



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

MAYOR PRO-TEM
Kathy Blanke

COUNCIL
Patrice M. Schornak
Yvette Foster
Michael Lesich
David Winowiecki
Suzanne Kalka

FRASER CITY COUNCIL – REGULAR MEETING THURSDAY – FEBRUARY 8TH, 2018 @ 7:00PM AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. TABLED ITEM - APPOINTMENT OF MICHAEL CARNAGIE TO THE UNEXPIRED TERM OF MAYOR ENDING NOVEMBER 19, 2019
5. SWEARING-IN OF MICHAEL CARNAGIE AS MAYOR OF THE CITY OF FRASER
6. CITIZEN PARTICIPATION ON AGENDA ITEMS
7. CONSENT AGENDA
 - a. Approval of Minutes of the Regular Council Meeting of 01-11-2018 Council Meeting.
 - b. Approval of Minutes of the Special Council Meeting of 01-22-2018.
 - c. Approval of Bills for the month of January 2018 in the amount of \$ \$1,594,498.73.
 - d. Receive and File Finance Revenue and Expenditure Report – December 2017
8. Public Hearing – 2018 Community Development Block Grant Allocations \$35,429.00 (C.D.B.G.)
9. REQUESTS FOR COUNCIL ACTION –
 - a. Appointment of Nancy Berube and Cheryl LaCasse to the Recreation Commission for a term ending December 31, 2020
 - b. Appointment of David Bogdan to the Recreation Commission for a term ending December 31, 2018
 - c. Approval of Congenital Heart Disease Month
 - d. Appointment of Michael Lesich to the MACRO Board of Directors
 - e. Approval of 2018 C.D.B.G. Allocations in the amount of \$35,429.00
 - f. Approval of Re-Zoning Request for the rear portion of 33856 Mulvey from RM, Residential Medium Density Single-Family to RH, Residential High Density Multiple-Family
 - g. Information Update – Senior Apartments Capital Improvement Cost for Bonding
 - h. 2017-2018 Mid-year Budget Adjustments and Reclassification of Chart of Accounts
 - i. Request for Improvement of Deficiencies - Corrective Action Plan Fiscal Year: 2017
 - j. Receive and File - Public Act 202 of 2017 Public Pension Report and Formulation of Corrective Action Plan
 - k. Receive and File - Public Act 202 of 2017 Health Care (OPEB) Report and Formulation of Corrective Action Plan
 - l. Update on Medical Marijuana Laws
 - m. Request Council Approval of Selection of City Attorney

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7. PENDING ITEMS OF UNFINISHED BUSINESS / REPORT OF THE CITY ADMINISTRATION
8. REPORT OF MAYOR AND CITY COUNCIL / NEW BUSINESS
9. CITIZEN PARTICIPATION
10. ADJOURNMENT

(Posted Friday, February 2nd, 2018 @ 4:30pm)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154 ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION

DRAFT

Minutes Fraser City Council January 11th, 2018

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Pro-tem Blanke, Council Members Foster, Lesich, Schornak and Winowiecki

Absent: Member Kalka

Also Present: D. Wayne O'Neal, Manager

Kelly Dolland, City Clerk

Tim Tomlinson, City Attorney

1. Call Meeting to Order – Mayor Pro-tem Blanke called the regular meeting to order at 7:00pm

Pledge of Allegiance

Approval of Agenda

Member SCHORNAK moved, second by Member FOSTER, TO EXCUSE MEMBER KALKA FROM THE JANUARY 11TH, 2018 FRASER COUNCIL MEETING.

Motion carried 5-0

Member Foster requested Dispatch quote added to next agenda.

Member SCHORNAK moved, second by Member BLANKE TO AMEND AGENDA AS AMENDED.

Motion carried 5-0

4. Citizen Participation: NONE

5. Consent Agenda

- a. Approval of Minutes of the Regular Council meeting of 12-14-2017.
- b. Approval of Bills for the month of December 2017 in the amount of \$1,995,412.20.
- c. Receive and File Finance Revenue and Expenditure Report.
- d. Receive and File Historical Commission meeting Minutes of 11-6-2017.
- e. Receive and File Historical Commission meeting Minutes of 10-2-2017.
- f. Receive and File Park & Recreation Commission meeting Minutes of 10-3-2017.

Member Blanke spoke on topic

Member Foster spoke on topic

Member Schornak spoke on topic

Member Blanke spoke of the passing of Mayor Pro-tem Mike Carnegie Father

Public to be Heard - None

Member WINOWIECKI moved, second by Member BLANKE, TO APPROVE CONSENT AGENDA AS PRESENTED.

Motion carried 5-0

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6. Requests for Council Action:

a. Request Council Approve the Re-appointment of Mr. Donald Cook, Mr. Frank Farina and Mr. John Kiel to the Planning Commission term ending 12-31-2020.

Member SCHORNAK moved, second by Member LESICH, TO APPROVE THE REQUEST OF COUNCIL TO RE-APPOINT MR. DONALD COOK, MR. FRANK FARANA, AND MR JOHN KIEL TO THE PLANNING COMMISSION TERM ENDING 12-31-2020.

Motion carried 5-0

b. Request Council Approve the Re-appointment of Mr. Robert Logan to the Zoning Board of Appeals term ending 12-31-2020.

Public to be Heard - None

Member LESICH moved, second by Member WINOWIECKI, TO APPROVE THE REQUEST OF COUNCIL TO RE-APPOINT MR. ROBERT LOGAN TO THE ZONING BOARD OF APPEALS TERM ENDING 12-31-2020.

c. Presentation from State Representative William Sowerby

Michigan State Representative Bill Sowerby stated he represents Fraser, Mt. Clemens and a portion of Clinton Township, he serves on many committees as well as be the introduction of bills on the State level. Representative Sowerby stated he holds 'coffee hours' at the Fraser Library, Mt. Clemens Library and Clinton Macomb Library, the Gratiot location. Representative Sowerby can be reached at 517-373-0159.

Member Lesich questioned Representative Sowerby regarding the Local Community Stabilization Authority Act. Member Foster asked Representative Sowerby's opinion Comtech Dispatch service. Member Blanke thanked Representative Sowerby for his presentation.

d. Presentation from AEW: Update City Council on Capital Improvement Projects Relating to City's Infrastructure

A.E.W. Representative Mike Vigneron and Fraser DPW Director BJ VanFleteren provided an overview of the City of Fraser Infrastructure. The PowerPoint overview focused on roads, water main, sanitary sewer, and storm sewer past, present and future needs.

Mr. VanFleteren spoke of the ongoing issue with the Calahan Drain along McNamee.

Member Winowiecki spoke of maintenance of hydrant valves, Mr. VanFleteren spoke of DPW staff level and the ability to address special projects.

Mr. VanFleteren stated so far this year, there were _____ water main breaks so far.

Public to be Heard -

Resident Jeannie Lynch spoke on topic

e. Presentation from Stevens, Kirinovic & Tucker P.C. (SK&T): 2016-2017 Audit – Receive and File

Mr. Aaron Stevens, representative of Stevens, Kirinovic and Tucker presented the 2016-2017 Audit to City Council.

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Member Schornak questioned funds.

Finance Director Tim Sadowski spoke on topic.

Member Blanke spoke on topic.

Member Lesich spoke on topic.

Mr. Stevens spoke of page 32 of the report, the 'arc' of 3.6 million.

Member Lesich questioned if the Fraser Library will need its own audit report ~ yes.

Mr. Stevens spoke of the City of Fraser internal controls.

Member Blanke asked Mr. Stevens to financially rate the city of Fraser, ~ Mr. Stevens stated the city is at 13%, good is 17%, a rating between 1-5, five being the worst; Fraser is a 4.

Member Lesich spoke on topic.

Member LESICH moved, second by Member SCHORNAK, TO RECEIVE AND FILE THE 2016-2017 AUDIT PROVIDED AND PREPARED BY STEVENS, KIRINOVIC & TUCKER.

Motion carried 5-0

f. Request Council Maintain Recreation / Senior Center Hours and Operations Thru 6-30-2018

Recreation Director Christina Woods and City Manager Wayne O'Neal spoke of the Senior Activity Center closure with the continuation of the Smart Bus service. Mr. O'Neal stated he is in conversation with Macomb County CDBG Administration.

Member Foster spoke on topic.

Member Lesich stated any decision made will come out of the rainy day fund.

Public to be Heard: None

Member LESICH moved, second by Member BLANKE, TO RECONSIDER THE MOTION MADE AT THE DECEMBER 14TH, 2017 COUNCIL MEETING, AGENDA ITEM 6.G. MOTION TO RE-OPEN THE SENIOR CENTER.

Motion carried 5-0

g. Request Council Approve the Annual MDOT Performance Resolution for Government Agencies regarding permits for work within road right-of-ways.

Member Schornak spoke on topic.

Member Foster spoke of street solicitation.

Public to be Heard -None

Member SCHORNAK moved, second by Member FOSTER, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE ANNUAL MDOT PERFORMANCE RESOLUTION FOR GOVERNMENT AGENCIES REGARDING PERMITS FOR WORK WITHIN THE ROAD RIGHT-OF-WAYS.

Motion carried 5-0

h. Request Council set a Public Hearing for February 8th, 2018 for the Allocation of \$7,107 of CDBG Funds to Macomb County Approved Service Providers

Public to be Heard: None

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Member LESICH moved, second by Member FOSTER, TO APPROVE THE REQUEST OF COUNCIL TO SET A PUBLIC HEARING FOR FEBRUARY 8TH, 2018 FOR THE ALLOCATION OF \$7,107 OF CDBG FUNDS TO MACOMB COUNTY APPROVED SERVICE PROVIDERS.

Motion carried 5-0

I. Request Council Approval of Amendment No. 3 to the Great Lakes Water Authority Contract

A.E.W. Representative Mike Vigheron spoke on topic.

Public to be Heard: None

Member LESICH moved, second by Member WINOWIECKI, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE AMENDMENT NO. 3 TO THE GREAT LAKES WATER AUTHORITY CONTRACT

Motion carried 5-0

J. Request Council Approval to Update 2018 Poverty Guidelines for Taxpayer Consideration at the Board of Review

City Manager Wayne O'Neal spoke of the Federal Poverty Guidelines have changes for 2018.
Member Blanke spoke on topic.

Public to be Heard: None

Member WINOWIECKI moved, second by Member SCHORNAK, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE 2018 POVERTY GUIDELINE UPDATE CHANGES FOR 2018.

Motion carried 5-0

K. Request Council Discuss or Action Related to Vacant Mayor Position and the Appointment to the Unexpired Term of Office Ending November 18, 2019

Member Schornak spoke recall.

Mr. Tomlinson stated is in litigation and there is a question if the board can go forward with the recall, because Mayor Nichols is out of office and statute says 'in office'. It appears the County Clerk will not call a Recall Election for May 2018.

Mr. O'Neal stated Mr. Nichols has filed a law suit because he is not in office.

Member Foster spoke on topic.

Member Lesich spoke on topic.

Member Blanke spoke on topic.

Member LESICH moved, second by Member WINOWIECKI, TO DIRECT CITY CLERK TO WRITE LETTER TO MR. MICHAEL CARNAGIE ASKING OF HIS INTEREST OF APPOINTMENT TO THE POSITION OF MAYOR FOR THE REMAINING TERM OF MAYOR. SECONDLY, DIRECT CITY MANAGER AND CITY ATTORNEY DRAFT A LETTER TO COUNTY CLERK REQUESTING CLARITY ON THE RECALL PETITION FILED IN NOVEMBER/DECEMBER 2017.

Member LESICH moved, second by Member WINOWIECKI, TO AMEND MOTION TO SEND LETTER OF INTEREST TO MR. PRY, MR. LAINE AND MR. CARNAGIE

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Member LESICH moved, second by Member WINOWIECKI, TO DIRECT CITY CLERK ADDRESSED A LETTER TO MR. MICHAEL CARNAGIE TO INQUIRE IF HE WOULD CONSIDER THE POSITION OF MAYOR AND A REQUEST A RESPONSE DATE OF JANUARY 26TH, 2018. SECONDLY, REQUEST CITY ATTORNEY SEND A LETTER TO COUNTY CLERK REQUESTING CLARIFY ON THE 'RECALL' MATTER AND WHETHER THEY ARE GONING TO DECIDE YES OR NO ON CERTIFYING THE RECALL

Motion carried 5-0

Public to be Heard:

Resident Amy Baranski
Resident Nancy Berube
Resident Deanna Reiner
Resident Laura Lesich

Member SCHORNAK moved, second by Member FOSTER, TO AMEND AGENDA TO ADD 6L. REQUEST COUNCIL DISCUSS AND OR TAKE ACTION IN THE EVENT MR. CARNAGIE DOES NOT ACCEPT MAYORAL APPOINTMENT.

Motion carried 5-0

Public to be Heard:

Resident Deanna Reiner

I. Request Council Discuss or Take Action in the Event Former Mayor Pro-tem Does Not Accept Mayoral Appointment.

Member Schornak moved to send acceptance letter to Mr. Carnagie. No second, no action.

Member FOSTER moved, second by Member WINOWIECKI, TO POST COUNCIL POSITION WITH DEADLINE TO RECEIVE APPLICATIONS JANUARY 29TH, 2018 BY 12NOON.

Public to be Heard:

Resident Jeanne Lynch spoke on topic
Resident Amy Baranski spoke on topic

Member FOSTER amended motion, Member WINOWIECKI second motion.

Member LESICH moved, second by Member SCHORNAK, TO CHOOSE MAYOR AT NEXT COUNCIL MEETING, WILL RATE CANDIDATES ONE-THREE, (ONE LOWEST, THREE HIGHEST), CLERK TO TABULATE TOP FIVE (5) CANDIDATES. TOP FIVE (5) CANDIDATES WILL BE INTERVIEWS AT NEXT COUNCIL MEETING.

Motion carried 4-1
Member Foster no

7. Pending Items of Unfinished Business / Report of the City Administration

City Manager Wayne O'Neal spoke of the six Request for Proposals received for city of Fraser Legal Services, administration and Council will schedule interview date for interviews, may chose a city attorney the day of the interview.

Mr. O'Neal presented Councilmember Foster FOIA request, asked if council deemed the information beneficial, Council could assign the task to the City Clerk and System Administrator. The request contains a very large amount of data, (1.9 gb of 187 compressed files) and 80 hours of anticipated labor and a deposit of \$1,000.

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Member Foster spoke on topic.

Member WINOWIECKI moved, second by Member BLANKE, TO REQUEST COUNCIL TO DENY MEMBER FOSTER'S FOIA REQUEST, THE INFORMATION HAS NOT USEFUL PURPOSE.

Roll call vote:

Member Blanke	Yes
Member Foster	No
Member Lesich	Yes
Member Schornak	Yes
Member WINOWIECKI	Yes

Motion carried 4-1
Member Foster no

8. Report of Mayor and City Council / New Business

Member Blanke	Thanked the DPW, Public Safety and Laura Lesich for her volunteer efforts at Macomb County 200-year celebration.
Member Foster	Spoke on topic.
Member Kalka	
Member Lesich	Spoke of the Fraser First Valentine's Day Dance and Macomb County Bicentennial Celebration
Member Schornak	Stated February is Congenital Heart Month
Member Winowiecki	Complemented Departments if the city and spoke of fellow council members.

9. Citizen Participation

MI Sports Restaurant 33050 Utica Rd, owner Kali Loving welcomed all to the new eatery.
Resident Ray Wojciechowski spoke on topic
Resident Laura Lesich spoke on topic

10. CLOSED SESSION REGARDING PENDING LITIGATION - HUDECHEK V FRASER

Member BLANKE moved, second by Member SCHORNAK, TO ENTER CLOSED SESSION REGARDING PENDING LITIGATION – HUDECHEK V FRASER

Enter Closed Session 11:53 pm ~ Returned from Closed Session 12:01 am

11. Adjournment

Member BLANKE moved, second by Member LESICH, TO ADJOURN THE REGULAR COUNCIL MEETING OF JANUARY 11TH, 2018 @ 12:04AM, FRIDAY, JANUARY 12TH, 2018.

The motion carried unanimously,
Respectfully submitted,

Kathy Blake, Mayor Pro-tem

Kelly Dolland, City Clerk

draft

**Minutes
Fraser City Council – Special Meeting
Monday, January 22nd, 2018 @ 5:30pm**

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Pro-tem Kathy Blanke, Council Members Foster, Kalka, Lesich and Schornak
Absent: Member Winowiecki
Also Present: Kelly Ann Dolland, City Clerk
D. Wayne O'Neal

1. **Call Meeting to Order** – Mayor Pro-tem Blanke called the Special Meeting to order at 5:30pm.
2. **Pledge of Allegiance**
3. **Approval of Agenda**

Member LESICH moved, seconded by Member KALKA, TO EXCUSE MEMBER WINOWIECKI FROM THE JANUARY 22ND, 2018 SPECIAL COUNCIL MEETING.

The motion carried 5-0

Member FOSTER moved, seconded by Member LESICH, TO APPROVE AGENDA AS SUBMITTED

The motion carried 5-0

4. **CITY ATTORNEY INTERVIEWS – LEGAL SERVICES PROPOSALS –**

- A. LAW OFFICES OF JEFFREY S. KRAGT, PLLC
- B. KIRK, HUTH, LANGE & BADALAMENTI, PLC
- C. YORK, DOLAN & TOMLINSON
- D. O'REILLY, RANCILIO, P.C.
- E. CLARK HILL
- F. SEWARD, PECK, & HENDERSON, PLLC

5. **COUNCIL COMMENTS ON SELECTION OF LEGAL SERVICE FIRMS**

Nothing at this time

6. **Citizen Participation**

Resident Amy Baranski spoke on topic

7. **Adjournment**

Member LESICH moved, seconded by Member KALKA, TO ADJOURN THE SPECIAL COUNCIL MEETING OF JANUARY 22ND, 2018 @ 8:37PM

The motion carried unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Kathy Blanke, Mayor Pro-tem



City of Fraser
Check Disbursement Report
February 8, 2018

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	334,204.95
202 MAJOR STREET FUND	\$	9,450.02
203 LOCAL STREET FUND	\$	11,986.35
210 AMBULANCE FUND	\$	4,296.70
226 GARBAGE AND RUBBISH COLLECTION	\$	59,852.53
238 LIBRARY	\$	16,582.55
265 DRUG FORFEITURE	\$	2,492.29
267 GAMBLING FORFEITURE	\$	7,784.55
270 SENIOR HOUSING	\$	10,687.12
402 2015 STREET BONDS CONSTRUCTION	\$	45,901.73
592 WATER & SEWER FUND	\$	623,715.69
645 MEDICAL SELF INSURANCE FUND	\$	90,398.95
661 MOTOR POOL	\$	39,548.77
701 TRUST AND AGENCY	\$	17,007.36
703 SUMMER TAX COLLECTION FUND	\$	320,589.17
VENDOR EXPENDITURES	\$	1,594,498.73

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER

CHECK DATE FROM 01/01/2018 - 01/31/2018

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/05/2018	PNC	127419	APOLLO FIRE APPARATUS REPAIR	OPERATING SUPPLIES	746.000	301	121.33
01/05/2018	PNC	127420	ASSESSMENT	PROFESSIONAL SERVICES (ASSESSOR)	801.500	209	8,000.00
01/05/2018	PNC	127421	DONALD M. AUBREY	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
				INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
				CHECK PNC 127421 TOTAL			350.00
01/05/2018	PNC	127423	AUSILIO LAW GROUP	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
				INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
				CHECK PNC 127423 TOTAL			350.00
01/05/2018	PNC	127424	CAMILLA BARKOVIC	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	75.00
01/05/2018	PNC	127425	JON C. BIERNAT, PLLC	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	225.00
01/05/2018	PNC	127426	BOBS SANITATION SERVICE, INC	OTHER REPAIRS AND MAINTENANCE	934.000	690	320.00
01/05/2018	PNC	127427	BOMMARITO LAW PLLC	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127429	CHRISTOPHER METRY	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127430*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	265.31
				MATERIALS & SUPPLIES	742.000	265	265.31
				MATERIALS & SUPPLIES	742.000	266	72.25
				MATERIALS & SUPPLIES	742.000	266	72.25
				MATERIALS & SUPPLIES	742.000	268	55.74
				MATERIALS & SUPPLIES	742.000	269	370.87
				MATERIALS & SUPPLIES	742.000	269	685.27
				CHECK PNC 127430 TOTAL			1,787.00
01/05/2018	PNC	127433	COLMAN-WOLF SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	143.96
01/05/2018	PNC	127435*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	1,828.22
				NATURAL GAS	921.000	266	726.02
				NATURAL GAS	921.000	267	239.71
				NATURAL GAS	921.000	268	522.57
				NATURAL GAS	921.000	269	1,117.65
				CHECK PNC 127435 TOTAL			4,434.17

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/05/2018	PNC	127437	JASMIN CROMWELL	PROFESSIONAL AND CONTRACTUAL SERVICES	801.950	750	71.40
01/05/2018	PNC	127438	CYNTHIA R. CZECH	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127440*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	4,306.48
				ELECTRIC	920.000	266	1,414.57
				ELECTRIC	920.000	267	192.64
				ELECTRIC	920.000	268	2,402.30
				ELECTRIC	920.000	269	871.90
				ELECTRIC	920.000	448	115.32
				CHECK PNC 127440 TOTAL			9,303.21
01/05/2018	PNC	127441	EAST POINTE PRINTING	SUPPLIES	752.000	371	156.00
01/05/2018	PNC	127443	FEMMININEO ATTORNEYS PLLC	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	225.00
01/05/2018	PNC	127444	FISCHER, GARON, HOYUMPA, RANCILIO	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	225.00
01/05/2018	PNC	127447	ERIN FREERS-COLE	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	75.00
01/05/2018	PNC	127450	KATHLEEN G. GALEN	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127451	JOHN GERLACH	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	225.00
01/05/2018	PNC	127452	JOHN F. GORNIK	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127453*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	266	50.00
				MATERIALS & SUPPLIES	742.000	268	50.00
				MATERIALS & SUPPLIES	742.000	269	50.00
				CHECK PNC 127453 TOTAL			150.00
01/05/2018	PNC	127454	HAKIM & MEHANNA PLLC	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	75.00
01/05/2018	PNC	127455	MAROUN J. HAKIM	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127456	JUDITH L. HANSEN	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	225.00
01/05/2018	PNC	127458	MICHAEL HENNIGAN	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127459	HEWLETT-PACKARD FINANCIAL SERVICES	LEASED ASSETS	983.000	258	336.54
				LEASED ASSETS	983.000	258	900.14
				CHECK PNC 127459 TOTAL			1,236.68

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 01/01/2018 - 01/31/2018

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/05/2018	PNC	127460	AARON HILGENDORF	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127461*#	JOHNSON THERMOL TEMP INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	188.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	1,998.60
				OTHER REPAIRS AND MAINTENANCE	934.000	265	225.00
				OTHER REPAIRS AND MAINTENANCE	934.000	267	157.00
				CHECK PNC 127461 TOTAL			2,568.60
01/05/2018	PNC	127463	K/E ELECTRIC SUPPLY CORP.	MATERIALS & SUPPLIES	742.000	268	181.80
01/05/2018	PNC	127464	MELISSA M. KING, P.C.	PROFESSIONAL SERVICES	801.700	136	1,200.00
01/05/2018	PNC	127465	KS STATE BANK	LEASED ASSETS	983.000	448	6,783.17
01/05/2018	PNC	127466	LAURA E. POLIZZI, ATTORNEY AT LAW	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127467	ANDREW LEONE	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	150.00
01/05/2018	PNC	127468	LUCIDO & MANZELLA PC	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	225.00
				INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	87.50
				INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
				CHECK PNC 127468 TOTAL			487.50
01/05/2018	PNC	127470#	MACOMB COUNTY FINANCE DEPARTMENT	SUPPLIES	752.000	136	86.88
				SUPPLIES	752.000	171	43.47
				SUPPLIES	752.000	209	43.40
				SUPPLIES	752.000	209	65.18
				SUPPLIES	752.000	301	307.97
				SUPPLIES	752.000	371	43.48
				SUPPLIES	752.000	441	21.78
				CHECK PNC 127470 TOTAL			612.16
01/05/2018	PNC	127472	MACOMB COUNTY TREASURER	TAXES - ALLOWANCE FOR CHARGEBACKS	415.000	000	186.17
				TAXES - ALLOWANCE FOR CHARGEBACKS	415.000	000	44.32
				CHECK PNC 127472 TOTAL			230.49
01/05/2018	PNC	127473	MAXX TOWING & TRANSPORT, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	2,015.00
01/05/2018	PNC	127474	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION	708.000	260	8,646.49

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Fund: 101 GENERAL FUND							
01/05/2018	PNC	127476	JACQUELINE G. NANNI	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	225.00
01/05/2018	PNC	127478#	OFFICE DEPOT	SUPPLIES	752.000	215	139.24
				SUPPLIES	752.000	215	1.79
				SUPPLIES	752.000	215	7.99
				SUPPLIES	752.000	301	104.59
				SUPPLIES	752.000	301	(17.15)
				CHECK PNC 127478 TOTAL			236.46
01/05/2018	PNC	127480	JOSEPH J. PLAWECKI	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
				INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
				CHECK PNC 127480 TOTAL			350.00
01/05/2018	PNC	127481	JUSTIN POLLARD	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	75.00
01/05/2018	PNC	127483	ALICIA M. PUTMAN	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127486	LAW OFFICES OF KEVIN SCHNEIDER	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127487	SCHOTT'S MARKET	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	666.85
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	407.52
				CHECK PNC 127487 TOTAL			1,074.37
01/05/2018	PNC	127488	SCOTT E. RABAUT	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	75.00
				INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	225.00
				CHECK PNC 127488 TOTAL			300.00
01/05/2018	PNC	127489	CARIE SEIB	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/05/2018	PNC	127490#	SHRED-IT USA	SUPPLIES	752.000	171	16.40
				SUPPLIES	752.000	209	16.40
				SUPPLIES	752.000	260	16.40
				SUPPLIES	752.000	371	16.40
				CHECK PNC 127490 TOTAL			65.60
01/05/2018	PNC	127491	STEVENS, KIRINOVIC & TUCKER P.C.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	1,000.00
01/05/2018	PNC	127492	JAMES J. SULLIVAN	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	225.00

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Fund: 101 GENERAL FUND							
01/05/2018	PNC	127493#	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	88.16
				OPERATING SUPPLIES	746.000	301	37.59
				CHECK PNC 127493 TOTAL			125.75
01/05/2018	PNC	127496	THE WOODHILL GROUP	PROFESSIONAL SERVICES (ACCOUNTING)	801.100	260	2,183.75
01/05/2018	PNC	127497	ROY TRANSIT	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	75.00
				INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
				CHECK PNC 127497 TOTAL			250.00
01/05/2018	PNC	127499	USA SAFE & LOCK	OTHER REPAIRS AND MAINTENANCE	934.000	266	87.50
01/05/2018	PNC	127502*#	WOW INTERNET-CABLE-PHONE	SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	4,910.35
				OTHER MISC COMMUNICATIONS (INTERNET)	852.000	267	84.00
				CHECK PNC 127502 TOTAL			4,994.35
01/05/2018	PNC	127503	PAUL F. ZYBURSKI	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/16/2018	PNC	127504	123.NET, INC.	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	843.67
01/16/2018	PNC	127510	AMERIGAS-STERLING HEIGHTS	NATURAL GAS	921.000	265	1,137.76
01/16/2018	PNC	127513	SUSAN BOWLIN	OPERATING SUPPLIES	746.000	301	36.11
01/16/2018	PNC	127514	BRON INC.	ABANDONED/VACANT MONTHLY MONITORING	483.200	000	60.00
01/16/2018	PNC	127516#	C & G NEWSPAPERS	PRINTING AND PUBLISHING	900.000	410	108.00
				PRINTING AND PUBLISHING	900.000	801	216.00
				CHECK PNC 127516 TOTAL			324.00
01/16/2018	PNC	127517*#	CASH	MATERIALS & SUPPLIES	742.000	691	250.79
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	43.09
				CHECK PNC 127517 TOTAL			293.88
01/16/2018	PNC	127520	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	51.24
01/16/2018	PNC	127522	DES MOINES STAMP	SUPPLIES	752.000	371	310.00
01/16/2018	PNC	127523	DETROIT ENERGY STREET LIGHTS	ELECTRIC (STREET LIGHTING)	920.100	448	15,969.97

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Fund: 101 GENERAL FUND							
01/16/2018	PNC	127526	FIRST CHOICE COFFEE SERVICES	MATERIALS & SUPPLIES	742.000	269	104.95
01/16/2018	PNC	127532	JEFFREY R. DAVIS, PC	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	175.00
01/16/2018	PNC	127533	JOHN'S LUMBER	MATERIALS & SUPPLIES	742.000	690	541.44
01/16/2018	PNC	127534#	JOHNSON THERMOL TEMP INC	OTHER REPAIRS AND MAINTENANCE	934.000	266	275.00
				OTHER REPAIRS AND MAINTENANCE	934.000	266	152.60
				OTHER REPAIRS AND MAINTENANCE	934.000	269	1,172.50
				CHECK PNC 127534 TOTAL			1,600.10
01/16/2018	PNC	127535	KENT COMMUNICATIONS, INC.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	209	489.17
01/16/2018	PNC	127536	KERR ALBERT OFFICE SUPPLY	SUPPLIES	752.000	260	70.09
				SUPPLIES	752.000	260	191.73
				CHECK PNC 127536 TOTAL			261.82
01/16/2018	PNC	127539	LINDA RZONCA	REIMBURSEMENTS	676.000	000	42.00
01/16/2018	PNC	127543	MAIL PLUS	MAIL OR POSTAGE	851.000	301	11.60
01/16/2018	PNC	127544	MARYANN CLAEYS	REIMBURSEMENTS	676.000	000	13.00
01/16/2018	PNC	127545	MICHIGAN ASSOC OF CHIEFS OF POLICE MEMBERSHIPS		915.000	301	115.00
01/16/2018	PNC	127547	MUNICIPAL CODE CORPORATION	SUBSCRIPTIONS AND PUBLICATIONS (CODE)	791.500	215	1,049.54
01/16/2018	PNC	127548	NANNETTE MEYETTE	INDIGENT COURT APPOINTED ATTORNEY FEES	810.000	136	275.00
01/16/2018	PNC	127554*#	AMERICAN EXPRESS	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	171	50.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	171	50.00
				CONFERENCES	911.000	171	130.00
				SUPPLIES	752.000	215	139.94
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	3.48
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	10.99
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	115.94
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	10.99
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	43.96
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	100.21
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	55.07
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	11.66

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Fund: 101 GENERAL FUND							
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	25.99
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	12.99
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	9.98
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	(9.98)
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	215	(9.98)
				SUPPLIES	752.000	258	9.52
				SUPPLIES	752.000	258	31.42
				SUPPLIES	752.000	258	9.99
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	258	16.88
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	258	32.97
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	258	127.18
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	258	12.99
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	258	11.65
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	258	39.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	258	35.23
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	258	36.99
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	258	77.56
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	258	(27.99)
				OTHER MISC COMMUNICATIONS (INTERNET)	852.000	258	435.94
				OTHER MISC COMMUNICATIONS (INTERNET)	852.000	258	490.00
				MATERIALS & SUPPLIES	742.000	265	86.89
				OPERATING SUPPLIES	746.000	301	379.00
				OPERATING SUPPLIES	746.000	301	35.65
				SUPPLIES	752.000	371	41.88
				MATERIALS & SUPPLIES	742.000	691	36.03
				MATERIALS & SUPPLIES	742.000	691	64.40
				MATERIALS & SUPPLIES	742.000	691	54.64
				MATERIALS & SUPPLIES	742.000	691	146.76
				MATERIALS & SUPPLIES	742.000	691	10.88
				MATERIALS & SUPPLIES	742.000	691	12.67
				SUPPLIES	752.000	750	6.97
				SUPPLIES	752.000	750	31.80
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	102.24
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	30.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	23.98
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	130.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	22.50
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	45.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	45.00

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Fund: 101 GENERAL FUND							
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	15.89
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	750	21.81
				CHECK PNC 127554 TOTAL			3,434.56
01/16/2018	PNC	127562	MICHAEL PETTYES	OPERATING SUPPLIES	746.000	301	42.87
01/16/2018	PNC	127563*#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	209	58.52
				MAIL OR POSTAGE	851.000	215	305.50
				MAIL OR POSTAGE	851.000	260	595.84
				MAIL OR POSTAGE	851.000	301	184.41
				MAIL OR POSTAGE	851.000	371	398.43
				MAIL OR POSTAGE	851.000	441	12.38
				MAIL OR POSTAGE	851.000	691	52.90
				MAIL OR POSTAGE	851.000	750	1.09
				CHECK PNC 127563 TOTAL			1,609.07
01/16/2018	PNC	127565	PSST, LLC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	6,485.00
01/16/2018	PNC	127567	NICHOLAS SCHAEFER	SALARIES	703.000	371	392.00
01/16/2018	PNC	127569*#	SPEED CLEAN SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	265	375.00
				OTHER REPAIRS AND MAINTENANCE	934.000	266	125.43
				CHECK PNC 127569 TOTAL			500.43
01/16/2018	PNC	127570	SPEEDY METALS	OTHER REPAIRS AND MAINTENANCE	934.000	269	105.38
01/16/2018	PNC	127574	SUPPLY DEN	OPERATING SUPPLIES	746.000	301	19.77
01/16/2018	PNC	127578*#	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	11.38
01/16/2018	PNC	127579	YORK, DOLAN & TOMLINSON, P.C.	CITY ATTORNEY	801.800	210	9,030.00
01/19/2018	PNC	127581	JAMES BOWDEN	INDIGENTS-ATTY FEES	810.000	136	175.00
01/19/2018	PNC	127582	CHRISTINA D. YATES	FINES/COSTS-DIST CT.	655.000	000	394.00
01/19/2018	PNC	127584	DEBBIE RUBIN	REFUND/CANCELLED PROGRAM	649.000	000	55.00
01/19/2018	PNC	127585#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	934.000	265	187.50
				REPAIRS & MAINTENANCE	934.000	265	506.50
				REPAIRS & MAINTENANCE	934.000	265	187.50

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Fund: 101 GENERAL FUND							
				REPAIRS & MAINTENANCE	934.000	268	150.00
				REPAIRS & MAINTENANCE	934.000	268	150.00
				CHECK PNC 127585 TOTAL			1,181.50
01/19/2018	PNC	127586	MACOMB CO. ASSOC. CHIEFS OF POLICE MEMBERSHIPS & DUES		915.000	301	15.00
01/19/2018	PNC	127587	MACOMB COUNTY FIRE CHIEFS ASSOC. MEMBERSHIPS & DUES		915.000	301	50.00
01/19/2018	PNC	127588	MACSON ELECTRIC	ELECTRICAL PERMITS	481.000	000	185.00
01/19/2018	PNC	127589	MENVETE GJINOJ	REFUND FOR PAVILION	649.100	000	55.00
01/19/2018	PNC	127590	SCOTT GRAHAM	MISC. PERMITS/REFUND	490.000	000	35.00
01/19/2018	PNC	127591	THOMAS. GERALD	DUE TO TAXPAYERS	275.000	000	78.73
01/19/2018	PNC	127592	ARTHUR M. YOUNG	INDIGENTS-ATTY FEES	810.000	136	225.00
01/19/2018	PNC	127593	YURGEN. CHRISTOPHER & LISA	DUE TO TAXPAYERS	275.000	000	59.03
01/22/2018	PNC	127594*	ABSOPURE WATER COMPANY	SUPPLIES	752.000	738	13.90
01/22/2018	PNC	127595	AMERICA'S FINEST	PRINTING AND PUBLISHING	900.000	101	170.00
01/22/2018	PNC	127596	ANDERSON OVERHEAD DOOR CO	OTHER REPAIRS AND MAINTENANCE	934.000	269	610.00
01/22/2018	PNC	127597	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	47.73
01/22/2018	PNC	127598	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	103.50
				COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	934.04
				CHECK PNC 127598 TOTAL			1,037.54
01/22/2018	PNC	127600	BENDZINSKI & CO.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	260	1,000.00
01/22/2018	PNC	127602	BLUE CROSS/BLUE SHIELD OF MICHIGAN	HEALTHCARE PAYMENTS	723.000	861	39,013.80
				HEALTHCARE PAYMENTS	723.000	861	12,115.35
				CHECK PNC 127602 TOTAL			51,129.15
01/22/2018	PNC	127603	BOBS SANITATION SERVICE, INC	MATERIALS & SUPPLIES	742.000	690	320.00
01/22/2018	PNC	127605*#	CARE WORKLIFE SOLUTIONS	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	136	60.00
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	171	15.00

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Fund: 101 GENERAL FUND							
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	215	75.00
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	260	33.00
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	301	627.25
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	371	10.00
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	441	39.00
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	691	30.00
				CHECK PNC 127605 TOTAL			889.25
01/22/2018	PNC	127610	CINCINNATI TIME SYSTEMS, INC	OTHER REPAIRS AND MAINTENANCE	934.000	269	99.13
01/22/2018	PNC	127611*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	419.70
				MATERIALS & SUPPLIES	742.000	265	265.31
				MATERIALS & SUPPLIES	742.000	266	72.25
				MATERIALS & SUPPLIES	742.000	268	55.74
				MATERIALS & SUPPLIES	742.000	269	53.35
				MATERIALS & SUPPLIES	742.000	269	91.57
				CHECK PNC 127611 TOTAL			957.92
01/22/2018	PNC	127612*#	DELTA DENTAL OF MICHIGAN	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	136	97.35
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.050	171	130.10
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	215	66.08
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.050	260	122.30
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	301	3,817.83
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	371	121.32
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	441	280.21
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	691	363.96
				RETIREE HEALTH CARE - OPEB	723.000	861	5,532.60
				CHECK PNC 127612 TOTAL			10,531.75
01/22/2018	PNC	127618	GRANICUS, INC	SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	1,124.76
				SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	1,124.76
				SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	1,124.76
				SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	1,124.76
				CHECK PNC 127618 TOTAL			4,499.04
01/22/2018	PNC	127619*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	718.000	136	59.55
				HEALTH/LIFE/DENTAL INS	718.000	171	60.46

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Fund: 101 GENERAL FUND				HEALTH/LIFE/DENTAL INS	718.000	215	52.87
				HEALTH/LIFE/DENTAL INS	718.000	260	134.16
				HEALTH/LIFE/DENTAL INS	718.000	301	1,581.14
				HEALTH/LIFE/DENTAL INS	718.000	371	48.39
				HEALTH/LIFE/DENTAL INS	718.000	441	78.72
				HEALTH/LIFE/DENTAL INS	718.000	691	83.92
				HEALTHCARE PAYMENTS	723.000	861	277.60
				CHECK PNC 127619 TOTAL			2,376.81
01/22/2018	PNC	127621	HENRY FORD HEALTH SYSTEM	MEDICAL PROVIDER SERVICES	843.000	171	146.00
01/22/2018	PNC	127623	INTERNATIONAL ASSOCIATION	MEMBERSHIPS	915.000	301	150.00
01/22/2018	PNC	127624	LEAF	LEASED ASSETS	983.000	258	1,115.58
				LEASED ASSETS	983.000	258	1,115.58
				CHECK PNC 127624 TOTAL			2,231.16
01/22/2018	PNC	127625	LEGALSHIELD	ACCOUNTS PAYABLE	202.000	000	90.65
01/22/2018	PNC	127628	MACOMB COUNTY FIRE CHIEFS ASSOC.	MEMBERSHIPS	915.000	301	50.00
				MEMBERSHIPS	915.000	301	50.00
				CHECK PNC 127628 TOTAL			100.00
01/22/2018	PNC	127631	MICHIGAN ASSOC. OF MUNICIPAL	MEMBERSHIPS	915.000	215	60.00
01/22/2018	PNC	127632	OTIS ELEVATOR COMPANY	OTHER REPAIRS AND MAINTENANCE	934.000	265	5,743.77
01/22/2018	PNC	127634	EASYPERMIT POSTAGE	SUPPLIES	752.000	260	36.66
01/22/2018	PNC	127635	R&R FIRE TRUCK REPAIR, INC	OPERATING SUPPLIES	746.000	301	1,064.10
01/22/2018	PNC	127636	JAMES SHIMKO	PLUMBING INSP.	703.200	371	221.00
01/22/2018	PNC	127637	SHREDCORP	OPERATING SUPPLIES	746.000	301	53.00
01/22/2018	PNC	127642	THE WOODHILL GROUP	PROFESSIONAL SERVICES (ACCOUNTING)	801.100	260	2,750.00
01/22/2018	PNC	127649	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	30.50
01/22/2018	PNC	127650	THE WORKS CAR WASH & DETAIL, LLC	OPERATING SUPPLIES	746.000	301	56.00
01/30/2018	PNC	293 (E) *#	CITY OF FRASER - SELF INSURANCE	RETIREE HEALTH CARE - OPEB	723.000	861	28,182.87

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/31/2018	PNC	127651	AEW	ENGINEERING SERVICES	946.000	801	500.00
				ENGINEERING SERVICES	946.000	801	200.00
				CHECK PNC 127651 TOTAL			<u>700.00</u>
01/31/2018	PNC	127654	AMERICAN BACKFLOW PREVENTION	MEMBERSHIPS	915.000	441	105.00
01/31/2018	PNC	127655	ANDERSON OVERHEAD DOOR CO	OTHER REPAIRS AND MAINTENANCE	934.000	269	145.00
01/31/2018	PNC	127656	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	47.73
01/31/2018	PNC	127657	AT&T	SOFTWARE MAINTENANCE AGREEMENTS	933.000	258	9,301.44
01/31/2018	PNC	127658	AT&T	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	258	1,184.34
01/31/2018	PNC	127659	BEST BUY BUSINESS ADVANTAGE ACCT	OPERATING SUPPLIES	746.000	301	70.00
				OPERATING SUPPLIES	746.000	301	31.99
				CHECK PNC 127659 TOTAL			<u>101.99</u>
01/31/2018	PNC	127669*#	CITY OF FRASER	WATER	918.000	265	26.26
				WATER	918.000	265	458.83
				WATER	918.000	266	224.53
				WATER	918.000	267	26.26
				WATER	918.000	268	210.03
				WATER	918.000	269	166.76
				CHECK PNC 127669 TOTAL			<u>1,112.67</u>
01/31/2018	PNC	127671*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	266	50.00
				MATERIALS & SUPPLIES	742.000	268	50.00
				MATERIALS & SUPPLIES	742.000	269	50.00
				CHECK PNC 127671 TOTAL			<u>150.00</u>
01/31/2018	PNC	127673	HEWLETT-PACKARD FINANCIAL SERVICES	LEASED ASSETS	983.000	258	336.54
				LEASED ASSETS	983.000	258	900.14
				CHECK PNC 127673 TOTAL			<u>1,236.68</u>
01/31/2018	PNC	127675*#	JOHNSON THERMOL TEMP INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	300.00

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Fund: 101 GENERAL FUND				OTHER REPAIRS AND MAINTENANCE	934.000	265	465.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	300.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	300.00
				OTHER REPAIRS AND MAINTENANCE	934.000	265	643.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	300.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	5,200.00
				OTHER REPAIRS AND MAINTENANCE	934.000	269	1,065.50
				CHECK PNC 127675 TOTAL			8,573.50
01/31/2018	PNC	127677	KENT COMMUNICATIONS, INC.	MAIL OR POSTAGE	851.000	209	2,078.82
01/31/2018	PNC	127679	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	801.800	210	783.75
01/31/2018	PNC	127683	MAXX TOWING & TRANSPORT, INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	301	4,905.00
01/31/2018	PNC	127687	NORKAN	OTHER REPAIRS AND MAINTENANCE	934.000	269	85.04
01/31/2018	PNC	127688	OAKLAND COUNTY	COMPUTER SERVICES (CLEMIS)	948.000	301	8,857.75
01/31/2018	PNC	127689	OFFICE DEPOT	SUPPLIES	752.000	136	68.27
01/31/2018	PNC	127691*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	249.39
				MATERIALS & SUPPLIES	742.000	266	16.43
				MATERIALS & SUPPLIES	742.000	268	41.64
				MATERIALS & SUPPLIES	742.000	690	217.28
				CHECK PNC 127691 TOTAL			524.74
01/31/2018	PNC	127692*#	CITY OF ROSEVILLE	RENTALS	940.000	136	62,776.25
01/31/2018	PNC	127694	SHREDCORP	OPERATING SUPPLIES	746.000	301	53.00
01/31/2018	PNC	127698	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	101.52
01/31/2018	PNC	127702*#	TYCO INTEGRATED SECURITY	OTHER REPAIRS AND MAINTENANCE	934.000	266	349.73
				OTHER REPAIRS AND MAINTENANCE	934.000	267	1,136.10
				OTHER REPAIRS AND MAINTENANCE	934.000	269	305.93
				OTHER REPAIRS AND MAINTENANCE	934.000	269	197.61
				CHECK PNC 127702 TOTAL			1,989.37
01/31/2018	PNC	127707	WOW INTERNET-CABLE-PHONE	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	258	2,764.45

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				Total for fund 101 GENERAL FUND			334,204.95

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
01/05/2018	PNC	127469*	MACOMB COUNTY DEPARTMENT OF ROADS	TRAFFIC SERVICES - STREETS	871.000	463	2,754.54
01/05/2018	PNC	127475*	MORTON SALT, INC.	WINTER MAINTENANCE - STREETS	872.000	463	302.04
				WINTER MAINTENANCE - STREETS	872.000	463	590.73
				CHECK PNC 127475 TOTAL			<u>892.77</u>
01/16/2018	PNC	127537*	LEBRO PRODUCTS, LLC	WINTER MAINTENANCE - STREETS	872.000	463	141.81
				WINTER MAINTENANCE - STREETS	872.000	463	141.81
				CHECK PNC 127537 TOTAL			<u>283.62</u>
01/16/2018	PNC	127546*	MORTON SALT, INC.	WINTER MAINTENANCE - STREETS	872.000	463	876.15
01/22/2018	PNC	127605*#	CARE WORKLIFE SOLUTIONS	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	463	39.00
01/22/2018	PNC	127612*#	DELTA DENTAL OF MICHIGAN	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	463	306.71
01/22/2018	PNC	127619*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	718.000	463	109.99
01/22/2018	PNC	127627*	MACOMB COUNTY DEPARTMENT OF ROADS	TRAFFIC SERVICES - STREETS	871.000	463	1,292.11
				ENGINEERING SERVICES	946.000	463	82.12
				CHECK PNC 127627 TOTAL			<u>1,374.23</u>
01/31/2018	PNC	127681*	LEBRO PRODUCTS, LLC	WINTER MAINTENANCE - STREETS	872.000	463	615.04
01/31/2018	PNC	127685*	MORTON SALT, INC.	WINTER MAINTENANCE - STREETS	872.000	463	598.95
				WINTER MAINTENANCE - STREETS	872.000	463	302.94
				WINTER MAINTENANCE - STREETS	872.000	463	1,296.08
				CHECK PNC 127685 TOTAL			<u>2,197.97</u>
				Total for fund 202 MAJOR STREET FUND			9,450.02

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
01/05/2018	PNC	127475*	MORTON SALT, INC.	WINTER MAINTENANCE - STREETS	872.000	463	1,292.68
				WINTER MAINTENANCE - STREETS	872.000	463	2,528.21
				CHECK PNC 127475 TOTAL			3,820.89
01/16/2018	PNC	127537*	LEBRO PRODUCTS, LLC	WINTER MAINTENANCE - STREETS	872.000	463	606.94
				WINTER MAINTENANCE - STREETS	872.000	463	606.94
				CHECK PNC 127537 TOTAL			1,213.88
01/16/2018	PNC	127546*	MORTON SALT, INC.	WINTER MAINTENANCE - STREETS	872.000	463	3,749.77
01/16/2018	PNC	127578*#	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	463	49.99
01/22/2018	PNC	127605*#	CARE WORKLIFE SOLUTIONS	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	463	24.00
01/22/2018	PNC	127612*#	DELTA DENTAL OF MICHIGAN	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	463	185.39
01/22/2018	PNC	127619*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	718.000	463	142.05
01/31/2018	PNC	127681*	LEBRO PRODUCTS, LLC	WINTER MAINTENANCE - STREETS	872.000	463	143.71
01/31/2018	PNC	127685*	MORTON SALT, INC.	WINTER MAINTENANCE - STREETS	872.000	463	2,563.38
01/31/2018	PNC	127691*#	REINDEL TRUE VALUE	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	463	54.46
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	463	38.83
				CHECK PNC 127691 TOTAL			93.29
				Total for fund 203 LOCAL STREET FUND			11,986.35

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
01/05/2018	PNC	127417	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	1,431.32
01/05/2018	PNC	127482	9YU-PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	197.79
01/16/2018	PNC	127512	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	124.99
01/16/2018	PNC	127573	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	179.95
01/22/2018	PNC	127605*#	CARE WORKLIFE SOLUTIONS	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	301	83.25
01/22/2018	PNC	127612*#	DELTA DENTAL OF MICHIGAN	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	301	586.32
01/22/2018	PNC	127619*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	718.000	301	561.18
01/22/2018	PNC	127626	MACOMB COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	910.000	301	800.00
01/31/2018	PNC	127660	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	151.95
01/31/2018	PNC	127697	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	179.95
Total for fund 210 AMBULANCE FUND							4,296.70

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
01/16/2018	PNC	127529	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	919.000	528	45,099.06
				RECYCLING	925.000	528	7,523.20
				CHECK PNC 127529 TOTAL			52,622.26
01/22/2018	PNC	127617	GFL ENVIRONMENTAL USA	WASTE AND RUBBISH DISPOSAL	919.000	528	5,292.99
				COMPOSTING	926.000	528	1,937.28
				CHECK PNC 127617 TOTAL			7,230.27
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			59,852.53

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 238 LIBRARY							
01/05/2018	PNC	127428	CASH	SUPPLIES	752.000	738	4.18
				PROGRAMMING	881.000	738	25.00
				CHECK PNC 127428 TOTAL			29.18
01/05/2018	PNC	127502*#	WOW INTERNET-CABLE-PHONE	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	738	524.00
01/16/2018	PNC	127508	ALA MEMBER SERVICES	MEMBERSHIPS	915.000	738	263.00
01/16/2018	PNC	127509	GECCB/AMAZON	BOOKS & MATERIALS	744.000	738	471.21
				SUPPLIES	752.000	738	206.36
				CHECK PNC 127509 TOTAL			677.57
01/16/2018	PNC	127518	CC PLUS	PROGRAMMING	881.000	738	80.00
01/16/2018	PNC	127521	DEMCO, INC.	LIBRARY PROCESSING SUPPLIES	754.000	738	140.45
01/16/2018	PNC	127531	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	25.99
				BOOKS & MATERIALS	744.000	738	41.79
				CHECK PNC 127531 TOTAL			67.78
01/16/2018	PNC	127540	THE LITTLE CREATURES	PROGRAMMING	881.000	738	275.00
01/16/2018	PNC	127563*#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	738	12.63
01/16/2018	PNC	127572	SLC PROPRIETARY FUND	PROFESSIONAL SERVICES	801.100	738	10,294.00
01/22/2018	PNC	127594*	ABSOPURE WATER COMPANY	SUPPLIES	752.000	738	1.55
				SUPPLIES	752.000	738	8.00
				CHECK PNC 127594 TOTAL			9.55
01/22/2018	PNC	127601	BLAKEMAN PRINTING CO. INC	SUPPLIES	752.000	738	71.00
01/22/2018	PNC	127605*#	CARE WORKLIFE SOLUTIONS	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	738	15.00
01/22/2018	PNC	127607	CASH	PROGRAMMING	881.000	738	58.34
01/22/2018	PNC	127612*#	DELTA DENTAL OF MICHIGAN	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	738	175.11

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 238 LIBRARY							
01/22/2018	PNC	127615	FOSTER SWIFT COLLINS & SMITH PC	PROFESSIONAL SERVICES	801.100	738	520.00
01/22/2018	PNC	127619*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	738	100.16
01/22/2018	PNC	127622	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	10.44
				BOOKS & MATERIALS	744.000	738	7.69
				BOOKS & MATERIALS	744.000	738	17.31
				BOOKS & MATERIALS	744.000	738	4.33
				BOOKS & MATERIALS	744.000	738	121.51
				CHECK PNC 127622 TOTAL			161.28
01/22/2018	PNC	127629	THE MACOMB DAILY	BOOKS & MATERIALS	744.000	738	546.00
01/22/2018	PNC	127641	TEAM FINANCIAL GROUP, INC	SOFTWARE MAINTENANCE AGREEMENTS	933.000	738	238.46
01/22/2018	PNC	127644	UNIQUE MANAGEMENT SERVICES, INC	PROFESSIONAL SERVICES	801.100	738	44.75
				PROFESSIONAL SERVICES	801.100	738	2.95
				CHECK PNC 127644 TOTAL			47.70
01/31/2018	PNC	127653	GECCB/AMAZON	BOOKS & MATERIALS	744.000	738	553.32
				SUPPLIES	752.000	738	58.26
				CHECK PNC 127653 TOTAL			611.58
01/31/2018	PNC	127661	BRADY'S BUSINESS SYSTEMS	RENTALS	940.000	738	198.86
				RENTALS	940.000	738	91.32
				CHECK PNC 127661 TOTAL			290.18
01/31/2018	PNC	127662	BUSINESS COMMUNICATION SYSTEMS,	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	738	239.40
01/31/2018	PNC	127666	DEMCO, INC.	SUPPLIES	752.000	738	112.76
				SUPPLIES	752.000	738	123.24
				CHECK PNC 127666 TOTAL			236.00
01/31/2018	PNC	127667	DREW PHILIP	PROGRAMMING	881.000	738	350.00
01/31/2018	PNC	127674	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	47.26
01/31/2018	PNC	127699	TEAM FINANCIAL GROUP, INC	RENTALS	940.000	738	501.92

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Check Date	Bank	Check #	Payee	Description	Account	Dept.	Amount
Fund: 238 LIBRARY							
Total for fund 238 LIBRARY							16,582.55

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
01/16/2018	PNC	127563*#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	310	23.02
01/22/2018	PNC	127643	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	310	394.00
01/22/2018	PNC	127646	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	310	1,571.15
01/31/2018	PNC	127705	VERIZON	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	850.000	310	504.12
Total for fund 265 DRUG FORFEITURE							2,492.29

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 GAMBLING FORFEITURE							
01/05/2018	PNC	127477	OAKLAND COUNTY PROSECUTORS OFFICE	PROFESSIONAL AND CONTRACTUAL SERVICES	801.700	301	1,784.55
01/16/2018	PNC	127541	MACOMB COUNTY FINANCE DEPARTMENT	CAPITAL OUTLAY	970.000	301	6,000.00
Total for fund 267 GAMBLING FORFEITURE							7,784.55

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
01/05/2018	PNC	127430*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	56.56
				MATERIALS & SUPPLIES	742.000	265	55.74
				MATERIALS & SUPPLIES	742.000	265	56.56
				CHECK PNC 127430 TOTAL			168.86
01/05/2018	PNC	127434	COMCAST	OTHER MISC COMMUNICATIONS (INTERNET)	852.000	265	105.11
01/05/2018	PNC	127435*#	CONSUMERS ENERGY	NATURAL GAS	921.000	265	605.10
01/05/2018	PNC	127436	CONTRACTORS PIPE & SUPPLY CORP	OTHER REPAIRS AND MAINTENANCE	934.000	265	275.77
01/05/2018	PNC	127440*#	DTE ENERGY COMPANY	ELECTRIC	920.000	265	51.63
01/05/2018	PNC	127453*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	265	75.00
01/05/2018	PNC	127457	HD SUPPLY FACILITIES MAINTENANCE	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,174.00
01/05/2018	PNC	127461*#	JOHNSON THERMOL TEMP INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	323.04
01/16/2018	PNC	127530	GREAT LAKES PEST CONTROL CO. INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	100.00
01/16/2018	PNC	127550	NXKEM USA, LLC	MATERIALS & SUPPLIES	742.000	265	172.91
01/16/2018	PNC	127553	OTIS ELEVATOR COMPANY	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	265	1,244.76
01/16/2018	PNC	127554*#	AMERICAN EXPRESS	OTHER REPAIRS AND MAINTENANCE	934.000	265	21.97
				OTHER REPAIRS AND MAINTENANCE	934.000	265	10.51
				OTHER REPAIRS AND MAINTENANCE	934.000	265	68.84
				CHECK PNC 127554 TOTAL			101.32
01/16/2018	PNC	127568	KEN SHEPARD	OTHER REPAIRS AND MAINTENANCE	934.000	265	1,295.00
01/16/2018	PNC	127569*#	SPEED CLEAN SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	265	99.00
01/16/2018	PNC	127576	ULTRA FLOORS	CAP IMP CONST	934.000	265	75.00
01/22/2018	PNC	127611*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	56.56

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
01/31/2018	PNC	127669*#	CITY OF FRASER	UTILITIES	918.000	265	2,875.33
01/31/2018	PNC	127671*#	GREAT LAKES PEST CONTROL CO. INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	75.00
01/31/2018	PNC	127675*#	JOHNSON THERMOL TEMP INC	OTHER REPAIRS AND MAINTENANCE	934.000	265	615.00
01/31/2018	PNC	127682*#	MACOMB COUNTY TREASURER	SECURITY DEPOSITS	291.000	000	635.00
01/31/2018	PNC	127691*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	97.08
01/31/2018	PNC	127695	SPEED CLEAN SERVICE	OTHER REPAIRS AND MAINTENANCE	934.000	265	99.00
01/31/2018	PNC	127702*#	TYCO INTEGRATED SECURITY	OTHER REPAIRS AND MAINTENANCE	934.000	265	367.65
Total for fund 270 SENIOR HOUSING							10,687.12

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 402 2015 STREET BONDS CONSTRUCTION FUND							
01/05/2018	PNC	127448	G2 CONSULTING GROUP, LLC	STREET REHABILITATION	989.900	463	875.50
01/05/2018	PNC	127469*	MACOMB COUNTY DEPARTMENT OF ROADS	ENGINEERING SERVICES	946.000	463	1,111.69
				STREET REHABILITATION	989.900	463	215.37
				STREET REHABILITATION	989.900	463	19,924.26
				STREET REHABILITATION	989.900	463	84.79
				CHECK PNC 127469 TOTAL			21,336.11
01/16/2018	PNC	127505*#	AEW	ENGINEERING SERVICES	946.000	463	330.50
01/22/2018	PNC	127627*	MACOMB COUNTY DEPARTMENT OF ROADS	ENGINEERING SERVICES	946.000	463	410.61
				STREET REHABILITATION	989.900	463	5,159.48
				STREET REHABILITATION	989.900	463	45.63
				CHECK PNC 127627 TOTAL			5,615.72
01/31/2018	PNC	127693	SCODELLER CONSTRUCTION, INC.	STREET REHABILITATION	989.900	463	17,743.90
				Total for fund 402 2015 STREET BONDS CONSTRUCTION			45,901.73

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
01/05/2018	PNC	127418	AEW	ENGINEERING SERVICES	946.000	527	26,032.90
				ENGINEERING SERVICES	946.000	527	3,986.90
				ENGINEERING SERVICES	946.000	527	13,574.00
				ENGINEERING SERVICES	946.000	527	5,737.10
				CHECK PNC 127418 TOTAL			49,330.90
01/05/2018	PNC	127422	AUDIO SENTRY CORPORATION	R & M LIFT STATION	934.500	527	190.00
01/05/2018	PNC	127432	CLANCY EXCAVATING CO	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	375.84
01/05/2018	PNC	127439	GREAT LAKES WATER AUTHORITY	WATER (GREAT LAKES WATER AUTHORITY)	918.500	526	101,356.64
01/05/2018	PNC	127440*#	DTE ENERGY COMPANY	ELECTRIC	920.000	527	218.10
01/05/2018	PNC	127462	JOSEPH ZUTZ	REFUNDS AND REBATES	964.000	527	150.00
01/05/2018	PNC	127471	MACOMB COUNTY TREASURER	SEWAGE	917.000	527	7,923.60
01/05/2018	PNC	127500	WARREN PIPE & SUPPLY CO.	OTHER REPAIRS AND MAINTENANCE	934.000	526	8.73
01/16/2018	PNC	127505*#	AEW	ENGINEERING SERVICES	946.000	526	3,000.00
				ENGINEERING SERVICES	946.000	526	4,750.00
				ENGINEERING SERVICES	946.000	526	380.50
				ENGINEERING SERVICES	946.000	526	4,914.50
				CHECK PNC 127505 TOTAL			13,045.00
01/16/2018	PNC	127519	CHRISTIAN CONCRETE CUTTING INC.	OTHER REPAIRS AND MAINTENANCE	934.000	526	308.80
01/16/2018	PNC	127524	DPW & SON, LLC	OTHER REPAIRS AND MAINTENANCE	934.000	526	2,500.00
01/16/2018	PNC	127525	FASTENERS, INC.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	89.00
01/16/2018	PNC	127528	FONTANA CONSTRUCTION, INC	CAPITAL OUTLAY (SEWER SYSTEM)	973.000	527	87,838.31
01/16/2018	PNC	127542	MACOMB COUNTY TREASURER	SEWAGE	917.000	527	213,452.60
01/16/2018	PNC	127563*#	PITNEY BOWES RESERVE ACCOUNT	MAIL OR POSTAGE	851.000	527	8.28
01/16/2018	PNC	127580	YVONNE E. HELZER	REFUNDS AND REBATES	964.000	527	475.00
01/22/2018	PNC	127599	BELL EQUIPMENT COMPANY	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	6,300.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
01/22/2018	PNC	127605*#	CARE WORKLIFE SOLUTIONS	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	526	48.00
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	527	33.00
				CHECK PNC 127605 TOTAL			81.00
01/22/2018	PNC	127609	CHRISTIAN CONCRETE CUTTING INC.	PROFESSIONAL AND CONTRACTUAL SERVICES	801.000	526	1,124.50
01/22/2018	PNC	127612*#	DELTA DENTAL OF MICHIGAN	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	526	516.26
				HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	527	178.12
				CHECK PNC 127612 TOTAL			694.38
01/22/2018	PNC	127614	FONTANA CONSTRUCTION, INC	CAPITAL OUTLAY (SEWER SYSTEM - S2	973.200	527	43,182.35
01/22/2018	PNC	127616	G2 CONSULTING GROUP, LLC	CAPITAL OUTLAY (WATER SYSTEM)	972.000	526	698.00
01/22/2018	PNC	127619*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	718.000	526	148.86
				HEALTH/LIFE/DENTAL INS	718.000	527	112.09
				CHECK PNC 127619 TOTAL			260.95
01/22/2018	PNC	127630	STATE OF MICHIGAN-DEQ	OTHER REPAIRS AND MAINTENANCE	934.000	526	175.00
01/22/2018	PNC	127633	PAMAR ENTERPRISES, INC.	CAPITAL OUTLAY (WATER SYSTEM)	972.000	526	63,948.31
01/22/2018	PNC	127640	TAPLIN GROUP, LLC	CAPITAL OUTLAY (WATER SYSTEM)	972.000	526	11,569.24
01/22/2018	PNC	127647	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	179.54
01/22/2018	PNC	127648#	WHITLOCK BUSINESS SYSTEMS	MAIL OR POSTAGE	851.000	526	848.48
				MAIL OR POSTAGE	851.000	526	1,014.94
				MAIL OR POSTAGE	851.000	527	1,014.94
				CHECK PNC 127648 TOTAL			2,878.36
01/31/2018	PNC	127663	CHRISTIAN CONCRETE CUTTING INC.	OTHER REPAIRS AND MAINTENANCE	934.000	526	520.00
01/31/2018	PNC	127664	CLANCY EXCAVATING CO	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,498.96
01/31/2018	PNC	127665	CORE & MAIN LP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	1,648.95
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	191.16
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	163.05
				CHECK PNC 127665 TOTAL			2,003.16

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
01/31/2018	PNC	127669*#	CITY OF FRASER	WATER	918.000	526	26.26
01/31/2018	PNC	127672	HD SUPPLY FACILITIES MAINTENANCE	OTHER REPAIRS AND MAINTENANCE	934.000	526	495.00
01/31/2018	PNC	127682*#	MACOMB COUNTY TREASURER	SEWAGE	917.000	527	7,923.60
01/31/2018	PNC	127691*#	REINDEL TRUE VALUE	SUPPLIES	752.000	526	3.78
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	752.100	526	3.97
				OTHER REPAIRS AND MAINTENANCE	934.000	526	10.69
				CHECK PNC 127691 TOTAL			<u>18.44</u>
01/31/2018	PNC	127706#	WHITLOCK BUSINESS SYSTEMS	MAIL OR POSTAGE	851.000	526	1,011.15
				MAIL OR POSTAGE	851.000	526	845.53
				MAIL OR POSTAGE	851.000	527	1,011.16
				CHECK PNC 127706 TOTAL			<u>2,867.84</u>
				Total for fund 592 WATER AND SEWER FUND			623,715.69

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 645 MEDICAL SELF INSURANCE FUND							
01/02/2018	PNC	278 (E)	BLUE CROSS BLUE SHIELD OF MICHIGAN HEALTH INSURANCE CLAIMS		837.000	999	37,048.19
01/09/2018	PNC	284 (E)	BLUE CROSS BLUE SHIELD OF MICHIGAN HEALTH INSURANCE CLAIMS		837.000	999	8,326.85
01/16/2018	PNC	285 (E)	BLUE CROSS BLUE SHIELD OF MICHIGAN HEALTH INSURANCE CLAIMS		837.000	999	3,204.38
01/23/2018	PNC	287 (E)	BLUE CROSS BLUE SHIELD OF MICHIGAN HEALTH INSURANCE CLAIMS		837.000	999	68,554.60
01/30/2018	PNC	292 (E)	BLUE CROSS BLUE SHIELD OF MICHIGAN HEALTH INSURANCE CLAIMS		837.000	999	1,447.80
01/30/2018	PNC	293 (E) *#	CITY OF FRASER - SELF INSURANCE	HEALTH INSURANCE CLAIMS	837.000	999	(28,182.87)
Total for fund 645 MEDICAL SELF INSURANCE FUND							90,398.95

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
01/05/2018	PNC	127442	FASTENERS INC.	EQUIPMENT REPAIRS	931.000	249	109.62
01/05/2018	PNC	127445	FLUID SYSTEMS ENGINEERING, INC	EQUIPMENT REPAIRS	931.000	249	136.18
01/05/2018	PNC	127449	GALEANA'S VAN DYKE DODGE	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	13.75
01/05/2018	PNC	127484	DON PYKE	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	57.25
01/05/2018	PNC	127485	ROY O'BRIEN, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	259.28
01/05/2018	PNC	127494	TAG TINTZ & GRAPHX LLC	OTHER REPAIRS AND MAINTENANCE	934.000	249	185.00
01/05/2018	PNC	127498	TRUCK & TRAILER SPECIALTIES, INC.	EQUIPMENT REPAIRS	931.000	249	1,547.24
01/05/2018	PNC	127501	WEINGARTZ	EQUIPMENT REPAIRS	931.000	249	35.98
01/16/2018	PNC	127506	AIRGAS USA, LLC	EQUIPMENT REPAIRS	931.000	249	85.00
				EQUIPMENT REPAIRS	931.000	249	61.50
				EQUIPMENT REPAIRS	931.000	249	76.66
				EQUIPMENT REPAIRS	931.000	249	177.44
				CHECK PNC 127506 TOTAL			400.60
01/16/2018	PNC	127507	INTERSTATE BILLING SERVICES INC.	EQUIPMENT REPAIRS	931.000	249	559.90
01/16/2018	PNC	127511	APOLLO FIRE APPARATUS REPAIR	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	149.60
01/16/2018	PNC	127515	BUFF WHELAN CHEVROLET INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	20.27
01/16/2018	PNC	127527	FISHER AUTO PARTS, INC	EQUIPMENT REPAIRS	931.000	249	143.00
01/16/2018	PNC	127538	LESLIE TIRE SERVICE, INC.	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	208.50
01/16/2018	PNC	127549	NBC TRUCK EQUIPMENT	EQUIPMENT REPAIRS	931.000	249	216.00
				EQUIPMENT REPAIRS	931.000	249	263.39
				CHECK PNC 127549 TOTAL			479.39
01/16/2018	PNC	127551	NXTEC USA, LLC	EQUIPMENT REPAIRS	931.000	249	380.40
01/16/2018	PNC	127552	OSCAR W. LARSON CO.	OTHER REPAIRS AND MAINTENANCE	934.000	249	1,382.59
01/16/2018	PNC	127554*#	AMERICAN EXPRESS	EQUIPMENT REPAIRS	931.000	249	11.95
				EQUIPMENT REPAIRS	931.000	249	223.20
				CHECK PNC 127554 TOTAL			235.15

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
01/16/2018	PNC	127564	PRODUCTION TOOL SUPPLY	EQUIPMENT REPAIRS	931.000	249	55.00
01/16/2018	PNC	127566	ROY O'BRIEN, INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	197.09
01/16/2018	PNC	127571	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	3,276.37
				GASOLINE	759.000	249	3,035.78
				CHECK PNC 127571 TOTAL			6,312.15
01/16/2018	PNC	127575	TRACTION-GENUINE PARTS CO	EQUIPMENT REPAIRS	931.000	249	193.57
01/16/2018	PNC	127577	UNITED AUTO PARTS	EQUIPMENT REPAIRS	931.000	249	140.07
01/16/2018	PNC	127578*#	WARREN PIPE & SUPPLY CO.	EQUIPMENT REPAIRS	931.000	249	59.31
01/17/2018	PNC	286(E)	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT	805.000	249	11,543.25
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	1,362.50
				CHECK PNC 286(E) TOTAL			12,905.75
01/22/2018	PNC	127604	BUFF WHELAN CHEVROLET INC	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	166.86
01/22/2018	PNC	127605*#	CARE WORKLIFE SOLUTIONS	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	249	13.50
01/22/2018	PNC	127612*#	DELTA DENTAL OF MICHIGAN	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	718.000	249	100.47
01/22/2018	PNC	127619*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	718.000	249	45.60
01/22/2018	PNC	127638	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	998.89
				GASOLINE	759.000	249	3,306.62
				CHECK PNC 127638 TOTAL			4,305.51
01/22/2018	PNC	127645	UNITED AUTO PARTS	R & M PARTS-DPW	931.000	249	35.00
01/31/2018	PNC	127652	INTERSTATE BILLING SERVICES INC.	EQUIPMENT REPAIRS	931.000	249	773.19
01/31/2018	PNC	127668	FLUID SYSTEMS ENGINEERING, INC	EQUIPMENT REPAIRS	931.000	249	189.97
01/31/2018	PNC	127670	GRAINGER	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	375.23
01/31/2018	PNC	127680	KNAPHEIDE TRUCK EQUIPMENT		931.000	249	327.31

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
01/31/2018	PNC	127684	MICHIGAN CAT	EQUIPMENT REPAIRS	931.000	249	139.35
01/31/2018	PNC	127686	NBC TRUCK EQUIPMENT	EQUIPMENT REPAIRS	931.000	249	165.90
01/31/2018	PNC	127691*#	REINDEL TRUE VALUE	EQUIPMENT REPAIRS	931.000	249	26.52
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	20.10
				CHECK PNC 127691 TOTAL			46.62
01/31/2018	PNC	127696	SPENCER OIL COMPANY	DIESEL FUEL	758.000	249	1,817.37
				GASOLINE	759.000	249	3,904.23
				CHECK PNC 127696 TOTAL			5,721.60
01/31/2018	PNC	127700	TERMINAL SUPPLY	VEHICLE REPAIRS AND MAINTENANCE	932.000	249	724.49
01/31/2018	PNC	127704	UNITED AUTO PARTS	EQUIPMENT REPAIRS	931.000	249	192.55
				VEHICLE REPAIRS AND MAINTENANCE	932.000	249	58.98
				CHECK PNC 127704 TOTAL			251.53
				Total for fund 661 MOTOR POOL			39,548.77

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
01/05/2018	PNC	127446	FRANK VALENTI	SECURITY FEE - CI COSTS 1C	228.500	000	405.00
01/05/2018	PNC	127479	PATRICIA L. MIONE	SECURITY FEE - CI COSTS 1C	228.500	000	32.80
01/05/2018	PNC	127495	THE CHICKEN PLACE	PUBLIC SAFETY DONATIONS	284.400	000	450.00
01/16/2018	PNC	127517*#	CASH	REC PROGRAM REVOLVING	243.000	000	23.00
01/16/2018	PNC	127554*#	AMERICAN EXPRESS	PUBLIC SAFETY - COP PROGRAM	214.400	000	595.00
				PUBLIC SAFETY - COP PROGRAM	214.400	000	(235.00)
				REC PROGRAM REVOLVING	243.000	000	209.66
				REC PROGRAM REVOLVING	243.000	000	30.58
				REC PROGRAM REVOLVING	243.000	000	249.90
				CHECK PNC 127554 TOTAL			850.14
01/17/2018	39DC2	10364	TAMMIE DUBOSE	ACCTS PAYABLE-DIST CT BOND			** VOIDED **
01/19/2018	PNC	127583	DALE AND COLETTE SCHWACH	BUILDING BONDS	283.100	000	100.00
01/22/2018	PNC	127608	CHANNING BETE COMPANY, INC	DUE TO CITY	214.100	000	241.85
01/22/2018	PNC	127639	SPRINGFIELD WORKSHOP, INC.	REC PROGRAM REVOLVING	243.000	000	387.00
01/31/2018	PNC	127678	KIESLER POLICE SUPPLY, INC.	OWI ENFORCEMENT	248.000	000	1,337.65
01/31/2018	PNC	127690	PRIME OFFICE INNOVATIONS	TECHNOLOGY FUND (DISTRICT COURT)	228.600	000	177.32
01/31/2018	PNC	127692*#	CITY OF ROSEVILLE	SECURITY FEE 5%	228.500	000	5,762.50
				TECHNOLOGY FUND (DISTRICT COURT)	228.600	000	6,250.00
				CHECK PNC 127692 TOTAL			12,012.50
01/31/2018	PNC	127701	THOMSON REUTERS - WEST	TECHNOLOGY FUND (DISTRICT COURT)	228.600	000	254.16
				TECHNOLOGY FUND (DISTRICT COURT)	228.600	000	212.94
				CHECK PNC 127701 TOTAL			467.10
01/31/2018	PNC	127703	ULTRA STITCH EMBROIDERY, INC.	PUBLIC SAFETY - COP PROGRAM	214.400	000	523.00
				Total for fund 701 TRUST & AGENCY FUND			17,007.36

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703							
01/04/2018	PNC	280 (E)	MACOMB COUNTY	DISB #	274.000	000	4,905.04
01/04/2018	PNC	281 (E)	MACOMB COUNTY	DISB #	274.000	000	105,785.20
01/04/2018	PNC	282 (E)	CITY OF FRASER - PROPERTY TAXES	ALL UNDISTRIBUTED TAXES	274.000	000	49.00
01/04/2018	PNC	283 (E)	CITY OF FRASER - PROPERTY TAXES	ALL UNDISTRIBUTED TAXES	274.000	000	1,053.32
01/25/2018	PNC	288 (E)	CITY OF FRASER - PROPERTY TAXES	ALL UNDISTRIBUTED TAXES	274.000	000	3.77
01/25/2018	PNC	289 (E)	CITY OF FRASER - PROPERTY TAXES	ALL UNDISTRIBUTED TAXES	274.000	000	2,819.55
01/25/2018	PNC	290 (E)	MACOMB COUNTY	DISB # 13	274.000	000	378.11
01/25/2018	PNC	291 (E)	MACOMB COUNTY	DISB # 13	274.000	000	205,595.18
				Total for fund 703			320,589.17
TOTAL - ALL FUNDS							1,594,498.73

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Finance Director
Rev + Expenditure Report
Dec. 2017

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET TO ACTUAL REPORT - DECEMBER 2017

		2017-18	MONTH ACTIVITY	MONTH ACTIVITY	YTD BALANCE	DIFFERENCE
		ORIGINAL	NOVEMBER 2017	DECEMBER 2017	12/31/2017	12/31/2017
GL NUMBER	DESCRIPTION	BUDGET	INCR (DECR)	INCR (DECR)	NORM (ABNORM)	UNDER (OVER BUDGET)
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	7,037,000.00	29,584.11		6,818,121.40	218,878.60
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	718,700.00	2,950.83		675,269.64	43,430.36
101-000-423.000	TAXES - PRIOR YEAR COLLECTION	5,500.00	12,018.20		16,164.79	(10,664.79)
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	197,000.00	10,577.73		185,632.42	11,367.58
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	35,000.00	1,918.31		10,122.51	24,877.49
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	230,000.00	961.05	2,115.97	159,437.97	70,562.03
101-000-478.100	BLDG. PLAN REVIEW	10,000.00				10,000.00
101-000-478.200	ENG. SITE PLAN REVIEW	12,500.00				12,500.00
101-000-480.000	PLUMBING PERMITS	18,000.00		80.00	80.00	17,920.00
101-000-481.000	ELECTRICAL PERMITS	25,000.00		80.00	80.00	24,920.00
101-000-482.000	MECHANICAL PERMITS	23,000.00		80.00	80.00	22,920.00
101-000-483.100	ABANDONED/VACANT RES. STRUCTURE	500.00				500.00
101-000-483.200	ABANDONED/VACANT MONTHLY MONITORING	1,000.00		60.00	60.00	940.00
101-000-483.300	ABANDONED/VACANT RE-INSPECTION	800.00				800.00
101-000-484.000	ZONING PERMITS/FEES	2,000.00	(36.00)		(36.00)	2,036.00
101-000-485.000	SEWER INSPECT PERMIT	200.00				200.00
101-000-486.000	UNDERGROUND INSPEC.	400.00				400.00
101-000-488.000	NON OWNER OCCUPIED HOUSING REGIST&INSPEC	55,000.00				55,000.00
101-000-490.000	MISC. PERMITS	1,000.00		60.00	60.00	940.00
101-000-490.100	MISC. PERMITS-BLDG.	9,000.00				9,000.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	644,900.00	1,235,314.11		1,235,314.11	(590,414.11)
101-000-574.000	STATE GRANTS - STATE REVENUE SHARING	1,313,241.00			481,085.00	832,156.00
101-000-602.000	TAX ADMIN. FEE		(1,321.44)		(1,321.44)	1,321.44
101-000-626.000	SERVICES RENDERED			878.63	878.63	(878.63)
101-000-627.000	BUILDING INSPECTION AND PERMIT FEES	65,000.00	23,601.00	8,027.00	190,288.00	(125,288.00)
101-000-628.000	PLANNING COMMISSION FEES	5,000.00	1,190.00	3,630.00	7,320.00	(2,320.00)
101-000-629.000	ZONING BOARD OF APPEALS FEES	1,900.00	1,200.00	600.00	2,050.00	(150.00)

GL NUMBER	DESCRIPTION	2017-18	MONTH ACTIVITY	MONTH ACTIVITY	YTD BALANCE	DIFFERENCE
		ORIGINAL BUDGET	NOVEMBER 2017 INCR (DECR)	DECEMBER 2017 INCR (DECR)	12/31/2017 NORM (ABNORM)	12/31/2017 UNDER (OVER BUDGET)
101-000-655.000	DISTRICT COURT - FINES/COSTS-DIST CT.	573,116.00	49,236.80	15.00	218,077.32	355,038.68
101-000-655.100	DISTRICT COURT - CRIME VICTIM FEE	4,907.00	612.90		2,530.44	2,376.56
101-000-655.200	DISTRICT COURT - 20% PENALTY - D.C.	46,510.00	3,364.80		16,216.04	30,293.96
101-000-658.000	DISTRICT COURT - CLEARANCE FEES-D.C.	15,217.00	900.00		4,791.45	10,425.55
101-000-659.000	DISTRICT COURT - PROBATION FEES	6,600.00			3,716.70	2,883.30
101-000-661.000	DISTRICT COURT - 10% BOND FEE-D.C.	1,250.00	120.00		1,025.00	225.00
101-000-663.000	DISTRICT COURT - DIST CT NO PROOF INS	20,200.00	1,398.29		6,457.25	13,742.75
101-000-664.000	INTEREST INCOME AND RENT CONTROL	8,000.00	2,331.73	2,259.83	12,733.37	(4,733.37)
101-000-671.000	OTHER REVENUE		(40.14)	62.20	(251.10)	251.10
101-000-676.000	REIMBURSEMENTS			(55.00)	(55.00)	55.00
101-000-676.202	ADMIN SERVICES - MAJOR STREETS	19,260.00	2,047.83	2,047.83	12,286.98	6,973.02
101-000-676.203	ADMIN SERVICES - LOCAL STREETS	10,380.00	1,437.16	1,437.16	8,622.96	1,757.04
101-000-676.210	ADMIN SERVICES - AMBULANCE	23,220.00	4,730.83	4,730.83	28,384.98	(5,164.98)
101-000-676.226	ADMIN SERVICES - REFUSE	23,700.00				23,700.00
101-000-676.265	ADMIN SERVICES - DRUG FORFEITURE	10,800.00				10,800.00
101-000-676.267	ADMIN SERVICES - GAMBLING	16,740.00				16,740.00
101-000-676.270	ADMIN SERVICES - SENIOR HOUSING	16,860.00				16,860.00
101-000-676.526	ADMIN SERVICES - WATER	136,440.00	16,082.58	16,082.58	96,495.48	39,944.52
101-000-676.527	ADMIN SERVICES - SEWER	268,860.00	10,402.58	10,402.58	62,415.48	206,444.52
101-000-676.645	ADMIN SERVICES - SELF INSURANCE FUND	33,360.00				33,360.00
101-000-676.661	ADMIN SERVICES - MOTOR POOL	23,280.00				23,280.00
101-000-679.000	DISTRICT COURT - STATE REIMBURSEMENT	27,250.00		6,993.60	13,807.20	13,442.80
101-000-685.000	OTHER REVENUE - DONATIONS			719.00	3,864.84	(3,864.84)
101-000-688.000	OTHER REVENUE - SMART PROGRAM	20,295.00			8,636.25	11,658.75
101-000-689.000	OTHER REVENUE - CASH OVER OR SHORT		(20.00)	73.95	53.95	(53.95)
101-000-689.300	DISTRICT COURT - ATTORNEY FEES REIMBURSE	60,000.00	5,940.00		27,116.70	32,883.30
101-000-690.000	DISTRICT COURT - F.P.S. JUVENILE OFFI	39,700.00				39,700.00
101-000-692.000	METRO ACT	33,000.00				33,000.00
101-000-697.000	DISTRICT COURT - BOND FORFEIT	14,000.00		3,660.00	13,440.00	560.00
Total Dept 000		11,864,586.00	1,416,503.26	64,041.16	10,321,053.32	1,543,532.68
TOTAL REVENUES		11,864,586.00	1,416,503.26	64,041.16	10,321,053.32	1,543,532.68

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-703.000	SALARIES	48,600.00	1,972.95	3,062.13	15,370.47	33,229.53
101-101-709.000	FICA	3,800.00	(110.87)	189.82	869.60	2,930.40
101-101-711.000	MEDICARE		261.81	44.40	306.21	(306.21)
101-101-801.100	PROFESSIONAL SERVICES (ACCOUNTING)	6,200.00	648.30		3,373.30	2,826.70
101-101-900.000	PRINTING AND PUBLISHING		305.50	830.14	8,914.93	(8,914.93)
Total Dept 101 - CITY COUNCIL		58,600.00	3,077.69	4,126.49	28,834.51	29,765.49
Dept 136 - DISTRICT COURT						
101-136-702.000	WAGES - FULL TIME EMPLOYEES	91,800.00	4,402.83	5,674.14	37,432.66	54,367.34
101-136-703.000	SALARIES	28,000.00	2,286.21	2,286.21	11,431.05	16,568.95
101-136-704.000	WAGES - PART TIME EMPLOYEES	44,500.00	2,790.00	2,432.71	15,236.56	29,263.44
101-136-705.000	VACATION PAY		344.25	393.26	737.51	(737.51)
101-136-709.000	FICA	13,005.00	(9.50)	571.28	3,401.78	9,603.22
101-136-711.000	MEDICARE		732.72	133.60	866.32	(866.32)
101-136-714.000	LONGEVITY PAY		1,155.00		1,155.00	(1,155.00)
101-136-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	10,600.00	693.92	645.84	4,798.41	5,801.59
101-136-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	17,100.00	6,759.50	1,477.42	12,815.68	4,284.32
101-136-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	930.00				930.00
101-136-810.000	INDIGENT COURT APPOINTED ATTORNEY FEES	75,000.00	2,900.00	12,212.50	41,700.00	33,300.00
101-136-811.000	JUROR FEES	500.00				500.00
101-136-823.000	INTERPRETER FEES	500.00				500.00
101-136-851.000	MAIL OR POSTAGE	5,300.00				5,300.00
101-136-860.000	TRANSPORTATION	300.00				300.00
101-136-940.000	RENTALS	251,100.00			62,776.25	188,323.75
101-136-955.000	MISCELLANEOUS	7,500.00			6,515.00	985.00
Total Dept 136 - DISTRICT COURT		546,135.00	22,054.93	25,826.96	198,866.22	347,268.78

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Dept 171 - CITY MANAGER						
101-171-703.000	SALARIES	144,540.00	8,542.04	9,215.57	59,049.68	85,490.32
101-171-705.000	VACATION PAY		6,057.70		6,057.70	(6,057.70)
101-171-709.000	FICA	11,700.00	(440.40)	618.92	3,433.00	8,267.00
101-171-711.000	MEDICARE		1,689.10	144.74	1,833.84	(1,833.84)
101-171-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)		2,100.02	646.16	2,746.18	(2,746.18)
101-171-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		172.61	182.76	1,199.39	(1,199.39)
101-171-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	17,560.00	7,764.31	1,432.26	14,209.17	3,350.83
101-171-801.300	PROFESSIONAL SERVICES (CORNERSTONE)	14,000.00			3,333.32	10,666.68
101-171-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	600.00			50.00	550.00
101-171-851.000	MAIL OR POSTAGE	500.00			2.11	497.89
101-171-860.000	TRANSPORTATION	5,400.00	350.00	350.00	2,050.00	3,350.00
101-171-955.000	MISCELLANEOUS				100.00	(100.00)
Total Dept 171 - CITY MANAGER		194,300.00	26,235.38	12,590.41	94,064.39	100,235.61
Dept 209 - ASSESSING						
101-209-703.000	SALARIES	1,500.00		135.00	270.00	1,230.00
101-209-709.000	FICA	150.00		5.58	5.58	144.42
101-209-711.000	MEDICARE			1.30	1.30	(1.30)
101-209-851.000	MAIL OR POSTAGE	3,200.00	31.40		319.81	2,880.19
Total Dept 209 - ASSESSING		4,850.00	31.40	141.88	596.69	4,253.31
Dept 215 - CLERK						
101-215-703.000	SALARIES	54,700.00	(5,153.99)	3,169.56	13,365.21	41,334.79
101-215-704.000	WAGES - PART TIME EMPLOYEES		8,390.98	1,268.06	9,659.04	(9,659.04)
101-215-705.000	VACATION PAY		430.12	3,243.90	3,674.02	(3,674.02)
101-215-707.000	TEMPORARY EMPLOYEES	30,500.00	10,414.15	110.00	11,639.70	18,860.30
101-215-709.000	FICA	7,400.00	75.36	532.30	1,789.55	5,610.45
101-215-711.000	MEDICARE		330.02	124.50	454.52	(454.52)
101-215-713.000	OVERTIME	10,000.00	2,193.68	1,155.68	3,349.36	6,650.64
101-215-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	4,900.00	416.59	761.90	2,172.22	2,727.78
101-215-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	23,100.00	3,093.37	1,011.27	6,643.79	16,456.21
101-215-851.000	MAIL OR POSTAGE	5,500.00	156.98		666.17	4,833.83
Total Dept 215 - CLERK		136,100.00	20,347.26	11,377.17	53,413.58	82,686.42

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Dept 258 - INFORMATION TECHNOLOGY						
101-258-703.000	SALARIES	73,500.00	64.50	4,363.20	25,355.70	48,144.30
101-258-705.000	VACATION PAY		2,813.10	2,121.00	4,934.10	(4,934.10)
101-258-709.000	FICA	6,060.00	(15.55)	472.94	2,121.49	3,938.51
101-258-711.000	MEDICARE		436.84	110.61	547.45	(547.45)
101-258-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		1,375.00	275.00	1,650.00	(1,650.00)
101-258-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)		2,112.00	384.00	2,496.00	(2,496.00)
101-258-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	3,300.00	(1,100.00)			3,300.00
101-258-801.100	PROFESSIONAL SERVICES	30,000.00			28,200.00	1,800.00
101-258-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	33,000.00	477.17		5,958.46	27,041.54
101-258-851.000	MAIL OR POSTAGE		792.00		792.00	(792.00)
101-258-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	48,000.00	925.94		13,156.52	34,843.48
101-258-933.000	SOFTWARE MAINTENANCE AGREEMENTS	112,600.00		4,910.35	19,271.45	93,328.55
Total Dept 258 - INFORMATION TECHNOLOGY		306,460.00	7,881.00	12,637.10	104,483.17	201,976.83
Dept 260 - FINANCE						
101-260-702.000	WAGES - FULL TIME EMPLOYEES	179,052.00	2,855.49	3,421.95	21,905.26	157,146.74
101-260-703.000	SALARIES		7,601.49	5,884.62	13,486.11	(13,486.11)
101-260-704.000	WAGES - PART TIME EMPLOYEES	63,771.00	(3,537.45)		3,069.69	60,701.31
101-260-705.000	VACATION PAY		578.70	813.26	1,391.96	(1,391.96)
101-260-708.000	UNEMPLOYMENT COMPENSATION			8,646.49	8,646.49	(8,646.49)
101-260-709.000	FICA	18,900.00	162.62	710.48	2,719.94	16,180.06
101-260-711.000	MEDICARE		526.49	166.15	692.64	(692.64)
101-260-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		1,375.00	275.00	1,650.00	(1,650.00)
101-260-713.000	OVERTIME	1,000.00	139.86	102.28	980.96	19.04
101-260-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)		634.28	523.08	1,157.36	(1,157.36)
101-260-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	25,748.00	462.26	445.30	3,203.56	22,544.44
101-260-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	58,494.00	4,143.02	1,441.46	8,741.71	49,752.29
101-260-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	33,000.00	8,017.39	1,000.00	41,017.39	(8,017.39)
101-260-801.050	BANK SERVICE CHARGES	10,000.00	241.46		5,702.95	4,297.05
101-260-801.100	PROFESSIONAL SERVICES (ACCOUNTING)	30,000.00	16,970.00	2,183.75	103,442.40	(73,442.40)
101-260-825.000	LATE FEES				3,500.00	(3,500.00)
101-260-851.000	MAIL OR POSTAGE	16,950.00	2,225.21	236.00	7,131.58	9,818.42
Total Dept 260 - FINANCE		436,915.00	42,395.82	25,849.82	228,440.00	208,475.00

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Dept 265 - CITY HALL						
101-265-704.000	WAGES - PART TIME EMPLOYEES	30,000.00	1,787.50	1,404.00	10,874.50	19,125.50
101-265-707.000	TEMPORARY EMPLOYEES		266.50	624.00	890.50	(890.50)
101-265-709.000	FICA	2,300.00	0.10	125.73	713.60	1,586.40
101-265-711.000	MEDICARE		157.04	29.39	186.43	(186.43)
101-265-742.000	MATERIALS & SUPPLIES	20,000.00	2,060.44	1,072.94	9,985.31	10,014.69
101-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)			853.71	853.71	(853.71)
101-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)			89.87	89.87	(89.87)
101-265-920.000	ELECTRIC	66,950.00	9,039.86		35,324.45	31,625.55
101-265-921.000	NATURAL GAS	23,200.00	1,719.75	2,965.98	6,854.38	16,345.62
101-265-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	185,000.00				185,000.00
Total Dept 265 - CITY HALL		327,450.00	15,031.19	7,165.62	65,772.75	261,677.25
Dept 266 - ACTIVITY CENTER						
101-266-704.000	WAGES - PART TIME EMPLOYEES	10,000.00	702.00	702.00	4,127.50	5,872.50
101-266-709.000	FICA	770.00	3.93	43.52	255.81	514.19
101-266-711.000	MEDICARE		49.78	10.19	59.97	(59.97)
101-266-742.000	MATERIALS & SUPPLIES	8,800.00	795.50	194.50	2,134.78	6,665.22
101-266-920.000	ELECTRIC	23,200.00	2,626.87		8,709.44	14,490.56
101-266-921.000	NATURAL GAS	10,300.00	325.57	726.02	1,439.75	8,860.25
101-266-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	37,000.00				37,000.00
Total Dept 266 - ACTIVITY CENTER		90,070.00	4,503.65	1,676.23	16,727.25	73,342.75
Dept 267 - BAUMGARTNER HOUSE						
101-267-742.000	MATERIALS & SUPPLIES	3,500.00			160.95	3,339.05
101-267-852.000	OTHER MISC COMMUNICATIONS (INTERNET)			84.00	228.75	(228.75)
101-267-920.000	ELECTRIC	3,600.00	375.00		1,044.32	2,555.68
101-267-921.000	NATURAL GAS	2,900.00	148.55	239.71	513.82	2,386.18
101-267-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	19,300.00				19,300.00
Total Dept 267 - BAUMGARTNER HOUSE		29,300.00	523.55	323.71	1,947.84	27,352.16
Dept 268 - LIBRARY BUILDING						
101-268-704.000	WAGES - PART TIME EMPLOYEES	8,670.00	292.50		1,813.50	6,856.50
101-268-707.000	TEMPORARY EMPLOYEES		247.00	487.50	734.50	(734.50)
101-268-709.000	FICA	700.00	(18.25)	30.23	128.32	571.68
101-268-711.000	MEDICARE		59.52	7.07	66.59	(66.59)
101-268-742.000	MATERIALS & SUPPLIES	6,000.00	275.50	287.54	2,517.13	3,482.87
101-268-920.000	ELECTRIC	17,000.00	2,402.30		6,050.17	10,949.83
101-268-921.000	NATURAL GAS	6,200.00	250.64	522.57	858.76	5,341.24
101-268-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	78,250.00				78,250.00
Total Dept 268 - LIBRARY BUILDING		116,820.00	3,509.21	1,334.91	12,168.97	104,651.03

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Dept 269 - DPW BUILDING						
101-269-704.000	WAGES - PART TIME EMPLOYEES	7,000.00	149.50		474.50	6,525.50
101-269-707.000	TEMPORARY EMPLOYEES		175.50	286.00	461.50	(461.50)
101-269-709.000	FICA	540.00	8.54	17.73	51.12	488.88
101-269-711.000	MEDICARE		16.33	4.15	20.48	(20.48)
101-269-742.000	MATERIALS & SUPPLIES	17,500.00	1,463.66	1,261.02	7,762.57	9,737.43
101-269-920.000	ELECTRIC	12,500.00	1,646.27		5,351.45	7,148.55
101-269-921.000	NATURAL GAS	16,000.00	982.69	1,117.65	2,394.84	13,605.16
101-269-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	205,000.00				205,000.00
Total Dept 269 - DPW BUILDING		258,540.00	4,442.49	2,686.55	16,516.46	242,023.54
Dept 301 - PUBLIC SAFETY						
101-301-702.000	WAGES - FULL TIME EMPLOYEES	3,209,000.00	(39,557.61)	232,559.27	1,094,278.90	2,114,721.10
101-301-703.000	SALARIES		36,829.65	6,547.75	43,377.40	(43,377.40)
101-301-704.000	WAGES - PART TIME EMPLOYEES	8,000.00	16,810.04	5,616.70	23,728.24	(15,728.24)
101-301-705.000	VACATION PAY		171,656.41	47,640.20	219,296.61	(219,296.61)
101-301-709.000	FICA	326,200.00	(2,142.63)	22,458.47	99,053.37	227,146.63
101-301-711.000	MEDICARE		20,963.27	5,252.38	26,215.65	(26,215.65)
101-301-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		9,375.00	2,425.00	11,800.00	(11,800.00)
101-301-713.000	OVERTIME	298,900.00	17,603.52	22,889.50	162,089.58	136,810.42
101-301-714.000	LONGEVITY PAY		33,635.00		33,635.00	(33,635.00)
101-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	482,400.00	18,659.06	43,619.67	215,657.70	266,742.30
101-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	301,800.00	29,905.23	35,113.15	307,807.73	(6,007.73)
101-301-746.000	OPERATING SUPPLIES	45,560.00	1,002.67	1,838.22	9,785.35	35,774.65
101-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	28,300.00	3,980.00	230.00	11,455.00	16,845.00
101-301-816.000	FEE (SEX OFFENDER REGISTRATION)	900.00		30.00	270.00	630.00
101-301-851.000	MAIL OR POSTAGE	1,300.00		11.60	195.33	1,104.67
101-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	257,150.00	24,169.50	24,169.50	145,017.00	112,133.00
Total Dept 301 - PUBLIC SAFETY		4,959,510.00	342,889.11	450,401.41	2,403,662.86	2,555,847.14

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Dept 371 - BUILDING DEPARTMENT						
101-371-702.000	WAGES - FULL TIME EMPLOYEES	81,800.00	4,385.41	5,387.05	43,816.60	37,983.40
101-371-703.000	SALARIES	14,000.00	1,657.00	1,569.00	6,992.00	7,008.00
101-371-703.100	MECHANICAL INSP.	14,000.00		2,891.00	5,624.00	8,376.00
101-371-703.200	PLUMBING INSP.	15,000.00	266.00		2,091.00	12,909.00
101-371-703.300	BUILDING INSP.	500.00				500.00
101-371-704.000	WAGES - PART TIME EMPLOYEES	137,500.00	9,031.63	11,050.00	51,980.14	85,519.86
101-371-705.000	VACATION PAY		979.37		979.37	(979.37)
101-371-709.000	FICA	20,200.00	60.39	1,067.69	6,486.61	13,713.39
101-371-711.000	MEDICARE		1,333.27	249.70	1,582.97	(1,582.97)
101-371-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		1,125.00	225.00	1,350.00	(1,350.00)
101-371-713.000	OVERTIME	500.00	44.66	46.62	383.92	116.08
101-371-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	10,900.00	837.14	593.74	5,309.68	5,590.32
101-371-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	13,000.00	2,239.36	533.08	5,654.15	7,345.85
101-371-851.000	MAIL OR POSTAGE	1,000.00			325.30	674.70
101-371-932.000	VEHICLE REPAIRS AND MAINTENANCE	31,330.00	3,938.16	3,938.16	23,628.96	7,701.04
Total Dept 371 - BUILDING DEPARTMENT		339,730.00	25,897.39	27,551.04	156,204.70	183,525.30
Dept 410 - ZONING BOARD OF APPEALS						
101-410-703.000	SALARIES	1,800.00	475.00		581.82	1,218.18
101-410-709.000	FICA	200.00	36.34	4.22	48.51	151.49
101-410-711.000	MEDICARE			0.99	0.99	(0.99)
101-410-713.000	OVERTIME			69.93	69.93	(69.93)
101-410-717.000	DEFINED BENEFIT PENSION PLAN (MERS)			6.70	27.75	(27.75)
101-410-900.000	PRINTING AND PUBLISHING	900.00	144.00	108.00	252.00	648.00
Total Dept 410 - ZONING BOARD OF APPEALS		2,900.00	655.34	189.84	981.00	1,919.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
101-441-702.000	WAGES - FULL TIME EMPLOYEES	100,600.00	(20,202.80)	4,102.01	16,369.50	84,230.50
101-441-703.000	SALARIES		27,939.65	6,115.38	34,055.03	(34,055.03)
101-441-704.000	WAGES - PART TIME EMPLOYEES	52,000.00			1,566.00	50,434.00
101-441-705.000	VACATION PAY		10,278.76		10,278.76	(10,278.76)
101-441-709.000	FICA	12,400.00	822.12	656.18	5,367.42	7,032.58
101-441-711.000	MEDICARE		1,104.32	153.47	1,257.79	(1,257.79)
101-441-713.000	OVERTIME	12,000.00	586.23		2,573.50	9,426.50
101-441-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	24,200.00	773.08	448.94	3,547.42	20,652.58
101-441-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	24,200.00	9,147.93	1,466.75	15,838.47	8,361.53
101-441-741.000	UNIFORMS	18,400.00	2,400.00		17,179.79	1,220.21
101-441-851.000	MAIL OR POSTAGE	600.00			67.58	532.42
101-441-932.000	VEHICLE REPAIRS AND MAINTENANCE	28,200.00	1,184.08	1,184.08	7,104.48	21,095.52
101-441-974.000	CAP IMPROV - TREE FARM	2,500.00				2,500.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		275,100.00	34,033.37	14,126.81	115,205.74	159,894.26

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Dept 448 - STREET LIGHTING						
101-448-920.000	ELECTRIC	2,500.00	342.66		848.27	1,651.73
Total Dept 448 - STREET LIGHTING		2,500.00	342.66		848.27	1,651.73
Dept 690 - PARK MAINTENANCE						
101-690-707.000	TEMPORARY EMPLOYEES	39,000.00	3,165.38	3,509.50	23,027.13	15,972.87
101-690-709.000	FICA	3,000.00	(41.47)	217.59	1,427.06	1,572.94
101-690-711.000	MEDICARE		283.62	50.89	334.51	(334.51)
101-690-742.000	MATERIALS & SUPPLIES	27,000.00	860.12	920.54	28,075.13	(1,075.13)
101-690-930.000	POND MAINTENANCE	3,000.00			1,695.00	1,305.00
101-690-932.000	VEHICLE REPAIRS AND MAINTENANCE	32,260.00	296.08	296.08	1,776.48	30,483.52
101-690-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	50,000.00				50,000.00
Total Dept 690 - PARK MAINTENANCE		154,260.00	4,563.73	4,994.60	56,335.31	97,924.69
Dept 691 - RECREATION						
101-691-702.000	WAGES - FULL TIME EMPLOYEES	50,800.00	(6,940.50)	2,419.45	14,290.93	36,509.07
101-691-703.000	SALARIES		11,702.29	2,261.54	13,963.83	(13,963.83)
101-691-704.000	WAGES - PART TIME EMPLOYEES	9,000.00				9,000.00
101-691-705.000	VACATION PAY		353.93	4,624.20	4,978.13	(4,978.13)
101-691-707.000	TEMPORARY EMPLOYEES	76,000.00	3,286.38	2,082.00	53,831.12	22,168.88
101-691-709.000	FICA	10,900.00	(50.92)	807.30	5,215.05	5,684.95
101-691-711.000	MEDICARE		1,033.67	188.81	1,222.48	(1,222.48)
101-691-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		1,375.00	275.00	1,650.00	(1,650.00)
101-691-713.000	OVERTIME	1,500.00	89.25	204.00	1,059.87	440.13
101-691-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)		1,903.88	346.16	2,250.04	(2,250.04)
101-691-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	14,100.00	403.65	185.67	907.62	13,192.38
101-691-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	27,400.00	2,917.04	1,502.09	10,870.25	16,529.75
101-691-742.000	MATERIALS & SUPPLIES	25,000.00	339.87	599.32	4,460.09	20,539.91
101-691-851.000	MAIL OR POSTAGE	300.00			52.40	247.60
101-691-932.000	VEHICLE REPAIRS AND MAINTENANCE	4,700.00	1,586.83	1,586.83	9,520.98	(4,820.98)
101-691-975.001	MCKINLEY PARK	200,000.00	89,528.00		200,177.20	(177.20)
Total Dept 691 - RECREATION		419,700.00	107,528.37	17,082.37	324,449.99	95,250.01
Dept 746 - HISTORICAL COMMISSION						
101-746-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	600.00				600.00
Total Dept 746 - HISTORICAL COMMISSION		600.00				600.00

		2017-18	MONTH ACTIVITY	MONTH ACTIVITY	YTD BALANCE	DIFFERENCE
		ORIGINAL	NOVEMBER 2017	DECEMBER 2017	12/31/2017	12/31/2017
GL NUMBER	DESCRIPTION	BUDGET	INCR (DECR)	INCR (DECR)	NORM (ABNORM)	UNDER (OVER BUDGET)
Dept 750 - SENIOR ACTIVITY CENTER						
101-750-702.000	WAGES - FULL TIME EMPLOYEES	50,800.00	(6,853.01)	808.98	4,163.40	46,636.60
101-750-703.000	SALARIES		8,651.57	1,130.77	9,782.34	(9,782.34)
101-750-704.000	WAGES - PART TIME EMPLOYEES	32,100.00	2,949.43	4,034.76	14,694.21	17,405.79
101-750-705.000	VACATION PAY		114.67		114.67	(114.67)
101-750-709.000	FICA	8,700.00	(0.30)	398.23	2,424.08	6,275.92
101-750-711.000	MEDICARE		475.08	93.15	568.23	(568.23)
101-750-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)		1,903.88	346.16	2,250.04	(2,250.04)
101-750-717.000	DEFINED BENEFIT PENSION PLAN (MERS)			77.51	321.85	(321.85)
101-750-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		1,091.52	110.96	1,343.48	(1,343.48)
101-750-851.000	MAIL OR POSTAGE	250.00			13.65	236.35
101-750-932.000	VEHICLE REPAIRS AND MAINTENANCE	31,330.00	1,646.92	1,646.92	9,881.52	21,448.48
Total Dept 750 - SENIOR ACTIVITY CENTER		123,180.00	9,979.76	8,647.44	45,557.47	77,622.53
Dept 801 - PLANNING COMMISSION						
101-801-703.000	SALARIES	2,500.00	302.16		959.72	1,540.28
101-801-709.000	FICA	200.00	9.25	5.63	64.70	135.30
101-801-711.000	MEDICARE		13.86	1.31	15.17	(15.17)
101-801-713.000	OVERTIME			93.24	93.24	(93.24)
101-801-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		7.80	8.93	43.81	(43.81)
101-801-900.000	PRINTING AND PUBLISHING	1,500.00		216.00	414.00	1,086.00
Total Dept 801 - PLANNING COMMISSION		4,200.00	333.07	325.11	1,590.64	2,609.36

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Dept 852 - COMPENSATED ABSENCES						
101-852-705.000	VACATION PAY	69,000.00				69,000.00
Total Dept 852 - COMPENSATED ABSENCES		69,000.00				69,000.00
Dept 861 - RETIREE HEALTHCARE						
101-861-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		5,625.00	1,125.00	6,750.00	(6,750.00)
Total Dept 861 - RETIREE HEALTHCARE			5,625.00	1,125.00	6,750.00	(6,750.00)
Dept 899 - PENDING LAWSUITS						
101-899-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	60,000.00			9,201.10	50,798.90
101-899-963.000	TAX TRIBUNAL ADJUST	20,000.00		2,314.63	2,563.33	17,436.67
Total Dept 899 - PENDING LAWSUITS		80,000.00		2,314.63	11,764.43	68,235.57
Dept 951 - INSURANCE						
101-951-935.000	PROPERTY LIABILITY INSURANCE	227,000.00			242,585.00	(15,585.00)
Total Dept 951 - INSURANCE		227,000.00			242,585.00	(15,585.00)
Dept 958 - COMMUNITY BLOCK GRANT						
101-958-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	36,000.00				36,000.00
Total Dept 958 - COMMUNITY BLOCK GRANT		36,000.00				36,000.00
TOTAL EXPENDITURES		9,199,220.00	681,881.37	632,495.10	4,187,767.24	5,011,452.76
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		11,864,586.00	1,416,503.26	64,041.16	10,321,053.32	1,543,532.68
TOTAL EXPENDITURES		9,199,220.00	681,881.37	632,495.10	4,187,767.24	5,011,452.76
NET OF REVENUES & EXPENDITURES		2,665,366.00	734,621.89	(568,453.94)	6,133,286.08	(3,467,920.08)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-569.000	GAS WEIGHT TAX					
202-000-664.000	INTEREST INCOME AND RENT CONTROL		111.10	129.53	654.27	(654.27)
Total Dept 000			111.10	129.53	654.27	(654.27)
TOTAL REVENUES			111.10	129.53	654.27	(654.27)
Expenditures						
Dept 463						
202-463-702.000	WAGES - FULL TIME EMPLOYEES	130,000.00	(1,596.89)	5,186.21	38,811.35	91,188.65
202-463-705.000	VACATION PAY			835.87	835.87	(835.87)
202-463-709.000	FICA	10,900.00	(718.31)	733.94	2,964.54	7,935.46
202-463-711.000	MEDICARE		652.05	171.62	823.67	(823.67)
202-463-713.000	OVERTIME	5,000.00	332.29	4,665.26	6,937.75	(1,937.75)
202-463-714.000	LONGEVITY PAY		1,700.00		1,700.00	(1,700.00)
202-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	12,200.00	504.79	1,175.88	5,536.29	6,663.71
202-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	29,400.00	10,138.97	2,370.85	23,596.62	5,803.38
202-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	72,500.00	6,744.58	6,744.58	40,467.48	32,032.52
202-463-989.000	STREET REHABILITATION	50,000.00			121.64	49,878.36
202-463-995.000	INTERFUND TRANSFER OUT	150,000.00	12,500.00	12,500.00	75,000.00	75,000.00
Total Dept 463		460,000.00	30,257.48	34,384.21	196,795.21	263,204.79
TOTAL EXPENDITURES		460,000.00	30,257.48	34,384.21	196,795.21	263,204.79
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES			111.10	129.53	654.27	(654.27)
TOTAL EXPENDITURES		460,000.00	30,257.48	34,384.21	196,795.21	263,204.79
NET OF REVENUES & EXPENDITURES		(460,000.00)	(30,146.38)	(34,254.68)	(196,140.94)	(263,859.06)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-569.000	GAS WEIGHT TAX					
203-000-664.000	INTEREST INCOME AND RENT CONTROL		92.08	103.45	502.63	(502.63)
203-000-699.000	INTERFUND TRANSFERS IN	150,000.00	12,500.00	12,500.00	75,000.00	75,000.00
Total Dept 000		150,000.00	12,592.08	12,603.45	75,502.63	74,497.37
TOTAL REVENUES		150,000.00	12,592.08	12,603.45	75,502.63	74,497.37
Expenditures						
Dept 463						
203-463-702.000	WAGES - FULL TIME EMPLOYEES	129,000.00	(600.46)	5,127.10	33,426.90	95,573.10
203-463-705.000	VACATION PAY			2,109.10	2,109.10	(2,109.10)
203-463-709.000	FICA	10,300.00	(563.29)	458.94	2,343.12	7,956.88
203-463-711.000	MEDICARE		546.10	107.34	653.44	(653.44)
203-463-713.000	OVERTIME	5,000.00	401.63		1,763.09	3,236.91
203-463-714.000	LONGEVITY PAY		1,900.00		1,900.00	(1,900.00)
203-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	13,400.00	434.27	733.55	3,794.07	9,605.93
203-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	34,900.00	5,350.81	1,716.82	8,539.66	26,360.34
203-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	68,540.00	3,898.33	3,898.33	23,389.98	45,150.02
203-463-989.000	STREET REHABILITATION	50,000.00				50,000.00
Total Dept 463		311,140.00	11,367.39	14,151.18	77,919.36	233,220.64
TOTAL EXPENDITURES		311,140.00	11,367.39	14,151.18	77,919.36	233,220.64
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		150,000.00	12,592.08	12,603.45	75,502.63	74,497.37
TOTAL EXPENDITURES		311,140.00	11,367.39	14,151.18	77,919.36	233,220.64
NET OF REVENUES & EXPENDITURES		(161,140.00)	1,224.69	(1,547.73)	(2,416.73)	(158,723.27)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 000						
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	375,100.00	1,576.95		363,425.96	11,674.04
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	38,300.00	157.29		35,994.97	2,305.03
210-000-423.000	TAXES - PRIOR YEAR COLLECTION		640.65		761.64	(761.64)
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	10,300.00	563.86		9,895.19	404.81
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES		89.16		307.94	(307.94)
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	32,500.00	73,521.86		73,521.86	(41,021.86)
210-000-664.000	INTEREST INCOME AND RENT CONTROL		281.97	284.32	1,499.26	(1,499.26)
Total Dept 000		456,200.00	76,831.74	284.32	485,406.82	(29,206.82)
TOTAL REVENUES		456,200.00	76,831.74	284.32	485,406.82	(29,206.82)
Expenditures						
Dept 301 - PUBLIC SAFETY						
210-301-702.000	WAGES - FULL TIME EMPLOYEES	217,400.00	1,639.00	18,255.18	86,309.39	131,090.61
210-301-705.000	VACATION PAY		9,190.28	7,936.69	17,126.97	(17,126.97)
210-301-709.000	FICA	23,200.00	(70.00)	2,161.15	7,355.91	15,844.09
210-301-711.000	MEDICARE		1,374.57	505.45	1,880.02	(1,880.02)
210-301-713.000	OVERTIME	26,500.00	727.95	2,412.82	8,163.96	18,336.04
210-301-714.000	LONGEVITY PAY		1,260.00		1,260.00	(1,260.00)
210-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	38,700.00	2,434.99	4,610.94	18,809.22	19,890.78
210-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	88,700.00	19,546.67	4,860.69	39,342.19	49,357.81
210-301-746.000	OPERATING SUPPLIES	18,200.00	746.10	950.61	8,304.31	9,895.69
210-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	370.00				370.00
210-301-801.050	BANK SERVICE CHARGES	600.00				600.00
210-301-801.200	PROFESSIONAL SERVICES (ACCUMED)	28,000.00	2,192.81	3,849.49	13,032.39	14,967.61
210-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	46,840.00	5,771.75	5,771.75	34,630.50	12,209.50
Total Dept 301 - PUBLIC SAFETY		488,510.00	44,814.12	51,314.77	236,214.86	252,295.14
TOTAL EXPENDITURES		488,510.00	44,814.12	51,314.77	236,214.86	252,295.14
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		456,200.00	76,831.74	284.32	485,406.82	(29,206.82)
TOTAL EXPENDITURES		488,510.00	44,814.12	51,314.77	236,214.86	252,295.14
NET OF REVENUES & EXPENDITURES		(32,310.00)	32,017.62	(51,030.45)	249,191.96	(281,501.96)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND						
Revenues						
Dept 000						
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	526,600.00	2,213.85		510,206.05	16,393.95
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	53,700.00	220.81		50,532.11	3,167.89
226-000-423.000	TAXES - PRIOR YEAR COLLECTION		899.38		1,069.23	(1,069.23)
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	14,400.00	791.57		13,891.52	508.48
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES		125.15		432.30	(432.30)
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	45,000.00				45,000.00
226-000-664.000	INTEREST INCOME AND RENT CONTROL		127.93	121.31	681.81	(681.81)
226-000-699.000	INTERFUND TRANSFERS IN	11,000.00	6,416.66	6,416.66	38,499.96	(27,499.96)
Total Dept 000		650,700.00	10,795.35	6,537.97	615,312.98	35,387.02
TOTAL REVENUES		650,700.00	10,795.35	6,537.97	615,312.98	35,387.02
Expenditures						
Dept 528 - REFUSE COLLECTION/ DISPOSAL						
226-528-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,030.00				1,030.00
226-528-956.000	BAD DEBT EXPENSE				1.67	(1.67)
Total Dept 528 - REFUSE COLLECTION/ DISPOSAL		1,030.00			1.67	1,028.33
TOTAL EXPENDITURES		1,030.00			1.67	1,028.33
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:						
TOTAL REVENUES		650,700.00	10,795.35	6,537.97	615,312.98	35,387.02
TOTAL EXPENDITURES		1,030.00			1.67	1,028.33
NET OF REVENUES & EXPENDITURES		649,670.00	10,795.35	6,537.97	615,311.31	34,358.69

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 265 - DRUG FORFEITURE						
Revenues						
Dept 000						
265-000-664.000	INTEREST INCOME AND RENT CONTROL	100.00	49.81	51.13	268.01	(168.01)
265-000-673.000	GAIN OR LOSS ON SALE OF ASSETS	38,000.00			6,200.00	31,800.00
Total Dept 000		38,100.00	49.81	51.13	6,468.01	31,631.99
TOTAL REVENUES		38,100.00	49.81	51.13	6,468.01	31,631.99
Expenditures						
Dept 310 - DRUG FORFEITURE						
265-310-709.000	FICA	1,200.00	(32.16)	23.03	160.12	1,039.88
265-310-711.000	MEDICARE		32.16	5.39	37.55	(37.55)
265-310-713.000	OVERTIME	15,000.00		371.49	2,585.49	12,414.51
265-310-717.000	DEFINED BENEFIT PENSION PLAN (MERS)			46.50	429.69	(429.69)
265-310-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		696.55	128.06	1,522.48	(1,522.48)
265-310-746.000	OPERATING SUPPLIES	30,000.00	394.00	394.00	7,336.49	22,663.51
265-310-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	12,500.00	1,573.48		4,002.06	8,497.94
265-310-851.000	MAIL OR POSTAGE	400.00				400.00
265-310-932.000	VEHICLE REPAIRS AND MAINTENANCE	89,000.00				89,000.00
265-310-955.000	MISCELLANEOUS	2,500.00			120.00	2,380.00
Total Dept 310 - DRUG FORFEITURE		150,600.00	2,664.03	968.47	16,193.88	134,406.12
TOTAL EXPENDITURES		150,600.00	2,664.03	968.47	16,193.88	134,406.12
Fund 265 - DRUG FORFEITURE:						
TOTAL REVENUES		38,100.00	49.81	51.13	6,468.01	31,631.99
TOTAL EXPENDITURES		150,600.00	2,664.03	968.47	16,193.88	134,406.12
NET OF REVENUES & EXPENDITURES		(112,500.00)	(2,614.22)	(917.34)	(9,725.87)	(102,774.13)

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GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 267 - GAMBLING FORFEITURE						
Revenues						
Dept 000						
267-000-664.000	INTEREST INCOME AND RENT CONTROL	2,000.00	621.76	721.28	3,775.32	(1,775.32)
Total Dept 000		2,000.00	621.76	721.28	3,775.32	(1,775.32)
TOTAL REVENUES						
		2,000.00	621.76	721.28	3,775.32	(1,775.32)
Expenditures						
Dept 301 - PUBLIC SAFETY						
267-301-702.000	WAGES - FULL TIME EMPLOYEES	35,000.00				35,000.00
267-301-709.000	FICA	3,500.00				3,500.00
267-301-713.000	OVERTIME	10,000.00				10,000.00
267-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	14,000.00				14,000.00
Total Dept 301 - PUBLIC SAFETY		62,500.00				62,500.00
TOTAL EXPENDITURES						
		62,500.00				62,500.00
Fund 267 - GAMBLING FORFEITURE:						
TOTAL REVENUES		2,000.00	621.76	721.28	3,775.32	(1,775.32)
TOTAL EXPENDITURES		62,500.00				62,500.00
NET OF REVENUES & EXPENDITURES		(60,500.00)	621.76	721.28	3,775.32	(64,275.32)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 270 - SENIOR HOUSING						
Revenues						
Dept 000						
270-000-600.000	RENT	530,000.00	37,570.00	45,305.00	248,405.00	281,595.00
270-000-664.000	INTEREST INCOME AND RENT CONTROL	100.00	32.50	46.65	325.10	(225.10)
270-000-676.000	REIMBURSEMENTS	4,000.00	495.00		2,875.00	1,125.00
Total Dept 000		534,100.00	38,097.50	45,351.65	251,605.10	282,494.90
TOTAL REVENUES		534,100.00	38,097.50	45,351.65	251,605.10	282,494.90
Expenditures						
Dept 265 - CITY HALL						
270-265-704.000	WAGES - PART TIME EMPLOYEES	40,000.00	2,530.00	2,445.00	14,155.00	25,845.00
270-265-709.000	FICA	3,100.00	23.38	151.59	877.23	2,222.77
270-265-711.000	MEDICARE		170.16	35.45	205.61	(205.61)
270-265-742.000	MATERIALS & SUPPLIES	19,000.00	402.09	933.52	4,728.42	14,271.58
270-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	780.00			1,244.76	(464.76)
270-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)			105.11	483.61	(483.61)
270-265-920.000	ELECTRIC	12,400.00	805.13		5,886.69	6,513.31
270-265-921.000	NATURAL GAS	2,000.00	259.41	605.10	1,172.20	827.80
270-265-935.000	PROPERTY LIABILITY INSURANCE	38,800.00			39,351.89	(551.89)
270-265-968.000	DEPRECIATION AND DEPLETION	89,300.00				89,300.00
Total Dept 265 - CITY HALL		205,380.00	4,190.17	4,275.77	68,105.41	137,274.59
Dept 945 - DEBT						
270-945-991.000	PRINCIPAL	265,000.00				265,000.00
270-945-992.000	INTEREST EXPENSE	5,700.00	3,890.84		3,890.84	1,809.16
Total Dept 945 - DEBT		270,700.00	3,890.84		3,890.84	266,809.16
TOTAL EXPENDITURES		476,080.00	8,081.01	4,275.77	71,996.25	404,083.75
Fund 270 - SENIOR HOUSING:						
TOTAL REVENUES		534,100.00	38,097.50	45,351.65	251,605.10	282,494.90
TOTAL EXPENDITURES		476,080.00	8,081.01	4,275.77	71,996.25	404,083.75
NET OF REVENUES & EXPENDITURES		58,020.00	30,016.49	41,075.88	179,608.85	(121,588.85)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 301 - GENERAL DEBT SERVICE (CITY HALL)						
Revenues						
Dept 000						
301-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	496,600.00	2,120.17		488,624.64	7,975.36
301-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	50,700.00	211.47		48,394.78	2,305.22
301-000-423.000	TAXES - PRIOR YEAR COLLECTION		861.33		1,008.48	(1,008.48)
301-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	13,600.00	758.10		13,303.92	296.08
301-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES		119.90		414.04	(414.04)
301-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	40,000.00	77,131.31		77,131.31	(37,131.31)
301-000-664.000	INTEREST INCOME AND RENT CONTROL		81.92	88.69	355.80	(355.80)
Total Dept 000		600,900.00	81,284.20	88.69	629,232.97	(28,332.97)
TOTAL REVENUES		600,900.00	81,284.20	88.69	629,232.97	(28,332.97)
Expenditures						
Dept 945 - DEBT						
301-945-991.000	PRINCIPAL	490,000.00			490,000.00	
301-945-992.000	INTEREST EXPENSE	44,000.00			25,218.75	18,781.25
301-945-993.000	PAYING AGENT FEES	1,250.00			125.00	1,125.00
Total Dept 945 - DEBT		535,250.00			515,343.75	19,906.25
TOTAL EXPENDITURES		535,250.00			515,343.75	19,906.25
Fund 301 - GENERAL DEBT SERVICE (CITY HALL):						
TOTAL REVENUES		600,900.00	81,284.20	88.69	629,232.97	(28,332.97)
TOTAL EXPENDITURES		535,250.00			515,343.75	19,906.25
NET OF REVENUES & EXPENDITURES		65,650.00	81,284.20	88.69	113,889.22	(48,239.22)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 307 - DEBT SERVICE (2015 STREET BOND)						
Revenues						
Dept 000						
307-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	840,500.00	3,630.07		836,601.85	3,898.15
307-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	85,800.00	362.08		82,858.56	2,941.44
307-000-423.000	TAXES - PRIOR YEAR COLLECTION		1,474.71		1,667.87	(1,667.87)
307-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	23,000.00	1,297.95		22,778.04	221.96
307-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES		205.24		708.87	(708.87)
307-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	64,000.00				64,000.00
307-000-664.000	INTEREST INCOME AND RENT CONTROL		46.35	50.20	228.14	(228.14)
Total Dept 000		1,013,300.00	7,016.40	50.20	944,843.33	68,456.67
TOTAL REVENUES		1,013,300.00	7,016.40	50.20	944,843.33	68,456.67
Expenditures						
Dept 945 - DEBT						
307-945-991.000	PRINCIPAL	845,000.00			845,000.00	
307-945-992.000	INTEREST	72,000.00			42,162.50	29,837.50
307-945-993.000	PAYING AGENT FEES	1,000.00				1,000.00
307-945-995.000	INTERFUND TRANSFER OUT	13,475.00				13,475.00
Total Dept 945 - DEBT		931,475.00			887,162.50	44,312.50
TOTAL EXPENDITURES		931,475.00			887,162.50	44,312.50
Fund 307 - DEBT SERVICE (2015 STREET BOND):						
TOTAL REVENUES		1,013,300.00	7,016.40	50.20	944,843.33	68,456.67
TOTAL EXPENDITURES		931,475.00			887,162.50	44,312.50
NET OF REVENUES & EXPENDITURES		81,825.00	7,016.40	50.20	57,680.83	24,144.17

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 402 - 2015 STREET BONDS CONSTRUCTION FUND						
Revenues						
Dept 000						
402-000-664.000	INTEREST INCOME AND RENT CONTROL		96.43	82.77	730.07	(730.07)
402-000-696.000	PROCEEDS FROM SALE OF BONDS OR NOTES	1,534,989.64				1,534,989.64
Total Dept 000		1,534,989.64	96.43	82.77	730.07	1,534,259.57
TOTAL REVENUES		1,534,989.64	96.43	82.77	730.07	1,534,259.57
Expenditures						
Dept 463						
402-463-702.000	WAGES - FULL TIME EMPLOYEES	10,000.00			7,990.70	2,009.30
402-463-709.000	FICA	1,000.00	(110.08)	18.03	487.32	512.68
402-463-711.000	MEDICARE		110.08	4.22	114.30	(114.30)
402-463-713.000	OVERTIME			295.37	295.37	(295.37)
402-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)			29.09	1,042.80	(1,042.80)
402-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		640.55		1,564.73	(1,564.73)
Total Dept 463		11,000.00	640.55	346.71	11,495.22	(495.22)
TOTAL EXPENDITURES		11,000.00	640.55	346.71	11,495.22	(495.22)
Fund 402 - 2015 STREET BONDS CONSTRUCTION FUND:						
TOTAL REVENUES		1,534,989.64	96.43	82.77	730.07	1,534,259.57
TOTAL EXPENDITURES		11,000.00	640.55	346.71	11,495.22	(495.22)
NET OF REVENUES & EXPENDITURES		1,523,989.64	(544.12)	(263.94)	(10,765.15)	1,534,754.79

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Fund 592 - WATER AND SEWER FUND						
Revenues						
Dept 000						
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES		110.43		232.02	(232.02)
592-000-539.000	STATE GRANTS		249,278.63	23,429.61	279,777.47	(279,777.47)
592-000-600.000	WATER REVENUE (RETIRED)				778,763.97	(778,763.97)
592-000-601.000	SEWER REVENUE (RETIRED)				172,693.83	(172,693.83)
592-000-603.000	FIXED COST REVENUE (RETIRED)		(89.55)		1,483,003.21	(1,483,003.21)
592-000-664.000	INTEREST INCOME AND RENT CONTROL		1,176.94	1,130.04	6,649.42	(6,649.42)
Total Dept 000			250,476.45	24,559.65	2,721,119.92	(2,721,119.92)
TOTAL REVENUES			250,476.45	24,559.65	2,721,119.92	(2,721,119.92)
Expenditures						
Dept 526 - WATER						
592-526-702.000	WAGES - FULL TIME EMPLOYEES		3,645.74	18,778.05	109,396.88	(109,396.88)
592-526-704.000	WAGES - PART TIME EMPLOYEES		2,752.40	3,050.00	17,815.10	(17,815.10)
592-526-705.000	VACATION PAY		16,615.24	7,187.20	23,802.44	(23,802.44)
592-526-707.000	TEMPORARY EMPLOYEES			154.40	154.40	(154.40)
592-526-709.000	FICA		413.44	2,080.45	10,938.18	(10,938.18)
592-526-711.000	MEDICARE		2,077.00	486.59	2,563.59	(2,563.59)
592-526-713.000	OVERTIME		6,302.70	2,485.99	19,810.89	(19,810.89)
592-526-714.000	LONGEVITY PAY		3,400.00		3,400.00	(3,400.00)
592-526-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		2,875.40	2,997.03	17,829.55	(17,829.55)
592-526-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		25,100.25	5,858.00	47,987.39	(47,987.39)
592-526-801.100	PROFESSIONAL SERVICES (ACCOUNTING)				2,000.00	(2,000.00)
592-526-851.000	MAIL OR POSTAGE		1,859.83		9,321.59	(9,321.59)
592-526-932.000	VEHICLE REPAIRS AND MAINTENANCE		6,758.58	6,758.58	40,551.48	(40,551.48)
592-526-956.000	BAD DEBT EXPENSE			3,900.02	3,915.68	(3,915.68)
592-526-972.000	CAPITAL OUTLAY (WATER SYSTEM)		574,018.18	32,133.51	1,052,200.98	(1,052,200.98)
592-526-977.100	GRAVITY FLOW SEWER PROJECT		23,522.40		23,522.40	(23,522.40)
592-526-992.000	INTEREST EXPENSE				8,845.00	(8,845.00)
Total Dept 526 - WATER			669,341.16	85,869.82	1,394,055.55	(1,394,055.55)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	MONTH ACTIVITY NOVEMBER 2017 INCR (DECR)	MONTH ACTIVITY DECEMBER 2017 INCR (DECR)	YTD BALANCE 12/31/2017 NORM (ABNORM)	DIFFERENCE 12/31/2017 UNDER (OVER BUDGET)
Dept 527 - SEWER						
592-527-702.000	WAGES - FULL TIME EMPLOYEES		11,727.46	13,294.35	87,370.14	(87,370.14)
592-527-705.000	VACATION PAY		3,989.46	2,242.90	6,232.36	(6,232.36)
592-527-709.000	FICA		174.80	1,123.01	6,565.24	(6,565.24)
592-527-711.000	MEDICARE		1,276.16	262.66	1,538.82	(1,538.82)
592-527-713.000	OVERTIME		2,135.38	1,517.76	11,659.86	(11,659.86)
592-527-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		1,898.89	1,815.47	12,594.58	(12,594.58)
592-527-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		16,154.16	3,845.74	30,839.80	(30,839.80)
592-527-801.100	PROFESSIONAL SERVICES (ACCOUNTING)				4,850.00	(4,850.00)
592-527-851.000	MAIL OR POSTAGE		1,025.84		5,082.61	(5,082.61)
592-527-920.000	ELECTRIC		456.43		1,213.58	(1,213.58)
592-527-932.000	VEHICLE REPAIRS AND MAINTENANCE		16,386.67	16,386.67	98,320.02	(98,320.02)
592-527-956.000	BAD DEBT EXPENSE			3,900.02	3,944.66	(3,944.66)
592-527-964.000	REFUNDS AND REBATES			150.00	150.00	(150.00)
592-527-973.000	CAPITAL OUTLAY (SEWER SYSTEM)		87,838.31	67,998.50	255,598.38	(255,598.38)
592-527-977.100	GRAVITY FLOW SEWER PROJECT		283,711.70	(141,855.85)	141,855.85	(141,855.85)
592-527-992.000	INTEREST EXPENSE				245,657.11	(245,657.11)
592-527-993.000	PAYING AGENT FEES				48.57	(48.57)
Total Dept 527 - SEWER			426,775.26	(29,318.77)	913,521.58	(913,521.58)
TOTAL EXPENDITURES			1,096,116.42	56,551.05	2,307,577.13	(2,307,577.13)
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES			250,476.45	24,559.65	2,721,119.92	(2,721,119.92)
TOTAL EXPENDITURES			1,096,116.42	56,551.05	2,307,577.13	(2,307,577.13)
NET OF REVENUES & EXPENDITURES			(845,639.97)	(31,991.40)	413,542.79	(413,542.79)



CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

City of Fraser

CENTENNIAL COMMUNITY

MAYOR PRO-TEM
Kathy Blanke

COUNCIL
Yvette Foster
Suzanne Kalka
Michael Lesich
Patrice M. Schornak
David Winowiecki

RESOLUTION

At the regular meeting of the Fraser City Council held on Thursday, February, 8th, 2018 in the Council Chambers of the City Municipal Building located at 33000 Garfield Road, City of Fraser, County of Macomb, State of Michigan, the following Resolution was offered by COUNCILMEMBER _____, supported by _____:

RESOLVED, whereby the Council of the City of Fraser approves the following projects for fiscal year (FY) 2018 Community Development Block Grant (CDBG) funding in a total amount of \$35,429, (\$1,750 less for MCCA Chore) for a total of \$33,679 and further a Public Service Fund allocation of \$7,107, to hereby approve the sub-recipient agreements with the County of Macomb for the following projects:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, KELLY DOLLAND, duly appointed City Clerk for and in the City of Fraser, hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Council of the City of Fraser at their Regular Council Meeting held on Thursday, February 8TH, 2018.

KELLY DOLLAND, City Clerk
City of Fraser, Michigan



CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

City of Fraser

CENTENNIAL COMMUNITY

MAYOR PRO-TEM
Kathy Blanke

COUNCIL
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Suzanne Kalka
Michael Lesich
Patrice M. Schornak
David Winowiecki

MEMORANDUM

TO: Honorable Mayor Pro-tem and Members of Council
D. Wayne O'Neal, City Manager
FROM: Kelly Dolland, City Clerk
DATE: January 2nd, 2018
RE: 2018 CDBG Programming

The city's Community Development Block Grant estimated allocation this year is \$35,429.00 (less \$1,750.00 for MCCSA Chore) with Public Service Funds of \$7,107.00 available for projects.

All information and applications must be turned in to the County by February 16th, 2018. A Public Hearing notice will be published on February 8th, 2018. In order to submit our application by the County deadline, the Public Hearing and the allocation of funds must be acted upon at the February Council Meeting.

A copy of the Public Hearing notice and draft Resolution are included for your information, along with the Summary of 2018 Non-Profit Applications as provided by the County.

Please feel free to contact me prior to the meeting with any questions or for further clarification of the above information.

/kd

At this time, Macomb County does not have information on exact CDBG funding levels for the 2018 Program Year (PY). Community applications should be compiled using the figures shown in this chart. The County reserves the right to adjust funding allocations based on the actual amount of the 2018 PY CDBG grant.

2018 CDBG FUNDING ALLOCATION				
COMMUNITY	2018 CDBG ALLOCATION (A)	*CHORE PROGRAM ALLOCATION (B)	**TOTAL AVAILABLE FOR ALL PROJECTS (C)	***PUBLIC SERVICE FUNDS REMAINING AFTER CHORE SET-ASIDE (D)
Armada Village	\$10,000	\$300	\$9,700	\$2,200
Armada Township	\$10,000	\$750	\$9,250	\$1,750
Bruce Township	\$17,603	\$500	\$17,103	\$3,901
Center Line	\$28,722	\$3,150	\$25,572	\$4,031
Chesterfield Township	\$96,289	\$2,750	\$93,539	\$21,322
Eastpointe	\$139,523	\$14,800	\$124,723	\$20,081
Fraser	\$35,429	\$1,750	\$33,679	\$7,107
Harrison Township	\$76,326	\$3,250	\$73,076	\$15,832
Lenox Township	\$12,401	\$2,000	\$10,401	\$1,100
Macomb Township	\$144,368	\$7,500	\$136,868	\$28,592
Memphis	\$10,000	\$300	\$9,700	\$2,200
Mount Clemens	\$62,754	\$3,500	\$59,254	\$12,189
New Baltimore	\$22,220	\$300	\$21,920	\$5,255
New Haven Village	\$12,341	\$750	\$11,591	\$2,335
Ray Township	\$10,000	\$300	\$9,700	\$2,200
Richmond	\$17,944	\$300	\$17,644	\$4,186
Richmond Township	\$10,000	\$300	\$9,700	\$2,200
Romeo Village	\$10,000	\$750	\$9,250	\$1,750
Shelby Township	\$174,950	\$7,000	\$167,950	\$36,738
Utica	\$11,379	\$300	\$11,079	\$2,545
Washington Township	\$52,463	\$3,800	\$48,663	\$9,316
	\$964,712	\$54,350	\$910,362	\$186,828

*Column (B) indicates the amount of funding allocated to the Macomb Community Action Chore Program for that community. Communities are no longer required to include the Chore Program set-aside funding in their public hearing.

** Column (C) indicates the amount of funding needing approval through the community's public hearing. For example, the City of Eastpointe's starting allocation is \$139,523 (A). Chore funding of \$14,800 (B) is then deducted from this amount leaving the City with \$124,723 (C) to allocate to all projects including public services activities.

*** Column (D) - Communities have the option to fund public services. This column represents that maximum amount that a community may allocate to public services. Note that the Chore allocation shown in column (B) has already been deducted from the community's public service cap amount. The funding amount included in column (D) is included in column (C) "TOTAL AVAILABLE FOR ALL PROJECTS". For example, the City of Eastpointe has been allocated \$124,723 (C) for all projects. Of that amount, up to \$20,081 (D) could be awarded by the community to public services.

Final note: Notice that the total of column (B) and column (D) equals 25% of column (A)

2018 CDBG NONPROFIT APPLICATION AMOUNTS BY COMMUNITY

	Armada Twp	Armada Village	Bruce Twp	Center Line	Chesterfield Twp	Eastpointe	Fraser	Harrison Twp	Lenox Twp	Macomb Twp	Memphis	Mt Clemens	New Baltimore	New Haven	Roy Twp	Richmond City	Richmond Twp	Romeo	Shelby Twp	Utica	Washington Twp	NONPROFIT TOTAL
Armada PAL	\$1,625	\$1,625																				\$3,250
Care House	\$600	\$600	\$600	\$4,800	\$9,000	\$7,200	\$4,800	\$3,000	\$600	\$12,000	\$600	\$6,000	\$1,200	\$2,400	\$600	\$1,200	\$1,200	\$1,200	\$6,000	\$1,200	\$4,200	\$69,000
DRMM Lighthouse				\$2,000		\$3,000	\$2,000	\$1,000		\$1,000		\$1,000										\$10,000
Helping Hands Gifts				\$500	\$1,000	\$2,000	\$500					\$2,000		\$1,500		\$500		\$1,000	\$5,000	\$1,000		\$15,000
Interfaith Volunteer Caregivers			\$120	\$360	\$480	\$2,880	\$1,680	\$600		\$360		\$360	\$120		\$120	\$120	\$120	\$120	\$3,600	\$360	\$840	\$12,240
Macomb Warming						\$1,500	\$1,500					\$2,000							\$1,000		\$1,000	\$7,000
MCREST	\$783	\$792				\$5,355	\$1,890	\$1,890		\$1,890		\$1,890	\$1,890	\$1,890		\$792	\$783	\$3,780	\$7,560	\$3,780	\$3,780	\$38,745
Macomb Literacy						\$1,200	\$1,200	\$1,200		\$1,200		\$1,000							\$3,000	\$1,200		\$10,000
McLaren Macomb Foundation												\$100,000										\$100,000
Samaritan	\$1,000	\$1,000	\$5,000												\$1,000			\$2,000	\$5,000		\$6,000	\$21,000
Shelby Lions																			\$5,000			\$5,000
St Vincent de Paul										\$7,500												\$7,500
Trinity Community Care																			\$5,000			\$5,000
Turning Point	\$3,000				\$1,000	\$5,000		\$1,000	\$1,000					\$2,000		\$1,000		\$2,000	\$5,000	\$3,000		\$24,000
Wigs 4 Kids					\$3,000	\$1,000		\$1,000		\$3,000		\$1,000	\$1,000								\$1,000	\$11,000
MHC	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,381	\$1,000	\$1,000	\$1,000	\$1,000		\$1,000	\$1,000	\$1,000		\$1,000			\$1,000	\$1,000		\$16,381
COMMUNITY TOTAL	\$8,008	\$5,017	\$6,720	\$8,660	\$15,480	\$30,516	\$14,570	\$10,690	\$2,600	\$27,950	\$600	\$116,250	\$5,210	\$8,790	\$1,720	\$4,612	\$2,103	\$10,100	\$47,160	\$11,540	\$16,820	\$355,116

Total by community \$355,116
Total by nonprofit \$355,116

to have the opportunity to connect with kids every day and to build relationships and friendships with their parents that I still enjoy today. As superintendent, it has been an honor to serve the community and position our school district as a leader in learning."

MCC board sets millage renewal for May 8 election

MACOMB COUNTY — At the Jan. 17 Macomb Community College board of trustees meeting, the board voted 6-0 to place a renewal millage on the May 8 ballot. A ballot proposal to combine, restore and continue prior voter-approved operating and technology millages was approved.

All the trustees in attendance voted "yes": Kristi Dean, Joseph DeSantis, Roseanne DiMaria, Jennifer Haase, Katherine Lorenzo and Vincent Viviano. Frank Cusumano was absent.

According to school officials, the millage renewal is vital to the operations of the college, and it comprises 26 percent — \$36 million — of the college's operational budget and will expire in 2020.

The ballot proposal seeks approval of a 1.464 mill levy, the amount Macomb County voters approved in 2000. Restoration of the original millage rate would result in an increase of less than \$3 per year for a house with a taxable value of \$50,000 with an approximate sale value of \$100,000.

The largest portion of the college's operating revenue comes from tuition, comprising 43 percent of its budget. The millage, considered a local property tax, would provide 26 percent of revenue. In addition, state appropriations provide 25 percent, and other revenue, such as grants and investment income, provide 6 percent of the operating revenue.

According to the ballot language, if the operating millage is approved and levied in May, it would provide estimated operating revenues to the college of \$38 million during the 2018 calendar year.

For more information about the millage and to view the ballot language, www.macomb.edu/millage.

— NICK MORDOWANEC
AND MARIA ALLARD

funds at their own volition.

Hovey said the group had 180 days from May 18, 2017, to start collecting signatures. Roughly \$1 million was spent last year working with the National Petition Management of Brighton to develop ballot language and collect signatures, as well as to secure legal experts to devise ballot language that could not be combated by legal challenges.

"We were fortunate to have really great volunteers. ... Overall, we're very confident that the vast majority (of signatures) should be counted by the state and there shouldn't be any problem getting on the ballot," Hovey said.

As of Jan. 8, the group was still waiting for the signatures to be verified, though their expectation for completion was late January or early February.

Dollars spent during a pro-legalization campaign would depend on who opposes the measure, Hovey said, but he expects to raise a minimum of another \$4 million or \$5 million — which would come from a mix of small and large con-

tributions from supporters both in Michigan and nationwide.

This is the second time in three years that recreational marijuana is being attempted to be placed on a ballot initiative. In June 2016, a group called MI Legalize submitted more than 350,000 signatures, only to later find that half the signatures were deemed invalid by Michigan's Bureau of Elections.

A statement on the group's website states: "This election cycle, MI Legalize is coming back with a vengeance. We are not only larger than ever, but we are more organized and experienced as well. We have learned from our mistakes and we are determined to shake things over the next two years. We're going to prove that Michiganders will not sit back and watch more states embrace the economic and social benefits of marijuana legalization."

Hovey said MI Legalize "kind of had the collection rules changed on them in the middle of the game, had the goalposts moved." This time around, his coalition worked with groups like the nonprofit

See MARIJUANA on page 11A

ON THE
WEB



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NEWSPAPERS

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WINNING TIME

Get your scores at
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OUR BEST WORK

Take a look at the week's top images taken by our photographers.

WHAT'S GOIN' ON?

Check out our Friday 5 list for some of the top local events this weekend in C & G's coverage area.





COMMUNITY CALENDAR

Search our online calendar for even more events in your community.

CITY OF FRASER PUBLIC HEARING NOTICE

CITY OF FRASER RESIDENTS

At 7:00PM on February 8th, 2018 at the Fraser Municipal Building, 33000 Garfield Road, a public hearing will be held to obtain the views of citizens concerning community development and housing needs, as required by the Housing and Community Development Act of 1974, as amended.

The City of Fraser will be receiving **\$35,428** (tentative amount) (\$1,750 Allocated to CHORE) in Community Development Block Grant funds FOR FY 2018 from the Macomb "Urban County" Program.

Federal guidelines require that maximum priority be given to activities which primarily benefit low- or moderate-income families or which aid in the prevention or elimination of slums or blight. A variety of projects are eligible for community development funding. These include:

Property acquisition	Handicapped Barrier Removal
Code enforcement	Rehabilitation of Buildings
Planning and Administration	Housing Rehabilitation
Homebuyer Assistance	Public Facilities
Public Services	Public Infrastructure

Citizens residing in blighted areas or persons of lower-income are encouraged to participate. If you cannot attend this meeting and want your views known, please write or call City Clerk, Kelly Ann Dolland, at 33000 Garfield Road, Fraser, MI 48026, 586-293-3100 ext. 110.

The City of Fraser will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon four day notice to the Fraser Building Department at 586-293-3100.

KELLY ANN DOLLAND
Fraser City Clerk

Published : Fraser Clinton Chronicle 01/24/2018

0115-1804

Kelly Dolland

From: Stephanie Burgess
Sent: Wednesday, January 17, 2018 1:50 PM
To: wayneo@micityoffraser.com
Cc: Kelly Dolland; Joseph Cooke; michael.boettcher
Subject: Fraser 2017 CDBG Funds & 2018 CDBG Allocation
Attachments: 1.2.2018 Fraser Memo.pdf

Good Afternoon Wayne,

I received a copy of the City's 2017 CDBG agreement yesterday sent via email from Kelly Dolland. Please remember that I will need the original document also.

Michael received the bid package from your engineer for the Senior Center painting project which was funded with the City's 2017 CDBG allocation and additional CDBG funds provided to the City through a NOFA . Do you plan on proceeding with that project? If yes, are you sure that the building will stay in compliance with CDBG regulations?

Finally, regarding the 2018 CDBG funds, the City was provided with an allocation of \$35,429 of which \$1,750 is automatically deducted for the Chore program. This leaves the City with \$33,679 to allocate to eligible projects. Up to \$7,107 of the \$33,679 may be allocated to public service projects. You will need to hold a public hearing to obtain citizen input for the total project funds (\$33,679) and your City Council will need to allocate these funds to eligible activities by **February 16th**. Remember that the public hearing notice must be posted **15 days** prior to the public hearing. Based on the attached memo the City will not meet the 15 day notice requirement and may be confused about the amount of funding to be allocated.

Last year the City struggled to allocate the funds by the deadline. In order to avoid the same issue, I would like to schedule a call with you as soon as possible. Please let me know your availability for a call and I will do my best to work around your schedule.

Thank you,
Stephanie

16 day Notice - No Problem

--

Thank you,

Stephanie Burgess
Program Manager, Community Development
Macomb County Community Action
[21885 Dunham Rd., Suite 10](https://www.mca.macombgov.org)
[Clinton Township, MI 48036](https://www.mca.macombgov.org)
[mca.macombgov.org](https://www.mca.macombgov.org)
Phone: 586-469-6451
Fax: 586-217-5760

Office Hours:
Monday-Friday 8:30 am -4:30 pm

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SERVICE ACTIVITIES

Important Note: Proposal qualification do not ensure funding, since this is a local community determination. The aggregate amount of the funding recommendation by the communities for any given agency must be for a minimum of \$1,500 in order for a contract to be awarded. If an agency receives less than \$1,500 aggregate then the funds will be reallocated to the County's Housing Rehabilitation Program.

Applicant: Armada Police Athletic League

Name: Armada PAL

CDBG Request: \$3,250

Project Cost: \$88,000

Communities of consideration:

Armada Twp (\$1,625) Village of Armada (\$1,625)

Project Description: The applicant provides one week of summer camp for children in 5th through 8th grade in the Armada School District. CDBG funds would be used to provide scholarships to students from LMI families who would not be able to afford camp otherwise. The cost is \$325 per student so if you choose to fund this project, please do so in \$325 increments.

New or Previously Funded Subrecipient: Armada PAL is a reoccurring applicant.

Note of Concern: Armada PAL was awarded \$2,700 during the 2017 program year and \$1,375 will be recaptured. Armada PAL received funding from Armada Township (\$1,300) and Village of Armada (\$1,400). The funds served: Village of Armada (2 people), Richmond Township (2 people) and Ray Township (1 person). No funds were recaptured for the 2016 program year. Armada PAL received funding from Armada Township (\$1,200) and Village of Armada (\$600) in 2016. The funds served: Armada Township (4 people) and Village of Armada (2 people).

Applicant: Care House

Name: Child Advocacy Services Program

CDBG Request: \$69,000

Project Cost: \$899,355

Communities of consideration:

Armada Twp (\$600) Village of Armada (\$600)
Chesterfield (\$9,000) Eastpointe (\$7,200)
Lenox Twp (\$600) Macomb Twp (\$12,000)
New Baltimore (\$1,200) New Haven (\$2,400)
Richmond Twp (\$1,200) Romeo (\$1,200)
Washington Twp (\$4,200)

Bruce Twp (\$600) Center Line (\$4,800)
Fraser (\$4,800) Harrison Twp (\$3,000)
Memphis (\$600) Mt Clemens (\$6,000)
Ray Twp (\$600) City of Richmond (\$1,200)
Shelby Twp (\$6,000) Utica (\$1,200)

Project Description: The applicant provides child-friendly, family-centered investigation, prosecution and treatment services to income-eligible child victims of sexual and physical abuse, by coordinating an interdisciplinary support team (law enforcement, child protective services and assistant prosecutors), and provides crisis intervention, counseling, court advocacy, parent and child support groups, education, information and referral. Services are provided at no charge to families served. Each community's funding request is based on service projections in that community. The cost per child and the family is approximately \$600. If funding this project, please do so in \$600 increments.

New or Previously Funded Subrecipient: Care House is a reoccurring applicant.

Note of Concern: No funds were recaptured for the 2016 program year. Care House received funding from Armada Township (\$313.34), Village of Armada (\$600), Bruce Township (\$467), Center Line (\$1,000), Chesterfield (\$6,000), Eastpointe (\$1,200), Fraser (\$1,200), Lenox Township (\$250), New Haven (\$1,500),

**Macomb County CDBG Program
Summary of 2018 Non-Profit Applications**

December 2017

Richmond Township (\$1,200), Romeo (\$210), Shelby Township (\$3,000), Utica (\$402.43), and Washington Township (\$1,750). The funds served: Center Line (2 people), Chesterfield (10 people), Eastpointe (3 people), Fraser (2 people), Lenox (1 people), New Haven (3 people), Romeo (1 person), Shelby Township (7 people), Utica (1 person) and Washington Township (5 people).

Applicant: Detroit Rescue Mission Ministries Lighthouse Food Bank **Name:** DRMM Lighthouse Food Bank

CDBG Request: \$10,000 **Project Cost:** \$1,391,700

Communities of consideration:

Center Line (\$2,000) Eastpointe (\$3,000) Fraser (\$2,000) Harrison Twp (\$1,000)
Macomb Twp (\$1,000) Mount Clemens (\$1,000)

Project Description: The applicant provides emergency food assistance to low income individuals, families and senior citizens in Macomb County. CDBG funds will pay for the cost of intake personnel who distribute emergency food boxes and supplies to new clients who do not have food and to enroll them in the monthly food program for which they qualify. Intake staff will also certify (and annually recertify) each household.

New or Previously Funded Subrecipient: Detroit Rescue Mission Lighthouse Food Bank is a reoccurring applicant.

Note of Concern: Detroit Rescue Mission Lighthouse Food Bank had their entire award of \$3,500 recaptured for the 2016 program year. DRMM Lighthouse Food Bank received funding from Center Line (\$1,000), Eastpointe (\$1,000) and Fraser (\$1,500). No people were served from any of the funding communities.

Applicant: Helping Hand Gifts

Name: Helping Hands Gifts Christmas Dinner

CDBG Request: \$15,000 **Project Cost:** \$32,500

Communities of consideration:

Center Line (\$500) Chesterfield (\$1,000) Eastpointe (\$2,000) Fraser (\$500)
Mount Clemens (\$2,000) New Haven (\$1,500) City of Richmond (\$500) Romeo (\$1,000)
Shelby Twp (\$5,000) Utica (\$1,000)

Project Description: The applicant provides assistance to families in need at Christmas time. CDBG funds will be used to provide a food package for Christmas dinner for income eligible families in need. Cost to provide a food package is \$50-75 each.

New or Previously Funded Subrecipient: Helping Hands Gifts was funded for the first time in 2017.

Note of Concern: Helping Hands Gifts has not yet spent funds or completed a grant cycle. Information is not yet available for how many people from each community were served.

Applicant: Interfaith Volunteer Caregivers

Name: Safe at Home Program

CDBG Request: \$12,240 **Project Cost:** \$49,800

Communities of consideration:

Bruce Twp (\$120) Center Line (\$360) Chesterfield Twp (\$480) Eastpointe (\$2,880)

**Macomb County CDBG Program
Summary of 2018 Non-Profit Applications**

December 2017

Fraser (\$1,680)	Harrison Twp (\$600)	Macomb Twp (\$360)	Mount Clemens (\$360)
New Baltimore (\$120)	Ray Twp (\$120)	City of Richmond (\$120)	Richmond Twp (\$120)
Romeo (\$120)	Shelby Twp (\$3,600)	Utica (\$360)	Washington Twp (\$840)

Project Description: Assist income eligible seniors and physically challenged adults with indoor and outdoor chores that they cannot accomplish due to limited financial resources. The average cost to assist a household is \$120.

New or Previously Funded Subrecipient: Interfaith Volunteer Caregivers was funded for the first time in 2017.

Note of Concern: Interfaith Volunteer Caregivers has not yet spent funds or completed a grant cycle. Information is not yet available for how many people from each community were served.

Applicant: Macomb County Warming Center

Name: Macomb County Warming Center

CDBG Request: \$7,000 **Project Cost:** \$80,986

Communities of consideration:

Eastpointe (\$1,500)	Fraser (\$1,500)	Mount Clemens (\$2,000)	Shelby Twp (\$1,000)
Washington Twp (\$1,000)			

Project Description: The applicant provides nighttime shelter for homeless adults in the winter months and year round case management. They are requesting funding CDBG funds for the cost of nightly shelter for the homeless at a rate of \$7.22 per night.

New or Previously Funded Subrecipient: Macomb County Warming Center is a reoccurring applicant.

Note of Concern: No funds were recaptured for the 2016 program year. Macomb County Warming Center received funding from Bruce Township (\$1,553), Chesterfield (\$1,500), Eastpointe (\$1,000), Fraser (\$1,070), and Shelby Township (\$1,500). The funds served: Center Line (1 person), Chesterfield (4 people), Eastpointe (13 people), Fraser (2 people), Harrison Township (2 people), Macomb Township (1 person), Memphis (1 person), Mount Clemens (89 people), New Baltimore (4 people), New Haven (4 people) and Shelby Township (4 people).

Applicant: Macomb County Rotating Emergency Shelter Team (MCREST) **Name:** Emergency Shelter

CDBG Request: \$38,745 **Project Total:** \$792,939.65

Communities of Consideration:

Armada Twp (\$783)	Village of Armada (\$792)	Eastpointe (\$5,355)	Fraser (\$1,890)
Harrison Twp (\$1,890)	Macomb Twp (\$1,890)	Mt Clemens (\$1,890)	New Baltimore (\$1,890)
New Haven (\$1,890)	City of Richmond (\$792)	Richmond Twp (\$783)	Romeo (\$3,780)
Shelby Twp (\$7,560)	Utica (\$3,780)	Washington Twp (\$3,780)	

Project Description: MCREST provides emergency shelter (through local churches on a rotating basis) and related services to help people step away from homelessness. Services include assessments, referral assistance and casework to its clients, as well as shelter. Homeless persons would benefit from 4,305 shelter nights (\$9.00/night) within contributing communities. All beneficiaries would be homeless.

New or Previously Funded Subrecipient: MCREST is a reoccurring applicant.

**Macomb County CDBG Program
Summary of 2018 Non-Profit Applications**

December 2017

Note of Concern: No funds were recaptured for the 2016 program year. MCREST received funding from Village of Armada (\$560), Eastpointe (\$1,000), Fraser (\$1,000), Romeo (\$630), Shelby Township (\$3,000), Utica (\$402.43) and Washington Township (\$1,900). The funds served: Village of Armada (7 shelter nights; 31 people), Eastpointe (14 shelter nights; 63 people), Fraser (14 shelter nights; 67 people); Romeo (7 shelter nights; 36 people), Shelby Township (14 shelter nights; 94 people), Utica (7 shelter nights; 67 people) and Washington Township (14 shelter nights; 72 people).

Applicant: Macomb Literacy Partners

Name: Macomb Literacy Partners

CDBG Request: \$10,000

Project Total: \$136,000

Communities of Consideration:

Eastpointe (\$1,200) Fraser (\$1,200) Harrison Twp (\$1,200) Macomb Twp (\$1,200)
Mount Clemens (\$1,000) Shelby Twp (\$3,000) Utica (\$1,200)

Project Description: This program is designed to help illiterate adults learn to read through one-on-one adult tutoring and literacy classes to adults with basic literacy reading needs, as well as to increase the English language (reading, writing, speaking) capability of English as a second language students. The program also provides tutor assisted homework help to the children of adult learning students. The cost to provide these services is \$83.33 per student per month.

New or Previously Funded Subrecipient: Macomb Literacy Partners is a reoccurring applicant.

Note of Concern: No funds were recaptured for the 2016 program year. Macomb Literacy Partners received funding from Chesterfield (\$1,000), Eastpointe (\$1,200), Fraser (\$500), Shelby Township (\$3,000) and Utica (\$402.43). The funds served: Chesterfield (1 person), Eastpointe (4 people), Fraser (1 person), Harrison Township (1 person), Macomb Township (5 people), Shelby Township (5 people) and Utica (2 people).

Applicant: McLaren Macomb Foundation

Name: McLaren Macomb Medical Outreach Clinic (MOC)

CDBG Request: \$100,000

Project Total: \$600,000

Communities of Consideration:

Mount Clemens (\$100,000)

Project Description: Funding is requested to purchase a new Medical Outreach Clinic vehicle. The current vehicle is over 20 years old and is in disrepair. The MOC is a mobile medical clinic that provides free medical care to the working poor, homeless, indigent and uninsured populations of Macomb County.

New or Previously Funded Subrecipient: McLaren Macomb Foundation is a new applicant.

Note of Concern: All sources of funding are not yet committed. If applicant fails to secure remaining funding, CDBG funds would be recaptured. Applicant has no prior experience with CDBG funding and will therefore require technical assistance for billing, income eligibility requirements and program requirements.

Applicant: Samaritan House

Name: Emergency Basic Needs Assistance

CDBG Request: \$21,000

Project Total: \$396,000

Communities of Consideration:

**Macomb County CDBG Program
Summary of 2018 Non-Profit Applications**

December 2017

Armada Twp (\$1,000)	Village of Armada (\$1,000)	Bruce Twp (\$5,000)	Ray Twp (\$1,000)
Romeo (\$2,000)	Shelby Twp (\$5,000)	Washington Twp (\$6,000)	

Project Description: Samaritan House maintains an emergency food pantry and provides utility, shelter, clothing and other basic needs assistance to income-eligible individuals, families and seniors in crisis in northern Macomb County. They will use CDBG funds to provide emergency food to LMI families at a cost of \$2 per pound of food, per person.

New or Previously Funded Subrecipient: Samaritan House is a reoccurring applicant.

Note of Concern: No funds were recaptured for the 2016 program year. Samaritan House received funding from Village of Armada (\$560), Bruce Township (\$2,337), Romeo (\$830), Shelby Township (\$3,000) and Washington Township (\$5,000). The funds served: Village of Armada (6 people), Bruce Township (19 people), Romeo (66 people), Shelby Township (53 people) and Washington Township (138 people).

Applicant: Shelby Township Lions Club **Name:** Christmas Basket Program

CDBG Request: \$5,000 **Project Total:** \$10,000

Community: Shelby Twp (\$5,000)

Project Description: CDBG funds will be used to provide Christmas Baskets to LMI families who are residents of Shelby Township.

New or Previously Funded Subrecipient: Shelby Township Lions Club is a reoccurring applicant.

Note of Concern: No funds were recaptured for the 2016 program year. Shelby Township Lions received funding from Shelby Township (\$5,000) in 2016 and served 334 people.

Applicant: Society of St. Vincent de Paul **Name:** St. Isidore Conference #621

CDBG Request: \$7,500 **Project Total:** \$22,524

Community: Macomb Twp (\$7,500)

Project Description: CDBG funds will be used to pay up to three months of rent, mortgage and/or utility arrearages in order to prevent LMI Macomb Twp residents from becoming homeless.

New or Previously Funded Subrecipient: Society of St. Vincent de Paul is a reoccurring applicant.

Note of Concern: No funds were recaptured for the 2016 program year. Society of St. Vincent de Paul received funding from Macomb Township (\$5,000) in 2016 and served 43 people.

Applicant: Trinity Community Care **Name:** Trinity Community Care

CDBG Request: \$5,000 **Project Total:** \$25,000

Community: Shelby Twp (\$5,000)

Project Description: Trinity Care provides free medical and dental care to those who cannot afford it. CDBG funds will be used to pay for costs of a dental assistant staff member at a rate of \$19 per hour and up to 20 hours per week.

**Macomb County CDBG Program
Summary of 2018 Non-Profit Applications**

December 2017

New or Previously Funded Subrecipient: Trinity Community Care is a new applicant.

Note of Concern: Applicant has no prior experience with CDBG funding and will therefore require technical assistance for billing, income eligibility requirements and program requirements.

Applicant: Turning Point, Inc.

Name: Domestic Violence & Sexual Assault Program

CDBG Request: \$24,000

Project Total: \$815,000

Communities of Consideration:

Armada Twp (\$3,000)	Chesterfield Twp (\$1,000)	Eastpointe (\$5,000)	Harrison Twp (\$1,000)
Lenox Twp (\$1,000)	New Haven (\$2,000)	City of Richmond (\$1,000)	
Romeo (\$2,000)	Shelby Twp (\$5,000)	Utica (\$3,000)	

Project Description: Turning Point provides immediate emergency shelter, crisis intervention, and supportive services for survivors of domestic abuse and their dependent children 365/7/24. Turning Point also has a 365/24/7 crisis line. It also provides advocacy, 24-hour crisis intervention, support groups, medical support, skills building, employment and housing searches, and children's support programs. CDBG funds would be used to pay for costs related to the shelter. The total cost of providing these services is approximately \$25.00/night per person for shelter stays.

New or Previously Funded Subrecipient: Turning Point is a reoccurring applicant.

Note of Concern: No funds were recaptured for the 2016 program year. Turning Point received funding from Armada Township (\$313.33), Eastpointe (\$1,200), Lenox Township (\$250.00), New Haven (\$1,055), Romeo (\$330), Shelby Township (\$3,000) and Utica (\$402.43) in 2016. The funds served: Bruce Township (1 person), Center Line (2 people), Chesterfield (2 people), Eastpointe (8 people), Fraser (1 person), Harrison Township (1 person), Mount Clemens (10 people), New Baltimore (3 people) and Shelby Township (6 people).

Applicant: Wigs 4 Kids of Michigan

Name: Wigs 4 Kids of Michigan

CDBG Request: \$11,000

Project Total: \$29,700

Communities of Consideration:

Chesterfield Twp (\$3,000)	Eastpointe (\$1,000)	Harrison Twp (\$1,000)	Macomb Twp (\$3,000)
Mt. Clemens (\$1,000)	New Baltimore (\$1,000)	Washington Twp (\$1,000)	

Project Description: Wigs 4 Kids promotes self-esteem in children by providing custom wigs for medical conditions such as cancer, alopecia, trichotillomania and burn survivors. This helps relieve feelings of acute self-consciousness by the sufferer. Funds would provide 8 hours of service, including consultation, a wig fitting, cutting, styling, and instruction on wig care. The cost is \$2,700 per wig, but only \$1,000 of it will be billed to CDBG.

New or Previously Funded Subrecipient: Wigs 4 Kids of Michigan is a reoccurring applicant.

Note of Concern: Wigs 4 Kids was allocated \$8,187.26 in the 2016 program year and had \$4,187.26 recaptured. Wigs 4 Kids received funding from Armada Township (\$313.33), Eastpointe (\$1,200), Lenox (\$250), New Haven (\$1,055), Romeo (\$330), Shelby Township (\$3,000) and Utica (\$402.43). The funds served: Chesterfield Township (1 person), Eastpointe (1 person) and Macomb Township (1 person).

PLANING/ADMINISTRATION ACTIVITIES

Applicant: Macomb Homeless Coalition

Name: Continuum of Care

CDBG Request: \$16,381 **Project Total:** \$111,993

Communities of Consideration

Armada Twp (\$1,000)	Village of Armada (\$1,000)	Bruce Twp (\$1,000)	Center Line (\$1,000)
Chesterfield Twp (\$1,000)	Eastpointe (\$1,381)	Fraser (\$1,000)	Harrison Twp (\$1,000)
Lenox Twp (\$1,000)	Macomb Twp (\$1,000)	Mount Clemens (\$1,000)	New Baltimore (\$1,000)
New Haven (\$1,000)	City of Richmond (\$1,000)	Shelby Twp (\$1,000)	Utica (\$1,000)

Project Description: As the Continuum of Care and housing resource center in Macomb County, the Macomb Homeless Coalition (MHC) is the single point of entry for all County residents experiencing or at risk of homelessness. The organization provides services and referrals to residents experiencing or at risk of homelessness, coordinates services for all of the County's homeless, runs the Homeless Management Information System (database of homeless persons being served by shelters, etc.), and writes federal grants that brought in over \$1 million to the homeless shelters and housing programs last year. Funding would be for the CoC Coordinator's salary and employment costs.

New or Previously Funded Subrecipient: Macomb Homeless Coalition is a reoccurring applicant.

Note of Concern: Macomb Homeless Coalition had no funds recaptured for the 2016 program year.

Macomb County CDBG Program



APPLICATIONS DUE FEBRUARY 16, 2018

RETURN TO:
Macomb Community Action - Community Development
ATTN: Stephanie Burgess, Program Manager
21885 Dunham Road, Suite 10
Clinton Township, MI 48036

NAME OF PROPOSAL: _____

Project Address: _____

APPLICANT INFORMATION:

Applicant Name: _____ Address: _____

Tax ID Number: _____ DUNS # _____

Contact Person: _____ Email: _____

Telephone: _____ Fax: _____

PROJECT INFORMATION: The following information must be provided and be complete:

Requested CDBG funding: _____ Total Project Cost: \$ _____

Describe how you calculated the "Total Project Cost" (ex: engineer's estimate, prior year program costs):

Proposal Addresses Con Plan Priority Need # _____

PROPOSAL DESCRIPTION: Attach additional pages if necessary

A. Fully describe the proposed project.

Macomb County CDBG Program

B. Why is CDBG funding necessary for the project?

C. Are you including engineering costs in this project? (circle one) No Yes*

*If yes, you must provide proof of procurement with this application. If this question is left blank, engineering fees will not be allowed under the grant agreement.

D. Describe project implementation.

E. National Objectives/Project Beneficiaries - Projects must address a national objective.

Select **ONE** from the following:

☐ **Area Benefit Only:** Proposal benefits an area with at least 44.26% LMI persons. Provide a detailed description of the area to be served by the project. Applicant must provide a map in addition to the narrative. Map must include census tract(s) and block group(s), or shade it/them on the map.

☐ **Limited Clientele Benefit Only:** Proposal directly serves ONLY a limited clientele presumed to be LMI. Identify and list the proposal's intended beneficiaries, e.g.: LMI persons, abused children, elderly persons, severely disabled persons, homeless persons, abused spouses, illiterate adults, migrant farm workers, and persons living with AIDS:

Type:	Total Number	Number LMI
_____	_____	_____
_____	_____	_____

What is the "Total Number" of persons served based upon? _____

☐ **Housing Benefit: Proposal benefits LMI through housing.** Participants must be income qualified. The presumed benefit does not apply to housing activities. HH = households

Total # HH to be assisted: _____ # LMI households to be assisted: _____

What is the "Total Number" of households to be served based upon? _____

Macomb County CDBG Program

- ☐ **Slums/Blight (Area):** Proposal prevents or eliminates slums or blight on an area-wide basis. Applicant must provide a map with the description. Proposal must describe the factors contributing to the blight.
- ☐ **Spot Blight:** If the proposal addresses slums and blight on a spot basis, identify the factors causing the blight. You must also certify that they are a threat to public health and safety.

E. Other Considerations - (Physical Activities Only) Will the project:

- | | | |
|--|------------------------------|-----------------------------|
| involve new construction, renovation, reconstruction, or conversion? | ☐ Yes | ☐ No |
| change use or expand capacity by more than 20%? | ☐ Yes | ☐ No |
| be located in a known floodplain or wetland? | ☐ Yes | ☐ No |
| be located in a high noise area? | ☐ Yes | ☐ No |
| cause displacement of persons, businesses or remove personal property? | ☐ Yes | ☐ No |
| be located by explosive/flammable materials and/or noxious plant operations? | ☐ Yes | ☐ No |

What year was the property constructed (if applicable) _____

F. Implementation Schedule - applicant must include a realistic project schedule. For construction projects, assume an agreement date of October 1, 2018.

Start: _____	Engineering: _____
Bids Requested: _____	Contract Award: _____
Start Work: _____	Project Complete: _____

G. Budget - How will you finance the proposal? (List all projected funding.)

Funding Source	Amount of Funding	\$\$\$ Committed? (Y/N)
Requested 2017 CDBG	• \$	
Other Public Resources (Identify)	• \$	•
	• \$	•
Private Resources (Identify)	• \$	•
	• \$	•
Total Project Costs	• \$	

Macomb County CDBG Program

2 CFR 200: OMB UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

RISK ANALYSIS

2 CFR 200 requires all pass-through entities to evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and terms and conditions of the sub-award prior to the award of funding. The purpose of the evaluation will be to determine the level of monitoring or other special conditions that will be imposed should the activity be selected for funding. Levels of monitoring include: 1) on-site or 2) remote. Examples of other special conditions include but are not limited to: required training and/or technical assistance.

In order to comply with 2 CFR 200 your response to the following questions are mandatory. Failure to respond will result in denial of the request for funding.

- 1) History of performance related to managing prior federal awards: has your community met compliance with timeliness of reporting and expenditure of funds for all prior grant awards (funds have not recaptured)? (circle one) No Yes N/A – first time grant recipient

If no, please provide an explanation for noncompliance.

- 2) If your community has been issued a monitoring finding, has it been cleared by the federal funding agency? (circle one) No Yes N/A – no findings issued

If no, please list the finding and your community's planned course of action to clear the finding:

- 3) Who are the key personnel assigned to administer the community's proposed CDBG project(s)?

Do they have prior experience administering CDBG funds? (circle one) No Yes

If yes, please describe:

- 4) All contracts will be issued on a reimbursement basis. Does your community have the financial capacity to administer the proposed program on a reimbursement basis? (circle one) No Yes

If your agency responded "no" to any of the questions above, onsite monitoring will be required as a condition of the award. Subrecipients should note that a secondary evaluation related to performance will be completed during the 4th quarter of each program year. Based on the results of the evaluation a subrecipient's initial monitoring level determination of "remote" may be changed to "on-site".

Macomb County CDBG Program

Application checklist – check each applicable box or write-in N/A:

- ☐ Copy of public hearing advertisement
- ☐ Copy of meeting minutes at which the municipality approved funding for this project
- ☐ Copy of Code of Conduct/Conflict of Interest Policies
- ☐ Proof of open, competitive procurement of engineering firm (if applicable)
- ☐ Proof of active MITN account (if applicable)
- ☐ Service area map for area projects (if applicable)

Applicant must read and initial the following:

- ☐ I understand that expenditure of CDBG funds is subject to the OMB Uniform Administrative Requirements, Cost Principles, and Audit requirements for Federal awards found at 2 CFR 200. _____
Initial
- ☐ I understand that our municipality's local procurement guidelines must comply with the regulations found at 2 CFR 200. _____
Initial

SIGNATURE OF AUTHORIZED OFFICIAL

Signature: _____ Date: _____

Typed Name & Title: _____

I am authorized to sign this application on behalf of _____ (applicant) and certify that its contents are, to the best of my knowledge, true and accurate. I understand that the willful submission of false or misleading information will result in a disqualification of this application and a denial of CDBG funding.

STATE OF MICHIGAN, MACOMB COUNTY ss:

The foregoing instrument was acknowledged before me this _____, 2017
(date)

By _____

Notary Public
State of Michigan
County of Macomb

My Commission Expires _____

Acting in the County of Macomb



Fraser Activity Center

Fraser Parks & Recreation • Fraser Senior Center

34935 Hidden Pine Drive • Fraser, MI 48026

Office: (586) 296-8483 Fax: (586) 296-8493

FraserActivityCenter@MiCityofFraser.com • www.MiCityofFraser.com

M E M O R A N D U M

To: Wayne O'Neal, City Manager

From: Christina Woods, Recreation Director

Date: Wednesday, January 17th 2018

Subject: Recreation Commission Recommendations for Commission Seats

At the Recreation Commission meeting on Tuesday, January 16th the Commission interviewed and formally recommend Nancy Berube, David Bodgan, and Cheryl LaCasse to 3 vacant commission seats.

Motions were as follows:

Motion made by Commissioner Stonebreaker, seconded by Commission Vice Chairperson Lesich, to recommend Nancy Berube to commission seat term ending December 31st 2020

Motion carried unanimously

Motion made by Commissioner Stonebreaker, seconded by Commission Vice Chairperson Lesich, to recommend Cheryl LaCasse to commission seat term ending December 31st 2020

Motion carried unanimously

Motion made by Commissioner Stonebreaker, seconded by Commission Vice Chairperson Lesich, to recommend David Bodgan to commission seat term ending December 31st 2018

Motion carried unanimously

Christina Woods
Recreation Director

APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS

Christina
Woods

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL	
Berube		Nancy			
ADDRESS (number & street)					
31245 Kelly					
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE	
Fraser	MI	48026	296-2463		
NAME OF BOARD/COMMISSION APPLYING FOR					
Parks & Rec Commissioner					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
To become involved in providing programs for the youth and the seniors of our community. To help support our Activity Director in the programs she implements.					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
Dondero High School, PBI (2 yrs), Girl Scout Trained Boy Scout Trained					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
Retired					
COMPANY ADDRESS (number & street)					
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER	
PLEASE LIST YOUR RESPONSIBILITIES					

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

CHERYL LACASSE

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

LINKEDIN URL

OBJECTIVE

To work on the Parks & Recreation Commission and fulfill needs requested by the citizens of Fraser and the City of Fraser.

SKILLS

Exceptional people skills
Customer Service
Open-mindedness

EXPERIENCE

PRODUCER/SWEET INSURANCE AGENCY

June 1, 2017 – Present

Selling Property & Casualty Insurance for commercial and personal business. Educating clients on insurance, specifically tailoring their insurance program to fit their needs. Providing excellent customer service.

PRODUCER/VERBIEST INSURANCE AGENCY

August 1, 2003 – July 1, 2017

Selling Property & Casualty Insurance for commercial and personal business. Educating clients on insurance, specifically tailoring their insurance program to fit their needs. Providing excellent customer service.

EDUCATION

SOME COLLEGE – NO DEGREE/WAYNE STATE UNIVERSITY

General Studies - 2003

CHIPPEWA VALLEY HIGH SCHOOL

High School Diploma 1998-2002

VOLUNTEER EXPERIENCE OR LEADERSHIP

Fraser First-Booster Club

Fraser Farmers Market

Fraser Wacky Weeders

RECEIVED
CITY CLERK'S OFFICE

APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS

NOV 4 11 REC'D

INITIALS

TIME

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL
Bogdan		David		B
ADDRESS (number & street)				
34860 Eberlein Dr.				
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
Fraser	Mi	48026	(586) 293-6775	(586) 596-1052
NAME OF BOARD/COMMISSION APPLYING FOR				
Parks & Recreation				
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)				
Involvement in City activities that help to unite the city's residents. Parks & Recreation facilities and activities add value to the city and I feel my age, experiences living in Fraser and background as a quality professional can add to value to the team.				
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)				
Bachelor of Science - Manufacturing Technology and Management - Ferris State University Associate of Arts - General education - Macomb Community College Diploma - General education - Bishop Foley High School				
CURRENT EMPLOYMENT				
COMPANY NAME			YOUR TITLE/POSITION	
Retired - KUKA Systems North Americas			Sr. Quality Engineer	
COMPANY ADDRESS (number & street)				
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
Sterling Heights	Mi			(586) 596-1052
PLEASE LIST YOUR RESPONSIBILITIES				
Development and maintenance of policy and procedures for continuous improvement of a quality management system for a national organization. Support for inspection, Service and installation departments. Although my background is manufacturing the persistent trait required for the job is a belief and willingness to in pursue continuous improvements.				

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

PROCLAMATION

CONGENITAL HEART DEFECT AWARENESS WEEK FEBRUARY 7-14-2018

WHEREAS, the health and well-being of our children is of paramount importance; and

WHEREAS, each year in the United States, more than 40,000 babies are born with a congenital heart defect; and

WHEREAS, the medical community has identified congenital heart defects as the leading cause of birth defect-related deaths; and

WHEREAS, medical research can provide more identifiable means of the origins and symptoms of congenital heart defect; and

WHEREAS, it is crucial that parents, pediatricians, and all those in the health profession have a greater awareness of the potential for congenital heart defects among newborns and children; and

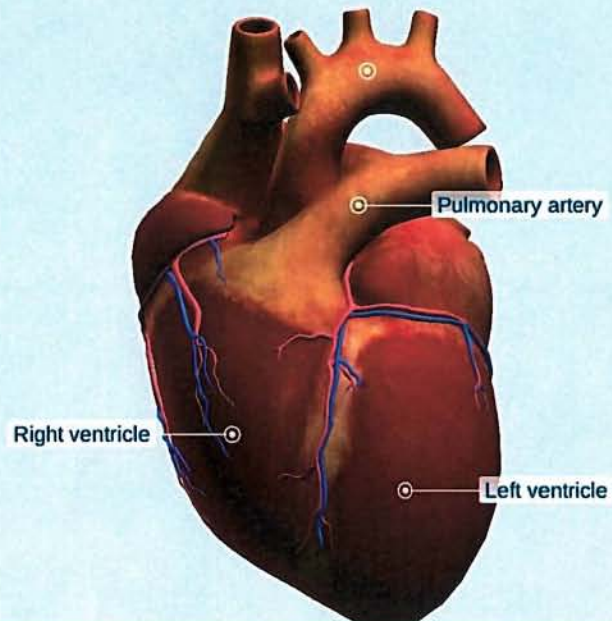
WHEREAS, Congenital Heart Defect Awareness Week provides the opportunity for families and patients affected by these conditions to share their experiences and knowledge with the public, so that we all may be made more aware of how this defect affects all our lives.

THEREFORE, I, Michael Carnagie, do hereby proclaim FEBRUARY 7-14TH, 2018, CONGENITAL HEART DEFECT AWARENESS WEEK and encourage all to join me in this special observance.

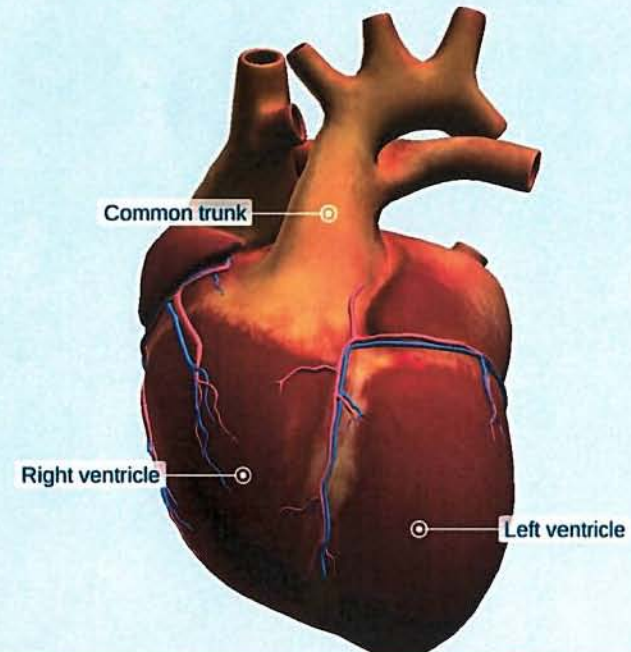
Given under my hand on this 8th, day of February 2018.

Michael Carnagie, Mayor
City of Fraser, Michigan

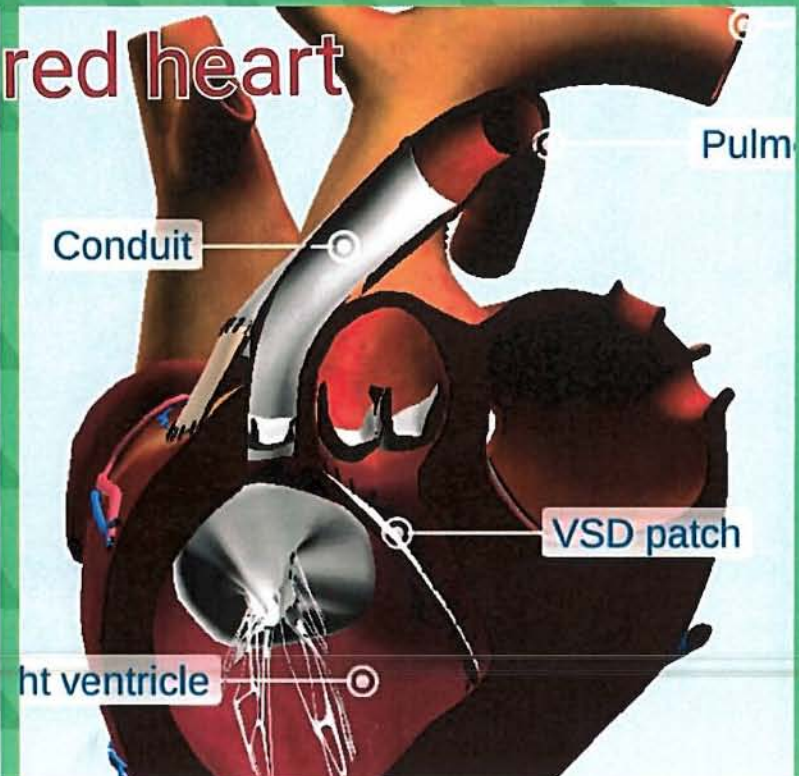
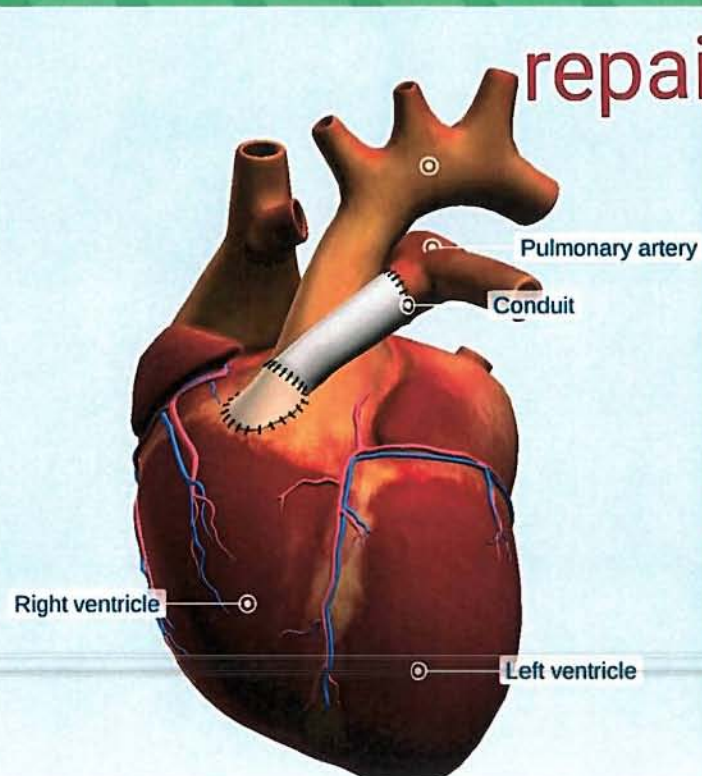
normal heart



truncus arteriosus heart



repaired heart



Kelly Dolland

From: Kathy Blanke
Sent: Friday, January 12, 2018 2:26 PM
To: Kelly Dolland
Subject: Fwd: Proclamation request for February!
Attachments: image1.jpeg; blank proclamation.pdf

----- Forwarded message -----

From: <suzannek@micityoffraser.com>
Date: Thu, Jan 11, 2018 at 10:31 AM
Subject: Proclamation request for February!
To: kathyb@micityoffraser.com, yvettef@micityoffraser.com, suzannek@micityoffraser.com,
mlesich@micityoffraser.com, patrices@micityoffraser.com, davidw@micityoffraser.com
Cc: wayneo@micityoffraser.com

Dear Honorable City council members and Mayor Pro-tem Blanke,

I am writing today regarding something that personally affects my family's life. I wrote a couple years back, but learned I should be requesting this yearly.

Families of children with congenital and acquired heart disease, adults with congenital heart defects, and the professionals who work with them are joining forces to have February 7-14th proclaimed in all states as "Congenital Heart Defect Awareness Week."

As a resident of this great city of Fraser, I am requesting that you help us reach our goal by making an executive proclamation declaring this special week in February.

I am the parent of a 3 year old that was born with a congenital heart defect. When I was 20 weeks pregnant, I found out at the ultrasound that something was "not right" with his heart. After many scans and tests, we were informed that our little guy had a condition known as truncus arteriosus. Truncus arteriosus is a rare heart defect (it affects 1 in 10,000 babies) that's present at birth (congenital). It means that one large blood vessel leads out of the heart. Normally, there are two separate vessels coming out of the heart. In addition, there was a hole between the two lower chambers of the heart known as a ventricular septal defect. As a result of truncus arteriosus, oxygen-poor blood that should go to the lungs and oxygen-rich blood that should go to the rest of the body are mixed together. This creates severe circulatory problems. If left untreated, truncus arteriosus can be fatal. Lincoln underwent his first open heart surgery at 29 hours old. His surgery took about twelve hours to complete. I kissed him goodbye at 8 am and didn't see him again until after 8 pm. At 5 months old, we received news that he had so much scar tissue that his heart was working harder than normal. He had a second open heart surgery at 6 months old. This past December, my full of life 3 year old, had a heart catheterization and had two stents placed in each of his pulmonary arteries. They informed us that the narrowing was so severe, they were shocked that he was doing as well as he had been doing. For those of you that know Lincoln, you know he is a wild man so it shocked me to hear the surgeon say that! Although he has recovered from his surgeries like a true fighter, he needs frequent medical care, and will need at least two more open heart surgeries in his lifetime.

I would be extremely proud if my city would participate in making February 7-14th a special week to recognize people born with heart defects, to remember loved ones who lost their battle to CHD, and to honor

the dedicated health professionals who work with us. I have included a rough draft of what I imagine a proclamation would look like.

I would be most grateful if you could send the proclamation by the next (February) meeting. Our city's participation in this event will have a profound impact on thousands of families and individuals. I thank you for your time and consideration.

Respectfully,

Sarah Kelley

[REDACTED]



CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

City of Fraser

CENTENNIAL COMMUNITY

MAYOR PRO-TEM
Kathy Blanke

COUNCIL
Yvette Foster
Suzanne Kalka
Michael Leşich
Patrice M. Schornak
David Winowiecki

RESOLUTION

At the regular meeting of the Fraser City Council held on Thursday, February, 8th, 2018 in the Council Chambers of the City Municipal Building located at 33000 Garfield Road, City of Fraser, County of Macomb, State of Michigan, the following Resolution was offered by COUNCILMEMBER _____, supported by _____:

RESOLVED, whereby the Council of the City of Fraser approves the following projects for fiscal year (FY) 2018 Community Development Block Grant (CDBG) funding in a total amount of \$35,429, (\$1,750 less for MCCA Chore) for a total of \$33,679 and further a Public Service Fund allocation of \$7,107, to hereby approve the sub-recipient agreements with the County of Macomb for the following projects:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, KELLY DOLLAND, duly appointed City Clerk for and in the City of Fraser, hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Council of the City of Fraser at their Regular Council Meeting held on Thursday, February 8TH, 2018.

KELLY DOLLAND, City Clerk
City of Fraser, Michigan



CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

City of Fraser

CENTENNIAL COMMUNITY

MAYOR PRO-TEM
Kathy Blanke

COUNCIL
Yvette Foster
Suzanne Kalika
Michael Lesich
Patrice M. Schornak
David Winowiecki

MEMORANDUM

TO: Honorable Mayor Pro-tem and Members of Council
D. Wayne O'Neal, City Manager
FROM: Kelly Dolland, City Clerk
DATE: January 2nd, 2018
RE: 2018 CDBG Programming

The city's Community Development Block Grant estimated allocation this year is \$35,429.00 (less \$1,750.00 for MCCSA Chore) with Public Service Funds of \$7,107.00 available for projects.

All information and applications must be turned in to the County by February 16th, 2018. A Public Hearing notice will be published on February 8th, 2018. In order to submit our application by the County deadline, the Public Hearing and the allocation of funds must be acted upon at the February Council Meeting.

A copy of the Public Hearing notice and draft Resolution are included for your information, along with the Summary of 2018 Non-Profit Applications as provided by the County.

Please feel free to contact me prior to the meeting with any questions or for further clarification of the above information.

/kd

At this time, Macomb County does not have information on exact CDBG funding levels for the 2018 Program Year (PY). Community applications should be compiled using the figures shown in this chart. The County reserves the right to adjust funding allocations based on the actual amount of the 2018 PY CDBG grant.

2018 CDBG FUNDING ALLOCATION				
COMMUNITY	2018 CDBG ALLOCATION (A)	*CHORE PROGRAM ALLOCATION (B)	**TOTAL AVAILABLE FOR ALL PROJECTS (C)	***PUBLIC SERVICE FUNDS REMAINING AFTER CHORE SET-ASIDE (D)
Armada Village	\$10,000	\$300	\$9,700	\$2,200
Armada Township	\$10,000	\$750	\$9,250	\$1,750
Bruce Township	\$17,603	\$500	\$17,103	\$3,901
Center Line	\$28,722	\$3,150	\$25,572	\$4,031
Chesterfield Township	\$96,289	\$2,750	\$93,539	\$21,322
Eastpointe	\$139,523	\$14,800	\$124,723	\$20,081
Fraser	\$35,429	\$1,750	\$33,679	\$7,107
Harrison Township	\$76,326	\$3,250	\$73,076	\$15,832
Lenox Township	\$12,401	\$2,000	\$10,401	\$1,100
Macomb Township	\$144,368	\$7,500	\$136,868	\$28,592
Memphis	\$10,000	\$300	\$9,700	\$2,200
Mount Clemens	\$62,754	\$3,500	\$59,254	\$12,189
New Baltimore	\$22,220	\$300	\$21,920	\$5,255
New Haven Village	\$12,341	\$750	\$11,591	\$2,335
Ray Township	\$10,000	\$300	\$9,700	\$2,200
Richmond	\$17,944	\$300	\$17,644	\$4,186
Richmond Township	\$10,000	\$300	\$9,700	\$2,200
Romeo Village	\$10,000	\$750	\$9,250	\$1,750
Shelby Township	\$174,950	\$7,000	\$167,950	\$36,738
Utica	\$11,379	\$300	\$11,079	\$2,545
Washington Township	\$52,463	\$3,800	\$48,663	\$9,316
	\$964,712	\$54,350	\$910,362	\$186,828

*Column (B) indicates the amount of funding allocated to the Macomb Community Action Chore Program for that community. Communities are no longer required to include the Chore Program set-aside funding in their public hearing.

** Column (C) indicates the amount of funding needing approval through the community's public hearing. For example, the City of Eastpointe's starting allocation is \$139,523 (A). Chore funding of \$14,800 (B) is then deducted from this amount leaving the City with \$124,723 (C) to allocate to all projects including public services activities.

*** Column (D) - Communities have the option to fund public services. This column represents that maximum amount that a community may allocate to public services. Note that the Chore allocation shown in column (B) has already been deducted from the community's public service cap amount. The funding amount included in column (D) is included in column (C) "TOTAL AVAILABLE FOR ALL PROJECTS". For example, the City of Eastpointe has been allocated \$124,723 (C) for all projects. Of that amount, up to \$20,081 (D) could be awarded by the community to public services.

Final note: Notice that the total of column (B) and column (D) equals 25% of column (A)

2018 CDBG NONPROFIT APPLICATION AMOUNTS BY COMMUNITY

	Armada Twp	Armada Village	Bruce Twp	Center Line	Chesterfield Twp	Eastpointe	Fraser	Harrison Twp	Lenox Twp	Macomb Twp	Memphis	Mt Clemens	New Baltimore	New Haven	Roy Twp	Richmond City	Richmond Twp	Romeo	Shelby Twp	Utica	Washington Twp	NONPROFIT TOTAL
Armada PAL	\$1,625	\$1,625																				\$3,250
Care House	\$600	\$600	\$600	\$4,800	\$9,000	\$7,200	\$4,800	\$3,000	\$600	\$12,000	\$600	\$6,000	\$1,200	\$2,400	\$600	\$1,200	\$1,200	\$1,200	\$6,000	\$1,200	\$4,200	\$69,000
DRMM Lighthouse				\$2,000		\$3,000	\$2,000	\$1,000		\$1,000		\$1,000										\$10,000
Helping Hands Gifts				\$500	\$1,000	\$2,000	\$500					\$2,000		\$1,500		\$500		\$1,000	\$5,000	\$1,000		\$15,000
Interfaith Volunteer Caregivers			\$120	\$360	\$480	\$2,880	\$1,680	\$600		\$360		\$360	\$120		\$120	\$120	\$120	\$120	\$3,600	\$360	\$840	\$12,240
Macomb Warming						\$1,500	\$1,500					\$2,000							\$1,000		\$1,000	\$7,000
MCREST	\$783	\$792				\$5,355	\$1,890	\$1,890		\$1,890		\$1,890	\$1,890	\$1,890		\$792	\$783	\$3,780	\$7,560	\$3,780	\$3,780	\$38,745
Macomb Literacy						\$1,200	\$1,200	\$1,200		\$1,200		\$1,000							\$3,000	\$1,200		\$10,000
McLaren Macomb Foundation												\$100,000										\$100,000
Samaritan	\$1,000	\$1,000	\$5,000												\$1,000			\$2,000	\$5,000		\$6,000	\$21,000
Shelby Lions																			\$5,000			\$5,000
St Vincent de Paul										\$7,500												\$7,500
Trinity Community Care																			\$5,000			\$5,000
TurningPoint	\$3,000				\$1,000	\$5,000		\$1,000	\$1,000					\$2,000		\$1,000		\$2,000	\$5,000	\$3,000		\$24,000
Wigs 4 Kids					\$3,000	\$1,000		\$1,000		\$3,000		\$1,000	\$1,000								\$1,000	\$11,000
MHC	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,381	\$1,000	\$1,000	\$1,000	\$1,000		\$1,000	\$1,000	\$1,000		\$1,000			\$1,000	\$1,000		\$16,381
COMMUNITY TOTAL	\$8,008	\$5,017	\$6,720	\$8,660	\$15,480	\$30,516	\$14,570	\$10,690	\$2,600	\$27,950	\$600	\$116,250	\$5,210	\$8,790	\$1,720	\$4,612	\$2,103	\$10,100	\$47,160	\$11,540	\$16,820	\$355,116

Total by community \$355,116
Total by nonprofit \$355,116

to have the opportunity to connect with kids every day and to build relationships and friendships with their parents that I still enjoy today. As superintendent, it has been an honor to serve the community and position our school district as a leader in learning."

MCC board sets millage renewal for May 8 election

MACOMB COUNTY — At the Jan. 17 Macomb Community College board of trustees meeting, the board voted 6-0 to place a renewal millage on the May 8 ballot. A ballot proposal to combine, restore and continue prior voter-approved operating and technology millages was approved.

All the trustees in attendance voted "yes": Kristi Dean, Joseph DeSantis, Roseanne DiMaria, Jennifer Haase, Katherine Lorenzo and Vincent Viviano. Frank Cusumano was absent.

According to school officials, the millage renewal is vital to the operations of the college, and it comprises 26 percent — \$36 million — of the college's operational budget and will expire in 2020.

The ballot proposal seeks approval of a 1.464 mill levy, the amount Macomb County voters approved in 2000. Restoration of the original millage rate would result in an increase of less than \$3 per year for a house with a taxable value of \$50,000 with an approximate sale value of \$100,000.

The largest portion of the college's operating revenue comes from tuition, comprising 43 percent of its budget. The millage, considered a local property tax, would provide 26 percent of revenue. In addition, state appropriations provide 25 percent, and other revenue, such as grants and investment income, provide 6 percent of the operating revenue.

According to the ballot language, if the operating millage is approved and levied in May, it would provide estimated operating revenues to the college of \$38 million during the 2018 calendar year.

For more information about the millage and to view the ballot language, www.macomb.edu/millage.

— NICK MORDOWANEC
AND MARIA ALLARD

funds at their own volition.

Hovey said the group had 180 days from May 18, 2017, to start collecting signatures. Roughly \$1 million was spent last year working with the National Petition Management of Brighton to develop ballot language and collect signatures, as well as to secure legal experts to devise ballot language that could not be combated by legal challenges.

"We were fortunate to have really great volunteers. ... Overall, we're very confident that the vast majority (of signatures) should be counted by the state and there shouldn't be any problem getting on the ballot," Hovey said.

As of Jan. 8, the group was still waiting for the signatures to be verified, though their expectation for completion was late January or early February.

Dollars spent during a pro-legalization campaign would depend on who opposes the measure, Hovey said, but he expects to raise a minimum of another \$4 million or \$5 million — which would come from a mix of small and large con-

tributions from supporters both in Michigan and nationwide.

This is the second time in three years that recreational marijuana is being attempted to be placed on a ballot initiative. In June 2016, a group called MI Legalize submitted more than 350,000 signatures, only to later find that half the signatures were deemed invalid by Michigan's Bureau of Elections.

A statement on the group's website states: "This election cycle, MI Legalize is coming back with a vengeance. We are not only larger than ever, but we are more organized and experienced as well. We have learned from our mistakes and we are determined to shake things over the next two years. We're going to prove that Michiganders will not sit back and watch more states embrace the economic and social benefits of marijuana legalization."

Hovey said MI Legalize "kind of had the collection rules changed on them in the middle of the game, had the goalposts moved." This time around, his coalition worked with groups like the nonprofit

See MARIJUANA on page 11A



Candnews.com

WINNING TIME

Get your scores at
candnews.com/sports.



OUR BEST WORK

Take a look at the week's top images taken by our photographers.

WHAT'S GOIN' ON?

Check out our Friday 5 list for some of the top local events this weekend in C & G's coverage area.



COMMUNITY CALENDAR

Search our online calendar for even more events in your community.

CITY OF FRASER PUBLIC HEARING NOTICE

CITY OF FRASER RESIDENTS

At 7:00PM on February 8th, 2018 at the Fraser Municipal Building, 33000 Garfield Road, a public hearing will be held to obtain the views of citizens concerning community development and housing needs, as required by the Housing and Community Development Act of 1974, as amended.

The City of Fraser will be receiving \$35,428 (tentative amount) (\$1,750 Allocated to CHORE) in Community Development Block Grant funds FOR FY 2018 from the Macomb "Urban County" Program.

Federal guidelines require that maximum priority be given to activities which primarily benefit low- or moderate-income families or which aid in the prevention or elimination of slums or blight. A variety of projects are eligible for community development funding. These include:

Property acquisition	Handicapped Barrier Removal
Code enforcement	Rehabilitation of Buildings
Planning and Administration	Housing Rehabilitation
Homebuyer Assistance	Public Facilities
Public Services	Public Infrastructure

Citizens residing in blighted areas or persons of lower-income are encouraged to participate. If you cannot attend this meeting and want your views known, please write or call City Clerk, Kelly Ann Dolland, at 33000 Garfield Road, Fraser, MI 48026, 586-293-3100 ext. 110.

The City of Fraser will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon four day notice to the Fraser Building Department at 586-293-3100.

KELLY ANN DOLLAND
Fraser City Clerk

Published : Fraser Clinton Chronicle 01/24/2018

0115-1804

Kelly Dolland

From: Stephanie Burgess
Sent: Wednesday, January 17, 2018 1:50 PM
To: wayneo@micityoffraser.com
Cc: Kelly Dolland; Joseph Cooke; michael.boettcher
Subject: Fraser 2017 CDBG Funds & 2018 CDBG Allocation
Attachments: 1.2.2018 Fraser Memo.pdf

Good Afternoon Wayne,

I received a copy of the City's 2017 CDBG agreement yesterday sent via email from Kelly Dolland. Please remember that I will need the original document also.

Michael received the bid package from your engineer for the Senior Center painting project which was funded with the City's 2017 CDBG allocation and additional CDBG funds provided to the City through a NOFA. Do you plan on proceeding with that project? If yes, are you sure that the building will stay in compliance with CDBG regulations?

Finally, regarding the 2018 CDBG funds, the City was provided with an allocation of \$35,429 of which \$1,750 is automatically deducted for the Chore program. This leaves the City with \$33,679 to allocate to eligible projects. Up to \$7,107 of the \$33,679 may be allocated to public service projects. You will need to hold a public hearing to obtain citizen input for the total project funds (\$33,679) and your City Council will need to allocate these funds to eligible activities by **February 16th**. Remember that the public hearing notice must be posted **15 days** prior to the public hearing. Based on the attached memo the City will not meet the 15 day notice requirement and may be confused about the amount of funding to be allocated.

Last year the City struggled to allocate the funds by the deadline. In order to avoid the same issue, I would like to schedule a call with you as soon as possible. Please let me know your availability for a call and I will do my best to work around your schedule.

Thank you,
Stephanie

16 day Notice - No Problem

--
Thank you,

Stephanie Burgess
Program Manager, Community Development
Macomb County Community Action
[21885 Dunham Rd., Suite 10](https://www.mca.macombgov.org)
[Clinton Township, MI 48036](https://www.mca.macombgov.org)
[mca.macombgov.org](https://www.mca.macombgov.org)
Phone: 586-469-6451
Fax: 586-217-5760

Office Hours:
Monday-Friday 8:30 am -4:30 pm

"Persistent Action to Diminish Poverty and Promote Independence"

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City of Fraser

Building & Code Enforcement Department

Rezoning
6

MEMORANDUM

To: Mayor Pro Tem & City Council Members
From: Planning Commission
Date: January 24th, 2018
RE: Recommendation

On January 3rd 2017, the Planning Commission held a public hearing for a rezoning request for the rear portion of 33856 Mulvey (North of 14 Mile Rd, East of Utica Rd). The intent is for space to accommodate additional parking requirements for the construction of an 18-unit, 3-story apartment complex. They made a recommendation for approval which requires final action by City Council.

For reference we have attached the draft minutes from the January 3rd meeting, the City Planners comments, and a copy of the public hearing notice that was acted on. The video for this meeting is available on the city website (4 minutes into the meeting extending until 52 minutes).

The plans for this request are available to view at the building department. Please make arrangements with the City Manager to view.

Cc: City Manager

January 3, 2018

City of Fraser Planning Commission
Fraser City Hall
33000 Garfield Road
Fraser, Michigan 48026

Subject: Rezoning Review for Portion of 33856 Mulvey Road from RM, Residential Medium Density Single-Family to RH, Residential High Density Multiple-Family

Dear Commission Members:

The petitioner requests rezoning of a portion of a current parcel for development of a multiple-family nature on land that is currently zoned RM, single-family residential. The frontage parcel (#11-31-426-014) on Utica Road, adjacent to the land that is subject to this request, is zoned RH, Multiple Family Residential. The subject land is the rear roughly 204' portion of a parcel (#11-31-426-006) at 33856 Mulvey Road, though the total area is not provided; the request is for a rezoning to RH, Residential High Density Multiple-Family.

The sketch plan provided by the petitioner should be amended to include existing legal descriptions and dimensions, as well as proposed (as currently shown). The complete site surveys should be submitted.

The following describes our comments on the rezoning of this land based on the Fraser Zoning Ordinance, Master Plan, and sound planning and zoning principles. In reviewing a rezoning request, the following questions shall be considered:

- 1. Can the property in question be reasonably developed as currently zoned?**
This portion of the Mulvey Road parcel is a large rear yard of a single family house with frontage on the Harrington Drain. Without rezoning, this would most likely remain as a large rear yard with potential only as open space attached to a single-family use.
- 2. Is the proposed rezoning consistent with or contrary to the Master Plan?**
The Master Plan shows the parcels along Utica in this area as Multiple Family and the parcels along Mulvey as Low Density Single Family. The proposed rezoning would still keep this intact, with some additional land becoming Multiple Family while all parcels on Mulvey remain single family.
- 3. Is the current zoning designation consistent with or contrary to the Master Plan?**
The current zoning designation is consistent with the Master Plan, but the proposed rezoning will not be contrary to the Master Plan by only transferring the rear portion of the parcel to Multiple Family.
- 4. Are the current and proposed zoning designations consistent and compatible with the surrounding zoning designations?**
The current and proposed designations are consistent with the surrounding zoning of RH and RM.
- 5. What are the land use patterns and characteristics of the surrounding area?**
Single family homes are located on Mulvey Road. Multiple family and many other developments are located along Utica Road, a major thoroughfare in the community.
- 6. What is the current availability and adequacy of existing utilities?**
Availability and adequacy of existing utilities should be confirmed by other reviewing entities.

7. What will be the impact on the surrounding infrastructure if the land is developed under the requested zoning designation, and under the current designation?

If developed under the requested designation, there would likely be increased stormwater run-off near the Harrington Drain, since multiple-family uses often create large parking areas with impervious surfaces. The Macomb County Public Works Commission would likely review proposed development adjacent to the drain.

8. The Planning Commission must consider every permitted use under the requested rezoning designation as well as their potential impact on the surrounding property and community.

Permitted and special uses in the RH zoning district are non-commercial in nature, and appropriate for this area. The nature of the subject property is such that, combined with a development site along Utica Road, it could serve as an appropriate transition to the single-family property surrounding.

9. Does the current zoning reasonably advance a legitimate governmental interest, that being the protection of the health, safety, and welfare of the general public?

The current zoning supports the protection of the health, safety, and welfare of the general public; the requested zoning may also do so, so long as any development meets the standards of the Zoning Ordinance for site plan approval, as well as all approvals by local, county, and other reviewing entities.

10. Is there an identifiable public economic need for this rezoning?

The applicant has not provided information as to the market demand for the uses permitted by right and special approval in the RH district; however, multiple-family housing is nationally in demand and is accommodating to growing demographic groups such as empty nesters and millennials.

RECOMMENDATION

Based on the above review, we recommend that the Planning Commission consider recommending approval of the requested zoning to the City Council.

We look forward to reviewing these findings and recommendations with you. In the meantime, if you have any questions, please feel free to contact us.

Respectfully,



Sarah Traxler, AICP
Vice President



Stephen Hannon, AICP
Assistant Planner

CC: City of Fraser, MI Planning Commission and Building Official

DRAFT **CITY OF FRASER PLANNING COMMISSION**
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JANUARY 3RD, 2018 ~ 7:00 P.M.
MINUTES

PRESENT: CHAIRMAN RICKARD, MEMBERS: BARR, COOK, CZARNECKI, EHRKE, FARINA, KEIL, QUERTERMOUS

EXCUSED ABSENCE:

ALSO PRESENT: TIM TOMLINSON CITY ATTORNEY
SARAH TRAXLER CITY PLANNER
LEAH BROWN RECORDING SECRETARY
RANDY WARUNEK BUILDING OFFICIAL

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:00 PM.

2.	Chairman	Rickard	Present
	Members:	Barr	Present
		Cook	Present
		Czarnecki	Present
		Ehrke	Present
		Farina	Present
		Keil	Present
		Quertermous	Present

NOTE:

Member Quertermous arrived 15 minutes late. Although he was not present for roll call, he was in attendance for agenda item 6 "Public Hearing", through the remainder of the meeting.

3. APPROVAL OF AGENDA ~ Regular meeting of January 3rd, 2018

Motion by Member: **EHRKE** Support by Member: **FARINA**

TO: APPROVE the agenda of January 3rd, 2018 as Submitted.

AYES 7 NAYS 0 MOTION CARRIED

Discussion on motion: Removal of item 7b from the agenda.

Motion by Member: **EHRKE** Support by Member: **CZARNECKI**

TO: APPROVE the agenda of January 3rd, 2018 as amended.

AYES 7 NAYS 0 MOTION CARRIED

4. APPROVAL OF MINUTES:

a. December 6th, 2017

Motion by **KEIL** Support by Member: **EHRKE**

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JANUARY 3RD, 2018 ~ 7:00 P.M.
MINUTES**

TO: APPROVE the minutes of December 6th, 2017 as submitted.

Discussion on motion: The date in the header is incorrect.

Motion by KEIL Support by Member: FARINA

TO: APPROVE the minutes of December 6th, 2017 as amended.

AYES 7 NAYS 0 **MOTION CARRIED.**

5. UNFINISHED BUSINESS: NONE

6. PUBLIC HEARING:

a. #01-18RZ / FRANK KARAM, 33630 UTICA RD, UTICA PARK APARTMENTS PROJECT / TO REZONE PROPERTY FROM RESIDENTIAL MEDIUM – ONE FAMILY (RM) TO RESIDENTIAL HIGH – MULTIPLE FAMILY (RH) FOR NEW DEVELOPMENT.

Attorney Tomlinson reviewed the procedure for rezoning.

Chairman Rickard opened the public hearing.

Mr. Ciaramitaro introduced himself to the board. He is the attorney for this proposal.

The board granted approval for a site plan at this location in February 2017. After the approval, the applicant Frank Karam purchased an adjoining property that is currently zoned RM. His goal is to rezone the property to RH in order to propose a revised site plan, which would utilize the newly purchased property.

Mr. Ciaramitaro described some of the proposed changes to the site if they receive approval for the rezoning.

Chairman Rickard asked for any public comment.

Fraser resident John Ouellette lives next to the proposed property for rezoning. He is against the rezoning and stated his comments and concerns.

Fraser resident Steve Overman lives near the proposed property for rezoning. He is against the rezoning. He stated his comments and concerns.

The City Attorney commented that the site plan would require approval from engineering prior to construction.

Fraser resident Suzanne Ouellette lives next to the proposed property for rezoning. She is against the rezoning.

She stated her comments and concerns.

Fraser resident Joyce Phillips lives near the proposed property for rezoning. She is against the rezoning. She stated her comments and concerns.

Mr. Ciaramitaro and the Architect for the project addressed some of the concerns stated by the residents.

Motion made by Member FARINA

Support by member EHRKE

TO: CLOSE THE PUBLIC HEARING

AYES 8 NAYS 0 **MOTION CARRIED**

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
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MINUTES**

Mr. Ciaramitaro gave a brief overview of the variances approved by the Zoning Board of Appeals for the original, previously approved site plan.

The Architect reviewed the location of the parking lot on the original site plan versus the location of the parking lot on the proposed revised site plan.

Mr. Warunek confirmed that engineering would have to review and approve the plans prior to construction, which should eliminate any concern regarding drainage.

The City Planner reviewed the difference between the RM (Residential Medium) district and the RH (Residential High) district.

The City Planner clarified that the board is limited to the restrictions laid out in the Zoning Ordinance as it pertains to requirements for a berm between the proposed site and neighboring properties.

The City Attorney clarified that if the property is rezoned it can be used for whatever use is allowable in that zoning district.

The City Planner reviewed the rezoning standards to consider and how they how the coincide with the proposal.

The Building Official confirmed that based on the flood map, the proposed area for rezoning allows for construction that complies with code.

A Fraser Resident that did not provide his name relayed his concerns pertaining to sewer accessibility.

Motion made by Member **QUERTERMOUS**

Supported by Member **KEIL**

TO: RECOMMEND APPROVAL TO CITY COUNCIL / #01-18RZ / FRANK KARAM, 33630 UTICA RD, UTICA PARK APARTMENTS PROJECT / TO REZONE PROPERTY FROM RESIDENTIAL MEDIUM – ONE FAMILY (RM) TO RESIDENTIAL HIGH – MULTIPLE FAMILY (RH) FOR NEW DEVELOPMENT.

FOR THE FOLLOWING REASON: THE REZONING REQUEST IS CONSISTANT WITH THE MASTER PLAN AND IS COMPATIBLE WITH SURROUNDING RESIENTIAL USES.

AYES 5 NAYS 3 **MOTION CARRIED**

7. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS:

a. #01-18SP / KARAM & DIMERCURIO APARTMENTS – FRANK KARAM / 33650 UTICA / PROPOSED 3 STORY, “18 UNIT APARTMENT BUILDING”

The City Planner reviewed her comments on the site plan.

The Architect addressed some of the planner's comments.

The City Planner did not provide a recommendation for approval. A few items need to be addressed prior to approval. She suggested the applicant apply for an interpretation through the ZBA for section 32-123 of the zoning ordinance.

TO: POSTPONE/ #01-18SP / KARAM & DIMERCURIO APARTMENTS – FRANK KARAM / 33650 UTICA / PROPOSED 3 STORY, “18 UNIT APARTMENT BUILDING”

**CITY OF FRASER PLANNING COMMISSION
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MINUTES**

With the following stipulation:

1. Planners Comments and any other comments need to be incorporated into the site plan.

Motion made by Member **FARINA**

Supported by Member **EHRKE**

AYES 8 NAYS 0 MOTION CARRIED

Discussion: The board asked Mr. Karam to work with the residents on their comments and concerns.

8. NEW BUSINESS:

a. FILE THE 2017 PLANNING COMMISSION ACTIVITY REPORT

Motion made by Member **FARINA**

Supported by Member **EHRKE**

TO: RECEIVE AND FILE/ THE 2017 PLANNING COMMISSION ACTIVITY LIST

AYES 8 NAYS MOTION CARRIED

9. OLD BUSINESS:

a. #01-15SP / GARDEN INN MOTEL / 32524 GROESBECK HWY / REVIEW OF LANDSCAPE CHANGES

The original landscape plan for Garden Inn & Suites was approved with the site plan in 2015. Ms. And Mr. Kumar briefed the board on some revisions they would like to make.

The board pointed out that the location of the dumpster is different on the revised plan. They asked the building official to check if the relocation coincides with the approved plan. They board also mentioned that they removed several trees from the plan.

Further conversation ensued regarding the removal of the trees.

Ms. Kumar agreed to put the trees back on the plan.

Motion made by Member **FARINA**

Supported by Member **CZARNECKI**

TO: POSTPONE/ #01-15SP / GARDEN INN MOTEL / 32524 GROESBECK HWY / REVIEW OF LANDSCAPE CHANGES

AYES 8 NAYS MOTION CARRIED

Anthony Jakilek, the owner of the Vintage House and Vintage Chapel asked to approach the board. The board allowed it.

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
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MINUTES**

Mr. Jakelik was approved for a decorative fence at the December 6th Planning Commission meeting. He asked the board if they will allow another 300 linear feet to the approved fencing. The fence would run along the Vintage House as well as the chapel to give it a uniform look along Utica Rd.

The City Attorney advised the board that if they so choose, they can allow the revision. He recommended they request the revision be included on the fence application and the final as-built for the site plan.

Motion made by Member COOK

Supported by Member QUERTERMOUS

TO: APPROVE THE EXTENSION OF THE FENCE FROM THE CURRENT POINT OF STOPPING ON UTICA RD TO THE NORTHERN-MOST PROPERTY LINE AT THE SAME SETBACK LINE, USING THE SAME MATERIALS.

AYES 8

NAYS

MOTION CARRIED

b. Review of ordinance revisions and additions.

The City Planner provided another copy of the completed revised amendments. There are a few other proposed amendments to review and discuss. Once all amendments are complete, they will set a date for a public hearing.

10. ZBA LIAISON:

Reviewed the agenda items from the December 7th ZBA meeting.
There is an open seat on the board.

11. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard: Nothing at this time.

Member Barr: Happy New Year

Member Czarnecki: Requested a copy of the fee schedule and inquired about the application that was removed from the agenda.

Member Cook: Nothing at this time.

Member Ehrke: Nothing at this time.

Member Farina: Would like a copy of the fee schedule.

Member Keil: Happy New Year

Member Quartermous: Nothing at this time.

Building Official: Nothing at this

City Planner: Discussed the open seat on the Planning Commission.

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JANUARY 3RD, 2018 ~ 7:00 P.M.
MINUTES**

City Attorney: Nothing at this time.

12. PUBLIC TO BE HEARD: None

13. ADJOURNMENT:

Motion by FARINA Support by Member KEIL

TO: Adjourn the meeting of January 3rd at 9:15pm

AYES 8 NAYS 0 MOTION CARRIED.

THE MOTION CARRIED UNANIMOUSLY.

Joanne Barr, Secretary

RANDY WARUNEK, Building Department Director



City of Fraser

Building & Code Enforcement Department

CITY OF FRASER NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, the City of Fraser Planning Commission will meet on Wednesday, January 3, 2018 at 7:00 p.m. in the Fraser City Hall Council Chambers, 33000 Garfield Road, located at the southeast corner of Fourteen Mile and Garfield Roads, Fraser, Michigan, for the purpose of holding a Public Hearing pursuant to the following requests:

REQUEST: #01-18RZ/**FRANK KARAM, 33630 UTICA ROAD, UTICA PARK APARTMENTS PROJECT/** TO REZONE PROPERTY FROM RESIDENTIAL MEDIUM – ONE FAMILY (RM) TO RESIDENTIAL HIGH – MULTIPLE FAMILY (RH) FOR NEW DEVELOPMENT

PROPERTY DESCRIPTION:

Property Number: Rear portion of 11-31-426-006, 33856 Mulvey (Sparzak Subdivision Lot 6)

Location: North of 14 Mile Road, East of Utica Road



Written comments may be submitted to the Planning Commission at the Fraser City Hall, 33000 Garfield Road, Fraser, Michigan, during business hours from 8:00 a.m. to 4:30 p.m. on weekdays until the date of the Public Hearing.

Also, interested individuals may view the pertinent materials concerning this request at the Building Department during regular business hours.

The City of Fraser will provide necessary, reasonable, auxiliary aids and services to individuals with disabilities at the meeting upon four days notice to the Building Department, Randy Warunek, at (586) 293-3100, option 2.



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

January 23, 2108

D. Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Senior Housing Deferred Maintenance

Dear Mr. O'Neal:

It is our understanding that the City is investigating means to fund the deferred maintenance needs at the Senior Housing Facility. As you'll recall, below is a summary of our estimates of the deferred maintenance capital needs at the senior housing facility:

- *Balcony Replacement - \$358,500*
- *Exterior Door Replacement - \$750,500 (quality best) or \$584,000 (quality better) or \$460,000 (quality good)*
- *Parking Lot Replacement - \$387,000 (asphalt) or \$474,000 (concrete)*
- ***Total \$1,205,500 - \$1,577,000***

The above cost estimates include all construction costs, bidding, construction observation and contract administration costs, and allowing an additional 5%-10% for contingencies.

The City's finance director has indicated that there will be sufficient cash flow in the Senior Housing Fund after the last bond payment is made in November 2018, to fund at least \$1.6 million in capital improvements if the costs are financed over 20 years. We were told that the bonds could potentially be issued in early 2019, meaning that the capital projects could be completed in the 2019 construction season if the City elects to move forward with the bond issue.

Please let me know if you have any questions. Thanks.

Sincerely,

Michael A. Vigneron, PE, PTOE
Senior Project Engineer

Cc: BJ VanFleteren, DPW Superintendent
Tim Sadowski, Finance Director

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Wayne O'Neal

From: Tim Sadowski
Sent: Tuesday, January 16, 2018 11:48 AM
To: Wayne O'Neal
Cc: BJ VanFleteren; Mike Vigneron
Subject: RE: Senior Apartments

Senior Apartments:

There has been no (zero) monies spent/loaned/transferred from the General Fund to the Senior Housing Fund until November 2017 when \$105,000 was transferred. In prior years the Senior Housing Fund simply spent "negative cash" until rent collections were able to bring a positive cash position back to the fund. This was able to happen due to pooled checking.

Recent Operating Revenues were \$505,083 and Operating Expenditures were (\$384,583) leaving a net Operating Income of \$120,230. The principal and interest payments currently exceed this amount creating negative cash flow. Principal debt payments are not an expense.

\$1,577,000 in Debt over 20 Years @ 4% = \$114,675.72 per year payment

\$716,514.35

Total Interest Paid

\$2,293,514.35

Total of 240 Payments

There would be no required rent increase to cover the debt issued; however, this may exceed the city's legal debt limit.

Timothy Sadowski
City Treasurer
City of Fraser
33000 Garfield Rd
Fraser, MI 48026
(586) 293-3100 ext 120
tims@micityoffraser.com

From: Wayne O'Neal [mailto:wayneo@micityoffraser.com]
Sent: Monday, January 15, 2018 8:06 AM
To: BJ VanFleteren <bjv@micityoffraser.com>; tim sadowski <tims@micityoffraser.com>; Mike Vigneron <mvgigneron@aewinc.com>
Subject: Senior Apartments

City council requested that we present to them the costs for the Senior capital improvements of \$1.3 million. What is included, amortization schedule, is there a loan agreement for last year and this year and how much have we spent (loaned) to date. Should there be more of an increase or is the \$25.00 enough? Let's discuss.



CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Dolland

City of Fraser

CENTENNIAL COMMUNITY

MAYOR PRO-TEM
Kathy Blanke

COUNCIL
Patrice M. Schornak
Yvette Foster
Michael Lesich
David Winowiecki
Suzanne Kalka

January 24, 2018

City Council
33000 Garfield Rd
Fraser, MI 48026

Dear City Council,

I have prepared the 2017-2018 Fiscal Year Budget Amendment No 1 based on current projections for year end. Below are significant changes by fund.

101 General Fund

- Real Property Taxes increased by \$136,066
- PA 33 Community Wide Special Assessment decreased by \$1,131,443
- LCSA "Personal Property Tax" Reimbursement increased by \$595,514
- Administrative Services decreased by \$166,488
- City Manager MERS decreased by \$145,960 (Deferred to Future Years)
- Finance Department MERS decreased by \$176,605 (Deferred to Future Years)
- City Hall Building Improvements decreased by \$185,000 (Deferred to Future Years)
- DPW Building Improvements decreased by \$205,000 (Deferred to Future Years)
- Public Safety Wages and Benefits decreased by \$48,738 (MERS Deferred to Future Years)
- Retiree Health Care increased by \$262,680
- Funding Retiree OPEB (Deferred to Future Years)

226 Garbage and Rubbish Collection Fund

- LCSA Revenues decreased by \$45,000 (Not eligible for reimbursement)

270 Senior Housing Fund

- Principal Debt was decreased by \$265,000 (Enterprise Fund creates a reduction in liabilities)

307 Debt Service Fund (Street Bond)

- LCSA Revenues decreased by \$64,000 (Not eligible for reimbursement)

402 Street Bond Construction Fund

- Sale of Bond Proceeds decreased by \$1,534,990 (Bonds were not issued)
- Street Rehabilitation decreased by \$433,990 (Exceeded remaining cash balance)

592 Water and Sewer Fund

- Revenues were recorded at \$8,454,660 (Partial year of rate increase and SAW Grant Revenues will be amended as earned)
- Expenses were recorded at \$8,659,546 (Capital Outlay will be recognized and capitalized as an Asset when the projects are completed)

645 Medical Self Insurance Fund

- Revenues were recorded at \$638,712 (Established by Illustrative Rates by employee)
- Expenses were recorded at \$638,712

661 Motor Pool Fund

- Capital Outlay (Vehicles) decreased by \$513,700 (Deferred to Future Years)

In order to create a balanced budget in the General Fund and a Non-Deficit Budget in the Special/Enterprise Funds, many expenses were deferred to future years. This practice is not recommended as in future years the cost to pay for the same benefit will be higher and some with additional interest expense.

Very truly yours,

Timothy Matthew Sadowski

Timothy Matthew Sadowski
City Treasurer
(586) 293-3100 ext 120
tims@micityoffraser.com

CITY OF FRASER, MACOMB COUNTY, MI (MUNICODE: 502030)
BUDGET AMENDMENT NO 1

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
ESTIMATED REVENUES						
Dept 000						
101-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	7,037,000	7,173,066	136,066	6,818,121	6,984,883
101-000-405.000	SEN COMPLEX/FRASER WOODS					(10,989)
101-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	718,700	711,996	(6,704)	675,270	780,856
101-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY				35,208	
101-000-415.000	TAXES - ALLOWANCE FOR CHARGEBACKS		(1,000)	(1,000)	(230)	
101-000-423.000	TAXES - PRIOR YEAR COLLECTION	5,500	16,165	10,665	16,165	3,749
101-000-427.000	TAXES - COMMUNITY-WIDE SPECIAL ASSESSMEN	1,910,344	778,901	(1,131,443)	753,931	
101-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES	90,000	38,336	(51,664)		
101-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	197,000	189,323	(7,677)	185,632	226,093
101-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES	35,000	12,599	(22,401)	10,123	75,863
101-000-447.000	TAXES - PROPERTY TAX ADMINISTRATION FEE	230,000	165,141	(64,859)	158,117	232,098
101-000-476.100	BUSINESS LICENSES - CONTRACTOR REGISTRAT	3,000		(3,000)		2,965
101-000-476.200	BUSINESS LICENSES - PAWNBROKER DEALER	500	500		500	500
101-000-476.300	BUSINESS LICENSES - SECOND HAND DEALER	1,000	1,000		500	500
101-000-476.400	BUSINESS LICENSES - PRECIOUS METAL DEAL	200	200		150	100
101-000-477.000	LICENSES AND PERMITS - CABLE TV (WOW)	94,600	94,600			97,531
101-000-477.100	LICENSES AND PERMITS - CABLE TV (COMCAST	156,000	156,000		42,232	164,197
101-000-478.000	LICENSES AND PERMITS - VIDEO FRANCHISE	43,600	43,600		10,030	41,958
101-000-478.100	BLDG. PLAN REVIEW	10,000		(10,000)		9,496
101-000-478.200	ENG. SITE PLAN REVIEW	12,500		(12,500)		33,445
101-000-479.000	LICENSES AND PERMITS - CELLULAR TOWER		14,111	14,111	14,111	13,700
101-000-480.000	PLUMBING PERMITS	18,000		(18,000)		16,675
101-000-481.000	ELECTRICAL PERMITS	25,000		(25,000)		40,415
101-000-482.000	MECHANICAL PERMITS	23,000		(23,000)		46,580
101-000-483.100	ABANDONED/VACANT RES. STRUCTURE	500		(500)		75
101-000-483.200	ABANDONED/VACANT MONTHLY MONITORING	1,000		(1,000)		180
101-000-483.300	ABANDONED/VACANT RE-INSPECTION	800		(800)		240
101-000-484.000	ZONING PERMITS/FEEs	2,000		(2,000)		3,002
101-000-485.000	SEWER INSPECT PERMIT	200		(200)		2,100
101-000-486.000	UNDERGROUND INSP. ECT.	400		(400)		18,949
101-000-488.000	NON OWNER OCCUPIED HOUSING REGIST&INSP	55,000		(55,000)		35,940
101-000-490.000	MISC. PERMITS	1,000		(1,000)		3,145
101-000-490.100	MISC. PERMITS-BLDG.	9,000		(9,000)		7,480

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
101-000-522.000	FEDERAL GRANTS - CDBG	36,000	36,000			13,460
101-000-543.032	STATE GRANTS - TRAINING FUNDS PSAP					4,935
101-000-543.302	STATE GRANTS - TRAINING FUNDS PA 302	7,500	7,500			6,538
101-000-543.500	STATE GRANTS - LIQUOR LICENSE FEE	9,500	9,853	353	9,853	10,083
101-000-543.600	STATE GRANTS - HIGHWAY SAFETY	21,750	21,750		1,040	12,512
101-000-543.700	STATE GRANTS - REVENUE SHARING 911	21,600	21,600			21,348
101-000-543.800	STATE GRANTS - DRUNK DRIVING CASE FLOW	3,500	3,500			4,292
101-000-566.000	STATE GRANTS - RECREATIONAL AND CULTURAL	100,000	100,000		3,146	
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	644,800	1,240,414	595,514	1,240,415	806,107
101-000-574.000	STATE GRANTS - STATE REVENUE SHARING	1,313,241	1,342,000	28,759	481,085	1,342,138
101-000-581.000	CONTRIBUTIONS FROM LOCAL UNITS - PS		19,871	19,871	19,871	
101-000-627.000	BUILDING INSPECTION AND PERMIT FEES	65,000	438,500	373,500	210,319	75,706
101-000-627.900	BUILDING INSPECTION FEES	500		(500)		3,813
101-000-628.000	PLANNING COMMISSION FEES	5,000	10,000	5,000	8,635	14,105
101-000-629.000	ZONING BOARD OF APPEALS FEES	1,900	2,500	600	2,050	3,050
101-000-645.000	CHARGES FOR SERVICES - PUBLIC SAFETY	10,290	15,000	4,710	11,375	5,544
101-000-645.050	CHARGES FOR SERVICES - PS OUIL	19,000	19,000		15,854	19,131
101-000-645.100	CHARGES FOR SERVICES - PS COST RECOVERY	29,000	29,000		21,590	17,021
101-000-645.300	CHARGES FOR SERVICES - PS ACCIDENT REPOR	1,500	1,500		1,415	2,123
101-000-645.600	CHARGES FOR SERVICES - PS VEHICLE INSP	2,500	2,500		350	1,225
101-000-645.700	CHARGES FOR SERVICES - PS WARRANT FEE	700	700		275	725
101-000-645.800	CHARGES FOR SERVICES - PS IMPOUND RELEAS	35,000	35,000		25,225	51,825
101-000-645.900	CHARGES FOR SERVICES - PS FALSE ALARM	1,500	1,500		220	1,287
101-000-645.950	CHARGES FOR SERVICES - PS ABANDONED VEH	22,700	22,700		20,050	36,600
101-000-646.000	CHARGES FOR SERVICES - PUBLIC WORKS	4,600	4,600		1,929	6,433
101-000-646.200	CHARGES FOR SERVICES - PW SNOW REMOVAL	250	250			
101-000-646.300	CHARGES FOR SERVICES - PW BRUSH REMOVAL	3,300	3,300		2,520	2,629
101-000-646.400	CHARGES FOR SERVICES - PW MATERIAL DELI	1,200	1,200			551
101-000-646.500	CHARGES FOR SERVICES - PW DELIVERY CHARG	500	500			331
101-000-647.000	CHARGES FOR SERVICES - CITY CLERK	20,000	20,000		676	19,348
101-000-647.100	CHARGES FOR SERVICES - CITY CLERK IFT	2,000	2,000			1,950
101-000-647.200	CHARGES FOR SERVICES - CITY CLERK MISC	100	100		10	99
101-000-647.300	CHARGES FOR SERVICES - CITY CLERK COPIES	100	100		1	89
101-000-648.000	CHARGES FOR SERVICES - FINANCE	1,000	1,000		1,160	1,141
101-000-649.000	CHARGES FOR SERVICES - RECREATION	70,000	70,000		15,723	62,944
101-000-649.100	CHARGES FOR SERVICES - PARK RENTALS	11,000	11,000		1,375	12,184
101-000-649.150	CHARGES FOR SERVICES - CENTER RENTAL	17,000	17,000		5,872	11,799
101-000-649.200	CHARGES FOR SERVICES - CITY PICNIC	10,000	10,000			
101-000-649.500	CHARGES FOR SERVICES - SENIOR CENTER	25,000	25,000		11,591	18,629
101-000-650.000	TRANSACTION FEES (PAWN SHOP)	7,150	7,150		4,178	5,935

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
101-000-655.000	DISTRICT COURT - FINES/COSTS-DIST CT.	573,116	573,116		218,077	595,040
101-000-655.100	DISTRICT COURT - CRIME VICTIM FEE	4,907	4,907		2,530	4,991
101-000-655.200	DISTRICT COURT - 20% PENALTY - D.C.	46,510	46,510		16,216	51,158
101-000-655.300	DISTRICT COURT - FORENSIC FEE					15
101-000-658.000	DISTRICT COURT - CLEARANCE FEES-D.C.	15,217	15,217		4,791	17,728
101-000-659.000	DISTRICT COURT - PROBATION FEES	6,600	6,600		3,717	
101-000-661.000	DISTRICT COURT - 10% BOND FEE-D.C.	1,250	1,250		1,025	1,625
101-000-663.000	DISTRICT COURT - DIST CT NO PROOF INS	20,200	20,200		6,457	18,304
101-000-664.000	INTEREST INCOME AND RENT CONTROL	8,000	8,000		12,733	12,350
101-000-671.500	OTHER REVENUE	88,000	25,000	(63,000)	413	25,238
101-000-676.000	REIMBURSEMENTS					18,030
101-000-676.001	OTHER REVENUE - REIMBURSEMENTS (WCF)		3,002	3,002	3,003	
101-000-676.202	ADMIN SERVICES - MAJOR STREETS	19,260	24,574	5,314	12,287	
101-000-676.203	ADMIN SERVICES - LOCAL STREETS	10,380	17,246	6,866	8,623	
101-000-676.210	ADMIN SERVICES - AMBULANCE	23,220	56,770	33,550	28,385	53,000
101-000-676.226	ADMIN SERVICES - REFUSE	23,700		(23,700)		55,000
101-000-676.265	ADMIN SERVICES - DRUG FORFEITURE	10,800		(10,800)		5,000
101-000-676.267	ADMIN SERVICES - GAMBLING	16,740		(16,740)		23,000
101-000-676.270	ADMIN SERVICES - SENIOR HOUSING	16,860		(16,860)		50,000
101-000-676.526	ADMIN SERVICES - WATER	136,440	192,991	56,551	96,495	178,820
101-000-676.527	ADMIN SERVICES - SEWER	268,860	124,831	(144,029)	62,415	141,180
101-000-676.645	ADMIN SERVICES - SELF INSURANCE FUND	33,360		(33,360)		
101-000-676.661	ADMIN SERVICES - MOTOR POOL	23,280		(23,280)		
101-000-679.000	DISTRICT COURT - STATE REIMBURSEMENT	27,250	27,250		13,807	27,434
101-000-682.000	OTHER REVENUE - RETIREE HEALTH CARE	23,000	23,000		16,877	20,059
101-000-685.000	OTHER REVENUE - DONATIONS		3,864	3,864	3,865	
101-000-686.000	INSURANCE RECOVERIES					6,038
101-000-687.000	OTHER REVENUE - REFUNDS OR REBATES		33,817	33,817	33,818	
101-000-688.000	OTHER REVENUE - SMART PROGRAM	20,295	20,295		8,636	20,295
101-000-689.000	OTHER REVENUE - CASH OVER OR SHORT				54	4,736
101-000-689.001	RETIREE DRUG SUBSIDY					4,760
101-000-689.300	DISTRICT COURT - ATTORNEY FEES REIMBURSE	60,000	60,000		27,117	59,981
101-000-690.000	DISTRICT COURT - F.P.S. JUVENILE OFFI	39,700	39,700			39,741
101-000-692.000	METRO ACT	33,000		(33,000)		40,269
101-000-695.243	TRANSFER IN - ECONOMIC DEVELOPMENT FUND					1,564
101-000-695.394	TRANSFER IN DOWNTOWN DEVELOPMENT AUTHOR					1,449
101-000-696.000	PROCEEDS FROM SALE OF BONDS OR NOTES					348,688
101-000-697.000	DISTRICT COURT - BOND FORFEIT	14,000	14,000		13,440	18,124
Totals for dept 000 -		14,770,570	14,290,266	(480,304)	11,432,444	13,272,973
TOTAL ESTIMATED REVENUES		14,770,570	14,290,266	(480,304)	11,432,444	13,272,973

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 101 - CITY COUNCIL						
101-101-703.000	SALARIES	48,600	48,600		18,188	52,711
101-101-709.000	FICA	3,800	3,106	(694)	1,044	4,032
101-101-711.000	MEDICARE		694	694	347	
101-101-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	130	130		62	84
101-101-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	4,800	4,800		964	801
101-101-801.100	PROFESSIONAL SERVICES (ACCOUNTING)	6,200	6,200		3,373	28,243
101-101-880.000	COMMUNITY PROMOTION	27,500	5,000	(22,500)	500	3,072
101-101-900.000	PRINTING AND PUBLISHING		25,000	25,000	8,915	24,494
101-101-911.000	CONFERENCES	6,500	6,500			466
101-101-915.200	MEMBERSHIPS (MML)	1,600	6,089	4,489	6,089	20,017
101-101-915.300	MEMBERSHIPS (SEMCOG)	2,000	1,574	(426)	1,573	1,584
Totals for dept 101 - CITY COUNCIL		101,130	107,693	6,563	41,055	135,504
Dept 136 - DISTRICT COURT						
101-136-702.000	WAGES - FULL TIME EMPLOYEES	91,800	89,947	(1,853)	41,927	92,084
101-136-702.500	SPECIAL PAYS	5,700		(5,700)		674
101-136-703.000	SALARIES	28,000	28,000		13,717	29,721
101-136-704.000	WAGES - PART TIME EMPLOYEES	44,500	44,500		16,357	32,292
101-136-705.000	VACATION PAY		6,120	6,120	1,862	
101-136-706.000	HOLIDAY PAY		11,700	11,700	3,599	
101-136-709.000	FICA	13,005	11,331	(1,674)	3,988	9,133
101-136-711.000	MEDICARE		1,674	1,674	1,003	
101-136-714.000	LONGEVITY PAY		2,415	2,415	2,415	
101-136-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	10,600	10,600		5,565	19,611
101-136-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	2,200	2,200		770	1,770
101-136-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	17,100	27,000	9,900	14,136	4,868
101-136-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					11,546
101-136-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	630	630		357	579
101-136-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)		2,078	2,078	1,058	817
101-136-752.000	SUPPLIES	5,000	6,000	1,000	4,070	6,485
101-136-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	930	930			963
101-136-801.700	PROFESSIONAL AND CONTRACTUAL SERVICES	15,600	15,600		8,400	18,519
101-136-810.000	INDIGENT COURT APPOINTED ATTORNEY FEES	75,000	75,000		41,700	87,538
101-136-811.000	JUROR FEES	500	500			
101-136-823.000	INTERPRETER FEES	500	500			
101-136-851.000	MAIL OR POSTAGE	5,300	5,300			5,699
101-136-860.000	TRANSPORTATION	300	300			59
101-136-911.000	CONFERENCES	500	500			
101-136-940.000	RENTALS	251,100	251,100		62,776	251,105
101-136-955.000	MISCELLANEOUS	7,500	7,500		6,515	6,240
Totals for dept 136 - DISTRICT COURT		575,765	601,425	25,660	230,215	579,703

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 171 - CITY MANAGER						
101-171-702.500	SPECIAL PAYS	8,100		(8,100)		625
101-171-703.000	SALARIES	144,540	130,000	(14,540)	66,484	174,684
101-171-705.000	VACATION PAY		14,000	14,000	6,058	
101-171-706.000	HOLIDAY PAY		4,722	4,722	2,827	
101-171-709.000	FICA	11,700	9,769	(1,931)	4,016	13,773
101-171-711.000	MEDICARE		4,157		1,970	
101-171-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)		8,400	8,400	3,392	
101-171-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		2,640	2,640	1,291	8,030
101-171-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	196,600	48,000	(148,600)	22,842	41,738
101-171-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	17,560	32,800	15,240	15,146	5,860
101-171-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					19,095
101-171-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,260	1,260		228	431
101-171-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)					288
101-171-752.000	SUPPLIES	1,300	1,300		334	1,221
101-171-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	100	2,000	1,900	998	
101-171-791.000	SUBSCRIPTIONS AND PUBLICATIONS	250	1,000	750	471	
101-171-801.300	PROFESSIONAL SERVICES (CORNERSTONE)	14,000	14,000		3,333	13,750
101-171-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	600	600		50	300
101-171-851.000	MAIL OR POSTAGE	500	500		2	39
101-171-860.000	TRANSPORTATION	5,400	5,400		2,400	8,150
101-171-911.000	CONFERENCES	2,500	2,500		578	2,920
101-171-915.000	MEMBERSHIPS	2,000	2,000		1,280	2,007
101-171-955.000	MISCELLANEOUS		500	500	100	
Totals for dept 171 - CITY MANAGER		406,410	285,548	(120,862)	133,800	292,911
Dept 209 - ASSESSING						
101-209-703.000	SALARIES	1,500	1,500		270	1,399
101-209-709.000	FICA	150	150		6	63
101-209-711.000	MEDICARE		22	22	1	
101-209-752.000	SUPPLIES	2,900	2,900		326	6,164
101-209-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	1,800	1,800		769	
101-209-801.500	PROFESSIONAL SERVICES (ASSESSOR)	96,000	96,000		56,000	96,000
101-209-851.000	MAIL OR POSTAGE	3,200	3,200		378	5,611
101-209-910.000	PROFESSIONAL DEVELOPMENT	100	100			
Totals for dept 209 - ASSESSING		105,650	105,672	22	57,750	109,237
Dept 210 - LEGAL						
101-210-801.800	PROFESSIONAL SERVICES (LEGAL)	106,000	106,000		71,046	99,265
Totals for dept 210 - LEGAL		106,000	106,000		71,046	99,265

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 215 - CLERK						
101-215-702.500	SPECIAL PAYS	5,100		(5,100)		8,179
101-215-703.000	SALARIES	54,700	28,114	(26,586)	15,852	45,627
101-215-704.000	WAGES - PART TIME EMPLOYEES		21,044	21,044	10,617	
101-215-705.000	VACATION PAY		6,104	6,104	3,674	
101-215-706.000	HOLIDAY PAY		4,538	4,538	2,067	
101-215-707.000	TEMPORARY EMPLOYEES	30,500	30,500		11,640	33,163
101-215-709.000	FICA	7,400	5,599	(1,801)	2,078	4,675
101-215-711.000	MEDICARE		1,801	1,801	522	
101-215-713.000	OVERTIME	10,000	10,000		3,349	5,788
101-215-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	4,900	4,900		2,487	7,839
101-215-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	59,800	59,800		43,101	66,552
101-215-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	23,100	14,400	(8,700)	7,814	3,096
101-215-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					10,047
101-215-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	400	400		55	212
101-215-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)		50	50	15	
101-215-752.000	SUPPLIES	2,800	2,800		483	439
101-215-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	27,800	27,800		16,339	4,949
101-215-791.500	SUBSCRIPTIONS AND PUBLICATIONS (CODE)	5,300	5,300		1,400	2,051
101-215-801.800	PROFESSIONAL SERVICES	2,800	2,800			888
101-215-851.000	MAIL OR POSTAGE	5,500	5,500		972	2,731
101-215-910.000	PROFESSIONAL DEVELOPMENT					1,152
101-215-911.000	CONFERENCES	3,500	3,500			175
101-215-915.000	MEMBERSHIPS	600	600		102	329
Totals for dept 215 - CLERK		244,200	235,550	(8,650)	122,567	197,892

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 258 - INFORMATION TECHNOLOGY						
101-258-702.500	SPECIAL PAYS	2,300		(2,300)		
101-258-703.000	SALARIES	73,500	68,141	(5,359)	29,234	68,256
101-258-705.000	VACATION PAY		7,000	7,000	4,934	
101-258-706.000	HOLIDAY PAY		2,500	2,500	1,697	
101-258-709.000	FICA	6,060	4,403	(1,657)	2,463	5,495
101-258-711.000	MEDICARE		1,657	1,657	627	
101-258-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		3,300	3,300	1,925	
101-258-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)		3,264	3,264	2,880	
101-258-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	3,300		(3,300)		3,300
101-258-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	340	340		158	193
101-258-752.000	SUPPLIES	2,500	2,500		673	1,856
101-258-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	5,000	5,000		2,123	1,258
101-258-801.100	PROFESSIONAL SERVICES	30,000	30,000		28,200	169,976
101-258-801.125	LICENSING					100
101-258-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	33,000	33,000		6,802	28,072
101-258-851.000	MAIL OR POSTAGE		3,168	3,168	792	
101-258-852.000	OTHER MISC COMMUNICATIONS (INTERNET)	48,000	48,000		13,157	8,977
101-258-910.000	PROFESSIONAL DEVELOPMENT	1,000	1,000			
101-258-933.000	SOFTWARE MAINTENANCE AGREEMENTS	112,600	112,600		19,271	
101-258-970.000	CAPITAL OUTLAY					111,831
101-258-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV					27,533
101-258-983.000	LEASED ASSETS	29,000	29,000		13,456	16,027
101-258-985.000	HARDWARE	30,000	30,000		4,901	
Totals for dept 258 - INFORMATION TECHNOLOGY		376,600	384,873	8,273	133,293	442,874

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 260 - FINANCE						
101-260-702.000	WAGES - FULL TIME EMPLOYEES	179,052	48,000	(131,052)	24,591	119,274
101-260-702.500	SPECIAL PAYS	2,200		(2,200)		4,369
101-260-703.000	SALARIES		71,000	71,000	18,431	
101-260-704.000	WAGES - PART TIME EMPLOYEES	63,771	18,500	(45,271)	3,070	28,119
101-260-705.000	VACATION PAY		8,000	8,000	1,989	
101-260-706.000	HOLIDAY PAY		7,800	7,800	3,376	
101-260-708.000	UNEMPLOYMENT COMPENSATION		25,941	25,941	8,646	
101-260-709.000	FICA	18,900	14,600	(4,300)	3,372	11,482
101-260-711.000	MEDICARE		4,300	4,300	845	
101-260-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		3,300	3,300	1,925	
101-260-713.000	OVERTIME	1,000	2,000	1,000	1,271	925
101-260-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)		6,800	6,800	1,680	
101-260-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	25,748	7,200	(18,548)	3,578	24,000
101-260-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	159,057	1,000	(158,057)	446	126,245
101-260-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	58,494	37,000	(21,494)	9,839	8,016
101-260-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					8,699
101-260-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,137	1,137		420	661
101-260-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)		3,750	3,750	481	3,293
101-260-752.000	SUPPLIES	2,770	2,770		1,926	2,678
101-260-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	7,300	7,300		1,353	2,119
101-260-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	33,000	55,000	22,000	41,017	17,990
101-260-801.050	BANK SERVICE CHARGES	10,000	10,000		5,703	8,059
101-260-801.100	PROFESSIONAL SERVICES (ACCOUNTING)	30,000	140,000	110,000	103,442	117,089
101-260-825.000	LATE FEES		3,500	3,500	3,500	
101-260-851.000	MAIL OR POSTAGE	16,950	16,950		7,708	10,921
101-260-910.000	PROFESSIONAL DEVELOPMENT	1,000	1,000			402
101-260-911.000	CONFERENCES	1,500	1,500			990
101-260-915.000	MEMBERSHIPS	600	600		190	430
101-260-955.000	MISCELLANEOUS					30,000
Totals for dept 260 - FINANCE		612,479	498,948	(113,531)	248,799	525,761

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 265 - CITY HALL						
101-265-704.000	WAGES - PART TIME EMPLOYEES	30,000	30,000		13,618	26,504
101-265-707.000	TEMPORARY EMPLOYEES		1,000	1,000	(2,223)	
101-265-709.000	FICA	2,300	1,860	(440)	828	2,021
101-265-711.000	MEDICARE		440	440	213	
101-265-742.000	MATERIALS & SUPPLIES	20,000	20,000		9,985	18,334
101-265-819.000	CUSTODIAL SERVICE					1,200
101-265-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)		5,124	5,124	854	
101-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)		540	540	90	
101-265-918.000	WATER	15,400	15,400		4,622	9,773
101-265-920.000	ELECTRIC	66,950	66,950		35,324	67,583
101-265-921.000	NATURAL GAS	23,200	23,200		6,854	14,462
101-265-934.000	OTHER REPAIRS AND MAINTENANCE	66,950	66,950		22,543	74,912
101-265-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	185,000		(185,000)		705
Totals for dept 265 - CITY HALL		409,800	231,464	(178,336)	92,708	215,494
Dept 266 - ACTIVITY CENTER						
101-266-704.000	WAGES - PART TIME EMPLOYEES	10,000	10,000		4,752	9,530
101-266-709.000	FICA	770	620	(150)	295	727
101-266-711.000	MEDICARE		150	150	69	
101-266-742.000	MATERIALS & SUPPLIES	8,800	8,800		2,135	4,565
101-266-918.000	WATER	6,800	6,800		1,051	3,431
101-266-920.000	ELECTRIC	23,200	23,200		8,709	19,708
101-266-921.000	NATURAL GAS	10,300	10,300		1,440	4,039
101-266-934.000	OTHER REPAIRS AND MAINTENANCE	30,500	30,500		5,044	48,828
101-266-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	37,000		(37,000)		
Totals for dept 266 - ACTIVITY CENTER		127,370	90,370	(37,000)	23,495	90,828
Dept 267 - BAUMGARTNER HOUSE						
101-267-742.000	MATERIALS & SUPPLIES	3,500	3,500		161	2,960
101-267-852.000	OTHER MISC COMMUNICATIONS (INTERNET)		400	400	229	
101-267-918.000	WATER	2,060	2,060		875	1,096
101-267-920.000	ELECTRIC	3,600	3,600		1,044	2,253
101-267-921.000	NATURAL GAS	2,900	2,900		514	1,580
101-267-934.000	OTHER REPAIRS AND MAINTENANCE	4,000	4,000		3,406	2,217
101-267-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	19,300		(19,300)		
Totals for dept 267 - BAUMGARTNER HOUSE		35,360	16,460	(18,900)	6,229	10,106

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 268 - LIBRARY BUILDING						
101-268-704.000	WAGES - PART TIME EMPLOYEES	8,670	8,670		4,037	6,475
101-268-707.000	TEMPORARY EMPLOYEES		1,000	1,000	1,112	
101-268-709.000	FICA	700	538	(162)	152	493
101-268-711.000	MEDICARE		162	162	72	
101-268-742.000	MATERIALS & SUPPLIES	6,000	6,000		2,517	3,709
101-268-918.000	WATER	5,100	5,100		714	1,749
101-268-920.000	ELECTRIC	17,000	17,000		6,050	16,649
101-268-921.000	NATURAL GAS	6,200	6,200		859	3,140
101-268-934.000	OTHER REPAIRS AND MAINTENANCE	15,000	15,000		4,675	17,984
101-268-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	78,250		(78,250)		99,855
Totals for dept 268 - LIBRARY BUILDING		136,920	59,670	(77,250)	20,188	150,054
Dept 269 - DPW BUILDING						
101-269-704.000	WAGES - PART TIME EMPLOYEES	7,000	7,000		1,151	6,943
101-269-707.000	TEMPORARY EMPLOYEES		1,000	1,000		
101-269-709.000	FICA	540	434	(106)	64	529
101-269-711.000	MEDICARE		106	106	24	
101-269-742.000	MATERIALS & SUPPLIES	17,500	17,500		7,868	15,413
101-269-918.000	WATER	1,900	1,900		1,163	2,026
101-269-920.000	ELECTRIC	12,500	12,500		5,351	10,790
101-269-921.000	NATURAL GAS	16,000	16,000		2,395	8,565
101-269-934.000	OTHER REPAIRS AND MAINTENANCE	18,000	18,000		9,501	15,778
101-269-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	205,000		(205,000)		23,384
Totals for dept 269 - DPW BUILDING		278,440	74,440	(204,000)	27,517	83,428

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 301 - PUBLIC SAFETY						
101-301-702.000	WAGES - FULL TIME EMPLOYEES	3,209,000	2,742,000	(467,000)	1,266,291	3,051,266
101-301-702.500	SPECIAL PAYS	656,450		(656,450)		420,104
101-301-703.000	SALARIES		90,551	90,551	48,950	
101-301-704.000	WAGES - PART TIME EMPLOYEES	8,000	43,095	35,095	26,684	6,541
101-301-704.500	WAGES - PART TIME EMPLOYEES	18,500	18,500		3,045	15,580
101-301-705.000	VACATION PAY		405,000	405,000	245,141	
101-301-706.000	HOLIDAY PAY		137,334	137,334	63,070	
101-301-709.000	FICA	326,200	197,000	(129,200)	114,617	300,693
101-301-711.000	MEDICARE		52,000	52,000	29,856	
101-301-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		26,400	26,400	14,225	
101-301-713.000	OVERTIME	298,900	367,000	68,100	210,734	466,012
101-301-714.000	LONGEVITY PAY		66,400	66,400	33,635	
101-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	482,400	478,614	(3,786)	246,397	651,521
101-301-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	1,304,200	1,298,603	(5,597)	581,858	945,290
101-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	301,800	573,210	271,410	336,939	223,318
101-301-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					508,921
101-301-721.000	CLOTHING ALLOWANCE	53,100	55,050	1,950	1,125	51,905
101-301-731.000	EDUCATION ALLOWANCE		27,786	27,786	16,377	
101-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	131,000	119,208	(11,792)	59,603	84,236
101-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)		43,061	43,061	12,544	11,635
101-301-746.000	OPERATING SUPPLIES	45,560	45,560		9,884	21,178
101-301-752.000	SUPPLIES	7,000	7,000		1,400	5,099
101-301-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)		5,100	5,100	5,037	
101-301-791.000	SUBSCRIPTIONS AND PUBLICATIONS					50
101-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	28,300	28,300		13,470	31,798
101-301-816.000	FEE (SEX OFFENDER REGISTRATION)	900	900		270	720
101-301-843.000	MEDICAL PROVIDER SERVICES	3,800	3,800		1,732	2,549
101-301-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)					23
101-301-850.500	COMMUNICATIONS (VEHICLES)	1,600	1,600		428	807
101-301-851.000	MAIL OR POSTAGE	1,300	1,300		380	1,273
101-301-910.000	PROFESSIONAL DEVELOPMENT	29,800	29,800		6,316	27,727
101-301-910.032	PROFESSIONAL DEVELOPMENT (PA 32)		2,500	2,500	150	8,981
101-301-910.302	PROFESSIONAL DEVELOPMENT (PA 302)	7,500	7,500		3,195	6,005
101-301-915.000	MEMBERSHIPS	650	650		675	480
101-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	257,150	290,034	32,884	145,017	210,000
101-301-948.000	COMPUTER SERVICES (CLEMIS)	36,000	36,000		13,444	29,308
101-301-956.000	BAD DEBT EXPENSE		20,000	20,000	9,401	
Totals for dept 301 - PUBLIC SAFETY		7,209,110	7,220,856	11,746	3,521,890	7,083,020

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 371 - BUILDING DEPARTMENT						
101-371-702.000	WAGES - FULL TIME EMPLOYEES	81,800	100,000	18,200	48,112	72,419
101-371-702.500	SPECIAL PAYS	2,700		(2,700)		900
101-371-703.000	SALARIES	14,000	14,000		6,992	14,506
101-371-703.100	MECHANICAL INSP.	14,000	14,000		5,624	18,495
101-371-703.200	PLUMBING INSP.	15,000	15,000		2,091	10,648
101-371-703.300	BUILDING INSP.	500	500			375
101-371-704.000	WAGES - PART TIME EMPLOYEES	137,500	106,418	(31,082)	62,357	105,551
101-371-705.000	VACATION PAY		14,000	14,000	1,604	
101-371-706.000	HOLIDAY PAY		9,700	9,700	2,599	
101-371-709.000	FICA	20,200	16,362	(3,838)	7,510	14,940
101-371-711.000	MEDICARE		3,838	3,838	1,822	
101-371-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		2,700	2,700	1,575	
101-371-713.000	OVERTIME	500	500		384	605
101-371-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	10,900	13,000	2,100	5,899	12,951
101-371-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	94,200	25,000	(69,200)	9,717	26,395
101-371-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	13,000	13,000		6,044	5,644
101-371-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					2,324
101-371-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	6,100	6,100		3,597	5,148
101-371-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)		2,500	2,500	2,368	1,755
101-371-752.000	SUPPLIES	3,750	3,750		971	3,590
101-371-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	9,400	9,400		1,677	5,352
101-371-850.100	COMMUNICATIONS (CELL)	5,400	5,400		1,877	4,081
101-371-851.000	MAIL OR POSTAGE	1,000	1,000		724	1,042
101-371-910.000	PROFESSIONAL DEVELOPMENT	750	750		210	512
101-371-911.000	CONFERENCES	2,000	2,000		767	
101-371-915.000	MEMBERSHIPS	1,000	1,000			415
101-371-932.000	VEHICLE REPAIRS AND MAINTENANCE	31,330	47,258	15,928	23,629	20,000
Totals for dept 371 - BUILDING DEPARTMENT		465,030	427,176	(37,854)	198,150	327,648
Dept 410 - ZONING BOARD OF APPEALS						
101-410-703.000	SALARIES	1,800	1,800		582	953
101-410-709.000	FICA	200	112	(88)	52	72
101-410-711.000	MEDICARE		26	26	2	
101-410-713.000	OVERTIME		300	300	124	
101-410-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		200	200	33	(5)
101-410-717.001	DEFINED BENEFIT PENSION PLAN (MERS)		20	20	4	
101-410-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		200	200	11	
101-410-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)				3	
101-410-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)					148
101-410-900.000	PRINTING AND PUBLISHING	900	900		252	
Totals for dept 410 - ZONING BOARD OF APPEALS		2,900	3,558	658	1,063	1,168

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
101-441-702.000	WAGES - FULL TIME EMPLOYEES	100,600	60,000	(40,600)	18,250	147,174
101-441-702.500	SPECIAL PAYS	9,200		(9,200)		17,912
101-441-703.000	SALARIES		74,000	74,000	40,170	
101-441-704.000	WAGES - PART TIME EMPLOYEES	52,000	24,000	(28,000)	1,566	35,133
101-441-705.000	VACATION PAY		27,000	27,000	12,045	
101-441-706.000	HOLIDAY PAY		8,600	8,600	1,901	
101-441-709.000	FICA	12,400	10,044	(2,356)	6,024	15,355
101-441-711.000	MEDICARE		2,356	2,356	1,411	
101-441-713.000	OVERTIME	12,000	12,000		2,574	2,098
101-441-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	24,200	9,000	(15,200)	3,996	12,535
101-441-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	26,900	34,000	7,100	14,765	19,896
101-441-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	24,200	37,000	12,800	16,710	12,330
101-441-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					27,548
101-441-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	4,600	4,600		404	926
101-441-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)					1,539
101-441-741.000	UNIFORMS	18,400	18,400		17,180	14,335
101-441-742.000	MATERIALS & SUPPLIES					357
101-441-752.000	SUPPLIES	2,500	2,500		441	1,017
101-441-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	6,800	6,800		780	4,373
101-441-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	1,000	1,000			542
101-441-843.000	MEDICAL PROVIDER SERVICES	1,800	1,800		484	973
101-441-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)					80
101-441-850.100	COMMUNICATIONS (CELL)	4,500	4,500		2,561	5,345
101-441-851.000	MAIL OR POSTAGE	600	600		80	439
101-441-910.000	PROFESSIONAL DEVELOPMENT	500	500			405
101-441-911.000	CONFERENCES	500	500			35
101-441-915.000	MEMBERSHIPS	1,000	1,000		860	845
101-441-932.000	VEHICLE REPAIRS AND MAINTENANCE	28,200	14,209	(13,991)	7,104	34,900
101-441-974.000	CAP IMPROV - TREE FARM	2,500	2,500			1,945
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		334,400	356,909	22,509	149,306	358,037
Dept 448 - STREET LIGHTING						
101-448-918.000	WATER					257,552
101-448-920.000	ELECTRIC	2,500	2,500		848	1,950
101-448-920.100	ELECTRIC (STREET LIGHTING)	300,000	275,000	(25,000)	120,560	
101-448-970.000	CAPITAL OUTLAY		20,812	20,812	20,811	236,857
101-448-983.000	LEASED ASSETS	60,000	81,400	21,400	47,482	13,566
Totals for dept 448 - STREET LIGHTING		362,500	379,712	17,212	189,701	509,925

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 690 - PARK MAINTENANCE						
101-690-707.000	TEMPORARY EMPLOYEES	39,000	39,000		25,930	15,772
101-690-709.000	FICA	3,000	2,430	(570)	1,607	1,207
101-690-711.000	MEDICARE		570	570	377	
101-690-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,300	1,300		1,041	1,432
101-690-742.000	MATERIALS & SUPPLIES	27,000	31,000	4,000	27,886	30,324
101-690-918.000	WATER		400	400	198	
101-690-930.000	POND MAINTENANCE	3,000	3,000		1,695	3,535
101-690-932.000	VEHICLE REPAIRS AND MAINTENANCE	32,260	3,553	(28,707)	1,776	40,000
101-690-934.000	OTHER REPAIRS AND MAINTENANCE	4,500	8,000	3,500	7,289	7,235
101-690-946.000	ENGINEERING SERVICES		375	375	375	
101-690-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	50,000		(50,000)		
Totals for dept 690 - PARK MAINTENANCE		160,060	89,628	(70,432)	68,174	99,505
Dept 691 - RECREATION						
101-691-702.000	WAGES - FULL TIME EMPLOYEES	50,800	31,000	(19,800)	15,527	64,816
101-691-702.500	SPECIAL PAYS	3,500		(3,500)		3,197
101-691-703.000	SALARIES		20,000	20,000	15,837	
101-691-703.700	SALARIES (RECREATION COMMISSION)	1,250	1,250		495	1,035
101-691-704.000	WAGES - PART TIME EMPLOYEES	9,000	9,000			
101-691-705.000	VACATION PAY		12,000	12,000	5,652	
101-691-706.000	HOLIDAY PAY		8,700	8,700	2,856	
101-691-707.000	TEMPORARY EMPLOYEES	76,000	76,000		54,162	57,386
101-691-709.000	FICA	10,900	8,829	(2,071)	5,592	10,744
101-691-711.000	MEDICARE		2,071	2,071	1,311	
101-691-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		3,300	3,300	1,925	
101-691-712.500	SEASONAL/SPEC. EVENT					(47)
101-691-713.000	OVERTIME	1,500	1,500		1,060	999
101-691-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)		4,500	4,500	2,596	
101-691-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	14,100	3,100	(11,000)	1,155	5,411
101-691-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	1,100	310	(790)	123	567
101-691-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	27,400	23,000	(4,400)	11,841	13,435
101-691-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					11,641
101-691-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	3,300	3,300		1,371	1,895
101-691-742.000	MATERIALS & SUPPLIES	25,000	25,000		4,711	21,471
101-691-752.000	SUPPLIES	2,000	2,000		492	2,550
101-691-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	10,000	21,000	11,000	14,518	17,581
101-691-850.100	COMMUNICATIONS (CELL)	1,500	1,500		223	1,486
101-691-851.000	MAIL OR POSTAGE	300	300		105	451
101-691-911.000	CONFERENCES	1,000	1,000			
101-691-915.000	MEMBERSHIPS	400	400		45	410
101-691-918.000	WATER				42	
101-691-932.000	VEHICLE REPAIRS AND MAINTENANCE	4,700	19,042	14,342	9,521	3,000
101-691-975.001	MCKINLEY PARK	200,000	200,200	200	200,177	6,292
Totals for dept 691 - RECREATION		443,750	478,302	34,552	351,337	224,320

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 738 - LIBRARY						
101-738-752.000	SUPPLIES				2	
Totals for dept 738 - LIBRARY					2	
Dept 746 - HISTORICAL COMMISSION						
101-746-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	1,500	1,500		195	1,578
101-746-934.000	OTHER REPAIRS AND MAINTENANCE		600	600		
101-746-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	600		(600)		443
Totals for dept 746 - HISTORICAL COMMISSION		2,100	2,100		195	2,021
Dept 750 - SENIOR ACTIVITY CENTER						
101-750-702.000	WAGES - FULL TIME EMPLOYEES	50,800	26,300	(24,500)	4,950	39,675
101-750-702.500	SPECIAL PAYS					788
101-750-703.000	SALARIES		23,000	23,000	10,925	
101-750-704.000	WAGES - PART TIME EMPLOYEES	32,100	32,100		17,394	26,515
101-750-704.500	WAGES - PART TIME EMPLOYEES	30,000	30,000		9,830	29,216
101-750-705.000	VACATION PAY		1,850	1,850	115	
101-750-706.000	HOLIDAY PAY		1,280	1,280	641	
101-750-709.000	FICA	8,700	7,047	(1,653)	2,763	7,318
101-750-711.000	MEDICARE		1,653	1,653	647	
101-750-716.000	DEFINED CONTRIBUTION PENSION (401A-457B)		4,500	4,500	2,596	
101-750-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		2,300	2,300	397	3,967
101-750-717.001	DEFINED BENEFIT PENSION PLAN (MERS)		230	230	52	269
101-750-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		3,300	3,300	1,538	3,112
101-750-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					5,539
101-750-732.000	WORKERS COMPENSATION INSURANCE EXPENSE		1,003	1,003	752	1,167
101-750-752.000	SUPPLIES	2,000	2,000		557	883
101-750-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	18,400	18,400		4,287	5,244
101-750-801.950	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000	5,000		3,042	5,753
101-750-850.100	COMMUNICATIONS (CELL)	950	950		234	821
101-750-851.000	MAIL OR POSTAGE	250	250		15	57
101-750-932.000	VEHICLE REPAIRS AND MAINTENANCE	31,330	19,763	(11,567)	9,882	20,000
Totals for dept 750 - SENIOR ACTIVITY CENTER		179,530	180,926	1,396	70,617	150,324

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 801 - PLANNING COMMISSION						
101-801-703.000	SALARIES	2,500	2,500		960	1,577
101-801-709.000	FICA	200	162	(38)	70	118
101-801-711.000	MEDICARE		38	38	16	
101-801-713.000	OVERTIME		400	400	186	
101-801-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		200	200	53	9
101-801-717.001	DEFINED BENEFIT PENSION PLAN (MERS)		20	20	6	2
101-801-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)				5	
101-801-801.900	PROFESSIONAL SERVICES (PLANNING)	10,200	10,200		780	9,280
101-801-900.000	PRINTING AND PUBLISHING	1,500	1,500		414	1,242
101-801-946.000	ENGINEERING SERVICES	12,000	12,000		4,236	17,462
Totals for dept 801 - PLANNING COMMISSION		26,400	27,020	620	6,726	29,690
Dept 852 - COMPENSATED ABSENCES						
101-852-705.000	VACATION PAY	69,000		(69,000)		
Totals for dept 852 - COMPENSATED ABSENCES		69,000		(69,000)		
Dept 861 - RETIREE HEALTHCARE						
101-861-712.000	CASH IN LIEU OF BENEFITS (INS OPT OUT)		13,500	13,500	7,875	
101-861-723.000	RETIREE HEALTH CARE - OPEB	1,550,000	1,812,680	262,680	1,003,671	1,695,436
Totals for dept 861 - RETIREE HEALTHCARE		1,550,000	1,826,180	276,180	1,011,546	1,695,436
Dept 899 - PENDING LAWSUITS						
101-899-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	60,000	60,000		9,201	46,996
101-899-963.000	TAX TRIBUNAL ADJUST	20,000	20,000		2,563	11,080
Totals for dept 899 - PENDING LAWSUITS		80,000	80,000		11,764	58,076
Dept 901 - TRANSFERS TO OTHER FUNDS						
101-901-995.226	INTERFUND TRANSFER OUT (RUBBISH FUND)	11,000	77,000	66,000	38,500	
Totals for dept 901 - TRANSFERS TO OTHER FUNDS		11,000	77,000	66,000	38,500	
Dept 951 - INSURANCE						
101-951-935.000	PROPERTY LIABILITY INSURANCE	227,000	242,585	15,585	242,585	210,103
Totals for dept 951 - INSURANCE		227,000	242,585	15,585	242,585	210,103
Dept 958 - COMMUNITY BLOCK GRANT						
101-958-975.000	BUILDING, BUILDING ADDITIONS AND IMPROV	36,000	36,000			
Totals for dept 958 - COMMUNITY BLOCK GRANT		36,000	36,000			
TOTAL APPROPRIATIONS		14,674,904	14,226,065	(448,839)	7,070,218	13,682,330
NET OF REVENUES/APPROPRIATIONS - FUND 101		95,666	64,201	(31,465)	4,362,226	(409,357)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 202 - MAJOR STREET FUND						
ESTIMATED REVENUES						
Dept 000						
202-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	733,010	733,010		324,835	664,838
202-000-548.000	STATE GRANTS - METRO ACT		7,600	7,600		
202-000-664.000	INTEREST INCOME AND RENT CONTROL		1,308	1,308	654	
Totals for dept 000 -		733,010	741,918	8,908	325,489	664,838
TOTAL ESTIMATED REVENUES		733,010	741,918	8,908	325,489	664,838

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 463						
202-463-702.000	WAGES - FULL TIME EMPLOYEES	130,000	130,000		43,146	98,313
202-463-702.500	SPECIAL PAYS	12,100		(12,100)		2,500
202-463-705.000	VACATION PAY		8,400	8,400	1,889	
202-463-706.000	HOLIDAY PAY		2,000	2,000	4,212	
202-463-709.000	FICA	10,900	8,829	(2,071)	3,689	8,089
202-463-711.000	MEDICARE		2,071	2,071	993	
202-463-713.000	OVERTIME	5,000	20,000	15,000	10,843	1,729
202-463-714.000	LONGEVITY PAY		1,700	1,700	1,700	
202-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	12,200	15,700	3,500	6,700	18,575
202-463-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	35,000	37,000	2,000	15,849	22,437
202-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	29,400	75,000	45,600	26,849	11,170
202-463-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					19,682
202-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	10,700	10,700		2,686	3,800
202-463-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)		416	416	31	
202-463-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	35,000	35,000		15,436	22,808
202-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	19,260	24,574	5,314	12,287	
202-463-870.000	PRESERVATION - STREETS	30,000	30,000		24,722	30,240
202-463-871.000	TRAFFIC SERVICES - STREETS	10,000	10,000		3,378	
202-463-872.000	WINTER MAINTENANCE - STREETS	55,000	40,000	(15,000)	10,534	28,918
202-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	72,500	80,935	8,435	40,467	90,000
202-463-934.000	OTHER REPAIRS AND MAINTENANCE					2,257
202-463-946.000	ENGINEERING SERVICES	5,000	5,000			2,735
202-463-965.100	INTERFUND TRANSFERS OUT (LOCAL STREET)					13,475
202-463-989.000	STREET REHABILITATION	50,000	50,000			
202-463-995.000	INTERFUND TRANSFER OUT	150,000	150,000		75,000	80,000
Totals for dept 463 -		672,060	737,325	65,265	300,411	456,728
TOTAL APPROPRIATIONS		672,060	737,325	65,265	300,411	456,728
NET OF REVENUES/APPROPRIATIONS - FUND 202		60,950	4,593	(56,357)	25,078	208,110

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 203 - LOCAL STREET FUND						
ESTIMATED REVENUES						
Dept 000						
203-000-546.000	STATE GRANTS - HIGHWAY AND STREETS	316,053	316,053		140,227	286,688
203-000-548.000	STATE GRANTS - METRO ACT		32,400	32,400		
203-000-664.000	INTEREST INCOME AND RENT CONTROL		104	104	503	
203-000-671.500	OTHER REVENUE		350	350	350	
203-000-699.000	INTERFUND TRANSFERS IN	150,000	150,000		75,000	80,000
Totals for dept 000 -		466,053	498,907	32,854	216,080	366,688
TOTAL ESTIMATED REVENUES		466,053	498,907	32,854	216,080	366,688

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 463						
203-463-702.000	WAGES - FULL TIME EMPLOYEES	129,000	129,000		38,138	64,322
203-463-702.500	SPECIAL PAYS	5,400		(5,400)		6,427
203-463-705.000	VACATION PAY		1,500	1,500	2,109	
203-463-706.000	HOLIDAY PAY		2,000	2,000	211	
203-463-709.000	FICA	10,300	8,343	(1,957)	2,663	6,078
203-463-711.000	MEDICARE		1,957	1,957	728	
203-463-713.000	OVERTIME	5,000	5,000		2,246	
203-463-714.000	LONGEVITY PAY		1,900	1,900	1,900	
203-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	13,400	13,400		4,304	13,746
203-463-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	32,800	23,500	(9,300)	10,241	20,002
203-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	34,900	24,000	(10,900)	9,445	7,779
203-463-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					14,129
203-463-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	10,100	10,100		2,686	3,800
203-463-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	35,000	35,000		8,150	34,850
203-463-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	10,380	17,246	6,866	8,623	
203-463-870.000	PRESERVATION - STREETS		25,000	25,000	844	
203-463-871.000	TRAFFIC SERVICES - STREETS	5,000	5,000		375	
203-463-872.000	WINTER MAINTENANCE - STREETS	55,000	55,000		11,780	19,654
203-463-915.000	MEMBERSHIPS					30
203-463-932.000	VEHICLE REPAIRS AND MAINTENANCE	68,540	46,780	(21,760)	23,390	85,000
203-463-989.000	STREET REHABILITATION	50,000	50,000			
Totals for dept 463 -		464,820	454,726	(10,094)	127,833	275,817
TOTAL APPROPRIATIONS		464,820	454,726	(10,094)	127,833	275,817
NET OF REVENUES/APPROPRIATIONS - FUND 203		1,233	44,181	42,948	88,247	90,871

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 210 - AMBULANCE FUND						
ESTIMATED REVENUES						
Dept 000						
210-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	375,100	382,345	7,245	363,426	371,309
210-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	38,300	37,952	(348)	35,995	40,866
210-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY				1,750	
210-000-423.000	TAXES - PRIOR YEAR COLLECTION				762	
210-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES		869	869		
210-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	10,300	10,091	(209)	9,895	11,366
210-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES		1,076	1,076	308	
210-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	32,500	40,474	7,974	40,474	40,653
210-000-638.000	AMBULANCE TRANSPORT FEES	302,702	302,702		182,720	334,399
210-000-664.000	INTEREST INCOME AND RENT CONTROL				1,499	
Totals for dept 000 -		758,902	775,509	16,607	636,829	798,593
TOTAL ESTIMATED REVENUES		758,902	775,509	16,607	636,829	798,593

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 301 - PUBLIC SAFETY						
210-301-702.000	WAGES - FULL TIME EMPLOYEES	217,400	217,400		99,638	201,273
210-301-702.500	SPECIAL PAYS	128,950		(128,950)		31,625
210-301-705.000	VACATION PAY		25,408	25,408	18,808	
210-301-706.000	HOLIDAY PAY		12,500	12,500	4,167	
210-301-709.000	FICA	23,200	18,792	(4,408)	8,567	20,403
210-301-711.000	MEDICARE		4,408	4,408	2,163	
210-301-713.000	OVERTIME	26,500	26,500		13,414	36,973
210-301-714.000	LONGEVITY PAY		2,205	2,205	1,260	
210-301-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	38,700	38,700		21,439	52,663
210-301-717.001	DEFINED BENEFIT PENSION PLAN (MERS)		38,700	38,700	22,680	37,867
210-301-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	88,700	87,000	(1,700)	43,037	24,887
210-301-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					53,670
210-301-721.000	CLOTHING ALLOWANCE		6,750	6,750		
210-301-722.000	FOOD ALLOWANCE		6,000	6,000	6,000	
210-301-731.000	EDUCATION ALLOWANCE	2,000	2,000		927	
210-301-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	14,200	14,200		5,021	7,221
210-301-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)		10,674	10,674	3,390	1,226
210-301-741.000	UNIFORMS					6,750
210-301-746.000	OPERATING SUPPLIES	18,200	18,200		8,304	13,619
210-301-752.000	SUPPLIES	150	150			117
210-301-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	370	370			386
210-301-801.050	BANK SERVICE CHARGES	600	600			132
210-301-801.200	PROFESSIONAL SERVICES (ACCUMED)	28,000	28,000		13,032	29,814
210-301-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	23,220	56,770	33,550	28,385	53,000
210-301-850.100	COMMUNICATIONS (CELL)	250	250		51	127
210-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	46,840	69,261	22,421	34,631	38,250
210-301-970.000	CAPITAL OUTLAY		25,376	25,376	25,376	
Totals for dept 301 - PUBLIC SAFETY		657,280	710,214	52,934	360,290	610,003
TOTAL APPROPRIATIONS		657,280	710,214	52,934	360,290	610,003
NET OF REVENUES/APPROPRIATIONS - FUND 210		101,622	65,295	(36,327)	276,539	188,590

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND						
ESTIMATED REVENUES						
Dept 000						
226-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	526,600	536,766	10,166	510,206	521,272
226-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	53,700	53,280	(420)	50,532	55,514
226-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY		1,869	1,869	1,869	
226-000-423.000	TAXES - PRIOR YEAR COLLECTION		1,069	1,069	1,069	
226-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES		1,221	1,221		
226-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	14,400	14,167	(233)	13,892	15,956
226-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES		1,511	1,511	432	
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	45,000		(45,000)		57,071
226-000-637.000	RECYCLING FEES	95,000	95,000		58,393	109,485
226-000-664.000	INTEREST INCOME AND RENT CONTROL		1,362	1,362	682	
226-000-699.000	INTERFUND TRANSFERS IN	11,000	77,000	66,000	38,500	
Totals for dept 000 -		745,700	783,245	37,545	675,575	759,298
TOTAL ESTIMATED REVENUES		745,700	783,245	37,545	675,575	759,298

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 528 - REFUSE COLLECTION/ DISPOSAL						
226-528-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,030	1,030			
226-528-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	23,700		(23,700)		55,000
226-528-919.000	WASTE AND RUBBISH DISPOSAL	530,000	530,000		255,130	514,522
226-528-925.000	RECYCLING	91,500	91,500		45,139	93,638
226-528-926.000	COMPOSTING	99,000	99,000		49,638	87,214
226-528-956.000	BAD DEBT EXPENSE		100	100	2	
Totals for dept 528 - REFUSE COLLECTION/ DISPOSAL		745,230	721,630	(23,600)	349,909	750,374
TOTAL APPROPRIATIONS		745,230	721,630	(23,600)	349,909	750,374
NET OF REVENUES/APPROPRIATIONS - FUND 226		470	61,615	61,145	325,666	8,924

GI NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 265 - DRUG FORFEITURE						
ESTIMATED REVENUES						
Dept 000						
265-000-655.950	FINES AND FORFEITURES (DRUG)	150,000	150,000		42,556	170,778
265-000-664.000	INTEREST INCOME AND RENT CONTROL	100	536	436	268	110
265-000-671.500	OTHER REVENUE	12,000	12,000			
265-000-673.000	GAIN OR LOSS ON SALE OF ASSETS	38,000	38,000		7,625	21,550
Totals for dept 000 -		200,100	200,536	436	50,449	192,438
TOTAL ESTIMATED REVENUES		200,100	200,536	436	50,449	192,438

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 310 - DRUG FORFEITURE						
265-310-709.000	FICA	1,200	1,200		180	1,079
265-310-711.000	MEDICARE				42	
265-310-713.000	OVERTIME	15,000	15,000		2,915	14,120
265-310-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		1,000	1,000	472	22
265-310-717.001	DEFINED BENEFIT PENSION PLAN (MERS)		3,150	3,150	1,375	27
265-310-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		3,700	3,700	1,620	
265-310-746.000	OPERATING SUPPLIES	30,000	30,000		7,336	66,934
265-310-752.000	SUPPLIES	1,000	1,000			500
265-310-801.700	PROFESSIONAL AND CONTRACTUAL SERVICES	62,000	62,000			15,207
265-310-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	5,000		(5,000)		5,000
265-310-850.000	COMMUNICATIONS (TELEPHONE, CELL, PHONE)	12,500	12,300	(200)	4,002	14,155
265-310-850.100	COMMUNICATIONS (CELL)		200	200	15	
265-310-851.000	MAIL OR POSTAGE	400	400		23	85
265-310-864.000	REPAIRS/MAINTENANCE VEHICLES					2,806
265-310-910.000	PROFESSIONAL DEVELOPMENT	1,100	1,100			204
265-310-932.000	VEHICLE REPAIRS AND MAINTENANCE	89,000		(89,000)		89,000
265-310-955.000	MISCELLANEOUS	2,500	2,500		120	
265-310-981.000	CAPITAL OUTLAY (VEHCILES)					52,636
Totals for dept 310 - DRUG FORFEITURE		219,700	133,550	(86,150)	18,100	261,775
TOTAL APPROPRIATIONS		219,700	133,550	(86,150)	18,100	261,775
NET OF REVENUES/APPROPRIATIONS - FUND 265		(19,600)	66,986	86,586	32,349	(69,337)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 267 - GAMBLING FORFEITURE						
ESTIMATED REVENUES						
Dept.000						
267-000-501.000	FEDERAL GRANTS					84,014
267-000-505.000	FEDERAL GRANTS - PUBLIC SAFETY		11,430	11,430	11,430	
267-000-655.800	FINES AND FORFEITURES (GAMBLING)	85,000	85,000		16,000	176,324
267-000-655.900	FINES AND FORFEITURES (GAMBLING NON ADJ)	10,000	10,000			163,635
267-000-664.000	INTEREST INCOME AND RENT CONTROL	2,000	7,550	5,550	3,775	4,180
Totals for dept.000 -		97,000	113,980	16,980	31,205	428,153
TOTAL ESTIMATED REVENUES		97,000	113,980	16,980	31,205	428,153

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 301 - PUBLIC SAFETY						
267-301-702.000	WAGES - FULL TIME EMPLOYEES	35,000	35,000			
267-301-709.000	FICA	3,500	3,500			88
267-301-713.000	OVERTIME	10,000	10,000			1,153
267-301-752.000	SUPPLIES	5,000	5,000			1,635
267-301-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	37,700	37,700			96,600
267-301-801.700	PROFESSIONAL AND CONTRACTUAL SERVICES	58,000	58,000		1,785	170,558
267-301-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	22,600		(22,600)		23,000
267-301-932.000	VEHICLE REPAIRS AND MAINTENANCE	14,000		(14,000)		11,420
267-301-955.000	MISCELLANEOUS					(200)
267-301-966.000	TRANS TO EQUIP RENTAL					64,407
267-301-970.000	CAPITAL OUTLAY	85,900	85,900		11,811	23,284
Totals for dept 301 - PUBLIC SAFETY		271,700	235,100	(36,600)	13,596	391,945
TOTAL APPROPRIATIONS		271,700	235,100	(36,600)	13,596	391,945
NET OF REVENUES/APPROPRIATIONS - FUND 267		(174,700)	(121,120)	53,580	17,609	36,208

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 270 - SENIOR HOUSING						
ESTIMATED REVENUES						
Dept 000						
270-000-600.000	RENT	530,000	530,000		293,075	505,083
270-000-664.000	INTEREST INCOME AND RENT CONTROL	100	650	550	325	201
270-000-676.000	REIMBURSEMENTS	4,000	4,000		2,875	
270-000-686.000	INSURANCE RECOVERIES		18,392	18,392	18,392	59,063
Totals for dept 000 -		534,100	553,042	18,942	314,667	564,347
TOTAL ESTIMATED REVENUES		534,100	553,042	18,942	314,667	564,347

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 265 - CITY HALL						
270-265-702.500	SPECIAL PAYS					(1,060)
270-265-704.000	WAGES - PART TIME EMPLOYEES	40,000	40,000		16,130	35,294
270-265-709.000	FICA	3,100	3,100		1,000	2,691
270-265-711.000	MEDICARE		580	580	234	
270-265-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	1,000	1,000		784	1,175
270-265-742.000	MATERIALS & SUPPLIES	19,000	14,000	(5,000)	4,728	9,922
270-265-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)		5,000	5,000	1,323	
270-265-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	780	780		1,245	802
270-265-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	16,900		(16,900)		50,000
270-265-850.100	COMMUNICATIONS (CELL)	650	650		201	712
270-265-852.000	OTHER MISC COMMUNICATIONS (INTERNET)		1,272	1,272	484	
270-265-918.000	WATER	47,900	47,900		11,486	21,458
270-265-920.000	ELECTRIC	12,400	12,400		5,887	12,291
270-265-921.000	NATURAL GAS	2,000	2,000		1,172	3,401
270-265-934.000	OTHER REPAIRS AND MAINTENANCE	75,000	75,000		38,474	121,418
270-265-935.000	PROPERTY LIABILITY INSURANCE	38,800	39,352	552	39,352	37,895
270-265-968.000	DEPRECIATION AND DEPLETION	89,300	89,300			88,853
Totals for dept 265 - CITY HALL		346,830	332,334	(14,496)	122,500	384,852
Dept 945 - DEBT						
270-945-991.000	PRINCIPAL	265,000		(265,000)		
270-945-992.000	INTEREST EXPENSE	5,700	5,700		3,891	8,647
Totals for dept 945 - DEBT		270,700	5,700	(265,000)	3,891	8,647
TOTAL APPROPRIATIONS		617,530	338,034	(279,496)	126,391	393,499
NET OF REVENUES/APPROPRIATIONS - FUND 270		(83,430)	215,008	298,438	188,276	170,848

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 301 - GENERAL DEBT SERVICE (CITY HALL)						
ESTIMATED REVENUES						
Dept 000						
301-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	496,600	514,061	17,461	488,625	492,040
301-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	50,700	51,026	326	48,395	53,818
301-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY		2,202	2,202	2,202	
301-000-423.000	TAXES - PRIOR YEAR COLLECTION		1,008	1,008	1,008	
301-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES		1,151	1,151		
301-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	13,600	13,568	(32)	13,304	15,053
301-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES		1,447	1,447	414	
301-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	40,000	105,078	65,078	105,078	53,829
301-000-664.000	INTEREST INCOME AND RENT CONTROL		710	710	356	
Totals for dept 000 -		600,900	690,251	89,351	659,382	614,740
TOTAL ESTIMATED REVENUES		600,900	690,251	89,351	659,382	614,740

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 945 - DEBT						
301-945-991.000	PRINCIPAL	490,000	490,000		490,000	500,000
301-945-992.000	INTEREST EXPENSE	44,000	44,000		25,219	56,688
301-945-993.000	PAYING AGENT FEES	1,250	1,250		125	1,250
Totals for dept 945 - DEBT		535,250	535,250		515,344	557,938
TOTAL APPROPRIATIONS		535,250	535,250		515,344	557,938
NET OF REVENUES/APPROPRIATIONS - FUND 301		65,650	155,001	89,351	144,038	56,802

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 307 - DEBT SERVICE (2015 STREET BOND)						
ESTIMATED REVENUES						
Dept 000						
307-000-402.000	TAXES - CURRENT REAL PROPERTY TAXES	840,500	880,154	39,654	836,602	813,775
307-000-410.000	TAXES - CURRENT PERSONAL PROPERTY TAXES	85,800	87,365	1,565	82,859	87,648
307-000-412.000	TAXES - DELINQUENT PERSONAL PROPERTY		3,123	3,123	3,124	
307-000-423.000	TAXES - PRIOR YEAR COLLECTION		1,668	1,668	1,668	
307-000-432.000	TAXES - PAYMENT IN LIEU OF TAXES		1,905	1,905		
307-000-437.000	TAXES - INDUSTRIAL FACILITY TAX	23,000	23,230	230	22,778	24,895
307-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES		2,478	2,478	709	
307-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	64,000		(64,000)		89,025
307-000-664.000	INTEREST INCOME AND RENT CONTROL		456	456	228	
307-000-699.000	INTERFUND TRANSFERS IN					13,475
Totals for dept 000 -		1,013,300	1,000,379	(12,921)	947,968	1,028,818
TOTAL ESTIMATED REVENUES		1,013,300	1,000,379	(12,921)	947,968	1,028,818

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 945 - DEBT						
307-945-991.000	PRINCIPAL	845,000	845,000		845,000	840,000
307-945-992.000	INTEREST	72,000	72,000		42,163	96,925
307-945-993.000	PAYING AGENT FEES	1,000	1,000			1,000
307-945-995.000	INTERFUND TRANSFER OUT	13,475		(13,475)		
Totals for dept 945 - DEBT		931,475	918,000	(13,475)	887,163	937,925
TOTAL APPROPRIATIONS		931,475	918,000	(13,475)	887,163	937,925
NET OF REVENUES/APPROPRIATIONS - FUND 307		81,825	82,379	554	60,805	90,893

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 402 - 2015 STREET BONDS CONSTRUCTION FUND						
ESTIMATED REVENUES						
Dept 000						
402-000-664.000	INTEREST INCOME AND RENT CONTROL		730	730	730	
402-000-696.000	PROCEEDS FROM SALE OF BONDS OR NOTES	1,534,990		(1,534,990)		
Totals for dept 000 -		1,534,990	730	(1,534,260)	730	
TOTAL ESTIMATED REVENUES		1,534,990	730	(1,534,260)	730	

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 463						
402-463-702.000	WAGES - FULL TIME EMPLOYEES	10,000	8,206	(1,794)	8,205	19,706
402-463-709.000	FICA	1,000	502	(498)	502	1,410
402-463-711.000	MEDICARE		118	118	118	
402-463-713.000	OVERTIME		328	328	327	
402-463-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		1,068	1,068	1,067	(272)
402-463-717.001	DEFINED BENEFIT PENSION PLAN (MERS)		2,601	2,601	2,601	895
402-463-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		1,565	1,565	1,565	
402-463-946.000	ENGINEERING SERVICES		1,895	1,895	1,894	
402-463-989.900	STREET REHABILITATION	1,323,990	890,000	(433,990)	711,687	2,215,633
Totals for dept 463 -		1,334,990	906,283	(428,707)	727,966	2,237,372
TOTAL APPROPRIATIONS		1,334,990	906,283	(428,707)	727,966	2,237,372
NET OF REVENUES/APPROPRIATIONS - FUND 402		200,000	(905,553)	(1,105,553)	(727,236)	(2,237,372)

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 592 - WATER AND SEWER FUND						
ESTIMATED REVENUES						
Dept 000						
592-000-445.000	TAXES - PENALTIES AND INTEREST ON TAXES		1,945	1,945	232	
592-000-539.000	STATE GRANTS		256,348	256,348	279,777	147,718
592-000-600.000	WATER REVENUE (RETIRED)		778,766	778,766	778,766	2,227,623
592-000-601.000	SEWER REVENUE (RETIRED)		172,693	172,693	172,694	599,702
592-000-603.000	FIXED COST REVENUE (RETIRED)		1,483,003	1,483,003	1,483,003	5,003,713
592-000-633.000	CROSS CONNECTION FEES					8,264
592-000-642.100	SALES - WATER COMMODITY		1,176,000	1,176,000	438,277	
592-000-642.200	SALES - WATER RTS		784,000	784,000	292,647	
592-000-642.300	SALES - SEWER COMMODITY		3,014,000	3,014,000	1,130,349	
592-000-642.400	SALES - SEWER RTS		507,000	507,000	190,778	
592-000-642.500	SALES - METER REPLACEMENT FEE		42,000	42,000	16,105	
592-000-642.600	SALES - WATER TAP FEES		30,000	30,000	25,021	13,120
592-000-642.700	SALES - SEWER TAP FEES		15,000	15,000	12,100	14,310
592-000-642.800	METERS (RETIRED)		88,739	88,739	88,739	304,372
592-000-655.700	PENALTIES		80,000	80,000	47,176	118,095
592-000-664.000	INTEREST INCOME AND RENT CONTROL		13,300	13,300	6,649	647
592-000-676.000	REIMBURSEMENTS					81,970
592-000-678.000	MISCELLANEOUS		500	500	(170)	9,937
592-000-687.000	OTHER REVENUE - REFUNDS OR REBATES		11,366	11,366	11,366	
592-000-689.000	OTHER REVENUE - CASH OVER OR SHORT					5,500
Totals for dept 000 -			8,454,660	8,454,660	4,973,509	8,534,971
TOTAL ESTIMATED REVENUES			8,454,660	8,454,660	4,973,509	8,534,971

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 526 - WATER						
592-526-702.000	WAGES - FULL TIME EMPLOYEES		270,000	270,000	123,973	263,587
592-526-702.500	SPECIAL PAYS					5,187
592-526-704.000	WAGES - PART TIME EMPLOYEES		63,000	63,000	20,511	61,418
592-526-705.000	VACATION PAY		55,000	55,000	27,479	
592-526-706.000	HOLIDAY PAY		16,800	16,800	8,381	
592-526-707.000	TEMPORARY EMPLOYEES		2,500	2,500	540	
592-526-709.000	FICA		26,000	26,000	12,964	28,596
592-526-711.000	MEDICARE		6,000	6,000	3,037	
592-526-713.000	OVERTIME		54,000	54,000	26,849	42,806
592-526-714.000	LONGEVITY PAY		3,400	3,400	3,400	
592-526-716.010	GASB 68 PENSION EXPENSE ADJUSTMENT					430,454
592-526-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		42,000	42,000	20,770	
592-526-717.001	DEFINED BENEFIT PENSION PLAN (MERS)		148,000	148,000	74,012	
592-526-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		108,000	108,000	53,186	27,001
592-526-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					70,364
592-526-732.000	WORKERS COMPENSATION INSURANCE EXPENSE		8,000	8,000	5,516	7,912
592-526-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)		600	600	273	
592-526-752.000	SUPPLIES		15,000	15,000	5,464	635
592-526-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)		125,000	125,000	85,940	122,409
592-526-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES					5,255
592-526-801.100	PROFESSIONAL SERVICES (ACCOUNTING)		2,000	2,000	2,000	10,450
592-526-801.800	PROFESSIONAL SERVICES (LEGAL)					3,488
592-526-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)		192,991	192,991	96,495	178,820
592-526-850.100	COMMUNICATIONS (CELL)		1,500	1,500	283	1,359
592-526-851.000	MAIL OR POSTAGE		23,000	23,000	9,322	22,535
592-526-918.000	WATER		800	800	394	
592-526-918.500	WATER (GREAT LAKES WATER AUTHORITY)		1,300,000	1,300,000	673,256	1,257,614
592-526-920.000	ELECTRIC					291
592-526-932.000	VEHICLE REPAIRS AND MAINTENANCE		81,103	81,103	40,551	140,000
592-526-934.000	OTHER REPAIRS AND MAINTENANCE		40,000	40,000	16,136	39,265
592-526-946.000	ENGINEERING SERVICES		100,000	100,000	53,887	24,225
592-526-956.000	BAD DEBT EXPENSE		20,000	20,000	4,853	
592-526-968.100	DEPRECIATION AND DEPLETION		1,042,000	1,042,000		1,041,971
592-526-972.000	CAPITAL OUTLAY (WATER SYSTEM)				1,052,201	
592-526-977.100	GRAVITY FLOW SEWER PROJECT		50,000	50,000	23,522	1,086
592-526-992.000	INTEREST EXPENSE		19,000	19,000	8,845	
592-526-992.500	INT 1996 GO BONDS					17,638
592-526-998.075	INTEREST - JOHN DEERE BACKHOE					415
Totals for dept 526 - WATER			3,815,694	3,815,694	2,454,040	3,804,781

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Dept 527 - SEWER						
592-527-702.000	WAGES - FULL TIME EMPLOYEES		199,000	199,000	99,749	192,716
592-527-702.050	SALARIES & WAGES - 15 MILE SINKHOLE					16,855
592-527-702.500	SPECIAL PAYS					4,006
592-527-705.000	VACATION PAY		16,000	16,000	7,666	
592-527-706.000	HOLIDAY PAY		9,000	9,000	4,621	
592-527-709.000	FICA		15,000	15,000	7,583	16,984
592-527-711.000	MEDICARE		4,000	4,000	1,777	
592-527-713.000	OVERTIME		25,000	25,000	12,299	14,214
592-527-715.150	POST EMPLOYMENT BENEFITS		428,000	428,000		427,339
592-527-717.000	DEFINED BENEFIT PENSION PLAN (MERS)		28,100		14,259	
592-527-717.001	DEFINED BENEFIT PENSION PLAN (MERS)		104,000	104,000	52,438	
592-527-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)		70,000	70,000	33,834	14,336
592-527-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					53,183
592-527-732.000	WORKERS COMPENSATION INSURANCE EXPENSE		2,500	2,500	1,575	2,433
592-527-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)		700	700	216	
592-527-752.000	SUPPLIES					192
592-527-752.100	OPERATING SUPPLIES (MATERIALS&SUPPLIES)		12,000	12,000	3,140	11,794
592-527-757.500	MATERIALS & SUPPLIES - 15 MILE SINKHOLE					4,000
592-527-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES					7,174
592-527-801.100	PROFESSIONAL SERVICES (ACCOUNTING)		4,850	4,850	4,850	17,192
592-527-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)		124,831	124,831	62,415	141,180
592-527-850.100	COMMUNICATIONS (CELL)		850	850	283	1,330
592-527-851.000	MAIL OR POSTAGE		13,000	13,000	5,091	12,209
592-527-910.000	PROFESSIONAL DEVELOPMENT		1,500	1,500	300	1,475
592-527-917.000	SEWAGE		2,700,000	2,700,000	1,320,738	121,002
592-527-917.100	SEWAGE (FIXED)					2,500,057
592-527-918.500	WATER (GREAT LAKES WATER AUTHORITY)					2,720
592-527-920.000	ELECTRIC		2,400	2,400	1,214	
592-527-932.000	VEHICLE REPAIRS AND MAINTENANCE		196,640	196,640	98,320	140,000
592-527-934.000	OTHER REPAIRS AND MAINTENANCE					22,147
592-527-934.500	OTHER REPAIRS AND MAINTENANCE (LIFT ST)		20,000	20,000	9,409	3,744
592-527-946.000	ENGINEERING SERVICES		100,000	100,000	72,755	9,101
592-527-956.000	BAD DEBT EXPENSE		10,000	10,000	4,253	
592-527-964.000	REFUNDS AND REBATES		625	625	625	
592-527-968.100	DEPRECIATION AND DEPLETION		323,000	323,000		322,202
592-527-973.000	CAPITAL OUTLAY (SEWER SYSTEM)				255,598	
592-527-973.200	CAPITAL OUTLAY (SEWER SYSTEM - S2 GRANT)				463,236	
592-527-977.100	GRAVITY FLOW SEWER PROJECT		141,856	141,856	141,856	

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
592-527-992.000	INTEREST EXPENSE		290,000	290,000	245,657	
592-527-992.500	INT 1996 GO BONDS					131,392
592-527-993.000	PAYING AGENT FEES		1,000	1,000	49	100
592-527-998.025	INTEREST LTO 5629-01					7,553
592-527-998.050	INTEREST - CAMEL SEWER TRUCK					5,773
592-527-998.075	INTEREST - JOHN DEERE BACKHOE					415
592-527-998.102	INTEREST - SERIES 2015 PROJECT 5624-01					1,756
592-527-998.105	INTEREST - 2010 (LTO)					908
592-527-998.106	INTEREST - SERIES 2010A (LTO)					103,989
592-527-998.107	INTEREST - CLINTONDALE PUMP					49,637
592-527-998.108	INTEREST - 2011 SRF					16,205
592-527-998.109	INTEREST - OAKLAND MACOMB INT.					11,874
592-527-998.110	INTEREST - SERIES 2010B					3,761
592-527-998.111	INTEREST - SERIES 2013A SRF					28,901
592-527-998.112	INTEREST - SERIES 2014A					5,652
592-527-998.113	INTEREST - NORTH GRATIOT REFUNDING					12,073
592-527-998.114	INTEREST - 2015 SAW OMID					10,530
592-527-998.117	INTEREST - WATER METER INSTALLMENT					13,181
592-527-998.118	INTEREST - 2017A SERIES- REFUNDING					(6,719)
592-527-998.119	INTEREST - 2017A SERIES - NEW MONEY					17,482
Totals for dept 527 - SEWER			4,843,852	4,843,852	2,925,806	4,474,048
TOTAL APPROPRIATIONS			8,659,546	8,659,546	5,379,846	8,278,829
NET OF REVENUES/APPROPRIATIONS - FUND 592			(204,886)	(204,886)	(406,337)	256,142

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 645 - MEDICAL SELF INSURANCE FUND						
ESTIMATED REVENUES						
Dept 000						
645-000-664.000	INTEREST INCOME AND RENT CONTROL		712	712	357	
645-000-689.000	OTHER REVENUE - CASH OVER OR SHORT					29,383
645-000-700.000	HCARE ISF CHARGES FOR SERVICES		638,000	638,000	372,639	605,863
Totals for dept 000 -			638,712	638,712	372,996	635,246
TOTAL ESTIMATED REVENUES			638,712	638,712	372,996	635,246

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 999 - SELF INSURANCE						
645-999-715.200	ACA FEES					5,066
645-999-837.000	HEALTH INSURANCE CLAIMS		638,712	638,712	356,114	307,569
Totals for dept 999 - SELF INSURANCE			638,712	638,712	356,114	312,635
TOTAL APPROPRIATIONS			638,712	638,712	356,114	312,635
NET OF REVENUES/APPROPRIATIONS - FUND 645					16,882	322,611

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
Fund 661 - MOTOR POOL						
ESTIMATED REVENUES						
Dept 000						
661-000-643.000	EQUIPMENT RENTAL	901,670	868,578	(33,092)	434,289	918,133
661-000-645.900	CHARGES FOR SERVICES - PS FALSE ALARM					17,060
661-000-664.000	INTEREST INCOME AND RENT CONTROL	350	350		735	372
661-000-673.000	GAIN OR LOSS ON SALE OF ASSETS				2,824	
661-000-686.000	INSURANCE RECOVERIES					2,036
661-000-687.000	OTHER REVENUE - REFUNDS OR REBATES	6,000	6,000		3,818	11,696
661-000-688.000	OTHER REVENUE - SMART PROGRAM	14,250	14,250		3,563	10,688
Totals for dept 000 -		922,270	889,178	(33,092)	445,229	959,985
TOTAL ESTIMATED REVENUES		922,270	889,178	(33,092)	445,229	959,985

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ADJUSTMENT	2017-18 ACTIVITY THRU 01/31/18	2016-17 ACTIVITY
APPROPRIATIONS						
Dept 249						
661-249-702.000	WAGES - FULL TIME EMPLOYEES	59,300	56,385	(2,915)	27,217	59,381
661-249-702.500	SPECIAL PAYS	3,050		(3,050)		4,987
661-249-705.000	VACATION PAY		3,284	3,284	2,290	
661-249-706.000	HOLIDAY PAY		2,681	2,681	1,787	
661-249-709.000	FICA	5,000	4,050	(950)	1,984	5,018
661-249-711.000	MEDICARE		950	950	576	
661-249-713.000	OVERTIME	2,800	2,800		2,740	3,231
661-249-717.000	DEFINED BENEFIT PENSION PLAN (MERS)	7,400	8,300	900	4,114	10,721
661-249-717.001	DEFINED BENEFIT PENSION PLAN (MERS)	15,100	16,600	1,500	8,430	15,856
661-249-718.000	HEALTH INSURANCE PREMIUMS (EMPLOYEES)	8,600	9,100	500	4,438	3,171
661-249-718.050	HEALTH INSURANCE PREMIUMS (EMPLOYEES)					5,262
661-249-732.000	WORKERS COMPENSATION INSURANCE EXPENSE	2,200	2,200		1,265	1,780
661-249-733.000	RETIREE HEALTH SAVINGS PLAN (ICMA)				669	817
661-249-758.000	DIESEL FUEL	15,000	15,000		10,778	
661-249-759.000	GASOLINE	89,200	89,200		29,392	98,037
661-249-760.000	OIL	2,500	2,500		427	1,624
661-249-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	950	950			986
661-249-803.101	ADMINISTRATIVE SERVICES (GENERAL FUND)	23,280		(23,280)		
661-249-805.000	ENTERPRISE FLEET MANAGEMENT	135,240	135,240		73,131	114,151
661-249-850.100	COMMUNICATIONS (CELL)	1,340	1,340		258	1,220
661-249-931.000	EQUIPMENT REPAIRS	138,000	138,000		76,361	127,252
661-249-932.000	VEHICLE REPAIRS AND MAINTENANCE	110,000	110,000		39,086	111,450
661-249-934.000	OTHER REPAIRS AND MAINTENANCE	50,000	50,000		46,435	
661-249-936.000	VEHICLE LIABILITY INSURANCE	92,900	80,698	(12,202)	80,697	89,726
661-249-955.000	MISCELLANEOUS	3,200	3,200		1,584	3,168
661-249-968.000	DEPRECIATION AND DEPLETION		96,000	96,000		95,919
661-249-981.000	CAPITAL OUTLAY (VEHCILES)	513,700		(513,700)		
661-249-983.000	LEASED ASSETS		40,100	40,100	17,006	
Totals for dept 249 -		1,278,760	868,578	(410,182)	430,665	753,757
TOTAL APPROPRIATIONS		1,278,760	868,578	(410,182)	430,665	753,757
NET OF REVENUES/APPROPRIATIONS - FUND 661		(356,490)	20,600	377,090	14,564	206,228



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Dolland

MAYOR PRO-TEM
Kathy Blanke

COUNCIL
Patrice M. Schornak
Yvette Foster
Michael Lesich
David Winowiecki
Suzanne Kalka

January 24, 2018

Cary Jay Vaughn
Audit Manager
Community Engagement and Finance Division
P.O. Box 30728
Lansing, MI 48909-8228

corrective
action plan

I

RE: Corrective Plan
Fiscal Year 2017
MuniCode: 502030
Report ID Number: 75552

Dear Mr. Vaughn:

In response to your letter of December 26, 2017 Request for Improvement of Deficiencies – Corrective Action Plan, we offer the following in terms of correcting budget deficiencies. Independent auditors, Stevens, Kirinovic & Turcker, P.C., identified the following internal control over financial reporting.

2017-003 EXCESS OF EXPENDITURES OVER BUDGETED AMOUNTS - CONTINUED

Criteria: The Michigan Public Act 621 of 1978, as amended, provides that the City adopt formal budgets for all applicable General and Special Revenue Funds, and shall not incur expenditures in excess of the amounts appropriated. Also, the Public Act requires amendments to be performed prior to incurring additional expenditures. The City adopted the budget for the General Fund at the functional level and the Special Revenue funds at the fund level.

Cause: The City did not adequately monitor expenditures in relation to budgeted amounts in the over budget areas.

Effect: The City is not in compliance with Public Act 621 of 1978, as amended.

Recommendation: We recommend the City monitor expenditures against adopted budgets in all applicable funds and make appropriate budget amendments as needed.

Corrective Action Plan

Going forward into the 2017-18 Fiscal Year, City Administration will review the budget to actual reports on a monthly basis. Quarterly budget adjustments will be prepared and presented to the City Council based on actual and projected activities during the fiscal year. This will insure the necessary appropriations within each budget center for the General Fund and Special Revenue Funds. The city will monitor expenditures to ensure that expenditures in excess of the amounts appropriated are not incurred.

Very truly yours,

D. Wayne O'Neal

D. Wayne O'Neal
Chief Administrative Officer
wayneo@micityoffraser.com



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

NICK A. KHOURI
STATE TREASURER

December 26, 2017

**Request for Improvement
of Deficiencies -
Corrective Action Plan**
Fiscal Year: 2017
MuniCode: 502030
Report ID Number: 75552

Sent Via Email

City of Fraser
wayneo@micityoffraser.com

Dear Governing Body:

The Community Engagement and Finance Division has received the audit report for the fiscal year referenced above. It is the responsibility of this division to administer certain State statutes. Consequently, your audit has been reviewed to determine compliance with budgeting, accounting, auditing, and statutory compliance related activities. This review has identified issues that we believe need your attention.

Your certified public accountant has noted the following issues corresponding to questions on the auditing procedures report (APR):

- Actual expenditures exceeded the amounts authorized in the budget. Please describe actions being taken to prevent budget variances.

The matters described above are either violations of State statute or are deficiencies of the local unit that may impede the local unit's ability to comply with State statute. Therefore, please submit to us, within **30 days** from the date of this letter, a detailed corrective action plan (CAP) to resolve the above-mentioned matters including other deficiencies noted in your audit report. Additional deficiencies in your report are usually found in the form of comments and recommendations located toward the end of the report. The plan should identify each APR question listed above, each additional deficiency, the corrective action to be taken, the supporting documentation requested, if any, and the date in which the action is to be implemented.

Please submit your CAP by:

1. Logging into the department's online filing site:

Treasury Website (<https://treas-secure.state.mi.us/LAFDeform/TL41W71.aspx>)

You must request local unit user access if one does not already exist.

2. Select your county, municipality type, municipality, "Corrective Action Plan for Audit" under Form, the applicable fiscal year, and "Create Form."
3. Select the browse button to find the file on your computer (note the CAP must be a portable document file type, PDF).
4. Continue, certify the information, and submit.

Failure to respond within 30 days or an inability to demonstrate that corrective action has been implemented may result in one or more of the following:

- Denial of subsequent year qualified status under Public Act 34 of 2001, the Revised Municipal Finance Act (possibly preventing your municipality the ability to borrow money);
- Reporting the failure to file to the county prosecuting attorney or attorney general pursuant to Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, as amended;
- Subject the local unit to an audit and/or review performed by Department of Treasury auditors at the expense of the local unit.

Thank you for your attention to this matter. If you have any questions, please contact our audit review staff at 517-373-3227.

Sincerely,



Cary Jay Vaughn, CPA, CGFM
Audit Manager
Community Engagement and Finance Division

City of Fraser

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

Year Ended June 30, 2017

NOTE A: EXCESS OF EXPENDITURES OVER APPROPRIATIONS

Michigan Public Act 621 of 1978, Sections 18 and 19, as amended, provides that a local governmental unit not incur expenditures in excess of the amounts appropriated.

The City's budgeted expenditures for the General Fund have been shown at the functional classification level. The approved budgets of the City have been adopted at the activity level for the General Fund and total expenditure level for the Special Revenue Funds.

During the year ended June 30, 2017, the City incurred expenditures in the General Fund in excess of the amounts appropriated as follows:

	<u>Amounts Appropriated</u>	<u>Amounts Expended</u>	<u>Variance</u>
General Fund			
Current			
General government			
City council	\$ 128,408	\$ 135,504	\$ 7,096
City administration	288,878	292,912	4,034
Assessor	107,400	109,237	1,837
Legal	96,000	99,265	3,265
Public safety	7,013,265	7,083,018	69,753
Public works			
Other	596,668	631,106	34,438
Community and economic development			
Planning committee	25,841	29,688	3,847
Other			
Retiree health insurance contributions	1,300,000	1,695,436	395,436
Capital outlay	-	348,688	348,688

NOTE B: BUDGET RECONCILIATION

The actual amounts in the budgetary comparison schedules (non-GAAP budgetary basis) are presented on the same basis of accounting used in preparing the adopted budget. In addition, the City of Fraser budgets the activities of the Garbage Collection Fund separately from the General Fund. For financial statement purposes and the GAAP-basis basic financial statements, however, the activities of the Garbage Collection Fund are combined with the General Fund.

Net change in General Fund fund balance (budgetary basis)	\$ (409,356)
Garbage Collection Fund	
Property taxes	649,814
Charges for services	109,485
Public works expenditures	<u>(750,375)</u>
Net change in General Fund fund balance (GAAP basis)	<u>\$ (400,432)</u>

2017-001 APPROPRIATE REVIEW OF MATERIAL ADJUSTING JOURNAL ENTRIES - CONTINUED

Criteria: The City must assume all management responsibilities pertaining to the preparation and fair presentation of the financial statements by designating an individual who possesses suitable skill, knowledge, and/or experience to perform such functions. For sound internal control, an independent review of the necessary adjusting journal entries should be performed by the City's management that also possess suitable skill, knowledge, and/or experience.

Cause: The responsibility for the City's financial statements has been assigned to the City's Finance Director. However, a risk of material misstatement of the financial statements exists because there is not an independent review and approval of material adjusting journal entries.

Effect: The City's financial reports have the potential to contain material misstatements that remain undetected and uncorrected.

Recommendation: We recommend that the City consider hiring additional financial personnel with suitable skill, knowledge, and/or experience to provide an appropriate review of the Finance Director's work. As an alternative to hiring additional financial personnel, we recommend the City consider contracting with an accounting firm to provide such reviews on a periodic basis. The annual external audit of the financial statements should not be considered a substitute for sound internal control.

Corrective Action Response: The City will take the above recommendation into consideration during its annual budgeting process.

2017-002 PAYROLL EXPENSE ALLOCATION

Condition: We noted that certain costs related to payroll expenses were not allocated to various functions based on actual use or benefit. Specifically, the City did not have supporting documentation for the DPW director's payroll allocation to various functions.

Criteria: To the extent possible, all costs should be charged directly to the program benefited. When costs cannot be charged directly to a function, those costs should be allocated using a clearly documented basis. Often a reasonable basis for the allocation of costs is actual hours spent in providing services.

Cause: The City's allocation of the DPW director's wages to various functions lacks support.

Effect: Because of the encumbering task of tracking every hour spent on each program service, we believe it is appropriate to conduct time studies periodically and develop a reasonable basis for allocating certain costs, such as payroll or contracted services. The basis for such allocation should be documented thoroughly the use of time summary records and retained for audit purposes.

Recommendation: We recommend the City develop a reasonable estimation of actual use of resources and allocate the DPW director's wages to functions based on this estimate.

Corrective Action Response: The City will consider the above recommendation to develop a time study for the allocation of the DPW director's wages.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance, described below as 2017-002, that is required to be reported.

2017-003 EXCESS OF EXPENDITURES OVER BUDGETED AMOUNTS

Condition: We noted that expenditures had exceeded the amounts appropriated in several functions in the General Fund.

2017-003 EXCESS OF EXPENDITURES OVER BUDGETED AMOUNTS - CONTINUED

Criteria: The Michigan Public Act 621 of 1978, as amended, provides that the City adopt formal budgets for all applicable General and Special Revenue Funds, and shall not incur expenditures in excess of the amounts appropriated. Also, the Public Act requires amendments to be performed prior to incurring additional expenditures. The City adopted the budget for the General Fund at the functional level and the Special Revenue funds at the fund level.

Cause: The City did not adequately monitor expenditures in relation to budgeted amounts in the over budget areas.

Effect: The City is not in compliance with Public Act 621 of 1978, as amended.

Recommendation: We recommend the City monitor expenditures against adopted budgets in all applicable funds and make appropriate budget amendments as needed.

Corrective Action Response: The City has implemented several changes, subsequent to June 30, 2017, that will assist in their ability to monitor expenditures against the adopted budget.

This communication is intended solely for the information and use of management, the Honorable Mayor and Members of the City Council of the City of Fraser, Michigan, others within the City, and applicable departments of the State of Michigan, and is not intended to be, and should not be, used by anyone other than these specified parties.

Stevens Kirinovic & Tucker, P.C.

STEVENS, KIRINOVIC & TUCKER, P.C.
Certified Public Accountants

December 22, 2017

Public Act 202 of 2017 Pension Report

Enter Local Unit Name	CITY OF FRASER
Enter Six-Digit Municode	502030
Fiscal Year (four-digit year only, e.g. 2017)	2017
Contact Name (Chief Financial Officer)	TIMOTHY SADOWSKI
Title if not CFO	
Contact Email Address	TIMS@MICHIGANOFFRASER.COM
Contact Telephone Number	(586) 296-3100 EXT 120

Instructions/Questions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/localRetirementReporting. For questions, please email LocalRetirementReporting@michigan.gov. Return this original Excel file. Do not submit a scanned image or PDF.

Line	Description	Source of Data	Statute Reference	Plan 1	Plan 2	Plan 3	Plan 4	Plan 5
1	Provide the name of your retirement pension system	Most Recent Actuarial Valuation Report	Sec. 5(6)	MERS				
2	Enter retirement pension system's assets (plan fiduciary net position ending)	Most Recent Audit Report	Sec. 5(4)(b)	28,741,299				
3	Enter retirement pension system's liabilities (total pension liability ending)	Most Recent Audit Report	Sec. 5(4)(b)	57,749,685				
4	Date (plan year ending) of valuation of system's assets and liabilities (e.g. 12/31/2016)	Most Recent Audit Report	Sec. 5(6)	12/31/16				
5	Actuarially Determined Contribution (ADC)	Most Recent Audit Report	Sec. 5(4)(b)	2,010,203				
6	Governmental Fund Revenues	Most Recent Audit Report	Sec. 5(4)(b)	18,162,760				
7	Pension Trigger Summary							
8	Is this unit a primary unit (County, Township, City, Village)?	From Municode		YES	YES	YES	YES	YES
9	Funded ratio	Calculated	Sec. 5(4)(b)	49.8%				
10	All plans combined ADC/Governmental fund revenues	Calculated	Sec. 5(4)(b)	11.1%	0.0%	0.0%	0.0%	0.0%
11	Does this plan trigger "underfunded status" as defined by PA 202 of 2017?	Primary unit triggers: Less than 60% funded AND greater than 10% ADC/Governmental fund revenues. Non-Primary unit triggers: Less than 60% funded	Sec. 5(4)(b)	YES	NO	NO	NO	NO

By emailing this report to the Michigan Department of Treasury, the local unit of government acknowledges that these statements are complete and accurate in all known respects. Act 202 of 2017 also requires the local unit of government to electronically submit the report to its governing body.

Corrective Plan
Action Plan
X 9

Act No. 202
Public Acts of 2017
Approved by the Governor
December 20, 2017
Filed with the Secretary of State
December 20, 2017
EFFECTIVE DATE: December 20, 2017

**STATE OF MICHIGAN
99TH LEGISLATURE
REGULAR SESSION OF 2017**

Introduced by Senators Stamas, Shirkey and Marleau

ENROLLED SENATE BILL No. 686

AN ACT to create the protecting local government retirement and benefits act; to provide the powers and duties of certain state and local agencies and officials; and to create a municipal stability board.

The People of the State of Michigan enact:

Sec. 1. This act shall be known and may be cited as the "protecting local government retirement and benefits act".

Sec. 2. The legislature finds and declares that this act is intended to reflect the July 2017 Report of Findings and Recommendations for Action of the Responsible Retirement Reform for Local Government Task Force.

Sec. 3. As used in this act:

(a) "Annual report" means the most recent audited financial statement reporting a local unit of government's liability for retirement pension benefits and retirement health benefits as determined under applicable government accounting standards of the Governmental Accounting Standards Board.

(b) "Annual required contribution" means the sum of the normal cost payment and the annual amortization payment for past service costs to fund the unfunded actuarial accrued liability.

(c) "Corrective action plan" means a plan that details the actions to be taken by a local unit of government to address and resolve the underfunded status of the local unit of government.

(d) "Employee" means an individual holding a position by election, appointment, or employment in a local unit of government.

(e) "Evaluation system" means the local government retirement and benefits fiscal impact evaluation system created under section 5 to provide for the identification of, and a corrective action plan to resolve, the underfunded status of a local unit of government under this act.

(f) "Former employee" means an individual who was an employee who terminated employment with the applicable local unit of government.

(g) "General fund operating revenues" means the sum of all governmental activity fund revenues of a local unit of government as determined by the state treasurer based on applicable government accounting standards of the Governmental Accounting Standards Board. General fund operating revenues do not include any fund of the local unit of government that the state treasurer determines based on applicable government accounting standards of the Governmental Accounting Standards Board is a proprietary, fiduciary, enterprise, or other restricted fund that may not be expended to provide retirement health benefits or retirement pension benefits.

(h) "Local unit of government" means any of the following:

(i) A city.

(ii) A village.

(iii) A township.

(iv) A county.

(v) A county road commission.

(vi) An authority created under chapter VIA of the aeronautics code of the state of Michigan, 1945 PA 327, MCL 259.108 to 259.125c.

(vii) A metropolitan government or authority established under section 27 of article VII of the state constitution of 1963.

(viii) A metropolitan district created under the metropolitan district act, 1929 PA 312, MCL 119.1 to 119.18.

(ix) An authority created under 1939 PA 147, MCL 119.51 to 119.62.

(x) A municipal electric utility system as that term is defined in section 4 of the Michigan energy employment act of 1976, 1976 PA 448, MCL 460.804.

(xi) A district, authority, commission, public body, or public body corporate created by 1 or more of the entities described in subparagraphs (i) to (x).

(i) "Local unit of government" does not include this state, a principal department of state government, a state institution of higher education under section 4, 5, or 6 of article VIII of the state constitution of 1963, a state agency, a state authority, or a reporting unit under the public school employees retirement act of 1979, 1980 PA 300, MCL 38.1301 to 38.1437.

(j) "Municipal stability board" or "board" means the municipal stability board created in section 7.

(k) "Normal cost" means the annual service cost of retirement health benefits as they are earned during active employment of employees of the local unit of government in the applicable fiscal year, using an individual entry-age normal and level percent of pay actuarial cost method.

(l) "Retirant" means an individual who has retired with a retirement benefit payable from a retirement system of a local unit of government.

(m) "Retirement benefit" includes a retirement health benefit or retirement pension benefit, or both.

(n) "Retirement health benefit" means an annuity, allowance, payment, or contribution to, for, or on behalf of a former employee or a dependent of a former employee to pay for any of the following components:

(i) Expenses related to medical, drugs, dental, hearing, or vision care.

(ii) Premiums for insurance covering medical, drugs, dental, hearing, or vision care.

(iii) Expenses or premiums for life, disability, long-term care, or similar welfare benefits for a former employee.

(o) "Retirement pension benefit" means an allowance, right, accrued right, or other pension benefit payable under a defined benefit pension plan to a participant in the plan or a beneficiary of the participant.

(p) "Retirement system" means a retirement system, trust, plan, or reserve fund that a local unit of government establishes, maintains, or participates in and that, by its express terms or as a result of surrounding circumstances, provides retirement pension benefits or retirement health benefits, or both. Retirement system does not include a state unit as that term is defined in section 2 of the public employee retirement benefit protection act, 2002 PA 100, MCL 38.1682.

(q) "Underfunded local unit of government" means a local unit of government that is in underfunded status.

(r) "Underfunded status" means that the state treasurer has determined that the local unit of government is underfunded under the review provided in section 5 and the local unit of government does not have a waiver under section 6.

Sec. 4. (1) Beginning July 1, 2018, if a local unit of government offers or provides an employee of the local unit of government, or a former employee first employed by the local unit of government before the effective date of this act, with a retirement health benefit, all of the following apply to the local unit of government:

(a) The local unit of government must pay at least both of the following:

(i) Normal costs for employees first hired after June 30, 2018.

(ii) Any retiree premiums that are due for retirants in the retirement system.

(b) The local unit of government shall electronically submit a summary retiree health care report in a form prescribed by the department of treasury on an annual basis to the governing body of the local unit of government and the department of treasury no later than 6 months after the end of the local unit of government's fiscal year. The department of treasury shall post on its website an executive summary of each summary retiree health care report submitted to the

department of treasury under this subdivision. The executive summary must include the applicable system's unfunded actuarial accrued liability. The department of treasury shall submit each executive summary required under this subdivision to the senate and the house of representatives appropriations committees and the senate and house fiscal agencies not less than 30 days after posting.

(c) At least every 5 years, the local unit of government shall have an actuarial experience study conducted by the plan actuary for each retirement system of the local unit of government.

(d) At least every 8 years, the local unit of government shall do at least 1 of the following:

(i) Have a peer actuarial audit conducted by an actuary that is not the plan actuary.

(ii) Replace the plan actuary.

(e) A local unit of government that is eligible to use a specified alternative measurement method under Governmental Accounting Standards Board standards is exempt from the requirements under subdivisions (c) and (d).

(2) As used in this section, "summary retiree health care report" means a report that includes all of the following for each retirement system of the local unit of government that provides retirement health benefits:

(a) The name of the retirement system.

(b) The names of the retirement system's investment fiduciaries.

(c) The names of the retirement system's service providers.

(d) The retirement system's assets and liabilities and changes in net plan assets on a plan-year basis.

(e) The retirement system's funded ratio based on the ratio of valuation assets to actuarial accrued liabilities on a plan-year basis.

(f) The assumed rate of return of the retirement system.

(g) The actual rate of return of the retirement system for the previous 1-year period, the previous 5-year period, and the previous 10-year period.

(h) The discount rate used by the retirement system.

(i) The retirement system's amortization method for unfunded liability, indicating whether it is open or closed.

(j) The retirement system's amortization method, indicating whether it is level percent or level dollar, and the assumed payroll growth rate.

(k) The retirement system's remaining amortization time period.

(l) The annual required contribution for the retirement system, indicating the normal cost and the amortization payment toward the unfunded actuarial accrued liability.

(m) The retirement system's health care inflation assumptions.

(n) The number of active employees and retirants in the retirement system.

(o) The amount of premiums paid on behalf of retirants in the retirement system.

Sec. 5. (1) For purposes of reporting under this section, the state treasurer shall annually establish uniform actuarial assumptions of retirement systems that include, but are not limited to, investment returns, salary increase rates, mortality tables, discount rates, and health care inflation.

(2) The state treasurer shall create an evaluation system and provide for review and oversight under this act of an underfunded local unit of government beginning on the effective date of the determination by the state treasurer that the local unit of government is in underfunded status.

(3) Each year beginning after December 31, 2017, the state treasurer shall determine the underfunded status of each local unit of government.

(4) The state treasurer shall determine that a local unit of government is in underfunded status if any of the following apply:

(a) The actuarial accrued liability of a retirement health system of the local unit of government is less than 40% funded, according to the most recent annual report, and, if the local unit of government is a city, village, township, or county, the annual required contribution for all of the retirement health systems of the local unit of government is greater than 12% of the local unit of government's annual general fund operating revenues, based on the most recent fiscal year.

(b) The actuarial accrued liability of a retirement pension system of the local unit of government is less than 60% funded, according to the most recent annual report, and, if the local unit of government is a city, village, township, or county, the annual required contribution for all of the retirement pension systems of the local unit of government is greater than 10% of the local unit of government's annual general fund operating revenues, based on the most recent fiscal year.

(c) The local unit of government has not submitted reports as required under this section.

(d) The local unit of government fails to make the payments as described under section 4(1).

(5) For purposes of the report under subsection (6), a local unit of government shall annually calculate the funded ratios of each retirement system of the local unit of government using the uniform actuarial assumptions established under subsection (1).

(6) A local unit of government shall electronically submit a report in a form prescribed by the department of treasury on an annual basis to the governing body of the local unit of government and the department of treasury no later than 6 months after the end of the local unit of government's fiscal year. The report under this subsection must include at least all of the following:

(a) The funded ratios of each retirement system of the local unit of government.

(b) Annual required contributions for each retirement system of the local unit of government.

(c) The local unit of government's annual general fund operating revenues, if any.

(7) The state treasurer shall post publicly on the department of treasury website all of the following:

(a) The uniform actuarial assumptions under subsection (1).

(b) A summary report of the local unit of government reports submitted under subsection (6).

(c) The underfunded status of local units of government as determined under subsection (3).

(d) The current waiver status of local units of government provided under section 6.

(e) Any corrective action plan approved under section 10.

(8) A local unit of government shall post publicly on its website, or in a public place if it does not have a website, the information as provided in subsection (7) that is applicable to that local unit of government.

Sec. 6. (1) To apply for a waiver of the underfunded status determination under section 5, the local unit of government's administrative officer and governing body must approve a plan demonstrating the underfunded status is being addressed and must approve the waiver application. The state treasurer shall issue a waiver of the determination of underfunded status for a local unit of government if the state treasurer determines that the underfunded status is adequately being addressed by the local unit of government.

(2) For any underfunded local unit of government that is not granted a waiver, the department of treasury shall do all of the following:

(a) Undertake an individualized and comprehensive internal review of the local unit of government's retirement system.

(b) Discuss changes or reforms that have been made with the local unit of government's designated officials.

(c) Review actuarial projections, including trends and forecasts.

Sec. 7. (1) The municipal stability board is created within the department of treasury. Except as otherwise provided in this act, the board shall exercise its powers, duties, and functions independently of the state treasurer. The budgeting, procurement, and related management functions of the board must be performed under the direction and supervision of the state treasurer. The department of treasury shall provide administrative support to the board.

(2) Subject to subsection (3), the board consists of all of the following members appointed by the governor:

(a) One resident of this state representing state officials.

(b) One resident of this state representing local officials.

(c) One resident of this state representing employees and retirees.

(3) Members appointed under subsection (2) must have knowledge, skill, or experience in accounting, actuarial science, retirement systems, retirement health benefits, or government finance.

(4) Of the members initially appointed by the governor under subsection (2), 1 member must be appointed for an initial term of 4 years, 1 member must be appointed for an initial term of 3 years, and 1 member must be appointed for an initial term of 2 years. After the initial terms, members appointed by the governor under subsection (2) must be appointed for terms of 4 years.

(5) A vacancy for an unexpired term must be filled in the same manner as the original appointment for the remainder of the term. After the expiration of a term, a member may continue to serve until a successor is appointed and qualified.

(6) The member of the board appointed under subsection (2)(a) shall serve as the chairperson of the board.

(7) A majority of the members of the board authorized to take an action constitute a quorum of the board for the transaction of business on that action. The board shall meet not less than quarterly and at the times and places within this state designated by the chairperson. An action of the board must be approved by a majority of the members authorized to take that action.

(8) The board shall adopt bylaws for governance of the board, which must, at a minimum, address the procedures for conducting meetings, including voting procedures, and the requirements of its members to attend meetings. Bylaws required by this section are not subject to the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328.

(9) The board may contract for professional services, as it requires, and shall determine the qualifications for persons providing those professional services it considers necessary.

(10) Members of the board serve without compensation but may receive reimbursement for travel and expenses incurred in the discharge of official duties. The members of the board and contractors or agents of the board are subject to 1968 PA 317, MCL 15.321 to 15.330, and 1968 PA 318, MCL 15.301 to 15.310.

(11) A member of the board, and any person the board contracts with, shall discharge the duties of his or her position in a nonpartisan manner, with good faith, and with that degree of diligence, care, and skill that an ordinarily prudent person would exercise under similar circumstances in a like position. The board shall adopt an ethics policy governing the conduct of board members and officers and employees of the board.

(12) Board members shall take and subscribe to the constitutional oath of office under section 1 of article XI of the state constitution of 1963. The oath must be filed with the secretary of state.

(13) As used in this section, "professional services" means services that require a high degree of intellectual skill, an advanced degree, or professional licensing or certification. Those providing the professional services must be distinguished based on their specialized knowledge, experience, and expertise. Professional services include, but are not limited to, accounting, actuarial, appraisal, auditing, investment advisor, and legal services.

Sec. 8. The board shall review and annually update a list of best practices and strategies that will assist an underfunded local unit of government in developing a corrective action plan.

Sec. 9. An underfunded local unit of government shall develop and submit for approval a corrective action plan for the local unit of government. The local unit of government shall determine the components of the corrective action plan.

Sec. 10. (1) The board shall review and vote on the approval of a corrective action plan submitted by a local unit of government. A local unit of government that is in underfunded status shall submit a corrective action plan to the board within 180 days after the determination of underfunded status. The board may extend the 180-day deadline by up to an additional 45 days if the local unit of government submits a reasonable draft of a corrective action plan and requests an extension. The governing body of the local unit of government shall approve the corrective action plan before submission to the board. The board shall approve or reject a corrective action plan within 45 days after it is submitted.

(2) A corrective action plan may include the corrective options for correcting underfunded status as set forth in subsection (7) and any additional solutions to address underfunded status. A local unit of government may also include in its corrective action plan a review of the local unit of government's budget and finances to determine any alternative methods available to address its underfunded status.

(3) The board may review the inclusion of the corrective options and additional solutions as described in subsection (7) as part of its approval criteria to determine whether a corrective action plan is designed to remove the local unit of government from underfunded status.

(4) If the board votes to disapprove a corrective action plan that has been submitted, the board shall within 15 days provide a notification and report to the local unit of government detailing the reasons for the disapproval of the corrective action plan. The local unit of government has 60 days from the date of the notification to address the reasons for disapproval and resubmit a corrective action plan for approval.

(5) The local unit of government has up to 180 days after the approval of a corrective action plan to begin to implement the corrective action plan to address its underfunded status.

(6) The board shall monitor each underfunded local unit of government's compliance with this act and any corrective action plan. The board shall adopt a schedule, not less than every 2 years, to certify that the underfunded local unit of government is in substantial compliance with this act. If the board determines that an underfunded local unit of government is not in substantial compliance under this subsection, the board shall within 15 days provide notification and report to the local unit of government detailing the reasons for the determination of noncompliance with the corrective action plan. The local unit of government has 60 days from the date of the notification to address the determination of noncompliance.

(7) A corrective action plan under this section may include the development and implementation of corrective options for the local unit of government to address its underfunded status. The corrective options as described in this section may include, but are not limited to, any of the following:

(a) For retirement pension benefits, any of the following:

(i) Closing the current defined benefit plan.

(ii) Implementing a multiplier limit.

- (iii) Reducing or eliminating new accrued benefits.
- (iv) Implementing final average compensation standards.
- (b) For retirement health benefits, any of the following:
 - (i) Requiring cost sharing of premiums and sufficient copays.
 - (ii) Capping employer costs.

(8) Except as otherwise provided in this act, while any corrective action plan is in effect for an underfunded local unit of government, the local unit of government is not required to submit any additional corrective action plan for approval.

Sec. 12. (1) The board is a state board and its members are state officers for the purposes of section 6419 of the revised judicature act of 1961, 1961 PA 236; MCL 600.6419.

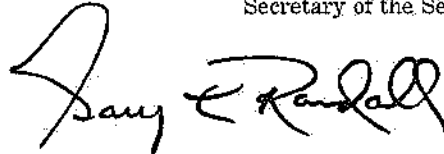
(2) The validity of the board is conclusively presumed unless questioned in an original action filed in the court of claims within 60 days after the effective date of this act. The court of claims has original jurisdiction to hear an action under this subsection. The court shall hear the action in an expedited manner. The department of treasury is a necessary party in an action under this subsection.

(3) The court of claims has exclusive jurisdiction over any action challenging the validity of this act or an action or inaction under this act. The department of treasury is a necessary party in an action under this subsection.

This act is ordered to take immediate effect.



Secretary of the Senate



Clerk of the House of Representatives

Approved _____

Governor

Public Act of 2017 Health Care (OPEB) Report

Enter Local Unit Name	CITY OF FRASER
Enter Six-Digit Municode	502030
Fiscal Year (four-digit year only, e.g. 2017)	2017
Contact Name (Chief Financial Officer)	TIMOTHY SADOWSKI
Title (if not CFO)	
Contact Email Address	TIMS@MICHIGANOFFRASER.COM
Contact Telephone Number	(586) 296-3100 EXT 120

Instructions/Questions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/LocalRetirementReporting. For questions, please email LocalRetirementReporting@michigan.gov. Return this original Excel file. Do not submit a scanned image or PDF.

Line	Description	Source of Data	Statute Reference	Plan 1 Self Funded	Plan 2	Plan 3	Plan 4	Plan 5
1	Provide the name of your retirement health care system	Most Recent Actuarial Valuation Report	Sec. 5(6)					
2	Enter retirement health care system's actuarial value of assets	Most Recent Audit Report	Sec. 5(4)(a)	-				
3	Enter retirement health care system's actuarial accrued liabilities	Most Recent Audit Report	Sec. 5(4)(a)	39,098,867				
4	Date (plan year ending) of valuation of system's assets and liabilities (e.g. 12/31/2016)	Most Recent Audit Report	Sec. 5(6)	6/30/15				
5	Annual required contribution (ARC)	Most Recent Audit Report	Sec. 5(4)(a)	3,592,003				
6	Governmental Fund Revenues	Most Recent Audit Report	Sec. 5(4)(a)	18,162,760				
7	Health Care Trigger Summary							
8	Is this unit a primary unit (County, Township, City, Village)?	From Municode	Sec. 5(4)(a)	YES	YES	YES	YES	YES
9	Funded ratio	Calculated	Sec. 5(4)(a)	19.8%	0.0%	0.0%	0.0%	0.0%
10	All plans combined ARC/Governmental fund revenues	Calculated	Sec. 5(4)(a)	19.8%	0.0%	0.0%	0.0%	0.0%
11	Does this plan trigger "underfunded status" as defined by PA 202 of 2017?	Primary unit triggers: Less than 40% funded AND greater than 12% ARC/Governmental fund revenues. Non-Primary unit triggers: Less than 40% funded	Sec. 5(4)(a)	YES	NO	NO	NO	NO

By emailing this report to the Michigan Department of Treasury, the local unit of government acknowledges that these statements are complete and accurate in all known respects. Act 202 of 2017 also requires the local unit of government to electronically submit the form to its governing body.

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MERS Retiree Health Funding Vehicle Uniform Resolution



1134 Municipal Way Lansing, MI 48917 | 800.767.6377 | Fax 517.703.9707

www.mersofmich.com

WHEREAS, the Municipal Employees' Retirement System ("MERS") Plan Document of 1996, effective October 1, 1996, authorized the Municipal Employees' Retirement Board ("Board") to establish additional programs including but not limited to Defined Benefit and Defined Contribution programs (MERS Plan Document Section 71(2)(a)); and the Municipal Employees Retirement Act of 1984, Section 36(2)(a) as amended by 1996 PA 220, MCL 38.1536(2)(a);

WHEREAS, the Board has previously authorized MERS establishment of a retiree health funding vehicle ("RHFV" or "Program"), which a participating municipality or court, or another eligible public employer that is a political subdivision of the State which constitutes a "municipality" under MERS Plan Document Section 2(23); MCL 38.1502b(2) ("Eligible Employer"), may adopt for its Eligible Employees;

WHEREAS, MERS has been determined by the Internal Revenue Service to be a tax qualified "governmental plan" and trust under Section 401(a) of the Internal Revenue Code of 1986, and all trust assets within MERS reserves are therefore exempt from taxation under Code Section 501(a) (IRS Letter of Favorable Determination dated June 15, 2005).

WHEREAS, the Board has established a governmental trust under Section 115 of the Internal Revenue Code (the "Trust Fund") to hold the assets of the RHFV, which Trust Fund shall be administered under the discretion of the Board as fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed Program Administrator;

WHEREAS, 1999 PA 149, the Public Employee Health Care Fund Investment Act, MCL 38.1211 et seq. ("PA 149") provides for the creation by a public corporation of a public employee health care fund, and its administration, investment, and management, in order to accumulate funds to provide for the funding of health benefits for retirees and beneficiaries;

WHEREAS, a MERS health care trust fund constitutes a governmental trust established by a public corporation ("municipality") as an Eligible Employer, provided that all such employers shall be the State of Michigan, its political subdivisions, and any public entity the income of which is excluded from gross income under Section 115 of the Internal Revenue Code; provided further, that the health care trust shall not accept assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code;

WHEREAS, the Board acts as investment fiduciary for the pooled assets of each MERS participating municipality and court enrolled in MERS Defined Benefit Plan, Defined Contribution Plan, and Hybrid Plan, on whose behalf MERS performs all plan administration and investment functions, and such participating municipalities and courts have full membership, representation and voting rights at the MERS Annual Meeting as provided under Plan Section 78; MCL 38.1545.

WHEREAS, the Board also acts as investment fiduciary for those participating employers who are non-MERS participating municipalities and courts that have adopted the MERS Health Care Savings Program, Retiree Health Funding Vehicle, 457, or Investment Services Program, and such entities are not accorded membership, representation or voting rights provided to MERS participating municipalities and courts at the MERS Annual Meeting under Plan Section 78; MCL 38.1545.

MERS Retiree Health Funding Vehicle Uniform Resolution

WHEREAS, adoption of this Uniform Resolution (the "Uniform Resolution") by the Eligible Employer is necessary and required in order that the benefits available under the MERS Retiree Health Funding Vehicle may be extended;

WHEREAS, this Uniform Resolution has been approved by the Board under the authority of 1996 PA 220, MERS Plan Document Section 71(2)(a), MCL 38.1536(2)(a), declaring that the Board "shall determine . . . and establish" all provisions of the Retirement System. The MERS RHFV shall not be implemented with respect to any Eligible Employer unless in strict compliance with the terms and conditions of this Resolution, the Trust Document, and Trust Agreement.

- It is expressly agreed and understood as an integral and nonseverable part of extension or continuation of coverage under this Uniform Resolution Adopting MERS Retiree Health Funding Vehicle, that Section 43 of the MERS Plan Document shall not apply to this Uniform Resolution, its administration or interpretation.
- In the event any alteration of the language, terms or conditions stated in this Uniform Resolution Adopting MERS Retiree Health Funding Vehicle is made or occurs under MERS Plan Document Section 43 or other plan provision or other law, it is expressly recognized that MERS and the Board, as fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty: to administer (or to have administered) the MERS RHFV or its Trust Fund; or to continue administration.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts the MERS PA 149 Health Care Trust Fund as provided below.

I. MERS RETIREE HEALTH FUNDING VEHICLE

EFFECTIVE MARCH 1, 2018, the MERS Retiree Health Funding

Vehicle is hereby adopted by the CITY OF FRASER
(MERS municipality or court or other eligible employer)

CONTRIBUTIONS shall be made only by the Eligible Employer, remitted to MERS by the Eligible Employer, and credited to the Eligible Employer's separate fund within the trust sub-fund for MERS RHFV. As this Plan is funded solely by employer, on a cash or actuarial basis as determined by the employer, there is no requirement for a Participation Agreement establishing the schedule of contributions.

INVESTMENT of funds accumulated and held in the Fund shall be held in a separate reserve and invested on a pooled basis by MERS subject to the Public Employee Retirement System Investment Act ("PERSIA"), 1965 PA 314, as provided by MERS Plan Document Section 76; MCL 38.1539, and PA 149.

THE ELIGIBLE EMPLOYER shall abide by the terms of MERS RHFV, including all investment, administration, and service agreements, and all applicable provisions of the Code and other law. It is affirmed that no assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code shall be transferred to, or accepted by, MERS.

MERS Retiree Health Funding Vehicle Uniform Resolution

II. IMPLEMENTATION DIRECTIONS FOR MERS AS RHFV INVESTMENT FIDUCIARY AND TRUSTEE

- (A) The governing body of this Eligible Employer desires that all assets placed in its MERS RHFV (as a sub-fund within all pooled Trust Funds with MERS) be administered by MERS, which shall act as investment fiduciary with all powers provided under Public Employee Retirement System Investment Act, PA 149, all applicable provisions of the Internal Revenue Code and other relevant law.
- (B) The governing body desires, and MERS upon its approval of this Resolution agrees, that all funds accumulated and held in the MERS RHFV Trust Fund shall be invested and managed by MERS within the collective and commingled investment of all funds held in trust for all Eligible Employers.
- (C) The RHFV is designed as a PA 149 compliant trust. All assumptions, including the rate of investment return used in any OPEB valuation, are the responsibility of the employer in conjunction with any advice they may obtain from their health care actuary and/or auditor, if any. The Employer acknowledges and affirms the responsibility for selecting the investment option(s) from the MERS investment funds for their RHFV account.

The Participating Employer makes the following initial fund election (subsequent changes may be made by the RHFV Investment Change Form #RH-602). Percentage of assets to be invested in Fund selected:

Portfolios Built for You (Stocks/Bonds)			Funds to Build Your Own Portfolio	
MERS Total Market Portfolio	100	%	Large Cap Stock Index	%
MERS Global Stock Portfolio (100/0)		%	Mid Cap Stock Index	%
MERS Capital Appreciation Portfolio (80/20)		%	Small Cap Stock Index	%
MERS Established Market Portfolio (60/40)		%	International Stock Index	%
MERS Balanced Income Portfolio (40/60)		%	Emerging Market Stock	%
MERS Capital Preservation Portfolio (20/80)		%	Short-Term Income	%
MERS Diversified Bond Portfolio (0/100)		%		

All allocations must use a whole percentage, and the total percentage of amount allocated must equal 100%.

Please refer to the Fund Summary Sheets for information regarding each investment option, including potential redemption fees, and restrictions (www.mersofmich.com).

- (D) Changes in the fund choices or allocations made in paragraph (C) may be made in writing using the designated MERS form addressed to the MERS RHFV Program Administrator and shall be made by (select one):
- ☒ the Governing Body only (ongoing fund elections may be made only by the RHFV Investment Change Form #RH-602 and supporting certified minutes stating Governing Body approval).
- ☐ the designated employer contacts (ongoing fund elections may be made either through your online account or by the RHFV Investment Change Form #RH-602).

MERS Retiree Health Funding Vehicle Uniform Resolution

- (E) All monies in the MERS RHFV Trust Fund (and any earnings thereon, positive or negative) shall be held and invested for the sole purpose of paying health care benefits for the exclusive benefit of "Eligible Employees" who shall constitute "qualified persons" who have retired or separated from employment with the Eligible Employer, and for any expenses of administration, and shall not be used for any other purpose, and shall not be distributed to the State.
- (F) The Eligible Employer will fund its MERS RHFV Trust sub-fund to provide funds for health care benefits for "Eligible Employees" who shall constitute "qualified persons." Participation in and any coverage under RHFV shall not constitute nor be construed to constitute an "accrued financial benefit" under Article 9 Section 24 of the Michigan Constitution of 1963, nor shall any contribution method for Eligible Employer funding other than "pay as you go" cash funding be required or imposed, and all benefits, rights, and obligations conferred by or arising under RHFV shall be as provided under the RHFV documents.
- (G) The Eligible Employer generically designates the following groups of persons as "Eligible Employees" who shall constitute "qualified persons," to receive retiree health care benefits subsidized under the MERS RHFV trust sub-fund. Groups may include any dependent(s) as specified in your bargaining agreement and/or personnel policy (provide copies of any governing agreement or other policy): For example "non-union employees."

FULL-TIME UNION EMPLOYEES AND MANAGEMENT EMPLOYEES
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- (H) The Eligible Employer may designate the appropriate employer contacts who shall direct payment of fund monies for the benefit of the Eligible Employees identified in paragraph (G) under any retiree health care benefit program, including, but not limited to, MERS HCSP; make investment allocations of the Employer's fund assets within MERS-approved funds to the extent authorized in paragraph (C); receive necessary reports, notices, etc.; shall act on behalf of the Eligible Employer; and may delegate any administrative duties relating to the Fund to appropriate departments.

SECTION 3. EFFECTIVENESS OF THIS RESOLUTION

This Resolution shall have no legal effect until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under MERS Plan Document Section 71(2)(a), 1999 PA 149 and other relevant laws, and this Resolution have been met. Upon MERS determination that all necessary documents have been submitted, MERS shall record its formal approval upon this Resolution, and return a copy to the Eligible Employer's designated primary contact.

In the event an amendatory resolution or other action by the Eligible Employer is required by MERS, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the Program Administrator if necessary). Section 86 of the MERS Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

MERS Retiree Health Funding Vehicle Uniform Resolution

I hereby certify this above is a true copy of the Resolution Adopting the MERS Retiree Health Funding Vehicle adopted and approved on the _____ day of _____, 20____ at the official meeting held by _____.

(Name of approving employer)

Authorized Signature: _____

Title: _____

Witness Signature: _____

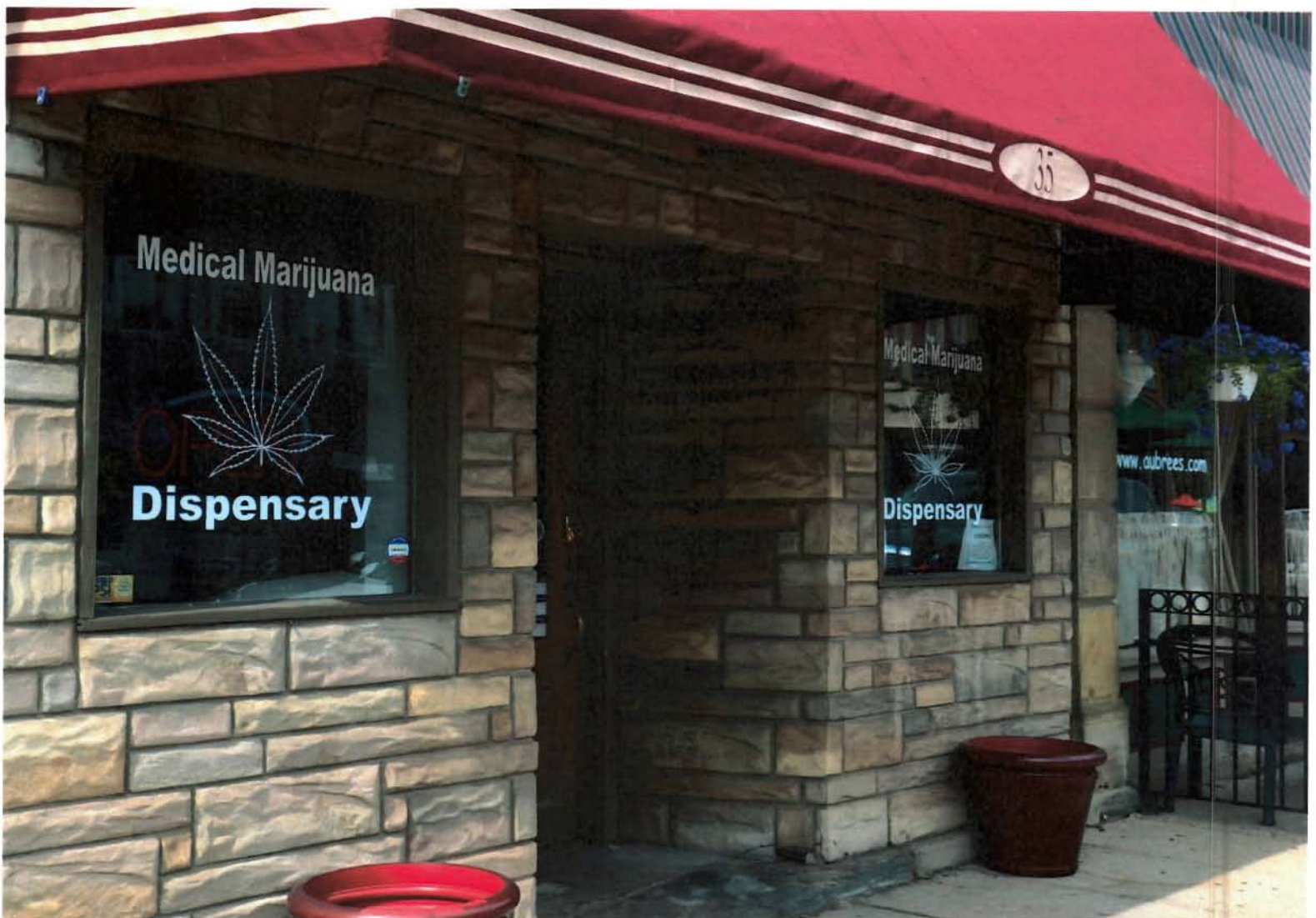
Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

(Authorized MERS signatory)



michigan municipal league



Medical Marijuana Facilities - Opt In/Opt Out

November 15, 2017

CONSIDERATIONS FOR THE MUNICIPAL LAWYER

This publication is for municipal lawyers whose clients are considering “opting in” to allow medical marihuana uses under Public Act 281 of 2016, the Medical Marihuana Facilities Licensing Act (MMFLA). It will not address most of the substantive requirements of that law, or of its companion laws, Public Acts 282 and 283, or how they operate to establish the new “seed-to-sale” state regulatory scheme. It assumes that by now most municipal attorneys have familiarized themselves with the basics of how those laws operate to authorize the five kinds of facilities under consideration (grow operations, processing centers, testing facilities, secure transporters, and provisioning centers).

Rather, the purpose of this publication is to assemble some thoughts on advising municipalities about the sorts of things that they should consider when evaluating their options under the new state regulatory scheme. Collected below are some of the concerns to be addressed first in deciding whether to opt in to authorize the medical marihuana uses now allowed, and second, if your municipality chooses to do so, what sort of things should be in the regulatory ordinance(s) that must be adopted in order to do so.

The state’s Department of Licensing and Regulatory Affairs has begun issuing Advisory Bulletins and other information that is relevant and useful as this process unfolds, and that needs to be regularly monitored for updates. The “home page” for the Bureau of Medical Marihuana Regulation (BMMR), which is responsible for oversight of medical marihuana in Michigan, is found at www.Michigan.gov/medicalmarihuana.

In a bulletin issued on October 26, 2017, the BMMR has confirmed that “municipalities are not required to ‘opt out’ or prohibit marihuana facilities within their boundaries. If municipalities do nothing, marihuana facilities will be unable to be licensed at the state level to operate in their locality.” <http://www.michigan.gov/lara/0,4601,7-154-79571-450903--,00.html>. The bulletin also implicitly confirms that there is no deadline to opt in. So, a community that decides to wait beyond the December 15, 2017 date on which applicants may begin submitting applications to the state, may do so without waiving any future opt-in rights. What follows is intended for use by those who might want to opt in.

This paper is being provided by the Michigan Municipal League (MML) to assist its member communities.

The MML Legal Defense Fund authorized its preparation, by Thomas R. Schultz of Johnson, Rosati, Schultz & Joppich. The document does not constitute legal advice and the material is provided as information only. All references should be independently confirmed.

The information contained in this paper might become outdated as additional materials are released by LARA and the BMMR and administrative rules are put in place.

The spelling of “marihuana” in this paper is the one used in the Michigan statute and is the equivalent of “marijuana.”

OTHER RESOURCES

The Michigan Municipal League has compiled numerous resource materials on medical marihuana. They are available via the MML web site at: www.mml.org/resources/information/mi-med-marihuana.html

DECIDING WHETHER TO OPT IN

What sorts of arguments have been made in favor of opting in?

FILLING A NEED

An argument that your clients will hear frequently from the industry is that allowing medical marijuana facilities will fill a need in the community and provide easier access to medical marijuana for people who are in chronic pain due to a debilitating medical condition. This argument assumes the medical benefits of marijuana and focuses on the pain-relieving aspects of it. There are some effective advocates on the industry side on this point, and you may see some very personal messaging at your meeting.

IT'S WHAT THE PEOPLE WANT

A similar argument is that the authorization of medical marijuana use in a community reflects the attitude of a majority of a particular locality. Proponents regularly point out the healthy margin by which the initial medical marijuana law passed in 2008, and the number of states where marijuana uses have been authorized over the years since then. This is obviously something that each community will need to evaluate and address; some areas seem "all in" on the issue, while others have met substantial opposition.

REVENUE GENERATION

Proponents argue that medical marijuana facilities can generate revenue for a community. The act allows a municipality to charge a nonrefundable fee in an amount "not more than" \$5,000 annually to help "defray administrative and enforcement costs." MMFLA, Section 205(3). Of course, the fees charged probably do need to approximate those costs, so this fee might end up a wash.

Arguments have also been made that the uses can possibly fill vacant buildings or lots and thereby increase property tax revenues. Some jobs will likely be created—i.e., provisioning centers will require retail workers, large grow operations could employ multiple people to engage in plant cultivation, etc.

EASIER MONITORING

Proponents also argue that allowing commercial medical marijuana activities, and regulating them through ordinances that focus production and distribution into fewer sites, could make law enforcement monitoring easier.

AVOIDS LEGISLATION BY CITIZEN "INITIATIVE"

Some municipal lawyers and others have pointed out the practical concern that would exist if a local elected body determines to "opt out" by not enacting an ordinance to allow marijuana facilities, only to have the initiative provisions of its charter be used to draft an ordinance to place before the voters without any input by that legislative body. Adopting an ordinance limiting the number of facilities and their location through study and debate might be preferable to leaving that task to the industry or your local residents by the initiative process where available.

Generally, the initiative process for local legislation (ordinance amendments) is available to cities under the Home Rule City Act (HCRA), MCL 117.4i(g) where a city charter permits it. There is no specific statutory authority for townships or general law villages to use the initiative process to amend ordinances, although it may be available in a charter village. There is probably no right in any municipality to amend a zoning ordinance by initiative. See *Korash v Livonia*, 388 Mich 737 (1972). Charter amendments by voter-initiative are permitted in home rule cities (MCL 117.18-25) and charter villages (MCL 78.14-18).

SERVE AS A "TEMPLATE" FOR RECREATIONAL MARIJUANA?

It seems likely that "recreational" marijuana will eventually get on the ballot in Michigan as it has elsewhere in the country. Current expectations are that this could be as early as November 2018. Having a regulatory scheme in place if and when that happens—even if it might need to be changed or revisited—could put the community in a better position to react than if the policymakers have never addressed the issue.

EARLY APPLICANTS THE BEST APPLICANTS?

An argument can be made that delay just means that your community is only missing out on the best, most reputable industry members—those who might be more likely to cooperate with the community as part of an early approval process. If you assume that everyone will have to opt in eventually, what could be left by the time you do might not be the best local partners.

What are the reasons to be cautious/skeptical?

FEDERAL LAW ISSUE

All of these uses are still illegal under federal law, and we don't know for sure what the federal government will do in the future with regard to these specified uses. The status quo is that federal attention is diverted away from uses that are "authorized" by and operated generally in compliance with state laws—but who knows if that will last? Attorney General Jeff Sessions has made his view clear: "Good people don't smoke marihuana."

On the other hand, the industry seems to be growing at a pace that exceeds the federal government's ability (time/resources) to do much about it. The likelihood that a community (or its elected officials) that is complying with this state regulatory scheme will face federal criminal sanctions for colluding or cooperating with individuals engaged in the violation of federal laws seems small and getting smaller. That said, there are no guarantees and your clients should be made aware of that.

In October, the National League of Cities presented a very thorough webinar "Marijuana Federalism" for state municipal leagues. It was conducted by Professor Robert Mikos of Vanderbilt University Law School. Articles and books written by Professor Mikos can be found at: <https://law.vanderbilt.edu/bio/robert-mikos>; also within the resource materials available from the Municipal League, as referenced at the bottom of Page 2.

Some providers are dangling significant amounts of cash to local government officials (on top of the fees and taxes allowed by the new law) to be used at the municipality's discretion for things like police services, patrol vehicles, etc. Those sorts of monetary exchanges, which don't have the official "cover" of a state law allowing them, seem dangerous to get involved in.

COSTS MIGHT OUTWEIGH FEES AND TAX-SHARING

A community might be required to hire additional police and/or code enforcement personnel to ensure that medical marihuana facilities are in compliance with existing laws, and to protect those facilities from theft, vandalism, and other crimes. While \$5,000 as an annual fee might seem like a significant amount of money, by the time a municipality has had an application reviewed by staff and consultants and conducted hearings (if required under an ordinance), and performed any background checks that it might want to do, the amount might not seem so generous.

Nor are most communities likely to see substantial revenue from the tax provided for in the statute. Assume for this discussion gross retail sales throughout the state of one billion dollars (\$1,000,000,000.00). The state's 3% excise tax on provisioning centers would raise \$30,000,000. Under the MMFLA, only 25% (\$7,500,000) of that would go to Michigan municipalities. That amount is split among municipalities "in proportion to the number of marihuana facilities within the municipality." Assume your city gets 1% of that revenue—that's \$75,000. For many municipalities, that amount may not justify the increased costs that result from opting in (and for many smaller communities considering one or two provisioning centers, the 1% number seems high).

PROPERTY TAXES MAY TAKE SOME TIME TO SHOW UP

Under our state's property tax system, communities might not start seeing significant property tax revenue just because buildings are suddenly occupied. Headlee and Proposal A could dampen the economic benefits that might otherwise occur, and assessments are certainly subject to challenge.

Moreover, some kinds of uses may actually have a negative effect on a local tax base. For example, if a formerly industrial property becomes classified as "agricultural" as a result of a grow operation, the valuation might actually go down, as opposed to up.

LOSS OF CONTROL

Once it "opts in," a community is at the mercy of the BMMR. The language of the MMFLA is unfortunately not as clear as it could be on the state's obligation to deny a license if the applicant does not meet the requirements of a local ordinance. While we know what happens if your municipality does not opt in—no license can be issued—once an ordinance is drafted to allow a particular use, the language of the statute is unfortunately fuzzy as to whether the state has to follow it. What happens if the state does not follow it? The municipality could well find itself in court seeking to enforce its ordinance.

NUISANCE/SAFETY ISSUES

Many of these large uses do emit significant odors that some find objectionable. In addition to odors, there are noise (generators), heat, and lighting issues (either with regard to the use itself or for security). The MMFLA does allow municipalities to regulate these effects, though.

CIVIL LIABILITY

Like any land use decision, approval of these sorts of uses can be challenged. Neighbors may claim everything from nuisance to diminution in land values.

ENVIRONMENTAL EFFECTS UNKNOWN

There will be environmental effects from some of these uses, particularly the grow and processing operations: pesticides, fertilizers, energy consumption, water consumption, and disposal of waste products are all certain to result from these uses. As new uses, there may not be sufficient regulation at the state level, so these matters may fall to local governments to monitor, which may or may not be possible in every community.

COMMUNITY STAKEHOLDER OPPOSITION

Some communities have reported hearing from significant community stakeholders—e.g., large employers, health care providers, community foundations, influential business leaders, etc.—who have made known their specific opposition to the presence of marihuana facilities in the community, and corresponding intentions to react in some way if they are allowed. At a minimum, these stakeholders should be invited to participate in the discussion at the outset, so that all interests are heard.

Should you just...wait a bit?

NO FINAL/BINDING LARA REGULATIONS YET

The MMFLA requires LARA to draft rules to govern the issuance of licenses at the state level. Those regulations are not yet complete. Emergency (or temporary) rules will be in place soon, but they are likely to be modified and updated on an on-going basis, until the full administrative rules process is completed. It might be prudent to wait to craft your municipal regulatory scheme until you better know how the state intends to regulate these facilities and review and issue its state licenses. In particular, the two-step process at the state level currently being discussed (see below) could affect the timing of local reviews and approvals, and right now the state seems uninterested in doing much more than vetting applicants and leaving the local governments to decide who gets to operate (which is the hard part).

RECREATIONAL COMING?

There may also be a ballot question for 2018 to simply legalize even recreational marihuana. An initiative question in Michigan requires just over 250,000 valid signatures on a petition to qualify for the state-wide ballot. People inside the marihuana industry are actively working to secure those signatures. Depending on how this question is framed, any regulations that are adopted now will likely need to be revisited/revised—probably through the same public process for adopting ordinances now. Does your community want to do that twice in the span of a couple years?



Opting In? Here Are the Kinds of Things You Should Think About in Drafting Your Local Regulatory Framework

Section 205(1) of Public Act 281 currently provides:

A marihuana facility shall not operate in a municipality unless the municipality has adopted an ordinance that authorizes that type of facility. The municipality may adopt an ordinance to authorize 1 or more types of marihuana facilities within its boundaries and to limit the number of each type of marihuana facility.

The municipality may adopt other ordinances relating to marihuana facilities within its jurisdiction, including zoning regulations, but shall not impose regulations regarding the purity or pricing of marihuana or interfering or conflicting with statutory regulations for the licensing of marihuana facilities.

State BMMR Confirms Substantial Local Regulatory Authority

On October 26, 2017, the BMMR issued an advisory bulletin affirming the need for a local ordinance process to be in place before a state license can issue:

The Bureau intends to rely on the local municipality's authorizing ordinance to determine if an applicant is in compliance with certain provisions of the MMFLA, including:

- The types of...[facilities] permitted.
- The maximum number, if applicable of each type of...facility permitted.
- Any local zoning regulations that apply... including whether or not licensees may apply for special use permits.

See BMMR link at <http://www.michigan.gov/lara/0,4601,7-154-79571-450903--,00.html>.

As of this writing, the BMMR is only starting to flesh out its thoughts on how the state licensing process will proceed in light of the local authority. So far, it has outlined a process of "prequalification" of applicants by the state, which will involve screening individuals, as a first step, with the second step of the process coming after the municipality has approved the applicant under its local regulations. See October 12 Advisory Bulletin, "Medical Marihuana Facilities License Application Process." See link at <http://www.michigan.gov/lara/0,4601,7-154-79571-449688--,00.html>. Having to choose the successful applicants from a list of candidates approved by the state is not necessarily what many local government officials were hoping for as a process.

On October 20, 2017, the state issued a document entitled "MMFL Application Document Checklists," that confirmed that it is currently looking at a process that contemplates local review and approval before a state license is issued. See link at michigan.gov/lara/0,4601,7-154-79571-450302--,00.html.

Note that the "checklist" document provides additional helpful information as to what the state will be reviewing in issuing individual pre-qualifications and final approvals.

The most recent bulletin issued by LARA, on November 2, 2017, addresses how the state intends to deal with existing medical marihuana facilities. It indicates that LARA will adopt some "emergency rules" for the purpose of confirming that a facility's active operation, before securing a valid license from the state, will not adversely affect that facility's right to a state license, so long as:

1. The applicant's proposed marihuana facility is in a municipality that has adopted an authorizing ordinance prior to December 15, 2017, and the municipality is pending adoption of an ordinance under Section 205 of the MMFLA; or
2. The applicant's proposed marihuana facility is in a municipality that has adopted an authorizing ordinance pursuant to Section 205 of the MMFLA prior to December 15, 2017.

http://www.michigan.gov/documents/lara/BMMR_Advisory_Temporary_Operation_605078_7.pdf

What Kinds of Ordinances Should You Consider?

So, other than regulating purity and pricing, or directly conflicting with the state regulations—which have yet to be adopted—we know that municipalities can regulate significant aspects of marihuana facilities within their boundaries. Most of the discussion about how to do that by both municipal attorneys and attorneys for the medical marihuana industry has focused on two separate kinds of ordinances:

- **ZONING ORDINANCE** amendments generally relating to the location of medical marihuana facilities and the development approval process.
- **CODE/POLICE POWER** ordinances relating to the number of facilities within the municipality, a licensing process that works with the state's process, and listing responsibilities and obligations of facility operators, as well as some basic safety regulations aimed at new practices (e.g., butane extraction).

What makes the regulation of these uses at the local level difficult (or at least complicated) is as much timing as anything else—timing the issuance of a local license/approval of an application with the state's licensing process, and timing the license approval process with the development approval process (i.e., getting zoning and building permits for a new/renovated facility under a different ordinance than the licensing requirements to operate within that facility).

In addition, there is the matter of deciding who gets the approval to operate a facility. In light of the likely approach by LARA/BMMR that there will be a "prequalification," by the state, with the local government in charge of "picking" successful candidates, this may be the toughest choice facing a community that has decided to opt in.

1. Zoning ordinance

Communities can consider adopting zoning ordinance amendments to provide the following:

TYPES OF FACILITIES TO BE ALLOWED

Under the MMFLA, a community can allow all five types of facilities or can pick and choose which to allow (e.g., allow grow operation and provisioning centers, but no compliance facility, processing centers, or transport facilities). This choice will vary by community, and should be made deliberately on the basis of community needs/desires.

DISTRICTS WHERE ALLOWED

The MMFLA does not specify where these facilities may be located, except to state that a grow facility must be established in an area zoned for industrial or agricultural uses or that is un-zoned. Section 501(7). Obviously, determining locations will need to be done on a community-by-community basis, depending on the master plan and land use goals and objectives.

Some uses seem to sort themselves into natural categories—e.g. processing plants in industrial or manufacturing areas, grow operations in industrial/agricultural. Some communities could elect to place even dispensaries (which arguably have a commercial/retail character) in industrial/agricultural districts that, depending on the community's zoning map or particular community characteristics, are better suited for such uses than traditional business districts on Main Street or in a strip mall.

Some communities have considered adopting an "overlay" zone for medical marihuana facilities. An overlay zone typically operates by adding an additional set of uses—and corresponding additional regulations—in certain areas of the community, without changing the underlying zoning district regulations. An overlay district could be considered if a community wants, for example, only certain industrially zoned areas in a particular part of town to be available to marihuana facilities.



USE PERMITTED OF RIGHT? SPECIAL LAND USE

The community needs to determine whether these uses will be uses permitted as of right or only as discretionary special land uses. Arguments can be made in favor of either approach.

Some communities have made them uses as of right in order to avoid requiring their planning commissions to exercise discretion in determining who will be authorized to engage in the use. The discretionary element of a special land use exposes a municipality to a challenge or litigation where an applicant is denied the use, or where one applicant is granted approval and another is not. Special land use decisions can also invite challenge from adjacent property owners alleging an improper exercise of discretion when a use is granted over substantial objections at the required public hearing.

On the other hand, the special land use process affords the municipality the greatest opportunity to impose conditions allowed under the Michigan Zoning Enabling Act. MCL 125.3504. These could include important requirements for, say, building appearance, sign size, screening, access, etc.

The community could consider the “in between” approach of a “use permitted on special condition,” where the conditions are fully objective (based on physical characteristics, size, etc.)

PROXIMITY AND CO-LOCATION ISSUES

Another regulatory issue to be considered as part of the zoning ordinance amendment is a distancing requirement between marihuana-based uses. Should they be clustered or dispersed? Not unlike the question that is asked with adult/sexually oriented businesses: is it better to put these uses (to the extent possible) in one general area, for easier monitoring, or to separate them so an area does not become known for that particular characteristic. The question presents practical issues as well as fairness issues (e.g., placing provisioning centers in only one part of town).

Also, does the community want to allow different kinds of facilities—e.g., a grower and a provisioning center—to co-locate at the same site? The LARA regulations may address some of these issues, but municipalities should, under Section 205 of Act 281, have the authority to regulate these basic land use issues.

LARA has advised that it intends to allow the “stacking” of Class C grow licenses (which permit up to 1500 plants per license) in a single location, but only if the municipality’s ordinance allows this to be done.

DISTANCING REQUIREMENTS FROM OTHER USES

Municipalities might also want to consider location or spacing requirements as between medical marihuana uses and other uses. For example, the ordinance provides distancing requirements from schools, parks and playgrounds, certain types of residential districts or housing types, churches, pools and recreation facilities, rehabilitation treatment centers, correctional facilities, and the like. This is a classic sort of zoning regulation and should be carefully considered. This could also be regulated in the licensing ordinance instead.

COORDINATING SITE PLAN/BUILDING PERMIT PROCESS WITH LICENSING PROCESS.

Most likely, the typical process for finalizing site plans and issuing building and occupancy permits as set forth in the zoning ordinance can be followed. Some buildings might be built new, on vacant sites; other uses might occupy existing buildings, with little or no site work.

Either way, the *timing* of these zoning approvals with the local and state licensing processes will need to be decided and addressed. The zoning ordinance should probably acknowledge a separate process under the licensing ordinance, and make some appropriate conditions requiring that approval.

OTHER PROVISIONS

The ordinance should contain the other usual elements:

- A statement of purpose/intent—which, as explained further below, should refer to the applicable state laws as the basis for inclusion of these uses.
- A definitions section that matches the terms from the state laws.
- A section dealing with nonconforming sites/uses. This may be particularly relevant if there are currently some marihuana-based facilities operating in the community, which the community may or may not want to assist in continuing under the new regulatory scheme.
- Provisions relating to application review fees (for planners, engineers, landscape architects, etc.).



2. Police Power/Code of Ordinances amendment to deal with licensing facilities at the local level

Again, the most difficult aspect of crafting a licensing ordinance for most communities will be timing the local license approval with the state's licensing process and the zoning/building occupancy approval process. If the state BMMR continues down its current path of "pre-qualification" and then waiting for municipal approval, there will likely need to be some sort of "conditional" aspect to the local license—i.e., it becomes effective only upon securing the state license and all zoning/land use approvals.

A related complication arises when the local regulatory scheme limits the number of a type of use. The first concern is how those applicants are chosen (special land use? first come, first served? random?). Problems can also result if a conditional license is granted, but then conditions are not in fact met. Should the ordinance have provisions to deal with choosing an alternative applicant?

Among the things a municipality will want to consider in its licensing/general regulatory ordinance:

PURPOSE AND INTENT CLAUSE

If nothing else, in addition to describing the general goals and objectives as relates to the particular facilities and licensing applicants regulated, a community might want to consider some explanation that the ordinance is being enacted specifically pursuant to an invitation in the state law, and with the recognition that the state law may be at odds with the federal regulatory scheme relating to marihuana. The clause should also include a recognition that if the legislative body does not act, then someone else might act in its stead (through the initiative process, assuming it is applicable).

DEFINITIONS

These need to match up with the state law, particularly as to the uses allowed. Additional definitions may be needed depending on the nature of local regulations.

LIMITATIONS ON THE NUMBER OF FACILITIES ALLOWED IN THE COMMUNITY, BY TYPE

Act 281 does not describe how a community arrives at a limitation, just that it can. Limitation criteria can be found by way of population (e.g., x number of dispensaries per y number of residents in the community) or by area and location. Some explanation during the process (or in the purpose section) would be appropriate.

It should also address successor uses. Once the limit is reached, will no further applications be accepted? Or will they be held in order received if/when license becomes available again?

In addition, where the number of facilities is limited, the community might want to consider imposing a time frame in which the use must be established and a certificate of occupancy issued (e.g., 6 to 9 months), with an obligation to surrender the license if the use is not established. This would limit the possibility of issuing a license to someone who wants to obtain a license but not use it (for purposes of limiting the market, or precluding a use) or, if a community allows license transfers, as an investment to transfer to another entity.

LOCATION CRITERIA

This should be cross-referenced to the zoning ordinance (assuming there is one); or the location criteria can be established in the licensing ordinance itself.

FEES

The MMFLA allows "not more than" \$5,000 per licensed facility as an annual non-refundable fee. However, because the purpose is stated as helping to defray actual costs of enforcement/oversight, a community should take care to justify the fee based upon what the community expects the actual costs to be.

REQUIRED INFORMATION

The community can get as specific as it wants. Information required can include:

- Personal information about the applicant.
- Information about the applicant's professional experience.
- Proof of ownership or other occupancy rights for the property at issue.
- Information about the facility and operations plan.
- Proof of interest in land.
- Proof of adequate insurance (describe).



CRITERIA FOR ISSUING OR DENYING THE LICENSE

- Who issues the license: The city/village/township clerk? Some other officer or body?
- What is the process? Should there be a hearing? Public input allowed?
- Standards for issuing:
 - First come, first served?
 - Lottery/pick from hat?
 - Evaluation on the basis of discretionary criteria?

This is the step with the most “exposure” to the municipality as noted above. The more subjective the process is or seems, the greater the likelihood of challenge.
- Do existing facilities get priority?

STANDARDS FOR DENYING

These could incorporate the state laws, and could include additional limitations if appropriate.

- Conditioned on all other appeals—state licenses, zoning/site plan review, occupancy permits. This contemplates a record documenting the “provisional” or “conditional” approval and specific requirements for a “final” approval.
- Denial at state level revokes local approval.

OCCUPANCY PERMITS

The practice of allowing occupancy before all aspects of the building and use are finalized, by issuing a “temporary certificate of occupancy,” or TCO, is typical in many communities. Doing so with these uses—which will likely be limited in number, and are essentially a “new” use with which we are not yet completely familiar—seems unnecessary. Consideration should be given to withholding occupancy rights until a final certificate of occupancy can be issued. Note that ADA compliance will be required for provisioning centers.

APPEAL OF DENIAL OF A LICENSE

As a police power (as opposed to zoning) ordinance, the Zoning Board of Appeals may not be an ideal appellate board; however, many township boards and city councils might not relish the thought of having to be the deciding body. While the ZBA would need to be informed of its slightly different reviewing role, it is one that they are generally used to. Alternatives could also include a separate body or commission to hear appeals.

SALE OR TRANSFER OF A LICENSE

Given the nature of the review process and the approvals given, the best practice would likely be to indicate that the license is personal to the applicant—no transfers allowed. The license should be clearly made “personal” to the applicant.

RENEWAL

The annual fee assumes a renewal of businesses that remain in compliance with the local ordinances.

REVOCATION (BY LOCAL ORDINANCE)

Revocation of a license should be a permissible result in the event of things like failure to comply with the licensing ordinance or any other ordinance of the City; change in ownership; change in operational plan; conviction of certain crimes; etc. Similar to a licensing revocation for liquor license.

“PERFORMANCE STANDARDS” RELATING TO THINGS LIKE:

- Noise
- Odor
- Heat
- Light
- Continued compliance with all other ordinances, including zoning ordinance.

While a local code of ordinances might already contain some general standards in these areas, medical marijuana uses have unique aspects that merit particular attention. There are resources available to communities to confirm the ability of these facilities to mitigate—with appropriate capital investments—many of these adverse effects.

ENVIRONMENTAL CONCERNS

Information about the environmental effects of these sorts of uses is limited at this point. But municipalities should at least be aware of the likely use of fertilizer and pesticides with regard to a grow operation in particular, and the ordinance could at least provide for basic standards for storage and use in accordance with other laws and regulations. Water and energy consumption may be significant with these uses as well. Both the grow operations and the processing centers raise waste disposal concerns. These areas are all fair game under the limits set forth in Section 205(1) of the MMFLA, and the community should require information on all these aspects of all permitted uses before setting its regulations.

SECURITY/PRIVACY

Fencing. Lighting. Access controls. Video surveillance. All these should be addressed in the ordinance or as part of any approval. Due consideration for the effects of these on neighboring properties should be taken into account in crafting regulations and approvals, and perhaps in determining permitted locations under the zoning ordinance.

SIGNAGE

Signage for these uses could be offensive to some. While commercial signage is subject to greater regulation than non-commercial speech, there are obvious limitations, particularly under the *Reed v Gilbert* case. This is an important aspect of any of these uses, and the community will need to carefully research its options and closely draft its sign regulations.

INSPECTION PROVISIONS

These provisions should be comprehensive and rigorous. Consideration should be given to those including:

- A statement that the premises are subject to inspection during business hours for purposes of determining compliance with state and local laws, without a search warrant.
- An acknowledgement that the application of a facility license constitutes consent to routine inspections of the premises and examination of surveillance and security camera recordings for purposes of protecting the public safety.
- Significant penalty provision for failure to comply.

ADDITIONAL REQUIREMENTS ON THE BASIS OF THE SPECIFIC TYPE OF FACILITY

- For example, the community may want to regulate hours of operation or the physical appearance of buildings.

- List of specific prohibited acts by use (e.g., no consumption on premises at provisioning centers; requirement for all activities to occur indoors).
- Consider limitations on use of butane, propane, and other flammable products and require compliance with state and local laws for such products.

VIOLATIONS AND PENALTIES SECTION

- Civil infraction, not misdemeanor.
- Each day a separate offense.

INDEMNIFICATION

Given the nature of this use, the applicant/licensee could be required to indicate that it will hold the local municipality and its officials harmless, and indemnify them against claims related to the use.

RIGHT TO FARM CONSIDERATIONS

There is a question whether the Right to Farm Act, MCL 286.473, et seq., will apply to grow operations. While it is good to have the law in mind, it seems unlikely at this time, since to date no Generally Accepted Agricultural and Management Practice (GAAMP) regulation has been issued for medical marijuana.





Michigan Municipal League
1675 Green Rd,
Ann Arbor, MI 48105

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

BUREAU OF MEDICAL MARIHUANA REGULATION

MEDICAL MARIHUANA FACILITIES LICENSING ACT

EMERGENCY RULES

Filed with the Secretary of State on December 4, 2017

These rules take effect upon filing with the Secretary of State and shall remain in effect for 6 months.

(By authority conferred on the department of licensing and regulatory affairs by section 206 of 2016 PA 281, MCL 333.27206, enacting section 2 of Act 281 of 2016, by section 3 of 2016 PA 282, MCL 333.27903, and by section 6 of MCL 333.26426, 2008, Initiated Law 1.)

FINDING OF EMERGENCY

These rules are promulgated by the department of Licensing and Regulatory Affairs (department) to establish emergency rules for the purpose of implementing the Medical Marihuana Facilities Licensing Act (act), 2016 PA 281, MCL 333.27101 et seq., which took effect December 20, 2016. The act provides for a state regulatory structure to license and regulate medical marihuana growers, processors, provisioning centers, secure transporters, and safety compliance facilities that interacts with the statewide monitoring system for commercial marihuana transactions; establishes a medical marihuana licensing board (Board) created within the department and appointed by the governor; and prescribes civil fines and sanctions and provides remedies.

The act includes an enacting section specifying that the legislature found it necessary for the promulgation of emergency rules to preserve the public health, safety, or welfare for access to safe sources of marihuana for medical use and the immediate need for growers, processors, secure transporters, provisioning centers, and safety compliance facilities to operate under clear requirements. In addition, section 206 of the act requires the department, in consultation with the Board, to promulgate administrative rules and emergency rules as necessary to implement, administer, and enforce the act. Furthermore, section 206 specifies that the rules shall ensure the safety, security, and integrity of the operation of marihuana facilities.

To date, no administrative rules have been promulgated under the authority granted to the department, in consultation with the Board that has been created within the department. Specifically, there are no current administrative rules to ensure the safety, security, and integrity of the operation of marihuana facilities. Pursuant to section 401 of the act, beginning December 15, 2017, persons may apply to the Board created within the department for state operating licenses in the categories of class A, B, or C grower, processor, provisioning center, secure transporter, and safety compliance facility. The Board is required to review all applications for licensure, issue or deny issuance of a license, and inform each applicant of the Board's decision. If issuance is

December 1, 2017

denied, the Board is required, upon request, to provide a public investigative hearing. In addition, any party aggrieved by an action of the Board suspending, revoking, restricting, or refusing to renew a license, or imposing a fine, shall be given a hearing before the Board upon request. There are no administrative rules currently in place that will provide for the implementation of these requirements as specified in the act.

In addition, the act requires the promulgation of administrative rules to prescribe the use of the statewide monitoring system to track all marihuana transfers, as provided in the Marihuana Tracking Act, 2016 PA 282, MCL 333.27901 et seq. To date, these administrative rules have not been promulgated. The statewide monitoring system is used to track and inventory marihuana and is a key component to preserving the integrity of the operation of marihuana facilities, monitoring the industry, investigating, and supporting compliance with the act to promote the public health, safety, or welfare.

The lack of administrative rules to implement the act will have a detrimental effect on the necessity for access to a safe source of marihuana for medical use and the immediate need for growers, processors, secure transporters, provision centers, and safety compliance facilities to operate under clear requirements. Furthermore, the use of the statewide monitoring system to track all marihuana transfers is integral to the safety and compliance requirements of the act. The emergency administrative rules are needed to enable the department, through its Bureau of Medical Marihuana Regulation, to implement the act to provide a safe environment for the state operating licensees and Michigan communities, as well as access to medical marihuana that has been tested for safety for sale to registered qualifying patients and registered primary caregivers.

If the complete process specified in the Administrative Procedures Act of 1969, 1969 PA 306, MCL 24.201 et seq. for the promulgation of rules were followed, the process would not be completed in time for the department to comply with the act's requirements to process applications according to the timelines specified in the act, provide administrative hearing procedures, or implement the tracking requirements. Furthermore, the administrative rules would not be promulgated prior to the issuance of state operating licenses, thus causing uncertainty and financial hardship to individuals or businesses that plan to apply for commercial state operating licenses.

The department, in consultation with the Board, therefore, finds that the preservation of the public health, safety, and welfare requires the promulgation of emergency rules as provided in section 48 without following the notice and participation procedure required by sections 41 and 42 of 1969 PA 306, as amended, being MCL 24.241, and MCL 24.242 of the Michigan Compiled Laws.

Rule 1. Definitions.

- (1) "Act" means the medical marihuana facilities licensing act, 2016 PA 281, MCL 333.27101 to 333.27801.
- (2) "Batch" means all the plants of the same variety of medical marihuana that have been grown, harvested, and processed together and exposed to substantially similar conditions throughout cultivation and processing.
- (3) "Building" means a combination of materials forming a structure affording a facility or shelter for use or occupancy by individuals or property. Building includes a part or parts of the building

and all equipment in the building. A building shall not be construed to mean a building incidental to the use for agricultural purposes of the land on which the building is located.

(4) "Bureau" means the department of licensing and regulatory affairs' bureau of medical marihuana regulation.

(5) "Bureau of fire safety" or "BFS" means the department of licensing and regulatory affairs' bureau of fire safety.

(6) "Department" means the department of licensing and regulatory affairs.

(7) "Director" means the director of the department of licensing and regulatory affairs or his or her designee.

(8) "Employee" means a person performing work or service for compensation.

(9) "Harvest batch" means marihuana that has been harvested.

(10) "Immature plant" means a nonflowering marihuana plant that is no taller than 8 inches and no wider than 8 inches produced from a cutting, clipping, tissue culture, or seedling that is in a growing/cultivating medium or in a growing/cultivating container that is no larger than 2 inches wide and no more than 2 inches tall that is sealed on the sides and bottom.

(11) "Limited access area" means a building, room, or other contiguous area of a marihuana facility where marihuana is grown, cultivated, stored, weighed, packaged, sold, or processed for sale, under control of the licensee.

(12) "Marihuana facility" means a location at which a licensee is licensed to operate under the act and these rules.

(13) "Marihuana product" means marihuana or marihuana-infused product, or both, as those terms are defined in the act unless otherwise provided for in these rules.

(14) "Marihuana tracking act" means the marihuana tracking act, 2016 PA 282, MCL 333.27901 to 333.27904.

(15) "Michigan medical marihuana act" means the Michigan medical marihuana act, 2008 IL 1, MCL 333.26421 to 333.26430.

(16) "Package tag" means an RFID tag supplied through the statewide monitoring system for the purpose of identifying a package containing marihuana product.

(17) "Plant tag" means an RFID tag supplied through the statewide monitoring system for the purpose of identifying an individual marihuana plant.

(18) "Proposed marihuana facility" means a location at which an applicant plans to operate under the act and these rules if the applicant is issued a state operating license.

(19) "Restricted access area" means a designated and secure area at a marihuana facility where marihuana products are sold, possessed for sale, and displayed for sale.

(20) "Same location" means separate state operating licenses that are issued to multiple marihuana facilities that are authorized to operate at a single property but with separate business addresses.

(21) "Stacked license" means more than 1 state operating license issued to a single licensee to operate as a grower of class C-1,500 marihuana plants as specified in each license at a marihuana facility.

(22) "Tag" or "RFID tag" means the unique identification number or Radio Frequency Identification (RFID) issued to a licensee by the department for tracking, identifying and verifying marihuana plants, marihuana products, and packages in the statewide monitoring system.

Rule 2. Terms; meanings.

Terms defined in the act have the same meanings when used in these rules unless otherwise indicated.

Rule 3. Adoption by reference.

- (1) National fire protection association (NFPA) standard 1, 2018 edition, entitled "Fire Code" is adopted by reference as part of these rules. Copies of the adopted provisions are available for inspection and distribution from the National Fire Protection Association, 1 Batterymarch Park, P.O. Box 9101, Quincy, Massachusetts, 02169, telephone number 1-800-344-3555, for the price of \$99.50.
- (2) Cannabis Inflorescence: Standards of Identity, Analysis, and Quality Control monograph published by the American Herbal Pharmacopoeia. A copy of that publication may be obtained from the American Herbal Pharmacopoeia, P.O. Box 66809, Scotts Valley, California 95067, or at the Internet address <http://www.herbal-ahp.org/>, for the price of \$44.95.
- (3) Safe Quality Food (SQF), 7.2 edition available at http://www.sqfi.com/wp-content/uploads/SQF-Code_Ed-7.2-July.pdf.
- (4) The International Organization for Standardization (ISO), ISO 22000 / ISO/TS 22002-1 - food safety bundle, available for purchase at: <https://webstore.ansi.org/RecordDetail.aspx?sku=ISO+22000+%2f+ISO%2fTS+22002-1+-+Food+Safety+Bundle>, for the price of \$275.00.
- (5) International Organization for Standardization (ISO), ISO/IEC 17025:2005, general requirements for the competence of testing and calibration laboratories available at: <https://webstore.ansi.org/RecordDetail.aspx?sku=ISO%2fIEC+17025%3a2005>, for the price of \$162.00.

Rule 4. Application procedure; requirements.

- (1) A person may apply for a state operating license on the form created by the department accompanied by the application fee as prescribed in these rules. Each question on the application must be answered in its entirety and all information requested and required by the act and these rules must be submitted in the application. Failure to comply with these rules and the application requirements in the act is grounds for denial of the application.
- (2) A person may submit a partial application under Rule 5 on the condition that it is to prequalify to complete the remaining application requirements. This is a pending status until all application requirements in Rule 6 are completed. The department shall not issue a license at this stage of the application.
- (3) The department may delay an application while additional information is requested including, but not limited to, requests for additional disclosures and documentation to be furnished to the department.
- (4) For purposes of this rule and Rules 5 and 6 the term "applicant" includes the officers, directors, and managerial employees of the applicant and any persons who hold any direct or indirect ownership interest in the applicant.

Rule 5. Application requirements; financial and criminal background.

- (1) The first part of the application is a financial background and full criminal history background check of the applicant. For purposes of this rule an applicant includes the officers, directors, and managerial employees of the applicant and any persons who hold any direct or indirect ownership interest in the applicant.

(2) An applicant shall disclose the identity of every person having any ownership interest in the applicant with respect to which the license is sought including, but not limited to, date of birth, government issued identification, or any other documents required by the act.

(3) An applicant and any persons who have a direct or indirect interest in the applicant, as well as any officers, directors, and managerial employees of the applicant shall disclose all the financial information required in the act and these rules in a format created by the department including, but not limited to, the following:

(a) Financial statements, pecuniary interest, any deposit of value of the applicant or made directly or indirectly to the applicant, or both, and financial account information including but not limited to, funds, savings, checking, or other accounts including any or all financial institutions information, such as names, account type, amounts of the foregoing, and a list of all loans, amounts, securities, or lender information.

(b) Property ownership information, deeds, leases, rent, real estate trusts, purchase agreements or institutional investors.

(c) Tax information, W-2 and 1099 forms, and any other information required by the department.

(d) For in-state and out-state applicants, the applicant's business organizational documents filed with this state, local county, or foreign entity, if applicable, including proof of registration to do business in this state and certificate of good standing from this state or foreign entity, if applicable.

(e) Disclosure by the applicant of the identity of any other person who meets either of the following:

(i) Controls, directly or indirectly, the applicant.

(ii) Is controlled, directly or indirectly, by the applicant or by a person who controls, directly or indirectly, the applicant.

(f) Written consent by the applicant to a financial background investigation as authorized under the act and these rules.

(g) Disclosure by the applicant of any true parties of interest as required in section 404 of the act.

(h) Disclosure by the applicant of the stockholders or other persons having a 1% or greater beneficial interest in the proposed marihuana facility as required in section 303 of the act.

(i) The sources and total amount of the applicant's capitalization to operate and maintain the proposed marihuana facility in compliance with Rule 11.

(j) A CPA-attested financial statement including foreign attested CPA statement, or its equivalent, if applicable, on capitalization pursuant to Rule 11.

(k) Information on the financial ability of the applicant to purchase and maintain adequate liability and casualty insurance in compliance with Rule 10.

(l) Any other documents, disclosures, or attestations created or requested by the department that are not inconsistent with the act or these rules.

(4) An applicant and each person having any ownership interest in the proposed marihuana facility and each person who is an officer, director, or managerial employee of the applicant shall disclose criminal history background information and regulatory compliance as provided under the act and these rules in a format created by the department, including, but not limited to, all the following:

(a) Attestation, in writing, that the person consents to inspections, examinations, searches, and seizures that are permitted under the act and these rules.

(b) Written consent to a criminal history check, submission of a passport quality photograph to the department and 1 set of fingerprints to the department of state police in accordance with section

402 of the act and these rules for the applicant, each person having any ownership interest in the proposed marihuana facility, and each person who is an officer, director, or managerial employee of the applicant.

(c) Submission of a handwriting exemplar, fingerprints, photographs, and information authorized by the act and by these rules.

(d) Attestation affirming a continuing duty to provide information requested by the department and to cooperate in any investigation, inquiry, or hearing.

(e) Attestation acknowledging that sanctions may be imposed for violations on a licensee while licensed or after the license has expired as provided in the act and these rules.

(f) Disclosure of any noncompliance with any regulatory requirements in this state or any other jurisdiction.

(g) Disclosure of an application or issuance of any commercial license or certificate issued in this state or any other jurisdiction and the requirements under section 401(1)(e) of the act.

(h) Any other documents, disclosures, or attestations created or requested by the department that are not inconsistent with the act or these rules.

(5) An applicant shall submit in the application any information requested and required by the act and these rules.

Rule 6. Application requirements; complete application.

(1) A complete application for a state operating license must include all the information in Rule 5 and all the following:

(a) A description of the type of marihuana facility, anticipated or actual number of employees, projected or actual gross receipts, a business plan, proposed marihuana facility location, and security plan as required under the act and these rules.

(b) A copy of the proposed marihuana facility plan under Rule 8.

(c) An applicant shall pass the pre-licensure inspection as provided in Rule 9.

(d) An applicant shall submit confirmation of compliance with the municipal ordinance as required in section 205 of the act and these rules. For purposes of these rules, confirmation of compliance must be on an attestation form prepared by the department that contains all of the following information:

(i) Written affirmation that the municipality has adopted an ordinance under section 205 of the act, including, if applicable, the disclosure of any limitations on the number of each type of marihuana facility.

(ii) Description of any zoning regulations that apply to the proposed marihuana facility within the municipality.

(iii) The signature of the clerk of the municipality or his or her designee attesting that the information stated in the document is correct.

(e) The disclosure of the true party of interest as required in section 404 of the act and these rules.

(f) The disclosure of the beneficial interest as required in section 303(1)(g) of the act.

(g) Additional information and documents requested by the department not inconsistent with the act and these rules.

(h) Any other documents, disclosures, or attestations created or requested by the department that are not inconsistent with the act and these rules.

Rule 7. Application; fees; assessment.

- (1) An application for a state operating license must be accompanied by the nonrefundable application fee of \$6,000.00 upon initial application under Rule 5.
- (2) If the costs of the investigation and processing the application exceed the application fee, the applicant shall pay the additional amount.
- (3) The regulatory assessment must be paid on or before the date a licensee begins operating and annually thereafter pursuant to section 603 of the act and these rules.
- (4) A license will not be issued until a complete application is submitted, the fees required under these rules are paid, and it is determined that the applicant is qualified to receive a license under the act and these rules.

Rule 8. Marihuana facility plan.

- (1) To ensure the safety, security, and integrity of marihuana facility operations, an applicant shall submit a marihuana facility plan for the proposed marihuana facility as required in Rule 6 and thereafter upon request by the department. Upon the request of the department an applicant or licensee may be required to submit a revised marihuana facility plan.
- (2) The marihuana facility plan shall include, but not be limited to, the following:
 - (a) The type of proposed marihuana facility, location, description of the municipality, and any of the following if applicable:
 - (i) Operation at the same location under Rule 24.
 - (ii) Proof of common ownership interest under Rule 24.
 - (iii) Stacked license under Rule 22.
 - (iv) Temporary operation under Rule 19.
 - (b) Diagram of the marihuana facility including, but not limited to, its size and dimensions; specifications; physical address; location of common entryways, doorways, or passageways; means of public entry or exit; limited-access areas within the marihuana facility; and indication of the distinct areas or structures at a same location as provided for in Rule 24.
 - (c) Floor plan and layout, including dimensions, maximum storage capabilities, number of rooms, dividing structures, fire walls, and entrances and exits.
 - (d) Means of egress, including, but not limited to, delivery and transfer points.
 - (e) Construction details for structures and fire-rated construction for required walls.
 - (f) Building structure information, including but not limited to, new, pre-existing, free-standing, or fixed. Building type information, including but not limited to, commercial, warehouse, industrial, retail, converted property, house, building, mercantile building, pole barn, greenhouse, laboratory, or center.
 - (g) Zoning classification and zoning information.
 - (h) If the proposed marihuana facility is in a location that contains multiple tenants and any applicable occupancy restrictions.
 - (i) A proposed security plan that demonstrates the proposed marihuana facility must meet the security requirements under Rule 27.
 - (j) Any other information required by the department as long as it is not inconsistent with the act and these rules.
- (3) Any changes or modifications to the marihuana facility plan under this rule must be reported to the department and may require preapproval by the department.
- (4) The department may provide a copy of the marihuana facility plan to the state fire official, local fire department, and local law enforcement for use in pre-incident review and planning.

(5) The department may reinspect the marihuana facility to verify the plan at any time and may require that the plan is resubmitted upon renewal.

Rule 9. Pre-licensure investigation and proposed marihuana facility inspection.

- (1) An applicant for a state operating license shall submit to a pre-licensure physical inspection to ensure the safety, security, and integrity of the operation of a proposed marihuana facility.
- (2) The department shall establish an inspection process to confirm that the applicants and proposed marihuana facilities meet the requirements of the act and these rules.
- (3) The department shall investigate applicants in accordance with the act and these rules.
- (4) The department, through its investigators, agents, auditors, or the state police, shall conduct inspections and examinations of applicants and proposed marihuana facilities in accordance with the act and these rules.
- (5) An applicant shall submit proof to the department of the following:
 - (a) A certificate of use and occupancy as required pursuant to section 13 of 1972 PA 230, MCL 125.1513 and these rules.
 - (b) A final inspection completed by the department notwithstanding any local ordinance or building permit inspection.
 - (c) Proof of a fire safety inspection as provided for in Rule 26.

Rule 10. Proof of financial responsibility; insurance.

- (1) Before a license is issued or renewed, the licensee or renewal applicant shall file a proof of financial responsibility for liability for bodily injury on the form prescribed in section 408 of the act for an amount not less than \$100,000.00. If the proof under this subrule is a bond, the bond must be in a format acceptable to the department.
- (2) A renewal applicant or licensee shall carry premise liability and casualty insurance for an amount not less than \$100,000.00. An applicant shall provide proof of premises liability insurance to the department no later than 60 days after a state operating license is issued or renewed.
- (3) A secure transporter shall show proof of auto insurance, vehicle registration, and registration as a commercial motor vehicle as applicable for any transporting vehicles used to transport marihuana product as required by the act and these rules.

Rule 11. Capitalization requirements.

- (1) An applicant shall disclose the sources and total amount of capitalization to operate and maintain a proposed marihuana facility.
- (2) The total amounts of capitalization based on the type of marihuana facility specified in the application for a state operating license are as follows:
 - (a) Grower: Class A - \$150,000.00.
 - (b) Grower: Class B - \$300,000.00.
 - (c) Grower: Class C - \$500,000.00.
 - (d) Processor: \$300,000.00.
 - (e) Provisioning Center: \$300,000.00.
 - (f) Secure Transporter: \$200,000.00.
 - (g) Safety Compliance Facility: \$200,000.00.
- (3) An applicant shall provide proof to the department of the capitalization amounts in subrule (2) of this rule from sources as follows:

(a) Not less than 25% is in liquid assets to cover the initial expenses of operating and maintaining the proposed marihuana facility as specified in the application. For purposes of this subdivision liquid assets include assets easily convertible to cash, including, but not limited to, cash, CDs, 401(k), stocks and bonds, and marihuana inventory that meet the all the following conditions:

(i) The marihuana inventory is possessed by an applicant who is a registered qualifying patient or registered primary caregiver or by an applicant who applies for a state operating license and possesses marihuana inventory in compliance with the Michigan medical marihuana act.

(ii) No more than 15 ounces of usable marihuana or 72 marihuana plants may be utilized as marihuana inventory in this subdivision or utilized towards the capitalization requirement under this subrule.

(b) Proof of the remaining capitalization to cover the initial expenses of operating and maintaining the proposed marihuana facility may include but is not limited to additional liquid assets as described in subdivision (a) of this subrule or equity in real property, supplies, equipment, fixtures or any other nonliquid asset.

(4) The applicant shall provide proof that there is no lien or encumbrance on the asset provided as a source of capitalization.

(5) The capitalization amounts and sources must be validated by CPA-attested financial statements. The applicant shall disclose any of the capitalization sources that are foreign and a foreign CPA or its equivalent shall attest to the validation and a domestic CPA shall attest that foreign validation.

Rule 12. Denial of the issuance of a license; additional reasons.

(1) If an applicant fails to comply with the act or these rules, a license may be denied as provided under the act and these rules.

(2) In addition to the reasons for denial in the act, a license may be denied as provided in the act and these rules for the following reasons:

(a) The applicant's marihuana facility plan does not fully comply with the act or these rules.

(b) The applicant's proposed marihuana facility or marihuana facility is substantially different from the marihuana facility plan pursuant to Rule 8 and these rules.

(c) The department is unable to access the proposed marihuana facility for pre-licensure physical inspection or the applicant denied the department access to the proposed marihuana facility.

(d) The applicant made a material misrepresentation on the application.

(e) The applicant failed to correct any deficiencies within the application in accordance with section 403 of the act and these rules.

(f) The applicant has failed to satisfy the confirmation of compliance by a municipality in accordance with section 205 of the act and these rules.

(g) The applicant is operating a proposed marihuana facility or a marihuana facility without a license after December 15, 2017, except for as provided in Rule 19, that would otherwise require an application for a state operating license as required under the act and these rules.

Rule 13. Renewal of license.

(1) A license is issued for a 1-year period and is renewable annually. A licensee may apply to renew a license on a form established by the department.

(2) Failure to comply with any of the provisions in the act and these rules may result in the nonrenewal of a license.

(3) The licensee shall meet the requirements of the act and any other renewal requirements set forth in these rules or laws to be promulgated or enacted.

Rule 14. Notification and reporting.

(1) Applicants and licensees have a continuing duty to provide the department with up-to-date contact information and shall notify the department in writing of any changes to its mailing address, phone numbers, electronic mail address, and other contact information it provides the department.

(2) Applicants and licensees shall report any material and nonmaterial changes to the department.

(3) Applicants and licensees shall report nonmaterial changes to the department within 7 business days.

(4) Applicants and licensees shall report material changes to the department prior to the change, within 1 business day, and may need prior authorization by the department. Material changes, include, but are not limited to, the following:

(a) Change in owners, officers, members, or managers.

(b) Change of location. A change of location of a marihuana facility may trigger a new license and new inspection.

(c) The addition or removal of named people.

(d) Change in entity name.

(e) Any attempted transfer, sale, or other conveyance of an interest in a license.

(5) An applicant or licensee shall notify the department within 1 business day of all the following:

(a) Adverse reactions to marihuana product sold or transferred by any licensee.

(b) Criminal convictions, charges, or civil judgements in this state or any other state.

(c) Regulatory disciplinary action taken or determined against an applicant or licensee by this state or any other states, including any pending action.

(6) Failure to report material changes pursuant to subrule (4) of this rule or notifications under subrule (5) of this rule may result in sanctions or fines, or both.

Rule 15. Notifications of diversion, theft, loss, or criminal activity pertaining to any marihuana product.

(1) Licensees and applicants shall notify the department, state police, and local law enforcement authorities within 24 hours of theft or loss of any marihuana product or criminal activity.

(2) Failure to notify or report under subrule (1) of this rule may result in sanctions or fines, or both.

Rule 16. Inspection; investigation.

(1) The department shall do all of the following with respect to inspections and investigations of applicants, licensees, proposed marihuana facilities, and marihuana facility operations:

(a) Oversee and conduct inspections through its investigators, agents, auditors, or the state police of proposed marihuana facilities and marihuana facilities as provided in section 303 of the act to ensure compliance with the act and these rules.

(b) Investigate individuals employed by marihuana facilities.

(c) Inspect and examine marihuana facilities and proposed marihuana facilities.

(d) Inspect, examine, and audit records of the licensee.

(2) The department may at any time, through its investigators, agents, auditors, or the state police, without a warrant and without notice to the licensee, enter the proposed marihuana facility or

marihuana facility, offices, or other places of business of a licensee, if evidence of compliance or noncompliance is likely to be found in accordance with the act and these rules.

(3) To ensure the safety, security, and integrity of marihuana facility operations, the department, through its investigators, agents, auditors, or the state police may place an administrative hold on marihuana product and order that no sales or transfers occur during an investigation for an alleged violation or violation of the act or these rules.

(4) The department, through its investigators, agents, auditors, or the state police may inspect, examine, and audit relevant records of the licensee. If a licensee fails to cooperate with an investigation, the department through its investigators, agents, auditors, or the state police may impound, seize, assume physical control of, or summarily remove records from a proposed marihuana facility or marihuana facility.

(5) The department through its investigators, agents, auditors or the state police may eject, or exclude or authorize the ejection or exclusion of, an individual from a proposed marihuana facility or marihuana facility if that individual violates the act, a final order, or these rules.

(6) The department through its investigators, agents, auditors, or the state police may take any reasonable or appropriate action to enforce the act and rules.

(7) This rule does not limit the application of any other remedies or sanctions that are available through local, state, and federal laws, the act, and these rules.

(8) For purposes of this rule, the term "record" means books, ledgers, documents, writings, photocopies, correspondence, electronic records, videotapes, surveillance footage, electronic storage mediums, electronically stored records, money receptacles, equipment in which records are stored, including data or information in the statewide monitoring system, or any other document that is used for recording information.

Rule 17. Persons subject to penalty; violations.

(1) If the department through its investigators, agents, auditors, or the state police during the physical site inspection determine violations of the act or these rules exist, the department shall notify the person, applicant, or licensee of the violation during the physical site inspection or thereafter and the person, applicant or licensee may be responsible for sanctions or fines, or both.

(2) The department may issue a notice of a violation or fine, or both, for any violations of the act and applicable rules, including those observed by the department through its investigators, agents, auditors, or the state police while in the performance of their duties.

(3) Where the department through its investigators, agents, auditors, or the state police determine a violation of the act or these rules exists, such violations must be cited in a format established by the department. After a notice of violation or fine or both is issued to a person, applicant, or licensee, the department may hold a compliance conference or a hearing if applicable as prescribed in the act and these rules.

(4) The department may forward information regarding violations of the act or these rules or any other state or federal law to the state police, department of attorney general, and the prosecutor for the jurisdiction in which the alleged violation of the act or rules has occurred.

(5) The department may take action for failure to pay any fine within the time written on the violation notice pursuant to the act or these rules.

Rule 18. Sanctions; fines.

- (1) A person, applicant, or licensee found in violation of these rules or the act may be subject to sanctions, including, but not limited to, license denial, limitation, fines, revocation, suspension, nonrenewal, administrative holds, and orders to cease operations.
- (2) A violation of these rules, the act, the marihuana tracking act, or any ordinance adopted under section 205 of the act may result in 1 or more of the following:
 - (a) A license may be denied, limited, revoked, or restricted.
 - (b) A licensee or an employee of a licensee may be removed.
 - (c) Civil fines of up to \$5,000.00 may be imposed against an individual.
 - (d) Civil fines up to \$10,000.00 or an amount equal to the daily gross receipts, whichever is greater, against a licensee for each violation of the act, these rules, or an order.
 - (e) Civil fines may be assessed for each day the licensee is not in compliance with the act or these rules. Assessment of a civil fine is not a bar to the investigation, arrest, charging, or prosecution of an individual for any other violation of the act or these rules.
- (3) A license may be suspended without notice or hearing upon a determination that the safety or health of patrons or employees is jeopardized by continuing a marihuana facility's operation as provided in the act or these rules.
- (4) The attempted transfer, sale, or other conveyance of an interest in a license without prior approval is grounds for suspension or revocation of the license or for other sanction as provided in sections 406 and 409 of the act or these rules.
- (5) The department may impose any other remedies, sanctions, or penalties not inconsistent with the act or these rules.

Rule 19. Temporary operation; limited circumstances; conditional.

- (1) An applicant for a state operating license may temporarily operate a proposed marihuana facility that would otherwise require a state operating license if either of the following applies:
 - (a) The applicant's proposed marihuana facility is within a municipality that adopted an ordinance before December 15, 2017 but is pending the adoption of an ordinance pursuant to section 205 of the act. The applicant shall submit an attestation on a form established by the department that includes the signature of the clerk of the municipality or his or her designee attesting to all of the following:
 - (i) The municipality has adopted an ordinance before December 15, 2017.
 - (ii) The municipality authorizes the temporary operation of the applicant.
 - (b) The applicant's proposed marihuana facility is within a municipality that has adopted an ordinance pursuant to section 205 of the act before December 15, 2017. The applicant shall submit an attestation on a form established by the department that includes the signature of the clerk of the municipality or his or her designee attesting to all the following:
 - (i) The municipality has adopted an ordinance pursuant to section 205 of the act, including, if applicable, the disclosure of any limitations on the number or type of marihuana facilities, or both.
 - (ii) The municipality authorizes the temporary operation of the applicant. A resolution may be adopted by a municipality that authorizes the clerk of the municipality or his or her designee to sign the attestation form in subdivision (b) of this subrule.
- (2) A person that does not comply with this rule shall cease and desist operation of a proposed marihuana facility and may be subject to all the penalties, sanctions, and remedies under state and federal law, the act, or these rules.
- (3) An applicant that is temporarily operating under this rule is not guaranteed a state operating license.

(4) For purposes of this rule only, an applicant shall apply for a state operating license as prescribed by the act and these rules no later than February 15, 2018. If the applicant does not apply for a state operating license as prescribed by the act and these rules no later than Feb 15, 2018 then the temporary operation may be used as a reason for denial of a license as prescribed in Rule 12.

(5) The department shall issue or deny a state operating license on or before June 15, 2018. A municipality with an authorizing ordinance under subrule (1)(a) of this rule shall have adopted a new or amended ordinance pursuant to section 205 of the act and these rules no later than June 15, 2018.

(6) An applicant under this rule that has been denied licensure, or has not been issued a license by June 15, 2018, is operating without a license and shall cease any operation. Any temporary operation after June 15, 2018 is considered unlicensed activity. Unlicensed activity may result in a referral to law enforcement for unlicensed activity. The department may notify the state police and department of attorney general of any unlicensed activity.

(7) Notwithstanding the provisions of this rule, if a state operating license is issued, an applicant is no longer operating temporarily and shall comply with all the provisions of the act and these rules.

Rule 20. Transition period.

(1) To ensure the safety, security, and integrity of the operation of marihuana facilities, there is a transition period consisting of 30 calendar days during which marihuana product can be entered into the statewide monitoring system to ensure statewide tracking beginning on the day a state operating license is issued to a licensee for the first time except for additional licenses issued to the same license holder for a stacked license after a first license is issued.

(2) Within the 30-calendar-day period, a licensee shall do all of the following:

(a) Record all marihuana product in the statewide monitoring system during this 30-calendar-day period as prescribed by the act and these rules.

(b) Tag or package all inventory that has been identified in the statewide monitoring system as prescribed by the act and these rules.

(c) Comply with all testing requirements as prescribed by the act and these rules.

(3) After the 30-calendar-day period, any marihuana product that has not been identified in the statewide monitoring system under these rules and the act is prohibited from being onsite at a marihuana facility.

(4) A violation of this rule may result in sanctions or fines, or both.

(5) At any time during this 30-calendar-day period and thereafter, a marihuana facility is subject to an inspection under Rule 16.

Rule 21. State operating licenses; licensees; operations; general.

(1) A state operating license and a stacked license as described in Rule 22 are limited to the scope of the state operating license issued for that type of marihuana facility that is located within the municipal boundaries connected with the license.

(2) In order to ensure the safety, security, and integrity of the operation of marihuana facilities, a licensee shall comply with all of the following:

(a) Marihuana facilities shall be partitioned from any other marihuana facility, activity, business, or dwelling.

(b) Access to the marihuana facility is restricted to the licensee, employees of the licensee, and registered qualifying patients and registered primary caregivers with valid registry cards, if applicable, and the department, through its investigators, agents, auditors, or the state police. A separate waiting area may be created for visitors not authorized to enter the marihuana facility. The licensee shall maintain a log tracking all visitors to a marihuana facility. The visitor log must be available at all times for inspection by the department, through its investigators, agents, auditors, or the state police to determine compliance with the act and these rules.

(c) Licensee records must be maintained and made available to the department upon request.

(d) The marihuana facility must be at a fixed location. Mobile marihuana facilities and drive through operations are prohibited. Any sales or transfers of marihuana product by internet or mail order, consignment, or at wholesale are prohibited.

(e) A state operating license issued under the act must be framed under a transparent material and prominently displayed in the marihuana facility.

(f) Any other operational measures requested by the department that are not inconsistent with the act and these rules.

Rule 22. Stacked license.

A grower that has already been issued a state operating license specified as a class C-1,500 marihuana plants may apply to stack a license at a marihuana facility specified in the state operating license subject to payment of a separate regulatory assessment for each state operating license stacked and may be subject to any additional fees under Rule 7 and is subject to all requirements of the act and these rules.

Rule 23. Changes to licensed marihuana facility.

(1) Any change or modification to the marihuana facility after licensure is governed by the standards and procedures set forth in the act and these rules and any regulations adopted pursuant thereto, and requires the approval of the department before any changes or modification.

(2) Any change of a location of a marihuana facility after licensure requires a new license application under Rules 5 and 6 and may include, but is not limited to, regulatory assessment or application fees or both. A licensee shall produce written documentation from the municipality approving the proposed new marihuana facility location as indicated on the application provided to the department and be in compliance with section 205 of the act.

Rule 24. Operation at a same location—grower, processor, and provisioning center.

(1) Any combination of the following types of state operating licenses may operate as separate marihuana facilities at the same location:

(a) A grower.

(b) A processor.

(c) A provisioning center.

(2) To operate at a same location subject to subrule (1) of this rule all the following apply:

(a) The department has authorized the proposed operation at the same location.

(b) The operation at a same location shall not be in violation of any local ordinances or regulations.

(c) The municipality shall not limit the type or number of marihuana facilities under section 205 of the act or prohibit the operation at the same location by local ordinance or zoning regulations.

(d) Each marihuana facility subject to subrule (1) of this rule shall do all the following:

- (i) Apply for and be granted separate state operating licenses and pay a separate regulatory assessment for each state operating license.
- (ii) Have distinct and identifiable areas with designated structures that are contiguous and specific to the state operating license.
- (iii) Have separate entrances and exits, inventory, record keeping, and point of sale operations, if applicable.
- (iv) Post the state operating license on the wall in its distinct area and as provided in these rules.
- (e) Additional inspections and permits may be required for local or state building inspection, fire safety, and public health standards.
- (3) Operation of a state operating license at the same location that includes a licensed provisioning center shall have the entrance and exit to the licensed provisioning center marihuana facility and entire inventory physically separated from any of the other licensed marihuana facility or facilities so that persons can clearly identify the retail entrance and exit.
- (4) For purposes of this rule, a marihuana facility operating at a same location under this rule with multiple state operating licenses may transfer marihuana product or money between marihuana facilities authorized to operate at a same location under the following circumstances:
 - (a) Each state operating license operating at a same location has common ownership.
 - (b) An employee is designated by each licensee of a marihuana facility to monitor the transfer and execute the transfer or a licensed secure transporter executes the transfer in accordance with the act and these rules.
 - (c) A manifest in the statewide monitoring system is created documenting the transfer as provided in the act and these rules.
 - (d) Receipt of the transfer is recorded in the statewide monitoring system as provided in these rules.

Rule 25. Marihuana facilities; requirements.

- (1) To ensure the safety, security, and integrity of the operation of marihuana facilities a grower shall operate at a marihuana facility under either of the following conditions:
 - (a) The marihuana facility operations are within a building that meets the security requirements and passes the inspections in these rules and has a building permit pursuant to Rule 26 and these rules.
 - (b) The marihuana facility operations are within a building except for cultivation may occur in an outdoor area that must meet all the following conditions:
 - (i) The outdoor area containing the cultivation of marihuana plants is contiguous with the building, fully enclosed by fences or barriers that block outside visibility of the marihuana plants from the public view, with no marihuana plants growing above the fence or barrier that is visible to the public eye and the fences are secured and comply with the applicable security measures in these rules, including but not limited to, locked entries only accessible to authorized persons or emergency personnel.
 - (ii) After the marihuana is harvested, all drying, trimming, curing, or packaging of marihuana occur inside the building meeting all the requirements under these rules.
 - (iii) The building meets the security requirements and passes the inspections in these rules and has a building permit pursuant to Rule 26 and these rules.
- (2) To ensure the safety, security, and integrity of the operation of marihuana facilities, a secure transporter shall have a primary place of business as its marihuana facility that is operating in a municipality that has adopted an ordinance that meets the requirements of section 205 of the act

and these rules and its marihuana facility must comply with the requirements prescribed by the act and these rules. A secure transporter may travel through any municipality to transport marihuana product. All the following apply:

- (a) The secure transporter may take physical custody of the marihuana or money but legal custody belongs to the transferor or transferee.
- (b) A secure transporter is prohibited from selling or purchasing marihuana products.
- (c) A secure transporter must transport any marihuana product in a locked, secured, sealed container that is not accessible while in transit. If the licensee transports money associated with the purchase or sale of marihuana product between facilities, the licensee shall lock the money in a sealed container kept separate from the marihuana product and only accessible to the licensee and its employees.
- (d) All transactions including, but not limited to, current inventory must be entered in the statewide monitoring system. These records must be maintained and made available to the department upon request.
- (e) All handling of money associated with the purchase or sale of marihuana between facilities must be logged and tracked. These records must be maintained and made available to the department upon request.
- (f) A secure transporter shall have a route plan and manifest available for inspection by the department, through its investigators, agents, auditors, or the state police to determine compliance with the act and these rules. A copy of the route plan and manifest must be carried with the secure transporter during transport between marihuana facilities. A secure transporter is subject to administrative inspection by a law enforcement officer at any point during the transportation of marihuana product pursuant to the act or these rules. A copy of a route plan and manifest must be carried in the transporting vehicle and presented to a law enforcement officer upon request.
- (g) A secure transporter shall follow the manifest. In cases of emergencies the secure transporter shall notify the transferor and transferee, update the statewide monitoring system and revise the manifest to reflect the unexpected change to the original manifest.
- (h) The reasonable timeframe for the secure transporter to maintain custody of the marihuana is not more than 48 hours or by permission of the department on a case-by-case basis.
- (i) A secure transporter shall identify and record all vehicles with the department and have the required registration with the secretary of state as required under state law. Secure transporter vehicles may be subject to inspection at any time by the department, through its investigators, agents, auditors, or the state police to determine compliance with act or these rules.
- (3) To ensure the safety, security, and integrity of the operation of marihuana facilities, a provisioning center shall have a separate room that is dedicated as the point of sale area for the transfer or sale of marihuana product as provided in the act and these rules. The provisioning center shall keep marihuana products behind a counter or other barrier to ensure a registered qualifying patient or registered primary caregiver does not have direct access to the marihuana products.

Rule 26. Building and fire safety.

- (1) An applicant's proposed marihuana facility or a licensee's marihuana facility may be subject to inspection by a state building code official, state fire official, or code enforcement official to confirm that no health or safety concerns are present.
- (2) The department or its authorized agents, state building code official, or his or her authorized designee may conduct pre-licensure and post-licensure inspections to ensure that applicants and

licensees comply with the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531.

(3) An applicant or licensee shall not operate a marihuana facility unless a permanent certificate of occupancy has been issued by the appropriate enforcing agency. Prior to a certificate of occupancy being issued work must be completed in accordance with the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531. All of the following apply:

(a) An applicant or licensee shall obtain a building permit for any building utilized as a proposed marihuana facility or marihuana facility as provided in the act and these rules. The issuance, enforcement, and inspection of building permits under this act may remain with the governmental entity having jurisdiction under 1972 PA 230, MCL 125.1501 to 125.1531.

(b) An applicant or licensee shall obtain a building permit for a change of occupancy for an existing building to be utilized as a proposed marihuana facility or marihuana facility as provided in the act and these rules.

(4) An applicant or licensee shall not operate a marihuana facility unless the proposed marihuana facility or marihuana facility has passed preclosure fire safety inspection by the Bureau of Fire Services (BFS). The department or its authorized agents, or state fire marshal or his or her authorized designee, may conduct pre-licensure and post-licensure inspections of a marihuana facility. An applicant or licensee shall comply with the following:

(a) A BFS inspection may be conducted at any reasonable time to ensure fire safety compliance as provided in this rule and subrule (5) of this rule. A BFS inspection may be annual or biannual and result in the required installation of fire suppression devices or other means necessary for adequate fire safety pursuant to state standards.

(b) BFS may require marihuana facilities to obtain operational permits, including but not limited to, carbon dioxide systems used in beverage dispensing applications, amended for cultivation use and extraction, compressed gases, combustible fibers, flammable and combustible liquids, fumigation and insecticidal fogging, hazardous materials, high piled storage (high rack system cultivation), and liquefied petroleum (LP) gas.

(c) For specific installation or systems, BFS may require facilities to obtain construction permits, including but not limited to, building construction, electrical, mechanical, compressed gases, flammable and combustible liquids, hazardous materials, LP gas, automatic fire extinguishing/suppression systems, fire alarm and detections systems, and related equipment found during fire safety inspections.

(5) The department or its authorized agents, or state fire marshal or his or her authorized designee, may conduct a BFS fire safety inspection of marihuana facility, at any reasonable time to ensure compliance with the national fire protection association (NFPA) standard 1, 2018 edition, entitled "fire code," which is adopted by reference as part of these rules. A licensee shall comply with the NFPA 1, 2018 fire code as adopted and the following additional requirements:

(a) Ductwork must be installed with accordance with the manufacturer and NFPA 90A.

(b) Suppression systems outlined in NFPA 12, NFPA 13, NFPA 17, NFPA 2001 may be required to meet the suppression needs within a marihuana facility.

(c) Processors, growers, and safety compliance facilities shall implement appropriate exhaust ventilation systems to mitigate noxious gasses or other fumes used or created as part of any production process or operations. Exhaust ventilation equipment must be appropriate for the hazard involved and must comply with local fire code and Michigan mechanical codes.

(6) In addition to meeting all the requirements in subrules (1) to (4) of this rule, growers and processors shall also comply with the following:

(a) The department or its authorized agents, or state fire marshal or his or her authorized designee, may enter and inspect a grower and processor marihuana facility at any reasonable time.

(b) In addition to any inspections required under the act and these rules, fire safety inspections are required if any of the following occur:

(i) Modifications to the grow areas, rooms and storage, extraction equipment and process rooms, or marihuana-infused product processing equipment within a marihuana facility.

(ii) Changes in occupancy.

(iii) Material changes to a new or existing grower or processor facility including changes made pre-licensure and post-licensure.

(iv) Changes in extraction methods and processing or grow areas and building structures may trigger a new inspection.

(c) For extractions using compressed gases of varying materials including, but not limited to, butane, propane, and carbon dioxide that are used in multiple processes in cultivation or extraction the following must be met:

(i) Flammable gases of varying materials may be used in multiple processes in cultivation or extraction and must meet the requirements in NFPA 90 A, NFPA 58, Appendix B of NFPA 58, NFPA 70 and the applicable parts of the international fuel gas code.

(ii) Processes that extract oil from marihuana plants and marihuana products using flammable gas or flammable liquid must have leak and/or gas detection measures. All equipment used in the detection of flammable and/or toxic gases must be approved by the BFS and may require construction and mechanical permits.

(iii) Marihuana facilities that have exhaust systems are regulated by NFPA 45, NFPA 91 and the applicable parts of the Michigan mechanical code.

Rule 27. Security measures; required plan; video surveillance system.

(1) An applicant for a license to operate a proposed marihuana facility shall submit a security plan that demonstrates, at a minimum, the ability to meet the requirements of this rule.

(2) Licensees shall ensure that any person at the marihuana facility, except for employees of the licensee, are escorted at all times by the licensee or at least 1 employee of the licensee when in the limited-access areas at the marihuana facility.

(3) A licensee shall securely lock the marihuana facility, including all interior rooms, windows, and points of entry and exits with commercial-grade, nonresidential door locks.

(4) A licensee shall maintain an alarm system at the marihuana facility. Upon request, a licensee shall make available to the department all information related to the alarm system, monitoring, and alarm activity.

(5) A licensee shall have a video surveillance system that, at a minimum, consists of digital or network video recorders, cameras capable of meeting the recording requirements in this rule, video monitors, digital archiving devices, and a color printer capable of delivering still photos.

(6) The licensee shall ensure the video surveillance system does all the following:

(a) Records at a minimum the following areas:

(i) Any areas where marihuana products are weighed, packed, stored, loaded, and unloaded for transportation, prepared, or moved within the marihuana facility.

(ii) Limited-access areas and security rooms. Transfers between rooms must be recorded.

- (iii) Areas storing a surveillance system storage device with at least 1 camera recording the access points to the secured surveillance recording area.
- (iv) The entrances and exists to the building must be recorded from both indoor and outdoor vantage points. The areas of entrance and exit between marihuana facilities at the same location if applicable, including any transfers between marihuana facilities.
- (v) Point of sale areas where marihuana products are sold and displayed for sale.
- (b) Records at all times images effectively and efficiently of the area under surveillance with sufficient resolution.
- (7) A licensee shall install each camera so that it is permanently mounted and in a fixed location. Each camera must be placed in a location that allows the camera to clearly record activity occurring within 20 feet of all points of entry and exit on the marihuana facility, and allows for the clear and certain identification of any person, including facial features, and activities, including sales or transfers, in all areas required to be recorded under these rules.
- (8) A licensee shall have cameras that record continuously 24 hours per day and recorded images must clearly and accurately display the time and date.
- (9) A licensee must secure the physical media or storage device on which surveillance recordings are stored in a manner to protect the recording from tampering or theft.
- (10) A licensee shall keep surveillance recordings for a minimum of 14 days, except for in instances of investigation or inspection by the department, through its investigators, agents, auditors, or the state police, in which case the licensee shall retain the recordings until such time as the department notifies the licensee that the recordings may be destroyed.
- (11) Surveillance recordings of the licensee are subject to inspection by the department, through its investigators, agents, auditors, or the state police, and must be kept in a manner that allows the department to view and obtain copies of the recordings at the marihuana facility immediately upon request. The licensee shall also send or otherwise provide copies of the recordings to the department upon request within the time specified by the department.
- (12) A licensee shall maintain a video surveillance system equipped with a failure notification system that provides notification to the licensee of any interruption or failure of the video surveillance system or video surveillance system storage device.
- (13) A licensee shall maintain a log of the recordings, which includes all of the following:
 - (a) The identities of the employee or employees responsible for monitoring the video surveillance system.
 - (b) The identity of the employee who removed the recording from the video surveillance system storage device and the time and date removed.
 - (c) The identity of the employee who destroyed any recording.

Rule 28. Prohibitions.

- (1) Marihuana products not identified and recorded in the statewide monitoring system pursuant to the act, the marihuana tracking act, or these rules are prohibited from being on or at a marihuana facility. A licensee is prohibited from transferring or selling marihuana product that is not identified in the statewide monitoring system pursuant to the act or these rules.
- (2) Any marihuana product without a batch number or identification tag or label pursuant to these rules is prohibited from being on or at a marihuana facility. Marihuana product must be immediately tagged or identified into the statewide monitoring system or recorded as part of a batch as defined in these rules.

(3) A violation of these rules may result in sanctions or fines, or both, in accordance with the act or these rules.

Rule 29. Plant batches, testing procedures.

(1) A grower shall uniquely identify each immature plant batch in the statewide monitoring system. Each immature plant batch must not consist of more than 100 immature plants.

(2) A grower shall tag each plant that is greater than 8 inches in height or more than 8 inches in width with an individual plant tag and record the identification information in the statewide monitoring system.

(3) A grower shall delineate or separate the plants as the plants go through different growth stages and ensure that the plant tag is always identified with the plant throughout the growth span so that all plants can be easily identified and inspected pursuant to the act and these rules. A grower shall ensure that identification information is recorded in the statewide monitoring system in accordance with the act, the marihuana tracking act, and these rules.

(4) After a tagged plant is harvested, it is part of a harvest batch so that a sample of the harvest batch can be tested by a safety compliance facility. A grower shall isolate a harvest batch from other plants or batches that has test results pending. A harvest batch must be easily distinguishable from other harvest batches until the batch is broken down into packages.

(5) Before the marihuana product can leave the grower facility, a sample of the harvest batch must be tested by a licensed safety compliance facility as provided in Rule 32, and test results must indicate a passed test result in the statewide monitoring system before the marihuana can be packaged. Marihuana product from harvest batches must not be transferred or sold until tested, packaged, and tagged as required under subrule (4) of this rule.

(6) After test results show a passed test, the grower shall destroy the individual plant tags and the harvest batch is packaged. Each package must have a package tag attached. A grower shall ensure this information is placed in the statewide monitoring system in accordance with the act, the marihuana tracking act, and these rules.

(7) A grower shall not transfer or sell any marihuana product that has not been packaged with a package tag attached and recorded in the statewide monitoring system in accordance with the act, the marihuana tracking act, and these rules.

(8) After a processor receives or purchases a package in the statewide monitoring system, and the processor proceeds to process the marihuana product in accordance with the scope of a processor license, the act, and these rules, the processor must give the marihuana product a new package tag anytime it changes state or is incorporated into something else.

(9) Once a package is created by a processor of the marihuana product in its final state, the processor shall have the sample tested pursuant to Rule 32. The processor shall not transfer or sell a final package until after test results indicate a passed test.

(10) After a provisioning center receives or purchases marihuana product in the statewide monitoring system, a licensee may sell or transfer marihuana product only to a registered qualifying patient or registered primary caregiver under all of the following conditions:

(a) The marihuana product has received passing test results in the statewide monitoring system. If the information cannot be confirmed, the marihuana product must be tested by a safety compliance facility and receive passing test results prior to sale or transfer.

(b) The marihuana product bears the label required for retail sale under the act and these rules.

Rule 30. Retesting.

- (1) A safety compliance facility may test or retest a sample to validate the results of a failed quality assurance test except as indicated under subrule (2) of this rule. The marihuana facility that provided the sample is responsible for all costs involved in a retest.
- (2) A failed test sample must pass 2 separate retests consecutively in order to be eligible to proceed to sale or transfer. If both retests pass, then the batch is out of quarantine and eligible for sale or transfer. If 1 or both retests fail, then the marihuana product must be destroyed as provided in these rules.
- (3) Marihuana product is prohibited from being retested in all the following:
 - (a) The marihuana product is in a final package.
 - (b) An original test for pesticides failed pursuant to these rules. If the amount of pesticides is not permissible by the department, the marihuana product is ineligible for retesting and the product must be destroyed.
 - (c) An original failed test for microbials on marihuana-infused product is ineligible for retesting and the product must be destroyed.

Rule 31. Testing; safety compliance facility.

- (1) A safety compliance facility shall use analytical testing methodologies for the required quality assurance tests in subrule (2) of this rule that are validated and may be monitored on an ongoing basis by the department or a third party which shall include either of the following:
 - (a) Following the most current version of the Cannabis Inflorescence: Standards of Identity, Analysis, and Quality Control monograph published by the American Herbal Pharmacopoeia.
 - (b) Following the alternative testing methodology approved by the department and validated by an independent third party that the methodology followed by the laboratory produces scientifically accurate results as quality assurance for each test it conducts.
- (2) A safety compliance facility shall conduct the required quality assurance tests that include all of the following:
 - (a) Moisture content.
 - (b) Potency analysis.
 - (c) Tetrahydrocannabinol level.
 - (d) Tetrahydrocannabinol acid level.
 - (e) Cannabidiol and cannabidiol acid levels.
 - (f) Foreign matter inspection.
 - (g) Microbial and mycotoxin screening.
 - (h) Pesticides.
 - (i) Chemical residue.
 - (j) Fungicides.
 - (k) Insecticides.
 - (l) Metals screening.
 - (m) Residual solvents levels.
 - (n) Terpene analysis.
 - (o) Water activity content.
- (3) Except as otherwise provided, if a sample collected pursuant to Rule 32 or provided to a safety compliance facility pursuant to these rules does not pass the microbial, mycotoxin, heavy metal, pesticide chemical residue, or residual solvents levels test based on these rules, the marihuana facility that provided the sample shall dispose of the entire batch from which the sample was taken

and document the disposal of the sample using the statewide monitoring system pursuant to the act, marihuana tracking act, and these rules.

(4) For the purposes of the microbial test, a sample provided to a safety compliance facility pursuant to this rule is deemed to have passed if it satisfies the standards set forth in Table 9 of the Cannabis Inflorescence: Standards of Identity, Analysis, and Quality Control monograph adopted by reference pursuant to these rules.

(5) For the purposes of the mycotoxin test, a sample provided to a safety compliance facility pursuant to this rule is deemed to have passed if it meets the following standards:

Test	Specification
The total of aflatoxin B1, aflatoxin B2, aflatoxin G1 and aflatoxin G2.....	<20 uG/KG of Substance
Ochratoxin A.....	<20 uG/KG of Substance

(6) For the purposes of the heavy metal test, a sample of marihuana is deemed to have passed if it meets the following standards:

Metal	Natural Health Products Acceptable Limits uG/KG
Arsenic.....	<0.14
Cadmium.....	<0.09
Lead.....	<0.29
Mercury.....	<0.29

(7) A safety compliance facility shall do the following:

(a) Become fully accredited by the International Organization for Standardization (ISO), ISO/IEC 17025:2005, or by an entity approved by the department within 1 year after the date the license is issued and agree to have the inspections and reports of the International Organization for Standardization made available to the department.

(b) Become provisionally accredited under subdivision (a) of this subrule within 6 months from the issuance of a license. A safety compliance facility may be ordered to cease operations if provisional accreditation is not received within 6 months.

(c) Maintain internal standard operating procedures.

(d) Maintain a quality control and quality assurance program.

(8) The department shall establish a proficiency testing program and designate safety compliance facility participation. A safety compliance facility shall analyze proficiency test samples using the same procedures with the same number of replicate analyses, standards, testing analysts and equipment as used for marihuana product testing.

(9) The department shall publish a list of approved pesticides for use in the cultivation and production of marihuana plants and marihuana products to be sold or transferred in accordance with the act or these rules. For the purposes of the pesticide chemical residue test, a sample provided to a safety compliance facility pursuant to this rule is deemed to have passed as to that chemical if the sample satisfies the most stringent acceptable standard for an approved pesticide chemical residue as set forth in Subpart C of 40 C.F.R. Part 180, 40 C.F.R., § 180, et seq. or FIFRA section 25(b), whichever is more stringent.

(10) If a sample provided to a safety compliance facility pursuant to this rule and Rule 32 passes the tests required under subrule (2) of this rule, the safety compliance facility shall enter the information in the statewide monitoring system of passed test results. Passed test results must be in the statewide monitoring system for a batch to be released for immediate processing, packaging, and labeling for transfer or sale in accordance with the act and these rules.

(11) A safety compliance facility shall enter the results into the statewide monitoring system and file with the department an electronic copy of each safety compliance facility test result for any batch that does not pass the required tests while it transmits those results to the facility that provided the sample. In addition, a safety compliance facility shall maintain the test results and make them available to the department upon request.

(12) The department shall take immediate disciplinary action against any safety compliance facility that fails to comply with the provisions of this rule or falsifies records related to this rule, including any sanctions or fine, or both.

(13) A safety compliance facility is prohibited from doing the following:

- (a) Desiccating samples.
- (b) Dry labeling samples.
- (c) Pre-testing samples.

(14) A safety compliance facility shall comply with random quality assurance compliance checks upon the request of the department. The department or its authorized agents may collect a random sample of marihuana product from a safety compliance facility or designate another safety compliance facility to collect a random sample of marihuana product in a secure manner to test that sample for quality assurance compliance pursuant to this rule.

Rule 32. Sampling.

(1) A safety compliance facility shall test samples as provided in the act, the Michigan medical marihuana act, and these rules.

(2) To ensure the safety, security, and integrity of the operation of marihuana facilities, a safety compliance facility shall collect the samples of marihuana product from another marihuana facility as follows:

(a) The safety compliance facility shall physically collect samples of marihuana product from another marihuana facility to be tested at the safety compliance facility. The safety compliance facility shall ensure the samples of marihuana product are placed in secured, sealed containers that bear the labeling information as required under these rules.

(b) The safety compliance facility shall enter in the statewide monitoring system the marihuana product sample that was collected from a grower, processor, or provisioning center, including the date and time the marihuana product is collected, transferred, tested, and returned.

(c) When a testing sample is collected from a marihuana facility for testing in the statewide monitoring system, that marihuana facility must quarantine the marihuana product that is undergoing the testing from any other marihuana product at the marihuana facility. The marihuana facility shall indicate the sample being tested in the statewide monitoring system. The quarantined marihuana product must not be transferred or sold until testing results pass as provided under these rules.

(d) Any marihuana product that a safety compliance facility collects for testing from a licensee under this rule must not be transferred or sold to any other marihuana facility other than the licensee from whom the sample was collected.

(e) A safety compliance facility may request additional sample material from the same licensee where the sample was collected from for the purposes of completing the required quality assurance tests as long as the requirements of this rule are met.

(f) A safety compliance facility or its authorized employee shall be physically present when collecting the samples of marihuana product for testing.

Rule 33. Requirements and restrictions on marihuana-infused products; edible marijuana product.

(1) A processor shall prepackage and properly label marihuana-infused products before sale or transfer.

(2) A processor of marihuana-infused products shall list and record the THC level of marihuana-infused products, as provided in Rule 34, in the statewide monitoring system and indicate the THC level on the label along with the tag identification as required under these rules. Items that are part of a product recall issued in the statewide monitoring system, the department, or other state agency if applicable must be immediately pulled from production and not sold or transferred.

(3) Marihuana-infused products must be stored and secured as prescribed under these rules.

(4) At a minimum, a processor shall label any marihuana-infused product it produces or packages with all the following:

(a) The name and address of the marihuana facility that processes or packages the marihuana-infused product.

(b) The name of the marihuana-infused product.

(c) The ingredients of the marihuana-infused product, in descending order of predominance by weight.

(d) The net weight or net volume of the product.

(e) For an edible marihuana product, the processor shall comply with subdivisions (a) to (d) of this subrule and all of the following:

(i) Allergen labeling as specified by federal labeling requirements.

(ii) If any nutritional claim is made, appropriate labeling as specified by federal labeling requirements and these rules.

(iii) A statement printed in at least the equivalent of 11-point font size in a color that provides a clear contrast to the background: "Made in a marihuana facility."

(5) A processor of edible marihuana product shall comply with all the following to ensure safe preparation:

(a) 21 CFR part 110, except that refrigerated potentially hazardous marihuana product must be stored at 4.4 degrees Celsius (40 degrees Fahrenheit) or below.

(b) The licensee shall provide employee training on safe food handling by providing any of the following:

(i) Proof of ServSafe certification.

(ii) Documentation of employee training on food handling, including, but not limited to, allergens and proper sanitation and safe food handling techniques.

(c) A licensee, to ensure the safe preparation standards under this subrule, shall comply with 1 or more of the following:

(i) FDA Food Safety Modernization Act (FSMA), 21 U.S.C. section 2201 et seq.

(ii) Safe Quality Food (SQF), 7.2 edition.

(iii) The International Organization for Standardization (ISO), ISO 22000/ISO/TS 22002-1.

(d) The department may request in writing documentation to verify certifications and compliance with these rules.

- (6) A processor edible marihuana product must comply with all the following:
- (a) No edible marihuana product can be in a shape, color, package, or labeled in a manner that it would appeal to minors aged 17 years or younger. No edible marihuana product can be associated with or have cartoons, caricatures, toys, colors, designs, shapes, labels, or package that would appeal to minors.
 - (b) No edible marihuana product can be easily confused with commercially sold candy. The use of the word candy or candies on the packaging or labeling is prohibited.
 - (c) An edible marihuana product must be in child resistant packages or containers.
- (7) A processor is prohibited from producing an edible marihuana product that requires time or temperature control for safety. The end-product must be a stable shelf-life edible marihuana product.
- (8) For purposes of this rule, the term "edible marihuana product" means any marihuana-infused product containing marihuana that is intended for human consumption in a manner other than smoke inhalation.
- (9) This rule does not affect the application of any applicable local, state, or federal laws or regulations.

Rule 34. Maximum THC levels for marihuana-infused products.
Marihuana-infused products processed, sold, or transferred through provisioning centers must not exceed the maximum THC levels as shown in table 1 as follows:

TABLE 1
Maximum THC Levels for Marihuana-Infused Products

MEDICAL MARIHUANA THC CONCENTRATION AND SERVING SIZE LIMITS		
Type of Marihuana-Infused Product	Maximum Concentration or Amount of THC Per Serving*	Maximum Concentration or Amount of THC in Container*
Topical formulation (examples – lotions, balms, rubs, etc.)	N/A	6% by volume
Tincture	N/A	1,000mg
Beverage	50mg	500mg
Edible Substance (examples – candy bars, cookies, popcorn, honey, gummies, butter, etc.)	50mg	500mg
Other similar high-potency infused product (examples – capsules, suppositories, transdermal patches, etc.)	N/A	1,000mg

**All limits allow for a variance of + or – 10%.*

Rule 35. Storage of marihuana product.

- (1) All inventory of marihuana products must be stored at a marihuana facility in a secured limited access area or restricted access area, and identified and tracked consistently with the statewide monitoring system under the act, the marihuana tracking act, or these rules.
- (2) All containers used to store marihuana products for transfer or sale between marihuana facilities must be clearly marked, labeled, or tagged, if applicable, and enclosed on all sides in secured containers. The secured containers must be latched or locked in a manner to keep all contents secured within. Each secured container must be identified and tracked in accordance with the act, the marihuana tracking act, and these rules.
- (3) All chemicals or solvents must be stored separately from marihuana products and kept in locked storage areas.
- (4) Marihuana-infused products or materials used in direct contact with such products must have separate storage areas from toxic or flammable materials.
- (5) A provisioning center shall store all marihuana products for transfer or sale behind a counter or other barrier separated from stock rooms.
- (6) A safety compliance facility shall establish an adequate chain of custody and instructions for sample and storage requirements.
- (7) A licensee shall ensure that any stock or storage room meets the security requirements of these rules and any other applicable requirements in the act and these rules.

Rule 36. Marihuana product destruction and waste management.

- (1) Marihuana product that is to be destroyed or is considered waste must be rendered into an unusable and unrecognizable form and recorded in the statewide monitoring system.
- (2) A licensee shall not sell marihuana waste or marihuana products that are to be destroyed, or that the department orders destroyed.
- (3) A licensee shall manage all waste that is hazardous waste pursuant to part 111 of 1994 PA 451, MCL 324.11101 to 324.90106.
- (4) A licensee shall dispose of marihuana product waste in a secured waste receptacle using 1 or more of the following:
 - (a) A manned and permitted solid waste landfill.
 - (b) A manned compostable materials operation or facility.
 - (c) An in-vessel digester.
 - (d) In a manner in compliance with applicable state and local laws and regulations.
- (5) Wastewater generated during the cultivation of marihuana and processing of marihuana products shall be disposed of in compliance with applicable state and local laws and regulations.

Rule 37. Tracking identification; labeling requirements; general.

- (1) All marihuana product sold or transferred between marihuana facilities must have the tracking identification number that is assigned by the statewide monitoring system affixed, tagged, or labeled and recorded, and any other information required by the department, the act, and these rules.
- (2) To ensure access to safe sources of marihuana product the department if alerted in the statewide monitoring system may recall any marihuana products, issue safety warnings, and require a marihuana facility to provide information material or notifications to a registered qualifying patient or registered primary caregiver at the point of sale.

Rule 38. Marihuana plant; tracking requirements.

Prior to a marihuana plant being sold or transferred, a package tag must be affixed to the plant or plant container and enclosed with a tamper proof seal that has the following information:

- (a) Business or trade name, licensee number, and RFID package tag assigned by the statewide monitoring system that is visible.
- (b) Name of the strain.
- (c) Date of harvest if applicable.
- (d) Seed strain if applicable.
- (e) Universal symbol if applicable.

Rule 39. Marihuana product sale or transfer; labeling requirements.

Prior to marihuana product being sold or transferred to or by a provisioning center, the container, bag, or product holding the marihuana product must have a label and be sealed with all the following information:

- (a) The name of the licensee and license number that is the producer, including business or trade name, and tag or source number as assigned by the statewide monitoring system.
- (b) The name of the licensee and license number including business or trade name of licensee that packaged the product, if different from the processor of the marihuana product.
- (c) The unique identification number for the package or the harvest if applicable.
- (d) Date of harvest.
- (e) Name of strain.
- (f) Net weight in United States customary and metric units.
- (g) Concentration of THC or CBD.
- (h) Activation time expressed in words or through a pictogram.
- (i) Name of the safety compliance facility that performed any test, any associated test batch number, and any test analysis date.
- (j) Universal symbol published by the department.
- (k) A warning that states all the following:
 - (i) "For use by registered qualifying patients only. Keep out of reach of children."
 - (ii) "It is illegal to drive a motor vehicle while under the influence of marihuana."

Rule 40. Sale or transfer; provisioning centers.

(1) A provisioning center may sell or transfer marihuana product to a registered qualifying patient or a registered primary caregiver if the following are met:

- (a) The licensee verifies with the statewide monitoring system that the registered qualifying patient or a registered primary caregiver holds a valid, current, unexpired, and unrevoked registry identification card.
- (b) The licensee confirms that the registered qualifying patient or the registered primary caregiver presented his or her valid driver license or government-issued identification card that bears a photographic image of the qualifying patient or primary caregiver.
- (c) The licensee determines, if completed, any transfer or sale will not exceed the daily purchasing limit prescribed in Rule 41.
- (d) Any marihuana product that is sold or transferred under this rule has been tested and bears the label required for sale or transfer in accordance with Rule 39.

(2) A provisioning center may sell or transfer marihuana product to a visiting qualifying patient if all the following are met:

- (a) The licensee verifies that the visiting qualifying patient has a valid unexpired medical marihuana registry card or its equivalent issued in another state, district, territory, commonwealth, or insular possession of the United States that allows the medical use of marihuana.
 - (b) The licensee confirms that the visiting qualifying patient presented his or her valid driver license or government-issued identification card that bears a photographic image of the visiting qualifying patient.
 - (c) The licensee determines, if completed, any transfer or sale will not exceed the daily purchasing limit prescribed in Rule 41.
 - (d) Any marihuana product that is sold or transferred under this rule has been tested and bears the label required for sale or transfer in accordance with Rule 39.
 - (e) For purposes of this subrule, the term "visiting qualifying patient" means that term as defined in section 3 of the Michigan medical marihuana act.
- (3) The provisioning center shall enter all transactions, current inventory, and other information required by these rules in the statewide monitoring system in compliance with the act, marihuana tracking act, and these rules. The provisioning center shall maintain appropriate records of all sales or transfers under the act and these rules and make them available to the department through its investigators, agents, auditors, or the state police upon request.

Rule 41. Daily purchasing limits; provisioning center.

The licensee shall verify in the statewide monitoring system before a sale or transfer of marihuana product to a registered qualifying patient or registered primary caregiver that the sale or transfer will not exceed the daily purchasing limit as follows:

- (a) For a registered qualifying patient, an amount of marihuana product that does not, in total, exceed 2.5 ounces per day.
- (b) For a registered primary caregiver, an amount of marihuana product that does not, in total, exceed 2.5 ounces per day for each registered qualifying patient with whom he or she is connected through the department's registration process.

Rule 42. Marketing and advertising restrictions.

- (1) Marihuana facilities shall comply with all municipal ordinances, state law, and these rules regulating signs and advertising.
- (2) A licensee shall not advertise marihuana product where the advertisement is visible to members of the public from any street, sidewalk, park, or other public place.
- (3) Marihuana products must be marketed or advertised as "medical marihuana" for use only by registered qualifying patients or registered primary caregivers.
- (4) Marihuana products must not be marketed or advertised to minors aged 17 years or younger. Sponsorships targeted to members aged 17 years or younger are prohibited.

Rule 43. Employees; requirements.

- (1) A licensee shall conduct a criminal history background check on any prospective employee prior to hiring that individual pursuant to section 405 of the act. The licensee shall keep records of the results of the criminal history background checks. A licensee shall record confirmation of criminal history background checks and make the confirmation of criminal history background checks available for inspection upon request by the department or authorized persons.
- (2) To ensure the safety, security, and integrity of marihuana facility operations, a licensee shall comply with all of the following:

- (a) A licensee shall have a policy in place that requires employees to report any new or pending charges or convictions. If an employee is charged or convicted for a controlled substance-related felony or any other felony, the licensee shall report it immediately to the department.
- (b) A licensee shall enter any employee of the licensee at the time of hire in the statewide monitoring system for an identification number that will be assigned by the department in the statewide monitoring system. The licensee shall immediately update in the statewide monitoring system employee information and status.
- (c) If an employee is no longer employed by a licensee, the licensee shall remove access and permissions to the marihuana facility and the statewide monitoring system.
- (d) A licensee shall train employees and have an employee training manual that includes, but is not limited to, employee safety procedures, employee guidelines, security protocol, and educational training, including, but not limited to, marihuana product information, dosage and daily limits, or educational materials.
- (e) A licensee shall establish point of sale or transfer procedures for employees at provisioning centers performing any transfers or sales to registered qualifying patients and registered primary caregivers. The qualifications and restrictions must include, but are not limited to, training in dosage, marihuana product information, health or educational materials, point of sale training, daily purchasing limits, CBD and THC information, serving size, and consumption information including any warnings.
- (f) A licensee shall screen prospective employees against a list of excluded employees based on a report or investigation maintained by the department in the statewide monitoring system.
- (g) At the time a registered primary caregiver is hired as an employee of a grower, processor, or secure transporter, the licensee or the individual shall withdraw registration as a registered primary caregiver in a manner established by the department.
- (h) If an individual is present at a marihuana facility or in a secure transporter vehicle who is not identified as a licensee or an employee of the licensee in the statewide monitoring system or is in violation of the act or these rules, the department, through its investigators, agents, auditors, or the state police may take any action permitted under the act and these rules.
- (3) Employee records are subject to inspection or examination by the department, through its investigators, agents, auditors, or the state police to determine compliance with the act or these rules.
- (4) For purposes of this rule "employee" includes, but is not limited to, hourly employees, contract employees, trainees, or any other person given any type of employee credentials or authorized access to the marihuana facility.

Rule 44. Definitions.

These rules use terms as defined in Rule 1, sections 101 to 102 of the act, and sections 1 to 3 of the APA. In addition, as used in these rules:

- (a) "Agency" means the department, bureau, board, authority, or officer created by the constitution, statute, or agency action.
- (b) "APA" means the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328.
- (c) "Contested case hearing" means an administrative hearing conducted by an administrative law judge within MAHS on behalf of the agency in accordance with MCL 333.27407(4) and 333.27302(i).
- (d) "MAHS" means the Michigan administrative hearing system within the Michigan department of licensing and regulatory affairs.

(e) "MAHS general hearing rules" means the administrative hearing rules promulgated by the Michigan administrative hearing system set forth in R 792.10101 to R 792.10137 of the Michigan administrative code.

(f) "Public investigative hearing" means a proceeding before the medical marihuana licensing agency to provide an applicant an opportunity to present testimony and evidence to establish suitability for a license, in accordance with MCL 333.27407(3).

Rule 45. Hearing procedures; scope and construction of rules.

(1) These rules apply to hearings under the jurisdiction of the agency involving the denial of a license or other licensing action pursuant to section 407 of the act, marihuana tracking act, or involving complaints brought by licensees pursuant to section 302 of the act.

(2) These rules are construed to secure a fair, efficient, and impartial determination of the issues presented in a manner consistent with due process.

(3) If the rules do not address a specific procedure, the MAHS general hearing rules, the currently effective Michigan court rules, and the contested case provisions of sections 71 to 87 of the APA apply.

Rule 46. Hearing on license denial.

(1) An applicant denied a license by the agency may request a public investigative hearing in writing within 21 days of service of notice of the denial.

(2) After the agency receives notice of an applicant's request for a public investigative hearing, the agency shall provide an opportunity for such hearing at which the applicant may present testimony and evidence to establish suitability for a license.

(3) The agency shall provide the applicant with not less than 2 weeks written notice of the public investigative hearing. The notice must include all of the following information:

(a) A statement of the date, hour, place, and nature of the hearing.

(b) A statement of the legal authority and jurisdiction under which the hearing is to be held.

(c) A short and plain statement of the issues involved, and reference to the pertinent sections of the act and rules involved.

(d) A short description of the order and manner of presentation for the hearing.

(4) Not less than 2 weeks before the hearing, the agency shall post notice of the public investigative hearing at its business office in a prominent place that is open and visible to the public.

(5) The agency, or 1 or more administrative law judges designated and authorized by the agency, may conduct and preside over the public investigative hearing and may do all of the following:

(a) Administer oaths or affirmations to witnesses called to testify at the hearing.

(b) Receive evidence in the form of testimony and exhibits.

(c) Establish and regulate the order of presentation and course of the public investigative hearing; set the time and place for continued hearings; and fix the time for filing written arguments, legal briefs, and other legal documents.

(d) Accept and consider relevant written and oral stipulations of fact and law that are made part of the hearing record.

(6) Upon timely request of the applicant or the agency in accordance with the Michigan court rules currently in effect, the agency or the agency's designated administrative law judge may issue subpoenas duces tecum for the production of books, ledgers, records, memoranda, electronically retrievable data, and other pertinent documents and administer oaths and affirmations to witnesses as appropriate to exercise and discharge the powers and duties under the act.

- (7) During the public investigative hearing, the applicant and the agency must be given a full opportunity to present witnesses and questions or cross-examine the opposing party's witnesses, and to present all relevant information to the agency regarding the applicant's eligibility and suitability for licensure.
- (8) The applicant shall at all times have the burden of establishing, by clear and convincing evidence, its eligibility and suitability for licensure under the act and these rules.
- (9) The agency shall record the public investigative hearing at its direction, stenographically or by other means, to adequately ensure preservation of an accurate record of the hearing.
- (10) Following the public investigative hearing, the matter must be considered by a quorum of the agency at a regular or emergency meeting properly noticed, at which the agency shall decide whether to affirm, reverse, or modify in whole or in part the denial of license.
- (11) The agency's decision to affirm, reverse, or modify in whole or in part the denial of license must be based on the whole record before the agency and not be limited to testimony and evidence submitted at the public investigative hearing, in accordance with section 407(3) of the act.
- (12) The agency's decision to affirm, reverse, or modify in whole or in part the denial of license must be reduced to writing and served upon the applicant and agency within a reasonable time.

Rule 47. Review of licensing action.

- (1) A licensee notified of a license violation, or of the agency's intent to suspend, revoke, restrict, or refuse to renew a license or impose a fine, may be given an opportunity to show compliance with the requirements before the agency taking action as prescribed by the act or these rules.
- (2) A licensee aggrieved by an action of the agency to suspend, revoke, restrict, or refuse to renew a license, or to impose a fine, may request a contested case hearing in writing within 21 days of service of notice of the intended action.
- (3) Upon receipt of a timely request, the agency shall provide the licensee an opportunity for a contested case hearing in accordance with sections 71 to 87 of the APA and the MAHS general hearing rules.
- (4) The contested case hearing must be conducted by an administrative law judge or judges within the MAHS.
- (5) Upon timely request of the licensee or the agency in accordance with the Michigan court rules currently in effect, an assigned administrative law judge may issue subpoenas duces tecum for the production of books, ledgers, records, memoranda, electronically retrievable data, and other pertinent documents, and administer oaths and affirmations to witnesses as appropriate to exercise and discharge the powers and duties under the act.
- (6) A written request for admission may be served upon a designated party in a contested case pursuant to the Michigan court rules. Each of the matters for which an admission has been requested must be deemed admitted, unless the designated party responds to the request in the manner set forth in the currently effective Michigan court rules.
- (7) The agency has the burden of proving, by a preponderance of the evidence, that sufficient grounds exist for the intended action to suspend, revoke, restrict, or refuse to renew a license, or to impose a fine, or for the summary suspension of a license.

Rule 48. Summary suspension.

- (1) If the agency summarily suspends a license under section 407(2) of the act without notice or hearing upon a determination that the safety or health of patrons or employees is jeopardized by continuing a marijuana facility's operation, a post-suspension hearing must be held promptly to

determine if the suspension should remain in effect, in accordance with section 92 of the APA and the MAHS general hearing rules.

(2) At the post-suspension hearing, the agency has the burden of proving by a preponderance of the evidence that the summary suspension should remain in effect because the safety or health of patrons or employees is jeopardized by continuing a marihuana facility's operation.

(3) Immediately after the post-suspension hearing, the administrative law judge assigned to hear the matter shall issue a written order granting or denying dissolution of the summary suspension.

(4) If the licensee fails to appear at the post-suspension hearing, the administrative law judge shall find that the safety or health of patrons or employees is jeopardized by continuing a marihuana facility's operation, and continue the order of summary suspension.

(5) The record created at the post-suspension hearing becomes a part of the record at any subsequent hearing in the contested case.

Rule 49. Complaint by licensee.

(1) A licensee may file a written complaint with the agency regarding any investigative procedures of this state that are believed to be unnecessarily disruptive of marihuana facility operations, as provided in MCL 333.27302(i).

(2) The agency may delegate to a subcommittee of the agency the authority to hear, review, or rule on a licensee complaint.

(3) The agency or its subcommittee may delegate authority to an administrative law judge to hear a licensee complaint as a contested case in accordance with sections 71 to 79 of the APA and the MAHS general hearing rules.

(4) As the complaining party, a licensee has the burden of proving by a preponderance of the evidence that the investigative procedures of this state unreasonably disrupted its marihuana facility operations.

Rule 50. Proposal for decision, exceptions, and replies.

Following an opportunity for contested case hearing and closure of the record after submission of briefs, if any, the administrative law judge shall prepare and serve upon the parties a proposal for decision containing proposed findings of fact and conclusions of law, in accordance with section 81 of the APA.

Rule 51. Final order.

(1) The agency shall consider the entire contested case record and may affirm, reverse, or modify all or part of the proposal for decision.

(2) The agency's decision must be reduced to writing and served upon the licensee within a reasonable time.

(3) The review decision or order of the agency following an opportunity for hearing is deemed to be the final agency decision or order for purposes of judicial review under sections 101 to 106 of the APA.

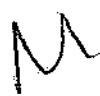
MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS


Shelly Edgerton, Director
Department of Licensing and Regulatory Affairs

Pursuant to Section 48(1) of 1969 PA 306, as amended, MCL 24.248(1), I hereby concur in the finding of the Department of Licensing and Regulatory Affairs that the circumstances creating an emergency have occurred and the promulgation of the above rules is required for the preservation of the public health, safety, and welfare.


Rick Snyder, Governor

12/4/2017
Date



LAW OFFICES OF JEFFREY S. KRAGT, PLLC

28345 Beck Road Suite 205 Wixom, MI 48393

248-938-4960

APPENDIX B

LEGAL SERVICES REQUEST FOR QUALIFICATIONS

1. Principal Contact Jeffrey S. Kragt
2. Principal Office: Wixom, Michigan
3. Did legal work for Birmingham, Orchard Lake Village, and is the City Attorney for the City of Rochester
4. If the need arises, more attorneys will be brought in for assistance.

APPENDIX C

LEGAL SERVICES REQUEST FOR PRICING

1. Monthly Council Retainer N/A
2. Monthly Prosecution Retainer N/A
3. **OPTION #1:** Hourly Rate \$125 per hour, PLUS a 2% administration fee
4. **OPTION #2:** Monthly Council Retainer: \$8,000; 70 HOURS PER MONTH TO BE USED WHERE NEEDED. EQUATES TO \$115.00 PER HOUR.
 - a. Not to exceed 70 hours per month
 - i. additional hours \$125 hour
 - b. Monthly prosecution retainer included

QUESTIONS

Option #1 is \$125 per hour, is it based on 1/10 of an hour? YES. EVERY SIX MINUTES

How much would you charge for extra meetings? Are extra meetings covered under your retainer? Or are they a separate cost? YES 70 HOURS PER MONTH.

Do monthly retainer fees include all questions that apply to day to day activities within the city and research? YES. 70 HOURS PER MONTH.

OVERVIEW

The firm meets the minimum qualifications, but their minimum qualifications are below that of the other firms.

Honorable Mayor and Council
Municipal Building
Fraser, MI 48226

January 19, 2018

Re: Manager's Report

Dear sirs and Misdames,

Mayor and Council interviews with legal firms to provide legal services. These interviews are "meet and greet" and the questions should be the same except for unique items that might pertain to individual firms or items that might warrant additional questions. The nuts and bolts of their bids are contained therein and the administrative overview hopefully answers the questions we had when we reviewed the RFQ's and pricing.

A. LAW OFFICES OF JEFFEREY S. KRAGT, PLLC

Q. TELL US ABOUT YOURSELF AND YOUR FIRM AND WHY YOU THINK YOUR FIRM IS UNIQUELY QUALIFIED TO PROVIDE THE LEGAL SERVICES REQUIRED BY THE RFP. PLEASE TOUCH ON THE FOLLOWING:

- LONGEVITY OF FIRM
- MUNICIPAL CLIENTS AND WORK PERFORMED
- EXPERIENCE OF PRINCIPALS ASSIGNED TO THE FRASER ACCOUNT
- KNOWLEDGE OF CITY OF FRASER AND ISSUES IMPACTING THE CITY

Q. PLEASE GIVE AN OVERVIEW OF THE PRICING OUTLINED IN YOUR RFP AND HOW THIS WILL MINIMISE THE COSTS TO THE CITY OF FRASER.

Q. WHAT DO YOU SEE AS THE ROLE OF THE CITY ATTORNEY BOTH IN TERMS OF THE "CHAIN OF COMMAND" AND WORKING WITH THE CITY COUNCIL, CITY MANAGER AND STAFF?

Q. WHAT IS THE ROLE OF THE CITY ATTORNEY AS IT RELATES TO POLITICS AND POSSIBLE CONFLICTS WITHIN THE CITY COUNCIL AND KEEPING ORDER AT CITY COUNCIL MEETINGS?

Q. WHAT IS YOUR EXPERIENCE WORKING WITH DISTRICT COURT AND MANAGING CASES? WHAT IS YOUR INPUT ABOUT OBTAINING OFFICERS OPINION REGARDING PLEA BARGAINING A CASE?

Q. IS THERE ANYTHING ELSE YOU MIGHT WANT TO ADD OR ANY QUESTIONS YOU MIGHT HAVE?

NOTES:

Kirk, Huth, Lange & Badalamenti, PLC

19500 Hall Rd # 100, Charter Twp of Clinton, 48038

586-412-4900

APPENDIX B

LEGAL SERVICES REQUEST FOR PRICING

1. Principal Contact: Rob Huth
2. Main Office: Clinton Township, Michigan
3. Firm meets minimum qualifications
4. (Item 12) In the last 5 years the only complaint filed against the firm has been made by former Fraser Mayor Joe Nichols

APPENDIX C

LEGAL SERVICES REQUEST FOR PRICING

1. The monthly General Council Retainer \$500
 - a. Council meeting \$500
2. Monthly prosecution retainer \$6,000
3. Filed civil cases \$125
4. \$130-\$155 (per hour) for labor matters: HOURLY BASED ON 1/15 PER HOUR INCREMENTS
5. Other expenses: \$00.15 per copy

QUESTIONS

What services does the \$500 General Retainer cover? SEE BELOW

How much would you charge for extra meetings? Are extra meetings covered under your retainer? Or are they a separate cost? ONE EXTRA MEETING PER MONTH AND HOURLY FOR EXTA MEETING NOT TO EXCEED \$500.00 PER MEETING.

Do monthly retainer fees include all questions that apply to day to day activities within the city and research needed? YES.

OVERVIEW

This law firm has a tremendous amount of Macomb County experience which may be very useful to the city of Fraser. They meet the minimum qualifications. THEIR PROPOSAL IS BASED ON DOING BOTH THE PROSECUTIONS AND RETAINER WORK.

B. KIRK, HUTH, LANGE, & BADALAMENTIA, PLC

Q. TELL US ABOUT YOURSELF AND YOUR FIRM AND WHY YOU THINK YOUR FIRM IS UNIQUELY QUALIFIED TO PROVIDE THE LEGAL SERVICES REQUIRED BY THE RFP. PLEASE TOUCH ON THE FOLLOWING:

- **LONGEVITY OF FIRM**
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- **EXPERIENCE OF PRINCIPALS ASSIGNED TO THE FRASER ACCOUNT**
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Q. IS THERE ANYTHING ELSE YOU MIGHT WANT TO ADD OR ANY QUESTIONS YOU MIGHT HAVE?

NOTES:

York, Dolan, & Tomlinson

42850 Garfield Rd # 101, Charter Twp. of Clinton, MI 48038

586-263-5050

APPENDIX B

LEGAL SERVICES REQUEST FOR QUALIFICATIONS

1. Principal Contact: Tim Tomlinson & Jack Dolan
2. Principal Location: Clinton Township, Michigan
3. Major presence in Macomb county & at the 39th district court
4. Have been Fraser's City Law Firm since 2004

APPENDIX C

LEGAL SERVICES REQUEST FOR PRICING

1. Monthly Council Retainer: \$5,300
2. Prosecution Retainer: \$2,700 FLAT RATE IN EFFECT FOR LAS 2-3 YEARS SAVING CITY APPROXIMATELY \$15 K PER YEAR.
3. Hourly Rate: \$100 per 1/10 per hour SIX MINUTES
4. Copying, mileage, postage, → included *except for extraordinary expenses*

QUESTIONS

How much would you charge for extra meetings? Are extra meetings covered under your retainer? Or are they a separate cost? YES, EXTRA MEETING ARE COVERED AT NO COST.

Do monthly retainer fees include all questions that apply to day to day activities within the city and research? YES

OVERVIEW

If the council decides to go with another Law Firm, York, Dolan, and Tomlinson would still like to be considered in performing monthly prosecutions. THEY BELIEVE BECAUSE THEY DO ROSEVILLE THAT IT IS COST EFFECTIVE AS THEY ARE ALREADY IN THE COURTS AND DO ADMINISTRATIVE ITEMS FOR BOTH.

C. YORK, DOLAN & TOMLINSON

Q. TELL US ABOUT YOURSELF AND YOUR FIRM AND WHY YOU THINK YOUR FIRM IS UNIQUELY QUALIFIED TO PROVIDE THE LEGAL SERVICES REQUIRED BY THE RFP. PLEASE TOUCH ON THE FOLLOWING:

- **LONGEVITY OF FIRM**
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Q. IS THERE ANYTHING ELSE YOU MIGHT WANT TO ADD OR ANY QUESTIONS YOU MIGHT HAVE?

NOTES:

O'Reilly Rancilio P.C.

12900 Hall Rd # 350, Sterling Heights, MI 48313

586-726-1000

APPENDIX B

LEGAL SERVICES REQUEST FOR QUALIFICATIONS

1. Principal Contact: Donald P. De Nault Jr. (chairperson of the team assigned to Fraser)
2. Principal Office: Sterling Heights, Michigan
3. The firm meets the minimum qualifications
4. Served as the city's attorney from '87-'99 → prosecutor until 2004
5. Familiar with Macomb County

APPENDIX C

LEGAL SERVICES REQUEST FOR PRICING

1. Monthly Council Retainer: \$5,000: THERE IS NOT FLAT RETAINER, EVERYTHING IS HOURLY WITH A CAP OF \$10,000 PER MONTH
2. Monthly Prosecution Retainer: \$2,500: HOURLY AS ABOVE
3. Hourly Rate for shareholder \$140; For associates \$110
4. (e) Appeals outside of the 39th district court is capped at \$30,000 per year ANY APPEALS THAT MIGHT COME FROM THE DISTRICT COURTS ARE GOING TO HAVE A YEARLY CAP OF \$30,000 FOR THE YEAR.

QUESTIONS

What do you mean when you say services are capped at \$30,000 per year? SEE ABOVE

How much would you charge for extra meetings? Are extra meetings covered under your retainer? Or are they a separate cost? EVERYTHING IS CHARGED BY THE HOUR.

Do monthly retainer fees include all questions that apply to day to day activities within the city and research? EVERYTHING IS CHARGED BY THE HOUR.

OVERVIEW

This firm had serviced the City of Fraser previously, in terms of general council for fifteen years. Several of the attorneys working for the firm have ties to the City of Fraser.

D. O'REILLY, RANCILIO, PC

Q. TELL US ABOUT YOURSELF AND YOUR FIRM AND WHY YOU THINK YOUR FIRM IS UNIQUELY QUALIFIED TO PROVIDE THE LEGAL SERVICES REQUIRED BY THE RFP. PLEASE TOUCH ON THE FOLLOWING:

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NOTES:

Clark Hill PLC

151 S Old Woodward Ave #200, Birmingham, MI 48009

517-318-3062

APPENDIX B

LEGAL SERVICES REQUEST FOR QUALIFICATIONS

1. Principal Contact: Kenneth P. Lane
2. Main Office: Lansing, Michigan
 - a. Detroit & Birmingham Branch locations
3. Firm meets the minimum qualifications

APPENDIX C

LEGAL SERVICES REQUEST FOR PRICING

1. The monthly General Council Retainer: \$6,000
2. Monthly Prosecution Retainer: \$6,000
3. Any services outside of retainer: \$225 per hour

QUESTIONS

How much would you charge for extra meetings? Are extra meetings covered under your retainer? Or are they a separate cost? EXTRA MEETING ARE COVERED UNDER THE RETAINER.

Do the monthly retainer fees include all questions that apply to day to day activities within the city and any research needed? YES.

OVERVIEW

Clark Hill is the highest price in relation to the retainer & prosecution fees. They meet the minimum qualifications.

E. CLARK HILL

Q. TELL US ABOUT YOURSELF AND YOUR FIRM AND WHY YOU THINK YOUR FIRM IS UNIQUELY QUALIFIED TO PROVIDE THE LEGAL SERVICES REQUIRED BY THE RFP. PLEASE TOUCH ON THE FOLLOWING:

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NOTES:

Seward, Peck & Henderson PLLC

210 E 3rd St #210, Royal Oak, MI 48067

248-733-3580

APPENDIX B

LEGAL SERVICES REQUEST FOR QUALIFICATIONS

1. Principal Contact: T Joseph Seward
2. Principal Location: Royal Oak, Michigan
3. Years in business: 2.5 Years
4. Seward has worked in a firm for over 30+ years
5. Attorney services provided to Southfield, Waterford Twp., and Ferndale

APPENDIX C

LEGAL SERVICES REQUEST FOR PRICING

1. Monthly Council Retainer: \$2,500
2. 1 council meeting per month: \$750
3. Prosecution Retainer to be negotiated based on average hours required from previous attorney services: **NEED TO FIND OUT NO. OF HOURS, SAID THEY COULD NEGOTIATE SOMETHING IF EVERYTHING ELSE FALLS INTO LINE.**
4. Hourly Rate: \$195 per hour
5. Special Projects: \$195 per hour
6. Litigation: \$195 per hour
7. Also indicated prosecutorial services to be provided at an hourly rate of \$125.

QUESTIONS

Are Special Projects \$195 per hour or \$915 per hour? What does that include? THE COST IS \$195 AND IT INCLUDES ANY AND ALL ATTORNEY FEES.

Processing & litigation at \$125 per hour, is that based on 1/10 of an hour? YES. SIX MINUTE INTERVALS.

How much would you charge for extra meetings? Are extra meetings covered under your retainer? Or are they a separate cost? ZBA AND PLANNING COMMISSION COVERED UNDER RETAINER AND POSSIBLY MORE COUNCIL MEETING.

Do monthly retainer fees include all questions that apply to day to day activities within the city and research? YES.

OVERVIEW

May meet minimum qualifications. The firm is new, June 2015, and appears to have limited municipal client base.

F. SEWARD, PECK & HENDERSON PLLC

Q. TELL US ABOUT YOURSELF AND YOUR FIRM AND WHY YOU THINK YOUR FIRM IS UNIQUELY QUALIFIED TO PROVIDE THE LEGAL SERVICES REQUIRED BY THE RFP. PLEASE TOUCH ON THE FOLLOWING:

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NOTES: