

Fraser Parks & Recreation Commission  
Minutes of the Regular Meeting  
June 5th 2018  
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

**Present:** Chairperson Sherry Stein, Vice Chairperson Laura Lesich; Secretary Sarah Kelley, Commissioners David Bogdan, Nancy Berube, Cheryl LaCasse

**Absent:** None

**Also Present:** Christina Woods, Recreation Director

**1. Call Meeting to Order**

Chairperson Stein called meeting to order at 7:01 pm.

**2. Pledge of Allegiance**

**3. Approval of Agenda for June 5th 2018**

Chairperson Stein requested to add a topic to take place of number 5, to discuss with resident Marc Drouillard to speak about adult leagues and baseball diamond issues.

**CHAIRPERSON STEIN MOVED, SECONDED BY SECRETARY KELLEY TO APPROVE THE AMMENDED RECREATION COMMISSION REGULAR MEETING AGENDA FOR JUNE 5 2018.**

Motion carried unanimously.

**4. Approval of Minutes from May 1st 2018**

**VICE CHAIRPERSON LESICH MOVED, SECONDED BY COMMISSIONER BERUBE TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF MAY 1 2018**

Motion carried unanimously.

**5. Discussion with Marc Drouillard regarding baseball diamonds and leagues**

Resident Marc Drouillard requested to share his insight on best practices and improvements on the Baseball Diamonds and Leagues. His insight on the lighting, facility management, and league management and ideas to improve this aspect of recreation will be a benefit to the community. The commission welcomed the beginning of the conversation to improve this aspect in our community and will discuss at the next meeting.

**6. Fraser Parks and Recreation and Senior Center Gratitudes**

Director Woods thanked the following:

The 41 People who came out to the Tree Planting & DPW for their efforts  
Fraser First Booster Club who donated for the Tree Planting lunch  
Tim Hortons Fraser – Donating day old bagels, donuts and muffins

**7. Updates on McKinley Barrier Free Park**

Gudrun Goetz updated on Fraser First Fundraisers: Global Giving fundraiser which will allow Fraser First to utilize large companies for grants and volunteers, grants for

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swings in the park, and the Dairy Maid Fundraiser.

Commissioner Bogdan inquired about the panels that had loose bolts – they have been fixed by a volunteer and DPW. This will be part of a yearly check to make sure things haven't come loose.

**8. Report from Buddies Representative**

Director Woods stated that this program is still on hold until we can re-evaluate and re-design the program. The difficulty is creating a sustainable program with enough funds to cover the program. Christina will be looking into possibly using CDBG monies to fund the program.

**9. Updates on Fraser Fresh Farmers Market**

Commissioner Berube updated on the market. She stated that our Fraser Farmers Market will be included in the ~~Macomb daily~~ <sup>Detroit Free Press</sup>. There will be games, planting stations, and prizes. The market is on the 2<sup>nd</sup> Saturday of the month from 9-1 and they are looking for volunteers.

**10. Overview Report from Parks and Recreation Director**

Director Woods updated the commission of the recent staff changes, including the departure of Lesley, Justin and Candace and the addition of Julie, Sebastian and Jennifer.

The Department is on track to start the LPI brochure program with the Recreation, Senior Center and Library. LPI will sell adds and then give us color copies every other month at no charge.

The department is also on track to implement the Recreation Management Software. This is a time and efficiency savings.

Macomb County had an overflow of CDBG grant monies that they needed to disperse and the Director inquired utilizing it for a pathway at McKinley park but we were not approved for that use.

City Hall is on a 4 day work week but the Activity Center, Recreation and Senior Departments, are still open Monday – Friday.

The Recreation was contacted to host the world's largest bounce house at Steffens Park. More information to come on that.

**11. Report on Senior Business**

**A. Upcoming Programming**

Upcoming programs include: Tai Chi, senior tech assistance, pierogi festival, Detroit tour and much more. Thank you to Julie and Dianne for coming up with so many interesting programs for the senior center!

**12. Report on Recreation Business**

**A. Upcoming Programming**

Currently the Department is underway with summer programs and registrations. It is very time consuming to organize the participants and this is where the rec software will be of great use. This year the department will be charging a \$9 late fee and charging for late order shirts in an effort to get registrations in earlier.

Other new programs: Youth Flag Rugby, Guitar Classes, and more.

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Commissioner Lacasse recommended early registration discounts to try to get registrations in earlier.

### **13. Report on Special Events**

#### **A. Discussion on City Picnic and Parade**

Currently there are 10 registrations for the parade and the department sent out sponsorship requests out to vendors. There will be a few programs at the picnic: Yoga and Brews, Dog Meet Up, and String and Nail Art. The department will also be selling water and Gatorade and have games and crafts for kids.

### **14. Report on Parks**

Director Woods stated that the park planting was a success, with 41 trees planted in 2.5 hours. These trees were purchased with a grant through Macomb County and the recreation is onboard to do plantings like this every year.

### **15. Other New Business**

#### **A. Interviews for Recreation Commission seat ending December 31 2019**

The commission met with Renee Paoletti and asked various questions regarding her interests and vision for the Recreation and Parks department.

#### **B. Motion for recommendation to fill commission seat term ending December 31<sup>st</sup> 2019**

COMMISSIONER LACASSE MOVED, SECONDED BY  
COMMISSIONER KELLEY TO RECOMMEND RENEE PAOLETTI FOR  
APPOINTMENT TO THE RECREATION COMMISSION, TERM ENDING  
DECEMBER 30 2019

Motion carried unanimously.

#### **C. Nomination for positions of Recreation Chair, Vice Chair, Secretary, positions ending June 30<sup>th</sup> 2019**

Commissioners Kelly and Bogdan Nominated Commissioner Stein for Recreation Chair, Commissioner Stein accepted.

Commissioner Stein and LaCasse Nominated Commissioner Lesich for Vice Chair, Commissioner Lesich accepted.

Commissioner Stein and Berube Nominated Commissioner Kelley for Secretary, Commissioner Kelley accepted.

#### **D. Motions for Recreation Chair, Vice chair and Secretary, positions ending June 30 2019**

For Chairperson:

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COMMISSIONER KELLY MOVED, SECONDED BY COMMISSIONER LACASSE TO **APPOINT COMMISSIONER STEIN TO CHAIRPERSON, POSITION ENDING JUNE 30 2019**

Motion carried unanimously.

For Vice Chairperson:

COMMISSIONER STEIN MOVED, SECONDED BY COMMISSIONER BOGDAN TO **APPOINT COMMISSIONER LESICH TO VICE CHAIRPERSON, POSITION ENDING JUNE 30 2019**

Motion carried unanimously.

For Secretary:

COMMISSIONER STEIN MOVED, SECONDED BY COMMISSIONER BERUBE TO **APPOINT COMMISSIONER KELLEY TO SECRETARY, POSITION ENDING JUNE 30 2019**

Motion carried unanimously.

**E. Sponsorship & Donation Comprehensive Plan**

Director Woods shared the most recent draft of the Sponsorship and Donation pamphlet. The commission discussed changes to the pamphlet for ease of comprehension.

**F. Upcoming low income scholarship program**

Director Woods is currently forming the scholarship program. She shared the current status and some of the specifics that will be needed to be decided on. She asked the commission if they wanted to review and decide who gets scholarships if there is a greater demand for the scholarships than we have monies to cover. The commission was concerned with personal information being in the open. Christina stated that we would be able to use case numbers so that personal information was not known.

**16. Citizen Participation**

Gudrun Goetz - Stated that the seniors do need resources with the scholarship programs, as she learned from speaking to senior members at the Senior Center.

**17. Commission members with concerns**

Commissioner LaCasse — stated that she had a discussion during the tree planting and thinks that Blanke Park would be a good park for a disc golf course.

Vice Chair Lesich – Thanks Renee for applying and thanked the commission and the department for their hard work.

Commissioner Bogdan – Had no concerns and thanked the commission and department for their work.

Commissioner Berube – Inquired about the Transportation seminar at the senior center. Christina stated that it is strictly an information seminar and is unbiased.

Nancy also asked about the Meet Up to Eat Up. Christina stated she will make sure that McKinley Park stays clean from lunch packaging.

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Chairperson Stein – Had no concerns at this time.

Secretary Kelly – asked if there could be a volunteer to check on all the parks yearly,  
Christina said any volunteers should contact her.

**18. Adjournment**

COMMISSIONER BERUBE MOVED, SECONDED BY CHAIRPERSON STEIN  
TO ADJOURN THE RECREATION COMMISSION MEETING OF JUNE 5<sup>TH</sup> 2018 AT  
9:20 PM.

Motion carried unanimously.

Respectfully Submitted,

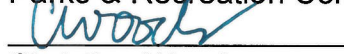


Sherry Stein  
Chairperson  
Parks & Recreation Commission



Laura Lesich  
Vice Chair  
Parks & Recreation Commission

Sarah Kelley  
Secretary  
Parks & Recreation Commission



Christina Woods  
Director Parks & Recreation