Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
October 2nd 2018
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

**Present:** Chairperson Sherry Stein, Vice Chairperson Laura Lesich, Secretary Sarah Kelley; Commissioners Nancy Berube, Cheryl LaCasse, David Bogdan.

**Also Present:** Christina Woods, Recreation Director

**Absent:** Commissioner Renee Paoletti

1. **Call Meeting to Order**
   Chairperson Stein called meeting to order at 7:06 pm.

2. **Pledge of Allegiance**

3. **Approval of Agenda for October 2nd 2018**
   SECRETARY KELLEY MOVED, SECONDED BYCOMMISSIONER BOGDAN **TO APPROVE THE RECREATION COMMISSION REGLULAR MEETING AGENDA FOR OCTOBER 2ND 2018.**
   Motion carried unanimously.

4. **Approval of Minutes from September 4th 2018**
   Chairperson Stein noted that she was not at the meeting and the minutes showed she was present. She requested the minutes be amended to show accurate attendance.
   VICE CHAIRPERSON LESICH MOVED, SECONDED COMMISSIONER LACASSE **TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF AUGUST 14TH 2018 WITH THE CORRECTED ATTENDENCE TO SHOW THAT CHAIRPERSON STEIN WAS NOT AT THE SEPTEMBER MEETING.**
   Motion carried unanimously.

5. **Fraser Parks and Recreation and Senior Center Gratitudes**
   Thank you to: Chairperson Stein, Vice Chairperson Lesich, Commissioner LaCasse, Fraser First Booster Club member Vania Apps, and City Councilman Michael Lesich for their hard work put into the Michigan Municipal League Community Excellence Award submission and presentation.
   Fraser Fresh Farmers Market Volunteers and board for a successful season.
   Commissioner Berube for her help organizing and placing the crafters for the Fall Market.
   Marie Cilluffo for donating numerous tomatoes for the seniors to take.
   Bill Cipperoni for the upkeep of the flower beds around the Senior Center.
   Rachel Agusti for volunteering to teach the Junk Drawer Science classes.
   Tim Hortons and Oakmont for their donations of food for the senior programs.

6. **Updates on McKinley Barrier Free Park**
   The swings are in at McKinley Park, waiting for poured in place. Fraser First will be submitting for grants to purchase cameras for McKinley Park and a Ralph Wilson grant for 11 pieces of adult outdoor exercise equipment. Fraser First is also

preparing for their Walk and Roll on Oct 201th from 1-3:30 pm and the Valentine Blue Jean ball in February. FFBC will also be having another round of the Global Giving in October.
Fraser First also talked about the Community Excellence Award, given by the Michigan Municipal League for the work done on McKinley Park. This is a prestigious award and is all due to the hard work that Fraser First and volunteers have done to get the park to its current state!

7. **Updates on Fraser Fresh Farmers Market**
Commissioner Berube thanked key members of the Farmers Market for a great season: Jessica late, Andrea Chom, Cheryl Keys, Cheryl LaCasse, Alyssa Hall-Hanke, and Kathy Blanke. Looking forward to another year of the Farmers market!

8. **Overview Report from Parks and Recreation Director**
The Director talked about the Grant that funded the senior center and how that affects recreation programming. All non-senior programs were moved to other locations. There are ongoing discussions with the Fraser Library to try to use their location when needed.
The Director shared that according to the budget actuals from Fiscal Year 2017-18 that the recreation and senior departments were under budget by $60k in expenses and went above anticipated revenues for the year.
The Newsletter Has been submitted and we will receive the copies shortly. This will be distributed in the Fraser-Clinton Chronicle. LPI, the company that provides the newsletter to us, are still looking for advertisers.
Civic Rec implementation has been put on hold due to time constraints and changes in policy to adjust to what is possible in the software. More information to come.

9. **Report on Senior Business**
The Senior Department has been working on programming and we welcome any suggestions or ideas. Julie Torres and Christina are working on a senior golden volunteer force and are looking for retirees who have time and would like to assist both the Senior and Recreation departments. Dianne Opalewski, transportation coordinator, is working on the SMART community credits contract and we have applied for a grant for a new bus.

10. **Report on Recreation Business**
Fall Adult Leagues have been plagued with rainouts, made worse by poor drainage in the field. The Director will be meeting with Fraser Public Schools Superintendent to gain support for gym usage. Hip Hop, Crazy Fit Kids, Sport mashup and Flag Football are all underway and the department is working on programming for the upcoming season.

11. **Report on Special Events**

A. **Fall Festival**
The Fall Festival has scheduled so far: Firefighters doing hotdogs and candy drop, Public Safety demos, Goodfellows are sponsoring the Chili Cookoff, FHS HOSA Students are doing a CPR demonstration, Library is

doing storytime and a craft, Paws will be attending, Lions are selling pop and doing a hayride Performances by the 4 H club, jazzercise, Yoga, encore and Rhythm n' Jump, there are 57 vendors and we will have a bounce house. Special thanks to Fraser VFW 6691 for bringing in some working vehicles for the event and for Fraser Hockeyland for bringing their Zamboni.

**B. Children's Halloween Party**
The Halloween Party will be on Sunday, October 21st. We will need volunteers. This event is done in conjunction with the Fraser Lions Club.

**C. Christmas in Fraser**
Preparation for Christmas in Fraser is coming along. Santa is booked, and we will be doing the holiday box, cocoa cookies and smores.

**D. Daddy Daughter Dance**
The Director priced out options for the Daddy Daughter Dance. The commission discussed pros and cons and left the decision up to the Recreation Director.

**12. Report on Parks**
Director Woods asked the Commission to help promote the Park Clean Up on Nov 10th. Big Bounce America wants to come back for 2 weekends next year, the Director is working with them to figure out cost.
Macomb County is entertaining having a county-wide parks and recreation support office. There is a public forum on Oct 4th and all are invited to attend.
Fraser Resident, Marc Drouillard, discussed lighting options for the softball diamonds. Commissioner Bogdan inquired if old lights could be reused when other cities put new lights in.

**13. Other New Business**

**A. Commissioners with terms ending December 31st 2018: Commissioners Bogdan and Kelley.**
The commission discussed the 2 seats with terms ending December 31st 2018, Secretary Kelly and Commissioner Bogdan. The commission discussed timelines and the process.
COMMISSIONER BERUBE MOVED, SECONDED BY SECRETARY KELLY TO **ACCEPT APPLICATIONS FOR 2 COMMISSION SEATS TERM ENDING DECEMBER 31ST 2021, APPLICATIONS ACCEPTED BETWEEN OCTOBER 29TH AND CLOSED ON DECEMBER 3RD, WITH INTERVIEWS OCCURRING AT THE REGULAR RECREATION COMMISSION MEETING ON DECEMBER 4TH 7:00 PM**
*Motion Carried Unanimously.*

**14. Citizen Participation**
There were no citizens with concerns.

**15. Commission members with concerns**

Commissioner Bogdan – Congratulated Parks and Rec and Fraser First Booster Club on the MML CEA Award!
Commissioner Berube – Had no concerns and congratulated on the Community Excellence Award.
Commissioner Kelley – Inquired about rentals, the Director stated that no new rentals are being scheduled and that talks are ongoing.
Vice Chairperson Lesich congratulated the community for passion, and noted that other cities faced the same issues and barriers that Fraser has – and Fraser should be proud of what has been accomplished
Commissioner LaCasse – Shared that fellow Commissioner Paoletti sends her condolences for missing the meeting due to a personal emergency. Commissioner LaCasse congratulated the city on the CEA achievement.
Chairperson Stein – Thanks everyone for their work towards the award. Other cities are in the same boat as Fraser but Fraser is great and has done something to truly be proud of. She also invited everyone to the Rams Horn Trunk or Treat on October 27th.

**16. Adjournment**

Vice Chairperson Lesich MOVED, SECONDEDED BY SECRETARY KELLY **TO ADJOURN THE RECREATION COMMISSION MEETING OF OCTOBER 2ND 2018 AT 8:27 PM.**

Motion carried unanimously.

Respectfully Submitted,

Sherry Stein
Chairperson
Parks & Recreation Commission

Laura Lesich
Vice Chair
Parks & Recreation Commission

Sarah Kelley
Secretary
Parks & Recreation Commission

Christina Woods
Director Parks & Recreation