City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

FRASER CITY COUNCIL – REGULAR MEETING
THURSDAY – JULY 13, 2017 – 7:00 P.M.

OPENING PRAYER:

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. CITIZEN PARTICIPATION ON AGENDA ITEMS

5. PRESENTATIONS:

   A. Huron Academy representative Miss Sara Jagot contribution to Fraser First Boundless Park.

6. CONSENT AGENDA

   A. Approval of Minutes of the Regular Council Meeting of 06-08-2017.
   B. Approval of Minutes of the Special Council Meeting of 06-12-2017.
   C. Approval of Minutes of the Special Council Meeting of 06-20-2017.
   D. Approval of Minutes of the Special Council Meeting of 06-27-2017.
   E. Approval of Local Compensation Commission 5-31-2017 recommendation.
   F. Approval of Resolution for Election Voting System Grant & Authorize City Clerk to submit Grant Application.
   G. Approval of Bills for the month of June 2017 in the amount of $2,446,507.54.
   H. Receive and file for the month of 04-04-2017 Recreation Commission Meeting.
   I. Receive and file for the month of 05-10-2017 Recreation Commission Meeting.
   J. Receive and file the draft minutes of the 06-07-2017 Planning Commission Meeting.
   K. Approval of MABAS Agreement – Fire Service Mutual Aid Agreement

7. REQUESTS FOR COUNCIL ACTION

   A. Approve City Manager Contract for D. Wayne O'Neal
   B. Approve Extension of Rubbish Contract – Green for Life, Inc.
   C. Approve Sewer Pipe Bid – Vistaway Pipe Relining
   D. Approve Water Main Replacement Bid – Pipe Bursting Various Locations
   E. Approval of Bid Award for McKinley Park Improvements to WCI
   F. Approve Conditional Rezoning for 33540 Hayes Road
   G. Proposed Special Council Meeting, July 22nd, 2017 @ 8:30am
   H. Approve November 2017 Ballot Language for PA 33

l. Request Council Consider the Continuation of the Capital Improvement Plan.

8. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF THE CITY ADMINISTRATION

9. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

10. EXECUTIVE SESSION REGARDING CITY ATTORNEY CONFIDENTIAL MEMORANDUM- SEXUAL HARASSMENT COMPLAINT AGAINST AN ELECTED CITY COUNCIL PERSON

11. CITIZEN PARTICIPATION

12. ADJOURNMENT

(Posted Friday July 7th, 2017 at 4:30pm)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154 ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

draft Minutes
Fraser City Council
June 8th, 2017 @ 7:00pm

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Foster, Hemelberg, Lesich and Schornak
Absent: Member Carnagie
Also Present: D. Wayne O'Neal, Manager
Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. **Call Meeting to Order** - Mayor Nichols called the regular meeting to order at 7:03pm

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Mayor NICHOLS moved, seconded by Member FOSTER, TO EXCUSE MEMBER CARNAGIE FROM THE JUNE 8TH, 2017 REGULAR COUNCIL MEETING.

Motion carried 6-0

Member LESICH moved, seconded by Member FOSTER, TO APPROVE AGENDA AS PRESENTED.

Motion carried 6-0

4. **Citizen Participation:**

Resident Lisa Gattler spoke on topic
Resident Loretta Thielend spoke on topic
Resident Eric Oliver spoke on topic

5. **Presentations:**

a. Presentation to the Zuccarro Family.

Mayor NICHOLS moved, seconded by Member SCHORNAK, TO TABLE THE PROCLAMATION PRESENTATION TO THE ZUCCARRO FAMILY.

Motion carried 6-0

b. Plante Moran Water Rate a Study Presentation

Plante Moran representation Brian Camiller presented the Water and Sewer Fund Financial Forecast (cash needs Basic) for the years ending June 30th, 2018 to 2022. Highlighted finds of the study are as follows:

- A five-year plan.
- A target model: 60 days of operational expenses, next year of debt service payments, 2 percent of the net book value of the system's capital assets in the event of an emergency capital replacement.
- All capital outlay: repairs to the water system reservoir, annual sewer rehabilitation or televising, annual projects related to city water mains or line replacement, replacement of water meters in 2022.
- Debt service payment.
- A readiness to service charge or RTS.
- Water purchased from Detroit Water and Sewerage Department / Great Lakes Water Authority / increased per unit cost of water.
- Other capital needs
- Proposed Water and Sewer rates – Why such a large increase in Year 1.

Member Schornak spoke on topic.
City Manager O'Neal spoke of fixed rates of the Great Lake Water Authority.
Member Lesich stated the Reservoir Project would change the projected cost; the cost would be less if taken out. Also, suggested there are alternative ways to fund, ex. Bonds. Mr. Camiller agreed.

6. **Public Hearings:**

a. Public Hearing on the Estimates of Costs and Expenses of the Police/Fire Department and to Establish a Special Assessment District pursuant to PA 33 of 1951.

Public Hearing open 7:59pm
Resident Tony Shereda spoke on topic
Resident Mary Vodak spoke on topic

Resident Al Ackerman spoke on topic
Resident Michael Wettstein spoke on topic
Resident Dawn Terry spoke on topic
Resident Janet Calabrese spoke on topic
Resident Kent Stonebreaker spoke on topic
Business owner Ken Immler spoke on topic
Resident Frank Farina spoke on topic
Resident Christine Henri spoke on topic
Public Safety Director George Rouhib spoke on topic
Resident Terry Pacholski spoke on topic
Business Owner of 34195 Riviera spoke on topic
Business owner of 33631 Riviera spoke on topic
Resident Tim Schultheis spoke on topic
Attorney Jack Dolan spoke of the MED as cost associated to the sinkhole
Resident Janice Hercula spoke on topic
Resident Karen Small spoke on topic
Resident David Small spoke on topic
Resident Beverly Arnold spoke on topic
Resident David Winowiecki spoke on topic
Resident Nancy Berube spoke on topic
Clawson resident Wendy Brewster spoke on topic
Resident Dennis Wegner spoke on topic
Resident Anna Cameron spoke on topic
Business Owner of 33842 J.J. Pompo spoke on topic
Resident Carl Haus spoke on topic
Attorney Jack Dolan spoke of legacy cost and OPEB-retirement healthcare liabilities spoke on topic
Resident Terry Finlaw spoke on topic
Resident Sue Berlin, (SP) summer land east spoke on topic
Public Safety Director George Rouhib – to vote no would result in; eight PSO, one dispatch, and one clerk layoffs. The removal of Fraser Public School liaison, (which is partially funded by the schools) and elementary school office would be removed. Director Rouhib stated over the past 20 years, the Department has generated 10-11 million dollars in revenues, covering Public Safety capital improvements.
Resident Vania Apps spoke on topic
Resident Gary Laine spoke on topic
Resident Robert Brannon spoke on topic
Resident Sue Wheeland spoke on topic

Mayor Nichols addressed audience seating in the lobby of City Hall offering the opportunity to speak on topic.

Public Hearing closed 9:44pm

b. Public Hearing on the Distribution of the Special Assessment Levy pursuant to PA 33 of 1951.

Attorney Dolan spoke of the Tax Tribunal procedure.

Public Hearing open 9:47pm.

Mayor Nichols addressed audience seating in the lobby of City Hall offering the opportunity to speak on topic.

Public hearing closed 9:48pm.

Mayor Nichols called for a five-minute recess.

Meeting resumed 9:55pm.

7. Consent Agenda

a. Approval of Minutes of the Special Council Meeting of May 9th, 2017.
b. Approval of Minutes of the Regular Council Meeting of May 11th, 2017.
c. Approval of Minutes of the Special Council Meeting of May 13th, 2017.
d. Approval of Bills for the month of May 2017 in the amount of $1,565,962.31.
e. Receive and file the minutes of the 03-13-2017 Library Board Meeting.
f. Receive and file the minutes of the 04-19-2017 Library Board Meeting.

g. Receive and file the draft minutes of the 5-31-2017 Local Officers Compensation Commission meeting.
h. Receive and file the Fraser Public Library Proposed Resolution for Proposed Budget for Fiscal Year 2017-18.
I. Receive and file Resignation Letter of Finance Director Mary Jaganjac.

Member LESICH moved, seconded by Member FOSTER, TO APPROVE CONSENT AGENDA AS PRESENTED.

Motion carried 6-0

8. Requests for Council Action:

a. Request Council approve the appointment of Curtis Rice as member to the Historical Commission Term to expire 06-30-2021.

Member SCHORNAK moved, seconded by Member LESICH, TO APPROVE REQUEST OF COUNCIL TO APPOINT MR. CURTIS RICE AS MEMBER OF THE HISTORICAL COMMISSION TERM TO EXPIRE 06-30-2021.

Motion carried 6-0

b. Request Council approve the Modification and Relining of Department of Public Works Gas Tanks.

DPW Director BJ VanFleteren stated the gas tanks were installed 1992/1993, the tanks leak inside. The DPW has an option to reline the tanks at a cost of $29,267. Wow Gas Station will accommodate the city gas needs while the tanks are repaired. The Director requested the purchase of a new tank monitor replacement for $11,671.02, and a fuel management system with a cost of $16,913.63. This system will track every vehicle that fill with gas and records necessary record for the State of Michigan. The relining would come out of the 2016-2017 budget. The monitor and fuel management system would come out of the 2017-2018 budget.

Mayor NICHOLS moved, seconded by Member FOSTER, TO AMEND AGENDA TO INCLUDE THE APPROVAL OF THE PURCHASE OF A FUEL MANAGEMENT SYSTEM.

Roll call vote:

Blanke	yes
Foster	no
Hemelberg	no
Lesich	yes
Nichols	no
Schornak	yes

Motion fails 3-3

Member BLANKE moved, seconded by Member LESICH, TO APPROVE THE REQUEST OF COUNCIL TO AWARD OSCAR W. LARSON THE RELINING OF DPW GAS TANKS AT A COST OF $29,267.00.

Motion carried 6-0

c. Request Council approve the 2017-2018 Fee Schedule as presented.

Member Lesich spoke of the DPW deletion. DPW Director confirmed corrections were made to the 2017-2018 DPW portion of the Fee Schedule.

Mayor NICHOLS moved, seconded by Member FOSTER, TO AMEND AGENDA TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE 2017-2018 FEE SCHEDULE AS AMENDED.

Motion carried 6-0

Mayor NICHOLS moved, seconded by Member SCHORNAK, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE 2017-2018 FEE SCHEDULE AS AMENDED.

Motion carried 6-0

d. Request Council Approve Adjustment Request.

1. BA #21 transfer $11,113.00 from General Fund Balance to Recreation Salaries & Wages. (appropriation)

Member FOSTER moved, seconded by Member SCHORNAK, TO APPROVE BA #21 TRANSFER $11,113.00 FROM GENERAL FUND BALANCE TO RECREATION SALARIES AND WAGES.

Roll Call Vote:

Blanke	yes
Foster	yes
Hemelberg	no
Lesich	yes
Nichols	no
Schornak	yes

Motion carried 4-2
Mayor Nichols, Member Hemelberg no

1. Member FOSTER moved, seconded by Mayor NICHOLS, TO APPROVE BA #21 TRANSFER $11,113.00 FROM GENERAL FUND BALANCE TO RECREATION SALARIES AND WAGES.

Motion carried 5-1
Member Hemelberg no

2. BA #22 Transfer $13,940.00 from General Fund Balance to Finance Professional Services Line Item. (appropriation)
Member FOSTER moved, second by HEMELBERG, TO TRANSFER $13,940.00 FROM GENERAL FUND BALANCE TO FINANCE PROFESSIONAL SERVICES LINE ITEM.

Motion carried 6-0

3. BA #23 Transfer $112,790.03 from General Fund Balance to Various Pension Accounts. (appropriation)
Member FOSTER moved, second by HEMELBERG, TO TRANSFER $112,790.03 FROM GENERAL FUND BALANCE TO VARIOUS PENSION ACCOUNTS.

Motion carried 6-0

4. BA #24 Transfer $52,047.37 from Senior Housing Fund Balance to Various Senior Housing Line Items.
Member FOSTER moved, second by MAYOR NICHOLS, TO TRANSFER $52,047.37 FROM SENIOR HOUSING FUND BALANCE TO VARIOUS SENIOR HOUSING LINE ITEMS.

Motion carried 6-0

5. BA #25 Transfer $48,000 from General Fund Balance to Overtime for Public Safety. (appropriation)
Member FOSTER moved, second by Member LESICH, TO TRANSFER $48,000 FROM GENERAL FUND BALANCE TO OVERTIME FOR PUBLIC SAFETY.

Motion carried 6-0

6. BA #26 Transfer $17,000 from General Fund Balance to Professional Services. (appropriation)
Member FOSTER moved, second by Mayor NICHOLS, TO TRANSFER $17,000 FROM GENERAL FUND BALANCE TO PROFESSIONAL SERVICES

Motion carried 6-0

e. Approve Resolution to Establish a Police Special Assessment District and to Levy an Assessment to Defray the Costs Necessary to Continue Police and Fire Protection, PA 33 of 1951.

Attorney Jack Dolan provided a brief overview of the Police Assessment, Council will vote each year for the Assessment.
Member Blanke inquired if the Assessment would be renewed annually, Mr. Dolan stated yes, there will be a public hearing scheduled accordingly.

Member Blanke moved, seconded by Member Schornak to Approve Resolution to Establish a Police Special Assessment District and to Levy an Assessment to Defray the Costs Necessary to Continue Police and Fire Protection, PA 33 of 1951.
Member Schornak asked Mr. Dolan is the passing of PA33 is a common practice in neighboring communities?
Mr. Dolan responded; Clinton Twp. Has a special separate assessment for police and fire, this is found in many townships.
Member Blanke mentioned that at the May 2017 meeting seven members of council approved the budget.
Mr. Dolan stated the public hearing was to establish a special district, establish a special district or initiate cuts from the budget for a balanced budget.
Member Foster spoke of the budget process and shared her thoughts with council.
Member Lesich stated he is in support of PA33. Member Lesich shared his observation of the City of Fraser residential property taxes comparison of today verse ten years ago, property taxes were higher ten years ago.
Member Hemelberg spoke of the City of Fraser financial contribution to the city fireworks, and there will be a Lions Club picnic.
Mayor Nichols spoke of the numbers of Fraser foreclosed homes, the failure of the Public Safety proposal in November 2016 and that Fraser Public Safety officers did not promote the proposal.

Member BLANKE moved, second by Member SCHORNAK, TO APPROVE RESOLUTION TO ESTABLISH A POLICE SPECIAL ASSESSMENT DISTRICT AND TO LEVY AN ASSESSMENT TO DEFRAY THE COSTS NECESSARY TO CONTINUE POLICE AND FIRE PROTECTION, PA 33 OF 1951.

Roll call vote:

Blanke	Yes
Foster	No
Hemelberg	No
Lesich	Yes
Nichols	No
Schornak	Yes

Motion fails 3-3

9. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF THE CITY ADMINISTRATION

City Manager O'Neal spoke at length about the ramifications of not passing PA 33. There will be serious budget cuts as well as the continuation of subsidizing Fraser Senior Housing with tax payer dollars. Mr. O'Neal offered council clarity regarding DPW Director VanFleteren' Request Council approve the Modification and Relining of Department of Public Works Gas Tanks.

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke Stated this was a sad night for the City of Fraser, Fraser took a negative hit with the nay vote of PA33.

Member Lesich Quoted his daughter, 'The decorum of council is terrible'. Member Lesich also asked for a report as to what will be cut from the budget.

Member Schornak Thanked the Fraser Historical Commission and congratulated Fraser High School graduates as well as college graduates.

Member Foster Suggested PA33 should be added to the November ballot. – Discussion ensued.

Member Hemelberg Stated he was not disappointed in the outcome of tonight's meeting.

Member Nichols Suggested that we all should watch our P's & Q's.

11. CITIZEN PARTICIPATION

Resident Robert Brannon spoke
Resident Nancy Berube
Resident Robert Muylaert
Resident Amelia Shereda – questioned the availability of the PSO Liaison at Fraser High School
Sgt. Eric Myers
Resident Carl Haus
Resident Sue Wheeland
Resident Vania Apps

11. ADJOURNMENT

Mayor NICHOLS moved, Member HEMELBERG, seconded by, TO ADJOURN THE REGULAR COUNCIL MEETING OF JUNE 8TH, 2017 @ 12:22 AM, JUNE 9TH, 2017.

The motion carried unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

Draft

Minutes
Fraser City Council Special Meeting
Monday, June 12, 2017 @ 6pm

A Special meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present:	Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent:	
Also Present:	D. Wayne O'Neal, City Manager Kelly Dolland, City Clerk Tim Tomlinson, City Attorney

1. **Call Meeting to Order** - Mayor Nichols called the special meeting to order at 6:01pm

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Member LESICH moved, second by Member CARNAGIE, TO APPROVE AGENDA AS PRESENTED.
Roll call vote:

Blanke	yes
Carnagie	yes
Foster	no
Hemelberg	no
Lesich	yes
Nichols	no
Schornak	yes

The motion carried 4-3

4. **Citizen Participation:**

Resident Gary Placido spoke
Resident Sue Wheeland spoke
Resident Nancy Berube spoke
Resident Charise Rahls spoke
Resident Janet Calabrese spoke
Resident Anna Cameron spoke
Resident Vince Calabrese spoke

5. **INVESTIGATION REGARDING EMPLOYEES' SEXUAL HARASSEMENT COMPLAINTS**

a.Request Council to retain the services of Mr. Thomas L. Fleury

Member Foster believed a closed session was not necessary, the discussion should be held publically, does not believe the investigation should be done by the same attorney that produced the document and wanted to know the cost for the Attorney.
Attorney Tomlinson spoke of the service provided by Mr. Fleury.
Member Blanke reminded everyone, that they have not seen or read the report.
Member Schornak stated Mr. Fleury was highly regarded in his industry, she stated we, as council would want to protect the city employees.
Member Foster expressed concern with the fee to hire an attorney.
Member Carnagie stated this concern needs to be addressed.
Member Hemelberg stated the alligations were against him and expressed concern over legal fees.

Member BLANKE moved, second by Member LESICH, TO APPROVE THE REQUEST OF COUNCIL TO RETAIN THE SERVICE OF THOMAS FLEURY.
Roll call votes:

Blanke	yes
Carnagie	yes
Foster	no
Hemelberg	no
Lesich	yes
Nichols	no
Schornak	yes

Motion carried 4-3

b. Motion to convene to closed session, To Consider a Written Legal Opinion of Council, and to Consider Material Exempt from Discussion or Disclosure by State and Federal Statute, Specifically Section 13(m) of the Freedom of Information Act.
Member Hemelberg stated he would like to do this in an open meeting not closed session.
Member Foster stated she believed resident know more about the report than council.
Member Schornak stated a closed session would protect the victims.
Member Lesich stated the closed session is to protect potential victims, protect all legal rights; we are here only to evaluate the investigation at this time.

Member SCHORNAK moved, second by Member LESICH, TO APPROVE THE REQUEST OF COUNCIL TO ENTER INTO CLOSED SESSION.

Motion carried 6-1
Hemelberg no

The special meeting convened into closed session at 6:31pm
The special meeting reconvened at 8:54pm

Attorney Tomlinson stated the report is subject to attorney client privilege, any discussion would be in violation of the Open Meeting Act, do not disclose info.

Member Lesich stated we have reviewed the Investigator's Report and at this time Council has taken the matter under advisement.

Member LESICH moved, second Member Hemelberg, TO APPROVE MOTION TO REQUEST THE FOLLOWING:
- A WRITTEN LEGAL OPINION FROM THE CITY ATTORNEY REGARDING POSSIBLE COUNCIL ACTION UNDER THE FRASER CITY CHARTER.
- NO MEMBER OF THE FRASER CITY COUNCL SHALL DISCUSS ANY ASPECT OF THIS MATTER EXCEPT UNDER ADVICE OF COUNSEL
- DIRECT THE CITY MANAGER TO IMPLEMENT A NO-CONTACT MEMORANDUM REGARDING CITY OFFICAL COMMUNICATIONS WITH CITY EMPLOYEES.
- NO RETALIATORY ACTION TOWARD ANY CITY EMPLOYEE.

Roll call vote:

Blanke	yes
Carnagie	yes
Foster	yes
Hemelberg	yes
Lesich	yes
Nichols	yes
Schornak	yes

Motion carried 7-0

6. ADJOURNMENT

Member LESICH moved, seconded by Member CARNAGIE, TO ADJOURN THE SPECIAL COUNCIL MEETING OF JUNE 12TH, 2017 @ 8:56PM.

The motion carried unanimously,

Respectfully submitted,

____
Kelly Dolland, City Clerk

____
Joe Nichols, Mayor

Draft

Minutes
Fraser City Council Special Meeting
Tuesday, June 20th, 2017 @ 6pm

A Special meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent:
Also Present: D. Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. **Call Meeting to Order** - Mayor Nichols called the special meeting to order at 6:02pm

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Member CARNAGIE moved, second by MAYOR NICHOLS, TO APPROVE AGENDA AS PRESENTED.

The motion carried 6-0

4. **Citizen Participation:**

Resident Gil Harris spoke
Resident Bob Fannon spoke

Member Foster arrive meeting: 6:15pm

Resident Veronica Van Derford spoke
Resident Madeline Van Derford spoke
Resident Marie Cilluffo spoke
Resident Gary Niedojadlo spoke
Resident Linda Stonebreaker spoke
Resident Carl Hofman spoke
Resident Mark Osborne spoke
Business owner of 34195 Riviera spoke
Resident Michelle Casey spoke
Resident Harry Hodgson spoke
Resident Roy Malone spoke
Resident Vince Calabrese spoke
Resident Sue Wheeland spoke
Clinton Twp. resident spoke
Business owner Ken Immler spoke
Resident Arger Cecil spoke
Resident Mary Vodak spoke
Resident Linda Winkleman Buckman spoke
Resident Todd Fenner spoke
Resident Al Ackerman spoke
Business owner of 33946 Doreka spoke
Fraser Volunteer Fire Fighters spoke
Resident Dave Winowiecki spoke
Resident Lisa Gattler spoke
Resident Tony Shereda spoke
Resident Sherry Stein spoke
Business owner of 31031 Kelly Rd spoke
Business owner of 31031 Kelly Rd spoke
Business owner of 31031 Kelly Rd spoke
Michigan Tax Payer Alliance representative Leon Drolet spoke
Michigan Tax Payer Alliance representative Simon Hadid spoke
Resident Kevin Rice spoke
Resident Diane Backers spoke
Resident William Pretto spoke
Resident Mike Zrepskey spoke
Senior Housing resident spoke
Resident Amy Baranski spoke
Resident Sarah Kelly spoke

Resident Richard Waters spoke
Resident Gary Placido spoke
Resident Arnold Olson spoke
Resident Donna Reiner spoke
Resident Frank Martin spoke
Resident Michelle Bissell spoke
Resident Joann Barr spoke
Resident Tom McCoy spoke
Resident Dana Freers spoke

Mayor Nichols called for recess: 8:28pm
Meeting resumed 8:48pm

Resident Nancy Berube spoke
Resident Brendan Fraser spoke
Resident Vania Apps spoke
Public Safety Director George Rouhib spoke

5. **REQUESTS FOR COUNCIL ACTION –**

1. Review Amended 2017-2018 Fiscal Year Budget without PA 33 of 1951 Revenues.

City Manager Wayne O'Neal spoke of the 1.6mil that was spoken for in the 2017-2018 budget. The 1.6 mil is allocated to the library and trash. Mr. O'Neal also spoke of the unfunded pension cost.
Director Woods spoke of the Recreation/Senior Center; grant, revenue, rental and revenue loss, simply stated it cost $131,000 to run the center annually.
Mr. O'Neal stated we are here to present a balanced budget to the state.
Conversation ensured regarding PA33.
Member Blanke asked if a public hearing would be held every year for the passing of PA33, ~ yes.
Mr. O'Neal spoke of the $54 million of unfunded accrued liability, the city of Fraser is 56% funded in our pension fund. He also commented the city can save $700,000 if they were to eliminate all department heads.
Member Carnagie asked about the city fund balance. Mr. O'Neal suggested 10% is the bottom end, 15% is good, the city of Fraser wants to maintain a 15% fund balance.
Member Foster suggested to begin ballot language for November, restructure Public Safety and outsource city departments to meet budget cuts.
Member Schornak suggested to pass PA33 today and put on ballot in November.
Mayor Nichols spoke of the failed proposal in November 2016.
Member Carnagie shared the property tax bill today and ten years ago, today the bill is less.
Mayor Nichols stated he will vote no on PA 33.
Public to be Heard:
Resident Carl Haus spoke
Resident Henry Ball spoke
Resident Julia Williams spoke
Resident on Woody spoke
Resident Renee Paoletti spoke
Resident Kent Stonebreaker spoke

Member SCHORNAK moved, second by Mayor NICHOLS, TO RECEIVE AND FILE THE AMENDED 2017-2018 FISCAL YEAR BUDGET WITHOUT PA33 OF 1951 REVENUES.

The motion carried 7-0

2. Approve Resolution to Establish a Police Special Assessment District and to Levy an Assessment to Defray the Costs Necessary to Continue Police and Fire Protection, PA 33 of 1951.

Conversation ensued.

Member CARNAGIE moved, second by Member LESICH, TO APPROVE RESOLUTION TO ESTABLISH A POLICE SPECIAL ASSESSMENT DISTRICT AND TO LEVY AN ASSESSMENT TO DEFRAY THE COSTS NECESSARY TO CONTINUE POLICE AND FIRE PROTECTION, PA 33 OF 1951.

Roll call vote:

Blanke	yes
Carnagie	yes
Foster	no
Hemelberg	no
Lesich	yes
Nichols	no
Schornak	yes

Motion fails 4-3

3. Request Council Approve Amendments to the 2017-2018 Approved Budget to Comply with the Uniform Budgeting and Accounting Act, Act 2 of 1968.

Conversation ensued with Attorney Dolan.

Member Foster stated she will vote no because she believes the Senior / Activity Center can be saved, there is room in the budget, we can outsource a department for $73,000.

Attorney Dolan spoke of millage vote last November 2016.

Mayor NICHOLS moved, second by Member HEMELBERG, TO APPROVE REQUEST OF COUNCIL TO APPROVE AMENDMENTS TO THE 2017-2018 APPROVED BUDGET TO INCLUDE $456,000 FROM FUND BALANCE TO COMPLY WITH THE UNIFORM BUDGETING AND ACCOUNTING ACT OF ACT 2 OF 1968.
Roll call vote:

Blanke	no
Carnagie	no
Foster	no
Hemelberg	yes
Lesich	no
Nichols	yes
Schornak	no

Motion fails 5-2

6. APPROVE THE CONDITIONAL RELEASE OF CONFIDENTIAL REPORT FROM MR. THOMAS.

Member LESICH moved, second by Member CARNAGIE, TO TABLE REQUEST OF COUNCIL TO APPROVE THE CONDITIONAL RELEASE OF CONFIDENTIAL REPORT FROM MR. THOMAS FLEUERY.

Motion carried 6-0

7. CITIZEN PARTICIPATION

Resident Paul Cilluffo spoke
Resident Gil Harris spoke

Member Blanke excused from meeting 11:28pm

Resident Amy Baranski spoke
Resident Amelia Shereda spoke
Recreation Director Christina Woods spoke
Resident Sue Wheeland spoke.

8. ADJOURNMENT

Member LESICH moved, seconded by Mayor NICHOLS, TO ADJOURN THE SPECIAL COUNCIL MEETING OF JUNE 20th, 2017 @ 11:41PM.

The motion carried unanimously,

Respectfully submitted,

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Kelly Dolland, City Clerk

____
Joe Nichols, Mayor

Draft

Minutes
Fraser City Council Special Meeting
Tuesday, June 27th, 2017 @ 6pm

A Special meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent:
Also Present: D. Wayne O'Neal, City Manager
Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. **Call Meeting to Order** - Mayor Nichols called the special meeting to order at 6:00pm

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Member LESICH moved, second by Member CARNAGIE, TO APPROVE AGENDA AS PRESENTED.
Mayor Nichols stated Member Foster will not be in attendance for the special meeting.

The motion carried 6-0

4. **Citizen Participation:**

Resident Debby Winowiecki spoke
33824 Regal Resident spoke
Resident Connie Feirer spoke
Resident Tom McCoy spoke
Resident Aaron Hanke spoke
Resident Janet Calabrese spoke

Mayor Nichols read November 2016 ballot language to the public.

Resident Shelly Kassin spoke
Resident Kevin Rice spoke
Resident Christina Rice spoke
Fraser Business owner Ken Immler spoke
Resident Erin Steil spoke
Resident Donna Reiner spoke
Resident Cindy Ohrt spoke
Resident Marlene Hoeft spoke
Resident Gary Niedojadlo spoke
Resident Carl Haus spoke
Resident Linda Stonebreaker spoke
Business owner of 34195 Riviera spoke
Resident Ms. Heft spoke
Resident Carl Hofman spoke
Resident Gary Placido spoke
Resident Roy Malone spoke
Resident Debra Thompson spoke
Resident Vince Calabrese spoke
Resident Terry Bloodworth spoke
Resident Lois Ryzyk spoke
Resident Suzanne Kalka spoke
Resident Mrs. Victor spoke
Elder Abuse Advocate Marty Prehn spoke
Resident Gary Laine spoke

Mayor Nichols called for ten-minute recess @ 7:50pm.
Meeting resumed at 8:01pm.

5. **REQUESTS FOR COUNCIL ACTION –**

Approve Resolution to Establish a Police Special Assessment District and to Levy an Assessment to Defray the Costs Necessary to Continue Police and Fire Protection, PA 33 of 1951.

Member LESICH moved, second by Member SCHORNAK, TO APPROVE RESOLUTION TO ESTABLISH A POLICE ASSESSMENT DISTRICT AND TO LEVY AN ASSESSMENT TO DEFRAY THE COSTS NECESSARY TO CONTINUE POLICE AND FIRE PROTECTION, PA 33 OF 1951.

Member Hemelberg asked for council to pass 2mil today and put 3mil proposal on November 2017 ballot.
Attorney Tomlinson stated 2mil in July can only be levied, must protect the tax payer.
Mr. Tomlinson stated must have 5 mils to balance budget, if don't have 5 mils, must cut budget to balance.
Member Lesich spoke of the previous year's budget compromise.
Member Blanke reminded council the May 2017 budget was passed with a 7-0 vote.
Member Schornak provided options to pass the budget.
Mr. Tomlinson stated council can present an option to the voters in November for the following year or approve 5mils.
Conversation ensued
Member Lesich stated he will continue to fight for the city.
City Manager O'Neal spoke of possible options to provide the State a balanced budget. He stated Fraser has a revenue problem not a spending problem.
Member Carnagie stated he pays less in property taxes today than he did ten years ago.
Member Hemelberg asked to put 3mils on November ballot.
Member Lesich spoke on an advisory ballot, fund 5mil for 2018/2019.
Mayor Nichols suggested the need of a forensic audit, to review how the money in Fraser is really spent.
Member Schornak spoke of the high cost of a forensic audit as well as Planet Moran and Abraham & Gaffney resent audits.

Member LESICH moved, second by Member SCHORNAK, TO APPROVE RESOLUTION TO ESTABLISH A POLICE SPECIAL ASSESSMENT DISTRICT AND TO LEVY AN ASSESSMENT TO DEFRAY THE COSTS NECESSARY TO CONTINUE POLICE AND FIRE PROTECTION, PA 33 OF 1951.
Roll call vote:

Blanke	yes
Carnagie	yes
Hemelberg	no
Lesich	yes
Nichols	no
Schornak	yes

Motion fails 4-2

1. Request Council Approve Amendments to the 2017-2018 Approved Budget to Comply with the Uniform Budgeting and Accounting Act, Act 2 of 1968.

Mayor NICHOLS, moved, second by Member HEMELBERG, TO REQUEST COUNCIL APPROVE AMENDMENTS TO THE 2017-2018 APPROVED BUDGET TO COMPLY WITH THE UNIFORM BUDGETING AND ACCOUNTING ACT, ACT 2 OF 1968.

City Manager O'Neal stated he was very concerned with the depletion of the fund balance.
Conversation ensued.
Citizen Participation
Resident Amy Baranski
Member Schornak spoke
Attorney Tomlinson spoke of an advisory ballot
Resident Kent Stonebreaker spoke
Resident Amy Baranski spoke

Mayor NICHOLS amended motion, second by Member HEMELBERG, TO ADD 2MIL, 3MIL ON NOVEMBER BALLOT AS AN ADVISORY BALLOT.

Motion carried 6-0

Member LESICH moved, second by Member BLANKE, TO REQUEST COUNCIL TO APPROVE AMENDMENTS TO THE 2017/2018 APPROVED BUDGET TO COMPLY WITH THE UNIFORM BUDGETING AND ACCOUNTING ACT, ACT 2 OF 1968 TO INCLUDE THE FOLLOWING BUDGET AMENDMENTS WHICH ARE APPROPRIATIONS:

- $460,000 FROM GENERAL FUND BALANCE
- $125,000 FROM GAMBLING FORFEITURE FUND
- $575,000 ELIMINATED FROM PLANNED CAPITAL IMPROVEMENT

Roll call vote:

Blanke	yes
Carnagie	yes
Hemelberg	yes
Lesich	yes
Nichols	yes
Schornak	yes

Motion carried 6-0

7. CITIZEN PARTICIPATION

Resident Sue Wheeland spoke
Resident Shelley Cassin spoke
Fraser Senior Housing Resident spoke
Resident Amy Baranski spoke
Resident Nancy Berube spoke
Resident Erin Steil spoke

8. ADJOURNMENT

Mayor NICHOLS moved, seconded by Member CARNAGIE, TO ADJOURN THE SPECIAL COUNCIL MEETING OF JUNE 27th, 2017 @ 9:56PM.

The motion carried unanimously.

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

City of Fraser
Building & Code Enforcement Department

MEMORANDUM

TO:	City of Fraser Council Members
FROM:	Local Officers Compensation Commission
RE:	Recommendation from the Local Officers Compensation Commission
DATE:	JULY 6TH, 2017

On May 31st, 2017 the Local Officers Compensation Commission made a motion to approve a schedule of 18 meetings per fiscal year with a compensation of $75 per meeting. The Compensation Commission request Council approval of the $75 per meeting compensation.

FF/kad
Kad

Local Officers Compensation Commission Meeting
Wednesday, May 31st, 2017 @ 4:00pm

DRAFT MINUTES

Fraser Local Officers Compensation Commission was conducted on the above date at the City Municipal Building located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Robert Brannon, Anna Cameron, Joseph Chimenti, Frank Farina and Roseanne Menendez

Absent:

Also Present: Kelly Dolland, Recording Secretary

1. **Call Meeting to Order**

The meeting was called to order at 4:09pm.

2. **Approval of Agenda**

Member Menendez moved, seconded by Member Chimenti, TO APPROVE AGENDA AS PRESENTED.

The motion carried unanimously

3. **Approval of the June 4th, 2015 Compensation Commission Meeting Minutes**

Member Chimenti moved, seconded by Member Cameron, TO APPROVE JUNE 4TH, 2015 COMPENSATION COMMISSION MEETING MINUTES AS SUBMITTED.

The motion carried unanimously.

4. **Election of Chairperson and Vice Chairperson**

Member Menendez moved, seconded by Member Cameron to nominate Member Farina as Chairman.
Member Farina accepted.
Member Brannon moved, seconded by Member Cameron to close nominations.

The motion carried unanimously.

Member Menendez moved, seconded by Member Cameron to nominate Member Chimenti as Vice Chairperson.
Member Chimenti accepted.
Member Farina moved, seconded by Member Brannon to close nominations.

The motion carried unanimously.

5. **Discussion of Salaries of Mayor and Council**

a. Discussion of Salaries of Mayor and Council

Member Cameron moved, second by Member Farina, TO KEEP MAINTAIN SAME SALARY FOR MAYOR AND COUNCIL.

Member Brannon stated he researched nearby cities and found the salaries of Mayor and Council to be much higher in Fraser. Member Brannon proposed to maintain the same salary of $4,531 and $3,835 for Mayor and Council but reduce the meeting compensation to $50 per meeting and reduce the number of meeting from 24 to 18 meetings per fiscal year. He also stated at the current rate of pay, the Mayor is averaging $75 an hour and Council $65 an hour per meeting.

Member Farina stated the rate pay per resident is 50 – 100% higher in Fraser than is neighboring areas.
Member Menendez stated we should lead by example in regard to salaries. Member Menendez suggested to leave the salaries, and reduce the number of meetings and compensation per meeting.
Member Brannon stated the City would save $14,000 if Council were to receive $50 pay per meeting.

Member Cameron withdrew her motion.
Member Farina withdrew his second to the motion.

Member Brannon moved, seconded by Member Menendez, TO MAINTAIN MAYOR ANNUAL COMPENSATION OF $4,531 AND CITY COUNCIL ANNUAL COMPENSATION OF $3,835.

The motion carried unanimously.

b. Discussion of the total number of Council meetings per fiscal year.

Member Menendez suggested 20 council meetings per fiscal year was good.
Member Cameron suggested 18 council meetings was sufficient, 12 regular council meetings with six special meetings.

Member Brannon moved, seconded by Member Chimenti, TO REDUCE THE ALLOCATED 24 COUNCIL MEETING PER FISCAL YEAR TO 18 COUNCIL MEETINGS PER FISCAL YEAR.

The motion carried unanimously.

c. Discussion of Councilmember compensation per Council meeting.

Member Brannon indicated compensation per meeting was much higher for Fraser Councilmember than that of surrounding communities. Member Brannon suggested a $50 pay per meeting, a $50 pay per meeting would save the city up to $14,000.

Member Brannon moved, seconded by Member Cameron, TO APPROVE A SCHEDULE OF 18 CITY COUNCIL MEETINGS PER FISCAL YEAR WITH A MEETING COMPENSATION OF $50 PER MEETING.

Member Menendez suggested a meeting compensation of $75 is more in line with the 2007-2009 schedule.

Member Brannon withdrew his motion.
Member Cameron withdrew her second to the motion.

Member Brannon moved, seconded by Member Cameron, TO APPROVE A SCHEDULE OF 18 MEETING WITH A COMPENSATION OF $75 PER MEETING.

Member Farina spoke on topic.

The motion carried unanimously.

6. Discussion of Wedding Ceremony Fee and Location.

Member Cameron was concerned as to 'who' can actually perform a marriage ceremony in the City of Fraser.
39th District Court located in City of Roseville Municipal Court performs marriages with a $10 fee. (I believe that is all the court charges).
Member Farina suggested the to keep the rate the same for now. Member Farina suggested the Commission gather information and we will gather in September 2017 with our findings.

Member Menendez moved, seconded by Member Farina, TO TABLE DISCUSSION OF WEDDING CEREMONY FEE AND LOCATION.

The motion carried unanimously.

7. **Citizen Participation** - none

8. **Members to be heard**

Member Menendez nothing at this time
Member Chimenti nothing at this time
Member Brannon the actions taken at this meeting will fiscally work for the City.
Member Cameron stated her term ends 12-31-2017 not 9-30-2017.
Member Farina stated this was the best meeting with the best conversation.

9. **Adjournment**

Motion was made by Chairman Farina, seconded by Member Menendez, to ADJOURN THE LOCAL OFFICERS COMPENSATION COMMISSION MEETING OF WEDNESDAY, MAY 31STH, 2017 @ 5:04pm

The motion carried unanimously.

Respectfully submitted,

Kelly Dolland, City Clerk

/kd

DIVISION 1. - GENERALLY

Secs. 2-45—2-55. - Reserved.

DIVISION 2. - LOCAL OFFICERS' COMPENSATION COMMISSION

FOOTNOTE(S):

--- (4) ---

State Law reference— Authority to create, MCL 117.5c, MSA 5.2084(3).

Sec. 2-56. - Established.

The city council does hereby establish a local officers' compensation commission for the city.

(Ord. No. 95, § 1, 4-13-72)

Sec. 2-57. - Purpose.

The purpose and function of the local officers' compensation commission is to determine the salaries of all local elected officials.

(Ord. No. 95, § 2, 4-13-72)

Sec. 2-58. - Composition; eligibility and restrictions on eligibility.

The local officers' compensation commission shall consist of five (5) members, who are registered electors of the city, who shall be appointed by the mayor, subject to confirmation by the majority of the city council. However, no member or employee of the legislative, judicial or executive branch of any level of government or member of the immediate family of such member or employee shall be eligible to be a member of the commission.

(Ord. No. 95, § 3, 4-13-72)

Sec. 2-59. - Terms of office.

(a)

The members of the local officers' compensation commission shall be initially appointed as follows:

(1)

One (1) member for a term of five (5) years;

(2)

One (1) member for a term of four (4) years;

(3)

One (1) member for a term of three (3) years;

(4)

One (1) member for a term of two (2) years;

(5)

One (1) member for a term of one (1) year.

(b)

Annually thereafter, the mayor, with the approval of the council, shall appoint one (1) member of the commission for a term of five (5) years.

(c)

Members shall be appointed before October first of the year of appointment.

(Ord. No. 95, § 4, 4-13-72)

Sec. 2-60. - Compensation.

The members of the local officers' compensation commission shall receive no compensation, but shall be entitled to their actual and necessary expenses incurred in the performance of their duties.

(Ord. No. 95, § 6, 4-13-72)

Sec. 2-61. - Filling of vacancies.

Vacancies on the local officers' compensation commission occasioned by removals, resignations or otherwise, shall be reported to the city council and shall be filled for the remainder of the unexpired term in the same manner as original appointments.

(Ord. No. 95, § 5, 4-13-72)

Sec. 2-62. - Authority to organize; final vote; session days.

(a)

Immediately after their appointment, the members of the local officers' compensation commission shall meet and organize by electing one of their members chairperson and electing such other officers as they may deem necessary.

They shall also have the power to adopt such bylaws and regulations as they deem necessary for the carrying on of the business of the commission.

(b)

A majority of the members of the commission shall constitute a quorum for conducting its business. However, the commission shall take no action or make determinations without a concurrence of a majority of the members appointed and serving on the commission.

(c)

The commission shall meet for not more than fifteen (15) session days in every odd-numbered year. A "session day" means any calendar day on which the commission meets and a quorum is present.

(Ord. No. 95, § 7, 4-13-72)

Sec. 2-63. - Powers and duties.

(a)

The local officers' compensation commission shall have the power to and shall determine the salaries of all elected officials of the city. The determination of such salaries shall become effective thirty (30) days after being filed with the city clerk, unless rejected by a vote of two-thirds of the city council. In case of such rejection, the existing salary shall prevail. The commission shall make its determination within forty-five (45) calendar days of its first meeting.

(b)

The commission shall not be responsible for review, approval or accounting for routine expense allowances or other expenses paid to elected officials in addition to salary.

(Ord. No. 95, § 8, 4-13-72)

Sec. 2-64. - Supersedes conflicting charter and ordinance provisions.

This division shall supersede and take precedence over all existing Charter provisions and other ordinances of the city relating to either the fixing of salaries of elected officials or establishing a procedure for the fixing of such salaries.

(Ord. No. 95, § 9, 4-13-72)

Secs. 2-65—2-75. - Reserved.

DIVISION 3. - CITIZENS ADVISORY COMMITTEE

Sec. 2-76. - Established.

A citizens advisory committee is hereby established.

(Res. of 3/27/75)

Sec. 2-77. - Chairperson and executive board.

The city council shall appoint a chairperson of the citizens advisory committee and members of an executive board who shall be empowered to appoint persons as members of the committee, so that the various segments of the community-at-large may be represented.

Kelly Dolland
Update Commission members
3-2016

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

INTERIM CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

CITY OF FRASER
COUNTY OF MACOMB

RESOLUTION OF INTENT TO APPLY FOR VOTING SYSTEM GRANT AND AUTHORIZE CITY CLERK TO SUBMIT FOR GRANT APPLICATION

At a regular meeting of the City Council for the City of Fraser held in the Council Chambers at 33000 Garfield, City of Fraser, Macomb County, Michigan, 48026 on the 13th day of July, 2017 commencing at 7:00pm.

Present: ______________________________

Absent: ______________________________

The following preamble and resolution were offered by Councilmember ____________ and supported by Councilmember ____________.

WHEREAS, the city of Fraser wishes to apply to the Michigan Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, an assessable voting device for use by Indi duals with disabilities, and related Election Management System (EMS) Software, and;
WHEREAS, funding for the new voting system will be provided by the State and will include a combination of Federal Help America Act (HAVA) and State-appropriated funds, and;
WHEREAS, the City of Fraser is preparing to begin implementation of the new voting system in November 2017.

NOW, THEREFORE, BE IT RESOLVED THAT THE City Commission hereby authorizes the City Clerk to submit such Grant Application on behalf of the City of Fraser, Macomb County on this 13th day of July, 2017.

YEAS: ____________
NAYS: ____________
ABSENT: ____________

____
Joseph Nichols, Mayor

____
Kelly Ann Dolland, City Clerk

State Of Michigan
Michigan Department of State
And
Macomb County
City of Fraser

Help America Vote Act (HAVA) Grant Agreement
Voting System Hardware, Firmware and Software
RE: Master Contract
071B7700126 - Election Systems and Software (ES&S)

This Grant Agreement is the mechanism by which Counties, Cities, and Townships apply to the State of Michigan to receive Federal HAVA and State-appropriated funded voting systems, including optical scan tabulators, accessible voting devices and Election Management System (EMS) software, pursuant to the Federal Help America Vote Act (HAVA) of 2002.

Definitions:

"*Contractor*" means the voting system vendor selected by the county.

"*County*" means any county within the State of Michigan.

"*Department*" means the Michigan Department of State.

"*Grantee*" means the county or local jurisdiction entering into this *Grant Agreement*.

"*Local Jurisdiction*" means any city or township within the State of Michigan.

"*Voting Systems*" means optical scan tabulators, accessible voting devices (for use by voters with disabilities), and EMS software (as applicable) acquired by the counties and local jurisdictions statewide and funded by State-appropriated and Federal HAVA funds.

1. <u>Period of Agreement</u>
The *Grant Agreement* process applies to voting system purchases occurring between March 1, 2017 and April 30, 2018.

2. <u>Program, Budget and Agreement</u>
This *Grant Agreement* is to establish a grant program to use State-appropriated and Federal HAVA funds to acquire and implement replacement voting systems throughout the state. Each county, with the involvement of the local jurisdictions within the county, will select one Contractor for the entire county and will develop a countywide implementation plan to replace its voting systems.

Once the county certifies its Contractor selection to the Department, the county will provide the Department with its implementation plan for individual local jurisdictions participating in each planned purchasing phase. The Department will verify the number of voting systems authorized for purchase using State-appropriated and Federal HAVA funds. If changes are required after the *Grant Agreement* is signed and approved, instructions for amending the *Grant Agreement* will be provided and the Grantee will be required to enter into a new *Grant Agreement*.

This grant program only covers the acquisition and implementation of the voting system selected by each county, and the individual voting system components which will be funded utilizing available State-appropriated and Federal HAVA funds. Approved quantities of each voting system component have been determined by the Department and are listed in Section 15 of this *Grant Agreement*.

The Michigan Department of Technology, Management and Budget has entered into a Master Contract with each approved Contractor, which has established maximum statewide prices for each voting system component. The Department has established the available level of grant funding for each component of each Contractor's voting system. State-appropriated and Federal HAVA funding provided via this *Grant Agreement* covers the purchase of the voting system, the software license fee for the EMS software for the full 10-year contract term, and the *initial* service and maintenance period for all components (which covers the acquisition year, plus 4 additional years). The Master Contract includes an *extended* service and maintenance period beyond the *initial* service and maintenance period, for an additional five-year period. Costs for the *extended* service and maintenance period and other additional costs, if any, are the sole responsibility of each individual county / local jurisdiction.

All Contractors will be required to enter into a "purchase agreement" with each local jurisdiction and county in those counties that have selected that Contractor. Typically, this document is the purchase agreement provided by the Contractor. The terms and conditions of the local purchase agreements shall not contradict the Master Contract. The terms of the Master Contract will supercede any conflicting terms in the local purchase agreements.

Each Contractor will enter into a software license agreement with each county and any local jurisdictions that receive EMS. The license agreement shall not contradict any terms contained in the Master Contract. The terms of the Master Contract supercede any conflicting terms in the license agreement.

The Department will initiate voting system orders at the county level, once all *Grant Agreements* for the county are submitted and approved for the designated purchasing phase. Once voting systems have been delivered, tested, and accepted by each Grantee in the county for the designated purchasing phase, the Department will release the State/HAVA funds to the Contractor.

3. <u>General</u>

The individual submitting the *Grant Agreement* must have the proper authority to do so, and must certify in Section 16 of this *Grant Agreement* that this authority has been granted. Examples of authority include, but are not limited to, a resolution from the Board of County Commissioners, City Council or Township Board authorizing the individual submitting the *Grant Agreement* to execute the *Grant Agreement* on behalf of the county, city, or township.

4. Performance

Each Grantee will certify and sign the *Grant Agreement* and forward it to the Department per the instructions provided. The Department will review and, once approved, will provide the Grantee with a copy of this fully-executed *Grant Agreement*, which will serve as Notice of the Grant Award. The Department will initiate equipment orders directly with the Contractor, and will provide the Grantee with the *Acceptance Certificate & Payment Authorization Form*, which must be submitted by the Grantee to the Department within 10 business days of voting system delivery. This form indicates acceptance of equipment and payment authorization.

The Grantee is responsible for overseeing its contractual agreement with the Contractor and is responsible for ensuring Contractor performance. Any subsequent malfunction or performance issue with the voting system must be addressed by the Grantee directly with the Contractor. The Grantee is responsible for maintaining any and all Contractor performance records. The Grantee has the sole responsibility to verify Contractor compliance with delivery dates, terms and conditions of delivery, and equipment verification and testing in accordance with the statewide Master Contract for the Grantee's selected Contractor. The Grantee will be solely responsible for additional costs incurred that are not covered by service, maintenance and warranty provisions in the Master Contract.

Grant funding is not provided for the purchase of additional ("backup") voting systems. The Grantee will be responsible for developing and implementing a backup strategy to ensure continued operation on Election Day, in the event of voting system failure in any individual precinct.

5. Testing, Acceptance and Payment

1. Successful acceptance testing of the voting system shall be completed within 10 business days from the date of delivery.
2. Upon completion of all acceptance testing, the Grantee must complete the State-issued *Acceptance Certificate & Payment Authorization Form* and forward the completed form to the Department.
3. This form will indicate the date of delivery, successful completion of acceptance testing, and will provide authorization to the Department to release funds to the Contractor.
4. Payment to the Contractor shall be made in accordance with the Master Contract with the Grantee's selected Contractor.

6. Ownership of Equipment and Software Purchases: Title

Any voting system purchased pursuant to this *Grant Agreement* is the property of the Grantee.

7. Optional Purchases

If the Grantee desires to purchase additional items beyond those authorized in this *Grant Agreement*, it may do so at its sole expense, outside of this *Grant Agreement*. No State or HAVA funds will be available for such purchases. Prices established via the Master Contract are extended to counties and local jurisdictions by the Contractors for these purposes.

8. Records Maintenance/Retention

The Grantee will maintain a complete set of records and files related to the ordering, delivery, testing, maintenance, and repairs of voting systems. The Grantee shall assure all the terms of this *Grant Agreement* are adhered to and that records and detailed documentation regarding this grant shall be maintained for a period of not less than six (6) years from the date of Contract termination, the date of submission of the final expenditure report or until any litigation and audit findings have been resolved, whichever is later.

9. Management Requirements

Grantee must maintain property records that include a description of the property; a serial number or other identification number; acquisition date; cost of the property; location, use and condition of the property; and any ultimate disposition data including the date of disposal and sale price of the property (if any). Grantee must also maintain records showing 71% Federal participation in the cost of the property.

Grantee must perform a physical inventory of the property and reconcile the results with the property records at least once every two years.

Grantee must develop a control system to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated by the Grantee and reported to the Department.

Grantee must develop adequate maintenance procedures to keep the property in good condition. Grantee agrees to maintain extended service and maintenance coverage for the voting system in years 6-10 of the Master Contract, after the expiration of the initial service and maintenance period. If the Grantee fails to maintain extended service and maintenance coverage for the full Contract period, the Department may require Grantee to pay the Department the full amount of voting system grant funds paid to the vendor for the Grantee's county, city or township.

10. Disposition.

When the voting system acquired under this grant is no longer needed, the Department must be notified. Disposition of the equipment will be made as follows:

- Items of equipment with a current per-unit fair market value of less than $5,000 may be retained, sold or otherwise disposed of with no further obligation to the Department.
- Disposition of EMS software must follow the terms of the Contractor's Software License Agreement.

11. Authorized Access

The Grantee will permit, upon reasonable notification and at reasonable times, access to all records regarding this *Grant Agreement* by the Department and other representatives duly authorized by State or Federal law.

12. Mandatory Conditions

A. Statutory or Regulatory Requirements

The Master Contract for the Grantee's selected Contractor must be incorporated and made a part of the ensuing contract between the Grantee and the Contractor, as a condition for grant approval. The Grantee will comply with applicable Federal and State laws, guidelines, rules and regulations in carrying out the terms of this *Grant Agreement*.

Laws

This is a State of Michigan *Grant Agreement* and is governed by the laws of the State of Michigan. Any dispute arising as a result of this Agreement shall be resolved in the State of Michigan.

Funding
This *Grant Agreement* is subject to and contingent upon the availability and appropriation of Federal funds and any necessary State appropriation.

Costs
The State will not assume any responsibility or liability for costs incurred in relation to this grant.

Cancellation
The Department may cancel the *Grant Agreement* upon failure to comply with the terms of this grant.

Entire Agreement
The *Grant Agreement* shall represent the entire agreement between the State and Grantee and supercedes any prior oral or written agreements, and all other representations between the parties relating to this subject. The State reserves the right to require counties and local jurisdictions to attend required training sessions with regard to new equipment purchases made under HAVA.

Adherence to Terms
The failure of a party to insist upon strict adherence to any term of this *Grant Agreement* shall not be considered a waiver or deprive the party of the right thereafter to insist upon strict adherence to that term, or any other term of the *Grant Agreement.*

B. Other
Additional terms and conditions may be negotiated in the contract between the Grant Applicant and the Contractor as long as they do not conflict with the required terms and conditions of this *Grant Agreement* and Master Contract with the Grantee's selected Contractor.

13. Administration of Agreement
The Grant Manager on behalf of the Department for this *Grant Agreement* and the final *Grant Agreement* will be:

Jeremy Lange, Office of Financial Services
Michigan Department of State

All questions, comments and correspondence regarding this grant process, the *Grant Agreement* and the final *Grant Agreement* must be submitted in writing to the Grant Manager.

14. Completed Agreement
In order to complete this *Grant Agreement*, it must be filled out in its entirety by completing all indicated fields* below, and must be signed by the individual authorized by the county or local jurisdiction to enter into this agreement. The signed grant must be scanned and submitted electronically via the Elections eLearning Center.

City of Fraser

Check Disbursement Report

July 13, 2017

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	$	806,668.03
202 MAJOR STREET FUND	$	12,407.02
203 LOCAL STREET FUND	$	1,107.83
210 AMBULANCE FUND	$	4,092.42
226 GARBAGE AND RUBBISH COLLECTION	$	59,321.13
238 LIBRARY	$	5,638.55
265 DRUG FORFEITURE	$	26,084.06
267 GAMBLING FORFEITURE	$	1,452.81
270 SENIOR HOUSING	$	6,373.58
307 D/S & MILLAGE 2015 STREET BOND	$	500.00
402 2015 STREET BONDS CONSTRUCTION	$	313,535.57
592 WATER & SEWER FUND	$	1,140,650.52
661 MOTOR POOL	$	35,119.24
701 TRUST AND AGENCY	$	53,556.78
703 SUMMER TAX COLLECTION FUND		
VENDOR EXPENDITURES	**$**	**2,466,507.54**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/06/2017	PNC	125272*#	AEW	ENGIN. SITE PLANS			** VOIDED **
06/06/2017	PNC	125273	AFLAC	DUE TO OTHER/AFLAC/LEGAL	231.000	000	1,213.84
06/06/2017	PNC	125274	AMERICA'S FINEST	OFFICE SUPPLIES	727.000	441	40.00
06/06/2017	PNC	125275	GORAN ANTOVSKI	INDIGENTS-ATTY FEES	810.000	136	75.00
06/06/2017	PNC	125277	CAMILLA BARKOVIC	INDIGENTS-ATTY FEES	810.000	136	275.00
06/06/2017	PNC	125278	BOMMARITO LAW PLLC	INDIGENTS-ATTY FEES	810.000	136	75.00
06/06/2017	PNC	125279	C & G NEWSPAPERS	OPERATING SUPPLIES	900.000	101	108.00
06/06/2017	PNC	125281	CAPUTO BROSNAN PC	INDIGENTS-ATTY FEES	810.000	136	175.00
06/06/2017	PNC	125282	CARE WORKLIFE SOLUTIONS	PREPAID EXPENSES	123.000	000	335.00
06/06/2017	PNC	125283	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	269	15.29
				MATERIALS & SUPPLIES	742.000	269	260.89
				MATERIALS & SUPPLIES	742.000	269	72.80
				CHECK PNC 125283 TOTAL			348.98
06/06/2017	PNC	125284	COLMAN-WOLF SUPPLY CO.	MATERIALS & SUPPLIES	742.000	269	121.00
06/06/2017	PNC	125285*#	CONSUMERS ENERGY	GAS	921.000	265	767.56
				GAS	921.000	266	225.90
				GAS	921.000	267	112.15
				GAS	921.000	269	306.86
				CHECK PNC 125285 TOTAL			1,412.47
06/06/2017	PNC	125288*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	136	97.35
				HEALTH/LIFE/DENTAL INS	715.000	171	130.10
				HEALTH/LIFE/DENTAL INS	715.000	215	31.97
				HEALTH/LIFE/DENTAL INS	715.000	260	122.31
				HEALTH/LIFE/DENTAL INS	715.000	301	4,286.51
				HEALTH/LIFE/DENTAL INS	715.000	371	121.32
				HEALTH/LIFE/DENTAL INS	715.000	441	314.12

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				HEALTH/LIFE/DENTAL INS	715.000	691	363.96
				HEALTHCARE PAYMENTS	801.000	861	5,311.37
				CHECK PNC 125288 TOTAL			10,779.01
06/06/2017	PNC	125290*#	DETROIT ENERGY	ELECTRIC	922.000	265	5,309.03
				ELECTRIC	922.000	266	1,346.44
				ELECTRIC	922.000	267	163.18
				ELECTRIC	922.000	268	1,007.72
				ELECTRIC	922.000	269	810.18
				ELECTRIC	922.000	448	160.34
				CHECK PNC 125290 TOTAL			8,796.89
06/06/2017	PNC	125292	SHERRIEE L. DETZLER PLLC	INDIGENTS-ATTY FEES	810.000	136	225.00
06/06/2017	PNC	125294	DONALD W. O'NEAL	TELEPHONE	850.000	171	50.00
				TRANSPORTATION	860.000	171	100.00
				CHECK PNC 125294 TOTAL			150.00
06/06/2017	PNC	125295#	EAST POINTE PRINTING	OFFICE SUPPLIES	727.000	171	120.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	410	120.00
				CHECK PNC 125295 TOTAL			240.00
06/06/2017	PNC	125296	EDWARD R. HORN	PROFESSIONAL SERVICES	801.100	101	18,600.00
06/06/2017	PNC	125297	ANDREA M FANNING	INDIGENTS-ATTY FEES	810.000	136	225.00
06/06/2017	PNC	125298	FISCHER, GARON, HOYUMPA, RANCILIO	INDIGENTS-ATTY FEES	810.000	136	175.00
06/06/2017	PNC	125300	GLOCK PROFESSIONAL, INC	TRAINING	861.000	301	250.00
06/06/2017	PNC	125301	GMT POWER, INC.	REPAIRS & MAINTENANCE	937.000	269	303.75
06/06/2017	PNC	125303	HALLMARK SALES	MATERIALS & SUPPLIES	742.000	265	191.90
06/06/2017	PNC	125304	DAVID R. HAUGAN	INDIGENTS-ATTY FEES	810.000	136	175.00
06/06/2017	PNC	125305	HITS, INC	TRAINING 302 FUNDS	861.100	301	750.00
06/06/2017	PNC	125307	JENNIFER TAYLOR	INDIGENTS-ATTY FEES	810.000	136	175.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/06/2017	PNC	125308	JOHN C. ELLIS	HEALTHCARE PAYMENTS	801.000	861	225.00
06/06/2017	PNC	125310#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	187.50
				REPAIRS & MAINTENANCE	937.000	265	506.50
				REPAIRS & MAINTENANCE	937.000	265	187.50
				REPAIRS & MAINTENANCE	937.000	268	150.00
				REPAIRS & MAINTENANCE	937.000	268	150.00
				CHECK PNC 125310 TOTAL			1,181.50
06/06/2017	PNC	125311	K/E ELECTRIC SUPPLY CORP.	MATERIALS & SUPPLIES	742.000	690	423.77
				MATERIALS & SUPPLIES	742.000	690	515.82
				CHECK PNC 125311 TOTAL			939.59
06/06/2017	PNC	125312	JOHN J. KENNEDY	INDIGENTS-ATTY FEES	810.000	136	175.00
06/06/2017	PNC	125313	MARK KING	HEALTHCARE PAYMENTS	801.000	861	225.00
06/06/2017	PNC	125314	DENNIS KOENDERS	MECHANICAL INSP.	703.100	371	2,811.00
06/06/2017	PNC	125315	KRISTINA JOSEPH	INDIGENTS-ATTY FEES	810.000	136	275.00
06/06/2017	PNC	125316	KS STATE BANK	CAPITAL LEASES	975.050	448	6,783.17
				CAPITAL LEASES	975.050	448	6,783.17
				CHECK PNC 125316 TOTAL			13,566.34
06/06/2017	PNC	125317	LIANE KUFCHOCK	INDIGENTS-ATTY FEES	810.000	136	200.00
06/06/2017	PNC	125318	LEGALSHIELD	DUE TO OTHER/AFLAC/LEGAL	231.000	000	90.65
06/06/2017	PNC	125319	LUCIDO & MANZELLA PC	INDIGENTS-ATTY FEES	810.000	136	175.00
06/06/2017	PNC	125321	HUGH R. MARSHALL	INDIGENTS-ATTY FEES	810.000	136	175.00
06/06/2017	PNC	125322	MICHIGAN MUNICIPAL LEAGUE	PREPAID EXPENSES	123.000	000	6,089.00
06/06/2017	PNC	125324	MRS. JILL WOLBER	HEALTHCARE PAYMENTS	801.000	861	225.00
06/06/2017	PNC	125328	STEVEN PAULL	OPERATING SUPPLIES	746.000	301	9.11

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/06/2017	PNC	125329	JOSEPH J. PLAWECKI	INDIGENTS-ATTY FEES	810.000	136	175.00
06/06/2017	PNC	125331	PRINTING SYSTEMS, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	215	95.27
06/06/2017	PNC	125332	ALICIA M. PUTMAN	INDIGENTS-ATTY FEES	810.000	136	250.00
06/06/2017	PNC	125333	RAY ELECTRIC	MATERIALS & SUPPLIES	742.000	690	130.05
				MATERIALS & SUPPLIES	742.000	690	9.32
				MATERIALS & SUPPLIES	742.000	690	145.02
				CHECK PNC 125333 TOTAL			284.39
06/06/2017	PNC	125334	ROYAL OAK NAME PLATE CO.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	410	14.20
06/06/2017	PNC	125335	BRIAN J. SCHAF	INDIGENTS-ATTY FEES	810.000	136	75.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				CHECK PNC 125335 TOTAL			250.00
06/06/2017	PNC	125336	SCHOENHERR, CAHILL & WARNEZ, PC	INDIGENTS-ATTY FEES	810.000	136	175.00
06/06/2017	PNC	125338	CARIE SEIB	INDIGENTS-ATTY FEES	810.000	136	275.00
06/06/2017	PNC	125339	JAMES SHIMKO	PLUMBING INSP.	703.200	371	86.00
06/06/2017	PNC	125340#	SHRED-IT USA	OFFICE SUPPLIES	727.000	171	15.87
				OFFICE SUPPLIES	727.000	209	15.86
				OFFICE SUPPLIES	727.000	260	15.86
				OFFICE SUPPLIES	727.000	371	15.87
				CHECK PNC 125340 TOTAL			63.46
06/06/2017	PNC	125341	TIMOTHY SINCLAIR	INDIGENTS-ATTY FEES	810.000	136	75.00
06/06/2017	PNC	125342	RICHARD SMUTEK	INDIGENTS-ATTY FEES	810.000	136	175.00
06/06/2017	PNC	125344	STEVEN TRINER	HEALTHCARE PAYMENTS	801.000	861	225.00
06/06/2017	PNC	125348	LARRY TOMLINSON	INDIGENTS-ATTY FEES	810.000	136	225.00
06/06/2017	PNC	125350	UNITED STATES POSTAL SERVICE	POSTAGE	728.000	215	300.00
06/06/2017	PNC	125353	TIMOTHY WESTPHAL	HEALTHCARE PAYMENTS	801.000	861	225.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/15/2017	PNC	125354	123.NET, INC.	TELEPHONE	850.000	258	428.04
06/15/2017	PNC	125355	AEW	ENGIN. SITE PLANS	800.000	801	1,473.66
06/15/2017	PNC	125356	ANNA SCHWAB	REC COLLECTIONS	694.000	000	64.00
06/15/2017	PNC	125357*#	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	539.58
				OPERATING SUPPLIES	746.000	301	55.24
				OPERATING SUPPLIES	746.000	301	296.43
				CHECK PNC 125357 TOTAL			891.25
06/15/2017	PNC	125359	ASSESSMENT	CONTRACTED SERVICES	705.000	209	8,000.00
06/15/2017	PNC	125360	ATCO INTERNATIONAL	PS TECHNOLOGY FUNDS	746.000	301	130.00
06/15/2017	PNC	125362	BETH PALAZZOOLO	REFUND/CHANGED PROGRAM	694.000	000	20.00
06/15/2017	PNC	125364*	BOUND TREE MEDICAL	OPERATING SUPPLIES	746.000	301	479.99
06/15/2017	PNC	125366	C & G NEWSPAPERS	OPERATING SUPPLIES	900.000	101	189.00
06/15/2017	PNC	125369	CHRISTOPHER METRY	INDIGENTS-ATTY FEES	810.000	136	175.00
06/15/2017	PNC	125370*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	265.31
				MATERIALS & SUPPLIES	742.000	266	72.25
				MATERIALS & SUPPLIES	742.000	268	55.74
				MATERIALS & SUPPLIES	742.000	269	639.37
				CHECK PNC 125370 TOTAL			1,032.67
06/15/2017	PNC	125373	CROFTON LEGAL PLLC	INDIGENTS-ATTY FEES	810.000	136	225.00
06/15/2017	PNC	125374	JASMIN CROMWELL	CONTRACTUAL SERVICE	803.100	750	456.00
06/15/2017	PNC	125376	CYNTHIA R. CZECH	INDIGENTS-ATTY FEES	810.000	136	175.00
06/15/2017	PNC	125380	DOTY LAW	INDIGENTS-ATTY FEES	810.000	136	175.00
06/15/2017	PNC	125381	DOUGLASS SAFETY SYSTEMS LLC	OPERATING SUPPLIES			** VOIDED **

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/15/2017	PNC	125382*#	DTE ENERGY COMPANY	PUBLIC UTILITIES	920.000	448	7,171.30
06/15/2017	PNC	125384	FRASER COMMAND OFFICERS ASSOC	UNION DUES PAYABLE	234.000	000	504.00
06/15/2017	PNC	125385	FRASER DISPATCHERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	330.00
06/15/2017	PNC	125386	FRASER LIEUTENANTS ASSOCIATION	UNION DUES PAYABLE	234.000	000	96.00
06/15/2017	PNC	125387	FRASER POLICE OFFICERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	1,760.00
06/15/2017	PNC	125389	KATHLEEN G. GALEN	INDIGENTS-ATTY FEES	810.000	136	225.00
06/15/2017	PNC	125392	GRANICUS, INC	PROFESSIONAL SERVICES	801.100	258	717.91
				PROFESSIONAL SERVICES	801.100	258	406.85
				CHECK PNC 125392 TOTAL			1,124.76
06/15/2017	PNC	125393	HAKIM & MEHANNA PLLC	INDIGENTS-ATTY FEES	810.000	136	225.00
06/15/2017	PNC	125394*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	136	85.98
				HEALTH/LIFE/DENTAL INS	715.000	171	82.07
				HEALTH/LIFE/DENTAL INS	715.000	215	23.48
				HEALTH/LIFE/DENTAL INS	715.000	260	103.21
				HEALTH/LIFE/DENTAL INS	715.000	301	2,010.91
				HEALTH/LIFE/DENTAL INS	715.000	371	48.39
				HEALTH/LIFE/DENTAL INS	715.000	441	114.93
				HEALTH/LIFE/DENTAL INS	715.000	691	91.22
				HEALTHCARE PAYMENTS	801.000	861	328.89
				CHECK PNC 125394 TOTAL			2,889.08
06/15/2017	PNC	125398	HENRY FORD HEALTH SYSTEM	HEALTH/LIFE/DENTAL INS	715.000	750	103.00
06/15/2017	PNC	125399	HENRY FORD HEALTH SYSTEM	HEALTH/LIFE/DENTAL INS	715.000	441	110.00
06/15/2017	PNC	125400	HEWLETT-PACKARD FINANCIAL SERVICES	CAPITAL LEASES	975.050	258	900.14
				CAPITAL LEASES	975.050	258	336.54
				CHECK PNC 125400 TOTAL			1,236.68
06/15/2017	PNC	125401	JULIE A HLYWA	INDIGENTS-ATTY FEES	810.000	136	175.00

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 06/01/2017 - 06/30/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/15/2017	PNC	125403	ANDREA C. IRONS	INDIGENTS-ATTY FEES	810.000	136	250.00
06/15/2017	PNC	125404	JEANINE KOPICH	REFUND/CANCELLED PROGRAM	694.000	000	60.00
06/15/2017	PNC	125406	KELLER THOMA	PROFESSIONAL SERVICES	801.100	101	5,089.90
06/15/2017	PNC	125407	MELISSA M. KING, P.C.	PROFESSIONAL SERVICES	712.000	136	1,500.00
06/15/2017	PNC	125408	LIANE KUFCHOCK	INDIGENTS-ATTY FEES	810.000	136	175.00
06/15/2017	PNC	125409	LARRY R. KIPKE	INDIGENTS-ATTY FEES	810.000	136	175.00
06/15/2017	PNC	125410	LEBRO PRODUCTS, LLC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	441	465.35
06/15/2017	PNC	125412	LUCIDO & MANZELLA PC	INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES	810.000	136	200.00
				CHECK PNC 125412 TOTAL			375.00
06/15/2017	PNC	125413	MACOMB COUNTY FINANCE DEPARTMENT	OPERATING SUPPLIES	746.000	301	100.00
				OPERATING SUPPLIES	746.000	301	100.00
				RADIO EXP-VEHICLES	865.000	301	118.45
				CHECK PNC 125413 TOTAL			318.45
06/15/2017	PNC	125415*#	MAIL PLUS	OFFICE SUPPLIES	727.000	301	1.00
				OFFICE SUPPLIES	727.000	301	13.40
				CHECK PNC 125415 TOTAL			14.40
06/15/2017	PNC	125417	GLENN MCCANDLLISS	INDIGENTS-ATTY FEES	810.000	136	275.00
06/15/2017	PNC	125418	21ST CENTURY MEDIA - MICHIGAN	PUBLICATIONS	900.000	101	886.41
06/15/2017	PNC	125419	MERS	ER PENSION DEDUCTION PAYABLE	228.600	000	160,628.47
				EE PENSION CONTRIBUTION PAYABLE	228.601	000	26,428.68
				CHECK PNC 125419 TOTAL			187,057.15
06/15/2017	PNC	125421	MICHAEL D. RICHARDSON	TRAINING	861.000	301	350.00
06/15/2017	PNC	125422*	STATE OF MICHIGAN	CLEARANCE FEES-D.C.	658.000	000	823.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/15/2017	PNC	125424	ANTHONY MISURACA	INDIGENTS-ATTY FEES	810.000	136	175.00
06/15/2017	PNC	125426*#	OFFICE DEPOT	OFFICE SUPPLIES	727.000	215	38.97
				OFFICE SUPPLIES	727.000	301	66.16
				OFFICE SUPPLIES	727.000	301	43.75
				CHECK PNC 125426 TOTAL			148.88
06/15/2017	PNC	125431	RANDY CALVIN, ATTORNEY AT LAW	INDIGENTS-ATTY FEES	810.000	136	225.00
06/15/2017	PNC	125432*#	RAY ELECTRIC	MATERIALS & SUPPLIES	742.000	690	132.77
06/15/2017	PNC	125433#	KEN SHEPARD	CAP.CONST.DPW	975.000	269	3,800.00
				CAP.CONST.DPW	975.000	269	2,800.00
				REPAIRS & MAINTENANCE	937.000	690	500.00
				CHECK PNC 125433 TOTAL			7,100.00
06/15/2017	PNC	125434	SIGNS BY TOMORROW	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	746	452.50
06/15/2017	PNC	125436	ELIZABETH SLOMINSKI	CAPITAL-BUILDING	975.000	746	80.00
06/15/2017	PNC	125437#	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	268	975.00
				MATERIALS & SUPPLIES	742.000	690	640.00
				CHECK PNC 125437 TOTAL			1,615.00
06/15/2017	PNC	125438	SUPPLY DEN	OPERATING SUPPLIES	746.000	301	52.18
06/15/2017	PNC	125440	TEAMSTERS LOCAL 214	UNION DUES-DIST CT	234.000	000	136.00
				UNION DUES-DPW	234.000	000	652.00
				UNION DUES-CLERICAL	234.000	000	610.04
				CHECK PNC 125440 TOTAL			1,398.04
06/15/2017	PNC	125441	MICHIGAN STATE POLICE	TRAINING	861.000	301	695.00
06/15/2017	PNC	125443	ROBERT J. VANHOUTTE	INDIGENTS-ATTY FEES	810.000	136	175.00

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 06/01/2017 - 06/30/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/15/2017	PNC	125444*#	VERIZON	MOBILE PHONES	852.000	441	15.23
				MOBILE PHONES	852.000	691	5.47
				CHECK PNC 125444 TOTAL			20.70
06/15/2017	PNC	125446	WHITLOCK BUSINESS SYSTEMS	PREPAID EXPENSES	123.000	000	2,200.00
06/15/2017	PNC	125447	THE WORKS CAR WASH & DETAIL, LLC	OPERATING SUPPLIES	746.000	301	97.00
06/15/2017	PNC	125448	MARILYNN WRIGHT	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	746	34.95
06/15/2017	PNC	125449	JACQUELINE R. WRIGHT	INDIGENTS-ATTY FEES	810.000	136	250.00
06/15/2017	PNC	125450	YORK, DOLAN & TOMLINSON, P.C.	CITY ATTORNEY	803.000	210	8,000.00
06/22/2017	PNC	125451*#	AMERICAN EXPRESS	may 13	757.000	101	116.95
				skype account set up	900.000	101	10.00
				publications	900.000	101	190.55
				printer tools	727.000	258	27.06
				mouse pad	727.000	258	2.90
				office supplies	727.000	258	3.98
				office supplies	727.000	258	50.00
				supplies	727.000	258	7.25
				supplies	727.000	258	19.99
				staapler	727.000	258	18.98
				office supplies	727.000	258	126.24
				mouse pad	727.000	258	3.17
				office supplies	727.000	258	9.99
				office supplies	727.000	258	47.12
				office supplies	727.000	258	11.39
				office supplies	727.000	258	34.87
				computer adapter	727.000	258	27.99
				office supplies	727.000	258	28.88
				office supplies	727.000	258	11.38
				office supplies	727.000	258	44.90
				office supplies	727.000	258	36.60
				office supplies	727.000	258	57.19
				computer parts	757.000	258	94.97
				computer supplies	757.000	258	50.84

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				tools	757.000	258	9.97
				hard drives	757.000	258	85.98
				parts	757.000	258	57.98
				supplies	757.000	258	55.44
				City Email	840.000	258	357.70
				PS Email	840.000	258	437.14
				gmail ps	840.000	258	437.14
				gmail city	840.000	258	351.42
				computer	975.000	258	639.84
				monitors	975.000	258	299.97
				office supplies	727.000	260	137.14
				building msterials	742.000	267	149.22
				supplies	742.000	268	9.99
				late fee	742.000	269	1.83
					742.000	269	121.86
				toliet flapper	742.000	269	9.53
				SUPPLIES	742.000	269	125.10
				office supplies	727.000	301	7.40
				office supplies	727.000	301	101.71
				equipment repair	729.000	301	49.95
				batteries	746.000	301	43.85
				computer supplies	746.000	301	94.63
				shredding	746.000	301	53.00
				monitors stands	727.000	371	27.98
				office supplies	727.000	371	87.23
				office supplies	727.000	371	128.78
				supplies	757.000	371	120.39
					727.000	691	22.24
				Facebook AD	742.000	691	15.24
				Gift photo for mom and son bowling	742.000	691	8.61
				Mom and Son Bowling	742.000	691	63.54
				Mom and Son Bowling	742.000	691	90.10
				Sports Supplies	742.000	691	89.16
				Participant text notification software	742.000	691	150.00
				Extra fencing for outfield fence	742.000	691	190.68
				late fee	742.000	691	6.27
				Mom and son bowling and park supplies	742.000	691	64.18

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				Facebook Advertising	742.000	691	86.96
				easter supplies per c woods	742.000	691	23.52
				Facebook Advertising	742.000	691	100.00
				banners per c woods	742.000	691	139.91
				program supplies	742.000	691	35.07
				pizza per c woods	742.000	691	26.50
				supplies per c woods	742.000	691	31.43
				clipboards per c woods	742.000	691	21.07
				Office Supplies 101.750.727.000	727.000	750	84.97
				supplies per c woods	727.000	750	46.98
				supplies	757.000	750	7.98
				supplies	757.000	750	27.67
				Senior Trip to USBL	803.100	750	51.00
				CHECK PNC 125451 TOTAL			6,418.44
06/22/2017	PNC	125461	MAXX TOWING & TRANSPORT, INC.	PROFESSIONAL SERVICES	801.000	301	18,273.00
06/29/2017	PNC	125465	ADDIE GEARARDO	REUND/CANCELLATION	694.000	000	72.00
06/29/2017	PNC	125466*#	AEW	REPAIRS & MAINTENANCE	937.000	266	675.00
				MCKINLEY PARK	975.001	691	1,120.00
				ENGIN. SITE PLANS	800.000	801	713.72
				ENGIN. SITE PLANS	800.000	801	560.62
				CHECK PNC 125466 TOTAL			3,069.34
06/29/2017	PNC	125470	CHRISTOPHER ALAYAN & ASSC, PLLC	INDIGENTS-ATTY FEES	810.000	136	175.00
06/29/2017	PNC	125472#	AMERICA'S FINEST	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	260	258.00
				OPERATING SUPPLIES	746.000	301	295.00
				CHECK PNC 125472 TOTAL			553.00
06/29/2017	PNC	125473	RAYMOND J. ANDARY PC	INDIGENTS-ATTY FEES	810.000	136	175.00
06/29/2017	PNC	125475	DONALD M. AUBREY	INDIGENTS-ATTY FEES	810.000	136	275.00
06/29/2017	PNC	125477	BEVERLY TONN	REFUND/CANCELLED PROGRAM	675.000	000	6.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/29/2017	PNC	125478	BLUE CROSS/BLUE SHIELD OF MICHIGAN	PREPAID EXPENSES	123.000	000	12,115.35
				PREPAID EXPENSES	123.000	000	37,985.58
				CHECK PNC 125478 TOTAL			50,100.93
06/29/2017	PNC	125479#	BOBS SANITATION SERVICE, INC	MATERIALS & SUPPLIES	742.000	267	70.00
				MATERIALS & SUPPLIES	742.000	690	320.00
				CHECK PNC 125479 TOTAL			390.00
06/29/2017	PNC	125480	TANYA R. BOWERS	INDIGENTS-ATTY FEES	810.000	136	225.00
06/29/2017	PNC	125481	BSN SPORTS INC	MATERIALS & SUPPLIES	742.000	690	525.00
06/29/2017	PNC	125482#	BURKE'S SPORT HAVEN, INC	UNIFORMS	741.000	441	258.00
				MATERIALS & SUPPLIES	742.000	691	528.00
				CHECK PNC 125482 TOTAL			786.00
06/29/2017	PNC	125483	C & C HEATING AND COOLING	MECHANICAL PERMITS	482.000	000	10.00
06/29/2017	PNC	125484	C & G NEWSPAPERS	PUBLICATIONS	900.000	801	108.00
06/29/2017	PNC	125485*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	161.50
				HEALTHCARE PAYMENTS	801.000	861	21.00
				CHECK PNC 125485 TOTAL			182.50
06/29/2017	PNC	125486	CANU TORRICE LAW PLLC	INDIGENTS-ATTY FEES	810.000	136	75.00
06/29/2017	PNC	125489*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	265.31
				MATERIALS & SUPPLIES	742.000	266	72.25
				MATERIALS & SUPPLIES	742.000	268	55.74
				MATERIALS & SUPPLIES	742.000	269	580.87
				CHECK PNC 125489 TOTAL			974.17
06/29/2017	PNC	125491	COLMAN-WOLF SUPPLY CO.	REPAIRS & MAINTENANCE	937.000	269	523.84
06/29/2017	PNC	125494	CORNERSTONE MUNICIPAL	PROF SERVICES/TRAINING	801.300	171	833.33
06/29/2017	PNC	125497	CYNTHIA R. CZECH	INDIGENTS-ATTY FEES	810.000	136	237.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				INDIGENTS-ATTY FEES	810.000	136	125.00
				CHECK PNC 125497 TOTAL			362.50
06/29/2017	PNC	125499	DANIELLE MANZELLA	REFUN/CANCEL PROGRAM	694.000	000	70.00
06/29/2017	PNC	125501	DETROIT ENERGY STREET LIGHTS	PUBLIC UTILITIES	920.000	448	20,252.40
06/29/2017	PNC	125502	F.W. COMM	CAP.CONST.DPW	975.000	269	3,450.00
06/29/2017	PNC	125503	FIRE EXTINGUISHER SALES & SERVICE	REPAIRS & MAINTENANCE	937.000	265	30.50
06/29/2017	PNC	125504	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	742.000	269	97.95
06/29/2017	PNC	125505	FISCHER, GARON, HOYUMPA, RANCILIO	INDIGENTS-ATTY FEES	810.000	136	175.00
06/29/2017	PNC	125508*#	CITY OF FRASER	WATER/SEWER	920.000	265	35.66
				WATER/SEWER	920.000	265	524.14
				WATER/SEWER	920.000	266	171.39
				WATER/SEWER	920.000	267	42.28
				WATER/SEWER	920.000	268	92.35
				WATER/SEWER	920.000	269	173.96
				CHECK PNC 125508 TOTAL			1,039.78
06/29/2017	PNC	125511	HARRY HODGSON	CAPITAL-BUILDING	975.000	746	22.70
06/29/2017	PNC	125513*#	HRDIRECT	OFFICE SUPPLIES	727.000	171	74.99
				OFFICE SUPPLIES	727.000	441	74.99
				OFFICE SUPPLIES	727.000	691	74.99
				CHECK PNC 125513 TOTAL			224.97
06/29/2017	PNC	125514	ROBERT J. HRIBAR	INDIGENTS-ATTY FEES	810.000	136	175.00
06/29/2017	PNC	125518	KAYLA ALES	REFUND/CANCELLATION	694.000	000	70.00
06/29/2017	PNC	125519	KENEWELL PRINTING CORPORATION	OFFICE SUPPLIES	727.000	136	396.50
06/29/2017	PNC	125521	MELISSA M. KING, P.C.	PROFESSIONAL SERVICES	712.000	136	1,200.00
06/29/2017	PNC	125523	M.L. SCHOENHERR CONSTRUCTION INC	REPAIRS & MAINTENANCE	937.000	266	13,460.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/29/2017	PNC	125525*#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	171	46.80
				OFFICE SUPPLIES	727.000	209	11.70
				OFFICE SUPPLIES	727.000	260	40.19
				OFFICE SUPPLIES	727.000	301	93.95
				OFFICE SUPPLIES	727.000	371	11.70
				OFFICE SUPPLIES	727.000	441	46.80
				OFFICE SUPPLIES	727.000	691	23.40
				CHECK PNC 125525 TOTAL			274.54
06/29/2017	PNC	125528*#	MASTER GARDENER LAWN CENTER	MATERIALS & SUPPLIES	742.000	265	170.00
				MATERIALS & SUPPLIES	742.000	266	80.00
				MATERIALS & SUPPLIES	742.000	267	35.00
				MATERIALS & SUPPLIES	742.000	268	75.00
				MATERIALS & SUPPLIES	742.000	690	1,070.00
				CHECK PNC 125528 TOTAL			1,430.00
06/29/2017	PNC	125529	MERS	ER PENSION DEDUCTION PAYABLE	228.600	000	245,658.40
				ER PENSION DEDUCTION PAYABLE	228.600	000	537.39
				EE PENSION CONTRIBUTION PAYABLE	228.601	000	40,770.78
				EE PENSION CONTRIBUTION PAYABLE	228.601	000	(82.77)
				CHECK PNC 125529 TOTAL			286,883.80
06/29/2017	PNC	125530	MERS	ER PENSION DEDUCTION PAYABLE	228.600	000	165.08
06/29/2017	PNC	125531	METRO AIR	MECHANICAL PERMITS	482.000	000	80.00
06/29/2017	PNC	125533	MICHIGAN STATE POLICE	SEX OFFENDER REGISTRATION FEE	851.200	301	120.00
06/29/2017	PNC	125534	MICHIGAN MUNICIPAL LEAGUE	PUBLICATIONS	900.000	101	337.60
06/29/2017	PNC	125535	MICHIGAN RURAL WATER ASSOCIATION	PREPAID EXPENSES	123.000	000	760.00
06/29/2017	PNC	125536	DAYNA MILBRAND PC	INDIGENTS-ATTY FEES	810.000	136	175.00
06/29/2017	PNC	125538	MUNICIPAL CODE CORPORATION	PREPAID EXPENSES	123.000	000	350.00
06/29/2017	PNC	125544	RAY ELECTRIC	MATERIALS & SUPPLIES	742.000	690	361.75

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Fund: 101 GENERAL FUND							
06/29/2017	PNC	125546*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	266	9.48
				MATERIALS & SUPPLIES	742.000	690	18.30
				MATERIALS & SUPPLIES	742.000	690	175.56
				MATERIALS & SUPPLIES	742.000	691	30.17
				CHECK PNC 125546 TOTAL			233.51
06/29/2017	PNC	125547	JAMES B. ROONEY	INDIGENTS-ATTY FEES	810.000	136	75.00
06/29/2017	PNC	125548*#	CITY OF ROSEVILLE	POSTAGE	728.000	136	495.47
				RENTAL FEE	801.200	136	62,776.25
				CHECK PNC 125548 TOTAL			63,271.72
06/29/2017	PNC	125549	JAMES SHIMKO	PLUMBING INSP.	703.200	371	427.00
06/29/2017	PNC	125550	KYM SHINNEMAN	INDIGENTS-ATTY FEES	810.000	136	275.00
06/29/2017	PNC	125551*	SPEED CLEAN SERVICE	MATERIALS & SUPPLIES	742.000	265	708.27
				R&M SUP-CONSTRUCTION	937.000	265	375.00
				CHECK PNC 125551 TOTAL			1,083.27
06/29/2017	PNC	125555#	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	265	26.59
				MATERIALS & SUPPLIES	742.000	269	205.33
				MATERIALS & SUPPLIES	742.000	269	18.00
				CHECK PNC 125555 TOTAL			249.92
06/29/2017	PNC	125564	WEI HUANG	REFUND/CANCELLATION	694.000	000	50.00
06/29/2017	PNC	125566	WILLIAM NOLAN	DUE TO OTHER	214.000	000	222.57
06/29/2017	PNC	125567	MARILYNN WRIGHT	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	746	61.96
				Total for fund 101 GENERAL FUND			806,668.03

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
06/06/2017	PNC	125280*	CADILLAC ASPHALT, LLC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	455.40
06/06/2017	PNC	125293	DITTMAN TREE SERVICE, INC	R & M CONST.	931.000	463	6,300.00
06/06/2017	PNC	125309*#	JOHN'S LUMBER	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	18.75
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	93.46
				CHECK PNC 125309 TOTAL			112.21
06/15/2017	PNC	125377*#	DALE'S LANDSCAPING SUPPLY, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	800.00
06/15/2017	PNC	125394*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	132.72
06/15/2017	PNC	125405	K/E ELECTRIC SUPPLY CORP.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	361.20
06/15/2017	PNC	125432*#	RAY ELECTRIC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	87.72
06/29/2017	PNC	125490	CLANCY EXCAVATING CO	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	307.56
06/29/2017	PNC	125492	CONTRACTORS CONNECTION	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	398.60
06/29/2017	PNC	125498*#	DALE'S LANDSCAPING SUPPLY, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	800.00
06/29/2017	PNC	125524	MACOMB COUNTY DEPARTMENT OF ROADS	R & M CONST.	931.000	463	1,938.39
06/29/2017	PNC	125528*#	MASTER GARDENER LAWN CENTER	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	466.00
06/29/2017	PNC	125540	NEWMAN TRAFFIC SIGNS	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	187.93
06/29/2017	PNC	125546*#	REINDEL TRUE VALUE	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	59.29
				Total for fund 202 MAJOR STREET FUND			12,407.02

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
06/06/2017	PNC	125280*	CADILLAC ASPHALT, LLC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	226.55
06/06/2017	PNC	125288*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	306.71
				HEALTH/LIFE/DENTAL INS	715.000	463	185.39
				CHECK PNC 125288 TOTAL			492.10
06/15/2017	PNC	125367	CADILLAC ASPHALT, LLC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	261.05
06/15/2017	PNC	125394*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	79.71
06/29/2017	PNC	125546*#	REINDEL TRUE VALUE	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	48.42
				Total for fund 203 LOCAL STREET FUND			1,107.83

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
06/06/2017	PNC	125288*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	301	586.32
06/06/2017	PNC	125346	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	267.45
06/15/2017	PNC	125364*	BOUND TREE MEDICAL	HEALTHCARE PAYMENTS	746.000	301	616.95
				HEALTHCARE PAYMENTS	746.000	301	(376.54)
				CHECK PNC 125364 TOTAL			240.41
06/15/2017	PNC	125394*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	301	412.30
06/15/2017	PNC	125429	9YU-PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	195.00
06/15/2017	PNC	125444*#	VERIZON	MOBILE PHONES	852.000	301	5.47
06/22/2017	PNC	125451*#	AMERICAN EXPRESS	printer supplies	727.000	301	48.11
06/29/2017	PNC	125464	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	2,132.91
06/29/2017	PNC	125485*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	24.50
06/29/2017	PNC	125554	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	179.95
				Total for fund 210 AMBULANCE FUND			4,092.42

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
06/15/2017	PNC	125390	GFL ENVIRONMENTAL USA	REGULAR REFUSE COLL	808.000	528	41,870.26
				CURBSIDE RECYCLING	810.000	528	7,523.20
				GRASS COMPOSTING	811.000	528	9,927.67
				CHECK PNC 125390 TOTAL			59,321.13
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			59,321.13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 238 LIBRARY							
06/06/2017	PNC	125288*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	738	127.88
06/15/2017	PNC	125363	BOOK PAGE	BOOKS & MATERIALS	744.000	738	324.00
06/15/2017	PNC	125379	MICHIGAN.COM	BOOKS & MATERIALS	744.000	738	245.88
06/15/2017	PNC	125394*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	738	42.99
06/15/2017	PNC	125402	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	930.22
				BOOKS & MATERIALS	744.000	738	127.82
				BOOKS & MATERIALS	744.000	738	1,482.43
				BOOKS & MATERIALS	744.000	738	6.18
				BOOKS & MATERIALS	744.000	738	463.18
				CHECK PNC 125402 TOTAL			3,009.83
06/15/2017	PNC	125426*#	OFFICE DEPOT	OFFICE SUPPLIES	727.000	738	108.98
				OFFICE SUPPLIES	727.000	738	22.25
				OFFICE SUPPLIES	727.000	738	(18.45)
				CHECK PNC 125426 TOTAL			112.78
06/15/2017	PNC	125439	TEAM FINANCIAL GROUP, INC	CONT MAINT - OFF EQUIP	933.000	738	238.46
06/29/2017	PNC	125463	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	727.000	738	8.00
				OFFICE SUPPLIES	727.000	738	1.55
				OFFICE SUPPLIES	727.000	738	6.95
				CHECK PNC 125463 TOTAL			16.50
06/29/2017	PNC	125471*#	GECCB/AMAZON	OFFICE SUPPLIES	727.000	738	447.81
				BOOKS & MATERIALS	744.000	738	364.73
				PROGRAMS	803.000	738	136.68
				CHECK PNC 125471 TOTAL			949.22
06/29/2017	PNC	125500	DEMCO, INC.	OFFICE SUPPLIES	727.000	738	157.01
06/29/2017	PNC	125506	FOSTER SWIFT COLLINS & SMITH PC	PROFESSIONAL SERVICES	801.100	738	38.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 238 LIBRARY							
06/29/2017	PNC	125513*#	HRDIRECT	OFFICE SUPPLIES	727.000	738	74.99
06/29/2017	PNC	125556	TEAM FINANCIAL GROUP, INC	CONT MAINT - OFF EQUIP	933.000	738	238.46
06/29/2017	PNC	125560	UNIQUE MANAGEMENT SERVICES, INC	PROFESSIONAL SERVICES	801.100	738	53.70
				PROFESSIONAL SERVICES	801.100	738	8.85
				CHECK PNC 125560 TOTAL			62.55
				Total for fund 238 LIBRARY			5,638.55

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
06/15/2017	PNC	125444*#	VERIZON	CELLULAR PHONES	851.000	310	5.63
06/29/2017	PNC	125525*#	MACOMB COUNTY FINANCE DEPARTMENT	PROFESSIONAL SERVICES	810.000	310	1,678.20
06/29/2017	PNC	125541	NYE UNIFORM EAST	OPERATING SUPPLIES	746.000	310	22,859.64
06/29/2017	PNC	125558	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	310	386.59
06/29/2017	PNC	125561	VERIZON	CELLULAR PHONES	851.000	310	1,154.00
				Total for fund 265 DRUG FORFEITURE			26,084.06

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 GAMBLING FORFEITURE							
06/29/2017	PNC	125474	AT&T CAPITAL SERVICES, INC.	CAPITAL OUTLAY	975.000	301	1,452.81
				Total for fund 267 GAMBLING FORFEITURE			1,452.81

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
06/06/2017	PNC	125285*#	CONSUMERS ENERGY	GAS	921.000	265	257.38
06/06/2017	PNC	125290*#	DETROIT ENERGY	ELECTRIC	922.000	265	845.47
06/15/2017	PNC	125370*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	56.56
06/15/2017	PNC	125372	COMCAST	UTILITIES	920.000	265	89.87
06/15/2017	PNC	125396	HD SUPPLY FACILITIES MAINTENANCE	REPAIRS & MAINTENANCE	937.000	265	1,174.00
06/29/2017	PNC	125489*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	56.56
06/29/2017	PNC	125493	CONTRACTORS PIPE & SUPPLY CORP	MATERIALS & SUPPLIES	742.000	265	183.84
06/29/2017	PNC	125508*#	CITY OF FRASER	UTILITIES	920.000	265	1,442.74
06/29/2017	PNC	125517	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	379.00
06/29/2017	PNC	125527	MACOMB MECHANICAL, INC	REPAIRS & MAINTENANCE	937.000	265	1,229.50
06/29/2017	PNC	125528*#	MASTER GARDENER LAWN CENTER	MATERIALS & SUPPLIES	742.000	265	220.00
06/29/2017	PNC	125546*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	74.38
06/29/2017	PNC	125551*	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	265	150.00
				REPAIRS & MAINTENANCE	937.000	265	99.00
				CHECK PNC 125551 TOTAL			249.00
06/29/2017	PNC	125563*#	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	8.99
				MATERIALS & SUPPLIES	742.000	265	106.29
				CHECK PNC 125563 TOTAL			115.28
				Total for fund 270 SENIOR HOUSING			6,373.58

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Fund: 307 D/S & MILLAGE 2015 STREET BOND							
06/29/2017	PNC	125515	HUNTINGTON NATIONAL BANK	AGENT FEES	999.000	945	500.00
				Total for fund 307 D/S & MILLAGE 2015 STREET BOND			500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 402 2015 STREET BONDS CONSTRUCTION FUND							
06/06/2017	PNC	125272*#	AEW	CAPITAL			** VOIDED **
06/06/2017	PNC	125337	SCODELLER CONSTRUCTION, INC.	CAPITAL	975.000	463	21,624.87
06/15/2017	PNC	125388	G2 CONSULTING GROUP, LLC	CAPITAL	975.000	463	2,379.50
06/15/2017	PNC	125416	MATTIOLI CEMENT COMPANY	CAPITAL	975.000	463	89,426.05
				CAPITAL	975.000	463	194,160.75
				CHECK PNC 125416 TOTAL			283,586.80
06/29/2017	PNC	125466*#	AEW	CAPITAL	975.000	463	1,071.00
				CAPITAL	975.000	463	620.00
				CAPITAL	975.000	463	168.10
				CAPITAL	975.000	463	100.50
				CAPITAL	975.000	463	750.00
				CAPITAL	975.000	463	1,241.30
				CHECK PNC 125466 TOTAL			3,950.90
06/29/2017	PNC	125509	G2 CONSULTING GROUP, LLC	CAPITAL	975.000	463	1,993.50
				Total for fund 402 2015 STREET BONDS CONSTRUCTION			313,535.57

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
06/06/2017	PNC	125276	AUDIO SENTRY CORPORATION	R & M LIFT STATION	931.000	527	47.50
06/06/2017	PNC	125287	DALE'S LANDSCAPING SUPPLY, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	527	448.60
06/06/2017	PNC	125288*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	526	526.21
				HEALTH/LIFE/DENTAL INS	715.000	527	162.25
				CHECK PNC 125288 TOTAL			688.46
06/06/2017	PNC	125290*#	DETROIT ENERGY	ELECTRIC	922.000	527	261.40
06/06/2017	PNC	125291	GREAT LAKES WATER AUTHORITY	WATER PAYMENT	922.000	526	97,933.66
06/06/2017	PNC	125302	GUNNERS METERS & PARTS, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	1,100.00
06/06/2017	PNC	125309*#	JOHN'S LUMBER	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	336.11
06/06/2017	PNC	125351	WASHINGTON ELEVATOR CO., INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	340.00
06/15/2017	PNC	125358	ASPHALT UNLIMITED, INC	R & M CONSTRUCTION	930.000	526	4,875.00
06/15/2017	PNC	125368	CHRISTIAN CONCRETE CUTTING INC.	R & M CONSTRUCTION	930.000	526	350.00
06/15/2017	PNC	125371	CLANCY EXCAVATING CO	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	412.08
06/15/2017	PNC	125377*#	DALE'S LANDSCAPING SUPPLY, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	448.60
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	672.90
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	328.90
				CHECK PNC 125377 TOTAL			1,450.40
06/15/2017	PNC	125378	DENNIS STALLSMITH	R & M CONSTRUCTION	930.000	526	400.00
06/15/2017	PNC	125394*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	526	151.95
				HEALTH/LIFE/DENTAL INS	715.000	527	107.84
				CHECK PNC 125394 TOTAL			259.79
06/15/2017	PNC	125397	HD SUPPLY WATERWORKS, LTD	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	527	583.48
06/15/2017	PNC	125411	LIQUIFORCE SERVICES	CAPITAL IMPROVEMENT	977.200	527	513,179.04

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
06/15/2017	PNC	125414	MACOMB COUNTY TREASURER	SEWER PAYMENT-FIXED	921.100	527	59.72
06/15/2017	PNC	125415*#	MAIL PLUS	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	57.90
06/15/2017	PNC	125420	STATE OF MICHIGAN-DEQ	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	175.00
06/15/2017	PNC	125423	MINI MIX, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	1,416.50
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	1,049.00
				CHECK PNC 125423 TOTAL			2,465.50
06/15/2017	PNC	125444*#	VERIZON	MOBILE PHONES	852.000	526	15.68
				MOBILE PHONES	852.000	527	15.68
				CHECK PNC 125444 TOTAL			31.36
06/29/2017	PNC	125466*#	AEW	CAP IMP CONST	977.000	526	18,600.00
				CAP IMP CONST	977.000	526	7,574.60
				ENGINEERING	800.000	527	328.20
				ENGINEERING	800.000	527	1,351.50
				CAPITAL IMPROVEMENT	977.200	527	1,800.60
				CAPITAL IMPROVEMENT	977.200	527	15,149.30
				CAPITAL IMPROVEMENT	977.200	527	1,331.60
				CHECK PNC 125466 TOTAL			46,135.80
06/29/2017	PNC	125488	CHRISTIAN CONCRETE CUTTING INC.	R & M CONSTRUCTION	930.000	527	466.40
06/29/2017	PNC	125496	CULY CONTRACTING, INC.	CAPITAL IMPROVEMENT	977.200	527	243,511.66
06/29/2017	PNC	125498*#	DALE'S LANDSCAPING SUPPLY, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	104.65
06/29/2017	PNC	125510	GUNNERS METERS & PARTS, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	1,250.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	2,150.00
				CHECK PNC 125510 TOTAL			3,400.00
06/29/2017	PNC	125512#	HD SUPPLY WATERWORKS, LTD	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	51.88

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	239.62
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	527	2,285.71
				CHECK PNC 125512 TOTAL			2,577.21
06/29/2017	PNC	125520	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	526	121.44
06/29/2017	PNC	125526	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	2,113.53
				SEWER PAYMENT-VARIABLE	921.000	527	7,883.66
				SEWER PAYMENT-FIXED	921.100	527	208,338.09
				CHECK PNC 125526 TOTAL			218,335.28
06/29/2017	PNC	125537	CITY OF MT. CLEMENS	R & M CONSTRUCTION	930.000	526	51.00
06/29/2017	PNC	125543	PARAGON LABORATORIES	R & M CONSTRUCTION	930.000	526	100.00
06/29/2017	PNC	125546*#	REINDEL TRUE VALUE	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	184.34
06/29/2017	PNC	125562	VITA CHIRCO	CASH	001.000	000	200.00
06/29/2017	PNC	125563*#	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	7.74
				Total for fund 592 WATER AND SEWER FUND			1,140,650.52

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
06/06/2017	PNC	125271	ABEL ELECTRONICS	R & M PARTS-PS	865.000	249	244.93
06/06/2017	PNC	125286	CRUISERS	R & M PARTS-PS	865.000	249	131.99
				R & M PARTS-PS	865.000	249	70.65
				CHECK PNC 125286 TOTAL			202.64
06/06/2017	PNC	125288*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	249	100.47
06/06/2017	PNC	125299	FRASER AUTO BODY, INC	R & M PARTS-DPW	864.000	249	527.40
06/06/2017	PNC	125306	J.C.L. SNOW PLOW DEALER, INC	R & M PARTS-DPW	864.000	249	35.96
06/06/2017	PNC	125323	MIKE'S PUMP SERVICE	R & M PARTS-DPW	864.000	249	96.95
				R & M PARTS-DPW	864.000	249	108.00
				CHECK PNC 125323 TOTAL			204.95
06/06/2017	PNC	125325	NXKEM USA,LLC	R & M PARTS-DPW	864.000	249	516.35
06/06/2017	PNC	125326	NXTEC USA, LLC	R & M PARTS-DPW	864.000	249	75.37
06/06/2017	PNC	125327	OSCAR W. LARSON CO.	GAS	862.000	249	1,729.48
06/06/2017	PNC	125343	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	945.04
				R&M SUP-CONSTRUCTION	862.000	249	4,464.30
				CHECK PNC 125343 TOTAL			5,409.34
06/06/2017	PNC	125345	SUBURBAN FORD OF STERLING HEIGHTS	R & M PARTS-PS	865.000	249	414.28
06/06/2017	PNC	125347	TAG TINTZ & GRAPHX LLC	R & M PARTS-DPW	864.000	249	277.04
06/06/2017	PNC	125349	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	63.90
06/06/2017	PNC	125352	WEINGARTZ	R & M PARTS-DPW	864.000	249	46.95
				R & M PARTS-DPW	864.000	249	575.42
				R & M PARTS-DPW	864.000	249	170.92
				CHECK PNC 125352 TOTAL			793.29

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
06/15/2017	PNC	125357*#	APOLLO FIRE EQUIPMENT	R & M PARTS-PS	865.000	249	901.40
06/15/2017	PNC	125361	AUTO MOTIVE ENHANCERS, INC	R & M PARTS-PS	865.000	249	73.96
06/15/2017	PNC	125365	BUFF WHELAN CHEVROLET INC	R & M PARTS-PS	865.000	249	69.86
06/15/2017	PNC	125383	FISHER AUTO PARTS, INC	R & M PARTS-PS	865.000	249	73.93
06/15/2017	PNC	125394*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	249	45.60
06/15/2017	PNC	125427	PALCO CAMPER	R & M PARTS-DPW	864.000	249	121.88
06/15/2017	PNC	125428	PITNEY BOWES GLOBAL FIN SRV, LLC	MISC. EXPENSE	956.000	249	792.00
06/15/2017	PNC	125442	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	175.78
				R & M PARTS-DPW	864.000	249	(22.92)
				CHECK PNC 125442 TOTAL			152.86
06/15/2017	PNC	125445	WEINGARTZ	R & M PARTS-DPW	864.000	249	88.18
				R & M PARTS-DPW	864.000	249	115.97
				R & M PARTS-DPW	864.000	249	70.46
				R & M PARTS-DPW	864.000	249	399.95
				R & M PARTS-DPW	864.000	249	334.90
				CHECK PNC 125445 TOTAL			1,009.46
06/19/2017	PNC	208(E)	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT	805.000	249	10,240.47
				R & M PARTS-PS	865.000	249	1,199.04
				CHECK PNC 208(E) TOTAL			11,439.51
06/29/2017	PNC	125469	AIRGAS USA, LLC	R & M PARTS-DPW	864.000	249	170.31
				R & M PARTS-DPW	864.000	249	60.57
				R & M PARTS-DPW	864.000	249	71.58
				CHECK PNC 125469 TOTAL			302.46
06/29/2017	PNC	125476	AUTO MOTIVE ENHANCERS, INC	R & M PARTS-PS	865.000	249	393.50
06/29/2017	PNC	125495	CRUISERS	R & M PARTS-PS	865.000	249	54.49

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
06/29/2017	PNC	125522	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	755.00
06/29/2017	PNC	125532	METROPOLITAN AIR COMPRESSOR CO.	R & M PARTS-DPW	864.000	249	228.92
06/29/2017	PNC	125539	NBC TRUCK EQUIPMENT	R & M PARTS-DPW	864.000	249	13.18
06/29/2017	PNC	125546*#	REINDEL TRUE VALUE	R & M PARTS-DPW	864.000	249	49.15
06/29/2017	PNC	125552	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	3,051.45
				R&M SUP-CONSTRUCTION	862.000	249	1,413.18
				CHECK PNC 125552 TOTAL			4,464.63
06/29/2017	PNC	125557	TERMINAL SUPPLY	R & M PARTS-DPW	864.000	249	222.59
06/29/2017	PNC	125565	WEINGARTZ	R & M PARTS-DPW	864.000	249	115.88
				R & M PARTS-DPW	864.000	249	399.96
				R & M PARTS-DPW	864.000	249	57.99
				R & M PARTS-DPW	864.000	249	53.98
				R & M PARTS-DPW	864.000	249	2,731.65
				CHECK PNC 125565 TOTAL			3,359.46
				Total for fund 661 MOTOR POOL			35,119.24

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
06/06/2017	PNC	125320	MARK LANDOY	BUILDING BONDS	283.100	000	100.00
06/06/2017	PNC	125330	9YU-PRAXAIR DISTRIBUTION INC	911 PSAP (ACT 32)			** VOIDED **
06/15/2017	PNC	125375	CURTIS AND DENICE BAUR	BUILDING BONDS	283.100	000	100.00
06/15/2017	PNC	125382*#	DTE ENERGY COMPANY	BUILDING BONDS	283.100	000	13,500.00
06/15/2017	PNC	125391	GILBERT CUSTOM HOMES	BUILDING BONDS	283.100	000	350.00
06/15/2017	PNC	125422*	STATE OF MICHIGAN	CRIME VICTIM FUND	208.000	000	4,643.60
				JUROR COMP REIMBURSE	228.300	000	823.00
				JUSTICE SYSTEM	228.400	000	14,406.00
				CHECK PNC 125422 TOTAL			19,872.60
06/15/2017	PNC	125425	OAKLAND COMMUNITY COLLEGE	911 PSAP (ACT 32)	220.000	000	1,785.00
06/15/2017	PNC	125426*#	OFFICE DEPOT	PARK DONATIONS	284.300	000	79.99
06/15/2017	PNC	125430	PRIORITY DISPATCH	911 PSAP (ACT 32)	220.000	000	1,785.00
06/15/2017	PNC	125435	SIRCHIE FINGER PRINT LABORATORIES	D.A.R.E.	214.400	000	70.00
06/22/2017	PNC	125451*#	AMERICAN EXPRESS	supplies	243.000	000	27.00
				supplies	243.000	000	17.70
				suplies	243.000	000	15.95
				supplies	243.000	000	45.58
				supplies	243.000	000	437.06
					243.000	000	276.32
				CHECK PNC 125451 TOTAL			819.61
06/29/2017	PNC	125462	4-EVER WATER-TITE, LLC	BUILDING BONDS	283.100	000	100.00
06/29/2017	PNC	125471*#	GECCB/AMAZON	DUE TO OTHER LIBRARIES	214.225	000	145.57
06/29/2017	PNC	125487	CENTER POINT LARGE PRINT	LIBRARY DONATIONS	214.200	000	546.48
06/29/2017	PNC	125507	FRANK VALENTI	SECURITY FEE 5%	228.500	000	405.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
06/29/2017	PNC	125516	INGRAM LIBRARY SERVICES	LIBRARY DONATIONS	214.200	000	5.57
				LIBRARY DONATIONS	214.200	000	6.18
				LIBRARY DONATIONS	214.200	000	19.15
				LIBRARY DONATIONS	214.200	000	138.27
				CHECK PNC 125516 TOTAL			169.17
06/29/2017	PNC	125542	OAKLAND COMMUNITY COLLEGE	OWI ENFORCEMENT	248.000	000	950.00
06/29/2017	PNC	125545	RDF CONSTRUCTION	BUILDING BONDS	283.100	000	100.00
06/29/2017	PNC	125548*#	CITY OF ROSEVILLE	SECURITY FEE 5%	228.500	000	5,762.50
				EE W/H PRE-TAX DEFINED	228.600	000	6,250.00
				CHECK PNC 125548 TOTAL			12,012.50
06/29/2017	PNC	125553	SLC PROPRIETARY FUND	LIBRARY COMPUTERS/ACCESSORIES	215.000	000	333.00
06/29/2017	PNC	125559	SIMPLEXGRINNELL	EE W/H PRE-TAX DEFINED	228.600	000	332.86
				Total for fund 701 TRUST & AGENCY FUND			53,556.78
			TOTAL - ALL FUNDS				2,466,507.54

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, April 4th, 2017
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Vice Chairperson Laura Lesich, Secretary Sarah Kelley; Commissioners Tom Colwell, Linda Stonebreaker, David Winowiecki

Absent: Chairperson Sherry Stein, Commissioner David Kubiak

Also Present: Christina Woods, Recreation Director

1. **Call Meeting to Order**
   Vice Chairperson Lesich called meeting to order at 7:05 pm.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

   COMMISSIONER WINOWIECKI MOVED, SECONDED BY COMMISSIONER KELLEY **TO APPROVE THE RECREATION COMMISSION REGLULAR MEETING AGENDA FOR APRIL 4TH 2017.**

   Motion carried unanimously.

4. **Approval of Minutes**
   A) COMMISSIONER WINOWEICKI MOVED, SECONDED BY COMMISSIONER COLWELL **TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF FEBRUARY 7TH**

   Motion carried unanimously.

   B) COMMISSIONER KELLEY MOVED, SECONDED BY COMMISSIONER STONEBREAKER **TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF MARCH 7TH**

   Motion carried unanimously.

5. **Old Business**
   A. Presentation by Joanne Barr regarding Senior estate information

6. **Recreation Master Plan 2017-2021**
   A. Recommendation to submit final 2016-2021 Recreation 5 year plan to City Council

   COMMISSIONER STONEBREAKER MOVED, SECONDED BY COMMISSIONER KELLEY **TO APPROVE 2017-2021 RECREATION MASTER PLAN, AND RECOMMEND TO CITY COUNCIL FOR APPROVAL**

   Motion carried unanimously.

7. **Updates on McKinley Barrier Free Park**
   Fraser First updated on grant progress with the state.

8. **Report from Buddies Representative**

Shannon and Christina discussed the upcoming Buddies meetings. Christina announced a new Buddies coordinator, Lauren Trudeau.

9. Report on Senior Business
Christina Woods, Recreation Director

Christina updated the Commission on Senior programs. The St. Patricks day party was a success and Schotts did a wonderful job catering. The upcoming Detroit Tigers games are almost sold out and there is an upcoming Mother's Day Brunch, AARP Safe Driving Class and Grandpals program.

10. Report on Recreation Business
Christina Woods, Recreation Director
Christina discussed upcoming programs and new programs. Ongoing is Floor Hockey and youth bowling. We announced a Design Contest open to everyone for a Fraser T-Shirt design. Inside Out, the DIA art installations are being put in soon and will be removed in July. The 2 Baseball diamonds are booked each night for adult leagues and we have seen an increase in our registrations for adult leagues possibly due to Liberty Park closing.

11. Report on Special Events

A. Daddy Daughter Dance Recap
Christina announced that aside from some issues with the photo booth, the Daddy Daughter Dance was a success. We had 242 people attend. Christina thanked the staff, volunteers and Vintage house for helping make it a success!

B. Easter Egg Hunt
Due to the sinkhole, the event will be moved to the Fraser Fire Bay, and the egg hunt will take place in the field next to it. There will be two sessions for residents and non-residents to choose from. At the time of the meeting there was still plenty of tickets available for the event. Fraser Firefighters will be providing the hotdogs, Optimist Club is providing the popcorn. Fraser First providing the face painting, and the Bunny and Bounce house from special events fund which is funded by donations.

C. City Picnic/Parade
Registrations are coming in for the parade and crafters, we have one food vendor. We booked the characters for the parade. Family game day is on and we are accepting registrations for this free event. The commission inquired about a dunk tank and requested Christina try to find a donor. Christina announced that we have received 4 bids for fireworks and the recommendation from the Lions and Recreation department is going to council on April 13th.

12. Report on Parks

Christina reported that recently McKinley park was vandalized and police are stepping up their rounds of McKinley park. The park clean up is scheduled for April 29th and we are partnering with Rams Horn and Fraser First to provide lunches for volunteers. We are still selling banners at the park which is funding our new outfield fences. Upcoming is the McKinley Tree Planting, 29 trees on tentative date May 20th.

13. Other New Business
None at this time

14. Citizen Participation
None at this time

15. Report from Recreation Director
Christina Woods, Recreation Director
Christina stated that due to equipment failure with the lights at the activity center gym, new LED lights have been installed. Christina also informed the commission that full time clerk Candace will be out on leave until November, but we have a new temporary employee who will be taking on her duties. The Recreation is accepting applications for new hires for summer coaches.

16. Commission Members with Concerns
The commission requested that the missing fence slats at Fort Fraser be addressed.

17. Adjournment
COMMISSIONER WINOWIECKI MOVED, SECONDED BY COMMISSIONER STONEBREAKER **TO ADJOURN THE RECREATION COMMISSION MEETING OF APRIL 4TH 2017 AT 7:55 PM.**

Motion carried unanimously.

Respectfully Submitted,

Sherry Stein
Parks & Recreation Commission
Chairperson

Laura Lesich
Parks & Recreation Commission
Vice Chair

Sarah Kelley
Parks & Recreation Commission
Secretary

Christina Woods
Parks & Recreation Director

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Wednesday, May 10th, 2017
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Sherry Stein, Vice Chairperson Laura Lesich, Secretary Sarah Kelley; Commissioners Linda Stonebreaker, David Winowiecki

Absent: Commissioners Tom Colwell, David Kubiak

Also Present: Christina Woods, Recreation Director

1. **Call Meeting to Order**
   Chairperson Stein called meeting to order at 7:02 pm.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

   SECRETARY KELLY MOVED, SECONDED BY VICE CHAIR LESICH **TO APPROVE THE RECREATION COMMISSION REGLULAR MEETING AGENDA FOR MAY 10TH 2017.**

   Motion carried unanimously.

4. **Approval of Minutes**
   A) COMMISSIONER WINOWEICKI MOVED, SECONDED BY COMMISSIONER STONEBREAKER **TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF APRIL 4TH 2017**

   Motion carried unanimously.

5. **Old Business**
   A. None

6. **Recreation Master Plan 2017-2021**
   Director Woods noted that the plan has been approved by Council and just needs the documentation from the council meeting to send into the State. The current plan expires December 31st 2017.

7. **Updates on McKinley Barrier Free Park**
   Fraser First Booster Club President Vania Apps updated on the status of the project. Bids will open on Friday for the LWCF grant. As long as bids come in at the appropriate total there will be a June build date. Fraser First is also helping with the Tree Planting and has gotten many people signed up to volunteer and is providing the food along with Grasshopper Bakery and Rams Horn. The Ralph Wilson grant will be submitted in June. Currently Fraser First is holding a membership drive and encourages all to get a membership or renew a membership.

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Wednesday, May 10th, 2017
Fraser Municipal Building

8. **Report from Buddies Representative**
Director Woods updated the commission on upcoming Buddies events.

9. **Report on Senior Business**
Christina Woods, Recreation Director

Christina updated the Commission on Senior programs. The Mother's Day brunch was very nice and the food from Schotts was great. 3 new programs for seniors will be the senior volunteer planting, to plant flowers around the senior center, Fraser Restaurant Crawl where the seniors will visit 2 Fraser restaurants to promote Fraser businesses and a senior legal seminar that is still being finalized. We also hired a new substitute van driver to handle trips and van schedules if one of our two part time drivers has a vacation or is unable to work.

10. **Report on Recreation Business**
Christina Woods, Recreation Director
Director Woods stated that interviews have completed for seasonal coaches and saw a lot of good young coaches to hire which we will hopefully keep around for a few years before they leave for college. There were 32 applicants for seasonal coaches, 9 were hired. There are 2 new collaboration programs – Couch to 5 K working with Anytime Fitness in Fraser; and Flag Rugby, a free program taught by the Eastside Rugby team. Christina also noted that all adult leagues are off and running and we are accepting registrations for summer programs until June 9th.

11. **Report on Special Events**

Director Woods updated on the City Picnic Planning. Over 200 sponsorship and parade letters went out. We have accumulated $1,850 in donations but parade registration is still low. We only have 2 food vendors currently, but a third is interested. Fireworks are scheduled with a new company, Zambelli, who is also responsible for the Detroit fireworks.

Easter Egg Hunt went really well, will change some things for next year. We would like to keep it at the Firehall, but we will need more area for the egg hunt and more picnic tables. Thank you to the POC Volunteer Firefighters, Fraser First and the Optimist club for helping with the event!

Mom and Son bowling had a record number of participants, almost 60 people. We attribute this to paid Facebook advertising. We spent $40 in advertising and got approximately 30 more people than in years past. We will be offering a Grandparent/Grandchild bowling event in the fall similar to this program and hope for the same turnout.

12. **Report on Parks**

Director Woods reported on the successful park clean up. Thank you to Rams Horn and Fraser First for providing lunch to volunteers!

Director Woods meet with Fort Fraser volunteer group and are gathering ideas on fundraisers. We need cost estimates on repair costs so we know what goal to hit. Director Woods acknowledged the need for repairs in the parks, but stated there is no money in the appropriated budget for items other than maintenance right now. She recommended the best course of action for concerned citizens would be to get a group together to set goals for their park and help fundraise and the Recreation will be there to help every step of the way.
The McKinley Park Tree Planting has about 40 volunteers registered to help. We are hoping to get 60 and will be planting 29 trees.
The concession stand has a lease and he will be opening the stand for the public soon.

13. Other New Business
None at this time

14. Citizen Participation
Vania Apps 31641 York
Vania stated that more needs to be done to thank and acknowledge donors and sponsors. She cited the recent park clean up banner was not on display. Director Woods stated it would be hung up the next day. Vania also stated that the coloring sheets at Rams Horn are a huge hit and should be continued for other programs.

15. Report from Recreation Director
Director Woods stated that current sports coordinator Kyle Lesher would be leaving because of a new job opportunity. She stated that because it cannot be a full time position, she chooses experienced seasonal help to come in to help prep for youth and adult sports but they usually only last a few years before moving on.
Director Woods also shared the proposed FYE 2018 budget. The budget has slight increases to account for raising cost of wages and supplies.

16. Commission Members with Concerns
Commissioner Winowiecki reported he met with the Superintendent of Fraser Schools to talk about collaborating with the Shop and Design classes to create new park signs. He also stated he commissioned a new sign for Somerset park, since it doesn't currently have a sign.
Secretary Kelley asked about what would happen to the recreation should the budget not be passed. Director stated that the activity center building was paid for with grant money and cannot be sold, along with several parks.
Vice Chairperson Lesich encourages people to come to the budget hearings and voice their wants for the city.
Chairperson Stein inquired about adding a youth and senior advisor to the recreation commission, much like Shannon is the Buddies representative. Director stated it can be talked and discussed at the next meeting.

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Wednesday, May 10th, 2017
Fraser Municipal Building

17. Adjournment

CHAIRPERSON STEIN MOVED, SECONDED BY COMMISSIONER WINOWEICKI **TO ADJOURN THE RECREATION COMMISSION MEETING OF MAY 10TH 2017 AT 8:28 PM.**

Motion carried unanimously.

Respectfully Submitted,

____
Sherry Stein
Parks & Recreation Commission
Chairperson

____
Laura Lesich
Parks & Recreation Commission
Vice Chair

____
Sarah Kelley
Parks & Recreation Commission
Secretary

____
Christina Woods
Parks & Recreation Director

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JUNE 7TH, 2017 ~ 7:00 P.M.
MINUTES

PRESENT: CHAIRMAN RICKARD, MEMBERS: BARR, COOK, CZARNECKI, EHRKE, FARINA, KEIL

EXCUSED ABSENCE: LOY, QUERTERMOUS

ALSO PRESENT:	TIM TOMLINSON	CITY ATTONEY
	SARAH TRAXLER	CITY PLANNER
	LEAH BROWN	RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:07 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Present
		Cook	Present
		Czarnecki	Present
		Ehrke	Present
		Farina	Present
		Keil	Present
		Loy	Absent
		Quertermous	Absent

3. APPROVAL OF AGENDA ~ Regular Meeting of June 7th, 2017

Motion by Member: **FARINA** Support by Member: **CZARNECKI**

TO: APPROVE the agenda of June 7th 2017, as submitted.

AYES **7** NAYS **0** MOTION CARRIED

4. APPROVAL OF MINUTES ~

a. Meeting of May 3rd, 2017 as submitted.

Motion by Member: **EHRKE** Support by Member: **CZARNECKI**

TO: APPROVE the May 3rd 2017 minutes as submitted.

AYES **7** NAYS **0** MOTION CARRIED

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JUNE 7TH, 2017 ~ 7:00 P.M.
MINUTES

5. UNFINISHED BUSINESS:

01-17RZ / MARCO SANTIA / 33540 HAYES / CONDITIONAL REZONING OF PROPERTY FROM RESIDENTIAL LOW – ONE FAMILY (RL) TO RESIDENTIAL MEDIUM – ONE FAMILY (RM) FOR NEW DEVELOPMENT WITH THE FOLLOWING CONDITIONS: A) MINIMUM LOT WIDTHS OF 60 FEET, and B) SUBJECT TO PRELIMINARY SITE- CONDOMINIUM PLAN BEING APPROVED AS SUBMITTED.

City Planner Traxler gave an overview of Mr. Santia's request for conditional rezoning which was previously presented at the April 5th, 2017 Planning Commission meeting. She provided a second copy of the original review letter done by CPM. Ms. Traxler also provided her own review letter. She went over the suggested requirements in her review, which included a plan provided by an architect with materials and site information. She also suggested a reversion if the rezoning is not acted upon within a certain period. She then gave an overview of the suggestions from the CPM review letter.

Mr Santia provided a new "Proposed Conditional Rezoning Agreement" with a few revisions based on Ms. Traxlers review. Mr Santia and Ms. Traxler discussed item number "3" in her review, which requested for Mr. Santia to provide elevations. Mr. Santia reiterated that the homes would be similar to the homes in the adjacent subdivision.

Member Keil commented that the plan does not include details for the turn around.

Chairman Rickard and Attorney Tomlinson discussed the process for approval of the site plan if the Planning Commission were to forward the conditional rezoning request to City Council, and if City Council were to approve the request.

Member Barr expressed that a few of her concerns were addressed in the new plan and agreement. She would still like more information for the turn around. Mr. Santia explained that if they were approved for the conditional rezoning, the plan would still have to be reviewed by the fire department. If there were issues, they would address them.

City Attorney Tomlinson explained Mr. Santia's options for the turn around.

Discussion ensued about options for future development if the neighboring properties were to split and sell their lots as well.

Member Czarnecki asked Mr. Santia a few questions regarding the square footage of the proposed lots, and the square footage of the existing adjacent lots. Member Czarnecki commented that she would like a site plan with more specifications. She and Mr. Santia went over the specifications she would like included on the plan. Member Czarnecki suggested an alternative for the lots that would not require Mr. Santia to get conditional rezoning approval. Member Czarnecki and City Planner Traxler discussed if the conditional rezoning would coincide with the 2015 Master Plan Draft.

Member Farina asked Mr. Santia to explain how this conditional rezoning would be a benefit to the city. They also discussed the square footage of the proposed homes, including the square footage with the garage.

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
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MINUTES

Attorney Tomlinson, City Planner Traxler and the board discussed their limitations in regards to requirements that could be requested by the board in order to recommend approval.

Member Farina explained that structures are limited to 30% of the lot, and based on the square footage of the homes, it may be difficult or not possible to have a deck or a shed.

Member Cook asked Mr. Santia if it was a possibility to purchase the lot directly next to him, which would give Mr. Santia the required square footage for RM (residential medium). Mr. Santia explained that the neighbor would not be interested in selling the lot to him.

Chairman Rickard expressed a concern that approving the conditional rezoning request could cause a precedent in the City. Member Barr clarified that each request is considered on a case-by-case basis.

Mr. Carlo Santia reiterated his reasoning to the board as to why this conditional rezoning request should be approved. He explained this from his seat in the audience.

City Attorney Tomlinson restated that these requests are reviewed on a case-by-case basis. This request is not far fetched based on the zoning surrounding the property.

The board discussed their options to either approve the plan as is, deny the plan, or postpone and revisit the plan with further revisions.

Member Czarnecki commented that she would like plans that are more detailed. She went on to give examples of some of the details she would like to see. Member Farina and Member Cook agreed. Ms. Traxler added that they could ask for all details required in Sec. 32-103 of the Zoning Ordinance.

Ms. Traxler clarified that a site plan is not required to approve the conditional rezoning. It is at the discretion of the board as to whether they would require one or not.

Member Czarnecki reiterated that she would like a detailed site plan. She suggested for Mr. Santia to provide a rendering.

Mr. Carlo Santia attempted to explain some of the details the board mentioned. He explained this from his seat in the audience.

Member Keil commented that he believes Mr. Santia has given them everything they requested.

Motion by Member: **KEIL** Support by Member: **EHRKE**

TO: RECOMMEND TO CITY COUNCIL AS IS #01-17RZ / MARCO SANTIA / 33540 HAYES / CONDITIONAL REZONING OF PROPERTY FROM RESIDENTIAL LOW – ONE FAMILY (RL) TO RESIDENTIAL MEDIUM – ONE FAMILY (RM) FOR NEW DEVELOPMENT WITH THE FOLLOWING CONDITIONS: A) MINIMUM LOT WIDTHS OF 60 FEET, and B) SUBJECT TO PRELIMINARY SITE-CONDOMINIUM PLAN BEING APPROVED AS SUBMITTED.

AYES **5** NAYS **2** MOTION CARRIED

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JUNE 7TH, 2017 ~ 7:00 P.M.
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Fraser resident Gary Placido expressed a concern about the density of the lots. He commented that the city should not be maintaining the proposed road because these will be site condominiums.

Discussion ensued about who would be responsible for the road.

6. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS: NONE

7. PUBLIC HEARING: NONE

8. NEW BUSINESS: NONE

9. OLD BUSINESS: NONE

10. ZBA LIAISON: Member Farina discussed an upcoming agenda item for a temporary variance for tent sales.

11. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard: **Nothing at this time.**

Member Barr: Nothing at this time.

Member Cook: Nothing at this time.

Member Czarnecki: Would like to discuss ordinance revisions and additions at an upcoming meeting.

Nancy Ehrke: Fraser Historical Commission Flea Market this Sunday.

Member Farina: Learning a lot, it's been fun.

Member Keil: Nothing at this time.

City Planner: Discussed a few options for discussion of ordinances.

City Attorney: Suggested working on an ordinance that discusses conditional rezoning.

Motion by Member: **EHRKE** Support by Member: **FARINA**

TO: CANCELL THE JULY 5TH PLANNING COMMISSION MEETING.

AYES **7** NAYS MOTION CARRIED

12. PUBLIC TO BE HEARD: None

13. ADJOURNMENT:

Motion by **Farina** Support by Member **Ehrke**

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JUNE 7TH, 2017 ~ 7:00 P.M.
MINUTES

TO: Adjourn the meeting of June 7th at 8:40pm

AYES **7** NAYS **0** MOTION CARRIED.

THE MOTION CARRIED UNANIMOUSLY.

Joanne Barr, Secretary

RANDY WARUNEK, Building Department Director

FRASER DEPARTMENT OF PUBLIC SAFETY

MEMO

To: City Manager Wayne O'Neal
From: Lieutenant Mike Pettyes
Date: June 12th 2017
Re: MABAS Agreement

I am requesting the attached MABAS agreement be placed on the July City Council meeting for approval. The MABAS agreement which stands for the Michigan Mutual Aid Box Alarm System Association Agreement is the legal document that allows for mutual aid assistance throughout the County of Macomb and the State of Michigan.

The agreement sets parameters for fire service assistance from surrounding communities for fire suppression, rescue, medical assistance, hazardous material controls, technical rescue and any other emergency support for emergency disaster response.

This agreement replaces the mutual aid agreement that was established by the Macomb County Fire Chief's Association. The change was made to formalize our agreement and to establish a legal and binding entity. Our prior association had no legal standing and no formal structure. This agreement does not change the operation of the mutual aid agreement in any way. If you have any further questions or concerns, please let me know.

AMENDED MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION AGREEMENT

Effective Date: _______________

BETWEEN

PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES TO THIS INTERLOCAL GREEMENT

This Agreement is entered into between the participating units of local government "Parties" that execute this Agreement and adopt its terms and conditions as provided by law. This Agreement supersedes any and all prior Agreements and amendments to the Michigan Mutual Aid Box Alarm System Association Agreement.

WHEREAS, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and,

WHEREAS, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et seq., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and,

WHEREAS, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and,

WHEREAS, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training, and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

WHEREAS, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions;

NOW, THEREFORE, the Parties agree as follows:

SECTION ONE

Purpose

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible Emergency, Disaster or Serious Threat to Public Safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Michigan Mutual Aid Box Alarm System Association (MI-MABAS) is most effective for best practices and efficient provision of mutual aid.

SECTION TWO

Definitions

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted as follows:

A. "Agreement" means the MI-MABAS Agreement.

B. "Michigan Mutual Aid Box Alarm System" ("MABAS") means a definite and prearranged plan whereby response and assistance is provided to a

Requesting Party by an Assisting Party in accordance with the system established and maintained by MI-MABAS Members;

C. "Party" means a political subdivision which has entered into this Agreement as a signatory;

D. "Requesting Party" means any Party requesting assistance under this agreement;

E. "Assisting Party" means any Party furnishing equipment, personnel, and/or services to a Requesting Party under this agreement;

F. "Emergency" means an occurrence or condition in a Party's jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Requesting Party and such that a Requesting Party determines the necessity of requesting aid;

G. "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, or similar occurrences resulting from terrorist activities, riots, or civil disorders;

H. "Serious Threats to Public Health and Safety" means other threats or incidents such as those described as Disasters, of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance;

I. "Division" means the geographically associated Parties which have been grouped for operational efficiency and representation of those Parties;

J. "Training" means the regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MI-MABAS;

K. "Executive Board" means the governing body of MI-MABAS composed of Division representatives.

L. "Effective Date" means the date on which the Agreement is first filed with the Department of State, the Office of the Great Seal, and each county where Parties are located.

M. "Special Operations Teams" means MI-MABAS recognized teams of personnel with the requisite training and skill for Hazardous Materials Response, Technical Rescue Response (including Strike Teams and Michigan Task Force 1) and Incident Management Teams.

SECTION THREE

Establishment of the Association, the Divisions and Executive Board of MI-MABAS

A. Establishment of the Association

1. The Parties intend and agree that MI-MABAS is established as separate legal entity and public body corporate pursuant to the Michigan Urban Cooperation Act of 1967, 1967 PA, MCL 124.505(c) and this Agreement.
2. Name of MI-MABAS. The formal name of the Association is "Michigan Mutual Aid Box Alarm System Association".

3. Federal Tax Status. The Parties intend that MI-MABAS and all Divisions shall be exempt from federal income tax under Section 115(1) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any future tax code

4. State and Local Tax Status. The parties intend that the MI-MABAS and all Divisions shall be exempt from all State and local taxation including, but not limited to, sales, use, income, single business, and property taxes under the applicable provisions of the laws of the State.

5. Title to MI-MABAS Property. All property is owned by MI-MABAS as a separate legal entity. MI-MABAS may hold any of its property in its own name or in the name of one (1) or more of the Parties or Divisions, as determined by the Parties.

6. Principal Office. The principal office of the Association ("Principal Office") shall be at such locations determined by the MI-MABAS Executive Board.

B. <u>Establishment of the Executive Board.</u>

An Executive Board shall be established to consider, adopt, and amend needed rules, procedures, by-laws and any other matters deemed necessary by the Parties. The Executive Board shall consist of a member elected from each Division of MI-MABAS who shall serve as the voting representative of said Division of MI-MABAS matters, and may appoint a designee from his or her Division to serve temporarily in his or her stead. Such designee shall have all rights and privileges attendant to a representative of the Division. A President and Vice President shall be elected from the representatives of the

Parties and shall serve without compensation. The President and other officers shall coordinate the activities of the MI-MABAS Association.

SECTION FOUR

Duties of the Executive Board

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures, and bylaws of the MI-MABAS Association, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

SECTION FIVE

Rules and Procedures

Rules, procedures, and by laws of the MI-MABAS Association shall be established by the Member Units via the Executive Board as deemed necessary for the purpose of administrative functions, the exchange of information, and the common welfare of the MI-MABAS.

SECTION SIX

Authority and Action to Effect Mutual Aid

A. The Parties hereby authorize and direct their respective Fire Chief or his or her designee to take necessary and proper action to render and/or request mutual aid from the other Parties in accordance with the policies and procedure established and maintained by the MI-MABAS Association.

B. Upon a Fire Department's receipt of a request from another Party for Fire Services, the Fire Chief, the ranking officer on duty, or other officer as designated by the Fire Chief shall have the right to commit the requested Firefighters, other personnel, and Fire Apparatus to the assistance of the requesting Party. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Responding Party. The judgment of the Fire Chief, or his or her designee, of the Responding Party shall be final as to the personnel and equipment available to render aid.

C. An authorized representative of the Party which has withheld or refused to provide requested assistance under this Agreement shall immediately notify the Requesting Party, and shall submit an explanation for the refusal.

SECTION SEVEN

Jurisdiction Over Personnel and Equipment

Personnel dispatched to aid a party pursuant to this Agreement shall at all times remain employees of the Assisting Party, and are entitled to receive benefits and/or compensation to which they are otherwise entitled to under the Michigan Workers' Disability Compensation Act of 1969, any pension law, or any act of Congress. Personnel dispatched intrastate to assist a party pursuant to this Agreement continue to enjoy all powers, duties, rights, privileges, and immunities as provided by Michigan Law. When Parties are dispatched pursuant to the Emergency Management Assistance Compact (EMAC), the Parties shall adhere to all provisions of the EMAC. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Incident Commander of the Requesting Party.

SECTION EIGHT

Compensation for Aid

Equipment, personnel, and/or services provided pursuant to this Agreement, absent a state or federal declaration of emergency or disaster, excluding resources for Special Operations Teams, shall be at no charge to the Requesting Party for the first eight hours. Any expenses recoverable from third parties shall be equitably distributed among Responding Parties. Requests for a response from any MI-MABAS Special Operations Team may require full and complete reimbursement to the responding Team for all expenses, including but not limited to, expenses for equipment, personnel, management and administration and all other services provided at an incident. The Executive Board shall adopt fee schedules that establish rates for Special Operations Team responses. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statues. The Parties reserve the right to waive any charges to a Requesting Party.

SECTION NINE

Insurance

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of $1,000,000 auto and $1,000,000 combined single limit general liability and professional liability. The obligations of the Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the state of jurisdiction. The

Executive Board may require that copies or other evidence of compliance with the provisions of this Section be provided by the Parties to the Executive Board.

SECTION TEN

Liability

Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts. The Parties shall not be responsible for any liability or costs associated with those acts and the defense of those acts for Parties outside of their political jurisdictions. It is agreed that none of the Parties shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice after responding to a request for service.

SECTION ELEVEN

No Waiver of Governmental Immunity

All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, worker's compensation and other benefits which apply to the activity of Parties, officers, agency, or employees of any public agents or employees of any public agency when performing their respective functions within the territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such Parties, officers, agents, or employees extraterritorially under the provision of this Agreement. No provision of the Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver by any Party of any governmental immunity as provided by the Act or otherwise under law.

SECTION TWELVE

Term

A. The existence of MI-MABAS commences on the Effective Date and continues until terminated in accordance with this Section.

B. Any Party may withdraw, at any time, from this Agreement for any reason, or for no reason at all, upon thirty (30) days written notice to the Association. The withdrawal of any Party shall not terminate or have any effect upon the provisions of this Agreement so long as the MI-MABAS remains composed of at least two (2) Parties. Parties withdrawing from MI-MABAS and subsequently requesting a mutual aid resource from a MI-MABAS member may be subject to reasonable fees for that resource according to the fee schedule established, and periodically reviewed and updated, by the Executive Board.

C. This Agreement shall continue until terminated by the first to occur of the following:

(i) The Association consists of less than two (2) Parties; or,

(ii) A unanimous vote of termination by the total membership of the Executive Board.

SECTION THIRTEEN

Miscellaneous

A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.

B. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.

C. Governing Law/Consent to Jurisdiction and Venue. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan.

D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

E. <u>Terminology</u>. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.

F. <u>Recitals</u>. The Recitals shall be considered an integral part of this Agreement.

G. <u>Amendment</u>. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement and approval of the governing bodies of all Parties. Amendments to this Agreement shall be filed with the Department of State, the Office of the Great Seal, each county of the State where a Party is located, and any other governmental agency, office, and official required by law. The undersigned unit of local government or public agency hereby adopts, subscribes, and approves this Agreement to which this signature page will be attached, and agrees to be a party and be bound by the terms.

H. <u>Compliance with Law.</u> The Association shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.

I. <u>No Third Party Beneficiaries</u>. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication) right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.

J. <u>Counterpart Signatures</u>. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) agreement.

K. <u>Permits and Licenses</u>. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.

L. <u>No Implied Waiver.</u> Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

M. <u>Notices</u>. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

____
Political Entity

____
Chief Executive Official

____
Date

City of Fraser
CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Dolland

MAYOR
Joseph Nichols

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

Honorable Mayor and Council
Municipal Building
Fraser, MI 48026

July 6, 2017

Re: Employment Contract

Dear Sirs and Misdames:

I want to thank you for your support as City Manager. This communication is meant to inform you as to the cost of this contract and what was budgeted in the 2017-2018 budget. No appropriation is required for this contract. City Attorney Tomlinson has confirmed his review of my contract as to form. It is your approval of the contract and its contents that are at issue.

The following is a breakdown of the salient points:

- The contract is for a three-year period with renewals on July 1st.
- It is an "At Will" Contract with a 60-day notice clause for termination of contract by the city.
- There is language for termination "with" of "without" cause.
- A "Without Cause" termination calls for a 6 months of salary and benefits which is no cost to the city if this section is not used.
- If I resign or terminated "with" cause, I get no severance.
- Salary is budgeted and I agree to not ask for a raise while employed with the City of Fraser.
- Eight Percent contribution into 457 account is budgeted.
- Special pays, 4 weeks paid time off, if used, are budgeted.
- Car allowance of $350.00 per month, $450.00 per month is budgeted.
- No phone allowance.
- All other employee benefits have been budgeted.

Respectfully Submitted;

D. Wayne O'Neal

EMPLOYMENT AGREEMENT

CITY MANAGER, CITY OF FRASER

THIS AGREEMENT is entered into this ______ day of July, 2017, by and between the City of Fraser, Michigan, a municipal corporation (hereinafter **Employer**), and D. Wayne O'Neal, "**City Manager**" (hereinafter **Employee**).

Employer, through its City Charter established the office of City of Fraser City Manager.

Employer, through its City Charter established the duties and responsibilities of City of Fraser City Manager.

Employer desires to retain D. Wayne O'Neal as City of Fraser City Manager, and D. Wayne O'Neal agrees to perform the duties and responsibilities of City of Fraser City Manager.

WHEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS, PROMISES AND AGREEMENTS SET FORTH HEREIN, the **EMPLOYER** and the **EMPLOYEE** hereby enter into this Employment Agreement.

SECTION 1. DUTIES

1. **Employer** agrees to employ **Employee** as the City of Fraser City Manager.

2. **Employee** agrees to perform the duties and responsibilities of City of Fraser City Manager as set forth in the City of Fraser Charter, as directed by the City of Fraser City Council and/or as required by law.

3. **Employee** shall devote his professional time, attention and energies to the office and duties of City of Fraser City Manager and shall not accept other full time employment during the pendency of this Agreement, unless first approved by the City of Fraser City Council.

SECTION 2. TERM OF AGREEMENT

A. On July 1, 2017, **Employee** will commence employment with **Employer. Employee** shall assume the title and responsibilities of City of Fraser City Manager on July 1, 2017.

B. This is a three (3) year, renewable, Employment Agreement. The Employment Agreement is terminable by the **Employer** and the **Employee** subject to the "Notice" and "Severance" provisions contained herein.

C. This Employment Agreement shall renew (for a three (3) year period) annually on its anniversary date, the 1st day of July, 2017, and on each consecutive year thereafter, unless previously terminated by **Employer** or **Employee** as set forth herein.

D. **Employee** maintains the position of City of Fraser City Manager "At Will" and serves at the pleasure and discretion of the City of Fraser City Council. The **Employee's** position of employment may be terminated at any time, "with" or "without" cause by a vote of the City of Fraser City Council in conformance with the provisions of the City of Fraser Charter.

E. **Employer** shall provide **Employee** sixty (60) days written notice of its intention to terminate the Agreement "without cause". **Employee** shall provide **Employer** sixty (60) days written notice of his intention to "resign".

SECTION 3. TERMINATION AND SEVERANCE

A. *Termination "For Cause".*

In the event that **Employee** is terminated "for cause", the notice and severance conditions contained herein shall not apply. The **Employee** may be terminated "for cause" as defined herein, only for a material breach of the terms and conditions of his employment and/or this Employment Agreement, a material act of misfeasance or malfeasance which substantially adversely affects the operations of the **Employer**, or a material violation of rules, regulations, policies or procedures, insubordination, theft or dishonesty, or criminal act and conviction.

B. *Termination "Without Cause".*

In the event that **Employee** is terminated "without cause", as defined herein, the notice and severance provisions of this Agreement shall apply. Termination "without cause" shall be defined as any termination which does not constitute "for cause" termination as defined in this Agreement. Further, employee shall be deemed terminated "without cause" if **Employer** acts to substantially alter, reduce or diminish any of the material terms and/or conditions of this Agreement, or reduce or diminish **Employee's** salary or benefits as defined in this Agreement, or materially alter the terms and conditions of this Agreement, or otherwise forces **Employee** to resign his employment. Upon termination "without cause", **Employer** shall pay **Employee** a lump sum severance payment equal to six (6) months of full salary and benefits as described in this Agreement. The lump sum severance payment shall include health care insurance for the defined period of severance and compensation for all then accrued and accumulated unused vacation, personal leave time, and/or sick days.

C. *Resignation.*

Employee shall provide 60 days' written notice to **Employer** of his intent to resign, unless **Employer** and **Employee** agree to a lesser notice. In the event that **Employee** resigns and has not deemed his employment terminated "without cause" under the conditions set forth herein, then no severance shall be due or payable from **Employer** to **Employee.**

SECTION 4. SALARY

Employer agrees to pay **Employee** an annual base salary of **$105,000.** The City Council shall meet annually to review, discuss and consider salary increases for the City Manager, taking into consideration **Employee's** performance of his duties and obligations.

SECTION 5. BENEFITS

A. Health Insurance

Effective immediately, **Employer** shall provide **Employee** and his spouse full, prepaid major medical, hospitalization, optical and dental insurance currently provided to Management Employees.

B. Vacation, Sick Time and Other Leave Time

Effective July 1, 2017, the **Employee** shall be credited ten (10) days of vacation time already accumulated as Interim City Manager and be credited with (4) weeks paid vacation. Each successive year thereafter, the **Employee** shall be credited with an additional twenty (20) days of annual vacation time accruing on the 1st day of July of each successive year. Further, the **Employee** shall be credited with six (12) sick and/or leave days which shall immediately vest on the effective date of this Agreement. Each successive year thereafter the **Employee** shall be credited with twelve (12) sick/leave days per annum accruing on the 1st day of July of each successive year. Any unused sick leave may be accumulated from year to year and will accrue and carry-over into the next contract period. Upon termination, whether voluntary or involuntary, the **Employee** shall be compensated for 50% of unused sick days, up to a current maximum of 100 sick day accumulation, at the salary rate established by the last existing employment contract. The **Employee** shall also be provided benefits as are currently in force and administered by the City under its disability policy The **Employee** shall also be provided the same funeral, bereavement, and personal days afforded to department heads within City of Fraser.

C. Compensatory Time

The **Employee,** as City Manager must devote a great deal of time outside normal office hours to perform City of Fraser business. Therefore, the **Employee** will be permitted to take "compensatory time" off as he deems appropriate during normal office hours. The **Employee** shall not be reimbursed for any unused compensatory time upon the termination of his employment.

D. Retirement Contribution

Effective July 1, 2017, the **Employee** shall be permitted to participate in the City of Fraser's ICMA-RC 457 Deferred Compensation Plan. The City will contribute 8% of the Employees salary annually to this plan.

E. Life Insurance

Employer shall provide **Employee** with paid term life insurance in an amount $50,000 from a reputable insurance provider, making each premium payment without contribution on **Employee's** behalf.

F. Automobile

Employer shall provide **Employee** an automobile allowance of $350 per month commencing on July 1, 2017.

G. Expenses

Employer shall reimburse **Employee** for all expenses incurred in the performance of **Employee's** official duties.

H. Professional Dues

The **Employer** shall budget for and pay on **Employee's** behalf dues as required to maintain membership in the Michigan Municipal Executives Association (MME), the International Association of City/County Managers (ICMA) and such other organizations approved by **Employer** through the City Council from time to time. **Employer** shall reimburse **Employee** for other expenses incurred, as allowed, for attendance at Two State MME conferences and other professional development conferences, and for dues in one (1) local service organization of the **Employee's** choosing.

I. Additional Benefits

In addition to the benefits expressly set forth in this Agreement, the **Employer** shall provide the **Employee** any and all benefits provided to other City of Fraser employees and department heads.

SECTION 6. DISABILITY

If **Employee** is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period in excess of that authorized by the Family Medical Leave Act (FMLA) and beyond any accrued sick leave, **Employer** shall have the option to terminate this Agreement upon payment of a lump sum severance payment equal to ninety (90) days of full salary and benefits computed in the same manner described above, provided, however, that said ninety (90) days of salary and benefits shall not be paid if **Employee's** short term or long term disability payments have commenced. **Employer** may seek a waiver and release from **Employee** before making its decision to terminate the agreement. However, **Employee** shall be compensated for any accrued sick leave, vacation, or other accrued benefits.

SECTION 7. INDEMNIFICATION

Employer shall defend, save harmless and indemnify **Employee** against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of his duties as City Manager. **Employer** (in its discretion) may compromise and settle any such claim or suit and will be obligated to pay the amount of any settlement or judgment rendered thereon. **Employer** reserves the right to withhold said indemnification only in the event that litigation or claim arises out of an intentional criminal act of the **Employee. Employer** reserves the right to forward any such claim to its insurance company.

SECTION 8. BONDING

Employer shall bear the full cost of any fidelity or other bonds required of **Employee** under any law or ordinance.

SECTION 9. EVALUATION

Annually, the **Employer**, through the City Council shall evaluate the performance of the employee. At the conclusion of the evaluation process, the **Employer** shall provide the **Employee** with a written summary of its findings and conclusions along with recommendations for salary and benefit increases. **Employee** shall be provided an opportunity to review and discuss the evaluative findings and recommendations for salary and benefit increases. **Employer,** through the City Council, may further provide goals and performance objectives to the **Employee** and the attainment of these goals and objectives may be considered in each successive annual performance evaluation.

SECTION 10. APPLICABLE LAW

The validity, construction and enforcement of this Agreement shall be governed and construed in accordance with the laws of the State of Michigan.

SECTION 11. GENERAL PROVISIONS

A. The text herein shall constitute the entire Agreement between the parties. This Agreement supersedes any and all other Agreements or contracts, either oral or written between the parties with respect to the subject matter hereof.

B. Notices pursuant to this Agreement shall be deemed and given if served personally in the same manner as is applicable to judicial practice or if deposited in the custody of the United States Postal Service, postage prepared addressed as follows:

(1) **EMPLOYER:** City Clerk
City of Fraser
33000 Garfield Road
City of Fraser, Michigan 48026

(2) **EMPLOYEE:** D. Wayne O'Neal
214 Pare
Clawson, Michigan 48017

C. This Agreement shall become effective on the 1st day of July, 2017.

D. It is acknowledged that both the **Employer** and **Employee** have drafted this Employment Agreement, including the language and provisions contained therein, and have had the opportunity to have such reviewed by counsel.

E. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full effect.

SECTION 13. EXECUTION OF CONTRACT

The **Employer** and **Employee** stipulate and agree that each party is bound by the execution of this Agreement as set forth below.

IN WITNESS WHEREOF, the City of Fraser has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested to by its City Clerk and **Employee** has signed and executed said Agreement as written

CITY OF FRASER

By:____________________________________

Mayor Joseph Nichols

ATTESTED:

By:____

Kelly Dolland, City Clerk

EMPLOYEE

____

D. Wayne O'Neal, City Manager

City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026

From the Office of
BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Mr. Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren BJV
DATE: July 6, 2017
RE: **Renewal of GFL Services**

The current refuse contract expires in September. Our current supplier, GFL, has given us (3) options to renew our contract. The options are attached.

My recommendation would be to stay with GFL. Their services have been very good. They are very easy to work with.

GFL GREEN FOR LIFE
environmental

July 5, 2017

Mr. Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Confidential

Re: Contract Extension Proposal

Dear Mr. O'Neal,

Thank you for taking the time out of your busy day to meet with Ray Hernandez and Don Barretta the other day to discuss topics relevant to the continued relationship between the City of Fraser and GFL Environmental USA Inc (GFL). We hope that you feel as we do, that the meeting was productive and the recommendations we have outlined below are a direct result front the dialogue at that time.

As you are aware, we are approaching the end of our three-year renewal period. GFL would like to extend the three options below for your review and consideration;

- **Option I – Standard Collection: Extend the existing solid waste agreement for an additional five (5) years starting September 13, 2017 and run through September 12, 2022. All services would remain the same, standard collection of household solid waste, yard waste, bulky waste and recycling service. Under this option, we would hold the existing price firm for the first year. Annual increases of 2 ¾% would apply on the contract anniversary date thereafter.**

- **Option II – Universal Trash Cart Program: Extend the existing solid waste agreement for five (5) years starting September 13, 2017 and run through September 12, 2022. The Universal Trash Cart option would consist of providing one (1) 95-gallon trash cart to each resident. All services would remain the same, household solid waste, yard waste, bulky waste and recycling service. Under this option, we would hold the price firm for the first year. Annual increases after the first year of 2 ½% would apply on the contract anniversary date thereafter.**

  To implement the five-year Universal Trash Cart Program an additional monthly service fee of $1.35 would be added to each service unit.

- **Option III – Universal Trash Cart Program; Extent the existing solid waste agreement for eight (8) years starting September 13, 2017 and run through September 12, 2025. The Universal Trash Cart option would consist of providing one (1) 95 gallon to each resident. All services would remain the same, household solid waste, yard waste, bulky waste and recycling service. Under this option, we would hold the price firm for the first year. Annual increases after the first year of 2 ¼ % would apply on the contract anniversary date thereafter.**

  To implement the eight-year Universal Trash Cart Program an additional monthly service fee of $1.04 would be added to each service unit.

6200 Elmridge, Sterling Heights, MI 48313
Tel.: 844-GO-GFLUSA (844) 464-3587 | Fax: 586-795-3270 | www.gflusa.com

Should the City of Fraser approve one on the two cart options above, GFL would maintain the cart program for the entire term of the agreement and any extension. This would include managing the ten (10) warranty period for carts and replacement of damaged carts that are directly related to the negligence of GFL.

Enhanced Recycling Program Continues: As a courtesy to the City of Fraser for extending our existing agreement for another five or eight years, GFL would like to continue the following recycling program to the City and all residents.

- GFL will continue providing interested residents, free of charge, with a new 64 gallon wheeled recycling cart. Once ordered, the cart will be assembled and delivered within a reasonable period of time, usually seven to ten days.

In closing, I would just like to point out that our recommendations do not include any fuel surcharges and that your collection, transportation and disposal costs are based on today's real dollars. There are no hidden costs or guess work associated with trying to project future expenditures because you have then locked in for the next five or eight years. This can only further benefit the City and solidify upcoming budgets.

We are available at any time to meet with you, your staff or Mayor and Council as soon as time permits once you have had a chance to review the recommendations we have provided. As a good corporate citizen of the City and proud sponsor of community events, we are looking forward to your response and to continue our valued relationship.

Sincerely,

Michael Fleming
Executive Vice-President
GFL Environmental USA Inc

Cc: Bernard J. Vanfleterin, Public Works Superintendent
Ray Hernandez, GFL
Mary Jo Van Natter, GFL
Don Barretta, GFL

City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026

From the Office of
BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Mr. Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren BJV
DATE: July 6, 2017
RE: **Proposal for relining the Sewer on Vistaway**

We received (3) proposals to reline the sewer on Vistaway, 265 feet of this pipe needs to be relined. This pipe is need of relining due to joint leaking in the sewer system.

Inland Waters Pollution Control came in with the lowest proposal at $15,475.00.

This money is available in the water and sewer fund.

My recommendation would be to go with Inland Waters Pollution control.

IWPC
AN IPR COMPANY

Proposal

Inland Waters Pollution Control, Inc.

4086 Michigan Ave Detroit, MI 48210
Direct: 313-236-0900 Office: 313-899-3014
mirish@teamipr.com

Date: 3/17/17

To: Patrick Marcus, Anderson, Eckstein and Westrick, Inc.
Project: City of Fraser, Vistaway 12" Cured In Place

ESTIMATOR	JOB	LINE DEPTH	SITE CONDITIONS	HOST PIPE MATERIAL	PAYMENT TERMS	PRICING VALID UNTIL
MI	CIPP	5'-10'	Several	RCP	30 Days	4/27/17

ITEM	QTY	DESCRIPTION	UNIT PRICE	UNIT MEASURE	LINE TOTAL
1	1	Mobilization / Demobilization	$2,500.00	LS	$2,500.00
2	5	Lateral Reinstatement	$45.00	LS	$255.00
3	265	Cured In Place 12" @ 6mm	$48.00	LF	$12,720.00
				SUBTOTAL	$15,475.00

LEGEND: LS= Lump Sum, LF=Linear Feet, EA=Each,

General Notes & Conditions

- Cost includes MOB/DEMOB. One mobilization for inspection
    - Additional mobilizations will be at $2,500.00/each
    - Price includes Normal cleaning of pipe, 3 Passes per PACP.
    - Price includes Traffic control
    - Price includes Pre/Post videos
- **Price Assumes water at no charge to IWPC**
- **Price does Not include restoration.**
- **Price does Not include any Bonds or Permits associated with work.**
- **Price does Not include any Grouting**
- **Price Assumes City will provide clear access to Manholes**
- **Work to be performed during Inclement weather.**

ACCEPTANCE OF PROPOSAL

The above items of work, the unit prices, and the conditions are satisfactory and are hereby accepted. You are authorized to do the work specified upon receipt of Purchase Order or signed Contract.

Date: ____________________ **Signature:** ________________________

Thank you for the opportunity to provide you this proposal. We look forward to working with you on this project.

WBENC

CES
Corby Energy Services, Inc.

AEW
Mr. Frank Varicalli & Patrick Marcus

March 20, 2017

RE: City of Fraser

Corby Energy Services is pleased to provide the following pricing for the CIPP Lining in the City of Fraser Mi

ITEM	Description	Unit	QTY	Bid Price	TOTAL
1	Mob, CIPP 265' of 12" Sanitary Sewer	LS	1	$ 15,850.00	$ 15,850.00
				TOTAL PROJECT	**$ 15,850.00**

Inclusions:

- Materials, Equipment & Manpower to perform the operations required
- Pre and Post Television Report. No GIS
- Bypass included

Exclusions:

- Water fees, Inspection, inspections fees, permit fees, royalties, special insurance costs, testing, debris disposal, any damage or restoration to any public or private property or anything else not specifically mentioned as included or agreed in writing.

Thank you for allowing CES the opportunity to quote this work. We look forward to working with you in the future.

Please feel free to contact me with any questions.

Regards,

Joshua Freeman
Project Manager – Trenchless Division

Accepted:
Signed ______________________________
Printed Name/Title ______________________ Date_______

This accepted proposal constitutes a formal agreement. If you initiate a purchase order or other contract document it shall not be acknowledged without this accepted proposal as an attachment.

LiquiForce
No-Dig Pipeline Rehabilitation

www.liquiforce.com • 1.800.265.0863

March 6, 2017

Anderson, Eckstein & Westrick, Inc.
51301 Schoenherr Rd.
Shelby Twp., MI 48315

Attn: Mr. Frank Varicalli
Re: Emergency Sewer Rehabilitation - Roseville

As requested, we submit the following proposal to repair the 12" diameter pipe approximately 200ft in length located in the City of Roseville. Our proposal is to clean and prepare the pipeline, remove the debris then install a CIPP manhole to manhole liner to structurally rehabilitate the currently failing pipeline. A CCTV inspection (pre & post repair) will be completed and a copy provided to you for the City's records.

Our proposal is based on providing a CIPP liner designed for fully deteriorated pipe conditions with a 50 year minimum design life per ASTM F1216 Appendix X1.

Item	Description	Unit	Est Qty	Unit Price	Item Total
1	Clean, Prepare & Pre CCTV	LS	1	$6,000.00	$6,000.00
2	Reaming / Pipe Measurement	LS	1	$13,000.00	$13,000.00
	Project Total				**$19,000.00**

Prices include all labor, materials and equipment needed to complete the work as described above. We have not made allowances for fees associated with the use of a water source (hydrant) on site and/or obtaining any permits deemed necessary.

If you have any questions or wish to proceed please feel free to contact me directly. We look forward to working with you on this project.

Sincerely,

John Thompson

Technical Representative

Liqui-Force Services (USA) Inc. 28529 Goddard Road, Suite 106, Romulus, MI, United States 48174 Phone 734 955 2508 Fax 734 955 2501

City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026

From the Office of
BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Mr. Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren BJV
DATE: July 6, 2017
RE: **Bids for Water Main Replacement**

We received (7) bids to replace the water mains on South Wind, East Wind, North Wind, West Wind and Rainbow. The bids are attached.

The lowest bid was from Pamar Enterprises in the amount of $985,947.00.

My recommendation would be to give the contract to Pamar Enterprises. I have worked with them in the past and was happy with their performance.

ANDERSON, ECKSTEIN AND WESTRICK, INC.
51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

June 29, 2017
10:00 AM
AEW Project No. 0190-0382

2017 WATER MAIN REPLACEMENT

CITY OF FRASER

Name of Bidder	Bid Bond	Add. No. 1	Add. No. 2	Total Amount of Bid
ADJ Excavating, Inc.	X	X	X	$1,171,790.50
Bidigare Contractors, Inc.	X	X	X	$1,057,689.00
Bricco Excavating Company, LLC	X	X	X	$987,347.00
D.V.M. Utilities, Inc.				
DiPonio Contracting, Inc.				
Fontana Construction, Inc.	X	X	X	$1,190,924.00
GM & Sons, Inc.				
L. D'Agostini & Sons, Inc.				
Lawrence M. Clarke, Inc.	X	X	X	$1,010,061.00
Macomb Pipeline & Utilities Company				
Midwest Trenchless Services	X	X	X	$1,088,145.00
Pamar Enterprises, Inc.	X	X	X	$985,947.00
V.I.L. Construction, Inc.				

M:\0190\0190-0382\Specs\Bidders List.docx

BID RESULTS WILL BE AVAILABLE ON OUR WEBSITE: AEWINC.COM
UNDER BID LIST; PROJECT NAME

ANDERSON, ECKSTEIN AND WESTRICK, INC.
51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

SIGN IN SHEET

Bid Opening Meeting for
2017 WATER MAIN REPLACEMENT
CITY OF FRASER

AEW Project No. 0190-0382

Date: June 29, 2017
Place: Offices of the City Clerk, City of Fraser
Time: 10:00 AM

NAME	REPRESENTING
Joel Kruszynski	MTS
Nick Banchero	Bricco
John Kosiur	Underground Solutions
Ron Recchia	ADJ Excavating
Susan Mazza	Pamar Enterprises.
Frank Giacchetti	Fonson
Lynn Harmala	Lawrence M Clarke Inc
Jordon Bidigare	Bidigare Contractors, Inc.

Insert path

ANDERSON, ECKSTEIN AND WESTRICK, INC.
51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

July 5, 2017

Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: 2017 Water Main Replacement Project
AEW Project No. 0190-0382

Dear Mr. O'Neal:

On Thursday, June 29, 2017, seven (7) bids were received for the project referenced above. Our office has checked the bid tabulation and a copy is attached for your use. The low bidder is Pamar Enterprises, Inc. with a total bid amount of $985,947.00.

We have worked with Pamar Enterprises, Inc. on similar projects in nearby communities and are satisfied with their performance.

Based on our experience, availability of funds and bids submitted, we recommend awarding a contract for the **2017 Water Main Replacement Project** to **Pamar Enterprises, Inc.,** 58021 Gratiot Avenue, New Haven, MI 48048 in the amount of **$985,947.00**.

If you have any questions or need additional information, please advise.

Sincerely,

Michael A. Vigneron, PE PTOE

Enclosure: Bid Tabulation

cc: BJ VanFleteren, DPW Superintendent

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TABULATION OF BIDS

City of Fraser

2017 Water Main Replacement

AEW PROJECT NO. 0190-0382

DATE: 6/29/2017

TIME: 10:00 AM

Prepared by: Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

VENDOR RANKING

RANK	*VENDOR NAME*		*TOTAL BID*
1	Pamar Enterprises, Inc	$	985,947.00
2	Bricco Excavating Co., Inc.	$	989,347.00
3	Lawrence M Clarke, Inc.	$	1,010,061.00
4	Bidigare Contractors, Inc.	$	1,057,684.00
5	Midwest Trenchless Serv	$	1,088,145.00
6	ADJ Excavating, Inc	$	1,171,790.50
7	Fontana Construction	$	1,190,924.00

TABULATION OF BIDS

City of Fraser

2017 Water Main Replacement

AEW PROJECT NO. 0190-0382

Item No.	Description	Estimated Quantity	Units	Pamar Enterprises, Inc. 58021 Gratiot Ave New Haven, MI 48048 Unit Price	Amount	Bricco Excavating Co., Inc. 21201 Meyers Road Oak Park, MI 48237 Unit Price	Amount	Lawrence M Clarke, Inc. 50850 Bemis Road Belleville, MI 48111 Unit Price	Amount
1.	Mobilization, Max $55,000	1	LS	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
2.	Tree, Rem, 19 inch to 36 inch	5	Ea	1,175.00	5,875.00	750.00	3,750.00	1,000.00	5,000.00
3.	Tree, Rem, 6 inch to 18 inch	5	Ea	300.00	1,500.00	450.00	2,250.00	300.00	1,500.00
4.	Curb and Gutter, Rem	43	Ft	12.00	516.00	15.00	645.00	25.00	1,075.00
5.	Pavt, Rem	657	Syd	16.00	10,512.00	15.00	9,855.00	20.00	13,140.00
6.	Sidewalk, Rem	256	Syd	14.00	3,584.00	15.00	3,840.00	10.00	2,560.00
7.	Erosion Control, Inlet Protection, Fabric Drop	16	Ea	55.00	880.00	250.00	4,000.00	200.00	3,200.00
8.	Maintenance Gravel	80	Ton	20.00	1,600.00	30.00	2,400.00	30.00	2,400.00
9.	Dr Structure Cover, Adj, Case 1	2	Ea	880.00	1,760.00	350.00	700.00	300.00	600.00
10.	Conc Pavt with Integral Curb, Nonreinf, 8 inch	154	Syd	65.00	10,010.00	74.00	11,396.00	70.00	10,780.00
11.	Lane Tie, Epoxy Anchored	48	Ea	10.00	480.00	12.00	576.00	12.00	576.00
12.	Driveway, Nonreinf Conc, 6 inch	606	Syd	45.00	27,270.00	50.00	30,300.00	65.00	39,390.00
13.	Curb and Gutter, Conc, Det F1	43	Ft	40.00	1,720.00	35.00	1,505.00	60.00	2,580.00
14.	Detectable Warning Surface	35	Ft	50.00	1,750.00	45.00	1,575.00	50.00	1,750.00
15.	Sidewalk Ramp, Conc, 4 inch	635	Sft	6.00	3,810.00	7.00	4,445.00	10.00	6,350.00
16.	Sidewalk, Conc, 4 inch	150	Sft	6.00	900.00	7.00	1,050.00	9.00	1,350.00
17.	Sidewalk, Clay Brick Pavers, Rem	150	Sft	3.00	450.00	5.00	750.00	20.00	3,000.00
18.	_Sidewalk Ramp, Conc, 8 inch	210	Sft	8.00	1,680.00	8.00	1,680.00	11.00	2,310.00
19.	_Sidewalk, Clay Brick Pavers, Salv	150	Sft	15.00	2,250.00	5.00	750.00	30.00	4,500.00
20.	_Traffic Control and Maintenance	1	LS	20,000.00	20,000.00	10,000.00	10,000.00	6,000.00	6,000.00
21.	Topsoil Surface, Furn, 3 inch	200	Syd	12.34	2,468.00	22.00	4,400.00	6.00	1,200.00
22.	_Hydroseeding	200	Syd	8.76	1,752.00	12.00	2,400.00	6.00	1,200.00
23.	Gate Valve, 8 inch	15	Ea	3,500.00	52,500.00	3,800.00	57,000.00	1,500.00	22,500.00
24.	Hydrant, Rem	14	Ea	600.00	8,400.00	300.00	4,200.00	300.00	4,200.00
25.	Water Main, 6 inch, Cut and Plug	9	Ea	500.00	4,500.00	150.00	1,350.00	300.00	2,700.00
26.	Water Serv	4	Ea	1,100.00	4,400.00	600.00	2,400.00	900.00	3,600.00
27.	Water Serv, Long	4	Ea	1,900.00	7,600.00	975.00	3,900.00	1,500.00	6,000.00
28.	Gate Well, 60 inch dia	15	Ea	3,000.00	45,000.00	1,100.00	16,500.00	2,000.00	30,000.00

TABULATION OF BIDS
City of Fraser
2017 Water Main Replacement

AEW PROJECT NO. 0190-0382

Item No.	Description	Estimated Quantity	Units	Pamar Enterprises, Inc 58021 Gratiot Ave New Haven, MI 48048 Unit Price	Amount	Bricco Excavating Co., Inc. 21201 Meyers Road Oak Park, MI 48237 Unit Price	Amount	Lawrence M Clarke, Inc. 50850 Bemis Road Belleville, MI 48111 Unit Price	Amount
29.	_Irrigation Pipe	250	Ft	2.00	500.00	1.00	250.00	10.00	2,500.00
30.	_Water Main, PVC, 8 inch, Pipe Burst	6,100	Ft	79.00	481,900.00	69.00	420,900.00	80.00	488,000.00
31.	_Water Main, PVC, 8 inch, Tr Det G	70	Ft	79.00	5,530.00	79.00	5,530.00	90.00	6,300.00
32.	_Fire Hydrant Assembly	14	Ea	7,000.00	98,000.00	5,200.00	72,800.00	4,500.00	63,000.00
33.	_Gate Box, Rem	4	Ea	500.00	2,000.00	150.00	600.00	800.00	3,200.00
34.	_Gate Well Cover	15	Ea	400.00	6,000.00	370.00	5,550.00	400.00	6,000.00
35.	_Sprinkler Head	10	Ea	55.00	550.00	40.00	400.00	50.00	500.00
36.	_Water Main Connection, 12 inch	2	Ea	1,000.00	2,000.00	6,000.00	12,000.00	3,600.00	7,200.00
37.	_Water Main Connection, 6 inch	3	Ea	800.00	2,400.00	4,000.00	12,000.00	3,000.00	9,000.00
38.	_Water Main Connection, 8 inch	5	Ea	900.00	4,500.00	4,500.00	22,500.00	3,500.00	17,500.00
39.	_Water Service, Modified	204	Ea	350.00	71,400.00	800.00	163,200.00	600.00	122,400.00
40.	_Temporary Water Service	1	LS	30,000.00	30,000.00	10,000.00	10,000.00	30,000.00	30,000.00
41.	_Audio Visual Record of Construction Area	1	LS	3,000.00	3,000.00	25,000.00	25,000.00	20,000.00	20,000.00
	TOTAL AMOUNT BID			$	**985,947.00**	$	**989,347.00**	$	**1,010,061.00**

* CORRECTED BY ENGINEER

TABULATION OF BIDS
City of Fraser
2017 Water Main Replacement

AEW PROJECT NO. 0190-0382

Item No.	Description	Estimated Quantity	Units	Bidigare Contractors, Inc. 939 S Mill St Plymouth, MI 48170 Unit Price	Amount	Midwest Trenchless Serv 3129 Benston Rd Whitehall, MI 49461 Unit Price	Amount	ADJ Excavating, Inc 47301 Feathered Court Shelby Twp., MI 48315 Unit Price	Amount
1.	Mobilization, Max $55,000	1	LS	40,000.00	40,000.00	55,000.00	55,000.00	45,000.00	45,000.00
2.	Tree, Rem, 19 inch to 36 inch	5	Ea	50.00	250.00	750.00	3,750.00	1,250.00	6,250.00
3.	Tree, Rem, 6 inch to 18 inch	5	Ea	50.00	250.00	500.00	2,500.00	450.00	2,250.00
4.	Curb and Gutter, Rem	43	Ft	15.00	645.00	10.00	430.00	15.00	645.00
5.	Pavt, Rem	657	Syd	20.00	13,140.00	15.00	9,855.00	12.00	7,884.00
6.	Sidewalk, Rem	256	Syd	8.00	2,048.00	10.00	2,560.00	5.50	1,408.00
7.	Erosion Control, Inlet Protection, Fabric Drop	16	Ea	100.00	1,600.00	150.00	2,400.00	100.00	1,600.00
8.	Maintenance Gravel	80	Ton	1.00	80.00	35.00	2,800.00	20.00	1,600.00
9.	Dr Structure Cover, Adj, Case 1	2	Ea	200.00	400.00	500.00	1,000.00	400.00	800.00
10.	Conc Pavt with Integral Curb, Nonreinf, 8 inch	154	Syd	80.00	12,320.00	100.00	15,400.00	85.00	13,090.00
11.	Lane Tie, Epoxy Anchored	48	Ea	10.00	480.00	10.00	480.00	7.00	336.00
12.	Driveway, Nonreinf Conc, 6 inch	606	Syd	55.00	33,330.00	75.00	45,450.00	65.00	39,390.00
13.	Curb and Gutter, Conc, Det F1	43	Ft	35.00	1,505.00	45.00	1,935.00	25.00	1,075.00
14.	Detectable Warning Surface	35	Ft	38.00	1,330.00	100.00	3,500.00	60.00	2,100.00
15.	Sidewalk Ramp, Conc, 4 inch	635	Sft	3.00	1,905.00	9.00	5,715.00	7.00	4,445.00
16.	Sidewalk, Conc, 4 inch	150	Sft	3.00	450.00	8.00	1,200.00	5.75	862.50
17.	Sidewalk, Clay Brick Pavers, Rem	150	Sft	3.00	450.00	10.00	1,500.00	20.00	3,000.00
18.	_Sidewalk Ramp, Conc, 8 inch	210	Sft	5.00	1,050.00	12.00	2,520.00	8.00	1,680.00
19.	_Sidewalk, Clay Brick Pavers, Salv	150	Sft	3.00	450.00	12.00	1,800.00	65.00	9,750.00
20.	_Traffic Control and Maintenance	1	LS	5,000.00	5,000.00	20,000.00	20,000.00	25,000.00	25,000.00
21.	Topsoil Surface, Furn, 3 inch	200	Syd	10.00	2,000.00	10.00	2,000.00	5.00	1,000.00
22.	_Hydroseeding	200	Syd	10.00	2,000.00	10.00	2,000.00	5.00	1,000.00
23.	Gate Valve, 8 inch	15	Ea	1,750.00	26,250.00	2,000.00	30,000.00	3,850.00	57,750.00
24.	Hydrant, Rem	14	Ea	250.00	3,500.00	400.00	5,600.00	350.00	4,900.00
25.	Water Main, 6 inch, Cut and Plug	9	Ea	500.00	4,500.00	500.00	4,500.00	750.00	6,750.00
26.	Water Serv	4	Ea	800.00	3,200.00	1,000.00	4,000.00	1,000.00	4,000.00
27.	Water Serv, Long	4	Ea	1,400.00	5,600.00	1,500.00	6,000.00	1,900.00	7,600.00
28.	Gate Well, 60 inch dia	15	Ea	2,850.00	42,750.00	3,000.00	45,000.00	1,500.00	22,500.00

TABULATION OF BIDS

City of Fraser

2017 Water Main Replacement

AEW PROJECT NO. 0190-0382

Item No.	Description	Estimated Quantity	Units	Bidigare Contractors, Inc. 939 S Mill St Plymouth, MI 48170		Midwest Trenchless Serv 3129 Benston Rd Whitehall, MI 49461		ADJ Excavating, Inc 47301 Feathered Court Shelby Twp., MI 48315	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
29.	_Irrigation Pipe	250	Ft	2.00	500.00	5.00	1,250.00	2.00	500.00
30.	_Water Main, PVC, 8 inch, Pipe Burst	6,100	Ft	95.00	579,500.00	78.00	475,800.00	92.75	565,775.00
31.	_Water Main, PVC, 8 inch, Tr Det G	70	Ft	125.00	8,750.00	100.00	7,000.00	120.00	8,400.00
32.	_Fire Hydrant Assembly	14	Ea	6,000.00	84,000.00	5,500.00	77,000.00	4,250.00	59,500.00
33.	_Gate Box, Rem	4	Ea	300.00	1,200.00	250.00	1,000.00	125.00	500.00
34.	_Gate Well Cover	15	Ea	500.00	7,500.00	500.00	7,500.00	650.00	9,750.00
35.	_Sprinkler Head	10	Ea	25.00	250.00	10.00	100.00	50.00	500.00
36.	_Water Main Connection, 12 inch	2	Ea	5,000.00	10,000.00	4,500.00	9,000.00	7,500.00	15,000.00
37.	_Water Main Connection, 6 inch	3	Ea	3,500.00	10,500.00	3,500.00	10,500.00	5,000.00	15,000.00
38.	_Water Main Connection, 8 inch	5	Ea	3,800.00	19,000.00	4,000.00	20,000.00	6,500.00	32,500.00
39.	_Water Service, Modified	204	Ea	625.00	127,500.00	650.00	132,600.00	550.00	112,200.00
40.	_Temporary Water Service	1	LS	1.00	1.00	60,000.00	60,000.00	75,000.00	75,000.00
41.	_Audio Visual Record of Construction Area	1	LS	2,500.00	2,500.00	7,500.00	7,500.00	3,500.00	3,500.00
	TOTAL AMOUNT BID			$	1,057,684.00	$	1,088,145.00	$	1,171,790.50

* CORRECTED BY ENGINEER

TABULATION OF BIDS

City of Fraser

2017 Water Main Replacement

AEW PROJECT NO. 0190-0382

Fontana Construction
6340 Sims
Sterling Hts., MI 48313

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount
1.	Mobilization, Max $55,000	1	LS	20,000.00	20,000.00
2.	Tree, Rem, 19 inch to 36 inch	5	Ea	1,000.00	5,000.00
3.	Tree, Rem, 6 inch to 18 inch	5	Ea	800.00	4,000.00
4.	Curb and Gutter, Rem	43	Ft	10.00	430.00
5.	Pavt, Rem	657	Syd	10.00	6,570.00
6.	Sidewalk, Rem	256	Syd	9.00	2,304.00
7.	Erosion Control, Inlet Protection, Fabric Drop	16	Ea	100.00	1,600.00
8.	Maintenance Gravel	80	Ton	20.00	1,600.00
9.	Dr Structure Cover, Adj, Case 1	2	Ea	200.00	400.00
10.	Conc Pavt with Integral Curb, Nonreinf, 8 inch	154	Syd	75.00	11,550.00
11.	Lane Tie, Epoxy Anchored	48	Ea	10.00	480.00
12.	Driveway, Nonreinf Conc, 6 inch	606	Syd	60.00	36,360.00
13.	Curb and Gutter, Conc, Det F1	43	Ft	25.00	1,075.00
14.	Detectable Warning Surface	35	Ft	50.00	1,750.00
15.	Sidewalk Ramp, Conc, 4 inch	635	Sft	7.00	4,445.00
16.	Sidewalk, Conc, 4 inch	150	Sft	7.00	1,050.00
17.	Sidewalk, Clay Brick Pavers, Rem	150	Sft	10.00	1,500.00
18.	_Sidewalk Ramp, Conc, 8 inch	210	Sft	9.00	1,890.00
19.	_Sidewalk, Clay Brick Pavers, Salv	150	Sft	10.00	1,500.00
20.	_Traffic Control and Maintenance	1	LS	10,000.00	10,000.00
21.	Topsoil Surface, Furn, 3 inch	200	Syd	4.00	800.00
22.	_Hydroseeding	200	Syd	5.00	1,000.00
23.	Gate Valve, 8 inch	15	Ea	1,300.00	19,500.00
24.	Hydrant, Rem	14	Ea	500.00	7,000.00
25.	Water Main, 6 inch, Cut and Plug	9	Ea	300.00	2,700.00
26.	Water Serv	4	Ea	1,000.00	4,000.00
27.	Water Serv, Long	4	Ea	1,500.00	6,000.00
28.	Gate Well, 60 inch dia	15	Ea	3,700.00	55,500.00

TABULATION OF BIDS

City of Fraser

2017 Water Main Replacement

AEW PROJECT NO. 0190-0382

Fontana Construction
6340 Sims
Sterling Hts., MI 48313

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount
29.	_Irrigation Pipe	250	Ft	3.00	750.00
30.	_Water Main, PVC, 8 inch, Pipe Burst	6,100	Ft	105.50	643,550.00
31.	_Water Main, PVC, 8 inch, Tr Det G	70	Ft	103.50	7,245.00
32.	_Fire Hydrant Assembly	14	Ea	5,000.00	70,000.00
33.	_Gate Box, Rem	4	Ea	200.00	800.00
34.	_Gate Well Cover	15	Ea	425.00	6,375.00
35.	_Sprinkler Head	10	Ea	20.00	200.00
36.	_Water Main Connection, 12 inch	2	Ea	3,000.00	6,000.00
37.	_Water Main Connection, 6 inch	3	Ea	3,000.00	9,000.00
38.	_Water Main Connection, 8 inch	5	Ea	3,000.00	15,000.00
39.	_Water Service, Modified	204	Ea	1,000.00	204,000.00
40.	_Temporary Water Service	1	LS	15,000.00	15,000.00
41.	_Audio Visual Record of Construction Area	1	LS	3,000.00	3,000.00
	TOTAL AMOUNT BID			$	**1,190,924.00**

* CORRECTED BY ENGINEER

City of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Dolland

MAYOR
Joseph Nichols

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

July 13, 2017

To City of Fraser City Council

Re: Land and Water Conservation Fund Grant Match for McKinley Barrier Free Park Phase 2 Construction

This communication is to verify that City of Fraser Parks and Recreation Department had committed and has earmarked $50,000.00 towards the City of Fraser Land and Water Conservation Fund Grant Application and Award. This budget commitment was for the City's portion of the grant match required for Phase II of McKinley Barrier Free Park. This funding commitment was to assist the City of Fraser to leverage $100,000.00 of Federal Grant Funding through the Land and Water Conservation Fund.

Additionally, the City of Fraser through its non-profit partner, Fraser First Booster Club had committed the additional $50,000.00 to meet the 50% match requirement which leveraged the grant of $100,000.00 through the Land and Conservation Fund for a total of $200,000.00 in total project costs.

We support the bid award recommendations by City Engineer Mike Vigneron of AEW for W.C.I. to move the project forward through this next phase of construction for the benefit of the Fraser community.

Thanking you in advance for your time and consideration. If you have any questions, please do not hesitate to contact us.

All the best,

CWoods

Christina Woods,
Parks and Recreation Director

Wayne O'Neal,
City Manager

McKinley
Barrier-Free Park
FRASER MICHIGAN

Fraser First
BOOSTER CLUB

July 13, 2017

To City Manager Wayne O'Neal

Re: Land and Water Conservation Fund Grant Match for McKinley Barrier Free Park Phase 2 Constructions

Mr. O'Neal:

This communication is to verify that Fraser First Booster Club, through its fundraising efforts had committed and has earmarked **$50,000.00** towards the City of Fraser Land and Water Conservation Fund Grant, its portion of the grant match required for Phase 2 of McKinley Barrier Free Park. This funding commitment was to assist the City of Fraser to leverage **$100,000.00** of Federal Grant Funding through the Land and Water Conservation Fund. The City of Fraser through its Department of Parks and Recreation had committed **$50,000.00 to meet the 50% match requirement, which leveraged the grant of $100,000.00 through the Land and Conservation Fund for a total of $200,000.00 in total Project costs.**

Fraser First Booster Club eagerly awaits the final bid award to move forward the project through this next phase of construction for the benefit of the Fraser community.

Thanking you in advance for your time and consideration. If you have any questions, please do not hesitate to contact me.

All the best,

Vania H Apps

Vania Apps

President

Fraser First Booster Club, Inc.

vania@fraserfirst.com- 586.453.4081

City of Fraser

Building & Code Enforcement Department

MEMORANDUM

TO: City of Fraser Council Members
FROM: City of Fraser Planning Commission
RE: Recommendation from the Planning Commission

DATE: JUNE 23RD, 2017

On June 7th, 2017 the Planning Commission made a motion to forward the conditional rezoning request for the property located at 33540 Hayes to City Council with a recommendation for approval.

The plans for this request are available to view at the building department. Please make arrangements with the City Manager to view. We have also provided the approved minutes from the April 5th, 2017 meeting and the draft minutes from the June 7th, 2017 meeting in regards to this request.

Cc: City Manager

July 6, 2017

Hon. Mayor and City Council
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Subject: Proposed Conditional Rezoning, Marco Santia
Parcel Number 11-31-301-005
Section 31, East Side of Hayes Road, abutting Clearview Drive
RL (Single-Family Residential) to RM (Single-Family Residential)

Dear Mayor and City Council:

This communication pertains to an application for conditional rezoning of approximately 1.4 acres of the rear portion of a larger parcel of roughly three acres land on the east side of Hayes Road abutting Clearview Drive. The proposed conditional rezoning entails a request for a zoning change from RL Single-Family Residential to RM Single-Family Residential, which is the zoning district that allows for the highest single-family residential density in Fraser. Both RL and RM zoning districts correspond with the Future Land Use category of Low-Density Residential per the City of Fraser's Master Plan.

BACKGROUND

On June 7, 2017, the Planning Commission recommended approval of the above-referenced proposed conditional rezoning, which was the subject of an April 5, 2017 Public Hearing, per the Michigan Zoning Enabling Act (Public Act 11 of 2006, as amended). The condition offered by the applicant, which is tied to an approval when a proposed conditional rezoning is granted, is that:

> *"The homes shall be of similar quality or better than those presently in the Fieldstone Subdivision, both as to the elevation and square footage. The homes will be built in a traditional stick and masonry construction. The brickwork will cover a minimum of 75% of the exterior of the house. The colors will be similar to the Fieldstone Subdivision i.e. muted/pastel in nature. There will be a minimum of 1,800 sq. ft. See example elevations..."*

The City is in receipt of the following application materials, which inform this review – along with sound planning and zoning principles:

1. Parcel Split Plan dated 6/23/16, revised 10/31/16 and 5/1/17 (the 10/31/16 version is that which the Planning Commission considered during the April, 2017 Public Hearing);
2. Conditional rezoning review letter by Community Planning & Management, P.C. (CPM), dated 4/5/17, which recommends approval of the proposed conditional rezoning;
3. Proposed Conditional Rezoning Agreement by Marco and Anna Santia, owners (revised version received by McKenna June 7, 2017, which includes requested provisions of greater detail about quality and size of homes, as well as a reversion clause if the applicant does not submit and have approved a site condominium plan within two years);
4. Three conceptual elevations and corresponding conceptual floor plans of single-family homes, undated and unattributed, received 5/2/17.

ANALYSIS

The proposed conditional rezoning is consistent with the Master Plan, which dictates low-density residential on the subject property. This area of Fraser is predominantly zoned RM, including the Fieldstone Subdivision to the north and the property to the south.

Approx. location of proposed conditional rezoning. Image source: Bing maps.

The proposed Parcel Plan shows lots that are deficient in width under the requested zoning (requirement in RM is 65' lot width); the proposed lot widths vary from 60' to 62.3'. The lots to the north of the subject site on the east side of Clearview Drive are just over 65'.

If the applicant were to develop under the current zoning, the result would be four lots exceeding the 85' lot width requirement under the RL zoning, which would be inconsistent with the Fieldstone Subdivision. Additionally, maintaining an existing development pattern is something to be desired when the character is strong and well-executed, as in the case of the Fieldstone Subdivision. Further, Clearview Drive was stubbed in acknowledgement that the residential development would likely continue to the south in the future.

CONCLUSION

Within the existing context described herein and in the CPM letter dated April 5, 2017, and consistent with the Master Plan and its desired patterns of development, we recommend approval of the proposed conditional rezoning (and affirm the Planner's Recommendation section of the CPM letter referenced above). If the City Council approves the request, the applicant would then file site plan application for complete review against the City's and other applicable jurisdictions' standards.

Please contact me with any questions. Thank you.

Respectfully submitted,

McKENNA ASSOCIATES

Sarah Traxler

Sarah Traxler, AICP
Vice President

Cc: Marco Santia, Applicant - santiam@yahoo.com
Wayne O'Neal, City Manager
Randy Warunek, Building Official
Leah Brown, Building Clerk

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, APRIL 5TH, 2017 ~ 7:00 P.M.
MINUTES

PRESENT: CHAIRMAN RICKARD, MEMBERS: BARR, COOK, CZARNECKI, FARINA, KEIL, LOY

EXCUSED ABSENCE: EHRKE, QUERTERMOUS

ALSO PRESENT:	TIM TOMLINSON	CITY ATTONEY
	RANDY WARUNEK	BUILDING OFFICIAL
	LEAH BROWN	RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:00 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Present
		Cook	Present
		Czarnecki	Present
		Ehrke	Absent
		Farina	Present
		Keil	Present
		Loy	Present
		Quertermous	Absent

3. APPROVAL OF AGENDA ~ Regular Meeting of April 5th, 2017

Motion by Member: **FARINA** Support by Member: **CZARNECKI**

TO: APPROVE the agenda of April 5th 2017, as submitted.

AYES **7** NAYS **0** MOTION CARRIED

4. APPROVAL OF MINUTES ~

a. Meeting of March 1st, 2017 as amended.

Motion by Member: **CZARNECKI** Support by Member: **BARR**

TO: APPROVE the March 1st 2017 minutes as amended.

AYES **7** NAYS **0** MOTION CARRIED

Chairman Rickard announced that City Planner Patrick Meagher has given his resignation. The city will soon begin the process of looking for a new City Planner.

5. UNFINISHED BUSINESS:

a. #03-17 SLU / DANIELLE REEVES / 32365 WOODY / GRANNY'S LOTS OF TOTS (GROUP DAY CARE CENTER) TO ALLOW A GROUP DAY CARE CENTER OF 6-12 CHILDREN IN A RESIDENTIAL HOME IN THE "RM" - RESIDENTIAL MEDIUM ONE-FAMILY DISTRICT

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, APRIL 5TH, 2017 ~ 7:00 P.M.
MINUTES

Danielle Reeves addressed a concern that was presented at the previous meeting regarding parking.

Discussion ensued between Member Barr and Ms. Reeves about the added level of noise in the backyard with a larger number of children. It was decided that a privacy fence would help to reduce noise levels. A privacy fence would also help separate the neighbors' dogs from the children.

Member Farina stood by the concern on parking. There is a possibility that many children could be dropped off at the same time in different vehicles. With that being said there is not enough parking available. Member Czarnecki agreed with this. Member Czarnecki added that this particular street only allows parking on one side.

Member Czarnecki asked Mrs. Reeves if she would be willing to get a privacy fence and limit her hours of operation. Ms. Reeves agreed to both the fence and the limited hours.

Member Keil asked the City Attorney if it would be possible to limit the number of children to less than 12 but more than 6. The City Attorney confirmed that they could put a limit on the number of children.

Chairman Rickard read the City Planners comments. In short, the request does not meet the 8 standards. The noise, the parking, and the privacy of the neighbors are all concerns.

Chairman Rickard asked Mr. Warunek if there are any other home day care businesses in the City. Mr. Warunek replied that his is not aware of any others.

Chairman Rickard commented that approving this request might cause a precedent. The City Attorney stated that special land use requests are dealt with on a case-by-case basis. Unless the case is identical, it would not cause a precedent.

Member Barr reiterated the boards concerns with this request. She understands the need for day care centers, but in this case, the concerns of the neighbors must come first.

Chairman Rickard referred to standard eight. It is possible that the business could affect the value of the surrounding homes. If all 8 standards are not met, they have to turn the request down.

Motion by Member: **CZARNECKI** Support by Member: **FARINA**

TO: DENY #03-17SLU / DANIELLE REEVES / 32365 WOODY / GRANNY'S LOTS OF TOTS (GROUP DAY CARE CENTER) TO ALLOW A GROUP DAY CARE CENTER OF 6-12 CHILDREN IN A RESIDENTIAL HOME IN THE "RM" - RESIDENTIAL MEDIUM ONE-FAMILY DISTRICT

For the following reason:

1. Out of the 8 standards, the application does not meet standard 1, standard 2 because of the lack of parking, standard 3 because of the noise, and standard 8 because this could affect the value of the surrounding homes.

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, APRIL 5TH, 2017 ~ 7:00 P.M.
MINUTES

AYES 7 NAYS 0 MOTION CARRIED

6. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS:

a. 05-17SP / BCP LIMITED LLC – HEALTHMARK / 34260 JAMES J POMPO / REVIEW OF THE THIRD AND FINAL PHASE OF THE HEALTHMARK SITE

Harry Kokkinakis was the representative for this review. He began his presentation by giving a background on Healthmark. Healthmark was a small family business, and through their successes, they were able to purchase a building in Fraser. Business continued to grow to the point that they could no longer fit in their original building. At that time, they knew they wanted to keep their roots in Fraser, so they purchased the three buildings in discussion. They are working toward renovating and connecting the three buildings.

Mr. Kokkinakis and his partners presented Phase I and Phase II of the project to the Planning Commission at previous meetings. He gave a brief overview of what Phase I and II entailed, and then began to describe the Phase III. Phase III will connect the third building to make one entire complex. This portion will be used for shipping and receiving. While reviewing the site with the board he explained that he will have to get approval from the Zoning Board of Appeals for a variance on parking spaces and setbacks.

Mr. Kokkinakis continued, explaining that he and the president of the company have been working to make sure there are no overhead doors or receiving trucks around the perimeter of the building. In Phase III, the truck access will be in the back, and not visible from the perimeter. He then went on to describe the inside of the building. The windows bring in a lot of light and the office has a very open industrial look with exposed trusses and ductwork. This makes the building consistent with the aesthetics of the warehouse.

Mr. Kokkinakis explained that the property is not as efficient because they have three different buildings facing three different directions. As far as the parking goes, they are confident that 183 parking spaces will suffice. Normally, they do not have customers coming to the building. Most of their sales are done at hospitals and trade shows. In addition to these reasons, the Tesky Drain further limits their options for the layout of the building.

Mr. Kokkinakis directed the Planners Comments. He explained that the site lighting should be on the site plan and then pointed out where it will be. He explained that this will be shielded LED lighting. The president has been very involved with the landscaping and he assured the board that it will be equal or better to what is there currently.

Mr. Farina commented that the site is beautiful. He then questioned if the landscaping needs to be included on the site plan. Chairman Rickard commented that they can make it a stipulation to be added to the plan for review by the building department.

Member Czarnecki commented that the facility is exceptional. She thanked Healthmark for staying in Fraser.

Member Cook asked Mr. Kokkinakis what Healthmark does. Mr. Kokkinakis replied that they sell hospital equipment.

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Member Farina commented that there should not be more than 190 employees in the facility. Mr. Kokkinakis clarified that there will be no more than 190 people at one time. Member Farina asked Mr. Kokkinakis to inquire about shift overlap with the owner. They City Attorney commented that from a site-plan perspective, the stipulations should be related directly to the site plan itself.

Motion by Member: **FARINA** Support by Member: **LOY**

TO: APPROVE 05-17SP / BCP LIMITED LLC – HEALTHMARK / 34260 JAMES J POMPO / REVIEW OF THE THIRD AND FINAL PHASE OF THE HEALTHMARK SITE

With the following stipulations:
1. Subject to approval by the Zoning Board of Appeals
2. Lighting needs to be added to the plan.
3. Landscaping is subject to the building departments approval.

AYES **7** NAYS **0** MOTION CARRIED

7. Public Hearings:

01-17RZ / MARCO SANTIA / 33540 HAYES / CONDITIONAL REZONING OF PROPERTY FROM RESIDENTIAL LOW – ONE FAMILY (RL) TO RESIDENTIAL MEDIUM – ONE FAMILY (RM) FOR NEW DEVELOPMENT WITH THE FOLLOWING CONDITIONS: A) MINIMUM LOT WIDTHS OF 60 FEET, and B) SUBJECT TO PRELIMINARY SITE- CONDOMINIUM PLAN BEING APPROVED AS SUBMITTED.

Mark Santia introduced himself to the board. He is the owner of this property. He explained that the RM (Residential Medium) zoning would be the same zoning as the Field Stone Subdivision adjacent to his property. He also clarified these are single-family condominiums, not multi-family. The look and price of condominiums will be relatively consistent with the adjacent homes.

Mr. Santia provided a revised copy of the proposed rezoning agreement to the board.

Mr. Sanita explained that the proposed lot sizes meet the square footage requirement for the RM district. He then went on to compare the requirements for RL (Residential Low) and the requirements for RM (Residential Medium). In short, the proposed lots would be more consistent with the existing subdivision if they were zoned RM.

Carlo Santia introduced himself to the board. He reiterated the points that Mark Santia made and added that leaving the property as RL could create economic hardship. The housing market would not be compatible with the adjoining subdivision. Mr. Santia added that he foresees the homes to the south of this property wanting to do the same and continue building houses down the street.

Chairman Rickard opened the floor for public comment.

Councilman Lesich asked for clarification on the process of conditional rezoning.

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City Attorney Tomlinson gave an overview of what conditional rezoning entails. He also made a point that although the City Ordinance does not address conditional rezoning, the City still has the authority to grant conditional rezoning requests.

Councilman Lesich is concerned about City Council making the final decision; he believes that the Zoning Board of Appeals would be more qualified to make the decision. He also has concerns about the consistency of the new homes with the neighboring subdivision, and the possible precedent of having many more homes with narrow lots if this is approved. He commented that he would like to see the updated Master Plan. He then pointed out a concern on the site plan that there should be more of a turnaround.

Chairman Rickard commented that this is a preliminary site plan.

Mr. Carlo explained that the final site plan will have more detailed information, including further information about a turn-around.

Discussion continued about the need for a turn-around.

Fraser Resident Gary Placido distributed an informational packet on conditional rezoning to the board. He went on to explain his understanding of what conditional rezoning entails. He believes consistency would be very difficult in this case and feels that allowing narrower lots could cause a precedent. He feels that there are missing details that need to be addressed before moving forward with this. He is concerned about allowing conditional rezoning without a written procedure in the City Ordinances.

Fraser resident James Mischel expressed a concern about how the development of the area will affect the wildlife and aesthetics.

Fraser resident Arthur Chavez expressed a concern about keeping the streets clean, parking availability for work vehicles and resident vehicles, the time of day construction will begin, and the quality of the road. He also commented that there is not enough room for emergency vehicles to turn around.

Fraser resident Tim Bahorski agreed with the comments from Mr. Mischel. He is also concerned about having smaller developments because it could affect the value of the surrounding homes.

Fraser resident George Fillar expressed concerns about the narrow lots causing a precedent, the possible need to tap into the manhole on his property, and the difficulty for emergency vehicles to turn around. He is also concerned about the open holes for basements. It could be a safety hazard for the neighborhood children.

Fraser resident Joe Candela expressed some of the same concerns as the other residents. He also expressed that he wants to see consistency in the subdivisions.

Fraser resident Tom Suminski expressed concerns about the quality of the roads and the consistency of the homes.

Chairman Rickard closed the public hearing.

Member Cook asked Mr. Warunek to explain the requirements of the RL and RM zoning district. Mr. Warunek explained the differences. He showed the board a visual of the type of houses they are looking to build.

Mr. Santia explained he would not have an issue with a square footage requirement. He wants there to be consistency between the two neighborhoods as well.

Member Czarnecki asked for clarification on what they are supposed to be approving this evening. Chairman Rickard explained that the recommendation to council would be to rezone the properties or not. They will work on the site plan at later meetings if the rezoning is approved.

Discussion ensued about previous detached condominium projects in the city.

Discussion ensued between member Farina and Mr. Santia about the potential issues with the turn around.

Mr. Santia asked the board to read the Planners Comments. The comments were discussed and were in support of the conditional rezoning.

Member Loy stated his concern about not having a formal process for conditional rezoning. He has concerns about allowing 60ft wide lots. There should be consistency with the neighboring sub.

Discussion continued about the need for more information on the turn around and utilities.

Motion by Member: **CZARNECKI** Support by Member: **KEIL**

TO: POSTPONE 01-17RZ / MARCO SANTIA / 33540 HAYES / CONDITIONAL REZONING OF PROPERTY FROM RESIDENTIAL LOW – ONE FAMILY (RL) TO RESIDENTIAL MEDIUM – ONE FAMILY (RM) FOR NEW DEVELOPMENT WITH THE FOLLOWING CONDITIONS: A) MINIMUM LOT WIDTHS OF 60 FEET, and B) SUBJECT TO PRELIMINARY SITE- CONDOMINIUM PLAN BEING APPROVED AS SUBMITTED.

The following information is required for the next meeting:
1. Provide elevations, floor plan, and plot plan.
2. Provide further information regarding the turn around / cul-de-sac.
3. Discuss plans for public safety access and engineering.
4. Review and address comments from the public.

AYES **7** NAYS **0** MOTION CARRIED

The City Attorney asked the board to clarify the date they are postponing this review until. The board clarified the next scheduled meeting, as long as they have the plans ahead of time.

The building official clarified that some of the concerns the audience has are specific to the building department. He elaborated on some of those concerns and commented that there are restrictions/ guidelines the builder will have to follow.

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8. NEW BUSINESS:

Member Farina mentioned that the by-laws state that Planning Commission meetings are scheduled on the second Wednesday of the month. This needs to be corrected.

It was discussed that when they get a new City Planner they will revise the by-laws.

9. OLD BUSINESS:

Discussion ensued about the master plan and what needs to be done next to move forward with it. The board mentioned the possibility of a bullet list with the steps.

10. ZBA LIAISON:

Inter-Lakes Bases Inc. requested two variances. The decision was postponed to the next meeting.
The Zoning Board also conducted interviews for the open seat on the board.

The building official added that Inter-Lakes Bases has withdrawn their request.

11. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard: Nothing at this time

Member Barr: Appreciates the information from Mr. Placido.

Member Cook: Believes there were valid points on both agenda items. He needs more time to research conditional rezoning.

Member Czarnecki: Welcomed member Keil.

Member Farina: Gave information about a Planning and Zoning course in May.

Member Keil: Commented that the board needs more information before making a decision on conditional rezoning.

Member Loy: Thanked resident Placido for the information packet he provided.

City Attorney: Nothing at this time.

Building Official: Reminded the members about ID photos.

12. PUBLIC TO BE HEARD: None

13. ADJOURNMENT:

Motion by Chairman **Rickard** Support by Member **Czarnecki**

TO: Adjourn the meeting of April 5th at 9:45 pm

AYES **7** NAYS **0** MOTION CARRIED.

THE MOTION CARRIED UNANIMOUSLY.

Todd Quertermous, Secretary

RANDY WARUNEK, Building Department Director

CITY OF FRASER PLANNING COMMISSION
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PRESENT: CHAIRMAN RICKARD, MEMBERS: BARR, COOK, CZARNECKI, EHRKE, FARINA, KEIL

EXCUSED ABSENCE: LOY, QUERTERMOUS

ALSO PRESENT:	TIM TOMLINSON	CITY ATTONEY
	SARAH TRAXLER	CITY PLANNER
	LEAH BROWN	RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:07 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Present
		Cook	Present
		Czarnecki	Present
		Ehrke	Present
		Farina	Present
		Keil	Present
		Loy	Absent
		Quertermous	Absent

3. APPROVAL OF AGENDA ~ Regular Meeting of June 7th, 2017

Motion by Member: **FARINA** Support by Member: **CZARNECKI**

TO: APPROVE the agenda of June 7th 2017, as submitted.

AYES **7** NAYS **0** MOTION CARRIED

4. APPROVAL OF MINUTES ~

a. Meeting of May 3rd, 2017 as submitted.

Motion by Member: **EHRKE** Support by Member: **CZARNECKI**

TO: APPROVE the May 3rd 2017 minutes as submitted.

AYES **7** NAYS **0** MOTION CARRIED

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5. UNFINISHED BUSINESS:

01-17RZ / MARCO SANTIA / 33540 HAYES / CONDITIONAL REZONING OF PROPERTY FROM RESIDENTIAL LOW – ONE FAMILY (RL) TO RESIDENTIAL MEDIUM – ONE FAMILY (RM) FOR NEW DEVELOPMENT WITH THE FOLLOWING CONDITIONS: A) MINIMUM LOT WIDTHS OF 60 FEET, and B) SUBJECT TO PRELIMINARY SITE- CONDOMINIUM PLAN BEING APPROVED AS SUBMITTED.

City Planner Traxler gave an overview of Mr. Santia's request for conditional rezoning which was previously presented at the April 5th, 2017 Planning Commission meeting. She provided a second copy of the original review letter done by CPM. Ms. Traxler also provided her own review letter. She went over the suggested requirements in her review, which included a plan provided by an architect with materials and site information. She also suggested a reversion if the rezoning is not acted upon within a certain period. She then gave an overview of the suggestions from the CPM review letter.

Mr Santia provided a new "Proposed Conditional Rezoning Agreement" with a few revisions based on Ms. Traxlers review. Mr Santia and Ms. Traxler discussed item number "3" in her review, which requested for Mr. Santia to provide elevations. Mr. Santia reiterated that the homes would be similar to the homes in the adjacent subdivision.

Member Keil commented that the plan does not include details for the turn around.

Chairman Rickard and Attorney Tomlinson discussed the process for approval of the site plan if the Planning Commission were to forward the conditional rezoning request to City Council, and if City Council were to approve the request.

Member Barr expressed that a few of her concerns were addressed in the new plan and agreement. She would still like more information for the turn around. Mr. Santia explained that if they were approved for the conditional rezoning, the plan would still have to be reviewed by the fire department. If there were issues, they would address them.

City Attorney Tomlinson explained Mr. Santia's options for the turn around.

Discussion ensued about options for future development if the neighboring properties were to split and sell their lots as well.

Member Czarnecki asked Mr. Santia a few questions regarding the square footage of the proposed lots, and the square footage of the existing adjacent lots. Member Czarnecki commented that she would like a site plan with more specifications. She and Mr. Santia went over the specifications she would like included on the plan. Member Czarnecki suggested an alternative for the lots that would not require Mr. Santia to get conditional rezoning approval. Member Czarnecki and City Planner Traxler discussed if the conditional rezoning would coincide with the 2015 Master Plan Draft.

Member Farina asked Mr. Santia to explain how this conditional rezoning would be a benefit to the city. They also discussed the square footage of the proposed homes, including the square footage with the garage.

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Attorney Tomlinson, City Planner Traxler and the board discussed their limitations in regards to requirements that could be requested by the board in order to recommend approval.

Member Farina explained that structures are limited to 30% of the lot, and based on the square footage of the homes, it may be difficult or not possible to have a deck or a shed.

Member Cook asked Mr. Santia if it was a possibility to purchase the lot directly next to him, which would give Mr. Santia the required square footage for RM (residential medium). Mr. Santia explained that the neighbor would not be interested in selling the lot to him.

Chairman Rickard expressed a concern that approving the conditional rezoning request could cause a precedent in the City. Member Barr clarified that each request is considered on a case-by-case basis.

Mr. Carlo Santia reiterated his reasoning to the board as to why this conditional rezoning request should be approved. He explained this from his seat in the audience.

City Attorney Tomlinson restated that these requests are reviewed on a case-by-case basis. This request is not far fetched based on the zoning surrounding the property.

The board discussed their options to either approve the plan as is, deny the plan, or postpone and revisit the plan with further revisions.

Member Czarnecki commented that she would like plans that are more detailed. She went on to give examples of some of the details she would like to see. Member Farina and Member Cook agreed. Ms. Traxler added that they could ask for all details required in Sec. 32-103 of the Zoning Ordinance.

Ms. Traxler clarified that a site plan is not required to approve the conditional rezoning. It is at the discretion of the board as to whether they would require one or not.

Member Czarnecki reiterated that she would like a detailed site plan. She suggested for Mr. Santia to provide a rendering.

Mr. Carlo Santia attempted to explain some of the details the board mentioned. He explained this from his seat in the audience.

Member Keil commented that he believes Mr. Santia has given them everything they requested.

Motion by Member: **KEIL** Support by Member: **EHRKE**

TO: RECOMMEND TO CITY COUNCIL AS IS #01-17RZ / MARCO SANTIA / 33540 HAYES / CONDITIONAL REZONING OF PROPERTY FROM RESIDENTIAL LOW – ONE FAMILY (RL) TO RESIDENTIAL MEDIUM – ONE FAMILY (RM) FOR NEW DEVELOPMENT WITH THE FOLLOWING CONDITIONS: A) MINIMUM LOT WIDTHS OF 60 FEET, and B) SUBJECT TO PRELIMINARY SITE-CONDOMINIUM PLAN BEING APPROVED AS SUBMITTED.

AYES **5** NAYS **2** MOTION CARRIED

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Fraser resident Gary Placido expressed a concern about the density of the lots. He commented that the city should not be maintaining the proposed road because these will be site condominiums.

Discussion ensued about who would be responsible for the road.

6. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS: NONE

7. PUBLIC HEARING: NONE

8. NEW BUSINESS: NONE

9. OLD BUSINESS: NONE

10. ZBA LIAISON: Member Farina discussed an upcoming agenda item for a temporary variance for tent sales.

11. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard: **Nothing at this time.**

Member Barr: Nothing at this time.

Member Cook: Nothing at this time.

Member Czarnecki: Would like to discuss ordinance revisions and additions at an upcoming meeting.

Nancy Ehrke: Fraser Historical Commission Flea Market this Sunday.

Member Farina: Learning a lot, it's been fun.

Member Keil: Nothing at this time.

City Planner: Discussed a few options for discussion of ordinances.

City Attorney: Suggested working on an ordinance that discusses conditional rezoning.

Motion by Member: **EHRKE** Support by Member: **FARINA**

TO: CANCELL THE JULY 5TH PLANNING COMMISSION MEETING.

AYES 7 NAYS MOTION CARRIED

12. PUBLIC TO BE HEARD: None

13. ADJOURNMENT:

Motion by **Farina** Support by Member **Ehrke**

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TO: Adjourn the meeting of June 7th at 8:40pm

AYES **7** NAYS **0** MOTION CARRIED.

THE MOTION CARRIED UNANIMOUSLY.

Joanne Barr, Secretary RANDY WARUNEK, Building Department Director

PROPOSED CONDITIONAL REZONING AGREEMENT

This CONDITIONAL REZONING AGREEMENT (The Rezoning Agreement) is made on __________day of ____________ 2017 by MARCO A. & ANNA SANTIA (Owners) whose address is 33540 Hayes, Fraser, MI 48026, and the City of Fraser (the City), the address of which is 33000 Garfield, Fraser, MI 48026.

RECITALS

A. The Owner is the fee simple owner of certain real estate situated in the City of Fraser, County of Macomb and State of Michigan, approximately 1.404 acres in size, as legally described and depicted on Exhibit A attached hereto (the "Property").

B. The Property is presently zoned RL under the City of Fraser Zoning Ordinance Sec 32-1.

C. The Owner has filed a petition to rezone the Property from RL to RM under the City of Fraser Zoning Ordinance Sec 32-1.

D. The Owner wishes to voluntarily offer a specific use and development plan for the Property as a condition to rezoning the Property from RL to RM.

E. The RM zoning will be the same as the Fieldstone Subdivision north of the Property.

F. The City of Fraser has determined that it is in the best interest of the City to accept and approve the offer of the Owner to condition the rezoning of the Property from RL to RM based upon the Site Plan previously tendered to the City of Fraser.

G. By entering into this Rezoning Agreement the Owner desires to set forth the conditions and obligations of the Owner with respect to the development and use of the Property. Based upon the Owner's offer to use and develop the Property in accordance with certain conditions approved by the City, the City is willing to rezone the Property from RL to RM to permit the use of the Property in accordance with the terms and conditions set forth in this Rezoning Agreement and in accordance with the Site Plan.

NOW THEREFORE, the Owner and City hereby declare and agree that the Property shall be held and developed by the Owner subject to the terms and conditions set forth in this Rezoning Agreement, all of which are for the benefit of and shall run with the Property and all parties having any right, title or interest in all or any portion of the Property, as well as their heirs, successors and assigns.

Specific Use and Development of the Property as a Condition to Rezoning

1.0 The Property shall be developed as six (6) site condominium units. See Exhibit B.

1.1 The site units shall be: Unit 1 - 7,870.36 square feet
Unit 2 – 8,096.74 square feet
Unit 3 – 8,279.59 square feet
Unit 4 – 8,362.02 square feet
Unit 5 – 8,543.06 square feet
Unit 6 – 9,040.27 square feet

1.2 Single family homes shall be built on each one of the units.

1.3 The Homes shall be of similar quality or better than those presently in the Fieldstone Subdivision, both as to elevation and square footage. There will be a minimum of 1,800 sq. ft. See example elevations Exhibits C(1, 2); D(1, 2); E(1, 2).

Permits and Authorizations

1.4 Owner shall obtain all necessary easements to allow utility access from and over adjoining properties. The City shall grant to Owner and its contractors and sub-contractors all City permits and authorizations necessary to extend all utilities, including but without limitation, electricity, telephone, gas, cable television, water, storm and sanitary sewer to the Property and to otherwise develop and improve the Property in accordance with the Site Plan, provided further that the Owner has made all required filings and submissions and paid all required City fees and Owner has complied with all terms and conditions of the City Zoning Ordinance or any other laws and regulations applicable to the extension of utilities. The City, at no cost to the City, shall cooperate with the Owner in connection with the Owner's application for any necessary County, State, Federal or utility company approvals, permits or authorizations, to the extent that such applications are consistent with the Site Plan and the Rezoning Agreement and otherwise complies with all ordinances, regulations and other applicable laws.

Conflict.

1.5 If any provision of this Rezoning Agreement is inconsistent with any provisions of the City Zoning Ordinance, or any amendment thereto, or any other ordinance, resolution, rule or regulation of the City currently in effect or which may be adopted in the future, the provisions of this Rezoning Agreement shall control and the provisions of the City Zoning Ordinance, or any amendment thereto, or other ordinance, resolution, rule or regulation, shall be inapplicable to the extent of the inconsistency.

Voluntary Act of Owner

1.6 The Owner acknowledges that it is voluntarily offering to use and develop the Property in the manner depicted on the Site Plane and the City has approved the use and development of the Property in the manner set forth in this Rezoning Agreement as a condition to the rezoning of the Property from RL to RM.

Miscellaneous Provisions

1.7 Binding Effect. This Rezoning Agreement shall be binding upon and inure to the benefit of the parties and their heirs, successors and assigns. The rights and obligations contained in this Rezoning Agreement shall run with the Property.

1.8 Authorization of Rezoning Agreement. This Rezoning Agreement has been duly authorized by all necessary actions of the Owner and this City through approval of the City of Fraser at a meeting held in accordance with the laws of the State of Michigan and the ordinances of the City. By execution of this Rezoning Agreement, the parties each warrant that they have the authority to execute this Rezoning Agreement, by their respective entities, as to its terms and conditions.

1.9 Amendment. This Rezoning Agreement shall only be amended pursuant to an instrument executed by the City and Owner or their successors in title. No consent to the amendment of this Rezoning Agreement shall be required of any other persons, including mortgagees.

2.0 Partial Validity. Invalidation of any of the provisions contained in this Rezoning Agreement or of the application thereof to any person shall in no way affect any of the other provisions hereof or the application thereof to any other person and the same shall remain in full force and effect.

The Owner and City have executed this Rezoning Agreement effective as of the date and year set forth above.

"Owner":

By:________________________________
Marco A. Santia

____
Anna Santia

City of Fraser,
Municipal Corporation

By:________________________________
Joe Nichols
Its: Mayor

By:________________________________

Its:

STATE OF MICHIGAN)
COUNTY OF MACOMB)

On this ____________day of____________________, 2017 before me, a notary public in and for said County and State, personally appeared MARCO A. SANTIA and ANNA SANTIA, who did execute the foregoing instrument.

____

Notary Public
Acting in Macomb County, Michigan
My Commission Expires:

STATE OF MICHIGAN)
COUNTY OF MACOMB)

On this____________day of____________________, 2017 before me, a notary public in and for said County and State, personally appeared, Joe Nichols, Mayor, City of Fraser, and ____________________________, ________________________, City of Fraser, who did execute the foregoing instrument on behalf of the City of Fraser.

____

Notary Public
Acting in Macomb County, Michigan
My Commission Expires:

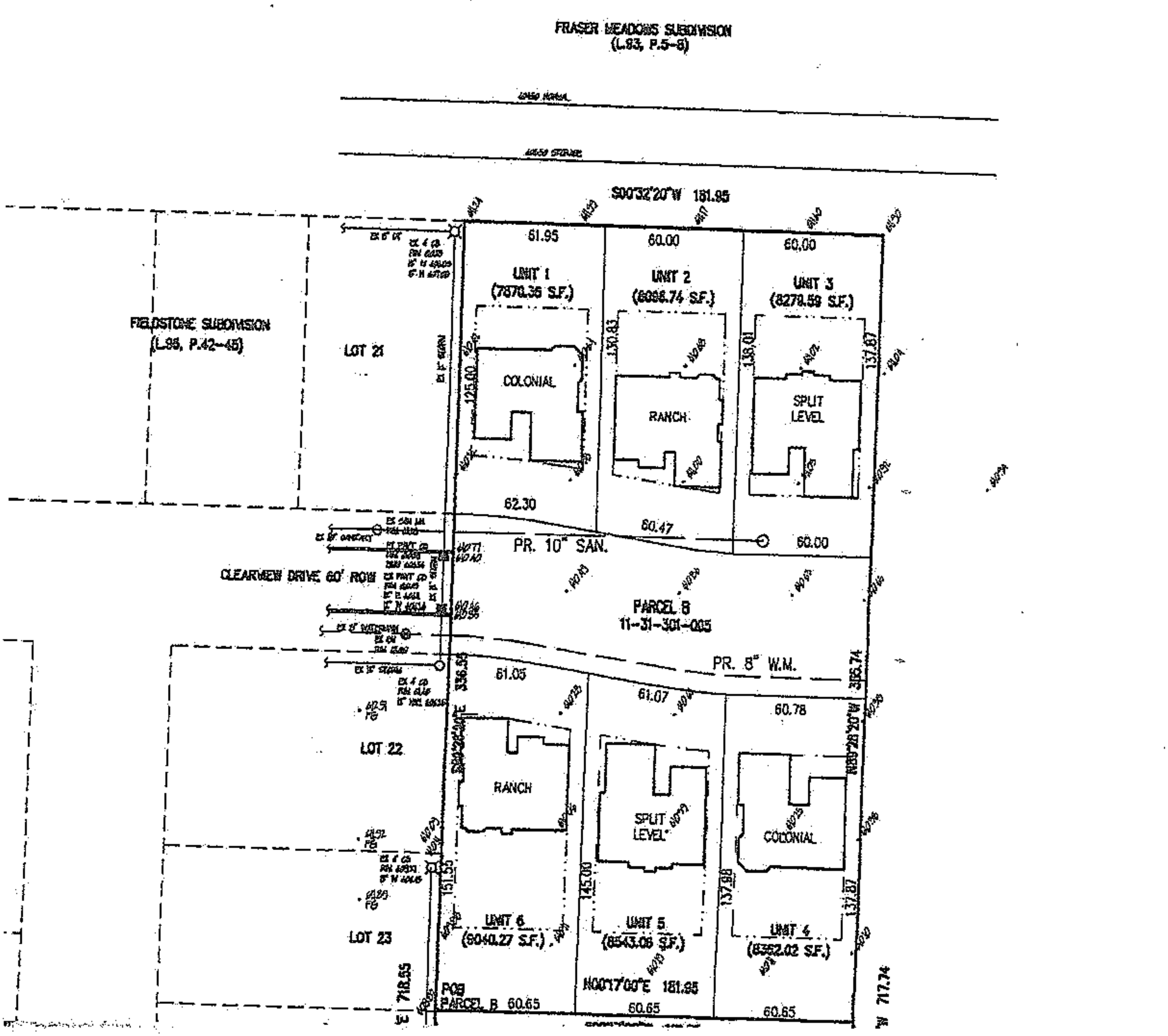
Drafted by and When Recorded, Return to:
Marco A. Santia, Owner
33540 Hayes
Fraser, MI 48026

EXHIBIT A

LEGAL DESCRIPTION – PARCEL B (11-31-301-005)

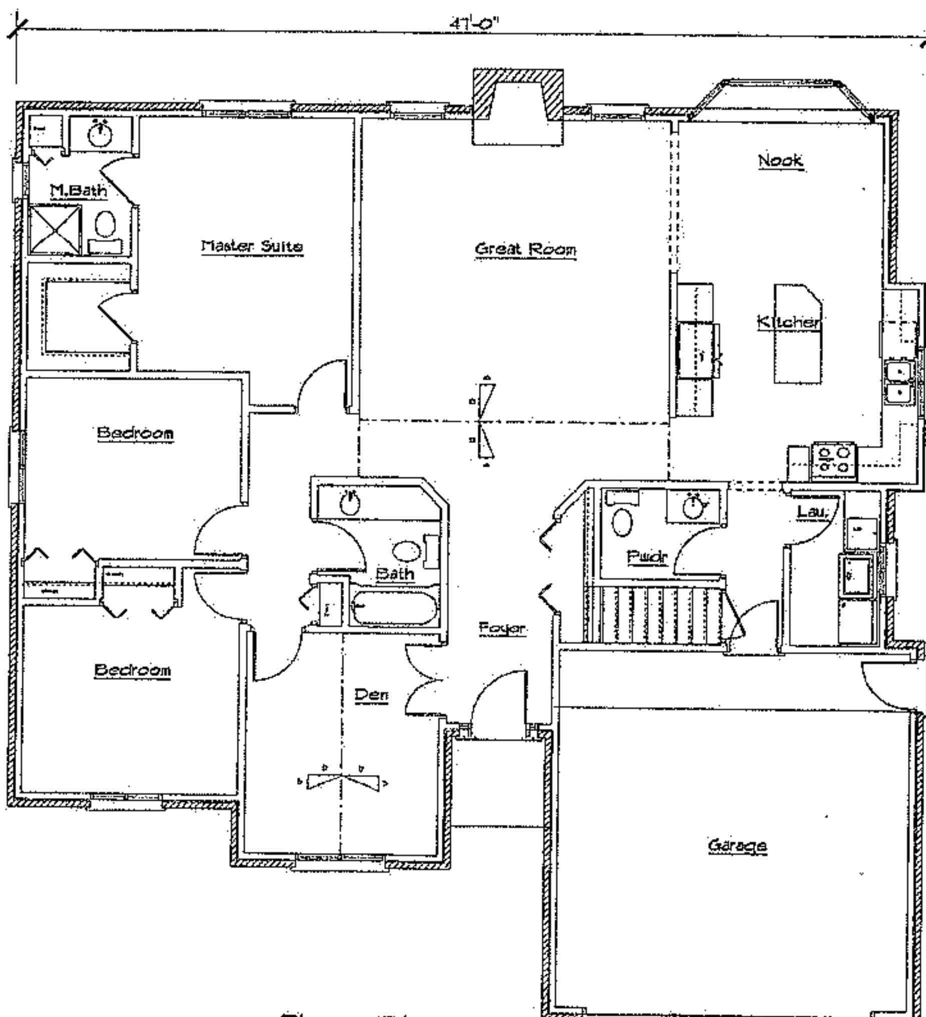
A PARCEL OF LAND BEING LOCATED IN THE S.W. 1/4 OF SECTION 31, T.2.N., R.13E., CITY OF FRASER, MACOMB COUNTY, MICHIGAN. BEING MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SECTION 31; THENCE NORTH 00°17'00" EAST 1579.25 FEET AND SOUTH 89°28'20 EAST 382.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89°28'20" EAST 336.55 FEET, THENCE SOUTH 00°32'20" WEST 181.95 FEET; THENCE NORTH 89°28'20" WEST 335.74 FEET; THENCE NORTH 00°17'00" EAST 181.95 FEET TO THE POINT OF BEGINNING. THIS PARCEL OF LAND CONTAINS APPROXIMATELY 1.404 ACRES.

EXHIBIT B


FRASER MEADOWS SUBDIVISION
(L.93, P.5-8)
S00°32'20"W 181.95
61.95
60.00
60.00
UNIT 1
(7870.36 S.F.)
UNIT 2
(6098.74 S.F.)
UNIT 3
(8279.59 S.F.)
COLONIAL
RANCH
SPLIT
LEVEL
FIELDSTONE SUBDIVISION
(L.95, P.42-45)
LOT 21
62.30
60.47
60.00
PR. 10" SAN.
CLEARVIEW DRIVE 60' ROW
PARCEL B
11-31-301-005
PR. 8" W.M.
61.05
61.07
60.78
LOT 22
RANCH
SPLIT
LEVEL
COLONIAL
UNIT 6
(6040.27 S.F.)
UNIT 5
(8543.06 S.F.)
UNIT 4
(8352.02 S.F.)
LOT 23
POB
PARCEL B
60.65
60.65
60.65
N00°17'00"E 181.95

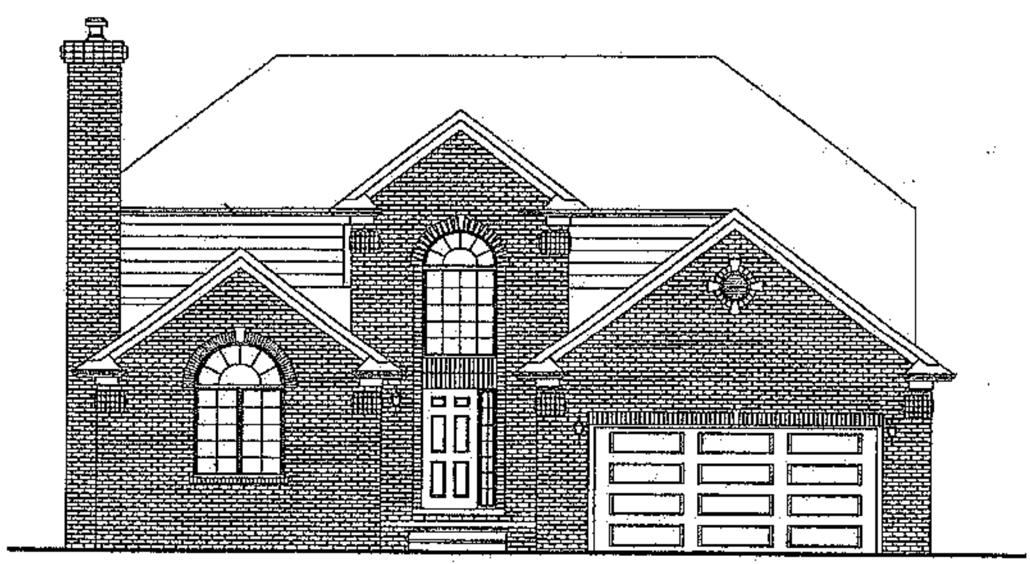
Front Elevation

EXHIBIT C_1



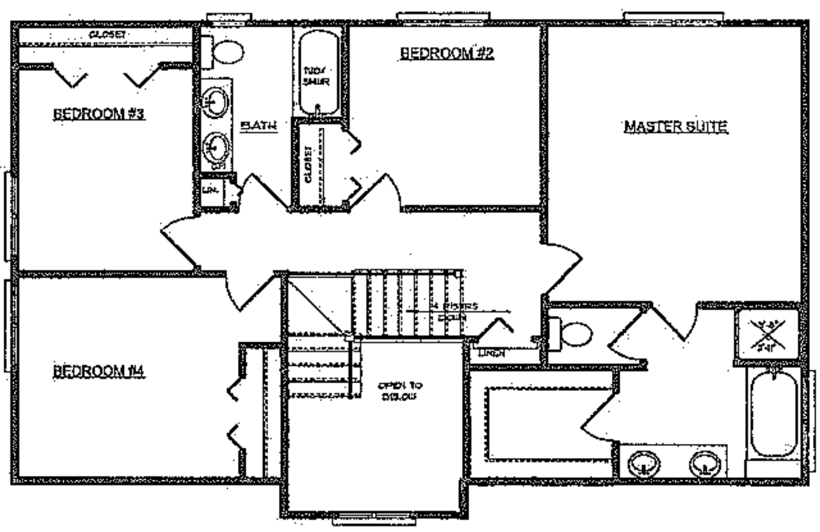
Floor Plan
1,800SF

EXHIBIT C2

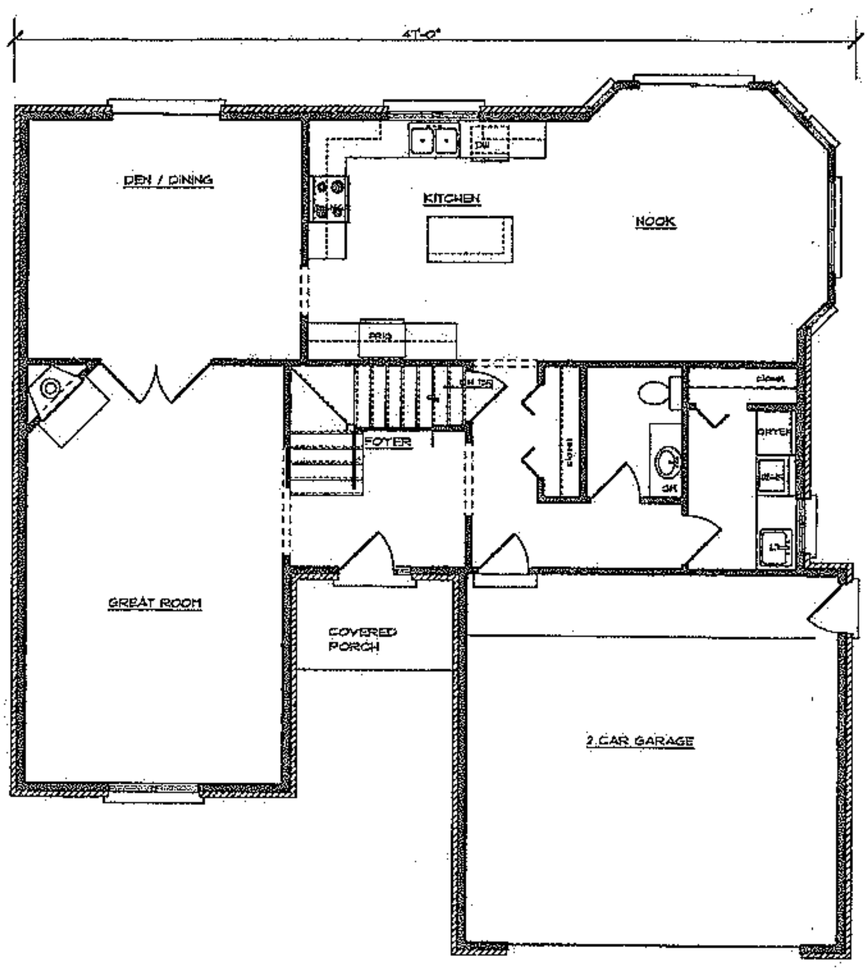


Front Elevation

EXHIBIT D1

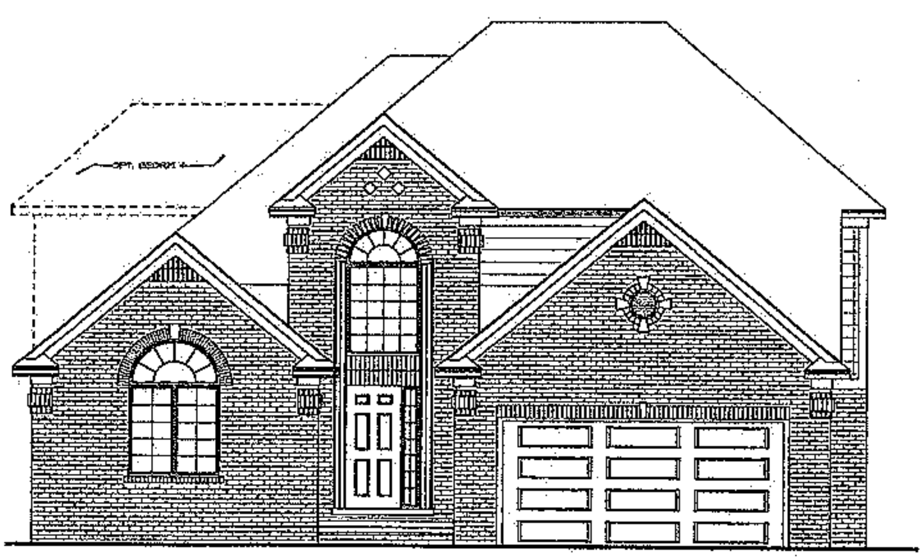


SECOND FLOOR PLAN (4 BDRM)
1000 SQ. FT.



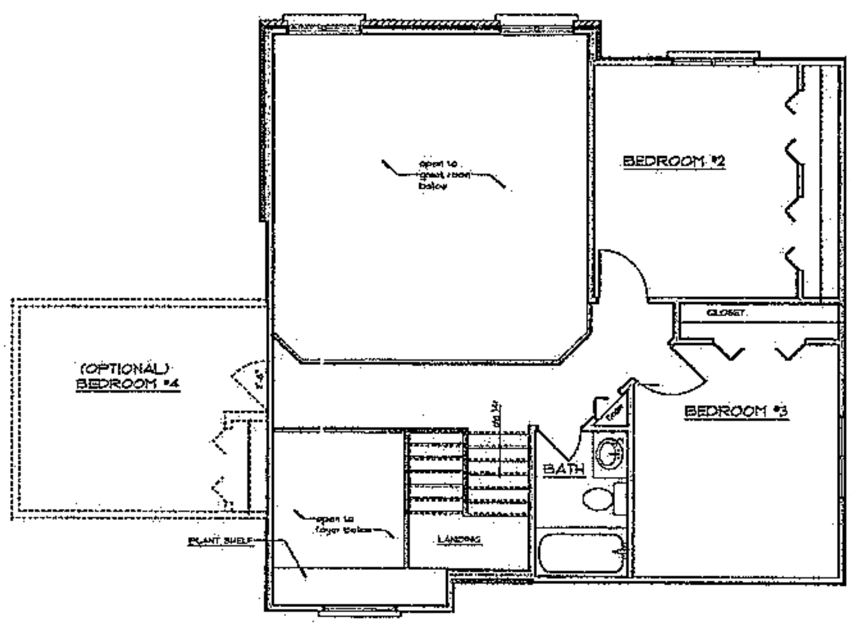
FLOOR PLAN
1300 SQ. FT.

EXHIBIT D2



Front Elevation (3 bdrm)

EXHIBIT E1



SECOND FLOOR PLAN
680 SQ. FT.

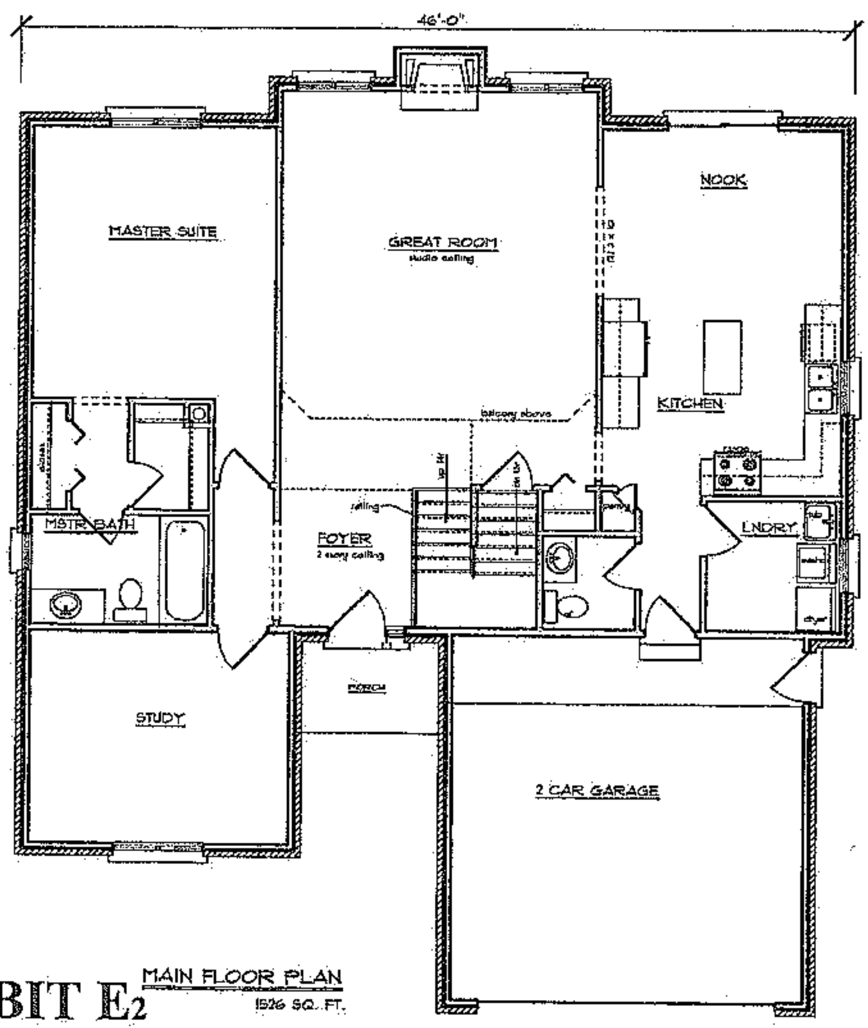


EXHIBIT E_2

MAIN FLOOR PLAN
1526 SQ. FT.

DRAFT

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JUNE 7TH, 2017 ~ 7:00 P.M.
MINUTES

PRESENT: CHAIRMAN RICKARD, MEMBERS: BARR, COOK, CZARNECKI, EHRKE, FARINA, KEIL

EXCUSED ABSENCE: LOY, QUERTERMOUS

ALSO PRESENT:

TIM TOMLINSON	CITY ATTONEY
SARAH TRAXLER	CITY PLANNER
LEAH BROWN	RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:07 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Present
		Cook	Present
		Czarnecki	Present
		Ehrke	Present
		Farina	Present
		Keil	Present
		Loy	Absent
		Quertermous	Absent

3. APPROVAL OF AGENDA ~ Regular Meeting of June 7th, 2017

Motion by Member: **FARINA** Support by Member: **CZARNECKI**

TO: APPROVE the agenda of June 7th 2017, as submitted.

AYES **7** NAYS **0** MOTION CARRIED

4. APPROVAL OF MINUTES ~

a. Meeting of May 3rd, 2017 as submitted.

Motion by Member: **EHRKE** Support by Member: **CZARNECKI**

TO: APPROVE the May 3rd 2017 minutes as submitted.

AYES **7** NAYS **0** MOTION CARRIED

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JUNE 7TH, 2017 ~ 7:00 P.M.
MINUTES

Attorney Tomlinson, City Planner Traxler and the board discussed their limitations in regards to requirements that could be requested by the board in order to recommend approval.

Member Farina explained that structures are limited to 30% of the lot, and based on the square footage of the homes, it may be difficult or not possible to have a deck or a shed.

Member Cook asked Mr. Santia if it was a possibility to purchase the lot directly next to him, which would give Mr. Santia the required square footage for RM (residential medium). Mr. Santia explained that the neighbor would not be interested in selling the lot to him.

Chairman Rickard expressed a concern that approving the conditional rezoning request could cause a precedent in the City. Member Barr clarified that each request is considered on a case-by-case basis.

Mr. Carlo Santia reiterated his reasoning to the board as to why this conditional rezoning request should be approved. He explained this from his seat in the audience.

City Attorney Tomlinson restated that these requests are reviewed on a case-by-case basis. This request is not far fetched based on the zoning surrounding the property.

The board discussed their options to either approve the plan as is, deny the plan, or postpone and revisit the plan with further revisions.

Member Czarnecki commented that she would like plans that are more detailed. She went on to give examples of some of the details she would like to see. Member Farina and Member Cook agreed. Ms. Traxler added that they could ask for all details required in Sec. 32-103 of the Zoning Ordinance.

Ms. Traxler clarified that a site plan is not required to approve the conditional rezoning. It is at the discretion of the board as to whether they would require one or not.

Member Czarnecki reiterated that she would like a detailed site plan. She suggested for Mr. Santia to provide a rendering.

Mr. Carlo Santia attempted to explain some of the details the board mentioned. He explained this from his seat in the audience.

Member Keil commented that he believes Mr. Santia has given them everything they requested.

Motion by Member: **KEIL** Support by Member: **EHRKE**

TO: RECOMMEND TO CITY COUNCIL AS IS #01-17RZ / MARCO SANTIA / 33540 HAYES / CONDITIONAL REZONING OF PROPERTY FROM RESIDENTIAL LOW – ONE FAMILY (RL) TO RESIDENTIAL MEDIUM – ONE FAMILY (RM) FOR NEW DEVELOPMENT WITH THE FOLLOWING CONDITIONS: A) MINIMUM LOT WIDTHS OF 60 FEET, and B) SUBJECT TO PRELIMINARY SITE-CONDOMINIUM PLAN BEING APPROVED AS SUBMITTED.

AYES **5** NAYS **2** MOTION CARRIED

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JUNE 7TH, 2017 ~ 7:00 P.M.
MINUTES

TO: Adjourn the meeting of June 7th at 8:40pm

AYES 7 NAYS 0 MOTION CARRIED.

THE MOTION CARRIED UNANIMOUSLY.

______________________ ______________________

Joanne Barr, Secretary RANDY WARUNEK, Building Department Director

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, APRIL 5TH, 2017 ~ 7:00 P.M.
MINUTES

Member Farina commented that there should not be more than 190 employees in the facility. Mr. Kokkinakis clarified that there will be no more than 190 people at one time. Member Farina asked Mr. Kokkinakis to inquire about shift overlap with the owner. They City Attorney commented that from a site-plan perspective, the stipulations should be related directly to the site plan itself.

Motion by Member: **FARINA** Support by Member: **LOY**

TO: APPROVE 05-17SP / BCP LIMITED LLC – HEALTHMARK / 34260 JAMES J POMPO / REVIEW OF THE THIRD AND FINAL PHASE OF THE HEALTHMARK SITE

With the following stipulations:
1. Subject to approval by the Zoning Board of Appeals
2. Lighting needs to be added to the plan.
3. Landscaping is subject to the building departments approval.

AYES **7** NAYS **0** MOTION CARRIED

7. Public Hearings:

01-17RZ / MARCO SANTIA / 33540 HAYES / CONDITIONAL REZONING OF PROPERTY FROM RESIDENTIAL LOW – ONE FAMILY (RL) TO RESIDENTIAL MEDIUM – ONE FAMILY (RM) FOR NEW DEVELOPMENT WITH THE FOLLOWING CONDITIONS: A) MINIMUM LOT WIDTHS OF 60 FEET, and B) SUBJECT TO PRELIMINARY SITE- CONDOMINIUM PLAN BEING APPROVED AS SUBMITTED.

Mark Santia introduced himself to the board. He is the owner of this property. He explained that the RM (Residential Medium) zoning would be the same zoning as the Field Stone Subdivision adjacent to his property. He also clarified these are single-family condominiums, not multi-family. The look and price of condominiums will be relatively consistent with the adjacent homes.

Mr. Santia provided a revised copy of the proposed rezoning agreement to the board.

Mr. Sanita explained that the proposed lot sizes meet the square footage requirement for the RM district. He then went on to compare the requirements for RL (Residential Low) and the requirements for RM (Residential Medium). In short, the proposed lots would be more consistent with the existing subdivision if they were zoned RM.

Carlo Santia introduced himself to the board. He reiterated the points that Mark Santia made and added that leaving the property as RL could create economic hardship. The housing market would not be compatible with the adjoining subdivision. Mr. Santia added that he foresees the homes to the south of this property wanting to do the same and continue building houses down the street.

Chairman Rickard opened the floor for public comment.

Councilman Lesich asked for clarification on the process of conditional rezoning.

Member Cook asked Mr. Warunek to explain the requirements of the RL and RM zoning district. Mr. Warunek explained the differences. He showed the board a visual of the type of houses they are looking to build.

Mr. Santia explained he would not have an issue with a square footage requirement. He wants there to be consistency between the two neighborhoods as well.

Member Czarnecki asked for clarification on what they are supposed to be approving this evening. Chairman Rickard explained that the recommendation to council would be to rezone the properties or not. They will work on the site plan at later meetings if the rezoning is approved.

Discussion ensued about previous detached condominium projects in the city.

Discussion ensued between member Farina and Mr. Santia about the potential issues with the turn around.

Mr. Santia asked the board to read the Planners Comments. The comments were discussed and were in support of the conditional rezoning.

Member Loy stated his concern about not having a formal process for conditional rezoning. He has concerns about allowing 60ft wide lots. There should be consistency with the neighboring sub.

Discussion continued about the need for more information on the turn around and utilities.

Motion by Member: **CZARNECKI** Support by Member: **KEIL**

TO: POSTPONE 01-17RZ / MARCO SANTIA / 33540 HAYES / CONDITIONAL REZONING OF PROPERTY FROM RESIDENTIAL LOW – ONE FAMILY (RL) TO RESIDENTIAL MEDIUM – ONE FAMILY (RM) FOR NEW DEVELOPMENT WITH THE FOLLOWING CONDITIONS: A) MINIMUM LOT WIDTHS OF 60 FEET, and B) SUBJECT TO PRELIMINARY SITE- CONDOMINIUM PLAN BEING APPROVED AS SUBMITTED.

The following information is required for the next meeting:
1. Provide elevations, floor plan, and plot plan.
2. Provide further information regarding the turn around / cul-de-sac.
3. Discuss plans for public safety access and engineering.
4. Review and address comments from the public.

AYES **7** NAYS **0** MOTION CARRIED

The City Attorney asked the board to clarify the date they are postponing this review until. The board clarified the next scheduled meeting, as long as they have the plans ahead of time.

The building official clarified that some of the concerns the audience has are specific to the building department. He elaborated on some of those concerns and commented that there are restrictions/ guidelines the builder will have to follow.

Community Planning & Management, P.C.
Planning Communities Since 1973

April 5, 2017

City of Fraser Planning Commission
Fraser City Hall
33000 Garfield Road
Fraser, MI 48026

Re: **Marco A. Santia - Conditional Rezoning**
Parcel Number 11-31-301-005
Section 31, East Side of Hayes Rd, abutting Clearview Dr
RL (Single-Family Residential) to RM (Single-Family Residential)

Dear Commission Members:

This request is to ***conditionally rezone*** a parcel of property from RL to RM. The parcel is approximately 1.404 acres in size. The applicant offers four (4) stipulations and a preliminary site condominium plan as conditions to the rezoning.

1. The site shall be developed as a site condominium with 6 units (lots).
2. The applicant details the square feet in area for each unit (lot).
3. The applicant stipulates that only single-family homes will be built.
4. The applicant stipulates that the homes will be equivalent or better than those in Fieldstone Subdivision with regard to elevation and square feet.

Basic Site Information

Existing Zoning Designation: RL (Single-Family Residential) 10,200 s.f. lots

Proposed Zoning: RM (Single-Family Residential with conditions) 7,800 s.f. lots

General Master Plan Designation: Single-Family Residential

Surrounding Zoning Designations:

North:	RM
East:	RM
South:	RL
West:	Sterling Heights/Single-Family 70' lots

Surrounding Land Uses:

North:	Single-Family Residential
East:	Single-Family Residential
South:	Residential/Vacant Rear of Lots
West:	Sterling Heights/Single-Family 70' lots

The following is a list of some of the issues that must be addressed during the public hearing/review phase of a rezoning petition. The Planning Commission should note that this list is thorough, but certainly not complete, and should be used only as a guide in your process of "fact-finding".

1. Can the property in question be reasonably developed as currently zoned?

2. Is the proposed rezoning consistent with or contrary to the Master Plan?

3. Is the current zoning designation consistent with or contrary to the Master Plan?

4. Are the current and proposed zoning designations consistent and compatible with the surrounding zoning designations?

5. What are the land use patterns and characteristics of the surrounding area?

6. Is there sufficient land set aside within the Township zoned for C-2 uses?

7. What is the current availability and adequacy of existing utilities?

8. What will be the impact on the surrounding infrastructure if the land is developed under the requested zoning designation? Under the current designation?

9. The Planning Commission must consider every permitted use under the requested rezoning designation as well as their potential impact on the surrounding property and community.

10. Does the current zoning reasonably advance a legitimate governmental interest, that being the protection of the health, safety and welfare of the general public?

11. Is there an identifiable public economic need for this rezoning?

Conditional Planning Provisions from MZEA (section 405, in its entirety)

"125.3405 Use and development of land as condition to rezoning.
Sec. 405. (1) An owner of land may voluntarily offer in writing, and the local unit of government may approve, certain use and development of the land as a condition to a rezoning of the land or an amendment to a zoning map.
(2) In approving the conditions under subsection (1), the local unit of government may establish a time period during which the conditions apply to the land. Except for an extension under subsection (4), if the conditions are not satisfied within the time specified under this subsection, the land shall revert to its former zoning classification.
(3) The local government shall not add to or alter the conditions approved under subsection (1) during the time period specified under subsection (2) of this section.
(4) The time period specified under subsection (2) may be extended upon the application of the landowner and approval of the local unit of government.
(5) A local unit of government shall not require a landowner to offer conditions as a requirement for rezoning. The lack of an offer under subsection (1) shall not otherwise affect a landowner's rights under this act, the ordinances of the local unit of government, or any other laws of this state."

We find the conditions offered to be consistent with the State Act.

Planner's Recommendation: We recommend approval of this conditional rezoning based on the following items:

- The Master Plan calls for single-family residential use on this property.
- The surrounding land uses and zoning districts are residential and a clear pattern of RM Zoning exists in this area.
- The lots being requested are roughly 60', but the area of all lots meet the 7,800 square foot in area requirement. Lots to the north on Clearview Drive are also inconsistent with the lot frontage requirement of 70' (65' in many cases). To require four (4) – ninety (90) foot wide lots at this location introduces a difficult housing market for competition on an economic basis. In essence, the cost to develop the four lots will add a substantial burden to provide housing that is compatible with other houses on the street at a similar price point.
- The Clearview Drive is stubbed at this location to provide for this subject extension.
- The plan submitted with the Conditional Zoning is consistent with Township standards other than that of the lot width requirement noted above.

Respectfully,

COMMUNITY PLANNING & MANAGEMENT, P.C.

Patrick S. Meagher, AICP
Planning Consultant

McKenna ASSOCIATES COMMUNITY PLANNING AND DESIGN

June 5, 2017

Planning Commission
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Subject: Proposed Conditional Rezoning, Marco Santia
Parcel Number 11-31-301-005
Section 31, East Side of Hayes Road, abutting Clearview Drive
RL (Single-Family Residential) to RM (Single-Family Residential)

Dear Commissioners:

We understand that a conditional rezoning has been proposed for the above-referenced property, from RL Single-Family Residential to RM Single-Family Residential, which is the zoning district that allows for the highest single-family residential density in Fraser. We have received and considered the following materials:

1. Parcel Split Plan dated 6/23/16, revised 10/31/16 and 5/1/17 (please note that the 10/31/16 version is that which the Planning Commission considered during your April, 2017 meeting);
2. Conditional rezoning review letter by Community Planning & Management, P.C. (CPM), dated 4/5/17;
3. Proposed Conditional Rezoning Agreement by Marco and Anna Santia, owners;
4. Three conceptual elevations and corresponding conceptual floor plans of single-family homes, undated and unattributed, received 5/2/17.

The conditional rezoning review letter by CPM included standards the Planning Commission and City Council should consider for evaluating the proposal, as well as a recommendation based on five items specific to the proposal. We understand that the Planning Commission conducted its required Public Hearing per the Michigan Planning Enabling Act on April 5, 2017, during which additional information was requested of the applicant.

Additional Information

Public Act 110 of 2006, as amended, "Michigan Zoning Enabling Act", provides for a local unit of government to establish a time period during with the conditions apply to the land. Accordingly, it would be appropriate for the proposed conditional rezoning, if found consistent with local planning and zoning objectives and ordinances, to have a reversion clause. In this instance, a time period would be placed in the Conditional Rezoning Agreement, during which the proposed site condominium units would have to be legally established.

We recommend that the applicant also provide the following information to assist the Planning Commission in its evaluation of the proposal for confirmation that any resulting approved structures could comply with the proposed rezoning condition that "the homes shall be of similar quality or better than those presently in the Fieldstone Subdivision, both as to the elevation and square footage".

1. Revision of the proposed Conditional Rezoning Agreement to include a reversion provision of two years, related to the establishment of the site condominium units in compliance with all applicable local and state laws.
2. Specific details on proposed building materials, colors, and type of construction for the three conceptual elevations (whether in notation on the conceptual elevations, or in narrative format);
3. Signed and dated conceptual elevations for inclusion in any resulting Conditional Rezoning Agreement.
4. Any other information requested by the Planning Commission, or that which may assist in furthering their recommendation decision.

Please contact me with any questions. Thank you.

Respectfully submitted,
McKENNA ASSOCIATES

Sarah Traxler

Sarah Traxler, AICP
Vice President

Cc: Marco Santia, Applicant - santiam@yahoo.com
Randy Warunek, Building Official
Leah Brown, Building Clerk

CITY OF FRASER
MACOMB COUNTY, MICHIGAN

RESOLUTION NO. ____

RESOLUTION APPROVING BALLOT LANGUAGE TO INCREASE THE PUBLIC SAFETY ACT 33 MILLAGE LEVY FROM 2.0 MILLS TO A TOTAL OF 5.0 MILLS

At the regular meeting of the City Council for the City of Fraser held in the Council Chambers at 33000 Garfield, City of Fraser, Macomb County, Michigan, 48026 on the 13th day of July, 2016 commencing at 7:00 p.m.

Present: MEMBERS____

Absent: MEMBERS:____

The following preamble and resolution were offered by Councilperson ________________ and supported by Councilperson ________________________.

WHEREAS, the City of Fraser City Council wishes to provide for police and fire protection, for purchasing, equipment and for the operation of same; and

WHEREAS, the City has established a special assessment district under the provisions of Michigan Public Act 33 of 1951 which authorizes raising money for furnishing fire and police protection, and purchasing and housing equipment, and for the operation of same; and

WHEREAS, the City Council of the City of Fraser wishes to increase the current levy of two (2.0) mills to a total of five (5.0) mills as part of the special assessment district procedure;

NOW, THEREFORE, BE IT IS RESOLVED, that the City of Fraser City Council, Macomb County, approves the following ballot question language and directs the Clerk to submit same to be placed on the November 7, 2017, election ballot:

Department of Public Safety Protection Proposition

The City of Fraser City Council approved a levy of two (2.0) mills levied July 1, 2017. Shall the City of Fraser increase its current special assessment levy under the provisions of Michigan Public Act 33 of 1951, for the purpose of raising money by special assessment for furnishing Department of Public Safety protection, including purchasing and housing equipment, and for operation of both, an additional three (3.0) mills to be levied upon each parcel of real property subject to assessment in an annual amount of an additional ($3.00) dollars per one thousand ($1,000.00) dollars of taxable value which is estimated to raise approximately $1,140,000 when levied on December 31, 2017?

Yes_______ No_______

Any resolutions in conflict are repealed only to the extent necessary to give full force and effect to the foregoing resolution.

AYES:____

NAYS:____

ABSENT:____

RESOLUTION DECLARED ADOPTED.

____
KELLY DOLLAND, Clerk
City of Fraser

CERTIFICATION

I herby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Fraser City Council at a regular meeting held on the _____ day of July, 2017 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Michigan Public Acts of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

____
KELLY DOLLAND, Clerk
City of Fraser