WINTER MAINTENANCE - STREETS	872.000	463	5,313.56
				CHECK PNC 135685 TOTAL			10,165.91
				Total for fund 203 LOCAL STREET FUND			10,823.16

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
01/08/2021	PNC	135641	GORNO FORD, INC	OPERATING SUPPLIES	746.000	301	37,134.00
01/14/2021	PNC	135677*	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	65.00
01/14/2021	PNC	135706	PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	247.59
				OPERATING SUPPLIES	746.000	301	242.15
				CHECK PNC 135706 TOTAL			489.74
01/22/2021	PNC	135721	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	133.36
01/29/2021	PNC	135756	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	681.29
				Total for fund 210 AMBULANCE FUND			38,503.39

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 211 DISTRICT COURT OPERATIONS FUND							
01/14/2021	PNC	135680	DELL MARKETING LP	DISTRICT COURT OPERATIONS	264.000	000	431.94
				Total for fund 211 DISTRICT COURT OPERATIONS FUND			431.94

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
01/08/2021	PNC	135646*	HINSKI, GENEVIEVE	RECYCLING	033.000	000	1.67
01/08/2021	PNC	135655*	MICKENS, KEISHA	RECYCLING	033.000	000	2.32
01/08/2021	PNC	135663*	STERLING TITLE AGENCY	RECYCLING	033.000	000	0.04
01/14/2021	PNC	135681*	CAPITAL TITLE	RECYCLING	033.000	000	1.67
01/14/2021	PNC	135684*	CORETITLE, LLC	RECYCLING	033.000	000	0.08
01/14/2021	PNC	135691*#	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	919.000	528	50,078.08
				CURBSIDE RECYCLING	925.000	528	8,027.76
				COMPOSTING	926.000	528	27,473.81
				CHECK PNC 135691 TOTAL			85,579.65
01/14/2021	PNC	135696*	JONES, CLAUDE	RECYCLING	033.000	000	1.67
01/22/2021	PNC	135743*	RIEPER, CAMERON	RECYCLING	033.000	000	1.35
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			85,588.45

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
01/08/2021	PNC	135628	AEW	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,425.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	3,705.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	750.00
				CHECK PNC 135628 TOTAL			5,880.00
01/08/2021	PNC	135637	COMCAST	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	265	109.91
01/08/2021	PNC	135669	WAYNE WARWICK	ESCROW - SECURITY DEPOSITS	291.000	000	580.00
01/14/2021	PNC	135673	ABC WAREHOUSE	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,589.00
01/14/2021	PNC	135674	ADVANCED PEST CONTROL	OTHER REPAIRS AND MAINTENANCE	934.000	265	300.00
01/14/2021	PNC	135675*#	AEW	OTHER REPAIRS AND MAINTENANCE	934.000	265	100.00
01/14/2021	PNC	135682*#	CINTAS CORPORATION #354	OTHER REPAIRS AND MAINTENANCE	934.000	265	25.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	25.00
				CHECK PNC 135682 TOTAL			50.00
01/14/2021	PNC	135683*#	CONTRACTORS PIPE & SUPPLY CORP	OTHER REPAIRS AND MAINTENANCE	934.000	265	398.09
01/14/2021	PNC	135686*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	203.38
01/14/2021	PNC	135702	MILLWORK	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,171.00
01/14/2021	PNC	135708*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	214.05
01/14/2021	PNC	135709*	KEN SHEPARD	OTHER REPAIRS AND MAINTENANCE	934.000	265	3,215.00
01/14/2021	PNC	135710	SPECTRON ELECTRIC	OTHER REPAIRS AND MAINTENANCE	934.000	265	400.64
01/14/2021	PNC	135715	ULTRA FLOORS	OTHER REPAIRS AND MAINTENANCE	934.000	265	2,413.52
01/22/2021	PNC	135725*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	934.27
01/22/2021	PNC	135732*#	CITY OF FRASER	WATER	918.000	265	2,504.56
01/22/2021	PNC	135733	GREAT LAKES SECURITY HARDWARE	OTHER REPAIRS AND MAINTENANCE	934.000	265	41.40
01/22/2021	PNC	135739*#	NATIONWIDE ILLUMINATION LLC	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,038.77

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
01/29/2021	PNC	135751*#	ADVANCED PEST CONTROL	OTHER REPAIRS AND MAINTENANCE	934.000	265	120.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	550.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	1,200.00
				CHECK PNC 135751 TOTAL			1,870.00
01/29/2021	PNC	135764	HD SUPPLY FACILITIES MAINTENANCE	MATERIALS & SUPPLIES	742.000	265	3,024.18
01/29/2021	PNC	135773	OTIS ELEVATOR COMPANY	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,415.04
01/29/2021	PNC	135774	KEN SHEPARD	OTHER REPAIRS AND MAINTENANCE	934.000	265	5,380.00
01/29/2021	PNC	135775	SPEED CLEAN SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	265	225.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	393.33
				CHECK PNC 135775 TOTAL			618.33
01/29/2021	PNC	135779	ULTRA FLOORS	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,103.12
				OTHER REPAIRS AND MAINTENANCE	934.000	265	2,413.52
				CHECK PNC 135779 TOTAL			3,516.64
01/29/2021	PNC	135780	VIRGINA DEMICK	ESCROW - SECURITY DEPOSITS	291.000	000	555.00
				Total for fund 270 SENIOR HOUSING			37,522.78

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
01/08/2021	PNC	135632	AUDIO SENTRY CORPORATION	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	934.500	527	190.00
01/08/2021	PNC	135638	DPW & SON, LLC	OTHER REPAIRS AND MAINTENANCE	934.000	526	4,700.00
01/08/2021	PNC	135639	FERGUSON WATERWORKS	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	933.51
01/08/2021	PNC	135642	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	918.500	526	94,712.71
01/08/2021	PNC	135646*	HINSKI, GENEVIEVE	WATER READY TO SERVE	642.200	000	15.16
				SEWER READY TO SERVE	642.400	000	10.10
				METER REPLACEMENT	642.500	000	1.00
				CHECK PNC 135646 TOTAL			26.26
01/08/2021	PNC	135651	MACOMB COUNTY PUBLIC WORKS COMM	SEWAGE	917.000	527	216,731.00
01/08/2021	PNC	135653	STATE OF MICHIGAN-DEQ	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	175.00
01/08/2021	PNC	135655*	MICKENS, KEISHA	WATER COMMODITY	642.100	000	19.98
				WATER READY TO SERVE	642.200	000	21.08
				SEWER COMMODITY	642.300	000	43.71
				SEWER READY TO SERVE	642.400	000	14.04
				METER REPLACEMENT	642.500	000	1.39
				CHECK PNC 135655 TOTAL			100.20
01/08/2021	PNC	135663*	STERLING TITLE AGENCY	WATER COMMODITY	642.100	000	0.19
				WATER READY TO SERVE	642.200	000	0.39
				SEWER COMMODITY	642.300	000	0.41
				SEWER READY TO SERVE	642.400	000	0.26
				METER REPLACEMENT	642.500	000	0.03
				CHECK PNC 135663 TOTAL			1.28
01/14/2021	PNC	135675*#	AEW	OTHER REPAIRS AND MAINTENANCE	934.000	526	100.00
				OTHER REPAIRS AND MAINTENANCE	934.000	526	10,800.50
				CAPITAL OUTLAY (WATER SYSTEM)	972.000	526	200.00
				ENGINEERING SERVICES	946.000	527	680.00
				CHECK PNC 135675 TOTAL			11,780.50
01/14/2021	PNC	135678	BLANKENSHIP, CHRIS	WATER READY TO SERVE	642.200	000	8.82
				SEWER READY TO SERVE	642.400	000	5.87
				METER REPLACEMENT	642.500	000	0.58
				CHECK PNC 135678 TOTAL			15.27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
01/14/2021	PNC	135681*	CAPITAL TITLE	WATER READY TO SERVE	642.200	000	15.16
				SEWER READY TO SERVE	642.400	000	10.10
				METER REPLACEMENT	642.500	000	1.00
				CHECK PNC 135681 TOTAL			26.26
01/14/2021	PNC	135683*#	CONTRACTORS PIPE & SUPPLY CORP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	148.83
01/14/2021	PNC	135684*	CORETITLE, LLC	WATER COMMODITY	642.100	000	0.98
				WATER READY TO SERVE	642.200	000	0.67
				SEWER COMMODITY	642.300	000	2.14
				SEWER READY TO SERVE	642.400	000	0.46
				METER REPLACEMENT	642.500	000	0.05
				CHECK PNC 135684 TOTAL			4.30
01/14/2021	PNC	135686*#	DTE ENERGY COMPANY	ELECTRIC	920.000	527	47.52
01/14/2021	PNC	135696*	JONES, CLAUDE	WATER READY TO SERVE	642.200	000	15.16
				SEWER READY TO SERVE	642.400	000	10.10
				METER REPLACEMENT	642.500	000	1.00
				CHECK PNC 135696 TOTAL			26.26
01/14/2021	PNC	135697	KERR ALBERT OFFICE SUPPLY	SUPPLIES	752.000	526	148.91
01/14/2021	PNC	135701	ROSE MCKINNEY	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	57.00
01/14/2021	PNC	135703	MINI MIX, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,530.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,530.00
				CHECK PNC 135703 TOTAL			3,060.00
01/14/2021	PNC	135708*#	REINDEL TRUE VALUE	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	376.97
01/14/2021	PNC	135717*#	WHITLOCK BUSINESS SYSTEMS	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	411.09
				MAIL OR POSTAGE	851.000	526	1,026.87
				PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	527	411.10
				MAIL OR POSTAGE	851.000	527	1,026.87
				CHECK PNC 135717 TOTAL			2,875.93
01/22/2021	PNC	135726	CONTRACTORS PIPE & SUPPLY CORP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	100.82

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
01/22/2021	PNC	135727	CORE & MAIN LP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,315.28
01/22/2021	PNC	135730	EJ USA, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	293.74
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	69.70
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	204.65
				CHECK PNC 135730 TOTAL			568.09
01/22/2021	PNC	135732*#	CITY OF FRASER	WATER	918.000	526	26.26
01/22/2021	PNC	135735	KARA ASSOCIATES	REIM PROPERTY DAMAGE	972.000	526	4,996.24
01/22/2021	PNC	135738	CITY OF MT. CLEMENS	FEES AND PERMITS	834.000	526	150.00
01/22/2021	PNC	135743*	RIEPER, CAMERON	WATER COMMODITY	642.100	000	15.49
				WATER READY TO SERVE	642.200	000	12.26
				SEWER COMMODITY	642.300	000	33.90
				SEWER READY TO SERVE	642.400	000	8.17
				METER REPLACEMENT	642.500	000	0.81
				CHECK PNC 135743 TOTAL			70.63
01/22/2021	PNC	135746	NICHOLAS SCHAEFER	MEMBERSHIPS	915.000	526	179.00
01/29/2021	PNC	135760	FERGUSON WATERWORKS	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	5,172.50
01/29/2021	PNC	135763	GREAT LAKES WATER AUTHORITY	SEWAGE	917.000	527	4,715.10
01/29/2021	PNC	135771	OFFICE DEPOT	SUPPLIES	752.000	526	13.49
				Total for fund 592 WATER AND SEWER FUND			353,445.12

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
01/08/2021	PNC	135664	SUNBELT RENTALS, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	3,279.89
01/08/2021	PNC	135670	WEINGARTZ	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	880.17
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	963.14
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	(225.74)
				CHECK PNC 135670 TOTAL			1,617.57
01/14/2021	PNC	135676	INTERSTATE BILLING SERVICES INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	1,183.17
01/14/2021	PNC	135692	HALT FIRE	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	105.00
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	232.75
				CHECK PNC 135692 TOTAL			337.75
01/14/2021	PNC	135707	R&R FIRE TRUCK REPAIR, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	563.54
01/14/2021	PNC	135712	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	2,749.06
				GASOLINE	759.000	249	3,921.82
				CHECK PNC 135712 TOTAL			6,670.88
01/14/2021	PNC	135716	WEINGARTZ	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	24.30
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	58.99
				CHECK PNC 135716 TOTAL			83.29
01/22/2021	PNC	135742	DON PYKE	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	899.03
01/29/2021	PNC	135752	AIRGAS USA, LLC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	64.02
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	97.90
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	59.39
				CHECK PNC 135752 TOTAL			221.31
01/29/2021	PNC	135758	CRUISERS	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	154.26
01/29/2021	PNC	135761	FISHER AUTO PARTS, INC	OIL , MAGNETIC TOOL	932.000	249	23.46
01/29/2021	PNC	135762	GRAINGER	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	119.34
01/29/2021	PNC	135767	MAJIK GRAPHICS INC	OTHER REPAIRS AND MAINTENANCE	934.000	249	780.00
01/29/2021	PNC	135772	OSCAR W. LARSON CO.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	200.00
01/29/2021	PNC	135776	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	1,835.45
				GASOLINE	759.000	249	3,009.68

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
				CHECK PNC 135776 TOTAL			4,845.13
01/29/2021	PNC	135782	WEINGARTZ	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	61.96
				Total for fund 661 MOTOR POOL			21,040.58
			TOTAL - ALL FUNDS				852,347.33

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	7,746,108.17	8,055,368.00	8,055,368.00	7,670,073.43	385,294.57	95.22
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	587,564.47	636,656.00	636,656.00	553,508.60	83,147.40	86.94
101-000-411.000	TAXES - DELINQUENT REAL PROPERTY TAXES	1,142.36	1,143.00	1,143.00	0.00	1,143.00	0.00
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	16,308.39	9,000.00	9,000.00	3,676.77	5,323.23	40.85
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(541.15)	(1,000.00)	(1,000.00)	(131.15)	(868.85)	13.12
101-000-427.000	TAXES - COMMUNITY-WIDE SPECIAL ASSESSMEN	3,803,941.95	1,977,499.93	1,977,499.93	965,766.11	1,011,733.82	48.84
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	45,382.49	39,117.00	39,117.00	21,485.95	17,631.05	54.93
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	135,880.29	187,083.00	187,083.00	127,541.80	59,541.20	68.17
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	22,631.93	10,000.00	10,000.00	8,436.33	1,563.67	84.36
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	248,553.90	256,307.00	256,307.00	241,174.63	15,132.37	94.10
101-000-476.200	BUSINESS LICENSES - PAWNBROKER DEALER	500.00	0.00	0.00	0.00	0.00	0.00
101-000-476.300	BUSINESS LICENSES - SECOND HAND DEALER	500.00	0.00	0.00	0.00	0.00	0.00
101-000-476.400	BUSINESS LICENSES - PRECIOUS METAL DEAL	50.00	0.00	0.00	50.00	(50.00)	100.00
101-000-477.000	LICENSES AND PERMITS - CABLE TV (WOW)	72,548.53	94,600.00	94,600.00	0.00	94,600.00	0.00
101-000-477.100	LICENSES AND PERMITS - CABLE TV (COMCAST	153,298.07	156,000.00	156,000.00	39,053.53	116,946.47	25.03
101-000-478.000	LICENSES AND PERMITS - VIDEO FRANCHISE	33,092.51	43,600.00	43,600.00	14,715.57	28,884.43	33.75
101-000-479.000	LICENSES AND PERMITS - CELLULAR TOWER	91,323.00	14,965.00	14,965.00	52,263.27	(37,298.27)	349.24
101-000-522.000	FEDERAL GRANTS - CDBG	5,380.36	0.00	0.00	0.00	0.00	0.00
101-000-543.302	STATE GRANTS - TRAINING FUNDS PA 302	5,123.99	10,000.00	10,000.00	0.00	10,000.00	0.00
101-000-543.500	STATE GRANTS - LIQUOR LICENSE FEE	10,945.55	10,946.00	10,946.00	10,346.60	599.40	94.52
101-000-544.000	STATE GRANTS - DRUNK DRIVING CASE FLOW	1,152.24	0.00	0.00	0.00	0.00	0.00
101-000-547.000	STATE GRANT - COURT EQUITY	24,166.20	27,250.00	27,250.00	0.00	27,250.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,208,054.77	698,960.00	698,960.00	803,428.53	(104,468.53)	114.95
101-000-574.000	STATE GRANTS - STATE REVENUE SHARING	1,410,232.00	1,080,000.00	1,080,000.00	0.00	1,080,000.00	0.00
101-000-611.000	ATTORNEY FEE REIMBURSEMENT	11,652.55	0.00	0.00	0.00	0.00	0.00
101-000-621.000	PROBATION OVERSIGHT FEE	9,019.90	15,000.00	15,000.00	5,452.16	9,547.84	36.35
101-000-627.000	BUILDING INSPECTION AND PERMIT FEES	252,688.05	281,250.00	281,250.00	155,504.22	125,745.78	55.29
101-000-628.000	PLANNING COMMISSION FEES	6,413.25	5,000.00	5,000.00	2,950.50	2,049.50	59.01
101-000-629.000	ZONING BOARD OF APPEALS FEES	5,300.00	2,500.00	2,500.00	1,250.00	1,250.00	50.00
101-000-645.000	CHARGES FOR SERVICES - PUBLIC SAFETY	212,160.31	150,000.00	150,000.00	48,135.67	101,864.33	32.09
101-000-646.000	CHARGES FOR SERVICES - PUBLIC WORKS	24,705.02	20,000.00	20,000.00	4,634.88	15,365.12	23.17
101-000-647.000	CHARGES FOR SERVICES - CITY CLERK	2,540.46	2,500.00	2,500.00	1,310.64	1,189.36	52.43

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
101-000-648.000	CHARGES FOR SERVICES - FINANCE	915.74	1,000.00	1,000.00	554.00	446.00	55.40
101-000-649.000	CHARGES FOR SERVICES - RECREATION	35,441.22	39,028.00	39,028.00	0.00	39,028.00	0.00
101-000-649.100	CHARGES FOR SERVICES - PARK RENTALS	3,976.31	0.00	0.00	(15.00)	15.00	100.00
101-000-649.150	CHARGES FOR SERVICES - CENTER RENTAL	2,894.00	0.00	0.00	0.00	0.00	0.00
101-000-649.200	CHARGES FOR SERVICES - FIREWORKS	12,000.00	0.00	0.00	0.00	0.00	0.00
101-000-649.500	CHARGES FOR SERVICES - SENIOR CENTER	29,116.85	24,770.00	24,770.00	(1,110.00)	25,880.00	(4.48)
101-000-650.000	TRANSACTION FEES (PAWN SHOP)	5,140.00	5,000.00	5,000.00	1,456.00	3,544.00	29.12
101-000-655.000	DISTRICT COURT - FINES/COSTS-DIST CT.	473,304.88	323,062.50	323,062.50	164,359.80	158,702.70	50.88
101-000-664.000	INTEREST INCOME AND RENT CONTROL	114,220.33	19,600.00	19,600.00	0.00	19,600.00	0.00
101-000-671.000	OTHER REVENUE	770.03	0.00	0.00	415.73	(415.73)	100.00
101-000-673.000	GAIN OR LOSS ON SALE OF ASSETS	41,285.00	0.00	0.00	12,705.00	(12,705.00)	100.00
101-000-674.600	DONATION - RECREATION PROGRAMMING	8,147.78	0.00	0.00	0.00	0.00	0.00
101-000-674.700	DONATION - HISTORICAL COMMISSION	1,658.98	0.00	0.00	0.00	0.00	0.00
101-000-674.800	DONATION - FARMERS MARKET	1,790.57	0.00	0.00	0.00	0.00	0.00
101-000-674.900	DONATION - PARK DONATIONS	0.00	0.00	0.00	1,000.00	(1,000.00)	100.00
101-000-676.000	REIMBURSEMENTS	34,498.20	0.00	0.00	0.00	0.00	0.00
101-000-676.001	OTHER REVENUE - REIMBURSEMENTS (WCF)	27,808.35	0.00	0.00	14,431.98	(14,431.98)	100.00
101-000-676.202	ADMIN SERVICES - MAJOR STREETS	24,573.96	24,574.00	24,574.00	0.00	24,574.00	0.00
101-000-676.203	ADMIN SERVICES - LOCAL STREETS	17,245.92	17,246.00	17,246.00	0.00	17,246.00	0.00
101-000-676.210	ADMIN SERVICES - AMBULANCE	56,769.96	56,770.00	56,770.00	0.00	56,770.00	0.00
101-000-676.526	ADMIN SERVICES - WATER	192,990.96	192,991.00	192,991.00	0.00	192,991.00	0.00
101-000-676.527	ADMIN SERVICES - SEWER	124,830.96	124,831.00	124,831.00	0.00	124,831.00	0.00
101-000-682.000	OTHER REVENUE - RETIREE HEALTH CARE	45,286.40	34,000.00	34,000.00	24,136.08	9,863.92	70.99
101-000-686.000	INSURANCE RECOVERIES	1,772.16	0.00	0.00	0.00	0.00	0.00
101-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	928.48	8,000.00	8,000.00	316.24	7,683.76	3.95
101-000-688.000	OTHER REVENUE - SMART PROGRAM	51,351.25	15,000.00	15,000.00	0.00	15,000.00	0.00
101-000-689.000	OTHER REVENUE - CASH OVER OR SHORT	(142.85)	0.00	0.00	25.77	(25.77)	100.00
101-000-699.000	INTERFUND TRANSFERS IN	0.00	106,222.00	106,222.00	0.00	106,222.00	0.00
Total Dept 000		17,456,395.00	14,775,839.43	14,775,839.43	10,948,903.64	3,826,935.79	74.10
TOTAL REVENUES		17,456,395.00	14,775,839.43	14,775,839.43	10,948,903.64	3,826,935.79	74.10

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Expenditures							
Dept 101 - CITY COUNCIL							
101-101-703.000	SALARIES	34,173.90	48,600.00	48,600.00	19,395.72	29,204.28	39.91
101-101-709.000	FICA	2,094.09	3,013.20	3,013.20	1,202.49	1,810.71	39.91
101-101-711.000	MEDICARE	489.74	704.70	704.70	281.24	423.46	39.91
101-101-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	56.24	130.00	130.00	0.00	130.00	0.00
101-101-752.000	SUPPLIES	90.20	1,000.00	1,000.00	0.00	1,000.00	0.00
101-101-801.100	PROFESSIONAL SERVICES (HR)	0.00	75,000.00	75,000.00	69,909.91	5,090.09	93.21
101-101-900.000	PRINTING AND PUBLISHING	16,385.39	15,000.00	15,000.00	4,870.98	10,129.02	32.47
101-101-911.000	CONFERENCES	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
101-101-915.000	MEMBERSHIPS	1,799.00	1,500.00	1,500.00	0.00	1,500.00	0.00
101-101-915.200	MEMBERSHIPS (MML)	6,366.00	6,366.00	6,366.00	0.00	6,366.00	0.00
101-101-915.300	MEMBERSHIPS (SEMCOG)	1,631.00	1,631.00	1,631.00	1,662.00	(31.00)	101.90
Total Dept 101 - CITY COUNCIL		63,085.56	155,444.90	155,444.90	97,322.34	58,122.56	62.61
Dept 136 - DISTRICT COURT							
101-136-702.000	WAGES - FULL TIME EMPLOYEES	127,518.63	127,271.00	127,271.00	68,535.06	58,735.94	53.85
101-136-703.000	SALARIES	22,100.03	28,840.00	28,840.00	13,717.26	15,122.74	47.56
101-136-704.000	WAGES - PART TIME EMPLOYEES	8,489.66	16,234.00	16,234.00	210.68	16,023.32	1.30
101-136-705.000	VACATION PAY	6,365.58	8,462.00	8,462.00	5,435.55	3,026.45	64.23
101-136-706.000	HOLIDAY PAY	7,281.77	7,516.00	7,516.00	4,711.76	2,804.24	62.69
101-136-709.000	FICA	9,111.85	11,767.17	11,767.17	4,828.75	6,938.42	41.04
101-136-711.000	MEDICARE	2,131.01	2,752.00	2,752.00	1,129.29	1,622.71	41.04
101-136-714.000	LONGEVITY PAY	1,470.00	1,470.00	1,470.00	1,575.00	(105.00)	107.14
101-136-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	3,696.08	4,300.00	4,300.00	1,834.66	2,465.34	42.67
101-136-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	53,446.21	64,000.00	64,000.00	25,787.46	38,212.54	40.29
101-136-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	55.15	699.00	699.00	0.00	699.00	0.00
101-136-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.08	3,750.00	3,750.00	673.12	3,076.88	17.95
101-136-752.000	SUPPLIES	7,554.41	6,180.00	6,180.00	3,334.21	2,845.79	53.95
101-136-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	27,988.80	51,809.00	51,809.00	9,279.87	42,529.13	17.91
101-136-801.700	PROFESSIONAL AND CONTRACTUAL SERVICES	2,400.00	0.00	0.00	0.00	0.00	0.00
101-136-817.000	TRIAL COURT APPOINTED ATTORNEY FEES	18,637.55	0.00	0.00	0.00	0.00	0.00
101-136-823.000	INTERPRETER FEES	1,558.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-136-851.000	MAIL OR POSTAGE	4,084.90	2,500.00	2,500.00	1,778.09	721.91	71.12
101-136-860.000	TRANSPORTATION	188.04	500.00	500.00	0.00	500.00	0.00
101-136-910.000	PROFESSIONAL DEVELOPMENT	692.91	500.00	500.00	590.00	(90.00)	118.00
101-136-933.000	SOFTWARE MAINTENANCE AGREEMENTS	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
101-136-940.000	RENTALS	299,155.00	300,000.00	300,000.00	149,577.50	150,422.50	49.86
Total Dept 136 - DISTRICT COURT		605,175.66	642,050.17	642,050.17	292,998.26	349,051.91	45.63

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 171 - CITY MANAGER							
101-171-703.000	SALARIES	113,985.50	99,750.00	99,750.00	61,250.42	38,499.58	61.40
101-171-705.000	VACATION PAY	20,697.12	12,115.39	12,115.39	12,115.39	0.00	100.00
101-171-706.000	HOLIDAY PAY	5,552.91	5,250.00	5,250.00	1,312.50	3,937.50	25.00
101-171-709.000	FICA	7,405.95	7,261.15	7,261.15	4,423.07	2,838.08	60.91
101-171-711.000	MEDICARE	1,732.04	1,698.17	1,698.17	1,034.42	663.75	60.91
101-171-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	9,272.40	10,200.00	10,200.00	4,092.32	6,107.68	40.12
101-171-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	16,613.50	20,000.00	20,000.00	2,667.26	17,332.74	13.34
101-171-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	646.89	955.00	955.00	0.00	955.00	0.00
101-171-752.000	SUPPLIES	825.81	1,000.00	1,000.00	4,208.15	(3,208.15)	420.82
101-171-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	738.98	0.00	0.00	0.00	0.00	0.00
101-171-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,000.00	5,000.00	5,000.00	4,900.00	100.00	98.00
101-171-801.300	PROFESSIONAL SERVICES (CORNERSTONE)	0.00	14,420.00	14,420.00	0.00	14,420.00	0.00
101-171-843.000	MEDICAL PROVIDER SERVICES	5,197.16	3,500.00	3,500.00	5,600.25	(2,100.25)	160.01
101-171-851.000	MAIL OR POSTAGE	691.00	0.00	0.00	6.35	(6.35)	100.00
101-171-860.000	TRANSPORTATION	3,850.00	4,200.00	4,200.00	700.00	3,500.00	16.67
101-171-910.000	PROFESSIONAL DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-911.000	CONFERENCES	1,255.85	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-915.000	MEMBERSHIPS	1,204.00	2,000.00	2,000.00	500.00	1,500.00	25.00
Total Dept 171 - CITY MANAGER		190,669.11	190,349.71	190,349.71	102,810.13	87,539.58	54.01
Dept 209 - ASSESSING							
101-209-703.000	SALARIES	1,335.00	1,545.00	1,545.00	165.00	1,380.00	10.68
101-209-709.000	FICA	32.08	155.00	155.00	3.72	151.28	2.40
101-209-711.000	MEDICARE	7.50	23.00	23.00	0.87	22.13	3.78
101-209-752.000	SUPPLIES	2,977.81	5,000.00	5,000.00	726.89	4,273.11	14.54
101-209-801.500	PROFESSIONAL SERVICES (ASSESSOR)	101,874.96	107,215.00	107,215.00	50,937.48	56,277.52	47.51
101-209-851.000	MAIL OR POSTAGE	5,329.29	4,000.00	4,000.00	2,330.61	1,669.39	58.27
101-209-900.000	PRINTING AND PUBLISHING	457.92	0.00	0.00	0.00	0.00	0.00
Total Dept 209 - ASSESSING		112,014.56	117,938.00	117,938.00	54,164.57	63,773.43	45.93
Dept 210 - LEGAL							
101-210-801.800	PROFESSIONAL SERVICES (LEGAL)	166,430.28	230,000.00	230,000.00	130,175.07	99,824.93	56.60
Total Dept 210 - LEGAL		166,430.28	230,000.00	230,000.00	130,175.07	99,824.93	56.60

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 215 - CLERK							
101-215-703.000	SALARIES	57,576.50	56,227.50	56,227.50	69,826.32	(13,598.82)	124.19
101-215-704.000	WAGES - PART TIME EMPLOYEES	16,294.28	21,675.00	21,675.00	13,824.91	7,850.09	63.78
101-215-705.000	VACATION PAY	7,752.00	4,325.19	4,325.19	330.24	3,994.95	7.64
101-215-706.000	HOLIDAY PAY	4,088.16	2,811.38	2,811.38	2,260.64	550.74	80.41
101-215-707.000	TEMPORARY EMPLOYEES	24,537.52	34,556.00	34,556.00	29,123.55	5,432.45	84.28
101-215-709.000	FICA	5,113.28	7,569.89	7,569.89	5,644.16	1,925.73	74.56
101-215-711.000	MEDICARE	1,195.86	1,770.38	1,770.38	1,320.01	450.37	74.56
101-215-713.000	OVERTIME	594.84	2,500.00	2,500.00	1,755.29	744.71	70.21
101-215-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	0.00	0.00	0.00	6.99	(6.99)	100.00
101-215-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,958.40	25,000.00	25,000.00	10,584.90	14,415.10	42.34
101-215-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	199.63	304.00	304.00	0.00	304.00	0.00
101-215-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	20.77	50.00	50.00	25.84	24.16	51.68
101-215-752.000	SUPPLIES	15,977.33	9,000.00	9,000.00	4,720.53	4,279.47	52.45
101-215-791.500	SUBSCRIPTIONS AND PUBLICATIONS (CODE)	3,360.79	3,000.00	3,000.00	0.00	3,000.00	0.00
101-215-801.800	PROFESSIONAL SERVICES	3,125.00	4,500.00	4,500.00	3,820.00	680.00	84.89
101-215-851.000	MAIL OR POSTAGE	5,308.62	4,000.00	4,000.00	1,748.85	2,251.15	43.72
101-215-910.000	PROFESSIONAL DEVELOPMENT	55.79	800.00	800.00	0.00	800.00	0.00
101-215-911.000	CONFERENCES	11.60	3,000.00	3,000.00	31.05	2,968.95	1.04
101-215-915.000	MEMBERSHIPS	110.00	0.00	0.00	0.00	0.00	0.00
101-215-970.000	CAPITAL OUTLAY	0.00	3,100.00	3,100.00	0.00	3,100.00	0.00
Total Dept 215 - CLERK		166,280.37	184,189.34	184,189.34	145,023.28	39,166.06	78.74
Dept 258 - INFORMATION TECHNOLOGY							
101-258-703.000	SALARIES	69,878.47	64,284.48	64,284.48	23,983.06	40,301.42	37.31
101-258-705.000	VACATION PAY	8,499.15	4,944.96	4,944.96	0.00	4,944.96	0.00
101-258-706.000	HOLIDAY PAY	7,541.07	3,214.22	3,214.22	0.00	3,214.22	0.00
101-258-709.000	FICA	4,687.79	5,541.94	5,541.94	1,477.77	4,064.17	26.67
101-258-711.000	MEDICARE	1,096.34	1,707.00	1,707.00	345.61	1,361.39	20.25
101-258-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	5,183.15	3,362.00	3,362.00	1,582.64	1,779.36	47.07
101-258-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,958.40	25,000.00	25,000.00	6,731.92	18,268.08	26.93
101-258-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	169.65	258.00	258.00	0.00	258.00	0.00
101-258-752.000	SUPPLIES	14,350.06	10,000.00	10,000.00	211.33	9,788.67	2.11
101-258-801.100	PROFESSIONAL SERVICES	35,223.80	30,000.00	30,000.00	27,400.00	2,600.00	91.33
101-258-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	30,800.50	25,000.00	25,000.00	14,243.40	10,756.60	56.97
101-258-851.000	MAIL OR POSTAGE	2,497.72	2,500.00	2,500.00	0.00	2,500.00	0.00
101-258-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	48,230.41	45,000.00	45,000.00	19,796.94	25,203.06	43.99
101-258-910.000	PROFESSIONAL DEVELOPMENT	500.00	1,500.00	1,500.00	0.00	1,500.00	0.00
101-258-933.000	SOFTWARE MAINTENANCE AGREEMENTS	127,270.12	270,000.00	270,000.00	50,950.43	219,049.57	18.87
101-258-983.000	LEASED ASSETS	33,637.42	29,000.00	29,000.00	16,874.67	12,125.33	58.19
101-258-985.000	HARDWARE	53,511.38	45,000.00	45,000.00	38,657.89	6,342.11	85.91
Total Dept 258 - INFORMATION TECHNOLOGY		464,035.43	566,312.60	566,312.60	202,255.66	364,056.94	35.71

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 260 - FINANCE							
101-260-702.000	WAGES - FULL TIME EMPLOYEES	52,825.04	48,864.12	48,864.12	29,554.10	19,310.02	60.48
101-260-703.000	SALARIES	36,084.14	79,446.78	79,446.78	0.00	79,446.78	0.00
101-260-704.000	WAGES - PART TIME EMPLOYEES	14,484.94	16,265.00	16,265.00	3,673.86	12,591.14	22.59
101-260-705.000	VACATION PAY	8,977.25	4,629.00	4,629.00	3,601.23	1,027.77	77.80
101-260-706.000	HOLIDAY PAY	6,099.19	8,951.00	8,951.00	1,801.77	7,149.23	20.13
101-260-708.000	UNEMPLOYMENT COMPENSATION	9,196.01	9,150.00	9,150.00	1,062.22	8,087.78	11.61
101-260-709.000	FICA	7,746.81	9,933.39	9,933.39	2,438.42	7,494.97	24.55
101-260-711.000	MEDICARE	1,811.75	2,323.13	2,323.13	570.27	1,752.86	24.55
101-260-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	4,050.00	5,400.00	5,400.00	0.00	5,400.00	0.00
101-260-713.000	OVERTIME	2,284.00	2,060.00	2,060.00	1,713.19	346.81	83.16
101-260-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	3,138.48	7,004.00	7,004.00	0.00	7,004.00	0.00
101-260-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	19,263.87	25,000.00	25,000.00	13,551.34	11,448.66	54.21
101-260-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	566.42	862.00	862.00	0.00	862.00	0.00
101-260-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,875.12	5,000.00	5,000.00	673.12	4,326.88	13.46
101-260-752.000	SUPPLIES	2,862.49	2,853.00	2,853.00	777.90	2,075.10	27.27
101-260-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	4,283.11	7,519.00	7,519.00	755.95	6,763.05	10.05
101-260-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	91,224.24	64,328.00	64,328.00	50,981.21	13,346.79	79.25
101-260-801.050	BANK SERVICE CHARGES	38,822.87	40,000.00	40,000.00	9,088.08	30,911.92	22.72
101-260-851.000	MAIL OR POSTAGE	6,675.79	7,500.00	7,500.00	3,983.17	3,516.83	53.11
101-260-910.000	PROFESSIONAL DEVELOPMENT	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
101-260-915.000	MEMBERSHIPS	190.00	190.00	190.00	0.00	190.00	0.00
Total Dept 260 - FINANCE		312,461.52	349,778.42	349,778.42	124,225.83	225,552.59	35.52
Dept 265 - CITY HALL							
101-265-704.000	WAGES - PART TIME EMPLOYEES	25,773.20	30,900.00	30,900.00	16,680.00	14,220.00	53.98
101-265-707.000	TEMPORARY EMPLOYEES	0.00	1,030.00	1,030.00	0.00	1,030.00	0.00
101-265-709.000	FICA	1,576.31	1,979.66	1,979.66	1,034.16	945.50	52.24
101-265-711.000	MEDICARE	368.65	462.98	462.98	241.86	221.12	52.24
101-265-742.000	MATERIALS & SUPPLIES	27,061.31	20,600.00	20,600.00	9,687.60	10,912.40	47.03
101-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	53.00	250.00	250.00	0.00	250.00	0.00
101-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,970.85	5,278.00	5,278.00	3,611.33	1,666.67	68.42
101-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	0.00	556.00	556.00	0.00	556.00	0.00
101-265-918.000	WATER	9,257.54	15,862.00	15,862.00	5,293.03	10,568.97	33.37
101-265-920.000	ELECTRIC	50,590.66	47,000.00	47,000.00	31,658.23	15,341.77	67.36
101-265-921.000	NATURAL GAS	12,205.87	23,896.00	23,896.00	4,404.88	19,491.12	18.43
101-265-934.000	OTHER REPAIRS AND MAINTENANCE	95,042.00	68,959.00	68,959.00	36,808.64	32,150.36	53.38
101-265-974.000	LAND IMPROVEMENTS	1,545.00	0.00	0.00	0.00	0.00	0.00
101-265-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	142,598.29	0.00	0.00	0.00	0.00	0.00
Total Dept 265 - CITY HALL		368,042.68	216,773.64	216,773.64	109,419.73	107,353.91	50.48

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 266 - ACTIVITY CENTER							
101-266-704.000	WAGES - PART TIME EMPLOYEES	9,468.00	10,300.00	10,300.00	0.00	10,300.00	0.00
101-266-709.000	FICA	613.81	639.00	639.00	0.00	639.00	0.00
101-266-711.000	MEDICARE	143.56	155.00	155.00	0.00	155.00	0.00
101-266-742.000	MATERIALS & SUPPLIES	2,710.45	9,064.00	9,064.00	5,230.90	3,833.10	57.71
101-266-918.000	WATER	2,736.40	4,000.00	4,000.00	2,000.78	1,999.22	50.02
101-266-920.000	ELECTRIC	17,971.15	8,000.00	8,000.00	7,580.39	419.61	94.75
101-266-921.000	NATURAL GAS	6,235.71	5,000.00	5,000.00	1,593.00	3,407.00	31.86
101-266-934.000	OTHER REPAIRS AND MAINTENANCE	16,025.09	31,415.00	31,415.00	49,078.20	(17,663.20)	156.23
101-266-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	17,360.01	0.00	0.00	0.00	0.00	0.00
Total Dept 266 - ACTIVITY CENTER		73,264.18	68,573.00	68,573.00	65,483.27	3,089.73	95.49
Dept 267 - BAUMGARTNER HOUSE							
101-267-742.000	MATERIALS & SUPPLIES	2,844.28	3,605.00	3,605.00	0.00	3,605.00	0.00
101-267-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	0.00	412.00	412.00	0.00	412.00	0.00
101-267-918.000	WATER	742.49	2,122.00	2,122.00	1,219.62	902.38	57.48
101-267-920.000	ELECTRIC	1,320.55	1,700.00	1,700.00	562.37	1,137.63	33.08
101-267-921.000	NATURAL GAS	1,607.24	2,987.00	2,987.00	415.55	2,571.45	13.91
101-267-934.000	OTHER REPAIRS AND MAINTENANCE	2,472.00	4,120.00	4,120.00	114.62	4,005.38	2.78
101-267-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	1,258.04	0.00	0.00	0.00	0.00	0.00
Total Dept 267 - BAUMGARTNER HOUSE		10,244.60	14,946.00	14,946.00	2,312.16	12,633.84	15.47
Dept 268 - LIBRARY BUILDING							
101-268-742.000	MATERIALS & SUPPLIES	84.79	0.00	0.00	(84.79)	84.79	100.00
101-268-934.000	OTHER REPAIRS AND MAINTENANCE	1,686.80	0.00	0.00	9,932.10	(9,932.10)	100.00
101-268-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	600.00	0.00	0.00	0.00	0.00	0.00
Total Dept 268 - LIBRARY BUILDING		2,371.59	0.00	0.00	9,847.31	(9,847.31)	100.00
Dept 269 - DPW BUILDING							
101-269-704.000	WAGES - PART TIME EMPLOYEES	1,586.00	7,210.00	7,210.00	0.00	7,210.00	0.00
101-269-707.000	TEMPORARY EMPLOYEES	0.00	1,030.00	1,030.00	0.00	1,030.00	0.00
101-269-709.000	FICA	108.80	510.88	510.88	0.00	510.88	0.00
101-269-711.000	MEDICARE	25.46	119.48	119.48	0.00	119.48	0.00
101-269-742.000	MATERIALS & SUPPLIES	22,983.80	20,631.00	20,631.00	7,813.56	12,817.44	37.87
101-269-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	914.98	1,000.00	1,000.00	510.96	489.04	51.10
101-269-918.000	WATER	1,810.15	1,957.00	1,957.00	0.00	1,957.00	0.00
101-269-920.000	ELECTRIC	9,507.59	9,000.00	9,000.00	4,447.66	4,552.34	49.42
101-269-921.000	NATURAL GAS	9,985.22	16,480.00	16,480.00	1,661.76	14,818.24	10.08
101-269-934.000	OTHER REPAIRS AND MAINTENANCE	33,231.82	18,540.00	18,540.00	36,590.58	(18,050.58)	197.36
101-269-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	169,187.83	0.00	0.00	0.00	0.00	0.00
Total Dept 269 - DPW BUILDING		249,341.65	76,478.36	76,478.36	51,024.52	25,453.84	66.72

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 301 - PUBLIC SAFETY							
101-301-702.000	WAGES - FULL TIME EMPLOYEES	2,194,784.94	2,177,399.10	2,177,399.10	1,244,014.49	933,384.61	57.13
101-301-703.000	SALARIES	0.00	95,000.00	95,000.00	0.00	95,000.00	0.00
101-301-704.000	WAGES - PART TIME EMPLOYEES	55,905.85	48,728.46	48,728.46	27,023.42	21,705.04	55.46
101-301-704.500	WAGES - PART TIME EMPLOYEES	0.00	1,601.40	1,601.40	0.00	1,601.40	0.00
101-301-705.000	VACATION PAY	243,132.18	247,213.32	247,213.32	184,812.94	62,400.38	74.76
101-301-706.000	HOLIDAY PAY	108,716.45	102,375.36	102,375.36	104,386.99	(2,011.63)	101.96
101-301-709.000	FICA	166,865.82	189,189.71	189,189.71	108,769.67	80,420.04	57.49
101-301-711.000	MEDICARE	39,033.56	44,245.98	44,245.98	25,928.68	18,317.30	58.60
101-301-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	40,035.68	32,000.00	32,000.00	27,350.00	4,650.00	85.47
101-301-713.000	OVERTIME	266,179.52	297,854.28	297,854.28	159,334.93	138,519.35	53.49
101-301-714.000	LONGEVITY PAY	46,830.00	49,275.08	49,275.08	22,198.75	27,076.33	45.05
101-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	34,115.99	75,000.00	75,000.00	25,995.85	49,004.15	34.66
101-301-717.020	MERS DIVISION 20 POLC	1,030,044.00	1,152,276.00	1,152,276.00	576,138.00	576,138.00	50.00
101-301-717.021	MERS DIVISION 21 POAM	723,564.00	695,280.00	695,280.00	347,640.00	347,640.00	50.00
101-301-717.022	MERS DIVISION 21 POAM - VOLUNTARY	800,000.00	0.00	0.00	0.00	0.00	0.00
101-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	401,174.28	486,000.00	486,000.00	172,956.16	313,043.84	35.59
101-301-721.000	CLOTHING ALLOWANCE	40,175.00	56,702.00	56,702.00	40,691.58	16,010.42	71.76
101-301-731.000	EDUCATION ALLOWANCE	28,524.86	32,000.00	32,000.00	13,647.87	18,352.13	42.65
101-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	64,266.99	80,576.00	80,576.00	0.00	80,576.00	0.00
101-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	11,961.04	13,000.00	13,000.00	7,873.83	5,126.17	60.57
101-301-746.000	OPERATING SUPPLIES	44,964.77	50,000.00	50,000.00	27,924.65	22,075.35	55.85
101-301-752.000	SUPPLIES	4,747.78	10,000.00	10,000.00	1,340.11	8,659.89	13.40
101-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	24,882.85	50,000.00	50,000.00	1,321.80	48,678.20	2.64
101-301-816.000	FEE (SEX OFFENDER REGISTRATION)	840.00	850.00	850.00	210.00	640.00	24.71
101-301-843.000	MEDICAL PROVIDER SERVICES	4,605.00	5,800.00	5,800.00	4,365.00	1,435.00	75.26
101-301-850.500	COMMUNICIATIONS (VEHICLES)	7,164.59	20,000.00	20,000.00	81.91	19,918.09	0.41
101-301-851.000	MAIL OR POSTAGE	758.09	1,200.00	1,200.00	362.20	837.80	30.18
101-301-885.000	PROGRAMMING - COP PROGRAM	14,629.12	0.00	0.00	8,670.00	(8,670.00)	100.00
101-301-886.000	PROGRAMMING - OWI ENFORCEMENT	50.00	50.00	50.00	327.98	(277.98)	655.96
101-301-889.000	PROGRAMMING - PUBLIC SAFETY DONATIONS	1,257.40	0.00	0.00	0.00	0.00	0.00
101-301-910.000	PROFESSIONAL DEVELOPMENT	15,626.10	20,000.00	20,000.00	4,435.00	15,565.00	22.18
101-301-910.302	PROFESSIONAL DEVELOPMENT (PA 302)	9,910.00	10,000.00	10,000.00	5,965.00	4,035.00	59.65
101-301-915.000	MEMBERSHIPS	1,319.40	975.00	975.00	125.00	850.00	12.82
101-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	290,034.00	290,034.00	290,034.00	0.00	290,034.00	0.00
101-301-948.000	COMPUTER SERVICES (CLEMIS)	40,640.45	38,200.00	38,200.00	7,639.25	30,560.75	20.00
101-301-956.000	BAD DEBT EXPENSE	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00
Total Dept 301 - PUBLIC SAFETY		6,756,739.71	6,392,825.69	6,392,825.69	3,151,531.06	3,241,294.63	49.30

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 325 - COMMUNICATIONS/DISPATCH							
101-325-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	40,020.00	0.00	0.00	0.00	0.00	0.00
101-325-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	250,516.00	260,630.00	260,630.00	130,315.00	130,315.00	50.00
Total Dept 325 - COMMUNICATIONS/DISPATCH		290,536.00	260,630.00	260,630.00	130,315.00	130,315.00	50.00
Dept 371 - BUILDING DEPARTMENT							
101-371-702.000	WAGES - FULL TIME EMPLOYEES	55,076.85	103,000.00	103,000.00	22,049.19	80,950.81	21.41
101-371-703.000	SALARIES	15,753.00	21,000.00	21,000.00	10,179.00	10,821.00	48.47
101-371-703.100	MECHANICAL INSP.	13,627.20	32,000.00	32,000.00	12,370.60	19,629.40	38.66
101-371-703.200	PLUMBING INSP.	5,074.00	5,000.00	5,000.00	6,844.80	(1,844.80)	136.90
101-371-704.000	WAGES - PART TIME EMPLOYEES	85,912.50	109,611.00	109,611.00	38,204.38	71,406.62	34.85
101-371-705.000	VACATION PAY	11,141.08	9,149.00	9,149.00	5,483.24	3,665.76	59.93
101-371-706.000	HOLIDAY PAY	3,343.13	6,420.00	6,420.00	1,368.58	5,051.42	21.32
101-371-709.000	FICA	9,798.22	18,065.56	18,065.56	4,301.61	13,763.95	23.81
101-371-711.000	MEDICARE	2,291.49	4,225.01	4,225.01	1,006.04	3,218.97	23.81
101-371-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,250.00	2,700.00	2,700.00	0.00	2,700.00	0.00
101-371-713.000	OVERTIME	2,622.64	2,500.00	2,500.00	3,225.75	(725.75)	129.03
101-371-714.000	LONGEVITY PAY	1,890.00	0.00	0.00	0.00	0.00	0.00
101-371-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	23,117.17	18,000.00	18,000.00	7,866.42	10,133.58	43.70
101-371-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,748.51	2,660.00	2,660.00	0.00	2,660.00	0.00
101-371-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	625.04	2,575.00	2,575.00	671.31	1,903.69	26.07
101-371-752.000	SUPPLIES	4,091.21	3,863.00	3,863.00	478.75	3,384.25	12.39
101-371-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	1,534.90	9,682.00	9,682.00	189.67	9,492.33	1.96
101-371-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	54,766.50	62,500.00	62,500.00	41,035.89	21,464.11	65.66
101-371-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,769.76	2,500.00	2,500.00	0.00	2,500.00	0.00
101-371-851.000	MAIL OR POSTAGE	888.15	1,030.00	1,030.00	720.40	309.60	69.94
101-371-910.000	PROFESSIONAL DEVELOPMENT	285.00	773.00	773.00	0.00	773.00	0.00
101-371-911.000	CONFERENCES	40.00	2,060.00	2,060.00	0.00	2,060.00	0.00
101-371-915.000	MEMBERSHIPS	40.00	1,030.00	1,030.00	0.00	1,030.00	0.00
101-371-932.000	VEHICLE REPAIRS AND MAINTENANCE	47,257.92	47,258.00	47,258.00	0.00	47,258.00	0.00
101-371-946.000	ENGINEERING SERVICES	7,274.40	15,000.00	15,000.00	1,201.00	13,799.00	8.01
Total Dept 371 - BUILDING DEPARTMENT		352,218.67	482,601.57	482,601.57	157,196.63	325,404.94	32.57

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 410 - ZONING BOARD OF APPEALS							
101-410-703.000	SALARIES	1,025.00	1,854.00	1,854.00	175.00	1,679.00	9.44
101-410-709.000	FICA	71.31	115.00	115.00	10.85	104.15	9.43
101-410-711.000	MEDICARE	16.70	27.00	27.00	2.52	24.48	9.33
101-410-713.000	OVERTIME	125.14	309.00	309.00	0.00	309.00	0.00
101-410-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	79.24	200.00	200.00	0.00	200.00	0.00
101-410-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	10.00	10.00	0.00	10.00	0.00
101-410-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	29.20	0.00	0.00	0.00	0.00	0.00
101-410-900.000	PRINTING AND PUBLISHING	1,087.56	1,500.00	1,500.00	0.00	1,500.00	0.00
Total Dept 410 - ZONING BOARD OF APPEALS		2,434.15	4,015.00	4,015.00	188.37	3,826.63	4.69
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
101-441-702.000	WAGES - FULL TIME EMPLOYEES	393,468.93	296,736.00	296,736.00	192,977.06	103,758.94	65.03
101-441-703.000	SALARIES	77,852.88	80,000.00	80,000.00	45,483.17	34,516.83	56.85
101-441-704.000	WAGES - PART TIME EMPLOYEES	23,254.80	7,930.00	7,930.00	14,112.00	(6,182.00)	177.96
101-441-705.000	VACATION PAY	40,459.84	44,505.86	44,505.86	38,483.08	6,022.78	86.47
101-441-706.000	HOLIDAY PAY	20,679.60	17,156.10	17,156.10	12,474.05	4,682.05	72.71
101-441-707.000	TEMPORARY EMPLOYEES	0.00	29,294.00	29,294.00	0.00	29,294.00	0.00
101-441-709.000	FICA	32,682.25	31,249.36	31,249.36	18,259.31	12,990.05	58.43
101-441-711.000	MEDICARE	7,643.45	7,308.32	7,308.32	4,270.34	3,037.98	58.43
101-441-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	11,350.00	2,200.00	2,200.00	6,900.00	(4,700.00)	313.64
101-441-713.000	OVERTIME	10,681.91	20,000.00	20,000.00	4,193.79	15,806.21	20.97
101-441-714.000	LONGEVITY PAY	7,720.00	6,200.00	6,200.00	2,624.98	3,575.02	42.34
101-441-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	7,069.64	7,600.00	7,600.00	5,257.52	2,342.48	69.18
101-441-717.023	MERS DIVISION 23 DPW	263,424.00	219,792.00	219,792.00	109,896.00	109,896.00	50.00
101-441-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	92,138.40	108,000.00	108,000.00	33,199.10	74,800.90	30.74
101-441-721.000	CLOTHING ALLOWANCE	8,400.00	8,400.00	8,400.00	9,600.00	(1,200.00)	114.29
101-441-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	3,976.18	12,000.00	12,000.00	0.00	12,000.00	0.00
101-441-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,351.10	5,500.00	5,500.00	3,105.70	2,394.30	56.47

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
101-441-741.000	UNIFORMS	3,560.63	4,000.00	4,000.00	267.00	3,733.00	6.68
101-441-752.000	SUPPLIES	21,016.00	20,000.00	20,000.00	4,141.69	15,858.31	20.71
101-441-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	16,550.00	20,000.00	20,000.00	3,150.00	16,850.00	15.75
101-441-843.000	MEDICAL PROVIDER SERVICES	778.88	0.00	0.00	283.77	(283.77)	100.00
101-441-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	3,576.27	6,000.00	6,000.00	0.00	6,000.00	0.00
101-441-851.000	MAIL OR POSTAGE	549.00	618.00	618.00	86.50	531.50	14.00
101-441-910.000	PROFESSIONAL DEVELOPMENT	1,890.00	1,890.00	1,890.00	2,730.00	(840.00)	144.44
101-441-911.000	CONFERENCES	0.00	515.00	515.00	0.00	515.00	0.00
101-441-915.000	MEMBERSHIPS	428.50	1,030.00	1,030.00	115.00	915.00	11.17
101-441-916.000	STORM DRAINS	29,453.47	200,000.00	200,000.00	0.00	200,000.00	0.00
101-441-932.000	VEHICLE REPAIRS AND MAINTENANCE	14,208.96	14,209.00	14,209.00	0.00	14,209.00	0.00
101-441-934.000	OTHER REPAIRS AND MAINTENANCE	41,132.38	10,000.00	10,000.00	8,431.24	1,568.76	84.31
101-441-946.000	ENGINEERING SERVICES	18,646.70	40,000.00	40,000.00	9,671.80	30,328.20	24.18
101-441-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	0.00	0.00	0.00	84,888.69	(84,888.69)	100.00
101-441-989.000	STREET REHABILITATION	9,240.00	1,526,703.00	1,526,703.00	1,294,403.16	232,299.84	84.78
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		1,167,183.77	2,748,836.64	2,748,836.64	1,909,004.95	839,831.69	69.45
Dept 448 - STREET LIGHTING							
101-448-920.000	ELECTRIC	1,812.37	2,575.00	2,575.00	994.40	1,580.60	38.62
101-448-920.100	ELECTRIC (STREET LIGHTING)	214,938.89	156,000.00	156,000.00	110,662.82	45,337.18	70.94
101-448-983.000	LEASED ASSETS	67,831.70	0.00	0.00	0.00	0.00	0.00
Total Dept 448 - STREET LIGHTING		284,582.96	158,575.00	158,575.00	111,657.22	46,917.78	70.41
Dept 690 - PARK MAINTENANCE							
101-690-704.000	WAGES - PART TIME EMPLOYEES	27,454.25	31,000.00	31,000.00	22,325.00	8,675.00	72.02
101-690-707.000	TEMPORARY EMPLOYEES	57,210.40	55,000.00	55,000.00	34,581.88	20,418.12	62.88
101-690-709.000	FICA	5,248.54	5,363.00	5,363.00	3,549.95	1,813.05	66.19
101-690-711.000	MEDICARE	1,227.36	1,254.25	1,254.25	830.20	424.05	66.19
101-690-713.000	OVERTIME	448.50	500.00	500.00	350.63	149.37	70.13
101-690-742.000	MATERIALS & SUPPLIES	20,905.60	31,930.00	31,930.00	22,713.48	9,216.52	71.14
101-690-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
101-690-918.000	WATER	0.00	412.00	412.00	0.00	412.00	0.00
101-690-930.000	POND MAINTENANCE	2,825.00	3,090.00	3,090.00	1,695.00	1,395.00	54.85
101-690-932.000	VEHICLE REPAIRS AND MAINTENANCE	3,552.96	3,553.00	3,553.00	0.00	3,553.00	0.00
101-690-934.000	OTHER REPAIRS AND MAINTENANCE	48,548.49	80,000.00	80,000.00	200,678.98	(120,678.98)	250.85
101-690-934.100	PARK DONATIONS - OTHER REPAIRS AND MAINT	651.35	0.00	0.00	0.00	0.00	0.00
101-690-940.000	RENTALS	921.60	0.00	0.00	0.00	0.00	0.00
101-690-974.000	LAND IMPROVEMENTS	30,790.00	0.00	0.00	0.00	0.00	0.00
101-690-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	60,087.37	0.00	0.00	0.00	0.00	0.00
Total Dept 690 - PARK MAINTENANCE		259,871.42	214,602.25	214,602.25	286,725.12	(72,122.87)	133.61

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 691 - RECREATION							
101-691-702.000	WAGES - FULL TIME EMPLOYEES	25,513.67	20,180.00	20,180.00	0.00	20,180.00	0.00
101-691-703.000	SALARIES	26,329.01	24,500.00	24,500.00	5,994.22	18,505.78	24.47
101-691-703.700	SALARIES (RECREATION COMMISSION)	735.00	1,250.00	1,250.00	645.00	605.00	51.60
101-691-704.000	WAGES - PART TIME EMPLOYEES	5,547.00	0.00	0.00	0.00	0.00	0.00
101-691-705.000	VACATION PAY	8,904.49	7,291.00	7,291.00	4,534.86	2,756.14	62.20
101-691-706.000	HOLIDAY PAY	4,337.85	5,591.00	5,591.00	565.38	5,025.62	10.11
101-691-707.000	TEMPORARY EMPLOYEES	51,993.36	30,000.00	30,000.00	0.00	30,000.00	0.00
101-691-709.000	FICA	8,613.06	5,919.26	5,919.26	1,003.28	4,915.98	16.95
101-691-711.000	MEDICARE	2,014.38	1,384.34	1,384.34	234.60	1,149.74	16.95
101-691-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	2,700.00	5,400.00	5,400.00	2,250.00	3,150.00	41.67
101-691-713.000	OVERTIME	1,288.55	0.00	0.00	0.00	0.00	0.00
101-691-714.000	LONGEVITY PAY	0.00	1,260.00	1,260.00	0.00	1,260.00	0.00
101-691-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	4,786.74	4,750.00	4,750.00	2,192.40	2,557.60	46.16
101-691-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	16,076.76	12,872.00	12,872.00	164.20	12,707.80	1.28
101-691-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,659.71	2,838.00	2,838.00	0.00	2,838.00	0.00
101-691-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	967.85	1,875.00	1,875.00	0.00	1,875.00	0.00
101-691-752.000	SUPPLIES	3,357.88	2,060.00	2,060.00	259.51	1,800.49	12.60
101-691-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	8,799.00	11,630.00	11,630.00	0.00	11,630.00	0.00
101-691-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	1,454.23	1,545.00	1,545.00	0.00	1,545.00	0.00
101-691-851.000	MAIL OR POSTAGE	125.00	309.00	309.00	31.00	278.00	10.03
101-691-880.000	COMMUNITY PROMOTION	13,215.24	12,000.00	12,000.00	0.00	12,000.00	0.00
101-691-881.000	PROGRAMMING	7,976.12	12,000.00	12,000.00	7,900.00	4,100.00	65.83
101-691-882.000	PROGRAMMING - FARMERS MARKET	1,790.57	0.00	0.00	189.85	(189.85)	100.00
101-691-888.000	PROGRAMMING - RECREATION REVOLVING FUNDS	6,199.22	0.00	0.00	281.75	(281.75)	100.00
101-691-915.000	MEMBERSHIPS	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
101-691-932.000	VEHICLE REPAIRS AND MAINTENANCE	19,041.96	0.00	0.00	0.00	0.00	0.00
Total Dept 691 - RECREATION		224,426.65	167,154.60	167,154.60	26,246.05	140,908.55	15.70
Dept 746 - HISTORICAL COMMISSION							
101-746-709.000	FICA	19.65	56.00	56.00	4.49	51.51	8.02
101-746-711.000	MEDICARE	4.59	16.00	16.00	1.05	14.95	6.56
101-746-713.000	OVERTIME	317.10	1,000.00	1,000.00	72.48	927.52	7.25
101-746-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	10.19	26.00	26.00	0.00	26.00	0.00
101-746-752.000	SUPPLIES	163.00	500.00	500.00	0.00	500.00	0.00
101-746-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	30.00	0.00	0.00	0.00	0.00	0.00
101-746-934.000	OTHER REPAIRS AND MAINTENANCE	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
Total Dept 746 - HISTORICAL COMMISSION		544.53	6,598.00	6,598.00	78.02	6,519.98	1.18

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 750 - SENIOR ACTIVITY CENTER							
101-750-702.000	WAGES - FULL TIME EMPLOYEES	21,234.98	20,180.00	20,180.00	0.00	20,180.00	0.00
101-750-703.000	SALARIES	13,783.14	24,500.00	24,500.00	5,047.20	19,452.80	20.60
101-750-704.000	WAGES - PART TIME EMPLOYEES	46,226.45	32,972.00	32,972.00	2,739.69	30,232.31	8.31
101-750-705.000	VACATION PAY	1,976.16	1,380.00	1,380.00	0.00	1,380.00	0.00
101-750-706.000	HOLIDAY PAY	2,556.18	1,781.00	1,781.00	0.00	1,781.00	0.00
101-750-709.000	FICA	6,555.27	5,010.41	5,010.41	618.71	4,391.70	12.35
101-750-711.000	MEDICARE	1,464.76	1,171.79	1,171.79	144.72	1,027.07	12.35
101-750-713.000	OVERTIME	1,469.82	0.00	0.00	0.00	0.00	0.00
101-750-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	7,119.99	4,750.00	4,750.00	2,192.40	2,557.60	46.16
101-750-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,647.34	11,000.00	11,000.00	121.75	10,878.25	1.11
101-750-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	747.92	966.00	966.00	0.00	966.00	0.00
101-750-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	137.99	1,875.00	1,875.00	0.00	1,875.00	0.00
101-750-752.000	SUPPLIES	1,330.49	4,500.00	4,500.00	389.83	4,110.17	8.66
101-750-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	650.98	0.00	0.00	0.00	0.00	0.00
101-750-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	9,630.50	5,150.00	5,150.00	0.00	5,150.00	0.00
101-750-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	964.28	979.00	979.00	0.00	979.00	0.00
101-750-851.000	MAIL OR POSTAGE	9.50	258.00	258.00	0.00	258.00	0.00
101-750-881.000	PROGRAMMING	10,567.89	9,476.00	9,476.00	(57.75)	9,533.75	(0.61)
101-750-932.000	VEHICLE REPAIRS AND MAINTENANCE	19,763.04	19,763.00	19,763.00	0.00	19,763.00	0.00
Total Dept 750 - SENIOR ACTIVITY CENTER		153,836.68	145,712.20	145,712.20	11,196.55	134,515.65	7.68
Dept 801 - PLANNING COMMISSION							
101-801-703.000	SALARIES	1,140.00	2,575.00	2,575.00	620.00	1,955.00	24.08
101-801-709.000	FICA	78.99	167.00	167.00	38.44	128.56	23.02
101-801-711.000	MEDICARE	18.47	39.00	39.00	8.99	30.01	23.05
101-801-713.000	OVERTIME	134.08	412.00	412.00	0.00	412.00	0.00
101-801-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	84.89	260.00	260.00	0.00	260.00	0.00
101-801-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	0.00	20.00	20.00	0.00	20.00	0.00
101-801-801.900	PROFESSIONAL SERVICES (PLANNING)	69,851.91	75,000.00	75,000.00	86,465.83	(11,465.83)	115.29
101-801-900.000	PRINTING AND PUBLISHING	686.88	1,545.00	1,545.00	0.00	1,545.00	0.00
101-801-946.000	ENGINEERING SERVICES	1,560.00	15,000.00	15,000.00	0.00	15,000.00	0.00
Total Dept 801 - PLANNING COMMISSION		73,555.22	95,018.00	95,018.00	87,133.26	7,884.74	91.70
Dept 861 - RETIREE							
101-861-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	20,650.00	21,000.00	21,000.00	11,900.00	9,100.00	56.67
101-861-717.010	MERS DIVISION 10 SUPERVISOR	438,228.00	492,168.00	492,168.00	246,084.00	246,084.00	50.00
101-861-717.011	MERS DIVISION 11 CLERICAL	56,388.00	53,988.00	53,988.00	26,994.00	26,994.00	50.00
101-861-723.000	RETIREE HEALTH CARE - OPEB	1,445,296.47	2,060,982.00	2,060,982.00	535,462.45	1,525,519.55	25.98
101-861-840.000	INSURANCE PREMIUM (LIFE)	2,053.44	2,136.00	2,136.00	940.02	1,195.98	44.01
Total Dept 861 - RETIREE		1,962,615.91	2,630,274.00	2,630,274.00	821,380.47	1,808,893.53	31.23

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 951 - INSURANCE							
101-951-935.000	PROPERTY LIABILITY INSURANCE	249,576.00	262,500.00	262,500.00	322,086.97	(59,586.97)	122.70
Total Dept 951 - INSURANCE		249,576.00	262,500.00	262,500.00	322,086.97	(59,586.97)	122.70
TOTAL EXPENDITURES		14,561,538.86	16,382,177.09	16,382,177.09	8,401,801.80	7,980,375.29	51.29
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		17,456,395.00	14,775,839.43	14,775,839.43	10,948,903.64	3,826,935.79	74.10
TOTAL EXPENDITURES		14,561,538.86	16,382,177.09	16,382,177.09	8,401,801.80	7,980,375.29	51.29
NET OF REVENUES & EXPENDITURES		2,894,856.14	(1,606,337.66)	(1,606,337.66)	2,547,101.84	(4,153,439.50)	158.57
BEG. FUND BALANCE		6,716,638.45	9,598,292.34	9,598,292.34	9,598,292.34		
FUND BALANCE ADJUSTMENTS		(13,202.25)					
END FUND BALANCE		9,598,292.34	7,991,954.68	7,991,954.68	12,145,394.18		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	887,679.90	637,350.00	637,350.00	0.00	637,350.00	0.00
202-000-548.000	STATE GRANTS - METRO ACT	0.00	7,752.00	7,752.00	0.00	7,752.00	0.00
202-000-664.000	INTEREST INCOME AND RENT CONTROL	10,753.43	7,000.00	7,000.00	0.00	7,000.00	0.00
Total Dept 000		898,433.33	652,102.00	652,102.00	0.00	652,102.00	0.00
TOTAL REVENUES		898,433.33	652,102.00	652,102.00	0.00	652,102.00	0.00

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Expenditures							
Dept 463 - STREET ACTIVITIES							
202-463-702.000	WAGES - FULL TIME EMPLOYEES	11,676.85	35,000.00	35,000.00	39,542.18	(4,542.18)	112.98
202-463-705.000	VACATION PAY	1,479.89	3,400.00	3,400.00	8,785.30	(5,385.30)	258.39
202-463-706.000	HOLIDAY PAY	209.66	3,000.00	3,000.00	1,532.65	1,467.35	51.09
202-463-709.000	FICA	1,493.92	2,994.60	2,994.60	3,317.43	(322.83)	110.78
202-463-711.000	MEDICARE	349.39	700.35	700.35	775.83	(75.48)	110.78
202-463-713.000	OVERTIME	12,291.83	5,000.00	5,000.00	3,932.80	1,067.20	78.66
202-463-714.000	LONGEVITY PAY	0.00	1,900.00	1,900.00	0.00	1,900.00	0.00
202-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	277.36	2,300.00	2,300.00	50.96	2,249.04	2.22
202-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	3,319.21	24,000.00	24,000.00	12,422.79	11,577.21	51.76
202-463-721.000	CLOTHING ALLOWANCE	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00
202-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	5,155.38	5,874.00	5,874.00	0.00	5,874.00	0.00
202-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	159.22	500.00	500.00	20.27	479.73	4.05
202-463-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	3,412.06	0.00	0.00	0.00	0.00	0.00
202-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	24,573.96	25,311.00	25,311.00	0.00	25,311.00	0.00
202-463-870.000	PRESERVATION - STREETS	144,505.20	400,000.00	400,000.00	0.00	400,000.00	0.00
202-463-871.000	TRAFFIC SERVICES - STREETS	23,529.19	20,000.00	20,000.00	17,510.41	2,489.59	87.55
202-463-872.000	WINTER MAINTENANCE - STREETS	10,178.95	41,200.00	41,200.00	5,959.24	35,240.76	14.46
202-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	80,934.96	80,935.00	80,935.00	0.00	80,935.00	0.00
202-463-946.000	ENGINEERING SERVICES	192,786.11	0.00	0.00	9,690.80	(9,690.80)	100.00
202-463-989.000	STREET REHABILITATION	134,812.98	0.00	0.00	12,957.36	(12,957.36)	100.00
Total Dept 463 - STREET ACTIVITIES		651,146.12	653,314.95	653,314.95	116,498.02	536,816.93	17.83
TOTAL EXPENDITURES		651,146.12	653,314.95	653,314.95	116,498.02	536,816.93	17.83
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		898,433.33	652,102.00	652,102.00	0.00	652,102.00	0.00
TOTAL EXPENDITURES		651,146.12	653,314.95	653,314.95	116,498.02	536,816.93	17.83
NET OF REVENUES & EXPENDITURES		247,287.21	(1,212.95)	(1,212.95)	(116,498.02)	115,285.07	9,604.52
BEG. FUND BALANCE		980,474.19	1,227,761.40	1,227,761.40	1,227,761.40		
END FUND BALANCE		1,227,761.40	1,226,548.45	1,226,548.45	1,111,263.38		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	382,957.06	275,025.00	275,025.00	0.00	275,025.00	0.00
203-000-548.000	STATE GRANTS - METRO ACT	0.00	33,048.00	33,048.00	0.00	33,048.00	0.00
203-000-664.000	INTEREST INCOME AND RENT CONTROL	9,049.32	7,000.00	7,000.00	0.00	7,000.00	0.00
Total Dept 000		392,006.38	315,073.00	315,073.00	0.00	315,073.00	0.00
TOTAL REVENUES		392,006.38	315,073.00	315,073.00	0.00	315,073.00	0.00
Expenditures							
Dept 463 - STREET ACTIVITIES							
203-463-702.000	WAGES - FULL TIME EMPLOYEES	46,880.13	45,000.00	45,000.00	25,548.95	19,451.05	56.78
203-463-705.000	VACATION PAY	4,587.61	4,500.00	4,500.00	2,635.33	1,864.67	58.56
203-463-706.000	HOLIDAY PAY	2,850.47	800.00	800.00	1,721.04	(921.04)	215.13
203-463-709.000	FICA	4,191.59	4,185.00	4,185.00	2,145.00	2,040.00	51.25
203-463-711.000	MEDICARE	980.31	978.75	978.75	501.65	477.10	51.25
203-463-713.000	OVERTIME	10,982.54	15,000.00	15,000.00	1,294.04	13,705.96	8.63
203-463-714.000	LONGEVITY PAY	2,100.00	2,200.00	2,200.00	2,200.00	0.00	100.00
203-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	123.51	2,300.00	2,300.00	9.27	2,290.73	0.40
203-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	16,241.82	24,720.00	24,720.00	6,891.32	17,828.68	27.88
203-463-721.000	CLOTHING ALLOWANCE	1,200.00	1,200.00	1,200.00	1,200.00	0.00	100.00
203-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	5,155.38	5,874.00	5,874.00	0.00	5,874.00	0.00
203-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	63.48	0.00	0.00	3.20	(3.20)	100.00
203-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	17,245.92	17,763.00	17,763.00	0.00	17,763.00	0.00
203-463-870.000	PRESERVATION - STREETS	188,474.53	61,800.00	61,800.00	31,358.99	30,441.01	50.74
203-463-871.000	TRAFFIC SERVICES - STREETS	6,580.56	5,150.00	5,150.00	3,844.79	1,305.21	74.66
203-463-872.000	WINTER MAINTENANCE - STREETS	44,033.62	56,650.00	56,650.00	6,506.50	50,143.50	11.49
203-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	46,779.96	46,780.00	46,780.00	0.00	46,780.00	0.00
Total Dept 463 - STREET ACTIVITIES		398,471.43	294,900.75	294,900.75	85,860.08	209,040.67	29.11
TOTAL EXPENDITURES		398,471.43	294,900.75	294,900.75	85,860.08	209,040.67	29.11
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		392,006.38	315,073.00	315,073.00	0.00	315,073.00	0.00
TOTAL EXPENDITURES		398,471.43	294,900.75	294,900.75	85,860.08	209,040.67	29.11
NET OF REVENUES & EXPENDITURES		(6,465.05)	20,172.25	20,172.25	(85,860.08)	106,032.33	425.63
BEG. FUND BALANCE		809,243.65	802,778.60	802,778.60	802,778.60		
END FUND BALANCE		802,778.60	822,950.85	822,950.85	716,918.52		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 210 - AMBULANCE FUND							
Revenues							
Dept 000							
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	411,761.10	428,201.00	428,201.00	407,674.35	20,526.65	95.21
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	31,234.13	33,936.00	33,936.00	29,421.84	4,514.16	86.70
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	868.44	500.00	500.00	192.84	307.16	38.57
210-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS	(156.00)	0.00	0.00	0.00	0.00	0.00
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	866.26	901.00	901.00	0.00	901.00	0.00
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	7,222.88	9,944.00	9,944.00	6,779.25	3,164.75	68.17
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	449.76	1,098.00	1,098.00	373.94	724.06	34.06
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	82,491.75	37,559.00	37,559.00	43,472.05	(5,913.05)	115.74
210-000-638.000	AMBULANCE TRANSPORT FEES	385,611.24	335,000.00	335,000.00	121,529.99	213,470.01	36.28
210-000-664.000	INTEREST INCOME AND RENT CONTROL	12,902.40	14,000.00	14,000.00	0.00	14,000.00	0.00
Total Dept 000		933,251.96	861,139.00	861,139.00	609,444.26	251,694.74	70.77
TOTAL REVENUES		933,251.96	861,139.00	861,139.00	609,444.26	251,694.74	70.77

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Expenditures							
Dept 301 - PUBLIC SAFETY							
210-301-702.000	WAGES - FULL TIME EMPLOYEES	289,199.56	285,922.00	285,922.00	194,968.89	90,953.11	68.19
210-301-704.000	WAGES - PART TIME EMPLOYEES	2,058.75	3,500.00	3,500.00	0.00	3,500.00	0.00
210-301-705.000	VACATION PAY	11,788.54	31,170.00	31,170.00	12,156.71	19,013.29	39.00
210-301-706.000	HOLIDAY PAY	12,902.16	15,875.00	15,875.00	12,670.47	3,204.53	79.81
210-301-709.000	FICA	18,710.86	23,656.00	23,656.00	15,366.38	8,289.62	64.96
210-301-711.000	MEDICARE	4,375.94	5,540.00	5,540.00	3,586.02	1,953.98	64.73
210-301-713.000	OVERTIME	18,488.28	30,900.00	30,900.00	25,912.76	4,987.24	83.86
210-301-714.000	LONGEVITY PAY	3,465.00	3,140.00	3,140.00	1,575.00	1,565.00	50.16
210-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	10,488.40	12,300.00	12,300.00	7,370.90	4,929.10	59.93
210-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	48,709.61	65,000.00	65,000.00	26,875.40	38,124.60	41.35
210-301-721.000	CLOTHING ALLOWANCE	0.00	7,750.00	7,750.00	5,737.50	2,012.50	74.03
210-301-722.000	FOOD ALLOWANCE	5,000.00	5,500.00	5,500.00	4,250.00	1,250.00	77.27
210-301-731.000	EDUCATION ALLOWANCE	0.00	2,060.00	2,060.00	0.00	2,060.00	0.00
210-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	6,596.92	7,562.00	7,562.00	0.00	7,562.00	0.00
210-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	5,107.36	6,000.00	6,000.00	2,751.85	3,248.15	45.86
210-301-746.000	OPERATING SUPPLIES	38,358.56	21,000.00	21,000.00	55,147.42	(34,147.42)	262.61
210-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,619.03	4,000.00	4,000.00	0.00	4,000.00	0.00
210-301-801.200	PROFESSIONAL SERVICES (ACCUMED)	20,753.39	21,000.00	21,000.00	3,688.69	17,311.31	17.57
210-301-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	56,769.96	56,770.00	56,770.00	0.00	56,770.00	0.00
210-301-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	0.00	275.00	275.00	0.00	275.00	0.00
210-301-910.000	PROFESSIONAL DEVELOPMENT	5,685.00	8,000.00	8,000.00	0.00	8,000.00	0.00
210-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	69,261.00	69,261.00	69,261.00	0.00	69,261.00	0.00
210-301-956.000	BAD DEBT EXPENSE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 301 - PUBLIC SAFETY		629,338.32	687,181.00	687,181.00	372,057.99	315,123.01	54.14
TOTAL EXPENDITURES		629,338.32	687,181.00	687,181.00	372,057.99	315,123.01	54.14
Fund 210 - AMBULANCE FUND:							
TOTAL REVENUES		933,251.96	861,139.00	861,139.00	609,444.26	251,694.74	70.77
TOTAL EXPENDITURES		629,338.32	687,181.00	687,181.00	372,057.99	315,123.01	54.14
NET OF REVENUES & EXPENDITURES		303,913.64	173,958.00	173,958.00	237,386.27	(63,428.27)	136.46
BEG. FUND BALANCE		908,836.69	1,212,906.33	1,212,906.33	1,212,906.33		
FUND BALANCE ADJUSTMENTS		156.00					
END FUND BALANCE		1,212,906.33	1,386,864.33	1,386,864.33	1,450,292.60		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND							
Revenues							
Dept 000							
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	591,686.84	615,309.00	615,309.00	589,686.50	25,622.50	95.84
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	44,882.91	48,393.00	48,393.00	42,558.25	5,834.75	87.94
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,186.57	0.00	0.00	237.89	(237.89)	100.00
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,244.75	1,265.00	1,265.00	0.00	1,265.00	0.00
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	10,379.64	14,290.00	14,290.00	9,806.45	4,483.55	68.62
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	646.21	1,000.00	1,000.00	540.87	459.13	54.09
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	128,440.43	52,720.00	52,720.00	60,323.56	(7,603.56)	114.42
226-000-637.000	RECYCLING FEES	107,831.07	106,800.00	106,800.00	53,929.98	52,870.02	50.50
226-000-664.000	INTEREST INCOME AND RENT CONTROL	5,468.21	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 000		891,766.63	840,777.00	840,777.00	757,083.50	83,693.50	90.05
TOTAL REVENUES		891,766.63	840,777.00	840,777.00	757,083.50	83,693.50	90.05
Expenditures							
Dept 528 - REFUSE COLLECTION/ DISPOSAL							
226-528-919.000	WASTE AND RUBBISH DISPOSAL	604,925.21	578,860.00	578,860.00	307,129.75	271,730.25	53.06
226-528-925.000	RECYCLING	94,094.04	99,910.00	99,910.00	46,287.14	53,622.86	46.33
226-528-926.000	COMPOSTING	90,654.68	108,150.00	108,150.00	84,584.55	23,565.45	78.21
226-528-940.000	RENTALS	144,950.26	73,000.00	73,000.00	92.23	72,907.77	0.13
226-528-956.000	BAD DEBT EXPENSE	55.11	250.00	250.00	23.38	226.62	9.35
Total Dept 528 - REFUSE COLLECTION/ DISPOSAL		934,679.30	860,170.00	860,170.00	438,117.05	422,052.95	50.93
TOTAL EXPENDITURES		934,679.30	860,170.00	860,170.00	438,117.05	422,052.95	50.93
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:							
TOTAL REVENUES		891,766.63	840,777.00	840,777.00	757,083.50	83,693.50	90.05
TOTAL EXPENDITURES		934,679.30	860,170.00	860,170.00	438,117.05	422,052.95	50.93
NET OF REVENUES & EXPENDITURES		(42,912.67)	(19,393.00)	(19,393.00)	318,966.45	(338,359.45)	1,644.75
BEG. FUND BALANCE		294,351.23	251,438.56	251,438.56	251,438.56		
END FUND BALANCE		251,438.56	232,045.56	232,045.56	570,405.01		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 265 - DRUG FORFEITURE							
Revenues							
Dept 000							
265-000-655.950	FINES AND FORFEITURES (DRUG)	36,288.31	10,000.00	10,000.00	64,118.70	(54,118.70)	641.19
265-000-664.000	INTEREST INCOME AND RENT CONTROL	5,870.04	2,800.00	2,800.00	6.81	2,793.19	0.24
Total Dept 000		42,158.35	12,800.00	12,800.00	64,125.51	(51,325.51)	500.98
TOTAL REVENUES		42,158.35	12,800.00	12,800.00	64,125.51	(51,325.51)	500.98
Expenditures							
Dept 310 - DRUG FORFEITURE							
265-310-702.000	WAGES - FULL TIME EMPLOYEES	2,344.60	0.00	0.00	0.00	0.00	0.00
265-310-709.000	FICA	207.51	0.00	0.00	0.00	0.00	0.00
265-310-711.000	MEDICARE	48.53	0.00	0.00	0.00	0.00	0.00
265-310-713.000	OVERTIME	1,177.19	0.00	0.00	0.00	0.00	0.00
265-310-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	1,682.98	0.00	0.00	0.00	0.00	0.00
265-310-746.000	OPERATING SUPPLIES	13,540.63	16,000.00	16,000.00	4,424.48	11,575.52	27.65
265-310-801.700	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	0.00	0.00	40,476.24	(40,476.24)	100.00
265-310-983.000	LEASED ASSETS	15,873.60	15,864.00	15,864.00	0.00	15,864.00	0.00
Total Dept 310 - DRUG FORFEITURE		34,875.04	31,864.00	31,864.00	44,900.72	(13,036.72)	140.91
TOTAL EXPENDITURES		34,875.04	31,864.00	31,864.00	44,900.72	(13,036.72)	140.91
Fund 265 - DRUG FORFEITURE:							
TOTAL REVENUES		42,158.35	12,800.00	12,800.00	64,125.51	(51,325.51)	500.98
TOTAL EXPENDITURES		34,875.04	31,864.00	31,864.00	44,900.72	(13,036.72)	140.91
NET OF REVENUES & EXPENDITURES		7,283.31	(19,064.00)	(19,064.00)	19,224.79	(38,288.79)	100.84
BEG. FUND BALANCE		556,877.98	564,161.29	564,161.29	564,161.29		
END FUND BALANCE		564,161.29	545,097.29	545,097.29	583,386.08		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 267 - GAMBLING FORFEITURE							
Revenues							
Dept 000							
267-000-655.800	FINES AND FORFEITURES (GAMBLING)	0.00	0.00	0.00	79,795.00	(79,795.00)	100.00
267-000-664.000	INTEREST INCOME AND RENT CONTROL	11,224.95	19,000.00	19,000.00	193.37	18,806.63	1.02
Total Dept 000		11,224.95	19,000.00	19,000.00	79,988.37	(60,988.37)	420.99
TOTAL REVENUES		11,224.95	19,000.00	19,000.00	79,988.37	(60,988.37)	420.99
Fund 267 - GAMBLING FORFEITURE:							
TOTAL REVENUES		11,224.95	19,000.00	19,000.00	79,988.37	(60,988.37)	420.99
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		11,224.95	19,000.00	19,000.00	79,988.37	(60,988.37)	420.99
BEG. FUND BALANCE		923,896.04	935,120.99	935,120.99	935,120.99		
END FUND BALANCE		935,120.99	954,120.99	954,120.99	1,015,109.36		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 270 - SENIOR HOUSING							
Revenues							
Dept 000							
270-000-600.000	RENT	548,148.37	548,000.00	548,000.00	270,244.51	277,755.49	49.31
270-000-657.000	ORDINANCE FINES AND COSTS	319.00	0.00	0.00	174.00	(174.00)	100.00
270-000-664.000	INTEREST INCOME AND RENT CONTROL	3,494.13	2,080.00	2,080.00	0.00	2,080.00	0.00
270-000-676.000	REIMBURSEMENTS	75.09	0.00	0.00	0.00	0.00	0.00
Total Dept 000		552,036.59	550,080.00	550,080.00	270,418.51	279,661.49	49.16
TOTAL REVENUES		552,036.59	550,080.00	550,080.00	270,418.51	279,661.49	49.16

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Expenditures							
Dept 265 - CITY HALL							
270-265-702.000	WAGES - FULL TIME EMPLOYEES	6,525.99	4,000.00	4,000.00	966.24	3,033.76	24.16
270-265-704.000	WAGES - PART TIME EMPLOYEES	40,883.05	52,000.00	52,000.00	22,978.00	29,022.00	44.19
270-265-709.000	FICA	3,221.72	3,700.00	3,700.00	1,650.59	2,049.41	44.61
270-265-711.000	MEDICARE	753.61	900.00	900.00	386.03	513.97	42.89
270-265-713.000	OVERTIME	3,927.61	2,500.00	2,500.00	2,707.21	(207.21)	108.29
270-265-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	66.47	500.00	500.00	48.02	451.98	9.60
270-265-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	1,998.78	1,400.00	1,400.00	398.09	1,001.91	28.44
270-265-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	32.83	100.00	100.00	18.43	81.57	18.43
270-265-742.000	MATERIALS & SUPPLIES	23,208.98	15,000.00	15,000.00	5,877.35	9,122.65	39.18
270-265-752.000	SUPPLIES	114.22	0.00	0.00	89.08	(89.08)	100.00
270-265-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	38.00	0.00	0.00	1,895.00	(1,895.00)	100.00
270-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	599.16	0.00	0.00	0.00	0.00	0.00
270-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	0.00	2,700.00	2,700.00	0.00	2,700.00	0.00
270-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	1,264.04	1,200.00	1,200.00	524.70	675.30	43.73
270-265-918.000	WATER	38,881.30	40,000.00	40,000.00	17,892.43	22,107.57	44.73
270-265-920.000	ELECTRIC	12,388.81	11,000.00	11,000.00	6,439.86	4,560.14	58.54
270-265-921.000	NATURAL GAS	4,982.02	5,000.00	5,000.00	1,683.38	3,316.62	33.67
270-265-934.000	OTHER REPAIRS AND MAINTENANCE	169,135.68	285,000.00	285,000.00	272,135.54	12,864.46	95.49
270-265-935.000	PROPERTY LIABILITY INSURANCE	32,981.80	33,000.00	33,000.00	26,015.35	6,984.65	78.83
270-265-968.000	DEPRECIATION AND DEPLETION	82,488.25	91,979.00	91,979.00	0.00	91,979.00	0.00
Total Dept 265 - CITY HALL		423,492.32	549,979.00	549,979.00	361,705.30	188,273.70	65.77
TOTAL EXPENDITURES		423,492.32	549,979.00	549,979.00	361,705.30	188,273.70	65.77
Fund 270 - SENIOR HOUSING:							
TOTAL REVENUES		552,036.59	550,080.00	550,080.00	270,418.51	279,661.49	49.16
TOTAL EXPENDITURES		423,492.32	549,979.00	549,979.00	361,705.30	188,273.70	65.77
NET OF REVENUES & EXPENDITURES		128,544.27	101.00	101.00	(91,286.79)	91,387.79	90,382.96
BEG. FUND BALANCE		2,773,745.03	2,902,289.30	2,902,289.30	2,902,289.30		
END FUND BALANCE		2,902,289.30	2,902,390.30	2,902,390.30	2,811,002.51		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 301 - GENERAL DEBT SERVICE (CITY HALL)							
Revenues							
Dept 000							
301-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	105,637.05	0.00	0.00	0.00	0.00	0.00
301-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	8,014.22	0.00	0.00	0.00	0.00	0.00
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	828.98	0.00	0.00	78.50	(78.50)	100.00
301-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	222.28	0.00	0.00	0.00	0.00	0.00
301-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	1,853.39	0.00	0.00	0.00	0.00	0.00
301-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	116.83	0.00	0.00	0.00	0.00	0.00
301-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	124,124.77	0.00	0.00	11,041.47	(11,041.47)	100.00
301-000-664.000	INTEREST INCOME AND RENT CONTROL	2,750.43	0.00	0.00	0.00	0.00	0.00
Total Dept 000		243,547.95	0.00	0.00	11,119.97	(11,119.97)	100.00
TOTAL REVENUES		243,547.95	0.00	0.00	11,119.97	(11,119.97)	100.00
Expenditures							
Dept 945 - DEBT							
301-945-991.000	PRINCIPAL	530,000.00	0.00	0.00	0.00	0.00	0.00
301-945-992.000	INTEREST EXPENSE	8,281.25	0.00	0.00	0.00	0.00	0.00
301-945-999.000	OPERATING TRANS OUT	0.00	106,222.00	106,222.00	0.00	106,222.00	0.00
Total Dept 945 - DEBT		538,281.25	106,222.00	106,222.00	0.00	106,222.00	0.00
TOTAL EXPENDITURES		538,281.25	106,222.00	106,222.00	0.00	106,222.00	0.00
Fund 301 - GENERAL DEBT SERVICE (CITY HALL):							
TOTAL REVENUES		243,547.95	0.00	0.00	11,119.97	(11,119.97)	100.00
TOTAL EXPENDITURES		538,281.25	106,222.00	106,222.00	0.00	106,222.00	0.00
NET OF REVENUES & EXPENDITURES		(294,733.30)	(106,222.00)	(106,222.00)	11,119.97	(117,341.97)	10.47
BEG. FUND BALANCE		476,817.37	182,084.07	182,084.07	182,084.07		
END FUND BALANCE		182,084.07	75,862.07	75,862.07	193,204.04		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 307 - DEBT SERVICE (2015 STREET BOND)							
Revenues							
Dept 000							
307-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	760,746.87	307,642.00	307,642.00	294,831.73	12,810.27	95.84
307-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	57,706.62	44,856.00	44,856.00	21,279.12	23,576.88	47.44
307-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	1,867.48	500.00	500.00	306.32	193.68	61.26
307-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	1,600.40	2,146.00	2,146.00	0.00	2,146.00	0.00
307-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	13,345.26	7,145.00	7,145.00	4,903.16	2,241.84	68.62
307-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	831.55	0.00	0.00	270.40	(270.40)	100.00
307-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	212,509.20	87,384.00	87,384.00	79,501.57	7,882.43	90.98
307-000-664.000	INTEREST INCOME AND RENT CONTROL	4,857.90	770.00	770.00	0.00	770.00	0.00
Total Dept 000		1,053,465.28	450,443.00	450,443.00	401,092.30	49,350.70	89.04
TOTAL REVENUES		1,053,465.28	450,443.00	450,443.00	401,092.30	49,350.70	89.04
Expenditures							
Dept 945 - DEBT							
307-945-991.000	PRINCIPAL	880,000.00	875,000.00	875,000.00	875,000.00	0.00	100.00
307-945-992.000	INTEREST	31,775.00	10,938.00	10,938.00	10,937.50	0.50	100.00
307-945-993.000	PAYING AGENT FEES	500.00	500.00	500.00	0.00	500.00	0.00
Total Dept 945 - DEBT		912,275.00	886,438.00	886,438.00	885,937.50	500.50	99.94
TOTAL EXPENDITURES		912,275.00	886,438.00	886,438.00	885,937.50	500.50	99.94
Fund 307 - DEBT SERVICE (2015 STREET BOND):							
TOTAL REVENUES		1,053,465.28	450,443.00	450,443.00	401,092.30	49,350.70	89.04
TOTAL EXPENDITURES		912,275.00	886,438.00	886,438.00	885,937.50	500.50	99.94
NET OF REVENUES & EXPENDITURES		141,190.28	(435,995.00)	(435,995.00)	(484,845.20)	48,850.20	111.20
BEG. FUND BALANCE		459,832.28	601,022.56	601,022.56	601,022.56		
END FUND BALANCE		601,022.56	165,027.56	165,027.56	116,177.36		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 592 - WATER AND SEWER FUND							
Revenues							
Dept 000							
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	42,238.85	0.00	0.00	24,695.52	(24,695.52)	100.00
592-000-633.000	CROSS CONNECTION FEES	13,120.00	0.00	0.00	0.00	0.00	0.00
592-000-642.100	SALES - WATER COMMODITY	2,466,402.89	2,749,174.47	2,749,174.47	1,457,026.93	1,292,147.54	53.00
592-000-642.200	SALES - WATER RTS	1,170,830.29	1,154,000.00	1,154,000.00	587,762.85	566,237.15	50.93
592-000-642.300	SALES - SEWER COMMODITY	4,626,498.54	4,832,592.70	4,832,592.70	2,425,715.70	2,406,877.00	50.19
592-000-642.400	SALES - SEWER RTS	762,784.00	751,000.00	751,000.00	382,529.21	368,470.79	50.94
592-000-642.500	SALES - METER REPLACEMENT FEE	64,318.29	63,600.00	63,600.00	32,227.44	31,372.56	50.67
592-000-642.600	SALES - WATER TAP FEES	28,400.00	3,600.00	3,600.00	11,400.00	(7,800.00)	316.67
592-000-642.700	SALES - SEWER TAP FEES	15,249.84	3,000.00	3,000.00	6,586.38	(3,586.38)	219.55
592-000-642.900	SALES - WATER METER FEES	1,880.00	0.00	0.00	420.00	(420.00)	100.00
592-000-655.700	PENALTIES	120,143.69	10,000.00	10,000.00	23,996.24	(13,996.24)	239.96
592-000-664.000	INTEREST INCOME AND RENT CONTROL	63,107.84	54,000.00	54,000.00	0.00	54,000.00	0.00
592-000-678.000	MISCELLANEOUS	(6,810.31)	0.00	0.00	(6,785.83)	6,785.83	100.00
Total Dept 000		9,368,163.92	9,620,967.17	9,620,967.17	4,945,574.44	4,675,392.73	51.40
TOTAL REVENUES		9,368,163.92	9,620,967.17	9,620,967.17	4,945,574.44	4,675,392.73	51.40

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Expenditures							
Dept 526 - WATER							
592-526-702.000	WAGES - FULL TIME EMPLOYEES	146,013.90	194,000.00	194,000.00	68,159.68	125,840.32	35.13
592-526-704.000	WAGES - PART TIME EMPLOYEES	8,342.40	20,000.00	20,000.00	7,596.00	12,404.00	37.98
592-526-705.000	VACATION PAY	29,240.06	20,674.68	20,674.68	16,421.06	4,253.62	79.43
592-526-706.000	HOLIDAY PAY	9,256.86	13,136.40	13,136.40	5,070.78	8,065.62	38.60
592-526-707.000	TEMPORARY EMPLOYEES	8,658.00	0.00	0.00	0.00	0.00	0.00
592-526-709.000	FICA	16,320.02	19,333.53	19,333.53	10,500.30	8,833.23	54.31
592-526-711.000	MEDICARE	3,816.80	4,521.55	4,521.55	2,455.75	2,065.80	54.31
592-526-713.000	OVERTIME	67,272.01	55,620.00	55,620.00	70,663.78	(15,043.78)	127.05
592-526-714.000	LONGEVITY PAY	5,200.00	4,800.00	4,800.00	3,500.00	1,300.00	72.92
592-526-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	1,054.45	704,000.00	704,000.00	1,888.09	702,111.91	0.27
592-526-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	54,865.41	111,240.00	111,240.00	22,724.88	88,515.12	20.43
592-526-721.000	CLOTHING ALLOWANCE	3,600.00	3,600.00	3,600.00	1,200.00	2,400.00	33.33
592-526-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	7,249.59	7,934.00	7,934.00	0.00	7,934.00	0.00
592-526-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	596.63	102,000.00	102,000.00	887.99	101,112.01	0.87
592-526-752.000	SUPPLIES	55,116.21	15,450.00	15,450.00	13,204.57	2,245.43	85.47
592-526-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	74,885.56	128,750.00	128,750.00	158,542.03	(29,792.03)	123.14
592-526-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	63,495.02	22,000.00	22,000.00	3,718.74	18,281.26	16.90
592-526-801.800	PROFESSIONAL SERVICES (LEGAL)	27,000.00	0.00	0.00	0.00	0.00	0.00
592-526-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	192,990.96	192,991.00	192,991.00	0.00	192,991.00	0.00
592-526-834.000	FEES AND PERMITS	1,136.00	0.00	0.00	0.00	0.00	0.00
592-526-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	737.61	1,545.00	1,545.00	0.00	1,545.00	0.00
592-526-851.000	MAIL OR POSTAGE	12,469.50	15,000.00	15,000.00	5,223.84	9,776.16	34.83
592-526-883.000	PERMITS	5,859.31	5,854.00	5,854.00	5,687.18	166.82	97.15
592-526-910.000	PROFESSIONAL DEVELOPMENT	300.00	0.00	0.00	263.03	(263.03)	100.00
592-526-915.000	MEMBERSHIPS	810.00	785.00	785.00	0.00	785.00	0.00
592-526-918.000	WATER	555.28	824.00	824.00	386.61	437.39	46.92
592-526-918.500	WATER (GREAT LAKES WATER AUTHORITY)	1,223,532.85	1,263,000.00	1,263,000.00	536,047.83	726,952.17	42.44
592-526-932.000	VEHICLE REPAIRS AND MAINTENANCE	81,102.96	81,103.00	81,103.00	0.00	81,103.00	0.00
592-526-934.000	OTHER REPAIRS AND MAINTENANCE	48,789.56	41,200.00	41,200.00	16,285.75	24,914.25	39.53
592-526-946.000	ENGINEERING SERVICES	51,254.40	25,000.00	25,000.00	209,950.10	(184,950.10)	839.80
592-526-956.000	BAD DEBT EXPENSE	2,185.22	15,000.00	15,000.00	306.11	14,693.89	2.04
592-526-968.000	DEPRECIATION AND DEPLETION	0.00	210,000.00	210,000.00	0.00	210,000.00	0.00
592-526-972.000	CAPITAL OUTLAY (WATER SYSTEM)	1,062,743.08	0.00	0.00	3,573,489.07	(3,573,489.07)	100.00
592-526-992.000	INTEREST EXPENSE	7,983.00	173,600.00	173,600.00	2,793.78	170,806.22	1.61
Total Dept 526 - WATER		3,274,432.65	3,452,962.16	3,452,962.16	4,736,966.95	(1,284,004.79)	137.19

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Dept 527 - SEWER							
592-527-702.000	WAGES - FULL TIME EMPLOYEES	50,515.04	99,000.00	99,000.00	23,115.66	75,884.34	23.35
592-527-705.000	VACATION PAY	1,094.74	21,512.78	21,512.78	0.00	21,512.78	0.00
592-527-706.000	HOLIDAY PAY	218.95	3,868.86	3,868.86	0.00	3,868.86	0.00
592-527-709.000	FICA	3,826.95	8,734.66	8,734.66	1,533.86	7,200.80	17.56
592-527-711.000	MEDICARE	894.98	2,042.78	2,042.78	358.70	1,684.08	17.56
592-527-713.000	OVERTIME	9,574.10	13,000.00	13,000.00	1,890.11	11,109.89	14.54
592-527-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	967.33	527,000.00	527,000.00	436.15	526,563.85	0.08
592-527-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,511.03	72,100.00	72,100.00	2,775.76	69,324.24	3.85
592-527-721.000	CLOTHING ALLOWANCE	1,200.00	3,500.00	3,500.00	0.00	3,500.00	0.00
592-527-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,995.46	3,248.00	3,248.00	0.00	3,248.00	0.00
592-527-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	496.32	77,000.00	77,000.00	159.54	76,840.46	0.21
592-527-752.000	SUPPLIES	79.00	10,000.00	10,000.00	0.00	10,000.00	0.00
592-527-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	59.61	0.00	0.00	329.00	(329.00)	100.00
592-527-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	209,902.36	300,000.00	300,000.00	2,058.57	297,941.43	0.69
592-527-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	124,830.96	124,831.00	124,831.00	0.00	124,831.00	0.00
592-527-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	872.78	1,200.00	1,200.00	0.00	1,200.00	0.00
592-527-851.000	MAIL OR POSTAGE	12,690.82	13,000.00	13,000.00	5,142.70	7,857.30	39.56
592-527-910.000	PROFESSIONAL DEVELOPMENT	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
592-527-917.000	SEWAGE	2,748,698.58	2,875,206.95	2,875,206.95	1,319,246.50	1,555,960.45	45.88
592-527-920.000	ELECTRIC	3,058.04	3,000.00	3,000.00	1,698.93	1,301.07	56.63
592-527-932.000	VEHICLE REPAIRS AND MAINTENANCE	197,614.46	196,640.00	196,640.00	0.00	196,640.00	0.00
592-527-934.000	OTHER REPAIRS AND MAINTENANCE	1,143.88	0.00	0.00	719.00	(719.00)	100.00
592-527-934.500	OTHER REPAIRS AND MAINTENANCE (LIFT ST)	56,013.41	100,000.00	100,000.00	1,109.00	98,891.00	1.11
592-527-946.000	ENGINEERING SERVICES	42,889.69	25,000.00	25,000.00	1,476.80	23,523.20	5.91
592-527-956.000	BAD DEBT EXPENSE	4,174.64	10,300.00	10,300.00	338.15	9,961.85	3.28
592-527-968.000	DEPRECIATION AND DEPLETION	0.00	1,272,000.00	1,272,000.00	0.00	1,272,000.00	0.00
592-527-991.000	PRINCIPAL	0.00	1.00	1.00	480,000.00	(479,999.00)	48,000,000.00
592-527-992.000	INTEREST EXPENSE	637,160.37	559,000.00	559,000.00	288,179.19	270,820.81	51.55
592-527-993.000	PAYING AGENT FEES	101.81	1,000.00	1,000.00	66.39	933.61	6.64
Total Dept 527 - SEWER		4,118,585.31	6,324,686.03	6,324,686.03	2,130,634.01	4,194,052.02	33.69
TOTAL EXPENDITURES		7,393,017.96	9,777,648.19	9,777,648.19	6,867,600.96	2,910,047.23	70.24
Fund 592 - WATER AND SEWER FUND:							
TOTAL REVENUES		9,368,163.92	9,620,967.17	9,620,967.17	4,945,574.44	4,675,392.73	51.40
TOTAL EXPENDITURES		7,393,017.96	9,777,648.19	9,777,648.19	6,867,600.96	2,910,047.23	70.24
NET OF REVENUES & EXPENDITURES		1,975,145.96	(156,681.02)	(156,681.02)	(1,922,026.52)	1,765,345.50	1,226.71
BEG. FUND BALANCE		6,546,220.30	8,742,542.26	8,742,542.26	8,742,542.26		
FUND BALANCE ADJUSTMENTS		221,176.00					
END FUND BALANCE		8,742,542.26	8,585,861.24	8,585,861.24	6,820,515.74		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 645 - MEDICAL SELF INSURANCE FUND							
Revenues							
Dept 000							
645-000-664.000	INTEREST INCOME AND RENT CONTROL	4,058.28	5,400.00	5,400.00	0.00	5,400.00	0.00
645-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	36,914.25	0.00	0.00	15,146.74	(15,146.74)	100.00
645-000-700.000	HCARE ISF CHARGES FOR SERVICES	584,359.23	658,104.00	658,104.00	296,574.53	361,529.47	45.06
Total Dept 000		625,331.76	663,504.00	663,504.00	311,721.27	351,782.73	46.98
TOTAL REVENUES		625,331.76	663,504.00	663,504.00	311,721.27	351,782.73	46.98
Expenditures							
Dept 999 - SELF INSURANCE							
645-999-837.000	HEALTH INSURANCE CLAIMS	710,287.26	663,504.00	663,504.00	532,151.57	131,352.43	80.20
Total Dept 999 - SELF INSURANCE		710,287.26	663,504.00	663,504.00	532,151.57	131,352.43	80.20
TOTAL EXPENDITURES		710,287.26	663,504.00	663,504.00	532,151.57	131,352.43	80.20
Fund 645 - MEDICAL SELF INSURANCE FUND:							
TOTAL REVENUES		625,331.76	663,504.00	663,504.00	311,721.27	351,782.73	46.98
TOTAL EXPENDITURES		710,287.26	663,504.00	663,504.00	532,151.57	131,352.43	80.20
NET OF REVENUES & EXPENDITURES		(84,955.50)	0.00	0.00	(220,430.30)	220,430.30	100.00
BEG. FUND BALANCE		462,381.06	349,616.56	349,616.56	349,616.56		
FUND BALANCE ADJUSTMENTS		(27,809.00)					
END FUND BALANCE		349,616.56	349,616.56	349,616.56	129,186.26		

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Fund 661 - MOTOR POOL							
Revenues							
Dept 000							
661-000-643.000	EQUIPMENT RENTAL	868,577.76	830,494.00	830,494.00	0.00	830,494.00	0.00
661-000-664.000	INTEREST INCOME AND RENT CONTROL	5,328.93	6,400.00	6,400.00	57.81	6,342.19	0.90
661-000-686.000	INSURANCE RECOVERIES	7,683.09	0.00	0.00	8,370.29	(8,370.29)	100.00
Total Dept 000		881,589.78	836,894.00	836,894.00	8,428.10	828,465.90	1.01
TOTAL REVENUES		881,589.78	836,894.00	836,894.00	8,428.10	828,465.90	1.01

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2020

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	12/31/2020 DIFFERENCE	% BDGT USED
Expenditures							
Dept 249 - MOTOR POOL							
661-249-702.000	WAGES - FULL TIME EMPLOYEES	7,975.18	59,300.00	59,300.00	0.00	59,300.00	0.00
661-249-705.000	VACATION PAY	1,630.67	4,500.00	4,500.00	0.00	4,500.00	0.00
661-249-706.000	HOLIDAY PAY	3,170.18	2,761.00	2,761.00	784.62	1,976.38	28.42
661-249-709.000	FICA	1,031.11	4,172.00	4,172.00	47.91	4,124.09	1.15
661-249-711.000	MEDICARE	241.14	979.00	979.00	11.21	967.79	1.15
661-249-713.000	OVERTIME	1,761.92	7,000.00	7,000.00	0.00	7,000.00	0.00
661-249-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	1,466.84	9,373.00	9,373.00	54.98	9,318.02	0.59
661-249-721.000	CLOTHING ALLOWANCE	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00
661-249-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,486.98	1,834.00	1,834.00	0.00	1,834.00	0.00
661-249-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	299.33	1,000.00	1,000.00	11.88	988.12	1.19
661-249-752.000	SUPPLIES	1,221.55	0.00	0.00	1,621.41	(1,621.41)	100.00
661-249-758.000	DIESEL FUEL	25,778.08	36,000.00	36,000.00	10,090.62	25,909.38	28.03
661-249-759.000	GASOLINE	55,433.10	80,000.00	80,000.00	22,440.91	57,559.09	28.05
661-249-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,000.00	2,500.00	2,500.00	250.00	2,250.00	10.00
661-249-805.000	ENTERPRISE FLEET MANAGEMENT	147,357.46	190,000.00	190,000.00	71,334.90	118,665.10	37.54
661-249-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	164.83	1,000.00	1,000.00	0.00	1,000.00	0.00
661-249-931.000	EQUIPMENT REPAIRS	66,719.05	50,000.00	50,000.00	2,969.55	47,030.45	5.94
661-249-932.000	VEHICLE REPAIRS AND MAINTENANCE	149,839.94	176,916.00	176,916.00	134,632.33	42,283.67	76.10
661-249-934.000	OTHER REPAIRS AND MAINTENANCE	16,174.05	20,000.00	20,000.00	748.15	19,251.85	3.74
661-249-936.000	VEHICLE LIABILITY INSURANCE	73,930.00	79,993.00	79,993.00	92,171.00	(12,178.00)	115.22
661-249-940.000	RENTALS	5,206.50	0.00	0.00	0.00	0.00	0.00
661-249-968.000	DEPRECIATION AND DEPLETION	37,938.00	120,000.00	120,000.00	0.00	120,000.00	0.00
661-249-991.000	PRINCIPAL	0.00	1.00	1.00	0.00	1.00	0.00
661-249-992.000	INTEREST EXPENSE	3,984.01	17,000.00	17,000.00	2,384.98	14,615.02	14.03
Total Dept 249 - MOTOR POOL		603,809.92	865,529.00	865,529.00	339,554.45	525,974.55	39.23
TOTAL EXPENDITURES		603,809.92	865,529.00	865,529.00	339,554.45	525,974.55	39.23
Fund 661 - MOTOR POOL:							
TOTAL REVENUES		881,589.78	836,894.00	836,894.00	8,428.10	828,465.90	1.01
TOTAL EXPENDITURES		603,809.92	865,529.00	865,529.00	339,554.45	525,974.55	39.23
NET OF REVENUES & EXPENDITURES		277,779.86	(28,635.00)	(28,635.00)	(331,126.35)	302,491.35	1,156.37
BEG. FUND BALANCE		975,276.68	1,245,444.18	1,245,444.18	1,245,444.18		
FUND BALANCE ADJUSTMENTS		(7,612.36)					
END FUND BALANCE		1,245,444.18	1,216,809.18	1,216,809.18	914,317.83		

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Marc Thompson

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Kathy Blanke
COUNCIL
Yvette Foster
Suzanne Kalka
Michael Lesich
Patrice M. Schornak
David Winowiecki

February 4, 2021

City Council
33000 Garfield Rd
Fraser, MI 48026

Re: Budget to Actual Report through December 2020

Dear City Council,

I have prepared the Budget to Actual Report through the month end December 2020. General Fund revenues are 74% and expenditures are 51% which are within normal operating ranges. A majority of the City's property taxes are collected during the Summer collection period. This results in a high percentage of revenue being recorded throughout the first half of the year.

The City's annual general liability insurance for fiscal 2021 was approximately $75,000 higher than last year's annual charge causing the Insurance Department within the General Fund to be over budget. A budget amendment will be presented to address this account. Management is currently reviewing policy changes that resulted in the increase.

Resurfacing of tennis courts and basketball courts as well as the purchase of new playground equipment were part of various park improvements that were made during the first four months of fiscal 2021. These costs have resulted in the Park Maintenance Department within the General Fund to be over budget. A budget amendment will be presented to address this account. Management is currently reviewing the total impact of these improvements and the budget amendment on the General Fund.

A full list of proposed budget amendments for Fiscal 2021 will be presented in a separate document.

The Fruehauf Rd capital project was originally budgeted in fiscal 2020 but was re-allocated to fiscal year 2021 due to construction delays. The budgeted amount of the project is $1,526,703. Approximately $1,294,000 of costs related to that project was incurred through December 2020. GF budgeted revenues are $14,775,839 for fiscal 2021 and budgeted expenditures are $14,855,474, without consideration of the Fruehauf Rd capital project.

Projected fund balance amounts are as follows:

GF Fund Balance as of June 30, 2020 =	$9,598,292
Less Fruehauf cost =	($1,526,703)
Projected loss for fiscal 2021 =	($79,635)
Est. Fund Balance at June 30, 2021 =	$7,991,955

Assigned for future capital projects =	$1,250,000
Est. nonspendable fund balance =	$148,000
Unassigned Fund Balance =	$6,593,955
Est. Fund Balance at June 30, 2021 =	$7,991,955

Very truly yours,

John Walters

John Walters
Interim City Finance Director
(586) 925-0871
financedir@micityoffraser.com

Fraser Parks & Recreation Commission Minutes of the Special Recreation Commission Meeting Tuesday, January 19th, 2021

Via Zoom

A regular meeting of the Fraser Parks and Recreation Commission was conducted Via Zoom due to the COVID pandemic

Present: Chairperson Sarah Kelley, Vice Chairperson Dana Sutherland; Secretary Sherry Stein & Commissioners David Bogdan

Absent:

Also Present: Jennifer Mellar

1. **Call Meeting to Order** Chairperson Kelley called meeting to order at 7:09pm.

2. **Pledge of Allegiance**

3. **Approval of Agenda for January 19th, 2021** Commissioner Dana Sutherland moved, seconded by commissioner David Bogdan to approve the Recreation Commission meeting agenda for January 19th, 2021. Motion carried unanimously.

4. **Request Commission Action**

   a. **Interview Prospective Recreation Commission Candidates:**

   1. **Mr. Chris Meller**- the Commission formally recommend Chris Meller to fill vacant seat term ending December 31,2024. Secretary Sherry Stein moved, seconded by Chairperson Sarah Kelley. Motion carried unanimously.
   2. **Ms. Echo Hunt** - the Commission formally recommend Echo Hunt to fill vacant seat term ending December 31,2024. Chairperson Sarah Kelley moved, seconded by Commissioner Dana Sutherland. Motion carried unanimously.
   3. **Ms. Christine Koch** - the Commission formally recommend Christine Koch to fill vacant seat term ending December 31,2021. Commissioner David Bogdan moved, seconded by Commissioner Dana Sutherland. Motion carried unanimously.

   Approval of Recommendation sent to City Council for February 11th meeting.

b. **Request Approval of 2021 Fraser Recreation Commission Meeting Dates.**
Moved November 2nd meeting to November 9th, 2021 due to election day. Chairperson Sarah Kelley seconded by Secretary Sherry Stein. Motion carried.

Approval of all other dates Commission David Bogdan moved, seconded by Secretary Sherry Stein. Motion carried.

4. **Citizen Participation**
Laura Lesich - Welcome to Park & Rec commissioners, encourage everyone to help communicate your ideas with the City manager and Council. Don't forget about the signs for the parks that where brought up in former meeting.
Michael Lesich – Please if you contact the DPW CC the City Manager on all Park items.
Cheryl Lacasse – The past few years have been amazing on the commission and sad that I won't be on it going forward. But I'm very happy to help when I can.

5. **Commission Members with concerns**
Sherry Stein- No concerns (Had to drop from meeting)
David Bogdan- No concerns Welcome to the new Commissioners
Dana Southerland – Asking why things like this where not on the agenda (FFBC, Farmers Market and so on). Hate to see these things go away.
Ideas for events: Ice Rink, dunk a City Council Member at Framers Market, drive up Bunny Visits, Dog Park, Food Truck Rally, Bark and Brew, and Essay contest (Why I love Fraser Parks) have a Prize for the winners.
Sara Kelley- No concerns Thank you to the new commissioners for applying.

6. **Adjournment @ 8:07pm**
Dana Sutherland moved, second by Chairperson Sarah Kelley. Motion Carried

Respectfully Submitted,

_____

Sarah Kelley Chairperson Parks & Recreation Commission

_____

Dana Sutherland Vice Chair Parks & Recreation Commission

_____

Sherry Stein Secretary Parks & Recreation Commission

M E M O R A N D U M

C o r r e c t i o n

To: Marc Thompson, City Manager
From: Sherry Stein, Parks & Recreation Secretary
Date: Tuesday, February 9, 2021
Subject: Recreation Commission Recommendations for Open Commission Seats

At the Recreation Commission meeting on Tuesday, January 19th, 2021, the Commission interviewed and formally recommend Chris Meller and Echo Hunt to fill 2 vacant commission seats, term ending December 31st, 2023.
The Commission interviewed and formally recommend also Christine Koch to fill 1 vacant seat ending in December 31st, 2021.

Motions carried unanimously at the January Recreation Commission meeting

Respectfully Submitted,

Sherry Stein
Parks & Recreation Secretary

M E M O R A N D U M

C o r r e c t i o n

To: Marc Thompson, City Manager
From: Sherry Stein, Parks & Recreation Secretary
Date: Friday January 29th 2021
Subject: Recreation Commission Recommendations for Open Commission Seats

At the Recreation Commission meeting on Tuesday, January 19th, 2021, the Commission interviewed and formally recommend Chris Meller and Echo Hunt to fill 2 vacant commission seats, term ending December 31st, 2024.
The Commission interviewed and formally recommend also Christine Koch to fill 1 vacant seat ending in December 31st, 2021.

Motions carried unanimously at the January Recreation Commission meeting

Respectfully Submitted,

Sherry Stein
Parks & Recreation Secretary

Appendix B

Defined Benefit Plan Adoption Agreement

MERS® Municipal Employees' Retirement System
1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711 | www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name City of Fraser **Municipality #:** 5003

If new to MERS, please provide your municipality's fiscal year: July (Month) through June (Month).

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

☐ This municipality or division is new to MERS, so vesting credit prior to the initial MERS effective date by each eligible participant shall be credited as follows (choose one):

- ☒ All prior service from date of hire
- ☐ Prior service proportional to assets transferred; all service used for vesting
- ☐ Prior service and vesting service proportional to assets transferred
- ☐ No prior service but grant vesting credit
- ☐ No prior service or vesting credit

☐ Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ☒ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 20), the effective date shall be the first day of Dec, 20 15. *Please note:* You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ (Last day of month) for Defined Benefit division number _____.
Please note: You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

D. ☐ If this is to **separate employees** *from an existing Defined Benefit division* (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

E. ☐ If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.

Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

POLC

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☑ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 _____ hour days.

☑ An employee shall work 120 hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ **Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☑ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: December 1, 20 13

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.
2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

Defined Benefit Plan Adoption Agreement

3. Benefit Multiplier (1%-2.5%, increments of 0.05%) 2.5 % (max 80% for multipliers over 2.25%)

   ☐ Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

   If checked, select one below:

   ☐ Termination Final Average Compensation (calculated over the members entire wage history)

   ☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

4. Final Average Compensation (Min 3 yr, increments of 1 yr) 3 see ASA years

5. Vesting (5 -10 yrs, increments of 1 yr) 10 years

6. Required employee contribution (Max 10%, increments of 0.1%) 7 %

7. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:

   ☐ Longevity pay
   ☐ Overtime pay
   ☐ Shift differentials
   ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
   ☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
   ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC
   ☐ Transcript fees paid to a court reporter
   ☐ A taxable car allowance
   ☐ Short term or long term disability payments
   ☐ Payments for achievement of established annual (or similar period) performance goals
   ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
   ☐ Lump sum payments attributable to the member's personal service rendered during the FAC period
   ☐ Other: External Add On- INCLUDE lump sum payouts (vac/sick/other) at termination & attach to highest 36 months; SEE ASA
   ☐ Other 2: _____

Defined Benefit Plan Adoption Agreement

8. Early Normal Retirement with unreduced benefits

- ☑ Age 50 with 25 years of service
- ☐ Age 50 with 30 years of service
- ☐ Age 55 with 15 years of service
- ☐ Age 55 with 20 years of service
- ☐ Age 55 with 25 years of service
- ☐ Age 55 with 30 years of service
- ☐ Any age with (20-30 yrs, in 1 yr increments) _____ years of service
- ☑ Age 55/10

9. Other

- ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- ☐ DROP + with _____%

10. Cost-of-Living Adjustment

☐ All **current** retirees as of effective date ☐ Retirees who retire **between** ____/01/____ and ____/01/____ *(one time increase only)*	☐ **Future** retirees who retire after effective date
Increase of _____% or $_____ per month	Increase of _____% or $_____ per month
Select one: ☐ Annual automatic increase ☐ One-time increase	☐ Annual automatic increase
Select one: ☐ Compounding ☐ Non-compounding	Select one: ☐ Compounding ☐ Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

Defined Benefit Plan Adoption Agreement

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by City of Fraser (Name of Approving Employer) on the 8th day of January, 2016.

Authorized signature: _____

Title: City Manager

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____ (Authorized MERS Signatory)

Municipal Employees' Retirement System MERS

Draft
Administrative Services Agreement

This Agreement, made as of the 16th day of December, 2015, between the Municipal Employees' Retirement System of Michigan (MERS) and the City of Fraser (Municipality), together with the Adoption Agreement, provides the mutually agreed upon terms for MERS' administration of the POLC division. Nothing in this Agreement supersedes or waives any rights or obligations of the parties under law and the MERS Plan Document.

APPROVAL OF RESOLUTIONS
Adoption of new benefits or benefit changes must be approved by the governing body of the Municipality or an emergency manager, pursuant to MCL 141.1549(2). MERS will not accept signed resolutions completed by boards of the municipal divisions within it (i.e., library boards, medical care facility boards, community mental health boards, etc.).

GENERAL ADMINISTRATION *MERS Plan Document Sections 4(1) and 5(1)*
All members within the same division will be treated equally receiving the same contributions and benefit program. At least 10% of current active employees and anyone hired after the date of this Agreement must complete a Defined Benefit Plan Membership Application.

FINAL AVERAGE COMPENSATION *MERS Plan Document Section 15*
Final Average Compensation (FAC) will be computed using the average of the highest consecutive 3 year (36 month) period of earnings from the member's entire work history as reported to MERS by the Municipality. In addition, lump sum payments of vacation, sick, or other paid time off will be included as an external add to the calculation of compensation prior to the averaging of compensation to determine the FAC. *For example: FAC years 2011 + 2012+ 2013* + value of vacation payout + value of sick payout *divided by 3 = FAC.*

ACTUARIAL ACCRUED LIABILITY AMORTIZATION POLICY *MERS Plan Document Section 46*
New municipalities and divisions Actuarial Accrued Liability (AAL) will be subject to a maximum 25 year amortization of that liability unless the Municipality requests a shorter term. The amortization period shall be reduced annually by one year, until reaching a 20-year amortization period. The amortization period may be reduced in the future by MERS' Retirement Board action.

MEMBER RECORDS
The Municipality acknowledges that it is obligated to maintain, in reasonably accessible format, data evidencing any accrued benefit, including but not limited to service credit, wages, vesting percentage, hours worked and payroll for the Municipality's vested, terminated employees and its non-vested terminated employees. Should MERS receive an inquiry, retirement application, refund application, or a distribution request from a terminated employee or a beneficiary, the Municipality will be required to provide MERS and/or the terminated employee with the dates and amounts of service credit, wage history, and any other pertinent information necessary for MERS to accurately provide service regarding the retirement plan within a reasonable time of the request.

By signing below, the parties agree that the Defined Benefit Plan will be administered in accordance with the explanations provided herein. Items not discussed in the Adoption Agreement or this Administrative

Municipal Employees' Retirement System MERS

Services Agreement shall be administered in accordance with the MERS Plan Document and/or applicable law.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Signature: Tara Tyler

Printed Name: Tara Tyler

Title: Benefit Plan Advisor

Date: 12-17-15

Signature: Kristin B Bellar

Printed Name: Kristin B. Bellar

Title: Sr Deputy General Counsel - MERS

Date: 12/17/15

Signature: Katie Davis

Printed Name: Katie Davis

Title: Senior Business Analyst

Date: 12/17/15

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Settlement Agreement

The Fraser Command Officers Sergeants, represented by Police Officers Labor Council (Union), and the City of Fraser (City) are parties to a valid collective bargaining agreement. The Union filed POLC grievance 15-31 objecting to how pension calculations were completed for retirement. The Union and the City, through good faith discussions, have reached the following agreement:

1. The Union and City switched the defined benefit pension plan to the Michigan Employee Retirement System (MERS) in July 2014. There was uncertainty by MERS as to how the pension calculation was to be completed.
2. The switch allowed employees to use the highest 36 consecutive months of compensation in the calculation of the Final Average Compensation (FAC). This 36 month total shall be determined with the inclusion of the lump sum payouts, and shall include all taxable income earned during that period.
3. The lump sum payout of vacation, sick, or other fringe benefits, as defined in Article 26 of the collective bargaining agreement, that are taxable earnings at the time of retirement are to be added to the 36 month total, regardless of when that 36 consecutive month total occurred.
4. EXAMPLE: Employee's 36 consecutive month total occurs from April 2008 thru March 2011. The employee retires in January 2016 and receives their lump sum payouts for vacation, sick, and other fringe benefits. The lump sum payout at the time of retirement in 2016 shall be added to the 36 consecutive month total from 2008 to 2011. These combined amounts shall then be used to calculate the Final Average Compensation (FAC).

2008-2011 Compensation	$150,000
2016 Lump Sum Payout	$15,000
Total for FAC	$165,000/3 years
FAC	$55,000

5. The member's retirement benefit shall be administered in accordance with the MERS Defined Benefit Plan Document and the Collective Bargaining Agreement.
6. This settlement agreement shall be binding on the Union, the City, and MERS as originally intended by the parties.
7. The Union shall withdraw POLC grievance number 15-31.

For The Union:

POLC Vice President

For the City:

City Manager

Dated: December 11th, 2015

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

MERS Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name

Fraser, City of

Municipality number 500301

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 50030111

Division name on file with MERS Clerical/Court

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

~~Full time Clerical and Part time Clerical~~
Full time Clerical

Employee classification contains **public safety employees:** ☐ Yes ☒ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030111

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _____ per _____.	☐	☒	☐
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	☐	☒	☐
Voter-Elected Officials	☐	☒	☐
Appointed Officials: An official appointed to a voter-elected office.	☐	☒	☐
Contract Employees	☐	☒	☐

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030111

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 128 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☒	☐
Workers' Compensation	☒	☐
Unpaid Family Medical Leave Act (FMLA)	☒	☐
Other: Permissive Leave of Absence, Leave for Union Stewards For example, sick and accident, administrative, educational, sabbatical, etc.	☒	☐
Other 2: _____ Additional leave types as above	☐	☒

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030111

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	☐ Base Wages	☐ Box 1 Wages	☐ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030111

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- ☒ Salary or hourly wage X hours
- ☒ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- ☐ On-call pay
- ☐ Other: _____

Other Wages apply: **YES** ☒ **NO** ☐

- ☐ Shift differentials
- ☒ Overtime
- ☐ Severance issued over time (weekly/bi-weekly)
- ☒ Other: performance achievements, attainment of education

Lump Sum Payments apply: **YES** ☒ **NO** ☐

- ☐ PTO cash-out
- ☒ Longevity
- ☐ Bonuses
- ☐ Merit pay
- ☐ Job certifications
- ☐ Educational degrees
- ☐ Moving expenses
- ☐ Sick payouts
- ☐ Severance (if issued as lump sum)
- ☐ Other: _____

Taxable Payments apply: **YES** ☐ **NO** ☒

- ☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- ☐ Prizes, gift cards
- ☐ Personal use of a company car
- ☐ Car allowance
- ☐ Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** ☐ **NO** ☒

- ☐ Gun, tools, equipment, uniform
- ☐ Phone
- ☐ Fitness
- ☐ Mileage reimbursement
- ☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- ☐ Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** ☒ **NO** ☐

- ☐ 457 employee and employer contributions
- ☒ 125 cafeteria plan, FSAs and HSAs
- ☐ IRA contributions
- ☐ Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** ☐ **NO** ☒

- ☐ Health plan, dental, vision benefits
- ☐ Workers compensation premiums
- ☐ Short- or Long-term disability premiums
- ☐ Group term or whole life insurance < $50,000
- ☐ Other: _____

Mandatory Contributions apply: **YES** ☒ **NO** ☐

- ☒ Defined Benefit employee contributions
- ☐ MERS Health Care Savings Program employee contributions
- ☐ Other: _____

Taxable Fringe Benefits apply: **YES** ☐ **NO** ☒

- ☐ Clothing reimbursement
- ☐ Stipends for health insurance opt out payments
- ☐ Group term life insurance > $50,000
- ☐ Other: _____

Other Benefits / Lump Sum Payments apply: **YES** ☒ **NO** ☐

- ☐ Workers compensation settlement payments
- ☒ Other: Maximum 320 hours vacation bank, sick bonus, longevity, personal bank, comp bank, and attached to highest 60 months.

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V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Fraser

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

MERS Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name

Fraser, City of

Municipality number 500301

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 50030112

Division name on file with MERS Clerical/Court aft 7/1/16

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Full Time Clerical, ~~Part Time Clerical~~

Employee classification contains **public safety employees:** ☐ Yes ☒ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030112

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	☐	☒	☐
Part-Time Employees: Those who regularly work fewer than _____ per _____.	☒	☐	☐
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	☐	☒	☐
Voter-Elected Officials	☐	☐	☒
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☒
Contract Employees	☐	☐	☒

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030112

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 128 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☒	☐
Workers' Compensation	☒	☐
Unpaid Family Medical Leave Act (FMLA)	☒	☐
Other: Permissive LOA, Leave for Union Stewards For example, sick and accident, administrative, educational, sabbatical, etc.	☒	☐
Other 2: _____ Additional leave types as above	☐	☒

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030112

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	☐ Base Wages	☐ Box 1 Wages	☐ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030112

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- [x] Salary or hourly wage X hours
- [x] PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- [ ] On-call pay
- [ ] Other: _____

Other Wages apply: **YES** [x] **NO** [ ]

- [ ] Shift differentials
- [x] Overtime
- [ ] Severance issued over time (weekly/bi-weekly)
- [ ] Other: _____

Lump Sum Payments apply: **YES** [x] **NO** [ ]

- [x] PTO cash-out
- [x] Longevity
- [ ] Bonuses
- [ ] Merit pay
- [ ] Job certifications
- [ ] Educational degrees
- [ ] Moving expenses
- [ ] Sick payouts
- [ ] Severance (if issued as lump sum)
- [ ] Other: _____

Taxable Payments apply: **YES** [ ] **NO** [x]

- [ ] Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- [ ] Prizes, gift cards
- [ ] Personal use of a company car
- [ ] Car allowance
- [ ] Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** [ ] **NO** [x]

- [ ] Gun, tools, equipment, uniform
- [ ] Phone
- [ ] Fitness
- [ ] Mileage reimbursement
- [ ] Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- [ ] Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** [ ] **NO** [x]

- [ ] 457 employee and employer contributions
- [ ] 125 cafeteria plan, FSAs and HSAs
- [ ] IRA contributions
- [ ] Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** [ ] **NO** [x]

- [ ] Health plan, dental, vision benefits
- [ ] Workers compensation premiums
- [ ] Short- or Long-term disability premiums
- [ ] Group term or whole life insurance < $50,000
- [ ] Other: _____

Mandatory Contributions apply: **YES** [x] **NO** [ ]

- [x] Defined Benefit employee contributions
- [ ] MERS Health Care Savings Program employee contributions
- [ ] Other: _____

Taxable Fringe Benefits apply: **YES** [ ] **NO** [x]

- [ ] Clothing reimbursement
- [ ] Stipends for health insurance opt out payments
- [ ] Group term life insurance > $50,000
- [ ] Other: _____

Other Benefits / Lump Sum Payments apply: **YES** [x] **NO** [ ]

- [ ] Workers compensation settlement payments
- [ ] Other: sick bonus, longevity, personal bank, comp bank, attached to highest 60 months. No lump sum vacation bank or sick bank upon separation.

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V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Fraser

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

MERS Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name

Fraser, City of

Municipality number 500301

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 50030124

Division name on file with MERS DPW hired aft 7/1/2016

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Laborer, Water Person 1&2, Operator, Mechanic, Chief Mechanic, Inspector, Carpenter, Electrician, Engineering Aide, Electrical Journeyman

Employee classification contains **public safety employees:** ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030124

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	☐	☒	☐
Part-Time Employees: Those who regularly work fewer than _____ per _____.	☐	☒	☐
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	☐	☒	☐
Voter-Elected Officials	☐	☐	☒
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☒
Contract Employees	☐	☐	☒

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030124

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 128 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☒	☐
Workers' Compensation	☒	☐
Unpaid Family Medical Leave Act (FMLA)	☐	☒
Other: Permissive LOA, Leave for Union Stewards For example, sick and accident, administrative, educational, sabbatical, etc.	☒	☐
Other 2: Duty incurred Injury Additional leave types as above	☒	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030124

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	☐ Base Wages	☐ Box 1 Wages	☐ Gross Wages
Types of Compensation			
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Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030124

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- ☑ Salary or hourly wage X hours
- ☑ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- ☐ On-call pay
- ☐ Other: _____

Other Wages apply: **YES** ☑ **NO** ☐

- ☐ Shift differentials
- ☑ Overtime
- ☐ Severance issued over time (weekly/bi-weekly)
- ☐ Other: _____

Lump Sum Payments apply: **YES** ☑ **NO** ☐

- ☐ PTO cash-out
- ☒ Longevity
- ☐ Bonuses
- ☐ Merit pay
- ☐ Job certifications
- ☐ Educational degrees
- ☐ Moving expenses
- ☐ Sick payouts
- ☐ Severance (if issued as lump sum)
- ☒ Other: All wages and all payouts during service role into FAC. (no uniform)

Taxable Payments apply: **YES** ☐ **NO** ☒

- ☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- ☐ Prizes, gift cards
- ☐ Personal use of a company car
- ☐ Car allowance
- ☐ Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** ☐ **NO** ☒

- ☐ Gun, tools, equipment, uniform
- ☐ Phone
- ☐ Fitness
- ☐ Mileage reimbursement
- ☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- ☐ Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** ☐ **NO** ☒

- ☐ 457 employee and employer contributions
- ☐ 125 cafeteria plan, FSAs and HSAs
- ☐ IRA contributions
- ☐ Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** ☐ **NO** ☒

- ☐ Health plan, dental, vision benefits
- ☐ Workers compensation premiums
- ☐ Short- or Long-term disability premiums
- ☐ Group term or whole life insurance < $50,000
- ☐ Other: _____

Mandatory Contributions apply: **YES** ☒ **NO** ☐

- ☑ Defined Benefit employee contributions
- ☐ MERS Health Care Savings Program employee contributions
- ☐ Other: _____

Taxable Fringe Benefits apply: **YES** ☐ **NO** ☒

- ☐ Clothing reimbursement
- ☐ Stipends for health insurance opt out payments
- ☐ Group term life insurance > $50,000
- ☐ Other: _____

Other Benefits / Lump Sum Payments apply: **YES** ☒ **NO** ☐

- ☐ Workers compensation settlement payments
- ☑ Other: Payouts at termination sick bonus, longevity, personal bank, comp bank, and attached to the highest 60 months - no lump sum for vacation bank or sick bank upon termination.

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V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Fraser

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

MERS Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name

Fraser, City of

Municipality number 500301

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 50030123

Division name on file with MERS DPW

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Laborer, Water Person 1&2, Operator, Mechanic, Chief Mechanic, Inspector, Carpenter, Electrician, Engineering Aide, Electrical Journeyman

Employee classification contains **public safety employees:** ☑ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030123

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	☐	☒	☐
Part-Time Employees: Those who regularly work fewer than _____ per _____.	☐	☒	☐
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	☐	☒	☐
Voter-Elected Officials	☐	☐	☒
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☒
Contract Employees	☐	☐	☒

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030123

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 128 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Not able to determine this eligibility need to look at past practice

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☒	☐
Unpaid Family Medical Leave Act (FMLA)	☐	☒
Other: Permissive Leave of Absence, Leave for Union Stewards For example, sick and accident, administrative, educational, sabbatical, etc.	☒	☐
Other 2: _____ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030123

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	☐ Base Wages	☐ Box 1 Wages	☐ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030123

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- [x] Salary or hourly wage X hours
- [x] PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- [x] On-call pay
- [ ] Other: _____

Other Wages apply: YES [x] NO [ ]

- [x] Shift differentials
- [x] Overtime
- [ ] Severance issued over time (weekly/bi-weekly)
- [ ] Other: _____

Lump Sum Payments apply: YES [x] NO [ ]

- [ ] PTO cash-out
- [x] Longevity
- [x] Bonuses
- [ ] Merit pay
- [ ] Job certifications
- [ ] Educational degrees
- [ ] Moving expenses
- [ ] Sick payouts
- [x] Severance (if issued as lump sum)
- [x] Other: Performance Achievements, attainment of education, lump sum personal service accrued during FAC period

Taxable Payments apply: YES [ ] NO [x]

- [ ] Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- [ ] Prizes, gift cards
- [ ] Personal use of a company car
- [ ] Car allowance
- [ ] Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES [ ] NO [x]

- [ ] Gun, tools, equipment, uniform
- [ ] Phone
- [ ] Fitness
- [ ] Mileage reimbursement
- [ ] Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- [ ] Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES [x] NO [ ]

- [ ] 457 employee and employer contributions
- [x] 125 cafeteria plan, FSAs and HSAs
- [ ] IRA contributions
- [ ] Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES [ ] NO [x]

- [ ] Health plan, dental, vision benefits
- [ ] Workers compensation premiums
- [ ] Short- or Long-term disability premiums
- [ ] Group term or whole life insurance < $50,000
- [ ] Other: _____

Mandatory Contributions apply: YES [x] NO [ ]

- [x] Defined Benefit employee contributions
- [ ] MERS Health Care Savings Program employee contributions
- [ ] Other: _____

Taxable Fringe Benefits apply: YES [ ] NO [x]

- [ ] Clothing reimbursement
- [ ] Stipends for health insurance opt out payments
- [ ] Group term life insurance > $50,000
- [ ] Other: _____

Other Benefits / Lump Sum Payments apply: YES [x] NO [ ]

- [ ] Workers compensation settlement payments
- [x] Other: max 320 hours vacation bank, sick bonus, longevity personal bank, comp bank and attached to highest 60 months.

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V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Fraser

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

MERS Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name

Fraser, City of

Municipality number 500301

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 50030125

Division name on file with MERS POAM hired after 7/1/2016

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Public Safety Officers, Non-PSO Paramedics

Employee classification contains **public safety employees:** ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030125

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _____ per _____.	☐	☑	☐
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	☐	☑	☐
Voter-Elected Officials	☐	☑	☐
Appointed Officials: An official appointed to a voter-elected office.	☐	☑	☐
Contract Employees	☐	☑	☐

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030125

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 120 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☒	☐
Workers' Compensation	☒	☐
Unpaid Family Medical Leave Act (FMLA)	☐	☒
Other: Sick Leave For example, sick and accident, administrative, educational, sabbatical, etc.	☒	☐
Other 2: Duty Disability Additional leave types as above	☒	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030125

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	☐ Base Wages	☐ Box 1 Wages	☐ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030125

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- [X] Salary or hourly wage X hours
- [X] PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- [ ] On-call pay
- [ ] Other: _____

Other Wages apply: YES [X] NO [ ]

- [X] Shift differentials
- [X] Overtime
- [ ] Severance issued over time (weekly/bi-weekly)
- [ ] Other: _____

Lump Sum Payments apply: YES [X] NO [ ]

- [ ] PTO cash-out
- [X] Longevity
- [ ] Bonuses
- [ ] Merit pay
- [ ] Job certifications
- [ ] Educational degrees
- [ ] Moving expenses
- [X] Sick payouts
- [ ] Severance (if issued as lump sum)
- [X] Other: _____

Taxable Payments apply: YES [ ] NO [X]

- [ ] Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- [ ] Prizes, gift cards
- [ ] Personal use of a company car
- [ ] Car allowance
- [ ] Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES [ ] NO [X]

- [ ] Gun, tools, equipment, uniform
- [ ] Phone
- [ ] Fitness
- [ ] Mileage reimbursement
- [ ] Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- [ ] Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES [ ] NO [X]

- [ ] 457 employee and employer contributions
- [ ] 125 cafeteria plan, FSAs and HSAs
- [ ] IRA contributions
- [ ] Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES [ ] NO [X]

- [ ] Health plan, dental, vision benefits
- [ ] Workers compensation premiums
- [ ] Short- or Long-term disability premiums
- [ ] Group term or whole life insurance < $50,000
- [ ] Other: _____

Mandatory Contributions apply: YES [X] NO [ ]

- [X] Defined Benefit employee contributions
- [ ] MERS Health Care Savings Program employee contributions
- [ ] Other: _____

Taxable Fringe Benefits apply: YES [ ] NO [X]

- [ ] Clothing reimbursement
- [ ] Stipends for health insurance opt out payments
- [ ] Group term life insurance > $50,000
- [ ] Other: _____

Other Benefits / Lump Sum Payments apply: YES [ ] NO [X]

- [ ] Workers compensation settlement payments
- [ ] Other: _____

POAM Agreement 33.1 C
Final Average Compensation (FAC) shall include the highest 60 months of compensation and shall include all eligible gross income earned during that period. Lump sum payments upon retirement such as vacation, sick, and other fringe benefits that are eligible gross income at the time of retirement shall be added to the 60 consecutive month total, regardless of when the 60 consecutive month total occurs.

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V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Fraser

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

MERS Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name

Fraser, City of

Municipality number 500301

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 50030121

Division name on file with MERS POAM

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Public Safety Officers, Non PSO - Paramedics

Employee classification contains **public safety employees:** ☑ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030121

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	☐	☒	☐
Part-Time Employees: Those who regularly work fewer than _____ per _____.	☐	☒	☐
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	☐	☒	☐
Voter-Elected Officials	☐	☐	☒
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☒
Contract Employees	☐	☐	☒

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030121

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 120 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☒	☒ Correction
Workers' Compensation	☒	☐ Service Grant Credited
Unpaid Family Medical Leave Act (FMLA)	☐	☒
Other: Duty Disability, sick time For example, sick and accident, administrative, educational, sabbatical, etc.	☒	☐
Other 2: _____ Additional leave types as above	☐	☒

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030121

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	☐ Base Wages	☐ Box 1 Wages	☐ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030121

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- [x] Salary or hourly wage X hours
- [x] PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- [x] On-call pay
- [ ] Other: _____

Other Wages apply: YES [x] NO [ ]

- [x] Shift differentials
- [x] Overtime
- [ ] Severance issued over time (weekly/bi-weekly)
- [x] Other: _____

Lump Sum Payments apply: YES [x] NO [ ]

- [x] PTO cash-out
- [x] Longevity
- [x] Bonuses
- [ ] Merit pay
- [ ] Job certifications
- [ ] Educational degrees
- [ ] Moving expenses
- [ ] Sick payouts
- [ ] Severance (if issued as lump sum)
- [x] Other: _____

Taxable Payments apply: YES [ ] NO [x]

- [ ] Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- [ ] Prizes, gift cards
- [ ] Personal use of a company car
- [ ] Car allowance
- [ ] Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES [ ] NO [x]

- [ ] Gun, tools, equipment, uniform
- [ ] Phone
- [ ] Fitness
- [ ] Mileage reimbursement
- [ ] Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- [ ] Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES [x] NO [ ]

- [ ] 457 employee and employer contributions
- [x] 125 cafeteria plan, FSAs and HSAs
- [ ] IRA contributions
- [ ] Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES [ ] NO [x]

- [ ] Health plan, dental, vision benefits
- [ ] Workers compensation premiums
- [ ] Short- or Long-term disability premiums
- [ ] Group term or whole life insurance < $50,000
- [ ] Other: _____

Mandatory Contributions apply: YES [x] NO [ ]

- [x] Defined Benefit employee contributions
- [ ] MERS Health Care Savings Program employee contributions
- [ ] Other: _____

Taxable Fringe Benefits apply: YES [ ] NO [x]

- [ ] Clothing reimbursement
- [ ] Stipends for health insurance opt out payments
- [ ] Group term life insurance > $50,000
- [ ] Other: _____

Other Benefits / Lump Sum Payments apply: YES [x] NO [ ]

- [ ] Workers compensation settlement payments
- [x] Other: _____

POAM Agreement 33.1 C
Final Average Compensation (FAC) shall include the highest 60 months of compensation and shall include all eligible gross income earned during that period. Lump sum payments upon retirement such as vacation, sick, and other fringe benefits that are eligible gross income at the time of retirement shall be added to the 60 consecutive month total, regardless of when the 60 consecutive month total occurs.

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V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Fraser

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

MERS Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name

Fraser, City of

Municipality number 500301

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 50030110

Division name on file with MERS Supervisor/Management

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

City Manager, City Clerk, Director of Finance, Director of DPW, and Public Safety Director, Assistant City Manager

Employee classification contains **public safety employees:** ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030110

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	☐	☒	☐
Part-Time Employees: Those who regularly work fewer than _____ per _____.	☐	☒	☐
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	☐	☒	☐
Voter-Elected Officials	☐	☒	☐
Appointed Officials: An official appointed to a voter-elected office.	☐	☒	☐
Contract Employees	☐	☒	☐

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030110

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 120 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☒
Workers' Compensation	☒	☐
Unpaid Family Medical Leave Act (FMLA)	☐	☒
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☒
Other 2: _____ Additional leave types as above	☐	☒

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030110

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	☐ Base Wages	☐ Box 1 Wages	☐ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030110

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- ☒ Salary or hourly wage X hours
- ☒ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- ☐ On-call pay
- ☐ Other: maximum 320 hours vacation

Other Wages apply: **YES** ☒ **NO** ☐

- ☐ Shift differentials
- ☒ Overtime
- ☐ Severance issued over time (weekly/bi-weekly)
- ☐ Other:

Lump Sum Payments apply: **YES** ☒ **NO** ☐

- ☐ PTO cash-out
- ☒ Longevity
- ☐ Bonuses
- ☐ Merit pay
- ☐ Job certifications
- ☐ Educational degrees
- ☐ Moving expenses
- ☐ Sick payouts
- ☐ Severance (if issued as lump sum)
- ☒ Other: personal service accrued during FAC, Attainment of education, performance Achievements

Taxable Payments apply: **YES** ☐ **NO** ☒

- ☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- ☐ Prizes, gift cards
- ☐ Personal use of a company car
- ☐ Car allowance
- ☐ Other:

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** ☐ **NO** ☒

- ☐ Gun, tools, equipment, uniform
- ☐ Phone
- ☐ Fitness
- ☐ Mileage reimbursement
- ☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- ☐ Other:

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** ☒ **NO** ☐

- ☐ 457 employee and employer contributions
- ☒ 125 cafeteria plan, FSAs and HSAs
- ☐ IRA contributions
- ☐ Other:

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** ☐ **NO** ☒

- ☐ Health plan, dental, vision benefits
- ☐ Workers compensation premiums
- ☐ Short- or Long-term disability premiums
- ☐ Group term or whole life insurance < $50,000
- ☐ Other:

Mandatory Contributions apply: **YES** ☒ **NO** ☐

- ☒ Defined Benefit employee contributions
- ☐ MERS Health Care Savings Program employee contributions
- ☐ Other:

Taxable Fringe Benefits apply: **YES** ☐ **NO** ☒

- ☐ Clothing reimbursement
- ☐ Stipends for health insurance opt out payments
- ☐ Group term life insurance > $50,000
- ☐ Other:

Other Benefits / Lump Sum Payments apply: **YES** ☒ **NO** ☐

- ☐ Workers compensation settlement payments
- ☒ Other: Individual agreements may have special provisions

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V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Fraser

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

MERS Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name

Fraser, City of

Municipality number 500301

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 50030120

Division name on file with MERS POLC

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Employee classification contains **public safety employees:** ☐ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030120

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	☐	☐	☐
Part-Time Employees: Those who regularly work fewer than _____ per _____.	☐	☐	☐
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	☐	☐	☐
Voter-Elected Officials	☐	☐	☐
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☐
Contract Employees	☐	☐	☐

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

☐ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030120

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

_____ hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☐
Unpaid Family Medical Leave Act (FMLA)	☐	☐
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: _____ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030120

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	☐ Base Wages	☐ Box 1 Wages	☐ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

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Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030120

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☐ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- ☐ Salary or hourly wage X hours
- ☐ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- ☐ On-call pay
- ☐ Other: _____

Other Wages apply: **YES** ☐ **NO** ☐

- ☐ Shift differentials
- ☐ Overtime
- ☐ Severance issued over time (weekly/bi-weekly)
- ☐ Other: _____

Lump Sum Payments apply: **YES** ☐ **NO** ☐

- ☐ PTO cash-out
- ☐ Longevity
- ☐ Bonuses
- ☐ Merit pay
- ☐ Job certifications
- ☐ Educational degrees
- ☐ Moving expenses
- ☐ Sick payouts
- ☐ Severance (if issued as lump sum)
- ☐ Other: _____

Taxable Payments apply: **YES** ☐ **NO** ☐

- ☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- ☐ Prizes, gift cards
- ☐ Personal use of a company car
- ☐ Car allowance
- ☐ Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** ☐ **NO** ☐

- ☐ Gun, tools, equipment, uniform
- ☐ Phone
- ☐ Fitness
- ☐ Mileage reimbursement
- ☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- ☐ Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** ☐ **NO** ☐

- ☐ 457 employee and employer contributions
- ☐ 125 cafeteria plan, FSAs and HSAs
- ☐ IRA contributions
- ☐ Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** ☐ **NO** ☐

- ☐ Health plan, dental, vision benefits
- ☐ Workers compensation premiums
- ☐ Short- or Long-term disability premiums
- ☐ Group term or whole life insurance < $50,000
- ☐ Other: _____

Mandatory Contributions apply: **YES** ☐ **NO** ☐

- ☐ Defined Benefit employee contributions
- ☐ MERS Health Care Savings Program employee contributions
- ☐ Other: _____

Taxable Fringe Benefits apply: **YES** ☐ **NO** ☐

- ☐ Clothing reimbursement
- ☐ Stipends for health insurance opt out payments
- ☐ Group term life insurance > $50,000
- ☐ Other: _____

Other Benefits / Lump Sum Payments apply: **YES** ☐ **NO** ☐

- ☐ Workers compensation settlement payments
- ☐ Other: _____

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V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Fraser

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

DocuSign Envelope ID: EC53FB15-282A-4B33-83AC-24427C7DA3F5

Defined Benefit Plan Adoption Agreement Addendum

MERS Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name

Fraser, City of

Municipality number 500301

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 50030120

Division name on file with MERS POLC and COAM

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Public Safety Sergeant I, Public Safety Sargeant 2, Public Safety Lieutenant

Employee classification contains **public safety employees:** ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030120

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	☐	☐	☒
Part-Time Employees: Those who regularly work fewer than _____ per _____.	☐	☐	☒
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	☐	☐	☒
Voter-Elected Officials	☐	☐	☒
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☒
Contract Employees	☐	☐	☒

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030120

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 120 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☒	☐
Workers' Compensation	☒	☐
Unpaid Family Medical Leave Act (FMLA)	☐	☐
Other: Duty Incurred Disability, For example, sick and accident, administrative, educational, sabbatical, etc.	☒	☐
Other 2: _____ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030120

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	☐ Base Wages	☐ Box 1 Wages	☐ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Fraser, City of DIV: 50030120

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- [X] Salary or hourly wage X hours
- [X] PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- [X] On-call pay
- [ ] Other: _____

Other Wages apply: YES [X] NO [ ]

- [X] Shift differentials
- [X] Overtime
- [ ] Severance issued over time (weekly/bi-weekly)
- [X] Other: Comp time

Lump Sum Payments apply: YES [X] NO [ ]

- [X] PTO cash-out
- [X] Longevity
- [X] Bonuses
- [ ] Merit pay
- [X] Job certifications
- [X] Educational degrees
- [ ] Moving expenses
- [X] Sick payouts
- [ ] Severance (if issued as lump sum)
- [X] Other: All defined benefits as prescribed by COAM and POLC CBA's

Taxable Payments apply: YES [ ] NO [X]

- [ ] Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- [ ] Prizes, gift cards
- [ ] Personal use of a company car
- [ ] Car allowance
- [ ] Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES [ ] NO [X]

- [ ] Gun, tools, equipment, uniform
- [ ] Phone
- [ ] Fitness
- [ ] Mileage reimbursement
- [ ] Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- [ ] Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES [X] NO [ ]

- [X] 457 employee and employer contributions
- [X] 125 cafeteria plan, FSAs and HSAs
- [ ] IRA contributions
- [ ] Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES [ ] NO [X]

- [ ] Health plan, dental, vision benefits
- [ ] Workers compensation premiums
- [ ] Short- or Long-term disability premiums
- [ ] Group term or whole life insurance < $50,000
- [ ] Other: _____

Mandatory Contributions apply: YES [X] NO [ ]

- [X] Defined Benefit employee contributions
- [ ] MERS Health Care Savings Program employee contributions
- [ ] Other: _____

Taxable Fringe Benefits apply: YES [X] NO [ ]

- [X] Clothing reimbursement
- [ ] Stipends for health insurance opt out payments
- [ ] Group term life insurance > $50,000
- [ ] Other: _____

Other Benefits / Lump Sum Payments apply: YES [X] NO [ ]

- [ ] Workers compensation settlement payments
- [X] Other: See attached settlement agreements COAM and POLC Compensation includes all taxable monies earned

Maximum Pension: Not to exceed 100% of base salary at the time of retirement or 80% of FAC

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V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Fraser

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

Defined Benefit Plan Adoption Agreement

MERS
Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711 www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name City of Fraser **Municipality #:** 5003

If new to MERS, please provide your municipality's fiscal year: July (Month) through June (Month).

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20___.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- ☒ All prior service from date of hire
- ☐ Prior service proportional to assets transferred; all service used for vesting
- ☐ Prior service and vesting service proportional to assets transferred
- ☐ No prior service but grant vesting credit
- ☐ No prior service or vesting credit

☐ Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ☒ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 20), the effective date shall be the first day of Dec, 20 15. *Please note:* You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ (Last day of month) for Defined Benefit division number _____. *Please note:* You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

D. ☐ If this is to **separate employees** *from an existing Defined Benefit division* (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

E. ☐ If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

POLC

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☑ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 _____ hour days.

☉ An employee shall work 120 hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ **Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☑ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: December 1, 20 13

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.
2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

3. Benefit Multiplier (1%-2.5%, increments of 0.05%) 2.5 % (max 80% for multipliers over 2.25%)

   ☐ Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

   If checked, select one below:

   ☐ Termination Final Average Compensation (calculated over the members entire wage history)

   ☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

4. Final Average Compensation (Min 3 yr, increments of 1 yr) 3 see ASA years

5. Vesting (5 -10 yrs, increments of 1 yr) 10 years

6. Required employee contribution (Max 10%, increments of 0.1%) 7 %

7. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:

   ☐ Longevity pay

   ☐ Overtime pay

   ☐ Shift differentials

   ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness

   ☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)

   ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC

   ☐ Transcript fees paid to a court reporter

   ☐ A taxable car allowance

   ☐ Short term or long term disability payments

   ☐ Payments for achievement of established annual (or similar period) performance goals

   ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications

   ☐ Lump sum payments attributable to the member's personal service rendered during the FAC period

   ☐ Other: External Add On- INCLUDE lump sum payouts (vac/sick/other) at termination & attach to highest 36 months; SEE ASA

   ☐ Other 2: _____

8. Early Normal Retirement with unreduced benefits

- ☑ Age 50 with 25 years of service
- ☐ Age 50 with 30 years of service
- ☐ Age 55 with 15 years of service
- ☐ Age 55 with 20 years of service
- ☐ Age 55 with 25 years of service
- ☐ Age 55 with 30 years of service
- ☐ Any age with (20-30 yrs, in 1 yr increments) _____ years of service
- ☑ Age 55/10

9. Other

- ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- ☐ DROP + with _____%

10. Cost-of-Living Adjustment

☐ All **current** retirees as of effective date ☐ Retirees who retire **between** ____/01/____ and ____/01/____ *(one time increase only)*	☐ **Future** retirees who retire after effective date
Increase of _____% or $_____ per month	Increase of _____% or $_____ per month
Select one: ☐ Annual automatic increase ☐ One-time increase	☐ Annual automatic increase
Select one: ☐ Compounding ☐ Non-compounding	Select one: ☐ Compounding ☐ Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by City of Fraser (Name of Approving Employer) on the 8th day of January, 2016.

Authorized signature: _____

Title: City Manager

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____ (Authorized MERS Signatory)

Draft
Administrative Services Agreement

This Agreement, made as of the 16th day of December, 2015, between the Municipal Employees' Retirement System of Michigan (MERS) and the City of Fraser (Municipality), together with the Adoption Agreement, provides the mutually agreed upon terms for MERS' administration of the POLC division. Nothing in this Agreement supersedes or waives any rights or obligations of the parties under law and the MERS Plan Document.

APPROVAL OF RESOLUTIONS
Adoption of new benefits or benefit changes must be approved by the governing body of the Municipality or an emergency manager, pursuant to MCL 141.1549(2). MERS will not accept signed resolutions completed by boards of the municipal divisions within it (i.e., library boards, medical care facility boards, community mental health boards, etc.).

GENERAL ADMINISTRATION *MERS Plan Document Sections 4(1) and 5(1)*
All members within the same division will be treated equally receiving the same contributions and benefit program. At least 10% of current active employees and anyone hired after the date of this Agreement must complete a Defined Benefit Plan Membership Application.

FINAL AVERAGE COMPENSATION *MERS Plan Document Section 15*
Final Average Compensation (FAC) will be computed using the average of the highest consecutive 3 year (36 month) period of earnings from the member's entire work history as reported to MERS by the Municipality. In addition, lump sum payments of vacation, sick, or other paid time off will be included as an external add to the calculation of compensation prior to the averaging of compensation to determine the FAC. *For example: FAC years 2011 + 2012+ 2013* + value of vacation payout + value of sick payout *divided by 3 = FAC.*

ACTUARIAL ACCRUED LIABILITY AMORTIZATION POLICY *MERS Plan Document Section 46*
New municipalities and divisions Actuarial Accrued Liability (AAL) will be subject to a maximum 25 year amortization of that liability unless the Municipality requests a shorter term. The amortization period shall be reduced annually by one year, until reaching a 20-year amortization period. The amortization period may be reduced in the future by MERS' Retirement Board action.

MEMBER RECORDS
The Municipality acknowledges that it is obligated to maintain, in reasonably accessible format, data evidencing any accrued benefit, including but not limited to service credit, wages, vesting percentage, hours worked and payroll for the Municipality's vested, terminated employees and its non-vested terminated employees. Should MERS receive an inquiry, retirement application, refund application, or a distribution request from a terminated employee or a beneficiary, the Municipality will be required to provide MERS and/or the terminated employee with the dates and amounts of service credit, wage history, and any other pertinent information necessary for MERS to accurately provide service regarding the retirement plan within a reasonable time of the request.

By signing below, the parties agree that the Defined Benefit Plan will be administered in accordance with the explanations provided herein. Items not discussed in the Adoption Agreement or this Administrative

Services Agreement shall be administered in accordance with the MERS Plan Document and/or applicable law.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Signature: Tara Tyler ttyler

Printed Name: Tara Tyler

Title: Benefit Plan Advisor

Date: 12-17-15

Signature: Kristin B Bellar

Printed Name: Kristin B. Bellar

Title: Sr. Deputy General Counsel - MERS

Date: 12/17/15

Signature: Katie Davis

Printed Name: Katie Davis

Title: Senior Business Analyst

Date: 12/17/15

Signature: _____

Printed Name: _____

Title: _____

Date: _____

PLOC

Settlement Agreement

The Fraser Lieutenants Association represented by the Police Officers Labor Council (Union) and the City of Fraser (City) are parties to a valid collective bargaining agreement. The Union filed POLC grievance 15-41 objecting to how pension calculations were completed for retirement. The Union and the City, through good faith discussions, have reached the following agreement:

1. The Union and City switched the defined benefit pension plan to the Michigan Employee Retirement System (MERS) in July 2014. There was uncertainty by MERS as to how the pension calculation was to be completed.
2. The switch allowed employees to use the highest 36 consecutive months of compensation in the calculation of the Final Average Compensation (FAC). This highest 36 months total does not include the lump sum payouts. Once the lump sum was paid, it automatically made the last 36 months of a career the highest due the one final high month. For some this made the FAC lower.
3. **The lump sum payout of vacation, sick, or other fringe benefits, as defined in Article 26 of the collective bargaining agreement that are taxable earnings at the time of retirement are to be added to the highest 36 month total, regardless of when that highest 36 consecutive month total occurred.**
4. **EXAMPLE:** Employee's highest 36 consecutive month total occurs from April 2008 thru March 2011. The employee retires in January 2016 and receives their lump sum payouts for vacation, sick, and other fringe benefits. The lump sum payout at the time of retirement in 2016 shall be added to the 36 consecutive month total from 2008 to 2011. These combined amounts shall then be used to calculate the Final Average Compensation (FAC).

36 MONTH FAC		LUMP SUM		FAC		YEARS		%		PENSION
$100,000	+	$18,000/3= $6,000	=	$106,000	X	25	X	2.5%	=	$66,250

5. The member's retirement benefit shall be administered in accordance with the MERS Defined Benefit Plan Document and the Collective Bargaining Agreement.
6. This settlement agreement shall be binding on the Union, the City, and MERS as originally intended by the parties.
7. The Union shall withdraw POLC grievance number 15-41.

For The Union:

LT. [signature]

VICE PRESIDENT / SECRETARY

For the City:

[signature]

City Manager

Dated: December 11, 2015

Settlement Agreement

The Fraser Command Officers Sergeants, represented by Police Officers Labor Council (Union), and the City of Fraser (City) are parties to a valid collective bargaining agreement. The Union filed POLC grievance 15-31 objecting to how pension calculations were completed for retirement. The Union and the City, through good faith discussions, have reached the following agreement:

1. The Union and City switched the defined benefit pension plan to the Michigan Employee Retirement System (MERS) in July 2014. There was uncertainty by MERS as to how the pension calculation was to be completed.
2. The switch allowed employees to use the highest 36 consecutive months of compensation in the calculation of the Final Average Compensation (FAC). This 36 month total shall be determined with the inclusion of the lump sum payouts, and shall include all taxable income earned during that period.
3. The lump sum payout of vacation, sick, or other fringe benefits, as defined in Article 26 of the collective bargaining agreement, that are taxable earnings at the time of retirement are to be added to the 36 month total, regardless of when that 36 consecutive month total occurred.
4. EXAMPLE: Employee's 36 consecutive month total occurs from April 2008 thru March 2011. The employee retires in January 2016 and receives their lump sum payouts for vacation, sick, and other fringe benefits. The lump sum payout at the time of retirement in 2016 shall be added to the 36 consecutive month total from 2008 to 2011. These combined amounts shall then be used to calculate the Final Average Compensation (FAC).

2008-2011 Compensation	$150,000
2016 Lump Sum Payout	$15,000
Total for FAC	$165,000/3 years
FAC	$55,000

5. The member's retirement benefit shall be administered in accordance with the MERS Defined Benefit Plan Document and the Collective Bargaining Agreement.
6. This settlement agreement shall be binding on the Union, the City, and MERS as originally intended by the parties.
7. The Union shall withdraw POLC grievance number 15-31.

For The Union:

POLC Vice President

For the City:

City Manager

Dated: December 11th, 2015

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Marc Thompson

CITY CLERK
Kelly Dolland

MAYOR
Michael Carnagie

MAYOR PRO-TEM
Kathy Blanke

COUNCIL
Patrice M. Schornak
Amy Baranski
Michael Lesich
David Winowiecki
Suzanne Kalka

February 11, 2021

City Council
33000 Garfield Rd
Fraser, MI 48026

Re: Fiscal Year 2020-2021 Budget Amendments

Dear City Council,

The attached budget amendments are being presented for the fiscal year ending June 30, 2021 and represent the first budget amendment for that fiscal year. The following is a summary of the nature and impact of the budget amendements on each fund.

General Fund Revenue - Due to the COVID-19 pandemic, the City received multiple federal grants that were not included in the original budget. These grants total approximately $570,000. In addition, the City is receiving cell tower lease revenue approximately $74,000 greater than originally budgeted. The City received its Fall reimbursement from the Local Community Stabilization Authority that exceeded the original budget amount by over $100,000. The impact of the budget amendment on general fund revenue is an increase of approximately $847,000 for fiscal year 2021.

General Fund Expenditures - The severence payment to the City's former City Manager was not included in the original budget and is the primary result for an increase in the City Manager Department's expenditures of approximately $43,000. Not filling open positions in the City's Finance Department has resulted in a decrease of annual expenditures of approximately $37,000. Not filling the open Public Safety Director position and the purchase of a police utility vehicle that was reimbursed through a federal grant resulted in a net increase in expenditures of approximately $11,000 in the Public Safety Department. The cost of various park improvements were not included in the original budget and will require an amendment to increase expenditures by $150,000. This increase can be offset by a decrease in the approved expenditures in the Recreation Department and the Senior Activity Center Department by approximately $67,000 and $66,000, respectively. Increases in Planning Commission professional services of $35,000 and the City's general liability insurance premium of approximately $59,000 are also included. The total increase in annual expenditures included in the amendment is approximately $143,000. This netted with the increase in revenue is expected to result in an increase in fund balance of $704,000 more than what was originally budeted for fiscal 20-21.

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Drug Forfeiture Fund - Revenue received in this fund has exceeded what was included in the original budget resulting in a $15,000 proposed budget amendment. Costs associated with professional services are also greater than what was originally budgeted resulting in a $50,000 amendment. The net impact of the budget amendment is a reduction in fund balance of $35,000 that what was originally budgeted for fiscal 20-21.

Gambling Forfeiture Fund - Revenue received in this fund has exceeded what was included in the original budget resulting in a $15,000 proposed budget amendment which will increase fund balance by the same amount from what was originally budgeted for fiscal 20-21.

City Hall Debt Service Fund - The City received delinquent personal property tax payments and a payment from the Local Community Stabilization Authority that were not included in the original budget totaling just over $15,000. An amendment to increase the transfer to the General Fund to close this fund out is also included of approximately $87,000.

Water and Sewer Fund - The City has received revenue that has exceeded what was originally budgeted by approximately $55,500. Expenditures including overtime ($20,000), operating supplies ($30,500), and other maintenance ($1,000) are trending overbudget. Included is an amendment for $51,500 to increase expenditures resulting in an expected increase to net income of $4,000 from the original fiscal 20-21 budget.

Medical Self-Insurance Fund - The City received a refund for approximately $15,000 that was not included in the original budget. This is expected to increase the ending fund balance in this fund by the same amount.

The combined impact of the budget amendments across all City Funds is an increase to the City's net position of approximately $703,000.

Very truly yours,

John Walters

John Walters
Interim City Finance Director
(586) 586-925-0871
financedir@micityoffraser.com

City of Fraser
Fiscal 20-21 Budget Amendments
February 2021

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORM (ABNORM)	2020-21 ORIGINAL BUDGET	PROPOSED 2020-21 AMENDED BUDGET	Increase/(Decrease)
General Fund Revenue:					
101-000-476.400	BUSINESS LICENSES - PRECIOUS METAL DEAL	50.00	0.00	50.00	50.00
101-000-479.000	LICENSES AND PERMITS - CELLULAR TOWER	91,323.00	14,965.00	89,284.95	74,319.95
101-000-505.000	FEDERAL GRANTS - PUBLIC SAFETY	0.00	0.00	569,219.79	569,219.79
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,208,054.77	698,960.00	803,428.53	104,468.53
101-000-649.500	CHARGES FOR SERVICES - SENIOR CENTER	29,116.85	24,770.00	9,770.00	(15,000.00)
101-000-673.000	GAIN OR LOSS ON SALE OF ASSETS	41,285.00	0.00	12,705.00	12,705.00
101-000-674.900	DONATION - PARK DONATIONS	0.00	0.00	1,000.00	1,000.00
101-000-676.001	OTHER REVENUE - REIMBURSEMENTS (WCF)	27,808.35	0.00	12,883.68	12,883.68
101-000-699.000	INTERFUND TRANSFERS IN	0.00	106,222.00	193,139.67	86,917.67
		1,397,637.97	844,917.00	1,691,481.62	846,564.62
General Fund Expenditures:					
101-101-911.000	CONFERENCES	0.00	2,500.00	2,500.00	(31.00)
101-101-915.300	MEMBERSHIPS (SEMCOG)	1,631.00	1,631.00	1,631.00	31.00
101-136-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	1,250.08	3,750.00	3,750.00	(500.00)
101-136-910.000	PROFESSIONAL DEVELOPMENT	692.91	500.00	500.00	500.00
101-171-703.000	SALARIES	113,985.50	99,750.00	99,750.00	40,000.00
101-171-709.000	FICA	7,405.95	7,261.15	7,261.15	3,060.00
101-171-752.000	SUPPLIES	825.81	1,000.00	1,000.00	8,420.00
101-171-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	1,000.00	1,000.00	(1,000.00)
101-171-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,000.00	5,000.00	5,000.00	(2,000.00)
101-171-801.300	PROFESSIONAL SERVICES (CORNERSTONE)	0.00	14,420.00	14,420.00	(14,420.00)
101-171-843.000	MEDICAL PROVIDER SERVICES	5,197.16	3,500.00	3,500.00	9,000.00
101-215-707.000	TEMPORARY EMPLOYEES	24,537.52	34,556.00	34,556.00	5,000.00
101-215-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,958.40	25,000.00	25,000.00	(3,000.00)
101-215-911.000	CONFERENCES	11.60	3,000.00	3,000.00	(2,000.00)
101-258-703.000	SALARIES	69,878.47	64,284.48	64,284.48	(40,301.42)
101-258-705.000	VACATION PAY	8,499.15	4,944.96	4,944.96	(4,944.96)
101-258-706.000	HOLIDAY PAY	7,541.07	3,214.22	3,214.22	(3,214.22)
101-258-709.000	FICA	4,687.79	5,541.94	5,541.94	(4,064.17)
101-258-711.000	MEDICARE	1,096.34	1,707.00	1,707.00	(1,361.39)
101-258-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)	5,183.15	3,362.00	3,362.00	(1,779.36)
101-258-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	20,958.40	25,000.00	25,000.00	(18,268.08)
101-258-801.100	PROFESSIONAL SERVICES	35,223.80	30,000.00	30,000.00	73,933.60
101-260-703.000	SALARIES	36,084.14	79,446.78	79,446.78	(34,446.78)
101-260-709.000	FICA	7,746.81	9,933.39	9,933.39	(2,635.18)
101-268-934.000	OTHER REPAIRS AND MAINTENANCE	1,686.80	0.00	0.00	15,000.00
101-269-704.000	WAGES - PART TIME EMPLOYEES	1,586.00	7,210.00	7,210.00	(7,210.00)
101-269-707.000	TEMPORARY EMPLOYEES	0.00	1,030.00	1,030.00	(1,030.00)
101-269-709.000	FICA	108.80	510.88	510.88	(510.88)
101-269-711.000	MEDICARE	25.46	119.48	119.48	(119.48)
101-269-742.000	MATERIALS & SUPPLIES	22,983.80	20,631.00	20,631.00	(4,000.00)
101-269-918.000	WATER	1,810.15	1,957.00	1,957.00	(129.64)
101-269-921.000	NATURAL GAS	9,985.22	16,480.00	16,480.00	(6,000.00)
101-269-934.000	OTHER REPAIRS AND MAINTENANCE	33,231.82	18,540.00	18,540.00	19,000.00
101-301-703.000	SALARIES	0.00	95,000.00	95,000.00	(45,000.00)
101-301-709.000	FICA	166,865.82	189,189.71	189,189.71	(3,442.50)
101-301-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	40,035.68	32,000.00	32,000.00	20,000.00
101-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	401,174.28	486,000.00	486,000.00	(20,000.00)
101-301-746.000	OPERATING SUPPLIES	44,964.77	50,000.00	50,000.00	37,134.00
101-301-885.000	PROGRAMMING - COP PROGRAM	14,629.12	0.00	0.00	20,000.00
101-301-886.000	PROGRAMMING - OWI ENFORCEMENT	50.00	50.00	50.00	2,000.00
101-371-702.000	WAGES - FULL TIME EMPLOYEES	55,076.85	103,000.00	103,000.00	(17,500.00)
101-371-703.200	PLUMBING INSP.	5,074.00	5,000.00	5,000.00	5,000.00
101-371-713.000	OVERTIME	2,622.64	2,500.00	2,500.00	2,500.00
101-371-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	54,766.50	62,500.00	62,500.00	10,000.00
101-441-704.000	WAGES - PART TIME EMPLOYEES	23,254.80	7,930.00	7,930.00	22,070.00
101-441-707.000	TEMPORARY EMPLOYEES	0.00	29,294.00	29,294.00	(22,070.00)

City of Fraser
Fiscal 20-21 Budget Amendments
February 2021

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORM (ABNORM)	2020-21 ORIGINAL BUDGET	PROPOSED 2020-21 AMENDED BUDGET	Increase/(Decrease)
101-441-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)	11,350.00	2,200.00	2,200.00	10,800.00
101-441-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	92,138.40	108,000.00	108,000.00	(10,800.00)
101-441-721.000	CLOTHING ALLOWANCE	8,400.00	8,400.00	8,400.00	1,200.00
101-441-741.000	UNIFORMS	3,560.63	4,000.00	4,000.00	(1,200.00)
101-441-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	16,550.00	20,000.00	20,000.00	(1,200.00)
101-441-910.000	PROFESSIONAL DEVELOPMENT	1,890.00	1,890.00	1,890.00	1,200.00
101-441-934.000	OTHER REPAIRS AND MAINTENANCE	41,132.38	10,000.00	10,000.00	10,000.00
101-441-946.000	ENGINEERING SERVICES	18,646.70	40,000.00	40,000.00	(10,000.00)
101-690-934.000	OTHER REPAIRS AND MAINTENANCE	48,548.49	80,000.00	80,000.00	150,000.00
101-691-702.000	WAGES - FULL TIME EMPLOYEES	25,513.67	20,180.00	20,180.00	(20,180.00)
101-691-703.000	SALARIES	26,329.01	24,500.00	24,500.00	(19,558.81)
101-691-707.000	TEMPORARY EMPLOYEES	51,993.36	30,000.00	30,000.00	(10,000.00)
101-691-709.000	FICA	8,613.06	5,919.26	5,919.26	(3,805.02)
101-691-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	16,076.76	12,872.00	12,872.00	(12,753.12)
101-691-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	967.85	1,875.00	1,875.00	(1,000.00)
101-750-702.000	WAGES - FULL TIME EMPLOYEES	21,234.98	20,180.00	20,180.00	(20,180.00)
101-750-703.000	SALARIES	13,783.14	24,500.00	24,500.00	(19,641.26)
101-750-704.000	WAGES - PART TIME EMPLOYEES	46,226.45	32,972.00	32,972.00	(10,000.00)
101-750-709.000	FICA	6,555.27	5,010.41	5,010.41	(3,811.33)
101-750-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	7,647.34	11,000.00	11,000.00	(10,881.16)
101-750-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)	137.99	1,875.00	1,875.00	(1,000.00)
101-801-801.900	PROFESSIONAL SERVICES (PLANNING)	69,851.91	75,000.00	75,000.00	35,000.00
101-951-935.000	PROPERTY LIABILITY INSURANCE	249,576.00	262,500.00	262,500.00	59,336.97
		2,041,050.95	2,362,118.66	2,362,118.66	143,195.82
Drug Forfeiture Revenue					
265-000-655.950	FINES AND FORFEITURES (DRUG)	36,288.31	10,000.00	10,000.00	15,000.00
Drug Forfeiture Expenditures					
265-310-801.700	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	0.00	0.00	50,000.00
Gambling Forfeiture Revenue					
267-000-655.800	FINES AND FORFEITURES (GAMBLING)	0.00	0.00	0.00	15,000.00
Senior Housing Expenditures					
270-265-752.000	SUPPLIES	114.22	0.00	0.00	500.00
270-265-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	38.00	0.00	0.00	4,000.00
270-265-934.000	OTHER REPAIRS AND MAINTENANCE	169,135.68	285,000.00	285,000.00	(4,500.00)
		169,287.90	285,000.00	285,000.00	0.00
City Hall Debt Revenue					
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY	828.98	0.00	0.00	20.00
301-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	124,124.77	0.00	0.00	15,000.00
		124,953.75	0.00	0.00	15,020.00
City Hall Debt Expenditures					
301-945-999.000	OPERATING TRANS OUT	0.00	106,222.00	106,222.00	86,917.67
Water and Sewer Fund Revenue					
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	42,238.85	0.00	0.00	35,000.00
592-000-642.600	SALES - WATER TAP FEES	28,400.00	3,600.00	3,600.00	8,000.00
592-000-642.700	SALES - SEWER TAP FEES	15,249.84	3,000.00	3,000.00	4,000.00
592-000-642.900	SALES - WATER METER FEES	1,880.00	0.00	0.00	500.00
592-000-655.700	PENALTIES	120,143.69	10,000.00	10,000.00	8,000.00
		207,912.38	16,600.00	16,600.00	55,500.00
Water and Sewer Fund Expenditures					
592-526-713.000	OVERTIME	67,272.01	55,620.00	55,620.00	20,000.00
592-526-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	74,885.56	128,750.00	128,750.00	30,000.00
592-527-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	59.61	0.00	0.00	500.00
592-527-934.000	OTHER REPAIRS AND MAINTENANCE	1,143.88	0.00	0.00	1,000.00
		143,361.06	184,370.00	184,370.00	51,500.00
Medical Self-Insurance Fund Revenue					
645-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	36,914.25	0.00	0.00	15,146.00

RESOLUTION NO. 2021-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRASER TO AUTHORIZE THE ESTABLISHMENT OF INVESTMENT ACCOUNTS WITH UBS FINANCIAL SERVICES, INC.

WHEREAS, the City Council deems it to be in the best interest of the City to make use, from time to time, of certain investments permitted under Act 20 of 1943 as amended, MCL 129.91-129.96, Investment of Surplus Funds of Political Subdivisions, and Act 40 of 1932, as amended, MCL 129.12-129.14, Depositories for Public Moneys; and

WHEREAS, the City deems it to be in the best economic and administrative interest of the City to make use of, from time to time, UBS Financial Services, Inc., ("UBS"), a registered investment adviser with the Securities and Exchange Commission, in directing and securing investments in accordance with the investment policies of the City adopted by the City Council, as may be amended from time to time; and

WHEREAS, pursuant to MCL 129.91, the City Council desires to authorize its investment officer and his or her designee to invest in (i) certificates of deposit, savings accounts, or depository receipts of a financial institution, but only if the financial institution complies with MCL 129.91(2); (ii) certificates of deposit obtained through a financial institution as provided in MCL 129.91(5); and/or (iii) deposit accounts of a financial institution as provided in subsection MCL 129.91(6) (together, "Permitted Investments"); and

WHEREAS, the City's investment policy has previously been amended by Resolution 2020-008 to include the Permitted Investments.

NOW, THEREFORE, BE IT RESOLVED that the preambles to this resolution are hereby found and determined to be true, correct, and complete and are hereby incorporated into the text of this resolution; and

BE IT FURTHER RESOLVED that the investment officer and his or her designee are authorized to invest the monies of the City in accordance with the preambles; and

BE IT FURTHER RESOLVED that UBS is authorized to act on behalf of the City as its agent with respect to such Permitted Investments pursuant to the Resolution of Governing Body attached to this Resolution; and

BE IT FURTHER RESOLVED that the Interim City Manager and Interim Finance Director of the City are hereby empowered and directed to execute and deliver all documents, certificates, and other instruments necessary to further the intent and purpose of this Resolution, including the Resolution of Governing Body; and

BE IT FURTHER RESOLVED that all resolutions or motions in conflict herewith are hereby superseded to the extent of such conflict, and that this Resolution shall be in full force and effect forthwith upon its adoption.

On motion of Council Member _____, seconded by Council Member _____, and by the following roll call vote, to wit:

AYE:
NO:
ABSENT:

The foregoing Resolution was passed and adopted this ___ day of _____, 2021.

_____
MICHAEL CARNAGIE, MAYOR

ATTEST:

_____
CHELSEA ZELMANSKI, ACTING CITY CLERK

(Exhibit follows on page 3 of 5)

RESOLUTION EXHIBIT

UBS

UBS Financial Services Inc.

Client ID

Resolution of Governing Body (for Massachusetts Business Trust, Tribal Nation, Association or other Unincorporated Organization)

RG

Organization Name

WHEREAS, The Organization is a _____ (organization type), which seeks to benefit from opening and maintaining one or more securities, loan and/or guarantee accounts at UBS Financial Services Inc., ("UBS").

NOW, THEREFORE, BE IT RESOLVED THAT:

1) The Organization is authorized to establish with UBS one or more accounts for the purchase and sale of securities, money/currency, stocks, options, bonds, notes, futures contracts, commodities, commercial paper, certificates of deposit and other obligations, contracts, all other property usually and customarily dealt in by brokerage firms, the establishment of credit and/or the guarantee of another person's or entity's obligations (the "Account").

2) The Organization is authorized to use the Account(s) and services offered by UBS to (a) sell short, (b) trade on margin, (c) borrow and/or obtain credit (including all manner of credits and/or letters of credit) from time to time from UBS and guarantee obligations of others to UBS in United States dollars or any foreign currency, (d) effect UBS Card transactions, (e) contract for any and all investment management and advisory services that UBS now or hereafter provides and delegate discretion to UBS or to a subadvisor in connection with such services, and (f) pledge, mortgage, assign or subject to a security interest or lien any property of any sort of the Organization as security for any liability of the Organization.

3) Each of the officers or authorized representatives named below (each, together with persons designated under resolution 4 below, hereinafter called an "Authorized Person") are authorized individually, without counter signature or co-signature, to act on behalf of the Organization and UBS is authorized, but not obligated, to deal with each Authorized Person individually in connection with all aspects of the Accounts, to (a) open the Account(s) and execute on any and all relevant documents on behalf of the Organization (b) obtain all such services as UBS shall offer, including investment advisory services and to purchase and sell and enter into any transaction whatsoever in connection with the Account(s) and the property therein, and (c) to execute and deliver to UBS on behalf of the Organization any and all tax forms and other tax-related documents for an Account of this Organization (including without limitation U.S. Internal Revenue Service Forms W-8 and W-9, as applicable, and any documents relating thereto) and to make any certifications or representations under penalty of perjury on behalf of the Organization that are required by such forms or documents.

4) The Authorized Persons are authorized to appoint one or more attorneys-in-fact or agents to act on behalf of the Organization in the same capacity as set forth above, and are authorized to execute and deliver to UBS any powers of attorney or other documents to effect or evidence such appointment.

5) UBS is authorized, but not obligated, to deal with each Authorized Person individually, as follows, subject to the Organization having completed documentation relating to the relevant products and services and subject to UBS policy and practice as in effect from time to time:
   a) to accept all orders for purchases and sales and all instructions of any nature whatsoever in connection with the Account(s) which UBS Financial Services Inc. believes in good faith to have been originated by an Authorized Person; to receive any funds, securities or other property for the Account(s) of the Organization;
   b) to receive drafts, checks or other funds or property delivered to it for deposit for the Account(s) of the Organization, whether or not endorsed with the name of the Organization or unendorsed; and to honor written instructions from each Authorized Person to deliver either in bearer form, in street certificates, in any names or in any other manner any funds, securities or other property held for the Account(s) of the Organization;
   c) to honor instructions from each Authorized Person to write checks, drafts, instruments, instructions or orders for the payment or withdrawal of funds drawn on the Account(s) or payable to the order of the Organization ("Payments") without limit as to amount, without inquiry including Payments to the order of or in favor of any person who authorized the Payment or any other officer authorized representative or agent of the Organization and UBS, its subsidiaries and affiliates shall not be liable for any disposition which any such officer or authorized representative or agent shall make of all or any part of any Payment notwithstanding that such Payment may be for the personal account or benefit or in payment of the individual obligation of any such officer or authorized representative or agent to UBS, or otherwise;
   d) to open deposit accounts in foreign currencies with any depositary to purchase, sell, transfer, or dispose of for present or future delivery foreign moneys, credits or exchange on deposit or otherwise and all manner of instruments representative thereof by endorsement or otherwise, and to execute and deliver any agreements or instruments relating to any such transactions.

6) Any and all actions previously taken with respect to matters provided for by these resolutions are hereby ratified, confirmed and approved.

7) These resolutions supersede any previous resolutions of the Organization presented to UBS Financial Services Inc. regarding the Account(s).UBS, its subsidiaries and affiliates are authorized to rely upon the authority conferred by these resolutions and until UBS receives written notice of an amendment modification or revocation of these resolutions. In the event that UBS for any reason, is uncertain as to the continuing effectiveness of these resolutions or the authority to any Authorized Person, UBS may refrain from taking any action with respect to the Account(s) until such time as it is satisfied as to its authority.

8) In consideration of UBS and any of its subsidiaries or affiliates acting in reliance upon these resolutions or any certification by the Secretary or Assistant Secretary or other certifying officer, they shall be fully protected in so acting and the Organization agrees to indemnify and save harmless UBS and any of its subsidiaries or

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RESOLUTION EXHIBIT

UBS

affiliates from and against any and all loss, damage, liability, claims and expenses including legal fees arising out of their so acting or its refraining from taking any action.

9) The Secretary or an Assistant Secretary or other duly authorized certifying officer of the Organization is authorized and directed to certify to UBS and any of its subsidiaries or affiliates:
   a) that these resolutions have been duly adopted, are in full force and effect and are in accordance with provisions of applicable law, the charter and by-laws, or other similar governing documents and rules of the Organization;
   b) the identities and specimen signatures of the Organization's Authorized Persons and, from time to time hereafter, such changes as may occur in the identities of such Authorized Persons as such are made.

ATTENTION TRANSFER AGENT

10) Any authorized Person is fully authorized and empowered to transfer, convert, endorse, sell, assign, set over and deliver any and all shares of stocks, bonds, debentures, notes, subscription warrants, stock purchase warrants, evidence of indebtedness, or other securities now or hereafter standing in the name of or owned by the Organization, and to make, execute and deliver, under the corporate seal of the Organization or otherwise, any and all written instruments of assignment and transfer necessary or proper to effectuate the authority hereby conferred.

11) Whenever there shall be annexed to any instrument of assignment and transfer, executed pursuant to and in accordance with the foregoing resolution, a certificate of the Secretary or an Assistant Secretary of the Organization or other duly authorized certifying officer in office at the date of such certificate and such certificate shall set forth these resolutions and shall state that these resolutions are in full force and effect, and shall also set forth the names of the persons who are then officers or authorized representatives of the Organization, then all persons to whom such instrument with the annexed certificate shall thereafter come, shall be entitled, without further inquiry or investigation and regardless of the date of such certificate, to assume and to act in reliance upon the assumption that the shares of stock or other securities named in such instrument were theretofore duly and properly transferred, endorsed, sold, assigned, set over and delivered by the Organization, and that with respect to such securities the authority of these resolutions and of such officers or authorized representatives is still in full force and effect.

NOTE: ALL OFFICERS/AUTHORIZED REPRESENTATIVES MUST COMPLETE THE ADDITIONAL INFORMATION SECTION AND SIGN BELOW

Sign Here

Officer First Name _____ Last Name _____ Signature _____ Date _____

Title _____ Control Person ☐ No ☐ Yes

The undersigned, as the Secretary or Assistant Secretary or a duly authorized certifying officer of

_____

("Organization"), a _____ (organization type) duly organized and existing under the laws of _____ (state), hereby certifies that the foregoing resolutions were duly adopted by the

_____

(Governing Body of the Organization) at a duly called meeting or by unanimous consent, and the resolutions remain in full force and effect and are in accord with and pursuant to the Organization's

_____

(name of the document under which the organization is operating), by-laws and applicable law, and the Organization is in good standing under all applicable state laws.

I further certify that the persons listed above are duly elected or appointed qualified officers or authorized representatives of the Organization, hold in the Organization the respective positions indicated above and that set forth opposite each respective name is the true and correct signature of such person.

WITNESS my hand and the seal of the Organization at _____ this _____ day of _____, 20__.

Name of secretary or other authorized representative

Sign Here

First Name _____ Last Name _____ Signature _____ Date _____

0350600287

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RESOLUTION EXHIBIT

UBS

Additional Information

Officer or Authorized Representative Name:

First Name | Middle Name | Last Name

Country of Citizenship:

☒ USA ☐ Other (specify): _____

Passport/Cedula: _____

SS#/TIN:

Address Line 1 | Address Line 2

City | State/Province | Zip/Postal Code | Country: United States of America

Home Phone | Work phone | Mobile phone | Date of Birth

E-mail Address: _____

Are you[1] employed by either a securities firm (other than UBS and its affiliates), a financial services regulator[2] or the UBS auditor (currently Ernst and Young)?

☐ No ☐ Yes, specify Firm: _____

If you answer "Yes" to the above question, written consent from the firm specified may need to be obtained before the account can be opened. You hereby authorize us to provide duplicate account statements or confirmations to the firm named above.

[1]Indicate the affiliation of yourself, spouse, a financially dependent child, or any other individual or entity to whom you provide material financial support or control.
[2]Financial services regulator includes FINRA or other self-regulatory organization, a securities or commodities exchange, registered securities association, registered clearing agency, the Securities and Exchange Commission, or the Municipal Securities Rulemaking Board.

Is the Client an employee or associated person or related to an employee or associated person of UBS AG, its subsidiaries or affiliates (e.g., UBS Financial Services Inc., UBS Securities LLC)?

☐ No ☐ Yes, specify Affiliate/Subsidiary: _____

Employee or Associated Person First Name | Last Name | SS#

0350600287

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CITY OF FRASER
2021 Poverty Exemption
Policy, Guidelines and Application

Section 211.7u(1) of the Michigan General Property Tax Act indicates that "the principal residence of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under this act."

The Fraser City Council adopts a policy which includes an asset and income test. The Board of Review shall follow the City of Fraser's policy when granting or denying an exemption. If a person meets all eligibility requirements, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value or a partial exemption equal to a 25% or 50% reduction in taxable value.

A taxpayer who files for a poverty exemption at the March Board of Review is not prohibited from also filing a valuation appeal at the March Board of Review. A taxpayer may also file a poverty exemption application with the July or December Board of Review. Poverty exemption denials may be appealed to the Michigan Tax Tribunal.

The following policy and guidelines were adopted at the February 11, 2021, Fraser City Council meeting. The income levels used are the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services. The income levels are updated annually.

Requirements:

1. All applicants must annually file a completed application form and all required documentation with the City of Fraser Assessing Department. The application and supporting documentation must be submitted on or after January 1, 2021, but before the December Board of Review. Handicapped or disabled applicants may call the Assessing Department at (586) 293-3100 to make arrangements for assistance.

2. All applicants must provide a complete, signed Federal Income Tax return and State Income Tax return, including the Homestead Property Tax Credit (MI-1040CR), that were filed in the immediately preceding year or in the current year **for all persons** residing in the principal residence. If the applicant(s) is not required to file a Federal or State Income Tax return, a signed Poverty Exemption Affidavit must be provided along with the Homestead Property Tax Credit (MI-1040CR).

3. In accordance with PA 390 of 1994, the applicant must meet the "Asset Guidelines" adopted by the Fraser City Council (attached).

4. The applicant must meet the Federal Poverty Income Guidelines (attached).

Failure to meet the requirements or submission of an incomplete application will result in a denial of the poverty exemption.

Asset Guidelines
Used in the Determination of Poverty Exemptions for 2021

As required by PA 390 of 1994, all guidelines for poverty exemptions as established by the governing body of the local assessing unit **SHALL** also include an asset level test. The purpose of an asset test is to determine the resources available (cash and fixed assets and property that could be converted to cash) that could be used to pay property taxes in the year the poverty exemption is filed.

The following asset test shall apply to all applications for poverty exemption:

- The applicant shall not have **"liquid"** (cash) assets, excluding the value of the principal residence subject to the exemption request, in excess of **two** (2) times the amount of the estimated tax obligation of the current assessment. For example, if the tax obligation is $3,000, the maximum liquid assets is $6,000 ($3,000 x 2).

- The applicant shall not have other **total** assets (fixed assets or other property, excluding the value of the principal residence subject to the exemption request) in excess of **ten** (10) times the amount of the estimated tax obligation of the current assessment. For example, if the tax obligation is $2,000, the maximum total other assets is $20,000 ($2,000 x 10).

Assets greater than what is stated above will result in a denial of the poverty exemption.

All asset information, as requested in the Application for Poverty Exemption, must be completed in total. The Board of Review may request additional information and verification of assets if they determine it to be necessary and may deny an application if the assets are not properly identified.

Cash and other assets may include but are not limited to:

- Bank accounts
- Stocks and bonds, pensions, IRAs and other investment accounts
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances and one-time insurance payments
- Money received from the sale of property such as stocks, bonds, a house or a car unless a person is in the specific business of selling such property
- Second home, rental property, or building/property other than the residence
- Excess or vacant land
- Extraordinary automobiles
- Jewelry, antiques, or artworks
- Recreational vehicles*
- Equipment or other personal property of value
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms

* *Recreational vehicles may include snowmobiles, boats, camping trailers, travel trailers, motor home, jet ski, motorcycles, off road vehicles, or anything which may be considered a recreational vehicle.*

Income Guidelines
Used in the Determination of Poverty Exemptions for 2021

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemptions and those income levels **shall not be set lower** by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons **shall not** be set lower than $21,720 which is the amount shown on the following chart for a family of 3 persons.

Below are the federal poverty guidelines updated annually in the federal register by the US Department of Health and Human Services which were adopted in 2020. The City of Fraser will follow these guidelines for establishing 2021 poverty exemptions:

Size of Family Unit	Poverty Guidelines
1	$12,760
2	$17,240
3	$21,720
4	$26,200
5	$30,680
6	$35,160
7	$39,640
8	$44,120
For each additional person	$4,480

The income guidelines shall include, but are not limited to, the annual income for the person claiming the exemption and all persons living in the principal residence.

Income includes:

- Money, wages, salaries before deductions, and regular contributions from persons not living in the residence
- Net receipts from non-farm and farm self-employment (receipts from a person's own business, professional enterprise, or partnership, after business expense deductions)
- Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments, public assistance, and supplemental security income (SSI)
- Alimony, child support, military family allotments
- Private and governmental retirement and disability pensions, regular insurance, annuity payments
- College or university scholarships, grants, fellowships, and assistantships
- Dividends, interest, and net income from rentals, royalties, estates, trusts, gambling or lottery winnings

Meeting the income levels of the City policy does NOT guarantee the approval of a poverty exemption. Income and assets are reviewed by the Board of Review in the decision making process.

Reduction Calculation

Public Act 253 of 2020 amended MCL 211.7u related to poverty exemptions. PA 253 of 2020 lists the specific percentage reductions in taxable value that may be used by the Board of Review in granting a poverty exemption.

MCL 211.7u(5) states that if a person claiming the poverty exemption meets all eligibility requirements, the Board of Review shall grant the poverty exemption, in whole or in part, as follows:

1) a full exemption equal to a 100% reduction in taxable value for the year in which the exemption is granted; or
2) a partial exemption equal to a 50% reduction in taxable value for the year in which the exemption is granted; or
3) a partial exemption equal to a 25% reduction in taxable value for the year in which the exemption is granted.

No other method of calculating taxable value may be utilized, except for those percentage reductions specifically authorized in statute, or any other percentage reduction approved by the State Tax Commission.

The following depicts the taxable value reduction granted to the eligible applicant for 2021 poverty exemptions:

Household Size	Income *(federal limit)*	100% Taxable Value exemption	50% Taxable Value exemption	25% Taxable Value exemption
1	**$12,760**	$0 to $6,380	$6,381 to $9,569	$9,570 to $12,760
2	**$17,240**	$0 to $8,620	$8,621 to $12,929	$12,930 to $17,240
3	**$21,720**	$0 to $10,860	$10,861 to $16,289	$16,290 to $21,720
4	**$26,200**	$0 to $13,100	$13,101 to $19,649	$19,650 to $26,200
5	**$30,680**	$0 to $15,340	$15,341 to $23,009	$23,010 to $30,680
6	**$35,160**	$0 to $17,580	$17,581 to $26,369	$26,370 to $35,160
7	**$39,640**	$0 to $19,820	$19,821 to $29,729	$29,730 to $39,640
8	**$44,120**	$0 to $22,060	$22,061 to $33,089	$33,090 to $44,120
additional person	*$4,480*			

Income greater than what is stated above, per household size, will result in a denial of the poverty exemption.

APPLICANT CERTIFICATION

Please initial EACH applicable statement:

_____ I/We declare that the statements made herein are complete, true and correct to the best of my/our knowledge. Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

_____I/We also understand that this application will be *DENIED* if the information contained within is found to be false or incomplete.

_____I/We understand that if any information contained herein is found to be false or incomplete, any and all relief granted by this application will be forfeited and placed back on the assessment roll with penalties and interest occurring on the additional tax liability in accordance with Section 211.119 of the Michigan Compiled Laws.

_____I/We understand this application for exemption is ONLY for the tax year of 2021.

_____I/We have received a copy of and understand the 2021 Poverty Exemption Policy and Guidelines.

_____I/We certify that I/We DID file a State or Federal Income Tax Return (1040 or MI-1040) and Michigan Homestead Property Tax Credit (MI-1040CR) for the tax year 2020 and included a copy with this application OR completed and included the Poverty Exemption Affidavit.

_____ I/We hereby authorize the City of Fraser Assessing Department to verify and or obtain information from any creditor, financial institution, government agency, insurance company or any other organization necessary for the purpose of this application of Poverty Exemption for the tax year of 2021.

Applicant Signature: _____ Date: _____

Spouse Signature: _____ Date: _____

Name of Preparer if other than applicant: _____
(Please Print)

WAVER OF CONFIDENTIALITY

Parcel ID Number: _____

Property Address: _____

I (we), _____, hereby consent to the examination of all submitted documents as well as the tax returns and any other related financial documents required to determine eligibility for tax relief, including but not limited to all those listed below:

Federal Income Tax Returns
Michigan Income Tax Returns
Principal Residence Exemption Form
Social Security Administration Statements

by the City of Fraser Assessing Department staff, their designated agent, the members of the City of Fraser Board of Review, and the State of Michigan Tax Tribunal authority. I further consent to any discussion of the information contained in this application at a duly convened public meeting of the City of Fraser Board of Review.

By signing this Waiver of Confidentiality, I understand and acknowledge that I am forever giving up any and all possible claims that I may have related to the disclosure of information contained in said tax returns and related documents, for which claims may arise pursuant to Internal Revenue Code Section 6103, and/or any other federal, state, or local statute or regulation.

I certify that I have read and understand the contents of this document in its entirety and have signed it of my own free will.

_____	_____
Print Name	Print Name
_____	_____
Signature	Signature
_____	_____
Date	Date

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

_____

_____ _____

Signature of Person Making Affidavit Date

CHECK LIST
2021 POVERTY EXEMPTION ATTACHMENTS

(Please submit copies only – not originals)

THIS COMPLETED CHECK LIST MUST BE RETURNED
WITH THE POVERTY EXEMPTION APPLICATION

Note: Provide copies of the following as proof for **all occupants living in the home** even if not contributing to household income or expenses.

____ Timely filed and fully complete and signed Poverty Exemption Application.

____ Copies of 2020 Federal Income Tax Return (or completed Poverty Exemption Affidavit if not required to file income tax returns)

____ Copies of 2020 Michigan Income Tax Return (or completed Poverty Exemption Affidavit if not required to file income tax returns)

____ Copy of 2020 Michigan Homestead Property Tax Credit Claim (MI-1040CR)

____ Copies of 2020 W-2 Forms, Social Security Statements (SSA-1099), Disability Statement or similar income verification for all household members

____ Copies of statements from additional income sources including unemployment, alimony, child support, ADC, Food Stamps, etc.

____ Copies of statements for checking account, savings account, certificate of deposit (CD's), stocks, bonds, pension (IRA, 401, etc.) account or any other asset/retirement account

____ Copies of valid State of Michigan Driver License or similar form of identification for all members of the household

____ Copy of 2020 mortgage/equity loan payment verification showing the current loan balance and principal and interest payment amounts. If mortgage/equity loan was obtained in the last two (2) years, a copy of the mortgage application is required

____ Copies of State of Michigan Registration for all vehicles in the household

____ Copy of proof of property ownership (Deed, Land Contract, etc.)

____ Completed Applicant Certification form

____ Completed Waiver of Confidentiality form

Application for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.

Petitioner's Name			Daytime Phone Number
Age of Petitioner	Marital Status	Age of Spouse	Number of Legal Dependents
Property Address of Principal Residence		City	State / ZIP Code
☐ Check if applied for Homestead Property Tax Credit		Amount of Homestead Property Tax Credit	

PART 2: REAL ESTATE INFORMATION

List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.

Property Parcel Code Number	Name of Mortgage Company	
Unpaid Balance Owed on Principal Residence	Monthly Payment	Length of Time at this Residence
Property Description		

PART 3: ADDITIONAL PROPERTY INFORMATION

List information related to any other property owned by you or any member residing in the household.

☐ Check if you own, or are buying, other property. If checked, complete the information below.			Amount of Income Earned from other Property

1	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid
2	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid

Continue on Page 2

PART 4: EMPLOYMENT INFORMATION — List your current employment information.

Name of Employer			
Address of Employer	City	State	ZIP Code
Contact Person	Employer Telephone Number		

PART 5: INCOME SOURCES

List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

Source of Income	Monthly or Annual Income (indicate which)

PART 6: CHECKING, SAVINGS AND INVESTMENT INFORMATION

List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

PART 7: LIFE INSURANCE — List all policies held by all household members.

Name of Insured	Amount of Policy	Monthly Payments	Policy Paid in Full	Name of Beneficiary	Relationship to Insured

PART 8: MOTOR VEHICLE INFORMATION

All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make	Year	Monthly Payment	Balance Owed

Continue on Page 3

PART 9: HOUSEHOLD OCCUPANTS — List all persons living in the household.

First and Last Name	Age	Relationship to Applicant	Place of Employment	$ Contribution to Family Income

PART 10: PERSONAL DEBT — List all personal debt for all household members.

Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

PART 11: MONTHLY EXPENSE INFORMATION

The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.

Heating	Electric	Water	Phone
Cable	Food	Clothing	Health Insurance

Garbage	Daycare	Car Expense (gas, repair, etc.)
Other (type and amount)	Other (type and amount)	Other (type and amount)
Other (type and amount)	Other (type and amount)	Other (type and amount)

Continue and sign on Page 4

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 11: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

☐ The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 12: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

Printed Name	Signature	Date

This application shall be filed after January 1, but before the day prior to the last day of the local unit's December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
PO Box 30232
Lansing MI 48909

Phone: 517-335-9760
E-mail: **taxtrib@michigan.gov**

STREET CLOCK ORDER FORM

THE VERDIN COMPANY
444 READING ROAD - CINCINNATI, OHIO - 45202
PHONE: (513) 241-4010 FAX: (888) 298-0597 TOLL FREE: 1-800-543-0488
www.VERDIN.COM

DATE: January 8, 2021

SOLD TO: City of Fraser
CONTACT: Marc Thompson
ADDRESS:
CITY:
STATE: ZIP:
TELEPHONE: FAX

INSTALL AT: City of Fraser
CONTACT: Marc Thompson
ADDRESS: 33000 Garfield Road
CITY: Fraser
STATE: MI ZIP: 48026
TELEPHONE: (586)293-3100 FAX (586)294-8909

		QTY.	NOTES
MODEL			
TWO-FACE			
FOUR-FACE			
COURTYARD			
DIAL FACE			
CLOCK COLOR			
ACCENT PAINTING			
CUSTOM HEADER			
CUSTOM LIGHTING			
CUSTOM CLOCK	X	1	Mechanical Restoration: Replacement Four Way Timepiece with Stand Drive rods and Dial Gears for all four faces Replacement hands and Lexan Covers for Dials
Mechanical Clock Restoration Including Replacement Equipment			
VERDIN MASTER CLOCK CONTROLLER	X	1	Light Photocell included
Optional GPS Interface			
TOWN CRIER CARILLON w/SPEAKERS.			
OTHER OPTIONS			
			If Verdin Install Labor, Read Additional Terms and Conditions, Item 5, to Understand Customer's Installation Responsibilities, such as Electrical Wiring, Scaffolding, Lifts/Cranes, etc., that are not a Part of Verdin's Scope of Work.
INSTALLATION	Installation by Verdin		
FREIGHT	SHIPPING PRICE INCLUDED - FOB Verdin Factory		
APPROXIMATE DELIVERY DATE All delivery dates subject to final acceptance by The Verdin Co.	Delivery will be determined after Receipt of All, by Verdin: Order Signed by Both Parties, Deposit Payment, and Approved Drawings and Submittals.		If Customer Install, Verdin will Provide Installation Drawings and Instructions, Electrical Wiring Diagram, Operators Manual, and Free Telephone Technical Support.

		"X" Below To Accept Option	Option Cost
Option #1	Upgrade backlighting to LED backlighting		$1,500.00
Option #2			
Option #3			
Option #4			

SUBTOTAL (*excluding tax*)*	$6,751.00
Estimated Taxes. (Actual Taxes to be Calculated at Invoicing)	
Deposit (50% w.Order)*	$3,375.50
INTERIM PAYMENT DUE	
BALANCE DUE UPON SHIPMENT*	$3,375.50

Specify Other Payment Terms Below

*Add cost of accepted options to total purchase price and deposit.
PURCHASER RESPONSIBLE FOR PAYING ALL TAXES.

Purchaser

Authorized Signature
By signing, Purchaser acknowledges that it has read and accepted the attached Additional Terms & Conditions which are incorporated into this Order.

Title Date

Sales Representative Pat Dochenetz (567) 231-6844

Authorized Signature
Order not binding until signed by authorized Verdin representative.

Corporate Signature

Date 1/8/2021

ADDITIONAL TERMS AND CONDITIONS OF PURCHASE AGREEMENT

1. **PURCHASE PRICE AND PAYMENT TERMS.** The total purchase price paid by Purchaser under this Agreement shall be the amount shown on the Order Form plus the price of any Options accepted by Purchaser (the Purchase Price). Payment by Purchaser to Verdin for the Products specified on the Order Form (the Products) shall be made in U.S. dollars. Unless otherwise agreed to by the parties, payment terms are 50% down with Order, with the balance due upon shipment of the Products. In no event shall Verdin be required to begin performance of its responsibilities under this Agreement until it has received the deposit. PLEASE NOTE ALL PRICES ARE SUBJECT TO CHANGE IF NOT ACCEPTED WITHIN 30 DAYS OF SUBMISSION OF CONTRACT.

2. **CHANGE ORDERS.** Verdin, in its discretion, may accept any additions, deletions, or changes to this Agreement without invalidating this Agreement, provided that all such changes are authorized by a written amended purchase order signed by Purchaser and Verdin (the "Change Order"). Such Change Order shall specify any additional charges (or credits) to the Purchaser and the payment terms for such charges. The Change Order shall become effective only upon acceptance by an authorized Verdin representative.

3. **FREIGHT.** Unless otherwise specified on the Order Form, the Purchase Price is F.O.B Verdin's manufacturing facility in Cincinnati, Ohio, and does not include freight charges. Purchaser shall be responsible for all freight charges associated with (i) shipment of the Products to Purchaser, or (ii) shipment of any equipment from Purchaser to Verdin's manufacturing facilities. Such charges shall be added to Purchaser's final invoice.

4. **DELIVERY AND STORAGE OF PRODUCTS.** Verdin shall not be liable for delays in delivery, defaults, or breaches resulting directly or indirectly from flood, fire, strikes, labor disputes, or other items beyond the control of Verdin. If the Purchaser, for any reason other than Verdin's failure to supply the Products in accordance with the terms of this Agreement, requests that Verdin postpone delivery of the Products beyond the Delivery Date, Verdin will store the finished Products for the Purchaser at Verdin's facility free of charge for 30 days after the Delivery Date. After such time, Verdin may charge Purchaser a storage fee of $250.00 per month for storing the Products.

5. **VERDIN INSTALLATION.** If Purchaser elects to have Verdin install the Products, Verdin shall provide the labor and equipment necessary to complete installation; provided, however, that Purchaser shall provide at its own expense the following items and services: (i) off-loading and safe storage of the Products at the Job Site; (ii) sufficient access (exterior or interior) to the area in which the Products will be installed, including safe ladders or lift equipment; (iii) construction of any platforms, bracing, or other support required to safely secure the area in which the Products will be installed; (iv) design, engineering, and construction of a concrete foundation required for a tower, including provision of mounting bolts according to Verdin's specifications; (v) any cranes, lifts, or hoists required to move or install the Products; (vi) all necessary electrical wiring in accordance with specifications furnished by Verdin, including all final connections to terminal strips, striker leads, mounting of electrical panels, or splicing of wires; (vii) any permits, licenses, or stamps of engineering approval, and (viii) any necessary civil, structural, or electrical engineering services.

6. **VERDIN-SUPERVISED INSTALLATION.** If Purchaser elects to have Verdin supervise the installation of the Products, Verdin shall be responsible for providing the following items and services required to perform the installation: (i) general supervision and direction at the job site by one Verdin service technician; (ii) programming for all electronic control Products supplied by Verdin; and (iii) final check-off of all Products to confirm proper working order. Purchaser shall be responsible for providing at its own expense the following items and services required to perform the installation: (i) all items specified in Section 5(i)-(viii) above; (ii) all necessary labor, tools, and equipment to perform the installation; and (iii) all preparatory and clean-up work at the job site.

7. **ADDITIONAL INSTALLATION FEES.** If any of the Products cannot be installed on the Installation Date for any reason other than the failure of Verdin to supply the Products in accordance with the terms of this Agreement, Purchaser shall be responsible for paying any additional costs or expenses incurred by Verdin resulting from such delay, including without limitation, the fees or wages of Verdin's installation representatives, travel and lodging/meal costs, equipment rental costs, storage costs, or mobilization costs at the Job Site. If the delay in installation is such that Verdin's service technician(s) is required to return to the Job Site on a future date, Verdin shall charge the Purchaser an additional fee for installation services, and shall notify the Purchaser of such additional fee prior to performing the installation. Purchaser shall also be charged additional installation fees to the extent Verdin is required to provide any of the items or services specified above in Section 5(i)-(viii).

8. **LIMITED WARRANTY.** Verdin warrants each Product to be free from defects in materials and workmanship for three years following the installation, provided that it is maintained in accordance with instructions provided by Verdin. Purchaser's exclusive remedy for any nonconformities or defects in the Products within the warranty period will be limited to the repair or replacement, at Verdin's discretion, of any nonconforming or defective Products upon examination of such Products by Verdin. Verdin shall have a reasonable time to repair or replace any nonconforming or defective Products, including the time for the manufacture of replacement Products or replacement parts for such Products. This warranty is not applicable to any misuse, neglect, or natural disaster, such as lightning or fire. THIS WARRANTY IS IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY WITH RESPECT TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

9. **NO LIABILITY FOR DAMAGES.** VERDIN SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR ECONOMIC LOSS OR LOSS OF PROFITS INCURRED BY PURCHASER IN CONNECTION WITH ANY BREACH OF THIS AGREEMENT BY VERDIN EVEN IF PURCHASER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

10. **TAXES.** The Purchase Price does NOT include sales tax or any other tax. Purchaser shall be responsible for paying all sales, use, excise, or other taxes that may apply to the purchase of the Products or other services under this Agreement. Such taxes will be added to Purchaser's final invoice. If Purchaser has a tax exemption certificate, Purchaser will provide it to Verdin upon execution of this Agreement.

11. **LATE FEE.** Verdin reserves the right to charge Purchaser a late payment penalty fee equal to ten percent (10%) of the amount of all invoices that are not paid within thirty (30) days of their due date under this Agreement.

12. **ACCEPTANCE.** This Contract is subject to the approval and acceptance of an authorized representative of the home office of THE VERDIN COMPANY unless otherwise specified.

13. **GOVERNING LAW.** The parties agree that any dispute or default arising from this Agreement shall be governed by the laws of the State of Ohio, and each party agrees to submit to the jurisdiction and venue of the Circuit Court of Hamilton County, Ohio.

14. **ENTIRE AGREEMENT.** This Agreement constitutes the entire understanding between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral, between the parties.

15. **COUNTERPARTS.** This Agreement may be executed in several counterparts, and all counterparts shall constitute one and the same instrument.