

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, September 5th, 2017
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Sherry Stein, Vice Chairperson Laura Lesich; Secretary Sarah Kelley, Commissioners David Kubiak, Linda Stonebreaker, David Winowiecki

Absent: Commissioner Tom Colwell

Also Present: Christina Woods, Recreation Director, Shannon McCalley Buddies Representative

1. Call Meeting to Order

Chairperson Stein called meeting to order at 7:04 pm.

2. Pledge of Allegiance

3. Approval of Agenda for September 5th 2017

COMMISSIONER KUBIAK MOVED, SECONDED BY COMMISSIONER WINOWEICKI TO APPROVE THE RECREATION COMMISSION REGULAR MEETING AGENDA FOR AUGUST 1 2017.

Motion carried unanimously.

4. Approval of Minutes from July 11 2017

COMMISSIONER WINOWEICKI MOVED, SECONDED BY COMMISSIONER LESICH TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF JULY 11TH 2017

Motion carried unanimously.

5. Old Business

A. Status of Youth and Senior Involvement in Recreation Commission

Director Woods shared questions that will be compiled into an online survey targeted at different age groups to gain insight into what these different ages want from their recreation and parks. Christina mentioned that these surveys will be available online and paper versions available as well. These will be open for about 2 months.

B. Collaboration with Local Schools

Director Woods presented ideas of collaborating with the schools in the area. These will be brought to the schools to discuss their interest in involvement. More information to come as these meetings take place.

6. Updates on McKinley Barrier Free Park

Fraser First President Vania Apps shared that the upcoming build dates for McKinley Park will be September 22nd to September 24th. FFBC is looking for volunteers Vania shared upcoming fundraising events, including Ryan Buck's Art Gallery in September and a Trivia Night in October.

7. Report from Buddies Representative

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Buddies Representative Shannon McCalley shared upcoming Buddies Events, including the start of the Buddies "year" in September.

8. Report on Senior Business

A. Upcoming Programming

Director Christina Woods shared what programs are upcoming. These include an educational series by Wayne State University, Medicare /Medicaid information, Grandparent Bowling, Hamtramck Tour, Flu Shots, Dodge Park Farmers market, Public Safety Classes and a Parade Company tour.

9. Report on Recreation Business

A. Upcoming Programming

10. Director Christina Woods shared what programs are upcoming. These include second season adult leagues, youth basketball leagues, adult craft after dark, Simply Sports, and more.

A. Report on Farmers Market Status

Christina stated that the group met last month and started delegating tasks for volunteers. The next meeting is on September 11th.

11. Report on Special Events

A. Upcoming Fall Festival

Christina announced that there are 39 confirmed vendors, Blakes, Aczts Pies and Grasshopper Bakery, Encore is performing, the Optimist Club is sponsoring the petting zoo, Christian Financial is sponsoring the Photo area, Dales and Fraser First is sponsoring the Rock Painting, and Fraser First is doing pumpkin sales and Facepainting. Christina announced that nobody is signed up for the chili cookoff, and she requested that everyone spread the word.

Commissioner Stonebreaker questioned Christina on the vendor policy, asking if more than one vendor for a company is allowed to participate. Christina acknowledged that there are vendors who dislike that and that policy will change in future shows.

B. Upcoming Halloween Party

Christina stated that the tickets are available now for the Halloween Party on October 22nd at 10 and 11:30. The recreation is responsible for distributing tickets and the magician, the Lion's plan the rest.

C. Upcoming Christmas in Fraser

Christina stated that donations are starting to come in and preparations are underway. She shared the 2 applicants received for honorees at the event. Commissioner Winowiecki requested that the groups from the previous year be included in the applications as well, the Goodfellows and Paid Oncall Firefighters. The commission decided to leave the applications open until the next commission meeting

COMMISSIONER WINOWIECKI MOVED, SECONDED BY COMMISSIONER STONEBREAKER TO RE OPEN SUBMISSIONS FOR CHRISTMAS IN FRASER

**HONOREE NOMINATIONS, ENDING OCTOBER 2ND AND THE COMMISSION
WILL REVIEW AT THE OCTOBER MEETING**

Motion carried unanimously.

12. Report on Parks

Christina stated she hasn't heard for sure but the grant for 40 trees for Steffens Park seems promising. More information to come.

Christina also stated she spoke with the National Department of natural Resources about our recent tree planting and they were very pleased with how it turned out.

13. Other New Business

None at this time

14. Citizen Participation

Vania Apps inquired about the location of the 40 trees at Steffens park. Trees will be placed around fort Fraser and the perimeter of the park. Vania also stated that all nominated for the Christmas in Fraser receive a special commemorative letter.

15. Report from Recreation Director

Recreation Director Woods stated that the recreation is looking into Liturgical Publications Incorporated. This company does a lot of church bulletins and have branched out to doing senior center bulletins. The company sells advertisement space to local businesses and then provides free bulletins to the organization. The Recreation, Senior Center and Library will all be in a book and Christina is hoping that helps cross promotion.

16. Commission members with concerns

Commissioner Stonebreaker stated that the Recreation should look for tractors and farm equipment for the fall festival. Commissioner Stonebreaker also stated that her term will end in December and she is not seeking re-election.

Commissioner Winowiecki stated that he has spoken with Backer Landscaping and they are interested in sponsoring Boris Park. He would like to see more landscaping companies sponsor and maintain a park for a mutual benefit.

Commissioner Kubiak agrees that sometimes Facebook advertisement isn't easily done unless it is a paid advertisement. He asked if Recreation currently utilizes paid advertisements, which we do. He also inquired if the Fraser Recreation facebook page is used for spotlighting donors, which it is not at this time due to staff timing limitations. He recommended that thank yous be brought to every recreation commission meeting, and the commissioners agreed.

**CHAIRPERSON KUBIAK MOVED, SECONDED BY COMMISSIONER
WINOWIECKI TO ADD A STANDING AGENDA ITEM TO EVERY RECREATION
COMMISSION MEETING TO THANK SPONSORS AND DONORS.**

Motion carried unanimously.

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Vice Chairperson Lesich thanks all the residents that came out to clean up Fort Fraser the past weekend. She commends the residents for taking the initiative to go out there, and encourages residents to continue to own your park.
Chairperson Stein recommends a monthly park clean up group on facebook to get people out to the park to clean up. She also mentioned Trunk or Treat is coming up on October 28th at Rams Horn from 2-4 pm.

17. Adjournment

CHAIRPERSON STEIN MOVED, SECONDED BY COMMISSIONER WINOWEICKI TO ADJOURN THE RECREATION COMMISSION MEETING OF SEPTEMBER 5TH 2017 AT 8:34 PM.

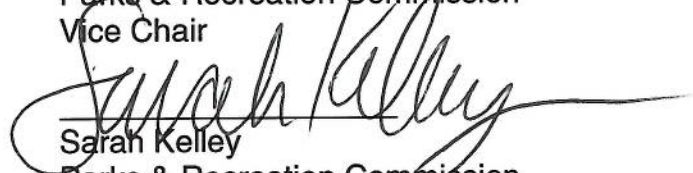
Motion carried unanimously.

Respectfully Submitted,



Sherry Stein
Parks & Recreation Commission
Chairperson

Laura Lesich
Parks & Recreation Commission
Vice Chair



Sarah Kelley
Parks & Recreation Commission
Secretary



Christina Woods
Parks & Recreation Director