



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

MAYOR

Vacant

COUNCIL

Mayor Pro Tem Kathy Blanke

David Winowiecki

Patrice M. Schornak

Yvette Foster

Susan Kalka

Michael Lesich

FRASER CITY COUNCIL – SPECIAL STUDY MEETING TUESDAY – DECEMBER 5, 2017 – 6:30PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. REQUESTS FOR COUNCIL STUDY –
 - A. MEMBERSHIP IN EASTPOINTE/ROSEVILLE CHAMBER OF COMMERCE
 - B. 2017-2018 BUDGET UPDATE IN RESPONSE TO PA 33 FAILURE TO PASS
 - C. RESTATEMENT OF CHART OF ACCOUNTS AND ISSUES RELATED TO REVENUES AND EXPENDITURES
 - D. PUBLIC SAFETY DEPARTMENT STAFF REDUCTIONS AND RESTRUCTURING
 - E. RECREATION/SENIOR CENTER CLOSURE AND RELATED ISSUES
 - F. SENIOR APARTMENT RENTAL RATES AND LOAN AGREEMENT FOR 2017 SUBSIDY
 - G. MEETING WITH ROSEVILLE CITY MANAGER AND COST SHARING
 - H. CLOSE CITY HALL ON FRIDAYS
 - I. IT DEPARTMENT REDUCTIONS
 - J. DPW PROGRAM EXPENSES
5. COUNCIL COMMENTS
6. ADJOURNMENT

(Posted Friday December 1, 2017 at 4:30p.m.)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154 ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

Chamber of Commerce
No backup, present at meeting.

Wayne

Honorable Mayor and Council
Municipal Building
Fraser, MI 48226

December 1, 2017

Re: Manager's Report

Dear sirs and Misdames,

This report is for the Special City Council Study meeting of December 5, 2017. This report is meant to be an overview of the items that may appear on the regular agenda for council action. It is recommended that the entire packet be perused for all of the necessary information associated with the topics.

Let me begin by restating a comment from my previous presentations; "we cannot cut our way to a balanced budget". While we may be able to get to a balanced budget for the current fiscal year, going forward there will not be enough fund balance to cover future shortfalls. We know that our expenses will continue to increase from the areas of MERS pension contributions, Health Care premiums and on other OPEB obligations.

The City Council approved the 2017-2018 budget resolution outlining the necessary cuts to be made in the event PA 33 did not pass. The agenda items listed below are in conformance with this resolution and its intent to balance the general fund.

I have tasked the Finance Director to predict when the City of Fraser General Fund will no longer be balanced without any additional revenues. This is in terms of no more fund balance reserves that could be used. This should be somewhere around the end of the 2018-2019 fiscal year. Cash flow becomes an issue before we are completely out of funds. The current general fund cash fund balance is approximately 1.4 million dollars or 10% of the budget. We operate on \$1.2 million dollars per month so we have a 30-day reserve which is barely enough to make our required payments in July before any tax revenues are collected for the next fiscal year.

A. MEMBERSHIP IN EASTPOINTE/ROSEVILLE CHAMGER OF COMMERCE

Councilpersons Kalka and Winowiecki are proposing that the City of Fraser join the Eastpointe/Roseville Chamber of Commerce at a cost of \$280.00 per year. This membership will give the city and its business' exposure in their publications and marketing campaigns that the chamber sponsors.

B. 2017-2018 BUDGET UPDATE IN RESPONSE TO PA 33 FAILURE TO PASS

The 2017 – 2018 General Fund budget will need amendments to both revenues and expenditures to bring it into a balanced situation. As we all know, PA 33 did not pass an advisory vote and the deadline for having any milage on the December tax roll has passed. The tax revenue line items will be reduced from the original budget of five mils to two mils as well as the other line items affected by this milage reduction. Further adjustments will be required and discussed under the Restatement of Chart of Accounts item on this agenda.

The significant reductions/cuts will be outlined under the department heading below. As it relates to Revenues, the 3 mil reduction is approximately \$1,200,000.

Budget cuts will be on the December 14th council meeting that will take effect in January. These cuts are not only needed to balance the current budget, these and more will be needed without any additional revenues for the 2018-2019 fiscal year. We must not forget that 2 mills were levied for PA 33, in July generating \$800,000 in revenue and with everything that has occurred were still \$230,000 short.

In terms of the current budget, the City of Fraser received additional payments from the State of Michigan for Personal Property Tax (PPT) reimbursements of \$1,200,000. This was an increase of over \$800,000 from what was due to the city and was not budgeted and the PPT amounts when budgeted were "best Guess" because the state did not know these figures. We budgeted \$650,000 because we received a \$300,000 increase last fiscal year or \$600,000 and that was unknown when Mr. Haberman prepared his budget. We need to keep in mind that while the additional PPT revenues of \$590,000 appears to be a very large figure, this represents approximately 15 days of expenditures. Moreover, we cannot expect these kinds of additional revenues going forward and we know that we have increased costs for MERS of approximately \$500,000 for 2018-2019.

When all is said and done, the 2017-2018 budget needed a revenues of \$1,900,000 or 5 mills. We levied 2 mills, \$800,000 + the \$800,000 in additional one time revenues from PPT and were still \$230,000 short for a total of \$1,830,000; and all capital \$575,000 has been eliminated and cuts will be implemented in January.

C. RESTATEMENT OF CHART OF ACCOUNTS AND ISSUES RELATED TO REVENUES AND EXPENDITURES

We are required to conform to a new chart of accounts in 2018. Tim Sadowski, Finance Director is undertaking the laborious task of restating the accounts in the 2017-2018 budget. This will result in a complete restatement of the departmental budgets and the overall budget. Were basically at a zero based budget starting with the current budget. This will make it easier to develop the 2018-2019 budget and track revenues and expenditures going forward.

In addition, deficiencies in the current budget line items will be corrected to actual revenues and expenditures. This information will be detailed in Mr. Sadowski's report.

D. PUBLIC SAFETY DEPARTMENT STAFF REDUCTIONS AND RESTRUCTURING

The Public Safety Department is the largest budget in the general fund and comprises more than half of the expenditures. Because of this, the majority of the cuts needed to "balance" the budget due to the failure of PA 33 will be required from this department. These reductions are outlined in Director Rouhib's Power Point presentation.

There are three proposals outlined, two of which we believe would make the most since in terms of implementation. Proposal #2 would include the elimination of Eight Public Safety positions and contracting with SERESA for dispatch services. These actions would generate a saving of approximately \$800,000 in FY 2018-2019. These same reductions would generate a saving of approximately \$250,000 for the remainder of the current fiscal year.

E. REREATION/SENIOR CENTER CLOSURE AND RELATED ISSUES

This is one of the items outlined in the budget resolution. The saving from the closure of the building and programs nets the city less than \$170,000 per year. Christina Woods highlights the problems associated with this closing and the impact on the community. I will be reaching out to the folks from CDBG and HUD to see what might trigger the repayment of grants used for this building. Again we tried to impress upon everyone that the failure of PA 33 would have cascading effects on the community. The senior bus program is one of those programs that while may not be used by a majority of our residents, those that use it need it!

F. SENIOR APARTMENT RENTAL RATES AND LOAN AGREEMENT FOR 2017 SUBSIDY

This building has been a topic of discussion by several past city councils. The general fund has been subsidizing the rents for many years. Because there was no action by the city council to "loan" money to this enterprise fund, the past amounts cannot be collected. This fund is currently short approximately \$70,000 for its annual debt payment. Transfers have been made into this fund over the years to eliminate a deficit at year end. Reporting a deficit in our audit would have the Department of Treasury issue a "letter" to the city requiring a deficit reduction plan. This plan would require the increase in rents which is the only way to eliminate the deficit outside of a transfer from the general fund.

City council may be asked to approve a "loan" agreement with this fund to insure there is a repayment agreement. An increase in the rents is required to generate the necessary revenues needed to pay back the loan and eliminate the deficit.

The rents that are charged are below area averages and have not been raised in several years. It is not justified to subsidize these rents with taxpayer dollars. We are proposing a rate increase of \$70.00 per month for a two-bedroom apartment for a total of \$705.00 and \$45.00 per month for a one-bedroom apartment for a total of \$600.00 per month that will take effect January 1, 2018. I will be contacting the DNR to see if we can do something about the land that the building was built on and whether we can come to an agreement on city ownership. I will also be reviewing the possibility of "leasing" the project to a management company.

G. MEETING WITH ROSEVILLE CITY MANAGER AND COST SHARING

I met with Scott Adkins, Roseville City Manager the week of November 20th. We discussed the following items, Recreation Authority, Dispatching services and prisoner housing.

While there has been talk of doing some kind of combination of services in the area of recreation, I met with Robert Cannon from Clinton Township along with Christina Woods, recreation Director, councilmembers Blanke and Lesich and members of the Recreation Commission to discuss this issue. We all came away with the understanding that while they were sensitive to our needs, the only thing that they might do that they are not already doing was to take on our dispatch of the senior van and take over our SMART Credits. This was discussed with SMART and they were not in favor of doing this.

Mr. Adkins indicated that they might be able to modify the Recreation Authority to add the City of Fraser, but that both Eastpointe and Roseville levy one mil that goes into the authority. Fraser would have to use the combined facility located in Roseville near Frazo and Gratiot. As an aside, one half mil would close the deficit in the recreation/senior programs and keep everything in Fraser.

Mr. Adkins sent me the following email on November 29, 2017:

Wayne,

I wanted to follow up regarding our meeting last week. Again thank you for the time, I know your schedule is a bit hectic. To recap our conversations regarding any offer to assist the City of Fraser while you sort out financial matters.

The City of Roseville would be willing to discuss any shared service possibility that may be available. I realize from our conversation that some areas may not be possible, however where an opportunity arises, we would be glad to help if mutually agreeable. I believe that we could assist in housing of police prisoners and I have spoken to Chief Berlin who is open to those discussions. Additionally, if there is a possibility of speaking about shared recreational services, I serve as chair for the Recreational Authority of Roseville-Eastpointe and would be glad to have conversations with the board about assistance to Fraser. RARE currently operates on a 1-mill assessment in each of the two communities. It appears that it may be possible to bring on a third community, however I am fairly sure a vote from your residents and a similar 1-mill assessment would then apply to Fraser. We would also need to determine specific programs and services and talk about integrating your Rec/Senior Center into the RARE organization. These are items surely possible but would need further discussions in greater detail. I believe that Cherie Bartram has presented a dispatch proposal to you, and as a board member of SERESA as well, we would be willing to talk about bringing Fraser on board.

If there are any other areas where we could assist, being as simple as sharing of equipment, manpower and the like for any municipal operations, I am a call, email or text away.

I wish you the best as you move forward in seeking solutions to assist the City of Fraser.

-Scott

Scott A. Adkins M.S, ICMA-CM
City Manager
City of Roseville

Dispatch services and prisoner housing will be covered by Director Rouhib in his report.

H. CLOSE CITY HALL ON FRIDAYS

I am proposing closing city hall on Fridays for clerical staffing and have the clerical staff work four days a week on longer shifts. This will save money for part-time wages and allow the administrative staff to complete work on Fridays without having to meet with the public or answer phones. Depending on how staff is reorganized, this should allow for increased flexibility in how we staff the different departments. Anything we do will be in conjunction with the unions effected by the new hours. DPW and Police would not be part of this Friday closing. I will be asking for the authority to set the hours of operation as I deem necessary.

I. IT DEPARTMENT REDUCTIONS

Michelle has reviewed her budget for possible reductions as they relate to the restructuring of Public Safety and other areas of the organization. She has identified approximately \$83,000 in saving across the organization with approximately \$21,000 already accounted for in the Public Safety proposal.

Michelle will present her Power Point proposal that details the different reductions and the impact of these on the various departments.

J. DPW PROGRAM EXPENSES

BJ Van Fleteren, DPW Superintendent will discuss the programs that are under his jurisdiction and the costs associated with them. There are six outlined in his report that cost a total of \$261,315.00.

Prepared on June 19, 2017

2017-2018 BUDGET AMENDMENTS

AMENDMENTS REQUIRED FOR FAILURE TO PASS PA-33 RESOLUTION - \$1,900,000

REDUCTIONS

Capital Improvements	\$575,000
Eliminate Parks & Recreation / Senior Center.....	\$130,000
Eliminate Finance & Building Clerical.....	\$140,000
Eliminate Six Public Safety Officers... \$815,000 – \$305,000 (rev. loss)	\$510,000
Eliminate Library Expense (capital improvement)	<u>\$ 59,000</u>
	\$1,410,000

ADDED EXPENSES

Payouts (leave banks)	(\$10,000)
Unemployment Insurance.....	<u>(\$20,000)</u>
	Subtotal..... (\$30,000)
	Net Reductions \$1,444,000
	Needed \$1,900,000

Use of Fund Balance to offset needed funds..... \$456,000

Projected Fund Balance – 6/30/2017	\$1,800,000
Projected Fund Balance – 6/30/2018	\$1,344,000
	or 10% of annual budget

CITY COUNCIL ACTION IN JUNE 2017

REDUCTIONS

Capital Improvements\$575,000

Additional Revenues

Approved 2 mills for July levy	\$750,000
Approved appropriation from Gambling Account	\$150,000
Approved use of Fund Balance	<u>\$425,000</u>
	\$1,900,000
Projected Fund Balance – 6/30/2018	\$1,375,000

Updated December 1, 2017

2017-2018 BUDGET

UPDATED BUDGET - FAILURE TO PASS PA-33 RESOLUTION - \$1,200,000

REDUCTIONS

Eliminate Parks & Recreation / Senior Center.....	\$ 70,000
Eliminate Finance & Building Clerical.....	\$ 0.00
Eliminate Eight Public Safety Officers.....	\$250,000
Reductions in IT Budget.....	\$ 20,000
Eliminate Library Expense (capital improvement)	<u>\$ 60,000</u>
	\$400,000

Increased revenues..... **\$800,000**

\$1,200,000

Projected Fund Balance – 6/30/2017	\$1,800,000
Projected Fund Balance – 6/30/2018	\$1,800,000

2018-2019 CUTS

Eliminate Parks & Recreation / Senior Center.....	\$160,000
Eliminate Finance & Building Clerical.....	\$ 0.00
Reductions in IT Budget.....	\$ 60,000
Eliminate Eight Public Safety Officers/Dispatch.....	<u>\$800,000</u>
	\$1,020,000

**CITY OF FRASER
FISCAL YEAR 2017-2018
BUDGET RESOLUTION**

MOVED BY: Member -----

SUPPORTED BY: Member -----

WHEREAS, Section 8.4 of the City Charter for the City of Fraser provides that a budget shall be adopted for each fiscal year and that said budget shall be adopted by the City Council of the said City in the form of a resolution; and,

WHEREAS, such Section 8.4 also states that such resolution shall provide for an appropriation of money budgeted for municipal purposes during the next fiscal year succeeding said resolution's adoption; and,

WHEREAS, such Section 8.4 of said City Charter also provides that such resolution shall determine the amount of revenue to be raised by taxation; and,

WHEREAS, under said Section 8.4 it is incumbent upon the said City Council for the City of Fraser now to provide a budget for the fiscal year from July 1, 2017 to June 30, 2018; and,

WHEREAS, a properly drafted and proposed budget has been submitted to the City Council in compliance with the requirements contained in Chapter 8 of the said City Charter, and in compliance with requirements of Public Act 621 of 1978; and,

WHEREAS, such budget proposal, together with all supporting schedules and the City Manager's budget statement, has been duly filed with the City Council and becomes a matter of public record, available for public inspection with the City Clerk; and,

WHEREAS, such proposed budget hearing has been advertised in the C&G Newspapers May 3, 2017, and a public hearing held on May 12, 2016, as required by statute and other regulations; and

WHEREAS, the proposed budget as approved by the City Council reflects a total millage levy of **30.3581 mills** as detailed in the General Fund, Ambulance, Refuse, General Debt, and Street Bond Revenue section of the budget document; and,

WHEREAS, such millage is in accordance with Public Act 5 of 1982; and,

WHEREAS, the Special Assessment District is in accordance with PA 33 of 1951 which authorizes raising money for furnishing Fire and Police Protection, purchasing and housing equipment, and for the operation of same; and

**CITY OF FRASER
FISCAL YEAR 2017-2018
BUDGET RESOLUTION
PAGE TWO**

WHEREAS, the City Council has reviewed the Manager's proposed budget at a regular meeting held April 13, 2017, special meetings held: April 25, 2017 and May 9, 2017, and at a regular meeting held May 11, 2016.

BE IT RESOLVED, that the total amount of money required and set forth by the terms of said proposed budget attached hereto, said sum being \$14,674,904 or 18.4180 mills for General Operating; \$1,910,344 or 5.0 mills for PA 33 of 1951 for Police/Fire Services; \$431,794 or 1 mil for Library; \$423,700 or .9818 mills for Public Safety Ambulance (ALS) Service; or 2.26 mills for street debt service; or 1.32 mills for Building Debt Service; and \$594,847 or 1.3783 mills PA 298 Refuse; shall be provided for the fiscal year herein above-stipulated by the levying of taxes by the said City of Fraser upon the real and personal property within such City, including a property tax administrative fee of 1% to be charged on all taxes except City of Fraser tax levy and used for the cost incurred in the administration and collection of property taxes by such departments as the Assessor's, Finance, and Administrative Staff; and,

BE IT FURTHER RESOLVED, that the City of Fraser shall set June 8, 2017 for a public hearing on the question of creating a Special Assessment District at a public meeting held in compliance with the Open Meetings Act, shall publish a newspaper of general circulation in the proposed District a notice stating the time, place and purpose of the meeting, and provide any other necessary notice of the hearing as provided by law. In the event, after the public hearing, the 5.00 mills are not approved by the City Council, prior to June 1, 2017, the City Manager's proposed budget shall be reduced by the amount that would have been raised by said Special Assessment District established under PA 33 of 1951, and these reductions will conform to those reductions presented by the city manager at the May 9, 2017 special City Council Meeting; and,

BE IT FURTHER RESOLVED, that the budget summaries as attached for General Fund Revenues and General Fund Expenditures are approved as set forth in the said 2017-2018 City Budget; and,

BE IT FURTHER RESOLVED, that the City Council hereby adopts the 2017-2018 budget as shown in the entire budget document and monthly reports to the City Council used for comparative reporting purposes will reflect this document; and,

**CITY OF FRASER
FISCAL YEAR 2017-2018
BUDGET RESOLUTION
PAGE THREE**

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to make budgetary transfers as are necessary not to exceed fifty thousand dollars (\$50,000) to maintain the ongoing monetary obligations of the City within the appropriation centers established through this budget. All transfers between appropriations will be reported with each monthly financial report, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act. Furthermore, the City Manager is hereby authorized to release bidding documents for those capital items authorized in this budget for public review by the City Council following receipts of bids. The Fraser City Council authorizes the transfer of up to twenty - five percent (25%) of the revenues received for the Major Road Fund to the Local Road Fund; and

THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Fraser, Macomb County, Michigan, that the proposed budget as presented, together with the Manager's budget letter, supporting schedules, statements, budget summaries and related documents, if any, appended thereto, incorporated herein and by reference made part thereof, and as modified by the City Council, be and the same hereby is, adopted as the budget for the City of Fraser for the fiscal period July 1, 2017 to June 30, 2018.

Yes: _____

No: _____

Absent: _____

CERTIFICATION

I, Kelly A. Dolland, duly appointed City Clerk for and in the City of Fraser, hereby certify that the foregoing constitutes a true and complete copy of the Fraser Budget Resolution for fiscal year 2017-2018, adopted by the Council of the City of Fraser, County of Macomb, Michigan, at a Regular Council Meeting held on _____, 2017.

Kelly A. Dolland, City Clerk
City of Fraser, Michigan

TIM



City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Dolland

MAYOR PRO-TEM
Kathy Blanke

COUNCIL
Patrice M. Schornak
Yvette Foster
Michael Lesich
David Winowiecki
Suzanne Kalka

December 1, 2017

City Council
33000 Garfield Rd
Fraser, MI 48026

Dear City Council,

I have created a projected budget that reflects the Fiscal Year 2017-18 Revenues and Expenditures based on current operations (Attached). Highlights of the projection includes elimination of the Winter PA 33 Special Assessment Revenues of 3 Mills, increased personal property tax reimbursement with revised distribution received through the Local Community Stabilization Authority (LCSA), property tax revenues inclusive of fees balanced to the tax warrant, revised estimates of wages with benefits, revised calculations on the administrative and equipment rental fees charged to special funds and elimination of capital outlay. I have identified several adjustments below.

General Fund Revenues: PA 33 Summer and Winter Special Assessment

Budget	\$1,910,344
<u>Projection</u>	<u>\$793,652</u>
Increase or (Decrease)	(\$1,116,692)

General Fund Revenues: Personal Property Tax Reimbursement (LCSA)

Budget	\$644,900
<u>Projection</u>	<u>\$1,235,314</u>
Increase or (Decrease)	\$590,414

General Fund Expenditures: Capital Outlay (Buildings and Improvements)

Budget	\$610,550
<u>Projection</u>	<u>\$36,000</u>
Increase or (Decrease)	(\$574,550)

The overall effect on the General Fund based on current operations and budgeted staffing through year-end projects a Fiscal Year 2017-18 **net loss of \$233,014.**

2015-2016 Fund Balance	\$2,416,170
<u>2016-2017 Net Gain or (Loss)</u>	<u>(\$381,370)</u>
2016-2017 Fund Balance	\$2,034,800

2016-2017 Unassigned Fund Balance

Assets	\$2,684,316
<u>Liabilities & Deferred Inflows of Revenue</u>	<u>(\$649,516)</u>
Fund Balance	\$2,034,800
<u>Nonspendable (Prepays)</u>	<u>(\$100,312)</u>
Unassigned Fund Balance	\$1,934,488

2016-2017 Fund Balance	\$2,034,800
<u>2017-2018 Net Gain or (Loss) Projected</u>	<u>(\$233,014)</u>
2017-2018 Fund Balance Projected	\$1,801,786

2017-2018 Fund Balance Projected ratio to Expenditures

2017-2018 Fund Balance Projected	\$1,801,786
<u>2017-2018 Expenditures</u>	<u>\$14,234,311</u>
Fund Balance ratio to Expenditures	12.66%

2017-2018 Average Costs per Day and Average Days of Operation

2017-2018 Expenditures	\$14,234,311
Average Costs per Day	\$38,998
Average Days of Operations	46 Days

Very truly yours,

Timothy Matthew Sadowski

Timothy Matthew Sadowski
City Treasurer
(586) 293-3100 ext 120
tims@micityoffraser.com

FUND	2017-18 ORIGINAL BUDGET	2017-18 PROJECTED BUDGET	YTD BALANCE 11/30/2017 NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND:			
TOTAL REVENUES	14,770,570.00	14,004,297.00	10,751,059.68
TOTAL EXPENDITURES	14,674,904.00	14,237,311.00	5,017,763.67
NET OF REVENUES & EXPENDITURES	95,666.00	(233,014.00)	5,733,296.01
Fund 202 - MAJOR STREET FUND:			
TOTAL REVENUES	733,010.00	740,610.00	204,656.42
TOTAL EXPENDITURES	672,060.00	736,909.00	163,068.45
NET OF REVENUES & EXPENDITURES	60,950.00	3,701.00	41,587.97
Fund 203 - LOCAL STREET FUND:			
TOTAL REVENUES	466,053.00	498,453.00	126,197.13
TOTAL EXPENDITURES	464,820.00	429,726.00	62,259.58
NET OF REVENUES & EXPENDITURES	1,233.00	68,727.00	63,937.55
Fund 210 - AMBULANCE FUND:			
TOTAL REVENUES	758,902.09	808,533.09	600,354.53
TOTAL EXPENDITURES	657,280.00	682,838.00	179,205.73
NET OF REVENUES & EXPENDITURES	101,622.09	125,695.09	421,148.80
Fund 226 - GARBAGE AND RUBBISH COLLECTION FUND:			
TOTAL REVENUES	745,700.00	778,913.00	615,084.18
TOTAL EXPENDITURES	745,230.00	721,530.00	235,993.00
NET OF REVENUES & EXPENDITURES	470.00	57,383.00	379,091.18
Fund 270 - SENIOR HOUSING:			
TOTAL REVENUES	534,100.00	534,100.00	223,968.27
TOTAL EXPENDITURES	617,530.00	601,182.00	108,260.51
NET OF REVENUES & EXPENDITURES	(83,430.00)	(67,082.00)	115,707.76
Fund 301 - GENERAL DEBT SERVICE (CITY HALL):			
TOTAL REVENUES	600,900.00	658,354.00	627,802.00
TOTAL EXPENDITURES	535,250.00	535,250.00	515,343.75
NET OF REVENUES & EXPENDITURES	65,650.00	123,104.00	112,458.25
Fund 307 - DEBT SERVICE (2015 STREET BOND):			
TOTAL REVENUES	1,013,300.00	995,078.00	942,162.91
TOTAL EXPENDITURES	931,475.00	931,475.00	887,162.50
NET OF REVENUES & EXPENDITURES	81,825.00	63,603.00	55,000.41
Fund 402 - 2015 STREET BONDS CONSTRUCTION FUND:			
TOTAL REVENUES	1,534,989.64	1,534,989.64	0.00
TOTAL EXPENDITURES	1,334,989.64	1,348,589.64	626,311.26
NET OF REVENUES & EXPENDITURES	200,000.00	186,400.00	(626,311.26)
Fund 661 - MOTOR POOL:			
TOTAL REVENUES	922,270.00	889,178.00	10,298.59
TOTAL EXPENDITURES	1,278,760.00	868,578.00	359,922.68
NET OF REVENUES & EXPENDITURES	(356,490.00)	20,600.00	(349,624.09)

Page 12

Public Safety Budget Proposals/Recommendations

▶ Proposal #1 (Least Intrusive)

Elimination of (8) public safety positions
Less Revenues (traffic citations/arrests)
Fraser High School Reimbursement
Total Savings

Projected Savings

\$840,666
\$-202,385
\$-37,761
\$600,520

▶ Proposal #2

Elimination of (8) public safety positions
Contract Dispatch (SERESA)
Less Revenues (traffic citations/arrests)
Fraser High School Reimbursement
Total Savings

\$840,666
\$202,909 (FY 2018/19)
\$-202,385
\$-37,761
\$803,429

Proposal #3 (Most Intrusive)

Elimination of (9) public safety positions
Contract Dispatch (SERESA)
Less Revenues (traffic citations/arrests)
Fraser High School Reimbursement
Total Savings

\$946,392
\$ 202,909 (FY 2018/19)
\$-246,625
\$-37,761
\$864,915

Dispatch Costs

Salaries & Benefits

\$ 446,107

Operational Costs

\$ 21,635

Maintenance Agreements

Printing

Fax Line

Email Accounts

Total Costs

\$467,742

Revenue Loss (911 Funds)

(\$20,000)

Total Net

\$447,742

SERESA Costs (November 2017)

FY 2017/18

\$183,099-(Current FY-Six Months)

FY 2018/19

\$244,833-Savings \$202,909 (City receives 911 money)

FY 2019/20

\$250,516-Savings \$177,226 (Including no 911 monies)

FY 2020/21

\$260,630-Savings \$167,112 (Including no 911 monies)

The fees are based on percentages of calls for service, however it will only be calculated based on employee wages and benefits. After the fourth year, fees will be based on calls for service averages and fully approved expenditures.

Impact

- The drug unit will be permanently closed
- The school liaison officer will be removed from the high school
- The Community Outreach Program will be eliminated
- The public safety lobby will be closed open only M-F from 8am-4pm. The lobby will be closed on weekends and holidays.
- The recruitment process will be crippled
- Grant money may be impacted
- Response time may be impacted



Fraser Activity Center

Fraser Parks & Recreation • Fraser Senior Center

34935 Hidden Pine Drive • Fraser, MI 48026

Office: (586) 296-8483 Fax: (586) 296-8493

FraserActivityCenter@MiCityofFraser.com • www.MiCityofFraser.com

Christina

M E M O R A N D U M

To: Wayne O'Neal, City Manager; Tim Sadowski, Finance Director

From: Christina Woods, Recreation Director

Date: Tuesday, November 21st 2017

Subject: SMART Transportation

The City of Fraser receives \$34,545 from SMART to help fund the Fraser van transportation program which costs \$61,756.26 annually. \$14,250 of this is deposited in the Motor Pool to cover expenses of the 2 busses.

Should the Transportation remain open past the Recreation and Senior Center closing, the service would have to stay in a budget of \$17,272.50 from January 1 2018 – June 30 2018. \$7,125 will have to go to Motor Pool leaving \$10,147 to cover wages of dispatch and driver. The same principles outlined below will remain when looking at a full year budget.

\$10,147 will be used for wages for the Driver and Dispatch, totaling about 750 hours @ \$13/hour per 6-month period.

Dispatch – 4 hours day/3 days week totaling 312 hours per 6 month period - This employee will have to run all aspects of the van service, including reporting to SMART and DOT, payroll, van policy management, van scheduling, and van card sales. I am not confident that these tasks could be done on 12 hours a week, as scheduling the van and reporting to SMART and DOT is time consuming. I would recommend an extra hour a day at the expense of an additional \$1,500 per 6 month period.

Driver – 16 hours a week, which can be approx. 5 hours day/3 days week - With this schedule we will only be able to allow 1 day for grocery shopping and the remaining day will be for doctor appointments. We would only be able to service about 12 doctor appointments a week, dependent on the location of the doctors and the appointment times. The better solution would be to extend the van time from 5 hours to 7 hours day/3 days a week at an expense of an additional \$2,500 per 6 month period. This allows for more scheduling and we would be able to serve up to 20 doctors appointments under perfect circumstances.

Not included in this is the needed use of a fax/copier, paper supplies, office phone service, van driver's cell phone, computer use, email hosting, special pays, FICA or Medicare, or backup employees due to health or vacation. There will also not be a dispatch person available the entire time the van is running, so there would need to be another department that can take the overflow of calls for appointment pickups that can relay this information to the driver. The reason we do not have the appointments call the driver directly is it becomes a safety issue if the driver is taking too many calls while on the road. That is why there must be a dispatch to filter those calls so that we can minimize the amount of calls to the driver.

If there are any questions regarding this please let me know.

Thank you,

Cwoods

Christina Woods
Recreation Director



Fraser Activity Center

Fraser Parks & Recreation • Fraser Senior Center

34935 Hidden Pine Drive • Fraser, MI 48026

Office: (586) 296-8483 Fax: (586) 296-8493

FraserActivityCenter@MiCityofFraser.com • www.MiCityofFraser.com

M E M O R A N D U M

To: Wayne O'Neal, City Manager

From: Christina Woods, Recreation Director

Date: Thursday, November 9, 2017

Subject: Regarding Recreation & Senior Elimination

The passing of PA33 was needed to reduce expenses on the General Fund so that departments and services like the Recreation and Senior center would be able to function. PA33 didn't pass, and I recommend that the Senior and Recreation departments be spared elimination.

These services are important to foster the community ties between residents, organizations and businesses. Everything we do is with the goal of bringing value and place making to our residents.

If these departments closed we risk having to pay HUD back for grants obtained for the Senior Center from CDBG. The city has been utilizing these funds for the Senior Center for over a decade. In fact, half of the building was built with CDBG funding, and all CDBG project funding comes with the caveat that the infrastructure be maintained as a senior center in perpetuity. If the building closed, the city would be forced to repay the grants given, which would be upwards of \$800,000.

According to my findings, if the departments closed there would only be a cost savings to the general fund of \$165,660. There are still \$192,990 in financial obligations even if the departments are closed. If cost saving measures are implemented, the department could reduce expenses by \$116,757, however \$75,000 of those funds would just be displaced into another department. Even so, we could for the time being run on \$241,893 in funding from the General Fund to run senior and recreation programming, events, facility rentals, and city events.

I've included a breakdown on department expenses, revenues, cost savings and obligations.

Recreation & Senior Departments Funding from the General Fund	
Recreation and Senior Expenditures	+\$423,280
Building Expense	+\$90,370
CDBG Project expense	+\$37,000
Total Expense for the two departments:	\$550,650 total expenses from General Fund
Revenues into the General Fund (Senior, Rec, Facility Rental, CDBG and SMART)	- \$192,000
Net in from general fund	\$358,650 from General Fund
Should Recreation/Senior center be closed, financial obligations would still be in place (stated below)	\$192,990 in financial obligations
Savings if Recreation/Senior is closed	\$165,660 reduction in general fund expenses
Cost Reducing Measures	
Net in from General Fund	\$358,650 from General Fund
Utilizing a rec management software	-1,500
Making a 4 day work week	-\$15,912
Reducing seasonal coach hours in office	-\$8,000
Moving FTE to another department won't reduce city expenses, however it will reduce the Recreation/Senior budget by \$75,000	-\$75,000
A part time employee will be brought in at 27 hours/week	+\$20,655
Moving CDBG funding from capital improvement projects to covering senior programming (starting 2018)	-\$37,000
Total of cost saving measures	\$116,757 in reduced expenses
Net in from General Fund with cost savings to operate Recreation/Senior Center	\$241,893 net in from General Fund

Cost Reducing Measures

Implementation of a recreation software would save employees from processing registrations and then organizing registrations. The cost of this Software would be \$4,500/year, but savings of employee time would be 2 hours a day, \$6,000 in savings. It is critical that an efficient software be in place in the event of staff reductions.

Making a 4-day work week would provide some savings. Eliminating Fridays would result in a savings of \$15,912. We would have to cancel senior programming on Fridays (Bridge, Pickleball, Exercise). It could also impact our registrations for programs, as a higher percentage of people register for programs on a Friday because it is typically payday. I would also change the van schedule so that instead of 5 days of transportation, one day with two busses running, we would have 4 days of transportation with two days of two busses running.

With the elimination of a full time employee, I would hire 1 part-time employee to work Monday – Thursday a total of 27 hours at \$15/hour. This would be at a cost of \$20,655. Currently I have 2 seasonal coaches who help in the office at \$16,575/year but could reduce this to \$8,000. After these changes, the department will consist of 1 full time director, 2 senior part time clerks @ 20 hours/week, 1 recreation part time at 27 hours/week, and 1 seasonal coach at 12 hours/week, savings of \$62,345.

Please note that while the full time employee would be eliminated from my department, that union employee would be put in another department, and would not affect the bottom line of the general fund.

It should also be noted that elimination of a full time employee in the department puts a huge strain on the other employees and myself. We will work with this to prevent closures but it is not sustainable in the long run.

If we cease to use CDBG funds for building improvements and in turn use the funds for senior programming, we would be delaying any capital improvements but would have \$37,000 (or the current yearly allocation) to cover Senior Expenditures. This would not be an increase in revenue, but elimination of capital improvement project expense.

With the changes above, the total cost from General Fund will be \$256,163 to provide senior and recreation programs, events, senior transportation, pavilion and facility rentals, and special events.

Other changes such as increasing our fees will help in the coming budget. These fee increases will be presented in the upcoming fee schedule.

Obligated Costs

Should the Recreation and Senior Center be eliminated, the city will still have to maintain the Senior Center (cost of \$90,370), and the union employees (1 full time, 2 part-time at a cost of \$101,520) would be moved to another department. The Retirement Debt for recreation employees would also transfer to another department, (\$1,100) for a total of \$192,990 in obligated costs. Not included in this figure would be the over \$800,000 in CDBG grants obtained for the Activity Center over the years.

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Activities

Housing

You are here: [Home](#) > [Departments](#) > [Senior Citizens](#) > Housing

Housing

Housing Complex Details

The City of Fraser has a senior housing complex located on 15 Mile Road, just west of Utica Road. This three-story, 75-unit building offers one- and two-bedroom apartments for independent senior living. The complex is situated in close proximity to local stores and is just across the street from the Senior Activity Center. A low-cost van service is available through the center.

Amenities

Each apartment has a patio or balcony, refrigerator, stove, dishwasher, and stacked washer-dryer. Each unit has individually controlled heat and air conditioning. Tenants pay all utilities except water; housing is not subsidized. There is a community room equipped with a big screen television and tables for card playing, puzzles, and many other activities.

Floor Plans & Cost

- One-bedroom unit floor plan - \$555 per month
- Two-bedroom unit floor plan - \$635 per month

Detailed floor-plans can be found [here](#)

Applying

Currently there is a waiting list, but you are encouraged to submit an [application](#) as early as possible. When you call the office we can send you an application and floor plans. The phone number for information is (586)792-3633.

Fair Housing Information



City of Fraser
33000 Garfield Rd.
Fraser, MI 48026
(586) 293-3100

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The City of Fraser is located in Macomb County about 5 miles west of Lake St. Clair and 15 miles north of downtown Detroit, Michigan. Fraser is approximately four square miles with a population of 14,480.

FRASER SENIOR HOUSING

34950 HIDDEN PINE DR
FRASER MI 48026
PHONE/FAX 586-792-3633

ONE BEDROOM UNIT

600 SQ FT

RENT: \$555.00

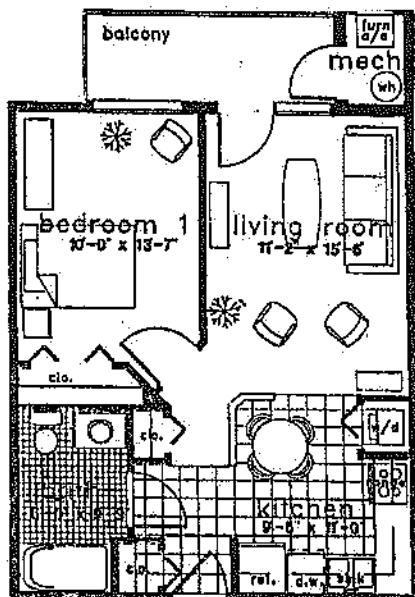
SECURITY DEPOSIT: \$555.00

MINIMUM INCOME REQUIREMENT:

\$1,200 FIXED MONTHLY INCOME

NON-REFUNDABLE

MOVE-IN FEE: \$555.00



TWO BEDROOM UNIT

775 SQ FT

RENT: \$635.00

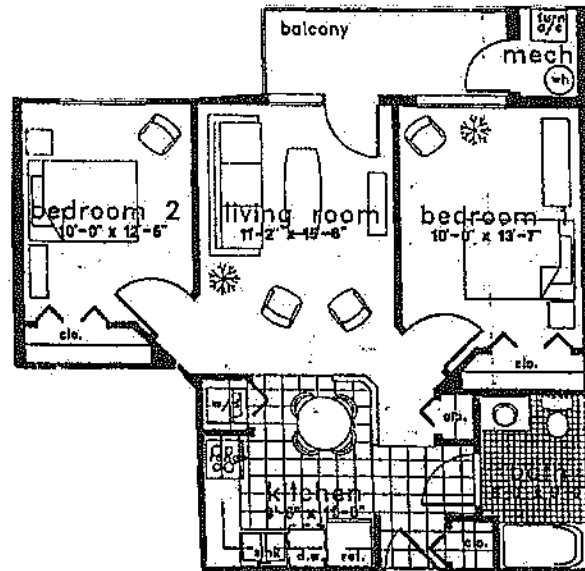
SECURITY DEPOSIT: \$635.00

MINIMUM INCOME REQUIREMENT:

\$1,300 FIXED MONTHLY INCOME

NON-REFUNDABLE

MOVE-IN FEE: \$635.00



RENT INCLUDES:

- *MAINTENANCE
- *WATER
- *ELECTRIC RANGE
- *REFRIGERATOR
- *DISHWASHER
- *DISPOSAL
- *WASHER/DRYER
- *STORAGE CAGE

*Window Treatments not included
& must be white on outside

*You must be at least 55 to apply

*CARPORTS \$20.00 MONTHLY

*NO PETS ALLOWED

www.micityoffraser.com

Fraser City Council - Special Meeting
Thursday, June 18th, 2015 - 7:00 P.M.
Municipal Building

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Hagerty and Council Members Accavitti, Carnagie, Cilluffo, Hemelberg, and Jennings
Absent: None
Also Present: Richard Haberman, City Manager
Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. **Call Meeting to Order** - Mayor Hagerty called the regular meeting to order at 7:02 p.m.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Member Jennings moved, seconded by Member Carnagie, to ADD DISCUSSION NOT TO SELL THE FRASER SENIOR HOUSING BUILDING TO THE AGENDA. ADD AS 4C TO AGENDA.

Member Cilluffo moved, seconded by Member Carnagie to APPROVE THE AGENDA AS AMENDED.

The motion carried unanimously

4. **Requests For Council Action**

a. Request Council Discuss and take action regarding the reinstatement of Fosters Towing and the interim City Contractor pending development of a contract and RFP for open bid in the next 60 days.

Mayor Hagerty moved, seconded by Member Hemelberg to DIRECT CITY MANAGER AND CITY ATTORNEY TO ESTABLISH A REQUEST FOR PROPOSAL FOR THE CITY OF FRASER TOWING & STORAGE YARD REQUIREMENTS. THIS REQUEST FOR PROPOSAL DOCUMENT IS TO BE SUBMITTED TO THE COUNCIL THEN REVIEW & APPROVAL NO LATER THAT THE CITY OF FRASER JULY 2015 REGULAR MEETING. ALL PROSPECTIVE VENDORS WILL BE WELCOME TO BID ON THESE SERVICES TO BE PROVIDED TO THE CITY OF FRASER. FRASER CITY COUNCIL SHALL BE THE SOLE DISCUSSION MAKING BODY, AS TO ANY PERSPECTIVE VENDOR, QUALIFICATION AND EVALUATION PROPOSALS RECEIVED.

The motion carried unanimously

Mayor Hagerty moved, seconded by Member Hemelberg to REINSTATE FOSTERS TOWING AS THE CITY OF FRASER TOWING & STORAGE YARD CONTRACTOR PENDING THE OUTCOME OF THE REQUEST FOR PROPOSAL FOR THE CITY OF FRASER TOWING & STORAGE SERVICES. THE REINSTATEMENT IS TO BE EFFECTIVE BY 5PM, FRIDAY, JUNE 19TH, 2015.

Mayor asked for a roll call vote:

Accavitti - yes	Hagerty - yes
Carnagie - no	Hemelberg - yes
Cilluffo - no	Jennings - no

The motion denied 3 - 3

The following residents spoke on this item:

Yvette Foster,	33693 Mulvey
Nathan Foster,	34301 Garfield Circle
Nancy Jolly,	16890 N. Gardenia
Robert Maksym,	Maxx Towing Representative
Sara Walsh,	32814 Utica Rd.

b. Request Council to add discussion not to sell the Fraser Senior Housing Building.
Member Hemelberg moved, seconded by Member Accavitti to APPROVE THE AGENDA CHANGE THE ORDER OF 4B AND 4C, AS AMENDED.

Fraser City Council - Regular Meeting
Thursday, June 18th, 2015 - 7:00 P.M.
Page Two

1:18:38

\$70

\$70.23
\$45.18

Member Jennings moved, seconded by Member Cilluffo to NOT SELL THE SENIOR HOUSING BUILDING, PROVIDE ONE-YEAR LEASE JULY 2015-JUNE 2016 LEASE AGREEMENT AS SUBMITTED.

The motion carried unanimously

The following residents spoke on this item:

Shelly Gilray, Representing a Fraser Senior Housing Resident
Raymond Wojciechowski, Fraser Senior Housing Resident
Tom Laduke, 16436 Clarkson

Conversation ensued regarding revenue, expenditure, same rent for one year and refinance options for the Senior Housing. Administration will present finding at next scheduled meeting.

c. Request Council discuss and with the possible action regarding Budget Amendments to the FY 2015-2016 Budget.

Mayor Hagerty moved, seconded by Member Jennings to AMEND THE SPECIAL ASSESSMENT FROM STREET LIGHTING TO TRASH, IN THE AMOUNT OF 1 MIL AND TO AMEND THE RETIREE HEALTH CARE TO ALLOW THE HIGH DEDUCTABLE PLAN WITH A HEALTH SAVING ACCOUNT (HSA) BASED ON 90% OF THE PLAN DEDUCTABLE.

The motion carried 5 - 1

Manager Haberman stated 35% of operating budget goes to pension and health care. He has advocated to council to implement a Retiree (pre-65) City of Fraser Health Saving Account (HSA) account. The City implemented a Health Saving Account (HAS) program in 2012 for its active employees.

Manager Haberman recommended to Council to amend the Special Assessment from Street Lighting to Trash, in the amount of 1 MIL and to amend the Retiree Health Care to allow the high deductible plan with a Health Saving Account (HSA) based on 90% of the plan deductible.

The following individuals spoke on this topic:

Bob VanFleteren, 11300 Greenwood
Tom Bender, 34780 Eberlein Dr
Carol Ferguson, 35810 Hawthorne
Jeff Newton, 1843 E Coon Lake Rd
John Ellis, 45958 Duchess Dr
Leonard Cellenti, 44870 Morang
Steve Triner, 40087 Day Drive
John VanFleteren, 16230 Bordman
Gary McKinney, 17654 Adolph
Mike Piccirilli, 15036 Harvest Meadow
Cheryl Babcock, 14707 Lakeshore Dr
Michael Lesich, 15201 Fairview
Tom Laduke, 16436 Clarkson

5. Adjournment

Mayor Hagerty moved, seconded by Member Carnegie, to ADJOURN THE REGULAR COUNCIL MEETING OF THURSDAY, JUNE 18TH, 2015 AT 10:00 P.M.

The motion unanimously

Respectfully submitted,

Increase

\$70 2 bed

$635 + 70 = 705$

Kelly Dolland, City Clerk

\$45 1 bed

$555 + 45 = 600$

Doug Hagerty, Mayor

/kd

The city of Fraser, located 22 miles outside of downtown Detroit, mixes quiet suburban life with the convenience of big-city amenities. Families, young professionals, and senior citizens all find Fraser a great place to live thanks to the neighborhood's community-minded focus.

The naturally scenic town holds numerous events throughout Michigan's changing seasons in an effort to encourage residential pride and charitable contributions. Education and the arts remain a top priority, where students either attend Fraser Public Schools or the Arts Academy in the Woods for those interested in pursuing a career in the fine or performing arts.

Explore the City

Fraser Senior Housing
1 bed - 600 sq ft
2 bed 775 sq ft

Rent Trends

As of November 2017, the average apartment rent in Fraser, MI is \$628 for one bedroom, and \$709 for two bedrooms. Apartment rent in Fraser has increased by 0.1% in the past year.

Beds	Avg Sq Ft	Avg Rent
1 BR	749	\$628
2 BR	871	\$709



Menu



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Apartments.com

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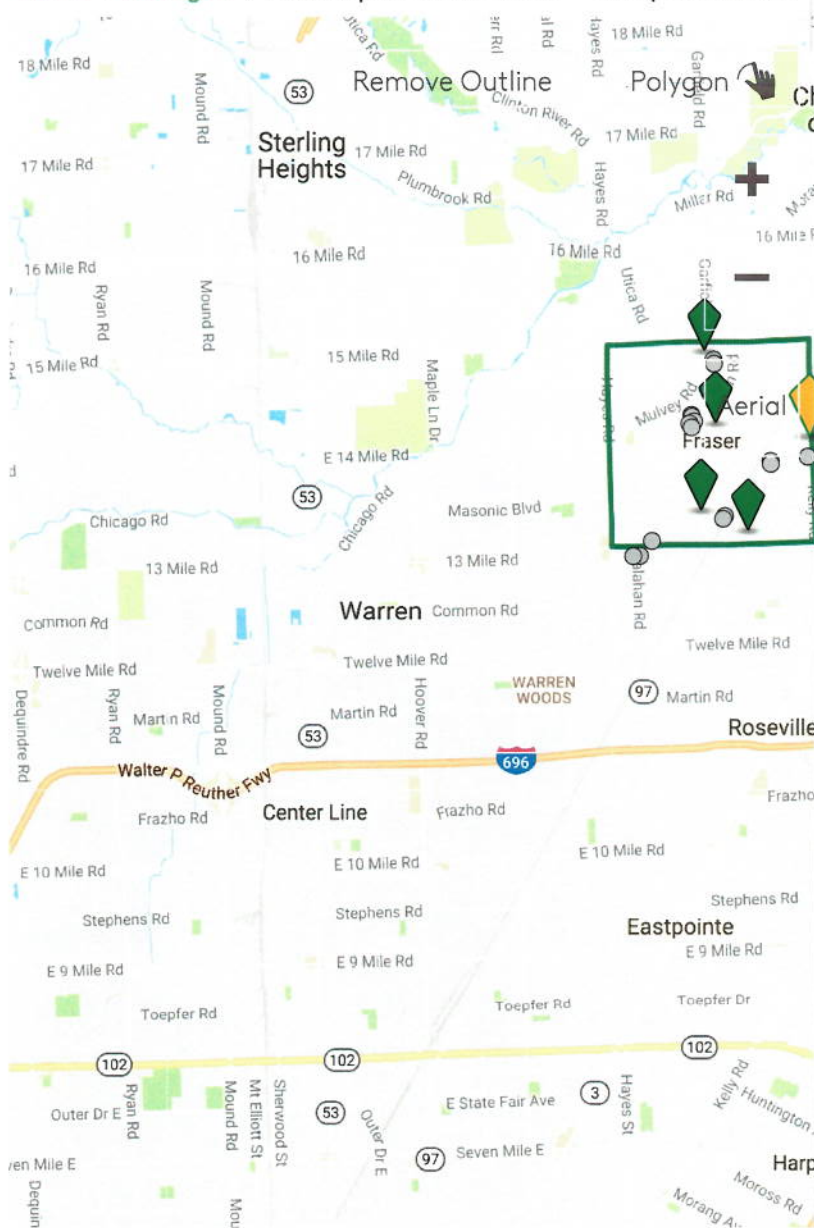


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2 WKS

\$750 - ...

1-2 Bed
Available Now

844-628-66...

3D

Email Property

Garfield P...

16950 Kennedy Dr,...

\$665 - 680 |

Email Property

2 WKS

Fraser Wo...

17195 E 13 Mile Rd, F...

Call for Rent

Email Property

2 WKS

Woodside Manor

34659 Mulvey, Fraser, MI 48026

\$700 | 1 Bed Available

Kendall Park

31605 Kendall Ave, Fraser, MI 4...

Map data ©2017 Google



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Sponsored

Oak Hill | \$776+

45600 Oak Hill Boulevard, Shelby Township, Michigan 48317

Sandhurst Apartments

30582 Sandhurst, Roseville, Michigan 48066

★★★★★ (44 Ratings)

[Check Availability](#)

\$730+

1 Bed | **\$730+**

2 Beds | **\$800+**

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1 of 20

Springfield Village

30601 Concord Court, Roseville, Michigan 48066

(586) 335-4052

[Check Availability](#)

\$650+

1 Bed | **\$650+**

2 Beds | **\$740+**

[Current Rent Specials](#)

1 of 18

Woodland Meadows (Clinton Township)

35700 Moravian, Clinton Township, Michigan 48035

(586) 335-4413

[Check Availability](#)

Luxury

Average Rent in Fraser, MI

- Studio: \$800
- 1 bedroom: \$1078
- 2 bedrooms: \$1269
- 3 bedrooms: \$1856



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Fraser, MI

BEDS

PRICE

1 Bed | \$995+

2 Beds | \$1,065+

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Macomb Manor

19700 Masonic Boulevard, Roseville, Michigan 48066

\$715+

Updated 20 hours ago

★ ★ ★ ★ ★
(2 Ratings)

1 Bed | \$715+

Only 1 unit left

~~(586) 439-0494~~
[Check Availability](#)

Current Rent Specials

(586) 439-5628

[Check Availability](#)

Kingsley

34800 Moravian Drive, Sterling Heights, Michigan 48312

\$725+

★ ★ ★ ★ ★
(2 Ratings)

1 Bed | \$725+

Only 2 units left

2 Beds | \$844+

Only 2 units left

Current Rent Specials

Updated 2 days ago

(586) 838-1082

[Check Availability](#)

Furnished Studio - Detroit - Roseville

20200 Thirteen Mile Rd., Roseville, Michigan 48066

Furnished

\$1,218+

1 Bed | \$1,218+

Current Rent Specials

Updated 5 days ago

(586) 439-5285

[Check Availability](#)

Fieldstone Apartments

13375 Stonegate Drive, Sterling Heights, Michigan 48312

Luxury

\$850+

★ ★ ★ ★ ★
(1 Ratings)

1 Bed | \$850+

2 Beds | \$935+

Current Rent Specials

Updated 14 days ago

★ Top Rated

(586) 884-3332

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34995 Heathmoore Drive, Clinton Township, Michigan 48035
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\$435+
Studio | \$435
1 Bed | \$580
2 Beds | \$740+
Current Rent Specials

(586) 221-0802 Check Availability

OLD Nights in Looky Place

Arlington Manor (Northeast Warren)

31250 Schoenherr, Warren, Michigan 48088

\$850+

1 Bed | \$850
2 Beds | \$975
Current Rent Specials

(586) 933-5006 Check Availability

Kings Pointe (Northeast Warren)

14895 E. 12 Mile Rd., Warren, Michigan 48088

\$675+

1 Bed | \$675+
2 Beds | \$940+
Current Rent Specials

(586) 438-3028 Check Availability

Golf Manor

30600 Little Mack, Roseville, Michigan 48066

\$690+

1 Bed | \$690+
2 Beds | \$785
Current Rent Specials

Updated 17 hours ago

Fresh

(586) 204-6391 Check Availability

Farmbrooke Manor Townhomes (Clinton Township)

36760 Farmbrook Drive, Clinton Township, Michigan 48036

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Huntington Club Apartments (Northeast Warren)

28801 Imperial Drive, Warren, Michigan 48093

\$650+1 Bed | **\$650+**2 Beds | **\$790**

Current Rent Specials

| Only 1 unit left

| Only 2 units left

Updated 12 hours ago

Fresh

(313) 736-5868[Check Availability](#)

Garfield Plaza (Clinton Township)

17001 Eleanor Drive South, Clinton Township, Michigan 48038

\$675+1 Bed | **\$675**2 Beds | **\$800**3 Beds | **\$1,050**

Current Rent Specials

(586) 630-5760[Check Availability](#)

Regency Club (Southeast Warren)

26160 Regency Club Drive, Warren, Michigan 48089

\$703+1 Bed | **\$703**2 Beds | **\$833+**

Current Rent Specials

(586) 218-3655[Check Availability](#)

Garfield Commons Apartment Homes (Clinton Township)

17673 Kingsbrook Circle, Clinton Township, Michigan 48038

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Maple Creek Apartments

8600 Beech Dr, Sterling Heights, Michigan 48312

\$743+★★★★☆
(41 Ratings)1 Bed | **\$743+**2 Beds | **\$867+**

| Only 2 units left

Current Rent Specials

Updated 18 hours ago

● Fresh

(586) 838-1075

Check Availability

Maple Grove Apartments

8600 Beech Dr, Sterling Heights, Michigan 48312

\$715+★★★★☆
(101 Ratings)1 Bed | **\$715+**2 Beds | **\$890+**

| Only 2 units left

| Only 1 unit left

Current Rent Specials

Updated 18 hours ago

● Fresh

(586) 722-2621

Check Availability

Lorraine Manor (Northeast Warren)

29079 Lorraine Boulevard, Warren, Michigan 48093

\$615+★★★★☆
(3 Ratings)1 Bed | **\$615**2 Beds | **\$665+**3 Beds | **\$865**

Current Rent Specials

(586) 480-1375

Check Availability

Rivercrest Arms Apartments (Clinton Township)

23560 Denton, Clinton Township, Michigan 48036

\$699+1 Bed | **\$699+**2 Beds | **\$799+**

Current Rent Specials

Updated a day ago

(586) 690-6609

Check Availability


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Brittany Park (Harrison Township)

35255 Brittany Park Drive, Harrison Township, Michigan 48045

\$645+

Studio | **\$645+**

| Only 1 unit left

1 Bed | **\$674+**

| Only 3 units left

2 Beds | **\$774+**

| Only 3 units left

3 Beds | **\$1,200**
Coupon & Current Rent Specials

Updated 2 days ago

(586) 630-5770

Check Availability

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2

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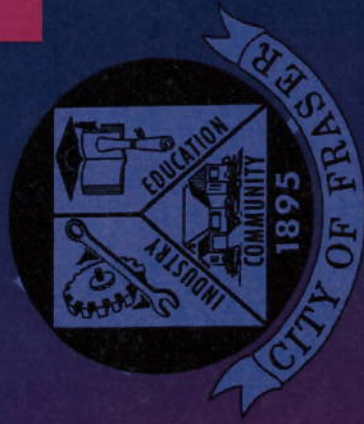
Next

Meeting with Roseville City Manager and Cost Sharing

No backup, present at meeting.

Close City Hall on Fridays

No backup, present at meeting



City of Fraser

IT BUDGET

Scenario #1 Activity Center Closing

▶ Fiber Connect Disconnection 377.70 x 12	\$4,533.00
▶ Email reduction by 3 email addresses 3 x 10 x12	\$ 360.00
▶ Elimination of 3 AT&T Lines 3 x 71.93 x 12	<u>\$2,590.00</u>
▶ Total Savings	\$7,483.00

Scenario #2 Department of Public

Safety Reduction

► Dispatch	
► Elimination of Fax Line 71.93 x 12	\$ 863.00
► Email reduction by 6 email addresses 6 x 11 x 12	\$ 792.00
► Positron Maintenance Agreement (maintenance agreement cost will increase by \$6,000.00 for 2018 budget)	\$10,000.00
► 911 Diagnostic Line 101.00 x 12	\$ 1,200.00
► ComSource Maintenance	<u>\$ 3,000.00</u>
► Total Savings	\$15,855.00

Public Safety Other Savings

► Elimination of 2 Fax Lines 71.93 x 12	\$ 863.00
► Email reduction by 5 email addresses 5 x 11 x 12	\$ 660.00
► CLEMIS Fee Reduction	<u>\$ 2,256.00</u>
► Savings	\$ 3,779.00
► <i>Total Savings for Public Safety</i>	\$16,934.00

Scenario #3 Baumgartner House

▶ Elimination of internet service \$48.25 x 12	\$ 579.00
▶ Elimination of phone line 71.93 x 12	\$ 863.00
▶ Elimination of Alarm monitoring	<u>\$1571.00</u>
▶ Total Savings	\$ 3013.00

Scenario #4 Library

▶ Fiber Disconnection 262.50 x 12	\$ 3,150.00
▶ Moving 2 AT&T Lines over to Library Budget 71.93 x 12 863.16 and 31.57 x 12 378.84	<u>\$ 1,242.00</u>
▶ Total Savings	\$ 4,392.00

Scenario #5 City Services

▶ Elimination of streaming and playback of council meetings (Granicus)	\$15,000.00
▶ Elimination of more phone lines (approx. maybe more)	\$ 2,000.00
▶ Reduction in capital leaving enough for server emergency	\$10,000.00
▶ Elimination of BSA Module	\$10,000.00
▶ Reduction in software PDF Upgrade	\$ 6,000.00
▶ Reduction in Inacomp Annual Contract	\$ 5,000.00
▶ Total Savings	\$48,000.00

Total Savings from IT Budget

▶ Activity Center Closing	\$ 7,483.00
▶ FDPS Dispatch Elimination	\$15,855.00
▶ FDPS Reductions	\$ 3,779.00
▶ Baumgartner House	\$ 3013.00
▶ Library Reductions	\$ 4,392.00
▶ City Services	<u>\$48,000.00</u>
▶ Total Savings	\$82,522.00



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN

PUBLIC WORKS SUPERINTENDENT

WATER & SEWER

B9.

MEMORANDUM

TO: Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren, Department of Public Works Superintendent *BfV*
DATE: November 28, 2017

Attached are the expenses of some of the programs that the DPW does that can be looked at to see if the City can afford to continue these programs.

Leaf Pickup:	\$54,383.04
Tree Removal:	\$56,292.34
Street Sweeping:	\$28,037.04
Brush Pickup:	\$18,653.58
Grass Cutting:	\$93,185.17
Watering Flowers:	<u>\$10,764.06</u>
Grand Total:	\$261,315.23



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren *Bf*
DATE: February 15, 2017
RE: COST OF LEAF PICKUP FROM OCTOBER 2016-DECEMBER 2016

Listed below is the employee's wages and the equipment cost for the leaf pickup program from October 2016 through December 2016.

Employees Wages:	\$ 31,486.93
Equipment Costs:	\$ 13,532.59
Dumpsters (40 yards)	\$ <u>9,363.52</u>
Grand Total:	\$54,383.04



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren *Bjv*
DATE: February 15, 2017
RE: COST OF TREE REMOVAL FROM JULY 2016-FEBRUARY 2017

Listed below is the employee's wages and the equipment cost for the tree removal program from July 2016 through February 2017.

Employees Wages:	\$32,480.83
Equipment Costs:	<u>\$23,811.51</u>
Grand Total:	<u>\$56,292.34</u>



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren
DATE: February 15th, 2017
RE: COST OF STREET SWEEPING FROM JULY 2016- FEBRUARY 2017

Listed below is the employee's wages and the equipment cost for the street sweeping program from July 2016 through February 2017.

Employees Wages:	\$10,205.78
Equipment Costs:	<u>\$17,831.26</u>
Grand Total:	\$ 28,037.04



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of
BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren
DATE: February 15, 2017
RE: COST OF BRUSH PICKUP FROM JULY 2016-FEBRUARY 2017

Listed below is the employee's wages and the equipment cost for the brush pickup program from July 2016 through February 2017.

Employees Wages:	\$10,414.61
Equipment Costs:	<u>\$ 8,238.97</u>
Grand Total:	\$18,653.58



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren, Department of Public Works Superintendent *Bf*
DATE: November 28, 2017
RE: **COST OF GRASS CUTTING FROM APRIL – NOVEMBER 2017**

Listed below is the employee's hours, wages and the equipment cost for grass cutting from April through November 2017.

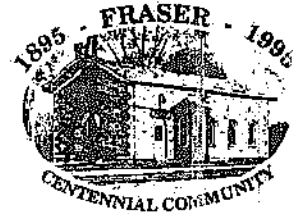
Employees Wages: \$62,817.28
Equipment Costs: \$30,367.89
Grand Total: \$93,185.17

The employees hours were 3657.25



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren, Department of Public Works Superintendent *Bjv*
DATE: November 28, 2017
RE: **WATERING FLOWERS MAY THROUGH AUGUST 2017**

Listed below is the employee's hours, wages and the equipment cost for water flowers from May through August 2017. Also the cost of buying flowers and the donations the City received.

Employee's Wages:	\$6,502.18
Equipment Costs:	\$2,651.88
Cost of flowers and fertilizer:	<u>\$1,610.00</u>
Grand Total:	\$10,764.06

The employee's hours were: 325. The City received \$200 in donations for the flowers.

ALL APPLICATIONS COMBINED

Clink, Joan(joe ann)	779-8542 C996-1464(Kim)	25901 Winton	St Clair Shores MI	2/13/13
Kegley, Tina - 3rd flr	506-5105	26980 Carrington Pl	Harrison Twp MI 48045	4/23/13
Campbell, Ray & Diane-3rd flr-	586-806-5218 359-6273	34950 Hidden Pine #309	Fraser MI 48026	10/7/13
Watt, Gerald & Joyce-3rd floor-	232-4378	8446 Stanford S #D	Wash Twp MI 48094	11/26/13
Aalmsstadt, Margaret-	999-529-6769	8245 Anchor Dr PO box 753	Port Austin 48467	1/20/14
Hawkins, George & Vera-1st ref	313-530-4899	5947 Lenox	Detroit MI 48213	1/22/14
Thomas, Joan (360-6117Rhonda)	777-0686h	16021 Flanagan	Roseville MI 48066	2/17/14
Goodwin, Donna (3rd floor west)	810-667-8087	544 N Saginaw #408	Lapeer MI 48446	3/14/14
Baglio, Genevieve -	248-636-5666	7322 Lakeview	Lexington MI 48450	3/31/14
Hunter, Donald-roomate/Haroldene Thurt	586-321-0965	34 Park St #601	Mt Clemens MI 48043	4/7/14
Thurber, Haroldene-rmt Donald Hunter	586-489-0393	34 Park St #601	Mt Clemens MI 48043	4/7/14
Berry, Johnnie & Pearly-	313-704-4471	15918 Evanston	Detroit MI 48224	4/22/14
Coleman, Patricia-3rd floor corner-	773-0974	26340 Dale Ct	Roseville MI 48066	4/24/14
Randall, Thomas & Barbara	586-790-0728 no answer when c	24500 Weathrvane B224	Clinton Twp MI 48035	8/1/14
Gray, Lynn-has a dog	586-350-7717	34500 Mulvey 12B	Fraser MI 48026	8/29/14
Motley, Yvonne	586-913-7816	44615 Bunker Hill	Clinton Twp MI 48038	9/30/14
Green, Carole - handicap apt	296-5280	21700 E 13 Mile Rd	St Clair Shores MI 48082	10/23/14
Taylor, Mary-	586-840-7243	27631 Willowood Dr	Harrison Twp MI	10/28/14
Brown, Theresa- courtyard	248-335-1703	17140 St Paul	GP MI 48230	10/30/14
Field, Linda	586-634-0482	23509 Lawson	Warren MI 48089	11/10/14
Kloczek, Rosemary	586-913-7121	36595 Holiday Circle E #1	Clinton Twp MI 48035	11/18/14
Lockhart, Kennon & Barbara	382-6364cell? 277-5257	25915 Schoenherr	Warren MI 48089	12/30/14
Smith, Robert & Florence	248-894-4931	32689 Stoney Brooke Ln	Fraser MI 48026	1/6/15
Sloyka, Joan-1st ref	248-335-1426	609 Bridle Path Ct	Bloomfield Hills MI 48304	1/15/15
Schutz, Valerie (needs assistance)	Coirne 945-8192 Eric 764-5064	American House	Roseville MI 48066	2/4/15
Wanike, Carol - 3rd floor	758-5009	8750 Kaltz	Centerline MI 48015	2/17/15
Ventimiglia, Angela-1st floor	293-8166H 383-4278C	17925 Breezeway	Fraser MI 48026	3/27/15
Trepczynski, Roseanne 3rd floor	586-222-2687	42250 Hayes#1115	Clinton Twp MI 48038	3/30/15
Howard & Judith Zacklan-	755-0916	11550 Metter	Warren MI 48089	4/7/15
Carol Lanigan- #110s sis -will call me	776-6738 2nd or 3rd flr	26450 Crocker Blvd	Harrison Twp MI 48045	4/15/15
Wroblewski, Virginia-90 (dtr will call me)	776-0665	28930 Ursuline	St Clair Shores MI 48061	4/21/15

Baker, Francis & Deborah-	268-8883	lease jan 2017	34127 Rockford	Sterling Heights MI 48312	4/28/15
Edwards, Diane & Michael-	552-5957??		13849 E 13 Mile	Warren MI 48088	4/30/15
Lindsey, Sherrie -3rd floor	586-354-6026		27201 Grant	St Clair Shores MI 48081	6/1/15
Slomkowski, Dorothy & Stanley	602-993-5397	call in spring 20	16606 N 1st Dr	Phoenix, AZ 85023	6/3/15
Dodd, John & Nancy no 1st flr	264-4033	Ida 994-0072	34139 Foxboro	Sterling Hts MI 48312	6/8/15
Milligan, Jacqueline (wants to sneak out	248-376-6697		614 Pawleys Dr	Simpsonville SC 29681	6/8/15
Grant, Ann	313-892-4027		19676 Lamont	Detroit MI 48234	6/22/15
Ankrapp, Nina-	296-1439		17825 15 Mile Rd #32	Clinton Twp MI 48035	7/7/15
Comilia, Carolyn-2nd or 3rd floor-	313-383-1193		363 Kings Hwy	Lincoln Pk MI 48146	7/23/15
Zelechowski, Idalyne-	248-542-5455		100 W George Ave	Hazel Pk MI 48030	8/12/15
Cangelosi, Janice	792-3613	selling	16855 Faulman	Clinton Twp MI 48035	8/17/15
Zepp, Patricia-	580-475-7961		2021 N Hwy 81 #125	Duncan OK 73533	9/18/15
Pentrack, Christine	949-7548		29368 Applegarden	Chesterfield MI 48047	9/30/15
Theodore, Donna - 1st floor	586-756-4959		27622 Marilyn Dr	Warren MI 48093	10/1/15
Lunetta, Antoinetta-	792-4907		35058 Bobcan	Clinton Twp MI 48035	10/20/15
Colbert, Norman & Brenda -1st refuse	313-690-5951		14615 Chandler Pk	Detroit MI 48224	11/16/15
Freiburger, Barbara-	216-8933		31069 Hoover	Warren MI 48093	12/3/15
Miller, Teresa	298-6232		24504 Beck	Eastpointe MI 48021	12/9/15
Sylvester, Ron & Gayle - 2nd flr	484-268-0022		25565 Pallow	Roseville MI 48066	12/10/15
Faske, Dolores	495-2453		15393 15 Mile Rd #204	Clinton Twp MI 48035	12/14/15
Khullar, Ram 3rd Floor	262-2354		31245 McNamee	Fraser MI 48026	12/15/15
Bucherri, Ilene - 1st floor -	563-0616		26727 Waldorf	Roseville MI 48066	2/2/16
Burden, William & Christine-she's too you	943-1338		22000 E 12 Mile Rd	St Clair Shores MI 48081	2/3/16
Tookes, Lena	313-523-0460		4115 Iroquois	Det MI 48214	2/8/16
JEAN SCHMIDT	586 296-5205		31425 YORK	Fraser MI 48026	2/23/2016
Cook, Yvonne	586-604-4018		12850 Bender Dr	Sterling Hgts MI 38313	3/11/16
Dickerson, Rosalie-	991-6935		15060 Bridgeview	Sterling Heights MI 48313	3/18/16
Figlioli, Janet and Firminger, Robert	586 321-6085			FLORIDA	3/28/2016
Lane, Christine=in FL-call cell	263-4333	in FI	40687 St Louis Dr	Clinton Twp MI 48038	4/3/16
Paraskos, Robert	248-548-3716		27787 Dequindre	Madison Heights MI 48071	4/3/16
Buchak, William -	989-872-5540		2490 N Phillips Rd	Oxford MI 48279	4/4/16
Ruth, Patricia-	231-734-2885		491 Big Stone Lake Rd	Lake MI 48632	4/13/16
Hall, Elizabeth-msg 3/2/16	588-4775		23835 Lakewood	St Clair Shores MI 48082	4/19/16
Naseef, Gary no 2nd flr	293-8743 H 354-8898 C		21413 Willow Wisp	St Clair Shores MI 48082	5/3/16

	still interested 8/2017
	still interested 8/2017
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	left message 8/10/17
	left message 8/10/17
	left message 8/10/17
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2nd or 3rd floor	
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asked to move to bottom of list

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	stay on list
	stay on list